4/25/91

REGULAR CITY COUNCIL MEETING
April 28, 1998

The regular meeting of the Isle of Palms City Council was held on April 28, 1998, at 7:00 p.m., in City Hall Council Chambers. Present were Mayor Bunch, Council Members Abele, Bettelli, Gear, Miller, Shaffer, and Sottile. Also present were City Administrator Williams and City Clerk/Secretary Mauldin, and City Attorney Sottile. Councilmember Hernandez was out of town on business and Councilmember Taylor was taking exams.

A. INTRODUCTION OF MEETING

Mayor Bunch called the meeting to order and asked everyone to stand for the Invocation given by Councilmember Mike Sottile followed by the pledge of allegiance. Then roll call was taken by the Clerk.

B. READING OF THE JOURNAL OF PREVIOUS MEETINGS

1. March 24, 1998 - Regular City Council Meeting
2. March 30, 1998 - Special Joint Meeting with Sullivan's Island Town Council
3. April 21, 1998 - Special City Council Meeting.

Councilmember Abele made a motion to approve all three sets of minutes as presented; Councilmember Bettelli seconded; motion passed unanimously.

C. CITIZENS' COMMENTS

1. Stu Kimball, Chairman of the Isle of Palms Community Park Foundation, spoke to bring City Council up to date on the activities of the Foundation and to introduce the next step in the process of improving the City's Recreation Department. Mr. Kimball passed out some information (Exhibit A) and discussed in some detail the results of the survey taken of island residents and what they would like to see in the department. He then introduced Steve Dudash of Design Works, a landscape architectural firm, which was hired to come up with a multi-use, multi-generational facility based on the results of this survey. They gave an overview of the conceptual plan included in the information passed out, and answered questions of Councilmembers. They also stressed that they will hold public hearings to keep the public informed and agreed that this is a long-term process. Mr. Kimball stated that the Foundation would attempt to bring in all of the money to bring this plan into existence and would intend to work as closely as possible with City Council on each of the various details of the plan.

After discussion, Mr. Kimball stated that the Foundation was seeking a feeling of Council that (1) if the Foundation can bring together the financing and the funds, etc. to accomplish the improvements desired, they would be offering this to the City as a gift and would the City accept the "gift" if offered; and (2) as they are looking into financing, if grants were available that were

being offered only to cities, would City Council consider helping the Foundation obtain these grants.

Councilmember Bettelli stated that the Recreation Committee will be discussing this further and making recommendations to full Council.

Mayor Bunch asked for a motion to suspend the rules of order and procedure to have item H.3 on the agenda discussed at this time. Councilmember Abele so moved; Councilmember Sottile seconded; motion passed unanimously.

H.3. Second Reading - Ordinance 1998-10 - Authorizing the Issuance of $7,950,000 Water and Sewer System Revenue Refunding Bonds, Series 1998, of the City of Isle of Palms, South Carolina; To Provide for the Use of the Proceeds; To Provide for the Terms and Conditions Upon Which the Series 1998 Bonds Will Be Issued; To Provide for the Repayment Thereof and Security Therefore; and To Provide for Other Matters in Connection Therewith. (Exhibit B)

Attorney Bill Youngblood of the McNair Law Firm, the City's bond counsel, stated that the Commissioners of Public Works, an agency of the City of Isle of Palms, has requested an opportunity to refinance some of the outstanding water and sewer system revenue bonds in order to achieve a substantial interest cost savings. The ordinance presented tonight includes a couple of changes requested by the bond insurance company and he asked the Clerk to pass out copies of the revised ordinance. He introduced members present from the CPW: Dana Love, Chairman of the CPW; George Gross, General Manager; Lynne Stonesifer, Comptroller; Sam Crewes, of J.C. Bradford, investment banker; and Robert Morrison, financial adviser. Mr. Youngblood explained in detail the changes in the document and he answered questions of Councilmembers.

Councilmember Abele made a motion to accept the changes in the April 28th draft of the amended ordinance; Councilmember Miller seconded; motion passed unanimously.

Councilmember Abele made a motion not to read the ordinance word by word and to approve the ordinance as amended for second reading and ratification; Councilmember Miller seconded; upon discussion, Councilmember Sottile stated that he had opposed first reading of the refinancing because of the way the savings were to be spent and that it would not generate a rate reduction to customers, but he does accept refinancing and will vote for it; after discussion, motion passed unanimously.

Back to Citizens Comments: 2. Pat Campbell, 126 Sparrow Drive, spoke to Council as a former councilmember, concerning the recent vote by the Ways & Means Committee in favor of raises for councilmembers but against the taxpayers providing health insurance coverage for councilmembers. He stated that he felt that councilmembers were elected by and agreed to provide a service to the residents and felt that councilmembers should not expend others' money for their own health benefits.

D. REPORTS FROM STANDING COMMITTEES

1. Ways & Means - Chairman Abele reported on their meeting of April 21, 1998 (Exhibit C, with attachments).

(A) Councilmember Abele made a motion to approve the request from SCE&G for an easement for power lines to Ocean Boulevard with the condition that the lines be put under ground; Councilmember Sottile seconded; motion passed unanimously.

(B) Councilmember Abele made a motion to transfer $170,000 to the Capital Projects Fund from the Accommodations Fee Fund to replace the downpayment of the new ladder truck which was in last year's budget; Councilmember Bettelli seconded; motion passed unanimously.

(C) Councilmember Abele made a motion to approve the national accreditation program for the Police Department as proposed by Chief Buckhannon; Councilmember Shaffer seconded; motion passed unanimously.

(D) Councilmember Abele made a motion to approve the purchase a new garbage truck from Amick Equipment at a cost of $121,788; motion passed unanimously.

(E) Councilmember Abele made a motion to defer this issue on Council benefits to upcoming budget meetings, stating concern about the potential liability of over $30,000 annually; Councilmember Shaffer seconded; upon discussion, Councilmember Sottile expressed concern at the delay in this issue and Councilmember Shaffer referred to his memo of April 27, 1998 (attached hereto); after discussion, motion passed unanimously.

(F) Councilmember Abele made a motion to approve the donation of $100 to the Girls Fast Pitch Softball Association; Councilmember Miller seconded; motion passed 6-1, with Mayor Bunch abstaining since her granddaughter is on the local team.

(G) Councilmember Abele made a motion to approve the expenditure of $492 for engineering work by E.M. Seabrook, Jr., Inc., to enclose a drainage ditch on Wildwood Drive; Councilmember Sottile seconded; motion passed unanimously.

(H) Councilmember Abele made a motion to approve the request from an employee for purchase of annual leave; Councilmember Bettelli seconded; motion passed 6-1.

(I) Councilmember Abele made a motion to reimburse Mayor Bunch the expenditure of $2,000 for her portrait which will hang in Council Chambers; Councilmember Sottile seconded; motion passed 6-1 with Mayor Bunch abstaining.

(J) Councilmember Abele made a motion to discontinue special payment of a former employee's benefits due to her health problems and to offer her continued coverage under COBRA; Councilmember Miller seconded; motion passed unanimously.

(K) Councilmember Abele made a motion to approve the expenditure of $500 from the Accommodations Tax Tourism Promotion Fund for the Eastern Surfing Championship; Councilmember Shaffer seconded; motion passed unanimously.

2. Public Safety - Chairman Shaffer reported on their meeting of April 13, 1998 (Exhibit D) (The monthly reports from the Police and Fire Departments are attached as part of Exhibit D)

(A) Mayor Bunch reported that she has spoken with management of the newly opened Hampton Inn in Mt. Pleasant just off the Connector and they have agreed to allow the City to use the motel, in the event of a hurricane or other emergency, for Council meetings or whatever else needed. The Charleston County Satellite Office building is also approved for our use if necessary.

(B) Administrator Williams read a letter received today addressed to Mayor Bunch and Mayor Stith (attached as Exhibit E, with enclosures) from SCDOT concerning the Breach Inlet Bridge replacement. Councilmember Shaffer made a motion to approve bridge replacement, sign off on the Highway Department's plans with the stipulation that Sullivan's Island Council be notified in writing of our intentions and given the opportunity to join our community in approval; Councilmember Bettelli seconded; after discussion, motion passed unanimously.

3. Public Works - In the absence of Chairman Hernandez, Councilmember Sottile reported on their meeting of April 14, 1998 (Exhibit F with attachments).

(A) Councilmember Sottile made a motion to approve hiring one additional full-time employee in the Public Works Department; Councilmember Abele seconded; after discussion, motion passed unanimously.

4. Recreation - Chairman Bettelli reported on their meeting of April 13, 1998 (Exhibit G, with monthly report attached). He asked Council to keep an open mind in the process of improving the Recreation Center.

5. Personnel Committee - Chairman Miller reported on their meeting of April 1, 1998 (Exhibit H).

(A) Employees of the Month were as follows: Police Department - Curtis Howell; Fire Department - Scott Mrowca; and Public Works Department - Kim Tapply.

(B) Safety Sweepstakes for March 1998 were as follows: Police Department - Tim Bond; Public Works Department - Kim Tapply; Fire Department - Cheryl Gregorie; and the combined Recreation, Building and General Government Departments - Ginger Cox of the Recreation Department.

(C) Administrator Williams announced that three employees in the Public Works Department have passed testing for their CDL truck driver's license and he proposed to award each of the a bonus of $200 to show the City's appreciation of their hard work and achievement. Councilmember Miller made a motion to approve this bonus of $200 for John Hamilton, Michael Mazyck and Levon Scott; Councilmember Abele seconded; motion passed unanimously.

(D) Councilmember Abele made a motion to approve the job description for Assistant Fire Chief; Councilmember Shaffer seconded; motion passed unanimously.

E. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Zoning Board of Adjustment - See minutes of their meeting of April 14, 1998, attached as Exhibit I.

2. Planning Commission - Planning Consultant Lee Batchelder reported on their meeting of April 8, 1998 (Exhibit J). He stated that the Planning Commission held a public hearing on Ordinance 1998-9, concerning temporary signs, and has asked that Ordinance 1998-9 be referred back to them for further review and recommendations.

F. REPORTS FROM SPECIAL OR JOINT COMMITTEES - None

G. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

H. BILLS ALREADY IN POSSESSION OF COUNCIL

1. Second Reading and Ratification - Ordinance 1998-8 - An Ordinance Amending Section 3-2-5(d)(3) of the Code of the City of Isle of Palms Regarding Yard Waste. (Exhibit K)

Administrator Williams read the ordinance in full. Councilmember Abele made a motion to approve second reading and ratify Ordinance 1998-8; Councilmember Sottile seconded; upon discussion, Councilmember Shaffer was not in favor of this as he felt landscape contractor should remove their own debris; Councilmember Sottile stated that it was not enforceable and the City has been picking up all yard waste regularly anyway as there is no way to determine if the contractor or owner placed the yard waste for pickup. After discussion, motion passed 6-1.

2. Second Reading and Ratification - Ordinance 1998-9 - An Ordinance Amending the City of Isle of Palms City Code of Ordinances Section 5-4-128, Temporary Signs. (Exhibit L)

Administrator Williams read the ordinance in full. Councilmember Sottile made a motion to approve, for discussion purposes, second reading of Ordinance 1998-9; Councilmember Abele seconded. Upon discussion, Councilmember Abele referred to his memo of April 26 and Councilmember Hernandez' memo of April 23, attached as part of Exhibit L, and detailed his recommended changes. Upon discussion, motion and second were withdrawn.

Councilmember Abele made a motion that the City Attorney redraft Ordinance 1998-9 to incorporate the proposed amendments for a second reading draft at the May council meeting; Councilmember Sottile seconded. Upon discussion, Councilmember Gear showed examples of different sized signs and then made an amendment to the motion to change the dimensions of permanent rental signs from 3 square feet to 18½" X 12½", and limit height to 40" including the frame, and with no riders; Councilmember Abele seconded. After further discussion, roll call vote was taken on the amendment: Abele - Yes; Bettelli - Yes; Gear - Yes; Miller - Yes; Shaffer - No; Sottile - Yes; Bunch - Yes. Amendment passed 6-1. Main motion with amendment passed unanimously.

I. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

1. First Reading - Ordinance 1998-11 - An Ordinance Adopting A Comprehensive Plan for the City of Isle of Palms, SC, Pursuant to the 1994 State of South Carolina Comprehensive Planning Enabling Act. (Exhibit M)

Councilmember Shaffer made a motion to approve first reading of Ordinance 1998-11 by title only; Councilmember Abele seconded; motion passed unanimously.

2. A Resolution Recommending That the Portion of 28th Avenue Adjoining the City's Recreational Facilities by Closed to Vehicular Through Traffic. (Exhibit N)

Administrator Williams read the resolution in full. Councilmember Abele made a motion to approve the resolution; Councilmember Shaffer seconded. Upon discussion, Attorney Sottile stated that the lawsuit concerning this closure is going to court later in May and this resolution will be presented to the Court in lieu of Councilmembers having to appear and testify in court. After discussion, roll call vote was taken: Abele - Yes; Bettelli - Yes; Gear - Yes; Miller - Yes; Shaffer - Yes; Sottile - No; Bunch - No. Motion passed 5-2.

Mayor Bunch asked for a motion to suspend the rules or order and procedure to allow the reading of a resolution not on the agenda. Councilmember Abele so moved; Councilmember Miller seconded; motion passed unanimously.

3. Resolution Authorizing the City to Utilize the Services and Resources of the South Carolina State Agency for Surplus Property (Exhibit O)

Administrator Williams read the ordinance in full. Councilmember Abele made a motion to approve the resolution; Councilmember Bettelli seconded; motion passed unanimously.

J. MISCELLANEOUS BUSINESS

1. Administrator Williams reported that the Zoning Administrator has resigned to take a position with another organization in Berkeley County and he has already placed an ad in the paper for applications for replacement.

2. Administrator Williams reported that a map showing location of home occupation licenses has been prepared for Council's review.

3. Administrator Williams reported that work is proceeding on Memory Park and he received an estimate today from Seamon, Whiteside & Associates with the absolute highest cost of the project. (Exhibit P) Figures will be nailed down prior to going to bid. He stated that time is of the essence as the growing season is nearing.

K. EXECUTIVE SESSION

Councilmember Abele made a motion to go into Executive Session; Councilmember Miller seconded; motion passed unanimously.

No action was taken in Executive Session.

1. Councilmember Shaffer made a motion that OCRM provide the City an inventory of revetments on the island and that site assessments be made for the City at each request for renourishment; Councilmember Bettelli seconded; motion passed unanimously.

2. Mayor Bunch nominated Russell Stemke to fill the unexpired term of David Matthews on the Zoning Board of Adjustment; Councilmember Abele seconded; Mr. Stemke was unanimously appointed.

There being no further business to come before Council, upon motion duly made and seconded, the meeting was unanimously adjourned at 9:55 p.m.

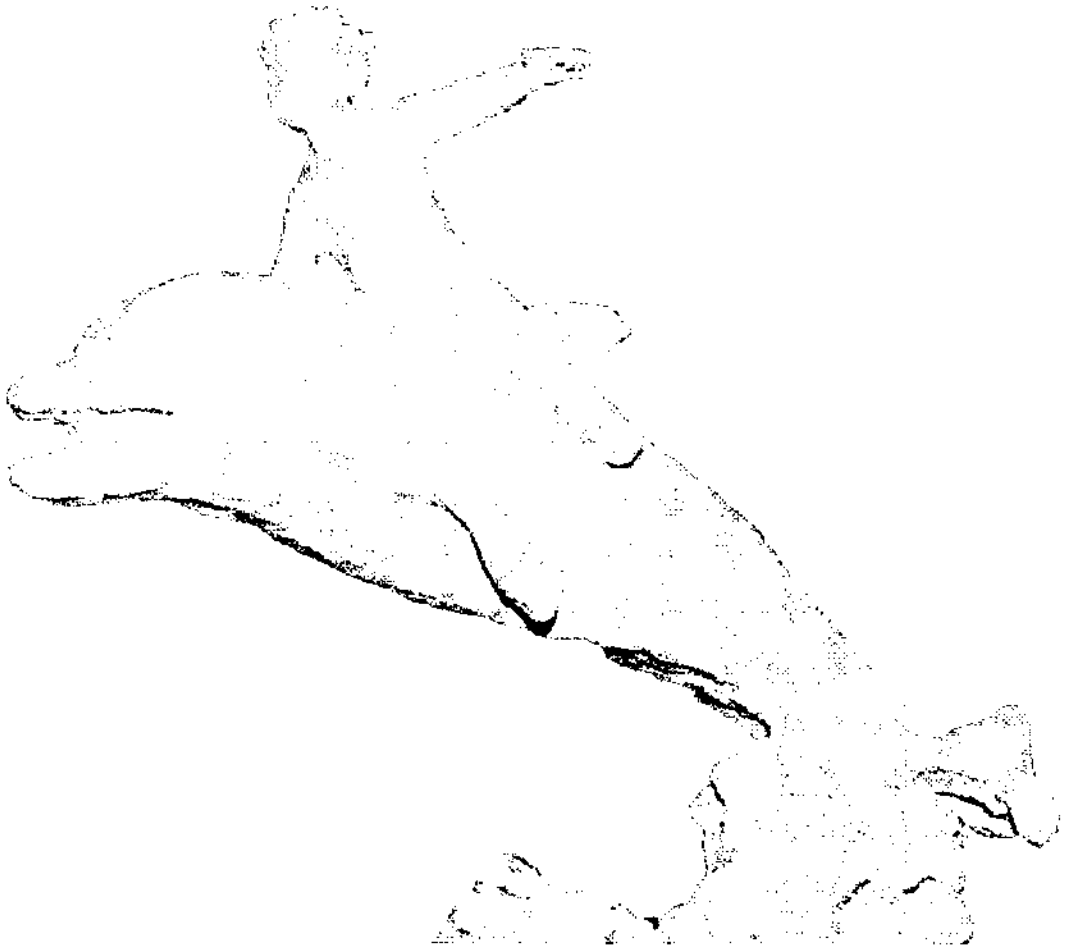
Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk
To be approved by City Council on May 26, 1998.

EXHIBIT A

Isle Of Palms Park



DesignWorks, LC

Urban Design - Landscape Architecture - Park Planning

371 King Street Charleston, South Carolina 29401

(803) 723-5525

Isle of Palms Park Community Park Foundation Survey

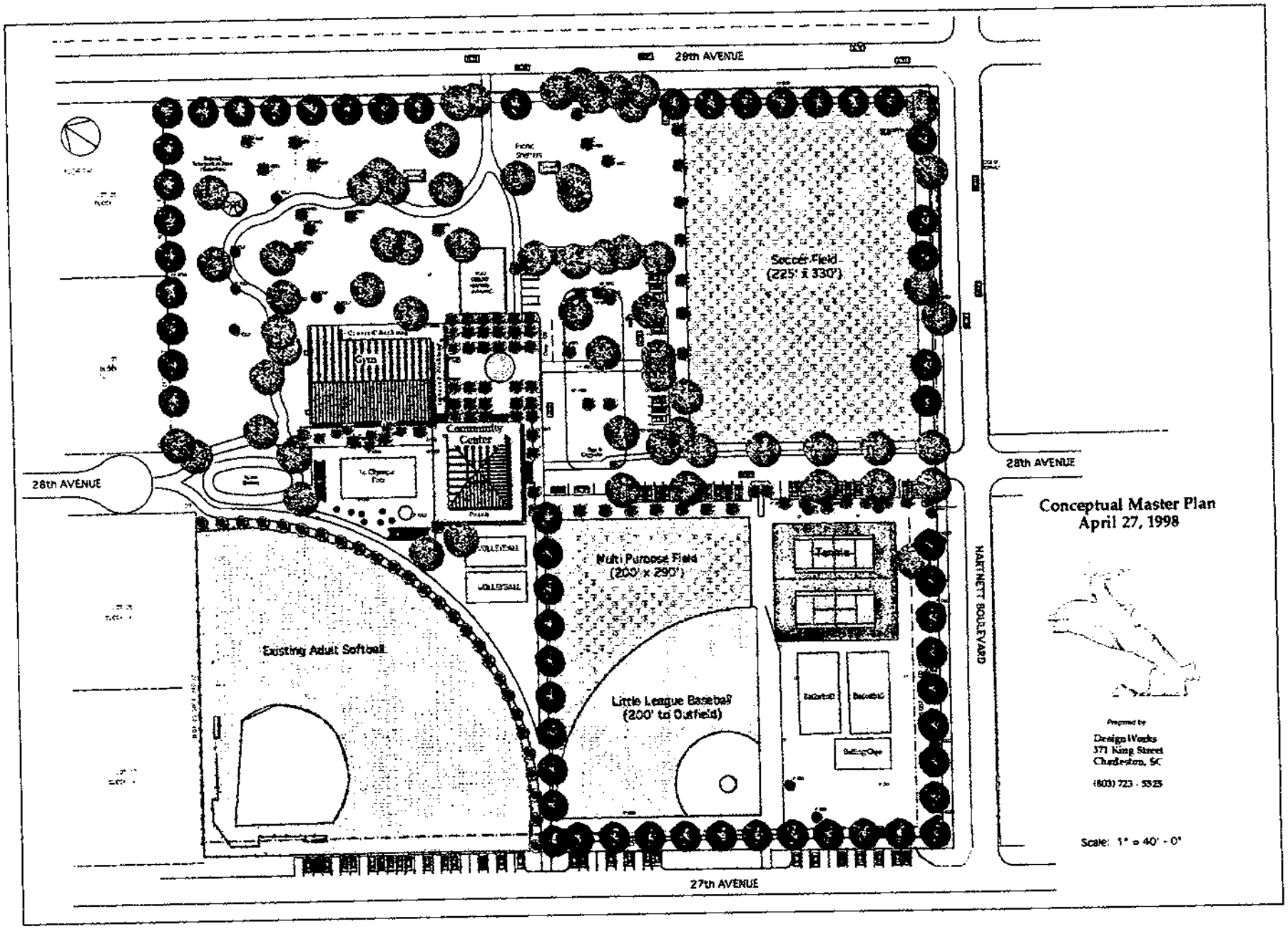
100 Random Surveyed Responses

4/28/98

	Percentages of Extremely or Very Important Responses		Percentages of Extremely, Very Important, or Somewhat Important Responses
Playground	90	Playground	96
Tennis Court	83	Recreation Department Office	95
Baseball/ Softball Field	82	Restrooms	93
Restrooms	82	Gymnasium	90
Soccer Field	77	Baseball/ Softball Field	89
Gymnasium	75	Outdoor Basketball Court	89
Outdoor Basketball Court	74	Soccer Field	86
Picnic Tables	69	Tennis Court	85
Recreation Department	67	Picnic Tables	85
On-site Parking	58	Outdoor Swimming Pool	82
Community Center	58	Aerobic/Exercise/Dance	82
Outdoor Swimming Pool	56	On-site Parking	78
Grassy Open space	53	Picnic Shelter	78
Aerobic/Exercise/Dance	52	Community Center	77
Picnic Shelter	50	Grassy Open space	77
On-street Parking	49	On-street Parking	72
Sand Volleyball Court	47	Walking/Jogging Trail	71
Walking/Jogging Trail	47	Football Field	69
Weigh/Fitness Room	41	Concessions/ Restrooms/Pressbox	69
Gardens with seating area	40	Gardens with seating area	67
Indoor Swimming Pool	39	Indoor Swimming Pool	65
Football Field	38	Weigh/Fitness Room	62
Concessions/ Restrooms/Pressbox	36	Sand Volleyball Court	61
Locker Room	31	Multi-Purpose Auditorium	59
Craft Room	29	Locker Room	57
Roller Hockey court	27	Craft Room	56
Concessions Facility	27	Kitchen/Conference Space	55
Kitchen/Conference Space	27	Meeting Room	55
Multi-Purpose Auditorium	27	Roller Hockey court	54
Meeting Room	24	Concessions Facility	52
Gazebo/Pavilion	23	Game/Video Room	42
Game/Video Room	19	Gazebo/Pavilion	39
Lake/ Retention Pond	13	Band Shell	37
Band Shell	13	Lake/ Retention Pond	27

Survey asked for items listed above to be rated by level of importance. The choices were:

Extremely Important
Very Important
Somewhat Important
Not Too Important
Not At All Important


29th AVENUE
Soccer Field
(225' x 330')
Community
Center
28th AVENUE
26th AVENUE
Multi Purpose Field
(200' x 290')
Existing Adult Softball
Little League Baseball
(200' to Outfield)
HARTNETT BOULEVARD
27th AVENUE
Conceptual Master Plan
April 27, 1998
Prepared by
Design Works
371 King Street
Charleston, SC
(803) 723 - 5525
Scale: 1" = 40' - 0"

4/28/98
EXHIBIT B

This redlined draft, generated by CompareRite - The Instant Redliner, shows the differences between -
original document : C:\ECHO\125297
and revised document: C:\ECHO\125491

CompareRite found 9 change(s) in the text

Deletions appear as struck-through text
Additions appear as bold+dbl underlined text

April ~~23~~ 28, 1998

ORDINANCE 1998-10

SERIES 1998 BOND ORDINANCE

AUTHORIZING THE ISSUANCE OF **NOT EXCEEDING** $7,950,000 WATER AND SEWER SYSTEM REVENUE REFUNDING BONDS, SERIES 1998, OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA; TO PROVIDE FOR THE USE OF THE PROCEEDS; TO PROVIDE FOR THE TERMS AND CONDITIONS UPON WHICH THE SERIES 1998 BONDS WILL BE ISSUED; TO PROVIDE FOR THE REPAYMENT THEREOF AND SECURITY THEREFOR; AND TO PROVIDE FOR OTHER MATTERS IN CONNECTION THEREWITH.

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EXHIBIT A Form of Bond

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN MEETING DULY ASSEMBLED, AS FOLLOWS:

ARTICLE I

DEFINITIONS

Section 1.1. Definitions. Unless the context shall clearly indicate some other meaning, the terms defined in this Section shall, for all purposes of this Series 1998 Bond Ordinance and of any ordinance, resolution, certificate, opinion, instrument or other document herein or therein mentioned, have the meanings herein specified, with the definitions to be equally applicable to both the singular and plural forms of any of the terms herein defined and vice versa. Certain other terms used as defined terms herein shall have the meanings ascribed to such terms in the General Bond Ordinance. The term:

"Additional Bonds" means any additional parity bonds authorized to be issued by the City pursuant to the terms and conditions of Article III of the General Bond Ordinance.

"Authorized Denomination" means $5,000 or any integral multiple thereof.

"Bond Insurer" means Financial Security Assurance Inc., **a New York stock insurance company, or any successor thereto or assignee thereof.**

"Business Day" means a day which is not a Saturday, Sunday, legal holiday or day on which banking institutions are authorized by law to close in the State of South Carolina or in the jurisdiction where the principal corporate trust office of the ~~Custodian~~ Trustee is located.

"Clerk" means the City Clerk of the City, or in his or her absence, the acting clerk.

"Code" means the Internal Revenue Code of 1986, as amended, and any successor provision of law.

"CPW" means the Commissioners of Public Works of the City.

"General Bond Ordinance" means Ordinance 1991-1 enacted by the Council on February 11, 1991, authorizing the issuance of Water and Sewer System Revenue Bonds of the City.

"Holder" or "Bondholder" or "Registered Owner" means the person in whose name a Series 1998 Bond is registered in the books maintained for such purpose.

"Interest Payment Date" means June 1 and December 1 of each year, commencing December 1, 1998.

"Mayor" means the mayor of the City or, in his or her absence, the mayor pro tempore of the City.

"Paying Agent" means First Union National Bank.

"Prior Bonds" means the Series 1991B Bond and the callable portion of the Series 1993 Bonds.

"Purchaser" means J. C. Bradford & Co.

"Registrar" means First Union National Bank.

"Series 1991A Bond" means the City of Isle of Palms, South Carolina, Water and Sewer Revenue Bond, Series 1991A, issued in the original principal amount of $1,185,601.88

"Series 1991B Bond" means the City of Isle of Palms, South Carolina, Water and Sewer System Revenue Bond, Series 1991B, issued in the original principal amount of $2,700,000.

"Series 1993 Bonds" means the City of Isle of Palms, South Carolina, Water and Sewer System Revenue Bonds, Series 1993, issued in the original principal amount of $7,100,000.

"Series 1996 Bonds" means the City of Isle of Palms, South Carolina, Water and Sewer System Revenue Bonds, Series 1996, issued in the original principal amount of $4,300,000.

"Series 1998 Bond Ordinance" means this ordinance of the City duly adopted on April 28, 1998.

"Series 1998 Bonds" means the City of Isle of Palms, South Carolina, Water and Sewer System Revenue Refunding Bonds, Series 1998, authorized to be issued hereunder.

"Trustee" means First Union National Bank.

Section 1.2. General Rules of Interpretation.

(a) Articles, Sections, and paragraphs mentioned by number are the respective Articles, Sections, and paragraphs of this Series 1998 Bond Ordinance so numbered.

(b) Except as otherwise expressly provided or unless the context otherwise requires, words importing persons include firms, associations and corporations and the masculine includes the feminine and the neuter.

(c) Words importing the redemption or redeeming or calling for redemption of the Series 1998 Bonds do not include or connote the payment of such Series 1998 Bonds at its stated maturity or the purchase of such Series 1998 Bonds.

(d) Words importing the singular number include the plural number and vice versa.

* * * * *

ARTICLE II

FINDINGS AND DETERMINATIONS

Section 2.1. Findings and Determinations. The Council hereby finds and determines:

A. The City is an incorporated municipality located in Charleston County, South Carolina, and has by ordinance adopted the Council form of government. The City possesses all general powers granted by the Constitution and Laws of the State of South Carolina to municipal corporations, including the power to possess a water system and a sewer system and the power to establish a Commissioners of Public Works to operate and maintain such system.

B. Heretofore, pursuant to the favorable results of a special election held on November 27, 1990, and in compliance with the applicable constitutional and statutory provisions, including Section 16 of Article VIII of the Constitution of the State of South Carolina, provision was made for the acquisition of a privately owned water and sewer system (the "System")

C. Upon acquisition, the System was initially operated and maintained under the control of Council. Thereafter on May 12, 1992, an election was held and Commissioners of Public Works ("CPW") were elected. On June 23, 1992 pursuant to Ordinance 1992-7, full control and management of the System were transferred to CPW. The System furnishes water and sewer service to certain areas of the City.

D. In order to finance the Cost of acquiring and improving the System, the City has heretofore issued four series of water and sewer system revenue bonds, payable from the Revenues of the System.

E. In order to effect a substantial interest cost savings with respect to the Prior Bonds, it is in the best interest of the City to issue, under the provisions of Section 3.4.B. of the General Bond Ordinance, the Series 1998 Bonds.

F. The Series 1998 Bonds will be the fifth issue of Bonds under the General Bond Ordinance.

G. The period of usefulness of the System is indefinite, but in no case is it less than the term of the Series 1998 Bonds.

* * * *

ARTICLE III

ISSUANCE OF BONDS

Section 3.1. Authorization of Series 1998 Bonds.

Pursuant to the General Bond Ordinance, this Series 1998 Bond Ordinance and the Act and in order to refund the Prior Bonds, there shall be issued Water and Sewer System Revenue Refunding Bonds, Series 1998 (the "Series 1998 Bonds"). The Series 1998 Bonds shall be sold to the Purchaser at the purchase price set forth in the Bond Purchase Agreement (the "Bond Purchase Agreement"), plus the interest accrued on the Series 1998 Bonds from May 1, 1998, to the date of delivery thereof. The Series 1998 Bonds shall be dated May 1, 1998; shall be in fully registered form in Authorized Denominations; and shall bear interest from the date thereof payable on each Interest Payment Date; and shall mature on December 1 in each of the years 1998 to 2013, inclusive; and shall bear interest at the rates and in the principal amounts set forth in the Bond Purchase Agreement; provided that, the aggregate principal amount shall not exceed $7,950,000, the true interest cost shall not exceed 5.00%, and the underwriting discount shall not exceed 1% of the aggregate principal amount of Series 1998 Bonds.

The Series 1998 Bonds shall bear interest (i) from May 1, 1998, if authenticated prior to December 1, 1998, or (ii) otherwise from the June 1 or December 1 that is, or immediately precedes, the date on which the Series 1998 Bonds are authenticated (unless payment of interest is in default, in which case the Series 1998 Bonds shall bear interest from the date to which interest has been paid, or unless no interest has been paid on the Series 1998 Bonds, in which case the Series 1998 Bonds shall bear interest from May 1, 1998). Interest on the Series 1998 Bonds shall be computed on the basis of a 360-day year consisting of twelve 30-day months.

The Series 1998 Bonds will be substantially in the form attached hereto as Exhibit A with such necessary or appropriate variations, omissions and insertions as are incidental to the series, numbers, denominations, maturities, interest rate or rates, redemption provisions, the purpose of issuance and other details thereof or as are otherwise permitted or required by law, by the General Bond Ordinance or by this Series 1998 Bond Ordinance.

Section 3.2. Redemption of Series 1998 Bonds.

(a) The Series 1998 Bonds maturing on or after December 1, 2009, shall be subject to redemption prior to maturity, at the option of the City, on and after December 1, 2008, in whole or in part at any time in any order selected by the City, at par plus accrued interest on such principal amount to the date fixed for redemption.

(b) If so provided in the Bond Purchase Agreement, the Series 1998 Bonds maturing December 1, 2013, shall also be subject to mandatory sinking fund redemption at par

plus accrued interest to the redemption date on the dates and in the amounts reflected in the Bond Purchase Agreement.

(c) Notice of any redemption of the Series 1998 Bonds shall be given in the manner required by Article V of the General Bond Ordinance.

Section 3.3. Other General Provisions of the Series 1998 Bonds.

The provisions of Section 12-2-50 of the Code of Laws of South Carolina, 1976, as amended, shall apply to the Series 1998 Bonds. The other general provisions of the Series 1998 Bonds shall be those set forth in Article IV of the General Bond Ordinance.

Section 3.4. Series 1998 Bonds Constitute Limited Obligation of the City.

The full faith, credit and taxing powers of the City are not pledged for the payment of the principal and interest on the Series 1998 Bonds, and there shall be on the face of the Series 1998 Bonds a statement plainly worded to that effect and stating that the Series 1998 Bonds do not constitute an indebtedness of the City within any State constitutional provisions or statutory limitation. No recourse shall be had for the payment of the Series 1998 Bonds or interest thereon, or any part thereof, against the several funds of the City, except in the manner and to the extent provided in this Series 1998 Bond Ordinance nor shall the credit or taxing power of the City be deemed to be pledged thereto.

Section 3.5. Authorization for Preparing and Selling Series 1998 Bonds.

The Mayor is hereby authorized and directed to have the Series 1998 Bonds prepared, and the Mayor and Clerk are hereby authorized and directed to execute and attest the Series 1998 Bonds in form and manner provided herein.

Section 3.6. Book-Entry Form Authorized.

The Series 1998 Bonds will be eligible securities for the purposes of the Book-Entry System of transfer maintained by The Depository Trust Company, New York, New York (the "Depository"), and transfers of beneficial ownership of the Series 1998 Bonds shall be made only through the Depository and its participants (the "Participants") in accordance with rules specified by the Depository. Such beneficial ownership must be of a $5,000 principal amount of the Series 1998 Bonds of the same maturity or any integral multiple of $5,000.

The Series 1998 Bonds shall be issued in fully registered form, one Certificate for each of the maturities of the Series 1998 Bonds, in the name of Cede & Co., as the nominee of the Depository. When any principal of, premium, if any, or interest on the Series 1998 Bonds becomes due, the City shall transmit or cause the Trustee to transmit to the Depository an amount equal to such installment of principal, premium, if any, and interest. Such payments will be made to Cede & Co. or other nominee of the Depository as long as it is owner of record

on the applicable Record Date. Cede & Co. or other nominee of the Depository shall be considered to be the owner of the Series 1998 Bonds so registered for all purposes of this Series 1998 Bond Ordinance, including, without limitation, payments as aforesaid and receipt of notices and exercise of rights of Series 1998 Bondholders (the "Beneficial Owners").

The Trustee shall notify the Depository of any notice of redemption required to be given pursuant to the General Bond Ordinance or this Series 1998 Bond Ordinance not less than thirty (30) nor more than sixty (60) days prior to the date fixed for redemption.

The Depository is expected to maintain records of the positions of Participants in the Series 1998 Bonds, and the Participants and persons acting through Participants are expected to maintain records of the Beneficial Owners of the Series 1998 Bonds. The City and the Trustee make no assurances that the Depository and its Participants will act in accordance with such rules or expectations on a timely basis, and the City and the Trustee shall have no responsibility for any such maintenance of records or transfer of payments by the Depository to its Participants, or by the Participants or persons acting through Participants to the Beneficial Owners.

If (a) the Depository determines not to continue to act as Depository for the Series 1998 Bonds, or (b) the City has advised the Depository and the Trustee of the City's determination that the Depository is incapable of discharging its duties, the City shall attempt to retain another qualified securities depository to replace the Depository. Upon receipt by the City or the Trustee of the Series 1998 Bonds together with an assignment duly executed by the Depository, the City shall execute and deliver to the successor depository, Series 1998 Bonds of the same principal amount, interest rate and maturity.

If the City is unable to retain a qualified successor to the Depository or the City has determined that it is in the best interest of the City not to continue the Book-Entry System of transfer or that the interest of the Beneficial Owners of the Series 1998 Bonds might be adversely affected if the Book-Entry System of transfer is continued (although the City undertakes no obligation to make any investigation to determine the occurrence of any events that would permit it to make any such determination), and has made provision to so notify Beneficial Owners of the Series 1998 Bonds by mailing an appropriate notice to the Depository, then upon receipt by the City of the Series 1998 Bonds together with an assignment duly executed by the Depository, the City shall execute, and cause to be authenticated and delivered pursuant to the instructions of the Depository, Series 1998 Bonds in fully registered form, in substantially the form set forth in this Series Resolution, in the denomination of $5,000 or any integral multiple thereof.

* * * * *

ARTICLE IV

DISPOSITION OF PROCEEDS OF SERIES 1998 BONDS AND ADVANCE REFUNDING OF PRIOR BONDS

Section 4.1. Accrued Interest.

Accrued interest derived from the sale of the Series 1998 Bonds shall be deposited in the Interest Account of the Debt Service Fund as provided in Section 6.6(a) of the General Bond Ordinance.

Section 4.2. Payment of Premium for Municipal Bond Insurance.

The Purchaser is hereby authorized to wire Series 1998 Bond proceeds directly to the Bond Insurer in payment of the premium for its policy of municipal bond insurance.

Section 4.3. Payment of Cost of Issuance.

$95,000 of the proceeds derived from the sale of the Series 1998 Bonds shall be held by the Trustee to pay Cost of Issuance upon an approved order signed by an authorized officer of the CPW.

Section 4.4. Advance Refunding of Prior Bonds.

All of the remaining proceeds derived from the sale of the Series 1998 Bonds together with a transfer from the Debt Service Fund shall be deposited in accordance with the provisions of one or more Escrow Deposit Agreements to be dated the date of delivery of the Series 1998 Bonds and used to effect an advance refunding of the Prior Bonds in accordance with the provisions of Article V of the General Bond Ordinance.

* * * *

ARTICLE V

CONCERNING THE TRUSTEE

Section 5.1. Trustee Protected in Relying Upon Resolutions, Etc.

The Trustee shall at all times be protected in acting upon any notice, ordinance, resolution, request, consent, order, certificate, statement, opinion, bond, coupon or other paper or document believed to be genuine and to have been signed by the proper party or parties. The Trustee shall not be under any obligation to perform any act which would involve it in expense, or to institute any suit, or defend the same, or to advance any of its own moneys, unless properly indemnified to its satisfaction. Nor shall the Trustee be liable in connection with the performance of its duties hereunder, except for its own negligence or default.

Section 5.2. Appointment of Successor Trustee.

Should the Trustee resign, become incapable of acting, or fail to remain a member of the Federal Deposit Insurance Corporation, the City shall appoint a successor Trustee. Immediately following such appointment, the City shall give written notice of such appointment to the Holders of the Series 1998 Bonds.

* * * * *

ARTICLE VI

CONTINUING DISCLOSURE

Section 6.1. Information to be Provided.

The City hereby undertakes, for the benefit of the Holders of the Series 1998 Bonds, to cause the CPW to provide:

(a) by not later than seven months from the end of each Fiscal Year of the CPW, to each nationally recognized municipal securities information repository ("NRMSIR") and to the state information depository for the State of South Carolina ("SID"), if any, audited financial statements of the CPW for such Fiscal Year, if available, prepared in accordance with Title 5, Chapter 7 of the South Carolina Code, as it may be amended from time to time, or any successor statute, or, if such audited financial statements of the CPW are not available by seven months from the end of such Fiscal Year, unaudited financial statements of the CPW for such Fiscal Year to be replaced subsequently by audited financial statements of the CPW delivered within 15 days after such audited financial statements become available for distribution;

(b) by not later than seven months from the end of each Fiscal Year of the CPW, to each NRMSIR, and to the SID, if any (i) the financial and statistical data as of a date not earlier than the end of the preceding Fiscal Year for the type of information included under the headings "THE WATER AND SEWER SYSTEM--Customer Base", "THE WATER AND SEWER SYSTEM--Use and Demand-Water System" and "FINANCIAL INFORMATION--Historical Operating Results and Coverage" all in the final Official Statement related to the Series 1998 Bonds and (ii) the combined budget of the CPW for the current Fiscal Year, to the extent such items are not included in the audited financial statements referred to in (a) above;

(c) in a timely manner, to each NRMSIR or to the Municipal Securities Rulemaking Board ("MSRB"), and to the SID, if any, notice of any of the events set forth in Rule 15c2-12(b)(5)(i)(C) issued under the Securities Exchange Act of 1934 (as such Rule exists on the date of the final Official Statement) with respect to the Series 1998 Bonds, if material, which events are:

(i) Principal and interest payment delinquencies;

(ii) Non-Payment related defaults;

(iii) Unscheduled draws on debt service reserves reflecting financial difficulties;

(iv) Unscheduled draws on credit enhancements reflecting financial difficulties;

(v) Substitution of credit or liquidity providers, or their failure to perform;

(vi) Adverse tax opinions or events affecting the tax-exempt status of the security;

(vii) Modifications to rights of securities holders;

(viii) Bond calls;

(ix) Defeasances;

(x) Release, substitution, or sale of property securing repayment of the securities;

(xi) Rating changes; and

(xii) Failure to provide annual financial information as required; and

(d) in a timely manner, to each NRMSIR or to the MSRB, and to the SID, if any, notice of a failure of the CPW to provide required annual financial information described in (a) or (b) above on or before the date specified.

The CPW's financial statements are prepared in accordance with generally accepted accounting principles and are to be audited in accordance with generally accepted auditing standards, which are set forth in Government Auditing Standards, issued by the Comptroller General of the United States, and the provisions of Office of Management and Budget Circular A-128, "Audits of State and Local Governments."

The CPW will serve initially as the dissemination agent (the "Dissemination Agent").

Section 6.2. Consequence of Failure to Comply.

In the event that the City fails to comply with the undertaking described in Section 6.1, any Holder of the Series 1998 Bonds may take action to protect and enforce the rights of all Holders of the Series 1998 Bonds with respect to such undertaking, including an action for specific performance; provided, however, that failure to comply with such undertaking shall not be an Event of Default and shall not result in any acceleration of payment of the Series 1998 Bonds. All actions shall be instituted, had and maintained in the manner provided in this paragraph for the benefit of all Holders of the Series 1998 Bonds.

Section 6.3. Modification of the Undertaking.

The City hereby reserves the right to modify from time to time the information to be provided to the extent necessary or appropriate in the judgment of the City, provided that:

(a) any such modification may only be made in connection with a change in circumstances that arises from a change in legal requirements, change in law, or change in the identity, nature, or status of the City;

(b) the information to be provided, as modified, would have complied with the requirements of Rule 15c2-12 issued under the Securities Exchange Act of 1934 ("Rule 15c2-12") as of the date of the final Official Statement, after taking into account any amendments or interpretations of Rule 15c2-12, as well as any changes in circumstances; and

(c) any such modification does not materially impair the interests of the Holders of the Series 1998 Bonds, as determined either by parties unaffiliated with the City, or by the approving vote of the registered owners of a majority in principal amount of the Series 1998 Bonds pursuant to the terms of this Series 1998 Bond Ordinance, as it may be amended from time to time, at the time of the amendment.

Section 6.4. Modification of Financial Information.

Any annual financial information containing modified operating data or financial information shall set forth, in narrative form, the reasons for the modification and the impact of the change in the type of operating data or financial information being provided.

Section 6.5. Termination of the Undertaking.

The undertaking set forth in this Article VI shall terminate upon payment, or provision having been made for payment in a manner consistent with Rule 15c2-12, in full of the principal of and interest on all of the Series 1998 Bonds.

Section 6.6. Rating Agency to Receive Information.

The financial and other information required by this Article VI shall also be provided to each rating agency which then has in effect a rating on the Series 1998 Bonds.

Section 6.7. Compliance with State Law.

The City covenants, for the benefit of the Holders of the Series 1998 Bonds, to cause the CPW to comply with the provisions of Section 11-1-85, Code of Laws of South Carolina, 1976, as amended.

* * * * *

ARTICLE VII

MISCELLANEOUS

Section 7.1. Execution of Documents.

The Mayor of the City and City Clerk of the City are hereby authorized, empowered and directed to execute in the name of the City and under the seal of the City any and all other documents consistent herewith that may be required by the Purchaser as a condition precedent to the issuance of the Series 1998 Bonds by the City, and the City is hereby authorized and empowered to accept and receive the proceeds of such Series 1998 Bonds.

Section 7.2. Tenor of Obligation.

Every covenant, undertaking, and agreement made on behalf of the City set forth in the Series 1998 Bonds and in this Series 1998 Bond Ordinance is made, undertaken, and agreed to for the proper securing of the payment of the principal of and interest on the Series 1998 Bonds. Each shall be deemed to partake of the obligation of the contract between the City and the Holders of the Series 1998 Bonds, and shall be enforceable accordingly.

Section 7.3. Benefits of Series 1998 Bond Ordinance Limited to the City and Holders of the Series 1998 Bonds.

With the exception of rights or benefits herein expressly conferred, nothing expressed or mentioned in or to be implied from the Series 1998 Bond Ordinance or the Series 1998 Bonds is intended or should be construed to confer upon or give to any person other than the City, the Bond Insurer and the Holders of the Series 1998 Bonds, any legal or equitable right, remedy or claim under or by reason of or in respect to the Series 1998 Bond Ordinance or any covenant, condition, stipulation, promise, agreement or provision herein contained. The Series 1998 Bond Ordinance and all of the covenants, conditions, stipulations, promises, agreements and provisions hereof are intended to be and shall be for and inure to the sole and exclusive benefit of the City, the Bond Insurer and the Holders from time to time of the Series 1998 Bonds as herein and therein provided.

Section 7.4. Series 1998 Bond Ordinance Binding Upon Successors or Assigns of the City.

All the terms, provisions, conditions, covenants, warranties and agreements contained in the Series 1998 Bond Ordinance shall be binding upon the successors and assigns of the City and shall inure to the benefit of the Holders of the Series 1998 Bonds.

Section 7.5. No Personal Liability.

No recourse shall be had for the enforcement of any obligation, covenant, promise or agreement of the City contained in this Series 1998 Bond Ordinance or the Series 1998 Bonds, against any council member of the City, any officer or employee, as such, in his or her individual capacity, past, present or future, of the City, either directly or through the City, whether by virtue of any constitutional provision, statute or rule of law, or by the enforcement of any assessment or penalty or otherwise, it being expressly agreed and understood that this Series 1998 Bond Ordinance and the Series 1998 Bonds are solely corporate obligations, and that no personal liability whatsoever shall attach to, or be incurred by, any member, officer or employee as such, past, present or future, of the City or the CPW, either directly or by reason of any of the obligations, covenants, promises, or agreements entered into between the City and the Series 1998 Bondholder or to be implied therefrom as being supplemental hereto or thereto, and that all personal liability of that character against every such member, officer and employee is, by the enactment of this Series 1998 Bond Ordinance and the execution of the Series 1998 Bonds, and as a condition of, and as a part of the consideration for, the enactment of this Series 1998 Bond Ordinance and the execution of the Series 1998 Bonds, expressly waived and released. The immunity of members, officers and employees of the City and the CPW under the provisions contained in this Section 7.5 shall survive the termination of the Ordinance.

