4/6/99

ISLE OF PALMS CITY COUNCIL
January 6, 1999

A special meeting of the Isle of Palms City Council was held on January 6, 1999, at 5:30 p.m., in City Hall. Present were Mayor Bunch, Councilmembers Abele, Bettelli, Gear, Hernandez, Miller, Shaffer, Sottile, and Taylor, City Administrator Williams, City Attorney Sottile, and City Clerk Mauldin. Mayor Bunch called the meeting to order and stated that the meeting had been called by ordinance to announce appointments to boards, committees and commissions. She asked everyone to stand for the Pledge of Allegiance and a moment of silent prayer, after which roll call was taken.

Mayor Bunch asked for a motion to suspend the rules of order and procedure to include some other things not mentioned on the agenda. Councilmember Sottile so moved; Councilmember Abele seconded; motion passed unanimously.

2. Announcement of Appointments to Boards, Committees and Commissions. (Exhibit A)

(A) Administrator Williams read the list in full. Mayor Bunch stated that after talking with the chairman of the Election Commission, one new member was needed and she nominated Nell McDuffie who is familiar with the procedures of our elections. Councilmember Gear made a motion to approve the nomination of Nell McDuffie to the Election Commission; Councilmember Sottile seconded; motion passed unanimously.

Councilmember Taylor made a motion to approve the list as read with the addition on the Election Commission; Councilmember Miller seconded; motion passed unanimously.

(B) Administrator Williams then read the list of Standing Committee membership. Mayor Bunch made the following statement:

"All of you know that I have been on council now for almost 14 years, I am going into my first year finishing my 4th term and I have been on council 3 terms as mayor and 6 years as a council member. I have never been on a council that disregarded the role of mayor of council as I am sorry to say this council has done. If you look into our code; I brought our code here - mine is almost worn out from reading it cause I read it so much...if you look into it and if you have read it as many times as I have you'll see it says here, *"Standing committees; responsibilities. All committees shall consist of three (3) members selected from the mayor and council, except for the Ways and Means Committee which shall consist of the mayor and the other council members. All council members shall be appointed to al least one committee other than the Ways and Means Committee and shall serve on such committee(s) unless the council member refuses such appointment. If a council member refuses such appointment, then the council member shall have no right to require appointment to a different committee."* I have not been appointed to any committee; I have not been asked to serve on any; I have not refused any. Some of you, as you

will notice on the chart, are on two committees. I think this is perfectly illegal; we are breaking the law and I know there will be some articles in the paper about this and I have been called, after one of these appeared in the paper, I was called by several citizens and I told them just how I felt about it. Now I will not vote for any of these; I'll refrain from voting. I appreciate the fact that all of you have committees and are desirous of staying on the committees, but since I don't have this and I consider it illegal, and I think it's a personal vendetta or, if it's mistaken you can tell me. But if you want me to stay out of committee I have no choice but go to the Attorney General and to tell him this City is breaking its own laws. That's all I can say."

Councilmember Shaffer pointed out that the minutes will reflect that he personally nominated the mayor for the Personnel Committee and she declined. Councilmember Abele confirmed this fact and offered to resign to allow her to sit on the Personnel Committee.

Mayor Bunch stated, "Let me say something about the Personnel Committee, when I was on with Mayor Clay Cable, we did not have a Personnel Committee. I was the one that insisted that we have a Personnel Committee. A Personnel Committee was formed but not as a Standing Committee. I think you all just made it a Standing Committee last year, didn't they Mark? [Administrator Williams acknowledged] But it was never a Standing Committee and I was the one and I was always on that committee and for that reason, and there is too many conflicts of the mayor within the council itself, even after seeing...if I 'm not good to be on a committee, why should be on a Personnel Committee that you choose the members and you have a sayso and you sort of see that the personnel business is carried forth truthfully and honestly as stated in not only the code. We do not have someone mentioned in the paper, we have a strong council form of government. There is no such thing as a strong council form of government. We have a mayor form of government, a council form of government, and a mayor/manager form of government, period. Nowhere in this code does it say a "strong"...

Councilmember Abele again offered to resign his seat on the Personnel Committee to create a vacancy; but iterated that she did decline election to that committee at the last council meeting.

Councilmember Sottile offered to defer his seat on Public Safety Committee to Mayor Bunch and made that in the form of a motion. Mayor Bunch asked him to withdraw his offer stating that she appreciated his gesture and she accepted nomination to the Personnel Committee.

"Mayor Bunch further stated, "I have said before that in case of a hurricane, I have talked to the ex-Governor Beasley many times when we were going to have a hurricane, he has called me... he's talked to all of the mayors of beaches about evacuating and we advised him against it at the time, and because of that I felt that all mayors are usually on Public Safety because it concerns what you are going to do in case of a [hurricane]. They don't know who are the council members...they call the mayor and I feel kind of stupid that a position that the mayor should be on, the mayor is not on, but I will end it all and tell you that, you know, I will be glad to be on Personnel Committee but I want you to know that I personally think it was an insult to me. That a person who has been on council for many years, not only was I on council but if you look at the

minutes of the 70's, I sued the City in 1979 for disobeying their own laws and I won my suit and I gave payment to the chambers and gave them the money. I did not want the money, I believe that if we have a law that says something, we should go by it. If it says that the mayor should have a standing committee, the mayor should have one. And I'm saying this because I'm not going to be the only mayor that this City has ever had; there will be others and I don't want them to be treated the way I was."

Councilmember Sottile's motion died for a lack of a second.

Councilmember Abele made a motion to resign his seat on the Personnel Committee and nominated Mayor Bunch to the Personnel Committee; Councilmember Miller seconded; motion passed unanimously.

Councilmember Abele stated that no matter who was mayor..."personally I do not think the mayor should sit on either of the two committees, Public Works or Public Safety, for the simple reason that those are perceived by many as being the premier activities. There are 8 council persons other than the mayor, there are only six seats on those two committees, by definition...two council persons are not going to sit on those committees. Not sitting on the Public Safety Committee does not in any way diminish the mayor's role as the spokesman for the City, the contact point for external agencies...I wouldn't vote for [anyone who was mayor] to go onto Public Safety because I think that is taking a seat away from one of the council persons on what is perceived by some as being the two most important and prestigious committees that the council has and I just don't think its fair...[the mayor] already have a very prestigious role in the City."

Mayor Bunch stated again stated that she felt council was breaking the law and took it as a personal insult and many people had called her agreeing with her. She suggested that the attorney revise the ordinance to make it plain that the mayor shall not serve on a prestigious committee, but not to put in that the mayor shall serve on standing committees like anyone else.

Councilmember Taylor made a motion to approve the list of Standing Committee members as read by the City Administrator and the changed by the resignation of Admiral Abele from and the appointment of Mayor Bunch to the Personnel Committee; Councilmember Bettelli seconded; motion passed unanimously.

3. Resolution to Purchase the Wild Dunes Yacht Harbor Marina. Administrator Williams read the resolution (Exhibit B)

Councilmember Abele made a motion to approve the resolution; Councilmember Taylor seconded; motion passed unanimously. All councilmembers signed the resolution. Attorney Sottile stated for the record that, in the event something goes wrong, Council has not committed to giving them the money but merely to move forward with the process.

4. Miscellaneous.

(A) Mayor Bunch asked the Administrator to read a letter concerning the Isle of Palms Connector Run/Walk, which benefits the Exchange Club Center for Prevention of Child Abuse, asking for a sponsorship donation. Mayor Bunch stated that the City allocated $2,000 last year but never sent it to them because they didn't ask for it, and she recommended sending them that money plus another $2,000 for this year's race.

Councilmember Bettelli made a motion to send them $2,000 at this time; Councilmember Taylor seconded; motion passed unanimously.

(B) Councilmember Taylor made a motion to name the marina the "Isle of Palms Marina"; Councilmember Miller seconded; motion passed unanimously.

(C) Administrator Williams reported that Standard and Poors has given the City a bond rating of BBB+, which is the same as the 1987 bond issue, but Moody's upgraded their previous bond rating from BAA1 to A3. They were very impressed with the strong financial character of the City and were particularly impressed with the City setting aside funds for disaster preparedness. This will favorably affect the interest rate we get on the upcoming bond issue.

(D) Administrator Williams advised that there has been an annual event at the marina for the past 9 years called Wooden Boat Appreciation Day for which the Finch's did not charge for mooring during the event. It has been scheduled for April 10, 1999, and the sponsors have approached the City to make sure they can still have it as it is time to begin their advertising. There was discussion as to whether or not to charge a fee.

After discussion, Councilmember Gear made a motion to allow the Wooden Boat Appreciation Day to be held without charge from the City; Councilmember Shaffer seconded. Upon discussion, Councilmember Abele pointed out that once we have signed a management agreement for running the operations of the marina, the City cannot continue to muck around with the operations as the manager's performance will be based on revenue parameters and the City will have to be hands off the operations. After further discussion, Councilmember Bettelli made a motion to table this motion until more information is obtained and discussion is held at the next council meeting; Councilmember Taylor seconded; motion passed 8-1.

(E) Councilmember Abele asked that everyone please read the proposed Management Agreement that was prepared by the City Administrator, City Attorney and Bond Attorney and pass on any concerns within the next couple of days as interviews are going to be conducted beginning tomorrow. He pointed out that the agreement is for two years, the City may terminate after one year upon 30 days notice, rental agreements are for no longer than 90 days, no live-aboards are allowed over 14 days, no gambling vessels are allowed, etc.

Councilmember Sottile asked that the City Attorney look over Mt. Pleasant's ordinance banning gambling boats for possible use by the City.

There being no further business to come before the Council, the meeting was unanimously adjourned at 6:23 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk

To be approved on January 26, 1999.

EXHIBIT A

1999 COMMISSION AND COMMITTEE MEMBERS

	Address	Telephone Numbers Work	Home
Planning Commission			
Dick Glavé	#9 - 13th Avenue	696-5776	886-6254
Emory Brown	408 Merritt Boulevard	---	886-6724
Bob Minick	6 Marsh Point Lane		886-4255
Paul Ockerman	5835 Back Bay Drive		886-8530
Harold Mackey	6 Sand Dollar Drive	792-4858	886-6999
Kevin Popson	#8 - 32nd Avenue		886-4767
Rick Linville	54 Pelican Reach		886-8582
Douglas Kerr, Zoning Administrator	IOP Building Dept.	886-9912	
Zoning Board of Adjustment			
Gabbie Porter	#5 - 47th Avenue	886-5363	886-4355
Kathy Carroll	3403 Palm Boulevard	886-9600	886-6742
Russell Stemke	3506 Hartnett Blvd.	727-2203	886-6101
Guy Taylor	625 Ocean Blvd.	---	886-4619
Charlie Yawn	1 Dolphin Row	---	886-4632
Code Board of Appeals			
Will Albrecht	104 Palm Boulevard	744-6281	886-6685
Sidney Allison	#5 - 17th Avenue	743-0600	886-8204
Robert Bishop	7 Barnacle Row	---	886-5208
Charles Blair	810 Carolina Blvd.	---	886-4400
Ron Denton	1212 Palm Blvd.	886-8395	881-9662
Jack Burton	11 Sand Dollar Dr.	881-7781	886-4201
George VanCott	107 Carolina Blvd.	---	886-8984

Beach Advisory Committee

Leola Hanbury	3203 Hartnett Blvd.	---	886-6458
Brad Johnston	7 March Point Lane		886-3217
Beverly Ballow	3009 Waterway Boulevard		886-5873
Sis Nunnally	10 - 31st Avenue	723-8035	886-6119
Ginger Boatright	35 Linkside Court		886-5282

Accommodations Tax Advisory Committee

Bill Casey	811 Palm (POB 198)	886-8902	886-8698
David Maw	6 Fairway Village Lane	886-8500	886-3525
Henry Finch, Jr.	25 Beachwood W (POB 670)	886-5678	886-8739
April Lathan	12 Edgewater Alley (POB 133)	---	886-8497
Wayne Moseley	6813 Back Bay Drive	886-6250	886-4968
Julia Tucker	2303 Hartnett Blvd.		886-6851
John Herron	13 Seagrass Lane	886-4687	814-7308 cell

Election Commission

Bill Walters, Chmn	2300 Palm Boulevard	886-4056	886-8683
Mary Hair	245 Forest Trail	---	886-6200
Nell McDuffie	2605 Hartnett Blvd.	---	886-6978

Commissioners of Public Works Office No. 886-6148

Harry O'Neal	20 - 41st Avenue	---	886-8197
John Stanley	3904 Waterway Blvd.	---	886-5209
Harmon Shade	605 Ocean Boulevard	---	886-8232
Dana Love	9 Sand Dollar Drive	---	886-3869
Lynn Ziegler	17 Fairway Oaks Lane	---	886-5667

CITY COUNCIL

STANDING COMMITTEES 1998

	Address	Telephone Numbers Work	Home
WAYS AND MEANS COMMITTEE			
Membership consists of entire City Council			
Chairman		---	886-
PUBLIC SAFETY COMMITTEE			
Mike Sottile, Chmn.	132 Sparrow Drive	884-3159	886-8759
Debra Hernandez	1105 Palm Boulevard	747-4323	886-4959
Tom Gear	#8 - 5th Avenue	---	886-6096
PUBLIC WORKS COMMITTEE			
Bob Miller	27 Hidden Green Lane	886-6569	886-4707
Skipper Shaffer	32 - 21st Avenue	886-8106	886-6481
Dee Taylor	#7 - 43rd Avenue		886-4111
RECREATION COMMITTEE			
Dee Taylor, Chmn.	#7 - 43rdAvenue		886-4111
Marty Bettelli	3704 Hartnett Blvd.	722-5442	886-6620
Debra Hernandez	1105 Palm Blvd.	744-4323	886-4959
PERSONNEL COMMITTEE			
Carmen Bunch	#3 - 17th Avenue	886-6428	886-6164
Marty Bettelli	3704 Hartnett Blvd.	722-5442	886-6620
Skipper Shaffer	32 - 21st Avenue	886-8106	886-6481

EXHIBIT B

A RESOLUTION AUTHORIZING THE PURCHASE OF THE ISLE OF PALMS MARINA

WHEREAS, on September 22, 1998, the City Council of the City of Isle of Palms, S.C. approved and entered into a contract for the purchase of an approximately 5.2 acre tract of land, with the buildings and other improvements thereon, commonly known as the Forty-first Avenue Wild Dunes Yacht Harbor Marina ("the Marina"), and

WHEREAS, subsequently at a duly called and held bond referendum, the registered voters of the City overwhelmingly endorsed the purchase by approving the issuance of general obligation bonds by the city to fund the purchase of the Marina, and

WHEREAS, City Council has made a due and diligent investigation regarding the advisability of the City's purchase of the Marina and has determined that the purchase is in the best interest of the City. So now, therefore

IT IS RESOLVED BY THE MAYOR AND CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, as follows:

1. That the City Council hereby authorizes and approves the purchase of the Marina by the City pursuant to the terms and conditions of the Purchase and Sale Agreement dated September 22, 1998.

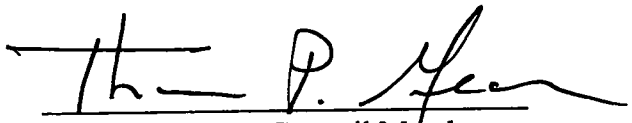
2. That the Mayor or City Administrator is hereby authorized, empowered and directed to consummate the purchase of the Marina on behalf of the City pursuant to the said contract and to execute and deliver any and all documents which either may deem necessary or proper in connection with the same.

Duly and lawfully passed, adopted and approved by the City Council of the City of Isle of Palms, S.C. this 5th day of January, 1999.

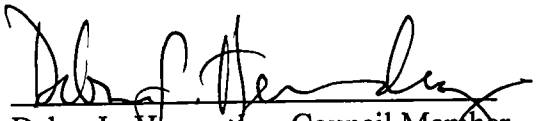
Carmen R. Bunch, Mayor

Robert B. Abele, Council Member

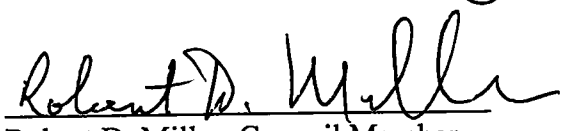
J. Martin Bettelli, Council Member



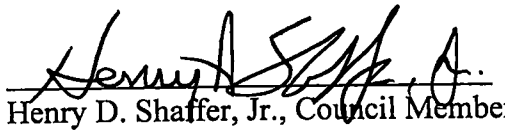
Thomas P. Gear, Council Member



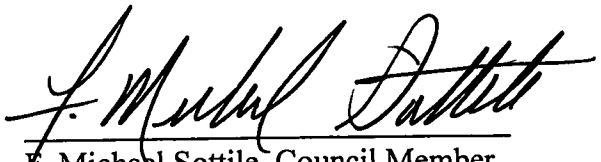
Debra L. Hernandez, Council Member



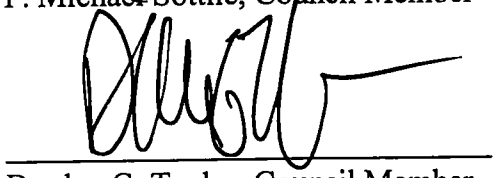
Robert D. Miller, Council Member



Henry D. Shaffer, Jr., Council Member



F. Michael Sottile, Council Member



Dryden G. Taylor, Council Member

1/12/99

ISLE OF PALMS CITY COUNCIL
January 12, 1999

A special meeting of the Isle of Palms City Council was held on January 12, 1999, at 5:30 p.m., in City Hall. Present were Mayor Bunch, Councilmembers Abele, Bettelli, Gear, Hernandez, Miller, Shaffer, Sottile, and Taylor, City Administrator Williams, City Clerk Mauldin, and City Attorney Sottile. Mayor Bunch called the meeting to order and stated that the meeting had been called for the purpose of discussion of the purchase of the Wild Dunes Yacht Harbor Marina. Also present for discussion were Perrin Dargan, environmental attorney, and Nina Marshstein from General Engineering Labs.

1. Councilmember Abele made a motion to go into Executive Session to discuss contractual matters related to the purchase of the Wild Dunes Yacht Harbor and to receive attorney-client privileged information; Councilmember Taylor seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Bunch no action was taken in Executive Session; discussion was held on the purchase of the marina.

There being no further business to come before the Council, the meeting was unanimously adjourned at 7:07 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk

To be approved on January 25, 1999.

1/20/99

ISLE OF PALMS CITY COUNCIL
January 20, 1999

A special meeting of the Isle of Palms City Council was held on January 20, 1999, at 6:00 p.m., in City Hall. Present were Mayor Bunch, Councilmembers Abele, Bettelli, Gear, Hernandez, Miller, Shaffer, Sottile, and Taylor, City Administrator Williams, City Clerk Mauldin, and City Attorney Sottile, and environmental Attorney Perrin Dargan. Mayor Bunch called the meeting to order and stated that the meeting had been called for the purpose of discussion of the purchase of the Wild Dunes Yacht Harbor Marina. Roll call was taken.

1. Councilmember Abele made a motion to go into Executive Session to discuss contractual matters related to the purchase of the Wild Dunes Yacht Harbor and to receive attorney-client privileged information; Councilmember Taylor seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Bunch no action was taken in Executive Session; discussion was held on the purchase of the marina.

Councilmember Abele made a motion that the City Administrator do the following things: (1) notify General Engineering Lab that we need their assessment of the Rapid Assessment Report by Friday afternoon; (2) have General Engineering Lab make an inspection of the marina site to find out if there is any "free product" still underground; (3) set up a meeting with all parties between now and Friday afternoon; and (4) that a special city council meeting be set for Friday, January 22, 1999, at 5:30 p.m. in Council Chambers; Councilmember Taylor seconded; motion passed unanimously.

There being no further business to come before the Council, the meeting was unanimously adjourned at 7:30 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk

To be approved on January 25, 1999.

1/22/99

ISLE OF PALMS CITY COUNCIL
January 22, 1999

A special meeting of the Isle of Palms City Council was held on January 22, 1999, at 5:30 p.m., in City Hall. Present were Mayor Bunch, Councilmembers Abele, Bettelli, Gear, Hernandez, Miller, Shaffer, Sottile, and Taylor, City Administrator Williams, and City Clerk Mauldin. Mayor Bunch called the meeting to order and stated that the meeting had been called for the purpose of further discussion on contractual matters pertaining the purchase of the Wild Dunes Yacht Harbor Marina. Roll call was taken.

1. Councilmember Abele made a motion to suspend the rules of order and procedure to switch items 2 and 3 on the agenda; Councilmember Bettelli seconded; motion passed unanimously.

Discussion of Wild Dunes Yacht Harbor Marina. In further discussions of the environmental issues at the marina, Mr. Williams reported that the sellers have backed off limiting their 3rd party indemnification related to the present fuel leak and they will accept liability for any off-site 3rd party claims that might arise. Also, General Engineering has sampled the monitoring wells at the site and found a very amount of free produce in both wells; they are confident that the rapid assessment that was filed by Albrecht & Associates is sufficient to address the problem and bring it under DHEC compliance with cleanup starting within 90 days.

Councilmember Shaffer reported that the amount of free product is actually higher than reported in General Engineering's letter (Exhibit A), due to a typographical error, as he was watching as the testing was being done. He explained the process by which the samples were taken and stated that the amount of leakage was still a minimum amount. The free product was only found in the two existing wells near the fuel tanks and not in any of the other monitoring wells - which is a great thing. He also reported that he spoke with Bill Finch who iterated that Wild Dunes Yacht Harbor, Inc., is prepared to proceed quickly with the fuel cleanup under the approval of DHEC; were anxious to get the bids out; and were prepared to spend the $25,000 which would then kick in the Superb Fund. They are continuing to pump on a continuous basis. DHEC has to choose the bidder for the cleanup project and it should all be completed within 1½ years.

Councilmember Shaffer further reported that he spoke with Arthur Ravenel who told him that there is a DHEC board member living on the Isle of Palms, Cindy Mosteller. Ms. Mosteller immediately called the State Director of Underground Fuel Storage Facilities who, in turn, reported that Art Schrader is now in charge of this project. Mr. Schrader has promised that a directive will be sent to WDYH so bid packages can be sent out no later than February 5th.

He further stated that there may have been some misunderstanding between the Finches and their attorney as to future liability in that the Finches did not intend to refuse liability but merely wanted to limit it to this particular fuel leak event. Bill Finch even said that they had no problem

with the City holding $200,000 in escrow until such time as DHEC clears the project. In other words, they were prepared to accept liability and do whatever it took to clean up this event.

Councilmember Abele explained the Escrow Agreement (Exhibit B) and the Access Agreement (Exhibit C) which were prepared by City Attorney Nick Sottile .

Councilmember Shaffer made a motion to approve the Escrow Agreement and the Access Agreement as presented by the City Attorney; Councilmember Taylor seconded. Upon discussion, Councilmember Abele amended the motion to authorize the Mayor or the City ADMIN. ~~Attorney~~ to sign the documents on behalf of the City; Councilmember Shaffer seconded. After discussion, amendment passed unanimously. Roll Call vote was taken on the full motion: Abele - Yes; Bettelli - Yes; Gear - Yes; Hernandez - Yes; Miller - Yes; Shaffer - Yes; Sottile - Yes; Taylor - Yes; Bunch - Yes. Motion passed unanimously.

2. Executive Session. Councilmember Hernandez made a motion to go into Executive Session to discuss contractual matters related to the Wild Dunes Yacht Harbor Marina; Councilmember Taylor seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Bunch no action was taken in Executive Session; discussion was held concerning personnel at the marina.

Councilmember Abele made a motion to award the contract for the marina operations to Brian Berrigan contingent upon his providing a satisfactory financial pro forma and meeting the insurance requirements established and that the City Administrator and Chairman of Ways & Means Committee be authorized to approve both of those caveats; Councilmember Shaffer seconded. Discussion followed.

Councilmember Miller asked the City Administrator if he felt he could work with [Berrigan], and also expressed concern over the loss of revenue to the City by taking the lower bidder. Mr. Williams stated that he could work with him, he has a working knowledge of the marina that is superior to anybody else they have talked to of what it needs to be a proper functioning marina and how best to grow the marina business.

Councilmember Bettelli reminded everyone that the reason the City is purchasing the marina is for the benefit of the residents of the island. And, if this person will best represent our City through the appearance and upkeep of the marina, then more consideration should be given to [Berrigan].

Councilmember Abele stated that it was his best judgement that we should look at the loss of revenue as an investment that we are making that will pay off over the next 5-6 years in a better operation, more efficiently run, and a higher level of revenues than we would achieve with the primary alternate.

Councilmember Gear expressed much concern about the loss of revenue and was not comfortable with losing this money which could be used for many things in improving the marina area.

Councilmember Taylor asked if the City can still make the bond payments even with the lower revenue, to which Councilmember Abele responded "certainly". He further stated that customer service level would be much improved and a better image would be created of the entire operation. He felt that the residents were looking to City Council to do the right thing and he felt we have the opportunity to do that and have done so by selecting an operator to do the job in the best interest of the City.

After discussion, roll call vote was taken: Abele - yes; Bettelli - Yes; Gear - No; Hernandez - Yes; Miller - Yes; Shaffer - Yes; Sottile - Yes; Taylor - Yes; Bunch - Abstained because she has not met the young man and doesn't know anything about him. Motion passed 7-2.

There being no further business to come before the Council, the meeting was unanimously adjourned at 6:50 p.m.

Respectfully submitted,

Janet G. Mauldin, City Clerk

To be approved on January 25, 1999.

GENERAL ENGINEERING
A Division of General Engineering Laboratories, Inc.

January 22, 1999

Mr. Mark M. Williams
City of Isle of Palms
Post Office Drawer 580
Isle of Palms, South Carolina 29451

Re: Fuel Release
Wild Dunes Yacht Harbor
Isle of Palms, South Carolina

Dear Mr. Williams:

Per your request, we measured the thickness of free petroleum product in the groundwater monitoring wells at the referenced site and reviewed the findings of the "Rapid Assessment Report" dated January 29, 1998, which was submitted to the South Carolina Department of Health and Environmental Control (DHEC). The findings of these activities are discussed below.

General Engineering personnel performed free product measurements in wells EW-1 and EW-2 located in the underground storage tank (UST) basin and wells AW-1 through AW-4 located near the UST basin. Product was identified in only wells EW-1 and EW-2 at thicknesses of 0.44 inch and 0.41 inch, respectively. These thicknesses are comparable to the thickness of 0.54 inch measured in the same wells on November 20, 1998, and reported in the "Rapid Assessment Report." This data indicates the need for further removal of free product to prevent this material from acting as a continuing source of groundwater contamination.

The "Rapid Assessment Report" prepared by Albrecht and Associates provides significant data on the severity and extent of groundwater contamination related to the fuel release. This report documents that groundwater contamination above regulatory standards has migrated downgradient of the UST basin toward Morgan Creek. The downgradient extent of the contamination is not documented by the report. Nevertheless, fate and transport modeling performed using the existing data indicates that groundwater contamination will eventually reach Morgan Creek unless remedial measures are undertaken. Therefore, the report recommends to DHEC that free product recovery and groundwater remediation be initiated.

I contacted Mr. Scott McInnis of DHEC this morning to obtain a status report of DHEC's present position on this site. According to Mr. McInnis the site has been classified as a high priority requiring immediate action. This classification is just below an emergency response in that it can proceed through a normal procurement process without need for an emergency response. Mr. McInnis anticipates issuing bid package for free product removal and groundwater remediation to the party responsible for the UST release, the Finches, by approximately February 12, 1999. The Finches will then need to obtain bids from three DHEC-qualified contractors for cleanup of the site. These bids will be submitted to DHEC, and DHEC will award the contract to the lowest bidder who submits a responsive cleanup plan.

Based on this information, it is reasonable to expect that cleanup of the site will begin in the next three to four months and continue until DHEC's criteria for cleanup are achieved. These criteria will likely be based on a risk evaluation such that DHEC's final cleanup criteria for active remediation of groundwater may be above regulatory standards. In this case, computer modeling will be used to justify that no sensitive receptors will be adversely impacted and that natural attenuation will result in the continued decrease of contaminant concentrations to regulatory standards.

If I can answer any questions or provide you with additional, please call me. On behalf of General Engineering, I would like to thank you for the opportunity to assist you in meeting your environmental needs.

Yours very truly,

Thomas D.W. Hutto, P.G.
Director, Consulting Division

fc: ciop00198.012299

GENERAL ENGINEERING
PO Box 30712 • Charleston, SC 29417 • 2040 Savage Road • 29407
(843) 769-7378 • Fax (843) 769-7397

Printed on recycled paper.

COUNTY OF CHARLESTON)
)
STATE OF SOUTH CAROLINA)

ESCROW AGREEMENT

This Agreement is entered into as of this ____ day of January, 1999, by and between The City of Isle of Palms, S.C. ("Buyer"), Wild Dunes Yacht Harbor, Incorporated ("Seller"), and _____ ("Escrow Agent").

WITNESSETH:

WHEREAS, Seller and Buyer entered into a Purchase and Sale dated September 22, 1998, for the sale and purchase of the certain real property located at Forty-first Avenue, in the City of Isle of Palms, South Carolina, commonly known as the Wild Dunes Yacht Harbor Marina and more particularly described on Exhibit "A" attached hereto and made a part hereof by reference (hereinafter the "Property"); and

WHEREAS, it has been discovered that during Seller's ownership the Property has been contaminated by a release of petroleum based fuel (hereinafter the "Contamination") from underground storage tanks (hereinafter the "USTs"); and

WHEREAS, the South Carolina Department of Health and Environmental Control (hereinafter "DHEC") has been notified by Seller of the Contamination ; and

WHEREAS, the Seller has expended, or will expend, Twenty-Five Thousand and no/100 ($25,000.00) Dollars initiating a remediation project to remove the Contamination from the Property to satisfy the DHEC "Superb Fund" deductible; and

WHEREAS, state and federal law require that the Contamination be removed from the Property; and

WHEREAS, the Seller and the Buyer anticipate that DHEC will pay the remaining cost in excess of the deductible for removing the Contamination from the Property (hereinafter the "Remediation"); and

WHEREAS, Buyer desires to obtain additional security to insure that the Remediation will be completed to the extent that a "No Further Action Required" letter is issued by DHEC; and

WHEREAS, Buyer also desires to obtain additional security to insure that the Remediation will be completed before the Contamination threatens to enter the marshland or surface waters abutting the Property; and

WHEREAS, the Seller and the Buyer desire to complete the purchase and sale of the

Property subject to the subsequent completion of the Remediation.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

1. The following terms when used in this Agreement shall have the following meanings:

   a. The "Contamination" means those petroleum-based substances, including any dissolved petroleum constituents, that have escaped into the Property prior to the date of this agreement and the sub-surface waters contained on, in or beneath the Property from underground petroleum storage tanks on, in, or about the Property, and which substances are the subject of South Carolina Department of Health and Environmental Control, Division of Underground Storage Tank Management Site Identification Number 01494 and documented in the Rapid Assessment Report by Albrecht & Associates dated December 29, 1998, as the same may migrate.

   b. The "Funds" means the sum of Two Hundred Thousand and no/100 ($200,000.00) Dollars, plus accrued interest, which will be withheld from the Seller's proceeds from by the sale of the Property and paid into the Escrow Account and held as provided in this Agreement. Seller, its successors and assigns, shall have no liability to Buyer regarding Remediation costs in excess of the Funds plus the deductible.

   c. "SSTL" means the site specific target levels set by DHEC for this project.

   d. The "Property" means that certain real property located at Forty-first Avenue, in the City of Isle of Palms, South Carolina, commonly known as the Wild Dunes Yacht Harbor Marina and more particularly described on Exhibit "A" attached hereto and made a part hereof.

   e. The "Work" means:
      i. installation of one standard groundwater monitoring well (hereinafter the "Down-Gradient Well"), installed in accordance with the South Carolina DHEC Well Standards Regulations, which must be installed prior to February 10, 1999, and the screen of which well must extend five feet above the water table and five feet below the water table, and which well will be placed in the location shown on the attached sketch;
      ii. such activity necessary to formulate and complete a Corrective Action Plan approved by DHEC;
      iii. such activity necessary to achieve the objectives necessary to

completion of the Corrective Action Plan; and

iv. such activity necessary to remove so much of the Contamination as is required for DHEC to issue a "No Further Action Required" letter.

Seller agrees to commence, prosecute and complete the work in a timely, good and workmanlike manner.

2. That the Funds shall be withheld from the Seller's sales proceeds and paid over to the Escrow Agent as security for the completion of the Work. The Escrow Agent agrees to hold such funds in trust in an FDIC insured banking institution in a savings account which yields such bank's highest interest rate for daily demand deposits. Seller and Buyer each agree to pay one-half of the Escrow Agent's fees for services rendered hereunder.

3. That, expressly subject to the conditions contained in paragraphs 4 and 5 hereof, at the earlier of either:

a. five years from the date of this Agreement; or

b. such time as DHEC has issued a "No Further Action Required" letter for the project,

Seller shall give written notice to Escrow Agent of demand of payment of the funds and the Escrow Agent shall:

a. give written notice to the Buyer of Seller's demand to payment of the Funds; and

b. twenty-one days after depositing in the mail the written notice to Buyer described in this paragraph 3, withdraw the Funds and pay the same to the Seller.

4. That if at any time prior to disbursement of the Funds as described in Paragraph 3 hereof the levels of petroleum-based contaminants found in samples of groundwater taken from the Down-Gradient Well exceed SSTLs, and Seller does not take action within ten (10) days from notice thereof to keep the contamination from entering the abutting marshes and surface waters:

a. the Buyer may immediately commence and fully prosecute such work as is reasonably necessary to prohibit the Contamination from entering said marshes and surface waters; and

b. the Escrow Agent shall, upon written notice from the Buyer, withdraw

such portion of the Funds as Buyer certifies is required to pay for the work performed pursuant to paragraph 4.a. hereof.

If the Buyer exercises its rights under this paragraph, then the term of this Agreement extends until such time as the Contamination is removed to the extent that DHEC issues a no action letter, at which point the Escrow Agent shall disburse any remaining Funds to Seller. Nothing in this Agreement prohibits Seller from recovering or attempting to recover from DHEC or any other governmental entity the portion of the Funds expended pursuant to this paragraph. However, Seller expressly and specifically waives any right it might have to recover or attempt to recover from Buyer any damages alleged to have been incurred as a result of Buyer's actions taken pursuant to this paragraph, including but not limited to any portion of the Funds expended pursuant to this paragraph. Seller shall have the only claim against DHEC for reimbursement of any expenditures of the Funds.

5. a. That if Seller materially defaults in performance of the Work, as determined by a written statement given from General Engineering Laboratories, who is Buyer's environmental engineering consultant, to Buyer and Seller, Buyer shall have the right to assume completion of the Work.

b. the Escrow Agent shall, upon written notice from the Buyer, withdraw such portion of the Funds as Buyer certifies is required to pay for the work performed pursuant to section 5.a. hereof.

If the Buyer exercises its rights under this paragraph, then the term of this Agreement extends until such time as DHEC issues a "No Further Action Required" letter, at which point the Escrow Agent shall, after payment to Buyer pursuant to section 5.b, disburse any remaining Funds to Seller. Nothing in this Agreement prohibits Seller from recovering or attempting to recover from DHEC or any other governmental entity the portion of the Funds expended pursuant to this paragraph.

6. By entering into this Agreement, Buyer does not waive, but rather, expressly reserves its right to conduct further testing of the Property prior to the closing and to exercise its right to cancel the Contract for the purchase and sale of the Property if other contamination or pollution exists on, in or about the Property or the sub-surface waters of the Property at the time of closing. This paragraph takes precedence over any provision herein that is inconsistent with the terms of this Paragraph, whether such inconsistent provision is express or implied.

7. This Agreement expresses the entire Agreement between the parties regarding this matter and may be modified only by an instrument in writing executed by all parties hereto.

8. In performing any of its duties hereunder, Escrow Agent shall not incur any liability to anyone for any damages, losses or expenses, including, without limitation (i) any action taken or omitted upon advice of its legal counsel given with respect to any questions relating to the duties

and responsibilities of Escrow Agent under this Agreement; or (ii) any action taken or omitted in reliance upon any instrument, including any written notice or instruction provided for in this Agreement. Escrow Agent may rely upon any instrument, pursuant to clause (ii) in the preceding sentence, as being duly executed, valid and effective, and as containing accurate information and genuine signatures.

9. Notwithstanding anything in this Agreement to the contrary, in the event of a dispute between Seller and Buyer arising prior to or at the time of the delivery or other disposition of the escrowed funds by the Escrow Agent pursuant hereto, which dispute shall be sufficient, in the sole discretion of Escrow Agent, to justify its doing so, Escrow Agent shall be entitled to tender the escrowed funds into the registry or custody of any court of competent jurisdiction, together with such legal pleadings as it may deem appropriate, and thereupon Escrow Agent shall be discharged from all further duties and liabilities under this Agreement. Any such legal action may be brought in such court as Escrow Agent shall determine to have jurisdiction thereof. Escrow Agent's determination of whether a dispute exists between Seller and Buyers shall be binding and conclusive upon all parties hereto, notwithstanding any contention that no dispute exists. All costs and expenses incurred by Escrow Agent in taking any action pursuant to this paragraph shall be covered by and paid pursuant to the indemnification of Escrow Agent contained in the following paragraph.

10. The party at fault under this agreement shall indemnify, defend and hold Escrow Agent harmless from, against and in respect of: (i) any and all demands, judgments, expenses, costs, losses, injuries or claims of any kind whatsoever whether existing on the date hereof or hereafter arising, incurred by Escrow Agent by reason of, from or in connection with this Agreement or any action taken or not taken by Escrow Agent under or in connection with this Agreement; and (ii) any and all counsel fees, expenses, disbursements of counsel, amounts of judgments, demands, assessments, costs, fines or penalties, and amounts paid in compromise or settlement, incurred or sustained by Escrow Agent by reason of, in connection with or as a result of any claim, demand, action, suit, investigation or proceeding (or any appeal thereof or relating thereto or other review thereof) incident to the matters covered by the immediately preceding clause (i).

11. If Escrow Agent notifies Seller and Buyer of its desire to be relieved of any further duties and liabilities hereunder, then Escrow Agent shall deliver the Escrow Amount to a successor escrow agent designated by Seller and Buyer. If Seller and Buyer fail to agree upon and designate a successor escrow agent within ten (10) days after having been requested by Escrow Agent to do so, then Escrow Agent shall in its discretion designate the successor escrow agent. The successor escrow agent designated by Seller and Buyer or by Escrow Agent, as the case may be, shall be a bank or trust company having trust powers in good standing and located in Charleston, South Carolina, and shall agree to be bound by all the terms and conditions of this agreement. Immediately upon agreement by the successor escrow agent to be bound by all the terms and conditions of this Agreement, the original Escrow Agent shall be relieved of any and all duties and liabilities under or in connection with this Agreement; provided, however, that no

successor escrow agent shall assume any liability for the acts or omissions of its predecessor escrow agent(s) hereunder.

12. The agency created in Escrow Agent hereby is coupled with an interest of Seller and Buyer and shall be binding upon and enforceable against the respective successors, legal representatives and assigns of Seller and Buyer. This escrow shall not be revoked or terminated by reason of the dissolution or liquidation of Seller or Buyer, but shall continue to be binding upon and enforceable against the respective successors, legal representatives and assigns of Seller and Buyer in the manner provided herein. In the event of the dissolution or liquidation of Seller or Buyer, Escrow Agent may rely and act upon any notices permitted or required to be given hereunder from any person, firm, partnership or corporation believed by Escrow Agent in good faith to be the successor, legal representative or assign of such dissolved or liquidated party.

13. Any written notice provided pursuant to the terms herein shall be by Registered U.S. Mail, Return Receipt Requested. The address for the receipt of notices and other communications hereunder is as follows:

If to the Seller:

_____
_____
_____
_____

If to the Buyer:

City Administrator
The City of Isle of Palms, S.C.
P.O. Box 508
Isle of Palms, SC 29451

If to the Escrow Agent:

_____
_____
_____
_____

The above-addresses may not be changed by any party hereto without written notice as provided hereunder to the other parties.

14. This Agreement:

a. may be extended, modified, or terminated only by a written amendment signed by each party;
b. shall be governed by the laws of the State of South Carolina;
c. is the complete agreement between the parties;
d. shall be litigated, if necessary, in the courts of the State of South Carolina or in the United States located in the District in which the Property is located;
e. is severable and shall be interpreted so far as possible to give validity and force to accomplish the overall purposes expressed in it;
f. may be executed in any number of counterparts, each deemed to be an original; and
g. shall inure to the benefit of and be binding upon each of the parties, their respective heirs, successors, and assigns.

15. In consideration of the covenants contained herein, Buyer hereby agrees to purchase the Property from Seller prior to the completion of the Work.

16. In the event of any litigation between the Buyer and Seller arising under this Agreement, the prevailing party shall be entitled to reimbursement from the other party of reasonable attorney's fees and court costs at all trial and appellate levels.

IN WITNESS WHEREOF, the parties have set their hands and seals the date first written above.

WITNESS:

The City of Isle of Palms, South Carolina

_____

By: _____

_____ Title: _____

(As to Buyer)

Wild Dunes Yacht Harbor, Inc.

_____

By: _____

_____ Title: _____

(As to Seller)

_____

_____
Escrow Agent

_____
(As to Escrow Agent)

EXHIBIT A

ALL that certain piece, parcel or tract of land, with the buildings and improvements thereon, situate, lying and being in the City of Isle of Palms, Charleston County, South Carolina, being shown and designated as "Tract 1", containing 5.55 acres, on a plat made by E. M. Seabrook, Jr., Inc., Civil Engineer and Land Surveyor, dated January 5, 1977, and duly recorded at the Charleston County R.M.C. Office on April 27, 1977, in Plat Book AH, at Page 100; said property having such actual size, shape, dimensions, buttings and boundings, more or less, as appear on said plat, reference to which is hereby craved for a more full and complete description thereof.

STATE OF SOUTH CAROLINA)
) ACCESS AGREEMENT
COUNTY OF CHARLESTON)

THIS ACCESS AGREEMENT ("Access Agreement") is entered into as of this ___ day of January, 1999, by and between Wild Dunes Yacht Harbor Marina, Inc., its successors, officers, principals, and agents ("Grantee") and The City of Isle of Palms, S.C., its successors, assigns, and transferees ("Grantor").

WITNESSETH:

WHEREAS, Grantor intends to purchase from Grantee certain real property located on Forty-first Avenue, in the City of Isle of Palms, South Carolina, commonly known as the Wild Dunes Yacht Harbor Marina, and more particularly described on Exhibit "A" attached hereto and made a part hereof by reference; and

WHEREAS, the Grantee and the Grantor entered into an Agreement to Buy and Sell Real Property for the sale and purchase of the Wild Dunes Yacht Harbor Marina (hereinafter the "Property") and Grantee intends to sell and Grantor intends to purchase the Property; and

WHEREAS, it has been discovered that during Grantee's ownership, the Property has been contaminated by a release of petroleum based fuel (hereinafter the "Contamination") from underground storage tanks (hereinafter the "USTs"); and

WHEREAS, the South Carolina Department of Health and Environmental Control (hereinafter "DHEC") has been notified of the Contamination; and

WHEREAS, the Grantee represents to Grantor that Grantee has expended, or will expend, Twenty-Five Thousand and no/100 ($25,000.00) Dollars initiating a project to remove the Contamination from the Property to satisfy the DHEC "Superb Fund" deductible; and

WHEREAS, state and federal law require that the Contamination be removed from the Property; and

WHEREAS, the Grantee and the Grantor anticipate that DHEC will pay the remaining cost in excess of the deductible for removing the Contamination from the Property (hereinafter the "Remediation"); and

WHEREAS, the Grantor desires to obtain additional security to insure that the Remediation will be completed to the extent that a "No Further Action Required" letter is issued by DHEC, and

WHEREAS, the Grantor also desires to obtain additional security to insure that the Remediation will be completed before the Contamination threatens to enter the marshland or surface waters abutting the Property; and

WHEREAS, the Grantor and Grantee have entered into an Escrow Agreement of even date regarding same, which is incorporated herein and made a part hereof by reference; and

WHEREAS, the Grantee desires to sell and the Grantor desires to buy the Property subject to the subsequent completion of the Remediation.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

1. The following terms when used in this Agreement shall have the following meanings:

a) The "Contamination" means those petroleum-based substances, including any dissolved petroleum constituents, that have escaped into the Property and the sub-surface waters contained on, in or beneath the Property prior to the date of this agreement from underground petroleum storage tanks on, in, or about the Property, and which substances are the subject of South Carolina Department of Health and Environmental Control, Division of Underground Storage Tank Management Site Identification Number 01494, and documented in the Rapid Assessment Report of Albrecht and Associates dated December 29, 1998, as the same may migrate.

b) "SSTL" means the site specific target levels set by DHEC for the Remediation.

c) The "Property" means that certain real property located at Forty-first Avenue, in the City of Isle of Palms, South Carolina, commonly known as the Wild Dunes Yacht Harbor Marina and more particularly described on Exhibit "A" attached hereto and made a part hereof.

d) The "Work" means:

i. installation of one standard groundwater monitoring well (hereinafter the "Down-Gradient Well"), installed in accordance with the South Carolina DHEC Well Standards Regulations, which must be installed prior to February 10, 1999, and the screen of which well must extend five feet above the water table and five feet below the water table, and which well will be placed in the location shown on the attached sketch;

ii. such activity necessary to formulate and complete a Corrective Action Plan approved by DHEC;

iii. such activity necessary to achieve the objectives necessary to completion of the Corrective Action Plan; and

iv. such activity necessary to remove so much of the Contamination as is required to for DHEC to issue a "No Further Action Required" letter regarding the Remediation.

2. Grantor hereby grants Grantee, its officers, directors, agents, employees, contractors, and subcontractors the right to enter the Property for the purpose of conducting the Work.

Grantee agrees to perform, or cause to be performed, the Work per this agreement and the Escrow Agreement.

3. The Work shall be commenced, prosecuted, and completed in a timely, good and workmanlike manner. Restoration of the surface conditions of the Property to a condition substantially equal to that existing immediately prior to the commencement of the Work shall be made as soon as practical after completion of the Work. The Work shall be commenced, prosecuted, and completed in such a manner which will at all times minimize interference with the operations of the Marina Property. Insofar as possible, the Work shall not be conducted on holidays or on weekends.

4. The term of this Access Agreement shall commence on the date hereof. The term of this Access Agreement shall continue for a period that is equivalent to the shorter of:

a. five years;
b. a "No Further Action Required" letter is issued by DHEC; or
c. the Grantor exercises its option to employ the Funds in the Escrow Account per the terms of the Escrow Agreement.

5. Grantee agrees to protect, reimburse, hold harmless, and indemnify Grantor, its agents and employees, from and against any and all liabilities (including but not limited to liability as a result of injury to the property or person of any third parties), costs, losses, damages, claims, and expenses (including but not limited to all reasonable attorney's fees) that Grantor may incur as a result of exercise by Grantee, its agents, representatives, contractors, or sub-contractors of the rights granted by this Access Agreement. Grantee further agrees that in the event of any suits, actions, or claims made against Grantor for such liability, Grantee shall at its own cost and expense defend the same. Grantee shall also pay any judgments, awards, and civil or other penalties that result from such liability. Grantee also agrees to maintain comprehensive general liability insurance coverage regarding the work, in amounts not less than $250,000,000.00 per person, $500,000.00 per claim, and $100,000.00 per claim for property damage . All insurance coverage required hereunder shall be with companies reasonably approved by City, who shall be named as an additional insured on all such policies. Proof of such insurance shall be provided to City prior to commencement of the work.

6. The Agreement is terminable by either party after breach by the other party of any provision hereunder. However, prior to terminating this Agreement, the terminating party shall provide the breaching party with ten days written notice of intent to terminate and with an opportunity to cure the breach to the satisfaction of the terminating party with the said ten day notice period.

7. This Agreement:

a. may be extended, modified, or terminated only by a written amendment signed by each party;
b. shall be governed by the laws of the State of South Carolina;

c. is the complete agreement between the parties regarding this matter;
d. shall be litigated, if necessary, in the courts of the State of South Carolina or in the United States located in the District in which the Property is located;
e. shall be interpreted so far as possible to give validity and force to accomplish the overall purposes expressed in it;
f. may be executed in any number of counterparts, each deemed to be an original;
g. shall inure to the benefit of and be binding upon each of the parties and their respective successors, and assigns; and
h. shall toll the passing of any statute of limitations that might otherwise bar Grantor from maintaining any claim against Grantee for damages to the Property caused by contamination.

8. The undersigned officers specifically represent that they are duly authorized to execute this Access Agreement, and that the parties have the rights and capacity to perform the acts contemplated by this Access Agreement.

9. In the event of any litigation between the parties arising under this Agreement, the prevailing party shall be entitled to reimbursement from the other party of reasonable attorney's fees and court costs at all trial and appellate levels.

IN WITNESS WHEREOF, the parties hereto have executed this Access Agreement as of the date and year first above written.

WITNESS:

The City of Isle of Palms, South Carolina

_____

By: _____

_____ Title: _____

(As to Grantee)

Wild Dunes Yacht Harbor, Inc.

_____

By: _____

_____ Title: _____

(As to Grantor)

EXHIBIT A

ALL that certain piece, parcel or tract of land, with the buildings and improvements thereon, situate, lying and being in the City of Isle of Palms, Charleston County, South Carolina, being shown and designated as "Tract 1", containing 5.55 acres, on a plat made by E. M. Seabrook, Jr., Inc., Civil Engineer and Land Surveyor, dated January 5, 1977, and duly recorded at the Charleston County R.M.C. Office on April 27, 1977, in Plat Book AH, at Page 100; said property having such actual size, shape, dimensions, buttings and boundings, more or less, as appear on said plat, reference to which is hereby craved for a more full and complete description thereof.

4/12d/99

REGULAR CITY COUNCIL MEETING
January 26, 1999

The regular meeting of the Isle of Palms City Council was held on January 26, 1999, at 7:00 p.m., in City Hall Council Chambers. Present were Mayor Bunch, Council Members Abele, Bettelli, Gear, Hernandez, Miller, Shaffer, Sottile and Taylor. Also present were City Administrator Williams and City Clerk Mauldin, and City Attorney Sottile.

A. INTRODUCTION OF MEETING

Mayor Bunch called the meeting to order and asked everyone to stand for the pledge of allegiance followed by the invocation by Councilmember Mike Sottile. Then roll call was taken by the Clerk.

B. READING OF THE JOURNAL OF PREVIOUS MEETINGS

1. December 15, 1998 - Regular City Council Meeting
2. December 22, 1998 - Special City Council Meeting
3. January 5, 1999 - Special City Council Meeting
4. January 12, 1999 - Special City Council Meeting
5. January 20, 1999 - Special City Council Meeting
6. January 22, 1999 - Special City Council Meeting

Councilmember Abele made a motion to approve the minutes as presented with one minor typographical error on page 6 of the minutes of December 15th; Councilmember Hernandez seconded; motion passed unanimously.

C. CITIZENS' COMMENTS

1. Stu Kimball- Chairman of the Isle of Palms Park Foundation spoke about fund raising for new park facilities and the desire to recognize donors, both new and old, for their contributions which are tax deductible.

2. Marianne Luttrell - spoke about the new Comprehensive Plan and the desire to maintain the residential quality of the island. She urged Council to establish an Architectural Review Board for the commercial area as quickly as possible in order to prevent incongruous building and also asked to consider placing a moratorium on building in the commercial area.. Councilmember Hernandez told Ms. Luttrell about the proposed beautification plan for the front beach area and asked the Public Works Committee to look at her request.

3. Mayor Bunch introduced and welcomed Jean Jeffcoat, a new resident who had been a long-time secretary to Mayor Joe Riley of the City of Charleston. She also welcomed Councilmember Hernandez's father who was visiting from Texas.

D. REPORTS FROM STANDING COMMITTEES

1. Ways & Means - Chairman Abele reported on their meeting of January 20, 1999 (Exhibit A, with attachments).

Councilmember Sottile commended Councilmember Abele for working so hard on the issues leading to the City purchasing the marina property. Mayor Bunch announced that the official closing on the marina would be at City Hall on Friday, January 29, at 11 a.m.

Councilmember Taylor made a motion to suspend the rules of order and procedure to hold election of Mayor Pro Tem; Councilmember Abele seconded; motion passed unanimously.

Councilmember Shafer nominated Debra Hernandez; Mayor Bunch nominated Mike Sottile, but he respectfully declined; Councilmember Sottile nominated Bob Miller. By secret written ballot, Councilmember Miller was elected as Mayor Pro Tempore for the year 1999 by a vote of 5-4.

2. Public Safety - Chairman Sottile reported on their meeting of January 11, 1999 (Exhibit B) (The monthly reports from the Police and Fire Departments are attached as part of Exhibit B)

3. Public Works - Chairman Miller reported on their meeting of January 13, 1999, (Exhibit C, with attachments).

4. Recreation - Chairman Taylor reported on their meeting of January 11, 1999 (Exhibit D, with monthly report attached).

Chairman Taylor made a motion to approve the following: "The Isle of Palms City Council endorses the concept of recognizing individuals, groups or organizations who have donated their time or other resources to the Isle of Palms Recreation Center and future Isle of Palms Community Park complex in a significant fashion, visible on the grounds of the recreation area;" Councilmember Bettelli seconded. Upon discussion, Councilmember Sottile expressed his concern about naming buildings and felt it was inappropriate to do so, especially without knowing exactly what will be done at the Recreation area. After discussion, motion passed 8-1.

5. Personnel Committee - Chairman Bettelli reported on their meeting of January 13, 1999 (Exhibit E with attachments).

(a) Employees of the Month for December 1998 were as follows:
Fire Department - Assistant Chief Yannuzzi, Engineers Mrowca, Riddle, Eagle, Rodden and Firefighter Micalizzi were recognized for their hard work in putting up the Christmas decorations at Fire Station #1.

(b) Safety Sweepstakes for December 1998 were as follows:
Police Department - Kelly Burnsworth
Fire Department - Jeff Worsham
Public Works Department - Russell Roper
Combined General Government, Building Department, and Recreation Department - Patrice Robertson of the Building Department.

(c) Councilmember Abele asked the City Administrator to follow up with the CPW in having them identify the specific systems and where they are in compliance with the Y2K for a report back to Council.

E. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Zoning Board of Adjustment. See minutes of their meeting of January 12, 1999, attached as Exhibit F.

2. Planning Commission. See minutes of their meeting of January 13, 1999, attached as Exhibit G.

3. Code Board of Appeals. Mayor Bunch announced that she spoke with the Building Official and has added Jack Burton, contractor, and Jerry Johnson, architect, and Steve Mays, to the committee. Upon questioning of a vacancy on the committee, Mayor Bunch stated that she heard that Bob Bishop is no longer on the island and doesn't attend the meetings, but Councilmember Shafer said that he had seen him recently.

Councilmember Abele reminded Council that we had set a policy that when vacancies occur on committees, those vacancies would be advertised in the newspaper and on the message board soliciting volunteer individuals. He did not know there even was a vacancy and Councilmember Shafer pointed out that this was not on the agenda. Mayor Bunch said she would take this up with the Building Official tomorrow and "see how many he needs and if he has the right number."

F. REPORTS FROM SPECIAL OR JOINT COMMITTEES - None

1. Accommodations Tax Advisory Committee. No meeting in January.

2. Beach Advisory Committee. No meeting in January. Mayor Bunch told the City Administrator that she would like to get the word out to the Beach Advisory Committee or Public Works Committee about extra work being done on the front beach and about the problem we have with dog litter for a proposed pooper-scooper ordinance.

3. Septic Tank Committee. Councilmember Shafer reported that the committee met earlier this evening and reported that they are gathering facts for an ordinance requiring

maintenance of existing septic tanks and possible mandatory tie-in of people who are in the vicinity of existing sewer lines. Their next meeting is February 17th and he encouraged any citizens interested in this issue to attend.

G. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

H. BILLS ALREADY IN POSSESSION OF COUNCIL

1. Second Reading and Ratification - Ordinance 1998-18 - An Ordinance Amending Section 5-4-34 of the City of Isle of Palms Code of Ordinances to Provide an Amortization Schedule for the Cessation of Nonconforming Uses Regarding Home Occupations. (Exhibit H)

Mr. Williams read the ordinance in full. Councilmember Abele made a motion to approve second reading and ratify Ordinance 1998-18; Councilmember Shafer seconded; motion passed unanimously.

I. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS - None

1. First Reading - Ordinance 1999-1 - An Ordinance Adopting A New Zoning Ordinance for the City of Isle of Palms, S.C. Pursuant to the State of South Carolina Local Government Comprehensive Planning Enabling Act of 1994. (Exhibit I)

Councilmember Abele made a motion to approve first reading of Ordinance 1999-1; Councilmember Bettelli seconded; motion passed unanimously. Councilmember Abele requested that a special work session be called to review the changes and compare it to the existing ordinance, with the City Attorney and Zoning Administrator in attendance. The Zoning Administrator was asked to highlight the changes. Council will then schedule a public hearing prior to ratification.

2. First Reading - Ordinance 1999-2 - An Ordinance Amending Title 9 (Offenses), Chapter 4 (Offenses Involving Public Morals), of the Code of the City of Isle of Palms, South Carolina, by Adding New Section 9-4-7 to Prohibit Gaming Vessels and Other Gambling-Related Activities. (Exhibit J)

Councilmember Abele made a motion to approve first reading of Ordinance 1999-2; Councilmember Sottile seconded; motion passed unanimously.

J. MISCELLANEOUS BUSINESS

1. Wooden Boat Appreciation Day. Administrator Williams again asked Council to make a decision on whether or not this event should be held at the marina on April 10, 1999.

Councilmember Shafer made a motion to continue this event this year; Councilmember Abele seconded; motion passed unanimously.

2. Administrator Williams passed out copies of sample logos designed by Bonnie Havrda who designed the City's web pages and asked Councilmembers to look them over and tell him what they think. Councilmember Gear suggested that the City hold an island-wide competition with a $100 award.

3. Mayor Bunch reported that she has received letters from both the Isle of Palms and Mount Pleasant Exchange Clubs and from SCDOT approving the Connector Run which is scheduled for Saturday, October 3, 1999.

Councilmember Bettelli made a motion to allow the Connector Run on October 3rd; Councilmember Taylor seconded; motion passed unanimously.

K. EXECUTIVE SESSION

Councilmember Abele made a motion to go into Executive Session to discuss contractual and legal matters with the City Attorney concerning the Wild Dunes Yacht Harbor and other personnel matters; Councilmember Bettelli seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Bunch stated that no action was taken in Executive Session; legal and personnel matters were discussed.

There being no further business to come before Council, upon motion duly made and seconded, the meeting was unanimously adjourned at 8:17 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk
To be approved by City Council on February 23, 1999.

EXHIBIT A

WAYS AND MEANS COMMITTEE
January 20, 1999

The regular meeting of the Ways and Means Committee was called to order on January 20, 1999, at 5:30 p.m., in the City Hall. Committee members present were Council Members Abele, Bettelli, Bunch, Gear, Hernandez, Miller, Shaffer, Sottile and Taylor, City Administrator Williams, and City Clerk Mauldin. Mayor Bunch called the meeting to order at 5:30 p.m.

1. Election of Committee Chairman. Mayor Bunch nominated Bob Abele as Chairman of the Committee; Mr. Taylor seconded; motion passed unanimously. Chairman Abele took over the meeting.

2. Approval of Previous Minutes. **Mr. Taylor made a motion to approve the minutes from the December 15, 1998, meeting; Mr. Miller seconded; motion passed unanimously.**

3. Monthly Financial Report. Chairman Abele complimented Treasurer Suggs on the summary page attached to the monthly statement. He pointed out that the actual revenue YTD in the General Fund is $300,000 higher than shown because we transferred money to the disaster recovery fund at the beginning of the fiscal year. This gives us a revenue balance of $899,000 which is 25% of the projected revenue for the year.

Mr. Williams reported that the City was in good financial shape. There is approximately $955,000 in the General Fund including a tax payment received yesterday of $705,000. The department's budgets are within reasonable expectations for the halfway point in the fiscal year. The overall budget is at 45% expended. He then answered questions of council members.

4. Old Business. **Marina Update.** Chairman Abele reported that there have been several meetings with the three persons who have submitted proposals as Operations Manager of the marina. He and Administrator Williams have come up with a list of pros and cons on each of the applicants for discussion, which should be held in Executive Session. He further stated that we need to make a decision on who to hire as manager since closing is 1/29/99 and recommended that Council meet on Friday for a short meeting to vote on our choice.

Chairman Abele, referring to his memo dated 1-15-99 (attached hereto), also discussed marina income projections and alternative marina ops share arrangements..

5. Executive Session. **Ms. Hernandez made a motion to go into Executive Session to discuss contractual negotiations pertaining to the marina operations at the Isle of Palms Marina; Mr. Bettelli seconded; motion passed unanimously.**

Coming out of Executive Session, Chairman Abele stated that we discussed contractual matters regarding marina operations at the Isle of Palms Marina, and no action was taken.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:00 p.m.

Respectfully submitted,

Bob Abele, Chairman

REV 1/19/99

15 January 1999
Marina #15

1st YEAR (11 MONTHS) INCOME PROJECTIONS

LAND LEASES:			
ANGLERS	(6,250/mo)	68,750	
JEFFORDS	(2,000/mo)	22,000	
MAINTAIN	(550/mo)	6,050	
WAVE RUNNERS	(2,500/mo)	27,500	
TOTAL LAND LEASE REVENUE			124,300*
MARINA OPS GROSS			373,625**
RESTAURANT REVENUE (~~10~~ 9 MONTHS)			36,000***
PROJECTED FIRST YEAR TOTAL FACILITY GROSS			533,925

* ACTUAL 2/1/99 THRU 12/31/99
** ACTUAL + ESTIMATED 2/1/99/THRU 12/31/99 (SEE DETAIL BELOW)
*** BASED ON 9 MONTHS @ $4,000/MONTH (APR '99 THRU DEC '99)

DETAILED BREAKDOWN OF MARINA OPS PROJECTED GROSS REVENUE (2/1/99 THRU 12/31/99)

RAMP FEES	100,000	
FUEL SALE (NET OF PRODUCT)	150,000	
DOCK LEASES	80,000	
SUB-TOTAL		330,000 *
LP GAS	3,500	
CHARTERS	7,500	
ELECTRICITY	5,000	
LAUNDRY	2,500	
DOCK PICKUP/HOLDING TANK	1,200	
SUB-TOTAL		19,700 *
EXISTING LT DOCK LEASES		23,925 **

ECCO TOURS	750/MO
WALTER MILLER	400/MO
PETER GOBLE	550/MO
SCE&G	75/MO
CHASN SEA & AIR	400/MO

TOTAL ESTIMATED MARINA OPS 1st YEAR GROSS (2/1/99 THRU 12/31/99)	373,625

NOTE: * ESTIMATED 11 MONTHS REVENUE
** 11 MONTHS BASED ON ACTUAL MONTHLY RATES

NOTE: FOLLOWING IS WDYH INC FY '98 REVENUE FOR KEY OPERATIONS:

RAMP FEES	92,000
FUEL SALES	145,000
DOCK RENTALS	78,700
	315,700

ALTERNATIVE MARINA OPS SHARE ARRANGEMENTS
(2/1/99 THRU 12/31/99)

20% CITY/80% MANAGER SPLIT

MARINA OPS (373,625 x 20%)	74,725
LAND LEASES	124,300
RESTAURANT LEASE	36,000
TOTAL CITY REVENUE	235,025

25% CITY/75% MANAGER SPLIT

MARINA OPS (373,625 x 25%)	93,406
LAND LEASES	124,300
RESTAURANT LEASE	36,000
TOTAL CITY REVENUE	253,706

30% CITY/70% MANAGER SPLIT

MARINA OPS (373,625 x 30%)	112,087
LAND LEASES	124,300
RESTAURANT LEASE	36,000
TOTAL CITY REVENUE	272,387

NOTE:

A. CALENDAR YEAR 1999 DEBT SERVICE REQUIREMENTS ARE $106,604

B. ROUGH ESTIMATE COST OF CY 1999 REPAIRS/IMPROVEMENTS ARE $250,000; FUNDING SOURCES ARE:

1. $90,000 FROM BOND SALE
2. $75,000 FROM CITY OPERATING FUND (PER PLAN)
3. MARINA REVENUE
4. ACCOMMODATION TAX/FEE FUNDS

AVAILABLE REVENUE OVER DEBT SERVICE REQUIREMENTS

	20/80 SPLIT	25/75 SPLIT	30/70 SPLIT
MARINA OPS (LESS DEBT SERVICE)	128,421	147,102	165,783
BOND SALE	90,000	90,000	90,000
OPERATING FUND	75,000	75,000	75,000
TOTAL	293,421	312,102	330,783

PAYMENT SCHEDULE AND SOURCES OF DEBT SERVICE FUNDING
(BASED ON ACTUAL INTEREST RATE/DEBT SERVICE REQUIREMENTS)

	FISCAL YEAR	FISCAL YEAR SOURCE OF PAYMENTS					SCHEDULE OF CALENDAR YEAR PAYMENTS
YEAR	ANNUAL PAYMENT	MARINA REVENUE	GENERAL FUND	ACCOMMODATION FEE	ACCOMMODATION TAX	CALENDAR YEAR	
1999						1999	106,604
2000	197,979	197,979				2000	182,750
2001	282,750	250,000	32,750			2001	280,600
2002	278,450	250,000	28,450			2002	276,300
2003	274,150	250,000	24,150			2003	272,000
2004	369,850	250,000	75,000	44,850	0	2004	365,550
2005	361,250	250,000	75,000	36,250	0	2005	356,950
2006	352,650	250,000	75,000	27,650	0	2006	348,350
2007	344,050	250,000	75,000	19,050	0	2007	339,750
2008	360,450	250,000	75,000	35,450	0	2008	355,613
2009	350,775	250,000	75,000	25,775	0	2009	345,938
2010	341,100	250,000	75,000	16,100	0	2010	336,263
2011	356,425	250,000	75,000	31,425	0	2011	351,050
2012	345,675	250,000	75,000	20,675	0	2012	340,300
2013	334,925	250,000	75,000	9,925	0	2013	329,550
2014	349,175	250,000	75,000	24,175	0	2014	343,263
2015	337,350	250,000	75,000	12,350	0	2015	331,438
2016	325,525	250,000	75,000	525	0	2016	319,613
2017	338,700	250,000	75,000	13,700	0	2017	332,250
2018	325,800	250,000	75,000	800	0	2018	319,350
2019	312,900	250,000	62,900	0	0	2019	306,450
TOTALS	6,539,929	4,947,979	1,273,250	318,700	0		6,539,932
TOTAL % CONTRIBUTION		75.66%	19.47%	4.87%	0.00%		

NOTE: INITIAL PLANNING TOTAL DEBT COST @ 5% WAS $6,895,000

EXHIBIT B

PUBLIC SAFETY COMMITTEE
January 11, 1999

The regular meeting of the Isle of Palms Public Safety Committee was held on January 11, 1999, at 5:30 p.m., in the Building Department. Present were members Sottile, Gear and Hernandez, Police Lieutenant McCurdy, and Fire Chief Graham. Also present were Mayor Bunch and Council Member Taylor.

1. Election of Committee Chairman. Ms. Hernandez nominated Mike Sottile; Mr. Gear seconded; motion passed unanimously.

2. Approval of Previous Months Minutes. Last month's minutes were not available and approval was postponed to the next committee meeting.

3. Citizens Comments. None.

4. Police Department Monthly Report. Lt. McCurdy discussed the monthly department report for December (see attached) and answered questions of committee members.

Mayor Bunch expressed concern about not having a part time Animal Control Officer and stated that the position should be filled as soon as possible. Lt. McCurdy stated that they were advertising for the position now. Mayor Bunch discussed limiting hours of dogs allowed on the beaches and stated that she receives many complaints from residents and visitors about the dog mess on the beach. The committee agreed to look into ordinances from other beach communities but noted the problem in enforcing such laws.

5. Fire Department Monthly Report. Chief Graham discussed the monthly department report for December (see attached) and answered questions of committee members.

Chief Graham reported that the squad truck is still scheduled for late March delivery. There will be one more scheduled trip to the manufacturer (at no cost to the City) in March to make sure everything on the truck is as we wanted and Chief Graham will do this herself in mid March.

In discussing the 2-In, 2-Out program, Chief Graham stated that there is a possibility of using Accommodations Tax Funds for another employee in the department and she would like to pursue this. The department is currently following the 2-In, 2-Out program, by the bare minimum, but will need two more employees in order to be able to follow the law on all calls.

6. Miscellaneous.

(A) Chairman Sottile asked about traffic at the DARE dances at the Recreation Department. Lt. McCurdy reported that traffic has been re-routed during the dances and is moving much better.

(B) Mayor Bunch stated that when the City purchases the marina on 41st Avenue, the City should consider closing the boat ramp at Breach Inlet. She reported that there was a recent incident where someone was trying to pull their boat out at the ramp and it turned over with a young child in the boat. She felt that the City was facing a great liability in keeping that ramp opened to the public, although it should remain accessible for emergency access only.

Ms. Hernandez pointed out that Council had voted to keep the Breach Inlet ramp open.

Mr. Gear felt that the City should pursue moving the ramp to the end of that property, towards the Exchange Club, and also get reasonable bids to repair it where it is and bids to replace the ramp at the other site. He felt that before any decisions are made about the ramp, we should at least find out how much it would cost to repair or replace it.

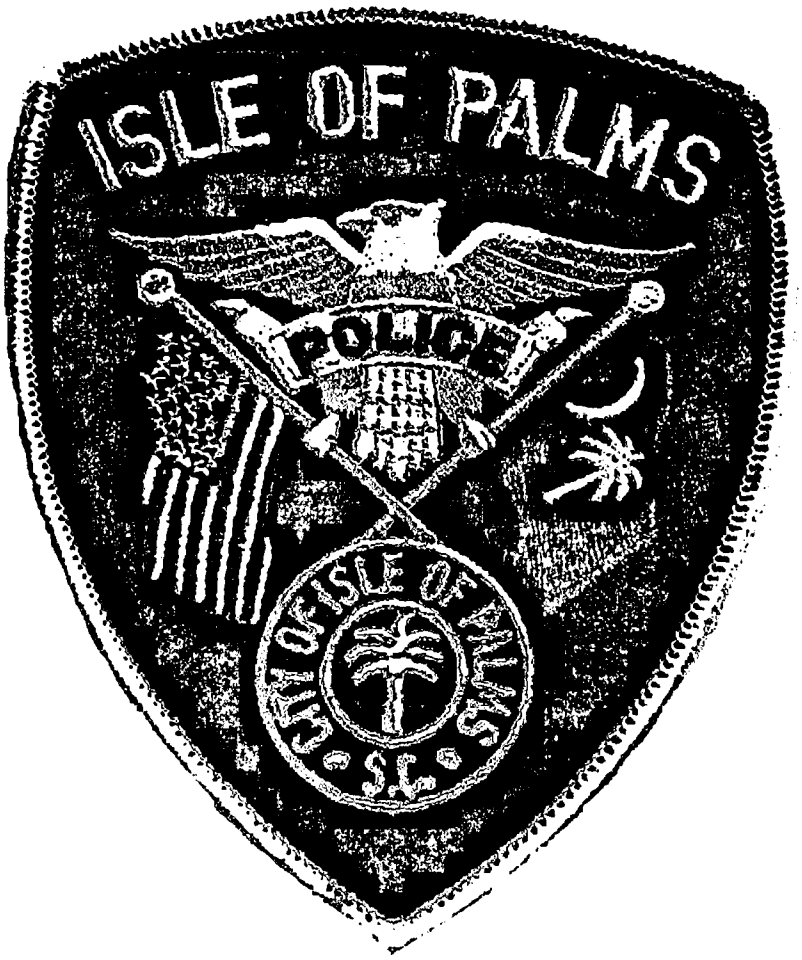
Mr. Bettelli agreed that it is a liability to the City as it is now, and Administrator Williams has some figures which could be put together for the Public Safety Committee to look at.

(C) In discussing the stop signs on Ocean Boulevard, Ms. Hernandez said that the Public Works Director has ordered the larger stop signs and was supposed to clear the vegetation to make them more visible. She will follow up with him at the upcoming Public Works Committee meeting.

7. There being no further business to come before the committee, the meeting was unanimously adjourned at 6:20 p.m.

Respectfully submitted,

Mike Sottile, Chairman



Monthly Report

December 1998

Pg.	Index
1 - 2	Synopsis
3	Communications Report
4	Officer Activity Report
5	Connector Report
6 - 7	Incident Report
8	Arrest Report
9	Crime Day of Week Analysis
10	Crime Time of Day Analysis
11	Animal Control Report
12	Narcotics Report
13	Training Report

ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(843) 886-6522 FAX (843) 886-8005

TO: **MAYOR BUNCH, CITY COUNCIL, ADMINISTRATOR WILLIAMS**

FROM: **CHIEF BUCKHANNON**

SUBJECT: **MONTHLY REPORT FOR DECEMBER 1998**

DATE: **JANUARY 8, 1999**

The following is a brief synopsis of the officers' activities during the month of December 1998.

Patrol

December 01, 1998 Officers responding to a Domestic Dispute between a 78 year old Island male and his grandson, determined the dispute to be verbal in nature.

December 06, 1998 Officers responded to a report of Burglary and possible Criminal Sexual Conduct. Due to her level of intoxication, the victim was uncertain if she had been sexually assaulted. The victim was examined at MUSC, which produced negative results.

December 09, 1998 An officer observed a vehicle leave the area behind the Island Center building at approximately 3:00am. The vehicle proceeded onto the Isle of Palms Connector and crossed into the right hand emergency lane at which time the officer performed a traffic stop. The driver, a 22 year old male, was arrested for Simple Possession of Marijuana.

December 09, 1998 An officer performed a traffic stop on a vehicle that was speeding and had an expired license tag. The driver, a 39 year old male, was arrested for Simple Possession of Marijuana, Operating Uninsured and Failure to Surrender a Suspended License Tag.

December 11, 1998 An officer noticed the smell of burnt marijuana as he approached a vehicle he had stopped. The driver, a 16 year old male, became ill and first responders were called. EMS transported the subject to Roper hospital as a result of smoking marijuana that was rolled inside of a dollar bill containing toxic inks and oils. The two juvenile passengers were released to their parents.

December 12, 1998 Officers located and performed a traffic stop on a vehicle that had been reported stolen and arrested the driver and two passengers. It was determined through investigation that the owner of the vehicle had given her permission to use the vehicle. The three subjects were released and the owner of the vehicle, a 21 year old Island female, was arrested for False Report of Stolen Vehicle.

December 13, 1998 Wild Dunes Security requested assistance with the investigation of an open door at the Property Beach House at approximately 1:30am. An officer located four subjects and recognized one of the subjects that he had previously arrested for a narcotics activity. The subject, a 19 year old Island male was arrested for Possession of Marijuana Third.

December 13, 1998 Officers responding to a Domestic Dispute determined the dispute to be verbal in nature. Both parties were extremely intoxicated and had been arguing about the female subject's alcohol addiction. The female subject became irate, threatened suicide, and was subsequently taken into emergency protective custody and transported by EMS to the Charleston County Hospital for evaluation. The subject was released by the hospital and checked herself into Charleston County Detox Center.

December 27, 1998 Officers responding to a complaint of an intoxicated subject, located the 21 year old male standing naked, beating on the front door demanding entry. His clothes were located but no identification was found. Due to his level of intoxication, the subject was transported to the County Jail as John Doe. The subject was later positively identified and charged with Disorderly Conduct and Trespassing.

Personnel

December 4, 1998 The Police Department assisted the Recreation Department with the monthly Teen Dance. The event was attended by 445 young adults and was held without incident.

December 8 – 10, 1998 Officer Locklair attended a Street Survival Seminar in Myrtle Beach, SC.

December 19, 1998 PFC Rogers was named as Police Officer of the Year and Animal Control Officer Howell was named Civilian Employee of the Year.

December 28, 1998 Joe Ann Edmondson joined the Isle of Palms Police Department as a Telecommunicator.

ISLE OF PALMS POLICE DEPARTMENT

TO: Lt. McCurdy

FROM: TCO Supervisor Gibbons

DATE: January 4, 1999

SUBJECT: Telecommunications Activity Report for December 1998

During the month of December 1998 the Telecommunications office received and dispatched 2,656 calls for service to the 4 public safety agencies of the Isle of Palms and Sullivans Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
December 1998	1,830	24	817	16	2,687
December 1997	1,724	24	739	11	2,498
Percentage Change	6%	0%	11%	45%	8%
Year to Date 1998	23,644	657	10,689	273	35,263
Year to Date 1997	24,892	455	9,738	166	35,251
Percentage Change	-5%	44%	10%	64%	0%

Isle of Palms Police Department Officer Activity Report December 1998

	December 1998	December 1997	Percentage Change	Year To Date 1998	Year To Date 1997	Percentage Change
Service Calls	801	892	-10.2%	12,333	12,279	0.4%
Building Checks	326	277	17.7%	4,091	5,413	-24.4%
SPR'S	694	540	28.5%	7,325	6,699	9.3%
Traffic Stops	205	294	-30.3%	3,727	4,023	-7.4%
Traffic Stops w/Tickets	48	66	-27.3%	937	1,060	-11.6%
% Traffic Stops w/Tickets	23.4%	22.4%	1.0%	25.1%	26.3%	-4.6%
DUI Tickets	2	3	-33.3%	36	38	-5.3%
DUS Tickets	7	9	-22.2%	102	146	-30.1%
Speeding Tickets	17	26	-34.6%	268	326	-17.8%
Other Traffic Tickets	41	51	-19.6%	871	882	-1.2%
Non Traffic Tickets	12	29	-58.6%	405	435	-6.9%
Parking Tickets	6	7	-14.3%	3,014	4,713	-36.0%
City Tickets	9	18	-50.0%	258	323	-20.1%
Warning Tickets	30	58	-48.3%	879	379	100.0%

Connector Calls For Service for the Month of December 1998

The Isle of Palms Police Department has responded to or initiated 58 calls involving 548 minutes, or 9.13 man hours for the month of December, 1998. The following table breaks down the type, number and time element of each call.

	Calls November	Calls Year To Date	Arrests November	Arrests Year To Date	Minutes November	Minutes Year To Date	Avg. Minutes November	Avg. Minutes Year To Date
Accidents	1	4	0	0	5	47	5	11.75
Traffic Stops With Tickets	11	179	1	22	243	5068	22.09	28.31
Traffic Stops Without Tickets	35	485	0	0	221	3495	6.31	7.21
Citizen Assists	6	40	0	0	63	328	10.50	8.20
^ssist Other PD	0	5	0	0	0	63	0	12.60
Miscellaneous	5	43	0	0	16	305	3.20	7.09
Totals	**58**	**756**	**1**	**22**	**548**	**9306**	**9.45**	**12.31**
Totals 1997	**77**	**751**	**4**	**49**	**1024**	**11021**	**13.30**	**14.68**

Isle of Palms Police Department Monthly Report for December 1998

All UCR Codes for each Incident are counted.

CRIME TYPE	December 1998	Total 1998	December 1997	Total 1997
09A MURDER & NON-NEGLIGENT HOMICIDE				
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING				
11A SEX (FORCIBLE RAPE)	1	5	1	1
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D FORCIBLE FONDLING				2
120 ROBBERY				1
13A ASSAULT		11	1	6
13B SIMPLE ASSAULT	1	35	3	15
13C INTIMIDATION		4		2
200 ARSON				1
210 EXTORTION				
220 BURGLARY	2	27	7	42
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING		8		2
23D THEFT FROM BUILDINGS		3		7
23E THEFT FROM COIN OPERATED		3		1
23F THEFT FROM MOTOR VEHICLE		37	2	41
23G THEFT OF MOTOR VEHICLE PART				2
23H ALL OTHER LARCENY	8	135	10	121
240 MOTOR VEHICLE THEFT	1	5		7
250 COUNTERFEITING/FORGERY		4	1	9
26A FRAUDULENT ACTIVITY		2		
26B FRAUD/CREDIT CARD /ATM	1	4		5
26C IMPERSONATION				
270 EMBEZZLEMENT	1	3		
280 STOLEN PROPERTY		5		6
290 DAMAGE PROPERTY		89	6	73
35A DRUG/NARCOTICS	3	52		48
35B DRUG EQUIPMENT VIOLATION		11		20
36A SEX (INCEST)				
36B STATUTORY RAPE				1
36C INDECENT EXPOSURE		3		2
510 BRIBERY				
520 WEAPON OFFENSES		1		4
753 OBSCENE & HARASSING PHONE		15	1	26
756 USING MOTOR VEHICLE W/O			1	4
90A BAD CHECKS		2		
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT	1	36	1	23
90D DUI	2	36	3	38
90E DRUNKENNESS				
90F FAMILY (NO VIOLENCE)		8		5
90G LIQUOR LAW	3	66	1	66
90H PEEPING TOM	1	3		
90I RUNAWAY		8	1	5
90J TRESPASSING	1	11		21
90L TRUANCY			1	1
90N RESISTING ARREST		4	1	4
90P CONTRIBUTING TO DELINQUENCY		4		1
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES	3	59	6	77
91T TRAFFIC & NRVC ARRESTS	8	131	9	195
91W WARRANT ARRESTS	2	38	1	56
979 MISSING PERSONS		2		
980 SUICIDES		4		3
992 PROWLER		1		
NCR NON CRIMINAL REPORTS	11	176	12	124
TOTALS:	50	1051	69	1068

REST SUMMARY

Type	December 1998	Total 1998	December 1997	Total 1997
Adults	Male= 13 Female= 2	Male= 366 Female= 84	Male= 14 Female= 6	Male= 457 Female= 85
Juveniles	Male= 0 Female= 0	Male= 29 Female= 11	Male= 1 Female= 1	Male= 37 Female= 21
Narc-Adults	Male= 2 Female= 0	Male= 42 Female= 14	Male= 0 Female= 1	Male= 40 Female= 8
Narc-Juveniles	Male= 0 Female= 0	Male= 5 Female= 4	Male= 0 Female= 0	Male= 4 Female= 1
TOTALS:	Male= 15 Female= 2	Male= 442 Female= 113	Male= 15 Female= 8	Male=538 Female=115

PROPERTY VALUES REPORTED

Type	December 1998	Total 1998	December 1997	Total 1997
Burglary Stolen	$1,109.00	$52,512.00	$7,322.00	$32,893.00
ceny Stolen	$2,362.00	$152,870.00	$6,914.00	$91,005.00
Criminal Damage	$0.00	$52,244.00	$1,660.00	$33,060.00
MVT Stolen	$4,000.00	$18,500.00	$0.00	$79,535.00
Burglary Recovered	$0.00	$35,900.00	$0.00	$250.00
Larceny Recovered	$20.00	$46,835.00	$731.00	$7,706.00
MVT Recovered	$0.00	$12,500.00	$0.00	$36,865.00
Total Stolen	$7,471.00	$223,882.00	$14,236.00	$203,553.00
Total Recovered	$20.00	$95,235.00	$731.00	$44,821.00
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms Police Dept.
All Arrests
Primary UCR Code Only
Date Starting 12/01/98 to 12/31/98

01/04/99 : 13:31:02

Arrest Summary
Type 1

Offense		Male White	Male Black	Male Amer Indian	Male Asian	Male Other	Female White	Female Black	Female Amer Indian	Female Asian	Female Other	Male Total	Female Total	Total	Line Item #
35A	DRUG/NARCOTIC VIOLATIONS - E MARIJUAN.....	2	0	0	0	0	0	0	0	0	0	2	0	2	0001
90C	DISORDERLY CONDUCT.....	1	0	0	0	0	0	0	0	0	0	1	0	1	0002
90D	DRIVING UNDER THE INFLUENCE.....	2	0	0	0	0	0	0	0	0	0	2	0	2	0003
90G	LIQUOR LAW VIOLATIONS.....	1	0	0	0	0	1	0	0	0	0	1	1	2	0004
90Z	ALL OTHER OFFENSES.....	0	0	0	0	0	1	0	0	0	0	0	1	1	0005
91T	TRAFFIC ARREST (DUS, NRVC, ETC).....	5	0	0	1	0	0	0	0	0	0	6	0	6	0006
91T	TRAFFIC ARREST (DUS, NRVC, ETC) - E MARIJUAN.....	1	0	0	0	0	0	0	0	0	0	1	0	1	0007
91W	WARRANT ARREST.....	1	1	0	0	0	0	0	0	0	0	2	0	2	0008
*** Total ***		13	1	0	1	0	2	0	0	0	0	15	2	17	

Isle of Palms Police Dept.
From : 12/01/98 To : 12/31/98
All Crimes : 50

01/04/99 : 13:32:12

Crime Day Of Week Analysis

Type Of Crime		Crime Count	Pct Of All	Mon	Pct Of Cri	Tue	Pct Of Cri	Wed	Pct Of Cri	Thu	Pct Of Cri	Fri	Pct Of Cri	Sat	Pct Of Cri	Sun	Pct Of Cri	Unknown	Pct Of Cri	Line Item #
11A	FORCIBLE RAPE	1	2.00	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0001
13B	SIMPLE ASSAULT	1	2.00	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0002
220	BURGLARY/BREAKING AND EN	2	4.00	0	0	0	0	0	0	1	50	0	0	0	0	1	50	0	0	0003
23H	ALL OTHER LARCENY	8	16.00	1	13	0	0	0	0	1	13	1	13	2	25	3	38	0	0	0004
240	MOTOR VEHICLE THEFT	1	2.00	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0005
26B	FRAUD CREDIT CARD/AUTOMA	1	2.00	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0006
270	EMBEZZLEMENT	1	2.00	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0007
35A	DRUG/NARCOTIC VIOLATIONS	3	6.00	0	0	0	0	2	67	0	0	0	0	0	0	1	33	0	0	0008
90C	DISORDERLY CONDUCT	1	2.00	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0009
90D	DRIVING UNDER THE INFLUE	2	4.00	0	0	0	0	0	0	1	50	1	50	0	0	0	0	0	0	0010
90G	LIQUOR LAW VIOLATIONS	3	6.00	0	0	0	0	0	0	1	33	1	33	1	33	0	0	0	0	0011
90H	PEEPING TOM	1	2.00	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0012
90J	TRESPASS OF REAL PROPERT	1	2.00	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0013
90M	OTHER AGENCIES (INCLUDES	1	2.00	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0014
90Z	ALL OTHER OFFENSES	2	4.00	0	0	0	0	0	0	0	0	0	0	2	100	0	0	0	0	0015
91T	TRAFFIC ARREST (DUS, NRV	8	16.00	1	13	2	25	1	13	1	13	0	0	1	13	2	25	0	0	0016
91W	WARRANT ARREST	2	4.00	1	50	0	0	1	50	0	0	0	0	0	0	0	0	0	0	0017
NCR	NON CRIMINAL REPORT	11	22.00	1	9	3	27	0	0	0	0	2	18	1	9	4	36	0	0	0018
*** Total ***		50	100.00	4		7		4		5		7		8		15		0		

Isle of Palms Police Dept.
From : 12/01/98 To : 12/31/98
All Crimes : 50

01/04/99 : 13:32:13

Crime Time Of Day Analysis

Type Of Crime		Crime Count	Pct Of ALL	0000 Thru 0300	Pct Of Cri	0301 Thru 0600	Pct Of Cri	0601 Thru 0900	Pct Of Cri	0901 Thru 1200	Pct Of Cri	1201 Thru 1500	Pct Of Cri	1501 Thru 1800	Pct Of Cri	1801 Thru 2100	Pct Of Cri	2101 Thru 2400	Pct Of Cri	Line Item #
11A	FORCIBLE RAPE	1	2.00	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0001
13B	SIMPLE ASSAULT	1	2.00	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0002
220	BURGLARY/BREAKING AND EN	2	4.00	1	50	1	50	0	0	0	0	0	0	0	0	0	0	0	0	0003
23H	ALL OTHER LARCENY	8	16.00	0	0	0	0	0	0	0	0	2	25	3	38	0	0	3	38	0004
240	MOTOR VEHICLE THEFT	1	2.00	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0005
26B	FRAUD CREDIT CARD/AUTOMA	1	2.00	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0006
270	EMBEZZLEMENT	1	2.00	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0007
35A	DRUG/NARCOTIC VIOLATIONS	3	6.00	1	33	1	33	0	0	0	0	0	0	0	0	0	0	1	33	0008
90C	DISORDERLY CONDUCT	1	2.00	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0009
90D	DRIVING UNDER THE INFLUE	2	4.00	1	50	0	0	0	0	0	0	0	0	0	0	0	0	1	50	0010
90G	LIQUOR LAW VIOLATIONS	3	6.00	1	33	1	33	0	0	0	0	0	0	0	0	0	0	1	33	0011
90H	PEEPING TOM	1	2.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0012
90J	TRESPASS OF REAL PROPERT	1	2.00	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0013
90M	OTHER AGENCIES (INCLUDES	1	2.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0014
90Z	ALL OTHER OFFENSES	2	4.00	0	0	1	50	0	0	0	0	0	0	0	0	1	50	0	0	0015
91T	TRAFFIC ARREST (DUS, NRV	8	16.00	1	13	0	0	0	0	3	38	1	13	1	13	0	0	2	25	0016
91W	WARRANT ARREST	2	4.00	1	50	0	0	0	0	0	0	0	0	0	0	1	50	0	0	0017
NCR	NON CRIMINAL REPORT	11	22.00	0	0	0	0	2	18	1	9	3	27	2	18	0	0	3	27	0018
*** Total ***		50	100.00	10		5		2		4		7		7		2		13		

Isle of Palms Police Department Animal Control Report for December 1998

	1998 Monthly Total	1997 Monthly Total	1998 Yearly Total	1997 Yearly Total
Citations	7	13	173	260
Warning Tickets	2	0	155	3
Animals Secured	39	27	366	348
Dogs	5	13	91	170
Cats	1	2	38	61
Raccoons	30	5	187	101
Other	3*	7	54	32
Released to Owner	4	13	92	148
Transported to SPCA	35	9	252	175
Injured Animals	1	5	29	18
Trapped Animals	34	9	253	151
Cats	1	2	31	41
Raccoons	30	5	186	96
Other	3**	2	27	14
Dead Animals Removed	5	1	44	18
Traps Set	26	18	262	253
Kennel Fees	$42.00	$63.00	$549.00	$922.00

* Opossums
** Opossums

Isle of Palms Police Department Narcotics Report for December 1998

	Isle of Palms			DEA		
Drug Type	Seized	Purchased	Value	Seized	Purchased	Value
Marijuana	29.5 grams		$147.50			
Cocaine				1/2 kilo		$15,000.00
Crack Cocaine						
LSD						
Heroine						
Other - Methamphetamines				1/2 kilo		$15,000.00
Monies Seized						$1,533,135.00
Monies Forfeited						
Monies Pending Forfeiture						
Vehicles Seized						
Vehicles Forfeited						
Vehicles Pending Forfeiture						
Other Activities						
Arrests	3			4		
Charges	3			8		

ISLE OF PALMS POLICE DEPARTMENT

TO: CHIEF BUCKHANNON

FROM: SERGEANT STEWART

SUBJECT: TRAINING REPORT FOR DECEMBER, 1998

DATE: DECEMBER 30, 1998

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH.

OFFICER	CLASS	TYPE	HOURS
Chief Buckhannon	Datamaster/DUI Update	Advanced	2
Chief Buckhannon	Job Task Analysis	Advanced	2
Chief Buckhannon	Ensuring Validity in theRecruit Selection Process	Advanced	2
Sgt. Daniels	Bloodborne Pathogen Update	In Service	3
Pfc. Riley	Marine Enforcement/Investigation	Advanced	16
Pfc. Rogers	Marine Enforcement/Investigation	Advanced	16
		MONTHLY TOTAL:	41
		PREVIOUS TOTAL:	1577
		YEAR TO DATE:	1618

THERE HAS BEEN A TOTAL OF *1945 HOURS* TRAINING CONDUCTED FOR THE POLICE DEPARTMENT UP TO THIS DATE.

FIRE SERVICE REPORT

DECEMBER 1998

Fire Services Monthly Report

Contents

December 1998

A. Call Summary

B. Alarm Report

C. Incident Report

D. Pre-Incident Surveys/Inspections

E. Training

F. Maintenance

G. Personnel

H. Public Relations

Isle of Palms Fire Department
Call Summary

12/04	Fire Department personnel responded to a residence on Cameron Blvd. for a possible diabetic patient. Upon arrival, personnel found a 36 year old male who was unconscious and unresponsive. Personnel applied oxygen, took vitals and assisted Charleston County E.M.S. with patient care. Upon responding to treatment, the patient refused transport to the emergency room.
12/16	Fire Department personnel responded to the waterway in front of a residence on Palm Blvd. for a sinking boat. Personnel dewatered the boat using a portable pump. The swift response resulted in no fuel or oil escaping into the water and no damage to the boat.
12/18	Fire Department personnel responded to a residence on Ocean Blvd. for a pine straw fire. Upon arrival, personnel found the fire had spread outside of the house and under the stairs. The fire was extinguished with no further damage.
12/21	Fire Department personnel responded to the beach on the 6 wheeler to assist U.S.C.G. search for a boat lost in the fog. Sullivan's Island Fire Department also assisted. The search was called off approximately 3 hours later due to fog.
12/31	Fire Department personnel responded to a residence on Carolina for the smell of propane gas in the house. Upon arrival, personnel donned protective equipment and entered the residence with a combustible gas meter to obtain a reading. The meter showed no recordable levels of gas. The house was ventilated using positive pressure. Blue Flame was requested to investigate a possible gas leak. The owner was advised not to turn the gas on until Blue Flame had completed their investigation.
*	Fire Department personnel responded to several respiratory distress calls during the month.

ISLE OF PALMS FIRE DEPARTMENT
DECEMBER 1998
ALARM REPORT

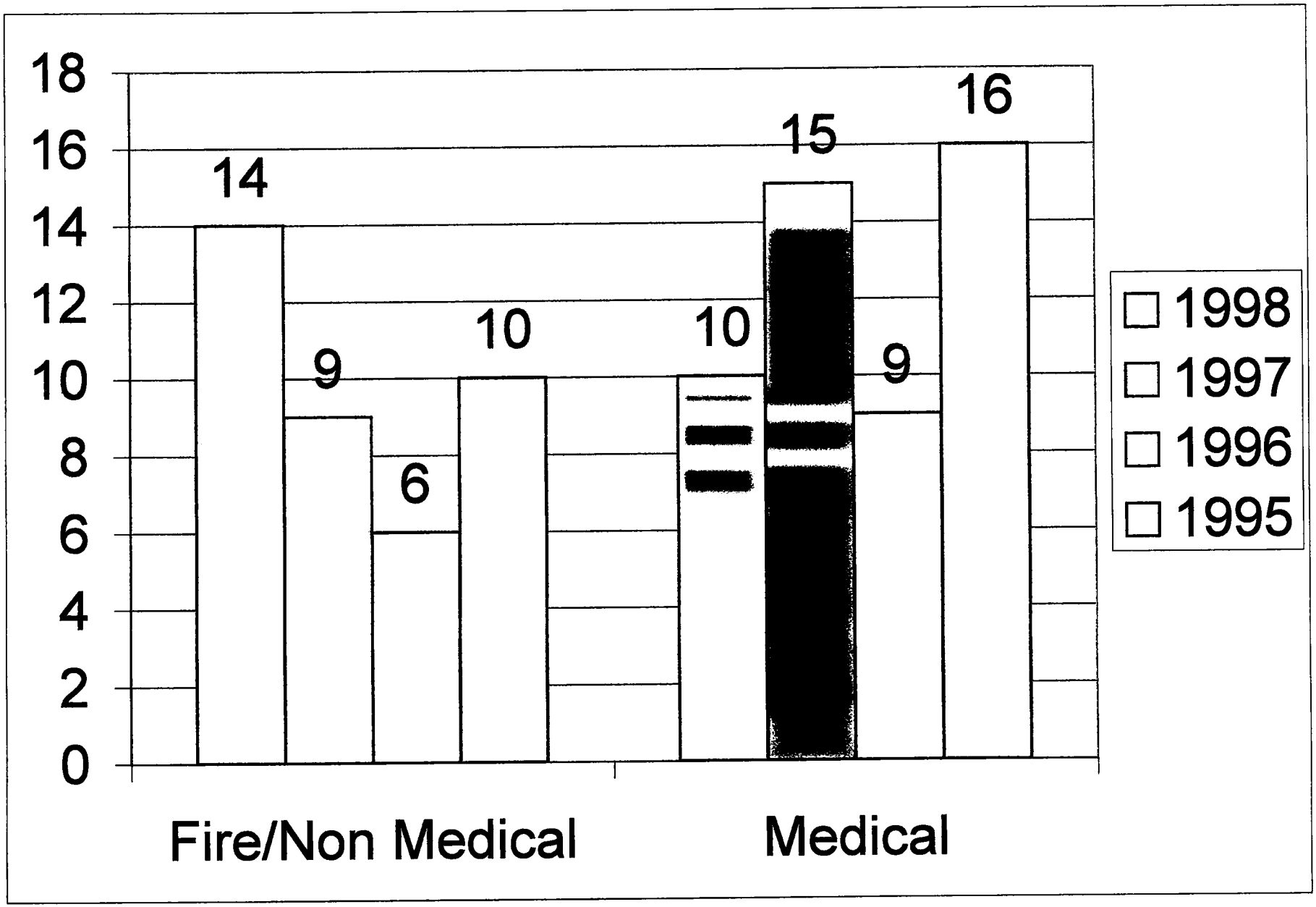
INCIDENT #	DATE	DIST.	TYPE	LOCATION
98-634	12-3-98	1	Public Assist	8 Sand Dune Ln.
98-635	12-4-98	1	EMS Assist (r)	2207 Cameron Blvd.
98-636	12-4-98	1	Unintentional False	1130 Ocean Blvd.
98-637	12-5-98	2	EMS Assist (r)	17 31st Ave.
98-638	12-7-98	1	Install Smoke Det.	22 26th Ave.
98-639	12-9-98	1	EMS Assist (r)	409 Ocean Blvd.
98-640	12-9-98	2	EMS Assist (n/r)	4700 Palm Blvd.
98-641	12-11-98	2	EMS Assist (n/r)	10001 Palmetto
98-642	12-11-98	1	EMS Assist (n/r)	6 20th Ave.
98-643	12-16-98	1	Unclassified	612 Palm Blvd.
98-644	12-16-98	2	EMS Assist (r)	290 Forest Trail
98-645	12-16-98	1	Unclassified	8 Sand Dune Ln.
98-646	12-18-98	2	Alarm Malfunction	48 Twin Oaks
98-647	12-18-98	1	Fire outside Struct.	128 Ocean Blvd.
98-648	12-18-98	2	EMS Assist (n/r)	44 41st Ave.
98-649	12-20-98	1	Unintentional False	1018 Carolina Blvd.
98-650	12-21-98	2	Search	80 41st Ave.
98-651	12-23-98	2	EMS Assist (n/r)	5801 Palmetto Blvd.
98-652	12-25-98	2	Smoke Scare	4 Forest Trail Ct. II
98-653	12-26-98	1	EMS Assist (r)	6 28th Ave.
98-654	12-27-98	2	Assist Police	Beach @ 53rd Ave.
98-655	12-28-98	2	Lock-in	5801 Palmetto Dr.
98-656	12-30-98	1	Structure Fire	11 29th Ave.
98-657	12-31-98	1	Hazardous Cond.	402 Carolina Blvd.

Total Calls=24 District 1= 13 District 2= 11 Mutual Aid= 0

Total EMS Calls= 10 Resident= 5 Non-resident= 5

December 1997 total= 24

Isle of Palms Fire Department
Response Comparision
December 1995-1998



Isle of Palms Fire Department
Run Comparison
December 1995-1998

	Total Calls	Fire/Non Medical	Medical
1995	26	10	16
1996	15	6	9
1997	24	9	15
1998	24	14	10

City of Isle of Palms Fire Department
December
Incident Report

(Listed in accordance with NFIRS Standards)

Situation Found:	Total	Dist. 1	Dist. 2	MA	YTD	*Fire Cause:*	
Total Alarms:	24	13	11		657	*Structural*	
Working Structure Fire	1	1	0		12	Electrical.....	
Outside of Structure	1	1	0		3	Smoking Materials.....	1
Vehicle Fire					3	Heating or Cooking Equipment.....	No.____
Brush, grass, leaves					21	Suspicious.....	No.____
Trash, rubbish					2	Lightning.....	No.____
Explosion, No after fire						Arson.....	No.____
Outside spill with fire						Other.....	No.____
Other fires not classified							
Overpressure Rupture							
Emergency Medical Call	10	4	6		354		
Locked in-trapped	1	0	1		5		
Search	1	0	1		12		
Extrication					4		
Rescue-Not classified					15		
Spill, leak - no fire					6		
Power line down					4		
Arcing electrical equipment					17		
Aircraft standby							
Chemical spill					1		
Hazardous condition	1	1	0		8		
Water removal					2		
Smoke removal					1		
Animal Rescue							
Assist Police	1	0	1		5		
Unauthorized burning							
Move-up					5		
Other service calls					4		
Smoke Scare	1	0	1		10		
Controlled burn							
Steam, gas mistaken for smoke					1		
Malicious false					1		
Bomb scare							
Alarm Malfunction	1	0	1		23		
Unintentional false	2	2	0		26		
Unclassified	2	2	0		11		
* Supplemental	2	2	0		101		
Property Value:_____	Property Damage:_____					Property Saved:_____	
Gallons of water used 2000							

* See attached Supplemental Report

Supplemental Activities Report
December 1998

Type Call	Total	Dist. 1	Dist. 2	Mutual Aid	Year to Date
Smoke Detector	1	1			10
Station Tour					17
Public Education					2
Public Appearances					9
Assist Motorist					11
Pump Streets					10
Remove Objects/Roof					2
Remove Objects/Tree					3
Beach Search					2
Public Assist	1	1			16
Other					19
Totals	2	2			101

Isle of Palms Fire Department
Pre-Incident Surveys

Continued to up-date Pre-Incident surveys in the field.

Fire Inspections

The Building Department is currently performing fire inspections. There were 18 inspections performed during the month of November.

ISLE OF PALMS FIRE DEPARTMENT
DECEMBER 1998
TRAINING REPORT

PAID

Total medical training hours.....290.5
Total fire training hours..... 336
Total hours..... 626.5
Hours per man..... 36.8

ADDITIONAL TRAINING

Engineer Scott Mrowca completed the South Carolina Fire Arson Investigation course at the Criminal Justice Academy in Columbia.

Captain Nilsen and Engineer Rick White attended the South Carolina Fire Academy Company Officer Seminar.

Engineer Joe Friend completed South Carolina Fire Academy's Fire Inspection Practices and Principals.

Captains' Bullock, Kramer, and Nilsen attended a 1-day Tank Truck Identification class.

Captains Bullock, Kramer, and Nilsen attended a seminar entitled "How to Handle People with Tact and Skill".

VOLUNTEER

Total medical training hours.....0
Total fire training hours.....0
Total hours.....0
Hours per man.....0

No volunteer drill was held during the month of December.

Isle of Palms Fire Department
Maintenance
December 1998

Station 1	
12/07	Cut carpet hold down for stairs.
12/08	Installed carpet hold down on stairs.
12/14	Replaced wall plate.
Station 2	
12/03	Filled bay drains with concrete.
12/14	Rebuilt main cascade system valve.
Squad 1	
12/04	Repaired generator.
12/10	Replaced plug in generator.
Truck 1	
12/07	Re-torqued bolts on bullgear. Prepared for annual certification.
12/08	Performed ladder function tests and torqued bolts on drive unit.
12/09	Lubricated & checked ladder to complete inspection.
Engine II	
12/17	Installed knob for scene light on left side.
Engine III	
12/01	Tightened hinges on rear compartments.
12/02	Installed new battery.
12/11	Adjusted rear compartment doors.
	Removed front high side compartment door for replacement.
12/21	Installed light for compartment open warning system.
12/22	Installed pick head axe cover.
12/30	Right rear brake booster replaced by CCPWD.
Engine IV	
	No maintenance performed.

Car I (Jeep)

No maintenance performed.

Car II (Crown Victoria)

12/23 Changed oil filter, air filter and oil.

Rescue I (F-150)

12/23 Changed air filter.

Rescue II (6x6 ATV)

12/02 Installed battery charger and plug.
12/04 Installed speaker for VHF radio.
12/14 Worked on taillights.
12/17 Installed mounts for life jackets.
12/18 Removed fenders, axle & springs.

Rescue III (Rescue Boat)

12/21 Rewired trailer.
12/30 Replaced right signal.
12/30 Lubed steering.

Rescue IV (Rubber Boat)

12/15 Rebuilt bellows pump.

Rescue V ('97 Yamaha Jet Ski/Wave Runner)

No maintenance performed.

Misc.

12/10 Annual ladder certification performed.
12/14 Took (6) ISI Magnums to Mt. Pleasant.
12/15 Installed new hitch & safety chains on utility trailer.
12/16 Disassembled and greased O-ring on utility pump.
Installed & wired lights on utility trailer.
12/17 Installed side marker lights on utility trailer.
12/29 Prepped for painting.
12/30 Painted trailer.
Replaced valve and reinflated tire on pump trailer.

Conducted Weekly: SCBA inspection & maintenance
Ladder inspection & maintenance
Backflushed pumps

Isle of Palms Fire Department
Personnel Report
December 1998

Assistant Chief Yannuzzi, Engineers Mrowca, Riddle, Eagle, Rodden and Firefighter Micalizzi were awarded Employees of the Month for their work in putting up Christmas Decorations at Station 1. All citizens of the Island enjoyed their hard work.

On December 1, 1998, Chief Graham attended the Quarterly State Chief's Association meeting held at the South Carolina Fire Academy in Columbia.

On December 7, 1998, the annual Christmas Party was held at Wild Dunes. All attending had a good time.

Cheryl Gregorie was awarded "Firefighter of the Year" for her hard work and dedication. Cheryl is not only a valuable employee but also a friend to all members of the department. She offers her assistance with anything from writing reports, running errands, picking up firefighters from the emergency room after calls, delivering refreshments to personnel on "long" calls and much more. In addition, Cheryl was acknowledged for a job well for her involvement with the 1998 annual Christmas Party.

Volunteer Don Corbett was awarded "Volunteer Firefighter of the Year" award for his dedication to the department. Don has been involved with the department since 1989 when he arrived as a Red Cross worker to assist in the Hugo relief efforts and joined the department in 1990. He attends the majority of all scheduled meetings and special events. In addition, Don responds to numerous calls at any given hour of the day or night while not working.

On December 20, 1998, the annual Children's Christmas Party was held at Station 1. Santa (a.k.a.- Assistant Chief Billy Topping of Sullivan's Fire Department) visited the children.

Celebrating Birthdays this month were Volunteer Andre Lafon and Engineer Rick White.

Isle of Palms Fire Department
Public Relations Report
December 1998

12/01	Assistant Chief Yannuzzi and Engineers Friend, Worsham, Maibach, Rodden and Eagle responded to the Isle of Palms Recreation Department to help put up the Christmas tree.
12/02	Assistant Chief Yannuzzi and Engineers Gervias, Worsham, Eagle and White responded to the Isle of Palms Recreation Department to help decorate the big Christmas tree.
12/03	Engineer Hohns Rodden and Firefighter Dave Micalizzi assisted a resident up the stairs after open-heart surgery.
12/04	Fire Department personnel participated in an Arbor Day Celebration held at Fire Station 1. A beautiful Crape Myrtle tree was donated and planted by the Garden Club in honor of the Isle of Palms Firefighters. Fire Department personnel gave Santa a ride to the Recreation Department for the tree lighting ceremony and participated in the celebration.
12/07	Engineer Roger Boillard inspected a smoke detector for a resident on 26th Ave. The battery had been installed backwards. The problem was fixed and the smoke detector tested correctly.
12/11	Engineer Riddle and Firefighter Micalizzi assisted the Recreation Department with the D.A.R.E. dance.
12/16	Assistant Chief Steve Yannuzzi and Engineer Joe Friend assisted Charleston County E.M.S. with loading a patient for transport at a residence on Sand Dune Lane.
12/18	Engineers Rick White and Mike Barrett responded to a residence in Twin Oaks for a smoke detector sounding. Upon arrival personnel found a low battery. A new battery was installed and the owner was advised that it should be changed in the Spring and Fall.

EXHIBIT C

PUBLIC WORKS COMMITTEE MEETING
January 13, 1999

The regular meeting of the Public Works Committee was held on January 13, 1998, at 6:30 p.m. in the Building Department. Present were Committee members Miller, Shaffer and Taylor, and Director David Mobley. Also present were City Administrator Williams and Councilmember Hernandez.

1. Election of Committee Chairman. Mr. Shaffer nominated Bob Miller for chairman; Mr. Taylor seconded; motion passed unanimously.

2. Minutes of Previous Meeting. Mr. Taylor made a motion to approve the minutes from the last meeting and that we suspend the rules and move Old Business to the first item on the agenda; Mr. Shaffer seconded; motion passed unanimously.

3. Old Business. As former chair, Ms. Hernandez spoke to the committee about two pending items (see attached memo).

(A) Commercial Area Traffic and Beautification Plan. Bids were put out and only two proposals were returned. She stated that the committee had planned to resolve the issue of curb cuts before the beach season begins and asked that they take action on this quickly. Both bidders have different visions of the front beach area and Mr. Williams recommended that the committee talk to both bidders before choosing.

(B) Beach Maintenance Contract. Ms. Hernandez stated that this also needs to be resolved quickly as Easter begins the busy season for the Public Works Department. Mr. Williams has prepared specs for the committee's review and briefly explained them. The committee discussed some changes which Mr. Williams will present at one of the meetings next week.

Upon discussion, it was determined that a special meeting should be called after committee members have a chance to review the proposals above, and to ask both bidders to attend the meeting. A special meeting was scheduled for January 27, 1999, at 5:30 p.m.

4. Monthly Director's Report. Mr. Mobley discussed the month's activities and answered questions of Committee members (see attached reports from November and December 1998).

There was discussion of the number of phone calls, especially during the busy summer months, and the need for someone to handle phone calls so Mr. Mobley can be out doing his job. Mr. Williams will propose hiring some administrative help for the department during the upcoming budget process.

Mr. Mobley reported that he is having trouble finding the larger 48" stop signs for the two intersections on Ocean Boulevard. He thinks the Charleston Sign Shop will be able to make them for us. SCDOT will not give us the signs because they did not approve having the stop signs installed at these locations in the first place. However, the department has changed the large "no parking" signs to smaller ones and have trimmed around the area. The striping company will be in next week to stripe the intersections. When the signs are ready, Mr. Williams recommended having the County install the poles for us instead of trying to do it ourselves.

Mr. Williams reported to new committee members that after March, the trash transfer agreement with the Town of Mt. Pleasant will no longer be valid. Mr. Mobley is diverting this month's supply of trash and limbs to their chipper operation to see how the cost compares and if it works out, that may be the most feasible alternative, especially if they will allow us to put in a semi transfer station [Fennell container].

Mr. Mobley stated that he needs a pickup truck for the men to use and he has taken the old pickup truck from the Recreation Department to the County shop for an estimate of repair work to bring it up to standard. Total repair costs would be under $2,000. Chairman Miller stated that established practices of replacing vehicles on a schedule time basis has proven correct and questioned why the Recreation Department needed a new truck if this old one was repairable. Mr. Williams said that the Recreation Department needed a truck to take off the island on trips whereas the Public Works Department would only use it for hauling on the island. He also felt that if we could get a couple of years work out of it for under $2,000, we would certainly get our money's worth. Mr. Williams was asked to come up with a way to justify the expense within the current budget and council will have to approve.

There being no further business to come before the committee, the meeting was adjourned at 7:25 p.m.

Respectfully submitted,

Bob Miller, Chairman

MEMORANDUM

TO: PUBLIC WORKS COMMITTEE

FROM: DEBRA HERNANDEZ

SUBJECT: ONGOING PROJECTS

DATE: 01/13/99

CC: MARK WILLIAMS, DAVID MOBLEY

Two items need to be addressed quickly by the Public Works committee, and as former Chair I wanted to brief the new Committee members.

Front Beach Revitalization/ Pedestrian Enhancement Study. As you may recall, the request for a curb cut to facilitate parking under the Seaside Inn resulted in the City issuing a request for proposals last November. Two proposals were received by the December 9 deadline. The Public Works committee did not meet in December. Therefore, the new Committee needs to make a recommendation to the Ways and Means Committee to award the contract. Obviously, the new members need to review the proposals prior to making a recommendation.

The Council, in a motion last fall, agreed in principle to proceed with a study. The intent was to have the issue - whether curb cuts for under building parking were allowable in the commercial strip - settled prior to the next beach season. Hence, the needed haste to let a contract.

Beach Maintenance Contract. Last fall the Public Works committee attended a demonstration of a machine which can 'sweep the beach' picking up trash and debris, to include cigarette butts. After discussion and knowing the staffing problems experienced during the tourist season last year, the Committee asked David and Mark to prepare a scope of work for a Beach Maintenance contract. Rather than the City hiring extra, and often undependable, temporary workers, a Contractor would be responsible for emptying the beach trash cans, keeping the public accesses clear of trash, and possibly 'sweeping the beach.'

The Committee took no further action, but this project should also be a priority for the new Committee.

City of Isle of Palms
Department of Public Works
November Report
David Mobley, Director

1. Department received 461 phone calls in the month of November for special request collection. Picked up 31 white goods, i.e., water heaters, washers, dryers, freezers, etc., and one satellite dish. We buried 1 sea turtle and 1 pelican, and 7 miscellaneous dead animals. We delivered 13 rollout carts/recycling bins and hauled off 62 flat bed and garbage packer loads of limbs and dry trash.

2. Five scrap metal containers have been transported to Charleston Scrap Metal. We emptied six golf course maintenance roll-off containers (limbs).

3. We replaced 5 street and stop signs in November.

4. We hauled 51.78 tons of rock and concrete (one-half year's stock pile) to Bees Ferry Landfill.

City of Isle of Palms
Department of Public Works
December Report
David Mobley, Director

1. Department received 387 phone calls in the month of December for special request collection. Picked up 29 white goods, i.e., water heaters, washers, dryers, freezers, etc., and yard tiller. We buried 1 sea turtle and 6 miscellaneous dead animals. We delivered 17 rollout carts/recycling bins and hauled off 48 flat bed and garbage packer loads of limbs and dry trash. Also disposed of two cement garbage containers.

2. Two scrap metal containers have been transported to Charleston Scrap Metal. We emptied two golf course maintenance roll-off containers (limbs).

3. We replaced 5 street and stop signs in December.

4. We hand-cleaned the IOP Connector three times during the month.

5. We installed "slow, children playing" signs on Hartnett Boulevard at 37th and 41st Avenues per Councilman Marty Bettelli's request.

6. We hand-swept and used the weed eater on the Breach Inlet Bridge.

7. We replaced the Post Office stop signs (36") which had been recovered by Charleston County Sign Shop (we loaned IOP stop signs while their signs were in the shop). Cost of $50 to be paid by the Post Office.

8. "No Surfing Within 200' of the Pier" came in this week and will be placed the week of January 19th.

9. Public Works Department now has 8 full-time employees. Refuse Collector Edward Wise resigned as of 12-31-98. We have two vacant slots remaining. Two temporary workers are being trained for those positions.

10. On 12-31-98 we hauled 940 pounds or 31 tires and rims (one year's stock pile) to the Bees Ferry Landfill.

11. The 1997 International truck appeared to have transmission problems, the transmission shifted from 4th to 5th gear intermittently. After servicing the transmission at Williams Detroit Diesel (fluid and filter), we were able to determine that the engine has low power, we then took the truck to Carolina International on Monday, January 11th, for repairs to the injectors/motor (covered under warranty).

EXHIBIT D

ISLE OF PALMS RECREATION COMMITTEE
January 11, 1999

The regular meeting of the Isle of Palms Recreation Committee was held on January 11, 1999, at 6:30 p.m., in the Building Department. Present were committee members Marty Bettelli, Dee Taylor and Debra Hernandez, and Recreation Director Norma Jean Page. Mayor Bunch, Councilmember Mike Sottile and Stu Kimball of the Park Foundation were also present.

1. Election of Committee Chairman. Ms. Hernandez made a motion to nominate Dee Taylor as Chairman; Mr. Bettelli seconded; motion passed unanimously.

2. Approval of Previous Month's Minutes. Ms. Hernandez made a motion to approve the minutes from the December 1998 meeting; Mr. Bettelli seconded; motion passed unanimously.

2. Citizens Comments.

Stu Kimball, of the Isle of Palms Community Park Foundation, gave an update on the work of the Community Park Foundation stating that they were continuing with their fund raising efforts. There was various discussion on the most appropriate way to recognize past, present and future donors of time and resources to the Recreation Center. Mayor Bunch pointed out that there have been people supporting the center since the inception of the City and committee members felt it would be a good idea to somehow recognize those people. The committee will continue to work with the Foundation on the recognition process. The committee agreed to hold a special meeting on January 18th to further that discussion.

3. Recreation Department Report. Director Norma Jean Page gave an overview of the department's monthly activities per the report attached hereto and discussed upcoming activities and she answered questions of committee members. Of note was the success of the January dance at the center.

There being no further business, the meeting was unanimously adjourned at 7:00 p.m.

Respectfully submitted,

Dee Taylor, Chairman

ISLE OF PALMS RECREATION COMMITTEE
January 18, 1999

A special meeting of the Isle of Palms Recreation Committee was held on January 18, 1999, at 6:00 p.m., in City Hall Council Chambers. Present were Chairman Taylor, and committee members Bettelli and Hernandez, Recreation Director Norma Jean Page, and Park Foundation Chairman Stu Kimball. The meeting had been called to discuss seeking a way to identify past, present and future donors to the Park Foundation for improvements to the Recreation Department.

Mr. Bettelli made a motion to bring before the full City Council the concept of recognizing the individuals, groups and organizations who have donated their time and more specifically, "The Isle of Palms City Council endorses the concept of recognizing individuals, groups or organizations who have donated their time or other resources to the Isle of Palms Recreation Center and future Isle of Palms Community Park in a significant fashion, visible on the grounds of the recreation area."; Ms. Hernandez seconded and amended the motion to include the word "complex" behind Community Park; Mr. Bettelli seconded; amendment passed unanimously.

Upon discussion, Mr. Bettelli stated that he felt it was very important that we recognize individuals who have contributed time and other resources to the Recreation Center as well as the Community Park Complex. This will be passed on to City Council for their approval and then given to the Foundation to re-enforce their request for donations and that potential donors who want to be recognized will have a place on the grounds to do so. Chairman Taylor stated that this may be merely making a policy statement from the Council and will be a part of the Council minutes as official record. After discussion, **motion with amendment passed unanimously**.

There being no further business, the meeting was unanimously adjourned at 6:10 p.m.

Respectfully submitted,

Dee Taylor, Chairman

ISLE OF PALMS
RECREATION DEPARTMENT

MONTHLY REPORT
DECEMBER
1998

STAFF: D. J. BARNHILL
RICH RACHEL
KEVIN SCHWERIN
ROBERT WALTZ
NORMA JEAN PAGE

ISLE OF PALMS

RECREATION DEPARTMENT

ACTIVITIES	DAYS OFFERED	TIME
Island Pre-School I (ages 3 - 4) Robin Lee, Instructor	**Monday, Wednesdays & Fridays**	**9:00 - 12:00 noon**
Island Pre-School II (ages 3 - 4) Robin Lee, Instructor	**Tuesday & Thursdays**	**9:00 - 12:00 noon**
Island Tiny Tots (ages 2 - 3) Michelle Page, Instructor	**Tuesday & Thursdays**	**9:30 - 12:00 noon**
Tae Kwon Do (ages 6 - 11)	**Saturdays**	**9:00 - 12:00noon**
Tae Kwon Do (12 & older)	**Wednesdays**	**7:30 - until**
Tae Kwon Do (12 & older) Dr. John Emmel, Instructor	**Saturdays**	**10:00 - until**
Gymnastics (ages 3 - 5) Tricia Tapio, Instructor	**Fridays**	**3:30 - 4:15 pm.**
Gymnastics (ages 6 - 11) Tricia Tapio, Instructor	**Fridays**	**4:15 - 5:15 pm**
Yoga Elizabeth Hanke, Instructor	**Wednesdays**	**1:00 - 2:30 pm.**
Tai Chi Elizabeth Hanke, Instructor	**Wednesdays**	**9:00 - 10:00 am.**
Kindermusik (ages 18 months-3 1/2yrs) Monica Zazworsky, Instructor	**Thursdays**	**4:15 - 4:45 pm.**
Kindermusick (3 1/2 yrs - 5 yrs.)	**Thursdays**	**3:00 - 3:45 pm.**
Co-Rec Volleyball 11 teams- schedule attached	**Thursdays & Sundays**	

24 - 28th Avenue P.O. Drawer 508 • Isle of Palms • South Carolina • 29451 • (843) 886-8294 • Fax: (843) 886-9857

YOUTH BASKETBALL:

5 & 6 Year olds (co-ed) - 5 teams with 10 players.	**Tuesdays**	**5:15 & 6:00 pm.**
7 & 8 Year olds (co-ed) 7 teams with 9 or 10 players	**Wed. & Thurs.**	**5:15 &6:15 pm.**
9 & 10 Year old Boys 5 teams with 10 players	**Mondays**	**5:15, 6:15 & 7:15 pm.**
9 & 10 Year old Girls 1 team with 11 players	**Mondays @ IOP Tues. & Thurs. (MP)**	**5:30, 6:30 & 7:30 pm.**
11 & 12 Year old Boys 2 teams with 10 players	**Thursdays @ IOP Mon., Tues., & Sat. (MP)**	**5:30, 6:30 & 7:30 pm.**
11 & 12 Year old Girls 2 teams with 10 players	**Mondays @ IOP Wed. & Sat. (MP)**	**5:30, 6:30 & 7:30 pm.**

Schedules for all basketball games are attached including team and coaches names.

HOLIDAY BASKETBALL CAMP - This years camp was once again a success for the fifteen (15) youth that attended. Adam Collins conducted the camp providing valuable information for our young athletes. The camp included youth 8 - 14 yrs of age. Recreation Staff are working on ideas for next year in an attempt to attract more young. Traditionally it has been held the same time with the same results, the week just before Christmas. We will revisit this program before next year.

CHRISTMAS TREE LIGHTING CEREMONY - The Tree Lighting was held on Friday, December 4 at 6:00 pm. with a delightful group of residents present. Numerous individuals were instrumental in making this years ceremony successful. April Lathan, with the accommodations tax committee, spent numerous hours locating just the right Christmas Tree, buying lights, getting an adult hand bell choir and children's choir together for seasonal carols and guaranteed us the donation of funds from her committee. Coffee and Cream baked the brownies and furnished the cider and chocolate milk as it was too hot for hot chocolate. Mr. Northrop begged to be Santa again this year and did a wonderful job. Several Keenagers volunteered their time to pass out candles and serve refreshments. Dean Swanson volunteered his time to M C the nights festivities, David Quick from the Post and Courier promised a story and delivered. Mayor Bunch presented Danielle LaCasce an award for winning the Christmas Card Drawing Contest. Do Re MI Pizza came through with a gift certificate for Danielle and the Mayor officially brought in the season with the lighting of the Christmas Tree. Santa then arrived on an IOP firetruck and then escorted to the stage on a decorated golf cart provided by John Reidenbach. All the children that greeted Santa were given a goody bag with candy. Keenagers and Recreation Staff stuffed about 200 bags. The children were thrilled!

SANTA'S HOTLINE - Over 140 children received a call from Santa Claus. The recreation staff distributed flyers to the school age children for their parents to fill out and return to the Recreation center so that we could deliver them to Santa so he would know what toys and gifts they wanted for Christmas. Kevin Schwerin, Recreation Supervisor and Patrick Nottingham, part time employee worked two (2) nights calling all these boys and girls. David Quick from the Post and Courier did a great job of covering this activity.

IOP MIDDLE SCHOOL DARE DANCE - FRIDAY, DECEMBER 11
Thank goodness, only 435 young people showed up for this dance. Once again we were prepared, in the event a large number attended. Again, we had no problems and the young folks that wanted to cause problems were allowed to call their parents to pick them up.
NEXT DANCE. FRIDAY, JANUARY 8, 1999

KEENAGERS - Our Seniors continue to meet the First Wednesday of each month for a luncheon and guest speaker. The Third Wednesday of each month a field trip is scheduled. December the Keenagers traveled to James Island and viewed the Christmas Light show.

GENERAL MAINTENANCE & REPAIRS:

Bathrooms Facets - Every time I visited the restrooms water was running. It became obvious that our children could not turn the facets off due to the age and wear and tear on these facets. We replaced the facets in the restrooms. Each restroom has one facet with just a lever to better accommodate our children.

Bathroom partitions - When I arrived a year ago it was obvious the partitions needed some work. Well, one finally fell apart. We are getting estimates on the replacement of our bathroom partition.

Landscaping - We have ordered more mulch. As you ride around the Recreation Complex all the trees and (soon to be) flower beds are mulched, adding a finishing touch to our grounds.

January 6 we have contracted with a local company to remove all the stumps (18) and grind those down so that mowing will be easier and also make the grounds more attractive.

New signs have been placed at the batting cages. The old signs were faded and vandalized. Also, signs were placed on the softball field, indicating the distance to the fence. Home runners like to know how far they can hit.

Soccer field was over seeded to, hopefully, nurse it back to health. With the large number of soccer teams, flag football and everyday visitors, our soccer field was in sad shape. We believe it will be ready for next season.

MEETINGS ATTENDED:

December 2 Recreation Foundation

December 7 Mt. Pleasant Recreation Dept.

December 8 April Lathan, Accommodation Tax

December 10 Department Head Meeting

December 14 Clark Academy, after school programs

December 16 Recreation Directors Monthly meeting

December 16 Recreation Foundation

December 17 Charleston County Recreation (festival activities)

December 22 Recreation Foundation

December 30 Recreation Foundation

ISLE OF PALMS RECREATION DEPARTMENT
P.O. Drawer 506 Isle of Palms, SC 29451
PHONE: 886-8294
1998-99 BASKETBALL SCHEDULE
7-8 Year League

Games are played in the I.O.P. Recreation Department.

TEAM NAME	TEAM COLORS	COACH
Dunleavy's Pub	Green/White	Danny Johnson
Prospec Electronics	Teal/White	Stephen Deas
Berkley Electric Co-Op	Gold/Green	David Poulnot
Skatell's Jewelery	Green/White	H. Hirschmann
Dunes Properties	Navy/Gold	Tammy Darby
Great Beach Vacations	White/Blue	Brent Havens
Hoove Group	Grey/White	Kathy Emry

Game Schedule:
The First Team in a Pair is the Home Team!

DAY:	DATE:	TIME:	COURT 2
Tue.	1/5	5:15pm	Prospec Electronics vs. Hoove Group
		6:15pm	B.E.C. vs. Great Beach Vacations
		7:15pm	Skatell's Jewelery vs. Dunes Prop.
Sat.	1/9	1:30pm	Dunleavy's Pub vs. B.E.C.
Tue.	1/12	5:15pm	Prospec Electronics vs. Skatell's
		6:15pm	Dunes Properties vs. Dunleavy's Pub
		7:15pm	Great Beach vs. Hoove Group
Tue.	1/19	5:15pm	B.E.C. vs. Dunes Properties
		6:15pm	Great Beach vs. Prospec Electronics
		7:15pm	Hoove Group vs. Dunleavy's Pub
Sat.	1/23	3:00pm	Hoove Group vs. B.E.C.
		4:00pm	Dunleavy's vs. Prospec Electronics
		5:00pm	Skatell's vs. Great Beach Vacations
Tue.	1/26	5:15pm	Dunleavy's Pub vs. Skatell's
		6:15pm	Dunes Properties vs. Hoove Group
		7:15pm	B.E.C. vs. Prospec Electronics
Tue.	2/2	5:15pm	Great Beach vs. Dunleavy's Pub
		6:15pm	Skatell's vs. B.E.C.
		7:15pm	Prospec Electronics vs. Dunes Prop
Tue.	2/9	5:15pm	Dunes Properties vs. Skatell's
		6:15pm	Hoove Group vs. Prospec Elect.
		7:15pm	Great Beach Vacations vs. B.E.C.
Tue.	2/16	5:15pm	B.E.C. vs. Dunleavy's Pub
		6:15pm	Great Beach vs. Dunes Properties
		7:15pm	Skatell's vs. Hoove Group
Tue.	2/23	5:15pm	Hoove Group vs. Great Beach
		6:15pm	Skatell's vs. Prospec Electronics
		7:15pm	Dunleavy's vs. Dunes Properties

ISLE OF PALMS RECEATION DEPARTMENT
P.O. Drawer 508 Isle of Palms, SC 29451
PHONE: 886-8294

1998-99 BASKETBALL SCHEDULE
5-6 year league

Games are played at the I.O.P. Recreation Department.

TEAM NAME	TEAM COLORS	COACH
Long Island Cafe	Navy/White	Stephen Deas
VC3	Purple/White	Ann Evans
Dunes Properties	Gold/Navy	Cullen Harper
Mason Law Firm	Royal/White	David Poulnot
Carroll Realty	White/Navy	Dennis Jarvis

GAME SCHEDULE:
The First Team in a Pair is the Home Team!!

DAY:	DATE:	TIME:	COURT 1
Tue.	1/5	5:15pm	VC3 vs. Carroll Realty
		6:00pm	Dunes Prop. vs. Mason Law Firm
Sat.	1/9	1:00pm	Long Island Cafe vs. Dunes Prop.
		1:45pm	Mason Law Firm vs.Carroll Realty
Tue.	1/12	5:15pm	Mason Law Firm vs. VC3
		6:00pm	Carroll Realty vs. Long Island
Tue.	1/19	5:15pm	VC3 vs. Long Island Cafe
		6:00pm	Carroll Realty vs. Dunes Prop.
Sat.	1/23	3:30pm	Long Island Cafe vs. Mason Law
		4:15pm	Dunes Prop. vs. VC3
Tue.	1/26	5:15pm	Carroll Realty vs. VC3
		6:00pm	Mason Law Firm vs. Dunes Prop.
Tue.	2/2	5:15pm	Carroll Realty vs. Mason Law
		6:00pm	Dunes Properties vs. Long Island
Tue.	2/9	5:15pm	Long Island vs. Carroll Realty
		6:00pm	VC3 vs. Mason Law Firm
Tue.	2/16	5:15pm	Long Island Cafe vs. VC3
		6:00pm	Dunes Prop. vs. Carroll Realty
Tue.	2/23	5:15pm	Mason Law Firm vs. Long Island
		6:00pm	VC3 vs. Dunes Properties

ISLE OF PALMS RECREATION DEPARTMENT
P.O. DRAWER 508 Isle of Palms, SC 29451
1998-99 BASKETBALL SCHEDULE
9-10 Year League

Games are played in the I.O.P. Recreation Department.

TEAM NAME	TEAM COLORS	COACH
Island Realty	Green/White	Mark Beck
The Breeze Radio Network	Purple/Peach	David Hamblin
The Burton Co.	Navy/White	Brad Emry
The Rovers	Maroon/White	Tommy Baker
Paradise Pizza	Orange/Green	Rod Wallace

Game Schedule:
The first team in a pair is the HOME TEAM!

DAY:	DATE:	TIME:	HOME	VS.	VISITOR
Wed.	1/6	5:00pm	The Rovers	VS.	The Breeze
		6:00pm	Paradise Pizza	VS.	Island Realty
Sat.	1/9	3:00pm	Island Realty	VS.	The Rovers
		4:00pm	The Burton Co.	VS.	The Breeze
Wed.	1/13	5:00pm	The Burton Co.	VS.	The Rovers
		6:00pm	The Breeze	VS.	Paradise Pizza
Wed.	1/20	5:00pm	Paradise Pizza	VS.	The Burton Co.
		6:00pm	The Breeze	VS.	Island Realty
Sat.	1/23	1:00pm	Island Realty	VS.	The Burton Co.
		2:00pm	The Rovers	VS.	Paradise Pizza
Wed.	1/27	5:00pm	The Rovers	VS.	The Burton Co.
		6:00pm	Paradise Pizza	VS.	The Breeze
Wed.	2/3	5:00pm	Paradise Pizza	VS.	The Rovers
		6:00pm	The Burton Co.	VS.	Island Realty
Wed.	2/10	5:00pm	The Breeze	VS.	The Burton Co.
		6:00pm	The Rovers	VS.	Island Realty
Wed.	2/17	5:00pm	Island Realty	VS.	The Breeze
		6:00pm	The Burton Co.	VS.	Paradise Pizza
Wed.	2/24	5:00pm	Island Realty	VS.	Paradise Pizza
		6:00pm	The Breeze	VS.	The Rovers

MT. PLEASANT RECREATION DEPARTMENT

391 EGYPT RD.
PLEASANT, SOUTH CAROLINA 29464

TELEPHONE: (803) 884-2528
FAX: (803) 849-2778

1999 YOUTH BASKETBALL — SMALL FRY GIRLS (9-10)
DECEMBER 4, 1998

TEAM NAME	COACH	PHONE NUMBER
AMERICAN SPEEDY PRINTING	DOUG MURPHY	881-7397
BERKELEY ELECTRIC COOP	ASHLEY SHAVER	769-6603
GSI COUGARS	STEVE BEDARD	856-0926
KALMAN CONSTRUCTION CORPORATION	KEVIN KALMAN	849-1920
KOGLIN ORTHODONTICS	BUSTER BROWN	884-1927
GLORY	CAROLYN RIGGS	881-9147
MONARCHS	JACK MOORE	881-7413
RAGE	MAC BURDETTE	884-5250
ROCKERS	BRIDGET DURKAN	881-6466
STING	PETER DINICOLA	849-8252
VOLUNTEERS	DAVE INGRAM	849-7524
BUGELS BAGEL-IOP	~~SUSIE CALAHAN~~	883-9484

THE HOME TEAM IS LISTED FIRST. GAMES ARE PLAYED AT THE TOWN HALL GYMNASIUM, LAING MIDDLE SCHOOL GYMNASIUM, AND THE ISLE OF PALMS RECREATION DEPARTMENT (LOCATED ON 28TH AVE ON THE IOP).

JAN	4	MON	5:30PM IOP	KOGLIN ORTHO VS BUGELS BAGEL
JAN	5	TUE	5:30PM LAING	AMERI SPEEDY VS GLORY
JAN	5	TUE	5:30PM TOWN HALL	BEC VS ROCKERS
JAN	5	TUE	6:30PM LAING	KALMAN CONST VS MONARCHS
JAN	5	TUE	6:30PM TOWN HALL	GSI COUGARS VS RAGE
JAN	5	TUE	7:30PM LAING	STING VS VOLUNTEERS
JAN	7	THU	5:30PM TOWN HALL	MONARCHS VS AMERI SPEEDY
JAN	7	THU	6:30PM TOWN HALL	GLORY VS KOGLIN ORTHO
JAN	7	THU	7:30PM TOWN HALL	RAGE VS BEC
JAN	11	MON	5:30PM IOP	BUGELS BAGEL VS ROCKERS
JAN	12	TUE	5:30PM LAING	VOLUNTEERS VS KALMAN CONST
JAN	12	TUE	5:30PM TOWN HALL	GSI COUGARS VS STING
JAN	12	TUE	6:30PM LAING	GLORY VS MONARCHS
JAN	12	TUE	6:30PM TOWN HALL	BUGELS BAGEL VS RAGE
JAN	12	TUE	7:30PM LAING	ROCKERS VS KOGLIN ORTHO
JAN	14	THU	5:30PM TOWN HALL	AMERI SPEEDY VS VOLUNTEERS
JAN	14	THU	6:30PM TOWN HALL	BEC VS STING
JAN	14	THU	7:30PM TOWN HALL	KALMAN CONST VS GSI COUGARS
JAN	19	TUE	5:30PM LAING	ROCKERS VS RAGE
JAN	19	TUE	5:30PM TOWN HALL	BEC VS KALMAN CONST
JAN	19	TUE	6:30PM LAING	VOLUNTEERS VS GLORY
JAN	19	TUE	6:30PM TOWN HALL	STING VS BUGELS BAGEL
JAN	19	TUE	7:30PM LAING	KOGLIN ORTHO VS MONARCHS
JAN	21	THU	5:30PM TOWN HALL	AMERI SPEEDY VS GSI COUGARS
JAN	21	THU	6:30PM TOWN HALL	ROCKERS VS STING
JAN	21	THU	7:30PM TOWN HALL	MONARCHS VS VOLUNTEERS
JAN	26	TUE	5:30PM LAING	RAGE VS KOGLIN ORTHO
JAN	26	TUE	5:30PM TOWN HALL	AMERI SPEEDY VS BEC
JAN	26	TUE	6:30PM LAING	BUGELS BAGEL VS KALMAN CONST
JAN	26	TUE	6:30PM TOWN HALL	MONARCHS VS GSI COUGARS
JAN	26	TUE	7:30PM LAING	VOLUNTEERS VS STING
JAN	28	THU	5:30PM TOWN HALL	KOGLIN ORTHO VS RAGE
JAN	28	THU	6:30PM TOWN HALL	BEC VS GLORY
JAN	28	THU	7:30PM TOWN HALL	KALMAN CONST VS ROCKERS
FEB	1	MON	5:30PM IOP	BUGELS BAGEL VS AMERI SPEEDY
FEB	2	TUE	5:30PM LAING	KALMAN CONST VS RAGE
FEB	2	TUE	5:30PM TOWN HALL	VOLUNTEERS VS GSI COUGARS
FEB	2	TUE	6:30PM LAING	STING VS KOGLIN ORTHO
FEB	2	TUE	6:30PM TOWN HALL	ROCKERS VS AMERI SPEEDY
FEB	2	TUE	7:30PM LAING	GLORY VS BUGELS BAGEL
FEB	4	THU	5:30PM TOWN HALL	BEC VS MONARCHS
FEB	4	THU	6:30PM TOWN HALL	RAGE VS AMERI SPEEDY
FEB	4	THU	7:30PM TOWN HALL	STING VS KALMAN CONST
FEB	9	TUE	5:30PM LAING	GSI COUGARS VS KOGLIN ORTHO
FEB	9	TUE	5:30PM TOWN HALL	ROCKERS VS GLORY
FEB	9	TUE	6:30PM LAING	MONARCHS VS BUGELS BAGEL
FEB	9	TUE	6:30PM TOWN HALL	AMERI SPEEDY VS STING
FEB	9	TUE	7:30PM LAING	BEC VS VOLUNTEERS
FEB	11	THU	5:30PM TOWN HALL	MONARCHS VS GSI COUGARS
FEB	11	THU	6:30PM TOWN HALL	GLORY VS RAGE
FEB	11	THU	7:30PM TOWN HALL	KOGLIN ORTHO VS KALMAN CONST
FEB	15	MON	6:00PM IOP	BUGELS BAGEL VS ROCKERS
FEB	16	TUE	5:30PM LAING	STING VS GLORY
FEB	16	TUE	5:30PM TOWN HALL	BUGELS BAGEL VS GSI COUGARS
FEB	16	TUE	6:30PM LAING	RAGE VS MONARCHS
FEB	16	TUE	6:30PM TOWN HALL	BEC VS KOGLIN ORTHO
FEB	16	TUE	7:30PM LAING	ROCKERS VS VOLUNTEERS
FEB	18	THU	5:30PM TOWN HALL	KALMAN CONST VS AMERI SPEEDY
FEB	18	THU	6:30PM TOWN HALL	GSI COUGARS VS GLORY
FEB	18	THU	7:30PM TOWN HALL	VOLUNTEERS VS BEC

FEB 23 TUE POST SEASON SINGLE ELIMINATION TOURNAMENT BEGINS

SPRING ATHLETICS REGISTRATION - FEBRUARY 1ST - 19TH
(BASEBALL, SOFTBALL, & SOCCER)

MT. PLEASANT RECREATION DEPARTMENT

391 EGYPT RD.
PLEASANT, SOUTH CAROLINA 29464

TELEPHONE: (803) 884-2528
FAX: (803) 849-2778

1999 YOUTH BASKETBALL — MITE GIRLS (11-12)
DECEMBER 4, 1998

TEAM NAME	COACH	PHONE NUMBER
ASTEN	KELLY ZAK	881-4511
CAROLINA SPINE INSTITUTE	TEDDY BLANCHARD	884-0443
CUSTOM EQUIPMENT	BILLY HUDSON	881-8639
GSI COUGARS	BILL CARL	881-8635
JC BRADFORD	JENNIFER SEAY	849-2826
MERCURY	JACK TRACEY	886-8568
COMETS	DON FLOWERS	971-5325
CHARLESTON MEDICAL CENTER-IOP	BECKY WILLIAMSON	883-3552
DUNES PROPERTIES-IOP	AMY WILKERSON	883-8060

THE HOME TEAM IS LISTED FIRST. GAMES ARE PLAYED AT THE TRIDENT ACADEMY GYMNSIUM AND THE ISLE OF PALMS RECREATION DEPARTMENT (LOCATED ON 28TH AVE, IOP).

JAN	4	MON	5:30PM	TRIDENT	ASTEN VS MERCURY
JAN	4	MON	6:30PM	IOP	GSI COUGARS VS DUNES PROPER
JAN	4	MON	6:30PM	TRIDENT	JC BRADFORD VS COMETS
JAN	4	MON	7:30PM	IOP	CUSTOM EQUIP VS CHAS MED CTR
JAN	6	WED	5:30PM	TRIDENT	CAROLINA SP VS DUNES PROPER
JAN	6	WED	6:30PM	TRIDENT	JC BRADFORD VS ASTEN
JAN	6	WED	7:30PM	TRIDENT	MERCURY VS CUSTOM EQUIP
JAN	9	SAT	9:00AM	TRIDENT	COMETS VS GSI COUGARS
JAN	11	MON	5:30PM	TRIDENT	CUSTOM EQUIP VS JC BRADFORD
JAN	11	MON	6:30PM	IOP	DUNES PROPER VS COMETS
JAN	11	MON	6:30PM	TRIDENT	ASTEN VS GSI COUGARS
JAN	11	MON	7:30PM	IOP	CAROLINA SP VS CHAS MED CTR
JAN	13	WED	5:30PM	TRIDENT	CHAS MED CTR VS MERCURY
JAN	13	WED	6:30PM	TRIDENT	GSI COUGARS VS CUSTOM EQUIP
JAN	13	WED	7:30PM	TRIDENT	COMETS VS CAROLINA SP
JAN	16	SAT	9:00AM	TRIDENT	ASTEN VS DUNES PROPER
JAN	20	WED	5:30PM	TRIDENT	COMETS VS ASTEN
JAN	20	WED	6:30PM	TRIDENT	MERCURY VS CAROLINA SP
JAN	20	WED	7:30PM	TRIDENT	DUNES PROPER VS CUSTOM EQUIP
JAN	23	SAT	9:00AM	TRIDENT	JC BRADFORD VS CHAS MED CTR
JAN	25	MON	5:30PM	TRIDENT	MERCURY VS JC BRADFORD
JAN	25	MON	6:00PM	IOP	DUNES PROPER VS CHAS MED CTR
JAN	25	MON	6:30PM	TRIDENT	CUSTOM EQUIP VS COMETS
JAN	25	MON	7:30PM	TRIDENT	CAROLINA SP VS ASTEN
JAN	27	WED	5:30PM	TRIDENT	ASTEN VS CUSTOM EQUIP
JAN	27	WED	6:30PM	TRIDENT	CHAS MED CTR VS GSI COUGARS
JAN	27	WED	7:30PM	TRIDENT	JC BRADFORD VS CAROLINA SP
JAN	30	SAT	9:00AM	TRIDENT	GSI COUGARS VS MERCURY
FEB	1	MON	5:30PM	TRIDENT	GSI COUGARS VS JC BRADFORD
FEB	1	MON	6:30PM	IOP	CHAS MED CTR VS COMETS
FEB	1	MON	6:30PM	TRIDENT	CUSTOM EQUIP VS CAROLINA SP
FEB	1	MON	7:30PM	IOP	MERCURY VS DUNES PROPER
FEB	3	WED	5:30PM	TRIDENT	CAROLINA SP VS GSI COUGARS
FEB	3	WED	6:30PM	TRIDENT	COMETS VS MERCURY
FEB	3	WED	7:30PM	TRIDENT	CHAS MED CTR VS ASTEN
FEB	6	SAT	9:00AM	TRIDENT	DUNES PROPER VS JC BRADFORD
FEB	8	MON	5:30PM	TRIDENT	COMETS VS JC BRADFORD
FEB	8	MON	6:00PM	IOP	CHAS MED CTR VS CUSTOM EQUIP
FEB	8	MON	6:30PM	TRIDENT	MERCURY VS ASTEN
FEB	8	MON	7:00PM	IOP	DUNES PROPER VS GSI COUGARS
Feb	9	Tues	6:30pm	Marshall	Chas. Med. Ctr. v/s Carolina Spine
FEB	10	WED	POST SEASON SINGLE ELIMINATION TOURNAMENT BEGINS.		

SPRING ATHLETICS REGISTRATION - FEBRUARY 1ST - 19TH
(BASEBALL, SOFTBALL, & SOCCER)

MT. PLEASANT RECREATION DEPARTMENT

391 EGYPT RD.
MT. PLEASANT, SOUTH CAROLINA 29464

TELEPHONE: (803) 884-2528
FAX: (803) 849-2778

1999 YOUTH BASKETBALL

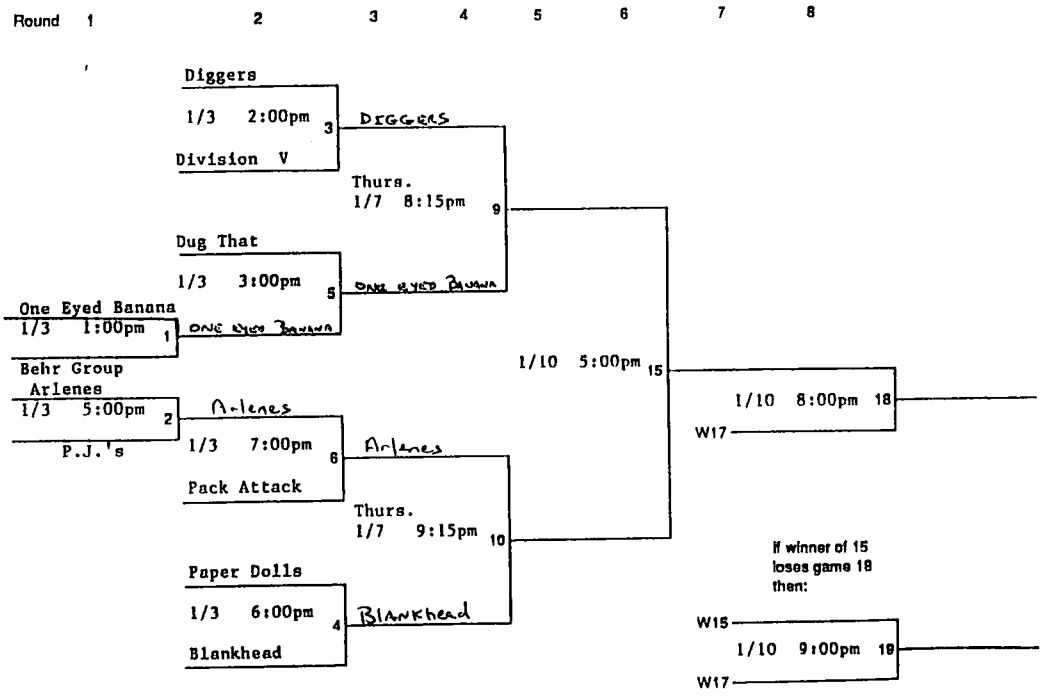
MITE BOYS (11-12)
DECEMBER 4, 1998

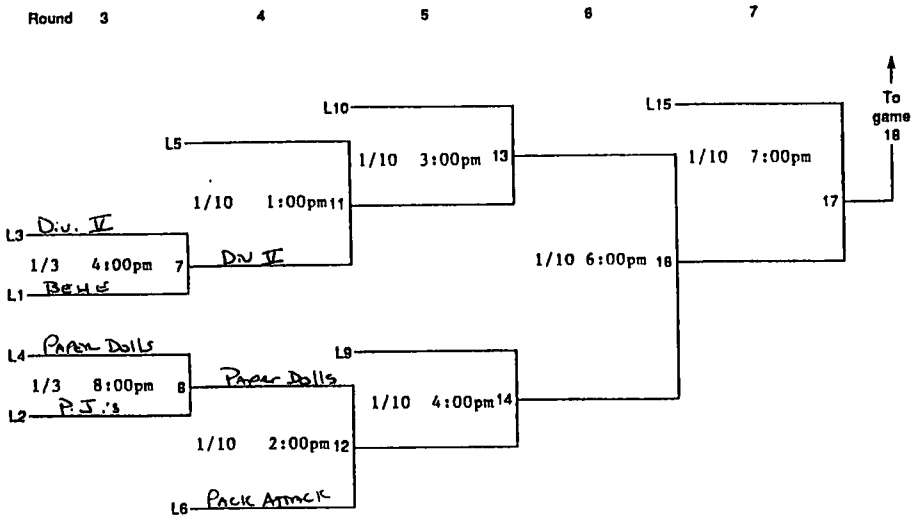
TEAM NAME	COACH	PHONE NUMBER
CAROLINA SPINE INSTITUTE	RALPH BARBARO	849-1211
WQSC 1340 AM	DAVID VAUGHN	723-8588
DISHER CABINET	HARRY CALE	884-2784
ANCHOR BANK	CHRIS DARNELL	971-0753
COUGARS	ANDY WARREN	849-9232
BEARCATS	CARL MITTELSTADT	849-0430
GATORS	DANNY SCHRAM	884-3263
GRIZZLIES	JERRY CHAMNESS	971-1462
HOYAS	TERENCE LINYARD	881-1079
JAZZ	KEITH VINCENT	881-7594
TIMBERWOLVES	TOM O'ROURKE	881-3269
WOLVERINES	ANTHONY ELLIOT	884-2851
RAZOR'S EDGE-IOP	ALVIS THOMAS	886-5394
WINDJAMMER-IOP	TOM WOOD	883-3688

THE HOME TEAM IS LISTED FIRST. GAMES ARE PLAYED AT THE TRIDENT ACADEMY GYMNASIUM, MOULTRIE MIDDLE SCHOOL GYMNSIUM, AND THE ISLE OF PALMS RECREATION DEPARTMENT (LOCATED ON 28TH AVE, IOP).

JAN	7	THU	5:30PM TRIDENT	DISHER CABIN VS WOLVERINES
JAN	7	THU	6:30PM TRIDENT	ANCHOR BANK VS HOYAS
JAN	7	THU	6:30PM IOP	CAROLINA SP VS RAZOR'S EDGE
JAN	7	THU	7:30PM TRIDENT	BEARCATS VS GRIZZLIES
JAN	7	THU	7:30PM IOP	WQSC VS WINDJAMMER
JAN	9	SAT	10:00AM TRIDENT	WINDJAMMER VS CAROLINA SP
JAN	9	SAT	11:00AM TRIDENT	HOYAS VS WQSC
JAN	9	SAT	12:00PM TRIDENT	RAZOR'S EDGE VS WOLVERINES
JAN	9	SAT	1:00PM TRIDENT	COUGARS VS GATORS
JAN	9	SAT	2:00PM TRIDENT	TIMBERWOLVES VS JAZZ
JAN	9	SAT	3:00PM TRIDENT	ANCHOR BANK VS DISHER CABIN
JAN	11	MON	7:30PM TRIDENT	JAZZ VS COUGARS
JAN	12	TUE	6:30PM TRIDENT	GRIZZLIES VS GATORS
JAN	12	TUE	7:30PM TRIDENT	TIMBERWOLVES VS BEARCATS
JAN	16	SAT	9:30AM MOULTRIE	WINDJAMMER VS HOYAS
JAN	16	SAT	10:00AM TRIDENT	RAZOR'S EDGE VS GATORS
JAN	16	SAT	10:30AM MOULTRIE	WQSC VS GRIZZLIES
JAN	16	SAT	11:00AM TRIDENT	JAZZ VS DISHER CABIN
JAN	16	SAT	11:30AM MOULTRIE	ANCHOR BANK VS TIMBERWOLVES
JAN	16	SAT	12:00PM TRIDENT	WOLVERINES VS CAROLINA SP
JAN	16	SAT	12:30PM MOULTRIE	COUGARS VS BEARCATS
JAN	19	TUE	5:30PM TRIDENT	WOLVERINES VS GATORS
JAN	19	TUE	6:30PM TRIDENT	DISHER CABIN VS BEARCATS
JAN	19	TUE	7:30PM TRIDENT	ANCHOR BANK VS COUGARS
JAN	21	THU	5:30PM TRIDENT	TIMBERWOLVES VS WQSC
JAN	21	THU	6:30PM TRIDENT	CAROLINA SP VS HOYAS
JAN	21	THU	6:30PM IOP	GRIZZLIES VS WINDJAMMER
JAN	21	THU	7:30PM IOP	JAZZ VS RAZOR'S EDGE
JAN	23	SAT	9:30AM MOULTRIE	WOLVERINES VS JAZZ
JAN	23	SAT	10:00AM TRIDENT	HOYAS VS GRIZZLIES
JAN	23	SAT	10:30AM MOULTRIE	TIMBERWOLVES VS WINDJAMMER
JAN	23	SAT	11:00AM TRIDENT	RAZOR'S EDGE VS BEARCATS
JAN	23	SAT	11:30AM MOULTRIE	GATORS VS CAROLINA SP
JAN	23	SAT	12:00PM TRIDENT	WQSC VS COUGARS
JAN	23	SAT	12:30PM MOULTRIE	DISHER CABIN VS ANCHOR BANK
JAN	28	THU	6:30PM TRIDENT	HOYAS VS TIMBERWOLVES
JAN	28	THU	6:30PM IOP	WQSC VS RAZOR'S EDGE
JAN	28	THU	7:30PM TRIDENT	GATORS VS JAZZ
JAN	28	THU	7:30PM IOP	WINDJAMMER VS COUGARS
JAN	30	SAT	9:30AM MOULTRIE	BEARCATS VS WOLVERINES
JAN	30	SAT	10:00AM TRIDENT	RAZOR'S EDGE VS ANCHOR BANK
JAN	30	SAT	10:30AM MOULTRIE	WQSC VS DISHER CABIN
JAN	30	SAT	11:00AM TRIDENT	GATORS VS WINDJAMMER
JAN	30	SAT	11:30AM MOULTRIE	GRIZZLIES VS TIMBERWOLVES
JAN	30	SAT	12:00PM TRIDENT	COUGARS VS HOYAS
JAN	30	SAT	12:30PM MOULTRIE	JAZZ VS CAROLINA SP
FEB	1	MON	7:30PM TRIDENT	DISHER CABIN VS BEARCATS
FEB	2	TUE	6:30PM TRIDENT	ANCHOR BANK VS WOLVERINES
FEB	2	TUE	7:30PM TRIDENT	CAROLINA SP VS GRIZZLIES
FEB	6	SAT	9:30AM MOULTRIE	GRIZZLIES VS COUGARS
FEB	6	SAT	10:00AM TRIDENT	JAZZ VS BEARCATS
FEB	6	SAT	10:30AM MOULTRIE	ANCHOR BANK VS GATORS
FEB	6	SAT	11:00AM TRIDENT	TIMBERWOLVES VS CAROLINA SP
FEB	6	SAT	11:30AM MOULTRIE	WOLVERINES VS WQSC
FEB	6	SAT	12:00PM TRIDENT	DISHER CABIN VS HOYAS
FEB	9	TUE	5:30PM TRIDENT	TIMBERWOLVES VS COUGARS
FEB	9	TUE	6:30PM TRIDENT	GRIZZLIES VS DISHER CABIN
FEB	9	TUE	7:30PM TRIDENT	CAROLINA SP VS BEARCATS
FEB	11	THU	5:30PM TRIDENT	WQSC VS GATORS
FEB	11	THU	6:30PM TRIDENT	JAZZ VS ANCHOR BANK
FEB	11	THU	6:30PM IOP	HOYAS VS RAZOR'S EDGE
FEB	11	THU	7:30PM IOP	WOLVERINES VS WINDJAMMER
FEB	13	SAT	9:00AM TRIDENT	GATORS VS WINDJAMMER
FEB	13	SAT	9:30AM MOULTRIE	DISHER CABIN VS TIMBERWOLVES
FEB	13	SAT	10:00AM TRIDENT	BEARCATS VS ANCHOR BANK
FEB	13	SAT	10:30AM MOULTRIE	WQSC VS JAZZ
FEB	13	SAT	11:00AM TRIDENT	RAZOR'S EDGE VS GRIZZLIES
FEB	13	SAT	11:30AM MOULTRIE	COUGARS VS CAROLINA SP
FEB	13	SAT	12:30PM MOULTRIE	HOYAS VS WOLVERINES

TOURNAMENT Co-Rec Volleyball Preseason Tournament **DATE** Jan. 3, 7, &10





THE ISLE OF PALMS RECREATION DEPARTMENT
P.O. Drawer 508 Isle of Palms, SC 29451
Phone: 886-8294

1999 Co-Rec Adult Volleyball League

All Games are played at the IOP Recreation Center

DAY:	DATE:	TIME:	TEAMS		
Sun.	1/17	2:00pm	Blankhead	vs.	Smoothies
		3:00pm	Blankhead	vs.	Diggers
		4:00pm	Division V	vs.	Paper Dolls
		5:00pm	Dug That	vs.	Pack Attack
		6:00pm	One Eyed Banana	vs.	P.J.'s
		7:00pm	Behr Group	vs.	Arlene's
Thu.	1/21	7:15pm	Pack Attack	vs.	Diggers
		8:15pm	Paper Dolls	vs.	Smoothies
Sun.	1/24	2:00pm	Arlene's	vs.	P.J.'s
		3:00pm	Pack Attack	vs.	Behr Group
		4:00pm	Paper Dolls	vs.	One Eyed B.
		5:00pm	Diggers	vs.	Dug That
		6:00pm	Diggers	vs.	Smoothies
		7:00pm	Blankhead	vs.	Division V
Thu.	1/28	7:15pm	Paper Dolls	vs.	Blankhead
		8:15pm	P.J.'s	vs.	Division V
Sun.	1/31	2:00pm	One Eyed Banana	vs.	Division V
		3:00pm	Smoothies	vs.	Division V
		4:00pm	Blankhead	vs.	Dug That
		5:00pm	Behr Group	vs.	Diggers
		6:00pm	Arlene's	vs.	Paper Dolls
		7:00pm	P.J.'s	vs.	Pack Attack
Thu.	2/4	7:15pm	Arlene's	vs.	Dug That
		8:15pm	One Eyed Banana	vs.	Behr Group
Sun.	2/7	2:00pm	Dug That	vs.	Smoothies
		3:00pm	Dug That	vs.	Behr Group
		4:00pm	P.J.'s	vs.	Diggers
		5:00pm	Division V	vs.	Arlene's
		6:00pm	Pack Attack	vs.	Paper Dolls
		7:00pm	One Eyed Banana	vs.	Blankhead

DAY:	DATE:	TIME:	TEAMS		
Thu.	2/11	7:15pm	Pack Attack	vs.	Smoothies
Sun.	2/14	2:00pm	Division V	vs.	Pack Attack
		3:00pm	Arlene's	vs.	One Eyed B.
		4:00pm	Smoothies	vs.	One Eyed B.
		5:00pm	Dug That	vs.	P.J.'s
		6:00pm	Behr Group	vs.	Blankhead
		7:00pm	Paper Dolls	vs.	Diggers
Sun.	2/21	2:00pm	Paper Dolls	vs.	Dug That
		3:00pm	Smoothies	vs.	Behr Group
		4:00pm	P.J.'s	vs.	Behr Group
		5:00pm	Blankhead	vs.	Arlene's
		6:00pm	Diggers	vs.	Division V
		7:00pm	Pack Attack	vs.	One Eyed B.
Sun.	2/28	2:00pm	One Eyed Banana	vs.	Diggers
		3:00pm	Arlene's	vs.	Pack Attack
		4:00pm	Arlene's	vs.	Smoothies
		5:00pm	Behr Group	vs.	Paper Dolls
		6:00pm	Blankhead	vs.	P.J.'s
		7:00pm	Division V	vs.	Dug That
Sun.	3/7	2:00pm	Smoothies	vs.	P.J.'s
		3:00pm	Paper Dolls	vs.	P.J.'s
		4:00pm	Dug That	vs.	One Eyed B.
		5:00pm	Pack Attack	vs.	Blankhead
		6:00pm	Behr Group	vs.	Division V
		7:00pm	Diggers	vs.	Arlene's

STRESS RELIEF CLASSES

YOGA

"Health is Wealth. Peace of Mind is Happiness, Yoga Shows the Way."

Wednesdays, January 13 - February 17
1:00 - 2:30 PM, $50.00

Tai Chi

Ancient Chinese moving meditation for balance, flexibility, peace of mind and overall health. Beginner Level I, Yang Long Form

Wednesdays, January 13 - February 17
9:00 - 10:00 AM, $50.00

January 1999

Isle of Palms Recreation Dept.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1 9:00am Island Preschool 3:30pm Gymnastics	2 1:00pm Volleyball Games
3 1:00pm Volleyball Games	4 9:00am Island Preschool 5:30pm Basketball Games	5 9:00am Island Preschool 9:30am Tiny Tots 5:15pm Basketball Games	6 9:00am Island Preschool 5:00pm Basketball Games 7:30pm Tae Kwon Do	7 9:00am Island Preschool 9:30am Tiny Tots 6:00pm Basketball Games 8:15pm Volleyball Games	8 9:00am Island Preschool 3:30pm Gymnastics	9 1:00pm Basketball Games
10 1:00pm Volleyball Games	11 9:00am Island Preschool 5:30pm Basketball Games	12 9:00am Island Preschool 9:30am Tiny Tots 5:15pm Basketball Games	13 9:00am Island Preschool 5:00pm Basketball Games 7:30pm Tae Kwon Do	14 9:00am Island Preschool 9:30am Tiny Tots 6:00pm Basketball Games 8:15pm Volleyball Games	15 9:00am Island Preschool 3:30pm Gymnastics	16 1:00pm Open Basketball
17 1:00pm Volleyball Games	18 9:00am Island Preschool 5:30pm Basketball Games	19 9:00am Island Preschool 9:30am Tiny Tots 5:15pm Basketball Games	20 9:00am Island Preschool 5:00pm Basketball Games 7:30pm Tae Kwon Do	21 9:00am Island Preschool 9:30am Tiny Tots 6:00pm Basketball Games 8:15pm Volleyball Games	22 9:00am Island Preschool 3:30pm Gymnastics	23 1:00pm Basketball Games
24 1:00pm Volleyball Games	25 9:00am Island Preschool 5:30pm Basketball Games	26 9:00am Island Preschool 9:30am Tiny Tots 5:15pm Basketball Games	27 9:00am Island Preschool 5:00pm Basketball Games 7:30pm Tae Kwon Do	28 9:00am Island Preschool 9:30am Tiny Tots 6:00pm Basketball Games 8:15pm Volleyball Games	29 9:00am Island Preschool 3:30pm Gymnastics	30 1:00pm Open Basketball
31 1:00pm Volleyball Games						

December 1998

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February 1999

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

24 - 28th Avenue 886-8294

EXHIBIT E

PERSONNEL COMMITTEE
January 13, 1999

The regular meeting of the Personnel Committee was held at 5:30 p.m. on January 13, 1999, in the Building Department. Committee members present were Bettelli, Bunch and Shaffer. Also present was City Administrator Mark Williams and Council Member Taylor.

1. Election of Committee Chairman. Mr. Shaffer nominated Marty Bettelli as Chairman; Mayor Bunch seconded; motion passed unanimously.

2. Approval of Minutes From Prior Meeting. Mr. Shaffer made a motion to approve the minutes of the November Committee meeting; Mayor Bunch seconded; motion passed unanimously.

3. Old Business. Chairman Bettelli referred to memo from Bob Abele concerning pending items from last year (attached hereto).

(A) City Administrator's Annual Evaluation. Chairman Bettelli stated that a copy of documentation will be provided to each committee member for future discussion. Mr. Shaffer recommended that each committee member prepare their own evaluation and then discuss it before setting an appointment with the Administrator.

(B) City Employees Evaluations. Administrator Williams reported that a training session has been set for later this month for supervisors to learn the new system recently purchased. Therefore evaluations will be done later than the January 31st deadline.

(C) Employee Benefits/Morale and Incentive Plan. Mr. Williams passed out the results of the employee survey on each of the items in this proposed plan (attached hereto). Chairman Bettelli explained that this was done to determine which of the benefits the employees would prefer to help council decide which ones they would like to employ. Individual items were discussed in some detail. It was determined that salaries would have to be revisited again this year. Committee members will review the survey for discussion at next month's meeting.

(D) Police and Fire Department Wage Scale. Administrator Williams has updated figures that he will copy for committee members. He stated that a big problem is that other cities are starting at salaries higher than Isle of Palms and as we are falling behind we no longer attract quality employees. It also is becoming more expensive to live East of the Cooper and employees are moving farther away. Whenever there is a turnover of employees, both department incur training costs, uniform costs, etc. which may be avoided if we can stop turnover.

3. New Business. Mr. Williams stated that the City is already preparing for the Y2K computer programming. He has identified the software that we expect to have problems with. Most of the problems will not be with our system; for example, we are looking into alarm

companies, traffic signals belong to SCDOT, the 911 system is already compliant, some of the CPW equipment in the RO plant will have to be made compliant, etc.

4. Executive Session. Mr. Shaffer made a motion to go into Executive Session to discuss personnel matters; Mayor Bunch seconded; motion passed unanimously.

Coming out of Executive Session, Chairman Bettelli stated that personnel matters were discussed by the City Administrator.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:25 p.m.

Respectfully submitted,

Marty Bettelli, Chairman

12 January 1998

From: Bob Abele

To : Skipper Shaffer

Subj: Personnel Committee; Pending Agenda Items

Skipper,

Attached are my copies of Personnel Committee materials that I hope will be helpful in your new role as a member of this very important Council committee (opinion of others notwithstanding). There are a number of matters pending before the Committee which need to be addressed. A brief summary of these follows:

A. City Administrator's annual evaluation: The policy/procedure for the Administrator's annual eval is on page 17(a) of the City's Employee Handbook (which I believe you have--if not Janet can get you one). The eval is to be conducted in January by the Personnel Committee and submitted to Council for approval. A copy of last year's Council approved eval is attached. Note that page 5 lists specific goals for the Administrator to achieve, the achievement of which are to be part of his eval for the year. As you know, Council approved a new evaluation system for use this year so I would assume that the Committee will use it in developing the Administrator's eval for the past year. A copy of the proposal the MAXIMUS company provided and a description of the new system are also attached.

B. City Employees Evaluations: The annual evaluations of the City's employees is supposed to be underway. The Committee's involvement in this is primarily one of reviewing a summary of the results to ensure that there is some degree of consistency between the distribution of the ratings between the departments (which Mark should have ensured before giving his seal of approval) and to ensure that they are completed in a reasonable time frame. A summary of the evaluations is presented to the Council after review by the Committee. Again, the department heads should be using the new system. The Committee might want to get some feed back from the departments on the new system after all the evals are completed.

C. Employee Benefit, Incentive, and Motivation Program: The Committee has been working on a review of the City's whole fringe benefits program for almost a year now. Mark has developed an extensive range of possible changes to the program, the latest version of which is attached. Needless to say there are alot of cost considerations involved in several of these. One of these elements is employee and dependent insurance coverage and I have attached a copy of a proposal on this from one company.

D. Police and Fire Department Wage scale: There is a perceived "problem" with wages in the two departments, at least as seen by the two department heads. As you may recall this came up in the Public Safety Committee and was referred to the Personnel

I have also attached a copy of last year's "ranking spread" FYI + Comparison.

Committee. Both Chief's presented a comparison they did on salaries/benefits between IOP and other municipalities. I have attached a copy of their study. This needs to be looked at, although I would suggest that it be tied into the review of the benefit, incentive, and motivation program discussed above.

There really is lots on the Committee's plate. If you have any questions, please let me know. I think that I have covered all the major items.

P.S. Have also attached a copy of the minutes from the Committee's last meeting (NOV. 11th)

cc: Mayor Bunch
Marty Bettelli
City Administrator

EMPLOYEE BENEFIT, INCENTIVE AND MOTIVATION PROGRAM

Proposed Benefit	Police Dpt.	Fire Dept.	Public Wks.	Building Dpt.	Rec. Dept.	Gen. Govt.	TOT ALS	Rank
1. Amend Sick Leave Policies	53	63	30	14	10	5	175	2
2. Education Benefits	52	71	20	12	7	1	166	4tie
3. Subsidizing of Dependent Health Ins.	50	71	26	9	6	4	166	4tie
4. Health Ins. For Retirees	54	54	28	9	3	4	152	7
5. Disability Ins.	43	61	29	11	6	4	154	6
6. Vision Care	34	64	25	12	7	3	145	9
7. Day After Thanksgiving	36	60	28	13	9	4	150	8
8. Annual Leave Tied to Longevity	51	69	30	10	8	5	173	3
9. Recognition of Emp. of the Qtr.	22	48	30	8	7	2	117	14tie
10. Emp. of the Mo. Parking Space	15	24	13	4	2	1	59	24
11. Emp. Mo. Names on Info Sign	13	30	24	2	2	1	72	23

EMPLOYEE BENEFIT, INCENTIVE AND MOTIVATION PROGRAM

Proposed Benefit	Police Dpt.	Fire Dept.	Public Wks.	Building Dpt.	Rec. Dept.	Gen. Govt.	TOT ALS	Rank
12. Publicize Emp. Mo.In Workplace	17	36	19	2	2	1	77	21
13. Publicize Emp. Mo. In Moultrie News	13	33	25	2	2	1	76	22tie
14. Personal Recognition from Supervisor	34	49	23	3	6	2	117	14tie
15. Safety Conscious Raising	32	64	25	11	7	2	141	10
16. Employee Development	29	52	25	3	6	1	116	15
17. Suggestion Box	23	40	27	5	5	1	101	19
18. Advertise Positive Feedback	37	55	28	5	5	1	131	12
19. Supervisors Instant Awards	33	49	28	13	8	2	133	13
20. Employee Birthday/Celeb	24	48	28	3	3	3	109	17
21. Christmas Bonus	66	74	34	15	10	5	204	1

EMPLOYEE BENEFIT, INCENTIVE AND MOTIVATION PROGRAM

Proposed Benefit	Police Dpt.	Fire Dept.	Public Wks.	Building Dpt.	Rec. Dept.	Gen. Govt.	TOT ALS	Rank
22. Motivational Gifts	35	53	28	10	10	3	139	11
23. 4-Day Work Wk for Pwks Dpt.	16 N/A	33 N/A	17	4 N/A	5 N/A	1 N/A	76	22tie
24. Employee & Family Picnic	30	53	22	4	7	1	117	14tie
25. Employee Only Picnic	24	43	20	4	5	1	97	20
26. Team Building Pers Recruitment	30	48	19	5	4	1	107	18
27. Spontaneously Award Time Off	46	54	29	15	10	5	159	5
28. Celebrate Happenings	29	44	25	7	8	1	110	16tie
29. Refreshments	25	39	24	11	8	3	110	16tie

Employee Benefit, Incentive and Motivation Program

Numerous studies and surveys in both private and public sector organizations have shown that it often takes more than pay to keep employees motivated to do their best work. Employees of all ranks or levels have been shown to respond positively to recognition by management which is designed to demonstrate the employees' worth to the organization. This can be accomplished in a number of ways—from additional fringe benefits and simple, inexpensive forms of recognition, such as plaques, caps or badges, to employer paid trips around the world. The key for the City of Isle of Palms will be to offer motivational incentives that will be successful within the realm of affordability. Experience of employers' who have successfully implemented and maintained reward and recognition programs has shown the following:

- The programs should reflect the... (employer's)...values....
- Employees should participate in the development and execution of the programs
- The programs can involve cash, non-cash or both
- Since what is meaningful to you may not be meaningful to someone else, the programs should encompass variety
- The programs should be highly public
- The programs have a short life span and must be changed frequently.[1]

"Compensation is what you give people for doing the job they were hired to do. Recognition, on the other hand, celebrates an effort beyond the call of duty."[2]

In discussion with Department Heads, a number of ideas have surfaced, some of which are unique to a particular department, while others can be extended to all city employees. Those, and other ideas, are summarized as follows in the order of fringe benefits, recognition and reward, and finally miscellaneous motivational ideas:

Fringe Benefits

Sick Leave

Current policies do not offer any incentive for an employee to minimize the use of accrued sick leave. The city could offer a cash bonus for every six months of perfect attendance. Although likely to be given only rarely, this will acknowledge that perfect attendance is achievable and a special occurrence. To make the positive reinforcement even more effective, award a smaller bonus for every month of perfect attendance. A lottery will be established for all employees who have not utilized any sick leave in the previous month. Drawn randomly from the pool of eligible participants a cash award of $50 will be presented to the employee who has not used any sick leave in the previous month. Any employee who works 12 months without using sick leave will be given an extra day of annual leave to be taken at their choosing. Any resulting education in the usage of sick leave will result in OT savings.

Education Benefits

A proposed policy establishing an educational benefit has already been reviewed by the Personnel Committee. This policy would reimburse employees for tuition and books in pursuit of higher education deemed beneficial to the city. Benefits are extended in the belief that an educated or more personally developed employee is a better employee. Since the amount of participation in such a program cannot really be estimated, a fixed appropriation is recommended for the first year of implementation, with the benefit to any individual determined to be the lesser of $5,200 (IRS maximum for non-taxable benefit) or the total appropriation divided by the total number of participants who sign up by a specified deadline. Cost to the city: $15,000.

Subsidizing of Dependent Health Insurance

Cost of health insurance has been increasing at a rate much higher than the Consumer Price Index (CPI) for several years. For employees with insured dependents, the annual increase in premiums may offset annual cost of living adjustments in their pay. The cost of dependent's insurance has become a very important issue for job applicants. A recent candidate for employment in the Fire Department turned down the offer of a job because of the cost of dependent's health insurance. The Personnel Committee has previously discussed the possibility of subsidizing these premiums and the cost to the city depends on the level of subsidy—whether 15%, 25% or 35%. Arguably, if the cost of dependents' coverage is reduced, more employees will take advantage of the insurance. (see attached spreadsheet)

Health Insurance Benefits for Retirees

The city currently provides no health insurance benefits for retirees. The SC Local Government Assurance Group does offer coverage for retirees with reduced benefits to fit the retirees' needs with coordination of Medicare coverage. Most of the cities that are offering this benefit are tying participation to 15 or 20 years of service in South Carolina local government as demonstrated by enrollment for that length of time in the existing SCLGAG program. Only a handful of employees presently have the number of years of service to become eligible for retiree coverage in the near future. For retirees below the age of 65,and prior to becoming eligible for Medicare, the cost of coverage would presently be $303 per month. For retiring employees age 65 or more, health insurance is a supplemental policy to Medicare, presently costing $202 per month. (See Schedule of Benefits for supplemental policy).

Disability Insurance

While many employees have at least some life insurance, most have no protection against loss of income if they are injured (off the job) or become sick and are unable to work. Such a scenario can be financially devastating to any family. The Personnel Committee has previously discussed the possibility of the city providing group disability income insurance coverage for all employees. Such coverage would be a mixture of a short-term disability policy paid for by the employee, combined with a long-term policy paid for by the city. These policies can protect up to 67% of the employee's gross pay. Cost to the city for this benefit will depend on policy choices, such as length of elimination period before the short-term policy kicks in, etc. This insurance is relatively inexpensive when compared to the protection if offers against catastrophic financial ruin. The loss of wages coverage for an employee would begin the 15th day after a non-work related accident or illness. This short-term policy would run for approximately 24 weeks, at which time the long term policy that the city pays for would kick in. For an employee earning $20,000 per year, the monthly premium for the short term disability policy would be $56.94. For instance, as last calculated based on the city's total payroll in July '98, the premium to cover all employees was estimated at $532 per month.

Vision Care

Several employees have asked that the city expand its current insurance offerings to include vision care. This coverage would provide for examinations and partial reimbursement for glasses and contact lenses. This coverage is available through the SC Local Government Assurance Group, the group health carrier, for $2.00 per month. Benefits are limited to $75 for glasses or contacts every two years, and $30 for exams every two years.

Day After Thanksgiving

The one major holiday observed by the county and state governments that it not observed by the city is the Friday after Thanksgiving. Employees will be given the option of taking this day off, with their department head's approval, in lieu of Good Friday. This will allow an opportunity for the employees to spend more time with their families.

Annual Leave Tied to Longevity

The city's current policies on accrual of annual leave do not provide any differentiation in accrual rates for someone who has been employed 5 years vs. 15 years. From year 2 to 5 employees accrue the equivalent of 2 weeks, and from year 5 on employees accrue 3 weeks of annual leave per year. Another benefit for longevity of service without compromising pay for performance will be higher accrual rates for 15 years of service, corresponding to 4 weeks of leave per year.

Recognition and Rewards

Recognition of Employee of the Quarter

From the employees selected as Employees of the Month by the Department Heads, another selection will be made for Employee of the Quarter. Along with being announced at the City Council meeting, and having their name placed on the information sign, the employee will receive a dinner for two at a local restaurant.

Employee of the Month Parking Spaces

For the sake of recognition of excellent job performance, allow each department to identify a parking space reserved for the employee of the month in the respective department. Costs would be limited to the installation of appropriate signage in the five parking lots associated with department buildings.

Employee of the Month Named on Info Sign

At virtually no cost, Employees of the Month could be publicly recognized by having their names placed on the city's information sign. This would give the employees important exposure to the community instead of merely being recognized internally for their outstanding performance.

Publicize Employees of the Month in Their Workplaces

Using existing Polaroid or digital cameras, department heads could photograph employees selected as Employee of the Month. Their photos would then be placed in a frame and displayed in the lobby of their workplace for the month. Upon removal from the wall, the photo could be maintained in a yearbook of recognized employees.

Publicize Employees of the Month in the Moultrie News

At least on an annual basis, by a full page ad in the Moultrie News to thank the personnel selected as Employees of the Month during the year.

Personal Recognition from Supervisors

An informal means of recognizing employees for a job well done is as simple as a supervisor hand writing thanks to the employee on a number of Post-It notes and putting them where they are likely to be found over several days.

Safety Consciousness Raising

Although the city's experience with the safety lotto has be positive in that it has lowered Workman's Compensation premiums since it was begun, more needs to be done to identify and acknowledge those employees who have never filed a Workman's Compensation claim in 2, 5, 10 or more years of employment with the city. These employees should be recognized in city council meetings and presented with an award, of their own choosing, up to a certain dollar value. A committee of employees should be established to consider how best to award safety-conscious coworkers. This will allow rank and file personnel to "buy into" this concept.

Employee Development

Rotate employees for a day at a time to other departments to observe what they do, so that each will gain a better appreciation of coworkers' job responsibilities. In order to make this assignment more favorably received, give the employee a certificate for lunch at a local restaurant. Within departments, offer incentives to anyone who cross-trains to learn a coworkers job. Inevitably, the occasion will arise when that cross-trained employee will be able to fill in during a vacancy.

Send employees to customer service training seminars to inculcate appropriate people skills, attitudes and customer relations. First and second line supervisors would benefit from personnel management training. Such sessions would expose the supervisors to current management philosophies motivational techniques, and how to better maintain harmony in their departments. Some of these training sessions are actually available in the area; others will require accommodations and travel out of town, which can be used as an incentive if the training session is held in an especially desirable setting such as Disney World or Hilton Head, etc.

Suggestion Box

Although the concept is nothing new, it provides a mechanism whereby employees can offer suggestions, which if implemented, should carry a reward for their interest and idea. Just before Christmas hold an annual drawing of names whose ideas have been used by the city, and give a $250 prize to the name of the employee selected. Of course, this will only work if the employee signs their name to the suggestion. Anonymous complaints should be handled separately.

Advertise Positive Feedback

Whenever a citizen writes to thank the city for the outstanding performance of a particular employee, copy the letter to be placed on department bulletin boards throughout the city and reward the employee with a letter signed by all members of City Council, with a copy of the letters placed in the employee's personnel file. If the positive feedback comes in the

form of a telephone call, the supervisor should document the call with a memo, prompting the higher recognition.

Supervisor's Instantaneous Awards

Provide supervisors with lunch coupons for instantaneous recognition of work above and beyond the call of duty. Allow the employee to take to or three coworkers with him for lunch. Give gift certificates enabling a worker to buy something for his or her children. Give the worker a gift certificate for use in a hobby or recreational pursuit—a round of golf, bowling passes, chartered fishing trip, etc

Motivational Ideas

Employee Birthday/Celebration

Birthdays are important occasions for most people. Send birthday cards to the employees' homes signed by the Mayor.

Christmas Bonuses

It has been suggested that the city offer cash Christmas bonuses tied to length of service. This would reward longevity without interfering with pay for performance. Bonuses could be established at 1% of annual pay for 5 years of service; 2% at 10 years of service; 3% at 15 years, etc.

Motivational gifts

To be dispensed by the department heads for jobs well done, miscellaneous items could include movie passes, ball game tickets, family photo sessions, or other pre-paid discounts. Virtually all employees would enjoy such motivational gifts as gourmet items, fruit baskets, home delivered steaks or lobsters, coupons for buckets of fried chicken...the ideas are almost endless and provides an employee an opportunity to choose.

4 Day Work Weeks During Off-Season for Public Works Department

Assign tasks and deadlines and specify the quality of work expected. If the job is done satisfactorily before the deadline, the reward to the employees is the rest of the day off. Additional rewards should be provided on a collective basis whenever the teams accomplish their tasks on time with no missed stops. Similar to a schedule adopted by other Public Works Departments, employees would work 4- 10 hour days, in which they

would have to pick up all garbage and trash in their assigned service districts. These districts would most probably have to be redrawn into four districts from the existing two garbage collection routes. It is reported that this schedule has proved very motivational for the employees in Mt. Pleasant, the closest community to us utilizing such a schedule. The employees seem to work harder and have more esprit de corps when they can look forward to a three day weekend. However, this schedule may only be workable for Isle of Palms during the off-season when garbage collection is only offered once per week. There should be no significant costs to implement this program except for publicizing any schedule changes.

Employee and Family Picnic

The employees have indicated that they would again like to see the city sponsor an annual picnic in either the spring or fall, as has been done in the past. The last picnic was held in 1996 and catered by Mama Brown's BBQ. While not as well attended as hoped, the employees who were present thought it was a nice event and helped to build camaraderie among employees within and between departments. Games and presents would be provided for the children of employees.

Employee Only Picnic

Each department is encouraged to occasionally sponsor a picnic or get-together for all department personnel without spouses or children in order to promote camaraderie and esprit de corps.

Team Building Personnel Recruitment

Provide employees with a $25 bonus when someone they have recommended for employment by the city is actually hired. Award them with another $50 when the person successfully completes their probationary period. Not only will this foster teamwork by association, but also a sense of responsibility for the new employee's performance by the referring coworker.

Spontaneously Awarded Time Off

For exceptional performance or improvements in quality or safety, allow the employee an extra day off for a long weekend or to run errands, etc.

Celebrate Happenings

Acknowledge events in the employees' lives which are important to them. In addition to birthdays, commemorate marriages, graduation from school, birth of children, etc. with a communal lunch between coworkers.

Refreshments

Many employers provide coffee, soft drinks and snacks for employees. Popcorn seems to be a favorite (and relatively inexpensive) snack to provide. Drinks could be bought at wholesale prices. Coffee and supplies could be bought wholesale, or provided through a monthly coffee service. Exceptional or quality service could also be rewarded with special snacks like gourmet chocolates, beverages, etc.

Reviewed and revised by the Personnel Committee September 8, 1998. **Revision # 1**

---

[1] 1001 Ways to Reward Employees; Nelson, Bob; 1994 Workman Publishing Co. Inc. New York, NY

[2] Ibid. ,p. 18.

Fringe Benefits Survey - Fire Department
(please rank each item 1-5, with #5 being most important and #1 being least important)

__2__ 1. Sick Leave Don't want people here that are sick

__1__ 2. Education Benefits This is great, but I feel only a select few will benefit, then leave. I'd like to think we could get individuals that already have continued education.

__5__ 3. Subsidizing of Dependent Health Insurance

__5__ 4. Health Insurance Benefits for Retirees

__2__ 5. Disability Insurance

__1__ 6. Vision Care Higher if plan were better

__4__ 7. Day After Thanksgiving

__5__ 8. Annual Leave Tied to Longevity

__1__ 9. Recognition of Employee of the Quarter

__1__ 10. Employee of the Month Parking Spaces

__1__ 11. Employee of the Month Named on Info Sign

__1__ 12. Publicize Employees of the Month in Their Workplaces

__1__ 13. Publicize Employees of the Month in the Moultrie News

__2__ 14. Personal Recognition from Supervisors

I like the emp of the month, but sometimes it creates problems. We recently started to make a book w/ all public safety reports in it. Everyone knows to look there for Dept business including Emp of month. Alot of hard feelings. Have a lot of deserving people.

2 15. Safety Consciousness Raising

1 16. Employee Development

2 17. Suggestion Box

3 18. Advertise Positive Feedback

2 19. Supervisor's Instantaneous Awards

3 20. Employee Birthday/Celebration

5 21. Christmas Bonus

3 22. Motivational Gifts

1 23. 4-Day Work Weeks During Off-Season for Public Works Department If they can do it, you should let them decide. Fine w/ me but I don't want it to take away from stuff that may benefit everyone

5 24. Employee and Family Picnic

3 25. Employee Only Picnic

2 26. Team Building Personnel Recruitment

1 27. Spontaneously Awarded Time Off would increase OT

3 28. Celebrate Happenings Birthday on sign

2 29. Refreshments may bring people together.

Fringe Benefits Survey - Building Department

(please rank each item 1-5, with #5 being most important and #1 being least important)

5 1. Sick Leave (DOES SEEM LIKE THIS SYSTEM COULD DISCOURAGE EMPLOYEES FROM TAKING SICK LEAVE FOR ROUTINE DR. CHECK UPS, BUT COULD BE GOOD.)

5 2. Education Benefits

5 3. Subsidizing of Dependent Health Insurance

3 4. Health Insurance Benefits for Retirees

3 5. Disability Insurance

5 6. Vision Care

5 7. Day After Thanksgiving ✓

4 8. Annual Leave Tied to Longevity

1 9. Recognition of Employee of the Quarter

1 10. Employee of the Month Parking Spaces

1 11. Employee of the Month Named on Info Sign

1 12. Publicize Employees of the Month in Their Workplaces

1 13. Publicize Employees of the Month in the Moultrie News

1 14. Personal Recognition from Supervisors

Fringe Benefits Survey - Police Department

(please rank each item 1-5, with #5 being most important and #1 being least important)

4 1. Sick Leave DISREGARD THE LOTTERY IDEA. HOLD THE CASH FOR A YEAR AND GIVE IT TO THE EMPLOYEE THE FIRST OF DECEMBER AS A CHRISTMAS BONUS.

_____ 2. Education Benefits

_____ 3. Subsidizing of Dependent Health Insurance

_____ 4. Health Insurance Benefits for Retirees

_____ 5. Disability Insurance

_____ 6. Vision Care

_____ 7. Day After Thanksgiving

3 ~~2~~ 8. Annual Leave Tied to Longevity GREAT IDEA!

_____ 9. Recognition of Employee of the Quarter

_____ 10. Employee of the Month Parking Spaces

_____ 11. Employee of the Month Named on Info Sign

_____ 12. Publicize Employees of the Month in Their Workplaces

_____ 13. Publicize Employees of the Month in the Moultrie News

1 14. Personal Recognition from Supervisors

EXHIBIT F

Zoning Board of Adjustment
Minutes
January 12, 1999

I. Call to Order

Chairperson Gabbie Porter called the regular meeting of the City of Isle of Palms' Board of Adjustment to order on January 12, 1999 at 5:30PM in the conference room of the Building Department at 1301 Palm Blvd. Members present were Guy Taylor, Kathy Carroll, Russ Stemke, Charlie Yawn and Chairperson Gabbie Porter as well as the Zoning Administrator, Douglas Kerr.

The first order of business was to elect new officers. A motion was made and seconded to keep the same officers. The vote was unanimous in favor of the motion.

II. Review of Minutes

Guy Taylor made a motion to approve the minutes of the December 8, 1998 meeting with the change of time from 6PM to 7:10PM. The motion was seconded, and the vote was unanimous in favor of the motion.

III. Variances, Appeals, and Special Exceptions

Chairperson Gabbie Porter explained that the second and third cases on the agenda had been withdrawn from the agenda. She then swore in all those planning to give testimony.

The first application on the agenda was case #99-001 requesting a special exception to allow the establishment of a home occupation at 21 Sand Dollar Drive. The applicant was Ms. Nancy Miller, and she proposed to establish an arbitration business at her house. The business would include phone, mail, and computer work, with no employees or clients coming to the house. Charlie Yawn stated that he felt that the application met the requirements in the ordinance, and therefore made a motion to approve the application. Mr. Taylor seconded the motion. Mr. Stemke asked if Mr. Yawn would amend the motion to add that there will be no arbitrations or mediations held at the house, other than by phone. The motion was amended to include Mr. Stemke's statement and the vote was unanimous in favor of the motion. The application was approved.

The second application was application #99-004 for a variance from the front setback requirement. Her husband Mark Mason represented the applicant, Ms. Rhoda Mason. The request was for a 4-foot variance to allow the construction of a single-family house 19 feet from the front property line. Mr. Mason explained that his lot was unique because of its size, shape, and topography, and that these conditions result in an unnecessary hardship. Guy Taylor made a motion to approve the application for the purposes of discussion. Mr. Yawn seconded the motion. Ms. Porter explained that she felt that there was not a hardship in this case, and that the only effect of the ordinance was to limit the square footage of porches that can be built on the rear, and that the submitted plans

showed over 1,500 square feet of porches. Mr. Stemke stated that he felt that the ordinance was not keeping the owner from making reasonable use of the property, and that he did not think that the applicant is suffering a hardship. Mr. Taylor called for the vote. Stemke voted no, Taylor voted yes, Yawn voted yes, Carroll abstained, and Porter voted no. The motion died with a tie vote, and the variance was denied.

IV. Adjournment

With no further discussion, a motion was made and seconded to adjourn. The motion was unanimously approved by voice vote. The meeting was adjourned at 6:30 PM.

EXHIBIT G

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION MEETING
January 13,1999

The Isle of Palms Planning Commission met at City Hall on January 13, 1999, at 5:30 p.m.. Members attending included Rick Linville, Bob Minick, Paul Ockerman, Emory Brown, and Chairman Dick Glave. The Zoning Administrator, Douglas Kerr was also present. Kevin Popson and Harold Mackey were absent.

The meeting was called to order at 5:30 p.m..

The first order of business was to elect new officers of the Commission. Mr. Linville made a motion to re-elect Dick Glave as chairman. Mr. Brown seconded the motion. The vote was unanimous in favor of the motion.

Mr. Ockerman made a motion to elect Bob Minick as Vice Chairman. Mr. Brown seconded the motion. The vote was unanimous in favor of the motion.

MINUTES OF PREVIOUS MEETING

Mr. Ockerman made a motion to approve the minutes of the two workshops. Mr. Linville seconded the motion. The motion was unanimously approved.

NEW BUSINESS

The Chairman opened the floor for discussion on the Home Occupation ordinance. With no one from the public in attendance, the Commission discussed the ordinance amongst themselves. Mr. Kerr explained that this ordinance was written in an effort to bring noncomplying home occupations into compliance with the newly adopted code within three years. Mr. Ockerman asked if the businesses would be brought into compliance, if this ordinance was not passed. Mr. Kerr answered no, that the businesses would be considered legal nonconforming, and would be allowed to continue to operate. Mr. Minick made a motion to recommend approval of the ordinance. Mr. Linville seconded the motion. The vote was unanimous in favor of the motion.

The next item on the agenda was a recommendation for the new zoning ordinance. Mr. Kerr explained that the document that was distributed to the Commission members was the final copy, that included all of the Planning Commission recommended changes. Mr. Glave stated that he did not see anything wrong with the document. Mr. Ockerman made a motion to recommend approval of the document. Mr. Linville seconded the motion. The vote was unanimous in favor of the motion.

There being no further business the meeting was adjourned.

Respectfully Submitted,
Dick Glave, Chairman

EXHIBIT H

ORDINANCE 1998-18

AN ORDINANCE AMENDING SECTION 5-4-34 OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES TO PROVIDE AN AMORTIZATION SCHEDULE FOR THE CESSATION OF NONCONFORMING USES REGARDING HOME OCCUPATIONS.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-34 is hereby amended by adding the following subsection:

"(c) Any home occupation lawfully operating on October 27,1998, and which is in violation of subsection (a) or (b) of this section shall be deemed a nonconforming use. The nonconforming use may continue for a period not to exceed three (3) years from October 27,1998, unless sooner terminated for any reason or voluntarily discontinued for a period of one year or more. Such nonconforming uses shall not be increased, enlarged, extended or altered other than to a conforming use."

SECTION 2. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 4. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE 26 DAY OF JAN, 1999.

/s/
Carmen R. Bunch, Mayor

(Seal)

Attest:

/s/
City Clerk

First Reading: 12/15/98
Public Hearing: 1/13/99
Second Reading: 1/26/99
Ratification: 1/26/99

EXHIBIT I

ORDINANCE 1999-1

AN ORDINANCE ADOPTING A NEW ZONING ORDINANCE FOR THE CITY OF ISLE OF PALMS, S.C. PURSUANT TO THE STATE OF SOUTH CAROLINA LOCAL GOVERNMENT COMPREHENSIVE PLANNING ENABLING ACT OF 1994.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. Findings.

It is hereby found and declared by the City Council of the City of Isle of Palms ("the Council"), the governing body of the City of Isle of Palms (the "City") as follows:

1. The State of South Carolina Local Government Comprehensive Planning Enabling Act of 1994 (S.C. code section 6-29-530, et. seq.) requires the development and adoption of a local Comprehensive Plan and allows the adoption of a zoning code to help implement the Plan.

2. The City's Planning Commission recommended to City Council the adoption of such a plan, said plan being entitled "A Comprehensive Plan for Isle of Palms, South Carolina Prepared by the Isle of Palms Planning Commission, dated March 11, 1998" ("the Plan").

3. On July 28, 1998, Council duly adopted the Plan.

4. Council has made reasonable consideration of the purposes set forth in S.C. Code Section 6-29-710 in connection with the adoption of a new zoning ordinance in furtherance of the Plan.

SECTION 2. Adoption of New Zoning Ordinance.

Pursuant to Section 6-29-710, et. seq., South Carolina Code of Laws (1976), as amended, Council hereby repeals Title 5, Chapter 4, Zoning, in its entirety and adopts the attached new Title 5, Chapter 4, Zoning, in its entirety.

SECTION 3. That Title 5, Chapters 2, 3, and 5, are hereby repealed in their entireties.

SECTION 4. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

SECTION 5. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 6. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA ON THE _____ DAY OF _____, 1999.

_____
Carmen R. Bunch, Mayor

(Seal)

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 1/26/99
Public Hearing: _____
Second Reading: _____
Ratification: _____

EXHIBIT J

ORDINANCE 1999-2

AN ORDINANCE AMENDING TITLE 9 (OFFENSES), CHAPTER 4 (OFFENSES INVOLVING PUBLIC MORALS) OF THE CODE OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA BY ADDING NEW SECTION 9-4-7.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Title 9, Chapter 4, is hereby amended to add the following new section 9-4-7.

"Sec. 9-4-7 Gambling devices on vessels prohibited; maintaining a gaming vessel within corporate limits prohibited.

(a) Definitions

1. The term "gambling device" means-

(A) any so-called "slot machine" or any other machine or mechanical device an essential part of which is a drum or reel with insignia thereon, and (A) which when operated may deliver, as the result of the application of an element of chance, any money or property, or (B) by the operation of which a person may become entitled to receive, as the result of the application of an element of chance, any money or property; or

(B) any other machine or mechanical device (including, but not limited to, roulette wheels and similar devices) designed and manufactured primarily for use in connection with gambling, and

(1) which when operated may deliver, as the result of the application of an element of chance, any money or property, or

(2) by the operation of which a person may become entitled to receive, as the result of the application of an element of chance, any money or property; or

(C) any subassembly or essential part intended to be used in connection with any such machine or mechanical device, but which is not attached to any such machine or mechanical device as a constituent part.

2. The terms "day cruise" and/or "cruise to nowhere" mean-

a voyage or segment of a voyage, respectively-

(A) That begins and ends within waters of the municipal boundaries of The City of Isle of Palms or begins in The City of Isle of Palms and ends in another destination within the State of South Carolina, or begins in another destination within in the State of South Carolina and ends within the waters of the municipal boundaries of the City of Isle of Palms, and

(B) during which the vessel does not make an intervening stop, and

(C) during which the passengers are entitled to operate gambling devices, and

(D) that does not provide overnight accommodations for their cruise passengers and that is not primarily engaged in carrying passengers between ports in the U.S. or foreign countries.

3. A "gaming vessel" is one:

(A) That provides gambling devices; and

(B) That does not provide overnight accommodations for its passengers; and

(C) That is not primarily engaged in carrying passengers between ports in the U.S. or foreign countries.

b. Prohibition

It shall be unlawful to manufacture, recondition, repair, sell, transport, possess, or use any gambling device on a vessel within the waters of the municipal boundaries of The City of Isle of Palms operated for the purpose of conducting a day cruise or to open, keep, maintain, dock, moor, anchor or operate any gaming vessel within the corporate limits of the city, or suffer any gaming vessel to operate from any marina, terminal or maritime facility within the corporate limits of the city for the purpose of embarking or disembarking persons whose intent is to utilize gambling devises.

c. Penalties

Violations of this section is a misdemeanor punishable pursuant to Section 1-3-66 of this Code."

SECTION 2. By enacting this ordinance, The City of Isle of Palms exercises its authority delegated to it pursuant to the South Carolina Code Annotated 1976 §5-7-30 (the Home Rule Act) and its authority to legislate to preserve the health, safety, welfare and comfort of its citizens. Further, by enacting this ordinance, the City intends to be excluded from of the provisions of 15 U.S.C. §1175(b)(1)(A) (the Johnson Act).

SECTION 3. That should any part of this Ordinance be held invalid by a court of competent

jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 5. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS SOUTH CAROLINA ON THE ___ DAY OF _____, 1999.

_____
Carmen R. Bunch, Mayor

(Seal)

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 1/26/99
Public Hearing: _____
Second Reading: _____
Ratification: _____

2/23/99

REGULAR CITY COUNCIL MEETING
February 23, 1999

The regular meeting of the Isle of Palms City Council was held on February 23, 1999, at 7:00 p.m., in City Hall Council Chambers. Present were Mayor Bunch, Council Members Abele, Bettelli, Gear, Hernandez, Miller, Shaffer, Sottile and Taylor. Also present were City Administrator Williams and City Clerk Mauldin, and City Attorney Sottile.

A. INTRODUCTION OF MEETING

Mayor Bunch called the meeting to order and asked everyone to stand for a moment of silent prayer followed by the pledge of allegiance. Then roll call was taken by the Clerk.

B. READING OF THE JOURNAL OF PREVIOUS MEETINGS

1. January 26, 1999 - Regular City Council Meeting

Councilmember Shaffer made a motion to approve the minutes as presented; Councilmember Abele seconded; motion passed unanimously.

C. CITIZENS' COMMENTS - None.

D. REPORTS FROM STANDING COMMITTEES

1. Ways & Means - Chairman Abele reported on their meeting of February 17, 1999 (Exhibit A, with attachments).

(a) Councilmember Abele made a motion to transfer $750,000 to the Investment Pool; Councilmember Taylor seconded; motion passed unanimously.

(b) Councilmember Abele made a motion to defer the final decision on the Beach Maintenance Services project until next week's meeting; Councilmember Shaffer seconded; motion passed unanimously.

(c) Councilmember Abele made a motion that the City hold the July Fourth Fireworks display from the Sea Cabins pier and to set a $15,000 expenditure limit from City funds; Councilmember Miller seconded. Upon discussion, Councilmember Sottile stated for the record that he did not vote in favor of this at the Ways & Means Committee meeting but that he now has received more information and is satisfied with the particulars of the event and will now vote for it. After discussion, motion passed unanimously.

(d) Councilmember Abele made a motion to authorize expenditure of repairs to the Tradewinds restaurant building as submitted by General Engineering with a regular shingle

roof; Councilmember Taylor seconded; after discussion of the cost of a copper roof, motion passed unanimously.

(e) Councilmember Abele made a motion to approve the Governor's Cup Billfishing Series at the marina in June; Councilmember Taylor seconded; motion passed unanimously.

(f) Councilmember Abele made a motion to authorize the Fire Department to donate surplus air packs to the Sullivan's Island Fire Department; Councilmember Bettelli seconded; motion passed unanimously.

(g) City Administrator Williams passed out a draft of the ten-year projected capital project expenses and Councilmember Abele asked everyone to review this, discuss it at the individual committee meetings, and bring recommendations to the next Ways & Means Committee meeting.

(h) Councilmember Abele made a motion to approve the expenditure of $8,500 for insurance on the marina docks of $430,000; Councilmember Taylor seconded; motion passed 8-1 with Councilmember Sottile abstaining as the insurance company he works for will provide the insurance.

2. Public Safety - Chairman Sottile reported on their meeting of February 8, 1999 (Exhibit B) (The monthly reports from the Police and Fire Departments are attached as part of Exhibit B)

3. Public Works - Chairman Miller reported on their meeting of February 10, 1999, (Exhibit C, with attachments).

Councilmember Miller made a motion to approve the Front Beach Revitalization proposal from Seamon Whiteside & Associates; Councilmember Taylor seconded. Upon discussion, Councilmember Hernandez amended the motion to state that funding would be from Accommodations Tax fund; Councilmember Shaffer seconded; amendment passed unanimously. Upon further discussion, Councilmember Sottile expressed concern over this cost and reminded everyone of a previous study done several years ago on the same thing. Main motion passed 8-1.

4. Recreation - Chairman Taylor reported on their meeting of February 11, 1999 (Exhibit D, with monthly report attached).

Mayor Bunch expressed her concerns about the Breach Inlet boat ramp as pertaining to the hazardous area, liability for the City, and traffic and parking as this is such a congested area.

5. Personnel Committee - Chairman Bettelli reported on their meetings of February 11 and 22, 1999 (Exhibit E).

(a) Employees of the Month for January 1999 were as follows:
Fire Department - Assistant Chief Yannuzzi, Engineers Mrowca, Riddle, Boillard and Firefighter Micalizzi and Volunteer Don Corbett were recognized for their hard work in putting up the Christmas decorations at Fire Station #1.

Police Department - Laura McLellan
Public Works Department - Terry Jenkins
Building Department - Douglas Kerr

(b) Safety Sweepstakes for January 1999 were as follows:
Police Department - Mike McCurdy
Fire Department - Rick White
Public Works Department - Kim Tapply
Combined General Government, Building Department, and Recreation Department - Kevin Schwerin of the Recreation Department

E. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Zoning Board of Adjustment. See minutes of their meeting of February 9, 1999, attached as Exhibit F.

2. Planning Commission. See minutes of their meeting of February 10, 1999, attached as Exhibit G.

F. REPORTS FROM SPECIAL OR JOINT COMMITTEES - None

1. Accommodations Tax Advisory Committee. No meeting in January.

2. Beach Advisory Committee. No meeting in January.

3. Wastewater Advisory Committee (note new name). Councilmember Shaffer reported that the committee had met and were studying the pilot project on Folly Beach

G. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

H. BILLS ALREADY IN POSSESSION OF COUNCIL

1. Second Reading and Ratification - Ordinance 1999-2 - An Ordinance Amending Title 9 (Offenses), Chapter 4 (Offenses Involving Public Morals), of the Code of the City of Isle of

Palms, South Carolina, by Adding New Section 9-4-7 to Prohibit Gaming Vessels and Other Gambling-Related Activities. (Exhibit H)

Administrator Williams read the ordinance in full. Councilmember Abele made a motion to approve second reading and ratification of Ordinance 1999-2; Councilmember Hernandez seconded. Upon discussion, Councilmember Taylor amended the motion to correct a minor error in paragraph c, page two, changing "Violations" to "A violation"; Councilmember Bettelli seconded; amendment passed unanimously. Main motion with amendment passed unanimously.

I. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS - None

1. First Reading - Ordinance 1999-3 - An Ordinance Authorizing the Leasing of Land and Buildings at the Isle of Palms Marina. (Exhibit I)

2. First Reading - Ordinance 1999-4 - An Ordinance Amending Sections 6-2-3 and 6-2-4 of the City of Isle of Palms Regarding the Keeping or Maintaining of Horses, Other Farm Animals and Wild Animals Within the City Limits. (Exhibit J)

Councilmember Abele made a motion to approve first reading of Ordinance 1999-3 and Ordinance 1999-4; Councilmember Bettelli seconded; motion passed unanimously.

J. MISCELLANEOUS BUSINESS

1. Councilmember Gear made a motion to further consider holding a dedication ceremony of the Isle of Palms Marina at the Ways & Means Committee meeting in March; Councilmember Taylor seconded; motion passed unanimously.

2. Councilmember Abele reported that the City received a letter from the CPW General Manager George Gross assuring the City that the CPW will be Y2K compliant.

K. EXECUTIVE SESSION

Councilmember Shaffer made a motion to go into Executive Session to discuss contractual and legal matters with the City Attorney concerning the leasing of the restaurant building at the Isle of Palms Marina and other legal matters; Councilmember Abele seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Bunch stated that no action was taken in Executive Session; legal matters were discussed.

Councilmember Miller made a motion to correct the last sentence of the first paragraph on page 3 of the City Council minutes of 1/22/99 to state "by selecting an operator to do the job in the best interest of the City"; Councilmember Taylor seconded; motion passed unanimously.

There being no further business to come before Council, upon motion duly made and seconded, the meeting was unanimously adjourned at 8:53 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk
To be approved by City Council on March 23, 1999.

EXHIBIT A

WAYS AND MEANS COMMITTEE
February 17, 1999

The regular meeting of the Ways and Means Committee was called to order on February 20, 1999, at 5:30 p.m., in the City Hall. Committee members present were Council Members Abele, Bettelli, Bunch, Gear, Miller, Shaffer, Sottile and Taylor, City Administrator Williams, City Treasurer and City Clerk Mauldin. Committee Member Hernandez was out of town. Chairman Abele called the meeting to order at 6:30 p.m.

1. Approval of Previous Minutes. **Mr. Taylor made a motion to approve the minutes from the January 1999, meeting; Mr. Bettelli seconded; motion passed unanimously.**

2. Monthly Financial Report. Mr. Williams complimented Treasurer Suggs on the summary page attached to the monthly statement (copy attached). There is approximately $1,723,001 in the General Fund. The overall budget is at 57% of revenues and 52% expended. He then answered questions of council members. City Treasurer Debbie Suggs recommended that we transfer $750,00 to the Investment Pool.

Mayor Bunch made a motion to transfer $750,000 to the Investment Pool; Mr. Taylor seconded; motion passed unanimously.

3. Old Business. (A) Marina Logo. Chairman Abele began discussion of seeking a logo for the marina and referred to his memo dated February 1, 1999 (copy attached). He also introduced Brian Berrigan the newly hired manager of the marina operations.

Mr. Gear again spoke about broadcasting that the City is looking for a new design and setting a date when they need to be submitted. He also recommended that we have a grand opening ceremony/celebration at which time the logo would be unveiled. Mr. Taylor stated that as new employees are hired and uniforms, signs, etc., are needed, we need to make a decision fairly quickly. Mr. Williams agreed and stressed that time is of the essence. **Mr. Gear made a motion to set the date for collection of designs at the end of March and authorize the Administrator to seek potential designs [from the East Cooper area]; Mr. Bettelli seconded. Upon discussion, Chairman Abele amended the motion to set the date as March 15th; Mr. Bettelli seconded; amendment passed unanimously. Motion passed 7-1.**

(B) Leasing Parking Lots/Beach Maintenance Services. Mr. Williams reported that the city received two proposals for leasing the parking lots. However, there was some misunderstanding between him and Republic Parking about submitting bids and they were unaware when bids were due. Also, the handling of permitted passes were eliminated from the specs and he recommended that the project be rebid. Mr. Williams felt that soliciting proposals and bring it to the Ways & Means Committee meeting in March would still give the lessee enough time to open the lot by April 1st. The Committee concurred.

Mr. Williams reported that two bids were received for the Beach Maintenance Services project for cleaning the beach areas, one for $13,484/month and one for $19,500/month. The project called for six months [Apr-Sept], 5 days a week [Thurs-Mon] and would be paid for from Accommodations Tax and Fee funds. After discussion, **Mr. Miller made a motion to authorize the Administrator to discuss with the low bidder to see if they could somehow reduce the work load, still attempt to keep the beach clean, and reduce the price somewhat before signing the contract; Mr. Taylor seconded; after discussion, motion passed unanimously.**

(C) Fourth of July Fireworks. Mr. Williams reported that he had received proposals from two fireworks exhibitors. Essentially the price would be $1,500 per minute at a cost of $30,000 for a 20 minute show. Chairman Abele noted that Wild Dunes said they would contribute $3-4,000. Mr. Williams reported that neither Chief Graham nor Chief Buckhannon have any problems and feel that it is better to discharge from the end of the pier as Sea Cabins Regime has offered. Upon discussion, **Mr. Taylor made a motion that the City hold a fireworks display on July Fourth; Mr. Miller seconded. Mr. Miller amended the motion to set a limit of $15,000 from City funds; Mr. Taylor seconded; amendment passed unanimously; motion passed 7-1.**

4. New Business. (A) Marina Repairs. Mr. Williams discussed the repairs needed for the Tradewinds building (see attached sheet) and cost estimate provided by General Engineering. Mr. Williams also stated that, depending on what the lessee plans to do with the building, it might be more cost effective to either pay them or their contractor to do the repairs instead of having our contractor and their contractor competing for time and space. **Mayor Bunch made a motion to authorize these repairs as coordinated with the lessee; Mr. Miller seconded. After discussion, Mr. Gear made an amendment to the motion that the Administrator look into the cost of a copper roof; Mayor Bunch seconded; motion passed unanimously. Motion passed 7-1.**

(B) Governor's Cup Billfishing Series. Mr. Williams stated that now that we have a marina operator and SC Department of Natural Resources has asked whether or not this event can again be held at the marina, Council needs to make the decision whether to hold it or not. He further stated that this would be a great way to showcase the marina by attracting people to the area and help out the charter and sport fisherman business operating out of the marina. The Finches have offered to assist Brian Berrigan with the event if it occurs. **Mr. Miller made a motion to approve the event this June; Mr. Taylor seconded; motion passed unanimously.**

(C) Boat Rentals. Chairman Abele reported that the marina operator, Brian Berrigan, has asked that he be authorized to rent boats from the marina as was done by the previous owners of the marina. After discussion, **Mr. Taylor made a motion to authorize the Administrator to enter into negotiations with Marina Joint Ventures for renting boats from the marina; Mr. Miller seconded; motion passed unanimously.**

(D) 1999 Franchises - BellSouth, SCE&G and Comcast. Mr. Williams reported that all three of these utility franchises are renewable this year and he passed out samples for committee members to review for future discussion. SCE&G and Comcast have requested that the City promptly begin negotiations.

(E) Off Season Dry Boat Storage. Chairman Abele stated that some boat owners have asked whether they may be able to store their boat during the off season at the marina site. Mr. Berrigan stated that there were 35 boats in the storage area. If approved, it would make a difference how the area would be set up for parking and possible storage later. It was determined that this issue should be revisited later this spring as the main goal is to maximize parking.

(F) Air Packs for Mt. Pleasant FD. Mr. Williams reported that Chief Graham has asked for permission to donate surplus air packs to the Mt. Pleasant Fire Department (see attached memo). After discussion, **Mayor Bunch made a motion that, since we have a mutual assistance agreement with Sullivan's Island Fire Department, we give them the right of first refusal and if they refuse then give them to Mt. Pleasant; Mr. Bettelli seconded; motion passed unanimously.**

5. Miscellaneous. (A) Seaside Inn. Mr. Williams reported that in the process of discussing loading zone and parking for the Seaside Inn, the City let slip the desire to recover lost parking meter revenue during construction of the hotel. When he attempted to recover these funds, they refused to pay. Also, they have not paid us for the cost to restripe and set up their loading zone. Mr. Gear suggested that these costs might be offset by the Accommodations Tax funds the City will obtain from the hotel.

(B) Capital Projects. Chairman Abele reported that we will have an update of the City's 10-year capital projects plan by the Council meeting next week and he asked that the report be studied and discussed at the individual committee meetings so that we can begin discussing it at the March Ways & Means Committee meeting in preparation for the upcoming budget sessions.

(C) Telecom Franchise/ Business License Fees. Chairman Abele mentioned the State legislation being proposed to prohibit cities from charging telecommunication franchise fees or greatly reduce them. There is also a move to reduce automobile property taxes. He stated that 6% of the City's total revenue comes from public utility franchise fees and just over 4% comes from automobile taxes. The worry is that if this bill passes, then insurance companies and others will seek reduction in their fees which will necessitate our raising taxes.

(D) Plat Approval for Dock Corridors. Chairman Abele reported on a plat that was approved at the Planning Commission stating that he felt this issue should have been explained to Councilmembers since it could affect residents living along Palm Boulevard. (See attached documentation) Mr. Williams explained procedure and the review by zoning attorney

Roy Bates and also the concerns expressed at the meeting. Chairman Abele stated that his purpose of bringing this up was that everyone was aware, if asked, what was going on. After discussion, it was agreed that the Public Safety Committee would address the additional parking problem that may arise on Palm Boulevard.

(E) Comprehensive Plan and Zoning Ordinance. Mr. Williams pointed out that the zoning ordinance must be passed by May 5th or, by State law, the City will have no zoning. The Mayor will schedule a special meeting within the next two weeks to review this ordinance.

(F) Dock Insurance. Mr. Williams reported that Mr. Sottile's sources came up with a quote on covering $430,000 worth of docks with a premium of $8,500 a year with a $52,000 deductible in the event of a named storm. Council needs to decide whether to insure the docks or not.

(G) Marina Dedication. **Mr. Gear made a motion that the City hold a dedication celebration of the Isle of Palms Marina in the month of May and authorize the expenditure of $10,000 of Accommodations Tax Funds for this event; Mr. Sottile seconded. Upon extensive discussion, Mr. Gear amended the motion to delete the dollar amount at this time and to set both the date and the dollar amount at the 23 February Council meeting; Mr. Bettelli seconded; amendment passed unanimously. Motion passed 7-1.**

6. Executive Session. **Mr. Bettelli made a motion to go into Executive Session to discuss contractual matters pertaining to the convenience store and the restaurant at the Isle of Palms Marina; Mayor Bunch seconded; motion passed unanimously.**

Coming out of Executive Session, Chairman Abele stated that we discussed contractual matters regarding marina operations at the Isle of Palms Marina, and no action was taken.

There being no further business to come before the committee, the meeting was unanimously adjourned at 8:50 p.m.

Respectfully submitted,

Bob Abele, Chairman

City of Isle of Palms
Financial Statement Summary
January 31, 1998

	REVENUES				EXPENDITURES			
	Actual	Budgeted	Difference	% of Budget	Actual	Budgeted	Difference	% of Budget
General Fund	$ 2,124,462	$ 3,649,047	$(1,524,585)	58%	$ 2,001,902	$ 3,572,150	$(1,570,248)	56%
Capital Projects Fund	17,892	174,200	(156,308)	10%	50,646	174,200	(123,554)	29%
Accommodation Fee Fund	199,248	458,500	(259,252)	43%	14,809	90,413	(75,604)	16%
Volunteer Fire 1% Fund	40,306	40,350	(44)	100%	23,082	40,350	(17,268)	57%
Accommodation Tax Fund	356,965	558,100	(201,135)	64%	181,737	558,100	(376,363)	33%
Federal Narcotics Fund	44,652	2,500	42,152	1786%	104,729	103,850	879	101%
All Other Funds	2,589	1,350	1,239	192%	3,060	13,475	(10,415)	23%
Total All Funds	$ 2,786,114	$ 4,884,047	$(2,097,933)	57%	$ 2,379,965	$ 4,552,538	$(2,172,573)	52%

General Fund YTD Expenditures

7 Month Target = 58%

	Actual	Budget	% of Budget
Mayor and Council	21,041	23,090	91%
General Government	266,769	409,177	65%
Police	549,976	1,072,364	51%
Fire	464,754	828,424	56%
Public Works	351,491	557,028	63%
Building & Licensing	97,459	187,337	52%
Recreation	183,351	361,201	51%
Judicial	63,465	116,979	54%
Parking Lot & Meters	3,597	16,550	22%
Total General Fund	2,001,902	3,572,150	56%

General Fund Cash at 2/11/99

January Balances:	
Carolina First Bank	1,166,477
SC Local Gov't Investment Pool	194,421
February Activity to Date:	
Cash Received	628,422
Payroll	(91,576)
Accounts Payable	(83,150)
Bond Payments	(91,593)
Approximate Gen Fund Cash at 2/11/99	1,723,001

1 February 1999

FROM: Bob Abele

TO : Mayor Bunch
City Council

SUBJ: IOP Marina Logo

1. Tom Gear made a suggestion at the last Council meeting regarding having a contest to design a logo for our new marina. Due to the volume of issues on the table, we really didn't have time to pursue it. However, while I have some reservations, I do think that it is worth at least talking about it. Unless there is some strong objection, I plan to put it on the agenda for the next Ways and Means Committee meeting. I realize that this is not strictly a W&M committee item, but I think that the less formal environment of the W&M committee might be more conducive to such a discussion.

2. Some thoughts/questions:

A. The biggest problem as I see it is that we would end up with something that is less than what we would like either thru lack of participation/talent of those who do participate, selection by whomever does the selection of a design that isn't what we think is appropriate/the best/etc, a design that is too complicated for imprintation on "T" shirts/caps and/or which would be very expensive or complicated to put on nice signs, etc.

B. How do we structure? submit designs to a panel/single judge? How do we pick panel/judge? Does Council make final selection from X number submitted by the panel/judge or should submission be made directly to Council and we make the decision? Or does Council not have any vote on the matter?

C. Do we have children participate?

D. If we have such a contest and don't select one of the entries, there will certainly be hurt feelings and probably unhappy citizens. On the other hand, no matter what we do or how we do it, there will undoubtedly be unhappy people.

3. Lots of other factors to consider and I guess the easiest thing would be for us to pick one of the designs Mark already has. I will ask for a vote as to whether we want to open up the subject or whether we just want to pick from what we have.

cc: City Administrator

Meeting with Richard Garcia and Wendy Blizzard, General Engineering Lab - 2/16/99

Give lessee option to take money for repairs City will make.

Tradewinds: Itemized Estimates

1.	Floor insulation	$ 3,000
2.	Plumbing repair/water leak	$ 1,500
3.	Roof deck & scuppers/shingles	$ 15,000
4.	HVAC leak	$ 1,000
5.	Ramp, deck & stair repair/skirting	$ 10,000 (ramp may need new footing)
6.	Generator shed (offer to delete?)	$ 2,000 (fuel tank w/secondary containment)
7.	Rotten flooring/joists in NW corner	$ 2,000
8.	Window sills/trim	$ 2,500
9.	Bury propane gas line	$ 200
10.	Doorbells, fire alarms for ADA	$ 1,500
11.	Replace lighted exit signs	$ 1,000
12.	Repair/replace gutters	$ 500
	TOTAL	$ 40,200

MEMORANDUM

TO: City Council Members

FROM: Mark M. Williams, City Administrator

DATE: February 19, 1999

SUBJECT: Proposed Copper Roofing for Restaurant and Convenience Store Buildings

---

At the request of City Council, I have obtained an estimate through General Engineering that it will cost $20,000 to install copper roofing on the shingled portion of the restaurant building and an estimate of $50,000 for a matching copper roof on the convenience store. If you would like for me to pursue this matter further, please so advise.

cc: Ways + Means

To: Mark Williams
From: Assistant Chief Yannuzzi
Subj.: Surplus SCBA's
Date: December 21, 1998

The Department currently has six (6) ISI Magnum Self-Contained Breathing Apparatus that are not in service. These air packs have been out of service for approximately one year and have not been on an apparatus for almost two years. Three of the air packs have regulator problems that cause the air packs to free flow. None of these air packs have been flow tested this year. The Department has phased out all of the ISI air packs except for the 6 in question.

The trade in value of the ISI's is approximately $250-$300 per air pack. This is from Automatic Fire Systems our Surviair dealer. Mt. Pleasant Fire Department currently uses ISI SCBA's exclusively and has approached us about possible purchase of our ISI airpacks. On December 14, 1998, the air packs were delivered to Mt. Pleasant Fire Department for evaluation. They were evaluated on their ISI Test Bench and approximately $350-400 worth of repairs were needed to bring them up to compliance. Mt. Pleasant Fire Department has approximately $1426 to spend on used air packs. They are willing to spend the entire amount on our six airpacks in "as is" condition. This would average $237 per SCBA. I realize that this is below the cost that we would receive on trade but if you average in the cost of repairs ($66 per unit) then the actual value of the air packs is $300 per unit.

We have stopped using ISI air packs because we have found them not to be as reliable as the Surviairs and subject to frequent malfunctions. The time needed for constant repair of the ISI's placed them "out of service" more than "in service". The Department is exclusively using Surviairs because it eliminates the need for multiple facepieces for the different models of SCBA's. This also makes the Department's annual fit testing much less complicated, because we only have to test for one style SCBA. To date we have not had any major problems with any of the Department's Surviair air packs. Currently, there isn't a need to purchase new air packs.

MARK,
I WOULD LIKE TO DONATE THE AIRPACKS TO MT. PLEASANT. MPFD gave us a bunch of VHF radios that we in turn sold w/ ours. In addition MPFD assists us on calls a lot more than we will ever assist them. Thanks, A

ROY D. BATES
ATTORNEY AT LAW
25 LAKECREST DRIVE
COLUMBIA, SOUTH CAROLINA 29206-1334

TEL/FAX (803) 790-8333
E-MAIL: roybates@aol.com

February 15, 1999

Mr. Mark M. Williams
City Administrator
P. O. Drawer 508
Isle of Palms, SC 29451-0508

Re: Plat Approval for Dock Corridors

Dear Mark:

As requested, I have reviewed the plats, subdivision regulations, and memo on procedures followed for approval of the dock corridor plats for Palm Boulevard. In my opinion, the correct procedures were followed.

Since there is no provision in the subdivision regulations dealing specifically with dock corridors and the property is privately owned in fee simple, it was appropriate to treat the parcels as lots which must meet minimum lot sizes subject to normal requirements and procedures for plat approval.

The property is not proposed to be used for residential purposes; therefore, Section 5-4-77 dealing with design standards would not apply.

I cannot identify any procedural problem with the way this matter was handled.

I am returning the copies of the plats by mail. Please let me know if you need anything further.

Yours very truly,

Roy D. Bates

rdb/cc: Douglas Kerr

WILLIAM H. JORDAN, P. C.
ATTORNEY AT LAW
211 KING STREET, SUITE 203
CHARLESTON, SOUTH CAROLINA 29401
e-mail address: whjordan@mindspring.com

CHARLESTON OFFICE:
P. O. BOX 1866
CHARLESTON, S. C. 29402
(843) 577-4520
TELECOPIER
(843) 723-3171

KIAWAH ISLAND OFFICE:
7A BEACHWALKER DRIVE
KIAWAH ISLAND, S. C. 29455
(843) 768-0602
TELECOPIER
(843) 768-0701

February 16, 1999

Mr. Mark Williams
City Administrator
1207 Palm Boulevard
Isle of Palms, S. C. 29451

Re: Plat of Proposed Dock Lots Situate on Palm Boulevard

Dear Mark:

Please accept this letter as confirmation to you that it is my understanding that the policy and intention of The Beach Company is to offer the subject dock corridor parcels to the property owners directly across the street or close in proximity to a dock corridor parcel across the street. Furthermore, existing commitments for the dock corridor parcels are with owners of property across from or near to the dock corridor parcel areas. Lastly, I would also confirm that The Beach Company has already confirmed by quitclaim deed to some of the existing dock corridor owners.

If I can be of any further assistance or clarify any question yo might have, please do not hesitate to contact me.

With kindest regards, I remain

Very truly,

William H. Jordan, Jr.

William H. Jordan

WHJ/jtb
cc: Mr. John Darby

CITY OF
ISLE
OF
PALMS

South Carolina

Department of
Building Inspection
Services

MEMORANDUM

TO: Mark Williams, City Administrator

FROM: Douglas Kerr, Zoning Administrator

DATE: February 12, 1999

RE: Dock Corridor Plat for Palm Blvd.

Lewis Seabrook submitted a plat for the proposed dock corridors on Palm Boulevard in early December 1998. In past years, these corridors have been created by deed only and the City has had no involvement. However, the Charleston County RMC office has recently changed their policy to require that a deed creating a new lot must be accompanied by a plat with the governing municipality's stamp of approval. Therefore, a plat creating corridors has never been submitted to the city and there is no mechanism established for their approval other than the standard subdivision regulations.

After speaking with you about the situation, I sent a copy of the plat to Nick Sottille and Roy Bates for their recommendation on how to proceed. A few weeks later, I had a conference call with you, Nick, and Roy. At that time, everybody was in agreement that because these corridors were located in the SR1 zoning district, they should conform with the minimum lot size requirements for that district and go through the normal procedure for plat approval.

Several weeks after informing the surveyor of our determination, Mr. Seabrook resubmitted a revised plat that reduced the number of corridors and enlarged each corridor to conform to the SR1 zoning district's requirements. I then followed normal procedures for plat approval by posting the property and including it on the agenda for the next Planning Commission meeting. At the meeting, there was some confusion about why the plat was before the Planning Commission and if issues like parking and the lack of high ground should be considered in the approval of the plat. I expressed to the Planning Commission that I felt that the plat had gone through the proper channels for approval, and that the plat before the Commission met the minimum requirements of the

City's codes, and should therefore be approved. After a heated debate and a failed motion to deny the plat, the Planning Commission voted four to two to approve the plat.

I hereby state that to the best of my knowledge, information, and belief, the survey shown hereon was made in accordance with the requirements of the Minimum Standard Manual for the Practice of Land Surveying in South Carolina, and meets or exceeds the requirements for a Class A survey as specified therein.

LEWIS E. SEABROOK
CIVIL ENGINEER & LAND SURVEYOR

SOUTH CAROLINA REGISTERED LAND SURVEYOR

SOUTH CAROLINA CERTIFICATE

CITY OF ISLE OF PALMS
CHARLESTON COUNTY, S. C.
PLAT OF PROPOSED DOCK LOTS
SITUATE ON PALM BLVD.

SCALE: 1" =50'

OCTOBER 2, 1995
REVISED OCTOBER 28, 1997
REVISED JUNE 10, 1998
REVISED NOVEMBER 25, 1998
REVISED JANUARY 14, 1999

E. M. SEABROOK, JR. INC.
ENGINEERS-SURVEYORS-PLANNERS
1051 JOHNNIE DODDS BLVD./P.O. BOX 96
MOUNT PLEASANT, S. C. 29465

NOTES:
1. PROPOSED DOCK CORRIDORS 1A, 1 AND 3 - 7 OWNED BY DECI, INC. AND THE BEACH CO.
2. AREA DETERMINED COORDINATES BASED ON INTERPRETATION OF FEMA FLOOD INSURANCE RATE MAP COMMUNITY PANEL NUMBER 450418 0002 E DATED MARCH 15, 1991 THE PROPERTY LIES IN FLOOD ZONES AE (ELEV. 15) AND AE (ELEV. 9).
3. SUBDIVISION HEREON LIES IN FLOOD ZONES AE (ELEV. 15) AND AE (ELEV. 9).
4. REFERENCE DEEDS RECORDED IN DEED BOOK W43 PAGE 421 AND DEED BOOK S223 PAGE 363.

SCALE IN FEET
50 25 0 50 100 150

SHEET 2

EUNICE B. CRAWFORD
TMS 568-10-00-093

HENRY H. DREWES
TMS 568-10-00-094

RALPH H. FRIEDGEN
TMS 568-10-00-095

RICHARD D. & DONNA L. OUTZS
TMS 568-10-00-096

NANA L. STEPHENS
TMS 568-10-00-097

WILLIE G. CAMPBELL, JR.
TMS 568-10-00-098

ROBERT CODY FULLER, JR.
TMS 568-10-00-099

SIXTH AVENUE 60' R/W

JOSEPH EDWARD GIFFORD
TMS 568-10-00-114

E. L. RUSS
TMS 568-10-00-116

EDWIN M. & CATHERINE M. RUSS
TMS 568-10-00-117

ANNE B. EVANS
TMS 568-10-00-118

ELAINE M. & WILLIAM F.SCHUPP
TMS 568-10-00-119

WILLIAM C. & JUNE C. DAWSON
TMS 568-10-00-120

DARLENE VENABLE
TMS 568-10-00-121

ROBERT F. & MARY ANN PEFFER
TMS 568-10-00-122

MARTIN C. GEIGER, ET AL
TMS 568-10-00-123

MARGARET JOHNSON
TMS 568-10-00-124

WILLARD W. WISE
TMS 568-10-00-125

33.8' R/W

THE BEACH CO.
TMS 568-10-0-166

SEVENTH AVENUE 61.2' R/W

PALM BOULEVARD R/W 100'

STEVE PHILLIPS
TMS 568-10-00-207

DECI, INC.
TMS 568-10-00-208

MICHAEL F. SOTTILE, ET AL
TMS 568-10-00-169

J.R.D. ANDERSON
TMS 568-10-00-172

MARTHA ANN R. WILSON
TMS 568-10-00-173

EXISTING DOCK CORRIDOR

EXISTING DOCK CORRIDOR 2
RALPH H. FRIEDGEN

POPOSED DOCK CORRIDOR 3
61,348 sq.ft.
1.41 acres

EXISTING DOCK CORRIDOR

PROPOSED DOCK CORRIDOR 4
32,811 sq.ft.
0.75 acres

EXISTING DOCK CORRIDOR

PROPOSED DOCK CORRIDOR 5
33,787 sq.ft.
0.78 acres

EXISTING DOCK CORRIDOR

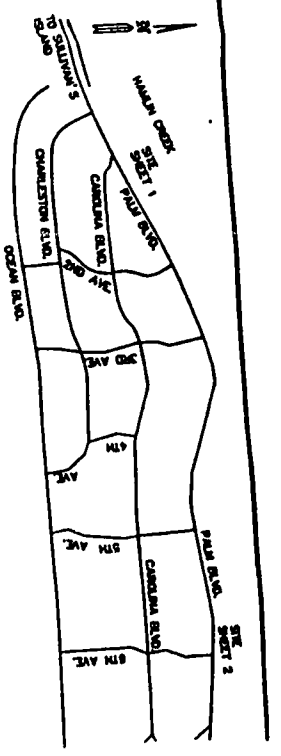
PROPOSED DOCK CORRIDOR 6
44,240 sq.ft.
1.02 acres

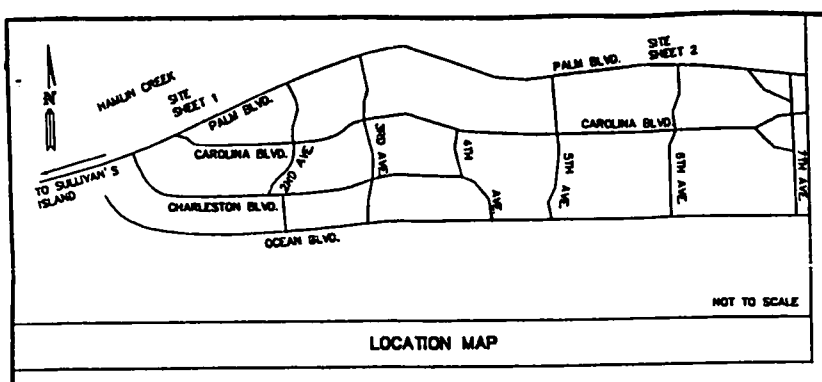
PROPOSED DOCK CORRIDOR 7
44,457 sq.ft.
1.02 acres

EXISTING DOCK

SEVENTH AVENUE UNOPENED 61.2' R/W

LOCATION MAP

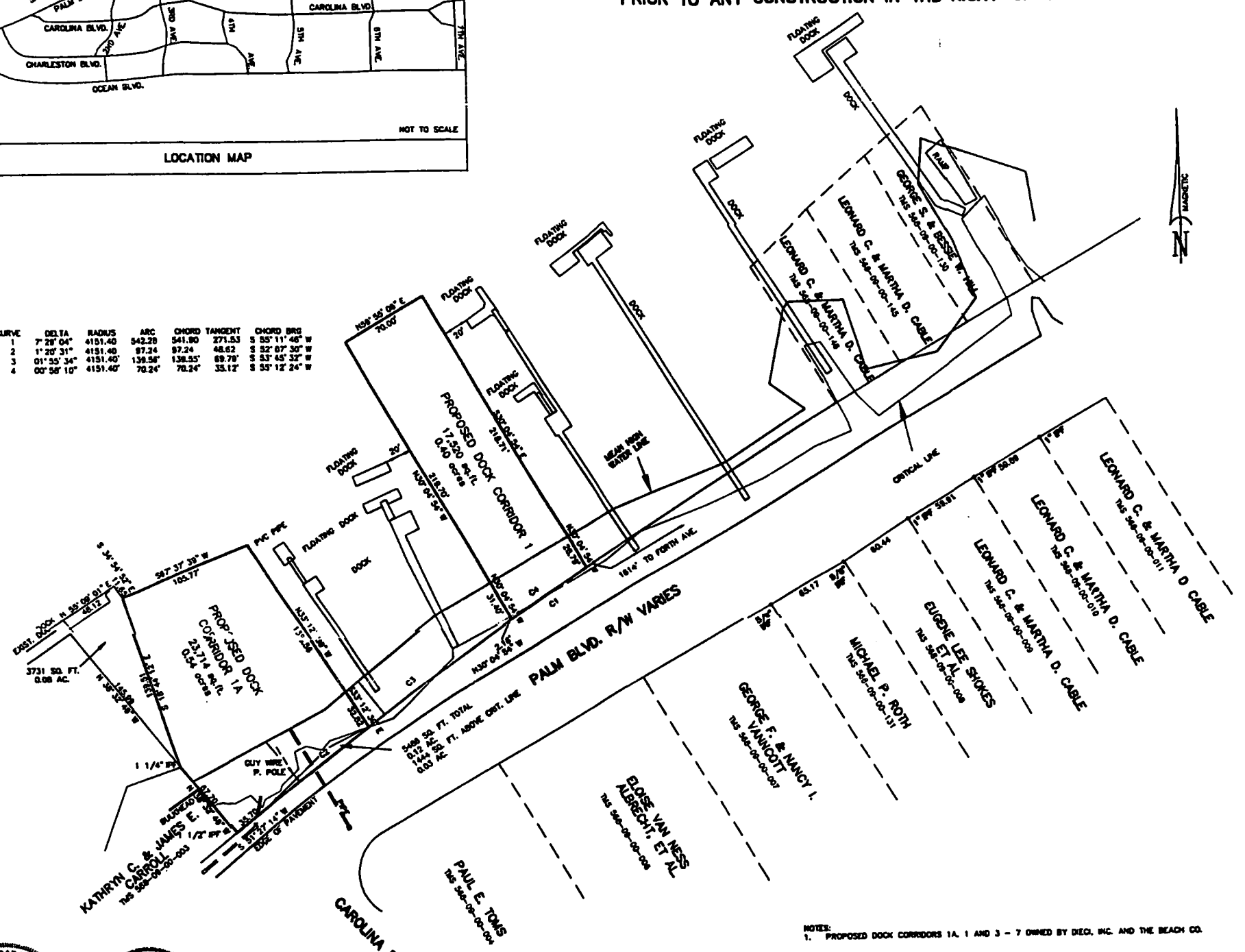




LOCATION MAP

NOTE: THE LOTS SHOWN HEREON ARE ZONED SR1
NOTE: INDIVIDUAL PROPERTY OWNERS OF EACH LOT WILL BE REQUIRED TO OBTAIN AN ENCROACHMENT PERMIT FROM SCDOT PRIOR TO ANY CONSTRUCTION IN THE RIGHT-OF-WAY.

CURVE	DELTA	RADIUS	ARC	CHORD	TANGENT	CHORD BRG
1	7° 29' 04"	4151.40	542.28	541.90	271.53	S 55° 11' 46" W
2	1° 20' 31"	4151.40	97.24	97.24	48.62	S 52° 07' 30" W
3	01° 55' 34"	4151.40'	139.56'	139.55'	69.79'	S 53° 45' 32" W
4	00° 58' 10"	4151.40'	70.24'	70.24'	35.12'	S 55° 12' 24" W



NOTES:
1. PROPOSED DOCK CORRIDORS 1A, 1 AND 3 - 7 OWNED BY DECI, INC. AND THE BEACH CO.

SOUTH CAROLINA REGISTERED PROFESSIONAL LAND SURVEYOR 05050 LEWIS E. SEABROOK

SOUTH CAROLINA L. E. Seabrook & Assoc., Inc. CERTIFICATE OF AUTHORIZATION

CITY OF ISLE OF PALMS
CHARLESTON COUNTY, S. C.
PLAT OF PROPOSED DOCK LOTS SITUATE ON PALM BLVD.

SCALE: 1" =50'

OCTOBER 2, 1995
REVISED OCTOBER 28, 1997
REVISED JUNE 10, 1998
REVISED NOVEMBER 25, 1998
REVISED JANUARY 14, 1999
REVISED FEBRUARY 5, 1999

NOTES:
1. AREA DETERMINED COORDINATES
2. BASED ON INTERPRETATION OF FEMA FLOOD INSURANCE RATE MAP COMMUNITY PANEL NUMBER 455418 0002 E DATED MARCH 18, 1991 THE PROPERTY SHOWN HEREON LIES IN FLOOD ZONES AE (ELEV. 15) AND AE (ELEV. 14).
3. REFERENCE DEEDS RECORDED IN DEED BOOK M45 PAGE 421 AND DEED BOOK S223 PGE 363.

50 25 0 50 100 150

I hereby state that to the best of my knowledge, information, and belief, the survey shown hereon was made in accordance with the requirements of the Minimum Standards Manual for the Practice of Land Surveying in South Carolina, and meets or exceeds the requirements for a Class A survey as specified therein.

LEWIS E. SEABROOK

TOTAL ACREAGE OF PROPOSED DOCK CORRIDOR LOTS = 5.94 ACRES

EXHIBIT B

PUBLIC SAFETY COMMITTEE
February 8, 1999

The regular meeting of the Isle of Palms Public Safety Committee was held on February 8, 1999, at 5:30 p.m., in the Building Department. Present were members Sottile, Gear and Hernandez, Police Chief Buckhannon, and Fire Chief Graham. Also present were Mayor Bunch and Council Member Abele, and City Administrator Williams.

1. Approval of Previous Months Minutes. Ms. Hernandez made a motion to approve the minutes from December 1998 and January 1999; Mr. Gear seconded; motion passed unanimously.

2. Citizens Comments. - None.

3. Police Department Monthly Report. Chief Buckhannon discussed the monthly department report for January (see attached) and answered questions of committee members.

Administrator Williams asked the Chief to defer an animal trap to the attic of the Building Department and also at the transient restroom building in the marina area.

Chief Buckhannon reported that he is now fully staffed with police officers and with dispatchers, but he is having trouble finding someone to fill the part time animal control position.

(a) Installation of Parking Meters. Chief Buckhannon stated that last year the meters were installed in mid-March and if they were to do so again this year (March 18-19), he needed to notify business owners and advertise for part time help. In the past, the meters were put up on two days, and ran for a week to make sure there are no problems with the meters with no charge for overtime parking and the following week the department begins enforcing their policies.

(b) Hiring of Beach Patrol Officers. Chief Buckhannon stated that he will hire one officer immediately when the meters go up, hire one in early April and one in late April/early May. These officers will be cross trained to help with part time animal control also.

4. Fire Department Monthly Report. Chief Graham discussed the monthly department report for January (see attached) and answered questions of committee members.

(a) Discussion of Old Squad Truck. Chief Graham stated that options are to sell it to another fire department, or sell it at auction. Chairman Sottile stated that he would not be opposed to donating it to another agency; Chief Graham said that the town of Germantown is just forming a fire department and may be interested in it. This will be discussed further and the City Administrator was asked to make recommendations to the committee next month.

5. Old Business. (a) Discussion of Fourth of July Fireworks Display. Administrator Williams reported that there is a specific exclusion in our liability policy for fireworks displays; however, our underwriter feels that if we contract with someone who names us as an "also insured" and holds the City harmless, we can be as well covered as if we had our own coverage. Also, he has received preliminary information from two fireworks exhibitors: Zambelli and Pyrotechnico. A top-notch display will cost about $1,500 per minute and should be at least 20 minutes long (@ $30,000 total). He reported that Wild Dunes is willing to contribute $3,000-$4,000 towards the display. The Sea Cabins Regime has offered the use of their pier, which would get the fireworks farther away from any structures and people than in Wild Dunes.

The Chairman asked the two chiefs to look into this, talk to the exhibitors, and report to the Administrator before Ways & Means next week. Adm. Abele suggested also looking at holding the display at the beach in front of the County Park if the pier is not sufficient. Mayor Bunch reported that she has spoken with many of the front beach commercial business people who were very excited about holding the display in this area again.

6. New Business. SCDOT Approval of Connector Run. Chief Buckhannon reported that the Highway Department has sent a letter to the City notifying the two Exchange Clubs that the Connector Run has been tentatively approved for October 2nd with the proviso that the City of Isle of Palms, Sullivan's Island, and Town of Mt. Pleasant also approve the run and provide security, road closing, etc. Chairman Sottile stated that City Council voted to approve this at their last council meeting.

7. Miscellaneous. (a) Mayor Bunch asked Chief Buckhannon and Chief Graham to work with the Keenagers in finding assistance for elderly residents who live alone and need help. Adm. Abele stated that his wife is also involved in this project and would like to be included in keeping the list current. The Mayor reported a recent incident with an elderly resident who has begun wandering about and Chief Graham will look into this.

(b) Chairman Sottile stated that the committee needs to begin budget preparations and asked the chiefs to start making their lists for review. He also asked Chief Graham to hold a Disaster Preparedness Committee meeting this spring to make sure that City officials and resident volunteers will be prepared for this year's hurricane season.

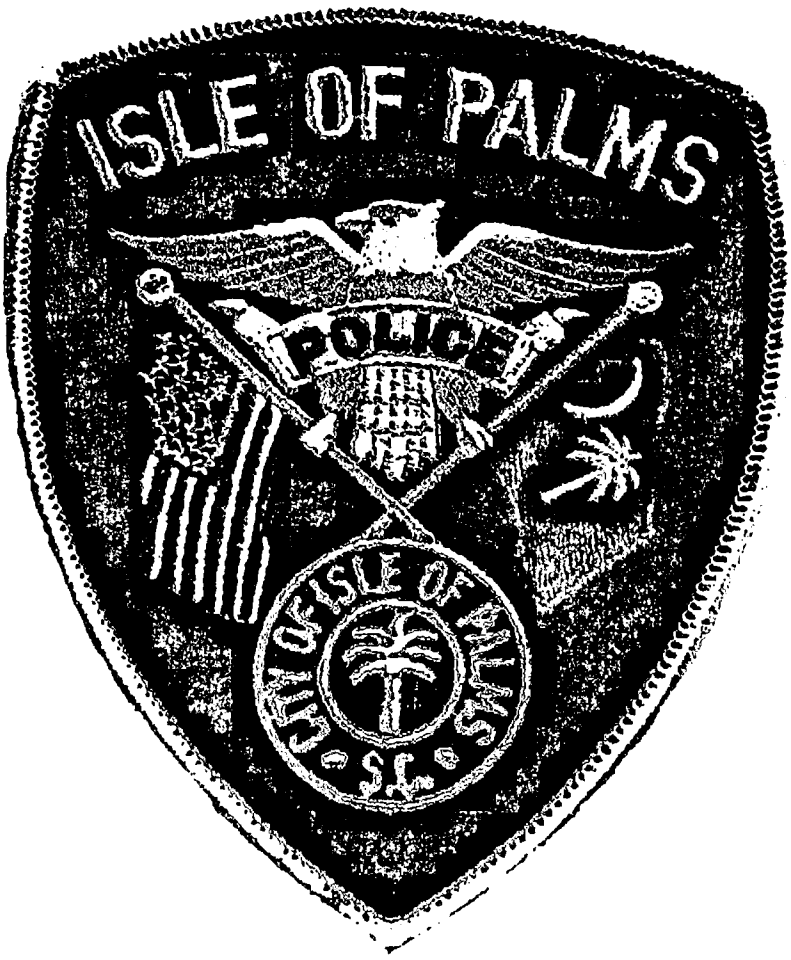
He further asked about putting some lighting on the signs in front of City Hall. He reported that the employees at The Pantry have expressed some fear of being held up and perhaps lighting of the Police Department sign would help deter criminals. Administrator Williams will get estimates for this.

(c) Mayor Bunch reported that the ground breaking for the new Holiday Inn Express will be on Friday and she asked if there was a loading area for their trucks. Chief Buckhannon stated that they have already worked this out.

8. There being no further business to come before the committee, the meeting was unanimously adjourned at 6:25. p.m.

Respectfully submitted,

Mike Sottile, Chairman



Monthly Report

January 1999

Pg.	Index
1 - 2	Synopsis
3	Communications Report
4	Officer Activity Report
5	Connector Report
6 - 7	Incident Report
8	Arrest Report
9	Crime Day of Week Analysis
10	Crime Time of Day Analysis
11	Animal Control Report
12	Narcotics Report
13	Training Report

ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(843) 886-6522 FAX (843) 886-8005

TO: **MAYOR BUNCH, CITY COUNCIL, ADMINISTRATOR WILLIAMS**

FROM: **CHIEF BUCKHANNON**

SUBJECT: **MONTHLY REPORT FOR JANUARY 1999**

DATE: **FEBRUARY 4, 1999**

The following is a brief synopsis of the officers' activities during the month of January 1999.

Patrol

January 03, 1999 Officers responding to a Domestic Dispute between a mother and her 18 year old son, determined the dispute to be verbal in nature. The son agreed to leave the residence for the evening.

January 08, 1999 Officers responded to a 911 complaint of a Domestic Dispute where a female subject was screaming in the front yard of her residence. Officers determined the dispute to be verbal and both parties agreed to separate for the evening.

January 09, 1999 An officer observed a 23 year old intoxicated male enter The Pantry. The officer asked the subject for his name and where he lived but due to the level of intoxication the subject could not answer. The subject was arrested for Disorderly Conduct.

January 19, 1999 An officer observed a male subject sitting in the bushes behind The Pantry. When the officer approached the subject he could smell a strong odor of alcohol and observed a 32 ounce bottle of beer in his hand and another on the ground. The subject, a 45 year old male, was arrested for Disorderly Conduct.

January 19, 1999 A 22 year old female came to the Isle of Palms Police Department and stated that a subject had been abusive to her and that when she attempted to leave the residence he got his gun out and threatened to shoot her if she left. Warrants were issued for Kidnapping and Criminal Domestic Violence High and Aggravated for the subject.

January 31, 1999 Officers responding to a Domestic Dispute where the victim stated her husband kicked in the door to the residence, located both parties involved. The subject was arrested for Criminal Domestic Violence when it was determined that the victim, a 26 year old Island female, produced evidence of prior abuse and stated that she feared for her life.

Personnel

January 08, 1999 The Police Department assisted the Recreation Department with the monthly Teen Dance. The event was attended by 589 young adults and was held without incident.

January 11, 1999 Chief Buckhannon, TCO Supervisor Gibbons, and TCO Maestas attended the annual Coastal Crisis Chaplain's Banquet.

January 22, 1999 The Isle of Palms Police Department escorted four buses of Camp Happy Days children to the Island House in Wild Dunes.

ISLE OF PALMS POLICE DEPARTMENT

TO: LT. MCCURDY

FROM: TCO SUPERVISOR GIBBONS

SUBJECT: TELECOMMUNICATIONS MONTHLY ACTIVITY REPORT

DATE: 02/03/99

During the month of January 1999 the Telecommunications Office received and dispatched 2,914 calls for service to the four (4) public safety agencies of Isle of Palms and Sullivan's Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
January 1999	2,081	41	822	17	2,961
January 1998	1,760	49	766	20	2,595
Percentage Change	18%	-16%	7%	-15%	14%
Year to Date 1999	2,081	41	822	17	2,961
Year to Date 1998	1,760	49	766	20	2,595
Percentage Change	18%	-16%	7%	-15%	14%

Isle of Palms Police Department Officer Activity Report January 1999

	January 1999	January 1998	Percentage Change	Year To Date 1999	Year To Date 1998	Percentage Change
Service Calls	774	804	-3.7%	774	804	-3.7%
Building Checks	386	419	-7.9%	386	419	-7.9%
SPR'S	912	529	72.4%	912	529	72.4%
Traffic Stops	255	279	-8.6%	255	279	-8.6%
Traffic Stops w/Tickets	61	72	-15.3%	61	72	-15.3%
% Traffic Stops w/Tickets	23.9%	25.8%	-1.9%	23.9%	25.8%	-7.3%
DUI Tickets	5	1	400.0%	5	1	400.0%
DUS Tickets	6	14	-57.1%	6	14	-57.1%
Speeding Tickets	12	16	-25.0%	12	16	-25.0%
Other Traffic Tickets	55	92	-40.2%	55	92	-40.2%
Non Traffic Tickets	9	48	-81.3%	9	48	-81.3%
Parking Tickets	8	39	-79.5%	8	39	-79.5%
City Tickets	10	28	-64.3%	10	28	-64.3%
Warning Tickets	72	87	-17.2%	72	87	-17.2%

Connector Calls For Service for the Month of January 1999

The Isle of Palms Police Department has responded to or initiated 20 calls involving 223 minutes, or 3.72 man hours for the month of January, 1999. The following table breaks down the type, number and time element of each call.

	Calls January	Calls Year To Date	Arrests January	Arrests Year To Date	Minutes January	Minutes Year To Date	Avg. Minutes January	Avg. Minutes Year To Date
Accidents	0	0	0	0	0	0	0	0
Traffic Stops With Tickets	4	4	0	0	61	61	15.25	15.25
Traffic Stops Without Tickets	13	13	0	0	49	49	3.77	3.77
Citizen Assists	2	2	0	0	106	106	53.00	53.00
Assist Other PD	0	0	0	0	0	0	0	0.00
Miscellaneous	1	1	0	0	7	7	7.00	7.00
Totals	**20**	**20**	**0**	**0**	**223**	**223**	**11.15**	**11.15**
Totals 1998	**52**	**52**	**2**	**2**	**598**	**598**	**11.50**	**11.50**

Isle of Palms Police Department Monthly Report for January 1999

All UCR Codes for each Incident are counted.

CRIME TYPE	January 1999	Total 1999	January 1998	Total 1998
09A MURDER & NON-NEGLIGENT HOMICIDE				
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING	1	1		
11A SEX (FORCIBLE RAPE)				
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D FORCIBLE FONDLING				
120 ROBBERY				
13A ASSAULT	1	1		
13B SIMPLE ASSAULT			6	6
13C INTIMIDATION	1	1	1	1
200 ARSON				
210 EXTORTION				
220 BURGLARY	1	1	4	4
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING			1	1
23D THEFT FROM BUILDINGS				
23E THEFT FROM COIN OPERATED			1	1
23F THEFT FROM MOTOR VEHICLE	1	1		
23G THEFT OF MOTOR VEHICLE PART				
23H ALL OTHER LARCENY	5	5	4	4
240 MOTOR VEHICLE THEFT				
250 COUNTERFEITING/FORGERY				
26A FRAUDULENT ACTIVITY				
26B FRAUD/CREDIT CARD /ATM			1	1
26C IMPERSONATION				
270 EMBEZZLEMENT			1	1
280 STOLEN PROPERTY				
290 DAMAGE PROPERTY	2	2	10	10
35A DRUG/NARCOTICS	1	1	2	2
35B DRUG EQUIPMENT VIOLATION				
36A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE				
510 BRIBERY				
520 WEAPON OFFENSES				
753 OBSCENE & HARASSING PHONE			2	2
756 USING MOTOR VEHICLE W/O				
90A BAD CHECKS	1	1		
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT	2	2	6	6
90D DUI	5	5	1	1
90E DRUNKENNESS				
90F FAMILY (NO VIOLENCE)	2	2		
90G LIQUOR LAW	4	4	9	9
90H PEEPING TOM				
90I RUNAWAY			1	1
90J TRESPASSING			1	1
90L TRUANCY				
90N RESISTING ARREST			1	1
90P CONTRIBUTING TO DELINQUENCY				
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES	2	2	2	2
91T TRAFFIC & NRVC ARRESTS	8	8	18	18
91W WARRANT ARRESTS	5	5	4	4
979 MISSING PERSONS				
980 SUICIDES				
992 PROWLER				
NCR NON CRIMINAL REPORTS	11	11	11	11
TOTALS:	53	53	87	87

ARREST SUMMARY

Type	January 1999	Total 1999	January 1998	Total 1998
Adults	Male= 19 Female= 3	Male= 19 Female= 3	Male= 39 Female= 26	Male= 39 Female= 26
Juveniles	Male= 0 Female= 0	Male= 0 Female= 0	Male= 3 Female= 0	Male= 3 Female= 0
Narc-Adults	Male= 1 Female= 0	Male= 1 Female= 0	Male= 2 Female= 1	Male= 2 Female= 1
Narc-Juveniles	Male= 0 Female= 0	Male= 0 Female= 0	Male= 0 Female= 0	Male= 0 Female= 0
TOTALS:	Male= 20 Female= 3	Male= 20 Female= 3	Male= 44 Female= 27	Male= 44 Female=27

PROPERTY VALUES REPORTED

Type	January 1999	Total 1999	January 1998	Total 1998
Burglary Stolen	$115.00	$115.00	$2,550.00	$2,550.00
Larceny Stolen	$44,458.00	$44,458.00	$480.00	$480.00
Criminal Damage	$240.00	$240.00	$1,965.00	$1,965.00
MVT Stolen	$0.00	$0.00	$0.00	$0.00
Burglary Recovered	$0.00	$0.00	$300.00	$300.00
Larceny Recovered	$6,653.00	$6,653.00	$63.00	$63.00
MVT Recovered	$0.00	$0.00	$0.00	$0.00
Total Stolen	$44,573.00	$44,573.00	$3,030.00	$3,030.00
Total Recovered	$6,653.00	$6,653.00	$363.00	$363.00
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms Police Dept.
All Arrests
Primary UCR Code Only
Date Starting 01/01/99 to 01/31/99

02/02/99 : 10:18:39

Arrest Summary
Type 1

Offense	Male White	Male Black	Male Amer Indian	Male Asian	Male Other	Female White	Female Black	Female Amer Indian	Female Asian	Female Other	Male Total	Female Total	Total	Line Item #
13C INTIMIDATION.....	1	0	0	0	0	0	0	0	0	0	1	0	1	0001
35A DRUG/NARCOTIC VIOLATIONS - E MARIJUAN.....	1	0	0	0	0	0	0	0	0	0	1	0	1	0002
90C DISORDERLY CONDUCT.....	2	0	0	0	0	0	0	0	0	0	2	0	2	0003
90D DRIVING UNDER THE INFLUENCE.....	4	0	0	0	0	1	0	0	0	0	4	1	5	0004
90G LIQUOR LAW VIOLATIONS.....	2	0	0	0	0	1	0	0	0	0	2	1	3	0005
91T TRAFFIC ARREST (DUS, NRVC, ETC).....	7	1	0	0	0	0	0	0	0	0	8	0	8	0006
91W WARRANT ARREST.....	2	0	0	0	0	1	0	0	0	0	2	1	3	0007
*** Total ***	19	1	0	0	0	3	0	0	0	0	20	3	23	

Isle of Palms Police Dept.
From : 01/01/99 To : 01/31/99
All Crimes : 53

02/02/99 : 10:19:36

Crime Day Of Week Analysis

Type Of Crime		Crime Count	Pct Of All	Mon	Pct Of Cri	Tue	Pct Of Cri	Wed	Pct Of Cri	Thu	Pct Of Cri	Fri	Pct Of Cri	Sat	Pct Of Cri	Sun	Pct Of Cri	Unknown	Pct Of Cri	Line Item #
100	KIDNAPPING/ABDUCTION	1	1.89	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0001
13A	AGGRAVATED ASSAULT	1	1.89	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0002
13C	INTIMIDATION	1	1.89	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0003
220	BURGLARY/BREAKING AND EN	1	1.89	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0004
23F	THEFT FROM MOTOR VEHICLE	1	1.89	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0005
23H	ALL OTHER LARCENY	5	9.43	1	20	0	0	0	0	1	20	0	0	2	40	1	20	0	0	0006
290	DESTRUCTIVE/DAMAGE/VANDA	2	3.77	0	0	0	0	0	0	1	50	0	0	1	50	0	0	0	0	0007
35A	DRUG/NARCOTIC VIOLATIONS	1	1.89	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0008
90A	WORTHLESS CHECKS	1	1.89	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0009
90C	DISORDERLY CONDUCT	2	3.77	0	0	1	50	0	0	0	0	0	0	1	50	0	0	0	0	0010
90D	DRIVING UNDER THE INFLUE	5	9.43	0	0	1	20	1	20	0	0	0	0	2	40	1	20	0	0	0011
90F	FAMILY OFFENSES , NONVIO	2	3.77	0	0	0	0	1	50	0	0	1	50	0	0	0	0	0	0	0012
90G	LIQUOR LAW VIOLATIONS	4	7.55	1	25	0	0	0	0	1	25	1	25	1	25	0	0	0	0	0013
90Z	ALL OTHER OFFENSES	2	3.77	1	50	0	0	0	0	1	50	0	0	0	0	0	0	0	0	0014
91T	TRAFFIC ARREST (DUS, NRV	8	15.09	1	13	0	0	2	25	1	13	4	50	0	0	0	0	0	0	0015
91W	WARRANT ARREST	5	9.43	1	20	1	20	1	20	1	20	0	0	0	0	1	20	0	0	0016
NCR	NON CRIMINAL REPORT	11	20.75	3	27	1	9	0	0	2	18	4	36	0	0	1	9	0	0	0017
*** Total ***		53	100.00	8		5		6		10		10		8		6		0		

Isle of Palms Police Dept.
From : 01/01/99 To : 01/31/99
All Crimes : 53

02/02/99 : 10:19:38

Crime Time Of Day Analysis

Type Of Crime		Crime Count	Pct Of ALL	0000 Thru 0300	Pct Of Cri	0301 Thru 0600	Pct Of Cri	0601 Thru 0900	Pct Of Cri	0901 Thru 1200	Pct Of Cri	1201 Thru 1500	Pct Of Cri	1501 Thru 1800	Pct Of Cri	1801 Thru 2100	Pct Of Cri	2101 Thru 2400	Pct Of Cri	Line Item #
100	KIDNAPPING/ABDUCTION	1	1.89	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0001
13A	AGGRAVATED ASSAULT	1	1.89	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0002
13C	INTIMIDATION	1	1.89	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0003
220	BURGLARY/BREAKING AND EN	1	1.89	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0004
23F	THEFT FROM MOTOR VEHICLE	1	1.89	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0005
23H	ALL OTHER LARCENY	5	9.43	0	0	0	0	1	20	0	0	0	0	2	40	1	20	1	20	0006
290	DESTRUCTIVE/DAMAGE/VANDA	2	3.77	1	50	0	0	0	0	0	0	0	0	1	50	0	0	0	0	0007
35A	DRUG/NARCOTIC VIOLATIONS	1	1.89	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0008
90A	WORTHLESS CHECKS	1	1.89	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0009
90C	DISORDERLY CONDUCT	2	3.77	1	50	0	0	1	50	0	0	0	0	0	0	0	0	0	0	0010
90D	DRIVING UNDER THE INFLUE	5	9.43	2	40	0	0	0	0	0	0	0	0	0	0	1	20	2	40	0011
90F	FAMILY OFFENSES , NONVIO	2	3.77	0	0	0	0	0	0	1	50	0	0	1	50	0	0	0	0	0012
90G	LIQUOR LAW VIOLATIONS	4	7.55	2	50	0	0	0	0	0	0	0	0	0	0	2	50	0	0	0013
90Z	ALL OTHER OFFENSES	2	3.77	1	50	0	0	0	0	0	0	0	0	1	50	0	0	0	0	0014
91T	TRAFFIC ARREST (DUS, NRV	8	15.09	0	0	1	13	2	25	0	0	2	25	1	13	1	13	1	13	0015
91W	WARRANT ARREST	5	9.43	1	20	0	0	0	0	0	0	2	40	1	20	1	20	0	0	0016
NCR	NON CRIMINAL REPORT	11	20.75	1	9	1	9	1	9	1	9	0	0	4	36	0	0	3	27	0017
*** Total ***		53	100.00	10		2		5		3		4		13		9		7		

Isle of Palms Police Department Animal Control Report for January 1999

	1999 Monthly Total	1998 Monthly Total	1999 Yearly Total	1998 Yearly Total
Citations	7	22	7	22
Warning Tickets	6	17	6	17
Animals Secured	33	27	33	27
Dogs	6	13	6	13
Cats	1	1	1	1
Raccoons	21	10	21	10
Other	5*	4	5	4
Released to Owner	6	13	6	13
Transported to SPCA	24	13	24	13
Injured Animals	3	1	3	1
Trapped Animals	24	12	24	12
Cats	1	1	1	1
Raccoons	21	10	21	10
Other	2*	3	2	3
Dead Animals Removed	8	1	8	1
Traps Set	19	15	19	15
Kennel Fees	$42.00	$21.00	$42.00	$21.00

* 3 Birds and 2 Opossums
** 2 Opossums

Isle of Palms Police Department Narcotics Report for January 1999

	Isle of Palms			DEA		
Drug Type	Seized	Purchased	Value	Seized	Purchased	Value
Marijuana	.3 grams		N/A			
Cocaine				4 Ounces		$4,000.00
Crack Cocaine						
LSD						
Heroine						
Other - Methamphetamines						
Monies Seized						
Monies Forfeited						
Monies Pending Forfeiture						
Vehicles Seized						
Vehicles Forfeited						
Vehicles Pending Forfeiture						
Other Activities						
Arrests	1			5		
Charges	1			5		

N/A = Not Available

ISLE OF PALMS POLICE DEPARTMENT

TO: CHIEF BUCKHANNON

FROM: SERGEANT STEWART

SUBJECT: TRAINING REPORT FOR JANUARY 1999

DATE: 02/05/99

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH

OFFICER	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
MARKWALD	ADV-33A	Criminal Inv. (Basic Intro To)				16
MARKWALD	ADV-61	Intro. To Death Investigation				16
MCCURDY	ADV-63	Incident Command System (G-190)				16
STEWART	EVO1	EV Response, Pursuit, Operations LP#1493			2	
DANIELS	PSN-1	Narcotic Officer Safety		4		
MCCURDY	ADV-62	Officer Involved Shootings				24
RILEY	ACAD-25	Basic Fingerprint	40			
TOTAL:			40	4	2	72
					TOTAL OFFICER HOURS:	118

OFFICER	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
MORTON	ADV-28A	NCIC Certification	40			
EDMONDSON	ADV-48	Dispatch Training Manual			40	
TOTAL:			40		40	
					TOTAL EMPLOYEE HOURS:	80

			SCCJA	SATELLITE	IN HOUSE	OTHER
YEAR TO DATE TOTALS:			80	4	42	72
					DEPARTMENT HOURS YEAR TO DATE:	198

FIRE SERVICE REPORT

JANUARY 1999

Fire Services Monthly Report

Contents

January 1999

A. Call Summary

B. Alarm Report

C. Incident Report

D. Pre-Incident Surveys/Inspections

E. Training

F. Maintenance

G. Personnel

H. Public Relations

Isle of Palms Fire Department
Call Summary

01/02 Fire Department personnel responded to a residence on Ocean Blvd. for a chimney fire. Upon arrival, personnel found nothing showing. The search of the house revealed an upstairs wall hot to the touch, fire in the fireplace and chimney. The fire was extinguished and no extension was found. The occupant was advised not to use the fireplace again until it had been inspected.

01/07 Fire Department personnel responded to the pool area in Grand Pavilion for an asthma attack. Upon arrival, personnel found a thirty-four year old male having difficulty breathing. The patient was placed on oxygen, his history and vitals were taken and was transported to East Cooper Hospital via Charleston County E.M.S. Medic 11.

01/11 Fire Department personnel responded to a residence under construction on Intracoastal Court for an illegal burn. Upon arrival, personnel found a small controlled fire by construction workers in the front yard. The fire was extinguished and the workers were advised that open burning is illegal on Isle of Palms.

01/30 Fire Department personnel responded to a residence on Palm Blvd. for a fall with injuries. Upon arrival, personnel found a sixty-one year old male that had fallen approximately fifteen feet from a ladder while holding a chain saw. The patient lost consciousness for approximately five minutes. The patient was treated and turned over to Charleston County E.M.S. for transport to East Cooper Hospital Emergency Room.

01/24 Fire Department personnel responded to a residence on 27th Ave. for a structure fire. Upon arrival, personnel found an arcing meter box and fire was coming from the second story exterior wall. Fire Department personnel secured power to the residence using a special meter puller due to SCE&G being unavailable. The fire was extinguished and salvage and overhaul was performed. The residence sustained fire & water damage with minimal smoke damage.

ISLE OF PALMS FIRE DEPARTMENT
JANUARY 1999
ALARM REPORT

INCIDENT #	DATE	DIST.	TYPE	LOCATION
99-001	1-1-99	1	EMS Assist (n/r)	806 Ocean Blvd.
99-002	1-1-99	1	Service Call	8 6th Ave.
99-003	1-1-99	1	EMS Assist (n/r)	900 Ocean Blvd.
99-004	1-2-99	2	EMS Assist (r)	10 Intracostal Ct.
99-005	1-2-99	1	Structure Fire	208 Ocean Blvd.
99-006	1-3-99	2	Power Line Down	2504 Hartnett Blvd.
99-007	1-3-99	2	EMS Assist (r)	17 31st Ave.
99-008	1-5-99	2	Public Assist	3301 Hartnett Blvd.
99-009	1-5-99	2	Alarm Malfunction	55 Pelican Reach
99-010	1-7-99	2	EMS Assist (n/r)	47 ½ Grand Pavilion
99-011	1-8-99	2	Install Smoke Det.	55 Oyster Row
99-012	1-8-99	1	EMS Assist (n/r)	24 28th Ave.
99-013	1-10-99	1	EMS Assist (r)	106B 14th Ave.
99-014	1-11-99	2	Trash Fire	7 Intracostal Ct.
99-015	1-11-99	2	EMS Assist (r)	44th & Palm Blvd.
99-016	1-11-99	1	Smoke Scare	29 J.C. Long Blvd.
99-017	1-13-99	1	EMS Assist (r)	2201 Cameron Blvd.
99-018	1-15-99	1	EMS Assist (r)	1900 Waterway Blvd.
99-019	1-15-99	1	Public Assist	403 Merritt Blvd.
99-020	1-15-99	2	EMS Assist (r)	16 Oyster Row
99-021	1-16-99	1	EMS Assist (r)	304 Merritt Blvd.
99-022	1-17-99	1	Public Assist	30 J.C. Long Blvd.
99-023	1-20-99	2	EMS Assist (r)	16 Oyster Row
99-024	1-20-99	2	EMS Assist (n/r)	3204 Palm Blvd.
99-025	1-20-99	2	EMS Assist (r)	16 Oyster Row
99-026	1-20-99	1	EMS Assist (r)	1400 14th Ave.
99-027	1-20-99	2	EMS Assist (r)	55th Ave @ Beach
99-028	1-21-99	1	Unclassified	1207 Palm Blvd.
99-029	1-24-99	1	EMS Assist (n/r)	1008 Ocean Blvd.
99-030	1-24-99	1	Structure Fire	4 27th Ave.
99-031	1-24-99	1	Unclassified	4 27th Ave.
99-032	1-24-99	2	Arcing Elec. Equip.	9000 Palmetto Blvd.
99-033	1-24-99	2	EMS Assist (n/r)	72 Fairway Dunes Ln.
99-034	1-25-99	1	EMS Assist (r)	411 Ocean Blvd.
99-035	1-25-99	2	EMS Assist (n/r)	46 41st Ave.
99-036	1-26-99	2	EMS Assist (r)	3 Beachwood West
99-037	1-26-99	2	EMS Assist (r)	3 Ocean Pt.
99-038	1-26-99	1	EMS Assist (n/r)	916 Palm Blvd.