Section 7.6. Effect of Saturdays, Sundays and Legal Holidays.

Whenever the Ordinance requires any action to be taken on a day that is not a Business Day, such action shall be taken on the first Business Day occurring thereafter.

Section 7.7. Law and Place of Enforcement of the Ordinance.

The Ordinance shall be construed and interpreted in accordance with the laws of the State of South Carolina and all suits and actions arising out of the Ordinance shall be instituted in a court of competent jurisdiction in said State.

Section 7.8 Effect of Article and Section Headings and Table of Contents.

The heading or titles of the several Articles and Sections hereof, and any table of contents appended hereto or to copies hereof, shall be solely for convenience of reference and shall not affect the meaning, construction, interpretation or effect of the Ordinance.

Section 7.9. Appointment of Paying Agent.

First Union National Bank is hereby appointed Paying Agent for the Series 1998 Bonds.

Section 7.10. Savings Provision.

If any section, paragraph, clause or provision of this Series 1998 Bond Ordinance shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Series 1998 Bond Ordinance.

Section 7.11. Bond Insurer Treated as Bondholder.

So long as the policy of municipal bond insurance is in force with respect to the Series 1998 Bonds, the Bond Insurer shall be treated as the Holder of all Outstanding Series 1998 Bonds for purposes of **dealings with the Trustee under Article VIII, of** Bondholder consents under Article IX and Events of Default under Article X of the General Bond Ordinance. **All rights granted to the Bond Insurer in connection with its insurance of the Series 1993 Bonds and the Series 1996 Bonds shall be available to the Bond Insurer under this Series 1998 Bond Ordinance.**

Section 7.12. Repealing Clause.

All resolutions, ordinances, or parts thereof inconsistent herewith shall be, and the same are hereby, repealed to the extent of such inconsistencies.

Section 7.13. Effective Date.

This Series 1998 Bond Ordinance shall be effective without the necessity of any publication upon the date on which it receives second reading.

Section 7.14. Codification.

This Series 1998 Bond Ordinance shall be forthwith codified in the Code of Ordinances in the manner required by law and shall be indexed under the general heading "Water and Sewer System Revenue Refunding Bonds, Series 1998."

Section 7.15. Designation as Qualified Tax-Exempt Obligation.

The City hereby designates the Series 1998 Bonds as qualified tax-exempt obligations for purposes of Section 265(b)(3)(B)(i)(III) of the Code.

* * * *

DONE IN MEETING DULY ASSEMBLED, this 28th day of April 1998.

CITY OF ISLE OF PALMS, SOUTH CAROLINA

_____

Mayor

(SEAL)

ATTEST:

_____

City Clerk

Date of First Reading: April 21, 1998
Date of Second Reading: April 28, 1998
Ratification: April 28, 1998

EXHIBIT A

FORM OF BOND

UNITED STATES OF AMERICA
STATE OF SOUTH CAROLINA
CITY OF ISLE OF PALMS
WATER AND SEWER SYSTEM REVENUE REFUNDING BOND
SERIES 1998

ORIGINAL ISSUE DATE	MATURITY DATE	INTEREST RATE	CUSIP
		%	

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT: DOLLARS

The City of Isle of Palms, South Carolina (the "City"), is justly indebted and, for value received, hereby promises to pay to the Registered Owner (named above), or registered assigns, but solely from the revenues hereinafter mentioned and not otherwise, the Principal Amount shown above on the Maturity Date shown above (unless the within Bond shall be subject to prior redemption and shall have been duly called for previous redemption and payment of redemption price made or provided for), upon presentation and surrender of this Series 1998 Bond at the corporate trust office of First Union National Bank in Charlotte, North Carolina (the "Paying Agent"), and to pay interest, but solely from the revenues hereinafter mentioned and not otherwise, on such principal amount from the date hereof at the Interest Rate per annum shown above until the City's obligation with respect to the payment of such principal sum shall be discharged. Interest on this Series 1998 Bond is payable semiannually on June 1 and December 1 of each year commencing December 1, 1998, until this Series 1998 Bond matures, and shall be payable by check or draft mailed to the person in whose name this Series 1998 Bond is registered on the registration books of the City maintained by First Union National Bank in Charlotte, North Carolina, as registrar (the "Trustee") at the close of business on the fifteenth (15th) day of the calendar month preceding each semiannual interest payment date. The principal, redemption premium, if any, and interest on this Series 1998 Bond are payable in any coin or currency of the United States of America which is, at the time of payment, legal tender for public and private debts; provided, however, that interest on this fully registered Bond shall be paid by check or draft as set forth above.

The terms and provisions of this Series 1998 Bond are continued on the reverse side hereof and such continued terms and provisions shall for all purposes have the same effect as though fully set forth at this place.

Under the laws of the State of South Carolina, the principal of and interest on this Series 1998 Bond are exempt from any and all State, City, municipal and other taxation whatsoever, except for inheritance, estate or transfer taxes.

It is hereby certified, recited and declared that all acts, conditions and things required by the Constitution and statutes of the State of South Carolina to exist, to happen and to be performed precedent to and in the issuance of this Series 1998 Bond, do exist, have happened and have been performed in due time, form and manner as required by law; that the series of which this Series 1998 Bond is a part does not exceed any constitutional or statutory limitation of indebtedness; and that provision has been made for the payment of the principal of and interest on this Series 1998 Bond and the series of which it is one, as provided in the Bond Ordinance (hereinafter defined).

This Series 1998 Bond shall not be entitled to any benefit under the Bond Ordinance (hereinafter defined), nor become valid or obligatory for any purpose, until the certificate of authentication hereon shall have been duly executed by the Trustee.

THIS SERIES 1998 BOND HAS BEEN ISSUED UNDER THE PROVISIONS OF TITLE 6, CHAPTERS 17 AND 21, CODE OF LAWS OF SOUTH CAROLINA, 1976, AS AMENDED, AND DOES NOT CONSTITUTE AN INDEBTEDNESS OF THE CITY WITHIN STATE CONSTITUTIONAL PROVISIONS (OTHER THAN ARTICLE X, SECTION 14, PARAGRAPH 10 OF THE SOUTH CAROLINA CONSTITUTION AUTHORIZING OBLIGATIONS PAYABLE SOLELY FROM SPECIAL SOURCES NOT INVOLVING REVENUES FROM ANY TAX OR LICENSE). THIS SERIES 1998 BOND AND THE BONDS OF THE SERIES OF WHICH IT IS ONE, INCLUDING INTEREST THEREON, ARE PAYABLE SOLELY FROM THE NET REVENUES HERETOFORE MENTIONED WHICH ARE PLEDGED TO THE PAYMENT THEREOF AND THE CITY IS UNDER NO OBLIGATION TO PAY THE SAME EXCEPT FROM SUCH NET REVENUES. THIS SERIES 1998 BOND AND THE BONDS OF THE SERIES OF WHICH IT IS ONE SHALL NOT CONSTITUTE A DEBT OF THE CITY, NOR A CHARGE, LIEN OR ENCUMBRANCE, LEGAL OR EQUITABLE, UPON ANY PROPERTY OF THE CITY OR ON ANY INCOME, RECEIPTS OR REVENUES THEREOF, OTHER THAN THE AFORESAID NET REVENUES OF THE SYSTEM PLEDGED THERETO. NO RECOURSE SHALL BE HAD FOR THE PAYMENT OF THIS SERIES 1998 BOND OR THE INTEREST THEREON AGAINST THE GENERAL FUND OF THE CITY AND NEITHER THE CREDIT NOR THE TAXING POWER OF THE CITY SHALL BE DEEMED TO BE PLEDGED THERETO. THE FULL FAITH, CREDIT AND TAXING POWERS OF THE CITY ARE NOT PLEDGED TO THE PAYMENT OF THE PRINCIPAL OF OR INTEREST ON THIS SERIES 1998 BOND.

IN WITNESS WHEREOF, the City of Isle of Palms, South Carolina, has caused this Series 1998 Bond to be executed in its name by the manual or facsimile signature of the Mayor of the City and attested by the manual or facsimile signature of the City Clerk of the City under the seal of the City impressed, imprinted or reproduced hereon.

CITY OF ISLE OF PALMS,
SOUTH CAROLINA

By: (Exhibit)

Mayor

(SEAL)

ATTEST:

(Exhibit)
City Clerk

(FORM OF TRUSTEE'S CERTIFICATE OF AUTHENTICATION)

This Series 1998 Bond is one of the Bonds described in the within-mentioned Ordinance of City of Isle of Palms, South Carolina.

FIRST UNION NATIONAL BANK, Trustee

Dated: By:

Authorized Officer

(REVERSE SIDE OF BOND)

UNITED STATES OF AMERICA
STATE OF SOUTH CAROLINA
CITY OF ISLE OF PALMS
WATER AND SEWER SYSTEM REVENUE REFUNDING BOND
SERIES 1998

This Series 1998 Bond is one of an authorized series of Bonds of the aggregate principal amount of _____ Dollars ($_____) of like date of original issue, tenor and effect, except as to number, date of maturity, principal amount, redemption provisions, registered owner and rate of interest, issued by the City for the purpose of (i) refunding the Prior Bonds, (ii) satisfying the Reserve Fund Requirement, and (iii) paying certain Cost of Issuance (terms as defined in the Bond Ordinance referred to below). This Series 1998 Bond and the series of Bonds of which it is one are authorized to be issued and are issued under, pursuant to and in full compliance with the Constitution and statutes of the State of South Carolina, including particularly Title 6, Chapters 17 and 21, of the Code of Laws of South Carolina, 1976, as amended (collectively the "Act"). This Series 1998 Bond and the series of Bonds of which it is one are also authorized to be issued and are issued under and pursuant to a General Bond Ordinance enacted on February 11, 1991, and a Series 1998 Bond Ordinance of the City Council of the City duly enacted on April 28, 1998 (collectively, the "Bond Ordinance"), under the Act which Bond Ordinance has been duly codified and indexed as prescribed by law.

The Bond Ordinance contains provisions defining terms, including the properties comprising the System; sets forth the revenues pledged for the payment of the principal of and interest on this Series 1998 Bond and the bonds of other series heretofore or hereafter issued on a parity herewith under the Bond Ordinance (together, the "Bonds"); sets forth the nature, extent and manner of enforcement of the security of this Series 1998 Bond and of such pledge, and the rights and remedies of the holder hereof with respect thereto; sets forth the terms and conditions upon which and the extent to which the Bond Ordinance may be altered, modified and amended; sets forth the terms and conditions upon which this Series 1998 Bond is issued, upon which other bonds may be heretofore or hereafter issued payable as to principal, premium, if any, and interest on a parity with this Series 1998 Bond and equally and ratably secured herewith; sets forth the rights, duties and obligations of the City thereunder; and sets forth the terms and conditions upon which the pledge made in the Bond Ordinance for the security of this Series 1998 Bond and upon which the covenants, agreements and other obligations of the City made therein may be discharged at or prior to the maturity or redemption of this Series 1998 Bond with provisions for the payment thereof in the manner set forth in the Bond Ordinance. Reference is hereby made to the Bond Ordinance to all of the provisions of which any holder of this Series 1998 Bond by the acceptance hereof thereby assents. The provisions of the Act and the Bond Ordinance shall be a contract with the holder of this Series 1998 Bond.

The Series 1998 Bonds and the interest thereon are special obligations of the City payable solely from, and secured equally and ratably by a pledge of and lien upon, the Revenues (as defined in the Bond Ordinance) derived by the City from the System after adequate provision for operation and maintenance expenses (defined in the Bond Ordinance as Net Revenues), and on a parity with any Series of Bonds (as defined in the Bond Ordinance) hereafter issued under the Bond Ordinance payable from such Net Revenues on a parity and equally and ratably secured therewith.

The Series 1998 Bonds maturing on or after December 1, 2009, shall be subject to redemption prior to maturity, at the option of the City, on and after December 1, 2008, in whole or in part at any time in any order selected by the City, at par plus accrued interest on such principal amount to the date fixed for redemption.

The Series 1998 Bonds maturing December 1, 2013, are also subject to mandatory sinking fund redemption at par plus accrued interest to the redemption date on December 1, 20___, and each December 1 thereafter, to and including December 1, 2013, in the following principal amounts on the dates specified below:

Year	Principal Amount

If less than all the Series 1998 Bonds of any maturity are called for redemption, the Series 1998 Bonds of such maturity to be redeemed shall be selected by lot or, in the event the Series 1998 Bonds are in book-entry only form, then in accordance with procedures established by the securities depository. In the event this Series 1998 Bond is redeemable, as aforesaid, and shall be called for redemption, notice of the redemption hereof, describing this Series 1998 Bond and specifying the redemption date and the premium payable upon such redemption, shall be given by the Trustee by first class mail, postage prepaid, to the registered owner thereof not less than thirty (30) days and not more than sixty (60) days prior to the redemption date at the last address appearing upon the registration books of the City. If this Series 1998 Bond be redeemable and shall have been duly called for redemption and notice of the redemption hereof mailed as aforesaid, and if on or before the date fixed for such redemption, payment hereof shall be duly made or provided for, interest hereon shall cease to accrue from and after the redemption date hereof.

This Series 1998 Bond is transferable, as provided in the Bond Ordinance, only upon the books of the City kept for that purpose at the principal office of the Registrar by the registered owner in person or by his duly authorized attorney upon surrender of this Series 1998 Bond together with a written instrument of transfer satisfactory to the Trustee duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Bond

or Bonds of the same aggregate principal amount, rate of interest and maturity shall be issued to the transferee in exchange therefor as provided in the Bond Ordinance. The City, the Registrar and the Paying Agent may deem and treat the person in whose name this Series 1998 Bond is registered as the absolute owner hereof for the purpose of receiving payment of or on account of the principal or redemption premium, if any, hereof and interest due hereon and for all other purposes.

To the extent and in the manner permitted by the terms of the Bond Ordinance, the provisions of this Series 1998 Bond or of the Bond Ordinance, or any ordinance amendatory thereof or supplemental thereto, may be amended or modified by the City with the written consent of the holders of at least sixty-six and two-thirds percent (66-2/3%) in principal amount of the Bonds then outstanding under the Bond Ordinance (including the Bond of the series of which this Series 1998 Bond is one); provided, that no such amendment or modification shall permit a change in the date of maturity of any installment of principal hereof or date of optional or mandatory redemption of any Bond or the date of payment of interest thereon or a reduction in the principal amount or redemption price thereof or rate of interest thereon without the consent of the holder of each such Bond affected thereby, or shall reduce the percentage of the principal amount of Bonds, the consent of the holders of which is required by the Bond Ordinance to effect such an amendment or modification.

_____ ("_____") **Financial Security Assurance Inc. ("Financial Security")**, New York, New York, has delivered its municipal bond insurance policy with respect to the scheduled payments due of principal of and interest on this Bond to First Union National Bank, or its successor, as paying agent for the Bonds (the "Paying Agent"). Said Policy is on file and available for inspection at the principal office of the Paying Agent and a copy thereof may be obtained from _____**Financial Security** or the Paying Agent.

EXHIBIT C

WAYS AND MEANS COMMITTEE
April 21, 1998

The regular meeting of the Ways and Means Committee was called to order on April 21, 1998, at 6:15 p.m., in City Hall Council Chambers. Committee members present were Chairman Abele, Council Members Bettelli, Bunch, Gear, Hernandez, Miller, Shaffer, Sottile, and Taylor, City Administrator Williams, City Treasurer Suggs, and City Clerk Mauldin. Chairman Abele called the meeting to order at 6:15 p.m.

1. Citizens Comments. - Karen Balderson - State Surfing Championship - passed out some information from the Eastern Surfing Association and stated that she was soliciting the City for a $500 donation for the upcoming state championship as one-quarter of the participants are from the Isle of Palms. (See attached information) Council thanked her for coming and took the request under consideration later in the meeting.

2. Approval of Previous Minutes. **Mayor Bunch made a motion to approve the minutes from the March meeting; Mr. Shaffer seconded; motion passed unanimously.**

3. Monthly Financial Report. Mr. Williams reported that the City is in good financial shape. At this three-quarters point of the year, the City is at 73.01% expended with revenues collected at 77.68%. He stated that we will probably end the fiscal year $60-80,000 short of budgeted property taxes but have made up the money in other areas. There is currently $1,279,000 unreserved cash in the General Fund. He discussed certain items in the financial statement and answered questions of Committee members.

4. Old Business. (A) Breach Inlet Bridge. Chairman Abele put this item on the agenda with the thought that the committee could recommend approval of the bridge to full council and very politely advise Sullivan's Island that we were going to do that. Mayor Bunch said that she had already put this on the agenda for the council meeting next week with the hope that council would officially approve the project and she felt it would be best for us to keep Sullivan's Island out of it so as not to antagonize any of them.

5. New Business. (A) SCE&G Easement. Mr. Williams stated that they have asked us for an easement to put in some new overhead power lines just inside one edge of our parking to enable three-phase power to the Seaside Inn on Ocean Boulevard. There was discussion of asking them to put the lines under ground as opposed to overhead lines. After discussion, **Mayor Bunch made a motion to approve the easement with the condition that the wires be put under ground; Mr. Taylor seconded; motion passed 8-1.** Mr. Williams will contact SCE&G and if there is some real problem, he will report back at council meeting next week.

(B) MASC New Tax Collection Program. Mr. Williams had sent Council copies of paperwork on this program for collection of taxes from telecommunication companies and

asked everyone to think about it for discussion at the May meeting by which time he will have more information as to the companies who are not currently paying proper franchise fee and business licenses. He felt that this would be beneficial to the City and stated that if Council adopts this program, we would have to pass an ordinance by July 1st.

(C) Reimbursement of Capital Project Fund by Accommodations Fee Fund @$170,000. Mr. Williams explained that at the time the ladder truck was purchased last year, the funds for the deposit were taken out of the General Fund and were never transferred from the Accommodations Fee fund. Chairman Abele pointed out that even after the transfer and the remaining planned expenditure for this year, there would still be an uncommitted balance of $172,000. **Mr. Sottile made a motion to transfer the funds as stated; Mr. Shaffer seconded; motion passed unanimously.**

(D) Police Accreditation. Chief Buckhannon gave a short presentation to the committee (see attached documentation) and answered questions of committee members. He stated that all costs of the program would come out of the Federal Narcotics Fund and that taxpayer dollars would not be needed. After lengthy discussion, **Mayor Bunch made a motion to support the accreditation program; Mr. Shaffer seconded; after further discussion, motion passed unanimously.** Mr. Sottile stated that he wanted to ensure that this program would not require any additional resources to monitor or manage it. Chairman Abele stated that he expected Chief Buckhannon and the City Administrator to ensure that sufficient narcotics funds were set aside to cover all costs related to the program.

(E) Purchase of New Garbage Truck. Ms. Hernandez explained the need for an additional garbage truck and the fact that there is a 12 month delivery time after ordering. The Public Works Committee had recommended ordering now even though the expense will come out of next fiscal year's budget. Mr. Williams reported that he had discovered two trucks that are available now, one for $121,788 in Columbia, and one for $122,000 in Minnesota. He reported that the department was trying to get more resources on the street for trash collection and make the garbage collection more efficient with the higher capacity packer. Mr. Williams also stated that there are funds on hand to purchase the truck now during this fiscal year. After discussion, **Mayor Bunch made a motion to approve the purchase from Amick at $121,788; Mr. Sottile seconded. Ms. Hernandez made an amendment to the motion that the truck be paid from the Accommodations Fee Fund; Mr. Bettelli seconded; amendment passed unanimously. Main motion passed unanimously.**

At this time, Mr. Shaffer was excused.

(F) City Council Benefits/Salaries. Chairman Abele stated that the Personnel Committee looked at this and passed it on to Ways & Means as it is a financial issue. **Mr. Sottile made a motion to raise City Council salaries to $1,500, raise the Mayor's salary to $5,000, and offer health insurance for council members; Mr. Miller seconded.** There was

much discussion on this issue. Mr. Williams stated that if passed, the pay increases would not become effective until after the next election, but health insurance benefits would become effective with the new fiscal year on July 1st. It would cost the City approximately $2,800 per year per council member and dependents could be covered at their own expense. Mayor Bunch felt that this would also be an incentive to encourage better people to run for office. **After discussion, roll call vote was taken: Abele - Yes; Bettelli - Yes; Gear - Yes; Hernandez - Yes; Miller - Yes; Sottile - Yes; Taylor - No; Bunch - Yes. Motion passed 7-1.**

(G) **Mayor Bunch** received a request from and **made a motion to donate $100 to the Girls Fast Pitch Softball Association in the form of a full-page advertisement to support the local Bandits team; Mr. Sottile seconded; motion passed unanimously.**

6. Miscellaneous. (A) Designation of Loading Zone for New Hotel. Chairman Abele stated that this item has been referred to City Council meeting of April 28th.

(B) Removal of Parking Meters at 914 Ocean Boulevard. Chairman Abele stated that this item has been referred to the Public Safety Committee.

(C) Mr. Williams reported that he has received verbal confirmation from the Assessors Office that they will assist the City in compiling and analyzing the data on 6% versus 4% assessment ratio, so we will go forward and obtain the data from the service Councilmember Gear has identified.

(D) Mr. Williams reported that the Public Works Committee has successfully obtained the assistance of Charleston County Public Works in enclosing a drainage ditch on Wildwood Drive. He received a proposal from E.M. Seabrook for $492 to do the required engineering for this project so that the project can be done as soon as possible. **Ms. Hernandez made a motion to expend $492 to get this project moving forward in a timely manner; Mr. Bettelli seconded; motion passed unanimously.**

(E) Mr. Williams reported that Police Lt. McCurdy has requested to sell 5 days of vacation pay to the City as he had just received an unanticipated termite inspection bill of $1,300 at the same time that his taxes were due to IRS. **Mr. Taylor made a motion to approve this request; Mr. Miller seconded.** Upon discussion, Mayor Bunch wanted to make sure that this policy applied to all employees, which it does and has to be approved by Ways & Means. **After discussion, motion passed 7-1.**

(F) Mr. Williams reported that Mayor Bunch has had her portrait made in 1989 to hang in council chambers and was requesting reimbursement in the amount of $2,000. **Mr. Sottile made a motion to reimburse the Mayor the amount of $2,000; Mr. Taylor seconded; motion passed unanimously.**

(G) Mr. Williams reported that Council would have to end the payment of insurance benefits to Thelma Bruns as it is inconsistent with our insurance policies and federal law. He proposed that he write her and notify her that we would have to terminate her coverage at the City's expense although she can continue to carry coverage under COBRA which we will start retroactively to August 1st which is when she ran out of paid benefits from the City. After discussion, **Ms. Hernandez made a motion to take this action to bring closure to this extended benefit for Ms. Bruns; Mr. Miller seconded. Mr. Bettelli made an amendment to the motion to also discontinue paying her American Family Insurance coverage; Mayor Bunch seconded; amendment passed unanimously. Main motion passed unanimously.**

(F) As to Ms. Balderson's request for $500 for the surfing championship, **Mr. Sottile made a motion to approve the expenditure of $500 from the Accommodations Tax Tourism Promotion Fund; Mr. Bettelli seconded; motion passed unanimously.**

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:30 p.m.

Respectfully submitted,

Bob Abele, Chairman

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Associa

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Ocean City,
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EASTERN SURFING ASSOCIATION

★ GENERAL INFORMATION

The Eastern Surfing Association (ESA), the largest amateur surfing organization in the world, is a non-profit New Jersey corporation which has achieved IRS tax exempt status. The organization is dedicated to the sport of amateur surfing, to the operation of a program of amateur competition for surfers of all ages and abilities, and to the establishment and preservation of free access to a clean shoreline and ocean environment. The association's activities are organized in a total of twenty-eight districts, which extend along nearby 2,000 miles of coastline, stretching from Maine through the Gulf Coast of Florida and Alabama and also around the Great Lakes. Each districts programs are developed and operated by volunteer directors and a staff of other volunteers who assist them in this task.

At the national level, the ESA is the designated United States Surfing Federation East Region member association, empowered to carry out the programs of the USSF on the East Coast. The USSF is the Recognized national governing body for amateur surfing in the United States. The USSF has achieved a new level of recognition for amateur surfing by becoming an Allied Member of the Amateur Athletic Union of the U.S. (AAU) and an affiliated member of the National Collegiate Athletic Association (NCAA); the USSF's membership application is also pending at the United States Olympic Committee (USOC).

At the international level, the ESA is linked to world amateur surfing through the USSF's membership in the International Surfing Association (ISA). The ISA serves as the international governing body for surfing in the United States. The ISA is currently seeking recognition by the International Olympic Committee (IOC).

★ COMPETITION

One of the primary activities of the ESA is its program of amateur competition for surfers of all ages and abilities, with a history of over twenty-five years of success. Contests are organized at the grassroots, district level on a year round basis. Each district conducts four or more contests per year, and each year the ESA has over 120 competitions along

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the entire East Coast.

Within these contests, amateur surfers compete in ability groupings ranging from 1A for the novice surfer through 3A/4A division for the most advanced competitors. Competitors are also divided among a series of age groupings for both men and women, ranging from Menehunes (Polynesian for "little people", under twelve years of age) through Legends (ages 55 years plus). In addition, other competition events include individual and team paddling, kneeboarding, longboard competition, and bodyboarding.

Once a year, the ESA hosts the annual Eastern Surfing Championships at the Cape Hatteras National Seashore in North Carolina, which has become a tradition over the past 30 years. Local district's top competitors are invited to a Regional Qualifier for the Easterns, and from these Qualifiers the very best surfers are invited to the prestigious Eastern Surfing Championships. The ESA's All-Star Team of champions is determined by this event.

The results of the Eastern Surfing Championships are also used to determine the ESA's team for the annual United States Amateur Surfing Championships (USASC), a USSF sanctioned event. This event is hosted by a USSF member association each year, and scheduled on a four year rotating geographic basis on the East, Gulf, West Coast and in Hawaii.

The results of the USASC serve, in turn, as one variable in the ESA's selection of the East Coast representatives to the U.S. Team Trials to select the U.S. National Team to represent this nation at the World Surfing Championships, an event held every two years under the direction of the ISA. The World Contest was held in Brazil in 1994 and in South Africa in 1996.

All competition events conducted by the ESA and the USSF are conducted according to the requirements of the USSF Amateur Code, written with the direct guidance of the AAU, NCAA, and the U.S. Olympic Committee.

★ BEACH ACCESS & PRESERVATION

The ESA is the only effective and organized voice on the East Coast, speaking politically and legally, for the interests of surfers in assuring free public access to a clean beach and clean waves. This effort becomes increasingly important as population increases cause greater competition for the limited areas of open beach still remaining.

The ESA has traditionally responded to these efforts to limit surfing by political activities on a local level. Where necessary, the legal clout of the ESA has resulted in significant gains in Rhode Island, New York,

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Maryland, North Carolina, Alabama, Florida, Florida and several other areas.

★ ACADEMIC SCHOLARSHIPS

Deserving amateur surfers who wish to continue their formal education beyond the high school level can receive financial assistance from the ESA's Marsh Scholarship Program, the largest and longest running scholarship program in the U.S. surfing community.

The program began in 1981, when former ESA Executive Director Dr. Colin J. Couture christened the Marsh Scholarship Program to recognize and honor the accomplishments of the Marsh family of North Carolina.

The purpose of the program was, and is, to offer financial aid to deserving ESA student surfers wishing to continue their education beyond the secondary school level and annually awards over $3,000.00 in scholarship aid to ESA surfers. The grants are awarded to ESA members on the basis of academics and citizenship rather than athletic ability.

★ ECOLOGY EDUCATION

In 1990 the ESA launched Surfers for Environmental Action (SEA) to serve as a clearing house for information regarding environmental concerns on the East Coast and to develop a program of ecology education for its members.

★ SURFING/WATER SAFETY INSTRUCTION

The ESA organizes and sponsors surfing/water safety instruction programs in collaboration with the YMCA/YWCA, the Boy Scouts of America, the National Park Service, and other state and local agencies.

WE HAVE CREATED A MONSTER

By Angie Youngblood

It's a **good** monster, but it is still a monster! The S.C. State Championship is the monster I speak of. In the nine years of its existence, a few things have changed:

1. We have gone from 50 to 162 competitors.
2. We have gone from 35 heats to 130 heats.
3. We have gone from a one-day event to a two-day event of double-beaching 1½ days.
4. We have gone from $2,000 in sponsorship to over $20,000 (Have not gotten the final amounts in on a few sponsors to report the final total for '97).
5. We have gone from three judges and one head judge to ten judges and two heads each rotation (double heats).
6. We have gone from feeding a few workers lunch on Saturday to feeding the entire beach Saturday and Sunday.
7. We have gone from No Raffle to a huge raffle where $3,000 worth of sponsor-donated goods are raffled off enabling non-competitors and non-finalists to win prizes.
8. We have gone from one ESA district involvement to six districts represented in '97.
9. We have gone from trophies for 1st, 2nd, and 3rd to trophies or plaques and prize packages for 1st through 6th place.
10. We have gone from NO State Championship T-shirts to T-shirts for all competitors and sponsors - a major focus of the event.

All of this is good **if** we had a week in which to accomplish it. We are most appreciative of the compliments we received from competitors, families, spectators, and volunteers; **but** can we do it again?? I don't think so!

My goal, therefore, is to improve every year on the *quality* and cut down on the *quantity*. Can it be done? Yes, I think it can. I plan to start our planning earlier in 1998 and concentrate on *quality* without losing the great enthusiasm I witnessed over the last years. I want your input, I want your ideas, and I want you involved. Anyone who has a brainstorm idea or just a minute change or idea, please give it to me in writing A.S.A.P.. Anyone who wishes to volunteer, please let me know early in the 1998-99 season.

You have my commitment that the monster will not overcome us, but I will work with you to bridle this monster - the S.C. State - year after year after year!

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Robinson Chiropractic, James Island
Youngblood Chiropractic, West Ashley
Milagro, Mt. Pleasant
Surf the Earth, Garden City
Town of James Island
Ocean Sports, Folly Beach
Island Surf, Pawley's Island
Bob and Karen Balderson, Isle of Palms

"IN THE TUBE" SPONSOR - ($300 - $499)

Sweats Gym, James Island
Quest Surfboards, James Island
Surf City Surf Shop, Folly Beach
Barrier Island Surf Shop, Folly Beach
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Alligator Jack's, Mt. Pleasant
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Sweet Pea Airline, James Island

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Publix, Mt. Pleasant
Bi-Lo, Sweetgrass Shopping Center, Mt. Pleasant

"HANG TEN" SPONSORS ($100 - $299)

Cellular One of Charleston
Shem Creek Inn, Mt. Pleasant
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Reality Action Sports Apparel, Columbia
The Hoove Group, Inc., Charleston
Seashell Restaurant, Folly Beach
Hampton Inn, Historic District and Mt. Pleasant
Barefoot Bubba's, Harbour Island
Techno-Troll Communications, David O'Neill, Folly Beach
Lynn Mestler "Surf Caterer", Chapin

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Houlihan's, Charleston

$500.00 - $1000.00

Surf City Surf Shop, Myrtle Beach
Barrier Islands Surf Shop, Folly Beach
Surf The Earth, Garden City
Cameron Diego Boutique, Myrtle Beach
Sweats Gym, James Island
Island Surf Shop, Pawley's Island
Maxx'd Out Surf Shop, James Island
Nomura Capital, New York, New York
BBT Screen Printers, Johns Island
Karen & Bob Balderson

"IN THE TUBE" SPONSORS - $300.00 - $499.00

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Quest Surfboards, James Island
Cellular One of Charleston
Casimer
Liquid Motion Surf Shop, Mt. Pleasant
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Raisins
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"CATCH A WAVE" SPONSORS - $100.00 & UNDER

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Morris Sokol Furniture, King Street, Chas.
The Windjammer, Isle of Palms
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Wal★Mart, James Island & Mt. Pleasant
Coconut Joe's, Isle of Palms
Stagecoach, Mt. Pleasant
Cat's Music, Mt. Pleasant
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April 16, 1998

Chief Thomas E. Buckhannon, III
Isle of Palms Police Department
P. O. Drawer 508
Isle of Palms, SC 29451-0508

Dear Chief Buckhannon:

On behalf of the South Carolina Municipal Insurance and Risk Financing Fund (SCMIRF), which provides property and liability coverage for the City of Isle of Palms, I support the pursuit of law enforcement agency accreditation through either the Commission on Accreditation of Law Enforcement Agencies (CALEA) or through the South Carolina State Accreditation Program.

Accreditation means that the law enforcement agency has voluntarily met an established set of professional standards, which should increase agency crime prevention capability and improve effectiveness and efficiency in the delivery of services. Any effort to improve agency professionalism has the potential beneficial effect of reducing loss exposure over the long term. Successfully defending or preventing a single lawsuit can more than outweigh the costs of attaining accreditation.

In today's litigious environment, it is important that everything possible and reasonable be done to prevent claims or to be in the best position possible to defend a claim should one occur. The best way to defend a claim is to try to keep it from happening in the first place.

If I can be of further assistance, please let me know.

Sincerely,

Harvey R. Mathias

Harvey R. Mathias
Director of Risk Management Services

HRM/bwl

cc: Mark Williams

INFORMATION
COMMISSION ON ACCREDITATION FOR LAW ENFORCEMENT AGENCIES
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THE BENEFITS OF ACCREDITATION

The benefits of accreditation are many and varied. This does not mean they are automatic and guaranteed. The benefits to an agency are limited only by their energy, initiative, enthusiasm, imagination and opportunity. Once achieved, they must be cultivated and maintained.

Some general benefits to be realized are:

1. Deters lawsuits
   + reduces litigation costs
   + lower insurance premiums - rebates

2. Policies and Procedures
   + are in writing
   + are in-line with modern professional standards
   + insure consistent performance

3. Better managed department
   + establish written directives
   + fix accountability
   + provide justification for:
     - Budget
     - Personnel
     - Resources
   + insures operational readiness

4. Better relationships
   + other law enforcement agencies
   + other government agencies
   + media
   + citizens

5. High morale
   + personnel know what is expected
   + selection, promotion and benefit systems are fair and job related
   + training is performance based and job related
   + labor relations are fair and open
   + employees have a sense of "belonging"

6. Influence for change - "the hammer"
7. International reputation
8. Community confidence and respect

THE COMMISSION IS AN EQUAL OPPORTUNITY EMPLOYER

POLICE ACCREDITATION

The City Manager's Point-of-View

William E. Kirchhoff, City Manager, Redondo Beach, CA, has managed cities ranging in population from 15,000 to nearly 300,000. A Board member of the Commission on Accreditation for Law Enforcement Agencies, Kirchhoff has been associated with three jurisdictions whose police departments have received national accreditation: Lakewood, CO; Arlington, TX; and Redondo Beach, CA. Here, he answers the questions that City Managers most frequently ask about accreditation.

QUESTION:

Does the accreditation process help the City Manager?

ANSWER:

Very much so. Unless the City Manager is extremely well-grounded in all facets of police activities and operations — which most of us are not — then he/she has no other choice but to place complete faith with the Police Chief. The accreditation process is one way to increase the City Manager's comfort level regarding the way the police department is managed.

QUESTION:

Is there any reason why a police department shouldn't go through the accreditation process?

ANSWER:

I can't think of any legitimate reason not to go through the effort. It's the best way to upgrade police operations in a community, short of an expensive operational study by a consultant.

QUESTION:

Are police departments different than other city departments?

ANSWER:

You bet! The fabled insularity of the police department tends to separate it from the rest of the city organization no matter how hard a City Manager tries to do otherwise. Managing the police department requires a bewildering variety of talents, interests, skills and experience. If you are fortunate enough to have a talented Police Chief, then the problem goes away. But Police Chiefs, like City Managers, are found at all points along the management spectrum — some are competent; some are semi-competent; and there are others who are in the wrong business. The accreditation process helps the Chief manage the police department and gives the City Manager an objective measure of the department's standing.

QUESTION:

City Managers often express frustration with respect to managing their police departments. Why is that?

ANSWER:

It has been my experience that this happens for two reasons. First, the City Manager often does not understand the real workings of the police department and the forces shaping its activities. Second, the City Manager's formal training and education often does not address the management of a rigidly structured, semi-military organization led by a person of great status, "The Chief." Again, the accreditation process greatly improves the City Manager's ability to overcome these obstacles and do a better job managing police services.

QUESTION:

Should a City Manager push for the accreditation process when the City Council has reservations about the cost and the Police Chief isn't interested?

ANSWER:

Yes. Given the complexity of modern day policing, the cost should be a non-issue. In

fact, your Risk Manager will probably tell you the cost will be offset by either lower insurance premiums or fewer claims against the city. Unless you are 100 percent confident that your police department's policies meet all of the ethical, legal, and operational standards under which a contemporary police department must conduct its business, then you should put the agency through the accreditation process. You have everything to gain and nothing to lose.

QUESTION:

Is it a difficult process?

ANSWER:

Yes, but shouldn't it be? On a daily basis, patrol officers are required to perform scores of acts that have personal, legal, and community implications. Supervisors are busy reviewing and processing paperwork, scheduling personnel, and developing and implementing crime-fighting strategies, while the Chief's desk is covered with City Council requests, media inquiries, citizen complaints, and crime and workload statistics. To be effective, to do what they must do legally, and to perform well against ever-increasing odds, these professionals not only need to be governed by the most contemporary policing policies, but also must be able to understand them. The accreditation process provides a forum for this knowledge and practice.

QUESTION:

How does the process work?

ANSWER:

The accreditation process serves as an "audit" to determine whether or not the police department's operational policies — written and unwritten — comply with the standards to which City Managers, Police Chiefs, supervisors and patrol officers are held accountable by the courts and the public in the everyday conduct of their business. By having an accredited police department, a City Manager can be reasonably confident that the agency is doing things right.

QUESTION:

Does the agency's size make a difference?

ANSWER:

No, not in my opinion. I've managed five departments ranging in size from 50 to 700+ people. Accreditation works equally well in departments of all sizes. This is because the standards and the process are tailored to the size of an agency and the functions it performs.

QUESTION:

What is the future of accreditation?

ANSWER:

The Commission on Accreditation for Law Enforcement Agencies has accredited more than 300 departments and most of them are coming back through the process by way of reaccreditation. There are hundreds more in the pipeline. Accreditation is having a profound impact on modern policing and will continue to do so.

QUESTION:

How would you characterize the departments that are accredited?

ANSWER:

In law enforcement circles, these are the lead police departments in the country. Departments that are generally looked to as innovative and first-rate are usually somewhere in the accreditation process.

QUESTION:

How can a City Manager get more information about police accreditation?

ANSWER:

That's simple. Just write or call the Commission on Accreditation for Law Enforcement Agencies, Inc., 10306 Eaton Place, Suite 320, Fairfax, VA 22030-2201, 800-368-3757.

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THE COMMISSION

The Commission

The Commission has 21 members; 11 members (the majority) are law enforcement practitioners; the remaining 10 members are selected from the public and private sectors. Commissioners are appointed to a term of three years; terms are staggered to insure continuity; a Commissioner may be reappointed twice. The position of Commissioner is voluntary and receives no salary, although travel and per diem expenses are provided when conducting Commission business.

The Commission maintains a small, professional staff managed by an Executive Director. The staff conduct all administrative and operational duties as directed by the Commission. Commission staff is available to assist applicant and accredited agencies through a toll-free telephone number.

The Commission produces a newsletter and offers workshops for agency chief executives, accreditation managers and assessors during Commission meetings and meetings of other groups to explain the accreditation process and standards.

Relations with the Major Law Enforcement Membership Associations

The Commission was established an independent body in 1979 by the cooperative efforts of the four major law enforcement membership associations (International Association of Chiefs of Police, National Organization of Black Law Enforcement Executives, National Sheriff's Association and Police Executive Research Forum). The Executive Directors of these four associations appoint members to the Commission annually; an endorsement requires a majority vote for each appointment.

The Commission's Authority

The Commission derives its general standards-setting authority from the four major law enforcement membership associations mentioned above. Their members represent approximately 80% of the law enforcement profession in this nation.

The Commission derives its accreditation authority from those agencies that voluntarily participate in the accreditation program.

The Commission as a Corporation

The Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA) was incorporated in September, 1980, as a nonstock, not-for-profit corporation, recognized as a tax-exempt, 501 C (3) corporation by the Internal Revenue Service.

The Commission is an equal opportunity employer, and does not discriminate on the basis of race, creed, sex, age, religion or national origin.

The Purpose of the Commission

The overall purpose of the Commission's accreditation program is:

1. To improve delivery of law enforcement service by offering a body of standards -

    + developed by law enforcement practitioners;

    + covering a wide range of up-to-date law enforcement topics.

2. Recognize professional achievement -

    + by offering an orderly process for addressing and complying with applicable standards.

Eligibility Criteria

Law Enforcement agencies that are eligible to apply for and to become accredited through participation in the accreditation program are defined as (1) those whose eligibility is derived from legal authority and (2) those whose eligibility is verified by the Commission. More specifically, eligible law enforcement agencies are defined as follows:

1. A legally constituted government entity having mandated responsibility to enforce laws and having personnel with general or special law enforcement powers. Examples of these entities include:

    + State police

    + State highway patrol

    + State department of law enforcement

    + County law enforcement agencies

    + Sheriff's departments and offices

    + Municipal law enforcement agencies

+ Specialized law enforcement agencies (e.g., university, transit, port authority, park, fish and game, housing.

2. Agencies providing law enforcement services whose eligibility is verified by the Commission.

The Voluntary Nature of the Accreditation Program

Successful completion of the accreditation program requires commitment from all levels of the organization, starting with the chief executive officer. To foster commitment, a decision to participate should be *voluntary.* To this end, the Commission insures that:

+ Law enforcement accreditation is and will continue to be a voluntary program.

+ The Commission will not encourage or endorse by any governmental authority to mandate accreditation.

+ The Commission requires the signature of the agency's chief executive officer on an application for accreditation and, if appropriate, the application should be countersigned by the governmental unit's chief executive officer.

The Cost of Accreditation

+ The Commission keeps accreditation fees to a practical minimum.

+ Each Commission publication may be purchased separately.

+ An administrative fee, based on agency-size, is paid by the agency at the time it signs its accreditation agreement with the Commission; an option to pay the fee in two installments is available. The administrative fee is used to finance Commission operations.

+ When self-assessment has been completed, the Commission will invoice the agency for an "estimate" of the cost for the on-site assessment; payment is due before the on-site can be conducted. This on-site fee will finance assessor travel, housing, per diem, honorarium and other miscellaneous expenses. Any surplus will be reimbursed to the agency following accreditation.

+ Costs within the agency are variable based on personnel commitments, resources and capital outlays needed to meet applicable standards.

+ Reaccreditation also involves the payment of an administrative fee and an on-site fee, however, these fees may be less than those required for initial accreditation.

Timing of the Accreditation Process

+ The time frame for initial accreditation is flexible and determined by the agency.

+ Generally, an agency has thirty-six months in which to meet the requirements of its agreement with the Commission: to complete self-assessment and undergo an on-site assessment. If additional time is needed beyond 36 months, the agency is assessed an annual addendum fee.

+ Reaccreditation occurs every three years thereafter, in conjunction with the Commission meeting nearest the agency's initial accreditation anniversary date.

What is Expected of Accredited Agencies

+ Applicant agencies are expected to comply with all applicable standards. Compliance should meet each agency's needs consistent with its mandated responsibility. The agency is also expected to live by both the *letter* and *spirit* of the policies and procedures it establishes for itself.

+ Accredited agencies are expected to maintain their compliance with those standards under which they were accredited.

+ Accredited agencies are required to file an annual report that attests to continuing compliance.

+ Accredited agencies are offered the opportunity to reaccredit themselves every three years and are expected to make reallocation as soon as practical.

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THE ACCREDITATION PROCESS

The Commission on Accreditation for Law Enforcement Agencies, Inc., began accepting applications for accreditation from law enforcement agencies in October, 1983. The voluntary accreditation program can generally be divided into two parts: the standards and the process. The standards, presented in the Standards Manual (*Standards for Law Enforcement Agencies*), are the building blocks around which everything else evolves. Left to themselves, however, the standards, as with all of the previous law enforcement standard setting endeavors, would be nothing more than a pile of bricks. The process provides the blueprint and mortar to shape the standards into forms that are sturdy, useful and lasting for the agency. The process provides order, guidance and stability to those going through the program and ensures that the Commission can recognize professional achievement in a consistent, uniform manner.

The Phases of Accreditation

There are five phases in the accreditation process: application, self-assessment, on-site assessment, commission review and decision, and maintaining compliance and reaccreditation. Each phase is made up of a series of steps (see attached flow chart). Following is an outline of the major phases involved:

1. APPLICATION (Steps 1-6): Agencies usually begin with a simple request for information. Staff will provide a free information package to the agency. The contents give descriptive information about the standards and program as well as explaining how to get involved and order CALEA manuals and products.

The next step is to purchase an application package for $250. This package contains everything necessary to study and enroll in the program. The price of the package may be applied to the agency's accreditation fee if acted upon within one year. While not officially working on accreditation, the Commission lists the agency as "In the process." Staff is available to answer questions or provide general assistance.

The accreditation process begins formally when an agency applies to the Commission for applicant status. Entry into the program is voluntary and the application form requires the signature of the agency's chief executive officer. Once agency eligibility has been confirmed, the agency and the Commission sign an accreditation agreement that identifies what is expected of each party. The agreement is returned with the appropriate accreditation fee which is based on the agency's size. The agency is given 36 months to complete its self-assessment phase.

The agency completes and returns to staff an Agency Profile Questionnaire (APQ) containing agency-specific information to facilitate interaction with the accreditation manager to determine applicability of standards, interpret standards, and provide program-related assistance. The APQ is generally completed by the accreditation manager (individual appointed by the agency to manage its accreditation) and is forwarded over the signature of the CEO. The information requested is for staff use only. Answers should be provided as conveniently as possible and "best estimate" should supersede research for precise accuracy in all cases.

2. SELF-ASSESSMENT (Steps 7-13): The return of the APQ triggers the delivery of all necessary materials for the accreditation manager to use in conducting the agency's self-assessment. The manager initiates agency self-assessment, which involves a thorough examination by the agency to determine whether it complies with all applicable standards.

The agency prepares forms and develops "proofs of compliance" for applicable standards (including explanations for not complying with other standards) and assembles the forms and "proofs" in a manner that will facilitate a review by Commission assessors. The agency also develops a plan for accomplishing its Public Information requirements and an On-Site Assessment plan to cover all activities for the next phase.

When the agency is satisfied that it has completed all compliance, preparation, and planning, it notifies the Commission that it is ready to become a candidate for accreditation. The Commission approves the agency's candidate status, requests Public Information and On-site plan(s) and invoices the agency for its estimated on-site costs.

3. ON-SITE ASSESSMENT (Steps 14-20): The agency pays its on-site fees and submits its Public Information and On-site plan(s). The Commission selects a team of trained assessors, free of conflict with the candidate agency, and schedules all activities for the assessment team's travel, accommodation and on-site review of the agency during a period of time mutually agreeable to all parties.

During the on-site visit, the assessors, acting as representatives or the Commission, review all standards and, in particular, verify the agency's compliance with all applicable standards. The assessor's relationship with the candidate agency is nonadversarial. Assessors provide the agency with verbal feedback on their progress during and at the conclusion of the assessment.

Later, the assessors submit a formal, written report of their on-site activities and findings through staff; a copy is forwarded to the agency. If the final report reflects compliance with all applicable standards and with required on-site activities, the agency is scheduled for a Commission review. If compliance issues remain unresolved, the agency may return to Step 12 to complete unfinished work, or it may choose other options, e.g., appeal or voluntary withdrawal.

The assessors' final report is forwarded to the Commission when all applicable standards and required activities have been complied with. The Commission schedules a hearing at one of its meetings, usually the meeting immediately following the on-site

assessment. The agency and its chief executive officer are invited to attend, although attendance is not required.

4. COMMISSION REVIEW AND DECISION (Steps 21-23): The agency makes plans (optional) to attend the scheduled hearing. At the hearing, the Commission reviews the final report and receives testimony from agency personnel, assessors, staff or others. If satisfied that the agency has met all compliance requirements, the Commission awards the agency with accredited status. Accreditation is for a three-year period.

The Commission furnishes the agency with a certificate of accreditation and encourages the agency to arrange for a formal presentation ceremony in its community.

5. MAINTAINING COMPLIANCE AND REACCREDITATION (Steps 24-28): To maintain accredited status, the accredited agency must remain in compliance with applicable standards. The agency submits annual reports to the Commission attesting to their continued compliance or reporting any changes or difficulties they have experience during the year, including actions taken to resolve noncompliance. If necessary, the Commission reserves the right to schedule interim hearings to consider continuing accredited status if noncompliance becomes a serious issue. At the conclusion of the three-year period, the Commission offers the agency an opportunity to repeat the process and continue their accredited status into the future.

The Application Package

1. Application for Accreditation: The law enforcement agency sends the Commission's Headquarters a $250 nonrefundable fee (later it is credited toward payment of the total fee if the agency applies within one year) for an Application Package which consists of:

- A cover letter containing information about:

  (1) the other enclosures;

  (2) eligibility for accreditation;

  (3) how to complete the application forms and Agreement; and

  (4) fees.

- Application forms–requiring basic information about your agency. (The application is printed on blue paper.)

- Accreditation Agreement (to be signed);

- Two Standards for Law Enforcement Agencies: The Standards Manual is the first of three major Commission publications. The manual contains 436 professional law enforcement standards.

- Accreditation Process Book: The APB is the second of three major Commission publications. The APB contains detailed information about the Commission, accreditation process, self-assessment instructions, public information policy and activities, and Commission actions, reviews and appeals.

- Invoice–for the accreditation fee. Two copies are included: one stamped "Agency Copy" and the other "Commission Copy." Please return the Commission Copy as part of your submission.

- Publication list and subscriptions.

- Legal Basis and Eligibility Statements.

The Purpose of Self-Assessment

Self-assessment (phase 2 above) is the most intensive phase in the entire process. It accomplishes two important purposes:

1. The agency conducts a thorough review to achieve compliance with modern, professional law enforcement standards:

+ the review is a private, self examination conducted by the agency;

+ compliance with applicable standards is accomplished to meet the individual needs of the agency consistent with their mandated law enforcement responsibility.

2. The agency is responsible for proving its compliance with each applicable standard and for organizing sufficient "proofs of compliance" to facilitate their review by the Commissions assessors.

The Selection of Assessor

The on-site assessment of each agency is conducted by assessors who have been selected, trained and employed by the Commission to visit the agency as its "eyes and ears" to determine compliance with applicable standards. Anyone interested in serving as an assessor may obtain an application from the Commission's staff. To be eligible, applicants must:

+ be a law enforcement practitioner
+ have at least 5 years supervisory/executive level experience

Applicants who qualify are notified and listed in the Commission's computer according to their agency's *state*, *size* and *type*. Assessor applicants are required to receive training from staff at one of its three annual Commission meetings or at any authorized off-site training session.

When an agency requests an on-site assessment, Commission staff selects a team of trained assessors from its computer pool and employs them for the assignment as

independent contractors. Potential assessors are queried about any "conflicts" with the agency they are being assigned to assess. The agency is also provided with the identity of the assessors and should inform staff of any conflicts it may have so that adjustments may be made. The assessors' travel, housing, per diem, honorarium and miscellaneous expenses is funded from the on-site assessment fee paid by the agency.

Police Accreditation Coalitions (PAC)

One of the most exciting outgrowths of the accreditation program is the development of "self-help" coalitions, also known as "PACs." PACs are usually associated with a state or region. Their membership is comprised of the men and women who serve as accreditation managers for their respective agencies. PACs are an invaluable resource for exchange of information, general assistance and support. A list of PACs is included in your information package. You are strongly advised to contact the PAC in your area for assistance and information about membership.

Commission Meetings

The Commission meets three times annually. Meetings are rotated throughout the country to maximize exposure to law enforcement practitioners and users. The meetings are intensive and provide an arena for learning and exchanges of information between attendees. The first day is scheduled for training and workshops presented by staff and volunteers from the many user agencies in the accreditation program. On the second day, the working committees of the Commission conduct the business of the Commission; all committees are conducted in open session. The final day is devoted completely to the review of agencies who have completed their requirements for initial- or re-accreditation; all review committees are conducted in open session.

Attending Commission meetings is an excellent way to become familiar with the accreditation program, see the Commission in action and make valuable and lasting professional contacts that will last a life time. A brochure describing the particulars about the Commission's next meeting is included in your information package.

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Application Phases

1. Agency requests information.
2. Commission staff sends information package.
3. Agency requests Application Package.
4. Commission staff sends Application Package.
5. Agency applies for accreditation (reaccreditation).
6. Commission staff reviews application; determines eligibility; sends APQ.

Self-Assessment Phase

7. Agency returns APQ and other requested information.
8. Commission staff reviews information package.
9. Agency reviews self-assessment package and initiates self-assessment.
10. Agency calls Commission staff regarding "getting started" applicability, interpretations, waivers and/or other questions.
11. Commission staff processes requests for interpretations and/or waivers in accord with Commission policy; advises of decision.
12. Agency proceeds with self-assessment, conducts Mock and final review; calls Commission staff when complete.
13. Commission staff reviews agency's self-assessment documentation.

On-Site Phase

14. Agency submits assessment fee and on-site asessment and public info plan(s).
15. Commission staff reviews plan(s); set on-site dates; engages assessors; notifies agency; assists agency with implementation of plan(s).
16. Agency reviews assessment team for conflicts; implements Public Info and on-site plans; advises Commission staff of progress.
17. Commission staff provides assessment team with on-site materials; assessment team travels to the on-site as scheduled.
18. Agency meets assessment team; provides introduction and orientation; provides on-site assistance as needed
19. Team leader and assessors conduct on-site assessment and prepare report
20 Commission staff processes report; forwards copy to agency; coordinates team recommendations with agency; schedules hearing; invites agency

Commission Review and Decision Phase

21. Agency receives final report and accepts invitation (optional) to attend hearing.
22. Commission meets; considers report; makes accreditation decision.
23. Accreditation certification presented to the agency.

Maintaining Compliance and Reaccreditation Phase

24. Agency maintains compliance; meets new requirements; non-compliance notification; 3rd party complaints; annual reports.
25. Commission staff provides information and assistance; coordinates 3rd party complaints; reviews annual reports.
26. Agency makes reaccreditation decision; begins preparation (Step 5).
27. Commission staff assists agency with reaccreditation (Steps 6-27).
28. Agency receives renewed accredited status; continues compliance maintenance (Steps 23-28).

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DESCRIPTION OF STANDARDS

The ***Standards For Law Enforcement Agencies*** ***(Standards Manual)*** is the principal publication of the Commission on Accreditation for Law Enforcement Agencies, Inc. The first edition of the Standards Manual was issued in August 1983; the second edition, in May 1987; the current third edition, in April 1994.

The Standards Manual contains 436 standards organized into 40 chapters. The chapters are grouped according to similarities or topic areas. Unused numbers allow for new chapters or future realignment. The nine topics are:

+ Law Enforcement Role, Responsibilities and Relationships
  (Chapters 1-3)

+ Organization, Management and Administration
  (Chapters 11-17)

+ The Personnel Structure
  (Chapters 21-26)

+ The Personnel Process
  (Chapter 31-35)

+ Law Enforcement Operations
  (Chapter 41-46)

+ Operations Support
  (Chapter 51-55)

+ Traffic Operations
  (Chapter 61)

+ Prisoner and Court-Related Activities
  (Chapters 71-74)

+ Auxiliary and Technical Services
  (Chapters 81-84)

Following are brief descriptions of standards approved for publication by the Commission.

CHAPTERS 1-3: Law Enforcement Role, Responsibilities and Relationships

Chapter 1: Law Enforcement Role and Authority--Standards related to the role, authority, and discretion of agency personnel. Clear, written policy on the use of force and deadly force are required. Specific standards deal with the authorization, training and proficiency testing of agency weapons. Standards also address report and review requirements for incidents where force or weapons are used.

Chapter 2: Agency Jurisdiction and Mutual Aid--Defining geographical boundaries and areas of concurrent jurisdiction are required. Mutual aid agreements, in the absence of controlling legislation, are requested as well as procedures for assistance in emergency situations.

Chapter 3: Contractual Agreements for Law Enforcement Services--If law enforcement assistance is provided, standards in this chapter lay out the specifications for contractual agreements that should be in existence.

(Chapters 4-10 are reserved for future use).

CHAPTERS 11-17: Organization, Management and Administration

Chapter 11: Organization--Standards address agency organization with specific attention to unity of command, span of control, delineation of responsibility, and delegation of authority. No attempt is made to specify organizational structures, titles or assignments, but a written description of the organization with supplemental organizational chart is called for.

Chapter 12: Direction-- Standards guide the agency chief executive officer's responsibility to establish specific agency policies. Standards also address designation of command during the absence of the CEO and accountability of supervisors for performance of subordinates. Standards require that an employee follow written procedures when he/she receives a conflicting order or directive. Establishment of a written directive system is also required.

Chapter 13: General Management--Standards in this chapter address basic management principles for agencies, such as goals and objectives, administrative reporting, agency forms management and multi-year planning. Programs for more efficient agency use of personnel and resources, including accreditation maintenance are covered.

Chapter 14: Planning and Research--The planning function is presumed in all agencies. Standards address describing functional activities, organizational placement, and distribution of analytical reports, if used.

Chapter 15: Crime Analysis--These standards address the collection, collation, analysis, and dissemination of data relating to crime. The factors included in the analysis should also be identified.

Chapter 16: Allocation and Distribution of Personnel and Personnel Alternatives--This chapter calls for a position management system and provides guidelines for the allocation and distribution of personnel within the agency. Standards address the identification and review of specialized assignments as well as how these positions might be filled. Specific standards require reserve selection and training comparable to that of full-time officers; auxiliaries are not commissioned as officers; and encourage the use of civilian employees, where appropriate.

Chapter 17: Fiscal Management and Agency-Owned Property--Standards in this chapter relate to administration, budgeting, purchasing, accounting, and procedures for the inventory and control of agency-owned property.

(Chapters 18-20 are reserved for future use).

CHAPTERS 21-26: The Personnel Structure

Chapter 21: Classification and Delineation of Duties and Responsibilities-- Standards in this chapter relate to task analysis, classification, and processes and procedures used to describe the nature of the work performed by the agency.

Chapter 22: Compensation, Benefits, and Condition of Work--Standards address polices on salaries, leave, health, disability, retirement and liability protection programs. The standards also address the clothing and equipment provided by the agency as well as a description of any educational benefits. Finally, standards address physical examinations, general health requirements, and secondary employment.

Chapter 23: [Reserved]

Chapter 24: Collective Bargaining--The standards in this chapter apply to those law enforcement agencies in which collective bargaining, by law, is an ongoing practice. Standards address the agencies role in the process the CEO's responsibility once the labor agreement is ratified.

Chapter 25: Grievance Procedures--These standards establish formal procedures by which employees resolve their grievances with management in a fair and expeditious manner. Standards specify the criteria for determining if the agency has a viable grievance procedure and if the elements of that procedure are in accord with contemporary personnel practices. Specific standards address the

position responsible for coordinating grievances, the maintenance and control of records, and an annual analysis of grievances.

Chapter 26: Disciplinary Procedures--Standards are oriented toward a "systems" approach to discipline. They are dependent on standards contained in other chapters such as selection, training, and direction. Specific standards require a written code of conduct, including appearance, for agency personnel. Other standards address rewards, counseling, and training as forms of discipline or establish procedures for punitive action, including oral and written reprimands, loss of leave, suspension, demotion, and dismissal.

(Chapters 27-30 are reserved for future use).

CHAPTERS 31-35: The Personnel Process

Chapter 31: Recruitment--Standards address the methods, techniques and policies relied upon by agencies to attract and enlist qualified applicants. Accredited agencies are expected to be equal opportunity employers and working toward achieving a sworn work force that is representative of the available work force in the agency's service area.

Chapter 32: Selection--Standards address describing all elements of the selection process and insuring their job relatedness in content, administration and implementation. Standards stress informing the candidates and security of records and selection materials. Specific standards deal with background investigations, polygraph examinations, medical and psychological examinations and probationary status.

Chapter 33: Training and Career Development--This is a large chapter and deals with general administration of training by the agency, an outside entity providing training for the agency or both. Administrative issues such as attendance, lesson plans and records are addressed. Standards address the agency's academy or its relationship with an outside academy. The training of full-time instructors is required. Sections of this chapter deal with entry-level, inservice, specialized and civilian training. This chapter also includes training for personnel assigned to career development and provides for skills development training to personnel upon promotion.

Chapter 34: Promotion--This chapter address the agency's role in the promotional process, requires a description of all elements used in the process as well as insuring that each element used is job related and nondiscriminatory. Written announcements of the promotional process are to be given to candidates and procedures for the development and use of eligibility lists are to be established. A probationary period for newly promoted employees is encouraged.

Chapter 35: Performance Evaluation--Standards define the agency's performance evaluation system. Specific standards require an annual, documented performance

evaluation of each employee, to cover a specific period and provide for interaction between the supervisor and the employee.

(Chapters 36-40 are reserved for future use).

CHAPTERS 41-46: Law Enforcement Operations

Chapter 41: Patrol--Standards in this chapter relate to the administration, operations and equipment of the patrol function of a law enforcement agency. Key standards in this chapter require a policy on motor vehicle pursuits and the provision of body armor to all uniformed officers.

Chapter 42: Criminal Investigation--Standards address the criminal investigation function from the perspective that both uniformed officers and specialized investigators perform this function. No attempt is made to detail step-by-step procedures for individual crime categories such as homicide, rape, robbery, burglary, larceny, or arson: rather, the standards approach criminal investigations with the understanding that the agency has discretion in determining the degree of specialization required to accomplish effective investigations. Standards in this chapter are closely related to topical areas addressed in other chapters, including Vice, Drug and Organized Crime (43), Juvenile Operations (44), Criminal Intelligence (51), and Collection and Preservation of Evidence (83).

Chapter 43: Vice, Drugs, and Organized Crime--Standards in this chapter relate to the control of vice, drugs and organized crime. These functions deal with activities that may or may not be related but use investigative methods that are closely related. While some agencies may separate the functions, others may place them in a single organizational component or as additional sub-functions within the criminal investigations function

Chapter 44: Juvenile Operations--Standards address both enforcing the law with respect to juvenile offenders and developing programs designed to prevent juvenile delinquency. Specific standards relate to the organizational and operational aspects of juvenile operations.

Chapter 45: Crime Prevention and Community Relations--Standards in this chapter relate to crime prevention and community relations. While these concepts are different, they often merge when law enforcement services are provided. Crime prevention standards call for some basic functions for citizens and business. Community relations standards require some minimum functions, reports to keep the CEO appraised, and a survey of citizen attitudes.

Chapter 46: Unusual Occurrences and Special Operations--Standards in this chapter relate to major incidents on the order of natural/man-made disasters, civil disturbances and special events which are encountered by a law enforcement agency. Whether the agency has the capability to handle these situations solely or as a "first-responder" until specialized assistance arrives, the chapter emphasizes advanced

planning, preparedness, and operational readiness. A second section deals with special operations and tactical teams, their selection, training and equipment.

(Chapters 47-50 are reserved for future use).

CHAPTERS 51-55: Operations Support

Chapter 51: Intelligence--If the agency performs criminal intelligence, standards address procedures to ensure legality and integrity of the operation as well as the security of information and records.

Chapter 52: Internal Affairs--The agency is required to investigate all complaints against it and its employees. Standards provide for organizational placement to ensure CEO accessibility, written investigative procedures, complainant notification, maintenance and security of records as well as annual summary and public availability.

Chapter 53: Inspectional Services--This chapter addresses the procedures for line inspections and staff inspections.

Chapter 54: Public Information--Standards in this chapter relate to the public information function. Specific standards require some minimum functions, encourage input from the media in establishing policy and procedures, and setting up procedures for media access to the scenes of major events.

Chapter 55: Victim/Witness Assistance--The victim/witness assistance standards establish the agency's commitment to assistance through fair, compassionate and dignified treatment and development, implementation and continuation of victim/witness programs and activities. In addition, the standards require an analysis of appropriate services that the agency can provide without duplicating services offered elsewhere in the community. Based on these findings, standards address victim/witness services offered prior to preliminary investigations, during preliminary and follow-up investigations, and following arrest of the suspect. The goal of this chapter of standards is to ensure that victims and other witnesses, including agency members and their families, receive professional assistance and handling consistent with their important investigative and prosecutory role.

(Chapters 56-60 are reserved for future use).

CHAPTER 61: Traffic Operations

Chapter 61: Traffic--This is another large chapter aimed at governing the process and procedures that enable the agency to execute its traffic-related responsibilities and services. The agency may choose its own organizational approach to this responsibility and assign functions to the patrol function or to other specialized functions. Specific sections of standards address traffic enforcement, accident investigation, traffic direction and control and ancillary services.

(Chapters 62-70 are reserved for future use).

CHAPTERS 71-74: Prisoners and Court-Related Activities

Chapter 71: Prison Transportation--Standards address procedures for transporting persons in the custody of the agency. Two general time periods are involved: immediately after arrest, prior to booking, holding or transfer to another facility; and movement of prisoners from one detention facility to another, to the hospital, to court, or elsewhere. Specific standards govern the use of handcuffs and restraining devices and require that vehicles used to transport prisoners be searched before and after each trip.

Chapter 72: Holding Facilities--This is the largest chapter in the manual. The standards in this chapter are applicable to law enforcement agencies who have holding facilities under their control for the short term custody of detainees, usually 72 hours or less, between the time a person is arrested and the occasion of their first judicial appearance. These standards are not applied to facilities operated as a jail or other correctional institution whose primary purpose is to house detainees for periods exceeding 72 hours.

Specific sections of this chapter address administration and management, physical plant, safety and sanitation, security and control, detainee processing, medical and health care services, and detainee rights. Some standards in this chapter are marked (*) to assist agencies who have special purpose holding cells (e.g., cells in the court).

The last section of the chapter is intended to apply to those agencies who have no holding facilities, but who use interview or waiting rooms to detain persons for short periods of time, usually not exceeding 2 hours, while they are being processed, questioned, tested, or awaiting release. This section requires those agencies to establish some basic safety and security procedures as well as exercising supervision of detainees while under their control.

Chapter 73: Court Security--Standards apply to those law enforcement agencies with responsibilities for the security of a courtroom, courthouse, or both. Specific standard require written description of the agencies role and responsibility as well as its policies and procedures for this function. Security functions should be based on court needs. Equipment should be identified and maintained in a state of operational readiness. Court rooms should be equipped with a means of external communication.

Chapter 74: Legal Process--Standards address court-originated legal processes which are addressed to the agency for service. The agency must maintain accurate records on all civil or criminal process received and served. Specific standards require procedures for serving both types of process, calls for execution by sworn officers

and requires accounting and disposition on all property acquired through the civil process.

(Chapters 75-80 are reserved for future use)

CHAPTERS 81-84: Auxiliary and Technical Services

Chapter 81: Communications--Standards within this chapter are concerned with law enforcement communications either provided by the agency or by a shared or regional entity. The standards are divided into three sections: administration, operations, and facility and equipment. Specific standards require that the agency's communications be conducted in compliance with the Federal Communication (FCC) requirements. Operational standards require 24 hour, toll-free access, continuous, two-way radio capability, uninterrupted recording of emergency transmissions and telephone conversations, instant playback capability that the agency establish procedures for recording radio transmissions and emergency telephone conversations.

Chapter 82: Records--This chapter addresses the law enforcement agency's central records function. The administration section addresses privacy and security issues, records retention, 24 hour accessibility and a report accountability system. The second section basically requires a field reporting system with case numbering and report review procedures. The third section addresses various types of records systems, including master name index, traffic records, citations and wanted persons.

Chapter 83: Collection and Preservation of Evidence--This chapter addresses the crime scene processing and evidence collecting function of an agency. Standards require 24 hour availability of technicians, establish evidence collection and submission procedures and ensure the availability of equipment and supplies.

Chapter 84: Property Management--Standards address property which is evidentiary, recovered or found and how it is handled, including storage and disposition of special materials such as narcotics, firearms and hazardous materials. Specific standards require all property stored by the agency be kept secure and require semi-annual, unannounced inspections of storage areas, and final disposal as soon as practical.

Nature and Scope of the Standards

In the Commission's view, the standards reflect the best professional requirements and practices for a law enforcement agency. The requirements in each standard provide a description of "WHAT" must be accomplished by the applicant agency, but allows that agency wide latitude in determining "HOW" it will achieve its compliance with each applicable standard. This approach allows independence and is the key to understanding the universal nature and flexibility of the standards approved by the Commission for this

manual. Compliance should never be limited to a single means of achievement. Consequently, compliance is always attainable.

The Commission expects accredited agencies to maintain compliance and live by the *letter* and *spirit* of the standards. There is a presumption on the part of the Commission that agencies operate in compliance with their written directives. Successful agencies, then, focus single-mindedly upon complying with standards in a manner that most effectively meets the needs of their individual agency and the citizens they serve. The agency must consider its mission, its legally mandated responsibilities, and the demands of its service community in determining which standards are applicable to it and how it will comply with them.

Each standard is composed of three parts: the **standard statement**, the **commentary**, and the **levels of compliance**.

The standards statement is a declarative sentence that places a clear-cut requirement, or multiple requirements, on an agency. The standard statement (if applicable) is binding on the agency.

The commentary supports the standard statement but is not binding. It serves as a prompt, as guidance to clarity the intent of the standard, or as an example of *one* possible way to comply with the standard. Since the agency has the latitude to determine "HOW" it will comply with applicable standards to effectively meet its needs, and since the burden of proof to verify this compliance is also the responsibility of the agency, it can choose to ignore the commentary and comply with the standard on its own terms.

The levels of compliance denote the relative importance assigned to each standard, if applicable, based upon agency size. For each of four agency-size categories, the levels of compliance indicate whether a given standard is mandatory (M), other-than-mandatory (O), or not applicable (N/A). Standards dealing with life, health, safety issues; legal matters; or which are considered essential law enforcement requirements are classified as mandatory. Standards dealing with important or desirable law enforcement requirements or with exemplary activities are classified as other-than-mandatory. Standards not required of agencies because of their size are classified as not applicable.

Agency size is defined as the total number of authorized full-time personnel (sworn and nonsworn). The four agency-size categories are A (1-24 personnel), B (25-74), C (75-299), and D (300 or more).

Standards are grouped in chapters by subject areas. Each chapter begins with an *introduction*. In much the same way as the commentary, each introduction may provide important guidance to an agency regarding the subject area, its applicability, or the related standards Key terms used throughout the Standards Manual are defined in the *glossary*.

THE COMMISSION IS AN EQUAL OPPORTUNITY EMPLOYER

INFORMATION

COMMISSION ON ACCREDITATION FOR LAW ENFORCEMENT AGENCIES
Incorporated

10306 Eaton Place, Suite 320 • Fairfax, Virginia 22030-2201 • Local (703) 352-4225 • Toll-Free (800) 368-3757 • FAX (703) 591-2206

AGENCY FEES FOR INITIAL ACCREDITATION

No. of Authorized Full-Time Employees*	Lump-sum Payment	Installment Payments
1-24	$ 4,675	$ 2,455
25-199	$ 7,650	$ 4,015
200-999	$ 12,325	$ 6,470
1000-up	$ 16,150	$ 8,480

The accreditation fees, listed above, defray the Commission's major operating costs. The fee is not refundable and excludes the on-site assessment costs. The second column (Lump-Sum) lists accreditation fees for agencies that remit the entire payment at the time of application. Agencies that elect to remit the payment in two installments (3rd column) must make payments at the time of application and by the end of the 18th month from the effective date of the Accreditation Agreement. If an application package is ordered in advance, the $250 cost will be credited to the lump-sum payment or the second installment, which ever applies.

Most agencies take 24 months to complete self-assessment. Recognizing that some agencies may require more time, the Commission has placed a three-year time limit on the accreditation contract. If an agency reaches the 36th month of self-assessment and has not become accredited, its contract may be extended on a 12-month basis for 35% of its original accreditation fee.

Authorized full-time employees (*) include sworn and nonsworn personnel. If your agency maintains a jail that houses sentenced prisoners or is a department of public safety that employs fire, emergency medical, or other personnel, please call the Commission for information about whether to include them in the total.

An estimate of the on-site costs will be invoiced at the time the agency completes self-assessment and is payable prior to the on-site assessment. The on-site fee is used to finance assessor travel, housing, per diem, honorarium and other miscellaneous expenses; an administrative fee amounting to 25% of the on-site cost is also added. Any surplus will be reimbursed to the agency following accreditation. (Effective 4/1/93)

THE COMMISSION IS AN EQUAL OPPORTUNITY EMPLOYER

COMPARISON OF BENEFITS FOR SC MUNICIPALITY ELECTED OFFICIALS

CITY	POPULATION	BUDGET	COUNCIL SALARY	MAYOR SALARY	HEALTH	RET
BARNWELL	5,255	2.37M	3,000	4,000	YES	YES
BATESBURG LEESVILLE	6,107	3.900M	NONE	NONE	NO	NO
CHESTER	7,158	3.192M	2,400	5,400	YES	YES
DARLINGTON	7,310	5.032M	2,500	6,700	NO	NO
DILLON	6,829	5.643M	2,400	2,400	NO	NO
LAKE CITY	7,153	5.414M	2,400	2,388	YES	YES
LAURENS	9,649	3.786M	3,600	3,600	YES	NO
MONKS CORNER	5,599	2.458M	1,200	4,800	YES	YES
MULLINS	5,910	4.119M	1,500	5,500	YES	YES
WALTERBORO	5,595	5.696M	1,800	4,500	YES	YES
IOP	5,000	4.20M	900	3,600	NO	NO

NOTE: MOST "YES's" TO THE HEALTH AND RETIREMENT QUESTION MAKE IT OPTIONAL AND PAY FOR ELECTED OFFICIALS ONLY--OFFICIAL PAYS IF FAMILY COVERAGE WANTED

Sullivan's Island	$25	$25	YES at their own expense

MEMORANDUM

Date: April 27, 1998

To: Mayor Bunch and All Councilmembers

From: Skipper Shaffer

Subject: Mayor and Council Salary Increase / Health Benefits

I regret that I had to leave the Ways and Means Committee meeting before this subject was discussed and voted on, but I needed to be somewhere for one of my children and they come first.

This same basic motion was presented my first year on council and was soundly defeated 2-6 (Five of us were present for that vote). I felt confident that three newly elected councilmen would not vote themselves a raise (the raise will not be effective until after the next election).

As for the medical insurance benefit, how can we possibly vote to give it to ourselves when none of our other part-time employees are eligible? Also, as was the case the last time this was presented, only two, or maybe three, of us would even use this benefit, if offered it.

You see, I view this job the same as a church or school volunteer, a youth soccer coach, or a scout leader. I was brought up believing in giving back to my church, my school, and my community. When I made my decision to offer my service to the community, I had no idea there was even any compensation offered.

I would ask each of you to consider at least postponing this most important vote until the upcoming budget is presented to and scrutinized by Mayor and Council. This is conceivably a large expenditure (app. $31,000) that is certain to grow.

EXHIBIT D

PUBLIC SAFETY COMMITTEE
April 13, 1998

The regular meeting of the Isle of Palms Public Safety Committee was held on April 13, 1998, at 6:30 p.m., in the Building Department. Present were Chairman Shaffer, Committee Members Abele and Gear, Police Chief Buckhannon, and Fire Chief Graham. Also present was City Administrator Williams.

1. Approval of Previous Months Minutes. Adm. Abele made a motion to approve the minutes of the March 1998 meeting; Mr. Gear seconded; motion passed unanimously.

2. Citizens Comments. None

3. Police Department Monthly Report. Chief Buckhannon discussed the monthly department report for March (see attached) and answered questions of committee members.

(a) Discussion of Leash Law. Adm. Abele discussed allowing dogs to run on the beach early in the morning and late at night, such as Sullivan's Island allows. There was also discussion of the number of residents who do not know that dog tags are required and perhaps we should advertise such. Much discussion ensued due to memo (attached) comparing leash laws of surrounding communities. The consensus was that whether we changed the ordinance or left it alone, there would be complaints and no recommendations were made for amending the ordinance.

(b) Accreditation Process. Upon discussion, Chief Buckhannon stated that the initial cost is $7,600 but the on-site inspection is not clearly specified. The City would be responsible to pay for accommodation for 2-3 inspectors who would spend about three days on the island plus other costs to accomplish the process. Adm. Abele was concerned that it could cost the City some $10,000 and asked if it was really worth it to follow through with this process.

Chief Buckhannon stated that some of the required policies are already in place within the department and all we would have to do is put it them writing and get them accepted. He also said that he was told by an official of MASC that police departments in South Carolina that have become accredited will receive a break in insurance premiums. Chief said that court litigation costs would be lower because our policies would be accredited and these policies have already been "tested" in court. He also felt it would enhance the department's reputation and make things better for the employees as well as the residents. Mr. Williams agreed stating that the island has matured considerably as a community and the expectations that our citizens have about law enforcement are higher no matter how small a community we are. Chief has also received an opinion from US Attorney General that narcotics funds can be used to pay these fees.

Adm. Abele made a motion to authorize Chief Buckhannon to make a presentation to the Ways & Means Committee at their meeting of April 21st; Mr. Gear seconded; motion passed unanimously.

4. Fire Department Monthly Report. Chief Graham discussed the monthly department report for March (see attached) and answered questions of committee members.

(a) Update on Squad Truck and Additional Capital Item. Chief Graham stated that specs for bids went out on April 7th and are due May 8th. Chairman Shaffer, who was not present at the last meeting when the request for a new pickup truck was denied, asked what the department could do for another vehicle. Mr. Williams said that they could use an old police car. Chief said they needed something reliable.

5. Miscellaneous. (a) Chairman Shaffer opened discussion of the draft budget prepared by the City Administrator. Adm. Abele stated that he was concerned that there was an 18% increase in the police department and a 10% increase in the fire department. Mr. Williams discussed some of the items causing this increase. All of these items will be discussed further at the Ways & Means Committee budget session.

(b) Chairman Shaffer stated that the Committee has approved the new job description for Assistant Fire Chief. It was understood that one of the current captains will become assistant chief and no new employee will be hired.

(c) Chief Graham asked that an Emergency Preparedness Committee meeting be scheduled as hurricane season is forthcoming.

(d) Mr. Williams reported that there is a new OSHA ruling pending that may require us to hire more firefighters, perhaps as many as three.

(e) Mr. Gear asked about the status of the stop sign issue on Ocean Boulevard and wanted to know when we might have answers from the consultant for those citizens. Mr. Williams stated that the traffic count will be done June - August so there will be plenty of time if council wants to provide specific questions for the consultant to answer. The chairman stated he will place this on the agenda for consideration next month.

6. There being no further business to come before the committee, the meeting was unanimously adjourned at 7:45 p.m.

Respectfully submitted,

Skipper Shaffer, Chairman

ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(803) 886-6522 FAX (803) 886-8005

TO: Skipper Shaffer, Chairman Public Safety Committee, Bob Abele and Tom Gear, Public Safety Committee through Mark Williams, City Administrator

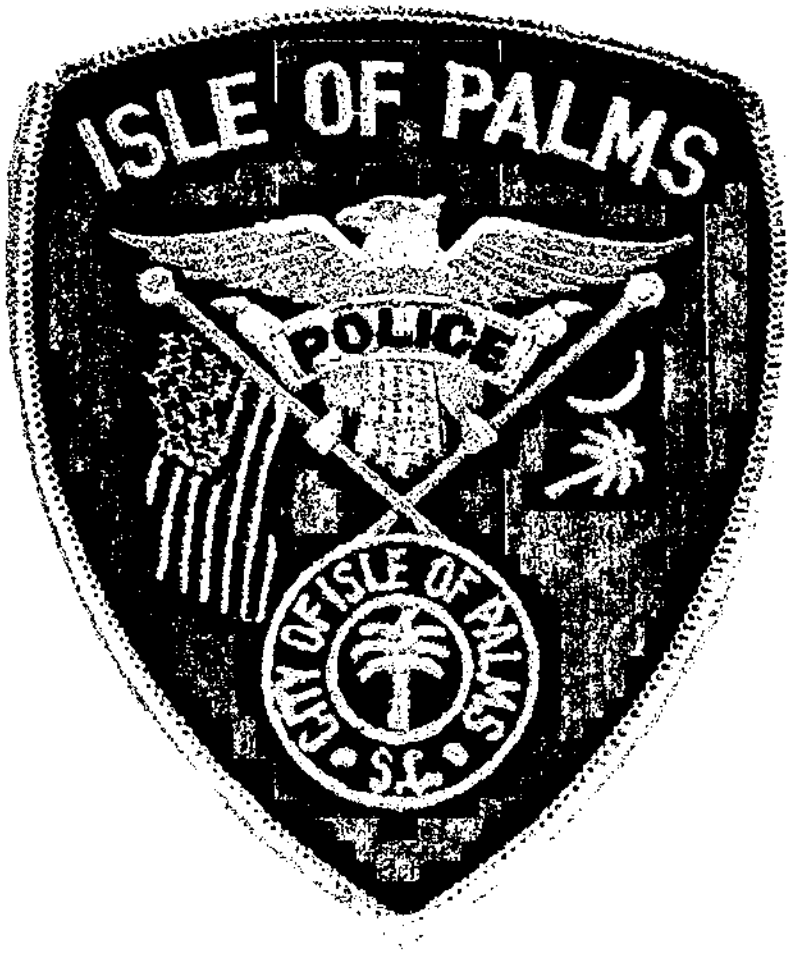
FROM: Thomas Buckhannon, Chief of Police

SUBJECT: Leash Laws

DATE: April 8 , 1998

The following is a breakdown of leash laws for the beaches of various seacoast communities in the state of South Carolina:

Edisto Beach	Must be on a leash or under direct control of owner or other competent person. Must be leashed on beach May 1 through October 31.
Folly Beach	Must be on a leash at all times. Prohibited on beach May 1 through September 30.
Isle of Palms	Must be on a leash at all times.
Myrtle Beach	Must be on a leash, no longer than seven feet, at all times. Prohibited on beach May 15 through September 15 between the hours of 9:00am and 5:00pm.
Sullivans Island	Must be on a leash March 16 through October 31 between the hours of 8:00am and 8:00pm. (All other times dogs can be loose on beach as long as a responsible party has a leash readily at hand.)
Surfside Beach	Must be on a leash, no longer than seven feet, at all times. Prohibited on beach May 15 through September 15.



Monthly Report

March 1998

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ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
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(803) 886-6522 FAX (803) 886-8005

TO: **MAYOR BUNCH, CITY COUNCIL, ADMINISTRATOR WILLIAMS**

FROM: **CHIEF BUCKHANNON**

SUBJECT: **MONTHLY REPORT FOR MARCH 1998**

DATE: **APRIL 9, 1998**

The following is a brief synopsis of the officers' activities during the month of March, 1998.

Patrol

03-01-98 Officers responding to a loud party arrested seven subjects for Underage Possession of Beer, one subject was also charged with Simple Possession of Marijuana.

03-01-98 A 19 year old male was arrested for Simple Possession of Marijuana when an officer stopped his vehicle to advise him of a faulty headlight.

03-11-98 An officer detected an odor of alcohol coming from a vehicle he stopped for speeding on the Isle of Palms Connector. The driver, a 23 year old male, was arrested for Driving Under the Influence and Transfer of Alcohol to a Minor. The two passengers were arrested for Underage Possession of Beer.

03-18-98 An 18 year old Island male was arrested for Underage Possession of Beer and Possession of Schedule I Narcotic when officers, while taking an inventory of his vehicle for a tow log, located a clear plastic bag containing hallucinogenic mushrooms.

03-18-98 Officers responding to a Domestic Disturbance located a 17 year old male outside the residence. Officers placed the subject into protective custody and transported him to the Charleston County Hospital for an evaluation after he admitted attempting suicide in the past and stated he would attempt to kill himself again.

03-29-98 At the request of EMS, officers responded to a residence where a subject was injured in a fight. Upon investigation, the fight was determined to be an assault, and warrants were obtained for the arrest of a 43 year old male for Assault and Battery of a High and Aggravated Nature.

03-31-98 A 15 year Island female, accompanied by her mother, came to the Isle of Palms Police Department to file a report of Criminal Sexual Conduct. A 15 year old Wando High School student was arrested and transported to a juvenile detention facility.

Personnel

March 2, 1998 Larry Miller began basic law enforcement training at the South Carolina Criminal Justice Academy.

March 14, 1998 PFC Peters and PTL Riley attended a four (4) hour orientation into the Police Explorer Program.

March 17, 1998 PFC Peters attended a meeting at Mt. Pleasant Fire Department to recruit potential Police Explorer candidates. The meeting did not attract the number of candidates as anticipated. Therefore, the Police Department will be meeting with the Scout Organization and host a meeting to attract potential candidates.

March 19, 1998 PTL Scott Brown participated in the Buck-A-Cup bicycle ride from Columbia to Charleston. The event is held to raise donations for the Easter Seals.

ISLE OF PALMS POLICE DEPARTMENT

TO: Lt. McCurdy

FROM: TCO Supervisor Gibbons

DATE: April 2, 1998

SUBJECT: Telecommunications Activity Report for March 1998

During the month of March 1998 the Telecommunications office received and dispatched 2,575 calls for service to the 4 public safety agencies of the Isle of Palms and Sullivans Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
March 1998	1,639	38	911	17	2,605
March 1997	2,033	36	867	19	2,955
Percentage Change	-19%	5%	5%	-10%	-12%
Year to Date 1998	4,831	122	2,428	44	7,425
Year to Date 1997	5,189	70	2,248	37	7,544
Percentage Change	-7%	74%	8%	19%	-1%

	March 1998	March 1997	Percentage Change	Year To Date 1998	Year To Date 1997	Percentage Change
Service Calls	867	1,074	-19.3%	2,409	2,635	-8.6%
Building Checks	308	429	-28.2%	1,006	1,095	-8.1%
SPR'S	443	505	-12.3%	1,370	1,331	2.9%
Traffic Stops	261	412	-36.7%	842	988	-14.8%
Traffic Stops w/Tickets	61	80	-23.8%	216	232	-6.9%
% Traffic Stops w/Tickets	23.4%	19.4%	4.0%	25.7%	23.5%	9.2%
DUI Tickets	4	2	100.0%	10	8	25.0%
DUS Tickets	6	17	-64.7%	30	41	-26.8%
Speeding Tickets	17	28	-39.3%	58	78	-25.6%
Other Traffic Tickets	52	85	-38.8%	242	221	9.5%
Non Traffic Tickets	22	75	-70.7%	104	119	-12.6%
Parking Tickets	79	335	-76.4%	126	375	-66.4%
City Tickets	22	18	22.2%	70	77	-9.1%
Warning Tickets	60	12	100.0%	215	13	100.0%

Connector Calls For Service for the Month of March 1998

The Isle of Palms Police Department has responded to or initiated 54 calls involving 965 minutes, or 16.08 man hours for the month of March, 1998. The following table breaks down the type, number and time element of each call.

	Calls March	Calls Year To Date	Arrests March	Arrests Year To Date	Minutes March	Minutes Year To Date	Avg. Minutes March	Avg. Minutes Year To Date
Accidents	0	0	0	0	0	0	0.00	0.00
Traffic Stops With Tickets	13	44	5	10	617	1709	47.46	38.84
Traffic Stops Without Tickets	37	122	0	0	336	941	9.08	7.71
Citizen Assists	0	0	0	0	0	0	0.00	0.00
Assist Other PD	0	1	0	0	0	27	0.00	27.00
Miscellaneous	4	12	0	0	12	55	3.00	4.58
Totals	**54**	**179**	**5**	**10**	**965**	**2732**	**17.87**	**15.26**
Totals 1997	**72**	**182**	**7**	**11**	**1488**	**2729**	**20.67**	**14.99**

Isle of Palms Police Department Monthly Report for March 1998

All UCR Codes for each Incident are counted.