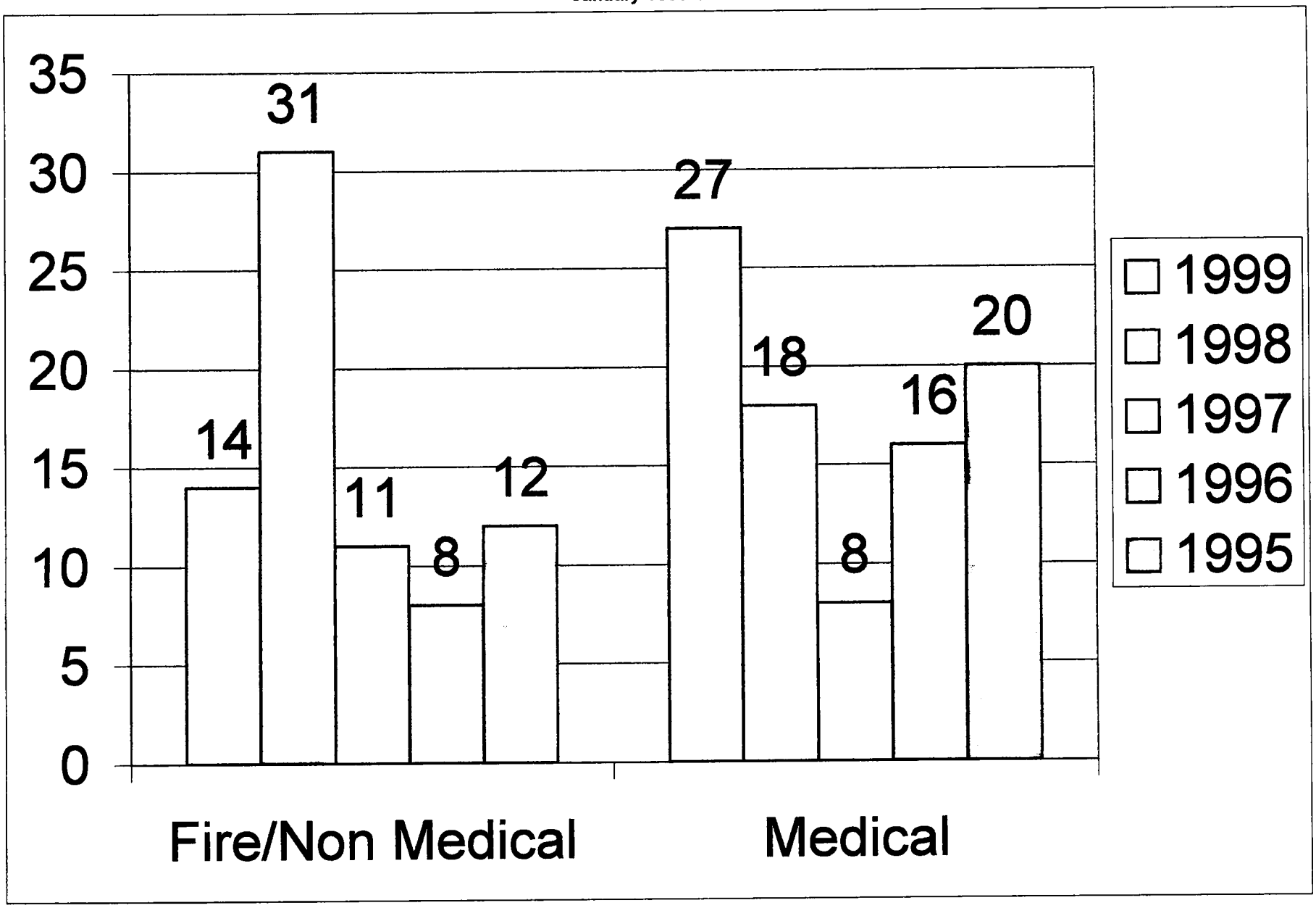
99-039	1-26-99	1	EMS Assist (r)	25 26th Ave.
99-040	1-28-99	1	EMS Assist (r)	1604 Dunes Blvd.
99-041	1-29-99	1	EMS Assist (n/r)	1008 Ocean Blvd.

Total Calls=41 District 1= 22 District 2= 19 Mutual Aid= 0

Total EMS Calls= 27 Resident= 17 Non-resident= 10

January 1998 total= 49

Isle of Palms Fire Department
Response Comparision
January 1995-1999



Isle of Palms Fire Department
Run Comparison
January 1995-1999

	Total Calls	Fire/Non Medical	Medical
1995	32	12	20
1996	24	8	16
1997	19	11	8
1998	49	31	18
1999	41	14	27

Isle of Palms Fire Department
January 1999
Incident Report

Situation Found	Total	Dist. 1	Dist. 2	M/A	YTD 1999	Total 1998	YTD 1998
Total Alarms for Month	41	22	19		41	49	49
Working Structure Fire	2	2			2		
Outside Structure							
Vehicle Fire							
Brush, Grass, Leaves						1	1
Trash, Rubbish	1		1		1		
Explosion, no fire							
Spill with fire							
Other Fires							
Overpressure Rupture							
Emergency Med. Call	27	14	13		27	18	18
Lock-in, Trapped							
Search						1	1
Extrication							
Rescue-not classified						1	1
Spill, leak, no fire							
Power Line Down	1		1		1	1	1
Arcing Elec. Equip.	1		1		1	1	1
Aircraft Stand-by							
Chemical Spill							
Hazardous Condition							
Water Removal						2	2
Smoke Removal							
Animal Rescue							
Assist Police							
Unauthorized Burning							
Move-Up							
Service Call	1	1			1	1	1
Smoke Scare	1	1			1	1	1
Contolled Burn							
Steam Mistaken, smoke							
Malicious False							
Bomb Scare							
Alarm Malfunction	1		1		1		
Unintentional False							
Unclassified						1	1
Supplemental	6	4	2		6	21	21

(Listed in accordance with the National Fire Incident Reporting System)

Supplemental Activities Report
January 1999

Type Call	Total	Dist. 1	Dist. 2	Mutual Aid	Year to Date
Smoke Detector	1		1		1
Station Tour					
Public Education					
Public Appearances					
Assist Motorist					
Pump Streets					
Remove Objects/Roof					
Remove Objects/Tree					
Beach Search					
Public Assist	4	3	1		4
Other	1	1			1
Totals	6	4	2		6

Isle of Palms Fire Department
Pre-Incident Surveys

Continued to up-date Pre-Incident surveys in the field.

Fire Inspections

The Building Department is currently performing fire inspections. There were 22 inspections performed during the month of January.

ISLE OF PALMS FIRE DEPARTMENT
JANUARY 1999
TRAINING REPORT

PAID

Total medical training hours.....193
Total fire training hours..... 341
Total hours..... 534
Hours per man..... 31.4

ADDITIONAL TRAINING

Engineer Roger Eagle completed the NASAR Advanced Urban Search & Rescue course.

Engineers Riddle, Gervais, Naylor, Boilliard, and Firefighter Micalizzi completed the South Carolina EMT Basic course.

Captain Kramer completed the South Carolina EMT Refresher class.

Engineer Rodden completed the South Carolina Fire Academy L.P. and Combustible Gas Firefighting course.

Engineer White completed the South Carolina Fire Academy Instructional Methodology course.

VOLUNTEER

Total medical training hours.....0
Total fire training hours.....38
Total hours.....38
Hours per man.....3.1

The volunteers conducted rope training this month. The training consisted of tying fire service knots and using them to hoist equipment.

Isle of Palms Fire Department
Maintenance
January 1999

Station 1	
01/11	Charged battery on generator.
01/12	Cleaned plugs and started Homelight and Stihl weedeater.
01/13	Built rope winding aid for training.
01/14	Replaced battery in generator.
	Repaired wires on battery charger for generator.
	Ran a new cord for battery charger for generator.
01/19	Replaced an outlet & 2 plate covers in bay.
01/19	Tested station generator.
01/20	Installed sensor pack in CO2 detector.
	Repaired lock on 605's locker.
Station 2	
01/05	Cleaned tank, tested & repaired bullet heater.
01/29	Disassembled cascade system, removed 4 cylinders for painting, reassembled with one cylinder.
	Prepped, primed & painted 4 cylinders.
	Built cradle to transport clinders.
Squad 1	
01/14	Repaired Partner Saw.
01/25	Replaced headlight switch.
Truck 1	
01/05	Repaired perimeter light on right rear.
01/22	Pulled hydraulic oil sample for testing.
Engine II	
01/06	Installed new cab light.
01/14	Replaced spring & chain for airhorn.
01/21	Drilled out screws in left back up light to replace bulb.

Engine III

01/04	Taken to Fleetworld to fit new door.
	Rebuilt 2 1/2 " suction valve on left side.
01/05	Repaired radiator reservoir tank (soldered).
01/06	Replaced right headlight (low beam was burned out).
	Replaced flasher for warning lights.
01/14	Repaired chainsaw.
01/15	Installed compartment door ajar switches.

Engine IV

	No maintenance performed.

Car I (Jeep)

01/19	Plugged hole in right front tire.

Car II (Crown Victoria)

01/07	Installed bumper trailer hitch.
01/11	Installed trailer light connection.
01/13	Installed backup light on right side.
01/14	Installed heavy-duty flasher.
01/15	Modified fusebox cover for HD flasher.
01/22	Checked fluids & front end alignment.

Rescue I (F-150)

01/15	Made pattern for right rear backup light.
01/18	Jones Ford serviced the transmission, replaced the rear fuel pump, serpentine belt, EGR valve and belt tensioner.
01/19	Retrieved from Jones Ford.
	Remounted rearview mirror button.
	Fabricated & installed lens for backup light on right side.
	Installed & reviewed license plate lights.
	Installed spacers & tightened towballs.
	Installed new windshield washer pump.
01/22	Installed bushings on trailer balls.

Rescue II (6 x 6 ATV)

01/06	Added water and charged battery.
01/07	Applied lettering to bed & cowling.
	Installed timer for onboard charger.
01/20	Installed & wired taillights.
01/22	Replaced switches.

Rescue III (Rescue Boat)

01/23	Operated in ICW (for approximately 1 hr.)
01/25	Fueled with premium & mixed with oil-50:1

Rescue IV (Rubber Boat)

No maintenance performed.

Rescue V ('97 Yamaha Jet Ski/Wave Runner)

01/07	Taken to Champion Honda for tune up and fogging.
01/13	Picked up from Champion Honda.
01/13	Installed buddy bearings.
	Installed new lights and wiring.

Misc.

01/05	Built side rails for utility trailer.
01/11	Completed side rails and gates for utility trailer.
01/11	Installed fenders, buddy bearings & axle u-bolts.
01/12	Removed cross-threaded handwheel for Air Pack Room.
01/13	Completed construction.
01/22	Pulled air sample for testing on cascade system.

Conducted Weekly:	SCBA inspection & maintenance
	Ladder inspection & maintenance
	Backflushed pumps

Isle of Palms Fire Department
Personnel Report
January 1999

Assistant Chief Yannuzzi, Captain Kramer, Engineer Mrowca, Engineer Riddle, Engineer Boillard, Firefighter Micalizzi and Volunteer Don Corbett were recognized as Employees of The Month due to their efforts on a fire call. At approximately 4 a.m. on January 24, 1999, they responded to a fire call on the corner of 27th Ave. The house sustained only minor damage; however, a significant amount of work was performed to the residence during salvage and overhaul. The potential existed for a significant amount of further damage, which was reduced by the efforts of the crew, listed above. In addition, the Department received many compliments of a "Job Well Done".

On January 11, 1999, Assistant Chief Yannuzzi attended Training Officers meeting hosted by St. Johns Fire Department.

On January 11, 1999, Chief Graham and Assistant Chief Yannuzzi attended the Crisis Chaplains Annual Banquet hosted at St. Andrews Church in Mt. Pleasant.

On January 13, 1999, Assistant Chief Yannuzzi attended the Marine Firefighters committee meeting hosted at the Maritime Center.

On January 19, 1999, Chief Graham attended the quarterly A.E.D. meeting hosted by Charleston County E.P.D.

On January 20, 1999, Chief Graham attended the monthly Charleston County Chiefs Association meeting hosted by James Island Fire Department.

Celebrating Birthdays this month were Chief Graham, Captain Bullock and volunteer Travis James.

Isle of Palms Fire Department
Public Relations Report
January 1999

01/05	Assistant Chief Yannuzzi and Captain Kramer responded to a residence on Hartnett Blvd. for a power outage. Fire Department personnel contacted SCE&G to have power restored.
01/08	Engineers Riddle and Rodden assisted the Recreation Department with the D.A.R.E. dance.
01/15	Captain Nilsen and Engineer Mrowca assisted an elderly female from her residence to a friend's car to be transported to he hospital for a severe headache.
01/17	Engineer Riddle and Firefighter Micalizzi took the blood pressure of a male stopping by Station 1.
01/24	Engineer Mrowca and Engineer Boillard responded to a residence on 27th to assist a resident in gaining access to the home. The residence had sustained fire damage from the night before.

EXHIBIT C

PUBLIC WORKS COMMITTEE MEETING
February 10, 1999

The regular meeting of the Public Works Committee was held on February 10, 1998, at 5:30 p.m. in the Building Department. Present were Chairman Miller, Committee members Taylor and Shafer, Director David Mobley, and City Administrator Williams. Also present were Councilmembers Abele and Sottile.

1. Minutes of Previous Meeting. Mr. Taylor made a motion to approve the minutes from the last meeting; Mr. Shaffer seconded; motion passed unanimously.

2. Old Business. (A) Front Beach Revitalization Project. The committee discussed the two proposals. Mr. Taylor made a motion to recommend to full Council the hiring of Seaman Whiteside Associates to perform this project at a cost of $19,450.00; Mr. Shafer seconded, motion passed unanimously.

(B) Islands at Forest Trail. There was discussion of the landscaping that was done on the islands at Forest Trail and the different opinions of residents about how much needs to be done. The committee asked Administrator Williams to research what was discussed last year when the islands were cleared.

(C) Trash Transfer. Administrator Williams stated that the City's agreement with Mt. Pleasant expires on April 1st. This has cost the City quite a bit monthly. Mr. Mobley had discovered a few months ago a recycling operation on Hamlin Road where they take logs and limbs, etc., and grind it up to sell for fuel to Westvaco. We began taking this type of debris to 4B Recycling to see how it would work out and has done very well at a fraction of the cost we have been paying Mt. Pleasant. He also reported that 4B will be securing additional land and may allow us to put in a ramp affair so we can back in our trucks, with non-burnable materials, to empty into a large container that Fennell can haul to the dump for us. If we did both of those, our trucks would not have to drive the 28 miles to the landfill and would be most beneficial in keeping the personnel on the island especially during the summer months. Mr. Williams further said he would like to test this activity for another month or so before entering into a contract and try to determine how it compares to the Mt. Pleasant operation. Upon discussion, Adm. Abele recommended that we present a full package to Ways & Means including the ramp when we have all the information.

3. Monthly Department Report. Mr. Mobley arrived late because he was not aware that the time of the meeting had been changed. Mr. Mobley reported on the month's operations (see attached report for January 1999) and answered questions of committee members.

2. Return to Old Business. (D) Beach Maintenance Project. Mr. Williams reported that Fennell Container is going to propose another manner of emptying the trash barrels from the beach and may do so along with their proposal as specified. Bids are due on Feb. 16th.

(E) Update on Drainage Projects and Funding. Mr. Williams reported that the City has been using the money (that council set aside for drainage in the budget) for small drainage projects primarily focusing on rehabilitating the drainage system. Eady's Construction has done a couple of locations on the island and should be back again on Monday. This process should improve the flow of the drainage system and increase the holding capacity of the ditches and we will continue with this process in the most needy areas as funding allows.

4. New Business. (A) Staffing needs in Department. Mr. Williams reported that a manpower assessment was done last spring to identify as many tasks as possible that the department does and how much time was spent. It calculated back to 14 full-time people. The department now has 8 employees and Mr. Mobley is still seeking 2 more. The upcoming Beach Maintenance Project should help alleviate some of these needs. Mr. Mobley explained how the personnel are used on the different vehicles and said he is using temps every day. Committee members felt it was important to look at how the department will run most efficiently during the peak summer months. This will be studied for future discussion.

5. Miscellaneous. (A) Drainage Project at #2 Frank Sottile Lane. Mr. Williams gave an overview of the project of closing in and piping the ditch at this property and the problems the City has run into in getting this accomplished over the past 18 months. He hopes to bring it to conclusion fairly soon.

(B) Discussion About Altering Garbage Collection Schedule. Mr. Williams and Mr. Mobley have discussed leveling out the collection services during the summer months. Mr. Williams proposed putting a portion of the Tuesday-Friday collection area (31st Avenue to 41st Avenue) onto the Monday-Thursday collection day to more evenly divide the island and make it easier on the department. Chairman Miller stated that scheduling should be an administrative decision and one that Council didn't need to be involved with and committee members agreed. However, Mr. Williams stated that Council had in the past shown interest in the collection schedule. Mr. Miller asked him to submit proposed schedules to the Committee at their next meeting.

(C) Mr. Mobley reported on a letter he received from William Mathis, 6 - 52nd Avenue, asking for "Slow - Children Playing" sign at the entrance of their street. **Mr. Taylor made a motion to install the sign as recommended; Mr. Shafer seconded; motion passed unanimously.**

There being no further business to come before the committee, the meeting was adjourned at 7:05 p.m.

Respectfully submitted,

Bob Miller, Chairman

City of Isle of Palms
Department of Public Works
January 1999 Report
David Mobley, Director

1. Department received 417 phone calls in the month of January for special request collection. Picked up 20 white goods, i.e., water heaters, washers, dryers, freezers, etc. We buried 3 miscellaneous dead animals. We delivered 18 rollout carts/recycling bins and hauled off 49 flat bed and garbage packer loads of limbs and dry trash.

2. Three scrap metal containers have been transported to Charleston Scrap Metal. We emptied no golf course maintenance roll-off containers (limbs).

3. We replaced 3 street and stop signs in January.

4. SCDOT and Charleston County Public Works have refused to install the larger 48" stop signs at 5th & 7th Avenues at Ocean Boulevard. IOP Public Works will order and install.

5. Public Works ordered fifty 55-gallon yellow barrels for placement on the beach at $7.50 each, for a total of $372.75 (Accommodations Tax funds), to be delivered this week. Garden Club will paint palm trees on them.

6. A pre-bid conference for the beach cleaning project was held Tuesday, Feb. 9th, with three vendors - Fennell, Waste Industries, and Palmetto Disposal. Bids are due in February 16th.

7. The 1997 International garbage truck is scheduled for additional transmission/motor tests later this week.

February 10, 1999

Mr. Mark Williams
City Administrator
City of Isle of Palms
P.O. Box 508
Isle of Palms, SC 29451

Dear Mark:

I am writing to you pursuant to our telephone conversation today regarding my desire to complete the dirt fill process at my residence, 2 Frank Sottile Lane. My wife Bobbie and I have discussed this process and view it as a trial. While we understand that doing so may result in some ponding elsewhere in the yard, we want it done so that we may complete our landscaping, which, as you know, has been on hold for a long time. Thank you for your assistance in this matter.

Sincerely,

William M. Ludmer

EXHIBIT D

ISLE OF PALMS RECREATION COMMITTEE

Febr ~~Jan~~uary 11, 1999

The regular meeting of the Isle of Palms Recreation Committee was held on February 8, 1999, at 6:30 p.m., in the Building Department. Present were Chairman Taylor, committee members Marty Bettelli, and Debra Hernandez, and Recreation Director Norma Jean Page. Also present were Mayor Bunch, Councilmembers Sottile, and Gear.

1. Citizens Comments. - None

2. Approval of Previous Month's Minutes. Ms. Hernandez made a motion to approve the minutes from the January 1999 meeting; Mr. Bettelli seconded; motion passed unanimously.

3. Recreation Department Report. Director Norma Jean Page gave an overview of the department's monthly activities per the report attached hereto and discussed upcoming activities and she answered questions of committee members.

4. Old Business. (a) Breach Inlet Boat Ramp. There was discussion to determine the future uses for the Breach Inlet boat ramp. It was agreed that over the next few weeks, we should reach a consensus as to what each committee member wants to do with the ramp.

5. New Business. (a) 1999-2000 Budget Planning. There was preliminary discussion about budget planning for the upcoming fiscal year.

There being no further business, the meeting was unanimously adjourned at 7:00 p.m.

Respectfully submitted,

Dee Taylor, Chairman

ISLE OF PALMS
RECREATION DEPARTMENT

MONTHLY REPORT
JANUARY
1999

STAFF: D. J. BARNHILL
RICH RACHEL
KEVIN SCHWERIN
ROBERT WALTZ
NORMA JEAN PAGE

ISLE OF PALMS

RECREATION DEPARTMENT

ACTIVITIES	DAYS OFFERED	TIME
Island Pre-School I (ages 3 - 4) Robin Lee, Instructor	**Monday, Wednesdays & Fridays**	**9:00 - 12:00 noon**
Island Pre-School II (ages 3 - 4) Robin Lee, Instructor	**Tuesday & Thursdays**	**9:00 - 12:00 noon**
Island Tiny Tots (ages 2 - 3) Michelle Page, Instructor	**Tuesday & Thursdays**	**9:30 - 12:00 noon**
Tae Kwon Do (ages 6 - 11)	**Saturdays**	**9:00 - 12:00noon**
Tae Kwon Do (12 & older)	**Wednesdays**	**7:30 - until**
Tae Kwon Do (12 & older) Dr. John Emmel, Instructor	**Saturdays**	**10:00 - until**
Gymnastics (ages 3 - 5) Tricia Tapio, Instructor	**Fridays**	**3:30 - 4:15 pm.**
Gymnastics (ages 6 - 11) Tricia Tapio, Instructor	**Fridays**	**4:15 - 5:15 pm**
Yoga Elizabeth Hanke, Instructor	**Wednesdays**	**1:00 - 2:30 pm.**
Tai Chi Elizabeth Hanke, Instructor	**Wednesdays**	**9:00 - 10:00 am.**
Kindermusik (ages 18 months-3 1/2yrs) Monica Zazworsky, Instructor	**Thursdays**	**4:15 - 4:45 pm.**
Kindermusick (3 1/2 yrs - 5 yrs.)	**Thursdays**	**3:00 - 3:45 pm.**
Co-Rec Volleyball 11 teams- schedule attached	**Thursdays & Sundays**	
YOGA (Parent/Child)	**TBA**	

24 - 28th Avenue P.O. Drawer 508 • Isle of Palms • South Carolina • 29451 • (843) 886-8294 • Fax: (843) 886-9857

YOUTH BASKETBALL:

5 & 6 Year olds (co-ed) - 5 teams with 10 players.	**Tuesdays**	**5:15 & 6:00 pm.**
7 & 8 Year olds (co-ed) 7 teams with 9 or 10 players	**Wed. & Thurs.**	**5:15 &6:15 pm.**
9 & 10 Year old Boys 5 teams with 10 players	**Mondays**	**5:15, 6:15 & 7:15 pm.**
9 & 10 Year old Girls 1 team with 11 players	**Mondays @ IOP** **Tues. & Thurs. (MP)**	**5:30, 6:30 & 7:30 pm.**
11 & 12 Year old Boys 2 teams with 10 players	**Thursdays @ IOP** **Mon., Tues., & Sat. (MP)**	**5:30, 6:30 & 7:30 pm.**
11 & 12 Year old Girls 2 teams with 10 players	**Mondays @ IOP** **Wed. & Sat. (MP)**	**5:30, 6:30 & 7:30 pm.**

Schedules for all basketball games are attached including team and coaches names.

BASKETBALL TOURNAMENT - We hope to host a tournament the first week-end in March for one of the abovementioned age groups. Last year we hosted the 11 & 12 year old boys tournament. Kevin Schwerin, Recreation Supervisor will be attending a meeting within the next two weeks with area Athletic Supervisors to organize this years tournaments.

BASEBALL & SOFTBALL - Registration began January 25 and will end on February 13. Our Baseball program offers teams from ages 5 - 14 years.
Coaches meetings and drafts will be held the first week of March. Team photos will be taken April 21.

IOP MIDDLE SCHOOL DARE DANCE - FRIDAY, JANUARY 8, 1999
589 middle school students attended this dance. We had very few problems and the police and fire department helped out tremendously with supervising and assisting with traffic.
NEXT DANCE. FRIDAY, FEBRUARY 5, 1999

KEENAGERS - Our Seniors meet the First Wednesday of each month for a luncheon and guest speaker. January they were educated with a video and photos explaining the sea turtles and the importance of "lights out" for them to lay their eggs.
The Third Wednesday of each month a field trip is scheduled. January the Keenagers traveled to the Tea Plantation and learned the history of tea in the U.S. and particularly South Carolina.

BLUES FESTIVAL - Recreation Staff is working closely with Leola Hanbury to insure the success of this years Blues Festival to be held at the Recreation Center, Saturday, February 6 from 5:00 - 8:00 pm.

UPCOMING EVENTS:

Easter Egg Hunt - Saturday, April 3 at 10:00 am.

Community Yard Sale - Saturday, May 15.

MEETINGS ATTENDED:

January 5	**Seniors Games/Jones Center**
January 7	**Rap Branch/SCRPA**
January 11	**Recreation Committee**
January 12	**Department Head Meeting**
January 13	**Sports Council**
	SCAP
January 14	**Spoleto (sandcastle building)**
	Recreation Foundation
January 18	**Recreation Committee**
January 19	**ARC Blood Drive Training**
January 20	**Sports Council (Greater Charleston Metro Chamber of Commerce)**
January 26	**Recreation Foundation**
January 27	**Department Heads (Evaluation Training)**
January 28	**Area Recreation Directors / Aiken (tour facilities)**

March 1999

Isle of Palms Recreation Dept.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1 9:00am Island Preschool 6:00pm T-Ball Coach's Mtg	**2** 9:00am Island Preschool 9:30am Tiny Tots 6:00pm Machine Pitch Coach's Mtg 6:15pm Machine Pitch Draft	**3** 9:00am Island Preschool 12:00pm Keenagers Lunch 6:00pm Minor League Coach's Mtg 6:15pm Minor League Draft	**4** 9:00am Island Preschool 9:30am Tiny Tots 3:00pm Kindermusik 6:00pm Majors Coach's Mtg & Draft 6:30pm SCAP BB Tourn	**5** 9:00am Island Preschool 3:30pm Gymnastics 7:00pm IOP Dare Dance	**6** 9:30am Tae Kwon Do 1:00pm SCAP Subdistrict BB Tourn.
7 1:00pm Volleyball Games	**8** 9:00am Island Preschool 4:30pm BB/SB practice	**9** 9:00am Island Preschool 9:30am Tiny Tots 4:30pm BB/SB practice	**10** 9:00am Island Preschool 4:30pm BB/SB practice 6:00pm Adult SB Capt Mtg	**11** 9:00am Island Preschool 9:30am Tiny Tots 3:00pm Kindermusik 4:30pm BB/SB practice 7:00pm Volleyball games	**12** 9:00am Island Preschool 3:30pm Gymnastics 4:30pm BB/SB practice	**13** 9:00am BB/SB practice 9:30am Tae Kwon Do 12:30pm Open Basketball
14 1:00pm Volleyball Games 2:00pm Coed SB games	**15** 9:00am Island Preschool 4:30pm BB/SB practice 5:00pm Tai Chi 6:00pm Adult SB games 6:00pm Yoga	**16** 9:00am Island Preschool 9:30am Tiny Tots 4:30pm BB/SB practice	**17** 9:00am Island Preschool 4:30pm BB/SB practice 6:00pm Adult SB games Keenager's Trip	**18** 9:00am Island Preschool 9:30am Tiny Tots 3:00pm Kindermusik 4:30pm BB/SB practice 6:00pm 3 on 3 BB Capt Mtg	**19** 9:00am Island Preschool 3:30pm Gymnastics 4:30pm BB/SB practice 6:00pm TKD Tournament	**20** 9:00am BB/SB practice 9:00am TKD Tournament 9:00am ARC Babysitting Course
21 9:00am TKD Tournament 2:00pm Coed SB games	**22** 9:00am Island Preschool 4:30pm BB/SB practice 5:00pm Tai Chi 6:00pm Adult SB games 6:00pm Yoga	**23** 9:00am Island Preschool 9:30am Tiny Tots 4:30pm BB/SB practice 6:00pm 3 on 3 Basketball	**24** 9:00am Island Preschool 4:30pm BB/SB practice 6:00pm Adult SB games	**25** 9:00am Island Preschool 9:30am Tiny Tots 3:00pm Kindermusik 4:30pm BB/SB practice 6:00pm 3 on 3 Basketball	**26** 9:00am Island Preschool 3:30pm Gymnastics 4:30pm BB/SB practice	**27** 9:00am BB/SB practice 9:30am Tae Kwon Do 12:30pm Open Basketball
28 2:00pm Coed SB games	**29** 9:00am Island Preschool 4:30pm BB/SB practice 5:00pm Tai Chi 6:00pm Adult SB games 6:00pm Yoga	**30** 9:00am Island Preschool 9:30am Tiny Tots 4:30pm BB/SB practice 6:00pm 3 on 3 Basketball	**31** 9:00am Island Preschool 4:30pm BB/SB practice 6:00pm Adult SB games			

February

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

April

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

24 - 28th Avenue 886-8294

EXHIBIT E

PERSONNEL COMMITTEE
February 11, 1999

On February 11 at 6:25 p.m. and the Personnel Committee was scheduled to meet but Chairman Bettelli announced that the Mayor was out with pneumonia and Mr. Shaffer was not in attendance. Therefore, there would be no committee meeting. However, Pamela Robinson with DMG Maximus was present to provide some training of the new personnel evaluation forms.

Respectfully submitted,

Marty Bettelli

Marty Bettelli, Chairman

EXHIBIT F

Zoning Board of Adjustment
Minutes
February 9, 1999

I. Call to Order

Chairperson Gabbie Porter called the regular meeting of the City of Isle of Palms' Board of Adjustment to order on February 9, 1999 at 5:30PM in the conference room of the Building Department at 1301 Palm Blvd. Members present were Guy Taylor, Kathy Carroll, and Chairperson Gabbie Porter as well as the Zoning Administrator, Douglas Kerr. Russ Stemke and Charlie Yawn were absent.

II. Review of Minutes

Mr. Taylor made a motion to approve the minutes of the January 12, 1999 meeting. Ms. Carroll seconded the motion, and the vote was unanimous in favor of the motion.

III. Variances, Appeals, and Special Exceptions

Ms. Porter welcomed everybody in the audience and swore in everyone in the audience planning to give testimony. The first application on the agenda was case #99-005 requesting a special exception to allow the establishment of a home occupation at 2900 Waterway Blvd. The applicant was Mr. Marvin D. Jackson, and he proposed to establish his construction office at his house. Mr. Jackson explained that the business would only include phone, mail, and computer work, with no employees or clients coming to the house. Mr. Taylor asked Mr. Jackson if he understood the City's code, and if he felt that there would be any problem complying with its provisions. Mr. Jackson answered that he did understand the code, and he did not feel that complying would be any problem. Mr. Taylor made a motion to approve the application. Ms. Carroll seconded the motion. The vote was unanimous in favor of the motion. The application was approved.

The second application was application #99-006 requesting a special exception to allow the establishment of a home occupation at #21- 42nd Ave. The applicant was Mr. Kurtis Kendle, and he proposed to establish his construction office at his house. Mr. Kendle explained that the business would only include phone, mail, and computer work, with no employees or clients coming to the house. Mr. Don Grieg explained that he lived next door to the applicant at #23-42nd Ave., and that he felt that Mr. Kendle had already caused problems for his neighborhood. Mr. Grieg explained that Mr. Kendle has just finish the construction on his own house, and that there were many problems for the neighborhood associated with that construction. Mr. Depodesta explained that he lived at #20-42nd Ave., and that he felt that 42nd Ave. already had an increased amount of traffic, and that this business was going to contribute to that problem. Lois Scrow of #18-42nd Ave. explained that she felt that this is a business that is already disrupting the neighborhood. Ron Denton explained that he has just bought a lot on 42nd Ave., and that he had been a general contractor in the past. He explained that he felt that the nature of

the contracting business was against the intent of the City's code, and that you almost have to have people coming to the house.

Mr. Taylor explained that he felt that the Board had been given conflicting testimony from members of audience, and that he therefore did not feel comfortable taking action on the case. Mr. Taylor made a motion to defer the case for one month, and have the zoning administrator research the conflicting testimony. Ms. Carroll seconded the motion. The vote was unanimous in favor of the motion, and the case was deferred one month.

Mr. Kendle explained that he would not be back before the Board, and that he would have an office in Mt. Pleasant.

IV. Adjournment

With no further business, a motion was made and seconded to adjourn. The motion was unanimously approved by voice vote. The meeting was adjourned at 6 PM.

EXHIBIT G

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION MEETING
February 10,1999

The Isle of Palms Planning Commission met at City Hall on February 10, 1999, at 5:30 PM. Members attending included Rick Linville, Bob Minick, Paul Ockerman, Emory Brown, Kevin Popson and Harold Mackey, as well as the Zoning Administrator, Douglas Kerr. Dick Glave was absent.

Mr. Minick called the meeting to order at 5:30 PM.

MINUTES OF PREVIOUS MEETING

A motion was made to approve the minutes of the January 13, 1999 meeting and seconded. The motion was unanimously approved.

NEW BUSINESS

The Chairman explained that the only item on the agenda was the approval of a dock corridor plat that had been distributed to the Planning Commission. Mr. Kerr explained that the surveyor had revised the plat since the packets had gone out to the Commission members, and he distributed a copy of the revised plat. Mr. Kerr gave a brief history of the plat, explaining that the plat is intended to subdivide the marsh adjacent to Palm Boulevard near Breach Inlet and 6th Avenue for "dock corridors". He explained that the plat had been looked at by the City's attorneys, and had been reviewed for compliance with the requirements of the zoning ordinance for the SR1 zoning district. He stated that the plat appeared to meet the City's requirements and that the proper procedures had been followed. The plat, therefore, was in front of the Planning Commission for their approval.

The surveyor, Mr. Seabrook, gave a brief explanation of what the plat would achieve for the property owner. He explained that there are seven new corridors being created by this plat, and that the corridors had been altered to meet the minimum requirements for the SR1 zoning district. He explained that Mr. Bill Jordan was also present to represent the owners of the property if the Commission had any questions.

Mr. Brown asked if parking requirements or the lack of high ground should be considered. Mr. Kerr explained that for the purposes of subdivision, the lot is only subject to the minimum size requirements of the SR1 zoning district. Mr. Ockerman asked why the plat was before the Commission if all of the requirements have been met. Mr. Kerr explained that the Planning Commission's approval is required before a plat can be recorded, even if the plat meets all of the requirements of the City's code.

The Planning Commission asked Mr. Jordan about the Beach Company's intent for these lots. Mr. Jordan explained that the Beach Company was trying to get these lots off of their books. And that they intend to sell the corridors to the owner across the street, but

that they may go to other owners. He explained that in the past this procedure was accomplished by deed only, but that the RMC office had changed their policy to require all deeds subdividing property to be accompanied by an approved plat. So, therefore, these plats have not been submitted to the Planning Commission in the past.

Mr. Gear asked why this would not be in front of City Council for a public hearing. Mr. Kerr explained that the Planning Commission, not City Council, approves plats. Mr. Gear stated that he felt that the Planning Commission should table the plat until they receive legal counsel on how to proceed. Mr. Brown made a motion to deny the plat. Mr. Ockerman seconded the motion. The motion failed two votes to four, with Mr. Brown and Mr. Ockerman voting for the motion.

Mr. Popson made a motion to approve the plat, and Mr. Linville seconded the motion. The motion passed four votes to two, with Mr. Brown and Mr. Ockerman voting against the motion.

There being no further business the meeting was adjourned.

Respectfully Submitted,
Dick Glave, Chairman

EXHIBIT H

ORDINANCE 1999-2

AN ORDINANCE AMENDING TITLE 9 (OFFENSES), CHAPTER 4 (OFFENSES INVOLVING PUBLIC MORALS) OF THE CODE OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA BY ADDING SECTION 9-4-7 TO PROHIBIT GAMING VESSELS AND OTHER RELATING GAMBLING ACTIVITIES.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1.That Title 9, Chapter 4, is hereby amended to add the following new section 9-4-7.

"Sec. 9-4-7 Gambling devices on vessels prohibited; maintaining a gaming vessel within corporate limits prohibited.

(a) Definitions

1. The term "gambling device" means-

(A) any so-called "slot machine" or any other machine or mechanical device an essential part of which is a drum or reel with insignia thereon, and (A) which when operated may deliver, as the result of the application of an element of chance, any money or property, or (B) by the operation of which a person may become entitled to receive, as the result of the application of an element of chance, any money or property; or

(B) any other machine or mechanical device (including, but not limited to, roulette wheels and similar devices) designed and manufactured primarily for use in connection with gambling, and

(1) which when operated may deliver, as the result of the application of an element of chance, any money or property, or

(2) by the operation of which a person may become entitled to receive, as the result of the application of an element of chance, any money or property; or

(C) any subassembly or essential part intended to be used in connection with any such machine or mechanical device, but which is not attached to any such machine or mechanical device as a constituent part.

2. The terms "day cruise" and/or "cruise to nowhere" mean- a voyage or segment of a voyage, respectively.

(A) That begins and ends within waters of the municipal boundaries of The City of Isle of Palms or begins in The City of Isle of Palms and ends in another destination within the State of South Carolina, or begins in another destination within in the State of South Carolina and ends within the waters of the municipal boundaries of the City of Isle of Palms, and

(B) during which the vessel does not make an intervening stop, and

(C) during which the passengers are entitled to operate gambling devices, and

(D) that does not provide overnight accommodations for their cruise passengers and that is not primarily engaged in carrying passengers between ports in the U.S. or foreign countries.

3. A "gaming vessel" is one:

(A) That provides gambling devices; and

(B) That does not provide overnight accommodations for its passengers; and

(C) That is not primarily engaged in carrying passengers between ports in the U.S. or foreign countries.

b. Prohibition

It shall be unlawful to manufacture, recondition, repair, sell, transport, possess, or use any gambling device on a vessel within the waters of the municipal boundaries of The City of Isle of Palms operated for the purpose of conducting a day cruise or to open, keep, maintain, dock, moor, anchor or operate any gaming vessel within the corporate limits of the city, or suffer any gaming vessel to operate from any marina, terminal or maritime facility within the corporate limits of the city for the purpose of embarking or disembarking persons whose intent is to utilize gambling devises.

c. Penalties

a. Violations of this section is a misdemeanor punishable pursuant to Section 1-3-66 of this Code."

SECTION 2. By enacting this ordinance, The City of Isle of Palms exercises its authority delegated to it pursuant to the South Carolina Code Annotated 1976 §5-7-30 (the Home Rule Act) and its authority to legislate to preserve the health, safety, welfare and comfort of its citizens. Further, by enacting this ordinance, the City intends to be excluded from of the provisions of 15 U.S.C. §1175(b)(1)(A) (the Johnson Act).

SECTION 3. That should any part of this Ordinance be held invalid by a court of competent

jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 5. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS SOUTH CAROLINA ON THE ___ DAY OF _____, 1999.

_____
Carmen R. Bunch, Mayor

(Seal)

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 1/23/99
Public Hearing: _____
Second Reading: _____
Ratification: _____

EXHIBIT I

First Reading Draft
February 23, 1999

ORDINANCE 1999-3

AN ORDINANCE AUTHORIZING THE LEASING OF LAND AND BUILDINGS AT THE ISLE OF PALMS MARINA.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. Findings.

A) That the City of Isle of Palms recently purchased the property now known as the Isle of Palms Marina, located on 41st avenue in the City.

B) That a substantial portion of the marina revenues consists of the leasing of land and buildings to various tenants.

C) That South Carolina Code Section 5-7-260 requires that the City adopt an ordinance to authorize the leasing of any lands owned by the City.

SECTION 2. That the City lease such land and buildings at the Marina as the City deems advisable, pursuant to such leases and upon such terms as the City may negotiate.

SECTION 3. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 5. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS SOUTH CAROLINA ON THE ____ DAY OF _____, 1999.

First Reading Draft
February 23, 1999

_____
Carmen R. Bunch, Mayor

(Seal)

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 2/23/99
Public Hearing: _____
Second Reading: _____
Ratification: _____

EXHIBIT J

First Reading Draft
February 23, 1999

ORDINANCE 1999-4

AN ORDINANCE AMENDING SECTIONS 6-2-3 and 6-2-4 OF THE CITY OF ISLE OF PALMS REGARDING THE KEEPING OR MAINTAINING OF HORSES, OTHER FARM ANIMALS AND WILD ANIMALS WITHIN THE CITY LIMITS

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL DULY ASSEMBLED:

SECTION 1. That Section 6-2-3 is hereby amended to read as follows:

"Sec. 6-2-3 Horses

(a) It is be unlawful to house, stable, board, corral, keep or maintain any horse, pony mule, donkey or other similar animal within the city limits except as provided in subsection (b) below.

(b) Upon application to and prior approval by the City's Police Chief, an owner may show, exhibit, or provide rides on for entertainment, a horse, pony, mule, donkey or other similar animal at such locations and for such duration as the City's Police Chief, in his discretion, deems reasonable under the circumstances then and there prevailing provided, however that no such animal shall be kept, stabled, sheltered or corralled overnight within the city limits nor shall any person ride or cause to be ridden any such animal on the streets of the city or on the beaches. While in the city limits with the appropriate permit from the City's Police Chief, all such animals shall be maintained by their keeper in a clean and sanitary condition so that the animals do not give offense to other persons in the vicinity, constitute a risk to public health or constitute a public nuisance."

SECTION 2. That Section 6-2-4 is hereby amended as follows:

"Sec. 6-2-4 Keeping of certain animals prohibited

It is unlawful for any person to keep within the city limits any wild animal or any horse, mule cow, swine, goat, sheep or other farm animals except as provided in Sec. 6-2-3(b) above."

SECTION 3. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 5. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE _____ DAY OF _____, 1999.

_____
Carmen R. Bunch, Mayor

(Seal)

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 2/23/99
Second Reading: _____
Ratification: _____

3/3/99

ISLE OF PALMS CITY COUNCIL
March 3, 1999

A special meeting and work session of the Isle of Palms City Council was held on March 3, 1999, at 6:00 p.m., in City Hall. Present were Mayor Bunch, Councilmembers Bettelli, Gear, Hernandez, Miller, Shaffer, Sottile, and Taylor, City Administrator Williams, City Clerk Mauldin, and City Attorney Sottile. Councilmember Abele was out of town due to a death in the family. Mayor Bunch called the meeting to order at 6:00 p.m.

1. Second Reading and Ratification - Ordinance 1999-3. An Ordinance Authorizing the Leasing of Land and Buildings at the Isle of Palms Marina. (Exhibit A)

Administrator Williams read the ordinance in full. Councilmember Taylor made a motion to approve second reading and ratify Ordinance 1999-3; Councilmember Shaffer seconded. Upon discussion by Mayor Bunch, Councilmember Taylor amended the motion to insert the date of closing, January 29, 1999, in paragraph A; Councilmember Shaffer seconded; amendment passed unanimously; main motion passed unanimously.

2. Second Reading and Ratification - Ordinance 1999-4. An Ordinance Amending Sections 6-2-3 and 6-2-4 of the City of Isle of Palms Regarding the keeping or Maintaining of Horses, Other Farm Animals and Wild Animals Within the City Limits. (Exhibit B)

Administrator Williams read the ordinance in full. Councilmember Taylor made a motion to approve second reading and ratify Ordinance 1999-4; Councilmember Miller seconded; motion passed unanimously.

3. Old Business Councilmember Taylor made a motion to suspend the rules and defer item 3.A. until the end of the meeting; Councilmember Bettelli seconded; motion passed unanimously.

B. Approval of Parking Lot Contract. Administrator Williams reported on the three bids received for summer operation of our parking lots. He recommended that the City lease the lots to P.J.L., Inc., (Rick Linville) as the money is clearly superior. He did state that the other two bidders objected because they felt they were not competing against another parking services company; however, Mr. Williams felt he would do as good a job as the City could.

Councilmember Shaffer made a motion to approve the bid of P.J.L., Inc., to lease the two municipal parking lots for the 1999 beach season; Councilmember Miller seconded; motion passed unanimously.

C. Approval of Beach Maintenance Services Contract. Administrator Williams reported on his further discussion with Fennell Container Company on ways to reduce their bid for this project, which they did for a savings of approximately $7,000. The question remains if

the level of services at the reduced scope still meet the City's needs. Mr. Williams recommended that we start April 1st at the reduced level of services, and increase it to the full amount and higher level of service if necessary. Councilmember Bettelli made that in the form of a motion; Councilmember Taylor seconded; after discussion, motion passed unanimously.

4. Miscellaneous. Councilmember Hernandez reported that OCRM will be holding a public hearing on Thursday at 6:00 p.m. concerning the revision of some beach control lines. In particular, on the island, the area between 57th Avenue and Beachwood East, the line will move landward 100-150 feet; and the area around Summer House will move landward approximately 100 feet.

5. Executive Session. Councilmember Shaffer made a motion to go into Executive Session to discuss contractual matters related to the leasing of the restaurant and the Isle of Palms Marina; Councilmember Miller seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Bunch stated that no action was taken; advice was received from the City Attorney and City Administrator.

Approval of Restaurant Lease. Councilmember Taylor made a motion that the City of Isle of Palms enter into a lease agreement with Bay Cafe, L.L.C., of Delaware, subject to the verification/research done by the City Administrator concerning Dunn & Bradstreet reports on not only the corporation, but the principals involved; Councilmember Miller seconded; motion passed unanimously.

6. Work Session on Proposed Zoning Ordinance. Councilmember Taylor made a motion to go into Executive Session to discuss the City's zoning code; Councilmember Miller seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Bunch stated that the proposed zoning code was discussed and no action was taken.

Councilmember Sottile made a motion that City Council hold a public hearing on the proposed zoning code on March 23, 1999, at 6:00 p.m. in Council Chambers; Councilmember Bettelli seconded; motion passed unanimously.

There being no further business to come before the Council, the meeting was unanimously adjourned at 8:33 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk
To be approved on March 23, 1999.

EXHIBIT A

ORDINANCE 1999-3

AN ORDINANCE AUTHORIZING THE LEASING OF LAND AND BUILDINGS AT THE ISLE OF PALMS MARINA.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. Findings.

A) That the City of Isle of Palms ~~recently~~ on Jan 29, 1999 purchased the property now known as the Isle of Palms Marina, located on 41st avenue in the City.

B) That a substantial portion of the marina revenues consists of the leasing of land and buildings to various tenants.

C) That South Carolina Code Section 5-7-260 requires that the City adopt an ordinance to authorize the leasing of any lands owned by the City.

SECTION 2. That the City lease such land and buildings at the Marina as the City deems advisable, pursuant to such leases and upon such terms as the City may negotiate.

SECTION 3. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 5. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS SOUTH CAROLINA ON THE 3rd DAY OF March, 1999.

_____

Carmen R. Bunch, Mayor

(Seal)

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 2/23/99
Second Reading: 3/3/99
Ratification: 3/3/99

EXHIBIT B

ORDINANCE 1999-4

AN ORDINANCE AMENDING SECTIONS 6-2-3 and 6-2-4 OF THE CITY OF ISLE OF PALMS REGARDING THE KEEPING OR MAINTAINING OF HORSES, OTHER FARM ANIMALS AND WILD ANIMALS WITHIN THE CITY LIMITS

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL DULY ASSEMBLED:

SECTION 1. That Section 6-2-3 is hereby amended to read as follows:

"Sec. 6-2-3 Horses

(a) It is unlawful to house, stable, board, corral, keep or maintain any horse, pony, mule, donkey or other similar animal within the city limits except as provided in subsection (b) below.

(b) Upon application to and prior approval by the City's Police Chief, an owner may show, exhibit, or provide rides on for entertainment, a horse, pony, mule, donkey or other similar animal at such locations and for such duration as the City's Police Chief, in his discretion, deems reasonable under the circumstances then and there prevailing provided, however that no such animal shall be kept, stabled, sheltered or corralled overnight within the city limits nor shall any person ride or cause to be ridden any such animal on the streets of the city or on the beaches. While in the city limits with the appropriate permit from the City's Police Chief, all such animals shall be maintained by their keeper in a clean and sanitary condition so that the animals do not give offense to other persons in the vicinity, constitute a risk to public health or constitute a public nuisance."

SECTION 2. That Section 6-2-4 is hereby amended as follows:

"Sec. 6-2-4 Keeping of certain animals prohibited

It is unlawful for any person to keep within the city limits any wild animal or any horse, mule cow, swine, goat, sheep or other farm animals except as provided in Sec. 6-2-3(b) above."

SECTION 3. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 5. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE 3rd DAY OF March, 1999.

_____
Carmen R. Bunch, Mayor

(Seal)

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 2/23/99
Second Reading: 3/3/99
Ratification: 3/3/99

EXHIBIT C

FENNELL CONTAINER CO., INC.
TOTAL WASTE MANAGEMENT SERVICES
P.O. Box 62679
North Charleston, S.C. 29419-2679
(803) 552-4751 - Fax (803) 760-0448

February 19, 1999

To: Mark M. Williams, City Administrator, City of Isle of Palms
Isle of Palms, S. C.

From: J. Lewis Lee, Sales & Marketing
Fennell Container Co., Inc.

This memo will offer revised pricing for the Beach Maintenance Services; Project #1. Please consider the following;

April 15-April 30-Service the commercial area 3 times/week, North & South 1 time/week-$10,453.00/month.

May 1-May 31-Service the commercial area 4 times/week, North & South 2 times/week-$11,752.00/month.

June 1-August 31-Service the commercial area 5 times/week, North & South 3 times/week-$13,484.00/month.

September 1- Sept. 30-Same service as May-$11,752.00/month.

Total dollar savings over the six month project will be $6,495.00. Thank you for your consideration on this matter.

J. Lewis Lee

3/16/99

ISLE OF PALMS CITY COUNCIL
March 16, 1999

A special meeting and work session of the Isle of Palms City Council was held on March 16, 1999, at 5:30 p.m., in City Hall. Present were Mayor Bunch, Councilmembers Abele, Bettelli, Gear, Miller, Shaffer, Sottile, and Taylor, City Administrator Williams, City Clerk Mauldin, and City Attorney Sottile. Councilmember Hernandez was out of town. Mayor Bunch called the meeting to order at 5:30 p.m.

1. First Reading - Ordinance 1999-5 - An Ordinance Authorizing the Leasing of the City's Two Municipal Parking Lots. (Exhibit A)

3/16/99

Councilmember Abele made a motion to approve first reading of Ordinance 1999-5; Councilmember Bettelli seconded; motion passed unanimously.

2. First Reading - Ordinance 1999-7 - An Ordinance Adopting A land Development Regulation Ordinance for the City of Isle of Palms, S.C., Pursuant to the State of South Carolina Local Government Comprehensive Planning Enabling Act of 1994. (Exhibit B)

Councilmember Abele made a motion to approve first reading of Ordinance 1999-7; Councilmember Bettelli seconded; motion passed unanimously.

3. First Reading - Ordinance 1999-8 - An Ordinance Amending Title 1, Chapter 9, Article A, Planning and Zoning Commission, Pursuant to the State of South Carolina Local Government Comprehensive Planning Enabling Act of 1994 (S.C. Code Section 6-29-530, et seq.) (Exhibit C)

Councilmember Abele made a motion to approve first reading of Ordinance 1999-8; Councilmember Taylor seconded; motion passed unanimously.

4. First Reading - Ordinance 1999-9 - An Ordinance Amending Title 1, Chapter 9, Article B, Board of Adjustment, Pursuant to the State of South Carolina Local Government Comprehensive Planning Enabling Act of 1994 (S.C. Code Section 6-29-530, et seq.) (Exhibit D)

Councilmember Abele made a motion to approve first reading of Ordinance 1999-9; Councilmember Miller seconded; motion passed unanimously.

5. Executive Session. Councilmember Bettelli made a motion to go into Executive Session to discuss contractual matters related to the leasing of the restaurant and the Isle of Palms Marina; Councilmember Shaffer seconded; motion passed unanimously.

There being no further business to come before the Council, the meeting was unanimously adjourned at 6:50 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk
To be approved on March 23, 1999.

EXHIBIT A

ORDINANCE 1999-5

AN ORDINANCE AUTHORIZING THE LEASING OF THE CITY'S TWO MUNICIPAL PARKING LOTS.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1: That the City lease its two municipal parking lots, pursuant to such leases and upon such terms as the City may deem advisable.

SECTION 2: That the sole purpose and use to be allowed pursuant to any such lease shall be for the operation of daily public beach-access parking lots.

SECTION 3: That the lessee and all terms and conditions of the said lease shall be as set forth in a written lease agreement to be approved by City Council.

SECTION 4. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 5. That all Ordinances or parts of Ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 6. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ____ DAY OF _____, 1999.

_____
Carmen R. Bunch, Mayor
(Seal)

Attest:

_____
City Clerk

First Reading: _____
Public Hearing: _____
Second Reading: _____
Ratification: _____

EXHIBIT B

ORDINANCE 1999-7

AN ORDINANCE ADOPTING A LAND DEVELOPMENT REGULATION ORDINANCE FOR THE CITY OF ISLE OF PALMS, S.C. PURSUANT TO THE STATE OF SOUTH CAROLINA LOCAL GOVERNMENT COMPREHENSIVE PLANNING ENABLING ACT OF 1994.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. Findings.

It is hereby found and declared by the City Council of the City of Isle of Palms ("the Council"), the governing body of the City of Isle of Palms (the "City") as follows:

1. The State of South Carolina Local Government Comprehensive Planning Enabling Act of 1994 (S.C. code section 6-29-530, et. seq.) requires the development and adoption of a local Comprehensive Plan and allows the adoption of land development regulations to help implement the Plan.

2. The City's Planning Commission recommended to City Council the adoption of such a plan, said plan being entitled "A Comprehensive Plan for Isle of Palms, South Carolina Prepared by the Isle of Palms Planning Commission, dated March 11, 1998" ("the Plan").

3. On July 28, 1998, Council duly adopted the Plan.

4. Council has given reasonable consideration of the purposes set forth in S.C. Code Section 6-29-1120 in connection with the adoption of a new land development regulation ordinance in furtherance of the Plan.

SECTION 2. Adoption of New Land Development Regulation Ordinance.

Pursuant to Section 6-29-1110, et. seq., South Carolina Code of Laws (1976), as amended, Council hereby adopts the attached Title 5, Chapter 5, Land Development Regulation Ordinance, in its entirety.

SECTION 3. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

SECTION 4. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA ON THE _____ DAY OF _____, 1999.

_____
Carmen R. Bunch, Mayor

(Seal)

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: _____
Public Hearing: _____
Second Reading: _____
Ratification: _____

EXHIBIT C

ORDINANCE 1999-8

AN ORDINANCE AMENDING TITLE 1, CHAPTER 9, ARTICLE A, PLANNING AND ZONING COMMISSION, PURSUANT TO THE STATE OF SOUTH CAROLINA LOCAL GOVERNMENT COMPREHENSIVE PLANNING ENABLING ACT OF 1994 (S.C. CODE SECTION 6-29-530 ET. SEQ.)

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Title 1, Chapter 9, is hereby amended to read as follows:

"ARTICLE A

Planning Commission

Sec. 1-9-1 Creation.

There is hereby created a commission to be known as the City of Isle of Palms Planning Commission (hereinafter referred to as the "commission").

Sec. 1-9-2 Composition and appointment.

The commission shall be composed of seven (7) qualified electors of the city who shall be appointed by a majority of council. All members of the commission shall serve without compensation. No member may hold an elected public office in the City.

Sec. 1-9-3 Terms of office.

The terms of office for members of the commission shall be staggered. The terms of four (4) members shall expire on December 31 of each odd-numbered year. The terms of the other three members shall expire on December 31 of each even-numbered year. Any vacancy shall be filled for the unexpired term by city council. Members of the commission may be re-appointed to successive terms. All terms shall be for two (2) years and until successors are appointed and qualify. The appointments for each year will be announced by the mayor at a special City Council meeting to be held on the first Tuesday of January.

Sec. 1-9-4 Removal of members.

City council may remove any member of the commission for cause.

Sec. 1-9-5 Officers, meetings and quorum.

The commission shall elect one member as chairman and one member as vice-chairman,

whose terms shall be for one calendar year. The commission shall appoint a secretary who may be an officer or an employee of the city or the commission. The commission shall meet at the call of the chairman and at such other times as the commission may determine. A majority of the members then in office shall constitute a quorum for a meeting.

Sec. 1-9-6 Procedural rules; records; purchases.

The commission shall adopt rules of procedure and shall keep a record of its resolutions, findings, and determinations, which records shall be a public record. The commission may purchase equipment and supplies and may employ or contract for such staff and such experts as it considers necessary and consistent with funds appropriated to it.

Sec. 1-9-7 Functions; powers and duties.

The commission shall have all the functions, powers and duties set forth in Section 6-29-340, Code of Laws of South Carolina (1976), as amended.

Secs. 1-9-8 through 1-9-20 reserved."

SECTION 2. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 4. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA ON THE _____ DAY OF _____, 1999.

_____

Carmen R. Bunch, Mayor

(Seal)

Attest:

_____

Janet G. Mauldin, City Clerk

First Reading: _____
Public Hearing: _____
Second Reading:_____
Ratification: _____

EXHIBIT D

ORDINANCE 1999-9

AN ORDINANCE AMENDING TITLE 1, CHAPTER 9, ARTICLE B, BOARD OF ADJUSTMENT, PURSUANT TO THE STATE OF SOUTH CAROLINA LOCAL GOVERNMENT COMPREHENSIVE PLANNING ENABLING ACT OF 1994 (S.C. CODE SECTION 6-29-530 ET. SEQ.)

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Title 1, Chapter 9, Article B, is hereby amended to read as follows:

"ARTICLE B

Board of Zoning Appeals

Sec. 1-9-21 Composition; appointment; terms of office; vacancies.

There is hereby established a Board of Zoning Appeals pursuant to Section 6-29-780, Code of Laws of South Carolina (1976), as amended, with all powers and duties set forth in S.C. Code Section 6-29-800 and Title 5, Chapter 4 of the City Code. The board shall consist of five (5) citizens of the City, each to be appointed by a majority of council. The term of office of each member shall be for three (3) years, and until a successor is appointed and qualified. Terms of members shall be staggered. All terms shall begin on January 1. The appointments for each year will be announced by the mayor at a special City Council meeting to be held on the first Tuesday of January. An appointment to fill a vacancy shall be for the unexpired portion of the term. A secretary and chairman shall be elected for a one year term at the first meeting of each year.

Sec. 1-9-22 Officers; meetings.

Meetings of the board shall be held upon the call of the chairman or at such other times as the board may determine. The zoning administrator and the secretary of the board shall attend all meetings and the secretary shall keep a record of its proceedings, showing the vote of each member upon each question, or, if absent or failing to vote, indicating such fact.

Sec. 1-9-23 Appeals from final decisions of Board.

All appeals from final decisions of the board shall be pursuant to S. C. Code Section 6-29-820, et.seq.

Secs. 1-9-24 through 1-9-30 reserved.

SECTION 2. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 4. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA ON THE _____ DAY OF _____, 1999.

_____
Carmen R. Bunch, Mayor

(Seal)

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: _____
Public Hearing: _____
Second Reading: _____
Ratification: _____

3/23/99

PUBLIC HEARING
March 23, 1999

A public hearing was held on March 23, 1999, at 6:00 p.m. for the purpose of receiving comments on the revised Isle of Palms zoning code. Present were Mayor Bunch, Council Members Abele, Gear, Miller, Shaffer, and Sottile, City Administrator Williams and City Clerk Mauldin.

Mayor Bunch called the hearing to order and introduced our Zoning Administrator Douglas Kerr who would answer questions from the audience. Mr. Kerr explained that the zoning code had been revised to comply with the newly adopted Comprehensive Plan and must be enacted by May 5, 1999, per requirements of the State of South Carolina Local Government Comprehensive Planning Enabling Act of 1994. He then answered questions from the audience and from City Councilmembers.

The public hearing was closed at 6:15 p.m.

REGULAR CITY COUNCIL MEETING
March 23, 1999

The regular meeting of the Isle of Palms City Council was held on March 23, 1999, at 7:00 p.m., in City Hall Council Chambers. Present were Mayor Bunch, Council Members Abele, Bettelli, Gear, Miller, Shaffer, and Sottile. Also present were City Administrator Williams and City Clerk Mauldin, and City Attorney Sottile. Councilmember Hernandez was out of town and Councilmember Taylor was excused due to illness in his family

A. INTRODUCTION OF MEETING

Mayor Bunch called the meeting to order and asked everyone to stand for an invocation by Councilmember Sottile followed by the pledge of allegiance. Then roll call was taken by the Clerk.

B. READING OF THE JOURNAL OF PREVIOUS MEETINGS

1. February 23, 1999 - Regular City Council Meeting
2. March 3, 1999 - Special City Council Meeting
3. March 16, 1999 - Special City Council Meeting

Councilmember Abele corrected the minutes of March 16th to show that he was present; and Councilmember Shaffer requested that the spelling of his name be corrected with two "f"s. Councilmember Abele made a motion to approve the minutes as corrected; Councilmember Sottile seconded; motion passed unanimously.

C. CITIZENS' COMMENTS - L.J. Wallace and Keith Grabowski of the American Power Boat Association spoke to Council about the upcoming Off Shore Power Boat Race to be held on August 14-15, 1999, off of Sullivan's Island and Isle of Palms. They showed a 7 minute video and explained that the staging area would be at the Charleston Harbor Hilton Hotel with only one day of actual racing.

D. REPORTS FROM STANDING COMMITTEES

1. Ways & Means - Chairman Abele reported on their meeting of March 16, 1999 (Exhibit A, with attachments).

(a) Councilmember Abele made a motion to accept Holly Reynolds design #1 as the new marina logo; Councilmember Sottile seconded; motion passed unanimously.

(b) Councilmember Abele made a motion to send letters to all island business owners about contributing to the July 4th fireworks display with appropriate public recognition; Councilmember Bettelli seconded; motion passed unanimously.

(c) Councilmember Abele made a motion to authorize Sullivan's Island to use our cost overruns in the amount of approximately $100,000 to help offset their deficit; Councilmember Miller seconded; motion passed unanimously.

(d) Councilmember Abele made a motion to approve the expenditure of approximately $9,000 for repair and upgrade of the fuel system at the marina, plus $26,000 to rehabilitate the parking lot at the marina; Councilmember Sottile seconded; motion passed unanimously.

(e) Councilmember Abele made a motion to approve the expenditure of an additional $1,500 for recycled tire mulch at Memory Park; Councilmember Bettelli seconded; motion passed unanimously.

(f) Councilmember Abele made a motion to raise the daily fee at the municipal parking lots from $4 to $5 and advise the County that we are doing so; Councilmember Sottile seconded; motion passed unanimously.

(g) Councilmember Sottile made a motion to open the municipal parking lots this weekend [March 27-28]; Councilmember Miller seconded; motion passed unanimously.

(h) City Administrator Williams discussed the revised lease for the restaurant at the marina and explained what revisions were made. After discussion, Councilmember Sottile made a motion that the lease be approved and the Mayor execute it; Councilmember Abele seconded; motion passed unanimously.

2. Public Safety - Chairman Sottile reported on their meeting of March 8, 1999 (Exhibit B) (The monthly reports from the Police and Fire Departments are attached as part of Exhibit B)

(a) Councilmember Sottile made a motion to approve the expenditure of approximately $10,000 from the Narcotics Fund for the purchase of a speed measuring trailer; Councilmember Gear seconded; motion passed unanimously.

(b) Councilmember Sottile made a motion to approve the special event permit request for a wedding reception on April 23rd at the Wild Dunes Property Owners Clubhouse; Councilmember Abele seconded; motion passed unanimously.

3. Public Works - Chairman Miller reported on their meeting of March 10, 1999, (Exhibit C, with attachments).

(a) Councilmember Miller stated that the committee has asked Administrator Williams to get specific information for various solutions to the dog waste problem on the beach and beach accesses. Councilmember Sottile expressed his hopes that the City could implement something and get it in place before the beach season started. Councilmember Miller replied that as soon as information is received, the committee will be in a position to make a recommendation to full council.

(b) In discussion of the request for "No Thoroughfare" signs at 43rd, 44th and 45th Avenues, Councilmember Sottile stated that all street signs needed to be approved through the Public Safety Committee and the Police Chief and Chairman Miller agreed.

4. Recreation - In the absence of Chairman Taylor, Councilmember Bettelli reported on their meeting of March 15, 1999 (Exhibit D, with monthly report attached).

(a) Councilmember Abele complimented the Recreation Department stating that he was very impressed with the scope of activities in the department for all ages.

(b) Councilmember Sottile stated that he has received a letter about a fund raiser hosted by the Park Foundation on April 18th to discuss plans for the new facilities. He stated that no plans have been approved by City Council and urged everyone to be careful what they say to the public. Councilmember Gear urged everyone to attend this meeting as the Foundation is trying to encourage community interest and hear what the people would like to see at the department. He further said that the letter specifically states to discuss "proposed" improvements. Mr. Kimball, Chairman of the Foundation, iterated that this is only one of many public meetings.

5. Personnel Committee - Chairman Bettelli reported on their meetings of February 22, and March 22, 1999 (Exhibit E).

(a) Employees of the Month for February 1999 were as follows:
Fire Department - Engineer Roger Eagle and Firefighter Jeff Worsham
Police Department - Janice Stewart
Public Works Department - James Worley.

(b) Safety Sweepstakes for February 1999 were as follows:
Police Department - Tim Bond
Fire Department - Rick White
Public Works Department - Joseph Washington
Combined General Government, Building Department, and
Recreation Department - Robert Waltz of the Recreation Department

E. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Zoning Board of Adjustment. See minutes of their meeting of March 9, 1999, attached as Exhibit F.

2. Planning Commission. There was no meeting in March.

F. REPORTS FROM SPECIAL OR JOINT COMMITTEES - None

1. Accommodations Tax Advisory Committee. Administrator Williams reported on their meeting of March 17, 1999 (see minutes attached as Exhibit G). Mayor Bunch recommended that the Public Restrooms be looked at for repainting and freshening up. The Public Works Committee and Administrator Williams will make some recommendations on improvements to this building.

2. Beach Advisory Committee. Administrator Williams reported on their meeting of March 17, 1999 (see minutes attached as Exhibit H). He further reported that he has sent a copy of the Beach Management Plan to OCRM asking for their review and comments in the hope of resolving the issue and adopting the plan.

3. Wastewater Advisory Committee. There was no meeting in March.

G. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

H. BILLS ALREADY IN POSSESSION OF COUNCIL

1. Second Reading and Ratification - Ordinance 1999-5 - An Ordinance Authorizing the Leasing of the City's Two Municipal Parking Lots. (Exhibit I)

Administrator Williams read the ordinance in full with one amendment requested by the City Attorney. Councilmember Shaffer made a motion to approve second reading and ratification of Ordinance 1999-5 as read; Councilmember Miller seconded; motion passed unanimously.

I. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS - None

1. First Reading - Ordinance 1999-10 - An Ordinance Amending Section 8-1-19 of the City of Isle of Palms Code of Ordinances Regarding Operation of Vehicles Upon the Beach or Beach Accesses. (Exhibit J)

Councilmember Abele made a motion to accept first reading of Ordinance 1999-10; Councilmember Bettelli seconded; motion passed unanimously.

2. Resolution - (Exhibit K) Administrator Williams read the resolution in full pertaining to property reassessment. Councilmember Abele made a motion to approve the resolution and to forward a copy to SC House Representative Ernie Passailaigue and all of our legislative delegation; Councilmember Miller seconded; motion passed unanimously.

J. MISCELLANEOUS BUSINESS

1. Mayor Bunch requested that the City honor the teenager from Hanahan (Keith Putnam) who died in a heroic effort to save the lives of people as a train approached by naming one of our scholarships named for him. After discussion, Councilmember Sottile made a motion to name one scholarship for one year after Keith Putnam; Councilmember Gear seconded; motion passed unanimously.

2. Councilmember Sottile discussed the Breach Inlet boat ramp and suggested that this issue be referred to the Public Safety Committee instead of Recreation Committee as safety issues are being discussed now. Councilmember Bettelli agreed and will speak with the Recreation Committee at their next meeting.

K. EXECUTIVE SESSION - None

There being no further business to come before Council, upon motion duly made and seconded, the meeting was unanimously adjourned at 8:20 p.m.

Respectfully submitted,

Janet G. Mauldin, City Clerk
To be approved by City Council on April 27, 1999.

March 23, 1999

VIA FAX: 886-8005

TO: Janet Mauldin, Clerk, City of Isle of Palms

FR: Dryden G. Taylor

RE: City Council Meetings, March 23, 1999

I will not be attending either of the City Council meetings this evening due to sickness in my family.

I will be asking Marty Bettelli to report the minutes of the March Recreation Committee meeting. Please confirm this request with Mr. Bettelli.

EXHIBIT A

WAYS AND MEANS COMMITTEE
March 16, 1999

The regular meeting of the Ways and Means Committee was called to order on March 16, 1999, at 7:00 p.m., in the City Hall. Committee members present were Council Members Abele, Bettelli, Bunch, Gear, Miller, Shaffer, Sottile and Taylor, City Administrator Williams, City Treasurer and City Clerk Mauldin. Committee Member Hernandez was out of town.

1. Approval of Previous Minutes. **Mayor Bunch made a motion to approve the minutes from the February 1999, meeting; Mr. Miller seconded; motion passed unanimously.**

2. Monthly Financial Report. After some opening statements by the Chairman, Mr. Williams briefed the committee on the City's financial status (copy of summary page attached). There is approximately $1,385,217 in the General Fund. The overall budget is at 75% of revenues and 66% expended. He then answered questions of council members. Chairman Abele pointed out the Administrator needed to keep a close watch on department spending as we get close to the end of the fiscal year to keep from going over budget.

3. Old Business. (A) Marina Logo. Mr. Williams reported that the only design proposals received were by Bonnie Havrda and Holly Reynolds.

Mr. Sottile made a motion to accept Holly Reynolds' design #1 as the new Marina logo; Mr. Bettelli seconded; motion passed unanimously.

(B) Fourth of July Fireworks. Chairman Abele reported that Destination Wild Dunes requested some recognition of their contribution to this year's fireworks display through our advertising.

Mr. Bettelli made a motion to give publicity to DWD and whoever else contributes to the display; Mr. Taylor seconded. Upon discussion, Mayor Bunch stated that to be fair to other businesses on the island, letters should be sent to the business owners to see if they also wanted to contribute and receive publicity to which everyone agreed. After discussion, motion passed unanimously.

(C) Public Safety Pay Issues. Chairman Abele recommended that we defer discussion of this issue to the upcoming budget cycle per agreement with the Public Safety Committee and Personnel Committee. He stated that there are other variables to be considered before looking at this issue alone and it should be done within the budget process.

Mayor Bunch so moved; Mr. Miller seconded; motion passed unanimously.

(D) Hazard Mitigation Grant. Mr. Williams reported that the audit has been completed for this project and there were no findings on our portion of the audit. However, Sullivan's Island is requested to refund $100,000. He further reported that since this was a joint project, and the City of Isle of Palms had cost overruns of over $200,000, the Governor's Office thinks we may be able to offset this $100,000 with our cost overruns at no cost to us.

Mr. Williams also stated that the City received approximately $50,000 in administrative costs for this grant; and by rights, we owe one-third to Sullivan's Island and the IOP CPW for their portion. Chairman Abele pointed out that we have already voted to pay these funds pending a clean audit. Money may now be disbursed to these entities.

Mr. Miller made a motion to allow Sullivan's Island to use our cost overruns to help offset their deficit; Mr. Bettelli seconded; motion passed unanimously.

(E) Grant for Underground Wiring at Connector. Mr. Williams reported that he received word that this grant application has been approved and the City's matching funds will be budgeted as part of the capital projects budget in the upcoming fiscal year.

In discussion of underground wiring, Mayor Bunch again spoke about the front beach area and Mr. Williams stated that SCE&G may be looking at this and he will follow up.

(F) Marina Operations. Items (1) and (2) were discussed at the council meeting prior to this meeting and further discussion will be deferred.

(3) Rehabilitation of Parking Lot at Marina. Mr. Williams reported that Charleston County has inspected the area and has given a cost estimate of $26,000 to make the necessary repairs and it will probably take until May to get it done.

(4) Fuel System Upgrades. Cable Reels at Fuel Dock. Mr. Williams reported that the hose reels at the dock are rusting and falling apart; plus they are electric and do not automatically retract and the one that does gives the user an electric shock. Cost of stainless steel replacements is approximately $8,100. In addition, the hose lines from the bulkhead at the marina to the fuel dock need a second jacket which will cost approximately $900.

Mr. Sottile made a motion to approve the expenditures in items (3) and (4) above; Mayor Bunch seconded; after discussion, motion passed unanimously.

4. New Business. (A) Coastal Retreat Center. Mayor Bunch referred to a letter from the Coastal Retreat Center showing over $14,000 in costs of repair and rehabilitation work. She stated that since this is the place the City has used as an emergency operations center (after Hurricane Hugo) the City should contribute a pro rata share of these expenses and she recommended we contribute $4,000. Mr. Williams pointed out that the building no longer has

Hurricane Hugo) the City should contribute a pro rata share of these expenses and she recommended we contribute $4,000. Mr. Williams pointed out that the building no longer has emergency power and there would be no use for the City without that emergency power; the City's plan now is to use the County Annex building across the Connector and then return to one of our buildings.

Mayor Bunch made a motion to give them $4,000; Mr. Gear seconded. Upon further discussion, Mr. Williams stated that they were compensated with FEMA money in the amount of some $27,000. Chairman Abele was concerned about giving money to a religious organization and the precedent it would set with other non-profit entities; and he stated that there are other City-owned sites with generators, such as at the marina as well as City Hall. Mr. Williams suggested that if we had to use the center again, we will pay them rent monthly. **After discussion, motion was defeated 1-7.**

(B) 1999-2000 Budget Schedule. Chairman Abele discussed a tentative schedule of approving capital items in March; the operating budget draft will come out in April; work session at the May Ways & Means meeting; first reading of the ordinance in May and hold the public hearing and ratify in June. He will prepare a written schedule and pass it out.

5. Miscellaneous. (A) Mr. Gear stated that he has not had much success in finding anyone to spearhead a large event for the marina opening. Therefore, **Mr. Gear made a motion to hold a smaller grand opening ceremony of the marina; Mr. Bettelli seconded; motion passed unanimously.**

(B) Mr. Williams reported that Memory Park is approximately 90% completed and there are asking for $1,500 over budget for recycled mulch which will last for years. **Mayor Bunch made a motion to approve this expenditure; Mr. Miller seconded; motion passed unanimously.**

(C) **Mayor Bunch made a motion to raise the front beach parking lot fee from $4 to $5 per day; Mr. Sottile seconded; after discussion, motion passed unanimously**. Mayor Bunch will advise the County as they may want to raise their fee in the County Park also.

(D) Mayor Bunch recommended that the Public Works Committee inspect the public restrooms for sprucing up and develop a project list to present to Council.

(E) Mr. Williams passed out a draft letter to SCDOT (copy attached) confirming that the Isle of Palms agrees with OCRM's interpretation that DOT will not allow parking along Palm Boulevard in association with dock corridors. **Mayor Bunch made a motion to refer this to Public Works Committee; Mr. Taylor seconded. Mr. Gear amended the motion that the letter be sent immediately; Mr. Bettelli seconded. After discussion, amendment passed unanimously. Main motion with amendment passed 6-1.**

(F) Mayor Bunch again expressed concern about the safety of the Breach Inlet boat ramp and recommended closing it to the public. Mr. Taylor stated that this had been discussed at the Recreation Committee and it was the consensus that we should wait and see what SCDOT does in that area with construction of the new bridge before making any decisions.

There being no further business to come before the committee, the meeting was unanimously adjourned at 8:05 p.m.

Respectfully submitted,

Bob Abele, Chairman

Wel ie

City of Isle of Palms
Financial Statement Summary
February 28, 1999

	REVENUES				EXPENDITURES			
	Actual	Budgeted	Difference	% of Budget	Actual	Budgeted	Difference	% of Budget
General Fund	$ 2,884,084	$ 3,649,047	$ (764,963)	79%	$ 2,430,137	$ 3,572,150	$(1,142,013)	68%
Capital Projects Fund	19,670	174,200	(154,530)	11%	55,663	174,200	(118,537)	32%
Accommodation Fee Fund	286,431	458,500	(172,069)	62%	14,809	90,413	(75,604)	16%
Volunteer Fire 1% Fund	40,366	40,350	16	100%	25,694	40,350	(14,656)	64%
Accommodation Tax Fund	358,846	558,100	(199,254)	64%	345,765	558,100	(212,335)	62%
Federal Narcotics Fund	45,038	2,500	42,538	1802%	107,796	103,850	3,946	104%
Marina Fund	16,218	-	16,218	-	18,427	-	18,427	-
All Other Funds	6,232	1,350	4,882	462%	3,237	13,475	(10,238)	24%
Total All Funds	$ 3,656,884	$ 4,884,047	$(1,227,163)	75%	$ 3,001,528	$ 4,552,538	$(1,551,010)	66%

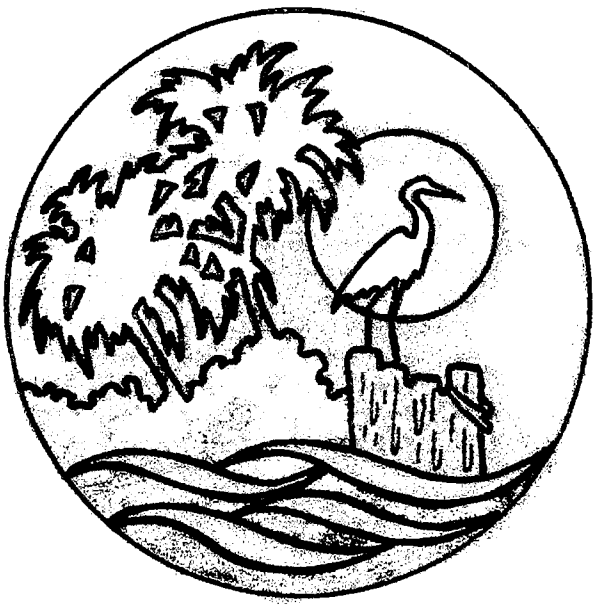
General Fund YTD Expenditures

8 Month Target = 67%

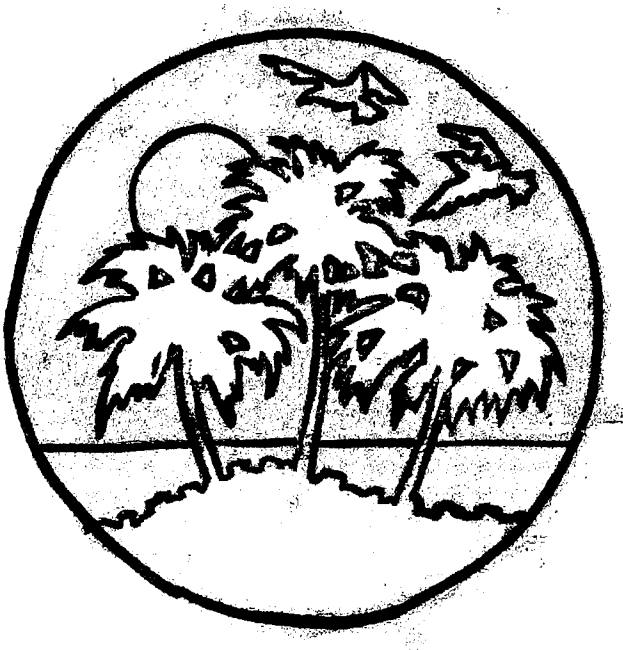
	Actual	Budget	% of Budget
Mayor and Council	21,763	23,090	94%
General Government	443,892	409,177	108%
Police	624,287	1,072,364	58%
Fire	546,517	828,424	66%
Public Works	404,054	557,028	73%
Building & Licensing	110,992	187,337	59%
Recreation	211,344	361,201	59%
Judicial	63,662	116,979	54%
Parking Lot & Meters	3,625	16,550	22%
Total General Fund	2,430,137	3,572,150	68%

General Fund Cash at 3/11/99

February Balances:	
Carolina First Bank	752,992
SC Local Gov't Investment Pool	860,013
March Activity to Date:	
Cash Received	63,037
Payroll	(89,063)
Accounts Payable	(201,762)
Approximate Gen Fund Cash at 3/11/99	1,385,217

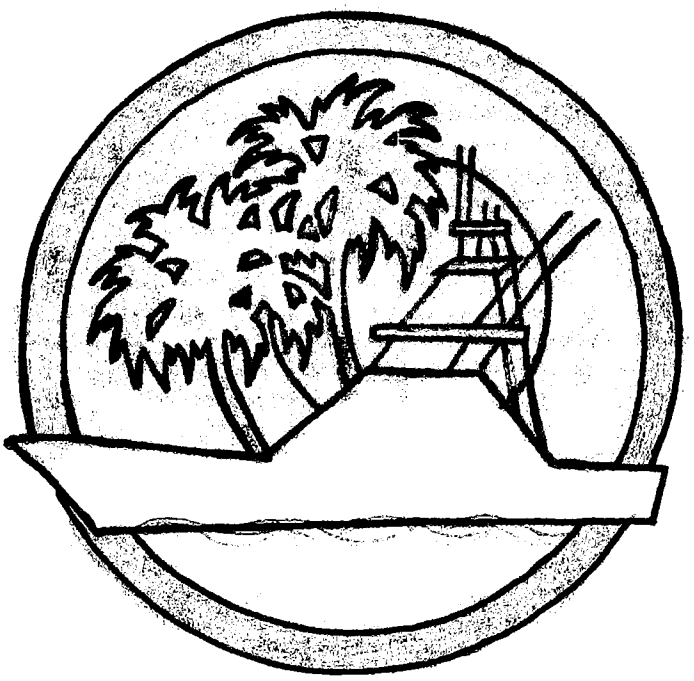


#1

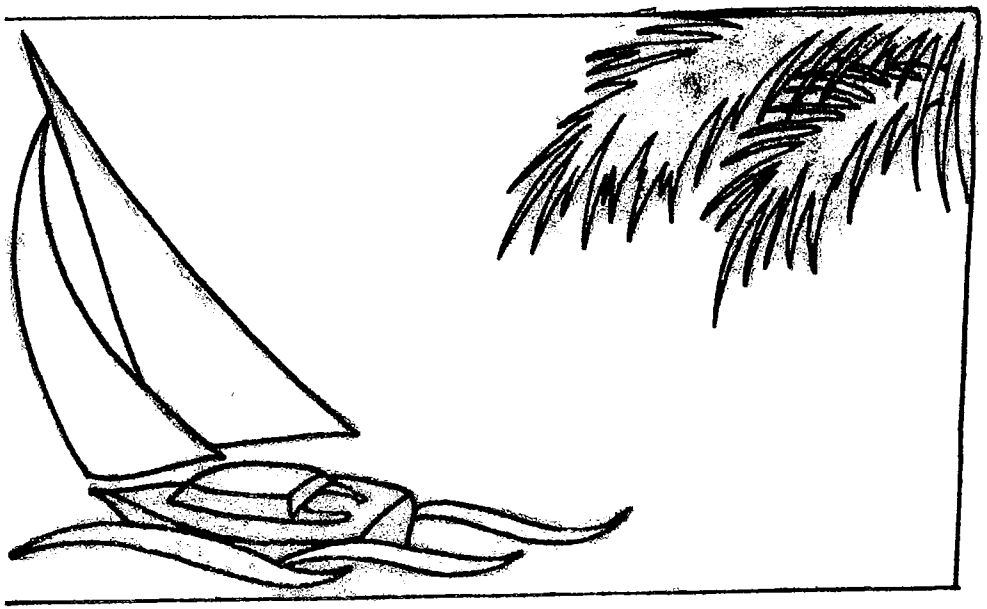


#2

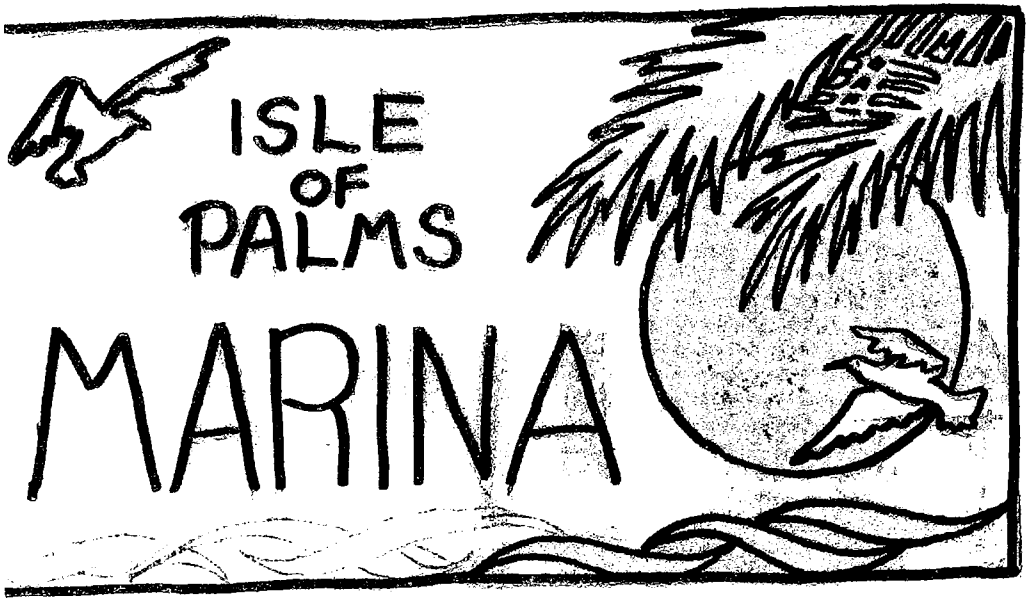
#3



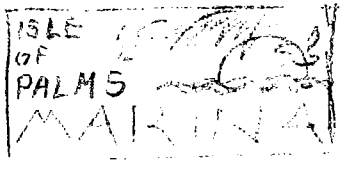
#4



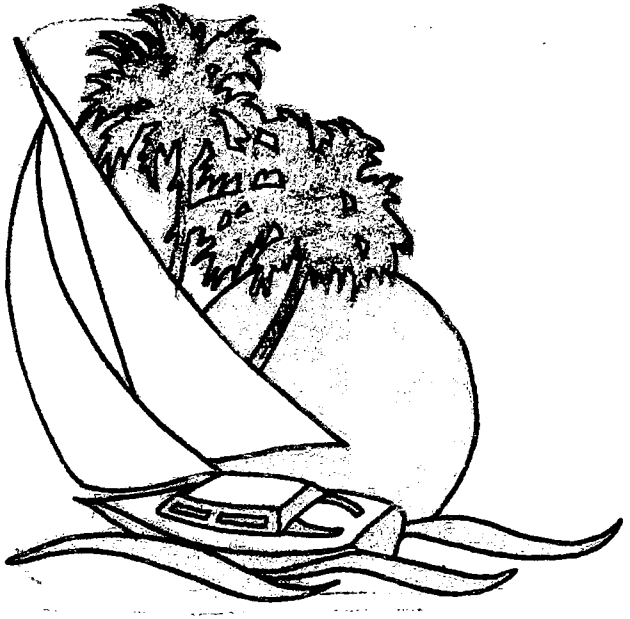
#5



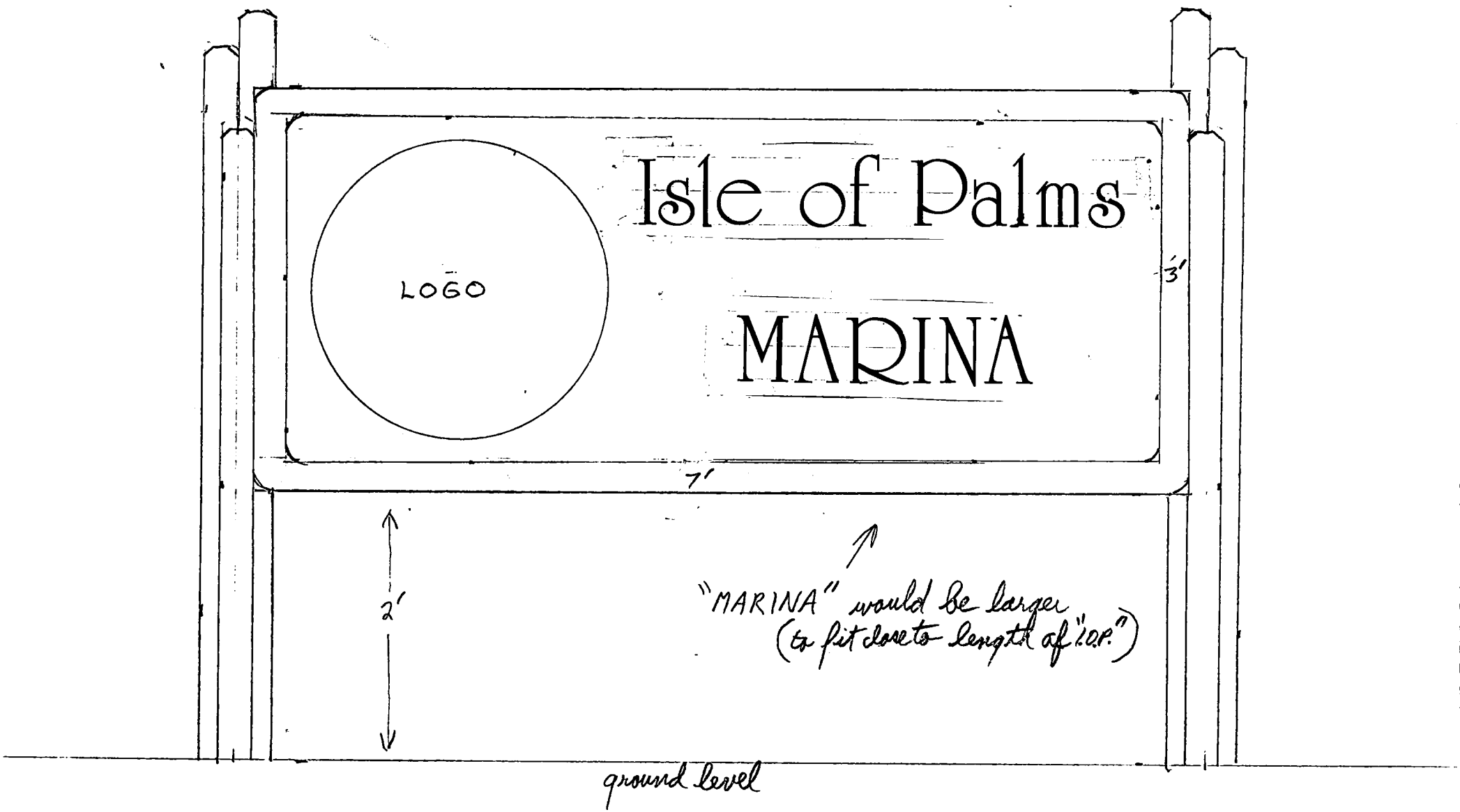
#6



cream background
nautical blue border + lettering



#7


Isle of Palms
MARINA
LOGO
3'
7'
2'
"MARINA" would be larger
(to fit close to length of "I.O.P.")
ground level

Isle of Palms
Marina

DRAFT DRAFT

March 16, 1999

Mr. Brad Morrison, SCDOT
6355 Fain Street
N. Charleston, SC 29406-4989

RE: Dock Corridors on Palm Boulevard, SC 703

Dear Mr. Morrison:

I would like to draw your attention to the attached letter from the Office of Coastal Resource Management relating to recently created dock corridors on the north side of Palm Boulevard between Breach Inlet and 7th Avenue. In this letter we are advised that the SCDOT will not allow encroachments necessary to obtain an OCRM permit for construction of a dock.

I am writing to convey that the Isle of Palms City Council concurs with these interpretations and does not want to see a proliferation of on-shoulder parking along this stretch of Palm Boulevard, because of public safety concerns. If you should need to discuss this matter further, please feel free to contact me.

Sincerely,

Mark M. Williams
City Administrator

MMW:jgm
enclosure

EXHIBIT B

PUBLIC SAFETY COMMITTEE
March 8, 1999

The regular meeting of the Isle of Palms Public Safety Committee was held on March 8, 1999, at 5:30 p.m., in the Building Department. Present were members Chairman Sottile, Gear and Hernandez, Police Chief Buckhannon, and Fire Chief Graham. Also present were Council Members Abele, and City Administrator Williams.

1. Approval of Previous Months Minutes. Ms. Hernandez made a motion to approve the minutes from February 1999; Mr. Gear seconded; motion passed unanimously.

2. Citizens Comments. - None.

3. Police Department Monthly Report. Chief Buckhannon discussed the monthly department report for February (see attached) and answered questions of committee members.

(a) Chairman Sottile spoke about lighting the police sign in front of City Hall as was discussed at last month's meeting. Mr. Williams stated that the delay was due to a hold-up in getting power to the light and will be taken care of as soon as possible.

(b) Chairman Sottile spoke about the issue of dogs on the beach and he recommended installing the pooper-scooper receptacles, similar to what Wild Dunes uses, at beach accesses. He felt it would at least be a step in the right direction in helping to keep the beaches clean, especially if we were not going to restrict dogs from the beach.

Mr. Gear made a motion that Chairman Sottile present this to Public Works Committee; Ms. Hernandez seconded; motion passed unanimously.

(c) Chairman Sottile spoke about the report given at the WDCA meeting last weekend about the problem of speeding within Wild Dunes. He felt that we might need further police presence within Wild Dunes and asked Chief Buckhannon to address this issue. Chief Buckhannon stated that he has set up speed surveys which showed that 10% [or approximately 100}of the vehicles on Back Bay Drive were speeding in excess of 35 mph. Officers have recently begun sitting on the street with their radar and he will report to the committee next month after a full 30 days of operation.

Chairman Sottile also reported that the Department would like to purchase a speed indicator (from narcotics funds) for about $10,000. The City had borrowed one last year. Chairman Sottile felt it would help the City to use this at heavy traffic areas on the island. Chief said that this unit will print out reports to indicate the time periods when the problems occur, it will let the drivers know how fast they are going, and may have an effect on slowing traffic down by tripping radar detectors.

Ms. Hernandez made a motion to recommend to Ways & Means the purchase of a speed measuring trailer to be purchased from Narcotics Funds; Mr. Gear seconded; motion passed unanimously.

(d) Review of Capital Needs. Chief Buckhannon presented his department's capital needs and the committee discussed them in some detail.

4. Fire Department Monthly Report. Chief Graham discussed the monthly department report for February (see attached) and answered questions of committee members.

(a) In reporting on the recent fire on Waterway Island Drive, the Chairman referred to a letter to the Chief and copied to Council, from Don Stone, owner of the burned house, commending her and the department for the excellent job done on this fire. The Chairman also commended her on behalf of the committee. A copy of the letter is attached hereto and a copy will be placed in the Chief's personnel file.

(b) Review of Capital Needs. Chief Graham presented his department's capital needs and the committee discussed them in some detail.

5. New Business. (a) Chief Buckhannon received a permit application from a resident in Wild Dunes who is having a wedding reception on April 23rd at the Property Owners Clubhouse with an open-sided tent at the beach entrance from the Clubhouse. The tent will be used for guests and light refreshments with all other heavy refreshments inside the clubhouse.

Mr. Gear made a motion to approve the application; Ms. Hernandez seconded; motion passed unanimously.

6. Executive Session. Mr. Gear made a motion to go into Executive Session to discuss personnel matters; Ms. Hernandez seconded; motion passed unanimously.

Coming out of Executive Session, Chairman Sottile said that no action was taken, personnel matters were discussed.

7. There being no further business to come before the committee, the meeting was unanimously adjourned at 7:15 p.m.

Respectfully submitted,

Mike Sottile, Chairman

Monthly Report

February 1999

Pg.	Index
1 - 2	Synopsis
3	Communications Report
4	Officer Activity Report
5	Connector Report
6 - 7	Incident Report
8	Arrest Report
9	Crime Day of Week Analysis
10	Crime Time of Day Analysis
11	Animal Control Report
12	Narcotics Report
13	Training Report

ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(843) 886-6522 FAX (843) 886-8005

TO: **MAYOR BUNCH, CITY COUNCIL, ADMINISTRATOR WILLIAMS**

FROM: **CHIEF BUCKHANNON**

SUBJECT: **MONTHLY REPORT FOR FEBRUARY 1999**

DATE: **MARCH 5, 1999**

The following is a brief synopsis of the officers' activities during the month of February 1999.

Patrol

February 04, 1999 An officer performed a traffic stop on a vehicle matching the description given by the Mt. Pleasant Police Department of a possible drunk driver. The driver, a 33 year old male, was arrested for Simple Possession of Marijuana, Driving Under the Influence 3rd, and No Driver's License/Suspended Out of State. The subject's blood alcohol tested at twice the legal limit.

February 5, 1999 A 12 year old male who had been hit in the face at the DARE Dance approached an officer who was working the dance at the Isle of Palms Recreation Center. The officer located the subject, a 13 year old male, who was charged with Simple Assault and released to his parents.

February 8, 1999 A report of fraudulent activity by a builder was taken where the builder was to pay for all materials and had signed a Release of Lien Rights Affidavit. The property owner paid the builder for the materials but the builder did not pay the supply company. The property owner had to pay an excess of $40,000.00 in liens that the supply company had filed. Warrants were obtained for the builder for Breach of Trust with Fraudulent Intent and Falsely Certifying that Payment Has Been Made.

February 12, 1999 A 29 year old female came to The Isle of Palms Police Department to file a report about her employee charging $1822.00 worth of merchandise on the victim's credit cards without her permission. Warrants were obtained for the 40 year old female employee for Credit Card Fraud.

February 19, 1999 An officer observed a vehicle traveling in the center lane of the Isle of Palms Connector at 80miles per hour, conducted a traffic stop and charged the driver, a 16 year old male, with Reckless Driving.

Personnel

February 05, 1999 The Police Department assisted the Recreation Department with the monthly DARE Dance. The event was attended by 549 young adults and was held with one incident.

February 10, 1999 Ms. Watson's 1st Grade Class from Sullivan's Island Elementary School toured the police department. The children learned different aspects of law enforcement and toured the facility.

February 17 – 19, 1999 All members of the Police Department completed firearms qualification and CPR certification.

ISLE OF PALMS POLICE DEPARTMENT

TO: LT. MCCURDY

FROM: TCO SUPERVISOR GIBBONS

SUBJECT: TELECOMMUNICATIONS MONTHLY ACTIVITY REPORT

DATE: 03/01/99

During the month of February 1999 the Telecommunications Office received and dispatched 2,222 calls for service to the four (4) public safety agencies of Isle of Palms and Sullivan's Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
February 1999	1,476	31	729	16	2,252
February 1998	1,432	35	751	7	2,225
Percentage Change	3%	-11%	-3%	129%	1%
Year to Date 1999	3,557	72	1,551	33	5,213
Year to Date 1998	3,192	84	1,517	27	4,820
Percentage Change	11%	-14%	2%	22%	8%

Isle of Palms Police Department Officer Activity Report February 1999

	February 1999	February 1998	Percentage Change	Year To Date 1999	Year To Date 1998	Percentage Change
Service Calls	651	738	-11.8%	1,425	1,542	-7.6%
Building Checks	376	279	34.8%	762	698	9.2%
SPR'S	445	398	11.8%	1,357	927	46.4%
Traffic Stops	214	302	-29.1%	469	581	-19.3%
Traffic Stops w/Tickets	47	83	-43.4%	108	155	-30.3%
% Traffic Stops w/Tickets	22.0%	27.5%	-5.5%	23.0%	26.7%	-13.7%
DUI Tickets	2	5	-60.0%	7	6	16.7%
DUS Tickets	3	10	-70.0%	9	24	-62.5%
Speeding Tickets	16	25	-36.0%	28	41	-31.7%
Other Traffic Tickets	41	98	-58.2%	96	190	-49.5%
Non Traffic Tickets	12	34	-64.7%	21	82	-74.4%
Parking Tickets	5	8	-37.5%	13	47	-72.3%
City Tickets	13	20	-35.0%	23	48	-52.1%
Warning Tickets	67	68	-1.5%	139	155	-10.3%

Connector Calls For Service for the Month of February 1999

The Isle of Palms Police Department has responded to or initiated 20 calls involving 728 minutes, or 12.13 man hours for the month of February, 1999. The following table breaks down the type, number and time element of each call.

	Calls February	Calls Year To Date	Arrests February	Arrests Year To Date	Minutes February	Minutes Year To Date	Avg. Minutes February	Avg. Minutes Year To Date
Accidents	0	0	0	0	0	0	0	0
Traffic Stops With Tickets	12	16	2	2	425	486	35.42	30.38
Traffic Stops Without Tickets	35	48	0	0	206	255	5.89	5.31
Citizen Assists	7	9	0	0	72	178	10.29	19.78
ist Other PD	1	1	0	0	2	2	2	2.00
Miscellaneous	5	6	0	0	23	30	4.60	5.00
Totals	**60**	**80**	**2**	**2**	**728**	**951**	**12.13**	**11.89**
Totals 1998	**73**	**125**	**3**	**5**	**1169**	**1767**	**16.01**	**14.14**

Isle of Palms Police Department Monthly Report for February 1999

All UCR Codes for each Incident are counted.

CRIME TYPE	February 1999	Total 1999	February 1998	Total 1998
09A MURDER & NON-NEGLIGENT HOMICIDE				
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING		1		
11A SEX (FORCIBLE RAPE)				
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D FORCIBLE FONDLING				
120 ROBBERY				
13A ASSAULT		1		
13B SIMPLE ASSAULT	2	2	1	7
13C INTIMIDATION		1		1
200 ARSON				
210 EXTORTION				
220 BURGLARY	1	2	2	6
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING				1
23D THEFT FROM BUILDINGS				
23E THEFT FROM COIN OPERATED				1
23F THEFT FROM MOTOR VEHICLE		1		
23G THEFT OF MOTOR VEHICLE PART				
23H ALL OTHER LARCENY	9	14	4	8
240 MOTOR VEHICLE THEFT				
250 COUNTERFEITING/FORGERY	1	1		
26A FRAUDULENT ACTIVITY			2	2
26B FRAUD/CREDIT CARD /ATM	1	1		1
6C IMPERSONATION				
70 EMBEZZLEMENT	1	1		1
280 STOLEN PROPERTY			1	1
290 DAMAGE PROPERTY	2	4	4	14
35A DRUG/NARCOTICS	2	3	4	6
35B DRUG EQUIPMENT VIOLATION	1	1	3	3
36A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE				
510 BRIBERY				
520 WEAPON OFFENSES				
753 OBSCENE & HARASSING PHONE	1	1	1	3
756 USING MOTOR VEHICLE W/O				
90A BAD CHECKS		1		
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT		2		6
90D DUI	2	7	5	6
90E DRUNKENNESS				
90F FAMILY (NO VIOLENCE)	3	5	2	2
90G LIQUOR LAW	1	5	4	13
90H PEEPING TOM				
90I RUNAWAY				1
90J TRESPASSING	2	2	1	2
90L TRUANCY				
90N RESISTING ARREST				1
90P CONTRIBUTING TO DELINQUENCY				
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES	1	3	4	6
91T TRAFFIC & NRVC ARRESTS	5	13	15	33
W WARRANT ARRESTS	2	7	3	7
79 MISSING PERSONS				
980 SUICIDES			1	1
992 PROWLER				
NCR NON CRIMINAL REPORTS	10	21	10	21
TOTALS:	47	100	67	154

Isle of Palms Police Department Monthly Report for February 1999

ARREST SUMMARY

Type	February 1999	Total 1999	February 1998	Total 1998
Adults	Male= 8 Female= 2	Male= 27 Female= 5	Male= 29 Female= 8	Male= 68 Female= 34
Juveniles	Male= 2 Female= 0	Male= 2 Female= 0	Male= 5 Female= 0	Male= 6 Female= 0
Narc-Adults	Male= 2 Female= 0	Male= 3 Female= 0	Male= 1 Female= 2	Male= 3 Female= 3
Narc-Juveniles	Male= 0 Female= 0	Male= 0 Female= 0	Male= 0 Female= 0	Male= 0 Female= 0
TOTALS:	Male= 12 Female= 2	Male= 32 Female= 5	Male= 35 Female= 10	Male= 77 Female=37

PROPERTY VALUES REPORTED

Type	February 1999	Total 1999	February 1998	Total 1998
;lary Stolen	$0.00	$115.00	$1,520.00	$4,070.00
Larceny Stolen	$11,471.00	$55,929.00	$591.00	$1,071.00
Criminal Damage	$820.00	$1,060.00	$390.00	$2,355.00
MVT Stolen	$0.00	$0.00	$0.00	$0.00
Burglary Recovered	$0.00	$0.00	$0.00	$300.00
Larceny Recovered	$210.00	$6,863.00	$0.00	$63.00
MVT Recovered	$0.00	$0.00	$0.00	$0.00
Total Stolen	$11,471.00	$56,044.00	$2,111.00	$5,141.00
Total Recovered	$210.00	$6,863.00	$0.00	$363.00
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms Police Dept.
All Arrests
Primary UCR Code Only
Date Starting 02/01/99 to 02/28/99

03/01/99 : 09:10:04

Arrest Summary
Type 1

Offense	Male White	Male Black	Male Amer Indian	Male Asian	Male Other	Female White	Female Black	Female Amer Indian	Female Asian	Female Other	Male Total	Female Total	Total	Line Item #
13B SIMPLE ASSAULT	1	0	0	0	0	0	0	0	0	0	1	0	1	0001
26B FRAUD CREDIT CARD/AUTOMATED TELLER MACHINES	0	0	0	0	0	1	0	0	0	0	0	1	1	0002
270 EMBEZZLEMENT	1	0	0	0	0	0	0	0	0	0	1	0	1	0003
35A DRUG/NARCOTIC VIOLATIONS - E MARIJUAN	2	0	0	0	0	0	0	0	0	0	2	0	2	0004
90D DRIVING UNDER THE INFLUENCE	1	0	0	0	0	0	0	0	0	0	1	0	1	0005
90D DRIVING UNDER THE INFLUENCE - E MARIJUAN	1	0	0	0	0	0	0	0	0	0	1	0	1	0006
90G LIQUOR LAW VIOLATIONS	2	0	0	0	0	0	0	0	0	0	2	0	2	0007
91T TRAFFIC ARREST (DUS, NRVC, ETC)	2	0	0	0	0	1	0	0	0	0	2	1	3	0008
91W WARRANT ARREST	2	0	0	0	0	0	0	0	0	0	2	0	2	0009
*** Total ***	12	0	0	0	0	2	0	0	0	0	12	2	14	

Isle of Palms Police Dept.
From : 02/01/99 To : 02/28/99
All Crimes : 47

03/01/99 : 09:10:57

Crime Day Of Week Analysis

Type Of Crime		Crime Count	Pct Of All	Mon	Pct Of Cri	Tue	Pct Of Cri	Wed	Pct Of Cri	Thu	Pct Of Cri	Fri	Pct Of Cri	Sat	Pct Of Cri	Sun	Pct Of Cri	Unknown	Pct Of Cri	Line Item #
13B	SIMPLE ASSAULT	2	4.26	0	0	0	0	0	0	0	0	1	50	0	0	1	50	0	0	0001
220	BURGLARY/BREAKING AND EN	1	2.13	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0002
23H	ALL OTHER LARCENY	9	19.15	0	0	3	33	0	0	3	33	1	11	0	0	2	22	0	0	0003
250	FORGERY/COUNTERFEITING	1	2.13	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0004
26B	FRAUD CREDIT CARD/AUTOMA	1	2.13	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0005
270	EMBEZZLEMENT	1	2.13	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0006
290	DESTRUCTIVE/DAMAGE/VANDA	2	4.26	0	0	0	0	0	0	0	0	0	0	0	0	2	100	0	0	0007
35A	DRUG/NARCOTIC VIOLATIONS	2	4.26	0	0	0	0	0	0	2	100	0	0	0	0	0	0	0	0	0008
35B	DRUG EQUIPMENT VIOLATION	1	2.13	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0009
753	OBSCENE & HARASSING PHON	1	2.13	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0010
90D	DRIVING UNDER THE INFLUE	2	4.26	0	0	0	0	0	0	1	50	0	0	1	50	0	0	0	0	0011
90F	FAMILY OFFENSES , NONVIO	3	6.38	0	0	0	0	2	67	0	0	0	0	0	0	1	33	0	0	0012
90G	LIQUOR LAW VIOLATIONS	1	2.13	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0013
90J	TRESPASS OF REAL PROPERT	2	4.26	0	0	0	0	0	0	2	100	0	0	0	0	0	0	0	0	0014
90Z	ALL OTHER OFFENSES	1	2.13	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0015
91T	TRAFFIC ARREST (DUS, NRV	5	10.64	0	0	1	20	0	0	2	40	2	40	0	0	0	0	0	0	0016
91W	WARRANT ARREST	2	4.26	0	0	0	0	0	0	1	50	0	0	1	50	0	0	0	0	0017
NCR	NON CRIMINAL REPORT	10	21.28	0	0	4	40	2	20	2	20	1	10	1	10	0	0	0	0	0018
*** Total ***		47	100.00	4		8		5		15		5		4		6		0		

Isle of Palms Police Dept.
From : 02/01/99 To : 02/28/99
All Crimes : 47

03/01/99 : 09:10:59

Crime Time Of Day Analysis

Type Of Crime	Crime Count	Pct Of ALL	0000 Thru 0300	Pct Of Cri	0301 Thru 0600	Pct Of Cri	0601 Thru 0900	Pct Of Cri	0901 Thru 1200	Pct Of Cri	1201 Thru 1500	Pct Of Cri	1501 Thru 1800	Pct Of Cri	1801 Thru 2100	Pct Of Cri	2101 Thru 2400	Pct Of Cri	Line Item #
13B SIMPLE ASSAULT	2	4.26	0	0	0	0	0	0	0	0	0	0	0	0	2	100	0	0	0001
220 BURGLARY/BREAKING AND EN	1	2.13	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0002
23H ALL OTHER LARCENY	9	19.15	1	11	0	0	0	0	1	11	1	11	3	33	1	11	2	22	0003
250 FORGERY/COUNTERFEITING	1	2.13	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0004
26B FRAUD CREDIT CARD/AUTOMA	1	2.13	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0005
270 EMBEZZLEMENT	1	2.13	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0006
290 DESTRUCTIVE/DAMAGE/VANDA	2	4.26	0	0	0	0	0	0	0	0	0	0	1	50	1	50	0	0	0007
35A DRUG/NARCOTIC VIOLATIONS	2	4.26	0	0	0	0	0	0	0	0	1	50	0	0	1	50	0	0	0008
35B DRUG EQUIPMENT VIOLATION	1	2.13	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0009
753 OBSCENE & HARASSING PHON	1	2.13	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0010
90D DRIVING UNDER THE INFLUE	2	4.26	1	50	0	0	0	0	0	0	0	0	0	0	1	50	0	0	0011
90F FAMILY OFFENSES , NONVIO	3	6.38	0	0	0	0	0	0	0	0	0	0	0	0	2	67	1	33	0012
90G LIQUOR LAW VIOLATIONS	1	2.13	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0013
90J TRESPASS OF REAL PROPERT	2	4.26	0	0	0	0	1	50	0	0	0	0	1	50	0	0	0	0	0014
90Z ALL OTHER OFFENSES	1	2.13	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0015
91T TRAFFIC ARREST (DUS, NRV	5	10.64	0	0	0	0	0	0	1	20	2	40	0	0	2	40	0	0	0016
91W WARRANT ARREST	2	4.26	0	0	0	0	1	50	0	0	1	50	0	0	0	0	0	0	0017
NCR NON CRIMINAL REPORT	10	21.28	2	20	0	0	2	20	1	10	2	20	1	10	2	20	0	0	0018
*** Total ***	47	100.00	5		0		4		5		10		8		12		3		

Isle of Palms Police Department Animal Control Report for February 1999

	1999 Monthly Total	1998 Monthly Total	1999 Yearly Total	1998 Yearly Total
Citations	11	20	18	42
Warning Tickets	12	18	18	35
Animals Secured	20	22	53	49
Dogs	5	10	11	23
Cats	3	3	4	4
Raccoons	10	3	31	13
Other	2*	6	7	10
Released to Owner	5	10	11	23
Transported to SPCA	14	7	38	20
Injured Animals	1	5	4	6
Trapped Animals	14	6	38	18
Cats	3	2	4	3
Raccoons	10	3	31	13
Other	1**	1	3	4
Dead Animals Removed	2	4	10	5
Traps Set	27	13	46	28
Kennel Fees	$14.00	$28.00	$56.00	$49.00

* 1 Bird & 1 Opossum
** 1 Opossum

Isle of Palms Police Department Narcotics Report for February 1999

	Isle of Palms			DEA		
Drug Type	Seized	Purchased	Value	Seized	Purchased	Value
Marijuana	6.7 grams		$33.50	4.5 kilos		$5,000.00
Cocaine				.5 kilos		$7,000.00
Crack Cocaine						
LSD						
Heroine						
Other - Methamphetamines						
Monies Seized						$55,240.00
Monies Forfeited						
Monies Pending Forfeiture						
Vehicles Seized						
ehicles Forfeited						
Vehicles Pending Forfeiture						
Other Activities						
Arrests	3			12		
Charges	4			15		

ISLE OF PALMS POLICE DEPARTMENT

TO: CHIEF BUCKHANNON

FROM: SERGEANT STEWART

SUBJECT: TRAINING REPORT FOR FEBRUARY 1999

DATE: 03/04/99

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH

OFFICER	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
13 OFFICERS	OCSPRAY	OC SPRAY TRAINING			26	
14 OFFICERS	FA/1	FIREARMS FOR AUTO PISTOL			28	
3 OFFICERS	PSNLEGAL1	LEGAL UPDATE 1998-1999		6		
4 OFFICERS	LETN-ROLL	LETN ROLL CALL TRAINING		2		
5 OFFICERS	PSNCORE1	DOMESTIC VIOLENCE		20		
7 OFFICERS	PSNEVR	EMERGENCY VEHICLE RESPONSE		28		
2 OFFICERS	PSNADV-1	MANAGING DEADLY FORCE (FBI)		4		
4 OFFICERS	PSNLEGAL1	LEGAL UPDATE 1998-1999		8		
OFFICER	EVO1	EV RESPONSE, PURSUIT,OPERATIONS			2	
OFFICER	SCPCA-2	CRISIS INTERVENTION FOR POLICE				2
TOTAL:			0	68	56	2
					TOTAL OFFICER HOURS:	126

		SCCJA	SATELLITE	IN HOUSE	OTHER
PREVIOUS REPORT TOTALS		80	4	42	72
THIS MONTH TOTALS		0	68	56	2
YEAR TO DATE TOTALS:		80	72	98	74
				DEPARTMENT HOURS YEAR TO DATE:	324

APPARATUS & PERSONNEL RESPONDING				NUMBER VOLUNTEER POINTS _____	
601	oc	Graham	Off Duty/return	Volunteers/return	SIFD
602	oc	Yannuzzi	Eagle	Corbett	Stith
603	od	Kramer	Worsham	LaFon	Topping
604				Jenkins	Gaskins
605					Thorton
A/C					Robinson
S-1	od	Micalizzi			
E2	od	Maibach			MPFD
E3	od	Mrowca			Alexander
E4					Douzart
T-1	od	Barrett			Lindy
R-1					Malloy
R-2					Thames
R-3					
R-4					
R-5					

A.D. Stone, Jr.
Box 951
Isle of Palms, SC 29451
843-886-4100
March 4, 1999

Chief Ann Marie Graham
Isle of Palms Fire Department
30 J. C. Long Blvd.
Isle of Palms, SC 29451

Dear Chief Graham,

The purpose of this letter is to compliment you and your personnel for the outstanding job of putting out the fire at our new house at 26 Waterway Island Drive the morning of February 9th. This was to be our new home and we expected to start moving in in the next two to three weeks. Instead we found that we are dealing with insurance adjusters, arson investigators, and contractors. Shades of the scene after Hugo.

The fire was started by the spontaneous combustion of the cloths used to apply the stain to the floors. They were placed in a box on the front porch and during the night they burst into flames which spread very rapidly. Your prompt response to our neighbors 911 call saved the house from total destruction. We do not know exactly how much of the structure will have to be demolished, but it is obvious that some of it was saved. With a house filled with the very combustible fumes from the floor stain that is quite an accomplishment. I was very impressed that when the call came in that the Water Company was asked to increase the availability of water to the fire hydrants to be used to fight the fire, and that when you arrived in minutes after receiving the call you had more than the normal water pressure so that your men would have the best water situation possible.

The biggest compliment, however is the thoroughness and detail of your report which was made available to the investigators very promptly. The arson investigator told me that the report was very professional and far exceeded the detail that he is used to receiving for similar fires. He was very impressed that your department had arrangements with Mt.

Pleasant such that a certified fire specialist was on site and noted the significant facts that investigators must have to properly determine the cause of the fire. His job was made much easier and his prompt and detailed report to the Insurance Company considerably shortened the approval of our claim.

At a time like this where we were anxiously looking forward to moving into our dream home it certainly was great to have this type of support from our very own Fire Department. Mrs Stone and I want you and your department to know how much we appreciate the training and the professionalism of your people and the entire Department. Please express our appreciation to everyone. We know it takes a well trained team to operate with this degree of efficiency. You can be justly proud of the excellant preparation of your organization.

Sincerely,

Copy:
Isle of Palms Mayor and City Council

FIRE SERVICE REPORT

FEBRUARY 1999

Fire Services Monthly Report

Contents

February 1999

A. Call Summary

B. Alarm Report

C. Incident Report

D. Pre-Incident Surveys/Inspections

E. Training

F. Maintenance

G. Personnel

H. Public Relations

Isle of Palms Fire Department
Call Summary

02/09 Fire Department personnel responded to a structure fire on Waterway Island Drive. Upon arrival of Police Officer Jon Rogers, fire was confirmed with heavy smoke showing. While enroute, mutual aid from Mt. Pleasant Fire Department and Sullivan's Island Fire Department was requested. Upon arrival of the first unit, the house was heavily involved and spreading rapidly throughout. Fire was knocked down with an exterior attack using hand lines and an aerial stream. The roof began to fall delaying an interior attack. Upon extinquishment, the crew searched for extension and put out all hot spots. Upon completion, an investigation for origin and cause was conducted by Isle of Palms Fire Department Investigator Scott Mrowca and Mt. Pleasant Fire Department Bud Thames. Spontaneous combustion of discarded wood staining rags was blamed for the fire.

Fire Department personnel responded to a wide variety of medical calls ranging from respiratory difficulty, heart attack, and diabetic reactions, etc.

ISLE OF PALMS FIRE DEPARTMENT
FEBRUARY 1999
ALARM REPORT

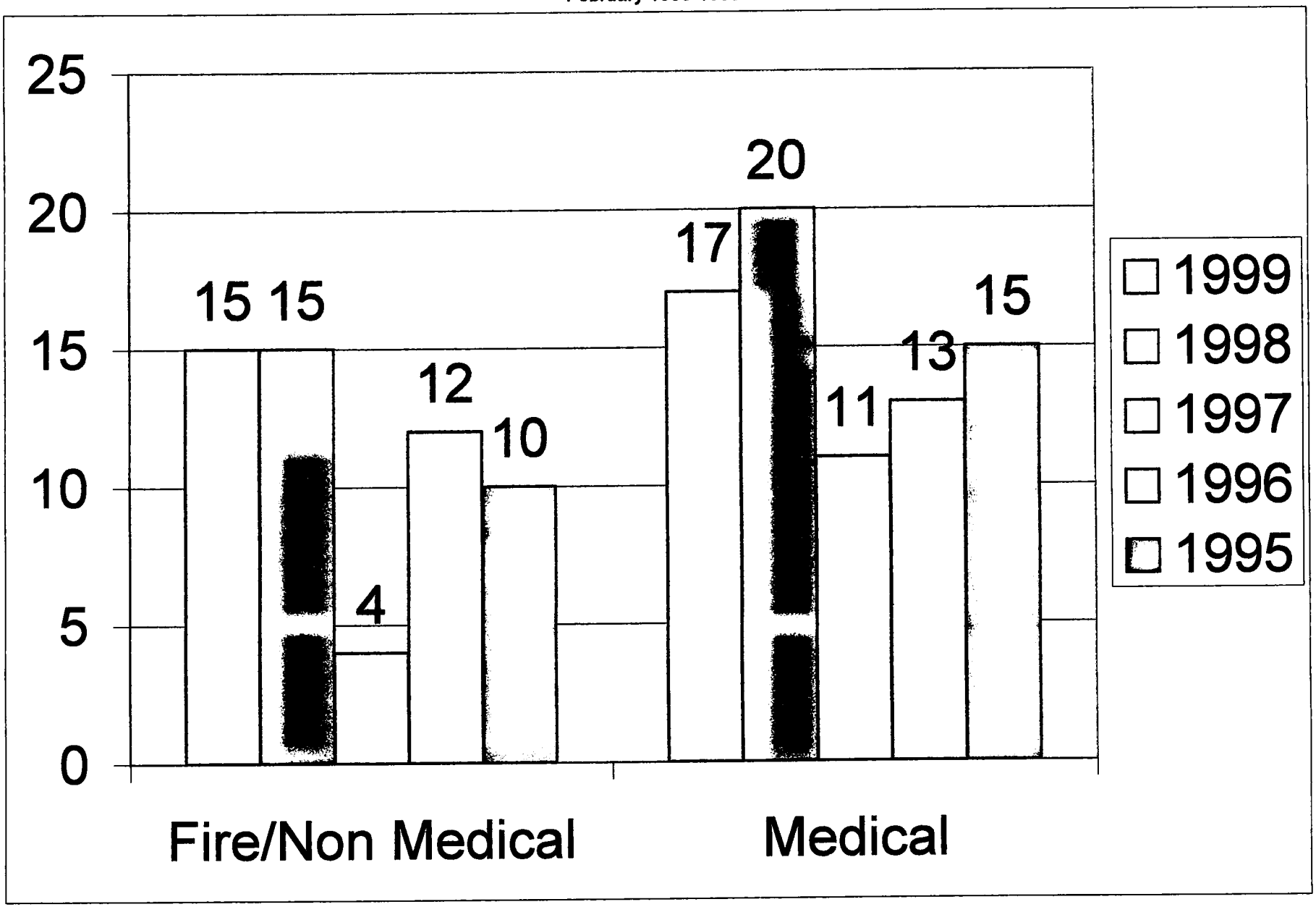
INCIDENT #	DATE	DIST.	TYPE	LOCATION
99-042	2-1-99	1	EMS Assist (n/r)	1202 Palm Blvd.
99-043	2-2-99	2	Install Smoke Det.	3202 Waterway Blvd.
99-044	2-2-99	1	Public Assist	26 29th Ave.
99-045	2-2-99	2	EMS Assist (r)	7 44th Ave.
99-046	2-3-99	2	EMS Assist (n/r)	10 Lake Village Ln.
99-047	2-4-99	2	EMS Assist (r)	16 31st Ave.
99-048	2-4-99	1	Install Smoke Det.	403 Palm Blvd.
99-049	2-4-99	2	Unintentional False	35 Waterway Island Dr.
99-050	2-5-99	2	EMS Assist (n/r)	200 Grand Pavilion
99-051	2-5-99	1	EMS Assist (n/r)	24 28th Ave.
99-052	2-6-99	2	EMS Assist (r)	58 Seagrass Ln.
99-053	2-7-99	2	EMS Assist (r)	10 Intracoastal Ct.
99-054	2-7-99	1	Other	1207 Palm Blvd.
99-055	2-8-99	2	EMS Assist (r)	4003 Palm Blvd.
99-056	2-9-99	2	Structure Fire	26 Waterway Island Dr.
99-057	2-9-99	2	Structure Fire	26 Waterway Island Dr.
99-058	2-9-99	1	Public Assist	Front Beach
99-059	2-10-99	2	EMS Assist (n/r)	14 42nd Ave.
99-060	2-10-99	1	Search	1008 Ocean Blvd.
99-061	2-10-99	2	Service Call	4003 Hartnett Blvd.
99-062	2-11-99	2	Water Removal	3103 Palm Blvd.
99-063	2-11-99	2	EMS Assist (r)	4 Beachwood West
99-064	2-11-99	2	Trash Fire	26 Waterway Island Dr.
99-065	2-11-99	2	Remove Bird	4 Commons Ct.
99-066	2-11-99	2	Trash Fire	26 Waterway island Dr.
99-067	2-12-99	2	EMS Assist (n/r)	80 41st Ave.
99-068	2-14-99	2	EMS Assist (r)	5 37th Ave.
99-069	2-15-99	2	EMS Assist (r)	Bike Path @ Back Bay
99-070	2-17-99	2	EMS Assist (r)	45 Grand Pavilion
99-071	2-21-99	2	EMS Assist (n/r)	27 Seagrass Ln.
99-072	2-24-99	2	Install Smoke Det.	3 Live Oak
99-073	2-28-99	1	EMS Assist (n/r)	30 J.C. Long Blvd.

Total Calls=32 District 1= 8 District 2= 24 Mutual Aid= 0

Total EMS Calls= 17 Resident= 9 Non-resident= 8

February 1998 total= 35

Isle of Palms Fire Department
Response Comparision
February 1995-1999



Isle of Palms Fire Department
Run Comparison
February 1995-1999

	Total Calls	Fire/Non Medical	Medical
1995	25	10	15
1996	25	12	13
1997	15	4	11
1998	35	15	20
1999	32	15	17

Isle of Palms Fire Department
February 1999
Incident Report

Situation Found	Total	Dist. 1	Dist. 2	M/A	YTD 1999	Total 1998	YTD 1998
Total Alarms for Month	32	8	24		73	35	84
Working Structure Fire	2		2		4		
Outside Structure							
Vehicle Fire							
Brush, Grass, Leaves							1
Trash, Rubbish	2		2		3		
Explosion, no fire							
Spill with fire							
Other Fires							
Overpressure Rupture							
Emergency Med. Call	17	3	14		44	20	38
Lock-in, Trapped							
Search	1	1			1		1
Extrication							
Rescue-not classified							1
Spill, leak, no fire							
Power Line Down					1		1
Arcing Elec. Equip.					1	1	2
Aircraft Stand-by							
Chemical Spill							
Hazardous Condition							
Water Removal	1		1		1		2
Smoke Removal							
Animal Rescue							
Assist Police						1	1
Unauthorized Burning							
Move-Up							
Service Call	1		1		2	1	2
Smoke Scare					1	1	2
Contolled Burn							
Steam Mistaken, smoke							
Malicious False							
Bomb Scare							
Alarm Malfunction					1	1	1
Unintentional False	1		1		1	1	1
Unclassified						1	2
Supplemental	7	4	3		13	8	29

(Listed in accordance with the National Fire Incident Reporting System)

Supplemental Activities Report
February 1999

Type Call	Total	Dist. 1	Dist. 2	Mutual Aid	Year to Date
Smoke Detector	3	1	2		4
Station Tour					
Public Education					
Public Appearances					
Assist Motorist					
Pump Streets					
Remove Objects/Roof	1		1		1
Remove Objects/Tree					
Beach Search					
Public Assist	2	2			6
Other	1	1			2
Totals	7	4	3		13

Isle of Palms Fire Department
Pre-Incident Surveys

Continued to up-date Pre-Incident surveys in the field.

Fire Inspections

The Building Department is currently performing fire inspections. There were 21 inspections performed during the month of February.

Isle of Palms Building Department
Monthly Fire Inspection Report
1999

Total Inspections 21 Total Violations 12

Date	Routine	Re-inspect	Inspector	Name of Business	Number of Violations Found	Next Inspection Due	Occupancy	Type Construction
2/3/99	X		SEABROOK	PURPLE PORPOISE	3	2/10/99	B/M	VI
2/10/99		X		"	0 of 3		B/M	VI
2/10/99	X			10 12 OCEAN (NEW RAZOR'S EDGE	2	3/10/99	B/M	✓
2/27/99		X		W.D. H_2O	0 of 1		B/S	VI
2/27/99	X			PELICAN CLEANERS	0		B	VI
2/27/99	X			N.D. INFO CENTER	1	3/27/99	B	✓
2/27/99		X		SEASCAPE	1 of 1	3/27/99	R	✓
2/27/99		X		PORT-O-CALL	1 of 1	3/27/99	R	VI
2/27/99		X		EAST 12L. R.E.	1 of 2	3/27/99	B	VI
2/27/99	X			RAZOR'S EDGE	0		B/M	✓
2/27/99	X			MY FAV. THINGS	0		M	✓
2/27/99	X			BEACHTOWN I	0		M	✓
2/27/99	X			BEACHTOWN II	0		M	✓
2/27/99	X			MCKEVLINS	0		M	✓
2/27/99	X			ONE-EYED PARROT	0		B	✓
2/27/99	X			BAHAMA CABANA	0		B	✓
2/27/99	X			COCONUT JOE	0		B	✓
2/27/99	X			DOUGH RE MI	1	3/27/99	B	VI
2/27/99	X			SEASIDE INN	1	3/27/99	R	IV
2/27/99	X			VFW	0		B	VI
2/27/99	X			WINDJAMMER	1	3/27/99	B/A	✓

ISLE OF PALMS FIRE DEPARTMENT
FEBRUARY 1999
TRAINING REPORT

PAID

Total medical training hours..... 94
Total fire training hours..... 313
Total hours..... 407
Hours per man..... 25.4

ADDITIONAL TRAINING

Engineer Eagle and Engineer Naylor completed the Surviair Sigma Maintenance Class.

Captain Kramer and Firefighter Micalizzi attended the South Carolina Fire Academy Truck Company Operations Class.

All personnel completed the annual CPR certification.

Engineer White completed the National Fire Academy Managing Company Tactical Operations: Preparation class.

VOLUNTEER

Total medical training hours.....26
Total fire training hours.....24
Total hours.....50
Hours per man.....3.8

The volunteers completed annual CPR certification.

There are currently 13 active volunteers.

Isle of Palms Fire Department
Maintenance
February 1999

Station 1

02/01	Repaired attic pull down stairs.
	Repaired Station sign.
	Inspected fire extinguishers.
	Checked fuel in generator.
02/14	Stripped & waxed floors.
02/24	Repaired aerator on kitchen sink.
	Replaced knobs on kitchen sink.
02/26	Replaced facet gaskets in kitchen sink.

Station 2

02/01	Inspected fire extinguishers.
	Checked fuel in generator.
	Built counter in workshop.
02/14	Stripped & waxed floors.
02/25	Installed new stove/oven.
02/26	Installed new carpet.

Squad 1

02/11	Taken to Jones Ford to repair fuel leak.
02/16	Picked up from Jones Ford.
	Installed E-Clip of kickdown linkage.
02/17	Replaced air filter in partner saw.
02/22	Changed switch in flashlight.

Truck 1

02/01	Repaired generator.
02/08	Repaired right rear scene light.
02/10	Repaired out-rigger hydraulic leak.
02/19	Picked up truck from Fleetwood.

Engine II

02/11	Generator blew up.
02/12	Removed auxiliary generator & disassembled
	Installed Honda generator.
02/16	Removed Honda and installed Coleman generator.
02/16	Replaced chainsaw.
02/22	Changed switch in flashlight.
02/26	Changed oil and filter.
	Changed transmission filter.
	Changed coolant filter.
	Changed fuel filter.
	Repaired air intake gasket.
	Added 1/2 gallon of antifreeze.

Engine III

02/15	Taken to Fleetworld for painting.
02/19	Picked up truck from Fleetwood.
	Changed thermostats.
	Added power steering fluid.
02/22	Changed transmission filter.
02/23	Changed oil and filters.
	Changed fuel filters.
02/23	Greased driveline and chassis.
	Steam cleaned engine.

Engine IV

02/11	Returned from Fleetworld (paint & bodywork performed).
02/24	Changed oil and filters.
	Changed fuel filters.
	Changed transmission filter.
	Adjusted alternator belt.
02/25	Taken to Carolina Auto Electric to repair starter.

Car I (Jeep)

02/23	Changed oil and filter.
02/24	Charged battery.

Car II (Crown Victoria)

02/17	Steamed cleaned engine and washed.
02/26	Installed alternator.

Rescue I (F-150)

No maintenance performed.

Rescue II (6x6 ATV)

No Maintenance performed.

Rescue III (Rescue Boat)

No Maintenance performed.

Rescue IV (Rubber Boat)

No Maintenance performed.

Rescue V ('97 Yamaha Jet Ski/Wave Runner)

No Maintenance performed.

Misc.

02/03	Built secretary's desk.
02/15	Cleaned burner assembly & tested steam cleaner.
	Cleaned gurney and pad.
02/16	Cleaned pump & blower motor on steam cleaner.
02/17	Replaced pump, blower motor & function test on steam cleaner.
02/22	Cleaned electrodes & tested on steam cleaner.
02/22	Cleaned plug and tested bullet heater.

Conducted Weekly:

SCBA inspection & maintenance
Ladder inspection & maintenance
Backflushed pumps

Isle of Palms Fire Department
Personnel Report
February 1999

All personnel on the scene of the Waterway Island Dr. structure fire did an outstanding job. However, Engineer Eagle and Firefighter Worsham have been chosen as Employees of the Month for responding over 30 miles each while off duty at 1:30 in the morning to assist. Along with all personnel, their assistance was greatly appreciated.

On February 8, 1999, Chief Graham attended a Y2K training seminar conducted by SCMIRF hosted by Goose Creek P.W.D. Several additional topics were covered concerning risk management.

On February 10, 1999, Chief Graham, Assistant Chief Yannuzzi, Engineers Mrowca and Eagle met with Pierce representative concerning specification for the replacement of Engine 3 (1985 E-1).

On February 17, 1999, Chief Graham attended the monthly Charleston County Chiefs meeting hosted by John's Island Fire Department.

On February 18, 1999, Chief Graham and Engineer Eagle attended Hughes Motor's sixtieth anniversary celebration.

On February 25, 1999, annual physicals were conducted at Station 1.

The Isle of Palms Fire Department sponsored an adult co-ed softball team. The first game will be March 21, 1999. The team consists of mainly Fire Department personnel and one employee from the Recreation Department.

The Isle of Palms Fire Department sponsored a child's baseball team. The Recreation Department will determine the age group.

Celebrating Birthdays this month were Engineers Joe Friend, Scott Mrowca and volunteer Don Corbett.

Isle of Palms Fire Department
Public Relations Report
February 1999

02/02	Engineer Dan Gervais installed a smoke detector for a resident on Waterway Blvd.
	Engineers Bob Maibach and Rick White assisted a resident on 29th Ave. with a flag pole repair.
02/04	Assistant Chief Yannuzzi and Firefighter Dave Micalizzi installed batteries in smoke detectors for a resident on Palm Blvd.
02/10	Captain Kramer assisted the Police Department in the search of a missing person in the area of 10th and Ocean Blvd.
02/11	Engineers Roger Boillard and Roger Eagle assisted with the removal of water in a basement on Palm Blvd.
	Chief Graham, Engineers Boillard and Eagle assisted a resident on Commons Court with the attempted removal of a bird in a chimney.

EXHIBIT C

PUBLIC WORKS COMMITTEE MEETING
March 10, 1999

The regular meeting of the Public Works Committee was held on March 10, 1998, at 5:30 p.m. in the Building Department. Present were Chairman Miller, Committee member Taylor, Director David Mobley, and City Administrator Williams. Also present was Councilmember Sottile. Committee member Shaffer was out of town.

1. Minutes of Previous Meeting. Mr. Taylor made a motion to approve the minutes from the February meeting; Mr. Miller seconded; motion passed unanimously.

2. Councilmember Sottile addressed the committee, on behalf of the Public Safety Committee, with concerns about the issue of dogs on the beach, and in particular, the problem with dog waste on the beaches and accesses. He asked if the Public Works Committee would look into putting up pooper-scooper receptacles on the accesses and mainly on the front beach in the hopes that visibility of these receptacles would encourage people to use the bags and clean up after their dogs. Mr. Sottile had to leave for another appointment and thanked the committee for allowing him to speak first. Committee members agreed to explore this further and requested Mr. Williams to initiate a study looking at alternative methods and associates costs.

3. Monthly Department Report. Mr. Mobley reported on the month's operations (see attached report for February 1999) and answered questions of committee members.

(A) Status/Update of Underpowered International Truck. See item #7 of attached report.

Mr. Mobley stated that he had the 4B contract and asked for approval to sign. Mr. Williams will review the contract and stated that there are some things we may want to add, including insurance provisions. The Committee asked the Administrator to work out the details and approve the contract administratively.

Mr. Mobley reported that he received a letter from Charleston Steel and Scrap Metal asking the City to sign an affidavit that all the freon is removed from items sent to them. Hal at Resort Maintenance has the capability to remove freon and is going to work up a proposal for us to do that for the City.

Mr. Mobley reported that he contacted Linda Slater at the Recycling Center about putting a gopher tank at the marina for oil recycling and he will be discussing this with DHEC. Mr. Williams said there is enough of a demand at the marina to require some disposal process; and Santee Cooper will accept liability and empty the tank. The committee discussed placing the tank at the Public Works area instead of the marina. This will be discussed further.

Mr. Mobley presented the capital needs items for the upcoming budget session and discussed the individual items. These will be discussed further at the next meeting. Upon discussion of the need of a pickup truck, it was discussed to use the old pickup truck from the Recreation Department which would cost approximately $2,000 in repairs which would be less than purchasing a new truck. **Mr. Taylor made a motion to take the former Recreation Department pickup truck, bring it up to operating standards, and utilize it in the Public Works Department as the Department Director sees fit; Mr. Miller seconded; motion passed unanimously.**

Mr. Mobley showed the committee a picture of a "No Thoroughfare" sign which could installed at 43rd, 44th and 45th Avenues at Palm Boulevard. The Committee agreed to install signs at these three locations as a trial test.

There was discussion of the ditch cleaning services being provided in the Forest Trail area. Mr. Mobley stated that it will cost the City upwards of $30,000 to complete this ditch. We have received some complaints about the pump running all the time; and other residents have been very understanding. Mr. Mobley stated that this ditch has been filled with all sorts of items like drums, fencing, oyster shells, etc., as well as some residents pumping washing machine water, etc., into the ditch. DHEC will be asked to look into this after the ditch has been cleaned as this is clearly a violation. Mr. Williams stated that this type of ditch cleaning will not be used elsewhere as other ditches are more accessible and Scott Eady is looking for other types of equipment.

4. Old Business. (A) Front Beach Revitalization Project. Mr. Williams stated that the contract is being worked on and he has met with representatives of Seamon Whiteside to discuss the scope of work and he hopes it will be ready for signature soon. They plan on holding sessions with the business owners on the front beach to get their input.

(B) Beach Maintenance Project. Mr. Williams stated that there is a draft contract and it should be signed by the end of the month. Fennell will be ready to start on April 1st.

(C) Staffing of Sanitation Department in Preparation for Summer Season. Mr. Mobley stated that 8 or the 10 full time positions in the department are filled. One Temporary position is to be hired full time and an additional individual has been hired to fill the 10th position. The department is continuing to use temps as laborers and anticipates to use 2-4 throughout the summer. Twice a week pickup will begin the first Monday in May and ends the first Monday in October.

(D) Fence Around Dumpster Near Resort Realty Building. The dumpster is often unsightly and the fencing around it has only two sides and is not structurally sound. Mr. Williams will write the owner and ask him to clean up the site.

Mr. Mobley reported that there are some new dumpsters on 14th Avenue that are unscreened and he will look further into this.

5. New Business. Mr. Taylor began discussion of signs directing vehicles to our public parking lots and recommended better and more visible signs than we are currently using. Administrator Williams will look into this.

6. Miscellaneous. Mr. Williams reported that he received notice that the City's project of putting power lines underground at the Connector entrance to the island has been approved and funded.

There being no further business to come before the committee, the meeting was adjourned at 6:45 p.m.

Respectfully submitted,

Bob Miller, Chairman

City of Isle of Palms
Department of Public Works
February 1999 Report
David Mobley, Director

1. Department received 431 phone calls in the month of February for special request collection. Picked up 27 white goods, i.e., water heaters, washers, dryers, freezers, one truck bucket seat, etc. We buried 0 miscellaneous dead animals. We delivered 9 rollout carts/recycling bins and hauled off 43 flat bed and garbage packer loads of limbs (773 cubic yards, for a subtotal of $2,589.55, discount of $51.79, total cost of $2,537.76).

2. Two scrap metal containers have been transported to Charleston Scrap Metal. We emptied two golf course maintenance roll-off containers (limbs).

3. We replaced 2 street and stop signs and one post in February.

4. The 48" stop signs for 5th & 7th Avenues at Ocean Boulevard are still on back order. IOP Public Works will install.

5. The yellow barrels have been painted with palm trees and will be placed on the beach within the next several weeks. I contacted David Kynoski, Wild Dunes Community Association, about placing additional barrels; he was concerned about the frequency of pickup. I mentioned we were contracting this service and he wants to give it more thought and will call me back..

6. Fennell was awarded the beach maintenance services contract and will start April 1st. They have ordered equipment and are manufacturing a trailer for collection and the City is in the process of drawing up a contract.

7. I have contacted Terry Fogle of Carolina International on 3/9/99 reference to the International truck. He has been in contact with the technicians in Atlanta who have advised him to bring the truck back to his shop as there is a glitch in the ECM (electronic control module). They will need to modem up to Navistar in Atlanta to reconfigure the ECM. This should take a day and a half. Apparently they have had several complaints about the low power of the 250 hp motor.

8. One truck of dry trash (garage trash) will need to be transported to Bees Ferry Landfill starting April 1st. The Town of Mt. Pleasant is ending their trash transfer agreement. 4B is willing to accommodate us with a ramp at their new grinding location as soon as DHEC approves their site. In addition to the grinding operation, they are getting a lot of metal mixed in with the bags and piles of limbs and leaves from the island and have had to change the grinding teeth a couple of times ($700 each time). Recently, they purchased a used metal detector and we are following up with mentioning to our employees to look for these type items in the refuse.

EXHIBIT D

ISLE OF PALMS RECREATION COMMITTEE
March 15, 1999

The regular meeting of the Isle of Palms Recreation Committee was held on March 15, 1999, at 6:00 p.m., in City Hall Council Chambers. Present were Chairman Taylor, committee members Marty Bettelli, and Debra Hernandez, and Recreation Director Norma Jean Page.

1. Approval of Previous Month's Minutes. Mr. Bettelli made a motion to approve the minutes from the February 1999 meeting; Ms. Hernandez seconded; motion passed unanimously.

2. Recreation Department Report. Director Norma Jean Page gave an overview of the department's monthly activities per the report attached hereto and discussed upcoming activities and she answered questions of committee members. Highlights of her report are:

(a) The recently completed basketball season was very good; the only complaint voiced was that there was not enough time for teams to practice.

(b) Baseball season is beginning; in the 11-12 year old boy league, we have 4 teams this year whereas last year we only had 2 teams and had to play at Mt. Pleasant. Girls softball teams will have to play at Mt. Pleasant this season.

(c) School dances are going fine - there were 588 kids at the March dance and there was a theme of St. Patrick's Day.

(d) Keenagers went to Beaufort in March and toured the City. We are looking for more activities for the seniors, and we had one table of bridge and have begun a walking group at Tuesday and Thursday mornings.

(e) The Big Band Dance scheduled for April 24th has been postponed, but will be rescheduled at a later date.

3. Old Business. (a) 1999-2000 Budget Planning. There was extensive discussion about capital needs for the department.

(b) Breach Inlet Boat Ramp. There was discussion to determine the future uses for the Breach Inlet boat ramp. Members felt that perhaps we should wait to see what the SCDOT does with the area during construction of the new bridge before making any firm decisions. It was agreed that over the next few weeks, we should reach a consensus as to what the committee would recommend doing with the ramp.

There being no further business, the meeting was unanimously adjourned at 7:00 p.m.

Respectfully submitted,

Dee Taylor, Chairman

ISLE OF PALMS

RECREATION DEPARTMENT

MONTHLY REPORT

FEBRUARY

1999

STAFF: D. J. BARNHILL, *Recreation Supervisor*
RICH RACHEL, *Maintenance Assistant*
KEVIN SCHWERIN, *Recreation Supervisor*
ROBERT WALTZ, *Maintenance Supervisor*
NORMA JEAN PAGE, *Director*

ISLE OF PALMS

RECREATION DEPARTMENT

ACTIVITIES	DAYS OFFERED	TIME
Island Pre-School I (ages 3 - 4) Robin Lee, Instructor	**Monday, Wednesdays & Fridays**	**9:00 - 12:00 noon**
Island Pre-School II (ages 3 - 4) Robin Lee, Instructor	**Tuesday & Thursdays**	**9:00 - 12:00 noon**
Island Tiny Tots (ages 2 - 3) Michelle Page, Instructor	**Tuesday & Thursdays**	**9:30 - 12:00 noon**
Tae Kwon Do (ages 6 - 11)	**Saturdays**	**9:00 - 12:00noon**
Tae Kwon Do (12 & older)	**Wednesdays**	**7:30 - until**
Tae Kwon Do (12 & older) Dr. John Emmel, Instructor	**Saturdays**	**10:00 - until**
Gymnastics (ages 3 - 5) Tricia Tapio, Instructor	**Fridays**	**3:30 - 4:15 pm.**
Gymnastics (ages 6 - 11) Tricia Tapio, Instructor	**Fridays**	**4:15 - 5:15 pm**
Yoga Elizabeth Hanke, Instructor	**Wednesdays**	**1:00 - 2:30 pm.**
Tai Chi Elizabeth Hanke, Instructor	**Wednesdays**	**9:00 - 10:00 am.**
Kindermusik (ages 18 months-3 1/2yrs) Monica Zazworsky, Instructor	**Thursdays**	**4:15 - 4:45 pm.**
Kindermusick (3 1/2 yrs - 5 yrs.)	**Thursdays**	**3:00 - 3:45 pm.**
Co-Rec Volleyball	**Thursdays & Sundays**	
Yoga **Evening Classes**	**TBA**	
Tai Chi **Evening Classes**	**TBA**	

24 - 28th Avenue P.O. Drawer 508 • Isle of Palms • South Carolina • 29451 • (843) 886-8294 • Fax: (843) 886-9857

YOUTH BASKETBALL

Post Season Tournament: Games began Thursday, February 25 and will continue through Tuesday, March 2. Five (5) teams are competing for the number one seat. Teams include:
Rovers - coached by Tommy Baker
Paradise Pizza - coached by Rod Wallace
Island Realty - coached by Mark Beck
The Breeze - coached by David Hamblin
The Burton Co. - coached by Brad Emry

Sub District Tournament Begins Thursday, March 4 at 6:30 pm. Games will be played Thursday, Saturday and Monday. Teams competing include: St. Andrews/"Tarheels", McClellanville, IOP/"Windjammers", North Charleston/"Bulls", St. Andrews/"Leprechaun", Awendaw/"Ten Mile" and North Charleston/"Magic".

YOUTH BASEBALL

T-Ball 5 & 6 year olds (co-ed)
6 teams of 12

Machine Pitch 7 & 8 year olds (co-ed)
6 teams of 13

Dixie Minors 9 & 10 year old boys
5 teams of 12

Dixie Majors 11 & 12 year old boys
4 teams of 11

SOFTBALL

Dixie Angels 9 & 10 year old girls
1 team 14

Dixie Ponytails 11 & 12 year old girls
1 team of 16

ADULT SPORTS

3 on 3 Basketball - Still taking registration
Adult Softball - Still taking registrations
Co-ed Softball - Still taking registrations

IOP MIDDLE SCHOOL DANCE - FRIDAY, FEBRUARY 5, 1999
551 youth enjoyed this dance. Again everything went well! IOP Police are always present and take care of problems and direct traffic at end of dance. They do a good job and we appreciate all their help.
NEXT DANCE. FRIDAY, MARCH 5, 1999

KEENAGERS - February Luncheon meeting Joy Stern talked about treasures from Egypt. Very interesting speaker. February's field trip took our seniors shopping at Myrtle Beach Factory Stores and Waccamaw Pottery. They had a delightful time.
March meeting Fanio Sanos will talk about the Historical Society and Festival of Homes and Gardens in Charleston. Next meeting will be Wednesday, March 3 at 12:00 noon.

UPCOMING EVENTS:

Tae Kwon Do Tournament - Friday, Saturday & Sunday, March 19 - 21.

Easter Egg Hunt - Saturday, April 3. 10:00 - until. Children 12 yrs and under.

Big Band Dance - Saturday, April 24. 7:00 - 10:00pm. $3.00 admission.

Community Yard Sale - Saturday, May 15. 8:00 - 12:00 noon. $5.00 space

MEETINGS ATTENDED:

February 2 **Southern District Meeting**
February 3 **SCAP - St. Andrews Rec. Dept.**
February 6 **Dixie Youth State Meeting - Columbia**
February 8 **State Wellness Committee**
February 8 **SCMIRF - Goose Creek**
February 10 **SCAP - St. Andrews Rec. Dept.**
February 16 **Department Heads**
February 21 - 23 **Trends Institute - Springmaid Beach**
February 23 - 26 **Edith Upchurch Forum**
February 22 **Recreation Foundation**
February 23 **Recreation Committee**
February 23 **City Council**

EXHIBIT E

PERSONNEL COMMITTEE
March 22, 1999

The regular meeting of the Isle of Palms Personnel Committee was held on March 22, 1999 at 6:00 P.M. in the Buliding Department. Committee members present were Chairman Bettelli, and committee members Bunch and Shaffer.

1. Previous Months Minutes: No Meeting was held during the month of February.

2. Old Business: Discussion was held on information which City Administrator Williams had provided pertaining to Employee Benefit, Incentive, & Motivation program. Many items were discussed, and Chairman Bettelli will take several back to Mr. Williams for additional information at which time the Committee will discuss further and finalize a proposal to be included in next year's budget.

3. Salaries: There was limited discussion on salaries in preparation for the 1999-2000 budget and specifics related to salaries will be discussed in detail in next months meeting.

4. New Business: None

5. Miscellaneous business: None

6. Executive Session: Chairman Bettelli moved and Councilman Shaffer 2nd a motion to go into executive session to discuss personnel matters. Motion Passed nanimously.

Coming out of Executive session Councilman Shaffer made a motion to recommend to the Ways and Means Committee that the City Administrator be given a raise based on the results of his personnel evaluation; Mayor Bunch seconded; motion passed unanimously

7. Adjurnment: There being no further business to come before the committee, the meeting was adjourned at 7:10 P.M.

Respectfully submitted,

Marty Bettelli

Marty Bettelli, Chairman

SPECIAL PERSONNEL COMMITTEE
February 22, 1999

special

The ~~regular~~ meeting of the Personnel Committee was held at 6:00 p.m. on February 22, 1999, in the Building Department. Committee members present were Chairman Bettelli, Bunch and Shaffer. Also present were Councilmember Sottile, Police Chief Buckhannon, Fire Chief Graham and City Administrator Mark Williams. Chairman Bettelli stated that the purpose of the meeting was to discuss wages for public safety employees.

Chief Graham reported on wage comparisons with other municipalities in the area as well as the cost of an employee to each department for training, testing, uniforms, etc. See attached documentation.

Administrator Williams stated that we seem to be headed towards a crisis similar to what we experienced recently in the Public Works Department where we were unable to secure regular full-time CDL truck drivers. We are now competing with other cities and counties and are falling behind, and in both the police and fire departments we appear to be losing the best candidates for the positions and are having to settle for second and third choice if we can get that. Mr. Williams proposed a 10% adjustment in ranges as well as in current pay for public safety employees below the second line supervisors. The departments want to maintain the same high level of employees that we now have. The Police Department is about to lose two and maybe three officers and the Fire Department has lost one and fears others are going to follow. There was also discussion of our insurance coverage and the possibility of the City subsidizing part of the premium for employees' family coverage.

It was the consensus that a 10% increase (for a total amount of approximately $25,400 in the current fiscal year) might make up for some of the difference and findings should be presented at the next Ways & Means Committee Meeting.

Mr. Shaffer made a motion to take the proposed 10% adjustment for the Fire and Police Department wages to the next Ways & Means Committee; Mr. Bettelli seconded; upon discussion, Mayor Bunch recommended that the City look at all other employees in the near future; motion passed unanimously.

The meeting adjourned at 6:25 pm.

Respectfully submitted,

Marty Bettelli, Chairman

EXHIBIT F

Zoning Board of Zoning Appeals
Minutes
March 9, 1999

I. Call to Order

Chairperson Gabbie Porter called the regular meeting of the City of Isle of Palms' Board of Zoning Appeals to order on March 9, 1999 at 5:30PM in the conference room of the Building Department at 1301 Palm Blvd. Members present were Guy Taylor, Kathy Carroll, Russ Stemke and Chairperson Gabbie Porter as well as the Zoning Administrator, Douglas Kerr. Charlie Yawn was absent.

II. Review of Minutes

Mr. Taylor made a motion to approve the minutes of the February 9, 1999 meeting with the revision of the first paragraph on the second page to read that conflicting testimony had been given by the applicant and members of the audience. Ms. Carroll seconded the motion, and the vote was unanimous in favor of the motion.

III. Variances, Appeals, and Special Exceptions

Ms. Porter welcomed the audience and swore in everyone planning to give testimony. She explained that the second case on the agenda, 209 Carolina Blvd, would be heard first. Mr. Kerr explained that case #99-009 is an application requesting a special exception to allow the establishment of a home occupation at 209 Carolina Blvd. The applicants were Nancy and Coker Price, and they proposed to establish an office in their house to handle the administration of a furniture manufacturing business based in Hemingway, SC. Mr. Kerr explained that the City became aware of the business when a chair with a "for sale" sign was put in the Palm Blvd right-of-way on a past Saturday. He explained that he had contacted the applicants, and that they promptly applied for a business license. Mr. Taylor asked if the brother had been informed that he could not place items for sale in the right-of-way. Mr. Price answered that he had been informed. Mr. Taylor then asked how an application for a retailing business could be forwarded onto the Board when the ordinance stipulates that home occupations shall not include the conduct of retail business. Mr. Kerr answered that the applicants were not conducting any retail business at their house, and that they were classified as a non-store retailer, which is different from retail. Mr. Stemke asked about the necessity of a business license, if the applicants are only bringing work home after work. The applicants explained that they were doing more than only working after work, they were doing most of the book keeping and general administration from their home. Mr. Taylor stated that with the reassurance of the zoning administrator that the application meets the minimum requirements of the ordinance he made a motion for approval. Ms. Carroll seconded the motion. The vote was unanimous in favor of the motion. The application was approved.

The second application was application #99-007 requesting a special exception to allow the establishment of a home occupation at 3506 Hartnett Blvd. The applicant was Mr.

Russ Stemke, and he proposed to establish a legal services office in his house. Mr. Kerr explained that the applicant has stated in his application that he would not have any people coming to the house in connection with his business, and that all meetings with clients would be held at other attorney's offices in Mt. Pleasant. Mr. Stemke added that the majority of his work was done on a computer in his house, and repeated that when he needed to meet with clients, he would meet in Mt. Pleasant. Mr. Taylor asked Mr. Stemke if the ordinance's requirement of not having any employees at the house would be a problem. Mr. Stemke answered that it would not be a problem, and stated that any extensive typing would be sent out to a secretary. Mr. Taylor explained that he felt that the application met the requirements of the ordinance, and therefore made a motion for approval. Ms. Carroll seconded the motion. The vote was unanimous in favor of the motion, with Mr. Stemke abstaining.

IV. Miscellaneous Business

Mr. Kerr explained that the applicant has formally withdrawn the application that was before the Board at last month's meeting for a home occupation on 41st Avenue. The applicant has provided the Board with a letter for the file withdrawing the application as well as a copy of his lease in Mt. Pleasant.

V. Adjournment

With no further business, a motion was made and seconded to adjourn. The motion was unanimously approved by voice vote. The meeting was adjourned at 6 PM.

EXHIBIT G

ACCOMMODATIONS TAX ADVISORY COMMITTEE
March 17, 1999

The Accommodations Tax Advisory Committee met on March 17, 1999, at 8:30 a.m., in City Hall Council Chambers. Present were Committee members Julia Tucker, Bill Casey, April Lathan, David Maw, and John Herron. Also present were City Clerk Janet Mauldin and City Administrator Mark Williams. Bill Casey opened the meeting, introductions were made and the floor was opened for election of chairman.

1. Election of Chairman. Mr. Casey nominated Julia Tucker for chairman; Ms. Lathan seconded; Ms. Tucker was unanimously elected as chairman and took over the meeting.

2. Mr. Casey recommended that a letter be sent to Jack Owens from the Committee thanking him for his services as chairman. Ms. Tucker will take care of this.

3. 1999 Spoleto Contribution. City Treasurer Debbie Suggs stated that the City has received a request for Spoleto to a $10,000 contribution to the festival. In the past Council had approved a donation of $5,000 for last year's festival. Upon discussion, the committee felt that perhaps there should be more events on the island to merit the extra $5,000.

Mr. Casey made a motion to approve a $5,000 contribution at this time and the committee would be receptive to a larger contribution after receiving more information; Mr. Maw seconded; upon further discussion, Mayor Bunch was asked to ask if a representative would come talk to the committee. Motion passed unanimously.

4. Isle of Palms Garden Club. Leola Hanbury spoke about the Garden Club's request for $3,000 towards their beautification efforts at the Connector and Breach Inlet entrances to the island. (See attached application).

Mr. Casey made a motion to approve the expenditure of $3,000; Ms. Lathan seconded; motion passed unanimously.

5. Beach Maintenance Services. Administrator Mark Williams explained the project and the need for this service. (See attached specifications) The low bid was received from Fennell Container at $74,409. After discussion, it was felt that this might encourage the business owners to keep the front and rear of their stores more litter free and over time project could be reduced in scope as more people pitch in to help clean up.

Mr. Casey made a motion to approve the expenditure of $74,409 for this project; Mr. Maw seconded. After further discussion, motion passed unanimously.

6. Front Beach Revitalization Project. Administrator Williams explained how this project came about and the desire of Council to make the commercial front beach area more pedestrian friendly and more aesthetically pleasing. Seamon Whiteside of Mt. Pleasant was chosen to prepare this study because of their experience with similar projects. They plan to meet

with the local business owners for their input and as part of their report, the City will get drawings and computer images. The cost will be $19,500.

Mr. Maw made a motion to approve this expenditure of $19,500; Ms. Lathan seconded; motion passed unanimously.

7. Miscellaneous. Ms. Lathan reported that she is working on a big band dance to be held at the Recreation Center perhaps later this spring.

There being no further business to come before the committee, the meeting was unanimously adjourned at 10:05 a.m.

Respectfully submitted,

Julia Tucker, Chairman

EXHIBIT H

BEACH ADVISORY COMMITTEE
March 17, 1999

The regular meeting of the Isle of Palms Beach Advisory Committee was called to order at 4:00 p.m., on March 17, 1999. Members present were Leola Hanbury, Brad Johnston, Bev Ballow and Ginger Boatright, and City Administrator Mark Williams. Absent was Sis Nunnally.

1. Ms. Hanbury opened the meeting as acting chairman. Introductions were made and she announced that Sis Nunnally has resigned. The Committee urged City Council to fill the vacancy as soon as possible.

2. Election of Chairman. Ms. Hanbury stated that a chairman and secretary are needed. Mr. Johnston volunteered to be Chairman and was unanimously approved.

3. Beach Management Plan. Mr. Williams reported that the Beach Management Plan has been prepared but has been pushed to the back burner as other more pressing things have taken precedence. He explained some of the policy issues between the City and OCRM which have prevented OCRM from approving our document. One of the main issues of contention was designated public parking on Palm Boulevard from 31st to 57th Avenues.

Mr. Williams also spoke about the "dog issue" stating that Council does not seem willing to pass a "scooper-pooper law", but may be willing to place some supplies and equipment in strategic locations that would enable volunteers (hopefully dog owners) to pick up their pet's waste. Mr. Johnston reported that they have placed bags and containers along the bike path in Wild Dunes and the containers are then picked up periodically. Another alternative would be to limit the hours that dogs are allowed on the beach as other communities have done.

After extensive discussion, Mr. Williams will contact Rob Mikell of OCRM, send him a draft copy of the Plan and ask him to attend a meeting to discuss the issues with the Committee, and also to ask if some City Council members would attend. At this time, Mr. Williams excused himself from the meeting.

4. Chairman Johnston began discussion of the need of a secretary. Ginger Boatright volunteered to bring her lap computer, make notes as discussed, and prepare a printout for the committee to review. Chairman Johnston also asked committee members, if they knew someone who would be willing to serve on the committee, to let Ms. Hanbury know and she will prepare a list for City Council.

5. There was discussion the future focus of the committee. See attached list of suggested activities for the Committee prepared by Chairman Johnston and the committee generally discussed these items in some detail.

There was much discussion about trash collection and what the committee could do to help the situation - Ms. Hanbury will check with the City Administrator to see what is being done now about trash collection on the beach during the season..

Ms. Hanbury also told the committee about the Front Beach Revitalization Study that will be done and stated that perhaps the committee could have some input if appropriate.

They also agreed that public education was a good way to inform residents and visitors about cleanliness and other important concerns about our beach, and even discussed the possibility of a newsletter. The issue of public education will be discussed further at the next meeting.

There was general discussion of the fact that the committee has no real authority, but serves as an advisory committee. They felt that the Beach Management Plan was important to follow through and that they should try for a while to find a way to get their recommendations to City Council. If they have no influence on Council, then they may determine that there is no reason to have such committee, but everyone felt they wanted to "give it a go", so to speak.

It was decided to hold the next meeting on April 22 at 4:00 p.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 5:30 p.m.

Respectfully submitted,

Brad Johnston, Chairman

IOP Beach Advisory Committee

Suggested activities for IOP Beach Advisory Committee:

1. Monitor and assist to get Beach Management Plan approved and kept current
2. Monitor Beach Activities: keep track of general activities on IOP Beach looking for activities that are of concern relative to general public safety and activities that endanger beach and wildlife associated with beach.
    - Establish task force of people that have concern for beach and generally spend time on the beach to quarterly report back to Committee as to findings, concerns, recommendations
    - Report to City Council once a quarter on trends, concerns, and recommendations
3. Interface OCRM
    - Setup task force, including Mark Williams to interface with OCRM to:
        - Periodically meet with OCRM to keep abreast of trends and changes in OCRM rules/regulations re: beach
        - Stay abreast with OCRM activity, direct or by permit, relative IOP Beach
4. Public Education:
    - Create and distribute pamphlets aimed at education general public, especially visitors about importance of beach, activities to avoid, keeping beach clean
    - Hold semi-annual Public Forms where IOP residents can discuss concerns re: Beach
    - Have publish periodic articles in local publications about Beach; erosion, animal life, etc.
5. Beach Cleanup
    - Insure adequate receptacles are on the beach to assist people to pickup trash and insure these are emptied on an appropriate schedule
    - Organize & Lead periodic Beach Cleanups

EXHIBIT I

ORDINANCE 1999-5

AN ORDINANCE AUTHORIZING THE LEASING OF THE CITY'S TWO MUNICIPAL PARKING LOTS.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1: That the City lease its two municipal parking lots, pursuant to such leases and upon such terms as the City may deem advisable.

? Does this need to be amended due to ~~lot~~ use of lots ?

SECTION 2: That the ~~sole~~ purpose and use to be allowed pursuant to any such lease ~~prohibited~~ not permitted shall be for the operation of daily public beach-access parking lots, and, ~~prohibited~~ by Deed Restriction, overnight parking

SECTION 3: That the lessee and all terms and conditions of the said lease shall be as set forth in a written lease agreement to be approved by City Council.

SECTION 4. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 5. That all Ordinances or parts of Ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 6. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE 23rd DAY OF March, 1999.

_____

Carmen R. Bunch, Mayor
(Seal)

Attest:

_____

City Clerk

First Reading: 3/16/99
Second Reading: 3/23/99
Ratification: 3/23/99

EXHIBIT J

ORDINANCE 1999-10

AN ORDINANCE AMENDING SECTION 8-1-19 OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES REGARDING OPERATION OF VEHICLES UPON THE BEACH OR BEACH ACCESSES.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 8-1-19 is hereby amended to read as follows:

"Sec. 8-1-19 Vehicular operation on the beach or beach accesses.

No person shall operate, or allow or cause to be operated, a vehicle on the beach or beach accesses except as provided in Section 5-4-15 (C)(5)(a) of this Code."

SECTION 2. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 4. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ___ DAY OF _____, 1999.

_____
Carmen R. Bunch, Mayor

(Seal)

Attest:

_____
City Clerk

First Reading:_____
Second Reading:_____
Ratification: _____

EXHIBIT K

RESOLUTION

WHEREAS, the 1975 statute law governing assessment is outdated and not relevant to the present day South Carolina economy; and

WHEREAS, the basic premise of this statute is that if you own valuable property you are able to pay higher taxes; and

WHEREAS, the 1993 reassessment placed an inordinate burden on Isle of Palms property owners, many living on fixed or low incomes, including senior citizens, widows and widowers, and young families; and

WHEREAS, if the reassessment law is not amended by year 2000, an even greater burden shall be placed upon the property owners of Isle of Palms;

NOW, THEREFORE, BE IT RESOLVED, that the Isle of Palms City Council urgently ask that the General Assembly act now to amend the 1975 statute by placing a "cap" on the amount a property can appreciate as long as ownership remains the same.

RESOLVED this 23rd day of March, 1999.

City of Isle of Palms, South Carolina

By: Carmen R. Bunch
Carmen R. Bunch, Mayor

Attest:

Janet H. Mauldin
City Clerk

4/4/99

ISLE OF PALMS CITY COUNCIL
April 12, 1999

A special meeting of the Isle of Palms City Council was held on April 12, 1999, at 5:30 p.m., in City Hall. Present were Mayor Bunch, Councilmembers Abele, Bettelli, Gear, Hernandez, Miller, Shaffer, and Sottile, and City Administrator Williams. City Clerk Mauldin was out sick. Mayor Bunch called the meeting to order at 5:30 p.m.

1. Mayor Bunch asked for a motion to suspend the rules of order and procedure to discuss a couple of items not on the agenda. Motion was made, seconded and unanimously approved.

(A) Mayor Bunch stated that after receiving an unofficial entry-level salary sheet from Sullivan's Island, in comparison to the Isle of Palms salary levels, she contacted Mt. Pleasant for their entry-level salaries. She advised Council that she, in no way, expected our personnel to leave the Isle of Palms for Sullivan's Island, but according to the Mt. Pleasant wage schedules, there was a good chance that our personnel would find working in Mt. Pleasant financially advantageous. Attached is a copy of the wage sheet survey of the three East Cooper cities. She noted that Mt. Pleasant's salary is much higher than the City's and further stated that the City has already lost a few of our people to Mt. Pleasant and she feels we should consider increasing some of our pay schedules so as not to lose trained well-equipped people.

2. Executive Session. A motion was made and seconded to go into Executive Session to discuss contractual matters related to the Isle of Palms Marina; motion passed unanimously.

Coming out of Executive Session, Mayor Bunch stated that no action was taken; discussion was held regarding lease of property at the Isle of Palms Marina.

There being no further business to come before the Council, the meeting was unanimously adjourned at 6:00 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk
To be approved on April 27, 1999.

Unofficial Entry Level Salaries By Position

Fire Department	Sullivan's Island	Isle of Palms	Mt. Pleasant
Assistant Chief/Training Officer	$23,475	$35,600	$29,432 (training officer only)
Fire Captain	$21,947	$26,254	$30,558
Fire Lieutenant	$19,193	$21,075 (Engineer)	$28,270 $24,780 (Engineer)
Firefighter	$16,005	$18,345	$22,453
Police Department			
Lieutenant	$24,000	$35,600	$39,852
Sergeant	$22,000	$26,254	$34,070
Certified Patrol Officer	$19,800	$21,075	$25,937
Uncertified Patrol Officer	$18,500	N/A	N/A
Animal Control Officer	$16,005	$15,810	$17,804

PUBLIC HEARING
April 27, 1999

A public hearing was held on April 27, 1999, at 6:30 p.m. for the purpose of receiving comments on the revised Land Development Regulations as part of the Isle of Palms Zoning Code. Present were Council Members Abele, Bettelli, Gear, Hernandez, Miller, Shaffer, Sottile, and Taylor, City Administrator Williams and City Clerk Mauldin.

Mayor Pro Tem Miller called the hearing to order and asked for citizen comments. Mr. Guy Taylor, 625 Ocean Boulevard, addressed the council expressing his concerns about the 17,500 square-foot lot size requirement, the possible change to 17,500 square foot "high ground" requirement which would not allow any marsh land to be taken into account when computing the size of a lot for building. He also expressed concern about the restriction allowing only 5' of stairs to extend into the beach setback. He asked that these items be looked at again.

Councilmember Hernandez stated, for the record, that she is strongly in favor of the City tying the developable size of a lot to high ground and not wetlands so we don't end up with subdivided corners of property that people are trying to park on and build docks from, which is what instigated the change in definition by some problems on Merritt Boulevard and 5th Avenue.

There being no further comments, the public hearing was closed at 6:50 p.m.

REGULAR CITY COUNCIL MEETING
April 27, 1999

The regular meeting of the Isle of Palms City Council was held on April 27, 1999, at 7:00 p.m., in City Hall Council Chambers. Present were Mayor Bunch, Council Members Abele, Bettelli, Gear, Hernandez, Miller, Shaffer, Sottile, and Taylor. Also present were City Administrator Williams and City Clerk Mauldin, and City Attorney Sottile.

A. INTRODUCTION OF MEETING

Mayor Bunch called the meeting to order and asked everyone to stand for a moment of silent prayer followed by the pledge of allegiance. Then roll call was taken by the Clerk.

B. READING OF THE JOURNAL OF PREVIOUS MEETINGS

1. March 23, 1999 - Regular City Council Meeting
2. April 12, 1999 - Special City Council Meeting

Councilmember Abele made a motion to approve the minutes as presented; Councilmember Taylor seconded; motion passed unanimously.

C. CITIZENS' COMMENTS

1. Robert Murray, 617 Carolina Boulevard, Charleston Air-Sea Charters. (See Exhibit A) Mr. Murray expressed his disagreement with Brian Berrigan's proposed charter rates and especially the charge of 5% of gross booking business.

2. Paul Connerty, 243 Forest Trail. Mr. Connerty spoke, for himself and as a representative of several neighboring property owners, about the hazardous condition of Forest Trail where there is "the dip". This area has not only caused a bad accident, but also encourages young people to speed through it for fun. The accident last weekend caused two young men to be taken to the hospital and nearly missed a young child riding a bicycle in the area. He offered for consideration a couple of options to address this hazard: (1) move the roadway over to remove the dip without moving the large oak tree; (2) install stop signs at the approach to the hill; (3) for a short-term deterrent, install "children at play" sign; (4) install a video camera and increase police presence at high risk hours and use mobil radar. He also asked that the residents be involved in any decisions that are made for this area. Mayor Bunch stated that she would ask the Administrator to hire an expert to study this area and see what needs to be done.

3. Toby Van Buren, local environmentalist. Mr. Van Buren is a commercial shell fisherman with a shall farm along Breach Inlet and past president of the East Cooper Clean Water Council. He spoke about the proposed advocation of stricter pet litter laws for which he commended and supported City Council. This is very much a water quality issue as fecal contamination in our waters is a problem and he urged Council to pursue this legislation.

4. Paul Corgill, USCG Captain. Mr. Corgill spoke in support of Robert Murray and to testify to his character.

5. José Hernandez, Eco Tours. Mr. Hernandez stated that in essence the 5% surcharge would double their rent. He called other marinas in the area and found that the average rate was approximately $7.40 per foot whereas the charge here is $10 per foot; adding the 5% surcharge to that would double their rent costs. They enjoy running out of our marina because most of their business comes from vacation renters and they go right into the pristine waters.

6. Shane Ziegler, Eco Tours. Mr. Ziegler stated that about 15% of their gross revenue is profit of which he and José have to split and then pay taxes on it. Adding another 5% would be putting them in a financial crises and may force them to move to another marina. They average 20-80 people a day in the summer, people who stay, eat and shop on the island, which benefits the island's commerce and especially the marina facilities.

7. Jamie Brown, Captain of the Blockade Runner, stated that this would be his first year out of this marina and also expressed concern about the 5% surcharge.

8. Thomas Rivers, Palmetto Charters Booking Company operating from the Charleston Harbor Marina, also spoke on behalf of Robert Murray and concern with the 5% surcharge. He stated that he is a charter broker and owns several boats and pays no percentage to the marina for what he does. He provides bookings and advertising for his clients for which he receives 10% but does not charge for business from other brokers. He further stated that the charter industry in South Carolina is over $80 million a year and advised Council to think about that and hang on to a portion of it as the Isle of Palms is a growing community.

9. Robert Hanlin, 2408 Palm Boulevard. Mr. Hanlin spoke about the boat launching fees at the Marina which are $5 for residents ($10 for non-residents) per launch or $100 for a yearly pass. He stated that Sullivan's Island residents only pay $40 ($90 for non-residents) at their boat ramp and felt that Isle of Palms residents and taxpayers should pay less than what is being charged.

10. Brian Berrigan, resident and Marina Operations Manager, addressed some of the concerns expressed tonight. He stated that with the number of people on the larger charters comes parking problems, huge amount of trash, increased water and facility usage, and a higher insurance exposure to liabilities, which all increase his costs.

Mayor Bunch assured those present that City Council will be discussing these issues and thanked everyone for attending.

D. REPORTS FROM STANDING COMMITTEES

1. Ways & Means - Chairman Abele reported on their meeting of April 20, 1999 (Exhibit B, with attachments).

(a) Councilmember Abele made a motion to approve the tentative capital budget as approved by the committee; Councilmember Shaffer seconded; motion passed unanimously.

(b) Councilmember Abele made a motion to extend the current landscape contract for four months and then rebid the project in the fall; Councilmember Bettelli seconded; motion passed unanimously.

(c) Councilmember Abele made a motion to accept ownership from SCDOT for the portion of 41st Avenue from Waterway Boulevard to the Marina; Councilmember Miller seconded; motion passed 8-1.

(d) Councilmember Abele made a motion to approve the purchase of 100 90-gallon roll-out trash carts; Councilmember Taylor seconded; motion passed unanimously.

(e) Councilmember Abele made a motion to approve the expenditure of an additional $4,000 for employee merit raises; Councilmember Shaffer seconded; motion passed unanimously.

(f) Councilmember Abele made a motion to approve and sale and removal of two storage containers from the Marina area at a revenue of $400; Councilmember Taylor seconded; motion passed unanimously.

(g) Councilmember Abele made a motion to approve the donation of $500 to the Mid-Atlantic Regional Surfing Association; Councilmember Taylor seconded; motion passed unanimously.

(h) Councilmember Abele made a motion to extend the contract of Fennell Container for one year at the same price; Councilmember Miller seconded; motion passed unanimously.

(i) Councilmember Abele made a motion to approve the expenditure of $1,000 for an employee picnic to be held on May 22nd; Councilmember Taylor seconded; motion passed unanimously.

(j) Councilmember Abele made a motion to approve the expenditure of an additional $2,000 for the Seamon, Whiteside study of the front beach; Councilmember Miller seconded; motion passed 8-1.

2. Public Safety - Chairman Sottile reported on their meeting of April 15, 1999 (Exhibit C) (The monthly reports from the Police and Fire Departments are attached as part of Exhibit C)

(a) Councilmember Sottile made a motion to approve the parking dispensation for the Garden Tour on May 2nd from 2-5 p.m., on Ocean Boulevard; Councilmember Bettelli seconded; motion passed unanimously.

(b) Councilmember Sottile made a motion to approve the three special event permits request for the June 112th Sand Shark Run/Swim, the May 14th Worrell 1000 catamaran run, and the September 18th Beach Run behind the Windjammer; Councilmember Bettelli seconded; motion passed unanimously.

(c) Upon discussion of the situation at Forest Trail, Councilmember Sottile recommended that the City ask Howard Chapman, our traffic consultant, to take a look at this area and report to Council. Administrator Williams will take care of this.

3. Public Works - Chairman Miller reported on their meeting of April 14, 1999, (Exhibit D, with attachments).

(a) Councilmember Miller reported that the committee recommended acceptance of the Public Works Director's advice to replace trash carts at Mariner's Walk with small dumpsters at a cost of $25 each dumpster. Administrator Williams will take care of this.

4. Recreation - Since Chairman Taylor was unable to attend the committee meeting, Councilmember Bettelli reported on their meeting of April 12, 1999 (Exhibit E, with monthly report attached).

Upon discussion of the Breach Inlet boat ramp, Councilmember Bettelli stated that the committee is asking for capital funds to make improvements to it. Mayor Bunch reiterated that she was opposed to having a free ramp available on the island when the City paid $4 million for the marina property.

5. Personnel Committee - Chairman Bettelli reported on their meeting of April 15, 1999 (Exhibit F).

(a) Employees of the Month for March 1999 were as follows:
Fire Department - Engineer Patrick Naylor
Police Department - Officer Dwayne Peters
Public Works Department - Chris Risk

(b) Safety Sweepstakes for March 1999 were as follows:
Police Department - Scott Brown
Fire Department - Joseph Friend
Public Works Department - James Worley
Combined General Government, Building Department, and Recreation Department - Patrice Robertson of the Building Department

E. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Zoning Board of Adjustment. See minutes of their meeting of April 13, 1999, attached as Exhibit G.

Mayor Bunch stated that one member of the Board has been hospitalized and she asked the Administrator to look into appointing someone temporarily to give the membership an odd number for voting purposes. Administrator Williams reported that he had spoken with Attorney Roy Bates (zoning specialist) who indicated that this could not be done under both State law and the City's ordinances. If the member cannot perform on this committee, we could appoint a new member.

2. Planning Commission. See minutes of their meeting of April 14, 1999, attached as Exhibit H.

F. REPORTS FROM SPECIAL OR JOINT COMMITTEES - None

1. Accommodations Tax Advisory Committee. Administrator Williams reported on their meeting of April 21, 1999 (see minutes attached as Exhibit I). He stated that the committee discussed some issues which have arisen concerning historical and proposed uses of the Accommodations Tax money. He will be developing a budget for the fund which they will want to review.

2. Beach Advisory Committee. No meeting.

3. Wastewater Advisory Committee. Councilmember Shaffer reported that the committee met with Dr. Jeffrey Scott who gave a presentation of fecal colaform bacteria in our back creek area and sampling stations. They have come up with a way of testing fecal colaform to determine whether if be human or animal waste. In future developments along the coast in South Carolina and Georgia they are trying to maintain a green-space between the actual development of home sites and the waterways, in order that animals can "take care of their business" without it going into the waters.

He further stated that affluent from the Isle of Palms wastewater treatment plant is colaform bacteria free. The committee is currently working on the creation of a sewer ordinance identifying the areas of the island which need to be sewered. Councilmember Hernandez stated that testing has shown that human waste bacteria has shown up on some of our ditches, and if not coming from our sewer system, it must be coming from septic tanks that are not working properly and the City needs to consider making sure that citizens are managing septic tanks properly so we can significantly reduce the bacterial problems.

4. Code Board of Appeals. Councilmember Shaffer reported that the Building Official has brought to his attention that Bob Bishop is not attending the meetings and may have moved off the island. Council has previously discussed this and the need to appoint another person to this committee. Administrator Williams will investigate Mr. Bishop's status and, if he has moved off the island, will advertise for volunteers interested in serving on the committee as well as placing a notice on the sign at the Connector entrance.

G. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

H. BILLS ALREADY IN POSSESSION OF COUNCIL

1. Second Reading and Ratification - Ordinance 1999-1 - An Ordinance Adopting a New Zoning Ordinance for the City of Isle of Palms, S.C., Pursuant to the State of South Carolina Local Government Comprehensive Planning Enabling Act of 1994. (Exhibit J)

Administrator Williams read the ordinance in full. Councilmember Abele made a motion to approve second reading and ratify Ordinance 1999-1; Councilmember Miller seconded. After

discussion, Councilmember Abele made an amendment to the motion to also adopt the revised text of the ordinance and the zoning map; Councilmember Taylor seconded; motion with amendment passed unanimously.

2. Second Reading and Ratification - Ordinance 1999-7 - An Ordinance Adopting A Land Development Regulation Ordinance for the City of Isle of Palms, SC Pursuant to the State of South Carolina Local Government Comprehensive Planning Enabling Act of 1994.(Exhibit K)

Administrator Williams read the ordinance in full. Councilmember Abele made a motion to approve second reading and ratify Ordinance 1999-7; Ms. Hernandez seconded; motion passed unanimously.

3. Second Reading and Ratification - Ordinance 1999-8 - An Ordinance Amending Title 1, Chapter 9, Article A, Planning and Zoning Commission, Pursuant to the State of South Carolina Local Government Comprehensive Enabling Act of 1994. (SC Code Sec. 6-29-530, et seq) (Exhibit L)

Administrator Williams read the ordinance in full. Councilmember Abele made a motion to approve second reading and ratify Ordinance 1999-8; Councilmember Taylor seconded; motion passed unanimously.

4. Second Reading and Ratification - Ordinance 1999-9 - An Ordinance Amending Title 1, Chapter 9, Article B, Board of Adjustment, Pursuant to the State of South Carolina Local Government Comprehensive Enabling Act of 1994. (SC Code Sec. 6-29-530, et seq) (Exhibit M)

Administrator Williams read the ordinance in full. Councilmember Hernandez made a motion to approve second reading and ratify Ordinance 1999-9; Councilmember Abele seconded; motion passed unanimously.

Councilmember Abele made a motion that the current members of the Planning Commission and Board of Adjustment be appointed to serve *nunc pro tunc* to the committees as established in Ordinances 1999-8 and 1999-9; Councilmember Miller seconded; motion passed unanimously.

Administrator Williams complimented Attorney Nick Sottile and Zoning Administrator Douglas Kerr for all their work in the completion of this process of making the Isle of Palms City Code in compliance with the SC Local Government Comprehensive Enabling Act of 1994.

5. Second Reading and Ratification - Ordinance 1999-10 - An Ordinance Amending Section 8-1-19 of the City of Isle of Palms Code of Ordinances Regarding Operation of Vehicles Upon the Beach or Beach Accesses. (Exhibit N)

Administrator Williams read the ordinance in full. Councilmember Abele made a motion to approve second reading and ratify Ordinance 1999-10; Councilmember Miller seconded; motion passed unanimously.

I. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

1. First Reading - Ordinance 1999-12 - An Ordinance Amending Section 7-3-3 of the City of Isle of Palms Code of Ordinances Regarding the Use of Vehicles on the Beach. (Exhibit O)

Councilmember Abele made a motion to approve first reading of Ordinance 1999-12; Councilmember Bettelli seconded; motion passed unanimously.

2. Proclamation - International REACT Month (Exhibit P)

Administrator Williams read the proclamation in full. Councilmember Miller made a motion to approve the proclamation; Councilmember Bettelli seconded; motion passed unanimously.

J. MISCELLANEOUS BUSINESS

1. Administrator Williams passed out a summary of the three bids from fireworks companies (Exhibit Q) He recommended that the City choose the 20-minute show, schedule A, proposed by Zambelli as there are more of the larger shells. Councilmember Abele made a motion to approve this Zambelli show; Councilmember Taylor seconded. Administrator Williams stated further that approval should be dependent upon their ability to use these shells off the pier as Zambelli is sending an inspector to the pier to make sure this is possible. After discussion, motion passed 8-1. If there is a problem, the Administrator will come back to Council for further discussion.

2. Administrator Williams stated that there is a stack of discarded concrete pilings at the Marina which need to be removed and Fennell Container has proposed to do so at a cost of $1,250. Councilmember Bettelli made a motion to approve this expenditure; Councilmember Miller seconded; motion passed unanimously.

3. Administrator Williams stated, with the season upon us, the City will not have time to do a comprehensive rehabilitation of the Marina parking lot, and Pride Asphalt has proposed to reseal and restripe the parking lot for $7,000. Councilmember Abele made a motion to approve this expenditure; Councilmember Taylor seconded; motion passed unanimously.

4. Councilmember Abele reminded everyone of the upcoming budget process schedule (Exhibit R) and the first meeting of May 17th at 5:30 p.m.

5. Councilmember Sottile discussed the Governor's Cup Billfishing Series in June stating that he was in opposition of allowing overflow parking on the CPW lots which are in a residential area on Waterway Boulevard and 41st Avenue. Mayor Bunch strongly agreed. Councilmember Abele pointed out that Councilmember Shaffer is checking with the neighboring property owners to see if they have any objections and will discuss this again at the next Ways & Means Committee meeting. Administrator Williams pointed out that the reason this was brought up was to try and address specifically the issue that the neighbors on 41st Avenue have raised historically about traffic parking along 41st Avenue. SCDOT says we cannot ban parking along 41st Avenue so this is an alternative to keep from cluttering up road shoulders during this one event.

K. EXECUTIVE SESSION - Councilmember Abele made a motion to go into Executive Session to discuss contractual matters pertaining to the Marina and personnel matters; Councilmember Miller seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Bunch stated that no action was taken in Executive Session, that contractual and personnel matters were discussed.

Councilmember Shaffer made a motion to approve a 3% merit raise for Administrator Mark Williams retroactive to January 1, 1999; Councilmember Abele seconded; motion passed unanimously.

There being no further business to come before Council, upon motion duly made and seconded, the meeting was unanimously adjourned at 9:45 p.m.

Respectfully submitted,

Janet G. Mauldin, City Clerk
To be approved by City Council on May 25, 1999.

EXHIBIT A

IOP City Council Presentation

1. Bob Murray/John Borden/Charleston Air-Sea Charters

   - Credentials
   - Agreements with Wild Dunes
   - Largest sailing business in Charleston
   - In Business for 25 years

2. Supported "sale of Marina" for a better place to grow and do business. Helped involve the entire Marine community.

3. Standard Booking Agents fee: (Charter Agent)

   - 10-15%
   - Performs all aspects of booking the charters
   - Contracts, cancellations, etc.
   - <u>Has trained sales staff</u>

4. Suggestion of 5% of <u>all</u> gross business
   ****It is not the practice of Marina's to charge a percentage of individuals gross business.**

   <u>Examples</u>:

   - City Marina — Different deals w/ each contractor
   - Charleston Marina/Patriots Point — No gross commission paid
   - Ashley Marina — No gross commission paid
   - Tolers Cove Marina — No gross commission paid
   - Breach Inlet Marina — No gross commission paid
   - Bohicket Marina — No gross commission paid
   - Folly Marina — No gross commission paid
   - Daniel Island Marina — No gross commission paid
   - Shem Creek Marina — No gross commission paid
   - Buzzard's Roost Marina — No gross commission paid
   - Cooper River Marina — No gross commission paid
   - Dolphin Cove Marina — No gross commission paid

IOP City Council Presentation

- Edisto Island Marina — No gross commission paid
- Mariner's Cay Marina — No gross commission paid
- Stono Marina — No gross commission paid
- Charleston Maritime Center — $1.00/head charter fee

5. Business Charleston Air-Sea Charters brings to IOP:

   - Corporate Outings (arrive in buses so no parking problems)
   - Use Marina Store
   - Come from Charleston and surrounding areas just to sail
   - Tends to be premium customer
   - Always, always goes to restaurant

6. Brian Barrigan:

   - Conflict of interest with ParaSail business
   - Restriction of Charleston Air-Sea Charters' brochures due to ParaSail pictures
   - Where does interest lie (IOP Marina or Brian)????

7. Parking Fee: $4.00 for whom????

   - Restaurant guests
   - Tourists who want to look
   - Charter guests
   - Locals
   - Boaters
   - Employees

8. Charleston Marina/Patriots Point and other Marinas have their arms open.

Wild Dunes®
Charleston's island resort.

October 5, 1995

617 Carolina Blvd.
Isle of Palms, SC 29451

Dear Capt. Bob,

Just a quick note to thank you for everything you do to help make our seasons so successful. It's nice to know we have such a great "Captain" to take such great care of our guests. Your quality of service is above and beyond what is expected, and everyone appreciates your extra efforts.

A cruise on The "Serena" is always an excellent way for our guests to have fun and relax while they are here. The sailing trip is usually the highlight of their stay, and I'm sure their sailing memories are something they return home with.

The "Serena" and your high quality service is part of what keeps companies such as Gillette, Healthdyne, Monsanto, Hewlett Packard, Robert Mondavi Winery and IBM, returning to Wild Dunes.

Thanks again for everything Captain Bob! I'm looking forward to Spring 1996.

Sincerely,

Krista

Krista Trombley
Conference Service Manager

PEGGY C. HOWARD
MANAGER
MEETING SERVICES

TELEPHONE: 612/330-4297
FAX: 612/330-4161

September 23, 1996

Captain Robert L. Murray
Serena Sailing Charters
617 Carolina Boulevard
Isle of Palms, SC 29451

Dear Captain Bob,

Thank you for providing an outstanding afternoon of sailing for our group!

The sail was a great way for our team to unwind and spend a leisurely afternoon on the water. What a beautiful afternoon it was with the sun shining, the humidity low and a lovely breeze.

Your excellent advice and assistance throughout the planning process proved to be invaluable. I received many comments praising the excellent service and crew as well as the delicious food provided by Le Bistro.

Captain, it was a pleasure meeting you and I hope we have the opportunity to sail with you again soon.

Regards,

Peggy Howard

ROBERT BOSCH CORPORATION

BOSCH

Automotive Group

8101 Dorchester Road
Charleston, South Carolina 29418

Telephone: (803)760-7000
Telex: 57-6463

June 24, 1997

Captain Bob Murray
Serena Sailing Charters
617 Carolina Boulevard
Isle of Palms, South Carolina 29451

Captain Bob,

Wow!!! What a day...

Here's a special thanks for the exemplary hospitality that you and First Mate John Henderson provided our Leadership Team on June 21, 1997.

As you promised, the day was filled with fun and excitement. The team building exercises you provided were complimentary of the days events which further reinforced behavioral changes we expected with our Leadership Team.

You exceeded my expectations.

Thanks again for the wonderful day and note that we will give you a call when we have these type events in the future.

Sincerely,

Charlie Ackerman

Charlie Ackerman
Unit Manager
Associate Relations

The Conference Table, Ltd.

April 12, 1999

Captain Bob Murray
617 Carolina Boulevard
Isle of Palms, SC 29451

Dear Captain Bob:

It was a pleasure working with you and your crew. The Serena is absolutely gorgeous! We were delighted with the cruise and your crew's gracious hospitality. The dolphins alone were worth the trip! Three of them followed us along side the boat, frolicking for at least two miles. You could almost touch them they were so close! The cruise ended with a spectacular sunset behind Charleston's gorgeous church steeples. It was the perfect photo opportunity for a great group shot.

Your cruise was a perfect opportunity to provide a unique atmosphere for our group to relax and exchange product information. Everyone enjoyed a fabulous evening, and the camaraderie among the group was greatly strengthened. It was a wonderful contribution to the overall success of our meeting.

Again, many thanks on behalf of The Conference Table, LTD and Astra Pharmaceuticals, LP. We look forward to yet another fun-filled cruise. It was a trip we will all remember!

Kind regards,

Judith S. Hendrick, CMP
President
The Conference Table, LTD

JH:ld
Enclosure

P. O. Box 398 • Charleston, S.C. 29402 • Tel. 843.577.5647 • Fax 843.853.9755 • E-mail ctmeetings@aol.com

MCI Telecommunications
Corporation
7000 Weston Parkway
Cary, NC 27513

July 9, 1996

Gregory P. Mosher
Organizational Development
MCI Telecommunications
7000 Weston Parkway
Cary, North Carolina 27513

Captain Bob Murray
Serena Sailing Charters
617 Carolina Boulevard
Isle of Palms, South Carolina 29541

Dear Bob,

They are still talking about the Regatta! I wanted to take the opportunity to say once again how much both I, and the executive team who sponsored the event, appreciate your efforts. The management teams who participated have been sending notes around to the effect of how successful the meeting was at Wild Dunes, and to great extent I attribute that directly to the Regatta.

From the very beginning your professionalism and acumen put me very much at ease in coordinating this meeting remotely. You put together an impressive array of boats and captains to accommodate such a large group. Members from each boat team commented on the high quality of the vessels and personnel.

Thanks again for all your effort and I very much look forward to the next opportunity. Please feel free to provide my name and contact information to anyone looking to gain a better understanding of your services from one very satisfied customer.

Sincerely,

Gregory P. Mosher
Senior Consultant

OUTER BANKS

A Jasper Textiles Company

September 1, 1995

Captain Bob Murry
617 Carolina Blvd.
Isle of Flams, SC 29451

Dear Captain Bob,

Thank you for your services and technical expertise. Due to your involvement and the beauty of your boat I'm sure our 1996 OUTER BANKS catalog will be the best we've ever produced.

Continued success, fair sky's and good wind.

Sincerely,

Don Moseley

DM/kmv

OUTER BANKS
A Jasper Textiles Company

DONALD D. MOSELEY
Executive Vice President

P.O. Box 1330
Leland, NC 28451

2118 Mercantile Dr., N.E
Leland, NC 2845

Phone (910) 371-1200 • Fax (910) 371-6142

June 16, 1994

To: Robert Murray
NationsBank Ashley Crossing
SC 1 319

From: Dan J. McAvoy
Commercial Bank
SC 1 300 01 02

Re: Sailing the High Seas with Captain de Brux

I just wanted to thank you again for the fantastic evening aboard the **Serena**! You certainly have a beautiful sailing vessel, and it could not have been a more perfect night for our excursion.

During college, I used to sail on Lake Michigan aboard a 42' Irwin, and I well remember all the work and maintenance that is involved in keeping a boat in such fine condition.

Thank you again for all your hospitality, and I look forward to seeing you again in the near future.

DJM/wg

Office Phone
(803)886-8663
Fax Number
(803)886-5388;
E-Mail Address
serenasailing@juno.com

Dear Friend:

Serena Sailing Charters is sailing into 22 years of operations this season. After returning from our winter season in South Florida and the Bahamas, I am looking forward to once again sailing with my old friends in the Charleston area this summer. Serena still berths at Wild Dunes Yacht Harbor behind the Tradewinds Restaurant.

In addition to our regular half day, full day and week-end charters, we are also offering a schedule of morning and evening sails on a per head cost basis.

If you are planning a vacation or stop in Charleston, SC this year, please call me or stop by and say hello.

Happy Sailing,

Captain Bob

EXHIBIT B

WAYS AND MEANS COMMITTEE
April 20, 1999

The regular meeting of the Ways and Means Committee was called to order on April 20, 1999, at 5:30 p.m., in the City Hall. Committee members present were Council Members Abele, Bettelli, Gear, Hernandez, Miller, Shaffer, and Sottile, City Administrator Williams, City Treasurer and City Clerk Mauldin. Committee Members Bunch and Taylor were absent.

1. Approval of Previous Minutes. **Mr. Miller made a motion to approve the minutes from the March 1999, meeting; Ms. Hernandez seconded; motion passed unanimously.**

2. Monthly Financial Report. Mr. Williams briefed the committee on the City's financial status (copy of summary page attached). There is approximately $1,234,075 in the General Fund. The overall budget is at 102% of revenues received and 75% expended. He stated that it appears that for the remaining quarter of the fiscal year, revenues will exceed expenditures although some items may go over budgeted amounts. He then answered questions of council members.

3. Old Business. (A) Fourth of July Fireworks. Mr. Williams reported that we received three bids today for the display and all three were considerably different. He felt that the difference would be contributable to the amount of shells used and would make a full report at the council meeting next week.

4. New Business. (A) FY 99-00 Capital Budget. Chairman Abele stated that this would be a preliminary approval of items tonight with the decision of how to pay for them to be determined during the budget sessions. The committee went through each department in some detail discussing individual items and changes made in committees from the first draft. **Mr. Shaffer made a motion to approve the tentative capital budget as discussed tonight, including $117,000 for the Isle of Palms Marina; Mr. Gear seconded; after further discussion, motion passed unanimously.**

(B) Extension of Existing Landscape Contract. Mr. Williams asked for permission to extend the contract of Lawn-O-Green for six months and if the appearance of the grounds does not approve, to go out for bids. After discussion, **Mr. Shaffer made a motion to extend the current contract for 4 months and then rebid the project in the fall; Mr. Gear seconded; motion passed unanimously.**

(C) 41st Avenue Between Waterway Boulevard and the Marina. Mr. Williams explained that the current signage for the marina and restaurant are in the road right-of-way. Because of our current sign ordinance, new signs would have to comply which would put them out of sight. He therefore recommended that the City take over ownership of that portion of 41st Avenue from Waterway to the Marina, which would also allow the City to partially enclose the

ditch for extra parking. After discussion, **Ms. Hernandez made a motion that the City accept ownership from SCDOT for this portion of 41st Avenue; Mr. Bettelli seconded; motion passed 6-1.**

Mr. Williams also reported that the current signs at the corner of 41st Avenue and Palm Boulevard (Wild Dunes, Yacht Harbor and restaurant) are also illegal (effective 1993 as off-premises signs). He has spoken with Destination Wild Dunes who have agreed to allow Bay Cafe to advertise on their existing sign in the former Tradewinds slot provided the City does not cause Wild Dunes signs to be removed. After discussion, the committee asked the Administrator to instruct the City Attorney to look at our current sign ordinance for amendments to allow some latitude. It was felt that there was a definite need for a Wild Dunes sign to keep traffic from going through residential neighborhoods and also a sign directing people to the marina and restaurant.

(D) Need for 90-Gallon Trash Carts. Mr. Williams reported that we are running out of 90-gallon trash carts. Mr. Mobley has contacted the salesman who has agreed to provide carts and delay payment until July 1st as this line item is fully expended. However, if we have possession of them on June 30th, they are part of the fiscal year. After discussion, **Mr. Shaffer made a motion to approve the purchase of 100 90-gallon trash carts right away even if we do go over budget; Mr. Bettelli seconded; motion passed unanimously.**

(E) Evaluation Merit Raises. Mr. Williams reported that employee evaluations have been completed, but the total cost has ended up to be some $4,000 over what he budgeted. He passed out a graph (attached hereto) reflecting the evaluation scores. **Mr. Shaffer made a motion to authorize the extra expenditure for merit raises; Mr. Bettelli seconded; after discussion, motion passed unanimously.**

(F) Sale of Storage Containers at Marina. Mr. Williams reported that he had only received one bid of $400 for the two storage containers at the marina that are not needed. **Mr. Miller made a motion to approve the sale and removal of these containers at a revenue of $400; Mr. Bettelli seconded; motion passed unanimously.**

(G) Donation to Mid-Atlantic Regional Surfing Association. Mr. Shaffer reported that Karen Balderson had contacted him about a donation to the local event this year (we donated $500 to the regional event last year). **Mr. Shaffer made a motion to approve a donation of $500; Mr. Miller seconded; motion passed unanimously.**

5. Miscellaneous. (A) Mr. Williams reported that the Fennell contract for commercial dumpster collection runs out 12/31/99 and he recommended that we extend the contract for one year at the same price [to which Fennell has agreed]. **Mr. Shaffer made a motion to approve the extension; Ms. Hernandez seconded; upon discussion, Mr. Williams stated that Fennell is doing a very good job; motion passed unanimously.**

(B) Mr. Williams asked for authorization to have a City employee family picnic on Saturday, May 22, at the Recreation Center, at a cost of approximately $1,000. **Mr. Shaffer made a motion to authorize the expenditure of up to $1,000 for an employee picnic; Mr. Bettelli seconded; motion passed unanimously.**

(C) Mr. Williams reported that instead of transferring the cost overruns on the water line project, FEMA will be issuing a check to the City in the amount of $100,000 plus $2,500 in administration fees. At a previous meeting, the City had authorized FEMA to apply the cost overruns money to Sullivan's Island who have to pay extra. Sullivan's Island is discussing this issue tonight at their meeting, and Mr. Williams will follow through with them and report back at the council meeting next week.

(D) Mr. Williams reported that he had met with representatives of Seaman Whiteside on the contract for the beach front study and they told him it would cost an additional $2,000 for items not clearly identified in the contract proposal. After discussion, **Mr. Shaffer made a motion to approve the additional $2,000 cost; Ms. Hernandez seconded; upon discussion, the Administrator was advised to make it very clear that curb cuts are an important portion of the study; motion passed 6-1.**

(E) Mr. Williams asked for permission to authorize overflow parking during the Governor's Cup Billfish Tournament at the lots next to the wastewater treatment plant. He stated that the CPW has given their okay to use these lots. Upon discussion, Mr. Shaffer stated that he will check with neighboring property owners to make sure they did not object and we will discuss this further at the council meeting next week.

Mr. Williams recommended that the City allocate some Accommodations Tax money to help advertise the Governor's Cup as this event will be an opportunity for the City to showcase the Isle of Palms Marina and restaurant. He will have suggestions back concerning this advertising by the May meeting.

(F) Mr. Gear asked that the Administrator ask the Marina Manager to find another place for his "no parking" signs other than nailed to the palm trees. Mr. Williams will take care of this.

(G) Mr. Gear referred to his memo and ordinance relating to real estate rentals and asked that this be put on the agenda for the next Ways & Means Committee meeting and Chairman Abele agreed to do so.

(H) Chairman Abele asked the Administrator to pass out copies of the proposed budget by May 13th, for discussion at the next Ways & Means Committee meeting. He also asked that background information be provided along with the budget draft.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:35 p.m.

Respectfully submitted,

Bob Abele, Chairman

Debbie

City of Isle of Palms
Financial Statement Summary
March 31, 1999

	REVENUES				EXPENDITURES			
	Actual	Budgeted	Difference	% of Budget	Actual	Budgeted	Difference	% of Budget
General Fund	$ 3,063,285	$ 3,649,047	$ (585,762)	84%	$ 2,692,133	$ 3,572,150	$ (880,017)	75%
Capital Projects Fund	21,612	174,200	(152,588)	12%	90,984	174,200	(83,216)	52%
Accommodation Fee Fund	296,231	458,500	(162,269)	65%	14,809	90,413	(75,604)	16%
Volunteer Fire 1% Fund	40,432	40,350	82	100%	29,512	40,350	(10,838)	73%
Accommodation Tax Fund	360,207	558,100	(197,893)	65%	376,313	558,100	(181,787)	67%
Disaster Recovery Fund	1,088,115	-	1,088,115	-	-	-	-	-
Federal Narcotics Fund	98,134	2,500	95,634	3925%	108,485	103,850	4,635	104%
Marina Fund	31,544	-	31,544	-	50,062	-	50,062	-
All Other Funds	6,299	1,350	4,949	467%	4,317	13,475	(9,158)	32%
Total All Funds	$ 5,005,858	$ 4,884,047	$ 121,811	102%	$ 3,366,615	$ 4,552,538	$(1,185,923)	74%

General Fund YTD Expenditures
9 Month Target = 75%

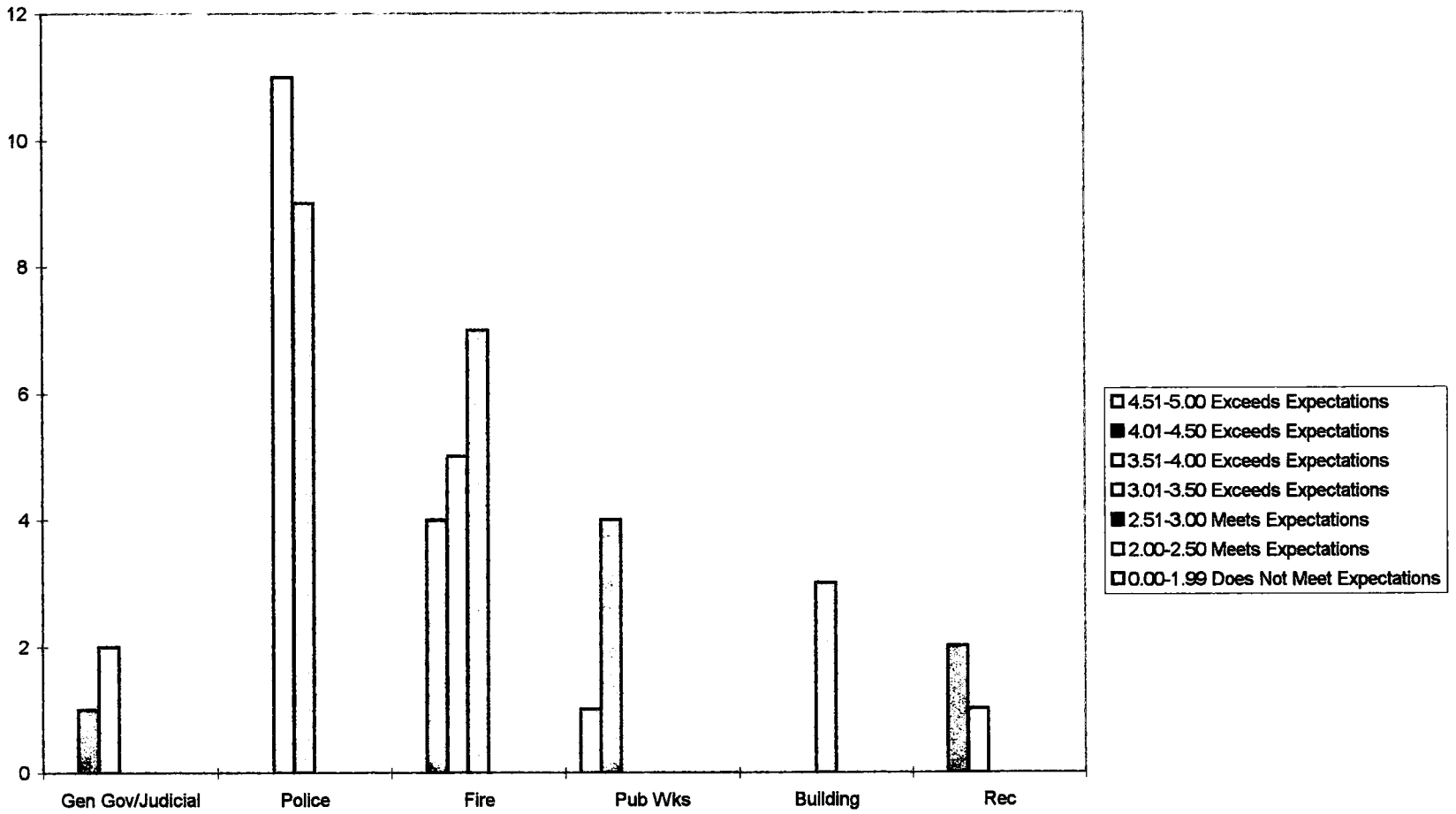
	Actual	Budget	% of Budget
Mayor and Council	22,707	23,090	98%
General Government	462,226	409,177	113%
Police	709,078	1,072,364	66%
Fire	606,956	828,424	73%
Public Works	451,054	557,028	81%
Building & Licensing	124,431	187,337	66%
Recreation	239,343	361,201	66%
Judicial	72,035	116,979	62%
Parking Lot & Meters	4,305	16,550	26%
Total General Fund	2,692,133	3,572,150	75%

General Fund Cash at 4/14/99

March Balances:	
Carolina First Bank	464,877
SC Local Gov't Investment Pool	880,783
April Activity thru 4/14/99:	
Cash Received	21,065
Payroll	(89,653)
Accounts Payable	(42,996)
Approximate Gen Fund Cash at 4/14/99	1,234,075

non-capital expenses + transfers

City of Isle of Palms 1999 Evaluation Summary Chart



ISLE OF PALMS MARINA

Tournament Schedule

WEDNESDAY, JUNE 9TH

FINAL REGISTRATION.....3:30-7PM
CAPTAIN'S MEETING.....7PM
PARTICIPANT'S BARS OPEN.....6-9PM
MUSIC AND ENTERTAINMENT.....6-9:30
KICK-OFF DINNER.....7PM

THURSDAY, JUNE 10TH

COFFEE SERVICE AVAILABLE.....4AM-7AM
LINES IN/OUT.....8AM /3PM
WEIGH SCALES OPEN.....5PM – 8PM
PARTICIPANT'S BAR OPEN.....5PM-9PM
"DOCKTAILS" SERVED AS BOATS RETURN
LIVE ENTERTAINMENT.....6-10PM
DINNER SERVED.....7PM

FRIDAY, JUNE 11TH

COFFEE SERVICE AVAILABLE.....4-7AM
LINES IN/OUT.....8AM/3PM
WEIGH SCALES OPEN.....5PM-8PM
"DOCKTAILS" .....AS BOATS RETURN
PARTICIPANT'S BAR OPEN.....5PM-9PM
DINNERS DELIVERED TO BOATS ...6-7PM
MUSIC & ENTERTAINMENT.....6-10PM

SATURDAY, JUNE 12TH

COFFEE SERVICE AVAILABLE.....4AM-7AM
LINES IN/OUT.....8AM/3PM
Weigh Scales Open.....5pm-7pm
PARTICIPANT'S BAR OPEN..... 5PM-10PM
"DOCKTAILS" .....AS BOATS RETURN
AWARDS DINNER BEGINS.....7PM
Presentation of Awards 8:30pm
MUSIC AND ENTERTAINMENT **6-TIL....**

Isle of Palms Marina
Governor's Cup Billfish Tournament
June 9-12, 1999

The new Isle of Palms Marina is proud to carry on the tradition of Governor's Cup Billfishing Events at our wonderful island location. Working in concert with organizations fostering fisheries conservation, this year's tournament is dedicated to help ensure a brighter future for our marine resources. The International Game Fish Association and the Recreational Fishing Alliance will both be present at the event to share their programs and encourage sportsman to become more actively involved in protecting the future of the sport of fishing.

Join us with your fishing team June 9-12th for the fourth leg of the 1999 series at the new Isle of Palms Marina.

Tournament Information:

Entry Fee:	**$1500.00**
Fishing Dates:	**June 10,11,12** – 2 out of 3, Captain's Choice
Rules:	**IGFA** International Angling Rules Apply
Awards/Prizes:	**Blue Marlin Prizes**
	1st Place: $6,000
	2nd Place: $3,000
	3rd Place: $1,500
	Tuna, Wahoo, Dolphin
	$500 for largest in category
	Lady and Junior Angler Prizes
	$500 based on points accumulation
	(All Figures based on 45 boats)

**Due to limited dockspace, this tournament may be fished from other marinas provided that Charleston Inlet is the entry/exit. Boats must register location with tournament office, and all contending catches/affidavits must be returned to Isle of Palms Marina.

Please complete the attached entry form and return it to the printed address to reserve your space for the tournament. Isle of Palms Marina can only guarantee a limited number of spaces, so please do not delay your reservation.

For more detailed information contact: Tomi Pulliam Edgewater Consulting
843.766.9030ofc 843.763.3342fx 843.224.1664cel. tomboy@awod.com

EXHIBIT C

PUBLIC SAFETY COMMITTEE
April 15, 1999

The regular meeting of the Isle of Palms Public Safety Committee was held on April 15, 1999, at 5:30 p.m., in City Hall. Present were Chairman Sottile, members Gear and Hernandez, Police Chief Buckhannon, and Fire Chief Graham, and City Administrator Williams. Council Member Shaffer also attended.

1. Ms. Hernandez made a motion to suspend the rules of order to allow Leola Hanbury to speak to the committee first; Mr. Gear seconded; motion passed unanimously. Ms. Hanbury spoke on behalf of the Isle of Palms Garden Club and the upcoming Garden Tour on May 2nd, from 2-5 p.m.. Everyone starts at the Exchange Club and will be encouraged to share vehicles and start at different homes. There are 8 properties on the tour and visitors will be driving their own vehicles. Two of the properties will be on Ocean Boulevard where there is a parking problem. Tour guides will be out front of each property to assist in finding appropriate parking.

Chief Buckhannon stated that Ocean Boulevard is a "no parking" street from 10th Avenue to the cul-de-sac near Breach Inlet and special "dispensation" would be needed. He did not feel that an officer would be needed, but Council's approval was requested.

Mr. Gear made a motion to approve the parking dispensation for the Garden Tour on May 2nd from 2-5 p.m.; Ms. Hernandez seconded; motion passed unanimously. Ms. Hanbury will see that placards are given to vehicle owners to place on their dashboard while parked in these areas.

2. Approval of Previous Months Minutes. [skipped]

3. Police Department Monthly Report. Chief Buckhannon discussed the monthly department report for March (see attached) and answered questions of committee members. He also handed out a copy of the Holiday Traffic Count (see attached).

(A) Special Event Permits: (1) [6th Annual] Sand Shark Run/Swim slated for June 12th on the beach behind the Windjammer; (2) Worrell 1000 catamaran run from Florida to Virginia [since 1977] coming in during the night of May 14th onto the beach behind the Windjammer; and (3) Beach Run on September 18th behind the Windjammer at 8:00a.m.

Mr. Gear made a motion to approve all three permits; Ms. Hernandez seconded; motion passed unanimously.

(B) 1999-2000 Budget. Chief Buckhannon explained in detail items for the upcoming budget year. Highlighting the discussion, he explained that this year is a four-car cycle which vehicles would be purchased with money from the Narcotics Fund.

4. Fire Department Monthly Report. Chief Graham discussed the monthly department report for March (see attached) and answered questions of committee members.

(A) New Truck Update. Chief Graham reported that she will be going to New Jersey on May 11th for the final inspection and delivery is scheduled for the end of May or first week of June.

(B) Chief Graham reported that there will be a Hurricane Expo, sponsored by Channel 5, for May 15-16 at Shriner's Temple. The City is one of the sponsors and should be very informative.

Chairman Sottile recommended that the City have a Hurricane Preparedness Committee meeting and asked Chief Graham and Chief Buckhannon to set it up.

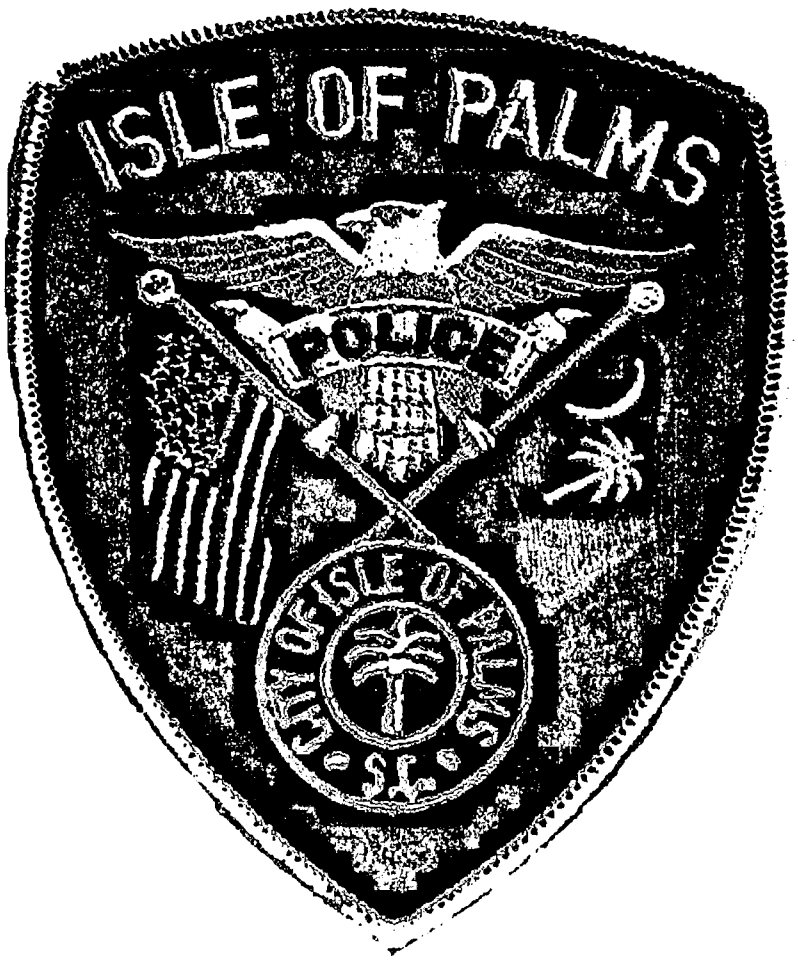
(C) 1999-2000 Budget. Chief Graham explained in detail items for the upcoming budget year. Highlighting the discussion, the committee postponed the purchase of a new $215,000 pumper truck to next year. Highlighting the discussion, it was decided by motion, second by and unanimous approval, to remove the new truck from this budget and discuss it next year.

(D) Personnel. Chairman Sottile stated that the Personnel Committee is discussing the department's personnel problems. Chief Graham reported that another engineer has left and another has been offered a job elsewhere and may leave. She expressed concern that the department is losing well-trained personnel and the City is not attracting good personnel because of the salary problem.

5. New Business. Mr. Gear asked Chief Buckhannon about vehicles and boat trailers parking along the shoulder of Palm Boulevard near the Breach Inlet boat ramp. He requested that a "no parking" sign be placed there. Chief Buckhannon stated that this would have to be discussed with the SCDOT as this is a state highway; he will do so and advise at next month's meeting.

6. There being no further business to come before the committee, the meeting was unanimously adjourned at 7:15 p.m.

Respectfully submitted,



Monthly Report

March 1999

Pg.	Index
1 - 2	Synopsis
3	Communications Report
4	Officer Activity Report
5	Connector Report
6 - 7	Incident Report
8	Arrest Report
9	Animal Control Report
10	Narcotics Report
11	Training Report

ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(843) 886-6522 FAX (843) 886-8005

TO: MAYOR BUNCH, CITY COUNCIL, ADMINISTRATOR WILLIAMS

FROM: CHIEF BUCKHANNON

SUBJECT: MONTHLY REPORT FOR MARCH 1999

DATE: APRIL 9, 1999

The following is a brief synopsis of the officers' activities during the month of March 1999.

Patrol

March 3, 1999 The Isle of Palms Police Department received a 911 call from a 16 year old Island male who stated that his father was beating his mother. Responding officers observed signs of physical battery on the victim and arrested her husband for Criminal Domestic Violence.

March 4, 1999 Officers responding to an accident at the cul-de-sac on Ocean Boulevard, located the vehicle approximately twenty feet off the roadway on a sand dune. The driver was transported by EMS to the Charleston County Hospital for evaluation and was released. The 44 year old female was charged with Driving Under the Influence 2nd Offense and Driving Under Suspension.

March 6, 1999 Officers responding to a domestic dispute located both parties in their driveway and separated them. The female subject had a laceration on the top of her head that she stated was a result of being hit with a glass. The 51 year old male subject was arrested for Criminal Domestic Violence.

March 17, 1999 An officer, who observed a vehicle pass illegally, performed a traffic stop and arrested the driver for Simple Possession of Marijuana, Possession of Drug Paraphernalia and Open Container Beer in a Vehicle. The passenger was also charged with Open Container of Beer in a Vehicle.

March 18 1999 Officers responding to a male subject creating a disturbance located the subject and placed him into emergency protective custody. The subject was delusional and had previously been committed to a mental institution. Mobile Crisis was advised of the situation and responded to the Isle of Palms Police Department. The subject was transported to the Veterans Hospital for evaluation.

March 28, 1999 A dispatcher called a residence where a 911 call had originated and spoke with a male subject who stated that everything was okay and hung up the phone. Responding officers, who were familiar with the male subject previously being involved in domestic violent related incidents, met the victim at the front door and escorted her outside. The subject had threatened to commit suicide and had barricaded himself inside the residence. Chief Buckhannon, Charleston County SWAT/Hostage Negotiators, and Mobile Crisis personnel responded. The subject exited the residence and was transported to Charleston County Hospital and later admitted to the Institute of Psychiatry at MUSC. A warrant for Criminal Domestic Violence will be served upon his release.

Personnel

March 1, 1999 PFC Peters and Riley participated in career day at the Citadel for Charleston County high schools. They represented the department displaying the different aspects of law enforcement in a beach community.

March 4, 1999 Chief Buckhannon attended a meeting with the Speaker of the House of the South Carolina House of Representatives David Wilkins, of Greenville, to discuss legislation affecting law enforcement. The meeting was attended by four sheriffs and four chiefs of police from South Carolina. This same group will meet in May to discuss further pending bills.

March 4, 1999 Lieutenant McCurdy gave a presentation to a group of school children at Harbor View Elementary. The topic was 4th Amendment Rights.

March 5, 1999 Patrol Officer Kim Usry graduated from the South Carolina Criminal Justice Academy. She will go through approximately eight to ten weeks training in house before being released for independent patrol duties.

March 5, 1999 The Police Department assisted the Recreation Department with the monthly DARE Dance. The event was attended by 588 young adults and was held without incident.

March 12, 1999 PFC Kellie Neal completed her last day with the Isle of Palms Police Department. Ms. Neal accepted a position with Medical University of South Carolina's Public Safety Department.

March 18, 1999 The parking meters were installed in the business district of Ocean Boulevard. Actual enforcement began on March 27, 1999.

March 24, 1999 Lieutenant McCurdy presented a lesson to a group of teenagers who appeared in Magistrate's Court for alcohol violations. His lesson was part of a series that the teenagers received over several weeks from different presenters.

ISLE OF PALMS POLICE DEPARTMENT

TO: LT. MCCURDY

FROM: TCO SUPERVISOR GIBBONS

SUBJECT: TELECOMMUNICATIONS MONTHLY ACTIVITY REPORT

DATE: 04/07/99

During the month of March 1999 the Telecommunications Office received and dispatched 2,200 calls for service to the four (4) public safety agencies of Isle of Palms and Sullivan's Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
March 1999	1,437	33	748	16	2,234
March 1998	1,639	38	911	17	2,605
Percentage Change	-12%	-13%	-18%	-6%	-14%
Year to Date 1999	4,994	105	2,299	49	7,447
Year to Date 1998	4,831	122	2,428	44	7,425
Percentage Change	3%	-14%	-5%	11%	0%

Isle of Palms Police Department Officer Activity Report March 1999

	March 1999	March 1998	Percentage Change	Year To Date 1999	Year To Date 1998	Percentage Change
Service Calls	880	867	1.5%	2,305	2,409	-4.3%
Building Checks	277	308	-10.1%	1,039	1,006	3.3%
SPR'S	276	443	-37.7%	1,633	1,370	19.2%
Traffic Stops	267	261	2.3%	736	842	-12.6%
Traffic Stops w/Tickets	60	61	-1.6%	168	216	-22.2%
% Traffic Stops w/Tickets	22.5%	23.4%	-0.9%	22.8%	25.7%	-11.0%
DUI Tickets	3	4	-25.0%	10	10	0.0%
DUS Tickets	7	6	16.7%	16	30	-46.7%
Speeding Tickets	29	17	70.6%	57	58	-1.7%
Other Traffic Tickets	51	52	-1.9%	147	242	-39.3%
Non Traffic Tickets	16	22	-27.3%	37	104	-64.4%
Parking Tickets	184	79	132.9%	197	126	56.3%
City Tickets	19	22	-13.6%	42	70	-40.0%
Warning Tickets	78	60	30.0%	217	215	0.9%

Connector Calls For Service for the Month of March 1999

The Isle of Palms Police Department has responded to or initiated 57 calls involving 647 minutes, or 10.78 man hours for the month of March, 1999. The following table breaks down the type, number and time element of each call.

	Calls March	Calls Year To Date	Arrests March	Arrests Year To Date	Minutes March	Minutes Year To Date	Avg. Minutes March	Avg. Minutes Year To Date
Accidents	0	0	0	0	0	0	0	0
Traffic Stops With Tickets	10	26	1	3	334	820	33.40	31.54
Traffic Stops Without Tickets	28	76	0	0	186	441	6.64	5.80
Citizen Assists	12	21	0	0	75	253	6.25	12.05
ɜist Other PD	0	1	0	0	0	2	0	2.00
Miscellaneous	7	13	0	0	52	82	7.43	6.31
Totals	**57**	**137**	**1**	**3**	**647**	**1598**	**11.35**	**11.66**
Totals 1998	**54**	**179**	**5**	**10**	**965**	**2732**	**17.87**	**15.26**

Isle of Palms Police Department Monthly Report for March 1999

All UCR Codes for each Incident are counted.

CRIME TYPE	March 1999	Total 1999	Mrach 1998	Total 1998
09A MURDER & NON-NEGLIGENT HOMICIDE				
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING		1		
11A SEX (FORCIBLE RAPE)			1	1
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D FORCIBLE FONDLING				
120 ROBBERY				
13A ASSAULT		1	1	1
13B SIMPLE ASSAULT	3	5		7
13C INTIMIDATION		1		1
200 ARSON				
210 EXTORTION				
220 BURGLARY		2	1	7
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING				1
23D THEFT FROM BUILDINGS				
23E THEFT FROM COIN OPERATED				1
23F THEFT FROM MOTOR VEHICLE		1	1	1
23G THEFT OF MOTOR VEHICLE PART				
23H ALL OTHER LARCENY	9	23	10	18
240 MOTOR VEHICLE THEFT			1	1
250 COUNTERFEITING/FORGERY		1		
26A FRAUDULENT ACTIVITY				2
26B FRAUD/CREDIT CARD /ATM		1		1
26C IMPERSONATION				
270 EMBEZZLEMENT		1		1
280 STOLEN PROPERTY				1
290 DAMAGE PROPERTY	7	11	7	21
35A DRUG/NARCOTICS	1	4	6	13
35B DRUG EQUIPMENT VIOLATION	1	2		3
36A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE				
510 BRIBERY				
520 WEAPON OFFENSES				
753 OBSCENE & HARASSING PHONE	1	2	1	4
756 USING MOTOR VEHICLE W/O				
90A BAD CHECKS		1	2	2
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT		2		6
90D DUI	3	10	4	10
90E DRUNKENNESS				
90F FAMILY (NO VIOLENCE)		5		2
90G LIQUOR LAW	3	8	7	21
90H PEEPING TOM				
90I RUNAWAY				1
90J TRESPASSING		2	1	3
90L TRUANCY				
90N RESISTING ARREST				1
90P CONTRIBUTING TO DELINQUENCY	1	1		
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES		3	2	9
91T TRAFFIC & NRVC ARRESTS	9	22	8	41
91W WARRANT ARRESTS	3	10		7
979 MISSING PERSONS				
980 SUICIDES			2	3
992 PROWLER				
NCR NON CRIMINAL REPORTS	32	53	15	36
TOTALS:	73	173	70	227

ARREST SUMMARY

Type	March 1999	Total 1999	March 1998	Total 1998
Adults	Male= 18 Female= 6	Male= 45 Female= 11	Male= 25 Female= 5	Male= 93 Female= 39
Juveniles	Male= 1 Female= 0	Male= 2 Female= 0	Male= 1 Female= 0	Male= 7 Female= 0
Narc-Adults	Male= 1 Female= 0	Male= 4 Female= 0	Male= 5 Female= 1	Male= 8 Female= 4
Narc-Juveniles	Male= 0 Female= 0	Male= 0 Female= 0	Male= 0 Female= 0	Male= 0 Female= 0
TOTALS:	Male= 20 Female= 6	Male= 52 Female= 11	Male= 31 Female= 6	Male= 108 Female=43

PROPERTY VALUES REPORTED

Type	March 1999	Total 1999	March 1998	Total 1998
;lary Stolen	$0.00	$115.00	$1,910.00	$6,180.00
Larceny Stolen	$9,930.00	$55,929.00	$27,703.00	$28,774.00
Criminal Damage	$1,050.00	$2,110.00	$20,395.00	$22,750.00
MVT Stolen	$0.00	$0.00	$2,500.00	$2,500.00
Burglary Recovered	$0.00	$0.00	$0.00	$300.00
Larceny Recovered	$0.00	$6,863.00	$12,596.00	$12,659.00
MVT Recovered	$0.00	$0.00	$2,500.00	$2,500.00
Total Stolen	$9,930.00	$56,044.00	$32,113.00	$37,454.00
Total Recovered	$0.00	$6,863.00	$15,096.00	$15,459.00
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms Police Department
All Arrests
Primary UCR Code Only
Date Starting 03/01/99 to 03/31/99

Arrest Summary

Offense	Male White	Male Black	Male American Indian	Male Asian	Male Other	Female White	Female Black	Female American Indian	Female Asian	Female Other	Male Total	Female Total	Total
13B SIMPLE ASSAULT	2	0	0	0	0	0	0	0	0	0	2	0	2
35A DRUG/NARCOTIC VIOLATIONS	1	0	0	0	0	0	0	0	0	0	1	0	1
90D DRIVING UNDER THE INFLUENCE	0	0	0	0	0	2	1	0	0	0	0	3	3
90G LIQUOR LAW VIOLATIONS	5	0	0	0	0	3	0	0	0	0	5	3	8
90P CONTRIBUTING TO DELINQUENCY OF MINOR	1	0	0	0	0	0	0	0	0	0	1	0	1
90Z ALL OTHER OFFENSES	2	1	0	0	0	0	0	0	0	0	3	0	3
91T TRAFFIC ARREST (DUS, NRVC, ETC)	4	4	0	0	0	0	0	0	0	0	8	0	8
TOTAL:	**15**	**5**	**0**	**0**	**0**	**5**	**1**	**0**	**0**	**0**	**20**	**6**	**26**

Isle of Palms Police Department Animal Control Report for March 1999

	1999 Monthly Total	1998 Monthly Total	1999 Yearly Total	1998 Yearly Total
Citations	12	17	30	59
Warning Tickets	8	19	26	54
Animals Secured	31	37	84	86
Dogs	10	8	21	31
Cats	2	4	6	8
Raccoons	15	21	46	34
Other	4**	4	11	14
Released to Owner	10	8	21	31
Transported to SPCA	19	29	57	49
Injured Animals	2	1	6	7
Trapped Animals	19	28	57	46
Cats	2	3	6	6
Raccoons	15	21	46	34
Other	2**	4	5	8
Dead Animals Removed	3	3	13	8
Traps Set	28	16	74	44
Kennel Fees	$7.00	$14.00	$63.00	$63.00

* 2 Opossums & 2 Birds
** 2 Opossums

Isle of Palms Police Department Narcotics Report for March 1999

	Isle of Palms			DEA		
Drug Type	Seized	Purchased	Value	Seized	Purchased	Value
Marijuana	.01 gm.		N/A	1 1/2 lbs.		$1,800.00
Cocaine				1/3 kilo		$10,000.00
Crack Cocaine						
LSD						
Heroin				1/2 kilo		$50,000.00
Other - Methamphetamines				1oz.		$1,000.00
Monies Seized						$115,000.00
Monies Forfeited						$5,922.40
Monies Pending Forfeiture						
Vehicles Seized						
Vehicles Forfeited						
Vehicles Pending Forfeiture						
Other Activities						
Arrests	1			19		
Charges	2			36		

N/A = Not Available

ISLE OF PALMS POLICE DEPARTMENT

TO: CHIEF BUCKHANNON

FROM: SERGEANT STEWART

SUBJECT: TRAINING REPORT FOR MARCH 1999

DATE: 04/07/99

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH

COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
PSNADV-2	COMMUNITY ORIENTED POLICING		3		
PSNADV-4	POLICE SELF ESTEEM		16		
C TO C	CRIME TO COURT			1	
BASIC2	BASIC POLICE CERTIFICATION	360			
PSNADV-5	AUTO THEFT		12		
ACAD-14	AGGRESSIVE CRIMINAL ENFORCEMENT	24			
PSNCORE1	DOMESTIC VIOLENCE		12		
PSNLEGAL1	LEGAL UPDATE 1998-1999		4		
		384	47	1	0
			TOTAL OFFICER HOURS:		432

PREVIOUS REPORT TOTALS		80	72	98	74
THIS MONTH TOTALS		384	47	1	0
YEAR TO DATE TOTALS		464	119	99	74
			DEPARTMENT HOURS YEAR TO DATE:		756

Easter	1999		1998		1997		1996	
	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet
Friday	19,220	10,709	19,187	10,533	12,332	6,838	15,278	4,255
Saturday	21,066	11,636	19,607	11,329	18,553	10,141	14,316	7,953
Sunday	18,442	11,739	16,961	10,978	17,039	10,526	13,130	8,748
Totals	58,728	34,084	55,755	32,840	47,924	27,505	42,724	20,956
Grand Total		92,812		88,595		75,429		63,680
Difference		4,217		13,166		11,749		5,547
% Change		4.76%		17.45%		18.45%		9.50%
Memorial Day	**1999**		**1998**		**1997**		**1996**	
	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet
Friday			20,578	11,013	19,529	7,668	18,775	9,452
Saturday			25,135	13,542	22,734	11,918	21,131	11,654
Sunday			23,238	13,506	17,592	11,044	20,658	12,287
Monday			22,747	10,616	19,468	9,410	19,589	** 29
Totals			91,698	48,677	79,323	40,040	80,153	33,422
Grand Total				140,375		119,363		113,575
Difference				21,012		5,788		2,046
% Change				17.60%		5.00%		1.80%
4th of July	**1999**		**1998**		**1997**		**1996**	
	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet
Day 1					8,111	N/A**	7,050	3,218
Day 2					***22,730	N/A**	*** 21,860	*** 12,200
Day 3					22,899	N/A**	18,551	10,312
Day 4					19,532	N/A**	19,239	10,903
Day 5					17,689	N/A**	17,472	9,621
Totals					90,961		84,172	46,254
Grand Total			NO DATA		Connector Only			130,426
Difference			AVAILABLE		6,781			-3,228
% Change					8.06%			-2.40%
Labor Day	**1999**		**1998**		**1997**		**1996**	
	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet
Friday			18,585	9,843	19,612	15,464	5,164	3,746
Saturday			21,050	11,768	23,359	15,950	18,119	10,761
Sunday			19,545	12,570	22,106	11,262	16,757	10,718
Monday			17,519	8,651	19,511	9,497	12,876	6,513
Totals			76,699	42,832	84,588	52,173	52,916	31,738
Grand Total				119,531		136,761		84,654
Difference				-17,230		52,107		-19,322
% Change				-12.60%		61.60%		-18.60%

* Partial Data Only (1 Lane Tube vandalized, no reading)

** Road Tube aged

*** 4th of July

N/A = Not A ole

FIRE SERVICE REPORT

MARCH 1999

Fire Services Monthly Report

Contents

March 1999

A. Call Summary

B. Alarm Report

C. Incident Report

D. Pre-Incident Surveys/Inspections

E. Training

F. Maintenance

G. Personnel

H. Public Relations

Isle of Palms Fire Department
March Call Summary

03/02 Fire Department personnel responded to the One Eyed Parrot for a structure fire. Upon arrival, found a deep fat fryer that had caught on fire and had been extinguished. The fixed hood extinguisher system did not activate. The owner was advised to have the equipment serviced.

03/06 Fire Department personnel responded to a residence on Sandwedge Ln. for an assault. Upon arrival, found a 48 year old female with an abrasion on her head. The patient stated she had been hit with a wineglass. A cold pack was placed on the affected area and vitals were taken. The patient refused any further treatment.

03/07 Fire Department personnel responded to Beach Club Villas for a person stuck in an elevator. Upon arrival, found the elevator stuck between the ground and first floors. The crew contacted a service tech, located a hydraulic release and lowered the car to the ground. The crew disassembled the door latch and released the person.

03/21 Fire Department personnel responded to the beach at 3rd Ave. for a possible double drowning. Upon arrival found one person out of the water to be o.k. Another person, a 21-year-old male, was lying face down in the sand after struggling to make it to shore. The patient was responsive to pain stimuli with a reduced level of consciousness. The patient was treated and turned over to Charleston County E.M.S. for transport to East Cooper Hospital.

03/30 Fire Department personnel responded to Summerhouse Building # 1 for a sprinkler activation. Upon arrival, found no smoke or flames showing. Entry was made into Unit 303 where the crew found plumbing fitting to have separated causing a copious amount of water to flood the unit. The water was shut off at the valve and power was severed to the unit. Upon further investigation, the electrical room, unit 203 and 103 were found flooded. SCE&G was notified and the building was evacuated due to water entering the electrical system. Charleston County EPD was notified of the evacuation and all occupants were relocated per Great Beach management. Further investigation revealed the hot water heater in unit 303 was installed 7 to 10 days prior to the incident.

ISLE OF PALMS FIRE DEPARTMENT
MARCH 1999
ALARM REPORT

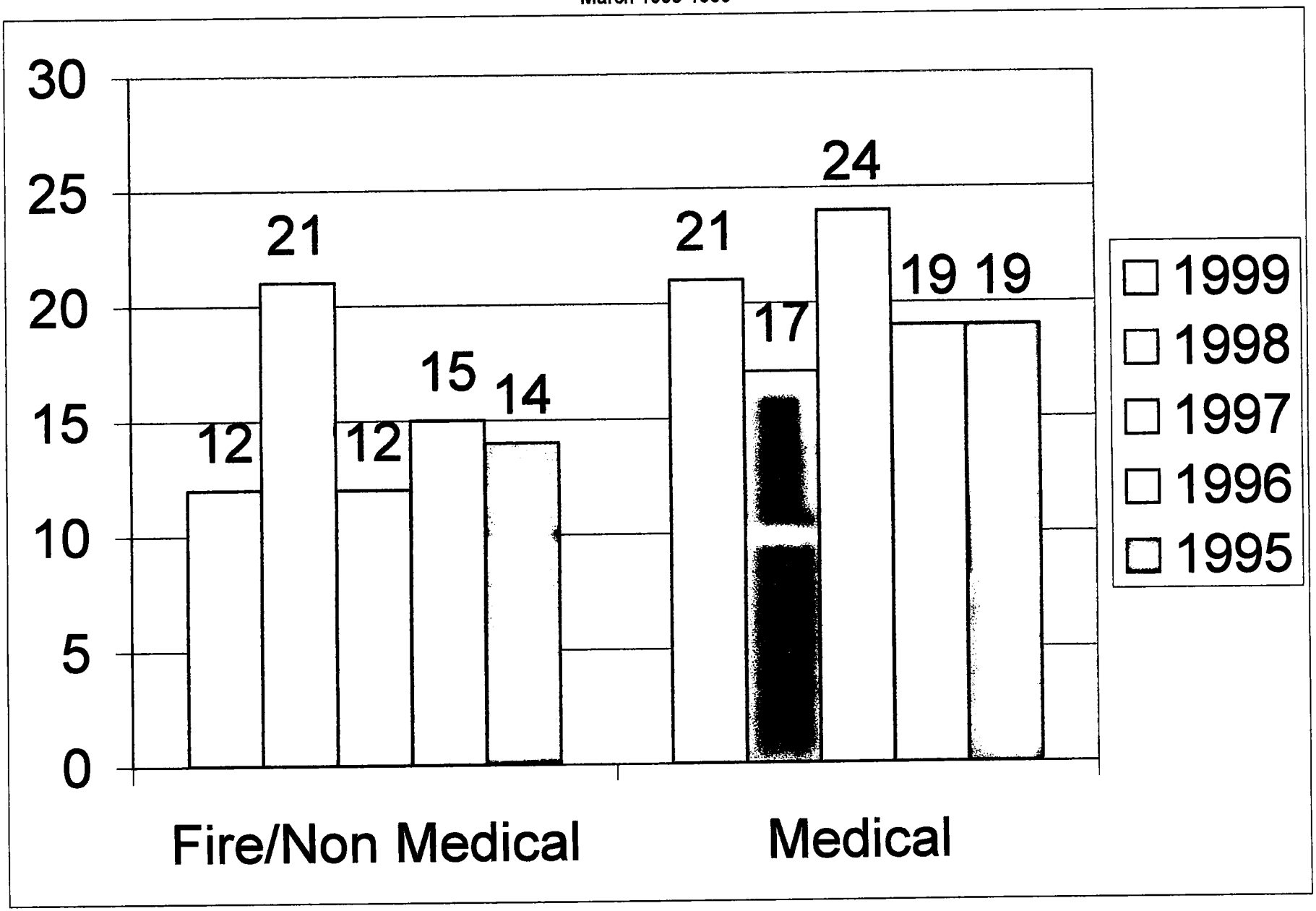
INCIDENT #	DATE	DIST.	TYPE	LOCATION
99-074	3-1-99	1	EMS Assist (n/r)	2101 Palm Blvd.
99-075	3-1-99	2	EMS Assist (n/r)	65 Morgan Place
99-076	3-2-99	2	EMS Assist (n/r)	51 Morgan Place
99-077	3-2-99	1	Structure Fire	1130 Ocean Blvd.
99-078	3-3-99	1	Assist Motorist	1 Sand Dollar
99-079	3-4-99	1	EMS Assist (r)	1400 Ocean Blvd.
99-080	3-4-99	1	EMS Assist (n/r)	In dunes/Ocean Blvd.
99-081	3-5-99	2	Unintentional False	5757 Palm Blvd.
99-082	3-5-99	1	EMS Assist (n/r)	1100 Pavilion
99-083	3-6-99	2	EMS Assist (r)	6 Sandwedge Ln.
99-084	3-6-99	2	Rescue	50 41st Ave.
99-085	3-7-99	2	Lock In, Trapped	1 Beach Club Villas
99-086	3-8-99	2	Public Assist	9 Wills Way
99-087	3-10-99	1	Install Smoke Det.	2704 Waterway Blvd.
99-088	3-11-99	2	EMS Assist (n/r)	404A Shipwatch
99-089	3-12-99	1	Public Appearance	IOP Baptist Church
99-090	3-19-99	1	EMS Assist (r)	405 Palm Blvd.
99-091	3-19-99	1	EMS Assist (n/r)	101 Palm Blvd.
99-092	3-21-99	1	EMS Assist (n/r)	8th Ave @ Front Beach
99-093	3-22-99	2	EMS Assist (n/r)	26 Yacht Harbor Ct.
99-094	3-23-99	2	EMS Assist (r)	10 Abalone Alley
99-095	3-26-99	1	EMS Assist (r)	7 31st Ave.
99-096	3-26-99	1	Power Line Down	25th & Tabby Ln.
99-097	3-28-99	1	EMS Assist (r)	407 Merritt
99-098	3-28-99	1	EMS Assist (n/r)	1207 Palm Blvd.
99-099	3-28-99	1	EMS Assist (r)	505 Palm Blvd.
99-100	3-29-99	1	Structure Fire	1004 Ocean Blvd.
99-101	3-20-99	2	EMS Assist (n/r)	9 Fairway Oaks
99-102	3-30-99	2	EMS Assist (r)	245 Forest Trail
99-103	3-30-99	1	EMS Assist (r)	2403 Palm Blvd.
99-104	3-30-99	2	Hazardous Cond.	8000 Palmetto
99-105	3-31-99	2	Service Call	Summerhouse
99-106	3-31-99	1	EMS Assist (r)	910 Carolina Blvd.

Total Calls=33 District 1= 19 District 2= 14 Mutual Aid= 0

Total EMS Calls= 21 Resident= 9 Non-resident= 12

March 1998 total= 38

Isle of Palms Fire Department
Response Comparision
March 1995-1999



Isle of Palms Fire Department
Run Comparison
March 1995-1999

	Total Calls	Fire/Non Medical	Medical
1995	33	14	19
1996	34	15	19
1997	36	12	24
1998	38	21	17
1999	33	12	21

Isle of Palms Fire Department
March 1999
Incident Report

Situation Found	Total	Dist. 1	Dist. 2	M/A	YTD 1999	Total 1998	YTD 1998
Total Alarms for Month	33	19	14		106	38	122
Working Structure Fire	2	2			6	1	1
Outside Structure							
Vehicle Fire							
Brush, Grass, Leaves						1	2
Trash, Rubbish					3		
Explosion, no fire							
Spill with fire							
Other Fires							
Overpressure Rupture							
Emergency Med. Call	21	13	8		65	17	55
Lock-in, Trapped	1		1		1		
Search					1		1
Extrication							
Rescue-not classified	1		1		1	1	2
Spill, leak, no fire							
Power Line Down	1	1			2		1
Arcing Elec. Equip.					1	1	3
Aircraft Stand-by							
Chemical Spill							
Hazardous Condition	1		1		1	1	1
Water Removal					1		2
Smoke Removal							
Animal Rescue							
Assist Police						1	2
Unauthorized Burning							
Move-Up						1	1
Service Call	1		1		3		2
Smoke Scare					1	1	3
Contolled Burn							
Steam Mistaken, smoke							
Malicious False							
Bomb Scare							
Alarm Malfunction					1	2	3
Unintentional False	1		1		2	1	2
Unclassified						1	3
Supplemental	4	3	1		17	9	38

(Listed in accordance with the National Fire Incident Reporting System)

Supplemental Activities Report
March 1999

Type Call	Total	Dist. 1	Dist. 2	Mutual Aid	Year to Date
Smoke Detector	1	1			5
Station Tour					
Public Education					
Public Appearances	1	1			1
Assist Motorist	1	1			1
Pump Streets					
Remove Objects/Roof					1
Remove Objects/Tree					
Beach Search					
Public Assist	1		1		7
Other					2
Totals	4	3	1		17

Isle of Palms Fire Department
Pre-Incident Surveys

Continued to up-date Pre-Incident surveys in the field.

Fire Inspections

The Building Department is currently performing fire inspections. There were 20 inspections performed during the month of February.

Isle of Palms Building Department
Monthly Fire Inspection Report
1999

Total Inspections 20 Total Violations 9

Date	Routine	Re-inspect	Inspector	Name of Business	Number of Violations Found	Next Inspection Due	Occupancy	Type Construction
3/30/99		X	SEABROOK	EAST ISL. R.E	0 of 1		B	VI
3/30/99		X		WINDJAMMER	1 of 1	4/30/99	B/A	V
3/30/99		X		SEASIDE INN	1 of 1	4/30/99	R	IV
3/30/99		X		DO RE MI	0 of 2	4/30/99	B	VI
3/30/99		X		W.D. INFO	0 of 1		B	VI
3/31/99	X			BEACH BIZ	0		B	VI
3/31/99		X		SEASCAPE	1 of 1	4/ /99	R	V
3/31/99		X		P-O-C I	1 of 1	4/10/99	R	VI
3/31/99	X			OCEANSIDE VILLA	1	4/30/99	R	VI
3/31/99	X			SEACABINS	0		R	VI
3/31/99	X			I.O.P. METHODIST	0		B/A	VI
3/31/99	X			LUTH. RETREAT	1	4/31/99	R	VI
3/31/99	X			I.O.P. BAPTIST	2	4/31/99	B/A	VI
3/31/99	X			I.O.P. REC. DEPT.	0		B/A	V
3/31/99	X			I.O.P. PEST CONTROL	0		B	VI
3/31/99	X			SEA OATS POOL	0		B/S	VI
3/31/99	X			HARB. ½ WAY	0		B	VI
3/31/99	X			W.D. DIST.	0		S	VI
3/31/99	X			I.O.P. FD #2	0		B	VI
3/31/99	X			DEWEES ISL. OFF	1	4/31/99	B/S	VI

ISLE OF PALMS FIRE DEPARTMENT
MARCH 1999
TRAINING REPORT

PAID

Total medical training hours..... 36
Total fire training hours..... 301.5
Total hours..... 337.5
Hours per man..... 19.8

ADDITIONAL TRAINING

Engineer Eagle attended Introduction to Rescue Systems at the South Carolina Fire Academy.

VOLUNTEER

Total medical training hours.....33
Total fire training hours.....0
Total hours.....33
Hours per man.....3

The volunteers completed annual AED certification.

There are currently 13 active volunteers.

Isle of Palms Fire Department
Maintenance
March 1999

Station 1	
03/01	Inspected fire extinguishers.
03/03	Fueled Station emergency generator.
03/30	Replaced wall plate in hall.
	Installed mounting brackets on dishwasher.
Station 2	
03/01	Inspected fire extinguishers.
03/03	Fueled Station emergency generator.
Squad 1	
03/18	Chainsaw sparkplug cleaned and carburetor adjusted.
	K-1200 sparkplug cleaned and carburetor adjusted.
Truck 1	
03/15	Taken to Fleetworld for paint touchup.
Engine II	
03/03	Repaired recoil on generator.
03/05	Repaired right rear handrail.
03/18	Chainsaw sparkplug cleaned and carburetor adjusted.
Engine III	
03/03	Repaired gauge on # 1 preconnect.
03/30	Replaced pigtail on right rear backup light.
Engine IV	
03/01	Repaired airhorns.
03/02	Fabricated anti-vibration bracket for generator.
03/10	Frasier Tire replaced front tires and performed alignment.
03/19	Repaired spotlights.
Car I (Jeep)	
03/22	Replaced 4 tires.

Car II (1990 Crown Victoria)

03/18	Replaced fuse to brakelights.
03/23	Removed lightbar and decals.
	Older battery installed from new Crown Victoria.

*Replaced with 1993 Crown Victoria

Car II (1993 Crown Victoria)

03/22	Charged battery.
	Removed decals, cleaned and detailed exterior. Cleaned motor, installed lightbar.
03/23	Replaced wiperblades.
03/25	Installed class II trailer hitch.
03/26	Installed trailer light connection.
03/30	Lettered car.
	Fabricated holder for trailer hitch balls.

Rescue I (F-150)

No maintenance performed.

Rescue II (6x6 ATV)

No maintenance performed.

Rescue III (Rescue Boat)

No maintenance performed.

Rescue IV (Rubber Boat)

No maintenance performed.

Rescue V ('97 Yamaha Jet Ski/Wave Runner)

No maintenance performed.

Misc.

03/18	Spare chainsaw was disassembled and serviced.
03/19	Replaced air filters at Station 1.
03/8-25	Remodeled shop to meet current needs at Station 2.
	Painted secretary's office.

Conducted Weekly:	SCBA inspection & maintenance
	Ladder inspection & maintenance
	Backflushed pumps

Isle of Palms Fire Department
Personnel Report
March 1999

Engineer Patrick Naylor was named Employee of the Month for March. Engineer Naylor prepped, primed and painted Cheryl's office at Fire Station 1.

On March 4, 1999, Chief Graham attended a Disaster Workshop held at the Best Western sponsored by E.P.D.

On March 15, 1999, Scott Braun joined the Department. Scott has eleven years experience in fire service. He was previously employed with the Hanahan Fire Department.

On March 15, 1999, Andre Lafon joined the Department as a part-time firefighter. Andre has been a volunteer with the Department for a year.

On March 17, 1999, Assistant Chief Yannuzzi attended the Fire Chief's meeting, which was hosted by the Sullivan's Island Fire Department.

On March 20, 1999, Engineer Bob Maibach was married. Engineer Maibach has been with the Department since April, 1995, and is in charge of the Department's medical training.

On March 21, 1999, the Department donated $1,000 to Carolina Children's Charity in lieu of standing in the street for five days.

On March 21, 1999, the Department played their first softball game of the season.

On March 26, 1999, Chief Graham met with Jeff Roberts concerning a fire works display on the pier at front beach.

Celebrating Birthdays this month were Engineers Riddle, Naylor and Volunteer Philip Nelson.

Isle of Palms Fire Department
Public Relations Report
March 1999

03/03	Assistant Chief Yannuzzi assisted a disabled motorist with the procurement of a spare key.
	Assistant Chief Yannuzzi and Captain Kramer changed a light for Public Works Department.
03/08	Engineer Eagle responded to a residence on Wills Way to insure that the stove had been turned off.
03/10	Engineer Friend responded to a residence on Waterway Blvd. to install and test a smoke detector.
03/12	Captain Kramer and Engineer Riddle responded to the Isle of Palms Baptist Church to talk to a group of children about first aid.
03/31	Chief Graham, Captain Nilsen, Engineer Boillard and Firefighter Micalizzi responded to Summerhouse Bld. 1 for a follow up from a call that took place the night before. Engineer Boillard and Firefighter Micalizzi pulled the ceiling in Apt. 203 to reduce the chance of injury to the owners. The ceiling and insulation were saturated with water and began to fall.

EXHIBIT D

PUBLIC WORKS COMMITTEE MEETING
April 14, 1999

The regular meeting of the Public Works Committee was held on April 14, 1998, at 5:30 p.m. in the Building Department. Present were Chairman Miller, Committee Member Shaffer, Director David Mobley, and City Administrator Williams. ~~Also present was Councilmember Hernandez.~~ 18m Committee member Taylor was absent.

1. Minutes of Previous Meeting. Mr. Shaffer made a motion to approve the minutes from the March meeting; Mr. Miller seconded; motion passed unanimously.

4. Monthly Department Report. Mr. Mobley reported on the month's operations (see attached report for March 1999) and answered questions of committee members.

(A) In discussion of the trash cart problem at Mariner's Walk, Mr. Mobley stated that the homeowners regime has agreed to the installation of small dumpsters in the existing enclosures and will make all necessary improvements to the enclosures to accommodate the dumpsters. **Mr. Shaffer made a motion to accept Mr. Mobley's recommendation; Mr. Miller seconded; motion passed unanimously.**

(B) Status/Update of Underpowered International Truck. Mr. Mobley reported that the truck has been picked up after two days at the dealership, but due to change in management, he is now in the process of re-establishing his contact to provide a history of what has been done to date in the hope that International will still be able to solve the problem of the transmission mating with the engine. Mr. Mobley further stated that the truck needs an entire new motor and is still under warranty.

4. Old Business. (A) Pooper Scooper Issue. Administrator Williams presented information that he had researched regarding different methods and equipment to utilize in addressing the issue of handling dog waste from dogs on the beach. The committee reviewed these and asked for some additional information before making a recommendation to the full council.

(B) No Thoroughfare Signs - 43, 44, 45 Avenues. Mr. Mobley reported that he has consulted with Charleston County Public Works sign shop who is manufacturing the "no thruway" signs for 43rd-44th-45th Avenues as previously discussed by the committee and that they will be installed as soon as possible.

Mr. Mobley also advised the committee that the large stop signs for the intersections of Ocean Boulevard at 5th and 7th Avenues had finally been received and would be installed as soon as possible.

(C) Beach Maintenance Project - Fennell Update. Administrator Williams advised the committee that the Beach Maintenance Services contract with Fennell Container Company, Inc., appeared to be going well but that the work and results would be monitored.

At this point, the committee discussed the Front Beach Revitalization Study proposed by the engineering firm of Seaman Whiteside & Associates. Administrator Williams advised the committee that upon receipt of the contract agreement from Seaman Whiteside, that additional work had been scheduled for a total additional cost of $4,000, but that after several negotiations through telephone calls, Seaman Whiteside had agreed to reduce the number of digital photographs in the study results from 7 to 6 which would allow them to incorporate Division 2 additional work under their proposal into the base proposal and that the Division 3 work, which had to do with traffic counts, would be conducted utilizing the City's traffic counting equipment, but still analyzed by North Carolina traffic engineers Kimley Horne. That additional cost for additional work was approximately $2,000. After discussion, **Mr. Shaffer made a motion to recommend this additional amount for approval by City Council and authorization to proceed with contracting with Seaman Whiteside; Chairman Miller seconded; motion passed unanimously.**

5. Miscellaneous. Administrator Williams asked the committee for guidance in discussing purchase of additional 90-gallon residential roll-out garbage carts. He pointed out that the City's supply of these carts was not sufficient to meet current and short-term needs and that all budgeted funds for cart acquisition had been expended in the current fiscal year. He indicated that an option for the City would be to place 40-gallon carts until July 1 when additional 90-gallon carts could be purchased, but the Public Works Director and the committee believe there would be extra labor in having to transport carts so many times. After discussion, **Mr. Shaffer made a motion to ask the Ways & Means Committee to allow purchase of additional carts in this fiscal year even though the amount would be in excess of the current budget; Chairman Miller seconded; motion passed unanimously.**

There being no further business to come before the committee, the meeting was adjourned at 6:35 p.m.

Respectfully submitted,

Bob Miller, Chairman

City of Isle of Palms
Department of Public Works
March 1999 Report
David Mobley, Director

1. Department received 470 phone calls in the month of March for special request collection. Picked up 21 white goods, i.e., water heaters, washers, dryers, freezers, and one toilet, etc. We buried 2 miscellaneous dead animals. We delivered 28 rollout carts/recycling bins and hauled off 49 flat bed and garbage packer loads of limbs.

2. One scrap metal containers have been transported to Charleston Scrap Metal. We emptied no golf course maintenance roll-off containers (limbs).

3. We replaced 3 street and stop signs and one post in March.

4. The 48" stop signs for 5th & 7th Avenues at Ocean Boulevard will be installed Friday, April 16th.

5. The yellow barrels have been placed on the beach.

6. Fennell has started the beach contract. After some initial minor problems, everything seems to be going well.

7. City was recently contacted by Great Beach Regime in reference to Mariner's Walk on Palmetto Drive. They requested that we increase all their garbage carts from 40-gallon to 90-gallon size. After investigating the situation further, I found that this would not suffice and would like to recommend to the Public Works Committee that we eliminate the garbage carts and change the collection to dumpster collection by Fennell. My recommendation is to eliminate the two of the five enclosures and place three four-yard containers with castors in the enclosures. Fennell will be responsible for rolling the containers in and out. The cost to the City is $25 per dumpster. This will greatly improve the efficiency of the garbage collection in Mariner's Walk.

8. Public Works recently removed the chain link fence and a large sign located at the Marina.

EXHIBIT E

ISLE OF PALMS RECREATION COMMITTEE
April 12, 1999

The regular meeting of the Isle of Palms Recreation Committee was held on April 12, 1999, at 6:00 p.m., in the Building Deartment. Present were committee members Debra Hernandez, and Marty Bettelli, and Recreation Director Norma Jean Page. Chairman Taylor was absent due to out of town training.

1. Approval of Previous Month' Minutes. Ms. Hernandez made a motion to approve the minutes from the March 1999 meeting; Mr. Bettelli seconded; motion passed unanimously.

2. Citizen's comments. ~~Director Page~~ Debra Hernandez said that Stu Kimball had called her with a report on the Recreation Foundation and he reported that 5 Council members had attended the Foundations kick off fund raising meeting and that the highlights of the meeting were comments from Henry Shaffer and Helen Clarkin on the beginning and early years of the "playground".

3. Recreation Department Report.Director Page gave an overview of the departments monthly activities per the report attached hereto and discussed upcoming activities and answered questions of the committee members. Highlights of her report are:

(a) The Easter Egg Hunt which was held Saturday April 3rd was well attended.

(b) The Community yard sale will be held Saturday, May 15th, at the Rec Center.

(c) Piccolo Spoleto Sand Sculpting contest to be held Saturday May, 29.

(d) Canine Frisbee Throw to be held Sunday, May 30.

(e) The School dances continue to do fine.

4. Old Business. (a) There was continued discussion on the capital needs for the department and a copy of the proposed budget will be presented to Ways and Means.

(b) Breach Inlet Boat Ramp. Ms. Hernandez made a motion to recommend that the Breach Inlet boat ramp stay in the Recreation Committee;. Mr. Bettelli seconded; Motion passed unanimously. It was also determined that we would request money in the capital budget to make repairs to the boat ramp.

There being no further business, the meeting was unanimously adjourned at 7:10 p.m.

Respectively Submitted,

Marty Bettelli

ISLE OF PALMS
RECREATION DEPARTMENT

MONTHLY REPORT

MARCH
1999

STAFF: D.J. BARNHILL, Recreation Supervisor
Rich Rachel, Maintenance Assistant
Kevin Schwerin, Recreation Supervisor
Robert Waltz, Maintenance Supervisor
Norma Jean Page, Director

ISLE OF PALMS

RECREATION DEPARTMENT

ACTIVITIES	DAYS OFFERED	TIME
Island Pre-School (ages 3 - 4) Robin Lee, Instructor	Monday, Wednesday & Fridays	9:00 - 12:00 noon
Island Pre-School (ages 3 - 4) Robin Lee, Instructor	Tuesday & Thursdays	9:00 - 12:00 noon
Island Tiny Tots (ages 2 - 3) Michelle Page, Instructor	Tuesday & Thursdays	9:30 - 12:00 noon
Gymnastics (ages 3 - 5) Tricia Tapio, Instructor	Fridays	3:30 - 4:15 pm.
Gymnastics (ages 6 - 11) Tricia Tapio, Instructor	Fridays	4:15 - 5:15 pm.
Kindermusik (ages 18 months - 3 1/2) Monica Zazworsky, Instructor	Thursdays	4:15 - 4:45 pm.
Kindermusik (ages 3 1/2 - 5 yrs) Monica Zazworsky, Instructor	Thursdays	3:00 - 3:45 pm.
Tae Kwon Do (ages 12 & older) Dr. John Emmel, Instructor	Wednesdays	7:30 - until
Tae Kwon Do (ages 6 - 11) Dr. John Emmel, Instructor	Saturdays	9:00 - 12:00 noon
Tae Kwon Do (ages 12 & older) Dr. John Emmel, Instructor	Saturdays	10:00 - 12:00 noon
Senior Walkers Dee Mitchell, Leader	Tuesday & Thursdays	8:00am - until
Bridge (seniors) Nancy Stogner, Leader	Monday & Wednesdays	1:00 - 4:00 pm.
Out to Lunch Bunch (Seniors) Dee Mitchell, Leader	TBA	

24 - 28th Avenue P.O. Drawer 508 • Isle of Palms • South Carolina • 29451 • (843) 886-8294 • Fax: (843) 886-9857

YOUTH BASEBALL:

T-Ball - 5 & 6 yr. Olds (co-ed)
72 children participating. Games begin Saturday, April 17.

Machine Pitch - 7 & 8 yr. Olds (co-ed)
78 children participating. Games begin Tuesday April 13.

Dixie Minor - 9 **& 10 yr. Old Boys**
60 boys participating. Games begin Monday, April 12.

Dixie Major - 11 & 12 yr. Old Boys
44 boys participating. Games begin Tuesday, April 13.

GIRLS SOFTBALL:

Dixie Angels - 9 **& 10 yr. Old Girls**
15 girls participating. Games began in March. Current record is 0 -1.
Participating in Mt. Pleasant league.

Dixie Ponytails - 11 & 12 yr. Old Girls
15 girls participating. Games will begin March 29 in Mt. Pleasant.

ADULT SPORTS:

Men's Softball - Season began March 15 with seven (7) teams, over 100 players participating. This year we have introduced safety bases for adult softball. A runner going to first must tag the orange base while defensive player protects the original white base. This prevents collisions at first. Season is going well.

Co - Ed Softball - Four (4) teams signed up for this league which requires, at least, five (5) girls to be on the field at all times. Registration was slow, but we were able to work with this small group of four teams and schedule practice games for them on Sundays with no referees until more interest is shown.

3 on 3 Basketball - Four (4) teams are currently playing on Tuesdays & Thursdays at 6:00 and 7:00 pm. Again, We have worked out playing schedules for this group without referees. They call their own fouls, walks, etc. We just supervise their activity.

SPECIAL ACTIVITIES:

IOP MIDDLE SCHOOL DARE DANCE - March 5, 1999 - 588 attending
Next dance: Friday, April 9 from 7:00 - 10:00 PM.

KEENAGERS - Luncheon was held Wednesday, March 3 at 12:00 noon with over 50 members present. Tour of homes in Charleston was the topic of our guest speaker. Senior were offered the opportunity to volunteer in several categories to assist with the tours.

KEENAGERS FIELD TRIP - Wednesday, March 17 our seniors traveled to Beaufort and were given a guided tour of that beautiful City.

TAE KWON DO TOURNAMENT - Saturday, March 20 we hosted a Tae Kwon Do tournament with over 300 participants. Individuals competed for trophies in different age groups and different levels of abilities. Dr. Emmel was very pleased with the success of this years tournament.

FAST PITCH SPRING TRAINING - This year five (5) women softball teams will travel to the Isle of Palms for spring training. This teams are from Michigan, Tennessee and New York.

UPCOMING EVENTS:

Easter Egg Hunt - Saturday, April 3. 10:00 - until. Children 12 & under.
Over 350 children attended this years Hunt.

Drawing & Painting Class - April/TBA

Lowcountry Senior Games - April 28 - May 1

Community Yard Sale - Saturday, May 15.

Piccolo Spoleto Sand Sculpting Contest - Saturday, May 29.

Canine Frisbee Throw - Sunday, May 30

PARKS, GROUNDS & MAINTENANCE:

Park Staff continue to dress up outside areas of the facilities. Our staff works hard at maintaining the condition of the ballfields to meet the demands of our Baseball, Softball and spring training schedules. April marks the beginning of baseball season for IOP. Our fields will be used daily for games and practices. Along with field maintenance is continuous weed control, mowing, leaf / debris removal and mulching.
With the increased number of participants in our baseball program the Park staff mowed and lined off sections of the soccer (multi purpose) field for T-Ball teams to practice. This provided more space for the older teams to practice on our two (2) baseball fields.

The Dixie Youth (small) field does not have a permanent fence for the outfield since that area is used for other activities. Park staff will erect a temporary fence for the baseball season so that players may have the opportunity for a home run and also to prevent balls from venturing too far out of playing area and spectators from venturing into playing area.

New playground equipment is expected soon, purchased with the assistance of a PARD grant. A large piece of equipment donated just after Hugo, no longer meets safety standards and will be removed to make room for new equipment that will enhance our playground and provide a safe and enjoyable place to play.

Maintenance staff are also responsible for weekly inspection reports of outside playground equipment and maintenance records of all equipment used by residents, staff and those visiting our facilities.