CRIME TYPE	March 1998	Total 1998	March 1997	Total 1997
09A MURDER & NON-NEGLIGENT HOMICIDE				
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING				
11A SEX (FORCIBLE RAPE)	1	1		
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D FORCIBLE FONDLING				
120 ROBBERY				1
13A ASSAULT	1	1	1	1
13B SIMPLE ASSAULT		7		1
13C INTIMIDATION		1		
200 ARSON				
210 EXTORTION				
220 BURGLARY	1	7	1	9
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING		1	1	1
23D THEFT FROM BUILDINGS				
23E THEFT FROM COIN OPERATED		1		1
23F THEFT FROM MOTOR VEHICLE	1	1	7	16
23G THEFT OF MOTOR VEHICLE PART			1	2
23H ALL OTHER LARCENY	10	18	4	11
240 MOTOR VEHICLE THEFT	1	1	3	3
250 COUNTERFEITING/FORGERY				
26A FRAUDULENT ACTIVITY		2		
26B FRAUD/CREDIT CARD /ATM		1		1
26C IMPERSONATION				
270 EMBEZZLEMENT		1		
280 STOLEN PROPERTY		1	1	2
290 DAMAGE PROPERTY	7	21	4	15
35A DRUG/NARCOTICS	6	13	6	13
35B DRUG EQUIPMENT VIOLATION		3	3	6
36A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE				
510 BRIBERY				
520 WEAPON OFFENSES				
753 OBSCENE & HARASSING PHONE	1	4	2	10
756 USING MOTOR VEHICLE W/O				
90A BAD CHECKS	2	2		
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT		6	2	3
90D DUI	4	10	2	8
90E DRUNKENNESS				
90F FAMILY (NO VIOLENCE)		2		
90G LIQUOR LAW	7	21	8	14
90H PEEPING TOM				
90I RUNAWAY		1	1	3
90J TRESPASSING	1	3	3	3
90L TRUANCY				
90N RESISTING ARREST		1		
90P CONTRIBUTING TO DELINQUENCY				
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES	2	9	5	14
91T TRAFFIC & NRVC ARRESTS	8	41	26	58
91W WARRANT ARRESTS		7	6	12
979 MISSING PERSONS				
980 SUICIDES	2	3		
992 PROWLER				
NCR NON CRIMINAL REPORTS	15	36	7	24
TOTALS:	70	227	94	232

ARREST SUMMARY

Type	March 1998	Total 1998	March 1997	Total 1997
Adults	Male= 25 Female= 5	Male= 93 Female= 39	Male= 80 Female= 22	Male= 154 Female= 40
Juveniles	Male= 1 Female= 0	Male= 7 Female= 0	Male= 7 Female= 1	Male= 7 Female= 4
Narc-Adults	Male= 5 Female= 1	Male= 8 Female= 4	Male= 6 Female= 0	Male= 14 Female= 1
Narc-Juveniles	Male= 0 Female= 0	Male= 0 Female= 0	Male= 1 Female= 0	Male= 1 Female= 0
TOTALS:	**Male= 31 Female= 6**	**Male= 108 Female= 43**	**Male= 94 Female= 23**	**Male= 176 Female= 45**

PROPERTY VALUES REPORTED

Type	March 1998	Total 1998	March 1997	Total 1997
Burglary Stolen	$1,910.00	$6,180.00	$1.00	$5,647.00
Larceny Stolen	$27,703.00	$28,774.00	$2,215.00	$12,011.00
Criminal Damage	$20,395.00	$22,750.00	$455.00	$3,660.00
MVT Stolen	$2,500.00	$2,500.00	$40,500.00	$40,500.00
Burglary Recovered	$0.00	$300.00	$0.00	$0.00
Larceny Recovered	$12,596.00	$12,659.00	$826.00	$1,507.00
MVT Recovered	$2,500.00	$2,500.00	$20,500.00	$20,500.00
Total Stolen	$32,113.00	$37,454.00	$42,716.00	$59,433.00
Total Recovered	$15,096.00	$15,459.00	$21,331.00	$22,564.00
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms Police Dept.
All Arrests
Primary UCR Code Only
Date Starting 03/01/98 to 03/31/98

04/01/98 : 08:23:59

Arrest Summary
Type 1

Offense		Male White	Male Black	Male Amer Indian	Male Asian	Male Other	Female White	Female Black	Female Amer Indian	Female Asian	Female Other	Male Total	Female Total	Total	Line Item #
11A	FORCIBLE RAPE	1	0	0	0	0	0	0	0	0	0	1	0	1	0001
13A	AGGRAVATED ASSAULT	1	0	0	0	0	0	0	0	0	0	1	0	1	0002
23H	ALL OTHER LARCENY - E MARIJUAN	1	0	0	0	0	0	0	0	0	0	1	0	1	0003
280	STOLEN PROPERTY OFFENSES (RECEIVING, ETC.)	1	0	0	0	0	0	0	0	0	0	1	0	1	0004
35A	DRUG/NARCOTIC VIOLATIONS - E MARIJUAN	4	0	0	0	0	1	0	0	0	0	4	1	5	0005
35A	DRUG/NARCOTIC VIOLATIONS - K OTHER HA	1	0	0	0	0	0	0	0	0	0	1	0	1	0006
90A	WORTHLESS CHECKS	0	0	0	0	0	1	0	0	0	0	0	1	1	0007
90D	DRIVING UNDER THE INFLUENCE	4	0	0	0	0	0	0	0	0	0	4	0	4	0008
90G	LIQUOR LAW VIOLATIONS	8	0	0	0	0	3	0	0	0	0	8	3	11	0009
90J	TRESPASS OF REAL PROPERTY	1	0	0	0	0	0	0	0	0	0	1	0	1	0010
90Z	ALL OTHER OFFENSES	3	0	0	0	0	0	0	0	0	0	3	0	3	0011
91T	TRAFFIC ARREST (DUS, NRVC, ETC)	4	2	0	0	0	1	0	0	0	0	6	1	7	0012
*** Total ***		29	2	0	0	0	6	0	0	0	0	31	6	37	

Isle of Palms Police Dept.
From : 03/01/98 To : 03/31/98
All Crimes : 70

04/01/98 : 08:25:01

Crime Day Of Week Analysis

Type Of Crime		Crime Count	Pct Of All	Mon	Pct Of Cri	Tue	Pct Of Cri	Wed	Pct Of Cri	Thu	Pct Of Cri	Fri	Pct Of Cri	Sat	Pct Of Cri	Sun	Pct Of Cri	Unknown	Pct Of Cri	Line Item #
11A	FORCIBLE RAPE	1	1.43	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0001
13A	AGGRAVATED ASSAULT	1	1.43	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0002
220	BURGLARY/BREAKING AND EN	1	1.43	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0003
23F	THEFT FROM MOTOR VEHICLE	1	1.43	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0004
23H	ALL OTHER LARCENY	10	14.29	0	0	0	0	2	20	3	30	0	0	2	20.	3	30	0	0	0005
240	MOTOR VEHICLE THEFT	1	1.43	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0006
290	DESTRUCTIVE/DAMAGE/VANDA	7	10.00	1	14	1	14	0	0	2	29	1	14	2	29	0	0	0	0	0007
35A	DRUG/NARCOTIC VIOLATIONS	6	8.57	0	0	0	0	1	17	1	17	0	0	2	33	2	33	0	0	0008
753	OBSCENE & HARASSING PHON	1	1.43	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0009
90A	WORTHLESS CHECKS	2	2.86	0	0	0	0	0	0	0	0	2	100	0	0	0	0	0	0	0010
90D	DRIVING UNDER THE INFLUE	4	5.71	0	0	0	0	1	25	0	0	1	25	0	0	2	50	0	0	0011
90G	LIQUOR LAW VIOLATIONS	7	10.00	0	0	0	0	2	29	1	14	1	14	2	29	1	14	0	0	0012
90J	TRESPASS OF REAL PROPERT	1	1.43	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0013
90Z	ALL OTHER OFFENSES	2	2.86	1	50	0	0	1	50	0	0	0	0	0	0	0	0	0	0	0014
91T	TRAFFIC ARREST (DUS, NRV	8	11.43	2	25	2	25	0	0	1	13	1	13	0	0	2	25	0	0	0015
980	SUICIDES	2	2.86	0	0	0	0	1	50	1	50	0	0	0	0	0	0	0	0	0016
NCR	NON CRIMINAL REPORT	15	21.43	6	40	1	7	2	13	0	0	1	7	4	27	1	7	0	0	0017
*** Total ***		70	100.00	12		5		10		10		8		13		12		0		

Isle of Palms Police Dept.
From : 03/01/98 To : 03/31/98
All Crimes : 70

04/01/98 : 08:25:03

Crime Time Of Day Analysis

Type Of Crime		Crime Count	Pct Of ALL	0000 Thru 0300	Pct Of Cri	0301 Thru 0600	Pct Of Cri	0601 Thru 0900	Pct Of Cri	0901 Thru 1200	Pct Of Cri	1201 Thru 1500	Pct Of Cri	1501 Thru 1800	Pct Of Cri	1801 Thru 2100	Pct Of Cri	2101 Thru 2400	Pct Of Cri	Line Item #
11A	FORCIBLE RAPE	1	1.43	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0001
13A	AGGRAVATED ASSAULT	1	1.43	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0002
220	BURGLARY/BREAKING AND EN	1	1.43	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0003
23F	THEFT FROM MOTOR VEHICLE	1	1.43	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0004
23H	ALL OTHER LARCENY	10	14.29	0	0	1	10	1	10	1	10	3	30	2	20	1	10	1	10	0005
240	MOTOR VEHICLE THEFT	1	1.43	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0006
290	DESTRUCTIVE/DAMAGE/VANDA	7	10.00	2	29	0	0	0	0	0	0	1	14	1	14	1	14	2	29	0007
35A	DRUG/NARCOTIC VIOLATIONS	6	8.57	2	33	0	0	0	0	1	17	0	0	0	0	0	0	3	50	0008
753	OBSCENE & HARASSING PHON	1	1.43	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0009
90A	WORTHLESS CHECKS	2	2.86	0	0	0	0	1	50	0	0	1	50	0	0	0	0	0	0	0010
90D	DRIVING UNDER THE INFLUE	4	5.71	3	75	0	0	0	0	0	0	0	0	0	0	1	25	0	0	0011
90G	LIQUOR LAW VIOLATIONS	7	10.00	4	57	1	14	1	14	0	0	0	0	0	0	0	0	1	14	0012
90J	TRESPASS OF REAL PROPERT	1	1.43	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0013
90Z	ALL OTHER OFFENSES	2	2.86	1	50	0	0	1	50	0	0	0	0	0	0	0	0	0	0	0014
91T	TRAFFIC ARREST (DUS, NRV	8	11.43	0	0	0	0	1	13	3	38	3	38	1	13	0	0	0	0	0015
980	SUICIDES	2	2.86	0	0	0	0	0	0	0	0	2	100	0	0	0	0	0	0	0016
NCR	NON CRIMINAL REPORT	15	21.43	1	7	1	7	0	0	4	27	3	20	3	20	3	20	0	0	0017
*** Total ***		70	100.00	15		3		5		10		15		9		6		7		

Isle of Palms Police Dept.
From : 01/01/98 To : 03/31/98
All Crimes : 227

04/03/98 : 15:14:23

Crime Analysis By Quarter

Type Of Crime		Crime Count	Pct Of All	Jan Thru Mar	Pct Of Cri	Apr Thru Jun	Pct Of Cri	Jul Thru Sep	Pct Of Cri	Oct Thru Dec	Pct Of Cri	Line Item #
11A	FORCIBLE RAPE	1	0.44	1	100	0	0	0	0	0	0	0001
13A	AGGRAVATED ASSAULT	1	0.44	1	100	0	0	0	0	0	0	0002
13B	SIMPLE ASSAULT	7	3.08	7	100	0	0	0	0	0	0	0003
13C	INTIMIDATION	1	0.44	1	100	0	0	0	0	0	0	0004
220	BURGLARY/BREAKING AND EN	7	3.08	5	71	0	0	0	0	2	29	0005
23C	SHOPLIFTING	1	0.44	1	100	0	0	0	0	0	0	0006
23E	THEFT FROM COIN-OPERATED	1	0.44	1	100	0	0	0	0	0	0	0007
23F	THEFT FROM MOTOR VEHICLE	1	0.44	1	100	0	0	0	0	0	0	0008
23H	ALL OTHER LARCENY	18	7.93	18	100	0	0	0	0	0	0	0009
240	MOTOR VEHICLE THEFT	1	0.44	1	100	0	0	0	0	0	0	0010
26A	FALSE PRETENSE/SWINDLE/C	2	0.88	1	50	0	0	0	0	1	50	0011
26B	FRAUD CREDIT CARD/AUTOMA	1	0.44	1	100	0	0	0	0	0	0	0012
270	EMBEZZLEMENT	1	0.44	1	100	0	0	0	0	0	0	0013
280	STOLEN PROPERTY OFFENSES	1	0.44	1	100	0	0	0	0	0	0	0014
290	DESTRUCTIVE/DAMAGE/VANDA	21	9.25	20	95	0	0	0	0	1	5	0015
35A	DRUG/NARCOTIC VIOLATIONS	13	5.73	13	100	0	0	0	0	0	0	0016
35B	DRUG EQUIPMENT VIOLATION	3	1.32	3	100	0	0	0	0	0	0	0017
753	OBSCENE & HARASSING PHON	4	1.76	3	75	0	0	0	0	1	25	0018
90A	WORTHLESS CHECKS	2	0.88	1	50	0	0	1	50	0	0	0019
90C	DISORDERLY CONDUCT	6	2.64	6	100	0	0	0	0	0	0	0020
90D	DRIVING UNDER THE INFLUE	10	4.41	10	100	0	0	0	0	0	0	0021
90F	FAMILY OFFENSES , NONVIO	2	0.88	2	100	0	0	0	0	0	0	0022
90G	LIQUOR LAW VIOLATIONS	21	9.25	21	100	0	0	0	0	0	0	0023
90I	RUNAWAY	1	0.44	1	100	0	0	0	0	0	0	0024
90J	TRESPASS OF REAL PROPERT	3	1.32	3	100	0	0	0	0	0	0	0025
90M	OTHER AGENCIES (INCLUDES	1	0.44	1	100	0	0	0	0	0	0	0026
90N	RESISTING ARREST	1	0.44	1	100	0	0	0	0	0	0	0027
90Z	ALL OTHER OFFENSES	8	3.52	8	100	0	0	0	0	0	0	0028
91T	TRAFFIC ARREST (DUS, NRV	41	18.06	41	100	0	0	0	0	0	0	0029
91W	WARRANT ARREST	7	3.08	7	100	0	0	0	0	0	0	0030
980	SUICIDES	3	1.32	3	100	0	0	0	0	0	0	0031
NCR	NON CRIMINAL REPORT	36	15.86	36	100	0	0	0	0	0	0	0032
	TOTAL	227	100.00									

Description	Traffic	Criminal	Total
Guilty/Forfeiture	0	0	0
Guilty/Bench Trial	16	5	21
Guilty/Jury Trial	0	1	1
Not Guilty/Bench Trial	15	5	20
Not Guilty/Jury Trial	0	0	0
Nolle Prosequi	0	0	0
Transfer to other court	0	0	0
Other Disposition	0	10	10
Pled Guilty	59	25	84
Nolo Contendere	0	0	0
Tried in Absense	6	6	12
NRVCs Issued	6	0	6
Bench Warrants Issued	0	0	0
Guilty Cases	75	31	106
Not Guilty Cases	15	15	30
Conviction Percentage	83.33	67.39	77.94
TOTAL CASES PROCESSED:	90	46	136

** FINES + FEES between 03/01/98 & 03/31/98 7267.00

1998 MONTHLY COURT REPORT

	TOTAL STATE FEES	VICTIMS KEEP	VICTIMS SEND	DUI FLAT FEE	TOTAL $ SENT	CRIMINAL/TRAFFIC FINES	PARKING FINES	TRANSFERED FUNDS	FUNDS DUE CITY
January	$2,576.04	$352.30	$220.29	$0.00	$2,796.33	$9,000.00	$486.00	$9,486.00	$6,689.67
February	2,092.47	0.00	400.07	12.00	$2,504.54	7,263.00	459.00	$7,722.00	$5,217.46
March	1,941.33	0.00	426.04	53.56	$2,420.93	6,796.00	367.00	$7,163.00	$4,742.07
April									
May									
June									
July									
August									
September									
October									
November									
December									
Year to Date 1998	$6,609.84	$352.30	$1,046.40	$65.56	$7,721.80	$23,059.00	$1,312.00	$24,371.00	$16,649.20
Year to Date 1997	$8,329.38	$0.00	$0.00	$0.00	$8,329.38	$24,443.00	$5,572.00	$30,015.00	$21,685.62
Fiscal Year 97-98	$22,539.50	$1,021.02	$3,507.34	$101.56	26,148.40	$73,810.72	$15,830.00	$89,640.72	$62,823.60

Isle of Palms Police Department Animal Control Report for March 1998

	1998 Monthly Total	1997 Monthly Total	1998 Yearly Total	1997 Yearly Total
Citations	17	12	59	61
Warning Tickets	19	0	54	0
Animals Secured	37	17	86	54
Dogs	8	8	31	30
Cats	4	0	8	1
Raccoons	21	5	34	12
Other	4*	4	14	9
Released to Owner	8	8	31	29
Transported to SPCA	29	7	49	21
Injured Animals	1	2	7	5
Trapped Animals	28	7	46	18
Cats	3	0	6	1
Raccoons	21	5	34	11
Other	4**	2	8	6
Dead Animals Removed	3	2	8	3
Traps Set	16	28	44	70
Kennel Fees	$14.00	$56.00	$63.00	$325.00

* 4 Opossum
** 4 Opossum

Isle of Palms Police Department Narcotics Report for March 1998

	Isle of Palms			DEA		
Drug Type	**Seized**	**Purchased**	**Value**	**Seized**	**Purchased**	**Value**
Marijuana	13.52 grams		$68.00			
Cocaine				16 oz.		$16,000.00
Crack Cocaine				8 oz.		$8,000.00
LSD						
Heroine						
Other - Hallucinogenics	6.9 grams		$100.00			
Monies Seized				$4,000.00		$4,000.00
Monies Forfeited						
Monies Pending Forfeiture						1 Million
Vehicles Seized				1		$10,000.00
Vehicles Forfeited						
Vehicles Pending Forfeiture						
Other Activities						
Arrests	7			11		
Charges	7			33		

ISLE OF PALMS POLICE DEPARTMENT

TO: CHIEF BUCKHANNON

FROM: SERGEANT STEWART

SUBJECT: TRAINING REPORT FOR MARCH, 1998

DATE: APRIL 3, 1998

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH.

OFFICER	CLASS	TYPE	HOURS
Pfc. Corrigan	Crime to Court	In Service	2
Cpl. Erickson	Crime to Court	In Service	1
Sgt. Lubert	Crime to Court	In Service	2
Cpl. Markwald	Crime to Court	In Service	1
Lt. McCurdy	Crime to Court	In Service	1
Det. McPherson	Forensic Seminar	Advanced	8
Det. McPherson	Crime to Court	In Service	2
Pfc. Peters	Crime to Court	In Service	2
Pfc. Riley	Police Bike Patrol	Advanced	40
Pfc. Riley	Crime to Court	In Service	1
Pfc. Rogers	Crime to Court	In Service	1
Pfc. Corrigan	FATS	In Service	1
Cpl. Markwald	FATS	In Service	1
Sgt. Bond	FATS	In Service	1
Officer Brown	FATS	In Service	1
Det. McPherson	FATS	In Service	1
Pfc. Peters	FATS	In Service	1
Pfc. Rogers	FATS	In Service	1
Cpl. Erickson	FATS	In Service	1
Lt. McCurdy	FATS	In Service	1
Sgt. Stewart	FATS	In Service	1
Pfc. Neal	FATS	In Service	1
Chief Buckhannon	FATS	In Service	1
Officer Riley	FATS	In Service	1
RO McGraw	FATS	In Service	1
RO Fox	Crime to Court	In Service	1
		MONTHLY TOTAL:	76
		PREVIOUS TOTAL:	112
		YEAR TO DATE:	188

EMPLOYEE	CLASS	TYPE	HOURS
TCO Maestas	Forensic Seminar	Advanced	8
		TOTAL	8

THERE HAS BEEN A TOTAL OF ***281 HOURS*** TRAINING CONDUCTED FOR THE POLICE DEPARTMENT UP TO THIS DATE.

FIRE SERVICE REPORT

MARCH 1998

Fire Services Monthly Report

Contents

March 1998

A. Call Summary

B. Alarm Report

C. Incident Report

D. Pre-Incident Surveys/Inspections

E. Training

F. Maintenance

G. Personnel

H. Public Relations

Isle of Palms Fire Department
Call Summary
March 1998

03/01 Responded to a residence on Beachwood East for a fire alarm. Upon arrival found no signs of smoke or flames. An interior audible alarm had been activated. The residence was new and unoccupied at the time. Upon entry discovered water flowing from the ceiling and light fixtures in the garage area. Upon further investigation, free flowing water was detected coming from a water line in the attic. All utilities were shut-off and the alarm was deactivated. Owner was notified of findings.

03/15 Fire Department personnel responded to a residence on Waterway Blvd. for a medical patient. Upon arrival found a 70 year old male in full arrest. CPR was initiated and LP300 defibrillator was placed in service with no shock advised. Patient care was taken over by Charleston County EMS and transported to East Cooper Hospital with the assistance of Fire Department personnel. Unfortunately the patient expired.

03/16 Fire Department responded to 1101 Oak Harbor for a boat accident in the Waterway. Upon arrival found a 70-year-old male and a 69-year-old female with obvious injuries and both were in significant pain. Both patients were treated, placed in a full spinal package and transported to MUSC Trauma Center. The boat operator stated they hit a pylon and were thrown forward causing damage to the boat and resulted in throwing their dog overboard. The dog swam to shore in the area of 17th Ave.

03/18 Fire Department personnel responded to a residence on 54th Ave. for a lady with her hand stuck in an elevator. Upon arrival, found a lady sitting on the floor of her garage with bruises on both hands. The patient was treated with splints. Charleston County EMS arrived and took over the patient's care. The Isle of Palms Police Department arrived first and assisted the patient in getting her hands free.

ISLE OF PALMS FIRE DEPARTMENT
MARCH 1998
ALARM REPORT

INCIDENT #	DATE	DIST.	TYPE	LOCATION
98-085	3-1-98	2	Unintentional False	4 Beachwood East
98-086	3-1-98	1	EMS Assist (n/r)	14 24th Ave.
98-087	3-1-98	1	EMS Assist (r)	44 22nd Ave.
98-088	3-2-98	1	Public Education	Rec. Dept.
98-089	3-3-98	2	Alarm Malfunction	5 Sand Dollar
98-090	3-4-98	2	EMS Assist (r)	200 Grand Pavilion
98-091	3-6-98	1	Structure Fire	102 Charleston
98-092	3-9-98	2	EMS Assist (r)	8 55th Ave.
98-093	3-10-98	2	Pump Streets	48th Ave.
98-094	3-10-98	2	EMS Assist (r)	2806 Cameron Blvd.
98-095	3-11-98	1	Smoke Scare	2905 Waterway
98-096	3-11-98	2	Public Assist	26 Morgans Cove
98-097	3-11-98	1	EMS Assist (r)	23 27th Ave.
98-098	3-13-98	1	Station Tour	30 J.C. Long
98-099	3-13-98	2	EMS Assist (n/r)	3 Intracoastal Ct.
98-100	3-13-98	1	EMS Assist (n/r)	313 Sea Cabins
98-101	3-15-98	1	EMS Assist (r)	2003 Waterway Blvd.
98-102	3-16-98	1	EMS Assist (n/r)	1101 Oakharbor
98-103	3-17-98	1	EMS Assist (n/r)	27 28th Ave.
98-104	3-17-98	1	Arcing Elec. Equip.	3007 Hartnett
98-105	3-18-98	2	EMS Assist (r)	2 54th Ave.
98-106	3-19-98	2	Pump Streets	48th Ave.
98-107	3-19-98	2	Unclassified	9514 Palmetto
98-108	3-20-98	2	Pump Streets	53rd Ave.
98-109	3-20-98	1	EMS Assist (n/r)	30 J.C. Long Blvd.
98-110	3-20-98	2	EMS Assist (n/r)	42th Ave.
98-111	3-21-98	2	Assist Elderly	10 31st Ave
98-112	3-22-98	1	EMS Assist (n/r)	1008 Ocean Blvd.
98-113	3-22-98	2	EMS Assist (r)	9 Shad Row
98-114	3-25-98	2	Assist Elderly	2 Allie Ct.
98-115	3-26-98	1	EMS Assist (r)	29 27th Ave.
98-116	3-28-98	M/A	Move Up	2050 Middle St. S.I.
98-117	3-28-98	1	Assist Police	J.C. Long & Ocean
98-118	3-28-98	1	Rescue	78 Grand Pavilion
98-119	3-30-98	2	Alarm Malfunction	Summerhouse
98-120	3-30-98	1	Brush Fire	7 Palm Ct.
98-121	3-31-98	1	Hazardous Condition	on beach 1120 Ocean

98-122 3-31-98 2 Unclassified Dist. 2

Total Calls=38 District 1=19 District 2=18 Mutual Aid=1

Total EMS Calls= 17 Resident= 9 Non-resident= 8

March 1997 total= 36

City of Isle of Palms Fire Department
March Incident Report
(Listed in accordance with NFIRS Standards)

Situation Found:	Total	Dist. 1	Dist. 2	MA	YTD	*Fire Cause:*	
Total Alarms:	38	19	18	1	122	*Structural*	
Working Structure Fire	1	1	0		1	Electrical.....	
Outside of Structure						Smoking Materials.....	
Vehicle Fire						Heating or Cooking Equipment....	No.___
Brush, grass, leaves	1	1	0		2	Suspicious.....	No.___
Trash, rubbish						Lightning.....	No.___
Explosion, No after fire						Arson.....	No.___
Outside spill with fire						Other.....	No.___
Other fires not classified							
Overpressure Rupture							
Emergency Medical Call	17	10	7		55		
Locked in-trapped							
Search					1		
Extrication							
Rescue-Not classified	1	1	0		2		
Spill, leak - no fire							
Power line down					1		
Arcing electrical equipment	1	1	0		3		
Aircraft standby							
Chemical spill							
Hazardous condition	1	1	0		1		
Water removal					2		
Smoke removal							
Animal Rescue							
Assist Police	1	1	0		2		
Unauthorized burning							
Move-up	1	0	0	1	1		
Other service calls					2		
Smoke Scare	1	1			3		
Controlled burn							
Steam, gas mistaken for smoke							
Malicious false							
Bomb scare							
Alarm Malfunction	2	0	2		3		
Unintentional false	1	0	1		2		
Unclassified	1	0	1		3		
* Supplemental	9	2	7		38		
Property Value:_____	Property Damage:_____					Property Saved:_____	
Gallons of water used 2000							

* See attached Supplemental Report

Supplemental Activities Report
March 1998

Type Call	Total	Dist. 1	Dist. 2	Mutual Aid	Year to Date
Smoke Detector					1
Station Tour	1	1			3
Public Education	1	1			1
Public Appearances					1
Assist Motorist					2
Pump Streets	3		3		10
Remove Objects/Roof					1
Remove Objects/Tree					1
Beach Search					2
Public Assist	1		1		5
Other	3		3		11
Totals	9	2	7	0	38

Isle of Palms Fire Department
Pre-Incident Surveys

Forty-five Pre-Incident surveys have been completed in the field. Forty-five have been processed.

Fire Inspections

The building department is currently performing fire inspections. There were 20 inspections done for the month of March.

ISLE OF PALMS FIRE DEPARTMENT
MARCH 1998
TRAINING REPORT

PAID

Total medical training hours..... 131
Total fire training hours..... 223
Total hours..... 354
Hours per man..... 23.6

ADDITIONAL TRAINING

Captain Bullock completed EMT Basic Recertification.

Engineer Scott Mrowca attended the National Fire Academy's Managing Company Tactical Operations Preparation class.

Chief Graham and Secretary Gregorie attended the 1998 Hurricane Conference.

VOLUNTEER

Total medical training hours..... 0
Total fire training hours.....30
Total hours.....30
Hours per man.....5

Volunteer Dave Micalizzi completed the South Carolina Fire Academy's Pump Operator course.

Volunteer Mike Cohen completed the South Carolina Fire Academy's 1121 Basic Firefighting course.

The volunteers drilled on fire extinguishers and on March 11.

The volunteers drilled on ropes and knots, and constructed a ladder gin on March 25.

Isle of Palms Fire Department
Maintenance
March 1998

Station I	
03/16	Atlantic Power Generation serviced generator.
Station II	
03/12	Atlantic Power Generation serviced generator.
03/31	Atlantic Power Generation replaced engine oil shut-off sensor.
Squad I	
03/03	Replaced fuel filters.
03/12	Repaired left brake light.
Truck I	
03/03	Monthly inspection completed.
03/12	Inspected aerial.
03/30	Alternator and belt adjustment performed.
Engine II	
03/05	Repaired 1 3/4" crosslay discharge valve.
03/06	Repairs completed on crosslay discharge valve.
Engine III	
03/02	Rebuilt light bar.
03/23	Picked up from Fleetworld upon completion of paint and bodywork.
03/24	Repaired Federal Q siren.
03/25	Performed preventative maintenance.
03/26	Preventative maintenance completed. Replaced 4 rear tires.
03/30	Returned to Fleetworld to complete body repairs.
Engine IV	
	No maintenance performed.
Car I (Jeep)	
	No maintenance performed.
Car II (Crown Victoria)	
03/19	Changed oil and filters.
03/30	While in route to Fleetworld, broke down and was towed to County Garage for repairs.

Rescue I (F-150)

No maintenance performed.

Rescue II (ATV-Kawasaki 4x4)

No maintenance performed.

Rescue III (Rescue Boat)

No maintenance performed.

Rescue IV (Rubber Boat)

No maintenance performed.

Rescue V ('97 Yamaha Jet Ski/Wave Runner)

03/09 Replaced battery.

03/17 Tuned and adjusted carburetor.

Misc.

Conducted Weekly: SCBA inspection & maintenance
Ladder inspection & maintenance
Backflushing of pumps

* Worked on hydrants throughout the month.

Isle of Palms Fire Department
Personnel Report
March 1998

Engineer Scott Mrowca was named Employee of the Month for March due to his efforts in repairing a plumbing problem at Station 1. Scott's actions resulted in cost savings to the City and was a very messy job.

Volunteer Dave Micalizzi began part-time employment as a fire fighter. Dave has been with the department as a volunteer for two years.

Todd Bass began part-time employment as an Engineer. Todd is a full time Engineer with the City of Charleston Fire Department.

Mark Davis began part-time employment as an Engineer. Mark is a full time Engineer with the City of Charleston Fire Department.

Travis James worked his last day with the department on March 15, 1998.

Isle of Palms Fire Department
Public Relations Report
March 1998

03/02	Fire Department personnel repaired flagpole at Recreation Center and gave a fire safety talk to the children attending day care.
03/11	Fire Department personnel responded to a residence on Morgans Cove Dr. to assist a Medical University of South Carolina patient up the stairs into his home.
03/13	Fire Department personnel pumped flood storm water from streets on 48th Ave.
	Fire Department personnel gave a tour of Fire Station 1 to a group of children on a field trip from the Isle of Palms Recreation Department's Daycare.
03/19	Fire Department personnel pumped flood storm water from the street on 48th Ave.
03/20	Fire Department personnel pumped flood storm water from the street on 53rd Ave.
03/21	Fire Department personnel assisted a lady into her house on 31st Ave.
03/25	Fire Department personnel assisted a man into his residence on Allie Court after being released from the hospital.

EXHIBIT E

SCDOT
South Carolina
Department of Transportation

955 Park Street
Post Office Box 191
Columbia, South Carolina 29202-0191

Office of the Executive Director
(803) 737-1302 • Fax (803) 737-2038

State Highway Engineer
(803) 737-1314 • Fax (803) 737-2038

Chief Financial Officer
(803) 737-1240 • Fax (803) 737-2014

Director of Mass Transit
(803) 737-9720 • Fax (803) 737-9739

April 22, 1998

The Honorable Carmen Bunch
Mayor of Isle of Palms
Post Office Drawer 508
Isle of Palms, SC 29451

The Honorable Marshall Stith
Mayor of Sullivan's Island
Post Office Box 427
Sullivan's Island, SC 29482

Subject: Bridge Replacement on Route SC 703 over Breach Inlet, File No. 10.350A, Charleston County, Pin 18644

Dear Mayor Bunch and Mayor Stith:

We enjoyed meeting with you at the joint council meeting of Sullivan's Island and Isle of Palms on March 30, 1998. Thank you for allowing us to make this presentation, and for the cordial welcome you gave the Department's Staff. We hope that the presentation helped you visualize and understand the new bridge and that we were able to answer your questions about the project. As was stated in the meeting, the current administration is committed to working with local officials to provide the best possible transportation system for all the citizens of South Carolina.

At this meeting, you had requested the latest report of both the underwater and above water inspections for the existing bridge. These are included for your information. Copies of these reports are also being sent to Hobbs, Upchurch and Associates for their review. Please remember that our Engineers use visual inspections and report problems to Headquarters when they think special consideration is needed.

You also requested that the Department offer comments regarding the recommendations contained on page 4 of Hobbs, Upchurch and Associates report "Preliminary Condition Review and Structural/Site Evaluation of William Thompson Memorial Bridge SC 703 over Breach Inlet Charleston County, South Carolina". The following are our comments on these items.

Report Recommendations 1 and 2: The geotechnical-engineering firm of S&ME retained by the Department has performed an extensive geotechnical evaluation at this site. This report indicates that liquefaction and lateral spreading may occur during an earthquake. The existing bridge is not designed for this liquefaction and lateral spreading.

AN EQUAL OPPORTUNITY/
AFFIRMATIVE ACTION EMPLOYER

While there are some types of ground modification methods that may be feasible at the bridge ends, to do so at the interior supports would be very costly and would probably not be very effective. The Department's engineering staff does not believe that the existing bridge can reasonably be upgraded to meet current seismic specifications. Also, a scour analysis performed for the new bridge indicates that severe scour may occur at this site, and could actually penetrate below the tips of the existing piles. The new drilled shafts on the proposed replacement bridge are to be below the projected scour and they will be anchored well into solid material (marl).

Report Recommendation 3: Field investigations have been performed, and the deterioration of the existing bridge is shown on the video that was provided to you. The reinforcing steel in the concrete beams has rusted and concrete is falling away from the beams. As requested, we have performed a chloride content test at three locations on the beams. The results are attached and we are also forwarding this information to your Engineering firm. It is our opinion that the chloride ion test indicates that salt has penetrated the beams significantly and that repairs would be very expensive and probably ineffectual.

Report Recommendation 4: It is the professional opinion of the Department's engineering staff that rehabilitation of the existing Breach Inlet Bridge is not feasible and the alternative presented is the best available. Also it would be extremely difficult if not impossible to perform any rehabilitation/retrofit of the existing bridge that would be aesthetically pleasing. I am sure you will agree that the Staff has put much thought and energy into making the replacement bridge aesthetically pleasing and we appreciate the ideas and input provided by you.

During the presentation, Mr. Cliff Moore inadvertently stated there would be 56 parking spaces on the Sullivan's Island side of the bridge. However, after reviewing the plans, we are providing only 46 spaces, as was requested by the Sullivan's Island Town Council. We apologize for any confusion this may have caused.

The new bridge has a short concrete wall on each corner where plaques may be placed. The area available is 2'-6" wide and 3'-6" high and you are welcome to use this area. An encroachment permit will be required to place a plaque on the bridge, and the Charleston Resident Maintenance Engineer will be glad to assist you with the permit

The Department is currently planning to receive bids in January, 1999. In order to make this date, the Department needs the plans signed by you prior to July, 1998.

The problems with the bridges to Sullivan's Island may soon require load restrictions that will limit emergency vehicles, school buses, and other needed service vehicles. The existing bridge will have to remain in service for about a year and a half during the right-of-way phase, the bid process, and the year for "Stage 1" construction.

In conclusion, the Department's engineering staff is of the opinion that the existing bridge has deteriorated to the point where replacement is recommended. It has served the people of Sullivan's Island and Isle of Palms for many years. As I am sure you realize, we have many pressing bridge replacement needs in South Carolina and if there were an economical rehabilitation method that would allow this bridge to serve another 40 years, then we would certainly be receptive to that course of action. However, we do not believe rehabilitation is feasible for this bridge and continue to urge replacement of the William Thomson Memorial Bridge. Please contact Mr. Cliff Moore in Columbia if you need additional information.

You, along with both councils are to be commended for your interest in the welfare and safety of the citizens of Sullivan's Island and Isle of Palms. Again, thank you and if we can be of service, please let us know.

Sincerely,

Don H. Freeman

Don H. Freeman
State Highway Engineer

DHF/slb

Enclosure

cc: Chairman H. B. Limehouse

File: PC/MCM

South Carolina
Department of Transportation

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Columbia, South Carolina 29202-0191

Office of the Executive Director
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State Highway Engineer
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Chief Financial Officer
(803) 737-1240 • Fax (803) 737-2014

Director of Mass Transit
(803) 737-9720 • Fax (803) 737-9739

MEMORANDUM

DATE: April 21, 1998

TO: Bridge Design Engineer Cannon

FROM: State Materials Engineer Johnson

SUBJECT: Report on Chloride Ion Test Results in Concrete on Bridge over Breach Inlet, SC 703, Charleston County

---

The attached report is the results of the Chloride Ion Test performed in our lab for the Subject Bridge. Sample "S5-IP" was taken from a beam on span 5 from the Isle of Palms end of the bridge. Samples "S5-B2" and "P" were taken from beam 2 on span 5 from the Sullivan's Island end of the bridge. Each sample was tested at the three depths as indicated. Sample "P" indicating that patch material was tested and the other being from the original concrete of the beam.

Andrew M. Johnson

Enclosure

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CHLORIDE ION IN CONCRETE TEST RESULTS

LAB NO.	SPAN NO.	DEPTH	%Cl-	%Cl-(lbs./yd3)
L82998	S5-IP	0.5"	0.10	3.94
L82999	S5-IP	1"	0.05	1.82
L83000	S5-IP	2"	0.06	2.41
L83001	P	0.5"	0.10	4.02
L83002	P	1"	0.05	2.06
L83003	P	2"	0.05	2.02
L83004	S5-B2	0.5"	0.24	9.46
L83005	S5-B2	1"	0.17	6.84
L83006	S5-B2	2"	0.18	7.11

201

09/17/97 11:49:13

SCDHPT BRIDGE INSPECTION FORM

(008)STRUCTURE#: 104070300200 (006) CROSSING: BREACH INLET

(005)ROUTE#: SC 703 (026) FUNCTION CLASS: 13 (090) INSP DATE: 01/98

GENERAL BRIDGE DATA

	EXIST	REVISE
(027) YEAR BUILT	1956	____
(106) YEAR RECON		____
(318) RECON TYPE		_
(031) DESIGN LOAD	3	_
(032) APPR RDWAY	34	___
(033) BRIDGE MEDIAN		_
(034) SKEW		__
(035) FLARED	N	_
(36A) RAILINGS	0	_
(36B) TRANSITIONS	0	_
(36C) APPR GUARD	0	_
(36D)APPR GUARD END	0	
(041) POST STATUS	A	B

TYPE STRUCTURE	EXISTING SUP-SUB	REVISED SUP-SUB
(043) MAIN ORIGINAL(A)	3 02 1	_ __ _
MAIN RECONST (B)		_ __ _
(044) APPR ORIGINAL(A)	1 04 1	_ __ _
APPR RECONST (B)		_ __ _
(107) DECK STRUCT	1	_
(108) WEAR SURF	1 8 8	_ _ _
(045) # MAIN SPANS	3	___
(046) # APPR SPANS	24	____
(048) MAX SPAN LGTH	80	____
(308)APPR SPAN LGTH	30	____
(049) STRUCT LENGTH	978	_____
(037) HISTORY	4	_

GEOMETRIC DATA

	EXIST	REVISED
(038)NAVIGATION CONT	Y	_
(039) NAV VERT CLEAR	5	___
(040) NAV HORZ CLEAR	70	____
(111) NAV PIER PROT	2	_
(10A) GREAT MIN OVER	99 99	__ __
UNDERCLEARANCES	FT IN	FT IN
(10B) GREAT MIN RIGHT	99 99	__ __
(10C) GREAT MIN LEFT	99 99	__ __
(54A) VERT CLEAR REF	N	_
(54B)VERT CLEAR RIGHT		__ __
(54C)VERT CLEAR LEFT		__ __
(55A) LAT CLEAR REF	N	_
(55B) LAT CLEAR RIGHT	99.9	__._
(55C) LAT CLEAR LEFT		__._

	EXIST	REVISED
(042)TYPE SERV;(A)-(B)	1 5	_ _
(028)LANES;ON(A)UND(B)	2	__ __
(47A)HORZ CLEAR RIGHT	26.0	__._
(47B)HORZ CLEAR LEFT		__._
(47UA)HORZ CLEAR RIGHT		__._
(47UB)HORZ CLEAR LEFT		__._
(50A) SIDEWALK RIGHT	4.5	__._
(50B) SIDEWALK LEFT	4.5	__._
(051) CURB TO CURB	26.0	___._
(052) DECK OUT-OUT	37.6	___._
(053) VERT CLEARANCE ABOVE DECK	FT IN 99 99	FT IN __ __
(306) CULV VERT CLEAR		__
(307) CULV FILL DEPTH		__

CONDITION RATINGS

	EXT	REV
(58A) DECK	5	4
(58B) DECK SURF	N	_
(58C)EXPANS JNTS	5	_
(58D) SIDEWALKS, MEDS, PARAPETS	7	6
(59A) SUPERSTRUC	4	3
(59B) BEARINGS	5	4
(59C)STRING,SLAB	4	3
(59D) FRAC CRIT	N	_
(59E) TRUSS	N	_
(59F)DIAPHR/BRAC	6	4

	EXT	REV
(60A) SUBSTRUC	5	_
(60B) PILES	5	_
(60C) FOOTING	N	_
(60D) COLUMNS & WALL PIERS	N	_
(60E)BENT CAPS	5	_
(60F)ABUTMENT	N	_
(60G) BRACE, STRUTS, WALLS	N	_
(60H) SLOPE PR	7	_

	EXIST	REVISE
(061)CHAN	8	_
(062)CULV	N	
(064)OPER	2 37	2 15
(066)INVEN	2 25	2 15
(319) LAST PAINT DATE	1989	____
(320)PAINT (A)PRIME		_
(B)COVER		_
(321)COND	5	4

CRITICAL INSPECTION DATA

	EXISTING INTERVAL	EXISTING MTH YR	REVISED INTERVAL	REVISED MTH YR
(93A) FRACTURE:			__	__ __
(93B)UNDERWATER:		09 92	__	__ __
(93C) SPECIAL:			__	__ __
(113) SCOUR CRITICAL:		T		_

APPRAISAL RATINGS

	EXST	REVI
(067) STRUCTURE	4	GEN
(068) DECK GEOM	3	GEN
(069) UNDERCLEAR	N	GEN
(070) BRIDGE POST	5	GEN
(071) WATER ADEQ	6	_
(072) APPR RDWAY	8	_

Bridge Element Group Textual Data

Bridge ID: 10-4-0703-0-02-00

21 Jan-1998

Abutments and/or Headwalls:

[7] GOOD- R.C.WINGWALLS WITH RIPRAP

Bents and/or Piers:

[5] FAIR- 5 R.C.PILE BENTS ON APPROACHES AND 8 R.C. PILE BENT ON MAIN SPANS--PILES CRACKING THRU-OUT (SEE ATTACHED SHEET) [5] FAIR- R.C.CAPS--CAPS ARE CRACKING THRU-OUT (SEE ATTACHED SHEE

Bearings:

4 POOR- STEEL EXPANSION AND FIXED ON MAIN SPAN (RUSTING HEAVILY)
SEVERE RUST THRU-OUT; ALL BEARINGS ARE FROZEN; ALL ANCHOR BOLTS AND NUTS HAVE 50% TO 100% SECTION LOSS

Girders/Floor Beams/Stringers and/or Beams:

3 SERIOUS-5-36" STEEL BEAMS WITH 12" FLANGES ON MAIN SPAN AND 5 R.C "TEE" BEAMS ON APPROACHES (SEE ATTACHED SHEET FOR "TEE" BEAM DEFICIENCIES. DIAPHRAMS CRACKING THRU-OUT

Truss Members:

N/A

Expansion Joints:

[5] FAIR- STEEL EXPANSION PLATES--MINOR SPALLING AT ALL JOINTS HOT POURABLE JOINT MATERIAL ON APPROACH SPANS

Decks and/or Slabs:

4 POOR- R.C.DECK--MINOR MAP AND TENSION CRACKING THRU-OUT. MED. TO LARGE SPALLS WITH REBAR EXPOSED THRU-OUT UNDER SIDE; EXPOSED REBAR HAS 50%-90% SECTION LOSS; SEVERAL PATCHES HAVE FAILED

Curbs:

[7] GOOD- R.C.CURB

[7] GOOD- 1.5' R.C.SIDEWALK LEFT AND RIGHT NONE

Bridge Railing/Parapets and/or Median Barriers:

6 SAT.- R.C.WITH STEEL PIPE HAND RAILS

MOD. TO HEAVY CORROSION ALL SECTIONS OF HAND RAILS

Paint System:

4 POOR- HEAVY RUST FORMING ON STEEL BEAMS ENDS, FLANGES & BEARINGS, HEAVY LAYERED RUST ON LIGHT POLE ANCHOR BOLTS.

Waterway and/or Scour:

[8] VERY GOOD-TREMENDOUS CURRENT(5.6' CLEARANCE ABOVE HIGH TIDE) NONE

Fender System:

NONE

Roadway Alignment:

[8] VERY GOOD

[7] GOOD

Traffic Signs:

[8] ALL NECESSARY SIGNS ARE IN PLACE AND IN GOOD CONDITION

Encroachments:

[5] 6-4" PVC TEL. CONDUITS ON LT. SCE&G POWER POLES AND LIGHTS ARE ATTACHED TO R.C.CAPS EXTENSION ON LT. ANCHOR BOLTS RUSTED.

Miscellaneous Notes:

1B. CLEAN/PAINT BEAMS, BEARINGS AND EXPOSED REBAR ON UNDERSIDE OF DECK

Span 4 - Beams 1, 2, and 3 have large spalls at bent 4 extending 2' to 3; out on beams Exposed rebar has up to 50% section loss (bottom mat) and 100% loss on stirrups.

Span 4 - Deck between beams 2 and 3 patch has det. exposed rebar has 70% to 90% det. Remainder of deck above patch in this 3' x 3' has a hollow sound.

Span 5 - Beams 1, 2, 3, and 5 have large spalls with rebar exposed with 50% to 90% det.

Span 6 - Beam 1 has large spall with rebar exposed with 50% to 90% det. extending 6' out on beam.

Span 9 - Beam 5 has reverse shear crack at bent 9.

Span 9 - Beam 2 has large spalls thru-out with rebar exposed with 50% to 90% det..

Span 10- Beam 5 has large spall at beam end with 30% loss of bearing and 50% to 75% det of anchor bolts.

Span 10- Beam 3 has large spall for the entire length of beams with 50% to 90% section loss on rebar.

Spans 12, 13, and 14- (Steel Beams) All beams have severe det. at beam end with 25% to 50% section loss; all anchor bolts have 50% to 100% section loss thru-out; all bearing are frozen

Span 18- Beams 1, 2, and 3 have large spalls thru-out with exposed rebar that has 50% to 90% section loss; spalls on all three beams run the entire length of the beam.

Span 20- Beam 5 at bent 21 has large spall above cap with 25% loss of bearing.

Span 21- Beams 1, 2, and 3 have large spalls with rebar exposed that has 50% to 75% section loss.

Span 23- Beams 3 and 4 have large spalls with rebar exposed that has 50% to 95% section loss; beam 3 stirrups at bent 24 have 100% section loss.

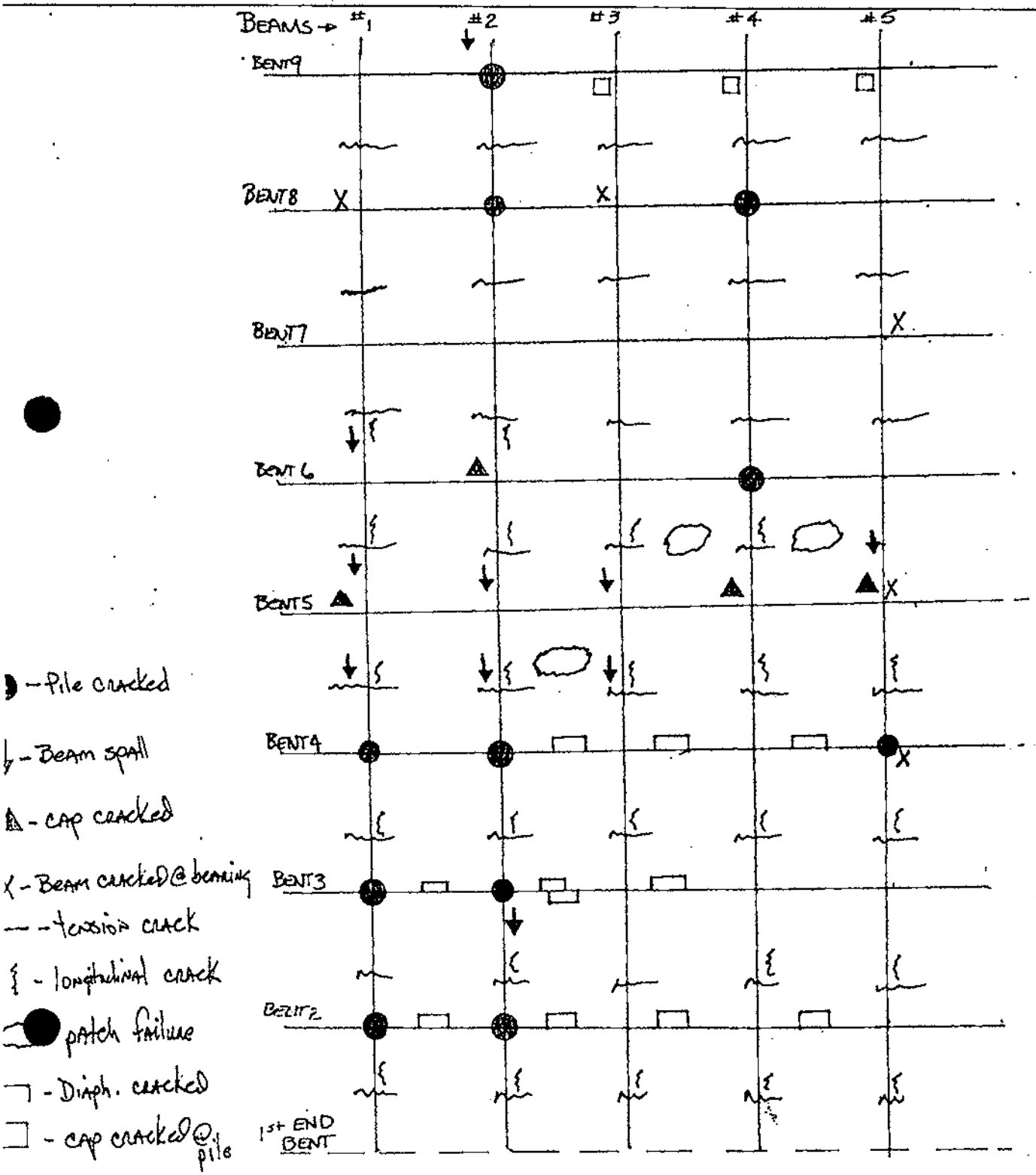
Span 26- Beams 4 and 5 at bent 27 have wide reverse shear cracks above caps.

SCDOT BRIDGE INSPECTION SKETCH SHEET

STRUCTURE NO. 10 - 4 - 0703 - 0 - 02 - 00 INSPECTION DATE: 1 - 21 - 98

ROUTE NO.: SC 703 SKETCHED BY: DRS, JWT

CROSSING: Breech Inlet

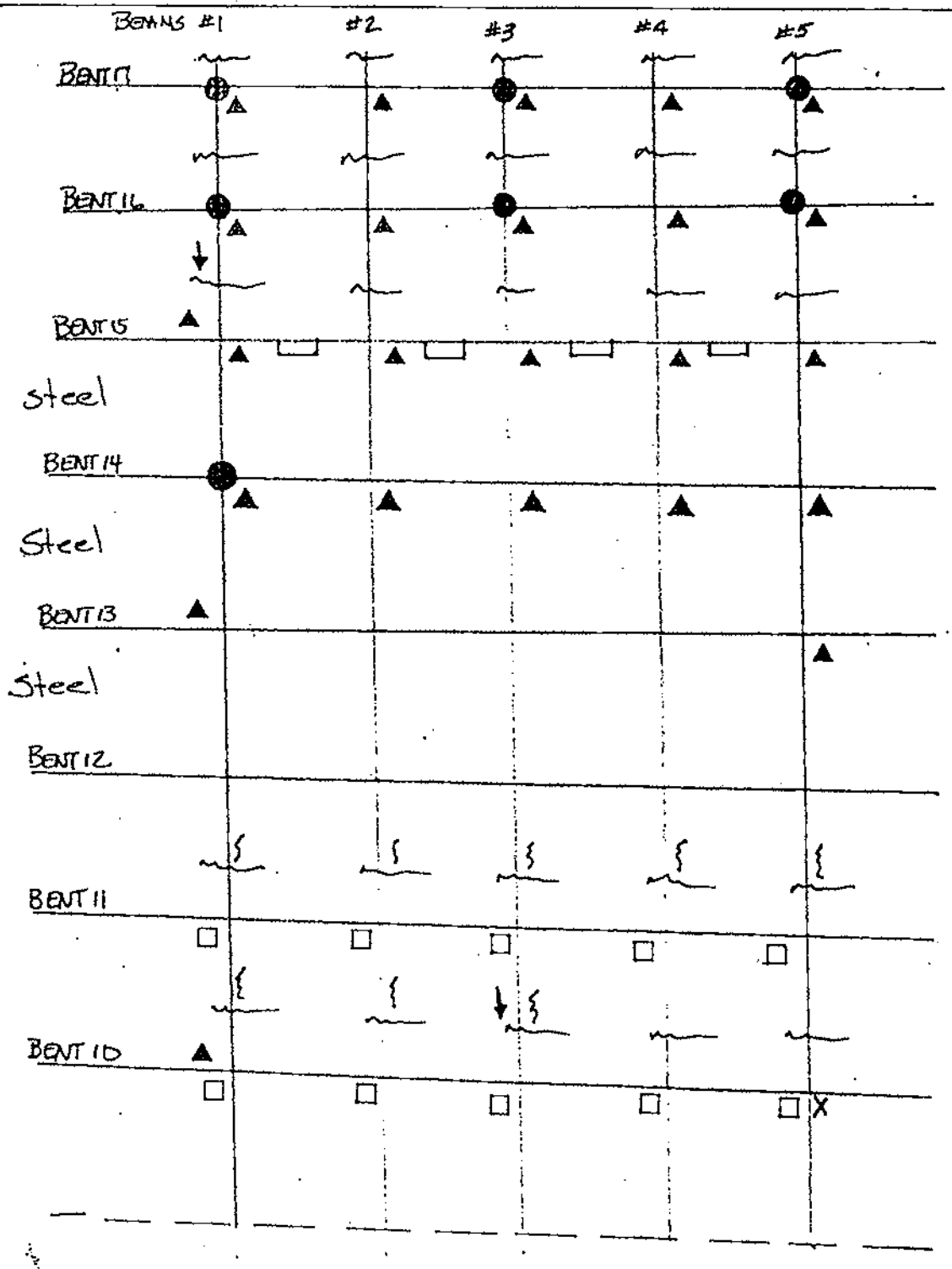


SCDOT BRIDGE INSPECTION SKETCH SHEET

STRUCTURE NO. 10 - 4 - 0703 - 0 - 02 - 00 INSPECTION DATE: 1 - 21 - 98

ROUTE NO.: SC 703 SKETCHED BY: DRS, JWT

CROSSING: Breech Inlet

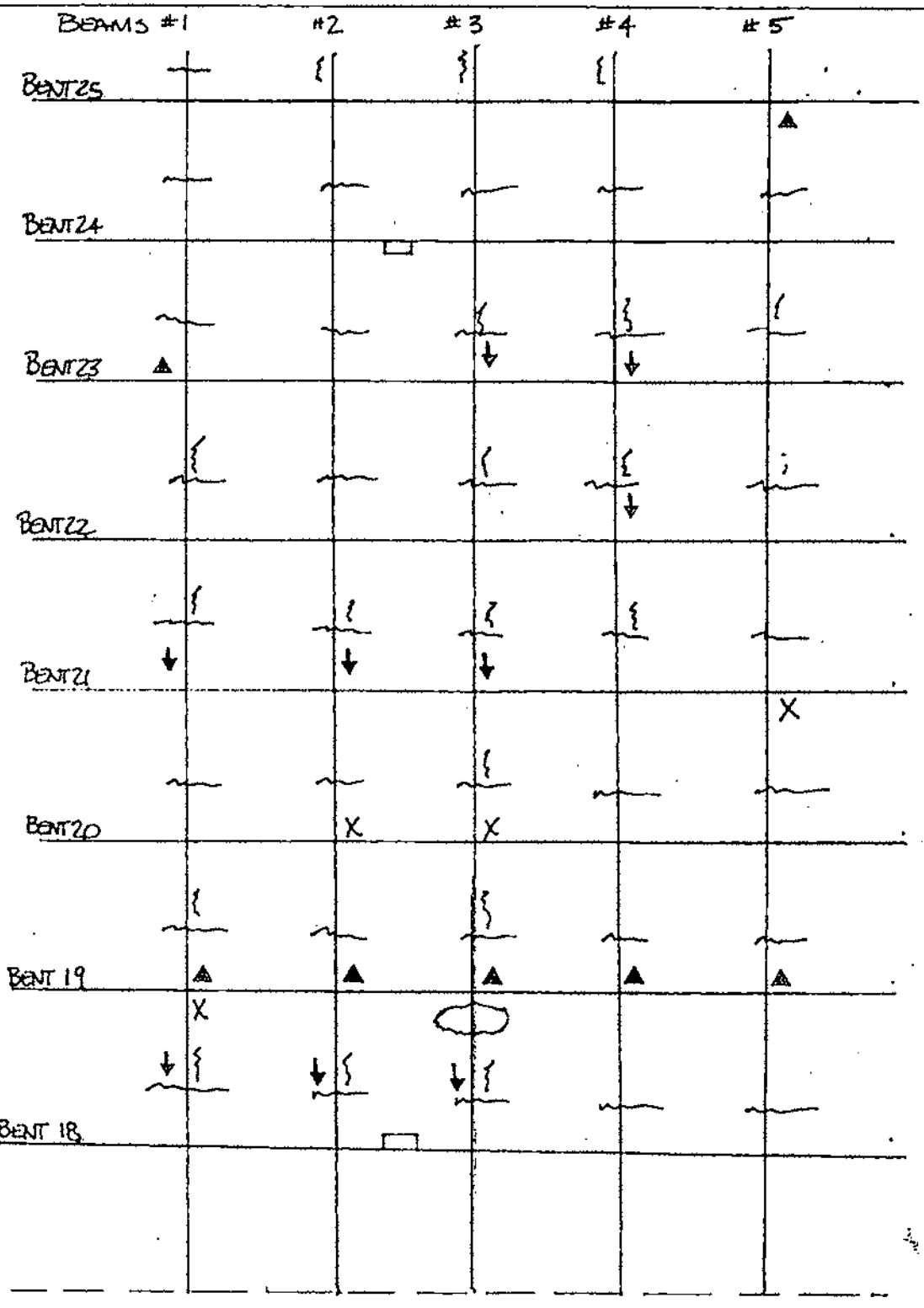


SCDOT BRIDGE INSPECTION SKETCH SHEET

STRUCTURE NO. 10 - 4 - 0703 - 0 - 02 - 00 INSPECTION DATE: 1 - 21 - 98

ROUTE NO.: SC 703 SKETCHED BY: DLS, JWJ

CROSSING: Breach Inlet

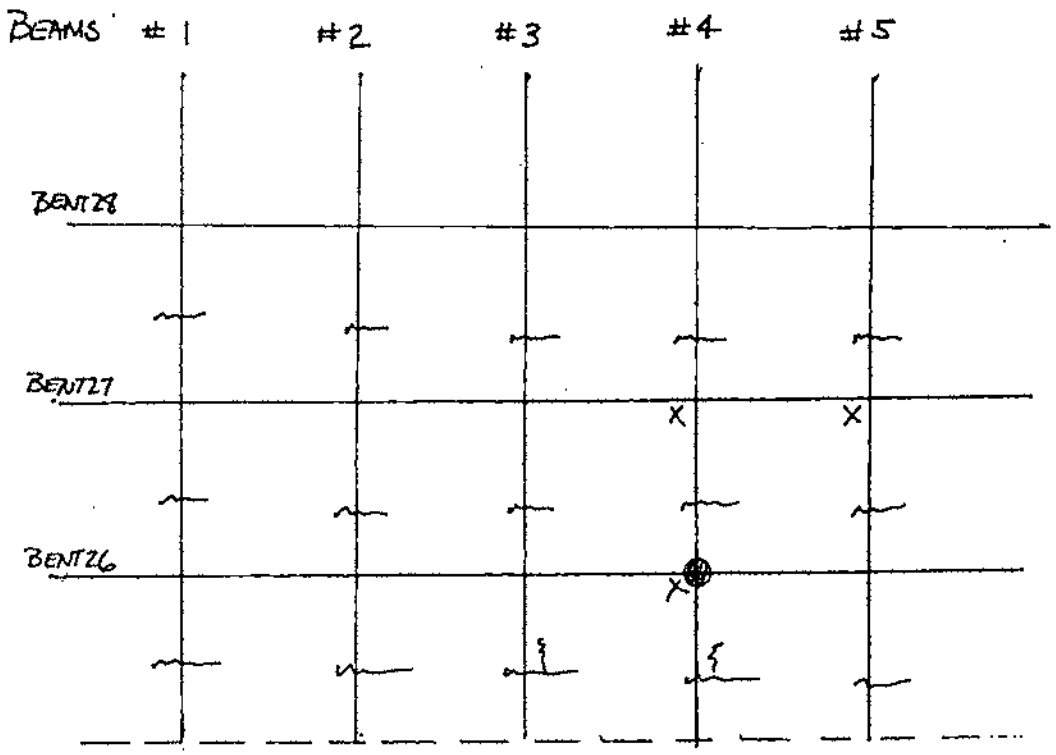


SCDOT BRIDGE INSPECTION SKETCH SHEET

STRUCTURE NO. 10-4-0703-0-02-00 INSPECTION DATE: 1-21-98

ROUTE NO.: SC-703 SKETCHED BY: DRS, JW

CROSSING: Breech Inlet



NOTES:

BRIDGE INSPECTION
STREAM / GROUND
PROFILE

BRIDGE NUMBER : 10407030020O
ROAD NUMBER : SC-703
CROSSING : BREECH - INLET
TOP OF WATER TO TOP OF Parapet, Curb, Deck

COMMENTS: To TOP of Water (upstream) =
Taken Midstream @ Bent =

HORIZONTAL BLOCKAGE (%) ____ TO ____

VERTICAL BLOCKAGE (%) ____

Depth taken with Depth Finder

NORTH / SOUTH / EAST / WEST .

LEFT ABUTMENT

9'	BT 20	9'
11'	BT 19	12'
16'	BT 18	13'
22'	BT 17	18'
28'	BT 16	25'
36'	BT 15	36'
36'	BT 14	37'
37'	BT 13	38'
35'	BT 12	37
36'	BT 11	36'
36'	BT 10	34'
34'	BT 9	33'
25'	BT 8	28'
22'	BT 7	26'
12'	BT 6	16'

UPSTREAM

DOWNSTREAM

RIGHT ABUTMENT

NORTH / SOUTH / EAST / WEST

D.S, C.G
MEASUREMENT BY

1-21-98
DATE MEASURED

10:00 a.m
TIME

MEASUREMENTS ARE FROM TOP OF Parapet / Curb / Deck TO GROUND LINE

SOUTH CAROLINA DEPARTMENT OF
TRANSPORTATION
P. O. BOX 191
COLUMBIA, SOUTH CAROLINA 29202

UNDERWATER INSPECTION REPORT

OF DISTRICT 6

BRIDGE NO. 10-4-0703-0-02-00

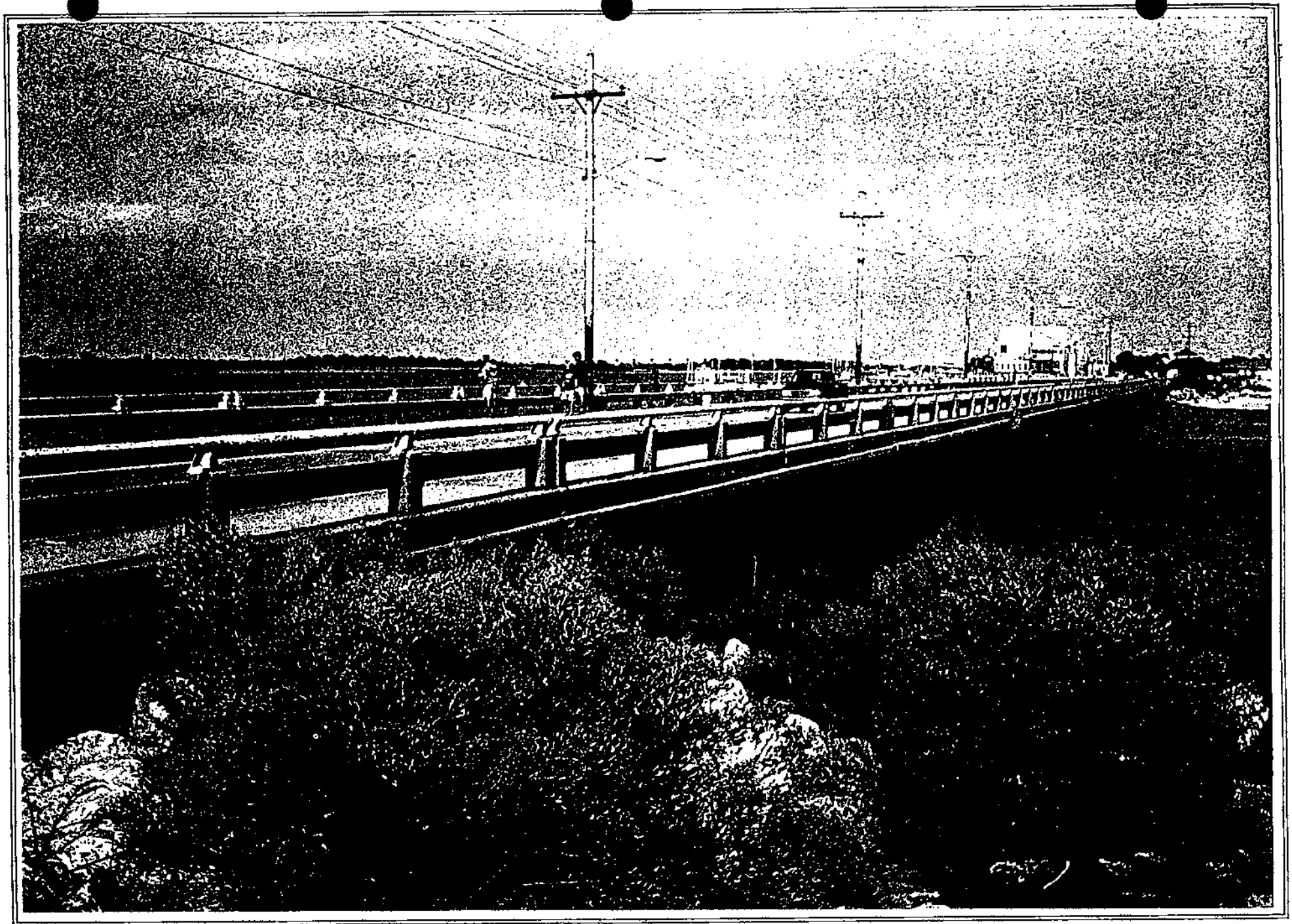
SC 703 OVER

BREACH INLET

SEPTEMBER 1997

382-97040

RUSSELL-VETETO ENGINEERING, INC.
820 BUFFALO ST., CORPUS CHRISTI, TEXAS 78401
PH. (512) 887-8851 - FAX (512) 887-8855



SC 703 OVER BREACH INLET
BRIDGE NO. 10-4-0703-0-02-00

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II.	SCOPE	1
III.	BACKGROUND	1
IV.	METHODS	1
V.	OBSERVED INSPECTED CONDITIONS	2
VI.	STRUCTURAL CONDITION ASSESSMENT	3
VII.	RECOMMENDATIONS	3

APPENDICES

APPENDIX A - FIGURES

APPENDIX B - PHOTOGRAPHS

UNDERWATER INSPECTION REPORT
OF DISTRICT 6
BRIDGE NO. 10-4-0703-0-02-00
SC 703 OVER BREACH INLET

I. AUTHORIZATION

This underwater bridge inspection project was authorized by a Contract for Engineering Services between the South Carolina Department of Transportation and Russell-Veteto Engineering, Inc. dated August 27, 1997.

II. SCOPE

The scope of services is described in "ATTACHMENT A II. SCOPE OF SERVICES REQUIRED OF CONSULTANT" of the Underwater Inspection Contract No. 10. The inspection is limited to the bridge foundation elements from the approximate high water mark to the channel bottom.

The comments and opinions given herein were based solely on the observations made during the field inspection and represent the judgment of the Engineer. Efforts to verify these judgments by materials testing, structural analysis, or other computational evaluation, were not made and were beyond the scope of this report.

III. BACKGROUND

SC 703 crossed over Breach Inlet in Charleston County, connecting Sullivans Island to Isle of Palms, South Carolina. The inlet connects the Atlantic Ocean with the Intracoastal Waterway. This bridge, posted as the William Thomson Memorial Bridge, was constructed circa 1954 and was approximately 978 feet long with a 26 feet roadway width. The bridge was supported by twenty-six intermediate pile bents. During the inspection, twenty-two of those bents were located in the water. Submerged bents consisted of either five, seven, eight, or ten 21" octagonal precast concrete piles. See Figures 1 through 5, Appendix A and Photos 1 and 2, Appendix B.

IV. METHODS

The investigation was performed by a field crew consisting of a professional engineer and two technician/divers. Underwater inspection dive operations were performed with a surface supplied air system. Submerged substructure elements were inspected visually and tactilely.

Close examinations requiring removal of marine growth were performed on structural components at predetermined locations, random locations, and at areas of apparent irregularity. Underwater lights and clearwater devices aided divers by enhancing visibility. Divers inspected and relayed information by radio to a tender operating from a boat.

Sounding information was obtained with a Raytheon DE-719B fathometer. Continuous readings were recorded along each side of the bridge. Benchmarks for determining elevations were obtained from information on construction drawings provided by the South Carolina Department of Highways and Public Transportation.

V. OBSERVED INSPECTED CONDITIONS

The underwater inspection was performed on September 28, 1997. Weather conditions were partly cloudy with air and water temperatures of 80°F, respectively. During the underwater inspection, water surface conditions were calm with moderate winds and a current velocity of less than 2 feet per second.

Underwater visibility ranged from 0 to 6 inches during the inspection. Marine growth on the piles consisted primarily of oysters in the intertidal zone and a very hard, densely packed, coral-like material underwater. The coral-like material was up to 6 inches thick. See Photos 3 and 4, Appendix B.

Underwater, the piles generally appeared to be in good condition. A black waterproofing compound, which according to construction drawings originally coated the piles, was deteriorated, exposing much of the concrete surfaces. Underwater, the concrete was typically smooth, hard, and of apparent good quality. No severe cracks, spalls or deterioration was observed. However, minor isolated, small spalls and pile surface anomalies were encountered. No exposed reinforcing steel was observed. See Photos 5 and 6, Appendix B.

Water depths measured at intermediate substructures varied from 2' to 40'. The channel profile shown on construction drawings compared to profiles taken during the inspection indicated scour on the west side and deposition on the east side. This has caused a westward channel migration, and as a result, water depths have noticeably increased since construction between Bents 6 and Bent 13. A maximum scour of approximately 17 feet was measured at Bent 6 with decreasing scour of 15 feet to 1 foot from Bents 8 through 13. This has significantly decreased pile embedment in the scour area. See Figures 2, 3, and 6 through 8, Appendix A and Photo 7, Appendix B..

Incidental observations were made on the above water structural components under the bridge. Some of the piles had vertical cracks within three feet of the concrete cap. The crack widths were typically hairline to 1/4" wide. Other damage consisted primarily of cracks and spalls on the concrete caps, and on the bottom of the beams. An apparent old spall repair had broken loose exposing reinforcing steel at the end of the north beam at Bent 4. See Photos 8, 9 and 10, Appendix B.

It should also be noted that the cast-in-place pile cap at Bent 24 was slightly rotated away from the west bank. It appears the cap was cast in this fashion, since the piles appear plumb and show no sign of distress at the pile to cap interface. However, the cap rotation does appear to have created conditions for stress in the beam span, since cracks and spalls are present on the beams near the bearing.

VI. STRUCTURAL CONDITION ASSESSMENT

The inspected underwater components of the bridge generally appeared to be structurally sound. The pile surface anomalies encountered were minor and did not appear to be structurally significant.

The lateral channel migration may be cause for concern regarding the load bearing capability of Bents 6 through 10. At these bents, embedment appears to have diminished 30% - 45% from the original. Indications are that this westward migration will continue, threatening Bents 2 through 5 which have piles of decreasing length.

The exposed steel in the beam at Bent 4 has likely caused a reduction in the load carrying capability of that span. This reduction will continue at a rapid rate in this corrosive environment.

VII. RECOMMENDATIONS

It is recommended that the design data, geotechnical, and "As-Built" construction information be researched to determine the actual structural significance of the reduced pile embedment. An erosion control structure is needed to protect the west end of the bridge from further pile embedment loss.

It is also recommended that the exposed steel in the beam at Bent 4 be covered to prevent further section loss.

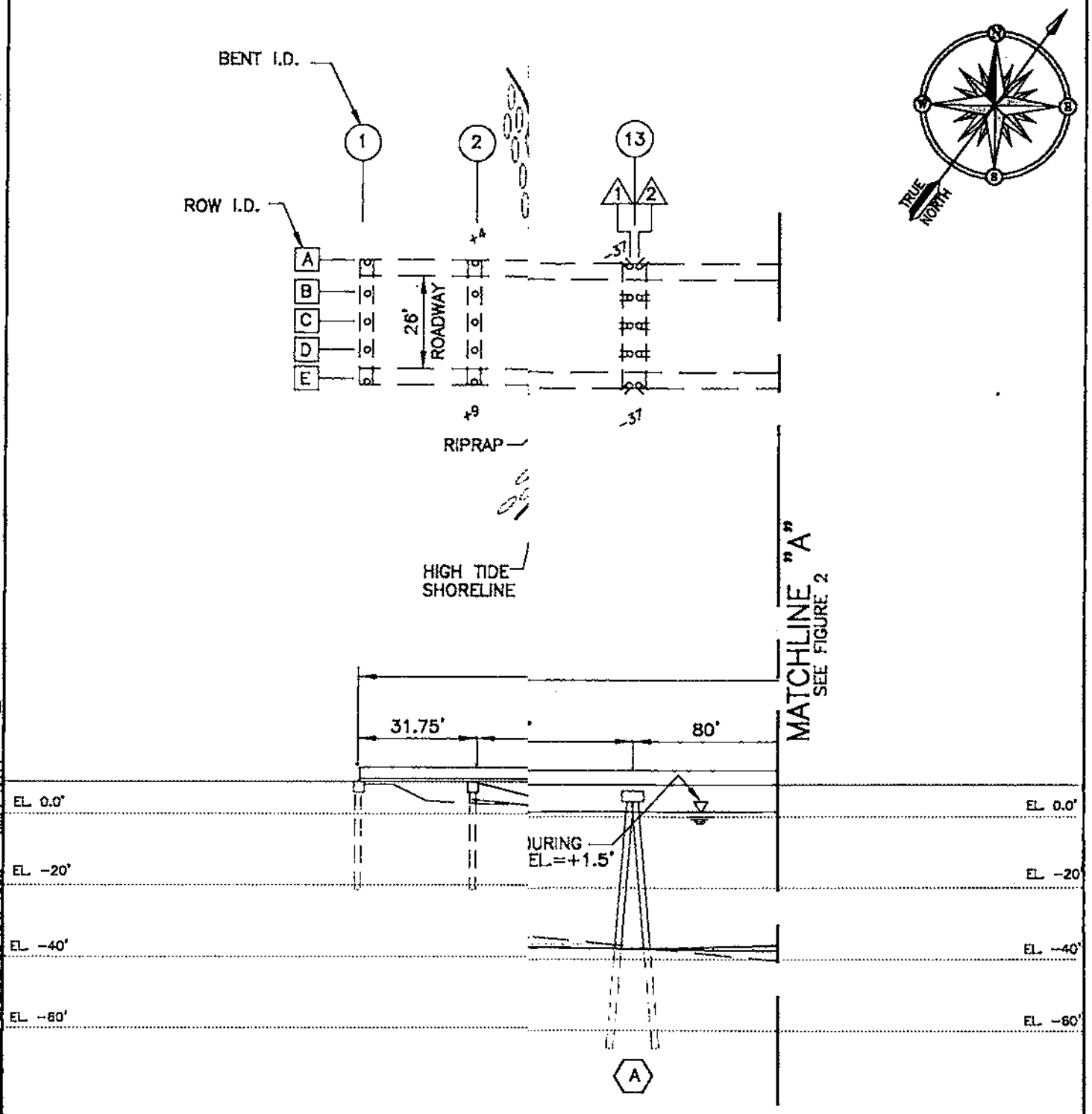
No repairs or maintenance are recommended for the underwater substructure components.

It is recommended that underwater inspections continue at regular intervals not to exceed five years. In addition, mudline profiles should be obtained at least annually and after any unusually heavy flows or tropical events to monitor the scour trend of this active crossing.

APPENDIX A

LIST OF FIGURES

FIGURE NO.	DESCRIPTION	PAGE
1	Location Map	A-1
2	Plan and Profile, Bents 1 through 13	A-2
3	Plan and Profile, Bents 14 through 28	A-3
4	Bent Elevations	A-4
5	Bent Elevations	A-5
6	Fathometer Recordings	A-6
7	Fathometer Recordings	A-7
8	Foundation Embedment	A-8



LEGEND

(A) INTERMEDIATE SUBSTRUCTURES REQUIRING FHWA LEVEL II INSPECTIONS AS PER S.C.D.H. & P.T.

o,8 VERTICAL, BATTER 21" OCTAGONAL PRECAST CONCRETE PILES

-36 SOUNDINGS, INDICATING CHANNEL BOTTOM ELEVATION (FEET)

APPROXIMATE CHANNEL SCOUR

APPROXIMATE CHANNEL DEPOSITION

NOTES:

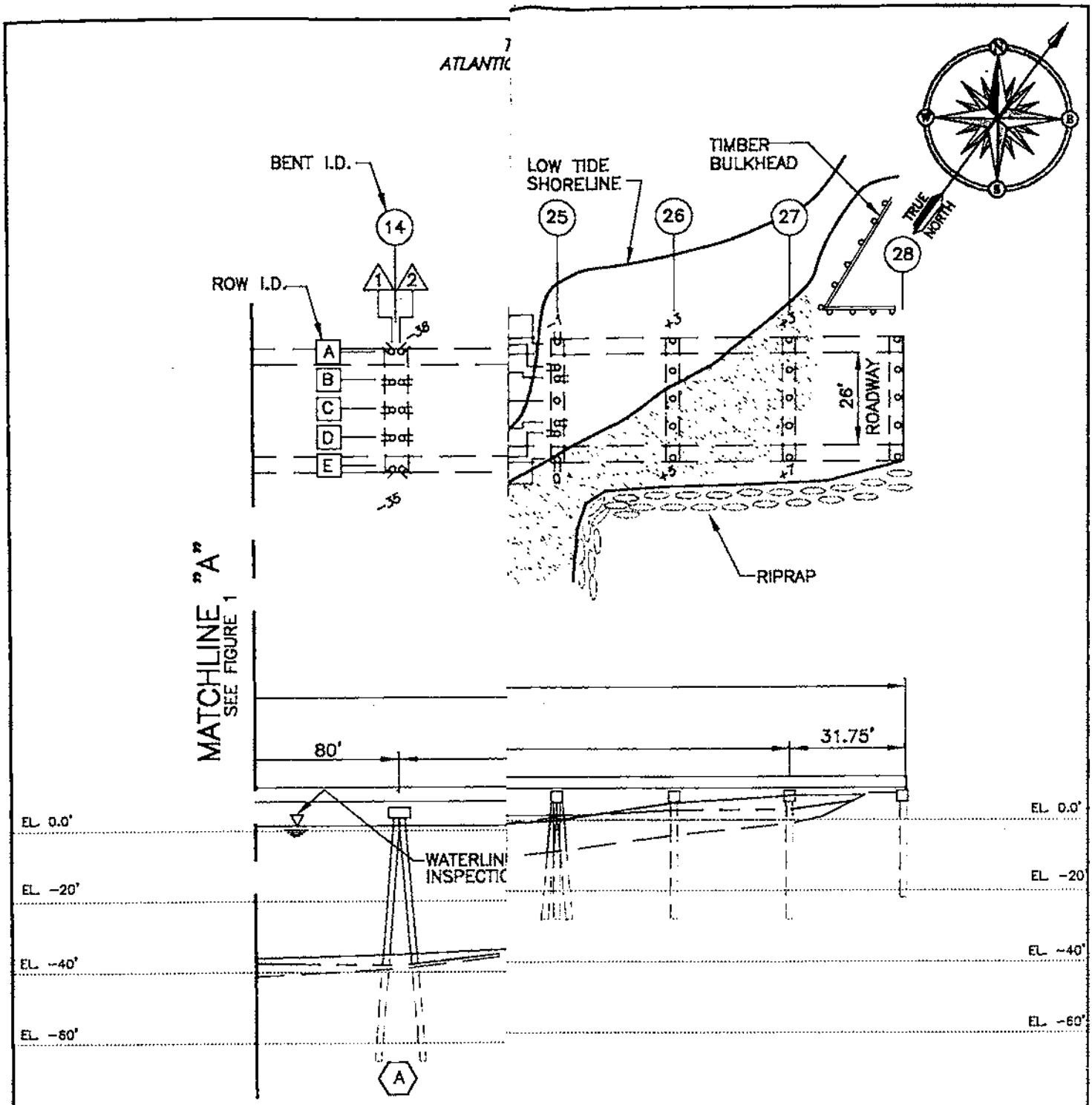
1. PLAN SHOW... DRAW... DEPAR... TRANS...
2. FHWA... ON A...

...LL-VETETO ENGINEERING, INC.
SOUTH CAROLINA
...ARTMENT OF TRANSPORTATION
...OLUMBIA, SOUTH CAROLINA

...C 703 OVER BREACH INLET
CHARLESTON COUNTY
BRIDGE NO. 10400300200
& PROFILE BENTS 1 THROUGH 13

SCALE:	AS NOTED
DRAWN BY:	B.I.
APPROVED BY:	P.D.V.
DATE:	SEPT. 1997
JOB NO.:	97040
FIG. NO.:	A-2

...SCDOT\97040\SB-43\Brg-43.dwg BL DATE: 08 APR 1998 TIME: 12:14



LEGEND

(A) INTERMEDIATE SUBSTRUCTURES REQUIRING FHWA LEVEL II INSPECTIONS AS PER S.C.D.H. & P.T.

VERTICAL, BATTER 21" OCTAGONAL PRECAST CONCRETE PILES

SOUNDINGS, INDICATING CHANNEL BOTTOM ELEVATION (FEET)

APPROXIMATE CHANNEL DEPOSITION

NOTE

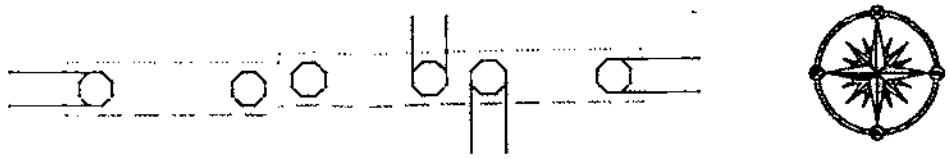
1

SSELL–VETETO ENGINEERING, INC.

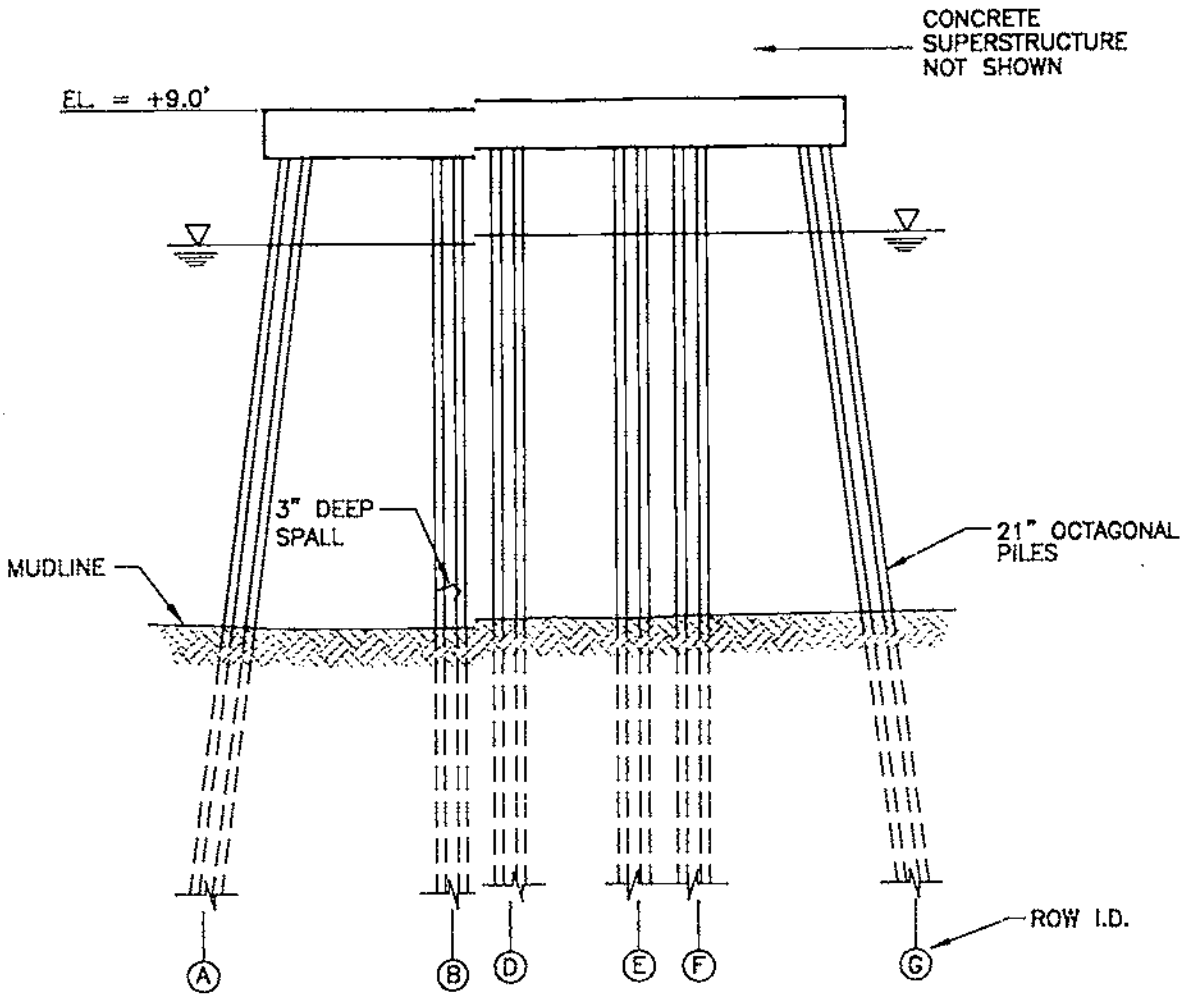
SOUTH CAROLINA
DEPARTMENT OF TRANSPORTATION
COLUMBIA, SOUTH CAROLINA

SC 703 OVER BREACH INLET
CHARLESTON COUNTY
BRIDGE NO. 10400300200
N & PROFILE BENTS 14 THROUGH 28

SCALE:	AS NOTED
DRAWN BY:	B.I.
APPROVED BY:	P.D.V.
DATE:	SEPT. 1997
JOB NO.:	97040
FIG. NO.:	A-3



PLAN

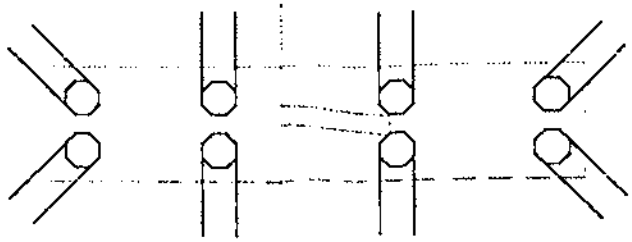


ELEVATION

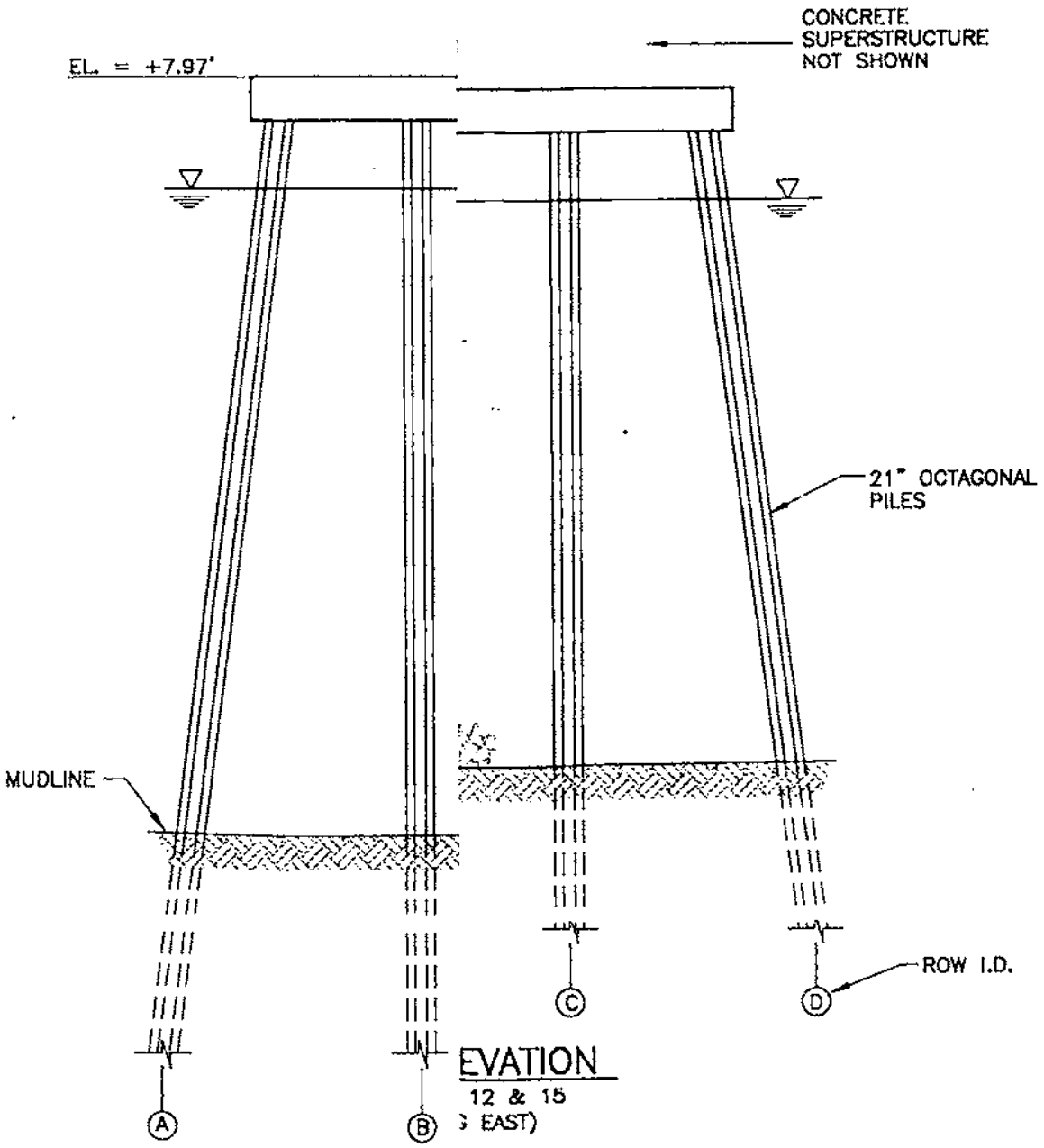
1-3, 5-7, S. 4,8,20 & 25
ING EAST)

JSSELL-VETETO ENGINEERING, INC.	SCALE: AS NOTED
SOUTH CAROLINA DEPARTMENT OF TRANSPORTATION COLUMBIA, SOUTH CAROLINA	DRAWN BY: B.I. APPROVED BY: P.D.V.
SC 703 OVER BREACH INLET CHARELSTON COUNTY BRIDGE NO. 104070300200 BENT ELEVATIONS	DATE: SEPT. 1997 JOB NO.: 97040 FIG. NO.: A-4

RVE NAME: C:\DWG\SCDOT\97040\BR-11\typ-pier.dwg BI DATE: 28 MAR 1998 TIME: 10:57



N



EVATION

12 & 15

EAST)

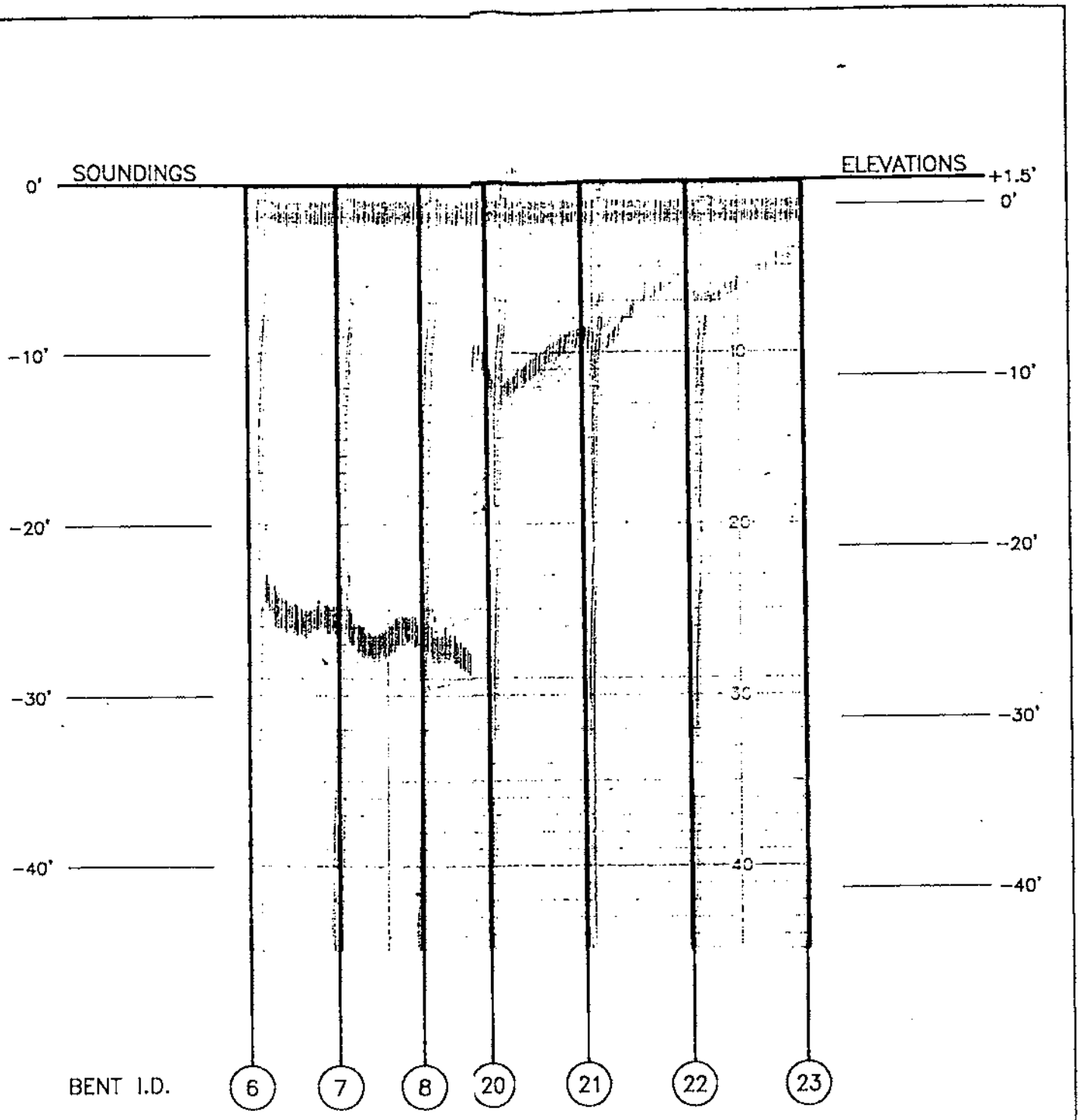
BEN

RUSSELL–VETETO ENGINEERING, INC.
SOUTH CAROLINA
DEPARTMENT OF TRANSPORTATION
COLUMBIA, SOUTH CAROLINA

SC 703 OVER BREACH INLET
CHARELSTON COUNTY
BRIDGE NO. 104070300200
BENT ELEVATIONS

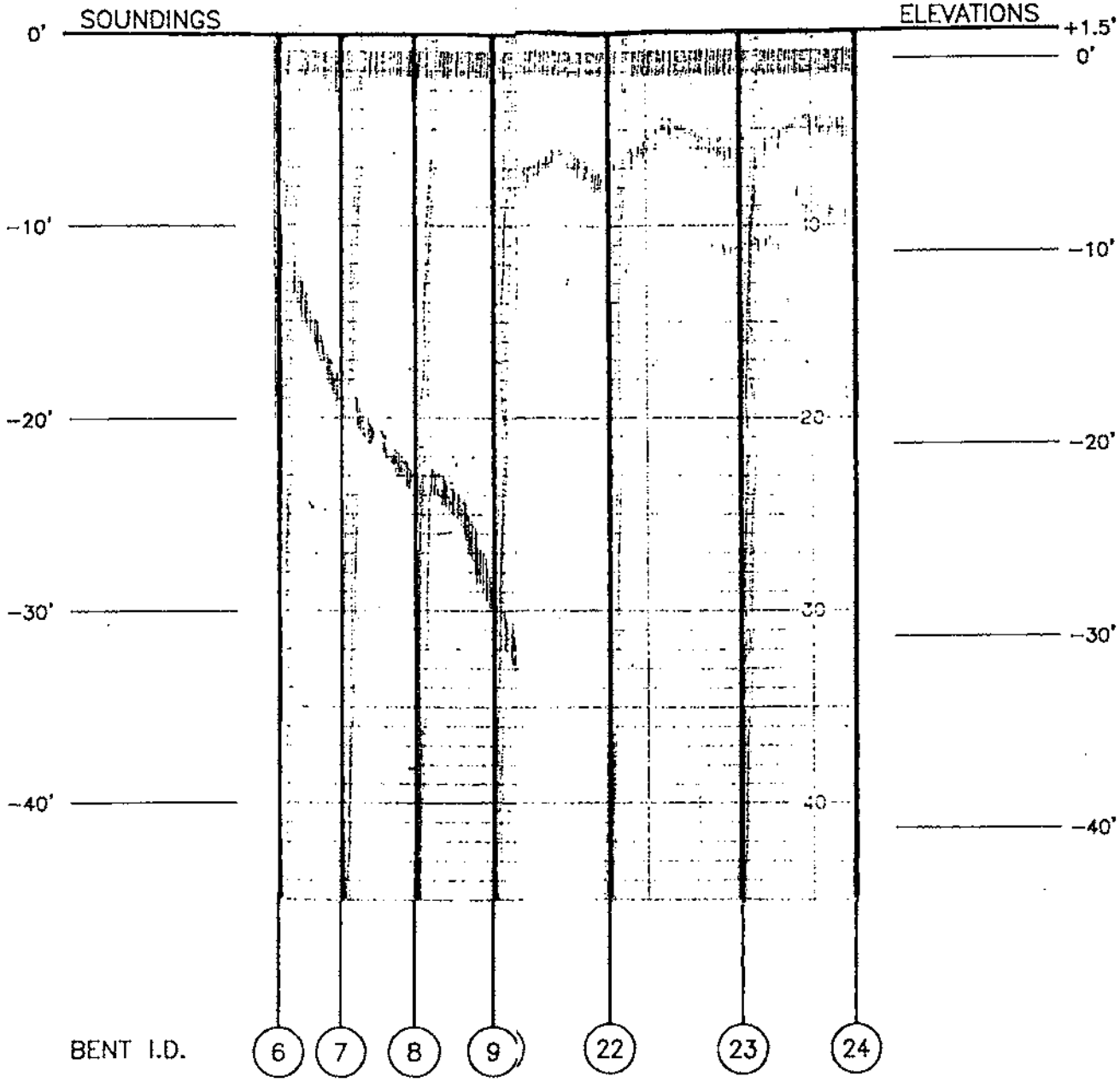
SCALE:	AS NOTED
DRAWN BY:	B.I.
APPROVED BY:	P.D.V.
DATE:	SEPT. 1997
JOB NO.:	97040
FIG. NO.:	A–5

RVE NAME: C:\DWG\SCDOT\97040\BR-11\typ-pier.dwg BI DATE: 26 MAR 1998 TIME: 10:57



RUSSELL–VETETO ENGINEERING, INC.	SCALE: AS NOTED
SOUTH CAROLINA DEPARTMENT OF TRANSPORTATION COLUMBIA, SOUTH CAROLINA	DRAWN BY: B.I.
	APPROVED BY: P.D.V.
SC 703 BREACH INLET CHARLESTON COUNTY BRIDGE NO. 104070300200 FATHOMETER RECORDINGS	DATE: SEPT. 1997
	JOB NO.: 97040
	FIG. NO.: A–6

CURVE NAME: C:\DWG\SCDOT\97040\BR-43\fath43.dwg BI DATE: 08 APR 1998 TIME: 13:42



USSELL–VETETO ENGINEERING, INC.	SCALE: AS NOTED
SOUTH CAROLINA DEPARTMENT OF TRANSPORTATION COLUMBIA, SOUTH CAROLINA	DRAWN BY: B.I. APPROVED BY: P.D.V.
SC 703 BREACH INLET CHARLESTON COUNTY BRIDGE NO. 104070300200 FATHOMETER RECORDINGS	DATE: SEPT. 1997 JOB NO.: 9704C FIG. NO.: A-7

RVE NAME: C:\DWG\SCDOT\9704C\BR-43\fath43.dwg BI DATE: 08 APR 1998 TIME: 13:42

BENT NUMBER	BOTTOM ELEVATION NORTH SIDE (FEET)	BOTTOM ELEVATION SOUTH SIDE (FEET)	ESTIMATED PILE TIP ELEVATION (FEET)	ORIGINAL BOTTOM ELEVATION (FEET)	EXISTING EMBEDMENT (FEET)	EMBEDMENT LOSS OR GAIN (FEET)
6	-11	-21	-43	-4	22	-17
7	-18	-23	-43	-8	20	-15
8	-21	-24	-53	-14	29	-10
9	-29	-30	-53	-19	23	-11
10	-34	-32	-59	-23	25	-11
11	-36	-32	-59	-29	23	-7
12	-36	-36	-65	-30	29	-6
13	-37	-37	-65	-36	28	-1
14	-38	-35	-65	-39	27	+1
15	-31	-32	-65	-31	33	-1
16	-24	-27	-59	-29	32	+2
17	-18	-19	-59	-29	40	+10
18	-12	-14	-53	-27	39	+13
19	-11	-11	-53	-23	42	+12
20	-9	-10	-43	-20	33	+10
21	-8	-7	-43	-15	36	+8
22	-5	-5	-43	-14	38	+9
23	-4	-2	-43	-12	39	+8
24	-3	--	-33	-12	30	+9

NAME: D:\DWG\RESDT\TABLE_TEMPLATE.dgn DATE: 02 MAR 1998 TIME: 13:38

NO	DATE	REVISION

RVE CORPUS CHRISTI, TEXAS

RUSSELL-VETETO ENGINEERING, INC.