MEETINGS ATTENDED BY STAFF:

March 3	**Keenagers**
March 9	**Sports Log Representative**
March 10	**Low Country Senior Games**
March 12	**Jimmy Ward - Crab Pot Players**
March 15	**River Dogs Representative**
March 15	**Recreation Committee**
March 16	**Department Head Staff Meeting**
March 16	**Debbie Wall - computer programs**
March 18	**Area Directors Meeting**
March 18	**SC Wellness Committee**
March 19	**Piccolo Spoleto**
March 20	**Recreation Foundation**
March 20	**City Council**
March 26	**Mike Loggins - Beach Run**

April 1999

Isle of Palms Recreation Dept.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1 9:00am Island Preschool 9:30am Tiny Tots 6:00pm 3x3 BB Mens League	2 Holiday	3 10:00am Easter Egg Hunt 1:00pm Open Gym
4 Happy Easter	5 9:00am Soccer Clinic 6:30pm Adult SB Games	6 9:00am Soccer Clinic 6:00pm 3x3 BB Mens League	7 9:30am Soccer Clinic 12:00pm Keenagers Luncheon 1:30pm Keenagers Bridge Club 6:30pm Adult SB Games	8 9:00am Soccer Clinic 6:00pm 3x3 BB Mens League	9 9:00am Soccer Clinic 7:00pm IOP DARE Dance	10 1:00pm Open Gym
11 2:00pm Coed Softball Games	12 9:00am Island Preschool 1:30pm Keenagers Bridge Club 5:30pm Minor League BB Games 6:30pm Adult SB Games	13 9:00am Island Preschool 9:30am Tiny Tots 5:15pm 7-8 BB Games 5:30pm Major BB Games 6:00pm 3x3 BB Mens League	14 9:00am Island Preschool 5:30pm Minor League BB Games 6:30pm Adult SB Games	15 9:00am Island Preschool 9:30am Tiny Tots 3:00pm Kindermusik 5:30pm Major BB Games 6:00pm 3x3 BB Mens League	16 9:00am Island Preschool 3:30pm Gymnastics	17 9:00am T-Ball Games 1:00pm Open Gym
18 2:00pm Coed Softball Games	19 9:00am Island Preschool 1:30pm Keenagers Bridge Club 5:30pm Minor League BB Games 6:30pm Adult SB Games	20 9:00am Island Preschool 9:30am Tiny Tots 5:15pm 7-8 BB Games 5:30pm Major BB Games 6:00pm 3x3 BB Mens League	21 9:00am Island Preschool 5:00pm BB/SB Pictures 5:30pm Minor League BB Games 6:30pm Adult SB Games Keenagers Trip	22 9:00am Island Preschool 9:30am Tiny Tots 3:00pm Kindermusik 5:30pm Major BB Games 6:00pm 3x3 BB Mens League	23 9:00am Island Preschool 3:30pm Gymnastics	24 9:00am T-Ball Games 9:15am 7-8 BB Games 1:00pm Open Gym
25 2:00pm Coed Softball Games	26 9:00am Island Preschool 1:30pm Keenagers Bridge Club 5:30pm Minor League BB Games 6:30pm Adult SB Games	27 9:00am Island Preschool 9:30am Tiny Tots 5:15pm 7-8 BB Games 5:30pm Major BB Games 6:00pm 3x3 BB Mens League	28 9:00am Island Preschool 5:30pm Minor League BB Games 6:30pm Adult SB Games	29 9:00am Island Preschool 9:30am Tiny Tots 3:00pm Kindermusik 5:30pm Major BB Games 6:00pm 3x3 BB Mens League	30 9:00am Island Preschool 3:30pm Gymnastics	

March

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

May

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Isle of Palms Recreation Department
1999 Tee Ball Schedule

COACHES:

The Exchange Club of Isle of Palms	Rochelle Hanson
Sea Biscuit Café	Ashley Ullrich
Dunleavy's Pub	Murray Bannon
Carroll Realty	David Dunn
Isle of Palms Red & White	Ian Walker
B.E.C. "A's"	Michael Finlayson

***All games are played at the Isle of Palms Recreation Department on FIELD 2 (Dixie Youth Field)**
***Rain-outs or Inclement Weather: 884-2278 Category 3560**

THE HOME TEAM IS LISTED FIRST AND WILL OCCUPY THE FIRST BASE DUGOUT

Day:	Date:	Time:	Home:		Guests:
Sat.	4/17	9:00am	Exchange Club	VS	BEC "A's"
		10:00am	Sea Biscuit Café	VS	Red & White
		11:00am	Dunleavy's Pub	VS	Carroll Realty
Sat.	4/24	9:00am	Carroll Realty	VS	Red & White
		10:00am	Dunleavy's Pub	VS	Exchange Club
		11:00am	BEC "A's"	VS	Sea Biscuit Café
Sat.	5/1	9:00am	BEC "A's"	VS	Dunleavy's Pub
		10:00am	Sea Biscuit Café	VS	Carroll Realty
		11:00am	Red & White	VS	Exchange Club
Sat.	5/8	9:00am	Sea Biscuit Cafe	VS	Exchange Club
		10:00am	Carroll Realty	VS	BEC "A's"
		11:00am	Red & White	VS	Dunleavy's Pub
Sat.	5/15	9:00am	Dunleavy's Pub	VS	Sea Biscuit Café
		10:00am	BEC "A's"	VS	Red & White
		11:00am	Exchange Club	VS	Carroll Realty
Sat.	5/22	9:00am	Carroll Realty	VS	Dunleavy's Pub
		10:00am	BEC "A's"	VS	Exchange Club
		11:00am	Red & White	VS	Sea Biscuit Café
Sat.	**5/29**		**Memorial Day Weekend**		**NO GAMES**
Sat.	6/5	9:00am	Sea Biscuit Café	VS	BEC "A's"
		10:00am	Red & White	VS	Carroll Realty
		11:00am	Exchange Club	VS	Dunleavy's Pub
Sat.	6/12	9:00am	Exchange Club	VS	Red & White
		10:00am	Dunleavy's Pub	VS	BEC "A's"
		11:00am	Carroll Realty	VS	Sea Biscuit Café

Isle of Palms Recreation Department
1999 Machine Pitch

Coaches:

Conco, Inc.	Singh Guram
Isle of Palms Fire Department	Danny Johnson
Dunes Property	Pam & Bruce Coy
Peterson Grading	Greg Porter & John Baker
Polly's Jewelry	David Bateman
Prospec Electronics	Karl Novak

***All games are played at the Isle of Palms Recreation Department on FIELD 1 (Softball field)**
***Rain-outs or Inclement Weather: 884-2278 Category 3560**

THE HOME TEAM IS LISTED FIRST
AND WILL OCCUPY THE FIRST BASE DUGOUT

Day:	Date:	Time:	Home:		Guests:
Tues.	4/13	5:15pm	Conco, Inc.	VS	Prospec Electronics
		6:30pm	Fire Department	VS	Polly's Jewelry
Tues.	4/20	5:15pm	Peterson Grading	VS	Polly's Jewelry
		6:30pm	Dunes Properties	VS	Conco, Inc.
Sat.	4/24	9:15am	Polly's Jewelry	VS	Conco, Inc.
		10:30am	Prospec Electronics	VS	Fire Department
		11:45am	Dunes Properties	VS	Peterson Grading
Tues.	4/27	5:15pm	Prospec Electronics	VS	Dunes Properties
		6:30pm	Fire Department	VS	Peterson Grading
Tues.	5/4	5:15pm	Conco, Inc.	VS	Fire Department
		6:30pm	Peterson Grading	VS	Prospec Electronics
Sat.	5/8	9:15am	Conco, Inc.	VS	Peterson Grading
		10:30am	Prospec Electronics	VS	Polly's Jewelry
		11:45am	Dunes Properties	VS	Fire Department
Tues.	5/11	5:15pm	Peterson Grading	VS	Dunes Properties
		6:30pm	Prospec Electronics	VS	Conco, Inc
Tues.	5/18	5:15pm	Polly's Jewelry	VS	Fire Department
		6:30pm	Conco, Inc.	VS	Dunes Properties
Sat.	5/22	9:15am	Conco, Inc.	VS	Polly's Jewelry
		10:30am	Dunes Properties	VS	Prospec Electronics
		11:45am	Peterson Grading	VS	Fire Department
Tues.	6/1	5:15pm	Fire Department	VS	Prospec Electronics
		6:30pm	Polly's Jewelry	VS	Peterson Grading
Tues.	6/8	5:15pm	Dunes Properties	VS	Polly's Jewelry
		6:30pm	Fire Department	VS	Conco, Inc.
Sat.	6/12	9:15am	Peterson Grading	VS	Conco, Inc.
		10:30am	Fire Department	VS	Dunes Properties
		11:45am	Polly's Jewelry	VS	Prospec Electronics
Tues.	6/14	5:15pm	Prospec Electronics	VS	Peterson Grading
		6:30pm	Polly's Jewelry	VS	Dunes Properties

Isle of Palms Recreation Department
1999 Dixie Minor Schedule

COACHES:

Nucor Steel	David Hamblin & Karl Novak
Cooper Orthodontics	Joe Walker
Island Realty	Marty Carnell
Wild Dunes	Dennis Clark
Wade Surveying	John Cooper

***All games are played at the Isle of Palms Recreation Department on FIELD 2 (Dixie Youth Field)**
***Rain-outs or Inclement Weather: 884-2278 Category 3560**

THE HOME TEAM IS LISTED FIRST AND WILL OCCUPY THE FIRST BASE DUGOUT

Day:	Date:	Time:	Home:		Guests:
Mon.	4/12	5:30pm	Cooper Orthodontics	VS	Wade Surveying
		7:00pm	Island Realty	VS	Wild Dunes
Wed.	4/14	5:30pm	Nucor Steel	VS	Island Realty
		7:00pm	Wild Dunes	VS	Wade Surveying
Mon.	4/19	5:30pm	Wade Surveying	VS	Nucor Steel
		7:00pm	Wild Dunes	VS	Cooper Orthodontics
Wed.	4/21	5:30pm	Cooper Orthodontics	VS	Nucor Steel
		7:00pm	Wade Surveying	VS	Island Realty
Mon.	4/26	5:30pm	Island Realty	VS	Cooper Orthodontics
		7:00pm	Nucor Steel	VS	Wild Dunes
Wed.	4/28	5:30pm	Wild Dunes	VS	Island Realty
		7:00pm	Wade Surveying	VS	Cooper Orthodontics
Mon.	5/3	5:30pm	Wade Surveying	VS	Wild Dunes
		7:00pm	Island Realty	VS	Nucor Steel
Wed.	5/5	5:30pm	Nucor Steel	VS	Wade Surveying
		7:00pm	Cooper Orthodontics	VS	Wild Dunes
Mon.	5/10	5:30pm	Nucor Steel	VS	Cooper Orthodontics
		7:00pm	Island Realty	VS	Wade Surveying
Wed.	5/12	5:30pm	Cooper Orthodontics	VS	Wade Surveying
		7:00pm	Island Realty	VS	Wild Dunes
Mon.	5/17	5:30pm	Cooper Orthodontics	VS	Island Realty
		7:00pm	Wild Dunes	VS	Nucor Steel
Wed.	5/19	5:30pm	Nucor Steel	VS	Island Realty
		7:00pm	Wild Dunes	VS	Wade Surveying
Mon.	5/24	5:30pm	Wild Dunes	VS	Cooper Orthodontics
		7:00pm	Wade Surveying	VS	Nucor Steel
Wed.	5/26	5:30pm	Wade Surveying	VS	Island Realty
		7:00pm	Cooper Orthodontics	VS	Nucor Steel
Mon.	5/31		**Happy Memorial Day**		**NO GAMES**
Wed.	6/2	5:30pm	Nucor Steel	VS	Wild Dunes
		7:00pm	Island Realty	VS	Cooper Orthodontics

Isle of Palms Recreation Department
1999 Dixie Major Schedule

COACHES:

Island Realty	Darrell Hodo
Rick Hendrick Chevrolet	Robert Jeter
Baker Motors Company	Tommy Baker
Isle of Palms Red & White	Tom Wood

***All games are played at the Isle of Palms Recreation Department on FIELD 2 (Dixie Youth Field)**
***Rain-outs or Inclement Weather: 884-2278 Category 3560**

THE HOME TEAM IS LISTED FIRST AND WILL OCCUPY THE FIRST BASE DUGOUT

Day:	Date:	Time:	Home:		Guests:
Tues.	4/13	5:30pm	Island Realty	VS	Red & White
		7:00pm	Rick Hendricks	VS	Baker Motors
Thurs.	4/15	5:30pm	Red & White	VS	Rick Hendricks
		7:00pm	Baker Motors	VS	Island Realty
Tues.	4/20	5:30pm	Baker Motors	VS	Red & White
		7:00pm	Island Realty	VS	Rick Hendricks
Thurs.	4/22	5:30pm	Red & White	VS	Island Realty
		7:00pm	Rick Hendricks	VS	Baker Motors
Tues.	4/27	5:30pm	Baker Motors	VS	Island Realty
		7:00pm	Rick Hendricks	VS	Red & White
Thurs.	4/29	5:30pm	Island Realty	VS	Rick Hendricks
		7:00pm	Red & White	VS	Baker Motors
Tues.	5/4	5:30pm	Island Realty	VS	Red & White
		7:00pm	Rick Hendricks	VS	Baker Motors
Thurs.	5/6	5:30pm	Baker Motors	VS	Island Realty
		7:00pm	Red & White	VS	Rick Hendricks
Tues.	5/11	5:30pm	Baker Motors	VS	Red & White
		7:00pm	Island Realty	VS	Rick Hendricks
Thurs.	5/13	5:30pm	Baker Motors	VS	Rick Hendricks
		7:00pm	Red & White	VS	Island Realty
Tues.	5/18	5:30pm	Rick Hendricks	VS	Red & White
		7:00pm	Island Realty	VS	Baker Motors
Thurs.	5/20	5:30pm	Rick Hendricks	VS	Island Realty
		7:00pm	Red & White	VS	Baker Motors
Tues.	5/25	5:30pm	Rick Hendricks	VS	Baker Motors
		7:00pm	Island Realty	VS	Red & White
Thurs.	5/27	5:30pm	Baker Motors	VS	Island Realty
		7:00pm	Red & White	VS	Rick Hendricks
Tues.	6/1	5:30pm	Baker Motors	VS	Red & White
		7:00pm	Island Realty	VS	Rick Hendricks

ISLE OF PALMS RECREATION DEPARTMENT
1999 BASEBALL COACHES

5-6 YEAR OLDS (6)

Murray Bannon	13-44th Avenue Isle of Palms, SC 29451	886-9549
Ian Walker	#9 - 34th Avenue Isle of Palms, SC 29451	886-5926
Co-Coach: Baird Sanders	#9 - 26th Avenue Isle of Palms, SC 29451	886-3783
David Dunn	52 Grand Pavillion Isle of Palms, SC 29451	886-3742
Asst: Russ Stemke	3506 Hartnett Blvd. Isle of Palms, SC 29451	886-6101
Michael Finlayson	#27 - 28th Avenue Isle of Palms, SC 29451	886-8875
Ashley Ullrich	#19 - 31st Avenue Isle of Palms, SC 29451	886-5865
Co-Coach: Dana Thomas		
Rochelle Hanson	236 Forest Trail Isle of Palms, SC 29451	886-0326
Asst: Ryan Smith		

7-8 YEAR OLDS (6)

David Bateman	#15 - 25th Avenue Isle of Palms, SC 29451	886-5683
Pam and Bruce Coy	2600 Waterway Isle of Palms, SC 29451	886-9844
Danny Johnson	302 Ocean Blvd. Isle of Palms, SC 29451	886-5674
Asst: John Waldren	214 Charleston Blvd. Isle of Palms, SC 29451	886-6135
Singh Guram	1361 Hidden Lakes Mt. Pleasant, SC 29464	881-6252
Co-coach: Derek Huff	584 Commonwealth Rd. Mt. Pleasant, SC 29464	881-3674
Karl Novak	2602 Myrtle Avenue Sullivan's Island, SC 29482	883-9194
Greg Porter	#5 - 47th Ave. Isle of Palms, SC 29451	886-5363
Co-coach: John Baker	7407 Doar Road Awendaw, SC 29429	(843) 928-3735

9-10 YEAR OLD BOYS (5)

Marty Carnell	1308 Cove Avenue Sullivan's Island, SC 29482	883-9876
David Hamblin	7 Oyster Row Isle of Palms, SC 29451	886-5571
Assist: Karl Novak	1615 Atlantic Avenue Sullivan's Island, SC 29482	883-9194
Joe Walker	259 Forrest Trail Isle of Palms, SC 29451	886-9202
Dennis Clark	P.O. Box 197 Isle of Palms, SC 29451	886-8018
John Cooper	1808 Middle Street Sullivan's Island, SC 29482	579-9858

9-10 YEAR OLD GIRLS (1)

Sterling Sinclair	1502 Poe Avenue Sullivan's Island, SC 29482	883-3284

11-12 YEAR OLD BOYS (4)

Tom Wood	2824 Atlantic Avenue Sullivan's Island, SC 29482	883-3688
Darrell Hodo	11-A 22nd Avenue Isle of Palms, SC 29451	886-3182
Tommy Baker (Co-Coach Baker Motors)	3314 Jasper Blvd. Sullivan's Island, SC 29482	883-3921
Robert Jeter (Co-Coach Rick Hendrick Chev.)	P.O. Box 292 Isle of Palms, SC 29451	886-6833

11-12 YEAR OLD GIRLS (1)

Judge Fowler	47 Morgan Cove Dr. Isle of Palms, SC 29451	886-0308
Gene Harris	3 Forest Trail Ct. II Isle of Palms, SC 29451	886-4186

ISLE OF PALMS RECREATION DEPARTMENT
1999 BASEBALL SPONSORS

5-6 YEAR OLDS (6)

Exchange Club of Isle of Palms	John Bushing		Blue
Sea Biscuit Café	M. Landrum/B. Smith	886-4079	Tan
Dunleavy's Pub	Bill or Pat Dunleavy	883-9646	Green
Carroll Realty	Jim Carroll	886-	White /blue
Isle of Palms Red & White	Wayne Moseley	886-6250	Red
B.E.C. "A's"	Kym Meyers	572-5454 ext.-8475	Green/Gold

7-8 YEAR OLDS (6)

Isle of Palms Fire Department	Chief Ann Graham	886-5443	Red/White
Dunes Property	Mary Ziegler	886-5600	Navy
Conco, Inc.	Colette Holmes	886-6930	Hunter Green
Peterson Grading	Dan Peterson	696-6871	Royal Blue
Polly's Jewelry	Richard Moore		Burgandy
Prospec Electronics	Tamara Bryant	849-9037	Teal

9-10 YEAR OLD BOYS (5)

Wade Surveying	John Wade	886-6262	Ash/Black
Cooper Orthodontics	Ron Cooper	883-9601	Dark Blue
Island Realty	Sandy Stone	886-6871	Green/Yellow
Wild Dunes	Carol Pierce	886-2500	Green/Wheat
Nucor Steel			Red/Green/Yellow

9-10 YEAR OLD GIRLS (1)

H & J Trucking Co.	Debbie Johnson	886-6207	Lt. Blue

11-12 YEAR OLD BOYS (4)

Island Realty	Sandy Stone	886-6871	Green/Yellow
Rick Hendrick Chevrolet	Robert Jeter	571-7500	Gray/Black
Baker Motor Company	Tommy Baker	852-4000	White/Forest Green
Isle of Palms Red & White	Wayne Moseley	886-6250	Red/White

11-12 YEAR OLD GIRLS (1)

Razor's Edge	Nancy Lausang	886-6231	Hot Pink

May 1999

Isle of Palms Recreation Dept.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1 9:00am Tae Kwon Do 9:00am T-Ball
2 2:00pm Coed SB	3 9:00am Island Preschool 5:30pm 9/10 BB 6:30pm Mens SB	4 9:00am Island Preschool 9:30am Tiny Tots 5:15pm 7/8 BB 5:30pm 11/12 BB 6:00pm 3 x 3 Mens BB	5 9:00am Island Preschool 12:00pm Keenagers Lunch 5:30pm 9/10 BB 6:30pm Mens SB 7:00pm Tae Kwon Do	6 9:00am Island Preschool 9:30am Tiny Tots 3:00pm Kindermusik 5:30pm 11/12 BB 6:00pm 3 x 3 Mens BB	7 9:00am Island Preschool 3:30pm Gymnastics 7:00pm IOP DARE Dance	8 9:00am Tae Kwon Do 9:00am T-Ball 9:15am 7/8 BB 1:00pm AJ Johnson BB Clinic
9 2:00pm Coed SB	10 9:00am Island Preschool 5:30pm 9/10 BB 6:30pm Mens SB	11 9:00am Island Preschool 9:30am Tiny Tots 5:15pm 7/8 BB 5:30pm 11/12 BB 6:00pm 3 x 3 Mens BB	12 9:00am Island Preschool 5:30pm 9/10 BB 6:30pm Mens SB 7:00pm Tae Kwon Do	13 9:00am Island Preschool 9:30am Tiny Tots 3:00pm Kindermusik 5:30pm 11/12 BB 6:00pm 3 x 3 Mens BB	14 9:00am Island Preschool 3:30pm Gymnastics	15 8:00am Community Yard Sale 9:00am Tae Kwon Do 9:00am T-Ball
16 2:00pm Coed SB	17 9:00am Island Preschool 5:30pm 9/10 BB 6:30pm Mens SB	18 9:00am Island Preschool 9:30am Tiny Tots 5:15pm 7/8 BB 5:30pm 11/12 BB 6:00pm 3 x 3 Mens BB	19 8:00am Keenagers Trip 9:00am Island Preschool 5:30pm 9/10 BB 6:00pm UF Captain Mtg 6:30pm Mens SB 7:00pm Tae Kwon Do	20 9:00am Island Preschool 9:30am Tiny Tots 3:00pm Kindermusik 5:30pm 11/12 BB 6:00pm 3 x 3 Mens BB UF Practice Starts	21 9:00am Island Preschool 3:30pm Gymnastics	22 9:00am Tae Kwon Do 9:00am T-Ball 9:15am 7/8 BB
23 2:00pm Coed SB	24 9:00am Island Preschool 5:30pm 9/10 BB 6:30pm Mens SB	25 9:00am Island Preschool 9:30am Tiny Tots 5:30pm 11/12 BB 6:00pm 3 x 3 Mens BB	26 9:00am Island Preschool 5:30pm 9/10 BB 6:30pm Mens SB 7:00pm Tae Kwon Do	27 9:00am Island Preschool 9:30am Tiny Tots 5:30pm 11/12 BB 6:00pm 3 x 3 Mens BB Co-Rec SB Reg ends	28 9:00am Island Preschool	29 9:00am Tae Kwon Do 10:30am Sand Sculpting Contest
30 5:00pm Canine Frisbee Throw	31 HOLIDAY – CLOSED					

April

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

June

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

24 - 28th Avenue 886-8294

EXHIBIT F

PERSONNEL COMMITTEE
April 15, 1999

The rescheduled meeting of the Isle of Palms Personnel Committee was held on April 15, 1999 at 6:35P.M. in the Buliding Department. Committee members present were Chairman Bettelli, and committee member Shaffer, as well as City Administrator Mark Williams.Mayor Bunch was absent.

1. Previous Months Minutes: Mr. Shaffer made a motion to approve the minutes of the March 1999 meeting; Mr. Bettelli seconded; motion passed unanimously.

2. Executive Session. Mr. Shaffer made a motion to suspend the rules and go into Executive Session at this time to discuss personnel matters pertainig to Administrator Williams personnel evaluation; Mr. Bettelli seconded; motion passed unanimously.

Coming out of Executive session Mr. Shaffer made a motion to present Mr. Williams merit increase to the full council; Mr. Bettelli seconded; motion passed unanimously.

2. Old Business: Further discussion was held on information which the committee has been working on pertaining to the Employee Benefit, Incentive, & Motivation program. Many items were discussed, several reworded and will be costed out to be included in Mr. Williams recommendation for the 1999-2000 budget. These items will be discussed in next months meeting at which time Mr. Williams should have cost information to be presented to this committee prior to the next Ways and Means Committee meeting.

3. Salaries: There was discussion on salaries in preparation for the 1999-2000 budget. It is realized by the committee that we must keep our salaries in line with other communities in this area. This is particulary important in the area of Public Safety. We realize the importance of our employees to the Isle of Palms and will attempt to provide a good mix of salaries and benefits.

4. New Business: Mr. Williams indicated that Chief Graham had spoken to him and had suggested that perhaps there could be a change in the engineers position which would provide for a third drivers position (entry level) which would not require EMT certification and allow for a lower entrance salary.

5. Miscellaneous business: None

7. Adjournment: There being no further business to come before the committee, the meeting was adjourned at 7:50 p.m.

Respectfully submitted,

Marty Bettelli, Chairman

EXHIBIT G

Board of Zoning Appeals
Minutes
April 13, 1999

I. Call to Order

Chairperson Gabbie Porter called the regular meeting of the City of Isle of Palms' Board of Zoning Appeals to order on April 13, 1999 at 5:30PM in the conference room of the Building Department at 1301 Palm Blvd. Members present were Guy Taylor, Charlie Yawn, Russ Stemke and Chairperson Gabbie Porter as well as the Zoning Administrator, Douglas Kerr. Kathy Carroll was absent.

II. Review of Minutes

Mr. Taylor made a motion to approve the minutes of the March 9, 1999 meeting. Ms. Porter seconded the motion, and the vote was unanimous in favor of the motion.

III. Variances, Appeals, and Special Exceptions

Ms. Porter welcomed the audience and swore in everyone planning to give testimony. She explained that the first case on the agenda was for 404 Merritt Blvd. Mr. Kerr explained that Mr. Reedy has requested a special exception to allow the establishment of a home occupation at 404 Merritt Blvd. He explained that the applicant proposed to do office work only for a business involved in the sale of industrial container liners. There would be no one coming to the house, and no deliveries made to the house in connection with the business. Mr. Reedy elaborated about the product that he sold, and a brief history of the business he was involved in.

Mr. Stemke asked if the business should be classified as a wholesaler. Mr. Kerr explained that this would create a problem with linking the business to Table B1 of the Zoning Ordinance. Mr. Stemke made a motion to approve the application. Mr. Yawn seconded the motion. The vote was unanimous in favor of the motion, with Mr. Stemke abstaining.

The second application was application #99-010 for a special exception to allow the establishment of a home occupation at 3600 Waterway Blvd. The applicant was Mr. Vernon Ford, and he proposed to establish a handy-man service in his house. Mr. Kerr explained that the applicant has stated in his application that he would conduct office work only, and not have any people coming to the house in connection with his business, no storage, and that there would be no use of an accessory structure.

Ms. Porter asked if there would be any subcontractors coming to the house in connection with the business. Mr. Ford answered no. Mr. Stemke asked if the applicant would have any employees. Mr. Ford answered no. Mr. Taylor asked the zoning administrator if in his opinion this application met the requirements of the zoning ordinance. Mr. Kerr

answered yes. Mr. Taylor made a motion to approve the application. Mr. Yawn seconded the motion. The motion was unanimously approved.

The third application was application #99-011 for a special exception to allow the establishment of a home occupation at #17-20th Avenue. The applicant was Mr. Hart, and he proposed to establish a computer consulting business in his house. Mr. Kerr explained that the applicant would occasionally have parts sent to his house, but no more than a couple of deliveries a month. Mr. Hart added that this would be only a part time occupation, and that he needed a business license to purchase computer parts at wholesale prices. He explained that he currently had several computers at the house that he was working on for family members, and that the business wouldn't be any more disruptive to the neighborhood than what he does now. Mr. Taylor asked the zoning administrator if he felt that this application met the requirements of the ordinance. Mr. Kerr answered yes that he felt that it did. Mr. Taylor made a motion to approve the application. Mr. Yawn seconded the motion. The vote was unanimous in favor of the motion.

The final application on the agenda was #99-012 for a special exception to allow the establishment of an artist's studio at #31-31st Avenue. The applicant was Ms. Holly Reynolds, and she primarily does oil paintings from photographs, with no one coming to the house in connection with the business, and no use of an accessory structure. Ms. Reynolds also is involved with the graphic design of signs. Ms. Reynolds showed the Board a sample of her work, and further explained that no one would be coming to the house in connection with the business. Mr. Stemke asked where she would sell the paintings. Ms. Reynolds answered that she had artwork in several galleries downtown. Mr. Stemke made a motion to approve the application. Mr. Yawn seconded the motion. The vote was unanimous in favor of the motion.

IV. Adjournment

With no further business, a motion was made and seconded to adjourn. The motion was unanimously approved by voice vote. The meeting was adjourned at 6 PM.

EXHIBIT H

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION MEETING
April 14,1999

The Isle of Palms Planning Commission met at City Hall on April 14, 1999, at 5:30 PM. Members attending included Chairman Dick Glave, Rick Linville, Bob Minick, Paul Ockerman, Emory Brown, Kevin Popson and Harold Mackey, as well as the Zoning Administrator, Douglas Kerr.

Mr. Glave called the meeting to order at 5:30 PM.

MINUTES OF PREVIOUS MEETING

Emory Brown made a motion to approve the minutes of the February 10, 1999 meeting and Mr. Linville seconded the motion. The vote was unanimous in favor of the motion.

NEW BUSINESS

The Chairman explained that the only item on the agenda was the approval of a plat for the subdivision of 2401 Waterway Blvd. Mr. Kerr explained that prior to the submittal of this plat, the applicant had acquired a portion of the right-of-way from the Beach Company, and that the purpose of this plat was to subdivide one lot into two. Mr. Kerr explained that the new lots met all of the minimum standards established in the zoning ordinance, with the exception of a signature from OCRM certifying that the critical line was accurate.

A member from the audience asked how wide the lots were. Mr. Carroll answered that they were about 94 feet in the front and 75 feet in the rear. With no further comments from the Commission, Mr. Popson made a motion to approve the plat with the stipulation that the critical line be certified by OCRM. Mr. Linville seconded the motion, and the vote was unanimous in favor of the motion.

MISCELLANEOUS BUSINESS

Mr. Kerr explained that the amendment to the January 13, 1999 minutes that had been handed out was for clarification of the record. He explained that the Planning Commission had reviewed both the Zoning Ordinance and the Land Development Regulations as one ordinance, and therefore made only one motion to approve the zoning ordinance. This amendment is to clarify the fact that the Planning Commission did review the Land Development Regulations, and recommend that City Council approval them, even though the minutes of the Planning Commission makes reference only to the Zoning Ordinance.

Mr. Minick made a motion to approve the amendment. Mr. Linville seconded the motion, and the vote was unanimous in favor of the motion.

ADJOURNMENT

There being no further business the meeting was adjourned.

Respectfully Submitted,
Dick Glave, Chairman

AMENDMENT TO
MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION MEETING
January 13,1999

This amendment is adopted for clarification of the January 13, 1999 minutes of the Planning Commission. At the January 13th meeting and previous meetings, the Planning Commission reviewed and discussed the land development regulations as an integral part of the zoning ordinance. Since the documents were being treated as one ordinance, the official minutes make reference only to the zoning ordinance and not the land development. However, when the Planning Commission recommended approval of the zoning ordinance, it was their intent to also recommend approval of the land development regulations.

Respectfully Submitted,
Dick Glave, Chairman

Dick Glave

EXHIBIT I

ACCOMMODATIONS TAX ADVISORY COMMITTEE
April 21, 1999

The Accommodations Tax Advisory Committee met on April 21, 1999, at 8:30 a.m., in City Hall Council Chambers. Present were Committee members Julia Tucker, April Lathan, David Maw, Wayne Moseley, and John Herron. Also present were City Clerk Janet Mauldin, City Treasurer Debbie Suggs and City Administrator Mark Williams. Chairman Tucker called the meeting to order.

1. Approval of Previous Month's Minutes. Mr. Moseley made a motion to approve the March minutes as represented; Mr. Herron seconded; motion passed unanimously.

2. Isle of Palms Beach Run. Mike Loggins stated that the event is scheduled for September 18, 1999, and will be a four mile run plus five events for children. Last year he received $1,600 from Accommodations Tax Funds and was asking for the same amount this year. Approximately $3,000 was donated to the Isle of Palms Recreation Department Building Fund after last year's race. After discussion, Mr. Moseley made a motion to approve the expenditure subject to the formal application being filled out; Mr. Maw seconded; motion passed unanimously.

3. City Administrator Williams discussed with committee members fund uses and passed out a copy of the last two year's filings with the Accommodations Tax Oversight Committee (attached hereto). He stated that the 1999-2000 budget is currently in the process of being prepared and will be presented to the committee for their input.

Chairman Tucker began discussion of possible events for next year for inclusion in the upcoming budget. Mr. Williams said that some items to be included are partial debt service on the Municipal Parking Lot; operation of the Public Restrooms on the front beach; landscaping maintenance at the entrance to the Connector and City Hall; and the Beach Maintenance Contract for trash pickup during the season.

Ms. Lathan is working on a big band dance tentatively scheduled for October which would cost approximately $4,000. Chairman Tucker recommended hiring a consultant to study bringing events to the island year round such as golf or tennis tournaments which would be nationally televised; this study will cost $25,000. The goal would be to create an awareness of the Isle of Palms without creating a mass influx of people at any one specific time for one specific event.

Chairman Tucker asked committee members to let her know of any proposed ideas for inclusion in the budget by May 7th so she can advise the Administrator before the budget is completed. The next meeting is scheduled for May 19th and hopefully the proposed budget will be available for discussion at that time.

4. Chairman Tucker passed out a memorandum for committee members, with copy to City Council, expressing her concerns of the use of fund money as pertains to the South Carolina Revenue Ruling #98-22. He concern was fueled by the position of the City that 100% of the Beach Maintenance Contract was to be paid from Accommodations Tax funds. There ensued extensive discussion about trying to compute the percentage of money allocated to items as compared to the percentage of funds and services used by tourists as opposed to residents. The Administrator and Councilmember Abele stressed that the City did not need to get bogged down in determining exact percentages or hiring statisticians; and that a large percentage of the operation of the police, fire and public works department, which costs are paid from taxpayer money, is directly attributable to tourism on the island. Ms. Tucker stated that she did not expect anything to change because of her letter, but she wanted to go on record with her concerns.

There being no further business to come before the committee, the meeting was unanimously adjourned at 10:05 a.m.

Respectfully submitted,

Julia Tucker, Chairman

EXHIBIT J

ORDINANCE 1999-1

AN ORDINANCE ADOPTING A NEW ZONING ORDINANCE FOR THE CITY OF ISLE OF PALMS, S.C. PURSUANT TO THE STATE OF SOUTH CAROLINA LOCAL GOVERNMENT COMPREHENSIVE PLANNING ENABLING ACT OF 1994.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. Findings.

It is hereby found and declared by the City Council of the City of Isle of Palms ("the Council"), the governing body of the City of Isle of Palms (the "City") as follows:

1. The State of South Carolina Local Government Comprehensive Planning Enabling Act of 1994 (S.C. code section 6-29-530, et. seq.) requires the development and adoption of a local Comprehensive Plan and allows the adoption of a zoning code to help implement the Plan.

2. The City's Planning Commission recommended to City Council the adoption of such a plan, said plan being entitled "A Comprehensive Plan for Isle of Palms, South Carolina Prepared by the Isle of Palms Planning Commission, dated March 11, 1998" ("the Plan").

3. On July 28, 1998, Council duly adopted the Plan.

4. Council has made reasonable consideration of the purposes set forth in S.C. Code Section 6-29-710 in connection with the adoption of a new zoning ordinance in furtherance of the Plan.

SECTION 2. Adoption of New Zoning Ordinance.

Pursuant to Section 6-29-710, et. seq., South Carolina Code of Laws (1976), as amended, Council hereby repeals Title 5, Chapter 4, Zoning, in its entirety and adopts the attached new Title 5, Chapter 4, Zoning, in its entirety.

SECTION 3. That Title 5, Chapters 2, 3, and 5, are hereby repealed in their entireties.

SECTION 4. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

SECTION 5. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 6. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA ON THE 27th DAY OF April, 1999.

_____

Carmen R. Bunch, Mayor

(Seal)

Attest:

_____

Janet G. Mauldin, City Clerk

First Reading: 1/26/99
Public Hearing: 3/23/99
Second Reading: 4/27/99
Ratification: 4/27/99

CHAPTER 4

ZONING

ARTICLE 1.

General Provisions

§ 5-4-1 Effect of this chapter.
§ 5-4-2 Definitions.
§ 5-4-3 Districts designated; zone map; compliance with chapter.
§ 5-4-4 Interpretation of district boundaries.
§ 5-4-5 Appeals, Variances and Special Exceptions.
§ 5-4-6 Zoning Administrator
§ 5-4-7 Penalties.
§ 5-4-8 Reserved
§ 5-4-9 Separability.
§ 5-4-10 Effective date of chapter.
§ 5-4-11 Authority and procedure for amending chapter.
§ 5-4-12 Additional development standards.
§ 5-4-13 Reserved.
§ 5-4-14 Accessory uses.
§ 5-4-15 Beach Regulations
§ 5-4-16 Temporary uses.
§ 5-4-17 Sea turtle outdoor lighting regulations
§ 5-4-18 Required marsh setbacks.
§ 5-4-19 Fence Regulations.
§ 5-4-20 Communication tower and antennae regulations.
§ 5-4-21 through 5-4-30 reserved

ARTICLE 2

District Regulations

§ 5-4-31 Use districts.
§ 5-4-32 SR-1 - single family residential district.
§ 5-4-33 SR-2 - single family residential district.
§ 5-4-34 LC - limited commercial district.
§ 5-4-35 GC-1 - general commercial district.
§ 5-4-36 GC-2 - general commercial district.
§ 5-4-37 Table of permitted uses in commercial districts.
§ 5-4-38 MF - multi-family residential district.
§ 5-4-39 PDD - planned development district.

§ 5-4-40 CO - conservation district.
§ 5-4-41 Additional SR-1 and SR-2 district regulations.
§ 5-4-42 Reserved
§ 5-4-43 Accessory uses residential districts.
§ 5-4-44 Home occupation.
§ 5-4-45 Non-conforming lots, structures and uses, generally.
§ 5-4-46 Non-conforming lots.
§ 5-4-47 Non-conforming structures.
§ 5-4-48 Non-conforming uses.
§ 5-4-49 Cessation of specified non-conformities required.
§ 5-4-50 through 5-4-60 reserved.

ARTICLE 3

Landscaping and Tree Removal Regulations

§ 5-4-61 Permit required for removal of trees.
§ 5-4-62 Requirements for tree removal.
§ 5-4-63 Removal of dead or diseased trees.
§ 5-4-64 Removal of significant trees.
§ 5-4-65 Tree protection during development.
§ 5-4-66 Standards for tree planting and replacement.
§ 5-4-67 Penalties for unlawful removal of trees.
§ 5-4-68 Appeals of tree permit actions.
§ 5-4-69 Exceptions.
§ 5-4-70 Buffer yards
§ 5-4-71 through 5-4-80 reserved.

ARTICLE 4

Zoning Permit

§ 5-4-81 Zoning permit required.
§ 5-4-82 Application for zoning permit.
§ 5-4-83 Information required for zoning permit.
§ 5-4-84 Action on application for zoning permit.
§ 5-4-85 Conditions of the zoning permit.
§ 5-4-86 through 5-4-100 reserved.

ARTICLE 5

Certificate of Occupancy

§ 5-4-101 Certificate of occupancy required.
§§ 5-4-102 through 5-4-110 reserved.

ARTICLE 6

Parking and Loading

§ 5-4-111 Purpose of requirements.
§ 5-4-112 Required parking spaces.
§ 5-4-113 Application of parking requirements.
§ 5-4-114 Area and paving required for parking spaces.
§ 5-4-115 Joint use of off-street parking areas.
§ 5-4-116 Off-street loading area required.
§ 5-4-117 Number of off-street loading spaced required.
§ 5-4-118 Amount of area required for each loading space.
§ 5-4-119 Location of off-street loading areas.
§ 5-4-120 Loading area.
§ 5-4-121 through 5-4-130 reserved

ARTICLE 7

Signs

§ 5-4-131 Intent.
§ 5-4-132 Permits.
§ 5-4-133 Definitions.
§ 5-4-134 Calculation of sign area.
§ 5-4-135 Standards applicable to all signs.
§ 5-4-136 Sign regulations for SR-1, SR-2 and PDD districts.
§ 5-4-137 Sign regulations for LC, GC-1, GC-2 and MF districts.
§ 5-4-138 Temporary signs.
§ 5-4-139 Application requirements.
§ 5-4-140 Enforcement.
§ 5-4-141 Prohibited signs.
§ 5-4-142 through 5-4-150 reserved

ARTICLE 8

Flood Damage Prevention

§ 5-4-151 Statutory authorization.
§ 5-4-152 Findings of fact.
§ 5-4-153 Statement of purpose.

§ 5-4-154 Objectives.
§ 5-4-155 Definitions.
§ 5-4-156 Areas to which this article applies.
§ 5-4-157 Basis for establishing the areas of special flood hazard.
§ 5-4-158 Establishment of building and/or zoning permit.
§ 5-4-159 Compliance.
§ 5-4-160 Abrogation and greater restrictions.
§ 5-4-161 Interpretation.
§ 5-4-162 Warning and disclaimer of liability.
§ 5-4-163 Penalties for violation.
§ 5-4-164 Administration; designation of building official.
§ 5-4-165 Permit procedures.
§ 5-4-166 Duties and responsibilities of the building official.
§ 5-4-167 Variance procedures.
§ 5-4-168 Provisions for flood hazard reduction; general standards.
§ 5-4-169 Same; specific standards.

ARTICLE 1

General Provisions

Sec. 5-4-1 Effect of this chapter.

(a) The provisions of this chapter are adopted and are to be construed pursuant to Title 6, Chapter 29, §6-29-310, et seq., Code of Laws of South Carolina (1976), as amended. Whenever there is a conflict herein with the provisions of any other city ordinance, regulation or resolution, the more restrictive provision shall apply.

(b) This chapter shall not interfere with or abrogate or annul any easements, covenants or other agreements between parties; provided, that where this chapter imposes greater restrictions or limitations upon the property than are imposed or required by such easements, covenants, or agreements, the provisions of this chapter shall control.

Sec. 5-4-2 Definitions.

For purposes of this chapter, the following words and terms are defined as follows:

(1) Accessory building or use. A use or building customarily incidental, subordinate to, and detached from the principal use or building and located on the same lot with such principal use or building.

(2) Adjoining Property. Any piece, parcel or lot of real property abutting any other real property, including real property located directly across streets, water courses, drainage easements or other rights-of-way from other real property.

(3) Adult uses. Sexually oriented businesses which are characterized by the exposure, depiction, or description of "specified anatomical areas", or "specified sexual activities", as defined herein, by any method, manner, or device, including but not limited to the following:

(a) Regularly featuring persons who are nude, whether live, in films, motion pictures, videos, slides, or other photographic reproductions;

(b) Distribution of any one or more of the following: books, magazines, periodicals, printed matter, photographs, films, motion pictures, video cassettes, video reproductions, slides, or other visual representations; or instruments, devices, or paraphernalia which are designed for use in connection with "specified sexual activities", as defined herein; or

(c) Escort services, massages, baths, saunas, steam baths, hydrotherapy, physical cultures, nude model studios, sexual activities or other similar services.

(d) "Specified anatomical areas" means the male genitals in a state of sexual arousal and/or the vulva or more intimate parts of the female genitals.

(e) "Specified sexual activities" means and includes the fondling or other erotic touching of human genitals, pubic area, buttocks, anus, or breasts; sexual acts, normal or perverted, actual or simulated, including intercourse, oral copulation, sodomy, masturbation, actual or simulated; or excretory functions as part of or in connection with any of the foregoing acts.

(4) Antenna. A device, dish or array utilized by commercial, governmental, or other public or quasi-public users to transmit or receive telecommunications signals.

(5) Building line (or "setback"). A line which represents the minimum distance, when measured at right angles, which a building or structure must be placed from a lot line or a street right-of-way pursuant to this chapter.

(6) Communication tower. A structure of any type which supports communication equipment for signal transmission or reception, and is utilized by commercial, governmental, or other public or quasi-public users, but excluding communication towers used exclusively by amateur radio operators who are duly licensed by the Federal Communications Commission and which are exempt from municipal zoning regulations.

(7) Conditional Use. A use permitted in a zoning district only by complying with additional conditions, restrictions or limitations as set forth in the description of such use.

(8) Diameter breast height (DBH). The diameter of a tree trunk or trunks, measured in inches, at four and one-half (4½) feet above the existing grade of the property.

(9) Drinking place. A business primarily engaged in the sale of alcoholic beverages, beer or wine, for on-premises consumption.

(10) Dwelling. A building or portion of a building used, arranged or designed to provide private human residential occupancy, excluding mobile homes and manufactured homes.

a. Dwelling, single-family. A detached dwelling designed for or occupied exclusively by one (1) family unit, and containing only one kitchen.

b. Dwelling, two-family. A detached or semi-detached building designed for or occupied exclusively by two (2) family units living independently of each other.

c. Dwelling, group. A building or portion of a building occupied or intended for occupancy by several family units, but in which separate cooking facilities are not provided. The term "group dwelling" includes rooming houses, fraternity houses and sorority houses, but excludes a hotel, motel or tourist home.

d. Dwelling, multi-family (also apartment house or residential condominium). A dwelling other than a single-family dwelling, two-family dwelling, or group dwelling.

(11) Eating place, fast food. A business primarily engaged in the sale of ready-to-consume food or beverages for on or off premises consumption. An eating place or restaurant shall be deemed a fast food eating place if: (1) it has a seating capacity of less than twenty (20) persons for service of meals; (2) most food items are already prepared or packaged before the customer places an order; and (3) food and beverages are served primarily with disposable containers and tableware. This definition excludes retail grocery stores, convenience stores, delicatessens, or other businesses selling food or beverages as an accessory use or for off premises preparation and consumption.

(12) Eating place, restaurant. A business primarily engaged in the preparation and sale of food to customers for on premises consumption and having seating capacity for at least twenty (20) persons, including, but not limited to, cafes, lunch counters, cafeterias, eating and drinking establishments, or similar businesses, but excludes a fast food eating place or a Drinking Place. Any carry-out service must be clearly subordinate to the principal business of serving prepared foods for on-premise consumption.

(13) Family Unit. One person; or two (2) or more persons related by blood or marriage living together; or a group of not more than four (4) persons, not related by blood or marriage but living together.

(14) Fence. Any man-made barrier that impedes or blocks free passage of humans or animals. It may or may not block line-of-sight vision or free flow of wind or water.

(15) Front yard. An open area between the front of the building and the front lot line..

(16) Frontage. All of the property fronting on one (1) side of the street between intersecting or intercepting streets, or between a street and a right-of-way, waterway, end of a dead-end street, or political subdivision boundary, measured along the street line.

(17) Height of a structure. The vertical distance from either a) the highest elevation of the road centerline immediately adjacent to the lot on which the structure is located, or b) the lowest area within the building footprint, proposed or existing, of an unaltered/unfilled lot, whichever is higher, to the highest point on the structure. Except for height limitations of communication towers and antennae contained in this Chapter, the zoning district height limitations contained in this Chapter shall not apply to church spires, chimneys, antennas, communication towers or aerials.

(18) Home occupation. A use customarily conducted in a dwelling and which is conducted entirely inside the primary residence of the principal owner of the business, and does not constitute a nuisance or otherwise adversely affect the use and development of other property in the neighborhood.

(19) Hotel (also includes motel, tourist home, motor lodge, inn, bed and breakfast, tourist court and auto court). A building or buildings, or portions thereof, which contain multiple units intended to provide sleeping accommodations for transient guests. The following criteria shall be used to distinguish between a Hotel and a multi-family dwelling:

a. If a majority of units have individual kitchen facilities, and there is no common dining room and kitchen in daily operation, the facility is deemed to be a multi-family dwelling.

b. Temporary habitation by transient guests normally involves durations of less than 90 days. If a majority of the facility's occupants reside for more than 90 consecutive days, the facility is deemed to be a multi-family dwelling.

(20) Junk yards or salvage yards. The use of any property for the storage, keeping, abandonment, sale or resale of junk, salvage, waste or scrap materials; or the dismantling, demolition or abandonment of vehicles, machinery, equipment or any parts thereof.

(21) Lot. A parcel of land described by metes and bounds at the Charleston County R.M.C. Office, and having a Charleston County Tax Map System (T.M.S.) number assigned to it.

(22) Lot, double frontage. A lot having a frontage on two (2) streets, other than at their intersection, as distinguished from a corner lot.

(23) Mobile home. A manufactured home as defined by South Carolina state law.

(24) Natural grade. The elevation of the undisturbed natural surface of the property.

(25) Non-conforming lot, structure, or use. A lot, structure or use which does not comply with the regulations of the zoning district in which it is located.

(26) O.C.R.M. The State of South Carolina Office of Ocean and Coastal Resource Management, or its successor.

(27) Rear yard. An open area, excluding accessory buildings, between the rear line of the building and the rear lot line.

(28) Removal of a tree. Any intentional or negligent act which:

a. cuts down or otherwise destroys or removes a tree; or

b. causes a tree to decline and die, including but not limited to:

1. damage inflicted upon the root system of a tree by the application of toxic substances, the operation of machinery, the change of natural grade by excavation or filling above the root system or around the tree trunk;

2. damage from injury or fire which results in pest infestation;

3. damage resulting from the attachment or use of ropes, wires or other similar devices; or

4. damage resulting from improper pruning or trimming.

c. subdivides property in such a manner that a tree is at or near the center of a lot or in a location on the lot that requires the removal of the tree for construction of a dwelling unit or other structure.

(29) Side yard. An open area between the building and the side lot line. Any lot line which is not a rear lot line or a front lot line shall be deemed to be a side lot line.

(31) Significant tree. Any tree having a diameter breast height (DBH) of 24 inches or greater.

(32) Street line. A line separating the street or other right-of-way from a lot.

(33) Structure. Anything constructed or erected which requires a fixed location on the ground, or which is attached to something having a fixed location on the ground, including but not limited to buildings, dwellings, mobile homes, fixtures, towers, signs, billboards, backstops for athletic activities, swimming pools, walls and fences. "Structure" shall be construed to include any part thereof.

(34) Trailer. Any vehicle or structure capable of moving, or being moved, over streets and highways on its own wheels or on flatbeds or other carriers, which is designed or utilized to: (i) provide temporary or permanent quarters for the conduct of a business, profession, trade or occupation; (ii) serve as a carrier of new or used goods, products or equipment; or (iii) be used as a selling, advertising or display device.

(35) Travel trailer. A portable vehicular structure designed and primarily intended by its manufacturer as a temporary dwelling for recreational and vacation uses.

(36) Tree. Any woody plant which has a diameter breast height (DBH) of eight (8") inches or more.

Sec. 5-4-3 Districts designated; zone map; compliance with chapter.

For the purposes of regulating and restricting the location of trades, industries, apartment houses and other uses of property, the number of square feet of lot per family housed, the location and size of yards and height of buildings in the developed portion of the city, the city is hereby divided into zones or districts, as shown on the official zoning map which, together with all explanatory matter thereon, is hereby adopted by reference and incorporated as a part of this chapter. The official zoning map shall be identified by the signature of the mayor, attested by the city clerk and bearing the seal of the city under the following words: "This is to certify that this is the Official Zoning Map referred to in Section 5-4-3 of the Zoning Ordinance of the City of Isle of Palms, S.C. adopted on (date of adoption)." If, in accordance with the provisions of this chapter, changes are made in district boundaries or other matter portrayed on the official zoning map, such changes shall be made on the official zoning map promptly after the amendment has been approved by city council, with an entry on the official zoning map as follows: "On (date), by official action of the city council, the following changes were made (change was made) in the official zoning map; (brief description of change)" which entry shall be signed by the mayor and shall be attested by the city clerk. No such change shall become effective until such entry shall have been made on the official zoning map, and signed and attested. Regardless of the existence of purported copies of the official zoning map which may from time to time be made or published, the official zoning map shall be in the custody of the city administrator and shall be the final authority as to the current zoning status of lands, buildings, and other structures in the city. In the event that the official zoning map becomes damaged, destroyed, lost or difficult to interpret by reason of the nature or number of changes and additions, the city council may by

ordinance adopt a new official zoning map which shall supersede the prior official zoning map. The new official zoning map may correct drafting and other errors or omissions in the prior zoning map, but no such correction shall have the effect of amending the original official zoning map as amended. The new official zoning map shall be marked "This is the official zoning map, adopted (date), of the City of Isle of Palms, S.C." which statement shall be signed by the mayor, attested by the city clerk, and bear the seal of the city. Unless the prior official zoning map is lost or has been totally destroyed, the map or any significant parts thereof remaining after partial destruction shall be preserved, together with all records of the city regarding its adoption and amendment. No structure or premises shall be erected or used except in conformity with the regulations prescribed in this chapter for use, height and area districts in which such structure or premises is located.

Sec. 5-4-4 Interpretation of district boundaries.

When exact distances are not shown on the official zoning map, a district boundary on the map shall be interpreted to run along the center line of an existing street or alley abutting the district and if the exact location of such boundary is still uncertain, it shall be determined by the zoning administrator, with due consideration given to the location as indicated by the scale of the map. Where the streets or alleys on the ground differ from the streets or alleys as shown on the map, the zoning administrator may apply the district designations on the map to the streets or alleys on the ground in such manner as to conform to the intent and purpose of this chapter.

Sec. 5-4-5 Appeals, variances and special exceptions.

(a) Appeals. Pursuant to S.C. Code Section 6-29-780, The City Board of Zoning Appeals is hereby established. Provisions relating to organization, composition and functions of the board are set forth in Section 1-9-21, et. seq. of this Code. Appeals to the Board of Zoning Appeals may be taken from any order or decision of the Zoning Administrator by any person aggrieved or by any officer, department, or board of the City. Unless otherwise provided by rules of the board, an appeal must be made by written application setting forth the grounds of appeal and filed with the Zoning Administrator within thirty (30) days from the date of the order or decision appealed from. The Zoning Administrator shall promptly forward to the board all documents constituting the record upon which the action appealed from was taken. The board shall fix a reasonable time for the hearing of the appeal or other matter referred to it, and give at least fifteen (15) days' public notice thereof in a newspaper of general circulation in the community and also due notice to the parties in interest, and decide the same within a reasonable period of time. At the hearing, any party may appear in person or by agent or attorney. The board shall adopt rules of procedure for the conduct of hearings. All final decisions and orders of the board shall be in writing and permanently filed in the office of the board as a public record. All findings of fact and conclusions of law must be separately stated in final decisions or orders of the board, which must be delivered to parties in interest by certified mail.

An appeal stays all legal proceedings in furtherance of the action appealed from, unless the officer from whom the appeal in taken certifies to the board, after the notice of appeal has been filed with him, that by reason of facts stated in the certificate a stay would, in his opinion, cause imminent peril to life and property. In such case, proceedings may not be stayed other than by a restraining order which may be granted by the board or by a court of record on application, on notice to the officer from whom the appeal is taken, and on due cause shown.

(b) Variances. Pursuant to Section 6-29-800, Code of Laws of South Carolina (1976), as amended, upon written application filed with the Zoning Administrator, the Board may authorize in specific cases a variance from the terms of the ordinances contained in this chapter when strict application of the provisions of the ordinance would result in unnecessary hardship. Filing fees set by resolution of City Council from time to time must be paid by the applicant at the time of filing of an application for a variance. Such application shall contain information addressing each of the statutory requirements for variances stated in S.C. Code Section 6-29-800, as amended, all of which must be met. A variance may be granted in an individual case of unnecessary hardship if the Board makes and explains in writing the following findings;

(1) There are extraordinary and exceptional conditions pertaining to the particular piece of property;

(2) Such conditions do not generally apply to other property in the vicinity;

(3) Because with these conditions, the application of the ordinance or resolution of the particular piece of property would effectively prohibit or unreasonably restrict the utilization of the property;

(4) The authorization of a variance will not be of substantial detriment to an adjacent property or to the public good, and the character of the district will not be harmed by the granting of the variance

The board may not grant a variance which has the effect of allowing the establishment of a use not otherwise permitted in a zoning district, to physically extend a nonconforming use, or to change the zoning district boundaries shown on the official zoning map. The fact that property may be utilized more profitably if a variance were granted shall not be considered as a ground for a variance.

In granting a variance, the board may attach to it such conditions regarding the location, character, or other features of the proposed building, structure, or use as the board may consider advisable to protect established property values in the surrounding area, or to promote the public health, safety, or general welfare.

(c) Special Exceptions. Upon written application filed with the Zoning Administrator, the board may grant as a special exception any use specified as a special exception in the zoning

district regulations. In addition to the conditions generally required by the applicable zoning district regulations, the board shall apply the following standards in deciding special exception applications:

(1) Adequate provision shall be made for setbacks, fences, buffer or planting strips to protect adjacent properties from adverse impact of the proposed use, such as noise, vibration, dust, glare, odor, traffic congestion and similar factors.

(2) Vehicular traffic and pedestrian movement on adjacent roads must not be hindered or endangered.

(3) Off-street parking and loading areas and the entrances and exits for the use must be adequate in terms of location, number, design and construction to serve the use without adverse impact on adjacent properties.

(4) The proposed use must not adversely affect the property values, the general character or the general welfare of the surrounding vicinity.

In granting a special exception, the board may attach to it such conditions regarding the location, size, character, or other features of the proposed use as the board may consider advisable in order to promote public health, safety, or general welfare. No special exception use may be altered or enlarged without the prior approval of the board.

Sec. 5-4-6 Zoning administrator.

The provisions of this Chapter shall be administered and enforced by the City Zoning Administrator. The Zoning Administrator shall be appointed by, and serve at the pleasure of, City Council. The Zoning Administrator shall have the right to enter upon any premises necessary to fully administer the duties of such office. The Zoning Administrator may issue emergency orders in critical areas pursuant to S.C. Code Section 48-39-130, as amended.

Sec. 5-4-7 Violations and penalties.

(a) It is unlawful to construct, reconstruct, alter, demolish, change the use of or occupy any land, building, or other structure without first obtaining the appropriate permit or permit approval. No permit may be issued or approved unless the requirements of this chapter are complied with. It is unlawful for other officials to issue any permit for the use of any land, building, or structure, or the construction, conversion, demolition, enlargement, movement, or structural alteration of a building or structure without the approval of the zoning administrator. If a building, structure or land is or is proposed to be used in violation of any provision of this chapter, the zoning administrator or other appropriate administrative officer, city attorney, or other appropriate authority of the city, or an adjacent or neighboring property owner who would be specially damaged by the violation, may in addition to other remedies, institute injunction,

mandamus, or other appropriate action or proceeding to prevent the unlawful erection, construction, reconstruction, alteration, conversion, maintenance, or use, or to correct or abate the violation, or to prevent the occupancy of the building, structure, or land.

(b) The zoning administrator and the building official shall withhold building or zoning permits, or both, and shall issue stop orders against any work undertaken by any person not having a proper building or zoning permit, or both.

(c) In case a structure or land is or is proposed to be used in violation of this chapter, the zoning administrator may, in addition to other remedies, issue and serve upon a person pursuing such activity or activities a stop order requiring that such person immediately cease all activities in violation of this chapter.

(d) Any person violating any of the provisions of this chapter shall be deemed guilty of a misdemeanor and shall for each violation upon conviction thereof be punished as provided in Section 1-3-66 of this code. Each day that a violation continues shall constitute a separate offense.

Sec. 5-4-8 Reserved.

Sec. 5-4-9 Severability.

If any section, clause, provision or portion of this chapter shall be held to be invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect or impair any other section, clause, provision or portion of this chapter.

Sec. 5-4-10 Effective date of chapter.

This chapter shall, except as otherwise provided, be in force and take effect upon its adoption by City Council.

Sec. 5-4-11 Authority and procedure for amending chapter.

(a) City council may, from time to time, on its own motion or on petition, after public notice and hearing, amend any provision of this chapter. Whenever fifty (50%) percent or more of the landowners in any zoning district shall present a petition to City Council duly signed and acknowledged, requesting an amendment of the regulations prescribed for such district, city council shall vote upon such amendment within 90 days of the filing of the same by the petitioners with the city clerk. Petitioners shall pay such filing fee as is established from time to time by resolution of City Council. Zoning amendments may also be initiated by the Planning Commission.

(b) Notice of a public hearing on proposed changes to any provisions of the Chapter shall be given by publication of a display advertisement in the Charleston Post & Courier newspaper, or its successor, not less than 15 days prior to the date of the hearing. The notice shall summarize the proposed change and state the date, time and place of the public hearing. In addition, similar notice of such hearing shall be given by publication of a display advertisement in the Moultrie News or other community weekly newspaper not less than 15 days prior to the date of the hearing. Other notice as required by law shall also be given. When a proposed zoning amendment affects the district classification of property, such notice shall include a general description of the property or properties to be rezoned. In cases involving rezoning, conspicuous notice shall be posted on or adjacent to the property affected, with at least one such notice being visible from each public thoroughfare that abuts the property. The notice shall state that a petition to rezone has been received and the date, time and place of the public hearing to consider the request. The public hearing shall be conducted by City Council.

(c) Prior to adoption, all proposed zoning amendments shall be referred to the Planning Commission for review and recommendation. The Planning Commission shall make its written report and recommendation thereon to City Council within thirty (30) days from the date of referral. Failure of the Planning Commission to so report shall be deemed to be its recommendation of approval of the amendment, unless such time period is extended by City Council..

Sec. 5-4-12 Additional regulations.

The following additional regulations shall apply to all zoning districts.

(a) No land or building shall hereafter be used or occupied and no building or part thereof shall be constructed, erected, altered, or moved unless done in compliance with all applicable provisions of this chapter. Any use of land or buildings which is not allowed as a permitted use, conditional use, or special exception in the applicable zoning district is strictly prohibited.

(b) The height of a building or structure shall not exceed 40 feet, unless otherwise provided in this chapter.

(c) No lot shall be reduced to a size which does not meet the minimum lot area, lot width, yard areas, or other requirements of the applicable zoning district.

(d) Except as provided in sections 5-4-45 and 5-4-46, no buildings shall be erected, altered or moved to create smaller front yards, side yards, rear yards or other open spaces than are required by the applicable zoning district.

(e) All lots must meet South Carolina Department of Health and Environmental Control minimum lot size requirements for water and wastewater disposal services.

(f) Sills, beltcourse, window air conditioning units, chimneys and cornices may project into a required yard by not more than two (2) feet. Steps may project into a required front yard or rear yard by not more than five (5) feet.

(g) The zoning district front yard setback requirements for dwellings shall not apply to any lot where the average setback of existing buildings located within 100 feet of each side of the dwelling within the same block and fronting on the same street is less than the required front yard setback. In such case the average setback on such lot shall not be less than the average setback of the existing buildings.

(h) Where a lot abuts two (2) non-intersecting streets, front yard set back requirements must be met on both streets.

(i) Where a side yard abuts a street (corner lot), no accessory building shall extend beyond the lot's front yard setback.

(j) No fence, wall, shrubbery, or other structure shall obstruct road traffic vision.

(k) Every building hereinafter erected or moved shall be on a lot abutting a public street, or having legal access to an approved private street. All structures shall be located to allow for safe and convenient access for servicing, fire protection, and off-street parking.

(l) All lots shall be located on a street having a minimum right-of-way of 50 feet. The required 50 feet shall not include any critical area as defined in section 5-4-15 of this chapter.

(m) No access drive shall be permitted which would require a reduction in existing on-street public parking or loading areas.

(n) Except in residential zones, access drives shall conform to the requirements set forth in the following table and Figure 5-4-12-A:

Street speed limit	Max.one-way/ two-way drive width	Minimum radius	Min. spacing between all access drives*	Min. spacing between all drives and intersections
≤20 mph	12/24 ft.	15 ft.	30 ft.	50 ft.
25	15/30	15	40	50
30	15/30	20	50	50
35	18/36	20	50	50
40	20/40	25	50	50

* The distance between abutting one-way access drives, with the inbound drive located upstream of the traffic flow from the outbound drive, can be one-half of the distance listed above.

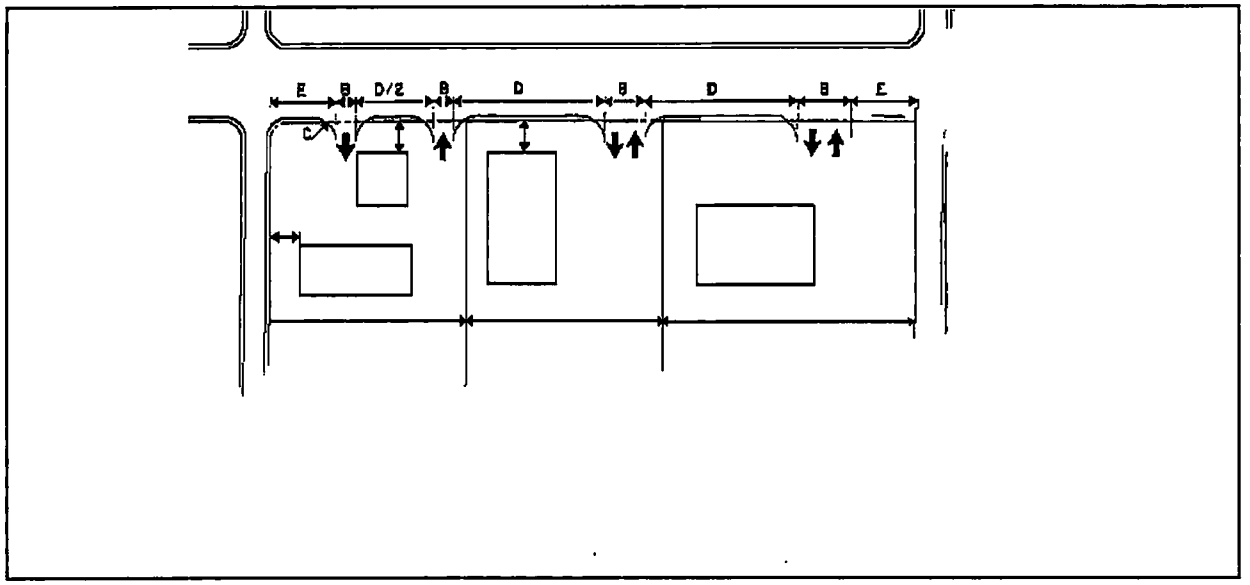


Figure 5-4-12-A

B = Access Drive Width
C = Curb Radius
D = Access Drive Separation
E = 50 Foot Minimum Spacing From Right-of-Way

Sec. 5-4-13 Reserved.

Sec. 5-4-14 Accessory uses.

(A) Accessory uses, as defined by in Section 5-4-2, include but are not limited to the following:

(1) Residential:

a. private garage;

b. shed or tool room for the storage of equipment used on grounds or building maintenance. However, shipping containers, tractor trailer containers, and similar structures are prohibited;

c. children's playhouse;

d. private swimming pool, deck, bathhouse, cabana, private recreating area, and tennis courts;

e. greenhouse;

f. parking.

(2) Commercial:

a. completely enclosed building for storage of supplies. However, shipping containers, tractor trailer containers, and similar structures are prohibited;

b. Parking.

(3) Except for parking, permitted accessory uses or buildings shall not be located in front or side yards, and such uses or buildings shall not be placed within three (3) feet of any side or rear lot line, except that accessory buildings which are not separated from the principal building by at least three (3) feet must meet the minimum yard requirements for the zoning district in which the property is located. A single one or two car garage may be located in the front yard or side yard if the setback requirements for the applicable zoning district are maintained.

(B) The maximum height of an accessory structure shall not exceed 30 feet.

Sec. 5-4-15 Beach Regulations.

(A) No land or building situated in whole or in part in a critical area as defined in S.C. Code Section 48-39-10, as amended, shall be used, occupied, constructed, altered or moved without compliance with the State of South Carolina Beachfront Management Act (S.C. Code Sections 48-39-10, et seq., as amended). (Paragraph (7) added by Ord. 1997-10, adopted 8/26/97)

(B) No land, building or other man-made structure situated in whole or in part landward of the critical area as defined in S.C. Code Section 48-39-10, as amended, but within a 250 foot radius of the mean high water mark of the Atlantic Ocean, Breach Inlet, or Dewees Inlet, shall be used, occupied, constructed, erected, altered or moved except in compliance with the requirements set forth in this section and all other requirements set forth in the Chapter or any other City ordinance.

(1) Sea walls, revetments, bulkheads, groins, rip-rap or any other hard erosion control structures or devices are strictly prohibited. Hard erosion control structures or devices shall not include bags containing beach-compatible sand with a capacity of five (5) gallons or less per bag but shall include bags with a capacity greater than five (5) gallons per bag. Only beach-compatible sand may be used for any erosion control or beach renourishment activities.

(2) Walkways over sand dunes which meet all of the requirements of S.C. Code Section 48-39-130(D), as amended, and all regulations promulgated thereunder, shall be allowed.

(3) Other than walkways over dunes, no alteration of primary oceanfront sand dunes shall be allowed.

(C) No person shall obstruct any beach or beach access within the City. Violation of this section shall be a misdemeanor, and punished in accordance with the provisions of Section 1-3-66.

(1) For purposes of this section, "Beach access" is defined as any public route of ingress to and egress from the beach.

(2) For purposes of this section, "Obstruct or obstruction is defined as any act or occurrence that inhibits pedestrian use of the beach access, including but not limited to the placement of vegetation or fencing within the beach access, the erection of any barrier within the beach access, any change in topography in the beach access, or the placement of any material in, on, over, under or touching the beach access that impedes or adversely affects pedestrian use.

(3) The City shall have the right to remove all obstructions to the beach or beach accesses. In removing such obstructions, the City, its employees, contractors and agents, may enter onto private property in order to remove the obstruction.

(4) All costs of removal, including costs of personnel and equipment and any reimbursement for damage, shall be borne by the person(s) placing or creating the obstruction.

(5) The following activities are deemed to be obstructions to beach access, and are punishable in accordance with Section 1-3-66 of the City Code:

(a) It shall be unlawful to drive a vehicle on any public beach or beach access, as defined in this Section, except as follows:

(1) Use of the beach or beach accesses approved by City Council

(2) Emergency use of the beach and beach accesses by emergency vehicles

(b) It shall be unlawful to park a vehicle in the public right-of-way in such a manner as to block or obstruct use of a beach or beach access.

Sec. 5-4-16 Temporary uses.

(a) The Zoning Administrator may issue temporary permits for the following uses:

(1) religious meetings in a temporary structure in GC zoning districts for a period not to exceed seven (7) consecutive days;

(2) open lot sale of Christmas trees in the GC and LC zoning districts for a period not to exceed 45 consecutive days;

(3) contractor's office and trailer office for use during construction in any district, except in fully or substantially fully developed residential districts, for a period of 12 consecutive months, provided that such office is placed on the property under construction.

(4) all temporary uses may be renewed at the discretion of the zoning administrator.

Sec. 5-4-17 Sea Turtle Protection Outdoor Lighting Regulations

(a) Definitions. For the purpose of this section, the following terms shall have the meaning set forth in this section:

(1) Artificial light. Any source of light emanating from a man-made device, including but not limited to, incandescent, mercury vapor, metal halide, or sodium lamps, flashlights, spotlights, street lights, vehicular lights, construction or security lights.

(2) Floodlight. Reflector type light fixture which is attached directly to a building and which is unshielded.

(3) Low profile luminary. Light fixture set on a base which raises the source of the light no higher than forty-eight (48) inches off the ground, and designed in such a way that light is directed downward from a hooded light source.

(4) Development. Any existing structure for which a building permit has been duly issued and any new construction or remodeling of existing structures when such remodeling includes alteration of exterior lighting.

(5) Person. Any individual, firm, association, joint venture, partnership, estate, trust, syndicate, fiduciary, corporation, group or unit, or federal, state county or municipal government.

(6) Pole lighting. Light fixture set on a base or pole which raises the source of the light higher than forty-eight (48) inches off the ground.

(b) Development. No artificial light shall illuminate any area of the beach other than in compliance with this section. Building and electrical plans for construction of single-family or multi-family dwellings, commercial or other structures, including electrical plans associated with parking lots, dune walkovers or other outdoor lighting for real property if lighting associated with such construction or development can be seen from the beach, shall be in compliance with the following:

(1) Floodlights shall be prohibited. Wall mounted light fixtures shall be fitted with hoods so that no light illuminates the beach.

(2) Pole lighting shall be shielded in such a way that the point sources of light will not be visible from the beach. Outdoor lighting shall be held to the minimum necessary for security and convenience.

(3) Low profile luminaries shall be used in parking lots and such lighting shall be positioned so that no light illuminates the beach.

(4) Dune crosswalks shall utilize low profile shielded luminaries which shall be turned off from sunset to sunrise during the period of May 1 to October 31 of each year.

(5) Temporary security lights at construction sites shall not be mounted more than fifteen (15) feet above the ground. Illumination from the lights shall not spread beyond the boundary of the property being developed and in no case shall those lights illuminate the beach.

(c) Use of lighting. It is the policy of the City of Isle of Palms for both new and existing development to minimize artificial light illuminating any area of the beach. To adhere to this policy, lighting of structures which can be seen from the beach shall be in compliance with the following:

(1) Lights illuminating buildings or associate grounds for decorative or recreational purposes shall be shielded or screened such that they are not visible from the beach, or turned off from sunset to sunrise during the period of May 1 to October 31 of each year.

(2) Lights illuminating dune crosswalks of any area oceanward of the primary dune line shall be turned off from sunset to sunrise during the period of May 1 to October 31 of each year.

(3) Security lights shall be permitted throughout the night so long as low profile luminaries are used and screened in such a way that those lights do not illuminate the beach.

(d) Publicly owned lighting. Street lights and lighting at parks and other publicly owned beach areas shall be subject to the following:

(1) Street lights shall be located so that most of their illumination will be directed away from the beach. These lights shall be equipped with low pressure sodium bulbs and shades or shields that will prevent backlighting and render them not visible from the beach.

(2) Lights at parks or other public beach access points shall be shielded or shaded or shall not be utilized during the period of May 1 to October 31 of each year.

(e) Enforcement and penalty. Violation of any provision is hereby declared to be a misdemeanor, punishable and enforceable pursuant to the provisions of section 1-3-66 of the City Code.

.Sec. 5-4-18 Required marsh setbacks.

(1) The minimum setback for a structure on a lot abutting the marsh shall be ten (10) feet from the OCRM critical line or lot line, whichever is greater.

(2) In addition, no impervious driveway, parking pad or other paved surface associated with vehicular use shall be located closer than twenty (20) feet to the critical line..

(3) The minimum marsh setback requirements established in this section shall apply to all marsh front lots within the city. If the zoning district in which the property is located imposes a greater setback requirement, the greater setback requirement shall apply.

(4) For purposes of this section, the location of the critical line shall be identified by a South Carolina registered land surveyor and drawn on a site plan of the lot and approved by OCRM. If the OCRM approval is dated more than eighteen (18) months prior to the date of submission of a building permit application, or if the zoning administrator has reason to believe that the location of the critical area has materially changed since OCRM approval was issued, the location of the critical line must be re-established. The location of the critical line shall be

marked on the property in accordance with current OCRM requirements; such markers shall remain in place during the entire time of construction.

Sec. 5-4-19 Fence Regulations.

(a) Construction regulations for fences in special flood zones. Construction or replacement of a fence in a special flood zone requires a permit from the Isle of Palms Building Official, upon the following conditions:

(1) Within the V-zone. Within a flood V- zone as determined by the latest FEMA maps, fences shall not be constructed which impede the free flow of water. Furthermore, no part of a fence shall be constructed with masonry material or heavy lumber. For the purposes of this Section heavy lumber is defined as any piece of wood with a nominal cross section dimension greater than four inches by four inches (4" X 4").

(2) Within the A-zone. Within the flood A-zone as determined by the latest FEMA maps, fences shall not be constructed which impede the free flow of water.

Fences constructed with masonry and/or heavy lumber must incorporate hydrostatic openings below the flood elevation to allow for the unimpeded flow of flood waters. Flood elevations shall be determined using current FEMA regulations. Hydrostatic openings shall be a minimum of one square foot in area each with the bottom edge of the opening no more than one foot above grade, and shall not be spaced more than 20 feet apart. Total required area of hydrostatic openings shall equal one square foot for every 50 square feet of fence area (fence area shall be determined by measuring one side of the fence).

(3) Height Limits. No fence in a special flood zone which is also located in a residential zoning district shall have a height greater than six (6) feet except for a fence which faces a non-residential zoning district.

(4) Outside V or A flood zones. None of the aforementioned construction regulations of this Section shall apply to fences outside of special flood zones as determined using the latest FEMA regulations.

(b) Exceptions.

(1) Nonconforming fences. Any fence lawfully erected as of the adoption of this ordinance shall be considered a legal, non-conforming structure. Upon any non-conforming fence being physically damaged or destroyed by 50 percent or more, replacement or repair shall fully comply with all of the terms and conditions of subsection (b) of this section.

Sec. 5-4-20 Communication tower and antennae regulations.

Construction or alteration of a communication tower or antenna may be approved by the zoning administrator as a conditional use subject to a finding that the tower or antenna satisfies the zoning administrator approval conditions listed below. Towers or antennae not meeting the zoning administrator approval conditions may be approved by the Zoning Board of Adjustment as a special exception subject to a finding that the tower or antenna satisfies the special exception requirements listed below. Towers or antennae which cease to be used for signal communication purposes must be dismantled and removed within 120 days of the date the tower or antennae ceases such use.

(a) Zoning administrator approval conditions. The zoning administrator may approve construction or alteration of a communication tower or antenna upon a finding that each of the following conditions are met:

(1) The communication tower and/or antenna is located within the LC (Limited Commercial), GC-1 (General Commercial) or GC-2 use districts; and

(2) The height of the communication tower and/or antenna must not exceed one hundred (100') feet (see definition of height of building or structure in Sec. 5-4-2) or 20 feet above the highest part of a structure existing at the time that this ordinance was adopted. However, existing towers and antennae may not be extended above 100'; and

(3) The communication tower must be located no closer to non-commercially zoned lots than a distance equal to the height of the tower; and

(4) The communication tower and/or antenna must be located such that adequate setbacks are provided on all sides to prevent the tower's fall zone from encroaching onto adjoining lots (the fall zone shall be determined by an engineer certified in the State of South Carolina in a letter which includes the engineer's signature and seal); and

(5) The communication tower and associated improvements meet applicable landscaping and tree protection requirements; and

(6) The applicant has unsuccessfully attempted in good faith to collocate on existing communication towers, buildings, or other structures and the applicant agrees to allow other users to collocate on the proposed tower in the future subject to engineering capabilities of the structure, frequency considerations, and adequate compensation from the additional user; and

(7) The communication tower and/or antenna is only illuminated as required by the Federal Communications Commission, Federal Aviation Administration, or other regulatory agencies. Night time strobe lighting shall not be incorporated unless required by the Federal Communications Commission, Federal Aviation Administration, or other governmental regulatory agency; When lighting is permitted under this paragraph it shall be oriented inward so

as not to project onto surrounding residential property, subject to such regulatory requirements; and

(8) The color of the communication tower and/or antenna is appropriate to blend in with its surroundings; and

(9) The communication tower and/or antenna, and associated structures, are appropriately secured by means of walls, fences or other devices; and

(10) The communication tower and/or antenna does not include signage of any nature on any portion of the tower and/or antenna.

(b) Board of Zoning Appeals approval standards. The Board of Zoning Appeals may approve construction or alteration of a communication tower and/or antenna as a special exception subject to the requirements of Section 5-4-5(c) and upon a finding that each of the following additional standards are met:

(1) The communication tower and/or antenna is located within the LC (Limited Commercial), GC-1 (General Commercial) or GC-2 use districts; and

(2) The height of the communication tower and/or antenna shall not exceed one hundred sixty (160') feet (see definition of height of building or structure in Sec. 5-4-2) or 30 feet above the highest part of a structure existing at the time that this ordinance was adopted. However, existing towers and antennae may not be extended above 160'; and

(3) In addition to satisfying the zoning administrator approval criteria listed above as (a) (4), (5), (6), (7), (8), (9) and (10), the board must find that the design, location and height of the communication tower and/or antenna will not substantially adversely impact the appearance of adjacent non-commercially zoned areas. The board may request a line of site analysis showing the potential visual and aesthetic impacts of the tower and/or antenna on adjacent non-commercially zoned areas.

(c) Application requirements. Applications for zoning administrator or board approval shall include the following information:

(1) A scaled site plan showing the location of the tower and/or antenna, guy anchors (if any), buildings and other structures or improvements, parking, driveways, fences, and trees affected by the proposed improvements.

(2) The height and typical design of the tower and/or antenna, typical materials to be used, color, and lighting shall be shown on elevation drawings.

(3) Documentation indicating that efforts to collocate on existing towers or structures in the vicinity of the proposed tower were made by the applicant but were unsuccessful, with reasons noted.

(4) Other information as requested by zoning administrator or the board to allow adequate review of approval criteria, including photographs with the tower superimposed to assess visual impact.

(5) Any new or modified towers or antennae must be certified by an engineer certified in the State of South Carolina according to the structural standards for towers and antennae." developed by the Telecommunications Industry Association."

ARTICLE 2

District Regulations

Sec. 5-4-31 Use districts.

(a) In order to implement the policies and objectives stated in the city's comprehensive plan, and to provide for the planned and orderly use and development of land within the city, all land within the city is hereby classified within one of the following use districts:

(1) SR-1 single family residential district;

(2) SR-2 single family residential district;

(3) LC limited commercial district;

(4) GC-1 general commercial district;

(5) GC-2 general commercial district;

(6) MF multi-family residential district;

(7) PDD planned development district; and

(8) CO conservation district.

(b) Unless otherwise stated in this Chapter, within each district, the regulations set forth herein shall apply uniformly to each class or kind of structure, land or use.

Sec. 5-4-32 SR-1 - Single family residential district.

In addition to all other applicable requirements of this chapter and other city ordinances, the requirements for the SR-1 district are as follows:

(1) Purpose.

a. To provide for quiet, low-density residential neighborhoods on comparatively large lots.

b. To discourage unwarranted encroachment by prohibiting commercial uses and to prohibit other uses which would interfere with the development or continuation of single family use.

c. To encourage the cessation of non-conforming uses.

d. To discourage uses which would generate traffic on minor streets other than required to serve residences on those streets.

e. To maintain the integrity of established residential neighborhoods, and to minimize the disruption of existing residential patterns by the scattered development of comparatively large residential lots.

(2) Permitted uses.

a. Detached, single family dwelling.

b. Residential accessory uses.

(3) Permitted special exceptions.

a. Elementary and secondary schools offering general education courses.

b. Public park, playground.

c. Church, synagogue, or other place of worship.

d. Municipal buildings, including (but not limited to) fire and police stations.

e. Group dwelling.

f. Golf courses.

g. Home occupations meeting the requirements of Section 5-4-44.

(4) Conditional Uses. None.

(5) Minimum lot requirements.

a. Lot area: 17,500 square feet of contiguous highland.

b. Lot width: 70 feet measured at building line.

c. Lot depth: 110 feet.

d. Lot frontage 60 feet on a public or private street;
30 feet on a public or private cul-de-sac.

Vehicle access to the lot from a public or private street shall be provided within the required lot frontage.

(6) Minimum yard requirements.

a. Frontyard: 30 feet.

b. Sideyard: 10 feet.

c. Rearyard: 30 feet.

Exception: Legal Non-conforming lot minimum yard requirements.

a. Frontyard: 24 feet.

b. Sideyard: 10 feet.

c. Rearyard: 24 feet.

(7) Maximum height: 40 feet.

(8) Double frontage lots are prohibited.

Sec. 5-4-33 SR-2 - Single family residential district.

In addition to all other applicable requirements of this chapter and other city ordinances, the requirements for the SR-2 district are as follows:

(1) Purpose.

a. To provide quiet, low-density residential neighborhoods on lots having an area of 8,000 square feet or more.

b. To discourage unwarranted encroachments by prohibiting commercial uses and prohibiting uses which would interfere with the development or continuation of single family use.

c. To encourage the cessation of non-conforming uses.

d. To discourage uses which would generate traffic on minor streets other than required to serve residences on those streets.

(2) Permitted uses. All uses permitted in the SR-1 district.

(3) Permitted special exceptions. All special exceptions allowed in the SR-1 District

(4) Conditional Uses. None.

(5) Minimum lot requirements.

a. Lot area: 8,000 square feet of contiguous highland.

b. Lot width: 60 feet measured at building line.

c. Lot depth: 90 feet.

d. Lot frontage: 50 feet on a public or private street;
30 feet on a public or private cul-de-sac.

Vehicle access to the lot from a public or private street shall be provided within the required lot frontage.

(6) Minimum yard requirements.

a. Frontyard: 25 feet.

b. Sideyard: 10 feet.

c. Rearyard: 25 feet.

Exception: Legal Non-conforming lot minimum yard requirements.

a. Frontyard: 20 feet.

b. Sideyard: 10 feet.

c. Rearyard: 20 feet.

(7) Maximum height: 40 feet.

(8) Double frontage lots are prohibited.

Sec. 5-4-34 LC - Limited commercial district.

In addition to all other applicable requirements of this chapter and other city ordinances, the requirements for the LC district are as follows:

(1) Purpose.

a. To provide for residential uses or commercial uses which operate during normal business hours and are compatible with residential neighborhoods by limiting square footage, lot coverage and hours of operation.

b. To prevent unwarranted encroachments of retail uses.

(2) Permitted uses. See Section 5-4-37.

(3) Minimum yard requirements.

a. Frontyard: 20 feet.

b. Sideyard: 10 feet.

c. Rearyard: 20 feet.

d. Lot frontage: 20 feet on a public or private street.

Vehicle access to the lot from a public or private street shall be provided within the required lot frontage.

(4) Minimum lot size. 6,000 square feet of contiguous highland.

(5) Maximum building size. 2,500 square feet per each 6,000 square feet of lot.

(6) Maximum height: 40 feet.

(7) Additional requirements. Refuse containers shall be screened from public view with materials compatible with principal structure or landscaping.

Sec. 5-4-35 GC-1 - General commercial district.

In addition to all other applicable requirements of this chapter and other city ordinances, the requirements for the GC-1 district are as follows:

(1) Purpose.

a. To encourage the development of a less densely constructed, economically healthy business environment with family-oriented businesses directed primarily to island residents in buildings designed and sited to accommodate automobile and pedestrian traffic.

b. To discourage uses which generate noise, vibration, glare, dust and odor or are offensive to the health, safety and morals of a residential, family-oriented community.

(2) Permitted uses. See Section 5-4-37.

(3) Minimum yard requirements.

a. Frontyard: 25 feet.

b. Sideyard: 10 feet.

c. Rearyard: 15 feet.

d. Lot frontage: 20 feet on a public or private street.

Vehicle access to the lot from a public or private street shall be provided within the required lot frontage.

(4) Maximum height: 40 feet.

(5) Additional development requirements. Refuse containers shall be screened from public view with materials compatible with principal structure or landscaping.

Sec. 5-4-36 GC-2 - General commercial district.

In addition to all other applicable requirements of this chapter and other city ordinances, the requirements for the GC-2 district are as follows:

(1) Purpose.

a. To encourage the development of a densely constructed, economically healthy business environment with family-oriented businesses directed primarily to island residents and beach goers in buildings designed and sited to primarily accommodate the pedestrian traffic of the front beach commercial area.

b. To discourage uses which are inherent generators of noise, vibration, glare, dust and odor or are offensive to the health, safety and morals of a residential, family-oriented community.

(2) Permitted uses. See Section 5-4-37.

(3) Minimum yard requirements.

a. Structures, with the exception of permitted dune walk-overs, shall not extend seaward more than two-hundred (200) feet from the right-of-way of Ocean Boulevard. No other setbacks are required, provided that the structures comply with the requirements established for the city fire district.

b. Lot frontage: 15 feet on a public or private street. Vehicle access to the lot from a public or private street, if provided, shall be located within the required lot frontage.

(4) Maximum height: 40 feet.

(5) Additional development requirements. Refuse containers shall be screened from public view with materials compatible with principal structure or landscaping.

(6) Parking requirements. None.

Sec. 5-4-37 Table of permitted uses in commercial districts.

(1) General application. Uses permitted in the LC, GC-1, and GC-2 districts shall be only as set forth in Table B-1, and as modified, limited or restricted by special provisions, exceptions and conditions contained in this section and chapter.

(a) Symbols used in Table B-1 are as follows:
"x" means the indicated use is permitted.
"e" means the indicated use is permitted as a special exception if granted by the Board of Zoning Appeals pursuant to Section 5-4-5.
"c" means the indicated use is permitted as a conditional use.

(b) Any use not specifically allowed in Table B-1 is expressly prohibited.

(c) A code section reference following the use category in Table B-1 means that the use is allowed if it meets the requirements of such section.

(d) The Zoning Administrator may use the Standard Industrial Classification Manual (SIC) or similar reference to make interpretations regarding uses allowed in Table B-1.

(2) Adult uses. Adult uses, as defined in Section 5-4-2, are expressly prohibited within the City, except as a special exception in the GC-2 district subject to Section 5-4-5, and the following conditions: The property on which the adult use is located must be at least one thousand (1,000) feet from property on which a school, church, or park is located, or from any property which is zoned residential.

(3) Drive-through service windows. Drive-through service windows are permitted only in GC-1 as a special exception subject to Sections 5-4-5 upon a finding by the Board of Zoning

Appeals that the facility provides adequate space for the stacking of vehicles based upon the number of drive-through vehicles projected during the peak 15-minute period, the service time involved in processing customers' orders, and the window time necessary to complete the transaction. Drive-through service window facilities, or uses thereof, existing on June 22, 1993, and located in the GC-1 district, shall not be altered or enlarged without approval of a special exception subject to Section 5-4-5 and the criteria stated in this paragraph.

(4) Hours of operation. Within the LC district, any use which conducts regular business operations between the hours of 8:00 p.m. and 7:00 a.m. is permitted only as a special exception pursuant to Section 5-4-5.

(5) Outdoor sale or rental; public events. Outdoor sale or rental of tangible personal property conducted in connection with any business is permitted in commercial districts only by special exception subject to Section 5-4-5. No sale or rental of property, or any public event shall be conducted or held on beaches, public streets or public property without a permit for use of public property issued by City Council.

(6) Telephone communication, electric, gas, sanitary or other utility service facilities. Utility service facilities, except for communication towers and antennae which may be permitted pursuant to Section 5-4-20, may be permitted as special exceptions subject to Section 5-4-5 upon a finding by the Board of Zoning Appeals that the facilities will be adequately screened from public rights-of-way and adjacent properties by landscaping, plants, walls, screens, or fencing, or combination thereof.

(7) Eating places, fast food. Fast food eating establishments may be permitted subject to Section 5-4-5 in zoning districts indicated in Table B-1 as special exceptions.

(8) Tourist homes. Tourist homes providing no more than six (6) bedrooms for guests may be permitted within the GC-1 district as special exceptions subject to Section 5-4-5.

(9) Rooming and boarding houses. Rooming and boarding houses providing no more than six (6) bedrooms for guests may be permitted within the GC-1 district as special exceptions subject to Section 5-4-5.

(10) Parking lots. Automobile parking as an accessory use may be permitted as a special exception within the GC-2 district pursuant to Section 5-4-5 upon a finding by the Board of Zoning Appeals that the lot on which the parking is to be provided contains at least 120 feet of frontage on a public street.

TABLE B-1

TABLE OF PERMITTED USES IN COMMERCIAL DISTRICTS

Legend: x = permitted use in the district
e = only as special exception granted by Board of Zoning Appeals
c = only as conditional use granted by zoning administrator

USE	LC	GC-1	GC-2
74. Veterinary services		e	
781. Landscape planning	x	x	x
782. Lawn & garden services		x	
783. Ornamental shrub & tree services		x	
151. Building construction - general contractors & operative builders - Office only		x	
171. Construction - special trade contractors - Office only		x	
41. Local & suburban transit, inter-urban highway passenger transportation, & related service facilities		x	
4227. Storage in an enclosed building utilized by only one business which maintains an office in the City.		x	
43. U.S. Postal Service		x	
4493. Marinas, wet-slip sections		e	
472. Arrangement of passenger transportation		x	x
481. Telephone communications (except comm. tower & antenna)	e	e	e
482. Communication towers and antennae [Sec. 5-4-20]	c/e	c/e	c/e
491. Electric substations (sec. 5-4-37(6)	e	e	e
492. Gas production & distribution	e	e	e
493. Combination utilities	e	e	e
494. Water supply	e	e	e
523. Paint, glass, wallpaper (sec. 5-4-37(5)		x	x

USE	LC	GC-1	GC-2
525. Hardware stores		x	x
531. General Merchandise Department stores		x	x
533. Variety stores		x	x
539. Miscellaneous general merchandise stores		x	x
541. Grocery stores		x	x
542. Meat and fish (seafood) markets, including Freezer provisions		x	x
543. Fruit & vegetable markets		x	x
546. Retail bakeries		x	x
549. Miscellaneous food stores		x	x
553. Automobile & home supply stores		e	
554. Gasoline service stations & boat fuel docks		e	
555. Boat dealers		x	
56. Apparel & Accessory Stores		x	x
57. Home Furniture, Furnishings & Equipment Stores		x	x
5812. Eating place, restaurant (sec. 5-4-37(2)		x	x
5813 Drinking place			x
5814 Eating place, fast food [§5-4-37(3) & (7)]		e	e
592. Liquor stores		x	x
593. Used merchandise stores		x	x
594 Miscellaneous shopping goods stores		x	x
5961 Mail order houses		x	x
5962 Automatic merchandising machine operators		x	x
598 Fuel & ice dealers		x	
5992 Florists		x	x

USE	LC	GC-1	GC-2
5993 Tobacco stores & stands		x	x
5994 News dealers & stands		x	x
5995 Optical goods stores		x	x
5996 Bait & tackle stores		x	x
5999 Miscellaneous retail stores [§5-4-37(2)]		x	x
60. Banking, financial and investment services		x	x
62. Security and commodity brokers, dealers, exchanges and services	x	x	x
63 Insurance carriers		x	x
64 Insurance agents, brokers, and service	x	x	x
65 Real estate sales , rental or development	x	x	x
67 Holding and other investment offices		x	x
701. Hotels & motels (except tourist homes)		x	x
7011 Tourist homes [§5-4-37(8)]		e	e
702 Rooming & boarding homes [See §5-4-37(9)]		e	x
704 Organization hotel & lodging house, membership			x
7211 Power laundries		x	x
7212 Garment pressing & agents		x	x
7215 Coin operated laundries		x	x
7216 Dry cleaning plants, except rug cleaning		x	x
722 Photographic studios		x	x
723 Beauty shops		x	x
724 Barber shops		x	x
725 Shoe repair shops		x	x
729. Miscellaneous personal services, except spas & Massage parlors [§5-4-37(2)]	x	x	x

USE	LC	GC-1	GC-2
7291 Tax return preparation services	x	x	x
7311 Advertising agencies		x	x
732 Consumer credit reporting	x	x	x
7334 Photocopying & duplicating		x	x
7335 Commercial photography		x	x
7336 Commercial art & graphics		x	x
7342 Disinfecting & pest control		e	
7349 Building cleaning/maintenance		x	
737 Computer & data processing		x	x
7389 Office work for business services not elsewhere classified	e	e	e
751 Automotive rental, without driver		x	
752 Vehicular parking as principal use, surface lot only		e	
7522. Parking as an accessory use surface lot only (5-4-37(10))	x	x	x
753. Automotive repair shops		e	
7542 Car washes		e	
7549 Automotive services, except repair		e	
762 Electrical repair shops		x	
763 Watch, clock & jewelry repair		x	x
781 Motion picture production [§5-4-37(2)]		x	x
7832 Motion picture theaters, except drive-ins		x	x
784 Video tape rental		x	x
791 Dance studios [§5-4-37(2)]		x	x
792 Theatrical producers, bands, orchestras & entertainers		x	x

USE	LC	GC-1	GC-2
7991 Physical fitness facilities		x	x
7992 Public golf course	e	x	x
7993 Coin-operated amusements		x	x
7998 Educational boat tours or charters, using boats duly certified by the U.S. Coast Guard which have a capacity of not more than 49 passengers.		x	
7999 Carnivals or circuses	e	e	e
801 Physician offices & clinics	x	x	x
802 Dentist offices & clinics	x	x	x
804 Offices & clinics of other health practitioners	x	x	x
805 Nursing & personal care		x	
81 Legal Services.	x	x	x
82 Elementary & secondary schools	e	x	
822 Colleges & professional schools		x	
823 Libraries		x	x
835 Child day care services		x	
841 Museums & art galleries		x	x
861 Business associations		x	x
862 Professional membership associations		x	x
863 Labor unions & organizations		x	x
864 Civic, social & fraternal organizations		x	x
865 Political organizations		x	x
866 Religious organizations		x	x
871 Engineering, architectural & surveying services	x	x	x
872 Accounting, auditing & bookkeeping services	x	x	x
874 Management & public relations	x	x	x

USE	LC	GC-1	GC-2
8811 Dwellings, detached single family only	x	x	x
911 Municipal administrative offices	x	x	x
912 Municipal facilities	x	x	x
919 County or state agencies & facilities	e	e	e
921 County or state courts	e	e	e
922 Municipal court, police or fire facilities	x	x	x
923 Public parks & recreation facilities	e	e	e

Sec. 5-4-38 MF - Multi-family residential district.

In addition to all other applicable requirements of this chapter and other city ordinances, the requirements for the MF district are as follows:

(1) Purpose.

a. To provide for quality medium density and high density residential development on lots having a minimum area of 6,000 square feet.

b. To discourage commercial uses capable of affecting the residential character of the district.

c. To discourage any use that would generate traffic on minor streets other than as required to serve residences on those streets.

(2) Permitted uses. Within the MF residential district, a building or land shall only be used for the following:

a. All permitted uses in the SR-2 residential district.

b. Multi-family dwellings.

c. Rooming, boarding, tourist or lodging house, or other group dwelling.

d. Residential Accessory uses.

(3) Conditional uses. None.

(4) Height requirements. 40 feet

(5) Minimum yard requirements.

a. Frontyard: 35 feet.

b. Sideyard (combined width): 35 feet.

c. Sideyard (width on one (1) side): 15 feet.

d. Rearyard: 25 feet.

(6) Lot frontage: 40 feet on a public or private street. Vehicle access to the lot from a public or private street shall be provided within the required frontage.

(7) Minimum lot size.

a. Minimum lot size shall be 6,000 square feet.

b. The minimum lot area per dwelling unit shall be 2,500 square feet.

(8) Maximum density. Eight (8) units per acre of highland.

(9) Minimum lot width for multi-family projects. No multi-family unit may be erected on a lot which has a width at the building line of less than 100 feet.

(10) Additional development requirements.

a. Placement of drives and parking areas: No drive or parking area shall be located closer than 10 feet from any lot line unless there is adequate buffering as determined by the Zoning Administrator.

b. Spacing of buildings: Detached principal or accessory buildings shall not be placed closer than 10 feet to any other building.

c. Recreation area required: No less than eight percent (8%) of net development acreage shall be designated for recreational usage. Said eight percent (8%) of land area shall not include land used to provide minimum yard requirements, parking areas or streets.

Sec. 5-4-39 PDD - Planned Development District.

(1) Purpose of district. The purpose of the PDD district is to permit a mixture of different types of housing with compatible commercial uses, shopping centers, office parks and other mixed use developments. Flexibility in design, character and quality of development and preservation of natural and scenic features are made possible through the approval of a plan which describes the specific uses, densities, setbacks, and other requirements for a planned development. The approved plan constitutes the district regulations for a particular planned development.

(2) District Regulations. The following regulations shall apply to all uses in PDD districts, other provisions in this chapter to the contrary notwithstanding:

Minimum site area:	ten (10) acres
Minimum lot area for structure:	Set in approved plan.
Minimum lot width, yards, setbacks:	Set in approved plan.

Maximum structure height:	Forty (40) feet
Off street parking and loading requirements:	Set in approved plan.
Screening:	Set in approved plan, but not less than landscaping required by this chapter
Signs:	Set in approved plan, but not greater than signs allowed by this chapter
Subdivision regulations:	Applicable regulations must be met.
Additional development regulations	See Sec. 5-4-12 and Sec. 5-4-15

(3) PDD Application and Review Procedures. The following procedures shall apply to establishment of a PDD district, other provisions in this ordinance to the contrary notwithstanding:

a. Zoning amendment required:	PDD districts are established by amendment to the zoning ordinance in the manner prescribed for rezoning.
b. District regulations:	The applicable regulations in this Section and those in the approved plan and descriptive statement shall constitute the PDD district regulations for the site.
c. Pre-application conference optional:	An applicant for PDD zoning is encouraged, but not required, to contact the Planning Commission prior to submission of the application for information and review of the regulations and procedures applicable to the proposed plan and descriptive statement.
d. Amendment application required:	Initiation of a PDD amendment shall be by submission of an application form provided by the Zoning Administrator with required attachments.
e. Development plans required:	A site development plan is a required attachment to application for PDD amendment. The site development plan shall indicate the proposed uses of all land areas and such other information as the Zoning Administrator deems reasonably necessary for review.

f. Descriptive statement required :	A descriptive statement is a required attachment to the application for PDD amendment. The descriptive statement shall indicate the characteristics and standards to be used for development of the site, and shall include at least the following items: 1. legal description of site boundaries, and total area of the site; 2. area and location of each type of use; 3. number and density of dwelling units by type; 4. description of open space locations, uses and proposed dedication for public use; 5. ownership and maintenance of streets, and proposed dedication to public; 6. methods for dealing with parking and the impact of projected traffic on the uses on the site and adjacent districts and streets; 7. steps proposed to comply with sediment control and storm drainage regulations; 8. steps proposed to comply with landscaping regulations; 9. details of association or organization involved in ownership and maintenance, including procedures and methods of operation; 10. outline for development phasing with anticipated time frames; 11. design standards, procedures and methods demonstrating that development will result in an integrated use district, functional and compatible with the area; 12. proposed restrictive covenants to be recorded to assure future compliance with the standards in the plan; and 13. such other information as may be appropriate for planning commission review.
g. Planning Commission review:	Upon determination that the application meets above requirements, the Zoning Administrator shall forward the application to the Planning Commission for review and recommendation to City Council as required for zoning amendments.

h. City Council action:	Upon receipt of the Planning Commission recommendation, City Council shall conduct a public hearing as required for zoning amendments, and may approve, approve with modifications accepted by applicant, or disapprove the proposed amendment.

i. Zoning and building permits:	Zoning and building permits shall not be issued until the zoning is approved by City Council, and approved plats, the approved descriptive statement and all required restrictive covenants are filed for record with the City Clerk and the Charleston County R.M.C. Office, and all required bonds are posted with the City Clerk.
j. District map:	The site development plan approved by City Council shall be the zoning district map for the PDD and shall be the basis for issuance of zoning and building permits.
k. Changes to plan:	1. Minor changes. Changes proposed in writing by the applicant which do not alter district boundaries and which involve revision of minor characteristics of the PDD such as relocation of driveways, revision of floor plans, facades, landscaping, relocation of required parking, drainage structures, and features which do not materially affect the approved plan concept or violate any applicable regulations may be approved by the Zoning Administrator. Approval or rejection of the change is subject to review and final determination by the Planning Commission if the applicant or any party whose property is adversely affected files a written objection with the Planning Commission within ten (10) days after action by the Zoning Administrator. An applicant may submit a rejected change as an amendment to the plan under the normal zoning amendment procedures. 2. Major changes. Changes proposed in writing by the applicant which alter district boundaries or which materially affect the characteristics of the PDD shall be submitted under normal zoning amendment procedures applicable to establishment of the PDD. 3. Permits. No zoning or building permits involving a minor or major change of the PDD descriptive statement or map shall be issued until the written change is filed with the City Clerk and recorded in the Charleston County R.M.C. Office.

l. Failure to begin; failure to progress; failure to complete	If the responsible party fails to begin, fails to progress, or fails to complete development as agreed in the descriptive statement, City Council may charge the developer with violation of the zoning ordinance, may rezone the property, or may take any combination of these actions. In any event, if the planned development is not initiated within two years of its establishment, the Planning Commission shall initiate the rezoning of the property to an appropriate district classification in conformity with the comprehensive plan.

(4) Wild Dunes PRD. The existing Wild Dunes PRD development is hereby recognized as a legal non-conforming PDD district under this ordinance. Any future modification to the Wild Dunes PRD agreement shall be subject to the requirements of this Section.

Sec. 5-4-40 CO - Conservation district.

(1) Purpose.

a. To provide for an appropriate valuation that reflects the conservation use of land.

b. To ensure the preservation of significant and vital natural resources.

c. To lessen the hazards of loss of property, life, and the reduction of health and public safety due to periodic flooding by restricting uses in such areas.

d. To provide for improved public recreation activities.

e. To provide for scenic easements to preserve the community heritage.

(2) District boundary. As shown on the official zoning map, the C O District consists of all area within the corporate limits of the City of Isle of Palms between (i) a line beginning at a point at the centerline of Breach Inlet between the Isle of Palms and Sullivan's Island at Highway 703 and running southwardly along the centerline of Breach Inlet to a point opposite the low water mark of the Atlantic Ocean, thence running eastwardly along the low water mark of the Atlantic Ocean on the front beach of the Isle of Palms to the centerline of Dewees Inlet to the Intracoastal Waterway opposite the low water mark thence running westwardly along the centerline of the Intracoastal Waterway to the centerline of Hamlin Creek, and thence running southwardly to the point of beginning; and (ii) all property situated in the City which is designated as critical area by OCRM.

(3) Permitted uses. Within the CO district, land may be used for the following purposes, provided that such use does not degrade water quality or the natural character of the district, and has received all applicable governmental regulatory approval.

a. Outdoor recreational uses including swimming, fishing, beach-going, surfing, boating, boat ramps, docks, piers, lifeguard stations, and natural preserves.

b. Public utility lines.

Sec. 5-4-41 Additional SR-1 and SR-2 Residential district regulations.

(a) In a SR-1 or SR-2 district no building or premises shall be used, and no building shall be erected which is arranged, intended or designed to be used for MF, GC-1, GC-2, or LC district use. No building or premises shall be used, and no building shall be erected, which is arranged, intended or designed to be used for other than a SR-1 or SR-2 use.

(b) Any dwelling must have a minimum enclosed floor area of 1,000 square feet.

(c) Mobile homes are strictly prohibited. .

Sec. 5-4-42 Reserved.

Sec. 5-4-43 Accessory uses residential districts.

An accessory use customarily incident to an SR-1, SR-2 or MF district use shall be permitted in, respectively, an SR-1, SR-2 or MF district. In a residential district, a private garage permitted as an accessory use shall not provide storage for more than one (1) motor vehicle for each 2,000 square feet of the lot area. In a multi-family residential district, a private garage permitted as an accessory use shall not provide storage for more than one (1) motor vehicle for each 500 square feet of the lot area. No billboard, sign board or advertising shall be permitted as an accessory use, except "for sale" or "for rent" signs which comply with all applicable provisions of this Chapter. A store, trade or business shall not be permitted as an accessory use; except for a licensed home occupation. A garage apartment is permitted as an accessory use only in an MF District.

Sec. 5-4-44 Home Occupation

(A) A home occupation as defined in Section 5-4-2 may be permitted in a dwelling unit in any residential zoning district as a special exception granted by the Board of Zoning Appeals after consideration of the criteria contained in Section 5-4-5 and upon a finding by the board that all requirements and conditions set forth in this section are satisfied. In granting approval of a home occupation, the board may impose reasonable restrictions on the conduct and use of the home occupation, including a limit on the number of home occupation-related visitors per day

and the frequency of product or material deliveries. There shall be no fee charged for a home occupation application. The requirements and conditions are as follows:

(1) The occupation, profession or trade is a use allowed under Section 5-4-27, Table B-1, and is conducted wholly within the principal building of the lot.

(2) Not more than 25 percent of the floor area of the principal building, or 750 square feet, whichever is less, shall be used for any part of the home occupation.

(3) No accessory building or outside storage shall be used in connection with the home occupation.

(4) No signs, merchandise or other articles shall be displayed for advertising purposes, or be visible from outside of the dwelling.

(5) There shall be no alteration of the residential character of the building or premises.

(6) The home occupation shall not generate greater vehicular or pedestrian traffic volume than that which normally occurs in the neighborhood. All parking generated by the home occupation shall be located solely within the boundaries of the property upon which the home occupation is conducted and shall not be located in the required front yard.

(7) Only one home occupation shall be allowed per dwelling unit.

(8) No electrical, mechanical, chemical or other equipment that is not a normal domestic or household equipment shall be allowed in connection with the home occupation and such occupation shall not generate noise, vibration, electrical interference, heat, glare, dust, smoke, odors, fumes, or unsafe conditions which are detectable to the normal human senses off of the lot or which adversely affect the health, safety or welfare of the neighborhood.

(9) No home occupation shall be conducted using assistants or associates working in whole or in part within the home, except for family members living on the premises.

(10) Only passenger vehicles shall be allowed in connection with the home occupation. For purposes of this section, passenger vehicles are limited to motorcycles, mopeds, automobiles, pickup trucks and vans.

B) Inspections. Home Occupation permittees shall allow reasonable, periodic inspections of the premises by any zoning or building official to determine compliance with the home occupation permit.

C) Any home occupation lawfully operating on October 27,1998, and which is in violation of subsection (A) or (B) of this section shall be deemed a nonconforming use. The nonconforming use may continue for a period not to exceed three (3) years from October 27,1998, unless sooner terminated for any reason or voluntarily discontinued for a period of one year or more. Such nonconforming uses shall not be increased, enlarged, extended or altered other than to a conforming use.

Sec. 5-4-45 Non-conforming lots, structures and uses, generally.

(a) The City recognizes that as a result of this chapter, some existing lots and structures will not comply with applicable zoning requirements. In addition, some existing uses will be made non-conforming by this Chapter; and some long-standing non-conforming uses will continue to be non-conforming.

(b) As a general policy, non-conformities in the use and development of land and buildings are discouraged; and should be brought into compliance with the applicable zoning requirements over time as the uses of land and structures change. However, with the limitations and exceptions set forth in this Chapter, it is the intent of The City that the lawful use of land and structures existing at the effective date of this chapter may continue, although such use does not conform to the provisions of this chapter.

(c) Any use, building or structure lawfully existing at the time of this chapter which does not conform with the provisions of said Chapter shall be deemed to be legal non-conforming uses, buildings or structures.

Sec. 5-4-46 Non-conforming lots.

(a) Subject to the limitations set forth in this Chapter, a non-conforming lot may continue to be used without change in boundaries.

(b) Any lot which is made conforming by combining with other lots shall be recognized as a conforming lot and shall fully comply with this chapter.

Sec. 5-4-47 Non-conforming structures.

(a) Except as allowed in this section, no structural alterations shall be made to a non-conforming structure other than those necessary to assure the safety of the building or structure.

(b) Subject to other applicable provisions of this Chapter and other City Ordinances, an existing structure, excluding stairs, which fails to meet the zoning district setback requirements of this chapter may be altered or enlarged so long as the encroachment of such structure , excluding stairs, into the required setback(s) is not increased. For purposes of illustration, if an existing structure has an actual five (5) foot sideyard setback including stairs and an eight (8)

foot sideyard setback excluding stairs, and is located in a zoning district which requires a ten (10) foot sideyard setback, an alteration or addition to such structure is allowed if such alteration or addition is no closer than eight (8) feet to the side lot line, excluding stairs. Provided, however, that in connection with any such alteration or addition, no stair encroachment into the required setback(s) shall be increased.

(c) Subject to all other applicable provisions of this Chapter and other City Ordinances, the following alterations are considered to be non-structural, and may be made to a non-conforming structure, provided that the extent of the non-conformity is not increased:

(1) Non-structural facade alterations;

(2) Modification or removal of interior walls;

(3) Modification of existing windows and exterior doors;

(4) Construction or modification of decks, porches and patios, provided that there is no increase in any encroachment into required setbacks.

(d) Repairs or maintenance may be made to a non-conforming structure as required to keep it in safe condition.

(e) Any non-conforming structure damaged 50 percent or more of its appraised value at the time of such damage shall not be repaired, rebuilt or altered in such a manner as to increase the extent of its pre-damage non-conformity; provided that a destroyed or removed structure may be rebuilt in its original footprint. Reconstruction or repair must be conducted pursuant to the city's building codes, and must be commenced within six (6) months from the date of such damage or removal.

(f) Where existing vehicular parking is insufficient to meet the standards set forth in this chapter, no structure may be enlarged unless the requirements for off-street parking are met for the entire structure(s) and uses.

Sec. 5-4-48 Non-conforming uses.

(a) A non-conforming use of a structure or lot shall not be changed to another non-conforming use.

(b) Whenever a non-conforming use is changed to a conforming use, such use shall not thereafter revert to a non-conforming use.

(c) Whenever a non-conforming use is discontinued, for a period of 365 days, such use shall not be re-established and all subsequent use shall conform to the provisions of this chapter.

(d) A non-conforming use may not be enlarged or extended.

Sec. 5-4-49 Cessation of certain non-conformities required.

(a) Non-conforming signs.

(1) A non-conforming sign shall be made to conform, or be replaced with a sign that conforms with this chapter, when a non-conforming sign is removed, or whenever a substantial renovation, change or repair to a non-conforming sign becomes necessary, or when a building or improvement on a lot on which a non-conforming sign is located undergoes substantial repair, improvement or redevelopment.

Substantial renovation, change or repair of a sign shall occur when the cost of renovation, change or repair equals or exceeds fifty (50) percent of the sign's appraised value. Substantial repair, improvement or redevelopment of buildings or improvements on a lot shall occur when the cost of the repair, improvement or redevelopment equals or exceeds fifty (50) percent of the total appraised value of the improvements thereon at the time of said repair, improvement or redevelopment.

(b) Non-conforming fences, hedges, shrubbery and signs which impede vision at street intersections shall be brought into compliance by removal, relocation or alteration within 90 days from the effective date of this chapter.

Sec. 5- 4-50 through 5-4-60 reserved

ARTICLE 3

Landscaping and Tree Removal Regulations

Sec. 5-4-61 Permit required for removal a of tree.

(a) Removal of a tree, as defined in section 5-4-2, requires the prior issuance of a valid tree removal permit issued by the zoning administrator to the owner of the property.

(b) For new construction, an application for a tree removal permit shall accompany the application for the zoning permit required by this chapter, and shall be considered part of such application. No trees shall be cut down or removed from the property prior to the issuance of a tree removal permit. Compliance with all conditions set forth in the tree removal permit shall be required before a certificate of occupancy will be issued by the city.

(c) For subdivisions or property line adjustments where any tree is to be removed, as defined in Section 5-4-2, a tree removal permit must be obtained prior to an application for subdivision approval. Plats which create lots or alter existing lots in such a way that a tree is at or near the center of a lot or in a location on the lot that will require the removal of the tree for construction of a structure, will not be approved unless a tree removal permit has been obtained pursuant to the provisions of this chapter. No site work shall begin and no trees shall be removed prior to the issuance of a tree removal permit and the approval of a subdivision plat.

(d) Any property owner applying for a permit to remove a tree, shall submit a written application to the city which contains the following information:

(1) name and address of applicant;

(2) written proof of ownership of the property;

(3) if applying through an agent, written proof of authority of such agent;

(4) address of the property;

(5) a copy of a current plat of the property, including a statement of the acreage of the lot or parcel from which a tree will be removed; and

(6) a tree survey overlay at the same scale as the plat of the property, which locates all trees by diameter breast height and species and identifies trees to be removed and trees to be retained. Dead or diseased trees shall be identified. Groups of trees in close proximity, (i.e., those within five feet of each other) may be designated as a clump of trees, with the predominant species, estimated number and average diameter indicated. All tree surveys shall be prepared by a licensed landscape architect, surveyor or engineer registered in South Carolina at

the owner's expense and shall have an accuracy of plus or minus three feet (±3'). The owner shall conspicuously tag the trees proposed to be removed with bright orange tape prior to submitting a tree removal permit.

(e) A tree removal permit shall not be required for the trimming or pruning of trees, provided that such activity is not so extensive as to constitute the removal of the tree(s) as defined herein above.

Sec. 5-4-62 Requirements for tree removal.

(a) Under the conditions and limits set forth herein below, trees may be removed from a lot or tract provided that a minimum density of 20 trees per acre is maintained.

(b) If the pre-removal density is less than 20 trees per acre, the zoning administrator may issue a permit for the removal of trees pursuant to the requirements and limitations set forth herein below.

(c) Except as provided in section 5-4-64, no significant tree may be removed from any lot or tract within the city.

(d) If the siting of a building footprint and the accessory driveway and parking areas requires the removal of trees to a density of less than 20 per acre, the zoning administrator may issue a permit to remove trees below such destiny under the following conditions:

(1) the applicant must demonstrate that, within the applicable setback requirements, no locations for a building and driveway/parking exist which comply with the 20 trees per acre requirement;

(2) removal of trees shall be limited to either the fewest number or the least total DBH necessary for siting of the building and the least destructive configuration of driveway/parking, as determined by the zoning administrator;

(3) except as provided herein below, no significant trees may be removed;

(4) upon completion of construction, trees shall be planted on the property to establish a density of not less than 20 trees per acre, or the pre-removal density if less than 20 per acre; such plantings shall be done pursuant to section 5-4-66.

Sec. 5-4-63 Removal of dead or diseased trees.

(a) As limited by sections 5-4-62 and 5-4-64, dead or diseased trees may be removed by the landowner pursuant to a tree removal permit.

(b) When a dead or diseased tree constitutes a hazard to life and/or property, or harbors insects or disease which constitute a substantial threat to other trees within the city, a permit for its removal may be issued even though its removal decreases the density of trees on a lot or parcel below the minimum density standards. Replacement of trees removed pursuant to this section is encouraged but not required.

(c) An owner seeking to remove a tree pursuant to this section shall submit written proof that the tree(s) to be removed meets the requirements of this section. When there is a question as to the viability or health of a tree for which a removal permit is requested pursuant to this section, the city may require that the applicant consult with, and provide documentation from, a forestry professional (urban forester) as a part of the permit process.

(d) The city shall have the right to cause the removal of dead or diseased trees when such trees constitute a hazard to life and/or property, or harbor insects or disease which constitute a substantial threat to other trees within the city. To require removal of dead or diseased trees pursuant to this section, the zoning administrator or his designee shall notify in writing the owner of any such tree, and shall require removal at the owner's expense within 60 days from the date of giving notification (by either personal delivery or certified mail to the owner's address listed on the Charleston County Auditor's records). In the event the owner fails to comply with such provisions, the city shall have the authority to remove any such tree and assess the cost of removal to the owner.

Sec. 5-4-64 Removal of significant trees.

(a) Significant trees may be trimmed, cut or removed only under the following circumstances:

(1) upon proof by the owner that trimming, cutting, or removal of a significant tree is necessary to make reasonable beneficial economic use of the property. Such proof must demonstrate that there is no feasible alternative that would preserve the tree, and must be made for each significant tree proposed for trimming, cutting, or removal.

(2) for improvements, expansion and/or new construction of infrastructure services, including systems for wastewater disposal, water distribution and streets, but only if no reasonable alternatives are available;

(3) for the removal of dead or diseased trees, pursuant to the requirements and procedures set forth in section 5-4-63;

(4) for the siting of one (1) single-family dwelling on a lot, provided that the applicant can demonstrate that there is no feasible alternative design or siting that would preserve the tree; or

(5) for the siting of a multi-family or commercial structure that meets one (1) of the exceptions set forth in subsections (1) through (4) above, or that has been previously approved in a conceptual site plan; provided that there is no feasible alternative that would preserve the tree, and provided further that removal of significant trees pursuant to this subsection shall be limited to either the fewest number of trees or the least total DBH necessary for siting of the building footprint(s) and the least destructive configuration of driveway/parking as determined by the zoning administrator.

Prior to the issuance of a permit for the cutting or removal of a significant tree, the zoning administrator shall confirm in writing that one or more of the circumstances enumerated herein above exist.

(b) The permit for cutting or removal of a significant tree shall require the owner to comply with the requirements set forth in sections 5-4-65 and 5-4-66 and the following additional conditions:

(1) each removed significant tree shall be replaced with two or more trees of the same or similar species. Each replacement tree shall have a minimum DBH of two and one-half (2½) inches and meeting the requirements of Section 5-4-66; such replacement tree shall be considered to be one tree for purposes of complying with the density requirements established in this article; and

(2) such other conditions in furtherance of the content of this Article as may be imposed by the zoning administrator.

Sec. 5-4-65 Tree protection during development.

(a) On each lot or tract on which construction is ongoing pursuant to a validly issued building permit, protective barricades shall be placed around all trees which are to be retained, and shall remain in place until all development activities are complete. Barricades shall be constructed using 2 X 4 wooden boards and crossbars, or materials which provide similar protection as approved by the zoning administrator. The areas lying within the protective barricades shall remain free of all building materials, dirt or other construction debris, vehicles and construction activities. Barricades shall be erected in accordance with requirements determined by the zoning administrator. Where practical, the zoning administrator shall require barricades be located according to the following standards:

(1) For each tree ten inches (10") or less DBH, protective barricades shall be placed a minimum distance of ten feet (10') from the base of each tree; and

(2) For trees greater than ten inches (10") DBH, protective barricades shall be placed a minimum distance from the base of each tree equal to ten feet (10') plus an additional one foot (1') for each additional one inch (1") DBH greater than ten inches (10") DBH.

(b) Construction within the protective barricade. Changes in grade or construction of impervious surfaces or utilities within a required protective barricade shall be permitted subject to the following guidelines:

(1) Changes in grade or construction within a protective barricade must be approved by the zoning administrator prior to beginning construction. Plans must be submitted which illustrate in detail protective measures to be used as described in Section 2.10 of Erosion and Sediment Control Practices for Developing Areas, by the South Carolina Land Resources Conservation Commission, Erosion and Sediment Control Division; and

(2) All tree roots outside the protective barricade to be removed during construction shall be severed clean and a two inch (2") layer of mulch shall be applied over the surface of exposed roots during development.

Sec. 5-4-66 Standards for tree planting and replacement.

(a) Pursuant to permit. Each tree planted and/or replaced pursuant to a tree permit in accordance with the requirements or this article shall have a minimum size of two and one-half inches (2½") caliper or twelve feet (12') in height at the time of planting and be the same species or a similar species which will provide similar or better environmental benefit to the tree being replaced. Palm trees shall not be permitted as replacements for canopy trees.

(b) Pursuant to citation of violation. If commercially available within the State of South Carolina, replacement trees planted pursuant to a citation of violation of this article shall be of the same type (species) and size (height and DBH) as the tree(s) being replaced. If not so available, the type and size of such replacement trees shall be as close to that of the tree(s) being replaced as is commercially available within the state.

(c) All replacement trees shall be vigorous, well shaped, branched and foliated, and shall be planted in accordance with the specifications described in Section 1.94 of Erosion and Sediment Control Practices for Developing Areas, by the South Carolina Land Resources Conservation Commission, Erosion and Sediment Control Division. The owner of the property shall be responsible for maintaining all remaining and replacement trees. The zoning administrator shall have the right to inspect any replacement tree one (1) year after planting to insure that it is surviving in healthy condition. A replacement tree found to be dead or in a declining condition as a result of negligence of the owner shall be replaced by the owner within thirty (30) days of notification from the zoning administrator, who shall then have the right to reinspect such tree one (1) year later.

Sec. 5-4-67 Penalties for unlawful removal of trees.

Any person who violates sections 5-4-61 through 5-4-66 of the city code shall be subject to the following fines and restrictions:

(1) Violation of this article shall be a misdemeanor, and shall be punished as provided in Section 1-3-66 of this code. Each day any violation of this article continues shall constitute a separate offense.

(2) In addition to the penalties imposed in subsection (1) herein above, the party or parties found to be in violation of this article shall be required to plant or replace trees, pursuant to the requirements of section 5-4-66(2); provided that this penalty shall not be imposed where the removal of trees occurred without a valid tree removal permit but was otherwise in compliance with the requirements of this article. The requirements of this subsection are mandatory, and shall apply regardless of any other penalties imposed for violations of this article.

(3) Where a violation of this article is associated with construction pursuant to a city zoning permit and/or building permit, a certificate of occupancy pursuant to section 5-4-101 of the city code shall not be issued until such violation has been remedied and trees are planted or replaced, pursuant to the requirements of section 5-4-66, as necessary to meet the requirements of this article. The requirements of this subsection are mandatory, and shall apply regardless of any other penalties imposed for this article.

Sec. 5-4-68 Appeals of tree permit actions.

Appeals of decisions and actions of the zoning administrator, or his designee pursuant to this article shall be made to the city's board of zoning appeals, pursuant to section 5-4-5 of the city code.

Sec. 5-4-69 Exceptions.

This article shall not apply to commercial timber operations or utility companies maintaining safe clearance around utility lines.

Sec. 5-4-70 Buffer yards.

(a) Any commercial, municipal or other non-residential use shall be separated and buffered from adjoining properties as follows:

(1) Abutting to residential property:

a. fifteen (15) foot landscaped buffer yard set back

b. eight (8) foot painted, wooden stockade fence; and

c. three (3) canopy trees and six (6) understory trees per 100 feet of frontage.

(2) Abutting to commercial property or abutting street with residentially zoned property across said street:

a. five (5) foot landscaped buffer yard set back

b. two (2) canopy trees and two (2) understory trees per 100 feet of frontage.

(b) Canopy trees shall be a minimum of two and one-half (2½) inches in caliper. Understory trees shall be a minimum of six (6) feet in height.

(c) Existing plant materials which satisfy the requirements of this section may be counted toward satisfying the requirements of this section.

(d) All buffer yards shall be seeded with lawn grass or other suitable ground cover.

(e) Structures may be substituted with approval of the planning commission.

(f) Landscaping shall be required on all new developments and any old building with renovation or remodeling equal to or greater than 25 percent of the building's appraised value.

(g) All required landscaping shall be completed prior to the issuance of a certificate of occupancy.

Sec. 5-4-71 through Sec. 5-4-80 reserved.

ARTICLE 4

Zoning Permit

Sec. 5-4-81 Zoning permit required.

Except as provided in section 5-4-85, a zoning permit issued by the zoning administrator is required in advance of:

(1) the issuance of a building permit;

(2) excavation prior to the construction of a structure for which a building permit is required;

(3) improving any property by grading, filling, excavating, or surfacing or by constructing driveways or by constructing or enlarging parking areas containing more than six (6) parking spaces in preparation for a new or changed use of the lot;

(4) changing the use of any part of a structure or lot, including any increase in the number of families or dwelling units occupying a building or zoning lot; and/or

(5) installation of a sign requiring a sign permit.

Sec. 5-4-82 Application for zoning permit.

Each application for a zoning permit shall be filed with the building official on a form furnished by him which form may contain an application for a certificate of occupancy and may be combined with the application for the building permit required under the building code. The application shall be signed by the owner or his duly authorized agent.

Sec. 5-4-83 Information required for zoning permit.

(a) In addition to such information as may be required in an application for a building permit under the building code, each application for a zoning permit shall be accompanied by a plan in duplicate, drawn to scale, superimposed on a plat or scaled plat of the lot/parcel or tract as approved by the building official showing:

(1) the shape and dimensions of the lot;

(2) the size and location of all existing structures;

(3) the lines within which any proposed structures shall be erected, altered, or moved; the locations of any officially approved building setback lines;

(4) the height of each proposed structure or any part thereof;

(5) the existing and proposed use of each structure and part thereof;

(6) the use of adjoining properties;

(7) the number of families or dwelling units in each existing building and the number that each proposed building is intended to accommodate;

(8) the size and location of all proposed driveways, off-street loading areas, and off-street parking areas containing more than six (6) parking spaces, if the zoning lot is in or contiguous to a residential district; and

(9) such other reasonable and pertinent information with regard to the zoning lot or neighboring lots as the building official may find necessary for the enforcement of this chapter.

(b) Each application for a zoning permit for a new structure, an addition to an existing structure, and/or the moving of a structure onto or within a zoning lot shall be accompanied by a plat of the lot in duplicate, drawn to scale, showing the lot's exact location, shape, and dimensions; if the lot does not consist solely of one (1) or more entire lots in an approved recorded plat, the application plat shall be based on a new, approved survey of the lot.

(c) All plats and plans shall bear the signature of the owner or his duly authorized agent and shall reference, directly or separately, the date and application number for plat approval in addition to the recorded book, page and date in the Charleston County R.M.C., Office. One (1) copy of each plat and plan shall be retained by the building official as a public record.

Sec. 5-4-84 Action on application for zoning permit.

(a) When the zoning administrator receives an application for a zoning permit whose proposed improvement and use described and illustrated conforms to all requirements of this chapter, he shall issue a zoning permit and return a signed copy of the application, including plan, to the applicant within 10 days of receipt of the application.

(b) When the zoning administrator receives an application for a zoning permit whose proposed improvement and use described and illustrated does not conform to this chapter, he shall not issue a zoning permit, but shall within 10 days of receipt of the application return the application, including plan, to the applicant with his denial of the permit. The denial shall state the reasons therefor, and shall cite the particular sections of this chapter with which the application does not comply.

(c) When the application for zoning permit includes a request for a variance or is an appeal from an administrative decision, the zoning administrator shall within 10 days of receipt, deliver such application together with all supporting information to the Board of Zoning Appeals for hearing. Upon receipt of a written order from the board after hearing, the zoning administrator shall comply with any ordered action within five (5) days of receipt of the order.

Sec. 5-4-85 Conditions of the zoning permit.

(a) After a zoning permit is issued for construction requiring a building permit, the building official shall issue a building permit when the requirements of the building code have been met.

(b) After a zoning permit is issued for a use or construction not requiring a building permit, the applicant may proceed to carry out the improvement described in the zoning permit and approved.

(c) Any zoning permit issued for construction requiring a building permit shall become invalid if a building permit is not issued within six (6) months after the issuance of the zoning permit. Any zoning permit

issued for a use or construction not requiring a building permit shall become invalid if the development authorized by it is not commenced within six (6) months of its issuance or if the work or development authorized by such permit is suspended or abandoned for a period of one (1) year after the work or development is commenced; provided that extensions of time for successive periods of 90 days each shall be allowed in writing by the building official if timely applied for. No more than six (6) such 90 day extensions shall be allowed.

Sec. 5-4-86 through 5-4-100 reserved.

ARTICLE 5

Certificate of Occupancy

Sec. 5-4-101 Certificate of occupancy required.

(a) No structure or zoning lot or part thereof for which a zoning permit has been issued shall be used or occupied until the building official has, after final inspection, issued a certificate of occupancy indicating that compliance has been made with all the requirements of this chapter's zoning permit, and subdivision regulations when applicable. Such certificates may be combined with or made a part of the certificate of occupancy required under the building code.

(b) Except for temporary electrical and water service utilized during construction on a lot, no electrical, gas, telephone, or cable televison or other utility service shall be provided to the property until the Building Official has issued a certificate of occupancy.

Sec. 5-4-102 through 5-4-110 reserved.

ARTICLE 6

Parking and Loading

Sec. 5-4-111 Purpose of requirements.

Unless otherwise stated in this chapter, areas suitable for parking or storing automobiles in off-street locations shall be required in all zoning districts at the time of the initial construction of any principal building; or when a structural alteration or other change in a principal building results in an increase in dwelling units, guest rooms, floor area, seating or bed capacity, or which changes the use so as to require more parking to serve such use, or when a change in use occurs. Such off-street parking area shall have direct access to a street or alley, and shall be landscaped in accordance with a plan as approved by the zoning administrator.

Sec. 5-4-112 Required parking spaces.

The number of off-street parking spaces shall be calculated on the basis of the use of the land or principal building on a lot, according to requirements indicated in columns 2 and 3:

Column 1	Column 2	Column 3
USE OR USE CATEGORY	PARKING SPACES REQUIRED	ADDITIONAL REQUIREMENTS
Residential Uses:		
One-family dwelling	1 space (does not have to be paved)	
Two-family dwelling	2 spaces (same as above)	
Multi-family dwelling townhouse/condominium	2 spaces per dwelling unit	
Boarding rooming house	1 space per each sleeping room	Plus 1 space per employee
Group dwelling	space per each 2 bedrooms	
Public and Semi-Public Uses:		
Medical and dental office office and out-patient clinic	1 space per each 200 square feet of gross floor space (minimum of 4 spaces)	

Column 1 USE OR USE CATEGORY	Column 2 PARKING SPACES REQUIRED	Column 3 ADDITIONAL REQUIREMENTS
Church or other places of worship	1 space per 5 fixed seats in main assembly hall	Or 5 spaces per classroom whichever is greater
Places of public assembly or recreation containing main assembly room	1 space per each 100 square feet of gross floor area in the main assembly room	
Country club or golf club	1 space per each 5 members	Plus 1 space / 2 employees
Library, museum, art gallery or similar building	10 spaces	Plus 1 space per ea. 500 sq. ft. of floor area
Club, fraternity, sorority or lodge	1 space per sleeping room or suite	Or 1 space/5 members whichever is greater, 1 space per ea. 3 employees
Commercial Uses:		
Office buildings	1 space per 300 ft. of gross floor area (4 spaces minimum)	
Bank, savings & loan or similar lending establishment	1 space per ea. 200 sq. ft. of gross floor space	
Service or repair establishments	1 space per ea. 250 sq. ft. of gross floor area not used for storage	
Retail business not otherwise specifically mentioned	1 space per ea. 250 sq. ft. of gross gross retail floor space not used for storage (3 spaces minimum)	Plus 1 space per employee
Theater, night club, bar and similar places of assembly	2 spaces per each 4 seating accommodations	Plus 1 space per each 3 employees on shift of greatest employment
Automobile service stations	1 space per employee but in all cases, a minimum of 5 spaces	Plus 1 space per ea. grease rack or wash rack

Column 1	Column 2	Column 3
USE OR USE CATEGORY	PARKING SPACES REQUIRED	ADDITIONAL REQUIREMENTS
Motel, hotel and tourist court	1 space per sleeping room or suite	Plus 1 space per ea. 3 employees
Furniture, home furnishings, appliance, machinery, equipment, automotive farm & boat sales & service	1 space per 300 sq. ft. of retail floor area (3 spaces minimum)	Except that automobile sales & service must have 10 spaces min.
Shopping center	5.5 spaces per 1,000 sq. ft. of gross leaseable area	
Restaurant	1 space per ea. 4 seats	Plus 1 space per ea. 3 employees on shift of greatest employment
Drive-in restaurant	1 space per ea. 35 sq. ft. of gross building area	Plus 1 space per ea. 3 employees on shift of greatest employment
Take-out restaurant	1 space per ea. 100 sq. ft. of gross building area	Plus 1 space per ea. 3 employees on shift of greatest employment

Sec. 5-4-113 Application of parking requirements.

(a) Location of off-street parking areas. Except as provided in section 5-4-115, all parking spaces required herein shall be located on the same lot with the principal building or use or uses served.

(b) Mixed uses. Where more than one principal or accessory use or uses, whether with the same or different parking requirements, occupy the same building or premises or in the case of joint use of a building or premises, by more than one use having the same parking requirements, the parking spaces required shall equal the sum of the requirements of the various uses computed separately.

(c) Change in use, alteration of use, or extension of use. Off-street parking spaces shall be provided in accordance with these regulations whenever a building or use is changed, altered,

or enlarged in floor area, number of employees, number of dwelling units, seating capacity or otherwise.

(d) Requirements for uses not specifically listed. The parking space requirements for a use not specifically listed in section 5-4-112 shall be the same as for a listed use of similar characteristics of parking demand, as determined by the zoning administrator.

(e) Compilation of total employment. Except as otherwise provided, the number of employees shall determined based on the maximum number of employees at the premises at any one time on an average day or average night, whichever number is greater. Seasonal variations in employment may be considered in determining an average day.

(f) Fractional computation. Where fractional spaces result, the parking spaces required shall be construed to be the next higher whole number.

Sec. 5-4-114 Area and paving required for parking spaces.

Excluding aisles, maneuvering space, turn-around space, and drives, each required off-street parking area, lot, or other facility shall contain a minimum of 180 square feet, nine (9) feet in width and 20 feet in length for each automobile to be accommodated. No parking or maneuvering area shall be located in any public right-of-way. Off-street parking spaces are not required to be paved. A scale drawing or layout of all required parking areas showing the location, size, and arrangement of the individual parking spaces, loading spaces, drives, lighting diagram and landscaped areas and the type of surface material used in the parking and drive areas shall be submitted to the zoning administrator for his approval.

Sec. 5-4-115 Joint use of off-street parking areas.

Two or more principal uses may utilize a common area in order to comply with off-street parking requirements, provided that the total number of individual parking spaces available in such common area is not less than the sum of the parking spaces required for the individual uses as separately computed in accordance with the provisions of this section, and provided that where such space is not located on the same lot as the principal use or uses, the owner of such space relinquishes through a covenant agreement with the city his development rights over the property until such time as parking space is provided elsewhere or on the same premises as the principal use or uses.

Sec. 5-4-116 Off-street loading area required.

Areas suitable for loading and unloading motor vehicles in off-street locations and specifically designated for such purpose, shall hereafter be required at the time of the initial construction or alteration or conversion of any building or structure used or arranged to be used for commercial, industrial, governmental, or multi-family residential purposes. Such off-street

areas shall have access to a public alley or street and shall be provided and maintained in accordance with the following requirements, the computation of which shall not be included in the off-street parking requirements.

Sec. 5-4-117 Number of off-street loading spaces required.

The number of off-street loading spaces shall be calculated on the basis of the use of the land or principal building on a lot, according to the requirements indicated in this section.

TYPE OF USE	SQ. FT. IN TOTAL FLOOR AREA	SPACES REQUIRED
Retail and personal service establishments	0-1,999	None
	2,000-24,999	1
	For each add'l 25,000	1 additional
Wholesale, manufacturing, governmental & institutional (incl. places of public assembly), educational institution, recreation, business, service, terminal & similar business uses	0-24,000	None
	25,000-49,999	1
	50,000-99,000	2
	100,000-249,000	3
	250,000-999,000	4
	1,000,000 or more	5
Offices or office buildings	0-4,999	None
	5,000-9,999	1
	10,000-20,000	2
	For each additional 50,000	1 additional
Multi-family dwelling project, mobile home development, hotel motel, tourist home, or similar establishment	0-9 units	None
	10-20 units	1
	For each additional 10 units	1 additional

Sec. 5-4-118 Amount of area required for each loading space.

Each off-street loading and unloading space required by the provisions of this chapter shall be at least 12 feet wide, 40 feet long and 14 feet high. Such space shall be clear and free of obstruction at all times.

Sec. 5-4-119 Location of off-street loading areas.

Required off-street loading and unloading areas must be located on the same lot or parcel of land as the structure they are intended to serve. In no case shall the required off-street loading

space be considered as part of the area provided to comply with off-street parking requirements as stated herein.

Sec. 5-4-120 Loading area.

All uses, whether or not specified in this chapter, shall provide off-street loading areas. Loading areas shall be located so that no vehicle being loaded or unloaded in connection with normal operations shall obstruct or project into a public street, walk, alley or way.

Sec 5-4-121 through 130 reserved

.

ARTICLE 7

Signs

Sec. 5-4-131 Intent.

The intent of this Article is to establish limitations on signs to ensure that they are appropriate to the land, building or use to which they are appurtenant and are adequate, but not excessive, for their intended purpose. Any display of off-premises, outdoor advertising (billboards) is considered inappropriate to the character and proper development of the city, and it is intended by this Article that such display shall not be permitted within the city.

(a) Compliance with the Zoning Ordinance. It is intended that all signs, temporary or permanent, erected, placed or used within the corporate limits of the City of Isle of Palms and visible from any land, thoroughfare, beach or waterway shall comply with the regulations set forth in this Article. All existing signs which comply with this Article shall hereinafter be subject to the provisions of this Article. Signs existing on the effective date of this ordinance which have a valid permit or would have been entitled to one, but do not comply with this Article, shall hereinafter be designated as legal non-conforming signs and shall be subject to the provisions of Section 5-4-49. Signs existing on the effective date of this ordinance which do not have a valid permit or would not have been entitled to one, shall be considered illegal non-conforming signs and shall be subject to removal by the City of Isle of Palms as prescribed in Section 5-4-140.

Sec. 5-4-132 Permits.

(a) Required. No sign, except for those signs described in subsection (b) of this Section, shall be erected, placed, altered, painted or repaired within the corporate limits of the city unless a permit is secured from the city in accordance with the provisions of this Article.

(b) Exceptions. The following signs, or alterations or repairs to such signs, shall be exempt from the permit requirement.

(1) An official sign or notice issued by any court, public agency or office.

(2) Directional, warning or information signs authorized by the City of Isle of Palms or any agency of the State of South Carolina.

(3) "No Trespassing", "No Hunting", "No Loitering" and like signs not exceeding one (1) square foot in sign area.

(4) Window signs which comply with this Article.

(5) Real estate signs and construction signs which comply with this Article.

(6) Political signs which comply with this Article.

(7) The changing of copy on a permitted changeable copy sign.

(8) The painting of the surface of a sign face or sign structure of a permitted sign which conforms to this Article so as to maintain the appearance of such sign as it was permitted.

Section 5-4-133 Definitions.

(a) Sign. A structure or device designed or intended to attract attention to, or convey information to, or co convey information about the subject thereof, to the public, and which is visible from a public right-of-way, public access, or public beach

(b) Types of Signs.

(1) Awning or canopy sign. A sign that is mounted, painted, or attached to an awning or canopy. See Figure H-1.

(2) Banner sign. A sign made of fabric or any nonrigid material with no enclosing framework.

(3) Building-mounted sign. A sign attached to, painted on, inscribed, or deriving its major support from any part of a building, including a canopy sign, projecting sign and wall sign.

(4) Directional Sign. A sign authorized by the City of Isle of Palms or any agency of the State of South Carolina that provides information about, or directions to areas and activities within or outside the City of Isle of Palms.

(5) Free-standing Sign. A sign supported by one or more columns, uprights or braces, in or upon the ground and wholly independent of any building or vehicle. A sign attached to a flat surface such as a fence or wall not a part. of the building shall be considered a free-standing sign. See figure H-1.

(6) Off-premises Sign. An outdoor advertising sign or billboard which directs attention to an activity, commodity, service or event that is conducted, sold or offered at a location other than the premises on which the sign is located.

(7) On-premises Sign. A sign which (a) directs attention to a business, commodity, service or event that is conducted, sold or offered on the premises on which the sign is located.

(8) Projecting Sign. A building-mounted sign attached to and projecting from the wall or face of a building. See figure H-1.

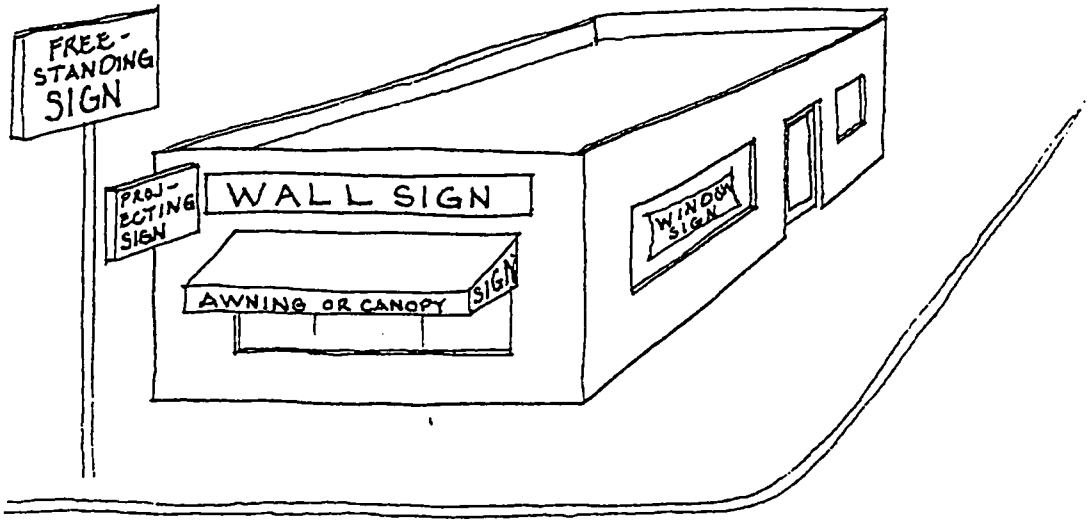
(9) Temporary Sign. Any sign or information transmitting structure intended to be erected or displayed for a limited period.

(10) Wall Sign. A building-mounted sign attached to, painted on, inscribed, or deriving its major support from a wall, and which projects less than twelve (12) inches from the wall. See figure H-1.

(11) Window Sign. A sign painted, stenciled, or affixed on or inside a window, which is visible from a public right-of-way or public beach access. See figure H-1.

(12) Permanent Real Estate Rental Signs. A sign that advertises real estate for rent for a term of less than one year and which is not removed from view at the time of each rental.

"figure H-1.



(c) Business Establishment. A business duly licensed with a current City of Isle of Palms Business License.

(d) Frontage. The length of the property line of a lot which abuts a public right-of-way.

(e) Height of Sign. The vertical distance measured from the average elevation of the nearest road centerline to the top of the sign face or sign structure, whichever is greater.

(f) Non-Conforming Sign. Any sign which has a valid permit, was erected or displayed prior to the effective date of this Article or any subsequent amendment hereto and does not conform with this Article or any subsequent amendments thereto, or the sign restrictions which preceded this Article. Non-conforming signs shall be regulated by Section 5-4-39.

Section 5-4-134 Calculation of sign area.

Sign area shall be calculated as the entire area within a continuous perimeter, enclosing the extreme limits of sign display, including any frame or border. Curved, spherical, or any other shaped sign face shall be computed on the basis of actual surface area. The area of signs composed of individual letters, numerals or other devices shall equal the area of the smallest rectangle or other geometric figure encompassing said letter or devices. The calculation for a double-faced sign shall be one face only. Double faced signs shall be so constructed that the perimeter of both faces coincide and are parallel and not more than twenty-four (24) inches apart.

Section 5-4-135 Standards applicable to all signs.

(a) Content. Any signs, display or device allowed under this ordinance may contain, in lieu of any other copy, an otherwise lawful non-commercial message that does not direct attention to a business operated for profit, or to a commodity of service for sale, and that complies with size, construction, lighting, and location requirements of this ordinance.

(b) Location.

(1) No sign shall be erected or displayed in a public right-of-way, public beach or public beach access, salt marsh area or on land subject to periodic inundation by tidal salt water, in any critical area as defined by the regulations promulgated by the South Carolina Department of Health and Environmental Control, Office of Ocean and Coastal Resource Management, or its successor, or in wetlands as defined by the Federal Clean Water Act and/or as defined by the regulations promulgated by the South Carolina Coastal Council, unless authorized by the City of Isle of Palms and any other agency having jurisdiction over the subject area.

(2) Setback from right-of-way. All free-standing signs must be set back at least five (5) feet from the street right-of-way. Awning, canopy or projecting signs shall not project

over a public right-of-way. No signs shall be located so as to obstruct or impair driver vision at driveways or street intersections.

(c) Construction. The design, selection of materials, supports, installation, and electrical wiring for all permanent signs shall conform to the Standard Building Code and the national Electrical Code.

(d) Illumination. Signs may be illuminated only by steady, stationary lights of reasonable intensity. Externally spotlighted signs shall utilize only white lights which are shielded from all adjacent residential buildings, beach areas and streets, directed solely at the signs, and not of such brightness so as to glare hazardous to pedestrians or auto drivers or so as to create a nuisance to adjacent residential area. Illuminated signs within residential zoning districts must be shielded to prevent illumination from being case into residences within 100 feet thereof. Neon signs are considered excessive and are prohibited, except that one neon "Open" and one neon "Closed" sign shall be allowed for each business.

Section 5-4-136 Sign regulations for SR-1, SR-2 and PDD districts.

(a) Residential uses. One sign, not exceeding three (3) square feet in sign area, attached to the building or on a rod or post not more than five (5) feet high and stating only the street number, cottage name or name of the occupants of the lot or both. Those numbers or letters attached to the owner's home shall not be counted in calculating sign area.

(b) Permanent Real Estate Rental Signs. One sign with surface dimensions not exceeding eighteen and one-half (18.5") inches in width and twelve and ½ (12.5") inches in height, with an maximum sign height of forty (40") inches, and attached to the building or mounted on a post or rod. Such signs shall not be located closer than five (5') feet to the boundary of the right-of-way of any abutting street, road or alley.

(c) Churches or other institutional uses. One sign, bulletin, or announcement board, or entrance marker for each lot or parcel not exceeding twenty (20) square feet in sign area, except that if the street frontage of such lot or parcel exceeds one hundred (100) feet, one such sign for each one hundred (100) feet of frontage computed to the nearest one hundred (100), but in no event more than two (2) such signs for each such lot or parcel. No such sign shall exceed a height of seven (7) feet.

(d) Commercial and recreational uses within the PDD. Buildings used for commercial or recreational uses within the PDD may have canopy or awning signs with a maximum sign area on each awning or canopy of three (3) square feet. (Ord. No. 1994-13, 8/30/94)

(e) Non-conforming uses. One free-standing or building sign advertising legal non-conforming, non-residential uses on the lot not to exceed five (5) square feet of sign area. A free-standing sign, if used, shall not exceed six (6) feet in height.

(f) Subdivision entrance signs. Residential subdivisions may have one sign at the entrance identifying only the subdivision, not exceeding twenty-eight (28) square feet in sign area and not more than seven (7) feet high.

Section 5-4-137 Sign regulations for LC, GC-1, GC-2 and MF districts.

(a) Free-standing signs for non-residential uses:

(1) A lot containing a structure with more than 30,000 square feet of heated floor space shall be permitted one free-standing sign. Such sign shall not exceed a height of twenty-five (25) feet and shall not have more than one hundred eighty (180) square feet of sign area.

(2) A lot containing a structure with 30,000 square feet or less of heated floor space shall be permitted one free-standing sign. Said sign shall not exceed a height of twenty (20) feet or a sign area of fifty (50) square feet. For lots containing more than one business establishment, the sign area of a free-standing sign for that lot may be increased five (5) square feet for each additional business establishment to allow a free-standing sign of up to eighty-five (85) square feet.

(Example: A lot which contains four business establishments as defined by this ordinance, within 10,000 square feet of heated floor space, is permitted to have one free-standing sign with a sign area not exceeding sixty-five (65) square feet.)

(b) Free-standing signs for residential uses:

Multi-family development signs. Multi-family developments may have one sign per driveway, but no more than two signs, identifying only the multi-family development, not exceeding twenty-eight (28) square feet in area and seven (7) feet in height.

(c) Building mounted signs:

Any combination of wall signs, projecting signs, awning or canopy signs with a total sign area shown below is permitted except that the maximum sign area permitted on each awning or canopy is three (3) square feet. Projecting signs shall not project more than five (5) feet from the building facade nor have a bottom less than ten (10) feet from grade and top no higher than the eaves of the facade on which the sign is mounted.

Distance from street (property line boundary to building front)	Total sign area allowed on bldg(s) for lot with 50 or less of frontage	Total sign area allowed on bldg(s) for lot with more than 50' frontage; sq. ft. per frontage ft.
0-99 feet	50 sq. feet	1 sq. foot

100 feet or more	100 sq. feet	2 sq. feet

(Example: A building set back forty-five (45) feet from the front property line and located on a lot with sixty-five (65) feet of frontage, is allowed a total sign area of sixty-five (65) square feet for any combination of wall and projecting signs.)

(d) Window signs, which otherwise comply with this Article, may be displayed without a permit provided no more than twenty-five (25) percent of the area of a window is occupied by said signs.

Section 5-4-138 Temporary signs.

The following types of signs are classified as "temporary signs", and are allowed as follows:

(a) Building-mounted "Grand Opening" and "Going Out of Business" signs, not exceeding thirty-two (32) square feet in sign area, may be erected for businesses and services in non-residential districts for one period only not to exceed thirty (30) days.

(b) Construction signs. For any construction, remodeling, or landscaping activity, signs which identify the designer, contractor, developer, finance organization, subcontractor or materials vendor involved with the activity may be erected on the construction site upon the issuance of a building permit, or when work begins if no building permit is required, and shall be removed within thirty (30) days following the issuance of a certificate of occupancy (CO), or completion of work if no CO is required. Construction signs shall not exceed a maximum sign area of twenty (20) square feet in residential districts or thirty-two (32) square feet in non-residential districts and shall not require the issuance of a sign permit.

(c) Signs advertising real estate for sale or for rent for a term of one year or more shall comply with the following requirements:

1) No more than one sign advertising real estate for sale and one sign advertising real estate for rent shall be allowed per parcel of land. Provided, however that no temporary for rent sign is allowed on a property which has a Permanent Real Estate Sign displayed. No off-premises signs advertising real estate for sale or for rent are allowed except that one "open house" sign may be placed on the shoulder of a street right-of-way between the hours of 1:00 p.m. to 5:00 p.m. on Saturdays, Sundays, and City legal holidays.

2) No sign shall exceed a maximum surface area of five (5) square feet in any zoning district.

3) No on-premises sign shall be located closer than five (5) feet to the boundary of the right-of-way of any abutting street, road or alley.

4) No sign located in any zoning district shall have a height greater than five (5) feet.

5) Any such signs shall be removed from view within fourteen (14) days from the date of the closing of the sale or the renting of the property, as applicable.

6) The Zoning Administrator shall give one written warning to the owner of any sign placed in violation of this subsection (c).

7) Any person violating any provision of this subsection (c) at any property after written warning from the Zoning Administrator shall be guilty of a misdemeanor and punished as follows:

a) For a first offense, by a fine of Twenty ($20.00) Dollars.

b) For a second and each subsequent offense, by a fine of Fifty ($50.00) Dollars.

c) Each day of such violation shall constitute a separate offense.

d) Any violation hereunder, with or without warning, shall result in the immediate confiscation of all signs placed in violation hereof.

8) No City business license shall be issued or renewed until all fines outstanding against the applicant are paid in full.

(d) Political campaign signs may be erected not more than thirty (30) days prior to the occurrence of the event to which they pertain and must be removed within two (2) days after said event. Political signs shall not exceed a maximum sign area of eight (8) square feet and shall not require the issuance of a permit.

(e) Signs announcing civic, recreational, philanthropic, educational, or religious events and not exceeding thirty-two (32) square feet of sign area, may be erected no more than fourteen (14) days prior to the announced event and shall be removed within two (2) days following the event.

(f) Height. The maximum height of free-standing temporary signs shall not exceed eight (8) feet, while the lower edge shall not exceed four (4) feet in height.

Section 5-4-139 Application requirements.

The Building Department of the City of Isle of Palms is authorized to grant permits for repair, alteration, erection or placement of signs upon demonstration by the applicant that the

sign or signs comply with the regulations of this Article. Applicants for permits shall be accompanied by information necessary to adequately review the application for compliance, including but not limited to the following:

(1) Scaled drawings showing the dimensions of the sign, method of construction and illumination, and, where applicable, the dimensions of the wall surface of the building to which it is to be attached;

(2) The dimensions of the sign's supporting members;

(3) The maximum and minimum height of the sign;

(4) The proposed location of the sign in relation to the face of the building, in front or on which it is to be erected;

(5) The proposed location of the sign in relation to the boundaries of the lot upon which it is to be situated;

(6) The building frontage as it exists (or is to be constructed) on the lot, and the setback of the building from the front property line; and

(7) For temporary signs, the length of time the sign will be displayed.

Section 5-4-140 Enforcement.

(a) The zoning administrator and duly authorized staff shall be empowered to enter upon the premises on any person subject to this Article for the purpose of enforcing the provisions herein. Any person violating provisions of this Article shall be subject to penalties as specified in Section 5-4-7, Penalties.

(b) For signs within any public right-of-way, public beach, public beach access or other public lands: Where the zoning administrator determines that a sign is illegal, abandoned, not being maintained, or no longer being used for the purposes under which the original permit was issued, the zoning administrator is authorized to remove the sign without notice to the owner thereof.

(c) For signs on private property: Where it is determined by the zoning administrator that a sign is illegal, abandoned, not being maintained, or is no longer being used for the purposes under which the original permit was issued, the zoning administrator shall notify the owner of the violation. If the violation is not corrected within two (2) business days following notification, the zoning administrator may have the sign removed, and the land owner will be charged for the costs incurred by the city. The city may place a lien upon such owner's property and foreclose the same to collect the charges.

Section 5-4-141 Prohibited signs.

Except as may be specifically permitted, it shall be unlawful after the effective date of this ordinance, for any person to erect, place or use within the city, when visible from any public way or beach, any of the following signs:

(1) Off-premises signs, outdoor advertising signs and billboards.

(2) Any signs within the Conservation (CO) district unless authorized by the City of Isle of Palms or any agency of the State of South Carolina.

(3) Signs which contain any moving, flashing, or animated lights, visible moving or movable parts, or give the appearance of animation.

(4) Neon signs, except for "Open" and "Closed" signs.

(5) Inflatable signs.

(6) Roof signs. Signs erected upon, against, or directly above a roof or roof eaves, or on top of above the parapet.

(7) Vehicle signs. A permanent or temporary sign affixed to, painted on or placed in or upon any parked vehicle, parked trailer or other parked device capable of being towed, which is displayed in public view under circumstances which indicate that the primary purpose of said display is to attract the attention of the public rather than to serve the business of the owner thereof in the manner which is customary for said vehicle.

(8) Any sign which emits a sound, odor or visible matter.

(9) Any sign which obstructs free ingress to or egress from a required door, window, fire escape or other required exit way.

(10) Any sign or sign structure which obstructs the view of, may be confused with or purports to be a governmental or traffic sign.

(11) Signs using the words "stop", "danger" or any other word, phrase, symbol or character in a manner that misleads, confuses or distracts a vehicle driver.

(12) Electronic message boards. An electrical sign which utilizes lights or other electronic devices to form a message or messages capable of being electronically programmed or modified by electric processes.

(13) Moving message boards.

(14) Signs within a public right-of-way, public beach or public beach access, unless authorized by the City of Isle of Palms and any other governmental agency having jurisdiction over the subject area.

(15) Signs painted on or attached to trees, rocks or other natural features, telephone or utility poles or painted on the roofs of buildings visible from any public thoroughfare.

(16) Abandoned or dilapidated signs.

(17) Any sign which exhibits statements, words or pictures of obscene or pornographic subjects.

(18) Portable signs. A sign not permanently affixed to the ground.

(19) Banner signs.

Sections 5-4-142 through 5-4-150 reserved.

ARTICLE 8

Flood Damage Prevention

§ 5-4-151 Statutory authorization.
§ 5-4-153 Findings of fact.
§ 5-4-153 Statement of purpose.
§ 5-4-154 Objectives.
§ 5-4-155 Definitions.
§ 5-4-156 Areas in which this chapter applies.
§ 5-4-157 Basis for establishing the areas of special flood hazard.
§ 5-4-158 Establishment of building and/or zoning permit.
§ 5-4-159 Compliance.
§ 5-4-160 Abrogation and greater restrictions.
§ 5-4-161 Interpretation.
§ 5-4-162 Warning and disclaimer of liability.
§ 5-4-163 Penalties for violation.
§ 5-4-164 Administration; designation of building official.
§ 5-4-165 Permit procedures.
§ 5-4-166 Duties and responsibilities of the building official.
§ 5-4-167 Variance procedures.
§ 5-4-168 Provisions for flood hazard reduction; general standards.
§ 5-4-169 Same; specific standards.

Sec. 5-4-151 Statutory authorization.

Pursuant to section 6-29-710, Code of Laws of South Carolina (1976), as amended, the Legislature of the State of South Carolina has delegated the authority to local governments to adopt regulations designed to protect against and secure safety from floods. Therefore, the City Council hereby adopts the following provisions.

Sec. 5-4-152 Findings of fact.

(a) The flood hazard areas of the city are subject to periodic inundation which can result in loss of life, property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base, all of which adversely affects the public health, safety and general welfare.

(b) These flood losses are caused by the cumulative effect of obstructions in flood plains causing increases in flood heights and velocities, and by the occupancy in flood hazard areas by uses vulnerable to floods or hazardous to other lands which are inadequately elevated, flood-proofed, or otherwise unprotected from flood damages.

Sec. 5-4-153 Statement of purpose.

It is the purpose of this article to promote the public health, safety and general welfare and to minimize public and private losses due to flood conditions in specific areas by provisions designed to:

(1) restrict or prohibit uses which are dangerous to health, safety and property due to water or erosion hazards, or which result in damaging increases in erosion or in flood heights or velocities;

(2) require that uses vulnerable to floods, including facilities which serve such uses, be protected against flood damage at the time of initial construction;

(3) control the alteration of natural flood plains, stream channels, and natural protective barriers which are involved in the accommodation of flood waters; and

(4) regulate developments which may increase erosion or flood damage; and, regulate the construction of structures which will unnaturally divert flood waters which may increase flood hazards to other lands.

Sec. 5--4-154 Objectives.

The objectives of this article are:

(1) to protect human life and health;

(2) to minimize expenditure of public money for costly flood control projects;

(3) to minimize the need for rescue and relief efforts associated with flooding and generally undertaken at the expense of the general public;

(4) to minimize prolonged business interruptions;

(5) to minimize damage to public facilities and utilities such as water and gas mains, electric, telephone and sewer lines, streets and bridges located in flood plains;

(6) to help maintain a stable tax base by providing for the sound use and development of flood prone areas in such a manner as to minimize future flood blight areas;

(7) to encourage notification to potential real property buyers that a property is located in a special flood hazard area..

Sec. 5-4-155 Definitions.

For purposes of this Article, the following words and terms are defined as follows:

(1) Appeal: a request for a review of the building official's interpretation of any provisions of this chapter or a request for a variance.

(2) Area of special flood hazard: the land in the flood plain within a community subject to a one percent (1%) or greater chance of flooding in any given year.

(3) Base flood: the flood having a one percent (1%) chance of being equaled or exceeded in any given year.

(4) Base flood elevation: the water surface elevations of the base flood as determined by the Federal Insurance Administrator of the national Flood Insurance Program.

(5) Basement: any area of the building having its floor subgrade (below ground level) on all sides.

(6) Building: any structure built for support, shelter, or enclosure for any occupancy or storage.

(7) Coastal high hazard area: an area of special flood hazard extending from offshore to the inland limit of a primary frontal dune along an open coast and any other area subject to high velocity wave action from storms or seismic sources.

(8) Development: any man-made change to improved or unimproved real estate, including, but not limited to, building or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations.

(9) Expansion to an existing manufactured home park or manufactured home subdivision: the preparation of additional sites by the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including the installation of utilities, either final site grading or pouring of concrete pads, or the construction of streets). Any expansion is considered "new construction".

(10) Fair market value of a structure: (i) the appraised value of the structure prior to the start of the initial repair or improvement, or (ii) in the case of damage, the appraised value of the structure prior to the damage occurring.

(11) Flood or flooding: a general and temporary condition of partial or complete inundation of normally dry land areas from:

a. the overflow of inland or tidal waters;

b. the unusual and rapid accumulation of runoff of surface waters from any source.

(12) Flood Hazard Boundary Map (FHBM): an official map of a community, issued by the Federal Emergency Management Agency, where the boundaries of the areas of special flood hazard have been defined as Zone A.

(13) Flood Insurance Rate Map (FIRM): an official map of a community, on which the Federal Emergency Management Agency has delineated both the special flood hazard areas and the risk premium zones applicable to the community.

(14) Flood Insurance Study: the official report provided by the Federal Emergency Management Agency. The report contains flood profiles, as well as the Flood Boundary-Floodway Map and the water surface elevation of the base flood.

(15) Floor: the top surface of an enclosed area in a building (including basement), i.e., top of slab in concrete slab construction or top of wood flooring in wood frame construction. The term does not include the floor of a garage used solely for parking vehicles.

(16) Functionally dependent use: a use which cannot perform its intended purpose unless it is located or carried out in close proximity to water. This term includes only docking or port facilities necessary for the loading and unloading of cargo or passengers, shipbuilding and ship repair facilities. The term does not include long-term storage, manufacture, sales, or service facilities.

(17) Highest adjacent grade: the highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure.

(18) Mean sea level: the average height of the sea for all stages of the tide. It is used as a reference for establishing various elevations within the flood plain. For purposes of this chapter the term is synonymous with National Geodetic Vertical Datum (NGVD).

(19) Manufactured home: a structure, transportable in one (1) or more sections, which is built on a permanent chassis and designed to be used with or without a permanent foundation when connected to the required utilities. It does not include recreational vehicles or travel trailers.

(20) National Geodetic Vertical Datum (NGVD) (as corrected in 1929): a vertical control used as reference for establishing varying elevations within the flood plain.

(21) New construction: structures for which the "start of construction" commenced on or after the effective date of this chapter.

(22) New manufactured home park or manufactured home subdivision: a parcel or contiguous parcels of land divided into two (2) or more manufactured home lots for rent or sale for which the construction of facilities for servicing the lot on which the manufactured home is to be affixed (including, at a minimum, the installation of utilities, either final site grading or the pouring of concrete pads, and the construction of streets) is completed on or after the effective date of this chapter.

(23) Sand dunes: naturally occurring or man-made accumulations of sand in ridges or mounds landward of the active beach.

(24) Start of construction (for other than new construction or substantial improvements under the Coastal Barrier Resources Act): includes substantial improvement, and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, or improvement was within 180 days of the permit date. The actual start means the first placement of permanent construction of a structure on a site, such as the pouring of slabs or footings, installation of piles, construction of columns, or any work beyond the stage of excavation, or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading, and filling; nor does it include the installation of streets or walkways; nor does it include excavation for a basement, footings, piers, or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main building. For substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor or other structural part of a building, whether or not that alteration affects the external dimension of the building.

(25) Structure: a walled and roofed building that is principally above ground, a manufactured home or a gas or liquid storage tank.

(26) Substantial damage: damage of any origin sustained by a structure whereby the cost of restoring the structure to its pre-damaged condition equals or exceed 50 percent of the fair market value of the structure before the damage occurred.

(27) Substantial improvement: any combination of repairs, reconstruction, alteration, additions or improvements to a structure occurring within a continuous period of five (5) years, measured from the date of the start of construction of improvement in which the cumulative cost equals or exceeds fifty percent (50%) of the fair market value of the structure before the start of construction. The term does not, however, include either (i) any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications identified by the Building Official which are the minimum necessary to assure safe living conditions, or (ii) any alteration of a structure listed on a National Register of Historic Places or a State Inventory of Historic Places provided that the alteration will not preclude the structure's continued designation a "historic structure".

(28) Variance: a grant of relief to a property owner from the requirements of this article which permits construction in a manner otherwise prohibited by this Article where specific enforcement would result in unnecessary hardship to the owner.

Sec. 5-4-156 Areas in which this chapter applies.

This article applies to all property in the City designated as areas of special flood hazard by the National Flood Insurance Program, as amended.

Sec. 5-4-157 Basis for establishing the areas of special flood hazard.

The areas of special flood hazard identified by the Federal Emergency Management Agency in its latest FIRM, with accompanying maps and other supporting data, which are adopted herein by reference thereto and declared to be a part of this chapter.

Sec. 5-4-158 Establishment of building and/or zoning permit.

A building/zoning permit shall be required in conformance with the provisions of this article prior to the commencement of any development activities.

Sec. 5-4-159 Compliance.

No structure or land shall hereafter be located, extended, converted, or structurally altered without full compliance with the terms of this chapter and other applicable regulations.

Sec. 5-4-160 Abrogation and greater restrictions.

Where this article and any other provision of the City Code conflict or overlap, whichever provision imposes the more stringent restrictions shall prevail. If two (2) or more flood zones transect a structure, the structure shall conform to the most stringent zone.

Sec. 5-4-161 Interpretation.

(a) In the interpretation and application of this article all provisions shall be:

(1) considered a minimum requirement;

(2) liberally construed in favor of the governing body; and

(3) deemed neither to limit nor repeal any other powers granted under state statutes.

(b) In the event any section, subsection, sentence, clause or phrase contained in this chapter shall be declared or adjudicated to be invalid or unconstitutional by a court of competent jurisdiction, all the remaining provisions of this chapter shall be and remain in full force and effect.

Sec. 5-4-162 Warning and disclaimer of liability.

The degree of flood protection required by this chapter is considered reasonable for regulatory purposes and is based on scientific and engineering considerations. Larger floods can and will occur. Flood heights may be increased by man-made or natural causes. This chapter does not imply that land outside the areas of special flood hazard or uses permitted within such areas will be free from flooding or flood damage. This chapter shall not create liability on the part of the city or by any officer or employee thereof for any flood damage that results from reliance on or compliance with this chapter or any administrative decision made hereunder.

Sec. 5-4-163 Penalties for violation.

Violation of the provisions of this chapter or failure to comply with any of its requirements, including violation of conditions and safeguards established in connection with grants of variance or special exceptions, shall constitute a misdemeanor. Any person who violates this chapter or fails to comply with any of its requirements shall, upon conviction thereof, be punished as provided in Section 1-3-66 of this code, and in addition shall pay all costs and expenses involved in the case. Each day such violation continues shall be considered a separate offense. Nothing herein contained shall prevent the city from taking such other lawful action as is necessary to prevent, enjoin or remedy any violation.

Sec. 5-4-164 Administration; designation of building official.

The building official is hereby appointed to administer and implement the provisions of this article.

Sec. 5-4-165 Permit procedures.

Application for a building/zoning permit shall be made to the building official on forms provided by him, prior to any development activities, and may include, but not be limited to, the following plans in duplicate drawn to scale showing the nature, location, dimensions, and elevations of the area in question; existing or proposed structures, fill, storage of materials; drainage facilities, and the location of the foregoing. Specifically, the following information is required:

(1) Elevation in relation to mean sea level of the proposed lowest floor (including basement) of all structures.

(2) Elevation in relation to mean sea level to which any non-residential structure will be flood-proofed.

(3) A certificate from a registered professional engineer or architect that the non-residential flood-proofed structure meets the flood-proofing criteria in section 5-2-19(2).

(4) Description of the extent to which any watercourse will be altered or relocated as a result of proposed development.

(5) A floor elevation or flood-proofing certification after the lowest floor is completed, or in instances where the structure is subject to the regulations applicable to coastal high hazard areas, after placement of the horizontal structural members of the lowest floor. Within 21 calendar days of establishment of the lowest floor elevation, or flood-proofing by whatever construction means, or upon placement of the horizontal structural members of the lowest floor, whichever is applicable, it shall be the duty of the permit holder to submit to the building official a certification of the elevation of the lowest floor, flood-proofed elevation, or the elevation of the lowest habitable floor, whichever is applicable, as built, in relation to the mean sea level. Said certification shall be prepared by or under the direct supervision of a registered land surveyor or professional engineer and certified by same. When flood-proofing is utilized for a particular building, said certification shall be prepared by or under the direct supervision of a professional engineer or architect and certified by same. Any work done within the 21 calendar period and prior to submission of the certification shall be at the permit holder's risk. The building official shall review the floor elevation survey date submitted. Deficiencies detected by such review shall be corrected by the permit holder immediately and prior to further progressive work being permitted to proceed. Failure to submit the survey or failure to make said corrections required hereby may result in the issuance of a stop-work order for the project from the Building Official.

Sec. 5-4-166 Duties and responsibilities of the building official.

Duties of the building official shall include, but not be limited to, the following:

(1) Review all building and zoning permits to assure compliance with this chapter.

(2) Advise permittees that additional federal or state or city permits may be required, and, if specific federal or state or city permits are known to the Building Official, require that copies of such be provided and maintained on file with the building/zoning permit.

(3) Notify adjacent communities and the State Coordinator, Flood Mitigation Program, S.C. Land, Water and Conservation Division of the South Carolina Department of Natural Resources prior to any alteration or relocation of a watercourse, and submit evidence of such notification to the Federal Emergency Management Agency.

(4) Assure that maintenance is provided within the altered or relocated portion of said watercourse so that the flood-carrying capacity is not diminished.

(5) Verify and record the actual elevation (in relation to mean seal level) of the lowest floor (including basement) of all new or substantially improved structures, in accordance with section 5-4-165 (5).

(6) Verify and record the actual elevation (in relation to mean sea level) to which the new or substantially improved structures have been flood-proofed, in accordance with section 5-2-15(5).

(7) In coastal high hazard areas, certification shall be obtained from a registered professional engineer or architect that the structure is securely anchored to adequately anchored pilings or columns in order to withstand velocity waters and hurricane wave-wash.

(8) In coastal high hazard areas, the building official shall review plans for adequacy of breakaway walls in accordance with section 5-2-19(4)h.

(9) When flood-proofing is utilized for a particular structure, the building official shall require certification from a registered professional engineer or architect.

(10) Where interpretation is needed as to the exact location of boundaries of the areas of special flood hazard (for example, where there appears to be a conflict between a mapped boundary and actual field conditions) the building official shall make the necessary interpretation.

(11) When a base flood elevation data has not been provided in accordance with section 5-2-157, then the building official shall obtain, review, and utilize any base flood elevation data available from a federal, state or other source, in order to administer the provisions of sections 5-4-168 through 5-4-170.

(12) Before a certificate of occupancy is issued for a structure, the building official shall inspect the premises to assure that the requirements of this chapter have been met.

(13) All records pertaining to the provisions of this chapter shall be maintained in the office of the city clerk and shall be made available for public inspection.

Sec. 5-4-167 Variance procedures.

(a) The City's Board of Zoning Appeals shall hear and decide appeals and requests for variances hereunder.

(b) The Board of Zoning Appeals shall hear and decide appeals when it is alleged that there is an error in any requirements, decisions, or determinations made by the building official in the enforcement or administration of this Article.

(c) Any person aggrieved by the decision of the board may appeal such decision to a court of competent jurisdiction as provided by law.

(d) Notwithstanding any other provision in this article to the contrary, variances may be issued for repair or rehabilitation of historic structures listed on the National Register of Historic Places or the State Inventory of Historic Places upon a finding by the board that the proposed repair or rehabilitation will not preclude the structure's continued designation as a historic structure and the variance is the minimum necessary to preserve the historic character and design of the structure.

(e) In considering appeals or request for variances, the board shall consider all technical evaluations, all relevant factors, all standards specified in other sections of this article and:

(1) the danger that materials may be swept onto other lands to the injury of others;

(2) the danger to life and property due to flooding or erosion damage;

(3) the susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner;

(4) the importance to the community of the services provided by the proposed facility;

(5) the necessity to the facility of a waterfront location, where applicable;

(6) the availability of alternative locations for the proposed use which are not subject to flooding or erosion damage;

(7) the compatibility of the proposed use with existing and anticipated development;

(8) the relationship of the proposed use to the comprehensive plan and flood plan management program for that area;

(9) the safety of access to the property during floods for emergency and non-emergency vehicles;

(10) the expected heights, velocity, duration, rate of rise and sediment transport of the flood waters and the effects of wave action, if applicable, expected at the site; and

(11) the costs of providing governmental services during and after flood conditions including maintenance and repair of public utilities and facilities such as sewer, gas, electrical, and water systems, and streets and bridges.

(f) The board may attach such conditions to the granting of a variance hereunder as it deems necessary to further the purposes of this Article.

(g) Variances shall not be issued within any designated regulatory floodway if any increase in flood levels during the base flood discharge would result.

(h) Requirements for variances.

(1) Variances shall only be issued upon a determination that the variance is the minimum necessary, considering the flood hazard, to afford relief.

(2) Variances shall only be issued upon (i) a showing of good and sufficient cause; (ii) a determination that failure to grant the variance would result in exceptional hardship to the applicant; and (iii) a determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisances, cause fraud on or victimization of the public, or conflict with existing local laws or ordinances.

(3) Any applicant to whom a variance is granted shall be given written notice by the board that the issuance of a variance to construct a structure below the base flood level will result in substantially increased premium rates for the flood insurance as specified by the federal law.

(4) The city clerk shall maintain the records of all appeal actions and report any variances to the Federal Emergency Management Agency as required by law.

Sec. 5-4-168 General standards.

In all areas of special flood hazard the following provisions are required:

(a) All new construction and substantial improvements shall be anchored to prevent flotation, collapse or lateral movement of the structure.

(b) All new construction and substantial improvements shall be constructed with materials and utility equipment resistant to flood damage.

(c) All new construction or substantial improvements shall be constructed by methods and practices that minimize flood damage.

(d) All new and replacement water supply systems shall be designed to minimize or eliminate infiltration of flood waters into the system.

(e) New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of flood waters into the systems and discharges from the systems into flood waters.

(f) On-site waste disposal systems shall be located and constructed to avoid impairment to them or contamination from them during flooding.

(g) Any alteration, repair, reconstruction, or improvements to a structure which is in compliance with the provisions of this chapter, shall meet the requirements of "new construction" as contained in this chapter.

(h) Electrical, heating, ventilation, plumbing, air conditioning equipment, and other service facilities shall be designed and/or located so as to prevent water from entering or accumulating within the components during flooding.

Sec. 5-4-169 Specific standards.

In all areas of special flood hazard where base flood elevation date has been provided as set forth in section 5-4-157, or section 5-4-166 (11), the following provisions are required:

(a) Residential construction. New construction, substantial improvement or the repair of substantial damage of any residential structure shall have the lowest floor, including basement, elevated no lower than the base flood elevation. Should solid foundation perimeter walls be used to elevate a structure, openings sufficient to facilitate the unimpeded movements of floodwater shall be provided.

(b) Non-residential construction. New construction , substantial improvement or the repair of substantial damage of any commercial, industrial, or non-residential structure shall have the lowest floor, including basement, elevated no lower than the level of the base flood elevation. Structures located in A-zones may be flood-proofed in lieu of elevation provided that all areas of the structure below the required elevation are watertight with walls substantially impermeable to the passage of water, using structural components having the capability of resisting hydrostatic and hydrodynamic loads and the effect of buoyancy. A registered professional engineer or architect shall certify that the standards of this subsection are satisfied. Such certification shall be provided to the official as set forth in section 5-4-169(c) below.

(c) Elevated buildings. New construction or substantial improvements of elevated buildings that include fully enclosed areas formed by foundation and other exterior walls below the base flood elevation shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters. Designs for complying with this requirement must either be certified by a professional engineer or architect or meet the following minimum criteria:

1. a minimum of two openings having a total net area of not less than one square inch per square foot of enclosed area subject to flooding shall be provided. For the purpose of compliance with this article, windows are not included;

2 the bottom of all opening shall be no higher than one (1) foot above grade;

3. openings may be equipped with screens, louvers, valves or other coverings or devices, provided they permit the unimpeded entry and exit of floodwaters

4. the interior portion of such enclosed area shall not be partitioned or finished into separate rooms.

(d) Temporary structure. No temporary structures shall be placed in a floodway or coastal high hazard area, or in any area of special flood hazard within the corporate limits of the city unless a permit is obtained from the zoning administrator. No such permit shall be issued unless the latest FEMA guidelines regarding such structures are met.

(e) Coastal high hazard areas (V zones). Located within the areas of special flood hazard established in section 5-4-157 are areas designated as coastal high hazard areas. These areas have special flood hazards associated with wave-wash, therefore, the following provisions shall apply:

1 All new construction and substantial improvement shall be located landward of the reach of the mean high tide.

2 All new construction and substantial improvement shall be elevated so that the lowest support horizontal member (excluding pilings or columns) is located no lower than the base flood elevation level, with all space below the lowest supporting member open so as not to impede the flow of water. Open lattice work or decorative screening may be permitted for aesthetic purposes only and must be designed to wash away in the event of abnormal wave action and in accordance with section 5-4-169(e) 8.

3 All new construction and substantial improvement shall be securely anchored on pilings or columns.

4. All pile and column foundations and structures attached thereto shall be anchored to resist flotation, collapse, and lateral movement due to the effect of wind and water loads acting simultaneously on all building components. Water loading values shall equal or exceed the base flood. Wind loading values shall equal or exceed the base flood. Wind loading values shall be in accordance with the latest edition of the Standard Building Code..

5 Compliance with provisions contained in this section 5-4-169 (e) 2 and 4. shall be certified by a licensed professional engineer or architect.

6. There shall be no fill used as structural support.

7. There shall be no alteration of sand dunes, which would increase potential flood damage.

8. Lattice work or decorative screening shall be allowed below the base flood elevation provided they are not part of the structural support of the building and are designed so as to breakaway, under abnormally high tides or wave action, without damage to the structural integrity of the building on which they are to be used and provided the following design specifications are met:

a no solid walls are allowed; and

b materials shall consist of open wooden lattice or insect screening intended to collapse under wind and water loads without causing collapse, displacement or other structural damage to the elevated portion of the building or supporting foundation system.

9. If aesthetic lattice works or screening are utilized, such enclosed space shall not be used for human habitation.

10. Prior to construction, plans for any structure that will have lattice work or decorative screening must be submitted to the building official for approval.

11. Any alteration, repair, reconstruction or improvement to a structure shall not enclose the space below the lowest floor except for lattice work or decorative screening, as provided for in section 5-4-169(5) 8. and 9.

EXHIBIT K

ORDINANCE 1999-7

AN ORDINANCE ADOPTING A LAND DEVELOPMENT REGULATION ORDINANCE FOR THE CITY OF ISLE OF PALMS, S.C. PURSUANT TO THE STATE OF SOUTH CAROLINA LOCAL GOVERNMENT COMPREHENSIVE PLANNING ENABLING ACT OF 1994.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. Findings.

It is hereby found and declared by the City Council of the City of Isle of Palms ("the Council"), the governing body of the City of Isle of Palms (the "City") as follows:

1. The State of South Carolina Local Government Comprehensive Planning Enabling Act of 1994 (S.C. code section 6-29-530, et. seq.) requires the development and adoption of a local Comprehensive Plan and allows the adoption of land development regulations to help implement the Plan.

2. The City's Planning Commission recommended to City Council the adoption of such a plan, said plan being entitled "A Comprehensive Plan for Isle of Palms, South Carolina Prepared by the Isle of Palms Planning Commission, dated March 11, 1998" ("the Plan").

3. On July 28, 1998, Council duly adopted the Plan.

4. Council has given reasonable consideration of the purposes set forth in S.C. Code Section 6-29-1120 in connection with the adoption of a new land development regulation ordinance in furtherance of the Plan.

SECTION 2. Adoption of New Land Development Regulation Ordinance.

Pursuant to Section 6-29-1110, et. seq., South Carolina Code of Laws (1976), as amended, Council hereby adopts the attached Title 5, Chapter 5, Land Development Regulation Ordinance, in its entirety.

SECTION 3. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

SECTION 4. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA ON THE 27th DAY OF APRIL, 1999.

_____

Carmen R. Bunch, Mayor

(Seal)

Attest:

_____

Janet G. Mauldin, City Clerk

First Reading: 3/16/99
Public Hearing: 4/27/99
Second Reading: 4/27/99
Ratification: 4/27/99

Title 5, Chapter 5

Land Development Regulation

§ 5-5-1 Subdivision approval required.
§ 5-5-2 Stages in the subdivision approval process.
§ 5-5-3 Conceptual plan.
§ 5-5-4 Preliminary plat.
§ 5-5-5 Conditional plat.
§ 5-5-6 Final plat.
§ 5-5-7 Development standards.
§ 5-5-8 Required improvements.
§ 5-5-9 Financial guarantees.
§ 5-5-10 Exceptions.
§ 5-5-11 Variances.
§ 5-5-12 Fees.
§ 5-5-13 Penalties.

Sec. 5-5-1 Subdivision Approval Required.

Approval of any subdivision of property within the City of Isle of Palms shall be required as set forth herein below. These requirements shall be referred to as the "Land Development Regulations" of the City of Isle of Palms.

(a) Scope: Regarding real property in the City of Isle of Palms, no subdivision shall be made, platted, or recorded for any purpose, nor shall parcels resulting from such subdivisions be sold or offered for sale, unless such subdivision meets all requirements of these regulations.

(b) Subdivision Defined: Subdivision means any division of a lot, tract or parcel of land into two or more lots, building sites or other divisions for the purpose, whether immediate or future, of sale, lease, or building development, and includes all division of land involving a new street or change in existing streets and includes re-subdivision which would involve the further division or relocation of lot lines of any lot or lots within a subdivision previously made and approved or recorded according to law; or, the alteration of any streets or the establishment of any new streets within any subdivision previously made and approved or recorded according to law, and includes combinations of lots or record; However, the following exceptions are included within this definition only for the purpose of requiring that the Planning Commission be informed and have a record of the subdivisions:

(1) the combination or recombination of portions of previously platted lots where the total number of lots is not increased and the resultant lots are equal to the standards of this chapter;

(2) the division of land into parcels of five acres or more where no new street is involved and plats of these exceptions must be received as information by the Planning

Commission, which shall indicate such fact on the plat; and

(3) the combination or recombination of entire lots of record where no new street or change in existing streets is involved.

(c) Compliance with Zoning Requirements: All applications for subdivision must also meet all of the applicable requirements of Title 5, Chapter 4, Zoning.

(d) Plats Required to Be Stamped: All plats for the subdivision of property within the City of Isle of Palms shall bear the stamp of the City of Isle of Palms Planning Commission and an authorized signature as a condition precedent to recording at the Charleston County R.M.C. Office, or its successor office.

Sec. 5-5-2 Subdivision approval process.

The procedure for obtaining subdivision approved by the City of Isle of Palms is as follows:

(a) CONCEPTUAL PLAN: Submission and review are OPTIONAL.

(b) PRELIMINARY PLAT: Submission, review and approval are REQUIRED.

(c) CONDITIONAL PLAT: Submission, review and approval are OPTIONAL.

(d) FINAL PLAT: Submission, review, approval and recording are REQUIRED.

Item (a) is optional, at the discretion of the owner. Item (b) shall be completed prior to land clearing, grading or making any street or other improvements, including utilities. Either Item (c) or Item (d) shall be completed prior to commencement of building construction and/or sale of any lots within the proposed subdivision. Item (d) shall be completed prior to the occupancy of any structure.

Sec. 5-5-3 Conceptual plan.

(a) Purpose. Conceptual plans are encouraged but are not required. The purpose of conceptual plan review is to assist the owner in demonstrating compliance with this Chapter prior to extensive site planning and expenditures.

(b) No Rights granted by conceptual plan review. Conceptual plan review is solely advisory in nature. Conceptual plan review does not involve any interpretation or approval and it creates no vested right or right of reliance on the part of the owner.

(c) Information required for review. Conceptual plans shall contain at least the date, be legibly drawn to scale, but not necessarily showing exact dimensions, and include the following:

(1) North arrow, written and graphic scales, and a location map showing the relationship between the proposed subdivision and the surrounding area.

(2) Tract boundaries and total acreage.

(3) Significant topographical and physical features including the location of all critical areas, wetlands, water courses within and abutting the tract, flood hazard areas and designation of flood hazard zone.

(4) The location, names and rights-of-way widths of existing streets.

(5) Tentative street and lot arrangement showing acreage, proposed minimum lot size and the number of lots.

(6) Existing and proposed land uses throughout the subdivision.

(7) Zoning classification(s) and T.M.S. numbers.

(8) Existing and proposed drainage and utility easements.

(9) Statement for proposed method of sanitary sewerage disposal.

(10) The location of the critical area as defined by O.C.R.M., and delineation of the marsh setback required by code section 5-4-18. All wetland areas under the jurisdiction of the O.C.R.M. or the US Army Corps of Engineers shall be shown.

(11) Flood hazard zone(s), the O.C.R.M. critical line, baseline and construction setback line and the city's zoning beachfront jurisdictional setback line shall be shown; if applicable.

(12) The tree survey required in city code section 5-4-61.

(13) Owner's name, address and telephone number.

(d) Review process. The applicant may submit a proposed conceptual Plan to the zoning administrator, who shall forward the Plan to the city building official and the planning commission for advisory review. The planning commission shall provide the applicant with the advisory and non-binding results of its review within 45 days following submission of the Plan. City council hereby delegates to the Planning Commission the review of any Conceptual Plan pursuant to any PDD zoning district requirement.

Sec. 5-5-4 Preliminary plat.

(a) Preliminary plat required. Submission and approval of a preliminary plat is the first formal stage of a subdivision application review.. Preliminary plat approval is required before

site improvements may commence.

(b) Rights afforded by preliminary plat approval. Issuance of a preliminary plat authorizes the owner to proceed with the installation of site improvements and with the preparation of final plats. Preliminary plat approval does not authorize the sale or transfer of lots, or the commencement of construction of improvements.

(c) Information required for review. Preliminary plats shall be drawn to scale no smaller than 1" = 200'. Where large areas are being platted, they may be drawn on one or more sheets not to exceed twenty-two (22) inches by thirty-four (34) inches in size. For small areas being platted, a scale of 1" = 100' shall be used, provided the drawing does not exceed twenty-two (22) inches by thirty-four (34) inches in size.

In addition to the information required for Conceptual Plan in Section 5-4-73(c), the following information shall be required:

(1) the courses and distances of the perimeter of the subject property shall be shown.

(2) References to a known point or points such as street intersections and railroad crossings.

(3) Zoning classifications, total acreage and total number of lots.

(4) The Charleston County Tax Map System (T.M.S.) identification numbers of adjacent properties , and street names where known or available, and all intersecting boundaries or property lines shall be shown.

(5) Proposed divisions to be created shall be shown, including the right-of-way widths, roadway widths, easement widths, and names of streets; the location of proposed utility installations, lot lines; sites reserved or deeded for public uses.

(6) The title, scale (including graphic scale), north arrow (magnetic, grid or true), date, name of the subdivider and the name of the licensed professional who prepared the plat, together with his/her South Carolina Registration Number and seal shall be shown on each sheet.

(7) Drainage features shall be shown.

(8) When required by the city building official or other requirements, a drainage plan showing profiles, plans and drainage specifications for existing and/or proposed on-site storm water drainage facilities and off-site facilities to be used to carry storm water from the site.

(9) Accompanying data as listed below:

(a) The preliminary plat shall be accompanied by a statement indicating

what provisions are to be made for water and sewer disposal service to the property.

(d) Criteria for review. The application for preliminary plat approval must contain all required information. Incomplete applications will be rejected and returned to the applicant without review. All rejected applications shall be accompanied by a letter from the Planning Commission stating the reason(s) for rejection.

(e) Review process.

(1) The owner shall submit a proposed preliminary plat to the zoning administrator, who shall forward the application to the planning commission, the city building official and all other applicable city departments and consultants for review. Complete applications submitted more than fourteen (14) days prior to the next regularly scheduled meeting of the planning commission will be placed on the commission's agenda for review; complete applications submitted within fourteen (14) days of a regularly scheduled commission meeting shall be placed on the agenda of the following regularly scheduled meeting. Twelve (12) copies of the plat and two (2) copies of the required supplemental material shall be submitted.

(2) Fees set by City Council pursuant to Sec. 5-5-12 must be paid by the applicant at the time of submission of a proposed preliminary plat.

(3) The Planning Commission shall take action to approve, disapprove, or approve with specified conditions the preliminary plat within the sixty (60) days after receipt of a complete application and all required information. Failure to act within the sixty (60) day period, unless extended by agreement, shall be deemed to constitute approval and a certificate to that effect shall be issued by the Planning Commission on demand. The owner shall be notified in writing of the actions taken.

(4) A record of all actions on all plats with the grounds for approval or disapproval and any conditions attached to the action must be maintained by the Planning Commission as a public record.

(f) Duration. Approval of a preliminary plat is valid for one year from the date of approval. Where a subdivision is being developed in sections, the one year shall be measured from the date of the most recent final approval granted to a portion of the subdivision. Prior to the expiration of a preliminary plat, the developer may apply for a one year extension of time by the Planning Commission; There is no right to receive an extension, and the Planning Commission has the discretion to require the subdivider to apply for a new preliminary plat; the Planning Commission shall consider the applicant's progress or lack thereof in proceeding with the development and any changed circumstances and restrictions in deciding whether to grant an extension.

Sec. 5-5-5 Conditional plat.

(a) Conditional plat submittal. Submission and approval of the conditional plat is an optional second formal stage of the subdivision regulation process. Approval authorizes the sale of lots and the construction of structures before site improvements are made, provided that adequate financial guarantees are provided to the City to ensure that all required improvements will be completed.

(b) Rights afforded by conditional plat approval. Issuance of a conditional plat authorizes the subdivider to proceed with the sale or transfer of lots and with the preparation of final plats. Further, structures may be approved and constructed, pursuant to the requirements of this Title, on lots covered by a conditional plat. However, no certificate of occupancy shall be issued for any structures until approval and recording of a final plat is obtained by the owner.

(c) Information required for review of conditional plats. In addition to the information required for review of a preliminary plat submission, the following information is required:

(1) The applicant shall submit a bond or other financial guarantees meeting the criteria set forth in section 5-5-9.

(2) The following conditions shall be conspicuously noted on the plat:

a. This is conditional plat. No final approval from the City of Isle of Palms has been obtained. Final plat approval is contingent upon completion and approval of all required improvements. No property shown on the preliminary plat may be occupied in any manner until a final plat is approved by the City of Isle of Palms. No building permits will be issued until the road base and water system are installed.

b. It shall be the duty of any attorney, real estate agent or broker involved in the subdivision process to give notice of these conditions of approval to all prospective purchasers of any parcels shown thereon.

(d) Criteria for review. The application for conditional plat approval must contain all required elements. Incomplete applications shall be returned to the applicant without review. All rejected applications shall be accompanied by a letter from the Planning Commission stating the reason(s) for the rejection.

(e) Review process. The application for conditional plat shall follow the same process set forth for the approval of a preliminary plat pursuant to section 5-5-4.

(f) Duration. In the event required improvements are not completed within one (1) year from the date of approval of a conditional plat, the city shall have the right to invoke the applicable financial guarantees and complete construction of the required improvements. The developer may apply for an extension of time of up to one (1) year by the Planning Commission to complete the required improvements, provided that adequate financial guarantees are so extended; however, no more than two (2) such extensions may be granted, and the Commission has the right to invoke the applicable financial guarantees rather than grant an extension.

Sec. 5-5-6 Final plat.

(a) Final plat required. Submission and approval of the final plat is the final stage of the subdivision approval process. Such approval is required before a certificate of occupancy will be issued.

(b) Rights afforded by approval of a final plat. Approval of a final plat authorizes the owner to sell or transfer lots, and to commence construction of structures provided all necessary permits have been obtained therefor, and further authorizes issuance of a certificate of occupancy upon compliance with all requirements of section 5-4-101.

(c) Information required for review. The final plat must be recordable at the Charleston County R.M.C. Office, drawn on sheets not exceeding twenty-two (22) inches by thirty-four (34) inches, with a scale of 1" = 100' or larger, and not less than eight and one-half (8½) inches by eleven (11) inches. Where necessary the plat may be on several sheets accompanied by an index sheet or key map insert showing the entire subdivision.

In addition to the information required for review of the preliminary plat in section 5-5-4, the following information shall be required:

(1) All information required on the preliminary plat, with the exception of topographic data.

(2) All property lines with distances, accurate bearings or deflection angles. If a control traverse is run between any two points on any property lines, then it shall be noted. For property lines which are curves or are in part curves, the arc length and radius shall be shown.

(3) Curve data for all curves shall consist of the following:

The Delta angle, the degree of the curve, the tangent distance, the length of curve by arc method, and the radius. This information should be calculated along the centerline or other defined traverse line for the entire curve, beginning to end as one set of data.

(4) The location of all points of curvature and tangency.

(5) The location of points of intersection where circular curves are not used.

(6) Lot and block numbers suitably arranged by an easily understood system.

(7) Certificate of Accuracy: A Certificate of Accuracy shall be lettered or printed on the face of the final plat. The signature, seal and certification of a State of South Carolina registered professional land surveyor to the effect that the final plat accurately reflects a "Class A" survey, that all monuments shown thereon actually exist and their position is accurately showing, and that all dimensional details are correct.

(8) In subdivisions where existing public water and public sewer systems have been extended and/or a new system installed, the applicant shall submit a letter of operation and maintenance agreement for the system and certifications of inspection from the SC Department of Health & Environmental Control.

(9) A statement as follows: "This plat is subject to all applicable easements, reservations and restrictive covenants of record".

(10) Accurate location, material and description of monuments and markers. Monuments to be placed after final street improvements shall be designated as "future".

(11) Certificates, as follows:

a. A surveyor's certificate as to accuracy of survey and plat. "I, [name of surveyor], a registered surveyor of the State of South Carolina, do hereby certify that I have surveyed the property shown hereon, that this plat shows the true dimensions of the property and that all necessary markers have been installed and the precision is 1: _____" [state actual precision]. The unadjusted field measurement of lots and blocks shall be accurate within the standards set forth in the minimum Standards Manual of the SC Board of Engineering Examiners.

b. A statement of dedication by the property owner of any streets, rights-of-way, easements, or other sites for public use. If any change in ownership is made subsequent to the submission of the plat and prior to the granting of final approval, the statement or dedication shall be amended accordingly.

c. The signature and seal of the registered land surveyor in accordance with the current Minimum Standard Manual for the Practice of Land Surveying in South Carolina.

d. The date of the field survey upon which final plat is based.

(d) Criteria for review. The application for final plat approval must contain all required elements. Incomplete applications shall be rejected and returned to the applicant without review. All rejected applications shall be accompanied by a letter from the Planning Commission stating the reason(s) for rejection.

(e) Review process.

(1) The applicant shall submit a proposed final plat to the zoning administrator, who shall forward the application to the planning commission, the city building official and all other applicable city departments and consultants for review. Complete applications submitted more than fourteen (14) days prior to the next regularly scheduled meeting of the planning commission will be placed on the commission's agenda for review; complete applications submitted within fourteen (14) days of a regularly scheduled commission meeting shall be placed

on the agenda of the following regularly scheduled meeting. Twelve (12) copies of the plat and two (2) copies of the required supplemental material shall be submitted.

(2) The Planning Commission may request additional information or documentation to make an application complete and eligible for review.

(3) The Planning Commission shall take action to approve, disapprove, or approve with specified conditions the final plat within sixty (60) days after receipt of a complete application and all required

information. Failure to act within sixty (60) days, unless extended by agreement, shall be deemed to constitute approval and a certificate to that effect shall be issued by the Planning Commission on demand.

(4) A record of all actions on all plats with the grounds for approval or disapproval and any conditions attached to the action must be maintained by the Planning Commission as a public record. In addition, the owner must be notified in writing of the actions taken.

(5) When the Planning Commission approves a final plat after all requirements of these regulations are met, it shall cause its action, including any conditions, to be noted on the face of the original final plat.

(6) The city reserves the right to require that the following statement be placed upon the plat:

"The approval of this plat does not obligate the City of Isle of Palms in any way to accept the maintenance any of the streets, roads, accesses or easements shown hereon."

(7) No property may be sold or transferred prior to the approval and recording of the final plat, except pursuant to a conditional plat issued under section 5-5-5.

(8) No certificate or occupancy pursuant to section 5-4-101 shall be issued prior to the approval and recording of a final plat.

(9) Fees as set forth in city code section 5-5-12 will be levied to defray expenditures associated with processing of applications. These fees are due upon submission of an application.

Sec. 5-5-7 Development standards.

(a) Location. Critical area, land subject to flooding by normal tides, freshwater wetlands and other areas subject to periodic inundation shall not be subdivided for residential use, unless provisions are made for satisfactory drainage in accordance with the requirements of O.C.R.M. ,

US Army Corps of Engineers and other applicable State and Federal regulatory agencies. All drainage system shall be designed and constructed in accordance with the requirements of the O.C.R.M. and the latest edition of the Charleston County Road Code.

(b) Easements and Dedications.

(1) Easements for drainage, water or sewer, may be required along rear and side property lines where necessary. Redesign of the lot may be required to address drainage conditions.

(2) Drainage easements shall be provided and dedicated in accordance with the requirements of the O.C.R.M. and the latest edition of the Charleston County Road Code.

(3) Easements shall center along or be adjacent to a common property line where practical.

(4) No subdivision shall block or obstruct the natural drainage of the adjacent area.

(5) Existing natural drainage shall be retained or adequately relocated.

(6) Dedication of streets, school sites, or recreational areas may be required.

(c) Lots. Lot requirements are contained in sections 5-4-32 through 5-4-40, with special requirements and exceptions contained in additional sections of this Title.

(d) Flood Prevention.

(1) All subdivision proposals shall be consistent with the need to minimize flood damage.

(2) All subdivision proposals shall have public utilities and facilities such as sewer, gas, electrical and water systems located and constructed to minimize flood damage.

(3) All subdivision proposals shall have adequate drainage provided to reduce exposure to flood hazards.

(4) Base flood elevation data shall be provided for subdivision proposals and other proposed development which is greater than 50 lots or five (5) acres.

(e) Other requirements.

(1) All land subdivisions in the City of Isle of Palms shall be in accordance with (Class A) Urban Land Surveys as promulgated by Title 40, Chapter 22, Code of Laws of South

Carolina (1976), as amended, and as described in the Minimum Standards Manual For the Practice of Land Surveying in South Carolina.

(2) Beachfront Property. All plats for beachfront property shall contain the following Note:

"The Isle of Palms City Council, at the time of the approval of this plat, strongly opposes the issuance of any permits for any kind of beach hard erosion control structures or devices (i.e., sea walls, rip-rap, bulkheads, large sandbags. etc.) for any property in the City."

(3) The planning Commission shall approve and authorize the name of a street or road laid out within property over which it has jurisdiction. Also, it may, after fifteen (15) days notice published in a newspaper having general circulation in the City, change the name of a street or road within the City pursuant to section 6-29-1200, Code of Laws of South Carolina (1976), as amended.

(4) No land development plan, including subdivision plats, shall be approved unless all land intended for use as building sites can be used safely for building purposes without danger from flood or other inundation or from other menaces to health, safety or public welfare.

Sec. 5-5-8 Required improvements.

(a) Markers.

(1) Markers shall be placed as specified below:

a. A marker shall be set on the right-of-way line at the ends of the block for every block length of street. When blocks occur that have a curve or curves in them, markers shall be set on both sides of the street at the ends of tangents. Markers shall also be set on rights-of-way (on each side of the centerline) at angle points when curves are not used. All interior lot corners shall be marked.

b. Markers shall be one of the following:

1. A reinforced concrete marker with a brass or copper pin in the top. Concrete markers shall be a minimum of three (3) feet long and have a minimum cross sectional area of nine (9) square inches. They shall protrude above the ground not less than two (2) inches and not more than six (6) inches.

2. An iron pipe having a minimum diameter of three-fourths (3/4) inches hollow or one-half (½) inches solid steel. Such iron pins will be a minimum of two (2) feet in length and shall extend above the ground at least one (1) inch.

(2) Markers shall be installed prior to the submission of and approval of the final plat.

(3) The location and type of all markers used shall be indicated on the final plat.

(b) Utility, drainage and street improvements.

(1) Utility, drainage and street improvements shall be as required by and in conformance with the standards and specifications of the latest edition of the Charleston County Road Code.

(2) The owner shall install public water lines where public water service is available within five hundred (500) feet of the property.

(3) The owner shall install public sewer lines where public sanitary sewer service is available within five hundred (500) feet of the property.

(4) Street name signs in accordance with the requirements of the current edition of the Charleston County Road Code shall be installed. Should another type be desired, exceeding these standards, plans shall accompany the preliminary plat for approval.

(5) All required drainage facilities shall be properly constructed in accordance with the standards and specifications of the latest edition of the Charleston County Road Code.

(6) All lots not exceeding two hundred (200) feet in depth shall be provided with means for positive drainage and shall have a slope of not less than 0.70% to an approved swale, ditch, gutter or other type of approved drainage facility. Larger tracts of land shall either meet this standard or provide for adequate drainage by using one or more of the techniques contained in O.C.R.M. storm water guidelines and approved by the city building official and public works department as consistent with the drainage patterns for surrounding properties.

Sec. 5-5-9 Financial guarantees.

(a) In lieu of completing the required improvements listed herein above, a no-contest, irrevocable bank letter of credit, or performance and payment bond underwritten by an acceptable South Carolina licensed corporate surety, or a bank cashier's check, all in favor of the City, to ensure that in the event of default by the developer funds will be available to install the required improvement at the expense of the owner, may be accepted by the Planning Commission; provided that the city attorney has in each instance reviewed each letter of credit or bonding agreement and has given an opinion in favor of the city that the interests of the city are fully protected. Where a cashier's check for the full cost of the improvements is utilized, opinion of counsel may be waived.

The amount of the bond shall be set by the Planning Commission, and shall be not less

than 125% of the projected cost of the improvements, with a minimum of $2,000.00, if completed two (2) years after the date of the bond.

(b) Upon completion of the improvements as required by this section, written notice thereof shall be given by the subdivider to the bond holder, who shall cause an inspection of the improvements to be made. The bond holder will within thirty (30) days of the date of notice, authorize in writing the release of the security given, provided improvements have ben completed in accordance with the required specifications. Should the improvements not be completed in accordance with the required specifications by the date originally stipulated in writing by the bond holder, the funds derived from said bond or cashier's check will be used by the bond holder to complete the improvements according to required specifications, at the earliest reasonable time. Where it appears that the bond was insufficient to finance the required improvements after the subdivider has defaulted, city council will assess the individual subdivider the cost of the improvements over and above the surety amount.

(c) In no instance will the bond holder be authorized to extend for the subdivider the completion date originally stipulated.

(d) Pro-rata refunds based on a percentage of overall completion shall not be authorized, with the exception of an irrevocable bank letter of credit. The Planning Commission, may at its discretion, refund no more than 90% of the original estimated completion cost of that portion of the project requested by the developer.

(e) The Planning Commission shall review, approve, or reject each acceptance of surety in lieu of completion of improvements. In making its determination it shall give due consideration to the commitments made by the subdivider to individual purchases.

Sec. 5-5-10 Exceptions.

For a proposed subdivision, or modification of an existing lot or subdivision, which does not involve the construction or improvement of any street or drainage system, an owner may submit the following information to the zoning administrator:

(1) The information required for review of a Conceptual Plan, as set forth in section 5-5-4.

(2) County Health Department approval for lots that will utilize on-site sanitary sewerage disposal systems.

(3) A letter confirming the availability of water and/or sewer service from the applicable utility.

Review shall follow the procedures set forth for final plats in section 5-5-6; provided that if the building official determines that street or drainage system modifications are required, the application shall be construed as one for issuance of a preliminary plat pursuant to section 5-5-4.

Sec. 5-5-11 Variances.

Where extraordinary hardship may result from strict interpretation of these regulations, the applicant may apply to the Planning Commission for a variance. Such variance may be granted to alleviate such hardship, provided that such variation does not have the effect of nullifying the intent and purpose of these regulations.

The application for a variance shall clearly and definitely state the reason(s) why a variance is needed. Consideration must be given to the following factors:

(1) Special conditions affecting the property.

(2) Undue hardships that will result from adherence to the requirements.

(3) Grants of variance shall not be detrimental to adjacent property or to the public interest. Conditions may be imposed on any such variance.

Sec. 5-5-12 Fees.

Fees charged to defray the costs of plat review shall be set forth in a Schedule of Fees, to be developed by the building official and approved by resolution of city council. Such Schedule of Fees may be amended from time to time by resolution of city council.

Sec. 5-5-13 Penalties.

Any violation of the provisions of this chapter shall be a misdemeanor, punishable pursuant to section 1-3-66 of this Code; and in addition, any city official is hereby authorized and empowered to enforce these regulations pursuant to the remedies set forth in section 5-4-7 of the City Code.

EXHIBIT L

ORDINANCE 1999-8

AN ORDINANCE AMENDING TITLE 1, CHAPTER 9, ARTICLE A, PLANNING AND ZONING COMMISSION, PURSUANT TO THE STATE OF SOUTH CAROLINA LOCAL GOVERNMENT COMPREHENSIVE PLANNING ENABLING ACT OF 1994 (S.C. CODE SECTION 6-29-530 ET. SEQ.)

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Title 1, Chapter 9, is hereby amended to read as follows:

"ARTICLE A

Planning Commission

Sec. 1-9-1 Creation.

There is hereby created a commission to be known as the City of Isle of Palms Planning Commission (hereinafter referred to as the "commission").

Sec. 1-9-2 Composition and appointment.

The commission shall be composed of seven (7) qualified electors of the city who shall be appointed by a majority of council. All members of the commission shall serve without compensation. No member may hold an elected public office in the City.

Sec. 1-9-3 Terms of office.

The terms of office for members of the commission shall be staggered. The terms of four (4) members shall expire on December 31 of each odd-numbered year. The terms of the other three members shall expire on December 31 of each even-numbered year. Any vacancy shall be filled for the unexpired term by city council. Members of the commission may be re-appointed to successive terms. All terms shall be for two (2) years and until successors are appointed and qualify. The appointments for each year will be announced by the mayor at a special City Council meeting to be held on the first Tuesday of January.

Sec. 1-9-4 Removal of members.

City council may remove any member of the commission for cause.

Sec. 1-9-5 Officers, meetings and quorum.

The commission shall elect one member as chairman and one member as vice-chairman, whose terms shall be for one calendar year. The commission shall appoint a secretary who may be an officer or an employee of the city or the commission. The commission shall meet at the call of the chairman and at such other times as the commission may determine. A majority of the members then in office shall constitute a quorum for a meeting.

Sec. 1-9-6 Procedural rules; records; purchases.

The commission shall adopt rules of procedure and shall keep a record of its resolutions, findings, and determinations, which records shall be a public record. The commission may purchase equipment and supplies and may employ or contract for such staff and such experts as it considers necessary and consistent with funds appropriated to it.

Sec. 1-9-7 Functions; powers and duties.

The commission shall have all the functions, powers and duties set forth in Section 6-29-340, Code of Laws of South Carolina (1976), as amended.

Secs. 1-9-8 through 1-9-20 reserved."

SECTION 2. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 4. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA ON THE 27th DAY OF April, 1999.

_____

Carmen R. Bunch, Mayor

(Seal)

Attest:

Janet G. Mauldin, City Clerk

First Reading: 3/16/99
Second Reading: 4/27/99
Ratification: 4/27/99

EXHIBIT M

ORDINANCE 1999-9

AN ORDINANCE AMENDING TITLE 1, CHAPTER 9, ARTICLE B, BOARD OF ADJUSTMENT, PURSUANT TO THE STATE OF SOUTH CAROLINA LOCAL GOVERNMENT COMPREHENSIVE PLANNING ENABLING ACT OF 1994 (S.C. CODE SECTION 6-29-530 ET. SEQ.)

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Title 1, Chapter 9, Article B, is hereby amended to read as follows:

"ARTICLE B

Board of Zoning Appeals

Sec. 1-9-21 Composition; appointment; terms of office; vacancies.

There is hereby established a Board of Zoning Appeals pursuant to Section 6-29-780, Code of Laws of South Carolina (1976), as amended, with all powers and duties set forth in S.C. Code Section 6-29-800 and Title 5, Chapter 4 of the City Code. The board shall consist of five (5) citizens of the City, each to be appointed by a majority of council. The term of office of each member shall be for three (3) years, and until a successor is appointed and qualified. Terms of members shall be staggered. All terms shall begin on January 1. The appointments for each year will be announced by the mayor at a special City Council meeting to be held on the first Tuesday of January. An appointment to fill a vacancy shall be for the unexpired portion of the term. A secretary and chairman shall be elected for a one year term at the first meeting of each year.

Sec. 1-9-22 Officers; meetings.

Meetings of the board shall be held upon the call of the chairman or at such other times as the board may determine. The zoning administrator and the secretary of the board shall attend all meetings and the secretary shall keep a record of its proceedings, showing the vote of each member upon each question, or, if absent or failing to vote, indicating such fact.

Sec. 1-9-23 Appeals from final decisions of Board.

All appeals from final decisions of the board shall be pursuant to S. C. Code Section 6-29-820, et.seq.

Secs. 1-9-24 through 1-9-30 reserved.

SECTION 2. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 4. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA ON THE 27th DAY OF April, 1999.

_____
Carmen R. Bunch, Mayor

(Seal)

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 3/16/99
Second Reading: 4/27/99
Ratification: 4/27/99

EXHIBIT N

ORDINANCE 1999-10

AN ORDINANCE AMENDING SECTION 8-1-19 OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES REGARDING OPERATION OF VEHICLES UPON THE BEACH OR BEACH ACCESSES.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 8-1-19 is hereby amended to read as follows:

"Sec. 8-1-19 Vehicular operation on the beach or beach accesses.

No person shall operate, or allow or cause to be operated, a vehicle on the beach or beach accesses except as provided in Section 5-4-15 (C)(5)(a) of this Code."

SECTION 2. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 4. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE 27th DAY OF April, 1999.

_____

Carmen R. Bunch, Mayor

(Seal)

Attest:

_____

Janet G. Mauldin, City Clerk

First Reading: 3/23/99
Second Reading: 4/27/99
Ratification: 4/27/99

EXHIBIT O

ORDINANCE 1999-12

AN ORDINANCE AMENDING SECTION 7-3-3 OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES REGARDING THE USE OF VEHICLES ON THE BEACH.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 7-3-3 is hereby amended to read as follows:

"Sec. 7-3-3 Vehicles Restricted.

(a) No vehicles are allowed on the beach except for bicycles and vehicles authorized pursuant to Section 5-4-15(C)(5)(a) of this Code.

(b) It is unlawful to operate, park, stop, or stand a motor vehicle upon the beach except as otherwise provided in the City Code."

SECTION 2. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 4. That this ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ___ DAY OF _____, 1999.

_____
Carmen R. Bunch, Mayor

(Seal)

Attest:

_____
City Clerk

First Reading: 4/27/99
Second Reading: _____
Ratification: _____

EXHIBIT P

PROCLAMATION

WHEREAS, REACT International, an more specifically, the members of Charleston REACT Emergency Team C-614, provide Public Safety and Emergency Communications using their own two way radios and time; and

WHEREAS, through their efforts, totaling many hours of voluntary service, have helped to make our City of Isle of Palms, South Carolina, a better place in which to live; and have assisted nationwide in the saving of countless lives by speeding medical and other aid to the site of an accident/disaster; and

WHEREAS, REACT Volunteers provide further additional hours of community service in handling emergency communications, safety, first aid, providing manpower, and traffic control for a variety of local charitable organizations and activities; and

WHEREAS, International REACT has earned the United States President's Volunteer Action Award, and has provided service for thirty seven years, nationwide, and serving the local area for twenty nine years;

NOW, THEREFORE, I, Carmen R. Bunch, Mayor of the City of Isle of Palms, hereby proclaim the month of May 1999 as International REACT Month in the City of Isle of Palms, South Carolina and strongly urge all citizens to recognize the significant contributions that Charleston REACT Emergency Team C-614 makes to the welfare of our community.

PROCLAIMED by the Mayor and City Council for the City of Isle of Palms, South Carolina, this 27th day of April, 1999.

_____

Carmen R. Bunch, Mayor

SEAL:

EXHIBIT Q

FIREWORKS BID

Pyrotechnico:	10-Minute		15-Minute		20-Minute	
	Shell Size	# Shells	Shell Size	# Shells	Shell Size	# Shells
Opening	2½"	30	2½"	40	2½"	50
Main Segment	3"	100	3"	130	3"	150
	4"		4"	100	4"	130
	5"	40	5"	60	5"	80
	6"	20	6"	32	6"	42
Finale	3"	120	3"	140	3"	160
	4"	2	4"	6	4"	2
Total Shells		**312**		**508**		**614**
Cost of Show	**$3,000**		**$4,000**		**$5,000**	

Melrose:	10-Minute		15-Minute		20-Minute	
	Shell Size	# Shells	Shell Size	# Shells	Shell Size	# Shells
Opening	1½"	200	1½"	200	1½"	400
			3"	60	3"	60
			4"	5	4"	5
			5"	2	5"	3
			6"	1	6"	2
Main Segment	1½"		1½"	200	1½"	600
	3"	100	3"	120	3"	120
	4"	65	4"	60	4"	100
	5"	45	5"		5"	65
	6"	20	6"	30	6"	50
Finale	1½"		1½"	400	1½"	600
	2"	100	2"		2"	
	2½"		2½"	36	2½"	72
	3"	140	3"	200	3"	200
	4"		4"	9	4"	12
	5"		5"	4	5"	6
	6"		6"	2	6"	2
Total Shells		**670**		**1,329**		**2,297**
Cost of Show	**$5,000**		**$7,500**		**$10,000**	

Zambelli:	10-Minute			15-Minute			20-Minute		
	Shell Size	# Shells		Shell Size	# Shells		Shell Size	# Shells	
	Program	A	B	Program	A	B	Program	A	B
Opening	3 "	60	60	3"	100	100	3"	140	140
	4"	12	12	4"	24	24	4"	30	30
	5"	5	5	5"	5	5	5"	15	15
	6"	4	4	6"	4	4	6"	8	8
Main Segment	3"	200	145	3"	300	210	3"	400	270
	4"	155	132	4"	230	180	4"	300	230
	5"	95	108	5"	135	160	5"	160	200
	6"	70	90	6"	100	130	6"	130	170
Finale	3"	460	420	3"	560	520	3"	680	600
	4"	30	30	4"	60	60	4"	90	90
	5"	20	20	5"	50	50	5"	75	75
	6"	16	16	6"	40	40	6"	60	60
Total Shells		**1,127**	**1,042**		**1,608**	**1,483**		**2,088**	**1,888**
Cost of Show	**$10,000**			**$15,000**			**$20,000**		

EXHIBIT R

MEMORANDUM

TO: Mayor and City Council

FROM: Mark M. Williams, City Administrator

DATE: April 1, 1999

After consultation with the Chairman of Ways & Means Committee and staff, this looks like a good tentative schedule for the upcoming budget process:

1999-2000 Budget Schedule

May 13	draft budget passed out on or before
May 17	1st review of budget
May 19	2ne budget session, if necessary
~~May 25~~	Public Hearing prior to Council meeting
May 25	1st reading of budget ordinance
June 22	2nd reading and ratification of budget ordinance

SJ 225/99

REGULAR CITY COUNCIL MEETING
May 25, 1999

The regular meeting of the Isle of Palms City Council was held on May 25, 1999, at 7:00 p.m., in City Hall Council Chambers. Present were Mayor Bunch, Council Members Abele, Bettelli, Gear, Hernandez, Miller, Shaffer, Sottile, and Taylor. Also present were City Administrator Williams and City Clerk Mauldin, and City Attorney Sottile.

A. INTRODUCTION OF MEETING

Mayor Bunch called the meeting to order and asked everyone to stand for a moment of silent prayer followed by the pledge of allegiance. Then roll call was taken by the Clerk.

B. READING OF THE JOURNAL OF PREVIOUS MEETINGS

1. April 27, 1999 - Regular City Council Meeting

Councilmember Sottile made a motion to approve the minutes as presented; Councilmember Taylor seconded; motion passed unanimously.

C. CITIZENS' COMMENTS

1. John Darby, President of The Beach Company, was present to speak about the upcoming petition to rezone property on Ocean Boulevard.

Councilmember Sottile made a motion to suspend the rules of order and procedure to hear the petition at this time of the meeting; Councilmember Taylor seconded; motion passed unanimously.

Mr. Darby spoke briefly about the history of the property and their desire to build a multi-family condominium which they felt would be in the best interest of the City instead of the property being used for another entertainment bar or 100-room hotel. He stated that the property includes a parcel owned by the Wurthmann family who are in full agreement with this project. Mr. Darby then turned the presentation over to representatives of Private Properties, LLC and Estates, Incorporated, who described the proposed condominium.

Douglas Kerr, the City's Zoning Administrator, then spoke about this project and answered questions of Councilmembers. (See attached documentation as Exhibit A) Mr. Kerr explained that there were three options each of which would require a change in the zoning code to allow this use and Council would need to decide which option to adopt. Some concerns expressed were the issue of curb cuts, beach accesses and zoning. There will also have to be a public hearing on this issue. After discussion, Mayor Bunch stated that legal advice will be received from the City Attorney in Executive Session at the end of the meeting and Council will take no action until after this session.

D. REPORTS FROM STANDING COMMITTEES

1. Ways & Means - Chairman Abele reported on their meetings May 5 and May 17, 1999 (Exhibit B, with attachments).

(a) Councilmember Abele made a motion to approve the Marina rates (other than parking) as proposed by Marina Joint Ventures; Councilmember Taylor seconded; motion passed unanimously.

(b) Councilmember Abele made a motion to approve the parking rates at the Marina as proposed by Marina Joint Ventures, with the exception that people purchasing decals be given a 20% discount for overnight parking; Councilmember Taylor seconded; motion passed unanimously.

(c) Councilmember Abele asked that, in lieu of repeating all of the motions and changes made to the budget during the budget session, if there were no objections, first reading of the budget later this evening could suffice as confirmation of action taken. There were no objections.

(d) Councilmember Abele made a motion to authorize the City Administrator to develop the best package as possible within the approved expenditure of $20,000; Councilmember Shaffer seconded. Upon discussion, Councilmember Gear amended the motion to ask the Administrator to locate some singers to perform some patriotic songs also; Councilmember Bettelli seconded; amendment passed unanimously. Motion passed unanimously.

(e) Councilmember Abele made a motion to authorize the expenditure of $12,300 for advertising the Governor's Cup Billfishing Tournament at the Isle of Palms Marina, with the condition that Council review the plans for the advertising; Councilmember Bettelli seconded. Administrator Williams stated that the Accommodations Tax Advisory Committee had approved this expenditure to come out of the Accommodations Tax Fund per the figures highlighted in his memo of 5/21/99 (attached hereto). Council discussed and agreed with these figures. After discussion, motion passed unanimously.

(f) Councilmember Abele made a motion to allow Frances Cantwell to sue certain insurance companies on behalf of the Municipal Association of SC for the collection of business license taxes; Councilmember Bettelli seconded; motion passed unanimously.

(g) Councilmember Abele made a motion to approve the draft Hazard Mitigation Action Plan; Councilmember Hernandez seconded; motion passed unanimously.

(h) Councilmember Abele made a motion to instruct the City Attorney to draft a new business license ordinance; giving special consideration to fairness of rates, the classifications and practices of other SC beachfront municipalities, and to any appropriate additional business classifications ~~but~~ not included in the present ordinance; that the ordinance be

prepared for consideration at the August Ways & Means Committee meeting with a target for implementation on January 1, 2000; Councilmember Gear seconded; motion passed 6-3.

(i) Councilmember Abele stated that there will be further discussion on the budget at the June Ways& Means Committee after Council has had time to review the latest version.

(j) Councilmember Shaffer noted the memo he had received from April Lathan and copied to full Council concerning (attached hereto) a proposed Spirit of the Island Event which will be a millennium celebration. He encouraged Council to support this event and money has been budgeted for it.

(k) Councilmember Shaffer announced that his son's soccer team is looking for sponsorship to go to Oklahoma City to compete in the national soccer tournament representing the East Cooper community and the State of South Carolina. Mayor Bunch also announced the her granddaughter is playing in the South Carolina Bandits softball team who are going to Colorado for a tournament. She further stated that anything we do to support the youth of the country is worth the money. Councilmember Abele made a motion to approve the donation of $500 for each team; Councilmember Bettelli seconded; motion passed unanimously.

2. Public Safety - Chairman Sottile reported on their meeting of May 10, 1999 (Exhibit C) (The monthly reports from the Police and Fire Departments are attached as part of Exhibit C)

(a) Councilmember Sottile made a motion that the City officially object to the Charleston Harbor Power Boat race, based on the limited information we have received, because there is no indication that there will any way to offset the negative impacts to the community, and to instruct the City Administrator to send a letter to the Coast Guard stating the City's objections as part of the Coast Guard's rule making, to advise of the City's permit requirements, and to request a public hearing; Councilmember Hernandez seconded; motion passed 8-1. Administrator Williams reported that the race had been moved beyond our one-mile jurisdiction so that the City is now out of the loop.

(b) Councilmember Sottile made a motion that the City accept the donation of the boat from Tidal Wave Runners for use by the Fire Department; Councilmember Abele seconded; motion passed unanimously.

3. Public Works - Chairman Miller reported on their meeting of May 19, 1999, (Exhibit D, with attachments).

(a) Councilmember Miller made a motion to purchase 10 sets of Dispoz-A-Scoop dog waste pickup system and to place them on the beach accesses at Breach Inlet, 5th Avenue, Public Restrooms; Sea Cabins; 21st Avenue, 29th Avenue; 32nd Avenue, 41st Avenue; and 46th Avenue; Councilmember Shaffer seconded. Upon discussion, Administrator Williams explained how the system worked and stated that the island of Nantucket has highly

recommended it. The cost is approximately $2,000 and will be funded from the Accommodations Tax Fund. Councilmember Miller stated that this is a voluntary program would be used on a trial basis and if it worked well, we could expand usage to other parts of the island. After discussion, motion passed unanimously.

(b) Administrator Williams reported that Landscape Pavers has been installing new sidewalks, a project which was approved by CHATS over two years ago. A couple of problems have arisen along 14th Avenue - our message sign will be moved back a few inches and one palm tree will have to be completely removed. In order to finish the sidewalk between Pavilion Drive and Palm Boulevard on J.C. Long Blvd, the portion of the project that was not funded by CHATS, it will cost the City $4,600. Councilmember Miller made a motion to approve this expenditure; Councilmember Shaffer seconded; motion passed unanimously.

4. Recreation - Chairman Taylor reported on their meeting of May 3, 1999 (Exhibit E, with monthly report attached).

5. Personnel Committee - Chairman Bettelli reported on their meeting of May 12, 1999 (Exhibit F).

(a) Employees of the Month for May 1999 were as follows:
Fire Department - Engineers Patrick Naylor, Joseph Friend, and Roger Boillard
Police Department - Sergeant Johnny Daniels
Public Works Department - Roderick Sumpter

(b) Safety Sweepstakes for May 1999 were as follows:
Police Department - Dwayne Peters
Fire Department - David Micalizzi
Public Works Department - Christopher Risk
Combined General Government, Building Department, and Recreation Department - Deborah Suggs of General Govt.

E. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Zoning Board of Adjustment. See minutes of their meeting of May 11, 1999, attached as Exhibit G.

2. Planning Commission. There was no meeting in May.

F. REPORTS FROM SPECIAL OR JOINT COMMITTEES - None

1. Accommodations Tax Advisory Committee. See minutes of the May 17, 1999 meeting attached as Exhibit I. An ad will be placed in the Post & Courier announcing vacancies on this committee so that Council can vote on replacement members at the next Council meeting in June.

2. Code Board of Appeals. In discussing the vacancy on the Board of Bob Bishop, Administrator Williams reported that Mr. Bishop had relocated to Summerville and we still have not been successful in contacting him; however, Councilmember Miller did receive a verbal resignation from him. Councilmember Shaffer made a motion to accept the verbal resignation of Mr. Bishop as he is no longer a resident of the island; Councilmember Abele seconded; motion passed unanimously. This vacancy will also advertised.

3. Beach Advisory Committee. No meeting.

4. Wastewater Advisory Committee. Councilmember Hernandez reported that two meetings were held and the committee is preparing a presentation to Council at the June City Council meeting.

G. PETITIONS RECEIVED, REFERRED OR DISPOSED OF

1. Petition to Rezone Ocean Boulevard Tract From GC-2 to MF. This was discussed earlier in the meeting and no action will be taken until after Executive Session.

H. BILLS ALREADY IN POSSESSION OF COUNCIL

1. Second Reading and Ratification - Ordinance 1999-12 - An Ordinance Amending Section 7-3-3 of the City of Isle of Palms Code of Ordinances Regarding the Use of Vehicles on the Beach. (Exhibit J)

Administrator Williams read the ordinance in full. Councilmember Shaffer made a motion to approve second reading and ratify Ordinance 1999-12; Councilmember Taylor seconded; motion passed unanimously.

I. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

1. First Reading - Ordinance 1999-13 - An Ordinance to Raise Revenue and Adopt A Budget for the City of Isle of Palms, South Carolina, for the Fiscal Year Beginning July 1, 1999, and Ending June 30, 2000. (Exhibit K)

Councilmember Shaffer made a motion to approve first reading, by title only, of Ordinance 1999-13; Councilmember Taylor seconded; motion passed unanimously.

2. First Reading - Ordinance 1999-14 An Ordinance Amending Sections 5-4-2 and 5-4-37 of the City of Isle of Palms Code of Ordinances to Allow Charter Boat Operations. (Exhibit L)

Councilmember Abele made a motion to approve first reading, by title only, of Ordinance 1993-14; Councilmember Miller seconded; motion passed unanimously.

J. MISCELLANEOUS BUSINESS

1. Administrator Williams recognized the efforts of City employees Amy Wilkerson and D.J. Barnhill for putting on the employee picnic at the Recreation Department last Saturday. Although the attendance was not as well as we had hoped, everyone who attended had a good time and he further stated that he hoped we could continue this with an effort to grow the attendance.

2. Administrator Williams discussed the need to replace a freezer at the Angler's Mini Mart. He stated that the cost will be $8,000 instead of the $5,000 originally thought and it is needed quickly. Councilmember Abele made a motion to authorize the increased cost for the freezer; Councilmember Miller seconded; motion passed unanimously.

3. Mayor Bunch recognized and thanked Mr. Rick Linville for his donation to improve the area around the public restrooms.

4. Councilmember Abele commended the City Administrator and City Treasurer for the budget that they produced this year. He stated that with all that has been going on this year with the Marina, etc., they did a superb job in pulling together all the funds and funding sources to come up with a very good budget.

K. EXECUTIVE SESSION - Councilmember Abele made a motion to go into Executive Session to receive legal advice from the City Attorney concerning zoning issues and matters; Councilmember Taylor seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Bunch stated that no action was taken in Executive Session, that legal matters were discussed.

Councilmember Hernandez made a motion to direct the City Attorney to determine the best way to protect the City's interest and accommodate the petition we received for the property to be rezoned on Ocean Boulevard, subject to the normal rezoning procedures that have yet to be undertaken; Councilmember Taylor seconded; motion passed unanimously.

There being no further business to come before Council, upon motion duly made and seconded, the meeting was unanimously adjourned at 9:40 p.m.

Respectfully submitted,

Janet G. Mauldin, City Clerk
To be approved by City Council on June 22, 1999.

EXHIBIT A

CITY OF
ISLE
OF
PALMS

South Carolina

Department of
Building Inspection
Services

MEMORANDUM

TO: Mayor Bunch and members of City Council

FROM: Douglas Kerr, Zoning Administrator

DATE: May 20, 1999

RE: Petition for rezoning of beachfront property

Attached is a petition that has been submitted by the Beach Company to request the rezoning of three acres adjacent to the Sea Cabins. The property is currently zoned GC2 and the petition before Council is to change the zoning to MF (multifamily). The Beach Company is acting in the interest of Estates, Inc. of Columbia, which is the prospective purchaser of the lot. I have attached a preliminary design submitted by Estates showing an elevated building with 24 multifamily units. Also enclosed are some examples of other work done by Estates, Inc. in other areas of the southeast. The purpose of this memo is to make you aware how this petition could affect this property, and some possible pros and cons of rezoning the property.

Allowed Uses

The purpose of the current GC-2 zoning district as stated in the zoning ordinance is to encourage a densely constructed business environment that is designed primarily to accommodate the pedestrian traffic of the front beach. A wide spectrum of uses is allowed in this district including restaurants, hotels, bars, and various retail businesses. The zoning ordinance describes the purpose of the MF zoning district as providing for quality medium density and high-density residential development. The ordinance limits the number of units to eight (8) housing units per acre. The subject lot is three acres, and would therefore accommodate 24 units. The district would also allow rooming, boarding, tourist or lodging houses, or other group dwellings.

P.O. Drawer 508 • Isle of Palms, South Carolina 29451
(843) 886-9912 • Fax (843) 886-3585 • www.iop.net

The applicant has included an architect's rendering of a site plan for a hotel with 159 units. The reason for including this rendering is to give an example of what could be constructed under the current zoning requirements.

Setbacks

There are no setbacks for the existing GC-2 zoning district other than the requirement that buildings not extend more than 200 feet from the Ocean Boulevard right-of-way. The MF district requires structures to be setback 35 feet from the front property line, 25 feet from the rear line, and 15 feet from each side. Because the rear property line is about 500 feet from Ocean Boulevard, the limiting constraint on the rear would be the primary dune which appears to be back as far as 300 feet in areas. Therefore, if the property is rezoned, a new structure would have to be setback from the road, but could extend closer to the beach than what is currently allowed under the GC-2 zoning district. However, the prospective developer has indicated that they do not intend to extend beyond 200 feet from Ocean Boulevard.

Parking

Under the current GC-2 zoning district, parking is not required, but can be allowed by special exception by the Board of Zoning Appeals, if the lot has 120 feet of frontage. Section 5-4-12 does not allow access drives which would require the reduction of on-street public parking or loading areas. If the property were rezoned to the MF district, two parking spaces would be required for each dwelling unit. An attached letter from the applicant's engineer indicates that a loading zone would have to be eliminated.

Therefore, if the property is rezoned there will be a conflict in the parking requirements. The MF zoning district would require that two parking spaces be provided for each unit, but the development regulations would not allow a curb cut. This problem could be resolved by either amending the ordinance to allow the elimination of a loading zone, or by requiring the applicant to secure a variance from the Board of Zoning Appeals to allow a curb cut before final reading of the change in zoning.

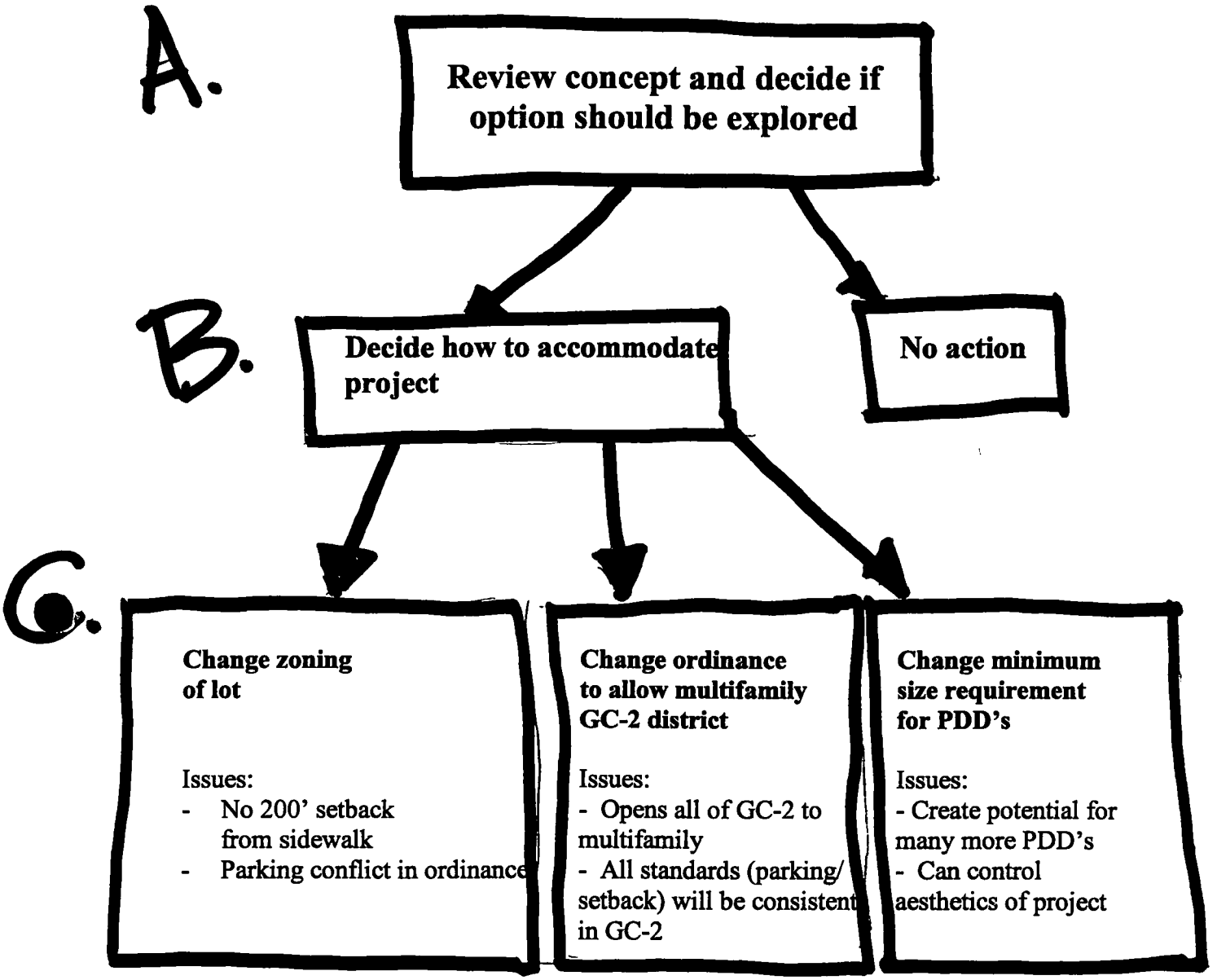
Other Issues

If Council determines that multifamily development is an appropriate use of this area, this project could be permitted if the zoning ordinance is amended to allow multifamily development in the GC-2 zoning district. By doing this, some of potential conflicts between the MF zoning district and the GC-2 district would be resolved. If this option were pursued, I would recommend that the requirement of eight (8) units per acre of highland be retained.

It is important to remember that if Council amends the ordinance to accommodate this project, and plans are submitted for construction which comply with these new amendments but in no way resemble what was presented to Council, the Building Department will be required to permit the construction. If Council determines that it

supports this particular project but is not willing to rezone the property or amend the zoning ordinance to allow multifamily development in the GC-2 category, Council could amend the size requirement for the planned development district to accommodate this project. Council and the applicant would then be free to rewrite the requirements of the ordinance, to ensure that what is approved is what will actually be constructed. The current size requirement for planned development is ten (10) acres, and the subject lot is three (3) acres.

Options for Rezoning
Beachfront Property



SEAMON, WHITESIDE & ASSOCIATES, INC.

LANDSCAPE ARCHITECTURE
CIVIL ENGINEERING
PLANNING

May 19, 1999

The Honorable Mayor Carmen Bunch
City of Isle of Palms
1207 Palm Boulevard
Isle of Palms, SC 29451

ESTATE ISLE OF PALMS CONDOMINIUMS
ISLE OF PALMS, SOUTH CAROLINA

Dear Mayor Bunch:

As per the request of the Isle of Palms Planning Department, we have addressed the following issues and our findings are as follows:

The proposed 24-unit condominium building will have a 24' driveway access to Ocean Boulevard. This driveway would intersect Ocean Boulevard at the existing loading zone between the angled, metered parking. As a result, it is our opinion that the current loading zone will have to be eliminated to build a new driveway onto Ocean Boulevard but the existing metered parking spaces would not be affected. As per the SCDOT Access and Roadside Management Standards, the driveway requires a 20' minimum radius at the curb cut. Based on the current speed limit on Ocean Boulevard of 35 mph and the SCDOT formula for sight distance, the required sight distance to the left and right of the access is 350 feet. The SCDOT will review the plans when the application for encroachment is submitted and will let us know if there are any discrepancies.

Should you have any questions or need additional information, please call our office.

SEAMON, WHITESIDE AND ASSOCIATES, INC.

Stuart D. Whiteside, PE
Vice President

SDW/jlb

cc: Anna Maria D'Angelo

503 WANDO PARK BOULEVARD, SUITE 100
MT. PLEASANT, SC 29464-7849
(843) 884-1667
(843) 884-6944 (FAX)
e-mail: swa@swasc.com

CITY OF ISLE OF PALMS
Rezoning Application

Date Filed: 4/15/1999

THE APPLICANT HEREBY REQUESTS that the property described below be rezoned from GC-2 to MF .

APPLICANT(S): The Beach Company or Private Properties, LLC

Address: 211 King Street, Suite 300, Charleston, SC 29401

Telephone: (843) 722-2615 (work) (843) 881-7428 (home)

APPLICANT(S): George W. Wurthmann, Jr.

Address: Sullivans Island, SC 29482

Telephone: (843) 883-3115 (work) (843) 883-3115 (home)

APPLICANT(S): Bertram A. Wurthmann

Address: 3012 Jasper Blvd, Sullivans Island, S.C. 29482

Telephone: (843) 883-3547 (work) (843) 883-3547 (home)

PROPERTY ADDRESS: Ocean Boulevard Boardwalk Section, Isle of Palms, SC
Lot _____ Block _____ Subdivision _____

Tax Map No(s). 568-11-00-252, 568-11-00-196, 568-11-00-254, 568-11-00-253, 568-11-00-197, 568-11-00-260

Plat Book CJ Page 83

Lot Dimension: See Plat Area: 2.9 Acres

DESIGNATION OF AGENT[complete only if owner is not applicant]:
I (we) hereby appoint the person named as Applicant as my (our) agent to represent me (us) in this request for rezoning.

Date: 4/15/1999

George W Wurthmann Jr
Bertram A. Wurthmann
Vice President The Beach Co.

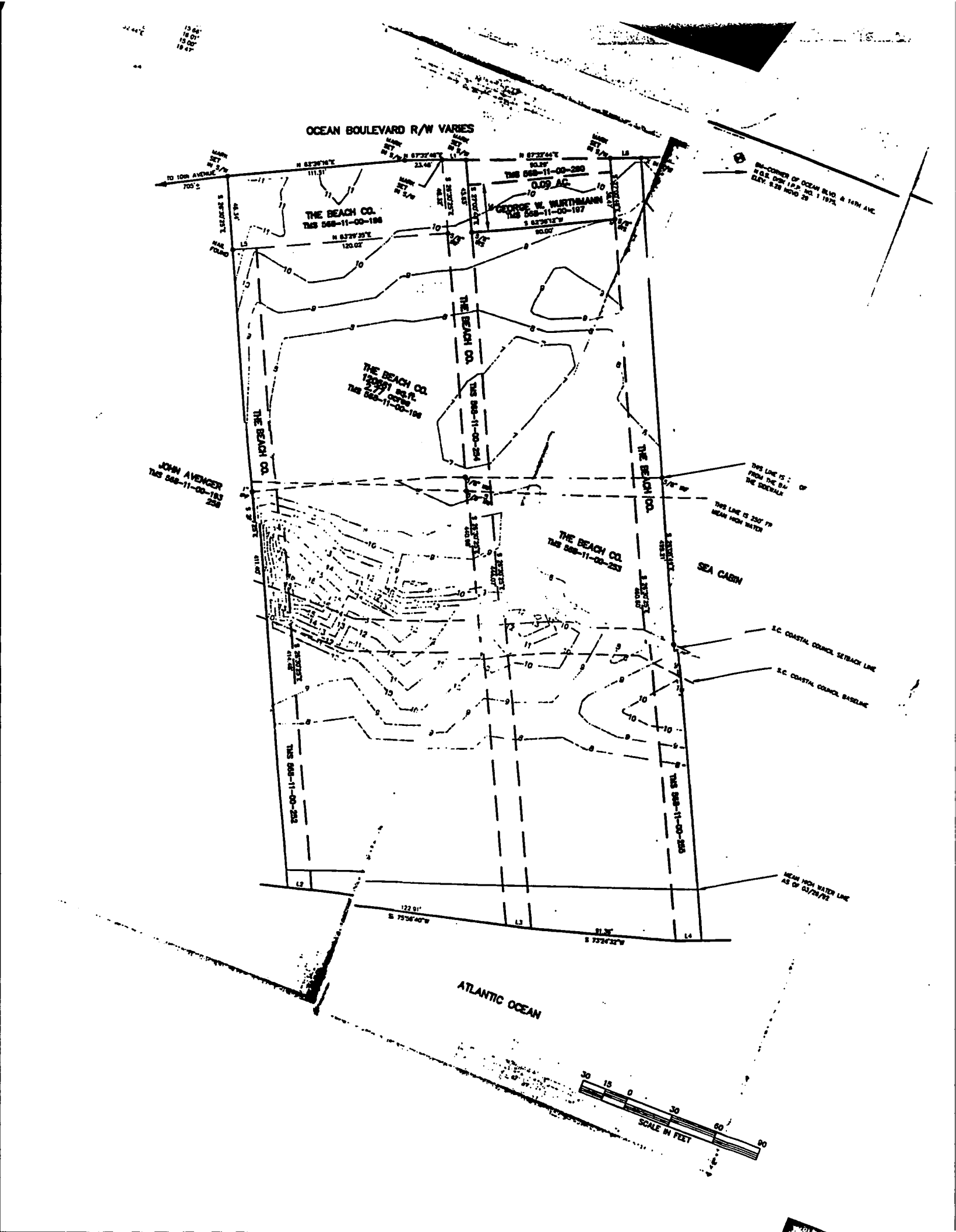
Owner(s) signature(s)

I (we) certify that the information in this request is correct.
Date: 4/15/1999

The Beach Company by J Acquad Marion, Agt

Applicant(s) signature(s)

*


OCEAN BOULEVARD R/W VARIES
THE BEACH CO.
TMS 568-11-00-196
GEORGE W. WURTHMANN
TMS 568-11-00-197
0.09 AC.
TMS 568-11-00-200
THE BEACH CO.
TMS 568-11-00-254
THE BEACH CO.
TMS 568-11-00-253
JOHN AVENGER
TMS 568-11-00-193
258
SEA CABIN
S.C. COASTAL COUNCIL SETBACK LINE
S.C. COASTAL COUNCIL BASELINE
MEAN HIGH WATER LINE
AS OF 03/28/72
ATLANTIC OCEAN
SCALE IN FEET
30 15 0 30 60 90

Private Properties, LLC
and
Estates, Incorporated

The Company

Private Properties, LLC and Estates, Incorporated operate as commercial and residential real estate development and management firms specializing in custom multifamily apartment communities and luxury condominium projects. The professionals of Private Properties, LLC and Estates, Inc., represent an exciting new generation of multifamily minds practicing sound, reliable business principles enhanced by innovative thinking.

Founded in August of 1988, Estates, Incorporated has experienced dramatic growth and expansion in its nearly eleven (11) year history. Our company's success is directly attributed to key site selection, understanding market demographic analysis, innovative design, solid construction, aggressive lease-up and presale programs and long-term, conservative management. Private Properties, LLC is an affiliate of Estates, Incorporated.

Estates, Incorporated and Private Properties, LLC develop and manage properties throughout the Southeastern United States. Projects are located in Atlanta, Georgia; Jacksonville, Florida; Charleston, South Carolina; Charlotte, North Carolina; Greenville, South Carolina; Raleigh, North Carolina and N. Myrtle Beach, South Carolina.

The company has developed over $200,000,000 in luxury apartments and condominiums. The company is currently managing over $150,000,000 in apartment communities.

Estates' and Private Properties' success in the recent economic environment has solidified our position in the market and postures the companies for significant and dynamic growth given the current economic trends.

Increasing household creation and expanding job opportunities in key areas creates excellent development and acquisition opportunities for Estates Incorporated and Private Properties, LLC. The principals of Estates Incorporated and Private Properties firmly believe that multifamily properties have the potential over the long term to provide investment returns that exceed national averages.

The companies have established a track record that proves the company has the development and management experience to create equity value, luxury high end development, and award-winning communities.

The Philosophy

Estates Incorporated and Private Properties' philosophy is very simple... "*create the best*". Our companies are committed to creating the best communities offering the best service at the best price.

The Product

Tradition, quality, and classic design are the cornerstones of an Estates/Private Properties development. A community that will be recognized from the beginning, for its quality and life style and become even better in time.

Features like nine foot ceilings, bay windows, crown molding, stately columns, custom cabinets, six panel doors and spacious closets work together to create a custom home design and product.

Estates and Private Properties tailor each community to meet the demands of today's contemporary lifestyles by offering concierge services, housekeeping services, as well as the traditional swimming pool, clubhouse, fitness center, and other amenities.

Our companies believe that a professional, service-oriented management staff committed to providing superior resident service is primary to creating the best residential experience.

The Mission Statement

Estates Incorporated and Private Properties, LLC are commercial and residential real estate investment, development, and management firms dedicated to forging innovative real estate opportunities founded on reliable financial principles, and to building long term client relationships based on trust and performance.

Awards and Recognitions

- Regal Award for 42 Magnolia Apartment Community
- Mohawk Award of Excellence for Estates at Phipps Apartment Community in Atlanta, Georgia
- Recognized by The National Association of Homebuilders 1996 for Estates at Phipps
- Featured on the cover of Professional Builder Magazine for 42 Magnolia Apartment Community
- Member of Multi-Housing World
- Member of National Association of Homebuilders
- Member of the Urban Land Institute

Estates Communities

Churchill Commons
Aiken, South Carolina
* 240 unit apartment home community
* Construction completed May, 1990
* Lease up completed July, 1990

Audubon Park
Charleston, South Carolina
* 228 unit apartment home community
* Construction completed April, 1991
* Lease up completed September, 1991

Centennial Corporate Center
Aiken, South Carolina
* 200,000. Sq. Ft. Office Community
* Leased by Westinghouse Savannah River Corporation
* Constructed completed 1991

42 Magnolia
Columbia, South Carolina
* 196 unit apartment home community
* Construction completed December, 1993
* Leased up completed December, 1993

52 Magnolia
Raleigh, North Carolina
* 228 unit apartment home community
* Construction completed July, 1995
* Leased up completed July, 1995

Estates at Phipps
Atlanta, Georgia
* 234 unit apartment Community
* Construction completed May, 1996
* Leased up completed July, 1996

Estates at Woods Lake
Greenville, South Carolina
* 232 unit apartment Community
* Construction completed May, 1997
* Lease-up completed September 1997

54 Magnolia
Jacksonville, Florida
* 276 unit apartment community
* Completed September, 1998
* Lease-up completed December, 1998

NEW COMMUNITIES

Estates at Trenholm
Columbia, South Carolina
* 86 Bed Assisted Living Community
* Construction completion scheduled for May, 1999

Estates at Charlotte
Charlotte, North Carolina
* 204 unit apartment community
* Construction completion scheduled for June, 1999

Estates at Chapel Hill
Chapel Hill, North Carolina
* 240 unit apartment community
* Construction completion scheduled for August, 1999

The Verandas
N. Myrtle Beach, South Carolina
* 80 Oceanfront High Rise Condominiums
* Construction Completion scheduled for November, 1999

EXHIBIT B (1)

WAYS AND MEANS COMMITTEE
May 5, 1999

A special meeting of the Ways and Means Committee was called to order on May 5, 1999, at 6:00 p.m., in the City Hall. Committee members present were Council Members Abele, Bettelli, Gear, Hernandez, Miller, Shaffer, and ~~Sottile~~ Jon, City Administrator Williams, City Treasurer Suggs and City Clerk Mauldin. Committee Members Bunch and Sottile were absent. Also present was Brian Berrigan, Isle of Palms Marina Operations Manager.

Chairman Abele called the meeting to order and stated that this special meeting had been called to discuss two items - the rate structure at the Marina and the issue of charging for parking at the Marina. He stated that under the terms of the contract with Marina Joint Ventures, Inc., the company is to develop a set of rates for docking, charters, etc., and the City Council is to provide reasonable approval of those rates. He further stated that it is not specifically stated in the contract that there will be a charge for parking, and the contract also provides that any new functions or operations are to be referred to the City for approval.

1. Slip, Ramp and Charter Fees. Administrator Williams reported, in response to comments from charter operators at the last Council meeting, that he and Debbie Suggs had attempted an independent survey of marinas in the are to determine what their usual and customary charges were in a variety of areas. As a result of these contacts, it was discovered that there is a wide range of charges and fees [from no charge to higher charges], and it was confirmed that there are other marinas that are charging a commission on gross receipts from activities from respective marinas paid by the charter companies to the marinas as being proposed by Marina Joint Ventures. Upon discussion, Chairman Abele pointed out that the City does have an interest in this issue in that charter boats do create more wear and tear on the facilities; i.e., number of cars in the parking, use of the piers and ramps, restrooms, etc., which the City pays to maintain and repair.

Brian Berrigan, Marina Joint Ventures, Inc., explained his proposed rates (see attached memo dated May 3, 1999, and proposed rate schedule). Committee members asked questions of Mr. Berrigan pertaining to specific activities of the charter boats and use of the facilities. Mr. Berrigan pointed out that the charter fee to slip renters of "5% of gross" referred only to charters departing from or returning to the Isle of Palms Marina that he does not book; that he has no intention of charging the companies for business done at other marinas. Mr. Berrigan further stated that he does want to accommodate the charter operators, he wants them at the Marina, and he moved them purposely to slips closer to the store and daily parking area so that they had a better location, they were more visible, and it was less confusing to the customers to locate the boats.

Comments were also heard from Bob Murray of Charleston Air & Sea Charters and José Hernandez and Shane Ziegler of Barrier Island Eco Tours (letters attached). They each

expressed concerns about the fees and the burden it would put on their business [and all the charter boats operating out of the Marina] to pay the additional 5% of gross. They also expressed a desire to remain at the Isle of Palms Marina and hoped something could be worked out so they wouldn't have to move their boats to another marina.

Mr. Shaffer stated that he believed it was not this Council's job to run the Marina, but that when the Council hired Mr. Berrigan to run the Marina, it was with the intention to allow him to run the marina business during the period of the initial lease and if things do not go well, then we would hire someone else or take over the operations ourselves. It was the consensus of committee members to agree with this statement. Chairman Abele also pointed out that the approved rates were to be considered the maximum charged and that the Operations Manager could negotiate with each lessee as he sees fit.

After discussion, **Ms. Hernandez made a motion to approve the rates, other than parking, as proposed by Mr. Berrigan; Mr. Shaffer seconded. After further discussion, roll call vote was taken: Abele - Yes; Bettelli - No; Gear - No; Hernandez - Yes; Miller - No; Shaffer - Yes; Taylor - Yes. Motion passed 4-3.**

2. Parking Fees. Mr. Berrigan explained his proposed rate schedule for parking and referred to a drawing of the Marina area showing available parking spaces (attached). There was lengthy discussion about the different parking spaces available to the public and those allotted for each business entity.

Mr. Williams iterated that the City has only owned the marina for 90 days of the 20 years the marina has been in operation. We are learning as we go and he felt that we were doing what is in the best interest of the City and the residents. The whole deal was pitched to the residents as being as self-supporting as possible. He felt that we had that obligation as well as the obligation to maintain water access for residents for their boats and trailers. There have been historical parking problems which the City will not be able to resolve; there are guaranteed parking spaces for Bay Cafe and Angler's by lease, and everybody else is competing for limited parking resources. He recommended that we let the season play out and see how it goes.

After discussion, **Mr. Shaffer made a motion to approve the parking rates as proposed, with the exception that people purchasing decals be given a 20% discount for overnight parking; Ms. Hernandez seconded; after further discussion, motion passed unanimously.**

There being no further business to come before the committee, the meeting was unanimously adjournment at 7:43 p.m.

Respectfully submitted,

Bob Abele, Chairman

ISLE OF PALMS MARINA

PROPOSED RATES AND FEES

BOAT SLIPS

DAILY-$1.25/FT
WEEKLY-$6/FT
MONTHLY-$12/FT
QUARTERLY-

$10/FT

*ALL SLIP RATES BASED ON A TWENTY (20) FOOT MINIMUM
*ELECTRICITY NOT INCLUDED

BOAT RAMP

DAILY-$5/RESIDENTS
$10/NON-

RESIDENTS

DECALS-$100/RESIDENTS
$200/NON-RES.

$500/COMMERCIAL

LAUNCH BK.-$80/NON-

RES.

*DECAL FEES DO NOT INCLUDE OVERNIGHT PARKING

PARKING

SHORT-TERM — **IOP MARINA-FREE**
BAY CAFE-FREE
ANGLER'S-FREE

LONG-TERM — **DAILY-$5/AUTO**
$10/CAMPER
OVERNIGHT-$10/AUTO

$20/CAMPER

CHARTERS	**IOP MARINA BOOKINGS**	**IN-SHORE-15%** **OFF-SHORE-10%** **ECO-TOURS-15%** **SAILING-15%**
CHARTER PICK-UPS	**NON-SLIP RENTERS**	**$75/LARGE BOATS** **$50/OFF-SHORE** **$25/IN-SHORE**
	SLIP RENTERS	**5% OF GROSS**

*MARINA COMMISSION ONLY ON TRIPS DEPARTING FOM OR RETURNING TO ISLE OF PALMS MARINA

May 3, 1999

To: Mark M. Williams, City Administrator, City of Isle of Palms

From: Brian J. Berrigan, Marina Joint Ventures, Inc.

Re: Responses to your requests for various policies and procedures at Isle of Palms Marina (IOP Marina)

Dear Mark,

It is very important I have the opportunity to, verbally and in person, address yourself and all of the members of council concerning these issues. I can not fully explain, in writing, the many scenarios that create operational problems for the marina.

A) Low Country Boat Rentals & service, Inc. will rent, at existing $10/ft per month rate, dock space from IOP Marina, sign a license agreement and pay a 5-8% commission to the IOP Marina for the right to operate a business out of the City owned marina. The City of Isle of Palms will receive 20% of the commission on LCPB, Inc.'s dockage, fuel profits and commission that LCPB, Inc. pays to the Isle of Palms Marina.

B) The parking problems that have existed at Wild Dunes Yacht Harbor and now exist at IOP Marina are very serious. In years past, there has been a lack of organization concerning the boat & trailer traffic, short & long-term parking, overnight parking, Goat & Dewees residents' guests and construction workers parking and weekend warriors and party goers. It has been my understanding that part of my job, as marina operator, is to organize and manage all of the parking spaces at the marina with the exception of the lot directly in front of Bay Café, Inc. and Angler's convenience store. The parking spaces are laid out in such a manner that certain spaces should be used strictly for trailer parking. Allowing cars to park in the trailer spots will only limit the number of trailer spaces and thus limit our ability to accommodate the many boaters who want to use the ramp.

When the City decided to eliminate the dry storage area, a number of trailer spaces was created to help with overflow trailer traffic. Because there is not enough space to accommodate two rows of trailers, I designated the southeast (next to the fire station) side of the dry storage area as daily (long-term) car parking. By doing this, I have increased the number of daily parking spaces from four to about forty. I would further like to utilize the excess space in the dry storage area as employee parking for IOP Marina, Angler's and Bay Café. This will help ensure that the designated trailer, daily, short-term, restaurant and Angler's spaces will be utilized in the way they were intended.

The signs that have been erected at the marina are helping, but additional informational signs are needed to direct guests to proper parking spaces. Guests will begin to understand that they can not come into the marina and park wherever they want for as long as they want.

A small amount of parking space, next to the privacy fence at Jeffords, Inc., has been allocated for Goat Island slips renters. Next to these spaces is parking for Tidal Wave's customers and next to that is parking for Tidal Wave work vehicles (per Tidal Wave's lease with the City). Bay Café's parking lot is clearly distinguishable from the rest of the property parking and I do not plan on managing or maintaining this particular lot. Restaurant patrons having to park in the marina parking lot will be given a parking pass to be validated by Bay Café, Inc. The proposed solutions for overflow restaurant parking Andre Brown, you and I discussed the other day should solve those issues. It is not my intention and never has been my intention to charge parking fees for restaurant patrons.

Angler's parking and short-term parking will remain the same as it has been for years. Angler's customer parking will continue to be directly in front of their store. I believe there are eleven spaces in front of the store, the exact number they are allowed per their lease with the City. Short-term parking will not change either. This space includes the nine or ten spaces directly in front of the fuel dock. There will be no charge for this parking, but should be and always has been limited to thirty-minute parking.

Next to the short-term parking and directly in front of the shipping containers is where the registered and paying charter slip holders will park. These charter captains frequent the marina on a daily basis, pay dock rent, buy fuel and pay a percentage of their gross receipts and thus should have preferential parking. Charter boats paying commission will receive one parking space for its customers. I have no solution, at this time, for the parking problems that "Island Time" and "Eco-tours" will bring to the marina.

The last parking issue to be addressed is overnight and short-term dry storage. On numerous occasions and especially on weekends, people want and do (with or without permission and payment) leave their vehicles for as long as and wherever they want. Decal holders also will feel that because they have a decal, they can park as long as they want. For these reasons, I propose that any vehicle parking overnight must pay the applicable parking fees. It is further suggested that residents be limited to one yearly decal per household.

C) For many years charter boats have operated out of WDYH, some were charged a commission some were not. A few charter operators would argue that because they did not have to pay before they should not be charged now. They act as if they should be "grandfathered" in. Isle of Palms Marina is one of the most premier marinas on the East Coast and some of these businesses gross in excess of $100,000 per season. For them to think that they should be paying the same in rent as the guy docked next to him (who is not operating a business) is absurd. If this were not enough, it is widely known that at least one of these businesses is and has been operating without an Isle of Palms business license.

The proof that I believe in the fairness of the proposed commission rate lies in the fact that one of my companies, Tidal Wave Runners, Ltd., pays the City of Isle of Palms $30,000 per year to operate out of Isle of Palms Marina. This rent equates to about 10% of our gross revenues. Tidal Wave Water Sports, Inc., another company I am part owner in, pays dock rent and 8-12% of gross revenues to The Charleston City Marina for the privilege to operate a business out of their facility. Customer parking fees are not included in my dock rent or commissions paid; the customer incurs all parking costs.

It should also be noted that my business, LCPB&S, Inc., has agreed to pay between 5 and 8% to Isle of Palms Marina for the privilege to operate out of the marina facilities. I feel this is a small percentage considering the company I was working for on Hilton Head Island was paying a 17% commission in addition to astronomical dock rent and initiation (AKA: extortion) fees.

So, without a doubt, I feel it is appropriate to charge businesses operating out of Isle of Palms Marina, a small percentage of their gross revenues (only generated from Isle of Palms Marina) for having the privilege of operating out of our facility. If a charter boat, whether a tenant or not, picks up or drops off customers at Isle of Palms Marina, they are to pay a "pick-up fee" to help off set our increased expenses. This percentage is imposed on businesses that are either picking –up or dropping off customers from the Isle of Palms Marina only. It is not my intention and never has been my intention to charge these charter tenants for business they conduct out of other marinas.

Charter boats will pay $10/ft per month based on a three-month license agreement and $12/ft per month based on a monthly license agreement. Charter boats have been and will continue to receive fuel discounts that range between 5-10% off of the rack rates. In addition to the fuel discounts, each charter

business will receive one preferential designated parking space. Berthing rates, fuel discounts and guaranteed parking space based on Isle of Palms Marina receiving a 5% commission on business conducted from Isle of Palms Marina!

These proposed commission percentages are needed to help offset the increased marina expenses that these businesses will require. The proposed marina commission (5%) is a very small percentage and is **well below industry averages**. Also consider, if we don't charge a percentage, booking agencies, Wild Dunes for example, will work deals directly with the individual companies to get a percentage and Isle of Palms Marina will be cut right out of the loop.

D) This statement was obviously provoked by something I have done down at the marina that came to a surprise to you or one or more of the council members. After a great amount of thought, I'm having trouble figuring what specifically you are referring to. The first thing that comes to mind is the proposed charter fees, but if you recall, charter pick-up fees were addressed in my proposed marina rates and fees schedule submitted to you back in February. Apart from this issue, I'm confused as to what you might be referring to.

Is it the signs? We discussed this and you approved.
Is it the landscaping? No, I'm not planting trees, nor am I required to, but we are cleaning the place up.
Is it the Jet Dock? We discussed and you approved.
Is it the Dumpster enclosure? We discussed and you approved.

Barrier Island EcoTours

PO Box 343
Isle of Palms, SC 29451

www.nature-tours.com

(843) 886-5000
fax (843) 577-3007

May 3, 1999

Dear Mayor Bunch and Council Members,

First we'd like to start off by commending Mr. Berrigan on the good job that he has done so far in managing the Marina. He has put much needed TLC into the landscaping, the docks, and the parking area. We were all glad to see these improvements.

Beyond this I would like to explain Barrier Island EcoTours' stance on a few controversial points which are in need of timely resolution as we are now out of our old contract with the Marina as of May 1st.

The 5% Pickup Fee...

The proposed pickup fee, 5% of gross revenue, we believe is not fair for a number of reasons. We are accustomed to paying pickup fees at other marinas, solely because it is not our home marina, and rightly so: any marina charges outside boats a fee to use their docks to pickup customers. However, it is common practice that a boat does not pay a pickup fee at their own marina. This is what Mr. Berrigan is asking for and all the boats which run charters out of the marina see this as an additional financial burden, which has no foundation.

The only marina in the Charleston area which charges a % of gross revenue is the City Marina. Although their contracts are confidential, we have been told that the boats which paid this percentage got a break on their monthly dock rent. Also, the situation there is very different because they have a staffed office with an advertising budget whose sole purpose is to book their boats. Mr. Berrigan is not offering these services.

Mr. Berrigan being liable for our clients while on Marina Property...

Last Council meeting Mr. Berrigan cited this as a reason why he should charge the additional 5%. As we were required to do last year by the Finches, this year when we renewed our insurance policy it is clearly stated that the Isle of Palms Marina is an additional insured on the policy. So if anything

happened to our clients while on Marina property our insurance would cover it, not Mr. Berrigan's.

We have upcoming legal contracts for the Summer...

We have signed agreements with The Isle of Palms Recreation Department and the Wild Dunes Recreation Department for trips departing from The Isle of Palms Marina commencing June 1st, 1999. This is why it is urgent for us to get to the bottom of this and sign a lease for this year.

Mr. Berrigan receiving a commission for all business he books for us...

We are not opposed to paying the customary 10-15% booking fee for any trips or seats which Mr. Berrigan books for us. He has indicated that he would like 15% and we have no problem with that.

This Marina is now owned by the City and we believe it is up to the Mayor and the Council to see that everyone is fairly treated. We know some of you at this time must be thinking that this is precisely what you did not want to be involved with, the running of the Marina; but from time to time, it may be required that you step in. We think now is one of those times. We can be reached at any time for questions you may have at 886-5000.

Thank you for your time and interest,

José D. Hernández

Shane Ziegler

cc Brian Berrigan
cc all charter boats operating from the Isle of Palms Marina

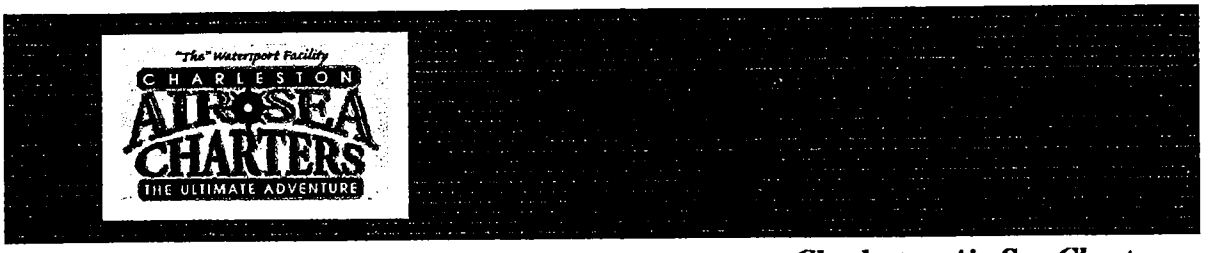
Attachment to Marina Rate Comparison Sheet
(only distributed to Mayor Bunch and Council Members)

What our dock rent was last year and options for this year...

Last spring we signed a year lease with the Finches for $9000. At the time we were new to the business, had already bought our boat, and did not have any other options. In short we were desperate, so we agreed. This turned out to be $750/month or $18.75/ft per month. When we learned the city had bought the Marina we were relieved because we thought our rent would go down to $10/ft per month ($6000 per year). Mr. Berrigan did inform us that our rent would go to $10/ft, but in addition there would be fee of 5% of gross revenue. Last year our gross revenue was ~$70,000 and this year we expect it to be ~$120,000. 5% of this year's projected revenue is $6000. This puts what Mr. Berrigan would receive from us at $12,000 which is twice what we were expecting and a 33% increase from last year. Further, we expect our business to grow over the years, so this figure would increase as well.

MARINA RATE COMPARISON

	COMPARISON OF YEAR-LEASE DOCKING RATES IN CHARLESTON AREA 2/26/99					
marina	phone	contact	$/ft commercial	$/ft recreational	40ft/ month*	% surcharge to charter boats??
Toler's Cove	881 0325	Ann	$9.00	$9.00	360	NO
Stono	559 2307	Ricky	$6.00	$6.00	240	NO
Ripley	766 2100	Larry	$8.00	$8.00	320	NO
Mariner's Cay	588 2091	Carol Lee	$6.50	$6.50	260	NO
folly Marina	588 3058	Cindy Orourk	$5.00	$5.00	200	NO
edisto marina	869 3504	Pam	$6.00	$6.00	240	NO
Daniel island	884 1000	Richard	$7.00	$7.00	280	NO
city marina	723 5098	Kirk	$9.30	$9.30	372	YES (see letter)
hilton marina	971 2580	Debbie Grafton	$8.45	$8.45	338	NO
Maritime Ctr.	853 3625	Julie Westin	$9.00	$9.00	360	NO
buzzard's roos	559 5516	Harriet	$6.50	$6.50	260	NO
bohicket	768 1280	Damien	$7.35	$7.35	294	NO
ashley marina	722 1996	Paul Brown	$8.00	$8.00	320	NO
		Average	$7.39	$7.39	$295.69	
		IOP Marina	$18.75	$10.00	$750.00	
		.				
		% DIFFERENCE	154%	35%	154%	
*40 ft being the length of our vessel, therefore what our monthly rent would be at other marinas						



Charleston Air-Sea Charters
617 Carolina Boulevard
Isle of Palms, SC 29451
843-886-8663

April 30, 1999

Mark Williams
City Administrator
City of Isle of Palms
1207 Palm Boulevard
Isle of Palms, South Carolina 29451

Dear Mr. Williams:

Based on the advice of our attorneys, we are notifying the City of Isle of Palms Council of the following:

Charleston Air-Sea Charters' (CASC) sailing vessel *Island Time* arrived here from the Virgin Islands on April 10, 1999 and was docked one day at the Isle of Palms (IOP) Marina before going to Sea Island Boatworks for repair and maintenance. *Island Time* came back to the IOP Marina on Tuesday April 27, 1999. Even though *Island Time* has only been docked four days in April at the IOP Marina, we have offered Brian Barrigan of Marine Joint Ventures a check for dockage for *Island Time* in the amount of $273.00, which is for dockage from April 10th through the remainder of April. This check is based on CASC's witnessed verbal agreement with Marine Joint Ventures to pay $8.00 per foot per month for both of our vessels, *Island Time* and *Serena*, for the entire charter season, April through October.

Mr. Barrigan has refused to take our check and has advised Charleston Air-Sea Charters that unless we agree to give his company 5% of our gross revenues, *Island Time* and *Serena* cannot continue to stay at his facility. Mr. Barrigan further indicated that in addition to the 5%, he is also raising our dockage rate to $10.00 per foot per month.

Just after Marine Joint Ventures took over the marina, we agreed to the following witnessed verbal agreements with Mr. Barrigan. CASC will pay $8.00 per foot per month for each of our vessels, *Island Time* and *Serena* and CASC will pay Marine Joint Ventures/IOP Marina 10% commission for each charter that is booked by Marine Joint Ventures/IOP Marina. CASC has never agreed to pay Marine Joint Ventures/IOP Marina 5% of gross revenues nor do we agree to it now.

We have already booked and committed to charters leaving from the IOP Marina with Wild Dunes Corporate and Recreation departments. These contracts are binding and will be fulfilled. We hope that Marine Joint Ventures/IOP Marina will fulfil CASC's agreements, as we understand them.

We hope that we can come to a speedy resolution to these discrepancies so that the City of Isle of Palms and Charleston Air-Sea Charters can have a prosperous and profitable season together.

Sincerely,

Captain Robert L. Murray

Captain John G. Borden, Jr.

41ST AVE.

MARINA

PROPANE

EMPLOYEES

GOAT TN

TRAILER PARKING

TRAILER PARKING

TRAILER

TIDAL WAVE

REST. PARKING

DAILY PARKING

DEWEES ISLAND ENTRANCE

DUMPSTER

PROPANE

FUEL

BAY CAFE

ANGLER

HUT

EXHIBIT B(2)

WAYS AND MEANS COMMITTEE
May 17, 1999

The regular meeting of the Ways and Means Committee was called to order on May 17, 1999, at 5:30 p.m., in the City Hall. Committee members present were Council Members Abele, Bettelli, Mayor Bunch, Gear, Hernandez, Miller, Shaffer, Sottile, and Taylor (arriving late from out of town), City Administrator Williams, City Treasurer Suggs and City Clerk Mauldin.