SOUTH CAROLINA
DEPARTMENT OF TRANSPORTATION
COLUMBIA, SOUTH CAROLINA

SC 703 BREACH INLET
CHARLESTON COUNTY
BRIDGE NO. 104070300200
FOUNDATION EMBEDMENT

SCALE:	NONE
DRAWN BY:	B.I.
APPROVED BY:	P.V.D.
DATE:	SEPT. 1997
JOB NO.	97040
FIG NO.	A-8

APPENDIX B

LIST OF PHOTOGRAPHS

PHOTO NO.	DESCRIPTION	PAGE
1	Typical 10 pile bent configuration.	B-1
2	Typical 7 pile bent configuration.	B-1
3	Typical marine growth underwater.	B-2
4	Typical marine growth underwater.	B-2
5	Typical concrete surface underwater.	B-3
6	Typical concrete surface underwater.	B-3
7	Deposition of material on east side of channel causing channel migration to the west.	B-4
8	Typical spalls, cracks and rust stains found on piles and pile caps.	B-4
9	Apparent old patch broken off of bottom of beam at Bent 4.	B-5
10	Corrosion of steel beam and deck spalling.	B-5

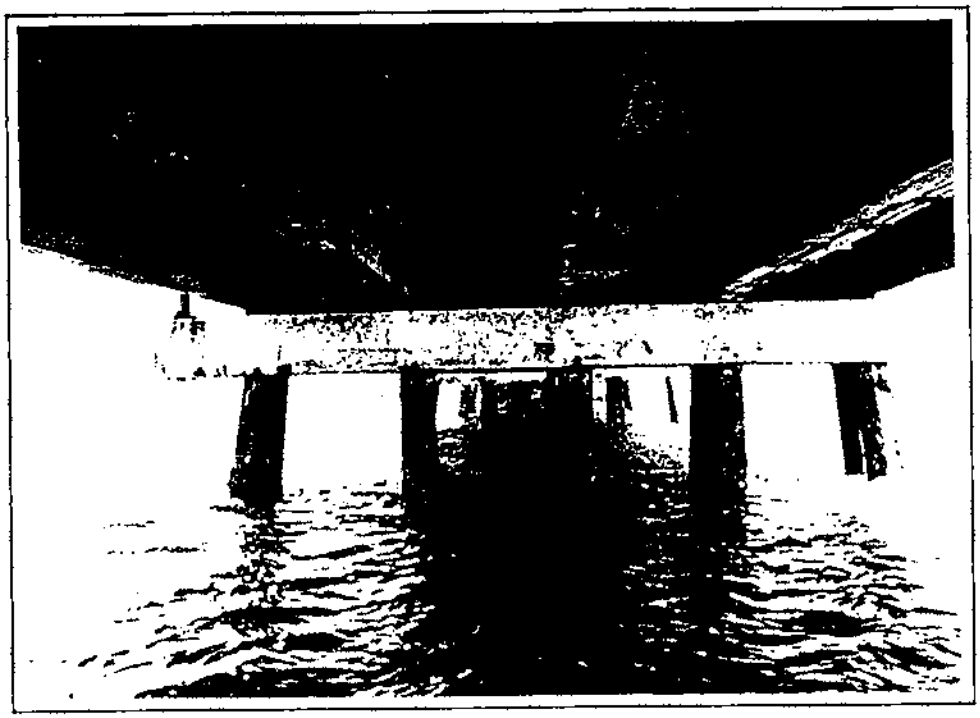


PHOTO NO. 1

Typical 10 pile bent configuration.

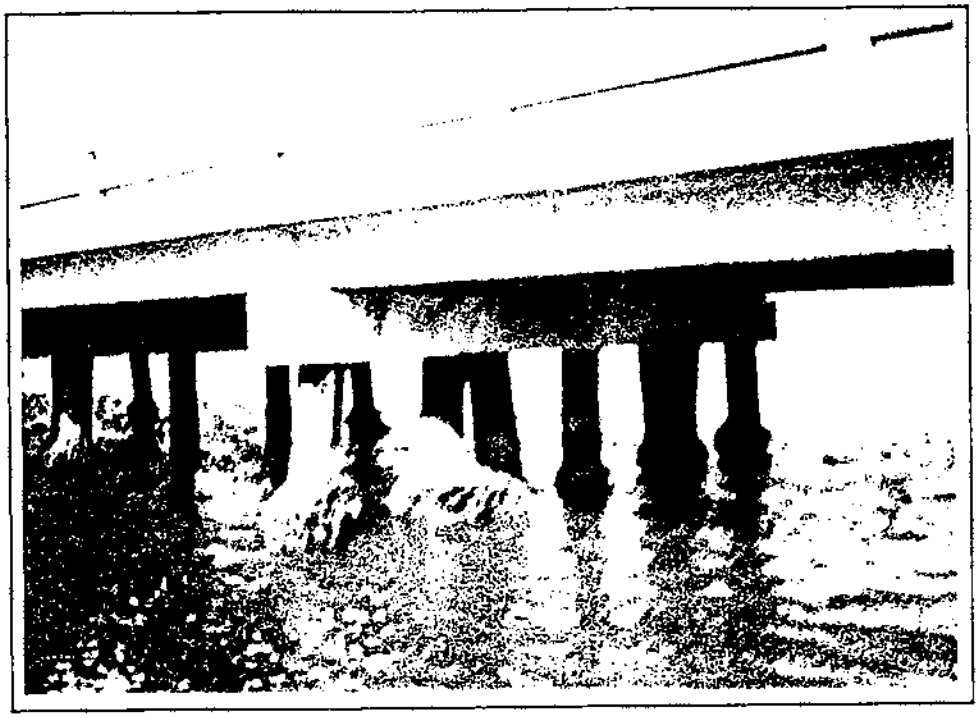


PHOTO NO. 2

Typical 7 pile bent configuration.

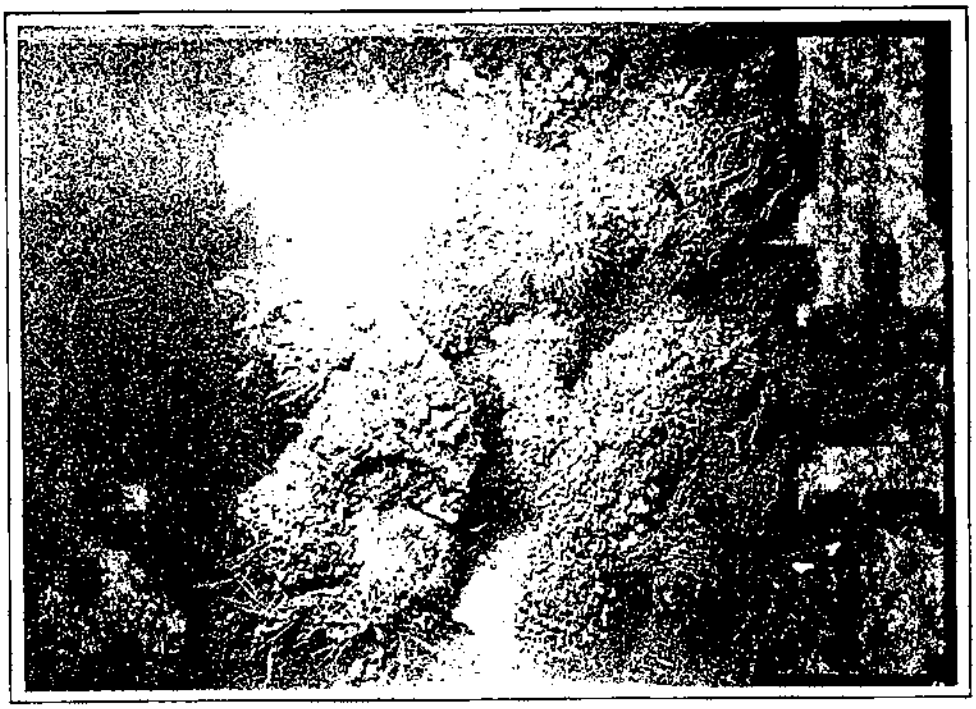


PHOTO NO. 3

Typical marine growth underwater.

PHOTO NO. 4

Typical marine growth underwater.

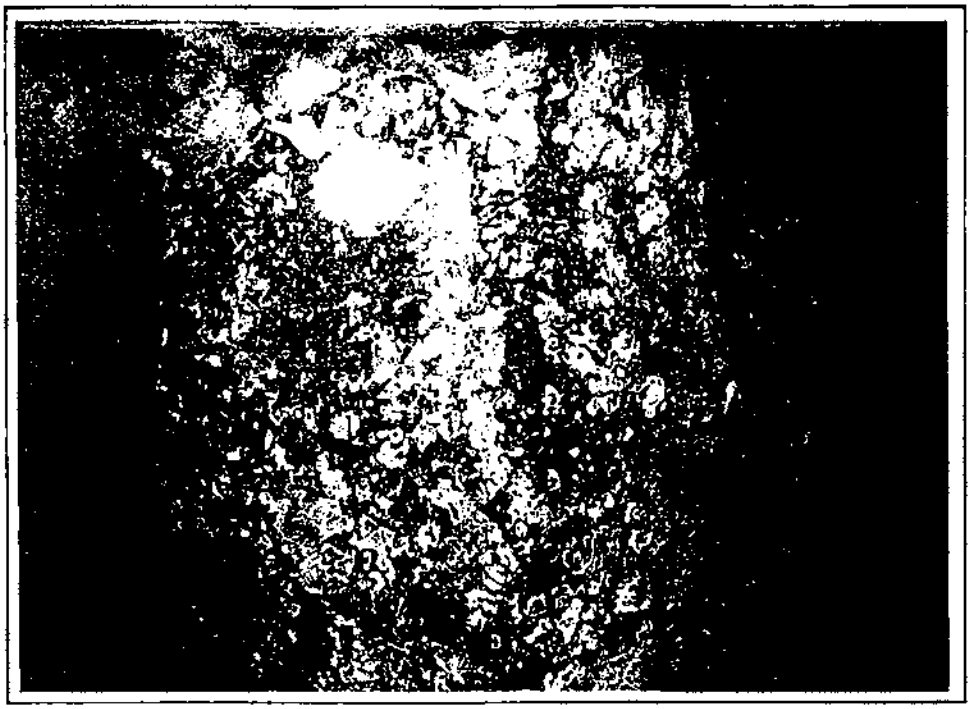


PHOTO NO. 5

Typical concrete surface underwater.

PHOTO NO. 6

Typical concrete surface underwater.

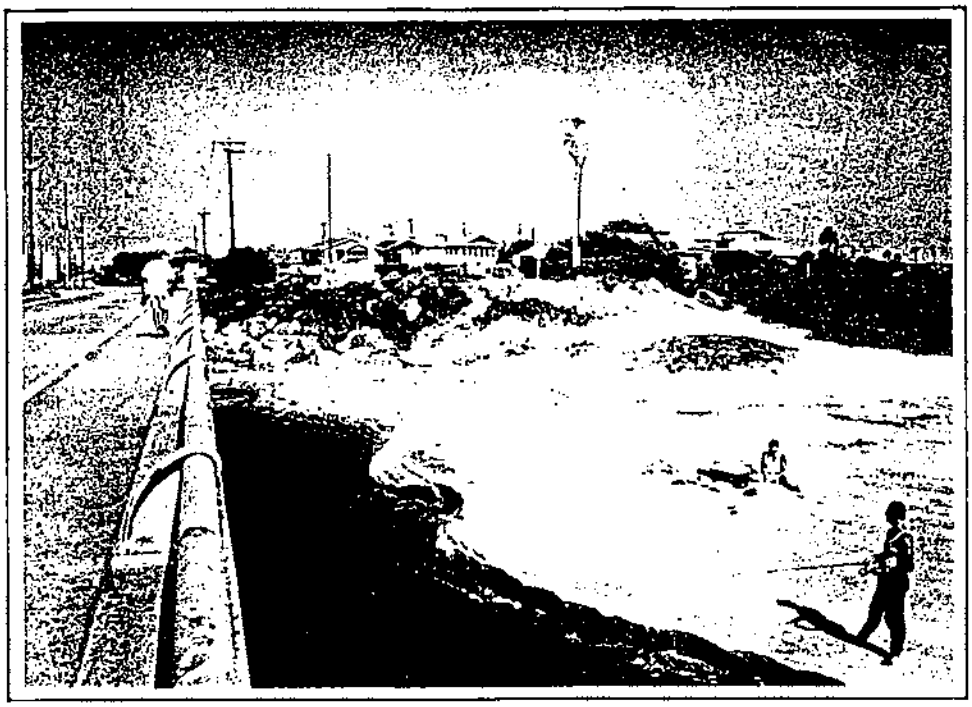


PHOTO NO. 7

Deposition of material on east side of channel causing channel migration to the west.

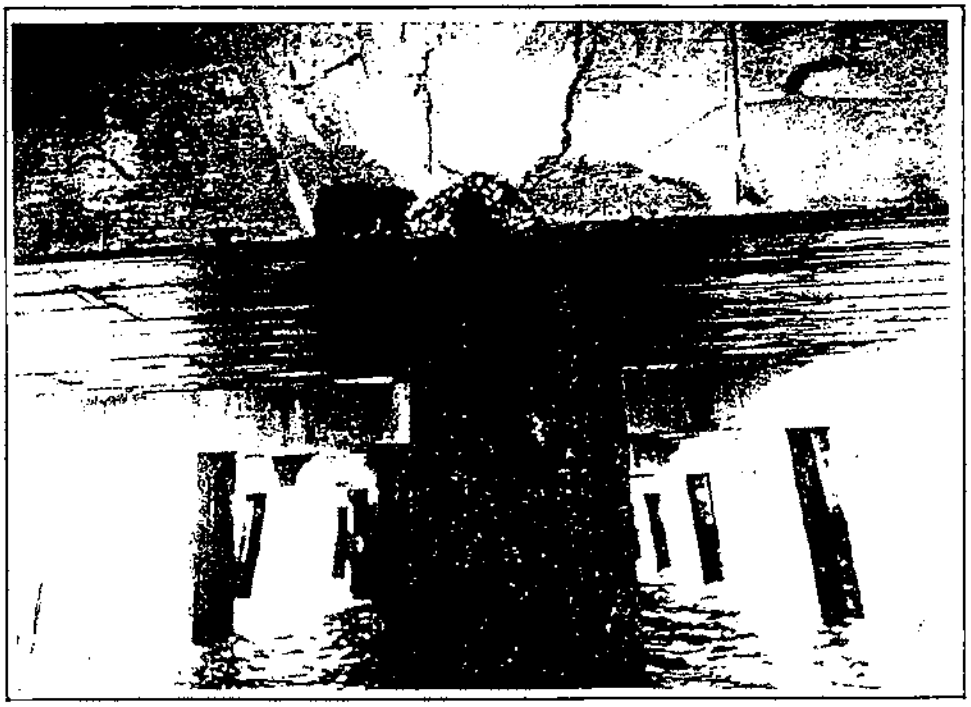


PHOTO NO. 8

Typical spalls, cracks and rust stains found on piles and pile caps.

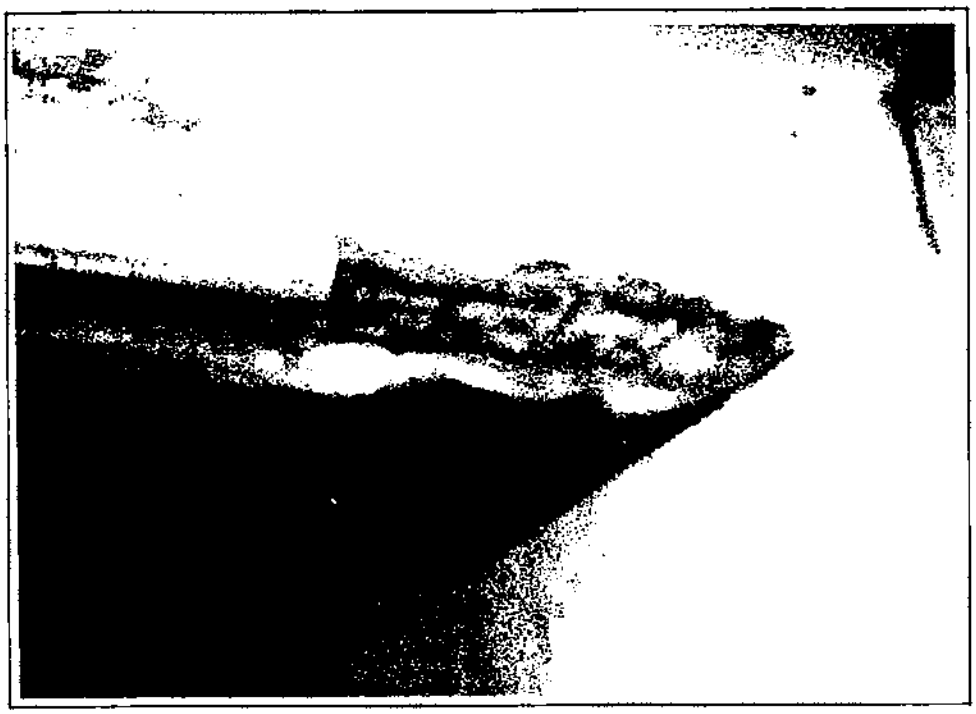


PHOTO NO. 9

Apparent old patch broken off of bottom of beam at Bent 4.

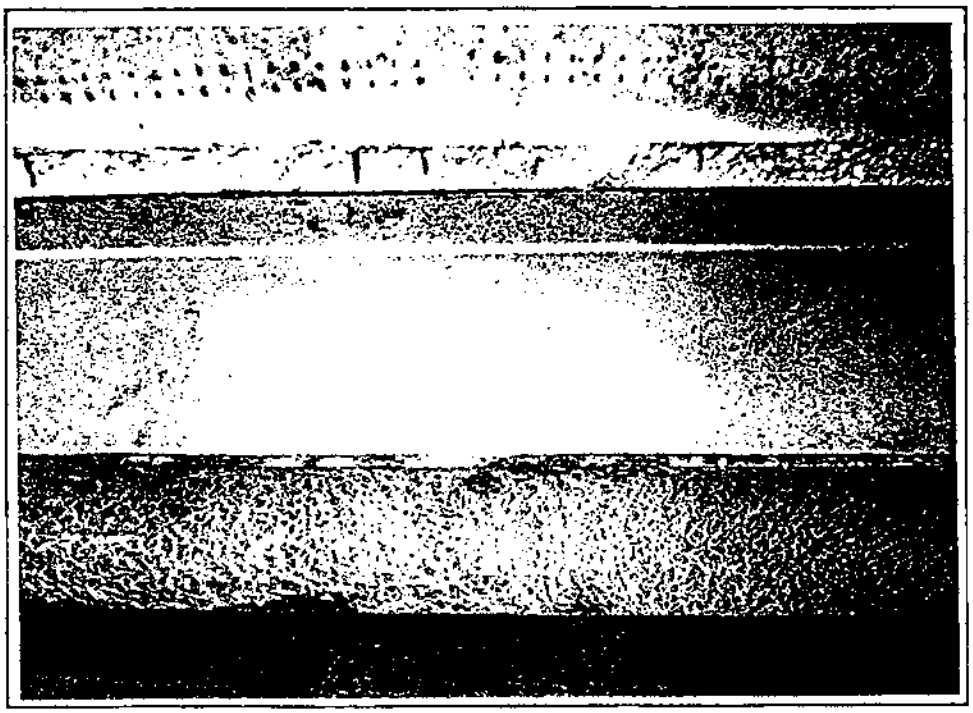


PHOTO NO. 10

Corrosion of steel beam and deck spalling.

EXHIBIT F

PUBLIC WORKS COMMITTEE MEETING
April 14, 1998

The regular meeting of the Public Works Committee was held on April 14, 1998, at 5:45 p.m. in City Hall. Present were Chairman Debra Hernandez, and Committee member Mike Sottile, Director David Mobley, and City Administrator Mark Williams. Also present was Council Member Bob Abele. Committee member Dee Taylor was attending class.

1. Citizens Comments. (a) David Hatchell was scheduled to speak but was running late. He will be given the chance to speak when he arrives.

2. Minutes of Previous Meeting. Mr. Sottile made a motion to approve the minutes from the March 1998 meeting; Ms. Hernandez seconded; motion passed unanimously.

3. Monthly Director's Report. Mr. Mobley discussed the month's activities and answered questions of Committee members (see attached report)

Upon discussion of striping the commercial area of Ocean Boulevard, Lowcountry Sweeping offered to sweep clean the entire street for and additional $980, plus $150 per month if desired. Trash would still have to be picked up manually. Mr. Sottile felt that there is so much sand and grass growing that he would agree to having the gutters cleaned at least once. Pride Asphalt of Summerville said they would just clean the areas needed for striping and guarantee it for two years. Mr. Williams will contact the Highway Department and see who their street sweeper contractor is and will report back at the Council meeting.

Mr. Sottile expressed great concern about trash pickup not being adequate to keep the island looking good. He began discussion of the possible need for more workers. Mr. Mobley stated that he would like to run a limb truck every day to keep up with leaves and limbs and felt that he would never be able to keep up otherwise. Residents are being notified that the City will not pick up unbagged leaves any longer and the ordinance will be enforced. Mr. Williams stated that in order to provide the same level of service for trash collection that we provide for garbage collection it will take the same amount of resources and Council needs to decide whether or not to make that kind of commitment.

Mr. Williams is still in the process of preparing specs for requests for another chassis and packer to go into the Accommodations Tax or Fee budget, and suppliers are reporting that delivery time is 12-13 months because of a backlog of automatic transmissions. Currently the department has four packers and two flat beds in operation, and Ms. Hernandez stated that the problem in hiring more men now would be that there isn't a truck for them to use yet. If approved, when added to the fleet, the new truck would be used for front-line garbage collection and an older one will be used for trash collection. Adm. Abele was asked to put this purchase on the next Ways & Means Committee agenda.

Mr. Williams stated that we should emulate Mt. Pleasant which picks up garbage and trash on the same day once a week, and whatever is out there they get, which means they may be running as many as four different trucks to pick up the segregated trash for the landfill.

(b) Work Force Analysis. (Copy attached) Mr. Mobley explained the analysis in detail and how they arrived at these figures. Last year 11 full-time employees (including temps) were used and some of the tasks were not completed. We now have 9 employees in the department plus two temps who work regularly. Mr. Sottile said that he would like to see three additional men hired permanently to raise the staff back up to 12 in order to keep the level of service that the islanders expect. Mr. Williams passed out two graphs of tonnage collected during garbage pickup only.

Upon discussion, it was the consensus that the department does need more people. Adm. Abele recommended hiring one more full time employees, filling in with temps, and watching the figures to determine if we need more full time workers throughout the year. Mr. Williams stated that one full time driver costs the City approximately $23,000 per year; a temp working full time costs $26,000. Temp laborers cost $15,059 as opposed to an employee costing $17,356. The average full-time workers currently on staff per day, accounting for absences, is 8½ people.

Mr. Sottile made a motion to recommend to full council to hire one full-time employee effective immediately and to continue using temps as needed; Ms. Hernandez seconded; motion passed unanimously.

Mr. Mobley was excused from the meeting at this time to attend class.

4. Curb Cut for Seaside Inn. Mr. David Hatchell arrived at the meeting and the committee agreed to hear this item at this time.

Mr. Hatchell explained that he had gone to the Board of Adjustment who turned him down for the proposed curb cut because the ordinance requires a 120' frontage and the hotel only has 80' frontage. He has spoken with several members of Council who felt that 120' was somewhat extreme and Mr. Hatchell was asking that the ordinance be changed. He presented drawings of the hotel currently under construction on the front beach area and pictures of other areas in this commercial part of Ocean Boulevard. He needs a 20' curb cut according to the Highway Department. His main objective is to provide a place for customers to drive under the building to load and unload their vehicles at the elevator and then park across the street. Additionally, handicapped parking would be provided under the building which Mt. Hatchell stressed was needed for safety reasons.

Upon discussion, Chairman Hernandez stated that she felt the front beach area should be "pedestrian friendly" and allowing more curb cuts on small lot will have the opposite effect and create more of a hazard for pedestrians. Mr. Sottile agreed stating that he would rather

see a loading zone established in front of the hotel rather than a curb cut since there is such a high volume of pedestrian traffic in this area.. Adm. Abele expressed concern about cars backed up on Ocean Boulevard waiting for the loading zone to become available and said that if the curb cut were approved, he would want to make sure that there was no permanent parking under the hotel.

The committee told Mr. Hatchell that they would not support a curb cut, but they did recommended he make a presentation to full council the end of this month. Mr. Williams will see that he is put on the agenda.

5. Landscape Ordinance. Ordinance 1998-8 was given first reading on March 24th. Chairman Hernandez asked the committee if there were any other changes they would like to make. There was discussion of bagging of leaves and pickup of white goods. Mr. Williams recommended that we send out some notification to residents, perhaps seasonally, to inform residents what our policies are.

6. Drainage Issues. Chairman Hernandez stated that there are many things that need to be discussed and researched on drainage and felt that a work session should be set up. There is a small amount of money in the budget this year which is merely a beginning. Options mentioned were a special tax district and a drainage utility fee.

In discussing the drainage problems at 46th and 53rd Avenues (see attached letters), Mr. Sottile stated that these two areas were two of the most expensive to address at $2 million per the Seabrook study. He felt that we would have to survey the residents to see if they would help pay the bill and agreed with Chairman Hernandez that people in other parts of the island would object to paying anything when there are not drainage problems where they live. Adm. Abele suggested setting up a special drainage committee of council including citizen advocates to study the problems and possible solutions.

Mr. Sottile further stated that there were many smaller projects that council could address with the budgeted funds and felt we should begin looking into these. Mr. Sottile reported that he had attended Charleston County Public Works meeting to ask the County's assistance in piping the ditch in the Wildwood Area. The committee voted to provide manpower and machinery for the project and County Council approved it at their meeting. He stated that this type of project is one that we can handle within our budgeted funds.

Mr. Williams reported that he received a call from Charleston County stating that they couldn't do the engineering work for the project for several months and they recommended that we hire our own engineer in order to expedite the project; the committee asked him to follow through and solicit engineering costs. He further stated that if the County is going to be here with their machinery, it might be worthwhile to have them do the entire ditch and not just part of it.

Chairman Hernandez stated that the first step in solving drainage problems would be to prioritize the areas that need the most help. The committee also discussed the filling of empty lots which causes some of the drainage problems.

The committee discussed having the City Attorney draft an ordinance pertaining to filling of vacant lots for development or re-development. Mr. Williams noted that previous committees had attempted to draft such an ordinance with no success. He will try to find material pertaining to these previous attempts.

Chairman Hernandez will try to come up with a plan of action.

There being no further business to come before the committee, the meeting was adjourned at 7:45 p.m.

Respectfully submitted,
Debra Hernandez, Chairman

City of Isle of Palms
Department of Public Works
March/April Report
David Mobley, Director

1. Department received 237 phone calls in the month of March for special request collection; i.e., white goods, limbs & trees, mattresses, dead animals (sea turtle, raccoons, sea gulls, dogs and cats), and one catamaran boat, and 39 flat bed loads of limbs during March, not including garbage packers.

2. Beach access monuments, sign blanks ordered, as soon as they are made the County will install.

3. Request for upgrade street light on 3307 Waterway, on resident's property, pole placed when house built, possibly owner's pole. Suggest Committee deny request at this time.

4. 20-yard roll-off container delivered at shop for metal and two 40-yard containers delivered to Wild Dunes for limbs.

5. Received two quotes for street line striping on Ocean Boulevard. Pride Asphalt, Inc., Summerville, for $900.00 and Lowcountry Sweeping, Inc., Mt. Pleasant, for $918. Also sweep street for $980 and $150 per month sweeping thereafter.

6. Installed 22 street signs last month; i.e., faded no parking and vandalized signs.

7. CDL update: three employees updated to CDL permits, start driving class next week. Hope to have licensed by end of month.

8. Have installed yellow strobe lights on all vehicles including two pick-ups, wired to headlight switch.

City of Isle of Palms
Summary of Public Works Labor & Wage Analysis
April, 1998

ACTUAL HOURS INCURRED DURING 1997 SEASON

		Drivers	Laborers	Total
Actual Average Weekly Hours - May 1, 1997 - Sept. 30, 1997				
	Employees	162.71	178.67	341.38
	Temps	44.49	42.43	86.92
		207.20	221.10	428.30
Actual Average Weekly Cost				
	Employees	$ 1,572.68	$ 1,354.36	$ 2,927.05
	Temps	$ 555.00	$ 338.82	$ 893.82
		$ 2,127.68	$ 1,693.18	$ 3,820.86
Actual 1997 FTEs		5.18	5.53	10.71
Actual 1997 FTE Cost Per Week		$ 410.75	$ 306.32	$ 717.07

HOURS PROJECTED FOR 1998 SEASON PER MANPOWER ANALYSIS

		Drivers	Laborers	Total
Weekly Hours Projected per Manpower Analysis		294.5	258	552.5
Average Cost Per Hour At Current Rates				
	Washington	$ 11.50		
	Others	$ 8.50	$ 7.00	
Weekly Payroll Cost		$ 2,351.17	$ 1,806.00	$ 4,157.17
FTEs Projected		7.36	6.45	13.81
FTE Cost Per Week		$ 319.34	$ 280.00	$ 300.97

DIFFERENCE

	Drivers	Laborers	Total
Weekly Hours Incurred During 1997 Season	207.20	221.10	428.30
Weekly Hours Projected	294.50	258.00	552.50
Difference	(87.30)	(36.90)	(124.20)
Weekly Cost Incurred During 1997 Season	$ 2,127.68	$ 1,693.18	$ 3,820.86
Weekly Cost Projected	$ 2,351.17	$ 1,806.00	$ 4,157.17
Difference	$ (223.48)	$ (112.82)	$ (336.30)
Actual FTEs - 1997 Season	5.18	5.53	10.71
FTEs Projected	7.36	6.45	13.81
Difference	(2.18)	(0.92)	(3.10)

City of Isle of Palms

Schedule of Actual Hours Worked

Public Works Employees

May 1, 1997 - Sept 30, 1997

22 Weeks

	Regular	OT	Holiday	Sick	Vacation	Other	Total
Supervisor/Driver							
Washington	848.00	-	24.00	-	-	-	872.00
Avg Mhrs/Week	38.55	-	1.09	-	-	-	39.64
Employeee Drivers							
Green, S.	768.75	10.75	24.00	40.25	-	-	843.75
Green, G.	606.25	32.50	16.00	16.00	8.00	16.00	694.75
Martinez	715.75	52.25	16.00	-	-	-	784.00
Graham	522.25	23.00	16.00	-	-	-	561.25
Subtotal Emps	2,613.00	118.50	72.00	56.25	8.00	16.00	2,883.75
Avg Mhrs/Week	118.77	5.39	3.27	2.56	0.36	0.73	131.08
Temp Drivers	971.50	7.25	-	-	-	-	978.75
Total Driver Hrs	**4,432.50**	**125.75**	**96.00**	**56.25**	**8.00**	**16.00**	**4,734.50**
Avg Mhrs/Week	**201.48**	**5.72**	**4.36**	**2.56**	**0.36**	**0.73**	**215.20**
Employee Laborers							
Jackson	796.25	4.50	24.00	16.00	-	-	840.75
Scott	775.50	21.00	24.00	36.50	32.00	-	889.00
Wise	766.50	7.75	24.00	47.00	-	8.00	853.25
Hamilton	796.50	40.75	24.00	24.00	8.00	-	893.25
Long	334.25	9.75	-	8.00	-	-	352.00
Mazyck	378.00	-	-	-	-	-	378.00
Subtotal Emps	3,847.00	83.75	96.00	131.50	40.00	8.00	4,206.25
Avg Mhrs/Week	174.86	3.81	4.36	5.98	1.82	0.36	191.19
Temp Laborers	927.50	6.00	-	-	-	-	933.50
Total Laborer Hrs	**4,774.50**	**89.75**	**96.00**	**131.50**	**40.00**	**8.00**	**5,139.75**
Avg Mhrs/Week	**217.02**	**4.08**	**4.36**	**5.98**	**1.82**	**0.36**	**233.63**
Grand Total	**9,207.00**	**215.50**	**192.00**	**187.75**	**48.00**	**24.00**	**9,874.25**
Avg Mhrs/Week	**418.50**	**9.80**	**8.73**	**8.53**	**2.18**	**1.09**	**448.83**

City of Isle of Palms
Schedule of Public Works Temporary Employee Hours
May 1, 1997 through September 30, 1997

Vendor	Week Ending	Driver Hours	Laborer Hours	Driver Rate	Laborer Rate	OT Premium	Driver $	Laborer $	Total $	
Alternative Staffing	5/4/97	72.75		12.50		4.69	914.06	-	914.06	
Labor Finders, Inc.	5/4/97	8.00		14.81			118.48	-	118.48	
Polmar, Inc.	5/4/97	32.50		11.56			375.70	-	375.70	
Alternative Staffing	5/11/97	40.00		12.50			500.00	-	500.00	
Labor Finders, Inc.	5/11/97	15.00		14.81			222.15	-	222.15	
Polmar, Inc.	5/11/97	40.00		11.56			462.40	-	462.40	
Alternative Staffing	5/18/97	40.50		12.50		3.13	509.38	-	509.38	
Polmar, Inc.	5/18/97	32.00		11.56			369.92	-	369.92	
Alternative Staffing	5/25/97	42.00		12.50		12.50	537.50	-	537.50	
Polmar, Inc.	5/25/97	28.75		11.56			332.35	-	332.35	
Polmar, Inc.	6/1/97	29.00		11.56			335.24	-	335.24	
Polmar, Inc.	6/8/97	32.00		11.56			369.92	-	369.92	
Polmar, Inc.	6/15/97	33.00		11.56			381.48	-	381.48	
Alternative Staffing	6/22/97	16.00		12.50			200.00	-	200.00	
Polmar, Inc.	6/22/97	40.00		11.56			462.40	-	462.40	
Labor Finders, Inc.	6/29/97	23.00	56.00	14.81	8.99		340.63	503.44	844.07	
Polmar, Inc.	6/29/97	40.00		11.56			462.40	-	462.40	
Labor Finders, Inc.	7/6/97	-	64.00		8.99		-	575.36	575.36	
Polmar, Inc.	7/6/97	32.00		11.56			369.92	-	369.92	
Labor Finders, Inc.	7/13/97		86.00		8.99	27.00	-	800.14	800.14	
Polmar, Inc.	7/13/97	43.00		11.56		17.34	514.42	-	514.42	
Labor Finders, Inc.	7/20/97	32.00	80.00	14.81	8.99		473.92	719.20	1,193.12	
Labor Finders, Inc.	7/20/97	8.00	16.00	14.81	8.99		118.48	143.84	262.32	
Alternative Staffing	7/27/97		22.00		7.24		-	159.28	159.28	*
Labor Finders, Inc.	7/27/97	8.00	16.00	14.81	8.99		118.48	143.84	262.32	
Labor Finders, Inc.	7/27/97	32.00	64.00	14.81	8.99		473.92	575.36	1,049.28	
Alternative Staffing	8/3/97	24.00	62.25	12.50	7.24		300.00	450.69	750.69	
Alternative Staffing	8/3/97		19.00		7.24		-	137.56	137.56	*
Alternative Staffing	8/10/97	40.00	78.25	12.50	7.24		500.00	566.53	1,066.53	
Alternative Staffing	8/10/97		20.50		7.24		-	148.42	148.42	*
Alternative Staffing	8/17/97	36.75	71.00	12.50	7.24		459.38	514.04	973.42	
Alternative Staffing	8/17/97		19.00		7.24		-	137.56	137.56	*
Alternative Staffing	8/24/97	31.50	77.00	12.50	7.24		393.75	557.48	951.23	
Alternative Staffing	8/24/97		21.00		7.24		-	152.04	152.04	*
Alternative Staffing	8/31/97	32.00	83.00	12.50	7.24		400.00	600.92	1,000.92	
Alternative Staffing	8/31/97		17.50		7.24		-	126.70	126.70	*
Alternative Staffing	9/7/97	24.00	61.00	12.50	7.24		300.00	441.64	741.64	
Alternative Staffing	9/21/97	31.50		12.50			393.75	-	393.75	
Alternative Staffing	9/28/97	22.50		12.50			281.25	-	281.25	
Alternative Staffing	10/5/97	17.00		12.50		6.25	218.75	-	218.75	
Total		978.75	933.50				12,210.03	7,454.04	19,664.07	
Less Beach Cleanup		-	(119.00)						(861.56)	*
Total Paid from Gen Fund		978.75	814.50						18,802.51	

* Represents amounts for beach cleanup. Paid from Accommodation Tax Fund

City of Isle of Palms
Public Works Manpower Analysis
Summer 1998, Projected

Summer (May 1 - September 30)

Solid Waste (Garbage) Collection

	Garbage Trucks	Open Body Trucks	Pickup Trucks	Drivers	Laborers	Collection Hours	Transport Hours	Collection Manhours	Transport* Manhours	Driver* Manhours	Laborer Manhours	Total for Day/Wk
Monday	4		1	5	4	5	1.5	45	12	31	26	57
Tuesday	4		1	5	4	6.5	1.5	58.5	12	38.5	32	70.5
Wednesday								0	0	0	0	0
Thursday	4		1	5	4	5	1.5	45	12	31	26	57
Friday	4		1	5	4	6.5	1.5	58.5	12	38.5	32	70.5
Saturday								0	0	0	0	0
Total						**23**	**6**	**207**	**48**	**139**	**116**	**255**

Yard Trash Collection

	Garbage Trucks	Open Body Trucks/CAT	Pickup Trucks	Drivers	Laborers	Collection Hours	Transport Hours	Collection Manhours	Transport* Manhours	Driver* Manhours	Laborer Manhours	Total for Day/Wk
Monday	1			1	1	6.5	0.5	13	1	7	7	14
Tuesday	1			1	1	6.5	0.5	13	1	7	7	14
Wednesday	4	3		7	5	6.5	0.5	78	5.5	48.5	35	83.5
Thursday	1			1	1	6.5	0.5	13	1	7	7	14
Friday	1			1	1	6.5	0.5	13	1	7	7	14
Saturday										0	0	0
Total						**32.5**	**2.5**	**130**	**9.5**	**76.5**	**63**	**139.5**

Miscellaneous Trash Collection

	Garbage Trucks	Open Body Trucks	Pickup Trucks	Drivers	Laborers	Collection Hours	Transport Hours	Collection Manhours	Transport Manhours	Driver Manhours	Laborer Manhours	Total for Day/Wk
Monday												
Tuesday												
Wednesday	1		1	2	1	5	0.5	15	1.5	11	5.5	16.5
Thursday												
Friday												
Saturday												
Total						**5**	**0.5**	**15**	**1.5**	**11**	**5.5**	**16.5**

* Pickup drivers and CAT drivers are not involved in transport and their hours are not included here.