1. Citizens Comments. Bill Martin, 116 Grand Pavilion Drive, spoke to the committee expressing concern about the proposed business license residential rental tax. He stated that the tax vehicle to be created would be very burdensome on homeowners as far as additional annual paperwork and accounting and he recommended that if the City felt the need to create this tax, use an existing vehicle without creating a new process.

2. Approval of Previous Minutes. **Mayor Bunch made a motion to approve the minutes from the April 1999, meeting; Mr. Miller seconded; motion passed unanimously.**

3. Monthly Financial Report. Mr. Williams briefed the committee on the City's financial status (copy of summary page attached). He stated that the City is in fine financial shape. There is approximately $1,216,525 in the General Fund. The overall budget is at 107% of revenues received and 81% expended. He then answered questions of council members.

4. FY 1999-2000 Budget Work Session. Chairman Abele passed out his memo dated 5/17/99, Historical Sources and Use of Funds (copy attached) for everyone to review. He then passed out a list of additional items to be discussed, including some changes made to the Capital Budget (copy attached) which he would like to discuss and approve first and then go on to the regular budget.

(A) Changes to Capital Budget. Mr. Williams explained that these changes, additions/deletions, are a result of his and Chairman Abele's recommendations, department head recommendations, and committee recommendations. It is an attempt to spread the cost of capital items in the General Fund, Capital Projects Fund, Municipal Accommodations Tax Fund, State Accommodations Tax Fund, Federal Narcotics Fund or Marina Enterprise Fund depending on the nature of the expenditure. He explained each change in detail by department and answered questions of committee members.

Mayor Bunch made a motion to approve the purchase of another small pickup truck for the Building Department at a cost of not to exceed $16,000 rather than a car at $17,505; Mr. Bettelli seconded; motion passed 7-1.

There was discussion of the boat ramp at Breach Inlet and the $40,000 line item under the Recreation Department. It was the consensus that Council needed to make a decision about

keeping it open for public use or only emergency use, and it was agreed that this $40,000 would be held until any decisions were made at another time.

Mayor Bunch made a motion to approve the Capital Projects Budget for FY 1999-2000 as amended; Mr. Taylor seconded; motion passed unanimously.

(B) Selected Elements of Proposed Employee Benefit, Incentive, and Motivation Program. Mr. Bettelli stated that these three proposed items were selected for this year's budget and stressed that the education benefits were for job-related courses only. Mr. Williams explained the disability and vision care benefits. The three benefits total $15,856. Mr. Williams also discussed the 1.7% cost of living raise for all employees and began discussion of the proposed 10% raise for public safety personnel (see attached wage comparison sheets). There was extended discussion of the 10% salary raise and the need to our salaries competitive in order to keep quality trained personnel. Mr. Williams stated that the raises would be only for police sergeants and below, and fire captains and below.

Upon discussion, Mr. Sottile made a motion to approve a 5% raise for public safety personnel and 1.7% cost of living raise for all employees; Mayor Bunch seconded; after further discussion, motion was defeated 2-7.

Mr. Shaffer made a motion to approve a 10% raise for public safety personnel; Mr. Bettelli seconded; after further discussion, roll call vote was taken: Bettelli - Yes; Gear - Yes; Hernandez - Yes; Miller - Yes; Shaffer - Yes; Sottile - No; Taylor - Yes; Bunch - No; Abele - Yes. Motion passed 7-2.

Mr. Shaffer made a motion to approve the three elements from the benefit package as discussed; Mr. Bettelli seconded; motion passed unanimously.

Mr. Bettelli made a motion to approve a 1.7% cost of living raise for all employees; Mr. Shaffer seconded; motion passed unanimously.

(C) General Fund Budget. Each section was discussed in considerable detail. Mr. Williams answered questions and some items were amended. The following motions were made:

(1). General Fund Revenues. **Ms. Hernandez made a motion to approve the revenues as presented; Mr. Shaffer seconded; motion passed unanimously.**

(2). General Fund Expenditures. (a) Mayor and Council. **Mr. Taylor made a motion to approve the Mayor and Council expenditures as presented; Mr. Bettelli seconded; motion passed unanimously.**

(b) General Government. **Mr. Bettelli made a motion to approve the General Government expenditures as amended; Mr. Miller seconded; motion passed unanimously.**

(c) Police Department. **Mr. Taylor made a motion to approve the Police Department expenditures as presented; Mr. Miller seconded; motion passed 8-1.**

(d) Fire Department. **Mr. Bettelli made a motion to approve the Fire Department expenditures as amended; Mr. Taylor seconded; motion passed 8-1.**

(e) Public Works Department. **Mr. Sottile made a motion to delete the part time clerical help for the department; Mayor Bunch seconded; after further discussion, motion was defeated 3-6.**

Mayor Bunch made a motion to approve the addition of $100 for the purchase of wheels for recycling carts so that we will have them available for persons who cannot lift their carts and want to purchase them; Mr. Bettelli seconded; motion passed unanimously.

Mr. Taylor made a motion to approve the Public Works Department expenditures as amended; Mr. Miller seconded; motion passed unanimously.

(f) Building Department. **Mr. Taylor made a motion to approve the Building Department expenditures as presented; Ms. Hernandez seconded; motion passed unanimously.**

(g) Recreation Department. **Mr. Taylor made a motion to approve the Recreation Department expenditures as presented; Mr. Miller seconded; motion passed unanimously.**

(h) Judicial and Legal Department. **Mr. Bettelli made a motion to approve the Judicial and Legal Department as presented; Ms. Hernandez seconded; motion passed unanimously.**

(i) Parking Lot and Parking Meter Departments. **Mr. Taylor made a motion to approve the Parking Lot and Parking Meter Departments as presented; Mr. Bettelli seconded; motion passed unanimously.**

(3). Capital Projects Fund. **Mr. Sottile made a motion to delete $4,000 for a security gate at the Public Works Department; Mayor Bunch seconded; after discussion, motion was defeated 2-7.** {This entire fund was voted on earlier this evening.]

(4). State Accommodations Tax Fund. Mr. Williams explained the items in this fund and stated that the budget would be review and hopefully approved at the upcoming Accommodations Tax Advisory Committee meeting. **Mr. Miller made a motion to approve the State Accommodations Tax Fund as amended; Mr. Bettelli seconded; motion passed 8-1.**

(5). Federal and State Narcotics Funds. **Ms. Hernandez made a motion to approve the Federal and State Narcotics Funds as presented; Mr. Taylor seconded; motion passed unanimously.**

(6). **Mr. Taylor made a motion to approve the rest of the funds as presented; Mr. Miller seconded; motion passed unanimously.** These funds include Confiscated Asset Fund, Police Recreation Fund, Plant-A-Palm Fund, Recreation Building Fund, and the Marina Fund.

Mr. Williams will revise the budget and a copy will be given to Council prior to the Council meeting next week.

5. Old Business. (A) Fireworks Display. Mr. Williams reported that a representative of the company chosen to shoot the fireworks display has indicated that there may be a problem in getting the fireworks to the end of the pier for shooting. Upon discussion, **Mr. Abele made a motion to authorize the City Administrator to develop the best package as possible within the approved $20,000 expenditure limit; Mr. Miller seconded; motion passed 6-3.**

6. New Business. (A) Advertising Marina and Governor's Cup. **Mr. Shaffer made a motion to authorize the expenditure of $12,300 for advertising with the condition that Council review the plans; Mr. Gear seconded; motion passed unanimously.**

(B) MASC Insurance Tax Collection Program. (See attached letter) **Ms. Hernandez made a motion to allow Frances Cantwell to sue certain insurance companies on behalf of the Municipal Association of SC for the collection of business license taxes; Mayor Bunch seconded; motion passed 8-1.**

(C) Hazard Mitigation and Floodplain Management Plan. (See attached documents) **Mr. Miller made a motion to approve the draft Hazard Mitigation Action Plan; Mr. Taylor seconded; motion passed unanimously.**

(D) Business License for Residential Rental Properties. (See Tom Gear's memo) **Mr. Gear made a motion that the Ways & Means Committee recommend that City Council instruct the City Attorney to draft a new business license ordinance; giving special consideration to fairness of rates, the classifications and practices of other SC beachfront municipalities, and to any appropriate additional business classifications not included in**

the present ordinance; that the ordinance be prepared for consideration at the August Ways & Means Committee meeting with a target for implementation on January 1, 2000; Mr. Bettelli seconded. Upon discussion, Mr. Williams stated that our business license structure has been out of date for many years and probably would not survive a court challenge. Attorney Roy Bates has made a presentation to council several years ago recommending passage of his system which has survived court challenges, but council did not want to pass it because of the differences in business license rates that would affect Isle of Palms business owners. He further stated that our City Attorney has strongly advised amending our ordinance. After extensive discussion, **roll call vote was taken: Bettelli - Yes; Gear - Yes; Hernandez - Yes; Miller - No; Shaffer - Yes; Sottile - No; Taylor - No; Bunch - No; Abele - Yes. Motion passed 5-4.**

There being no further business to come before the committee, the meeting was unanimously adjourned at 9:45 p.m.

Respectfully submitted,

Bob Abele, Chairman

City of Isle of Palms
Financial Statement Summary
April 30, 1999

	REVENUES				EXPENDITURES			
	Actual	Budgeted	Difference	% of Budget	Actual	Budgeted	Difference	% of Budget
General Fund	$ 3,202,934	$ 3,649,047	$ (446,113)	88%	$ 2,943,045	$ 3,572,150	$ (629,105)	82%
Capital Projects Fund	23,395	174,200	(150,805)	13%	90,984	174,200	(83,216)	52%
Accommodation Fee Fund	305,778	458,500	(152,722)	67%	14,809	90,413	(75,604)	16%
Volunteer Fire 1% Fund	40,476	40,350	126	100%	30,833	40,350	(9,517)	76%
Accommodation Tax Fund	407,821	558,100	(150,279)	73%	383,296	558,100	(174,804)	69%
Disaster Recovery Fund	1,092,367	-	1,092,367	-	-	-	-	-
Federal Narcotics Fund	109,208	2,500	106,708	4368%	109,444	103,850	5,594	105%
Marina Fund	44,437	-	44,437	-	97,911	-	97,911	-
All Other Funds	7,364	1,350	6,014	545%	5,323	13,475	(8,152)	40%
Total All Funds	$ 5,233,781	$ 4,884,047	$ 349,734	107%	$ 3,675,646	$ 4,552,538	$ (876,892)	81%

General Fund YTD Expenditures

10 Month Target = 83%

	Actual	Budget	% of Budget
Mayor and Council	21,944	23,090	95%
General Government	479,873	409,177	117%
Police	791,583	1,072,364	74%
Fire	670,529	828,424	81%
Public Works	491,268	557,028	88%
Building & Licensing	138,718	187,337	74%
Recreation	267,248	361,201	74%
Judicial	75,819	116,979	65%
Parking Lot & Meters	6,062	16,550	37%
Total General Fund	2,943,045	3,572,150	82%

General Fund Cash at 5/13/99

April Balances:	
Carolina First Bank	329,623
SC Local Gov't Investment Pool	884,224
May Activity thru 5/13/99:	
Cash Received	161,857
Payroll	(91,071)
Accounts Payable	(68,108)
Approximate Gen Fund Cash at 5/13/99	1,216,525

5/17/99

FROM: Bob Abele
TO : Mayor Bunch
City Council
SUBJ: Historical Sources and Use of Funds

The attached sheets provide a historical view of the city's ***General Fund*** *revenues/expenditures for the periods 1996 thru the proposed 1999/2000 budget and are provided FYI if you have the time and/or inclination to look at them.. Apologize for not getting them to you sooner but we are so "crunched" for time I just couldn't get them out any sooner. If you have any questions about them please give me a call. A couple of highlights I found interesting are:*

For the Period 1996 to Budget 1999/2000

a. *Total Revenues are up by 10.7%*
b. *Total Expenditures are up by 22.6%*

Comparing 1996 to 1999/2000 as a Percent of total revenue/expenditures:

a. *Property Taxes are down by 3.4%*
b. *Local Option Sales Taxes are up by 1.5%*
c. *Business Licenses/Permits are up by 2.5%*
d. *Rebates from other gov't entities are up by 1.5%*
e. *Debt service is down by 3.3%*
f. *Contracted services are up by 3.2%*

Interestingly enough most other revenue/expense elements are about the same as a % of total revenue or expenditures in 2000 as in 1996 even though almost all have grown in an absolute sense.

Some highlights of the Proposed 2000 budget expenditures as compared to 1996

a. *Salaries/benefits are 69% of the budget—about same as in 1996*
b. *Debt service is only 4.4% of budget—down from 7.6% in 1996*
c. *Contracted services is 4% of budget—up from 0.8% in 1996*

Salary/Benefit Highlights (2000 budget vs. 1996)

a. *Total salaries/benefits have grown by 21.3% since 1996*
b. *Police (up 27%), Fire (up 27%) and Rec. (up 12%) have grown the most since 1996*

Cc: City Administrator
City Treasurer

HISTORICAL SOURCES AND USES OF GENERAL FUND REVENUE

GENERAL FUND REVENUES (note 1)	1996 ACTUAL	1997 ACTUAL	1998 ACTUAL	1999 BUDGET	2000 BUDGET	% CHANGE '96 TO '00	2000 AS % TOTAL REVENUE	1996 AS % TOTAL REVENUE
LOCAL TAXES								
PROPERTY TAXES	1,675,955	1,752,274	1,671,454	1,659,000	1,721,912	2.74%	44.26%	47.67%
LOCAL OPT SALES TAX	248,171	324,454	311,582	298,000	326,500	31.56%	8.39%	7.06%
	1,924,126	2,076,728	1,983,036	1,957,000	2,048,412	6.46%	52.65%	54.73%
LICENSES & PERMITS								
BUSINESS LICENSES	333,238	382,874	389,941	372,000	425,000	27.54%	10.92%	9.48%
INSURANCE LICENSE	178,694	194,985	212,784	180,445	210,000	17.52%	5.40%	5.08%
PUBLIC UTILITIES	218,483	234,561	233,591	241,078	263,000	20.38%	6.76%	6.21%
BUILDING PERMITS	174,552	199,136	201,353	194,000	210,000	20.31%	5.40%	4.97%
	904,967	1,011,556	1,037,669	987,523	1,108,000	22.44%	28.48%	25.74%
COURT REVENUES	122,425	119,989	85,806	94,500	91,000	-25.67%	2.34%	3.48%
REBATES								
INTERGOVT TRANSFER (dispatching)	30,000	30,000	30,000	30,000	30,000	0.00%	0.77%	0.85%
GRANT INCOME	3,000	53,430		4,000	5,000	66.67%	0.13%	0.09%
DEA OVERTIME	7,285	10,120	7,679	6,371	6,371	-12.55%	0.16%	0.21%
STATE SHARED FNDS	84,484	90,004	91,230	96,000	96,000	13.63%	2.47%	2.40%
STATE ALCOHOL TAX		14,025	97,875	33,000	55,000	292.16%	1.41%	0.00%
ADMINISTRATION FEE/MISC		3,785	3,950	3,000	5,000	32.10%	0.13%	0.00%
	124,769	201,364	230,734	172,371	197,371	58.19%	5.07%	3.55%
MISCELLANEOUS								
PARKING LOT REVENUE	96,875	62,384	73,200	72,000	101,000	4.26%	2.60%	2.76%
PARKING METER REV	122,970	104,478	103,490	100,000	100,000	-18.68%	2.57%	3.50%
INTEREST INCOME	52,756	69,612	51,059	45,000	45,000	-14.70%	1.16%	1.50%
REC INSTR INCOME	41,927	52,034	53,294	53,000	53,000	26.41%	1.36%	1.19%
REC PROGRAM INCOME	81,212	87,286	79,338	85,000	85,000	4.66%	2.18%	2.31%
ACCOM TAX ADMIN FEE	43,553	45,531	49,197	56,453	57,978	33.12%	1.49%	1.24%
CART SALE REVENUE				4000	4000		0.10%	
	439,293	421,325	409,578	415,453	445,978	1.52%	11.46%	12.50%
TOTAL GENERAL FUND REVENUE	3,515,580	3,830,962	3,746,823	3,626,847	3,890,761	10.67%		

GENERAL FUND EXPENDITURES (note 2)							2000 AS % TOTAL EXPENDIT.	1996 AS % TOTAL EXPENDIT.
SALARIES AND BENEFITS	2,187,817	2,229,254	2,311,917	2,488,066	2,654,404	21.33%	69.42%	70.13%
DEBT SERVICE	238,644	233,478	192,222	138,185	168,300	-29.48%	4.40%	7.65%
HEAT, POWER ,WATER	105,596	96,067	119,624	105,300	108,271	2.53%	2.83%	3.38%
VEHICLE MAINTEN & FUEL	113,456	94,901	131,796	124,250	140,850	24.15%	3.68%	3.64%
INSURANCE	85,995	86,781	81,912	90,914	88,918	3.40%	2.33%	2.76%
PROFESSIONAL SERVICES (note 3)	97083	77916	97,529	120,953	113,600	17.01%	2.97%	3.11%
REC INSTRUCTION EXP	43,037	64,959	58,808	70,000	70,000	62.65%	1.83%	1.38%
CONTRACTED SERVICES(note 4)	25,195	57,292	135,550	128,800	153,000	507.26%	4.00%	0.81%
ALL OTHER	222,875	191,831	236,740	277,382	326,097	46.31%	8.53%	7.14%
TOTAL GENERAL FUND EXPENDIURES	3,119,698	3,132,479	3,366,098	3,543,850	3,823,440	22.56%		

NOTES:

1. does not include internal transfers or one time revenues
2. does not include capital expenditures or one time expenditues
3. primarily judicial and legal
4. primarily PW temp labor, other contracted PW services

HISTORICAL DEPARTMENTAL SALARY/BENEFIT DISTRIBUTION

	1996 ACTUAL	1997 ACTUAL	1998 ACTUAL	1999 BUDGET	2000 BUDGET	% CHANGE '96 TO '00	'00 PERS BUDGET % BY DEPT	'96 PERS BUDGET % BY DEPT
SALARIES AND BENEFITS BY DEPARTMENT								
MAYOR & COUNCIL	11,984	11,399	12,624	12,366	15,918	32.83%	0.60%	0.55%
GENERAL GOVERNMENT *	230,421	208,936	194,413	193,258	207,209	-10.07%	7.81%	10.53%
POLICE DEPT	760,203	794,315	854,302	915,338	966,082	27.08%	36.40%	34.75%
FIRE DEPT	587,322	630,120	655,120	674,874	744,481	26.76%	28.05%	26.85%
PUBLIC WORKS DEPT	286,401	255,054	240,541	302,962	318,780	11.31%	12.01%	13.09%
RECREATION DEPT	175,522	195,627	210,820	236,773	239,663	36.54%	9.03%	8.02%
BUILDING DEPT	135,964	133,803	144,097	152,495	162,271	19.35%	6.11%	6.21%
TOTAL SALARIES & BENEFITS BY DEPT	2,187,817	2,229,254	2,311,917	2,488,066	2,654,404	21.33%		

* Includes judicial, parking lot/meters

DETAILED ADDENDUM FOR BUDGET WORK SESSION AGENDA ITEM
WAYS AND MEANS MEETING MAY 17,1999

Agenda item 4 (a)

A. *Final approval for Capital Budget*
   (1) Review changes

B. *Review/approve selected elements of proposed Employee Benefit, Incentive, And Motivation Program*

(1) Education reimbursement	*$ 7,000*
(2) Long term disability insurance	*$ 7,200*
(3) Group vision care	*$ 1,656*

C. *Cost of Living raise – proposed 1.7%*

D. *10% pay raise for Police/Fire department personnel*

5/17/99

CHANGES TO CAPITAL BUDGET SINCE TENTATIVE APPROVAL AT WAYS AND MEANS MEETING OF 20 APRIL

General Government

1. Computer System Upgrades reduced by $2,000 ($10,000 to $8,000)
2. Front Beach Revitalization $15,210 added

Fire Department

1. New 4x4 vehicle reduced by $5,000 ($27,500 to $22,500)

Public Works

1. Install roll-off hoist on truck chassis deleted--$51,000
2. 1 ea. 20yd roll-off container deleted--$2,500
3. 3 ea. 40 yd roll-off containers deleted--$10,500

Recreation Department

1. portable stage added--$1,200
2. Fax machine ($450) and new office desks ($650) moved to General Fund, Non-Capital tools and Equipment category

Police Department Wage Comparison as of April 21,1999

Municipality	Minimum	Midpoint	Maximum	
Police Chief				
Isle of Palms	40,000.00	50,000.00	60,000.00	
Mount Pleasant	65,071.45	78,085.85	91,100.25	5% after 6 months
North Charleston	Depends on individuals' qualifications			
Surfside Beach	**38,000.00**	**42,750.00**	**47,500.00**	adjustment 4/99
Charleston	95,000.00	100,000.00	105,000.00	5% after 6 months
Hanahan	35,182.00	42,218.00	49,169.00	
Goose Creek	37,747.13	45,296.33	52,845.53	2% COLA 1/99
Charleston County	49,587.20	58,177.60	72,384.00	comp study 2/2000
Lieutenant				
Isle of Palms	35,600.00	44,500.00	53,400.00	
Mount Pleasant	38,313.60	45,988.80	53,622.40	5% after 6 months
North Charleston	34,138.38	46,525.26	65,626.80	2% COLA 1/99
Surfside Beach	n/a	n/a	n/a	
Charleston	34,971.00	42,090.00	49,208.00	5% after 6 months
Hanahan	26,157.00	32,221.00	37,590.00	
Goose Creek	28,775.28	34,530.55	40,285.83	2% COLA 1/99
Charleston County	32,323.20	37,897.60	46,716.80	comp study 2/2000
Sergeant				
Isle of Palms	26,254.00	32,482.00	38,686.00	
Mount Pleasant	32,739.20	39,291.20	45,822.40	5% after 6 months
North Charleston	26,831.10	36,569.04	51,582.42	2% COLA 1/99
Surfside Beach	**30,000.00**	**34,950.00**	**39,900.00**	adjustment 4/99
Charleston	28,771.00	35,628.00	40,489.00	5% after 6 months
Hanahan	24,768.00	29,721.00	34,676.00	
Goose Creek	22,793.66	27,352.63	31,911.58	2% COLA 1/99
Charleston County	24,710.40	28,974.40	34,632.00	comp study 2/2000
Detective Corporal				
Isle of Palms	24,509.00	30,270.00	36,031.00	
Mount Pleasant	28,288.00	33,924.80	39,582.40	5% after 6 months
North Charleston	24,200.52	32,983.74	46,525.26	2% COLA 1/99
Surfside Beach	**26,500.00**	**31,400.00**	**36,300.00**	adjustment 4/99
Charleston	26,096.00	31,408.00	36,720.00	5% after 6 months
Hanahan	20,602.00	24,772.00	28,842.00	
Goose Creek	20,800.17	24,959.98	29,119.79	2% COLA 1/99
Charleston County	n/a	n/a	n/a	
Corporal				
Isle of Palms	24,509.00	30,270.00	36,031.00	
Mount Pleasant	28,288.00	33,924.80	39,582.40	5% after 6 months
North Charleston	24,200.52	32,983.74	46,525.26	2% COLA 1/99
Surfside Beach	**26,500.00**	**31,400.00**	**36,300.00**	adjustment 4/99
Charleston	n/a	31,408.00	36,720.00	5% after 6 months
Hanahan	20,392.32	n/a	n/a	
Goose Creek	20,800.17	24,959.98	29,119.79	2% COLA 1/99
Charleston County		n/a	n/a	

Police Department Wage Comparison as of April 21,1999

Patrolman First Class				
Isle of Palms	21,075.00	26,802.00	32,182.00	
Mount Pleasant	24,960.00	29,931.20	34,902.40	5% after 6 months
North Charleston	depends on yrs of service and start pay			2% COLA 1/99
Surfside Beach	**24,500.00**	**29,200.00**	**33,900.00**	adjustment 4/99
Charleston	24,854.00	29,913.00	34,971.00	5% after 6 months
Hanahan	19,907.00	23,889.00	27,981.00	
Goose Creek	19,804.53	23,764.78	27,726.12	2% COLA 1/99
Charleston County	n/a	n/a	n/a	
Patrolman				
Isle of Palms	21,075.00	26,802.00	32,182.00	
Mount Pleasant	24,960.00	29,931.20	34,902.40	5% after 6 months
North Charleston	20,376.54	30,789.72	43,432.62	2% COLA 1/99
Surfside Beach	**23,000.00**	**26,950.00**	**30,900.00**	adjustment 4/99
Charleston	23,671.00	28,489.00	33,306.00	5% after 6 months
Hanahan	19,907	23,889.00	27,981.00	
Goose Creek	19,804.53	23,764.78	27,726.12	2% COLA 1/99
Charleston County	22,339.20	26,208.00	31,336.40	comp study 2/2000
Secretary				
Isle of Palms	17,823.00	21,388.00	24,953.00	
Mount Pleasant	17,118.40	20571.2	23,961.60	5% after 6 months
North Charleston	15,472.38	21,089.52	36,569.04	2% COLA 1/99
Surfside Beach	19,539.00	23,669.00	27,801.00	not reported
Charleston	24,832.00	29,832.00	34,832.00	5% after 6 months
Hanahan	16,437.00	19,724.00	23,012.00	
Goose Creek	16,813.17	20,175.80	23,538.44	2% COLA 1/99
Charleston County	19,468.80	22,796.80	27,289.60	comp study 2/2000
Dispatcher				
Isle of Palms	18,803.00	21,502.00	25,697.00	
Mount Pleasant	19,344.00	23,233.60	27,081.60	5% after 6 months
North Charleston	19,020.96	25,923.30	36,569.04	2% COLA 1/99
Surfside Beach	**18,700.00**	**22,900.00**	**27,100.00**	adjustment 4/99
Charleston	17,771.00	22,771.00	27,771.00	5% after 6 months
Hanahan	16,437.00	19,724.00	23,012.00	
Goose Creek	16,813.17	20,175.80	23,538.44	2% COLA 1/99
Charleston County	21,278.40	20,654.40	24,710.40	comp study 2/2000
Animal Control				
Isle of Palms	15,810.00	18,972.00	22,134.00	
Mount Pleasant	17,118.40	20,571.20	23,961.60	5% after 6 months
North Charleston	13,026.42	17,756.16	25,047.12	2% COLA 1/99
Surfside Beach	n/a	n/a	n/a	
Charleston	15,867.00	20,867.00	25,867.00	5% after 6 months
Hanahan	16,437.00	19,724.00	23,012.00	
Goose Creek	15,816.42	18,979.49	22,142.55	2% COLA 1/99
Charleston County	17,596.80	20,654.40	24,710.40	comp study 2/2000

Police Department Wage Comparison as of April 21,1999

Family Medical Insurance	SCSLGA		**Annual cost to employee**	
Isle of Palms	Thomas Cooper Co	$351.10 x 12	$4,213.20	no dep sub
Mount Pleasant	Thomas Cooper Co	$55.00 x 26	$1,430.00	no dep sub
North Charleston	SCSLGA	**n/c**	**no cost to employee**	
Surfside Beach	Thomas Cooper Co	$143.00 x 26	$3,718.00	no dep sub
Charleston	Physicians Health Plan	$68.29 x 26	$1,775.54	unknown
Hanahan	Blue Cross	$113.69 x 24	$2,728.56	no dep sub
Goose Creek	SCSLGA	$118.91 x 26	$3,091.66	no dep sub
Sullivans Island		$190.85 x 12	$2,290.20	SI pays 1/2 fam
Charleston County	BC/BS Economy			
Employee choice	BC/BS Standard	$44.46 x 26	$1,155.96	County pays 65%
	Health Source	$48.91 x 26	$1,271.66	County pays 65%
*	Companion	$65.39 x 26	$1,700.14	County pays 65%
	HMO Blue	$58.18 x 26	$1,512.68	County pays 65%
	Bottom line cost for	$72.54 x 26	$1,886.04	County pays 65%
SCSLGA	Bottom line cost for employee and family coverage $592.58 monthly			
Thomas Cooper Co.	(our current insurance is slightly better thanothers we compared)			
Do not recommend change				
GOOSE CREEK WILL BE CONDUCTING A COMP STUDY IN JULY AND EVERY 5 YEARS				
CHARLESTON COUNTY WILL BE CONDUCTING A COMP STUDY IN FEB.2000				

yearly plus benefits. Submit resume and cover letter to: Planning Dept., City of Loris, P.O. Box 548, Loris, SC 29569. Deadline for resumes is April 30, 1999.

Code Enforcement Officer

The City of Seneca is searching for a progressive and pro-active individual to participate in building inspection activities of the City. Strong interpersonal, customer relations, and technical skills are essential. Computer skills are considered mandatory. Must have good knowledge of general construction principles.

Applicants should be certified by the Southern Building Code Congress International Inc. in the inspection disciplines, or have equivalent training and acquire certification within the first year of employment. Individuals possessing a master trade license and/or licensed builder are encouraged to apply.

Salary is commensurate with experience. Resume, cover letters, and employment histories should be mailed or delivered to the City of Seneca, 225 East North First Street, P.O. Box 4773, Seneca, SC 29679. Position open until filled.

Police Officer

The Town of Andrews has an opening for two (2) certified police officers. Benefits include: retirement, paid vacation, paid holidays, sick leave and health insurance. Salary $24,939.00. All interested parties please call (843) 264-8222 or 264-5223.

Meter Reader

The Seneca Light and Water Plant is accepting applications for the position of meter reader. Duties include but are not limited to reading meters and recording accurately, keeping simple records and detecting various types of defects in meters. Applicant must be able to deal courteously with the public, maintain effective working relationships with other employees, and have a good knowledge of the City and surrounding areas. Applicant must be a high school graduate or equivalent and possess a valid South Carolina driver's license. Salary DOQ. Applications will be accepted at Seneca City Hall until the position if filled. For more information, contact Director Greg Dietterick or Assistant Director Dewitt Martin at (864) 885-2715. The City of Seneca is an equal opportunity employer.

Police Officer

The Seneca Police Department is currently accepting applications for a police

Fire Department Wage Comparison as of April 21,1999

Municipality	Minimum	Midpoint	Maximum	
Fire Chief				
Isle of Palms	40,000.00	50,000.00	60,000.00	
Mount Pleasant	56,152.59	67,382.36	78,613.20	5% after 6 months
North Charleston	Depends on individuals' qualifications			
Surfside Beach	**38,000.00**	**42,750.00**	**47,500.00**	adjustment 4/99
Charleston	65,000.00	70,000.00	75,000.00	5% after 6 months
Hanahan	33,099.00	39,719.00	46,338.00	
Goose Creek	35,753.63	42,904.80	50,054.86	2% COLA 1/99
Charleston County	33,633.60	39,416.00	49,088.00	comp study 2/2000
Assistant Chief				
Isle of Palms	35,600.00	44,500.00	53,400.00	
Mt. Pleasant / Sr. Batt Chief	45,001.67	54,002.05	63,002.17	5% after 6 months
North Charleston	30,789.72	41,963.82	59,191.62	2% COLA 1/99
Surfside Beach	**30,000.00**	**34,950.00**	**39,900.00**	adjustment 4/99
Charleston	45,000.00	50,000.00	55,000.00	5% after 6 months
Hanahan	n/a	n/a	n/a	
Goose Creek	27,778.53	33,334.22	38,889.94	2% COLA 1/99
Charleston County	29,265.60	34,298.00	42,286.40	comp study 2/2000
Battalion Chief				
Isle of Palms	n/a	n/a	n/a	
Mount Pleasant	34,964.80	41,974.40	48,942.40	5% after 6 months
North Charleston	28,742.58	39,174.12	55,256.46	2% COLA 1/99
Surfside Beach	n/a	n/a	n/a	
Charleston	37,000.00	42,000.00	47,000.00	5% after 6 months
Hanahan	n/a	n/a	n/a	
Goose Creek	n/a	n/a	n/a	
Charleston County	n/a	n/a	n/a	
Captain				
Isle of Palms	26,254.00	32,482.00	38,686.00	
Mount Pleasant	29,411.20	35,276.80	41,142.40	5% after 6 months
North Charleston	26,831.10	36,569.04	51,582.42	2% COLA 1/99
Surfside Beach	n/a	n/a	n/a	
Charleston	29,273.00	32,428.00	35,582.00	5% after 6 months
Hanahan	26,250.00	31,800.00	37,105.00	
Goose Creek / (Lieutenant)	25,785.53	30,941.59	36,099.26	2% COLA 1/99
Charleston County	24,165.18	28,336.36	35,305.92	comp study 2/2000
Engineer				
Isle of Palms	21,075.00	26,802.00	32,182.00	
Mount Pleasant	23,816.00	28,579.20	33,342.40	5% after 6 months
MPFD actual entry pay per Chief T.	24,159.00 start and 25,129.00 after 6 months. This does not include EMT			
North Charleston	22,591.98	30,789.72	43,432.62	2% COLA 1/99
Surfside Beach	**FF II 26,500**	**FF II 31,400**	**FF II 30,900**	adjustment 4/99
Charleston	26,552.00	30,230.00	33,887.00	5% after 6 months
Hanahan	23,379.00	28,055.00	32,730.00	
Goose Creek	21,796.91	26,156.30	30,515.68	2% COLA 1/99
Charleston County	22,550.58	26,452.66	31,646.16	comp study 2/2000

Fire Department Wage Comparison as of April 21,1999

Firefighter				
Isle of Palms	18,345.00	22,888.00	29,430.00	
Mount Pleasant	21,590.40	25,916.80	30,222.40	5% after 6 months
North Charleston	18,377.34	27,770.52	39,174.12	2% COLA 1/99
Surfside Beach	**FF I 23,000**	**FF I 26,950**	**FF I 30,900**	adjustment 4/99
Charleston	21,844.00	26,291.00	30,737.00	5% after 6 months
Hanahan	17,825.00	21,310.00	24,954.00	
Goose Creek	17,809.91	21,372.13	24,934.33	2% COLA 1/99
Charleston County	22,550.58	26,452.66	31,646.16	comp study 2/2000
Secretary				
Isle of Palms	17,823.00	21,388.00	24,953.00	
Mount Pleasant	17,118.40	20,571.20	23,961.60	5% after 6 months
North Charleston	15,472.38	21,089.52	36,569.04	2% COLA 1/99
Surfside Beach	n/a	n/a	n/a	
Charleston	24,832	29,832.00	34,832.00	5% after 6 months
Hanahan	n/a	n/a	n/a	
Goose Creek	14,819.67	17,783.16	20,747.77	2% COLA 1/99
Charleston County	n/a	n/a	n/a	
EMT				
Isle of Palms	**included in pay scale all ranks**			
Mount Pleasant	**41.60 each month**			
North Charleston	n/a	n/a	n/a	
Surfside Beach	n/a	n/a	n/a	
Charleston	n/a	n/a	n/a	
Hanahan	**1,500.00 EMT-B**	**2,500.00 EMT-I**	5,000.00 EMT-P	
Goose Creek	n/a	n/a	n/a	
Charleston County EMS	**25,630.00**		**35,931.00**	comp study 2/2000
Haz Mat Bonus				
Charleston	5% bonus			
Family Medical Insurance			**Annual cost to employee**	
Isle of Palms	SCSLGA	$351.10 x 12	$4,213.20	no dep sub
Mount Pleasant	Thomas Cooper Co	$55.00 x 26	$1,430.00	no dep sub
North Charleston	Thomas Cooper Co	**n/c**	**no cost to employee**	
Surfside Beach	SCSLGA	$143.00 x 26	$3,718.00	no dep sub
Charleston	Thomas Cooper Co	$68.29 x 26	$1,775.54	unknown
Hanahan	Physicians Health Plan	$113.69 x 24	$2,728.56	no dep sub
Goose Creek	Blue Cross	$118.91 x 26	$3,091.66	no dep sub
Sullivans Island	SCSLGA	$190.85 x 12	$2,290.20	SI subs 1/2 fam
Charleston County				
Employee Choice	BC/BS Economy	$44.46 x 26	$1,155.96	County pays 65%
	BC/BS Standard	$48.91 x 26	$1,271.66	County pays 65%
*	Health Source	$65.39 x 26	$1,700.14	County pays 65%
	Companion	$58.18 x 26	$1,512.68	County pays 65%
	HMO Blue	$72.54 x 26	$1,886.04	County pays 65%
SCSLGA	Bottom line cost for employee and family coverage $589.60 monthly			
Thomas Cooper Co.	Bottom line cost for employee and family coverage $592.58 monthly			
Do not recommend change	(Our current insurance is slightly better than others we compared)			
GOOSE CREEK WILL BE CONDUCTING A COMP STUDY IN JULY			**AND EVERY 5 YEARS**	
CHARLESTON COUNTY WILL BE CONDUCTING A COMP STUDY IN FEB.2000				

cc: Wayne Means

Municipal Association of South Carolina

1529 Washington Street • P.O. Box 12109 • (803) 799-9574
Columbia, South Carolina 29211
http://masc.state.sc.us

IMMEDIATE ATTENTION REQUESTED

May 13, 1999

TO: Municipalities Enrolled in the Insurance Tax Collection Program (ITCP)

FROM: Howard E. Duvall, Jr., Executive Director HEDJr

Most of you probably are aware that in February, the South Carolina Supreme Court upheld the business license tax the City of Charleston levied on GEICO and USAA, two national mail-order insurance companies. I enclose a news release previously used by MASC that explains the decision more fully and explains its impact on Charleston and its implications for the ITCP.

MASC has retained Frances Cantwell, of the firm of Regan and Cantwell, attorneys for the City of Charleston,[1] to file suit on behalf of the ITCP members against GEICO, USAA and possibly some other delinquent mail-order companies. The suits' purpose will be to toll (to bar) the three-year Statute of Limitations during the period of any appeal. Since the due date in the ITCP on business license tax is May 31, time is of the essence. **Please respond by May 26.**

The expenses of the suit will be paid by MASC, and the representation of Ms. Cantwell will be at no cost to any of you. A sample letter authorizing her to represent your municipality is enclosed. **Your council needs to act on this immediately, and the letter should be typed on municipal letterhead and sent directly to Ms. Cantwell. Please send a copy to MASC for our information.**

If you have any questions about this matter, please call me at 803-933-1202; Willie Griggs, General Counsel, at 803-933-1236; or Frances Cantwell at 843-722-4064.

cc: Ms. Frances Cantwell
Willie Griggs

[1] The news release refers to Tim Domin, of the law firm of Clawson & Staubes, as having been retained to handle the suit. However, he could not procure waiver of a conflict of interest as expected from USAA.

GEICO AND USAA BITE THE DUST!

In a unanimous opinion by the South Carolina Supreme Court on February 8, 1999, the business license tax of the City of Charleston levied on GEICO and USAA, two national insurance companies, was upheld. The circuit court struck down the Charleston ordinance on the ground that it violated the Commerce Clause of the U.S. Constitution because both companies do business by interstate mail and telephone ("mail order insurance") neither has sufficient nexus (legal connection) with the city to come under the Ordinance. Charleston appealed. The Court held that the ordinance is exempt from the Commerce Clause because it was enacted pursuant to the State's delegation of its McCarran-Ferguson immunity to Charleston by Sec. 38-7-160.

Congress enacted the McCarran-Ferguson Act in 1945, and its purpose was to restore regulatory and taxing authority of the business of insurance to the States. South Carolina responded by enacting a comprehensive insurance law, now codified in Title 38 of the South Carolina Code of Laws. Section 28-7-160 provided, in part, "This title may not be construed as preventing any municipality from levying and collecting license fees or taxes in accordance with its ordinances."

The Court stated "It is undisputed that, had the State enacted a tax on gross premiums such as that imposed by the Ordinance, such a tax would be immune from Commerce Clause scrutiny by virtue of the McCarran-Ferguson Act. Charleston contends, and we agree, that the State has delegated this type of taxing authority to it by enacting S.C. Code Ann. Sec. 38-7-160 (Supp. 1977), which specifically permits municipalities to collect a business license fee or tax based upon insurance premiums collected in the municipality or realized from risks located therein. The McFarran-Ferguson Act restored to the States the authority to regulate and tax the business of insurance. This grant includes the power to enact a statute such as Sec. 38-7-160."

The effect of the decision is to make GEICO and USAA liable to the City of Charleston for delinquent business license taxes, plus penalties, and for future taxes. A joint Petition for Rehearing was filed by the companies with the Supreme Court, and it was unanimously denied by the court, so that decision is final. A Remittitur was filed by the Court with the trial court on March 5.

Because a federal question is involved and substantial business license taxes and penalties have accumulated, it is very probable that U.S.Supreme Court will be petitioned for certiorari. MASC has retained Tim Domin of the law firm of Clawson & Staubes , the firm that successfully represented Charleston, to file suit on behalf of the ITCP members against GEICO and USAA. The suit's purpose will be to toll (to bar) the three-year Statute of Limitations during the time of any appeal.
For more informaton, contact MASC's General Counsel, Willie Griggs, at (803) 933-1236 or wgriggs@masc.state.sc.us.

NOTE: Take action on this and mail by May 26, 1999.

(Draft of Letter for Municipal Letterhead)

Frances I. Cantwell, Esquire
Regan & Cantwell
P.O. Box 1001
Charleston, South Carolina 29402

Dear Ms. Cantwell:

This letter is to confirm that the Council of the city/town of _____has approved your representing the city/town in a suit against GEICO, USAA and any other delinquent "mail-order" insurance companies for the collection of business license taxes as may be lawfully due.

This affirms and ratifies your authority to act as our attorney in any such suit.

We understand that the Municipal Association of South Carolina has agreed to bear the expense of your services and all costs related to the litigation, and that we will incur no expense. The contact person with the city/town is _____, and _he can be reached by telephone at ____/_____or by fax at ____/_____.

Sincerely yours,

Mayor

cc: MASC, Attn: Willie Griggs

Inspections & Contractor Licensing
3870 Leeds Ave. - Suite 110
North Charleston, SC 29405
Phone (843) 740-3280
Fax (843) 740-3290

Department of Building Services
4050 Bridge View Dr. - Suite 300
North Charleston, SC 29405-7464
Phone (843) 745-2380
Fax (843) 745-2388

County of Charleston

Charleston, South Carolina

FACSIMILE

TO: Mark Williams

FAX No.: 886-8005 DATE: 5-17-99

THRU: _____ TIME: 9:10 a.m.

FROM: Joni Rennhack

SUBJECT/MESSAGE: Following are drafts for your Action Plan & Title Page - Any revisions?

Please let me know if these are ok.

TOTAL NO. OF PAGES (INCLUDING THIS SHEET) 5

CITY OF ISLE OF PALMS

HAZARD MITIGATION AND

FLOODPLAIN MANAGEMENT PLAN

Members of City Council
Carmen R. Bunch, Mayor
Robert B. Adele
J. Martin Bettelli
Thomas P. Gear
Debra L. Hernandez
Robert D. Miller
Henry D. Shaffer, Jr.
F. Michael Sottile
Dryden G. Taylor

Town Administrator
Mark Williams

ACTION PLAN FOR THE CITY OF ISLE OF PALMS, SC

Following are the proposed projects to be undertaken/continued in the City of Isle of Palms for hazard mitigation during 1999-2000:

(Abbreviations for "Type" are as follows: "PA" is Preventive Activities, "PP" is Property Protection Activities, "NB" is Natural and Beneficial Functions/Resource Preservation Activities, "ES" is Emergency Services Activities, "SP" is Structural Projects Activities, and "PI" is Public Information Activities.)

Type	*Activity*	*Lead Agency*	*Funding Source*
PA	Recommend adoption of voluntary standards for single family residences to exceed minimal building code requirements for wind and seismic design	Building Department	General Fund
PA	Seek permission from FEMA to allow below grade tornado shelters in the Special Flood Hazard Area for areas where the water table would permit such structures to be installed without infiltration.	Building Department	General Fund
PA	Recommend adoption of a terrorism annex to the Emergency Operations Plan	Charleston County Emergency Preparedness	General Fund
PA	Continue enforcement of Building related, flood and Fire Prevention Codes and Regulations	Building Department	General Fund
PA	Continue enforcement of stormwater management regulations	Public Works	General Fund
PA	Continue enforcement of zoning regulations	Planning Department	General Fund
PP	Develop a GIS system for hazard-related assessments	Building / Planning Departments	General Fund Grant Funding
PP	Provide information to citizens regarding hazard safe interior rooms	Building Department	General Fund
PP	Seek funding for retrofitting, demolishing or relocating repetitively flooded properties	General Government	Grant Funding
NB	Continue enforcement of the tree protection/landscaping ordinance	Code Enforcement	General Fund
NB	Continue maintaining permanent open space as parks	Recreation Department	General Fund

NB	Continue the elevation reference marks inspection program	Public Works	General Fund
ES	Continue hazardous material training	Fire Department	General Fund
ES	Continue Terrorist Response Training	Police Department	General Fund
ES	Continue coordinating Emergency Operations Center activities in the event of a hazard event	General Government/ Charleston County Emergency Preparedness	General Fund
ES	Continue responding to hazard emergencies	Police and Fire Departments	General Fund
ES	Recommend construction practices for new City-owned critical facilities which are sensitive to flood zone (e.g. avoiding "V" flood zones where feasible) and seismic considerations (e.g. avoiding areas subject to liquefaction where feasible)	General Government	General Fund Bond Funding
SP	Continue the drainage maintenance and canal cleaning program	Public Works	General Fund
SP	Begin entering critical facilities data, repetitive loss property information, flood data, street data, parcel data, and TIGER data into a GIS system	Planning Department	General Fund Grant Funding
SP	Continue utility right of way permitting, considering emergency vehicle access and flood zone related issues in permitting decisions	Public Works	General Fund
SP	Seek funding for the Island-wide drainage project (if the FEMA cost benefit analysis is favorable towards this project)	Public Works	Grant Funding
SP	Initiate contacts for the establishment of a network for the sharing of GIS information amongst jurisdictions.	Planning Department	General Fund
SP	Begin development of a methodology for recording hazard-related damages in a consistent manner across jurisdictions	Planning Department	General Fund

PI	Mail hazard related information to all residents of the Isle of Palms in a bi-annual mailing	General Government	General Fund
PI	Continue providing hazard-related literature/information to citizens at City offices	General Government	General Fund
PI	Sponsor "Hazard Awareness Week"	General Government	General Fund
PI	Continue mailing an outreach project to floodplain residents	General Government	General Fund
PI	Continue providing speakers to civic groups regarding hazard related activities.	General Government	General Fund
PI	Continue participating in hazard-related/product expos	Fire/Building Departments	General Fund

Additional Recommended Projects may be added to this project list as the "Project Impact" subcommittees consider other projects and recommend these projects to City Council.

MEMORANDUM

TO: Mayor and Members of Council
FROM: Tom Gear
RE: Business License Ordinance
DATE: May 17,1999

There is a consensus between Mark, Nick and attorney Roy Bates that it is necessary to rewrite the Business License Ordinance now rather than to delay what appears to be an inevitable need to redress its problems.

The matter of creating a new classification for real estate rental properties can be considered by Council, along with the other issues involved in the new ordinance.

Nick and Mark are confident that we can complete the rewriting process within 90-days and have it back to Ways and Means for consideration in August.

The attached motion will initiate the process if Council agrees.

5/17/99

MOTION TO REVISE THE
IOP BUSINESS LICENSE ORDINANCE
(To be presented at Ways and Means May 17, 1999)

The Isle of Palms City Attorney is hereby directed to draft a new Business License ordinance to assure compliance with SC standards and codes.
Special consideration is to be given to fairness of rates, the classifications and practices of other SC beachfront municipalities; and to any appropriate additional business classifications not included in the present ordinance.
The proposed ordinance is to be prepared for consideration by the Ways and Means Committee not later than its August 1999 meeting.
The ordinance is targeted for implemented January 1, 2000. Time is of the essence. Adequate time to formulate administrative procedures in advance of the implementation date is required.

EXHIBIT B (3)

MEMORANDUM **City of Isle of Palms, SC**

May 21, 1999

Memo To: Mayor and City Council

From: Mark M. Williams, City Administrator

Re: Using Accommodations Tax Promotion Funds for Marina/Governor's Cup Marketing

At their meeting on Wednesday, May 18, the Accommodations Tax Advisory Committee endorsed using $12,000 of Acc. Tax Promotion Funds for marketing of the Governor's Cup Billfishing Tournament and the Isle of Palms Marina. Tomi Pulliam of Edgewater Consulting, who is assisting Brian Berrigan in hosting the tournament has proposed a budget for the use of these funds which the committee considered.

I have recommended to the Committee and to Council, that the City not pay Edgewater Consulting directly, but to pay invoices for "hard" marketing expenses. I have enclosed Tomi's budget with the items highlighted on which I believe we can appropriately spend the promotion funds.

This information was also requested by Council when this issue was discussed at out recent budget session. Obviously, time is of the essence, as the tournament is only three weeks away.

cc: City Council

Request for Tax Accommodations Funding

Isle of Palms Marina
Governor's Cup Billfish Tournament
June 9-12,1999

Breakdown of Marketing Expenditures

The funds we are requesting from the City of Isle of Palms will be directed towards the following media and marketing expenses. We are working to reduce our costs through sponsorship and in-kind services. Values stated are represented at Market price with approximate totals:

Primary Media: **Value**

96 Wave Radio Coverage: $5,000

96 Wave will be promoting the Isle of Palms Event direct to their listening audience through Tournament Advertising, Fisheries related information, Weather Advisories, Series Updates sponsored by the new Isle of Palms Marina and live broadcast promotional mentions in conjunction with the "Traveling Tuesday Parties" Beginning two weeks prior to our event.

The Breeze Radio Network: $1,500

The Breeze is a long-standing Governor's Cup Series Supporter and will be Broadcasting event updates and fisheries information "brought to you by" Isle of Palms Marina during the week of the event. 3 report per day At 320 520 and 720. Live. Each Day of the Event. 20 promotional spots leading up to the event. For an Additional $1,000 the City of Isle of Palms can broadcast to the total network reaching from ***Wilmington to Charleston*** with 9-60 second commercials with the reports, plus 40 spots outside the report.

Channel 2 WBCD News: $1000

10 second advertising spots promoting the event and Marina Site run just prior and during the Tournament. Aired during evening news spots to promote the site and invite people out to the event.
Awaiting confirmation on live weather broadcast for evening news.

Printed Media: **Value**

Newsletter Publication: $3500

4-8 pages of Tournament information featuring the Isle of Palms site, Sponsor recognition, and related news and information. Qty 5,000pcs 2 issues. Extended Issues would be a great way for the IOP to keep in touch with the boating populace.

Direct Mail with Island Promotions: Mailed on targeted boating-related Lists. 2x. Pre and post event. Approx 400 pcs. Including sponsor and event related materials $700

Tournament News Coverage: This generally comes as a benefit of Sending organized press releases about fishing activity and related Newsworthy items. Site specific coverage is in the works.

Posters: $2000
Printing of 1000 Isle of Palms Marina Event poster to be distributed Around town and mailed out to all locations for pre-event promotions As well as lasting artistic value. Value includes cost plus delivery. This Will be a dynamite way to market the island's event. Posters will be Available in a matter of days. Please see sample.

Event Signage: $800
Since the IOP Marina is a brand new site, All signage, both directional And promotional will need to be produced for this year. We are working with sign companies to seek sponsorship to underwrite the majority of the costs, but only anticipate covering 50% in that way.

Merchandising:

Tournament Shirts: $4000
Tournament T-shirts are a great way to advertise the event over a long Term period. We are going beyond normal tournament standards By working with area retailers to carry shirts in their stores before, during And after the event. The shirts feature the IOP Marina logo on the front Pocket and the event information on the back. Cost of shirts is approx. $4,000, but the return in both funds and exposure will reach far beyond that figure.

Coozie Cups, Logo Notepads, and other promotional items are available For purchase as well and represent long-term mktg. Value. At this time, Not purchases have been logged for these items.

EXHIBIT B (3)

MEMORANDUM **City of Isle of Palms, SC**

May 21, 1999

Memo To: Mayor and City Council

From: Mark M. Williams, City Administrator

Re: Using Accommodations Tax Promotion Funds for Marina/Governor's Cup Marketing

At their meeting on Wednesday, May 18, the Accommodations Tax Advisory Committee endorsed using $12,000 of Acc. Tax Promotion Funds for marketing of the Governor's Cup Billfishing Tournament and the Isle of Palms Marina. Tomi Pulliam of Edgewater Consulting, who is assisting Brian Berrigan in hosting the tournament has proposed a budget for the use of these funds which the committee considered.

I have recommended to the Committee and to Council, that the City not pay Edgewater Consulting directly, but to pay invoices for "hard" marketing expenses. I have enclosed Tomi's budget with the items highlighted on which I believe we can appropriately spend the promotion funds.

This information was also requested by Council when this issue was discussed at out recent budget session. Obviously, time is of the essence, as the tournament is only three weeks away.

cc: City Council

Request for
Tax Accommodations Funding

Isle of Palms Marina
Governor's Cup Billfish Tournament
June 9-12,1999

Breakdown of Marketing Expenditures

The funds we are requesting from the City of Isle of Palms will be directed towards the following media and marketing expenses. We are working to reduce our costs through sponsorship and in-kind services. Values stated are represented at Market price with approximate totals:

Primary Media: **Value**

96 Wave Radio Coverage: $5,000

96 Wave will be promoting the Isle of Palms Event direct to their listening audience through Tournament Advertising, Fisheries related information, Weather Advisories, Series Updates sponsored by the new Isle of Palms Marina and live broadcast promotional mentions in conjunction with the "Traveling Tuesday Parties" Beginning two weeks prior to our event.

The Breeze Radio Network: $1,500

The Breeze is a long-standing Governor's Cup Series Supporter and will be Broadcasting event updates and fisheries information "brought to you by" Isle of Palms Marina during the week of the event. 3 report per day At 320 520 and 720. Live. Each Day of the Event. 20 promotional spots leading up to the event. For an Additional $1,000 the City of Isle of Palms can broadcast to the total network reaching from ***Wilmington to Charleston*** with 9-60 second commercials with the reports, plus 40 spots outside the report.

Channel 2 WBCD News: $1000

10 second advertising spots promoting the event and Marina Site run just prior and during the Tournament. Aired during evening news spots to promote the site and invite people out to the event.
Awaiting confirmation on live weather broadcast for evening news.

Printed Media: **Value**

Newsletter Publication: $3500

4-8 pages of Tournament information featuring the Isle of Palms site, Sponsor recognition, and related news and information. Qty 5,000pcs 2 issues. Extended Issues would be a great way for the IOP to keep in touch with the boating populace.

Direct Mail with Island Promotions: Mailed on targeted boating-related Lists. 2x. Pre and post event. Approx 400 pcs. Including sponsor and event related materials $700

Tournament News Coverage: This generally comes as a benefit of Sending organized press releases about fishing activity and related Newsworthy items. Site specific coverage is in the works.

Posters: $2000
Printing of 1000 Isle of Palms Marina Event poster to be distributed Around town and mailed out to all locations for pre-event promotions As well as lasting artistic value. Value includes cost plus delivery. This Will be a dynamite way to market the island's event. Posters will be Available in a matter of days. Please see sample.

Event Signage: $800
Since the IOP Marina is a brand new site, All signage, both directional And promotional will need to be produced for this year. We are working with sign companies to seek sponsorship to underwrite the majority of the costs, but only anticipate covering 50% in that way.

Merchandising:

Tournament Shirts: $4000
Tournament T-shirts are a great way to advertise the event over a long Term period. We are going beyond normal tournament standards By working with area retailers to carry shirts in their stores before, during And after the event. The shirts feature the IOP Marina logo on the front Pocket and the event information on the back. Cost of shirts is approx. $4,000, but the return in both funds and exposure will reach far beyond that figure.

Coozie Cups, Logo Notepads, and other promotional items are available For purchase as well and represent long-term mktg. Value. At this time, Not purchases have been logged for these items.

EXHIBIT B(4)

COPY MAYOR & COUNCIL

May 22 1999

Dear Skipper,

A committee of Isle of Palms residents and friends has formed to offer an event for the island and possibly Sullivans Island, pending your approval. A day to remember and celebrate the unique history and diverse character of the islands is being planned.

We envision this as a one day event, commemorating the history, the varied cultures and the natural gifts found on these two sea islands. This day for residents and friends of the islands would connect the past with the present as we approach the millennium. This "Spirit of the Islands" event would be on the calendar for a Saturday in October, 2000, an afternoon into evening affair.

With many willing volunteers and monies from the Accommodations Tax cultural funding, we believe we can produce a memorable and entertaining day for all ages. Our concept for this event is a multi media effort, including storytelling, visual exhibits, lectures, and dramatic staging in varied venues. We are excited about the possibilities of making this a school project with active participation of students of all ages. With your approval and support of out initial efforts, we would like to go forward with our plans.

We will submit a detailed proposal for your approval, as we are able to solidify our ideas. We hope we can move forward, with your approval and support.

On behalf of the Committee,

April H. Lathan

April H. Lathan
Acting Chair

The Spirit of the Islands Committee

Snap Campsen	Suzanne Meetze	Nancy Van Cott
Jennifer Coe	June Schirmer	Maty Ward
Dale Davies	Millie See	Nancy Wood
April Lathan	Phyllis Shaffer	Susan Wallace
Milne McCallum	Susan Stevens	Suzanne Wallace

EXHIBIT C

PUBLIC SAFETY COMMITTEE
May 10, 1999

The regular meeting of the Isle of Palms Public Safety Committee was held on May 10, 1999, at 5:30 p.m., in City Hall. Present were Chairman Sottile, members Gear and Hernandez, Police Chief Buckhannon, and Fire Chief Graham, and City Administrator Williams. Council Member Abele also attended, as well as David Quick from The Post and Courier..

2. Approval of Previous Months Minutes. Mr. Gear made a motion to approve the minutes from the April meeting; Ms. Hernandez seconded; motion passed unanimously.

3. Citizens Comments. Tom Oltorik, 15 Ocean Park Court, President of Beachside Owners Association, spoke to the committee suggesting that a sidewalk be constructed along Palm Boulevard across from the Retreat Center along the same side of 21st Avenue as the Beachside area. There are numerous cars parking there which he feels is a safety hazard to pedestrians and bicyclists trying to cross the road. There have also been vehicles and large trucks parked there over night, one truck in particular with its motor and air conditioning running all night and disturbing the residents. He asked the committee for advice in getting the cars to park in the municipal lots.

Chairman Sottile stated that this area has been a constant problem; and a few years ago Council did require parallel parking so cars would not be backing out onto the street. Also, to make the area a "no parking" area, the City would have to get permission from the SCDOT. He said that overnight parking is illegal and Chief Buckhannon will look into this. He advised that Mr. Oltorik send a letter to the Public Works Department for further study.

4. Police Department Monthly Report. Chief Buckhannon discussed the monthly department report for April (see attached) and answered questions of committee members.

(A) Charleston Harbor Power Boat Race. (August 14-15, 1999) See attached letters from Maritime Marketing Media, Mayor Bunch and Mayor Stith concerning this event. Chairman Sottile stated that it appears that the race will come within .3 of a mile of the beach which would put the boats within our jurisdiction. He felt that the City would be unusually burdened to provide police presence during this event in an already busy summer season, not to mention noise, clean-up, and environmental issues, and he felt that we should not approve or permit this event.

Administrator Williams reported that the Mayor has already sent a letter to the Coast Guard expressing our concerns. He also stated that he was surprised the Coast Guard allowed the event planning to go so far without consulting the nearest local governments who might be affected. He said there still may be a public hearing and the committee recommended that the

Administrator write the Coast Guard about the permit process and also offer the use of our chambers for a public hearing so that people from both towns can attend.

Ms. Hernandez made a motion that the City officially object to the event, based on the limited information we have received, because there is no indication that there will be any way to offset the negative impacts to the community, and to instruct the City Administrator to send a letter to the Coast Guard stating the City's objections as part of the Coast Guard's rule making, to advise of the City's permit requirement, and to request a public hearing; Mr. Gear seconded; motion passed unanimously.

(B) Forest Trail Traffic Consultation. Administrator Williams reported that Kimley Horne (a subcontractor of Seamon Whiteside from North Carolina) have been contacted to study the Forest Trail area this summer. Chairman Sottile suggested that after their findings are received, the neighboring property owners be invited to the next committee meeting for inclusion in the discussions.

(C) Parking on Palm Boulevard Near Breach Inlet. Chief Buckhannon reported that he has spoken with SCDOT who will be forwarding a letter of findings on what they will do with Palm Boulevard. They have indicated that they will either make the strip a no parking zone, or improve the roadbed to make it even with the sides of the road for safer parking.

He reported that he also discussed with them the situation of parking on Palm Boulevard suggesting that parallel parking be required from the curve at 21st Avenue to 22nd Avenue. This should also be addressed in the SCDOT letter of findings.

5. Fire Department Monthly Report. Chief Graham discussed the monthly department report for April (see attached) and answered questions of committee members.

Chief Graham reported that Tidal Wave Runners has donated a boat to the department, worth approximately $19,000, which has been repaired at no cost to the City, and the Administrator has recommended that the department get Council's blessing to keep the boat. The committee agreed that if this boat would be much more functional that the small one we have now, it should replace the Avon boat and not add to the fleet.

Mr. Gear made a motion that the City accept the donation of the boat; Ms. Hernandez seconded; motion passed unanimously.

(A) New Truck Update. Chief Graham reported that she will be making a trip tomorrow to make the final inspection of the truck and it should be here by the end of May or first of June.

(B) Hurricane Preparedness Meeting. Chief Graham reported that a meeting has been scheduled for June 1st at 6:00 p.m. in Council Chambers for the City's emergency people. City Council members and key employees will be notified to attend.

6. Old Business. (a) Chairman Sottile discussed the proposed new vehicle for the Fire Chief in the upcoming budget and stated that he had a problem with spending $28,000 for an Expedition when we can get another Jeep at a lower price. Chief Graham reported that she has spoken with the Jeep dealership in detail about the problems she has encountered with the current vehicle and they have assured her we can get a new Jeep for $22,600 which will be a stronger and more reliable vehicle.

Ms. Hernandez made a motion to adjust the capital outlay in the upcoming budget to $22,600 for a new Jeep Cherokee; Mr. Gear seconded; motion passed unanimously.

(b) Ms. Hernandez recommended that the City prepare a pooper-scooper ordinance to address the issue of dogs and dog waste on the beach. Administrator Williams was asked to provide some information at the next meeting as to how other beach communities deal with this issue.

(c) Mr. Gear asked that Ms. Hernandez and the Recreation Committee consider building a new boat ramp rather than repair the current one at Breach Inlet and to go ahead and get some bids. Ms. Hernandez stated that the reason the Recreation Committee put $40,000 in the budget for ramp repairs was to force City Council to make some decision on the issue.

7. New Business. (a) Adm. Abele stated that the Accommodations Tax Advisory Committee appears to be somewhat unsure of how the funds may be spent and he recommended that both Police Chief and Fire Chief pinpoint those statistics where we can identify resident versus non-resident costs incurred [such as EMS calls].

(b) Mr. Oltorik stated that he was concerned about the three-wheeler bicycles being rented on the beach near Do-Re-Mi Pizza and ridden on the beach. Chief Buckhannon didn't feel that they could be ticketed but will look into it.

8. There being no further business to come before the committee, the meeting was unanimously adjourned at 6:30 p.m.

Respectfully submitted,

Mike Sottile, Chairman

Monthly Report

April 1999

Pg.	Index
1 - 2	Synopsis
3	Communications Report
4	Officer Activity Report
5	Connector Report
6 - 7	Incident Report
8	Arrest Report
9	Animal Control Report
10	Narcotics Report
11	Training Report

ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(843) 886-6522 FAX (843) 886-8005

TO: **MAYOR BUNCH, CITY COUNCIL, ADMINISTRATOR WILLIAMS**

FROM: **CHIEF BUCKHANNON**

SUBJECT: **MONTHLY REPORT FOR MARCH 1999**

DATE: **May 7, 1999**

The following is a brief synopsis of the officers' activities during the month of April 1999.

Patrol

April 7, 1999 A report was taken of a burglary where two collectable baseball cards with an estimated value of $2,700 were stolen. After a thorough investigation, the cards were located at a sports shop in Goose Creek. Goose Creek Police Department assisted with the arrest of a 17 year old male subject who sold the cards to the sports shop. The investigation led to two other subjects, one 19 year old male and one 16 year old female. Both subjects were charged with Burglary 2nd and False Information to Police. The cards were returned to their owner. The 19 year old was also charged with Contributing to the Delinquency of a Minor and Malicious Injury to Property.

April 11, 1999 Officers, responding to a report of a domestic dispute that had occurred more than an hour prior to notification, spoke with the victim who stated that she and her husband had been in an argument that became physical. A friend escorted the victim's husband to his residence in Charleston. The victim did not wish to pursue charges but agreed to obtain information on anger management classes for her husband.

April 11, 1999 Officers responded to a report of a Burglary in Progress where a male subject who fled the scene had attempted to gain access through a window. Officers located the intoxicated suspect on the beach and arrested him for Burglary and Disorderly Conduct.

April 16, 1999 Officers were dispatched to a complaint of a dog bite. The victim, a 49 year old female, was taken to Carolina Family Care where she was treated and released. The owner of the dog was issued citations for dog at large and dangerous dog and the dog was placed in the kennels for quarantine. Due to the dog's history of violence, when DHEC removed the quarantine, the owner decided to have the animal destroyed to avoid any future incidents.

April 17, 1999 An officer performed a traffic stop on a possible drunk driver who was driving erratically on the Isle of Palms Connector. The driver, a 24 year old female, was arrested for Possession of Methamphetamine, Driving Under the Influence and Open Container of Beer in Vehicle.

April 18, 1999 Officers, responding to an accident that involved a vehicle that had rolled several times, assisted the driver and passenger until medical personnel arrived and transported both subjects to MUSC. The driver, a 30 year old male, was charged with Reckless Driving and Open Container.

April 21, 1999 Officers responded to a complaint of a hit-and-run accident involving a mailbox on Charleston Boulevard and located the subject attempting to drive into his garage. The driver, a 54 year old Island man, was arrested for Driving Under the Influence.

April 24, 1999 At approximately 2:00am an officer on patrol observed a large group of teenagers drinking beer on the porch of a residence. As the officer approached the residence, several teenage subjects began to scatter and attempted to hide alcohol. Twenty-one subjects, including twelve juveniles, were transported to the Isle of Palms Police Department for processing and charged with Underage Possession of Alcohol. One juvenile was also charged with Simple Possession of Marijuana.

Personnel

April 2, 1999 Chief Buckhannon attended a meeting hosted by Sheriff Cannon, Charleston County, dealing with international issues in law enforcement. The guest speaker was the Chief of Sweden National Police Force.

April 9, 1999 The Police Department assisted the Recreation Department with the monthly teenage dance. The event was attended by 340 young adults and was held without incident.

April 13, 1999 Chief Buckhannon and Lieutenant McCurdy attended the monthly 100 Club meeting. The Guest Speaker, Sally Guerry a member of C.O.P.S., spoke about issues after the death of a law enforcement officer and its impact upon their family.

April 18, 1999 TCO Kelly Burnsworth worked her last day with the department. Ms. Burnsworth accepted a similar position with the Highway Patrol.

ISLE OF PALMS POLICE DEPARTMENT

TO: LT. MCCURDY

FROM: TCO SUPERVISOR GIBBONS

SUBJECT: TELECOMMUNICATIONS MONTHLY ACTIVITY REPORT

DATE: 05/01/99

During the month of April 1999 the Telecommunications Office received and dispatched 2,460 calls for service to the four (4) public safety agencies of Isle of Palms and Sullivan's Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
April 1999	1,769	48	681	13	2,511
April 1998	2,056	53	1,023	20	3,152
Percentage Change	-14%	-9%	-33%	-35%	-20%
Year to Date 1999	6,763	153	2,980	62	9,958
Year to Date 1998	6,887	175	3,451	64	10,577
Percentage Change	-2%	-13%	-14%	-3%	-6%

Isle of Palms Police Department Officer Activity Report April 1999

	April 1999	April 1998	Percentage Change	Year To Date 1999	Year To Date 1998	Percentage Change
Service Calls	1,199	1,099	9.1%	3,504	3,508	-0.1%
Building Checks	363	310	17.1%	1,402	1,316	6.5%
SPR'S	201	620	-67.6%	1,834	1,990	-7.8%
Traffic Stops	306	357	-14.3%	1,042	1,199	-13.1%
Traffic Stops w/Tickets	51	86	-40.7%	219	302	-27.5%
% Traffic Stops w/Tickets	16.7%	24.1%	-7.4%	21.0%	25.2%	-16.6%
DUI Tickets	3	1	200.0%	13	11	18.2%
DUS Tickets	6	11	-45.5%	22	41	-46.3%
Speeding Tickets	21	17	23.5%	78	75	4.0%
Other Traffic Tickets	42	91	-53.8%	189	333	-43.2%
Non Traffic Tickets	26	31	-16.1%	63	135	-53.3%
Parking Tickets	856	175	389.1%	1,053	301	249.8%
City Tickets	13	25	-48.0%	55	95	-42.1%
Warning Tickets	83	103	-19.4%	300	318	-5.7%

Connector Calls For Service for the Month of April 1999

The Isle of Palms Police Department has responded to or initiated 97 calls involving 1554 minutes, or 25.90 man hours for the month of April, 1999. The following table breaks down the type, number and time element of each call.

	Calls April	Calls Year To Date	Arrests April	Arrests Year To Date	Minutes April	Minutes Year To Date	Avg. Minutes April	Avg. Minutes Year To Date
Accidents	0	0	0	0	0	0	0	0
Traffic Stops With Tickets	18	44	4	7	947	1767	52.61	40.16
Traffic Stops Without Tickets	59	135	0	0	400	841	6.78	6.23
Citizen Assists	12	33	0	0	116	369	9.67	11.18
sist Other PD	0	1	0	0	0	2	0	2.00
Miscellaneous	8	21	0	0	91	173	11.38	8.24
Totals	**97**	**234**	**4**	**7**	**1554**	**3152**	**16.02**	**13.47**
Totals 1998	**69**	**248**	**4**	**14**	**1062**	**3794**	**15.39**	**15.30**

Isle of Palms Police Department Monthly Report for April 1999

All UCR Codes for each Incident are counted.

CRIME TYPE	April 1999	Total 1999	April 1998	Total 1998
09A MURDER & NON-NEGLIGENT HOMICIDE				
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING		1		
11A SEX (FORCIBLE RAPE)			1	2
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D FORCIBLE FONDLING				
120 ROBBERY				
13A ASSAULT		1	3	4
13B SIMPLE ASSAULT	1	6	5	12
13C INTIMIDATION		1		1
200 ARSON				
210 EXTORTION				
220 BURGLARY	2	4	2	9
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING				1
23D THEFT FROM BUILDINGS			1	1
23E THEFT FROM COIN OPERATED			1	2
23F THEFT FROM MOTOR VEHICLE	3	4	2	3
23G THEFT OF MOTOR VEHICLE PART				
23H ALL OTHER LARCENY	12	35	11	29
240 MOTOR VEHICLE THEFT			2	3
250 COUNTERFEITING/FORGERY		1		
26A FRAUDULENT ACTIVITY	1	1		2
26B FRAUD/CREDIT CARD /ATM	1	2		1
26C IMPERSONATION				
270 EMBEZZLEMENT		1		1
280 STOLEN PROPERTY			2	3
290 DAMAGE PROPERTY	8	19	20	41
35A DRUG/NARCOTICS	4	8	4	17
35B DRUG EQUIPMENT VIOLATION		2		3
36A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE				
510 BRIBERY				
520 WEAPON OFFENSES				
753 OBSCENE & HARASSING PHONE	1	3	4	8
756 USING MOTOR VEHICLE W/O				
90A BAD CHECKS		1		2
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT	1	3		6
90D DUI	3	13	1	11
90E DRUNKENNESS				
90F FAMILY (NO VIOLENCE)	1	6		2
90G LIQUOR LAW	6	14	6	27
90H PEEPING TOM				
90I RUNAWAY			1	2
90J TRESPASSING	2	4		3
90L TRUANCY				
90N RESISTING ARREST				1
90P CONTRIBUTING TO DELINQUENCY	1	2		
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES	3	6	10	19
91T TRAFFIC & NRVC ARRESTS	14	36	15	56
)1W WARRANT ARRESTS	1	11	4	11
979 MISSING PERSONS			1	1
980 SUICIDES				3
992 PROWLER			1	1
NCR NON CRIMINAL REPORTS	33	86	9	45
TOTALS:	98	271	106	333

ARREST SUMMARY

Type	April 1999	Total 1999	April 1998	Total 1998
Adults	Male= 24 Female= 8	Male= 69 Female= 19	Male= 39 Female= 2	Male= 132 Female= 41
Juveniles	Male= 5 Female= 8	Male= 7 Female= 8	Male= 0 Female= 2	Male= 7 Female= 2
Narc-Adults	Male= 2 Female= 1	Male= 6 Female= 1	Male= 4 Female= 1	Male= 12 Female= 5
Narc-Juveniles	Male= 1 Female= 0	Male= 1 Female= 0	Male= 0 Female= 0	Male= 0 Female= 0
TOTALS:	Male= 32 Female= 17	Male= 84 Female= 28	Male= 43 Female= 5	Male= 151 Female=48

PROPERTY VALUES REPORTED

Type	April 1999	Total 1999	April 1998	Total 1998
]lary Stolen	$700.00	$815.00	$800.00	$6,980.00
Larceny Stolen	$13,682.00	$69,611.00	$3,339.00	$32,113.00
Criminal Damage	$6,360.00	$8,470.00	$11,403.00	$34,153.00
MVT Stolen	$0.00	$0.00	$4,500.00	$7,000.00
Burglary Recovered	$0.00	$0.00	$600.00	$900.00
Larceny Recovered	$2,700.00	$9,563.00	$2,150.00	$14,809.00
MVT Recovered	$0.00	$0.00	$0.00	$2,500.00
Total Stolen	$14,382.00	$70,426.00	$8,639.00	$46,093.00
Total Recovered	$2,700.00	$9,563.00	$2,750.00	$18,209.00
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms Police Department
All Arrests
Primary UCR Code Only
Date Starting 04/01/99 to 04/30/99

Arrest Summary

Offense	Male White	Male Black	Male American Indian	Male Asian	Male Other	Female White	Female Black	Female American Indian	Female Asian	Female Other	Male Total	Female Total	Total
13B SIMPLE ASSAULT	0	0	0	0	0	0	0	0	0	0	0	0	0
35A DRUG/NARCOTIC VIOLATIONS	1	0	0	0	0	3	0	0	0	0	1	3	4
90D DRIVING UNDER THE INFLUENCE	3	0	0	0	0	0	0	0	0	0	3	0	3
90G LIQUOR LAW VIOLATIONS	11	0	0	0	0	10	0	0	1	0	11	11	22
90P CONTRIBUTING TO DELINQUENCY OF MINOR	1	0	0	0	0	0	0	0	0	0	1	0	1
90Z ALL OTHER OFFENSES	6	0	0	0	0	0	0	0	0	0	6	0	6
91T TRAFFIC ARREST (DUS, NRVC, ETC)	9	1	0	0	0	3	0	0	0	0	10	3	13
TOTAL:	**31**	**1**	**0**	**0**	**0**	**16**	**0**	**0**	**1**	**0**	**32**	**17**	**49**

Isle of Palms Police Department Animal Control Report for April 1999

	1999 Monthly Total	1998 Monthly Total	1999 Yearly Total	1998 Yearly Total
Citations	8	22	38	81
Warning Tickets	9	17	35	71
Animals Secured	20	35	104	121
Dogs	6	7	27	38
Cats	1	2	7	10
Raccoons	10	16	56	50
Other	3*	10	14	24
Released to Owner	5	7	26	38
Transported to SPCA	13	24	70	73
Injured Animals	2	6	8	13
Trapped Animals	12	23	69	69
Cats	1	1	7	7
Raccoons	10	16	56	50
Other	1**	6	6	12
Dead Animals Removed	10	4	23	12
Traps Set	15	26	89	70
Kennel Fees	$70.00	$28.00	$133.00	$91.00

* 1 Opossum & 2 Birds
** 1 Opossum

Isle of Palms Police Department Narcotics Report for April 1999

	Isle of Palms			DEA		
Drug Type	Seized	Purchased	Value	Seized	Purchased	Value
Marijuana	2.55 grams		$15.00	2 pounds		$3,200.00
Cocaine				2 kilos		$44,000.00
Crack Cocaine						
LSD						
Heroin						
Carisoprodol (muscle relaxer)	1.5 DU		$5.00			
Cyanoacrylate (super glue)	.01 fluid oz.		$5.00			
Other - Methamphetamines	.5 grams		$50.00			
Monies Seized				cash		$85,000.00
Monies Forfeited						
Monies Pending Forfeiture						
Vehicles Seized				2*		$70,000.00
Vehicles Forfeited						
Vehicles Pending Forfeiture						
Other Activities						$44,000.00**
Arrests	4			21		
Charges	4			34		

* 2 Motorcycles
** 2 Rolex Watches &
Assorted Household Items

INTEROFFICE MEMORANDUM

TO: CHIEF BUCKHANNON

FROM: SERGEANT STEWART

SUBJECT: TRAINING REPORT FOR APRIL 1999

DATE: 05/07/99

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH

OFFICER	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
1 OFFICER	EVO1	EV RESPONSSE, PURSUIT, OPERAT.				2
1 OFFICER	EVO1	EVO AND VEHICLE STOPS				8
2 OFFICER	PSNADV-5	AUTO THEFT			8	
1 OFFICER	CORE	CRISIS INTERVENTION			4	
2 OFFICER	LEGAL	LEGAL UPDATE			4	
2 OFFICER	ACAD-3B	ADVANCED DUI UPDATE			20	
TOTAL			0	0	36	10
		OFFICER HOURS TOTAL				46

EMPLOYEE	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
1 TCO	TYPING	TYPING/KEYBOARDING				21
TOTAL			0	0	0	21
		EMPLOYEE HOURS TOTAL				21

		SCCJA	SATELLITE	IN HOUSE	OTHER
PREVIOUS REPORT TOTALS		464	119	99	74
THIS MONTH TOTALS			36		31
YEAR TO DATE TOTALS:		464	155	99	105
	DEPARTMENT HOURS TOTAL				823

CC: City Council

MARITIME MARKETING MEDIA

May 3, 1999

Mr. Mark Williams, Town Administrator
Isle of Palms, South Carolina
Fax #: (843) 886-8005

2 Total Pages

Dear Mr. Williams:

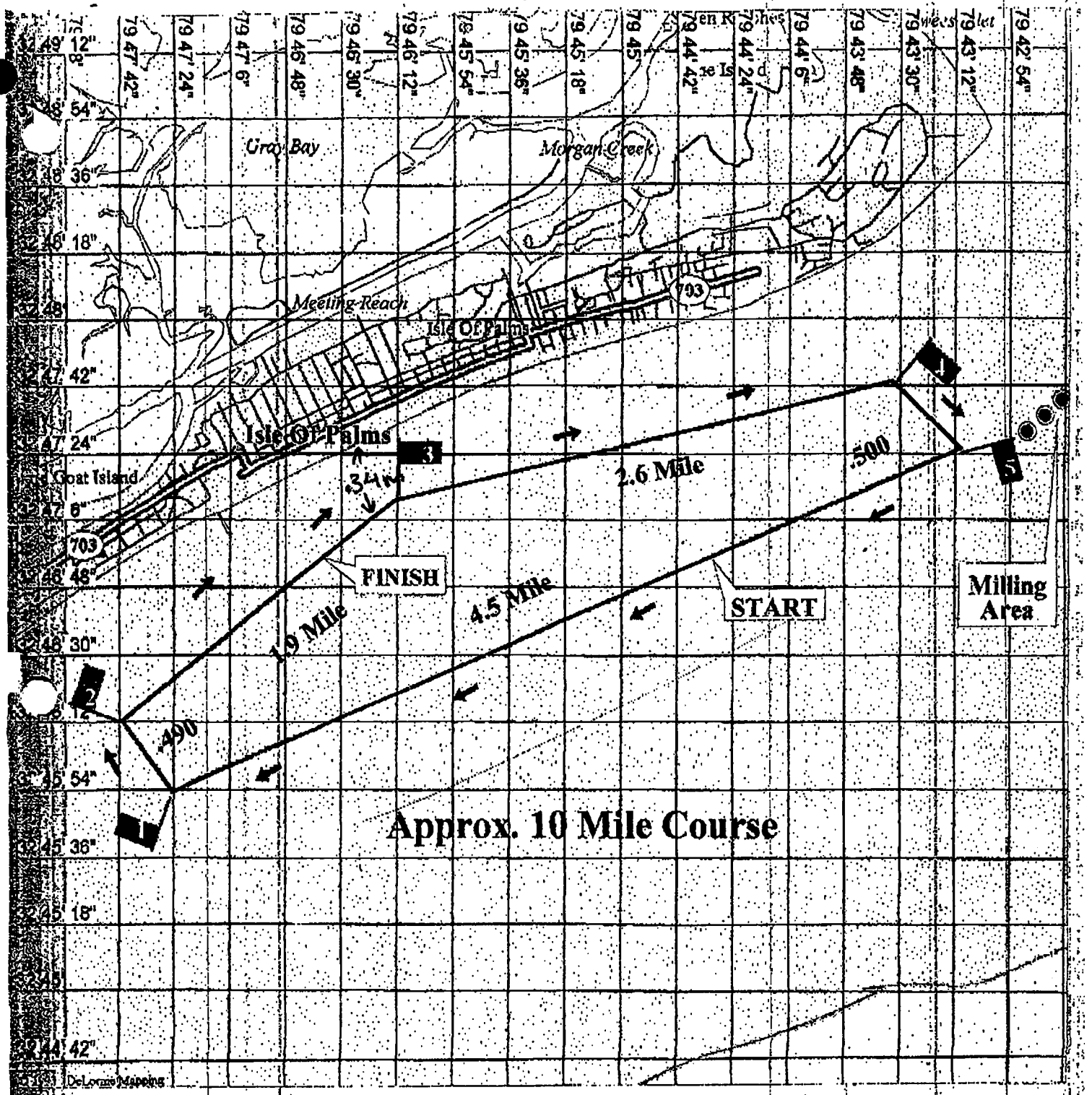
Regarding the Charleston Harbor Grand Prix APBA-Offshore Boat Race to be held August 14th-15th, 1999:

Attached, you will find a chart depicting the proposed race course as per the permit now under review by the United States Coast Guard. We anticipate receiving final approval very shortly.

Please advise if Isle of Palms feels that there are any remaining issues to be resolved as it regards the course configuration and it's proximity to the beaches of Isle of Palms. We are fast approaching the point at which such issues, if any, should be resolved.

Sincerely,

L.J. Wallace, Jr., Co-Chair
The Charleston Harbor Grand Prix


Creek Bay
Morgan Creek
Meeting Reach
Isle Of Palms
Isle Of Palms
Goat Island
703
703
.34 Mile
2.6 Mile
.500
FINISH
START
Milling Area
1.9 Mile
4.5 Mile
.490
Approx. 10 Mile Course
DeLorme Mapping
LEGEND
State Route
Town, Small City
County Boundary
Population Center
Street, Road
Major Street/Road
Street, Road
State Route
River
Land Mass
Open Water
Scale 1:43,750 (at center)
5000 Feet
1000 Meters
Mag 13.00
Tue Apr 20 16:14:43 1999

CITY OF
ISLE
OF
PALMS

South Carolina

Mayor:
Carmen R. Bunch

City Council:
Bob Abele
Marty Bettelli
Tom Gear
Debra Hernandez
Bob Miller
Skipper Shaffer
Mike Sottile
Dee Taylor

May 3, 1999

Peter J. Dinicola
Commander, USCG
196 Tradd Street
Charleston, SC 29401

RE: Charleston Harbor Grand Prix, August 14-15, 1999

Dear Cmdr. Dinicola:

The City of Isle of Palms is very concerned to learn that the USCG appears to have initiated steps to authorize the above referenced off-shore boating event without consulting us or our neighboring Town of Sullivan's Island. Several months ago, both communities were approached by the promoters of this event and we were led to believe that there may be considerable impact on our communities from an influx of spectators to this event. Even if there is no direct impact on the community from the off-shore race itself, the City and the Town may be burdened by the need to provide additional traffic control, emergency medical personnel, and clean-up of the public beach following the event. It even appears that upon leaving Charleston Harbor, the entire race course is plotted off shore of Isle of Palms.

Notice that we received of the race indicates a race time of 12 a.m. to 3 p.m. on August 14 and 15. I hope that this is a typographical error as the noise from these race boats will be very disturbing to our residents if the race is being run at midnight as indicated.

Finally, if this race is to occur within one mile of the beach, the promoters are subject to criminal jurisdiction of the City of Isle of Palms which necessitates they obtain a permit from us for this event, which they have not yet been granted. Frankly, until our concerns about this event are addressed, we are not likely to grant such a permit. I am also surprised to learn that the Coast Guard would consider approval of such an event during sea turtle nesting season when loud noises might prove disruptive to nesting patterns.

I would appreciate your taking our concerns into account as the US Coast Guard continues to evaluate the proposed Charleston Harbor Grand Prix.

Sincerely,

Carmen R. Bunch

Carmen R. Bunch
Mayor

MMW:jgm
cc: City Council
cc: Town of Sullivan's Island

P.O. Drawer 508 • Isle of Palms, South Carolina 29451
(843) 886-6428 • Fax (843) 886-8005 • www.iop.net

cc Police Chief
Fire "
Adm. Williams
Council

graphics 0008-988
ignore 0008-988

724-7608

Cdr. Peter J. Dinicola
USCG
196 Tradd St.
Chas SC 29401

SUMMARY: The Coast Guard proposes to establish temporary special local regulations in the coastal waters off Isle of Palms, SC, for the Charleston Harbor Grand Prix, sponsored by Charleston Harbor Maritime Associates, LLC. The two day race would occur on August 14 and 15, 1999, between the hours of 12 a.m. and 3 p.m. each day, Eastern Daylight Time (EDT) offshore Isle of Palms. The regulations are necessary to provide for the safety of life on navigable waters during the event.

J. MARSHALL STITH
MAYOR

TOWN COUNCIL
J. SMITH, MAYOR PRO-TEM
ALVIN ANDEREGG
DAVID A. DEANTONIO
DEBRA HAZEN-MARTIN
PATRICK K. RUTLEDGE
WILLIAM J. WOOD

TOWN OF SULLIVAN'S ISLAND

LAWRENCE A. DODDS
TOWN ATTORNEY

LINDA LOVVORN TUCKER
TOWN ADMINISTRATOR

CAROLYN R. KRUGER
TOWN CLERK

DANIEL J. HOWARD
CHIEF OF POLICE

M. ANTHONY STITH
FIRE CHIEF

P.O. BOX 427
SULLIVAN'S ISLAND, SC 29482

TELEPHONE
(843) 883-3198
FAX (843) 883-3009

May 5, 1999

Commander, US Coast Guard Group Charleston
196 Tradd Street
Charleston, South Carolina 29401

RE: Request for comments under rulemaking (CGD07-99-019)

Dear Commander:

The Town Council of the Town of Sullivan's Island has discussed the proposed August 14th and 15th, 1999 Charleston Harbor Grand Prix powerboat race on three occasions and on all three have concluded that they object to this race being held in the location proposed in the application reference above for approval of Marine event. Even after the race was moved north of Sullivan's Island to Isle of Palms and the promoter requested Sullivan's Island withdraw their objection, Sullivan's island continues to be concerned about ancillary impacts. In addition to the Council's objections, two residents of Sullivan's Island have expressed their objections (copy attached). As is requested in Notice of Proposed Rulemaking, each section to which the Town's objection applies shall be identified.

Request for comments: The Coast Guard has indicated that no public hearing is planned prior to approval of this event. Since two island communities will be substantially effected by this event, if the Coast Guard is leaning towards approval of this permit, at the very least, the two communities who will feel the greatest impact, should be brought together in a public arena for a hearing and have the opportunity to gain further knowledge and offer feedback. The only occasion when this event was presented was a very informal committee meeting of Town Council and no affirmation or denial was asked for or granted. If the Coast Guard is considering granting this permit, it is the Town of Sullivan's Island's opinion that such a hearing should occur at a location that is most convenient for the residents of the two communities effected to attend--either the Isle of Palms or Sullivan's Island. Further, announcement of such a hearing only in the Federal Register, as is indicated in the notice, would likely result in little or no attendance by the people or agencies who would be most effected. There should be appropriate press notification so that effected municipalities and their residents are aware of the opportunity to comment.

Background and Purpose: The proposed regulations indicate that they are needed to provide for the safety of life during the Charleston Harbor Grand Prix. Safety of life, both human and marine, will be best promoted by not holding this event in a location near Sullivan's Island. First, a single family residential community of the size of Sullivan's Island has not the resources to deal with an event of the magnitude and the number of both maritime and beach visitors that such an event may bring. Further, the Isle of Palms end of Sullivan's Island, which is situated at the south end of the

proposed race course and spectator area, is not in the permit regulated area, but is a favorite area for windsurfers, canoe operators and kayakers. Having these non motorized vessels in the near vicinity of the motorized vessels would be extremely hazardous. Even though the course is not directly in front of the jurisdictional area of Sullivan's Island, these vessels must arrive and depart and likely will attract similar hobbiest who also must arrive and depart so; therefore, these types of rapidly powered boats will be in what is normally an extremely tranquil, family recreational area. Additionally, the Town of Sullivan's Island has passed very restrictive ordinances to protect and perpetuate loggerhead turtle nesting. These ordinances include protection of the accreted beach front from development and lighting ordinances for front beach houses. A power boat race in the middle of loggerhead nesting season is unlikely to foster nesting habits which the Town and the wildlife department have so carefully nurtured in recent years.

Small Entities: The Town of Sullivan's Island maintains that, as a governmental unit of less than 50,000, it qualifies as a small entity and that this proposed rule will have a significant negative economic impact on the Town. While the race enthusiast may support some of the businesses in the commercial district, the offsetting expense to the Town is likely to be grater than that economic benefit. As stated earlier, Sullivan's Island is a low density, single family, residential community with only a small commercial area. Sullivan's Island has no hotels, motels or inns. Residents choose to live on Sullivan's Island, in part, for this reason. While Sullivan's Island enjoys sharing nature's assets, it is not a community whose mission is to promote tourism and attract crowds of visitors. The public safety resources which exist on Sullivan's Island are designed to serve its 1,623 residents and a moderate amount of beach and Fort Moultrie visitors, but certainly not the size crowd expected with an event such as a Grand Prix. One duty fireman and one duty police officer would be stretched to their limit. It would be necessary for the Town to bring in its emergency volunteers as well as pay overtime to staff who would not normally be on duty. Additionally, the waste hauler and maintenance department would be charged with the responsibility of cleaning up after the spectators. It is not fair to ask Sullivan's Island residents to pay for such services for an event off Isle of Palms for which, thus far, the Town has heard only objections. Further, the noise from such an event is certainly considered a nuisance.

Environmental Assessment: It is almost stunning that such an event could be considered "Categorically excluded" from further environmental documentation. Certainly there are adverse environmental impacts from racing power boats. The marine and water fowl in and adjacent to the race and spectator area will certainly be effected by this concentration of rapidly traveling motorized vessels. The high concentration of exhaust and unnecessary burning of fuels that such a sport brings with it, would hardly be considered environmentally attractive. These impacts assume that nothing goes wrong and that there are no accidents. The possibility of accidents and the release of fuels, oils and smoke; bring with it a whole host of other environmental considerations such as damage to shellfish. The Town of Sullivan's Island prides itself on its strong position to protect the fragile environment that make up and surround a barrier island. For a developed community, Sullivan's Island probably maintains some of the more restrictive ordinances to protect the ecosystem. The areas which are effected by this proposed event are conservation districts of the town and have bestowed upon them the Town's greatest protection.

Finally, the Town of Sullivan's Island is not necessarily opposed to power boat racing. And it is unfortunately that the promoter has gone to so much effort to attempt to bring this event to the Charleston area only to meet with such opposition. However, this event is very simply incongruent with the character of Sullivan's Island and the Town must comment on L.J. Wallace's, the promoter, cover letter. In it he mentions two items of particular concern. The first is the desire for the event to be as close as possible to the beach and the other is the mention of the helicopters which are often found following these races. Sullivan's Island, like the Isle of Palms, officially objects to the granting of this permit for this event. You are requested to honor protection of the tranquillity of our beach. Further, helicopters following this race will most assuredly be in violation of the Town Ordinance restricting aircraft. It would be better to deny the permit for this race to be held, at the proposed location outlined, than to put the two small municipalities in the position of enforcing their jurisdictional powers during this event.

Very truly yours,

J. Marshall Stith
Mayor

cc The Honorable Carmen Bunch, Mayor, City of Isle of Palms
The Honorable Cheryl Woods-Flowers, Mayor, Town of Mount Pleasant
Al Cannon, Charleston County Sheriff
Lawrence Dodds
Jimmy Grassie, Charleston County
Captain Glenn Ward, SC Department of Natural Resources
Jane Lareau, Coastal Conservation League
Mark Williams, Isle of Palms
Mac Burdette, Mount Pleasant
Mary Ellen Rogers
Fish and Wildlife
BCD COG
Toby Van Buren
Thomas Hiers
Rose Mitchell

FIRE SERVICE REPORT

APRIL 1999

Fire Services Monthly Report

Contents

April 1999

A. Call Summary

B. Alarm Report

C. Incident Report

D. Pre-Incident Surveys/Inspections

E. Training

F. Water Usage

G. Maintenance

H. Personnel

I. Public Relations

Isle of Palms Fire Department
April Call Summary

04/02 Fire Department personnel responded to 41st Ave. Marina for a sinking boat. Upon arrival, personnel found an 18-foot center console boat partially submerged. The boat was de-watered using a portable pump and the hole was plugged.

04/04 Fire Department personnel responded to the beach in front of Shipwatch Villas for a water mission. Upon arrival, Rescue 4 (Avon) was launched. After two attempts, one male victim was retrieved from a capsized sailboat and returned to shore.

04/07 Fire Department personnel responded to the beach in front of Port-O-Call for a water mission. Upon arrival, personnel received information of a 71-year-old male swimming and disappearing. Approximately thirty minutes after arrival, the man was pulled to shore in cardiac arrest. CPR was performed and the patient was treated for shock. Charleston County E.M.S. arrived, took over the patient's care and transported the patient to East Cooper Emergency Room where the patient was pronounced dead.

04/16 Fire Department personnel responded to Breach Inlet for a boat fire. Upon arrival, personnel launched Rescue 5 (Wave Runner) and Rescue 4(Avon), found a fifty-foot yacht fully involved, all victims were accounted for, taken to shore, treated and transported to East Cooper Hospital Emergency Room for evaluation.

04/18 Fire Department personnel responded to Forest Trail for an auto accident. Upon arrival, personnel found a vehicle with two occupants entrapped. Bystanders advised that the car had rolled over completely. Extrication equipment was used to free the occupants. The patients were treated and transported to Medical University of South Carolina Trauma Center.

Throughout the month of April, Fire Department personnel assisted in the search of several missing children.

ISLE OF PALMS FIRE DEPARTMENT
APRIL 1999
ALARM REPORT

INCIDENT #	DATE	DIST.	TYPE	LOCATION
99-107	4-1-99	1	EMS Assist (r)	507 Merritt
99-108	4-1-99	1	EMS Assist (r)	2403 Palm Blvd.
99-109	4-1-99	2	EMS Assist (r)	30 Hidden Green Ln.
99-110	4-2-99	2	Water Removal	41st Ave Marina
99-111	4-3-99	2	EMS Assist (r)	5 33rd Ave.
99-112	4-3-99	2	EMS Assist (r)	3 38th Ave.
99-113	4-4-99	2	Search	11 Surf Ln.
99-114	4-4-99	2	Rescue (water)	221 Shipwatch
99-115	4-4-99	1	Search	Front Beach
99-116	4-5-99	1	EMS Assist (r)	708 Carolina
99-117	4-6-99	1	Unintentional False	101 Palm Blvd.
99-118	4-6-99	1	EMS Assist (n/r)	700 Ocean Blvd.
99-119	4-7-99	1	Public Assist	700 Ocean Blvd.
99-120	4-7-99	2	Search	Port-O-Call
99-121	4-7-99	2	EMS Assist (n/r)	5800 Palm Blvd.
99-122	4-7-99	2	EMS Assist (n/r)	41st Ave. Marina
99-123	4-8-99	1	Public Assist	30 J.C. Long Blvd.
99-124	4-8-99	1	Search	County Park
99-125	4-8-99	1	Arcing Elec. Equip.	516 Ocean Blvd.
99-126	4-8-99	1	Arcing Elec. Equip.	14th Ave.
99-127	4-8-99	1	Arcing Elec. Equip.	203 Charleston Blvd.
99-128	4-8-99	2	Arcing Elec. Equip.	48th & Palm Blvd.
99-129	4-10-99	1	Lock In	County Park
99-130	4-11-99	2	EMS Assist (n/r)	213C Palmetto Dr.
99-131	4-11-99	2	EMS Assist (r)	5 33rd Ave.
99-132	4-12-99	2	EMS Assist (n/r)	11 Beach Club Villas
99-133	4-13-99	2	Arcing Elec. Equip.	4600 Palmetto
99-134	4-14-99	2	Alarm Malfunction	4 Beachwood East
99-135	4-14-99	1	EMS Assist (r)	25 26th Ave.
99-136	4-15-99	1	Install Smoke Det.	2206 Hartnett
99-137	4-15-99	1	Public Assist	1204 Palm Blvd.
99-138	4-16-99	m/a	Boat Fire	Intracoastal Waterway
99-139	4-16-99	2	EMS Assist (r)	29 Hidden Green
99-140	4-16-99	1	Unintentional False	12 Driftwood
99-141	4-17-99	2	Brush Fire	5757 Palm Blvd.
99-142	4-18-99	2	Extrication	245 Forest Trail
99-143	4-20-99	1	Hazardous Cond.	1004 Ocean Blvd.
99-144	4-21-99	1	EMS Assist (r)	8 Seahorse Ct.
99-145	4-21-99	2	EMS Assist (r)	3403 Palm Blvd.

99-146	4-22-99	2	EMS Assist (n/r)	204 B Port-O-Call
99-147	4-23-99	1	EMS Assist (r)	25 26th Ave.
99-148	4-23-99	2	Smoke Scare	3 39th Ave.
99-149	4-23-99	1	EMS Assist (n/r)	1010 B Ocean Blvd.
99-150	4-23-99	2	Arcing Elec. Equip.	37 Grand Pavilion Blvd.
99-151	4-26-99	1	EMS Assist (n/r)	2101 Palm Blvd.
99-152	4-26-99	1	service Call	9 19th Ave.
99-153	4-29-99	1	Hazardous Cond.	5 5th Ave.

Total Calls=47 District 1= 24 District 2= 22 Mutual Aid= 1

Total EMS Calls= 20 Resident= 12 Non-resident= 8

April 1998 total= 53

Isle of Palms Fire Department
April 1999
Alarms in Wild Dunes

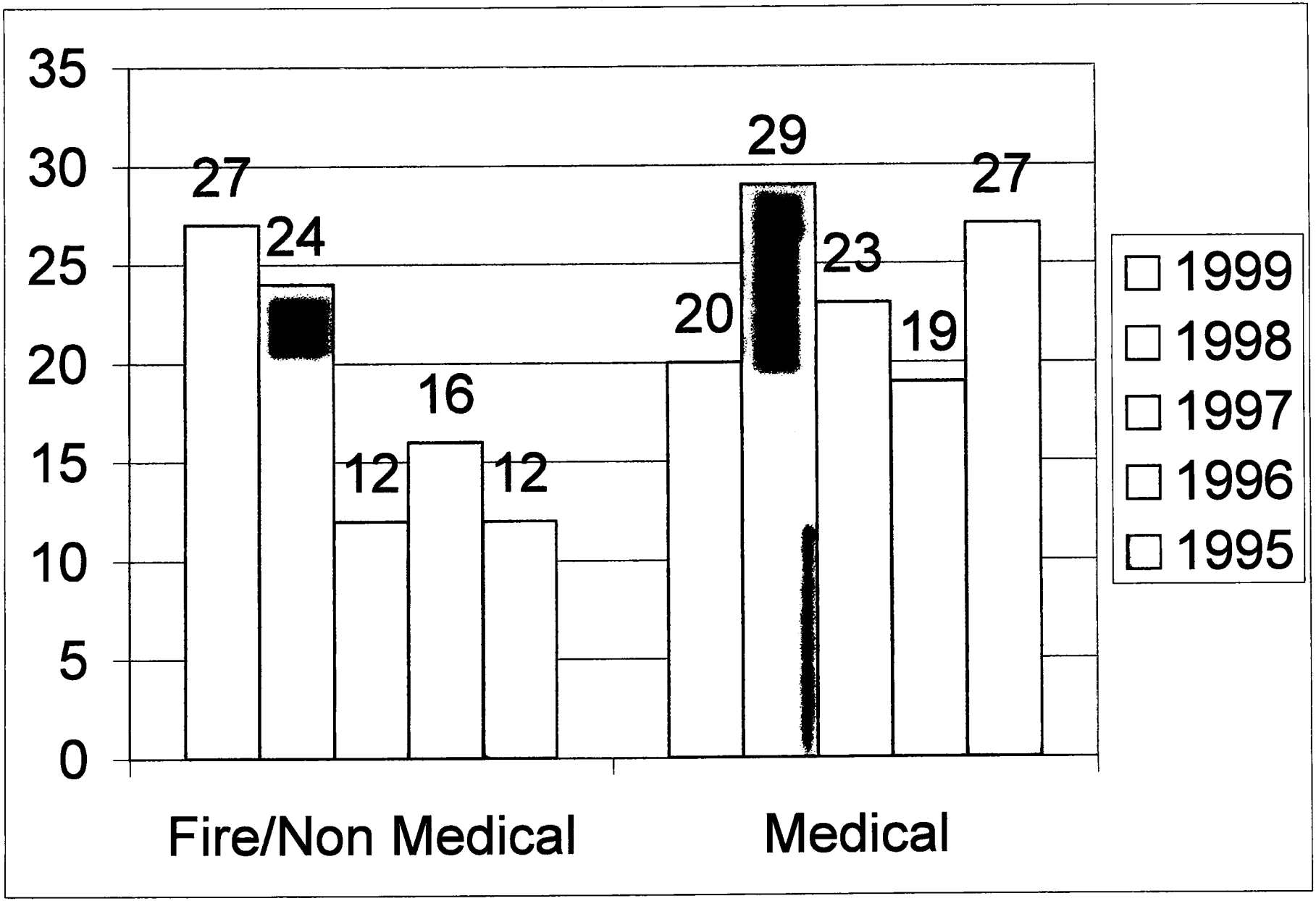
Incident #	Date	Type	Location
99-109	4-1-99	EMS Assist (r)	30 Hidden Green
99-114	4-4-99	Rescue (n/r)	221 Shipwatch
99-120	4-7-99	Search (n/r)	Port-O-Call
99-130	4-11-99	EMS Assist (n/r)	213 C Palmetto
99-132	4-12-99	EMS Assist (n/r)	11 Beach Club Villas
99-133	4-13-99	Arcing Elec. Equip. (r)	4600 Palmetto
99-134	4-14-99	Alarm Malfunction (r)	4 Beachwood East
99-139	4-16-99	EMS Assist (r)	29 Hidden Green
99-146	4-22-99	EMS Assist (n/r)	204 B Port-O-Call
99-150	4-23-99	Arcing Elec. Equip. (r)	37 Grand Pavilion

Total Calls in Wild Dunes	10
Resident	5
Non-Resident	5

Year to date calls 1999:

Total:	43
Resident:	27
Non-Resident:	16

Isle of Palms Fire Department
Response Comparision
April 1995-1999



Isle of Palms Fire Department
Run Comparison
April 1995-1999

	Total Calls	Fire/Non Medical	Medical
1995	39	12	27
1996	35	16	19
1997	35	12	23
1998	53	24	29
1999	47	27	20

Isle of Palms Fire Department
April 1999
Incident Report

Situation Found	Total	Dist. 1	Dist. 2	M/A	YTD 1999	Total 1998	YTD 1998
Total Alarms for Month	47	24	22	1	153	53	175
Working Structure Fire					6	1	2
Outside Structure							
Vehicle Fire	1			1	1	2	2
Brush, Grass, Leaves	1		1		1	6	8
Trash, Rubbish					3		
Explosion, no fire							
Spill with fire							
Other Fires							
Overpressure Rupture							
Emergency Med. Call	20	9	11		85	29	84
Lock-in, Trapped	1	1			2	1	1
Search	3	1	2		4	1	2
Extrication	1		1		1		
Rescue-not classified	1		1		2	1	3
Spill, leak, no fire							
Power Line Down					2	1	2
Arcing Elec. Equip.	6	3	3		7		3
Aircraft Stand-by							
Chemical Spill						1	1
Hazardous Condition	2	2			3	2	3
Water Removal	1		1		2		2
Smoke Removal							
Animal Rescue							
Assist Police							2
Unauthorized Burning							
Move-Up							1
Service Call					3		2
Smoke Scare	1		1		2		3
Contolled Burn							
Steam Mistaken, smoke							
Malicious False							
Bomb Scare							
Alarm Malfunction	1		1		2	2	5
Unintentional False	2	2			4		2
Unclassified							3
Supplemental	6	6			23	6	44

(Listed in accordance with the National Fire Incident Reporting System)

Supplemental Activities Report
April 1999

Type Call	Total	Dist. 1	Dist. 2	Mutual Aid	Year to Date
Smoke Detector	1	1			6
Station Tour					
Public Education					
Public Appearances					1
Assist Motorist					1
Pump Streets					
Remove Objects/Roof					1
Remove Objects/Tree					
Beach Search	1	1			1
Public Assist	3	3			10
Other	1	1			3
Totals	6	6			23

Isle of Palms Fire Department
Pre-Incident Surveys

Continued to up-date Pre-Incident surveys in the field.

Fire Inspections

The Building Department is currently performing fire inspections. There were 20 inspections performed during the month of April.

Isle of Palms Building Department
Monthly Fire Inspection Report
1999

Total Inspections 20 Total Violations 14

Date	Routine	Re-inspect	Inspector	Name of Business	Number of Violations Found	Next Inspection Due	Occupancy	Type Construction
4/29/99		X	SEABROOK	WIND JAMMER	0 of 1		A	VI
4/29/99		X		SEASIDE INN	0 of 1		R	IV
4/29/99		X		SPLASH	0 of 2		M	V
4/29/99	X			BEN + JERRY FAV. THINGS KIOSK	2	5/29/99	M	VI
4/30/99		X		LUTH. RETREAT	1	5/29/99	R	VI
4/29/99	X			SUMMERHOUSE	0		R	IV
4/29/99		X		PORT-O-CALL I	0 of 1		R	VI
4/29/99		X		SEASCAPE	1 of 1	5/29/99	R	IV
4/30/99		X		DENGEE'S OFFICE	1 of 1	5/29/99	B	VI
4/30/99	X			TIDAL WAVE RUNNER	2	5/29/99	B	VI
4/30/99	X			MAINT. INC	1	5/29/99	B	VI
4/30/99	X			W.D. SWIM + REC	0		B/S	VI
4/30/99	X			W.D. SPORTS PAV	1	5/29/99	B/M/S	VI
4/30/99	X			W.D. TENNIS PRO	1	5/29/99	B/M	VI
4/30/99	X			GR. PAV.	2	5/29/99	B/M	VI
4/30/99	X			BOARDWALK INN	1	5/29/99	R	IV
4/30/99	X			ISL. HOUSE + TENT	0		B/A	VI
4/30/99	X			W.D. REC CENTER	0		B/M	VI
4/30/99	X			HARB. MAINT.	1	5/29/99	B/S	VI
4/30/99	X			W.D. GATE I	0		B	VI

ISLE OF PALMS FIRE DEPARTMENT
APRIL 1999
TRAINING REPORT

PAID

Total medical training hours..... 89.5
Total fire training hours..... 300
Total hours..... 389.5
Hours per man..... 24.3

ADDITIONAL TRAINING

Assistant Chief Yannuzzi and Captain Kramer attended the NFA Managing in a Changing Environment class.

The entire department completed the Isle of Palms Fire Department Pump Operations class. This course is based on the South Carolina Fire Academy's Pump Operations course.

VOLUNTEER

Total medical training hours.....0
Total fire training hours.....32
Total hours.....32
Hours per man.....3.5

The volunteers trained on all department watercraft at both drills this month.

FIRE DEPARTMENT WATER USAGE IN GALLONS

MONTH/YEAR APRIL 1999

INITIALS	DATE	TRAINING	FLOW TESTING	FIRES
	1	1500		
	2			
	3			
	4			
	5			
	6			
	7			
	8			
	9			
	10			
	11			
	12			
	13			
	14			
	15			
	16			
	17			
	18			
	19			
	20	12000		
	21	12000		
	22	12000		
	23			
	24			
	25			
	26			
	27			
	28			
	29			
	30			
	31			
MONTHLY SUB-TOTALS		37500	500	
MONTHLY GRAND TOTAL		38000		

COMMENTS:

The 500 gallons under flow testing takes into consideration back flushing each engine. This happens each week.

Isle of Palms Fire Department
Maintenance
April 1999

Station 1	
04/01	Repaired clamps on battery charger.
Station 2	
	No maintenance performed.
Squad 1	
	No maintenance performed.
Truck 1	
04/01	Inspected drain valves.
04/05	Taken to Stoble Tire for rear axle alignment and tire rotation.
04/22	Replaced broken parts on scene lights.
04/23	Replaced bulb in tracklight at base of ladder.
Engine II	
04/05	Changed left low beam headlight.
Engine III	
04/15	Repaired booster reel.
Engine IV	
04/05	Changed bulb on left front emergency flasher
04/07	Repaired handlight.
04/13	Replaced left headlight.
Car 1 (Jeep)	
	No maintenance performed.
Car II (1993 Crown Victoria)	
	No maintenance performed.
Rescue I (F-150)	
	No maintenance performed.
Rescue II (6x6 ATV)	
	No maintenance performed.

Rescue III (Rescue Boat)

04/08	Installed onboard battery charger.
04/14	Test run in ICW, flushed and washed.

Rescue IV (Rubber Boat)

04/14	Test run in ICW, flushed and washed.

Rescue V ('97 Yamaha Jet Ski/Wave Runner)

04/06	Set up battery charging system.
04/07	Repaired handlight.
04/14	Test run in ICW, flushed and washed.

Rescue VI (18' Commercial Water Sport Boat)

04/19-29	Obtained from Tidal Wave Water Sports, worked on engine and washed. Replaced tires and rims on trailer, which where donated by Captain Glen Kramer. Worked on wiring. Installed new jack on trailer. Rewired switches, replaced starter and relay. The starter was donated by Volunteer Firefighter Don Corbett. Repaired carburetor. Repaired steering & reverse linkage, which was donated by Engineer Roger Eagle.

Misc.

04/06	Installed new tires on rims of Steam Ginny.
04/07	Repaired spare hand light.
04/16	Quarterly air test sample taken from cascade system and sent for analysis.

Conducted Weekly:	SCBA inspection & maintenance Ladder inspection & maintenance Backflushed pumps

Isle of Palms Fire Department
Personnel Report
April 1999

Captain Bullock and Engineers Naylor, Friend and Boillard were chosen as Employees of the Month for their assistance with the Recreation Department's Easter Party. Engineer Boillard wore a "Easter Bunny" outfit and all attending had a good time. Also assisting were Captain Nilsen and Engineer Maibach.

On April 9, 1999, Captain Nilsen and Engineers Boillard and Naylor assisted the Recreation Department with a D.A.R.E. dance.

On April 13, 1999, Chief Graham attended the A.E.D. quarterly meeting at E.P.D. and a Hurricane Expo Planning meeting at the American Red Cross.

On April 15, 1999, Chief Graham attended Charleston County Council Public Safety meeting in reference to the Charleston County A.E.D. program.

On April 21, 1999, Chief Graham attended Charleston County Fire Chiefs Association meeting hosted by the North Charleston Fire Department.

On April 22, 1999, the Department participated in the annual L.E.P.C. drill on a "stand by" basis.

On April 27, 1999, Mark Dickerson joined the Department. He was previously employed with the Hanahan Fire Department.

Congratulations to Firefighters Dave Micalizzi and Scott Braun. They were promoted to Engineer.

Celebrating birthdays this month were Captains Kramer and Nilsen, Firefighter Worsham and Volunteers Cohen and Wallace.

Isle of Palms Fire Department
Public Relations Report
April 1999

04/07	Engineer Eagle and Engineer Braun responded to a residence on Ocean Blvd. to assist Rural Metro move a patient for transport.
04/08	Engineer Riddle performed a blood pressure check for a lady walking into Fire Station 1.
04/10	Captain Bullock and Firefighter LaFon used a slimjim to unlock a car with a child locked inside at the Charleston County Park.
04/15	Engineer Naylor installed a smoke detector for a resident on Hartnett Blvd.
	Engineer Boillard and Engineer Friend assisted a citizen on Palm Blvd. getting into his office using a twenty four-foot ladder.
04/26	Captain Kramer and Engineer Riddle responded to 19th Ave. for a tree in the road. The tree was removed via a chain saw.

During the month fire department personnel supervised several community service workers.

EXHIBIT D

PUBLIC WORKS COMMITTEE MEETING
May 19, 1999

The regular meeting of the Public Works Committee was held on May 19, 1998, at 5:30 p.m. in City Hall Council Chambers, Present were Chairman Miller, Committee Member Shaffer, Director David Mobley, and City Administrator Williams. Committee member Taylor was absent.

1. Minutes of Previous Meeting. Mr. Shaffer made a motion to approve the minutes from the April meeting; Mr. Miller seconded; motion passed unanimously.

2. Monthly Department Report. Mr. Mobley reported on the month's operations (see attached report for April 1999) and answered questions of committee members.

In discussion of the request from Mariner's Walk that the City pay for improvements to the dumpster enclosure, Administrator Williams had passed out an estimate (attached hereto) in the amount of $5,715. It was the consensus that the City should not pay for renovation of their enclosure but would maintain it after completion. The City will absorb the cost of converting to dumpster service from roll-out cart collection.

Mr. Shaffer made a motion to advise Great Beach Regime to fix the enclosure and then the City will take it over; Mr. Miller seconded; after further discussion, motion passed unanimously.

3. Old Business. (A) Pooper Scooper Issue. Administrator Williams reported that he had spoken with Nantucket Island Parks & Recreation who have been using the PetPro Dispos-a-Scoop system who have been using them for 3 years and like them very much. Participation is voluntary and a lot of people do use them. Mr. Williams said the dispenser is $89 and supplies are $114 for a case of 500. He recommended placing them at the most heavily traveled beach accesses for a trial program and it could be funded from the Municipal Accommodation Tax Fund.

Mr. Shaffer made a motion to recommend to full Council that we purchase enough to hit the most used beach accesses [front beach, 21st, 25th, 34th, 41st Avenues]; Mr. Miller seconded; after further discussion, motion passed unanimously.

(B) No Thoroughfare Signs - 42nd, 43rd, 44th, & 45th Avenues. Chairman Miller reported that the signs have been ordered and look great. Mr. Mobley has ordered these signs for other locations on the island.

(C) Beach Maintenance Project - Fennell Update. Administrator Williams reported that this program is working well and feedback to Councilmembers and Mr. Mobley has been positive.

(D) Roll-Out Carts. The 100 roll-out carts have been received, assembled and are being placed as needed.

4. Miscellaneous.

(A) Information Sign/Sidewalk Conflict. Administrator Williams reported that Charleston County's contractor is almost ready to pave our sidewalk that were approved for funding approximately 3 years ago. He stated that they didn't have enough money to do all that we requested, and he got a proposal to complete the entire sidewalk project for $4,600 from Landscape Pavers. He recommended that this be funded from County Accommodation Tax funds. This entire project includes a sidewalk along J.C. Long Boulevard from Pavilion to Palm Blvds; and along 14th Avenue from Ocean to Palm Blvds.

Mr. Shaffer made a motion to recommend to Council that the City complete the project from Municipal Accommodation Tax funds in the amount of $4,600; Mr. Miller seconded; after further discussion, motion passed unanimously.

Administrator Williams reported that there is also a minor problem with our information sign and one palm tree that will have to be moved slightly to accommodate the sidewalk..

(B) Administrator Williams asked that the Public Works committee clarify policies regarding the use of funds budgeted for drainage. He noted that a council member had objected to the use of funds during a recent budget session for the purposes of ditch rehabilitation as opposed to construction of new drainage. Committee members in attendance reaffirmed that the use of these funds for ditch rehabilitation does provide improvement to the general drainage situation and that funds should continue to be used in this fashion unless more appropriate drainage construction projects can be identified. This will be further discussed at the next meeting.

(C) Chairman Miller asked about grass cutting along Palm Boulevard. Mr. Mobley stated that it was scheduled to be cut tomorrow between 21st to 41st Avenues.

(D) Mr. Mobley reported that the new owner of Ocean Inn is going to consider getting a dumpster instead of 20 roll-out carts. This will assist the Department greatly.

(E) Chairman Miller asked Mr. Mobley to explain the stainless steel sign that has been put in the upcoming budget. Mr. Mobley said that they were stainless steel letters to put on the building to identify it and the cost will be less than the $1,000 as budgeted.

Chairman Miller also asked about the need for a security gate. Mr. Mobley said that this was to keep unauthorized persons out of the complex on weekends and evenings. He plans to install a key pad which will automatically close after five minutes and another one at the other side for exit.

Chairman Miller told him that the part time office worker was approved to which Mr. Mobley was delighted. He said he had received 29 calls just today. Mr. Mobley apologized for not attending the budget meeting as he was in class taking an exam.

There being no further business to come before the committee, the meeting was adjourned at 6:20 p.m.

Respectfully submitted,

Bob Miller, Chairman

City of Isle of Palms
Department of Public Works
APRIL 1999 Report
David Mobley, Director

1. Department received 461 phone calls in the month of April for special request collection. Picked up 36 white goods, i.e., water heaters, washers, dryers, freezers, and 16 gas grills . We buried 2 miscellaneous dead animals. We delivered 26 rollout carts/recycling bins and hauled off 49 flat bed and garbage packer loads of limbs.

2. Two scrap metal containers have been transported to Charleston Scrap Metal. We emptied 2 golf course maintenance roll-off containers (limbs).

3. We replaced 10 street and stop signs and at the request of Councilman Sottile a children playing was placed at 34thAve.&Cameron .

4. The International garbage truck is scheduled for replacement of the injector O-rings, hopefully this will improve the performance

5. We recently hired Bruce Scott as our 10th employee he is an experienced CDL truck driver,for the first time since my employment the public works dept. now has a full staff.

6. As mentioned last month Great Beach Regime in reference to Mariner's Walk has requested that the city pay for the improvements to the dumpster enclosure . The cost is 5000.00.

Public Works Cte.

great beach regime and association management, inc.

Regime and Association Management Services

1202-B Palm Boulevard
Isle of Palms,
South Carolina
South Carolina 29451-2231
803.886.8845
Fax 1.803.886.6950

FAX COVER LETTER

DATE: 5-5-98

TO: Mark Williams

FROM: Jennifer B. Shipman
Regime and Association Manager

Total Number of Pages, Including Cover Sheet: 2

Mark,

I am faxing a copy of the trash enclosure remodling plans for Wanees Walk. Lona told me that you would review them, and perhaps show or take on the cost. I would appreciate your input at your earliest convenience, in order to notify my Board of Directors.

Thank You!

Jennifer

Please call our office at (843) 886-8845 if all pages are not received or there are any questions. Thank You.
J99-17

Housemasters Inc.

April 30, 1999

Great Beach Management Co.
1202-B Palm Blvd.
Isle of Palms, S.C. 29451-2231

Attn: Jennifer Shipman

Re: Mariners Walk, Isle of Palms, S.C.

We quote as follows:

1. Furnish materials and labor to extend existing boardwalk approximately 34' to prevent future damage to dunes.
All lumber will be pressure treated materials, bolts will be galvanized and nails to be stainless steel.
Boardwalk will be constructed to match existing.
We will perform a general clean up afterwards and remove all construction related debris.
Price for the above work is $2,685.00.

*2. Remodel (3) 9' x 12' trash enclosures to accomodate large roll out type trash recepticles. This will consist of removing existing entry door at front and modifying front of enclosure to accept two larger doors, matching existing siding, trim, etc. Existing entry door will be installed at side of enclosure.
Ramps will be constructed for easier roll in/roll out and will consist of ashphalt where possible. Other ramps will be constructed of pressure treated materials.
Price includes priming all new wood and painting enclosures complete to ensure a good color match.
We use existing materials where possible.
Price for the above work is $4,950.00

Trash enclosures

*3. Demo two existing trash enclosures and remove all debris.
Price $465.00
*There will be an additional charge of $300.00 to remove existing concrete slabs in enclosures.

Sincerely,
Wendell D. Vincent Mbd
Wendell D. Vincent

WDV/mbd

Total Job Cost from Housemasters
$5715.00
-> rotten wood? included

443 Long Point Road • Suite E • Mt. Pl
Telephone (843) 856-0640 • I

Proposal

LANDSCAPE PAVERS, LTD.
POST OFFICE BOX 31832
CHARLESTON, S.C. 29417
PHONE 766-2363/FAX 766-2226

PROPOSAL SUBMITTED TO: CITY OF ISLE OF PALMS	PHONE: 886-8005	DATE: MAY 19, 1999
STREET: ATTN: MR. MARK M. WILLIAMS	JOB NAME: SIDEWALK INSTALLATION	
CITY, STATE and ZIP CODE: CITY ADMINISTRATOR	JOB LOCATION: J.C. LONG BLVD., ISLE OF PALMS	
ARCHITECT:	DATE OF PLANS:	JOB PHONE:

We hereby submit specifications and estimates for:

FURNISH ALL LABOR, MATERIALS AND EQUIPMENT FOR THE INSTALLATION OF 307 L.F. OF 5' SIDEWALK ON J.C. LONG BLVD. (FROM PAVILION BLVD. TO PALM BLVD.) AS REQUESTED

We Propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

FOUR THOUSAND SIX HUNDRED DOLLARS AND NO CENTS dollars ($ 4,600.00).

Payment to be made as follows:

IN FULL UPON COMPLETION

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature: ARTHUR E. SCHIRMER, JR.; PRES.

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance: _____

Signature _____

EXHIBIT E

ISLE OF PALMS RECREATION COMMITTEE

May ~~April~~ 3, 1999

The regular meeting of the Isle of Palms Recreation Committee was held on ~~April~~ May 3, 1999, at 6:25 p.m., in City Hall Council Chambers. Present were Chairman Taylor, committee members Marty Bettelli, and Debra Hernandez, and Recreation Director Norma Jean Page.

1. Approval of Previous Month's Minutes. Ms. Hernandez made a motion to approve the minutes from the March 1999 meeting as corrected at the City Council Meeting; Mr. Bettelli seconded; motion passed unanimously.

2. Recreation Department Report. Director Norma Jean Page gave an overview of the department's monthly activities per the report attached hereto and discussed upcoming activities and she answered questions of committee members. Highlights of her report are:

(a) The Youth Baseball program is going very, very well.

(b) Girls' Softball teams are greatly improving and they actually defeated the undefeated team in Mt. Pleasant.

(c) We are trying to develop a summer adult co-ed Softball League this year; registrations are coming in.

(d) The final middle school DARE dance was held on May 7th and will not resume until September.

(e) Keenagers held their last meeting on May 5th and will not resume until September.

(f) Two light poles on Hartnett between 27th and 28th were cut down and removed. They were originally placed to prevent vehicles from driving onto the play area but were unsightly and landscaping can do the same thing.

(g) Portable bleachers have been ordered but not received yet. They will be available for a variety of uses and events.

(h) A copy of the Written Hazard Communication program and Hurricane Preparedness plan are attached as part of the report. Employees are being familiarized with these policies.

(i) D.J. Barnhill has been promoted to Assistant Director effective May 1st.

3. New Business. The committee discussed the proposed upcoming power boat race scheduled to be held off shore in June. This will be discussed in more detail at the Public Safety Committee meeting next week.

4. Old Business. 1999-2000 Budget. Chairman Taylor asked if there was any discussion or changes to the proposed budget. Everyone felt that the proposed budget was on line and were not in favor of cutting any items or amounts at this time.

5. Other. Ms. Page stated that Administrator Williams had said that the zoning of the department is SR-1 which is single family, and with the proposal to improve the park and park services, she questioned whether the zoning should be changed. She stated that perhaps a new zoning code be established for recreation facilities which would include the County Park. Ms. Page will contact our Zoning Administrator Douglas Kerr to see what might be done.

Ms. Page reported that she had spoken with Stu Kimball of the Park Foundation and he had nothing to report.

There being no further business, the meeting was unanimously adjourned at 7:08 p.m.

Respectfully submitted,

Dee Taylor, Chairman

ISLE OF PALMS
RECREATION DEPARTMENT

MONTHLY REPORT

APRIL
1999

STAFF: *D.J. Barnhill, Assistant Director*
Rich Rachel, Maintenance Assistant
Kevin Schwerin, Recreation Supervisor
Robert Waltz, Maintenance Supervisor
Norma Jean Page, Director

ISLE OF PALMS

RECREATION DEPARTMENT

ACTIVITIES	DAYS OFFERED	TIME
Island Pre-School (ages 3-4) Robin Lee, Instructor	Monday, Wednesday & Fridays	9:00 - 12:00 noon
Island Pre-School (ages 3 - 4) Robin Lee, Instructor	Tuesday & Thursdays	9:00 - 12:00 noon
Island Tiny Tots (ages 2 - 3) Michelle Page, Instructor	Tuesday & Thursdays	9:30 - 12:00 noon
Gymnastics (ages 3 - 5) Tricia Tapio, Instructor	Fridays	3:30 - 4;15 pm
Gymnastics (ages 6 - 11) Tricia Tapio, Instructor	Fridays	4:15 - 5:15 pm
Kindermusick (ages 18 months - 3 1/2) Monica Zazworsky, Instructor	Thursdays	4:15 - 4:45 pm
Kindermusick (ages 3 1/2 - 5 yrs) Monica Zazworsky, Instructor	Thursdays	3:00 - 3:45 pm
Tae Kwon Do (ages 12 & older) Dr. John Emmel, Instructor	Wednesdays	7:30 - Until
Tae Kwon Do (ages 6 - 11) Dr. John Emmel, Instructor	Saturdays	9:00 - 12:00 noon
Tae Kwon Do (ages 12 & Older) Dr. John Emmel, Instructor	Saturdays	10:00 - 12:00 noon
Senior Walkers Dee Mitchell, leader	Tuesday & Thursdays	8:00 am - until
Bridge (Seniors) nancy Stogner, Leader	Monday & Wednesdays	1:00 - 4:00 pm.
Out to Lunch Bunch Dee Mitchell, Leader	Various days and times	

24 - 28th Avenue P.O. Drawer 508 • Isle of Palms • South Carolina • 29451 • (843) 886-8294 • Fax: (843) 886-9857

YOUTH BASEBALL:

T-BALL - 5 & 6 yr Olds (co-ed)
Games are played every Saturday morning. Each team has played, at least, two (2) games and have really enjoyed every minute.

Machine Pitch - 7 & 8 yr. Olds (co-ed)
Games are played Tuesdays and Saturdays. Each team has played four (4) games and team appear to be relatively even. Most of the final games scores have been within one run of the other team. We have not received any complaints from coaches or parents so apparently everyone is happy, so far.

Dixie Minor 9 & 10 yr. Old (boys)
Games are played Monday and Wednesdays. Each team has played six (6) games. The teams appear to be filled with equal talent. Almost all four (4) teams have the same win/lose record.

Dixie Majors 11 & 12 yr. Old (boys)
Games are played Tuesday & Thursdays. Unfortunately we have had a few rain out games in this division. However, everything seems to be going fine. We did have one protest, which submitted, but rejected. The protest was based on a judgment call by the official. According the Dixie Youth Rules, judgment calls may not be protested. A letter along with the $25.00 protest few was returned to the coach.

GIRLS SOFTBALL:

Dixie Angels 9 & 10 yr. Olds
Games are played on Monday and Wednesdays in Mt. Pleasant. Their record is not very good, but they are improving. Wednesday night they beat the number 1 team in the league.

Dixie Ponytails 11 & 12 yr. Olds
Games are played Tuesdays & Thursdays. So far they haven't done too good. But they are having fun.

Athletic pictures were taken for all the baseball and softball teams on April 21. Premiere Sports Photo did a good job with basketball photos so we brought them in for baseball. Photos are mailed directly to the homes of the players.

ADULT SPORTS:

Men's Softball
Games are played Monday and Wednesdays. This season is going good with seven (7) teams. Regular season ends Wednesday, May 5 and the post season tournament begins May 12.

Co - Ed Softball
Scrimmage games are played every Sunday.
Registration for Summer League will begin in May.

Ultimate Frisbee
Registration begins in May..

3 on 3 Basketball
Season is going well. Post season tournament will begin May 4.

SPECIAL ACTIVITIES:

IOP MIDDLE SCHOOL DARE DANCE - April dance was a bit surprising with only 300 youth to attend. Next dance will be held Friday, May 7. This will be the last dance for this school year. Dance will resume in September.

Keenagers
What a fun group. Recycling was the topic for the April meeting of the Keenagers. This was requested by one of the members. It was very informative and helpful for our seniors. Wednesday, April 21 I had the opportunity to travel with the Keenagers to Brookgreen Gardens. We had over 20 Keenagers to travel with us to the gardens. They were all very pleased with the trip and have requested a return in 2000. The final meeting for the year will be held at the exchange club May 5 with Sticky Fingers catering.

Easter Egg Hunt
What a tremendous success. We had estimated 250 children would participate this year and to our surprise and pleasure about 350 children arrived to see the Easter bunny and collect eggs. Every child received the same amount of candy, no matter how many eggs they found. There were also numerous golden eggs hidden in each age division for special prizes. Staff is working on improvements and new ideas for next year. We hope to have entertainment and refreshments.

Low Country Senior Games
The weather was not too cooperative but the Senior games were successful and well attended. We had hoped more of our Isle of Palms seniors would participate, but only a few signed up. Staff is working on ideas for next year to encourage our Keenagers and Isle of Palms senior to get involved in the games.

UPCOMING EVENTS:

IOP Middle School Dare Dance - Friday, May 7

Community Yard Sale - Saturday, May 15

American Red Cross Baby-sitting Course - Saturday, May 22

Piccolo Spoleto Sand Sculpting Contest, Saturday, May 29

Canine Frisbee Throw - Sunday, May 30

PARKS, GROUNDS AND MAINTENANCE:

Park staff continues to work hard keeping the athletic fields lined and raked for the numerous baseball and softball games which are scheduled weekly.
Two light poles located on Hartnett between 27th and 28th ave were cut and removed. It appears these poles were place at those location to prevent vehicles from driving onto the play area. We hope to control the cars is a different way, if it becomes a problem. These poles were, in my opinion, unattractive and took away from the natural beauty of our park.

New playground equipment has yet to arrive. We expected it the end of April, but manufacturing is running a little behind. We also expect new portable bleachers to arrive within the next two weeks. These bleachers will be used for the soccer field and also the small baseball field. Portable bleachers can be moved to accommodate crowds for different events, ie. Tree lighting, Easter egg hunt, canine Frisbee throw, festivals, etc.

Staff continue to complete weekly inspections of outside and inside equipment. These forms point out needed maintenance or repairs on playgrounds, athletic areas, inside recreation equipment and other equipment used for activities and maintenance.

SAFETY:

We reviewed the **Written Hazard Communication** program and made appropriate changes. All employees are required to Sign a Hazard Assessment form when employed. Those forms for different positions within our Department were reviewed and update and all employees currently on staff have read, understood and signed their appropriate assessments.
(forms attached)

MATERIAL SAFETY DATA SHEETS
Staff reorganized our MSDS book, alphabetized our sheets, developed a Table of Contents for a quicker response if information is needed in an emergency situation. Most of the chemicals and supplies used by the Recreation Department are not very harmful, but ingested or used improperly could be fatal.

HURRICANE PREPAREDNESS
Last year a Hurricane Preparedness plan was developed, using information from the previous Director and adding a bit of experience of my own after dealing with HUGO. Recreation Staff will have a workshop in May to review, ask questions and familiarize themselves with the proper procedures, policies and protocol if a hurricane should visit us this season.
We are also in the process of getting I.D.s for new employees along with car stickers for re-entry.
(copy attached).

WEARING SAFETY PRODUCTS
Recreation Staff have been reminded of the necessity of wearing safety goggles, gloves, masks, etc. when undertaking task that required additional precautions. It was pointed out to me that at times staff may not use they safety equipment provided.

POLICY FOR ATHLETIC FIELD LIGHTS:

LIGHTS TO BE USED BY RECREATION SCHEDULED ACTIVITIES AND ISLE OF PALMS TEAMS.
It was brought to my attention that Isle of Palms residents that participated in activities off the island were inviting their teams and friends to practice on our fields at night, requiring the use of our lights.
After a discussion with staff, we agree only games scheduled through this department and practices scheduled and approved through our department may use the lights. After baseball/softball season, field lights are to be secured so that they are not turned on without a justified or approved activity.

Staff was also advised that the soccer field lights are to be used only for soccer games and should be off at 8:00 PM. Or as close to 8:00 as possible.
(policy attached).

MISCELLANOUS:

Broken window - During a softball game a foul ball entered a yard and broke a storm window on 28th ave. Maintenance staff purchased and window from Lowes and repaired the window at no cost to the owner. After taking with the residents, they were very cooperative and pleased with our response.

Palms Trees - We have two (2) palm trees that appear to be dead. Staff is contacting Mr. Sims to see what direction we should proceed.

Exhaust fan in Restroom - We experienced the lose of an exhaust fan in the women's restroom. Replacement is not easy. We are still waiting for a cost and purchase of new fan. Apparently this model is no longer made.

PERSONNEL:

Promotion

D.J. Barnhill was hired August 1998 to replace Gene Bianchi in the position of Recreation Supervisor. Soon after, Ginger Cox, Assistant Director resigned and left that position available. Another Recreation Supervisor hired to replace Ginger. Since that time we have not had an Assistant Director position. However, after a six month evaluation of the Recreation Employees and recognizing the job they do for the City, I felt D.J. is doing an outstanding job and has the qualities that we are looking for and need in the position of Assistant Director. After discussing with the City Administrator, he agreed and her position as Assistant begins May 1.

Summer camp counselors

We have begun interviews for camp counselors. Camp will begin in June and we already have numerous reservations for this Summer.
Seven (7) counselors are needed for the Wee Camp, Summershine Camp and Island Fun Day camp.
Interviews will be completed by May 7.

MEETINGS ATTENDED IN APRIL:

April 6	**Recreation/Park Foundation**
April 7	**Keenagers**
April 8	**Park Foundation Kick Off**
April 8	**Chamber of Commerce Sports Foundation**
April 12	**Recreation Committee**
April 20	**Department Head Meeting**
April 21	**Keenagers**
April 23	**Interviews Camp Counselor**
April 26	**Interviews Camp Counselor**
April 27	**Area Director's Meeting**
April 27	**Recreation/Park Foundation**
April 28	**Interviews Camp Counselors**
April 28	**Senior Sports Classic**
April 29	**Interviews Camp Counselors**

May 1999

Isle of Palms Recreation Dept.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1 9:00am Tae Kwon Do 9:00am T-Ball
2 2:00pm Coed SB	**3** 9:00am Island Preschool 5:30pm 9/10 BB 6:30pm Mens SB	**4** 9:00am Island Preschool 9:30am Tiny Tots 5:15pm 7/8 BB 5:30pm 11/12 BB 6:00pm 3 x 3 Mens BB	**5** 9:00am Island Preschool 12:00pm Keenagers Lunch 5:30pm 9/10 BB 6:30pm Mens SB 7:00pm Tae Kwon Do	**6** 9:00am Island Preschool 9:30am Tiny Tots 3:00pm Kindermusik 5:30pm 11/12 BB 6:00pm 3 x 3 Mens BB	**7** 9:00am Island Preschool 3:30pm Gymnastics 7:00pm IOP DARE Dance	**8** 9:00am Tae Kwon Do 9:00am T-Ball 9:15am 7/8 BB 1:00pm AJ Johnson BB Clinic
9 2:00pm Coed SB	**10** 9:00am Island Preschool 5:30pm 9/10 BB 6:30pm Mens SB	**11** 9:00am Island Preschool 9:30am Tiny Tots 5:15pm 7/8 BB 5:30pm 11/12 BB 6:00pm 3 x 3 Mens BB	**12** 9:00am Island Preschool 5:30pm 9/10 BB 6:30pm Mens SB 7:00pm Tae Kwon Do	**13** 9:00am Island Preschool 9:30am Tiny Tots 3:00pm Kindermusik 5:30pm 11/12 BB 6:00pm 3 x 3 Mens BB	**14** 9:00am Island Preschool 3:30pm Gymnastics	**15** 8:00am Community Yard Sale 9:00am Tae Kwon Do 9:00am T-Ball
16 2:00pm Coed SB	**17** 9:00am Island Preschool 5:30pm 9/10 BB 6:30pm Mens SB	**18** 9:00am Island Preschool 9:30am Tiny Tots 5:15pm 7/8 BB 5:30pm 11/12 BB 6:00pm 3 x 3 Mens BB	**19** 8:00am Keenagers Trip 9:00am Island Preschool 5:30pm 9/10 BB 6:00pm UF Captain Mtg 6:30pm Mens SB 7:00pm Tae Kwon Do	**20** 9:00am Island Preschool 9:30am Tiny Tots 3:00pm Kindermusik 5:30pm 11/12 BB 6:00pm 3 x 3 Mens BB UF Practice Starts	**21** 9:00am Island Preschool 3:30pm Gymnastics	**22** 9:00am Tae Kwon Do 9:00am T-Ball 9:15am 7/8 BB
23 2:00pm Coed SB	**24** 9:00am Island Preschool 5:30pm 9/10 BB 6:30pm Mens SB	**25** 9:00am Island Preschool 9:30am Tiny Tots 5:30pm 11/12 BB 6:00pm 3 x 3 Mens BB	**26** 9:00am Island Preschool 5:30pm 9/10 BB 6:30pm Mens SB 7:00pm Tae Kwon Do	**27** 9:00am Island Preschool 9:30am Tiny Tots 5:30pm 11/12 BB 6:00pm 3 x 3 Mens BB Co-Rec SB Reg ends	**28** 9:00am Island Preschool	**29** 9:00am Tae Kwon Do 10:30am Sand Sculpting Contest
30 5:00pm Canine Frisbee Throw	**31** HOLIDAY -- CLOSED					

April

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

June

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

24 - 28th Avenue 886-8294

June 1999

Recreation Department

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1 5:15pm 7/8 Baseball 5:30pm 11/12 Baseball	2 5:30pm 9/10 Baseball 7:00pm TKD	3 5:30pm 11/12 Baseball 6:00pm UF Capt. Mtg.	4	5 9:00am T-Ball 9:00am TKD 1:00pm Open Basketball
6	7	8 5:15pm 7/8 Baseball	9 7:00pm TKD	10	11	12 9:00am TKD 9:00am T-Ball 9:15am 7/8 Baseball 1:00pm Open Basketball
13	14 8:00am AJ Basketball Camp 6:30pm Ultimate Frisbee	15 8:00am AJ Basketball Camp 9:00am Island Fun Days 5:15pm 7/8 Baseball 6:00pm Coed SB Mtg	16 8:00am AJ Basketball Camp 8:30am Island Fun Days 6:30pm Ultimate Frisbee 7:00pm TKD	17 8:00am AJ Basketball Camp 9:00am Island Fun Days	18 8:00am AJ Basketball Camp 9:00am Island Fun Days	19 9:00am TKD 1:00pm Open Basketball
20	21 8:30am Summer Camp 6:30pm Ultimate Frisbee	22 8:30am Summer Camp 9:00am Island Fun Days 6:30pm Coed SB	23 8:30am Summer Camp 8:30am Island Fun Days 6:30pm Ultimate Frisbee 7:00pm TKD	24 8:30am Summer Camp 9:00am Island Fun Days 6:30pm Coed SB	25 8:30am Summer Camp 9:00am Island Fun Days	26 9:00am TKD 1:00pm Open Basketball
27	28 8:30am Summer Camp 6:30pm Ultimate Frisbee	29 8:30am Summer Camp 9:00am Island Fun Days 6:30pm Coed SB	30 8:30am Summer Camp 8:30am Island Fun Days 6:30pm Ultimate Frisbee 7:00pm TKD			

May

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

July

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

ISLE OF PALMS RECREATION DEPARTMENT
WRITTEN HAZARD COMMUNICATION PROGRAM

General Information:

In order to comply with the South Carolina Occupational Safety & Health standard on Hazard Communication, Subarticle 6, section 11910.1200, and subarticle 7, 1026.59 the following written Hazard Communication Program has been established for ***Isle of Palms Recreation Department.*** All divisions and sections of the company are included within the program. The written program will be available at ***Fire Station 1 & 2*** for review by any interested employee.

The Isle of Palms Recreation Department will meet the requirements of this regulation as follows:

1) Container labeling:

Maintenance Supervisor will verify that all containers received for use will:

a) Be clearly labeled as to the contents.
b) Note the appropriate hazard warnings.
c) List the names and addresses of the manufacturer.

Recreation employee using solution or chemical will ensure that all secondary containers are labeled with either an extra copy of the original manufacturer's label or with our company's own labels which have a block for identity and blocks for the hazard warning. For help with labeling contact the safety/health officer or ***Recreation Director.***

2) Material Safety Data Sheets (MSDS):

Copies of the MSDSS for all hazardous chemicals to which employees of this company may be exposed will be located at ***Recreation Supervisor's Office in notebook labeled MSDS SHEETS.***

MSD sheets will be available to all employees in their work area for review during each shift. If MSD sheets are not available or new chemicals in use do not have MSD Sheets, please immediately contact ***manufacturer and Recreation Director.***

3) Employee Training and Information:

Prior to starting work each new employee of ***The Isle of Palms Recreation Department*** will attend a safety and health orientation and will receive information and training on the following:

a) An overview of the requirements contained in the Hazard Communications Standard, Section 1910, 1200 or 1926.59.
b) Chemicals present in the workplace operation
c) Location and availability of our written hazard communication program.
d) Physical and health effects of hazardous chemicals.
e) Methods and observation techniques used to determine the presence or release of hazardous chemicals in the work area.
f) How to lessen or prevent exposure to these hazardous chemicals through usage of control/work practices and personnel protective equipment.
g) Steps the company has taken to lessen or prevent exposure to these chemicals.
h) Safety emergency procedures to follow if they are exposed to these chemicals.
i) How to read and review MSD Sheets to obtain appropriate hazard information.

After attending the training class, each employee will sign a form to verify that they attended the training, received our written materials, and understood this company's policy on Hazard Communication.

Prior to a new hazard chemical being introduced into any section of this company each employee of that section will be given information as outlined above.
Maintenance supervisor is responsible for ensuring that MSD Sheets on the new chemicals are available.

4) List of Hazardous Chemicals

The following is a list of all Known hazardous Chemicals used by Employees of ***Isle of Palms Recreation Department.*** Further information on each noted chemical can be obtained by reviewing Material Safety Data Sheets located at ***Recreation Supervisors book shelf labeled MSDS SHEETS.***

5) Hazardous non-routine Tasks

Occasionally, employees are reequired to perform hazardous non-routine tasks. Prior to starting work on such projects, each affected employee will be given information by their supervisor about hazardous chemicals to which they may be exposed during such activity.

This information will include:

a, Specific Chemical Hazards
b. Protective/safety measures the employee can take.
c. Measures the company has taken to lessen the hazards including ventilation, respirators, presence of another employee, and emergency procedures.

Examples of non-routine tasks performed by employees of this company are:

TASKS	HAZARDOUS CHEMICALS
Stripping floors	Calpro Floor Strip
Waxing Floors	Calpro Floor Finish
Cleaning Carpet	Fountainhead Extraction Cleaner

6) Chemical in unlabeled pipes **N/A**

7) Informing Contractors

It is the responsibility of ***Recreation Director*** to provide contractors the following information:

a. MSDS for hazardous chemicals to which they may be exposed while on the job site.
b. Precautions the employees may take to lessen the possibility of exposures by usage of appropriate protective measures.
c. The labeling system used in the workplace.

ISLE OF PALMS RECREATION DEPARTMENT
HAZARD ASSESSMENT

RECREATION SUPERVISOR

1. **Lifting of heavy and awkward objects:** Bleachers, small basketball goals, tables, chairs, water jugs, trash containers, drag mats, baseball field maintenance equipment, portable lift, etc.

   Precautions: These objects, most of which weigh in excess of 50 lbs., shall be moved using extreme care and the person moving the objects shall always use his/her legs and not the back to lift these objects. A hand cart can be used or solicit the help of a fellow employee.

2. **Operation of Maintenance Equipment:** Tractor, lawn mower, weed eater, power saws, drill motors, blowers, trimmers, portable lift, chain saws, augers and extension ladders.

   Precautions: Caution shall be used when operating all these tools. Safety glasses/goggles shall be worn when operating any of this equipment. Gloves shall be used whenever possible. Proper maintenance and upkeep on this equipment is essential along with written records of maintenance shall be recorded and available for Director's inspection and approval .

3. **Use of Chemicals:** Spraying or round-up/wipeout or other weed killers, use of ant killer both liquid and granular, fertilizers, pesticides, copy machine toner, white out, glues.

   Precautions: The user of these chemicals shall read carefully and adhere to all of the manufacturer's instructions and dilution's. Proper care shall be given when mixing these chemicals with its disbursement. Gloves, dust mask and safety glasses shall be used when mixing and spraying these chemicals to protect the eyes, skin and respiratory system. Chemical shall only be sprayed when weather permits. Avoid windy days.

4. **Maintenance, Installation and repair of electrical equipment:** Light fixtures, wiring, video equipment, air conditioners, ice machines, safety lights, outside lighting and outlets, etc.

   Precautions: Proper care must be given to make sure all electrical circuits have been de-energized and secured to prevent accidental energizing. Caution shall be used to make sure all electrical components are installed correctly to prevent injury when equipment is energized. Read and follow all manufacturer's instructions. If unsure DO NOT Continue working. Notify Director, immediately.

I have read the above hazards and precautions and understand them. I understand that failure to follow the precautions could result in injury, death, and/or termination of employment.

Signature of Employee:_____ **Date**_____

Signature of Supervisor:_____ **Date**_____

ISLE OF PALMS RECREATION DEPARTMENT
HAZARD ASSESSMENT

ASSISTANT DIRECTOR

1. **Lifting of heavy and awkward objects:** Bleachers, small basketball goals, tables, chairs, water jugs, trash containers, drag mats, baseball field maintenance equipment, portable lift, etc.

   Precautions: These objects, most of which weigh in excess of 50 lbs., shall be moved using extreme care and the person moving the objects shall always use his/her legs and not the back to lift these objects. A hand cart can be used or solicit the help of a fellow employee.

2. **Operation of Maintenance Equipment:** Tractor, lawn mower, weed eater, power saws, drill motors, blowers, trimmers, portable lift, chain saws, augers and extension ladders.

   Precautions: Caution shall be used when operating all these tools. Safety glasses/goggles shall be worn when operating any of this equipment. Gloves shall be used whenever possible. Proper maintenance and upkeep on this equipment is essential along with written records of maintenance shall be recorded and available for Director's inspection and approval .

3. **Use of Chemicals:** Spraying or round-up/wipeout or other weed killers, use of ant killer both liquid and granular, fertilizers, pesticides, copy machine toner, white out, glues.

   Precautions: The user of these chemicals shall read carefully and adhere to all of the manufacturer's instructions and dilution's. Proper care shall be given when mixing these chemicals with its disbursement. Gloves, dust mask and safety glasses shall be used when mixing and spraying these chemicals to protect the eyes, skin and respiratory system. Chemical shall only be sprayed when weather permits. Avoid windy days.

4. **Maintenance, Installation and repair of electrical equipment:** Light fixtures, wiring, video equipment, air conditioners, ice machines, safety lights, outside lighting and outlets, etc.

   Precautions: Proper care must be given to make sure all electrical circuits have been de-energized and secured to prevent accidental energizing. Caution shall be used to make sure all electrical components are installed correctly to prevent injury when equipment is energized. Read and follow all manufacturer's instructions. If unsure DO NOT Continue working. Notify Director, immediately.

I have read the above hazards and precautions and understand them. I understand that failure to follow the precautions could result in injury, death, and/or termination of employment.

Signature of Employee:_____ **Date**_____

Signature of Supervisor:_____ **Date**_____

ISLE OF PALMS RECREATION DEPARTMENT
HAZARD ASSESSMENT

ASSISTANT MAINTENANCE SUPERVISOR

1. **Lifting of heavy and awkward objects:** Bleachers, small basketball goals, tables, chairs, water jugs, trash containers, drag mats, baseball field maintenance equipment, portable lift, etc.

   Precautions: These objects, most of which weigh in excess of 50 lbs., shall be moved using extreme care and the person moving the objects shall always use his/her legs and not the back to lift these objects. A hand cart can be used or solicit the help of a fellow employee.

2. **Operation of Maintenance Equipment:** Tractor, lawn mower, weed eater, power saws, drill motors, blowers, trimmers, portable lift, chain saws, augers and extension ladders.

   Precautions: Caution shall be used when operating all these tools. Safety glasses/goggles shall be worn when operating any of this equipment. Gloves shall be used whenever possible. Proper maintenance and upkeep on this equipment is essential along with written records of maintenance shall be recorded and available for Director's inspection and approval.

3. **Use of Chemicals:** Spraying or round-up/wipeout or other weed killers, use of ant killer both liquid and granular, fertilizers, pesticides, copy machine toner, white out, glues.

   Precautions: The user of these chemicals shall read carefully and adhere to all of the manufacturer's instructions and dilution's. Proper care shall be given when mixing these chemicals with its disbursement. Gloves, dust mask and safety glasses shall be used when mixing and spraying these chemicals to protect the eyes, skin and respiratory system. Chemical shall only be sprayed when weather permits. Avoid windy days.

4. **Maintenance, Installation and repair of electrical equipment:** Light fixtures, wiring, video equipment, air conditioners, ice machines, safety lights, outside lighting and outlets, etc.

   Precautions: Proper care must be given to make sure all electrical circuits have been de-energized and secured to prevent accidental energizing. Caution shall be used to make sure all electrical components are installed correctly to prevent injury when equipment is energized. Read and follow all manufacturer's instructions. If unsure DO NOT Continue working. Notify Director, immediately.

I have read the above hazards and precautions and understand them. I understand that failure to follow the precautions could result in injury, death, and/or termination of employment.

Signature of Employee:_____ **Date**_____

Signature of Supervisor:_____ **Date**_____

ISLE OF PALMS RECREATION DEPARTMENT
HAZARD ASSESSMENT

MAINTENANCE SUPERVISOR

1. **Lifting of heavy and awkward objects:** Bleachers, small basketball goals, tables, chairs, water jugs, trash containers, drag mats, baseball field maintenance equipment, portable lift, etc.

   Precautions: These objects, most of which weigh in excess of 50 lbs., shall be moved using extreme care and the person moving the objects shall always use his/her legs and not the back to lift these objects. A hand cart can be used or solicit the help of a fellow employee.

2. **Operation of Maintenance Equipment:** Tractor, lawn mower, weed eater, power saws, drill motors, blowers, trimmers, portable lift, chain saws, augers and extension ladders.

   Precautions: Caution shall be used when operating all these tools. Safety glasses/goggles shall be worn when operating any of this equipment. Gloves shall be used whenever possible. Proper maintenance and upkeep on this equipment is essential along with written records of maintenance shall be recorded and available for Director's inspection and approval .

3. **Use of Chemicals:** Spraying or round-up/wipeout or other weed killers, use of ant killer both liquid and granular, fertilizers, pesticides, copy machine toner, white out, glues.

   Precautions: The user of these chemicals shall read carefully and adhere to all of the manufacturer's instructions and dilution's. Proper care shall be given when mixing these chemicals with its disbursement. Gloves, dust mask and safety glasses shall be used when mixing and spraying these chemicals to protect the eyes, skin and respiratory system. Chemical shall only be sprayed when weather permits. Avoid windy days.

4. **Maintenance, Installation and repair of electrical equipment:** Light fixtures, wiring, video equipment, air conditioners, ice machines, safety lights, outside lighting and outlets, etc.

   Precautions: Proper care must be given to make sure all electrical circuits have been de-energized and secured to prevent accidental energizing. Caution shall be used to make sure all electrical components are installed correctly to prevent injury when equipment is energized. Read and follow all manufacturer's instructions. If unsure DO NOT Continue working. Notify Director, immediately.

I have read the above hazards and precautions and understand them. I understand that failure to follow the precautions could result in injury, death, and/or termination of employment.

Signature of Employee:_____ **Date**_____

Signature of Supervisor:_____ **Date**_____

ISLE OF PALMS RECREATION DEPARTMENT
HAZARD ASSESSMENT

PART-TIME SUPERVISORS

1. **Lifting of heavy and awkward objects:** Bleachers, small basketball goals, tables, chairs, water jugs, trash containers, drag mats, baseball field maintenance equipment, portable lift, etc.

   Precautions: These objects, most of which weigh in excess of 50 lbs., shall be moved using extreme care and the person moving the objects shall always use his/her legs and not the back to lift these objects. A hand cart can be used or solicit the help of a fellow employee.

2. **Operation of Maintenance and Athletic equipment:** Extension ladders, hand tools, scoreboard time time clocks, pitching machines, etc.

   Precautions: Caution shall be used when operating all these tools. Two persons should always be present when extension ladders are used. Always notify supervisor when equipment is not operating properly. Notification should be in written form.

3. **Use of Chemicals:** Ant killer both liquid and granular, fertilizers, copy machine toner, white out, glues, insect sprays, sun screens, etc.

   Precautions: The user of these chemicals shall read carefully and adhere to all of the manufacturer's instructions and dilution's. Proper care shall be given when mixing these chemicals. Gloves, dust mask and safety glasses shall be used when mixing and spraying these chemicals to protect the eyes, skin and respiratory system.

4. **Maintenance and repair of electrical equipment:** Light fixtures, video equipment, air conditioners, ice machines, safety lights, computers, sound equipment, etc.

   Precautions: Proper care must be given to make sure all electrical circuits have been de-energized and secured to prevent accidental energizing. Caution shall be used to make sure all electrical components are installed correctly to prevent injury when equipment is energized. Read and follow all manufacturer's instructions. If unsure DO NOT Continue working. Notify Director, immediately.
   Report any malfunctions to supervisor in writing.

I have read the above hazards and precautions and understand them. I understand that failure to follow the precautions could result in injury, death, and/or termination of employment.

Signature of Employee:_____ **Date**_____

Signature of Supervisor:_____ **Date**_____

MSDS Title Page

1. Aervoe – Sripping Paint
2. Asbestos Free Plastic Roof Cement
3. Best Exterior Flat House Paint
4. Best Exterior Primer
5. Best Interior Ceiling Flat White
6. Clorox
7. Concentrated Cleaner and Degreaser Stripper
8. Dawn (Liquid dishwashing detergent)
9. Deep Woods Off! Insect Repellent II
10. Dow Corninger
11. Elmer's Glue-All
12. Fire Ant Keller Concentrate R-431
13. Goop Hand Cleaner
14. Gulf Life Charcoal Starter
15. Gulf No. 2 Diesel Fuel
16. HI-POWER Ant, Roach, and Spider Killer
17. Hydrogen Peroxide 3% Solution
18. Isopropyl Alcohol
19. Latex Plat Interior Finishes
20. Latex Semi-Gloss and Gloss Interior Finishes
21. Liquid Bleach
22. Liquid Paper Correction Fluid
23. LP Gas Propane
24. Metallic Topcoats
25. Non-Amonniated Stripper
26. Nuetro- Gel Floor Cleaner
27. Nybco Clear Gloss Lacquer-2303
28. Oatey
29. 12 1090 Metal Pre Treatment (Paint Product)
30. Palmolive Dishwashing Liquid
    Palmolive Dishwashing Liquid with Lemon-Lime
30. Parks Paint Thinner
31. Permagloss Plus Floor Finish
32. Wepak Corporation
33. Professional Spray Primers and Topcoats
34. Pronto Fast Acting Lice, Tick and Flea Killing Spray
35. Professional Resolve Carpet Cleaner
36. Raid Fumigator
37. Roundup Herbicide
38. Rust-Oleum Professional Coarings
39. Rust-Oleum VOC-Compliant Primers and Topcoats
40. Safe-T-Bowl

41. S-254 Sheet Flooring Adhesive, and Armstrong Do-It-Yourself Sheet Floor Adhesive (S-255)
42. Servistar Latex Caulk

43. Specialty Oil Company Wal-Mart 16:1 Two-Cycle
44. Specialty Oil Company Wal-Mart Universal 50:1
45. STOPS Rust brand Protective Coatings
46. TC-W3 Outboard/ WAL MART
47. Toilet Bowl Cleaner
48. Topcoats, Primers, Machinery and Implement Bar-B-Q Black and Epoxy Enamels
49. Thompson's Water Seal Brand Waterproofing Formula
50. 76 Unleaded Plus Gasoline R+M/2 89
51. Wal-Mart 11 Oz Fire Red - 20005/27159
52. Wal-Mart 11 Oz Sun Yellow - 20003
53. WD-40 Company
54. Windex
55. Wipe Out

ISLE OF PALMS
RECREATION DEPARTMENT

DATE: JUNE 1998
Revised MAY 1999

TO: RECREATION STAFF

FROM: NORMA JEAN PAGE,
RECREATION DIRECTOR

RE: HURRICANE PREPAREDNESS

This document contains the Hurricane Emergency Operation Plan for the City of Isle of Palms and more specifically the Recreation Department. The plan is developed with the objective of preparing the city government for the sever consequences of a hurricane.

Hugo in 1989 caused significant property damage to this community. This plan is designed to minimize the loss of life and injury to our residents and tourists. Furthermore, it shall serve as a guideline to protect the assets of the City in order for the local govenment to respond swiftly to meet the requirements for public health, safety and welfare prior to, during, and following a hurricane event.

While our area is characterized by a pleasing environment, ample recreational opportunities, and pleasant weather, our geographic location and topography causes us to be vulnerable to hurricanes.

Our beach is directly exposed to intense winds and storm surge caused by a hurricane. Valuable properties and structures front the beach. Most of the property in the City is in a flood zone or is otherwise exposed to problems associated with intense winds, storm surge, and heavy rains.

These adversities, however, can be overcome through good planning, a good preventative maintenance program for City vehicles and equipment, and city organization of employees willing to accept the challenge presented by a hurricane and respond positively to intense work demands to serve the people of this community.

The consequences of a hurricane landfall are too numerous to mention. Several major problems which will affect the entire city are communications, loss of infrastructure, potential for serious injury and loss of life, substantial loss of property, and security of citizens and their property.

24 - 28th Avenue P.O. Drawer 508 • Isle of Palms • South Carolina • 29451 • (843) 886-8294 • Fax: (843) 886-9857

Those of us who have experienced hurricanes or other catastrophic events will have made the following observations and will appreciate their impact. As a reminder for those individuals, and to assist others who may not have experienced catastrophic weather events, the following is expected:

Be prepared to work where you are needed. Designated job descriptions may have little significance following a disaster.

Be ready to work long continuous hours. Employees may be required to work around the clock or other abnormal shifts. Critical decisions which may be made by you will not be limited to regular duty hours.

Decisions will need to be made. Confer with the employees working with you, coordinate with other departments, and then act. A crisis situation will put your decision making ability to the test.

Keep in touch with the situation. Communicate with your supervisor, subordinates and director.

When you feel exhausted , keep going. The people of this community have nobody else to rely on except you. Please give your best.

Tempers may get short as the days go on. Please keep in mind that a crisis can bring out the best and the worst in people. Be patient and understand that some people simply cannot respond well in a crisis.

Do not wait for assistance from other agencies. We must act with our own resources or our response will be needlessly delayed by critical hours or days.

Effective preventative maintenance for vehicles and equipment is essential.

Keep your supervisor or director involved and informed. We must convey accurate and reliable information to City Council and City Administrator so they can make the right decisions.

We must be prepared for the probable influx of sight-seers during the immediate disaster recovery period.

We must continue to emphasize the importance of our role to treat people courteously, with patience and understanding. People will not forget or forgive abrupt or rude behavior from our employees during their time of need.

Have extra clothing, water, food, and sleeping gear at your work site. It may not be possible to leave the City for many days . Be sure you have made proper arrangements for your family so that they will be safe and can do without you for an extended period.

EMERGENCY MANAGEMENT RECORDKEEPING

Isle of Palms is exposed daily to a wide variety of both natural and man-made disasters. When these disasters strike, we will be working a top speed for long hours to make things right again. Keeping records will probably be the last thing on your mind, but you must remember the old saying - "The job is never finished until the paperwork is done."

Our records are vital to damage assessment teams, damage mitigation work, and to reimbursement efforts the City will be involved in as soon as the disaster is over.

Our records may be the only thing the City will have to base payroll on or to pay vendors. These records are also the proof the Federal Government or the State will demand before they will help Isle of Palms financially.

After Hugo, Federal and State aid to Isle of Palms was in the millions.

Records must be kept daily. Forms will be provided for every Recreation supervisor.

Invoices should be stapled to the form, and notes should be recorded on the back. The form should be kept in a "log Book" or other specified location until collected.

GLOSSARY OF TERMS

HURRICANE WATCH: The first alert when a hurricane poses a possible, but as yet uncertain, threat to a certain coastal area. Small craft advisories are issued as part of a hurricane watch advisory.

HURRICANE WARNING: Notice that within 24 hours or less a specified coastal area may be subject to sustained winds of 74 mph or higher and/or dangerously high water or a combination of dangerously high water and exceptionally high waves, even though expected winds may be less than hurricane force.

HURRICANE EMERGENCY OPERATIONS PLAN

RECREATION DEPARTMENT

CONDITION 3: - WATCH (36 hours)

Notify all Recreation Personnel
Cancel all vacations
Make sure all employees have I.D.'s for return to island
Fuel all vehicles/Hurricane I.D. Stickers
Take pictures of grounds, building and equipment
Charge up 800 radios
Deposit all money into bank
Staff meeting to review assignments and emergency operational plans
Secure call back telephone numbers, next of kin information, etc.
Make preparation for families safety and prepare to stay at work until further notice.

CONDITION 2: - WARNING

Notify personnel of weather conditions
Secure Parks, playground equipment, mowers etc. (Maintenance Staff)
Secure Recreation Building and equipment
(see attached list)
Refuel Vehicles
Move all equipment into safe or protected locations.

CONDITION 1: STRIKE AND POST-STRIKE

Recreation Employees meet at designated location
Follow Island return plan
Employees will help out where needed throughout City.
Recreation Center may be used as staging area

HURRICANE CATEGORIES

CATEGORY ONE: Winds of 74 to 95 mph. Danage primarily to shrubbery, trees, foliage, unanchored mobile homes, and possibly, poorly constructed signs. storm surge 4 to 5 feet above normal. Low lying coastal roads inundated, minor pier damage, some small craft in exposed anchorage's torn from moorings.

CATEGORY TWO: Winds of 96 to 110 mph. considerable damage to shubbery and tree foliage, some trees blown down. major damage to exposed mobile homes and poorly constructed signs. Some damage to roofs, windows, and doors. no major damage to buildings. Storm surge 6 to 8 feet above normal. Coastal roads and low lying escape routes cut by rising water 2 to 4 hours before arrival of hurricane center. Considerable damage to piers. Marinas flooded and small craft in unprotected anchorage's torn from moorings. Evacuation of some shoreline residences and low-lying island areas required.

CATEGORY THREE: Winds of 111 to 130 mph. Foliage torn from trees, large trees blown down. Practically all poorly constructed signs blown down and mobile homes destroyed. some damage to roofs, windows, and doors and some structural damage to small buildings. Storm surge 9 to 12 feet above normal. Serious flooding at coast and many smaller structures near coast destroyed. larger structures battered by waves and floating debris. low-lying escape routes cut by rising water 3 to 5 hours before hurricane center arrives. flat terrain 5 feet or less above sea level flooded 8 miles inland or more. Evacuation of low-lying residences within several blocks of shoreline possibly required.

CATEGORY FOUR: Winds of 131 to 155 mph. shrubs and trees blown down, all signs down. Extensive damage to roofs, windows, and doors. Complete destruction of mobile homes. Storm surge 13 to 18 feet above normal. Flat terrain 10 feet or less above sea level flooded as far a s 6 miles inland. Major damage to lower floors of structures near shore due to flooding and battering by waves and floating debris. Low - lying escape routes cut by rising water 3 to 5 hours before hurricane arrives. Major erosion of beaches. *Massive evacuation.*

CATEGORY FIVE: Winds greater than 155 mph. Shrubs and trees blown down, all signs down and complete destruction of mobile homes. Extensive shattering of glass in windows and doors and complete failure of roofs on many residences and industrial buildings. Small buildings overturned or blown away. Storm surge greater than 18 feet above seas level within 500 yards of shore. Low lying escape routes cut off by rising water 3 to 5 hours before hurricane center arrives. massive evacuation of low-lying residential areas within 5 to 10 miles of shore possibly required.

DEPARTMENTAL RESPONSIBILITIES DURING HURRICANE EMERGENCIES

RECREATION DEPARTMENT: Shall make sure that Recreation Building and equipment is secured. Shall make provisions for recreation building to be used as staging area. Personnel shall be ready to assist other departments at the request of the Director or City Administrator.

ITEMS TO SECURE (some with plastic)

File cabinets, typewriter, desks, PA system TV, Telephones, copy machine, helium tank.

Pitching machines, equipment for sports, cleaning supplies, equipment for special events, volleyball equipment, TKD equipment.

Ice machine, hot dog machine, popcorn machine, microwave, coolers, coffee machines.

Video game, vending machines, ping pong table, pool table, tables, chairs, gymnastic mats, hydraulic lift, floor fans, space station, stools.

ITEMS TO REMOVE FROM RECREATION CENTER:

Recreation Vehicles

Tractor and shed items ie. tools, weedeater, fuel containers, etc.

Computer, personnel files and other necessary files.

Photo albums, trophies, awards, camera, etc.

Petty Cash/other monies not deposited and time cards.

In the event of a Watch staff will be assigned specific duties which they will be responsible for in the event of a disaster.

RE-ENTRY STICKER #'S

000075 Norma Jean Page (P.V.)
000076 Van
005181 Truck
Robert Waltz

005182 D.J. Barnhill
Rich Rachel
Kevin Schwerin

ISLE OF PALMS RECREATION DEPARTMENT
EMERGENCY CALL BACK NUMBERS

NAME_____**POSITION**_____

STREET ADDRESS_____

MAILING ADDRESS if different_____

CITY_____**STATE**_____**ZIP**_____

HOME PHONE:_____**MOBILE**_____**BEEPER**_____

NOTIFY IN CASE OF EMERGENCY:

NAME_____

STREET ADDRESS_____

CITY_____**STATE**_____**ZIP**_____

HOME PHONE #_____ **OTHER**_____

NEXT OF KIN:

NAME_____**PHONE #**_____

TO BE COMPLETED IN THE EVENT OF HURRICANE WATCH OR WARNING

EVACUATION LOCATION:_____

STREET ADDRESS_____

PHONE NUMBER_____

MAKE AND MODEL OF VEHICLE_____

YEAR_____**TAG #**_____

THE FOLLOWING INFORMATION WILL BE PLACED IN YOUR PERSONNEL FILE AND NOT AVAILABLE TO GENERAL PUBLIC. IT WILL BE USED ONLY IN CASE OF EMERGENCY AND USED BY DIRECTOR OR CITY ADMINISTRATOR'S OFFICE.

EXHIBIT F

PERSONNEL COMMITTEE
May 12, 1999

The scheduled meeting of the Isle of Palms Personnel Committee was held on May 12, 1999 at 6:30 p.m. in City Hall. Committee members present were Chairman Bettelli and Mayor Bunch as well as City Administrator Mark Williams. Councilman Shaffer was absent.

1. Previous Months Minutes: Mayor Bunch made a motion to approve the minutes of the April 1999 meeting; Mr. Bettelli seconded; motion passed unanimously.

2. Old Business:
   (a.) Discussion of Benefit Proposals ; The benefit proposals which the committee has been working on were reviewed and will be presented to the Ways and Means Committee at their next meeting, in which the budget will be discussed. The main fringe benefits which will be presented at the budget meeting are: Education Benefits, Disability Insurance, and Vision Care.
   (b.) Discussion of Salaries in Preparation of 1999-2000 Budget: The proposed COLA for 1999 is 1.7%. Also discussed was the fact that the salaries of the Public Safety Employees would have to be raised in order to keep them competitive with other Municipalities in the area.

3. New Business: None

4. Miscellaneous: Mayor Bunch mentioned that there may be two openings on the Accommodations Tax Advisory Committee and she had some people in mind that fit the qualifications to serve on the committee.

5. Executive Session: None

6. Adjournment: There being no further business to come before the committee, the meeting was adjourned at 7:05 p.m.

Respectfully submitted

Marty Bettelli

Marty Bettelli, Chairman

Employees of the Month:

Fire Department - Engineers **Patrick Naylor, Joseph Friend and Roger Boillard**

Police Department - Detective Sergeant **Johnny Daniels**

Public Works Department - **Roderick Sumpter**

Safety Sweepstakes for April 1999:

Fire Department - **David Miccalizzi**

Police Department - **Dwayne Peters**

Public Works Department - **Christopher Risk**

Combined General Government/Building/Recreation Departments - **Deborah Suggs** of General Government

EXHIBIT G

Board of Zoning Appeals
Minutes
May 11, 1999

I. Call to Order

Vice Chairperson Guy Taylor called the regular meeting of the City of Isle of Palms' Board of Zoning Appeals to order on May 11, 1999 at 5:30PM in the conference room of the Building Department at 1301 Palm Blvd. Members present were Guy Taylor, Charlie Yawn, Kathy Carroll, and Russ Stemke as well as the Zoning Administrator, Douglas Kerr. Gabbie Porter was absent.

II. Review of Minutes

Mr. Yawn made a motion to approve the minutes of the April 13, 1999 meeting. Ms. Carroll seconded the motion, and the vote was unanimous in favor of the motion.

III. Variances, Appeals, and Special Exceptions

Mr. Taylor welcomed the audience and swore in everyone planning to give testimony. He explained that the first case on the agenda was for #8-5th Ave. Mr. Kerr explained that Mr. Gear has requested a special exception to allow the establishment of a home occupation at #8-5th Ave. He explained that the applicant proposed to do office work only for a internet advertising business. There would be no one coming to the house, no one working in the house in connection with the business, and no use of an accessory structure.

Mr. Stemke asked if the business should be classified as a wholesaler. Mr. Kerr explained that it would create a problem with Table B1 of the zoning ordinance. Mr. Stemke made a motion to approve the application. Mr. Yawn seconded the motion. The vote was unanimous in favor of the motion, with Mr. Stemke abstaining.

The second application was application #99-010 for a special exception to allow the establishment of a home occupation at 3600 Waterway Blvd. The applicant was Mr. Vernon Ford, and he proposed to establish a handy-man services office in his house. Mr. Kerr explained that the applicant has stated in his application that he would not have any people coming to the house in connection with his business, no storage, and that there would be no use of an accessory structure.

Ms. Porter asked if there would be any subs coming to the house in connection with the business. Mr. Ford answered no. Mr. Stemke asked if the applicant would have any employees. Mr. Ford answered no. Mr. Taylor asked the zoning administrator if in his opinion this application meet the requirements of the zoning ordinance. Mr. Kerr answered yes. Mr. Taylor made a motion to approve the application. Mr. Yawn seconded the motion. The motion was unanimously approved.

The third application was application #99-011 for a special exception to allow the establishment of a home occupation at #17-20th Avenue. The applicant was Mr. Hart, and he proposed to establish a computer consulting business in his house. Mr. Kerr explained that the applicant would occasionally have parts sent to his house, but no more than a couple of deliveries a month. Mr. Hart added that this would be only a part time occupation, and that he needed a business license to purchase computer parts at wholesale prices. He explained that he currently had several computers at the house that he was working on for family members, and that the business wouldn't be any more disruptive to the neighborhood than what he does now. Mr. Taylor asked the zoning administrator if this application met the requirements of the ordinance in his opinion. Mr. Kerr answered yes that he felt that it did. Mr. Taylor made a motion to approve the application. Mr. Yawn seconded the motion. The vote was unanimous in favor of the motion.

The final application on the agenda was #99-011 for a special exception to allow the establishment of an artist's studio at #31-31st Avenue. The applicant was Ms. Holly Reynolds, and she primarily does oil paintings from photographs. She would have no one coming to the house in connection with the business, and would not use any accessory structures. Ms. Reynolds also is involved with the graphic design of signs. Ms. Reynolds showed the Board a sample of her work, and further explained that no one would be coming to the house in connection with the business. Mr. Stemke asked where she would sell the paintings. Ms. Reynolds answered that she had art work in several galleries downtown. Mr. Stemke made a motion to approve the application. Mr. Yawn seconded the motion. The vote was unanimous in favor of the motion.

IV. Adjournment

With no further business, a motion was made and seconded to adjourn. The motion was unanimously approved by voice vote. The meeting was adjourned at 6 PM.

EXHIBIT I

ACCOMMODATIONS TAX ADVISORY COMMITTEE
May 17, 1999

The Accommodations Tax Advisory Committee met on May 17, 1999, at 8:30 a.m., in City Hall Council Chambers. Present were Committee members Julia Tucker, April Lathan, David Maw, Wayne Moseley, and John Herron. Also present were City Clerk Janet Mauldin, City Treasurer Debbie Suggs and City Administrator Mark Williams. Chairman Tucker called the meeting to order.

1. Julia Forester and Mr. Redden, from the Spoleto Festival, discussed with the committee some ideas about future Spoleto events being held on the island. Mr. Redden suggested that perhaps some water events could be held for Piccolo Spoleto and it was also discussed having an off-season fund raiser at the Isle of Palms County Park, or the Sullivan's Island Battery. Chairman Tucker stated that the City donated $5,000 this year and would be willing to consider a larger amount in the future if there is more participation on the Isle of Palms. This will be an ongoing discussion.

2. Tomi Pulliam of the Governor's Cup Billfishing Tournament spoke about additional effort in marketing this annual event being held at the Isle of Palms Marina, especially now that the City owns the marina. She was asking for $12,000 to offset their marketing efforts and media exposure in order to bring more exposure to the island and the marina. (See attached documentation). Administrator Williams stated that the City will not be giving the tournament the money directly but will be underwriting some of the promotion costs for the event. After discussion, **Mr. Moseley made a motion to approve the funds for hard promotion costs for advertising; Mr. Herron seconded; motion passed unanimously.**

3. FY 1999-2000 Budget. (See attached) Administrator Williams explained the budget in detail and answered questions of committee members. He asked that if the committee wants to make any additions, they need to be given to him by Tuesday morning for discussion at the City Council meeting that night.

There being no further business to come before the committee, the meeting was unanimously adjourned at 9:45 a.m.

Respectfully submitted,

Julia Tucker, Chairman

EXHIBIT J

ORDINANCE 1999-12

AN ORDINANCE AMENDING SECTION 7-3-3 OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES REGARDING THE USE OF VEHICLES ON THE BEACH.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 7-3-3 is hereby amended to read as follows:

"Sec. 7-3-3 Vehicles Restricted.

(a) No vehicles are allowed on the beach except for bicycles and vehicles authorized pursuant to Section 5-4-15(C)(5)(a) of this Code.

(b) It is unlawful to operate, park, stop, or stand a motor vehicle upon the beach except as otherwise provided in the City Code."

SECTION 2. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 4. That this ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE 25th DAY OF May, 1999.

_____

Carmen R. Bunch, Mayor

Attest:

_____

City Clerk

First Reading: 4/27/99
Second Reading: 5/25/99
Ratification: 5/25/99

EXHIBIT K

First Reading Draft
May 25, 1998

ORDINANCE 1999-13

AN ORDINANCE TO RAISE REVENUE AND ADOPT A BUDGET FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, FOR THE FISCAL YEAR BEGINNING JULY 1, 1999, AND ENDING JUNE 30, 2000.

WHEREAS, Subsection 3 of Section 5-7-260 of the South Carolina Code of Laws, 1976, as amended, requires that a municipal council shall act by ordinance to levy taxes and adopt a budget pursuant to public notice;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Isle of Palms, South Carolina, in council duly assembled, that the following provisions are hereby adopted and enacted:

Section 1. The prepared budget and estimated revenue for the payment of the same is hereby adopted and made a part hereof as if fully incorporated herein and a copy thereof dated _____, 1999, is attached hereto.

Section 2. The City Administrator shall administer the budget and may authorize the transfer of appropriated funds within departments as necessary to achieve the goals of the budget as established by City Council.

Section 3. If, for any reason, any sentence, clause or provision of this ordinance shall be declared invalid, such shall not affect the remaining portions thereof.

Section 4. This ordinance shall become effective immediately upon its ratification by City Council.

PASSED, APPROVED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE CITY OF ISLE OF PALMS ON THIS _____ DAY OF ___June___, 1999.

_____
Carmen R. Bunch, Mayor

_____
Janet G. Mauldin, City Clerk

First Reading: 5/25/99
Public Hearing: 6/15/99
Second Reading: _____
Ratification: _____

EXHIBIT L

First Reading Draft
May 25, 1999

ORDINANCE 1999-14

AN ORDINANCE AMENDING SECTIONS 5-4-2 AND 5-4-37 OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES TO ALLOW CHARTER BOAT OPERATIONS

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. Section 5-4-2 is hereby amended by inserting the following definition in its proper alphabetical place and renumbering the sub-sections accordingly:

"Charter boat. Watercraft for hire where captain or crew is provided."

SECTION 2. Section 5-4-37, Table B-1, Use 7998, is hereby amended to read as follows:

	LC	GC-1	GC-2
7998. Charter Boat Operations		X	

SECTION 3. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to in full force and effect.

SECTION 4. That all Ordinances or parts of Ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 5. That this ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ____ DAY OF _____, 1999.

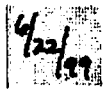
_____
Carmen R. Bunch, Mayor

Attest:

First Reading Draft
May 25, 1999

_____
Janet G. Mauldin, City Clerk

First Reading: 5/25/99
Public Hearing: _____
Second Reading: _____
Ratification: _____


4/22/99

PUBLIC HEARING
ORDINANCE 1999-14
June 22, 1999, 6:45 p.m.

Mayor Bunch opened the meeting at 6:50 p.m. and stated that the hearing had been called to receive citizen comments on the ordinance to allow charter boat operations.

Tom Schmidt, #2 - 52nd Avenue, expressed concern about the number of charter boats at the Isle of Palms Marina and urged Council to impose a limit on these boats so that the marina won't turn into a parking lot for charter boat users and will remain accessible for residents of the island. He also expressed the need to improve the public restrooms at the marina.

Douglas Kerr, Zoning Administrator, stated that this ordinance is changing the language in the Table of Permitted Uses by removing the word "educational" charter boats in order to allow other charters as well. He stated that there never has been a limit on number of boats. Councilmember Abele assured Mr. Schmidt that the number of charter boats would not get out of hand.

There being no further comments, the public hearing was closed at 7:00 p.m.

REGULAR CITY COUNCIL MEETING
June 22, 1999

The regular meeting of the Isle of Palms City Council was held on June 22, 1999, at 7:00 p.m., in City Hall Council Chambers. Present were Mayor Bunch, Council Members Abele, Bettelli, Gear, Hernandez, Miller, Shaffer, and Sottile. Also present were City Administrator Williams and City Clerk Mauldin, and City Attorney Sottile. Councilmember Taylor was out of town.

A. INTRODUCTION OF MEETING

Mayor Bunch called the meeting to order and asked everyone to stand to the invocation by Councilmember Sottile followed by the Roll Call.

B. READING OF THE JOURNAL OF PREVIOUS MEETINGS

1. May 25, 1999 - Regular City Council Meeting
2. June 15, 1999 - Special City Council Meeting

Councilmember Abele made a motion to approve the minutes as presented; Councilmember Bettelli seconded; motion passed unanimously.

C. RE-APPROVAL AND SIGN OFF OF BREACH INLET BRIDGE PLANS. Mayor Bunch announced that Sullivan's Island Town Council has finally signed off on the replacement plans

for the Breach Inlet Bridge after agreeing on some changes. Therefore, the City of Isle of Palms must re-sign the plans, which they did at this time.

D. CITIZENS' COMMENTS

1. Presentation of Awards. Mayor Bunch presented plaques of appreciation to Leola Hanbury for her endless work on Memory Park and other beautification projects on the island, to Holly Reynolds for her efforts of rehabilitation of large injured birds, and to Rick Linville for his generous contribution towards beautification of the front beach area.

2. Water Quality Report. Councilmember Hernandez made a motion to suspend the rules of order and hear the report from the Wastewater Advisory Committee which relates to Mr. Van Buren's report; Councilmember Abele seconded; motion passed unanimously.

Mr. Van Buren gave a report on the results of the committee's study stating that there is a fecal colaform problem in the waters behind the island which the committee feels is coming from improperly functioning septic tanks. (See report attached as Exhibit A) A 12-minute film was shown.

Councilmember Hernandez thanked committee members for their time and effort in formulating these recommendations. She also thanked members of the East Cooper Clean Water Council for their input and work over the past few years. She stated that poorly functioning septic systems are impacting our quality of life and we should make sure that the water that our citizens want to swim, fish and ski in is safe.

Councilmember Shaffer, Council's representative to the Wastewater Advisory Committee, commented on this problem and urged that Council take steps to insure our water quality. He made the following motion on behalf of the committee; Councilmember Shaffer made a motion to authorize the City Attorney to begin drafting an ordinance to (a) require tie-in to City sewer where needed as indicated and when available; and (b) to implement a pilot septic tank maintenance program for three years to be financed from the City's General Fund, including assistance to residents to locate their tanks and drain field, followed by an inspection of their system and contact with a contractor selected by the City to provide necessary repairs to their system at a reduced rate; Councilmember Hernandez seconded. Councilmember Sottile stated that he felt DHEC should be responsible for this and not the City. Councilmember Abele spoke about the necessity of addressing this problem as their is potential danger to our way of life in the City sometime in the future. After discussion, roll call vote was taken: Abele - Yes; Bettelli - Yes; Gear - Yes; Hernandez - Yes; Miller - Yes; Shaffer - Yes; Sottile - No; Bunch - No. Motion passed 6-2.

3. Ted Murphy, Coconut Joe's, expressed concern about the proposed noise ordinance and how it would be enforced and urged Council to look into using decibels to determine noise level. He also asked Council to consider modifying the time schedule and extending the hours [noise is allowed] during the busy summer months but stated he could live with the proposed limits.

4. Gail Ulm, 305 Charleston Boulevard, expressed concern about vehicles speeding along Charleston Boulevard using it as a cut-through to and from Palm Boulevard. She recommended placing four-way stops at 2nd and 3rd Avenues to make the neighborhood safer especially for playing children. She stated that cars speed so fast the she has prohibited her child from even riding her bike on the street because she fears for her life. Mayor Bunch stated that she will ask SCDOT to look into this and will ask that our Public Works Department cut back the vegetation around the existing signs.

5. Guy Taylor, 625 Ocean Boulevard, spoke about three items: (1) In response to the previous speaker, he stated that the 4-way stops do not increase speed and are more dangerous because cars do not heed them and pedestrians think they will stop. (2) He strongly spoke against having the CPW responsible for inspecting or collecting money for this proposed sewer/septic program. He further stated that if a septic tank is working better than the sewer collection process and the treatment process, and because the allowable leakage standards for collection pipes exceed almost anything that a flawed septic system does, then no one with a properly working septic tank should be forced to go on sewer. (3) He expressed concern about the proposed noise ordinance stating that it needed to deal more specifically with loud motorcycles and cars and loud speakers in cars. He did not feel that this ordinance is any better than the old one and does not really deal with *noise.*

6. Norman Lubelsky, #1 - 11th Avenue, stated that as a resident of the island for 23 years, he felt that the residents were owed peace and quiet in their own residence and he urged Council to pass an *enforceable* ordinance that is fair to the residents. He did not feel that the time constraints of 10 p.m. or 11 p.m. were satisfactory and would not stop complaints. (See letter attached as Exhibit B).

Mayor Bunch acknowledged the presence of and commended Malcolm Burgis who runs the Windjammer and stated that he had the same problem with noise complaints from the neighbors. She further stated that we just spoke to him once and he installed double doors on his building and his musicians only play indoors, and the complaints stopped.

E. REPORTS FROM STANDING COMMITTEES

1. Ways & Means - Chairman Abele reported on their meetings June 15, 1999 (Exhibit C, with attachments).

(a) Councilmember Abele made a motion to go ahead with seeking bids for dune walkovers at the Sea Cabins and at 46th Avenue; Councilmember Hernandez seconded; motion passed unanimously.

(b) Councilmember Abele made a motion to increase our annual scholarship budget amount to $4,500 in order to give three $1,500 college scholarships to Isle of Palms students; Councilmember Bettelli seconded; motion passed unanimously.

(c) Councilmember Abele made a motion to move the unexpended budgeted amount of $45,000 for dune walkovers to next year's budget by increasing the Municipal Accommodations Tax expenditures by $22,500 and the Accommodations Tax expenditures by $22,500; Councilmember Miller seconded; motion passed unanimously.

(d) Councilmember Abele made a motion to approve the expenditure of $300 for an engraved paver block at the new Municipal Association of South Carolina building in Columbia; Councilmember Gear seconded; motion passed unanimously.

(e) Councilmember Abele made a motion to approve the expenditure of $4,500 to rewire the Municipal Building to include the City Hall side on the generator and that the Administrator report on the different generator options for the building; Councilmember Bettelli seconded; motion passed 7-1.

(f) Councilmember Abele made a motion to approve the expenditure of $1,375 for E.M. Seabrook to provide a vertical and horizontal survey of the area in Forest Trail where there was a recent accident in order that the engineers find a solution to the problem of the hump in the road; Councilmember Hernandez seconded; motion passed unanimously.

2. Public Safety - Chairman Sottile reported on their meeting of June 14, 1999 (Exhibit D) (The monthly reports from the Police and Fire Departments are attached as part of Exhibit D)

3. Public Works - Chairman Miller reported on their meeting of June 7, 1999, (Exhibit E, with attachments).

4. Recreation - In the absence of Chairman Taylor, Councilmember Hernandez reported on their meeting of June 14, 1999 (Exhibit F, with monthly report attached).

5. Personnel Committee - Chairman Bettelli reported on their meeting of June 7, 1999 (Exhibit G).

(a) Employees of the Month for May 1999 were as follows:
Fire Department - Captains Kramer and Bullock, Engineers Eagle, Braun, Gervais, Micalizzi, Mrowca and volunteer Firefighter Corbett
Police Department - Dispatcher Steve Welch
Public Works Department - Russell Roper

(b) Safety Sweepstakes for May 1999 were as follows:
Police Department - Scott Brown
Fire Department - Mark Dickerson
Public Works Department - Christopher Risk
Combined General Government, Building Department, and Recreation Department - William Seabrook from Bldg. Dept.

Mayor Bunch commented about the condition of the Recreation Building and the lack of air conditioning for summer use. She recommended that a study be done to air condition the building. Councilmember Shaffer pointed out that a study had been done a couple of years ago and the building is not able to be air conditioned. The Mayor then recommended studying the cost of a new building.

Councilmember Bettelli made a motion to study the cost of construction of a proper Recreation building to serve the citizens of the Isle of Palms; Councilmember Abele seconded; motion passed unanimously.

F. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Zoning Board of Adjustment. See minutes of their meeting of June 8, 1999, attached as Exhibit H.

2. Code Board of Appeals. No meeting in June. Councilmember Shaffer made a motion to appoint Phillip Smith to the vacancy on the Board; Councilmember Miller seconded; motion passed unanimously.

3. Planning Commission. There was no meeting in June.

G. REPORTS FROM SPECIAL OR JOINT COMMITTEES - None

1. Accommodations Tax Advisory Committee. No meeting in June. Councilmember Abele made a motion to appoint Randy Walker and Malcolm Burgis to the vacancies on the committee; Councilmember Miller seconded; motion passed unanimously.

Councilmember Abele asked that, in the future, names of nominees be placed on the agenda.

2. Beach Advisory Committee. No meeting.

3. Wastewater Advisory Committee. Discussed earlier this evening.

H. PETITIONS RECEIVED, REFERRED OR DISPOSED OF

1. Petition to request the City to pass a noise ordinance that can be enforced and will allow residents to enjoy their property free from unreasonable interference.

I. BILLS ALREADY IN POSSESSION OF COUNCIL

1. Second Reading and Ratification - Ordinance 1999-13 - An Ordinance to Raise Revenue and Adopt A Budget for the City of Isle of Palms, South Carolina, for the Fiscal Year Beginning July 1, 1999, and Ending June 30, 2000.

Administrator Williams read the ordinance in full. Councilmember Abele made a motion to pass second reading and ratify Ordinance 1999-13; Councilmember Shaffer seconded.

Councilmember Sottile reiterated comments made at the Ways & Means meeting and that he was not in favor of continuous increased spending and would not vote for the budget.

Mayor Bunch expressed concern that in the past Council has had a work session to discuss the budget line by line in order to get an explanation of each item and will vote against the ordinance because we did not do this for this budget.

Councilmember Abele reminded the Mayor that we had three working sessions on the budget, one of which lasted over five hours, during which we did go line by line, department by department, with each of the department heads in attendance to discuss their requests. Concerning Councilmember Sottile's comments, he stated that most of the increase in the budget was due to the purchase of the Marina and he iterated that we did *not* raise taxes again this year. He further stated that this Council has spent hundreds of hours, individually, working on the budget and he took great exception, as Chairman of Ways & Means, to being accused of not allowing discussion on individual budget items or of being a wild-eyed spendthrift and not meeting the needs of the citizens into account.

Councilmember Shaffer commended the Council and especially the Chairman of Ways & Means for their diligent hard work on another balanced budget without raising taxes.

After further discussion, roll call vote was taken: Abele - Yes; Bettelli - Yes; Gear - Yes; Hernandez - Yes; Miller - Yes; Shaffer - Yes; Sottile - No; Bunch - No. Motion passed 6-2.

2. Second Reading and Ratification - Ordinance 1999-14 - An Ordinance Amending Sections 5-4-2 and 5-4-27 of the City of Isle of Palms Code of Ordinances To Allow Charter Boat Operations. (Exhibit K)

Administrator Williams read the ordinance in full. Councilmember Shaffer made a motion to approve second reading and ratify Ordinance 1994-14; Councilmember Hernandez seconded. Attorney Sottile clarified why this ordinance was being redone and stated that it had originally been passed in 1996, but through scrivener's error it was not codified. Then we passed the educational charter ordinance and the recent new zoning code which by implication repealed this charter boat ordinance; so we are now fixing the error. After discussion, motion passed unanimously.

3. Second Reading and Ratification - Ordinance 1999-15 - An Ordinance amending Chapter 2 of the City of Isle of Palms Code of Ordinances Regarding Noise. (Exhibit L)

Councilmember Abele made a motion to read but defer action on this ordinance until after legal advice is received from the attorney in Executive Session; Councilmember Bettelli seconded; motion passed unanimously. Administrator Williams read the ordinance in full.

J. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

1. First Reading - Ordinance 1999-16 - An Ordinance Amending Section 5-4-39 of the City of Isle of Palms Code of Ordinances Regarding the Minimum Site Area Required in a Planned Development District.

Councilmember Abele made a motion to table further consideration of this proposed ordinance until such time as we have had a chance to discuss it with the City Attorney; Councilmember Bettelli seconded; motion passed unanimously.

Councilmember Hernandez made a motion to reschedule action on this ordinance as soon as possible; Councilmember Bettelli seconded; motion passed unanimously.

K. MISCELLANEOUS BUSINESS

1. Quit Claim Deed for Property on 31st Avenue. Administrator Williams discussed the plat for this property which indicates the right-of-way to be split between the two abutting property owners. Attorney Sottile asked that we defer action on this until he has had a chance to search title to the property for the City.

2. Administrator Williams reported that Attorney Roy Bates is working on preparation of the new business license ordinance for the City and hopes to have it ready for the August meeting of the Ways & Means Committee for Council's review.

3. Administrator Williams reported that he received a quote for a bulkhead survey at the Marina from General Engineering Labs at a cost of $2,600. Councilmember Abele made a motion to approve this expenditure on the condition that the contract be signed in order to be paid from this fiscal year's budget; Councilmember Miller seconded; motion passed unanimously.

4. Mayor Bunch announced that Howard Chapman will no longer be able to serve as our traffic consultant as he has accepted the job as the official Director of the Charleston Area Rural Transportation Authority which runs the bus system.

L. EXECUTIVE SESSION - Councilmember Abele made a motion to go into Executive Session to receive legal advice from the City Attorney regarding proposed Ordinance 1999-15 and Ordinance 1999-16; Councilmember Hernandez seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Bunch stated that no action was taken in Executive Session, that legal matters were discussed.

1. Councilmember Abele made a motion to direct the City Attorney to prepare, for first reading on June 30, 1999, all necessary ordinances to allow multi-family use in the GC-2 district; Councilmember Hernandez seconded; motion passed unanimously.

2. Councilmember Abele made a motion to defer action on Ordinance 1999-15, the noise ordinance, to the special meeting on June 30, 1999; Councilmember Hernandez seconded; motion passed unanimously.

3. Councilmember Shaffer made a motion to approve execution by the Mayor of the quit-claim deed on 31st Avenue division of unopened right-of-way upon completion of title search by the City Attorney; Councilmember Hernandez seconded; motion passed unanimously.

There being no further business to come before Council, upon motion duly made and seconded, the meeting was unanimously adjourned at 10:25 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk
To be approved by City Council on July 27, 1999.

EXHIBIT A

Memo

To: Mayor Bunch and City Council

From: Skipper Shaffer and Debra Hernandez

CC: Mark Williams, Nick Sottile

Date: 06/17/99

Re: Recommendations of the Wastewater Advisory Committee

After working diligently for the last six months, the Wastewater Advisory Committee has finalized its recommendations and will be presenting them to Council at Tuesday's meeting. A copy of those recommendations is attached so that you can review them before the meeting. If you will remember, the Committee was asked to address two issues: 1) septic tank maintenance and 2) mandatory sewer tie-in. The Committee officially had three members, Skipper, Dana Love and Brandon Works. Several other people were involved and regularly attended meetings. They were Debra, Toby VanBuren representing the Clean Water Council, Mary Anne Lutrell, and Lisa Hajjar, an OCRM employee with expertise in wastewater management issues. Brandon Works asked Mary Anne to serve as Chair last month because he is moving off the island.

The Committee met with a number of experts and considered several alternatives before deciding which recommendations to make. Please review them and contact one of us or another member of the Committee if you have any questions about why specific recommendations were made. We are both in full support of these recommendations and hope you will support a motion to draft an ordinance to implement the recommendations.

WASTE WATER ADVISORY COMMITTEE
REPORT AND RECOMMENDATION

PRESENTATION TO ISLE OF PALMS CITY COUNCIL
JUNE 22, 1999

The Isle of Palms City Council requested that a committee be formed to evaluate the need to institute a septic system maintenance program, as well as the need to require tie-in to the sewer system, as capacity is available.

The Committee was comprised of the following individuals: Brandon Works (Chair), Skipper Shaffer (Council), and Dana Love (IOP Water and Sewer Commissioner); ex-officio members: Debra Hernandez (Council), Toby Van Buren (East Cooper Clean Water Council), Mary Anne Luttrell (IOP Citizen).

The Committee met eleven (11) times and were educated by presentations of several relevant experts in the field of water quality: Mike Coker, Manager, State Shellfish Program, DHEC; Geoff Scott, Ph.D., NOAA, National Ocean Services, Charleston; Steve Calk, Environmental Quality Manager, DHEC (Department issues permits for installation of new septic tanks); George Gross, General Manager of the IOP Water and Sewer Commission. Also providing technical assistance to the committee was Lisa Hajjar, Coastal Nonpoint Source Program Coordinator, DHEC, Office of Ocean and Coastal Resource Management.

Conclusions:

1. Evidence exists that poorly operating, and/or inadequate septic systems are contributing to the degradation of the waters behind the Isle of Palms, particularly in low lying areas with insufficient ground filtration depth.

    a. Testing performed by National Ocean Services, Charleston, on waters behind Forest Trail showed bacteria was from human sources. These bacteria were compared to bacteria in the effluent from the IOP water treatment plant. This comparison showed the bacteria were not the same, therefore, septic systems were the likely source.

    b. According to scientific literature, the minimum ground filtration depth required for proper treatment of human waste with the type of soil found on the Isle of Palms is two (2) feet. The range of soil depth found on the Isle of Palms is from less than one (1) foot to greater than six (6) feet. In areas of marginal available depth, ground surface failures may not be apparent while filtration failures are occurring subsurface, and groundwater is becoming contaminated.

2. Based upon surveys conducted by East Cooper Clean Water Council and the IOP Water and Sewer Commission, it appears that many septic system owners are unsure as to the location of their systems and are unclear as to the maintenance required to operate an efficient system.

3. Poor water quality directly impacts human health. In addition, it adversely impacts the seafood supply, health of domestic and wild animal life, and ultimately, the desirability of the Isle of Palms as a place to live and visit.

4. The level of development that has evolved on the Isle of Palms, when combined with the environmentally sensitive nature of a barrier island contribute to the long term desirability of providing sewer service to the entire island, as necessary. While availability and cost of island-wide sewer service remain outstanding issues, the water quality surrounding the island will continue to deteriorate without implementation of an Onsite Disposal System Maintenance Program.

Recommendation:

1. Pass a new city ordinance instituting an Onsite Disposal System (Septic System) Maintenance Program, and requiring tie-in to city sewer, as indicated and when available.

   a. Size of Program:

   - ~ 1200 septic systems on the IOP
   - Cost for one maintenance program employee and overhead~ $43,000
   - Project a $3 monthly charge to septic system owners will cover costs

   b. Program Operation:

   - Administered by IOP Water and Sewer Commission
     Educational information and technical assistance provided to residents
     Inspection once every three (3) years, permit and renewal, issued following passed city inspection
   - One-time $5 permit fee, non-transferable
   - Inspection required at property transfer at no additional charge
   - Any required maintenance and repair paid for by property owner
   - "Preferred Vendor(s)" to provide repair and pumping at reduced rates
   - Trident Environmental Health (DHEC) to provide technical assistance and training for IOP Inspector
   - Inspection ports required on new and/or replacement tanks. Attempt to subsidize cost of ports. Installation of ports would be encouraged for all

c. Program Implementation

Assistance will be provided to septic system owners in submitting a rudimentary plat sketch of the tank location; this sketch needs to be submitted within 120 days of program implementation. Scheduled inspections will follow.

Areas identified as problematical via the Onsite Disposal System Maintenance Program will receive priority in assigning available sewer capacity.

Property owners in those identified areas will be required to tie-in to the city sewer system when service is made available.

EXHIBIT B

Honorable Carmen Bunch, Mayor
Distinguished Administrator and City Council Members
Isle of Palms City Hall
Palm Blvd.
Isle of Palms, SC 29451

June 19, 1999

Dear Mayor, Administrator, and Council Members;

It is understood that after the Federal Judges' ruling that threw out the city's faulty noise ordinance, that a new city ordinance is immediately needed. It is, therefore, extremely important, as you already know that this new ordinance is proper and appropriate and enforceable for the Isle of Palms. It is with this in mind that I feel compelled to offer a few suggestions.

From what I read in the Post & Courier, the Federal Judge basically said that the new ordinance should concentrate on permits being issued for outdoor amplification during special events, establish a time limit for outdoor amplification and/or a decibel ceiling level established. Basically a cut and dry ordinance.
This new ordinance should restrict outdoor amplification, only available by special permit for special events, for a specific time period; that all amplification (without a permit) must be contained within the building where being used. To use a decibel level for outdoor events may not be of much help. It would be very difficult to get a true reading from different locations and be enforceable.

I have been very much affected by the loud noise (music) from the front beach for over 2 years now. Some businesses have outdoor-amplified music and that is wrong! The Windjammer has put theirs all inside with 2 sets of doors. If there is going to be amplified music, it should be contained within the building. Outdoor amplification should be by a costly permit, per event only and should be limited to the hour as to when it should be cut off- possibly no later than 7 PM. The earlier the better may produce less demand for permits. For special holidays only, the code should be more liberal.

These are my views on this subject. The city has to do what's right. I am entitled to some reasonable privacy and peace in my home and on my grounds.

Sincerely,

Norman Lubelsky
1 Eleventh Ave.
Isle of Palms, SC 29451

EXHIBIT C

PUBLIC HEARING
FY 1999-2000 BUDGET
June 15, 1999, 6:00 p.m.

The public hearing was held on the 1999-200 Budget on June 15, 1999, at 6:00p.m., in City Hall Council Chambers. Present were Mayor Bunch, Councilmembers Abele, Bettelli, Hernandez, Miller, Shaffer and Taylor, City Administrator Williams, and City Clerk Mauldin. Mayor Bunch called the meeting to order and asked if there were any citizens present to speak about the budget. There being none, the public hearing was unanimously closed at 6:05 p.m.

WAYS AND MEANS COMMITTEE
June 15, 1999

The regular meeting of the Ways and Means Committee was called to order on June 15, 1999, at 6:30 p.m., in the City Hall. Committee members present were Council Members Abele, Bettelli, Mayor Bunch, Gear (arriving late), Hernandez, Miller, Shaffer, Sottile, and Taylor, City Administrator Williams, City Treasurer Suggs and City Clerk Mauldin. Also in attendance were Police Chief Buckhannon, Fire Chief Graham, and Recreation Director Page.

1. Approval of Previous Minutes. **Mayor Bunch made a motion to approve the minutes from the May 1999, meeting; Mr. Taylor seconded; motion passed unanimously.**

2. Monthly Financial Report. Mr. Williams briefed the committee on the City's financial status (copy of summary page attached). He stated that the City is in fine financial shape. There is approximately $1,257,182 in the General Fund. The overall budget is at 97% of revenues received and 88% expended. By the end of the month, revenues will be over budget. He then answered questions of council members. Chairman Abele asked the City Administrator to notify the Committee in advance about large overruns.

Chairman Abele began discussion of proposed dune walkovers at the Sea Cabins and at 46th Avenue, which were budgeted but not built yet. After discussion, **Mayor Bunch made a motion to go forward with bids for both walkovers; Councilmember Hernandez seconded; motion passed unanimously.**

3. Old Business. (A) 1999-2000 Budget Discussion. Chairman Abele opened for discussion, any particular budget items that someone want to raise for additional discussion or for changes.

(1). **Mayor Bunch made a motion to raise the amount of the Isle of Palms Scholarship Fund to $1,500; Councilmember Taylor seconded. Upon discussion, Councilmember Taylor amended the motion to budget for three (3) $1,500 scholarships;**

Councilmember Shaffer seconded; Amendment passed unanimously. Main motion with amendment passed unanimously.

(2). Councilmember Sottile stated [for the record] that he had a problem with the budget from top to bottom; such as 10% pay increases plus a 1.7% cost of living raise. He expressed concern that this would cause problems within the ranks in the future. Also, we have added disability benefits, education benefits, and insurance premiums have gone up. Mr. Sottile stated that the budget is the most important thing that we as a legislative body do within the City every year and spending is increased every year. He identified several new items that he felt were unnecessary, and said that he was willing to make some positive cuts to this budget. He further stated that he believed "a smaller government is a better government".

In discussing the $100,000 line item for drainage, **Mr. Sottile made a motion to reduce this about by 50% to $50,000; Councilmember Taylor seconded.** Upon discussion, Councilmember Hernandez explained that it would cost millions of dollars to improve drainage all over the island; and this line item was established in order to have funds on hand to take care of specific drainage problems as they arise. After discussion, **motion was defeated 3-6.**

(3). Chairman Abele began discussion of the 10% pay raise for public safety personnel. He expressed concern about potential problems being created. In the Police Department there will be two sergeants who will be making within a small amount of the Lieutenant and they will be also at the top of their range. He was also concerned about raising pay for those still in their probation period and recommended deferring the raise until this time has passed. However, he also felt that we should go ahead with the raises but be aware of potential problems in the near future.

Councilmember Bettelli reiterated that there was a critical situation in public safety where we have lost some employees and are in immediate danger of losing others if we do mot make our salaries competitive with other agencies. He asked for comments from the chiefs and asked if the 10% salary increase would enable the City to retain these employees and hire other good qualified persons; and if the close pay to the upper ranks would cause a problem.

Chief Graham stated that she believed it would help retain the good people and help attract much better people. She also felt that an employee who has been here for a long time should be paid a higher rate for his longevity and felt it was not fair to penalize long-time employees just because a new person is starting lower.

Chief Buckhannon stated that he feels fortunate to have several employees who have been in the department for 12 years. He stated that police officers are mandated by law to have certain training and qualifications and if they leave within two years of employment, the agency who takes them has to reimburse us for training costs, which is approximately $15,000 and takes 5 months or so before an officer can go out by himself. He felt that this raise would enable him to

keep the 2-year officers longer as their salaries would be competitive with Charleston City and other agencies in the area.

Mayor Bunch stated that public safety jobs are the most important and the City can afford to give them a good salary. These people "serve us at the time we most need them" and we do not want them to leave. She agreed that these raises were needed and should be given.

Councilmember Shaffer stated for the record that this came out of committee with a unanimous vote and has already been voted on by this body.

Councilmember Sottile made a motion to reduce the raise to 6% with an additional cost of living of 1.7%. Motion died for lack of a second.

Chairman Abele made a motion to defer the pay raise for employees currently on their initial 6-month probation until such time as the complete their probation; Councilmember Gear seconded. Administrator Williams stated that the issue we are trying to remedy is not well served by holding off until probationary period is completed because we are arguing that the positions are underpaid and that's what they would have been paid if we had fixed it before they came to work here. If they are not satisfactory employees, they will be leaving anyway.

Councilmember Bettelli stated that it was important that the everyone understands that this is not a "raise" *per se*, but a "wage adjustment" so that we can compete with other municipalities and keep these employees on the island. After further discussion, **motion was defeated 2-7.**

(4). **Chairman Abele made a motion to increase the Municipal Accommodations Tax expenditures by $22,500 for dune walkovers, and the Accommodations Tax expenditures by $22,500 for dune walkovers; Councilmember Taylor seconded; motion passed unanimously.**

(B) Fireworks Display. Administrator Williams reported that the display is all set with Zambelli. The display will cost $20,000; Council budgeted $18,000 plus donations which will total more than the $20,000. Destination Wild Dunes has agreed to pay $4,000 and there will be an advertisement in the Moultrie News for the show which will give credit to DWD and the other business donors, including Sea Cabins who have donated the use of the pier. Councilmember Hernandez recalled a motion to have some other entertainment; Administrator Williams reported that there was no singer or band available at this short notice; and we need to start planning earlier if we do this next year.

4. New Business. (A) MASC Paver Contribution. Administrator Williams stated that the Municipal Association is constructing a new building in Columbia and have are selling engraved paver blocks to member municipalities at a cost of $300. After discussion,

Councilmember Miller made a motion to authorize the expenditure of $300 for a paver block; Councilmember Gear seconded; motion passed 5-4.

(B) Letter re Marquee Cambridge Golf to Wild Dunes Resort. (See attached letter). Chairman Abele began discussion of the request from Accommodations Tax Advisory Committee to spend $25,000 of Accommodations Tax funds for a study to bring activities to the island year round. Per the attached letters, Chairman Abele expressed concern that Destination Wild Dunes appears to be wanting to use these funds for a golf tournament. He further stated that the Advisory Committee had voted to look at possible other types of events here on the island that would be appropriate to the island and have a broad benefit across the island as a whole. Abele further iterated that Council had approved this figure in the budget with the understanding that it is a one-time study seeking potential types of events for the island. **Councilmembers were in agreement that this money not be spent without having a presentation to Council for their authorization and not that it appears the City is hiring a consultant for DWD. The committee needs to understand that City Council is in control of these funds and the committee has to bring each item to council for their authorization.** The City Administrator was requested to advise the Accommodations Tax Advisory Committee of Council's concerns and of procedures that must be followed in conducting such study.

(C) Roof Repairs at Marina Restaurant. Administrator Williams reported that as Bay Cafe workers were reshingling the roof, they found some wood rot which must be repaired at an additional cost. He will report back to Council when he has more detailed information.

(D) City Hall Generator. Administrator Williams reported that a new generator which would accommodate the City Hall side of the building in addition to the Police Department would cost approximately $60,000. If we traded in the old generator, we could get a credit of $8,500. Another option would be to upgrade the existing generator which would accommodate Council Chambers only. There was also an option to make the generator mobile so that we could move it to the Lutheran Center if needed for City offices after a disaster. After discussion, **Councilmember Sottile made a motion to expend $4,500 to rewire the building to include the City Hall side on the generator; Councilmember Bettelli seconded.** After further discussion, **Chairman Abele amended the motion to instruct the City Administrator to come back to the committee with all of the different options laid out; Councilmember Hernandez seconded; amendment passed unanimously; motion passed unanimously**.

5. Miscellaneous. (A) Councilmember Bettelli reported that with the new Charleston County upgrade of the 911 system, the utility room in the Police Department will be and already is too warm for the equipment. This will need to be addressed as soon as possible.

(B) Per recommendation of the Public Safety Committee, **Councilmember Sottile made a motion to expend $1,375 for E.M. Seabrook to provide a vertical and horizontal survey of the Forest Trail area for the traffic engineers to use in making**

recommendations to improve the area; Councilmember Bettelli seconded; motion passed unanimously.

(C) Administrator Williams reported that the City received a surprise visit from the SC Department of Revenue auditors concerning the collection of sales tax during the period April 1996 through March 1999. They found that the City owed the State $1,531 for sales or use tax which is by virtue of our buying items out of state when tax was not collected and buying items for which the vendor was not aware taxes were to be paid.

There being no further business to come before the committee, the meeting was unanimously adjourned at 8:07 p.m.

Respectfully submitted,

Bob Abele, Chairman

City of Isle of Palms
Financial Statement Summary
May 31, 1999

	REVENUES				EXPENDITURES			
	Actual	Budgeted	Difference	% of Budget	Actual	Budgeted	Difference	% of Budget
General Fund	$ 3,548,434	$ 3,649,047	$ (100,613)	97%	$ 3,215,466	$ 3,572,150	$ (356,684)	90%
Capital Projects Fund	25,251	174,200	(148,949)	14%	91,185	174,200	(83,015)	52%
Muni Accommodation Tax Fund	325,753	458,500	(132,747)	71%	14,809	90,413	(75,604)	16%
Volunteer Fire 1% Fund	40,524	40,350	174	100%	32,067	40,350	(8,283)	79%
State Accommodation Tax Fund	409,046	558,100	(149,054)	73%	404,281	558,100	(153,819)	72%
Disaster Recovery Fund	1,096,791	-	1,096,791	-	-	-	-	-
Federal Narcotics Fund	112,803	2,500	110,303	4512%	110,673	103,850	6,823	107%
Marina Fund	62,223	-	62,223	-	117,156	-	117,156	-
All Other Funds	7,427	1,350	6,077	550%	6,096	13,475	(7,379)	45%
Total All Funds	$ 5,628,252	$ 4,884,047	$ 744,205	115%	$ 3,991,733	$ 4,552,538	$ (560,805)	88%

General Fund YTD Expenditures

11 Month Target = 92%

	Actual	Budget	% of Budget
Mayor and Council	23,802	23,090	103%
General Government	504,975	409,177	123%
Police	864,247	1,072,364	81%
Fire	730,399	828,424	88%
Public Works	548,006	557,028	98%
Building & Licensing	151,959	187,337	81%
Recreation	301,346	361,201	83%
Judicial	82,616	116,979	71%
Parking Lot & Meters	8,116	16,550	49%
Total General Fund	3,215,466	3,572,150	90%

General Fund Cash at 6/10/99

May Balances:	
Carolina First Bank	427,954
SC Local Gov't Investment Pool	862,420
June Activity thru 6/10/99:	
Cash Received	96,809
Payroll	(102,141)
Accounts Payable	(27,859)
Approximate Gen Fund Cash at 6/10/99	1,257,182

City of Isle of Palms
FY 1999 - 2000
Budget Highlights

* Increase Mayor's salary to **$5,000** and council members to **$1,500.**
* Across the board cost of living adjustment based on Consumer Price Index of **1.7%.**
* Wage adjustment in certain public safety positions up to **10%.**
* **$7,200** increase in group health insurance premiums.
* Additional **$1,656** for new employee vision plan.
* **$7,200** for employee education reimbursement.
* **$200,000** Debt Service for Isle of Palms Marina GO Bond.
* **$25,000** for building repairs at Fire Stations 1 & 2.
* New part-time secretary at Public Works office **$9,000.**
* **$15,000** for new carpet at City Hall and Police Department.
* **$100,000** for drainage improvements.
* Replace building inspector's vehicle with small pickup for **$16,000.**
* Rehab Breach Inlet boat ramp, **$40,000.**
* Engineering design fees for Rec Dept outside restrooms and parking lot, **$20,000.**
* **$35,000** match for federal grant of $141,000 to place connector power lines underground.
* Replace utility vehicle in Fire Dept. for **$22,500.**
* New Mack/Leach 33yard garbage truck, **$125,000.**
* New pickup truck in Public Works for **$17,500.**
* Balance of Front Beach Revitalization Study, **$15,210.**
* **$20,000** for Fourth of July fireworks display.
* **$94,305** for 3 new police cars, fully equipped.
* Miscellaneous Marina Repairs, **$153,000.**

1 June, 1999

FROM: Bob Abele
TO : Mark Williams
SUBJ: Accommodation Tax Committee Tourist Event Study

Ref : Marquee Cambridge Golf ltr. Dated May 24, 1999 To Wild Dunes Resort

1. *I have a couple of problems and concerns with reference letter which was placed in my box last week and which had apparently been sent to you by Julia Tucker. I will try to briefly summarize:*

   a. *As I recall from the Accommodations Tax Committee meeting where this issue was discussed, the proposed purpose of the study was to look at the <u>whole</u> island and determine what additional/different kinds of events (including golf or tennis) would be appropriate to add to the Island's agenda .that would most benefit the total business community on the Island. This is also what was presented to and passed by the City Council and the Ways and Means Committee. Destination Wild Dunes (DWD) has apparently taken it upon themselves to initiate some sort of dialogue with a company that appears to be solely a golf consultant with regard to this study. I also do not understand what DWD is doing in the mix.*
   b. *A total of $25,000 was approved for this <u>one-time</u> study. It is apparent from the letter that someone is anticipating both a lot more money (at least $100,000 +) and more than a one time study.*
   c. *Regardless of the fact that this is Accommodation Tax money, City Council is still responsible for how it is spent and the City is bound by both our and State regulations regarding contracting procedures—in this case since its over $10,000 competitive bidding is required. I would also note that <u>any</u> contract involving City funds must be let by the City.*
   d. *The letter also indicates that the writer perceives that he will be an "exclusive" consultant to both DWD <u>and</u> the City. Somehow, I don't think that this either legally or perceptionally right.*

2. *I think that the Accommodations Tax Committee needs to understand the ethical and legal issues involved here and what their role would or could be in such a study. I am concerned about even the appearance of any impropriety and the need for the entire business community on the Island to be aware of what we are doing.. In the meantime, I would request that no funds be expended until we clarify just what it is we are going to do and how we are going to do it.*

cc: Mayor Bunch
City Council
Accommodations Tax Committee Members

cc: City Council

Wild Dunes
Charleston's island resort.

GOLF (LINKS COURSE)
Top 25 US Resort Courses * GOLF DIGEST
America's Top 100 Courses * GOLF DIGEST
Top 100 Courses in US * GOLF Magazine
Top 100 Modern Courses* GOLFWEEK
America's Top 100 Real Estate Communities * LINKS Magazine
Top 100 Courses for Women * GOLF for WOMEN Magazine

TENNIS
Eighth Greatest US Tennis Resort * TENNIS Magazine
Best Tennis Programs * TENNIS Magazine
Best Family Resorts * TENNIS Magazine

MEETINGS
Certified Golden Links * CORPORATE MEETINGS & INCENTIVES
1995 Gold Tee Award * MEETINGS & CONVENTIONS Magazine

RECREATION
#1 Children's Recreation Program * TENNIS Magazine
Favorite Family Resort * BETTER HOMES & GARDENS

FACSIMILE TRANSMISSION SHEET

DATE: 5/25/99

TO: Mark Williams

FAX NUMBER: 886-8005

FROM: Julia Schwartz Tucker – Direct Dial # 843-886-2268

WILD DUNES GROUP SALES FAX NUMBER: (843) 886-2235

FOR PROBLEMS WITH THIS FAX TRANSMISSION, PLEASE CALL (843) 886-2269.

NUMBER OF PAGES (INCLUDING COVER SHEET): 3

COMMENTS: This is only an intro letter. We can move ahead and invite more info at any time -

Julia Tucker

MARQUEE CAMBRIDGE GOLF
13100 WORLDGATE DRIVE, SUITE 120, HERNDON, VA 20170 703/709-0804 FAX 703/709-0809

May 24, 1999

Mr. Doug Lester
Director of Sales and Marketing
Wild Dunes Resort
5757 Palm Boulevard
Isle of Palms, SC 29451

Dear Doug:

On behalf of Marquee Cambridge Golf, I would like to thank you for the opportunity to present to Wild Dunes and the entire Isle of Palms community a two phase plan for the creation and/or acquisition of a major golf event designed to boost tourism for the Isle of Palms and further enhance the region as a major resort destination.

The process of staging an event to be hosted at Wild Dunes will consist of two phases. Initially, Marquee Cambridge Golf would be engaged to provide a complete analysis of the current marketplace including existing events which may be looking for relocation and the overall feasibility of creating a new event for staging in the Spring of 2000. Our report will include a summary of the strengths and weaknesses of each opportunity as well as a cost analysis and time line for implementation. Phase One would be completed within ninety (90) days of commencement. Phase Two will be the procurement of the strategically correct event for the Isle of Palms community. By selecting an event which will generate tremendous publicity for the region and further enhance overall tourism, we will be able to accomplish our mission. Lastly, as part of our services, we will provide a post event summary with recommended changes for future years.

As an exclusive consultant to Wild Dunes and the Isle of Palms, Marquee Cambridge Golf would receive remuneration for its services in a manner that reflects the staging process. For Phase One, we would receive a flat fee of $25,000 plus pre-approved expenses. Our fee for Phase Two would be $75,000 plus pre-approved

expenses. Thereafter, Marquee Cambridge Golf would be paid an annual retainer commensurate with our continued involvement in the Event. It is expected that our initial agreement would be for a period of three years. We believe the Isle of Palms is a terrific location for professional golf and we look forward to having Wild Dunes serve as the host venue.

Please call me with any questions or comment you may have.

Sincerely,

John Mascatello
President & CEO
Marquee Cambridge Golf

EXHIBIT D

PUBLIC SAFETY COMMITTEE
June 14, 1999

The regular meeting of the Isle of Palms Public Safety Committee was held on June 14, 1999, at 5:30 p.m., in The Building Department. Present were Chairman Sottile, members Gear and Hernandez, Police Chief Buckhannon, and Fire Chief Graham, and City Administrator Williams. Council Member Abele also attended, as well as Paul Connerty, resident from Forest Trail.

1. Approval of Previous Months Minutes. Mr. Gear made a motion to approve the minutes from the May meeting; Ms. Hernandez seconded; motion passed unanimously.

2. Citizens Comments. None.

3. Police Department Monthly Report. Chief Buckhannon discussed the monthly department report for May (see attached) and answered questions of committee members.

(A) There was brief discussion of parking along Palm Boulevard by users of the Breach Inlet boat ramp. This will be looked at further as construction of the bridge begins and decisions are made as to whether or not to keep the boat ramp opened. Chief Buckhannon reported that SCDOT will not allow us to make that a "no parking" area but the new construction should improve the parking on the rights-of-way and make it safer.

Chief also asked SCDOT if they would require parallel parking along Palm Boulevard at the "S" curve from 21st Avenue down towards Wild Dunes, but they did not feel there was a problem with perpendicular parking. Parallel parking is required along 21st Avenue across from the Lutheran Retreat Center.

(B) Chief Buckhannon reported that he and Administrator Williams had met with the traffic engineer at the Forest Trail dip area on May 26th. He will be recommending improvements to the area including better signage. Mr. Williams stated that the traffic engineer also wants a vertical and horizontal survey done which E.M. Seabrook can do for $1,375. Upon discussion, one solution would be to move the road bed over and remove the hump. Mr. Connerty stated that he felt removal of the hump would certainly decrease speeders looking for a joy ride over the hump. Chief Graham also agreed that moving the road over and taking out some trees would make it easier for fire equipment to pass through. **Ms. Hernandez made a motion to approve the expenditure of $1,375 for the survey; Mr. Gear seconded; motion passed unanimously.**

(C) Chairman Sottile began discussion about the person selling newspapers at the Connector intersection on Sunday mornings. He expressed concern about the aggressiveness of the salesman as he has received complaints about this. Mr. Williams has checked with our attorneys who say this is considered "freedom of the press", but the City Attorney is researching

further to see what, if anything, the City can do about it. He will also discuss this with officials at the Post and Courier. The Committee agreed that it is a safety hazard and an annoyance.

4. Fire Department Monthly Report. Chief Graham discussed the monthly department report for May (see attached) and answered questions of committee members.

(A) Chief Graham reported that the new truck is almost complete and due to be delivered by June 27th.

5. Old Business. Councilmember Abele discussed the proposed 10% pay raise for public safety personnel. He expressed concerns about some of the personnel not having completed their probationary period and also about higher ranking sergeants being in close range of the assistant's salary; and he was afraid that we could be creating some problems later on. The Committee felt that this should be discussed further at Ways & Means.

6. There being no further business to come before the committee, the meeting was unanimously adjourned at 6:25 p.m.

Respectfully submitted,

Mike Sottile

Mike Sottile, Chairman

Monthly Report

May 1999

Pg.	Index
1 - 2	Synopsis
3	Communications Report
4	Officer Activity Report
5	Connector Report
6 - 7	Incident Report
8	Arrest Report
9	Animal Control Report
10	Narcotics Report
11	Training Report

ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(843) 886-6522 FAX (843) 886-8005

TO: MAYOR BUNCH, CITY COUNCIL, ADMINISTRATOR WILLIAMS

FROM: CHIEF BUCKHANNON

SUBJECT: MONTHLY REPORT FOR MAY 1999

DATE: JUNE 9, 1999

The following is a brief synopsis of the officers' activities during the month of May 1999.

Patrol

May 7, 1999 Officers responded to a report of a Criminal Sexual Assault where the victim accused her employer, an owner of an Island restaurant, of raping her while she had "passed out" from being drugged. The 22 year old female was taken to MUSC for examination and samples will be tested for evidence of narcotics. The victim has declined prosecution.

May 8, 1999 Officers were dispatched to the Pantry in reference to an intoxicated male who asked a 19 year old female for a ride over the Isle of Palms Connector and got into her vehicle. The subject, a 41 year old male, was arrested for Simple Possession of Marijuana, Disorderly Conduct and an outstanding warrant with the Charleston County Sheriff's Office.

May 8, 1999 Officers responding to a complaint of a male subject urinating in full view of the public arrested the 55 year old male for Disorderly Conduct.

May 9, 1999 Officers responding to a complaint of a Strong Armed Robbery that had just occurred located the vehicle, performed a felony traffic stop and arrested the two occupants. The victim claimed that the robbery occurred while trying to purchase drugs. The victim was transported to East Cooper Hospital for lacerations and a possible concussion.

May 12, 1999 Officers responding to a complaint of someone sleeping on the beach located and arrested a 21 year old intoxicated female for Disorderly Conduct.

May 18, 1999 A report was taken of a vehicle stolen from the Acme Cantina parking lot where the owner left the vehicle unsecured with the keys under the front seat. The vehicle was located the following day by the Albermarle County Police Department in Virginia. The suspect was identified and arrest warrants are pending.

Personnel

May 6, 1999 Matthew Tai joined the Isle of Palms Police Department as a Patrol Officer.

May 7, 1999 The Police Department assisted the Recreation Department with the monthly teenage dance. The event was attended by 550 young adults and was held without incident.

May 14, 1999 Shari Weiner joined the Isle of Palms Police Department as a Telecommunicator.

May 20, 1999 Chief Buckhannon attended the Crime Advisory Panel in Columbia at the office of Speaker of the House David Wilkins.

May 26, 1999 Chief Buckhannon and City Administrator Mark Williams met with Larry Meisner, Engineer, for the Forest Trail road design. Engineer Meisner will be preparing a report for the City's options in Forest Trail.

ISLE OF PALMS POLICE DEPARTMENT

TO: LT. MCCURDY

FROM: TCO SUPERVISOR GIBBONS

SUBJECT: TELECOMMUNICATIONS MONTHLY ACTIVITY REPORT

DATE: 06/02/99

During the month of May1999 the Telecommunications Office received and dispatched 3,250 calls for service to the four (4) public safety agencies of Isle of Palms and Sullivan's Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
May 1999	2,432	36	812	22	3,302
May 1998	2,428	55	1,084	32	3,599
Percentage Change	0%	-35%	-25%	-31%	-8%
Year to Date 1999	9,195	189	3,792	84	13,260
Year to Date 1998	9,315	230	4,535	96	14,176
Percentage Change	-1%	-18%	-16%	-13%	-6%

Isle of Palms Police Department Officer Activity Report May 1999

	May 1999	May 1998	Percentage Change	Year To Date 1999	Year To Date 1998	Percentage Change
Service Calls	1,509	1,365	10.5%	5,013	4,873	2.9%
Building Checks	436	349	24.9%	1,838	1,665	10.4%
SPR'S	480	696	-31.0%	2,314	2,686	-13.8%
Traffic Stops	405	366	10.7%	1,447	1,565	-7.5%
Traffic Stops w/Tickets	80	90	-11.1%	299	392	-23.7%
% Traffic Stops w/Tickets	19.8%	24.6%	-4.8%	20.7%	25.0%	-17.5%
DUI Tickets	9	5	80.0%	22	16	37.5%
DUS Tickets	4	6	-33.3%	26	47	-44.7%
Speeding Tickets	32	31	3.2%	110	106	3.8%
Other Traffic Tickets	50	77	-35.1%	239	410	-41.7%
Non Traffic Tickets	75	96	-21.9%	138	231	-40.3%
Parking Tickets	1,121	562	99.5%	2,174	863	151.9%
City Tickets	11	29	-62.1%	66	124	-46.8%
Warning Tickets	87	107	-18.7%	387	425	-8.9%

Connector Calls For Service for the Month of May 1999

The Isle of Palms Police Department has responded to or initiated 79 calls involving 1080 minutes, or 18 man hours for the month of May, 1999. The following table breaks down the type, number and time element of each call.

	Calls May	Calls Year To Date	Arrests May	Arrests Year To Date	Minutes May	Minutes Year To Date	Avg. Minutes May	Avg. Minutes Year To Date
Accidents	2	2	0	0	99	99	49.5	49.5
Traffic Stops With Tickets	14	58	2	9	524	2291	37.43	39.50
Traffic Stops Without Tickets	43	178	0	0	327	1168	7.60	6.56
Citizen Assists	10	43	0	0	63	432	6.30	10.05
Assist Other PD	0	1	0	0	0	2	0	2.00
Miscellaneous	10	31	0	0	67	240	6.70	7.74
Totals	**79**	**313**	**2**	**9**	**1080**	**4232**	**13.67**	**13.52**
Totals 1998	**78**	**312**	**8**	**27**	**1580**	**5319**	**20.26**	**17.05**

Isle of Palms Police Department Monthly Report for May 1999

All UCR Codes for each Incident are counted.

CRIME TYPE	May 1999	Total 1999	May 1998	Total 1998
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING		1		
11A SEX (FORCIBLE RAPE)	2	2		2
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D FORCIBLE FONDLING				
120 ROBBERY	1	1		
13A ASSAULT	1	2	3	7
13B SIMPLE ASSAULT	1	7	3	15
13C INTIMIDATION		1	1	2
200 ARSON				
210 EXTORTION				
220 BURGLARY	2	6	5	14
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING			3	4
23D THEFT FROM BUILDINGS				1
23E THEFT FROM COIN OPERATED				2
23F THEFT FROM MOTOR VEHICLE	3	7	4	7
23G THEFT OF MOTOR VEHICLE PART				
23H ALL OTHER LARCENY	14	49	13	43
240 MOTOR VEHICLE THEFT	1	1		3
250 COUNTERFEITING/FORGERY		1	2	2
26A FRAUDULENT ACTIVITY		1		2
6B FRAUD/CREDIT CARD /ATM		2		1
6C IMPERSONATION				
270 EMBEZZLEMENT		1		1
280 STOLEN PROPERTY			1	4
290 DAMAGE PROPERTY	3	22	7	48
35A DRUG/NARCOTICS	4	12	8	25
35B DRUG EQUIPMENT VIOLATION		2	1	4
36A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE				
510 BRIBERY				
520 WEAPON OFFENSES			1	1
753 OBSCENE & HARASSING PHONE	2	5	5	13
756 USING MOTOR VEHICLE W/O				
90A BAD CHECKS		1		2
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT	4	7	6	12
90D DUI	9	22	5	16
90E DRUNKENNESS				
90F FAMILY (NO VIOLENCE)	1	7		2
90G LIQUOR LAW	6	20	10	37
90H PEEPING TOM				
90I RUNAWAY	1	1	1	3
90J TRESPASSING		4		3
90L TRUANCY				
90N RESISTING ARREST			1	2
90P CONTRIBUTING TO DELINQUENCY		2	2	2
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES	4	10	10	29
1T TRAFFIC & NRVC ARRESTS	5	41	10	66
1W WARRANT ARRESTS	3	14	1	12
979 MISSING PERSONS			1	2
980 SUICIDES				3
992 PROWLER				1
NCR NON CRIMINAL REPORTS	45	131	27	72
TOTALS:	112	383	131	465

Isle of Palms Police Department Monthly Report for May 1999

ARREST SUMMARY

Type	May 1999	Total 1999	May 1998	Total 1998
Adults	Male= 21 Female= 8	Male= 90 Female= 27	Male= 75 Female= 22	Male= 207 Female= 63
Juveniles	Male= 3 Female= 0	Male= 10 Female= 8	Male= 11 Female= 2	Male= 18 Female= 4
Narc-Adults	Male= 7 Female= 2	Male= 13 Female= 3	Male= 5 Female= 0	Male= 17 Female= 5
Narc-Juveniles	Male= 0 Female= 0	Male= 1 Female= 0	Male= 3 Female= 2	Male= 3 Female= 2
TOTALS:	Male= 31 Female= 10	Male= 114 Female= 38	Male= 94 Female= 26	Male= 245 Female=74

PROPERTY VALUES REPORTED

	May 1999	Total 1999	May 1998	Total 1998
Burglary Stolen	$1,602.00	$2,417.00	$3,216.00	$10,196.00
Larceny Stolen	$8,020.00	$77,631.00	$28,594.00	$62,907.00
Criminal Damage	$775.00	$9,245.00	$3,661.00	$37,814.00
MVT Stolen	$8,000.00	$8,000.00	$0.00	$4,500.00
Burglary Recovered	$102.00	$102.00	$0.00	$900.00
Larceny Recovered	$52.00	$9,615.00	$17,283.00	$32,092.00
MVT Recovered	$8,000.00	$8,000.00	$0.00	$2,500.00
Total Stolen	$18,397.00	$88,823.00	$31,810.00	$77,603.00
Total Recovered	$8,154.00	$17,717.00	$17,283.00	$35,492.00
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms Police Department
All Arrests
Primary UCR Code Only
Date Starting 05/01/99 to 05/31/99

Arrest Summary

Offense	Male White	Male Black	Male American Indian	Male Asian	Male Other	Female White	Female Black	Female American Indian	Female Asian	Female Other	Male Total	Female Total	Total
13A AGGRAVATED ASSAULT	0	2	0	0	0	0	0	0	0	0	2	0	2
13B SIMPLE ASSAULT	0	0	0	0	0	0	0	0	0	0	0	0	0
23H ALL OTHER LARCENY	0	0	0	0	0	0	2	0	0	0	0	2	2
35A DRUG/NARCOTIC VIOLATIONS	7	0	0	0	0	2	0	0	0	0	7	2	9
90C DISORDERLY CONDUCT	2	0	0	0	0	2	0	0	0	0	2	2	4
90D DRIVING UNDER THE INFLUENCE	7	0	0	0	0	2	0	0	0	0	7	2	9
90G LIQUOR LAW VIOLATIONS	7	0	0	0	0	0	0	0	0	0	7	0	7
90P CONTRIBUTING TO DELINQUENCY OF MINOR	0	0	0	0	0	0	0	0	0	0	0	0	0
90Z ALL OTHER OFFENSES	1	0	0	0	0	0	0	0	0	0	1	0	1
91T TRAFFIC ARREST (DUS, NRVC, ETC)	1	1	0	0	0	2	0	0	0	0	2	2	4
91W WARRANT ARREST	1	1	0	0	0	0	0	0	0	0	2	0	2
753 OBSCENE & HARASSING PHONE CALLS	1	0	0	0	0	0	0	0	0	0	1	0	1
TOTAL:	**27**	**4**	**0**	**0**	**0**	**8**	**2**	**0**	**0**	**0**	**31**	**10**	**41**

Isle of Palms Police Department Animal Control Report for May 1999

	1999 Monthly Total	1998 Monthly Total	1999 Yearly Total	1998 Yearly Total
Citations	5	24	43	105
Warning Tickets	10	30	45	101
Animals Secured	32	37	136	158
Dogs	8	9	35	47
Cats	3	1	10	11
Raccoons	15	22	71	72
Other	3*	7	17	31
Released to Owner	8	10	34	48
Transported to SPCA	20	22	90	95
Injured Animals	3**	7	11	20
Trapped Animals	21	21	90	90
Cats	3	0	10	7
Raccoons	15	21	71	71
Other	3*	1	9	13
Dead Animals Removed	8	4	31	16
Traps Set	29	42	118	112
Kennel Fees	$21.00	$280.00	$154.00	$371.00

* 3 Opossums
** 3 Birds

Isle of Palms Police Department Narcotics Report for May 1999

	Isle of Palms			DEA		
Drug Type	Seized	Purchased	Value	Seized	Purchased	Value
Marijuana	9.02 gm.		$45.00	2 lbs.		$6,400.00
Cocaine					8 oz.	$8,000.00
Crack Cocaine						
LSD						
Heroin						
Other - Methamphetamines						
Monies Seized						$290,060.00
Monies Forfeited						
Monies Pending Forfeiture						$308,175.00
Vehicles Seized						
Vehicles Forfeited						
Vehicles Pending Forfeiture				4		
Other Activities						
Arrests	9			8		
Charges	9			16		

INTEROFFICE MEMORANDUM

TO: CHIEF BUCKHANNON

FROM: SERGEANT STEWART

SUBJECT: TRAINING REPORT FOR MAY 1999

DATE: 06/08/99

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH

OFFICER	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
1 OFFICER	ACAD-12	DATA MASTER RECERTIFICATION		1		
2 OFFICER	PSNADV-5	AUTO THEFT		8		
1 OFFICER	ADV-29B	BBPATH/INFECTION CONTROL UPDATE				8
TOTAL			0	9	0	8
		OFFICER HOURS TOTAL				17

EMPLOYEE	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
4 TCO	EPD-1	RED BOOK TRAINING				8
TOTAL			0	0	0	8
		EMPLOYEE HOURS TOTAL				8

	SCCJA	SATELLITE	IN HOUSE	OTHER
PREVIOUS REPORT TOTALS	784	155	99	105
THIS MONTH TOTALS		1	8	16
YEAR TO DATE TOTALS:	784	156	107	121
DEPARTMENT HOURS TOTAL				1168

HOLIDAY TRAFFIC COUNT REPORT

Easter	1999		1998		1997		1996	
	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet
Friday	19,220	10,709	19,187	10,533	12,332	6,838	15,278	4,255
Saturday	21,066	11,636	19,607	11,329	18,553	10,141	14,316	7,953
Sunday	18,442	11,739	16,961	10,978	17,039	10,526	13,130	8,748
Totals	58,728	34,084	55,755	32,840	47,924	27,505	42,724	20,956
Grand Total		92,812		88,595		75,429		63,680
Difference		4,217		13,166		11,749		5,547
% Change		4.76%		17.45%		18.45%		9.50%
Memorial Day	**1999**		**1998**		**1997**		**1996**	
	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet
Friday	21,457	12,573	20,578	11,013	19,529	7,668	18,775	9,452
Saturday	25,162	14,407	25,135	13,542	22,734	11,918	21,131	11,654
Sunday	22,091	18,236	23,238	13,506	17,592	11,044	20,658	12,287
Monday	18,271	10,898	22,747	10,616	19,468	9,410	19,589	** 29
Totals	86,981	56,114	91,698	48,677	79,323	40,040	80,153	33,422
Grand Total		143,095		140,375		119,363		113,575
Difference		2,720		21,012		5,788		2,046
% Change		2.00%		17.60%		5.00%		1.80%
4th of July	**1999**		**1998**		**1997**		**1996**	
	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet
Day 1					8,111	N/A**	7,050	3,218
Day 2					***22,730	N/A**	*** 21,860	*** 12,200
Day 3					22,899	N/A**	18,551	10,312
Day 4					19,532	N/A**	19,239	10,903
Day 5					17,689	N/A**	17,472	9,621
Totals					90,961		84,172	46,254
Grand Total			NO DATA		Connector Only			130,426
Difference			AVAILABLE		6,781			-3,228
% Change					8.06%			-2.40%
Labor Day	**1999**		**1998**		**1997**		**1996**	
	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet
Friday			18,585	9,843	19,612	15,464	5,164	3,746
Saturday			21,050	11,768	23,359	15,950	18,119	10,761
Sunday			19,545	12,570	22,106	11,262	16,757	10,718
Monday			17,519	8,651	19,511	9,497	12,876	6,513
Totals			76,699	42,832	84,588	52,173	52,916	31,738
Grand Total				119,531		136,761		84,654
Difference				-17,230		52,107		-19,322
% Change				-12.60%		61.60%		-18.60%

* Partial D[illegible]nly (1 Lane Tube vandalized, no reading)

** Road Tu[illegible]amaged

*** 4th of [illegible]

N/A = Not [illegible]ilable

FIRE SERVICE REPORT

MAY 1999

Fire Services Monthly Report

Contents

May 1999

A. Call Summary

B. Alarm Report

C. Incident Report

D. Pre-Incident Surveys/Inspections

E. Training

F. Water Usage

G. Maintenance

H. Personnel

I. Public Relations

Isle of Palms Fire Department
May Call Summary

05/04	A two-year-old white male was brought to Fire Station 1 by his parents after the child bit into an unidentified capsule. The patient had vomited after biting it. The patient was evaluated by Fire Department personnel and transported to East Cooper Hospital Emergency Room via his parents.
05/08	Fire Department personnel responded to Sundial Circle for an auto accident. Upon arrival, personnel found a twenty-year-old white male that lost control at approximately twenty-five M.P.H. hitting a tree. The patient was treated for a head injury sustained when striking the windshield. The patient refused transport via Charleston County E.M.S.
05/09	Fire Department personnel responded to Twin Oaks for an assault. Upon arrival, personnel found one patient with a small laceration above the right eye. The patient was treated then transported to East Cooper Hospital Emergency Room via his fiancé.
05/12	Fire Department personnel responded to the Isle of Palms Marina for a sinking boat. Upon arrival, personnel removed three fuel tanks from a seventeen-foot boat and tied the boat to the dock to prevent further sinking. The boat's owner was unattainable. The boat was secured prior to leaving the scene.
05/16	Fire Department personnel responded to Ocean Blvd. for a possible over-dose. Upon arrival, personnel found a twenty-seven year old male vomiting after taking GHB. The patient was treated then transported to East Cooper Hospital Emergency Room via Charleston County E.M.S.
05/31	Fire Department personnel responded to Sand Crab Ct. for a possible structure fire. Upon arrival, personnel found a fire that had been extinguished by a neighbor and security guards. According to witnesses, the resident had been lighting fire works from the deck casing a chair and bushes to ignite. Police Department personnel were on the scene.

*Personnel responded to several individuals complaining of dizziness and several false alarms throughout the Month of May.

ISLE OF PALMS FIRE DEPARTMENT
MAY 1999
ALARM REPORT

INCIDENT #	DATE	DIST.	TYPE	LOCATION
99-154	5-2-99	2	EMS Assist (n/r)	120 Seascape
99-155	5-2-99	1	EMS Assist (r)	7 Ensign Ct.
99-156	5-3-99	1	EMS Assist (r)	6 26th Ave.
99-157	5-3-99	1	EMS Assist (n/r)	9 30th Ave.
99-158	5-4-99	2	EMS Assist (n/r)	9510 Palmetto
99-159	5-4-99	1	Spill	1303 Palm Blvd.
99-160	5-4-99	1	EMS Assist (n/r)	30 J.C. Long
99-161	5-5-99	2	Alarm Malfunction	Summerhouse Bldg. 2
99-162	5-7-99	1	EMS Assist (n/r)	24 28th Ave.
99-163	5-8-99	2	EMS Assist (r)	Sundial Circle
99-164	5-8-99	1	EMS Assist (n/r)	14 Beachside Dr.
99-165	5-9-99	2	EMS Assist (r)	3 Twin Oaks
99-166	5-10-99	1	EMS Assist (n/r)	506 Carolina
99-167	5-12-99	2	EMS Assist (r)	9 Shad Row
99-168	5-12-99	2	Hazardous Cond.	80 41st Ave.
99-169	5-13-99	1	Smoke Scare	27 28th Ave.
99-170	5-15-99	2	EMS Assist (r)	9 32nd Ave.
99-171	5-15-99	2	EMS Assist (n/r)	6001 Palmetto
99-172	5-16-99	1	EMS Assist (r)	1001 Ocean Blvd.
99-173	5-17-99	2	EMS Assist (n/r)	109 Summerhouse
99-174	5-17-99	1	Search	Breech Inlet
99-175	5-18-99	2	EMS Assist (r)	24 Beach Club Villas
99-176	5-19-99	1	Remove Cat/Tree	26 26th Ave.
99-177	5-19-99	1	EMS Assist (n/r)	1004 Ocean Blvd.
99-178	5-21-99	2	EMS Assist (n/r)	200 Grand Pavilion
99-179	5-22-99	1	EMS Assist (n/r)	1120 Ocean Blvd.
99-180	5-25-99	1	EMS Assist (r)	1206 Palm Blvd.
99-181	5-25-99	2	Public Assist	254 Forest Trail
99-182	5-26-99	2	Arcing Elec. Equip.	6821 Back Bay
99-183	5-26-99	2	Alarm Malfunction	1 Summer Dunes Ln.
99-184	5-26-99	2	Alarm Malfunction	1 Summer Dunes Ln.
99-185	5-29-99	1	EMS Assist (r)	600 Palm Blvd.
99-186	5-30-99	m/a	Service Call	Hwy 517
99-187	5-30-99	1	EMS Assist (n/r)	2903 waterway Blvd.
99-188	5-31-99	1	EMS Assist (n/r)	1120 Ocean Blvd.
99-189	5-31-99	1	EMS Assist (n/r)	1120 Ocean Blvd.
99-190	5-31-99	2	Outside Structure	25 Sandcrab Ct.

Total Calls=37 District 1= 19 District 2= 17 Mutual Aid= 1

Total EMS Calls= 25 Resident= 10 Non-resident= 15

May 1998 total= 55

Isle of Palms Fire Department
May 1999
Alarms in Wild Dunes

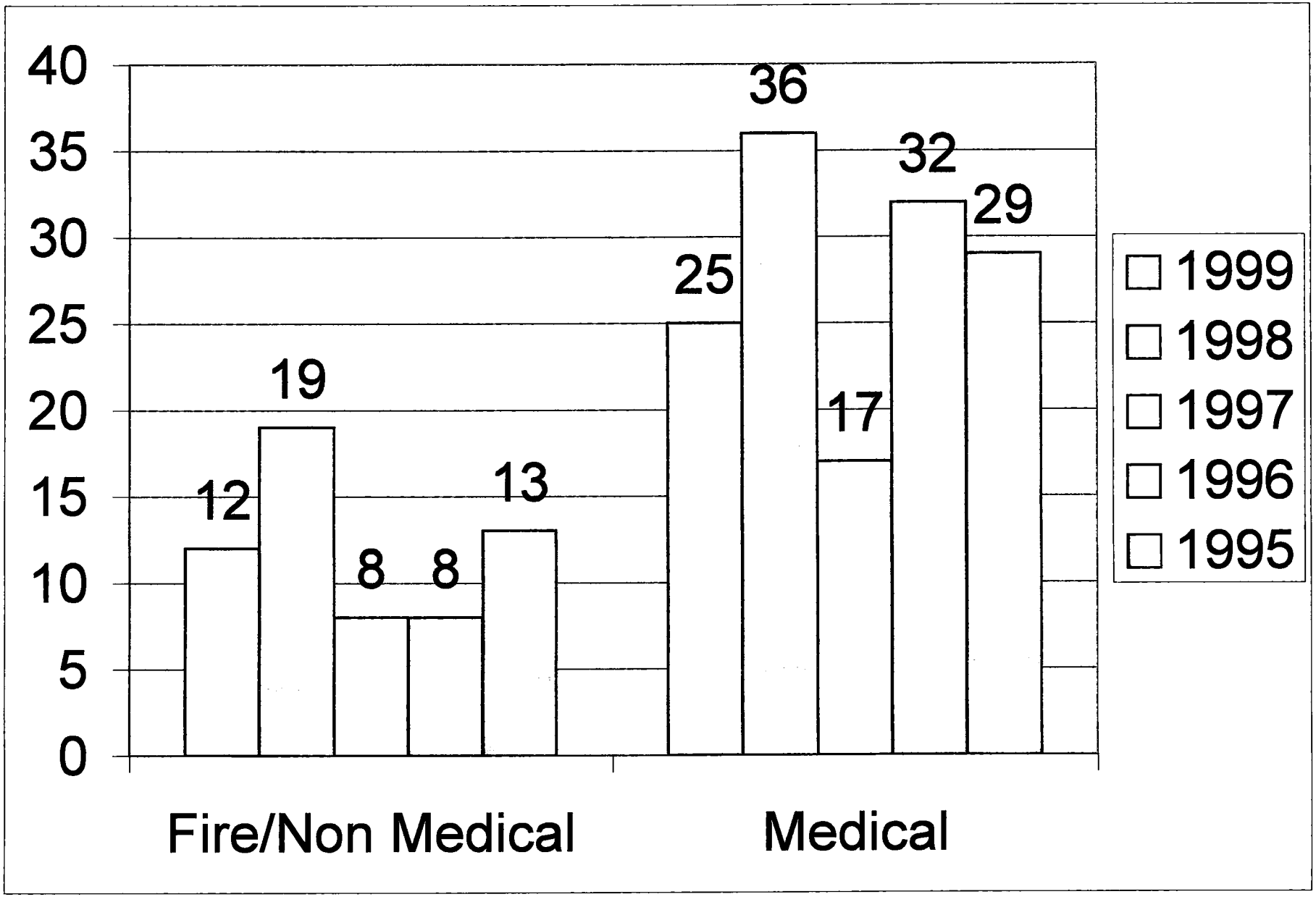
Incident #	Date	Type	Location
99-154	5-2-99	EMS Assist (n/r)	120 Seascape
99-158	5-4-99	EMS Assist (n/r)	9510 Palmetto
99-161	5-5-99	Alarm Malfunction (r)	Summerhouse Bldg. 2
99-163	5-8-99	EMS Assist (r)	Sundial Circle
99-165	5-9-99	EMS Assist (r)	3 Twin Oaks
99-167	5-12-99	EMS Assist (r)	9 Shad Row
99-171	5-15-99	EMS Assist (n/r)	6001 Palmetto
99-173	5-17-99	EMS Assist (n/r)	109 Summerhouse
99-175	5-18-99	EMS Assist (r)	24 Beach Club Villas
99-178	5-21-99	EMS Assist (n/r)	200 Grand Pavilion
99-182	5-26-99	Arcing Elec. Equip. (r)	6821 Back Bay
99-183	5-26-99	Alarm Malfunction (r)	1 Summer Dunes Ln.
99-184	5-26-99	Alarm malfunction (r)	1 Summer Dunes Ln.
99-190	5-31-99	Out. Structure Fire (r)	25 Sandcrab Ct.

Total Calls in Wild Dunes	14
Resident	9
Non-Resident	5

Year to date calls 1999:

Total:	57
Resident:	36
Non-Resident:	21

Isle of Palms Fire Department
Response Comparision
May 1995-1999



Isle of Palms Fire Department
Run Comparison
May 1995-1999

	Total Calls	Fire/Non Medical	Medical
1995	40	13	27
1996	40	8	32
1997	25	8	17
1998	55	19	36
1999	37	12	25

Isle of Palms Fire Department
May 1999
Incident Report

Situation Found	Total	Dist. 1	Dist. 2	M/A	YTD 1999	Total 1998	YTD 1998
Total Alarms for Month	37	19	17	1	190	55	230
Working Structure Fire					6	1	3
Outside Structure	1		1		1		
Vehicle Fire					1		2
Brush, Grass, Leaves					1	1	9
Trash, Rubbish					3	1	1
Explosion, no fire							
Spill with fire							
Other Fires							
Overpressure Rupture							
Emergency Med. Call	25	15	10		110	36	120
Lock-in, Trapped					2		1
Search	1	1			5	1	3
Extrication					1	1	1
Rescue-not classified					2	1	4
Spill, leak, no fire	1	1			1	1	1
Power Line Down					2		2
Arcing Elec. Equip.	1		1		8		3
Aircraft Stand-by							
Chemical Spill							1
Hazardous Condition	1		1		4	1	4
Water Removal					2		2
Smoke Removal							
Animal Rescue							
Assist Police							2
Unauthorized Burning							
Move-Up							1
Service Call	1			1	4		2
Smoke Scare	1	1			3		3
Contolled Burn							
Steam Mistaken, smoke							
Malicious False							
Bomb Scare							
Alarm Malfunction	3		3		5		5
Unintentional False					4	1	3
Unclassified							3
Supplemental	2	1	1		25	10	54

(Listed in accordance with the National Fire Incident Reporting System)

Supplemental Activities Report
May 1999

Type Call	Total	Dist. 1	Dist. 2	Mutual Aid	Year to Date
Smoke Detector					6
Station Tour					
Public Education					
Public Appearances					1
Assist Motorist					1
Pump Streets					
Remove Objects/Roof					1
Remove Objects/Tree	1	1			1
Beach Search					1
Public Assist	1		1		11
Other					3
Totals	2	1	1		25

Isle of Palms Fire Department
Pre-Incident Surveys

Continued to up-date Pre-Incident surveys in the field.

Fire Inspections

The Building Department is currently performing fire inspections. There were 21 inspections performed during the month of May.

Isle of Palms Building Department
Monthly Fire Inspection Report
1999

Total Inspections 21 Total Violations 15

Date	Routine	Re-inspect	Inspector	Name of Business	Number of Violations Found	Next Inspection Due	Occupancy	Type Construction
5/28/99	X		SEABROOK	PUBLIC BATHS	1	6/28	B	V
5/28/99		X		BEN+JERRY'S	0 of 2		M	V
5/28/99		X		LUTH. RETREAT	1 of 1	6/26	R	V
5/29/99		X		I.O.P. BAPTIST	1 of 2	6/29	A	VI
5/29/99		X		MAINT. INC.	1 of 1	6/29	B	VI
5/29/99		X		TIDAL WAVE RUN	1 of 3	6/29	B	VI
5/29/99		X		DEWEES OFF.	1 of 1	6/29	B/S	VI
5/29/99		X		HARB. MAINT.	1 of 1	6/29	S	VI
5/29/99	X			MAINT. FAC.	1	6/29	S	VI
5/29/99		X		BOARDWALK INN	1 of 1	6/10	R	IV
5/28/99		X		GR. PAV.	1 of 1 + 2	6/28	B/A	VI
5/28/99		X		W.D. SPORTS PAV	1 of 1	6/28	B/M/S	VI
5/28/99		X		W.D. TENNIS	1 of 1	6/28	M	VI
5/29/99	X			RACQUET CL. VILLAS	0		R	VI
5/29/99	X			LAGOON VILLAS	0		R	VI
5/29/99	X			PELICAN POOL	0		S	VI
5/29/99	X			SEAGROVE	0		R	VI
5/29/99	X			FAIRWAY DUNES	0		R/S	VI
5/29/99	X			MARINERS WALK	0		R	VI
5/29/99	X			BEACHCLUB VILLAS	0		R	VI
5/29/99		X		SEASCAPE	1 of 1	6/15	R	VI

ISLE OF PALMS FIRE DEPARTMENT
MAY 1999
TRAINING REPORT

PAID

Total medical training hours..... 86.5
Total fire training hours..... 356
Total hours..... 442.5
Hours per man..... 26

ADDITIONAL TRAINING

Asst. Chief Yannuzzi and Engineer eagle attended the United States Maritime Administration Shipboard Firefighting School in Toledo, Ohio. This class was funded by Charleston County Hazardous Materials Office.

Engineer Maibach attended the Lowcountry Regional EMS Infection Control and Designated Officer training class.

Chief Graham attended the SCMIRF Back Injury Prevention seminar.

Engineer Eagle completed the SCFA Instructor Workshop for Pump Operations.

The entire department completed the OSHA required SCBA Fit Testing.

VOLUNTEER

Total medical training hours.....0
Total fire training hours.....36
Total hours.....36
Hours per man.....4.5

The volunteers completed the OSHA required SCBA Fit Testing.

The volunteers drilled with Sullivan's Island Fire Department volunteers on water rescue at Breech Inlet.

FIRE DEPARTMENT WATER USAGE IN GALLONS

MONTH/YEAR MAY 1999

INITIALS	DATE	TRAINING	FLOW TESTING	FIRES
	1			
	2			
	3			
	4			
	5			
	6			
	7			
	8			
	9			
	10		2000	
	11			
	12		2000	
	13		2000	
	14			
	15			
	16			
	17		2000	
	18			
	19			
	20		2000	
	21			
	22			
	23			
	24		2000	
	25			
	26			
	27			
	28			
	29			
	30			
	31			
MONTHLY SUB-TOTALS			12,000	
MONTHLY GRAND TOTAL		12,000		

COMMENTS:

The department conducted annual hose testing this month.

Isle of Palms Fire Department
Maintenance
May 1999

Station 1	
05/21	Inspected fire extinguishers.
05/26	Installed side walk.
Station 2	
05/21	Repaired office chair.
05/21	Removed & replaced treads on lower back stairs
	Inspected fire extinguishers.
Squad 1	
05/14	Removed front bumper and winch. Installed replacement bumper.
Truck 1	
05/12	Replaced bulb and lens on cab marker light.
	Conducted annual hose testing.
Engine II	
05/10	Conducted annual hose testing.
Engine III	
05/11	Replaced tank fill hose from pump valve to tank.
05/17	Conducted annual hose testing.
Engine IV	
05/20	Conducted annual hose testing.
05/21	Plugged small leak in tank fill elbow.
05/27	Replaced throttle control cable.

Car 1 (Jeep)

No maintenance performed.

Car II (1993 Crown Victoria)

No maintenance performed.

Rescue I (F-150)

No maintenance performed.

Rescue II (6x6 ATV)

No maintenance performed.

Rescue III (Rescue Boat)

No maintenance performed.

Rescue IV (Rubber Boat)

No maintenance performed.

Rescue V ('97 Yamaha Jet Ski/Wave Runner)

Cleaned plugs.

Rescue VI (18' Commercial Water Sport Boat)

05/03	Installed switches, bilge pump, blower and running lights.
05/03	Tested operation of boat and system.
05/06	Disassembled helm control and installed new bearing.
05/10	Adjusted steering linkage.
05/12	Installed wiring for running lights.
05/13	Removed barrels on control cables for replacement.
05/14	Worked on battery boxes.
05/17	Replaced cable ends on controls.
05/18	Installed bilge float switch.
05/19	Installed fire extinguisher.
05/26	Replaced pin in clamshell.
05/28	Installed onboard battery charger.

Misc.

Conducted Weekly:	SCBA inspection & maintenance
	Ladder inspection & maintenance
	Backflushed pumps

Isle of Palms Fire Department
Personnel Report
May 1999

Captain Kramer, Captain Bullock, Engineer Eagle, Engineer Braun, Engineer Gervais, Engineer Micalizzi, Engineer Mrowca and Volunteer Firefighter Corbett were named Employees of the Month for their efforts in refurbishing an 18' Commercial Water Sport Boat which was donated by Brian Berrigan, owner of Tidal Wave Water Sports. Many of the parts were donated or manufactured by department personnel. Chief Graham and Assistant Chief Yannuzzi assisted with the acquisition and the over-all project. Their combined efforts placed a rescue boat in service with a minimal cost to the City. The boat and trailer are valued at approximately $19,000.

On May 10, 1999, Assistant Chief Yannuzzi attended the Training Officer's meeting, hosted by St. Andrew's Fire Department.

On May 11, 1999, Chief Graham went to the Wolfington Plant to conduct final inspection of the new rescue truck. Delivery is expected the first week of June.

On May 19, 1999, two Fire Department personnel sustained minor injuries at Fire Station 2 during training. Both were treated at East Cooper Hospital Emergency Room and returned to work their next shift.

On May 19, 1999, Assistant Chief Yannuzzi attended the Charleston County Fire Chief's meeting, hosted by the Awendaw Fire Department.

On May 22, 1999, several Fire Department personnel attended the City Employee Picnic held at the Recreation Department. All in attendance enjoyed the outing.

On May 26, 1999, a Fire Department employee sustained a laceration while assisting with volunteer training.

Celebrating a birthday this month was Volunteer Rick Neves.

Isle of Palms Fire Department
Public Relations Report
May 1999

05/19	Fire Department personnel responded to 26th Ave. for public assist. Upon arrival, personnel found a cat stuck in a tree. Personnel were unsuccessful in rescuing the cat.
05/24	Fire Department personnel supervised a community service worker at Station 1.
05/25	Fire Department personnel responded to Forest Trail to assist a lady in a wheel chair into her residence.

EXHIBIT E

PUBLIC WORKS COMMITTEE MEETING
June 7, 1999

The regular meeting of the Public Works Committee was held on June 7, 1998, at 5:30 p.m. in City Hall Council Chambers. Present were Chairman Miller, Committee Members Shaffer and Taylor, Director David Mobley, and City Administrator Williams. Also present was Councilmember Bettelli and Councilmember Sottile arrived a bit later.

1. Citizens Comments. Director Mobley introduced Will Albrecht who has offered to provide material and labor to upgrade the unpassable beach access path abutting 118 Ocean Boulevard. Upon discussion, Mr. Williams stated that this is one of the 6' access paths that belongs to the interest of the Isle of Palms property owners by court decision and not under the City's control. Mr. Albrecht stated that they would like to build a wooden walkover at this location and he asked if the City would at least level out the access. With the Committee's approval, Mr. Williams was authorized contact Charleston County Public Works for assistance in filling and leveling the access and also contact OCRM for their approval. This will then have to be approved by Council later this month.

2. Minutes of Previous Meeting. Mr. Taylor made a motion to approve the minutes from the May meeting; Mr. Shaffer seconded; motion passed unanimously.

3. Monthly Department Report. Mr. Mobley reported on the month's operations (see attached report for May 1999) and answered questions of committee members.

4. Old Business. (A) Pooper Scooper Supplies. Mr. Williams reported that supplies have been ordered.

(B) Piping Ditch by IOP Marina. Mr. Williams discussed the City piping a portion of the 41st Avenue ditch by Maintain, Inc. This would create as many as 20-25 parking spaces for passenger cars which will eventually be needed at the Marina. He asked the Committee to think about this and look at the property for further discussion at the next meeting.

(C) Ocean Boulevard Condominium Project and Seamon Whiteside Study. Chairman Miller asked if the Seamon Whiteside Study would look at this project specifically. Mr. Williams stated that they will be looking at the general issue of curb cuts as part of the study, but noted that they are also the engineers for this particular project. Upon discussion, Mr. Williams further stated that if developed as a PDD, the issue of the curb cut restriction would not apply to this parcel. A complete package on this project will be provided to Councilmembers. Mr. Williams also stated that after the traffic counts have been taken and the traffic engineer has had a chance to look at the data, a public meeting will be scheduled on the front beach study.

(D) Forest Trail Island. Mr. Williams reported that the City has not pursued landscaping the islands any farther because it would be quite expensive to set up and there was no way to water it. He also reported that it has generally grown back.

Mr. Williams reported that Seamon Whiteside engineers have looked at the area of Forest Trail where the hump and dip are located, where a recent accident occurred which prompted citizens to approach City Council to do something about it. The engineers have requested a horizontal and vertical survey of the area in order to give a good opinion. Mr. Williams got a quote from E. M. Seabrook of $1,375 to do the survey work for the traffic engineer (see attached memo). He estimated a cost of some $2,000 for traffic engineer and cost of construction at $15-20,000. Mr. Shaffer suggested submitting this to the Charleston Transportation Committee for funding.

After discussion, **Mr. Taylor made a motion that the City do whatever is necessary with the way of marking and identifying not only the tree, but any other surrounding areas with, signage or marking that is reasonable, until we can look at the entire issue as a package; Mr. Shaffer seconded.** Upon further discussion, Mr. Taylor said that if we find this is 2-3 years away, the City can relook the issue for a greater sense of urgency. Mr. Williams noted that engineering would have to be done anyway before we can approach the CTC. **Motion passed unanimously.** Mr. Williams stated that the County Sign Shop can make the signs for us.

5. New Business. Piping Ditch at 2902 Skinner Boulevard. Mr. Williams referred to his memo of 6/1/99 (attached hereto). Upon discussion, he stated that the City has historically assisted with these types of projects and asked the committee for a recommendation. Mr. Shaffer recommended the City purchase the pipe and let the property owner make arrangements and pay for the installation and **he made that in the form of a motion; Mr. Taylor seconded. Chairman Miller amended the motion that the neighbor be contacted to make sure he agrees and that the Administrator make sure we are administratively and legally correct; Mr. Taylor seconded; amendment passed unanimously; motion passed unanimously.**

6. Miscellaneous. Mr. Mobley reported that Eadie's Construction was going to start ditch cutting again on Forest Trail.

Mr. Williams reported that Mr. Mobley is exploring with an engineering firm that would get the area of 4B Incorporated permitted under DHEC for dry-trash transfer so that we would not have to haul everything to Bees Ferry Landfill ourselves, but dump into a container which would be shipped to Bees Ferry.

There being no further business to come before the committee, the meeting was adjourned at 7:25 p.m.

Respectfully submitted,
Bob Miller, Chairman

City of Isle of Palms
Department of Public Works
May 1999 Report
David Mobley, Director

1. Department received 511 phone calls in the month of May for special request collection. Picked up 32 white goods, i.e., water heaters, washers, dryers, freezers, 3 basketball goals, 8 gas grills ,1 garage door, 1 work table, 1 pier, 10 washed-up logs from the beach, 1 ice cream freezer (Ben&Jerry's) etc. We buried 2 sea turtles on the beach. We delivered 26 rollout carts/recycling bins and hauled off 36 flat bed and garbage packer loads of limbs. Transported 5 loads of dry trash (C&D) and 4 garbage packer loads of garbage (incinerator closed for repairs) to Bee's Ferry Landfill, picked-up 1 load of compost for Memory Park (Garden Club).

2. Three scrap metal containers have been transported to Charleston Scrap Metal. We emptied one golf course maintenance roll-off container (limbs).

3. We replaced 14 street and stop signs and six posts in May.

4. Beach sand was swept from the public dune walk-over at the restrooms ,12 sheets of plywood will be placed on the sides of the walk-over as guards to prevent further problems , after July 1.

5. Today we swapped out the roll-out garbage carts (8) at the Ocean Inn for (1) 4yd Fennell garbage dumpster on casters ,twice a week service.

6.Sidewalks were recently installed on Pavillion Dr. from J.C.Long Blvd to Ocean Blvd, the contractor will return and install sidewalks from Pavillion Dr. to Palm Blvd., per councils instruction .
Currently the contractor is installing sidewalks on 14th. Ave from Ocean Blvd. To Palm Blvd.

E. M. Seabrook, Jr., Inc.
Engineers-Surveyors-Planners

1081 Johnnie Dodds Blvd.
P.O. Box 96
Mount Pleasant, SC 29465
(843) 884-4496
Fax (843) 881-7609

June 7, 1999

Mr. Mark Williams
City Administrator
City of Isle of Palms
P. O. Box 508
Isle of Palms, South Carolina 29451

Re: Forest Trail topographic survey

Dear Mr. Williams:

As a result of our meeting and discussion at Forest Trail on Friday, we propose to perform a topographic survey within the right-of-way of Forest Trail to include pavement, trees and nearby structures which may affect the redesign and construction of the roadway between 264 Forest Trail and the roadway island near 252 Forest Trail (see attached tax map excerpt) for a fee of $1,375. We can begin work later this week and will deliver a draft drawing for your comments by June 21. After receipt of your comments, we will deliver prints as required and one Autocad file for use by your traffic consultant.

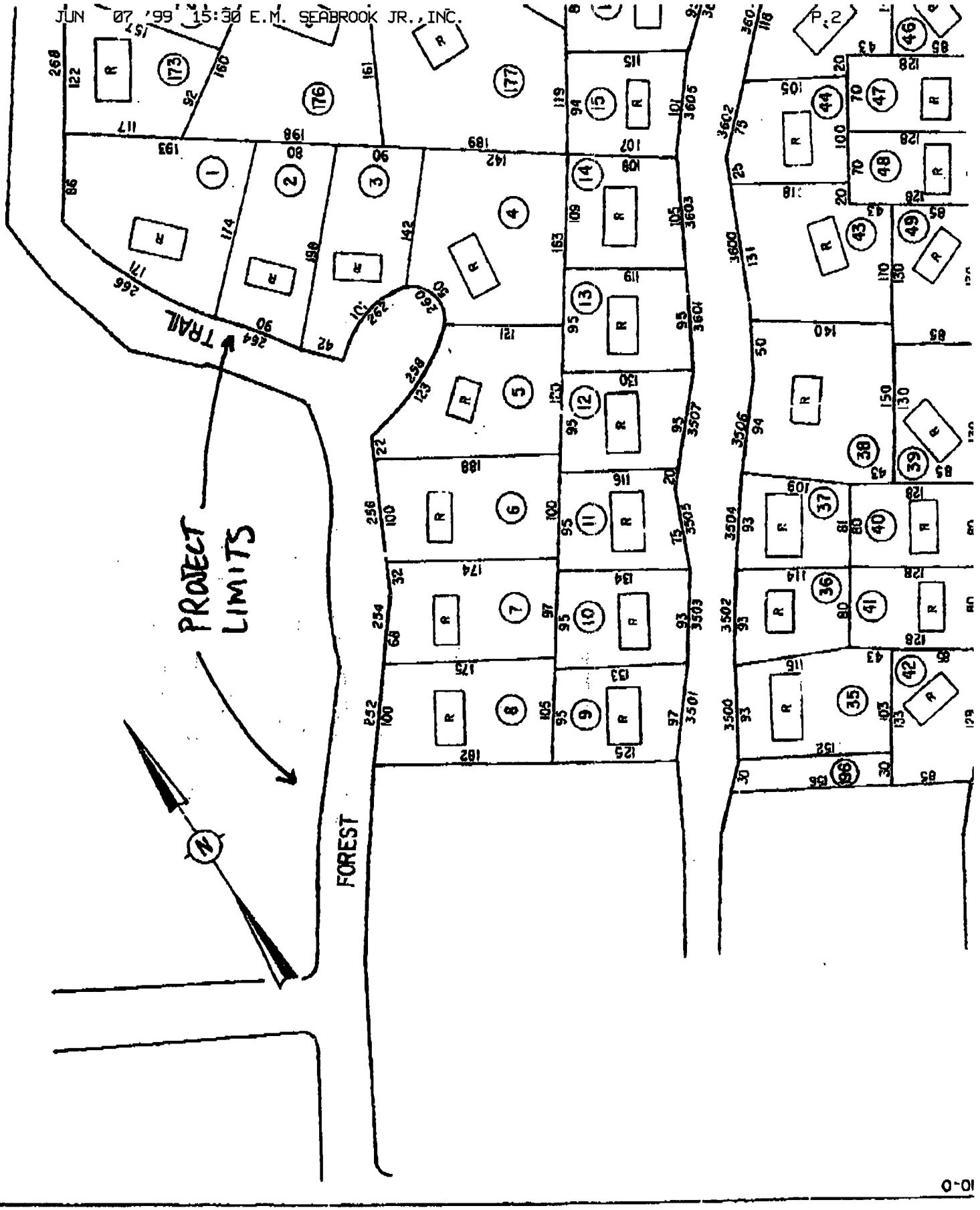
Please call if you have any questions. Thank you for the opportunity to present this proposal.

Yours very truly,

E. M. Seabrook, Jr, Inc.
Engineers-Surveyors-Planners

E. M. Seabrook III, PE/PLS

EMSIII/e
enclosure



10-0

MAP PARCEL NUMBER
MAP SCALED DIMENSION
(C) ACREAGE COMPUTED
DENOTES SAME OWNER

MEMORANDUM **City of Isle of Palms, SC**

June1, 1999

Memo To: Public Works Committee

From: Mark M. Williams, City Administrator

Re: Request for assistance for piping ditch

Kevin Kennedy, resident at 2902 Skinner Blvd. approached the city several years ago with a request for assistance in piping the ditch between his and his neighbor to the east's property. At that time the neighbor did not want the ditch piped and nothing was done. Last week I was contacted by Mr. Kennedy after he spoke with Mike Sottile. Mr. Kennedy's neighbor has dropped any objection to piping of the ditch and Mr. Kennedy would now like to pursue same. He has asked if the city will either buy the pipe at government rate, which he would then arrange for installation, or have the city buy the pipe and arrange for installation.

I do not believe that Charleston County Public Works will be a resource for installation. They have amended their policies regarding small scale projects that appear to only benefit one or two property owners.

We need to discuss this matter at the next committee meeting to decide what level of involvement we will have in this project.

EXHIBIT F

ISLE OF PALMS RECREATION COMMITTEE
June 14, 1999

The regular meeting of the Isle of Palms Recreation Committee was held on June 14, 1999, at 6:30 p.m., in City Hall Council Chambers. Present were Chairman Taylor, committee members Marty Bettelli, and Debra Hernandez, and Recreation Director Norma Jean Page. Also present were Councilmembers Abele and Gear.

1. Citizens/Councilmembers Comments. Mr. Gear discussed the Breach Inlet boat ramp and stated that when the City is prepared to go out for bids on repairs , we should look further into moving the ramp to the end of the Carroll Realty property. He felt that proper repair of the existing ramp would be no less expensive than building a new ramp. Also, he believed that we should be able to gate the ramp and make it accessible for Isle of Palms residents only, charging a fee, similar to the way Sullivan's Island manages their ramp.

2. Approval of Previous Month's Minutes. Mr. Bettelli made a motion to approve the minutes from the May 1999 meeting; Ms. Hernandez seconded; motion passed unanimously.

3. Recreation Department Report. Director Norma Jean Page gave an overview of the department's monthly activities per the report attached hereto and discussed upcoming activities and she answered questions of committee members. Highlights of her report are:

(A) Many activities have been discontinued until September as summer activities take over. She noted that we may lose some of our classes because of the lack of facilities and temperature control.

Chairman Taylor noted that there have been discussions about air conditioning the building. Ms. Page said that she would rather put the money towards new facilities unless it would be several years before improvements are considered. She further stated that when people offer to make contributions she is putting the money into the City's Recreation Building Fund to begin the process of making plans for improvements.

(B) Youth Baseball is winding up a great season. All Stars are playing in July and will have uniform tops this year. One of our teams was recognized at a River Dogs game which was a thrill to the team and coach.

(C) Girls Softball, 9-10 year-olds are competing in the District tournament.

(D) Men's Softball ended May 5th and teams were awarded T-shirts instead of trophies. A trophy was given to the sponsor.

(E) Pre-School attendees were given T-shirts this year for graduating.

(F) The department has begun a 3 on 3 Youth Basketball league (at the request of one young man) which is getting very good attendance and a good time for all.

(G) The department is looking into having a father/son Half Rubber Tournament.

(H) The Community Yard Sale went very well in spite of the poor weather.

(I) The City Employee Picnic went well and those attending enjoyed the food and games.

(J) The Piccolo Spoleto Sand Sculpting Competition was a great success and there were many very interesting sculptures.

(K) Alpo Canine Frisbee Competition went very well with 14 entrants.

(L) Summer camps begin next week.

Ms. Page discussed problems with the Island Fund Days field trip program and the lack of participation and delay in getting funds. She asked the committee to think about this program for further discussion and propose revisions to next summer's program.

(M) Portable bleachers have arrived and are assembled and being used.

(N) Ms. Page is now keeping track of hours each employee works on each task. She recommended changing some job titles and committee members didn't see any problem with this, but asked her to check with the Administrator first.

(O) Ms. Page reported that there is a gentleman who is willing to pay to have a tennis backboard installed at the department. Resurfacing of the two basketball courts is in the upcoming budget and she recommended placing the tennis backboard on one end of a court losing only one basketball hoop, as she has never seen both courts being used at the same time. Chairman Taylor expressed concern about the noise if a plywood backboard is installed and asked her to price a concrete wall.

There being no further business, the meeting was unanimously adjourned at 7:15 p.m.

Respectfully submitted,

Dee Taylor, Chairman

ISLE OF PALMS
RECREATION DEPARTMENT

MONTHLY REPORT

MAY
1999

STAFF:

D.J. Barnhill, Assistant Director
Rich Rachel, Maintenance Assistant
Kevin Schwerin, Recreation Supervisor
Robert Waltz, Maintenance Supervisor
Norma Jean Page, Recreation Director

ISLE OF PALMS
RECREATION DEPARTMENT

ACTIVITIES	DAYS OFFERED	TIME
Island Pre-School (ages 3-4) Robin Lee, Instructor	Monday, Wednesday & Fridays *Ends May/Begins again September*	9:00 - 12:00 noon
Island Pre-School (ages 3 - 4) Robin Lee, Instructor	Tuesday & Thursdays *Ends May/Begins again September*	9:00 - 12:00 noon
Island Tiny Tots (ages 2 - 3) Michelle Page, Instructor	Tuesday & Thursdays *Ends May/Begins again September*	9:30 - 12:00 noon
Gymnastics (ages 3 - 5) Tricia Tapio, Instructor	Fridays *Ends May/Begins again September*	3:30 - 4;15 pm
Gymnastics (ages 6 - 11) Tricia Tapio, Instructor	Fridays *Ends May/Begins again September*	4:15 - 5:15 pm
Kindermusick (ages 18 months - 3 1/2) Monica Zazworsky, Instructor	Thursdays *Ends May/Begins again September*	4:15 - 4:45 pm
Kindermusick (ages 3 1/2 - 5 yrs) Monica Zazworsky, Instructor	Thursdays *Ends May/Begins again September*	3:00 - 3:45 pm
Tae Kwon Do (ages 12 & older) Dr. John Emmel, Instructor	Wednesdays	7:30 - Until
Tae Kwon Do (ages 6 - 11) Dr. John Emmel, Instructor	Saturdays	9:00 - 12:00 noon
Tae Kwon Do (ages 12 & Older) Dr. John Emmel, Instructor	Saturdays	10:00 - 12:00 noon
Senior Walkers Dee Mitchell, leader	Tuesday & Thursdays	8:00 am - until
Bridge (Seniors) nancy Stogner, Leader	*To begin again in September*	1:00 - 4:00 pm.
Out to Lunch Bunch Dee Mitchell, Leader	Various days and times	

24 - 28th Avenue P.O. Drawer 508 • Isle of Palms • South Carolina • 29451 • (843) 886-8294 • Fax: (843) 886-9857

YOUTH BASEBALL:

T-BALL - 5 & 6 yr Olds (co-ed)
Games are played every Saturday morning. Each team plays 12 games.

Machine Pitch - 7 & 8 yr. Olds (co-ed)
Games are played Tuesdays and Saturdays. Each team plays 12 games.

Dixie Minor 9 & 10 yr. Old (boys)
Games are played Monday and Wednesdays. Each team plays 16 games.
Out of five (5) teams: one team is in 1st place and four (4) teams are tied for 2nd.
The season ends June 6. Post season tournament will begin June 7 - 15. This year we ordered uniform jerseys for All -Star players which will be turned in at the end of the All - Star tournament. Trophies will be awarded for regular season 1st and 2nd place and also 1st and 2nd place in the tournament.

Dixie Majors 11 & 12 yr. Old (boys)
Games are played Tuesday & Thursdays. Each team has played eight (8) games. Out of four (4) teams: one team is in first, two (2) tied for 2nd and one (1) team holding last place. The season will end June 3 with the post season tournament beginning June 8 - 17. All - Star uniforms were also ordered for this age group. Trophies will be awarded for regular season 1st and 2nd place and also 1st and 2nd place in the tournament.

ALL STARS: Nominations for All Stars are due June 7 from coaches from Dixie Minor and Dixie Major leagues.
Selection meeting will be held Tuesday, June 22 for Dixie Minors at 6:00 pm.
Selection meeting for the Dixie Majors will be held Thursday, June 24 at 6:00 pm.

Dixie Minors will play in Sub District Tournament in Goose Creek, July 6 - 10.

Dixie Majors will play in Sub District Tournament in St. Andrews, July 6 - 10

RIVER DOGS:
May 8 Cooper Orthodontics 9 & 10 year old baseball team which is coached by Joe Walker was recognized at the River Dogs games. Over fifty (50) parents, players, coaches and friends of families attended.

May 9 Red & White 11 & 12 year old baseball team which is coached by Tom Wood was also recognized at the River Dogs game. Players of Coach Woods team signed him up for the "Su Mo" wrestling contest. Players, parents, coaches and family members had a great time.

We have received numerous calls from parents telling us how much they enjoyed this activity and hope we will do it again next year

GIRLS SOFTBALL:

Dixie Angels 9 & 10 yr. Olds
Games are played on Monday and Wednesdays in Mt. Pleasant. They have played eight (8) games and each girl received a certificate for their participation in this years league. Uniforms were ordered for this age group to compete in All - Stars this season.
Dixie Angels will compete in the District tournament July 6 - 10 in Walterboro

Dixie Ponytails 11 & 12 yr. Olds
Games are played Tuesdays & Thursdays. They played eight (8) gems in Mt. Pleasant. Unfortunately there are not enough teams participating in SCAP to have an All Star program. These girls also received certificates for their participation.

ADULT SPORTS:

Men's Softball
Games were played Monday and Wednesdays. Regular season ended May 5. First and second place teams were awarded trophies.
Post season tournament ended May 26 with winners awarded T-Shirts instead of trophies.

Co - Ed Softball
Registration began May 10 and runs through June 5. Captains meeting will be held Tuesday, June 15 at 6:00 pm.

Ultimate Frisbee
Registration was held May 3 - 28. The captain's meeting will be held June 3 at 6:00 pm. We hope to have six (6) teams this year.

3 on 3 Adult Basketball
Season ended May 11 with a post season tournament. This activity is supervised by a Recreation Staff employee, however players call their own violations.

YOUTH SPORTS:

3 on 3 Youth Basketball
"A funny thing happened on the way out of the building one afternoon".
One of our Island 13 yr. Old residents had seen the poster for the adult 3 on 3 basketball tournament. He stopped and asked me, "why can't we have 3 on 3 for my age group?" I told him we could and follow me. We went in the office talked with Kevin, and in a couple of days we started a league.

Every Monday and Wednesday, youth ages 11 - 14 yrs. Sign up and are assigned teams. They play a tournament bracket each day. They call their own fouls, walks and other violation.
Kevin has stressed the importance of honesty and fair play. They were advised, if foul language or unacceptable behavior was observed, the league would be discontinued. Each day they make up new team names and have a really good time.

Punt, Pass & Kick - August 1999 hosted by Isle of Palms Recreation Department.

Half Rubber Tournament - A new activity to hopefully encourage Father/son teams to compete sometime in August.

SPECIAL ACTIVITIES:

IOP MIDDLE SCHOOL DARE DANCE - May dance was very well attended with over 500 middle school age youth. This was the last dance for this school year. Dances will resume in September.

Keenagers
May 5 was the last meeting of the year for this fun group of seniors. Sticky Fingers catered the luncheon which was held at the exchange club. The next meeting will be held in September.

Community yard Sale
Unfortunately the weather was not as cooperative this year but Over 27 vendors showed up and displayed their treasures (junk) despite the poor weather.
The clouds and the rain did not seem to bother the tremendous crowd in search for good deals. It is amazing how many people spend Saturdays at Yard Sales.

City Employee Picnic
D.J. Barnhill and Amy Wilkerson volunteered their services to organized the employee picnic this year. They did a great job organizing games, prizes and competition for all those who attended. The food and fellowship was great.

Piccolo Spoleto Sand Sculpting Competition
What a great day and turn out for this event. Over 45 sand castles, comprising of over 200 people competed in this years contest. The weather was great, the tourist were numerous and the water was fine. Every year we work hand in hand with Charleston County to make this an Island Experience. D.J. picked up this activity for the first time this year and did a tremendous job.

Alpo Canine Frisbee Competition
This year fourteen (14) dogs competed. Alpo and the City of IOP sponsored this event. Many of our residents and some visitors came out and showed support for the event. The winners are to be featured on the 6:00 and 11:00 pm news Tuesday, June 1.

UPCOMING EVENTS:

Anthony Johnson Basketball Camp (an NBA camp)
Open to boys and girls 5 to 14 years of age.
8:00 am - 5:oo pm. June 14 - 18.

Summershine Wee Camp
Children ages 3 & 4 yrs have the opportunity to meet new friends and have lots of fun.
Camp is held Monday - Friday beginning June 21 - August 6.

Camp Summershine
Children ages 5 - 10 yrs. Can come and learn new skills, meet new friends, and share creativity with a wide variety of programs and opportunities this summer.
Camp is held Monday - Fridays beginning June 21 - August 6.

Island Fun Days
Once again this year we are working with IRMA to provide field trips for those young people visiting IOP with their families and looking for something different to do.

Surf Camp - TBA

PARKS, GROUNDS AND MAINTENANCE:

Our new portable bleachers have arrived and the Park Staff have placed them at the small ball field and around the soccer field. These Portable bleachers can be moved to accommodate crowds for different events. They are still heavy, but yet portable.
New Playground Equipment has arrived. Time has not permitted the assembly of the equipment but we hope to have this project completed by the end of June.

Staff continue to complete weekly inspections of outside and inside equipment. These inspections point out needed maintenance or repairs on playgrounds, athletic areas, inside recreation equipment and other equipment used for activities and maintenance.

The Parks and grounds staff continue to work hard at raking and lining the ballfields for the numerous games played as well as keeping the grass mowed in all areas of the Recreation Center.

In a ten (10) day period the following hours were spent:

Housekeeping - 25 man hours. Cleaning restrooms, offices, gym floor, concession stand, trash cans etc

Field Maintenance - 50 man hours. Lining and dragging ball fields for games.

Mowing - 45 man hours. Mowing, weed eating, raking, general lawn care.

Maintenance - 5 ½ man hours. Repair on scoreboard for small field, broken swing on tot lot, repaired partition in men's restroom.

Equipment Maintenance - 5 man hours. Changing oil in mowers, replacing blades on mowers, washed equipment and truck bed.

Special projects - 28 man hours. Erecting bleachers, team benches, new batting L frames for batting cages.

Recreation Activities - 7 ½ man hours. Employee helped with Machine Pitch baseball and assistance with week-end activities for Memorial Day.

Staff Meetings and Reports - 3 man hours. Attended weekly staff meeting and prepared orders for needed products and maintenance inspection sheets.

Total of 169 hours. 160 regular hours, 9 hours overtime.

MEETINGS ATTENDED IN MAY:

May 3 - 5	**Camp Counselor interviews**
May 3	**Recreation Committee**
May 4	**Southern District**
May 5	**Keenagers**
May 17	**Staff Meeting**
May 17	**Ways & Means Committee**
May 18	**Department Heads**
May 20	**Spirit of the Islands Committee**
May 25	**Recreation foundation**
May 25	**City Council Meeting**
may 26	**Piccolo Spoleto Meeting**

001 IOP RECREATION 8438869857 10:00 06/18/99

July 1999

Recreation Department

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1 8:30am Island Fun Days 8:30am Summer Camp 6:30pm Coed Softball	2 8:30am Island Fun Days 8:30am Summer Camp	3 9:30am Tae Kwon Do
4	5 8:30am Summer Camp	6 8:30am Island Fun Days 8:30am Summer Camp 6:30pm Ultimate Frisbee 6:30pm Coed Softball	7 8:00am Island Fun Days 8:30am Summer Camp 6:30pm Ultimate Frisbee 7:30pm Tae Kwon Do	8 8:30am Island Fun Days 8:30am Summer Camp 6:30pm Coed Softball	9 8:30am Island Fun Days 8:30am Summer Camp	10 9:30am Tae Kwon Do
11	12 8:30am Summer Camp 6:30pm Ultimate Frisbee	13 8:30am Island Fun Days 8:30am Summer Camp 6:30pm Ultimate Frisbee 6:30pm Coed Softball	14 8:00am Island Fun Days 8:30am Summer Camp 6:30pm Ultimate Frisbee 7:30pm Tae Kwon Do	15 8:30am Island Fun Days 8:30am Summer Camp 6:30pm Coed Softball	16 8:30am Island Fun Days 8:30am Summer Camp	17 9:30am Tae Kwon Do
18	19 8:30am Summer Camp 6:30pm Ultimate Frisbee	20 8:30am Island Fun Days 8:30am Summer Camp 4:00pm ARC Blood Drive 6:30pm Ultimate Frisbee 6:30pm Coed Softball	21 8:00am Island Fun Days 8:30am Summer Camp 6:30pm Ultimate Frisbee 7:30pm Tae Kwon Do	22 8:30am Island Fun Days 8:30am Summer Camp 6:30pm Coed Softball	23 8:30am Island Fun Days 8:30am Summer Camp	24 9:30am Tae Kwon Do
25	26 8:30am Summer Camp 6:30pm Ultimate Frisbee	27 8:30am Island Fun Days 8:30am Summer Camp 6:30pm Ultimate Frisbee 6:30pm Coed Softball	28 8:00am Island Fun Days 8:30am Summer Camp 6:30pm Ultimate Frisbee 7:30pm Tae Kwon Do	29 8:30am Island Fun Days 8:30am Summer Camp 6:30pm Coed Softball	30 8:30am Island Fun Days 8:30am Summer Camp	31 9:30am Tae Kwon Do

June

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

August

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

24 - 28th Avenue 886-8294

EXHIBIT G

PERSONNEL COMMITTEE
June 7, 1999

The regular meeting of the Personnel Committee was held at 5:30 p.m. on June 7, 1999, in City Hall. Committee members present were Bettelli, and Shaffer. Also present was City Administrator Mark Williams and Council Member Taylor. Mayor Bunch was not in attendance.

1. Approval of Minutes From Prior Meeting. Mr. Shaffer made a motion to approve the minutes of the May Committee meeting; Chairman Bettelli seconded; motion passed unanimously.

2. Old Business. (A) Employee Benefits Proposal. Chairman Bettelli stated that the Ways & Means Committee had approved some of the items for inclusion in the upcoming budget. No further action is needed at this time.

(B) Discussion of Remaining Budget Issues for FY 1999-2000. Mr. Williams stated that there are some councilmembers who appear to still have a problem with the budgeted salary adjustment for public safety employees. He also reported that in checking with other cities in the area, our cost of living raise of 1.7% is within range. Committee members were in favor of keeping the salaries as proposed, noted the need to solve the problem of losing employees and averting a crisis by keeping salaries competitive, and noted that there will not be a tax increase to our residents.

3. New Business. Mr. Williams stated that he would be attending the annual Municipal Personnel Association Meeting in Columbia tomorrow. This will provide an opportunity for legal updates and what sort of court cases have been handed down that would have applicability to the City. He will report back next month.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:39 p.m.

Respectfully submitted,

Marty Bettelli, Chairman

EXHIBIT 11

Board of Zoning Appeals
Minutes
June 8, 1999

I. Call to Order

Chairperson Gabbie Porter called the regular meeting of the City of Isle of Palms' Board of Zoning Appeals to order on May 11, 1999 at 5:30PM in the conference room of the Building Department at 1301 Palm Blvd. Members present were Guy Taylor, Charlie Yawn, Kathy Carroll, and Russ Stemke as well as the Zoning Administrator, Douglas Kerr. Guy Taylor was absent.

II. Review of Minutes

Mr. Yawn made a motion to approve the minutes of the May 11, 1999 meeting. Ms. Carroll seconded the motion, and the vote was unanimous in favor of the motion.

III. Variances, Appeals, and Special Exceptions

Ms. Porter welcomed the audience and swore in everyone planning to give testimony. She explained that the first application on the agenda was for 10 Sandpiper Court. Mr. Kerr explained that Mr. Corney was the applicant, and that he has requested a special exception to allow the establishment of a home occupation for office work only for an engineering consultant business. There would be no one coming to the house, no one working in the house in connection with the business, and no use of an accessory structure.

Mr. Yawn asked how long the applicant had been an engineer. Mr. Corney answered 20 years. Mr. Corney explained that he was an international environmental engineering consultant, and that the majority of his work was done out of town. Ms. Porter wanted to note for the record that there had not been any calls made to Building Department in concern of the application. Mr. Stemke made a motion to approve the application. Ms. Carroll seconded the motion. The vote was unanimous in favor of the motion, with Mr. Stemke abstaining.

IV. Adjournment

With no further business, a motion was made and seconded to adjourn. The motion was unanimously approved by voice vote. The meeting was adjourned at 5:45 PM.

EXHIBIT I

June 21, 1999

BY HAND DELIVERY

Isle of Palms City Council
Isle of Palms, S.C. 29451

Re: Noise Ordinance

Dear Council Members:

We, the undersigned residents of the Isle of Palms, request that the city pass a noise ordinance that can be enforced and that will allow us to enjoy our property free from unreasonable interference. If time restrictions are placed in the ordinance, we ask that there be no music allowed after 9:00 p.m. on weekday nights, and no music after 10:00 p.m. on weekend nights.

NAME	ADDRESS
	906 Carolina Blvd.
	904 Carolina Blvd.
	907 Carolina Blvd.
	905 CAROLINA BLVD
	905 Carlina Blvd
	902 CAROLINA BLVD
Brenda Smith	902 Carolina Blvd.
Sara Lawton	906 Carolina Blvd.
	4- 9th Ave

EXHIBIT J

ORDINANCE 1999-13

AN ORDINANCE TO RAISE REVENUE AND ADOPT A BUDGET FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, FOR THE FISCAL YEAR BEGINNING JULY 1, 1999, AND ENDING JUNE 30, 2000.

WHEREAS, Subsection 3 of Section 5-7-260 of the South Carolina Code of Laws, 1976, as amended, requires that a municipal council shall act by ordinance to levy taxes and adopt a budget pursuant to public notice;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Isle of Palms, South Carolina, in council duly assembled, that the following provisions are hereby adopted and enacted:

Section 1. The prepared budget and estimated revenue for the payment of the same is hereby adopted and made a part hereof as if fully incorporated herein and a copy thereof dated June 22, 1999, is attached hereto.

Section 2. The City Administrator shall administer the budget and may authorize the transfer of appropriated funds within departments as necessary to achieve the goals of the budget as established by City Council.

Section 3. If, for any reason, any sentence, clause or provision of this ordinance shall be declared invalid, such shall not affect the remaining portions thereof.

Section 4. This ordinance shall become effective immediately upon its ratification by City Council.

PASSED, APPROVED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE CITY OF ISLE OF PALMS ON THIS 22nd DAY OF June, 1999.

/s/

Carmen R. Bunch, Mayor

/s/

Janet G. Mauldin, City Clerk

First Reading: 5/25/99
Public Hearing: 6/15/99
Second Reading: 6/22/99
Ratification: 6/22/99

EXHIBIT K

ORDINANCE 1999-14

AN ORDINANCE AMENDING SECTIONS 5-4-2 AND 5-4-37 OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES TO ALLOW CHARTER BOAT OPERATIONS

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. Section 5-4-2 is hereby amended by inserting the following definition in its proper alphabetical place and renumbering the sub-sections accordingly:

"Charter boat. Watercraft for hire where captain or crew is provided."

SECTION 2. Section 5-4-37, Table B-1, Use 7998, is hereby amended to read as follows:

	LC	GC-1	GC-2
7998. Charter Boat Operations		X	

SECTION 3. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

SECTION 4. That all Ordinances or parts of Ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 5. That this ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ____ DAY OF _____, 1999.

_____
Carmen R. Bunch, Mayor

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 5/25/99
Public Hearing: 6/22/99
Second Reading: 6/22/99
Ratification: 6/22/99

EXHIBIT L

ORDINANCE 1999-15

AN ORDINANCE AMENDING SECTION 9-2-5 OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES REGARDING NOISE

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 9-2-5 is hereby amended to read as follows:

"Sec.9-2-5 Noise

A. It shall be unlawful for any person to create, assist in creating, permit, continue, or permit the continuance of any unreasonably loud or disturbing noise in the municipality except as expressly allowed pursuant to subsections D. and E. hereof. The following are declared to be loud or disturbing noises in violation of this section, but such acts shall not be deemed to be exclusive:

(1) Except as required by law, no person shall blow or cause to be blown within the municipality any steam whistle, electric horn, or other signaling or warning device, except as alarm signals in case of fire or collision or other imminent danger.

(2) It shall be unlawful to keep, stable, harbor or maintain any animal or bird which disturbs the comfort or repose of any persons in the vicinity by making continually or frequently loud noise.

(3) It shall be unlawful to use, maintain or operate loudspeakers, sound trucks, amplifiers or other mechanical or electrical devices for increasing the volume of sound, upon the street, sidewalks, parks or other public places of the city, except as permitted under subparagraph D hereof.

(4) It shall be unlawful for any person to make any noise on a public street or in such proximity thereto as to be distinctly and loudly audible on such street by any kind of crying, calling, or shouting or by means of any whistle, rattle, bell, gong, clapper, horn, hammer, drum, musical instrument, or other device for the purpose of attracting attention or of inviting patronage of any persons to any business whatsoever. It is the express intention of this subparagraph to prohibit hawking, peddling, soliciting or using other loud noises to attract attention to a business and not to prohibit the spill-over noise emanating from a lawfully operating business.

(5) The playing of any radio, hi-fi, stereo system, phonograph, piccolo, television or any musical instrument in such manner or with such unreasonably loud volume as to disturb any person, or the playing of such instrument in such manner as to disturb the quiet, comfort or repose of any person in any dwelling or other residence.

(6) The use of any automobile, motorcycle or other vehicle in such a state of disrepair, or so loaded, or used or repaired in such a manner as to create loud or disturbing noises, particularly grating, grinding, rattling, riveting or other disturbing noises.

(7) To discharge into the open air the exhaust from any steam engine, stationary internal combustion engine, motor boat engine, motorcycle or motor vehicle except through a muffler or other device which will effectively prevent loud or explosive noises therefrom.

(8) The creation of any excessive noise on any street adjacent to any school, institution of learning, library, or court, while the same is in session, or adjacent to any church during church services, which interferes with the work or worship at any such place or institution

B. It shall be unlawful for any person, entity or establishment to play, operate or cause to be played or operated, any radio, amplified musical instrument (including but not limited to brass or drum instruments), or other amplification device or apparatus making or reproducing musical or other sounds after 10:00 p.m. and before 10:00 a.m. Sunday through Thursday and after 11:00 p.m. and before 10:00 a.m. Friday and Saturday in such a manner as to be plainly audible in any street or right-of-way.

C. Between the hours of 7:00 p.m. and 7:00 a.m., it shall be unlawful for any person to operate or use any piledrivers, steam shovels, pneumatic hammers, derricks, steam or electric hoists, or other apparatus, the use of which is attended with loud or disturbing noises.

D. Notwithstanding any other provision of this section, on application to, and approval by, the Chief of Police, written permits may be granted to broadcast programs of music, speeches, general entertainment, or announcements as a part of and incident to community celebrations of national, state, or city occasions, public festivals, or other public interest events, provided traffic on the streets is not obstructed by reason thereof. In determining whether or not to issue such a permit, the Chief of Police shall weigh the public interests in the event against the noise and disturbance anticipated to be created by the event and must consider the intensity and duration of the noise and the area that will likely be effected. The language or content emanating from the event shall not be considered.

E. None of the foregoing prohibitions shall apply to or be enforced against:

(1) any City vehicle engaged in City business;

(2) excavations or repairs of bridges, streets or highways, by or on behalf of the city, county or state during the night, when the public welfare and convenience renders it impossible to perform the work during the day; nor shall the same apply to work performed by public utility companies under like conditions and circumstances, or when there is urgent necessity therefore."

SECTION 2. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue in full force and effect.

SECTION 3. That all Ordinances or parts of Ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 4. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE 22nd DAY OF June, 1999.

_____
Carmen R. Bunch, Mayor

(Seal)

Attest:

_____
City Clerk

First Reading: 6-15-99
Second Reading: 6-22-99
Ratification: 6-22-99

Special City Council Meeting
June 30, 1999

A special meeting of the Isle of Palms City Council was held on June 30, 1999, at 5:30 p.m., in City Hall Council Chambers. Present were Mayor Pro Tem Miller, Councilmembers Abele, Bettelli, Gear, Shaffer, Sottile and Taylor, City Administrator Williams, City Clerk Mauldin, and Attorney Mike Daniel. Mayor Bunch, Councilmember Hernandez and City Attorney Sottile were out of town.

Mayor Pro Tem Miller called the meeting to order at 5:30 p.m. and stated that we were going to change the order of items on the agenda to hear Comcast Cablevision items first and allow them to leave the meeting.

1. A Resolution Authorizing the Continued Operation of a Cable Television System Within the City of Isle of Palms, South Carolina and Imposing a Fee for the Operation of the System Upon the Public Streets of the City. (Exhibit A)

Administrator Williams read the resolution in full. Councilmember Abele made a motion to accept the resolution; Councilmember Sottile seconded; motion passed unanimously and the Resolution was passed around for signatures.

2. First Reading - Ordinance 1999-23 - An Ordinance Granting to Comcast Cablevision of Carolina, Inc., A Franchise to Construct, Operate, and Maintain a Broadband Cable Communications System in the City of Isle of Palms, South Carolina; Setting Forth Conditions Accompanying the Grant of the Franchise; Providing for the Regulation and Use of the Franchise; Providing for Payment to the City For the Privilege of Said Franchise; and Prescribing Penalties for Violation of the Franchise Provisions. (Exhibit B)

Councilmember Abele made a motion to approve first reading, by title only, of Ordinance 1999-23; Councilmember Sottile seconded. Mr. Gary Waterfield, Vice President of Comcast in Charleston, stated that this is a renewal ordinance for their existing franchise for a 15-year term and he feels that it will serve the City very well. He noted that Comcast has recently upgraded their system to allow digital cable as well as high speed Internet access on the island. After discussion, motion passed unanimously.

3. First Reading - Ordinance 1999-20 - An Ordinance To Grant To South Carolina Electric & Gas Company Or Its Successors and Assigns and Other Subsidiaries of SCANA Corporation, the Right, Power and Authority To Erect and To Install, Maintain, and To Operate In, Upon and Under the Streets, Alleys and Public Places of the City Lines, Poles, Wires, Guys, Push Braces, Transformers and Appurtenant Facilities and Communication Lines and Facilities For Electric Controls, Together With Any Necessary Right of Access Thereto, for Such Period as the Same As Needed By The Company To Render Service to Its Customers In the City of Isle of Palms, South Carolina From Those Facilities; To Set The Amount of License or Occupation Tax To Be Paid By South Carolina Electric & Gas Company To the City; To Levy Franchise Fees on Third Parties Selling Electricity Using SCE&G's Electric Distribution or Transmission Systems; To Allow for a Fund and Special Fee Districts for Non-Standard Service. (Exhibit C)

Councilmember Sottile made a motion to approve first reading, by title only, of Ordinance 1999-20; Councilmember Abele seconded; motion passed unanimously.

4. First Reading - Ordinance 1999-21 - An Ordinance Amending Section 5-4-37 (10) of the City of Isle of Palms Code of Ordinances Regarding parking Lots in the GC-2 Zoning District. (Exhibit D)

Councilmember Shaffer made a motion to approve first reading, by title only, of Ordinance 1999-21; Councilmember Bettelli seconded; motion passed unanimously.

5. First Reading - Ordinance 1999-22 - An Ordinance Amending Section 5-4-37 of the City of Isle of Palms Code of Ordinances to Allow Multi-Family Dwellings as a Conditional Use. (Exhibit E)

Councilmember Sottile made a motion to approve first reading, by title only, of Ordinance 1999-22; Councilmember Taylor seconded; motion passed unanimously.

6. Right-of-Way on 31st Avenue. Administrator Williams referred to letter from Attorney Sottile (Exhibit F) stating that he had searched the title and found that the city had no public interest in it and there is no reason for us to withhold execution of a quit claim deeds to the property. Councilmember Sottile made a motion to quit claim the property to the abutting property owners; Councilmember Taylor seconded; motion passed unanimously.

7. Second Reading - Ordinance 1999-15 - An Ordinance Amending Section 9-2-5 of the City of Isle of Palms Code of Ordinances Regarding Noise. (Exhibit G)

Administrator Williams read the revised version of the ordinance in full. Councilmember Abele made a motion to approve second reading and ratify Ordinance 1999-15; Councilmember Bettelli seconded. After lengthy discussion during which it was agreed that decibel meters were not the way to go at this time, motion passed unanimously.

Councilmember Abele made a motion to clarify that Ordinance 1999-15 was approved at second reading "as amended"; Councilmember Bettelli seconded; motion passed 6-1.

8. Miscellaneous.

(a) Administrator Williams announced that a meeting had been scheduled for July 22nd at 6:00 p.m., in Council Chambers, with Seamon Whiteside & Associates for the front beach revitalization study. Beachfront merchants will be invited to attend and comment.

(b) Administrator Williams stated that Mayor Bunch had been trying to schedule a singer to sing some patriotic songs before the fireworks display on July 4th. Unfortunately, we discovered that we would have to rent amplifying audio equipment and pay the performers and it will cost the City some $3,000 for this event.

Councilmember Sottile made a motion to just have the fireworks display this year; Councilmember Bettelli seconded. Upon discussion, it was felt that next year we should plan farther in advance to have a program with appropriate entertainment. After discussion, motion passed unanimously.

There being no further business to come before the Council, the meeting was unanimously adjourned at 6:25 p.m.

Respectfully submitted,

Janet G. Mauldin, City Clerk
To be approved by City Council on July 27, 1999.

A RESOLUTION AUTHORIZING THE CONTINUED OPERATION OF A CABLE TELEVISION SYSTEM WITHIN THE CITY OF ISLE OF PALMS, SOUTH CAROLINA AND IMPOSING A FEE FOR THE OPERATION OF THE SYSTEM UPON THE PUBLIC STREETS OF THE CITY.

WITNESSETH:

WHEREAS, Comcast Cablevision of Carolina, Inc. ("Grantee") is the current holder of a franchise from the City of Isle of Palms, S.C. ("City") for the operation of a cable television system within the City, and

WHEREAS, the franchise agreement expires on June 30, 1999, and

WHEREAS, a franchise agreement may only be granted or renewed pursuant to an Ordinance duly adopted by City Council, and

WHEREAS, the City is in the process of adopting a new franchise ordinance for the operation of a cable television system within the City, which ordinance will become law after the date of the expiration of the current franchise agreement, and

WHEREAS, the City desires to adopt a resolution providing for Grantee's continued operation of its cable television system until such time as a new franchise ordinance is adopted by City Council, and to provide for the imposition of a fee for same. So now, therefore

IT IS RESOLVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, as follows:

1. That Grantee is hereby granted the right to maintain the operation of its cable television system within the City pursuant to the same terms and conditions set forth in its present franchise agreement approved by Ordinance 1994-24 passed on February 24, 1994.

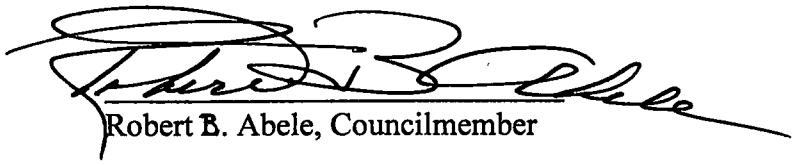
2. That the fees for Grantee's right to maintain the operation of the system granted by this Resolution shall be the same as set forth in the said Ordinance 1994-24.

3. That the rights, privileges and authority granted hereunder shall expire on August 28, 1999, or upon the adoption of a new franchise ordinance by City, whichever shall occur first, and thereafter shall be of no further force and effect.

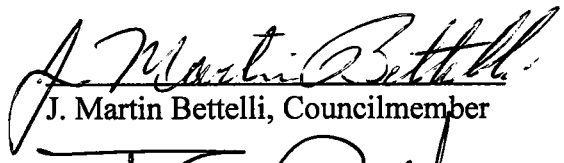
4. That if Grantee fails to comply with the provisions of this Resolution, it shall acquire no rights, privileges or authority under this Resolution whatsoever.

Duly and lawfully passed, adopted and approved by the City Council of the City of Isle of Palms, South Carolina this 30 th day of June, 1999.

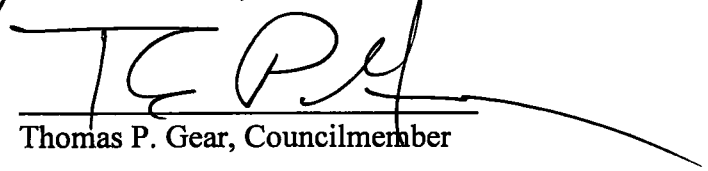
Carmen R. Bunch, Mayor



Robert B. Abele, Councilmember

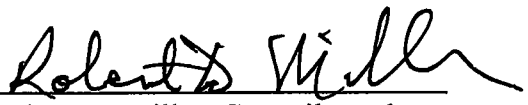


J. Martin Bettelli, Councilmember



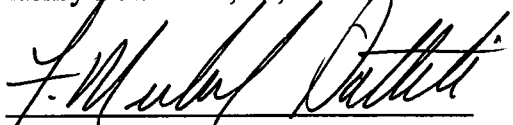
Thomas P. Gear, Councilmember

Debra L. Hernandez, Councilmember

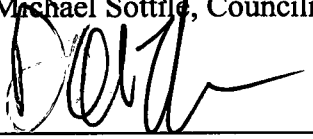


Robert D. Miller, Councilmember

Henry D. Shaffer, Jr., Councilmember



F. Michael Sottile, Councilmember



Dryden G. Taylor, Councilmember

EXHIBIT B

First Reading Draft
June 30, 1999

ORDINANCE 1999-23

AN ORDINANCE GRANTING TO COMCAST CABLEVISION OF CAROLINA, INC. A FRANCHISE TO CONSTRUCT, OPERATE, AND MAINTAIN A BROADBAND CABLE COMMUNICATIONS SYSTEM IN THE City of Isle of Palms, SOUTH CAROLINA: SETTING FORTH CONDITIONS ACCOMPANYING THE GRANT OF THE FRANCHISE: PROVIDING FOR THE REGULATION AND USE OF THE FRANCHISE, PROVIDING FOR PAYMENT TO THE City FOR THE PRIVILEGE OF SAID FRANCHISE, AND PRESCRIBING PENALTIES FOR VIOLATION OF THE FRANCHISE PROVISIONS.

WHEREAS, pursuant to S.C. Code of Laws, 1976, 58-12-10, et seq, and in compliance thereto, City Council for the City of Isle of Palms hereby exercises its power and authority to regulate the operation of any cable television system which serves customers within the City of Isle of Palms; and

WHEREAS, Comcast Cablevision of Carolina, Inc. a Delaware Corporation, has heretofore submitted plans, qualifications, and has request of City Council to renew a franchise to it to build and operate a cable television system with the City of Isle of Palms; and

WHEREAS, following proper notice, the City Council of the City of Isle of Palms held a public hearing on such renewal request and the qualifications of the applicant, at which time representatives of the applicant and interested citizens were given an opportunity to be heard in a full public proceeding affording due process; and

WHEREAS, City Council finds from all the evidence that Comcast Cablevision of Carolina, Inc. fully meets all the legal, character, financial, and technical qualifications, as well as all other qualifications, necessary to assure that the Town will be provided with the best available cable television system and that the construction arrangements in existence and proposed by Comcast Cablevision of Carolina, Inc. are fully adequate and feasible and further finds that the franchise should be renewed and the renewal franchise granted in accordance with terms and conditions set out in this Ordinance.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Isle of Palms, South Carolina:

SECTION 1. Short Title. This Ordinance shall be known and may be cited as the "City of The Isle of Palms Cable Television Ordinance".

SECTION 2. Definitions. For the purposes of this Ordinance, the following terms, phrases, words and their derivations shall have the meaning given herein, unless the context clearly indicates that another meaning is intended. When not inconsistent with the context,

words used in the present tense include the future, words in the plural number include the singular number, and words in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

(1) "Affiliate" means a parent, subsidiary, or other entity under common control or ownership of the Grantee.

(2) "Agency" means the City Administrator, or his designee.

(3) "Auxiliary Services" means any communications service in addition to "Basic Subscriber Services", including, but not limited to Pay TV, burglar alarm service, data transmission, facsimile service, home shopping service, specialized programming for which a per-channel charge is made, etc.

(4) "Cable Act" means the Cable Communication Policy Act of 1984, 47 U.S.C. 521-611 (1191) and any amendments thereto and the Cable Television Consumer Protection and Competition Act of 1992, Pub. L. No. 102-385, 106 Stat. 1460 (1992), codified at 47 U.S.C. 151-611 (1191).

(5) "Broadband Communications System" is a facility that distributes communications services including, but not limited to any facility that in whole or part, receives directly, or indirectly, over the air, and amplifies or otherwise modifies the signals transmitting programs broadcast by one or more television or radio stations and distributes such signals by wire or cable to subscribing members of the public who pay for such service.

(6) "Channel" is a band of frequencies 6 megahertz wide in the electromagnetic spectrum capable of carrying either one audio-visual television signal and a few non-video signals or a large number of non-video signals.

(7) "Federal Communications Commission", or "FCC", is the present federal agency of that name as constituted by the Communications Act of 1934, or any successor agency created by the United States Congress.

(8) "Franchise" is an authorization granted by the City Council which permits the construction, operation and maintenance of a cable television system within the Franchise Area under the terms of this Ordinance.

(9) "Franchise Area" means that portion of the Franchise Entity for which a franchise is granted under the authority of this Ordinance. The Franchise Area may, or may not, be conterminous with the Franchise Entity.

(l0) "Franchise Authority" is the City Council of The Isle of Palms, South Carolina.

(11) "Franchise Entity" is the City of The Isle of Palms, South Carolina, as presently constituted and including any area henceforth added thereto during the terms of any franchise granted hereunder.

(12) "Grantee" is Comcast Cablevision of Carolina, Inc. or any person who succeeds Storer Cable of Carolina, Inc. in accordance with the provision of this franchise, and such other legal entity as may be awarded a franchise hereunder.

(13) "Gross Revenue" means all revenue received directly or indirectly by the Grantee.

(14) "Major Stockholder" is a beneficial owner, directly or indirectly of twenty (20%) percent or more of the issued and outstanding voting stock of any corporation.

(15) "Persons" are people, firms, corporation, associations, or other legally recognized entities.

(16) "Public Street" is the surface of and the space above and below any public street, avenue, highway, boulevard, concourse, driveway, bridge, tunnel, park, parkway, waterway, dock, bulkhead, wharf, pier, alley, right-of-way, public utility easement, and any other public ground or water within or belonging to the Franchise Entity.

(17) "Basic Cable Service" means any service tier which includes the retransmission of local television broadcast signals (FCC Section 602.[3]).

(18) "Service tier" means a category of cable services or other services provided by the cable operator and for which a separate rate is charged by the cable operator (FCC Section 602[16]).

(19) "Subscriber" means any person legally receiving Basic Subscriber Service.

SECTION 3. Grant of Authority. There is hereby granted to Comcast Cablevision of Carolina, Inc., a Delaware Corporation the right to operate a cable television system which serves customers in the franchise area, and the right, privilege and franchise to have, acquire, construct, reconstruct, maintain, use and operate in the Franchise Area a CATV System, and to have, acquire, construct, reconstruct, maintain, use and operate in, over, under and along the present and future streets of the Town as well as other easements and right-of-way held by the City all necessary or desirable poles, towers, anchors, wires, cables, electronic conductors, underground

conduits, manholes and other structures and appurtenances necessary for the construction, maintenance and operation of a CATV system in the Franchise Area of the Town.

SECTION 4. Franchise to Operate Necessary. It shall be unlawful to commence or engage in the construction, operation or maintenance of a cable television system without a franchise issued under this Ordinance. The Franchising Authority may, by resolution, award a franchise to construct, operate and maintain a cable television system within all or any portion of the Franchise Entity to any person, whether operating under an existing franchise or not, who makes application for authority to furnish a cable television system which complies with the terms and conditions of this Ordinance. Provided, that this section shall not be deemed to require the grant of a franchise to any particular person or to prohibit the Franchise Authority from restricting the number of grantees should it determine such a restriction would be in the public interest.

SECTION 5. Term of Franchise.

(1) The franchise granted by the Franchise Authority shall be for a term of fifteen (15) years following the date such franchise is accepted by the grantee, and, upon application of the grantee and review of the performance of grantee in a public proceeding, the Franchise Authority may renew by ordinance in accordance with the provisions of the Cable Television Consumer Protection and Competition Act of 1992 as may be amended from time to time the franchise for successive fifteen (15) year periods, with such modification of terms as the Franchise Authority and Grantee may mutually determine in each instance. The acceptance must:

(a) be in the form of a writing duly executed and sworn to;
(b) contain a promise that the grantee shall comply with and abide by all terms, provisions, and conditions of this franchise; and,
(c) be filed with the Agency within thirty (30) days from the date of passage of this Ordinance. Grantee shall exercise none of the rights granted by this Ordinance until evidence of compliance with the bonding and insurance requirements of Sections 6 and 12 of the Cable Television Ordinance has been filed with the Agency.

(2) The Franchise Authority may terminate in accordance with the provisions of this ordinance the franchise in the event grantee shall refuse, or neglect to comply with any material requirement or limitation contained in this Ordinance.

(3) Should the Franchise Authority determine that grantee is not, in its opinion, in compliance with this Ordinance and the Franchise issued hereunder, it shall so notify grantee, and grantee shall, within 45 days, bring the franchised system into compliance, reporting corrective action taken to the Franchise Authority.

(4) If the Franchise Authority is not satisfied that compliance has been achieved, or that good faith progress is being made toward compliance, it may schedule a public hearing to determine whether the Franchise should be revoked. The grantee and the public shall be given at least 60 days notice of such a hearing, and all interested parties shall be heard in open hearing. At the conclusion of the public hearing, the Franchise Authority shall determine whether the franchise should be terminated and shall set forth, in writing, the facts and reasons upon which its decision is based. The Franchise Authority may impose a lesser penalty than termination or excuse the violation if it finds sufficient mitigating circumstances. Upon termination the Grantee forfeits all rights and privileges under this franchise but all liability of the Grantee shall continue. In the event of termination, the Grantee shall have six (6) months from date of termination to sell this cable system to a qualified buyer or remove the system. If not sold or removed within six (6) months, the property of Grantee shall be deemed abandoned and become the property of the Franchise Entity. The Grantee shall be a party to all such proceedings hereunder and any other proceedings in which its rights, privileges or interests may be affected and shall at all time be afforded such due process rights as may be available under applicable laws, ordinances, rules and regulations.

SECTION 6. Limitations of Franchise.

(1) The franchise granted under this Ordinance shall be non-exclusive and nothing herein shall be construed to prevent the Franchise Authority from granting identical or similar franchises to more than one person, within all or any portion of the Franchise Entity.

(2) The grantee shall, at all times during the life of this franchise, be subject to the lawful exercise of the Franchise Entity's police power and such reasonable regulations as the Franchise Authority may subsequently promulgate thereunder. Nothing contained in this Ordinance shall be deemed to prohibit in any way the right of Franchise Entity to levy non-discriminatory occupational license taxes on any activity conducted by grantee. All subcontractors who perform any services for the Grantee shall obtain business licenses from the Town prior to performing any services.

(3) All privileges prescribed by this franchise shall be subordinate to any prior lawful occupancy of the public streets, and the Franchise Authority reserves the right to reasonably designate where a grantee's facilities are to be placed within the public ways.

(4) (a) The franchise shall be a privilege which is personal to the original grantee. It shall not be sold, transferred, leased, assigned, or disposed of, in whole or in part, either by sale, merger, consolidation or otherwise, without prior consent of the Franchise Authority expressed by resolution, and then only under such conditions as may therein be prescribed. Any such transfer or assignment shall be made only by an instrument in writing, which shall include

an acceptance of all terms and conditions of the franchise by transferee, a duly executed copy of which shall be filed with the Agency within 30 days after any such transfer or assignment.

(b) Consent of the Franchise Authority shall not be granted until it has examined the proposed assignee's legal, financial, technical, character and other qualifications to construct, operate and maintain a cable television system in the Franchise Entity and has afforded all interested parties notice and an opportunity to be heard on the question.

(c) Consent of the Franchise Authority shall not be unreasonably withheld; provided, that the proposed assignee possesses the requisite qualifications and agrees, in writing, to comply with all provisions of the franchise and this Ordinance.

(d) Transfer of 50% or more of the voting securities of a corporate grantee to a person not presently a stockholder shall be deemed to be a transfer of control.

(e) No such consent shall be required for a transfer:

(i) in trust, of system assets by mortgage or by other hypothecation, to secure an indebtedness;
(ii)to a parent or subsidiary or affiliate of a corporate grantee; or

(iii)to a corporation whose stock is held by the same stockholders as grantee;

(iv)of less than thirty (30%) percent of the voting securities of a corporate grantee unless such transfer also results in a transfer of voting control;

(v)of Stock from one present stockholder to another present stockholder unless such transfer also results in a transfer of voting control.

(f) A foreclosure or other judicial sale of the system shall be deemed to be a transfer of control of the franchise subject to the provisions of this section.

(5) Nothing herein shall be deemed to in any way impair or affect the right of the Franchise Entity to acquire the property of the grantee, either by purchase or through the exercise of the right of eminent domain, at a price reflective of its fair market value as an ongoing concern, and nothing herein shall be construed to constitute a waiver or bar to the exercise of any governmental right or power of the Franchise Entity.

SECTION 7. Liability and Indemnification.

(1) The grantee shall pay, and by its acceptance of the franchise specifically agrees to pay, any and all damages or penalties which the Franchise Entity may be legally required to pay as a result of grantee's installation, operation or maintenance of a franchise cable television system under this Ordinance whether or not the acts or omissions complained of are authorized, allowed or prohibited by the Franchise Entity. Notwithstanding the foregoing, Grantee shall not be required to indemnify the Franchise Entity against liability for damages caused by or resulting from the gross negligence of the Franchise Entity, its agents, or employees or any contractors acting on the Franchise Entity's behalf.

(2) The grantee shall also pay all reasonable expenses incurred by the Franchise Entity in defending itself with regard to any and all damages and penalties mentioned in subsection 1, above. These expenses shall include all out-of-pocket expenses, including reasonable attorneys' fees and the reasonable value of services rendered by any employee directly involved in litigation.

(3) The grantee shall maintain, throughout the term of the franchise, liability insurance insuring the Franchise Entity and the grantee with regard to all damages mentioned in subsection (1), above, caused by grantee or its agents, in the minimum amounts of:

(a) Workers' compensation insurance as provided by the laws of the State of South Carolina.
(b) $300,000 for bodily injury or death to any one person, within the limit, however, of $1,000,000 for bodily injury or death resulting from any one accident.

(c) $500,000 for property damage resulting from any one accident. The insurance policies obtained by the grantee in compliance with this section shall be issued by a company or companies acceptable to the Franchise Entity, and a current certificate or certificates of insurance, along with written evidence of payment of all required premiums, shall be filed and maintained with the Agency during the term of the franchise. Said policies shall name the Franchise Entity as an additional insured and shall contain a provision that a written notice of cancellation or other change in coverage of said policy shall be delivered to the Franchise Entity 30 days in advance of the effective date thereof.

SECTION 8. Bankruptcy. The franchise entity shall have the right to cancel this franchise, subject to any applicable law, one hundred twenty (120) days after the appointment of a received or trustee to take over and conduct the business of grantee, unless such receivership or trusteeship shall have been vacated prior to the expiration of said one hundred twenty (120) days, or unless within one hundred twenty (120) days after his selection or appointment, such receiver

or trustee shall have (i) fully complied with all the provisions of this franchise and remedied all defaults hereunder or (ii) executed an agreement whereby such receiver or trustee assumes and agrees to be bound by each and every provision of this franchise.

SECTION 9. Technical Requirements - Channel Capacity. The CATV system to be constructed by grantee shall be installed, maintained, and operated at all times in full compliance with the technical and channel capacity standards of the Federal Communications Commission. The results of annual performance tests conducted in accordance with Sec. 76.601(c), FCC Rules (or such other section of the Rules as shall be incorporated in substance) shall be retained for at least 5 years and available for inspection by the Franchise Entity.

SECTION 10. Safety Requirements. The grantee shall, at all times:

(1) Install and maintain its wires, cables, fixtures and other equipment in accordance with the requirements of Franchise Entity's Building Code and Electrical Safety Ordinances, and in such manner that they will not interfere with any installations of the Franchise Entity.

(2) Keep and maintain in a safe, suitable, substantial condition, and in good order and repair, all structures, lines, equipment, and public ways or places of the Franchise Entity, wherever situated or located.

(3) The grantee shall have authority to trim trees upon and overhanging the public street so as to prevent the branches of such trees from coming into contact with grantee's wires and cables, except that all trimming must be in accordance and permitted under the tree ordinance of the Isle of Palms Island and at the option of the franchise authority, such trimming may be done by it or under its supervision and direction. In no event shall the grantee cut or otherwise injure said trees to any greater extent than is reasonably necessary.

SECTION 11. Service Standards - Business Office - Resolution of Complaints. Throughout the life of its franchise, the grantee shall:

(1) Maintain all parts of its system in good condition and in accordance with standards generally observed by the cable television industry. Sufficient employees shall be retained to provide safe, adequate and prompt service for all of its facilities.

(2) Maintain a conveniently located business office and service center to which subscribers may telephone without incurring added message units or toll charges. This office shall be open during all usual business hours, and be so operated that complaints and requests for repairs or adjustments may be received by telephone at any time when any television signals are being broadcast.

(3) Dispatch personnel to investigate all service complaints and equipment malfunctions within 24 hours and strive to resolve such complaints as promptly as possible. Planned interruption of service shall be only for good cause. Insofar as possible, planned service interruption shall be preceded by notice, be of brief duration, and occur during minimum viewing hours.

(4) Maintain a complete list of all written complaints received, including the name of the complaining party, nature of the complaint, and the measures taken to resolve them in form to be approved by Agency. This list shall be available to the Agency for inspection and copying upon request.

(5) Permit the Agency to inspect and test the system's technical equipment and facilities upon reasonable 24 hours notice.

(6) The Grantee shall allow to the Agency to adjust, settle or compromise any controversy or dispute against the Grantee regarding the quality of service, equipment malfunctions and similar matters arising from the operations of the Grantee on behalf of either the franchise entity or any subscriber in accordance with the best interest of the public; provided that any person aggrieved by a decision of the Agency may appeal the matter to the Franchise Authority for hearing and determination. The Franchise Authority may accept, reject, or modify the decision of the Agency, and may adjust, settle, or compromise any controversy arising from the operations of the grantee under any franchise granted pursuant to this ordinance. No adjustment, settlement, or compromise, whether instituted by the Agency or by the Franchise Authority shall be contrary to the provisions of this ordinance or of the franchise agreement, and neither the Agency nor the Franchise Authority in the adjustment, settlement, or compromise of any controversy shall have the right or authority to add to, modify, or delete any provision of this ordinance or of the franchise. The grantee shall notify subscribers at the time of initial subscription to the system of the procedure for reporting and resolving complaints by delivering to each subscriber a notice in form approved by Agency.

SECTION 12. Conditions on Street Occupancy.

(1) Any pavements, sidewalks, curbing or other paved area taken up or any excavations made by the grantee shall be done under the supervision and direction of the Agency under permits issued for work by the proper officials of the Franchise Entity, and shall be done in such manner as to give the least inconvenience to the inhabitants of the Franchise Entity. The grantee shall, at its own cost and expense, and in a manner approved by the Agency, replace and restore any such pavements, sidewalks, curbing or other paved areas in as good a condition as before the work involving such disturbance was done, and shall also make and keep full and complete maps and records designating the general area locations of its facilities located within the public streets, ways, and easements of the Franchise Entity. The company agrees to provide

exact locations on site within 72 hours notice by the proper authority. These maps shall be available for inspection at any time during business hours by Agency.

(2) The grantee shall, at its expense, protect, support, temporarily disconnect, relocate, or remove, any of its property when required by the Franchise Entity by reason of traffic conditions, public safety, road construction, change of street grade, installation of sewers, drains, water pipes, power lines, signal lines, tracks, or any other type of municipal improvements; provided, however, that the grantee shall, in all such cases, have the privilege of abandoning any property in place. The grantee acknowledges that new water and sewer lines will be run which will require substantial interruption and relocation of Grantee's property which shall be at the sole cost and expense of Grantee.

(3) The grantee shall, on the request of any person holding a building moving permit issued by the Franchise Entity, temporarily raise or lower its wires to permit the moving of buildings. The expense of such temporary removal or raising or lowering of wires shall be paid by the person requesting same, and the grantee shall have the authority to require such payment in advance. The grantee shall be given not less than 48 hours advance notice to arrange for such temporary wire changes.

(4) In all sections of the Franchise Area where the cable, wires and other facilities of all public utilities are placed underground, the grantee shall place its cables, wires or other like facilities underground, simultaneously with the other public facilities, but not earlier than the date on which all such facilities are located to be underground.

SECTION 13. Area of Coverage and Construction.

(1) The area covered by this Ordinance granting the right to the Grantee to serve is all of the incorporated areas of the Isle of Palms. The Grantee agrees to provide signal distribution capabilities to all citizens in the franchise area wherein the population density is sufficient to support the installation on a reasonable, practical business basis. For the purposes of determining compliance with this provision, and to provide a reasonable policy requiring extension of energized trunkline, Grantee shall extend such lines to those areas of the franchise area having a minimum of fifty (50) homes per street mile from the existing trunkline.

(2) The Grantee shall extend the installation of cables, amplifiers, and related equipment throughout the area covered by its franchise as rapidly as practicable and, as new contiguous areas are developed, service shall be extended throughout such area within six (6) months.

(3) File a map and progress report with the Agency at the close of each calendar year, showing the exact areas of the Franchise Entity being served by the cable television system and the location and identification of major component parts of the system.

(4) Failure on the part of the grantee to commence and diligently pursue each of the foregoing requirements and to complete each of the matters set forth herein, shall be grounds for termination of its franchise pursuant to the terms of Section 5 (2) hereof.

(5) In the event the operation of any part of a cable television system is discontinued for a continuous period of twelve (12) months, or in the event such system has been installed in any public street without complying with the requirements of the grantee's franchise, the grantee shall promptly, upon being given ten (10) days notice, remove from the streets or public places all such property and poles of such system. Any property which the grantee allows to remain in place sixty (60) days after having been notified by the Franchise Entity that it must be removed shall be considered permanently abandoned and shall become the property of the Franchise Entity subject to the provisions of any utility joint use attachment agreement.

(6) Upon the failure of the grantee to satisfactorily complete any work upon the public streets as may be required by law or the terms of its franchise within the time prescribed, the Franchise Entity, at its option, may cause such work to be done and the grantee shall pay to the Franchise Entity the cost thereof within thirty (30) days after receipt of an itemized report.

SECTION 14. Indemnity Bond.

(1) Concurrently with the acceptance of its franchise, a grantee shall file with the Agency a bond with an acceptable surety in the amount of $100,000 to indemnify the Franchise Entity against any losses it may suffer in the event the grantee fails to comply with one or more of the provisions of its franchise. Said bond shall be obtained at the sole expense of the grantee and remain in effect for the full term of the franchise or any renewal thereof plus an additional six (6) months thereafter. The grantee and its surety shall be jointly and severally liable under the terms of the bond for any damages or loss suffered by the Franchise Entity as a result of the grantee's nonperformance including the full amount of any compensation, indemnification, or cost of removal of any property of the grantee in the event of default, plus a reasonable allowance for attorneys' fees and costs, up to the full amount of the bond. The bond shall provide for thirty (30) days prior written notice to the Franchise Authority of any intention on the part of the grantee to cancel, fail to renew, or otherwise materially alter its terms.

(2) Neither the filing of an indemnity bond with the Agency, nor the receipt of any damages recovered by the Franchise Authority thereunder, shall be construed to excuse faithful performance by the grantee or limit the liability of the grantee under the terms of its franchise for damages, either to the full amount of the bond or otherwise.

SECTION 15. Franchise Payments.

(1) The grantee shall pay to the Franchise Entity, each year during the life of the franchise, a franchise fee in the amount of 3 percent of its annual Gross Revenues derived from its operation of the franchised cable television system within the Franchise Area limits.

(2) The grantee shall file with the Agency, within forty-five (45) days after the expiration of any calendar year or portion thereof during which its franchise is in force, a financial statement certified by a responsible officer of the grantee, showing in detail the Gross Revenues, as defined herein, of the grantee during the preceding calendar year or portion thereof. It shall be the duty of the grantee to pay the Franchise Entity at the time for filing such statement, the sum prescribed above or any unpaid balance thereof for the calendar year covered by such statements.

(3) The Franchise Entity shall have the right upon thirty (30) days written notice to inspect the grantee's records showing the Gross Revenues from which its franchise payments are computed and conduct an annual audit and recomputation of any and all amounts paid under the Ordinance. No acceptance of payment shall be construed as a release or as an accord and satisfaction of any claim the Franchise Entity may have for further or additional sums payable under this Ordinance or for the performance of any other obligation hereunder; however, an accounting rendered to the Franchise Entity and to which no exception is made within three (3) years after receipt by the Franchise Entity shall be deemed to be accurate and shall not thereafter be subject to question or made the basis of any claim by Franchise Equity against grantee.

(4) In the event any payment of franchise fees is not made when due, and the grantee shall have failed to cure such nonpayment within thirty (30) days after written notice form the franchise entity, interest on the amount due shall accrue from the expiration of such thirty (30) day period at the legal rate of interest until paid.

SECTION 16. Parental Control. The grantee will provide parental control devices upon request.

SECTION 17. Rates to Customers.

(1) A grantee shall have the right to charge and collect reasonable compensation from all persons to whom its video and audio signals are being furnished (including installation and connection work), but such compensation shall be subject to the laws and regulations of the Federal Communication Commission.

(2) A grantee shall not charge any late fees or penalties for service which has not yet been received by the customer.

(3) The Town reserves the right to regulate the rate charged by the grantee to the extent permitted by the Cable Television Consumer Protection and Competition Act of 1992, and any ordinance of The Isle of Palms; prescribing regulations for rates charged to cable television subscribers for the basic service tier; providing that this ordinance is cumulative; providing a severability clause; providing for publication; and providing an effective date.

(4) Should the Federal Communication Commission cease its regulation of rates and technical performance, the Town shall have the right to regulate by ordinance such rates and technical performance, to the extent permitted by federal and/or state law.

(5) Throughout the term of its franchise, a grantee shall keep on file with the Franchise Authority a current rate card.

(6) Credit to Subscribers: Grantee agrees to give credit to subscribers whenever they are out of service for more than twenty-four (24) hours, provided said outage is not due to any act, either directly or indirectly, of the subscriber and the subscriber notifies the grantee of such outage within a reasonable period of time.

SECTION 18. Removal of Facilities Upon Request. Upon termination of service to any subscriber, the grantee shall promptly remove all its facilities and equipment from the premises of such subscriber upon his request at no cost to the subscriber.

SECTION 19. Public Service Requirements. The Grantee shall:

(1) Provide at least one preferred "Basic Cable" service outlet to all departments within Town facilities and one service outlet for libraries and public schools within its franchise area at no cost to the City or school involved, and shall charge only its time and material costs for any addition service outlets to such facilities, and in no event will there be a monthly service or cable charge at said locations. These service requests will be in accordance with the density requirements per Section l3. All existing service will be grandfathered.

(2) Make its facilities immediately available to the Franchise Entity upon request during the course of any emergency or disaster.

SECTION 20. Amendment of Ordinance and Franchises. The Franchise Authority shall amend this Ordinance to the extent that it is not in conflict with applicable laws upon its own motion or the application of the grantee whenever amendment is necessary to enable the grantee to comply with any modifications in the Rules of the FCC. No amendment shall be adopted except after full, open public hearing affording due process, and no amendment amending the existing rights and obligations of the grantee shall be adopted without grantee's consent.
Section 21. Renewal Procedures.

(1) A Franchise may be renewed in accordance with the provisions of Section 626 of the Cable Act by the Franchise Authority at its option and in accordance with any modifications the Franchise Authority may require for a period of up to fifteen (15) years upon the written request of the Grantee without soliciting additional applications. Such a renewal request shall be filed at least six (6), but not more than eighteen (18) months prior to the expiration of the franchise and shall be accompanied by a non-refundable application fee in an amount determined by the Franchise Authority.

SECTION 22. Government Access Channels. The Grantee shall set aside one channel on the System for the non-exclusive use of the communities served by the Grantee. The Grantee agrees to add an additional channel for Government Access programming upon request of the communities served by the Government and upon demonstration by the Communities served by the Grantee that the existing Government Access channel is carrying original programming for at least 80% of the time between 6 a.m. and 12 a.m. for eight (8) consecutive weeks. Character generated and repeat programming shall not be considered for the purposes of this section. It is understood that the Grantee shall be entitled to program any such channel, in its sole discretion, in any period during which such channel is not otherwise being programmed.

SECTION 23. Tampering, Unauthorized Connections, etc.

(a) It shall be unlawful for any person, without the consent of the owner, to willfully tamper with, remove or injure any cables, wires or equipment used for distribution of television signals, radio signals, pictures, programs or sound within the Franchise Entity.

(b) It shall be unlawful for any person, firm or corporation to make use of any unauthorized connection, whether physically, electrically, acoustically, inductively or otherwise, with any part of a franchise cable television system within the Franchise Entity for the purpose of enabling himself or others to receive any television signal, radio signal, picture, program or sound, without payment to the owner of said system.

SECTION 24. Continued Use of Individual Antennas Protected. It is not the Franchise Authority's intention to prohibit the erection or continued use of individual television antennas, and no one is or will be required to receive cable television service or connect with a cable television system.

SECTION 25. Grantee May Promulgate Rules. The grantee shall have the authority to promulgate such rules, regulations, terms and conditions of its business as shall be reasonably necessary to enable it to exercise its rights and perform its services under this Ordinance and the

Rules of the FCC, and to assure uninterrupted service to each and all of its subscribers. Such rules and regulations shall not be deemed to have the force of law.

SECTION 26. Most favored nation provision regarding renewal. Grantee agrees that if grantee has any franchise agreement with any entity within Charleston County or Berkeley County or enters into any new or renewal of franchise agreement which is currently being negotiated and such franchise agreement is on financial terms more favorable than the financial terms of this franchise then the grantee agrees to allow this franchise to be modified to enable the franchise authority to benefit from the more favorable terms.

SECTION 27. Emergency Use of Facilities. A grantee shall provide an emergency audio override capability to permit the City to interrupt and cablecast an audio message on all cable channels simultaneously in the event of disaster or public emergency. This emergency override system will be shared by other counties and municipalities of the Tri-County area (Berkeley, Dorchester, and Charleston counties).

SECTION 28. Delegation of Powers. Any delegable right, power or duty of the Franchise Authority, the Franchise Entity, the Agency, or any official of the Franchise Entity may be transferred or delegated by resolution to an appropriate officer, employee, or department of the Franchise Entity.

SECTION 29. Notices. Every direction, notice, or order to be served upon the grantee shall be sent to the local office described in Section 11 (2), supra. Every notice to be served upon the Franchise Entity shall be delivered, or sent by certified mail to the Agency at: 1301 Palm Boulevard, Isle of Palms, South Carolina 29451. The delivery of such notice shall be deemed to have been at the time of receipt.

SECTION 30. Compliance with Laws, Regulations and Ordinances.

(1) All new and renewal franchise agreements enacted hereafter are governed by and subject to all applicable rules and regulations of the Federal Communications Commission, specifically including but not limited to Part 76, and by the laws of the United States and the State of South Carolina, each as may be amended from time to time. Should there be any modifications of the provisions of the Rules and Regulations of the Federal Communications Commission which must be incorporated into this franchise, the Franchise Authority and Grantee agree that such incorporation shall be accomplished within one (1) year after the effective date of the FCC's adoption of the modification or upon renewal of the franchise, whichever occurs first. The Franchise Authority reserves the right to implement or enforce, or not to implement or enforce, provisions of such laws and regulations that are optional or discretionary with the Franchise Authority, at any given time, with adequate notice to franchises and franchise holders in accordance with applicable laws and regulations.

(2) A grantee shall, at all times during the term of this franchise, be subject to all lawful exercise of the police power of the Franchise Authority and to such reasonable regulation as the Franchise Authority shall hereafter by resolution or ordinance provide; provided that such additional resolutions or ordinances shall be reasonable, shall not conflict with or alter in any manner the rights granted herein, and shall not conflict with the laws of the State of South Carolina, the laws of the United States of America, or the rules of the Federal Communications Commission, as presently enacted or as they may, hereafter, be from time to time amended.

(3) The construction, operation and maintenance of a system by a grantee shall be in full compliance with the National Electric Code as from time to time is amended and revised, and in full compliance with all other applicable rules and regulations now in effect or hereinafter adopted by the FCC, the United States Government, the State of South Carolina, and the Franchise Authority.

SECTION 31. Rights and Remedies are Cumulative. The rights and remedies reserved to the parties by this Ordinance are cumulative and shall not add or subtract from any other rights or remedies which they may have with respect to the subject matter of this Ordinance, and waiver thereof at any time shall not affect any other time.

SECTION 32. Right of Franchise Entity to Intervene. The Franchise Entity hereby reserves to itself the right to intervene in any suit, action, or proceeding involving any provision of this Ordinance.

SECTION 33. Invalid Provision. If any provision of the Ordinance, or the particular application thereof, shall be held invalid by any court, administrative agency, or other body with appropriate jurisdiction, the remaining provisions, and their application, shall not be affected thereby.

SECTION 34. Repeal of Other Ordinances. All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

PASSED, APPROVED AND ADOPTED BY THE MAYOR AND CITY COUNCIL FOR THE CITY OF ISLE OF PALMS ON THIS _____ DAY OF _____, 1999.

_____

Carmen R. Bunch, Mayor

Attest:

_____

Janet G. Mauldin, City Clerk

First Reading: 6/30/99
Second Reading: _____
Ratification: _____

ACCEPTANCE

Comcast Cablevision of Carolina, Inc., a Delaware Corporation, does hereby accept the within Franchise and agrees to abide by and be obligated to the terms and conditions contained therein.

COMCAST CABLEVISION OF CAROLINA, INC., A DELAWARE CORPORATION

By:_____
Its:

EXHIBIT C

First Reading Draft
June 30, 1999

CITY OF ISLE OF PALMS
ORDINANCE NO. 1999-20

AN ORDINANCE TO GRANT TO SOUTH CAROLINA ELECTRIC & GAS COMPANY OR ITS SUCCESSORS AND ASSIGNS, THE RIGHT, POWER AND AUTHORITY TO ERECT AND TO INSTALL, MAINTAIN, AND TO OPERATE IN, OVER, UPON AND UNDER THE STREETS, ALLEYS AND PUBLIC PLACES OF THE CITY LINES, POLES, WIRES, GUYS, PUSH BRACES, TRANSFORMERS AND APPURTENANT FACILITIES AND COMMUNICATION LINES AND FACILITIES FOR ELECTRIC CONTROLS, TOGETHER WITH ANY NECESSARY RIGHT OF ACCESS THERETO, FOR SUCH PERIOD AS THE SAME AS NEEDED BY THE COMPANY TO RENDER SERVICE TO ITS CUSTOMERS IN THE CITY OF ISLE OF PALMS, SOUTH CAROLINA FROM THOSE FACILITIES; TO SET THE AMOUNT OF LICENSE OR OCCUPATION TAX TO BE PAID BY SOUTH CAROLINA ELECTRIC & GAS COMPANY TO THE CITY; TO LEVY FRANCHISE FEES ON THIRD PARTIES SELLING ELECTRICITY USING SCE&G'S ELECTRIC DISTRIBUTION OR TRANSMISSION SYSTEMS; TO ALLOW FOR A FUND AND SPECIAL FEE DISTRICTS FOR NON-STANDARD SERVICE; BE IT ORDAINED BY THE MAYOR AND COUNCIL OF ISLE OF PALMS, IN CITY COUNCIL ASSEMBLED:

Section 1. Wherever the word "Company" appears in this Ordinance, it is hereby to designate, and shall be held to refer to the South Carolina Electric & Gas Company, a corporation duly authorized and doing business pursuant to the laws of the State of South Carolina and its successors and assigns.

Section 2. The right, power and authority is hereby granted and vested in the Company to erect and to install, maintain and operate in, over, under, and upon the streets, alleys, bridges, rights-of-way and other public places of the City, lines, poles, wires, guys, push braces, transformers and other appurtenant facilities, and communication lines and facilities for the purposes of electric distribution controls, with any necessary right of access thereto; and to use those facilities to conduct an electric business, and any other business or businesses approved by the City which may be lawfully conducted using the permitted facilities.

Section 3. No street, alley, bridge, right-of-way or other public place used by the Company shall be obstructed longer than necessary during its work of construction or repair, and shall be restored to the same good order and condition as when said work was commenced. No part of any street, alley, bridge, right-of-way, or other public place of the City, including any public drain, sewer, catch basin, water pipe, pavement or other public improvement, shall be injured. However, should any such damage occur due to Company's failure to use due care, the Company shall repair the same as promptly as possible, and, in default thereof, the City may make such repairs and charge the reasonable cost thereof to and collect the same from the Company. The Company shall save the City harmless from all liability or damage (including judgment, decrees, and legal court

costs) resulting from its failure to use due care in the exercise of the privileges hereby granted or of its rights under this Section.

Section 4. The Company shall:

A. Construct and extend its electric distribution system within the present and/or extended City limits and shall supply standard electric service at standard voltages under rates and general terms and conditions as authorized by law.

B. Furnish, install, operate, and when called upon, expand and maintain all of the street lighting system and service along the streets, highways, alleys and public places of the City, as said system may be hereafter installed and/or changed by order of the City, in accordance with the terms and provisions of this franchise. All materials furnished shall be of standard quality and kind, and the lamps shall be in conformity with the requirements of this franchise and shall meet the requirements of good street lighting practice.

C. Properly maintain the street lighting system.

D. Provide reliable street lighting service from dusk (one-half hour after sunset) to dawn (one-half hour before sunrise) each night during the franchise period, and for other times or occasions of darkness, the total number of hours per year to equal approximately four thousand (4,000) hours of lighting.

E. Make changes in the location of installed lamps and facilities covered by this franchise upon written order of the City.

F. Render to the City on or about the first day of each month a bill for the street lighting service furnished hereunder during the preceding month, in accordance with the provisions of this franchise.

G. Maintain at its own expense a system for repairing or renewing the lamps in use. The Company, upon receiving official notice that there is a defective standard lamp, shall within five days put the same in order, or replace same.

Section 5. The City shall:

A. Take all street lighting and other City electric service for its owned facilities from the Company during the period covered by this franchise.

B. .Pay monthly, within twenty-five (25) days after receipt, a proper bill from the Company for the preceding month's service in accordance with the amounts provided for in this franchise.

C. Accept the street lighting system as it exists on the effective date of this agreement.

D. Pay to the Company for street lighting service at the rate schedule applicable at the time, said rate schedule in its present form being attached hereto as Exhibit A and made a part hereof.

E. Notify the Company in writing of areas annexed into City and provide pertinent maps and tax map numbers so that newly annexed customers may be subject to franchise fees, such notification being a precondition to franchise fee payments on those accounts.

Section 6. The City and the Company agree that:

A. All work performed within the municipal limits by the Company or its contractors shall be in accordance with the National Electric Safety Code as adopted by the South Carolina Public Service Commission.

B. The records of the Company pertaining to the street lighting system are to be accepted as full and final proof of the existence and configuration of the same, that system being hereinafter referred to as the "Street Lighting System."

C. Where lighting units of a different type and character than those now included in the Lighting System are desired by the City, a new lamp unit charge and specification shall be agreed upon which will apply to such lighting units and which thereafter shall become a part hereof.

D. Except as otherwise provided herein, the City shall have the right at any time to order the installation lamps in new areas of City.

E. The City shall have access at all reasonable times to all maps, records, and rates relating to the Street Lighting System in the City.

F. Throughout the life of the franchise the Company will supply to the City, and the City agrees that it will purchase from the Company, all electric energy required by the City for its own use including traffic signal lighting, lighting and power for public buildings, pumping stations, or other installations now owned or hereafter constructed or acquired by the City and for all other uses in areas of the City. Should retail deregulation occur to allow the City the right to purchase electricity from another supplier, and the City exercises the option of purchasing from another

supplier, then the Company would have the right to change the terms and conditions under which any remaining services are provided to City facilities, subject to its applicable tariffs and rate schedules and any applicable orders or requirements of the Public Service Commission.

G. The Company shall charge and the City shall pay to the Company monthly for all electric energy furnished by the Company for miscellaneous light and power service under this franchise in accordance with rates and tariffs and terms and conditions as established by law.

H. None of the electric energy furnished hereunder shall be sold, disposed of, or exchanged by the City to others without the expressed written consent of the Company.

I. The electric power hereunder is not guaranteed or warranted to be free from minor interruptions or from major outages or power surges beyond the control of the Company.

Section 7. All work upon the streets and public places of the City shall be done under the general supervision of the Mayor and Council (or other legally constituted governing body) of the City, and that all sidewalks or streets pavements or street surface which may be displaced by reason of such work shall be properly replaced and repaired by the Company, its successors and assigns, to the reasonable requirements of the Mayor and Council (or other legally constituted governing body) of the City.

Section 8.

A. As payment for the right to provide electric service, communication service and other services as may be permitted, in the succeeding calendar year, the Company shall pay into the Treasury of the City, on or before the first day of July each year, beginning with the year 2000, sum of money equal to Three Percent (3%) of the gross sales revenue accruing to the Company from all residential and commercial sales of electricity in the municipality during the preceding calendar year and all wheeling or transportation service to such customers within the corporate limits of the City, not including sales made under legally authorized special sales programs which allow the Company to reduce prices to meet customers' competitive energy prices. The franchise fee percentage to which the gross sales revenue applies may be changed by the legally constituted governing body of said City upon a duly advertised public notice, with a positive majority amendment to this ordinance, and a (12) months advanced written notice to the Company. During the term of this agreement the franchise fee percentage of gross sales revenue shall not exceed five percent (5%). Any other products or businesses and other revenue accruing to the Company in the municipality will be subject to further franchise fees and/or business license taxes as may be appropriate.

B. Subject to Section 8(A) above, the City's right to receive franchise fees as provided for herein shall be in lieu of all occupation, license, excise and special franchise taxes, and

shall be in full payment of all money demands, charges, or fees of any nature whatsoever imposed by the City, except ad valorem taxes on property. The Company may at its option pay and deduct from its franchise fee payments any amount that shall be required or exacted from the Company for the benefit of the City other than ad valorem taxes on property.

C. It is expressly understood that all franchise fees, or other payments imposed by the City on the Company, shall be collected from customers of the Company within the municipal boundaries, to the extent permitted by applicable orders of the South Carolina Public Service Commission.

D. The City hereby levies, and the Company may collect and transmit to the City, a franchise fee on all electricity sold by third parties to customers within the City using the Company lines, or facilities, said fee is to be in all respects equivalent to the franchise fees established herein plus a proportional share of all other payments to the City, or to the Fund established hereunder, which the Company is obligated to make on whatever basis during the life of this franchise.

E. Should the City itself ever at any time construct, purchase, lease, acquire, own, hold or operate an electric distribution system, to provide such service within the City, then the payment of percentages of gross sales revenue herein provided to be paid by the Company, its successors and assigns, shall abate, cease and no longer be due.

Section 9. The electric franchise granted by this ordinance, when accepted by the Company, shall constitute a contract between the City and the Company, and shall be in force and effect for an initial term of twenty (20) years, and shall continue in force and effect year-to-year thereafter until properly terminated by either party. Either party may terminate the contract at the end of its initial twenty (20) year term, or its anniversary date any year thereafter, by giving written notice of its intention to do so no less than two (2) years before the proposed date of termination.

Section 10. The franchise is subject to the constitution and laws of the State of South Carolina.

Section 11. This Ordinance shall not become effective until accepted in writing by the Company, which shall be within thirty (30) days from the date of its ratification by the City.

Section 12. The City and Company also agree that:

A. In addition to the requirements of Section (8) above, the City may choose the right to require the Company to provide electrical underground or other non-standard electrical service including the use of special equipment or facilities or the use of special landscaping or screening of facilities within the municipal limits of the City; non-standard service to the extent that the cost of such service can be defrayed by the Fund provided for in this Section.

B. Each year the Company will make available to the Fund an amount equivalent to one-half percent applied to the Company's gross revenue from electric service authorized in Section (8), that being the same amount of electric revenue that is used in computing its municipal franchise fee payment for that year. (The Company Match to the Fund.)

This availability will occur simultaneously with the payment of franchise fees for the year in question. The Company Match will be available by the Company as needed to defray costs of non-standard service. Unexpended amounts of the Company Match not used in a given year shall remain available to the Fund, provided that the cumulative amount of Company Match available to the Fund shall never exceed the sum of the matches for the most recent five (5) years.

C. The City Match to the Fund would be the amount equal to one-half percent of electric revenue subject to franchise fee charges, held by the City. The total Match would never exceed the sum for the most recent five (5) years.

D. The amounts available to the Fund shall be used exclusively to defray the reasonable and necessary costs of planning, designing, permitting and constructing of electric utility projects involving non-standard service. The City may deplete its portion of the Fund, provided that funding is not needed to defray costs of any non-standard service to which the Company is committed.

E. For any non-standard service project involving provision of underground electric service to more than twenty-five (25) customers, the City may designate a special franchise fee district wherein underground service will be provided, and at its option may conduct a referendum or petition in that district to determine whether the project should go forward. A special franchise fee surcharge may be applied to all electric service customers within the boundaries of the special franchise fee district, not to exceed Seven Percent (7%). The special franchise fee surcharge shall be applied to all customers beginning with commencement of the project and shall apply thereafter for not more that ten (10) years. Proceeds shall be used for non-standard service projects only.

F. The Company shall be required to undertake non-standard service projects only to the extent that fund balances are reasonably projected to be adequate to cover the costs of the projects as they are incurred. However, Cities with long term agreements, projects may be undertaken in advance of amounts available, so long as future revenues over the next successive ten (10) year period, or the remaining term years if less than ten (10), are reasonably projected to be adequate to cover any negative balances, interest on negative balances, and a contingency balance of twenty-five percent (25%). Funding under this proviso shall bear interest at the Company's weighted average cost of capital as filed with the South Carolina Public Service Commission, adjusted and compounded annually.

G. The City may establish, in consultation with the Company, priorities for non-standard service projects. In establishing such priorities, projects must reasonably require system reliability and system safety as priorities over all other non-standard service projects. All non-standard service projects shall conform to good utility practices and meet applicable codes and standards.

H. The City will use best efforts to acquire all necessary right-of-way, transformer sites, or other use and access rights for non-standard projects. Within six (6) months of completion of an overhead to underground facilities conversion project, the Company shall remove overhead facilities and the City shall require other utilities to remove their facilities from the Company's poles and shall require property owners to connect to underground facilities.

Section 13. The rights hereunder accrue exclusively to the parties, their successors and assigns. It is the express intent of the parties that this agreement shall not create any rights in third parties.

PASSED, APPROVED AND ADOPTED BY THE MAYOR AND CITY COUNCIL FOR THE CITY OF ISLE OF PALMS ON THIS _____ DAY OF _____, 1999.

_____
Carmen R. Bunch, Mayor

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 6/30/99
Second Reading: _____
Ratification: _____

ACCEPTANCE of the franchises granted by the within Ordinance acknowledged by SOUTH CAROLINA ELECTRIC & GAS COMPANY, THIS _____ DAY OF _____, A.D., 1999.

SOUTH CAROLINA ELECTRIC & GAS COMPANY

_____

Vice President

ATTEST:

_____

EXHIBIT D

ORDINANCE 1999-21

AN ORDINANCE AMENDING SECTION 5-4-37 (10) OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES REGARDING PARKING LOTS IN THE GC-2 ZONING DISTRICT.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-37 (10) is hereby amended to read as follows:

"(10) Parking lots. Automobile parking as an accessory use is permitted within the GC-2 district on a lot which contains at least 120 feet of frontage on a public street."

SECTION 2. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue in full force and effect.

SECTION 3. That all Ordinances or parts of Ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 4. That this ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ____ DAY OF _____, 1999.

_____
Carmen R. Bunch, Mayor

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: _____
Public Hearing: _____
Second Reading: _____
Ratification: _____

EXHIBIT E

ORDINANCE 1999-22

AN ORDINANCE AMENDING SECTION 5-4-37 OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES TO ALLOW MULTI-FAMILY DWELLINGS AS A CONDITIONAL USE.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. Section 5-4-37, Table B-1, is hereby amended to add the following:

	LC	GC-1	GC-2
"8812. Multi-family dwellings (sec. 5-4-37 (11))"			c

SECTION 2. That Section 5-4-37 is hereby amended to add the following subsection:

"(11) Multi-family dwellings. Multi-family developments must also meet the requirements of Section 5-4-38 (4), (5) a., b. and c., (8) and (10)."

SECTION 3. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue in full force and effect.

SECTION 4. That all Ordinances or parts of Ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 5. That this ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ____ DAY OF _____, 1999.

_____
Carmen R. Bunch, Mayor

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: _____
Public Hearing: _____
Second Reading: _____
Ratification: _____

EXHIBIT F

SOTTILE & HOPKINS, L.L.P.
ATTORNEYS AT LAW
753 Coleman Boulevard
Mt. Pleasant, South Carolina 29464

NICHOLAS C. SOTTILE
C. D. HOPKINS, III
MICHAEL R. DANIEL

(843) 884-1464
Telecopy (843) 884-5868

June 28, 1999

VIA TELECOPY to (843) 886-8005

Mr. Mark M. Williams
The City of Isle of Palms
Post Office Drawer 508
Isle of Palms, SC 29551

RE: 30 Foot Right-of-Way between 27th Thirty-First Ave. and 25th Thirty-First Ave.

Dear Mark:

Our title examination of the above reference parcel reveals that this Right-of-Way has never been dedicated of record to the public. Also please note that this Right-of-Way was never platted to extend through to Thirtieth Avenue.

If you have any questions or comments regarding this matter, please let me know.

Thank you.

Sincerely yours,

Nicholas C. Sottile

NCS/dls

EXHIBIT G

ORDINANCE 1999-15

AN ORDINANCE AMENDING SECTION 9-2-5 OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES REGARDING NOISE

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 9-2-5 is hereby amended to read as follows:

"Sec.9-2-5 Noise

A. It shall be unlawful for any person to create, assist in creating, permit, continue, or permit the continuance of any unreasonably loud or disturbing noise in the municipality except as expressly allowed pursuant to subsections D. and E. hereof. The following are declared to be loud or disturbing noises in violation of this section, but such acts shall not be deemed to be exclusive:

(1) Except as required by law, no person shall blow or cause to be blown within the municipality any steam whistle, electric horn, or other signaling or warning device, except as alarm signals in case of fire or collision or other imminent danger.

(2) It shall be unlawful to keep, stable, harbor or maintain any animal or bird which disturbs the comfort or repose of any persons in the vicinity by making continually or frequently loud noise.

(3) It shall be unlawful to use, maintain or operate loudspeakers, sound trucks, amplifiers or other mechanical or electrical devices for increasing the volume of sound, upon the street, sidewalks, parks or other public places of the city, except as permitted under subparagraph D hereof.

(4) It shall be unlawful for any person to make any noise on a public street or in such proximity thereto as to be distinctly and loudly audible on such street by any kind of crying, calling, or shouting or by means of any whistle, rattle, bell, gong, clapper, horn, hammer, drum, musical instrument, or other device for the purpose of attracting attention or of inviting patronage of any persons to any business whatsoever. It is the express intention of this subparagraph to prohibit hawking, peddling, soliciting or using other loud noises to attract attention to a business and not to prohibit the spill-over noise emanating from a lawfully operating business.

(5) The playing of any radio, hi-fi, stereo system, phonograph, piccolo, television or any musical instrument in such manner or with such unreasonably loud volume as to disturb any person, or the playing of such instrument in such manner as to disturb the quiet, comfort or repose of any person in any dwelling or other residence.

(6) The use of any automobile, motorcycle or other vehicle in such a state of disrepair, or so loaded, or used or repaired in such a manner as to create loud or disturbing noises, particularly grating, grinding, rattling, riveting or other disturbing noises.

(7) To discharge into the open air the exhaust from any steam engine, stationary internal combustion engine, motor boat engine, motorcycle or motor vehicle except through a muffler or other device which will effectively prevent loud or explosive noises therefrom.

(8) The creation of any excessive noise on any street adjacent to any school, institution of learning, library, or court, while the same is in session, or adjacent to any church during church services, which interferes with the work or worship at any such place or institution

B. It shall be unlawful for any person, entity or establishment to play, operate or cause to be played or operated, any radio, amplified musical instrument (including but not limited to brass or drum instruments), or other amplification device or apparatus making or reproducing musical or other sounds after 10:00 p.m. and before 10:00 a.m. Sunday through Thursday and after 11:00 p.m. and before 10:00 a.m. Friday and Saturday in such a manner as to be plainly audible in any street or right-of-way.

C. Between the hours of 7:00 p.m. and 7:00 a.m., it shall be unlawful for any person to operate or use any piledrivers, steam shovels, pneumatic hammers, derricks, steam or electric hoists, or other apparatus, the use of which is attended with loud or disturbing noises.

D. Notwithstanding any other provision of this section, on application to, and approval by, the Chief of Police, written permits may be granted to broadcast programs of music, speeches, general entertainment, or announcements as a part of and incident to community celebrations of national, state, or city occasions, public festivals, or other public interest events, provided traffic on the streets is not obstructed by reason thereof. In determining whether or not to issue such a permit, the Chief of Police shall weigh the public interests in the event against the noise and disturbance anticipated to be created by the event and must consider the intensity and duration of the noise and the area that will likely be effected. The language or content emanating from the event shall not be considered.

E. None of the foregoing prohibitions shall apply to or be enforced against:

(1) any City vehicle engaged in City business;

(2) excavations or repairs of bridges, streets or highways, by or on behalf of the city, county or state during the night, when the public welfare and convenience renders it impossible to perform the work during the day; nor shall the same apply to work performed by public utility companies under like conditions and circumstances, or when there is urgent necessity therefore."

SECTION 2. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue in full force and effect.

SECTION 3. That all Ordinances or parts of Ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 4. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ~~22nd~~ 30th DAY OF June, 1999.

_____
Carmen R. Bunch, Mayor

(Seal)

Attest:

_____
City Clerk

First Reading: 6-15-99
Second Reading: 6-~~22~~30-99
Ratification: 6-~~22~~30-99

7/27/99

PUBLIC HEARING
ORDINANCES 1999-21 AND 1999-22
JULY 27, 1999, 6:45 p.m.

Mayor Bunch opened the meeting at 6:45 p.m. and stated that the hearing had been called to receive citizen comments on two ordinances.

Ordinance 1999-21 - An Ordinance Amending Section 5-4-37(10) of the City of Isle of Palms Code of Ordinances Regarding Parking Lots in the GC-2 Zoning District; and Ordinance 1999-21 - An Ordinance Amending Section 5-4-37 of the City of Isle of Palms Code of Ordinances to Allow Multi-Family Dwellings as a Conditional Use.

Douglas Kerr, Zoning Administrator, stated that Ordinance 1999-21 allows parking lots as a use of rights on lots in the GC-2 district with frontage of 120' or more. This is currently allowed as a Special Exception granted by the Board of Zoning Appeals. Ordinance 1999-22 amends Table B-1, the table of permitted uses in the zoning ordinance, allowing multi-family development in the GC-2 zoning district as a conditional use, which was not allowed at all in the current ordinance.

There being no public comments, the public hearing was closed at 6:52 p.m.

REGULAR CITY COUNCIL MEETING
July 27, 1999

The regular meeting of the Isle of Palms City Council was held on July 27, 1999, at 7:00 p.m., in City Hall Council Chambers. Present were Mayor Bunch, Council Members Abele, Bettelli, Gear, Hernandez, Miller, Shaffer, Sottile, and Taylor. Also present were City Administrator Williams and City Clerk Mauldin, and City Attorney Sottile.

A. INTRODUCTION OF MEETING

Mayor Bunch called the meeting to order and asked everyone to stand to the invocation by Councilmember Sottile followed by the Roll Call.

B. READING OF THE JOURNAL OF PREVIOUS MEETINGS

1. June 22, 1999 - Regular City Council Meeting
2. June 30, 1999 - Special City Council Meeting

Councilmember Abele made a motion to approve the minutes as presented; Councilmember Taylor seconded; motion passed unanimously.

C. CITIZENS' COMMENTS

1. Emory Brown, 408 Merritt Boulevard, encouraged Council to improve the Breach Inlet boat ramp and keep it open for public use. He asked Council to consider this a "quality of life issue" and stated that the ramp allows easy access to the marshes and creeks behind Breach Inlet. He handed in a petition of 29 signatures of persons also opposing the closing of the ramp. (Exhibit A)

2. Clay Cable, 118 Palm Boulevard, spoke in favor of leaving the Breach Inlet boat ramp opened as it was dedicated to the public years ago.

3. Ann Goold, a resident of Mt. Pleasant, urged Council to keep the ramp open as there are too few public ramps opened to the public on our waterways.

4. Chris Crowley, spoke in favor of improving and keeping the ramp open to the public. so that the public can have access to our beautiful actuaries.

5. Guy Taylor, 625 Ocean Boulevard, stated that one of the last things Representative Dangerfield offered for the island was a State grant of $50,000 to improve this ramp. He further stated that at the time, the vote to accept this grant was defeated by a one vote margin.

6. Robert Momeier, 212 Carolina Boulevard, also urged Council to keep the ramp open and further stated that, if fees are charged, we should compare it to the fees charged at the Sullivan's Island ramp.

7. Marion Stone, Ocean Boulevard, agreed with previous comments and urged Council to improve the ramp and keep it open for small boats.

8. Danny Wyndham, resident of Mt. Pleasant and owner of Wyndham Seafood, also agreed with previous comments and suggested Council work along with Carroll Realty and those who use the ramp regularly to keep it open.

9. John Cantrell, 100 Charleston Boulevard, was also in favor of improving and keeping the ramp open. He further stated that he was concerned with trash and human waste in the dunes around Breach Inlet and recommended that the city provide parking and restrooms near the ramp.

Mayor Bunch agreed with the above comments stating that the ramp should be improved and brought up to safety standards if kept open. Councilmember Sottile made a motion to suspend the rules of order and procedure to address this issue at this time; Councilmember Miller seconded; motion passed unanimously.

Councilmember Taylor, as Chairman of the Recreation Committee, explained the process by which City Council reached this point and reported that the Committee recommends that City Council make a decision on the future of this ramp right away. Councilmembers discussed the issue in some detail taking into consideration whether or not to charge a fee, whether or not to limit use to island residents, concerns with parking, and cost of improvements to the ramp.

Councilmember Gear made a motion to keep the ramp open; secure it with a lockable arm, and charge an annual fee to island residents of $50 and $100 to non-resident users; Councilmember Abele seconded. After further discussion, Councilmember Abele made a motion to defer the question until after Executive Session; Councilmember Taylor seconded. After comments, motion to defer was passed unanimously.

Councilmember Abele made a motion to go into Executive Session to receive legal advice from the City Attorney concerning the Breach Inlet boat ramp; Councilmember Bettelli seconded; motion passed unanimously. Coming out of Executive Session, Mayor Bunch stated that no action was taken and legal advice was given by the attorney.

Roll call vote was then taken on the main motion: Abele- Yes; Bettelli - Yes; Gear - Yes; Hernandez - Yes; Miller - Yes; Shaffer - Yes; Sottile - Yes; Taylor - Yes; Bunch - Yes. Motion to keep the ramp open and charge a fee passed unanimously.

10. Public Comments Regarding Proposed Comcast Cable TV Franchise Ordinance. Mayor Bunch asked if anyone wanted to make comments and there were none.

D. REPORTS FROM STANDING COMMITTEES

1. Ways & Means - Chairman Abele reported on their meetings June 15, 1999 (Exhibit B with attachments).

(a) Councilmember Abele made a motion to approve the additional $4,800 expenditure for installation of the freezer at the Marina convenience store; motion passed unanimously.

(b) Councilmember Abele made a motion to donate the old rescue truck to Charleston County Volunteer Fire and Rescue Squad; Councilmember Bettelli seconded; motion passed unanimously.

(c) Councilmember Abele made a motion to extend the contract of our auditors, Schleeter, Monson and Debacker, for one year; Councilmember Taylor seconded; motion passed unanimously.

(d) Councilmember Abele made a motion to approve the low bid for a new garbage truck from Amick Equipment at $129,270; Councilmember Shaffer seconded; motion passed unanimously.

(e) Councilmember Abele made a motion to authorize the Mayor to execute the Urban County Entitlement Re-Qualification documents; Councilmember Bettelli seconded; motion passed unanimously.

(f) Councilmember Abele made a motion to authorize the first bond payment on the Marina from the General Fund; Councilmember Taylor seconded; motion passed unanimously.

(g) Councilmember Abele made a motion to approve the proposed CARTA budget; Councilmember Sottile seconded; motion passed unanimously.

2. Public Safety - Chairman Sottile reported on their meeting of July 12, 1999 (Exhibit C) (Monthly reports from the Police and Fire Departments are attached as part of Exhibit C)

(a) Councilmember Sottile made a motion to approve the special event permits for Wando High School's beach runs on September 15th and 29th; Councilmember Shaffer seconded; motion passed unanimously.

(b) Administrator Williams reported that he had sent survey information to our consultants, Kinley Horn, for their recommendations on improvement to Forest Trail. They said it would cost approximately $5,000 to do the construction plans to alter the road but no formal estimate has been received yet.

(c) Councilmember Abele commended the Administrator and the Police and Fire Chiefs for an excellent fireworks display.

3. Public Works - Chairman Miller reported on their meeting of July 8, 1999, (Exhibit D, with attachments).

(a) Councilmember Miller made a motion to approve piping the ditch at 2902 Skinner Boulevard with the City providing the supplies and the property owner providing the installation; Councilmember Bettelli seconded; motion passed unanimously.

4. Recreation - Chairman Taylor reported on their meeting of July 12, 1999 (Exhibit E, with monthly report attached).

5. Personnel Committee - Chairman Bettelli reported on their meeting of July 13, 1999 (Exhibit F).

(a) Councilmember Bettelli made a motion to approve the revised job descriptions and organizational chart for the Fire Department; Councilmember Abele seconded; Mr. Williams explained the changes and after discussion, motion passed unanimously.

(b) Employees of the Month for June 1999 were as follows:
Fire Department - Engineers Roger Eagle and Scott Mrowca
Public Works Department - Kim Tapply
General Government - Amy Wilkerson and D.J. Barnhill for their work in planning the employee picnic.
Recreation Department - Kevin Schwerin

(c) Safety Sweepstakes for june 1999 were as follows:
Police Department - Dwayne Peters
Fire Department - Scott Braun
Public Works Department - John Hamilton
Combined General Government, Building Department, and Recreation Department - Debbie Suggs, General Government.

E. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Zoning Board of Adjustment. See minutes of their meeting of July 13, 1999, attached as Exhibit G.

2. Code Board of Appeals. No meeting in July.

3. Planning Commission. See minutes of their meeting of July 14, 1999, attached as Exhibit H.

F. REPORTS FROM SPECIAL OR JOINT COMMITTEES - None

1. Accommodations Tax Advisory Committee. See minutes of their meeting of July 21, 1999, attached as Exhibit I.

2. Beach Advisory Committee. No meeting.

3. Wastewater Advisory Committee. Councilmember Shaffer stated that under Miscellaneous is the discussion of a proposed ordinance which will be passed on to the Public Works Committee for discussion on August 10, 1999.

G. PETITIONS RECEIVED, REFERRED OR DISPOSED OF

H. BILLS ALREADY IN POSSESSION OF COUNCIL

1. Second Reading and Ratification - Ordinance 1999-20 - An Ordinance To Grant To South Carolina Electric & Gas Company Or Its Successors and Assigns and Other Subsidiaries

of SCANA Corporation, the Right, Power and Authority To Erect and To Install, Maintain, and To Operate In, Upon and Under the Streets, Alleys and Public Places of the City Lines, Poles, Wires, Guys, Push Braces, Transformers and Appurtenant Facilities and Communication Lines and Facilities For Electric Controls, Together With Any Necessary Right of Access Thereto, for Such Period as the Same As Needed By The Company To Render Service to Its Customers In the City of Isle of Palms, South Carolina From Those Facilities; To Set The Amount of License or Occupation Tax To Be Paid By South Carolina Electric & Gas Company To the City; To Levy Franchise Fees on Third Parties Selling Electricity Using SCE&G's Electric Distribution or Transmission Systems; To Allow for a Fund and Special Fee Districts for Non-Standard Service. (Exhibit J)

Councilmember Abele made a motion to dispense with the reading and attach the ordinance to the minutes; Councilmember Miller seconded; motion passed unanimously. Administrator Williams read the title of the ordinance.

Councilmember Taylor made a motion to approve the amendments to the ordinance as presented; Councilmember Miller seconded; motion passed unanimously.

Councilmember Abele made a motion to approve second reading and ratify Ordinance 1999-20; Councilmember Shaffer seconded; motion passed unanimously.

2. Second Reading and Ratification - Ordinance 1999-21 - An Ordinance Amending Section 5-4-37 (10) of the City of Isle of Palms Code of Ordinances Regarding parking Lots in the GC-2 Zoning District. (Exhibit K)

Administrator Williams read the ordinance in full. Councilmember Abele made a motion to approve second reading and ratify Ordinance 1999-21; Councilmember Bettelli seconded; after discussion, motion passed unanimously.

3. Second Reading and Ratification - Ordinance 1999-22 - An Ordinance Amending Section 5-4-37 of the City of Isle of Palms Code of Ordinances to Allow Multi-Family Dwellings as a Conditional Use. (Exhibit L)

Administrator Williams read the ordinance in full. Councilmember Taylor made a motion to approve second reading and ratify Ordinance 1999-22; Councilmember Abele seconded; motion passed unanimously.

I. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

1. First Reading - Ordinance 1999-23 - An Ordinance amending Title 6, Chapter 2, Article A, of the City of Isle of Palms Code of Ordinances to Require the Removal of Animal Excrement. (Exhibit M)

Councilmember Abele made a motion to approve first reading, by title only, of Ordinance 1999-23; Councilmember Bettelli seconded; after discussion, motion passed 7-2.

2. First Reading - Ordinance 1999-24 - An Ordinance Amending Title 1, Chapter 8 of the City of Isle of Palms Code of Ordinances Regarding Elections. (Exhibit N)

Councilmember Abele made a motion to approve first reading, by title only, of Ordinance 1999-24; Councilmember Bettelli seconded. Upon discussion, Attorney Sottile stated that this ordinance was drafted to bring the City into compliance with new State law; motion passed 7-2.

J. MISCELLANEOUS BUSINESS

1. Discussion of Draft Ordinance To Regulate the Use and Maintenance of Septic Tanks. Councilmember Hernandez encouraged all Councilmembers to attend the Public Works Committee meeting so that we can have full discussion and prepare the ordinance for first reading at council meeting next month. The meeting was scheduled for August 16, 1999, at 5:30 p.m.

2. Administrator Williams discussed the intersection of 41st Avenue and Palm Boulevard. It has been discussed informally the viability of installing a right-hand turn lane towards Wild Dunes. He reported that he called SCDOT who has agreed to send a representative to look at the situation and make recommendations for improvements.

3. Councilmember Abele made a motion that the CPW complete the same Y2K questionnaire received from Governor Hodges as the City Council received; Councilmember Taylor seconded; motion passed unanimously.

4. Mayor Bunch and Administrator Williams invited all Councilmembers attending the Municipal Association Annual Meeting in Hilton Head this week to dinner at Charleston's on Friday evening, 8:15 p.m.

K. EXECUTIVE SESSION

Councilmember Sottile made a motion to go into Executive Session to discuss a personnel issue and a Freedom of Information Act issue and a lease issue; Councilmember Abele seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Bunch stated that no action was taken in Executive Session, legal advice was received from the City Attorney and personnel matters were discussed.

L. CONCLUSION

There being no further business to come before Council, upon motion duly made and seconded, the meeting was unanimously adjourned at 9:15 p.m.

Respectfully submitted,

Janet G. Mauldin, City Clerk
To be approved by City Council on August 24, 1999.

EXHIBIT A (1)

2/22/99

WE THE CONCERNED CITIZENS AND RESIDENTS OF THE ISLE OF PALM OPPOSE CLOSING THE BREECH INLET ACCESS TO THE WATER TO RESIDENTS OF THE ISLE OF PALMS AND SULLIVANS ISLAND —

	NAME	ADDRESS
1		2404 WATERWAY IOP
2		294 Forest Trl.
3	Jack T. Alspaugh	3-B 22ND AVE. IOP.
4		916 Palm Blvd.
5		294 Forest Trail IOP SC
6		5 Allie Ct IOP
7		P.O. Box 103, IOP, SC
8		3307 Palm Blvd I.O.P.
9		806 PALM BLVD. IOP
10		296 FOREST TRAIL
11		13 42nd Ave. IOP
12		3307 Palm Blvd IOP
13		13 42nd Ave IOP
14		1 Allie Court, IOP
15		256 FOREST TRAILS IOP 30 YEARS
16		1 Allie Court IOP
17		110 S Oak Harbor Blvd IOP
18		305 Hartnett Blvd
19		296 FOREST TRAIL IOP

20	Margaret B. Pullman	5 Allie Ct. IOP
21	Willie W. Wise	#15 23RD AVE IOP
22	Jean T Wise	15 23 AVE IOP
23	Mabel Burgis	3 - 22ND AVE
24	Mh Landrum	902 Carolina Blvd IOP
25	Butch Sullivan	17 - 21 St Ave. IOP
26	Emory O. Brown	408 Merritt Blvd.
27	David A. Ward	29-29th Ave
28	David L. Gray	2 Oyster Row
29	Karen W. Baderson	9 Oyster Row

EXHIBIT B

WAYS AND MEANS COMMITTEE
July 20, 1999

The regular meeting of the Ways and Means Committee was called to order on July 21, 1999, at 5:30 p.m., in the City Hall. Committee members present were Council Members Abele, Bettelli, Mayor Bunch, Gear, Hernandez, Miller, Shaffer, and Sottile, City Administrator Williams, City Treasurer Suggs and City Clerk Mauldin. Councilmember Taylor was out of town.

1. Approval of Previous Minutes. **Mayor Bunch made a motion to approve the minutes from the June 1999 meeting; Ms. Hernandez seconded; motion passed unanimously.**

2. Monthly Financial Report. Mr. Williams briefed the committee on the City's financial status (copy of summary page attached). He stated that the statement for June was a year-end report but changes may come about after the annual audit. He stated that the City is in fine financial shape. There is approximately $1,393,219 in the General Fund. The overall budget is at 128% of revenues received and 100% expended. He then answered questions of council members.

3. Old Business. (A) Fireworks Display. Chairman Abele and Administrator Williams reported that the display was very well received and the City has received many positive compliments. The Sea Cabins Condominiums appear to be agreeable to the City using their pier again next year. The only flaw was the traffic getting off the islands after our display and Sullivan's Island display especially during an accident on the Connector. Mr. Williams stated that he and Chief Buckhannon have discussed delaying our display somewhat in order to stagger the traffic next year. It was the consensus that the program was great and we should endeavor to hold a better show next year.

(B) SCE&G Franchise. Mr. Williams stated that negotiations on the proposed renewal franchise are in the hands of our attorney and their attorney to work out a few minor differences. Present from SCE&G were Dan Kassis and Westy Westmoreland who briefed Council on the franchise and answered questions. There was some discussion of putting electrical wires underground and Mr. Williams will look into this further. Second Reading of the ordinance will occur after terms of the franchise have been agreed on by both parties.

(C) Comcast Franchise. Mr. Williams stated that this agreement is also in negotiation between attorneys and discussed some of the items under negotiation. Second Reading of this ordinance will occur after terms of the franchise have been agreed on by both parties.

(D) Bait Freezer for Angler's Mini Mart. Mr. Williams reported that he recently discovered that the price of the freezer did not include installation which will cost an additional

$4,800 as the freezer is more-or-less built into the building. **Mayor Bunch made a motion to approve the additional expenditure for installation of the freezer at the Marina convenience store; Mr. Bettelli seconded; motion passed unanimously.**

(E) Disposition of FEMA Grant Funds. Mr. Williams reported that FEMA has sent a check for $102,000 to the City for cost overruns in the CPW water line project. He stated that the money was specifically related to CPW overruns on the project. Council was in favor of returning the money to the CPW with the stipulation and they give the residents a one-time credit on their bills. Mr. Williams will follow up with the CPW and report back to Council.

4. New Business. (A) Donation of Surplus Rescue Squad Vehicle to Charleston County Volunteer Rescue Squad. With the arrival of the new rescue truck, the City has tried to sell the old truck at auction, but we were not offered enough money to make it a worthwhile sale. Mr. Williams reported that Charleston County Volunteer Fire and Rescue Squad is interested in the truck (see attached letter) and he would recommend that the City donate the truck to them, noting that the County had donated quite a bit of radio equipment to the City. After discussion, **Mr. Shaffer made a motion to donate the old rescue truck to Charleston County Volunteer Fire and Rescue Squad; Mr. Bettelli seconded; motion passed unanimously**.

(B) Audit of Fiscal Year 1999-2000. Mr. Williams reported that our current auditors, Schleeter Monson & Debacker, have asked to extend their contract to do next year's audit. Mr. Williams also reported that the City could extend the contract for a one-year period without going out for bids again. Treasurer Suggs recommended that we do this as she felt it would be beneficial to the City to have an auditor who is familiar with the City's finances. **Mr. Shaffer made a motion to extend the contract for one year; Mayor Bunch seconded; motion passed unanimously.**

(C) Parking Deficiency Around Building Department/ Public Works. Mr. Williams reported that there is a need for more parking spaces for Public Works employees and stated that one option would be to stabilize the road shoulder of 13th Avenue with crushed limestone. Mr. Sottile recommended taking over some parking spaces in the municipal lot behind the Fire Station. Upon discussion, Mr. Williams was asked to look into the options.

(D) Approval of Bid for new Sanitation Truck.. Mr. Williams reported that he received two bids for a new garbage truck; one from Amick Equipment at $129,270 and one from Consolidated at $131,661. After discussion, **Mr. Shaffer made a motion to approve the low bidder, Amick Equipment, at $129,270; Mr. Bettelli seconded; motion passed unanimously.**

(E) Urban County Entitlement Re-Qualification. Mr. Williams explained that by Charleston County being able to count all of the populations of the municipalities in the County population they are eligible to apply for HUD federal funding directly as applicant without

having to go through the State of South Carolina. After discussion, **Ms. Hernandez made a motion to authorize the Mayor to execute this resolution and agreement; Mr. Miller seconded; motion passed unanimously.**

5. Miscellaneous. (A) Mr. Williams reported that the first payment of $106,604 is due on the Marina bond and that there is not enough money in the Marina fund to cover the full payment. Upon discussion, it was noted that this fund is still new and will build up in the coming months. Mr. Williams felt certain that we would be able to make future payments from the fund and that the General Fund will be reimbursed for this first payment. After discussion, **Mayor Bunch made a motion to approve the payment from the General Fund; Mr. Miller seconded; motion passed unanimously.**

(B) Mr. Williams reminded everyone that the attachment to the proposed business license ordinance which was passed out to Councilmembers is highly confidential.

6. Howard Chapman, CARTA Budget. Mr. Chapman, newly appointed chairman of CARTA briefed the Council on the bus system and their budget and how it will affect the Isle of Palms. After discussion, **Mayor Bunch made a motion to approve the proposed CARTA budget; Mr. Sottile seconded; motion passed unanimously.**

7. Executive Session. Ms. Hernandez made a motion to go into Executive Session to discuss lease and legal matters; Mayor Bunch seconded; motion passed unanimously.

Coming out of Executive Session, Chairman Abele stated that legal matters pertaining to Isle of Palms Marina issues were discussed and no action was taken in Executive Session.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:10 p.m.

Respectfully submitted,

Bob Abele, Chairman

City of Isle of Palms
Financial Statement Summary
6/30/1999 *** UNAUDITED ***

	REVENUES				EXPENDITURES			
	Actual	Budgeted	Difference	% of Budget	Actual	Budgeted	Difference	% of Budget
General Fund	$ 4,113,020	$ 3,649,047	$ 463,973	113%	$ 3,571,527	$ 3,572,150	$ (623)	100%
Capital Projects Fund	27,061	174,200	(147,139)	16%	96,170	174,200	(78,030)	55%
Muni Accommodation Tax Fund	359,096	458,500	(99,404)	78%	61,174	90,413	(29,239)	68%
Volunteer Fire 1% Fund	40,604	40,350	254	101%	33,716	40,350	(6,634)	84%
State Accommodation Tax Fund	410,297	558,100	(147,803)	74%	486,188	558,100	(71,912)	87%
Disaster Recovery Fund	1,101,142	-	1,101,142	-	-	-	-	-
Federal Narcotics Fund	120,890	2,500	118,390	4836%	112,272	103,850	8,422	108%
Marina Fund	87,381	-	87,381	-	137,866	-	137,866	-
All Other Funds	8,001	1,350	6,651	593%	12,503	13,475	(972)	93%
Total All Funds	$ 6,267,493	$ 4,884,047	$ 1,383,446	128%	$ 4,511,415	$ 4,552,538	$ (41,123)	99%

General Fund YTD Expenditures
12 Month Target = 100%

	Actual	Budget	% of Budget
Mayor and Council	25,792	23,090	112%
General Government	530,487	409,177	130%
Police	973,701	1,072,364	91%
Fire	809,106	828,424	98%
Public Works	610,159	557,028	110%
Building & Licensing	174,830	187,337	93%
Recreation	342,813	361,201	95%
Judicial	94,217	116,979	81%
Parking Lot & Meters	10,421	16,550	63%
Total General Fund	3,571,527	3,572,150	100%

General Fund Cash at 7/15/99

June Balances:	
Carolina First Bank	749,079
SC Local Gov't Investment Pool	903,548
July Activity thru 7/15/99:	
Cash Received	20,431
Payroll	(212,314)
Accounts Payable	(67,525)
Approximate Gen Fund Cash at 7/15/99	1,393,219

Charleston County Volunteer Fire and Rescue

P.O. Box 5012 • North Charleston, South Carolina 29406
Dispatcher Phone - 745-4000 • Squad Phone - 747-2532

March 13, 1999

Ann M. Graham, Chief
30 J.C. Long Blvd.
Isle of Palms Fire Department
Ise Of Palms, SC 29451

Dear Chief Graham,

I understand that the Isle of Palms Fire Department is replacing the squad truck and that the existing truck will no longer be used by your department. The Charleston County Volunteer Fire and Rescue Squad is desirous in acquiring that vehicle for use in upgrading our response capabilities to the citizens of the Isle of Palms and the entire Charleston County.

If you have any questions or need additional justification please call me at 745-4000, EMS Dispatcher.

Sincerely,

Richard Meitzler

Richard Meitzler
Chief

COMMUNICATIONS DEPARTMENT
4556 Azalea Drive
North Charleston, S.C. 29405-7477

Director	(843) 745-2520
9-1-1 Coordinator	(843) 745-2323
800 MHz System Manager	(843) 745-2322
Fax	(843) 745-2324

County of Charleston
Charleston, South Carolina

July 15, 1999

Ann M. Graham, Chief
Isle of Palms Fire Department
30 J.C. Long Blvd.
Isle of Palms, S.C. 29451

Dear Chief Graham,

Several months ago, the Charleston County Volunteer Fire and Rescue Squad expressed an interest in acquiring the Isle of Palms Fire Department's surplus squad truck. As a member of the Rescue Squad, I can assure you, the Town Administrator and Town Council that the need for such a vehicle is critical. As you are aware, since July 1st the Rescue squad has assisted your department on several water incidents as well as Sullivans Island and Folly Beach.

Your old squad truck is an ideal vehicle to be outfitted to support the Rescue Squad's dive team. Our dive team is a county wide dive team that deploys rapidly to all areas within Charleston County, and to adjoining counties when requested. We also work closely with the Charleston County Sheriff's Office Underwater Recovery Team and often conduct joint missions with them. These two dive units are the only units within Charleston County that have countywide jurisdiction.

Although the proposed use of the truck would be as a dive unit, it would carry extrication equipment for use on routine motor vehicle accidents with entrapment as well as underwater entrapments. Additionally, medical first responder equipment and oxygen would also be carried.

I would personally appreciate the Town of Isle of Palms consideration of donating the squad truck to the Rescue Squad. I am available to meet with your administration or Council to discuss this further.

Sincerely,

Charles A. Fox

Charles A. Fox
Director of Communications

cc: City Council

Grants Administration
Community Development
Employment Training Administration

P.O. Box 1869
Charleston, SC 29402-1869
(843) 958-4520
Fax (843) 958-4522

County of Charleston

Charleston, South Carolina

July 6, 1999

The Honorable Carmen Bunch, Mayor
The City of Isle of Palms
1207 Palms Boulevard
Isle of Palms, South Carolina 29451

SUBJECT: Urban County Entitlement Re-qualification

Dear Mayor Bunch:

This letter is written to verify your intention to remain a part of the Charleston County Urban County Entitlement designation. Since we have received no written confirmation of your intentions, we have assumed you will remain a part of this designation. If you have notified the U.S. Department of Housing and Urban Development of your desire to remain a part of the designation, please forward a copy to our office.

To expedite the re-qualification process, I have attached two documents that require your attention. They are the Cooperative Agreement between the City of Isle of Palms and Charleston County and a resolution for approval by your City Council. I am asking that you review this information and return the signed documents to my attention by July 14, 1999 to ensure they are received by the U.S. Department of Housing and Urban Development by July 16, 1999.

Should you have questions or require additional information, please do not hesitate to call me at 958-4520 or Henrietta Woodward, the Community Development Manager, at 958-3560. I look forward to a continued mutually beneficial relationship.

Sincerely,

Evelyn DeLaine-Hart
Grants Administrator

c: Keith D. Bustraan, DCA, Community Services
Henrietta Woodward, CD Manager

A RESOLUTION

AUTHORIZING THE MAYOR TO EXECUTE A COOPERATIVE AGREEMENT BETWEEN CHARLESTON COUNTY AND THE CITY OF ISLE OF PALMS, SC TO RE-QUALIFY FOR URBAN COUNTY ENTITLEMENT STATUS

Whereas, Council has determined that it would be in the best interest of the citizens of the City of Isle of Palms, SC to execute this agreement with Charleston County.

Now, therefore, be it resolved by the Mayor and City Council of the City of Isle of Palms, SC, in Council, Assembled, that the Mayor is hereby authorized to execute the Cooperative Agreement between Charleston County and the City of Isle of Palms, SC, a copy of which is attached hereto and incorporated by reference herein.

Resolved in Town Council this
_____ Day Of_____
in the year of our Lord 1999, and in the 200th year of the Independence of the United States of America.

ATTEST

_____
Mayor

APPROVED AS TO FORM:

_____
Municipal Clerk

_____
Legal Council

STATE OF SOUTH CAROLINA)
) **COOPERATIVE AGREEMENT**
COUNTY OF CHARLESTON)

THIS AGREEMENT being made by and between CHARLESTON COUNTY (hereinafter referred to as "the County") and the CITY OF ISLE OF PALMS, South Carolina (hereinafter referred to as "the Municipality)", this 1st day of July 1999, in Charleston County, South Carolina.

WITNESSETH:

WHEREAS, through execution of a Cooperative Agreement, the County and the Municipality are seeking **re**-qualification for Urban County Entitlement Status (hereinafter referred to as "Urban County") under the Housing and Community Development Act for HUD; and

WHEREAS, it is recognized by both parties that Urban County Status is mutually advantageous in obtaining funds and providing programs authorized under the Housing and Community Development Act of 1974, as amended, the Cranston-Gonzales Act of 1990, and the Housing and Community Development Act of 1992; and

WHEREAS, the United States Department of Housing and Urban Development **CPD Notice 99-03** requires Urban County Cooperative Agreements to include funding through the **2002** Federal fiscal year; and

WHEREAS, the County desires to demonstrate its expertise and ability to administer county-wide programs and to assist the participating municipalities with their Community Development programs through its designated agency, the Charleston County Grants Administration Department;

NOW, THEREFORE, IT IS MUTUALLY AGREED THAT:

I. The Municipality and the County shall cooperate to undertake or assist in undertaking, community renewal and lower income housing activities, specifically urban renewal and publicly assisted housing, and the Municipality agrees to be designated as part of the Urban County.

2. The parties shall, upon execution of this Agreement, be bound by its terms for the duration of Federal Fiscal Years **2000, 2001, and 2002.** No municipality or included unit of general government may withdraw from the Urban County unless the Urban County does not receive a grant for any program year during such period. The Agreement shall remain in effect until all CDBG and HOME funds and incomes received with respect to the three (3) year qualification period are expended and the funded activities completed.

3. During the term of the Cooperative Agreement that is set forth above, no municipality or included unit of general local government will apply for grants under the Small Cities or State CDBG Programs or participate in a HOME consortium except through the Urban County.

4. Upon obtaining the Agreement of all necessary Municipalities, the County shall make applications for funding as an Urban County Entitlement Recipient under the Housing and Community Development Act of 1974, as amended, the Cranston-Gonzales Act of 1990 and the Housing and Community Development Act of 1992 ,which may be provided through the United States Department of Housing and Urban Development (HUD), and the Municipality shall authorize the County to include the City's population as the basis for calculating and securing such funding.

5. The County shall administer and distribute all funds received from the United States Department of Housing and Urban Development as a result of Community Development Block Grant (CDBG) and related grant applications, through its designated agency, the Charleston County Grants Administration Department, pursuant to Sections 4-940 and 6-1-30, South Carolina Code of Laws 1976 ,as amended, and provide such technical assistance as is necessary to ensure compliance with all provisions of the Housing and Community Development Act of 1974 ,as amended, the Cranston-Gonzales Act of 1990, and the Housing and Community Development Act of 1992.

6. Any funds received as a result of said CDBG and HOME grant applications will be made available to the parties consistent with the Consolidated Plan, with clear understanding that such distribution will comply with the requirements of Title I of the Housing and Community Development Act and all other appropriate implementing regulations.

7. While the municipality may develop projects to be implemented within its boundaries, the County shall have final responsibility for project selection to assure the federal program guidelines are met, and that the County shall have sole responsibility for preparation and filing of final statements and/or applications regarding program activities to be undertaken. Provided, however, all projects and programs undertaken by the Urban County and the municipalities shall implement and further the goals and objectives set forth in the Consolidated Plan established for the Urban county in 1997, and any revision and extensions thereof.

8. The parties will take actions necessary to assure compliance with the County's certification required by Section 104(b) of Title I of the Housing and Community Development Act of 1974 as amended, including Title VI of the Civil Rights Act of 1964 and the Fair Housing Act of 1974. Section 109 of Title I of the Housing and Community Development Act of 1974 and other applicable laws.

9. It is understood that Urban County funding is prohibited for activities in or in support of any cooperation unit of general local government that does not affirmatively further fair housing within its own jurisdiction or that impedes the County's actions to comply with its fair housing certification.

10. Pursuant to 24 CFR 570.50 1 (b), each cooperating municipality is subject to the same requirements as sub-recipients in such instances where the municipality might have control of CDBG grant or program income funds, including the requirement of a written agreement as set forth in 24 CFR 570.503, and as such its programs shall be subject to review through its designee, the County of Charleston's Grants Administration Department.

11. The County is the recipient of the grants, and as such is responsible to ensure that the Housing and Community Development Act of 1974, as amended, the Cranston-Gonzales Act of 1990 ,and the Housing and Community Development Act of 1992, is complied with, and the County shall be given full and complete authority to administer and monitor any projects or programs undertaken in the Municipality to assure said compliance.

12. The parties will take all appropriate legal, administrative and legislative actions necessary to successfully complete all programs included in the application or undertaken with grant funds.

13. The County, through its designee, shall receive, monitor, and distribute all program income generated by all projects and programs operated in the municipalities or the unincorporated areas.

14. The title to any real property acquired with CDBG or HOME funds allocated to the Municipality, and located within the Municipality when acquired, may be vested in the Municipality, program requirements permitting. The title to any real property acquired with Community Development Block Grant or Home Investment Partnership Grant funds, and not situated within the corporate limits of a Municipality when acquired, shall be vested in the County of Charleston, or its designee. The title to any property acquired by the County of Charleston through other Federal programs shall reside in the County of Charleston or its designee whether it is situated within a Municipality, or within the unincorporated area.

15. Any real property acquired in whatever name with CDBG, HOME and related grant funds for use by the Municipality shall conform to such and usages as may be specified in the Housing and Community Development Act of 1974, as amended, the Cranston-Gonzales Act of 1990 and the Housing and Community Development Act of 1992, and their accompanying regulations. Should the Municipality desire to change the usage or dispose of any such property, it shall first obtain the approval of the County of Charleston in order to assure conformance with the aforementioned act.

16. The County, Municipalities, and units of general local government included hereby, certify that they have adopted and are enforcing: (a) a policy prohibiting the use of excessive force by law enforcement agencies within their jurisdiction against any individuals engaged in nonviolent civil rights demonstrations; and (b) a policy of enforcing applicable State and Local Laws against physically barring entrance into or exit from a facility or location which is the subject of such nonviolent civil rights demonstrations within their jurisdictions.

17. The parties do hereby mutually commit to conform to all laws and regulations set by the Federal Government respecting the use of any monies granted pursuant to the Housing and Community Development Act of 1974, as amended, the Cranston-Gonzales Act of 1990, and any other program operated by County of Charleston for the Municipality's benefit. These include, but are not limited to, laws and regulations regarding provisions of the National Environmental Policy Act of 1969, Executive Order 11988, Title VI of the Civil Rights Act of 1964, Title VIII of the Civil Rights Act of 1968, Sections 104(b) and 109 of Title I of the Housing and Community Development Act of 1974, equal employment opportunity, audits, penalties, non-discrimination, and labor standards.

18. The parties agree that should a grant be withheld, withdrawn, or terminated for any reason, that Charleston County be held harmless, and shall not be subjected to any legal action by a Municipality for any resulting consequences.

19. This Agreement may not be amended without the written consent of all parties and approval of the Untied States Department of Housing and Urban Development, and its terms shall be binding upon the parties, their successors and assigns.

ATTEST:

_____

_____

BARRETT S. LAWRIMORE
Chairman
Charleston County Council

_____

ISLE OF PALMS

By: Carmen Bunch

Its: Mayor

CARTA FY 2000 Budget

General and Administrative	900,000.00
Fixed Route Service Provision	5,700,000.00
Tel-A-Ride Service Provision	1,400,000.00
Capital Improvements	
Purchase Trolleys	4,000,000.00
Intermodal Facility	4,000,000.00
Facilities Maintenance	120,000.00
Superstop Design & Construction	140,000.00
Pass Vending Machine Purchase/Install (2)	100,000.00
Security & Enhancement Projects	163,000.00
Total Expenses	16,523,000.00
Revenue Sources	
Farebox Revenue	2,200,000.00
Pass Sales Revenue	450,000.00
Charter Service Revenue	20,000.00
State Grant Revenue	1,550,000.00
Federal Grant Revenue	8,738,400.00
SCE&G Contribution	3,571,429.00
Total Revenues	16,529,829.00

EXHIBIT C

PUBLIC SAFETY COMMITTEE
July 12, 1999

The regular meeting of the Isle of Palms Public Safety Committee was held on July 12, 1999, at 5:35 p.m., in City Hall. Present were Chairman Sottile, member Gear, Police Chief Buckhannon, and Fire Chief Graham, and City Administrator Williams. Council Member Hernandez was out of town. Mayor Bunch also attended.

1. Approval of Previous Months Minutes. Mr. Gear made a motion to approve the minutes from the June meeting; Chairman Sottile seconded; motion passed unanimously.

2. Police Department Monthly Report. Chief Buckhannon discussed the monthly department report for June (see attached) and answered questions of committee members.

(a) Special Event Permit Application. Chief Buckhannon reported that Wando High School has had cross country events on the beach for the past couple of years. This year they are requesting to hold the event on Sept. 15 and on Sept. 29. **Mr. Gear made a motion to approve the permit; Chairman Sottile seconded; motion passed unanimously.**

3. Fire Department Monthly Report. Chief Graham discussed the monthly department report for June (see attached) and answered questions of committee members.

(a) Receipt of New Squad #1. Old Squad #1 was taken out of service on June 26th and was sent to auction on 28th. If it has not sold by July 31st, the City will pick up. New Rescue #1 was delivered on the 26th and was ready to roll in 1 hour, 45 minutes.

(b) Dewees Island Request for Fire Protection. Mr. Williams reported to the committee the request from Dewees Island for assistance in fire protection on their island. (See attached letter) Upon discussion, it was agreed that it would be too much of a liability for the City to station a man on Dewees Island. And it may be more cost effective for Dewees to hire their own personnel than pay the Isle of Palms to hire personnel to work on Dewees.

Mayor Bunch asked about our ability to handle a fire on a boat at the marina. Chief Graham stated that the County is working on shipboard firefighting classes so that there is more equipment available now than there was in the past. The City does have a floating pump and a boat but would still rely on Charleston County for assistance.

4. Old Business.

(a) Report on July 4th Fireworks Display. Chairman Sottile congratulated Chief Graham for the excellent job done and Chief Buckhannon and his personnel too. He has received many compliments about the show and hopefully we can do it better next year.

Chief Buckhannon recommended that if we do the display next year, the City coordinate with Sullivan's Island so that the shows are not at the exact same time so that traffic is more manageable. With the opening of Sullivan's Island bridge and the accident on the Connector, there were many irate people who couldn't get off the island.

(b) There was some discussion of the study being done at Forest Trail. E.M. Seabrook, Jr., Inc., is preparing a survey for the traffic engineers to use in making their recommendations.

5. New Business. (a) Chairman Sottile began discussion of the need for additional cross-walks on Palm Boulevard between 21st and 41st Avenues. With the amount of traffic going towards Wild Dunes, he felt it would be a good idea to ask the Highway Department to mark crosswalks at perhaps 25th, 28th, 30th, 34th and 37th Avenues which are the major crossing points. Chief Buckhannon stated that signs are required with each crosswalk. Chairman Sottile asked the Chief to look into this with the Highway Department.

(b) Chief Buckhannon reported that he met with Wild Dunes Community Association representatives last week expressing concerns with speeding traffic within Wild Dunes. The department did a traffic study in Wild Dunes recently and have put highly visible officers in there, but apparently as soon as the officers leave the premises and are not there on a regular basis, the problem comes back. They have asked to have officers stationed there and also asked the Chief to come up with the cost of having an off-duty officer stationed in Wild Dunes for a 4-hour block of time. Chief said he would park a spare car down there for visibility and would periodically place the speed meter in Wild Dunes, as well as try to place an officer there at peak traffic periods.

(c) Mayor Bunch reported that Mr. Zervos had visited her and complained about the number of signs around 5th Avenue other than the stop signs. Chief Buckhannon stated that he is currently working with Mr. Mobley in getting some new and clearer "no parking" signs which will replace some of the signs in that area.

(d) Mayor Bunch asked if there were any way to place a bench or small bus stop on Forest Trail where the children await the school bus. Chairman Sottile stated that there is not enough room in Forest Trail for that.

6. There being no further business to come before the committee, the meeting was unanimously adjourned at 6:25 p.m.

Respectfully submitted,

Mike Sottile

Mike Sottile, Chairman

Monthly Report

June 1999

Pg.	Index
1 - 2	Synopsis
3	Communications Report
4	Officer Activity Report
5	Connector Report
6 - 7	Incident Report
8	Arrest Report
9	Animal Control Report
10	Narcotics Report
11	Training Report

ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(843) 886-6522 FAX (843) 886-8005

TO: **MAYOR BUNCH, CITY COUNCIL, ADMINISTRATOR WILLIAMS**

FROM: **CHIEF BUCKHANNON**

SUBJECT: **MONTHLY REPORT FOR JUNE 1999**

DATE: **JULY 8, 1999**

The following is a brief synopsis of the officers' activities during the month of June 1999.

Patrol

June 1, 1999 An Island resident reported that his house had been burglarized while he was on vacation with his daughter. An investigation revealed the victim's daughter had given a friend permission to stay at the house. The victim's daughter lied throughout the investigation and was subsequently arrested and charged with Giving False Information to Police.

June 6, 1999 Officers were dispatched to a dispute involving a 19 year old female who stated that her ex-boyfriend had grabbed her by the neck and thrown her to the ground during an argument. A 19 year old male was arrested for Simple Assault and Simple Possession of Marijuana.

June 6, 1999 A female subject participating in a bikini contest exposed herself while on stage and was placed under arrest for Disorderly Conduct. Officers learned the subject was only 16 years old and had lied on the contest application. The juvenile was released to her parents. This case was turned over to Charleston County Family Court.

June 6, 1999 A Criminal Sexual Conduct was reported to the Isle of Palms Police Department that allegedly occurred at a front beach hotel. The victim stated that she was drugged and raped by an unknown male and was taken to MUSC for a rape examination and interview. The victim's statements and blood test results were inconclusive. The victim was given a polygraph examination that indicated deception. Detectives located a suspect in Tennessee who claimed the sex was consensual. The suspect was interviewed at the Isle of Palms Police Department and consented to a polygraph examination that showed no deception.

June 12, 1999 An officer stopped a vehicle for making an improper pass in the center lane of the Isle of Palms Connector. The driver, a 19 year old male, was arrested for Simple Possession of Marijuana and for failure to pay six outstanding traffic citations.

June 14, 1999 The Isle of Palms Police Department received a complaint from an employee of an Island restaurant regarding an intoxicated male that caused a disturbance over of the wait for a table. Officers located the 58 year old male and arrested him for Disorderly Conduct.

June 14, 1999 An Island resident reported that she believed a painter had stolen a bracelet with an estimated value of more than $1,500.00. Upon investigation it was discovered that one of the painters had given the bracelet to his wife as a present. The property was recovered in North Charleston and a warrant for Grand Larceny was obtained and served on the painter.

June 22, 1999 Officers responding to a complaint of a party where subjects under the age of twenty-one were drinking alcohol. Responding officers arrested six subjects for Underage Possession of Alcohol. Officers located and destroyed 109 cans of beer, a bottle of Kahlua, and a bottle of Rum.

June 26, 1999 A 35 year old male was arrested for Driving Under the Influence. The subject had a breath alcohol test resulting in a level of .21%, more than twice the legal limit.

June 26, 1999 An 18 year old male was arrested for Simple Possession of Marijuana and Possession of Drug Paraphernalia when his vehicle was stopped for failure to properly display the tag.

Personnel

June 17, 199 Chief Buckhannon attended the quarterly Coastal Crisis Chaplaincy meeting and received an update on the status of the association.

ISLE OF PALMS POLICE DEPARTMENT

TO: LT. MCCURDY

FROM: TCO SUPERVISOR GIBBONS

SUBJECT: TELECOMMUNICATIONS MONTHLY ACTIVITY REPORT

DATE: 07/01/99

During the month of June 1999 the Telecommunications Office received and dispatched 3,962 calls for service to the four (4) public safety agencies of Isle of Palms and Sullivan's Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
June 1999	3,140	57	812	28	4,037
June 1998	2,174	78	987	27	3,266
Percentage Change	44%	-27%	-18%	4%	24%
Year to Date 1999	12,335	245	4,604	112	17,296
Year to Date 1998	11,489	308	5,522	123	17,442
Percentage Change	7%	-20%	-17%	-9%	-1%

Isle of Palms Police Department Officer Activity Report June 1999

	June 1999	June 1998	Percentage Change	Year To Date 1999	Year To Date 1998	Percentage Change
Service Calls	1,701	1,164	46.1%	6,714	6,037	11.2%
Building Checks	664	289	129.8%	2,502	1,954	28.0%
SPR'S	764	679	12.5%	3,078	3,365	-8.5%
Traffic Stops	416	321	29.6%	1,863	1,886	-1.2%
Traffic Stops w/Tickets	92	83	10.8%	391	475	-17.7%
% Traffic Stops w/Tickets	22.1%	25.9%	-3.7%	21.0%	25.2%	-16.7%
DUI Tickets	3	6	-50.0%	25	22	13.6%
DUS Tickets	6	9	-33.3%	32	56	-42.9%
Speeding Tickets	33	22	50.0%	143	128	11.7%
Other Traffic Tickets	72	86	-16.3%	311	496	-37.3%
Non Traffic Tickets	35	57	-38.6%	173	288	-39.9%
Parking Tickets	1,440	1,190	21.0%	3,614	2,053	76.0%
City Tickets	29	30	-3.3%	95	154	-38.3%
Warning Tickets	118	83	42.2%	505	508	-0.6%

Connector Calls For Service for the Month of June 1999

The Isle of Palms Police Department has responded to or initiated 110 calls involving 1526 minutes, or 25.4 man hours for the month of June, 1999. The following table breaks down the type, number and time element of each call.

	Calls June	Calls Year To Date	Arrests June	Arrests Year To Date	Minutes June	Minutes Year To Date	Avg. Minutes June	Avg. Minutes Year To Date
Accidents	0	2	0	0	0	99	0	49.5
Traffic Stops With Tickets	20	78	5	14	811	3102	40.55	39.77
Traffic Stops Without Tickets	54	232	0	0	452	1620	8.37	6.98
Citizen Assists	21	64	0	0	172	604	8.19	9.44
sist Other PD	0	1	0	0	0	2	0	2.00
Miscellaneous	15	46	0	0	91	331	6.07	7.20
Totals	**110**	**423**	**5**	**14**	**1526**	**5758**	**13.87**	**13.61**
Totals 1998	**81**	**397**	**2**	**16**	**904**	**5401**	**11.16**	**13.60**

Isle of Palms Police Department Monthly Report for June 1999

All UCR Codes for each Incident are counted.

CRIME TYPE	June 1999	Total 1999	June 1998	Total 1998
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING		1		
11A SEX (FORCIBLE RAPE)		2		2
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D FORCIBLE FONDLING				
120 ROBBERY		1		
13A ASSAULT	1	3	1	8
13B SIMPLE ASSAULT	2	9	6	21
13C INTIMIDATION	1	2	1	3
200 ARSON				
210 EXTORTION				
220 BURGLARY	9	15	3	17
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING	1	1	1	5
23D THEFT FROM BUILDINGS			1	2
23E THEFT FROM COIN OPERATED				2
23F THEFT FROM MOTOR VEHICLE	3	10		7
23G THEFT OF MOTOR VEHICLE PART	1	1		
23H ALL OTHER LARCENY	16	65	20	63
240 MOTOR VEHICLE THEFT		1		2
250 COUNTERFEITING/FORGERY		1	1	3
26A FRAUDULENT ACTIVITY		1		2
26B FRAUD/CREDIT CARD /ATM		2	1	2
26C IMPERSONATION				
270 EMBEZZLEMENT		1	1	2
280 STOLEN PROPERTY				4
290 DAMAGE PROPERTY	3	25	12	60
35A DRUG/NARCOTICS	9	21	7	32
35B DRUG EQUIPMENT VIOLATION	1	3	1	5
36A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE	2	2	1	1
510 BRIBERY				
520 WEAPON OFFENSES				1
753 OBSCENE & HARASSING PHONE	2	7	1	13
756 USING MOTOR VEHICLE W/O				
90A BAD CHECKS		1		2
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT	3	10	7	19
90D DUI	3	25	6	22
90E DRUNKENNESS				
90F FAMILY (NO VIOLENCE)	1	8		2
90G LIQUOR LAW	5	25	5	42
90H PEEPING TOM				
90I RUNAWAY		1	1	4
90J TRESPASSING	2	6		3
90L TRUANCY				
90N RESISTING ARREST			2	4
90P CONTRIBUTING TO DELINQUENCY	1	3	1	3
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES	3	13	8	38
91T TRAFFIC & NRVC ARRESTS	10	51	14	80
91W WARRANT ARRESTS	1	15	10	22
979 MISSING PERSONS				2
980 SUICIDES				3
992 PROWLER				1
NCR NON CRIMINAL REPORTS	47	178	9	83
TOTALS:	127	510	121	587

ARREST SUMMARY

Type	June 1999	Total 1999	June 1998	Total 1998
Adults	Male= 19 Female= 5	Male= 109 Female= 32	Male= 46 Female= 3	Male= 253 Female= 65
Juveniles	Male= 0 Female= 1	Male= 10 Female= 9	Male= 5 Female= 4	Male= 23 Female= 8
Narc-Adults	Male= 10 Female= 1	Male= 23 Female= 4	Male= 3 Female= 3	Male= 20 Female= 8
Narc-Juveniles	Male= 0 Female= 0	Male= 1 Female= 0	Male= 0 Female= 0	Male= 3 Female= 2
TOTALS:	Male= 29 Female= 7	Male= 143 Female= 45	Male= 54 Female= 10	Male= 299 Female=83

PROPERTY VALUES REPORTED

Type	June 1999	Total 1999	June 1998	Total 1998
glary Stolen	$7,693.00	$10,110.00	$2,919.00	$13,115.00
Larceny Stolen	$20,261.00	$97,892.00	$20,569.00	$83,476.00
Criminal Damage	$590.00	$9,835.00	$3,105.00	$40,919.00
MVT Stolen	$0.00	$8,000.00	$0.00	$4,500.00
Burglary Recovered	$0.00	$102.00	$0.00	$900.00
Larceny Recovered	$4,970.00	$14,585.00	$3,106.00	$35,198.00
MVT Recovered	$0.00	$8,000.00	$0.00	$2,500.00
Total Stolen	$27,954.00	$116,777.00	$23,488.00	$101,091.00
Total Recovered	$4,970.00	$22,687.00	$3,106.00	$38,598.00
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms Police Department
All Arrests
Primary UCR Code Only
Date Starting 06/01/99 to 06/30/99

Arrest Summary

Offense	Male White	Male Black	Male American Indian	Male Asian	Male Other	Female White	Female Black	Female American Indian	Female Asian	Female Other	Male Total	Female Total	Total
13A AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	0	0	0	0	0
13B SIMPLE ASSAULT	1	0	0	0	0	0	0	0	0	0	1	0	1
23H ALL OTHER LARCENY	0	0	0	0	0	2	0	0	0	0	0	2	2
35A DRUG/NARCOTIC VIOLATIONS	7	3	0	0	0	1	0	0	0	0	10	1	11
90C DISORDERLY CONDUCT	2	0	0	0	0	2	0	0	0	0	2	2	4
90D DRIVING UNDER THE INFLUENCE	3	0	0	0	0	0	0	0	0	0	3	0	3
90G LIQUOR LAW VIOLATIONS	6	0	0	0	0	2	0	0	0	0	6	2	8
90P CONTRIBUTING TO DELINQUENCY OF MINOR	2	0	0	0	0	0	0	0	0	0	2	0	2
90Z ALL OTHER OFFENSES	1	0	0	0	0	0	0	0	0	0	1	0	1
91T TRAFFIC ARREST (DUS, NRVC, ETC)	2	1	0	0	0	0	0	0	0	0	3	0	3
91W WARRANT ARREST	0	1	0	0	0	0	0	0	0	0	1	0	1
753 OBSCENE & HARASSING PHONE CALLS	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL:	**24**	**5**	**0**	**0**	**0**	**7**	**0**	**0**	**0**	**0**	**29**	**7**	**36**

Isle of Palms Police Department Animal Control Report for June 1999

	1999 Monthly Total	1998 Monthly Total	1999 Yearly Total	1998 Yearly Total
Citations	24	21	67	126
Warning Tickets	13	11	58	112
Animals Secured	30	25	166	183
Dogs	7	7	42	54
Cats	2	3	12	14
Raccoons	20	14	91	86
Other	1*	1	18	32
Released to Owner	6	7	40	55
Transported to SPCA	24	18	114	113
Injured Animals	0	0	11	20
Trapped Animals	23	16	113	106
Cats	2	1	12	8
Raccoons	20	14	91	85
Other	1*	1	10	14
Dead Animals Removed	18	4	49	20
Traps Set	19	21	137	133
Kennel Fees	$21.00	$7.00	$175.00	$378.00

* 1 Opossum

Isle of Palms Police Department Narcotics Report for June 1999

	Isle of Palms			DEA		
Drug Type	Seized	Purchased	Value	Seized	Purchased	Value
Marijuana	15 grams		$75.00	12 pounds		$12,000.00
Hashish	2 grams		$200.00			
Cocaine				1/4 kilo		$6,000.00
Crack Cocaine						
LSD						
Heroin				1 ounce		$1,800.00
Other - Methamphetamines						
Monies Seized						$121,000.00
Monies Forfeited						
Monies Pending Forfeiture						
Vehicles Seized						
Vehicles Forfeited						
Vehicles Pending Forfeiture						
Other Activities						
Arrests	11			12		
Charges	12			24		

INTEROFFICE MEMORANDUM

TO: CHIEF BUCKHANNON

FROM: SERGEANT STEWART

SUBJECT: TRAINING REPORT FOR JUNE 1999

DATE: 07/07/99

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH

OFFICER	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
1 OFFICER	FA/1	FIRE ARMS				2
1 OFFICER	ADV-68	DEALING WITH MENTALLY ILL				2
1 OFFICER	ADV-70	NARCOTICS INTERDICTION				8
2 OFFICERS	BBP	BLOOD BORNE PATHOGEN			6	
14 OFFICERS	ADV-67	HAZARDOUS MATERIAL			14	
17 OFFICERS	ADV-66	FIRE EXTINGUISHER				8.5
TOTAL			0		20	20.5
		OFFICER HOURS TOTAL				40.5

EMPLOYEE	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
8 CIVILIANS	ADV-67	HAZARDOUS MATERIAL			8	
9 CIVILIANS	ADV-66	FIRE EXTINGUISHER				4.5
TOTAL			0	0	8	4.5
		EMPLOYEE HOURS TOTAL				12.5

		SCCJA	SATELLITE	IN HOUSE	OTHER
PREVIOUS REPORT TOTALS		784	156	107	121
THIS MONTH TOTALS				28	25
YEAR TO DATE TOTALS:		784	156	135	146
	DEPARTMENT HOURS TOTAL				1221

HOLIDAY TRAF COUNT REPORT

Easter	1999		1998		1997		1996	
	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet
Friday	19,220	10,709	19,187	10,533	12,332	6,838	15,278	4,255
Saturday	21,066	11,636	19,607	11,329	18,553	10,141	14,316	7,953
Sunday	18,442	11,739	16,961	10,978	17,039	10,526	13,130	8,748
Totals	58,728	34,084	55,755	32,840	47,924	27,505	42,724	20,956
Grand Total		92,812		88,595		75,429		63,680
Difference		4,217		13,166		11,749		5,547
% Change		4.76%		17.45%		18.45%		9.50%

Memorial Day	1999		1998		1997		1996	
	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet
Friday	21,457	12,573	20,578	11,013	19,529	7,668	18,775	9,452
Saturday	25,162	14,407	25,135	13,542	22,734	11,918	21,131	11,654
Sunday	22,091	18,236	23,238	13,506	17,592	11,044	20,658	12,287
Monday	18,271	10,898	22,747	10,616	19,468	9,410	19,589	** 29
Totals	86,981	56,114	91,698	48,677	79,323	40,040	80,153	33,422
Grand Total		143,095		140,375		119,363		113,575
Difference		2,720		21,012		5,788		2,046
% Change		2.00%		17.60%		5.00%		1.80%

4th of July	1999		1998		1997		1996	
	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet
Day 1	18,987	13,347			8,111	N/A**	7,050	3,218
Day 2	22,384	11,419			***22,730	N/A**	*** 21,860	*** 12,200
Day 3	26,857	16,529			22,899	N/A**	18,551	10,312
Day 4	***24,400	***17,268			19,532	N/A**	19,239	10,903
Day 5	23,315	13,643			17,689	N/A**	17,472	9,621
Totals	115,943	72,206			90,961		84,172	46,254
Grand Total		188,149	NO DATA		Connector Only			130,426
Difference		N/A	AVAILABLE		6,781			-3,228
% Change		N/A			8.06%			-2.40%

Labor Day	1999		1998		1997		1996	
	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet
Friday			18,585	9,843	19,612	15,464	5,164	3,746
Saturday			21,050	11,768	23,359	15,950	18,119	10,761
Sunday			19,545	12,570	22,106	11,262	16,757	10,718
Monday			17,519	8,651	19,511	9,497	12,876	6,513
Totals			76,699	42,832	84,588	52,173	52,916	31,738
Grand Total				119,531		136,761		84,654
Difference				-17,230		52,107		-19,322
% Change				-12.60%		61.60%		-18.60%

* Partial Data Only (1 Lane Tube vandalized, no reading)

** Road Tube damaged

*** 4th of July

N/A = Not Available

Residential Status Report for June 1999

CRIME TYPE	Complainant:		Subject:		
	Resident	Non Resident	Resident	Non Resident	Unknown
09A MURDER & NON-NEGLIGENT HOMICIDE					
09B MANSLAUGHTER BY NEGLIGENCE					
09C JUSTIFIABLE HOMICIDE					
100 KIDNAPPING					
11A SEX (FORCIBLE RAPE)					
11B FORCIBLE SODOMY					
11C SEXUAL ASSAULT WITH OBJECT					
11D FORCIBLE FONDLING					
120 ROBBERY					
13A ASSAULT		1		2	
13B SIMPLE ASSAULT	1		1	1	
13C INTIMIDATION	1		2		
200 ARSON					
210 EXTORTION					
220 BURGLARY	6	3	6	4	8
23A LARCENY (POCKET PICKING)					
23B PURSE SNATCHING					
23C SHOPLIFTING		1		2	
23D THEFT FROM BUILDINGS					
23E THEFT FROM COIN OPERATED					
23F THEFT FROM MOTOR VEHICLE	1	2	1	2	3
23G THEFT OF MOTOR VEHICLE PART		1		1	1
23H ALL OTHER LARCENY	6	8	6	12	12
240 MOTOR VEHICLE THEFT					
250 COUNTERFEITING/FORGERY					
26A FRAUDULENT ACTIVITY					
26B FRAUD/CREDIT CARD /ATM					
26C IMPERSONATION					
270 EMBEZZLEMENT					
280 STOLEN PROPERTY					
290 DAMAGE PROPERTY					
35A DRUG/NARCOTICS		9	3	9	
35B DRUG EQUIPMENT VIOLATION					
36A SEX (INCEST)					
36B STATUTORY RAPE					
36C INDECENT EXPOSURE		2		2	2
510 BRIBERY					
520 WEAPON OFFENSES					
753 OBSCENE & HARASSING PHONE	2		2	6	1
756 USING MOTOR VEHICLE W/O					
90A BAD CHECKS					
90B CURFEW/LOITERING					
90C DISORDERLY CONDUCT		3		5	
90D DUI		2		2	
90E DRUNKENNESS					
90F FAMILY (NO VIOLENCE)		1		3	
90G LIQUOR LAW		3		8	
90H PEEPING TOM					
90I RUNAWAY					
90J TRESPASSING	1	3	3	10	1
90L TRUANCY					
90N RESISTING ARREST					
90P CONTRIBUTING TO DELINQUENCY		1		5	
90T ALL TRAFFIC ARRESTS EXCEPT DUI					
90W BENCH WARRANTS & WARRANT					
90Z ALL OTHER OFFENSES					
91T TRAFFIC & NRVC ARRESTS		5		5	
91W WARRANT ARRESTS		1		1	
979 MISSING PERSONS					
980 SUICIDES					
992 PROWLER					
NCR NON CRIMINAL REPORTS	6	37	12	43	3
TOTALS:	24	83	36	123	31

Primary Offense Only

FIRE SERVICE REPORT

JUNE 1999

Fire Services Monthly Report

Contents

June 1999

A. Call Summary

B. Alarm Report

C. Incident Report

D. Pre-Incident Surveys/Inspections

E. Training

F. Water Usage

G. Maintenance

H. Personnel

I. Public Relations

Isle of Palms Fire Department
June Call Summary

06/03 Fire Department personnel responded to # 4-13th Ave. for a propane leak. Upon arrival personnel found an old propane tank leaking from the bottom at #8-13th Ave. The area was secured and all area residents relocated to 13th and Oak Harbor. Blue Flame responded and removed the tank once it was empty. Upon verification of the address being incorrect in the 911 system, notification to the proper authorities was made and the address was corrected.

06/05 A 43-year-old female walked into Fire Station 1 complaining of chest pain and dizziness. Fire Department personnel monitored vitals. The patient stated she had just eaten fish, which has caused a reaction in the past. The patient denied further treatment or transport by E.M.S. The patient was advised to seek further medical attention and was given directions to East Cooper Hospital.

06/06 Fire Department personnel responded to Summerhouse Pool for a possible drowning. Upon arrival, personnel found a 3 year old male being held by his mother. The patient was conscious and alert. The mother stated he just got out of the pool and removed his floatation device then fell back into the water. The mother stated that she pulled him from the pool and gave him a couple of ventilations and the patient began to breathe. Fire Department personnel took vitals and waited for E.M.S. to arrive but the parents refused transport.

06/13 Fire Department personnel responded to the beach at the 100 block for two people stuck on the sandbar. Upon arrival, personnel found two people approximately 100-150 yards off shore and in distress. Sullivan's Island Fire Department, Charleston County E.M.S. and United States Coast Guard were notified for assistance. The wave runner was launched and retrieved one of the victims. Sullivan's Island Fire Department retrieved the other. Charleston County E.M.S. transported the victims to East Cooper Hospital E.R. for further evaluation.

06/16 Fire Department personnel responded to 29th Ave. for a kitchen fire. Upon arrival, personnel found smoke showing. Entry was made into the kitchen where a small fire was located on the stovetop. The fire was extinguished and the power was secured. The fire had spread to the back wall and cabinets above the stove. Personnel pulled a section of the sheetrock to check for hidden fire. None was found.

06/18 Fire Department responded to Driftwood Lane to dewater a boat in the Intracoastal Waterway along side a dock. Upon arrival, personnel used the portable pump for dewatering. The owner arrived, assumed responsibility and placed the boat on the floating dock.

* Personnel responded to several smoke detector malfunctions and close fire calls throughout the month of June.

ISLE OF PALMS FIRE DEPARTMENT
JUNE 1999
ALARM REPORT

INCIDENT #	DATE	DIST.	TYPE	LOCATION
99-191	6-2-99	1	EMS Assist (n/r)	Sea Cabins
99-192	6-3-99	1	Spill, Leak	8 13th Ave.
99-193	6-3-99	2	Unintentional False	77 Grand Pavilion
99-194	6-4-99	2	Arcing Elec. Equip.	Wild Dunes Gate 2
99-195	6-5-99	1	EMS Assist (r)	314 Charleston Blvd.
99-196	6-5-99	1	EMS Assist (n/r)	30 J.C. Long Blvd.
99-197	6-6-99	2	Search	15 Fairway Dunes Ln.
99-198	6-6-99	2	EMS Assist (n/r)	Summerhouse Pool
99-199	6-7-99	1	Alarm Malfunction	9 19th Ave.
99-200	6-7-99	1	EMS Assist (n/r)	1120 Ocean Blvd.
99-201	6-9-99	2	EMS Assist (n/r)	3707 Cameron
99-202	6-9-99	2	Public Assist	19 Morgan Place Dr.
99-203	6-9-99	1	EMS Assist (n/r)	2304 Hartnett
99-204	6-12-99	1	EMS Assist (r)	405 Merritt
99-205	6-12-99	1	Public Assist	1008 Ocean Blvd.
99-206	6-12-99	1	EMS Assist (n/r)	10th Ave. & Carolina
99-207	6-12-99	1	EMS Assist (n/r)	1207 Palm
99-208	6-12-99	1	EMS Assist (n/r)	10th & Carolina
99-209	6-13-99	1	Rescue	116 Ocean Blvd
99-210	6-14-99	2	EMS Assist (r)	9 Fairway Village Ln.
99-211	6-14-99	1	EMS Assist (r)	Palm Blvd. & HWY 517
99-212	6-14-99	2	Public Assist	3 Beachwood West
99-213	6-15-99	2	Arcing Elec. Equip.	33 Yacht Harbor Ct.
99-214	6-15-99	2	Alarm Malfunction	9 49th Ave.
99-215	6-16-99	1	Controlled Burn	1 17th Ave.
99-216	6-16-99	1	Structure Fire	26 29th Ave.
99-217	6-16-99	1	EMS Assist (r)	29 27th Ave.
99-218	6-17-99	1	Install Smoke Det.	1203 Oak Harbor
99-219	6-17-99	2	EMS Assist (n/r)	13 Grand Pavilion
99-220	6-17-99	2	EMS Assist (n/r)	6001 Palmetto
99-221	6-18-99	1	Water Removal	5 Driftwood Ln.
99-222	6-19-99	2	Assist Police	4 Dolphin Row
99-223	6-19-99	1	EMS Assist (n/r)	1116 Palm
99-224	6-20-99	2	EMS Assist (n/r)	11 44th Ave.
99-225	6-21-99	2	EMS Assist (n/r)	1 Ocean Club
99-226	6-21-99	2	Smoke Scare	3 Waterway Island Dr.
99-227	6-22-99	1	Arcing Elec. Equip.	3 31st Ave.
99-228	6-22-99	1	EMS Assist (n/r)	8 Beachside
99-229	6-22-99	2	Rescue	30th Ave. & Beach

99-230	6-22-99	2	Arcing Elec. Equip.	3 Forest Trail Court 2
99-231	6-23-99	2	EMS Assist (n/r)	101 Boardwalk Inn
99-232	6-23-99	1	EMS Assist (n/r)	1509 Palm Blvd.
99-233	6-24-99	2	EMS Assist (n/r)	9 Beachwood West
99-234	6-24-99	2	EMS Assist (n/r)	18 Beach Club Villas
99-235	6-25-99	1	EMS Assist (r)	30 J.C. Long
99-236	6-26-99	2	Extrication	6400 Palmetto
99-237	6-26-99	2	Alarm Malfunction	17 43rd Ave.
99-238	6-26-99	1	EMS Assist (r)	1507 Palm
99-239	6-26-99	2	Alarm Malfunction	5801 Palmetto
99-240	6-26-99	1	EMS Assist (r)	30 J.C. Long Blvd.
99-241	6-27-99	1	EMS Assist (n/r)	1120 Ocean
99-242	6-27-99	1	EMS Assist (n/r)	1120 Ocean
99-243	6-28-99	1	EMS Assist (r)	2 Allie Ct.
99-244	6-29-99	2	Public Assist	512 Yacht Harbor Ct.
99-245	6-29-99	1	Alarm Malfunction	516 Ocean Blvd.
99-246	6-30-99	2	EMS Assist (n/r)	9000 Palmetto

Total Calls= 56 District 1= 30 District 2= 26 Mutual Aid= 0

Total EMS Calls= 31 Resident= 9 Non-resident= 22

June 1998 total= 78

Isle of Palms Fire Department
June 1999
Alarms in Wild Dunes

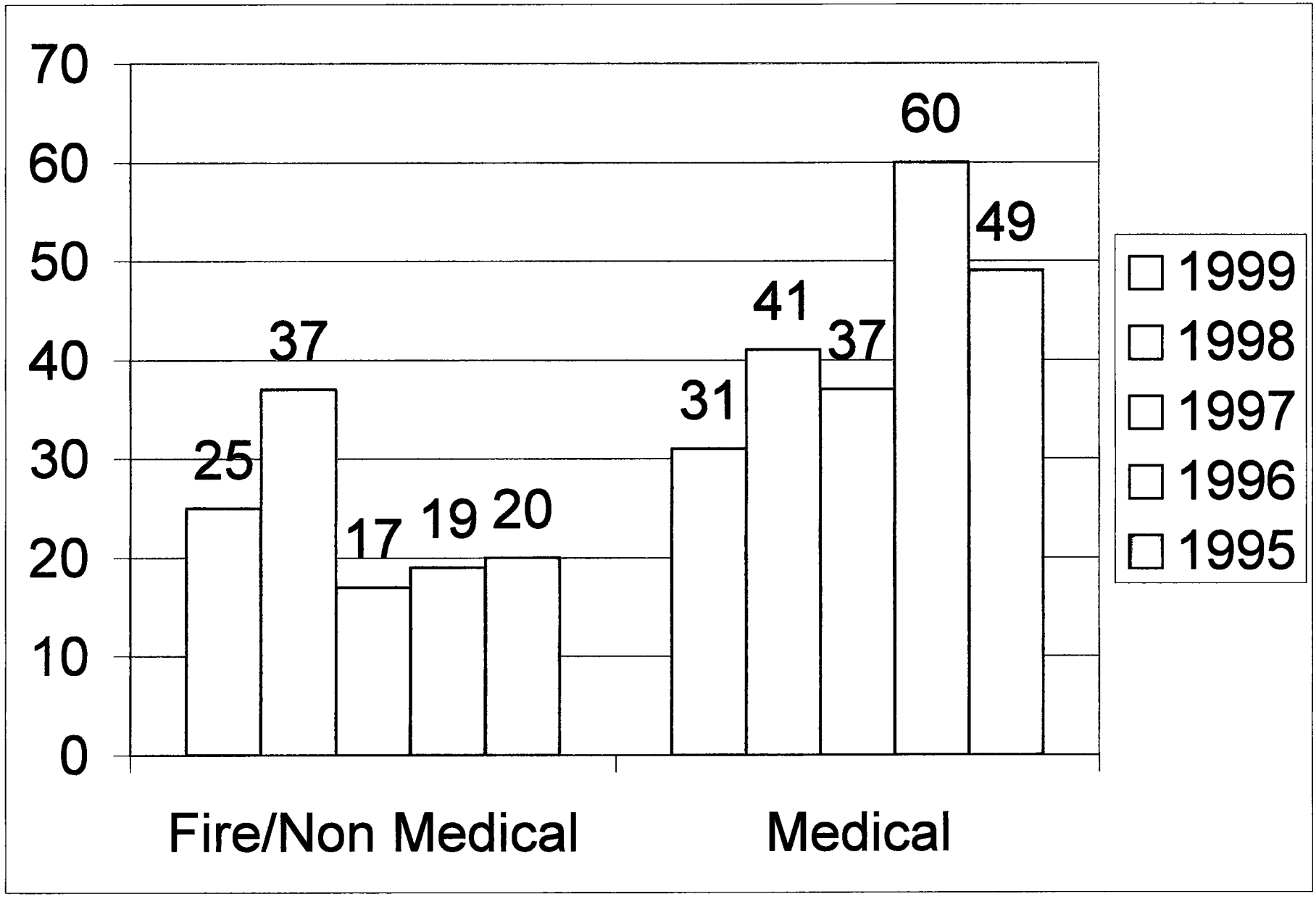
Incident #	Date	Type	Location
99-193	6-3-99	Unintentional False (r)	77 Grand Pavilion
99-194	6-4-99	Arcing Elec. Equip. (r)	Gate 2
99-197	6-6-99	Search (n/r)	15 Fairway Dunes Ln.
99-198	6-6-99	EMS Assist (n/r)	Summerhouse Pool
99-202	6-9-99	Public Assist (r)	19 Morgan Place Dr.
99-210	6-14-99	EMS Assist (r)	9 Fairway Village Ln.
99-212	6-14-99	Public Assist (r)	3 Beachwood West
99-213	6-15-99	Arcing Elec. Equip.	33 Yacht Harbor Ct.
99-219	6-17-99	EMS Assist (n/r)	13 Grand Pavilion
99-220	6-17-99	EMS Assist (n/r)	6001 Palmetto
99-222	6-19-99	Assist Police (r)	4 Dolphin Row
99-225	6-21-99	EMS Assist (n/r)	1 Ocean Club
99-226	6-21-99	Smoke Scare (r)	3 Waterway Island Dr.
99-231	6-23-99	EMS Assist (n/r)	101 Boardwalk Inn
99-233	6-24-99	EMS Assist (n/r)	9 Beachwood West
99-234	6-24-99	EMS Assist (n/r)	18 Beach Club Villas
99-236	6-26-99	Extrication (r)	6400 Palmetto
99-239	6-26-99	Alarm Malfunction (r)	5801 Palmetto
99-244	6-29-99	Public Assist (r)	512 Yacht Harbor Ct.
99-246	6-30-99	EMS Assist (n/r)	9000 Palmetto

Total Calls in Wild Dunes	20
Resident	11
Non-Resident	9

Year to date calls 1999:

Total:	67
Resident:	47
Non-Resident:	30

Isle of Palms Fire Department
Response Comparision
June 1995-1999



Isle of Palms Fire Department
Run Comparison
June 1995-1999

	Total Calls	Fire/Non Medical	Medical
1995	69	20	49
1996	79	19	60
1997	54	17	37
1998	78	37	41
1999	56	25	31

Isle of Palms Fire Department
June 1999
Incident Report

Situation Found	Total	Dist. 1	Dist. 2	M/A	YTD 1999	Total 1998	YTD 1998
Total Alarms for Month	56	30	26		246	78	308
Working Structure Fire	1	1			7	2	5
Outside Structure					1	2	2
Vehicle Fire					1		2
Brush, Grass, Leaves					1	4	13
Trash, Rubbish					3	1	1
Explosion, no fire							
Spill with fire							
Other Fires							
Overpressure Rupture							
Emergency Med. Call	31	20	11		141	41	161
Lock-in, Trapped					2		1
Search	1		1		6	5	8
Extrication	1		1		2	1	2
Rescue-not classified	2	1	1		4	3	7
Spill, leak, no fire	1	1			2		1
Power Line Down					2		2
Arcing Elec. Equip.	4	1	3		12	1	4
Aircraft Stand-by							
Chemical Spill							1
Hazardous Condition					4	2	6
Water Removal	1	1			3		2
Smoke Removal						1	1
Animal Rescue							
Assist Police	1		1		1	1	3
Unauthorized Burning							
Move-Up						1	2
Service Call					4		2
Smoke Scare	1		1		4		3
Contolled Burn	1	1			1		
Steam Mistaken, smoke						1	1
Malicious False							
Bomb Scare							
Alarm Malfunction	5	2	3		10	4	9
Unintentional False	1		1		5	5	8
Unclassified						1	4
Supplemental	5	2	3		30	3	57

(Listed in accordance with the National Fire Incident Reporting System)

Supplemental Activities Report
June 1999

Type Call	Total	Dist. 1	Dist. 2	Mutual Aid	Year to Date
Smoke Detector	1	1			7
Station Tour					
Public Education					
Public Appearances					1
Assist Motorist					1
Pump Streets					
Remove Objects/Roof					1
Remove Objects/Tree					1
Beach Search					1
Public Assist	4	1	3		15
Other					3
Totals	5	2	3		30

Isle of Palms Fire Department
Pre-Incident Surveys

Continued to up-date Pre-Incident surveys in the field.

Fire Inspections

The Building Department is currently performing fire inspections. There were 20 inspections performed during the month of June.

Isle of Palms Building Department
Monthly Fire Inspection Report
1999

Total Inspections 20 Total Violations 9

Date	Routine	Re-inspect	Inspector	Name of Business	Number of Violations Found	Next Inspection Due	Occupancy	Type Construction
6/29/99		X	SEABROOK	PUBLIC BATHS	0 of 1		B	V
6/29/99		X		LUTH. RETREAT	0 of 1		R	V
6/29/99		X		I.O.P. BAPTIST	1 of 1	7/29	A	VI
6/29/99		X		MAINT. INC.	1 of 1	7/7/99	B	VI
6/29/99		X		TIDALWAVE RUN	1 of 1	7/7/99	B	VI
6/29/99		X		DENIED OFF.	0 of 1		B	VI
6/29/99		X		BOARDWALK INN	1 of 2	7/7/99	R	IV
6/29/99		X		I.O.P. SPORTS PAV	0 of 1		B/A/S	VI
6/29/99		X		TENNIS PRO SHOP	0 of 1		B/M	VI
6/29/99		X		MAINT. FAC.	0 of 1		S	V
6/29/99	X			U.S. CABLE	0		B	V
6/29/99		X		SEASCAPE	0 of 1		R	V
6/30/99				HARB. MAINT.	1 of 1	7/15/99	B/S	VI
6/30/99	X			LINKS CLUB HOUSE	2	7/29/99	B/M	VI
6/30/99	X			SHIPWATCH	0		R	V
6/30/99	X			LINKS. MAINT.	0		S	VI
6/30/99	X			CITADEL BEACH	0		A	VI
6/30/99	X			ST. MARK'S / SUNDROPS	0		A/E	V
6/30/99	X			LINKSIDE VILLAS	0		R	VI
6/30/99	X			OCEAN CLUB	1	7/29/99	R	IV

ISLE OF PALMS FIRE DEPARTMENT
JUNE 1999
TRAINING REPORT

PAID

Total medical training hours..... 84.5
Total fire training hours..... 396.5
Total hours..... 481
Hours per man..... 34.3

ADDITIONAL TRAINING

Engineer Eagle attended 24 hour Hale Pump School.

The Department completed the SCFA Truck Company & Support Operations taught in-house by Engineer Maibach.

Assistant Chief Yannuzzi attended the 80-hour National Fire Academy Fire Service Communications class.

Firefighter Worsham attended the 16-hour SCFA Arson Detection for the First Responder.

Captain Kramer attended the U.S. Maritime Commission Shipboard Firefighting School.

VOLUNTEER

Total medical training hours.....0
Total fire training hours.....40
Total hours.....40
Hours per man.....5

The volunteers attended the Sullivan's Island Fire Department's Hurricane Preparedness meeting.

The volunteers conducted offshore water rescue training.

IRE DEPARTMENT WATER USAGE IN GALLONS

MONTH/YEAR June 1999

INITIALS	DATE	TRAINING	FLOW TESTING	FIRES
	1			
	2			
	3			
	4			
	5			
	6			
	7			
	8			
	9			
	10			
	11			
	12			
	13			
	14			
	15			
	16			
	17			
	18			
	19			
	20			
	21			
	22			
	23			
	24			
	25			
	26			
	27			
	28			
	29	2000		
	30			
	31			
MONTHLY SUB-TOTALS		2000	1000	
MONTHLY GRAND TOTAL		3000		

COMMENTS:

1000 gallons useage was for backflushing of the pumpers

Isle of Palms Fire Department
Maintenance
June 1999

Station 1	
06/01	Inspected fire extinguisher.
06/08	Dug out & formed sidewalk extension.
06/15	Tested Radio Call Box.
06/17	Ran new remote startwire.
Station 2	
06/01	Inspected fire extinguisher.
Squad 1	* taken out of service 6-26-99
06/28	Vehicle was prepared and delivered to auction in Summerville.
Truck 1	
06/18	Replaced bulb in left tail-light.
Engine II	
06/08	Replaced bulb in lightbar.
06/30	Inspected pump gear box oil.
Engine III	
06/01	Replaced #3 discharge gauge.
06/08	Tightened vernee throttle control.
Engine IV	
06/01	Replaced diaphragms in air horns.
Car 1 (Jeep)	
06/14	Replaced oil filter, oil, spark plugs & cleaned throttle body assembly.
Car II (1993 Crown Victoria)	
06/30	Changed oil and filter.

Rescue I (1999 International)

06/28	Mounted cell phone bracket

Rescue II (6x6 ATV)

No maintenance performed.

Rescue III (Rescue Boat)

No maintenance performed.

Rescue IV (Rubber Boat)

No maintenance performed.

Rescue V ('97 Yamaha Jet Ski/Wave Runner)

No maintenance performed.

Rescue VI (18' Commercial Water Sport Boat)

06/03	Lettered with scotchlite.
06/04	Coast Guard conducted a courtesy inspection.
06/11	Installed horn, paddle, anchor, pump.
06/12	Removed clamshell.
06/14	Flushed engine.
06/29	Repaired clamshell with bushings & pins Installed boat horn.
06/30	Coast Guard courtesy inspection completed.

Rescue VII (F.KA.- Rescue I)

No maintenance performed.

Misc.

06/04	Obtained pump from Patriots Point.
06/04	Replaced trimmer head in weedeater.

Conducted Weekly:	SCBA inspection & maintenance Ladder inspection & maintenance Backflushed pumps

Isle of Palms Fire Department
Personnel Report
June 1999

Engineer's Eagle and Mrowca were named Employees of the Month for June. Engineer Eagle instructed a C.P.R. course for the Recreation Department on a moment's notice as the result of an emergency resulting in the scheduled instructor to be absent. Engineer Mrowca worked numerous hours getting the new Rescue truck fine-tuned as to equipment placement.

On June 1, 1999, Chief Graham and Assistant Chief Yannuzzi attended a Hurricane Preparedness meeting held at City Hall Council Chambers.

On June 9, 1999, Engineer Eagle and volunteers Nieves, Corbett, Jenkins and Roy attended the Sullivan's Island Disaster Expo held at the Sullivan's Island Fire Department.

On June 15, 1999, Captain Nilsen attended a Labor Law Course held in Charleston.

On June 17, 1999, Chief Graham attended an Emergency Preparedness meeting with officials from Wild Dunes.

On June 28, 1999, Fire Fighter Worsham was promoted to Engineer/E.M.T.D through written and practical testing.

Celebrating a birthday this month was Engineer Rodden.

Isle of Palms Fire Department
Public Relations Report
June 1999

06/12	Fire Department personnel assisted with the annual Biathlon behind the Windjammer. Three swimmers required assistance.
06/14	Fire Department personnel responded to Beachwood West to assist a resident with lifting a heavy object.
06/17	Fire Department personnel responded to a residence on Oak Harbor to install and test smoke detectors.

rec'd 7/9/99
MW

DEWEES ISLAND® P.O.A.
273 Old House Lane
Dewees Island, SC 29451-9408
843-886-6624 • FAX: 843-886-6746

July 5, 1999

Mr. Mark Williams
City Manager
1207 Palm Blvd.
Isle of Palms, SC 29451

Dear Mr. Williams,

I would like to follow up on your recent conversation with John Knott regarding possible assistance with our fire protection on Dewees Island. After your initial discussion with John I spoke with Chief Graham about our proposal and asked if we could meet to discuss the possibilities. She subsequently requested that I put some of our thoughts down on paper so you could get a clear picture of what we are asking. I will try to do just that with the following description.

Dewees Island has planned for fire protection for many years. We currently have much of the fire fighting equipment and infrastructure in place such as fire hydrants, fire pumps, a fire truck and a housing facility for staffing a station. In the past year we hired a company called GAR Engineering to assist us in reducing our ISO rating from its current unrated status of ten. They have assisted us in selecting and purchasing equipment and are currently helping us with deciding on what type of fire organization we should employ.

Our request for assistance from Isle of Palms covers two options. The first would entail Dewees Island providing the needed equipment and contracting with Isle of Palms fire department to provide manpower that would operate such equipment. The second would be for Dewees Island to contract with Isle of Palms fire department for complete fire protection services. This option would include manning a station on Dewees Island.

Chief Graham and I briefly discussed the latter option and one of her main concerns was that she did not have enough man power. What we are asking you for, is to first consider the possibility of the above two options. If either option is possible Dewees would certainly expect to pay for the additional costs incurred by your city to provide such services. A written contract including the cost of any protection would have to be agreed to by both parties.

I realize that this is an unusual request which is why I would like to meet with you and Chief Graham in person. I would also invite Charles Greene, the Chief of the Harrisburg,

NC, Volunteer Fire Department and Rescue, Inc., who as I said has been consulting with us on fire protection. Please let me know if you have any questions or need more information. I hope you will consider our request and I look forward to the possibility of meeting with you.

Very truly yours,

Jim Haley
Island Manager - Dewees Island POA Inc.

cc: John L. Knott Jr.
Chief Ann Graham

EXHIBIT D

PUBLIC WORKS COMMITTEE MEETING
July 8, 1999

The regular meeting of the Public Works Committee was held on July 8, 1998, at 5:30 p.m. in City Hall Council Chambers. Present were Chairman Miller, Committee Member Taylor, Director David Mobley, and City Administrator Williams. Committee Member Shaffer was out of town.

1. Minutes of Previous Meeting. Mr. Taylor made a motion to approve the minutes from the June meeting; Chairman Miller seconded; motion passed unanimously.

2. Monthly Department Report. Mr. Mobley reported on the month's operations (see attached report for June 1999) and answered questions of committee members.

3. Old Business. (A) Pooper Scooper - Update. Mr. Mobley reported that nine dog pooper scooper dispensers have been installed at beach accesses as requested. Chairman Miller suggested that we try to monitor the use of these dispensers to see if they are being used before we invest more money in more dispensers.

(B) Front Beach Study. There was discussion of the Committee's role in this study. Mr. Williams stated that the first meeting with the consultants, council and business owners along front beach is scheduled for July 22nd. This will mainly be a brainstorming session to gather ideas.

(C) Beach Access Adjacent to 118 Ocean Blvd. Mr. Williams reported that Charleston County has looked at the access in order to level and fill it for placement of a wooden walk path. E. M. Seabrook, Jr., Inc., has done a survey which the County will review and come back with what they think they can do and what it will cost. The County representative also said that it might be less expensive just to construct a raised dune walk-over.

(D) Forest Trail Hump. Mr. Williams is still waiting for the survey to be completed to send the traffic engineer. There was some general discussion about changes in that area with the consensus being that moving the roadbed would be the best solution. After the engineers have given us construction plans, we can ask Charleston County to help with the labor.

(E) Piping 2902 Skinner Blvd. Mr. Williams reported that the committee had approved to pipe the ditch if the neighbor confirmed that it was okay, and that we needed to make a recommendation to City Council for official approval of the project. This will be done at the upcoming Council meeting.

5. Miscellaneous. (a) Mr. Mobley reported that there was an accident on I-26 with one of our garbage trucks yesterday. Apparently a pickup truck had run off the road into a ditch and a good Samaritan stopped on the side of the road to help the ladies as we were coming up behind

them. The lane of traffic stopped abruptly to see the accident and there was a tractor trailer on the left preventing our truck from changing lanes, and which, in fact, sideswiped our truck causing some damage to the hood and fender. When the tractor trailer sideswiped our truck it bounced into the truck lane hitting the pickup truck. The City was found at fault even when a witness said there was nothing our driver could have done to prevent it.

Mr. Mobley reported that one driver resigned for a higher paying road traveling job and an ad will be placed in the newspaper this weekend for driver as well as the part time administrative position.

Mr. Mobley reported that he received a letter from Frank Wise on 55th Avenue who requested that next time roads are being paved, 55th Avenue be done. We will make sure it will be placed on the priority list.

(b) Chairman Miller reported that he had discussed with the Administrator the fact that there are some garbage cart enclosures placed on rights-of-way that are a real eyesore and we are receiving complaints about them. Mr. Williams stated that we have allowed the enclosures to be placed right at the property line, but for those that have been placed farther toward the road, Mr. Mobley is addressing this with the owners who have agreed to move them back.

(c) Chairman Miller also discussed the signage at 41st Avenue and Palm Boulevard. Mr. Williams reported that the existing Tradewinds sign is the property of Henry J. Finch, sits on property owned by The Beach Company and is being leased by Destination Wild Dunes for their sign, and Mr. Finch had permission to place his sign there also. Further, the new sign ordinance makes these signs illegal as being off-premises signs. This saga will continue.

There being no further business to come before the committee, the meeting was adjourned at 6:50 p.m.

Respectfully submitted,
Bob Miller, Chairman

City of Isle of Palms
Department of Public Works
June 1999 Monthly Report
David Mobley, Director

1. Department received 603 phone calls in the month of June for special request collection. Picked up 17 white goods, i.e., water heaters, washers, dryers, freezers, and one toilet, boat dock, power pole, (2) a/c units, (6) gas grills, (2) steel doors, (4) wheel barrows. We removed a bed spring and mattress from a bed room of an elderly couple on Cameron blvd. We buried 1 dead sea turtle in front of Coconut Joes on the beach. Pulled a dead dog (?) From the lake behind 18 & 14 Hidden Green in Wild Dunes. We delivered 35 rollout carts/recycling bins and hauled off 42 flat bed and garbage packer loads of limbs to 4 B.INC. On Rifle Range rd. Six loads of C&D waste were transported to Bee's Ferry Landfill.

2. Three scrap metal containers have been transported to Charleston Scrap Metal. We emptied one golf course maintenance roll-off container (limbs).

3. We replaced 12 street and stop signs .

4. We removed sand from the dune walk over at 21 st. Ave. beach access.

5. Recently we swapped out (18) 40 gal. roll out carts for (3) 4 yard dumpsters on casters at Mariner's walk , twice week collection .The change over appears to have worked out well..

6. Edie's construction cleaned out the drainage ditch from Forest trail to Waterway Blvd.

7. We installed the dog pooper scooper dispensers at the following beach accesses :
   Breach Inlet
   5th ave.
   Public restrooms
   Sea cabins access
   21st. ave
   29th. ave.
   32nd ave.
   41st .ave
   46th. ave

EXHIBIT E

ISLE OF PALMS RECREATION COMMITTEE
July 12, 1999

The regular meeting of the Isle of Palms Recreation Committee was held on July 12, 1999, at 6:30 p.m., in City Hall Council Chambers. Present were Chairman Taylor, committee member Marty Bettelli, and City Administrator Williams. Committee member Hernandez and Recreation Director Norma Jean Page were out of town.

1. Approval of Previous Month's Minutes. Mr. Bettelli made a motion to approve the minutes from the June 1999 meeting; Chairman Taylor seconded; motion passed unanimously.

2. Recreation Department Report. In the absence of Director Norma Jean Page, Chairman Taylor stated that the report (attached hereto) was very inclusive of activities and he asked for questions. Chairman Taylor reported that our softball team, the Dixie Angels, 9-10 year olds, played in the tournament in Walterboro, and even though they were eliminated, they were the only team with 12 all-stars starting at the beginning of the season and represented the Island very well. Both players and parents had a great time.

3. Old Business. Breach Inlet Boat Ramp. Chairman Taylor stated that it was time to bring this item to full Council and make a decision as to the future of the boat ramp. They discussed some of the options and safety standards in keeping the ramp opened, limiting use to emergency only, or closing the ramp. This will be discussed at the Council meeting on July 27th.

There being no further business, the meeting was unanimously adjourned at 6:45 p.m.

Respectfully submitted,

Dee Taylor, Chairman

ISLE OF PALMS
RECREATION DEPARTMENT

MONTHLY REPORT

JUNE
1999

STAFF: *D.J. Barnhill, Assistant Director*
Rich Rachel, Maintenance Assistant
Kevin Schwerin, Recreation Supervisor
Robert Waltz, Maintenance Supervisor
Norma Jean Page, Director

ISLE OF PALMS
RECREATION DEPARTMENT

ISLE OF PALMS RECREATION DEPARTMENT ACTIVITIES JUNE 1999

YOUTH BASEBALL

T-BALL - 5 & 6 yr. Olds (co-ed)
Last game was played June 12. All participants received trophies and certificates.

MACHINE PITCH
Last game was June 15 and all participants received trophies and certificates.

DIXIE MINORS - 9 & 10 Yr. Olds
Regular season ended June 2. Trophies were awarded to the 1st and 2nd place season champs. All other players received a certificate of participation.
Tournament began June 7 and trophies were awarded to the 1st & 2nd place winners.

DIXIE MAJORS - 11 & 12 Yr. Olds
Regular season ended June 1. Trophies were awarded to the 1st & 2nd place winners for regular season and post season tournament. All players received a certificate for their participation in the 1999 baseball season.

ALL STARS

Coaches were asked to submit their nominations for all stars by June 7. All coaches met to vote for the players that will represent Isle of Palms in the All Star Tournaments to be held in the Charleston area.
New Uniform Jerseys, stockings and caps were purchased for our young athletics.

All Stars for Dixie Minors include: Sean Werner, John Carnell, chase Gaston, Tucker Wisse, Cotesy Simons, Joe Clark, Ben Eblen, David Friedrich, Thomas Matthews, Kris Miller, marshall Drake, Cody Fiddie and Elliott Mimms.
Coaches are Dennis Clark, Head Coach; Philip Werner and Tom Matthews.

All Stars for Dixie Majors include: T.J. Wood, Dan Clark, John Michael Burton, Daniel Kennedy, Kyle Norton, Townsend Porter, Austin Baker, Bobby Funcik, Owen Cross, Billy Ford, Drew Werner, Drew Tokai and Sully Hirschmann.
Coaches are Tom Wood, Head Coach; Eric Nelson and Dennis Clark.

Dixie Minors begin playing July 6 at Goose Creek.
Dixie Majors begin playing July 12 at St. Andrews.

GIRLS SOFTBALL

DIXIE ANGELS 9 & 10 Yr. Olds
The Isle of Palms will be have an all star team to compete in the tournament, which begins July 6 in Walterboro.
Team includes: Caroline Randinelli, Corey Anna Moore, Danielle Hohnson, Elise Nelson, Kelsey Rand, lainey McInnis, Lauren Taylor, marianne Lesser, Mary Kristin Neal, Sarah VonCott, Sarah Wrenn and Shelby Rand.
Coaches are: Sterling Sinclair, Head Coach; Allison Davis and Rachael Brown.

ADULT SPORTS

CO-ED SOFTBALL - Captains meeting was held June 15 with coaches and Recreation Staff reviewing rules and making changes to accommodate our league. Games are played Tuesday and Thursdays at 6:30, 7:45 & 9:00. Games began June 29. We have seven (7) teams with 20 players on each team.

ULTIMATE FRISBEE - Captain's meeting was held June 3. Written rules were established this year by the Recreation Staff and input from coaches and players. This year six (6) teams have signed up to play. Games are played Monday, Tuesdays and Wednesday at 6:30 PM.

HALF RUBBER TOURNAMENT - Tentatively scheduled for Saturday, August 21. Recreation Staff are preparing for the first Half Rubber Tournament for the Isle of Palms. Half rubber is played with a rubber ball which in cut in half and a bat which resembles a shovel handle. This tournament is open for anyone 16 yrs. And older. We are hopeful fathers/mother with sons/daughters will sign up in teams. This is good opportunity for us to provide an activity for teenagers on the island.

SPECIAL ACTIVITIES

ANTHONY JOHNSON BASKETBALL CAMP - The camp was held Monday - Friday, June 14 - 18. Eighty (80) young boys and girls participated.

PARTICIPANTS:

Charleston - 24	Sullivan's Island - 7	Kingstree - 1
Goose Creek - 1	N. Charleston - 1	IOP - 25
Johns Island - 1	Walterboro - 1	
Mt. Pleasant - 18	Ladson - 1	

AGES:

5 Year Olds - 4	10 Year Olds - 9
6 Year Olds - 4	11 Year Olds - 12
7 Year Olds - 10	12 Year Olds - 7
8 Year Olds - 21	13 Year Olds - 5
9 Year Olds - 7	14 Year Olds - 2

Campers received Basketballs, T-shirts, autographed picture, bumper stickers, Autographed programs from Atlanta Hawks, Furman's program, Individual report cards of their skill level and progress for the week, trading card and many received trophies and additional T-shirts for contest.
The camp was very successful and very organized. The children learn a great deal about basketball and Anthony Johnson was here everyday to work with the young people. He is an inspiration to the children and impressed us all.
Plans are being made for camp next year.

ISLAND FUN DAYS - In conjunction with the IRMA (Independent Rental Managers Association) the Recreation Department has offered daily field trips for children visiting the Island. Trips are held Tuesdays to Splash Zone, Wednesdays to Capers Island for a crabbing adventure, Thursdays to Bull Island and Friday to Morris Island for net fishing and visit to a touch tank.

SUMMERSHINE DAY CAMP - This Monday - Friday camp is designed for children 5 - 10 yrs. of age and is extremely successful and helpful for parents on the Isle of Palms. Our goal for the campers is to provide opportunities and activities that children are not allowed to do at home. Some of our activities include Body painting, Limbo in Chocolate pudding, burst the balloon in a pool of cooked noodles, etc. The is a limit of 32 campers per week. Each counselor is assigned, no more than, eight (8) campers for the week.

SUMMERSHINE WEE CAMP - Children ages 3 - 4 yrs. are given the opportunity of attending camp 3 or 5 days a week. Camp is held 9:00 - 12:00 noon. These children also are given the opportunity to get dirty and messy while at camp.

Counselors for both groups were properly trained in CPR and first aid before camp began. The IOP Fire Department staff were gracious enough to conduct the training.

UPCOMING EVENTS

Boating Safety School - July 19 & 26

ARC Blood Drive - July 20

Summer Camps - through August 12.

PARKS, GROUNDS AND MAINTENANCE

The recreation staff are working very hard to stay ahead of the grass, weeds and ballfields. This is an extremely busy time for these individuals.

They installed players benches in the dugouts at the Softball field and also replaced the benches at the tennis courts.

Parks & Maintenance Staff hours from June 1 - 18:

Housekeeping - 30 hours.

Field maintenance - 43.5 hours

Mowing - 76 hours

Maintenance - 13.5 hours

Equipment maintenance - 3.5 hours

Special projects - 20 hours

186 working hours
24 hours sick leave
14 hours annual leave
2 hours overtime
226 total hours

CAPTAINS:

TEAM:	CAPTAIN:	PHONE:
1. Ultimate Misfits	Darlynne & Harry Pecorelli	588-6439
2. Purple Haze	Scott Funston	971-9024
3. Get Ho	Cody Carpenter	953-6455
4. Coastal Huck	Jeff Cowen	216-1620
5. The Benders	Eric White	762-9781
6. Wild "D"	Jeff Urell	884-3123

All games are played at:

The Isle of Palms Recreation Department
24 - 28th Ave.
Soccer Field
6:30pm

Day:	Date:	Home:		Visitor:
Mon.	6-14	Ultimate Misfits	VS	Wild "D"
Tues.	6-15	Purple Haze	VS	The Benders
Wed.	6-16	Get Ho	VS	Coastal Huck
Mon.	6-21	Coastal Huck	VS	The Benders
Tues.	6-22	Get Ho	VS	Ultimate Misfits
Wed.	6-23	Wild "D"	VS	Purple Haze
Mon.	6-28	Wild "D"	VS	Get Ho
Tues.	6-29	Purple Haze	VS	Coastal Huck
Wed.	6-30	The Benders	VS	Ultimate Misfits
Mon.	**7-5**	**HOLIDAY**		**NO GAMES**
Tues.	**7-6**	Ultimate Misfits	VS	Purple Haze
Wed.	**7-7**	Coastal Huck	VS	Wild "D"
Thurs.	**7-8**	The Benders	VS	Get Ho
Mon.	7-12	Get Ho	VS	Purple Haze
Tues.	7-13	Wild "D"	VS	The Benders
Wed.	7-14	Ultimate Misfits	VS	Coastal Huck
Mon.	7-19	Coastal Huck	VS	Get Ho
Tues.	7-20	Wild "D"	VS	Ultimate Misfits
Wed.	7-21	The Benders	VS	Purple Haze
Mon.	7-26	Purple Haze	VS	Wild "D"
Tues.	7-27	The Benders	VS	Coastal Huck
Wed.	7-28	Ultimate Misfits	VS	Get Ho
Mon.	8-2	Ultimate Misfits	VS	The Benders
Tues.	8-3	Get Ho	VS	Wild "D"
Wed.	8-4	Coastal Huck	VS	Purple Haze
Mon.	8-9	Get Ho	VS	The Benders
Tues.	8-10	Wild "D"	VS	Coastal Huck
Wed.	8-11	Purple Haze	VS	Ultimate Misfits
Mon.	8-16	Coastal Huck	VS	Ultimate Misfits
Tues.	8-17	Purple Haze	VS	Get Ho
Wed.	8-18	The Benders	VS	Wild "D"

Rain out games, if possible, will be made up at the end of the season.

The **post season tournament** will follow the season. The tournament will be played every day during the week.

24 - 28th Avenue P.O. Drawer 508 • Isle of Palms • South Carolina • 29451 • (843) 886-8294 • Fax: (843) 886-9857

ISLE OF PALMS
RECREATION DEPARTMENT

1999 Summer Co-Ed Softball
Season Schedules

Captains:

1. Holy Cross	Joe Bagnulo	883-9820
2. Park Place	Ann Graham	971-0257
3. Goat Island Bucks	Guy Mead	886-5333
4. Mt. Pleasant Presbyterian	Butch Hills	971-6611
5. Sunrise Presbyterian	Jon Regan Walters	886-5557
6. S.I.B.C.	Ed Granet	884-6980
7. Tani Com	Mike Brown	886-0944

All games are played at the Isle of Palms Recreation Department
On Field (1) - Softball Field
Rain Outs or Inclement Weather: Call the hot line at 884-2278 Category 3560
The Home team takes the Third Base dugout.

The **Post Season Tournament** immediately follows the Regular Season and Rain Outs.

DAY:	DATE:	TIME:	HOME:		GUESTS:
Tues.	6/29	6:30pm	Park Place	VS	Tani Com
		7:45pm	Goat Island Bucks	VS	S.I.B.C.
		9:00pm	Mt. P. Presbyterian	VS	Sunrise Presb.
Thurs.	7/1	6:30pm	Sunrise Presbyterian	VS	S.I.B.C.
		7:45pm	Tani Com	VS	Mt. P. Presb.
		9:00pm	Holy Cross	VS	Goat Island
Tues.	7/6	6:30pm	Park Place	VS	Mt. P. Presb.
		7:45pm	Sunrise Presbyterian	VS	Holy Cross
		9:00pm	S.I.B.C.	VS	Tani Com
Thurs.	7/8	6:30pm	Goat Island Bucks	VS	Sunrise Presb.
		7:45pm	S.I.B.C.	VS	Park Place
		9:00pm	Tani Com	VS	Holy Cross
Tues.	7/13	6:30pm	Tani Com	VS	Goat Island
		7:45pm	Holy Cross	VS	Park Place
		9:00pm	Mt. P. Presbyterian	VS	S.I.B.C.
Thurs.	7/15	6:30pm	Holy Cross	VS	Mt. P. Presb.
		7:45pm	Sunrise Presbyterian	VS	Tani Com
		9:00pm	Goat Island Bucks	VS	Park Place
Tues.	7/20	6:30pm	S.I.B.C.	VS	Holy Cross
		7:45pm	Mt. P. Presbyterian	VS	Goat Island
		9:00pm	Park Place	VS	Sunrise Presb.
Thurs.	7/22	6:30pm	Sunrise Presbyterian	VS	Mt. P. Presb.
		7:45pm	Tani Com	VS	Park Place
		9:00pm	S.I.B.C.	VS	Goat Island
Tues.	7/27	6:30pm	Goat Island	VS	Holy Cross
		7:45pm	S.I.B.C.	VS	Sunrise Presb.
		9:00pm	Mt. P. Presbyterian	VS	Tani Com
Thurs.	7/29	6:30pm	Tani Com	VS	S.I.B.C.
		7:45pm	Mt. P. Presbyterian	VS	Park Place
		9:00pm	Holy Cross	VS	Sunrise Presb.
Tues.	8/3	6:30pm	Holy Cross	VS	Tani Com
		7:45pm	Sunrise Presbyterian	VS	Goat Island
		9:00pm	Park Place	VS	S.I.B.C.
Thurs.	8/5	6:30pm	S.I.B.C.	VS	Mt. P. Presb.
		7:45pm	Goat Island Bucks	VS	Tani Com
		9:00pm	Park Place	VS	Holy Cross
Tues.	8/10	6:30pm	Park Place	VS	Goat Island
		7:45pm	Mt. P. Presbyterian	VS	Holy Cross
		9:00pm	Tani Com	VS	Sunrise Presb.
Thurs.	8/12	6:30pm	Sunrise Presbyterian	VS	Park Place
		7:45pm	Holy Cross	VS	S.I.B.C.
		9:00pm	Goat Island Bucks	VS	Mt. P. Presb.

24 - 28th Avenue P.O. Drawer 508 • Isle of Palms • South Carolina • 29451 • (843) 886-8294 • Fax: (843) 886-9857

ISLE OF PALMS
RECREATION DEPARTMENT

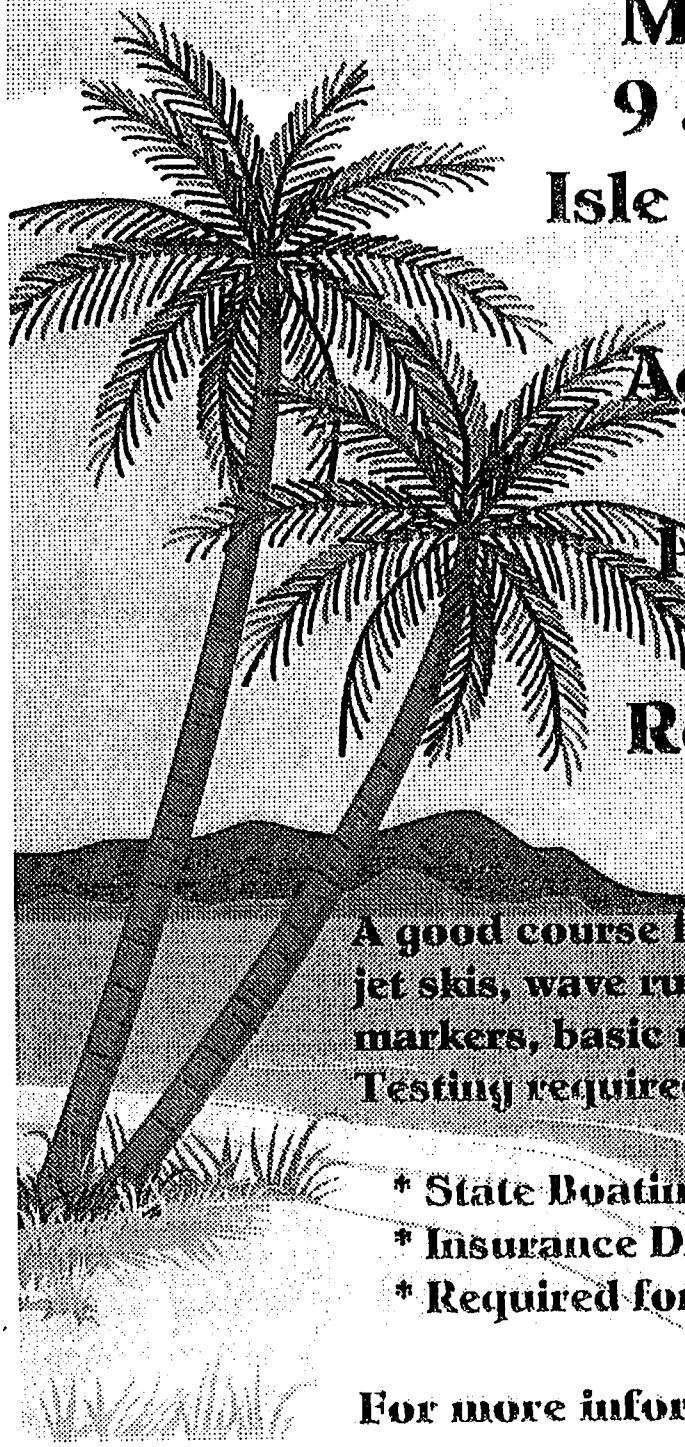
"Half Rubber" Tournament Rules

1. Equipment:
   "Half Rubber" Balls and Bats are provided for every game.
   The Balls and Bats may also be purchased during the Tournament.
2. Teams:
   Three (3) or Four (4) person teams only
3. Home/Visitors:
   The Home team is determined by a coin toss before every game.
4. Outs:
   Three (3) outs per half inning. An out occurs when the batter swings and misses, and the catcher catches the ball before it hits the ground OR when the ball is hit and a defensive player catches it on the fly.
   A double out (automatic two outs) may occur only if the batter tips the ball and the catcher catches it BEHIND HOME PLATE before it hits the ground. If this happens, runners are not required to be on base nor will any runners be removed from their existing base.
5. Innings:
   A regulation game lasts Three (3) innings. In the case of a tie after the completion of three (3) full innings games will continue and will play as many innings needed to determine a winner.

From the fourth (4) inning on, every HIT is considered a RUN!

6. Hits and Home Runs:
   The only hits that will be counted are SINGLES and HOME RUNS.
   SINGLE: any ball that is hit by the batter that makes it past the pitcher's line either on the ground or in the air that is not an out.
   HOME RUN: any ball that is hit by the batter and goes over the fence in the air. Home Runs must stay in bounds. If the Home Run ball does not stay in bounds it is recorded as a SINGLE.

Boat School



Mon, July 19 & 26
9 a.m. - 12:30 p.m.
Isle of Palms City Hall
Fee: $50
Ages: 12 and over

Pre-register at the Isle of Palms Recreation Dept. by July 15.

A good course for everyone. Learn about boat jet skis, wave runners, sailboats, charts, chann markers, basic rules of the water, & more. Testing required for certification.

* State Boating Safety Certification
* Insurance Discount for Boat Owners
* Required for operators under 16

For more information, call (843) 886-8294!

Half Rubber Tournament

Saturday, August 21, 1999

At the Isle of Palms Recreation Department
24 - 28th Avenue
Isle of Palms, SC 29451

ISLE OF PALMS
RECREATION DEPARTMENT

For Questions and Information Call:
Kevin Schwerin (843) 886-8294

Must Pre-Register by:
August 14, 1999

Fee: $15.00 Per Person
- Includes a T- Shirt

Teams: Three (3) or Four (4) Person
- Same Rules for Everyone

Ages: 16 and Up

Regulation "Half Rubber" Balls and Bats are Provided.

Prizes are given to the 1st, 2nd, & 3rd place teams.

To Purchase Regulation "Half Rubber" Balls and Bats Call:
Jason Smoak: (H): (843) 573-8786
(P): (843) 965-2812

ISLE OF PALMS
RECREATION DEPARTMENT

Half Rubber Tournament

Isle of Palms Recreation Department Registration Form

DEADLINE: August 14, 1999

Team Name:_____

Participants:

Name: Address: Signature: Phone:

1._____

2._____

3._____

4._____

Please register ASAP, we have a limited number of spots available..
Three (3) or Four (4) person teams
The fee is $15.00 per person.
There is a $20.00 late fee if not received by August 14, 1999.

Upon acceptance of my entry, I for myself, my heirs & assigns, hereby release the sponsors, officials, city employees and volunteers of the Half Rubber league (Tournament) from any & all liability arising from illness, injury, or death I may suffer as a result of my participation in this event. I attest that I am physically fit & have sufficiently trained for this event and I am aware that my participation could, in some circumstances, result in physical injury. Should officials determine that completion of this event would be injurious to my health, I consent to be removed. I also understand that the entry fee is NONREFUNDABLE.

24 - 28th Avenue P.O. Drawer 508 • Isle of Palms • South Carolina • 29451 • (843) 886-8294 • Fax: (843) 886-9857

August 1999

Isle of Palms Recreation Dept.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2 8:30am Soccer Registration begins 8:30am Summershine Camps 6:00pm Ultimate Frisbee Flag Football Reg. Begins	3 8:30am Summershine Camps 9:00am Island Fun Days 6:00pm Ultimate Frisbee 6:30pm Coed Softball	4 8:30am Island Fun Days 9:30am Summershine Camps 6:00pm Ultimate Frisbee 7:00pm Tae Kwon Do	5 8:30am Summershine Camps 9:00am Island Fun Days 6:30pm Coed Softball	6 8:30am Summershine Camps 9:00am Island Fun Days	7 9:00am Tae Kwon Do 1:00pm Open Gym
8	9 8:30am Patrick Olalere Soccer Camp 8:30am Men's Softball Registration Begins 6:00pm Ultimate Frisbee	10 8:30am Patrick Olalere Soccer Camp 6:00pm Ultimate Frisbee 6:30pm Coed Softball	11 8:30am Patrick Olalere Soccer Camp 6:00pm Ultimate Frisbee 7:00pm Tae Kwon Do	12 8:30am Patrick Olalere Soccer Camp 6:30pm Coed Softball	13 8:30am Patrick Olalere Soccer Camp	14 9:00am Tae Kwon Do 1:00pm Open Gym Half Rubber Registration Due
15	16 6:00pm Ultimate Frisbee	17 9:00am Myrtle Waves Trip 6:00pm Ultimate Frisbee 6:30pm Coed Softball	18 6:00pm Ultimate Frisbee 7:00pm Tae Kwon Do	19 6:30pm Coed Softball	20 6:00pm Flag Football Registration Ends	21 9:00am Tae Kwon Do 1:00pm Open Gym Half Rubber Tournament
22	23 6:00pm Ultimate Frisbee 1st Day of School	24 6:00pm Ultimate Frisbee 6:30pm Coed Softball	25 6:00pm Ultimate Frisbee 7:00pm Tae Kwon Do	26 6:30pm Coed Softball	27	28 9:00am Tae Kwon Do 1:00pm Open Gym 6:00pm Men's Softball Registration Ends
29	30 6:00pm Ultimate Frisbee	31 6:00pm Ultimate Frisbee 6:00pm Soccer Registration Ends 6:30pm Coed Softball				

July

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

24 - 28th Avenue 886-8294

EXHIBIT F

PERSONNEL COMMITTEE
July 13, 1999

The regular meeting of the Personnel Committee was held at 5:30 p.m. on July 13, 1999, in City Hall. Committee members present were Chairman Bettelli and Mayor Bunch. Also present was City Administrator Mark Williams. Committee member Shaffer was out of town.

1. Approval of Minutes From Prior Meeting. Mayor Bunch made a motion to approve the minutes of the June Committee meeting; Chairman Bettelli seconded; motion passed unanimously.

2. New Business. (a) Add Page to Evaluation Form Addressing Anti-Harassment Policy. Mr. Williams reported that this was a result of a recent personnel administration meeting he attended in Columbia where the labor lawyer said that, in light of recent Supreme Court opinions, he urged communities that do periodic evaluations to have a statement on the evaluation form that says that the employees are familiar with the anti-harassment policy that is re-enforced during that evaluation process. Another source, our insurance pool risk manager, says that we should do the same thing on our safety rules and regulations during an evaluation. Mr. Williams will attach separate statements to the evaluation forms to be handled at the same time as the evaluation.

(b) Fire Department Revised Job Descriptions. Committee members went over the job descriptions prepared by Chief Graham and discussed the proposed changes written in bold type, as well as reviewing the proposed new Organization Chart. Some recommended changes were requested before final approval is made.

Mayor Bunch made a motion to approve the job descriptions and organization chart as amended by Personnel Committee; Chairman Bettelli seconded; motion passed unanimously.

3. Miscellaneous. (a) Chairman Bettelli stated that there are some job vacancies in the City and he recommended that we list any personnel movement as part of the Personnel Committee's minutes from now on. Resignations:

Name	Position	Department	Status
Robert Waltz	Maintenance Supervisor	Recreation	Newspaper Ad
Rich Rachel	Assistant Maintenance	Recreation	Newspaper Ad
~~Joe Friend~~	~~Engineer~~	~~Fire~~	~~Newspaper Ad~~
Roger Boillard	Engineer	Fire	Hired Replacement
Brad Markwald	Corporal	Police	Newspaper Ad
Patrice Robertson	Clerk	Building	Newspaper Ad
Cheryl Gregorie	Secretary	Fire	Hired Replacement
Chris Risk	Truck Driver	Public Works	Newspaper Ad

Mr. Williams stated that ads have been placed in the newspaper to fill these positions as well as the part time clerk in the Public Works Department, and, in fact, a new secretary has been hired for the Fire Department, Heather Smith.

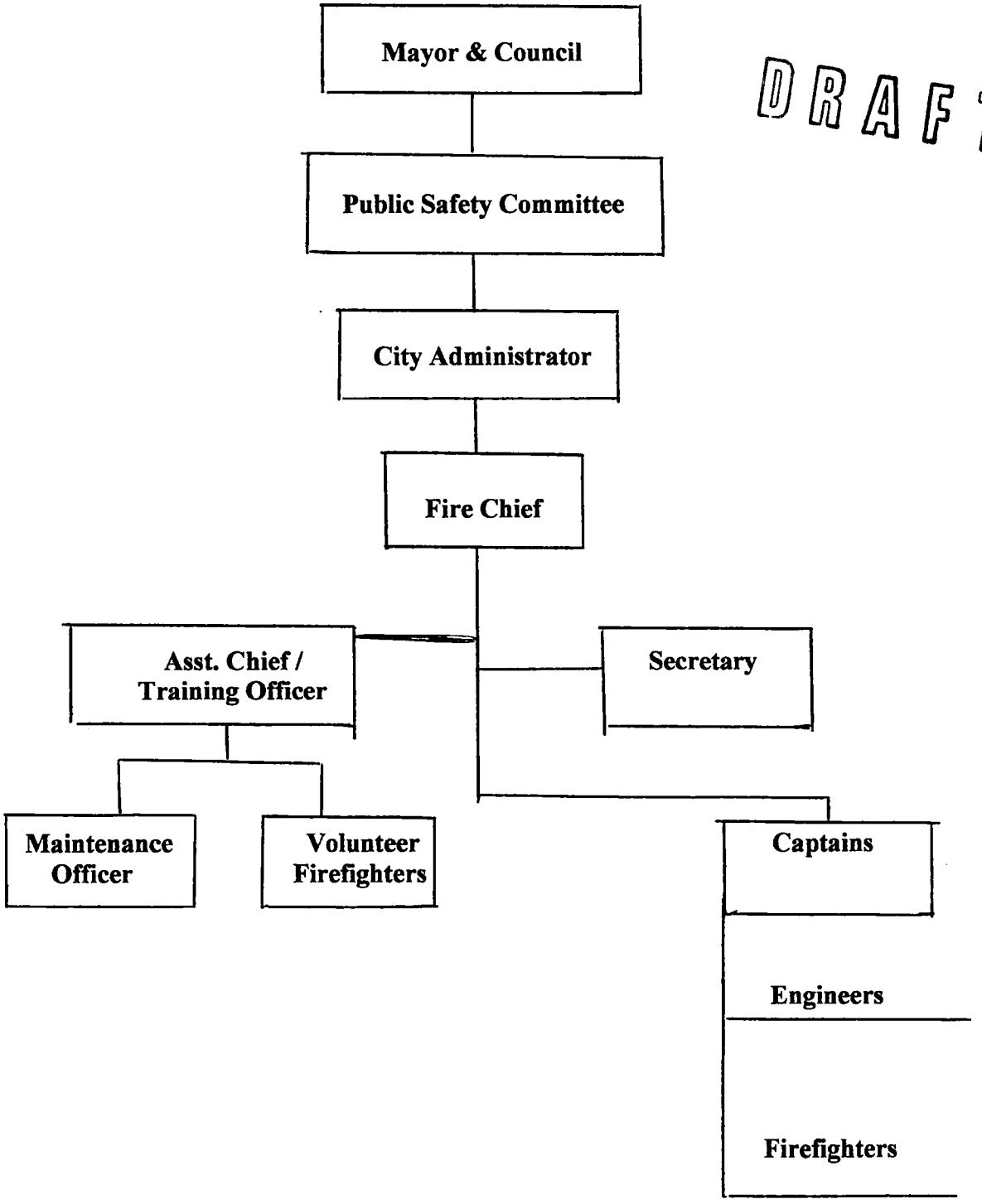
(b) Mayor Bunch asked if she or councilmembers have any insurance coverage for accidents. Mr. Williams stated that Workmans Comp would cover injuries, medical bills, etc., but he did not know about death benefits and would research it.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:15 p.m.

Respectfully submitted,

Marty Bettelli, Chairman

Isle of Palms Fire Department Organizational Chart



DRAFT

FIRE CHIEF

Function:

Under limited supervision of the City Administrator, commands and coordinates fire fighting, fire prevention, fire inspection, emergency medical response, rescue and training activities of fire department.

Duties:

Directs and supervises all City fire fighting forces; provides for personnel recruitment and selection. Disciplines and recommends disciplinary action to be taken against employees guilty of misconduct.

Responds to all working structural fire alarms and makes command and control decisions necessary to minimize further losses; may direct fire fighting efforts through subordinate supervisors.

Responds to medical emergencies to apply rescue and extrication techniques, patient evaluation, and implements use of basic and advanced life support techniques and equipment as required.

Develops and submits proposed annual department operating budget and periodic capital improvement plan for review by City Administrator and Public Safety Committee of City Council. Exercises purchasing and budgetary control; directs the preparation and analysis of records and reports to secure efficient operation of the department. Reviews time cards for accuracy and prepares payroll report.

Incorporates good risk management practices in the administration of the Fire Department to minimize tort liability exposure, and loss control of workman's compensation claims as a result of work related injuries.

Performs periodic inspections of personnel, equipment, and fire stations; certifies fire fighting apparatus and conducts tests of fire hoses and equipment.

Coordinates and supervises Fire Prevention activities in fire prevention, inspection and investigation activities; will also assist in these activities.

Prepares written evaluations on Assistant Chief, each Captain and staff personnel; ensures that each shift captain completes written evaluation on all fire service personnel in their shift.

Assists with training in the planning, developing and implementation of departmental training and employee development programs.

Insures ongoing emergency medical training and certification of all department personnel.

Performs administrative duties associated with the monthly and daily reports pertaining to such matters as fuel usage and mileage, monthly reports to the State Fire Marshall and fire loss reports, maintains records of equipment for city.

Represents city emergency service on disaster preparedness planning committee.

Attends regular and special meetings of the City Council, as required.

Cooperates with other departments and other local, state and federal organizations to improve fire fighting and related methods and techniques. May be called on to provide assistance at a fire scene in neighboring communities.

Performs or delegates the duties of Assistant Chief in his/her absence due to illness, leave, or other absences.

Performs other duties as directed by the City Administrator.

Knowledge, Skills and Abilities:

Thorough knowledge of modern fire fighting and rescue principles, practices, techniques and procedures including the operation and maintenance of the various types of fire apparatus and equipment used in the protection of life and property from fire.

Thorough knowledge of the principles of organization, administration, and personnel management.

Knowledge of NFPA regulations, the Standard Fire Prevention Code, and other relevant state, and local fire safety rules and regulations.

Knowledge of the physical and chemical characteristics of a wide variety of explosive and hazardous materials; must be familiar with principles and practices in the management of hazardous materials in hazardous materials incidents.

Knowledge of the principles of building construction and maintenance.

Knowledge of emergency medical treatment from first response to advanced life support.

Knowledge of emergency rescue procedures for both land and marine incidents.

Knowledge of marine search and rescue procedures; proper maintenance and small boat operation.

Ability to conduct a thorough fact-finding investigation and to exercise authority firmly, tactfully and impartially.

Ability to establish and maintain working relationships with subordinates, property owners, city officials and the general public.

Ability to maintain a positive working relationship with and command and hold the respect and discipline of subordinates.

Education, Training and Experience:

Five (5) or more years of progressively responsible experience in fire department operation and administration and a Bachelor of Arts or Sciences degree from an accredited four year college in Fire Suppression and Fire Science Technology, Business Administration, or elated field or any equivalent combination of education, experience, and training which provides the desired levels of knowledge, skills and abilities.

Completion of company grade fire command school.

Interior Structural Firefighter Certification under the SC State Fire Academy, an IFSAC accredited agency, or equivalent prior to employment.

Continued classroom training in administrative and supervisory techniques and procedures, fire fighting tactics and subordinate fire fighting training.

Possession of a valid South Carolina Class E drivers license and demonstration skill in pumping fire apparatus.

One year's experience as a South Carolina or National Registry EMT.

Possession of current EMT certification for South Carolina; National Registration certification; or knowledge and experience to challenge South Carolina certification examination with at least one-year experience.

Ability to obtain EMT-D certification within one month of hire.

Minimum Standards to Perform Job Function:

Must be able to exercise independent judgement in critical, stressful or hazardous situations.

Must be able to coordinate, determine time, place and sequence of operations or action to be taken on the basis of analysis of data; execute determinations and/or reporting on events.

Must be able to talk with and/or signals people to convey or exchange information, including giving assignments and/or directions.

Must be able to coordinate hands and eyes rapidly to handle a variety of office equipment including computer, word processor, typewriter, calculator, copier and fax machines.

Must be able to exert up to 20 pounds of force constantly to move objects. Must be able to lift objects weighing as much as 100 pounds.

Must be able to walk or stand to a significant degree; physical demand requirements are in excess of those for sedentary work. Must be able to complete physical strength and stamina requirements as established by Fire Department.

Must maintain physical conditioning to be able to perform all duties of firefighter on Isle of Palms according to departmental standards.

Must pass annual physical exam by medical doctor.

Must maintain current state certification as EMT-D and be able to demonstrate minimum proficiency on any element of South Carolina EMT-D qualification standard.

Must be able to safely operate a variety of marine equipment including boats and personal watercraft in accordance with regulations of the United States Coast Guard and South Carolina Department of Natural Resources.

Must be willing to actively attack fires, hazardous materials spills or situations, marine emergencies with objective of stabilizing situation and protection or preservation of life and property to the greatest extent practical.

Must be able to use body members, hand tools and/or special devices to work, move or carry objects or materials.

Must be able to apply principles of logical or scientific thinking to define problems, collect date, establish facts and draw valid conclusions.

Must be able to interpret an extensive variety of technical instructions in mathematical or diagrammatic form and deal with several abstract and concrete variables.

Must be able to draft business letters, expositions, summaries and reports.

Must be able to participate in panel discussion and debates; speak extemporaneously on a variety of subjects.

Note: The listing of duties in this class specification is representative, not exhaustive. It is not necessarily a detailed description of all work responsibilities and it does not give exclusive title to every function described.

ASSISTANT FIRE CHIEF

Function:

Under limited supervision of the Fire Chief, assists in the command and coordination of fires and other emergencies, organizes and conducts the Fire Department's training program. Assumes the duties of the Fire Chief in his/her absence.

Duties:

Directs and supervises City firefighting forces during fire suppression and rescue activities within the response area as directed by the Fire Chief.

Assumes role of Safety Officer as needed.

Responds to working structural fire alarms and makes any technical decisions necessary to minimize further losses; during a major conflagration will relinquish command to the Fire Chief.

Prepared daily, weekly, monthly, and annual training scheduled within the guidelines of National Fire Protection Association (NFPA), Insurance Service Organization (ISO), Occupational Safety and Health Administration (OSHA), and Department of Health and Environmental Control (DHEC) with guidance of the Fire Chief.

Performs administrative duties associated with the monthly and daily reports pertaining to such matters as fuel usage and mileage, monthly reports to the State Fire Marshall, DHEC monthly report, and fire loss reports, maintains records of equipment for City.

Maintains all records of all training for all department personnel.

Conducts training of all new personnel as well as updates training of current personnel including volunteers.

Ensures that all firefighting equipment is operational at all times in conjunction with the designated maintenance officer.

Performs weekly inspections of equipment, and fire stations, and periodic inspections of personnel; certifies firefighting apparatus and oversees annual tests of all pertinent fire equipment.

Oversees the advancement of fire department personnel up to the rank of Captain; ensures that all personnel are fully qualified for the position they are seeking.

Administers written and practical tests associated with personnel advancement.

Evaluates the performance of personnel for the purpose of making recommendations to the Fire Chief for training, promotion, and other personnel actions.

May draft written evaluations for the Fire Chief on each station captain and staff personnel; ensures that each shift captain completes written evaluation on all fire service personnel in their shift. May be called on to respond to mutual assistance responses to other communities.

Assists in maintaining morale and discipline within the department; has authorization to place personnel on report and must notify the Chief of all disciplinary actions.

Represents City on disaster on preparedness planning committee.

Performs other duties as directed by the Fire Chief.

Knowledge, Skills and Abilities:

Knowledge of modern firefighting rescue principle, practices, techniques and procedures including the operation and maintenance of the various types of fire apparatus and equipment.

Knowledge of NFPA, OSHA, state, and local fire safety rules and regulations.

Knowledge of the physical, chemical and related properties of a wide variety of explosives and hazardous materials; familiar with principles of how to manage hazmat incidents.

Knowledge of the principles of building construction and maintenance.

Knowledge of emergency medical response including all phases from first response to advanced life support.

Knowledge of emergency rescue procedures for both land and maritime incidents.

Knowledge of marine search and rescue procedures; proper maintenance of marine equipment and small boat operation.

Ability to conduct a thorough fact-finding investigation and to enforce regulations firmly, tactfully and impartially.

Ability to establish and maintain positive working relationships with subordinates, property owners, city officials and the general public.

Must be able to communicate effectively in oral or written presentations.

Must speak with poise, voice control and confidence, using correct English and well-modulated voice.

Ability to maintain a positive working relationship with and command and hold the respect of subordinates.

Must be able to demonstrate self control in any given situation.

Education, Training and Experience:

Graduation from an accredited high school or GED and five (5) or more years of related firefighting and supervisory experience.

Completion of company grade fire command school.

Certification from SC State Fire Academy (SCFA) or National Fire Academy (NFA) instructors training course in good standing, with a minimum of one year documented experience.

Interior Structural Firefighter Certification under SC State Fire Academy, an IFSAC accredited agency, or equivalent prior to employment.

Completion of NFA Hazardous Material Incident Management Course.

Possession of a valid South Carolina Class E drivers license and demonstration skill in pumping fire apparatus with at least one year experience as an Engineer.

Minimum of one-year experience as South Carolina or National Registry EMT.

Possession of current EMT-D (defibrillator) certificate or ability to obtain same within one month of date of employment.

Ability to maintain annual CPR certification.

Continued classroom training in administrative and supervisory techniques and procedures, firefighting tactics and subordinate firefighting training.

Minimum Standards to Perform Job Function:

Must be able to exercise independent judgment in critical, stressful, or hazardous situations without undue stress.

Coordinates, determines time, place and sequence of operations or action to be taken on the basis of analysis of data; executing determinations and/or reporting on events.

Talks with and/or signals people to convey or exchange information, including giving assignments and/or directions with poise and respect.

Must be able to coordinate hands and eyes rapidly to handle a variety of office equipment including computer, word processor, typewriter, calculator, copier and fax machines.

Must be able to exert up to 20 pounds of force constantly to move objects. Must be able to lift objects weighing as much as 100 pounds.

Uses body members, hand tools and/or special devices to work, move or carry objects or materials.

Must be able to walk or stand to a significant degree; physical demand requirements are in excess of those for sedentary work. Must be able to complete physical strength and stamina requirements as established by Fire Department.

Must be able to assume and perform all duties of firefighter and engineer on Isle of Palms according to departmental standards. Must pass annual physical exam by medical doctor.

Must be willing to actively attack fires, hazardous materials spills or situations, marine emergency situations with objective of stabilizing situation and protect or preserve life and property to the greatest extent practical.

Applies principles of logical or scientific thinking to define problems, collect data, establish facts and draw valid conclusions. Interprets an extensive variety of technical instructions in mathematical or diagrammatic form and deal with several abstract and concrete variables at once.

Uses practical application of fractions, percentages, ratio and proportion, mensuration, geometric construction and practical algebra.

Must be able to read journals, newspapers, periodicals, manuals, dictionaries, financial reports, legal documents, thesauruses and encyclopedias.

Must be able to prepare business letters and reports, using all rules of punctuation, grammar, diction and style.

Participates in panel discussion and debates; speaks extemporaneously on a variety of subjects.

Note: The listing of duties in this class specification is representative, not exhaustive. It is not necessarily a detailed description of all work responsibilities and it does not give exclusive title to every function described.

FIRE CAPTAIN

Function:

Under limited supervision of the Fire Chief supervises the work and activities of a fire company at the station house and fire scene.

Duties:

Assumes role of Incident Commander at the scene of an emergency until relieved by a higher-ranking officer.

Responsible for extinguishing and conducting rescues at the fire scene, unless working under a superior officer.

Supervises the laying of hoses, raising of ladders, ventilation of buildings, administering of first aid and rescuing of persons at a fire scene or other emergency scene.

Assists with training for firefighters and engineers within the company; oversees the filling out of all training sheets for persons under his or her purview.

Performs daily inspections on all fire station equipment and ensures that the equipment is in place and ready for use. Any discrepancy in relation to safety or other hazard will be immediately reported to the Assistant Chief or Chief in writing.

Supervises the cleaning and maintenance of fire station, grounds, equipment and apparatus.

Responsible for maintaining morale and discipline within the department; has authorization to place personnel on report and must notify the Chief of such action to be filed in personnel file.

Transmits both oral and written orders and information to fire station personnel.

Directs the cleaning up of premises after the fire has been extinguished.

Maintains records and prepares reports such as the monthly fuel consumption usage and station supply request as directed by chief.

May be called upon to assist in firefighting in other local areas as deemed necessary.

May be appointed to assume the duties of Assistant Chief in his/her absence.

Prepares employee evaluations for persons assigned to his/her company.

Directs members of Fire Department when responding to medical emergency unless more highly qualified medical personnel assumes command.

Supervises, conducts marine search and/or rescue operations until more senior officer assumes command.

Performs other duties as required.

Knowledge, Skills and Abilities:

Knowledge of state and local fire safety laws, rules and regulations.

Knowledge of the geography and physical layout of streets within the City.

Knowledge of firefighting techniques and theory; must also be well versed in the operation and maintenance of all apparatus and equipment within the fire company.

Knowledge and demonstrated skills in personnel management.

Knowledge of construction and building codes; ability to read building plans.

Ability to perform mechanical repair functions on firefighting equipment.

Ability to perform arduous work under hazardous conditions.

Ability to exercise great independence of judgment and action.

Ability to lead personnel effectively, maintain discipline and promote harmony within the company.

Ability to establish and maintain effective working relationships with other City officials as well as the public.

Education, Training and Experience:

Graduation from an accredited high school or GED with two (2) years related firefighting and supervisory experience.

At least one-year engineer experience.

Interior Structural Firefighter Certification under South Carolina State Fire Academy, an IFSAC accredited agency, or equivalent prior to employment.

Possession of a valid South Carolina Class E drivers license.

At least six months experience as a South Carolina or National Registry EMT.

Possession of EMT-D (defibrillator) certificate or ability to obtain same within six months of date of employment.

Possession of Incident Command certification within six months of employment.

Minimum Standards to Perform Job Function:

Coordinates, determines time, place and sequence of operations or action to be taken on the basis of analysis of data; executing determinations and/or reporting on events.

Supervises, determining or interpreting work procedures for a group of workers, assigning specific duties to them, maintaining harmonious relations among them and promotion efficiency. A variety of responsibilities is involved in this function.

Manipulates using body members, tools, or special devices to work, guide, or place objects or materials. Involves some latitude for judgment with regard to precision attained and selecting appropriate tool, object or material.

Exerts 20 to 50 pounds of force occasionally and/or 10 to 25 pounds of force frequently, and/or greater than negligible up to 10 pounds of force constantly to move objects. Physical demand requirements are in excess of those for light work. Must be able to lift objects weighing as much as 100 pounds.

Must maintain physical conditioning to be able to perform all duties of firefighter on Isle of Palms according to departmental standards.

Must pass annual physical exam by medical doctor.

Must be able to operate marine equipment including boats of a variety of types safely and in accordance with established marine rules of road.

Must be willing to actively attack fires, hazardous materials spills or situations, maritime emergency situations with objective of stabilizing situation and protect or preserve life and property to the greatest extent practical.

Applies principles of rational systems to solve practical problems and deal with a variety or concrete variables in situations where only limited standardization exists.

Interprets a variety of instructions furnished in written, oral diagrammatic or schedule form.

Must be able to add, subtract, multiply and divide all units of measure; perform the four operations with like common and decimal fractions; compute ratio, rate and percent; draws and interprets bar graphs; performs arithmetic operations involving all American monetary units.

Must read newspapers, periodicals, journals, manuals, financial reports, legal documents, dictionaries, thesauruses and encyclopedias.

Must write business letters, expositions, summaries and reports, using prescribed format and conforming to all rules of punctuation, grammar, diction and style.

Participates in panel discussions and debates.

Speaks extemporaneously on a variety of subjects.

Note: The listing of duties in this class specification is representative, not exhaustive. It is not necessarily a detailed description of all work responsibilities and it does not give exclusive title to every function described.

FIRE ENGINEER

Function:

Under limited supervision of Fire Captain, or other higher ranking officer, performs tasks associated with fire suppression. Primary duties consist of driving firefighting apparatus to and from the scene of a fire and of efficiently and effectively operating the fire pump at the fire scene.

Duties:

Assumes role as Incident Commander at the scene of an emergengy until relieved by a higher-ranking officer.

Responds to fire alarms as the driver of a heavy-duty fire pumper, ladder truck, or rescue truck; oversees the connection of hoses to pump and to the hydrant.

Pumps water to the fire ensuring that proper pressure and water flow is maintained; makes necessary adjustments or changes as needed.

Responds to emergency calls as the driver; performs first aid, operates and maintains the rescue equipment.

Cleans, services and inspects assigned apparatus to ensure the apparatus is in proper working order; reports to superior any mechanical difficulties or defects to the equipment.

Ventilates buildings, removes persons from danger, dispenses salvage covers and removes debris.

Participates in fire drills and attends firefighting and first aid training classes.

Performs routine tasks involving upkeep of fire station and grounds.

Participates in fire prevention and community service programs including but not limited to: courtesy home inspections, fire station tours, smoke detector installation and testing.

May perform general firefighting duties such as raising and climbing ladders, using fire extinguishers, tools, and other equipment.

May be called upon to drive firefighting apparatus to aid in fire suppression in neighboring communities.

Maintains records and prepares reports.

Performs other duties as required.

Knowledge, Skills and Abilities:

Mechanical knowledge and ability in order to operate and maintain firefighting apparatus.

Knowledge of the street system, physical layout of the city and location of fire hydrants.

Knowledge of department rules and regulations.

Ability to comprehend and successfully carry out both oral and written instructions quickly.
Ability to respond quickly to changing situations under emergency conditions.

Ability to establish and maintain effective working relationships with others in the department and the general public.

Training, Education and Experience:

Graduation from an accredited high school or GED with two (2) years firefighting experience.

Completion of the requirements of Firefighter II.

Interior Structural Firefighter Certification under the South Carolina State Fire Academy, an IFSAC accredited agency, or equivalent prior to employment.

Possession of Incident Command certification within six months of hire.

Possession of Hazardous Materials Operations certification within six months of hire.

Successful completion of SC Fire Academy Pump Operator Course or equivalent.

Must be able to pass written testing.

Must demonstrate competency of practical skills based on departmental standards.

Must demonstrate competency on all pumping apparatus.

Possession of a valid South Carolina Class E drivers license.

Possession of EMT-D (defibrillator) certificate or ability to obtain same within six months of date of employment.

Minimum Standards to Perform Job Function:

Must compile, gather, collate or classify information about data, people or thing; reports and/or carries out a prescribed action in relation to the information on a frequent basis.

Must speak, talk with and/or signal people to convey or exchange information; includes giving directions to general public or employees.

Manipulates using body members, tools or special devices to work, move, guide or place objects or materials. Involves some latitude for judgment with regard to precision attained and selecting appropriate tool, object or material; observes gauges, dials and turns valves to regulate factors such as pressure, flow of liquids, speed of pumps and reactions of materials.

Very Heavy Work: Exerts in excess of 100 pounds of force occasionally, and/or in excess of 50 pounds of force frequently, and/or in excess of 20 pounds of force constantly to move objects. Physical demand requirements are in excess of those for Heavy Work.

Must maintain physical conditioning to be able to perform all duties of firefighter on Isle of Palms according to departmental standards.

Must pass annual physical exam by medical doctor.

Must be willing to actively attack fires, hazardous materials spills or situations, maritime emergency situations with objective of stabilizing situation and protect or preserve life and property to the greatest extent practical.

Must apply principles of rational systems to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists; interprets a variety of instructions furnished in written, oral or schedule form.

Must be able to add, subtract, multiply and divide all units of measure; perform the four operations with like common and decimal fractions; compute ratio, rate and percent; draw and interpret bar graphs; perform arithmetic operations involving all American monetary units.

Must be able to read safety rules, instructions in the use and maintenance of tools and equipment and departmental procedures.

Writes reports with proper format, punctuation, spelling and grammar, using all parts of speech.

Speaks before an audience with poise, voice control and confidence, using correct English and well-modulated voice.

Note: The listing of duties in this class specification is representative, not exhaustive. It is not necessarily a detailed

description of all work responsibilities and it does not give exclusive title to every function described.

FIRE ENGINEER / Third Driver

Function:

Under limited supervision of Fire Captain, or other higher ranking officer, performs tasks associated with fire suppression. Primary duties consist of driving firefighting apparatus to and from the scene of a fire and of efficiently and effectively operating the fire pump at the fire scene.

Duties:

Assumes role as Incident Commander at the scene of an emergency until relieved by a higher ranking officer.

Responds to fire alarms as the driver of a heavy-duty fire pumper, ladder truck, or rescue truck; oversees the connection of hoses to pump and to the hydrant.

Pumps water to the fire ensuring that proper pressure and water flow is maintained; makes necessary adjustments or changes as needed.

Responds to emergency calls as the driver; performs first aid, operates and maintains the rescue equipment.

Cleans, services and inspects assigned apparatus to ensure the apparatus is in proper working order; reports to superior any mechanical difficulties or defects to the equipment.

Ventilates buildings, removes persons from danger, dispenses salvage covers and removes debris.

Participates in fire drills and attends firefighting and first aid training classes.

Performs routine tasks involving upkeep of fire station and grounds.

Participates in fire prevention and community service programs including but not limited to: courtesy home inspections, fire station tours, smoke detector installation and testing.

May perform general firefighting duties such as raising and climbing ladders, using fire extinguishers, tools, and other equipment.

May be called upon to drive firefighting apparatus to aid in fire suppression in neighboring communities.

Maintains records and prepares reports.

May act as incident commander at the fire scene until relieved by a superior.

Performs other duties as required.

Knowledge, Skills and Abilities:

Mechanical knowledge and ability in order to operate and maintain firefighting apparatus.

Knowledge of the street system, physical layout of the city and location of fire hydrants.

Knowledge of department rules and regulations.

Ability to comprehend and successfully carry out both oral and written instructions quickly.
Ability to respond quickly to changing situations under emergency conditions.

Ability to establish and maintain effective working relationships with others in the department and the general public.

Training, Education and Experience:

Graduation from an accredited high school or GED with two (2) years firefighting experience.

Completion of the requirements of Firefighter II.

Interior Structural Firefighter Certification under the South Carolina State Fire Academy, an IFSAC accredited agency, or equivalent prior to employment.

Possession of Incident Command System certification within six months of hire.

Possession of Hazardous Materials Operations certification within six months of hire.

Successful completion of SC Fire Academy Pump Operator Course or equivalent.

Must demonstrate competency of practical skills based on SC Fire Academy Pump Operator evaluation.

Possession of a valid South Carolina Class E drivers license.

Possession of EMT-D (defibrillator) certificate or ability to obtain same within six months of date of employment.

Minimum Standards to Perform Job Function:

Must compile, gather, collate or classify information about data, people or thing; reports and/or carries out a prescribed action in relation to the information on a frequent basis.

Must speak, talk with and/or signal people to convey or exchange information; includes giving directions to general public or employees.

Manipulates using body members, tools or special devices to work, move, guide or place objects or materials. Involves some latitude for judgment with regard to precision attained and selecting appropriate tool, object or material; observes gauges, dials and turns valves to regulate factors such as pressure, flow of liquids, speed of pumps and reactions of materials.

Very Heavy Work: Exerts in excess of 100 pounds of force occasionally, and/or in excess of 50 pounds of force frequently, and/or in excess of 20 pounds of force constantly to move objects. Physical demand requirements are in excess of those for Heavy Work.

Must maintain physical conditioning to be able to perform all duties of firefighter on Isle of Palms according to departmental standards.

Must pass annual physical exam by medical doctor.

Must be willing to actively attack fires, hazardous materials spills or situations, maritime emergency situations with objective of stabilizing situation and protect or preserve life and property to the greatest extent practical.

Must apply principles of rational systems to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists; interprets a variety of instructions furnished in written, oral or schedule form.

Must be able to add, subtract, multiply and divide all units of measure; perform the four operations with like common and decimal fractions; compute ratio, rate and percent; draw and interpret bar graphs; perform arithmetic operations involving all American monetary units.

Must be able to read safety rules, instructions in the use and maintenance of tools and equipment and departmental procedures.

Writes reports with proper format, punctuation, spelling and grammar, using all parts of speech.

Speaks before an audience with poise, voice control and confidence, using correct English and well-modulated voice.

Note: The listing of duties in this class specification is representative, not exhaustive. It is not necessarily a detailed description of all work responsibilities and it does not give exclusive title to every function described.

FIREFIGHTER

Function:

Under limited supervision of Fire Captain, or other higher ranking officer, performs tasks associated with fire suppression.

Duties:

Assumes role as Incident Commander at the scene of an emergency until relieved by a higher-ranking individual.

Ventilates burning buildings by making openings in the roof, floor, and walls of burning structures when necessary.

Removes persons from burning structures.

Lays and connects hose lines and operates nozzles to direct water flow.

Performs salvage operations at the scene of the fire such as covering furniture and clearing of debris.

Performs routine maintenance and minor repairs on Fire Department equipment such as ladder trucks, pumpers, extinguishers and hoses.

Performs emergency treatment to injured persons utilizing established first aid procedures.

Participates in training courses to learn firefighting theory and practice, first aid, hydraulics, handling of hazardous materials and explosives, use of tools and knot tying.

Performs routine tasks involving upkeep of fire station and grounds.

Tests firefighting equipment to ensure that equipment is in proper working condition.

Participates in fire prevention and community service programs such as courtesy home inspections, fire station tours, smoke detector installation and testing.

May be called upon to suppress fires in neighboring communities.

Performs other duties as required.

Knowledge, Skills and Abilities:

Knowledge of the street system and physical layout of the City as well as the location of fire hydrants.

Knowledge of salvage, rescue and first aid techniques.

Skill in the operation of ladders.

Ability to comprehend and successfully carry out both oral and written instructions in strict accordance with department rules, regulations and established procedures.

Ability to respond quickly to changing situations under emergency conditions.

Ability to do prolonged and difficult work under hazardous conditions.

Ability to establish and maintain effective working relationships with others in the department and the general public.

Education, Training and Experience:

Graduation from accredited high school or GED.

Possession of a valid South Carolina drivers license and a Class E license within two weeks of employment.

Completion of First Responder course and Cardio Pulmonary Resuscitation.

Interior Structural Firefighter Certification under the South Carolina Fire Academy, an IFSAC accredited agency, or equivalent prior to employment.

Possession of Hazardous Material Operations certification within six month of hire.

Minimum Standards to Perform Job Functions:

Must compile, gather, collate or classify information about data, people or things; reports and/or carries out a prescribed action in relation to the information on a frequent basis.

Must speak, talk with and/or signal people to convey or exchange information; includes giving directions to general public or employees.

Manipulates using body members, tools or special devices to work, move, guide or place objects or materials. Involves some latitude for judgment with regard to precision attained and selecting appropriate tool, object or material, although this is readily manifest.

Very Heavy Work: Exerts in excess of 100 pounds of force occasionally, and/or in excess of 50 pounds of force frequently, and/or in excess of 20 pounds of force constantly to move objects. Physical demand requirements are in excess of those for Heavy Work.

Must maintain physical conditioning to be able to perform all duties of firefighting on Isle of Palms according to departmental standards.

Must pass annual physical exam by medical doctor.

Must be willing to actively attack fires, hazardous materials spills or situations, maritime emergency situations with objective of stabilizing situation and protect or preserve life and property to the greatest extent practical.

Must apply principles of rational systems to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists; interprets a variety of instructions furnished in written, oral or schedule form.

Must be able to add, subtract, multiply and divide all units of measure; perform the four operations with like common and decimal fractions; compute ratio, rate and percent; draw and interpret bar graphs; perform arithmetic operations involving all American monetary units.

Must be able to read safety rules, instructions in the use and maintenance of tools and equipment and departmental procedures.

Speaks before an audience with poise, voice control, and confidence, using correct English and well-modulated voice.

Note: The listings of duties in this class specification is representative, not exhaustive. It is not necessarily a detailed description of all work responsibilities and it does not give exclusive title to every function described.

SECRETARIAL POSITION

Function:

Under limited supervision of the Fire Chief, performs general secretarial duties for the Fire Chief, Assistant Chief and Captains.

Duties and Responsibilities:

Compiles and types monthly/annual report.

Collects bi-weekly time cards.

Types all correspondence and memos, maintenance records, pre-plans, worker's comp reports.

Maintains computerized training reports and schedules outside training.

Types up the annual budget.

Obtains prices on items asked for, makes out requisition forms and follows up with them, and takes care of filing bills.

Orders station's supplies as needed and keeps an inventory.

Does paperwork for 1% money.

Runs errands as needed.

Ability to deal effectively with public in giving and obtaining information.

Keeps up with job applications.

Maintains schedule of appointments for Fire Chief.

Maintains files, personnel records, incident reports, etc., and mails all incident reports to Fire Marshall's Office.

Handles 1%, volunteer paperwork, money and insurance; state paperwork.

Researches codes and turns information to appropriate persons.

Handles mail, in and out.

Prepares paperwork for processing employees hired and terminated.

Prepares paperwork for ISO records.

Acts as records clerk.

Knowledge, Skills and Abilities:

Ability to type 40-60 words per minute.

Knowledge of office management practices and procedures.

Knowledge of business English, spelling and mathematics.

Knowledge of care and operation of standard office machines or equipment, including computer.
Knowledge of current computer programs. (ex: Word, Works, Excel)

Knowledge of federal laws, state laws and local procedures regarding freedom of information and privacy of information.

Ability to compose and prepare accurate reports, records and correspondence.

Ability to prepare and maintain complex clerical files, including financial and statistical reports and materials.

Education, Training and Experience:

Graduation from an accredited high school or GED and 1 year secretarial experience.

Experience in the use of computers and office machines.

(Note: The listing of duties in this class specification is representative, not exhaustive. It is not necessarily a detailed description of all work responsibilities and it does not give exclusive title to every function described.)

EXHIBIT G

Board of Zoning Appeals
Minutes
July 13, 1999

I. Call to Order

Chairperson Gabbie Porter called the regular meeting of the City of Isle of Palms' Board of Zoning Appeals to order on July 13, 1999 at 5:30PM in the conference room of the Building Department at 1301 Palm Blvd. Members present were Charlie Yawn, Kathy Carroll, Guy Taylor, and Russ Stemke as well as the Zoning Administrator, Douglas Kerr.

II. Review of Minutes

Mr. Stemke stated that the minutes reflected that he had abstained from voting on the case for 10 Sandpiper Court, and he had actually voted in favor of the motion. Yawn made a motion to approve the minutes of the June 8th, 1999 meeting with Mr. Stemke's correction. Ms. Porter seconded the motion, and the vote was unanimous in favor of the motion.

III. Variances, Appeals, and Special Exceptions

23 Linkside Villa

Ms. Porter welcomed the audience and swore in everyone planning to give testimony. She explained that the first application on the agenda was for 23 Linkside Villa. Mr. Kerr explained that Ms. Bennett was the applicant, and that she had requested a special exception to allow the establishment of an artist studio for her personal use on oil paintings. He explained that the applicant had indicated that she did plan to have dinner parties in an effort to show her art, but that only invited guests would be allowed to attend. Mr. Kerr also explained that it had been made clear to the applicant that she could not generate traffic beyond what normally occurs in residential neighborhoods of the City.

Mr. Yawn stated that he felt that the application met the requirements of the ordinance, and he therefore made a motion to approve the application. Mr. Taylor seconded the motion, and the vote was unanimous in favor of the motion.

#29-22nd Avenue

The second application on the agenda was for a home occupation at #29-22nd Avenue. Mr. Kerr explained that the applicant is proposing to establish a cleaning service. The applicant will not have any employees in the house and will not use an accessory structure in connection with the business. Mr. Stemke pointed out that the applicant had indicated on her application that she would not have anybody coming to the house in connection with the business. Mr. Stemke made a motion to approve the application with

the stipulations that the applicant included on her application. Mr. Yawn seconded the motion, and the vote was unanimous in favor of the motion.

1132 Ocean Boulevard

The third case on the agenda was for a height variance at 1132 Ocean Blvd. Mr. Kerr gave a brief history of the project and explained that City Council was in the process of amending the zoning ordinance to accommodate the project. He explained that the proposed building was three stories with parking under the building with a decorative roof line 3 feet and 9½ inches above the required 40 feet. Mr. Kerr explained that the applicant has indicated that due to the proximity of the property to the ocean and its topographical features, FEMA has classified the property as a severe flood hazard area, requiring the bottom of the floor system to be 19 feet above mean sea level, which creates a hardship for the applicant in trying to meet the overall height requirement. The applicant indicates that the variance would not be of substantial detriment to the surrounding area, which is supported by the fact that the two new hotels on the front beach were also granted height variances and this has not created any problems. Mr. Kerr explained that these variances were for the elevator shaft only and they for only 2'2" and 3', and this application is for the entire roof structure with peaks as high as 3'9½".

The applicant, Anna Maria D'Angelo, addressed the Board, and explained that the character of the building would be greatly altered if a variance for the roofline was not granted. She requested that if the Board did not grant a variance for the entire roof, would they please consider a variance for the 3'9.5" for the elevator shaft only.

Mr. Yawn made a motion to deny the application for the purpose of discussion. Ms. Carroll seconded the motion. Mr. Yawn stated that he felt that the applicant was aware of the City's requirements, and that they simply did not designed their building in accordance with the requirements. Ms. Porter asked the applicant if she had a rendering showing only the elevator shaft protruding above the 40'. Ms. D'Angelo answered no. Ms. Porter stated that she felt uncomfortable granting a variance for the elevator shaft without knowing its exact dimensions and not having any plans showing how it will look. Mr. Kerr explained that if the Board chose to not approve the variance as requested, they could do one of three things: either approve a variance for just the elevator shaft in accordance with what has been allowed in the past, or defer a decision until they have more information on the shaft, or deny the application all together. If the Board decides to deny the application outright, the applicant would have to submit a new application, pay a second application fee, it would have to be posted again, and an ad would have to be run in the newspaper.

Mr. Yawn made a motion to withdraw his motion to deny the application, and made a new motion to defer action until the Board is given elevations and drawings for just the elevator shaft protruding over 40 feet. Ms. Carroll withdrew her second of the original motion to deny, and Russ Stemke made a motion to approve the new motion to defer action. The vote was unanimous in favor of the motion, with Guy Taylor abstaining for reasons he had discussed with the chairperson before the meeting.

IV. Miscellaneous Business

Under miscellaneous business, the Board briefly discussed the new rules and procedures, and deferred action until the zoning administrator had a chance to supply the Board with a list of the changes made by these new rules. The Board then discussed the form from the courts indicating that the pending case of Rhoda Mason V. BOZA had been dismissed. Mr. Taylor asked if there should be some order included with this form. Mr. Stemke said that there should be something from the courts attached to this form. Mr. Kerr said that he would check with the City's attorneys to see if there is any more paper work to pass on.

V. Adjournment

With no further business, a motion was made and seconded to adjourn. The motion was unanimously approved by voice vote. The meeting was adjourned at 7:00 PM.

EXHIBIT H

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION MEETING
July 14,1999

The Isle of Palms Planning Commission met at City Hall on July 14, 1999, at 5:30 PM. Members attending included Rick Linville, Bob Minick, Paul Ockerman, Emory Brown, and Kevin Popson, as well as the Zoning Administrator, Douglas Kerr. Dick Glave and Harold Mackey were absent.

Mr. Minick called the meeting to order at 5:30 PM.

MINUTES OF PREVIOUS MEETING

Emory Brown wanted the minutes to be changed to reflect that he had been at the regularly scheduled meeting, but that he had been able to make the special meeting. Mr. Ockerman made a motion to approve the minutes of the June 21, 1999 meeting with the change recommended by Mr. Brown. Mr. Linville seconded the motion. The vote was unanimous in favor of the motion.

NEW BUSINESS

Mr. Kerr explained that there were two ordinances on the agenda, 1999-21 and 1999-22, which were both tied to a proposed multi-family development on the front beach. Mr. Kerr gave a brief history of the project, and explained that City Council had investigated several different avenues to accommodate the project including rezoning the property and approving the project as a planned development. After careful consideration, Council directed the City's attorney to draft these two ordinances. The first ordinance, 1999-21, changes the parking requirement to allow parking in the GC2 zoning district on lots with 120 feet of frontage as a use of right. Currently, parking is only allowed by special exception granted by the Board of Zoning Appeals. The second ordinance, 1999-22, allows multifamily development in the GC2 zoning district as a conditional use if certain requirements of the MF zoning district are met.

Mr. Popson asked why only some portions of Sec. 5-4-38 where required to be met and not others. Mr. Kerr answered that the subsections that were omitted from the MF zoning district were covered in the GC2 zoning district's requirements, and that they had to be omitted to keep from having conflicting ordinances. Mr. Brown asked why parking was not required in the GC2 zoning district. Mr. Kerr explained that he thought the reason was that there were many very narrow strips of land, and that if each strip were given a curb cut, it could be potentially dangerous to the pedestrian traffic on Ocean Blvd.

Mr. Ockerman made a motion to recommend approval of ordinance 1999-21. Mr. Popson seconded the motion, and the vote was unanimous in favor of the motion, with Mr. Linville abstaining.

Mr. Ockerman made a motion to recommend approval of ordinance 1999-22. Mr. Popson seconded the motion, and the vote was unanimous in favor of the motion.

ADJOURNMENT

There being no further business the meeting was adjourned.

Respectfully Submitted,
Dick Glave, Chairman

EXHIBIT I

ACCOMMODATIONS TAX ADVISORY COMMITTEE
July 21, 1999

The Accommodations Tax Advisory Committee met on July 21, 1999, at 8:30 a.m., in City Hall Council Chambers. Present were Committee members April Lathan, David Maw, John Herron, Malcolm Burgis and Randy Walker, and City Clerk Janet Mauldin. Committee members Julia Tucker and Wayne Moseley were out of town. In the absence of Chairman Tucker, Mr. Maw called the meeting to order.

1. Approval of Previous Month's Minutes. Mr. Herron made a motion to approve the April and May minutes as represented; Ms. Lathan seconded; motion passed unanimously.

2. SC Film Coast Guide. Tommy Melton explained the magazine and how it would bring movie business to South Carolina and the Charleston Area. After his presentation and questions from committee members, Mr. Melton left the meeting. Upon further discussion, the committee expressed concern about the budget for this magazine. **Mr. Walker made a motion to delay decision on this item until next month's meeting, after a proper budget has been presented to the committee; Mr. Herron seconded; motion passed unanimously.**

3. Isle of Palms Park Foundation. In the absence of Stu Kimball, Chairman of the Foundation, Randy Walker explained the request of $4,000 for the fall big band dance (as proposed by April Lathan earlier this year) and how it would benefit the community and the Recreation Park Foundation. Ms. Lathan stated that the band is the Sentimental Journey Orchestra from Atlanta which has quite a large following and should attract people from all over the area. After discussion, **Mr. Herron made a motion to approve this expenditure; Mr. Burgis seconded; motion passed 4-1, with Mr. Walker abstaining as he was a member of the Foundation.**

4. Isle of Palms Connector Run. John Bushong was unable to attend the meeting and although the committee was aware of this annual request and could vote today, they deferred until Mr. Bushong presented the required paperwork with an exact amount requested.

There being no further business to come before the committee, the meeting was unanimously adjourned at 9:10 a.m.

Respectfully submitted,

Julia Tucker, Chairman

EXHIBIT J

CITY OF ISLE OF PALMS
ORDINANCE NO. 1999-20

AN ORDINANCE TO GRANT TO SOUTH CAROLINA ELECTRIC & GAS COMPANY OR ITS SUCCESSORS AND ASSIGNS AND OTHER SUBSIDIARIES OF SCANA CORPORATION, THE RIGHT, POWER AND AUTHORITY TO ERECT AND TO INSTALL, MAINTAIN, AND TO OPERATE IN, OVER, UPON AND UNDER THE STREETS, ALLEYS AND PUBLIC PLACES OF THE CITY LINES, POLES, WIRES, GUYS, PUSH BRACES, TRANSFORMERS AND APPURTENANT FACILITIES AND COMMUNICATION LINES AND FACILITIES FOR ELECTRIC CONTROLS, TOGETHER WITH ANY NECESSARY RIGHT OF ACCESS THERETO, FOR SUCH PERIOD AS THE SAME IS NEEDED BY THE COMPANY TO RENDER SERVICE TO ITS CUSTOMERS IN THE CITY OF ISLE OF PALMS, SOUTH CAROLINA FROM THOSE FACILITIES; TO SET THE AMOUNT OF LICENSE OR OCCUPATION TAX TO BE PAID BY SOUTH CAROLINA ELECTRIC & GAS COMPANY TO THE CITY; TO LEVY FRANCHISE FEES ON THIRD PARTIES SELLING ELECTRICITY USING SCE&G'S ELECTRIC DISTRIBUTION OR TRANSMISSION SYSTEMS; AND TO ALLOW FOR A FUND AND SPECIAL FEE DISTRICTS FOR NON-STANDARD SERVICE.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, IN CITY COUNCIL ASSEMBLED:

Section 1. Wherever the word "Company" appears in this Ordinance, it is hereby to designate, and shall be held to refer to the South Carolina Electric & Gas Company, a corporation duly authorized and doing business pursuant to the laws of the State of South Carolina and its successors and assigns, and other subsidiaries of SCANA Corporation.

Section 2. The non-exclusive right, power and authority is hereby granted and vested in the Company to erect and to install, maintain and operate in, over, under, and upon the streets, alleys, bridges, rights-of-way and other public places of the City, lines, poles, wires, guys, push braces, transformers and other appurtenant facilities, and communication lines and facilities for the purposes of electric distribution controls, with any necessary right of access thereto; and to use those facilities to conduct an electric business, and any other business or businesses approved by the City which may be lawfully conducted using the permitted facilities.

Section 3. No street, alley, bridge, right-of-way or other public place used by the Company shall be obstructed longer than necessary during its work of construction or repair, and shall be restored to the same good order and condition as when said work was commenced. No part of any street, alley, bridge, right-of-way, or other public place of the City, including any public drain, sewer, catch basin, water pipe, pavement or other public improvement, shall be injured. However, should any such damage occur due to Company's failure to use due care, the Company shall repair the same as promptly as possible, and, in default thereof, the City may make such repairs and charge the reasonable cost thereof to and collect the same from the Company. The Company shall save the City harmless from all liability or damage (including judgment, decrees, and legal court costs) resulting from its failure to use due care in the exercise of the privileges hereby granted or of its rights under this Section.

Section 4. The Company shall:

A. Construct and extend its electric distribution system within the present and/or extended City limits and shall supply standard electric service at standard voltages under rates and general terms and conditions as authorized by law.

B. Furnish, install, operate, and when called upon, expand and maintain all of the street lighting system and service along the streets, highways, alleys and public places of the City, as said system may be hereafter installed and/or changed by order of the City, in accordance with the terms and provisions of this franchise. All materials furnished shall be of standard quality and kind, and the lamps shall be in conformity with the requirements of this franchise and shall meet the requirements of good street lighting practice.

C. Properly maintain the street lighting system.

D. Provide reliable street lighting service from dusk (one-half hour after sunset) to dawn (one-half hour before sunrise) each night during the franchise period, and for other times or occasions of darkness, the total number of hours per year to equal approximately four thousand (4,000) hours of lighting.

E. Make changes in the location of installed lamps and facilities covered by this franchise upon written order of the City.

F. Render to the City on or about the first day of each month a bill for the street lighting service furnished hereunder during the preceding month, in accordance with the provisions of this franchise.

G. Maintain at its own expense a system for repairing or renewing the lamps in use. The Company, upon receiving official notice that there is a defective standard lamp, shall within five days put the same in order, or replace same.

Section 5. The City shall:

A. Take all street lighting from the Company during the period covered by this franchise.

B. Pay monthly, within twenty-five (25) days after receipt, a proper bill from the Company for the preceding month's service in accordance with the amounts provided for in this franchise.

C. Accept the street lighting system as it exists on the effective date of this agreement.

D. Pay to the Company for street lighting service at the rate schedule applicable at the time, said rate schedule in its present form being attached hereto as Exhibit A and made a part hereof.

E. Notify the Company in writing of areas annexed into City and provide pertinent maps and tax map numbers so that newly annexed customers may be subject to franchise fees, such notification being a precondition to franchise fee payments on those accounts.

Section 6. The City and the Company agree that:

A. All work performed within the municipal limits by the Company or its contractors shall be in accordance with the National Electric Safety Code as adopted by the South Carolina Public Service Commission.

B. The records of the Company pertaining to the street lighting system are to be accepted as full and final proof of the existence and configuration of the same, that system being hereinafter referred to as the "Street Lighting System."

C. Where lighting units of a different type and character than those now included in the Lighting System are desired by the City, a new lamp unit charge and specification shall be agreed upon which will apply to such lighting units and which thereafter shall become a part hereof.

D. Except as otherwise provided herein, the City shall have the right at any time to order the installation of lamps in new areas of City.

E. The City shall have access at all reasonable times to all maps, records, and rates relating to the Street Lighting System in the City.

F. Throughout the life of the franchise the Company will supply to the City, and the City agrees that it will purchase from the Company, all electric energy required by the City for its own use including traffic signal lighting, lighting and power for public buildings, pumping stations, or other installations now owned or hereafter constructed or acquired by the City and for all other uses in areas of the City. Should retail deregulation occur to allow the City the right to purchase electricity from another supplier, and the City exercises the option of purchasing from another supplier, then the Company would have the right to change the terms and conditions under which any remaining services are provided to City facilities.

G. The Company shall charge and the City shall pay to the Company monthly for all electric energy furnished by the Company for miscellaneous light and power service under this franchise in accordance with rates and tariffs and terms and conditions as established by law.

H. None of the electric energy furnished hereunder shall be sold, disposed of, or exchanged by the City to others without the expressed written consent of the Company.

I. The electric power hereunder is not guaranteed or warranted to be free from minor interruptions or from major outages or power surges beyond the control of the Company.

Section 7. All work upon the streets and public places of the City shall be done under the general supervision of the Mayor and Council (or other legally constituted governing body) of the City, and that all sidewalks or streets pavements or street surface which may be displaced by reason of such work shall be properly replaced and repaired by the Company, its successors and assigns, to the reasonable requirements of the Mayor and Council (or other legally constituted governing body) of the City.

Section 8.

A. As payment for the right to provide electric service and other services as may be permitted, in the succeeding calendar year, the Company shall pay into the Treasury of the City, on or before the first day of July each year, beginning with the year 2000, sum of money equal to Three Percent (3%) of the gross sales revenue accruing to the Company from all residential and commercial sales of electricity in the municipality during the preceding calendar year and all wheeling or transportation service to such customers within the corporate limits of the City, not including sales made under legally authorized special sales programs which allow the Company to reduce prices to meet customers' competitive energy prices. The franchise fee percentage to which the gross sales revenue applies may be changed by City Council, after public notice, by an amendment to this Ordinance, and a (12) months advance written notice to the Company. During the term of this agreement the franchise fee percentage of gross sales revenue shall not exceed five percent (5%). Any other products or businesses and revenue other than electric sales accruing to the Company in the municipality will be subject to further franchise fees or business license taxes as may be applicable. The City shall have the right during normal business hours, upon reasonable notice to the Company, to inspect and audit the records of the Company relating to sales and revenues within the City's corporate limits.

B. Subject to Section 8(A) above, the City's receipt of franchise fees as provided for herein shall be in lieu of all business license, excise and special franchise taxes, and shall be in full payment of all money demands, charges, or fees of any nature whatsoever imposed by the City, except ad valorem taxes on property. In the event that the franchise fees provided for herein shall no longer be due per the terms of this Ordinance, nothing contained in this Ordinance shall be construed to, nor does it, limit or restrict the City's right to collect a non-discriminatory business license fee from the Company in such event. The Company may at its option pay and deduct from its franchise fee payments any amount that shall be required or exacted from the Company for the benefit of the City other than ad valorem taxes on property.

C. It is expressly understood that all franchise fees, or other payments imposed by the City on the Company, shall be collected from customers of the Company within the municipal boundaries, to the extent permitted by applicable orders of the South Carolina Public Service Commission.

D. The City hereby levies, and the Company may collect and transmit to the City, a franchise fee on all electricity sold by third parties to customers within the City using the Company lines, or facilities, said fee is to be in all respects equivalent to the franchise fees established herein plus a proportional share of all other payments to the City, or to the Fund established hereunder, which the Company is obligated to make on whatever basis during the life of this franchise.

E. Should the City itself ever at any time construct, purchase, lease, acquire, own, hold or operate an electric distribution system to provide such service within the City (except City owned backup or support services for its own facilities, such as generators, solar or like units), then the payment of percentages of gross sales revenue herein provided to be paid by the Company, its successors and assigns, shall abate, cease and no longer be due.

Section 9. The non-exclusive electric franchise granted by this ordinance, when accepted by the Company, shall constitute a contract between the City and the Company, and shall be in force and effect for an initial term of twenty (20) years from the effective date of this Ordinance, and shall continue in force and effect year-to-year thereafter until properly terminated by either party. Either party may terminate the contract at the end of its initial twenty (20) year term, or its anniversary date any year thereafter, by giving written notice of its intention to do so not less than two (2) years before the proposed termination date.

Section 10. The franchise is subject to the constitution and laws of the State of South Carolina.

Section 11. This Ordinance shall become effective upon written acceptance by the Company, which acceptance must be made within thirty (30) days from the date that this Ordinance is ratified by the City.

Section 12. The City and Company also agree that:

A. In addition to the requirements of Section (8) above, the City may choose the right to require the Company to provide electrical underground or other non-standard electrical service including the use of special equipment or facilities or the use of special landscaping or screening of facilities within the municipal limits of the City; non-standard service to the extent that the cost of such service can be defrayed by the Fund provided for in this Section.

B. Each year the Company will make available to the Fund an amount equivalent to one-half percent applied to the Company's gross revenue from electric service authorized in Section (8), that being the same amount of electric revenue that is used in computing its municipal franchise fee payment for that year. (The Company Match to the Fund.)

This availability will occur simultaneously with the payment of franchise fees for the year in question. The Company Match will be available by the Company as needed to defray costs of non-standard service. Unexpended amounts of the Company Match not used in a given

year shall remain available to the Fund, provided that the cumulative amount of Company Match available to the Fund shall never exceed the sum of the matches for the most recent five (5) years.

C. The City Match to the Fund would be the amount equal to one-half percent of electric revenue subject to franchise fee charges, held by the City. The total Match would never exceed the sum for the most recent five (5) years.

D. The amounts available to the Fund shall be used exclusively to defray the reasonable and necessary costs of planning, designing, permitting and constructing of electric utility projects involving non-standard service. The City may deplete its portion of the Fund, provided that funding is not needed to defray costs of any non-standard service to which the Company is committed.

E. For any non-standard service project involving provision of underground electric service to more than twenty-five (25) customers, the City may designate a special franchise fee district wherein underground service will be provided, and at its option may conduct a referendum or petition in that district to determine whether the project should go forward. A special franchise fee surcharge may be applied to all electric service customers within the boundaries of the special franchise fee district, not to exceed Seven Percent (7%). The special franchise fee surcharge shall be applied to all customers beginning with commencement of the project and shall apply thereafter for not more that ten (10) years. Proceeds shall be used for non-standard service projects only.

F. The Company shall be required to undertake non-standard service projects only to the extent that fund balances are reasonably projected to be adequate to cover the costs of the projects as they are incurred. However, for long term agreements projects may be undertaken in advance of amounts available, so long as future revenues over the next successive ten (10) year period, or the remaining term years if less than ten (10), are reasonably projected to be adequate to cover any negative balances, interest on negative balances, and a contingency balance of twenty-five percent (25%). Funding under this proviso shall bear interest at the Company's weighted average cost of capital as filed with the South Carolina Public Service Commission, adjusted and compounded annually.

G. The City may establish, in consultation with the Company, priorities for non-standard service projects. In establishing such priorities, projects must reasonably require system reliability and system safety as priorities over all other non-standard service projects. All non-standard service projects shall conform to good utility practices and meet applicable codes and standards.

H. The City will use its best efforts to acquire all necessary rights-of-way, transformer sites, or other use and access rights for non-standard projects. Within six (6) months of completion of an overhead to underground facilities conversion project, the Company shall remove overhead facilities and the City shall require other utilities to remove their facilities from the Company's poles and shall require property owners to connect to underground facilities.

Section 13. The rights hereunder accrue exclusively to the parties, their successors and assigns. It is the express intent of the parties that this Ordinance and the franchise granted hereunder shall not create any rights in third parties.

Section 14. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 15. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

PASSED, APPROVED AND ADOPTED BY THE MAYOR AND CITY COUNCIL FOR THE CITY OF ISLE OF PALMS ON THE 27th DAY OF July, 1999.

Carmen R. Bunch

Carmen R. Bunch, Mayor

Attest:

Janet G. Mauldin

Janet G. Mauldin, City Clerk

First Reading: 6/30/99
Second Reading: 7/27/99
Ratification: 7/27/99

ACCEPTANCE of the franchises granted by the within Ordinance is hereby acknowledged by SOUTH CAROLINA ELECTRIC & GAS COMPANY, this ____ DAY OF _____, 1999.

SOUTH CAROLINA ELECTRIC & GAS COMPANY

By:_____
Title: Vice-President

ATTEST:

_____

EXHIBIT A

SOUTH CAROLINA ELECTRIC & GAS COMPANY — **ELECTRICITY**

RATE 18 — **UNDERGROUND STREET LIGHTING**

AVAILABILITY

This rate is available to customers using the Company's electric service for street and area lighting served from existing underground distribution facilities.

APPLICABILITY

Applicable only to outdoor lighting with ballast operated vapor lamp fixtures, either mercury vapor (MV) or high pressure sodium (HPS), and with poles conforming to Company specifications. Services will be rendered only at locations that, solely in the opinion of the Company, are readily accessible for maintenance. If the Company is required to install light fixtures on poles other than those described herein, the Company will determine in each case the amount and form of payment required.

RATE PER LUMINARIES

Size	Lamp Charges per Month	Kwhrs per Month
7,500 Lumens(MV) (175W) (Acorn, Round, or Octagonal Style)	$10.45	72
10,000 Lumens(MV) (250W) (Acorn, Round, or Octagonal Style)	$10.94	92
15,000 Lumens (HPS) (150W) (Acorn, Round, or Octagonal Style)	$11.45	83

RATE PER POLE

12' Smooth/Fluted	$18.31
14' Smooth/Fluted	$18.89
17' Standard	$ 7.59

RESIDENTIAL SUBDIVISION CUSTOMER CHARGE

The lights described above may be installed in new or existing residential subdivisions at the ratio of one light for either every four (4) or six (6) metered residences. An Administrative charge of $1.00 will be added to each fixture billed under this provision. Each monthly bill rendered will include an amount for the installed lighting. Such amount will be determined by adding the appropriate charges above for the installed luminaries, pole and administrative charge and dividing such charge by either four (4) or six (6).

REPLACEMENT OF EXISTING SYSTEMS

In the event that the Customer desires to replace an existing lighting system owned and operated by the Company, the Customer shall be required to pay to the Company an amount equal to the provision for early contract termination below.

PROVISION FOR EARLY CONTRACT TERMINATION

In the event that the Customer terminates the contract prior to the end of the contract term, the Customer shall pay as the termination charge the appropriate charges above excluding fuel for the remainder of the contract term; plus the sum of original cost of the installed equipment, less accumulated depreciation through the effective termination date, plus removal and disposal costs, plus environmental remediation costs less any applicable salvage values, the total of which shall in no case be less than zero.

MINIMUM CHARGE

When construction costs exceed four (4) times the estimated annual revenue excluding fuel revenue to be derived by the Company, the customer may make a contribution in aid of construction of the excess cost or pay the Company's standard facility rate on the excess construction cost in addition to the rate charges above.

ADJUSTMENT FOR FUEL COSTS

Fuel costs of $.01337 per Kwhr are included in the monthly lamp charge and are subject to adjustment by order of the Public Service Commission of South Carolina.

STORM DAMAGE COMPONENT

The energy charges above include a storm damage component of $.00152 per Kwhr for accumulation of a storm damage reserve.