Version date: 4/6/98

City of Isle of [redacted]ns
Public Works Manpower Analysis
Summer 1998, Projected

Summer (May 1 - September 30)

White Goods Collection

	Garbage Trucks	Open Body Trucks/CAT	Pickup Trucks	Drivers	Laborers	Collection Hours	Transport Hours	Collection Manhours	Transport Manhours	Driver Manhours	Laborer Manhours	Total for Day/Wk
Monday		2	1	3	1	2	0	8	0	6	2	8
Tuesday												
Wednesday												
Thursday		2	1	3	1	2	0	8	0	6	2	8
Friday												
Saturday												
Total						**4**	**0**	**16**	**0**	**12**	**4**	**16**

Roll Cart Delivery/ Other

	Garbage Trucks	Open Body Trucks	Pickup Trucks	Drivers	Laborers	Collection Hours	Transport Hours	Collection Manhours	Transport Manhours	Driver Manhours	Laborer Manhours	Total for Day/Wk
Monday			1	1	0	1	0	1	0	1	0	1
Tuesday			1	1	0	1	0	1	0	1	0	1
Wednesday												
Thursday			1	1	0	1	0	1	0	1	0	1
Friday			1	1	0	1	0	1	0	1	0	1
Saturday												
Total						**4**	**0**	**4**	**0**	**4**	**0**	**4**

Collection of Dead Animals

	Garbage Trucks	Open Body Trucks	Pickup Trucks	Drivers	Laborers	Collection Hours	Transport Hours	Collection Manhours	Transport Manhours	Driver Manhours	Laborer Manhours	Total for Day/Wk
Monday			1	1	0	1	0	1	0	1	0	1
Tuesday			1	1	0	1	0	1	0	1	0	1
Wednesday												
Thursday			1	1	0	1	0	1	0	1	0	1
Friday			1	1	0	1	0	1	0	1	0	1
Saturday												
Total						**4**	**0**	**4**	**0**	**4**	**0**	**4**

Version date: 4/6/98

City of Isle of [redacted]ns
Public Works Manpower Analysis
Summer 1998, Projected

Summer (May 1 - September 30)

Beach Litter Pickup	Garbage Trucks	Open Body Trucks	Pickup Trucks	Drivers	Laborers	Collection Hours	Transport Hours	Collection Manhours	Transport Manhours	Driver Manhours	Laborer Manhours	Total for Day/Wk
Monday			1	1	2	4.5	0	13.5	0	4.5	9	13.5
Tuesday												
Wednesday												
Thursday			1	1	2	4.5	0	13.5	0	4.5	9	13.5
Friday												
Saturday			1	1	2	4.5	0	13.5	0	4.5	9	13.5
Total						**13.5**	**0**	**40.5**	**0**	**13.5**	**27**	**40.5**

Empty Beach Trash Barrels	Garbage Trucks	Open Body Trucks	Pickup Trucks	Drivers	Laborers	Collection Hours	Transport Hours	Collection Manhours	Transport Manhours	Driver Manhours	Laborer Manhours	Total for Day/Wk
Monday			1	1	1	3	0	6	0	3	3	6
Tuesday												
Wednesday			1	1	1	3	0	6	0	3	3	6
Thursday												
Friday												
Saturday			1	1	1	3	0	6	0	3	3	6
Total						**9**	**0**	**18**	**0**	**9**	**9**	**18**

Subtotal Weekly Activities	Garbage Trucks	Open Body Trucks	Pickup Trucks	Drivers	Laborers	Collection Hours	Transport Hours	Collection Manhours	Transport Manhours	Driver Manhours	Laborer Manhours	Total for Day/Wk
Monday	5	2	6	13	9	23	2	87.5	13	53.5	47	100.5
Tuesday	5	0	3	8	5	15	2	73.5	13	47.5	39	86.5
Wednesday	5	3	2	10	7	14.5	1	99	7	62.5	43.5	106
Thursday	5	2	5	12	8	20	2	81.5	13	50.5	44	94.5
Friday	5	0	3	8	5	15	2	73.5	13	47.5	39	86.5
Saturday	0	0	2	2	3	7.5	0	19.5	0	7.5	12	19.5
Weekly Activities						**95**	**9**	**434.5**	**59**	**269**	**224.5**	**493.5**

Version date: 4/6/98

City of Isle of [illegible]ms
Public Works Manpower Analysis
Summer 1998, Projected

Summer (May 1 - September 30)

Cut Grass, Road Sholders, Parking Lots	Tractor	Lawn Mower	Weed Eater	Drivers	Laborers	Driver Manhours	Laborer Manhours	Weekly Manhours
Parking Lots on demand, approx. every 2 weeks.	1	1	1	1	1	1.5	1.5	3
Road shoulders, approx. every 4 weeks	1			1		2		2

Miscellaneous	Flatbed Truck	Trash Loader	Pickup Trucks	Drivers	Laborers	Driver Manhours	Laborer Manhours	Weekly Manhours
Maintenance of Street Signs			1	1		4		4
Litter Pickup, Roadside & Connector			1	1	2	3	6	9
Maintenance of Beach Accesses	1	1		2	1	4	2	6
Trimming - Beach Accesses					2		2	2
Trimming - Right of Ways	1	1		2	1	4	2	6
Washing of Sanitation Vehicles					9		18	18
Janitorial Service, City Hall & PW			1	1		3		3
Beach Debris Removal, on Demand	1	1		2	1	4	2	6

	Drivers	Laborers	Driver Manhours	Laborer Manhours	Weekly Manhours
Subtotal Miscellaneous Activities	11	17	25.5	33.5	59

Version date: 4/6/98

City of Isle of P[illegible]s
Public Works Manpower Analysis
Summer 1998, Projected

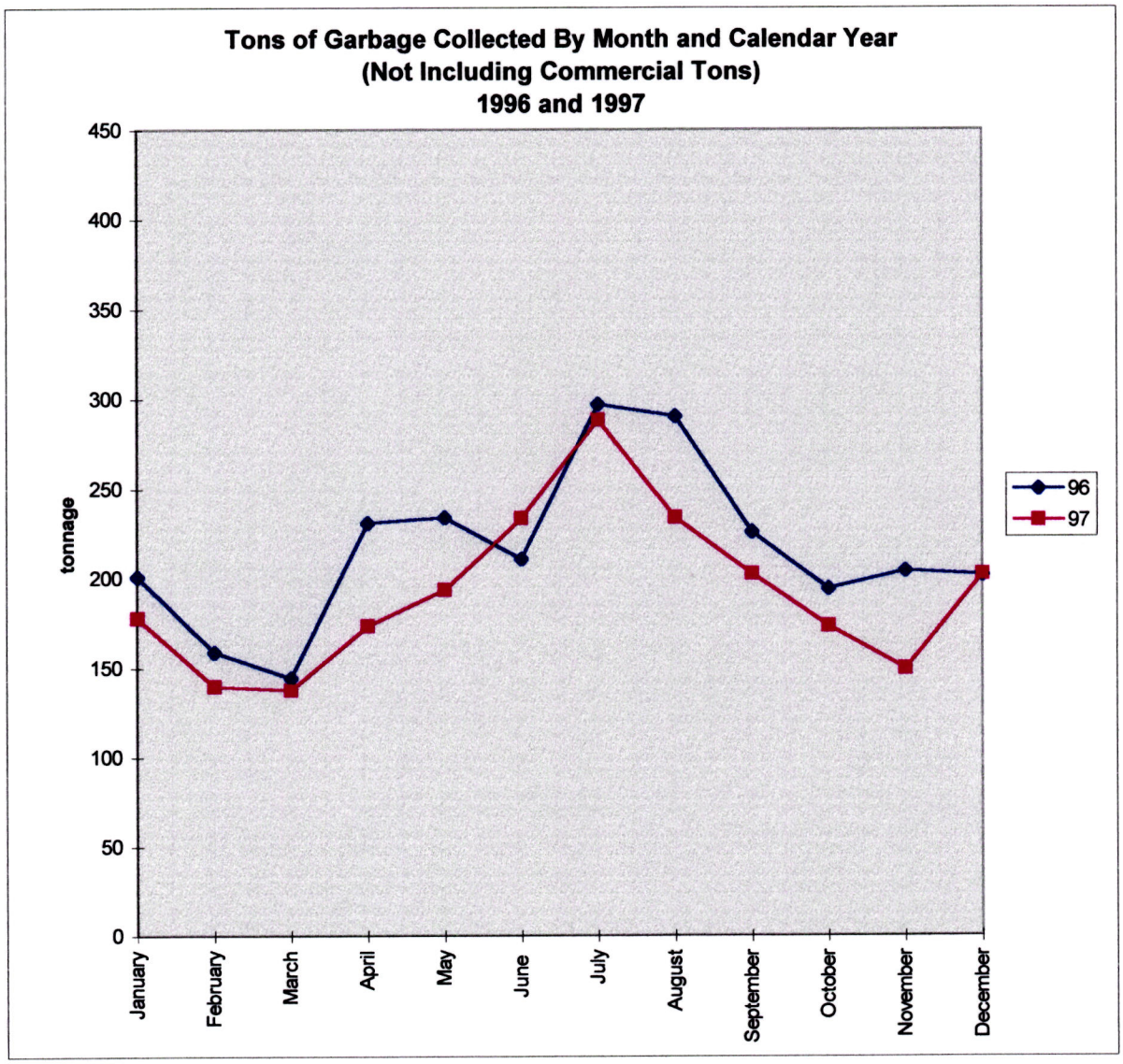
Summer (May 1 - September 30)

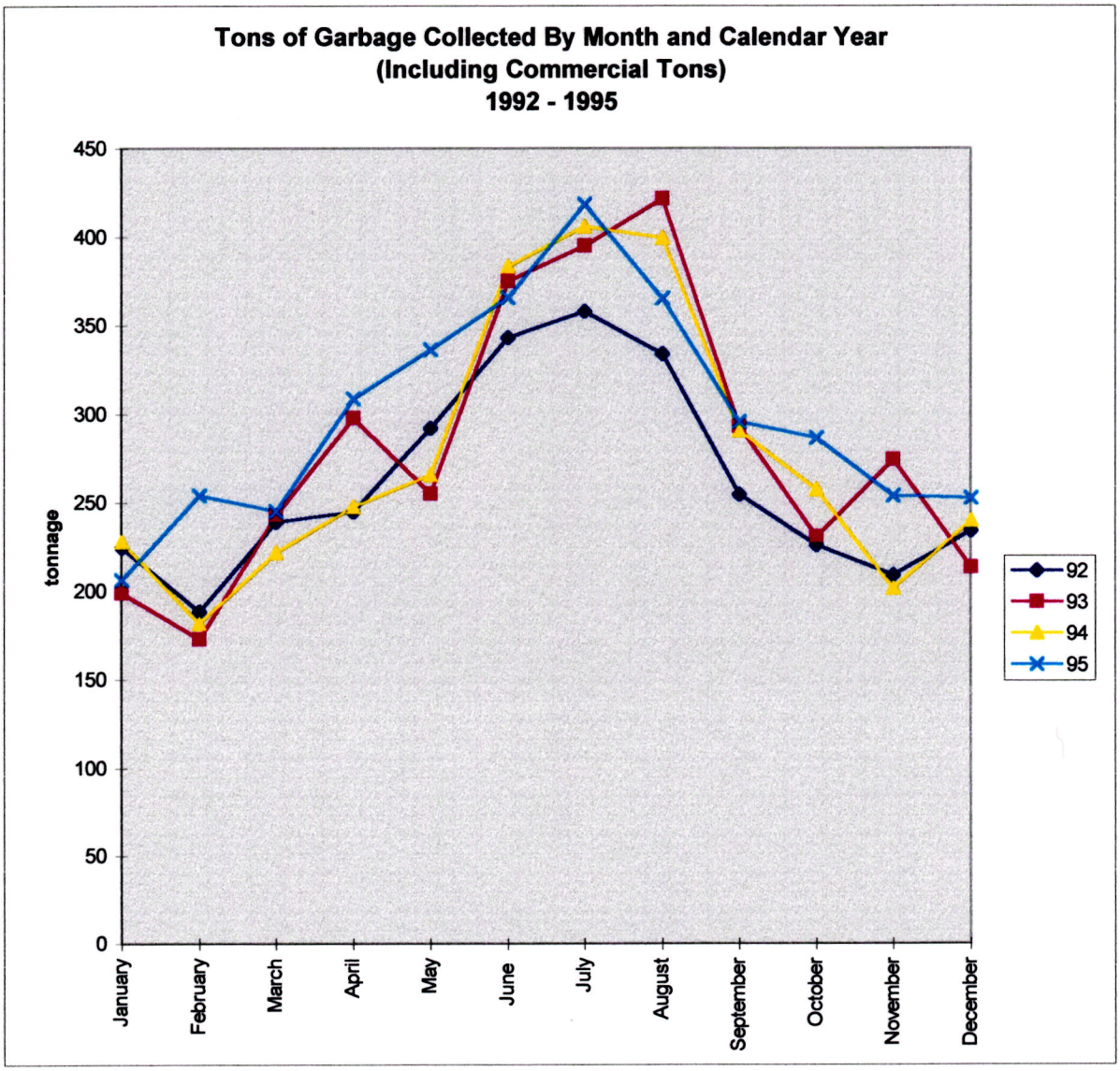
Grand Total Weekly Manhours	294.5	258	552.5
Total Season Manhours (22 weeks between May 1 and September 30)	6,479.00	5,676.00	12,155.00
Weekly Full Time Equivalents (FTEs) = Total Weekly Manhours divided by 40	7.36	6.45	13.81

Version date: 4/6/98

City of Isle of Palms
Analysis of FTEs - Permanent Employees vs. 1998 Projection
May 1, 1998 - September 30, 1998

		Drivers	Laborers	Total
Hours paid, Permanent Employees		2,883.75	4,206.25	7,090.00
Less:	Vacation	(72.00)	(40.00)	(112.00)
	Holiday	(8.00)	(96.00)	(104.00)
	Sick	(56.25)	(131.50)	(187.75)
	Other	(16.00)	(8.00)	(24.00)
Hours worked, Permanent Employees		2,731.50	3,930.75	6,662.25
FTEs worked, Permanent Employees		3.10	4.47	7.57
Hours projected, Summer 1998		6,479.00	5,676.00	12,155.00
FTEs projected, Summer 1998		7.36	6.45	13.81
Difference in FTEs		**4.26**	**1.98**	**6.24**


Tons of Garbage Collected By Month and Calendar Year
(Not Including Commercial Tons)
1996 and 1997
tonnage
450
400
350
300
250
200
150
100
50
0
January
February
March
April
May
June
July
August
September
October
November
December
96
97


Tons of Garbage Collected By Month and Calendar Year
(Including Commercial Tons)
1992 - 1995
tonnage
450
400
350
300
250
200
150
100
50
0
January
February
March
April
May
June
July
August
September
October
November
December
92
93
94
95

Ordinance 1998-8
First Reading Draft
March 24, 1998

ORDINANCE 1998-8

AN ORDINANCE AMENDING SECTION 3-2-5(d)(3) OF THE CODE OF THE CITY OF ISLE OF PALMS REGARDING YARD WASTE.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 3-2-5(d)(3) is hereby amended to read as follows:

The City will only collect materials as listed in this category which are generated by routine landscape maintenance on developed lots. Debris generated by grading or clearing of undeveloped property shall be disposed of by the party generating such debris.

SECTION 3. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 5. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ____ DAY OF _____, 1998.

_____
Carmen R. Bunch, Mayor

Attest:

_____
City Clerk

First Reading: _____
Public Hearing: _____
Second Reading: _____
Ratification: _____

MEMORANDUM **City of Isle of Palms, SC**

March 17, 1998

Memo To: Public Works Committee

From: Mark M. Williams, City Administrator MW

Re: Access road between 46th and 47th Avenues

This afternoon I met with several of the owners of #1- 47th Ave., which is accessed by a short drive between 46th and 47th Avenues. The out-of-town owners requested a meeting with me to discuss drainage problems and the condition of the street that provides access to their property and neigboring lots. These owners insists that the natural drainage that occurs through the beach access to the beach would eliminate most of the stormwater in the area if the natural channel to the right of the access is cleared of trees and other vegetation that appears to inhibit the free flow of water. I told them that we might not be able to accomplish the cleaning of this "ditch" without involving SCDOT or OCRM. If this action is not possible, the only other alternative that would be of benefit to them is if there is an area-wide stormwater system constructed to serve the avenues from 45th to 57th.

They also requested the city's assistance in improving the condition of the access road that serves their property. Conditions on this dirt road have been bad for years, often to the extent that we are not able to collect the property's garbage until the water eventually percolates or evaporates. Access for emergency vehicles is also an issue. The property owners asked if we could arrange the stabilization of the road base with compacted crushed limestone (ROC) that they could then pave with asphalt. None of us were certain of the legal status of the 30' wide drive, but it appears that there was never a dedication and acceptance for the road. However, this road is similar to other roads between the avenues on which we have provided maintenance. After I suggested that we might be able to get Charleston County Public Works to do the grading and drainage work if they will commit to cover the costs of materials, the property owners agreed to do so.

RAWLE • MURDY
ASSOCIATES, INC.

March 12, 1998

The Honorable Carmen R. Bunch
Mayor
City of Isle of Palms
1207 Palm Boulevard
Isle of Palms, SC 29451

Dear Carmen:

I wonder how you and any of the members of City Council would feel if you drove home after a long day's work and you couldn't get anywhere near your house because there is so much water in the street.

And I wonder how any of you would feel if this didn't happen just once, but happened repeatedly.

And then, how would you feel if you went to the town for help and they said it was the state's fault, and you went to the state and they said it was the town's fault. And meanwhile, you still can't get to your house without hip boots.

How would you feel when tax time rolls around? Would you feel like paying taxes on a property you often can't get to?

How would you get groceries into the house? How would you walk the dog? What could you do in any kind of an emergency if your house was inaccessible?

This is exactly the situation I am facing on my property at number one 53rd Avenue.

My house is frequently inaccessible.

And I'm mad as hell. Wouldn't you be?

I respectfully request that you and members of Council take an immediate leadership position in solving this problem. Put yourselves in my shoes -

TWO BEAUFAIN STREET, P.O. BOX 1117, CHARLESTON, SC 29402-1117, (803) 577-7327, FAX (803) 722-3960
Web Site: www.rawle-murdy.com, E-mail: rma@rawle-murdy.com

or, in this case, my hip boots - and you'll agree that there is a serious problem here.

I want to know what will be done. From my end, I've tried everything from petitioning Council, appearing before Council, meeting with representatives of the State Highway Department and City Council, and much more. My next step is to turn the matter over to attorneys, not because I want to but because I am so darn frustrated.

When you drive home tonight, just think about how you'd feel if you couldn't get within 50 yards of your house. And then tell me what you're going to do to address this problem.

Thank you. I look forward to hearing from you and would appreciate receiving within two weeks a specific response with a specific course of action.

Sincerely,

David L. Rawle

DLR/smd

cc: Mr. Robert B. Abele
Mr. J. Martin Bettelli
Mr. Thomas P. Gear
Ms. Debra L. Hernandez
Mr. Robert D. Miller
Mr. Henry D. Shaffer, Jr.
Mr. F. Michael Sottile
Mr. Dryden G. Taylor

EXHIBIT G

ISLE OF PALMS RECREATION COMMITTEE
April 13, 1998

The regular meeting of the Isle of Palms Recreation Committee was held on April 13, 1998, at 5:30 p.m., in Building Department. Committee members present were Chairman Marty Bettelli, Debra Hernandez and Skipper Shaffer, Recreation Director Norma Jean Page, Park Foundation Chairman Stu Kimball, and City Administrator Mark Williams.

Chairman Bettelli called the meeting to order.

1. Approval of Previous Month's Minutes. Mr. Shaffer made a motion to approve the minutes from the March 1998 meeting; Ms. Hernandez seconded; motion passed unanimously.

2. Citizens Comments. - None.

3. Park Foundation Report. Mr. Kimball thanked all those councilmembers who attended the public meeting held at the Recreation Department. He reported that there was a good response to the survey sent out to island residents - around 170 responses were received. The surveys and public meeting resulted in people saying that they did want to see changes at the Recreation Center, and the vast majority were agreeable in paying for these changes in the form of user fees, membership fees, or what ever.

He then introduced Doug Cole of Design Works who has been engaged to help the Foundation. Mr. Cole gave a report and presented a conceptual drawing resulting from the surveys and comments received at the public meeting. There was extensive discussion of these proposed changes with the emphasis that this is merely conceptual as a result of what the people have suggested. Mr. Kimball asked that this be brought to City Council with the hope that if the Foundation could find ways to provide these improvements, the City would accept it for the betterment of the island, which may require co-signing for financing. Mr. Kimball stated that the first priority would be the new building; the second thing would be a pool which seemed to be the most popular request. Mr. Kimball will call to be placed on the agenda for the April 28th council meeting.

4. Recreation Department Report. (attached hereto) Ms. Page gave an overview of the department's monthly activities and answered questions of committee members.

The Easter Egg Hunt was a very successful event. Ms. Page said that the staff prepared small bags of candy that every participant received no matter how many eggs they found which the department felt would be fairer to all the children. She heard many comments that people liked this idea.

Ms. Page reported that the yard sale is scheduled for May 16th, 8:00 a.m. to 2:00 p.m., and advertising has begun and they are receiving calls about renting space for $5.00.

Capital Outlay Budget Proposals were passed out to committee members and Ms. Page explained them in detail.

5. Old Business. (a) Breach Inlet Boat Ramp. Chairman Bettelli reported that it appears as if Carroll Realty has installed pipes on the other side (north?) of the boat ramp. Mr. Williams was requested to look into the prospect of doing a land swap with Carroll Realty which would allow the City to locate the boat ramp at the end of the Carroll Realty parking lot. This would also have to meet with all necessary approval and permitting requirements.

6. New Business. - None

There being no further business, the meeting was unanimously adjourned at 6:30 p.m.

Respectfully submitted,

Marty Bettelli, Chairman

ISLE OF PALMS
RECREATION DEPARTMENT

MONTHLY REPORT
MARCH
1998

STAFF: GENE BIANCHI
GINGER COX
ROBERT WALTZ
SIDNEY LESESNE
NORMA JEAN PAGE

ISLE OF PALMS
RECREATION DEPARTMENT
P.O. Drawer 508, Isle of Palms, SC 29451

RECREATION ACTIVITIES & EVENTS

ACTIVITIES	DAYS OFFERED	TIME
Island Pre-School I (ages 3 - 4) $100 month	**Monday, Wednesdays & Fridays**	**9:00 - 12:00 noon**
Island Pre-School II (ages 3 - 4) $70 Month	**Tuesday & Thursdays**	**9:00 - 12:00 noon**
Island Tiny Tots (ages 2 - 3) $60 Month	**Tuesday & Thursdays**	**9:30 - 12:00 noon**
Tae Kwon Do (ages 6 - 11)	**Saturdays**	**9:00 - 12:00noon**
Tae Kwon Do (12 & older)	**Wednesdays**	**7:30 - until**
Tae Kwon Do (12 & older)	**Saturdays**	**10:00 - until**
Gymnastics (ages 3 - 5) $25 per month except Nov. & Dec. $19	**Fridays**	**3:30 - 4:15 pm**
Gymnastics (ages 6 - 11) $25 per month except Nov. & Dec. $19	**Fridays**	**4:15 - 5:15 pm**
Middle School Dance Grades 6 - 8 Friday, April 3 - Easter Parade	**Fridays**	**7:00 - 10:00 pm**
Adult 3 on 3 Basketball	**Sundays**	**6:30 - until**
Men's Softball	**Monday & Wednesdays**	**7:30 - until**
Dog Obedience	**Mondays**	**7:15 - until**
T-Ball- 5 & 6 yrs. old	**Saturdays**	**11, 12 & 1:00**
Machine Pitch - 7 & 8 yrs. old	**Tuesday & Thursdays**	**5:15 & 6:30 PM**
Dixie Minors - 9 & 10 Yrs. old	**Monday & Thursday**	**5:00 & 6:30 PM**
Dixe Majors - 11 & 12 yrs. old	**Mon.&Thurs./Tues. & Fri.**	**5:30 & 7:15 PM**
Dixie Angels - girls 9 & 10 yrs. old	**Mon., Wed., & Friday**	**5:30 & 6:45 PM**
Dixie Ponytails - girls 11 & 12 yrs. old	**Tuesday & Thursday**	**5:30 & 6:50 PM**
Dixie Belles - girls 13 - 15 yrs. old	**Monday, Wednesday & Friday**	**5:30, 6:45 & 7:00 PM**

EASTER EGG HUNT - SATURDAY, APRIL 11 at 11:00 AM.
The Easter Bunny was available for pictures and to assist the younger children in finding easter eggs. We estimate close to 300 children attended this years hunt.
Plans are being made for next years festival to add more activities and maybe refreshments.

APRIL 13 - DIXIE MINOR GAMES BEGIN - 5:00 PM.

APRIL 14 - MACHINE PITCH GAMES BEGIN - 5:15 PM.

APRIL 18 - TEE BALL GAMES BEGIN - 11:00 AM.

BLOOD DRIVE - AMERICAN RED CROSS - TUESDAY, APRIL 21. 3:00 - 7:30 PM.
Anyone interested can make an appointment by calling the Recreation Center

IOP YARD SALE - SATURDAY, MAY 16. 8:00 AM. - 2:00 PM
10 X 10 space is $5.00. Everyone is responsible for their own tables.

SAND SCULPTING CONTEST - SATURDAY, MAY 23. 10:00 AM
This event is co-sponsored by the Recreation Department, Charleston County PRC, and the office of Cultural Affairs. T-shirts are given to participants along with prizes to the winners.

CAMP SUMMERSHINE - JUNE 15 - AUGUST 7
This camp is for children ages 5 - 10yrs. old. Camp begins at 9:00 am and they participate in games, movies, arts & crafts, field trips, etc.

SUMMERSHINE WEE CAMP - JUNE 15 - AUGUST 7
this camp is for children ages 3 & 4 yrs. old. Camp beings at 9:00 am. and ends at noon.

ANTHONY JOHNSON BASKETBALL CAMP - JUNE 29 - JULY 3
Open to boys & girls ages 5 - 14 yrs. old. Cost: $150 per camper, which includes T-shirt, camp basketball, pro basketball posters and trading cards supervision from area high school and college coaches as well as local college stars. Also team and individual awards.

PATRICK OLALERE'S SOCCER CAMP - AUGUST 10 - 14.
Open to boys & girls ages 5 - 14 yrs. old. Cost: $125 per camper, which includes T-shirt, soccer ball and written evaluations.

MEETINGS ATTENDED BY STAFF:

MARCH 4 - IOP Beach Run - Mike Loggins
MARCH 4 - Keenagers monthly meeting
MARCH 6 - Mr. Pleasant Athletic Director
MARCH 9 - Recreation Committee
MARCH 11 - Department Heads
MARCH 12 - Public meeting - Recreation Foundation
MARCH 19 - Summer Camp
MARCH 24 - Area Director's meeting
MARCH 30 - James Island County park

May 1998

Isle of Palms Recreation Dept.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1 9:00am Island Preschool 3:30pm Gymnastics 7:00pm YOUTH DANCE - 7-10pm	2 9:00am Taekwon Do 11:00am Tee Ball games 12:30pm Open Basketball Court 7:00pm Senior Sports Classic ends
3 6:30pm Men's basketball	4 9:00am Island Preschool 5:00pm Dixie Minor games Men's softball tournament	5 9:00am Island Preschool 9:30am Tiny Tots 5:15pm Machine Pitch games	6 9:00am Island Pre-School 7:30pm Taekwon Do Men's softball tournament	7 9:00am Island Preschool 9:30am Tiny Tots 5:00pm Dixie Minor games 5:15pm Machine Pitch games	8 9:00am Island Preschool 3:30pm Gymnastics	9 9:00am Taekwon Do 11:00am Tee Ball games 12:30pm Open Basketball Court
10 6:30pm Men's basketball Mother's Day	11 9:00am Island Preschool 5:00pm Dixie Minor games	12 9:00am Island Preschool 9:30am Tiny Tots 5:15pm Machine Pitch games	13 9:00am Island Pre-School 7:30pm Taekwon Do	14 9:00am Island Preschool 9:30am Tiny Tots 5:00pm Dixie Minor games 5:15pm Machine Pitch games	15 9:00am Island Preschool 3:30pm Gymnastics	16 ** 8:00am COMMUNITY YARD SALE - 28th Avenue 9:00am Taekwon Do 11:00am Tee Ball games
17 6:30pm Men's basketball	18 9:00am Island Preschool 5:00pm Dixie Minor games	19 9:00am Island Preschool 9:30am Tiny Tots 5:15pm Machine Pitch games	20 9:00am Island Pre-School 7:30pm Taekwon Do	21 9:00am Island Preschool 9:30am Tiny Tots 5:00pm Dixie Minor games 5:15pm Machine Pitch games	22 9:00am Island Preschool 3:30pm Gymnastics Piccolo Spoletto Festival begins	23 9:00am Taekwon Do 9:00am Sand Sculpting Contest 11:00am Tee Ball games 12:30pm Open Basketball Court
24 No men's basketball	25 MEMORIAL DAY - HOLIDAY!	26 9:00am Island Preschool 9:30am Tiny Tots 5:15pm Machine Pitch games	27 9:00am Island Pre-School 7:30pm Taekwon Do	28 9:00am Island Preschool 9:30am Tiny Tots 5:00pm Dixie Minor games 5:15pm Machine Pitch games	29 9:00am Island Preschool 3:30pm Gymnastics	30 9:00am Taekwon Do 11:00am Tee Ball games 12:30pm Open Basketball Court
31 6:30pm Men's basketball Upcoming Events: AJ's Basketball camp Summer Day Camps Teen Trip - rafting						

April

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

June

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

#24-28th Avenue

ISLE OF PALMS RECREATION DEPARTMENT
CAPITAL OUTLAY BUDGET REQUEST
1998 - 1999

104820.5085

PARD GRANT MONEY - $4,000

February 15 we were granted $3,000 with $750 required for the City's portion. This grant is to be use for additional playground equipment or other improvements as funds allow. Additional playground equipment is needed in both the Tot Lot and the larger play area.

NEW VEHICLE/ F 10 PICK UP TRUCK - $17,266

The maintenance and grounds crew use this vehicle daily to carry mowers, lawn equipment, chain saws to various project areas and gather limbs, debris and yard waste on the eight (8) acres of property. The truck is also used by staff to attend meetings, seminars, purchase items from Sam's, Staples, Walmart and hardware stores in Isle of Palms as well as Mt. Pleasant.
The vehicle currently used was purchased in 1989. The vehicle does not have high mileage but is not very safe for highway operation and is unsightly to see. However we would like to hold on to the old truck, for hauling equipment to and from ballfields while the other vehicle is being used for other projects.

COMPUTER UPGRADE - $1500

To offer efficient service and provide accurate information to our residents a more current up to date program is needed for the recreation staff. We would like to purchase Sports management software for Windows and other programs more suited for the needs of recreation. New programs will assist with registration for participants, developing flyers for activities and internet capabilities.
The staff is currently working with Q & A. This system is extremely old and out dated.

BLEACHERS FOR ATHLETIC FIELDS - $5,000

The soccer and baseball fields are in need of bleachers for parents and observers to sit during games. With over 300 children signed up in baseball we should fill our current seats with little difficulty. We would like to purchase, at least, four (4) sets of Aluminum (portable) bleachers. Aluminum bleachers are light weight and can be moved to the soccer field during soccer season and moved back to softball or baseball field during their season. Portable steel frame bleachers will have 5 rows high and 15' long. They can be green or silver in color at a current cost of $1,080 each.

DRAW CURTAIN/GYM DIVIDER - $8,000

The recreation center currently is not capable of handling more than one activity at any given time. A Walk Draw divider curtain can be pulled from one side to another, this divider is probably the most economical way to divide space for various activities. The curtain will be measured for our building and can be removed and placed into another building or facility, if a new facility is built. The curtain is made of reinforced vinyl and constructed with electronically sealed seams. The curtain is solid vinyl to create a visual barrier between two areas, with mesh above to allow air flow.

Purchase and installation of this curtain will allow the scheduling of more activities in an attempt to meets the needs of the community.

TOTAL AMOUNT REQUESTED $35,766

EXHIBIT H

PERSONNEL COMMITTEE
April 1, 1998

The regular meeting of the Personnel Committee was held at 5:30 p.m. on April 1, 1998, in City Hall. Committee members present were Chairman Miller, members Bettelli and Abele, and City Administrator Mark Williams.

1. Approval of Minutes From Prior Meeting. Adm. Abele made a motion to approve the minutes of the March Committee meeting; Mr. Bettelli seconded; motion passed unanimously.

2. Merit Evaluation Program-Feedback. Chairman Miller stated that the City Administrator sent letters to each employee (copy attached) giving them the opportunity to provide confidential feedback on the program to the Committee. Chairman Miller received three letters which he copied to committee members. He stated that there were some valid points made and not any real wild comments. Administrator Williams will pass out some recommendations for a new program for review at a later date.

Adm. Abele made a motion that the Committee study the employee comments, study the proposed system, and discuss changes in the system in the next few months; Mr. Bettelli seconded; motion passed unanimously.

3. Discussion of School Benefits for Employees. Adm. Abele suggested that one of the City Administrator's goals this year should be to come up with a program of which this kind of thing would be a part, as well as other incentives he feels we should have for all segments of the City's workforce. Mr. Bettelli suggested that the City have a cap of how much the City will contribute towards schooling.

Mr. Williams told the Committee that there was a program instituted several years ago by Mayor Bunch to help police officers obtain associate or bachelors degrees. Then in 1992, when minimum qualifications were set for police officers positions, salaries were raised so that we would not accept anyone without minimum qualifications and stopped contributing to their obtaining them after they were employed.

The consensus of the committee was that this type of program was a good idea and it will be discussed in more detail at the next meeting. Mr. Williams stated that if we wanted to institute this program fairly soon, it should be incorporated into budget discussions for July 1st.

Mr. Williams also said that he felt the one thing Council could do to address morale and pay and general attitudes about employment would be to pick up some or all of dependents health insurance costs. It would be pricey [and our rates will be increased 9% beginning July 1st, with family coverage being approximately $328 a month] and we have very good coverage, but we get more complaints about the rising insurance costs for dependents every year. The

Committee asked him to put together a spread sheet of current costs, as well as costs of 25%, 50%, 75% and 100% of the City picking up some of these costs. Picking up part of the coverage costs may encourage more employees to obtain insurance for their dependents.

4. Assistant Fire Chief. Mr. Williams stated that Chief Graham has made one addition to the job description and the Committee discussed other minor recommended changes. [Draft #3 with these changes is attached hereto]

Adm. Abele made a motion to accept the position description as amended and present it to full council for approval at the next meeting; Mr. Bettelli seconded; motion passed unanimously.

5. Miscellaneous. - None.

6. Executive Session. Adm. Abele made a motion to go into Executive Session to discuss personnel issues; Mr. Bettelli seconded; motion passed unanimously.

Coming out of Executive Session, Chairman Miller stated that no votes were taken and personnel issues were discussed.

(A) Adm. Abele made a motion to recommend to City Council that the continued payment of insurance premiums for Thelma Bruns, in view of the fact that when we agreed to make these payments in October it was done on the presumption that in the near-term future she would be getting Social Security and since this has not happened, be terminated; Mr. Bettelli seconded; motion passed unanimously.

(B) Adm. Abele stated that the Mayor had asked that council look at benefits for elected officials. He referred to a chart provided (attached hereto) showing 10 other cities of approximately the same size as the Isle of Palms. Mr. Williams pointed out that this issue was discussed at the MASC insurance meeting today and reported that if the elected official is 65 years of age and has Medicare, our insurance pool will become primary insurer, but if the official is under CHAMPUS or other group health coverage, those insurers will remain primary insurer.

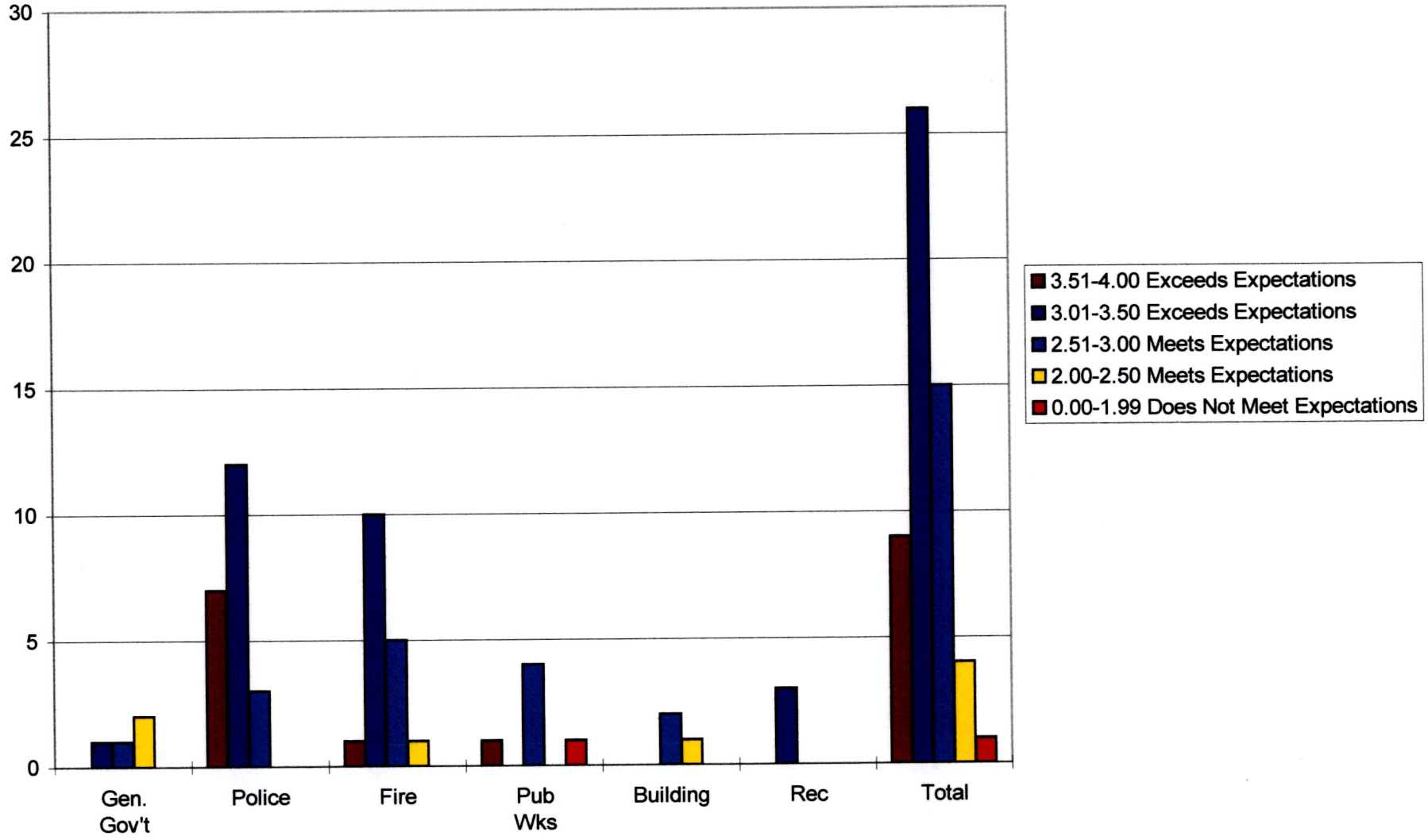
Adm. Abele made a motion to refer this issue to the Ways & Means Committee for discussion at their next meeting; Mr. Bettelli seconded; motion passed unanimously.

There being no further business to come before the committee, the meeting was adjourned at 6:30 p.m.

Respectfully submitted,

Bob Miller, Chairman

City of Isle of Palms
Summary of January 1998 Evaluations
Non-supervisory and Supervisory
(Below Dept. Head)



Revised 2/25/98

MEMORANDUM **City of Isle of Palms, SC**

March 12, 1998

Memo To: All Employees

From: Mark M. Williams, City Administrator MW

Re: Solicitation of comments on Performance Evaluation Program

As some of you have probably noticed, the paycheck that accompanies this memo reflects any merit pay increase you have earned through the recent completion of the Performance Evaluation Program. Now that we have two years experience with this system, the Personnel Committee of City Council would like to offer all of you an opportunity to comment on this process.

You may send unsigned, confidential comments or suggestions to :

Bob Miller
27 Hidden Green Lane
Isle of Palms, SC 29451

The Personnel Committee wants to know what you think about all aspects of the Performance Evaluation Program, including the structure of the evaluation forms, the items on which you are evaluated, the criteria for rankings, and the ranking categories themselves. The Personnel Committee will use your comments and suggestions to ensure that the Performance Evaluation Program is as effective, fair and understandable as possible. Please forward your confidential responses to Bob Miller no later than **March 27, 1998.**

Thanks for your help in this effort.

To: Bob Miller
Subj.: Performance Evaluation Program
Date: March 13, 1998

I am in receipt of a memo from the City Administrator asking for input about the City's evaluation system. I have a few comments and suggestions.

The evaluation system that is in place now needs to be completely eliminated. The forms are too generic. The system needs to be more job or position specific. For example right now all supervisors have and employees receive the same evaluation sheet throughout the City. How can a public works person, fire department person, a police officer and a secretary be evaluated using the same scale when all four jobs or positions are different? To a supervisor in the police and fire departments appearance is important, but to public works personnel appearance is not as important, yet all three are rated on the same scale. The evaluations should also be based on job performance and not so much on supervisor's personal opinion of the employee. Don't get me wrong the system that is in place is better than having no system at all, but it can be improved. If each department or department head gave to the committee the most important aspects of a person being evaluated, in their department, I think you would find that all departments would come up with different categories that are more job and position specific according to that department's assigned tasks. The categories could then be given a weighted value to rank those categories as most important to the least. I think you would find a better evaluation on people's actual job performance than you do now. Once a year evaluations are not sufficient to rate someone's performance. A typical supervisor will only remember the last 2-3 months of an employee's performance. This 2-3 month time frame is not sufficient to rate someone for a pay increase. I feel that evaluations should be done twice a year, in January and July. This would help employees identify problems and correct them to make their performance acceptable.

Another major problem is the rate of compensation. For an employee who meets expectations but who is in the 2.00-2.50 range gets 0% + COL, but the employee who also meets expectations but is 2.51-3.00 range gets 1% + COL. Well you either meet expectations or you don't. There should not be a division in this category, because if you rate someone who meets expectations then explain to this person why they received no raise for meeting expectations of there job. Also 1%, 2%, 3% is not sufficient for a raise. If we worked for the town of Hollywood, SC that has limited money and revenue then I could understand the lack of pay increases. But we all know that the City of Isle of Palms can afford to pay their employees a better wage and compensate them better for their performance.

The Isle of Palms is a good place to work, not great. The employee needs to be better compensated all the way around. The downside of not compensating employees to the appropriate level is that these same employees leave for better paying positions, thus losing a valuable resource to the city and its residents. The City of Isle of Palms would then become a training ground for other municipalities, because we would train people to do jobs then lose them because of low pay.

March 20, 1998
613 Williamson Drive
Mount Pleasant, SC 29464

Mr. Bob Miller
27 Hidden Green Lane
Isle of Palms, SC 29451

Dear Mr. Miller:

I am writing in response to the memo dated March 12, 1998 in which the City Administrator, Mark Williams indicated that employees were welcome to give their input on the Performance Evaluation Program. I feel the evaluation program is beneficial in many ways, for example, it enables the employee to meet with their supervisor/department head one on one and get input, both positive and negative. Also, the employees may make suggestions which they fell will aide them in turning out a better work product.

I do have an objection, inconsistency. Last year the part-time people were evaluated and based on their rating they received a raise (I received 2%). I know currently there are only a few of us on the payroll at this time, but we were never notified of the change in policy, only when my rate of pay did not change on my pay stub did I realize and ask why I was overlooked. The explanation given was that the Council did not want to give part-time employees the same benefits as the full-time employees. That is a very understandable defense, however full-time employees receive paid health/dental insurance, a $10,000.00 life insurance policy, paid vacation and sick leave and also paid holidays of which part-time employees receive none, which is something we accept along with the job when hired.

I feel this evaluation program was originally aimed at giving the employees raises on their merit instead of just a blanket raise for all. My question is why are we being evaluated at all if we cannot receive the same benefit?

Sincerely,

Rebecca L. Neuhoff

Assistant Fire Chief

DRAFT #3 4-2-98

Function:

Under limited supervision of the Fire Chief, assists in the command and coordination of fires and other emergencies, organizes and conducts the Fire Department's training program. Assumes the duties of the Fire Chief in his/her absence

Duties:

Directs and supervises City firefighting forces during fire suppression and rescue activities within the response area as directed by the Fire Chief.

Assumes role of Safety Officer as needed.

Responds to working structural fire alarms and makes any technical decisions necessary to minimize further losses; during a major conflagration will relinquish command to the Fire Chief.

Prepares daily, weekly, monthly, and annual training schedules within the guidelines of National Fire Protection Association (NFPA), Insurance Service Organization (ISO), Occupational Safety and Health Administration (OSHA), and Department of Health and Environmental Control (DHEC) with guidance of the Fire Chief.

Performs administrative duties associated with the monthly and daily reports pertaining to such matters as fuel usage and mileage, monthly reports to the State Fire Marshall, DHEC monthly report, and fire loss reports, maintains records of equipment for city.

Maintains records of all training for all department personnel.

Conducts training of all new personnel as well as updates training of current personnel including volunteers.

Ensures that all firefighting equipment is operational at all times in conjunction with the designated maintenance person.

Performs periodic inspections of personnel, equipment, and fire stations; certifies firefighting apparatus and oversees annual tests of all pertinent fire equipment.

Oversees the advancement of fire department personnel up to the rank of Captain; ensures that all personnel are fully qualified for the position they are seeking.

Administers written and practical tests associated with personnel advancement.

Evaluates the performance of personnel for the purpose of making recommendations to the Fire Chief for training, promotion, and other personnel actions.

May draft written evaluations for the Fire Chief on each station captain and staff personnel; ensures that each shift captain completes written evaluation on all fire service personnel in their shift.

May be called on to respond to mutual assistance responses to other communities.

Represents city on disaster preparedness planning committee.

Performs other duties as directed by the Fire Chief.

Knowledge, Skills and Abilities:

Knowledge of modern firefighting rescue principle, practices, techniques and procedures including the

operation and maintenance of the various types of fire apparatus and equipment.
Knowledge of NFPA state, OSHA, and local fire safety rules and regulations.

Knowledge of the physical, chemical and related properties of a wide variety of explosives and hazardous materials; familiar with principles of how to manage hazmat incidents.

Knowledge of the principles of building construction and maintenance.

Knowledge of emergency medical response including all phases from first response to advanced life support.

Knowledge of emergency rescue procedures for both land and marine incidents.

Knowledge of marine search and rescue procedures; proper maintenance of marine equipment and small boat operation.

Ability to conduct a thorough fact-finding investigation and to enforce regulations firmly, tactfully and impartially.

Ability to establish and maintain positive working relationships with subordinates, property owners, city officials and the general public.

Must be able to communicate effectively in oral or written presentations.

Must speak with poise, voice control and confidence, using correct English and well-modulated voice.

Ability to maintain a positive working relationship with and command and hold the respect of subordinates.

Must be able to demonstrate self control in any given situation.

Education, Training and Experience:

Graduation from an accredited high school or GED and five (5) or more years of related firefighting and supervisory experience.

Completion of company grade fire command school.
Certification from South Carolina Fire Academy (SCFA) or National Fire Academy (NFA) instructors training course in good standing, with a minimum of one year documented experience.

Certification as fireman from SC State Fire Academy. Certifications from a Fire Academy in another state may be accepted for initial employment. South Carolina Fire Academy certification must be secured within two months.

Completion of NFA Hazardous Material Incident Mgt. Course.

Possession of a valid South Carolina Class E drivers license and demonstration of skill in pumping fire apparatus with at least one year experience as an Engineer.

Minimum of one year experience as South Carolina or National Registry EMT.

Possession of current EMT-D (defibrillator) certificate or ability to obtain same within one month of date of employment.

Ability to maintain annual CPR certification.

Continued classroom training in administrative and supervisory techniques and procedures, firefighting tactics and subordinate firefighting training.

Minimum Standards to Perform Job Function:

Must be able to exercise independent judgment in critical, stressful, or hazardous situations without undue stress.

Coordinates, determines time, place and sequence of operations or action to be taken on the basis of analysis of data; executing determinations and/or reporting on events.

Talks with and/or signals people to convey or exchange information, including giving assignments and/or directions with poise and respect.

Must be able to coordinate hands and eyes rapidly to handle a variety of office equipment including computer, word processor, typewriter, calculator, copier and fax machines.

Must be able to exert up to 20 pounds of force constantly to move objects. Must be able to lift objects weighing as much as 100 pounds.

Uses body members, hand tools and/or special devices to work, move or carry objects or materials.

Must be able to walk or stand to a significant degree; physical demand requirements are in excess of those for sedentary work. Must be able to complete physical strength and stamina requirements as established by Fire Department.

Must to be able to assume and perform all duties of firefighter and engineer on Isle of Palms according to departmental standards.

Must pass annual physical exam by medical doctor.

Must be willing to actively attack fires, hazardous materials spills or situations, marine emergency situations with objective of stabilizing situation and protect or preserve life and property to the greatest extent practicable.

Applies principles of logical or scientific thinking to define problems, collect data, establish facts and draw valid conclusions. Interprets an extensive variety of technical instructions in mathematical or diagrammatic form and deal with several abstract and concrete variables at once.

Uses practical application of fractions, percentages, ratio and proportion, mensuration, geometric construction and practical algebra.

Must be able to read journals, newspapers, periodicals, manuals, dictionaries, financial reports, legal documents, thesaurus and encyclopedias.

Must be able to prepare business letters, and reports, using all rules of punctuation, grammar, diction and style.

Participates in panel discussion and debates; speaks extemporaneously on a variety of subjects.

Note: The listing of duties in this class specification is representative, not exhaustive. It is not necessarily a detailed description of all work responsibilities and it does not give exclusive title to every function described.

COMPARISON OF BENEFITS FOR SC MUNICIPALITY ELECTED OFFICIALS

CITY	POPULATION	BUDGET	COUNCIL SALARY	MAYOR SALARY	HEALTH	RET
BARNWELL	5,255	2.37M	3,000	4,000	YES	YES
BATESBURG LEESVILLE	6,107	3.900M	NONE	NONE	NO	NO
CHESTER	7,158	3.192M	2,400	5,400	YES	YES
DARLINGTON	7,310	5.032M	2,500	6,700	NO	NO
DILLON	6,829	5.643M	2,400	2,400	NO	NO
LAKE CITY	7,153	5.414M	2,400	2,388	YES	YES
LAURENS	9,649	3.786M	3,600	3,600	YES	NO
MONKS CORNER	5,599	2.458M	1,200	4,800	YES	YES
MULLINS	5,910	4.119M	1,500	5,500	YES	YES
WALTERBORO	5,595	5.696M	1,800	4,500	YES	YES
IOP	5,000	4.20M	900	3,600	NO	NO

NOTE: MOST "YES's" TO THE HEALTH AND RETIREMENT QUESTION MAKE IT OPTIONAL AND PAY FOR ELECTED OFFICIALS ONLY--OFFICIAL PAYS IF FAMILY COVERAGE WANTED

EXHIBIT I

Zoning Board of Adjustment
Minutes
April 14, 1998
5:30 PM
1301 Palm Blvd.

I. Call To Order-

Chairman Gabbie Porter called the meeting to order at 5:30 PM. Members present included Jim Burke, Guy Taylor, Charlie Yawn, Gabbie Porter, and Zoning Administrator, Rebecca Mayberry.

II. Review of Minutes-

With little discussion, Guy Taylor made a motion to approve the March 10, 1998 minutes as submitted. Charlie Yawn seconded the motion. It was unanimously approved by voice vote.

III. Variances, Appeals, and Special Exceptions-

45 Fairway Dunes Lane- No representative was present. The Board will hear that application at the May meeting.

29 Lagoon Villa- Frank Rutigliano was the representative. Mr. Rutigliano requested a special exception- home occupation to engage in a business that furnishes council and assistance to non-profit organizations doing fundraisers. All merchandise will be drop shipped to the organizations and none to Mr. Rutilgiano's house and no clients would visit. Guy Taylor made a motion to approve the home occupation application as submitted because it meets the standards of the ordinance. Charlie Yawn seconded the motion. It was unanimously approved.

3 31st Avenue- No representative was present. The Board will hear that application at the May meeting.

IV. Other Business- Guy Taylor introduced an article from the April 13, 1998 edition of "Charleston Regional Business Journal", concerning home occupations. Guy Taylor made a motion to enter the article into the April, 1998 minutes. Charlie Yawn seconded the motion. It was unanimously approved by voice vote. Article is attached.

V. Adjournment- With no further discussion, Charlie Yawn made a motion to adjourn. Guy Taylor seconded the motion. It was unanimously approved by voice vote. The meeting adjourned at 5:43 PM.

The quiet revolution

Working from home more than just a trend

BY DAVID A. SCARBOROUGH

So, you want to work from home. You're not alone. More than 37 million people in the U.S. work full or part time out of their homes, and the numbers are getting bigger every day.

It's estimated that by the turn of the century some 40 to 50 million people will work from home. Eventually 90 million people, or one third the population of our country, will work from home.

It is called the quiet revolution, and it is the single largest career movement of people in the shortest period of time in the history of our country. Why is it happening? Most of us were taught that if we got a good education and worked 40 hours a week for 40 years for a good company, we could retire at age 65.

Times have changed. Competition has caused companies to restructure and become competitive with world markets. Job security is a thing of the past; most people change jobs seven or more times and have four or five different career fields.

All this may seem new, but it's been happening for more than a decade. Working from home has many advantages suited to our present day lifestyle. Many two-income families like having a second income, but regret not being with the family more, especially during the crucial development

➤ see REVOLUTION, page 11

Revolution

continued from page 1

years of their children. The home office affords them this luxury and many other benefits: a 30-second commute, flexible hours, more time with family and friends, tax benefits, and financial security.

"Quiet revolution" conducive to success

The average income in America today is $26,000. The average home-based business generates about $50,250. In fact, many employers also see the home as the best place to work for some of their employees.