SALES AND FRANCHISE TAX

To the above will be added any applicable sales tax, franchise fee or business license tax which may be assessed by any state or local governmental body.

(OVER)

SOUTH CAROLINA ELECTRIC & GAS COMPANY

ELECTRICITY

RATE 18

UNDERGROUND STREET LIGHTING

PAYMENT TERMS

All bills are net and payable when rendered.

TERM OF CONTRACT

Contracts under this rate shall be written for a period of not less than ten (10) years. The Company reserves the right to remove its facilities when subject to vandalism or for other cogent reasons.

SPECIAL PROVISIONS

The Company will furnish, erect, operate and maintain all necessary equipment in accordance with its standard specifications. Standard service requiring underground wiring shall include one hundred feet of service conductor, all necessary trenching and back-filling in normal, unimproved soil. Non-standard equipment or installation in extraordinary conditions such as, but not limited to, landscaped areas, paved areas, or extremely rocky or wet soil will require the customer to pay the difference in cost between such non-standard equipment and/or extraordinary conditions and the standard service installed under normal conditions or pay to the Company its normally monthly facility charge based on such difference in costs.

GENERAL TERMS AND CONDITIONS

The Company's General Terms and Conditions are incorporated by reference and are a part of this rate schedule. Service hereunder is subject to Rules and Regulations for Electric Service of the Public Service Commission of South Carolina.

(OVER)

SOUTH CAROLINA ELECTRIC & GAS COMPANY **ELECTRICITY**

RATE 26

OVERHEAD PRIVATE STREET LIGHTING

AVAILABILITY

This rate is available to customers using the Company's electric service for overhead street lighting.

RATE

All night street lighting service where fixtures are mounted on Company's existing standard wooden poles which are a part of Company's distribution system will be charged for at the following rates:

Size	Lamp Charges per Month	Kwhrs. per Month
7,500 Lumens (Mercury) (175W) Open Type	$5.55	72
16,000 Lumens (HPS) (150W) Open Type – Retrofit	$6.86	63
20,000 Lumens (Mercury) (400W) Closed Type	$12.48	159
45,000 Lumens (HPS) (360W) Closed Type – Retrofit	$13.75	144
45,000 Lumens (HPS) (360W) Shoebox Type	$14.80	144

The following fixtures are available for new installations only to maintain pattern sensitive areas:

9,500 Lumens (HPS) (100W) Open Type	$6.88	45
9,500 Lumens (HPS) (100W) Closed Type	$7.93	45
10,000 Lumens (Mercury) (250W) Open Type	$10.39	92
27,500 Lumens (HPS) (250W) Closed Type	$12.51	108
50,000 Lumens (HPS) (400W) Closed Type	$13.74	164

Cost per month for each additional pole:

25' (Fiberglass)	30'	35'	40'	45'
$7.50	$3.50	$4.00	$5.50	$6.50

MINIMUM CHARGE

When construction costs exceed four (4) times the estimated annual revenue excluding fuel revenue to be derived by the Company, the customer may make a contribution in aid of construction of the excess cost or pay the Company's standard facility rate on the excess construction cost in addition to the rate charges above.

ADJUSTMENT FOR FUEL COSTS

Fuel costs of $.01337 per Kwhr. are included in the monthly lamp charge and are subject to adjustment by order of the Public Service Commission of South Carolina.

STORM DAMAGE COMPONENT

The energy charges above include a storm damage component of $.00152 per Kwhr. for accumulation of a storm damage reserve.

SALES AND FRANCHISE TAX

To the above will be added any applicable sales tax, franchise fee or business license tax which may be assessed by any state or local governmental body.

PAYMENT TERMS

All bills are net and payable when rendered.

TERM OF CONTRACT

The initial term of this contract shall be for a period of five (5) years and, thereafter, for like periods until terminated by either party on thirty days' written notice, but the Company may require a contract of initial term up to ten (10) years and may require an advance deposit not to exceed one half of the estimated revenue for the term of the initial contract. The Company reserves the right to remove its facilities when subject to vandalism or for other cogent reasons.

SPECIAL PROVISIONS

The Company will furnish, erect, operate and maintain all necessary equipment in accordance with its standard specifications. It is the customer's responsibility to notify the Company when equipment fails to operate properly. Non-standard service requiring underground, special fixtures and/or poles will be furnished only when the customer pays the difference in costs between such non-standard service and standard service or pays to the Company its normal monthly facility charge based on such difference in costs.

GENERAL TERMS AND CONDITIONS

The Company's General Terms and Conditions are incorporated by reference and are a part of this rate schedule.

Effective for bills rendered on and after the first billing cycle of May 1999

EXHIBIT K

ORDINANCE 1999-21

AN ORDINANCE AMENDING SECTION 5-4-37 (10) OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES REGARDING PARKING LOTS IN THE GC-2 ZONING DISTRICT.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-37 (10) is hereby amended to read as follows:

"(10) Parking lots. Automobile parking as an accessory use is permitted within the GC-2 district on a lot which contains at least 120 feet of frontage on a public street."

SECTION 2. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue in full force and effect.

SECTION 3. That all Ordinances or parts of Ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 4. That this ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE 27th DAY OF July, 1999.

Carmen R. Bunch

Carmen R. Bunch, Mayor

Attest:

Janet G. Mauldin

Janet G. Mauldin, City Clerk

First Reading: 6-30-99
Public Hearing: 7-27-99
Second Reading: 7-27-99
Ratification: 7-27-99

EXHIBIT L

ORDINANCE 1999-22

AN ORDINANCE AMENDING SECTION 5-4-37 OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES TO ALLOW MULTI-FAMILY DWELLINGS AS A CONDITIONAL USE.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. Section 5-4-37, Table B-1, is hereby amended to add the following:

	LC	GC-1	GC-2
"8812. Multi-family dwellings (sec. 5-4-37 (11))"			c

SECTION 2. That Section 5-4-37 is hereby amended to add the following subsection:

"(11) Multi-family dwellings. Multi-family developments must also meet the requirements of Section 5-4-38 (4), (5) a., b. and c., (8) and (10)."

SECTION 3. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue in full force and effect.

SECTION 4. That all Ordinances or parts of Ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 5. That this ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE 27th DAY OF July, 1999.

Carmen R. Bunch

Carmen R. Bunch, Mayor

Attest:

Janet G. Mauldin

Janet G. Mauldin, City Clerk

First Reading: 6-30-99
Public Hearing: 7-27-99
Second Reading: 7-27-99
Ratification: 7-27-99

EXHIBIT M

ORDINANCE 1999-23

AN ORDINANCE AMENDING TITLE 6, CHAPTER 2, ARTICLE A OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES TO REQUIRE THE REMOVAL OF ANIMAL EXCREMENT.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND CITY COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Title 6, Chapter 2, Article A is hereby amended to add the following Section 6-2-6:

"Sec. 6-2-6 Removal of Animal Excrement.

(a) The owner or custodian of an animal shall immediately collect, remove and dispose of all excrement deposited by such animal on any beach, public property, street, right-of-way, sidewalk, public way, playground, or upon private property owned by others. The owner or custodian shall place the excrement in a plastic bag or other suitable container and deposit the collection in an approved waste receptacle.

(b) No person owning, harboring or keeping an animal within the City shall permit any excrement from the animal to collect and remain on the property of the owner or custodian, or on the property of others, so as to cause or create an unhealthy, unsanitary, dangerous or offensive living condition on the owner's or custodian's property, or to property of others.

(c) Violation of this section is a misdemeanor punishable pursuant to Section 1-3-66 of this code."

SECTION 2. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 4. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ____ DAY OF _____, 1999.

_____
Carmen R. Bunch, Mayor

(Seal)
Attest:

_____
City Clerk

First Reading: 7-27-99
Public Hearing: _____
Second Reading: _____
Ratification: _____

EXHIBIT N

ORDINANCE 1999-24

AN ORDINANCE AMENDING TITLE 1, CHAPTER 8 OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES REGARDING ELECTIONS

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 1-8-3 (b) is hereby amended to read as follows:

"Sec.1- 8-3 Nonpartisan elections; procedure

(b) Nomination petitions for the offices of mayor or council member shall be filed with the municipal clerk and the Municipal Election Commission at least 75 days prior to the date for election and shall bear the signatures of not less than five percent (5%) of the qualified electors of the municipality. Upon receipt, the clerk shall deliver the petition to the municipal election commission. The commission shall examine the petition and determine its validity not later than 60 days prior to the general election concerned and when so validated, the commission shall place the name of the petition candidate upon the ballot.

For special elections, the candidate shall file the petition with the municipal clerk and the Municipal Election Commission not later than twelve o'clock noon, sixty days prior to the election and upon receipt, the clerk shall deliver the petition to the commission. At the time the petition is submitted to the commission, the commission must issue a receipt to the person submitting the petition which must reflect the date it was submitted and the total number of signatures contained therein. The commission shall examine the petition and determine its validity not later than 45 days prior to the special election concerned and when so validated, the commission shall place the candidate's name on the ballot."

SECTION 2. That Section 1-8-4 (b) is hereby amended to read as follows:

" (b) The council shall give public notice of a general city election at least 90 days prior to the date of the election."

SECTION 3. That Section 1-8-4 is further hereby amended to add the following subparagraph (c)

" (c) The council shall give public notice of a special city election at least 75 days prior to the date of the election."

SECTION 4. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 5. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 6. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ___ DAY OF _____, 1999.

_____
Carmen R. Bunch, Mayor

(Seal)

Attest:

_____
City Clerk

First Reading: 7-27-99
Second Reading: _____
Ratification: _____

8/24/99

REGULAR CITY COUNCIL MEETING
August 24, 1999

The regular meeting of the Isle of Palms City Council was held on August 24, 1999, at 7:00 p.m., in City Hall Council Chambers. Present were Mayor Bunch, Council Members Abele, Bettelli, Gear, Hernandez, Miller, Shaffer, Sottile, and Taylor. Also present were City Administrator Williams and City Clerk Mauldin, and City Attorney Sottile.

A. INTRODUCTION OF MEETING

Mayor Bunch called the meeting to order and asked everyone to stand for a moment of silent prayer and asked everyone to remember those who lost their homes to the August 13th fire in Wild Dunes. Then followed the pledge of allegiance followed by the Roll Call. The Mayor then introduced three members of the audience who were running for City Council - Joe Chandler, John Marino and Ryan Buckhannon, as well as incumbents Mike Sottile and Bob Abele.

B. READING OF THE JOURNAL OF PREVIOUS MEETINGS

1. July 27, 1999 - Regular City Council Meeting

Councilmember Abele made a motion to approve the minutes as presented; Councilmember Taylor seconded; motion passed unanimously.

C. CITIZENS' COMMENTS

1. Margaret Thompson, 14 - 41st Avenue, spoke to Council concerning the quality of water coming into her house (see attached letter as Exhibit A).

2. Brett Carlson, 2401 Cameron Boulevard, spoke to Council about the need to complete our Beach Management Plan so that the island will be able to receive funds for beach renourishment. He stated that he was willing to help in any he could to coordinate getting this plan approved through OCRM. Mr. Williams reported that he had met with the Beach Advisory Committee and has incorporated some of their recommendations in the most recent draft of the plan. City now needs to resurvey the beach front before re-submitting the plan because OCRM has reset the base and setback lines and he will follow through with this as soon as possible.

Mr. Carlson also commended the City for placing more trash barrels on the beach and for hiring more people to pick up trash on the beach. However, he stated that the County Park area needs to be picked up better. Mayor Bunch stated that she will talk to the County about that.

D. REPORTS FROM STANDING COMMITTEES

1. Ways & Means - Chairman Abele reported on their meetings August 17, 1999 (Exhibit B with attachments).

(a) Councilmember Abele made a motion to approve the bid of $10,475 from Jon Guerry Taylor, P.E., Inc., for engineering plans to rehabilitate the Breach Inlet boat ramp; Councilmember Shaffer seconded; motion passed unanimously.

(b) Councilmember Abele made a motion to donate $500 to the East Cooper Family YMCA project; Councilmember Bettelli seconded; motion passed unanimously.

(c) Councilmember Abele made a motion to authorize Bay Café to defer July and August rent and to pay an extra $1,000 per month beginning in October to make it up; Councilmember Hernandez seconded; motion passed 8-1.

2. Public Safety - Chairman Sottile reported on their meeting of August 9, 1999 (Exhibit C) (Monthly reports from the Police and Fire Departments are attached as part of Exhibit C)

(a) Councilmember Sottile made a motion to authorize the replacement of the air conditioning system in the Police Department at a cost of $5,500; Councilmember Bettelli seconded; motion passed unanimously.

(b) Councilmember Sottile expressed his sincere appreciation to our Fire Department and others who assisted us in containing the fire at Wild Dunes on August 13th. It was a tremendous loss of property but thankfully no lives were lost or injured. He stated that there will be a critique from a fire and police departments of the fire at the next Public Safety Committee meeting.

Mayor Bunch agreed and stated that she had put an ad in the newspaper thanking all the area's firemen who assisted the City during this fire.

3. Public Works - Chairman Miller reported on their meeting of August 16, 1999, (Exhibit D, with attachments).

4. Recreation - Chairman Taylor reported on their meeting of August 9, 1999 (Exhibit E, with monthly report attached).

5. Personnel Committee - Chairman Bettelli reported on their meeting of August 16, 1999 (Exhibit F).

(A) Employees of the Month for July 1999 were as follows:

Public Works Department - Rob Graham
Police Department - David McPherson
Building Department - Douglas Kerr

(B) Safety Sweepstakes for July 1999 were as follows:
Police Department - Matthew Tai
Fire Department - Corey Bullock
Public Works Department - Kim Tapply
Combined General Government, Building Department, and Recreation Department - Amy Wilkerson, General Government.

(C) Mayor Bunch recommended that a Beneficial Suggestion Program be instituted and asked that this be discussed at the next meeting.

E. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Zoning Board of Adjustment. See minutes of their meeting of August 10, 1999, attached as Exhibit G.

2. Code Board of Appeals. No meeting in August.

3. Planning Commission. No meeting in August.

F. REPORTS FROM SPECIAL OR JOINT COMMITTEES - None

1. Accommodations Tax Advisory Committee. See minutes of their meeting of August 18, 1999, attached as Exhibit H.

2. Beach Advisory Committee. No meeting.

3. Wastewater Advisory Committee. No meeting. Councilmember Shaffer stated that the ordinance has been turned over to the Public Works Committee and will be presented tonight.

G. PETITIONS RECEIVED, REFERRED OR DISPOSED OF

H. BILLS ALREADY IN POSSESSION OF COUNCIL

1. Second Reading and Ratification - Ordinance 1999-23 - An Ordinance amending Title 6, Chapter 2, Article A, of the City of Isle of Palms Code of Ordinances to Require the Removal of Animal Excrement. (Exhibit I)

Administrator Williams read the ordinance in full. Councilmember Abele made a motion to approve second reading and ratify Ordinance 1999-23; Councilmember Hernandez seconded. Upon discussion, there were concerns expressed about enforcement of the ordinance and use of the doggie dispensers that have been placed on several beach accesses. Other councilmembers felt that at least with the ordinance on the books, if an officer saw someone's dog doing their business, he could stop and cite the dog's owner. Councilmember Miller made a motion to table this ordinance for 60 days; Councilmember Bettelli seconded. Roll call vote was taken on the motion to table: Abele - No; Bettelli - Yes; Gear - No; Hernandez - No; Miller - Yes; Shaffer - Yes; Sottile - No; Taylor - Yes; Bunch - Yes. Ordinance was tabled 5-4.

2. Second Reading and Ratification - Ordinance 1999-24 - An Ordinance Amending Title 1, Chapter 8 of the City of Isle of Palms Code of Ordinances Regarding Elections. (Exhibit J)

Administrator Williams read the ordinance in full. Councilmember Abele made a motion to approve second reading and ratify Ordinance 1999-24; Councilmember Taylor seconded; motion passed unanimously.

3. Second Reading and Ratification - Ordinance 1999-26 - An Ordinance Granting To Comcast Cablevision of Carolina, Inc., a Franchise...

Administrator Williams reported that the final version of this ordinance is still in legal negotiation and that, in the meantime, Council needs to pass the following resolution: A Resolution Authorizing the Continued Operation of a Cable Television System Within the City of Isle of Palms, South Carolina, and Imposing a Fee for the Operation of the System Upon the Public Streets of the City. Administrator Williams read the resolution in full. (Exhibit K)

Councilmember Taylor made a motion to replace the word "current"in the first Whereas clause with "most recent" [per request of the City Attorney]; Councilmember Abele seconded; motion passed unanimously.

Councilmember Abele made a motion to pass the resolution; Councilmember Miller seconded; motion passed unanimously.

I. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

1. First Reading - Ordinance 1999-25 - An Ordinance Prescribing Regulations Regarding the Use and Maintenance of Septic Tanks or Other On-Site Sewage Disposal Systems; to Establish Procedures for the Enforcement Thereof; and To Require Mandatory Use of the City's Sewer System by Certain Lots Upon the Availability Thereof. (Exhibit L)

Councilmember Shaffer made a motion to approve First Reading of Ordinance 1999-25 by title only; Councilmember Hernandez seconded; motion passed 7-2.

Councilmember Sottile made a motion to refer the ordinance to DHEC for their review; Councilmember Taylor seconded. Councilmember Hernandez reminded Council that the ordinance had been reviewed by some folks at DHEC who work on the coastal program, the septic tank permitting program and those who work at the shellfish division, and they all had input to this ordinance.

After discussion, Councilmember Abele made an amendment to the motion to hold a public hearing on the ordinance; Councilmember Taylor seconded; amendment passed unanimously. Main motion with amendment passed 7-2. The public hearing was tentatively scheduled to be held on September 21st prior to Ways & Means Committee.

2. Proclamation - Good Neighbor Day (Exhibit M). Administrator Williams read the proclamation into the record.

J. MISCELLANEOUS BUSINESS

1. Mayor Bunch asked that everyone stand and give the Fire Chief a standing ovation in recognition of the department's outstanding job at the fire in Wild Dunes.

K. EXECUTIVE SESSION

Councilmember Taylor made a motion to go into Executive Session to discuss personnel matters; Councilmember Abele seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Bunch stated that no action was taken in Executive Session, legal advice was received from the City Attorney and personnel matters were discussed.

1. Councilmember Hernandez requested that the public hearing on the septic tank ordinance be rescheduled for September 20th. Everyone will be notified of the time and place.

2. Councilmember Abele made a motion that the City Administrator and Public Works Department get information from the CPW concerning the water problem addressed by Mrs. Reed during Citizens' Comments; Councilmember Hernandez seconded; motion passed unanimously.

3. Councilmember Abele made a motion to return the $100,000 from FEMA to the CPW with a letter requesting that they make a donation to the Charleston project; Councilmember Bettelli seconded; motion passed unanimously. (Exhibit N)

L. CONCLUSION

There being no further business to come before Council, upon motion duly made and seconded, the meeting was unanimously adjourned at 9:15 p.m.

Respectfully submitted,

Janet G. Mauldin, City Clerk
To be approved by City Council on September 28, 1999.

EXHIBIT A

Report to the IOP City Council:

I have called the IOP Water Dept. twice this summer to report bad water.

The first time we were experiencing a strong earth, musty, moldey order coming from the water. They called me back after a little over a week, and said the report came back there was plenty of chlorine in the water, and even though there was a harmless algae growing in the drinking water, the water was safe to drink and just ignore the odor..... I don't think so – we started buying drinking water and ice to bring into the house

The second time I reported bad water in the house, was when a grandson got a tub full of brown, scummey water in his tub from the faucet. When he came in to tell me that my tub was now brown I thought he was joking...When I went in to look at what he had been sitting in it made me ill and scared me to think he had been sitting in that mess without us knowing about it.. He had let the water out, but there was a scummey brown ring up the sides of my white tub as much as 4" up the tub and it was all across the bottom of the tub. My grandsons body was clean when he went into the tub, so I know none of this junk came off him.

My first reaction was to get my tub cleaned up. As I was rinsing it down it occurred to me to try to collect something on a paper towel of the scummey residue that I was cleaning out. I thought to myself, "no one is going to believe this was actually in my tub water!"

I called the IOP Water and a man came and wanted to take the scummey towel with him – he said to send it off to see what it would analyze out. He also collected a sample of the water from the spigot and there was still some brown sand coming out of the kitchen faucet.

I also reported that the water from the hose in back yard periodically bubbled or foamed out of the hose like soap suds acting like it was full of phosphates such as I had seen on the headwaters of the Roanoke River. Of course, it wouldn't do it while he was there,but about a week later it was back again foaming up

I was called today to be told once again that the water was safe to drink and they could find nothing wrong. When I asked him to tell me what the brown scum was I collected on the paper towel he told me that they couldn't have alnalysed this and he did not bother to send that to the lab.. I told him I wanted to know what the brown scum was all about. I don't know what kind of training this young man has had to dismiss testing the scum on the paper towel, but you and I both know that it could have been tested in the lab. He told me that they had looked it over in the office and saw a lot of brown sand. I saw that too, but there was also black sediment and white sand under the scum. To excuse the presence of this mess in my water he told me I was the only one complaining about the brown scum. I couldn't believe this was true. Believe the man talking to me was Bryan Rabon, operator.

I was not alone on the island with having this come out of my faucet. While lunching with a friend that lives on the other end of the island she too reported that her water filter had not only collected brown scum but leaves and sticks as well. (Mrs. Maynard)

I need to know beyond a shadow of doubt that the water that comes into my home is safe to drink and bathe in. I need to know that all samples collected that are putting our water supply at risk are sent for analysis and that the lab they are using is a thorough lab that can be trusted to give us proper reports.

I am not satisfied that our water supply is consistently safe to use as drinking water, and I would certainly appreciate a thorough investigation into what is going on with the water supply coming to our homes. The water I have had in my home this summer has been scarrey! It looks and smells dangerous, I haven't been able to feel safe after the reports given to me so far. We shouldn't have to pay for water service, but then have to go buy water elsewhere for consumption!

Margaret & Reed Thompson August 24, 1999

EXHIBIT B

WAYS AND MEANS COMMITTEE
August 17, 1999

The regular meeting of the Ways and Means Committee was called to order on August 17, 1999, at 5:30 p.m., in the City Hall. Committee members present were Council Members Abele, Bettelli, Mayor Bunch, Gear, Hernandez, Miller, and Sottile, City Administrator Williams,* City Treasurer Suggs and City Clerk Mauldin. Councilmembers Taylor and Shaffer were absent.

* City Attorney Schulte

1. Public Comment Period. COL David R. Durr gave a presentation to the committee about a program to bring a state-of-the-art YMCA in the East Cooper area on 15 acres of land. There is a board of directors, legal counsel, CPA on board and they are in the process now of fund raising. COL Durr stated that he was not asking Council for donations, but the program is looking for support from the local communities in the way of talking it up and notifying him of possible major contributors.

2. Approval of Previous Minutes. **Mayor Bunch made a motion to approve the minutes from the July 1999 meeting; Mr. Bettelli seconded; motion passed unanimously.**

3. Monthly Financial Report. Mr. Williams briefed the committee on the City's financial status (copy of summary page attached). He stated that the City is in fine financial shape. There is approximately $1,414,518 in the General Fund. For the first month of the fiscal year the overall budget is at 3% of revenues received and 7% expended. He then answered questions of council members.

4. Old Business. (A) Business License Ordinance. Chairman Abele asked for a motion to go into Executive Session to receive legal and procedural advice concerning the proposed business license ordinance. Mr. Bettelli so moved; Mayor Bunch seconded; motion passed unanimously. Coming out of Executive Session, Chairman Abele stated that legal advice was received from the City Attorney and no decisions or votes were made in Executive Session.

Councilmember Gear made a motion to recommend sending the ordinance to Council for first reading; Ms. Hernandez seconded. Upon discussion on this ordinance, Mr. Miller pointed out that he had not had enough time to digest all the information and make such an important decision tonight. Other Councilmembers agreed. **Mr. Miller made a motion to table the motion on the floor; Mayor Bunch seconded. Roll call vote to table: Bettelli - Yes; Gear - Yes; Hernandez - No; Miller - Yes; Sottile - Yes; Bunch - Yes; Abele - Yes. Motion to table passed 6-1.**

Mr. Gear asked for further discussion on the issue of real estate rentals. There was extensive discussion on this topic, about whether or not to charge license fees to residential rental property owners, whether or not to base it on the number of units owned, etc. Mayor Bunch recommended that we hold a work session to discuss this further in detail and Chairman Abele

agreed stating that he would look at our schedule and maybe hold a work session at the next Ways & Means Committee meeting.

(B) Telecommunications Tax Collection Program and Ordinance. Mr. Williams stated that since we chose not to adopt this ordinance last year, the General Assembly has legislated what the license amounts will be for telecommunication companies and the Municipal Association is recommending to us that we enact this legislated version of the license rates and allow them to collect the fees in the same manner as insurance fees. (See attached) He iterated that there is a deadline of October 1 to have the MASC act as collection agent. This would be included in the proposed business license ordinance and will be discussed further.

(C) Breach Inlet Boat Ramp Rehabilitation. Mr. Williams received a proposal from Jon Guerry Taylor, engineering firm, to engineer construction plans at $11,675. (See attached) These fees will be reduced from the $40,000 Council previously approved to rehab the ramp. Also it was noted that this figure also included evaluation of the floating docks and bulkheads at the marina, which amount will be deducted from the ramp charges. After discussion, **Ms. Hernandez made a motion to recommend approval to Council, less the costs pertaining to the Marina site; Mr. Bettelli seconded; motion passed unanimously.**

(D) FEMA Reimbursement Funds to CPW. Mr. Williams referred to a letter (copy attached) as to how the CPW would like to use the FEMA funds. He reported that since Council decided to forward the funds ($102,000) to the CPW, he received a request from FEMA for a donation to a sustainable habitat project in downtown Charleston. Ms. Hernandez stated that the project is basically hazard mitigation training site where people can learn how to build hazard resistant homes. After discussion, **Mayor Bunch made a motion to donate $10,000 to the project; Mr. Bettelli seconded. Chairman Abele amended the motion to send $90,000 to the CPW with the restriction that it be held for the cost of relocating water and sewer lines during the construction of the Breach Inlet Bridge replacement and retain $2,000 for the City's administrative costs; Mr. Miller seconded. Amendment passed unanimously, motion passed unanimously.**

4. New Business. (A) **Mayor Bunch made a motion to donate $500 to COL Durr's project, East Cooper Family YMCA; Mr. Miller seconded; motion passed unanimously.**

5. Miscellaneous. (A) Mr. Williams stated that he will be taking annual leave August 27 - September 2, and September 24 - October 1.

(B) Mr. Williams reported that Bay Café has requested that they be allowed to defer their rent in July and August and to pay an extra $1,000 beginning in October to make it up. **Mr. Miller made a motion to approve this request; Mayor Bunch seconded; motion passed unanimously.**

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:30 p.m.

Respectfully submitted,

Bob Abele, Chairman

City of Isle of Palms
Financial Statement Summary
July 31, 1999

	REVENUES				EXPENDITURES			
	Actual	Budgeted	Difference	% of Budget	Actual	Budgeted	Difference	% of Budget
General Fund	$ 132,392	$ 3,908,561	$(3,776,169)	3%	$ 253,521	$ 3,794,013	$(3,540,492)	7%
Capital Projects Fund	1,809	25,000	(23,191)	7%	-	294,500	(294,500)	0%
Muni Accommodation Tax Fund	2,221	650,161	(647,940)	0%	24,150	340,800	(316,650)	7%
Volunteer Fire 1% Fund	21	40,500	(40,479)	0%	488	40,500	(40,012)	1%
State Accommodation Tax Fund	377	608,300	(607,923)	0%	20,278	647,189	(626,911)	3%
Disaster Recovery Fund	4,574	50,000	(45,426)	-	-	-	-	-
Federal Narcotics Fund	432	4,000	(3,568)	11%	8,015	101,705	(93,690)	8%
Marina Fund	11,228	324,600	(313,372)	-	17,781	423,468	(405,687)	-
All Other Funds	905	1,430	(525)	63%	894	11,275	(10,381)	8%
Total All Funds	$ 153,959	$ 5,612,552	$(5,458,593)	3%	$ 325,126	$ 5,653,450	$(5,328,324)	6%

General Fund YTD Expenditures

1 Month Target = 8%

	Actual	Budget	% of Budget
Mayor and Council	551	29,146	2%
General Government	28,651	453,723	6%
Police	80,646	1,123,996	7%
Fire	67,332	911,881	7%
Public Works	26,773	569,004	5%
Building & Licensing	11,418	194,745	6%
Recreation	29,740	376,567	8%
Judicial	6,253	119,388	5%
Parking Lot & Meters	2,157	15,563	14%
Total General Fund	253,521	3,794,013	7%

General Fund Cash at 8/12/99

July Balances:	
Carolina First Bank	675,521
SC Local Gov't Investment Pool	942,316
August Activity thru 8/12/99:	
Cash Received	84,652
Payroll	(102,422)
Accounts Payable	(185,549)
Approximate Gen Fund Cash at 8/12/99	1,414,518

cc: Nick / Council
Ways & Means Mtg

Municipal Association of South Carolina

1529 Washington Street • P.O. Box 12109 • (803) 799-9574
Columbia, South Carolina 29211
http://masc.state.sc.us

Date: July 22, 1999

To: Mayors, Managers, Administrators, and Clerks

From: Howard Duvall HD/h

RE: Telecommunications Ordinance and Agreement

Governor Jim Hodges signed the Telecommunications Act of 1999 into law on June 30. The new law authorizes a business license tax for telecommunication providers and sets the rate. Your municipality has not adopted the ordinance or approved the agreement required to participate in the Telecommunications Tax Collection Program (TTCP) of the Municipal Association.

Enclosed you will find an ordinance and agreement for your municipality to adopt in order to participate in the TTCP. The new business license ordinance conforms to the definitions and rates contained in the Act. Passage of the ordinance and signing of the agreement will allow your municipality to begin participating in the TTCP beginning with the 2000 business license tax year.

The new agreement authorizes the Municipal Association to collect a business license tax on your behalf from all the telecommunications providers as defined by the Act. This will allow MASC to be the single payment source for telecommunication providers covered by the Act, and will allow MASC to verify the telecommunication providers complete compliance with the business license ordinance. Franchise fees will continue to be paid directly to the cities.

Please have your council adopt the enclosed ordinance and approve the enclosed agreement. Return a copy of the ordinance and an original signed agreement to the Municipal Association, Attn: Gail Hampton, no later than October 1, 1999.

HD/HD

Encl:

Ordinance
Agreement
Explanation of Telecommunications Act of 1999

MASC-SO 99-001

ORDINANCE NO. _____
AMENDING THE BUSINESS LICENSE ORDINANCE
LEVYING A BUSINESS LICENSE TAX ON TELECOMMUNICATIONS

WHEREAS, the South Carolina General Assembly has adopted Act No. 112 of 1999 which provides for municipalities to charge business license taxes and fees for the use of public rights of way to telecommunications companies; and

WHEREAS, it is necessary to amend the business license ordinance to conform to State law;

NOW THEREFORE, BE IT ORDAINED by the Mayor and Council of the City/Town of _____, that the Business License Ordinance is amended as follows:

Section 1.

a. Notwithstanding any other provisions of the Business License Ordinance, business license taxes for retail telecommunications service as defined in S. C. Code § 58-9-2200, including but not limited to those services described in Standard Industrial Classification (SIC) 481 and North American Industry Classification System (NAICS) 5133, shall pay an annual business license fee based on gross income.

b. Pursuant to S. C. Code § 58-9-2220, the following business license tax schedule shall apply to the gross income from retail telecommunications services for the preceding calendar or fiscal year which either originate or terminate in the municipality and which are charged to a service address within the municipality regardless of where these amounts are billed or paid and on which a business license tax has not been paid to another municipality. The measurement of the amounts derived from the retail of mobile telecommunications services shall include only revenues from the fixed monthly recurring charge of customers whose service address is within the boundaries of the municipality.

Rate for license taxes due in the years 1999 through 2003:
three tenths of one percent (0.3 %) of gross income for the preceding year;

Rate for license taxes due in the year 2004 and each year thereafter:
seventy-five hundredths of one percent (0.75 %) of gross income for the preceding year.

For a business in operation for less than one year, the amount of business license tax authorized by this section shall be computed on a twelve-month projected income.

Section 2.

a. The rate for business licenses for retail telecommunications service for 1999 shall be 0.3% of 1998 gross income, due on October 1, 1999, and payable by January 31, 2000, without penalty.

b. The telecommunications business license tax shall be due on January 1 in each year, beginning in the year 2000. Declining rates shall not apply. Taxes are payable without penalty by January 31 following the due date. After January 31, the delinquent penalty shall be five percent (5 %) of the tax due for each month, or portion thereof, after the due date until paid.

Section 3.

Exemptions in the business license ordinance for income from business in interstate commerce are hereby repealed. Properly apportioned gross income from interstate commerce shall be included in the gross income for every business subject to a business license tax.

Section 4.

a. Nothing in this ordinance shall be interpreted to interfere with continuing obligations of any franchise agreement or contractual agreement in the event that the franchise or contractual agreement should expire after December 31, 2003.

b. Fees imposed by any franchise or contractual agreement with a telecommunications provider which expires prior to December 31, 2003 shall continue in effect until December 31, 2003.

c. All fees collected under such franchise agreement or contractual agreement shall be in lieu of fees or taxes which might otherwise be authorized by this ordinance.

d. A business license tax ordinance, adopted prior to December 31, 1997, which levied a business license tax paid by a telecommunications company higher than that levied under this ordinance, shall remain in effect through December 31, 2003.

Section 5.

As authorized by S. C. Code § 5-7-300, the Agreement with the Municipal Association of South Carolina for collection f current and delinquent license taxes from telecommunications companies pursuant to S. C. Code § 58-9-2200 in the form tached hereto is approved, and the Mayor is authorized to execute it.

Section 6.

All ordinances in conflict with this ordinance are hereby repealed.

This ordinance shall be effective on the date of final reading.

_____
Mayor

ATTEST:

_____
Clerk

First reading: _____

Final reading: _____

AGREEMENT

FOR COLLECTION OF BUSINESS LICENSE TAXES FROM TELECOMMUNICATIONS COMPANIES BY THE MUNICIPAL ASSOCIATION OF SOUTH CAROLINA

WHEREAS, the South Carolina General Assembly has adopted Act No. 112 of 1999 which provides for municipalities to charge business license taxes and fees for the use of public rights of way to telecommunications companies; and

WHEREAS, the MUNICIPAL ASSOCIATION OF SOUTH CAROLINA has developed a program for statewide collection of all current and delinquent business license taxes due from establishments providing telecommunications services as defined in S. C. Code § 58-9-2200, including but not limited to those services described in Standard Industrial Classification (SIC) 481 and North American Industry classification System (NAICS) 5133; and

WHEREAS, participating municipalities have adopted rates permitted by S. C. Code § 58-9-2220, delinquent penalties, and a uniform due date of January 1, for such business license taxes; and

WHEREAS, municipalities are authorized to contract for assistance for collection of business licenses taxes pursuant to S. C. Code § 5-7-300;

NOW, THEREFORE, WITNESSETH

THIS AGREEMENT is made between the MUNICIPAL ASSOCIATION OF SOUTH CAROLINA (MASC) and the City/Town of _____ (Municipality) this _____ day of _____, 1999.

It is agreed between the parties as follows:

1 . MASC will make the necessary investigations, develop a database for the Municipality, establish a procedure for determining the amount of business license taxes due, communicate with establishments providing retail telecommunications services as defined in S. C. Code § 58-9-2200, including but not limited to those services described in Standard Industrial Classification (SIC) 481 and North American Industry classification System (NAICS) 5133, that are subject to the business license taxes and collect all current and delinquent taxes due on October 1, 1999, and on January 1 thereafter on an annual basis.

2. MASC will bear all administrative expenses, except legal expenses, incurred in connection with the services rendered. Legal expenses incurred by the program shall be prorated to all participants in direct relationship to the disbursements of the program.

3. MASC will deposit all funds received in an appropriate account for which accurate records will be maintained. Business license taxes collected for the municipality, less the service charge herein agreed to, will be disbursed to the Municipality on or before March 1 of each calendar year and thereafter as remaining collections permit.

4. MASC is hereby designated as the exclusive agent of the Municipality for assessment and collection of telecommunications business license taxes and penalties utilizing all procedures and actions authorized by ordinance or State law, and such procedures and actions may be invoked in the name of the Municipality without further approval by the Municipality. The Municipality, pursuant to Rule 17 of the S. C. Rules of Civil Procedure and Rule 17 of the Federal Rules of Civil Procedure, specifically acknowledges the standing of MASC to prosecute a civil action for collection in its behalf and hereby ratifies any such action that MASC may commence.

5. MASC will notify all companies providing retail telecommunications services subject to this agreement and of the requirement that all business license taxes be paid directly to MASC.

6. The Municipality acknowledges that payment of all such taxes directly to MASC is an essential element of the collection program, and that no such taxes will be accepted by the Municipality from or with any establishment providing telecommunications services subject to this agreement. All communications and payments received by the Municipality will be sent to MASC.

7. The Municipality will provide MASC with a certified report on the collection of any business license taxes from telecommunications companies for the last three (3) license years prior to this agreement.

8. The Municipality agrees that MASC will retain, as compensation for services rendered, four (4%) percent of all funds collected for the Municipality pursuant to this agreement, together with any interest earned on funds held on deposit prior to disbursement.

9. The Municipality represents that this agreement has been approved by ordinance duly adopted pursuant to S. C. Code § 5-7-300.

10. This agreement is effective through December 31, 2000, and shall continue from year to year thereafter until terminated by either party upon notice in writing given 90 days prior to December 31 of any year.

CITY/TOWN OF_____

By: _____
Mayor

MUNICIPAL ASSOCIATION OF SOUTH CAROLINA

By: _____
Howard E. Duvall, Jr., Executive Director

Telecommunications Act of 1999

Explanation of Act 112

Governor Jim Hodges signed **Act 112** on June 30. The law contains procedures for regulating and rates to be charged telecommunications companies doing business in a municipality. It also establishes procedures for charging a franchise fee to those telecommunications companies using public rights-of-way. The law provides for a five-year transition period. Municipalities collecting from telecommunications companies on December 31, 1997, would continue to collect from those companies at the current rate for the five-year transition period. Any company not previously paying a franchise fee or a business license tax will begin paying at a rate of 0.3 percent of gross revenues. At the end of the transition period, beginning in 2004, all companies would begin paying at a rate of no greater than 0.75 percent of gross revenues.

The actual rate will be determined after the South Carolina Board of Economic Advisors studies the economic impact of the rate during the transition period. If BEA determines the rate should be 0.75 percent or less, that rate will automatically go into effect. If the study determines the rate should be greater than 0.75 percent, the BEA will make a recommendation to a Telecommunications Study Committee. The Study Committee will be composed of three Senate members and three House members. If the rate recommended by the BEA is higher than the 0.75 percent, the rate can be changed by a joint resolution from the Telecommunications Study Committee to the General Assembly.

The law establishes a fee schedule for companies using the public rights-of-way. The fee is a flat rate based upon the six population categories:

Tier	Population	Fee
I	1 to 1000	$100.00
II	1,001 to 3,000	$200.00
III	3,001 to 5,000	$300.00
IV	5,001 to 10,000	$500.00
V	10,001 to 25,000	$750.00
VI	over 25,000	$1,000.00

cc. Rec. Dept. etc

ENGINEERS · PLANNERS · ENVIRONMENTAL CONSULTANTS

Jon Guerry Taylor, P.E., Inc.
P.O. BOX 1082, MT. PLEASANT, SC 29465 USA
PHONE: 843-884 6415
FAX: 843-884-4026
EMAIL: INFO@JGTINC.COM

August 9, 1999

Mr. Mark Williams
City Administrator
1207 Palm Boulevard
Isle of Palms, SC 29451

Re: Boat Landing Upgrade

Dear Mr. Williams:

Per our conversation last week, please find attached our proposal for professional services relating to the boat ramp improvements at Breach Inlet and the assessment of the City's newly-acquired marina.

As we have pointed out to you in the past, our firm has over fifteen years of experience specializing in the waterfront planning and engineering business. We have worked on countless boat ramp and marina projects on all aspects of the work - valuations, assessments, permits, design, renovations, and special studies. We are prepared to begin work for the Isle of Palms immediately and would target this winter as a construction goal.

Please review the attached proposal and contact us with any further comments or questions. We look forward to hearing from you soon and working with the City again.

Sincerely,

Mark Bolchoz
Vice President

attachment

Proposal for Professional Services
Isle of Palms Public Access Improvements
August 9, 1999

Scope of Services

1. We will develop design Plans and Specifications for the construction of the new Breach Inlet Boat Landing, situated in the same general footprint as the existing ramp. The new ramp will be 20' wide and as long as necessary to ensure use at all tide stages. We will be required to shoot some elevations and grades in order to develop profile and cross sections for bidding. The ramp will be designed to State Standards. We will also develop some form of acquiring payment for use of the ramp (gate, lock, etc.), with the City's input.

2. Using the above bid documents, we will conduct the bidding process including the pre-bid conference and bid opening. We will then review the bids and make recommendations to the City Council. We will also administer the construction process, including site meetings, inspections, and pay request approvals.

3. Concurrent with the design work, we will develop the drawings and paperwork for the U.S. Army Corps of Engineers (ACOE) permit. This application will be jointly submitted to the SC Department of Health and Environmental Control - Office of Coastal Resource Management (DHEC-OCRM). As necessary, we will administer the permitting process by maintaining contact and communications with the regulatory agencies. This may include formal responses to public objections, agency comments, or general inquiries from ACOE and OCRM.

4. We will review and evaluate the condition of the floating docks and bulkheads at the City's newly acquired marina. We will develop a comprehensive report, including an assessment of existing conditions, recommendations for repairs and/or improvements, and estimates of probable construction costs. The findings of this report, in the form of construction drawings, can then be included in the above bid documents in order to obtain more interest in the project from local, qualified marine contractors.

Schedule

We are prepared to begin work immediately. The permit application can be submitted within four weeks. The assessment report and bid documents can be prepared within six to eight weeks. The goal is for the bid opening to closely coincide with the permit approval. Normal permit approval will take 60-90 days. Therefore, barring any major complications, we can expect commencement of construction in approximately three to four months from notice to proceed. Ideal construction time for a standard boat ramp would be during the winter months.

Fee

We propose to offer the above scope of work for the lump sum fee of $11,675. Reimbursable

expenses will be charged at cost plus 15% (printing, blueprinting, mileage, permit fees, etc.) with an upset limit of $300.

We hope that you find this proposal a comprehensive scope of services which will allow the City to rely on our permitting and design experience to complete this project in a timely manner. If this proposal is acceptable, please sign both copies and return one to us for our records.

Proposed by:

JON GUERRY TAYLOR, P.E., INC.

8-9-99

Mark Bolchoz Date
Vice President

Accepted by:

_____ Date

cc: Ways & Means

Commissioners
DANA LOVE, JR., P.E.
HARRY S. O'NEAL
[ARMON SHADE
JOHN G. STANLEY, P.E.
LYNN ZIEGLER

ISLE OF PALMS WATER AND SEWER COMMISSION

General Manager
GEORGE J. GROSS, P.E.
Special Projects Administrator
WILLIAM P. JENKINS
Operations Supervisor
STEVEN R. PRICE
Comptroller
LYNNE T. STONESIFER, CPA

July 30, 1999

Mr. Mark Williams
City Administrator
P.O. Box 508
Isle of Palms, South Carolina

RE: FEMA Reimbursement

Dear Mr. Williams

We are preparing to send to Council for their information our approved budget for the fiscal year 2000. This budget reflects a net operating revenue of $57,000. Our capital improvement program for this fiscal year is $887,000. Attached is a copy of the capital program and the related costs. The capital program is financed with the following funds:

- The net operating revenues
- Depreciation of $650,000
- Impact fees of $202,000.

The three funds total $909,000, leaving an increase in available funds of only $22,000. Our tentative capital program for fiscal year 2001 is $576,000 plus additional plans yet to be finalized. A potential problem arises as revenue growth is expected to slow and the funds from impact fees should be minimal. Without the impact fees, this year's program would have to be curtailed, other funds sought, or our cash reserves reduced.

The Commission has reduced staff and made tremendous efforts to hold operational costs to a minimum. We feel we have a tight budget and our future needs for improvement as budgeted are minimal. Any major replacement could have a dramatic effect on us.

The reimbursement funds from FEMA for our prior expenditures on the CCPW pipeline project can serve as an additional source of future infrastructure improvement funds without additional financing or depleting our cash reserves that are being maintained to purchase additional CCPW capacity. Our five-year plan is such that if we can maintain continuous infrastructure improvement programs, it appears that we can avoid rate increases and new money requirements from outside sources.

PLEASE NOTE: OUR AREA CODE HAS CHANGED TO 843.
1300 Palm Boulevard • Post Office Box 528 • Isle of Palms, South Carolina 29451
Telephone (803) 886-6148 Fax (803) 886-6894

It is the consensus of the Commission that it is prudent to use the FEMA funds for our capital improvement projects. We trust the preceding information will be helpful in understanding the Commission's position. If you have any questions or need any additional information, please contact our office

Sincerely,

George J. Gross

George J. Gross, P.E.
General Manager

cc: Files

Fiscal Year 2000 Capital Improvements Program

Water:

- *Upgrade 2" waterline to 6" waterline from 30th Ave. to Hartnett to 41st
- *Upgrade 2" waterline to 6" waterline from 7th Ave. to Pavillion Drive
- *Upgrade 2" waterline to 6" waterline along Oak Harbor
- Replace Lagoon Villa Waterline due to faulty material
- Purchase new RO Membranes
- CCPW Capital Improvement Program
- Upgrade SCADA System (Y2K Compliance)

*Note: Waterline upgrades will incorporate fire protection improvements and improve system reliability.

Wastewater:

- Upgrade/repairs/improvements to Wild Dunes WWTP
- Upgrade/repairs/improvements to Forest Trails WWTP
- Upgrade pump stations
- Sewer Inflow & Infiltration work
- Rehabilitate sewer line @ 41st Ave.
- Replace/repair capital equipment
- Upgrade existing electrical systems

EXHIBIT C

PUBLIC SAFETY COMMITTEE
August 9, 1999

The regular meeting of the Isle of Palms Public Safety Committee was held on August 9, 1999, at 5:35 p.m., in the Building Department. Present were Chairman Sottile, members Gear and Hernandez, Police Chief Buckhannon, and Fire Chief Graham. Mayor Bunch also attended.

1. Approval of Previous Months Minutes. Mr. Gear made a motion to approve the minutes from the July meeting; Ms. Hernandez seconded; motion passed unanimously.

2. Police Department Monthly Report. Chief Buckhannon discussed the monthly department report for July (see attached) and answered questions of committee members.

(a) Air Conditioning at Police Department. Chief Buckhannon reported that the air conditioning system in the department side of the building has never worked properly and with the recent heat it has been intolerable on some days. Mr. Williams is seeking bids to upgrade the system which appears to be undersized for the building. This problem was not addressed during the budget process because we thought the system had been fixed, but was not.

(b) Draft Internal Affairs Policy. As part of the accreditation process, Chief Buckhannon stated that he is working on a formal written policy. When completed, this policy will be made available for citizens to read with forms they can fill out for anonymous feedback. Chairman Sottile suggested this be discussed further in Executive Session.

(c) Chief reported that he has lost one police officer and one dispatcher has put in her notice to return to school full time. These positions are being advertised and interviews are forthcoming.

(d) Chief Buckhannon that there were no complaints received about the volleyball tournament last weekend, but there were some problems with double parking that were addressed.

3. Fire Department Monthly Report. Chief Graham discussed the monthly department report for July (see attached) and answered questions of committee members.

(a) Chief Graham stated that she thought the Internal Affairs Policy was a good idea and would look into drafting a similar program for the Fire Department.

(b) Chairman Sottile commended Chief Graham and her department for their response to the fire on Dewees Island and noted the letter received from Sheriff Cannon which will be attached to these minutes. Chief thanked the Chairman and stated that use of the Police boat was much appreciated also.

4. Old Business. (a) Chairman Sottile reported that Administrator Williams received an estimate from an engineer for $5,500 for the Forest Trail study. He stated that $2,500 has already been spent for surveys and the committee needs to decide how far we would like to go with it. It could cost $15,000-$20,000 more to make the recommended changes to the road. Upon discussion, the committee decided to study the area and come up with a recommendation at September's committee meeting as to how to proceed.

(b) Chairman Sottile stated that he has received complaints about traffic backing up at 41st and Palm coming out of Wild Dunes. Chief Buckhannon has asked SCDOT to look at putting in a turn lane off of 41st toward Wild Dunes and they will be looking at the intersection over the next few weeks. We will discuss this further at the next meeting.

Councilmember Taylor, who lives in that area, reported that the major problems are on Saturdays when people check out at 10:00 a.m. and then again at 4-6:00 p.m. when people check in. He had suggested having an officer at the intersection at those peak times to alleviate the backup.

5. New Business. (a) Chief Graham reported that the department does issue fire permits on the beach at no charge on a case-by-case basis. Mary Pringle had asked the Chief not to issue any fire permits on the beach during turtle nesting season (May 15 to September 30). After discussion, the committee decided to look into this and wait until next month to make a decision.

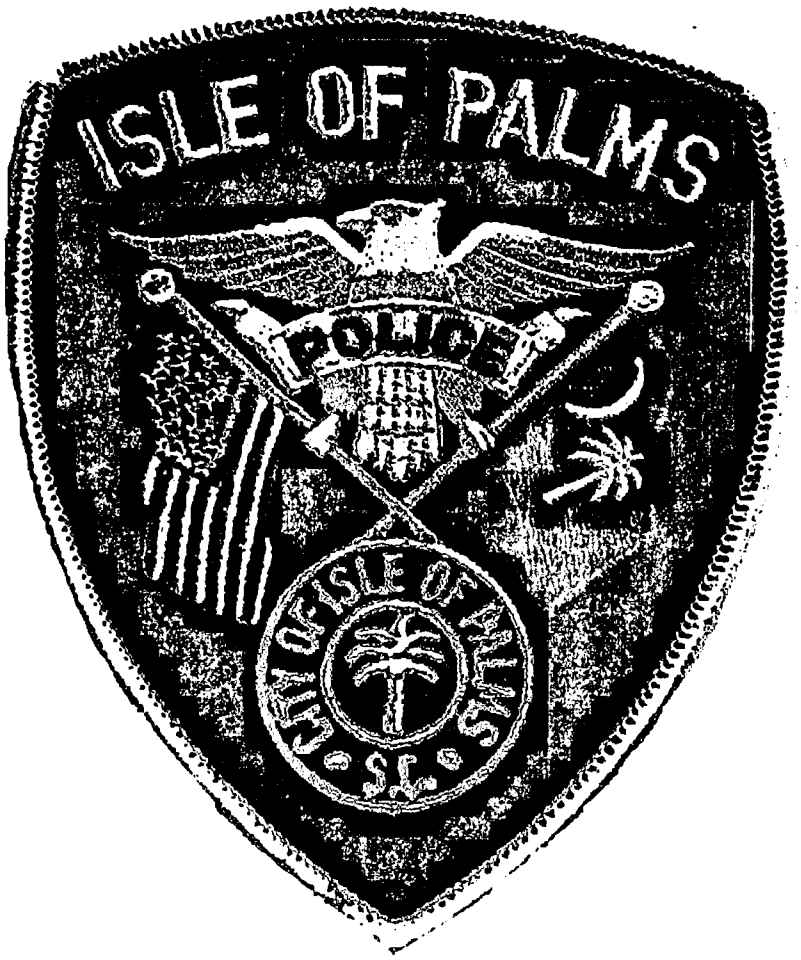
6. Miscellaneous. At the request of Mayor Bunch, the Chairman showed a 10-minute tape about the new Ravenel Bridge (Cooper River Bridge replacement).

7. There being no further business to come before the committee, the meeting was unanimously adjourned at 6:25 p.m.

Respectfully submitted,

Mike Sottile

Mike Sottile, Chairman



Monthly Report

July 1999

Pg.	Index
1 - 2	Synopsis
3	Communications Report
4	Officer Activity Report
5	Connector Report
6 - 7	Incident Report
8	Arrest Report
9	Animal Control Report
10	Narcotics Report
11	Training Report

ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(843) 886-6522 FAX (843) 886-8005

TO: MAYOR BUNCH, CITY COUNCIL, ADMINISTRATOR WILLIAMS

FROM: CHIEF BUCKHANNON

SUBJECT: MONTHLY REPORT FOR JULY 1999

DATE: AUGUST 6, 1999

The following is a brief synopsis of the officers' activities during the month of July 1999.

Patrol

July 1, 1999 A thorough investigation of two grand larceny cases in June resulted in the arrest of an 18 year old male who was an employee of a local cleaning service.

July 3, 1999 An officer observed a male subject sitting in a vehicle illegally parked in front of a handicap parking space. The subject was arrested for an outstanding bench warrant with Dorchester County Sheriff's Office.

July 5, 1999 Officers responding to a complaint of a reckless driver arrested a 21 year old male for Driving Under Suspension and cited him for Reckless Driving. An intoxicated passenger was also arrested for Disorderly Conduct. Warrants were obtained and served on the passenger for Threatening the Life of a Public Official.

July 5, 1999 A 25 year old female reported a possible Criminal Sexual Assault. The complainant was missing some articles of clothing and had no memory of events after 1:00 am the prior evening. The complainant stated that she was not sure if she was sexually assaulted and wanted to get a free rape examination. The complainant was given an examination at MUSC and asked to contact the police department if she wished to pursue a criminal sexual assault case. There is no evidence of a sexual assault therefore this case is closed as unfounded.

July 7, 1999 The Mt. Pleasant Police Department stopped a subject, for driving through a red light, and detained the 26 year old male who had an outstanding warrant for dog at large with the Isle of Palms.

July 9, 1999 Officers responding to a 911 hang up call from an unknown room at the Seaside Inn located a male subject with injuries to his knee and side. Officers learned that the subject's wife had assaulted him and a female after she observed them in a romantic interlude on the beach. The subject's wife was arrested for Criminal Domestic Violence, Simple Assault and Resisting Arrest. The subject's mother in law was also arrested for Disorderly Conduct.

July 18, 1999 Officers assisted a SLED Agent with an investigation in reference to a bar selling alcoholic beverages during restricted hours. The Agent entered the bar and purchased alcohol after 2:00 am and requested that the officers assist in closing the bar and escorting any patrons out. The Agent issued the bartender a summons and levied a beer bond against the manager.

July 19, 1999 Officers responding to an accident arrested a 22 year old male for Driving Under the Influence 3rd Offense and Open Container of Beer. The subject's breath alcohol level as tested was .28%.

July 22, 1999 Officers responding to a complaint of a loud party observed numerous cans and bottles of beer that had been thrown about the property and located six subjects inside the residence. All subjects were charged with Underage Possession of Alcohol.

July 26, 1999 An officer stopped a vehicle for speeding and observed a cooler containing twenty-seven cans of beer. The driver, a 16 year old male, and three juvenile passengers were charged with Underage Possession of Beer.

July 30, 1999 Mt. Pleasant Police Department detectives requested assistance in serving a search warrant for narcotic activity at a residence on the Isle of Palms. Officers located 92 grams of marijuana and several pieces of paraphernalia and materials used for distributing marijuana. A 24 year old Island male was charged with Possession of Marijuana with Intent and Possession of Marijuana with Intent Near a Park and a 22 year old Island female was charged with Simple Possession of Marijuana.

Personnel

July 28, 1999 Detective Corporal Bradley Markwald completed his final day of employment with the Isle of Palms Police Department. Corporal Markwald started with the department four years ago as a temporary beach services officer and was hired as a police officer in September of 1995. Corporal Markwald is leaving the city to pursue a career with the State Department.

July 29, 1999 Officer Matt Tai passed the South Carolina Criminal Justice Academy's Legals Challenge Test which completes the certification process for the state of South Carolina.

ISLE OF PALMS POLICE DEPARTMENT

TO: LT. MCCURDY

FROM: TCO SUPERVISOR GIBBONS

SUBJECT: TELECOMMUNICATIONS MONTHLY ACTIVITY REPORT

DATE: 08/02/99

During the month of July 1999 the Telecommunications Office received and dispatched 4,228 calls for service to the four (4) public safety agencies of Isle of Palms and Sullivan's Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
July 1999	3,252	105	934	35	4,326
July 1998	2,285	106	847	47	3,285
Percentage Change	42%	-1%	10%	-26%	32%
Year to Date 1999	15,587	349	5,538	147	21,621
Year to Date 1998	13,774	414	6,369	170	20,727
Percentage Change	13%	-16%	-13%	-14%	4%

Isle of Palms Police Department Officer Activity Report July 1999

	July 1999	July 1998	Percentage Change	Year To Date 1999	Year To Date 1998	Percentage Change
Service Calls	1,921	1,297	48.1%	8,635	7,334	17.7%
Building Checks	775	322	140.7%	3,277	2,276	44.0%
SPR'S	539	629	-14.3%	3,617	3,994	-9.4%
Traffic Stops	420	360	16.7%	2,283	2,246	1.6%
Traffic Stops w/Tickets	72	102	-29.4%	463	577	-19.8%
% Traffic Stops w/Tickets	17.1%	28.3%	-11.2%	20.3%	25.7%	-21.1%
DUI Tickets	1	7	-85.7%	26	29	-10.3%
DUS Tickets	13	12	8.3%	45	68	-33.8%
Speeding Tickets	27	25	8.0%	170	153	11.1%
Other Traffic Tickets	67	83	-19.3%	378	579	-34.7%
Non Traffic Tickets	42	61	-31.1%	215	349	-38.4%
Parking Tickets	893	627	42.4%	4,507	2,680	68.2%
City Tickets	19	13	46.2%	114	167	-31.7%
Warning Tickets	88	65	35.4%	593	573	3.5%

Connector Calls For Service for the Month of July 1999

The Isle of Palms Police Department has responded to or initiated 90 calls involving 1121 minutes, or 18.68 man hours for the month of July, 1999. The following table breaks down the type, number and time element of each call.

	Calls July	Calls Year To Date	Arrests July	Arrests Year To Date	Minutes July	Minutes Year To Date	Avg. Minutes July	Avg. Minutes Year To Date
Accidents	3	5	0	0	141	240	47	48
Traffic Stops With Tickets	11	89	2	16	476	3578	43.27	40.20
Traffic Stops Without Tickets	44	276	0	0	285	1905	6.48	6.90
Citizen Assists	15	79	0	0	73	677	4.87	8.57
ist Other PD	0	1	0	0	0	2	0	2.00
Miscellaneous	17	63	0	0	146	477	8.59	7.57
Totals	**90**	**513**	**2**	**16**	**1121**	**6879**	**12.46**	**13.41**
Totals 1998	**68**	**465**	**3**	**19**	**1104**	**6505**	**16.24**	**13.99**

Isle of Palms Police Department Monthly Report for July 1999

All UCR Codes for each Incident are counted.

RIME TYPE	July 1999	Total 1999	July 1998	Total 1998
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING		1		
11A SEX (FORCIBLE RAPE)	1	3	2	4
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D FORCIBLE FONDLING				
120 ROBBERY		1		
13A ASSAULT		3	2	10
13B SIMPLE ASSAULT	1	10	4	25
13C INTIMIDATION	1	3		3
200 ARSON				
210 EXTORTION				
220 BURGLARY	5	20	2	19
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING	2	3		5
23D THEFT FROM BUILDINGS				2
23E THEFT FROM COIN OPERATED			1	3
23F THEFT FROM MOTOR VEHICLE		10	8	15
23G THEFT OF MOTOR VEHICLE PART		1		
23H ALL OTHER LARCENY	18	83	16	79
240 MOTOR VEHICLE THEFT		1		2
250 COUNTERFEITING/FORGERY	2	3		3
26A FRAUDULENT ACTIVITY		1		2
26B FRAUD/CREDIT CARD /ATM		2		2
26C IMPERSONATION				
270 EMBEZZLEMENT	1	2		2
0 STOLEN PROPERTY				4
0 DAMAGE PROPERTY	11	36	10	70
35A DRUG/NARCOTICS	1	22	3	35
35B DRUG EQUIPMENT VIOLATION		3	2	7
36A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE		2		1
510 BRIBERY				
520 WEAPON OFFENSES				1
753 OBSCENE & HARASSING PHONE	1	8	1	14
756 USING MOTOR VEHICLE W/O				
90A BAD CHECKS		1		2
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT	7	17	10	29
90D DUI	1	26	7	29
90E DRUNKENNESS				
90F FAMILY (NO VIOLENCE)	1	9	1	3
90G LIQUOR LAW	11	36	11	53
90H PEEPING TOM				
90I RUNAWAY		1		4
90J TRESPASSING	3	9	4	7
90L TRUANCY				
90N RESISTING ARREST	1	1		4
90P CONTRIBUTING TO DELINQUENCY	1	4	1	4
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES	5	18	11	49
91T TRAFFIC & NRVC ARRESTS	16	67	17	97
91W WARRANT ARRESTS	3	18	3	25
979 MISSING PERSONS				2
0 SUICIDES				3
PROWLER				1
NCR NON CRIMINAL REPORTS	66	244	22	105
TOTALS:	159	669	138	725

Isle of Palms Police Department Monthly Report for July 1999

EST SUMMARY

Type	July 1999	Total 1999	July 1998	Total 1998
Adults	Male= 43 Female= 6	Male= 152 Female= 38	Male= 43 Female= 7	Male= 296 Female= 72
Juveniles	Male= 3 Female= 6	Male= 13 Female= 15	Male= 1 Female= 1	Male= 24 Female= 9
Narc-Adults	Male= 1 Female= 1	Male= 24 Female= 5	Male= 7 Female= 3	Male= 27 Female= 11
Narc-Juveniles	Male= 0 Female= 0	Male= 1 Female= 0	Male= 0 Female= 2	Male= 3 Female= 4
TOTALS:	Male= 47 Female= 13	Male= 190 Female= 58	Male= 51 Female= 13	Male= 350 Female=96

PROPERTY VALUES REPORTED

Type	July 1999	Total 1999	July 1998	Total 1998
Burglary Stolen	$3,928.00	$14,038.00	$31,900.00	$45,015.00
Larceny Stolen	$12,566.00	$110,458.00	$15,306.00	$98,782.00
Criminal Damage	$4,380.00	$14,215.00	$4,555.00	$45,474.00
MVT Stolen	$0.00	$8,000.00	$0.00	$4,500.00
Burglary Recovered	$0.00	$102.00	$30,000.00	$30,900.00
Larceny Recovered	$2,579.00	$17,164.00	$226.00	$35,549.00
MVT Recovered	$0.00	$8,000.00	$0.00	$2,500.00
Total Stolen	$16,494.00	$133,271.00	$47,206.00	$148,297.00
Total Recovered	$2,579.00	$25,266.00	$30,226.00	$68,949.00
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Pa 'olice Department
All Arrests
Primary UCR Code Only
Date Starting 07/01/99 to 07/31/99

Arrest Summary

Offense	Male White	Male Black	Male American Indian	Male Asian	Male Other	Female White	Female Black	Female American Indian	Female Asian	Female Other	Male Total	Female Total	Total
13A AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	0	0	0	0	0
13B SIMPLE ASSAULT	0	0	0	0	0	1	0	0	0	0	0	1	1
13C INTIMIDATION	1	0	0	0	0	0	0	0	0	0	1	0	1
23H ALL OTHER LARCENY	3	0	0	0	0	0	0	0	0	0	3	0	3
35A DRUG/NARCOTIC VIOLATIONS	1	0	0	0	0	1	0	0	0	0	1	1	2
90C DISORDERLY CONDUCT	2	1	0	0	0	2	0	0	0	0	3	2	5
90D DRIVING UNDER THE INFLUENCE	1	0	0	0	0	0	0	0	0	0	1	0	1
90G LIQUOR LAW VIOLATIONS	19	0	0	0	0	7	0	0	0	0	19	7	26
90J TRESPASSING	2	0	0	.0	0	0	0	0	0	0	2	0	2
90P CONTRIBUTING TO DELINQUENCY OF MINOR	0	0	0	0	0	0	0	0	0	0	0	0	0
90Z ALL OTHER OFFENSES	0	0	0	0	0	2	0	0	0	0	0	2	2
91T TRAFFIC ARREST (DUS, NRVC, ETC)	14	0	0	0	0	0	0	0	0	0	14	0	14
91W WARRANT ARREST	3	0	0	0	0	0	0	0	0	0	3	0	3
753 OBSCENE & HARASSING PHONE CALLS	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL:	**46**	**1**	**0**	**0**	**0**	**13**	**0**	**0**	**0**	**0**	**47**	**13**	**60**

Isle of Palms Police Department Animal Control Report for July 1999

	1999 Monthly Total	1998 Monthly Total	1999 Yearly Total	1998 Yearly Total
Citations	10	7	77	133
Warning Tickets	12	4	70	116
Animals Secured	29	19	195	202
Dogs	7	5	49	59
Cats	3	3	15	17
Raccoons	11	7	102	93
Other	8*	4	26	36
Released to Owner	7	5	47	60
Transported to SPCA	16	11	130	124
Injured Animals	2	0	13	20
Trapped Animals	16	12	129	128
Cats	3	2	15	10
Raccoons	11	7	102	92
Other	2**	2	12	16
Dead Animals Removed	10	6	59	26
Traps Set	21	24	158	157
Kennel Fees	$35.00	$56.00	$210.00	$434.00

* 4 Snakes, 1 Turtle, 1 Bird, 2 Opossums
** 2 Opossums

Isle of Palms Police Department Narcotics Report for July 1999

	Isle of Palms			DEA		
Drug Type	Seized	Purchased	Value	Seized	Purchased	Value
Marijuana	92 grams		$460.00	1 pound		$1,200.00
Cocaine				3 kilos		$66,000.00
Crack Cocaine						
LSD						
Heroin						
Other - Methamphetamines				1 kilo		$20,000.00
Monies Seized						
Monies Forfeited						
Monies Pending Forfeiture						
Vehicles Seized				2		$8,000.00
Vehicles Forfeited						
Vehicles Pending Forfeiture						
Other Activities						
Arrests	2			18		
Charges	3			33		

ISLE OF PALMS POLICE DEPARTMENT

TO: CHIEF BUCKHANNON

FROM: SERGEANT STEWART

SUBJECT: TRAINING REPORT FOR JULY 1999

DATE: 08/02/99

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH

OFFICER	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
1 OFFICER	BASIC3	BASIC CHALLENGE TEST	2			
1 OFFICER	ADV-58	COMMUNITY ORIENTED POLICING				16
1 OFFICER	ADV-67	HAZARDOUS MATERIAL			1	
2 OFFICERS	ADV-72	SUPERVISORY/MGMT FOR LE				13
1 OFFICER	ADV-71	SURVIVAL SPANISH	32			
1OFFICER	ADV-69	THERAPEUTIC PROCEDURES				0.5
11 OFFICERS	LETN-1	USE OF FRISK		5.5		
TOTAL:			34	5.5	1	29.5
					TOTAL OFFICER HOURS:	70

EMPLOYEE	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
1 TCO	ADV-66	FIRE EXTINGUISHER				0.5
2 TCO	ADV-67	HAZARDOUS MATERIAL			2	
1 CIVILIAN	ADV-67	HAZARDOUS MATERIAL			1	
TOTAL:			0	0	3	0.5
					TOTAL EMPLOYEE HOURS:	3.5

		SCCJA	SATELLITE	IN HOUSE	OTHER
PREVIOUS REPORT TOTALS		784	156	135	146
THIS MONTH TOTALS		34	5.5	4	30
YEAR TO DATE TOTALS:		818	161.5	139	176
				DEPARTMENT HOURS YEAR TO DATE:	1294.5

FIRE SERVICE REPORT

JULY 1999

Fire Services Monthly Report

Contents

July 1999

A. Call Summary

B. Alarm Report

C. Incident Report

D. Pre-Incident Surveys/Inspections

E. Training

F. Water Usage

G. Maintenance

H. Personnel

I. Public Relations

Isle of Palms Fire Department
July Call Summary

07/03 Fire Department personnel responded to 5th on the beach for a sinking boat. Upon arrival found 17'-20' boat approximately 300 yards off shore sinking. A top water search was conducted by Fire Department personnel with assistance from the U.S. Coast Guards, Sullivan's Island Fire Department and Charleston County Sheriff's Department. All persons were accounted for and the search was called off.

07/03 Fire Department personnel responded to Sea Shell Court for a possible drowning. Upon arrival, personnel found that patient was out of the water, conscious but not alert. Bystanders stated the patient had been under water for approximately one minute and had been drinking prior to the incident. Patient was placed on oxygen, vitals were taken and monitored until the arrival of Charleston County EMS. Patient was transported to the East Cooper Hospital Emergency Room.

07/14 One duty person and one volunteer responded to Dewees Island for a structure fire, upon request. Charleston County Rescue Squad also responded. The fire had consumed 90% of the dwelling prior to their arrival. Personnel used water pressure from a hydrant to extinguish the fire and protect exposures. A crew later responded with Sheriff's Deputy/ Fire Investigator to assist with an investigation.

07/22 Fire Department personnel responded to the Holiday Day Inn Express Construction site for an investigation. Upon arrival, personnel found a 500 gallon LP tank on the roadway near a roofer's tar kettle. The location of the tank was in direct violation of safety rules and regulations. No one was available from Hill Construction to resolve the problem therefore a Fire Department vehicle was used as a barricade for the night. Local Fire Marshal was notified of the situation and stated he would respond on July 23.

07/23 Fire Department personnel responded to a three-car accident on Palm near 30th Avenue. Occupants of the first two vehicles stated they had no injuries and denied need for treatment. The driver of the third vehicle was complaining of lower & upper extremity pain and chest pain. Patient was placed in a full C-spine package with all precautions taken.

07/28 Fire Department personnel responded to St. Mark's Lutheran Church for a structure fire behind the building. Upon arrival, smoke was showing from the front of the structure and a small fire was visible from the side approach. The fire was extinguished and an investigation was conducted.

*** Personnel responded to several missing children reports, persons trapped in elevator, small brush fires, heat related injuries and numerous jelly fish stings throughout the month of July**

ISLE OF PALMS FIRE DEPARTMENT
JULY 1999
ALARM REPORT

INCIDENT #	DATE	DIST.	TYPE	LOCATION
99-247	7-1-99	1	Structure Fire	804 Ocean Blvd.
99-248	7-1-99	1	EMS Assist (n/r)	30 J.C. Long Blvd.
99-249	7-1-99	2	EMS Assist (n/r)	12 Beach Club Villas
99-250	7-2-99	2	Public Appearance	Island House
99-251	7-2-99	1	EMS Assist (n/r)	30 J.C. Long Blvd.
99-252	7-2-99	1	EMS Assist (n/r)	210 Ocean Blvd.
99-253	7-2-99	2	EMS Assist (n/r)	80 41st Ave.
99-254	7-2-99	1	EMS Assist (r)	1303 Palm Blvd.
99-255	7-3-99	1	EMS Assist (n/r)	1120 Ocean Blvd.
99-256	7-3-99	1	Unclassified	HWY 517
99-257	7-3-99	1	Rescue	5th Ave. & Beach
99-258	7-3-99	2	Vehicle Fire	80 41st Ave.
99-259	7-3-99	1	Search	County Park
99-260	7-3-99	2	EMS Assist (n/r)	2 Seashell Ct.
99-261	7-3-99	1	EMS Assist (n/r)	12th & Palm
99-262	7-4-99	2	EMS Assist (n/r)	200 Grand Pavilion
99-263	7-4-99	1	EMS Assist (n/r)	108 Ocean
99-264	7-4-99	1	Parade	200 Block Charleston
99-265	7-4-99	2	EMS Assist (n/r)	44 41st Ave.
99-266	7-4-99	1	Unintentional False	106 Ocean Blvd.
99-267	7-4-99	1	Missing Child	Front Beach
99-268	7-4-99	2	Brush Fire	62 Grand Pavilion
99-269	7-4-99	1	Brush Fire	1400 Palm Blvd.
99-270	7-4-99	1	EMS Assist (n/r)	1008 Ocean Blvd.
99-271	7-4-99	1	EMS Assist (n/r)	HWY 517
99-272	7-5-99	2	Brush Fire	38 Waterway Island Dr.
99-273	7-5-99	1	EMS Assist (n/r)	106 Ocean Blvd.
99-274	7-5-99	1	EMS Assist (n/r)	30 J.C. Long Blvd.
99-275	7-5-99	1	EMS Assist (n/r)	30 J.C. Long Blvd.
99-276	7-5-99	1	EMS Assist (n/r)	30 J.C. Long Blvd.
99-277	7-5-99	1	EMS Assist (n/r)	101 Palm Blvd.
99-278	7-5-99	1	Alarm Malfunction	3 31st Ave.
99-279	7-5-99	2	EMS Assist (r)	Palmetto @ Grand Pavilion
99-280	7-5-99	2	EMS Assist (n/r)	6001 Palmetto
99-281	7-7-99	2	Alarm Malfunction	3904 Cameron Blvd.
99-282	7-7-99	1	Trash Fire	31 J.C. Long Blvd.
99-283	7-7-99	1	EMS Assist (n/r)	30 J.C. Long Blvd.
99-284	7-7-99	2	EMS Assist (r)	1 Dolphin Row
99-285	7-8-99	1	Cat on Roof	13A 22nd Ave.

99-286	7-8-99	2	Assist Motorist	33rd & Waterway
99-287	7-9-99	1	EMS Assist (n/r)	1207 Palm Blvd.
99-288	7-9-99	1	EMS Assist (r)	2302 Palm Blvd.
99-289	7-10-99	1	EMS Assist (n/r)	1021 J.C. Long Blvd.
99-290	7-11-99	2	EMS Assist (n/r)	69 41st Ave.
99-291	7-12-99	1	EMS Assist (n/r)	1207 Palm Blvd.
99-292	7-12-99	1	Public Assist	30 J.C. Long Blvd.
99-293	7-12-99	2	EMS Assist (n/r)	11 43rd Ave.
99-294	7-12-99	2	Extrication	9002 Palmetto
99-295	7-12-99	2	EMS Assist (r)	9 Shad Row
99-296	7-14-99	m/a	Structure Fire	434 Pelican Flight
99-297	7-15-99	1	EMS Assist (n/r)	2505 Palm Blvd.
99-298	7-15-99	m/a	Assist Police	434 Pelican Flight
99-299	7-16-99	1	EMS Assist (n/r)	2800 Cameron Blvd.
99-300	7-16-99	2	Unintentional False	8500 Palmetto Blvd.
99-301	7-17-99	1	EMS Assist (n/r)	1500 Palm Blvd.
99-302	7-18-99	2	EMS Assist (r)	137 Sparrow Dr.
99-303	7-18-99	1	Unclassified	13th & Beach
99-304	7-18-99	1	Unintentional False	1400 Ocean Blvd.
99-305	7-18-99	2	EMS Assist (n/r)	7600 Palmetto
99-306	7-19-99	1	EMS Assist (r)	500 Ocean Blvd.
99-307	7-19-99	2	Arcing Elec. Equip.	80 41st Ave.
99-308	7-19-99	1	EMS Assist (n/r)	Hwy 517 & Palm
99-309	7-19-99	2	Rescue	34th & Beach
99-310	7-19-99	2	EMS Assist (r)	16 Edgewater Alley
99-311	7-20-99	1	EMS Assist (n/r)	30 J.C. Long Blvd.
99-312	7-20-99	1	Install Smoke Det.	41 Waterway Blvd.
99-313	7-21-99	1	Assist Motorist	Sea Cabins
99-314	7-21-99	1	Station Tour	30 J.C. Long Blvd.
99-315	7-21-99	1	Assist Police	1400 Palm Blvd.
99-316	7-22-99	2	Alarm Malfunction	22 Intracoastal Ct.
99-317	7-22-99	1	Smoke Removal	1702 Dunes Blvd.
99-318	7-22-99	1	Hazardous Condition	1128 Ocean Blvd.
99-319	7-23-99	2	EMS Assist (n/r)	9 Summer Dunes Ln.
99-320	7-23-99	2	EMS Assist (n/r)	44 41st Ave.
99-321	7-23-99	2	Good Intent Call	50th & Beach
99-322	7-23-99	1	EMS Assist (n/r)	3020 Palm Blvd.
99-323	7-23-99	2	EMS Assist (n/r)	Grand Pavilion Pool
99-324	7-24-99	1	EMS Assist (n/r)	30 J.C. Long Blvd.
99-325	7-24-99	2	EMS Assist (r)	44 41st Ave.
99-326	7-24-99	2	Lock In	63 Grand Pavilion
99-327	7-24-99	1	EMS Assist (n/r)	30 J.C. Long Blvd.
99-328	7-24-99	1	EMS Assist (n/r)	1008 Ocean Blvd.
99-329	7-26-99	1	EMS Assist (n/r)	30 J.C. Long Blvd.
99-330	7-26-99	1	EMS Assist (n/r)	30 J.C. Long Blvd.
99-331	7-26-99	1	EMS Assist (n/r)	30 J.C. Long Blvd.

99-332	7-26-99	1	EMS Assist (n/r)	622 Ocean Blvd.
99-333	7-28-99	1	Outside Structure	300 Palm Blvd.
99-334	7-29-99	1	EMS Assist (r)	2203 Hartnett Blvd.
99-335	7-29-99	1	Public Education	Recreation Dept.
99-336	7-29-99	1	EMS Assist (n/r)	30 J.C. Long Blvd.
99-337	7-29-99	1	EMS Assist (n/r)	30 J.C. Long Blvd.
99-338	7-29-99	1	EMS Assist (n/r)	30 J.C. Long Blvd.
99-339	7-29-99	2	EMS Assist (n/r)	34th & Beach
99-340	7-29-99	2	EMS Assist (n/r)	405 Yacht Harbor Villas
99-341	7-30-99	1	EMS Assist (r)	3102 Hartnett Blvd.
99-342	7-30-99	1	EMS Assist (n/r)	815 Carolina Blvd.
99-343	7-31-99	1	EMS Assist (r)	3103 Hartnett Blvd.
99-344	7-31-99	1	EMS Assist (r)	3102 Hartnett Blvd.
99-345	7-31-99	1	EMS Assist (r)	2702 Waterway Blvd.
99-346	7-31-99	1	EMS Assist (n/r)	30 J.C. Long Blvd.
99-347	7-31-99	1	EMS Assist (n/r)	30 J.C. Long Blvd.
99-348	7-31-99	1	EMS Assist (n/r)	30 J.C. Long Blvd.
99-349	7-31-99	1	EMS Assist (n/r)	30 J.C. Long Blvd.
99-350	7-31-99	2	EMS Assist (n/r)	44 41st Ave.

Total Calls= 104 District 1= 68 District 2= 34 Mutual Aid= 2

Total EMS Calls= 67 Resident= 14 Non-resident= 53

July 1998 total= 106

Isle of Palms Fire Department
July 1999
Alarms in Wild Dunes

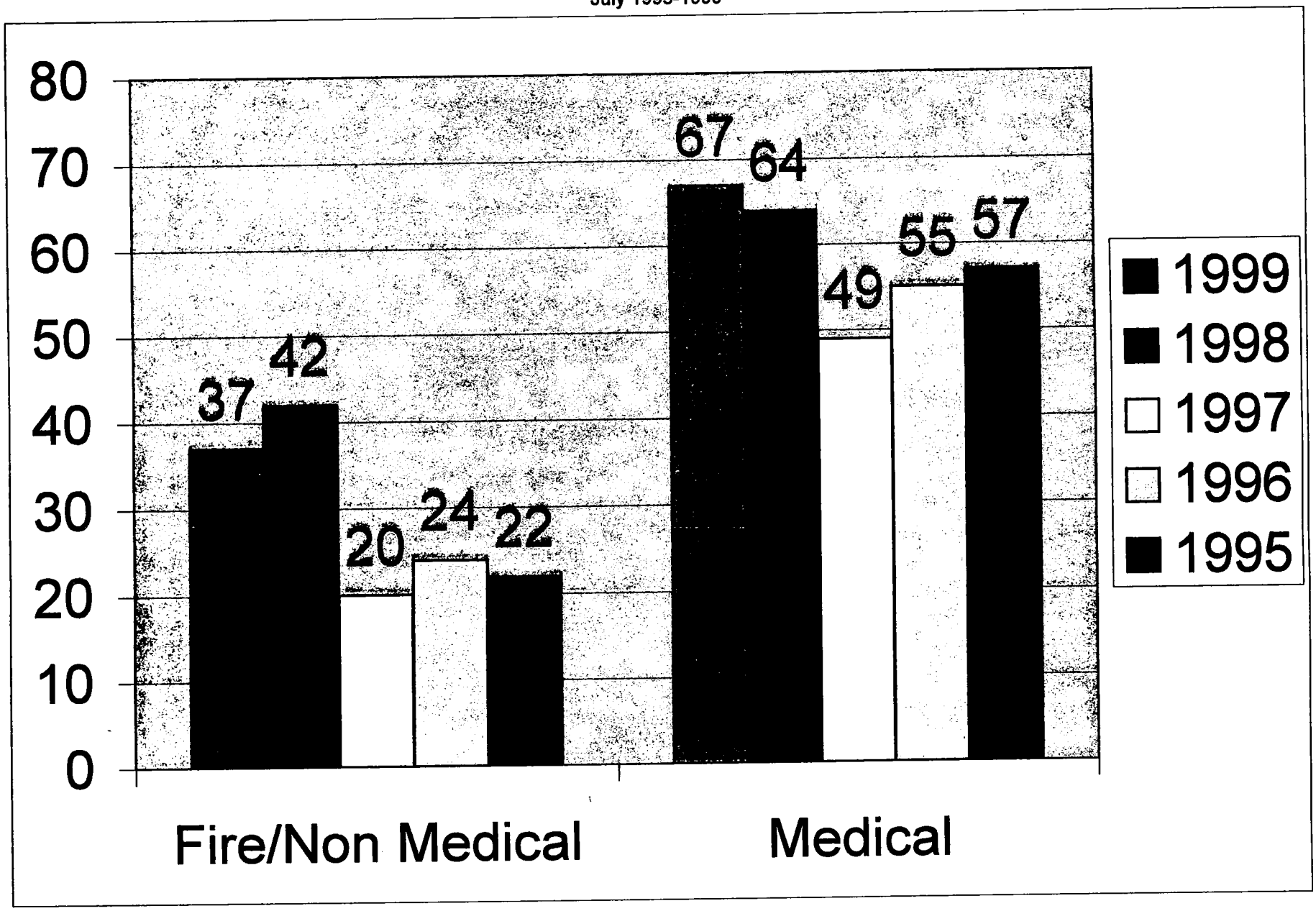
Incident #	Date	Type	Location
99-249	7-1-99	EMS Assist (n/r)	12 Beach Club Villas
99-262	7-4-99	EMS Assist (n/r)	200 Grand Pavilion
99-268	7-4-99	Brush Fire (r)	62 Grand Pavilion
99-272	7-5-99	Brush Fire (r)	38 Waterway Island Drive
99-279	7-5-99	EMS Assist (r)	Palmetto @ Grand Pavilion
99-280	7-5-99	EMS Assist (n/r)	6001 Palmetto
99-284	7-7-99	EMS Assist (r)	1 Dolphin Row
99-294	7-12-99	Extrication (r)	9002 Palmetto
99-295	7-12-99	EMS Assist (r)	9 Shad Row
99-300	7-16-99	Unintentional False (r)	8500 Palmetto
99-305	7-18-99	EMS Assist (n/r)	7600 Palmetto
99-319	7-23-99	EMS Assist (n/r)	9 Summer Dunes Ln.
99-323	7-23-99	EMS Assist (n/r)	Grand Pavilion Pool
99-326	7-24-99	Lock-in (n/r)	63 Grand Pavilion
99-340	7-29-99	EMS Assist (n/r)	405 Yacht Harbor Villas

Total Calls in Wild Dunes	15
Resident	7
Non-Resident	8

Year to date calls 1999:

Total:	82
Resident:	54
Non-Resident:	38

Isle of Palms Fire Department
Response Comparision
July 1995-1999



Isle of Palms Fire Department
Run Comparison
July 1995-1999

	Total Calls	Fire/Non Medical	Medical
1995	79	22	57
1996	79	24	55
1997	69	20	49
1998	106	42	64
1999	104	37	67

Isle of Palms Fire Department
July 1999
Incident Report

Situation Found	Total	Dist. 1	Dist. 2	M/A	YTD 1999	Total 1998	YTD 1998
Total Alarms for Month	104	68	34	2	350	106	414
Working Structure Fire	2	1		1	9	1	6
Outside Structure	1	1			2		2
Vehicle Fire	1		1		2		2
Brush, Grass, Leaves	3	1	2		4	4	17
Trash, Rubbish	1	1			4		1
Explosion, no fire							
Spill with fire							
Other Fires							
Overpressure Rupture							
Emergency Med. Call	67	46	21		208	64	225
Lock-in, Trapped	1		1		3	1	2
Search	1	1			7		8
Extrication	1		1		3	1	3
Rescue-not classified	2	1	1		6	3	10
Spill, leak, no fire					2	2	3
Power Line Down					2		2
Arcing Elec. Equip.	1		1		13	4	8
Aircraft Stand-by							
Chemical Spill							1
Hazardous Condition	1	1			5		6
Water Removal					3		2
Smoke Removal	1	1			1		1
Animal Rescue							
Assist Police	2	1		1	3	1	4
Unauthorized Burning							
Move-Up						1	3
Service Call					4	1	3
Smoke Scare					4	1	4
Contolled Burn					1		
Steam Mistaken, smoke							1
Malicious False							
Bomb Scare							
Alarm Malfunction	3	1	2		13	6	15
Unintentional False	3	2	1		8	6	14
Unclassified	2	1	1		2	1	5
Supplemental	11	9	2		41	9	66

(Listed in accordance with the National Fire Incident Reporting System)

Supplemental Activities Report
July 1999

Type Call	Total	Dist. 1	Dist. 2	Mutual Aid	Year to Date
Smoke Detector	1	1			8
Station Tour	1	1			1
Public Education	1	1			1
Public Appearances	2	1	1		3
Assist Motorist	2	1	1		3
Pump Streets					
Remove Objects/Roof	1	1			2
Remove Objects/Tree					1
Beach Search	1	1			2
Public Assist	1	1			16
Other	1	1			4
Totals	11	9	2		41

Isle of Palms Fire Department
Pre-Incident Surveys

Completed all Pre-Incident surveys for 1999. Replaced all Pre-Incident surveys along with Emergency Response Plans and will continue to update periodically.

Fire Inspections

The Building Department is currently performing fire inspections. There were 24 inspections performed during the month of July.

Isle of Palms Building Department
Monthly Fire Inspection Report
1999

Total Inspections 24 Total Violations 16

Date	Routine	Re-inspect	Inspector	Name of Business	Number of Violations Found	Next Inspection Due	Occupancy	Type Construction
7/3/99	X		SEABROOK	BAY CAFE	10	7/8/99	B/A	VI
7/8/99		X		BAY CAFE	0 of 10		B/A	VI
7/19/99		X		BOARDWALK INN	1 of 2	8/19/99	R	IV
7/31/99		X		LINKS CLUB HOUSE	2 of 2	8/31/99	B/M	VI
7/31/99		X		OCEAN CLUB	0 of 1		R	V
7/31/99		X		MAINT. I&C.	0 of 1		B	VI
7/31/99		X		I.O.P. BAPTIST	0 of 1		A	VI
7/31/99	X			DUNES PROP REST	0		B	V
7/31/99	X			DUNES PROP.	0		B	V
7/31/99	X			NAT. HM. VID.	1	8/31/99	M	V
7/31/99	X			SALON + CO.	0		B/M	V
7/31/99	X			COLD. BANKER	0		B	V
7/31/99	X			TASTE OF CHINA	0		B	V
7/31/99	X			MT. P. SEAFOOD	0		M	V
7/31/99	X			BEACHSIDE R.E.	0		B	V
7/31/99	X			SHEAR PARA.	0		B/M	V
7/31/99	X			GRT. BEACH	0		B	V
7/31/99	X			ISL. CARDS + GIFTS	1	8/31/99	B/M	V
7/31/99	X			FLUFF + FOLD	0		B	V
7/31/99	X			DOMINO'S	0		B	V
7/31/99	X			LONG. ISL. CAFE	0		B	V
7/31/99	X			RED + WHITE	1	8/31/99	M	V
7/31/99	X			I.O.P. HARDWARE	0		M	V
7/31/99	X			I.O.P. LIQUOR	0		M	V

ISLE OF PALMS FIRE DEPARTMENT
JULY 1999
TRAINING REPORT

PAID

Total medical training hours..... 63
Total fire training hours..... 232
Total hours..... 295
Hours per man..... 17.3

ADDITIONAL TRAINING

Captain Kramer attended the National Fire Academy Hazardous Materials Incident Management class at Emmitsburg, MD.

VOLUNTEER

Total medical training hours.....0
Total fire training hours.....35
Total hours.....35
Hours per man.....3.8

The volunteers drilled on the new rescue truck on July 14. The volunteers held a by-law workshop on July 28. The volunteers' new by-laws will be in place by August 31.

FIRE DEPARTMENT WATER USAGE IN GALLONS

MONTH/YEAR July 1999

INITIALS	DATE	TRAINING	FLOW TESTING	FIRES
	1			
	2			
	3			
	4			
	5			
	6			
	7			
	8			
	9			
	10			
	11			
	12			
	13	1000		
	14			
	15			
	16			
	17			
	18			
	19			
	20			
	21			
	22			
	23			
	24			
	25			
	26			
	27			
	28			
	29			
	30			
	31			
MONTHLY SUB-TOTALS		1000	1000	
NTHLY GRAND TOTAL		2000		

COMMENTS:

The 1000 gallons under flow test is for backflushing of pumps.

Isle of Palms Fire Department
Maintenance
July 1999

Station 1	
07/01	Repairs to back door threshold were completed
07/06	Inspected fire extinguisher
07/27	Replaced the lock assembly on the rear door
07/28	Replaced faucet to kitchen sink
Station 2	
07/06	Inspected fire extinguisher
Squad 1 (Old)	
07/28	Retrieved from Summerville Auto Auction and donated to Charleston County Rescue Squad as approved in City Council Meeting 7/27/99
Truck 1	
07/06	Changed oil, water and oil filters.
Engine II	
	No maintenance performed
Engine III	
07/19	To Fleet World for cab repairs
07/22	Picked up from Fleet World upon completion of corrosion and paint work in cab
Engine IV	
07/27	Replaced radiator reservoir
07/28	Replaced hose to heat exchanger. To county shop for possible head gasket repairs.
Car I (Jeep)	
	No maintenance performed

Car II (1993 Crown Victoria)
No maintenance performed

Rescue I (1999 International)
07/27 Replaced auto eject

Rescue II (6x6 ATV)
No maintenance performed

Rescue III (Rescue Boat)
No maintenance performed

Rescue IV (Rubber Boat)
07/29 Replaced spring assembly and pull cord

Rescue V ('97 Yamaha Jet Ski/Wave Runner)
No maintenance performed

Rescue VI (18' Commercial Water Sport Boat)
No maintenance performed

Rescue VII (F.K.A.- Rescue I)
No maintenance performed

Misc.

Conducted Weekly: SCBA inspection & maintenance
Ladder inspection & maintenance
Backflushed pumps

Isle of Palms Fire Department
Personnel Report
July 1999

On July 2, 1999, Cheryl Gregorie worked her last day. Cheryl retired to be with her family.

On July 12, 1999, Engineer Boillard also worked his last day. Roger moved to Indiana.

On July 12, 1999, Heather Smith worked her first day. Heather is from Kansas and recently relocated to Mt. Pleasant.

Dan Morris worked his first day. Dan is a Firefighter, he has previous experience with North Charleston Fire Department.

On July 23, 1999, Volunteer Cyrus Sinor celebrated his birthday

J. Al Cannon, Jr., Esq.
Sheriff, Charleston County

3505 Pinehaven Drive
Charleston Heights, SC 29405-7789

July 23, 1999

Mark Williams, City Administrator
City of Isle of Palms
Post Office Box 508
Isle of Palms, South Carolina 29451

Dear Mr. Williams:

I would like to take this opportunity to express my gratitude to the members of the Isle of Palms Fire Department.

On Wednesday, July 14, 1999, at approximately 4:20 AM, a house fire was reported on Dewees Island. Of course, since this barrier island is accessible by boat only, this complicated the situation.

After the Isle of Palms Fire Department had extinguished the fire, an arson investigator with the Charleston County Sheriff's Office was called in to determine the origin of the fire.

Detective Phillips responded to the scene and was briefed by Chief Ann Graham who assisted Detective Phillips during the duration of the investigation. While I would like to convey my thanks to all of the employees of the Isle of Palms Fire Department, I feel that several members went above and beyond in assisting us. Captain Glenn Kramer, Fire Investigator Scott Mrowca and Fire Investigator Scott Braun were instrumental in providing support and manpower. In addition, Chief Graham, as well as several other firefighters, assisted Detective Phillips two days later during the execution of a search warrant at the fire scene so samples could be collected for analysis.

Chief Graham and the members of the Isle of Palms Fire Department are truly an asset not only to the citizens of the Isle of Palms, but to the citizens of Charleston County.

Sincerely,

C. R. Harris

Captain Chevalier R. Harris
Criminal Investigations Division
Charleston County Sheriff's Office

CRH/chb

TEL: (843) 554-4700

FAX: (843) 554-9744

EXHIBIT D

PUBLIC WORKS COMMITTEE MEETING
August 16, 1999

The regular meeting of the Public Works Committee was held on August 16, 1999, at 5:30 p.m. in City Hall Council Chambers. Present were Chairman Miller, Committee Member Shaffer, Director David Mobley, and City Administrator Williams. Committee member Taylor was absent. Also present were Mayor Bunch, Councilmembers Abele, Sottile, Gear, and Hernandez.

1. New Business. (A) Proposed Septic Tank Ordinance. Chairman Miller asked Councilmember Hernandez to brief the committee on the ordinance (originally drafted by our City Attorney) to which she has made some recommended changes. (Copy attached.) There was extensive discussion with members of the committee and the audience.

Mr. Shaffer made a motion to forward the ordinance to full council for first reading with the changes as outlined tonight; Chairman Miller seconded; motion passed unanimously.

2. Minutes of Previous Meeting. Chairman Miller made a motion to approve the minutes from the July meeting; Mr. Shaffer seconded; motion passed unanimously.

3. Monthly Department Report. Mr. Mobley reported on the month's operations (see attached report for July 1999) and answered questions of committee members.

In discussion of the doggie dispensers, Mr. Williams suggested getting some citizen input for placement of more dispensers in other areas of the island. **Chairman Miller made a motion to price out the cost of another dozen units and recommend the purchase to full Council; Mr. Shaffer seconded; motion passed unanimously.**

4. Old Business. (A) Front Beach Study Update. Mr. Williams reported that Seamon Whiteside had passed out some design drawing at their meeting. The next step is the traffic engineers review of traffic counts and then they will make a presentation to Council.

(B) Forest Trail Hump Update. Mr. Williams reported that the Public Safety Committee did not recommend going forward with this project based on the proposal from the engineer of $5500 just to do the road construction design work. The cost of making the changes to the road could cost upwards of $15,000. Mr. Sottile concurred stating that the costs were so high his committee wanted to take a harder look at other ways to address the problem. He further stated that some of the residents he spoke to do not want to take down trees and they were concerned about losing part of their front yards. Mr. Williams was asked to look into this issue further and report back to both committees in September.

(C) Beach Access Adjacent to 118 Ocean Blvd. Mr. Williams reported that the County has not responded yet and he feels that the County does not want to do this work. Mr. Williams suggested as an alternative that the City construct a dune walkover that follows the

natural topography. Mr. Williams will try to contact the property owner of the vacant lot on the other side of the walkway for permission to grade his side of the property. From that point, Mr. Albrecht might take over.

(D) Piping 2902 Skinner Blvd. Mr. Williams reported that the pipe has been delivered a week early.

5. Miscellaneous. (A) Mayor Bunch had received a sample of a trash can for the beach which was displayed in the chambers which had a sign reminding people to clean up after their dogs. She will request prices on them.

(B) Mayor Bunch expressed concern about mattresses being put out for collection and sitting there for several days. Mr. Mobley reported that they were set out Friday afternoon after work hours. Mr. Williams stated that another flood letter will be out shortly and we have once again included our sanitation rules and regulations. Hopefully, this will encourage residents to call and coordinate pickup of special items such as mattresses.

There being no further business to come before the committee, the meeting was adjourned at 6:50 p.m.

Respectfully submitted,

Bob Miller, Chairman

City of Isle of Palms
Department of Public Works
July 1999 Monthly Report
David Mobley, Director

1. Department received 575 phone calls in the month of July for special request collection. Picked up 38 white goods, i.e., water heaters, washers, dryers, freezers, (4) gas grills,(6) golf bags ,weight bench & weights, short wave radio system,(2) shallow well pumps, bath tub . We buried (1) dead sea turtle at 40th ave on the beach . We delivered 33 rollout carts/recycling bins and hauled off 31 flat bed and garbage packer loads of limbs to 4 B.INC. On Rifle Range rd. Six loads (23.77tons) of C&D waste were transported to Bee's Ferry Landfill.

2. Three scrap metal containers have been transported to Charleston Scrap Metal. We emptied two golf course maintenance roll-off container (limbs).

3. We repaired or replaced 5 street and stop signs , placed (24) NO PARKING THIS SIDE OF STREET signs on Ocean Blvd. Per Chief Buchannan's request.

4. We removed sand from the dune walk over at the public restrooms.

5. Today 8/16/99 we filled our vacant CDL drivers position with Richard Barber of Mt. Pleasant.

6. Apparently the dog pooper scooper dispensers are being used frequently , a recent check reviled the following: Breach Inlet empty, 5th. Ave.&Ocean ½ full, public restrooms empty, Sea Cabin (public path) empty, 21st.ave.1/4 full, 29th.ave. 3/4 full, 41st.ave. 3/4 full, 46th. .ave.3/4 full, 31st. Ave full. We are now checking them more frequently.

7. We hand picked up the debris on the IOP connector bridge , twice during the month of July.

ORDINANCE 1999-

AN ORDINANCE PRESCRIBING REGULATIONS REGARDING THE USE AND MAINTENANCE OF SEPTIC TANKS OR OTHER ON-SITE SEWAGE DISPOSAL SYSTEMS; TO ESTABLISH PROCEDURES FOR THE ENFORCEMENT THEREOF; AND TO REQUIRE MANDATORY USE OF THE CITY'S SEWER SYSTEM BY CERTAIN LOTS UPON THE AVAILABILITY THEREOF.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. Findings

It is hereby found and declared by the City Council of the City of Isle of Palms ("City Council") as follows:

1. That evidence exists that poorly operating or inadequate septic tank systems or other on-site disposal systems (hereinafter collectively "OSDS") within the corporate limits of the City are contributing to the degradation of water quality on and around the City.

2. That poor water quality is harmful to the health, safety and welfare of the City's residents, its tourists and the surrounding environment and if left unchecked, will likely cause serious and irreparable social, environmental and economic harm to the City.

3. That South Carolina Code Section 5-31-2030 confirms, inter alia, the power of the City to prescribe and enforce regulations regarding the discharge of sewage, including the use of OSDS.

4. That immediate action is required by the City to enhance water quality and protect public health by regulating discharge of sewage and the use of OSDS.

"ARTICLE D

Regulation of On-Site Sewage Disposal Systems

Sec. 6-1-40 Definitions. For purposes of this Article, the following words and terms shall have the following definitions:

(a) OSDS. Any septic tank system or other on-site sewage disposal system.

(b) Inspector. Such person or persons appointed by City Council to conduct OSDS inspections as provided in this Article.

(c) Failure. A condition existing within an OSDS which prohibits the system from functioning in a sanitary manner and which results in the discharge of untreated or partially treated wastewater onto ground surface, into surface water, into groundwater or which results in the failure of build plumbing to discharge properly.

~~(c)~~ (d) Good Operating Condition. An OSDS which is not experiencing failure as defined in (c) above.

Sec. 6-1-41 Registration. Within one hundred ~~twenty (120)~~ eighty (180) days from the effective date of this Section, the owner of each lot ~~upon~~ containing an OSDS shall register such system with the City. Within thirty (30) days from the installation of a new OSDS on a lot, the owner of such lot shall register the system with the City. All registrations shall be submitted on a registration form provided by the ~~Inspector~~ City. In order for the registration to be effective, the registration form must be complete in

all material respects as determined by the Inspector. At the request of the owner, the Inspector may provide assistance in completing the registration form. There shall be no fee charged to the owner for registration. The homeowner shall receive information on the proper operation and maintenance of OSDS at the time of registration.

Sec. 6-1-42 Inspections

(a) Each OSDS shall be inspected by the Inspector at lease least once every three years, commencing on January 1, 2000 or upon the start date of the first City Inspector, whichever is later. It shall be the responsibility of the Owner to request the inspection by the Inspector and be cooperative with the Inspector in scheduling the inspection. The Inspector shall provide the owner with a copy of a written report containing the results of the inspection. There shall be no fee charged to the owner for the Inspection.

(b) Those residences used as weekly rental property for any portion of the calendar year must be inspected once every year due to the heavy usage of OSDS located at such properties.

(c) Notwithstanding the provisions of subsection (a), prior to the transfer of title to any lot containing an OSDS, the seller of such lot shall provide the buyer with a written inspection report of the system dated no earlier than 30 days prior to the date of the transfer of the property, provided the property is occupied and experiencing normal OSDS usage at the time of the inspection. If a property will be unoccupied prior to the transfer of title, an inspection must be conducted as near to the time of property transfer as feasible, but while the property is still occupied. An inspection conducted pursuant to this subsection may be used to satisfy the requirements of subsection (a).

(d) In addition to the inspection required in subsection (a) hereof, the Inspector is entitled to enter any lot containing an OSDS at any time upon 48 hours notice to the owner or occupant of the property for purposes of conducting inspections of the OSDS for reasonable cause.

(e) The City, with the cooperation of the Isle of Palms Water and Sewer Commission and the Department of Health and Environmental Control, will develop a master list of all the properties on the island that are served by OSDS. The City will keep a record of when inspections are conducted at each property and shall notify owners if an inspection has not been scheduled in a timely manner.

Sec. 6-1-43 Operation of OSDS.

(a) The owner of each OSDS is required to keep and maintain the system in good operating condition.

(b) An owner shall have 60 days from the receipt of notice from the Inspector that an OSDS needs to be pumped to submit a receipt showing the system was pumped, the volume pumped, and the location of waste disposal.

(c) An owner shall have ~~30~~ 300 days from the receipt of notice from the Inspector or any other governmental agency that the OSDS is not in good operating condition to make all repairs or replacements required to put the system in good operating condition, at the owner's expense. A plan and schedule for repairs must be submitted to the Inspector within 90 days of the receipt of notice that the system is not in good operating condition. A permit for repairs may be required by DHEC.

(d) An inspection by the Inspector shall be required upon completion of the required repairs or replacements.

(e) ~~7~~ Upon demonstration of financial hardship, a variance may be granted for the schedule of repairs or replacements not to exceed 2 years from the date of notice.

Mandatory use of City Sewer System

Sec. 6-1-50 Mandatory use of City Sewer System. The owner of each lot in an area identified by the City Council as generally not having the ~~minimum ground filtration depth~~ site conditions required for the proper treatment of sewage by a ~~septic tank or other~~ state approved on-site sewage disposal system (OSDS) shall be required to connect to the City's sewer system upon availability of the system.

Sec. 6-1-51 Availability. The City's sewer system shall be deemed to be available when a sewer line having sufficient capacity to service such lot is located within a distance of twenty (20) feet from any point on the lot.

Sec. 6-1-52 Discontinuance of use of OSDS. Upon connection to the City's sewer system, the owner of the lot shall discontinue use of the OSDS and shall disconnect it from the building, and either remover the OSDS from the lot or have the tank pumped and filled with sand.

Sec. 6-1-53 Violations; Penalties. A violation of this section is a misdemeanor punishable pursuant to Section 1-3-66 of this code. Each day that a violation continues shall constitute a separate offense."

SECTION 4. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 5. That all Ordinances or parts of Ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 6. That this Ordinance take effect and be in full force immediately.

EXHIBIT E

ISLE OF PALMS RECREATION COMMITTEE
August 9, 1999

The regular meeting of the Isle of Palms Recreation Committee was held on August 9, 1999, at 6:30 p.m., in the Building Department. Present were Chairman Taylor, committee members Bettelli and Hernandez, and Recreation Director Page.

1. Approval of Previous Month's Minutes. Mr. Bettelli made a motion to approve the minutes from the July 1999 meeting; Ms. Hernandez seconded; motion passed unanimously.

2. Recreation Department Report. Director Norma Jean Page discussed the monthly report for July (attached hereto). Some highlights are as follows:

(a) Signup for the 2nd annual Patrick Olalere Soccer Camp is doing very well. Mr. Olalere is a player for the Charleston Battery and does a great job with the kids.

(b) The Half Rubber Tournament will be on August 21st and we expect 20-24 teams.

(c) We have scheduled a second boating safety class with Tom Harper for August 9 & 11.

(d) The summer camps went very well, in spite of the heat, and Ms. Page said the counselors did a terrific job.

(e) Robert Waltz has left the department and moved to the Spartanburg area. Richard Rachel also left unexpectedly to take a job as a football coach in Kansas. Both were grounds maintenance personnel. Jason Hayes from Dillon has been hired and is a real hard worker!

(d) New playground equipment is in and has been set up.

(e) Chairman Taylor was pleased to have Kevin Schwerin at the All-Star softball tournament and commented on what a great job he did to support our teams.

3. Old Business. (a) Ms. Hernandez reported on a proposal from Jon Guerry Taylor for professional services relating to the Breach Inlet boat ramp as well as an evaluation of the floating docks at the IOP Marina. (Copy attached). Ms. Hernandez recommended the committee take this to Ways & Means. The committee also felt that this should go out for bids for other proposals.

(b) Mr. Bettelli began discussion of a new recreation building which Council agreed to look into at the June City Council meeting. The committee discussed various aspects of the project and asked Ms. Page to make some contacts and bring recommendations back to the committee.

(c) There was discussion of the road barrier at 28th Avenue and the fact that there was to be a berm and landscaping there. Ms. Page said the department would work on it this winter.

There being no further business, the meeting was unanimously adjourned at 6:45 p.m.

Respectfully submitted,
Dee Taylor, Chairman

ISLE OF PALMS
RECREATION DEPARTMENT

MONTHLY REPORT

JULY
1999

STAFF: ***D.J. Barnhill, Assistant Director***
Kevin Schwerin, Recreation Supervisor
Robert Waltz,Grounds & Maint. Supervisor
Rich Rachel, Grounds & Maint. Assist.
Norma Jean Page, Director

ISLE OF PALMS

RECREATION DEPARTMENT

ISLE OF PALMS RECREATION DEPARTMENT ACTIVITIES

JULY 1999

ADULT SPORTS:

CO-ED SOFTBALL - Games are played every Tuesday and Thursday nights at 6:30, 7:45 and 9:00 pm. Over 140 participants are signed up for this activity.
Trophies will be awarded to the 1st and 2nd place regular season champs.
A post season tournament will follow the regular season with T-shirts awarded to the winners.
Our Co-Ed softball league play under "House Rules", that is, rules which best fit and satisfy the talents of the island.

C0-ED ULTIMATE FRISBEE - Games are played Monday, Tuesdays and Wednesday at 6:30 pm. Only one game a night is scheduled, due to the past complaints of soccer field lights. Trophies will be awarded to the 1st and 2nd place regular season and T-shirts awarded to the winners of the post season tournament.

MEN'S FLAG FOOTBALL - Registration begins August 2 - 20. Captain's meeting will be held August 26 at 6:30 pm. Games will begin September 12.

MEN'S FALL SOFTBALL - Registration begins August 9 - 28. Captain's meeting will be held September 2 at 6:30 pm. Games will begin September 13.

SOCCER CAMPS:

CHARLESTON SOUTHERN - July 11 - 15 Charleston Southern used our Soccer Field and goals for their annual camp from 9:00 - 11:00 am. In exchange they will conduct a soccer clinic in September, once our teams are developed. A date has not been announced.

TENNESSEE SOCCER TRAINING - A group of young college girls visited Isle of Palms as part of their soccer training program. Over 40 college players could be seen daily from July 25 - July 30 at 9:00 - 11:00 am. And again from 4:00 - 6:00 pm.

24 - 28th Avenue P.O. Drawer 508 • Isle of Palms • South Carolina • 29451 • (843) 886-8294 • Fax: (843) 886-9857

PATRICK OLALERE SOCCER CAMP - The 2nd annual Patrick Olalere Soccer Camp will be held August 9 - 13 from 9:00 - 4:00 pm. Cost is $150.00 per child and is offered for children ages 5 - 14 yrs. Last year over 30 children participated in this camp. We anticipate and larger number. Participation may depend on weather.

TOURNAMENTS/SPECIAL ACTIVITIES:

HALF RUBBER TOURNAMENT - Saturday, August 21 at the Recreation Center. Tommy Baker from Baker Motors has donated $350 for prizes and The Half rubber company will donated balls and bats for this event. Elks Lodge has agreed to furnish back stops and fencing(netting) for our make shift fields. Four (4) fields will be set up to accommodate the expected 20 - 24 teams. Vince Hoover from the Hoove Group has designed and will print the shirts for the participants.
David Quick from the Post and Courier has promised a special story for August 5 edition. This is a first time event for the Isle of Palms Recreation Department. We anticipate a great turn out.

BOATING SAFETY CLASS - Tom Harper taught a boating safety class to eight (8) of our younger citizens during July. The reviews were great and numerous people have asked for a repeat. Another class is scheduled for Monday and Wednesday, August 9 and 11. Cost is $50. Per person. Tom teaches basic rules of the water, channel markers, charts and other information that is important when operating watercraft.

ARC BLOOD DRIVE -July 20 the ARC Blood mobile visited the Recreation Center and collected blood from 15 out of 18 possible donors. Several Recreation Employees attempted to donate but due to high temperatures and the unsuccessful attempts to lower their temperature prevented them from donating. We hope the fall months will bring more people out to donate. Summers are slow for donations all over the country.

CAMP SUMMERSHINE /SUMMERSHINE WEE CAMP. - The name has changed to "Camp Sweat-a-lot". The camp counselors decided the name was incorrect. The camp this year has been a great success. Our Counselors have done an outstanding job of supervising and creating challenges and providing fun activities for our children. Our counselors have said, "Camp is a place where children are allowed to do things that they don't usually get to do."
Every week there is a day designated for "Messy Day". Children must limbo on a tarp coated in chocolate pudding, answer trivia questions correctly or have oatmeal poured over their heads, run and obstacle course and then find a penny in a pool of cooked noodles or jello and finally crawl through a tunnel while chocolate syrup is being poured over their heads. WHAT FUN!! Some days consisted of body painting and water balloon relays, egg relays and tosses.

A Field trip is planned once a week. This summer our young campers visited Carolina Ice Palace, Twin Rivers Bowling, America Cinema Grill, Splash Island and Splash Zone. Every week, this summer, we have filled the camp and developed a waiting list in the event someone canceled.
Last week of Camp is August 2 - 6.

ISLAND FUN DAYS - Participation has increased from last year and the previous years. This camp is sponsored by IRMA. This camp consist of field trips designed for those visiting the Isle of Palms. This year trips included: Bull's Island, Crabbing expedition, salt marsh tours and Splash Zone on James Island. IRMA reimburses the Recreation Department for the expenditures above the about of revenues.

UPCOMING ACTIVITIES:

MYRTLE WAVES - The traditional Myrtle Waves trip is schedule for August 17 for our teenagers on the Island.

BOATING SAFETY - August 9 and 11 at City Hall.

MAJOR CLEAN UP - Clean gym and prepare facilities for fall programing.

PARKS, GROUNDS AND MAINTENANCE

Robert Waltz has submitted his resignation and will not be actively working after July 23. Robert has worked extremely hard the past years and accomplished a great deal in preparing the outside grounds for ball games and providing a safe, clean and well groomed areas for children to play. Robert has been with the City several years and we wish him well. Robert and Donna (wife) were blessed with a baby son this year. Donna has wanted, for sometime, to move closer to her family. Robert and Donna have built a new home in the upstate and will be moving in shortly.

Richard Rachel has also submitted his resignation. Richard came on board as a part time employee, working extremely hard and very dedicated to maintaining the facilities. Richard was later put promoted to full time. He too, has worked extremely hard and has done an excellent job with the grounds and maintenance. Richard has accepted a position coaching football in Kansas. He had coached for many years, but had been unable to acquire another position until now. We wish him well in the world of football.
Richard's last day was July 30.

After numerous interviews and not so many applications, Jason Hayes from Dillon area will come on board as the Grounds and Maintenance Supervisor. Jason has an Associates degree in Horticulture and an associates degree in Natural Resources. He has the knowledge and energy to enhance our grounds and will do a great job for our City. We look forward to Jason's arrival and expect great things to happen.

Parks & Maintenance Staff hours from June 21 - July 29:

Housekeeping - 67.5 hrs.

Field Maintenance - 46.5 hrs.

Mowing - 154 hrs.

Maintenance - 29 hrs.

Equipment Maintenance - 8.25 hrs.

Special projects - 17 hrs.

Recreation Activities - 53 hrs.

Office related - 1.75 hrs.

377 working hours
21 Hours annual leave
16 Holiday
2 Sick Leave
416 total hours

Myrtle Waves Trip!

Sign up now!

WHEN: August 17th, 1999

TIME: 8 a.m. to 6 p.m.

AGES: 8-14 years old

FEE: $30/child

Additional money will be needed for lunch, snacks, locker rental, etc. Registration fee covers transportation, park admittance, and chaperones. Pre-register by August 13th.

For more information, call the Isle of Palms Recreation Department at 886-8294!

1999 Men's Flag Football

Registration: August 2 - 20

Mandatory Captain's Meeting:
August 26 - 6:30 p.m.

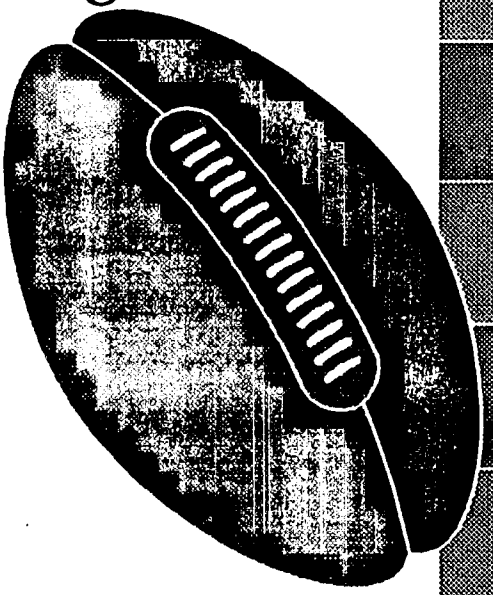
Fee: $300/$325 (Due Aug. 26)

Practices: August 27 - Sept. 11

Games Begin: September 12

Sundays beginning at noon

Register Now!
For more information, call the Isle of Palms Recreation Department at 886-8294!



Isle of Palms Recreation Dept.
Men's Fall Softball

Registration: August 9-28

Mandatory Captains' Mtg:

September 2 - 6:30 p.m.

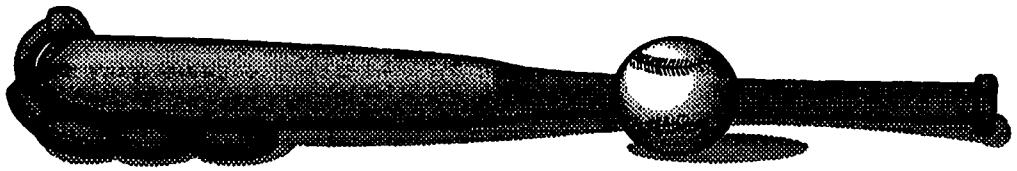
Fee: $400/$425

Practices: Sept. 3 - 12

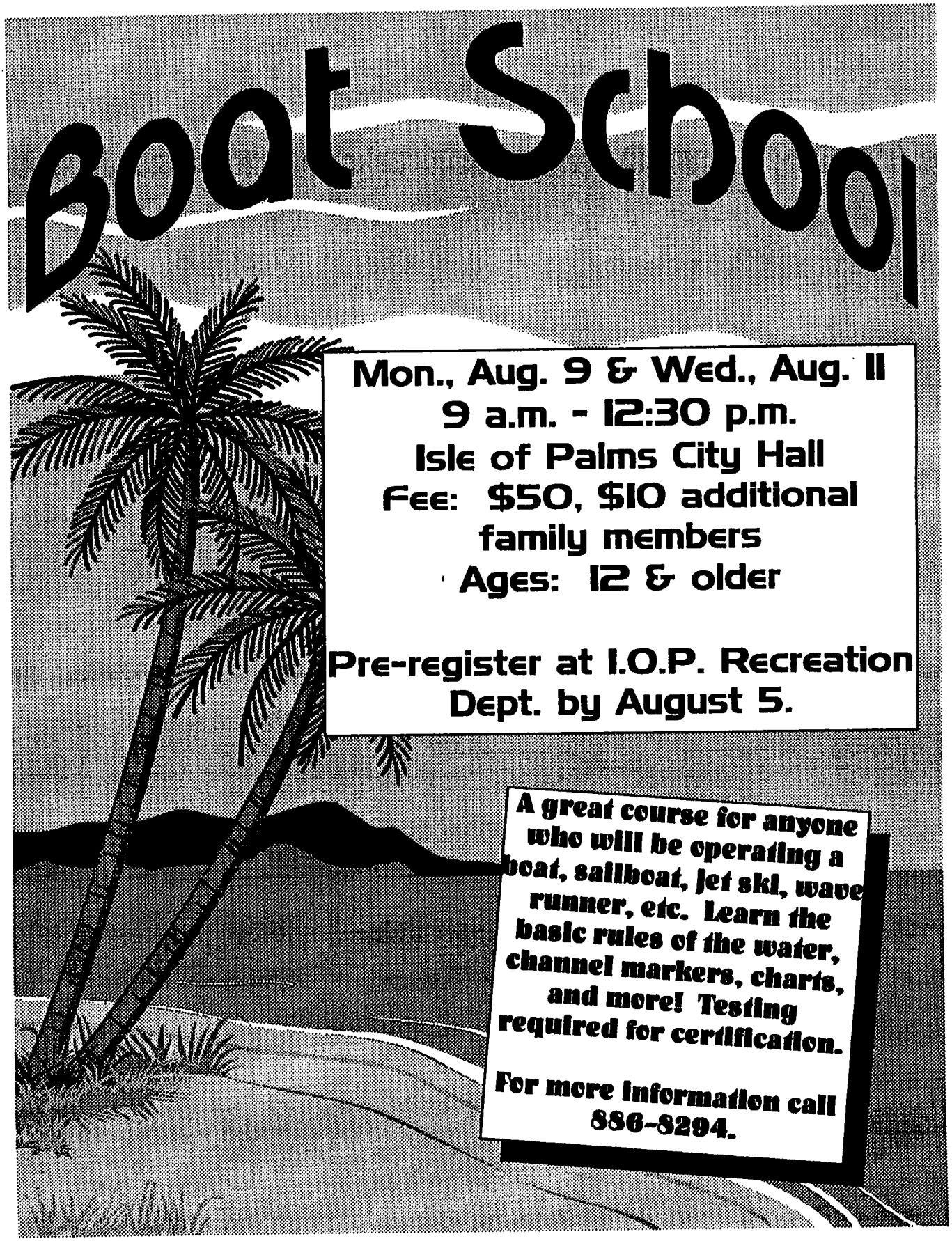
Games Begin: Sept. 13

Mondays & Wednesdays

beginning at 6:30



Register Now! For more information, call the Recreation Department at 886-8294!


Boat School
Mon., Aug. 9 & Wed., Aug. 11
9 a.m. - 12:30 p.m.
Isle of Palms City Hall
Fee: $50, $10 additional family members
Ages: 12 & older
Pre-register at I.O.P. Recreation Dept. by August 5.
A great course for anyone who will be operating a boat, sailboat, jet ski, wave runner, etc. Learn the basic rules of the water, channel markers, charts, and more! Testing required for certification.
For more information call 886-8294.

September 1999

Isle of Palms Recreation Department

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
August S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31			*1* 6:30 PM Ultimate Frisbee 7:30 PM Tae Kwon Do	*2* 9:15 AM Tiny Tots Open House 6:30 PM Co-Ed Softball 6:30 PM Fall Softball Captain-'s Mtg	*3* 7:00 PM IOP DARE Dance	*4* 9:00 AM Tae Kwon Do Flag Football Tournament Gymnasium Closed
5 Flag Football Tournament	*6* LABOR DAY - CLOSED	*7* 9:00 AM Island Preschool Begins 9:15 AM Tiny Tots Begins 6:00 PM 5/6 Soccer Coachs' Mtg	*8* 9:00 AM Island Preschool 6:00 PM 7/8 Soccer Draft 7:30 PM Tae Kwon Do	*9* 9:00 AM Island Preschool 9:15 AM Tiny Tots 6:00 PM 9-12 Soccer Draft	*10* 9:00 AM Island Preschool 4:00 PM Gymnastics Begins	*11* 9:00 AM Tae Kwon Do 10:00 AM NFL Gatorade Punt, Pass, &Kick 1:00 PM Open Gym
12 Men's Flag Football Games Begin	*13* 9:00 AM Island Preschool 6:30 PM Men's Softball Games Begin	*14* 9:00 AM Island Preschool 9:15 AM Tiny Tots	*15* 9:00 AM Island Preschool 12:00 PM Keenagers 6:30 PM Men's Softball 7:30 PM Tae Kwon Do	*16* 9:00 AM Island Preschool 9:15 AM Tiny Tots	*17* 9:00 AM Island Preschool 4:00 PM Gymnastics	*18* 9:00 AM Tae Kwon Do 1:00 PM Open Gym IOP Beach Run
19 Men's Flag Football	*20* 9:00 AM Island Preschool 6:30 PM Men's Softball	*21* 9:00 AM Island Preschool 9:15 AM Tiny Tots	*22* 9:00 AM Island Preschool 6:30 PM Men's Softball 7:30 PM Tae Kwon Do	*23* 9:00 AM Island Preschool 9:15 AM Tiny Tots	*24* 9:00 AM Island Preschool 4:00 PM Gymnastics	*25* 9:00 AM Tae Kwon Do 1:00 PM Open Gym
26 Men's Flag Football	*27* 9:00 AM Island Preschool 6:30 PM Men's Softball	*28* 9:00 AM Island Preschool 9:15 AM Tiny Tots	*29* 9:00 AM Island Preschool 6:30 PM Men's Softball 7:30 PM Tae Kwon Do	*30* 9:00 AM Island Preschool 9:15 AM Tiny Tots	October S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	

Printed by Calendar Creator for Windows on 8/13/99

EXHIBIT F

PERSONNEL COMMITTEE
August 16, 1999

The regular meeting of the Personnel Committee was held at 6:30 p.m. on August 16, 1999, in City Hall. Committee members present were Chairman Bettelli, Skipper Shaffer and Mayor Bunch. Also present was City Administrator Mark Williams.

1. Approval of Minutes From Prior Meeting. Mr. Shaffer made a motion to approve the minutes of the July Committee meeting; Mayor Bunch seconded; motion passed unanimously.

2. New Business. (a) Mayor Bunch made a motion to go into Executive Session to discuss a personnel matter requested by the City Attorney; Mr. Shaffer seconded; motion passed unanimously. Coming out of Executive Session Chairman Bettelli stated that no action was taken, personnel matters were discussed.

3. Personnel Report.

Name	Position	Department	Status
Richard Barber	Truck Driver	Public Works	Replaced C. Risk
Cathy Kennedy	Building Clerk	Building Clerk	Replaced Robertson
Heather Smith	Secretary	Fire	Replaced Gregorie
Daniel Morris	Firefighter	Fire	Replaced Boillard

4. Miscellaneous. Mayor Bunch reported that a letter of commendation had been received from Dr. McMahon congratulating the Fire Department on their outstanding job at the recent fire in Wild Dunes (see attached). Given all the news media about the fire, Mr. Williams recommended that when we can bring conclusion, City Council should recognize the Fire Department as a whole as it was a superior effort on their part. It was clear that this was an overwhelming event to have so many people and the kind of resources committed and continue to take as long as it did to get the fire out. It is remarkable that it did not take any more structures out [than the four].

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:00 p.m.

Respectfully submitted,

Marty Bettelli, Chairman

cc Mark Lawrence Fire Rescue Chief

Edmund B. McMahon, M.D.

1 Dunecrest Lane
Isle of Palms, SC 29451

Home Phone (843)886-8836
Email capnconc@aol.com

August 15, 1999

The Honorable Carmen R. Bunch
Mayor, Isle of Palms
City Hall, Palm Boulevard
Isle of Palms, SC 29451

Dear Carmen;

I have recently heard some adverse comments regarding the performance of the Fire Department on the night of August 13th which I feel are entirely unwarranted and should be refuted.

As a resident of 1 Dunecrest Lane, I was at the scene of the fire from start to finish and in my opinion, Chief Graham and her crew performed superbly under the most adverse conditions and at great personal risk. They are to be commended rather than criticized. Without their valiant efforts and the presence of the new hook and ladder, other homes such as #6 Dunecrest Lane would undoubtedly have been lost.

Once again, I feel that the Isle of Palms Fire Department, as well as all the other Departments who came to our assistance, performed in an outstanding manner. They are to be congratulated.

Sincerely,

Mic Roy

EXHIBIT G

Board of Zoning Appeals
Minutes
August 10, 1999

I. Call to Order

Chairperson Gabbie Porter called the regular meeting of the City of Isle of Palms' Board of Zoning Appeals to order on August 10, 1999 at 5:30PM in the conference room of the Building Department at 1301 Palm Blvd. Members present were Charlie Yawn, Kathy Carroll, Guy Taylor, and Russ Stemke as well as the Zoning Administrator, Douglas Kerr.

II. Review of Minutes

Mr. Taylor made a motion to approve the minutes of the July 13th, 1999. Mr. Stemke seconded the motion, and the vote was unanimous in favor of the motion.

III. Variances, Appeals, and Special Exceptions

#27 23rd Avenue

Ms. Porter welcomed the audience and swore in everyone planning to give testimony. She explained that the first application on the agenda was for #27 23rd Avenue. Mr. Kerr explained that Mr. Parker has requested a special exception to allow the establishment of an office for his construction business. He explained that the applicant had indicated on his application that he would limit his business-related traffic to one visit a day with only passenger vehicles. Mr. Parker added that he was doing this for convenience to be closer to his parents. Mr. Stemke asked about the inclusion on his application that he would allow city officials inspect the premises. Mr. Parker answered that he was just complying with what the ordinance required. Mr. Stemke asked about how the workers involved with the business would be paid. Mr. Parker answered that they would be paid at the job site. Ms. Carroll made a motion to approve the application, and Mr. Yawn seconded the motion. The vote was unanimous in favor of the motion.

906 Ocean Boulevard

The second case on the agenda was for a home occupation at 906 Ocean Boulevard. Mr. Kerr gave a brief introduction to the case, explaining that the applicant would conduct business over the Internet selling water filters, herbal medication, vitamins, and cosmetic medication. He explained that the applicant has included on his application that there will be no pick-ups, but that he will receive bimonthly deliveries and then drop ship the orders. The applicant, Todd Christensen, explained that his brother is the owner of the business and that he has asked him to help out. He said that his brother will primarily handle the mail orders, but if his brother gets too busy he will help. The applicant explained that the majority of the work being conducted at 906 Ocean Boulevard is the distribution of e-mails to clients. Mr. Stemke asked if he would be keeping any

inventory. Mr. Christensen answered possibly in the future he would have a small inventory on hand. Mr. Stemke asked what types of things would be stored at the house. Mr. Christensen said that they were water filters and distributed some literature to the board members. Mr. Taylor stated that he felt that the applicant could not use the address as a distribution center, but that mailings over the Internet would be fine. He explained that he felt that if he wanted to get into the distribution business in the future, he would have to come back before this board. Mr. Yawn made a motion to approve the application. Mr. Stemke asked if he wanted to amend the motion to include no distribution. Mr. Yawn stated that he did want to include in the motion that it was being approved for the office work only, not distribution. Mr. Taylor seconded the motion, and the vote was unanimous in favor of the motion.

1126 Ocean Boulevard

The next application on the agenda was for a variance from the flood damage prevention ordinance for the Holiday Inn Express under construction at 1126 Ocean Boulevard. The applicant was the co-owner, Rick Linville. Mr. Kerr explained that the building had been constructed too low and that the applicant was requesting a 5.8-inch variance to allow for the completion of the construction. He explained that the property is in a VE19 flood zone, which requires the lowest horizontal support member to be of 19 feet above mean sea level and that when the surveyor shot an elevation for an elevation certificate it was discovered that the building was too low. He explained that the flood damage prevention ordinance has a separate set of criteria from other variances, which have to be considered.

Mr. Linville gave a brief synopsis of the problem and explained that due to errors in the design stage, the building was built too low. He explained that he discovered this when he had an elevation certificate prepared to insure the building. He also explained that the federal government rounded the numbers for purposes of insurance, and that he was able to acquire insurance. He explained that he was under an extremely tight time schedule to complete the building, and that if time restraints were not met, he could possibly lose his franchise.

Ms. Porter made a motion to approve the variance for discussion purposes. Mr. Carroll seconded the motion. Mr. Taylor asked about the applicant's comment about the Federal Government issuing flood insurance on the building and rounding the elevation up to 19 feet. Mr. Kerr explained that there are two branches of FEMA that are involved with the NFIP. There is one branch that deals with issuing insurance policies that apparently allows you to round elevations, and there is an enforcement branch that does not allow for the rounding of numbers. Mr. Stemke asked if the building could be elevated. Mr. Linville answered that they had investigated that option, but that it would be extremely time consuming, costly, and he would have to come back for another variance from the height requirement. Mark Dillon, the engineer for the project, explained that they had researched several different options for bringing the building into compliance. The option that seemed to work best was to replace the floor girders with shorter-thicker beams. He explained that the floor would have a little more flex, but would be structurally adequate. Mr. Stemke stated that he would be more open to granting a height

variance than a variance from the flood damage prevention ordinance. Mr. Stemke asked if anybody was aware of how this variance would affect the flood insurance rates for the City. Mr. Kerr answered that FEMA will not say when a community's rating will be affected.

Ms. Porter asked if there was anyone from the audience that wanted to speak on the application, nobody spoke. She then asked if there were anymore comments from Board members, if not she would call for a vote on the motion. The vote was unanimous in favor of the motion to grant the variance.

1100 Pavilion Boulevard

The next application on the agenda was for a variance to allow the expansion of a nonconforming use at 1100 Pavilion Boulevard. Mr. Kerr gave an introduction to the case, and explained the Ocean Inn was technically classified as a multi-family dwelling because of the fact that each unit had a kitchen, and that multi-family development was not a permitted use in the GC1 zoning district. He explained that what the applicant was proposing to do was to change an existing storage unit in the second story of the back addition into a rental unit. He explained that there would be no structural changes made to the building, there would only be a kitchen and bathroom added. Mr. Stemke asked if these units were used as hotel rooms or dwellings. Mr. Herron answered that in the winter it was used more for monthly rentals and that in the summer the rooms are rented on a nightly basis. Ms. Porter asked if there was anyone from the audience that wanted to speak on the application, nobody spoke. She then asked if there were anymore comments from Board members, there being none she made a motion to approve the application. Mr. Yawn seconded the motion, and the vote was unanimous in favor of the motion.

2000 Palm Boulevard

The next application on the agenda was for a setback variance from the rear setback requirement for 2000 Palm Boulevard. Mr. Kerr explained that this lot was the result of a plat that was approved in 1991 that subdivided the accreted land seaward of the lots on Palm Boulevard between 21st Avenue and 41st Avenue and combined them with the adjacent lot in front. One of the stipulations that was placed on the subdivision was that the line between the lots would be deemed to exist for the purposes of measuring the rear setback requirement. The applicant was requesting a variance to allow him to construct a house on the line, which he claims will be in line with the other houses in this area.

Mr. Krawcheck explained that he would be representing the applicant, Mr. Engard. He stated that he felt that the property was unusual because of its narrow width and that the applicant suffered a hardship because of the location of the adjacent structures. He said that the applicant would be deprived of ocean views and breezes because the lot was narrow and the adjacent houses were built seaward of the setback requirements. Therefore the applicant is requesting a variance to allow him to construct a house which would be in line with the adjacent houses.

Mr. Taylor explained that he was the chairman of the Planning Commission when this plat was approved, and that they were aware of possible future problems that could arise with people abandoning the property line. At that time, this seemed to be the best solution to the problem. He stated that he felt that this was a classic example of why variances were originated.

Tom Hunter explained that he owned the house adjacent to this lot and that he was concerned about the new house projecting passed his house and lining up with his deck. He said that he had been in contact with Norm about the project and that it sounded as though they could come to some sort of agreement, but that he wanted the board to hear his concerns. Tom Oltorik, the president of the Beachside HOA, explained that he was concerned about the size of the house and the ownership arrangement. Ms Oltorik stated that she was opposed to the size of the structure in comparison to what is currently built in the area. Danny Austin stated that he was here to represent the trust fund of 30 Beachside, and that he also was opposed to the size of the proposed structure. Mr. Kerr explained that the size of the house was really not an issue, because an even larger house could be built on the lot in full compliance with the ordinance.

Ms. Porter stated that since she has been on the board there has been an effort made to ensure that the structures line up, and that no one is penalized. Mr. Yawn made a motion to approve the application and Mr. Taylor seconded the motion. Mr. Stemke stated that he felt uncomfortable granting a variance to allow them to build right up to the line, when it appears that the other structures have decks only up to the line. Ms. Porter stated that she felt that the variance should be granted to allow the roofline of the proposed house to be as far seaward as the roofline of the adjacent house to the east and that the deck of the proposed structure should be allowed to be as far seaward as the deck of the adjacent house to the east. Mr. Yawn amended his motion to include Ms. Porter's condition and Mr. Taylor amended his second. The vote was unanimous in favor of the motion.

IV. Miscellaneous Business

1132 Ocean Boulevard

The first item under miscellaneous business was an application for a variance for a height variance for proposed condominiums at 1132 Ocean Boulevard that was deferred at the last meeting for revisions. Mr. Kerr explained that a revised plan had been distributed showing the roof removed and replaced by a parapet designed to hide the mechanical equipment. Mr. Taylor stated that he did not understand why the requests for elevator shafts were increasing in size with each request. The applicant explained that she was not sure how the Holiday Inn Express designed their elevator shaft, but she was going on what her architect had told her. Ms. Porter stated that she felt that at the last meeting it was established that the applicant would come back with complete plans, and that what she had received still did not give all the dimensions of the protrusion. She stated that she felt comfortable granting a variance similar to what was given to the Holiday Inn, and if they had a problem complying with that they would come back before the board. She made a motion to approve a protrusion not to exceed three feet tall by nine feet wide and

ten feet deep. Mr. Yawn seconded the motion. The vote was unanimous in favor of the motion with Mr. Taylor abstaining for reasons that he had discussed with the chairperson before the meeting.

The last item on the under miscellaneous business was the approval of a new set of rules and procedures, which was deferred from the last meeting to allow the zoning administrator to supply the Board with a list of the changes made by the new rules. Mr. Kerr explained that the changes were underlined in the distributed copies, and that they changes were very minor. The section of the state law changed as well as the name on changed from the Board of Adjustment to the Board of Zoning Appeals. There was also one sentence deleted from Section 6. Mr. Taylor explained that he felt that the second sentence in Section 6 was ambiguous. The Board members collectively agreed that the sentence could be deleted since the notification standards were included in the zoning ordinance. Mr. Stemke made a motion to approve the rules with the deletion. Ms. Porter seconded the motion. The vote was unanimous in favor of the motion.

V. Adjournment

With no further business, a motion was made and seconded to adjourn. The motion was unanimously approved by voice vote. The meeting was adjourned at 7:45 PM.

EXHIBIT H

ACCOMMODATIONS TAX ADVISORY COMMITTEE
August 18, 1999

The Accommodations Tax Advisory Committee met on August 18, 1999, at 8:30 a.m., in City Hall Council Chambers. Present were Chairman Julia Tucker, Committee members April Lathan, Wayne Moseley, John Herron, Malcolm Burgis, and Randy Walker; and City Clerk Janet Mauldin, the recording secretary. Chairman Tucker called the meeting to order.

1. Mr Herron made a motion to approve the minutes from the July meeting; Mr. Burgis seconded; motion passed unanimously.

2. SC Coast Film Guide. As a continuation of last month's meeting, the committee reviewed the requested budget prepared by Thomas Melton. Ms. Tucker reported that she had contacted the State about the question of whether or not there were any stipulations on Accommodations funds for non-profit organizations, and she was told that there were none on the portion of the fund that the committee deals with. After discussion, **Mr. Walker made a motion to approve the $6,000 request for the SC Coast Film Guide; Mr. Burgis seconded; motion passed unanimously.** Chairman Tucker will ask Mr. Melton about a specific ad in the guide for Isle of Palms. As this will be an ongoing request, Mr. Walker recommended that we ask for results with regard to Mr. Melton's e-mail visits, etc. and that in future years, he brings some sort of detail as to the effectiveness of the guide and what results they have accomplished in the last 12 months.

3. Isle of Palms Connector Run. This is an annual event to which the committee contributes each year. Per Mr. Bushong's request, they are asking for $2,500 this year. After brief discussion, **Mr. Herron made a motion to approve the request for $2,500 for the Isle of Palms Connector Run/Walk For the Prevention of Child Abuse; Mr. Moseley seconded; motion passed unanimously.**

4. The committee briefly discussed the draft balance sheet prepared by the City Treasurer. They would like to discuss this in more detail at next month's meeting with the City Treasurer and City Administrator in attendance.

5. Ms. Lathan brought the committee up to date on the Big Band dance to be held on October 9. She reported that there has been quite a bit of interest from supporters of the Big Band and would be looking for lodging for them on the island. Mr. Walker and Mr. Herron will be discussing this with her.

6. Mr. Moseley requested that a letter be prepared recognizing the City's Fire Department for their exemplary job at the fire last week in Wild Dunes. **Mr. Moseley made that in the form of a motion; Mr. Walker seconded; motion passed unanimously.** Chairman Tucker will draft the letter for committee members' signatures.

There being no further business to come before the committee, the meeting was unanimously adjourned at 9:10 a.m.

Respectfully submitted,

Julia Tucker, Chairman

EXHIBIT I

ORDINANCE 1999-23

AN ORDINANCE AMENDING TITLE 6, CHAPTER 2, ARTICLE A OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES TO REQUIRE THE REMOVAL OF ANIMAL EXCREMENT.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND CITY COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Title 6, Chapter 2, Article A is hereby amended to add the following Section 6-2-6:

"Sec. 6-2-6 Removal of Animal Excrement.

(a) The owner or custodian of an animal shall immediately collect, remove and dispose of all excrement deposited by such animal on any beach, public property, street, right-of-way, sidewalk, public way, playground, or upon private property owned by others. The owner or custodian shall place the excrement in a plastic bag or other suitable container and deposit the collection in an approved waste receptacle.

(b) No person owning, harboring or keeping an animal within the City shall permit any excrement from the animal to collect and remain on the property of the owner or custodian, or on the property of others, so as to cause or create an unhealthy, unsanitary, dangerous or offensive living condition on the owner's or custodian's property, or to property of others.

(c) Violation of this section is a misdemeanor punishable pursuant to Section 1-3-66 of this code."

SECTION 2. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 4. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE 24th DAY OF August, 1999.

_____
Carmen R. Bunch, Mayor

(Seal)
Attest:

_____
City Clerk

First Reading: 7-27-99
Second Reading: 8-24-99
Ratification: 8-24-99

EXHIBIT J

ORDINANCE 1999-24

AN ORDINANCE AMENDING TITLE 1, CHAPTER 8 OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES REGARDING ELECTIONS

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 1-8-3 (b) is hereby amended to read as follows:

"Sec.1- 8-3 Nonpartisan elections; procedure

(b) Nomination petitions for the offices of mayor or council member shall be filed with the municipal clerk and the Municipal Election Commission at least 75 days prior to the date for election and shall bear the signatures of not less than five percent (5%) of the qualified electors of the municipality. Upon receipt, the clerk shall deliver the petition to the municipal election commission. The commission shall examine the petition and determine its validity not later than 60 days prior to the general election concerned and when so validated, the commission shall place the name of the petition candidate upon the ballot.

For special elections, the candidate shall file the petition with the municipal clerk and the Municipal Election Commission not later than twelve o'clock noon, sixty days prior to the election and upon receipt, the clerk shall deliver the petition to the commission. At the time the petition is submitted to the commission, the commission must issue a receipt to the person submitting the petition which must reflect the date it was submitted and the total number of signatures contained therein. The commission shall examine the petition and determine its validity not later than 45 days prior to the special election concerned and when so validated, the commission shall place the candidate's name on the ballot."

SECTION 2. That Section 1-8-4 (b) is hereby amended to read as follows:

" (b) The council shall give public notice of a general city election at least 90 days prior to the date of the election."

SECTION 3. That Section 1-8-4 is further hereby amended to add the following subparagraph (c)

" (c) The council shall give public notice of a special city election at least 75 days prior to the date of the election."

SECTION 4. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 5. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 6. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE 24th DAY OF August, 1999.

_____
Carmen R. Bunch, Mayor

(Seal)

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 7-27-99
Second Reading: 8-24-99
Ratification: 8-24-99

EXHIBIT K

A RESOLUTION AUTHORIZING THE CONTINUED OPERATION OF A CABLE TELEVISION SYSTEM WITHIN THE CITY OF ISLE OF PALMS, SOUTH CAROLINA AND IMPOSING A FEE FOR THE OPERATION OF THE SYSTEM UPON THE PUBLIC STREETS OF THE CITY.

WITNESSETH:

WHEREAS, Comcast Cablevision of Carolina, Inc. ("Grantee") is the ~~current~~ most recent holder of a franchise from the City of Isle of Palms, S.C. ("City") for the operation of a cable television system within the City, and

WHEREAS, the franchise agreement expired on June 30, 1999, and

WHEREAS, a franchise agreement may only be granted or renewed pursuant to an Ordinance duly adopted by City Council, and

WHEREAS, the City is in the process of adopting a new franchise ordinance for the operation of a cable television system within the City, which ordinance will become law after the date of the expiration of the current franchise agreement, and

WHEREAS, the City desires to adopt a resolution providing for Grantee's continued operation of its cable television system until such time as a new franchise ordinance is adopted by City Council, and to provide for the imposition of a fee for same. So now, therefore

IT IS RESOLVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, as follows:

1. That Grantee is hereby granted the right to maintain the operation of its cable television system within the City pursuant to the same terms and conditions set forth in its present franchise agreement approved by Ordinance 1994-24 passed on February 24, 1994.

2. That the fees for Grantee's right to maintain the operation of the system granted by this Resolution shall be the same as set forth in the said Ordinance 1994-24.

3. That the rights, privileges and authority granted hereunder shall expire on October 26, 1999, or upon the adoption of a new franchise ordinance by City, whichever shall occur first, and thereafter shall be of no further force and effect.

4. That if Grantee fails to comply with the provisions of this Resolution, it shall acquire no rights, privileges or authority under this Resolution whatsoever.

Duly and lawfully passed, adopted and approved by the City Council of the City of Isle of Palms, South Carolina this 24 th day of August, 1999.

_____
Carmen R. Bunch, Mayor

_____
Robert L. Abele, Councilmember

_____
J. Martin Bettelli, Councilmember

_____
Thomas P. Gear, Councilmember

_____
Debra L. Hernandez, Councilmember

_____
Robert D. Miller, Councilmember

_____
Henry D. Shaffer, Jr., Councilmember

_____
F. Michael Sottile, Councilmember

_____
Dryden G. Taylor, Councilmember

EXHIBIT L

ORDINANCE 1999-25

AN ORDINANCE PRESCRIBING REGULATIONS REGARDING THE USE AND MAINTENANCE OF SEPTIC TANKS OR OTHER ON-SITE SEWAGE DISPOSAL SYSTEMS; TO ESTABLISH PROCEDURES FOR THE ENFORCEMENT THEREOF; AND TO REQUIRE MANDATORY USE OF THE CITY'S SEWER SYSTEM BY CERTAIN LOTS UPON THE AVAILABILITY THEREOF.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. Findings.

It is hereby found and declared by the City Council of the City of Isle of Palms ("City Council") as follows:

1. That evidence exists that poorly operating or inadequate septic tank systems or other on-site disposal systems (hereinafter "OSDS") within the corporate limits of the City are contributing to the degradation of water quality on and around the City.

2. That poor water quality is harmful to the health, safety and welfare of the City's residents, its tourists and the surrounding environment and if left unchecked, will likely cause serious and irreparable social, environmental and economic harm to the City.

3. That South Carolina Code Section 5-31-2030 confirms, inter alia, the power of the City to prescribe and enforce regulations regarding the discharge of sewage, including the use of OSDS.

4. That immediate action is required by the City to enhance water quality and protect public health by regulating discharge of sewage and the use of OSDS.

SECTION 2. Title 6, Chapter 1 is hereby amended to add the following Article D:

"ARTICLE D

Regulation of On-Site Sewage Disposal Systems

Sec. 6-1-40 Definitions. For purposes of this Article, the following words and terms shall have the following definitions:

(a) OSDS. Any septic tank system or other on-site sewage disposal system.

(b) Inspector. Such person or persons appointed by City Council to conduct OSDS inspections as provided in this Article.

(c) Good Operating Condition. An OSDS which; functions in a sanitary manner; prohibits the discharge of untreated or partially untreated wastewater onto ground surface, into surface water, or into groundwater; and allows building plumbing to discharge properly.

Sec. 6-1-41 Registration. Within one hundred eighty (180) days from the effective date of this Section, the owner of each lot containing an OSDS shall register such system with the City. Within thirty (30) days from the installation of a new OSDS on a lot, the owner of such lot shall register the system with the City. All registrations shall be submitted on a registration form provided by the City. In order for the registration to be effective, the registration form must be complete in all material respects as determined by the Inspector. There shall be no fee charged to the owner for registration.

Sec. 6-1-42 Inspections.

(a) Except as otherwise provided in this Section, each OSDS shall be inspected by the Inspector at least once every three years, commencing on March 1, 2000. It shall be the responsibility of the Owner to request any inspection required by this Section and to cooperate with the Inspector in scheduling the inspection. The Inspector shall provide the owner with a copy of a written report containing the results of the inspection. There shall be no fee charged to the owner for the Inspection.

(b) Because of the high volume demand on the OSDS, all lots rented for periods of one week or less at any time during a calendar year shall have the OSDS inspected once each year, commencing on March 1, 2000..

(c) Notwithstanding the provisions of subsection (a), prior to the transfer of title to any lot containing an OSDS, the seller of such lot shall provide the buyer with a written inspection report of the system by the Inspector dated no earlier than 30 days prior to the date of the transfer of the property. An inspection conducted pursuant to this subsection may be used to satisfy the requirements of subsection (a).

(d) In addition to the inspection required in subsection (a) hereof, the Inspector is entitled to enter any lot containing a OSDS at any time upon 48 hours notice to the owner or occupant of the property for purposes of conducting inspections of the OSDS for reasonable cause.

(e) The City will develop a composite list of all lots served by OSDS. The City shall maintain a record of inspections conducted at each lot and shall notify the owner if a lot has not received the OSDS inspection required by this Section. Failure of the City to give such notice to an owner shall not relieve the owner of the obligation to obtain any inspection required in this Section.

Sec. 6-1-43 Operation of OSDS.

(a) The owner of each lot served by an OSDS is required to keep and maintain the system in good operating condition.

(b) An owner shall have sixty (60) days from the receipt of notice from the Inspector that the OSDS is not in good operating condition because of lack of capacity to pump the OSDS and submit written proof that the OSDS was pumped, the volume pumped, and the location of the waste disposal.

(c) An owner shall have one hundred eighty (180) days from the receipt of notice from the Inspector that the OSDS is not in good operating condition to make the repairs or replacements required to put the system in good operating condition, at the owner's expense. A plan and schedule for the repairs or replacement shall be submitted to the Inspector within ninety (90) days from the receipt of such notice. All applicable governmental permits and licenses required for the work shall be obtained by the owner prior to the commencement of the work.

(d) An inspection by the Inspector shall be required upon completion of the required repairs or replacements.

Sec. 6-1-44 Violations; Penalties. A violation of this Article is a misdemeanor punishable pursuant to Section 1-3-66 of this code. Each day that a violation continues shall constitute a separate offense."

SECTION 3. Title 6, Chapter 1 is hereby further amended to add the following Article E:

"ARTICLE E

Mandatory use of City Sewer System

Sec. 6-1-50 Mandatory use of City Sewer System. The owner of each lot in an area identified by City Council as generally not having site conditions required for the proper treatment of sewage by a state approved on-site sewage disposal system ("OSDS") shall be required to connect to the City's sewer system upon availability of the system.

Sec. 6-1-51 Availability. The City's sewer system shall be deemed to be available when a sewer line having sufficient capacity to service such lot is located within a distance of twenty (20) feet from any point on the lot.

Sec 6-1-52 Discontinuance of use of OSDS. Upon connection to the City's sewer system, the owner of the lot shall discontinue use of the OSDS and shall disconnect it from the building, and either remove the OSDS from the lot or have the tank pumped and filled with sand.

Sec. 6-1-53 Violations; Penalties. A violation of this Article is a misdemeanor punishable pursuant to Section 1-3-66 of this code. Each day that a violation continues shall constitute a separate offense."

SECTION 4. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 5. That all Ordinances or parts of Ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 6. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA ON THE ___ DAY OF _____, 1999.

_____
Carmen R. Bunch, Mayor

(Seal)
Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 8/24/99
Public Hearing:_____
Second Reading:_____
Ratification:_____

EXHIBIT M

PROCLAMATION

WHEREAS, in 1994 a Jackson, Mississippi, florist felt it was time to promote a return to neighborliness and friendship in his community by giving away a dozen roses to each person who visited his shop on a designated day in September; and

WHEREAS, the recipients of the roses were asked to keep one and give the remaining eleven away to others as a process of making new acquaintances or renewing old friendships; and

WHEREAS, this idea has caught on nationwide with the local FTD florist Belva's Flower Shop bringing the "good neighbor" spirit to the East Cooper area for the third year;

NOW, THEREFORE, I, Carmen R. Bunch, Mayor of the City of Isle of Palms, hereby proclaim the September 1, 1999 as Good Neighbor Day in the City of Isle of Palms, South Carolina, in recognition of the spirit of neighborliness evidenced in this sharing of the roses.

PROCLAIMED by the Mayor and City Council for the City of Isle of Palms, South Carolina, this 24th day of August, 1999.

_____

Carmen R. Bunch, Mayor

SEAL:

EXHIBIT N

August 23,1999

Memo To: City Council

From: Mark Williams

Re: Heads Up on CPW and FEMA $

The CPW has responded negatively to Ways and Means consideration of returning $10,000 in grant funds on hand to the Governor's Office of State Public Assistance for reallocation to another project (as we discussed at the last Ways and Means meeting. In conversations I have had with John Stanley, George Gross, and Lynne Stonesifer, they are asserting that this grant money is "theirs" and that City Council should not be returning any to the Governor's Office nor attempt to dictate to them how they are to use the money.

The CPW's attorney, Lucas Padgett, has contacted Nick to discuss this. Nick would like to address Council on this legal ramifications of this issue tomorrow night in Executive Session.

REGULAR CITY COUNCIL MEETING
September 28, 1999

The regular meeting of the Isle of Palms City Council was held on September 28, 1999, at 7:00 p.m., in City Hall Council Chambers. Present were Council Members Abele, Bettelli, Gear, Hernandez, Miller, Shaffer, Sottile, and Taylor. Mayor Bunch was absent due to illness. Also present were City Administrator Williams and City Clerk Mauldin, and City Attorney Sottile.

A. INTRODUCTION OF MEETING

Mayor Pro Tem Miller called the meeting to order and asked Councilmember Sottile to give the invocation. Then followed the pledge of allegiance and Roll Call.

B. READING OF THE JOURNAL OF PREVIOUS MEETINGS

1. August 24, 1999 - Regular City Council Meeting

Councilmember Taylor made a motion to approve the minutes as presented; Councilmember Bettelli seconded; motion passed unanimously.

C. CITIZENS' COMMENTS - None

D. REPORTS FROM STANDING COMMITTEES

1. Ways & Means - Chairman Abele reported on their meeting of September 21, 1999 (Exhibit A with attachments).

(a) Councilmember Sottile made a motion to approve the bid for debris removal from Action Abatement & Removal; Councilmember Bettelli seconded; motion passed unanimously. Mr. Williams reported that FEMA and Mr. Mobley rode the island and estimated there to be 14-15,000 yards of debris to be picked up.

(b) Councilmember Abele made a motion to approve the expenditure of some $6,800 to employees who worked during the days of Hurricane Floyd; Councilmember Taylor seconded; motion passed unanimously.

(c) Councilmember Abele made a motion to approve the expenditure of $6,000 recommended by the Accommodations Tax Advisory Committee to the SC Film Coast Guide; Councilmember Taylor seconded; motion passed unanimously.

(d) Councilmember Abele made a motion to approve the bid of $45,752 for construction of two dune walkovers at Sea Cabins and at 46th Avenue; Councilmember Taylor seconded; motion passed unanimously.

(e) Councilmember Hernandez pointed out a correction to the Ways & Means minutes at the bottom of page 1 where the Septic Tank Ordinance was deferred to the Public 'Works' Committee and not Public 'Safety'.

2. Public Safety - Chairman Sottile reported on their meeting of September 13, 1999 (Exhibit B) (Monthly reports from the Police and Fire Departments are attached as part of Exhibit B)

(a) Councilmember Sottile stated that he was going to schedule a meeting with the neighboring property owners on Forest Trail to discuss the traffic situation at the hump and any action to be taken.

3. Public Works - Chairman Miller reported on their meeting of September 22, 1999, (Exhibit C, with attachments).

(a) Administrator Williams read the proposed amendment from Seamon Whiteside of the contract for the front beach study. After discussion, Mr. Williams was given authority to sign the amendment on behalf of the City.

(b) In discussion of the installation of a catch basin at 41st Avenue and Frank Sottile Lane, Administrator Williams reported that the Finches are in the process of re-surfacing their parking lot opposite the site and have offered to pay for the installation of the drain if the City applies for the DOT encroachment permit.

4. Recreation - Chairman Taylor reported on their meeting of September 13, 1999 (Exhibit D, with monthly report attached).

5. Personnel Committee - Chairman Bettelli reported on their meeting of September 20, 1999 (Exhibit E).

(a) Councilmember Bettelli made a motion to approve the nominations to the City's Grievance Committee of Norma Jean Page (1 year term), Douglas Kerr (2 year term) and John Riley (3 year term); Mr. Shaffer seconded; motion passed unanimously.

(b) Safety Sweepstakes for August 1999 were as follows:
Police Department - Laura McLellan
Fire Department - Corey Bullock
Public Works Department - Roderick Sumpter

Combined General Government, Building Department, and
Recreation Department - D.J. Barnhill, Recreation Dept.

(c) Employees of the Month for August 1999: Chairman Bettelli stated that there were no employees named but as everyone has been very busy, he thanked all of the City's employees for getting us through the storm and getting the island back to normal.

E. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Zoning Board of Adjustment. No meeting in September due to Hurricane Floyd.
2. Code Board of Appeals. No meeting in September.
3. Planning Commission. No meeting in September.

F. REPORTS FROM SPECIAL OR JOINT COMMITTEES - None

1. Accommodations Tax Advisory Committee. See minutes of their meeting of September 13, 1999, attached as Exhibit F. Councilmember Sottile expressed concern that the Fire Chief requested funds from this committee without going through the Public Safety Committee first and the Ways & Means Committee. Administrator Williams will discuss the process with the Fire Chief and the Accommodations Tax Advisory Committee. The items requested at this meeting will be deferred back to Ways & Means for approval.

2. Beach Advisory Committee. No meeting in September.
3. Wastewater Advisory Committee. No meeting in September.

G. PETITIONS RECEIVED, REFERRED OR DISPOSED OF

H. BILLS ALREADY IN POSSESSION OF COUNCIL

1. Second Reading and Ratification - Ordinance 1999-25 - An Ordinance Prescribing Regulations Regarding the Use and Maintenance of Septic Tanks or Other On-Site Sewage Disposal Systems; to Establish Procedures for the Enforcement Thereof; and To Require Mandatory Use of the City's Sewer System by Certain Lots Upon the Availability Thereof.

Councilmember Shaffer made a motion to defer this ordinance to the October council meeting, in lieu of comments made at the public hearing, and refer it back to the Public Works Committee; Councilmember Hernandez seconded; after discussion, roll call vote was taken: Abele - Yes; Bettelli - Yes; Gear - Yes; Hernandez - Yes; Miller - Yes; Shaffer - Yes; Sottile - No; Taylor - Yes. Motion passed 7-1.

2. Second Reading and Ratification - Ordinance 1999-26 - An Ordinance Granting To Comcast Cablevision of Carolina, Inc., A Franchise to Construct, Operate, and Maintain A Broadband Cable Communications System in The City of Isle of Palms, South Carolina; Setting

Forth Conditions Accompanying the Grant of the Franchise; Providing for the Regulation and Use of the Franchise; Providing for Payment to the City for the Privilege of Said Franchise; and Prescribing Penalties for Violation of the Franchise Provisions. (Exhibit G)

Councilmember Shaffer made a motion to amend the ordinance from the first reading to the version submitted tonight by the City Attorney; Councilmember Hernandez seconded; motion passed unanimously.

Councilmember Shaffer made a motion to waive word by word reading of the ordinance [and attach it to the minutes]; Councilmember Taylor seconded; motion passed unanimously.

Councilmember Shaffer made a motion to approve second reading and ratify Ordinance 1999-26; Councilmember Taylor seconded; after discussion during which Attorney Sottile explained the revisions from first reading, motion passed unanimously.

I. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

1. First Reading - Ordinance 1999-19 - An Ordinance to Raise Revenue By Establishing a Tax Millage Rate for the City of Isle of Palms, South Carolina, for the Fiscal Year Beginning July 1, 1999, and Ending June 30, 2000. (Exhibit H)

Councilmember Abele made a motion to approve first reading by title only of Ordinance 1999-19; Councilmember Taylor seconded; motion passed unanimously.

2. First Reading - Ordinance 1999-27 - City of Isle of Palms Business License Ordinance (Exhibit I)

Councilmember Sottile made a motion to approve first reading of Ordinance 1999-27 by title only; Councilmember Bettelli seconded; motion passed unanimously.

J. MISCELLANEOUS BUSINESS

Administrator Williams reported that Chief Graham has asked that she be allowed to send personnel to assist flood victims in Conway, SC. A request was recently made throughout Charleston County that any fire departments able to send boat operators would be appreciated. Our personnel would be sent up there while still on our payroll and would not be spending the night as it is only a two-hour drive. Councilmember Shaffer made a motion to approve this; Councilmember Bettelli seconded; motion passed unanimously.

K. EXECUTIVE SESSION

L. CONCLUSION

There being no further business to come before Council, upon motion duly made and seconded, the meeting was unanimously adjourned at 7:48 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk
To be approved by City Council on October 26, 1999.

EXHIBIT A

WAYS AND MEANS COMMITTEE
September 21, 1999

The regular meeting of the Ways and Means Committee was called to order on September 21, 1999, at 5:30 p.m., in the City Hall. Committee members present were Council Members Abele, Bettelli, Mayor Bunch, Gear, Hernandez, Miller, Shaffer, Sottile, and Taylor, City Administrator Williams, City Treasurer Suggs and City Clerk Mauldin.

1. Approval of Previous Minutes. **Mayor Bunch made a motion to approve the minutes from the August 1999 meeting; Mr. Taylor seconded; motion passed unanimously.**

2. Monthly Financial Report. Mr. Williams briefed the committee on the City's financial status (copy of summary page attached). He stated that the City is in fine financial shape. There is approximately $1,022,730 in the General Fund. For the first month of the fiscal year the overall budget is at 6% of revenues received and 12 expended. Mr. Williams reported that South Carolina has been declared a public disaster area which makes us eligible for reimbursement in the amount of 75% of debris removal expenses and 75% of overtime expenses and materials and supplies utilized during the emergency period of Hurricane Floyd. He also said that the state may pick up another 13% of the costs. He then answered questions of council members.

3. Old Business. (A) Business License Ordinance. Chairman Abele explained the changes from the 7/16/99 version and the 8/16/99 version of the ordinance. He stated that our past three city attorneys have urged revising our business license ordinance to make it compliant with state and federal regulations and with court approved criteria. The ordinance will be basically revenue neutral to the City. There was extensive discussion about separating discussion of the ordinance and the rental unit issue.

Ms. Hernandez made a motion to recommend City Council approve the 7/16/99 version of the ordinance; Mr. Shaffer seconded. Mr. Taylor made an amendment that all references to business licenses for rental units be deleted from the 7/16/99 draft ordinance and that the issue of rental units be addressed as a separate ordinance; Mr. Miller seconded. After further discussion, roll call vote was taken on the amendment: Bettelli - Yes; Gear - No; Hernandez - No; Miller - Yes; Shaffer - Yes; Sottile - Yes; Taylor - Yes; Bunch - Yes; Abele - Yes; amendment passed 7-2. Roll call vote was then taken on the main motion with amendment: Bettelli - Yes; Gear - Yes; Hernandez - Yes; Miller - Yes; Shaffer - Yes; Sottile - No; Taylor - Yes; Bunch - Yes; Abele - Yes; motion passed 8-1. First reading of the ordinance will take place at the City Council meeting next week.

(B) Rental Unit Business License. **Mr. Gear made a motion to include the classification for rental properties in the business license ordinance under Classification 8 and that the description be to include properties rented for a period of less than 30 days and that the threshold for fees collected beyond the minimum fee of $105 be based on gross revenue over $15,000; Ms. Hernandez seconded.** Upon extensive discussion, each councilmember made comments as to the pros or cons of the license. After discussion, **roll call vote was taken: Bettelli - Yes; Gear - Yes; Hernandez - No; Miller - No; Shaffer - No; Sottile - No; Taylor - No; Bunch - No; Abele - No; motion was defeated 2-7.**

(C) Septic Tank Ordinance. This was deferred to ~~Council~~ Public Works Committee meeting.

4. New Business. (A) Hurricane Cleanup Issues. Mr. Williams reported that he has placed an ad in the newspaper for debris removal bids. He estimated the it would cost approximately $60,000 and FEMA would reimburse the City 75% with another portion being reimbursed by the state.

Mr. Williams discussed the overtime issue for those employees who worked during the three days of the hurricane stating that if the City would pay these employees extra pay, amounting to double time as we do for holidays, it would cost over $6,800. Also, FEMA would reimburse the City 75% of these costs. **Mr. Shaffer made a motion to approve paying the $6,800 to employees who worked during the hurricane period; Mr. Bettelli seconded; motion passed unanimously.**

Mr. Williams was asked to look into getting hurricane shutters for City buildings.

(B) Accommodations Tax Advisory Committee Approvals. Mr. Williams stated that the $6,000 advertising request from the SC Film Coast Guide was not in the budget and he wanted Council's authorization before expending this amount of money. After discussion, **Ms. Hernandez made a motion to approve the expenditure; Mr. Gear seconded; motion passed unanimously.** Mr. Williams was requested to insure that the Accommodations Tax Advisory Committee understood that all recommended expenditures must be approved by the Council and that all purchases/contracts must be made by the City.

5. Miscellaneous. (A) Mr. Williams reported that he received only one bid for construction of dune walkovers at the Sea Cabins and 46th Avenue beach accesses in the amount of $45,752. **Ms. Hernandez made a motion to approve this bid; Mr. Bettelli seconded; upon discussion, the funds will be split between the State and Municipal Accommodations Tax Funds; motion passed unanimously.**

(B) Mr. Sottile commented that the well water being used to water Memory Park is turning everything an orange color and is beginning to look bad. Mr. Williams will look into alternatives.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:38 p.m.

Respectfully submitted,

Bob Abele, Chairman

City of Isle of Palms
Financial Statement Summary
August 31, 1999

	REVENUES				EXPENDITURES			
	Actual	Budgeted	Difference	% of Budget	Actual	Budgeted	Difference	% of Budget
General Fund	$ 231,789	$ 3,908,561	$(3,676,772)	6%	$ 555,691	$ 3,794,013	$(3,238,322)	15%
Capital Projects Fund	3,579	25,000	(21,421)	14%	8,962	294,500	(285,538)	3%
Muni Accommodation Tax Fund	4,757	650,161	(645,404)	1%	24,590	340,800	(316,210)	7%
Volunteer Fire 1% Fund	44,452	40,500	3,952	110%	1,309	40,500	(39,191)	3%
State Accommodation Tax Fund	989	608,300	(607,311)	0%	40,839	647,189	(606,350)	6%
Disaster Recovery Fund	9,386	50,000	(40,614)	-	-	-	-	-
Federal Narcotics Fund	888	4,000	(3,112)	22%	8,333	101,705	(93,372)	8%
Marina Fund	33,561	324,600	(291,039)	-	36,637	423,468	(386,831)	-
All Other Funds	4,459	1,430	3,029	312%	1,181	11,275	(10,094)	10%
Total All Funds	$ 333,861	$ 5,612,552	$(5,278,691)	6%	$ 677,543	$ 5,653,450	$(4,975,907)	12%

General Fund YTD Expenditures

2 Month Target = 17%

	Actual	Budget	% of Budget
Mayor and Council	4,102	29,146	14%
General Government	59,967	453,723	13%
Police	164,410	1,123,996	15%
Fire	147,261	911,881	16%
Public Works	74,921	569,004	13%
Building & Licensing	23,152	194,745	12%
Recreation	58,318	376,567	15%
Judicial	19,749	119,388	17%
Parking Lot & Meters	3,811	15,563	24%
Total General Fund	555,691	3,794,013	15%

General Fund Cash at 9/9/99

August Balances:	
Carolina First Bank	372,085
SC Local Gov't Investment Pool	849,720
September Activity thru 9/9/99:	
Cash Received	49,210
Payroll	(103,828)
Accounts Payable	(144,457)
Approximate Gen Fund Cash at 9/9/99	1,022,730

Debris Removal Contract

BID OPENING - September 28, 1999 - 10:00 a.m.

COMPANY	Main Bid		
Action Disposal	$ 3.98/yd	$	$
Barr Construction			
Fennell Container Company	8.00/yd		
Grubbs Construction	7.35/yd		
Marcinak Construction			
Mitchum Construction	1.85/yd		
Peterson Grading			
Readens Landclearing			

EXHIBIT B

PUBLIC SAFETY COMMITTEE
September 13, 1999

The regular meeting of the Isle of Palms Public Safety Committee was held on September 13, 1999, at 5:30 p.m., in City Hall. Present were Chairman Sottile, members Gear and Hernandez, Police Chief Buckhannon, and Fire Chief Graham. Mayor Bunch and all other City Councilmembers were also present as well as Recreation Director Page.

1. Approval of Previous Months Minutes. Ms. Hernandez made a motion to approve the minutes from the August meeting; Mr. Gear seconded; motion passed unanimously.

2. Police Department Monthly Report. Chief Buckhannon discussed the monthly department report for August (see attached) and answered questions of committee members. Chief reported that he attended an Emergency Preparedness Meeting in Mt. Pleasant on August 17th and stated that there will be no emergency shelters East of the Cooper due to insurance requirements.

(A) Forest Trail Traffic Study. Chairman Sottile stated that $2500 has been spent on engineering and another $5500-6000 could be spent on engineering plus the work recommended. The residents of the area have mixed feelings about what should be done and Chief Buckhannon does not feel that the area is a serious safety hazard, and he felt that we should not do anything more at this time. Chief Buckhannon stated that the Department has recently put up additional signs indicating the trees and upcoming the hump in the road.

Mr. Williams pointed out that the City has been placed on constructive notice that there is a potential safety hazard with the tree and the road edge proximity because of the accident and because of the citizens group coming to Council to point it out. If another accident occurs, there will be some potential liability for the City. Our traffic engineer who consulted on this area said to put up additional signs that the Chief has subsequently put up and did not recommend doing anything else unless we decide to move the roadbed, etc.

Chairman Sottile stated that he will meet with Mr. Connerty to discuss further just how the citizens feel about the area and will report back to the committee.

(B) DOT Study of 41st Avenue at Palm Boulevard. (See attached letter from SCDOT) Chairman Sottile stated that the committee needs to study this proposal and be prepared to make a recommendation to Council at the October meeting. Chief Buckhannon briefed the committee on the department's report which recommends making a cul-de-sac out of Cameron Boulevard and making a right turn lane towards Wild Dunes.

(C) Draft Internal Affairs Policy. Chief Buckhannon stated that the policy is designed so that any complaints are followed-up on and are investigated thoroughly and then the

Chief would determine what disciplinary action, if any, is taken. **Mr. Gear made a motion to recommend City Council approve the policy; Ms. Hernandez seconded; motion passed unanimously.**

3. Hurricane Floyd Preparedness. Chief Buckhannon and Chief Graham stated that they have and will continue to attend meetings of the Charleston County EOC to follow up on the pending storm and procedures. Chief Graham passed out pagers to all council members and briefed them as to how to use them. She asked councilmembers to keep the pagers with them so that any information can be disseminated to everyone at the same time. She said that we are currently at OpCon 3 and expect to go to OpCon 2 later tonight or tomorrow morning. She also reported that our radios have been activated and the General Government channel (1E) should be monitored. Mayor Bunch announced that the Governor is sending some men to the island in the morning to assist the City in evacuation. Mr. Williams also stated that, pending on the severity of the storm, the City's operations will be at the North Charleston Convention Center instead of the County office complex on the other side of the Connector. The Governor will make a determination on mandatory evacuation early tomorrow as it will take approximately 19 hours to evacuate the island and if the storm hits the Charleston area, it will begin Wednesday evening. Everyone will be kept informed.

4. Fire Department Monthly Report. Chief Graham discussed the monthly department report for August (see attached) and answered questions of committee members. Note her report on the August 13th fire at Dunecrest Lane in Wild Dunes. Winds were gusting up to 25-40 mph which caused the fire to spread rapidly and if it were not for mutual aid with other departments, this could have been a catastrophic event across the island. Chief Graham reported that even insurance agents have complimented fire personnel in their efforts to contain this fire. 911 tapes are being transcribed. Chief Graham stated that she felt sure that all of the responding departments did everything that could be done to contain this fire and did it properly. SLED report will be forthcoming. A full critique to City Council will be given after all the reports are in. Mayor Bunch stated that she has some photographs taken by Mr. McMahon who was present at the fire and three copies are being made for the Fire Department, Police Department, and a copy for the City records.

5. Miscellaneous. The Bridge Run is scheduled for October 2nd. There is also a beach run scheduled for September 18th.

Chief Graham began discussion of closing the beach to swimmers during hurricane watch conditions. There are people who like to get in the water, swimming or surfing, which is a potential life-threatening action. This will have to be an action of council as soon as conditions arise

Mr. Gear recommended further discussion of the parking situation around the Lutheran Retreat Center on 21st Avenue. Chief Buckhannon stated that the only way we can change the

parking routine is to go against SCDOT and assume full responsibility. Backing into the street on a curve is very dangerous but SCDOT is adamant that this is not a problem.

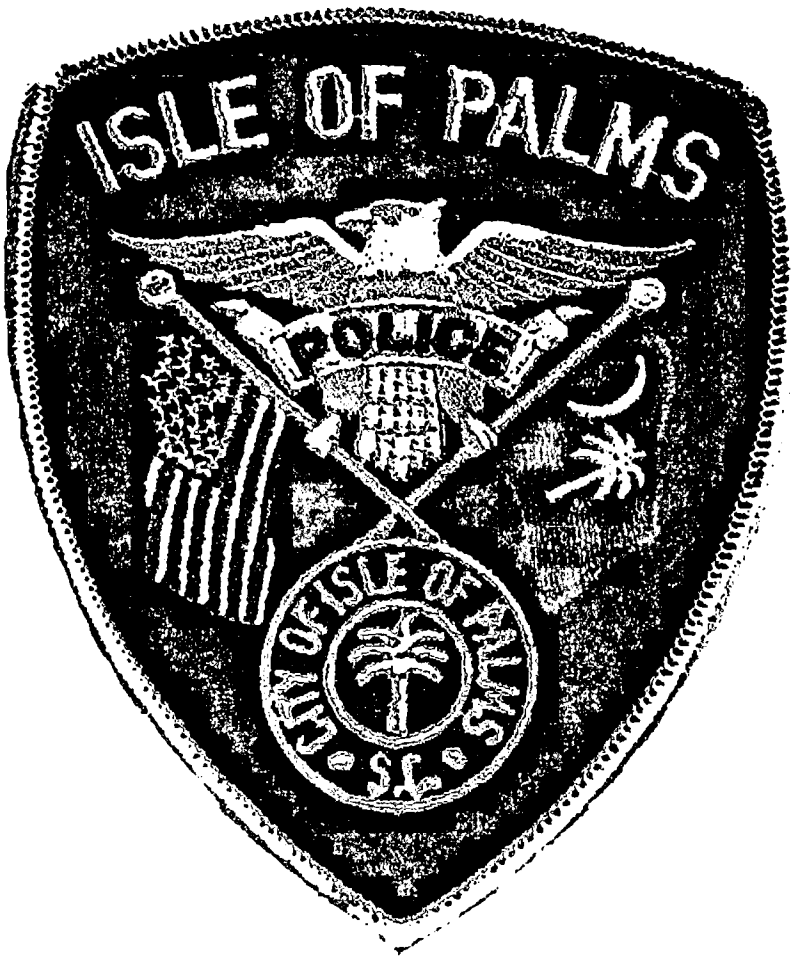
6. Executive Session. Mr. Gear made a motion to go into Executive Session to discuss personnel matters; Ms. Hernandez seconded; motion passed unanimously.

Coming out of Executive Session, Chairman Sottile stated that personnel matters were discussed and no action was taken.

7. There being no further business to come before the committee, the meeting was unanimously adjourned at 6:50 p.m.

Respectfully submitted,

Mike Sottile, Chairman



Monthly Report

August 1999

Pg.	Index
1 - 2	Synopsis
3	Communications Report
4	Officer Activity Report
5	Connector Report
6 - 7	Incident Report
8	Arrest Report
9	Animal Control Report
10	Narcotics Report
11	Training Report

ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(843) 886-6522 FAX (843) 886-8005

TO: **MAYOR BUNCH, CITY COUNCIL, ADMINISTRATOR WILLIAMS**

FROM: **CHIEF BUCKHANNON**

SUBJECT: **MONTHLY REPORT FOR AUGUST 1999**

DATE: **SEPTEMBER 9, 1999**

The following is a brief synopsis of the officers' activities during the month of August 1999.

Patrol

August 01, 1999 Officers responding to a fight in progress located all parties, including a female subject who was hit with such force that she fell to the ground unconscious requiring medical attention and transportation by EMS to a hospital. A 23 year old intoxicated male was arrested for Hindering a Police Officer, Disorderly Conduct and Assault and Battery of a High and Aggravated Nature. The subject also had an outstanding warrant with the Charleston County Sheriff's Office. Two other males, a 24 and a 16 year old, were also arrested for Disorderly Conduct.

August 03, 1999 Officers responding to the Pantry gas station for a report of a stolen vehicle learned that the vehicle had been left unlocked and running in front of the gas pumps. The vehicle was located six days later in the parking lot of the Sweetgrass Shopping Center and was returned to the owner.

August 03, 1999 An officer observed a suspicious vehicle parked in a residential lot that was being cleared. The vehicle appeared to be stuck in the sand and had several open containers of beer and liquor in the passenger compartment. The owner of the vehicle and three passengers approached the officer who identified them and found three were under the age of twenty-one. The driver was arrested for Contributing to the Delinquency of a Minor and the three passengers were arrested for Underage Possession of Alcohol. One passenger was also charged with Simple Possession of Marijuana and Unlawful Use of License.

August 10, 1999 Officers were dispatched to a complaint of a man chasing two juveniles yelling "call 911". Responding officers located the man who stated that one of the subjects attempted to enter his vehicle and gave a description of the juveniles. One of the subjects was located on the beach and identified the other subject who attempted to flee in a stolen vehicle. A traffic stop was conducted and the second subject was placed into custody. Both subjects were charged with Possession of Stolen Motor Vehicle and Breaking and Entering to Auto.

August 20, 1999 An officer stopped a vehicle to advise of faulty equipment, the passenger side headlight. The driver, a 37 year old male, was arrested for an outstanding warrant with the Summerville Police Department for fraudulent checks.

August 21, 1999 A 29 year old male was arrested for Grand Larceny after he confessed to his employer that he had stolen some tools and had pawned them to buy cocaine. The subject was transported to the Charleston County Jail where he received a bond hearing and was ordered to commit himself to Charter Rehabilitation.

August 24, 1999 Officers responding to an Island business for a report of an unruly customer located the subject leaving the area in a work van. The driver gave false information to the officer, attempting to use his brother's name, and subsequently was arrested for Hindering a Police Officer and Possession of Marijuana and was placed on Trespass Notice for the business. An agent with the Highway Department also charged the subject with Fraudulently Obtaining a SC Driver's License.

August 27, 1999 Officers responding to a front beach bar in reference to an intoxicated patron located a female subject who was unsteady on her feet with slurred speech, bloodshot eyes, leaves and debris in her hair and a small cut on her knee. The 43 year old female was arrested for Disorderly Conduct after she used profanity in front of several people. The subject also had an outstanding warrant with the Charleston County Sheriff's Office for malicious injury to property.

Personnel

August 5 – 6, 1999 Lieutenant McCurdy attended a Uniform Crime Reporting course qualifying him to be one of only two certified UCR Instructors for the state of South Carolina.

August 17, 1999 Chief Buckhannon attended an Emergency Preparedness Meeting in the Town of Mt. Pleasant to discuss the readiness of our response in coordination with that of the towns of Mt. Pleasant and Sullivan's Island.

ISLE OF PALMS POLICE DEPARTMENT

TO: LT. MCCURDY

FROM: TCO SUPERVISOR GIBBONS

SUBJECT: TELECOMMUNICATIONS MONTHLY ACTIVITY REPORT

DATE: 09/03/99

During the month of August 1999 the Telecommunications Office received and dispatched 3,023 calls for service to the four (4) public safety agencies of Isle of Palms and Sullivan's Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
August 1999	2,169	98	801	28	3,096
August 1998	2,381	67	921	21	3,390
Percentage Change	-9%	46%	-13%	33%	-9%
Year to Date 1999	17,756	446	6,339	175	24,716
Year to Date 1998	16,155	481	7,290	191	24,117
Percentage Change	10%	-7%	-13%	-8%	2%

Isle of Palms Police Department Officer Activity Report August 1999

	August 1999	August 1998	Percentage Change	Year To Date 1999	Year To Date 1998	Percentage Change
Service Calls	1,245	1,285	-3.1%	9,880	8,619	14.6%
Building Checks	574	369	55.6%	3,851	2,645	45.6%
SPR'S	337	793	-57.5%	3,954	4,787	-17.4%
Traffic Stops	298	406	-26.6%	2,581	2,652	-2.7%
Traffic Stops w/Tickets	60	93	-35.5%	523	670	-21.9%
% Traffic Stops w/Tickets	20.1%	22.9%	-2.8%	20.3%	25.3%	-19.8%
DUI Tickets	1	1	0.0%	27	30	-10.0%
DUS Tickets	9	4	125.0%	54	72	-25.0%
Speeding Tickets	28	32	-12.5%	198	185	7.0%
Other Traffic Tickets	41	73	-43.8%	419	652	-35.7%
Non Traffic Tickets	47	14	235.7%	262	363	-27.8%
Parking Tickets	511	211	142.2%	5,018	2,891	73.6%
City Tickets	9	13	-30.8%	123	180	-31.7%
Warning Tickets	57	81	-29.6%	650	654	-0.6%

Connector Calls For Service for the Month of August 1999

The Isle of Palms Police Department has responded to or initiated 92 calls involving 1998 minutes, or 33.3 man hours for the month of August, 1999. The following table breaks down the type, number and time element of each call.

	Calls August	Calls Year To Date	Arrests August	Arrests Year To Date	Minutes August	Minutes Year To Date	Avg. Minutes August	Avg. Minutes Year To Date
Accidents	2	7	0	0	75	315	37.5	45
Traffic Stops With Tickets	13	102	4	20	1161	4739	89.31	46.46
Traffic Stops Without Tickets	47	323	0	0	412	2317	8.77	7.17
Citizen Assists	16	95	0	0	161	838	10.06	8.82
ist Other PD	1	2	0	0	3	5	3	2.50
Miscellaneous	13	76	0	0	186	663	14.31	8.72
Totals	**92**	**605**	**4**	**20**	**1998**	**8877**	**21.72**	**14.67**
Totals 1998	**73**	**538**	**1**	**20**	**677**	**7182**	**9.27**	**13.35**

Isle of Palms Police Department Monthly Report for August 1999

All UCR Codes for each Incident are counted.

RIME TYPE	August 1999	Total 1999	August 1998	Total 1998
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING		1		
11A SEX (FORCIBLE RAPE)		3		4
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D FORCIBLE FONDLING				
120 ROBBERY		1		
13A ASSAULT	1	4	1	11
13B SIMPLE ASSAULT	3	13	2	27
13C INTIMIDATION		3	1	4
200 ARSON				
210 EXTORTION				
220 BURGLARY	4	24		19
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING	1	4		5
23D THEFT FROM BUILDINGS	1	1		2
23E THEFT FROM COIN OPERATED				3
23F THEFT FROM MOTOR VEHICLE	3	13	4	19
23G THEFT OF MOTOR VEHICLE PART		1		
23H ALL OTHER LARCENY	15	98	21	100
240 MOTOR VEHICLE THEFT	1	2	1	3
250 COUNTERFEITING/FORGERY	1	4		3
26A FRAUDULENT ACTIVITY	1	2		2
26B FRAUD/CREDIT CARD /ATM	1	3		2
26C IMPERSONATION				
270 EMBEZZLEMENT	1	3		2
80 STOLEN PROPERTY	2	2		4
290 DAMAGE PROPERTY	8	44	2	72
35A DRUG/NARCOTICS	2	24	4	39
35B DRUG EQUIPMENT VIOLATION		3	1	8
36A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE		2	1	2
510 BRIBERY				
520 WEAPON OFFENSES				1
753 OBSCENE & HARASSING PHONE	2	10		14
756 USING MOTOR VEHICLE W/O				
90A BAD CHECKS		1		2
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT	3	20	1	30
90D DUI	1	27	1	30
90E DRUNKENNESS				
90F FAMILY (NO VIOLENCE)		9	3	6
90G LIQUOR LAW	7	43	3	56
90H PEEPING TOM			1	1
90I RUNAWAY		1	1	5
90J TRESPASSING	1	10	1	8
90L TRUANCY				
90N RESISTING ARREST		1		4
90P CONTRIBUTING TO DELINQUENCY	1	5		4
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES	4	22	3	52
91T TRAFFIC & NRVC ARRESTS	15	82	5	102
91W WARRANT ARRESTS	5	23	3	28
979 MISSING PERSONS				2
80 SUICIDES			1	4
992 PROWLER				1
NCR NON CRIMINAL REPORTS	53	297	17	122
TOTALS:	137	806	78	803

Isle of Palms Police Department Monthly Report for
August 1999

ARREST SUMMARY

Type	August 1999	Total 1999	August 1998	Total 1998
Adults	Male= 28 Female= 4	Male= 180 Female= 42	Male= 12 Female= 1	Male= 308 Female= 73
Juveniles	Male= 7 Female= 0	Male= 20 Female= 15	Male= 1 Female= 0	Male= 25 Female= 8
Narc-Adults	Male= 3 Female= 0	Male= 27 Female= 5	Male= 3 Female= 0	Male= 30 Female= 11
Narc-Juveniles	Male= 0 Female= 0	Male= 1 Female= 0	Male= 2 Female= 0	Male= 5 Female= 4
TOTALS:	Male= 38 Female= 4	Male= 228 Female= 62	Male= 18 Female= 1	Male= 368 Female=96

PROPERTY VALUES REPORTED

Type	August 1999	Total 1999	August 1998	Total 1998
Burglary Stolen	$4,541.00	$18,579.00	$0.00	$45,015.00
Larceny Stolen	$22,366.00	$132,824.00	$12,403.00	$111,185.00
Criminal Damage	$1,669.00	$15,884.00	$800.00	$46,274.00
MVT Stolen	$2,500.00	$10,500.00	$0.00	$4,500.00
Burglary Recovered	$0.00	$102.00	$0.00	$30,900.00
Larceny Recovered	$1,139.00	$18,303.00	$1,505.00	$37,054.00
MVT Recovered	$2,500.00	$10,500.00	$0.00	$2,500.00
Total Stolen	$29,407.00	$161,903.00	$12,403.00	$160,700.00
Total Recovered	$3,639.00	$28,905.00	$1,505.00	$70,454.00
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms Police Department
All Arrests
Primary UCR Code Only
Date Starting 08/01/99 to 08/31/99

Arrest Summary

Offense	Male White	Male Black	Male American Indian	Male Asian	Male Other	Female White	Female Black	Female American Indian	Female Asian	Female Other	Male Total	Female Total	Total
13A AGGRAVATED ASSAULT	1	0	0	0	0	0	0	0	0	0	1	0	1
13B SIMPLE ASSAULT	1	0	0	0	0	0	0	0	0	0	1	0	1
220 BURGLARY	2	0	0	0	0	0	0	0	0	0	2	0	2
280 POSSESSION OF STOLEN PROPERTY	5	0	0	0	0	0	0	0	0	0	5	0	5
23H ALL OTHER LARCENY	5	1	0	0	0	0	0	0	0	0	6	0	6
35A DRUG/NARCOTIC VIOLATIONS	2	1	0	0	0	0	0	0	0	0	3	0	3
90C DISORDERLY CONDUCT	3	0	0	0	0	1	0	0	0	0	3	1	4
90D DRIVING UNDER THE INFLUENCE	0	0	0	0	0	0	1	0	0	0	0	1	1
90G LIQUOR LAW VIOLATIONS	5	0	0	0	0	1	0	0	0	0	5	1	6
90J TRESPASSING	0	0	0	0	0	0	0	0	0	0	0	0	0
90P CONTRIBUTING TO DELINQUENCY OF MINOR	1	0	0	0	0	0	0	0	0	0	1	0	1
90Z ALL OTHER OFFENSES	3	0	0	0	0	0	0	0	0	0	3	0	3
91T TRAFFIC ARREST (DUS, NRVC, ETC)	5	0	0	0	0	1	0	0	0	0	5	1	6
91W WARRANT ARREST	2	1	0	0	0	0	0	0	0	0	3	0	3
753 OBSCENE & HARASSING PHONE CALLS	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL:	**35**	**3**	**0**	**0**	**0**	**3**	**1**	**0**	**0**	**0**	**38**	**4**	**42**

Isle of Palms Police Department Animal Control Report for August 1999

	1999 Monthly Total	1998 Monthly Total	1999 Yearly Total	1998 Yearly Total
Citations	4	3	81	136
Warning Tickets	6	10	76	126
Animals Secured	34	27	229	229
Dogs	8	7	57	66
Cats	6	7	21	24
Raccoons	13	12	115	105
Other	8*	2	34	38
Released to Owner	8	7	55	67
Transported to SPCA	26	19	156	143
Injured Animals	1	2	14	22
Trapped Animals	26	18	155	146
Cats	6	7	21	17
Raccoons	13	12	115	104
Other	7**	0	19	16
Dead Animals Removed	6	1	65	27
Traps Set	11	20	169	177
Kennel Fees	$0.00	$28.00	$210.00	$462.00

* 8 Opossums
** 7 Opossums

Isle of Palms Police Department Narcotics Report for August 1999

	Isle of Palms			DEA		
Drug Type	Seized	Purchased	Value	Seized	Purchased	Value
Marijuana	8.05 grams		$40.00			
Cocaine				14 grams		$1,400.00
Crack Cocaine				3 grams		$300.00
LSD						
Heroin						
Other - Methamphetamines						
Monies Seized						
Monies Forfeited						
Monies Pending Forfeiture						
Vehicles Seized						
Vehicles Forfeited						
Vehicles Pending Forfeiture						
Other Activities						$7,000.00*
Arrests	2			5		
Charges	2			10		

* Miscellaneous Assets Siezed

INTEROFFICE MEMORANDUM

TO: CHIEF BUCKHANNON

FROM: SERGEANT STEWART

SUBJECT: TRAINING REPORT FOR AUGUST 1999

DATE: 09/03/99

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH

OFFICER	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
3 OFFICERS	PSNADV-6	INTERNAL AFFAIRS INV.		6		
1 OFFICER	ADV-33A	INTRO. TO CRIMINAL INV.	16			
2 OFFICERS	ACAD-4	BASIC RADAR CERTIFICATION				32
1 OFFICER	ADV-37	TRAUMA OF LE DEATH				16
TOTAL			16	6	0	48
		OFFICER HOURS TOTAL				70

		SCCJA	SATELLITE	IN HOUSE	OTHER
PREVIOUS REPORT TOTALS		818	161.5	139	176
THIS MONTH TOTALS		16	6		70
YEAR TO DATE TOTALS:		834	167.5	139	246
	DEPARTMENT HOURS TOTAL				1386.5

SCDOT
South Carolina
Department of Transportation

Beaufort County
Berkeley County
Charleston County
Colleton County
Dorchester County
Jasper County

September 7, 1999

Charleston County Traffic
Isle of Palms

Mr. Thomas E. Buckhannon, Chief
Isle of Palms Police Department
1207 Palm Boulevard
Isle of Palms, SC 29451

Re: Intersection of S-699 (Palm Boulevard)
with S-914 (41st Street) and S-917 (Cameron Boulevard)

Dear Chief Buckhannon:

In response to your telephone conversation with a member of my engineering staff, we have completed a study of conditions at the subject intersection. Our study consisted of a six-hour volume survey, a review of the intersection's accident history, and field observations. Our volume survey included the typical morning and afternoon peak volume hours on a weekday, as well as the 3:00 p.m. to 5:00 p.m. period on a fair-weather Saturday. All of the volume data was collected during the week of August 8th to August 14th. Our findings and recommendations are outlined in the attached report.

We will schedule the signing and marking improvements recommended as a result of our study. Our recommendation to revise the intersection geometrics and control will require review and response from the City. The Town would need to undertake the closure of Cameron Boulevard and the construction of an existing bicycle path around the intersection's southeastern radius, and relocate palmetto trees as necessary. The Department would undertake the signing and marking work to effect the traffic control revision. Please advise me as to the City's position on this recommendation, and we will proceed accordingly.

Yours truly,

R. F. Clair, Jr.
District Engineering Administrator

Enclosure
File: D6/DAS

District Six Engineering
6355 Fain Boulevard
North Charleston, SC 29406-4989

Phone: (843) 740-1665
Fax: (843) 740-1663

AN EQUAL OPPORTUNITY/
AFFIRMATIVE ACTION EMPLOYER

September 1, 1999

Intersection of S-699 (Palm Boulevard) with S-914 (41st Street) and S-917 (Cameron Boulevard

The subject intersection operates as a cross-type intersection, with 41st street controlled by a 25 MPH speed limit. Palm Boulevard intersects from the east and is controlled with a stop sign. Cameron Boulevard, also served with a stop sign, enters the intersection from the west. Cameron Boulevard intersects 41st street approximately 50' north of Palm Boulevard, creating an offset in the side street approaches. Roadside development in the area is residential. Sight distance for motorists stopped on either side approach is good to the north, but is restricted to the south by the elbow curve that forms the terminus of SC 703. This elbow curve slows travel speeds for motorists proceeding from SC 703 onto northbound 41st street, and sight distance to the south for side street motorists is adequate considering prevailing travel speeds. Pedestrian/bicycle crossings are marked at the intersection across the northern leg of 41st Street and across Palm Boulevard, the eastern intersection leg. All intersection approaches consist of a single lane.

During our six hour volume survey, intersection volume demand ranged from just over 500 vehicles per hour to over 1000 vehicles per hour. Both of these extremes occurred during our weekday survey, and volumes recorded during our weekend survey fell within these limiting values. The predominant movements at the intersection are, by far, the westbound left turn from Palm Boulevard and the northbound right turn onto Palm Boulevard. These movements averaged 341 and 330 vehicles per hour, respectively, reaching hourly maximums of 470 and 422 vehicles. Northbound through volume on 41st Street averaged 58 vehicles per hour, reaching an hourly maximum of 64 vehicles. Southbound through volume averaged 97 vehicles per hour, reaching a maximum volume of 124 vehicles between 3:00 and 4:00 p.m. during our weekend survey. While no severe operational problems were observed, a heavy traffic demand occurred on a consistent basis during all survey hours. Stopped vehicle queues of significant lengths occurred on the westbound Palm Boulevard approach throughout our survey, reaching lengths of up to sixteen vehicles. These vehicle queues primarily resulted from fluctuations in the traffic demand, however, and appeared to persist for only short periods of time along the order of five to ten minutes. It appears that the intersection operates at or just below its capacity a large majority of the time, and that occasional peaks in the traffic demand result in minor vehicle backups of short duration.

A review of the intersection's accident history revealed that there have been six accidents reported at this intersection since January 1, 1996, although we are not normally provided information on accidents that may have been reported during recent months. Four of the accidents involved a single vehicle leaving the roadway and striking a fixed object. Another occurred when a motorist attempting to flee a traffic stop struck a police vehicle. The remaining accident was a collision between a motorist attempting to

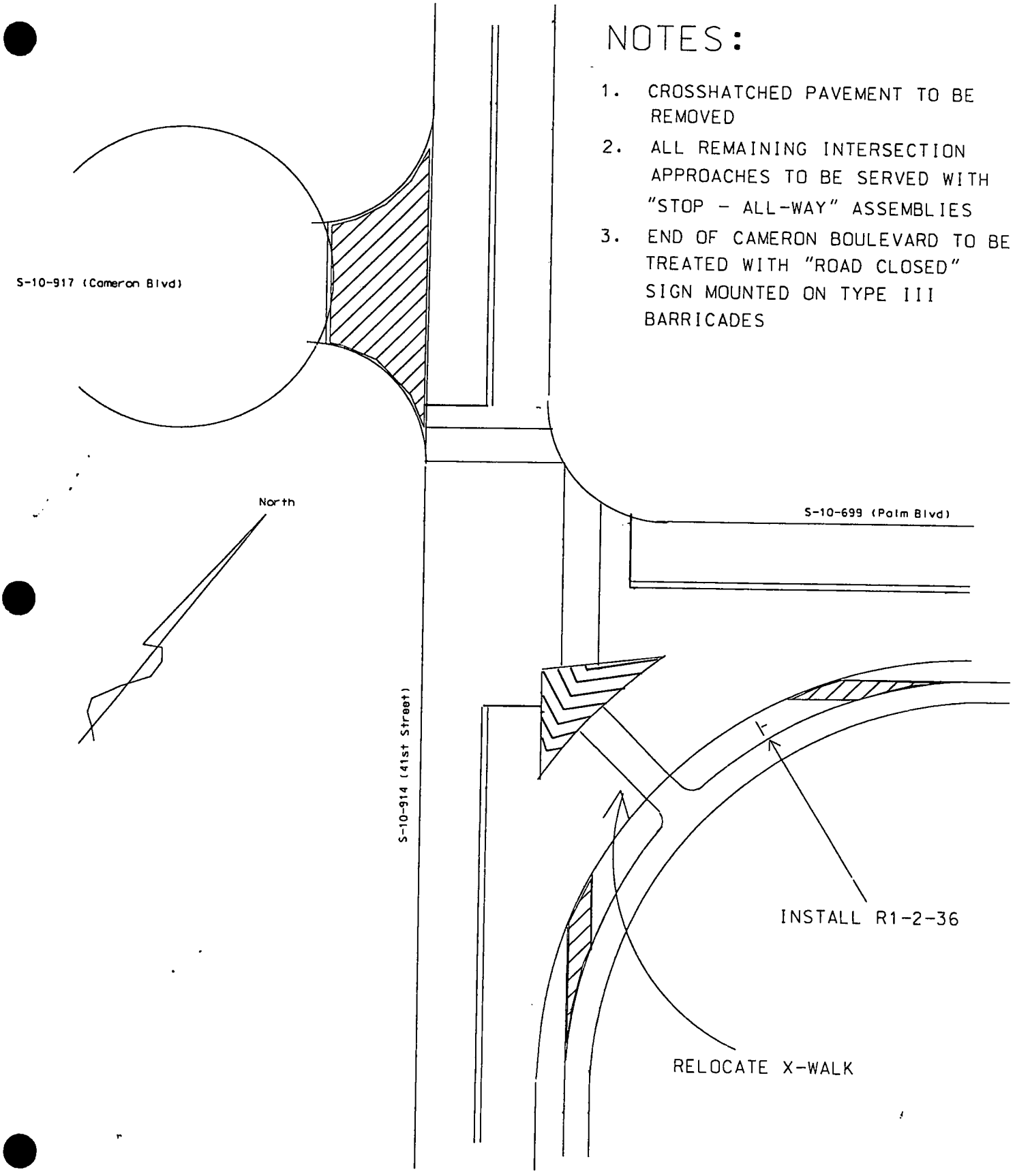
turn left off of Palm Boulevard and another attempting to turn left onto Palm Boulevard. No injuries have been reported from any of these accidents. This would be considered a rather low accident rate, and is not indicative of a safety deficiency at the intersection.

Based on the predominant vehicle movements, it would be desirable to align the eastern and southern legs of this intersection to form a continuous through movement between SC 703 and Palm Boulevard. Unfortunately, this does not appear feasible due to the residential development served by Seashell Lane. A contributing factor to the congestion experienced on the Palm Boulevard approach is uncertainty over the intentions of motorists approaching from the south. The provision of a right turn lane for northbound motorists would rectify this problem, although it would require relocation of an existing bicycle path and adjacent palmetto trees. It appears that the placement of a painted island to channelize this right turn movement may be provided without requiring additional pavement. This would allow the very heavy northbound right turn movement to be controlled with a yield sign, and assist in alleviating the perception problem somewhat. We feel that it would be desirable to connect the pedestrian / bicycle paths that parallel 41st street and Palm Boulevard, although this may result in the need to relocate one or two palmetto trees located in the intersection's southeastern quadrant.

Analysis of our volume survey does not indicate a justification for the placement of a traffic signal. The recorded volumes do, however, satisfy the multi-way stop warrant. We do not feel that multi-way stop control is an option with the existing intersection layout due to the offset between the side street approaches. We do feel that multi-way stop control may be feasible were Cameron Boulevard closed off and a cul-de-sac built at its existing entry to 41st street. This approach recorded very low volumes during our survey. No more than ten vehicles entered the intersection from Cameron Boulevard during any of our study hours. Due to relatively low through traffic volumes on 41st Street, we feel that three-way stop control would operate well at this intersection were Cameron Boulevard closed and the northbound right turn treated with a channelizing island. This type of control may improve safety for pedestrians and bicyclists using the marked crosswalks as well. A sketch detailing this recommended traffic control revision is attached.

We noted that there is an existing crosswalk warning sign provided at the intersection for northbound motorists on 41st Street. No comparable sign is in place for the southbound lane of travel, and we recommend that this be provided. We also noted that the centerline and inner edge line within the elbow curve that forms the terminus of SC 703 has almost completely worn away, and should be refurbished.

Darrin Shoemaker
Assistant District Traffic Engineer



NOTES:

1. CROSSHATCHED PAVEMENT TO BE REMOVED
2. ALL REMAINING INTERSECTION APPROACHES TO BE SERVED WITH "STOP - ALL-WAY" ASSEMBLIES
3. END OF CAMERON BOULEVARD TO BE TREATED WITH "ROAD CLOSED" SIGN MOUNTED ON TYPE III BARRICADES

1" = 20'

HOLIDAY TRAFFIC COUNT

Easte	1999		1998		1997		1996	
	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet
Friday	19,220	10,709	19,187	10,533	12,332	6,838	15,278	4,255
Saturday	21,066	11,636	19,607	11,329	18,553	10,141	14,316	7,953
Sunday	18,442	11,739	16,961	10,978	17,039	10,526	13,130	8,748
Totals	58,728	34,084	55,755	32,840	47,924	27,505	42,724	20,956
Grand Total		92,812		88,595		75,429		63,680
Difference		4,217		13,166		11,749		5,547
% Change		4.76%		17.45%		18.45%		9.50%
Memorial Day	**1999**		**1998**		**1997**		**1996**	
	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet
Friday	21,457	12,573	20,578	11,013	19,529	7,668	18,775	9,452
Saturday	25,162	14,407	25,135	13,542	22,734	11,918	21,131	11,654
Sunday	22,091	18,236	23,238	13,506	17,592	11,044	20,658	12,287
Monday	18,271	10,898	22,747	10,616	19,468	9,410	19,589	** 29
Totals	86,981	56,114	91,698	48,677	79,323	40,040	80,153	33,422
Grand Total		143,095		140,375		119,363		113,575
Difference		2,720		21,012		5,788		2,046
% Change		2.00%		17.60%		5.00%		1.80%
4th of July	**1999**		**1998**		**1997**		**1996**	
	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet
Day 1	18,987	13,347			8,111	N/A**	7,050	3,218
Day 2	22,384	11,419			***22,730	N/A**	*** 21,860	*** 12,200
Day 3	26,857	16,529			22,899	N/A**	18,551	10,312
Day 4	***24,400	***17,268			19,532	N/A**	19,239	10,903
Day 5	23,315	13,643			17,689	N/A**	17,472	9,621
Totals	115,943	72,206			90,961		84,172	46,254
Grand Total		188,149	NO DATA		Connector Only			130,426
Difference		N/A	AVAILABLE		6,781			-3,228
% Change		N/A			8.06%			-2.40%
Labor Day	**1999**		**1998**		**1997**		**1996**	
	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet
Friday	20,262	11,453	18,585	9,843	19,612	15,464	5,164	3,746
Saturday	21,987	11,879	21,050	11,768	23,359	15,950	18,119	10,761
Sunday	23,221	12,356	19,545	12,570	22,106	11,262	16,757	10,718
Monday	20,001	10,576	17,519	8,651	19,511	9,497	12,876	6,513
Totals	85,471	46,264	76,699	42,832	84,588	52,173	52,916	31,738
Grand Total		131,735		119,531		136,761		84,654
Difference		12,204		-17,230		52,107		-19,322
% Change		10.21%		-12.60%		61.60%		-18.60%

* Partial Data Only (1 Lane Tube vandalized, no reading)

** Road Tube damaged

*** 4th of July

N/A = Not Available

7.1 Internal Affairs

PURPOSE

To establish policy for handling complaints and/or allegations of employee misconduct within the Isle of Palms Police Department.

POLICY

The policy of the Isle of Palms Police Department is to ensure that integrity is maintained through an internal system where objectivity, fairness and justice are assured by intensive and impartial investigation and review. The purpose of which is to clear the innocent, establish guilt of wrongdoers and to facilitate fair, suitable and consistent action.

I. PROCEDURE

A. Responsibility- The Assistant Chief of Police shall be responsible for the internal affairs function within the Isle of Palms Police Department. The Assistant Chief of Police shall be designated the Professional Standards Officer. The Chief of Police may, in his/her discretion, assign certain cases to the most senior Sergeant for investigation. **CALEA 52.1.2**

B. Receiving Complaints- Whenever any private individual wishes to register a complaint against a Police Department employee, that individual shall be provided with the opportunity and any assistance needed to record their complaint. The following procedures shall be followed immediately and at the time that an individual informs a member of the Department of their desire to have an investigation initiated.

1. A "Citizen Complaint Form" will be provided to the individual, with instructions and assistance in filling it out. If the individual cannot write, the accepting officer may write the report. The officer may also make an audiotape of the complaint.

2. A "Citizen Complaint Receipt" shall be completed and given to the complainant at the time the complaint is made. This acknowledges receipt for processing. A copy of the "Citizen Complaint Receipt" shall be made and attached to the "Citizen Complaint Form."

3. The completed "Citizen Complaint Form" with the copy of the "Citizen Complaint Receipt" shall be placed in a sealed envelope marked "CONFIDENTIAL" and hand delivered to the Chief of Police or if his office is closed it may be slid under the door of the Chief's Office.

a) If the contents of the complaint are allegations of corruption, breaches of civil rights, unnecessary use of force or criminal misconduct, the accepting officer shall notify the Chief as soon as practicable that a citizen's complaint has been received and forwarded. No names, identifying information, or details of the allegations shall be disclosed to any other officer except the Chief or the Assistant Chief of Police.

b) All other types of complaints do not require immediate notification of the Chief of Police. **CALEA 52.1.3**

C. Investigation of Complaints

1. The Isle of Palms Police Department will document and investigate all complaints, alleged or suspected, either signed or anonymous, that are made against the department or its employees.

2. On occasion, malicious and deliberate false accusations may be made against the Department and/or its employees. The accusations will be investigated to protect the integrity of the Department and/or its employees, thereby instilling public confidence in the Department. In some cases the extent of the investigation may be limited to substantiating the falsity of the accusation. In the case of false accusations the Chief of Police will review the case. The Chief may, in consultation with legal counsel, seek legal recourse against the person(s) who filed a deliberate false report.

3. The complaints and disciplinary actions which are to be handled in accordance with the provisions of this procedure include; alleged or suspected violations of laws, ordinances, or department rules or orders, by sworn or civilian members, including temporary, part-time, or volunteer employees of the Police Department.

4. Complaints may be made by:

   a) Members of the Department, who report them to supervisory or commanding officers, either orally or in writing, by telephone or by correspondence, either signed or anonymous.

   b) Citizens who report them to any member of the Department, either orally or in writing, by telephone or correspondence, either signed or anonymous.

   c) City officials.

   d) Supervisory or commanding officers.

5. Responsibility for investigating cases:

   a) Allegations of violations of Departmental rules of conduct will generally be investigated by the immediate supervisor of the involved employee (i.e., rudeness, tardiness, insubordination, inefficiency, sleeping on duty, traffic violations, etc.) **CALEA 52.1.1(a)**

   b) Allegations of violations of criminal law, reports of corruption, breach of civil rights, major policy violations, allegations of unnecessary force and other allegations of a sensitive nature will be investigated by the Assistant Chief unless otherwise assigned by the Chief of Police. **CALEA 52.1.1(b)**

   c) The Assistant Chief shall review any allegations from a source outside the department or which may have criminal sanctions. The Assistant Chief will have responsibility for the internal affairs function, reporting to the Chief of Police.

   d) The Chief of Police may direct the Assistant Chief to review any investigation conducted by a line supervisor. **CALEA 52.1.1(c)**

   e) Allegations which do not clearly fit into either of the above listed categories or for any other reason may be assigned by the Police Chief to either the employee's immediate supervisor, Assistant Chief, or himself, whichever the Chief deems appropriate. The Police Chief will investigate complaints against the Assistant Chief.

f) Allegations against the Police Chief will be directed to the City Administrator.

6. Internal affairs investigations shall be completed within 30 days from the time of their receipt, provided, however, the Chief may grant an extension. **CALEA 52.1.4**

D. Notifications

1. All written directives that relate to the internal affairs function will be disseminated to all personnel.

2. Whenever department employees are notified that they have become the subjects of an internal affairs investigation, the employee shall be furnished with a written statement of the allegation(s) and the employee's rights and responsibilities relative to the investigation. However, the Chief or the Assistant Chief can elect not to notify the employee when to do so could jeopardize the investigation. **CALEA 52.1.6**

3. Information on the procedures to be followed for filing a complaint against the department or its employees shall be disseminated to the public in either of the following methods:

a) All persons requesting this information will be provided a copy of the Citizen Complaint Form.

b) A copy of the Citizen Complaint Form will be posted in a conspicuous place at Headquarters in an area that is easily accessible to the public. **CALEA 52.1.12**

c) The complainant will be given a citizen complaint receipt verifying that a complaint has been filed for processing. The investigating supervisor will periodically provide status reports to the complainant. The Chief of Police shall notify the complainant concerning the status of their complaint against the Department or any of its employees upon conclusion. **CALEA 52.1.5**

E. Disposition of Complaints /Conclusion of Fact- A conclusion of fact shall be made on all investigations, whether completed by the immediate supervisor of the employee or the Assistant Chief. The conclusion shall be one of the indicators listed below:

1. "Unfounded" if the allegation is false.

2. "Exonerated" if the allegation is true but the action taken was lawful and proper.

3. "Not Sustained" if there is insufficient evidence to either prove or disprove the allegation.

4. "Sustained" if the allegation is supported by a preponderance of evidence to justify a reasonable conclusion that the incident occurred as alleged in violation of an appropriate directive, or law.

5. "Withdrawn" if the complainant withdraws the complaint prior to the completion of the investigation. The Chief will be notified and he may order the investigation to be continued.

6. "Misconduct Not Based on Complaint" if the investigation reveals sufficient evidence to indicate other infractions not based in the original report. **CALEA 52.1.9**

F. Responsibilities of Internal Affairs Investigators

1. If a disposition of "Sustained" or "Misconduct Not Based on Original Complaint" is determined in the complaint, the investigating supervisor shall make a recommendation on a separate and confidential memo to the Chief as to disciplinary action.

2. The investigator shall forward the file to the Chief of Police for final approval and disposition.

3. All complaints shall be routed directly to the Chief, who shall review the circumstances and who may refer employee misconduct of a minor nature back to the line supervisors for investigation while serious violations will be assigned to the Assistant Chief for investigation.

4. The Assistant Chief will maintain a liaison with the Charleston County Solicitor's Office. The Chief may consult with a member of their staff in any investigations involving alleged criminal conduct by an employee.

G. Relief From Duty

1. Supervisors or command officers may relieve an officer from duty under the following circumstances:

a) Employee conduct personally observed by or reported to the supervisor which is criminal, extremely serious in nature and/or creates potential harm to the employee and/or the Department.

b) The employee is unfit for duty due too physical or psychological reasons (i.e., intoxication, shots fired incident, use of deadly force, etc.)

2. Any employee receiving a temporary administrative relief from duty will be required and directed to report to the Chief of Police at 0900 hours the next business day. The supervisor imposing the relief from duty shall also appear at this time with all the necessary reports. The Chief will review the case and make a determination as to what action is to be taken.

3. Any employee so relieved from duty shall receive pay for the duration of their leave unless otherwise notified by the Chief. **CALEA 52.1.8**

H. Polygraph Use in Internal Affairs Investigations

1. All police employees are required to answer all questions and to answer truthfully. The Chief of Police may order any employee of the Isle of Palms Police Department who is the subject of, or a witness in, an internal affair investigation to submit to a polygraph examination. The questions asked in the polygraph examination will be narrow and specific in scope, relating only to the internal affairs investigation.

2. The examiner shall be selected by the Chief of Police and shall not be a member of the Isle of Palms Police Department.

3. When an employee is ordered to submit to a polygraph examination, the information gained cannot be used against the employee in any subsequent criminal proceedings unless so stipulated by the employee. Disciplinary action, including dismissal, may be taken against the employee if he/she refuses to take a polygraph examination when ordered, or fails to answer truthfully. **CALEA 52.1.7(e)**

I. Evidence Collection- The Chief of Police can direct any employee to submit to any medical or laboratory examination, polygraph, to participate in a line up, to submit financial disclosure statements when the actions are material and relevant

to a specific internal investigation.

1. When there are indications that an officer is on duty under the influence of alcohol and/or drugs, the officer will be required to submit to a field sobriety and blood and/or urine tests. **CALEA 52.1.7(a)**

2. A blood and/or urine test may be required of any employee when there is probable cause to believe that the employee is using an illegal drug or controlled substance either on or off duty. **CALEA 52.1.7(a)**

3. Employees will be required to submit to any other type of medical or laboratory examination pursuant to an internal investigation. All such tests will be at the expense of the Department. If an employee refuses to submit to a test for alcohol or drugs, then:

a) The supervisor will immediately relieve the employee from duty for failure to cooperate in an administrative inquiry.

b) The employee must immediately relinquish his badge, agency weapon, and agency vehicle.

c) A report will be forwarded to the Professional Standards Officer , who will immediately notify the Chief of Police. **CALEA 52.1.7(a)**

4. The Records Office shall maintain a photo of all employees that can be used for internal investigations. **CALEA 52.1.7(b)**

5. Employees may be required to submit to photographs or participate in a lineup as part of an internal investigation. **CALEA 52.1.7(c)**

6. Employees may be required to submit to financial disclosure statements when it is material to an investigation. **CALEA 52.1.7(d)**

7. An employee's immediate family will not be required to give any statement.

J. Right of Officers to Legal Representation

1. In an administrative investigation a private attorney will not be allowed to participate in the investigation or subsequent administrative hearings.

2. In a criminal investigation an employee will be advised of the Miranda Warnings and shall have the right to counsel and have counsel present.

3. As a general policy, an employee will be allowed to consult legal counsel during any phase of an internal affairs investigation. This will be at the employee's expense and on his/her own time.

K. Internal Affairs Records

1. All records pertaining to internal affairs investigations will be maintained in a secure file under the control of the Chief of Police. These records are confidential. **CALEA 52.1.10**

2. As part of the Department's annual report the Chief will compile a statistical summary based upon records of internal affairs investigations. The annual report is available to employees and to the public, upon request. **CALEA 52.1.11**

ISLE OF PALMS POLICE DEPARTMENT
CITIZEN COMPLAINT FORM

I, _____, do hereby affirm that the information provided by me is true and complete to the best of my knowledge and belief. I understand that any false, misleading or untrue statements, accusations, or allegations herein made by me in relation to this complaint may subject me to civil and/or criminal prosecution. I realize that it may become necessary in the investigation of this complaint for me to meet with a member(s) of the Isle of Palms Police Department to discuss this complaint, either in the presence or the absence of the accused police department employee, at the discretion of the Chief or his designee. If it becomes necessary, I accept that I may be requested to submit to a polygraph examination at the expense of the Isle of Palms Police Department. Further, I understand that no employee of the Police Department will be required to submit to a polygraph examination until such time as I have taken and successfully completed an examination. I understand that withholding pertinent information will be considered untruthfulness.

I have (READ/HAD READ TO ME) the above advisement and I understand its contents.

Signed _____,This _____ Day of _____, 19 ____

1. Name:_____ Phone/Res: _____

   Address: _____ Phone/Bus: _____

2. Date/Time of Incident: ____/____/_____At _____O'clock ( )M.

2. Name(s)/Description of Personnel Involved:

   A. _____

   B. _____

   C. _____

Brief Synopsis of Incident: _____
_____
_____
_____

I have received a copy of this complaint made to _____ On this date.
(Printed Name of Officer)

Signature of Complainant: _____

Signature of Officer: _____Date/Time: _____

Action Summary

(Department Use Only)

Receiving Officer:_____ Badge #:_____ Date/Time_____

Action:_____

_____

Receiving Corporal:_____ Badge #:_____ Date/Time_____

Action:_____

_____

Receiving Sergeant:_____ Badge #:_____ Date/Time_____

Action:_____

_____

Lieutenant:_____ Date/Time_____

Finding: _____Sustained _____Not Sustained _____Exonerated _____Unfounded

_____Withdrawn _____Misconduct Not Based on Complaint

Disciplinary Action (Y/N) _____

Describe:_____

_____

Referred : _____For Investigation _____For Review Date/Time _____

INSTRUCTIONS:

Have the complainant fill out page one of the complaint form. Ensure that complainant reads, understands and signs disclaimer at top. Once front sheet is completed have complainant sign statement of receipt at bottom and provide complainant with a copy of the COMPLAINT FORM PORTION ONLY. Then fill out information as receiving Officer and forward through your chain of command for appropriate response. In the event a complainant is unable to sign, fill out form indicating "unable to sign" and reason (i.e., "Telephone complaint").

ISLE OF PALMS POLICE DEPARTMENT
INTERNAL INVESTIGATION ADVISEMENT

You are hereby advised that you are the subject of an internal administrative investigation being conducted by the Office of Professional Standards. The nature of this investigation is an administrative inquiry into _____

_____

_____

READ THE FOLLOWING CAREFULLY AND INITIAL EACH ITEM.

_____ I understand that I will be asked questions narrowly related to the performance of my official duties and/or fitness for office. If I refuse to answer those questions, or am untruthful, I will be subject to departmental charges which may result in my dismissal from the Police Department. Withholding pertinent information will be considered untruthfulness.

_____ I understand that I am entitled to all the rights and privileges guaranteed to me by the laws and constitution of this state and the constitution of the United States, and that statements or information provided by me as a part of this administrative investigation may not be used against me in any subsequent criminal proceeding.

_____ I understand that statements or information provided by me as a part of this administrative investigation may be used against me in relation to subsequent departmental charges.

_____ I understand that if I am placed on administrative leave with pay I must make myself available to officials of the Police Department, and provide contact number(s) where I may be reached in my absence from duty.

_____ I understand that I am to refrain from discussing this investigation with anyone other than the appropriate authority.

I HAVE READ THIS ADVISEMENT AND I UNDERSTAND ITS CONTENTS

_____ _____

Signature of Employee Date

_____ _____

Witness Date

FIRE SERVICE REPORT

AUGUST 1999

Fire Services Monthly Report

Contents

August 1999

A. Call Summary

B. Alarm Report

C. Incident Report

D. Pre-Incident Surveys/Inspections

E. Training

F. Water Usage

G. Maintenance

H. Personnel

I. Public Relations

Isle of Palms Fire Department
August Call Summary

08/07 Fire Department personnel responded to the Isle of Palms Marina for a sinking boat. Upon arrival, personnel found engine compartment completely submerged. The boat was pulled along the side of the dock and trailered.

08/09 Fire Department personnel responded to Long Island (off James Island) for a wild fire upon request. Approximately 10 departments responded by boat to extinguish the blaze.

08/09 Fire Department personnel responded to the beach at 25th Avenue for a drowning. Upon arrival to the 25th access path, personnel found a 4-year-old boy conscious and alert with adults. The adults stated that the boy had been swept under the waves and stopped breathing. According to the adults, the boy was given a few rescue breaths and began to breathe on his own.

08/13 The Isle of Palms Fire Department responded to #7 Dunescrest Lane for a structure fire. While enroute units found heavy black smoke and burning embers blowing across Palmetto Drive. Mt. Pleasant Fire Department was requested for mutual aid.

Upon arrival, personnel found a three-story, single-family dwelling engulfed in flames. Engine 2 (Engineer Rodden) requested a water supply from Engine 3, sized up the situation, positioned in front of #7, pulled a 1 3/4" handline, and initiated evacuation of bystanders.

Firefighter Morris manned the handline and observed #8 Dunecrest Lane, side "D" begin to catch fire. He was forced back due to extreme heat and then pulled a larger diameter hose.

While approaching #8 Dunecrest Lane with a 2 1/2" handline, a propane tank exploded causing rapid fire spread throughout #8 Dunecrest Lane.

Engine 3 (Engineer Maibach) dropped a 5" supply line at the hydrant in front of #3 Dunecrest Lane to supply Engine 2 for protection, then positioned Engine 3 in front of #6 Dunecrest Lane. Before the

connection could be made it was determined Engine 2 had become an exposure due to high heat and gusting winds causing rapid fire spread. Engine 2 pulled forward to the cul-de-sac to get out of imminent danger.

Truck 1 (Engineer Gervais) arrived and positioned to the left of Engine 3. Water supply was established immediately and aerial operations begun. Truck 1 water stream was directed initially at side "D" of #7 Dunescrest Lane in an attempt to extinguish fire and protect the exposure at #6 Dunecrest Lane side "B".

Engine 2 utilized it's deluge gun and water tank then backed up to the area in front of Truck 1 in an attempt to get out of danger as there were flaming embers inside the cab, in the hose bed, and the truck was surrounded by fire. Engine 2 was rendered useless with the exception of loose equipment.

Truck 1 redirected is master stream on to #7 and #8 Dunecrest Lane in a sweeping motion over the residences.

Mt. Pleasant Fire Department established a water supply to Engine 3. Engine 3 then took over protection of the exposure at #6 Dunecrest Lane side "B" using deluge gun and a 2 1/2" handline.

The dispatcher began to receive reports of structure fires breaking out in Beach Club Villas and Pelican Reach, as well as multiple brush fires across Back Bay Drive. Mutual aid units were directed to those areas.

Due to exposure, #9 Dunecrest Lane became engulfed in flames. Approach could not safely by made, as the entire cul-de-sac had become a tunnel of fire with direct flame impingement on side "D" of Beach Club Villa's units 29-36. Mutual aid units provided exposure protection to the Beach Club Villas.

As the fire intensified, the exposure to #10 Dunecrest Lane had increased significantly. However, there was no way to protect the residence, as the conditions were too dangerous for the placement of apparatus and available personnel.

The chimney of the side "D" of #10 Dunecrest Lane caught fire. Within minutes, Charleston Fire Department Engine 8 arrived at the entrance to Dunecrest Lane. Charleston Fire Department personnel were directed to initiate an attack on #10 Dunecrest Lane.

During the approach to #10 Dunecrest Lane, fire department personnel observed a flashover inside the residence. The building became engulfed in flames. Interior attack was not an option.

The residence at #12 Dunecrest Lane became a significant exposure and was protected by mutual aid units. This building sustained only minor damage as did #13 Dunecrest.

When the fires were under control, at approximately 11:30 p.m. all units were placed back in service and released from the scene, with the exception of Truck 1. Truck 1 was used to extinguish fires that flared up throughout the day on Saturday, August 14, 1999. No injuries were sustained during the extinguishment efforts. Three minor injuries were sustained after the fire was extinguished, but prior to leaving the scene.

SLED and the Charleston County Sheriff's Department Fire Investigators arrived at approximately 9:15 a.m. on August 14, 1999 to assist with the origin and cause investigation

* Personnel responded to several swimmers and boaters in distress, numerous jelly fish stings and several missing children throughout the month of August.

ISLE OF PALMS FIRE DEPARTMENT
AUGUST 1999
ALARM REPORT

INCIDENT #	DATE	DIST.	TYPE	LOCATION
99-351	8-1-99	1	EMS Assist (r)	12 21st Ave.
99-352	8-1-99	1	EMS Assist (n/r)	118 Ocean Blvd.
99-353	8-1-99	1	EMS Assist (n/r)	30 J.C. Long Blvd.
99-354	8-1-99	1	EMS Assist (n/r)	30 J.C. Long Blvd.
99-355	8-1-99	1	EMS Assist (n/r)	30 J.C. Long Blvd.
99-356	8-1-99	1	EMS Assist (n/r)	1120 Ocean Blvd.
99-357	8-1-99	1	EMS Assist (n/r)	30 J.C. Long Blvd.
99-358	8-1-99	1	EMS Assist (n/r)	30 J.C. Long Blvd.
99-359	8-1-99	1	EMS Assist (n/r)	30 J.C. Long Blvd.
99-360	8-1-99	1	EMS Assist (n/r)	30 J.C. Long Blvd.
99-361	8-1-99	1	EMS Assist (n/r)	1008 Ocean Blvd.
99-362	8-1-99	1	EMS Assist (n/r)	1008 Ocean Blvd.
99-363	8-1-99	1	EMS Assist (n/r)	30 J.C. Long Blvd.
99-364	8-1-99	1	EMS Assist (n/r)	1120 Ocean Blvd.
99-365	8-1-99	1	EMS Assist (n/r)	1207 Palm Blvd.
99-366	8-2-99	2	Water Rescue	80 41st Ave.
99-367	8-2-99	1	EMS Assist (r)	1 19th Ave.
99-368	8-2-99	1	EMS Assist (n/r)	30 J.C. Long Blvd.
99-369	8-2-99	2	EMS Assist (r)	44 41st Ave.
99-370	8-2-99	1	EMS Assist (r)	30 J.C. Long Blvd.
99-371	8-2-99	2	EMS Assist (r)	44 41st Ave.
99-372	8-2-99	1	EMS Assist (n/r)	30 J.C. Long Blvd.
99-373	8-2-99	1	EMS Assist (n/r)	30 J.C. Long Blvd.
99-374	8-2-99	1	EMS Assist (n/r)	1 14th Ave.
99-375	8-2-99	1	EMS Assist (n/r)	30 J.C. Long Blvd.
99-376	8-2-99	2	Install Smoke Det.	1 Lake Village Ln.
99-377	8-2-99	1	EMS Assist (n/r)	30 J.C. Long Blvd.
99-378	8-2-99	1	EMS Assist (r)	29 27th Ave.
99-379	8-2-99	m/a	Rescue	Sta. 30 Sullivan's Isl.
99-380	8-3-99	1	Assist Police	Front Beach
99-381	8-3-99	1	EMS Assist (n/r)	30 J.C. Long Blvd.
99-382	8-4-99	2	EMS Assist (n/r)	110 Boardwalk Villas
99-383	8-4-99	2	Install Smoke Det.	1 Lake Village Ln.
99-384	8-5-99	1	Search	912 Ocean Blvd.
99-385	8-5-99	2	EMS Assist (r)	4000 Waterway Blvd.
99-386	8-7-99	1	Water Removal	50 41st Ave.
99-387	8-7-99	2	Public Assist	3 Beachwood West
99-388	8-9-99	m/a	Brush Fire	James Island
99-389	8-9-99	1	EMS Assist (n/r)	2500 Palm Blvd.

99-390	8-10-99	1	Alarm Malfunction	118 Ocean Blvd.
99-391	8-10-99	1	EMS Assist (n/r)	5 31st Ave.
99-392	8-11-99	1	EMS Assist (n/r)	200 Ocean Blvd.
99-393	8-11-99	2	Trash Fire	41 Morgan Place Dr.
99-394	8-11-99	2	EMS Assist (r)	4003 Hartnett Blvd.
99-395	8-11-99	2	EMS Assist (n/r)	Boardwalk @ Grand Pavilion
99-396	8-11-99	1	EMS Assist (r)	11 Chapman Ave.
99-397	8-11-99	1	Arcing Elec. Equip.	709 Palm Blvd.
99-398	8-12-99	1	EMS Assist (n/r)	1120 Ocean Blvd.
99-399	8-12-99	1	EMS Assist (r)	2301 Waterway Blvd.
99-400	8-12-99	1	Alarm Malfunction	118 Ocean Blvd.
99-401	8-13-99	1	EMS Assist (n/r)	30 J.C. Long Blvd.
99-402	8-13-99	1	EMS Assist (n/r)	30 J.C. Long Blvd.
99-403	8-13-99	2	Unintentional False	44 Morgan Place Dr.
99-404	8-13-99	2	Structure Fire	Dunecrest Ln.
99-405	8-14-99	2	EMS Assist (n/r)	Dunecrest & Palmetto
99-406	8-14-99	2	Brush Fire	4600 Palmetto Blvd.
99-407	8-14-99	2	EMS Assist (r)	80 41st Ave.
99-408	8-14-99	2	Brush Fire	6400 Palmetto
99-409	8-14-99	1	Spill, Leak	2300 Palm Blvd.
99-410	8-15-99	2	Power Line Down	53rd & Palm Blvd.
99-411	8-15-99	2	Structure Fire	9 Dunecrest Ln.
99-412	VOID			
99-413	8-15-99	1	EMS Assist (n/r)	1008 Ocean Blvd.
99-414	8-15-99	2	EMS Assist (n/r)	8500 Palmetto
99-415	8-15-99	1	EMS Assist (n/r)	2604 Palm Blvd.
99-416	8-16-99	2	EMS Assist (n/r)	7000 Palmetto
99-417	8-16-99	2	EMS Assist (n/r)	7000 Palmetto
99-418	8-16-99	1	Assist Motorist	30 J.C. Long Blvd.
99-419	8-17-99	2	EMS Assist (n/r)	8500 Palmetto
99-420	8-17-99	1	EMS Assist (n/r)	30 J.C. Long Blvd.
99-421	8-18-99	2	Water Removal	110 Summerhouse Ln.
99-422	8-18-99	2	Brush Fire	53rd Ave.
99-423	8-18-99	1	EMS Assist (n/r)	1009-D Ocean Blvd.
99-424	8-18-99	1	EMS Assist (n/r)	30 J.C. Long Blvd.
99-425	8-18-99	1	EMS Assist (n/r)	30 J.C. Long Blvd.
99-426	8-18-99	2	EMS Assist (r)	7500 Palmetto Blvd.
99-427	8-19-99	1	EMS Assist (r)	29 27th Ave.
99-428	8-20-99	1	EMS Assist (n/r)	30 J.C. Long Blvd.
99-429	8-21-99	2	Water Removal	52 Waterway Island Dr.
99-430	8-21-99	1	EMS Assist (n/r)	30 J.C. Long Blvd.
99-431	8-21-99	2	Rescue	Grand Pavilion
99-432	8-21-99	2	Structure Fire	106 Sparrow Dr.
99-433	8-21-99	2	Rescue	Hamlin Sound
99-434	8-22-99	1	EMS Assist (n/r)	1120 Ocean Blvd
99-435	8-22-99	1	EMS Assist (n/r)	Front Beach

99-436	8-22-99	1	EMS Assist (n/r)	Front Beach
99-437	8-23-99	2	EMS Assist (n/r)	31 Pelican Reach
99-438	8-24-99	2	Assist Motorist	20 41st Ave.
99-439	8-25-99	1	EMS Assist (r)	10 13th Ave.
99-440	8-26-99	1	Unintentional False	1 12th Ave.
99-441	8-27-99	1	EMS Assist (n/r)	211 Charleston Blvd.
99-442	8-27-99	2	EMS Assist (r)	3 Beachwood West
99-443	8-27-99	2	EMS Assist (r)	5-F Mariners Walk
99-444	8-29-99	1	Power Line Down	103 Carolina Blvd.
99-445	8-29-99	1	EMS Assist (r)	8 Wills Way
99-446	8-29-99	2	Hazardous Condition	242 Forest Trail
99-447	8-29-99	1	Search	5th Ave. & Beach

Total Calls= 97 District 1= 60 District 2= 35 Mutual Aid= 2

Total EMS Calls= 64 Resident= 17 Non-resident= 61*

August 1998 total= 67

* Several calls had multiple patients

Isle of Palms Fire Department
August 1999
Alarms in Wild Dunes

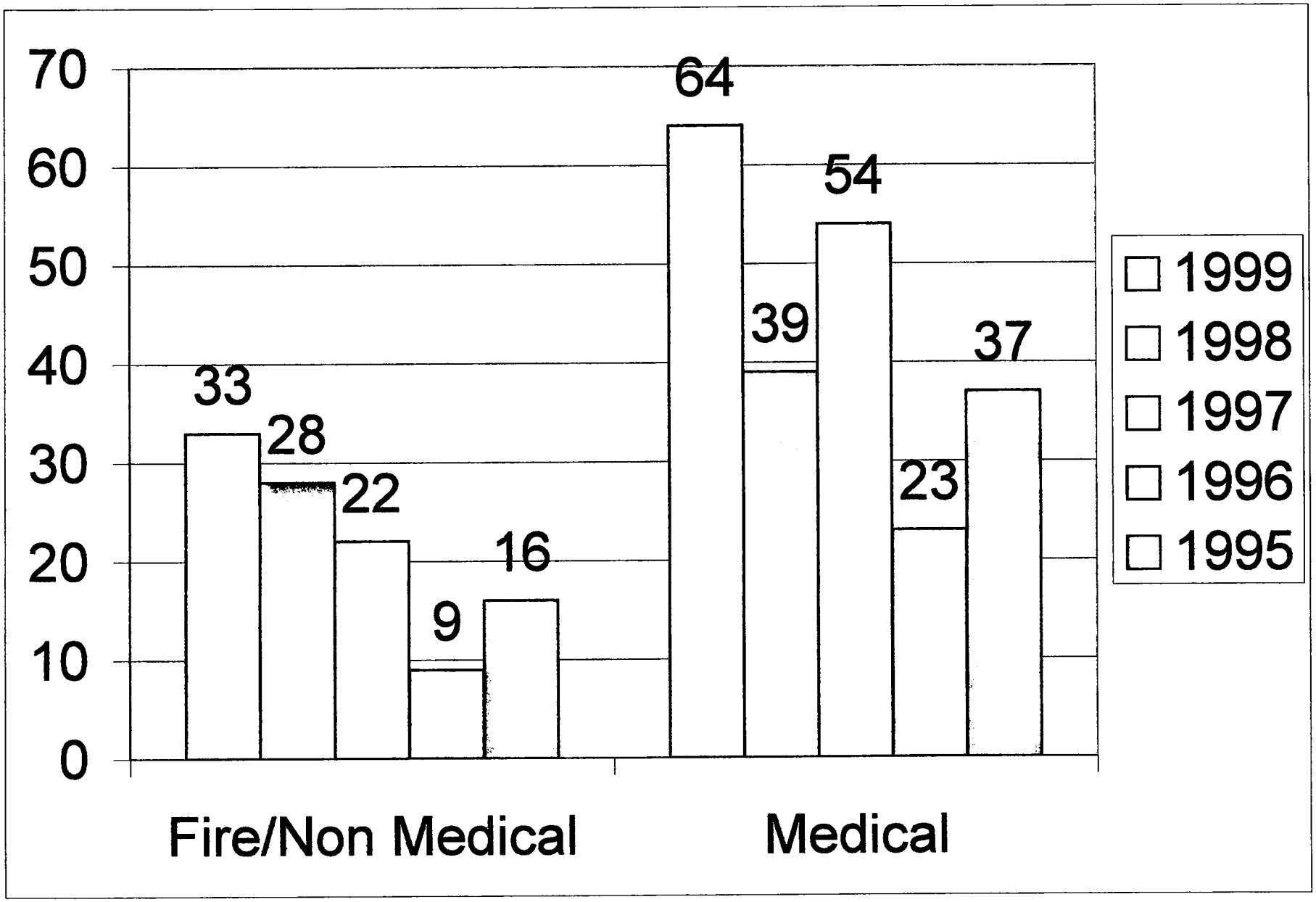
Incident #	Date	Type	Location
99-376	8-2-99	Install Smoke Det. (r)	1 Lake Village Ln.
99-382	8-4-99	EMS Assist (n/r)	110 Boardwalk Villas
99-383	8-4-99	Install Smoke Det. (r)	1 Lake Village Ln.
99-387	8-7-99	Public Assist (r)	3 Beachwood West
99-393	8-11-99	Trash Fire (r)	41 Morgan Place
99-395	8-11-99	EMS Assist (n/r)	Boardwalk Inn
99-403	8-13-99	Unintentional False (r)	44 Morgan Place
99-404	8-13-99	Structure Fire (r)	Dunecrest Ln.
99-405	8-14-99	EMS Assist (n/r)	Dunecrest & Palmetto
99-406	8-14-99	Brush Fire (n/r)	4600 Palmetto
99-408	8-14-99	Brush Fire (r)	6400 Palmetto
99-411	8-15-99	Structure Fire (r)	9 Dunecrest Ln.
99-414	8-15-99	EMS Assist (n/r)	8500 Palmetto
99-416	8-16-99	EMS Assist (n/r)	7000 Palmetto
99-417	8-16-99	EMS Assist (n/r)	7000 Palmetto
99-419	8-17-99	EMS Assist (n/r)	8500 Palmetto
99-421	8-18-99	Water Removal (r)	110 Summerhouse Ln.
99-426	8-18-99	EMS Assist (r)	7500 Palmetto
99-429	8-21-99	Water Removal (r)	52 Waterway Isl. Dr.
99-431	8-21-99	Rescue (n/r)	Grand Pavilion
99-437	8-23-99	EMS Assist (n/r)	31 Pelican Reach
99-442	8-27-99	EMS Assist (r)	3 Beachwood West
99-443	8-27-99	EMS Assist (r)	5F Mariners Walk

Total Calls in Wild Dunes 23
Resident 14
Non-Resident 9

Year to date calls 1999:

Total: 105
Resident: 68
Non-Resident: 47

Isle of Palms Fire Department
Response Comparision
August 1995-1999



Isle of Palms Fire Department
Run Comparison
August 1995-1999

	Total Calls	Fire/Non Medical	Medical
1995	53	16	37
1996	32	9	23
1997	76	22	54
1998	67	28	39
1999	97	33	64

Isle of Palms Fire Department
August 1999
Incident Report

Situation Found	Total	Dist. 1	Dist. 2	M/A	YTD 1999	Total 1998	YTD 1998
Total Alarms for Month	97	60	35	2	447	67	481
Working Structure Fire	3		3		12		6
Outside Structure					2		2
Vehicle Fire					2	1	3
Brush, Grass, Leaves	4		3	1	8	3	20
Trash, Rubbish	1		1		5	1	2
Explosion, no fire							
Spill with fire							
Other Fires							
Overpressure Rupture							
Emergency Med. Call	64	48	16		272	39	264
Lock-in, Trapped					3		2
Search	2	2			9	1	9
Extrication					3		3
Rescue-not classified	3		2	1	9	4	14
Spill, leak, no fire	1	1			3	2	5
Power Line Down	2	1	1		4		2
Arcing Elec. Equip.	1	1			14		8
Aircraft Stand-by							
Chemical Spill							1
Hazardous Condition	1		1		6		6
Water Removal	4	1	3		7		2
Smoke Removal					1		1
Animal Rescue							
Assist Police	1	1			4		4
Unauthorized Burning							
Move-Up							3
Service Call					4		3
Smoke Scare					4		4
Contolled Burn					1		
Steam Mistaken, smoke							1
Malicious False						1	1
Bomb Scare							
Alarm Malfunction	2	2			15	3	18
Unintentional False	2	1	1		10	3	17
Unclassified	1	1			3	1	6
Supplemental	5	1	4		46	8	74

(Listed in accordance with the National Fire Incident Reporting System)

Supplemental Activities Report
August 1999

Type Call	Total	Dist. 1	Dist. 2	Mutual Aid	Year to Date
Smoke Detector	2		2		10
Station Tour					1
Public Education					1
Public Appearances					3
Assist Motorist	2	1	1		5
Pump Streets					
Remove Objects/Roof					2
Remove Objects/Tree					1
Beach Search					2
Public Assist	1		1		17
Other					4
Totals	5	1	4		46

Isle of Palms Fire Department
Pre-Incident Surveys

Continued to up-date Pre-Incident Surveys in the field.

Fire Inspections

The Building Department is currently performing fire inspections. There were 20 inspections performed during the month of August.

Isle of Palms Building Department
Monthly Fire Inspection Report
1999

Total Inspections 20

Total Violations 12

Date	Routine	Re-inspect	Inspector	Name of Business	Number of Violations Found	Next Inspection Due	Occupancy	Type Construction
8/31/99	X		SEABROOK	PURPLE PORPOISE	4	9/30/99	B	VI
8/31/99	X			DOUBLE RE MI	3	9/30/99	B	VI
8/31/99	X			SPLASH	0		M	V
8/31/99	X			COCONUT JOE	0		B	✓
8/31/99	X			BEACH BIZ	0		B	VI
8/31/99	X			ONE-EYED PARROT	1	9/30/99	B	V
8/31/99	X			BANANA CABANA	0		B	✓
8/31/99	X			RAZOR'S EDGE	1	9/30/99	B/M	VI
8/31/99	X			FAV. THINGS	0		M	VI
8/31/99	X			BEACH TOWN II	0		M	VI
8/31/99	X			BEACH TOWN I	0		M	VI
8/31/99	X			McKEVLIN'S	0		M	VI
8/31/99		X		NAT. HH. VIDEO	1 of 1	9/30/99	B/M	✓
8/31/99	X			COFFEE & CREAM	0		B	V
8/31/99	X			SUBWAY	1	9/30/99	B	✓
8/31/99		X		ISL. CARDS & GIFTS	0 of 1		M	V
8/31/99	X			SAND CASTLE	0		B	✓
8/31/99	X			LOWCOUNTRY TRANS.	1	9/30/99	B	✓
8/31/99		X		RED + WHITE	0 of 1		B/M	V
8/31/99		X		LINKS CLUB HOUSE	0 of 1		B/M	VI

ISLE OF PALMS FIRE DEPARTMENT
AUGUST 1999
TRAINING REPORT

PAID

Total medical training hours..... 74
Total fire training hours..... 308
Total hours..... 382
Hours per man..... 22.4

ADDITIONAL TRAINING

Captain Kramer and Captain Yannuzzi attended Marine Firefighting Team training at the South Carolina Fire Academy Regional Office.

VOLUNTEER

Total medical training hours.....0
Total fire training hours.....46
Total hours.....46
Hours per man.....4.6

The volunteers trained on nozzle basics and adopted the new by-laws.

FIRE DEPARTMENT WATER USAGE IN GALLONS

MONTH/YEAR August 1999

INITIALS	DATE	TRAINING	FLOW TESTING	FIRES
	1			
	2			
	3			
	4			
	5			
	6			
	7			
	8			
	9			
	10			
	11			
	12			
	13			600,000
	14			
	15			
	16			
	17			
	18			
	19			
	20			
	21			
	22			
	23			
	24			
	25			
	26			
	27			
	28			
	29			
	30			
	31			
MONTHLY SUB-TOTALS			1,000	600,000
MONTHLY GRAND TOTAL		601,000		

COMMENTS:

The 600,000 gallons is what was determined to have been flowed at the Dunecrest fire. The 1,000 gallons is from back flushing all pumps for the month.

Isle of Palms Fire Department
Personnel Report
August 1999

Volunteer Don Corbett was named Employee of the Month for August. Don responded to Dunes Crest Lane, August 13, 1999 for a structure fire as did the majority of the department. However, Don arrived on scene with the first in fire truck at 8:28 p.m. and did not leave until all equipment and apparatus were placed back in service on August 14, 1999 at approximately 6:30 a.m. In addition, Don offered his assistance over the next few days.

Left off last month's report: Engineer Scott Braun was named Employee of the Month for July. Scott made new color coded map books showing corrections to hydrant locations. The water system recently under went many improvements.

Celebrating a birthday this month was Engineer Maibach.

EXHIBIT C

PUBLIC WORKS COMMITTEE MEETING
September 22, 1999

The regular meeting of the Public Works Committee was held on September 22, 1999, at 5:30 p.m. in City Hall Council Chambers. Present were Chairman Miller, Committee Member Taylor, Director David Mobley, and City Administrator Williams. Committee member Shaffer was absent.

1. Minutes of Previous Meeting. Mr. Taylor made a motion to approve the minutes from the August meeting; Chairman Miller seconded; motion passed unanimously.

2. Monthly Department Report. Mr. Mobley reported on the month's operations (see attached report for August 1999) and answered questions of committee members.

3. Old Business. (A) Front Beach Study Update. Mr. Williams reported that he received comments from Bill Eubanks of Seamon Whiteside that the digital before and after pictures may not be the best way to represent their recommendations. Mr. Williams suspects that the consultants want to do master drawings instead of the digital photos. More information is forthcoming. Committee members felt that the digital photos were one of the reasons this firm was chosen and Mr. Williams will discuss this further with the engineers.

Mr. Williams also reported that there is another ISTEA grant funding cycle due October 15th and he will attempt to get enough information to apply for grant funds. Mr. Taylor asked about putting wires underground at the front beach, and Mr. Williams reported that SCE&G has told him they are planning on doing something with the next few years but have no imminent plans. Mr. Williams said that ISTEA grant funds could be used for this project also.

(B) Forest Trail Hump Update. Mr. Williams reported that the road cannot be moved without taking some trees, and the neighborhood property owners do not want any trees cut down. Chairman Miller said that the Public Safety Committee has recommended we do not do anything more to change the area. They believed SCDOT's recommendations that reflectors on the trees and additional signage should take care of the problem. The committee decided to give this issue to Mr. Sottile and the Public Safety Committee to deal with.

(C) Pooper Scooper Update. Mr. Williams reported that to place another 28 pooper scooper dispensers around the island, it will cost approximately $6,200, including posts, dispensers and materials. The committee discussed use of the dispensers already installed as well as the ones in Wild Dunes. Mr. Taylor felt that if we are going to pass the ordinance [which has been deferred for 60 days], we should have dispensers all over the island. There was also discussion of the need to have trash cans near each dispenser or perhaps a trash receptacle that attaches to the dispenser pole. Mr. Mobley will look into this and get some figures for the next meeting.

(D) Beach Access Adjacent to 118 Ocean Blvd. Mr. Williams stated that we need to either construct a dune walkover and follow natural grade or do nothing. He recommended that the City use Accommodations Fee money to build the walkover and he will get estimates and report next meeting.

4. New Business. (A) Debris Removal. Mr. Williams reported that there is a pre-bid conference Monday morning for contractors, with bids due at 10:00a.m. on Tuesday so that Council can award the contract Tuesday night.

(B) CTC Road Request. (See attached memo) Mr. Williams said that the only project he could come up with was the intersection at 41st Avenue and Palm Boulevard. Discussion on this project was deferred to the next Public ~~Safety~~ Committee meeting. Mr. Taylor reminded the committee that there was past discussion about covering the ditch to allow more parking for the Marina. Mr. Mobley recommended installing a sidewalk along Pavilion Drive to Ocean Boulevard along the municipal parking lot. Mr. Williams will look into this further.

5. Miscellaneous. (A) Chairman Miller questioned where the City goes from here after Council defeats the septic tank ordinance. Mr. Williams has discussed piping some of the ditches with OCRM, who said they would not permit this, because the ditches provide a filtering affect for the storm water running into the creek. He further said that we would have to come up with some means of lining the pipe or filtering the vegetation to aid in carrying and cleaning the water. If leaching septic tanks are scientifically proved to be a problem, then piping the ditches will keep the stuff from getting into the waters. Mr. Mobley stated that there are so many pipes going into the ditch at Forest Trail that they could not keep the water out for cleaning. Chairman Miller said that he will put this on next month's agenda.

(B) Mr. Williams pointed out the puddle of storm water at 41st Avenue near Frank Sottile Lane stating that it would be a simple solution to install a catch basin and run the water into the ditch on the opposite side of the street. There is money remaining in the drainage account and the County will probably assist in the work. Mr. Williams will get estimates and report back.

(C) Mr. Taylor asked about the paving list (which Mr. Williams said is due October 1st) stating that a small layer added onto Palm Boulevard would assist in keeping water from standing on the road.

There being no further business to come before the committee, the meeting was adjourned at 6:30 p.m.

Respectfully submitted,

Bob Miller, Chairman

City of Isle of Palms
Department of Public Works
August 1999 Monthly Report
David Mobley, Director

1. Department received 632 phone calls in the month of August for special request collection. Picked up 21 white goods, i.e., water heaters, washers, dryers, freezers . One dead animal was disposed of, we delivered 22 rollout carts/recycling bins and hauled off 33 flat bed and garbage packer loads of limbs to 4 B.INC. On Rifle Range rd. Six loads (26.15 tons) of C&D waste were transported to Bee's Ferry Landfill.

2. Two scrap metal containers have been transported to Charleston Scrap Metal. We emptied no golf course maintenance roll-off container (limbs).

3. We repaired or replaced 6 street and stop signs .

4. Thus far we have replaced eight (8) 90 gal. Roll-out carts due to the fire on Dunecrest lane , six burned along with the cart enclosure at Beach club villas next to Dunecrest. .

5. We had to replace the motor in the 1994 chevy 4x4 pick-up truck again, this time it was covered under warranty . It was originally replaced in March of this year at a cost of $1700.00

6. Recently public works truck driver Terry Jenkins found a Broome High School Spartanburg , S.C. graduation ring (1994) while emptying garbage on 22nd. Ave. It was engraved with the name Gregory Crawford. I contacted the high school and they stated that would try to get the ring back to the owner. I recently received a message that they had contacted the owner of the rings father and that he had picked up the ring , he asked the school to thank everyone involved in the return of his sons ring. No explanation was given as to how it ended up on the Isle of Palms.

7. I recently interviewed applicants for the administrative assistant position. None were suited for the position. We will re-advertise for the position. Note: F.Y.I. the day after the hurricane I received Sixty Seven (67) phone calls in that one day alone.

City of Isle of Palms
South Carolina

Memorandum

Date: September 20, 1999

To: Pam Cline; CTC Via: 202-7801

From: Mark M. Williams, City Administrator MW

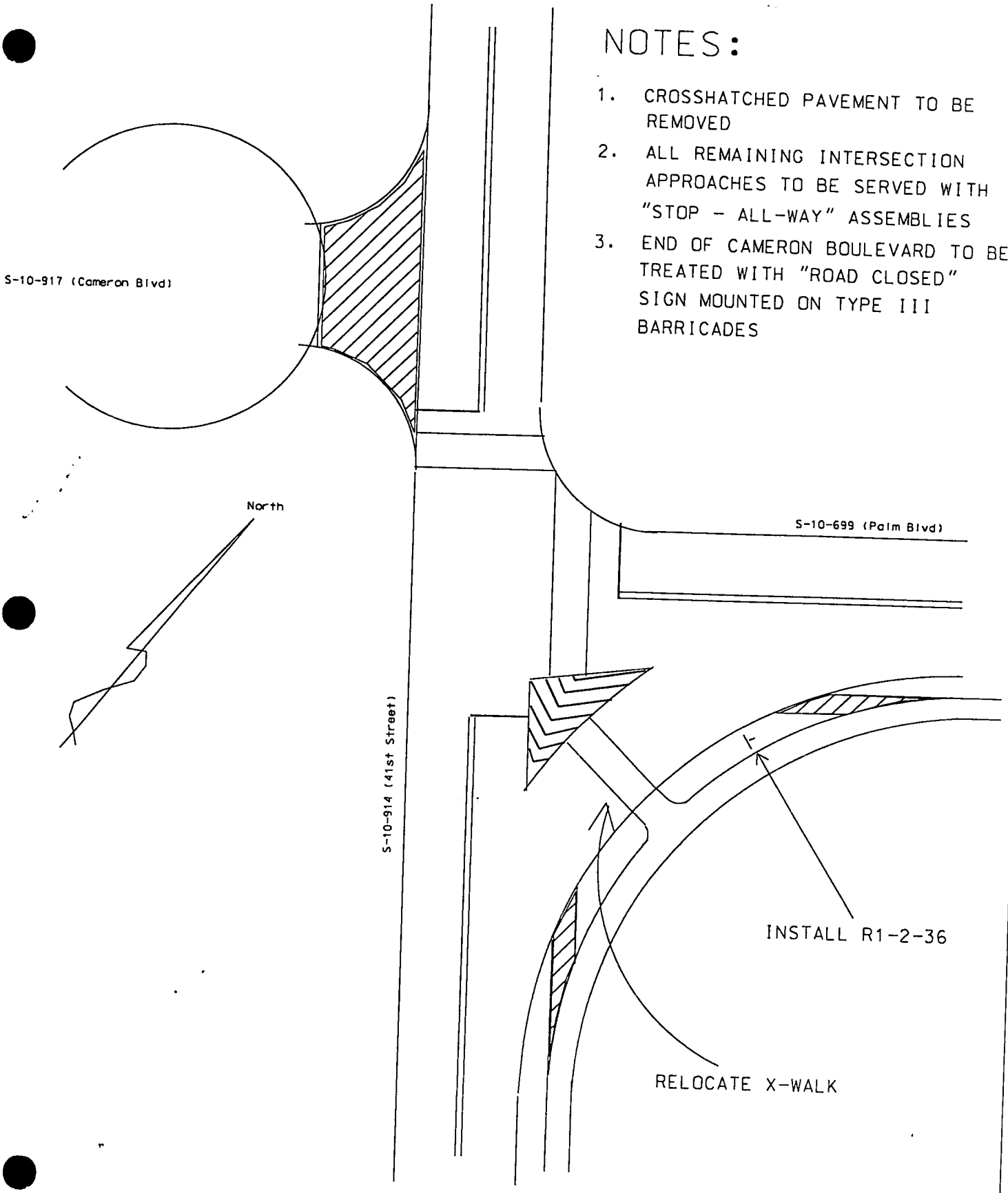
Subject: Request for CTC road construction funds

Pam,
At this moment I only know of one road construction project for which we will request funding from the CTC. The project has to do with reconfiguring the intersection of Palm Blvd. and 41st Avenue to create a three-way stop with a right hand turn lane for traffic continuing on to Wild Dunes.

Attached is a preliminary design drafted by SCDOT. I do not as yet have any estimate of construction costs, but based on the creation of a cul-de-sac at Cameron Blvd. at 41st, plus other improvements, I wouldn't be surprised if the indicated improvements exceed $60,000.

I will follow up this memo with another if my Public Works Committee has any additional requests. Thanks.

Encl.



NOTES:

1. CROSSHATCHED PAVEMENT TO BE REMOVED
2. ALL REMAINING INTERSECTION APPROACHES TO BE SERVED WITH "STOP - ALL-WAY" ASSEMBLIES
3. END OF CAMERON BOULEVARD TO BE TREATED WITH "ROAD CLOSED" SIGN MOUNTED ON TYPE III BARRICADES

1"=20'

SEAMON, WHITESIDE & ASSOCIATES, INC.

LANDSCAPE ARCHITECTURE
CIVIL ENGINEERING
PLANNING

September 28, 1999

Mr. Mark Williams, City Administrator
City of Isle of Palms
P.O. Box 508
Isle of Palms, South Carolina 29451

FRONT BEACH REVITALIZATION/PEDESTRIAN ENHANCEMENT STUDY
SWA PROJECT #3316.00

Dear Mark:

As per your discussion with Bill Eubanks, the following is a proposed revised scope of services and deliverables for the above referenced project. There will be no change to the fee for professional services due to this change in scope and deliverables. After much deliberation, we have determined that this course of action will be the most beneficial for the City of Isle of Palms, in our opinion. We look forward to proceeding on this project and will make it a priority to provide preliminary information to you for your use by October 15, 1999. We anticipate substantial completion of the project by October 26, 1999, when the plan will be presented to City Council. We anticipate some revisions and refinements based on the input received at that meeting.

SCOPE OF SERVICES

Seamon, Whiteside and Associates, Inc. will provide the following professional services:

Division 1:

The following is an outline of the scope of work for the Front Beach Revitalization/Pedestrian Enhancement Study as proposed by Seamon, Whiteside and Associates Inc. and Kimley-Horn and Associates, our traffic consultants.

1. Evaluate Existing Conditions (NO CHANGE TO THIS SECTION)

2. Recommendations (NO CHANGE TO THIS SECTION)

3. SWA will prepare an overall land-use master plan for the entire study area. This plan will address traffic issues, parking and proposed/existing land uses and massing. The plan will also address possible changes in permitting and/or zoning regulations or requirements.

4. SWA will prepare a sheet to be used in conjunction with the master plan which will illustrate the proposed vision for the study area through a combination of perspective sketches, section drawings and plan enlargements.

503 WANDO PARK BOULEVARD, SUITE 100
MT. PLEASANT, SC 29464-7849
(843) 884-1667
(843) 884-6944 (FAX)
e-mail: swa@swasc.com

5. A final report will be completed and presented to the staff and city council. One copy of color rendered sheets will accompany the final report. Graphics will also be supplied in a digital format, on disk or CD-ROM.

6. We estimate completion of the project by October 26, 1999.

7. Base map information to be provided by the city or as a reimbursable expense. (COMPLETED).

Division 2: (COMPLETED)

Brainstorming Session and Design Charrette

Division 3: (COMPLETED)

Traffic and Pedestrian Counts and Analysis

SCHEDULE AND FEE NO CHANGES TO THE FEE

Please contact us with any questions or comments on these proposed changes to the scope and deliverables.

SEAMON, WHITESIDE AND ASSOCIATES, INC.

Kenneth R. Seamon, ASLA
President

KRS/wte

Accepted By:

_____

Signature and Title Date

EXHIBIT D

ISLE OF PALMS RECREATION COMMITTEE
September 13, 1999

The regular meeting of the Isle of Palms Recreation Committee was held on September 13, 1999, at 6:30 p.m., in the Building Department. Present were Chairman Taylor, committee members Bettelli and Hernandez, and Recreation Director Page.

1. Approval of Previous Month's Minutes. Mr. Bettelli made a motion to approve the minutes from the August 1999 meeting; Ms. Hernandez seconded; motion passed unanimously.

2. Recreation Department Report. Director Norma Jean Page discussed the monthly report for August (attached hereto). Some highlights are as follows:

(a) Summer camps are over and were a great success.

(b) Note write-up on the Middle School DARE Dance and the problems with three individuals who destroyed the men's restroom and resulting policies for dance attendance. The committee discussed this and agreed that these procedures are needed.

(c) Jason Hayes was hired for grounds maintenance to replace Robert Waltz.

(d) Bryson Ritter was hired from a part time position to fill the slot vacated by Kevin Schwerin who left to work for St. Andrews.

(e) She has contacted several architectural firms to discuss department needs and make recommendations for a new facility. The committee discussed several individual items and were looking forward to receiving recommendations from these firms.

3. Old Business. (a) Ms. Page reported that she had received a request from a local team to use the field at night for their practice. Since they were not a team affiliated with our Recreation Department, and because of the restrictions on the use of lights at night, she told them it was not possible. The committee concurred.

There being no further business, the meeting was unanimously adjourned at 7:38 p.m.

Respectfully submitted,
Dee Taylor, Chairman

ISLE OF PALMS
RECREATION DEPARTMENT

MONTHLY REPORT

AUGUST
1999

STAFF: *D.J. Barnhill, Assistant Director*
Kevin Schwerin, Recreation Supervisor
Jason Hayes,Grounds & Maint. Supervisor
_____, Grounds & Maint. Assist.
Norma Jean Page, Recreation Director

ISLE OF PALMS
RECREATION DEPARTMENT

ISLE OF PALMS RECREATION DEPARTMENT ACTIVITIES

AUGUST 1999

SPECIAL ACTIVITIES:

SUMMERSHINE CAMP/SUMMERSHINE WEE CAMP - Once again, our camp counselors Bryson Ritter, Melissa Gardner, Brice Mello, Sterling Sinclair, Ryan Hirschmann and Bree Hirschmann did an outstanding job during the seven (7) weeks of camp. Over 250 children attended this years camp with six (6) of those seven (7) weeks filled and others on waiting list.

ISLAND FUN DAYS - Approximately 224 participated in this years fun days camp. This is an increase from the previous years. Trips included: Bull's Island, Crabbing expedition, salt marsh tours and splash zone. We are just now developing our procedure outline and getting information together for reimbursement from IRMA.

BOATING SAFETY - This summer we conducted two (2) boating safety classes, which were held at City Hall. Over 15 participating and passed the course. Tom Harper taught the class and we anticipate other classes next spring.

MYRTLE WAVES - August 17 twelve (12) of our island teenagers set out for Myrtle Beach to enjoy a day of water park activities prior to school beginning. D.J. Barnhill and Micheal Reidenbach supervised this trip. Everyone had a great time.

PATRICK OLALERE SOCCER CAMP - Once again this summer Patrick agreed to conduct a soccer camp for the island's youth. Thirty two (32) children participated this year. Children work on skills and execute drills all during the day. Camp began at 9:00 - 4:00 pm. Boys and Girls ages 5 - 14 yrs. Were encouraged to attend.

HALF RUBBER TOURNAMENT - Twenty (20) teams participated in the August 21, 1999 tournament held at the Recreation Center. Games began at 10:00 am and were over around 7:00 pm. This was a first time event for the Recreation staff. We were well pleased with the turn out and support from our sponsors and residents. Good event.

PUNT, PASS & KICK CONTEST - Saturday, September 11 we will conduct a Punt, Pass & Kick Contest. Even though we do not have a football league on the island there are children that are interested and this is a nation wide contest that most of the recreation departments participate in. It is Free and open to youth ages 8 - 15.

MIDDLE SCHOOL DARE DANCE - This first dance of the new school year will take place on Friday, September 3. We anticipate a large number to attend.
DANCE UPDATE: Friday's dance brought out a tremendous number of Middle School Students. We had anticipated a large crowd, but never 732 middle schoolers. Along with the large well behave dance participants we had, what we believe are three (3) individuals that found it necessary to destroy our men's restroom. We have not positively identified the three, but students are assisting us and the police with the investigation. The destruction was done sometime close to the end of the dance. Recreation employees and off duty fireman had made several rounds in the restrooms during the dance with no damage done. We (recreation staff) started a rumor Friday night that a dance will not be held in October until we locate and identify the subjects which damaged the restroom. We believe peer pressure may draw out the culprits.
Prior to the next dance the Recreation Department, with the approval of this committee, will sale annual dance passes for $5.00. Students will still pay $3.00 but will be required to have dance pass. Passes are not replaceable. Only 600 passes will be sold and 100 will be set aside for IOP residents.
We will also place an employee at the entrance to the restrooms for the duration of the dance an only allow two or three in the restroom at a time.
Passes will be on sale at the recreation department and will also attempt to visit the schools to sale passes in the cafeteria at lunch time.
Next summer we will sale passes for the next school year.
Eliminating dances is not the answer this community or our youth need. We just need to adjust our strategy and plan for this type of behavior in some of our youth.

ISLE OF PALMS BEACH RUN - Saturday, September 18. Mike Loggins will once again coordinate this run with proceeds coming back to the Recreation Department's building fund.

ATHLETICS:

CO-ED SOFTBALL - Season is ending. Games were played on Tuesday and Thursdays. Over twenty six (26) games were played this month. Post Season Tournament finals will be held on Thursday, September 2.

ULTIMATE FRISBEE -This league went very well, with few problems. Post Season Tournament Finals will be held Wednesday September 1, 1999.

FLAG FOOTBALL - Registration was held August 2 - 20. Captain's meeting was held August 26 with captains and Recreation Staff discussing changes in our current rules and regulations that will help us be more uniform with the State Flag Football Rules. Last year three (3) of our teams competed in the State Tournament and did pretty well. Eleven (11) teams have signed up and games are schedule to be played on Sundays beginning at 12:00 noon and the last games is scheduled at 4:00 pm. Season begins
October 12.

MEN'S SOFTBALL - Registration was held August 9 - 28 resulting in eight (8) teams signed up to participate in this years league. Games will be played on Monday and Wednesdays with games scheduled at 6:30 pm., 7:45pm. And 9:00 pm. Captain's meeting will be held on Thursday, September 2.

YOUTH SOCCER - Registration was held August 2 - 31 with over 300 children signed up to played in this years league. Early estimations show **10 teams in the 5 - 6 yr. olds, 8 teams in the 7 - 8 yr. olds and 7 teams in the 9 - 12 yr. olds**. We are currently searching for more coaches and sponsors for the 5 - 6 yr. And 7 - 8 yr. olds. Coaches meetings will be held Sept. 7 for the 5 - 6 yr. olds, Sept. 8 for the 7 - 8 yr. olds and Sept. 9 for the 9 - 12 yr. olds.
Games begin the first week of October.

FALL CLASSES AND ACTIVITIES:

PRE SCHOOL - Open house will be held on August 31 for all the children to meet each other and parents to meet the instructors and check out the facilities and lesson plan for 1999 - 2000.
Robin Lee is the instructor and did an outstanding job last year with the children. Pre-School begins Tuesday, September 7.

TINY TOTS - Open house will be held September 2. Michelle Page is the instructor and was also here last year and did an excellent job with the younger children. Tiny Tots begin September 7.

GYMNASTICS - Tricia Tapio will once again instruct our gymnastic program for the children on the island. Classes resume Friday, September 10.

TKD - Dr. Emmel continued the TKD classes throughout the summer. He is a great instructor and has worked extremely well with the recreation department postponing classes , etc. for our special events and overlooked some of our mess during the summer camp program. He is an asset to this community and this program. We are lucky to have him and is wife on the island.

PARKS & MAINTENANCE:

Jason Hayes from Dillion accepted the position of Grounds and Maintenance Supervisor and is doing an outstanding job. Jason came in the middle of the month so the hour breakdown was put on hold until he could get settled in and orientated the operations of the City of IOP and the Recreation Department. We are very lucky to have him on staff. He has great ideas for improvements in our outside areas and gets them done in a timely manner. He works well with the Recreation Staff but we have not filled the position of Grounds and Maintenance Assistant. Applicants are not knocking the doors down.

Several Softball field and tennis court lights burned out but have been replaced. No other major repairs have been made during the summer months.

OTHER:

Kevin Schwerin, Recreation supervisor has turned in his resignation and will be working for St. Andrews Parks & Playgrounds. They offered him more money and the location is closer for him to drive. We enjoyed having Kevin on staff. He did a good job with the athletics and we wish him well at St. Andrews.

Bryson Ritter was hired for the position of Recreation Supervisor. Bryson served as a camp counselor. She had just graduated from Clemson and had not been offered a full time job and was still helping us with other activities as a part time employee. We were lucky to keep her in house. She will do a good job and be an asset to our department.

RECREATION FACILITY:
June 22,. 1999 at the City Council Meeting "Councilmember Bettelli made a motion to study the cost of construction of a proper recreation building to serve the citizens of the Isle of Palms. Councilmember Abele seconded: motion passed unanimously."

I have contacted and met with our (4) Architectural firms.
LS3P Associates Ltd.
McKellar & Associates Inc.
Schmitt Sampson Architects
Thomas & Denzinger Architects

We sat and discussed the basic needs of the Recreation Department and what I believe will be the necessary facilities to meet the needs of the community for many years. Each were given a handout so all four (4) would have the same information for their presentation of a proposed floor plan for an IOP Recreation Center. Each firm was also informed of the parking situation and the need to address our parking needs this year.
Each firm was advised to contact me when ready to present their ideas for a new facility. Hopefully by the October meeting we will have a better idea of what recommendations to present to City Council.
Whichever firm we decide to proceed with in regards to the Recreation Facility should also work on our plans for parking.

BUDGETED NEW ITEMS:

We have purchased a new fax machine which also has a printer and scanner all in one. The staff are very appreciative. It works great and we are now able to get faxes out with little or no problems.

I have met with Mita, we currently have a contract with them and will continue to contract but will upgrade the copier we have now. Our contract was up this year allowing us to update with a newer model.
We currently run 3300 copies a month. This includes flyers for the classes, registration forms, etc.

A new ping pong table has been ordered. We did get rid of the pool table which was in poor condition and will replace with a ping pong table that is capable of being folded and stored out of the way for activities. *(ping pong table arrived 9/8/99)*

The storage area will be built shortly. I have met with Mr. Kennedy and he will get busy on this the first of September. This area will house the chairs, tables, misc. items that are usually on the side lines during basketball games which could pose a hazard when basketballs are being chased as they go out of bounds.
It will also make the gym look neater to those visiting.

UPCOMING ACTIVITIES:

IOP CONNECTOR RUN - SATURDAY, OCTOBER 2.

PARK FOUNDATION BIG BAND DANCE - SATURDAY, OCTOBER 9.

HALLOWEEN CARNIVAL - SATURDAY, OCTOBER 30

GHOSTLY TIDE TALES - SATURDAY, OCTOBER 31

CHRISTMAS CARD DRAWING CONTEST - NOVEMBER 15.

ISLAND ARTS & CRAFTS - NOVEMBER 20

ANNUAL TREE LIGHTING - DECEMBER 10

SANTA'S HOTLINE - DECEMBER 13 & 14.

MEETINGS ATTENDED:

August 9:	**Recreation Committee**
August 10:	**Southern District Recreation Meeting - Maritime Center**
August 12:	**Pete McKellar & Associates**
August 12:	**Thomas & Denzinger Arch.**
August 17:	**Department Heads**
August 18:	**Convention Center/Metro Sports Council**
August 24:	**Chris Schmitt**
August 24:	**Low Country Senior Sports Games**
August 24:	**Park Foundation**
August 24:	**City Council**
August 26:	**Station 1 fire critique**

Half Rubber Tournament

Saturday, August 21, 1999

At the Isle of Palms Recreation Department
24 - 28th Avenue
Isle of Palms, SC 29451

For Questions and Information Call:
Kevin Schwerin (843) 886-8294

Must Pre-Register by:
August 14, 1999

Fee: $15.00 Per Person
- Includes a T- Shirt

Teams: Three (3) or Four (4) Person
- Same Rules for Everyone

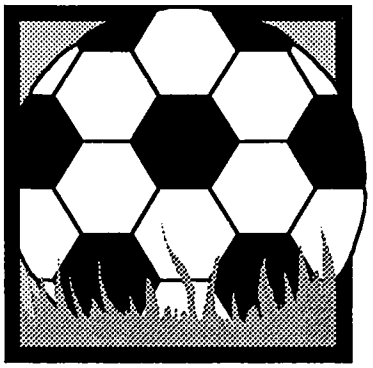
Ages: 16 and Up

Regulation "Half Rubber" Balls and Bats are Provided.

Prizes are given to the 1st, 2nd, & 3rd place teams.

To Purchase Regulation "Half Rubber" Balls and Bats Call:
Jason Smoak: (H): (843) 573-8767
(P): (843) 965-2812

YOUTH SOCCER



REGISTRATION

DATE: August 2 - 31

Age: 5 - 12 Yrs. Old

Fee: $25 Residents
$30Nonresidents

WHERE:
IOP Rec. Dept.

BIRTHDATE CUTOFF:
November 30, 1999

All teams are CO-ED

LEAGUES:
5/6, 7/8, 9-12

Coaches & Sponsors
Are Always Needed

1999 Men's Flag Football

Registration: August 2 - 20

Mandatory Captain's Meeting:
August 26 - 6:30 p.m.

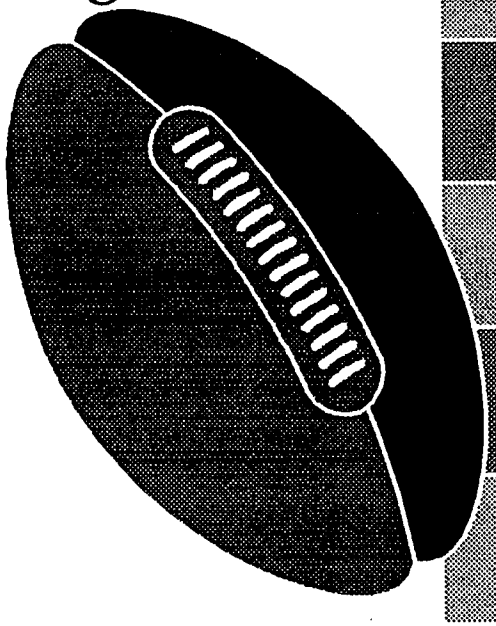
Fee: $300/$325 (Due Aug. 26)

Practices: August 27 - Sept. 11

Games Begin: September 12

Sundays beginning at noon

Register Now!
For more information, call the Isle of Palms Recreation Department at 886-8294!



Isle of Palms Recreation Dept.
Men's Fall Softball

Registration: August 9-28

Mandatory Captains' Mtg:

September 2 - 6:30 p.m.

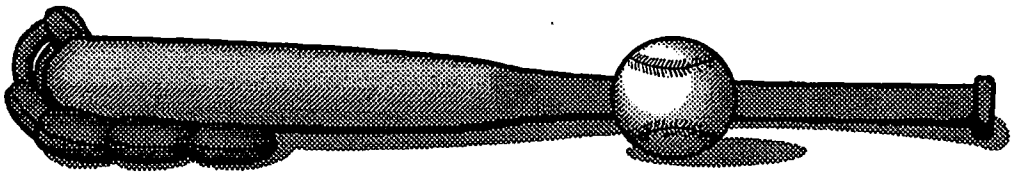
Fee: $400/$425

Practices: Sept. 3 - 12

Games Begin: Sept. 13

Mondays & Wednesdays

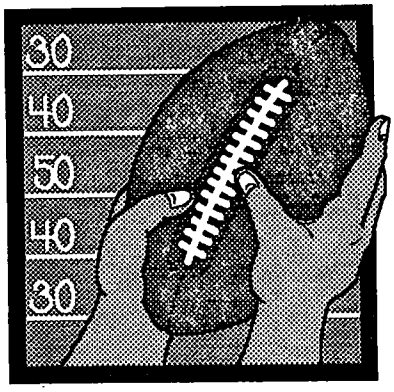
beginning at 6:30

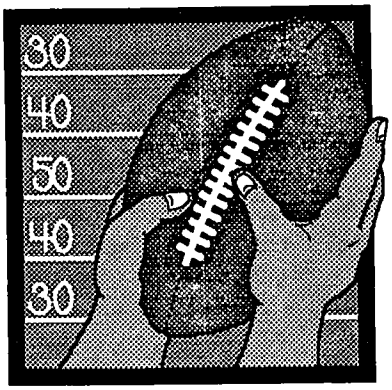


Register Now! For more information, call the Recreation Department at 886-8294!

FREE

Punt, Pass & Kick CONTEST





Date: **Saturday, Sept. 11, 1999**
Time: **10:00am**
Where: **Isle of Palms Rec. Dept.**
24 - 28th Ave.

Preregistration and On Site Registrations are accepted

AGE DIVISIONS

Age 8/9	January 1, 1990 to December 31, 1991
Age 10/11	January 1, 1988 to December 31, 1989
Age 12/13	January 1, 1986 to December 31, 1987
Age 14/15	January 1, 1984 to December 31, 1985

October 1999

Recreation Department

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 9:00 AM Island Preschool 4:00 PM Gymnastics	*2* 9:30 AM Tae Kwon Do 12:30 PM Open Gym Connector Run
3 12:00 PM Adult Flag Football	*4* 9:00 AM Island Preschool 5:30 PM 5/6 Soccer 6:30 PM Men's Softball	*5* 9:00 AM Island Preschool 9:15 AM Tiny Tots 5:15 PM 7/8 Soccer	*6* 9:00 AM Island Preschool 5:15 PM 9-12 Soccer 5:30 PM 5/6 Soccer 6:30 PM Men's Softball 7:00 PM Tae Kwon Do	*7* 9:00 AM Island Preschool 9:15 AM Tiny Tots 5:15 PM 9-12 Soccer	*8* 9:00 AM Island Preschool 4:00 PM Gymnastics	*9* 7:00 PM Big Band Dance Gym Closed
10 12:00 PM Adult Flag Football	*11* 9:00 AM Island Preschool 5:30 PM 5/6 Soccer 6:30 PM Men's Softball	*12* 9:00 AM Island Preschool 9:15 AM Tiny Tots 5:15 PM 7/8 Soccer	*13* 9:00 AM Island Preschool 5:15 PM 9-12 Soccer 5:30 PM 5/6 Soccer 6:30 PM Men's Softball 7:00 PM Tae Kwon Do	*14* 9:00 AM Island Preschool 9:15 AM Tiny Tots 5:15 PM 9-12 Soccer	*15* 9:00 AM Island Preschool 4:00 PM Gymnastics	*16* 9:30 AM Tae Kwon Do 12:30 PM Open Gym
17 12:00 PM Adult Flag Football	*18* 9:00 AM Island Preschool 5:30 PM 5/6 Soccer 6:30 PM Men's Softball	*19* 9:00 AM Island Preschool 9:15 AM Tiny Tots 5:15 PM 7/8 Soccer	*20* 9:00 AM Island Preschool 5:15 PM 9-12 Soccer 5:30 PM 5/6 Soccer 6:30 PM Men's Softball 7:00 PM Tae Kwon Do	*21* 9:00 AM Island Preschool 9:15 AM Tiny Tots 5:15 PM 9-12 Soccer	*22* 9:00 AM Island Preschool 4:00 PM Gymnastics	*23* 9:30 AM Tae Kwon Do 12:30 PM Open Gym
24 12:00 PM Adult Flag Football	*25* 9:00 AM Island Preschool 5:30 PM 5/6 Soccer 6:30 PM Men's Softball	*26* 9:00 AM Island Preschool 9:15 AM Tiny Tots 5:15 PM 7/8 Soccer	*27* 9:00 AM Island Preschool 5:15 PM 9-12 Soccer 5:30 PM 5/6 Soccer 6:30 PM Men's Softball 7:00 PM Tae Kwon Do	*28* 9:00 AM Island Preschool 9:15 AM Tiny Tots 5:15 PM 9-12 Soccer	*29* 4:00 PM Gymnastics	*30* 9:30 AM Tae Kwon Do 5:00 PM Halloween Carnival 8:00 PM Ghostly Tide Tales Gym Closed
31 12:00 PM Adult Flag Football						

September

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

November

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Printed by Calendar Creator for Windows on 9/20/99

EXHIBIT E

PERSONNEL COMMITTEE
September 20, 1999

The regular meeting of the Personnel Committee was held at 6:30 p.m. on September 20, 1999, in the Building Department. Committee members present were Chairman Bettelli, Skipper Shaffer and Mayor Bunch. Also present were City Administrator Mark Williams and Councilmember Mike Sottile.

1. Approval of Minutes From Prior Meeting. Mr. Shaffer made a motion to approve the minutes of the August Committee meeting; Mayor Bunch seconded; motion passed unanimously.

2. New Business. (a) Chairman Bettelli reported that there is a need to appoint three members to the Grievance Committee. Mr. Williams has submitted the names of Norma Jean Page (3-year term), Douglas Kerr (2-year term), and John Riley (1-year term). **Mr. Shaffer made a motion to accept the Administrator's recommendations with the exception that we change the 3-year term to John Riley and the 1-year term to Norma Jean Page; Mayor Bunch seconded; motion passed unanimously.**

3. Personnel Report.

Name	Position	Department	Status
Hired:			
Jason Hayes	Rec Maintenance	Recreation	Replaced R. Walt
Bryson Ritter	Rec. Supervisor	Recreation	Replaced Schwerin
Shelia Redmon	Rec. Maint. Asst..	Recreation	Replaced Rachel
Terminated:			
Jon Rogers	Police Officer	Police	left 9-17-99 (interv.)
Anita Maestas	Dispatcher	Police	left 8-26-99 (interv.)
JoeAnn Edmondson	Dispatcher	Police	leaving 10-3-99
Curtis Howell	Animal Control Officer	Police	left 9-5-99 (advert.)
Dwayne Peters	Police Officer	Police	leaving 10-8-99

4. Miscellaneous. Mr. Williams stated that the City has an inclement weather policy that doesn't exactly state a hurricane policy like we just experienced with the Governor calling for mandatory evacuation. He proposed to pay our employees who evacuated "other pay" for Tuesday, Wednesday and Thursday. Anyone who did not come back to work on Friday should have to take annual leave for that day. This paid time, since it was not actually worked, would not contribute towards overtime. Subsequently, it would be fair to distinguish between the employees who actually worked, as opposed to those who evacuated, by treating them the same as working on a holiday by paying them double time for those hours. After discussion, Mr. Williams was asked to bring to Ways & Means the dollar amount determined after doing payroll this week, and a decision would be made at that meeting for any extra pay to be retroactive.

Mayor Bunch expressed concern about our Safety Sweepstakes program and suggested that we institute a Beneficial Suggestion program instead. Chairman Bettelli stated that we already have that program and asked the Administrator to install a locked suggestion box at City Hall. The Safety Sweepstakes program is related to Workmens' Comp claims and will be continued.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:45 p.m.

Respectfully submitted,

Marty Bettelli, Chairman

MEMORANDUM

TO: Personnel Committee
City Council

FROM: Mark M. Williams, City Administrator

DATE: September 8, 1999

SUBJECT: Grievance Committee Appointments

Since it has been several years since the last employee grievance filed before the City's Grievance Committee, it appears that all of the terms of appointment to that committee have expired. However, in anticipation of grievance filings from two employees of the Fire Department, I need to re-establish membership of this committee. Accordingly, I would like to nominate the following individuals for appointment by City Council to the City's Grievance Committee:

Norma Jean Page, Recreation Department Head, 3-year term
Douglas Kerr, Zoning Administrator, 2-year term
John Riley, Detective, 1-year term

We need to have these appointments made at the first opportunity (City Council, 9-28-99) so that the hearings can be scheduled if the requests are received.

EXHIBIT F

ACCOMMODATIONS TAX ADVISORY COMMITTEE
September 13, 1999

The Accommodations Tax Advisory Committee met on September 13, 1999, at 8:30 a.m., in City Hall Council Chambers. Present were Chairman Julia Tucker, Committee members April Lathan, David Maw, Wayne Moseley, Malcolm Burgis and Randy Walker, and City Clerk Janet Mauldin. Committee member John Herron was out of town. Chairman Tucker called the meeting to order.

1. Approval of Previous Month's Minutes. Deferred to October meeting.

2. Letter to Chief Ann Graham, IOP Fire Department. Chariman Tucker expressed her appreciation for the work done to contain the fire in Wild Dunes on August 13th and she read into the record a letter signed by all committee members commending the department. (Attached hereto)

3. New Applications. (A) Chief Graham presented her request for Volunteer Rescue Squad Equipment. (Attached hereto) She was asking $21,700 to be spent as needed at a cost of $1,000 per person for bunker gear as the department is trying to increase their volunteer manpower. She further stated that 66% of the department's calls were non-resident. After discussion, **Mr. Walker made a motion to approve the outfitting of five personnel at a cost of $10,000 to carry the department through 1999 with the understanding that Chief could come before the meeting next year if more equipment is needed; Mr. Maw seconded; motion passed unanimously.**

(B) Chief Graham presented her request for $3,275 for 7 pairs of binoculars and one set of night vision goggles. (Attached hereto) This equipment will be a major improvement in the department's ability to locate people in the water at night After discussion, **Mr. Maw made a motion to approve the $3,275 expenditure; Mr. Burgis seconded' motion passed unanimously.**

4. Old Business. Chairman Tucker passed out a Special Event Marketing Proposal she received from EventMakers-USA. She explained that this was another example of a company that does marketing studies and event planning for municipalities. (Attached hereto) The committee discussed this at length in the desire to allow the City to be a thriving community twelve months of the year and not only the four months of beach season. The company will be asked to fill out the committee's forms and to make a personal presentation to the committee as part of the committee's efforts in seeking an event planner for a one-time study.

5. Councilmember Tom Gear spoke to the committee about the proposed changes in the business license ordinance in order to bring the City up to current state and federal standards. One of the proposed changes is to charge a business license for persons who own rental property and he explained his reasons for supporting this new license.

There being no further business to come before the committee, the meeting was unanimously adjourned at 9:45 a.m.

Respectfully submitted,

Julia Tucker, Chairman

CITY OF
ISLE
OF
PALMS South Carolina

Mayor:
Carmen R. Bunch

City Council:
Bob Abele
Marty Bettelli
Tom Gear
Debra Hernandez
Bob Miller
Skipper Shaffer
Mike Sottile
Dee Taylor

September 13, 1999

Fire Chief Ann Graham
Isle of Palms Fire Department

Dear Chief Graham:

The Accommodations Tax Advisory Committee would like to commend the Isle of Palms Fire Department for their exemplary actions regarding the fires on Dunecrest Lane on the night of August 13, 1999. Your quick and professional reaction kept our island from sustaining an even more horrific event.

Your service to our community is invaluable and one no one should take for granted. We thank you for keeping our island safe.

Sincerely,

Accommodations Tax Advisory Committee:

Julia Tucker, Chairman

Malcolm Burgis, Member

John Heron, Member

April Lathan, Member

John Maw, Member

Wayne Moseley, Member

Randy Walker, Member

P.O. Drawer 508 • Isle of Palms, South Carolina 29451
(843) 886-6428 • Fax (843) 886-8005 • www.iop.net

ACCOMMODATION TAX ADVISORY COMMITTEE REQUEST FORM

1. Name of Applicant Organization: Isle of Palms fire Dept
2. Mailing Address: PO 508 IOP, SC 29451
3. Project Director: Ann M. Graham
   Telephone: 886-4410 Fax: 886-0097
4. Project Name: Volunteer Rescue Squad Equipment
5. Dates you will begin and complete work on project (month/year):
   Begin: Upon approval End: 12-31-99
6. Date of Event: N/A
   Amount of funds requested: $ 21,700.00 Will this be a one-time expenditure or do you anticipate it being an (on-going) or (annual need?) partial, if we are fortunate enough to continue to expand the vol personnel.
7. Type of entity: Government: Municipal

   Not-for-profit as registered with Secretary of State of South Carolina:
   Date of Inv. _____ Charter # _____
8. How does this request impact/relate to tourism? The fire Dept has recently received several applications for the Volunteer Rescue Squad. As the roster increases so does the cost to outfit personnel. I am unable to outfit new volunteers at this time as I have already spent budgeted $ as planned. The Volunteer squad augments the career dept. The City as a whole benifits due to extreme fluctuation in population during tourist season.
9. Does your organization involve a partnership with other businesses to promote your project? If so, list partner(s) and their combined projected total contribution. (Partnership: organization and/or business sharing joint control).

10. Describe your organization, stating its goals, objectives and purposes. Indicate membership level:
Protect Life and Property
Paid personnel / Volunteer personnel goal is 50/50

11. Provide an informative project description. (Attach an addendum if necessary, be brief.)
Outfit volunteer personnel w/ Bunker Gear appx $1000.00 set, radio appx $570 each, pass devices $150 each uniforms $150 each

12. Provide project justification to support your request for funds: (i.e., explain why Accommodation Tax Advisory Committee should fund this project.)
Supports emergency services throughout the year especially during peak tourist season as our population explodes on occasion.

13. Provide the total operating budget for your festival, event or general marketing campaign.
Worst case scenario 21,700 the gear $1000.00 each will be purchased as needed before 12/31/99. Right now I need 5 sets.
What percentage of your total operating budget will be used for marketing? (Exclude overhead). N/A

14. SIGNING THIS DOCUMENT CONSTITUTES A STATEMENT OF INTENT TO MEET YOUR FINANCIAL OBLIGATIONS AND ADHERENCE TO THE GUIDELINES ESTABLISHED FOR THE EXPENDITURE OF ACCOMMODATION TAX FUNDS.

Project Director: [signature]
Title: Fire Chief Organization: IOP Fire Dept

Administrative Official: _____
Title: _____ Organization: _____

Date: 8/26/99

RETURN TO: Janet Mauldin, City Clerk
Isle of Palms City Hall
P.O. Box 508 (1207 Palm Boulevard)
Isle of Palms, SC 29451

EVENT EVALUATION FORM
1999-2000

Project Number: VRS #1

Project Budget: 21,700

Accommodation Tax Allocation: _____

Name of Applicant: Ann M. Graham

Name of Project: Volunteer Rescue Squad

Project Director: Ann M. Graham

1. Event Attendance: _____

2. Origin of Visitors:	Estimated Percent	Estimated Total
A) Local (w/i 50 mi. Radius)		
B) Non-Local: In-state (over 50 mi.)		
Out of State		
International		
C) Total		

3. Visitor Expenditures:	Average Per Person	Estimated Total
A) On-Site Expenditures		
1) Ticket Sales		
2) Food/Beverage		
3) Retail Sales		
4) Other _____		
5) Total		

B) Other Visitor Expenditures	Average Per Person	Estimated Total
1) Number of Non-local Visitors	_____	_____
a) Length of Stay (days)	_____	
b) Daily Spending/Person	_____	
2) Total Spending		_____
3) Total Isle of Palms Renters		_____
C) Total Expenditures		_____

Please describe the methods used to obtain the estimates you provided (e.g., survey methods):

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

ACCOMMODATION TAX ADVISORY COMMITTEE
REQUEST FORM

1. Name of Applicant Organization: Isle of Palms Fire Dept

2. Mailing Address: PO Box 508
IOP, SC

3. Project Director: Ann M. Graham
Telephone: 886-4410 Fax: 886-0097

4. Project Name: Water Rescue

5. Dates you will begin and complete work on project (month/year):

Begin: Upon approval End: 12/31/99

6. Date of Event: N/A
Amount of funds requested: $ 3,275.00 Will this be a one-time expenditure or do you anticipate it being an on-going or annual need? NO

7. Type of entity: Government: Municipal

Not-for-profit as registered with Secretary of State of South Carolina:
Date of Inv. _____ Charter # _____

8. How does this request impact/relate to tourism? The fire Dept responds to boaters / swimmers in distress year round. We recently (last weekend) assisted w/ the rescue of 4 people on a boat, stuck in Gray Bay run aground for appx 9 hrs. The Coast Guard was able to assist & w/ the aid of a pair of night vision goggles. The ability to see at night would save a significant amount of time. Most people in distress are not from around here.

9. Does your organization involve a partnership with other businesses to promote your project? If so, list partner(s) and their combined projected total contribution. (Partnership: organization and/or business sharing joint control).

10. Describe your organization, stating its goals, objectives and purposes. Indicate membership level: Protect life and property.

11. Provide an informative project description. (Attach an addendum if necessary, be brief.) Protect life and property – Additional Binoculars (the good ones) for each vehicle 7 pair – 1 set night vision goggles

12. Provide project justification to support your request for funds: (i.e., explain why Accommodation Tax Advisory Committee should fund this project.) FD keeps getting called to boaters / swimmers in distress. They are in distress because they don't know better. The locals generally know better.

13. Provide the total operating budget for your festival, event or general marketing campaign. 7 Binoculars X 325 = $2,275 / 1 night vision $1000.00 = $3,275

What percentage of your total operating budget will be used for marketing? (Exclude overhead). N/A

14. SIGNING THIS DOCUMENT CONSTITUTES A STATEMENT OF INTENT TO MEET YOUR FINANCIAL OBLIGATIONS AND ADHERENCE TO THE GUIDELINES ESTABLISHED FOR THE EXPENDITURE OF ACCOMMODATION TAX FUNDS.

Project Director: Ann M. Graham
Title: Fire Chief Organization: IOPFD

Administrative Official: _____
Title: _____ Organization: _____

Date: _____

RETURN TO: Janet Mauldin, City Clerk
Isle of Palms City Hall
P.O. Box 508 (1207 Palm Boulevard)
Isle of Palms, SC 29451

EVENT EVALUATION FORM
1999-2000

Project Number: WR # 1

Project Budget: $ 3,275.00

Accommodation Tax Allocation: _____

Name of Applicant: Ann M. Graham

Name of Project: Water Rescue

Project Director: Ann M. Graham

1. Event Attendance: _____

2. Origin of Visitors:	Estimated Percent	Estimated Total
A) Local (w/i 50 mi. Radius)		
B) Non-Local: In-state (over 50 mi.)		
Out of State		
International		
C) Total		

3. Visitor Expenditures:	Average Per Person	Estimated Total
A) On-Site Expenditures		
1) Ticket Sales		
2) Food/Beverage		
3) Retail Sales		
4) Other _____		
5) Total		

B) Other Visitor Expenditures	Average Per Person	Estimated Total
1) Number of Non-local Visitors	_____	_____
a) Length of Stay (days)	_____	
b) Daily Spending/Person	_____	
2) Total Spending		_____
3) Total Isle of Palms Renters		_____
C) Total Expenditures		_____

Please describe the methods used to obtain the estimates you provided (e.g., survey methods):

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

EVENTMAKERS-USA

"THE ART OF MAKING EVENTS HAPPEN"

SPECIAL EVENT MARKETING PROPOSAL

PRESENTED TO

THE ISLE OF PALMS ACCOMMODATIONS TAX ADVISORY COMMITTEE

Prepared and presented by:

EVENTMAKERS-USA

7/15/99

3301 Rosedale Ave.
Richmond, Virginia 23230
Toll. (800) 476-8368
Tel. (804) 358-5557
Fax- (804) 358-5558
icoverusa@aol.com

SPECIAL EVENT MARKETING PROPOSAL

PRESENTED TO

THE ISLE OF PALMS ACCOMMODATIONS TAX ADVISORY COMMITTEE

OBJECTIVES

EventMakers-USA (EventMakers) shall provide the Isle of Palms Tax Advisory Committee (Advisory Committee) with event concepts intended to attract tourism to the Isle of Palms and enhance their experience during the slower seasons. These special events will be developed to create local and national visibility and awareness of the Charleston area and, more specifically, to provide marketing exposure for Isle of Palms.

The majority of the expenses for the events will be covered by investments from corporations, which will receive sponsorship benefits in return. Accordingly, the events will be designed as high-profile entertainment opportunities for corporations as well as upscale tourist attractions. Each special event will be developed as an annual event to maximize sponsorship opportunities and to incorporate in a long-term marketing plan for Isle of Palms.

PHASE I - EVALUATION

EventMakers shall perform a comprehensive Individual Event Feasibility Analysis (IEFA) to determine the types of events that will best suit the Isle of Palms and to develop a timeline and schedule of potential events. This plan will most likely include one major annual event to attract national and international media and a number of regional events. The criteria for this study shall be based on the following elements:

Ability to attract conventions and new guests
Available dates and facilities
Costs and affordability
Demographics
Long term potential
Parking and transportation
Potential to attract corporate sponsors
Public relations opportunities
Site analysis and crowd control
Television options
Volunteer requirements

Events to be considered during the IEFA will include, but will not be limited to the following:

GOLF

PGA Tour, Nike Tour, LPGA Tour, CPT Tour, Men's and Women's amateur tournaments, Skins Games, and exhibitions.

SAILING, BOATING AND FISHING

National sailing races and regattas, national and regional billfish tournaments.

TENNIS
ATP Tour, WTA Tour, Men and Women's Senior Tour, Men and Women's Satellite Tour, singles and doubles amateur tournaments, special events and exhibitions.

LOCAL EVENTS
Wine festivals, film festivals, food festivals, music series, concerts, art shows, Hoop-It -Up (Basketball)

Once EventMakers has completed the IEFA, it will provide a list of recommended events to the Advisory Committee for its consideration. The IEFA will include event evaluations, rationale for sponsorship, and a general budget for each recommended event that will include estimated expenses and income. This will enable the Advisory Committee to realistically assess each prospective special event.

This report will be an important and worthwhile investment for Isle of Palms. The information recorded in the IEFA will remain an invaluable research tool to be used as an event guideline for years to come.

PHASE II – PLANNING AND FUNDRAISING

Once the Advisory Committee has determined which special events to pursue, EventMakers will continue to offer its services to the Advisory Committee. Based on the number and magnitude of events selected, the Advisory Committee and EventMakers will determine the specific services required of EventMakers. At that time, both parties will agree upon a fair and equitable compensation to EventMakers. This compensation will be largely based on the potential of the event to attract sponsors, since the funds generated from sponsorships will cover the majority of event and personnel expenses.

Once the events have been determined, EventMakers will immediately develop high quality, four-color sponsorship proposals and begin sponsorship sales. Our fundraising strategy is to start with the highest levels of sponsorship packages, such as "Title Sponsor" and "Presenting Sponsor. Potential sponsors will have already been identified in Phase I.

PHASE III – IMPLEMENTATION OF EVENT

EventMakers will participate in the execution of the event to the extent agreed upon in Phase II by EventMakers and the Advisory Committee. EventMakers staff may oversee every aspect of the event, from volunteer management to ticket sales and transportation, or may work in conjunction with the Advisory Committee or the venue or beneficiary staff.

TIMELINE

It is in the best interest of all parties to begin the IEFA process as soon as possible. Most large corporations begin their budget planning process in the late summer for the year 2000. EventMakers recognizes the significance of this timing and will make this project an immediately priority. EventMakers will begin the process directly after establishing an agreement with the Advisory Board and will have the evaluation completed within three to four weeks. EventMakers is prepared to hold its first events for the Advisory Board in the fall of 2000.

COMPENSATION

In consideration of all of the services provided in Phase I, the Advisory Committee shall:

1. Compensate EventMakers a total of eight thousand dollars ($8,000). It is estimated that Phase I will require no less that 100 hours of work and research. Compensation shall be made in three payments as follows: $3,000 immediately upon execution of this agreement, $3,000 after the third week, and the final $2,000 final payment due upon completion of the feasibility study. A progress report will accompany the invoice for the second payment.

2. Provide EventMakers-USA with collateral and marketing materials relevant to the Isle of Palms at no cost to EventMakers.

3. Provide free overnight accommodations on the Isle of Palms to EventMakers' staff for approximately three nights during this 3-4 week period.

4. Make available to EventMakers staff one representative from the Advisory Committee that will act as a liaison to work with EventMakers, answering questions relevant to the Isle of Palms and Charleston area.

EXPENSES

All expenses incurred by EventMakers that are associated with Phase I will be absorbed by EventMakers and will not be the responsibility of the Advisory Committee or any other parties. These expenses may include: travel, per diem expenses, hotel accommodations, long distance telephone calls, postage and express mail.

It is important to note that EventMakers does not represent professional athletes, and does not own the rights to any existing events, tour stops or sports franchises. Since EventMakers does not have an affiliation with any specific organizations, events, athletes or performers, it has the ability to complete this feasibility study objectively without any outside influences or conflicts of interests.

EVENTMAKERS-USA

COMPANY OVERVIEW

HMG EVENTMAKERS-USA

"Events Benefiting Sponsors"

For over 20 years, EventMakers-USA has designed and produced special events and has provided marketing and public relations services to event directors, promoters, and beneficiaries. President Lawrence A. Creeger has been recognized nationally as a leader in the event planning, hospitality, and skybox industries. Richard Peyton, Director of Sales and Marketing, offers expertise in event production and sponsorship sales and development. Their combined efforts have produced one of the most reputable and successful event marketing companies on the East Coast.

EventMakers-USA uses state-of-the-art technology and strategies to meet the needs of its clients' sponsors and events. Computerized site blue lines are used for redesigning both indoor and outdoor sites. These documents, which were utilized in the planning of layouts for such events as the Bicentennial Presidential Inaugural Celebrations for George Bush and Sotheby Parke Burnett estate auctions, are customized to provide the most accurate and appropriate layout for events of any size. EventMakers-USA is also a leader in hospitality skybox development. Innovative skybox features conceived by EventMakers-USA, such as vented sidewalls, fencing, and functioning doors and windows, have drawn rave reviews from directors and sponsors of such major events as the U.S. Open Tennis Championships, the Honda Golf Classic, and the NCAA Soccer Final Four.

EventMakers-USA also provides marketing, sponsor relations, and managerial services for each event, as outlined by the Board of Directors of the event. For each event, a list of sponsor prospects is developed, drawing from connections with sponsors of past events and from research done specifically for the project. EventMakers-USA creates highly specialized four-color sponsorship kits, which are tailored for each sponsor prospect and include detailed listings of benefits and costs.

The Hovicken Marketing Group grew from a concept developed in the broadcasting industry designed to capture non-traditional revenue. As the department grew in the first year with billing over $1,200,000, it became apparent that the radio industry was interested in selling radio spots and not necessarily creating revenue through non-traditional means, i.e. sales promotions. Creating the Hovicken Marketing Group has given us the autonomy to deliver results to our clients without media prejudice. Our focus was and is to provide the client with sales promotions based on a specific need that will ultimately deliver "measurable results".

The partnering of Hovicken Marketing Group and EventMakers-USA to form **HMG EventMakers-USA** has created an organization equipped to create, design and manage the operations of events while benefiting sponsors of those events in a trackable, tangible manner. In doing so, both the event and its sponsors benefit.

3301 Rosedale Avenue, Richmond, VA 23230 • (804) 353-8892 • Fax (804) 358-5558

EVENTMAKERS-USA

SELECTIVE LIST OF EVENTS

- **THE BREEDERS' CUP – HALLENDALE, FLORIDA** **1992 & 1999**
  Determined temporary facility needs based upon accurate computer designs; configured media center to accommodate press and personnel; calculated requirements for lighting, electrical, and portable power; designed interiors to better accommodate budget; designed landscaping of all VIP hospitality areas to facilitate interaction between sponsors and hospitality clientele; assisted in restructuring betting windows to support more bettors. Assist director of operations with evaluation of hospitality, operations, and media; supervise entire site during the racing event.

- **THE WINTERGREEN SUMMER MUSIC FESTIVAL – WINTERGREEN RESORT, VIRGINIA** **1998**
  Conceived and created the temporary stage and weatherproof structure for the three-week classical music festival; developed initial budget for festival; developed and marketed sponsorship packages; established hospitality and merchandising packages; instituted advanced ticketing system; provided professional event management staff and supervised volunteers; handled all public relations efforts; assisted with educational outreach program for performance academy; developed and enacted site transportation and housing system for performers and students; provided technical assistance before and during festival.

- **TRIGON CHAMPIONS TENNIS TOURNAMENT – RICHMOND, VIRGINIA** **1997**
  Designed a site plan and supervised preparations; assisted with sponsorship solicitations and services; conceived hospitality and guest services plan with temporary facilities; produced all areas of event site outside of the stadium; provided event management team to assist existing event staff.

- **THE DAN MARINO CELEBRITY GOLF TOURNAMENT – CORAL SPRINGS, FLORIDA** **1997-1999**
  Provided production and management assistance to all areas of tournament operations; full consulting services provided as ongoing relationship for future tournaments; currently assisting in sponsorship package development and sales.

- **OLYMPIC GAMES – ATLANTA, GEORGIA** **1996**
  Designed 14 sites for retailing, merchandising, and hospitality; assisted with sponsorship development and sales; provided all site management and production personnel and confidential consultation to corporate management; established overall operations department with top management responsibilities.

- **WOODSTOCK '94 – SAUGERTIES, NEW YORK** **1994**
  Evaluated site requirements necessary for housing 15,000 employees; conceived double deck bed to cut budget requirements by over one million dollars; designed tenting for housing, food services, bathrooms, showers, and hospital facilities; provided all equipment and personnel required for installations of structures, lighting, beds and food service equipment; when festival security, logistical support and site management deteriorated, was contracted by Polygram Diversified to replace existing management of employee village operations and facilities.

CLINTON INAUGURAL REUNION ON THE MALL CELEBRATION – WASHINGTON, DC **1993**
Consulted with Inaugural committee and site contractor to design four 45,000 square foot tent facilities to accommodate stages, seating for 24,000 and standing room for an additional 24,000 people; provided all equipment and personnel required for installations of structures in 18 day time period; unique appearance and technical achievement made front-page headlines in many papers throughout the country.

- **LIPTON INTERNATIONAL TENNIS CHAMPIONSHIPS – KEY BISCAYNE, FLORIDA** **1991-1992**
Evaluated sites' temporary facility needs and provided pricing; calculated requirements for lighting and power; assisted decorating company with additional design recommendations and equipment; designed and decorated title sponsor's hospitality tent; redesigned 11,000 square foot media center for better flow and facility accommodations; provided media coordinator with logistical support; supplied new layout for 7,500 square foot merchandise facility; assisted food service coordinator and catering company with consultation and equipment; provided overall site management service during event.

- **THE INTERNATIONAL DUAL DRIVING CHAMPIONSHIPS – PEAPACK, NEW JERSEY** **1990**
During site RFP inspection, advised event coordinator of major concerns about existing site design and flow; redesigned site layout, vehicular traffic flow, and sponsorship hospitality areas; reformatted sponsorship packages and replaced hospitality chalets with elevated skyboxes overlooking stadium; conceived and installed suspension tent to cover 3000 bleacher seats 18 rows high; with only six hours notification, increased Prince Philip's farewell party facility requirements from accommodations for 400 to nearly 1500; provided overall site management during this six-day event.

- **DAVIS CUP TIES** **1988-1993**
Performed site evaluations in San Diego, St. Petersburg, Fort Worth, Fort Myers, and Kansas City for individual tie competitions; developed design layouts for presentation to International event sponsors, the USTA, and opponent countries' tennis associations; proposed plan for dividing stadiums into seating and hospitality areas while obscuring empty seats that would be visible to a TV audience; assisted with design and production of box seating, VIP seating, and sponsor boxes; provided site management services during events.

- **THE MEMORIAL TOURNAMENT – DUBLIN, OHIO** **1988-1993**
Redesigned and upgraded existing hospitality by adding features such as functioning doors and windows, lattice fencing, and moveable interior walls for individual "daily tenant" use; assisted marketing staff with design material to enhance selling capacity; consulted with title sponsor and created new hospitality layouts for their needs; provided year-round consulting services.

- **THE U.S. OPEN TENNIS CHAMPIONSHIPS – FLUSHING MEADOWS, NEW YORK** **1986-1995**
Greatly increased sponsorship revenues by redesigning and enlarging all hospitality areas; improved ventilation and lighting in skyboxes; identified and replaced certain structures to establish a more aesthetically appealing environment; provided ongoing staff support and consultation for USTA.

- **THE OPENING OF THE GEORGE R. BROWN CONVENTION CENTER – HOUSTON, TEXAS** **1985**
Developed concept and overall design for International VIP hospitality; determined stage placement and broadcast design; negotiated sound and lighting contracts and determined technical requirements for audience of 500,000; created logistical plan for managing VIP area and surrounding masses of general public attendees; provided overall site management.

This list is an abbreviated resume to exemplify our ability to plan and produce events of varying sizes and content. Additional event accomplishments and references available upon request.

EXHIBIT G

ORDINANCE 1999-26

AN ORDINANCE GRANTING TO COMCAST CABLEVISION OF CAROLINA, INC. A FRANCHISE TO CONSTRUCT, OPERATE, AND MAINTAIN A BROADBAND CABLE COMMUNICATIONS SYSTEM IN THE CITY OF ISLE OF PALMS, SOUTH CAROLINA: SETTING FORTH CONDITIONS ACCOMPANYING THE GRANT OF THE FRANCHISE: PROVIDING FOR THE REGULATION AND USE OF THE FRANCHISE, PROVIDING FOR PAYMENT TO THE CITY FOR THE PRIVILEGE OF SAID FRANCHISE, AND PRESCRIBING PENALTIES FOR VIOLATION OF THE FRANCHISE PROVISIONS.

WHEREAS, pursuant to S.C. Code of Laws, 1976, 58-12-10, et seq, and in compliance thereto, City Council for the City of Isle of Palms, S.C. hereby exercises its power and authority to regulate the operation of any cable television system which serves customers within the City of Isle of Palms; and

WHEREAS, Comcast Cablevision of Carolina, Inc. a South Carolina Corporation, has heretofore submitted plans and qualifications, and has requested that City Council grant a Franchise to it to build and operate a cable television system with the City of Isle of Palms; and

WHEREAS, following public notice, the City Council of the City of Isle of Palms held a public hearing on such franchise request and the qualifications of the applicant, at which time representatives of the applicant and interested citizens were given an opportunity to be heard in a public proceeding affording due process; and

WHEREAS, City Council finds from all the evidence that Comcast Cablevision of Carolina, Inc. fully meets all the legal, character, financial, and technical qualifications, as well as all other qualifications, necessary to assure that the City will be provided with a sufficient and adequate cable television system and that the construction arrangements in existence and proposed by Comcast Cablevision of Carolina, Inc. are adequate and feasible and further finds that the Franchise should be granted in accordance with terms and conditions set out in this Ordinance.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED :

SECTION 1. Short Title. This Ordinance shall be known and may be cited as the "The City of Isle of Palms Cable Television Ordinance".

SECTION 2. Definitions. For the purposes of this Ordinance, the following terms, phrases, words and their derivations shall have the meaning given herein, unless the context clearly indicates that another meaning is intended. When not inconsistent with the context, words used in the present tense include the future, words in the plural number include the

singular number, and words in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

(1) "Affiliate" means a parent, subsidiary, or other entity under common control or ownership of the Grantee.

(2) "Agency" means the City Administrator, or his designee.

(3) "Auxiliary Services" means any communications service in addition to "Basic Subscriber Services", including, but not limited to Pay TV, burglar alarm service, data transmission, facsimile service, home shopping service, specialized programming for which a per-channel charge is made, etc.

(4) "Basic Cable Service" means any service tier which includes the retransmission of local television broadcast signals (FCC Section 602.[3]).

(5) "Broadband Communications System" is a facility that distributes communications services including, but not limited to any facility that in whole or part, receives directly, or indirectly, over the air, and amplifies or otherwise modifies the signals transmitting programs broadcast by one or more television or radio stations and distributes such signals by wire or cable to subscribing members of the public who pay for such service.

(6) "Cable Act" means the Cable Communications Policy Act of 1984, 47 U.S.C. § 521, et. seq., and any amendments thereto, including but not limited to the 1996 Federal Telecommunications Act, and the Cable Television Consumer Protection and Competition Act of 1992, Pub. L. No. 102-385, 106 Stat. 1460 (1992).

"Cable Service" is: (A) the one-way transmission to Customers of (i) video programming, or (ii) other programming service, and (B) Customer interaction, if any, which is required for the selection or use of such video programming or other programming service.

"Cable System" means a facility, consisting of a set of closed transmission paths and associated signal generation, reception, and control equipment that is designed to provide Cable Service which includes video programming and which is provided to multiple Customers within a community, but such term does not include (A) a facility that serves only to retransmit the television signals of one or more television broadcast stations; (B) a facility that serves Customers without using any public right-of-way; (C) a facility of a common carrier which is subject, in whole or in part, to the provisions of Title II of the Cable Act, except that such facility shall be considered a Cable System (other than for purposes of Section 621 (c) to the extent such facility is used in the transmission of video programming directly to Customers, unless the extent of such use is solely to provide interactive on-demand service; (D) an open video system that complies with section 653 of the Cable Act; or (E) any facilities of any electric utility used solely

for operating its electric utility systems.

(7) "Channel" is a band of frequencies 6 megahertz wide in the electromagnetic spectrum capable of carrying either one audio-visual television signal and a few non-video signals or a large number of non-video signals.

(8) "Federal Communications Commission", or "FCC", is the present federal agency of that name as constituted by the Cable Communications Act of 1934, or any successor agency created by the United States Congress.

(9) "Franchise" is an authorization granted by the City Council which permits the construction, operation and maintenance of a cable television system within the Franchise Area under the terms of this Ordinance.

(10) "Franchise Area" means that portion of the Franchise Entity for which a Franchise is granted under the authority of this Ordinance. The Franchise Area may, or may not, be conterminous with the Franchise Entity.

(11) "Franchise Authority" is the City Council of the City of Isle of Palms, South Carolina.

(12) "Franchise Entity" is the City of Isle of Palms, South Carolina, as presently constituted and including any area henceforth annexed thereto during the term of the Franchise granted hereunder.

(13) "Grantee" is Comcast Cablevision of Carolina, Inc. or any person who succeeds it in accordance with the provision of this Franchise, and such other legal entity as may be awarded a Franchise hereunder.

(14) "Gross Revenue" means any and all revenue actually received from the provision of Cable Service over the Cable System within the Franchise Area. "Gross Revenue" shall include monthly basic, premium and pay-per-view service fees, installation fees, and converter rental fees, but shall not include bad debt nor any taxes imposed and/or assessed by law on Subscribers that the Grantee collects and pays in full to the applicable authority.

(15) "Major Shareholder" is a beneficial owner, directly or indirectly of twenty (20%) percent or more of the issued and outstanding voting stock of any corporation.

(16) "Person" or "Persons" means people, firms, corporations, associations, or other legally recognized entities.

(17) "Public Street" is the surface of and the space above and below any public street, avenue, highway, boulevard, concourse, driveway, bridge, tunnel, park, parkway,

waterway, dock, bulkhead, wharf, pier, alley, right-of-way, public utility easement, and any other public ground or water within or belonging to the Franchise Entity.

(18) "Service tier" means a category of cable services or other services provided by the Grantee and for which a separate rate is charged by the Grantee (FCC Section 602[16]).

(19) "Subscriber" means any Person or user of the Cable System who lawfully receives Cable Service therefrom with the Grantee's express permission.

SECTION 3. Grant of Authority. There is hereby granted to Comcast Cablevision of Carolina, Inc., a South Carolina Corporation, the right to operate a Broadband Communications System which serves customers in the Franchise Area, and the right, privilege and Franchise to have, acquire, construct, reconstruct, maintain, use and operate in the Franchise Area a Cable System, and to have, acquire, construct, reconstruct, maintain, use and operate in, over, under and along the present and future streets of the Franchise Area as well as other easements and right-of-way held by the City all necessary or desirable poles, towers, anchors, wires, cables, electronic conductors, underground conduits, manholes and other structures and appurtenances necessary for the construction, maintenance and operation of a Cable System in the Franchise Area of the City. Nothing in this Ordinance shall be construed to prohibit the Grantee from offering any service over its Cable System that is not prohibited by federal, state or local law.

SECTION 4. Franchise to Operate Necessary. It shall be unlawful to commence or engage in the construction, operation or maintenance of a cable television system without a Franchise issued under this Ordinance. The Franchising Authority may, by ordinance, award a Franchise to construct, operate and maintain a cable television system within all or any portion of the Franchise Entity to any person, whether operating under an existing Franchise or not, who makes application for authority to furnish a cable television system which complies with the terms and conditions of this Ordinance. This section shall not be deemed to require the grant of a Franchise to any particular person or to prohibit the Franchise Authority from restricting the number of Grantees should it determine such a restriction would be in the public interest.

SECTION 5. Term of Franchise.

(1) The Franchise granted by the Franchise Authority under this Ordinance shall be for a term of ten (10) years following the date such Franchise is accepted in writing by the Grantee. If the Franchise is not accepted in writing by the Grantee within 14 days from the effective date of this Ordinance, then this Ordinance shall expire and be of no further force or effect.

(2) Pursuant to the provisions of Sections 5(3) and 5(4) below, the Franchise Authority may terminate this franchise in accordance with the provisions of this Ordinance in the event Grantee refuses or neglects to comply with any material requirement or limitation contained in this Ordinance.

(3) Should the Franchise Authority reasonably determine that Grantee is not in compliance with the material terms of this Ordinance and the Franchise issued hereunder, it shall so notify Grantee in writing, and Grantee shall, within 45 days following receipt of such notice, bring the Franchised system into compliance or, in the event that, by nature of the default, such default cannot be cured within the forty-five (45) day period, promptly initiate reasonable steps to bring the Franchised system into full compliance and report in writing to the Franchise Authority the corrective action taken and the projected date of full compliance.

(4) If the Franchise Authority is not satisfied that compliance has been achieved, or that good faith progress is being made toward compliance, it may schedule a public hearing to determine whether the Franchise should be revoked. The Grantee and the public shall be given at least sixty (60) days notice of such a hearing, and all interested parties shall be heard at such hearing. At the conclusion of the public hearing, the Franchise Authority shall determine whether the Franchise should be terminated and shall set forth, in writing, the facts and reasons upon which its decision is based. The Grantee may appeal such determination to an appropriate court, which shall have the power to review the decision of the Franchising Authority "de novo" and to modify or reverse such decision as justice may require. Such appeal to the appropriate court must be filed within thirty (30) days of the issuance of the determination of the Franchising Authority.

In the event of a final determination of termination, the Grantee shall have six (6) months from date of termination to sell the Cable System to a qualified buyer or remove the system, but shall remain subject to all terms and conditions of this Franchise Agreement including payment of all franchise fees which may accrue during such period. If not sold within six (6) months, then the system shall be removed by Grantee, at Grantee's expense. The Grantee shall be a party to all such proceedings hereunder and any other proceedings in which its rights, privileges or interests may be affected and shall at all times be afforded such due process rights as may be available under applicable laws, ordinances, rules and regulations.

SECTION 6. Limitations of Franchise.

(1) The Franchise granted under this Ordinance shall be non-exclusive and nothing herein shall be construed to prevent the Franchise Authority from granting identical or similar Franchises to more than one person, within all or any portion of the Franchise Entity, provided, however, that no such franchise agreement shall contain terms or conditions more favorable or less burdensome to the competitive entity than the material terms and conditions herein, including, but not limited to, franchise fees; insurance; system build-out requirements; performance bonds or similar instruments; public, education and government access channels and capital support; customer service standards; required reports and related record keeping; liquidated damages and other sanctions; and universal service. If, any such additional and/or competitive franchise is granted by the Franchising Authority which, in the reasonable opinion of the Grantee, contains more favorable or less burdensome terms or conditions than this Franchise

Agreement, then the Grantee may give written notice to the Franchising Authority stating the specific terms and/or conditions in the competitive franchise that are move favorable or less burdensome than those contained in this Franchise Agreement. Upon receipt of any such notice, if the Franchising Authority, acting reasonably, agrees with the Grantee's assertion, then the Franchising Authority shall modify this Ordinance to include any more favorable or less burdensome term or condition, provided, the Grantee agrees, upon the request of the Franchising Authority, to also modify this Ordinance to include any term or condition contained in the competitive franchise that is more favorable to the Franchising Authority or more burdensome to the competitive entity, in order that one operator not be granted an unfair competitive advantage over another, and to provide all parties equal protection under the law.

(2) The Grantee shall, at all times during the term of this Franchise, be subject to the lawful exercise of the Franchise Entity's police power and such reasonable regulations as the Franchise Authority may subsequently promulgate thereunder. Nothing contained in this Ordinance shall be deemed to prohibit in any way the right of Franchise Entity to levy non-discriminatory business license taxes on any activity conducted by Grantee. All subcontractors who perform any services for the Grantee shall obtain business licenses from the Franchise Entity prior to performing any services.

(3) All privileges prescribed by this Franchise shall be subordinate to any prior lawful occupancy of the public streets, and the Franchise Authority reserves the right to reasonably designate where a Grantee's facilities are to be placed within the public ways.

(4) (a) The Franchise shall be a privilege which is personal to the original Grantee. It shall not be sold, transferred, leased, assigned, or disposed of, in whole or in part, either by sale, merger, consolidation or otherwise, without the prior consent of the Franchise Authority expressed by ordinance, and then only under such conditions as may therein be prescribed. Any such transfer or assignment shall be made only by an instrument in writing, which shall include an acceptance of all terms and conditions of the Franchise by transferee, a duly executed copy of which shall be filed with the Agency within thirty (30) days after any such transfer or assignment.

(b) Consent of the Franchise Authority shall not be granted until it has examined the proposed assignee's legal, financial, technical, character and other qualifications to construct, operate and maintain a cable television system in the Franchise Entity and has afforded all interested parties notice and an opportunity to be heard on the question.

(c) Consent of the Franchise Authority shall not be unreasonably withheld; provided, that the proposed assignee possesses the requisite qualifications and agrees, in writing, to comply with all provisions of the Franchise and this Ordinance.

(d) Transfer of 50% or more of the voting securities of a corporate Grantee to a person not presently a shareholder shall be deemed to be a transfer of control.

(e) No such consent shall be required for a transfer:

(i) in trust, of system assets by mortgage or by other hypothecation, to secure an indebtedness;
(ii)to a parent or subsidiary or affiliate of Grantee;
or
(iii)to a corporation whose stock is held by the same shareholders as Grantee;

(iv)of less than thirty (30%) percent of the voting securities of a corporate Grantee unless such transfer also results in a transfer of voting control;

(v)of Stock from one shareholder to another shareholder unless such transfer also results in a transfer of voting control.

(f) A foreclosure or other judicial sale of the system shall be deemed to be a transfer of control of the Franchise subject to the provisions of this section.

(5) For any proposed transfer or assignment of this franchise by grantee for which consent is required by the Franchise Authority, a non-refundable $2,500.00 transfer application fee shall be due from grantee to City at the time of the transfer request.

(6) Nothing herein shall be deemed to in any way impair or affect the right of the Franchise Entity to acquire the property of the Grantee, either by purchase or through the exercise of the right of eminent domain, at a price reflective of its fair market value as an ongoing concern, and nothing herein shall be construed to constitute a waiver or bar to the exercise of any governmental right or power of the Franchise Entity.

SECTION 7. Liability and Indemnification.

(1) The Grantee shall pay, and by its acceptance of the Franchise specifically agrees to pay, any and all damages or penalties which the Franchise Entity may be legally required to pay as a result of Grantee's installation, operation or maintenance of a Franchise cable television system under this Ordinance whether or not the acts or omissions complained of are authorized, allowed or prohibited by the Franchise Entity. Notwithstanding the foregoing, Grantee shall not be required to indemnify the Franchise Entity against liability for damages caused by or resulting from the gross negligence or willful misconduct of the Franchise Entity, its agents, or employees or any contractors acting on the Franchise Entity's behalf.

(2) The Grantee shall also pay all reasonable expenses incurred by the Franchise Entity in defending itself with regard to any and all damages and penalties mentioned in subsection 1, above. These expenses shall include all out-of-pocket expenses, including

reasonable attorneys' fees and experts' fees.

(3) The Grantee shall maintain, throughout the term of the Franchise, liability insurance insuring the Franchise Entity and the Grantee with regard to all damages mentioned in subsection (1), above, caused by Grantee or its agents, in the minimum amounts of:

(a) Workers' compensation insurance as provided by the laws of the State of South Carolina.
(b) $1,000,000 combined single limits coverage for bodily injury or death from any one occurrence.
(c) $500,000 for property damage resulting from any one claim. The insurance policies obtained by the Grantee in compliance with this section shall be issued by a company or companies acceptable to the Franchise Entity, and a current certificate or certificates of insurance, along with written evidence of payment of all required premiums, shall be filed and maintained with the Agency during the term of the Franchise. Said policies shall name the Franchise Entity as an additional insured and shall contain a provision that a written notice of cancellation or other change in coverage of said policy shall be delivered to the Franchise Entity 30 days in advance of the effective date thereof.

SECTION 8. Bankruptcy. The Franchise Entity shall have the right to cancel this Franchise, subject to any applicable law, one hundred twenty (120) days after the appointment of a receiver or trustee to take over and conduct the business of Grantee, unless such receivership or trusteeship shall have been vacated prior to the expiration of said one hundred twenty (120) days, or unless within one hundred twenty (120) days after his selection or appointment, such receiver or trustee shall have (i) fully complied with all the provisions of this Franchise and remedied all defaults hereunder or (ii) executed an agreement whereby such receiver or trustee assumes and agrees to be bound by each and every provision of this Franchise.

SECTION 9. Technical Requirements - Channel Capacity. The Cable system to be constructed by Grantee shall be installed, maintained, and operated at all times in full compliance with the technical and channel capacity standards of the Federal Communications Commission. The results of annual performance tests conducted in accordance with Sec. 76.601(c), FCC Rules (or such other section of the Rules as shall be incorporated in substance) shall be retained for at least 5 years and available for inspection by the Franchise Entity.

SECTION 10. Safety Requirements. The Grantee shall, at all times:

(1) Install and maintain its wires, cables, fixtures and other equipment in accordance with the requirements of Franchise Entity's Building Code and Electrical Safety Ordinances, and in such manner that they will not interfere with any installations of the Franchise Entity or any then existing utilities.

(2) Keep and maintain in a safe, suitable, substantial condition, and in good order and repair, all structures, lines, equipment, and public ways or places of the Franchise Entity, wherever situated or located.

(3) The Grantee shall have authority to trim trees upon and overhanging the public street so as to prevent the branches of such trees from coming into contact with Grantee's wires and cables, except that all trimming must be in accordance and permitted under the Landscaping Ordinance of the City of Isle of Palms and at the option of the Franchise Authority, such trimming may be done by it or under its supervision and direction. In no event shall the Grantee cut or otherwise injure said trees to any greater extent than is reasonably necessary.

SECTION 11. Service Standards - Business Office - Resolution of Complaints. Throughout the life of its Franchise, the Grantee shall:

(1) Maintain all parts of its system in good condition and in accordance with standards generally observed by the cable television industry. Sufficient employees shall be retained to provide safe, adequate and prompt service for all of its facilities.

(2) Maintain a business office and service center located in Charleston County, S.C. to which subscribers may telephone without incurring added message units or toll charges. This office shall be open during normal business hours, and be so operated that complaints and requests for repairs or adjustments may be received by telephone at any time when any television signals are being broadcast.

(3) Dispatch personnel to investigate all service complaints and equipment malfunctions within 24 hours and strive to resolve such complaints as promptly as possible. Planned interruption of service shall be only for good cause as reasonably determined by Grantee. Insofar as possible, planned service interruption shall be preceded by notice, be of brief duration, and occur during minimum viewing hours.

(4) Maintain a complete list of all written complaints received, including the name of the complaining party, nature of the complaint, and the measures taken to resolve them in form to be approved by Agency. This list shall be available to the Agency for inspection and copying upon request.

(5) Permit the Agency to inspect and test the system's technical equipment and facilities, at Agency's cost and expense, upon 24 hours advance notice.

(6) The Grantee shall allow to the Agency to adjust, settle or compromise any controversy or dispute against the Grantee regarding the quality of service, equipment malfunctions and similar matters arising from the operations of the Grantee on behalf of either the Franchise entity or any subscriber in accordance with the best interest of the public; provided

that any person aggrieved by a decision of the Agency may appeal the matter to the Franchise Authority for hearing and determination. The Franchise Authority may, in its reasonable discretion, accept, reject, or modify the decision of the Agency, and may adjust, settle, or compromise any controversy arising from the operations of the Grantee under any Franchise granted pursuant to this Ordinance; provided that any person aggrieved by the decision of the Franchise Authority may appeal the decision to a court of competent jurisdiction. No adjustment, settlement, or compromise, whether instituted by the Agency or by the Franchise Authority shall be contrary to the provisions of this Ordinance or of the Franchise agreement, and neither the Agency nor the Franchise Authority in the adjustment, settlement, or compromise of any controversy shall have the right or authority to add to, modify, or delete any provision of this Ordinance or of the Franchise. The Grantee shall notify subscribers at the time of initial subscription to the system of the procedure for reporting and resolving complaints by delivering to each subscriber a notice in form approved by Agency.

SECTION 12. Conditions on Street Occupancy.

(1) Any pavements, sidewalks, curbing or other paved area taken up or any excavations made by the Grantee shall be done under permits issued for work by the proper officials of the Franchise Entity, and shall be done in such manner as to give the least inconvenience to the inhabitants of the Franchise Entity. The Grantee shall, at its own cost and expense, and in a manner approved by the Agency, replace and restore any such pavements, sidewalks, curbing or other paved areas in as good a condition as before the work involving such disturbance was done, and shall also make and keep full and complete maps and records designating the general area locations of its facilities located within the public streets, ways, and easements of the Franchise Entity. The Grantee agrees to provide exact locations on site within 72 hours notice by the proper authority. These maps shall be available for inspection at any time during business hours by Agency.

(2) The Grantee shall, at its expense, protect, support, temporarily disconnect, relocate, or remove, any of its property when required by the Franchise Entity by reason of traffic conditions, public safety, road construction, change of street grade, installation of sewers, drains, water pipes, power lines, signal lines, tracks, or any other type of municipal improvements; provided, however, that the Grantee shall, in all such cases, have the privilege of abandoning any property in place. The Grantee acknowledges that new water and sewer lines will be run which will require substantial interruption and relocation of Grantee's property which shall be at the sole cost and expense of Grantee.

(3) The Grantee shall, on the request of any person holding a building moving permit issued by the Franchise Entity, temporarily raise or lower its wires to permit the moving of buildings. The expense of such temporary removal or raising or lowering of wires shall be paid by the person requesting same, and the Grantee shall have the authority to require such payment in advance. The Grantee shall be given not less than 48 hours advance notice to arrange for such temporary wire changes.

(4) In all sections of the Franchise Area where the cable, wires and other facilities of all public utilities are placed underground, the Grantee shall place its cables, wires or other like facilities underground, simultaneously with the other public facilities, but not earlier than the date on which all such facilities are located to be underground.

SECTION 13. Area of Coverage and Construction.

(1) The area covered by this Ordinance granting the right to the Grantee to serve is all of the incorporated areas of the Isle of Palms. The Grantee agrees to provide signal distribution capabilities to all citizens in the Franchise Area wherein the population density is sufficient to support the installation on a reasonable, practical business basis. For the purposes of determining compliance with this provision, and to provide a reasonable policy requiring extension of energized trunkline, Grantee shall extend such lines to those areas of the Franchise Area having a minimum of thirty-five (35) homes per street mile from the existing trunkline.

(2) The Grantee shall extend the installation of cables, amplifiers, and related equipment throughout the area covered by its Franchise as rapidly as practicable and, as new contiguous areas are developed, service shall be extended throughout such area within six (6) months.

(3) The Grantee shall file a map and progress report with the Agency at the close of each calendar year, showing the exact areas of the Franchise Entity being served by the cable television system and the location and identification of major component parts of the system.

(4) Failure on the part of the Grantee to commence and diligently pursue each of the foregoing requirements and to complete each of the matters set forth in this Section 13, shall be grounds for termination of its Franchise pursuant to the terms of Section 5 (2) hereof.

(5) In the event such system has been installed in any public street without complying with the requirements of the Grantee's Franchise, the Grantee shall within thirty (30) days of receipt of written notice from the Franchise Entity cure such non-compliance or if such non-compliance by its nature is unable to be cured within the thirty (30) day period, immediately initiate reasonable steps to bring the Franchised system into full compliance and report in writing to the Franchise Authority the corrective action taken and the projected date of full compliance.

(6) Upon the failure of the Grantee to satisfactorily complete any work upon the public streets as may be required by law or the terms of its Franchise within the time prescribed, the Franchise Entity, at its option, may cause such work to be done and the Grantee shall pay to the Franchise Entity the cost thereof within thirty (30) days after receipt of an itemized report.

SECTION 14. Indemnity Bond.

(1) Concurrently with the acceptance of its Franchise, the Grantee shall file with the Agency a bond with an acceptable surety in the amount of $100,000 to indemnify the Franchise Entity against any losses it may suffer in the event the Grantee fails to comply with one or more of the provisions of its Franchise. Said bond shall be obtained at the sole expense of the Grantee and remain in effect for the full term of the Franchise or any renewal thereof, and during the six (6) month period set forth in SECTION 5 (4) of this Ordinance. The Grantee and its surety shall be jointly and severally liable under the terms of the bond for any damages or loss suffered by the Franchise Entity as a result of the Grantee's nonperformance including the full amount of any compensation, indemnification, or cost of removal of any property of the Grantee in the event of default, plus a reasonable allowance for attorneys' fees and costs, up to the full amount of the bond. The bond shall provide for thirty (30) days prior written notice to the Franchise Authority of any intention on the part of the Grantee to cancel, fail to renew, or otherwise materially alter its terms.

(2) Neither the filing of an indemnity bond with the Agency, nor the receipt of any damages recovered by the Franchise Authority thereunder, shall be construed to excuse faithful performance by the Grantee or limit the liability of the Grantee under the terms of its Franchise for damages, either to the full amount of the bond or otherwise.

SECTION 15. Franchise Payments.

(1) The Grantee shall pay to the Franchise Entity each year during the term of the Franchise, a Franchise fee in the amount of 3 percent of its annual Gross Revenues actually received from its operation of the Cable System within the Franchise Area limits. Upon ninety (90) days prior written notice to Grantee, the Franchise Entity shall be entitled to increase the franchise fee up to five (5%) percent of Grantee's annual Gross Revenues derived from its operation of the franchised cable television system within the Franchise Area limits.

(2) The Grantee shall file with the Agency, within forty-five (45) days after the expiration of any calendar year or portion thereof during which its Franchise is in force, a financial statement certified by a responsible officer of the Grantee, showing in detail the Gross Revenues, as defined herein, of the Grantee during the preceding calendar year or portion thereof. It shall be the duty of the Grantee to pay the Franchise Entity at the time for filing such statement, the sum prescribed above or any unpaid balance thereof for the calendar year covered by such statements.

(3) The Franchise Entity shall have the right upon thirty (30) days written notice to inspect the Grantee's records showing the Gross Revenues from which its Franchise payments are computed and conduct an annual audit and re-computation of any and all amounts paid under the Ordinance. No acceptance of payment shall be construed as a release or as an accord and satisfaction of any claim the Franchise Entity may have for further or additional sums payable under this Ordinance or for the performance of any other obligation hereunder. All accountings rendered to the Franchise Entity shall be retained by the Grantee for a period of three (3) years.

(4) In the event any payment of Franchise fees is not made when due, and the Grantee shall have failed to cure such nonpayment within thirty (30) days after written notice form the Franchise Entity, interest on the amount due shall accrue from the expiration of such thirty (30) day period at the legal rate of interest until paid.

SECTION 16. Parental Control. The Grantee will provide parental control devices upon request.

SECTION 17. Rates to Customers.

(1) A Grantee shall have the right to charge and collect reasonable compensation from all persons to whom its video and audio signals are being furnished (including installation and connection work), but such compensation shall be subject to the laws and regulations of the Federal Communication Commission.

(2) A Grantee shall not charge any late fees or penalties for service which has not yet been received by the customer.

(3) The City reserves the right to regulate the rates charged by the Grantee to the fullest extent permitted by the Cable Television Consumer Protection and Competition Act of 1992, as amended, and any lawful ordinance of the City of Isle of Palms not inconsistent therewith.

(4) If the Federal Communications Commission ceases its regulation of rates and technical performance, the City shall have the right to regulate by ordinance such rates and technical performance, to the extent permitted by federal and state law.

(5) Throughout the term of its Franchise, a Grantee shall keep on file with the Franchise Authority a current rate card.

(6) Credit to Subscribers: Grantee agrees to give a prorata credit to subscribers whenever they are out of service for more than twenty-four (24) hours, provided said outage is not due to any act, either directly or indirectly, of the subscriber and the subscriber notifies the Grantee of such outage within thirty (30) days.

SECTION 18. Removal of Facilities Upon Request. Upon termination of service to any subscriber, the Grantee shall promptly remove all its facilities and equipment from the premises of such subscriber upon his request at no cost to the subscriber.

SECTION 19. Public Service Requirements. The Grantee shall:

(1) Provide at least one preferred "Basic Cable" service outlet to all departments within all City facilities and one service outlet for libraries and public schools within its

Franchise Area at no cost to the City or school involved, and shall charge only its time and material costs for any additional service outlets to such facilities, and in no event will there be a monthly service or cable charge at said locations. These service requests will be in accordance with the density requirements in Section l3 above. All existing service will be grandfathered.

(2) Make its facilities immediately available to the Franchise Entity upon request during the course of any emergency or disaster.

SECTION 20. Amendment of Ordinance and Franchises. The Franchise Authority shall amend this Ordinance to the extent that it is not in conflict with applicable laws upon its own motion or the application of the Grantee whenever amendment is necessary to enable the Grantee to comply with any modifications in the Rules of the FCC. No amendment shall be adopted except after full, open public hearing affording due process, and no amendment amending the existing rights and obligations of the Grantee shall be adopted without Grantee's consent.

SECTION 21. Renewal Procedures.

(1) Upon the written request of the Grantee, this Franchise may be renewed in accordance with the provisions of Section 626 of the Cable Act by the Franchise Authority at its option without soliciting additional applications, and in accordance with any modifications the Franchise Authority may require, for a period of up to ten (10) years. Such a renewal request shall be filed at least six (6), but not more than eighteen (18) months prior to the expiration of the Franchise and shall be accompanied by a non-refundable application fee in an amount determined by the Franchise Authority.

SECTION 22. Government Access Channels. The Grantee shall set aside one channel on the Cable System for the non-exclusive use of the communities served by the Grantee. The Grantee agrees to add an additional channel for Government Access programming upon request of the communities served by the Government and upon demonstration by the Communities served by the Grantee that the existing Government Access channel is carrying original programming for at least 80% of the time between 6 a.m. and 12 a.m. for eight (8) consecutive weeks. Character generated and repeat programming shall not be considered for the purposes of this section. It is understood that the Grantee shall be entitled to program any such channel, in its sole discretion, in any period during which such channel is not otherwise being programmed.

SECTION 23. Tampering, Unauthorized Connections, etc.

(a) It shall be unlawful for any person, without the consent of the owner, to willfully tamper with, remove or injure any cables, wires or equipment used for distribution of television signals, radio signals, pictures, programs or sound within the Franchise Entity.

(b) It shall be unlawful for any person, firm or corporation to make use of

any unauthorized connection, whether physically, electrically, acoustically, inductively or otherwise, with any part of a Franchise cable television system within the Franchise Entity for the purpose of enabling himself or others to receive any television signal, radio signal, picture, program or sound, without payment to the owner of said system.

SECTION 24. Continued Use of Individual Antennas Protected. It is not the Franchise Authority's intention to prohibit the erection or continued use of individual television antennas, and no one is or will be required to receive cable television service or connect with a cable television system.

SECTION 25. Grantee May Promulgate Rules. The Grantee shall have the authority to promulgate such rules, regulations, terms and conditions of its business as shall be reasonably necessary to enable it to exercise its rights and perform its services under this Ordinance and the Rules of the FCC, and to assure uninterrupted service to each and all of its subscribers. Such rules and regulations shall not be deemed to have the force of law. Grantee shall provide Agency with current copies of all such rules, regulations, terms and conditions as the same may be amended from time to time.

SECTION 26. Most Favored Nation Provision Regarding Renewal. Grantee agrees that if Grantee has any Franchise agreement with any similar size entity within Charleston County or Berkeley County or enters into any new or renewal of a Franchise agreement with any similar size municipality which is currently being negotiated and such Franchise agreement is on financial terms more favorable than the financial terms of this Franchise then the Grantee agrees to allow this Franchise to be modified to enable the Franchise authority to benefit from the more favorable terms.

SECTION 27. Emergency Use of Facilities. A Grantee shall provide an emergency audio override capability to permit the City to interrupt and cablecast an audio message on all cable channels simultaneously in the event of disaster or public emergency. This emergency override system will be shared by other counties and municipalities of the Tri-County area (Berkeley, Dorchester, and Charleston counties).

SECTION 28. Delegation of Powers. Any delegable right, power or duty of the Franchise Authority, the Franchise Entity, the Agency, or any official of the Franchise Entity may be transferred or delegated by resolution to an appropriate officer, employee, or department of the Franchise Entity.

SECTION 29. Notices. Every direction, notice, or order to be served upon the Grantee shall be delivered, or sent by certified mail or by facsimile with confirmation of receipt to the local office described in Section 11 (2), supra, with a copy to: Comcast Cable Communications, Inc., 1500 Market Street, Philadelphia, PA, Attn: General Counsel; Fax (215) 981-7794. Every notice to be served upon the Franchise Entity shall be delivered by certified mail or by facsimile

with confirmation of receipt to the Agency at: 1301 Palm Boulevard, Isle of Palms, South Carolina 29451, Fax (843) 886-8005. The delivery of such notice shall be deemed to have been at the time of receipt.

SECTION 30. Compliance with Laws, Regulations and Ordinances.

(1) All new and renewal Franchise agreements enacted hereafter are governed by and subject to all applicable rules and regulations of the Federal Communications Commission, specifically including but not limited to Part 76, and by the laws of the United States and the State of South Carolina, each as may be amended from time to time. Should there be any modifications of the provisions of the Rules and Regulations of the Federal Communications Commission which must be incorporated into this Franchise, the Franchise Authority and Grantee agree that such incorporation shall be accomplished within one (1) year after the effective date of the FCC's adoption of the modification or upon renewal of the Franchise, whichever occurs first. The Franchise Authority reserves the right to implement or enforce, or not to implement or enforce, provisions of such laws and regulations that are optional or discretionary with the Franchise Authority, at any given time, with adequate notice to Franchises and Franchise holders in accordance with applicable laws and regulations.

(2) A Grantee shall, at all times during the term of this Franchise, be subject to all lawful exercise of the police power of the Franchise Authority and to such reasonable regulation as the Franchise Authority shall hereafter by resolution or ordinance provide; provided that such additional resolutions or ordinances shall be reasonable, shall not conflict with or alter in any manner the rights granted herein, and shall not conflict with the laws of the State of South Carolina, the laws of the United States of America, or the rules of the Federal Communications Commission, as presently enacted or as they may, hereafter, be from time to time amended.

(3) The construction, operation and maintenance of a Cable System by the Grantee shall be in full compliance with the National Electric Code as from time to time is amended and revised, and in full compliance with all other applicable rules and regulations now in effect or hereinafter adopted by the FCC, the United States Government, the State of South Carolina, and the Franchise Authority.

SECTION 31 Force Majeure. The Grantee shall not be held in default under, or in noncompliance with, the provisions of the Franchise, nor suffer any enforcement or penalty relating to noncompliance or default (including termination, cancellation or revocation of the Franchise), where such noncompliance or alleged defaults occurred or were caused by strike, riot, war, earthquake, flood, tidal wave, unusually severe rain or snow storm, hurricane, tornado or other catastrophic act of nature, or governmental, administrative or judicial order or regulation that is reasonably beyond the Grantee's ability to anticipate or control, provided that Grantee timely submits sufficient documentation to City supporting the factual basis for the applicability of this Section. This provision also covers work delays caused by waiting for utility providers to service or monitor their own utility poles on which the Grantee's cable or equipment is attached,

as well as unavailability of materials or qualified labor to perform the work necessary.

SECTION 32. Rights and Remedies are Cumulative. The rights and remedies reserved to the parties by this Ordinance are cumulative and shall not add or subtract from any other rights or remedies which they may have with respect to the subject matter of this Ordinance, and waiver thereof at any time shall not affect any other time.

SECTION 33. Right of Franchise Entity to Intervene. The Franchise Entity hereby reserves to itself the right to intervene in any suit, action, or proceeding involving any provision of this Ordinance.

SECTION 34. Invalid Provision. If any part of this Ordinance is held invalid by a court or administrative agency of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 34. Repeal of Other Ordinances. All ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

PASSED, APPROVED AND ADOPTED BY THE MAYOR AND CITY COUNCIL FOR THE CITY OF ISLE OF PALMS ON THIS 28 th DAY OF SEPTEMBER, 1999.

_____

Carmen R. Bunch, Mayor

Attest:

_____

Janet G. Mauldin, City Clerk

First Reading: 6/30/99
Second Reading:_____
Ratification: _____

ACCEPTANCE

Comcast Cablevision of Carolina, Inc., a South Carolina Corporation, does hereby accept the within Franchise and agrees to abide by and be obligated to the terms and conditions contained therein.

Comcast Cablevision of Carolina, Inc,
a South Carolina corporation

By:_____

Title:_____

_____, 1999.

EXHIBIT H

First Reading Draft
September 28, 1999

ORDINANCE 1999-19

AN ORDINANCE TO RAISE REVENUE BY ESTABLISHING A TAX MILLAGE RATE FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, FOR THE FISCAL YEAR BEGINNING JULY 1, 1999, AND ENDING JUNE 30, 2000.

WHEREAS, Section 5-7-260 of the South Carolina Code of Laws of 1976, as amended, requires that a City Council shall act by ordinance to levy taxes pursuant to public notice; and

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council Members of the City of Isle of Palms, South Carolina, in Council duly assembled, that the following provisions are hereby adopted and enacted:

SECTION 1. A tax to cover the period from July 1, 1999, to June 30, 2000, both inclusive for the sums and in the manner hereinafter mentioned, is and shall be levied, collected and paid into the treasury of the City of Isle of Palms for the use and service thereof; i.e., a tax of $34.20 on every thousand dollars ($1,000) in assessed value of real estate and personal property of every description owned and used in the City of Isle of Palms, South Carolina, except such as is exempt from taxation under the Constitution and laws of the State of South Carolina, is and shall be levied and paid into the City treasury for the credit to the City of Isle of Palms for the corporate purposes, permanent improvements, current expenses and the payment of interest and retirement of outstanding bonds and debts of the City of Isle of Palms, making a total levy not to exceed thirty four and two tenths (34.2) mills for tax purposes. Such tax is levied on such property as is assessed by the Charleston County Tax Assessor for County and State purposes.

SECTION 2. By mutual agreement between the City of Isle of Palms and Charleston County, the County will bill and collect the taxes enumerated herein, and pay the same over to the treasurer of the City of Isle of Palms in the manner prescribed by both parties.

SECTION 3. The billing dates, the penalty dates and the amount of the penalty which shall be levied by delinquent taxes shall be the same as those adopted by Charleston County Council.

SECTION 4. Delinquent property taxes shall be collected by Charleston County in a manner as prescribed by State law.

SECTION 5. If, for any reasons, any sentence, clause or provision of this ordinance shall be declared invalid, such shall not affect the remaining provisions thereof.

SECTION 6. This ordinance shall become effective immediately upon its ratification by City Council.

First Reading Draft
September 28, 1999

PASSED, APPROVED AND ADOPTED BY THE MAYOR AND COUNCIL FOR THE CITY OF ISLE OF PALMS ON THIS _____ DAY OF _____, 1999.

_____
Carmen R. Bunch, Mayor

_____
Janet G. Mauldin, City Clerk

First Reading: 9-28-99
Second Reading:_____
Ratification: _____

EXHIBIT I

CITY OF ISLE OF PALMS
BUSINESS LICENSE ORDINANCE
ORDINANCE 1999-27

Sec. 1. License Required.

Every person engaged or intending to engage in any calling, business, occupation or profession listed in the rate classification index portion of this ordinance, in whole or in part, within the limits of the City of Isle of Palms, South Carolina, is required to pay an annual license fee and obtain a business license as herein provided.

Sec. 2. Definitions.

The following words, terms and phrases, when used in this ordinance, shall have the meaning ascribed herein:

"*Business*" means a calling, occupation, profession, or activity engaged in with the object of gain, benefit or advantage, either directly or indirectly.

"*Charitable Purpose*" means benevolent, philanthropic, patriotic, or eleemosynary purpose which does not result in personal gain to a sponsor, organizer, officer, director, trustee or person with ultimate control of the organization. A charitable organization shall be deemed a business subject to a license tax unless the entire net proceeds of its operation, after necessary expenses, are devoted to charitable purposes. Compensation in any form to a sponsor, organizer, officer, director, trustee or person with ultimate control of the organization shall not be deemed a necessary expense of operation.

"*Classification*" means that division of businesses by major groups subject to the same license rate as determined by a calculated index of ability to pay based on national averages, benefits, equalization of tax burden, relationships of services, or other basis deemed appropriate by City Council.

"*Gross Income*" means the total revenue of a business, received or accrued, for one calendar year collected or to be collected from business done within the City, excepting therefrom income from business done wholly outside of the City on which a license tax is paid to some other City or a county and fully reported to the City. Gross income for brokers or agents means gross commissions received or retained. Gross income for insurance companies means gross premiums collected. Gross income for business license tax purposes shall not include taxes collected for a governmental entity, escrow funds, or funds which are the property of a third party. The value of bartered goods or trade-in merchandise shall be included in gross income. The gross income for business license purposes may be verified by inspection of returns and reports filed with the Internal Revenue Service, the South Carolina Department of Revenue, the South Carolina Insurance Commission, or other government agency.

"*License Inspector*" means a person designated by the City Administrator to administer this ordinance.

"*City*" means the City of Isle of Palms, South Carolina.

"Person" means any individual, firm, partnership, LLP, LLC, cooperative non-profit membership, corporation, joint venture, association, estate, trust, business trust, receiver, syndicate, holding company, or other group or combination acting as a unit, in the singular or plural, and the agent or employee having charge or control of a business in the absence of the principals.

Sec. 3. Purpose and Duration.

The business license levied by this ordinance is for the purpose of providing such regulation as may be required by the businesses subject thereto and for the purpose of raising revenue for the general fund through a privilege tax. Each license shall be issued for one year and shall expire on December 31. The provisions of this ordinance and the rates herein shall remain in effect from year to year as amended by Council.

Sec. 4. License Fee.

a. The required license fee shall be paid for each business subject hereto according to the applicable rate classification on or before the first day of January of each year, except for those businesses in Rate Class 8 for which a different due date is specified.

b. A separate license shall be required for each place of business and for each classification or business conducted at one place. If gross income cannot be separated for classifications at one location, the license fee shall be computed on the combined gross income for the classification requiring the highest rate. A license fee based on gross income shall be computed on the gross income for the preceding calendar or fiscal year, and on a twelve-month projected income based on the monthly average for a business in operation for less than one year. The fee for a new business shall be computed on the estimated probable gross income stated in the license application for the balance of the license year. The initial fee for an annexed business shall be prorated for the number of months remaining in the license year. No refund shall be made for a business which is discontinued.

Sec. 5. Registration Required.

a. The owner, agent or legal representative of every business subject to this ordinance, whether listed in the classification index or not, shall register the business and make application for a business license on or before the due date of each year, except that a new business shall be required to have a business license prior to operation within the City.

b. Application shall be on a form provided by the License Inspector which shall contain the Social Security Number and/or the Federal Employer's Identification Number, the business name as reported on the South Carolina income tax return, and all

information about the applicant and the business deemed appropriate to carry out the purpose of this ordinance by the License Inspector. Applicants may be required to submit copies of portions of state and federal income tax returns reflecting gross income figures.

c. The applicant shall certify under oath that the information given in the application is true, that the gross income is accurately reported, or estimated for a new business, without any unauthorized deductions, and that all assessments and personal property taxes on business property due and payable to the City have been paid.

d. Insurance agents and brokers shall report the name of each insurance company for which a policy was issued and the total premiums collected for each company for each type of insurance coverage on a form approved by the License Inspector. An insurance agent not employed by a company shall be licensed as a broker.

Sec. 6. Deductions, Exemptions, and Charitable Organizations.

a. No deductions from gross income shall be made except income from business done wholly outside of the City on which a license tax is paid to some other City or a county, taxes collected for a governmental entity, or income which cannot be taxed pursuant to State or federal law. The applicant shall have the burden to establish the right to deduction by satisfactory records and proof.

b. No person shall be exempt from the requirements of the ordinance by reason of the lack of an established place of business within the City, unless exempted by State or federal law. The License Inspector shall determine the appropriate classification for each business in accordance with the latest issue of the North American Industry Classification System (NAICS) for the United States published by the Office of Management and Budget. No person shall be exempt from this ordinance by reason of the payment of any other tax, unless exempted by State law, and no person shall be relieved of the liability for the payment of any other tax by reason of the application of this ordinance.

c. Charitable organizations which have exemptions from state and federal income taxes shall be exempt from a business license tax only in cases where the sponsors, organizers, directors, trustees, or persons who exercise ultimate control of the organization receive no part of the proceeds of operation, and all proceeds are devoted to charitable purposes as defined by this ordinance. Payment of necessary costs of operation and wages to non-management employees will not disqualify a charitable organization from exemption.

Sec. 7. False Application Unlawful.

It shall be unlawful for any person subject to the provisions of this ordinance to make a false application for a business license, or to give or file, or direct the giving or filing of any false information with respect to the license or fee required by this ordinance.

Sec. 8. Display and Transfer.

a. All persons shall display the license issued to them on the original form provided by the License Inspector in a conspicuous place in the business establishment at the address shown on the license. A transient or non-resident shall carry the license upon his person or in a vehicle used in the business readily available for inspection by any authorized agent of the City.

b. A change of address must be reported to the License Inspector within ten (10) days after removal of the business to a new location and the license will be valid at the new address upon written notification of the License Inspector and compliance with zoning and building codes. Failure to obtain the approval of the License Inspector for a change of address shall invalidate the license and subject the licensee to prosecution for doing business without a license. A business license shall not be transferable and a transfer of a controlling interest shall be considered a termination of the old business and the establishment of a new business requiring a new business license, based on old business income.

Sec. 9. Administration of Ordinance.

The License Inspector shall administer the provisions of this ordinance, collect license fees, issue licenses, make or initiate investigations and audits to insure compliance, initiate denial or revocation procedures, report violations to the municipal attorney and assist in prosecution of violators, produce forms, make reasonable regulations relating to the administration of this ordinance, and perform such other duties as may be duly assigned.

Sec. 10. Inspection and Audits.

a. For the purpose of enforcing the provisions of this ordinance the License Inspector or other authorized agent of the City is empowered to enter upon the premises of any person subject to this ordinance to make inspections, examine and audit books and records, and it shall be unlawful for any such person to fail or refuse to make available the necessary books and records. In the event an audit or inspection reveals that false information has been filed by the licensee, the costs of the audit shall be added to the correct license fee and late penalties in addition to other penalties provided herein. Each day of failure to pay the proper amount of license fee shall constitute a separate offense.

b. The License Inspector shall make systematic inspections and random audits of all businesses within the City to insure compliance with the ordinance. Records of inspection and audits shall not be deemed public records, and the License Inspector shall not release the amount of license taxes paid or the reported gross income of any person by name without written permission of the licensee, provided that statistics compiled by classifications may be made public.

Sec. 11. Assessments, Payment under Protest, Appeal.

a. When a person fails to obtain a business license or to furnish the information required by this ordinance or the License Inspector, the License Inspector shall proceed to examine such records of the business or any other available records as may be

appropriate and to conduct such investigations and statistical surveys as the License Inspector may deem appropriate to assess a license tax and penalties as provided herein.

b. A notice of assessment shall be served by certified mail. An application for adjustment of the assessment may be made to the License Inspector within five (5) days after the notice is mailed or the assessment will become final. The License Inspector shall establish by regulation the procedure for hearing an application for adjustment of assessment and issuing a notice of final assessment.

c. A final assessment may be appealed to the City Council only by payment in full of the assessment under protest within five (5) days and the filing of written notice of appeal within ten (10) days after payment pursuant to the provisions of this ordinance relating to appeals to Council.

Sec. 12. Delinquent License Fees, Partial Payment.

a. For non-payment of all or any part of the correct license fee, the License Inspector shall levy and collect a late penalty of five (5%) percent of the unpaid fee for each month or portion thereof after February 1 of the year in which the fee is due, until paid. Penalties shall not be waived. If any license fee shall remain unpaid for sixty (60) days after its due date, the License Inspector shall make a report to the municipal attorney for appropriate legal action. Penalties on license fees for those businesses in Rate Class 8 due at a date later than January 1 shall run from the due date.

b. Partial payment may be accepted by the License Inspector to toll imposition of penalties on the portion paid; *provided*, however, no business license shall be issued or renewed until the full amount of the tax due, with penalties, has been paid.

Sec. 13. Notices.

The License Inspector may, but shall not be required to, mail written notices that license fees are due, but if notices are not mailed there shall be published a notice of the due date in a newspaper of general circulation within the City three (3) times prior to the due date in each year. Failure to receive notice shall not constitute a defense to prosecution for failure to pay the tax due or grounds for waiver of penalties.

Sec. 14. Denial of License.

The License Inspector shall deny a license to an applicant when the application is incomplete, contains a misrepresentation, false or misleading statement, evasion or suppression of a material fact, or when the activity for which a license is sought is unlawful or constitutes a public nuisance *per se*. A decision of the License Inspector shall be subject to appeal to Council as herein provided. Denial shall be written with reasons stated.

Sec. 15. Suspension or Revocation of License.

When the License Inspector determines that:

A. A license has been mistakenly or improperly issued or issued contrary to law; or

B. A licensee has breached any condition upon which the license was issued or has failed to comply with the provision of this ordinance; or

C. A licensee has obtained a license through a fraud, misrepresentation, a false or misleading statement, evasion or suppression of a material fact in the license application; or

D. A licensee has been convicted of an offense under a law or ordinance regulating business, a crime involving moral turpitude, or an unlawful sale of merchandise or prohibited goods; or

E. A licensee has engaged in an unlawful activity or nuisance related to the business;

the License Inspector shall give written notice to the licensee or the person in control of the business within the City by personal service or certified mail that the license is suspended pending a hearing before Council for the purpose of determining whether the license should be revoked. The notice shall state the time and place at which the hearing is to be held, which shall be at a regular or special Council meeting within thirty (30) days from the date of service of the notice, unless continued by agreement. The notice shall contain a brief statement of the reasons for suspension and proposed revocation and a copy of the applicable provisions of this ordinance.

Sec. 16. Appeals to Council.

a. Any person aggrieved by a decision, final assessment, revocation, suspension, or a denial of a business license by the License Inspector may appeal the decision to the City Council by written request stating the reasons therefor, filed with the License Inspector within ten (10) days after the payment of the assessment under protest or notice of denial is received. Payment under protest shall be a condition precedent to appeal.

b. An appeal or a hearing on revocation shall be held by the City Council within thirty (30) days after receipt of a request for appeal or service of notice of suspension at a regular or special meeting of which the applicant or licensee has been given written notice, unless continued by agreement. At the hearing all parties shall have the right to be represented by counsel, to present testimony and evidence and to cross-examine witnesses. The proceedings shall be recorded and transcribed at the expense of the party so requesting. The rules of evidence and procedure prescribed by Council shall govern the hearing. Council shall by majority vote of members present render a written decision based on findings of fact and application of the standards herein which shall be served upon all parties or their representatives and shall be final unless appealed to a court of competent jurisdiction within ten (10) days after service.

c. No person shall be subject to prosecution for doing business without a license until the expiration of ten (10) days after notice of denial or revocation which is not appealed or until after final judgment of a circuit court upholding denial or revocation.

Sec. 17. Permission to use streets required.

It shall be unlawful for any person to construct, install, maintain or operate in, on, above or under any street or public place under control of the municipality any line, pipe, cable, pole, structure or facility for utilities, communications, cablevision or other purposes without a consent agreement or franchise agreement issued by the municipal council by ordinance which prescribes the term, fees and conditions for use.

Sec. 18. Consent, franchise or business license fee required.

The annual fee for use of streets or public places authorized by a consent agreement or franchise agreement shall be set by the ordinance approving the agreement and shall be consistent with limits set by State law. Existing franchise agreements shall continue in effect until expiration dates in the agreements. Franchise and consent fees shall not be in lieu of or be credited against business license fees unless specifically provided by the franchise or consent agreement.

Sec. 19. Confidentiality.

Except in accordance with proper judicial order or as otherwise provided by law, it shall be unlawful for any official or employee to divulge or make known in any manner the amount of income or any particulars set forth or disclosed in any report or return required under this ordinance. Nothing in this section shall be construed to prohibit the publication of statistics so classified as to prevent the identification of particular reports or returns.

Sec. 20. Violations.

Any person violating any provision of this ordinance shall be deemed guilty of an offense and shall be subject to a fine of up to $500.00 or imprisonment for not more than thirty (30) days or both, upon conviction. Each day of violation shall be considered a separate offense. Punishment for violation shall not relieve the offender of liability for delinquent taxes, penalties and costs provided for herein.

Sec. 21. Separability.

A determination that any portion of this ordinance is invalid or unenforceable shall not affect the remaining portions.

Sec. 22. Classification and Rates.

a. The sectors of businesses included in each Rate Class are listed with the United States North American Industry Classification System (NAICS) codes. The alphabetical index in this ordinance is a tool for classification, not a limitation on businesses subject to a license tax. The License Inspector shall determine the proper class for a business according to the applicable NAICS manual, whether or not the business is listed in the alphabetical index. A business class which is not listed in the rate class or numerical indexes is not subject to a license tax. Standard Industrial Classification (SIC) codes included in the index are for administrative use in converting to NAICS codes.

b. The license fee for each Class of businesses subject to this ordinance shall be computed in accordance with the following rates.

RATES

RATE CLASS	INCOME: 0 - $2000 MINIMUM FEE	ALL OVER $2000 Rate per Thousand or fraction thereof
1	$75.00	$2.00
2	$80.00	$2.05
3	$85.00	$2.10
4	$90.00	$2.15
5	$95.00	$2.20
6	$100.00	$2.25
7	$105.00	$2.30
8	See individual business	in Class 8.

NON-RESIDENT RATES

Unless otherwise specifically provided, all minimum fees and rates for non-residents and itinerants having no fixed principal place of business within the City shall be 150% of rates for the applicable class .

CLASS 8 RATES

Each NAICS Number designates a separate subclassification. The businesses in this section are treated as separate and individual subclasses due to provisions of State law, regulatory requirements, service burdens, tax equalization considerations, etc., which are deemed to be sufficient to require individually determined rates. Non-resident rates do not apply except where indicated.

SIC 15, 16 & 17; NAICS 23 - **Contractors, Construction, All Types**

A. Having permanent place of business within the municipality
Minimum on first $2,000..... $110.00 PLUS
Per $1,000, or fraction over $2,000 from all work..... $ 2.35

B. Non-resident (no permanent place of business in the municipality)
Minimum on first $2,000..... $165.00 PLUS
Per $1,000, or fraction, over $2,000)..... $ 3.48
(non-resident double rates do not apply

A trailer at the construction site, or structure in which the contractor temporarily resides is not a permanent place of business under this ordinance.

The total fee for the full amount of the contract shall be paid prior to commencement of work and shall entitle contractor to complete the job without regard to the normal license expiration date. An amended report shall be filed for each new job and the appropriate additional license fee per $1,000 of the contract amount shall be paid prior to commencement of new work. Only one base fee shall be paid in a calendar year.

No contractor shall be issued a business license until all state and municipal qualification examination and trade license requirements have been met. Each contractor shall post a sign in plain view on each job identifying the contractor with the job.

Sub-contractors shall be licensed on the same basis as general or prime contractors for the same job, and no deductions shall be made by a general or prime contractor for value of work performed by a sub-contractor.

No contractor shall be issued a business license until all performance and indemnity bonds required by the Building Code have been filed and approved. Zoning permits must be obtained when required by the Zoning Ordinance.

Each prime contractor shall file with the License Inspector a list of sub-contractors furnishing labor or materials for each project.

SIC 481 - NAICS 513 - **Telephone Companies:**

a. Notwithstanding any other provisions of the Business License Ordinance, business license taxes for retail telecommunications service as defined in S. C. Code §58-9-2200, including but not limited to those services described in Standard Industrial Classification (SIC) 481 and North American Industry Cassification System (NAICS) 5133, shall pay an annual business license fee based on gross income.

b. Pursuant to S. C. Code § 58-9-2220, the following business license tax schedule shall apply to the gross income from retail telecommunications services for the preceding calendar or fiscal year which either originate or terminate in the municipality and which are charged to a service address within the municipality regardless of where these amounts are billed or paid and on which a business license tax has not been paid to another municipality. The measurement of the amounts derived from the retail of mobile telecommunications services shall include only revenues from the fixed monthly recurring charge of customers whose service address is within the boundaries of the municipality.

Rate for license taxes due in the years 1999 through 2003:
three tenths of one percent (0.3 %) of gross income for the preceding year;

Rate for license taxes due in the year 2004 and each year thereafter:
seventy-five hundredths of one percent (0.75 %) of gross income for the preceding year.

For a business in operation for less than one year, the amount of business license tax authorized by this section shall be computed on a twelve-month projected income.

c. The rate for business licenses for retail telecommunications service for 1999 shall be 0.3% of 1998 gross income, due on October 1, 1999, and payable by January 31, 2000, without penalty.

d. The telecommunications business license tax shall be due on January 1 in each year, beginning in the year 2000. Declining rates shall not apply. Taxes are payable without penalty by January 31 following the due date. After January 31, the delinquent penalty shall be five percent (5 %) of the tax due for each month, or portion thereof, after the due date until paid.

e. Exemptions in the business license ordinance for income from business in interstate commerce are hereby repealed. Properly apportioned gross income from interstate commerce shall be included in the gross income for every business subject to a business license tax.

f. Nothing in this ordinance shall be interpreted to interfere with a franchise agreement or contractual agreement entered into with a telecommunications provider prior to December 31, 1997.

g. Fees imposed by a franchise or contractual agreement with a telecommunications provider entered into prior to December 31, 1997, which expires prior to December 31, 2003 shall continue in effect until December 31, 2003.

h. All fees collected under such franchise agreement or contractual agreement shall be in lieu of fees or taxes which might otherwise be authorized by this ordinance.

i. A business license tax ordinance, adopted prior to December 31, 1997, which levied a business license tax paid by a telecommunications company higher than that levied under this ordinance, shall remain in effect through December 31, 2003.

j. As authorized by S. C. Code § 5-7-300, the Agreement with the Municipal Association of South Carolina for collection of current and delinquent license taxes from telecommunications companies pursuant to S. C. Code § 58-9-2200 in the form attached hereto is approved, and the Mayor is authorized to execute it.

SIC 4841; NAICS 51322 - **Television**, Cable or Pay, using streets.. Consent or Franchise
Cable television services not using public streets:
Minimum on first $2,000..... $110.00 PLUS
Per $1,000, or fraction, over $2,000..... $ 3.00

SIC491; NAICS 22112 - **Electric Power Distribution** ..... Consent or Franchise

SIC 492; NAICS 22121 - **Natural Gas Distribution** ..... Consent or Franchise

SIC 5093; NAICS 42193 - **Junk or Scrap Dealers** [Non-resident rates apply]
Minimum on first $2,000..... $110.00 PLUS
Per $1,000, or fraction, over $2,000..... $ 3.00

SIC 55; NAICS 441 - **Automotive, Motor Vehicles, Boats, Farm Machinery, Retail**

Minimum on first $2,000	$75.00	PLUS
Per $1,000, or fraction, over $2,000		$2.00

One sales lot not more than 400 feet from the main showroom may be operated under this license provided that proceeds from sales at the lot are included in gross receipts at the main office when both are operated under the same name and ownership.
Gross receipts for this classification shall include full sales price without deduction for trade-ins. Dealer transfers shall not be included in gross receipts.

SIC 5813; NAICS 72241 - **Drinking Places** (Alcoholic beverages consumed on premises)

Minimum on first $2,000	$110.00	PLUS
Per $1,000, or fraction, over $2,000		$3.00

SIC 5932; NAICS 522298 - **Pawn Brokers** - All Types

Minimum on first $2,000	$110.00	PLUS
Per $1,000, or fraction, over $2,000		$ 3.00

SIC 5963; NAICS 45439 - **Peddlers, Solicitors, Canvassers, Door-To-Door Sales**, direct retail sales of merchandise. [Non-resident rates apply]

A. Regular activities [more than two sale periods of more than three days each per year]

Minimum on first $2,000	$110.00	PLUS
Per $1,000, or fraction, over $2,000		$ 2.35

B. Seasonal activities [not more than two sale periods of not more than three days each year, separate license required for each sale period]

Minimum on first $2,000	$15.00	PLUS
Per $1,000, or fraction, over $2,000		$ 2.35

SIC 63; NAICS 52 - **Insurance Companies:**

On gross premiums collected through offices or agents located in the municipality, wherever the risk is located, or collected on policies written on property or risks located in the municipality, wherever the premiums are collected. Gross premiums shall include new and renewal business without deductions for any dividend, credit, return premiums or deposit.

Solicitation for insurance, receiving or transmitting an application or policy, examination of a risk, collection or transmitting of a premium, adjusting a claim, delivering a benefit, or doing any act in connection with a policy or claim shall constitute doing business within the municipality whether or not an office is maintained therein. A premium collected on property or a risk located within the municipality shall be deemed to have been collected within the municipality. [Declining rates shall not apply.]

SIC 631-632; NAICS 52411 - **Life, Health and Accident** .... 0.75% of Gross Premiums

SIC 633-635; NAICS 524126 - **Fire and Casualty** (Licensed in SC) ..... 2% of Gross Premiums

SIC 636; NAICS 524127 - **Title Insurance** ..... 2% of Gross Premiums

SIC 6411; NAICS 524210 - **Brokers for Fire & Casualty Insurers - non-admitted**:

On gross premiums collected on policies of companies not licensed in South Carolina, the agent or broker shall pay annually, with copy of the report showing location of the risks insured ..... 2% of Gross Premiums

[Premiums for non-admitted business are not included in gross commissions for license under Rate Class 7 for other business.]

Notwithstanding any other provision of this ordinance, license taxes for insurance companies and brokers for non-admitted insurers shall be payable on or before May 31 in each year without penalty. Pursuant to S.C. Code §5-7-300, the agreement with the Municipal Association of South Carolina on file with the Clerk for Collection of current and delinquent license taxes from insurers and brokers is approved.

SIC 7993; NAICS 713120 - **Amusement Machines, coin operated (except gambling)**

Music machines, kiddie rides, and amusement machines licensed pursuant to S.C. Code §12-21-2720(A)(1) and (A)(2) -

1. Operator of machine ..... $12.50 per machine, [§12-21-2746] PLUS $12.50 business license for operation of all machines (not on gross income).

2. Distributor selling or leasing machines (not licensed by the State as an operator pursuant to §12-21-2728) - [Nonresident rates apply.] -
   Minimum on first $2,000 ..... $110.00 PLUS
   Per $1,000, or fraction, over $2,000 ..... $2.35

SIC 7993; NAICS 713290 - **Amusement Machines, coin operated, gambling**

Video poker and amusement machines licensed pursuant to S.C. Code §12-21-2720(A)(3) -

1. Operator of machine (owner of business)..... $180.00 per machine, [§12-21-2720(B)] PLUS $12.50 business license for operation of all machines (not on gross income).

2. Distributor selling or leasing machines (not licensed by the State as an operator pursuant to §12-21-2728) - [Nonresident rates apply.] -
   Minimum on first $2,000 ..... $110.00 PLUS
   Per $1,000, or fraction, over $2,000 ..... $2.35

SIC 7999; NAICS 713990 - **Billiard or Pool Rooms**, all types -

$5.00 stamp per table PLUS
Minimum on first $2,000 ..... $110.00 PLUS
Per $1,000, or fraction, over $2,000 ..... $2.35

SIC 7999; NAICS 711190 - **Carnivals and Circuses** -

Minimum on first $2,000	$110.00	PLUS
Per $1,000, or fraction, over $2,000		$2.35

RATE CLASS INDEX

RATE CLASS 1

NAICS	Business Sector
4413	Automotive Parts, Tire Stores
445	Food and Beverage Stores
446	Health and Personal Care Stores
447	Gasoline Stations
448	Clothing and Accessory Stores
452	General Merchandise Stores
722	Eating Places, Food Services, Restaurants, Caterers, except drinking places
813	Membership Organizations

RATE CLASS 2

NAICS	Business Sector
11	Agriculture, Forestry, Fishing and Hunting
31-33	Manufacturing
42	Wholesale Trade
442	Furniture and Home Furnishing Stores
443	Electronics and Appliance Stores
444	Building Material, Garden Equipment and Supply
712	Museums, Historical Sites, Zoos, Gardens

RATE CLASS 3

NAICS	Business Sector
451	Sporting Goods, Hobby, Book, Music Stores
453	Miscellaneous Store Retailers
454	Nonstore Retailers, except peddlers
454210	Vending Machines
48	Transportation, except rail
49	Warehousing and Couriers
512	Motion Pictures, theaters, production
522	Consumer Finance, Mortgage Brokers, Credit Card Issuing, except banks and pawnshops
711	Arts, Sports and Promoters of Events
713	Amusement and Recreation, except coin-operated machines & gambling
721	Accommodation, Hotel, Motel, Inn, Camp

RATE CLASS 4

NAICS	Business Sector
5131	Radio and Television Broadcasting
5141	Information Services
5142	Data Processing Services
811	Repair and Maintenance Services

RATE CLASS 5

NAICS	Business Sector
21	Mining
511	Information
523	Security and Commodity Brokers

RATE CLASS 6

NAICS	Business Sector
2213	Water and Sewerage Systems
56	Administrative and Support, Waste Management and Remediation Services
812	Personal Care, Barber, Beauty, Laundry

RATE CLASS 7

NAICS	Business Sector
5242	Insurance Agencies, except brokers for non-admitted insurers
53	Real Estate and Rental Services (except 53111 - lessors of residential buildings)
54	Professional, Scientific, and Technical Services
55	Management of Companies and Enterprises
61	Education Services
62	Health Care and Social Assistance

RATE CLASS 8

NAICS	Business Sector
2211	Electric Utilities
2212	Gas Utilities
23	Construction
4411	Automobile Dealers
4412	Other Motor Vehicle Dealers
454390	Peddlers, Direct Selling
482	Rail Transportation
5132	Cable Television
5133	Telecommunications
522298	Pawnshops
5241	Insurance Carriers
52421	Brokers for Non-admitted Insurance Carriers
711190	Carnivals, Circuses
7131	Amusement Arcades, nongambling
7132	Gambling Industries, Video Poker
713990	Billiard Parlor, Pool Tables
722410	Drinking Places, Bars (alcoholic)

NAICS NUMERICAL INDEX

NIACS Code	Rate Class	NAICS Sector Description
11	2	Agriculture, Forestry, Fishing and Hunting
21	5	Mining
2211	8	Electric Utilities
2212	8	Gas Utilities
2213	6	Water and Sewerage Systems
23	8	Construction
31-33	2	Manufacturing
42	2	Wholesale Trade
44-45		Retail Trade
4411	8	Automobile Dealers
4412	8	Other Motor Vehicle Dealers
4413	1	Automotive Parts, Tire Stores
442	2	Furniture and Home Furnishing Stores
443	2	Electronics and Appliance Stores
444	2	Building Material, Garden Equipment and Supply
445	1	Food and Beverage Stores
446	1	Health and Personal Care Stores
447	1	Gasoline Stations
448	1	Clothing and Accessory Stores
451	3	Sporting Goods, Hobby, Book, Music Stores
452	1	General Merchandise Stores
453	3	Miscellaneous Store Retailers
454	3	Nonstore Retailers, except peddlers
454210	3	Vending Machines
454390	8	Peddlers, Direct Selling
48	3	Transportation, except rail
482	8	Rail Transportation
49	3	Warehousing and Couriers
511	5	Information
512	3	Motion Pictures, theaters, production
5131	4	Radio and Television Broadcasting
5132	8	Cable Television
5133	8	Telecommunications
5141	4	Information Services
5142	4	Data Processing Services
522	3	Consumer Finance, Mortgage Brokers, Credit Card Issuing, except banks and pawnshops
522298	8	Pawnshops
523	5	Security and Commodity Brokers

NIACS Code	Rate Class	NAICS Sector Description
5241	8	Insurance Carriers
5242	7	Insurance Agencies, except brokers for non-admitted insurers
52421	8	Brokers for Non-admitted Insurance Carriers
53	7	Real Estate and Rental (except 53111 - lessors of residential buildings)
54	7	Professional, Scientific, and Technical Services
55	7	Management of Companies and Enterprises
56	6	Administrative and Support, Waste Management and Remediation Services
61	7	Education Services
62	7	Health Care and Social Assistance
711	3	Arts, Sports and Promoters of Events
711190	8	Carnivals, Circuses
712	2	Museums, Historical Sites, Zoos, Gardens
713	3	Amusement and Recreation, except coin-operated machines & gambling
7131	8	Amusement Arcades, nongambling
7132	8	Gambling Industries, Video Poker
713990	8	Billiard Parlor, Pool Tables
721	3	Accommodation, Hotel, Motel, Inn, Camp
722	1	Eating Places, Food Services, Restaurants, Caterers, except drinking places
722410	8	Drinking Places, Bars (alcoholic)
811	4	Repair and Maintenance Services
812	6	Personal Care, Barber, Beauty, Laundry
813	1	Membership Organizations
92	N/A	Public Administration

ALPHABETICAL
BUSINESS CLASSIFICATION INDEX

This index is not intended to be a complete listing of all types of businesses. It is an aid in finding classifications by common name and reference to the SIC or NAICS Code. All businesses not exempt by law which are in the major groups or sectors listed under each rate class are subject to a license tax whether found in the alphabetical index or not. The License Inspector shall determine the proper classification of a business not listed.

SIC CODE	NAICS CODE	RATE CLASS	BUSINESS ACTIVITY A
2011	**311**611	2	Abattoirs
8200	**611**310	7	Academies, college or university
7322	**561**440	6	Account collection services
8721	**541**211	7	Accounting (CPAs) services, certified public
8721	**541**219	7	Accounting services (except CPAs)
7929	**711**510	3	Actors, independent
8049	**621**111	7	Acupuncturists
7331	**511**140	5	Address list publishers
7389	**561**110	6	Administrative management services
7311	**541**810	7	**Advertising** agencies
2752	**323**110	2	Advertising materials printing
2721	**511**120	5	Advertising periodical publishers
7312	**541**850	7	Advertising services, indoor or outdoor display
7991	**713**940	3	Aerobic dance and exercise centers
5088	**421**860	2	Aeronautical equipment and supplies, wholesaling
6411	**524**210	7	**Agencies**, insurance
6531	**531**210	7	Agencies, real estate
7389	**711**410	3	Agents for artists, authors, entertainers, models, sports and public figures, etc.
01-09	**11**	2	**Agriculture** (See type of operation) 111 Crop production 112 Animal production 113 Forestry and logging 114 Fishing, hunting and trapping 115 Agriculture and forestry support activities
5080	**421**820	2	Agricultural machinery and equipment, sale
7623	**811**412	4	Air-conditioner, window, repair and maintenance services
1711	**235**110	8	Air-conditioning installation contractors
4522	**481**211	3	**Aircraft** charter services, passenger
5599	**441**229	1	Aircraft dealers, retail
5088	**421**860	2	Aircraft equipment and supplies, wholesaling
4581	**488**119	3	Aircraft hangar rental
4581	**488**190	3	Aircraft maintenance and repair services
7359	**532**411	7	Aircraft rental and leasing
5812	**722**310	1	Airline food service contractors
4729	**561**599	6	Airline ticket offices
4111	**485**999	3	Airport limousine services (shuttle)
7382	**561**621	6	**Alarm** systems sales with installation, maintenance, or monitoring services
5571	**441**221	1	All-terrain vehicle (ATV) dealers
4119	**621**910	7	Ambulance services, air or ground
7993	**713**120	8	Amusement device parlors (except gambling), coin-operated; arcades
7993	**713**290	8	Amusement, gambling machines, coin-operated (video poker)

SIC CODE	NAICS CODE	RATE CLASS	BUSINESS ACTIVITY	A
0752	**812**910	6	**Animal** grooming services	
0742	**541**940	7	Animal hospitals	
7399	**561**421	6	Answering services, telephone	
1799	**235**990	8	Antenna installation construction contractors	
5731	**444**112	2	Antenna, satellite, sales and installation	
5521	**441**120	8	**Antique** auto dealers	
7641	**811**420	4	Antique furniture repair and restoration shops	
5932	**453**310	3	Antique shops	
651	**531**110	7	Apartment rental or leasing	
5691	**448**150	1	**Apparel** accessory stores	
7216	**812**320	6	Apparel pressing services	
5641	**448**130	1	Apparel stores, children's and infants' clothing	
5611	**448**110	1	Apparel stores, men's and boys' clothing	
5933	**453**310	3	Apparel stores, used clothing	
5621	**448**120	1	Apparel stores, women's and girls' clothing	
7359	**532**210	7	**Appliance** rental	
5722	**443**111	2	Appliance stores, household-type	
5932	**453**310	3	Appliance stores, household-type, used	
7629	**811**412	4	Appliance, household-type, repair and maintenance services	
5074	**421**720	2	Appliances, gas (except dryers, freezers, refrigerators), wholesaling	
5064	**421**620	2	Appliances, household-type (except gas ranges, gas water heaters), wholesaling	
7371	**541**511	7	Applications software programming services, custom computer	
7389	**541**990	7	**Appraisal** (except real estate) services	
6531	**531**320	7	Appraisal services, real estate	
8422	**712**130	2	Aquariums	
7389	**541**990	7	Arbitration and conciliation services (except by attorney, paralegal)	
7993	**713**120	8	**Arcades**, amusement	
8712	**541**310	7	Architectural (except landscape) services	
0781	**541**320	7	Architectural services, landscape	
6512	**711**310	3	Arena operators	
7694	**811**310	4	Armature rewinding services	
7381	**561**613	6	Armored car services	
8299	**611**610	7	**Art** (except commercial or graphic) instruction	
5999	**453**920	3	Art dealers	
8412	**712**110	2	Art galleries (except retail)	
5999	**453**920	3	Art galleries retailing art	
2741	**511**199	5	Art publishers	
8249	**611**519	7	Art schools, commercial or graphic	
7336	**541**430	7	Art studios, commercial	
5999	**453**998	3	Art supply stores	
6512	**711**310	3	Arts event managers with facilities	
7922	**711**320	3	Arts event managers without facilities	
1799	**562**910	6	Asbestos removal contractors	
8051	**623**311	7	Assisted-living facilities with on-site nursing facilities	
8361	**623**312	7	Assisted-living facilities without on-site nursing care facilities	
8111	**541**110	7	Attorneys' private practices	
5999	**453**998	3	Auction houses (general merchandise)	
5099	**421**990	2	**Audio** and video tapes and disks, prerecorded, wholesaling	
5731	**443**112	2	Audio equipment stores (except automotive)	
7359	**532**490	7	Audio visual equipment rental or leasing	
8721	**541**211	7	Auditing services (CPA services), accounts	
5531	**441**310	1	Auto supply stores	

SIC CODE	NAICS CODE	RATE CLASS	BUSINESS ACTIVITY	A
5044	**421**420	2	Automatic teller machines (ATM) wholesaling	
4226	**493**190	3	**Automobile** dead storage	
5511	**441**110	8	Automobile dealers, new only or new and used	
5521	**441**120	8	Automobile dealers, used only	
8299	**611**692	7	Automobile driving schools	
6159	**522**220	3	Automobile finance leasing companies	
6141	**522**220	3	Automobile financing	
5013	**421**120	2	Automobile glass wholesaling	
7515	**532**112	7	Automobile leasing	
7521	**812**930	6	Automobile parking garages or lots	
5531	**441**310	1	Automobile parts dealers	
7514	**532**111	7	Automobile rental	
4119	**485**320	3	Automobile rental with driver (except shuttle service, taxis)	
7389	**561**491	6	Automobile repossession services	
7389	**561**920	6	Automobile show promoters	
7532	**811**121	4	**Automotive** body shops	
7539	**811**118	4	Automotive brake repair shops	
7948	**711**212	3	Automobile racetracks	
7542	**811**192	4	Automotive detailing services (cleaning, polishing)	
7533	**811**112	4	Automotive exhaust system repair and replacement shops	
7539	**811**118	4	Automotive front end alignment shops	
7536	**811**122	4	Automotive glass shops	
7549	**811**191	4	Automotive oil change and lubrication shops	
7532	**811**121	4	Automotive paint shops	
5013	**421**120	2	Automotive parts, new, wholesaling	
7539	**811**118	4	Automotive radiator repair shops	
7538	**811**111	4	Automotive repair and replacement shops, general	
5531	**441**320	1	Automotive tire dealers	
7537	**811**113	4	Automotive transmission repair shops	
7539	**811**118	4	Automotive tune-up shops	
7532	**811**121	4	Automotive upholstery shops	
7542	**811**192	4	Automotive washing and polishing	
8299	**611**512	7	Aviation schools	
			BUSINESS ACTIVITY	B
8351	**624**410	7	Babysitting services, child day care	
7389	**812**990	6	Bail bonding services	
5421	**445**210	1	Baked ham stores	
5461	**445**291	1	Bakery stores, retailing only	
8299	**611**610	7	Ballet schools (except academic)	
7929	**711**130	3	Bands, dance	
7241	**812**111	6	Barber shops	
5813	**722**410	8	**Bars,** drinking places, lounges, taverns, alcoholic	
7999	**532**292	7	Beach chair, umbrella rental	
5699	**448**190	1	Beachwear stores, retail	
7231	**812**112	6	**Beauty** salons	
7011	**721**191	3	Bed and breakfast inns	
4812	**513**321	8	Beeper (i.e., radio pager) communication carriers	
5963	**722**330	1	Beverage stands, nonalcoholic, mobile	
5941	**451**110	3	**Bicycle** (except motorized) shops	
7999	**532**292	7	Bicycle rental	
7699	**811**490	4	Bicycle repair and maintenance shops without retailing bicycles	

SIC CODE	NAICS CODE	RATE CLASS	BUSINESS ACTIVITY B
5571	**441**221	8	Bicycle shops, motorized
7322	**56**1440	6	Bill collection services
7312	**54**1850	7	**Billboard** display advertising services
7999	**713**990	8	Billiard rooms, parlors
8721	**54**1219	7	Billing services
7999	**713**290	8	**Bingo** halls, parlors
8099	**62**1410	7	Birth control clinics
7334	**56**1439	6	Blueprinting services
8099	**62**1999	7	Blood pressure screening services
7299	**812**990	6	Blood pressure testing machine concession, coin-operated
0752	**11**5210	2	**Boarding** horses
7021	**721**310	3	Boarding houses
8211	**611**110	7	Boarding schools, elementary or secondary
0752	**812**910	6	Boarding services, pet
5551	**441**222	8	**Boat** dealers, new and used
5551	**441**222	8	Boat trailer dealers
7999	**48**7210	3	Boat, fishing charter, sightseeing, dinner cruises, operation
3732	**811**490	4	Boat, pleasure, repair & maintenance, not retailing new boats
4493	**713**930	3	Boating clubs with marinas
7997	**713**990	3	Boating clubs without marinas
5091	**42**1860	2	Boats (except pleasure) wholesaling
3732	**33**6612	3	Boats (i.e., suitable or intended for personal use) manufacturing
7999	**713**940	3	**Body** building studios, physical fitness
7532	**811**121	4	Body shops, automotive
1711	**23**5110	8	Boiler contractors
6211	**523**120	5	Bond brokerages
4225	**49**3110	3	Bonded warehousing, general merchandise
3555	**32**3121	2	**Book** binding shops
2731	**511**130	5	Book publishers
5942	**451**211	3	Book stores
8721	**54**1219	7	Bookkeeping services
2732	**32**3117	2	Books printing without publishing
5192	**42**2920	2	Books, wholesaling
1794	**23**5930	8	Boring contractors, building construction
5149	**42**2490	2	Bottled water (except water treating) wholesaling
5963	**454**390	3	Bottled water providers, direct selling
7933	**713**950	3	**Bowling** alleys, centers
5091	**42**1910	2	Bowling equipment and supplies, wholesaling
5941	**451**110	3	Bowling equipment and supply stores
7941	**711**310	3	Boxing event promoters
1741	**23**5410	8	Bricklaying construction contractors
5032	**42**1320	2	**Bricks** (except refractory) wholesaling
3251	**32**7121	2	Bricks, clay, manufacturing
5632	**448**190	1	Bridal gown shops (except custom)
7299	**53**2220	7	Bridal wear rental
6211	**523**120	5	Brokerages, securities
6411	**524**210	7	**Brokers'** offices, insurance (see Class 8 for non-admitted rate)
6163	**522**310	3	Brokers' offices, loan, mortgage
6531	**53**1210	7	Brokers' offices, real estate
			Brokers - see heading under type of operation
7349	**56**1720	6	**Building** cleaning services, janitorial
1541	**23**3310	8	Building construction, industrial, general construction contractors

SIC CODE	NAICS CODE	RATE CLASS	BUSINESS ACTIVITY B
1522	**233**220	8	Building construction, residential
5211	**444**110	2	Building materials supply dealers, home centers
5171	**422**710	2	Bulk gasoline stations
7353	**532**412	7	Bulldozer rental or leasing without operator
7382	**561**621	6	Burglar alarm sales with installation, maintenance, or monitoring
4141	**485**510	3	Bus charter services (except scenic, sightseeing)
4729	**561**599	6	Bus ticket offices
8244	**611**410	7	Business colleges or schools
8748	**541**611	7	Business management consulting services
5421	**445**210	1	Butcher shops

SIC CODE	NAICS CODE	RATE CLASS	BUSINESS ACTIVITY C
8721	**541**211	7	CPAs' (certified public accountants) offices
4121	**485**310	3	Cab (taxi) services
1751	**235**510	8	Cabinet work on site construction contractors
4841	**513**220	8	Cable TV providers (except networks)
1623	**234**920	8	Cable laying
5812	**722**310	1	Cafeteria food service contractors (e.g., office, hospital, school)
5812	**722**212	1	Cafeterias
7359	**532**210	7	Camcorder rental
5043	**421**410	2	**Camera** equipment and supplies, photographic, wholesaling
5946	**443**130	2	Camera shops, photographic
7519	**532**120	7	Camper rental
7033	**721**211	3	Campgrounds
7999	**713**990	3	Camps (except instructional), day
5441	**445**292	1	Candy stores, packaged, retailing only
5145	**422**450	2	Candy wholesaling
7999	**532**292	7	Canoe rental
5963	**722**330	1	Canteens, mobile
5199	**422**990	2	Canvas products wholesaling
5963	**454**390	8	**Canvassers** (door-to-door), direct retail sale of merchandise
7542	**811**192	4	**Car** detailers
7515	**532**112	7	Car leasing
7514	**532**111	7	Car rental agencies
7538	**811**111	4	Car repair shops, general
7542	**811**192	4	Car washes
5947	**453**220	3	Card shops, greeting
5112	**422**120	2	Cards, greeting, wholesaling
7999	**711**190	8	Carnival traveling shows
1751	**235**510	8	Carpentry
7359	**532**490	7	**Carpet** and rug cleaning equipment rental
7217	**561**740	6	Carpet cleaning plants, services, including on premises cleaning
5713	**442**210	2	Carpet stores
5812	**722**211	1	Carryout restaurants
5087	**421**850	2	Caskets, burial, wholesaling
7841	**532**230	7	Cassette, prerecorded video, rental
5812	**722**320	1	Caterers
1742	**235**420	8	Ceiling construction contractors

SIC CODE	NAICS CODE	RATE CLASS	BUSINESS ACTIVITY	C
5063	**444**190	2	Ceiling fan stores	
4812	**513**322	8	**Cellular** telephone services	
5999	**443**112	2	Cellular telephone stores	
5032	**421**320	2	Cement wholesaling	
6553	**812**220	6	Cemeteries	
5032	**421**320	2	Ceramic construction materials (except refractory) wholesaling	
5211	**444**190	2	Ceramic tile stores	
6282	**523**930	5	Certified financial planners, customized, fees paid by client	
8721	**541**211	7	Certified public accountants' (CPA) offices	
6141	**522**210	3	Charge card issuing	
4522	**481**212	3	**Charter** air freight services	
4522	**481**211	3	Charter air passenger services	
4141	**485**510	3	Charter bus services (except scenic, sightseeing)	
8731	**541**710	7	**Chemical** research and development laboratories or services	
5169	**422**690	2	Chemicals (household, industrial, photographic) wholesaling	
5191	**422**910	2	Chemicals, agricultural, wholesaling	
5144	**422**440	2	**Chicken** & chicken products (except packaged frozen) wholesaling	
0252	**112**310	2	Chicken egg production	
7999	**487**210	3	Charter fishing boat operation	
6099	**522**390	3	Check cashing services	
0251	**112**320	2	Chicken production (except egg laying)	
2015	**311**615	2	Chickens, slaughtering and dressing	
8351	**624**410	7	**Child** day care	
7349	**561**790	6	Chimney cleaning services	
5719	**442**299	2	Chinaware stores	
8041	**621**310	7	Chiropractors' offices (centers, clinics)	
5947	**453**220	3	**Christmas** stores	
0181	**111**421	2	Christmas tree growing	
5199	**422**990	2	Christmas trees (artificial, cut) wholesaling	
5261	**454**390	3	Christmas trees, cut, direct selling	
5993	**453**991	3	**Cigarette** stands, permanent	
5194	**422**940	2	Cigarettes wholesaling	
7999	**711**190	8	Circuses	
6411	**524**291	7	Claims adjusting, insurance	
7219	**812**320	6	**Cleaners**, drycleaning and laundry service	
7349	**561**790	6	Cleaning (power sweeping, washing) buildings, parking lots	
7217	**561**740	6	Cleaning carpets	
7349	**561**720	6	Cleaning homes, offices, new building interiors, shopping centers	
7217	**561**740	6	Cleaning services, carpet and rug	
7389	**561**790	6	Cleaning swimming pools	
8093	**621**498	7	Clinics/centers, health practitioners practicing in same office	
8999	**514**199	4	Clipping services, news	
7631	**811**490	4	**Clock** repair shops without retailing new clocks	
5944	**448**310	1	Clock shops	
4841	**513**220	8	Closed circuit television (CCTV)	
5699	**448**150	1	**Clothing** accessories stores	
7219	**811**490	4	Clothing repair shops, alterations only	
5651	**448**140	1	Clothing stores, family	
5136	**422**320	2	Clothing, men's and boys', wholesaling	
5137	**422**330	2	Clothing accessories, women's, children's, infants', wholesaling	
5989	**454**319	3	Coal dealers, direct selling	
5699	**448**190	1	Coat stores	

SIC CODE	NAICS CODE	RATE CLASS	BUSINESS ACTIVITY	C
5813	**722**410	8	Cocktail lounges	
5812	**722**213	1	Coffee shops, on premise brewing	
7993	**713**120	8	**Coin-operated** amusement devices; arcade (parlor), nongambling	
7215	**812**310	6	Coin-operated drycleaners and laundries	
7993	**713**290	8	Coin-operated gambling device concession operators (video poker)	
5099	**421**990	2	Coin-operated game machines wholesaling	
7993	**713**990	8	Coin-operated nongambling amusement device operators	
7299	**812**990	6	Coin-operated personal service machine (e.g., photo, scales, etc.)	
4222	**493**120	3	Cold storage locker services	
5947	**453**220	3	Collectible gift shops (e.g., crystal, pewter, porcelain)	
7322	**561**440	6	Collection agencies	
7699	**811**310	4	**Commercial** & industrial machinery repair & maintenance services	
8741	**233**320	8	Commercial and institutional building construction management	
7336	**541**430	7	Commercial art services	
2051	**311**812	2	Commercial bakeries	
1542	**233**320	8	Commercial building construction	
6512	**531**120	7	Commercial building rental or leasing	
7323	**561**450	6	Commercial credit reporting bureaus	
7335	**541**922	7	Commercial photography services	
6531	**531**312	7	Commercial property managing	
6531	**531**210	7	Commercial real estate agencies	
7812	**512**110	7	Commercials, television, production	
6221	**523**140	5	Commodity contracts brokers' offices	
1731	**235**310	8	**Communication** equipment construction contractors	
7629	**811**213	4	Communication equipment repair and maintenance services	
5065	**421**690	2	Communications equipment wholesaling	
4111	**485**113	3	Commuter bus operation	
5099	**421**990	2	Compact discs (CDS), prerecorded, wholesaling	
5169	**422**690	2	Compressed gases (except LP gas) wholesaling	
7378	**811**212	4	**Computer** equipment repair and maintenance services	
5734	**443**120	2	Computer equipment stores	
7375	**514**191	4	Computer - internet service providers (ISP)	
8243	**611**420	6	Computer operator training	
7371	**541**511	7	Computer program or software development, custom	
7377	**532**420	7	Computer rental or leasing	
8243	**611**519	7	Computer repair training	
7376	**541**513	7	Computer systems facilities management and operation services	
7374	**514**210	4	Computer time leasing	
7841	**532**230	7	Computer video game rental	
7373	**541**512	7	Computer-aided design systems integration design services	
3571	**334**111	2	Computers, manufacturing	
5734	**443**120	2	Computers, retailing	
5045	**421**430	2	Computers, wholesaling	
7993	**713**990	8	**Concession** operators, amusement device (except gambling), ride	
5963	**722**330	1	Concession stands, food, mobile	
3273	**327**320	2	**Concrete** batch plants, ready-mix manufacture and distribution	
5032	**421**320	2	Concrete building products wholesaling	
1771	**235**710	8	Concrete finishing construction contractors	
6531	**531**311	7	Condominium managers' offices	
6512	**531**120	7	Conference center, no promotion of events, rental or leasing	
5932	**453**310	3	Consignment shops, used	
7353	**532**412	7	**Construction** machinery and equipment rental without operator	

SIC CODE	NAICS CODE	RATE CLASS	BUSINESS ACTIVITY C
7699	**811**310	4	Construction machinery & equipment repair, maintenance services
5082	**421**810	2	Construction machinery and equipment wholesaling
1541	**233**320	8	Construction management firms, commercial and institutional
7323	**561**450	6	Consumer credit reporting bureaus
6141	**522**291	3	Consumer finance companies
8059	**623**311	7	Continuing care retirement communities
15-17	**23**	8	**Contractors**, construction and special trade - all types
8051	**623**110	7	Convalescent homes or convalescent hospitals
5411	**445**120	1	Convenience food stores
5541	**447**110	1	**Convenience** food with gasoline stations
7389	**561**920	6	Convention promoters, managers, services
7359	**532**420	7	Copier rental or leasing
7334	**561**439	6	**Copy** shops
5044	**421**420	2	Copying machines wholesaling
6719	**551**114	7	Corporate offices
5999	**446**120	1	**Cosmetics** stores
5122	**422**210	2	Cosmetics wholesaling
7231	**812**112	6	Cosmetology salons or shops (beauty shops)
7231	**611**511	7	Cosmetology schools
5699	**448**150	1	**Costume** jewelry stores
5094	**421**940	2	Costume jewelry wholesaling
7299	**532**220	7	Costume rental
0724	**115**111	2	Cotton ginning
8322	**624**190	7	Counseling services
1799	**235**990	8	Counter top construction contractors
7997	**713**910	3	Country clubs
4215	**492**110	3	Courier services
7389	**561**920	6	**Craft** fair managers, organizers, promoters
5945	**451**120	3	Craft supply stores
7353	**532**412	7	Crane rental or leasing without operator
7323	**561**450	6	Credit agencies, investigating services, reporting bureaus
6141	**522**210	3	Credit card issuing (other than banks)
7261	**812**220	6	Crematories (except combined with funeral homes)
0721	**115**112	2	Crop dusting
	111	2	Crop production, agriculture
4729	**561**599	6	Cruise ship ticket offices
5947	**453**220	3	Curio shops
5714	**442**291	2	**Curtain** and drapery stores, packaged
7219	**812**320	6	Curtain cleaning services
7349	**561**720	6	Custodial services
2541	**337**212	2	Custom architectural millwork and fixtures, manufacturing on a job shop basis
1521	**233**210	8	Custom built house construction
2389	**315**211	2	Cut and sew apparel contractors, men's and boys'
2389	**315**212	2	Cut and sew apparel contractors, women's, girls', and infants'

			BUSINESS ACTIVITY D
5451	**445**299	1	Dairy product stores
5143	**422**430	2	Dairy products, wholesaling
7929	**711**130	3	**Dance** bands
7997	**713**940	3	Dance centers, aerobic
7911	**713**990	3	Dance halls, dance schools, studios

SIC CODE	NAICS CODE	RATE CLASS	BUSINESS ACTIVITY D
7374	**514**210	4	**Data** processing computer services
2741	**511**140	5	Database and directory publishers
8322	**624**120	7	**Day care** centers, adult
8351	**624**410	7	Day care centers, child or infant
7389	**541**410	7	Decorating consulting services, interior
5411	**722**211	1	Delicatessen restaurants
4215	**492**210	3	Delivery service
1795	**235**940	8	Demolition of buildings or other structures, construction contractors
8072	**339**116	2	**Dental** laboratories
8021	**621**210	7	Dentists' offices (e.g., centers, clinics)
5086	**421**450	2	Dentists' professional supplies wholesaling
5311	**452**110	1	Department stores
8011	**621**111	7	Dermatologists' offices
7338	**561**410	6	Desktop publishing services
7381	**561**611	6	**Detective** agencies
8093	**621**420	7	Detoxification centers and clinics
7549	**811**198	4	Diagnostic centers without repair, automotive
7219	**812**331	6	Diaper supply services
7338	**561**410	6	Dictation services
7299	**812**191	6	Diet centers, non-medical
2759	**323**115	2	Digital printing
5812	**722**110	1	**Diners**, full service
4489	**487**210	3	Dinner cruises
5812	**711**110	3	Dinner theaters
7331	**541**860	7	Direct mail advertising services
5963	**454**390	8	**Direct selling** of merchandise (door-to-door, vehicles, stalls, street vendors)
2741	**511**140	5	Directory and database publishers
7911	**713**990	3	Discotheques (except those serving alcoholic beverages)
7299	**812**990	6	**Discount** buying services
5311	**452**110	1	Discount department stores
4491	**488**310	3	Docking facility operations
7334	**561**439	6	Document copying services
5399	**452**990	1	Dollar stores
1751	**235**510	8	Door and window construction contractors
5812	**722**110	1	Doughnut shops
7389	**541**340	7	Drafting services
7699	**561**790	6	Drain cleaning services
1629	**234**990	8	Dredging, general construction contractors
5813	**722**410	8	**Drinking places** (i.e., bars, lounges, taverns), alcoholic
5812	**722**211	1	Drive-in restaurants
8299	**611**692	7	Driver education
7999	**713**990	3	Driving ranges, golf
5912	**446**110	1	**Drug** stores
5122	**422**210	2	Drugs wholesaling
7212	**812**320	6	Drycleaners
1742	**235**420	8	Drywall construction contractors\
7349	**561**790	6	Duct cleaning services

			BUSINESS ACTIVITY E
7299	**812**199	6	Ear piercing services
7353	**532**412	7	Earth moving equipment rental or leasing without operator
1629	**234**990	8	Earth moving not connected with building construction

SIC CODE	NAICS CODE	RATE CLASS	BUSINESS ACTIVITY E
5812	**722**110	1	**Eating places**
0252	**112**310	2	Egg production, chicken
7699	**811**310	4	**Electric** motor repair and maintenance services
4900	**221**122	8	Electric power distribution systems - franchise
5722	**444**190	2	Electrical supply stores
1731	**235**310	8	Electrical repair construction contractors
7539	**811**118	4	Electrical repair shops, automotive
5722	**444**190	2	Electrical supply stores
7993	**713**120	8	Electronic game arcades, nongambling
5065	**421**690	2	Electronic parts, wholesaling
7629	**811**412	4	Electronic repair
1796	**235**950	8	Elevator, escalator installation contractors
7261	**812**210	6	Embalming services
7361	**561**310	6	Employment agencies
7538	**811**111	4	**Engine** repair and replacement shops, automotive
7699	**811**411	4	Engine repair, small engine (e.g., lawnmowers)
8711	**541**330	7	Engineering services
7929	**711**510	3	Entertainers, independent
8999	**541**620	7	Environmental consulting services
1799	**562**910	6	Environmental remediation services
0851	**115**310	2	Estimating timber
7991	**713**940	3	**Exercise** centers
7999	**532**292	7	Exercise equipment rental
5941	**451**110	3	Exercise equipment stores
7538	**811**112	4	Exhaust system repair and replacement shops, automotive
7342	**561**710	6	Exterminating services

			BUSINESS ACTIVITY F
5949	**451**130	3	Fabric shops
5131	**422**310	2	Fabrics, textile (except burlap, felt), wholesaling
7629	**811**213	4	Facsimile machine repair and maintenance services
8093	**621**410	7	Family planning counseling services
5191	**422**910	2	Farm supplies wholesaling
5812	**722**211	1	Fast food restaurants
5191	**444**220	2	Feed stores
1799	**235**990	8	Fence construction contractors
0782	**561**730	6	Fertilizing lawns
7941	**711**310	3	Festival promoters
1731	**235**310	8	Fiber optic cable construction contractors
6141	**522**291	3	**Finance** companies
6282	**523**930	5	Financial investment or planning services
2261	**313**311	2	Finishing plants, broadwoven fabric
7382	**561**621	6	Fire alarm sales, installation, maintenance, or monitoring services
5989	**454**319	3	Firewood dealers, direct selling
5999	**453**998	3	Fireworks shops + $50 State license
7999	**487**210	3	Fishing boat charter operation
5941	**451**110	3	Fishing supply stores

SIC CODE	NAICS CODE	RATE CLASS	BUSINESS ACTIVITY	F
5421	**445**220	1	**Fish** markets	
7999	**713**940	3	Fitness centers	
6512	**531**120	7	**Flea market** space, rental or leasing	
5963	**454**390	3	Flea markets, direct selling - peddlers	
7999	**713**210	8	Floating casinos (i.e., gambling cruises, riverboat casinos)	
1752	**235**520	8	Floor laying, finishing, or refinishing construction contractors	
7389	**561**422	6	Floral wire services	
5992	**453**110	3	**Florists**	
5992	**453**110	3	Flower shops	
7389	**561**920	6	Flower show promoters	
5193	**422**930	2	Flowers wholesaling	
8299	**611**512	7	Flying instruction	
5411	**445**110	1	**Food**, grocery stores	
5499	**446**191	1	Food, health supplement stores	
5963	**722**330	1	Food carts, mobile	
5812	**722**310	1	Food service contractors, concession operator, or cafeteria	
5661	**448**210	1	Footwear stores	
5139	**422**340	2	Footwear wholesaling	
0851	**115**310	2	Forestry services	
7299	**532**220	7	Formal wear rental	
	812990		Fortune-telling services - PROHIBITED	
6794	**533**110	7	Franchise agreements, leasing, selling or licensing only	
5431	**445**230	1	Fruit and vegetable markets or stands, permanent	
5983	**454**311	3	**Fuel oil** (i.e., heating) dealers, direct selling	
5172	**422**720	2	Fuel oil wholesaling	
7261	**812**210	6	Funeral homes	
7359	**532**299	7	**Furniture** rental centers	
5712	**442**110	2	Furniture and appliance stores, new	
7217	**561**740	6	Furniture cleaning services	
7641	**811**420	4	Furniture refinishing, repair, or reupholstery shops	
5932	**453**310	3	Furniture stores, used	

SIC CODE	NAICS CODE	RATE CLASS	BUSINESS ACTIVITY	G
7993	**713**290	8	Gambling device arcades or parlors, coin-operated	
4953	**562**111	6	Garbage collection services	
5261	**444**220	2	**Garden** centers	
7699	**811**411	4	Garden equipment repair and maintenance services	
0782	**561**730	6	Garden maintenance services	
5261	**444**210	2	Garden power equipment stores	
7359	**532**490	7	Garden tractor rental or leasing	
7219	**811**490	4	Garment alteration and/or repair shops	
7216	**812**320	6	Garment cleaning services	
1623	**234**910	8	Gas main construction	
4900	**221**210	8	Gas, natural, distribution - franchise	
5171	**422**710	2	**Gasoline** bulk stations and terminals	
5541	**447**110	1	Gasoline stations with convenience stores	
5541	**447**190	1	Gasoline stations without convenience stores	
5172	**422**720	1	Gasoline wholesaling (except bulk stations, terminals)	
5399	**452**990	1	General stores	
8713	**541**370	7	Geographic information system (GIS) base mapping services	
5947	**453**220	3	Gift shops and greeting card shops	

SIC CODE	NAICS CODE	RATE CLASS	BUSINESS ACTIVITY G
0724	**115**111	2	Ginning cotton
1793	**235**920	8	**Glass** installation (except automotive) construction contractors
7536	**811**122	4	Glass shops, automotive
5231	**444**190	2	Glass stores
5719	**442**299	2	Glassware stores
7992	**713**910	3	**Golf** courses and country clubs
7992	**713**990	3	Golf courses, miniature, pitch-n-putt, driving ranges
5941	**451**110	3	Golf pro shops, sporting goods stores
5499	**445**299	1	Gourmet food stores
2041	**311**211	2	Grain mills
7336	**541**430	7	Graphic art and related design services
5141	**422**410	2	Groceries, general-line, wholesaling
5411	**445**110	1	**Grocery stores**
8351	**624**410	7	Group day care centers, child or infant
8059	**623**110	7	Group homes for the disabled
7381	**561**612	6	Guard services
7011	**721**199	3	Guest houses
7999	**713**990	3	Guide services
5941	**451**110	3	Gun shops, gunsmiths

SIC CODE	NAICS CODE	RATE CLASS	BUSINESS ACTIVITY H
8010	**621**491	7	HMO (health maintenance organization)
7231	**812**112	6	**Hair** stylist services, hairdresser
5632	**448**150	1	Handbag stores
5072	**421**710	2	Hardware (except motor vehicle) wholesaling
5251	**444**130	2	Hardware stores
4953	**562**112	6	Hazardous waste collection services
5912	**446**110	1	**Health** and beauty aids stores
7991	**713**940	3	Health club facilities, physical fitness
5499	**446**191	1	Health food stores
7011	**721**110	3	Health spas
7353	**234**990	8	Heavy construction equipment rental with operator
7353	**532**412	7	Heavy construction equipment rental without operator
7699	**811**310	4	Heavy machinery and equipment repair and maintenance services
4522	**481**211	3	Helicopter passenger carriers
1611	**234**110	8	Highway construction
5945	**451**120	3	Hobby shops
6700	**551**112	7	Holding companies
5531	**452**990	1	**Home** and auto supply stores
5719	**442**299	2	Home furnishings, miscellaneous retail
8082	**621**610	7	Home health care agencies
5211	**444**110	2	Home improvement centers
8049	**621**399	7	Home nursing services
8052	**623**110	7	Homes for the aged
4789	**487**110	3	Horse-drawn carriage operation
8082	**621**610	7	Hospice care services, in home
6324	**524**114	8	**Hospital** and medical service plans, direct (insurance)
8062	**622**110	7	Hospitals, general medical and surgical
7011	**721**199	3	Hostels
5999	**453**998	3	Hot tub stores
8741	**561**110	6	**Hotel** management services
7011	**721**110	3	Hotels
1799	**235**990	8	House moving construction contractors

SIC CODE	NAICS CODE	RATE CLASS	BUSINESS ACTIVITY H
5963	**454**390	3	House-to-house direct selling
7349	**561**720	6	Housekeeping services
5719	**442**299	2	Housewares stores
7997	**713**990	3	Hunting clubs, recreational
0971	**114**210	2	Hunting preserves
			BUSINESS ACTIVITY I
5451	**722**213	1	Ice cream parlors
5963	**722**330	1	Ice cream truck vendors
7291	**541**213	7	**Income tax** return preparation services
7699	**811**310	4	Industrial equipment and machinery repair, maintenance services
8731	**541**710	7	Industrial research and development
8351	**624**410	7	Infant day care services
7375	**514**191	4	Information access services, on-line
7373	**541**512	7	Information management computer systems integration design services
7011	**721**191	3	Inns, bed and breakfast
0721	**115**112	2	**Insect** control for crops
7342	**561**710	6	Insect extermination services
6141	**522**220	3	Installment sales financing
1742	**235**420	8	Insulation construction contractors
6411	**524**210	7	**Insurance** agencies
632	**524**114	8	Insurance carriers, health, direct
631	**524**113	8	Insurance carriers, life, disability, direct
633	**524**126	8	Insurance carriers, property and casualty, fidelity, surety, direct
636	**524**127	8	Insurance carriers, title, direct
6411	**524**291	7	Insurance claims adjusting
7389	**541**410	7	Interior decorator, design services
7375	**514**191	4	**Internet** service providers (ISP)
7381	**561**611	6	Investigators, private
6282	**523**930	5	Investment advice consulting services
			BUSINESS ACTIVITY J
5087	**421**850	2	Janitorial equipment and supplies wholesaling
7349	**561**720	6	Janitorial services
7631	**811**490	4	Jewelry repair shops
5944	**448**310	1	Jewelry stores
5094	**421**940	2	Jewelry wholesaling
8331	**624**310	7	Job counseling, vocational rehabilitation
5093	**421**930	8	Junk dealers, wholesaling
			BUSINESS ACTIVITY K
7999	**611**620	7	Karate schools
0752	**812**910	6	Kennels, pet boarding
			Kerosene - see fuel oil
7699	**811**490	4	Key duplicating shops
8092	**621**492	7	Kidney dialysis centers and clinics
8211	**611**110	7	Kindergartens
5211	**444**190	2	Kitchen cabinet (except custom) stores
2434	**337**110	2	Kitchen cabinets, stock or custom wood, manufacturing
5719	**442**299	2	Kitchenware stores
			Knitting mills - see textile mills

SIC CODE	NAICS CODE	RATE CLASS	BUSINESS ACTIVITY	L
8049	**621**399	7	LPNs' (licensed practical nurses) offices	
7363	**561**330	6	Labor leasing services	
8071	**621**511	7	Laboratories, medical	
8734	**541**380	7	Laboratories, testing (except medical)	
5047	**421**450	2	Laboratory equipment, dental and medical, wholesaling	
5719	**442**299	2	Lamp shops, electric	
1629	**234**990	8	**Land** clearing and drainage construction contractors	
6519	**531**190	7	Land rental or leasing	
6552	**233**110	8	Land subdividers and developers (except cemeteries)	
8713	**541**370	7	Land surveying services	
0781	**541**320	7	Land use planning services	
4953	**562**212	6	Landfills	
0781	**541**320	7	Landscape architectural services	
0782	**561**730	6	Landscape installation, care and maintenance services	
7215	**812**320	6	**Laundries**	
7215	**812**310	6	Laundromats	
7213	**812**331	6	Laundry services, linen supply	
8111	**541**110	7	Law offices	
7699	**811**411	4	**Lawn** and garden equipment repair and maintenance services	
0782	**561**730	6	Lawn care services	
5261	**444**220	2	Lawn supply stores	
7359	**532**490	7	**Leasing** equipment	
7515	**532**112	7	Leasing automobiles	
5719	**444**190	2	Lighting fixture stores	
5063	**421**610	2	Lighting fixtures, electric, wholesaling	
7514	**532**111	7	Limousine rental without driver	
4111	**485**320	3	Limousines for hire with driver (except taxis)	
5719	**442**299	2	Linen stores	
5632	**448**190	1	Lingerie stores	
5171	**422**710	2	Liquefied petroleum gas (LPG) bulk stations and terminals	
5984	**454**312	3	Liquefied petroleum gas (LPG) dealers, direct selling	
5172	**422**720	2	Liquefied petroleum gas (LPG) wholesaling	
6163	**522**310	3	**Loan** brokers' or agents' offices	
6141	**522**291	3	Loan companies (i.e., consumer, personal, small, student)	
7699	**561**622	6	Locksmith services	
2411	**113**310	2	Logging	
4813	**513**310	8	Long-distance telephone carriers (except wireless)	
4813	**513**330	8	Long-distance telephone resellers (except satellite)	
4491	**488**320	3	Longshoremen services	
5813	**722**410	8	**Lounges**, cocktail	
5948	**448**320	1	Luggage stores	
5031	**421**310	2	Lumber (e.g., dressed, finished, rough) wholesaling	
5211	**444**190	2	Lumber retailing yards	

SIC CODE	NAICS CODE	RATE CLASS	BUSINESS ACTIVITY	M
3599	**332**710	2	Machine shops	
7699	**811**310	4	Machine tools repair and maintenance services	
5044	**421**420	2	Machines, office, wholesaling	
5963	**454**390	8	**Magazine**, sales or subscriptions, door-to-door	
5994	**451**212	3	Magazine stands	
5192	**422**920	2	Magazines wholesaling	
7349	**561**720	6	Maid services	
7359	**532**420	7	Mailing equipment rental or leasing	
7331	**511**140	5	Mailing list compiling services	

SIC CODE	NAICS CODE	RATE CLASS	BUSINESS ACTIVITY M
8742	**561**110	6	Management services (except complete operation of business)
6531	**531**312	7	**Managers'** offices, commercial real estate
6531	**531**311	7	Managers' offices, residential real estate
7389	**561**920	6	Managers, convention, trade fair or show
7389	**711**410	3	Managers, entertainers, public figures, sports figures
7231	**812**113	6	Manicurist services
5039	**421**390	2	Manufactured (mobile) homes wholesaling
5271	**453**930	3	Manufactured (mobile) home dealers
6515	**531**190	7	Manufactured (mobile) home parks, sites rental or leasing
20-23	**31**	2	**Manufacturing** - food, beverages, tobacco products, textiles, apparel, leather goods
24-32	**32**	2	**Manufacturing** - wood products, manufactured (mobile) homes, prefabricated (modular) buildings, paper, printing, petroleum products, chemicals, gases, dyes, plastics, synthetic rubber, synthetic fibers, fertilizer, pesticides, medicine, paint, soap, film, rubber products, clay and ceramic products, glass, cement, concrete products, mineral products, etc.
33-39	**33**	2	**Manufacturing** - metals and metal products, small arms, ammunition, farm machinery, construction machinery, industrial machinery, commercial & service machinery, office machines, heating and air-conditioning equipment, tools, engines, pumps, elevators, computer and electronic products, communications equipment, audio and video equipment, instruments, timing devices, lighting equipment, appliances, electrical equipment, batteries, wire, transportation equipment and motor vehicles, trailers and campers, aircraft and parts, military equipment, home and office furniture, household products, medical equipment and supplies, jewelry, athletic goods, toys and games, signs, musical instruments, caskets, and Misc.
4493	**713**930	3	Marina
5551	**441**222	8	Marine supply dealers, boat dealers
5032	**421**320	2	Mason's materials wholesaling
5032	**444**190	2	**Masonry** (block, brick, stone) dealers
1741	**235**410	8	Masonry construction contractors
5621	**448**120	1	Maternity shops
5712	**442**110	2	Mattress stores
6553	**812**220	6	Mausoleums
8322	**624**210	7	Meal delivery programs
5421	**445**210	1	**Meat** markets
5147	**422**470	2	Meats and meat products wholesaling
1711	**235**110	8	Mechanical construction contractors
8711	**541**330	7	Mechanical engineering services
6512	**531**120	7	**Medical** building rental or leasing
8011	**621**111	7	Medical doctors' offices
5047	**421**450	2	Medical equipment and supplies wholesaling
8071	**621**511	7	Medical laboratories
8641	**813**410	1	Membership associations, civic or social
6553	**812**220	6	Memorial gardens (i.e., burial places)
7389	**561**421	6	Message services, telephone answering
4215	**492**210	3	Messenger service
5051	**421**510	2	Metals, ferrous and nonferrous, wholesaling
7389	**561**990	6	Meter reading services, contract
2026	**311**511	2	Milk processing
5085	**421**840	2	Mill supplies wholesaling
7999	**713**990	3	Miniature golf courses
4225	**531**130	7	Miniwarehouse rental or leasing
5963	**722**330	1	**Mobile** food stands

SIC CODE	NAICS CODE	RATE CLASS	BUSINESS ACTIVITY	M
6515	**531**190	7	Mobile (manufactured) home parks, site rental or leasing	
5271	**453**930	3	Mobile (manufactured) home dealers	
7519	**532**120	7	Mobile home rental, except on site	
1799	**235**990	8	Mobile home site setup and tie down construction contractors	
4212	**484**220	4	Mobile home towing services	
4812	**513**322	8	Mobile telephone communication carriers	
1521	**233**210	8	**Modular** house assembly and installation on site, construction	
6159	**522**390	3	Money order issuance services, not related to banking	
5999	**453**998	3	**Monument** (burial marker) dealers	
5099	**421**990	2	Monuments and grave markers wholesaling	
3281	**327**991	2	Monuments and tombstone, cut stone manufacturing	
5571	**441**221	8	Moped dealers	
7999	**532**292	7	Moped rental	
6162	**522**292	3	**Mortgage** banking (nondepository mortgage lending)	
6163	**522**310	3	Mortgage brokers' or agents' offices (independent)	
7261	**812**210	6	Mortuaries	
7011	**721**110	3	**Motels**	
7819	**512**199	3	Motion picture booking agencies	
7833	**512**131	3	Motion picture theaters	
4231	**484**110	3	**Motor** freight carrier, general	
5561	**441**210	8	Motor home dealers	
7513	**532**120	7	Motor home rental	
7699	**811**310	4	Motor repair and maintenance services	
5571	**441**221	8	Motor scooter dealers	
5013	**421**120	2	Motor vehicle parts and accessories, wholesaling	
7549	**488**410	3	Motor vehicle towing services	
5012	**421**110	2	Motor vehicles wholesaling	
5571	**441**221	8	Motorcycle dealers	
7999	**532**292	7	Motorcycle rental	
7699	**811**490	4	Motorcycle repair shops	
0782	**561**730	6	Mowing services	
7533	**811**112	4	Muffler repair and replacement shops	
8299	**611**610	7	**Music** instruction	
5736	**451**220	3	Music stores (e.g., cassette, compact disc, record, tape)	
7359	**532**299	7	Musical instrument rental	
7699	**811**490	4	Musical instrument repair shops	
5099	**421**990	2	Musical recordings wholesaling	
7929	**711**130	3	Musicians, independent	

SIC CODE	NAICS CODE	RATE CLASS	BUSINESS ACTIVITY	N
4923	**221**210	8	Natural gas distribution systems - franchise	
8049	**621**399	7	Naturopaths' offices (e.g., centers, clinics)	
5611	**448**150	1	Neckwear stores	
5949	**451**130	3	Needlecraft sewing supply stores	
8011	**621**111	7	Neurologists' offices (e.g., centers, clinics)	
7383	**514**110	4	News service, syndicate	
2721	**511**120	5	Newsletter publishers	
7313	**541**840	7	**Newspaper** advertising representatives (independent of media owners)7383	
	711510	3	Newspaper columnists, independent (freelance)	
2711	**511**110	5	Newspaper publishers	
5192	**422**920	2	Newspapers wholesaling	
5994	**451**212	3	Newsstands	
5813	**722**410	8	**Night clubs**, alcoholic beverage	

SIC CODE	NAICS CODE	RATE CLASS	BUSINESS ACTIVITY	N
5199	**422**990	2	Novelties wholesaling	
5947	**453**220	3	Novelty shops	
7361	**561**310	6	Nurse registries	
5261	**444**220	2	**Nursery** and garden centers	
5193	**422**930	2	Nursery stock (except plant bulbs, seeds) wholesaling	
0181	**111**421	2	Nursery stock growing	
8082	**621**610	7	Nursing agencies, primarily providing home nursing services	
8051-3	**623**110	7	Nursing homes	
			BUSINESS ACTIVITY	O
8011	**621**111	7	Obstetricians' offices	
8049	**621**340	7	Occupational therapists' offices	
6512	**531**120	7	**Office** building rental or leasing	
7349	**561**720	6	Office cleaning services	
5044	**421**420	2	Office equipment wholesaling	
7359	**532**420	7	Office furniture rental or leasing	
5712	**442**110	2	Office furniture stores	
5021	**421**210	2	Office furniture wholesaling	
7363	**561**320	6	Office help supply services	
7629	**811**212	4	Office machine repair and maintenance services (except communication equipment)	
7359	**532**420	7	Office machinery and equipment rental or leasing	
5044	**421**420	2	Office machines wholesaling	
8741	**561**110	6	Office management services	
5112	**422**120	2	Office supplies (except furniture, machines) wholesaling	
5943	**453**210	3	Office supply stores	
7549	**811**191	4	**Oil** change and lubrication shops, automotive	
5171	**422**710	2	Oil, petroleum, bulk stations and terminals	
5172	**422**720	2	Oil, petroleum, wholesaling (except bulk stations, terminals)	
5983	**454**311	3	Oil, heating, retail	
7375	**514**191	4	On-line access service providers	
8011	**621**111	7	Oncologists' offices	
1513	**233**210	8	Operative builders	
8011	**621**111	7	Ophthalmologists' offices	
5048	**421**460	2	**Optical** goods (except cameras) wholesaling	
5995	**446**130	1	Optical goods stores (except offices of optometrists)	
7389	**514**210	4	Optical scanning services	
8042	**621**320	7	Optometrists' offices	
8021	**621**210	7	Orthodontists' offices	
8011	**621**111	7	Orthopedic physicians' offices	
8011	**621**111	7	Osteopathic physicians' (except mental health) offices	
5551	**441**222	8	Outboard motor dealers	
7699	**811**490	4	Outboard motor repair shops	
7312	**541**850	7	**Outdoor** display advertising services	
5941	**451**110	3	Outdoor sporting equipment stores	
			BUSINESS ACTIVITY	P
8099	**621**999	7	Pacemaker monitoring services	
4812	**513**321	8	Paging services	
7532	**811**121	4	**Paint** shops, automotive	
5231	**444**120	2	Paint stores	
5198	**422**950	2	Painter's supplies wholesaling	

SIC CODE	NAICS CODE	RATE CLASS	BUSINESS ACTIVITY	P
8999	**711**510	3	Painters (i.e., artists), independent	
1721	**235**210	8	Painting, exterior and interior, construction contractors	
	812990		Palm reading services - PROHIBITED	
5093	**421**930	2	Paper, scrap, wholesaling	
7521	**812**930	6	Parking garages, lots, automobile	
5531	**441**310	1	Parts and accessories dealers, automotive	
7359	**532**299	7	**Party** rental supply centers	
5411	**445**120	1	Party shops, convenience stores	
8011	**621**111	7	Pathologists', neuropathological, offices	
7381	**561**612	6	Patrol services, security	
5932	**522298**	8	**Pawnshops**	
7299	**812**990	6	Pay telephone equipment concession operators	
4841	**513**210	8	Pay television networks - franchise	
8011	**621**111	7	Pediatricians' offices	
5963	**454390**	8	**Peddlers**, direct selling of merchandise (door-to-door, from vehicles or stalls, street vendors)	
8299	**611**610	7	Performing arts schools (except academic)	
4812	**513**322	8	Personal communication services (PCS), communication carriers	
7342	**561**710	6	Pest control services	
0752	**812**910	6	**Pet** boarding services	
6553	**812**220	6	Pet cemeteries	
0752	**812**910	6	Pet grooming services	
0742	**541**940	7	Pet hospitals	
5999	**453**910	3	Pet shops	
5199	**422**990	2	Pet supplies (except pet food) wholesaling	
0752	**812**910	6	Pet training services	
			Petroleum - see Gas or Oil	
5122	**422**210	2	Pharmaceuticals wholesaling	
5912	**446**110	1	Pharmacies	
5112	**422**120	2	**Photocopy** supplies wholesaling	
7629	**811**212	4	Photocopying machine repair and maintenance services	
7334	**561**439	6	Photocopying services	
7384	**812**921	6	Photofinishing services, developing	
7335	**541**922	7	Photographers, commercial	
7221	**541**921	7	Photographers, portraits	
5043	**421**410	2	**Photographic** equipment and supplies wholesaling	
7359	**532**210	7	Photographic equipment rental	
7629	**811**211	4	Photographic equipment repair shops	
5946	**443**130	2	Photographic supply stores	
7221	**541**921	7	Photography services, studios	
7991	**713**940	3	Physical fitness facilities	
8049	**621**340	7	Physical therapy offices	
8011	**621**111	7	**Physicians**' (except mental health) offices	
8049	**621**399	7	Physicians' assistants' offices	
8049	**621**340	7	Physiotherapists' offices	
7359	**532**299	7	**Piano** rental	
5736	**451**140	3	Piano stores	
7699	**442**299	2	Picture frame shops, custom	
5999	**453**998	3	Picture frames, ready made - retail	
5131	**422**310	2	Piece goods wholesaling	
5949	**451**130	3	Piece goods stores	

SIC CODE	NAICS CODE	RATE CLASS	BUSINESS ACTIVITY	P
1629	**234**990	8	Pier construction	
1623	**234**910	8	Pipeline (e.g., gas, oil, sewer, water) construction	
5812	**722**110	1	Pizza parlors	
7361	**561**310	6	Placement agencies or services, employment	
0783	**561**730	6	Plant and shrub maintenance services	
8011	**621**111	7	Plastic surgeons' offices	
5093	**421**930	2	Plastics scrap wholesaling	
1711	**235**110	8	**Plumbing** construction contractors - plumbers	
5074	**421**720	2	Plumbing equipment, fixtures, supplies wholesaling	
5211	**444**190	2	Plumbing supply stores	
8043	**621**391	7	Podiatrists' offices	
7381	**561**611	6	Polygraph services	
7389	**561**790	6	**Pool** cleaning	
7999	**713990**	8	Pool rooms	
4491	**488**310	3	Port facility operation	
7359	**562**991	6	Portable toilet renting and/or servicing	
1542	**233**320	8	Post office construction	
5499	**445**210	1	Poultry dealers	
5261	**444**210	2	**Power** equipment stores, outdoor	
1623	**234**920	8	Power line construction	
7359	**532**490	7	Power washer rental or leasing	
7349	**561**790	6	Power washing building exteriors	
8351	**624**410	7	Pre-kindergarten, preschool centers	
1791	**235**910	8	Precast concrete product placement construction contractors	
1522	**233**220	8	Prefabricated building erection	
5211	**444**190	2	Prefabricated building dealers	
2759	**323**114	2	Print shops - commercial	
7381	**561**611	6	Private detective services	
8211	**611**110	7	Private schools, elementary or secondary	
5941	**451**110	3	Pro shops (e.g., golf, skiing, tennis)	
7389	**541**199	7	Process server services	
8011	**621**111	7	Proctologists' offices	
5431	**445**230	1	**Produce** markets	
5141	**422**480	2	Produce, fresh, wholesaling	
7371	**541**511	7	Programming services, custom computer	
7941	**711**310	3	Promoters of events	
			Propane - see Liquefied Petroleum Gas	
6531	**531**311	7	Property manager	
5999	**446**199	1	Prosthetic stores	
0783	**561**730	6	Pruning services, ornamental tree and shrub	
8361	**623**220	7	Psychiatric convalescent homes or hospitals	
8011	**621**112	7	Psychiatrists' offices	
8049	**621**330	7	Psychologists' offices	
8721	**541**211	7	Public accountants' (CPAs) offices, certified	
8721	**541**219	7	Public accountants' (except CPAs) private practices	
8743	**541**820	7	Public relations services	
5099	**421**990	2	Pulpwood wholesaling	
7699	**562**991	6	Pumping cesspools and septic tanks	

SIC CODE	NAICS CODE	RATE CLASS	BUSINESS ACTIVITY	Q
7334	**323**114	2	Quick printing - duplicating	
7549	**811**191	4	Quick-lube shops	
6289	**523**999	5	Quotation services, securities	

SIC CODE	NAICS CODE	RATE CLASS	BUSINESS ACTIVITY	R
7033	**721**211	3	RV (recreational vehicle) parks	
7519	**532**120	7	RV (recreational vehicle) rental or leasing	
5561	**441**210	8	RV dealers	
7948	**711**212	3	Racetracks (e.g., automobile, horse)	
8734	**541**380	7	Radiation testing laboratories or services	
7539	**811**118	4	Radiator repair shops, automotive	
4812	**513**321	8	Radio paging services communication carriers	
7622	**811**211	4	Radio repair and maintenance services	
4832	**513**112	4	Radio stations	
4953	**562**211	6	Radioactive waste collecting and/or disposal	
8011	**621**111	7	Radiologists' offices	
8734	**541**380	7	Radon testing laboratories or services	
40	**482**	8	Railroads	
3273	**327**320	2	Ready-mixed concrete manufacturing and distributing	
6519	**531**190	7	**Real estate** (except building) rental or leasing	
6531	**531**210	7	Real estate agents' or brokers' offices	
6531	**531**320	7	Real estate appraisal services	
6531	**531**390	7	Real estate listing services	
6531	**531**312	7	Real estate property managers' offices, commercial	
6531	**531**311	7	Real estate property managers' offices, residential	
4225	**531**130	7	Real estate rental or leasing of miniwarehouses & self-storage	
6512	**531**120	7	Real estate rental or leasing of nonresidential building (except miniwarehouse)	
6513	**531**110	none	Real estate rental or leasing of residential building - exempt	
6552	**233**110	8	Real property (except cemetery lots) development or subdivision	
7534	**326**212	2	Recapping tires	
5735	**451**220	3	Record stores	
7389	**512**240	3	Recording studios, sound	
7999	**713**990	3	**Recreational** day camps (except instructional)	
5091	**421**910	2	Recreational equipment and supplies (except vehicles) wholesaling	
7999	**532**292	7	Recreational goods rental	
5941	**451**110	3	Recreational goods stores - retail	
7997	**713**940	3	Recreational sports club facilities	
5561	**441**210	8	Recreational vehicle (RV) dealers	
7519	**532**120	7	Recreational vehicle (RV) rental or leasing	
7033	**721**211	3	Recreational vehicle parks	
5561	**441**210	1	Recreational vehicle parts and accessories stores	
5012	**421**110	2	Recreational vehicles wholesaling	
5093	**421**930	8	Recyclable material, junk, wholesaling	
7361	**561**310	6	Referral agencies or services, employment	
5963	**722**330	1	Refreshment stands, mobile	
4222	**493**120	3	Refrigerated warehousing	
4212	**562**111	6	Refuse collection services	
4953	**562**219	6	Refuse treatment and disposal, nonhazardous	
8331	**624**310	7	Rehabilitation job counseling and training, vocational	
5942	**451**211	3	Religious book stores	
7359	**532**310	7	Rent-all centers, miscellaneous rental	
7699	**811**	4	**Repair services** (see type of operation)	
7389	**561**491	6	Repossession services	
7389	**561**599	6	Reservation services (e.g., airline, car rental, hotel, restaurant)	
8052	**623**110	7	Rest, retirement homes	
5812	**722**110	1	Restaurants	
	44-45		**Retail** (see type of operation)	
		1	**441** Motor vehicle & parts dealers	
		2	**442** Furniture & home furnishing stores	

SIC CODE	NAICS CODE	RATE CLASS	BUSINESS ACTIVITY R
		2	**443** Electronics & appliance stores
		2	**444** Building material, garden equipment & supply dealers
		3	**445** Food & beverage stores
		1	**446** Health & personal care stores
		1	**447** Gasoline stations
		1	**448** Clothing & clothing accessories stores
		3	**451** Sporting goods, hobby, book & music stores
		1	**452** General merchandise stores
		3	**453** Miscellaneous store retailers
		3	**454** Nonstore retailers
7641	**811**420	4	Reupholstery shops, furniture
7993	**713**990	3	Riding stables
7993	**713**990	3	Rifle clubs, recreational
7999	**713**940	3	Roller skating rinks
1761	**235**610	8	**Roof** spraying, painting or coating, construction contractors
5211	**444**190	2	Roofing material dealers
5033	**421**330	2	Roofing materials (except wood) wholesaling
7021	**721**310	3	Rooming and boarding houses
7217	**561**740	6	Rug cleaning services
5713	**442**210	2	Rug stores

SIC CODE	NAICS CODE	RATE CLASS	BUSINESS ACTIVITY S
5551	**441**222	8	Sailboat dealers
7999	**532**292	7	Sailboat rental
4493	**713**930	3	Sailing clubs
5211	**444**190	2	Sand, retail
5032	**421**320	2	Sand wholesaling
5812	**722**211	1	Sandwich shops
5149	**422**490	2	Sandwich wholesaling
4953	**562**212	6	Sanitary landfills
5731	**444**112	2	Satellite antenna sales & installation
7699	**811**411	4	Saw repair and maintenance
2421	**321**113	2	Sawmills
8200	**611**	7	**Schools** (see type)
5146	**422**460	2	Seafood (except canned, packaged frozen) wholesaling
5421	**445**220	1	Seafood markets
7338	**561**410	6	Secretarial services
6211	**523**120	5	Securities brokers' offices
7382	**561**621	6	**Security** alarm systems sales with installation, maintenance, or monitoring services
7381	**561**612	6	Security guard services
4225	**31**130	7	Self-storage warehousing
1711	**235**110	8	Septic system construction contractors
7699	**562**991	6	Septic tank cleaning services
5541	**447**190	1	Service stations, gasoline
7699	**562**998	6	Sewer cleaning and rodding services
4952	**221**320	6	Sewer systems
5722	**443**111	2	Sewing machine stores, household-type
5949	**451**130	3	Sewing supply stores
7251	**811**430	4	**Shoe** repair shops
5661	**448**210	1	Shoe stores (except bowling, golf, spiked)
5941	**451**110	3	Shoe stores, specialty sports footwear
5139	**422**340	2	Shoes wholesaling

SIC CODE	NAICS CODE	RATE CLASS	BUSINESS ACTIVITY	S
4119	**485**999	3	Shuttle services (except employee bus)	
1761	**235**610	8	Siding construction contractors	
5033	**444**190	2	Siding dealers	
4489	**487**210	3	Sightseeing boat operation	
4119	**487**110	3	Sightseeing bus operation	
1799	**235**990	8	**Sign** contractors, installation (on buildings)	
1611	**234**110	8	Sign erection (i.e., highway, street) contractors	
7389	**541**890	7	Sign lettering and painting services	
6141	**522**291	3	Small loan companies	
5812	**722**213	1	Snack bars, soda fountains, fixed location	
5963	**722**330	1	Snack stands, mobile	
5149	**422**490	2	Soft drinks wholesaling	
5947	**453**220	3	Souvenir shops	
7991	**713**940	3	Spa - health club	
8049	**621**340	7	Speech therapists' offices	
7999	**532**292	7	**Sporting** goods rental	
5941	**451**110	3	Sporting goods stores	
7941	**711**310	3	Sports event managers, promoters	
7941	**711**410	3	Sports figures' agents or managers	
5943	**453**210	3	Stationery stores	
5112	**422**120	2	Stationery supplies wholesaling	
5812	**722**110	1	Steak houses	
5051	**421**510	2	Steel wholesaling	
7338	**561**410	6	Stenographic services	
5731	**443**112	2	Stereo stores	
4491	**488**320	3	Stevedoring services	
6211	**523**120	5	Stock brokers' offices	
5963	**454390**	8	**Street vendors** (except food)	
5963	**722**330	1	Street vendors, food	
5411	**445**110	1	Supermarkets	
5399	**452**910	1	Superstores (food and general merchandise)	
8011	**621**111	7	Surgeons' (except dental) offices	
0742	**541**940	7	Surgeons' offices, veterinary	
8021	**621**210	7	Surgeons', dental, offices	
5047	**421**450	2	Surgical supplies wholesaling	
8713	**541**370	7	**Surveying** and mapping services (except geophysical)	
5049	**421**490	2	Surveying equipment and supplies wholesaling	
8713	**541**360	7	Surveying services, geophysical	
7999	**611**620	7	Swimming instruction	
7389	**561**790	6	Swimming pool cleaning and maintenance	
1799	**235**990	8	Swimming pool construction contractors	
5999	**453**998	3	Swimming pool supply stores	
5091	**421**910	2	Swimming pools and equipment wholesaling	

			BUSINESS ACTIVITY	T
5699	**448**190	1	T-shirt shops, custom printed	
5941	**451**110	3	Tackle shops (fishing)	
7219	**811**490	4	Tailor shops, alterations only	
5812	**722**211	1	Take out eating places	
7299	**812**199	6	Tanning salons	
5099	**421**990	2	Tapes, prerecorded, audio or video, wholesaling	
5813	**722410**	8	Taverns (i.e., drinking places)	
7322	**561**440	6	Tax collection services on a contract or fee basis	
7291	**541**213	7	Tax return preparation services	

SIC CODE	NAICS CODE	RATE CLASS	BUSINESS ACTIVITY	T
4121	485310	3	Taxicab services	
7699	711510	3	Taxidermists, independent	
4812	513322	8	**Telecommunications** carriers, cellular telephone	
4813	513310	8	Telecommunications carriers, wired	
7359	532490	7	Telecommunications equipment rental or leasing	
1623	234920	8	Telecommunications line construction (e.g., telephone, telegraph)	
8748	541618	7	Telecommunications management consulting services	
4813	513310	8	Telecommunications networks, wired	
4812	513330	8	Telecommunications resellers	
1731	235310	8	Telecommunications wiring installation contractors	
4822	513310	8	Telegram services	
7389	561422	6	Telemarketing bureaus	
7389	561421	6	**Telephone** answering services	
7389	561499	6	Telephone billing & collection services	
7389	541870	7	Telephone directory distribution services, door-to-door	
2741	511140	5	Telephone directory publishers	
7629	811213	4	Telephone equipment repair and maintenance services	
5065	421690	2	Telephone equipment wholesaling	
7389	561422	6	Telephone solicitation services on a contract or fee basis	
5999	443112	2	Telephone stores (including cellular)	
7313	541840	7	**Television** advertising representatives	
5731	443112	2	Television and radio stores	
4833	513120	4	Television broadcasting stations	
2721	511120	5	Television guide publishers	
4841	513220	8	Television operations, closed circuit	
7359	532210	7	Television rental	
7622	811211	4	Television repair services	
7363	561320	6	Temporary employment services	
7997	713940	3	Tennis club facilities	
7342	561710	6	Termite control services	
2200	313210	2	Textile mills	
5131	422310	2	Textiles wholesaling	
7922	711110	3	**Theaters**, live theatrical production	
7832	512131	3	Theaters, motion picture	
7922	711310	3	Theatrical production managers, organizers, promoters	
7996	713110	3	Theme parks, amusement	
5932	453310	3	Thrift shops, used merchandise	
7922	561599	6	Ticket agencies, amusement, sports, theatrical, travel	
5211	444190	2	Tile stores, ceramic	
5099	421990	2	Timber and timber products (except lumber) wholesaling	
0851	115310	2	Timber valuation	
2491	321114	2	Timber, structural, treating	
7389	561599	6	Time share exchange services, condominium	
5531	441320	1	**Tire** dealers, automotive	
7534	811198	4	Tire repair shops (except retreading), automotive	
7534	326212	2	Tire retreading, recapping or rebuilding	
5014	421130	2	Tires, motor vehicle, wholesaling	
6541	541191	7	**Title** companies, real estate, abstract	
6361	524127	8	Title insurance carriers, real estate, direct	
5194	422940	2	Tobacco products wholesaling	
5993	453991	3	Tobacco stores	
3861	325992	2	Toner cartridges rebuilding	
4119	487110	3	**Tour** bus, scenic and sightseeing, operation	
4725	561520	6	Tour operators	

SIC CODE	NAICS CODE	RATE CLASS	BUSINESS ACTIVITY T
7999	**713**990	3	Tourist guide services
7011	**721**199	3	Tourist homes
7213	**812**331	6	Towel supply services
7549	**488**410	3	Towing services, motor vehicle
1799	**562**910	6	Toxic material removal contractors
5945	**451**120	3	**Toy** stores
7699	**811**310	4	Tractor, farm or construction equipment repair and maintenance
7359	**532**490	7	Tractor, farm or garden, rental or leasing
7699	**811**411	4	Tractors, lawn and garden repair and maintenance services
7389	**561**920	6	Trade show managers, organizers, promoters
6515	**531**190	7	**Trailer** park or court, residential
7519	**532**120	7	Trailer rental or leasing
7537	**811**113	4	Transmission repair shops, automotive
4212	**562**111	6	Trash collection services
4724	**561**510	6	**Travel** agencies
7033	**721**211	3	Travel trailer campsites
5561	**441**210	8	Travel trailer dealers
0783	**561**730	6	Tree services, planting, trimming, removal
5999	**453**998	3	Trophy shops
7513	**532**120	7	**Truck** rental or leasing
7538	**811**111	4	Truck repair shops, general
5541	**447**190	1	Truck stops
4231	**488**490	3	Trucking terminals, independently operated
7538	**811**118	4	Tune-up shops, automotive
7699	**811**490	4	Tuning and repair of musical instruments
7299	**532**220	7	Tuxedo rental
7338	**561**410	6	Typing services

			BUSINESS ACTIVITY U
8071	**621**512	7	Ultrasound imaging centers
1795	**235**940	8	Underground tank removal construction contractors
7261	**812**210	6	Undertaker services
7213	**812**331	6	Uniform supply services
5699	**448**190	1	Uniform stores (except athletic)
5941	**451**110	3	Uniform stores, athletic
7231	**812**112	6	Unisex hair stylist shops
7641	**811**420	4	Upholstery (except motor vehicle) repair services
7217	**561**740	6	Upholstery cleaning services
5714	**451**130	3	Upholstery materials stores
7532	**811**121	4	Upholstery shops, automotive
8011	**621**111	7	Urologists' offices
5521	**441**120	8	Used car dealers
5012	**421**110	2	Used cars wholesaling
5932	**453**310	3	Used merchandise stores (except pawnshops)
5015	**421**140	2	Used parts, motor vehicle, wholesaling

			BUSINESS ACTIVITY V
7032	**21**214	3	Vacation camps
5722	**443**111	2	Vacuum cleaner stores, household-type
5331	**452**990	1	Variety stores
5431	**445**230	1	Vegetable markets
5148	**422**480	2	Vegetables, fresh, wholesaling

SIC CODE	NAICS CODE	RATE CLASS	BUSINESS ACTIVITY V
5962	**454**210	3	Vending machine merchandisers, sale of products
0742	**54**1940	7	Veterinary services
7622	**811**211	4	Video cassette recorder (VCR) repair services
7993	**713**120	8	Video game arcades (except gambling)
7993	**713290**	8	Video poker, gambling
7359	**53**2210	7	Video recorder rental
7841	**53**2230	7	Video tape rental stores
5735	**451**220	3	Video tape stores
7221	**54**1921	7	Video taping services, special events
5499	**446**191	1	Vitamin stores
7389	**56**1421	6	Voice mailbox services
8049	**62**1340	7	Voice pathologists' offices
			BUSINESS ACTIVITY W
1721	**23**5210	8	Wall covering or removal construction contractors
5231	**444**120	2	Wallpaper and wall coverings stores
4225	**493**110	3	**Warehousing** and storage, general merchandise
4221	**493**130	3	Warehousing, farm products (except refrigerated)
4222	**493**120	3	Warehousing, refrigerated
4225	**53**1130	7	Warehousing, self storage, miniwarehouses
4212	**56**2112	6	**Waste** collection services, hazardous
4212	**56**2111	6	Waste collection services, nonhazardous solid
4952	**221**320	6	Waste collection, treatment, and disposal through a sewer system
4953	**56**2213	6	Waste (except sewage) treatment facilities,
7631	**811**490	4	Watch repair shops without retailing new watches
5944	**448**310	1	Watch shops
7629	**811**412	4	**Water** heater repair and maintenance services
1623	**23**4910	8	Water main and line construction
7999	**53**2292	7	Water ski rental
7399	**56**1990	6	Water softener services
4941	**221**310	6	Water supply systems
1781	**23**5810	8	Water well drilling construction contractors
5149	**422**490	2	Water, bottled (except water treating), wholesaling
7299	**812**990	6	Wedding chapels (except churches), wedding planning
7221	**54**1921	7	Wedding photography services
0782	**56**1730	6	Weed control and fertilizing services (except crop)
7299	**812**191	6	**Weight** loss centers, non-medical
7991	**713**940	3	Weight training centers
7692	**811**310	4	Welding repair services
1629	**23**4990	8	Wharf construction
4491	**488**310	3	Wharf operation
7539	**811**118	4	Wheel alignment shops, automotive
7352	**53**2291	7	Wheel chair rental
	42	2	**Wholesale** (see type of product)
5099		2	421 Durable goods
5199		2	422 Nondurable goods
5699	**448**150	1	Wig and hairpiece stores
5199	**422**990	2	Wigs wholesaling
7349	**56**1720	6	**Window** cleaning services
7699	**811**490	4	Window shade repair and maintenance shops
5211	**444**190	2	Window stores
7549	**811**122	4	Window tinting, automotive
5714	**442**291	2	Window treatment stores

SIC CODE	NAICS CODE	RATE CLASS	BUSINESS ACTIVITY	W
7549	**488**410	3	Wrecker services (towing services), motor vehicle	
1795	**235**940	8	Wrecking, buildings or other structures, construction contractors	
7389	**561**422	6	Wire services (telemarketing services), floral	
5099	**421**990	2	Wood products (e.g., chips, posts, shavings, ties) wholesaling	
7338	**561**410	6	Word processing services	
			BUSINESS ACTIVITY	X
8734	**541**380	7	X-ray inspection services	
8071	**621**512	7	X-ray laboratories, medical or dental	
5047	**421**450	2	X-ray machines and parts, medical and dental, wholesaling	
			BUSINESS ACTIVITY	Y
4493	**713**930	3	Yacht basins, operation	
7997	**713**930	3	Yacht clubs	
7999	**532**292	7	Yacht rental without crew	
5131	**422**310	2	Yard goods, textile wholesaling	
			BUSINESS ACTIVITY	Z
8422	**712**130	2	Zoos, aquariums, wild animal parks	

REGULAR CITY COUNCIL MEETING
October 26, 1999

The regular meeting of the Isle of Palms City Council was held on October 26, 1999, at 7:00 p.m., in City Hall Council Chambers. Present were Mayor Bunch, Council Members Abele, Gear, Hernandez, Miller, Shaffer, Sottile, and Taylor. Councilmember Bettelli was out of town on business. Also present were City Administrator Williams and City Clerk Mauldin, and City Attorney Sottile.

A. INTRODUCTION OF MEETING

Mayor Bunch called the meeting to order and asked everyone to stand for a moment of silent prayer. Then followed the pledge of allegiance and Roll Call.

Mayor Bunch thanked the Mayor Pro Tem Bob Miller for chairing the meeting in September as she was sick and that was the first meeting she has ever missed.

B. READING OF THE JOURNAL OF PREVIOUS MEETINGS

1. September 28, 1999 - Regular City Council Meeting

Councilmember Sottile made a motion to approve the minutes as presented; Councilmember Taylor seconded; motion passed unanimously.

C. CITIZENS' COMMENTS

1. Senator Fritz Hollings. Senator Hollings spoke at length about the recent fire on August 13th that destroyed his house and three others. He urged City Council to increase our millage rate by 10 mills which would allow the City to hire 10-20 additional firemen to the department.

2. Mary Elizabeth Allison. Ms. Allison thanked City Council for their support of the South Carolina Bandits (girls softball team). She showed Council a trophy that was won in South Carolina and expressed the team's appreciation of the donation made.

3. Doug Walker. Mr. Walker discussed the proposed $5,000 donation to flood victims in Pinetops, NC, and explained that the fund was set up by a group of churches who will oversee how the money is distributed. He answered questions of councilmembers and thanked them for their support.

D. REPORTS FROM STANDING COMMITTEES

1. Ways & Means - Chairman Abele reported on their meeting of October 21, 1999 (Exhibit A with attachments).

(A) Councilmember Abele made a motion to approve the expenditure for equipment in the Fire Department from Accommodations Tax Fund; Councilmember Sottile seconded; motion passed unanimously.

(B) Councilmember Abele made a motion to approve Mr. Berrigan's proposal to allow part of the parking lot to be used for boat and trailer storage on a month-to-month basis; Councilmember Taylor seconded; Mr. Berrigan explained exactly where this parking would be and after discussion, motion passed unanimously.

(C) Councilmember Abele made a motion to approve the $5,000 donation to flood victims in Pinetops, NC; Councilmember Miller seconded; motion passed unanimously.

2. Public Safety - Chairman Sottile reported on their meetings of October 4 and 11, 1999 (Exhibit B) (Monthly reports from the Police and Fire Departments are attached as part of Exhibit B)

(A) Councilmember Sottile reported that he and the Administrator had met with Howard Chapman, traffic engineer, to look at and discuss the proposed traffic hump on Forest Trail. Mr. Chapman advised against installing humps at this area because of the liability to the City due to curves, uneven pavement, etc. Councilmember Sottile made a motion to leave the road bed and traffic on Forest Trail as is; Councilmember Hernandez seconded; motion passed unanimously.

(B) Councilmember Sottile asked the City Administrator to prepare figures for the committee to review at the next meeting concerning Senator Hollings request for more personnel in the fire department.

(C) Internal Affairs Policy. Administrator Williams reported that the policy is being reviewed by our labor attorneys and comments would be forthcoming.

3. Public Works - Chairman Miller reported on their meeting of October 20, 1999, (Exhibit C, with attachments).

Councilmember Miller announced that there is a meeting on November 2nd for an update of the front beach study by the engineers. The meeting will be at 2:30 pm and place will be announced.

4. Recreation - Chairman Taylor reported on their meeting of October 11, 1999 (Exhibit D, with monthly report attached).

Councilmember Taylor commended Norma Jean Page and her staff for winning the "Agency of the Year Award" for 1998 for agencies in SC communities with population less than 10,000. A round of applause was given to the Director and her department.

Mayor Bunch stated that the senior citizen group is active and growing and when they take trips, the department rents a van. She recommended that the City purchase a van for the department and asked the Administrator to start getting prices.

5. Personnel Committee - In the absence of Chairman Bettelli, Councilmember Shaffer reported on their meeting of October 20, 1999 (Exhibit E).

(b) Safety Sweepstakes for September 1999 were as follows:
Police Department - Shari Weiner
Fire Department - Dave Micalizzi
Public Works Department - Richard Barber
Combined General Government, Building Department, and Recreation Department - Jason Hayes, Recreation Dept.

(c) Employees of the Month for September 1999:
Fire Dept. - Volunteers Jeff Clark, Michael Cohen, and Rick Neives for their involvement before, during and after Hurricane Floyd.
Police Dept. - PFC Blaine Locklair for his initiative and thoroughness at a potential crime scene at the Halfway House in Wild Dunes.
General Government - Debbie Suggs for coming in to work outside of her regular schedule to make sure the work gets done!

E. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Zoning Board of Adjustment. See minutes of their October 12, 1999, meeting attached as Exhibit F.

2. Code Board of Appeals. See minutes of their October 7, 1999, meeting attached as Exhibit G.

3. Planning Commission. No meeting in October.

F. REPORTS FROM SPECIAL OR JOINT COMMITTEES - None

1. Accommodations Tax Advisory Committee. See minutes of their meeting of October 13, 1999, attached as Exhibit H.

2. Beach Advisory Committee. No meeting in October.
3. Wastewater Advisory Committee. No meeting in October.

G. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

H. BILLS ALREADY IN POSSESSION OF COUNCIL

1. Second Reading and Ratification - Ordinance 1999-19 - An Ordinance to Raise Revenue By Establishing a Tax Millage Rate for the City of Isle of Palms, South Carolina, for the Fiscal Year Beginning July 1, 1999, and Ending June 30, 2000. (Exhibit I)

Administrator Williams read the ordinance in full. Councilmember Abele made a motion to approve second reading and ratify Ordinance 1999-19; Councilmember Sottile seconded; motion passed unanimously.

2. Second Reading and Ratification - Ordinance 1999-27 - City of Isle of Palms Business License Ordinance (Exhibit J)

Councilmember Taylor made a motion to approve second reading and ratification and dispense with the oral reading Ordinance 1999-27 as amended by the new cover sheet just passed out; Councilmember Sottile seconded.

Councilmember Gear began lengthy discussion about including the rental properties and classification in the new business license ordinance. He referred to his memo (attached as Exhibit K). He iterated that most other coastal communities have this license fee and although Council has said in previous meetings that the City does not need the money, it could be used for additional firemen, drainage needs, and other things the City does not have money for.

Councilmember Abele began discussion and explained a potential revenue sheet he passed out (attached as Exhibit L). There was more lengthy discussion on this topic and the request for more amendments.

At the City Attorney's advice that there could not be three amendments open at the same time, vote was taken on the first amendment to the ordinance to approve the new cover sheet; amendment passed unanimously.

Councilmember Gear made a motion to amend the ordinance before Council to add a classification for real estate rentals rented for periods of less than 30 days, the SIC Classification 6514, NAICS 5311, moving the new classification into rate category 7, a base license rate of $105 for the first $2,000, and $2.30 per $1,000 of gross income after $2,000; Councilmember Hernandez seconded. Roll call vote was taken on this amendment: Abele - No; Gear - Yes; Hernandez - Yes; Miller - No; Shaffer - No; Sottile - No; Taylor - No; Bunch - No. Amendment was defeated 2-6.

After further discussion, roll call vote was taken on the main motion to ratify Ordinance 1999-27: Abele - Yes; Gear - Yes; Hernandez - Yes; Miller - Yes; Shaffer - Yes; Sottile - Yes; Taylor - Yes; Bunch - Yes. Motion passed unanimously.

3. Agreement For Collection of Business License Taxes From Telecommunications Companies by the Municipal Association of South Carolina. (Exhibit M)

Councilmember Abele made a motion to approve the Agreement and authorize the Mayor to execute it; Councilmember Miller seconded; motion passed unanimously.

I. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

1. Proclamation - Elks Veterans Remembrance Month. (Exhibit N) Administrator Williams read the proclamation and Mayor Bunch executed it.

2. Proclamation - Bible Week. (Exhibit O) Administrator Williams read the proclamation and Mayor Bunch executed it.

J. MISCELLANEOUS BUSINESS - None

K. EXECUTIVE SESSION - None

L. CONCLUSION

There being no further business to come before Council, upon motion duly made and seconded, the meeting was unanimously adjourned at 9:10 p.m.

Respectfully submitted,

Janet G. Mauldin, City Clerk
To be approved by City Council on November 23, 1999.

MEMORANDUM

TO: City Council Members

FROM: Marty Bettelli

DATE: October 21, 1999

SUBJECT: City Council Meeting

Due to out of town training, I will be unable to attend the Council meeting next Tuesday, October 26th.

EXHIBIT A

WAYS AND MEANS COMMITTEE
October 21, 1999

The regular meeting of the Ways and Means Committee was called to order on October 19, 1999, at 5:30 p.m., in the City Hall. Committee members present were Council Members Abele, Bettelli, Mayor Bunch, Gear, Hernandez, Miller, Shaffer, Sottile, and Taylor (arriving late), and City Administrator Williams.

1. Approval of Previous Minutes. **Mayor Bunch made a motion to approve the minutes from the September 1999 meeting; Ms. Hernandez seconded; motion passed unanimously.** The correction Ms. Hernandez noted at the recent Council meeting has been made.

2. Monthly Financial Report. Mr. Williams briefed the committee on the City's financial status (copy of summary page attached). There is approximately $1,022,719 in the General Fund. For the first quarter of the fiscal year the overall budget is at 9% of revenues received and 21% expended. He explained some of the individual line items for the committee and answered questions.

3. Old Business. (A) Hurricane Cleanup Issues/Disaster Recovery Reserve Fund. Mr. Williams stated that our costs from Hurricane Floyd cleanup are estimated at $120,000. This money will be paid from the Disaster Recovery Reserve Fund and 75% of these costs will be reimbursed by FEMA and put back into this fund. He stated that the debris removal contract will end tomorrow and the department will pickup any remaining items. Mayor Bunch recommended that the Public Works Department begin cleaning up the beach from the past storms.

(B) Recap of Damages to City Buildings/Facilities from Hurricane Floyd. Mr. Williams reported that we did not sustain a lot of expensive damages and probably will not exceed our insurance deductible. FEMA will pay the insurance deductible once we can document the costs as well as costs not covered by insurance. We lost the canopy over the gas system at Public Works which will be the most expensive single item. Also there was some water damage in City Hall and at both fire stations, minor roof damage at the Building Department and Marina, lost the awning at the convenience store and water damage in the restrooms at the store caused by damage to the cupola.

4. New Business. (A) Construction of Speed Humps on Forest Trail. Mr. Williams reported a tentative estimate from Banks Construction to construct two speed humps for approximately $1,800 each. Banks recommended that a traffic engineer look at it first to make sure there aren't any liability issues and Mr. Williams received a proposal from an inspector of $1,500 to review the engineering and determine whether the humps should be installed at all. Mr. Williams was concerned that if someone in the neighborhood objected to the speed humps they would have some avenue to pursue a claim against the City if we were not using best engineering practices for installation. He will further explore to see if DOT has an engineer who could render an opinion on this as well as the City of Charleston and Howard Chapman and report back at the Council meeting.

(B) Accommodations Tax Advisory Committee Approvals. The Fire Department has requested some binoculars, an infra-red night-scope, and gear for volunteers from the Accommodations Tax Advisory Committee (ATAC). **Ms. Hernandez made a motion to approve this expenditure; Mr. Sottile seconded; motion passed unanimously.**

Mr. Williams stated that the ATAC meets in the morning and he and Debbie will discuss with them their budget and expenditures, and their role vis-a-vis City Council. He is going to recommend a specific process for them in preparing the budget and in handling requests in order to improve the flow. The committee also requested that Department Heads understand the proper flow for funding requests is committee level and Ways & Means, and then ATAC and finally approval by Council.

(C) Boat Storage Area at IOP Marina. Chairman Abele recapped that when the City purchased the Marina, we decided to eliminate the boat storage area and turn it into additional parking. There has been discussion of allowing boat storage in the area after the summer season ends. Mr. Williams stated that most of the inquiries have come from Wild Dunes residents or seasonal renters who have no place to store their boat during the winter. He and Brian Berrigan have discussed this and propose using part of the parking area along the fence line between the Marina and Dewees property as boat and/or trailer storage year around. **Mr. Shaffer made a motion that one row against the Dewees Island fence be allocated for month-to-month rental for boat storage; Mr. Bettelli seconded; after discussion, motion passed unanimously.**

(D) Replacement of Awning Around Convenience Store. Mr. Williams reported that he has received an estimate to replace the awning and framework of $4,800 for a welded aluminum frame and $9,400 for the fabric awning. He said that this awning would be a modular design that could be removed and stored in the event of a storm. This will be discussed further after Executive Session.

5. Miscellaneous. (A) Mayor Bunch stated that Doug Walker of Dunes Properties has asked the City for financial aid for the Pinetops United Methodist Church in North Carolina headed up by the Vice President of the bank in Franklin, NC, to help needy people who have been flooded out of their homes recently. **Mayor Bunch made a motion to send $5,000 to this program in NC; Mr. Shaffer seconded.** Upon discussion, committee members were concerned about getting the money in the best way we can to where we would be assured it would do the most good and there was discussion of donating it to a general fund. It was generally felt that more information was needed as to who the money was going to, where this town is located, and how it will be distributed. It was suggested that Doug Walker come to City Council meeting next week and explain further. **Second was withdrawn; Mr. Gear seconded and amended that we approve $5,000, but that the precise procedure to get the donation to Pinetops will be determined at the City Council meeting; Mr. Bettelli seconded the amendment. Amendment passed 8-1; motion passed 8-1.** Mr. Walker will be asked to speak to Council.

6. Executive Session. **Mr. Bettelli made a motion to go into Executive Session to discuss contractual matters pertaining to the Marina; Mr. Taylor seconded; motion passed unanimously**.

Coming out of Executive Session, Chairman Abele stated that contractual matters relating to the operations at the Marina were discussed and no action was taken.

Mr. Williams stated that he will get a competitive price for replacement of the awning at the convenience store and will also get additional information about insurance adjusting and FEMA benefits and bring it back to the committee.

Chairman Abele reminded everyone that the Public Works Committee will meet tomorrow night at 5:30 p.m. and a major item of discussion is the septic tank ordinance and he urged everyone to attend and take part in this discussion so that a decision can be made at the Council meeting next week.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:30 p.m.

Respectfully submitted,

Bob Abele, Chairman

City of Isle of Palms
Financial Statement Summary
September 30, 1999

	REVENUES				EXPENDITURES			
	Actual	Budgeted	Difference	% of Budget	Actual	Budgeted	Difference	% of Budget
General Fund	$ 347,046	$ 3,908,561	$(3,561,515)	9%	$ 803,416	$ 3,794,013	$(2,990,597)	21%
Capital Projects Fund	5,321	25,000	(19,679)	21%	29,409	294,500	(265,091)	10%
Muni Accommodation Tax Fund	88,749	650,161	(561,412)	14%	24,590	340,800	(316,210)	7%
Volunteer Fire 1% Fund	44,594	40,500	4,094	110%	2,896	40,500	(37,604)	7%
State Accommodation Tax Fund	1,636	608,300	(606,664)	0%	56,699	647,189	(590,490)	9%
Disaster Recovery Fund	14,291	50,000	(35,709)	29%	705	-	705	-
Federal Narcotics Fund	1,322	4,000	(2,678)	33%	8,333	101,705	(93,372)	8%
Marina Fund	52,299	324,600	(272,301)	-	58,576	423,468	(364,892)	-
All Other Funds	4,518	1,430	3,088	316%	1,377	11,275	(9,898)	12%
Total All Funds	$ 559,776	$ 5,612,552	$(5,052,776)	10%	$ 986,000	$ 5,653,450	$(4,667,450)	17%

General Fund YTD Expenditures

3 Month Target = 25%

	Actual	Budget	% of Budget
Mayor and Council	5,662	29,146	19%
General Government	76,433	453,723	17%
Police	249,984	1,123,996	22%
Fire	208,825	911,881	23%
Public Works	114,851	569,004	20%
Building & Licensing	36,179	194,745	19%
Recreation	81,950	376,567	22%
Judicial	24,489	119,388	21%
Parking Lot & Meters	5,044	15,563	32%
Total General Fund	803,416	3,794,013	21%

General Fund Cash at 10/14/99

September Balances:

Carolina First Bank	372,085
SC Local Gov't Investment Pool	849,720
October Activity thru 10/14/99:	
Cash Received	22,283
Payroll	(106,665)
Accounts Payable	(114,704)
Approximate Gen Fund Cash at 10/14/99	1,022,719

EXHIBIT B

SPECIAL PUBLIC SAFETY COMMITTEE MEETING
October 4, 1999

A special meeting of the Public Safety Committee was held on Monday, October 4, 1999, at 6:00 p.m. in City Hall Council Chambers. Present were Chairman Mike Sottile, member Tom Gear, Police Chief Tom Buckhannon, City Administrator Mark Williams, Councilmember Bob Abele. Also in attendance were Forest Trail residents Paul Connerty and Richard Hair.

Chairman Sottile stated that the purpose of the meeting was to discuss the traffic safety problems concerning the hump area of Forest Trail, get some citizen's input, and to discuss the various options as to what the City can do in the area. He briefly went over the four option as outlined in Mr. Williams' memo (copy attached hereto) which was sent to all Forest Trail residents. He further stated that comments heard from residents to some of the Councilmembers seem to indicate that nobody wants to cut down trees, relocate the road bed or install additional signage, which appears to leave the option putting up more signs and putting in some grids in the road bed coming from both directions. Chairman Sottile recommended contacting Paul Gawrych, of Banks Construction Co., who had done some similar type work for the City of Charleston at a cost of around $1,500 per location. He asked for comments from the audience.

Mr. Hair did not feel that grids would work and recommended two speed bumps ahead of the hill with signs warning of their placement. Administrator Williams stated that there have been lawsuits in other cities over speed bumps because of the danger to bicyclists and motorcyclists who lost control and were injured; he further said that it why the SCDOT does not like to install speed bumps.

Mr. Connerty stated that his neighbors agreed with Mr. Williams' concern about a speed bump as they were motorcyclists and were aware of the potential of injury to themselves over the bump. He felt that there should be an alternative to help the situation.

Mr. Gear said that the neighborhood residents appear to overwhelmingly object to installation of a speed bump. He felt that the idea of some sort of a grid was more an industrial, major highway type things and we don't need that in our residential area. He recommended a low pattern of gridding that alerts a driver of the road and still would not harm cyclists. Mr. Hair expressed concern about listening to residents who were not immediately affected by this area of road was not really fair. His house is adjacent to this roadbed and cars and bicyclists end up in his yard. Mr. Gear further stated that this type of grid would work and perhaps we might need to phase it in and raise it a little higher until we achieve success.

Chief Buckhannon stated that over the last five years there have been a negligible number of accidents reported in this area because most of them are not being made. He has stationed officers in the area at different times to try and monitor the traffic. He understands the objections and hazards of speed bumps to all types of vehicles.

Chairman Sottile said that the neighborhood needs to begin a sort of crime watch and report speeders. Mr. Hair says he hears speeders regularly at night when you cannot see who it is and

iterated that we are taking a chance of a child being killed if we don't stop the speed some way or another. Mr. Sottile further said that when delivery trucks come speeding through, all the residents need to do is call the police department and the police will call the company to complain about the drivers.

Chairman Sottile recommended that the City proceed with proper signage and gridding and see what happens.

Mr. Gear made a motion that the committee recommend to Council that the Police Chief and Administrator be instructed to have designed some sort of effective gridding system that crossed the road in such a way as to maintain the character of the community and bring cost estimates and design to the next Council meeting; Mr. Sottile seconded; motion passed unanimously.

There being no further questions, the meeting was unanimously adjourned at 6:30 p.m.

Respectfully submitted,

Mike Sottile, Chairman

PUBLIC SAFETY COMMITTEE
October 11, 1999

The regular meeting of the Isle of Palms Public Safety Committee was held on October 11, 1999, at 5:30 p.m., in the Building Department. Present were Chairman Sottile, members Gear and Hernandez, Police Chief Buckhannon, and Fire Chief Graham. Mayor Bunch and Councilmembers Abele and Bettelli were also present as well as City Administrator Williams.

1. Approval of Previous Months Minutes. Ms. Hernandez made a motion to approve the minutes from the September meeting; Mr. Gear seconded; motion passed unanimously.

2. Fire Department Monthly Report. Chief Graham discussed the monthly department report for September (see attached) and answered questions of committee members.

(a) Accommodations Tax Requests. Chief Graham apologized for not coming to the Committee first, and explained that she has requested funds from the Accommodations Tax Advisory Committee (ATAC) for gear and equipment for volunteers. The department has more volunteers now that ever and, since the fish-fry is no longer held, enough funding is not available. Bunker gear, radios, pass devices, and uniforms to outfit the volunteers who are a great asset to the City. The ATAC approved $10,000 to outfit five people and left it open for more next year. She has also asked for one set of night vision binoculars for water rescue as well as regular binoculars for each truck; the ATAC approved $3,275 for this request.

(b) Critique of 8/13/99 Fire. Chairman Sottile stated that Chief Graham has been collecting information on the fire from other agencies who assisted, the water department, 911 tape, etc., so that she could outline to the public the specifics of the event. Chief Graham gave a presentation detailing the events of the night of 8/13/99 including photographs and maps and answered questions of council members. See attached written reports.

- The toned 911 called was at 2023 hours on Friday, August 13th, and came in as across the street from #12 Dunecrest Lane.
- At 2024 hours Engine 2, from Station #2, was enroute and Rescue 1 from Station #1 was enroute. One minute later Engine #3 was enroute from Station #2.
- Captain Nilsen called on the cell phone at 2026 hours asking if there were anyone in the house, if there were injuries.
- Engineer Rodden arrived first at 2028 hours and pulled up just past house #7 where the fire started. He immediately saw the need for and called for evacuation of the area and then called for water supply.
- At 2029 hours Mt. Pleasant was requested to assist.
- At 2031 hours the new ladder truck was on the scene in front of #6 Dunecrest Lane and Engine #3 pulled up behind Engine #2.
- At 2032 hours Sullivan's Island ladder truck was requested to assist.

- At 2035 hours, Engine #2 had to pull up into the cul-de-sac to get out of danger as the flames were coming over the top of the truck and the truck was catching on fire.
- At 2036 hours, the ladder truck was flowing sweeping water onto #7 and #8 while trying to protect #6 as well.
- At 2040, Engine #2 called that he was trapped in the cul-de-sac and the truck was burning; he tried to back out and got caught on a berm away from the fire and remained there for the rest of the event.
- At 2041 hours Chief Graham arrived from her residence in Mt. Pleasant.
- At 2043 hours there were fires reported in Pelican Bay. Sullivan's Island ladder truck was instructed to protect exposures on Palmetto Drive.
- At 2046 hours they received a report that there were four houses on fire in Pelican Bay.
- At 2046 hours EPD was notified of the evacuation and they did respond with assistance.
- At 2047 hours SCE&G was requested to respond to the scene.
- At 2048 hours Charleston County Rescue Squad was requested for manpower.
- At 2049 hours City of Charleston was requested to send anyone they could.
- At 2049 hours grass fires were reported on Palmetto, structure fires in Pelican Reach and in Beach Club Villas. She directed incoming mutual aid units to respond to these additional fires at these other areas. [Chief Graham reported that four fire hydrants were hooked up to.]
- At 2055 hours Charleston County Task Force was requested in which one phone call is made and in turn other departments are notified. We had assistance from St. Paul's, James Island, etc., from one end of the county to another.
- At 2103 hours Mt. Pleasant was directed to protect Beach Club Villas and at 2104 hours they confirmed evacuation of the Villas. SCE&G was instructed to cut power to encourage people to evacuate their homes.
- At 2113 hours Mt. Pleasant had to back out from the fire at #9 and #10 Dunecrest Lane as it was too hot and another house was on fire. Engine #8 from the City pulled up and were directed to the house at the end and when they arrived the house exploded (Senator Hollings' residence).
- At 2115 hours a 911 call was received that said to send all trucks East of the Cooper because someone's house just blew up and Wild Dunes was on fire.
- At 2116 hours Sullivan's Island reported additional fires.
- At 2118 hours Mt. Pleasant reported additional fires.
- At 2126 hours SLED was notified as an investigation would be forthcoming.
- At 2128 hours the Red Cross was notified to assist.
- At 2130 hours Sullivan's Island reported three more structure fires in Pelican Reach.
- At 2130 hours embers were reported on Back Bay Drive.
- At 2221 hours reports were that the fire was coming under control.
- At 2231 hours one of the volunteers found a section of 5" hose on Fairway Oaks which had been slashed by traffic and he replaced it.

Chief Graham reported that there were approximately 120 firemen from around the area, 13 support personnel (including Red Cross, EPD, water company, chaplains, communications and

SCE&G), approximately 42 police officers, and 6 medics on the scene. Ashley River sent one engine and a squad truck; Awendaw sent one tanker; Charleston Fire Department had 3 engines on scene; IOP had 3 engines, one ladder truck, one squad truck and 3 staff cars; James Island had one aerial truck; Mt. Pleasant had one engine on scene and one at the fire station; N. Charleston had one engine and one squad truck on scene; St. Paul's had one engine on scene; Sullivan's Island had one ladder truck on scene. Only four trucks were hooked up the hydrants but there were others going all over the island looking for fires and there were many people stomping out fires, using garden hoses or whatever they could to extinguish small fires. No injuries were reported during the fire and only four houses were lost. Several propane tanks blew up. The fire has officially been rules as accidental.

In responding to a question about the water availability from the Chairman, Chief Graham said they used everything that was available to them in Wild Dunes and they were using it to the max. Of note is the fact that this happened during peak tourist season and there were many extra people on the island. Ms. Hernandez asked if the water lines were enlarged and more water had been available, how would the outcome have changed. Chief Graham stated that in this particular scenario, there was no way the departments could have done any better than they did no matter what happened that night. She further stated that everything that is tested meets all requirements and some even exceed the requirements.

3. Police Department Monthly Report. Chief Buckhannon discussed the monthly department report for September (see attached) and answered questions of committee members. Chief Buckhannon reported that three police officers have been hired and there is one remaining slot to fill; we now have a part time animal control officer and may be hiring a full time officer shortly.

When asked about any problems encountered during the recent storm, Chief Buckhannon reported that there were no major problems. However, he would like to discuss and consider some type of window protection for the Police Department and City Hall during the next budget session as his officers were having to board up windows when they could have been on the street and helping with evacuation.

When asked about the manpower stationed at the Connector after the storm, Chief Buckhannon said that he had arranged ahead of time to have National Guard and SLED officers positioned at the island's entrance until he felt comfortable that the roads were clear and residents could safety return. The bridge was opened at noon.

(a) Forest Trail Traffic Study. Chairman Sottile said that the committee had a special meeting on October 4th to meet with the residents to discuss options on what could be done to this particular area of Forest Trail but only two residents attended. As a result, it was determined that the City install more signage and construct a grid device on the road to alert people to the traffic hazard as they approach it. He reported that last week he and the City Administrator and Police Chief had driven to West Ashley to view a traffic hump and the

Administrator has met with a representative of Banks Construction who installed this hump. He showed pictures of this hump and stated that the cost will be around $1,800 per hump to install them on Forest Trail, one approaching each side of the area. At the special meeting, the committee voted to ask full council for approval for this project.

(b) Draft Internal Affairs Policy. This policy has already been approved by the committee and has been forwarded to the City Attorney for his review. Chief Buckhannon stated that the policy is written so that he is responsible for internal affairs and can turn the complaint over to one of his officers if he wants to. Councilmembers have a copy of the policy to review and the Chairman will ask for Council's approval at the next meeting.

(c) Mr. Gear began discussion of the parking situation at the corner of 21st Avenue and Palm Boulevard where cars have to back out onto the pavement to exit; he felt that parallel parking would be safer. Chief Buckhannon stated that by state law, any signs placed on public right-of-ways must have the approval of the SCDOT prior to being put up, and the DOT does not agree on additional signs there. Ms. Hernandez iterated that the only way the City can do anything there would be for the City to take ownership of the road and have responsibility for maintenance. The Administrator suggested that the Mayor write a letter to the head of engineering for Charleston County and ask them to re-examine the issue.

Mr. Gear made a motion to ask the Mayor to write this letter to Mr. Clare at SCDOT and that we have a Council resolution on this issue; Ms. Hernandez seconded; motion passed unanimously.

4. Old Business. (a) Traffic Situation at 41st Avenue and Palm Boulevard. Mr. Williams stated that DOT has come up with a good scheme that he and Chief Buckhannon approve. He has also requested that the Charleston Transportation Committee consider funding this project which could cost $60-75,000 for road improvements to accomplish this. Mr. Williams further stated that the committee and council need to get input from affected property owners on the turning of Cameron Boulevard into a dead end and he felt those would be on the last block or two of Cameron Blvd. This project accomplishes a right turn lane and a three way stop that would enable traffic coming out of Wild Dunes to turn left against opposing traffic. Ms. Hernandez recommended that we notify people that we are considering this project and get their input at a public hearing. Mr. Williams will get additional information from SCDOT first and we will discuss next month in the hopes to get it completed by next year's beach season.

5. There being no further business to come before the committee, the meeting was unanimously adjourned at 6:40 p.m.

Respectfully submitted,

Mike Sottile

Mike Sottile, Chairman

Isle of Palms Fire Department

Monthly Report

September 1999

Isle of Palms Fire Department Monthly Report

Contents

September 1999

1. Call Summary

2. Alarm Report

7. Incident Report

9. Pre – Incident Surveys / Inspections

11. Training

12. Water Usage

13. Maintenance

16. Personnel

18. Public Relations

Isle of Palms Fire Department Call Summary
September 1999

9-01-99 Responded to a residence on Yacht Harbor Court for a broken water line in a house. Upon arrival, found that a PVC fitting had broken loose in an upstairs bathroom. Water and electrical service were cut off to the dwelling. Fire Department personnel assisted the homeowner by making contact with a water removal service, the Red Cross, and by moving furniture to a dry area. The home sustained a significant amount of water damage throughout.

9-11-99 Responded to the beach near 8th Avenue for a fire. Upon arrival found a group of people sitting around a campfire. The group had not been issued a fire permit, therefore the fire was extinguished.

9-14-99 Responded to a fall with injuries. Upon arrival found a 56 year old male who had fallen approximately 8'. Patient was complaining of severe lumbar pain. Patient was treated and placed in a full spine package with all precautions taken. Patient was turned over to Charleston County EMS for transport to MUSC Trauma Center.

9-17-99 Responded to a three car motor vehicle accident at 27th Avenue & Palm. Upon arrival found one female patient complaining of upper back pain and nausea. Patient was placed on oxygen and in full spine package. A second female patient was 14 weeks pregnant, complaining of a headache and lower back pain. Patient was placed in full spine package. Both patients were transported to East Cooper Hospital Emergency room.

Throughout the month, personnel responded to several miscellaneous incidents as a result of Hurricane Floyd.

ISLE OF PALMS FIRE DEPARTMENT
SEPTEMBER 1999
ALARM REPORT

INCIDENT #	DATE	DIST.	TYPE	LOCATION
99-448	9-1-99	2	Water Removal	33 Yacht Harbor
99-449	9-1-99	1	EMS Assist (r)	3 Driftwood Ln.
99-450	9-2-99	1	EMS Assist (n/r)	30 J.C. Long Blvd.
99-451	9-2-99	1	EMS Assist (n/r)	30 J.C. Long Blvd.
99-452	9-2-99	2	Smoke Scare	12 Intracoastal Ct.
99-453	9-3-99	1	EMS Assist (n/r)	21st Ave.
99-454	9-3-99	1	EMS Assist (n/r)	28th Ave.
99-455	9-4-99	2	EMS Assist (n/r)	37 Grand Pavilion
99-456	9-4-99	2	Extrication	14 Grand Pavilion
99-457	9-5-99	1	Rescue	Breech Inlet
99-458	9-5-99	2	Rescue	Dunecrest Ln.
99-459	9-5-99	1	Assist Police	508 Ocean Blvd.
99-460	9-7-99	2	Alarm Malfunction	22 Intracoastal Ct.
99-461	9-8-99	2	EMS Assist (r)	3705 Palm Blvd.
99-462	9-11-99	1	EMS Assist (n/r)	1207 Palm Blvd.
99-463	9-11-99	1	Brush Fire	810 Ocean Blvd.
99-464	9-12-99	2	EMS Assist (n/r)	5758 Palmetto Blvd.
99-465	9-13-99	2	Arcing Elec. Equip.	103 Forest Trail
99-466	9-13-99	2	EMS Assist (r)	11 Linkside
99-467	9-13-99	1	EMS Assist (n/r)	2600 Palm Blvd.
99-468	9-14-99	1	Public Assist	23 23rd Ave.
99-469	9-14-99	1	EMS Assist (r)	716 Carolina
99-470	9-14-99	1	EMS Assist (r)	3102 Cameron
99-471	9-14-99	2	Public Assist	8 43rd Ave.
99-472	9-16-99	1	EMS Assist (n/r)	1120 Ocean Blvd.
99-473	9-16-99	2	Power Line Down	32nd & Cameron
99-474	9-17-99	2	Brush Fire	3614 Waterway Blvd.
99-475	9-17-99	2	Alarm Malfunction	34 Waterway Isl. Dr.
99-476	9-17-99	1	EMS Assist (n/r)	2700 Block Palm
99-477	9-18-99	2	Brush Fire	3604 Hartnett
99-478	9-19-99	1	EMS Assist (r)	8 Chapman Ln.
99-479	9-19-99	1	Arcing Elec. Equip.	214 Ocean Blvd.
99-480	9-20-99	2	Alarm Malfunction	6 49th Ave.
99-481	9-20-99	1	Public Assist	1300 Ocean Blvd.
99-482	9-21-99	2	Unclassified	16 44th Ave.
99-483	9-23-99	1	Power Line Down	2507 Cameron
99-484	9-23-99	1	EMS Assist (r)	520 Carolina Blvd.
99-485	9-23-99	2	Malicious False	5 Beachwood East
99-486	9-24-99	1	Vehicle Fire	1206 Palm Blvd.

99-487	9-25-99	1	Lock-in, Trapped	3A 20th Ave.
99-488	9-25-99	2	Unclassified	22 Fairway Dunes Ln.
99-489	9-27-99	2	EMS Assist (r)	3503 Hartnett Blvd.
99-490	9-27-99	1	Public Assist	Beach Biz
99-491	9-27-99	2	EMS Assist (r)	Gate 1 Wild Dunes
99-492	9-28-99	1	EMS Assist (n/r)	1207 Palm Blvd.
99-493	9-29-99	1	EMS Assist (r)	2407 Palm Blvd.
99-494	9-30-99	2	Smoke Det. Install	2 Dune Ridge Ln.

Total Calls= 47 District 1= 25 District 2= 22 Mutual Aid= 0

Total EMS Calls= 21 Resident= 10 Non-resident= 11

September 1998 total= 63

Isle of Palms Fire Department
September 1999
Alarms in Wild Dunes

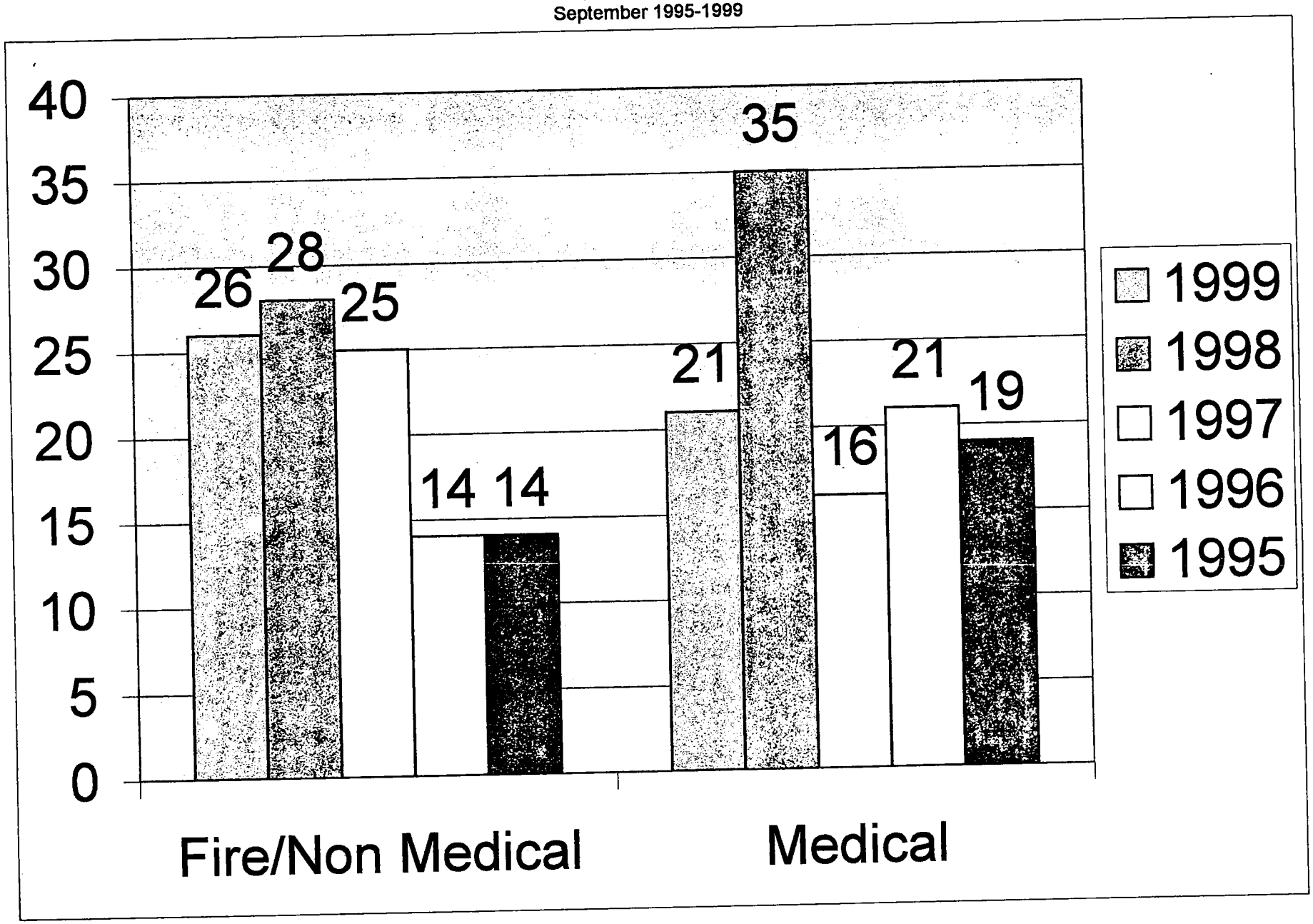
Incident #	Date	Type	Location
99-448	9-1-99	Water removal (r)	33 Yacht Harbor
99-455	9-4-99	EMS Assist (n/r)	37 Grand Pavilion
99-456	9-4-99	Extrication (r)	14 Grand Pavilion
99-458	9-5-99	Rescue (r)	Dunecrest Ln.
99-464	9-12-99	EMS Assist (n/r)	5758 Palmetto
99-466	9-13-99	EMS Assist (r)	11 Linkside
99-475	9-17-99	Alarm Malfunction (r)	34 Waterway Isl. Dr.
99-485	9-23-99	Malicious False (r)	5 Beachwood East
99-488	9-25-99	Unclassified (r)	22 Fairway Dunes Ln.
99-491	9-27-99	EMS Assist (r)	Gate 1 Wild Dunes
99-494	9-30-99	Smoke Det. Check (r)	5 Dune Ridge Ln.

Total Calls in Wild Dunes	11
Resident	8
Non-Resident	3

Year to date calls 1999:

Total:	116
Resident:	76
Non-Resident:	50

Isle of Palms Fire Department
Response Comparision
September 1995-1999



Isle of Palms Fire Department
Run Comparison
September 1995-1999

	Total Calls	Fire/Non Medical	Medical
1995	33	26	19
1996	35	14	21
1997	41	25	16
1998	63	28	35
1999	47	26	21

Isle of Palms Fire Department
September 1999
Incident Report

Situation Found	Total	Dist. 1	Dist. 2	M/A	YTD 1999	Total 1998	YTD 1998
Total Alarms for Month	47	25	22		494	63	544
Working Structure Fire					12	1	7
Outside Structure					2		2
Vehicle Fire	1	1			3		3
Brush, Grass, Leaves	3	1	2		11	1	21
Trash, Rubbish					5		2
Explosion, no fire							
Spill with fire							
Other Fires							
Overpressure Rupture							
Emergency Med. Call	21	15	6		293	35	299
Lock-in, Trapped	1	1			4	1	3
Search					9	1	10
Extrication	1		1		4		3
Rescue-not classified	2	1	1		11		14
Spill, leak, no fire					3	1	6
Power Line Down	2	1	1		6	1	3
Arcing Elec. Equip.	2	1	1		16	3	11
Aircraft Stand-by							
Chemical Spill							1
Hazardous Condition					6	1	7
Water Removal	1		1		8		2
Smoke Removal					1		1
Animal Rescue							
Assist Police	1	1			5		4
Unauthorized Burning							
Move-Up						1	4
Service Call					4	1	4
Smoke Scare	1		1		5	2	6
Contolled Burn					1		
Steam Mistaken, smoke							1
Malicious False	1		1		1		1
Bomb Scare							
Alarm Malfunction	3		3		18	1	19
Unintentional False					10	4	21
Unclassified	2		2		5	1	7
Supplemental	5	3	2		51	8	82

(Listed in accordance with the National Fire Incident Reporting System)

Supplemental Activities Report
September 1999

Type Call	Total	Dist. 1	Dist. 2	Mutual Aid	Year to Date
Smoke Detector	1		1		11
Station Tour					1
Public Education					1
Public Appearances					3
Assist Motorist					5
Pump Streets					
Remove Objects/Roof					2
Remove Objects/Tree					1
Beach Search					2
Public Assist	4	3	1		21
Other					4
Totals	5	3	2		51

Isle of Palms Fire Department Pre-Incident Survey & Fire Inspection Report
September 1999

Pre-Incident Surveys

Pre-Incident Surveys are currently up to date.

Fire Inspections

Fire Inspections are currently conducted by the Isle of Palms Building Department. Sixteen inspections were completed in September.

Isle of Palms Building Department
Monthly Fire Inspection Report
1999

Total Inspections 16 Total Violations 6

Date	Routine	Re-inspect	Inspector	Name of Business	Number of Violations Found	Next Inspection Due	Occupancy	Type Construction
9/30/99	x		SEABROOK	FRONT BEACH BK	0		B	V
9/30/99	X			SEA BISCUIT	0		B	VI
9/30/99	X			EAST ISL. RE	0		B	VI
9/30/99	X			ACME CANTINA	0		B	VI
9/30/99	X			RESORT MAINT	0		B	VI
9/30/99	X			I.O.P. POST OFFICE	0		B	V
9/30/99	X			CARROL BUILD.	0		B	VI
9/30/99	X			BOAT HOUSE	2	11/30	B	VI
9/30/99	X			ST. MARK'S LUTH.	0		A	VI
9/30/99		X		LOW COUNTRY TRAV.	0 of 1		B	V
9/30/99		X		ONE-EYED RABBIT	0 of 1		B	V
9/30/99		X		RAZOR'S EDGE	1 of 1	11/30	B/M	V
9/30/99		X		DO RE MI	2 of 2	11/30	B	VI
9/30/99		X		NAT. HM VIDEO	1 of 1	11/30	B	V
9/30/99		X		SUBWAY	0 of 1		B	V
9/30/99		X		PURPLE POLKADOTSE	— CLOSED —			

ISLE OF PALMS FIRE DEPARTMENT
SEPTEMBER 1999
TRAINING REPORT

PAID

Total medical training hours.....118.5
Total fire training hours..... 166
Total hours..... 284.5
Hours per man..... 16.7

ADDITIONAL TRAINING

Engineer Eagle attended Marine Firefighting Training.

Engineer Micalizzi attended the SCFA Flammable Gas/Combustible Gas Firefighting class at the SCFA in Columbia.

Chief Graham attended the State Fire Chief's Conference in Greenville.

VOLUNTEER

Total medical training hours.....0
Total fire training hours.....24
Total hours.....24
Hours per man.....2

The volunteers trained on equipment familiarization.

FIRE DEPARTMENT WATER USAGE IN GALLONS

MONTH/YEAR September 1999

INITIALS	DATE	TRAINING	FLOW TESTING	FIRES
	1			
	2			
	3			
	4			
	5			
	6			
	7			
	8			
	9			
	10			
	11			
	12			
	13			
	14			
	15			
	16			
	17			
	18			
	19			
	20			
	21			
	22			
	23			
	24			
	25			
	26			
	27	3000		
	28			
	29			
	30			
	31			
MONTHLY SUB-TOTALS		3000	1000	
MONTHLY GRAND TOTAL		4000		

COMMENTS:

The 1000 gallons is to account for backflushing pumps.

Isle of Palms Fire Department Maintenance Report
September 1999

Station 1

9/1/99	Inspected fire extinguishers
9/10/99	Replaced two light bulbs in Secretary's office.
9/10/99	Repaired dishwasher top rack
9/20/99	Reset timer on station generator
9/22/99	Replaced filter on ice machine
9/30/99	Replaced all station telephones

Station 2

9/2/99	Inspected fire extinguishers
9/3/99	Rebuilt SCBA cylinder rack
9/7/99	Repaired steam cleaner
9/13/99	Cleaned bay area and disposed of old batteries
9/29/99	GCO measured station to replace damaged carpet
9/30/99	Replaced all station telephones

Rescue 1 (1999 International)

9/1/99	Cleaned and painted dewatering pump
9/7/99	Reinstalled bumper guides
9/9/99	Installed SCBA/SCUBA fill station
9/17/99	Replaced tripod light (warranty work)
9/27/99	STI tested ground ladders
9/30/99	Carolina International replaced leaking radiator (warranty work)

Truck 1

9/21/99	Lubricated bull gear and torqued turntable and drive bolts
9/27/99	STI tested all ladders and conducted service test for apparatus annual certification

Engine 2

9/3/99	Repaired safety chain on 5" cap
9/10/99	Replaced 4 batteries and battery cables
9/17/99	Replaced alternator
9/27/99	STI tested all ladders

Engine 3

9/18/99	County garage repaired power steering leak
9/20/99	Taken to County shop for fuel system leak
9/23/99	Returned from county shop all fuel lines replaced
9/27/99	STI tested all ladders

Engine 4

9/9/99	Pump tested (passed)
9/27/99	STI tested ladders

Car 1 (Jeep)

9/7/99	Changed oil and filter
9/9/99	Taken to Gerald's for tire rotation and balance

Car 2 (Crown Victoria)

9/6/99	Repaired siren
9/23/99	Taken to county shop for gear shift repairs
9/24/99	Returned from county shop EGR valve replaced and gear shift fixed
9/27/99	Changed oil

Rescue 2 (6x6 ATV)

No maintenance performed

Rescue 3 (Rescue Boat)

9/29/99	Cleaned spark plugs and repaired warm up control

Rescue 4 (Avon Boat)

No maintenance performed

Rescue 5 (Yamaha Jet Ski)

9/10/99	Ordered seat latch
9/18/99	Replaced spark plugs
9/23/99	Replaced seat latch

Rescue 6 (18' CWS Boat)

No maintenance performed

Rescue 7 (Ford 4x4)

9/4/99	Repaired electrical problem
9/10/99	Ordered overdrive gearshift control
9/20/99	Installed gearshift overdrive control

Misc.

9/15/99	Prepared stations and City Hall for hurricane
9/17/99	Assisted City Hall fixing flag poles
9/23/99	Took 3 VHF radios to radio shop for reprogramming
9/27/99	STI tested spare 35' extension ladder

Conducted Weekly

SCBA inspection and maintenance
Ladder inspections and maintenance
Backflushed pumps

Isle of Palms Fire Department Personnel Report
September 1999

Volunteer's Jeff Clark, Michael Cohen, and Rick Neives were named employees of the month for September due to their involvement before, during, and after Hurricane Floyd. Jeff and Michael volunteered a significant amount of time and did not go home until well after the authorization to do so.

In addition, all three men assisted in Conway with boat operations as a result of flooding from Hurricane Floyd.

9-13-99	Chief Graham attended the monthly accommodations committee meeting to request money to purchase equipment for Volunteer Firefighters and water rescue.
9-13-99	Captain Yannuzzi attended the Charleston County Training Officer's meeting held at Awendaw Fire Department.
9-14-99	Engineer Worsham became the proud father of 7lb-12oz baby boy Dolton at 10:44 AM.
9-14-99	All personnel attended a mandatory recall meeting at City Hall and Fire Station 1 due to Hurricane Floyd. The buildings and equipment were prepared for the impending storm. All personnel assisted with evacuation utilizing vehicle PA systems.
9-14-99	Engineer Friend and Firefighter Morris assisted the Police Department with boarding up City Hall and Police Headquarters.
9-15-99	Personnel and equipment evacuated to North Charleston Coliseum to ride out the Hurricane. A team of personnel was stationed at the Charleston County Satellite Building for early re-entry to assess damages prior to the return of residents.
9-22-99	Chief Graham attended the Annual State Fire Chief's Conference in Greenville.
9-22-99	Charlie Fox with Charleston County Communications requested boat operator assistance in Conway SC, on behalf of Horry County EOC. All personnel were notified.

9-25-99	Captain Nilsen and Volunteer Cohen went to Conway to assist flood victims during to day.
9-27-99	Engineer Mrowca and Volunteer Cohen went to Conway to assist flood victims during to day. Engineer Eagle and Volunteer Clark assisted during the night.
9-28-99	Captain Kramer and Engineer Worsham went to Conway to assist flood victims during the day.
9-29-99	Chief Graham, Captain Nilsen, and Volunteer Neives went to Conway to assist flood victims during the day.
9-27-99	Firefighter Dan Morris was promoted to Engineer through written and practical testing.

Isle of Palms Fire Department Public Relations
September 1999

9-03-99	Captain Nilsen, Engineer Rodden, and Firefighter Morris assisted the Recreation Department with the monthly DARE dance.
9-08-99	Isle of Palms Fire Department and Wild Dunes sponsored an appreciation reception at the Grand Pavilion for those who assisted with the Dunecrest Fire. People from several agencies attended. The event was enjoyed by all that attended.
9-14-99	Engineers Naylor and Friend assisted a resident by turning off a propane tank.
9-14-99	Engineers Riddle and Naylor responded to a residence on 43rd Avenue to deliver an oxygen cylinder to a person in need due to a power outage.
9-20-99	Firefighter Dickerson picked up two oxygen cylinders at East Cooper Hospital as loaners and delivered them to a resident at Sea Cabins.
9-25-99	Chief Graham assisted a disabled motorist in Greenville while attending a conference.
9-26-99	Chief Graham assisted a disabled motorist off an on ramp of I-26 while returning from a conference.
9-27-99	Captain Nilsen, Engineer Gervais, and Firefighter Morris assisted a patient in a wheel chair on the beach.
9-30-99	Engineer Maibach assisted a resident on Duneridge Lane by installing a smoke detector battery.

Notifications, Requests for Assistance, and Noteworthy Times

(There is a discrepancy between dispatch times printed and the times on the dispatch reel to reel tape. Times on dispatch tape are ahead of CAD print out by approximately two minutes.) Times listed below were taken from reel to reel in dispatch center on 8-20-99 and 9-3-99 by Capt.Nilsen.

- 2021 Dispatch received first 911 call.
- 2021 911 #2
- 2022 911 #3 (Beachwood East)
- 2023 911 #4
- 2023 Dispatch toned out IOPFD for structure fire across from #12 Dunecrest Lane.
- 2023 IOPFD Station 1 & 2 acknowledged dispatcher.
- 2024 E-2 checked 10-8 from Station 2, R-1, and T-1 checked 10-8 from Station 1.
- 2025 911 #5
- 2025 E-3 checked 10-8 from Station 2.
- 2026 605 to HQ via cell phone : Is anyone in house? Will give size up on arrival.
- 2028 E-2 (Rodden) on scene.
- 2029 E-3 (Maibach) on scene.
- 2028 E-2 gave size up, initiated evacuation of civilians in area, requested IOPPD.
- 2029 Mt. Pleasant Fire Dept. requested to relocate to IOPFD Station 1 per 605.
- 2029 Re-tone all IOPFD personnel per 605.
- 2030 Mt. Pleasant Fire Dept. redirected to Dunecrest Lane per 605.
- 2031 IOPFD R-1 (Nilsen & Morris) on scene.
- 2031 IOPFD T-1 (Gervais) on scene.
- 2031 Re-tone all personnel per 605.
- 2032 R-1 (Nilsen & Morris) and T-1 (Gervais) on scene. Nilsen has command.
- 2032 Sullivans Island Ladder 1 was requested to scene per 605.
- 2032 Wild Dunes Security and IOPPD requested to scene per 605.

- 2033 Requested IOPPD assist with evacuation of civilians per 605.
- 2035 IOPFD E-2 relocated forward into cul-de-sac due to extreme conditions.
- 2036 IOPFD T-1 flowing water (aerial stream).
- 2036 MPFD to IOPFD do you need response to Station 1 and to scene?
- 2037 PD and wind direction requested for evacuation per 605.
- 2038 911 #6 Huge Fire
- 2038 Evacuation requested again from Dunecrest per 605.
- 2038 Called for master streams only per 605.
- 2038 Mayor Riley to HQ – Do you need help? Will call you back.
- 2039 911 #7
- 2039 Water Company notification was requested per 605.
- 2039 Charleston FD asked dispatch if we needed assistance, will call per Steve.
- 2040 911 #8
- 2040 IOPFD E-2 trapped.
- 2041 911 #9 (House exploded.)
- 2041 601 on scene, Jeep is command post located on Dunecrest bend.
- 2041 EMS requested on scene to standby.
- 2042 911 #10
- 2042 911 # 11 Huge Fire
- 2042 Exposure Fires
- 2043 Small fires reported in Pelican Bay
- 2043 IOP to City of Charleston – not at this time per dispatch.
- 2043 SI Ladder 1 directed to protect exposures on Palmetto past Dunecrest.
- 2044 **Mayor Riley to HQ WHAT!**
- 2045 911 #12
- 2045 Bill (Water Co.) What's going on?
- 2046 911 #13 4 Houses on fire (Pelican Bay).

- 2046 601 has command.
- 2046 EPD was requested per 601.
- 2046 Water Company requested on scene per 601.
- 2046 Bill (Water Co.) says plenty of water.
- 2046 601 request more water.
- 2047 IOP to EMS ETA.
- 2047 SGE&G requested on scene.
- 2048 Chas. Co. Rescue Squad requested for manpower per 601.
- 2049 IOP to City of Charleston ..... Send any one you can.
- 2049 IOPPD # 512 reported grass fires on Palmetto, structure fires in Pelican Reach, and Beach Club Villas.
- 2049 Incoming mutual aid units were directed to respond to additional fires, through dispatch per 601.
- 2050 Fire on Golf Course (Pelican Bay).
- 2052 IOPFD to Water Co.
- 2052 SI Ladder 1 reported additional exposure fires on Palmetto.
- 2052 MPFD E-1 at IOPFD Station 1.
- 2053 City Administrator notification requested per 601.
- 2054 911 #14
- 2054 Chas. Co. Communications was requested via private page per 601.
- 2055 Mayor Bunch called.
- 2055 Chas. Co. Task Force was requested per 601. Fox said he'd take care of that.
- 2055 Tree fire reported on Fairway Oaks/Village Lane.
- 2056 Direct Chas. FD to Pelican Reach via dispatch per 601.
- 2057 MPFD unit at hydrant was directed to charge it per 601.
- 2057 Channel 5 at IOP. **WHERE ON IOP**
- **2057** **BILLY / CITY ???????????**

- 2058 US Coast Guard to HQ – Large Orange Glow reported.
- 2103 **Charleston FD/ PD ???** request escort, at gate.
- 2103 MPFD directed to protect exposures in Beach Club Villas per 601.
- 2104 MPFD E-4 protecting exposures and confirmed evacuation of Beach Club Vills.
- 2106 911 #15
- 2108 911 #16
- 2109 Charleston City Police to IOP , sending 2 police cars.
- 2111 IOPFD E-3 protecting exposure to #6 Dunecrest.
- 2113 MPFD to 601, another house on fire, too hot backing out. (#9 or 10)
- 2115 911 # 17 SEND ALL East Cooper FIRE TRUCK, someone's house just blew up and Wild Dunes is on FIRE.
- 2116 IOP to Charleston County.... ETA for Rescue.... All units enroute.
    - **Sheriff AL CANNON**
- 2116 MPFD has master stream on exposures.
- 2116 SIFD Ladder 1 reporting additional fires.
- 2118 IOPFD E-4 enroute from station1 with 4 off duty personnel.
- 2118 MPFD reporting additional structure fires.
- 2119 Additional crowd control requested per 605.
- 2125 James Island FD offered assistance, we'll take it per 601.
- 2126 SLED notification requested per 601.
- 2127 MPFD to 601, need more water, boost pressure.
- 2127 601 to MPFD that's all we have.
- 2127 MPFD pulling back from exposure protection.
- 2127 IOPPD directed to further evacuate Beach Club Villas per 601.
- 2128 Red Cross requested to scene per 601.
- 2129 Confirm evacuation of Beach Club Villas per 601.
- 2130 SIFD reported 3 more structure fires in Pelican Reach.

- 2130 Embers reported on Back Bay Drive.
- 2131 Smith relieved Corbett with accountability per 601.
- 2133 IOPFD E-4 on scene, supplied water to SIFD.
- 2133 SIFD 301 reported roof fire in Pelican Reach.
- 2134 601 to Bill isolate unaffected areas and boost the water pressure.
- 2134 Bill to 601, we have done that.
- 2136 Tanker requested from Awendaw FD per 601.
- 2148 603 to 601 embers on both sides of Palmetto Drive.
- 2149 601 to 603, all the water we can get, manpower on the way.
- 2152 EPD on scene.
- 2154 601 to 603, protect exposures in Beach Club Villas.
- 2159 N. Chas. FD mini pumper enroute to Back Bat Drive.
- 2200 IOPFD T-1 directed to shut down to utilize water elsewhere per 601.
- 2201 HQ have Bill come up on our channel per 601.
- 2203 Awendaw FD enroute with tanker, stage on Palmetto per 601.
- 2212 603 to 601, need more water.
- 2215 **601 to Bill, FIND WATER..... THIS WHERE I ASKED TO CHECK VALVE?**
- 2215 Bill to 601, down to 40 PSI on system.
- 2221 Reports that the fire is getting under control.
- 2224 Landscape heavy equipment staged at gate 1 per 601.
- 2231 Bill found busted 5" supply line on Fairway Oaks and replaced it.
- 2237 Red Cross enroute.
- 2248 A lot of embers reported flying.

City of Isle of Palms Fire Department

Structure Fire Reports # 99-404-00 through # 99-404-06

7 Dunecrest Lane Friday, August 13, 1999

The Isle of Palms Fire Department responded to #7 Dunecrest Lane for a structure fire. While enroute units found heavy black smoke and burning embers blowing across Palmetto Drive. Mt. Pleasant Fire Dept. was requested for mutual aid.

Upon arrival units found a three-story, single-family dwelling engulfed in flames. Engine 2 (Engineer Rodden) requested a water supply from Engine 3, sized up the situation, pulled a 1 ¾" handline, and initiated evacuation of bystanders.

Firefighter Morris manned the handline and observed #8 Dunecrest Lane, side "D" begin to catch fire. He was forced back due to extreme heat and then pulled a larger diameter hose.

While approaching #8 Dunecrest Lane with a 2 ½" handline, a propane tank BLEVE'd causing rapid fire spread to #8 Dunecrest Lane.

Engine 3 (Engineer Maibach) dropped a 5" supply line at the hydrant in front of #3 Dunecrest Lane to supply Engine 2 for protection, then positioned Engine 3 in

front of #6 Dunecrest Lane. Before the connection could be made it was determined Engine 2 had become an exposure due to high heat and gusting winds causing rapid fire spread.

Truck 1 (Engineer Gervais) arrived and positioned to the left of Engine 3. Water supply was established immediately and aerial operations begun. Truck 1 water stream was directed initially at side "D" of #7 Dunecrest Lane in an attempt to extinguish fire and protect the exposure at #6 Dunecrest Lane side "B".

Engine 2 pulled forward to get out of imminent danger. Engine 2 utilized its deluge gun and water tank prior to backing up to the area in front of Truck 1 in an attempt to get out of danger as there were flaming embers inside the cab, in the hose bed, and the truck was surrounded by fire. Engine 2 was rendered useless with the exception of loose equipment.

Truck 1 redirected its master stream on to #7 and #8 Dunecrest Lane in a sweeping motion over the residences.

Mt. Pleasant FireDept. established a water supply to Engine 3. Engine 3 then took over protection of the exposure at #6 Dunecrest Lane side "B" using a deluge gun and a 2 ½" handline.

The dispatcher began to receive reports of structure fires breaking out in Beach Club Villas and Pelican Reach, as well as multiple brush fires across Back Bay Drive. Mutual aid units were directed to those areas.

Due to exposure, #9 Dunecrest Lane became engulfed in flames. Approach could not safely be made as the entire cul-de-sac had become a tunnel of fire with direct flame impingement on side "D" of Beach Club Villas units 29-36. Mutual aid units provided exposure protection to the Beach Club Villas.

As the fire intensified, the exposure to #10 Dunecrest Lane had increased significantly. However, there was no way to protect the residence as the conditions were too dangerous for the placement of apparatus and available personnel.

The chimney on the side "D" of #10 Dunecrest Lane caught fire. Within minutes Charleston Fire Department Engine 8 arrived at the entrance to Dunecrest Lane. Charleston Fire Department personnel were directed to initiate an attack on #10 Dunecrest Lane.

During the approach to #10 Dunecrest Lane, fire department personnel observed a flashover inside the residence. The building became engulfed in flames. Entry was not an option.

The residence at #12 Dunecrest Lane became a significant exposure and was protected by mutual aid units. This building sustained only minor damage as did #13 Dunecrest.

When the fires were under control, all units were placed back in service and released from the scene, with the exception of Truck 1. Truck 1 was used to extinguish fires that flared up throughout the day on Saturday 8-14-99.

No injuries were sustained during the extinguishment efforts.

SLED and the Charleston County Sheriff's Dept. Fire Investigator arrived early 8-14-99 to assist with the origin and cause investigation.

Three minor injuries were sustained after the fire was extinguished, but prior to leaving the scene.

Monthly Report

September 1999

Pg.	Index
1 - 2	Synopsis
3	Communications Report
4	Officer Activity Report
5	Connector Report
6 - 7	Incident Report
8	Arrest Report
9	Animal Control Report
10	Narcotics Report
11	Training Report

ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(843) 886-6522 FAX (843) 886-8005

TO: MAYOR BUNCH, CITY COUNCIL, ADMINISTRATOR WILLIAMS

FROM: CHIEF BUCKHANNON

SUBJECT: MONTHLY REPORT FOR SEPTEMBER 1999

DATE: OCTOBER 8, 1999

The following is a brief synopsis of the officers' activities during the month of September 1999.

Patrol

September 05, 1999 Officers, responding to a complaint of a drunken subject who had passed out in a vehicle, located the subject and managed to wake him. Due to his level of intoxication, the subject was arrested for Disorderly Conduct.

September 08, 1999 Officers responded to a physical altercation between a mother and her 16 year old son where the son had been drinking and struck his mother in the face with his fist during an argument. Fire Department first responders were called to the scene to tend to the injuries to her face. The 16 year old was charged with Criminal Domestic Violence and transported to the Department of Juvenile Justice.

September 09, 1999 Officers responding to a domestic dispute between a woman and her intoxicated husband spoke with the subjects and determined the dispute to be verbal in nature. Officers transported a 39 year old Island male to a hotel in Mt. Pleasant for the evening.

September 11, 1999 An officer observed a suspicious vehicle parked along a wooded area near the rear of the Isle of Palms Recreation Department. The driver was located and advised officers of a possible party with underage drinking. Upon investigation, fifteen subjects, including twelve juveniles, were located. All subjects were charged with Underage Possession of Beer and transported to the Isle of Palms Police Department for processing.

September 25, 1999 An officer performed a traffic stop on a vehicle he observed cross over the center yellow line in the roadway. The driver, an 18 year old male, was arrested for Simple Possession of Marijuana after admitting that he had marijuana in the vehicle. Officers also found a plastic bag containing marijuana near the rear tire of the vehicle and arrested one of the passengers who stated that he had dropped it there.

September 25, 1999 Officers were dispatched to a domestic dispute where a female subject had hit her husband and was shouting obscenities at him while he was holding their infant in the presence of their other minor child. The female had been drinking and was upset because her husband was late returning home from a hunting trip. The husband had no visible injuries and did not wish to pursue charges. Both parties agreed to separate for the evening.

September 28, 1999 Officers responding to a fight in progress located two subjects face to face screaming at each other. Both subjects had signs of a physical altercation and were arrested for Criminal Domestic Violence.

Personnel

September 03, 1999 The Isle of Palms Police Department assisted the Recreation Department with the monthly youth dance. The dance was attended by 731 youths.

September 09–12, 1999 Chief Buckhannon attended the annual South Carolina Police Chief's Conference in Myrtle Beach where chiefs throughout the state of South Carolina participated in the event. Chief Buckhannon completed all core and legal classes as required by the state of South Carolina.

September 13-17, 1999 Preparations for Hurricane Floyd began on Monday, September 13th with a mandatory evacuation ordered for Tuesday, September 14th. The Hurricane skirted the coast and the Isle of Palms Police Department was able to return to normal operations by Friday, September 17th.

September 27, 1999 Chief Buckhannon attended a Charleston County Accreditation Hearing with assessors from the Commission on Accreditation for Law Enforcement Agencies. Chief Buckhannon spoke about the relationship between the Isle of Palms Police Department and the Charleston County Sheriff's Office.

ISLE OF PALMS POLICE DEPARTMENT

TO: LT. MCCURDY

FROM: TCO SUPERVISOR GIBBONS

SUBJECT: TELECOMMUNICATIONS MONTHLY ACTIVITY REPORT

DATE: 10/04/99

During the month of September 1999 the Telecommunications Office received and dispatched 2,354 calls for service to the four (4) public safety agencies of Isle of Palms and Sullivan's Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
September 1999	1,711	47	625	27	2,410
September 1998	2,183	63	814	21	3,081
Percentage Change	-22%	-25%	-23%	29%	-22%
Year to Date 1999	19,467	493	6,964	202	27,126
Year to Date 1998	18,338	544	8,104	212	27,198
Percentage Change	6%	-9%	-14%	-5%	0%

Isle of Palms Police Department Officer Activity Report September 1999

	September 1999	September 1998	Percentage Change	Year To Date 1999	Year To Date 1998	Percentage Change
Service Calls	868	1,083	-19.9%	10,748	9,702	10.8%
Building Checks	544	372	46.2%	4,395	3,017	45.7%
SPR'S	292	821	-64.4%	4,246	5,608	-24.3%
Traffic Stops	237	299	-20.7%	2,818	2,951	-4.5%
Traffic Stops w/Tickets	49	83	-41.0%	572	753	-24.0%
% Traffic Stops w/Tickets	20.7%	27.8%	-7.1%	20.3%	25.5%	-20.5%
DUI Tickets	1	2	-50.0%	28	32	-12.5%
DUS Tickets	1	9	-88.9%	55	81	-32.1%
Speeding Tickets	23	11	109.1%	221	196	12.8%
Other Traffic Tickets	53	55	-3.6%	472	707	-33.2%
Non Traffic Tickets	26	14	85.7%	288	377	-23.6%
Parking Tickets	497	99	402.0%	5,515	2,990	84.4%
City Tickets	3	18	-83.3%	126	198	-36.4%
Warning Tickets	34	60	-43.3%	684	714	-4.2%

Connector Calls For Service for the Month of September 1999

The Isle of Palms Police Department has responded to or initiated 51 calls involving 702 minutes, or 11.7 man hours for the month of September, 1999. The following table breaks down the type, number and time element of each call.

	Calls September	Calls Year To Date	Arrests September	Arrests Year To Date	Minutes September	Minutes Year To Date	Avg. Minutes September	Avg. Minutes Year To Date
Accidents	2	9	0	0	48	363	24	40.33
Traffic Stops With Tickets	7	109	1	21	170	4909	24.29	45.04
Traffic Stops Without Tickets	23	346	0	0	206	2523	8.96	7.29
Citizen Assists	9	104	0	0	214	1052	23.78	10.12
Assist Other PD	0	2	0	0	0	5	0	2.50
Miscellaneous	10	86	0	0	64	727	6.40	8.45
Totals	**51**	**656**	**1**	**21**	**702**	**9579**	**13.76**	**14.60**
Totals 1998	**68**	**526**	**5**	**41**	**1291**	**8278**	**18.99**	**15.74**

Isle of Palms Police Department Monthly Report for September 1999

All UCR Codes for each Incident are counted.

CRIME TYPE	September 1999	Total 1999	September 1998	Total 1998
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING		1		
11A SEX (FORCIBLE RAPE)		3		4
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D FORCIBLE FONDLING				
120 ROBBERY		1		
13A ASSAULT		4		11
13B SIMPLE ASSAULT	4	17	1	28
13C INTIMIDATION		3		4
200 ARSON				
210 EXTORTION				
220 BURGLARY	6	30	1	20
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING		4		5
23D THEFT FROM BUILDINGS		1		2
23E THEFT FROM COIN OPERATED				3
23F THEFT FROM MOTOR VEHICLE		13	8	27
23G THEFT OF MOTOR VEHICLE PART		1		
23H ALL OTHER LARCENY	14	112	11	111
240 MOTOR VEHICLE THEFT		2		3
250 COUNTERFEITING/FORGERY		4	1	4
26A FRAUDULENT ACTIVITY		2		2
26B FRAUD/CREDIT CARD /ATM		3	1	3
26C IMPERSONATION				
270 EMBEZZLEMENT		3		2
280 STOLEN PROPERTY		2	1	5
290 DAMAGE PROPERTY	2	46	6	78
35A DRUG/NARCOTICS	2	26	8	47
35B DRUG EQUIPMENT VIOLATION	1	4	3	11
36A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE		2	1	3
510 BRIBERY				
520 WEAPON OFFENSES				1
753 OBSCENE & HARASSING PHONE		10		14
756 USING MOTOR VEHICLE W/O				
90A BAD CHECKS		1		2
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT		20	4	34
90D DUI	1	28	2	32
90E DRUNKENNESS	1	1		
90F FAMILY (NO VIOLENCE)	2	11	2	8
90G LIQUOR LAW	4	47	3	59
90H PEEPING TOM				1
90I RUNAWAY		1	3	8
90J TRESPASSING		10	1	9
90L TRUANCY				
90N RESISTING ARREST		1		4
90P CONTRIBUTING TO DELINQUENCY		5		4
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES	5	27		52
91T TRAFFIC & NRVC ARRESTS		82	6	108
91W WARRANT ARRESTS	2	25	2	30
979 MISSING PERSONS				2
980 SUICIDES				4
992 PROWLER	2	2		1
NCR NON CRIMINAL REPORTS	47	344	8	131
TOTALS:	93	899	73	877

Isle of Palms Police Department Monthly Report for
September 1999

ARREST SUMMARY

Type	September 1999	Total 1999	September 1998	Total 1998
Adults	Male= 16 Female= 4	Male= 196 Female= 46	Male= 20 Female= 2	Male= 328 Female= 75
Juveniles	Male= 9 Female= 4	Male= 29 Female= 19	Male= 1 Female= 0	Male= 26 Female= 8
Narc-Adults	Male= 4 Female= 1	Male= 31 Female= 6	Male= 8 Female= 3	Male= 38 Female= 14
Narc-Juveniles	Male= 0 Female= 0	Male= 1 Female= 0	Male= 0 Female= 0	Male= 5 Female= 4
TOTALS:	Male= 29 Female= 9	Male= 257 Female= 71	Male= 29 Female= 5	Male= 397 Female=101

PROPERTY VALUES REPORTED

Type	September 1999	Total 1999	September 1998	Total 1998
Burglary Stolen	$3,156.00	$21,735.00	$0.00	$45,015.00
Larceny Stolen	$11,032.95	$143,856.95	$12,403.00	$111,185.00
Criminal Damage	$1,520.00	$17,404.00	$800.00	$46,274.00
MVT Stolen	$0.00	$10,500.00	$0.00	$4,500.00
Burglary Recovered	$319.00	$421.00	$0.00	$30,900.00
Larceny Recovered	$1,329.95	$19,632.95	$1,505.00	$37,054.00
MVT Recovered	$0.00	$10,500.00	$0.00	$2,500.00
Total Stolen	$14,170.95	$176,091.95	$12,403.00	$160,700.00
Total Recovered	$1,648.95	$30,553.95	$1,505.00	$70,454.00
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms Police Department
All Arrests
Primary UCR Code Only
Date Starting 09/01/99 to 09/30/99

Arrest Summary

Offense	Male White	Male Black	Male American Indian	Male Asian	Male Other	Female White	Female Black	Female American Indian	Female Asian	Female Other	Male Total	Female Total	Total
13A AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	0	0	0	0	0
13B SIMPLE ASSAULT	3	0	0	0	0	2	0	0	0	0	3	2	5
220 BURGLARY	1	0	0	0	0	0	0	0	0	0	1	0	1
280 POSSESSION OF STOLEN PROPERTY	0	0	0	0	0	0	0	0	0	0	0	0	0
23H ALL OTHER LARCENY	0	0	0	0	0	1	0	0	0	0	0	1	1
35A DRUG/NARCOTIC VIOLATIONS	4	0	0	0	0	1	0	0	0	0	4	1	5
90C DISORDERLY CONDUCT	0	0	0	0	0	0	0	0	0	0	0	0	0
90D DRIVING UNDER THE INFLUENCE	1	0	0	0	0	0	0	0	0	0	1	0	1
90E DRUNKENNESS	1	0	0	0	0	0	0	0	0	0	1	0	1
90G LIQUOR LAW VIOLATIONS	16	0	0	0	0	5	0	0	0	0	16	5	21
90J TRESPASSING	0	0	0	0	0	0	0	0	0	0	0	0	0
90P CONTRIBUTING TO DELINQUENCY OF MINOR	0	0	0	0	0	0	0	0	0	0	0	0	0
90Z ALL OTHER OFFENSES	0	0	0	0	0	0	0	0	0	0	0	0	0
91T TRAFFIC ARREST (DUS, NRVC, ETC)	2	0	0	0	0	0	0	0	0	0	2	0	2
91W WARRANT ARREST	1	0	0	0	0	0	0	0	0	0	1	0	1
753 OBSCENE & HARASSING PHONE CALLS	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL:	**29**	**0**	**0**	**0**	**0**	**9**	**0**	**0**	**0**	**0**	**29**	**9**	**38**

Isle of Palms Police Department Animal Control Report for September 1999

	1999 Monthly Total	1998 Monthly Total	1999 Yearly Total	1998 Yearly Total
Citations	0	4	81	140
Warning Tickets	0	6	76	132
Animals Secured	3	20	232	249
Dogs	1	4	58	70
Cats	0	1	21	25
Raccoons	0	14	115	119
Other	2*	1	36	39
Released to Owner	0	4	55	71
Transported to SPCA	1	16	157	159
Injured Animals	0	2	14	24
Trapped Animals	2	16	155	162
Cats	0	1	21	18
Raccoons	0	14	115	118
Other	2*	1	21	17
Dead Animals Removed	13	5	78	32
Traps Set	4	17	173	194
Kennel Fees	$91.00	$11.00	$301.00	$473.00

* 2 Opossums
** 2 Opossums

Isle of Palms Police Department Narcotics Report for September 1999

	Isle of Palms			DEA		
Drug Type	Seized	Purchased	Value	Seized	Purchased	Value
Marijuana	21 grams		$105.00	259 pounds		$300,000.00
Cocaine				1/3 kilo		$8,000.00
Crack Cocaine						
LSD						
Heroin						
Other - Methamphetamines						
Monies Seized						
Monies Forfeited						
Monies Pending Forfeiture						
Vehicles Seized						
Vehicles Forfeited						
Vehicles Pending Forfeiture						
Other Activities				misc. assets		$25,000.00
Arrests	5			16		
Charges	5			47		

INTEROFFICE MEMORANDUM

TO: CHIEF BUCKHANNON

FROM: SERGEANT STEWART

SUBJECT: TRAINING REPORT FOR SEPTEMBER 1999

DATE: 10/07/99

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH

OFFICER	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
2 OFFICERS	ADV-74	ALCOHOL/CONTROLLED SUBSTANCE				4
1 OFFICER	CORE-5	LEADERSHIP CHALLENGES				6
1 OFFICER	LEGAL	LEGAL UPDATE	2			
1 OFFICER	ACAD-12A	DATAMASTER CERTIFICATION	8			
TOTAL			10			10
		OFFICER HOURS TOTAL				20

		SCCJA	SATELLITE	IN HOUSE	OTHER
PREVIOUS REPORT TOTALS		834	167.5	139	246
THIS MONTH TOTALS		10			10
YEAR TO DATE TOTALS:		844	167.5	139	256
	DEPARTMENT HOURS TOTAL				1406.5

EXHIBIT C

PUBLIC WORKS COMMITTEE MEETING
October 20, 1999

The regular meeting of the Public Works Committee was held on October 20, 1999, at 5:30 p.m. in City Hall Council Chambers. Present were Chairman Miller, Committee Member Shaffer, Director David Mobley, and City Administrator Williams. Committee member Taylor arrived late. Also present were Councilmembers Sottile, Abele, Gear, Bettelli and Hernandez.

1. Minutes of Previous Meeting. Mr. Shaffer made a motion to approve the minutes from the September meeting; Chairman Miller seconded; motion passed unanimously.

2. Mr. Shaffer made a motion to amend the agenda to hear discussion on the Beach Access Adjacent to 118 Ocean Boulevard at this time; Chairman Miller seconded; motion passed unanimously.

Mr. Williams reported that we have two dune walkovers under construction now and he is still waiting to receive the bid on this beach access. As soon as the bid is received, he will contact Will Albrecht who has offered to donate some materials to the project.

3. Old Business.

(A) Septic Tank Ordinance. Councilmember Hernandez began discussion of revisions to the ordinance to see if we can come up with some reasonable compromise. The main issues brought out at the public hearing were: (1) Most people felt that they were taking care of their septic tanks and did not want a stranger messing up their yard. A compromise would be for the City to accept a written inspection report from a licensed operator using forms provided by the City. (2) Citizens objected firmly to the high cost of hooking into the sewer system. Ms. Hernandez has spoken with DHEC officials who said that they would be willing to come out and do an assessment to update their 1987 letter highlighting the areas needing to be sewered. She has spoken with other officials who are willing to discuss this issue with the City and with residents to design a study that everybody agrees would answer the questions about how much impact is coming from septic tanks. (Attached are copies of some letters received.)

Some comments during discussion:

- Ms. Hernandez proposed the City provide a service for inspection and cleaning of septic tanks at the City's cost.
- Chairman Miller suggested that it not be mandatory for those who have properly working septic tanks to tie into the sewer system.
- Mr. Sottile was not convinced that septic tanks were causing all the problems; some of the lift stations do not function properly and cause sewer lines to back up into the street. He felt that DHEC should be the policing agency, working along with the CPW, not City Council.

- Mr. Gear recommended a thorough study of the drainage ditches to try and pinpoint specific problem areas, without dealing with everyone's septic tank, and go after individual septic tanks; deal with the water problem but start on a smaller basis.
- Mr. Shaffer understood that the invasion of privacy issue was the most important issue brought up at the public hearing and by allowing them to select their own inspector from an approved list would take care of their concerns. He agreed that the service should be provided by the City at no cost to the property owner. Further, many people ignore their systems until they malfunction and this program would prevent that from happening and damaging the environment.
- Ms. Luttrell suggested that for every new septic tank system installed that an access riser built into the lid be required to make inspections less invasive to the property. This could cost between $100-$200 extra. Old tanks could also be retrofitted.
- Mr. Taylor's main concern with the ordinance as written was that it was too demanding of the citizens and he felt that the cost was too high.
- Mr. Abele stated that he was bothered mostly by the fact that we really do not know how bad the problem is and how much of the problem is caused by septic tanks, nor do we know exactly how many septic tanks there are on the island or how much capacity is available in the sewer system. He agreed with Mr. Gear that "a smaller net with a finer weave" is what the City should do. He is also convinced that our sewer system leaks.

Everyone seemed to agree that there should be some kind of City-run program of services provided to the residents and that the City should pay all or part of the costs of these services. There was much open discussion of the costs of the program. Ms. Hernandez stated that she will outline items discussed this evening and bring this back to the committee.

4. Monthly Department Report. Mr. Mobley reported on the month's operations (see attached report for September 1999) and answered questions of committee members.

Continuing Old Business: (B) Front Beach Study Update. Mr. Williams reported that Larry Mizner of Kinley Horne has asked for a meeting the afternoon of November 2nd to discuss traffic circulation issues and the plan. He also reported that he has submitted an application for a grant for Transportation Enhancement Activity Fund that would pay for us to get all the overhead power lines underground. If funded, it would be a $615,000 grant and the City would match $246,000.

(C) CTC Road Request. Mr. Taylor noted that on the list of streets to be resurfaced, there were a couple that would be affected by the front beach area program. Mr. Williams stated that we could ask them to re-order this list as there are some that need more help sooner than placed on the list. He said that we need to get a request to CTC soon if there are any other projects we want undertaken. With Mr. Mobley's assistance, he and the Administrator can request certain roads be moved up on the list.

5. New Business.

(A) Drainage Issues. Mr. Williams stated that there are pockets of real problem areas, the most recent being the cut-through street between 56th and 57th Avenues where water can stand at 3' for several weeks. The pump is regularly used in areas such as 53rd Avenue after heavy rains. Mr. Williams has a call into OCRM engineering to see if there have been any developments about what they might permit as far as beach-front draining. Unless there is a vegetated retention pond, OCRM will not allow us to permanently install something that discharged storm water onto the beach, and the nearest drainage system is in Wild Dunes. The WDCA will not let us tie into that, so we will have to get the water to 41st Avenue. The cost to fix this problem by installing a pump station and getting water to 41st Avenue is terribly expensive.

There being no further business to come before the committee, the meeting was adjourned at 7:00 p.m.

Respectfully submitted,

Bob Miller, Chairman

The City of Isle of Palms
Department of Public Works
September 1999 Monthly Report
David Mobley, Director

1.The department received 649 phone calls in the month of September for special request collection, we had 67 calls on the day after Hurricane Floyd . Picked up 18 white goods, i.e., water heaters, washers, dryers, freezers . Three dead animals were disposed of , one sea turtle on the beach in Wild Dunes. We delivered 23 rollout carts/recycling bins and hauled off 73 flat bed and garbage packer loads of limbs and leaves to 4 B.INC. on Rifle Range rd. The SCDOT hauled 32 (8) yard dump truck loads of limbs to 4 B Inc. Eight loads (36.50 tons) of C&D waste were transported to Bee's Ferry Landfill.

2. Two scrap metal containers have been transported to Charleston Scrap Metal. We emptied (2) 40 yard and (1) 60 yard golf course maintenance roll-off containers of limbs .

3. We repaired or replaced 12 street signs. Note: Several street signs are now missing we are having them made by Charleston co.

4. The department has a vacant position for a truck driver. We are now advertising for this position.

5. We recently advertised for the position of administrative assistant , I have received several applications that appear very favorable. My plans are to start interviewing next week.

6. The department recently picked up the new garbage truck a 1999 Mack truck with a 33 yard garbage packer, live PTO for pack on the go and dual garbage cart dumpers. We now have (2) 30 yard packers and (2) 33 yard packers. With this addition we will have the added capacity to handle the increase of garbage during the summer season. Frequently, in the past we would run out of garbage space and would have to dump the trucks at the incinerator , come back to the island and start filling the trucks again and dump the same trucks for a second time . This resulted in over time and the drivers not getting off until 6 or 7 PM , having started work at 7 AM . The (2) 20 yard packers will be used , one as a spare, and the other for the full time collection of limbs and leaves. This should greatly improve our productivity.

UNITED STATES DEPARTMENT OF COMMERCE
National Oceanic and Atmospheric Administration
NATIONAL OCEAN SERVICE
Center for Coastal Environmental Health and Biomolecular Research
219 Fort Johnson Road
Charleston, South Carolina 29412-9110

16 October, 1999

Ms. Debra Hernandez
SC Dept. of Health and Env. Control
Office of Coastal Resource Management
1362 McMillan Ave.
Charleston, SC 29405

Dear Ms. Hernandez;

This letter is to inform you that we will conducting additional research on coliform source identification in surface waters around the Isle of Palms as part of our Urbanization in Southeast Estuarine Systems (USES) Study at NOAA during the grant year beginning May, 2000. This will be contingent on grant funds being made available to the USES project by NOAA. The current grant year we are conducting similar studies in Murrells Inlet and North Inlet as part of the USES project and it would be our intent to expand studies to the Isle of Palms for comparative purposes.

Currently in Murrells Inlet, we have identified all of the septic tank locations and have conducted sampling using Multiple Antibiotic Resistance (MAR) Testing and Ribotyping to differentiate different pollution sources. We have used a similar strategy and approach to identify human pollution sources in Broad Creek and the Okatee River in Beaufort County. Our preliminary assessment of the Isle of Palms was focused on differentiating different pollution sources (animal vs. human) at several locations such as 41st Ave. Of particular concern was the Forest Trails Sewerage Treatment Plant. Using Pulsed Field Gel Elctrophoresis and MAR we have discerned that there was very little in the way of genetic similarity or MAR similarity between effluent from this point sources of pollution and surface waters at 41st Ave. Rather, our data pointed to other human pollution sources (possibly septic tanks). Our preliminary study was not specifically designed to definitively answer the question of whether septic tanks ***per se*** are the source of human bacterial pollution in watersheds such as 41st Ave. Rather, by inference we have evidence that they may be a potential pollution source. The study planned for next year will use GIS mapping of septic tank localities and more definitive source identification methods such as coliphage typing along with MAR and Ribotyping approaches. More importantly, we will have more sampling locations along ditches strategically located in septic tank field drainage areas. It would be our plan to collaborate with other state/federal agencies interested in collaborating on this research with us.

Thank you for your attention in this matter. We will submit the proposal for next years budget cycle by next March, 2000 and will be sure to send you a copy which will outline in more detail our research plans for the USES Project for next year.

Sincerely;

Geoffrey I. Scott, PhD.
Chief, Marine Ecotoxicology Branch

Commissioners
DANA LOVE, JR., P.E.
ARRY S. O'NEAL
HARMON SHADE
JOHN G. STANLEY, P.E.
LYNN ZIEGLER

General Manager
GEORGE J. GROSS, P.E.
Special Projects Administrator
WILLIAM P. JENKINS
Operations Supervisor
STEVEN R. PRICE
Comptroller
LYNNE T. STONESIFER, CPA

cc Mark
Council
Public Works
Comm
for 10/20
meeting
P. Works

October 14, 1999

The Honorable Carmen Bunch
P. O. Box 508
Isle of Palms, South Carolina 29451

RE: Hand Delivered memo regarding status of septic tank survey

Dear Mayor Bunch:

This letter is being sent in response to the memo that you had delivered to this office on 13 October 1999. The memo referred to a septic tank survey done in 1987, which details several problem areas.

Although the Commission has received requests for sewer service in several of the areas, we have no updated information on the condition of the specific listed areas. Since the Commission does not have any jurisdiction over septic tanks any new information must come from DHEC.

The Commission has completed several sewer surveys requesting input from residents in the areas that are questionable for septic tanks use. The majority of the residents responded negatively to the survey. Based on the results of the sewer survey, the Commission does not have any plans to expand our sewer systems at this time. Costs for construction of sewer systems in the listed areas have been provided to the committee that was set-up to study this problem.

We trust you will find the preceding information complete and as requested. If you have any questions or need any additional information, please contact our office

Sincerely,

George J. Gross, PE
General Manager

cc: Files

D H E C

PROMOTE PROTECT PROSPER

2600 Bull Street
Columbia, SC 29201-1708

COMMISSIONER:
Douglas E. Bryant

BOARD:
John H. Burriss
Chairman

William M. Hull, Jr., MD
Vice Chairman

Roger Leaks, Jr.
Secretary

Mark B. Kent

Cyndi C. Mosteller

Brian K. Smith

Rodney L. Grandy

Post-it™ Fax Note 7671	Date 9-20-99	# of pages ▶ 2
To Mayor Bunch	From Roger Scott	
Co./Dept. City of Isle of Palms	Co. Env. Health	
Phone #	Phone # (803) 935-7945	
Fax # (843) 886-8005	Fax # (803) 935-7825	

cc Mark Caveniel
cc on 10/20/99 to Mary Ann Shirley

September 20, 1999

The Honorable Carmen R. Bunch
Mayor of the City of Isle of Palms
Post Office Drawer 508
Isle of Palms, SC 29451

Re: Proposed Isle of Palms Ordinance 1999-25

Dear Mayor Bunch:

Your letter to Mr. Harry Townsend of the Charleston County Environmental Health office dated August 25, 1999, regarding a proposed Ordinance for the maintenance of Onsite Waste Disposal Systems (septic tank systems) within the City of Isle of Palms has been forwarded to me for comment. The lack of maintenance of septic tank systems can have a direct impact on the water quality and the quality of the environment. As Director of the Onsite Wastewater Management Branch, South Carolina Department of Health and Environmental Control, I feel that your proposed ordinance has merit, and I support the efforts of the City of Isle of Palms. However, like any new rule, regulation or law, the ordinance does have sections which may need to be refined prior to final approval.

The maintenance of septic tanks has been identified as one of many issues in the "Technical Evaluation of Onsite Wastewater Disposal in South Carolina" document produced in January 1999 by the Department. This document will be used as a portion of the foundation for the revision of the South Carolina Department of Health and Environmental Control Regulation 61-56, Individual Waste Disposal Systems.

Routine maintenance is recommended by many authorities and researchers who study the causes of septic tank system failure. Maintenance programs for septic tank systems should include provisions for maintaining the cover over the septic tank system, routine mowing of the grass covering the system, measuring the level of solids in the septic tank, routine pumping to remove solids, as well as other components. Regulation 61-56 currently does not address the routine maintenance of septic tank systems. Likewise, the current funding level and the available manpower within the agency for the Onsite Wastewater program does not allow us to conduct a maintenance program.

Could we include maintenance provisions in the update to Reg 61-56

In conclusion, I recommend that the council approve and fund the ordinance for an initial trial and evaluation period of at least three (3) years; and after that time, reevaluate the program's effectiveness and value to the citizens of the Isle of Palms.

Thank you for allowing me to have this opportunity to comment, and if you have any questions regarding this matter, please do not hesitate to call me at 803-935-7835.

Sincerely,

Roger D. Scott, R.S., Director
Onsite Wastewater Management Branch
Division of Environmental Health

RDS/ler

ESTIMATED RESURFACING DATES

STREET NAME	DATE
12th Avenue	2000
17th Avenue	2003
19th Avenue	2005
21st Avenue	2003
23rd Avenue	1998/99
24th Avenue	2003
26th Avenue	2005
27th Avenue	2002
28th Avenue	Resurfaced in 1997
29th Avenue	2005
31st Avenue	2006
32nd Avenue	2004
34th Avenue	2004
35th Avenue	2004
37th Avenue	2006
38th Avenue	2005
39th Avenue	2005
40th Avenue	2004
42nd Avenue	2003
43rd Avenue	Resurfaced in 1997
46th Avenue	2006
49th Avenue	2002
50th Avenue	2001
51st Avenue	2002
52nd Avenue	1998/99
53rd Avenue	2003
54th Avenue	1998/99
55th Avenue	2003
56th Avenue	2001
57th Avenue side road between 56th Avenue and 57th Avenue	2000
6th Avenue	2005
9th Avenue	2002
Cameron Boulevard - 22nd Avenue to 29th Avenue	2001
Cameron Boulevard - 30th Avenue to 41st Avenue	2003
Chapman Boulevard	2004
Connector between 44th Avenue and 45th Avenue	2000
Driftwood Lane	2003
Forest Trail	2006
Forest Trail Court II	2006
Hartnett Boulevard - 22nd Avenue to 29th Avenue	2003
J. C. Long Boulevard	2001
Lauden Street	2002
Marginal Road parallel to 41st Avenue	1998/99
Oakview Lane	2001
Palm Blvd - 20th Avenue to 40th Avenue	2004
Palm Blvd - 40th Avenue to Wild Dunes	2009
Palm Blvd - Breach Inlet to House #815	1998/99

Post-it® Fax Note 7671 | Date 11-16-98 | # of pages ▶ 2
To MARK WILLIAMS | From RICHARD BURNETTE
Co./Dept. CITY ADMINISTRATOR | Co. TOWN OF SULLIVAN'S ISL
Phone # 886-6428 | Phone # 795-2377
Fax # 886-8005 | Fax # 795-2365

NOV-16-1998 10:03 PUBLIC WORKS P.01

STREET NAME	DATE
Palm Blvd - House #815 to 20th Avenue	2005
Pavilion Drive	2001
Shady Lane	2000
Tabby Lane	1998/99
Timber Lane	2001

PLEASE NOTE THAT THESE ARE ESTIMATED RESURFACING DATES AND DEPEND ENTIRELY UPON AVAILABLE FUNDING.

EXHIBIT D

ISLE OF PALMS RECREATION COMMITTEE
October 11, 1999

The regular meeting of the Isle of Palms Recreation Committee was held on October 11, 1999, at 6:45 p.m., in the Building Department. Present were Chairman Taylor, committee members Bettelli and Hernandez, and Recreation Director Page.

1. Citizen's Comments. Councilmember Gear asked for more specific information as to rehabilitating the old building and/or building a new building. Chairman Taylor stated that no decision has been made and Norma Jean Page is presently gathering information in order to determine where we go from here.

2. Approval of Previous Month's Minutes. Ms. Hernandez made a motion to approve the minutes from the September 1999 meeting; Mr. Bettelli seconded; motion passed unanimously.

3. Recreation Department Report. Director Norma Jean Page discussed the monthly report for September (attached hereto). Some highlights are as follows:

(a) The IOP Recreation Department has won the "Agency of the Year Award" for 1998 for agencies with less than 10,000 population. D.J. and Michael prepared a great presentation and hopefully an article will be in the newspaper.

(b) Youth Soccer is growing steadily.

(c) Bryson Ritter, who was hired in late August, is doing a great job with athletics.

(d) The IOP Beach Run is October 31 and proceeds will benefit the Recreation building fund.

(e) Sheila Redmon was hired in September for grounds and maintenance and is doing an excellent job.

(f) Hurricane Floyd did minimal damage to the grounds mostly due to leaves and limbs; the baseball dugouts were damaged some and repairs are under way.

4. Old Business. (a) Ms. Page reported that the word was passed out that there would not be a DARE dance in October unless we found out those responsible for vandalism to the restrooms; no one has come forward and the word was announced to the schools that there will be no dance in October. The department has scheduled times at the schools to sell dance passes for $5/year plus $3 at the dance. Moultrie will not allow us to sell them at school, but Laing and the new school at Park West will allow us to sell them during lunch. Tickets will be available at the Rec Center and children will not allow to enter the dance without a pass. The number of passes is limited to 600.

(b) Mr. Bettelli received a call from Jimmy Carroll about the Breach Inlet boat ramp. Mr. Bettelli assured Mr. Carroll that access to the boat ramp will be restricted to residents who purchase a pass and entrance to the ramp will be closed by an electronic arm, or some such manner, which can only be opened by the pass. The Administrator is working on alternatives.

There being no further business, the meeting was unanimously adjourned at 7:05 p.m.

Respectfully submitted,

Dee Taylor, Chairman

ISLE OF PALMS
RECREATION DEPARTMENT

MONTHLY REPORT

SEPTEMBER
1999

STAFF: *D.J. Barnhill, Assistant Director*
Bryson Ritter, Recreation Supervisor
Jason Hayes,Grounds & Maint. Supervisor
_____, Grounds & Maint. Assist.
Norma Jean Page, Recreation Director

ISLE OF PALMS

RECREATION DEPARTMENT

RECREATION CLASSES & ACTIVITIES SEPTEMBER 1999

ACTIVITIES	DAYS OFFERED	TIME
Tae Kwon Do (ages 6 - 11)	Saturdays	9:00 - 12:00 noon
Tae Kwon Do (12 & older)	Wednesdays	7:30 - Until
Tae Kwon Do (12 & older)	Saturdays	10:00 - 12:00 noon
Island Pre-School I (ages 3 - 4)	Monday, Wednesday & Fridays	9:00 - 12:00 noon
Island Pre-School II (ages 3-4)	Tuesday & Thursdays	9:00 - 12:00 noon
Island Tiny Tots (ages 2-3)	Tuesday & Thursdays	9:30 - 12:00 noon
Gymnastics (ages 3-5yrs)	Fridays	3:30 - 4:15 pm.
Gymnastics (ages 6 - 11 yrs)	Fridays	4:15 - 5:15 pm.
Mens' Softball	Monday & Wednesdays	6:45 pm - until
Flag Football	Sundays	12:00 noon - until
Youth Soccer (5&6 yr. olds)	Monday & Wednesdays	5:30 & 6:30 pm.
Youth Soccer (7&8 yr. olds)	Tuesdays	5:30 & 6:30 pm.
Youth Soccer (9 - 12 yr. olds)	Wednesday & Thursdays	5:15 & 6:30 pm.
Co-Rec Volleyball	Registration begins November	
Youth Basketball	Registration begins November	

Athletic schedules are attached

24 - 28th Avenue P.O. Drawer 508 • Isle of Palms • South Carolina • 29451 • (843) 886-8294 • Fax: (843) 886-9857

SPECIAL EVENTS:

IOP Beach Run -	Sunday, October 31 (reschedule due to Floyd)	
Halloween Carnival -	Saturday, October 30	5:00 pm.
Ghostly Tide Tales -	Saturday, October 30, 1999	8:00 pm.
Christmas Card Drawing Contest	TBA (November)	
Island Arts & Craft Sale	Saturday, November 20	
Annual Tree Lighting	TBA (December)	
Santa's Hotline	TBA (December)	

PARKS & MAINTENANCE:

Wednesday, September 22 Shelia Redmon began working with the Recreation Department in the capacity of Grounds & Maintenance Assistant. Shelia is doing a great job and we look forward to her knowledge of grounds and Maintenance to help us achieve the level of excellence that we are striving for in the appearance of our facilities.

The month of September has been very busy. New tennis court nets were installed, removed for Hurricane Floyd and then installed again. New rule and regulation signs were also place at tennis courts. New bleachers were purchased last year and the old bleachers have been removed.
Five (5) softball field lights were replaced along with three (3) tennis court lights and one (1) on basketball court.
Hurricane Floyd spared us any great damage but did litter the grounds with many small limbs and leaves. It has taken Six (6) days to completely get the grounds back in good order.
The Recreation Staff continue to inspect playground equipment and facilities outside for any needed repairs. Baseball dugouts were damaged some during the storm and repairs should be completed soon. October we hope to level areas on the softball field making it safer for our leagues. We are also preparing for fall planting of shrubs around cul de sac and surrounding areas. Two (2) palms trees have died and are need of replacement.

The Grounds and Maintenance staff are making great progress at the Recreation Facility.

ISLE OF PALMS

RECREATION DEPARTMENT

1999 Flag Football Schedule

(Revised Sept.17, 1999)

TEAM NAME	CAPTAIN	PHONE NUMBER
S.E. Galleries	Ty King	884-1114
Renegades	Steve Hawkins	856-5002
One Time	Chris Costanzo	881-8693
Integration, Inc.	George Rodgers	588-6563
Sports	Devon Albert	856-1793
McFadden's	Brad McCue	886-6933
Jackals	John Miller	824-1273
For the House	Gerry Haight	881-0036
Hyman's	Brendan Delgado	766-2377
Strabols	Keith Bolus	588-6063
Chuck	Chuck Carlisle	856-3555

9/12	12p.m.	Renegades vs. Sports	3p.m. Jackals vs. For the House
	1p.m.	One Time vs. Strabols	4p.m. S.E. Gallery vs. McFadden's
	2p.m.	Integration vs. Hyman's	Bye- Chuck
9/26	12p.m.	Integration vs. McFadden's	3p.m Jackals vs. S.E. Gallery
	1p.m.	Renegades vs. Hyman's	4p.m. Chuck vs. sports
	2p.m.	One Time vs. For the House	Bye- Strabols
10/3	12p.m.	One Time vs. S.E. Gallery	3p.m. Renegades vs. McFadden's
	1p.m.	Sports vs. Hyman's	4p.m. Integration vs. Jackals
	2p.m.	Chuck vs. Strabols	Bye- For the House
10/10	12p.m.	Sports vs. McFadden's	3p.m Chuck vs. Hyman's.
	1p.m.	Strabols vs. For the House	4p.m. One Time vs. Integration
	2p.m.	Renegades vs. Jackals	Bye- S.E. Gallery
10/17	12p.m.	Strabols vs. S.E. Gallery	3p.m. Sports vs. Jackals
	1p.m.	Hyman's vs. McFadden's	4p.m. Renegades vs. One Time
	2p.m.	Chuck vs. For the House	Bye-Integration
10/24	12p.m.	Hyman's vs. Jackals	3p.m. Strabols vs. Integration
	1p.m.	For the House vs. S.E. Gallery	4p.m. Chuck vs. McFadden's
	2p.m.	Sports vs. One Time	Bye-Renegades
11/7	12p.m.	McFadden's vs. Jackals	3p.m. Hyman's vs. One Time
	1p.m.	For the House vs. Integration	4p.m. Strabols vs. Renegades
	2p.m.	Chuck vs. S.E. Gallery	Bye- Sports
11/14	12p.m.	Chuck vs. One Time	3p.m. McFadden's vs. Strabols
	1p.m.	Integration vs. Renegades	4p.m. For the House vs. Hyman's
	2p.m.	S.E. Gallery vs. Sports	Bye- Jackals
11/21	12p.m.	Jackals vs. One Time	3p.m. For the House vs. Sports
	1p.m.	Chuck vs. Integration	4p.m. Hyman's vs. Strabols
	2p.m.	S.E. Gallery vs. Renegades	Bye- McFadden's

Sat.	12p.m.	For the House vs. Renegades	3p.m.	Chuck vs. Jackals
11/27	1p.m.	S.E. Gallery vs. Integration	4p.m.	Strabols vs. Sports
	2p.m.	McFadden's vs. One Time		Bye- Hyman's
11/28	12p.m.	S.E. Gallery vs. Hyman's	3p.m.	Chuck vs. Renegades
	1p.m.	Integration vs. Sports	4p.m.	McFadden's vs. For the House
	2p.m.	Jackals vs. Strabols		Bye- One Time

*** We reserve the right to schedule rain outs, time permitting, on Saturdays. **Call 884-2278 Ext.3561 for rain out information.**

Post Season Tournament

Sat., Dec. 4 10 a.m. - 5 p.m.
Sun., Dec. 5 1 p.m. - 3 p.m.

** Post-season Tournament follows the regular season and is a single elimination tournament.

**State Tournament Dec. 11, 1999

ISLE OF PALMS
RECREATION DEPARTMENT

1999 Youth Soccer Schedule
5-6 years old

Team Name	Coach	Team Color
Nite Light	Steve Baldrick	Ash/Navy
Polly's Jewerly	Leigh Spicer	Burgandy/White
East Coast Pest Management	Jimmy Hiers	Red/White
IOP Family Dentistry	Robin Lee	Teal/White
The Windjammer	Craig Needham	Purple/White
Aquasafaris	Joe McManus	Black/White
The Boathouse	Russ Stemke	Forrest/White
Carroll Realty	Griff Brame	Royal Blue/White
Island Realty	Franck Chalelain	Green/White
Wild Dunes Real Estate	Marc Smith	White/Forrest
Trawler Carol El	??????????	Yellow/White

Team photos are scheduled below. Please arrive five minutes prior to your scheduled time. You must have your picture packet information completed and pay for the photos at the time they are taken. In the event of rain, photos will be taken in the gymnasium.

Date	Time	Team Photo Schedule (big soccer field)		
Sat., Oct. 16	9:00am	Nite Light	&	IOP Fam. Dentistry
	9:15am	Carroll Realty	&	Aquasafaris
	9:30am	Windjammer	&	Trawler Carol EL
	9:45am	BoatHouse	&	Island Reality
	10:00am	Polly's Jelewery	&	East Coast Pest Managment
	10:15am	Wild Dunes Real Estate		

- Registration for YOUTH BASKETBALL, ages 5-17, will be held at the Isle of Palms Recreation Department November 1st-30th.

Date	Time	Field 2-A	Field 2-B
Mon., Oct. 4	5:30pm	Nite Light -v- IOP Dentistry	Windjammer -v- Trawler
	6:30pm	Carroll Realty -v- Aquasafaris	Boathouse -v- Island Realty
		Bye-Polly's Jewelery	
Wed., Oct. 6	5:30pm	WD Real Estate-v- EC Pest Mtg.	

Date	Time	Field 2-A	Field 2-B
Mon., Oct. 11	5:30pm 6:30pm	WD Real Estate -v- Windjammer Trawler -v- Boathouse Bye- EC Pest Mtg.	Is. Realty -v- Aquasafaris Polly's Jewelry-v-Nite Light
Wed., Oct. 13	5:30pm	Carroll Realty -v- IOP Dentistry	
Mon., Oct. 18	5:30pm 6:30pm	Carroll Realty -v- Polly's Jewelry Aquasafaris -v- IOP Dentistry Bye- Windjammer	EC Pest Mtg. -v- Boathouse Island Realty -v- Trawler
Wed., Oct. 20	5:30pm	Nite Light -v- WD Real Estate	
Mon., Oct. 25	5:30pm 6:30pm	Polly's Jewelry -v- WD Real Estate Carroll Realty -v- IOP Dentistry Bye-Aquasafaris	Windjammer -v- EC Pest Mtg. Nite Light -v- Island Realty
Wed., Oct. 27	5:30pm	Boathouse -v- Trawler	
Mon., Nov. 1	5:30pm 6:30pm	Aquasafaris -v- Trawler IOP Dentistry -v- Boathouse Bye- Nite Light	EC Pest Mtg. -v- Carroll Realty Polly's Jewlery -v- Winjammer
Wed., Nov. 3	5:30pm	Island Realty -v- WD Real Estate	
Mon., Nov. 8	5:30pm 6:30pm	Carroll Realty -v- Nite Light Island Realty -v- Windjammer Bye- WD Real Estate	Polly's Jewelry -v- Boathouse EC Pest Mtg. -v- Aquasafaris
Wed., Nov. 10	5:30pm	IOP Dentistry -v- Trawler	
Mon., Nov. 15	5:30pm 6:30pm	Polly's Jewelry-v- EC Pest Mtg. Aquasafaris -v- WD Real Estate	Nite Light -v- Windjammer

*****Call 884-2278 ext. 3561 for rain out information.*****

ISLE OF PALMS

RECREATION DEPARTMENT

1999 Youth Soccer Schedule
7-8 years old

Team Name	Coach	Team Color
Dunleavy's	Harold Hirshman	Kelly Green/white
Bugel's Bagels	Karl Novak	Navy/white
Atlantic Telecom	Cullen Harper	Ash/navy
Island Lawn Care	Steve McGibbon	White/green
Dunes Properties	Todd Hadley	Navy/gold
Great Beach	Ross Lipman	Turquoise/white
Sonitrol	Karen Streetman	Red/white
Dr. James Hart	???? Corey Kinsella	Forrest/white

Team photos are scheduled below. Please arrive five minutes prior to your scheduled time. You must have your picture packet information completed and pay for the photos at the time they are taken. In the event of rain, photos will be taken in the gymnasium.

Date	Time	Team Photo Schedule (Big Soccer Field)		
Sat. Oct. 16	10:30am	Dunleavy's	&	Bugel's Bagels
	10:45am	Atlantic Telecom	&	Island Lawn Care
	11:00am	Dunes Properties	&	Great Beach
	11:15am	Sonitrol	&	Dr. James Hart

- Registration for YOUTH BASKETBALL , age 5-17, will be held at the Isle of Palms Recreation Department November 1st-30th.

Date	**Time**	**Field 2-A**	**Field 2-B**
Tues., Oct. 5	5:30pm	Bugel's Bagels -v- Dunleavy's	Dunes Properties -v- Great Beach
	6:30pm	Island Lawn Care -v- Sonitrol	Dr. James Hart -v- Atl. Telecom
Tues., Oct. 12	5:30pm	Dunleavy's -v- Atl. Telecom	Dr. James Hart -v-Dunes Properties
	6:30pm	Great Beach -v- Sonitrol	Bugel's Bagels -v- Is. Lawn Care
Tues., Oct.19	5:30pm	Sonitrol -v- Dr. James Hart	Atl. Telecom -v- Great Beach
	6:30pm	Is. Lawn Care-v-Bugel's Bagels	Dunleavy's -v- Dunes Properties
Tues., Oct. 26	5:30pm	Dr. James Hart -v- Is. Lawn Care	Dunleavy's -v- Sonitrol
	6:30pm	Atl. Telecom-v- Dunes Properties	Bugel's Bagels-v-Great Beach
Tues., Nov.2	NO GAMES	ELECTION DAY	

Date	Time	Field 2-A	Field 2-B
Tues., Nov. 9	5:30pm	Great Beach -v- Is. Lawn Care	Dr. James Hart -v-Dunleavy's
	6:30pm	Dunes Prop. -v- Bugel's Bagels	Sonitrol-v- Atl. Telecom
Tues., Nov. 16	5:30pm	Dunes Properties-v-Sonitrol	Atl. Telecom -v- Is. Lawn Care
	6:30pm	Great Beach-v-Dr. James Hart	Dunleavy's-v-Bugels's Bagels

Call 884-2278 Ext.3561 for rain out information.

ISLE OF PALMS
RECREATION DEPARTMENT

1999 Youth Soccer Schedule
9-12 years old

Team Name	Coach	Team Colors
Boss Carpet	Sebastian Runza	white/green
Nite Light	Steve Baldrick	ash/navy
Long Island Café	Sandy Hirschman	navy/white
Norton Builders	Karl Novak	tan/burgandy
Island Realty	Gary Fink	green/white
Dunes Properties	Franck Chatelain	gold/navy
Berkeley Electric	Clark Brisson	orange/white

Team photos are scheduled below. Please arrive five minutes prior to your scheduled time. You must have your picture packet information completed and pay for the photos at the time they ate taken. In the event of rain, photos will be taken in the gymnasium.

Date	Time	Team Photos Schedule (big soccer field)		
Sat., Oct.16	11:30am	Boss Carpet	&	Nite Light
	11:45pm	Long Island Café	&	Norton Builders
	12:00pm	Island Realty	&	Dunes Properties
	12:15pm	Berkeley Electric		

- Registration for YOUTH BASKETBALL, ages 5-17, will be held at the Isle of Palms Recreation Department November 1st-30th.

Date	Time	Big Soccer Field
Wed., Oct. 6	5:15pm	Nite Light -v- Berkeley Electric
	6:30pm	Long Island Café -v- Dunes Properties
Thurs., Oct. 7	5:15pm	Norton Builders -v- Island Realty
		Bye-Boss Carpet
Wed., Oct. 13	5:15pm	Island Realty -v- Dunes Properties
	6:30pm	Berkeley Electric -v- Norton Builders
Thurs., Oct. 14	5:15pm	Boss Carpet -v- Long Island Café
		Bye-Nite Light
Wed., Oct. 20	5:15pm	Nite Light -v- Norton Builders
	6:30pm	Island Realty -v- Boss Carpet
Thurs., Oct. 21	5:15pm	Dunes Properties -v- Berkeley Electric
		Bye- Long Island Café

24 - 28th Avenue P.O. Drawer 508 • Isle of Palms • South Carolina • 29451 • (843) 886-8294 • Fax: (843) 886-9857

ISLE OF PALMS

RECREATION DEPARTMENT

1999 Men's Fall Softball

Revised 9/13/1999

1.	MenuVenue.com	Chris Royster	856-4024
2.	Acme Cantina	Trent Kirk	849-9343
3.	Windjammer Gappers	Danny Clark	886-4573
4.	Headless Pelicans	Mac McComb	849-6125
5.	Prospec	Dave Sykes	886-4284

The HOME team is listed first and will occupy the FIRST base dugout

Date:	Time:	Home:		Guests:
Mon. - 9/13	6:30pm	Headless Pelicans	vs.	MenuVenue.com
	7:45pm	Gappers	vs.	Acme
	Bye	Prospec		
Wed. - 9/15	6:30pm	Prospec	vs.	Gappers
	7:45pm	Acme	vs.	MenuVenue.com
	Bye	Headless Pelicans		
Mon. - 9/20	6:30pm	Acme	vs.	Headless Pelicans
	7:45pm	MenuVenue.com	vs.	Prospec
	Bye	Gappers		
Wed. - 9/22	6:30pm	MenuVenue.com	vs.	Gappers
	7:45pm	Headless Pelicans	vs.	Prospec
	Bye	Acme		

24 - 28th Avenue P.O. Drawer 508 • Isle of Palms • South Carolina • 29451 • (843) 886-8294 • Fax: (843) 886-9857

Date:	Time:	Home:		Guests:
Mon. - 9/27	6:30pm	Prospec	vs.	Acme
	7:45pm	Gappers	vs.	Headless Pelicans
	Bye	MenuVenue.com		
Wed. - 9/29	6:30pm	Acme	vs.	Gappers
	7:45pm	MenuVenue.com	vs.	Headless Pelicans
	Bye	Prospec		
Mon. - 10/4	***Last Day To Add New Players To Rosters***			
	6:30pm	MenuVenue.com	vs.	Acme
	7:45pm	Gappers	vs.	Prospec
	Bye	Headless Pelicans		
Wed. - 10/6	6:30pm	Prospec	vs.	MenuVenue.com
	7:45pm	Headless Pelicans	vs.	Acme
	Bye	Gappers		
Mon. - 10/11	6:30pm	Prospec	vs.	Headless Pelicans
	7:45pm	Gappers	vs.	MenuVenue.com
	Bye	Acme		
Wed. - 10/13	6:30pm	Headless Pelicans	vs.	Gappers
	7:45pm	Acme	vs.	Prospec
	Bye	MenuVenue.com		
Mon. - 10/18	6:30pm	Headless Pelicans	vs.	MenuVenue.com
	7:45pm	Gappers	vs.	Acme
	Bye	Prospec		
Wed. - 10/20	6:30pm	Prospec	vs.	Gappers
	7:45pm	Acme	vs.	MenuVenue.com
	Bye	Headless Pelicans		

Date:	Time:	Home:		Guests:
Mon. - 10/25	6:30pm	Acme	vs.	Headless Pelicans
	7:45pm	MenuVenue.com	vs.	Prospec
	Bye	Gappers		
Wed. - 10/27	6:30pm	MenuVenue.com	vs.	Gappers
	7:45pm	Headless Pelicans	vs.	Prospec
	Bye	Acme		

- **There is a Double Elimination Tournament.**
- **It will immediately follow the regular season games and rainouts.**
- **Tournament games will be played during the week.**

EXHIBIT E

PERSONNEL COMMITTEE
October 20, 1999

The regular meeting of the Personnel Committee was held at 7:00 p.m. on October 20, 1999, in City Hall Council Chambers. Committee members present were Chairman Bettelli, and Skipper Shaffer. Mayor Bunch was absent. Also present was City Administrator Mark Williams.

1. Approval of Minutes From Prior Meeting. Mr. Shaffer made a motion to approve the minutes of the September Committee meeting; Chairman Bettelli seconded; motion passed unanimously.

2. Old Business. Chairman Bettelli thanked Mr. Williams for putting the suggestion box up. It was put in Council Chambers so that employees would have some privacy in putting in a card.

3. New Business. (a) Personnel Policies for Disasters. Mr. Williams reported that, according to FEMA, if the City has a policy addressing how employees will be paid in the event of a disaster, they will cover those expenses. Employees who actually worked during Hurricane Floyd were paid the equivalent of holiday pay or double-time. Everyone else was paid regular time for those days even if they did not work. Another possibility, in the event of a disaster, employees who are exempt from overtime, such as himself and department heads, would be paid overtime and be reimbursed by FEMA, if the City has such a policy. Mr. Williams is getting a sample policy that FEMA has found acceptable from which we can draft our policy and will bring this to the committee.

3. Personnel Report.

Name	Position	Department	Status
Hired:			
Kristine Berg	Animal Control Officer	Police	Replaced Curtis Howell
Curtis Howell	PT Animal Control	Police	2-3 Days per week
Rhonda Dugan	Secretary	Fire	Part Time Secretary
Jemeta Burton	Dispatcher	Police	Begins 11-3-99
Dawn Caldwell	Police Officer	Police	Academy 11-1-99
Brent Roy	Police Officer	Police	Former Parking Enforcement
And			Officers now both in police
Cheryl Grier	Police Officer	Police	academy since 10-1-99

Mr. Williams reported that there are two grievance hearings coming up, both of whom have hired an attorney to represent them, and they have requested an open grievance hearing on October 29, at 10:30 and 1:30. He recommended that Councilmembers not attend because they would have to hear it later and we do not want to give them the opportunity to challenge your objectivity.

Mr. Bettelli stated that, pertaining to Mayor Bunch's memo resigning from the Personnel Committee and Ways & Means Committee, he will call her and discuss this with her.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:15 p.m.

Respectfully submitted,

Marty Bettelli, Chairman

EXHIBIT F

Board of Zoning Appeals
Minutes
October 12, 1999

I. Call to Order

Chairperson Gabbie Porter called the regular meeting of the City of Isle of Palms' Board of Zoning Appeals to order on October 12, 1999 at 5:30PM in the Council Chambers at City Hall, 1207 Palm Blvd. Members present were Charlie Yawn, Kathy Carroll, Guy Taylor, and Russ Stemke as well as the Zoning Administrator, Douglas Kerr.

II. Review of Minutes

Mr. Taylor made a motion to approve the minutes of the August 10th, 1999. Mr. Yawn seconded the motion, and the vote was unanimous in favor of the motion.

III. Variances, Appeals, and Special Exceptions

4002 Cameron Boulevard

Ms. Porter welcomed the audience and swore in everyone planning to give testimony. She explained that the first application on the agenda was for 4002 Cameron Boulevard. Mr. Kerr explained that the applicant has requested a special exception to allow the establishment of an office for her physical fitness business. He explained that the applicant would conduct office work only at the home and that she would meet with her classes in the commercial district. Mr. Yawn asked the applicant if there would be any change in the residential nature of the neighborhood. Ms. Miller answered no. Mr. Yawn made a motion to approve the application, and Ms. Carroll seconded the motion. The vote was unanimous in favor of the motion.

#31-31st Avenue

The second case on the agenda was for a home occupation at #31-31st Avenue. Mr. Kerr gave a brief introduction to the case, explaining that the applicant would conduct his office work only at the home for a mobile marine repair business. Mr. Reynolds would conduct all repair work at marinas or boatyards. Mr. Reynolds added that he would only do his book keeping and office work at the house, and that he would not bring any parts to his home to be worked on. Mr. Taylor made a motion to approve the application. Mr. Yawn seconded the motion, and the vote was unanimous in favor of the motion.

230 Forest Trail

The next case on the agenda was for a home occupation at 230 Forest Trail. Mr. Kerr explained that the applicant is requesting approval to allow the establishment of a pottery studio. The applicant would create pottery at the house and then take the pieces to galleries and art festivals for sale. She would not have people coming by in connection

with the business. The applicant explained that she had an extra storage room that would be used as a studio. Mr. Yawn made a motion to approve the application. Ms. Carroll seconded the motion, and the vote was unanimous in favor of the motion.

406 Palm Boulevard

The next case on the agenda was for a home occupation at 406 Palm Boulevard. Mr. Kerr explained that the applicant is requesting approval to allow the applicant to establish a dental consulting business at her house. The applicant would do office work at the house a couple of days a week, but the majority of her work would be in dentists' offices training their staff. She would not have people coming to the house in connection with the business. Mr. Yawn asked the applicant if there were any other employees involved in the business. The applicant answered no. Mr. Yawn asked if there would be any change to the residential nature of the neighborhood. The applicant answered no. Ms. Porter made a motion to approve the application. Mr. Stemke seconded the motion, and the vote was unanimous in favor of the motion.

1903 Waterway Boulevard

The next case on the agenda was for a home occupation at 1903 Waterway Boulevard. Mr. Kerr explained that the applicant is requesting approval to allow the establishment of a real estate business. He explained that the applicant included on her application that there would be no clients coming to the house in connection with the business. Ms. Ross added that she would meet clients on site or she would pick them up to look at property. She stated that the only thing that she would be doing at the house is computer and phone work. Mr. Taylor asked what kind of real estate office this was and if it would meet the state requirements, including the requirement for a sign. Ms. Ross answered that it would meet state requirements and that the state has changed the requirement for a sign.

Ms. Porter asked if there were any members of the audience that would like to address the Board. Mr. George Campsen stated that he lived near the applicant and that he was there to represent his family's interests as well as other property owners in the area. He presented a petition that had been passed around with over 40 signatures. He explained that because of the nature of a real estate business, it was impossible to operate such a business in compliance with the City's zoning ordinance. He explained that in the ordinance there is a requirement that the work be carried out entirely within the primary residence on the property. He further explained that the applicant has indicated on her application that the business would not be carried out entirely within the primary residence. Therefore, he explained, the Board should deny the request.

Ms. Porter asked Mr. Kerr if he would explain how this section of the ordinance had been interpreted in the past. Mr. Kerr explained that the ordinance did require all business activity to be carried out inside the principal dwelling unit, but that this requirement was specific only to the business being done at the home. This would not prohibit someone from conducting business activities outside the home. He explained that this Board had

approved many applications for people doing work outside the house like the consultants and travelling salesmen.

Mr. Dave Johnson addressed the Board, and explained that he was opposed to any commercialization of property in this neighborhood. He said that he felt that such a business would damage the residential character of his neighborhood. Foster Clark addressed the Board and explained that he lived across the street from the applicant, and that he did not see any problems with the application as long as the applicant abided by all applicable codes. Mr. Eddie Sheppard addressed the Board and asked how she would sign contracts. Ms. Ross answered that many of them would be handled on Dewees and others would be signed in various places away from the home. Mr. Sheppard stated that he felt that the Board should vote no. Ms. Carol Ann Allison addressed the Board and explained that she worked in a real estate office and people get too busy to set up meetings so they will drop things by the applicant's house.

Mr. Yawn explained to members of the audience that the Board members were there only to interpret the laws adopted by City Council and that the Board has to consider whether or not an application will harm the residential nature of a neighborhood. He stated that as far as he could tell if there is no traffic from the house, then it should not harm the residential nature of the neighborhood and that it met all other provisions of the ordinance. He therefore made a motion to approve the application with the stipulation that there be no business related traffic coming to the house.

Mayor Bunch addressed the Board and stated that there is already one business being operated out of the house. Ms. Ross stated that his business was operated from the Carroll's building at Breach Inlet. Mr. Campsen addressed the Board again and explained that the applicant had admitted on her application that business could not be conducted entirely in the house, and therefore the application did not meet the requirements of the ordinance and should be denied.

Mr. Taylor explained that since he had been on this Board, he has seen many similar applications. And that when the last time a request was made for a real estate office, he contacted the state, and that they said that they discouraged brokers working out of their house, but they could not prohibit it. He stated that many similar requests have been previously approved and that he felt he would be acting hypocritically if he denied this one application. Mr. Stemke added that he felt that some of the problems might be alleviated if the applicant was not allowed to conduct property management business. Mr. Yawn stated that he would amend his motion to include the stipulations that no business related traffic come to the house and no property management business is conducted. Mr. Taylor seconded the motion, and the vote was unanimous in favor of the motion. Ms. Carroll added that she felt that people effected by this should push for their Council to encourage more regulations governing real estate offices at the state level.

617 Carolina Boulevard

The next case on the agenda was for a home occupation at 617 Carolina Boulevard. Mr. Kerr explained that the applicant is requesting approval to allow the establishment of a boat chartering business. He explained that the applicant would do the majority of his work on two boats at the Charleston Harbor Marina in Mt. Pleasant. He explained that the applicant had distributed some literature with his Isle of Palms address and phone number displayed and upon notification that he needed a business license, he made application. Mr. Murray addressed the Board and explained that he did the majority of his work on his boats, but that we did some office work at his home. Mr. Yawn asked if the business would have any impact on the residential nature of his neighborhood. Mr. Murray answered no. Mr. Stemke asked if he would ever bring the boats home. Mr. Murray answered no that they are too large to bring home. Mr. Stemke made a motion to approve the application. Ms. Carroll seconded the motion, and the vote was unanimous in favor of the motion.

#16-21st Avenue

The next application on the agenda was for a special exception to allow the First United Methodist Church to use the property of #16-21st Avenue for parking. Mr. Kerr explained that currently there is a house used as a single-family residence on the property. He explained that the church planned to allow the current owner to live in the house until she left and when the house became vacant they would demolish it and use the lot solely for parking. He explained that prior to the church using the property they would have to be approved by this Board as well as install a vegetative buffer, a fence, and parking stops. Mr. Lipscomb explained that he was present to represent the church, but the church primarily wanted to be sure that they could use the property before they bought it. Mr. Taylor stated that he did not want to open the door for undesirable uses for the house, and that he would make a motion to approve the application with the stipulation that no one other than the current owner and her family could live in the house. Mr. Yawn seconded the motion, and the vote was unanimous in favor of the application, with Mr. Stemke abstaining.

#80-41st Avenue

The next application on the agenda was for a special exception to allow the Bay Café to have additional outdoor seating at #80-41st Avenue. Mr. Kerr explained that the restaurant currently had an area designated for outdoor seating, but that the applicant would like to increase that area to allow for the construction of a tiki bar. He further explained that outdoor sales were allowed only as a special exception and that any expansion of a use allowed as a special exception has to be approved by the Board. Mr. Herwood addressed the Board representing the Bay Café. He explained that he felt that the addition would enhance the appeal of the restaurant and draw more customers. Ms. Porter stated that she felt that the restaurant already had ample outdoor seating, and that additional seating would inhibit pedestrian walkways on the property. Mr. Yawn asked if there would be music in association with the bar. Mr. Herwood answered that there may be acoustic performances, but that it would be no more than what the restaurant currently does. Mr. Taylor stated that the owner must not have any objections, noting that the City

Administrator had signed the application, and therefore made a motion to approve the application. Ms. Carroll seconded the motion. Mr. Stemke stated that he did not feel comfortable with the City's noise ordinance being the only control over noise levels created by outdoor events. Ms. Porter stated that she also felt that it would impede traffic. Mr. Stemke echoed her concern and stated that there already seems to be a problem in parking at the site. Mr. Kerr explained that the overall site does have enough parking spaces to meet the ordinance's requirements, but that a lot of spaces are taken up with trailers in the summer months.

A board member called for a vote on the motion to approve the application. The motion was approved by a two to three vote, with Mr. Stemke and Ms. Porter voting against the motion and Mr. Taylor, Mr. Yawn, and Ms. Carroll voting for the motion.

#2-48th Avenue

The next application on the agenda was a request for front and rear setback variances for a proposed structure at #2-48th Avenue. Mr. Kerr explained that the subject lot was oriented with the narrow end towards the ocean and the wider dimension oriented towards the street right-of-way. However, the City's code required that the front setback be measured from the street right-of-way and the rear setback be measured from the opposite property line leaving the applicant with a long and narrow building envelope. The applicant was requesting a six-foot front setback to allow the house to be 18 feet from the street and a 14-foot rear setback to allow the house to be ten feet from the rear property line.

The applicant, Mr. Krawcheck, addressed the Board and explained that the subject lot was very unusual because of its orientation and proximity to the street right-of-way and the ocean. He explained that he felt that this was a classic case for a zoning variance. He explained that he was not aware of any ocean front lot with a house not oriented towards the ocean. He explained that if the zoning variance was not granted, the owner would suffer a hardship because his exposure to the ocean would be greatly diminished.

Mr. Charles Shaw, the owner of #6-48th Avenue, addressed the Board and explained that 48th Avenue had many problems already and that he was opposed to the approval of any variances. Ms. Shaw addressed the Board and explained that they had bought their lot with the understanding that the adjacent ocean front lot was a very narrow lot and that any house built on the lot would have to be very narrow. Mr. Jack Dunn addressed the Board and explained the problems with 48th Avenue were multifaceted and that it is impossible to separate one problem from the others and that he was opposed to any variances being issued on the street.

Mr. Ed Childress addressed the Board and explained that he owned the adjacent ocean front property and that he also understood that there were many problems associated with 48th Avenue. He stated that he felt that it was easy to take frustrations about 48th Avenue out on the Cade's, but that it would not fix the problems. The real issue is the orientation of the house and he was in favor of the proposed variance.

Ms. Porter asked Mr. Cade if he was not aware of the setback requirements when he purchased the lot. Mr. Cade answered that he never imagined that the street would be the front of the lot. Mr. Gouge, the owner's architect, addressed the Board and explained that he never imagined that the ocean would not be considered the front of the lot. Mr. Boehm explained that he was present to represent the Childress', and that if the variance was not granted it would be extremely detrimental to the Childress'. He explained that if the variance was not granted, the Cade's would be allowed to construct a house almost 40 feet seaward of the Chilress' house, which would inhibit their views and exposure to the ocean.

Mr. Yawn stated that he would like to call for a vote. He explained that he felt that the application met the standards necessary for a variance and made a motion to approve the application. Mr. Taylor stated that he felt that the Board would benefit from some additional research and moved to table the application until the next meeting. Ms. Porter seconded the motion. The vote was unanimous in favor of the motion to table the application.

49 Seagrass Lane

The next application on the agenda was for a variance to allow the construction of an impervious vehicular surface two feet from an OCRM critical area. The applicant, Ron Denton, addressed the Board and explained that a driveway had been designed several different ways and then constructed two feet from a critical area. The owners of the property had the areas of the drive within 20 feet of the critical area removed and replaced with pervious gravel in order to get a Certificate of Occupancy. They now would like this variance to be granted to allow them to replace the areas of the driveway that have been removed. Mr. Yawn stated that he had been to the site and that he saw that currently there is a driveway constructed of gravel that meets the requirements of the ordinance. Mr. Taylor made a motion to deny the application. Mr. Yawn seconded the application. The vote was unanimous in favor of the motion.

2202 Palm Boulevard

The next application on the agenda was for a setback variance from the rear setback requirement for 2202 Palm Boulevard. Mr. Kerr explained that this lot was adjacent to an unbuildable oceanfront lot that was created in 1991. The applicant was requesting a variance to allow him to construct a house with rear stairs eight feet and a deck 16 feet from the rear property line, which he claims will be in line with the adjacent houses. Mr. Rowell addressed the Board and explained that he was requesting this variance to allow him to line up with the adjacent house. Ms. Porter explained that since she has been on the Board they have made an effort to ensure that these structures would be in line. Mr. Yawn made a motion to approve the variance with the stipulation that the roofline of the proposed house be no farther seaward than the roofline of the adjacent house to the east and that the deck of the proposed structure be no farther seaward than the deck of the

adjacent house to the east. Ms. Carroll seconded the motion. The vote was unanimous in favor of the motion.

IV. Miscellaneous Business

Mr. Yawn made a motion to defer discussion on the Rules of Procedure until next month. Mr. Stemke seconded the motion and the vote was unanimous in favor of the motion. The Board discussed concerns about the wording of the application regarding business activity being conducted entirely within the house. Mr. Kerr said that he would reword the question on the application and bring it before the Board at their next meeting for consideration.

V. Adjournment

With no further business, a motion was made and seconded to adjourn. The motion was unanimously approved by voice vote. The meeting was adjourned at 8:15 PM.

EXHIBIT G

CONSTRUCTION BOARD OF ADJUSTMENT & APPEALS

CITY OF ISLE OF PALMS

A meeting of the Board was held on Thursday, October 7, 1999 at 5:30 p.m., in the Building Department conference room.

Members Present: George Van Cott, Chairman; Sidney Allison, Jack Burton, Will Albrecht, Phillip Smith and Ron Denton

Members Absent: Charles Blair

Guests Present: Stephen Herlong, Danny Johnson, Neil Sawyer and George Cook

Chairman Van Cott called the meeting to order. Seconded by Sidney Allison. Motion approved unanimously.

Appeal No. 99-07: 63 Ocean Point, new construction applying for a variance from CABO Section 202, definition of a story. Ron Denton, AIA agent for the owner, presented the application. CABO limits structures to three stories, and being that the property is located within the flood plain requiring elevating the structure is limited to two habitable stories provided that the structure be designed to Type VI/1 hr. protection.

Ed Haselden, Building Official, commented that due to location as well as the fire on Dunecrest Lane, the board should consider sprinkler systems. Ron Denton advised the board that Wild Dunes had approved the plans and that several surrounding homes are three stories plus parking.

Sidney Allison gave his concerns regarding the approval of this variance due to the current code. George Van Cott said that the code doesn't address the CABO Section regarding the flood zone. Jack Burton added that it wasn't fair to those people who submitted plans after the ruling of the General Assembly with respect to the flood zone. Sidney Allison voiced his concerns as well regarding the safety factor for these new homes/families. Jack Burton said council chose CABO because it was easier to read. Otherwise, we wouldn't be here had we gone with the standard building code. Ed Haselden, again, voiced his concern for the safety of the occupants as well as the property. A discussion regarding this matter and the additional cost of sprinkler systems took place providing sprinklers were installed to comply with 903.2 of the standard building code and meeting requirements of table 500 of the same code. Phillip Smith seconded the motion. Motion passed with four (4) yea's, one (1) no and Ron Denton abstaining.

Jack Burton continued the discussion following the motion stating that he didn't think we have the responsibility to protect people from themselves, for houses constructed under the building code until now. Owners should be able to choose for themselves to add sprinklers.

Since the motion had already been passed. It was voted on again to grant the variance providing sprinklers were installed to comply with 903.2 of the standard building code and meeting requirements of table 500 of the same code. Sidney Allison made the motion and it was seconded by Phillip Smith. The motion was once again passed with four yea's, one no and Ron Denton abstaining.

Appeal No. 99-08: 132 Ocean Blvd, new construction applying for a variance from CABO Section 202, definition of a story. Ron Denton, AIA agent for the owner, presented the application. CABO limits structures to three stories, and being that the property is located within the flood plain requiring elevating the structure is limited to two habitable stories provided that the structure be designed to Type VI/1 hr. protection.

Ron Denton advised the board that the third floor is one half size of the full floor. That it is located in the "V" zone. He also noted that there are no stairs on the outside from the second level. Ed Haselden again noted the concern regarding safety.

Jack Burton made a motion that the house is designed and be built to standard code 500, Type VI/1 hr. fire protection. The motion died as stated here. Sidney Allison made a motion to grant the variance providing sprinklers were installed to comply with 903.2 of the standard building code and meeting requirements of table 500 of the same code. Phillip Smith seconded the motion. Motion passed with five (5) yea's, one (1) no and Ron Denton abstaining.

Appeal No. 99-09: 46 Morgan Place: Neil Sawyer, agent for the owner, presented the application for new construction applying for a variance from CABO Section 202, definition of a story. CABO limits structures to three stories.

Neil Sawyer stated that this a 3600 square foot home with 600 square feet on the third floor. Board was also advised that there is 10 feet between houses in this location.

Jack Burton made a motion that the house be built to standard code 500, Type VI/1 hr. fire protection but without sprinklers. Sidney Allison amended the motion to grant the variance providing sprinklers were installed to comply with 903.2 of the standard building code and meeting requirements of table 500 of the same code. Phillip Smith seconded the motion. The motion passed with five (5) yea's and one (1) no.

Appeal No. 99-10: 10 Dunecrest Lane, new construction applying for a variance from CABO Section 202, definition of a story. George Cook, agent for the owner, presented application. CABO limits structures to three stories. George Cook presented the same plans that the Hollings home was constructed from in 1981. The house will be constructed 17 inches higher because of the flood zone.

Jack Burton made a motion to grant the variance providing sprinklers were installed to comply with 903.2 of the standard building code and meeting requirements of table 500 of the same code. Phillip Smith seconded the motion. Motion passed with five (5) yea's, one (1) no.

Appeal No. 99-11: 10 Tabby Lane: Stephen Herlong, AIA agent for the owner, presented the application for new construction applying for a variance from CABO Section 202, definition of a story. CABO limits structures to three stories, and being that the property is located within the flood plain requiring elevating the structure is limited to two habitable stories provided that the structure be designed to Type VI/1 hr. protection.

Jack Burton made a motion to grant the variance providing sprinklers were installed to comply with 903.2 of the standard building code and meeting requirements of table 500 of the same code. Sidney Allison seconded the motion. Motion passed with five (5) yea's and one (1) no.

Being no further business, meeting adjourned.

EXHIBIT H

ACCOMMODATIONS TAX ADVISORY COMMITTEE
October 13, 1999

The Accommodations Tax Advisory Committee met on October 13, 1999, at 8:30 a.m., in City Hall Council Chambers. Present were Chairman Julia Tucker, Committee members April Lathan, John Herron, Wayne Moseley, Malcolm Burgis and Randy Walker, and City Clerk Janet Mauldin. Committee member David May was out of town. Chairman Tucker called the meeting to order.

1. Approval of Previous Month's Minutes. **Mr. Moseley made a motion to approve the minutes from the August 18, 1999, meeting; Mr. Burgis seconded; motion passed unanimously.**

Mr. Burgis made a motion to approve the minutes from the September 13, 1999, meeting; Mr. Walker seconded; motion passed unanimously.

2. New Applications. (A) IOP Web Camera Network. See attached application and documentation from Phil Huff. Mr. Huff gave a video presentation and discussed his request and answered questions of committee members. Upon discussion, committee members asked for additional information as to the number of visits other sites in Mr. Huff's business have received, and they were concerned about citizens objecting to the location of some of the cameras. After discussion of the need for more information, **Mr. Walker made a motion to table decision until the next meeting; Mr. Herron seconded; motion passed unanimously.**

(B) EventMakers - USA. Concerning the discussion at last month's meeting, Chairman Tucker passed copies of the completed application form earlier in the meeting. Mr. Walker stated that this is the type of professional advice we need as to the direction this community can go to benefit the community; it gives us creative concepts for the future. **Mr. Walker made a motion to approve the application; Mr. Moseley seconded; motion passed unanimously.**

D. Old Business. Presentation by City Administrator Mark Williams and City Treasurer Debbie Suggs Concerning Disbursement of Funds and Budget.

Ms. Suggs discussed her memo and the financial statements attached to it (copy attached) and answered questions of committee members as to the expenditures of Accommodations Tax funds. From now on, she will provide a copy of the monthly statement to the committee members prior to each meeting.

Mr. Williams explained the procedures by which requests for funds are received and processed (see attached). Committee members were very appreciative of this briefing as they were not clear about how the process worked. He further stated that, whenever an application is approved, it would be a good idea if a member of the committee attended the City Council meeting in order

to explain and answer questions of council members to assist Council's decision on the application. Committee members asked to receive a copy of the minutes from the Ways & Means Committee meetings whenever Accommodations Tax applications are discussed; Ms. Mauldin will send them out as requested.

Mr. Williams also stated that the committee should approve the proposed Accommodations Tax budget each year. The current budget was given to the committee and was not officially approved by committee but as there were no objections, Council approved the full budget in its entirety. However, Ms. Suggs stated that she needed an official approval from the committee for her records and it was determined that this will be done at the next meeting.

Mr. Walker made a motion that a representative of the committee attend the Council meetings; Ms. Lathan seconded; motion passed unanimously.

There being no further business to come before the committee, the meeting was unanimously adjourned at 10:35 a.m.

Respectfully submitted,

Julia Tucker, Chairman

CITY OF ISLE OF PALMS
ACCOMMODATIONS TAX ADVISORY COMMITTEE
BUDGET CYCLE PROCEDURES

1. Budget preparation begins in late April or early May for the fiscal year beginning July 1.

2. Currently the budget is prepared by the City Administrator and presented to the Accommodations Tax Committee for review, discussion, and ultimately approval.

3. The budget is also presented to the Ways and Means Committee of City Council. The budget, with any revisions voted on by the Ways and Means Committee, is then recommended to City Council for ratification.

4. Expenditures not budgeted can be approved individually during the year to the extent funds are available. These can originate with the Advisory Committee, City Staff, City Council, or outside petitioners. Requests originating from City Staff should be presented to the Ways and Means Committee first, but the approval process for all other requests is the same as for the budget: 1) Advisory Committee, 2) Ways and Means Committee, and 3) City Council.

5. Disapprovals by the Advisory Committee can be overruled by a majority of the Ways and Means Committee and City Council.

ACCOMMODATION TAX ADVISORY COMMITTEE
REQUEST FORM

1. Name of Applicant Organization: East Cooper PC

2. Mailing Address: PO Box 14
Mt Pleasant, SC 29465

3. Project Director: Phil L Huff, III
Telephone: 819-7200 Fax: 881-5068

4. Project Name: IOP Web Camera Network

5. Dates you will begin and complete work on project (month/year):

Begin: 30 days from funding End: 90 days from funding

6. Date of Event: One Year from project start (this proposal funds the first year).
Amount of funds requested: $ 39,523.09 Will this be a one-time expenditure or do you anticipate it being an on-going or annual need? This funds capital expenditures and one year operating expenses. Continuation into 2nd year will recquire additional funding only for operating expenses.

7. Type of entity: Government: _____ (see supporting documents)

Not-for-profit as registered with Secretary of State of South Carolina:
Date of Inv. _____ Charter # _____

8. How does this request impact/relate to tourism? Promotes market awareness of the Isle of Palms as a vacation destination to a national and international audience. It will generate traffic to island business websites. It will allow Isle of Palms to compete with other vacation destinations with an ever growing internet audience.

9. Does your organization involve a partnership with other businesses to promote your project? If so, list partner(s) and their combined projected total contribution. (Partnership: organization and/or business sharing joint control).
No formal partnerships contemplated.

10. Describe your organization, stating its goals, objectives and purposes. Indicate membership level:

East Cooper PC is a Mount Pleasant based Networking and Internet Services Company. We specialize in internet promotion, marketing, and maintenance. We provide solutions that are cost effective to access rapidly emerging internet technologies.

11. Provide an informative project description. (Attach an addendum if necessary, be brief.)

A network of island web cameras and related web site (iopcam.net). Views to include front beach (2), IOP Marina (1) the Links Course(1) and a beach view on the Dewee's Island end of IOP (1). The website would feature the camera views and facilitate links to IOP tourism business's and websites.

12. Provide project justification to support your request for funds: (i.e., explain why Accommodation Tax Advisory Committee should fund this project.)

Competing vacation destinations in the state and region are using the Internet to market their areas to potential visitors. Web Camera technology has proven to be the internets most effective traffic generator. This will maximize market awareness of Isle of Palms, and bring more visitors to the island.

13. Provide the total operating budget for your festival, event or general marketing campaign.

Start up and first year operations: $39,523.09 (see supporting documents)

What percentage of your total operating budget will be used for marketing? (Exclude overhead). 7.9%

14. SIGNING THIS DOCUMENT CONSTITUTES A STATEMENT OF INTENT TO MEET YOUR FINANCIAL OBLIGATIONS AND ADHERENCE TO THE GUIDELINES ESTABLISHED FOR THE EXPENDITURE OF ACCOMMODATION TAX FUNDS.

Project Director: _____

Title: President Organization: East Cooper PC

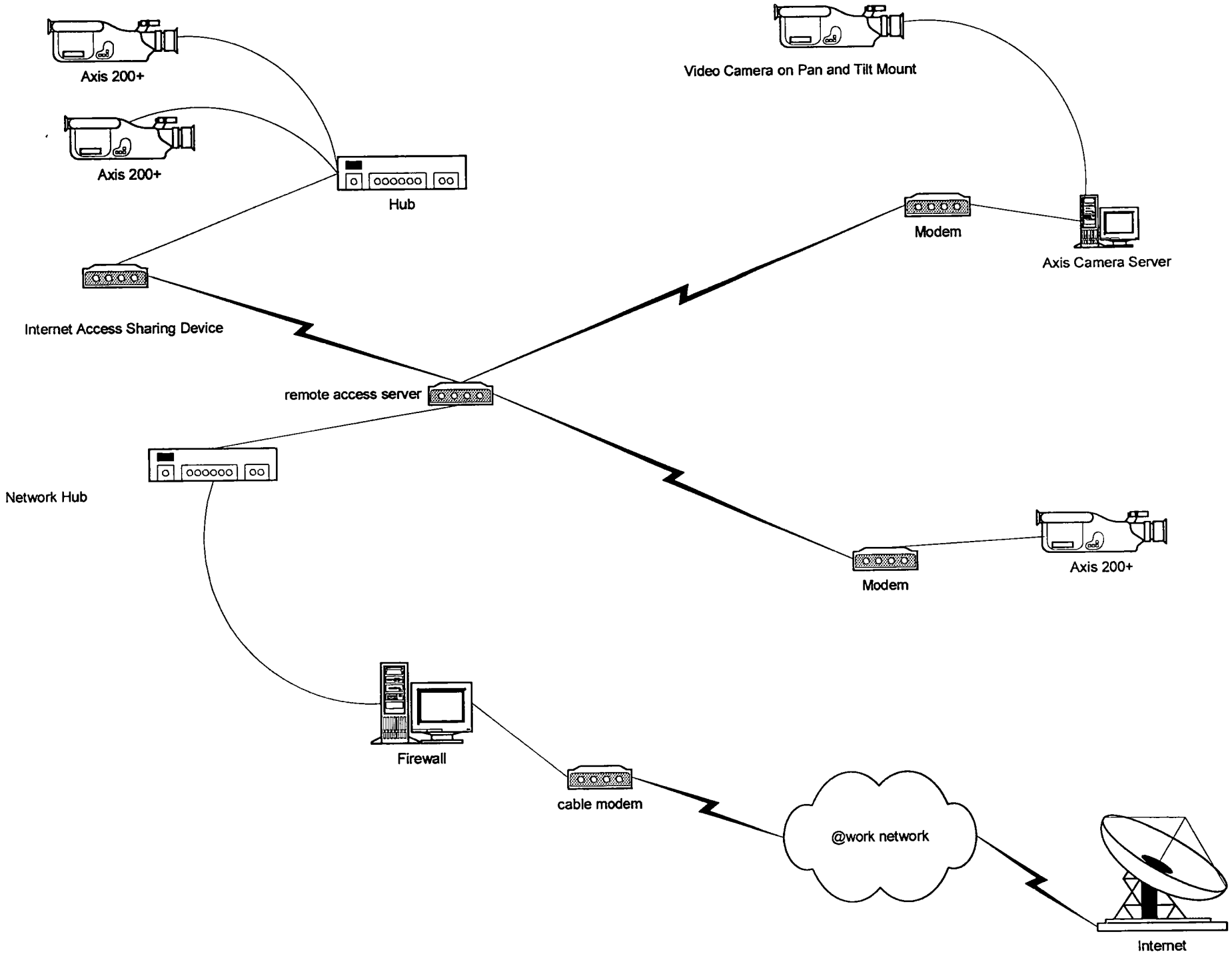
Administrative Official: _____

Title: _____ Organization: _____

Date: 10/11/99

RETURN TO: Janet Mauldin, City Clerk
Isle of Palms City Hall
P.O. Box 508 (1207 Palm Boulevard)
Isle of Palms, SC 29451

Start Up- Equipment		
3 axis 200+ network cameras	929.99	2789.97
1 axis camera server	929.99	929.99
1 3com lan modem	279.99	279.99
1 cctv camera	330	330
4 pelco camera housings	235	940
1 pan and tilt mount	615	615
2 cam modems	147.99	295.98
4 UPS (power supplies)	137.59	550.36
1 Multi-Tech Remote Access Server	599.99	599.99
1 3comm Office Connect 10/100 hub	299.99	299.99
1 edge router/firewall	499.99	499.99
shipping		189.93
Start Up- Communications		
1 Setup Charges for Comminications	3000	3000
Start Up- Hardware Installation		
1 Installations and Wiring	9000	9000
Start Up- Site Design and Promotion		
Web Site Design		2000
Web Site Promotion		5000
Total Start Up Expense		**27321.19**
Annualized Expenses		
12 months communications		5700
12 months Virtual Web Server		432
domain name		70
12 months maintenance and support		6000
Total Annual Expense		**12202**
Total		**39523.19**


Axis 200+
Axis 200+
Hub
Video Camera on Pan and Tilt Mount
Modem
Axis Camera Server
Internet Access Sharing Device
remote access server
Network Hub
Modem
Axis 200+
Firewall
cable modem
@work network
Internet

iopcam.net

An IOP Web Camera Network

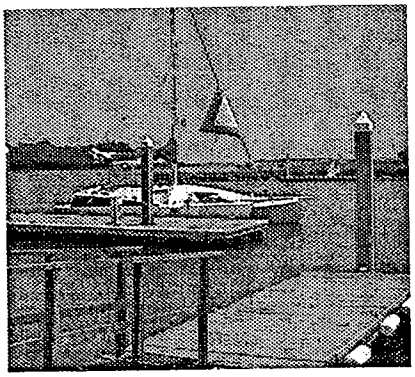
Phil L Huff, III
East Cooper PC

Objective

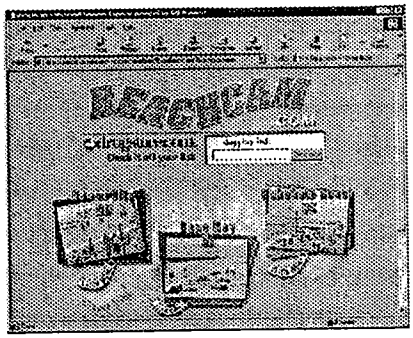
- Promote the Isle of Palms as a vacation destination on the internet

Web Cams draw traffic

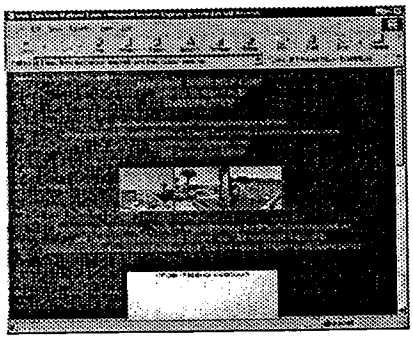
- Sites with live shots are among the highest visited sites on the internet today.



Examples of coastal vacation destination web cam sites



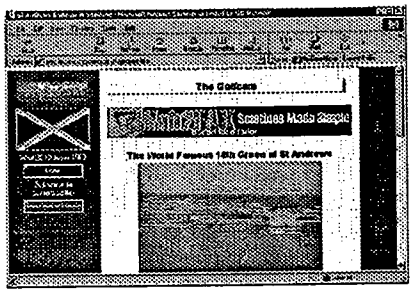
Ocean City, Cape May, Rehoboth Beach

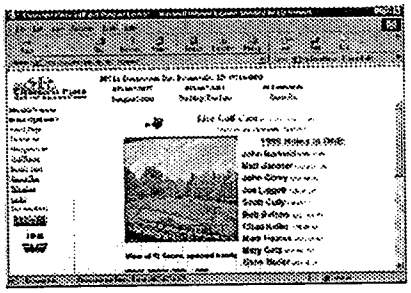


Harbour Town Web Cam

Examples of golf web cam sites

St. Andrews

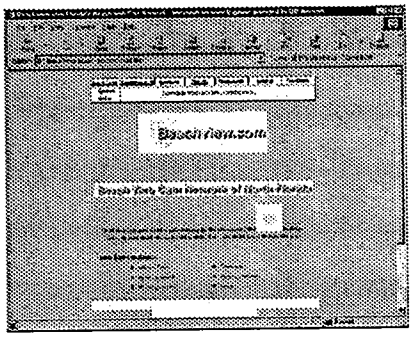




Clearcrest Pines

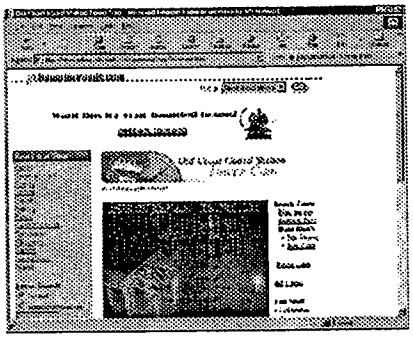
more examples

Cape Cod USA Webcams



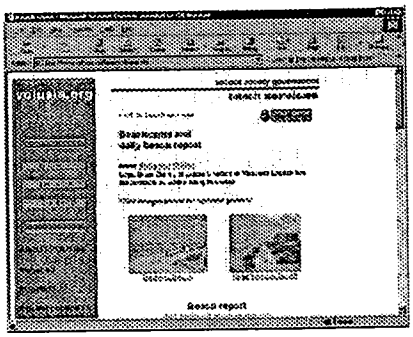
Beach Web Cam Network of North Florida

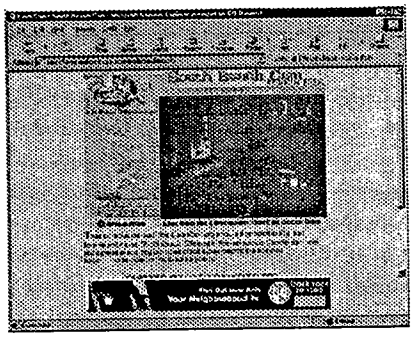
Virginia Beach



more examples

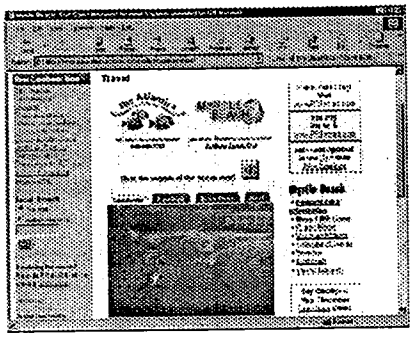
Daytona Beach Cam (by Volusia County Government)





South Beach

Myrtle Beach Live



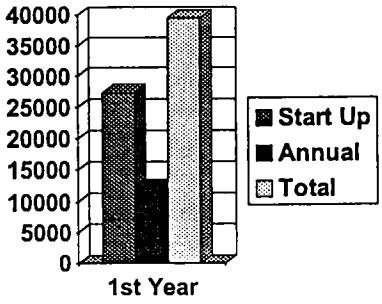
a web cam network for the Isle of Palms

Featured Camera Views-

- Isle of Palms Marina- Pan and Tilt Mount for remote control.
- Front Beach Pier View
- Links Golf Course View
- Beach View from Links Clubhouse Widows Walk

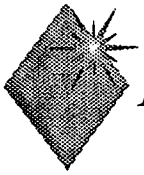
Cost Analysis

- After 1st year $1000 per month will sustain the project
- Total Cost to start up and fund first 12 months of operations under $40,000



Key Benefits

- Increased exposure for the Isle of Palms
- Visitors to the web site will be referred to Island resources and web sites. This will increase exposure for tourism related business's and the Isle of Palms as a vacation destination for golf, marine and beach oriented visitors.
- Island web sites will have the images and camera network site as a resource to use in their own sites if they choose to.



Next Steps

- Recommend Funding for the Isle of Palms Web Camera Network.

ACCOMMODATION TAX ADVISORY COMMITTEE
REQUEST FORM

1. Name of Applicant Organization: EVENTMAKERS - USA

2. Mailing Address: 3301 Rosedale Avenue
Richmond, Virginia 23230

3. Project Director: Richard Peyton
Telephone: (804) 358-5557 Fax: (804) 358-5558

4. Project Name: Special Event Marketing Proposal

5. Dates you will begin and complete work on project (month/year):

Begin: Nov. 1 1999 End: Dec. 15, 1999 (Approx.)

6. Date of Event: To be determined
Amount of funds requested: $ 8,000 Will this be a one-time expenditure or do you anticipate it being an on-going or annual need? To be determined by Accommodations Tax Advisory Committee

7. Type of entity: Government: _____

Not-for-profit as registered with Secretary of State of South Carolina:
Date of Inv. _____ Charter # _____

8. How does this request impact/relate to tourism? These special events will be developed to create local, Regional and National visibility and awareness of the Isle of Palms area and more specifically, to provide marketing exposure. This feasibility study is a worthwhile investment for the Isle of Palms since the information will remain an invaluable research tool to be used as an event marketing guideline for years to come.

9. Does your organization involve a partnership with other businesses to promote your project? If so, list partner(s) and their combined projected total contribution. (Partnership: organization and/or business sharing joint control).

No

10. Describe your organization, stating its goals, objectives and purposes. Indicate membership level:

A full service special event marketing company that specializes in the research, design and production of events to provide marketing opportunities for its clients.

– SEE Proposal –

11. Provide an informative project description. (Attach an addendum if necessary, be brief.)

EventMakers will perform a comprehensive Individual Event Feasibility Analysis (IEFA) to determine the specific events that will best suit the Isle of Palms. This analysis will most likely include one major annual event to attract regional and national media.

12. Provide project justification to support your request for funds: (i.e., explain why Accommodation Tax Advisory Committee should fund this project.)

EventMakers-USA will provide special event marketing concepts intended to attract tourism to the Isle of Palms during the slack seasons. These special events will be developed annually to develop a long-term marketing plan for the Isle of Palms.

13. Provide the total operating budget for your festival, event or general marketing campaign.

What percentage of your total operating budget will be used for marketing? (Exclude overhead).

14. SIGNING THIS DOCUMENT CONSTITUTES A STATEMENT OF INTENT TO MEET YOUR FINANCIAL OBLIGATIONS AND ADHERENCE TO THE GUIDELINES ESTABLISHED FOR THE EXPENDITURE OF ACCOMMODATION TAX FUNDS.

Project Director: Richard Peyton

Title: Dir. of Sales & Marketing Organization: EventMakers-USA

Administrative Official: _____

Title: _____ Organization: _____

Date: 10/20/99

RETURN TO: Janet Mauldin, City Clerk
Isle of Palms City Hall
P.O. Box 508 (1207 Palm Boulevard)
Isle of Palms, SC 29451

EXHIBIT I

ORDINANCE 1999-19

AN ORDINANCE TO RAISE REVENUE BY ESTABLISHING A TAX MILLAGE RATE FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, FOR THE FISCAL YEAR BEGINNING JULY 1, 1999, AND ENDING JUNE 30, 2000.

WHEREAS, Section 5-7-260 of the South Carolina Code of Laws of 1976, as amended, requires that a City Council shall act by ordinance to levy taxes pursuant to public notice; and

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council Members of the City of Isle of Palms, South Carolina, in Council duly assembled, that the following provisions are hereby adopted and enacted:

SECTION 1. A tax to cover the period from July 1, 1999, to June 30, 2000, both inclusive for the sums and in the manner hereinafter mentioned, is and shall be levied, collected and paid into the treasury of the City of Isle of Palms for the use and service thereof; i.e., a tax of $34.20 on every thousand dollars ($1,000) in assessed value of real estate and personal property of every description owned and used in the City of Isle of Palms, South Carolina, except such as is exempt from taxation under the Constitution and laws of the State of South Carolina, is and shall be levied and paid into the City treasury for the credit to the City of Isle of Palms for the corporate purposes, permanent improvements, current expenses and the payment of interest and retirement of outstanding bonds and debts of the City of Isle of Palms, making a total levy not to exceed thirty four and two tenths (34.2) mills for tax purposes. Such tax is levied on such property as is assessed by the Charleston County Tax Assessor for County and State purposes.

SECTION 2. By mutual agreement between the City of Isle of Palms and Charleston County, the County will bill and collect the taxes enumerated herein, and pay the same over to the treasurer of the City of Isle of Palms in the manner prescribed by both parties.

SECTION 3. The billing dates, the penalty dates and the amount of the penalty which shall be levied by delinquent taxes shall be the same as those adopted by Charleston County Council.

SECTION 4. Delinquent property taxes shall be collected by Charleston County in a manner as prescribed by State law.

SECTION 5. If, for any reasons, any sentence, clause or provision of this ordinance shall be declared invalid, such shall not affect the remaining provisions thereof.

SECTION 6. This ordinance shall become effective immediately upon its ratification by City Council.

PASSED, APPROVED AND ADOPTED BY THE MAYOR AND COUNCIL FOR THE CITY OF ISLE OF PALMS ON THIS 26th DAY OF October, 1999.

_____

Carmen R. Bunch, Mayor

_____

Janet G. Mauldin, City Clerk

First Reading: 9-28-99
Second Reading: 10-27-99
Ratification: 10-27-99

EXHIBIT J

ORDINANCE 1999-27

AN ORDINANCE AMENDING THE CODE PROVIDING FOR BUSINESS LICENSE TAXES FOR THE CITY OF ISLE OF PALMS, S.C. PURSUANT TO THE STATE OF SOUTH CAROLINA LOCAL GOVERNMENT COMPREHENSIVE PLANNING ENABLING ACT OF 1994.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

WHEREAS, it is in the interest of the City and the operators of businesses within the City that the business license ordinance be revised and updated.

SECTION 1. That all prior business license ordinances are repealed and the following business license ordinance is adopted.

SECTION 2. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 4. That this Ordinance is effective for all licenses due in the year 2000.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA ON THE ___ DAY OF _____, 1999.

_____
Carmen R. Bunch, Mayor

(Seal)

Attest:

_____
City Clerk

First Reading: 09/28/99
Public Hearing: _____
Second Reading: 10/26/99
Ratification: _____

EXHIBIT K

To: Mayor Bunch
Council Members

From: Tom Gear RE: Business License Ordinance TPG

There has been a repeated assertion by several council members, in committee meetings and in the newspaper, that a high percentage of rental property owners only rent out their property for an interval before moving here to become permanent residents; "retiring here" has been the predominant phrase.

Reasonably, the proof of that would be indicated by a steady increase in the number of owner occupants on the Island. We would all applaud that if it were the case, of course, because our primary responsibility is to protect and foster activities which keep the core owner resident community vital.

The argument, unhappily, is shown to be without merit by the data from the assessors office. Their computer records reveal that there has been a net loss of 4% properties on the island in the last several years. **In calendar year 1998 alone over sixty-four owner occupied single-family homes (4% assessment) were sold to persons who converted the homes to non resident status (6% assessment).** Additionally, of the 800 condominiums on the Island; only 16 were determined to be occupied by owner residents. the number has not increased; 18 appears to have been the high-water mark. Townhouse owner occupancy has dropped since 1996. There are 230 townhouses on the Isle of Palms. From a high of 42 owner residents the number has declined to 39 in the last three reporting years.

The assessor has determined that there has been a net loss of owner residents in all residential categories. How many of these homes have been converted to full-time resort rentals? We may assume that many have been, maybe all of them. We can't determine until we have an ordinance in place which includes a classification for rental properties. One of the primary values to the Island would be a new information base to aid in decision making and long term planning. We are flying blind without it.

2. As to the argument that rental properties are an "investment," and should not be considered a business requiring a license: All real estate that one owns with the reasonable anticipation of an increase in value is an investment.

When one employs the investment in an income producing activity (i.e. renting the investment for income or "gain" as the IRS calls it) - business activity becomes its essential use. Every hotel is an investment for its owners in precisely the same way as are rental houses and condominiums. Rentals become businesses when they rent the property to tourists for short term rental income - precisely the same as a hotel is a business for producing income.

Is it fair to require our small hotel operators to obtain a business license when we exempt the Sea Cabins and the other Condominium projects - which operate in every way as hotels?

Unless we amend this ordinance it will codify an unfair and unintended feature in our city codes.

FROM Chas. Cty Assessor Off.

ISLE OF PALMS	IMPROVED/RESIDENTIAL			Annotated by TPG
TAX YEAR	**1996**	**1997**	**1998**	**Totals 3-Years** (Includes new const.)
SFR 4%	1,387	1,408	1,418	4% - Increased - 31
SFR 6%	1,076	1,116	1,118	6% - Increase - 42
SFR4%/6%	5	10	74 Note 1	**64 new 6% in 1998**
TOTALS	2,468	2,534	2,610	
TWH 4%	42	41	37	4% - decrease by 5
TWH 6%	188	189	186	6% - decrease by 2
TWH4%/6%	0	0	7 Note 1	**7 new 6% in 1998**
TOTALS	230	230	230	
CNU 4%	16	18	16	No new 4%
CNU 6%	784	782	779	6% - increase by 5
CNU4%/6%	0	0	5 Note 1	6% decrease by 5
TOTALS	800	800	800	

SFR = Single Family Residence
TWH = Townhouse
CNU = Condo Unit

Note 1 For the 1996 and 1997 tax years, the properties assessed at the 4% and 6% ratios were allocated based on the % of the property used for rental purposes. For the 1998 tax year, the properties assessed a ratios were at the 4% ratio at the beginning of the year and were then changed to the 6% ratio at the time of sale because the new owner did not reapply/requalify for for the 4 assessment ratio by the end of the tax year. (Approx. 64 of 74 shown)

Note 2 Property assessed at the 4% ratio can be used as "seasonal" rental property and still legally qualify for the 4% ratio.

Tom Gears Notes: The inclusion of new construction numbers which add to both 6% and 4% properties appears to make numbers conflict. Further, the accounting method changed in 1998 which adds to the apparent disagreement of the numbers. The 1998 numbers correct the equation. The 4% to 6% movement is most apparent if 1998 is considered in isolation from the earlier years which used the old accounting method.

EXHIBIT L

DERIVATION OF POTENTIAL REVENUE FROM RENTAL UNIT BUSINESS LICENSES

Background data/theory used in calculations:

A. Total island gross rental revenue: $30,000,000 ($35M less $5M gross revenue from hotels/motels)

B. "Big Five" rental agencies cover 95% of island rental units (based on analysis of Accommodation Tax records, they provide 95+% of total Accommodation taxes)

C. There are a total of 1,372 rental units on the island. (Based on an actual survey their records, the "Big Five" rental agencies have 1,303 rental units under management—910 in Wild Dunes and 393 outside Wild Dunes. Assuming a proportional relationship between # of rental units and Accommodation Taxes, the 1303 represents 95% of total rental units and therefore the total # of units on the island would be 1,372)

D. Calculations:

Total rental revenue ($30M) divided by # of rental units (1,372)= $21,856 average gross revenue per island rental unit.

1,372 units X $105 base license fee on first $2,000	$144,060
additional license fee ($2.30 per thousand in revenue over $2k ($21,856-$2,000=$19,856) X 1372)	62,639
Maximum possible business license revenue	$206,699

ANALYSIS OF 4%-6% CHANGE

Data for the following is from the attachment to Council Member Gear's Memo

# UNITS	1996	1997	1998	% +/-
4%	1446	1469	1483	+ 2.6%
6%	2052	2095	2157	+ 5.1%
Totals	3498	3564	3640	

NOTE: (1) SFR4%/6% were split 85% to 6%, 15% to 4%

FOLLOWING IS PROVIDED FOR YOUR INTEREST/EDIFICATION

TOTAL IOP HOUSING UNITS	3640
TOTAL RENTAL UNITS	1372
958 UNITS IN WILD DUNES (69.8 % OF TOTAL)	
414 UNITS OUTSIDE OF WILD DUNES (30.2% OF TOTAL)	
TOTAL HOUSING UNITS IN WILD DUNES	1873
TOTAL HOUSING UNITS OUTSIDE WILD DUNES	1767
% RENTAL UNITS VS TOTAL IOP HOUSING UNITS	36.7%
%RENTAL UNITS OUTSIDE WILD DUNES VS HOUSING UNITS OUTSIDE WILD DUNES	23.4%
% RENTAL UNITS INSIDE WILD DUNES VS HOUSING UNITS INSIDE WILD DUNES	51.1%

Note: The number of housing units and their status changes literally from day to day with home construction and sales. However, I am confident that the above represents an extremely accurate portrayal of the current housing status based on the information available.

OTHER RENTAL UNIT BUSINESS LICENSE ISSUES

A. By law, requirement would have to include all housing units on the Island (4% and 6%). This would necessitate an all-inclusive data base with the attendant problems—and cost-- of maintenance and annual update.
B. Including 4% properties would definitely impact on permanent residents who only rent out seasonally.
C. Preponderance of rental units are "singly owned", i.e. owners owning only one rental unit. This conclusion is based on personal anecdotal evidence as well the experience of the major rental management companies.
D. Most rental unit owners already experience a net annual cash outflow due to Federal tax limitations on write-offs, operating costs, rental management fees which range from 20% to 40%, etc.. (Conclusion based on personal experience, anecdotal evidence, discussions with rental management offices)
E. Cost to manage this program would, I believe, be far more than we think if we expect to enforce it.
    1. establishment of the island-wide data base
    2. tracking of changes in status of island housing
    3. annual update of data base
    4. legal costs to enforce compliance
F. How will the ordinance be enforced? What alternatives do we have?
G. Rental/6% properties already contribute significantly to IOP revenue:

    1. Accommodation Taxes—Total of $633,810 in 1999—Accommodation Taxes have grown at an annual average rate of 18.6% over the past 5 years
    2. Property Taxes—6% Property Tax rate is 50% more than residents; however, in actual cost 6% property owners pay almost 100% more than 4% property owners due to the higher assessment valuation of the Island's 6% property (1999 estimate: 4% property $373.8M, 6% property $624.7M)
    3. 6% sales tax on rental income of which the IOP gets a share

EXHIBIT M

AGREEMENT

FOR COLLECTION OF BUSINESS LICENSE TAXES FROM TELECOMMUNICATIONS COMPANIES BY THE MUNICIPAL ASSOCIATION OF SOUTH CAROLINA

WHEREAS, the South Carolina General Assembly has adopted Act No. 112 of 1999 which provides for municipalities to charge business license taxes and fees for the use of public rights of way to telecommunications companies; and

WHEREAS, the MUNICIPAL ASSOCIATION OF SOUTH CAROLINA has developed a program for statewide collection of all current and delinquent business license taxes due from establishments providing telecommunications services as defined in S. C. Code § 58-9-2200, including but not limited to those services described in Standard Industrial Classification (SIC) 481 and North American Industry classification System (NAICS) 5133; and

WHEREAS, participating municipalities have adopted rates permitted by S. C. Code § 58-9-2220, delinquent penalties, and a uniform due date of January 1, for such business license taxes; and

WHEREAS, municipalities are authorized to contract for assistance for collection of business licenses taxes pursuant to S. C. Code § 5-7-300;

NOW, THEREFORE, WITNESSETH

THIS AGREEMENT is made between the MUNICIPAL ASSOCIATION OF SOUTH CAROLINA (MASC) and the City/~~Town~~ of Isle of Palms (Municipality) this 26th day of October, 1999.

It is agreed between the parties as follows:

1 . MASC will make the necessary investigations, develop a database for the Municipality, establish a procedure for determining the amount of business license taxes due, communicate with establishments providing retail telecommunications services as defined in S. C. Code § 58-9-2200, including but not limited to those services described in Standard Industrial Classification (SIC) 481 and North American Industry classification System (NAICS) 5133, that are subject to the business license taxes and collect all current and delinquent taxes due on October 1, 1999, and on January 1 thereafter on an annual basis.

2. MASC will bear all administrative expenses, except legal expenses, incurred in connection with the services rendered. Legal expenses incurred by the program shall be prorated to all participants in direct relationship to the disbursements of the program.

3. MASC will deposit all funds received in an appropriate account for which accurate records will be maintained. Business license taxes collected for the municipality, less the service charge herein agreed to, will be disbursed to the Municipality on or before March 1 of each calendar year and thereafter as remaining collections permit.

4. MASC is hereby designated as the exclusive agent of the Municipality for assessment and collection of telecommunications business license taxes and penalties utilizing all procedures and actions authorized by ordinance or State law, and such procedures and actions may be invoked in the name of the Municipality without further approval by the Municipality. The Municipality, pursuant to Rule 17 of the S. C. Rules of Civil Procedure and Rule 17 of the Federal Rules of Civil Procedure, specifically acknowledges the standing of MASC to prosecute a civil action for collection in its behalf and hereby ratifies any such action that MASC may commence.

5. MASC will notify all companies providing retail telecommunications services subject to this agreement and of the requirement that all business license taxes be paid directly to MASC.

6. The Municipality acknowledges that payment of all such taxes directly to MASC is an essential element of the collection program, and that no such taxes will be accepted by the Municipality from or with any establishment providing telecommunications services subject to this agreement. All communications and payments received by the Municipality will be sent to MASC.

7. The Municipality will provide MASC with a certified report on the collection of any business license taxes from telecommunications companies for the last three (3) license years prior to this agreement.

8. The Municipality agrees that MASC will retain, as compensation for services rendered, four (4%) percent of all funds collected for the Municipality pursuant to this agreement, together with any interest earned on funds held on deposit prior to disbursement.

9. The Municipality represents that this agreement has been approved by ordinance duly adopted pursuant to S. C. Code § 5-7-300.

10. This agreement is effective through December 31, 2000, and shall continue from year to year thereafter until terminated by either party upon notice in writing given 90 days prior to December 31 of any year.

CITY/~~TOWN~~ OF ISLE OF PALMS

By: _____
Mayor

MUNICIPAL ASSOCIATION OF SOUTH CAROLINA

By: _____
Howard E. Duvall, Jr., Executive Director

EXHIBIT N

PROCLAMATION

WHEREAS, The Benevolent and Protective Order of Elks made a solemn pledge:

"So long as there are veterans in our hospitals, the Benevolent and Protective Order of Elks will ever forget them"; and

WHEREAS, the fulfillment of this pledge is the obligation of every Elk, as set forth in Section 4.290 of the Grand Lodge statutes; and

WHEREAS, Service to hospitalized veterans is an expression of patriotism in its purest sense;

NOW, THEREFORE, I, Carmen R. Bunch, Mayor of the City of Isle of Palms, hereby proclaim the month of November as "Elks Veterans Remembrance Month" on the Isle of Palms, South Carolina, and hereby requests everyone to observe this month of recollection of the debt we owe to hospitalized veterans.

PROCLAIMED by the Mayor and City Council for the City of Isle of Palms, South Carolina, this 26th day of October, 1999.

Carmen R. Bunch, Mayor

SEAL:

EXHIBIT O

PROCLAMATION

WHEREAS, the Bible has been a constant source of moral and spiritual guidance for many people throughout the centuries; and

WHEREAS, the Bible has profoundly influenced art, literature, music, and codes of law; and

WHEREAS, the Bible has motivated many to acts of compassion and charity; and

WHEREAS, the Bible continues to provide inspiration, hope and comfort for millions of Americans today; and

WHEREAS, for fifty-nine years women and men of many faiths have banded together with the National Bible Association to sponsor National Bible Week as a time to be reminded of the Bible's unique place in American life; and

WHEREAS, this annual celebration has encouraged the reading of the Bible;

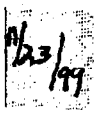
NOW, THEREFORE, I, Carmen R. Bunch, Mayor of the City of Isle of Palms, hereby do proclaim **November 21 to 28, 1999**, as **"BIBLE WEEK"** in the City of Isle of Palms, and encourage interested citizens to participate in this observance.

IN WITNESS WHEREOF, I hereunto have set my hand and caused the seal of the City of Isle of Palms to be affixed this 26th day of October, 1999.

Carmen R. Bunch

Carmen R. Bunch, Mayor

SEAL:


A/23/99

REGULAR CITY COUNCIL MEETING
November 23, 1999

The regular meeting of the Isle of Palms City Council was held on November 23, 1999, at 7:00 p.m., in City Hall Council Chambers. Present were Mayor Bunch, Council Members Abele, Bettelli, Gear, Hernandez, Miller, Shaffer, Sottile, and Taylor. Also present were City Clerk Mauldin, and City Attorney Sottile. City Administrator Williams was absent due to illness.

A. INTRODUCTION OF MEETING

Mayor Bunch called the meeting to order and asked everyone to stand for the pledge of allegiance and the invocation by Councilmember Mike Sottile. The Clerk then called the roll.

B. READING OF THE JOURNAL OF PREVIOUS MEETINGS

1. October 26, 1999 - Regular City Council Meeting

Councilmember Shaffer made a motion to approve the minutes as presented; Councilmember Taylor seconded; motion passed unanimously.

C. CITIZENS' COMMENTS - None

D. REPORTS FROM STANDING COMMITTEES

1. Ways & Means - Chairman Abele reported on their meeting of November 21, 1999 (Exhibit A with attachments).

(A) Councilmember Abele made a motion to authorize the Administrator to solicit bids for construction of the boat ramp and to charge the same fees as charged at the Isle of Palms Marina; Councilmember Shaffer seconded; after discussion, roll call vote was taken: Abele - Yes; Bettelli - Yes; Gear - Yes; Hernandez - Yes; Miller - Yes; Shaffer - Yes; Sottile - No; Taylor - Yes; Bunch - No. Motion passed 7-2.

(B) Councilmember Abele made a motion that pass holders sign an agreement that they will abide by the rules developed by the City Administrator, one of which will relate to use of the parking lot in front of the Carroll Realty building and any other businesses in that area, and that proceeds from these passed be deposited into the Marina Operations Fund account; Councilmember Taylor seconded. Upon discussion, Councilmember Shaffer amended the motion that the agreement state that failure to obey these rules and regulations of the Agreement signed when the pass is obtained will result in revocation of the pass; Councilmember Abele seconded; upon discussion, Councilmember Abele pointed out that the

Administrator will present the rules and regulations to Council for approval; amendment passed unanimously. Main motion with amendment passed 7-2.

(C) Councilmember Abele made a motion to approve the expenditure to replace the awning at the convenience store at the Isle of Palms Marina; Councilmember Taylor seconded; motion passed unanimously.

(D) Councilmember Abele made a motion to approve the expenditure of $8,000 from Accommodations Tax Funds to EventMakers - USA for a feasibility study of the kinds of events to bring to the island during the off season; Councilmember Taylor seconded. Upon lengthy discussion, the main topics of concern were (1) Councilmember Gear wanted assurance that this would be funded from tourism promotion funds only; (2) several councilmembers were against the study because they wanted to keep the island quiet for the residents during the off season, but had no complaints if events were to be held during the summer months when tourists were here already; and (3) Mayor Bunch pointed out that the City is obligated to spend by State Law a certain pro rata share of our money generated from tourism to the kind of expenditures for tourism. Councilmember Gear made a motion to table vote on this motion; Councilmember Taylor seconded; roll call vote was taken: Abele - No; Bettelli - No; Gear - Yes; Hernandez - No; Miller - No; Shaffer - No; Sottile - No; Taylor - No; Bunch - No. Motion to table failed 1-8.

Upon further discussion, Councilmember Gear made a motion to suspend the rules to allow Julia Tucker, Chairman of our Accommodations Tax Advisory Committee, to speak for the committee; Councilmember Abele seconded; motion passed unanimously. Ms. Tucker stated that committee members were also residents of the island who were also concerned with the quality of life on the island; they felt that any activity brought to the island during the off season would benefit the residents, not just tourists as a summer activity would probably do, and would enhance the quality of life on the island. She further stated that she has spoken with the event planner who would like to come to City Council to find out what type of activity Council wants to have. She also stated that there is more than enough money in the tourism promotion fund to take care of this expenditure.

After discussion, roll call on the main motion was taken: Abele - Yes; Bettelli - No; Gear - Yes; Hernandez - No; Miller - Yes; Shaffer - No; Sottile - No; Taylor - Yes; Bunch - Yes. Motion passed 5-4.

(E) Councilmember Abele made a motion to designate the day after Thanksgiving as the floater day holiday for employees; Councilmember Taylor seconded; motion passed unanimously.

(F) Councilmember Abele made a motion to authorize the expenditure for a July 4th , 2000, fireworks show from Zambelli; Councilmember Bettelli seconded; motion passed unanimously.

(G) Councilmember Abele made a motion to approve the donation of $250 to Mandi Colson for participation in the Presidential Classroom in Washington, D.C.; Councilmember Taylor seconded; motion passed unanimously.

(H) Councilmember Abele made a motion to approve the proposal from the CPW to split the cost for fire hydrant testing; Councilmember Hernandez seconded; motion passed 8-1.

(I) Councilmember Abele made a motion to authorize the payment of 80 hours of unused leave to Ann Graham for a personal emergency; Councilmember Taylor seconded; motion passed unanimously.

(J) Mayor Bunch asked that the Administrator look into the possibility of having a fireworks display on New Year's Eve.

2. Public Safety - Chairman Sottile reported on their meeting of November 8, 1999 (Exhibit B) (Monthly reports from the Police and Fire Departments are attached as part of Exhibit B)

(A) Mayor Bunch reported that she had met with Howard Chapman, our traffic engineer, this morning and they looked particularly at the parking situation at Palm and 21st Avenue and at Breach Inlet. Mr. Chapman suggested that all parking should be parallel at the intersection of 21st Avenue and Palm Boulevard and that it was a safety issue for cars to back out into that intersection. He will look at the plans for the Breach Inlet bridge replacement and the loss of most of the parking lot and will make recommendations for parking in that area.

3. Public Works - Chairman Miller reported on their meeting of November 11, 1999, (Exhibit C, with attachments).

(A) Councilmember Miller made a motion to approve the expenditure of half the additional expenditure on the 41st Avenue drainage project which would be $3,161; Councilmember Taylor seconded; motion passed unanimously.

4. Recreation - Chairman Taylor reported on their meeting of November 18, 1999 (Exhibit D, with monthly report attached).

5. Personnel Committee - In the absence of Chairman Bettelli, Councilmember Shaffer reported on their meeting of November 11, 1999 (Exhibit E).

(A) Safety Sweepstakes for October 1999 were as follows:
Police Department - Shari Weiner
Fire Department - Steve Yannuzzi

Public Works Department - Roderick Sumpter
Combined General Government, Building Department, and
Recreation Department - Janet Mauldin, General Government.

(B) Employees of the Month for October 1999:
Fire Dept. - Engineers Scott Braun and Patrick Naylor
Police Dept. - Officer Kim Usry
Public Works Dept. - Kim Tapply
Recreation Dept. - Bryson Ritter

Councilmember Miller reported that there had been a special meeting of the Public Works Committee this evening at 5:30 p.m. to receive an update on the Seamon Whiteside study on the front beach revitalization. He stated that the committee will be briefed again in January and then the report will be forwarded to full Council.

E. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Zoning Board of Adjustment. See minutes of their November 9, 1999, meeting attached as Exhibit F.
2. Construction Board of Appeals. No meeting in November.
3. Planning Commission. No meeting in November.

F. REPORTS FROM SPECIAL OR JOINT COMMITTEES - None

1. Accommodations Tax Advisory Committee. See minutes of their meeting of November 17, 1999, attached as Exhibit G. Councilmember Abele made a motion to approve the expenditure of $3,915 for Something Blue jazz event; Councilmember Taylor seconded; motion passed unanimously.

2. Beach Advisory Committee. No meeting in November.
3. Wastewater Advisory Committee. No meeting in November.

G. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

H. BILLS ALREADY IN POSSESSION OF COUNCIL

1. Second Reading and Ratification - Ordinance 1999-25 - An Ordinance Establishing a Program and Prescribing Regulations Regarding the Use and Maintenance of Septic Tanks or Other On-Site Sewage Disposal Systems and to Establish Procedures for the Enforcement Thereof. (Exhibit H)

Mayor Bunch commended Councilmember Hernandez for her persistence in getting this ordinance prepared. Councilmember Hernandez read the ordinance in full. Councilmember

Abele made a motion to approve second reading and ratify Ordinance 1999-25; Councilmember Shaffer seconded. Councilmember Hernandez explained each proposed change to the ordinance. She stressed that this ordinance is a one-year pilot program and references to mandatory inspections or mandatory tie-in to the sewer system have been removed. Councilmember Bettelli commended Ms. Hernandez for rewriting this ordinance and taking into consideration what the residents expressed at the public hearing. Councilmember Shaffer pointed out that the recently approved Comprehensive Plan clearly states as one of the strategies is to "develop a plan to ensure that septic tanks work properly, especially septic systems in area where water quality monitoring programs indicate pollution levels beyond state standards".

Councilmember Abele made a motion to accept the amendments to the ordinance; Councilmember Taylor seconded. After discussion, roll vote was taken: Abele - Yes; Bettelli - Yes; Gear - Yes; Hernandez - Yes; Miller - Yes; Shaffer - Yes; Sottile - No; Taylor - Yes; Bunch - No. Motion passed 7-2.

Roll call vote was taken on the main motion to ratify Ordinance 1999-25: Abele - Yes; Bettelli - Yes; Gear - Yes; Hernandez - Yes; Miller - Yes; Shaffer - Yes; Sottile - No; Taylor - Yes; Bunch - No. Motion passed 7-2.

J. MISCELLANEOUS BUSINESS

(1) Councilmember Abele stated that the attorney profile passed out earlier was the attorney hired by the Town of Mt. Pleasant to represent them on the State Ports Authority expansion for Daniel Island and Mt. Pleasant has authorized him to answer questions from the City. However, all contact must go through the City Administrator who will in turn contact the attorney.

(2) Councilmember Abele urged everyone to submit their list of which committees they would like to sit on next year to the City Clerk so that she can type up a list that can be reviewed in advance of the meeting of December 7th.

K. EXECUTIVE SESSION

Councilmember Miller made a motion to go into Executive Session to discuss personnel and legal matters; Councilmember Sottile seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Bunch reported that no action was taken, legal and personnel matters were discussed.

Councilmember Abele made a motion that the Regular City Council Meeting for December be combined with the Special City Council Meeting scheduled for December 7th at 6:00 p.m.; Councilmember Hernandez seconded; motion passed unanimously.

L. CONCLUSION

There being no further business to come before Council, upon motion duly made and seconded, the meeting was unanimously adjourned at 8:47 p.m.

Respectfully submitted,

Janet G. Mauldin, City Clerk
To be approved by City Council on December 7, 1999.

EXHIBIT A

WAYS AND MEANS COMMITTEE
November 21, 1999

The regular meeting of the Ways and Means Committee was called to order on November 16, 1999, at 5:30 p.m., in the City Hall. Committee members present were Council Members Abele, Bettelli, Mayor Bunch, Gear, Hernandez, Miller, Shaffer, Sottile, and Taylor, City Administrator Williams, City Treasurer Suggs and City Clerk Mauldin.

1. Approval of Previous Minutes. **Mr. Taylor made a motion to approve the minutes from the September 1999 meeting; Mr. Bettelli seconded; motion passed unanimously.**

2. Monthly Financial Report. Mr. Williams briefed the committee on the City's financial status (copy of summary page attached). There is approximately $604,632 in the General Fund. The overall budget is at 20% of revenues received and 29% expended. He explained some of the individual line items for the committee and answered questions.

3. Old Business. (A) Breach Inlet Boat Ramp Presentation. Mark Bolchoz of Jon Guerry Taylor, P.E., Inc., showed Council a graph of the proposed rehabilitation of the Breach Inlet Boat Ramp and stated that both OCRM and the US Army Corps of Engineers were okay with this plan which meets all State standards for boat ramps, and he felt that everything is ready to go out for construction bids. There was extensive discussion on usage of the ramp, the gate and related fees charged, and the parking situation. Mr. Bolchoz estimated the cost of the ramp to be around $35-40,000 plus the cost of the gate. Included in the discussion were Jimmy Carroll, neighboring property owner, who was especially concerned that users of the ramp do not block his business; and Toby Van Buren who is a regular user of the ramp.

Chairman Abele commented for the record that the City needs the boat ramp for safety purposes and for use by island residents. He used the quote, "if you build it, they will come" and expressed concern that usage of this ramp will be very high as the deeper water will draw larger and more boats. He was also concerned that ramp fees at the inlet will be lower than at the marina which will draw more people away from the marina to breach inlet.

After discussion, **Mr. Shaffer made a motion to authorize the Administrator to proceed to solicit bids for construction of the boat ramp and to charge the same fees as charged at the Isle of Palms Marina ramp; Ms. Hernandez seconded. Motion passed 8-1.**

Chairman Abele made a motion that pass holders sign an agreement that they will abide by the rules developed by the City Administrator, one of which will relate to use of the parking lot in front of the Carroll Realty building, and that proceeds from these passes be deposited into the Marina Operations Fund account; Mr. Shaffer seconded; after further discussion, motion passed unanimously.

The City Administrator was requested to develop a proposed set of rules in conjunction with the City Attorney for review by Council.

(B) Replacement of Awning Around Convenience Store. Mr. Williams reported that he received an estimate to replace the awning for $14,000, a portion of which will be covered by our insurance company. Mr. Bettelli made a motion to approve this expenditure; Ms. Hernandez seconded. After discussion, Mr. Miller made a motion to table voting on this motion until after Executive Session; Mr. Gear seconded; motion passed 8-1.

(C) Septic Tank Ordinance. Ms. Hernandez explained the changes she has made in the ordinance (attached hereto). Mr. Shaffer commended Ms. Hernandez for the wonderful job she has done in incorporating both comments from the public hearing as well as from the work session of Council. He stated that he felt the revisions provide a proactive volunteer program for most of the resident septic tank owners as well as giving a good idea of how to start a data base to locate and log the existing and new septic tanks. After discussion, **Mr. Shaffer made a motion to place this revised ordinance on next week's City Council agenda for second reading; Mayor Bunch seconded.** Upon further discussion, a minor change was made to Section 6-1-42(c) to change the wording "no earlier than 30 days prior to" to "within 30 days of". There was also discussion of what this would cost the City in inspection and pump out fees and it appeared the consensus would be to set an annual limit of what the City can expend on this program. Ms. Hernandez also pointed out that new EPA regulations on drainage could make an ordinance such as this critically important to complying with the new EPA regulations. After discussion, **motion passed 8-1.**

4. New Business. (A) Accommodations Tax Advisory Committee Approvals. (See attached) **Mr. Gear made a motion to approve the expenditure of $8,000 to EventMakers - USA for a feasibility study of the kinds events to bring to the island during the off season; Mr. Bettelli seconded.** Upon lengthy discussion, there was a consensus that most residents did not want an influx of tourists during the off season; however, Councilmembers also understood that a portion of Accommodations Tax funds must be spent on tourism promotion. Chairman Abele pointed out that our local businesses tend to suffer during the winter months and that the City does have an obligation to support them. Chairman Abele also pointed out that City Council had final approval of any events proposed. After discussion, roll call vote was taken: Bettelli - No; Gear - Yes; Hernandez - No; Miller - Yes; Shaffer - No; Sottile - No; Taylor - Yes; Bunch - Yes; Abele - Yes. **Motion passed 5-4.**

(B) Selection of Floater Day Holiday. Mr. Williams stated that the City employees had voted to designate the day after Thanksgiving as the floater day holiday. **Mr. Taylor made a motion to designate the day after Thanksgiving as the floater day holiday for City employees; Mr. Miller seconded; motion passed unanimously.**

(C) Zambelli July 4th Fireworks Proposal. Mr. Williams referred to the letter received from Zambelli (copy attached) and stated that the City has been offered a discount if we sign a contract by December 31 and send them a 50% deposit. **Mr. Miller made a motion to approve their proposal for July 4, 2000 fireworks show; Mr. Bettelli seconded; motion passed unanimously.** Mr. Williams was asked to obtain the exact cost of the program by Tuesday's Council meeting so Council will know what to budget before final vote.

(D) Request for Donation from Mandi Colson - Presidential Classroom. (See attached letter). **Mayor Bunch made a motion to approve the donation of the full $970; Mr. Taylor seconded.** Upon discussion, it was pointed out that the letter had been sent to several other entities. **Mr.**

Sottile made an amendment to the motion to donate $250; Mr. Taylor seconded; amendment passed unanimously. Main motion with amendment to donate $250 passed unanimously.

(E) Sand Fencing and Beach Vegetation Grant. Mr. Williams reported that there may be a grant being offered by the National Resources Conservation Service with a 50/50 funding match and was asking whether or not Council would like him to pursue this. It was agreed that there are places on our beaches that need fencing and vegetation and authorized the Administrator to pursue the grant.

(F) Proposal to Test Hydrants. Mr. Williams stated that after the Wild Dunes fire, it was felt that the City needs a more up-to-date data base of information on the condition and fire flow capacities of the fire hydrants throughout the island. The CPW has approached the City about splitting the cost with them in hiring a contractor to test all the hydrants, check out their mechanical condition, and render a report at a total cost of $7,300, or $3,650 from the City. After discussion, **Mayor Bunch made a motion to approve the testing and split the cost with the CPW; Mr. Bettelli seconded; motion passed 8-1.**

6. Miscellaneous. (A) Mr. Williams stated that he had passed out copies of his Y2K Readiness Plan and asked for a motion to approve it. Chairman asked to defer this to City Council next week to give everyone the chance to read it over and ask questions if necessary.

(B) Mr. Williams received an estimate of $6,000 for planning/engineering for the Palm Boulevard/41st Avenue intersection project. Chairman Abele referred this back to the Public Safety Committee with everyone's agreement.

7. Executive Session. **Mr. Miller made a motion to go into Executive Session to discuss personnel and contractual matters; Mr. Taylor seconded; motion passed unanimously.**

Coming out of Executive Session, Chairman Abele stated that no decisions were made and no votes were taken in Executive Session.

(A) **Ms. Hernandez made a motion to replace the awning at the Convenience Store; Mr. Bettelli seconded;** after discussion, **motion passed unanimously.**

(B) **Mr. Taylor made a motion to authorize payment of up to 80 hours annual leave to Ann Graham for a personal emergency; Mr. Bettelli seconded; motion passed unanimously.**

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:33 p.m.

Respectfully submitted,

Bob Abele, Chairman

City of Isle of Palms
Financial Statement Summary
October 31, 1999

	REVENUES				EXPENDITURES			
	Actual	Budgeted	Difference	% of Budget	Actual	Budgeted	Difference	% of Budget
General Fund	$ 506,995	$ 3,908,561	$(3,401,566)	13%	$ 1,142,665	$ 3,794,013	$(2,651,348)	30%
Capital Projects Fund	7,120	25,000	(17,880)	28%	29,409	294,500	(265,091)	10%
Muni Accommodation Tax Fund	154,238	650,161	(495,923)	24%	126,775	340,800	(214,025)	37%
Volunteer Fire 1% Fund	44,732	40,500	4,232	110%	3,988	40,500	(36,512)	10%
State Accommodation Tax Fund	315,362	608,300	(292,938)	52%	176,161	647,189	(471,028)	27%
Disaster Recovery Fund	19,454	50,000	(30,546)	39%	82,851	-	82,851	-
Federal Narcotics Fund	1,756	4,000	(2,244)	44%	8,390	101,705	(93,315)	8%
Marina Fund	82,330	324,600	(242,270)	-	76,582	423,468	(346,886)	-
All Other Funds	5,473	1,430	4,043	383%	1,878	11,275	(9,397)	17%
Total All Funds	$ 1,137,459	$ 5,612,552	$(4,475,093)	20%	$ 1,648,699	$ 5,653,450	$(4,004,751)	29%

General Fund YTD Expenditures

4 Month Target = 33%

	Actual	Budget	% of Budget
Mayor and Council	6,634	29,146	23%
General Government	99,038	453,723	22%
Police	342,242	1,123,996	30%
Fire	310,358	911,881	34%
Public Works	187,357	569,004	33%
Building & Licensing	49,442	194,745	25%
Recreation	111,802	376,567	30%
Judicial	30,022	119,388	25%
Parking Lot & Meters	5,771	15,563	37%
Total General Fund	1,142,665	3,794,013	30%

General Fund Cash at 11/12/99

October Balances:	
Carolina First Bank	252,024
SC Local Gov't Investment Pool	468,081
November Activity thru 11/12/99:	
Cash Received	112,269
Payroll	(95,628)
Accounts Payable	(132,114)
Approximate Gen Fund Cash at 11/12/99	604,632

ORDINANCE 1999-25

AN ORDINANCE PRESCRIBING A PROGRAM AND REGULATIONS REGARDING THE USE AND MAINTENANCE OF SEPTIC TANKS OR OTHER ON-SITE SEWAGE DISPOSAL SYSTEMS; AND TO ESTABLISH PROCEDURES FOR THE ENFORCEMENT THEREOF; ~~AND TO REQUIRE MANDATORY USE OF THE CITY' S SEWER SYSTEM BY CERTAIN LOTS UPON THE AVAILABILITY THEREOF.~~

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. Findings.

It is hereby found and declared by the City Council of the City of Isle of Palms ("City Council") as follows:

1. That ~~evidence exists that~~ poorly operating or inadequate septic tank systems or other on-site disposal systems (hereinafter "OSDS") within the corporate limits of the City are contributing to the degradation of water quality on and around the City.

2. That the City wishes to encourage community stewardship of the natural resources and water quality intrinsic to quality of life on the Isle of Palms by providing incentives for its citizens to maintain their OSDS.

3. That poor water quality is harmful to the health, safety and welfare of the City' s residents, its tourists and the surrounding environment and if left unchecked, will likely cause serious and irreparable social, environmental and economic harm to the City.

4. That in the City's Comprehensive Plan, Natural Resources Goal 3, Strategy 3.3 directs the City to "Develop a plan to insure that septic systems work properly, especially septic systems in areas where water quality monitoring programs indicate pollution levels beyond state standards, or functional problems with specific septic systems are identified." Additionally, this Plan adopted on March 11, 1998 directs the City to implement this strategy in 2 years, by March 11, 2000.

5. That South Carolina Code Section 5-31-2030 confirms, inter alia, the power of the City to prescribe and enforce regulations regarding the discharge of sewage, including the use of OSDS.

6. That immediate action is required by the City to enhance water quality and protect public health by regulating discharge of sewage and the use of OSDS.

SECTION 2. Title 6, Chapter 1 is hereby amended to add the following Article D:

ARTICLE D

Regulation of On-Site Sewage Disposal Systems

Sec. 6-1-40 Definitions. For purposes of this Article, the following words and

terms shall have the following definitions:

(a) OSDS. Any septic tank system or other on-site sewage disposal system.

(b) Inspector. Such person or persons appointed or contracted by City Council to conduct OSDS inspections as provided in this Article.

(c) Good Operating Condition. An OSDS which functions in a sanitary manner; prohibits the discharge of untreated or partially untreated wastewater onto ground surface, into surface water, or into groundwater; and allows building plumbing to discharge properly.

Sec. 6-1-41 New Installations. All new OSDS installed within the City shall be required to include an inspection port over the outlet tee of the septic tank.

Sec. 6-1-41 Registration. ~~Within one hundred eighty (180) days from the effective date of this Section, the owner of each lot containing an OSDS shall register such system with the City.~~ Within thirty (30) days from the installation of a new OSDS on a lot, the owner of such lot shall register the system with the City. ~~All registrations shall be submitted on a registration form provided by the City. In order for the registration to be effective, the registration form must be complete in all material respects as determined by the Inspector~~. The registration shall consist of supplying the City with a copy of the DHEC issued permit for installation of the OSDS. There shall be no fee charged to the owner for registration.

Sec. 6-1-42 Inspections and Pump-outs.

(a) Except as otherwise provided in this Section, the City shall institute a three year pilot program encouraging Owners to have their ~~each~~ OSDS ~~shall be~~ inspected and pumped out ~~by the Inspector~~ at least once every three years, commencing on March 1, 2000. The City shall provide this service upon the request of ~~It shall be the responsibility of~~ the Owner. ~~to request any inspection required by this Section and to cooperate with the Inspector in scheduling the inspection.~~ The Inspector shall provide the owner with a copy of a written report containing the results of the inspection. There shall be no fee charged to the owner for the Inspection and pump-out.

~~(b) Because of the high volume demand on the OSDS, all lots rented for periods of one week or less at any time during a calendar year shall have the OSDS inspected once each year, commencing on March 1, 2000..~~

(c) Notwithstanding the provisions of subsection (a), prior to the transfer of title to any lot containing an OSDS, the seller of such lot shall provide the buyer with a written inspection report of the system by the Inspector dated ~~no earlier than~~ within 30 days ~~prior to~~ of the date of the transfer of the property. ~~An inspection conducted pursuant to this subsection may be used to satisfy the requirements of subsection (a).~~

~~(d) In addition to the inspection required in subsection (a) hereof, the Inspector is entitled to enter any lot containing a OSDS at any time upon 48 hours notice to the owner or occupant of the property for purposes of conducting inspections of the OSDS for reasonable cause.~~

(e) The City will develop a public information Program to inform the

Owners of this program and to notify them of the requirement for an inspection at the time of property transfer. This Program shall also contain information regarding OSDS inspection ports and the advantages of their use.

(f) The City will develop a composite list of all lots served by OSDS. The City shall maintain a record of inspections and pumpouts conducted at each lot and shall notify the owner if a lot has not received the OSDS inspection ~~required by this Section~~.

(g) Failure of the City to give ~~such~~ notice to an owner shall not relieve the owner of the obligation to obtain any inspection required in this Section.

(h) At the end of the three year pilot project, the City shall evaluate the success of the project in encouraging good OSDS maintenance and determine the effectiveness of implementing a long-term program.

~~Sec. 6-1-43 Operation of OSDS.~~

~~(a) The owner of each lot served by an OSDS is required to keep and maintain the system in good operating condition.~~
~~(b) An owner shall have sixty (60) days from the receipt of notice from the Inspector that the OSDS is not in good operating condition because of lack of capacity to pump the OSDS and submit written proof that the OSDS was pumped, the volume pumped, and the location of the waste disposal.~~

~~(c) An owner shall have one hundred eighty (180) days from the receipt of notice from the Inspector that the OSDS is not in good operating condition to make the repairs or replacements required to put the system in good operating condition, at the owner' s expense. A plan and schedule for the repairs or replacement shall be submitted to the Inspector within ninety (90) days from the receipt of such notice. All applicable governmental permits and licenses required for the work shall be obtained by the owner prior to the commencement of the work.~~

~~(d) An inspection by the Inspector shall be required upon completion of the required repairs or replacements.~~

Sec. 6-1-44 Violations; Penalties. A violation of this Article is a misdemeanor punishable pursuant to Section 1-3-66 of this code. Each day that a violation continues shall constitute a separate offense."

~~SECTION 3. Title 6, Chapter 1 is hereby further amended to add the following Article E:~~

~~ARTICLE E~~

~~Mandatory use of City Sewer System~~

~~Sec. 6-1-50 Mandatory use of City Sewer System. The owner of each lot in an area identified by City Council as generally not having site conditions required for the proper treatment of sewage by a state approved on-site sewage disposal system ("OSDS") shall be required to connect to the City' s sewer system upon availability of the system.~~

~~Sec. 6-1-51 Availability. The City' s sewer system shall be deemed to be available when a sewer line having sufficient capacity to service such lot is located within a distance of twenty (20) feet from any point on the lot.~~

~~Sec 6-1-52 Discontinuance of use of OSDS. Upon connection to the City' s sewer system, the owner of the lot shall discontinue use of the OSDS and shall disconnect it from the building, and either remove the OSDS from the lot or have the tank pumped and filled with sand.~~

Sec. 6-1-53 Violations; Penalties. A violation of this Article is a misdemeanor punishable pursuant to Section 1-3-66 of this code. Each day that a violation continues shall constitute a separate offense."

SECTION 4. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 5. That all Ordinances or parts of Ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 6. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA ON THE ___ DAY OF _____, 1999.

_____
Carmen R. Bunch, Mayor

(Seal)
Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 8/24/99
Public Hearing:_____
Second Reading:_____
Ratification:_____

ACCOMMODATIONS TAX ADVISORY COMMITTEE
October 13, 1999

The Accommodations Tax Advisory Committee met on October 13, 1999, at 8:30 a.m., in City Hall Council Chambers. Present were Chairman Julia Tucker, Committee members April Lathan, John Herron, Wayne Moseley, Malcolm Burgis and Randy Walker, and City Clerk Janet Mauldin. Committee member David May was out of town. Chairman Tucker called the meeting to order.

1. Approval of Previous Month's Minutes. **Mr. Moseley made a motion to approve the minutes from the August 18, 1999, meeting; Mr. Burgis seconded; motion passed unanimously.**

Mr. Burgis made a motion to approve the minutes from the September 13, 1999, meeting; Mr. Walker seconded; motion passed unanimously.

2. New Applications. (A) IOP Web Camera Network. See attached application and documentation from Phil Huff. Mr. Huff gave a video presentation and discussed his request and answered questions of committee members. Upon discussion, committee members asked for additional information as to the number of visits other sites in Mr. Huff's business have received, and they were concerned about citizens objecting to the location of some of the cameras. After discussion of the need for more information, **Mr. Walker made a motion to table decision until the next meeting; Mr. Herron seconded; motion passed unanimously.**

(B) EventMakers - USA. Concerning the discussion at last month's meeting, Chairman Tucker passed copies of the completed application form earlier in the meeting. Mr. Walker stated that this is the type of professional advice we need as to the direction this community can go to benefit the community; it gives us creative concepts for the future. **Mr. Walker made a motion to approve the application; Mr. Moseley seconded; motion passed unanimously.**

D. Old Business. Presentation by City Administrator Mark Williams and City Treasurer Debbie Suggs Concerning Disbursement of Funds and Budget.

Ms. Suggs discussed her memo and the financial statements attached to it (copy attached) and answered questions of committee members as to the expenditures of Accommodations Tax funds. From now on, she will provide a copy of the monthly statement to the committee members prior to each meeting.

Mr. Williams explained the procedures by which requests for funds are received and processed (see attached). Committee members were very appreciative of this briefing as they were not clear about how the process worked. He further stated that, whenever an application is approved, it would be a good idea if a member of the committee attended the City Council meeting in order

ACCOMMODATION TAX ADVISORY COMMITTEE
REQUEST FORM

1. Name of Applicant Organization: EventMakers - USA

2. Mailing Address: 3301 Rosedale Avenue
Richmond, Virginia 23230

3. Project Director: Richard Peyton
Telephone: (804) 358-5557 Fax: (804) 358-5558

4. Project Name: Special Event Marketing Proposal

5. Dates you will begin and complete work on project (month/year):

Begin: Nov. 1 1999 End: Dec. 15, 1999 (Approx.)

6. Date of Event: To be determined
Amount of funds requested: $ 8,000 Will this be a one-time expenditure or do you anticipate it being an on-going or annual need? To be determined by Accommodations Tax Advisory Committee

7. Type of entity: Government: _____

Not-for-profit as registered with Secretary of State of South Carolina:
Date of Inv. _____ Charter # _____

8. How does this request impact/relate to tourism? These special events will be developed to create local, regional and national visibility and awareness of the Isle of Palms area and more specifically, to provide marketing exposure. This feasibility study is a worthwhile investment for the Isle of Palms since the information will remain an invaluable research tool to be used as an event marketing guideline for years to come.

9. Does your organization involve a partnership with other businesses to promote your project? If so, list partner(s) and their combined projected total contribution. (Partnership: organization and/or business sharing joint control).

No

10. Describe your organization, stating its goals, objectives and purposes. Indicate membership level:

A full service special event marketing company that specializes in the research, design and production of events to provide marketing opportunities for its clients.

– SEE Proposal –

11. Provide an informative project description. (Attach an addendum if necessary, be brief.)

EventMakers will perform a comprehensive Individual Event Feasibility Analysis (IEFA) to determine the specific events that will best suit the Isle of Palms. This analysis will most likely include one major annual event to attract regional and national media.

12. Provide project justification to support your request for funds: (i.e., explain why Accommodation Tax Advisory Committee should fund this project.)

EventMakers-USA will provide special event marketing concepts intended to attract tourism to the Isle of Palms during the slower seasons. These special events will be developed annually to develop a long-term marketing plan for the Isle of Palms.

13. Provide the total operating budget for your festival, event or general marketing campaign.

What percentage of your total operating budget will be used for marketing? (Exclude overhead).

14. SIGNING THIS DOCUMENT CONSTITUTES A STATEMENT OF INTENT TO MEET YOUR FINANCIAL OBLIGATIONS AND ADHERENCE TO THE GUIDELINES ESTABLISHED FOR THE EXPENDITURE OF ACCOMMODATION TAX FUNDS.

Project Director: Richard Peyton

Title: Dir. of Sales & Marketing Organization: EventMakers-USA

Administrative Official: _____

Title: _____ Organization: _____

Date: 10/20/99

RETURN TO: Janet Mauldin, City Clerk
Isle of Palms City Hall
P.O. Box 508 (1207 Palm Boulevard)
Isle of Palms, SC 29451

Ways + Means

ZAMBELLI
FIREWORKS
INTERNATIONALE

November 4, 1999

Mr. Mark Williams
City of Isle of Palms
P.O. Box 508
Isle of Palms, SC 29451

Dear Mr. Williams:

It was our pleasure working with you this past season and in a continuous effort to improve our service, we would appreciate you advising us of your plans for the Year 2000.

We are strongly suggesting that you begin planning your fireworks display as early as possible. Your early confirmation will "ensure date availability" and provide us the opportunity to arrange for all the details your program requires, which are ever increasing.

We are offering a "SPECIAL INCENTIVE" to order your Year 2000 fireworks program early. In order to qualify, we must have a signed contract and 50% deposit payment. Incentives and deadlines are as follows:

** December 31, 1999 - 10% Material Bonus/Special Bonus Package
** February 1, 2000 - 10% Material Bonus only

Should your budget or program content be different than that of last year, it would be our pleasure designing a program based on your new specifications. If you wish to take advantage of this special offer, please contact your account representative at 800-245-0397 immediately and also ask about our Multi-year contract options!

Thank you and we look forward to your call.

Yours very truly,

ZAMBELLI FIREWORKS MFG. CO., INC.

George R. Zambelli
President

Control # 991185/7911

U.S. CORPORATE HEADQUARTERS
P.O. Box 1463
New Castle, PA
16103
800-245-0397
724-658-6611
724-658-8318 FAX

Southern Region
299 NW 52nd Terrace
Suite 118
Boca Raton, FL
33487
800-860-0955
561-395-0955
561-395-1799 FAX

Western Region
P.O.Box 986
Shafter, CA
93263
800-322-7142
805-746-2842
805-746-2844 FAX

www.zambellifireworks.com

cc: Ways & Means

Mandi Colson
34, 41st Ave.
Isle of Palms, SC 29451
(843) 886-3777

10/17/99

City of Isle of Palms
Attn: Mark Williams
1207 Palm Blvd.
Isle of Palms, SC 29451

Dear Mr. Williams,

My name is Mandi Colson, and I am currently a junior at Wando High School. I am very active within my school; I belong to the marching band, the concert band, the varsity girls basketball team, and Wando's chapter of the National Honors Society. I am also listed in Who's Who Among America's High School Students, and I have given time to my church youth group.

I now have been given this once-in-a-lifetime opportunity to take part in the Presidential Classroom program in Washington, D.C. Presidential Classroom is an educational organization that brings together high school students from across the country for a week of seminars, discussions, and meetings with the nations most influential leaders. Since 1968, Presidential Classroom has introduced more than 83,000 students to our nation's capital.

In order to participate in this memorable program, I need to raise a tuition fee of $970 for the week. This cost includes hotel accommodations, all meals during the program, and all curriculum materials. I am asking you and others who represent our community organizations to help me with this cost. Presidential Classroom is a nonprofit organization and donations may be tax-deductible.

Participation in Presidential Classroom is an invaluable experience. I will come away with firsthand knowledge of the political process, a new view on issues facing our country, and friendships that will last a lifetime.

I would like to represent Wando High School and our community with dignity, as well as, make your organization proud . If you have any questions please feel free to call me. I would also be happy to meet with you at your convenience. I would like to thank you in advance for any help you might be able to offer.

Sincerely,
Mandi M. Colson

EXHIBIT B

PUBLIC SAFETY COMMITTEE
November 8, 1999

The regular meeting of the Isle of Palms Public Safety Committee was held on November 8, 1999, at 5:30 p.m., in the Building Department. Present were Chairman Sottile, member Gear, Police Chief Buckhannon, Fire Chief Graham and City Administrator Williams. Also present were Councilmember Bettelli and Councilmember-elect Marino.

1. Approval of Previous Months Minutes. Mr. Gear made a motion to approve the minutes from the October meeting; Chairman Sottile seconded; motion passed unanimously.

2. Fire Department Monthly Report. Chief Graham discussed the monthly department report for October (see attached) and answered questions of committee members.
At this time, Chief Graham received a fire call and had to leave the meeting and discussion of Personnel Staffing was postponed.

3. Police Department Monthly Report. Chief Buckhannon discussed the monthly department report for October (see attached) and answered questions of committee members.

Chief reported that the "shoot, don't shoot" video test will be here sometime in December for a week. He will notify everyone when it arrives.

Mr. Williams reported that the Draft Internal Affairs Policy is still being reviewed by the labor lawyers and should be forthcoming.

4. Old Business. (a) 41st Avenue Traffic Study. Mr. Williams reported that he had spoken today with DOT engineer who recommended the proposed change to the intersection of a three-way stop. It appears that DOT expects the City to implement the engineering and construction if the City wants it completed before the next beach season. Mr. Williams has applied for funding through the CTC but won't know until January whether or not the project will be funded. CTC did tell Mr. Williams that if the City wanted to go ahead with the project, CTC would reimburse us if this project were approved.

After discussion, Mr. Williams stated that the next step should be to hire a traffic engineer, get his report and recommendations, cost estimates, and then hold a public hearing. He will try to get proposed costs for engineering to present at the Ways & Means Committee meeting.

(b) Forest Trail Hump. Chairman Sottile stated that, since council voted to leave the roadway as is, the only alternative to solving the problem would be to take some trees down or shift the road around which the residents don't want the City to do. Mr. Gear suggested a flat grid on the road, such as concrete or brick, which made an obvious change in the texture of the road to make drivers aware of the area. Chief Buckhannon stated he was concerned about this

making a noise that would bother the residents and stated further that it would be a slight incline. Mr. Williams stated that the engineers told him that a grid on the road alone would be insufficient to slow the traffic. There doesn't appear to be any alternative that would satisfy the residents.

5. Chief Graham returned to the meeting and continued her report. Personnel Staffing. She stated that the NFPA (National Fire Protection Agency) recommends minimum staffing of four people per engine and five people per ladder truck, which she realizes is unrealistic for the Isle of Palms. According to ISO, she further stated that the City is supposed to run a ladder truck and 3 pumpers to every structure fire, with a minimum of 15 people specifically assigned to certain tasks. She also said that the City receives a lot of mutual aid from other departments, but rarely gives it.

Chairman Sottile referred to Mr. Williams memo and stated that one fireman costs the City approximately $38,000, including salary, benefits, gear and equipment. Since there are three shifts, the City would need to hire a minimum of three firemen to add one person per shift. Chairman Sottile's main concern is to get water on a fire faster after arrival. There was some lengthy discussion about this issue and what everyone does at a fire scene.

Mr. Williams pointed out that the last time manpower in the department was increased was in 1985. When asked what the department needed, Chief Graham said that one more fireman per shift would be good, two would be better, and of course 3-4 would be even better; but realistically she felt that one additional employee per shift would be a good start and hopefully more at a later time. She also iterated that she has been asking for more manpower for years, but last year she felt that the raises were more important in order to keep the good people the department has rather than hiring more personnel.

Mr. Williams stated that as the population of the island increases, there is a theoretical demand for more firefighters. He felt that proportionately, the quantity and value of structures that the department is called upon to protect, in comparison with other agencies, would put our department pretty low. Other [larger] fire departments, such as Mt. Pleasant, roll with 4 people on a truck which makes their assistance to us more valuable. He did feel that the City was approaching the time to consider additional personnel. His only concern is that additional personnel, in the debate following the unusual fire of August 13th, and raised expectations that if the City has another fire of that magnitude, however many people are added, won't make any difference as the 40 mph wind spread the fire quickly. The structure fires that our department routinely encounters are readily extinguished with assistance; and he iterated that it probably would be better for the community not to be so dependent on that assistance as the other agencies may have their own calls to attend. Chief Graham pointed our that at the recent fire on 54th Avenue, the department utilized Sullivan's Island truck plus two engines from Mt. Pleasant, one of which manned our station and one went to the fire site.

Chairman Sottile asked about financing this issue and when. Mr. Williams said that to add three additional firemen now, it would probably go over the department's budget and council would have to amend the budget. There is money in other funds which could be transferred to the General Fund, such as both the Municipal and State Accommodations Tax Funds.

Chief Graham invited the Chairman and City Administrator to the station to review their operations and receive information to pass on to the rest of council. She further pointed out that as the island's population has increased, the building department, water company and recreation department have increased in size to keep up with the growth, but the police and fire departments have not. If council does not increase personnel, the City must decide whether to continue to be able to protect property and save structures, or surround and drown and let it go to the ground.

Chairman Sottile suggested that the full committee (and other councilmembers) meet at the station and review the tape and operations. Everything will be taken under advisement for further discussion at the next meeting. Mr. Gear expressed concern, from a public relations aspect, that the City not appear to have been operating understaffed and are only hiring more personnel because of Senator Hollings request, as additional personnel would not have made a difference in that unusual fire in Wild Dunes. Mr. Williams said that Council is going to have to strike a cost effective balance between maximizing cost of firefighting effectiveness for the amount of money the City has to spend, and again iterated that Council will have to eventually add personnel as the island continues to grow.

6. There being no further business to come before the committee, the meeting was unanimously adjourned at 6:40 p.m.

Respectfully submitted,

Mike Sottile, Chairman

Isle of Palms Fire Department

Monthly Report

OCTOBER 1999

Isle of Palms Fire Department Monthly Report

Contents

October 1999

1. Call Summary
2. Alarm Report
4. Alarms in Wild Dunes
5. Run Comparison 1995-1999
6. Incident Reports
7. Supplemental Activities
8. Pre-Incident Surveys / Inspections
10. Training
11. Water Usage
12. Maintenance
14. Personnel
15. Public Relations

Isle of Palms Fire Department Call Summary
October 1999

10/11 Responded to 6th and Carolina for a vehicle accident. Upon arrival found two vehicles, one was "T-boned" in the front passenger side door. One female was found walking around and denied the need for medical attention. A second female was 8 months pregnant and complaining of a headache. She was treated then transported to East Cooper ER by Charleston County EMS for further evaluation.

10/11 Responded to the beach near Port-o-Call for a missing person. Upon arrival spoke to the wife of the missing person. She reported that her husband was last seen three hours earlier, at 5:00pm, and that he was a diabetic. Charleston Co. Rescue Squad was requested as well as the Coast Guard due to the potential life threatening situation. The victim was found standing by a mailbox appearing confused and was walked back to his apartment.

10/14 Responded to a fall with injuries on Waterway Island Drive. Upon arrival found a 35 year old male that had fallen approximately 25 ft. from a high lift. Patient was treated with full spinal precautions taken. The patient was transported to MUSC Trauma Center via Charleston Co. EMS.

10/17 Responded to Summerhouse Condos for a structure fire. Upon arrival found fire in one apartment. The fire was extinguished utilizing the standpipe system. Mechanical failure was blamed for the fire.

ISLE OF PALMS FIRE DEPARTMENT
OCTOBER 1999
ALARM REPORT

INCIDENT #	DATE	DIST.	TYPE	LOCATION
99-495	10-1-99	1	Install Smoke Det.	16 31st Ave.
99-496	10-1-99	2	EMS Assist (n/r)	5757 Palm Blvd.
99-497	10-1-99	m/a	Assist Motorist	Hwy 517
99-498	10-1-99	1	EMS Assist (r)	2601 Palm Blvd.
99-499	10-2-99	2	EMS Assist (n/r)	5757 Palm Blvd.
99-500	10-2-99	2	EMS Assist (n/r)	200 Grand Pavilion
99-501	10-3-99	1	Public Assist	11 Driftwood Ln.
99-502	10-4-99	1	Control Burn	Goat Island
99-503	10-4-99	2	Lock-In	61 Grand Pavilion
99-504	10-5-99	2	Alarm Malfunction	56 Waterway Island Dr.
99-505	10-7-99	1	Trash Fire	1200 Ocean Blvd.
99-506	10-7-99	2	Public Education	Recreation Dept.
99-507	10-7-99	1	Other Fire	22 29th Ave.
99-508	10-7-99	1	EMS Assist (r)	602 Palm Blvd.
99-509	10-8-99	2	EMS Assist (r)	24 32nd Ave.
99-510	10-8-99	2	EMS Assist (r)	3803 Hartnett
99-511	10-9-99	1	Unintentional False	5 5th Ave.
99-512	10-9-99	2	EMS Assist (r)	9 Shad Row
99-513	10-9-99	2	EMS Assist (n/r)	7600 Palmetto Dr.
99-514	10-11-99	1	EMS Assist (r)	6th & Carolina
99-515	10-11-99	2	Rescue	303 E Palmetto
99-516	10-12-99	2	EMS Assist (r)	24 Fairway Village Ln.
99-517	10-14-99	2	EMS Assist (n/r)	27 Waterway Island Dr.
99-518	10-15-99	2	EMS Assist (n/r)	5800 Palmetto
99-519	10-17-99	2	Structure Fire	8000 Palmetto #406
99-520	10-17-99	2	Unintentional False	5757 Palm Blvd.
99-521	10-17-99	2	EMS Assist (r)	41 38th Ave.
99-522	10-18-99	2	Pump Street	56th Ave.
99-523	10-18-99	2	Unintentional False	6813 Back Bay
99-524	10-22-99	1	EMS Assist (r)	2201 Cameron
99-525	10-22-99	1	EMS Assist (n/r)	1206 Palm Blvd.
99-526	10-23-99	2	EMS Assist (r)	14 32nd Ave.
99-527	10-24-99	2	Outside Struct. Fire	Summerhouse Bldg. 2
99-528	10-27-99	2	Unintentional False	3 Sand Crab Ct.
99-529	10-28-99	1	EMS Assist (r)	32 32nd Ave.
99-530	10-29-99	1	Smoke Scare	314 Charleston Blvd.
99-531	10-29-99	2	EMS Assist (n/r)	20 Fairway Oaks Ln.

Total Calls= 37 District 1= 13 District 2= 23 Mutual Aid= 1

Total EMS Calls= 19 Resident= 11 Non-resident= 8

October 1998 total= 51

Isle of Palms Fire Department
October 1999
Alarms in Wild Dunes

Incident #	Date	Type	Location
99-500	10-2-99	EMS Assist (n/r)	200 Grand Pavilion
99-503	10-4-99	Lock-In (r)	61 Grand Pavilion
99-504	10-5-99	Alarm Malfunction (r)	56 Waterway Island Dr.
99-512	10-9-99	EMS Assist (r)	9 Shad Row
99-513	10-9-99	EMS Assist (n/r)	7600 Palmetto Dr.
99-515	10-11-99	Rescue (n/r)	303E Palmetto
99-516	10-12-99	EMS Assist (r)	24 Fairway Village Ln.
99-517	10-14-99	EMS Assist (n/r)	27 Waterway Island Dr.
99-518	10-15-99	EMS Assist (n/r)	5800 Palmetto
99-519	10-17-99	Structure Fire (r)	8000 Palmetto
99-523	10-18-99	Unintentional False (r)	6813 Back Bay
99-527	10-24-99	Outside Structure Fire (r)	Summerhouse Bldg. 2
99-528	10-27-99	Unintentional False (r)	3 Sand Crab Ct.
99-531	10-29-99	EMS Assist (n/r)	

Total Calls in Wild Dunes 14
Resident 8
Non-Resident 6

Year to date calls 1999:

Total: 140
Resident: 84
Non-Resident: 56

Isle of Palms Fire Department
Run Comparison
October 1995-1999

	Total Calls	Fire/Non Medical	Medical
1995	32	8	24
1996	31	16	15
1997	27	8	19
1998	51	30	21
1999	37	18	19

Isle of Palms Fire Department
October 1999
Incident Report

Situation Found	Total	Dist. 1	Dist. 2	M/A	YTD 1999	Total 1998	YTD 1998
Total Alarms for Month	37	13	23	1	531	51	595
Working Structure Fire	1		1		13	3	10
Outside Structure	1		1		3		2
Vehicle Fire					3		3
Brush, Grass, Leaves					11		21
Trash, Rubbish	1	1			6		2
Explosion, no fire							
Spill with fire							
Other Fires	1	1			1		
Overpressure Rupture							
Emergency Med. Call	19	6	13		312	21	320
Lock-in, Trapped	1		1		5	1	4
Search					9		10
Extrication					4	1	4
Rescue-not classified	1		1		12		14
Spill, leak, no fire					3		6
Power Line Down					6	1	4
Arcing Elec. Equip.					16	3	14
Aircraft Stand-by							
Chemical Spill							1
Hazardous Condition					6		7
Water Removal					8		2
Smoke Removal					1		1
Animal Rescue							
Assist Police					5		4
Unauthorized Burning							
Move-Up						1	5
Service Call					4		4
Smoke Scare	1	1			6	1	7
Contolled Burn	1	1			2		
Steam Mistaken, smoke							1
Malicious False					1		1
Bomb Scare							
Alarm Malfunction	1		1		19	3	22
Unintentional False	4	1	3		14	1	22
Unclassified					5	1	8
Supplemental	5	2	2	1	56	14	96

(Listed in accordance with the National Fire Incident Reporting System)

Supplemental Activities Report
October 1999

Type Call	Total	Dist. 1	Dist. 2	Mutual Aid	Year to Date
Smoke Detector	1	1			12
Station Tour					1
Public Education	1		1		2
Public Appearances					3
Assist Motorist	1			1	6
Pump Streets	1		1		1
Remove Objects/Roof					2
Remove Objects/Tree					1
Beach Search					2
Public Assist	1	1			22
Other					4
Totals	5	2	2	1	56

Isle of Palms Fire Department Pre-Incident Survey / Inspection Report
October 1999

Pre-Incident Surveys

Pre-Incident Surveys are currently up to date.

Fire Inspections

The Building Department is currently performing fire inspections. There were 18 inspections performed during the month of October.

Isle of Palms Building Department
Monthly Fire Inspection Report
1999

Total Inspections 18 Total Violations 10

Date	Routine	Re-inspect	Inspector	Name of Business	Number of Violations Found	Next Inspection Due	Occupancy	Type Construction
10/15/99	X		SEABROOK	WR. BEACH	4	11/15/99	R	V
10/25/99	X			I.O.P. BUILD. DEPT	0		B	VI
10/25/99	X			I.O.P. PUB WKS	0		B/S	V
10/25/99	X			I.O.P. CITY HALL	1	11/30/99	B	VI
10/26/99	X			OCEAN INN APTS.	0		R	VI
10/26/99	X			I.O.P. FD #1	0		B	V
10/26/99	X			PALM OFF. CENTER	1	11/30/99	B	VI
10/26/99	X			POULTRY	1	11/30/99	M	V
10/26/99	X			I.O.P. WATER	0		B	VI
10/26/99	X			ISL. REALTY	0		B	VI
10/26/99	X			I.O.P. PEST	0		B	VI
10/27/99	X			DR. MCELROY	0		B	VI
10/27/99	X			PELICAN CLEAN.	1	11/30/99	B	VI
10/27/99	X			W.D. INFO CENTER	0		B	VI
10/29/99		X		HAT. HAM VIDEO	1 of 1	11/10/99	M	V
10/29/99		X		RAZOR'S EDGE	0 of 1		B/M	V
10/29/99		X		DO RE MI	0 of 2		B	VI
10/29/99		X		BOAT HOUSE	0 of 2		B	VI

ISLE OF PALMS FIRE DEPARTMENT
OCTOBER 1999
TRAINING REPORT

PAID

Total medical training hours.....73.5
Total fire training hours..... 360.5
Total hours..... 434
Hours per man..... 25.5

ADDITIONAL TRAINING

Chief Graham attended the Fire Investigators Training Seminar in Myrtle Beach.

Engineer Maibach taught an 1131 Interior Structural Firefighting class at the Berkley County Emergency Services Training Center.

Captain Yannuzzi evaluated the Live Burn Exercise in the 1131 Firefighting class.

VOLUNTEER

Total medical training hours.....16
Total fire training hours.....192
Total hours.....208
Hours per man.....17.3

The volunteers trained on foam firefighting streams and infectious control this month.

Volunteers Andrew Wallace, Thomas Wallace, Jeff Clark, and Rick Nieves completed the South Carolina Fire Academy 1131 Interior Structural Firefighting class.

Volunteer membership is currently 16.

FIRE DEPARTMENT WATER USAGE IN GALLONS

MONTH/YEAR October 1999

INITIALS	DATE	TRAINING	FLOW TESTING	FIRES
	1			
	2			
	3			
	4			
	5	3000		
	6	3000		
	7			
	8			
	9			
	10			
	11			
	12			
	13			
	14			
	15			
	16			
	17			
	18		2000	
	19		2000	
	20			
	21			
	22			
	23			
	24		3000	
	25			
	26		3000	
	27			
	28			
	29			
	30			
	31			
MONTHLY SUB-TOTALS		6000	10000	
MONTHLY GRAND TOTAL		16000		

COMMENTS:

Isle of Palms Fire Department Maintenance Report
October 1999

STATION 1:

10/1/99	Inspected fire extinguishers
10/2/99	Replaced bulbs in flag spot light and call box
10/25/99	Replaced ink ribbon in time clock

STATION 2:

10/2/99	Inspected fire extinguishers
10/20/99	Built hose rack
10/21/99	Built additional section for hose rack
10/21/99	Repaired suction hose wall brackets
10/25/99	Reset time and clock on emergency generator

RESCUE 1 (1999 International)

10/6/99	Repaired air leak on top of compressor
10/8/99	Hooked up lights in bumper guides
10/25/99	Replaced bulbs in Pierce Alert in lightbar
10/25/99	Repaired strap on backboard slot
10/26/99	Ordered bulbs for bumper guides from Carolina Auto Electric

TRUCK 1:

10/2/99	Repaired tank re-circulation valve
10/5/99	Repaired dog on 35' extension ladder (replaced spring)

ENGINE 2:

10/4/99	Replaced front tire
10/4/99	To county shop for brake adjustment
10/4/99	Safety switch added to cab tilt circuit
10/6/99	Changed turn signal and emergency lenses

ENGINE 4:

10/8/99	Attempted to isolate short in intersection lights
10/27/99	Replaced motor assembly in lightbar
10/27/99	Repaired Osci-lasers (broken solder joint)

RESCUE 2: (6x6 ATV)

10/6/99	Mounted walkie holder on rack
10/6/99	Changed oil and filter
10/7/99	Fabricated and mounted front turn signals
10/8/99	Hooked up front turn signals

MISC.

10/5/99	Trimmed tree in roadway at 24th/Cameron
10/7/99	Set up "Change Batteries" sign for connector
10/7/99	Transferred 30 gallons of foam to buckets for training
10/19/99	Tested hydrants
10/26/99	Picked up 1% license plates from the printers
10/28/99	Repaired/straightened wheels on mower deck of riding lawnmower
10/29/99	Replaced blade on lawnmower

CONDUCTED WEEKLY:

SCBA inspection and maintenance
Ladder inspections and maintenance
Backflushed pumps

Isle of Palms Fire Department Personnel Report
October 1999

Engineers Scott Braun and Patrick Naylor were named employees of the month for October. Scott and Patrick spent numerous hours working to improve the appearance of Fire Station #1. They cut down bushes and weeds, transplanted a tree, and painted back-up lines on the bay floor.

10-6-99 Chief Graham attended a Firefighter Mobilization Steering Committee Meeting in Columbia. The program is being sponsored by FEMA, The Psaras Foundation, and the S.C. Firemen's Association. The goal is to enable Firefighters throughout the state to be mobilized without delay in the event of a disaster upon request.

10-12-99 Captain Nilsen attended the USAR Meeting at EOC in reference to building collapse.

Engineer Scott Braun, Engineer Dave Micalizzi, Volunteer Bill Jenkins, and Volunteer Brent Roy all celebrated birthdays in October.

Isle of Palms Fire Department Public Relations
October 1999

10/1/99 Engineer Morris tested a smoke detector for a resident on 31st Ave.

10/1/99 Chief Graham assisted a disabled vehicle on 517.

10/3/99 Capt. Nilsen, Engineer Rodden and Vol. Clark assisted a resident on Driftwood Lane in getting up off the floor after falling between a door and hot water heater.

10/5/99 Engineer Riddle and Volunteer Roy took Engine 3 to a Fire Prevention Display at the Naval Weapons Station.

10/6/99 Isle of Palms Fire Department personnel participated in a Fire Prevention Parade from IOP to the Sullivans Island Fire Station where a huge display was set up.

10/7/99 Captain Yannuzzi, Engineers Friend and Micalizzi went to the Recreation Dept. to talk about fire safety.

10/8/99 Engineer Riddle took Engine 3 to a Fire Prevention Display at the Air Base.

10/13/99 DHEC conducted annual inspection of Medical Program. Renewal of license was issued.

10/18/9 Captain Nilsen and C-shift responded to 56th & 57th Ave. to pump water out of the street utilizing the Public Works pump.

10/31/99 The duty shift provided medical stand-by for the annual beach run.

Monthly Report

October 1999

Pg.	Index
1 - 2	Synopsis
3	Communications Report
4	Officer Activity Report
5	Connector Report
6 - 7	Incident Report
8	Arrest Report
9	Animal Control Report
10	Narcotics Report
11	Training Report

ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(843) 886-6522 FAX (843) 886-8005

TO: **MAYOR BUNCH, CITY COUNCIL, ADMINISTRATOR WILLIAMS**

FROM: **CHIEF BUCKHANNON**

SUBJECT: **MONTHLY REPORT FOR OCTOBER 1999**

DATE: **NOVEMBER 5, 1999**

The following is a brief synopsis of the officers' activities during the month of October 1999.

Patrol

October 01, 1999 Officers responding to a dispute between father and son located an 18 year old male standing in the front yard of his residence. Officers determined that the dispute to be verbal in nature. Both parties agreed to separate for the evening.

October 01, 1999 An Assault with Intent to Kill report was taken from 53 year old Island female who had an argument with a man walking on a private path to beach. When the complainant attempted to get the subject's license plate number he put the vehicle in reverse, circled around, and drove forward almost striking her.

October 02, 1999 An officer stopped a vehicle for speeding and discovered that the driver had a valid warrant with the North Charleston Police Department for contempt of court. During an inventory of the vehicle officers located three plastic bags containing 7.4 grams of marijuana and subsequently charged the 45 year old male with Possession of Marijuana with Intent to Distribute and Speeding.

October 03, 1999 Officers responding to a complaint of an intoxicated man disturbing shop owners in the front beach area, located the subject near the public restrooms. Due to the level of intoxication, the subject could not care for himself and was subsequently placed under arrest and transported to the Charleston County Jail where he was lodged as John Doe until positive identification was established.

October 05, 1999 Officers responding to a domestic dispute between a 21 year old male and his step-father determined the dispute to be verbal in nature. Both parties agreed to separate for the evening.

October 07, 1999 A 52 year old Island male was arrested for Criminal Domestic Violence when officers responding to a dispute observed physical injuries on the female.

October 11, 1999 After an officer stopped a vehicle for traveling 83 mph on the Isle of Palms Connector, he was advised by the dispatcher that an NCIC check listed the vehicle as stolen and subsequently, the driver and three passengers were taken to the Isle of Palms Police Department for questioning. Upon later investigation, the victim changed his story. The driver, a 23 year old male, was charged with No Driver's License, Suspended Out of State and cited for speeding.

October 16, 1999 Officers responding to a report of an underage drinking party charged forty subjects, including five juveniles, with Underage Possession of Beer. Charges are pending against the homeowners for providing alcohol to minors.

October 21, 1999 A 32 year old male was arrested for Possession of Stolen License Plate, Driving Under Suspension and was cited for Operating Uninsured when he arrived at the Isle of Palms Police Department for an investigative interview for a harassing phone call complaint.

Personnel

October 2, 1999 The annual Isle of Palms Connector Run, sponsored by the Exchange Clubs of Isle of Palms and Mt. Pleasant. The event was held without incident.

October 29 – November 3, 1999 Chief Buckhannon attended the annual International Association of Chief's of Police Conference in Charlotte, NC. Chiefs throughout the world participated in the event.

ISLE OF PALMS POLICE DEPARTMENT

TO: LT. MCCURDY

FROM: TCO SUPERVISOR GIBBONS

SUBJECT: TELECOMMUNICATIONS MONTHLY ACTIVITY REPORT

DATE: 11/03/99

During the month of October 1999 the Telecommunications Office received and dispatched 2,013 calls for service to the four (4) public safety agencies of Isle of Palms and Sullivan's Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
October 1999	1,360	39	636	24	2,059
October 1998	1,703	51	1,028	19	2,801
Percentage Change	-20%	-24%	-38%	26%	-26%
Year to Date 1999	20,827	531	7,600	226	29,184
Year to Date 1998	20,041	595	9,132	231	29,999
Percentage Change	4%	-11%	-17%	-2%	-3%

Isle of Palms Police Department Officer Activity Report October 1999

	October 1999	October 1998	Percentage Change	Year To Date 1999	Year To Date 1998	Percentage Change
Service Calls	642	886	-27.5%	11,390	10,588	7.6%
Building Checks	402	313	28.4%	4,797	3,330	44.1%
SPR'S	303	499	-39.3%	4,549	6,107	-25.5%
Traffic Stops	197	291	-32.3%	3,015	3,242	-7.0%
Traffic Stops w/Tickets	55	69	-20.3%	627	822	-23.7%
% Traffic Stops w/Tickets	27.9%	23.7%	4.2%	20.8%	25.4%	-18.0%
DUI Tickets	1	1	0.0%	29	33	-12.1%
DUS Tickets	3	9	-66.7%	58	90	-35.6%
Speeding Tickets	22	22	0.0%	243	218	11.5%
Other Traffic Tickets	69	70	-1.4%	541	777	-30.4%
Non Traffic Tickets	47	10	370.0%	335	387	-13.4%
Parking Tickets	22	13	69.2%	5,537	3,003	84.4%
City Tickets	9	28	-67.9%	135	226	-40.3%
Warning Tickets	41	75	-45.3%	725	789	-8.1%

Connector Calls For Service for the Month of October 1999

The Isle of Palms Police Department has responded to or initiated 46 calls involving 1,334 minutes, or 18.9 man hours for the month of October, 1999. The following table breaks down the type, number and time element of each call.

	Calls October	Calls Year To Date	Arrests October	Arrests Year To Date	Minutes October	Minutes Year To Date	Avg. Minutes October	Avg. Minutes Year To Date
Accidents	0	9	0	0	0	363	0	40.33
Traffic Stops With Tickets	11	120	3	24	948	5857	86.18	48.81
Traffic Stops Without Tickets	19	365	0	0	103	2626	5.42	7.19
Citizen Assists	7	111	0	0	61	1113	8.71	10.03
Assist Other PD	0	2	0	0	0	5	0	2.50
Miscellaneous	9	95	0	0	222	949	24.67	9.99
Totals	**46**	**702**	**3**	**24**	**1334**	**10,913**	**29.00**	**15.55**
Totals 1998	**62**	**656**	**1**	**21**	**757**	**8,453**	**12.21**	**12.89**

Isle of Palms Police Department Monthly Report for October 1999

All UCR Codes for each Incident are counted.

CRIME TYPE	October 1999	Total 1999	October 1998	Total 1998
09A MURDER & NONNEGLIGENT MANSLAUGHTER				
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING		1		
11A SEX (FORCIBLE RAPE)		3		4
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D FORCIBLE FONDLING				
120 ROBBERY		1		
13A ASSAULT	1	5		11
13B SIMPLE ASSAULT	2	19	1	29
13C INTIMIDATION		3		4
200 ARSON				
210 EXTORTION				
220 BURGLARY	4	34	1	21
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING		4		5
23D THEFT FROM BUILDINGS		1		2
23E THEFT FROM COIN OPERATED				3
23F THEFT FROM MOTOR VEHICLE	2	15	4	31
23G THEFT OF MOTOR VEHICLE PART		1		
23H ALL OTHER LARCENY	7	119	7	118
240 MOTOR VEHICLE THEFT	1	3		3
250 COUNTERFEITING/FORGERY		4		4
26A FRAUDULENT ACTIVITY		2		2
26B FRAUD/CREDIT CARD /ATM		3		3
26C IMPERSONATION				
270 EMBEZZLEMENT		3		2
280 STOLEN PROPERTY	1	3		5
290 DAMAGE PROPERTY	7	53	8	86
35A DRUG/NARCOTICS	1	27	2	49
35B DRUG EQUIPMENT VIOLATION		4		11
36A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE	1	3		3
510 BRIBERY				
520 WEAPON OFFENSES				1
753 OBSCENE & HARASSING PHONE	4	14	1	15
756 USING MOTOR VEHICLE W/O				
90A BAD CHECKS		1		2
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT	1	21		34
90D DUI	1	29	1	33
90E DRUNKENNESS		1		
90F FAMILY (NO VIOLENCE)		11		8
90G LIQUOR LAW	2	49	4	63
90H PEEPING TOM			1	2
90I RUNAWAY		1		8
90J TRESPASSING		10		9
90L TRUANCY				
90N RESISTING ARREST		1		4
90P CONTRIBUTING TO DELINQUENCY		5		4
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES	3	30	3	55
91F NON-VIOLENT FAMILY DISPUTE	5	5		
91T TRAFFIC & NRVC ARRESTS	5	87	7	115
91W WARRANT ARRESTS	2	27	2	32
979 MISSING PERSONS				2
980 SUICIDES				4
992 PROWLER		2		1
NCR NON CRIMINAL REPORTS	34	378	21	152
TOTALS:	84	983	63	940

Isle of Palms Police Department Monthly Report for
October 1999

ARREST SUMMARY

Type	October 1999	Total 1999	October 1998	Total 1998
Adults	Male= 29 Female=16	Male= 225 Female= 62	Male= 14 Female= 2	Male= 342 Female= 77
Juveniles	Male= 6 Female= 2	Male= 35 Female= 21	Male= 0 Female= 0	Male= 26 Female= 8
Narc-Adults	Male= 1 Female= 0	Male= 32 Female= 6	Male= 2 Female= 0	Male= 40 Female= 14
Narc-Juveniles	Male= 0 Female= 0	Male= 1 Female= 0	Male= 0 Female= 0	Male= 5 Female= 4
TOTALS:	Male= 36 Female= 18	Male= 293 Female= 89	Male= 16 Female= 2	Male= 413 Female=103

PROPERTY VALUES REPORTED

Type	October 1999	Total 1999	October 1998	Total 1998
Burglary Stolen	$2,534.00	$24,269.00	$420.00	$45,435.00
Larceny Stolen	$19,785.00	$163,641.95	$3,829.00	$138,641.00
Criminal Damage	$1,446.00	$18,850.00	$2,540.00	$51,519.00
MVT Stolen	$10,000.00	$20,500.00	$0.00	$4,500.00
Burglary Recovered	$0.00	$421.00	$0.00	$30,900.00
Larceny Recovered	$0.00	$19,632.95	$6.00	$37,650.00
MVT Recovered	$10,000.00	$20,500.00	$0.00	$2,500.00
Total Stolen	$32,319.00	$208,410.95	$4,249.00	$188,576.00
Total Recovered	$10,000.00	$40,553.95	$6.00	$71,050.00
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms Police Department
All Arrests
Primary UCR Code Only
Date Starting 10/01/99 to 10/31/99

Arrest Summary

Offense	Male White	Male Black	Male American Indian	Male Asian	Male Other	Female White	Female Black	Female American Indian	Female Asian	Female Other	Male Total	Female Total	Total
13A AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	0	0	0	0	0
13B SIMPLE ASSAULT	1	0	0	0	0	0	0	0	0	0	1	0	1
220 BURGLARY	0	0	0	0	0	0	0	0	0	0	0	0	0
280 POSSESSION OF STOLEN PROPERTY	0	1	0	0	0	0	0	0	0	0	1	0	1
23H ALL OTHER LARCENY	2	0	0	0	0	0	0	0	0	0	2	0	2
35A DRUG/NARCOTIC VIOLATIONS	1	0	0	0	0	0	0	0	0	0	1	0	1
90C DISORDERLY CONDUCT	1	0	0	0	0	0	0	0	0	0	1	0	1
90D DRIVING UNDER THE INFLUENCE	1	0	0	0	0	0	0	0	0	0	1	0	1
90E DRUNKENNESS	0	0	0	0	0	0	0	0	0	0	0	0	0
90G LIQUOR LAW VIOLATIONS	22	0	0	0	0	18	0	0	0	0	22	18	40
90J TRESPASSING	0	0	0	0	0	0	0	0	0	0	0	0	0
90P CONTRIBUTING TO DELINQUENCY OF MINOR	0	0	0	0	0	0	0	0	0	0	0	0	0
90Z ALL OTHER OFFENSES	4	0	0	0	0	0	0	0	0	0	4	0	4
91T TRAFFIC ARREST (DUS, NRVC, ETC)	2	0	0	0	0	0	0	0	0	0	2	0	2
91W WARRANT ARREST	1	0	0	0	0	0	0	0	0	0	1	0	1
753 OBSCENE & HARASSING PHONE CALLS	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL:	**35**	**1**	**0**	**0**	**0**	**18**	**0**	**0**	**0**	**0**	**36**	**18**	**54**

Isle of Palms Police Department Animal Control Report for October 1999

	1999 Monthly Total	1998 Monthly Total	1999 Yearly Total	1998 Yearly Total
Citations	3	15	84	155
Warning Tickets	2	16	78	148
Animals Secured	7	41	239	290
Dogs	2	9	60	79
Cats	5	10	26	35
Raccoons	0	16	115	135
Other	0	6	36	45
Released to Owner	1	10	56	81
Transported to SPCA	5	29	162	188
Injured Animals	4	3	18	27
Trapped Animals	0	29	155	191
Cats	0	10	21	28
Raccoons	0	16	115	134
Other	2*	3	5	20
Dead Animals Removed	8	4	86	36
Traps Set	0	16	173	210
Kennel Fees	$21.00	$21.00	$322.00	$494.00

* 2 Opossums

Isle of Palms Police Department Narcotics Report for October 1999

	Isle of Palms			DEA		
Drug Type	Seized	Purchased	Value	Seized	Purchased	Value
Marijuana	7.4 grams		$37.00	1.1 pounds		$1,500.00
Cocaine				4 ounces		$4,000.00
Crack Cocaine						
LSD						
Heroin						
Other - Methamphetamines						
Monies Seized						
Monies Forfeited						
Monies Pending Forfeiture						
Vehicles Seized						
Vehicles Forfeited						
Vehicles Pending Forfeiture						
Other Activities				Misc. Assets		$39,431.00
Arrests	1			15		
Charges	1			18		

INTEROFFICE MEMORANDUM

TO: CHIEF BUCKHANNON

FROM: SERGEANT STEWART

SUBJECT: TRAINING REPORT FOR OCTOBER 1999

DATE: 11/02/99

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH

OFFICER	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
2 OFFICERS	CORE	CRISIS INTERVENTION		8		
1 OFFICER	LEGAL	LEGAL UPDATE		2		
1 OFFICER	ADV.	DRIVING INSTRUCTOR RE-CERT.	32			
TOTAL			32	10	0	0
		OFFICER HOURS TOTAL				42

EMPLOYEE	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
1 TCO	ADV	NCIC CERTIFICATION	40			
TOTAL			40	0	0	0
		EMPLOYEE HOURS TOTAL				40

	SCCJA	SATELLITE	IN HOUSE	OTHER
PREVIOUS REPORT TOTALS	844	167.5	139	256
THIS MONTH TOTALS	72	10	0	0
YEAR TO DATE TOTALS	916	177.5	139	256
	DEPARTMENT HOURS TOTAL			1488.5

EXHIBIT C

PUBLIC WORKS COMMITTEE MEETING
November 11, 1999

The regular meeting of the Public Works Committee was held on November 11, 1999, at 5:30 p.m. in City Hall Council Chambers. Present were Chairman Miller, Committee Members Shaffer and Taylor, Director David Mobley, and City Administrator Williams. Committee member Taylor arrived late. Also present were Mayor Bunch, Councilmembers Gear and Sottile, and Joe Chandler.

1. Minutes of Previous Meeting. Mr. Taylor made a motion to approve the minutes from the October meeting; Mr. Shaffer seconded; motion passed unanimously.

2. Citizens Comments. Mr. Strohman, resident on Charleston Boulevard, asked the committee if a beach access could be cleared at the 100 block of Ocean Boulevard. Chairman Miller stated that this would be discussed under Old Business.

3. Monthly Department Report. Mr. Mobley reported on the month's operations (see attached report for October 1999) and answered questions of committee members.

4. Old Business.

(A) Septic Tank Ordinance. Chairman Miller stated that Ms. Hernandez was working on the revisions to this ordinance and was hoping to have it completed for discussion at the upcoming Ways & Means Committee meeting.

(B) 41st Avenue (near Marina) Drainage. Mr. Williams stated that Mr. Finch has asked the City to assist in the expense of this drainage project (see attached proposal) and he proposed that the City split the cost with Mr. Finch. Total cost is currently estimated to be $6,322, with the City's portion being $3,161, and Mr. Williams stated that there is money in the budget for this under the drainage funds. **Mr. Shaffer made a motion to recommend approval for payment of half the additional expenditure on this project at $3,161; Mr. Taylor seconded; motion passed unanimously.**

(C) Beach Access Adjacent to 118 Ocean Boulevard. Mr. Williams reported that there are now two beach accesses needing to be cleared in this section of Ocean Boulevard. He said that both accesses in question are the 6' wide accesses that the judge created for Isle of Palms property owners' benefit as part of settling the suit for development of the front beach area. Further, it is not clear that the City has control enough of this property to make alterations to it as we do at the avenue extensions. In Mr. Strohman's case, there is a platted access that is unusable and it would take equipment to grade and level to make it passable. Mr. Williams stressed that the City has no more control over these accesses than any property owner and it is possible that someone might object to our clearing them and he wanted to make sure Council understood this.

Mr. Williams had previously given the committee a proposal for a dune walkover at the access at 118 Ocean Boulevard with a cost estimate of some $53,000. Mr. Sottile expressed his concerns about spending this large amount of money; about providing access into a non-swimmable area at Breach Inlet which could be a liability to the City; and about the fact that this is a dead-end cul-de-sac area and there may not be very many people using the access for that amount of money.

Chairman Miller asked everyone to go down and look at the condition of the Ocean Boulevard accesses for further discussion at next month's meeting.

5. Miscellaneous. Chairman Miller reported that he received a call about 25th Avenue and Waterway Boulevard where there used to be a "no parking" sign and asked that the sign be replaced. Mr. Mobley will contact the resident and replace the sign.

Mr. Sottile stated that he has seen many signs on the island that need to be straightened and some trees leaning into the right-of-way with limbs hanging onto the street. Further, he stated that the ditch on Palm Boulevard and 5th Avenue is knee-deep in water, not draining and causing a mosquito problem. Mr. Mobley will look at these items also.

Mr. Gear asked that the committee look at altering the configuration of the council bench so that members could see each other better to aid in communication and understanding. He also recommended that the City form a subcommittee to deal with the Isle of Palms Marina.

6. New Business. Drainage Issues. Mr. Williams reported that he had spoken with Joe Fersner an OCRM engineer to see if they have done or permitted any sort of ocean front drainage that the City could get information about. There have been several complaints about drainage at 56th and 57th Avenues and Mr. Fersner said that OCRM might permit some sort of drainage system that would discharge water onto the beach in a spray fashion if it wasn't all done in one area. Mr. Williams said that the other alternative would be to pump the water to the waterway or pump it off shore both of which are very expensive. He recommended that we might consider having some engineers discuss this with OCRM to come up with some permittable plan. Mr. Williams reported that he had also written to the WDCA to ask them if they would consider taking this storm water into their drainage system if we paid them to do so and he is waiting for their reply.

Chairman Miller reported that Wild Dunes is going to have a referendum on a drainage plan that will cost, if approved, $1 million over the next two years. If approved, it could possibly help the City relieve drainage in this area of 56th and 57th Avenues.

There being no further business to come before the committee, the meeting was adjourned at 6:40 p.m.

Respectfully submitted,
Bob Miller, Chairman

The City of Isle of Palms
Department of Public Works
October 1999 Monthly Report
David Mobley, Director

1. The department received 565 phone calls in the month of October for special request collection. Picked up 33 white goods, i.e., water heaters, washers, dryers, freezers, fifteen in one day. Four dead animals were disposed of, including two sea turtles. We delivered 19 rollout carts/recycling bins and hauled off 49 flat bed and garbage packer loads of limbs and leaves to 4-B INC. on Rifle Range Rd. Eight loads (46.71 tons) of C&D waste were transported to Bee's Ferry Landfill.

2. One scrap metal container has been transported to Charleston Scrap Metal. We emptied (2) golf course maintenance roll-off containers of limbs .

3. We repaired or replaced 12 street signs. Note: Several street signs are missing, we are having them made by the Charleston Co. sign shop .

4. The department has hired Lee Brooks as a truck driver. He will start on Nov. 15th. All of the full time driver positions are now filled.

5. We recently advertised for the position of administrative assistant, several applicants have been interviewed . The position was offered to a former bank clerk from Mt. Pleasant , when contacted she declined the offer stating "that she wanted to return to banking". We are now advertising again for the position.

6. We recently had a tree removed and the stump ground down by a contractor in the median on Timber Lane.

7. The department patched six pot holes with asphalt-in-a-bag.

cc: Public Works Dir.

Sanders Brothers Construction Company, Inc.

1990 Harley Street • P.O. Box 60969
North Charleston, S.C. 29419-0969

Phone: (843) 744-4261 • Fax# (843) 554-2095
Toll Free: 1(800) 922-4261

October 22, 1999

Wild Dunes Yacht Harbor
41st Ave.
Isle of Palms, SC

Attn.: Henry J. Finch

Dear Henry:

We are pleased to submit our proposal to perform certain work as discussed and as per Scope of Work below.

Scope of Work

I. Original Plan
1. Make cut across 41st Ave.
2. Place 40 LF of 15" ADS pipe
3. Construct one catch basin
4. Patch roadway cut

Lump Sum $2,000.00

II. Additional Work
1. Saw cut driveway at 41st Ave.
2. Demo existing driveway
3. Place 140 LF of 12" ADS pipe
4. Construct one catch basin
5. Add base material and place 1 ½" of Asphalt
6. Grade shoulders for drainage

Lump Sum $6,322.00

AMERICAN SUBCONTRACTORS ASSOCIATION OF THE CAROLINAS

SKILL RESPONSIBILITY INTEGRITY

EXHIBIT D

ISLE OF PALMS RECREATION COMMITTEE
November 19, 1999

The regular meeting of the Isle of Palms Recreation Committee was held on November 18, 1999, at 6:00 p.m., in the Building Department. Present were Chairman Taylor, committee members Bettelli and Hernandez, and Recreation Director Page.

1. Approval of Previous Month's Minutes. Mr. Bettelli made a motion to approve the minutes from the October 1999 meeting; Ms. Hernandez seconded; motion passed unanimously.

2. Recreation Department Report. Director Norma Jean Page discussed the monthly report for November (attached hereto). Some highlights are as follows:

(a) The Department worked with the IOP Connector run providing some family activities for children waiting for their parents and hope to do more next year.

(b) The Big Band Dance was excellent - the Bettelli's danced the night away.

(c) The Halloween Carnival was very good and there were 125 people walked to the beach for Ghostly Tide Tales afterward. Chairman Taylor suggested that next year, the police officers who monitored crossing Palm Boulevard, keep their flashing lights on to better warn oncoming vehicles to slow and stop.

(d) Proceeds from the IOP Beach Run will be donated to the Rec. Department building fund.

(e) There were 12 Keenagers on the trip to Hobcaw Barony in Georgetown - only one van was used. The committee discussed the proposed purchase of a larger van for the department, such as a Tel-A-Ride bus that would be handicapped accessible. The cost of this type of van is probably $35-40,000, and Ms. Page will check to see if there are larger vans or busses that could be rented.

(g) The last middle school dance was great - passes were sold at the schools and less than 300 students attended. Many students were at the Coastal Carolina Fair so it should be better next time.

(h) Basketball courts have been resurfaced and new bleachers installed, and a shuffleboard court has been installed. New plants are being planted around the playground and the softball field has been leveled out.

(i) The staff has recently taken CPR training and other safety training. Ms. Page reported that there was a cardiac arrest at a karate class. Dr. Emmel and an EMS technician were present and performed CPR. Unfortunately, the gentleman did not make it - he was a Col. from the Citadel.

(j) The annual Crafts & Arts Show is Saturday, November 5th. The department is participating this year with providing not only space but employees to help set up, and would like to assure that this event will continue to be held annually, just not on Thanksgiving weekend.

(k) Ms. Page reported that attendance at Island Fun Days was better than ever this year and the department decided not to drop the program. The sponsors of the program wanted to buy something for the department, so she requested a golf cart and they are going to donate one to the department. This cart will have a flat back that can be used to haul small supplies around the fields. Ms. Page said that when received, she would like to recognize them at a Council meeting.

(l) Ms. Page chaired the recent Grievance Committee sessions stating that she learned quite a lot.

(m) She announced that Bryson Ritter was named Employee of the Month for October for the great job she did with athletics, especially as a new employee.

(n) A pay phone will be installed next week and will hopefully generate income to pay for it or will cost $50 per month.

3. New Business. (a) Christmas Tree Lighting Ceremony is December 10th at the Rec. Department.

There being no further business, the meeting was unanimously adjourned at 6:35 p.m.

Respectfully submitted,

Dee Taylor, Chairman

ISLE OF PALMS
RECREATION DEPARTMENT

MONTHLY REPORT

OCTOBER
1999

STAFF: *D.J. Barnhill, Assistant Director*
Bryson Ritter, Recreation Supervisor
Jason Hayes,Grounds & Maint. Supervisor
Shelia Redmon, Grounds & Maint. Assist.
Norma Jean Page, Recreation Director

ISLE OF PALMS
RECREATION DEPARTMENT

RECREATION CLASSES, ACTIVITIES & EVENTS

ACTIVITIES	DAYS OFFERED	TIME
Tae Kwon Do (ages 6 - 11)	Saturdays	9:00 - 12:00 noon
Tae Kwon Do (12 & older)	Wednesdays	7:30pm. - Until
Tae Kwon Do (12 & older)	Saturdays	10:00 - 12:00 noon
Island Pre-School I (ages 3 - 4)	Mon., Wed. & Friday	9:00 - 12:00 noon
Island Pre-School II (ages 3 - 4)	Tuesday & Thursdays	9:00 - 12:00 noon
Island Tiny Tots (ages 2 - 3)	Tuesday & Thursdays	9:30 - 12:00 noon
Gymnastics (ages 3 - 5)	Fridays	3:30 - 4:15 pm.
Gymnastics (ages 6 - 11)	Fridays	4:15 - 5:15 pm.
Men's Softball	Monday & Wednesdays	6:45pm. - Until
Flag Football	Sundays	12:00 noon - Until
Youth Soccer (5 & 6 yr.)	Monday & Wednesdays	5:30 & 6:30 pm
Youth Soccer (7 & 8 yr.)	Tuesdays	5:30 & 6:30 pm.
Youth Soccer (9 - 12 yr.)	Wednesday & Thursday	5:15 & 6:15 pm.
Co-Rec Volleyball Registration November 3 - December 3	Sunday & Thursdays	
Youth Basketball (ages 5 - 17 Yrs.) Registration October 18 - November 4	TBA	

24 - 28th Avenue P.O. Drawer 508 • Isle of Palms • South Carolina • 29451 • (843) 886-8294 •

ATHLETICS:

This month has been extremely busy with soccer participation up from last year, flag football continuing on Sunday Afternoons and Adult softball on Monday and Wednesdays. A soccer clinic was held October 16 with only twenty (20) children participating.
November begins our Basketball season with sign ups and try outs.
We were approached by our Ultimate Frisbee league, that usually plays in the summer months, requesting a fall league. Recreation staff discussed the feasibility of a fall league and decided it would be a great idea. Games will be played on Tuesdays and Thursdays at 6:30 and 9:00 pm.
Volleyball registrations will begin in November.

SPECIAL EVENTS:

IOP CONNECTOR RUN - Recreation staff worked with the Exchange club by providing balloons and face painting for all the children while they waited for the parents to complete the race and also waiting for race results. We hope to be a part of the race again next year and provide more activities for family members.

BIG BAND DANCE - The Park Foundation with the help of accommodation tax committee sponsored a big band dance at the Recreation Center. Over 150 people attended this successful event. The Recreation Staff continue to work on plans for, at least two (2) big band dances a year for our adult community. Our current plans also include a "Swing Dance" geared to the High School and college age residents and guests.

HALLOWEEN CARNIVAL & GHOSTLY TIDE TALES - What a tremendous success. We estimate over 300 children plus adults attended this fun night of games, prizes, costume contest and lots of candy. The Recreation staff worked together and decorated the gym with balloons, witches and ghost. The children came dressed in everything you could possibly imagine. Last year the department purchased plywood and paint and hired Susan Burgess to paint different Halloween subjects on each sheet of plywood. Then staff cut out holes or applied pegs to create new games.
Approximately 125 people continued out to the beach at 28th Ave. to listen to ghost stores. Metal containers were placed on the beach where fires were started to provide heat and light for the event.

IOP BEACH RUN - Mike Loggins organized the run again this year with proceeds going to the Recreation Building Fun. Recreation staff assisted with water stops and late registration. The run was reschedule due the threat of hurricane Floyd.

KEENAGERS - What a wonderful group of seniors. They held their luncheon at the Recreation Center on October 6 with over 50 in attendance. Their monthly trip was to Edisto Island. They toured the gardens and had a wonderful lunch.

MIDDLE SCHOOL DANCES - A dance was not held in October due to the damage created at the September dance. The September dance attendance exceeded the fire code limit for the Recreation Center. We also had reports that upper classman were also getting in the dances. There is no way that we can verify their age or class status. A Recreation Staff meeting was called right away to discuss ways to continue with dances and still provide a safe and enjoyable place for our dances. We also discussed ways of preventing upper classman from attending middle school dances. Dance passes were discussed that would be purchased at the Recreation Center requiring school age information, address, etc. Dance passes were printed to allow only 600 students to attend a dance at any given time. Dance passes are sold for $5.00. These passes must be presented at the door along with $3.00 admission at each dance. Recreation Staff were allowed to sale passes at Cario Middle but Laing and Moultrie did not allow us the opportunity to sale passes at their school but did make announcements so all students are informed of the new policy.
We'll see how November goes. We truly believe this will help, not only this year but for years to come.

PARKS & MAINTENANCE:

October has been a very productive month. Both outside Basketball courts have been re-surfaced along with our shuffle board court. The dugouts on the youth baseball field have had new roofs installed. New bleachers have been delivered along with team benches to be used in the gym and also outside around soccer fields and other activities.
Two new palm trees have been planted to replace two that had died and blown over with Hurricane Floyd. In the next few weeks we hope to installed and plant new material in front of the playground area, around tennis courts and at the cul-de-sac.
Parks Staff will work on improvements to the adult softball field in areas that need to be leveled. Both Parks & Maintenance staff attended a workshop in North Charleston concerning ballfield maintenance. They came back with some great ideas and better ways of maintaining our fields.
Inside the Recreation Facility the concession stand was renovated and painted, spot painting was done in the gym area and new flush units were installed in the ladies and men's restroom.
October 4 - 31:

40 hours	Housekeeping
46 hours	Ballfield Maintenance
34 hours	Mowing
112 hours	General Maintenance
40 hours	Special projects
12 hours	Recreation Activities
18 hours	Office Activities
14 hours	Equipment maintenance

EMPLOYEE SAFETY:

Employees that had not received their CPR training at the beginning of the summer attended two (2) sessions at the fire station for certification. Flu shots were offered to the entire staff, however only three (3) chose to take shots.
Two (2) staff and safety meetings occurred during October to review MSDS sheets, proper protocol for injuries, discuss blood borne pathogens, proper handling of body fluids, review of accident/incident report forms and a reminder to use safety glasses and protective clothing when required.
Employees were also reminded to complete paper work when sports equipment, ballfield lights, bleachers or other equipment and/or supplies need repair.

PLANS FOR RECREATION FACILITY:

Once again, I have been in contact with the Architects. I have received one floor plan and know that two (2) other firms are still working on site and floor plans. I was approached by another firm a couple days ago and believe they will also provide a floor plan too.
All the agencies are busy and we are requesting free services, so I believe we must be patient.

UPCOMING ACTIVITIES:

NOVEMBER	3	Keenagers Luncheon
	5	Middle School Dance
	15	Christmas Card Drawing Contest
	17	Keenagers Trip to Hobcaw Barony
	20	Arts & Craft Sale

MEETINGS ATTENDED:

OCTOBER	11	Recreation Committee
	12	Recreation Employees Staff & Safety Meeting
	13	Grievance Committee Meeting
	14	Connector Run critique Meeting
	19	IRMA - Island Fun Days Camp
	21	Cario Middle School
	21	Mt. Pleasant - Met New Recreation Director
	26	Grievance Committee Meeting
	26	Citadel - Senior Games organizational meeting
	26	City Council Meeting
	27	Recreation Employees Staff & Safety Meeting
	28	Grievance Hearing Committee / Attorney
	29	Grievance Hearing - City Hall
	29	Grievance Committee Executive session

December 1999

Monthly Planner

November 99

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

January 00

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 9:00 AM Island Preschool 12:00 PM Keenagers Lunch 5:00 PM Basketball Practice 7:30 PM Tae Kwon Do	*2* 9:00 AM Island Preschool 9:15 AM Tiny Tots 5:00 PM Basketball Practice	*3* 9:00 AM Island Preschool 4:00 PM Gymnastics 7:00 PM Middle School Dance	*4* 9:00 AM Tae Kwon Do 12:30 PM Open Gym
5 12:00 PM Flag Football	*6* 9:00 AM Island Preschool 5:00 PM Basketball Practice Keenagers Trip	*7* 9:00 AM Island Preschool 9:15 AM Tiny Tots 5:00 PM Basketball Practice Keenagers Trip	*8* 9:00 AM Island Preschool 5:00 PM Basketball Practice 7:30 PM Tae Kwon Do	*9* 9:00 AM Island Preschool 9:15 AM Tiny Tots 5:00 PM Basketball Practice	*10* 9:00 AM Island Preschool 4:00 PM Gymnastics Community Tree Lighting	*11* 9:00 AM Tae Kwon Do 12:30 PM Open Gym
12 Closed	*13* 9:00 AM Island Preschool 5:00 PM Basketball Practice	*14* 9:00 AM Island Preschool 9:15 AM Tiny Tots 5:00 PM Basketball Practice 5:00 PM Santa's Hotline	*15* 9:00 AM Island Preschool 5:00 PM Basketball Practice 5:00 PM Santa's Hotline 7:30 PM Tae Kwon Do Keenagers Trip	*16* 9:00 AM Island Preschool 9:15 AM Tiny Tots 5:00 PM Basketball Practice 6:00 PM Volleyball Mtg	*17* 9:00 AM Island Preschool	*18* 9:00 AM Tae Kwon Do 12:30 PM Open Gym
19 Closed	*20* 5:00 PM Basketball Practice Holiday Camp	*21* 5:00 PM Basketball Practice Holiday Camp	*22* 5:00 PM Basketball Practice 7:30 PM Tae Kwon Do	*23*	*24* Closed	*25* Closed
26 Closed	*27* 5:00 PM Basketball Practice	*28* 5:00 PM Basketball Practice	*29* 5:00 PM Basketball Practice 7:30 PM Tae Kwon Do	*30*	*31* Closed	

Printed by Calendar Creator for Windows on 11/10/99

EXHIBIT E

PERSONNEL COMMITTEE
November 11, 1999

The regular meeting of the Personnel Committee was held at 6:30 p.m. on November 11, 1999, in City Hall Council Chambers. Committee members present were Chairman Bettelli, members Mayor Bunch and Skipper Shaffer, as well as City Administrator Mark Williams.

1. Approval of Minutes From Prior Meeting. Mr. Shaffer made a motion to approve the minutes of the October Committee meeting; Mayor Bunch seconded; motion passed unanimously.

2. Old Business. (a) Personnel Policies for Disasters. Mr. Williams reported that FEMA has not come through with sample policies but he is following up.

3. New Business. (a) Floating Holiday. Mr. Williams reported that employees had been surveyed and they voted to choose the day after Thanksgiving, 11-26-99, as opposed to 12-23-99 or 12-27-99. **Mr. Shaffer made a motion to approve the floater holiday on 11-26-99; Mayor Bunch seconded; motion passed unanimously.**

(b) Christmas Gift Certificate for Employees. Mr. Williams reported that historically the City gave employees a $25 gift certificate to one of the grocery stores, mainly Red & White. This year he proposed something different by offering them a ham or turkey from Heavenly Ham but the cost would be $5 more. Mayor Bunch felt that a gift certificate would be better to allow the employee to buy what he needs. After discussion, **Mayor Bunch made a motion to give a [$25] gift certificate; Mr. Shaffer seconded; motion passed unanimously.**

(c) Mayor Bunch began discussion of the City policies that city operated vehicles have to be operated within a 25 mile radius unless traveling out of the region on business, and the Police Department policy that states in order to have a take-home car, the officer must live East of the Cooper. The Mayor stated that Chief Buckhannon told her the take-home car policy has prevented him from hiring some good employees and he would like to change that policy.

Chief Buckhannon stated that he would like to see the department policy be more in line with the City policy of 25 miles. **Mr. Shaffer made a motion to change department policy to coincide with City policy of a 25-mile radius; Mayor Bunch seconded;** Chairman Bettelli stated that this would be in line with the City trying to recruit and maintain the level of competency and number of officers on the force; **motion passed unanimously.**

4. Personnel Report.

Name	Position	Department	Status
Resigned:			
Kristine Berg	Animal Control Officer (may stay on part time)	Police	eff. 11-29-99 Advertising now

James Worley	Laborer	Public Works	eff. 11-8-99 Failed to show up
Hired:			
Jemeta Burton	Dispatcher	Police	began 11-3-99
Lee Rone Brooks	Truck Driver	Public Works	begins 11-15-99

Referring to Mr. Williams' memo dated 11-4-99 concerning the Employee Suggestion Box (copy attached), committee members felt that the coffee machine should remain at City Hall. Mr. Williams will insert a flyer with paychecks to announce Employees of the Month. Chairman Bettelli suggested a bulletin board where names could be posted.

Mayor Bunch reported that she has met with designers of the new Cooper River Bridge and it will have pedestrian and bicyclist paths. She also showed a copy of the new Breach Inlet Bridge plans which will be available in City Hall for review. Construction will begin in 2000 and there will be decreased parking available in that area.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:00 p.m.

Respectfully submitted,

Marty Bettelli

Marty Bettelli, Chairman

Memorandum- City of Isle of Palms, SC

Date: November 4, 1999

To: Personnel Committee

From: Mark Williams, City Administrator

Re: Employee suggestion box results

Since installation, there have only been two suggestions made (both anonymously) to the suggestion box. They were:

1. We need to do more to inform the other employees who has been selected as the Employee(s) of the Month
2. If we are going to obtain a coffee machine like the one in City Hall for the Police Department, that it be installed on the first floor where most of the employees will have ready access to it.

As for #1, I will begin including this information as a pay insert when checks are distributed. As for # 2, at $75 per month (plus supplies) I haven't decided if we should get an additional machine. It might be better to relocate the one we have now, so as to be more accessible.

MEMORANDUM

TO: Mark M .Williams ,City Administrator

FROM: David D. Mobley , Jr. Public Works Director

DATE: November 16, 1999

SUBJECT: Employee Of The Month

I would like to nominate Kim Tapply for the October Department of Public Works Employee of the month .In the past month Employee Tapply has did an outstanding job in the collection of solid waste and housekeeping at the Public Works office . All of the assigned tasks were completed in an efficient and timely manner .He can be counted on to "take care of the job". Employee Tapply consistently does more than required to meet The Isle Of Palms Department Of Public Works goals and needs. Employee Tapply is an asset to the Isle Of Palms Department Of Public Works .

OK
11/16/99

November 16, 1999

ISLE OF PALMS
RECREATION DEPARTMENT

TO: MARK WILLIAMS,
CITY ADMINISTRATOR

FROM: NORMA JEAN PAGE
RECREATION DIRECTOR

RE: EMPLOYEE OF THE MONTH

September 1999 Bryson Ritter accepted the position of Recreation Supervisor. Bryson had just completed her four (4) years of college and received her degree from Clemson University in Recreation. September is one of the busiest months of the year with Youth Soccer, Flag Football and Men's softball leagues beginning. This involves registration, tryouts, league scheduling, coaches meetings, revisions in game rules, hiring umpires, ordering uniforms & trophies, obtaining sponsors and coaches for the youth league, etc.

Bryson has worked extremely hard and did an outstanding job with these activities. At times she could have easily been overwhelmed, but she "hung in there", handled each situation as they occurred and the season went very well.

Bryson is an asset to this department and a valued and dedicated employee for the City of Isle of Palms. I would like to recommend her for the Employee of the Month.

OK
mw 11/16/99

24 - 28th Avenue P.O. Drawer 508 • Isle of Palms • South Carolina • 29451 • (843) 886-8294 • Fax: (843) 886-9857

ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(843) 886-6522 FAX (843) 886-8005

TO: Mark Williams, City Administrator
FROM: Thomas Buckhannon, Chief of Police
SUBJECT: Employee of the Month
DATE: November 15, 1999
CC: Lt. McCurdy, Sgt. Lubert, Personnel File

I would like to recognize Officer Kim Usry as Employee of the Month, October 1999. Officer Usry has used her off time to care for several spare vehicles that were in need of preventative maintenance. She did this without being asked and readily saw it as a job that must be done.

In addition, Officer Usry took it upon herself to clean a storage room to help maintain the efficiency of the Department. For her self motivation and dedication to the City of Isle of Palms, Officer Kim Usry is recognized as Employee of the Month, October 1999.

TEB:lm

Isle of Palms Fire Department Personnel Report
October 1999

Engineers Scott Braun and Patrick Naylor were named employees of the month for October. Scott and Patrick spent numerous hours working to improve the appearance of Fire Station #1. They cut down bushes and weeds, transplanted a tree, and painted back-up lines on the bay floor.

10-6-99 Chief Graham attended a Firefighter Mobilization Steering Committee Meeting in Columbia. The program is being sponsored by FEMA, The Psaras Foundation, and the S.C. Firemen's Association. The goal is to enable Firefighters throughout the state to be mobilized without delay in the event of a disaster upon request.

10-12-99 Captain Nilsen attended the USAR Meeting at EOC in reference to building collapse.

Engineer Scott Braun, Engineer Dave Micalizzi, Volunteer Bill Jenkins, and Volunteer Brent Roy all celebrated birthdays in October.

EXHIBIT F

Board of Zoning Appeals
Minutes
November 9, 1999

I. Call to Order

Chairperson Gabbie Porter called the regular meeting of the City of Isle of Palms' Board of Zoning Appeals to order on November 9, 1999 at 5:30PM in the Building Department Conference Room, 1301 Palm Blvd. Members present were Charlie Yawn, Kathy Carroll, Guy Taylor, and Russ Stemke as well as the Zoning Administrator, Douglas Kerr.

II. Review of Minutes

Ms. Porter made a motion to approve the minutes of the October 12th, 1999. Mr. Yawn seconded the motion, and the vote was unanimous in favor of the motion.

III. Variances, Appeals, and Special Exceptions

31 Beachwood West

Ms. Porter welcomed the audience and swore in everyone planning to give testimony. She explained that the first application on the agenda was for 31 Beachwood West. Mr. Kerr explained that the applicant has requested a special exception to allow the establishment of an office for a real estate investment business. He explained that the applicant would conduct office work only at the home. Mr. Brown added that he really would just be receiving checks and doing accounting work at the house. He explained that he was going into business with his son who would do all of the work around the county. He stated that they were planning to buy and sell real estate. Ms. Porter asked Mr. Brown if his son lived with him. Mr. Brown answered no. Mr. Yawn stated that he felt that the request met the requirements of the ordinance, and that the business would not be detrimental to the surrounding area. He therefore made a motion to approve the application. Mr. Taylor seconded the motion. The vote was unanimous in favor of the motion.

#10-57th Avenue

The second case on the agenda was for a home occupation at #10-57th Avenue. Mr. Kerr gave a brief introduction to the case, explaining that the applicant would conduct office work for an interior decorator's business. Ms. Fitts would conduct the majority of her work at merchandising marts and design centers. She added that she would receive no deliveries other than small fabric samples. Ms. Porter asked about the number of clients. Ms. Fitts answered that she worked with friends only and that she only would have a few clients a year. Mr. Yawn stated that he had concerns about having clients coming to the house. He therefore made a motion to approve the application with the stipulation that

there be no clients coming to the house in connection with the business. Ms. Porter seconded the motion, and the vote was unanimous in favor of the motion.

#4-9th Avenue

The next case on the agenda was for a variance to allow the installation of plumbing in a detached garage at #4-9th Avenue. Mr. Kerr explained that the applicant recently constructed a detached garage below the required base flood elevation. He explained that areas used solely for parking were exempt from the flood damage prevention ordinance, but that an area for laundry equipment would not be exempt. He explained that the he had discussed the option of attaching the house to the garage, but that there was a problem with exceeding fifty percent of the value of the existing structure. Ms. Sturken added that she needed additional room for her washer and dryer and that there was no more room in the house.

Ms. Porter made a motion to approve the request for purposes of discussion. Ms. Carroll seconded the motion. Mr. Taylor explained that he had a problem with granting a variance for laundry equipment after the Board had been so stringent on other applicants requesting variances for accessory structures. He asked the applicant if there was not any area in the building for a washer and dryer, being that the building was recently a converted from a duplex to a single-family residence. Ms. Sturken answered that she did currently have a stacked unit, but that it would not launder large items like comforters. Mr. Taylor explained that the only hardship he saw was age, and he did not feel that the Board would be acting equitably if they began to pick and choose between applicants. He stated that he felt that it would be setting a bad example for future applications. Mr. Stemke asked Mr. Kerr if the variance were granted, would the City have to report it to FEMA. Mr. Kerr answered that he really didn't know and that he would have to check into that. Ms. Porter stated that she would like to amend her motion to include that no other finishing could take place in the garage. Ms. Carroll seconded the amendment to the motion. Mr. Stemke asked if the Board did not feel if it would be a good idea to allow Mr. Kerr to find out if this has to be reported to FEMA before they vote. The motion was approved by a vote of three to two with Mr. Taylor and Mr. Stemke voting against the motion.

527 Carolina Boulevard

The next case on the agenda was for a side setback variance for 527 Carolina Boulevard. Mr. Kerr explained that the applicant is requesting a variance to allow the construction of an elevated walkway connecting the front deck to the rear porch 28 inches into the ten-foot side setback requirement. He explained that the owner has stated that the lot is unusual because of its shape and the fact that the house was built prior to the City adopting a side setback requirement. Mr. Yawn asked the applicant if the house was originally built as two stories. Mr. Raiford answered yes. Mr. Stemke asked Mr. Kerr if the applicant would be able to build an 18-inch walkway. Mr. Kerr answered that he believed that the City's building code would require a walkway to be at least 36 inches wide. Mr. Stemke asked the applicant if 36 inches would be wide enough. Mr. Raiford

answered that he didn't feel that it would be enough room for two people to pass and that it would not look nice. Ms. Carroll made a motion to approve the application and Ms. Porter seconded the motion. The variance was approved by a vote of four to one with Mr. Stemke voting against the motion.

#2-48th Avenue

The next application on the agenda was a request for front and rear setback variances for a proposed structure at #2-48th Avenue. Mr. Kerr explained that the subject lot was oriented with the narrow end towards the ocean and the wider dimension oriented towards the street right-of-way. However, the City's code required that the front setback be measured from the street right-of-way and the rear setback be measured from the opposite property line leaving the applicant with a long and narrow building envelope. The applicant was requesting a six-foot front setback to allow the house to be 18 feet from the street and a 14-foot rear setback to allow the house to be ten feet from the rear property line.

The applicant, Mr. Krawcheck, addressed the Board and explained that the subject lot was very unusual because of its orientation and proximity to the street right-of-way and the ocean. He explained that he felt that this was a classic case for a zoning variance. He explained that if the zoning variance was not granted, the owner would suffer a hardship because his exposure to the ocean would be greatly diminished.

Ms. Porter asked the applicant how Mr. Cade would react if the Board granted him a variance and stipulated that he build no closer to the ocean than Mr. Childress' house, and then Mr. Childress extended his house seaward of Mr. Cade's. Mr. Krawcheck answered that Mr. Cade would not be happy, but he did not think that Mr. Childress would do that.

Mr. Shaw addressed the Board and explained that he owned the adjacent house to the north of the subject lot. He explained that the subject lot was laid out as a narrow lot, and that this fact was one reason why he decided to buy the lot behind it, because he knew that there could never be a very wide house built. He also explained that Mr. Cade is requesting that the Board grant a variance to allow the setbacks to be diminished by 40 percent, which is a considerable variance. He also stated that he never would suggest that Mr. Cade's house not face the ocean, he always knew it would.

Mr. Boehm stated that he was present to present the Childress' who own the adjacent ocean front house. He explained that if Mr. Cade was not granted the variance he could build as close as ten feet from the Shaw's lot, which would cut off their vantage point towards the ocean much more than the way the house is currently designed. He also stated that he felt that the Board could do more to ensure that the Shaw's have a view by granting the variance and setting a limitation on the height of vegetation, which they cannot do if they deny the variance. He explained that trees hurt views more than any other factor, and passed out photos of an ocean front house with excessive vegetation blocking views.

Mr. Cade was sworn in and explained that if a variance is granted, no one will be affected, but if he has to build another way it will affect everybody. Ms. Porter asked why he would pay such a high price for a lot and not check on what the requirements would be. Mr. Krawcheck said that he did not think that Mr. Cade ever thought that the ordinance would be interpreted like it was, and that he never imagined that the ocean would not be considered the rear yard. Mr. Taylor explained that when he was on the Planning Commission and the city was drafting a zoning ordinance, they intended to defer unusual situations like this to this Board. He amended his motion to approve the application to add the stipulation that the house is built as drawn on the site plan dated July 6th, 1999 that was submitted as part of the application. Mr. Yawn seconded the motion. The vote was three to two in favor of the motion with Ms. Porter and Ms. Carroll voting against the motion.

IV. Miscellaneous Business

Mr. Kerr explained that there was a letter included in the Board's packet from the city's attorney regarding the Board's decision to delete a sentence of the rules and procedures for the Board. Mr. Yawn made a motion to re-insert the deleted section as suggested by the city's attorney. Mr. Stemke seconded the motion and the vote was unanimous in favor of the motion.

V. Adjournment

With no further business, a motion was made and seconded to adjourn. The motion was unanimously approved by voice vote. The meeting was adjourned at 7:15 PM.

EXHIBIT G

ACCOMMODATIONS TAX ADVISORY COMMITTEE
November 17, 1999

The Accommodations Tax Advisory Committee met on November 17, 1999, at 8:30 a.m., in City Hall Council Chambers. Present were Chairman Julia Tucker, Committee members April Lathan, John Herron, Wayne Moseley, and Malcolm Burgis, and City Clerk Janet Mauldin. Committee member Randy Walker was unable to attend. Chairman Tucker called the meeting to order.

1. Approval of Previous Month's Minutes. **Mr. Herron made a motion to approve the minutes from the October 20, 1999, meeting; Mr. Moseley seconded; motion passed unanimously.**

2. New Applications. (A) Something Blue. Leola Hanbury explained that this was an annual event which was part of the Blues Bash, a week long program in the Charleston area. She stated that since 1997 this event has been under the banner of Island Celebrations and she was asking for $3,915. (See attached application). The committee discussed this event and the possibility of making the weekend a 2-event weekend in the future. After discussion, **Mr. Moseley made a motion to approve the expenditure of $3,915 for Something Blue; Ms. Lathan seconded; motion passed unanimously.**

3. Old Business. (A) Approval of 1999-2000 Budget. Administrator Williams explained that although the committee had reviewed the budget earlier in the year, there was no official vote taken to approve it which the City Treasurer needs for her records. (Copy attached) After some discussion, **Mr. Herron made a motion to approve the fiscal year 1999-2000 Accommodations Tax Fund budget; Mr. Burgis seconded; motion passed unanimously.**

(B) IOP Web Camera Network. As continuing discussion from last month's meeting, Phil Huff presented the committee with some additional information (copy attached). He explained that there were three cameras proposed: one at the Isle of Palms Marina, one at Seaside Inn, and one at Wild Dunes Links Clubhouse. He further pointed out that these were not high definition cameras and that individual persons would not be identifiable. Upon discussion, Mayor Bunch recommended that this should come before full council to discuss whether or not they would approve the idea of cameras on the Internet and if so, then back to the committee for their recommendations. The committee tabled further discussion until after City Council reviewed the project.

4. Miscellaneous. (A) Leola Hanbury stated that the annual Arts & Crafts Show is scheduled for Saturday, November 20th at the Recreation Center. She said that since the Commerce Association had fallen apart, the Recreation Department has sponsored the event. She asked the committee if this event could be partially funded by Accommodations Tax funds. Ms. Tucker stated that the Commerce Association has reformed and Eric Gagnon from Carolina First is the new President. Leola will contact him.

(B) The committee discussed changing the day of future meetings to assure that meetings are held before the Ways & Means Committee which has to review and make recommendations to City Council for approval or denial of their requests. It was decided to hold meetings on the Wednesday before Ways & Means meets. Ms. Mauldin will notify everyone of meeting dates. Ms. Tucker also asked the Clerk to add to application forms that someone must appear before the committee to answer any questions the committee may have.

There being no further business to come before the committee, the meeting was unanimously adjourned at 10:00 a.m.

Respectfully submitted,

Julia Tucker, Chairman

ACCOMMODATION TAX ADVISORY COMMITTEE
REQUEST FORM

1. Name of Applicant Organization: Island Celebrations

2. Mailing Address: 3203 Harmony Blvd.
Isle of Palms SC 29451

3. Project Director: Leola Hanbury
Telephone: 886-6458 Fax: same

4. Project Name: "Something Blue"

5. Dates you will begin and complete work on project (month/year):

Begin: Nov. 1999 End: end Feb. 2000

6. Date of Event: Feb. 13 2000
Amount of funds requested: $ 3915.00 Will this be a one-time expenditure or do you anticipate it being an on-going or annual need? Annually, as long as its popularity continues.

7. Type of entity: Government: _____

Not-for-profit as registered with Secretary of State of South Carolina:
Date of Inv. _____ Charter # _____

8. How does this request impact/relate to tourism? As a part of the 2000 Lowcountry Blues Bash annually produced by Erwin Music Co., blues fans will be coming to the Charleston area for the series of performances between Feb. 4-14. Erwin Music promotes the Bash to attract tourists as well as local followers. Thus, many of the tourists come to the IOP event.

9. Does your organization involve a partnership with other businesses to promote your project? If so, list partner(s) and their combined projected total contribution. (Partnership: organization and/or business sharing joint control).

No - except as stated in No. 8

10. Describe your organization, stating its goals, objectives and purposes. Indicate membership level:

ISLAND CELEBRATIONS was formed in 1985 by Ambrose Holford to provide opportunities for cultural entertainment on the island. GOAL: To produce a wide variety of cultural performances (musical productions, in particular) for the entertainment of island residents and tourists/area residents. No membership requirements were ever established.

11. Provide an informative project description. (Attach an addendum if necessary, be brief.)

SOMETHING BLUE will feature performances by 3 to 5 different acts in a wide range of blues music with solo artists and full bands. (The acts are selected by Erwin Music.)

12. Provide project justification to support your request for funds: (i.e., explain why Accommodation Tax Advisory Committee should fund this project.)

It is highly unlikely that there will be other Island Celebration events in 2000, thus the importance of this traditional event is even more important. The project meets the test of attracting tourists through extensive promotion by Erwin Music and Island Celebrations.

13. Provide the total operating budget for your festival, event or general marketing campaign.

ENCLOSED

What percentage of your total operating budget will be used for marketing? (Exclude overhead). Approx. 20%

14. SIGNING THIS DOCUMENT CONSTITUTES A STATEMENT OF INTENT TO MEET YOUR FINANCIAL OBLIGATIONS AND ADHERENCE TO THE GUIDELINES ESTABLISHED FOR THE EXPENDITURE OF ACCOMMODATION TAX FUNDS.

Project Director: Leola Hanbury
Title: _____ Organization: ISLAND CELEBRATIONS

Administrative Official: same
Title: _____ Organization: _____

Date: Nov. 10, 1999

RETURN TO: Janet Mauldin, City Clerk
Isle of Palms City Hall
P.O. Box 508 (1207 Palm Boulevard)
Isle of Palms, SC 29451

ISLAND CELEBRATIONS

PROPOSED EXPENDITURE BUDGET: "SOMETHING BLUE" - February 13,2000

Production: Erwin Music Co. - artist package fee, including promotion		$ 2250.00
NOTE: One-half payment required when funding is approved.		
Equipment Rental:		
Stage	$300.00	
Chairs	175.00	475.00
Advertising/promotion:		
Newspaper ads, flyers and signs		525.00
Staff:		
Project Director Fee	$250.00	
Assistants	115.00	
Food Concession Fee	150.00	515.00
Misc. Administrative costs		
Supplies, postage, travel		150.00
		$ 3915.00

Income over expenditures to be donated to Recreation Dept. in lieu of building rental and staff assistance fees.

EXHIBIT H

ORDINANCE 1999-25

AN ORDINANCE ESTABLISHING A PROGRAM AND PRESCRIBING REGULATIONS REGARDING THE USE AND MAINTENANCE OF SEPTIC TANKS OR OTHER ON-SITE SEWAGE DISPOSAL SYSTEMS AND TO ESTABLISH PROCEDURES FOR THE ENFORCEMENT THEREOF.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. Findings.

It is hereby found and declared by the City Council of the City of Isle of Palms ("City Council") as follows:

1. That poorly operating or inadequate septic tank systems or other on-site sewage disposal systems (hereinafter "OSDS") within the corporate limits of the City are contributing to the degradation of water quality on and around the City.

2. That the City desires to encourage community stewardship of the natural resources and water quality intrinsic to the quality of life on the Isle of Palms by providing incentives for property owners to maintain their OSDS.

3. That poor water quality is harmful to the health, safety and welfare of the City's residents, its tourists and the surrounding environment and if left unchecked, will likely cause serious and irreparable social, environmental and economic harm to the City.

4. That the City's Comprehensive Plan, Natural Resources Goal 3, Strategy 3.3 recommends that the City "Develop a plan to insure that septic systems work properly, especially septic systems in areas where water quality monitoring programs indicate pollution levels beyond state standards, or functional problems with specific septic systems are identified".

5. That South Carolina Code Section 5-31-2030 confirms the power of the City to prescribe and enforce regulations regarding the discharge of sewage, including the use of OSDS.

6. That immediate action is required by the City to enhance water quality and protect public health by regulating discharge of sewage and the use of OSDS.

SECTION 2. That Title 6, Chapter 1 is hereby amended to add the following Article D:

"ARTICLE D

Regulation of On-Site Sewage Disposal Systems

Sec. 6-1-40 Definitions. For purposes of this Article, the following words and terms shall have the following definitions:

(a) OSDS. Any septic tank system or other on-site sewage disposal system.

(b) Inspector. A person appointed by City Council to conduct OSDS inspections as provided in this Article.

(c) Good Operating Condition. An OSDS which: functions in a sanitary manner; prohibits the discharge of untreated or partially untreated wastewater onto ground surface, into surface water, or into groundwater; and allows building plumbing to discharge properly.

(d) Owner. Any person or entity owning any legal interest in a lot containing a OSDS.

Sec. 6-1-41 New Installations. Any new or replacement OSDS installed within the City shall be required to include an access manhole built into the lid over each compartment of the tank, and over the outlet end of the septic tank. An appropriate mechanism shall be provided to make the access manholes vandal, tamper, and child resistant.

Sec. 6-1-42 Registration. Within thirty (30) days from the installation of a new or replacement OSDS on a lot, the Owner of the lot shall register the system with the City. The registration shall consist of supplying the City with a copy of the DHEC issued permit for installation of the OSDS and the full legal name and current mailing address of each Owner of the property. There shall be no fee charged for registration.

Sec. 6-1-43 Inspections and Pump-outs.

(a) The City hereby establishes a three year voluntary pilot program to encourage Owners to have their OSDS inspected and pumped out at least once during the three year period commencing on March 1, 2000. The City shall provide this service to an Owner once during the three year period upon the request of the Owner. The Inspector shall provide the Owner with a copy of a written report containing the results of the inspection. There shall be no fee charged to the Owner for the inspection or pump-out service offered by the City. Participation in this program by the Owner is voluntary.

(b) In addition to any other inspection provided for under this Article, prior to the sale of any ownership interest in a lot containing an OSDS, the seller of the interest shall provide the buyer with a written inspection report of the system prepared by a SCDHEC-licensed OSDS contractor. The cost of the report shall be the responsibility of the seller. The report shall be prepared on a City-approved form. A copy of the report shall be filed with the City by the contractor upon completion of the report. The report shall be dated within 60 days prior to the transfer of the interest. Compliance with this provision is mandatory and shall continue beyond the expiration of the voluntary pilot program.

(c) The City will develop an information program to inform Owners and the general public of the pilot program and the requirement of an inspection prior to the sale of an ownership interest in a lot. This program shall also contain information regarding OSDS inspection ports and the advantages of their use.

(d) The City will develop a composite list of all lots served by OSDS. The City shall maintain a record of inspections and pumpouts conducted at each lot and within six months prior to the expiration of the voluntary pilot program, shall notify at least one Owner of the lot if the lot has not received an OSDS inspection.

(e) At the end of the three year pilot program, the City shall evaluate the merits of the program and determine the advisability of implementing a long-term program.

Sec. 6-1-44 Violations; Penalties. A violation of this Article is a misdemeanor punishable pursuant to Section 1-3-66 of this code. Each day that a violation continues shall constitute a separate offense."

SECTION 3. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all Ordinances or parts of Ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 5. That this Ordinance take effect and be in full force as of March 1, 2000.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA ON THE ___ DAY OF _____, 1999.

_____
Carmen R. Bunch, Mayor

(Seal)
Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 8/24/99
Public Hearing:_____
Second Reading:_____
Ratification:_____

Office of Ocean and Coastal Resource Management
1362 McMillan Avenue, Suite 400
Charleston, SC 29405
(843) 744-5838 FAX (843) 744-5847
Christopher L. Brooks, Deputy Commissioner

November 22, 1999

The Honorable Carmen R. Bunch
Mayor, City of Isle of Palms
Post Office Drawer 508
Isle of Palms, SC 29451

Dear Mayor Bunch:

The Office of Ocean and Coastal Resource Management (OCRM) is aware of the efforts of your city to develop and adopt an ordinance for the maintenance of onsite sewage disposal systems (OSDS). We applaud your efforts and would like to offer any assistance we can, especially with regard to public education. Although the onsite wastewater program is under the auspices of the Division of Environmental Health, OCRM has worked in tandem with their staff in developing and distributing educational materials and in conducting workshops. We are currently conducting a pilot OSDS maintenance program with the City of Folly Beach and have conducted public meetings and a workshop with the Charleston County Environmental Health staff.

As I said above, we applaud your efforts and hope that through your example and DHEC's assistance, more local governments will adopt ordinances for the maintenance of septic systems. Toward that goal, OCRM, Clemson Extension, and DHEC Environmental Health will be initiating an OSDS-inspector training program next spring. The purpose of this program will be to provide coastal communities and citizens with a pool of qualified inspectors. This in turn may help motivate local governments in adopting OSDS programs aimed at improving water quality and overall quality of life. Again, please let us know when and how we can be of assistance.

Sincerely,

Christopher L. Brooks
Deputy Commissioner

cc: Isle of Palms City Council Members

Sec. 6-1-40 Definitions. For purposes of this Article, the following words and terms shall have the following definitions:

(a) OSDS. Any septic tank system or other on-site sewage disposal system.

(b) Inspector. A person appointed by City Council to conduct OSDS inspections as provided in this Article.

(c) Good Operating Condition. An OSDS which: functions in a sanitary manner; prohibits the discharge of untreated or partially untreated wastewater onto ground surface, into surface water, or into groundwater; and allows building plumbing to discharge properly.

(d) Owner. Any person or entity owning any legal interest in a lot containing a OSDS.

Sec. 6-1-41 New Installations. Any new or replacement OSDS installed within the City shall be required to include an access manhole built into the lid over each compartment of the tank, and over the outlet end of the septic tank. An appropriate mechanism shall be provided to make the access manholes vandal, tamper, and child resistant.

Sec. 6-1-42 Registration. Within thirty (30) days from the installation of a new or replacement OSDS on a lot, the Owner of the lot shall register the system with the City. The registration shall consist of supplying the City with a copy of the DHEC issued permit for installation of the OSDS and the full legal name and current mailing address of each Owner of the property. There shall be no fee charged for registration.

Sec. 6-1-43 Inspections and Pump-outs.

(a) The City hereby establishes a ~~three~~ one-year voluntary pilot program to encourage Owners to have their OSDS inspected and pumped out ~~at least once~~ during the ~~three~~ one-year period commencing on March 1, 2000. The City shall provide this service to an Owner once during the ~~three-year~~ program period upon the request of the Owner. The Inspector shall provide the Owner with a copy of a written report containing the results of the inspection. There shall be no fee charged to the Owner for the inspection or pump-out service offered by the City. Participation in this program by the Owner is voluntary.

(b) In addition to any other inspection provided for under this Article, prior to the sale of any ownership interest in a lot containing an OSDS, the seller of the interest shall provide the buyer with a written inspection report of the system prepared by a SCDHEC-licensed OSDS contractor. The cost of the report shall be the responsibility of the seller. The report shall be prepared on a City-approved form. A copy of the report shall be filed with the City by the contractor upon completion of the report. The report shall be dated within 60 days prior to the transfer of the interest. Compliance with this provision is mandatory and shall continue beyond the expiration of the voluntary pilot program.

The voluntary program shall be targeted at those areas where water quality monitoring programs indicate bacteria problems or where functional problems with OSDS are identified.

(c) The City will develop an information program to inform Owners and the general public of the pilot program and the requirement of an inspection prior to the sale of an ownership interest in a lot. This program shall also contain information regarding OSDS inspection ports and the advantages of their use, and OSDS operation and maintenance.

(d) The City will develop a composite list of all lots served by OSDS. The City shall maintain a record of inspections and pumpouts conducted at each lot and within ~~six~~ three months prior to the expiration of the voluntary pilot program, shall notify at least one Owner of the lot if the lot has not received an OSDS inspection.

(e) At the end of the ~~three~~ one year pilot program, the City shall evaluate the merits of the program and determine the advisability of implementing a long-term program.

Sec. 6-1-44 Violations; Penalties. A violation of this Article is a misdemeanor punishable pursuant to Section 1-3-66 of this code. Each day that a violation continues shall constitute a separate offense."

SECTION 3. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all Ordinances or parts of Ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 5. That this Ordinance take effect and be in full force as of March 1, 2000.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA ON THE ___ DAY OF _____, 1999.

_____
Carmen R. Bunch, Mayor

(Seal)
Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 8/24/99
Public Hearing:_____
Second Reading:_____
Ratification:_____

2/7/99
REC

REGULAR CITY COUNCIL MEETING
December 7, 1999

The regular meeting of the Isle of Palms City Council was held on December 7, 1999, at 6:00 p.m., in City Hall Council Chambers. Present were Mayor Bunch, Council Members Abele, Bettelli, Gear, Hernandez, Miller, Shaffer, Sottile, and Taylor. Also present were City Administrator Williams, City Clerk Mauldin, and City Attorney Sottile.

A. INTRODUCTION OF MEETING

Mayor Bunch called the meeting to order and asked everyone to stand for the pledge of allegiance and a moment of silent prayer. Roll call was then taken.

Mayor Bunch then presented plaques of appreciation to Harry O'Neal, outgoing Commissioner of Public Works, and to Debra Hernandez and Skipper Shaffer, outgoing City Councilmembers.

B. READING OF THE JOURNAL OF PREVIOUS MEETINGS

1. November 23, 1999 - Regular City Council Meeting

Councilmember Abele made a motion to approve the minutes as presented; Councilmember Taylor seconded; motion passed unanimously.

C. CITIZENS' COMMENTS - None

D. REPORTS FROM STANDING COMMITTEES - There were no committee meetings in December 1999.

1. Personnel Committee - Chairman Bettelli made the following announcements:

(a) Employees of the Month for November 1999:
Police Department - Dispatcher Julie Morton
Fire Department - Captain Steve Yannuzzi
Public Works Department - Joseph Washington
Recreation Department - Jason Hayes

(b) Safety Sweepstakes for November 1999 were as follows:
Police Department - Rhonda Gibbons
Fire Department - Daniel Morris
Public Works Department - Bruce Scott
Combined General Government, Building Department, and Recreation Department - Cathy Kennedy of the Building Dept.

E. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Board of Zoning Appeals - See minutes attached from their meeting of December 14, 1999. (Exhibit A)

2. Planning Commission - No meeting in December.

3. Construction Board of Appeals - See minutes attached from their meeting of November 30, 1999. (Exhibit B)

F. REPORTS FROM SPECIAL OR JOINT COMMITTEES - None

G. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

H. BILLS ALREADY IN POSSESSION OF COUNCIL - None

I. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS - None

J. MISCELLANEOUS BUSINESS

1. Mr. Williams reported that he did find a couple of companies who would be able to have a fireworks display on New Year's Eve with a minimum budget of $5,000.

2. Mayor Bunch read a letter from Charleston County Council that there will be a needs assessment public hearing one-half hour prior to the Sullivan's Island Town Council meeting on January 18, 2000. This will be a joint hearing for Sullivan's Island and Isle of Palms as a continuation of the County's annual solicitation for community input for consolidated plan and the use of urban entitlement and housing and development funds.

Councilmember Sottile made a motion to reappoint Mark Williams as the City's representative on this reassessment committee; Councilmember Shaffer seconded; motion passed unanimously.

3. Mayor Bunch read short letter from Mandi Colson thanking Council for their donation of $250 towards her attendance at the Presidential Classroom trip in Washington, D.C. this summer.

4. Mr. Williams read a letter from Comcast Cablevision to Mayor Bunch that they will be taping personal holiday messages on December 14-15 to be shown on local cable channels. Any City officials are invited to participate.

5. Councilmember Abele made a motion to approve the Y2K plan prepared by the City Administrator per his memo dated 11/4/99; Councilmember Miller seconded; motion passed unanimously. (Exhibit D)

6. Mr. Williams began discussion of the upcoming New Year's Eve and stated that many local governments are planning for the Y2K rollover by preparing for the worst and hoping for the best by fully staffing public safety departments. In order for the City to do this, December 31, 9:00 p.m. to January 1, 3:00 a.m., it will cost approximately $4,000 in holiday/overtime pay. He felt it would be better for the City to be prepared and not have something happen than have something happen and not be prepared to handle it and the Administrator proposed that all police and fire personnel be on duty during these hours. Councilmember Abele made a motion that the City Administrator to expend whatever resources necessary to insure that the Island is safe and secure on new Year's Eve; Councilmember Taylor seconded; motion passed unanimously.

7. Councilmember Abele referred to the information concerning the IOP Web Camera Network and urged everyone to read this over for discussion at the January Ways & Means Committee meeting.

8. Councilmember Sottile stated, for the record, this being the last council meeting of the decade and also the century, he stated that the Island is well and thriving and as we close this time in history.

K. EXECUTIVE SESSION

Councilmember Abele made a motion to go into Executive Session to discuss contractual and personnel matters and receive advice from the City Attorney; Councilmember Bettelli seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Bunch stated that no action was taken, the City Attorney briefed Council on pending negotiations with property on 42st Avenue and discussion of personnel action to be taken with employees of the Fire Department.

1. Councilmember Abele made a motion to accept the findings and recommendations of the Grievance Committee in the case of Steve Yannuzzi and Glen Kramer with the modifications that (1) the recommendation to delete the position of Assistant Chief be deleted; and (2) both individuals be put on six-months probation beginning 12/8/99, and (3) the recommendation regarding the date of reduction in pay remain in place as of September 7, 1999; Councilmember Sottile seconded. Roll call vote was taken: Abele - Yes; Bettelli - Yes; Gear - Yes; Hernandez - Yes; Miller - Yes; Shaffer - Yes; Sottile - Yes; Taylor - No; Mayor Bunch - No. Motion passed 7-2.

2. Councilmember Abele made a motion not to accept the offer from Bay Cafe to cure the default and proceed with default eviction; Councilmember Taylor seconded; after discussion, roll call vote was taken: Abele - Yes; Bettelli - No; Gear - No; Hernandez - No; Miller - No; Shaffer - Yes; Sottile - Yes; Taylor - Yes; Mayor Bunch - No. Motion was defeated 4-5.

Councilmember Gear made a motion to accept Bay Cafe's offer to cure the default by tendering all sums due under the lease by the payment of $13,500 in collected funds tomorrow [Dec. 8, 1999] by 5:00 p.m. in our City Attorney's office with the balance due and owing payable by Friday [Dec. 10, 1999] at our attorney's office in collected funds; Councilmember Hernandez seconded. Councilmember Abele amended the motion to require that a signed bond is reinstated and delivered to the City Attorney before the cure is considered whole; Councilmember Bettelli seconded. Roll Call vote on the amendment: Abele - Yes; Bettelli - Yes; Gear - Yes; Hernandez - Yes; Miller - Yes; Shaffer - Yes; Sottile - Yes; Taylor - Yes; Mayor Bunch - Yes. Motion passed 9-0. Roll call vote on the main motion: Abele - No; Bettelli - Yes; Gear - Yes; Hernandez - Yes; Miller - Yes; Shaffer - Yes; Sottile - No; Taylor - No; Mayor Bunch - Yes. Motion passed 6-3.

L. CONCLUSION

There being no further business to come before Council, upon motion duly made and seconded, the meeting was unanimously adjourned at 7:55 p.m.

Respectfully submitted,

Janet G. Mauldin, City Clerk
To be approved by City Council on January 25, 2000.

Monthly Report

November 1999

Pg.	Index
1 - 2	Synopsis
3	Communications Report
4	Officer Activity Report
5	Connector Report
6 - 7	Incident Report
8	Arrest Report
9	Animal Control Report
10	Narcotics Report
11	Training Report

ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(843) 886-6522 FAX (843) 886-8005

TO: MAYOR BUNCH, CITY COUNCIL, ADMINISTRATOR WILLIAMS

FROM: CHIEF BUCKHANNON

SUBJECT: MONTHLY REPORT FOR NOVEMBER 1999

DATE: DECEMBER 13, 1999

The following is a brief synopsis of the officers' activities during the month of November 1999.

Patrol

November 10, 1999 Officers responding to a domestic dispute between husband and wife determined the dispute to be verbal in nature. Both parties agreed to separate for the evening.

November 10, 1999 Officers responding to a fight in progress located several individuals involved in a verbal altercation. Upon investigation, it was learned that a male subject had punched an intoxicated male and witnesses separated them. Both subjects were arrested, one charged with Simple Assault and the other with Disorderly Conduct.

November 17, 1999 Officers responding to a domestic dispute between a father and his 15 year old son discovered that the son punched his father several times. Officers placed the 15 year old in custody for Criminal Domestic Violence and transported him to the Department of Juvenile Justice.

November 20, 1999 Officers responding to a domestic dispute located the complainant who stated that, during an argument, her husband grabbed her arms, causing bruises. Officers observed bruises but they appeared to have originated prior to the time frame given by the complainant. The officers left to question the complainant's husband at a nearby restaurant after advising the complainant not do drive due to her level of intoxication. While officers were talking to the complainant's husband, they observed the complainant driving and performed a traffic stop. The 35 year old female was arrested for Driving Under the Influence.

November 21, 1999 Officers responding to a domestic dispute spoke with both parties and determined the dispute to be verbal in nature. Both subjects agreed to separate for the evening.

November 26, 1999 Officers responding to a fight in progress located a male subject outside the residence with what appeared to be fresh blood on his nose, mouth and gums. The subject's father was arrested for Criminal Domestic Violence when officers learned that he had caused the injuries by punching his son in the nose.

November 27, 1999 A 50 year old male was arrested for Criminal Domestic Violence when officers responding to an assault between husband and wife observed physical injuries on the female.

Personnel

November 5, 1999 The Isle of Palms Police Department assisted the Recreation Department with the monthly youth dance. The dance was attended by 193 young adults and was held without incident.

ISLE OF PALMS POLICE DEPARTMENT

TO: LT. MCCURDY

FROM: TCO SUPERVISOR GIBBONS

SUBJECT: TELECOMMUNICATIONS MONTHLY ACTIVITY REPORT

DATE: 12/01/99

During the month of November 1999 the Telecommunications Office received and dispatched 2,439 calls for service to the four (4) public safety agencies of Isle of Palms and Sullivan's Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
November 1999	1,600	35	838	14	2,487
November 1998	1,773	38	740	26	2,577
Percentage Change	-10%	-8%	13%	-46%	-3%
Year to Date 1999	22,427	565	8,438	240	31,670
Year to Date 1998	21,814	633	9,872	257	32,576
Percentage Change	3%	-11%	-15%	-7%	-3%

Isle of Palms Police Department Officer Activity Report November 1999

	November 1999	November 1998	Percentage Change	Year To Date 1999	Year To Date 1998	Percentage Change
Service Calls	710	974	-27.1%	12,100	11,532	4.9%
Building Checks	605	435	39.1%	5,402	3,765	43.5%
SPR'S	278	524	-46.9%	4,827	6,631	-27.2%
Traffic Stops	244	280	-12.9%	3,259	3,522	-7.5%
Traffic Stops w/Tickets	79	67	17.9%	706	889	-20.6%
% Traffic Stops w/Tickets	32.4%	23.9%	8.4%	21.7%	25.2%	-14.2%
DUI Tickets	4	1	300.0%	33	34	-2.9%
DUS Tickets	2	5	-60.0%	60	95	-36.8%
Speeding Tickets	35	33	6.1%	278	251	10.8%
Other Traffic Tickets	61	53	15.1%	602	830	-27.5%
Non Traffic Tickets	10	6	66.7%	345	393	-12.2%
Parking Tickets	9	5	80.0%	5,546	3,008	84.4%
City Tickets	25	23	8.7%	160	249	-35.7%
Warning Tickets	44	60	-26.7%	769	849	-9.4%

Connector Calls For Service for the Month of November 1999

The Isle of Palms Police Department has responded to or initiated 46 calls involving 614 minutes, or 10.23 man hours for the month of November, 1999. The following table breaks down the type, number and time element of each call.

	Calls November	Calls Year To Date	Arrests November	Arrests Year To Date	Minutes November	Minutes Year To Date	Avg. Minutes November	Avg. Minutes Year To Date
Accidents	0	9	0	0	0	363	0	40.33
Traffic Stops With Tickets	8	128	1	25	301	6158	37.63	48.11
Traffic Stops Without Tickets	29	394	0	0	165	2791	5.69	7.08
Citizen Assists	14	125	0	0	81	1194	5.79	9.55
Assist Other PD	1	3	0	0	5	10	5	3.33
Miscellaneous	13	108	0	0	62	1011	4.77	9.36
Totals	**65**	**767**	**1**	**25**	**614**	**11,527**	**9.45**	**15.03**
Totals 1998	**42**	**698**	**0**	**21**	**305**	**8,758**	**7.26**	**12.55**

Isle of Palms Police Department Monthly Report for November 1999

All UCR Codes for each Incident are counted.

RIME TYPE	November 1999	Total 1999	November 1998	Total 1998
09A MURDER & NONNEGLIGENT MANSLAUGHTER				
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING		1		
11A SEX (FORCIBLE RAPE)		3		4
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D FORCIBLE FONDLING				
120 ROBBERY		1		
13A ASSAULT		5		11
13B SIMPLE ASSAULT	5	24	5	34
13C INTIMIDATION		3		4
200 ARSON				
210 EXTORTION				
220 BURGLARY	1	35	4	25
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING		4	2	7
23D THEFT FROM BUILDINGS		1	1	3
23E THEFT FROM COIN OPERATED				3
23F THEFT FROM MOTOR VEHICLE	1	16	6	37
23G THEFT OF MOTOR VEHICLE PART		1		
23H ALL OTHER LARCENY	7	126	9	127
240 MOTOR VEHICLE THEFT		3	1	4
250 COUNTERFEITING/FORGERY		4		4
26A FRAUDULENT ACTIVITY		2		2
26B FRAUD/CREDIT CARD /ATM		3		3
26C IMPERSONATION				
270 EMBEZZLEMENT		3		2
280 STOLEN PROPERTY		3		5
90 DAMAGE PROPERTY		53	3	89
5A DRUG/NARCOTICS		27		49
35B DRUG EQUIPMENT VIOLATION		4		11
36A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE		3		3
510 BRIBERY				
520 WEAPON OFFENSES				1
753 OBSCENE & HARASSING PHONE		14		15
756 USING MOTOR VEHICLE W/O				
90A BAD CHECKS		1		2
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT	1	22	1	35
90D DUI	4	33	1	34
90E DRUNKENNESS	1	2		
90F FAMILY (NO VIOLENCE)		11		8
90G LIQUOR LAW	1	50		63
90H PEEPING TOM				2
90I RUNAWAY		1		8
90J TRESPASSING		10	1	10
90L TRUANCY				
90N RESISTING ARREST		1		4
90P CONTRIBUTING TO DELINQUENCY		5		4
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES	1	31	1	56
91F NON-VIOLENT FAMILY DISPUTE	2	7		
91T TRAFFIC & NRVC ARRESTS	4	91	9	124
91W WARRANT ARRESTS		27	4	36
979 MISSING PERSONS	3	3		2
980 SUICIDES	2	2		4
992 PROWLER		2		1
NCR NON CRIMINAL REPORTS	35	413	13	165
TOTALS:	68	1051	61	1001

Isle of Palms Police Department Monthly Report for
November 1999

ARREST SUMMARY

Type	November 1999	Total 1999	November 1998	Total 1998
Adults	Male= 11 Female=1	Male= 236 Female= 63	Male= 11 Female= 5	Male= 353 Female= 82
Juveniles	Male= 1 Female= 0	Male= 36 Female= 21	Male= 2 Female= 3	Male= 28 Female= 11
Narc-Adults	Male= 0 Female= 0	Male= 32 Female= 6	Male= 0 Female= 0	Male= 40 Female= 14
Narc-Juveniles	Male= 0 Female= 0	Male= 1 Female= 0	Male= 0 Female= 0	Male= 5 Female= 4
TOTALS:	Male= 12 Female= 1	Male= 305 Female= 90	Male= 13 Female= 8	Male= 426 Female=111

PROPERTY VALUES REPORTED

Type	November 1999	Total 1999	November 1998	Total 1998
Burglary Stolen	$625.00	$24,894.00	$5,968.00	$51,403.00
Larceny Stolen	$4,563.38	$168,205.33	$11,267.00	$149,908.00
Criminal Damage	$0.00	$18,850.00	$725.00	$52,244.00
MVT Stolen	$0.00	$20,500.00	$10,000.00	$14,500.00
Burglary Recovered	$0.00	$421.00	$5,000.00	$35,900.00
Larceny Recovered	$0.00	$19,632.95	$8,965.00	$46,815.00
MVT Recovered	$0.00	$20,500.00	$10,000.00	$12,500.00
Total Stolen	$5,188.38	$213,599.33	$27,235.00	$215,811.00
Total Recovered	$0.00	$40,553.95	$23,965.00	$95,215.00
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms Police Department
All Arrests
Primary UCR Code Only
Date Starting 11/01/99 to 11/30/99

Arrest Summary

Offense	Male White	Male Black	Male American Indian	Male Asian	Male Other	Female White	Female Black	Female American Indian	Female Asian	Female Other	Male Total	Female Total	Total
13A AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	0	0	0	0	0
13B SIMPLE ASSAULT	4	0	0	0	0	0	0	0	0	0	4	0	4
220 BURGLARY	0	0	0	0	0	0	0	0	0	0	0	0	0
280 POSSESSION OF STOLEN PROPERTY	0	0	0	0	0	0	0	0	0	0	0	0	0
23H ALL OTHER LARCENY	0	0	0	0	0	0	0	0	0	0	0	0	0
35A DRUG/NARCOTIC VIOLATIONS	0	0	0	0	0	0	0	0	0	0	0	0	0
90C DISORDERLY CONDUCT	1	0	0	0	0	0	0	0	0	0	1	0	1
90D DRIVING UNDER THE INFLUENCE	3	0	0	0	0	1	0	0	0	0	3	1	4
90E DRUNKENNESS	1	0	0	0	0	0	0	0	0	0	1	0	1
90G LIQUOR LAW VIOLATIONS	0	0	0	0	0	0	0	0	0	0	0	0	0
90J TRESPASSING	0	0	0	0	0	0	0	0	0	0	0	0	0
90P CONTRIBUTING TO DELINQUENCY OF MINOR	0	0	0	0	0	0	0	0	0	0	0	0	0
90Z ALL OTHER OFFENSES	0	0	0	0	0	0	0	0	0	0	0	0	0
91T TRAFFIC ARREST (DUS, NRVC, ETC)	3	0	0	0	0	0	0	0	0	0	3	0	3
91W WARRANT ARREST	0	0	0	0	0	0	0	0	0	0	0	0	0
753 OBSCENE & HARASSING PHONE CALLS	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL:	**12**	**0**	**0**	**0**	**0**	**1**	**0**	**0**	**0**	**0**	**12**	**1**	**13**

Isle of Palms Police Department Animal Control Report for November 1999

	1999 Monthly Total	1998 Monthly Total	1999 Yearly Total	1998 Yearly Total
Citations	19	11	103	166
Warning Tickets	10	5	88	153
Animals Secured	12	37	251	327
Dogs	9	7	69	86
Cats	0	2	26	37
Raccoons	1	22	115	157
Other	2*	6	38	51
Released to Owner	8	7	64	88
Transported to SPCA	4	29	166	217
Injured Animals	4	1	22	28
Trapped Animals	1	28	156	219
Cats	0	2	21	30
Raccoons	1	22	116	156
Other	2**	4	7	24
Dead Animals Removed	14	3	100	39
Traps Set	1	26	174	236
Kennel Fees	$35.00	$13.00	$357.00	$507.00

* 2 Opossums
** 2 Opossums

Isle of Palms Police Department Narcotics Report for November 1999

	Isle of Palms			DEA		
Drug Type	Seized	Purchased	Value	Seized	Purchased	Value
Marijuana				.5 Kilo		$1,800.00
Cocaine				1.17 Kilos		$22,000.00
Crack Cocaine						
LSD						
Heroin						
Other - Methamphetamines						
Monies Seized						
Monies Forfeited						$4,658.00
Monies Pending Forfeiture						
Vehicles Seized						
Vehicles Forfeited						
Vehicles Pending Forfeiture						
Other Activities				$89,879*		$7,000**
Arrests	0			28		
Charges	0			36		

* Miscellaneous Assets Seized

** Two Watches Forfeited

INTEROFFICE MEMORANDUM

TO: CHIEF BUCKHANNON

FROM: SERGEANT STEWART

SUBJECT: TRAINING REPORT FOR NOVEMBER 1999

DATE: 12/01/99

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH

OFFICER	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
2 OFFICERS	LEGAL	LEGAL UPDATE		4		
2 OFFICERS	CORE	FAMIY DOMESTIC VIOLENCE		8		
7 OFFICERS	ADV-29	BLOOD BORNE PATHOGEN UPDATE			7	
1 OFFICER	ADV	POLICE AND THE MEDIA				1.5
1 OFFICER	ADV	UNDERSTANDING NEW BREED OF COP				2
1 OFFICER	ADV	ESTABLISH/MAINTAIN ETHICAL CLIM.				2
1 OFFICER	ADV	COMPSTAT IN SMALL DEPTS.				2
1 OFFICER	ADV	DEVELOP C.JUSTICE INFO HIGHWAY				1.5
1 OFFICER	ADV	COMMUNITY POLICING				3
1 OFFICER	EVO-1	EMERGENCY VEHICLE RESPONSE			2	
1 OFFICER	ADV-75	CLASS/BEHAVIOR HOMICIDE	8			
TOTAL			8	12	9	12
		OFFICER HOURS TOTAL				41

	SCCJA	SATELLITE	IN HOUSE	OTHER
PREVIOUS REPORT TOTALS	916	167.5	139	256
THIS MONTH TOTALS	8	12	9	12
YEAR TO DATE TOTALS	924	179.5	148	268
DEPARTMENT HOURS TOTAL				1519.5

Isle of Palms Fire Department

Monthly Report

November 1999

Isle of Palms Fire Department Monthly Report

Contents

NOVEMBER 1999

1. Call Summary
2. Alarm Report
3. Alarms in Wild Dunes
4. Run Comparison 1995-1999
6. Incident Report
7. Supplemental Activities
8. Pre-Incident Surveys/Inspections
10. Training
11. Water Usage
12. Maintenance
15. Personnel
16. Public Relations

Isle of Palms Fire Department Call Summary
November 1999

11/3 Responded to the Recreation Center for a man having a seizure. Upon arrival found a 61 year old male in cardiac arrest; CPR was in progress. Fire Department personnel took over CPR and placed AED in service. Patient was shocked one time. Charleston County EMS arrived and took over patient care. Patient was taken to East Cooper ER and later transferred to MUSC.

11/4 Responded to #2 54th Ave. for a house with smoke in it. Upon arrival found a three story house with smoke coming from the eaves. Fire was extinguished and investigated. Mt. Pleasant and Sullivan's Island assisted with mutual aid.

11/6 Responded to a missing person call of a child that had wandered off. Parents and child were reunited at a residence on 32nd Ave.

ISLE OF PALMS FIRE DEPARTMENT
NOVEMBER 1999
ALARM REPORT

INCIDENT #	DATE	DIST.	TYPE	LOCATION
99-532	11-1-99	2	EMS Assist (r)	2 Marsh Point Ln.
99-533	11-2-99	1	EMS Assist (n/r)	30 J.C. Long Blvd.
99-534	11-3-99	1	EMS Assist (n/r)	24 28th Ave.
99-535	11-4-99	2	Structure Fire	2 54th Ave.
99-536	11-5-99	1	Public Assist	103 Palm Blvd.
99-537	11-6-99	1	EMS Assist (r)	1704 Palm Blvd.
99-538	11-6-99	1	Alarm Malfunction	22nd & Cameron
99-539	11-6-99	2	Search	29 32nd Ave.
99-540	11-7-99	1	EMS Assist (n/r)	25th & Palm
99-541	11-8-99	2	EMS Assist (r)	2 Marsh Point Ln.
99-542	11-8-99	1	Install Smoke Det.	2507 Cameron Blvd.
99-543	11-8-99	2	Brush Fire	7500 Palmetto
99-544	11-9-99	1	EMS Assist (r)	29 27th Ave.
99-545	11-9-99	2	EMS Assist (r)	305 Yacht Harbor
99-546	11-9-99	2	EMS Assist (r)	41st & Palm
99-547	11-10-99	1	EMS Assist (n/r)	1008 Ocean Blvd.
99-548	11-11-99	2	EMS Assist (n/r)	33 Grand Pavilion
99-549	11-14-99	1	EMS Assist (n/r)	1206 Palm Blvd.
99-550	11-15-99	2	Trash Fire	5757 Palm Blvd.
99-551	11-16-99	1	Hazardous Condition	1206 Palm Blvd.
99-552	11-16-99	2	EMS Assist (n/r)	207 B Shipwatch
99-553	11-16-99	1	EMS Assist (n/r)	30 J.C. Long Blvd
99-554	11-19-99	2	EMS Assist (r)	4 Beachwood West
99-555	11-20-99	1	Structure Fire	804 Ocean Blvd.
99-556	11-22-99	2	EMS Assist (r)	8 43rd Ave.
99-557	11-22-99	1	Controlled Burn	Goat Island
99-558	11-22-99	2	Rescue	Dewee's Island
99-559	11-25-99	1	EMS Assist (n/r)	30 J.C. Long Blvd.
99-560	11-25-99	1	EMS Assist (n/r)	2101 Palm Blvd.
99-561	11-25-99	1	EMS Assist (r)	2405 Cameron Blvd.
99-562	11-26-99	1	EMS Assist (r)	30 J.C. Long Blvd.
99-563	11-27-99	1	EMS Assist (r)	25 23rd Ave.
99-564	11-29-99	2	Alarm Malfunction	5 45th Ave.
99-565	11-29-99	2	Install Smoke Det.	5 45th Ave.
99-566	11-29-99	1	EMS Assist (n/r)	14th & Palm Blvd.

Total Calls= 35 District 1= 20 District 2= 15 Mutual Aid= 0
Total EMS Calls= 22 Resident= 10 Non-resident= 12
November 1998 total= 38

Isle of Palms Fire Department
November 1999
Alarms in Wild Dunes

Incident #	Date	Type	Location
99-532	11-1-99	EMS Assist (r)	2 Marsh Point Ln.
99-541	11-8-99	EMS Assist (r)	2 Marsh Point Ln.
99-543	11-8-99	Brush Fire (r)	7500 Palmetto
99-545	11-9-99	EMS Assist (r)	305 Yacht Harbor
99-548	11-11-99	EMS Assist (n/r)	33 Grand Pavilion
99-552	11-16-99	EMS Assist (n/r)	207 B Shipwatch
99-554	11-19-99	EMS Assist (r)	4 Beachwood West

Total Calls in Wild Dunes	7
Resident	5
Non-Resident	2

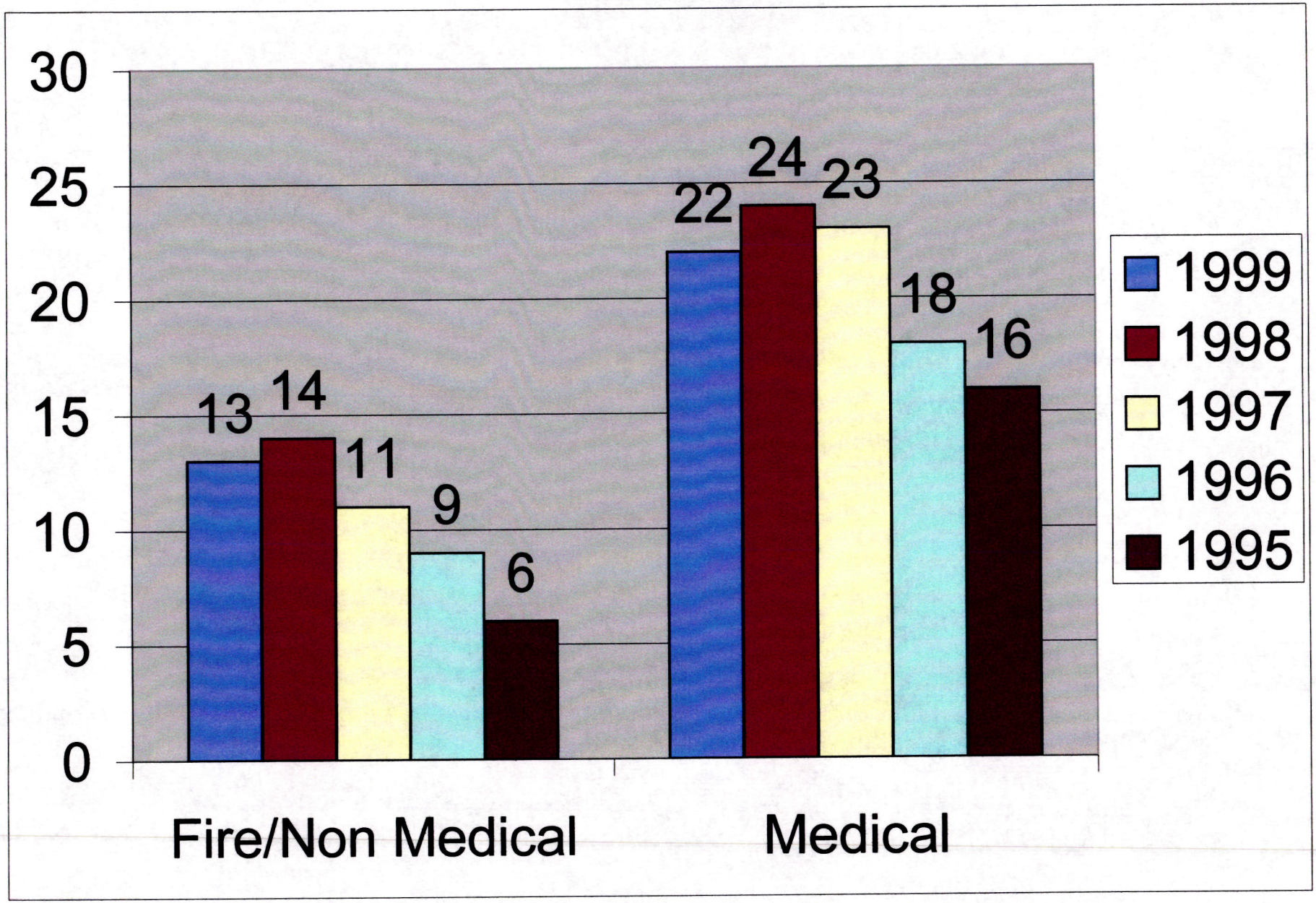
Year to date calls 1999:

Total:	147
Resident:	89
Non-Resident:	58

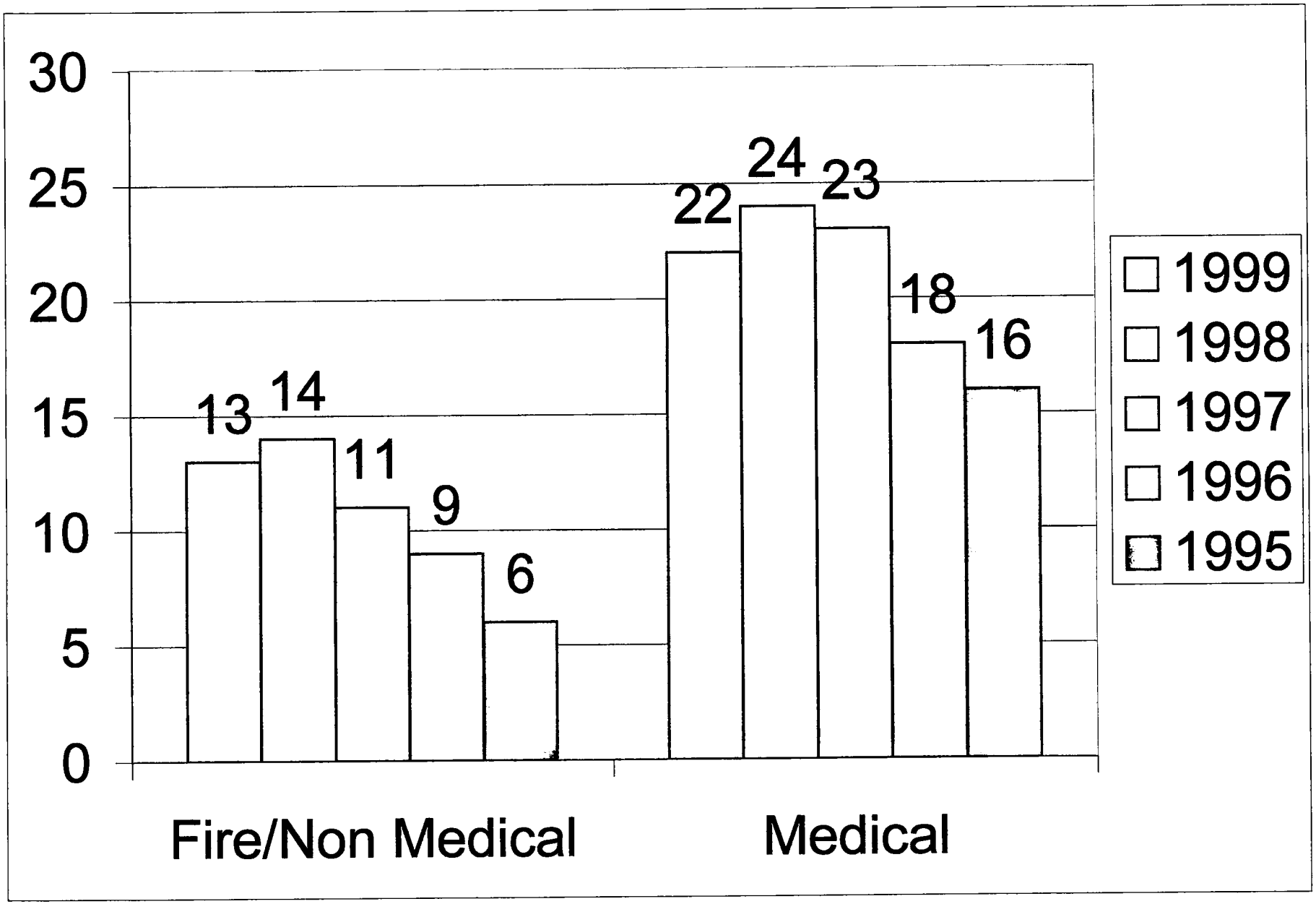
Isle of Palms Fire Department
Run Comparison
November 1995-1999

	Total Calls	Fire/Non Medical	Medical
1995	22	6	16
1996	27	9	18
1997	34	11	23
1998	38	14	24
1999	35	13	22

Isle of Palms Fire Department
Response Comparision
November 1995-1999



Isle of Palms Fire Department
Response Comparision
November 1995-1999



Isle of Palms Fire Department
November 1999
Incident Report

Situation Found	Total	Dist. 1	Dist. 2	M/A	YTD 1999	Total 1998	YTD 1998
Total Alarms for Month	35	20	15		566	38	633
Working Structure Fire	2	1	1		15	1	11
Outside Structure					3		2
Vehicle Fire					3		3
Brush, Grass, Leaves	1		1		12		21
Trash, Rubbish	1		1		7		2
Explosion, no fire							
Spill with fire							
Other Fires					1		
Overpressure Rupture							
Emergency Med. Call	22	14	8		334	24	344
Lock-in, Trapped					5		4
Search	1		1		10	1	11
Extrication					4		4
Rescue-not classified	1		1		13	1	15
Spill, leak, no fire					3		6
Power Line Down					6		4
Arcing Elec. Equip.					16	3	17
Aircraft Stand-by							
Chemical Spill							1
Hazardous Condition	1	1			7		7
Water Removal					8		2
Smoke Removal					1		1
Animal Rescue							
Assist Police					5		4
Unauthorized Burning							
Move-Up							5
Service Call					4		4
Smoke Scare					6	2	9
Contolled Burn	1	1			3		
Steam Mistaken, smoke							1
Malicious False					1		1
Bomb Scare							
Alarm Malfunction	2	1	1		21		22
Unintentional False					14	2	24
Unclassified					5	1	9
Supplemental	3	2	1		59	3	99

(Listed in accordance with the National Fire Incident Reporting System)

Supplemental Activities Report
November 1999

Type Call	Total	Dist. 1	Dist. 2	Mutual Aid	Year to Date
Smoke Detector	2	1	1		14
Station Tour					1
Public Education					2
Public Appearances					3
Assist Motorist					6
Pump Streets					1
Remove Objects/Roof					2
Remove Objects/Tree					1
Beach Search					2
Public Assist	1	1			23
Other					4
Totals	3	2	1		59

Isle of Palms Fire Department Pre-Incident Survey/Inspection Report
November 1999

Pre-Incident Surveys are currently up to date.

The Building Department is currently performing fire inspections. There were 14 Inspections performed during the month of November.

Isle of Palms Building Department
Monthly Fire Inspection Report
1999

Total Inspections 14 Total Violations 10

Date	Routine	Re-inspect	Inspector	Name of Business	Number of Violations Found	Next Inspection Due	Occupancy	Type Construction
11/30/99	X		SEABROOK	I.O.P. FD #2	0		B/R	V
11/30/99	X			HARB. 1/2 WAY	0		M	VI
11/30/99	X			W.D. YACHT HARB	0		B	VI
11/30/99	X			SEABRITE POOL	0		B/S	VI
11/22/99	X			VFW	1	11/30	B	VI
11/22/99	X			SEASIDE INN	1	11/30	R	IV
11/30/99		X		VFW	0 of 1		B	VI
11/30/99		X		SEASIDE INN	1 of 1	12/10	R	IV
11/30/99		X		I.O.P. CITY HALL	0 of 1		B	VI
11/30/99		X		NAT HM VIDEO	0 of 1		B	VI
11/30/99		X		PELICAN CLEAN.	0 of 1		B	VI
11/30/99		X		PANTRY	1 of 1	12/30	M	V
11/30/99		X		PALM OFFICE	2 of 2	12/30	B	VI
11/30/99		X		GR BEACH	4 of 4	12/15	B	VI

ISLE OF PALMS FIRE DEPARTMENT
NOVEMBER 1999
TRAINING REPORT

PAID

Total medical training hours.....101.5
Total fire training hours..... 243
Total hours..... 343.5
Hours per man..... 22.9

ADDITIONAL TRAINING

The entire department completed OSHA required annual Hazardous Materials Re-fresher training.

Engineer Scott Braun attended the Texas A&M Weapons of Mass Destruction course.

Engineer Bob Maibach attended the South Carolina State Fire Marshal certification course.

Captain Glen Kramer attended the South Carolina Fire Academy Company Officer Symposium.

VOLUNTEER

Total medical training hours.....0
Total fire training hours.....57
Total hours.....57
Hours per man.....4.75

All volunteers completed OSHA required annual Hazardous Materials Re-fresher training.

FIRE DEPARTMENT WATER USAGE IN GALLONS

MONTH/YEAR November 1999

INITIALS	DATE	TRAINING	FLOW TESTING	FIRES
	1	1000		
	2			
	3			
	4			1000
	5			
	6			
	7			
	8			
	9			
	10			
	11			
	12			
	13			
	14			
	15			
	16			
	17			
	18			
	19			
	20			
	21			
	22			
	23			
	24			
	25			
	26			
	27			
	28			
	29			
	30			
	31			
MONTHLY SUB-TOTALS		1000	3000	1000
MONTHLY GRAND TOTAL		5000		

COMMENTS:

Isle of Palms Fire Department Maintenance Report
November 1999

STATION 1:

11/3/99	Inspected fire extinguishers

STATION 2:

11/3/99	Inspected fire extinguishers
11/12/99	Built test bench for SCBA

RESCUE 1:

11/9/99	Reported problem with turn signal switch to Carolina International (part still under warranty)
11/17/99	Repaired loose bumper guide
11/17/99	Changed oil and filter
11/22/99	Installed hooks for helmets

TRUCK 1:

11/16/99	Replaced bulb in perimeter light
11/19/99	Pump Test- passed

ENGINE 2:

11/3/99	Replaced two bulbs in deck lights
11/3/99	Repaired swivel connection on pole lights
11/3/99	Placed non-skid strips on running boards
11/3/99	Replaced steering wheel extension lock and horn

Engine 2 (con't.)

11/5/99	Changed oil in generator and cleaned plug
11/5/99	Worked on PPV fan (needs carburetor rebuilt)
11/8/99	Changed oil and filter
11/8/99	Replaced generator with a Honda
11/8/99	Replaced bulb in right side turn signal and replaced bulb in center clearance light
11/9/99	Dismantled PPV fan engine
11/11/99	Reassembled PPV fan with rebuilt carburetor
11/22/99	Repaired Q-siren horn button
11/29/99	Pump Test- passed
11/29/99	Repaired pull cord on generator

ENGINE 3:

11/16/99	Changed oil and oil filter
11/29/99	Pump Test- passed

RESCUE 5:

11/11/99	Installed tongue jack
11/11/99	Changed spark plugs
11/29/99	Removed front tire and took to Gerald's for tube
11/30/99	Remounted tire on trailer

RESCUE 7:

11/8/99	Changed oil and filter

CAR 1 (Pick-up):

11/4/99	Mounted new tool box

CAR 2 (Jeep):

11/15/99	Picked up from shop (County garage)
11/15/99	Taken to radio shop- replaced radio

MISC:

11/22/99	Built upright supports for pump test platform
11/13/99	Installed test platform at Sullivan's Island
11/24/99	Completed platform at Sullivan's Island
11/30/99	Posi-checks on SCBA

Conducted Weekly:

SCBA inspection and maintenance
Ladder inspections and maintenance
Backflushed pumps

Isle of Palms Fire Department Personnel Report
November 1999

Captain Yannuzzi was nominated for employee of the month for November for teaching a first aid class Wando High School and for helping build a platform for pump testing.

11/3 Chief Graham attended the South Carolina Firefighters Mobilization meeting at the South Carolina Fire Academy.

11/4 Capt. Yannuzzi attended the monthly LEPC meeting hosted by DHEC on McMillan Ave.

11/17 Chief Graham attended the monthly meeting of Charleston Chief's Association hosted by St. Andrews Fire Department.

Steve Yannuzzi and Roger Eagle celebrated birthdays in November.

Isle of Palms Fire Department Public Relations
November 1999

11/5/99	Engineers Maibach, Gervais, Morris and Rodden repaired a flag pole for a business on Palm Blvd.
11/29	Engineer Friend conducted a welfare check and installed batteries in a smoke detector for a resident on 54th Ave.

EXHIBIT B

CONSTRUCTION BOARD OF ADJUSTMENT & APPEALS

City of Isle of Palms

A meeting of the Board was held on Tuesday, November 30, 1999at 5:30 p.m., in the Building Department Conference Room.

Members Present: George Van Cott, Chairman; Sidney Allison, Jack Burton, Phillip Smith, Charles Blair and Ron Denton

Members Absent: Will Albrecht

Guest Present: Neil Sawyer

Chairman Van Cott called the meeting to order and made a motion to approve, as submitted, minutes from October 7, 1999. Seconded by Mr. Allison. Motion approved unanimously.

Appeal No. 99-12; 10-55th Avenue, new construction applying for a variance from CABO Section 202, definition of a story. Mr. Neil Sawyer, agent for the owner, presented the application. Mr. Sawyer stated that the plans were drawn two years previously. The house can be constructed for one-hour fire rating and all other requirements by CABO for three story buildings. Owners are willing to meet requirements regarding the sprinkler system.
Mr. Ron Denton was concerned about the egress on this structure and following a discussion with Mr. Sawyer and reviewing the plans, the Board was satisfied with the design.
Mr. Allison inquired if these were the same requirements that had been discussed at the October meeting and a motion had been approved regarding the sprinkler system. If so, why couldn't these plans be reviewed and approved without the Board since this policy had been adopted and is in place. Mr. Haselden stated that each appeal had to be addressed on an individual basis.
Mr. Denton made a motion that the variance be granted to comply with 903.2 of the standard building code and the structure be designed to Type VI/1 hr. protection and to include the sprinkler system. Motion was seconded by Mr. Smith.

Appeal No. 99-13; 4 Ensign Court; Mr. Sawyer stated that this is his own house. After accommodating heating, air units and duct work, code will dictate that this house will be 7' above grade and could be considered a story. He also stated that this house can be constructed for one-hour fire rating and are willing to meet requirements for the installation of a sprinkler system.
Mr. Allison made a motion that the variance be granted to comply with 903.2 of the standard building code and the structure be designedto Type VI/1 hr. protection and to include the sprinkler system. Motion was seconded by Mr. Blair.

Being no further business, meeting was adjourned.

EXHIBIT C

Memorandum- City of Isle of Palms, SC

Date: November 4, 1999

To: Mayor and City Council

From: Mark Williams, City Administrator MW

Re: Y2K Plan

I have attached a final draft of the City's Y2K plan for your review. This document is being reviewed concurrently by the City's liability insurer, the SC Municipal Risk Financing Fund, to see if it meets all of their criteria to establish eligibility for the $25,000 limit Y2k liability insurance the fund is offering its members.

Unless there are any amendments to the plan proposed by you or SCMIRF, we need approval of the plan at the November City Council meeting. If you have any questions about the plan in the meantime, please let me know.

DRAFT DRAFT

City of Isle of Palms "Y2K" Plan

The Issue

The incidence of computers and electronic control of devices and equipment is ubiquitous in latter 20th century civilization. However, as electronic processing of data evolved, in order to save computer memory and or make data files more efficient to store or process, computer programmers usually abbreviated dates so that the year 1989 would commonly shown as only a two digit code of "89". In utilizing this convention, programmers did not contemplate how the turn of the millennium from '99 to '00 might affect computerized functions dependent on date codes. When the date changes, older hardware and software may recognize January 1, 2000 as January 1, 1900. Every piece of information linked to a two-digit year date code may not be accurately processed after January 1, 2000.

The issue is further complicated by the wide prevalence of computer controlled or logic controller devices in all types and kinds of machinery and equipment. From microwave ovens to the national electric power grid may be adversely affected by the "Y2K Bug", such devices may simply stop functioning properly after January 1, 2000. Anticipating how in-house computer hardware and software will affect City operations after that date is an important aspect of "Y2K" preparedness. However, anticipating the impact on operation of possible failure of other exogenous systems may be of even greater importance. Failure of utilities service, traffic signals, burglar alarms, and other equipment not under the City's direct control will constitute the most worrisome aspect of "Y2K" preparedness.

As best as possible, the City of Isle of Palms has attempted to identify these systems and plan contingency operations in the event of failures, or disaster type circumstances which might occur on or after January 1, 2000. There will be heightened public awareness of this issue as the new millennium approaches, due at least in part, to intensive news media coverage that will occur between now and the end of the year. Most commentators believe that there will surely be some inconveniences as January 1, 2000 arrives, but that they will probably be no more severe or lasting than what is typically visited upon the United States by periodic natural disasters. Only the worst of the worriers believe that the Y2K phenomenon represents TEOTWAWKI (" The End of the World As We Know It.")

Components of the Plan

Awareness

Analysts and commentators began addressing the "Y2K" issue in earnest in the last couple of years. In the ensuing months a lot of time, attention and money have been expended in an effort to explore the scope of the problem. The first (and perhaps easiest) examination has involved review of in-house computers and software. The components which may be affected by the date issue are BIOS (Basic Input-Output System) controls in individual computers, networking hardware and software, and application software such as

accounting, payroll, etc., and the resident operating system software such as, DOS, Microsoft Windows, Windows '95 or Windows'98 or Windows NT.

Computer operations in the City of Isle of Palms are performed on individual personal computers (PC's) or a Local Area Network (LAN) of personal computers connected to file servers which allow connected PC's to share or exchange data. Date functions are resident on the individual PC's and the network file server (which is itself a PC). The Police Department utilizes four LANs, all utilizing Microsoft NT 4.0. City Hall and the Building Department share another LAN operating on Novell 3.12. Software on both the file servers and remote PC's must compatibly recognize date codes or the networks will not operate.

Application software runs on either the individual PC's or the network file servers to perform tasks that manage data. Examples are word processing programs, accounting and payroll programs, building inspections and permitting, and scheduling programs, and police department and court records and management. Application software in use by the City varies in age and source, acquired over several years from many vendors. Most of the City's application software is custom designed for use by a few hundred to a few thousand clients, such as the Manatron's Open Windows series Accounting and Payroll software, or Vision's Police Records Management System. In contrast, examples of other application software are Microsoft Word, Excel, etc., which are marketed to and owned by millions of users.

City-owned and operated electronic devices and equipment may have embedded date sensitive computer circuits or logic controllers. These devices may include such equipment as automatic defibrillators in use by the Fire Department, dash mounted video recording equipment in police cars, telephone systems, fire alarms, fax machines, gas pumps, pagers, radio equipment, etc. Logic controllers are ubiquitous in electronic equipment and are potentially subject to Y2K failure if a date function is resident. All such equipment has been evaluated to determine if a date processor is present, and what effects, if any, may result when the date changes to 2000.

Assessment and Remediation

Each piece of electronic or mechanical equipment (with any electronic controls- "embedded chips"), all operations and functions dependent upon computer hardware and software and data storage have been evaluated for compliance, determined to be compliant, or assessed for potential impact if not Y2K compliant.

Critical services provided by third parties, such as electric service, water and sewer service, telephone service (and E911) or even burglar and fire alarms might cause problems for the City on January 1. Some of the third party services are more critical than others, and special efforts are directed at these providers to determine their Y2K readiness. The following have been contacted for information regarding their Y2K readiness and whether or not they anticipate any interruptions in service:

SCE&G for electric service

BellSouth for telephone service

Carolina First for banking services

SCDOT for traffic signal operation

Charleston County Telecommunications for trunked radio communications.

All of the above have indicated Y2K readiness without any anticipated interruption of service. Other vendors of supplies, products or equipment may not be Y2K compliant, however, but potential impact on the City's operations appears to be negligible. Such vendors are suppliers of office products, and other non-critical materials.

Liability Considerations

Although the US Congress and the legislative bodies of many states (including South Carolina) have seen the wisdom of limiting the legal liability of business and government for unanticipated consequences of the Y2K phenomenon, plaintiff's attorneys have expressed the intent to sue for damages on behalf of anyone who experiences loss (real or imagined) as a result of Y2K failures. Failure of a business or agency to respond to Y2K issues and anticipate possible consequences will be alleged as negligence. Unfortunately, this developing environment has had a chilling effect on the free flow of information about Y2K compliance and readiness. Many entities (the City's insurer) have been counseled by their attorneys to say no more about Y2K readiness than they must in fear that such information will ultimately be used against them in litigation. However, liability exposure is greater if the City fails to perform its due diligence on the issue of Y2K readiness and contingency planning. Due diligence includes conducting an assessment of equipment that might be affected by the change in date to 2000, and considering how operations might be affected if Y2K causes interruptions in the various systems on which society has become dependent. With performance of due diligence the City's insurer, SC Municipal Insurance and Risk Financing Fund (SCMIRF), is offering limited liability insurance of $25,000 to cover Y2K related claims.

In-House Equipment Assessment

The following equipment (and peripherals, such as printers, monitors, etc.) has been tested by location with Y2K software, date changes or certified as compliant by the vendor or manufacturer:

City Hall

Toshiba Satellite 4100 DXVD, Pentium II MMX 400, S/N 89935592A-1; Windows 98
ABS, AMD K6II/400, S/N 10001298; Windows 98
ABS, AMD K6II/400, S/N, Windows 98
ABS, AMD K6II/400, S/N, Windows 98
Packard Bell C115, P120, S/N Y130228323; Windows 95
Generic File Server FS1, P166, S/N 0396-10476, Novell 3.12

Building Department

PentiumPro, PII 266, S/N JNJ018403; Windows 95
Pentium 133
Gateway 2000, 486/66DX2, S/N 9000008291; Windows 3.1

Public Works Department

Gateway 2000, 486/66DX2, S/N 24888893, DOS 5.0
Cyrix 686x, S/N CYR133EM163161; Windows 95

Police Department

Gateway File Server IOP_CAD, Pentium 233, S/N 8717566, Windows NT 4.0
Gateway File Server IOP_CAD, Pentium 233, S/N 8717565, Windows NT 4.0
Gateway File Server IOP_PDC, Pentium 200, S/N 0008727157, Windows NT 4.0
Gateway File Server IOP_BDC, Pentium 200, S/N 0008727158, Windows NT 4.0
Gateway G5-233, S/N 9463792, Pentium 233
Gateway G5-233, S/N 9463793, Pentium 233
Gateway G5-233, S/N 9463794, Pentium 233
Gateway G5-233, S/N 8726885, Pentium 233
Gateway G5-233, S/N 8736158, Pentium 233
Gateway G5-233, S/N 8736159, Pentium 233
Gateway P55C-200, S/N 8727157
Gateway P55C-200, S/N 8727158
Gateway 486 Notebook, S/N 1705772
486/33
Dell PentiumPro 200N
Quantex Pentium II 366, S/N 5001979071, Windows 98

Fire Department

Gateway GP5-166, S/N 0008259190
Gateway G5-166SE, S/N 0008396728
AST, S/N TXD 5001532
Gateway GAP5-100, S/N 5447328

Gateway G6-333, S/N 9305612
Gateway G6-333, S/N 9305613

Recreation Department

Toshiba Tecra 700, P120, S/N 01626219; Windows 98
Packard Bell C115, P120, S/N Y130228230; Windows 95
Packard Bell C115, P120, S/N Y130228474, Windows 95
Gateway 2000, 486/66DX2, S/N 2488880, Windows 95
Gateway 2000, 486/66DX2, S/N 2488878, Windows 95

Conventional wisdom, in-depth analysis, and the latest "expert" information on the Y2K phenomenon are available from thousands of sites on the Internet. Obviously, while some sources of information may be suspect, the compendium of knowledge on the subject is so inclusive as to address virtually every piece of equipment, vehicle, or operation that might affect the City's ability to operate normally. Many manufacturers have established their own web sites containing Y2k readiness statements, certifications, or provided information on how to bring their respective equipment into compliance. Microsoft, Hewlett-Packard, General Motors, Ford, et al., have reassured customers that they are not likely to suffer catastrophic failure of their equipment because of the year 2000 date change. For example, the manufacturers of motor vehicles have stated that even though their equipment contains logic controllers, since they do not possess date coding they are expected to function normally, whether they are police cars, fire or garbage trucks.

Contingencies

The City Administrator and Department Heads have met collectively and individually on numerous occasions to review literature and information gathered about the probable extent of the Y2K phenomenon and its potential impact on the operations of the City of Isle of Palms. Although management is confident that the City of Isle of Palms is internally prepared for affects of the date turnover to the year 2000, there are still external systems over which the City has no control, but must be prepared for if they fail. External systems, such as utilities, have been described above. Each department is expected to be able to perform its functions in spite of known or unknown Y2K affects. Each department must establish contingency plans so that essential services are not interrupted. The following are examples of contingency plans the various departments will initiate in preparation:

General Government

Data processing, payroll, and other administrative functions- If there is an interruption of electrical service, data processing can still be accomplished on generator power for as long as necessary. The Isle of Palms Water and Sewer Commission has indicated that water and sewer service can be provided on generator power indefinitely, so there is no reason

to anticipate that City Hall/Police building, or other City buildings, cannot be occupied because of a lack of potable water.

City personnel will purchase supplies and materials in sufficient quantity to meet demand for at least thirty days from January 1, 2000. City Hall will assure ready access to a moderate amount of cash to be kept in a bank safe deposit box in the really unlikely event that a cash-only economy surfaces in response to Y2K.

Critical data files will be copied on an increased frequency immediately before and after January 1, with offsite storage in a safe deposit box. Finance personnel will be prepared to make payroll manually if payroll software certified as Y2K compliant for some reason turns out not to function properly. The first payroll in the new calendar year will be for the pay period ending January 10, 2000.

Accounts payable and budgetary accounting software have been certified as Y2K compliant by the software's designers, Manatron, Inc. However, as indicated above, if the US economy devolves into a cash-only scenario, the City will be able to pay local vendors in cash for a short period of time, if necessary.

Communications- Bell South and Suncom cellular service anticipate no Y2K related interruptions in service. Bell South and Charleston County are presently installing new E911 equipment, which will operational and Y2K compliant by November 30, 1999. Charleston County has certified that its 800 MHz trunking radio system will be unaffected by the date change to January 1, 2000. It is unknown to what extent the date change will affect the Internet, but this communication system is considered non-essential to City operations at this time. Paging companies utilized by the City have indicated that their services will continue to function normally.

Elevator- The Dover elevator in City Hall has been declared by its manufacturer to be compliant, but access to the building can be accomplished by the two sets of exterior stairs if the elevator unexpectedly becomes inoperable.

HVAC- None of the City's buildings has electronic thermostatic control of heating and air conditioning, which includes a date or time function. HVAC should operate normally after January 1.

Police Department

Cash hoarding is one of the major Y2K concerns for law enforcement. There have already been nationally reported news stories of people being robbed of their life savings after they withdrew their funds on deposit out of a fear of a Y2K bank system failure only to be relieved of the money by some thief. The Isle of Palms Police Department has been encouraging anyone making inquiries not to panic, and consider that their funds on deposit are safer in some official depository than at home.

Although the City has attempted to ascertain Y2K compliance of the many fire and burglar alarm systems on the island, not all alarm companies have responded with letters of assurance. Additional personnel are usually scheduled for the New Year's holiday weekend every year, but all police department personnel will be on duty, available to respond if there is a crisis. The E911 system might be overloaded if there are multiple simultaneous alarms and the Police and Fire Departments may need to publish a temporary emergency phone number in advance of December 31 to accommodate an unusually high volume of emergency calls.

These personnel may also be needed for traffic management at the intersection of Palm Blvd. and the Isle of Palms Connector if the traffic signals malfunction. SC DOT personnel have indicated a belief (short of certification) that the signals will continue to operate properly.

Fire Department

As acknowledged above, non-compliant fire alarms may sound upon the date change to 2000 and overwhelm dispatch and the department's ability to respond. There will most likely be the usual increase in medical response activities. All personnel will be working or on-call for New Year's Eve in order to provide enhanced response abilities. All available volunteers will also be utilized. Personnel will have roving patrols on the streets for faster response time. The department's two Physio-Control Lifepak Automated Defibrillators, which do have date and time functions, have been certified by the manufacturer to be Y2k compliant. All department computers have been certified as compliant. Generators can be operated manually and fuel tanks will be "topped-off" at the end of the year. Fire apparatus manufacturers have informed the department that none of the fire trucks have date code functions in electronic controllers, which might fail on 1/1/2000.

Public Works Department

The Public Works Department may be totally unaffected by the consequences of Y2K. The only electronic devices or equipment with logic controllers in use by the department are computers, the GASBOY fueling facility and the ONAN standby emergency generator. All of these devices have been tested and updated, certified by the manufacturer as compliant, or can be operated manually as needed. Fuel tanks will be "topped-off" at the end of December in case fuel distribution problems develop after January 1. Once full, these fuel supplies are sufficient to operate the City's fleet for several weeks.

Vehicle manufacturers are indicating that the electronic engine controls lack a date function and that the date change will not affect operation.

Recreation Department

The only electronically controlled equipment in use by the Recreation Department is personal computers, all of which have been tested and certified as Y2K compliant.

Building Department

Building inspection software developed by the Southern Building Codes Congress International (SBCCI) is not Y2K compliant, but will be updated to a newer version by the end of the year. Personal computers have been tested and are compliant. Software developed and distributed by the Flood Insurance Administration for computerized storage of elevation certificates is probably not Y2K compliant and no upgrade version of the software is currently available. However, this record, and all other records of the Building Department are maintained as hard copies and are therefore invulnerable to the affects of Y2K. The Fortran Telephone system in use in the building does not contain a date function. All other communications issues apply as previously discussed.

Conclusion

New Year's Day January 1, 2000 will probably be like any other, but, just in case it isn't, City personnel are prepared to adapt to virtually any situation that accompanies the new millennium with ingenuity and continued dedication in public service to residents of the Isle of Palms.

21/11/97
SPEC.

SPECIAL CITY COUNCIL MEETING
December 8, 1999

A special meeting of the Isle of Palms City Council was held on December 8, 1999, at 8:00 p.m. Present were Mayor Bunch, Councilmembers Abele, Bettelli, Hernandez, Miller, Shaffer, Sottile and Taylor, City Administrator Williams, City Clerk Mauldin, and City Attorney Sottile. Also present were Councilmembers-elect Buckhannon and Marino. The purpose of the meeting was to make nominations to fill vacancies in the various citizen boards, committees and commissions and for City Council standing committees.

1. Citizen Boards, Committees and Commissions. Nominations were as follows:

   (A) Planning Commission:
   Rick Linville
   Maryanne Luttrell
   Debra Hernandez
   Kevin Popson

   (B) Zoning Board of Appeals:
   Charlie Yawn

   (C) Code Board of Appeals:
   Jack Burton
   George VanCott

   (D) Beach Advisory Board:
   Maryanne Luttrell
   Brad Johnston
   Ginger Boatright

   (E) Accommodations Tax Advisory Board:
   Rick Linville
   April Lathan
   Jimmy Ward

2. Standing Committees. Nominations were as follows:

   (A) Public Safety Committee:
   John Marino
   Mike Sottile
   Bob Abele
   Carmen Bunch

(B) Public Works Committee:
Mike Sottile
Tom Gear
Bob Miller
John Marino
Ryan Buckhannon

(C) Recreation Committee
Dee Taylor
Marty Bettelli
Ryan Buckhannon

(D) Personnel Committee
Marty Bettelli
Dee Taylor
Bob Abele

3. City Attorney - Nominated to reappoint Nick Sottile.

4. City Judge - Nominated to reappoint Jeannette Harper and Joe Mendelson.

Nominations will be voted on at a special meeting following the swearing-in ceremony of new councilmembers on January 4, 2000.

There being no further business to come before the council, the meeting was unanimously adjourned at 8:30 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk

To be approved by City Council on 1-~~23~~-2000.

approved 1-4-2000.