The home office offers a great place to launch a new idea for a product or service to the community or the world. Start-up costs are low compared to a traditional business or franchise. A computer, fax machine, and telephone are generally essential, as are a filing system and a separate workspace. However, the dining room table, a pad of paper and a calculator have been the launch for many successful enterprises.

No longer is your market your back yard. Today Internet consumers spend $2.6 billion; that number is expected to climb to $37.5 billion over the next five years. Once online, the world is your market. You can be as big or as small as you want.

Until just a few years ago, only the biggest corporations could afford the high cost equipment and staff to take advantage of technology. Now, however, you can utilize all the powerful features of copying and desktop publishing through Office Max or Kinko's. You send them the work, they do it very cost efficiently and you pick it up at your convenience. In fact many of these stores were started to take advantage of the home- based business explosion.

So what do you need to know to start your own home-based business? First, you need a plan. You need to do your R&D—no, not research and development, but rob and duplicate. Seek council. What you are attempting to do has probably already been done, or at least done similarly. Don't reinvent the wheel.

Self-help books and federal programs such as The Small Business Development Center, SCORE and other such resources are good starts. Your local library is an unlimited resource especially for research. Most of these services are free and will save you a lot of time, effort and money.

Working from home can be a very rewarding experience. It can give you the freedom of choosing what you want to do and when and where to do it. Your biggest hurdle will be funding. Some advice:

- Don't buy what you can lease.
- Don't lease what you can rent.
- Don't rent what you can borrow.
- Don't borrow what you can get for free.

Next issue, you'll be able to take the home-based business test to determine if you're a good candidate for working from home.

Reference sources for starting a home-based business

On-Line

The Home Office Computing site (www.spaloncca.com) is packed with ideas and strategies to build your business. The Federal Government has a site (www.sbaonline.sba.gov) with tips on starting, expanding and financing your business.

Magazines

Working At Home from the editors of *Success Magazine*, (800-234-7324) produce a quarterly magazine with insights on working from home.

Home Office Computing, a monthly magazine packed with tip and ideas on running a home based business (800-288-7812).

Books

Best Home Business for the 90's, by Paul and Sarah Edwards (Tarcher/Putman, $12.95), offers insights on working from home, what to look for and how to decide.

The Small Business Startup Guide: Practical Advice on Starting and Operating a Small Business, by Robert Sullivan (Information International, $15.95), has a good checklist of things to do.

David A. Scarborough is a home office consultant.

EXHIBIT J

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION
REGULAR MEETING
April 8, 1998

The Isle of Palms Planning Commission met at City Hall on April 8, 1998, at 5:30 p.m. Members attending included Bob Daddona, Bob Minick, Paul Ockerman, Kim Poletti, Kevin Popson. Planning Consultant Lee Batchelder was also present. Jeff Guss and Chairman Dick Glave were absent.

The meeting was called to order at 5:30 p.m. by vice chair Paul Ockerman.

MINUTES OF PREVIOUS MEETINGS

1. February 11, 1998
2. March 11, 1998

Motion to approve by Mr. Daddona; second by Ms. Poletti. Motion approved 4-0.

PUBLIC HEARING

1. Ordinance 1998-9 - An ordinance amending the City of Isle of Palms City Code of Ordinances Section 5-4-128, Temporary Signs.

Mr. Batchelder explained the purpose of the public hearing and the general purpose of the ordinance. He then opened the public hearing.

Susan McKay, 807 Palm Boulevard stated that her concern was vacation rental signs and not real estate sales signs. She said there are three vacation rental signs across the street from her house. She said they are permanent signs that are large and unsightly. She said she believed the signs devalued the property on which they were located as well as her property. She said the ordinance was not restrictive enough and that protection of the neighborhoods, residents and property owners should be the first priority, not serving the rental industry.

Mr. Batchelder distributed copies of letters from Andi Awkerman and Council member Tom Gear to the Commission.

Bev Ballow said she has lived on the island since 1981 and worked in real estate since 1983. She said she agreed with Ms. McKay's statement. She said she and other real estate agents had met to reach an agreement to reduce the size of signs and this had been interpreted as an effort to restrict only the size of vacation rental signs when this was not the case. She thought reducing the size of signs would be good for the community and protect the residential character of the island. She said the ordinance

as written was not restrictive enough.

Nancy Mackey of Sand Dollar Drive said she did not think the ordinance went far enough. She said the island had spent $100,000 to plant palm trees to beautify the island and yet we have all these signs. She said other areas including Wild Dunes do not allow the vacation rental signs and they are still successful in renting units. She said the signs were not necessary with the other means advertising rentals that were available. She said the City should do away with vacation rental signs.

Council member Tom Gear of #8 5th Avenue, said that even though the ordinance before the Commission had been given first reading by City Council, it had not been debated by Council as a group. He said he had attempted to introduce an amendment to the ordinance, which was distributed to the Commission, to City Council, but the amendment was not approved. He said he would like to see the ordinance amended. He said the proposed ordinance attempts to restrict the size of real estate signs in residential areas but he added that he was not aware of any signs that were presently over five feet tall or five square feet in size. He added that the five foot setback requirement was already part of the current sign regulations. He said the ordinance codified the existing sign procedures and sizes. Using actual real estate signs, he showed the Commission what size of sign the proposed ordinance would allow. He suggested leaving the real estate signs alone. He then showed the Commission the Carroll Realty vacation rental sign which was smaller than the other sign and he stated that this sign had been used by the company for 10 or 12 years. He said permanent rental signs are increasing on the island and stated that in the 500 block of Carolina Boulevard, there were now four rental signs when there were none three years ago, and in the 600 block of Carolina there were now six rental signs. He said they are businesses and when they use the large signs for vacation rentals they deter families from moving into the area. He said he believed neighborhoods were destabilized by these signs. He said he believed residents would move from the island if the City did not do something to further restrict these signs.

David Crosby said he was one of the owners of Island Realty and like many other real estate companies, his company used the vacation rental signs. He said they use the signs because they work. He said the problem that exists with the signs is the result of the ordinance not being enforced. He added that it is hard to define where the five foot setback line is on properties because it is hard to know where the property line is located without having a surveyor mark it. He said if the current ordinances would be enforced it would look much better. He stated that vacation rentals was a business just like real estate sales was a business. He said Wild Dunes does not allow these signs because the restriction is in their covenants and that other people who did not want the signs could place a similar restriction on their property. He said he did not think the City could take this right away. He said the ordinance sets limits on size and height which are reasonable.

Carol Race said she was a resident of the island and that the vacation rental signs trash the appearance of the island. She said in terms of civic pride, the signs should

be reduced in size to the size of the Carroll Realty sign or possibly smaller. She said she did not think people rented by looking at the signs; they call on the phone to make rental reservations. She added that the signs are a real blight that take away from the beauty of the island and the City can and should change the ordinance.

Mayor Bunch said she owned a rental house on the beach and that she took the sign out of the yard after learning from the rental company that the house had been rented for the entire summer. She said she thought it was the City's responsibility to send letters to owners of the rental properties saying that when a house is rented for the summer the sign must be taken down. She added that it was not the fault of the real estate companies as much as it was the fault of the City for not enforcing the ordinances.

Bev Ballow said the proposed ordinance did improve the enforcement capability.

The public hearing was then closed after no one indicated a desire to address the Commission. Mr. Batchelder distributed photographs that had been given to him by Mayor Bunch showing houses in other communities where the vacation rental signs had been mounted on the houses. Jim Abercrombie who works for a real estate company but does not live on the island said that mounting signs on houses had been considered but was found not to be acceptable because the houses on the island sit farther off the road than in other communities where this is a requirement.

Mr. Batchelder stated that in adopting any ordinance, the enforceability of the ordinance needed to be considered. He also explained the time limits for the Commission to make a recommendation back to the Council which were 30 days from the date the ordinance was referred to the Commission. He added that in this case, the 30 day period began on March 24, 1998. He stated that he had a concern over the confusing wording of the ordinance where it referred to permanent rental signs under the regulations for temporary signs. The Commission then discussed the differences between temporary signs and permanent signs, the definition of a temporary sign and the current restrictions for permanent signs within residential zoning districts.

Mr. Minick said he thought all vacation rental signs ought to be reduced to the size of the Carroll Realty sign. Mr. Popson said the Commission also ought to define whether the vacation rental sign is a permanent or temporary sign so that regulations for them can be enforced. Mr. Ockerman said he agreed with both of the previous comments adding that their ought to be a better definition for temporary signs and permanent signs, and the size for vacation rental signs needed to be reduced. He said that assuming the vacation rental signs work, the size does not need to be that large with more than half of the area of the larger sign (referring to the actual signs presented during the public hearing) being used to advertise the real estate company.

Ms. Poletti made a motion to recommend to Council that they not approve the ordinance as written and instead refer it back to the Planning Commission for further review; second by Mr. Minick. Motion approved 5-0.

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Ms. Poletti made a motion to recommend to Council that they not approve the ordinance as written and instead refer it back to the Planning Commission for further review; second by Mr. Minick. Motion approved 5-0.

COMPREHENSIVE PLAN

Mr. Batchelder stated that a public hearing on the final draft of the plan had been scheduled for the City Council meeting on April 28, 1998. He requested that the Commission members be present at that public hearing. Mr. Minick requested that page 21 of the plan be corrected because the Wild Dunes tennis facility is not open to the public as is indicated in the current text.

There being no further business the meeting was adjourned.

Respectfully Submitted,

Paul Ockerman for R. Glave

Paul Ockerman
Vice Chairman

cc. Ed Haselden

To: Mayor Bunch, Council members & Mark Williams
From: Andi Awkerman
2402 Cameron Blvd.
Isle of Palms, SC 29451
Date: April 7, 1998
Re: Public Hearing Comments: Signs

Andi Awkerman

I am unable to attend the public hearing regarding signs, to be held April 8, 1998. I respectfully request that these comments be submitted into the record on my behalf:

Thank you for holding a public hearing on an ordinance that has clearly helped guard the residential ambiance of our island! Before burdening yourselves with *more* sign legislation, I suggest you review the current level of both detailed knowledge and enforcement of the existing Sign Ordinance. I urge you to *enforce what is on the books*, as a first plan of attack!

Just yesterday the "Code Enforcement" vehicle drove slowly down my street with the driver enjoying his cigarette. He had *just passed* a real estate sign that was *not* back on the property as specified in the ordinance; in fact the sign was *chained* to the street sign in protest / protection after the recent round up of improper signs. So now that it is chained into the right of way it is no longer in violation?! (Additionally, this is an illegal duplex and continues to be marketed as a two family home.) The code enforcement officer *must* have also passed the landscaping sign that has been *permanently* placed in the front yard of Island Realty. *What about* the deck treatment sign that is at the dry cleaners—I'm unaware that annual maintenance constitutes major, permitted-level construction in progress? *What about* the long past grandfathered / grace period for neon signs—with the specific permission of one neon "Open" sign allowed? *What about* the blow-up signs at special events? The tequila bottles at the volleyball tournaments are specifically forbidden, yet they are there and are bigger than the buildings. Perhaps enforcement has gotten so lax we don't even *see* signs in violation anymore!

I urge you to enforce what you have, *then* review what additions and deletions need to be made. Perhaps rental signs *will* need to be abandoned or restructured, but when we enforce the total sign ordinance the total picture may not be so bad, after all!

As you review what is going on in our residential areas, perhaps junk cars need to be reviewed, having them *all* insured & licensed rather than simply be covered would reduce of the high numbers of unfit-for-the-road cars parked around the island. What about the boats being *stored* in our neighborhoods for friends who live in neighborhoods with covenants that won't allow boats in their driveways, so they leave them *here*?

There are many issues that effect the residential nature of our community! I applaud your interest and diligence in keeping in touch with issues that effect us, "the residents!"

EXHIBIT K

Second Reading Draft
April 28, 1998

ORDINANCE 1998-8

AN ORDINANCE AMENDING SECTION 3-2-5(d)(3) OF THE CODE OF THE CITY OF ISLE OF PALMS REGARDING YARD WASTE.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 3-2-5(d)(3) is hereby amended to read as follows:

The City will only collect materials as listed in this category which are generated by routine landscape maintenance on developed lots. Debris generated by grading or clearing of undeveloped property shall be disposed of by the party generating such debris.

SECTION 3. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 5. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ____ DAY OF _____, 1998.

_____
Carmen R. Bunch, Mayor

Attest:

_____
City Clerk

First Reading: 3/24/98
Second Reading: 4/28/98
Ratification: 4/28/98

EXHIBIT L

Second Reading Draft
April 28, 19978

ORDINANCE 1998-9

AN ORDINANCE AMENDING THE CITY OF ISLE OF PALMS CITY CODE OF ORDINANCES SECTION 5-4-128, TEMPORARY SIGNS.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That the introductory sentence to Section 5-4-128 is hereby amended to read as follows:

"The following types of signs are classified as "Temporary Signs" and are subject to the following regulations in addition to any other applicable regulations contained in this Article which are not inconsistent herewith."

SECTION 2. That Section 5-4-128(c) is hereby amended to read as follows:

"(c) Signs advertising real estate for sale or for rent shall comply with the following requirements:

(i) No more than one sign advertising real estate for sale and one sign advertising real estate for rent shall be allowed per parcel of land. No off-premises signs advertising real estate for sale or for rent are allowed except that one "open house" sign may be placed on the shoulder of a street right-of-way between the hours of 1:00 p.m. to 5:00 p.m. on Saturdays, Sundays, and City legal holidays.

(ii) No sign shall exceed a maximum sign area of five (5) square feet in any zoning district. Provided, however, that one attachment no larger than one (1) square foot may be added to a sign.

(iii) No on-premises sign, including any attachment, shall be located closer than five (5) feet to the boundary of the right-of-way of any abutting street, road or alley.

(iv) No sign, including any attachment, located in any zoning district shall be more than five (5) feet in height.

(v) Any such signs shall be removed from the property within fourteen (14) days from the date of the closing of the sale or the renting of the property, as applicable. Provided, however, that permanent rental signs are excluded from this requirement.

(vi) The Zoning Administrator shall give one written warning to the owner of any sign placed in violation of this subsection (c).

(vii) Any person violating any provision of this subsection (c) at any property after written warning from the Zoning Administrator shall be guilty of a misdemeanor and punished as follows:

1) For a first offense, by a fine of Twenty ($20.00) Dollars.

2) For a second and each subsequent offense, by a fine of Fifty ($50.00) Dollars.

3) Each day of such violation shall constitute a separate offense.

4) Any violation hereunder, with or without warning, shall result in the immediate confiscation of all signs placed in violation hereof.

(viii) No City business license shall be issued or renewed until all fines outstanding against the applicant are paid in full.

SECTION 3. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 5. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE _____ DAY OF _____, 199_.

_____

Carmen R. Bunch, Mayor

Attest:

_____

Janet G. Mauldin, City Clerk

First Reading: 3/24/98
Public Hearing: 4/8/98
Second Reading: 4/28/98
Ratification: _____

26 April 1998

TO : Mayor & City Council
FROM: Bob Abele

1. The following is a summary of the proposed amendments to the Sign Ordinance that Debra discussed in her memo of 23 April. I plan to introduce these at the Second Reading on the 28th along with a couple of others, mostly "housekeeping" which I have indicated by underlining them in the proposed wording changes shown below.

PROPOSED AMENDMENTS

Section 5-4-123 (b): Add:

"(12) Permanent REAL ESTATE Rental Signs. A sign that advertises a property for rent for less than one year and which is not removed from the property at the time of each rental."

Section 5-4-126: Insert the following after sub-para (a) and re-letter the remaining sections:

" (b) Permanent REAL ESTATE Rental Signs. One sign not exceeding three (3) square feet in sign area attached to the building or on a post or rod not more than five (5) feet high. Permanent Rental Signs shall not be located closer than five (5) feet to the boundary of the right-of-way of any abutting street, road, or alley."

Section 5-4-125 (b): Change "South Carolina Coastal Council" to "South Carolina Department of Health and Environmental Control, Office of Ocean and Coastal Resource Management".

The following changes are amendments to the wording in the proposed Ordinance 1998-9 itself. The first three are necessary if the proposed amendments described above are accepted and the fourth is a change I am proposing not related to the above nor contained in Debra's memo.

Proposed 1998-9 Ordinance. Section 2: Add to the proposed change to Section 5-4-128 (c) the underlined wording shown below:

"(c) Signs advertising real estate for sale or for rent for periods of more than one year shall comply with the following requirements:".

Proposed 1998-9 Ordinance, Section 2: Delete the last sentence of the proposed paragraph (c) (v).

Proposed 1998-9 Ordinance, Section 3: Insert new Section 3 to read as indicated below and re-number the remaining sections:

"Section 3. That compliance with this Ordinance shall be required by November 1, 1998."

Proposed 1998-9 Ordinance, Section 2: Delete the last sentence of proposed Section (c) (ii) which allows an attachment of one square foot to signs.

M E M O R A N D U M

DATE: April 23, 1998

TO: Mayor Bunch and City Council

FROM: Debra Hernandez

RE: 1. Sign Ordinance

2. Seaside Inn Curb-cut

CC: Mark Williams, Nick Sottile

Unfortunately, an out-of-town business meeting prevents my attendance at next Tuesday's Council meeting. Since two issues will be addressed which concern me greatly, I hope you will consider the following comments during your discussion on Tuesday.

1. Second Reading Ordinance 1998-9. This ordinance proposes an amendment to the current sign ordinance. After listening to the comments made at the Planning Commission public hearing and to the comments of the Commission members during their discussion of this ordinance, I believe the proposed ordinance requires further amendment for several reasons. First, rental signs that stay in place all the time should not be addressed in the section of the code that addresses temporary signs. Calling a sign that remains in place year-round is confusing. Secondly, some island residents clearly feel they are negatively impacted by these commercial signs in their residential neighborhoods.

The existing Section 5-4-126 addresses signs in residential areas and allows permanent signs up to 3 square feet in area. I would suggest the following amendments to address this issue.

Section 5-4-123. Definitions (b) Types of Signs. Add:

(12) Permanent Rental Sign. A sign that advertises a property for rent for less than one year and which is not removed from the property at the time of each rental.

Section 5-4-126. Sign regulations for SR-1, SR-2 and PRD districts. Insert after (a) and re-letter the remaining sections:

(b) Permanent Rental Sign. One sign, not exceeding three (3) square feet in sign area, attached to the building or on a rod or post not more than five (5) feet high.

For purposes of 'house keeping', in Section 5-4-125(b)(1), replace South Carolina Coastal Council with South Carolina Department of Health and Environmental Control Office of Ocean and Coastal Resource Management.

If the preceding is added, the last sentence of Section 2(v) in the *proposed* ordinance should be deleted. Additionally, the proposed ordinance does not include the compliance window recommended by the Public Works Committee, so the following should be added as Section 3 and the remaining sections renumbered:

Section 3. That compliance with this Ordinance shall be required by November 1, 1998.

2. Seaside Inn Curb Cut. Mr. David Hatchell spoke at our Public Works Committee meeting urging amendment of the current ordinance that requires 120 feet of frontage before a curb cut is allowed. The Committee, after listening to Mr. Hatchell's proposal, did not support his request. I am strongly opposed to any decrease in the frontage requirement and would rather see a change in the ordinance to prevent any additional curb cuts in the commercial area along Ocean Boulevard. The pedestrian-friendly nature of this area would be seriously comprised by a change in the ordinance to allow more curb cuts in this heavily used area. Many hotels in beach resorts and in other cities do not have parking located immediately adjacent to the facility. The precedent that would be set by allowing more curb cuts would irrevocable alter the potential for a pedestrian friendly pavilion-type atmosphere in this area.

I would be happy to discuss these issues with you further or address any questions you may have. Please telephone me at home, or I can be reached at my office (744.5838x130) Monday morning before 12:00.

EXHIBIT L

Second Reading Draft
April 28, 19978

ORDINANCE 1998-9

AN ORDINANCE AMENDING THE CITY OF ISLE OF PALMS CITY CODE OF ORDINANCES SECTION 5-4-128, TEMPORARY SIGNS.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That the introductory sentence to Section 5-4-128 is hereby amended to read as follows:

"The following types of signs are classified as "Temporary Signs" and are subject to the following regulations in addition to any other applicable regulations contained in this Article which are not inconsistent herewith."

SECTION 2. That Section 5-4-128(c) is hereby amended to read as follows:

"(c) Signs advertising real estate for sale or for rent shall comply with the following requirements:

(i) No more than one sign advertising real estate for sale and one sign advertising real estate for rent shall be allowed per parcel of land. No off-premises signs advertising real estate for sale or for rent are allowed except that one "open house" sign may be placed on the shoulder of a street right-of-way between the hours of 1:00 p.m. to 5:00 p.m. on Saturdays, Sundays, and City legal holidays.

(ii) No sign shall exceed a maximum sign area of five (5) square feet in any zoning district. Provided, however, that one attachment no larger than one (1) square foot may be added to a sign.

(iii) No on-premises sign, including any attachment, shall be located closer than five (5) feet to the boundary of the right-of-way of any abutting street, road or alley.

(iv) No sign, including any attachment, located in any zoning district shall be more than five (5) feet in height.

(v) Any such signs shall be removed from the property within fourteen (14) days from the date of the closing of the sale or the renting of the property, as applicable. Provided, however, that permanent rental signs are excluded from this requirement.

(vi) The Zoning Administrator shall give one written warning to the owner of any sign placed in violation of this subsection (c).

(vii) Any person violating any provision of this subsection (c) at any property after written warning from the Zoning Administrator shall be guilty of a misdemeanor and punished as follows:

1) For a first offense, by a fine of Twenty ($20.00) Dollars.

2) For a second and each subsequent offense, by a fine of Fifty ($50.00) Dollars.

3) Each day of such violation shall constitute a separate offense.

4) Any violation hereunder, with or without warning, shall result in the immediate confiscation of all signs placed in violation hereof.

(viii) No City business license shall be issued or renewed until all fines outstanding against the applicant are paid in full.

SECTION 3. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 5. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE _____ DAY OF _____, 199_.

_____

Carmen R. Bunch, Mayor

Attest:

_____

Janet G. Mauldin, City Clerk

First Reading: 3/24/98
Public Hearing: 4/8/98
Second Reading: 4/28/98
Ratification: _____

26 April 1998

TO : Mayor & City Council
FROM: Bob Abele

1. The following is a summary of the proposed amendments to the Sign Ordinance that Debra discussed in her memo of 23 April. I plan to introduce these at the Second Reading on the 28th along with a couple of others, mostly "housekeeping" which I have indicated by underlining them in the proposed wording changes shown below.

PROPOSED AMENDMENTS

Section 5-4-123 (b): Add:

"(12) Permanent REAL ESTATE Rental Signs. A sign that advertises a property for rent for less than one year and which is not removed from the property at the time of each rental."

Section 5-4-126: Insert the following after sub-para (a) and re-letter the remaining sections:

" (b) Permanent REAL ESTATE Rental Signs. One sign not exceeding three (3) square feet in sign area attached to the building or on a post or rod not more than five (5) feet high. Permanent Rental Signs shall not be located closer than five (5) feet to the boundary of the right-of-way of any abutting street, road, or alley."

Section 5-4-125 (b): Change "South Carolina Coastal Council" to "South Carolina Department of Health and Environmental Control, Office of Ocean and Coastal Resource Management".

The following changes are amendments to the wording in the proposed Ordinance 1998-9 itself. The first three are necessary if the proposed amendments described above are accepted and the fourth is a change I am proposing not related to the above nor contained in Debra's memo.

Proposed 1998-9 Ordinance. Section 2: Add to the proposed change to Section 5-4-128 (c) the underlined wording shown below:

"(c) Signs advertising real estate for sale or for rent for periods of more than one year shall comply with the following requirements:".

Proposed 1998-9 Ordinance, Section 2: Delete the last sentence of the proposed paragraph (c) (v).

Proposed 1998-9 Ordinance, Section 3: Insert new Section 3 to read as indicated below and re-number the remaining sections:

"Section 3. That compliance with this Ordinance shall be required by November 1, 1998."

Proposed 1998-9 Ordinance, Section 2: Delete the last sentence of proposed Section (c) (ii) which allows an attachment of one square foot to signs

M E M O R A N D U M

DATE: April 23, 1998

TO: Mayor Bunch and City Council

FROM: Debra Hernandez

RE: 1. Sign Ordinance

2. Seaside Inn Curb-cut

CC: Mark Williams, Nick Sottile

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The existing Section 5-4-126 addresses signs in residential areas and allows permanent signs up to 3 square feet in area. I would suggest the following amendments to address this issue.

Section 5-4-123. Definitions (b) Types of Signs. Add:

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Section 5-4-126. Sign regulations for SR-1, SR-2 and PRD districts. Insert after (a) and re-letter the remaining sections:

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If the preceding is added, the last sentence of Section 2(v) in the *proposed* ordinance should be deleted. Additionally, the proposed ordinance does not include the compliance window recommended by the Public Works Committee, so the following should be added as Section 3 and the remaining sections renumbered:

Section 3. That compliance with this Ordinance shall be required by November 1, 1998.

2. Seaside Inn Curb Cut. Mr. David Hatchell spoke at our Public Works Committee meeting urging amendment of the current ordinance that requires 120 feet of frontage before a curb cut is allowed. The Committee, after listening to Mr. Hatchell's proposal, did not support his request. I am strongly opposed to any decrease in the frontage requirement and would rather see a change in the ordinance to prevent any additional curb cuts in the commercial area along Ocean Boulevard. The pedestrian-friendly nature of this area would be seriously comprised by a change in the ordinance to allow more curb cuts in this heavily used area. Many hotels in beach resorts and in other cities do not have parking located immediately adjacent to the facility. The precedent that would be set by allowing more curb cuts would irrevocable alter the potential for a pedestrian friendly pavilion-type atmosphere in this area.

I would be happy to discuss these issues with you further or address any questions you may have. Please telephone me at home, or I can be reached at my office (744.5838x130) Monday morning before 12:00.

EXHIBIT M

First Reading Draft
April 28, 1998

ORDINANCE 1998-11

AN ORDINANCE ADOPTING A COMPREHENSIVE PLAN FOR THE CITY OF ISLE OF PALMS, S.C. PURSUANT TO THE 1994 STATE OF SOUTH CAROLINA COMPREHENSIVE PLANNING ENABLING ACT.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. Findings.

It is hereby found and declared by the City Council of the City of Isle of Palms (" the Council"), the governing body of the City of Isle of Palms (the "City") as follows:

1. The 1994 State of South Carolina Comprehensive Planning Enabling Act (S.C. code section 6-29-530, et. seq.) requires the development and adoption of a local Comprehensive Plan designed to promote public health, safety, morals, convenience, prosperity, or the general welfare as well as the efficiency and economy of the City, and the Plan must be comprised of certain defined elements.

2. A majority of the members of the City's Planning Commission has recommended to City Council the adoption of such a plan, said plan being entitled "A Comprehensive Plan for Isle of Palms, South Carolina Prepared by the Isle of Palms Planning Commission, dated March 11, 1998" ("the Plan").

3. It appears to Council that the Plan is comprised of all required elements, is proper in all other material respects, and that the adoption of the Plan is in the best interest of the City.

4. On April 28, 1998, Council duly held the public hearing required prior to adoption of the Plan.

SECTION 2. Adoption of Plan.

Pursuant to Section 6-29-530, South Carolina Code of Laws (1976), as amended, Council does hereby adopt, approve and ratify the Plan.

SECTION 3. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in

full force and effect.

SECTION 4. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA ON THE ____ DAY OF _____, 1998.

_____
Carmen R. Bunch, Mayor

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 4/28/98
Public Hearing: 4/28/98
Second Reading: _____
Ratification: _____

EXHIBIT N

A RESOLUTION RECOMMENDING THAT THE PORTION OF 28TH AVENUE ADJOINING THE CITY'S RECREATIONAL FACILITIES BE CLOSED TO VEHICULAR THROUGH TRAFFIC

WHEREAS, there currently exists an unreasonably dangerous condition created by the fact that the City's recreational facilities are divided by a public street, to wit: 28th Avenue, causing users of the facility, especially young children and their pets, to continuously cross this public street to enjoy the facilities; and

WHEREAS, an independent traffic safety engineering firm has recently studied this traffic/pedestrian situation and has recommended that approximately 700 feet of 28th Avenue contiguous to the City park be closed to through vehicular traffic for the safety of pedestrians using the facilities; and

WHEREAS, the engineering report concludes that the increase of traffic on the nearest parallel streets, 27th and 29th Avenues, would not be significant and the residents on the remaining portion of 28th Avenue to Waterway Boulevard would still have reasonable ingress and egress; and

WHEREAS, the Isle of Palms City Council is greatly concerned for the safety of its citizens and especially those of tender years who cannot be expected to exercise the degree of care and caution that an adult might exercise. So now, therefore

IT IS RESOLVED BY THE MAYOR AND CITY COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, that the Council agrees with the recommendations of the traffic safety engineering firm of Hobbs, Upchurch & Associates, P.A. dated April 15, 1998, and recommends and desires that the subject portion of the right of way of 28th Avenue be closed.

Duly and lawfully passed, adopted and approved by the City Council of the City of Isle of Palms, S.C. this 28th day of April, 1998

Carmen R. Bunch

Carmen R. Bunch, Mayor

Robert B. Abele

Robert B. Abele, Councilmember

J. Martin Bettelli, Councilmember

Thomas P. Gear, Councilmember

absent from meeting

Debra L. Hernandez, Councilmember

Robert D. Miller, Councilmember

Henry D. Shaffer, Jr., Councilmember

F. Michael Sottile, Councilmember

absent from meeting

Dryden G. Taylor, Councilmember

EXHIBIT O

RESOLUTION

WHEREAS, the South Carolina State Division of General Services, through the South Carolina State Agency for Surplus Property, by authority of the Federal Property and Administrative Services Act of 1949, as amended, makes available federal surplus personal property to public agencies for public purposes and to nonprofit tax-exempt health and educational institutions, and

WHEREAS, CITY OF ISLE OF PALMS (Applicant Organization), hereafter referred to as the Applicant, is desirous of utilizing the services and resources of this agency, and

WHEREAS, the Applicant certifies that it is a public agency as defined by the Federal Property Management Regulations 101-44.001-10, or under Section 501 of the U.S. Internal Revenue Code of 1954, and

WHEREAS, the Applicant further certifies that property is needed and will be used by the public agency for carrying out or promoting for the residence of a given political area one or more public purposes and for no other purposes, and

WHEREAS, the Applicant further certifies that property is needed for and will be used by the recipient for educational or public health purposes including research and for no other purposes, and

WHEREAS, the Applicant agrees that all items of property shall be placed in use for the purposes for which acquired within one year of receipt and shall be continued in use for such purposes for one year from the date the property was placed in use, and in the event the property is not so placed in use, or continued in use, the donee shall immediately notify the State Agency, and return said property to the State Agency as directed, and

WHEREAS, the Applicant further agrees to abide by all additional periods of restriction placed on property by the State Agency; that is, 18 months on all passenger motor vehicles and other items of property with a unit acquisition cost of $3,000 or more, except for such items of major equipment on which the State Agency designates a further period of restriction as indicated on the distribution document, and

WHEREAS, the Applicant further agrees that during the period of restriction it will not sell, trade, lease, lend, bail, encumber, or otherwise dispose of such property without prior approval of the General Services Administration or the State Agency, and in the event property is so disposed of without prior approval of the General Services Administration or the State Agency, the Applicant will be liable for the fair market value or the fair rental value of such property as determined by the General Services Administration or the State Agency, and

WHEREAS, the Applicant further agrees to remit promptly to the State Agency for all fees assessed on all property acquired for service and handling expenses, and

WHEREAS, the Applicant further agrees to comply with Title VI of the Civil Rights Act of 1964, Section 606 of Title VI of the Federal Property and Administrative Services Act of 1949, as amended, and Section 504 of the Rehabilitation Act of 1973,

THEREFORE, BE IT RESOLVED, that the Applicant requests that eligibility be established to participate in the Federal Surplus Personal Property Donation Program, and

(Continued on reverse side)

BE IT FURTHER RESOLVED, that Carmen R. Bunch, Mayor
(Title of Official)
be authorized to act on behalf of the governing body of the Applicant in acquiring federal surplus property and so obligate said governing body to the aforementioned certifications and agreements, and that such person be authorized, at his discretion, to further delegate authority to any employee of the Applicant organization for the purpose of acquiring surplus property for use by the Applicant organization.

Carmen R. Bunch
(President, Chm of the Bd, or Comparable Authorized Official)

P.O. Drawer 508
(Address)

Isle of Palms, SC 29451
(City)

I, Janet G. Mauldin **, hereby certify that I am the**
(Name of Certifying Official)

City Clerk **, of the** City of Isle of Palms **;**
(Title of Certifyiing Official) (Title of Governing Body of Appliant)

and that the foregoing resolution is a true and correct copy of the resolution adopted by the vote of a majority of the members of said Governing Body, present at a meeting on the 28th **day of** April **, 19** 98 **, at which time a quorum was present.**

Janet G. Mauldin
(Signature of Certifying Official)

April 28, 1998
(Date)

EXHIBIT P

PRELIMINARY OPINION OF PROBABLE COSTS

ISLE OF PALMS PARK — **SWA Project: 2942.00**

CITY OF ISLE OF PALMS, SC — **Prepared: 27-Apr-98**

SEAMON, WHITESIDE & ASSOCIATES, INC.

This Opinion of Probable Costs is based on a Conceptual Design prepared on 10 DEC 97 by Donnelly C. Culp

NO.	ITEM	QTY.	UNIT	COST	EXTENSION
A.	**SITE PREPARATION**				
1	Construction Fencing	135	LF	$5.00	$675.00
2	Tree removal	1	LS	$300.00	$300.00
3	Tree fencing	1	LS	$300.00	$300.00
4	Water Service	1	LS	$2,000.00	$2,000.00
5	Topsoil for berms	10	CY	$10.00	$100.00
6	Topsoil for remaining site	167	CY	$10.00	$1,670.00
7	Rough Grading (entire site)	4,760	SF	$0.10	$476.00
8	Fine Grading (entire site)	4,760	SF	$0.10	$476.00
9	Miscellaneous drainage	1	LS	$500.00	$500.00
10	Mobilization & permits	1	LS	$1,500.00	$1,500.00
	Total Site Preparation				***$7,997.00***
B.	**GENERAL CONSTRUCTION**				
	PAVING				
11	4" Aggregate base	183	SY	$5.00	$915.00
12	Geotextile fabric	183	SY	$1.00	$183.00
13	Recycled rubber (tires) paving	1,650	SF	$5.25	$8,662.50
14	5'X9' concrete pad for bike rack	45	SF	$2.00	$90.00
	SITE FURNISHINGS				
15	Drinking fountain	1	EA	$5,600.00	$5,600.00
16	Decorative fountain (precast)	1	EA	$3,750.00	$3,750.00
17	Ash receptacle (placed by owner)	1	EA	$300.00	$300.00
18	Arbor	1	LS	$700.00	$700.00
19	Trellis	1	LS	$500.00	$500.00
20	Benches (4' long)	3	EA	$1,470.00	$4,410.00
21	Bike Rack	1	EA	$300.00	$300.00
22	Sign (1'x2' wood)	2	EA	$50.00	$100.00
23	Landscape lighting (sign, oak, & cornerstone)	1	LS	$2,000.00	$2,000.00
	LANDSCAPING				
24	Plant material	1	LS	$1,000.00	$1,000.00
25	Mulch	5,100	SF	$0.12	$612.00
26	Irrigation (includes R/W)	5,100	SF	$0.35	$1,785.00
	Total General Construction				***$30,907.50***
	SUBTOTAL				**$38,904.50**
	COST FACTOR	**5%**			**$1,945.23**
	GRAND TOTAL				**$40,849.73**

This "Opinion of Probable Cost" (OPC) should not be considered a guaranteed maximum cost but instead is a professional opinion of probable construction costs at the time of preparation. Seamon, Whiteside & Associates, Inc. has no control over the cost of labor, equipment, materials or a contractor's method of pricing. It should be anticipated that bids and actual costs will vary from this OPC.

The "Cost Factor" as utilized is a percentage of calculated costs which is added to the subtotal. The Cost Factor helps compensate for unknown elements or conditions, variations in quantities used and other unforeseen circumstances.

Seamon, Whiteside & Associates, Inc. urges the Owner to develop a separate "Contingency Fund" above and beyond the total figure in the OPC. This fund will provide for modifications to the design, higher than anticipated costs and other program alterations after construction initiation.

REGULAR CITY COUNCIL MEETING
May 26, 1998

The regular meeting of the Isle of Palms City Council was held on June 26, 1998, at 7:00 p.m., in City Hall Council Chambers. Present were Mayor Bunch, Council Members Abele, Bettelli, Gear, Hernandez, Miller, Shaffer, and Sottile. Also present were City Administrator Williams and City Clerk/Secretary Mauldin, and City Attorney Sottile. Councilmember Taylor arrived late after attending class.

A. INTRODUCTION OF MEETING

Mayor Bunch called the meeting to order and asked everyone to stand for a moment of silent prayer followed by the pledge of allegiance. Then roll call was taken by the Clerk. She stated that prior to this meeting, a representative of Wolfington was available with a sample rescue truck for councilmembers to view and presented them with a packet of information and answered questions of councilmembers.

C. CITIZENS' COMMENTS

1. David Hatchell if the Seaside Inn on Ocean Boulevard spoke to Councilmembers asking them to amend the zoning ordinance so that the amount of frontage on the street could be reduced to allow a curb cut in areas such as his hotel currently under construction. He sated that he wanted to use the curb cut in order to provide loading and unloading under the hotel, especially for handicapped visitors. There would be no parking under the hotel. He stressed that only four parking meters would have to be removed and it would be a safer alternative to providing a loading zone on the street which could affect the flow of traffic. He answered questions of councilmembers.

Mayor Bunch thanked Mr. Hatchell for coming and advised him that Council would discuss this matter in Executive Session to receive advice from the City Attorney, and would get back to him.

B. READING OF THE JOURNAL OF PREVIOUS MEETINGS

1. April 28, 1998 - Regular City Council Meeting

Councilmember Abele made a motion to approve the minutes as presented; Councilmember Miller seconded; motion passed unanimously.

D. REPORTS FROM STANDING COMMITTEES

1. Ways & Means - Chairman Abele reported on their meeting of May 19, 1998 (Exhibit A, with attachments).

(A) Councilmember Abele made a motion to approve the Municipal Association program for collection of long distance telecommunication fees; Councilmember Sottile seconded; motion passed unanimously.

(B) Chairman Abele gave a brief overview of the budget session and stated that we will have a balanced budget. He stated that first reading of the budget ordinance will be held tonight; a public hearing will be held on June 17th, with final approval and ratification of the ordinance scheduled for June 23rd.

2. Public Safety - Chairman Shaffer reported on their meeting of May 11, 1998 (Exhibit B) (The monthly reports from the Police and Fire Departments are attached as part of Exhibit B)

(A) Chairman Shaffer made a motion to approve the purchase and installation of a satellite dish primarily for training use at a cost of $3,200 from narcotics funds; Ms. Hernandez seconded; motion passed 7-1.

(B) Chairman Shaffer made a motion to approve the special event, New Wave Biathlon and Ocean Swim on June 13th at 7:45 a.m.; Councilmember Abele seconded; motion passed unanimously.

(C) Chairman Shaffer reported that a public emergency preparedness meeting has been scheduled for Friday, June 26th, at 6:00 p.m. in City Hall. The committee would like to meet with City Council at 6:45 p.m., just prior to the council meeting of June 23rd, to make sure the committee has updated information on councilmembers.

(D) Councilmember Sottile asked the committee to study and discuss the parking situation along 41st Avenue where all the boaters park their trailers while out on their boats. This will be placed on next month's agenda.

3. Public Works - Chairman Hernandez reported on their meeting of May 13, 1998 (Exhibit C with attachments).

(A) Councilmember Shaffer made a motion to approve the expenditure of $918 for striping of Ocean Boulevard between 10th and 14th Avenues; Councilmember Miller seconded; motion passed unanimously.

(B) Upon discussion of the access road between 46th and 47th Avenues, Mr. Williams recommended that we ask the County to pave it at the same time as they put down the base with the same agreement with that property owners that they reimburse the City for our costs.

Councilmember Hernandez made a motion to amend the Public Works Committee's recommendation to request the County to include this paving after establishing the base properly and that the property owners reimburse the City for that work; Councilmember Sottile seconded; motion passed unanimously.

(C) Chairman Hernandez began discussion of the amount of trash on the beaches and complaints being received. Mr. Williams stated that we do have temporary employees who are working on weekends to collect the trash but they were unable to keep up over the busy holiday weekend. He further stated that he and Mr. Mobley are studying the issue to determine if we need additional personnel, more and/or larger containers, or whatever, to alleviate the buildup of trash. Mr. Sottile stated that he felt it would be appropriate to use Accommodations Tax funds to hire personnel to clean the beach and that something needs to be done.

4. Recreation - As Chairman Bettelli was out of town during the meeting, Councilmember Shaffer reported on their meeting of May 11, 1998 (Exhibit D, with monthly report attached).

5. Personnel Committee - Chairman Miller reported on their meeting of May 6, 1998 (Exhibit E).

(A) Employees of the Month were as follows: Police Department - Tim Bond; Fire Department - Bob Maibach, Steve Yannuzzi and Roger Eagle.

(B) Safety Sweepstakes for April 1998 were as follows: Police Department - John Riley; Public Works Department - Thomas Blakey; Fire Department - John Horvath; and the combined Recreation, Building and General Government Departments - Janet Mauldin of General Government.

E. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Zoning Board of Adjustment - See minutes of their meeting of May 12, 1998, attached as Exhibit F.

2. Planning Commission. There was no report for May. Mayor Bunch recommended that page 21 of the Comprehensive Plan be amended to include the tennis courts at the Recreation Department.

F. REPORTS FROM SPECIAL OR JOINT COMMITTEES - None

G. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

H. BILLS ALREADY IN POSSESSION OF COUNCIL

1. Second Reading and Ratification - Ordinance 1998-9 - An Ordinance Amending the City of Isle of Palms City Code of Ordinances Section 5-4-128, Temporary Signs. Councilmember Hernandez asked that this be deferred to later in the meeting in the hopes that Councilmember Taylor has arrived since he wanted to propose an amendment.

2. Second Reading and Ratification - Ordinance 1998-11 - An Ordinance Adopting A Comprehensive Plan for the City of Isle of Palms, SC, Pursuant to the 1994 State of South Carolina Comprehensive Planning Enabling Act.

Councilmember Abele made a motion to table second reading and refer the Plan back to planning for the recommendation the Mayor requested earlier; Councilmember Miller seconded; motion passed unanimously.

I. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

1. First Reading - Ordinance 1998-12 - An Ordinance to Raise Revenue and Adopt a Budget for the City of Isle of Palms, South Carolina, for the Fiscal Year Beginning July 1, 1998 and Ending June 30, 1999. (Exhibit G)

Councilmember Shaffer made a motion to approve first reading of Ordinance 1998-12 by title only; Councilmember Abele seconded; motion passed unanimously.

2. First Reading - Ordinance 1998-13 - An Ordinance to Authorize the Conveyance of Real Property. (Exhibit H)

Councilmember Shaffer made a motion to approve first reading of Ordinance 1998-13 by title only; Councilmember Hernandez seconded; motion passed unanimously.

J. MISCELLANEOUS BUSINESS

1. Temporary Appointment of Zoning Administrator. Councilmember Sottile made a motion to appoint Ed Haselden as Zoning Administrator temporarily until we fill the position; Councilmember Shaffer seconded; motion passed unanimously.

2. Sign-Off Plans for Breach Inlet Bridge. Mayor Bunch stated that the papers were upstairs and they need to be signed in public. Councilmember Shaffer stated that it was approved at the last meeting that the City sign these papers. Mayor Bunch moved on to the next item on the agenda..

H.2. Second Reading and Ratification of Ordinance 1998-9. Councilmember Sottile made a motion to approve second reading and ratification of Ordinance 1998-9; Councilmember Abele seconded.

Mr. Williams read the ordinance in full. (Exhibit I) In the absence of Councilmember Taylor, Councilmember Hernandez explained what was discussed at the Public Works Committee concerning temporary political signs (see minutes as Exhibit C). There was extensive discussion with the consensus that political signs should be allowed on the rights-of-way.

After discussion, roll call vote was taken on the motion: Abele - Yes; Bettelli - Yes; Gear - Yes; Hernandez - Yes; Miller - Yes; Shaffer - No; Sottile - Yes; Bunch - No. Ordinance 1998-9 was passed and ratified by a vote of 6-2.

K. EXECUTIVE SESSION

Councilmember Sottile made a motion to go into Executive Session; Councilmember Abele seconded; motion passed unanimously.

No action was taken in Executive Session. Councilmember received advice on legal issues from the City Attorney.

Councilmember Shaffer made a motion to authorize the City Attorney to look into legal ramifications of the curb cut ordinance and provide the Public Works Committee with the findings for further pursuance of this issue; Councilmember Bettelli seconded; motion passed unanimously.

There being no further business to come before Council, upon motion duly made and seconded, the meeting was unanimously adjourned at 8:35 p.m.

Respectfully submitted,

Janet G. Mauldin, City Clerk
To be approved by City Council on June 23, 1998.

EXHIBIT A

WAYS AND MEANS COMMITTEE
May 19, 1998

The regular meeting of the Ways and Means Committee was called to order on May 19, 1998, at 6:15 p.m., in City Hall Council Chambers. Committee members present were Chairman Abele, Council Members Bettelli, Bunch, Gear, Hernandez, Miller, Shaffer, and Sottile, City Administrator Williams, City Treasurer Suggs, and City Clerk Mauldin. Councilmember Taylor was excused. Chairman Abele called the meeting to order at 6:00 p.m.

1. Citizens Comments. - None.

2. Approval of Previous Minutes. **Mayor Bunch made a motion to approve the minutes from the April meeting; Ms. Hernandez seconded; motion passed unanimously.**

3. Monthly Financial Report. Mr. Williams reported that the City is in good financial shape. At this point of the year, the City is at 80.52% expended with revenues collected at 82.08%. He stated that there is one property tax check that was deposited after the monthly statement was prepared for $54,000.

4. Old Business. MASC Telecommunications License Fee Collection. Mr. Williams stated that this is for long distance companies and Council would need to pass an ordinance authorizing MASC to collect these fees at no charge to the City. **Mayor Bunch made a motion to recommend to City Council that we use MASC to collect long distance telecommunication fees; Ms. Hernandez seconded; motion passed unanimously.**

5. Budget Work Session. Chairman Abele gave some opening statements concerning his budget analysis (attachment A) and stated that he would like to go through the budget page by page and approve each department/section separately. He congratulated Mr. Williams and Ms. Suggs for putting together a very comprehensive budget package.

(A) General Fund Revenues. After discussion, **Mr. Shaffer made a motion to approve the revenues as presented with a total of $3,649,047; Ms. Hernandez seconded; motion passed unanimously.**

(B) General Fund - Mayor and Council Expenditures. Mayor Bunch passed out a printout of the Mayor's Special Account expenditures for the current fiscal year (attachment B) and explained why she was requesting a larger amount this year. After discussion, **Mr. Shaffer made a motion to delete the line item for Group Health Insurance; Ms. Hernandez seconded; motion passed 6-2.**

Ms. Hernandez made a motion to approve the Mayor and Council Expenditures, as amended, with a total of $23,090; Mr. Shaffer seconded; motion passed 7-1.

(C) General Fund - Police Narcotics and Police Department. After discussion, **Ms. Hernandez made a motion to reduce the line item for Vehicle Fuel & Oil to $20,200; Mr. Bettelli seconded; motion passed unanimously.**

Mayor Bunch made a motion to approve expenditures for the Police Narcotics Unit and the Police Department, as amended, with a total of $1,021,541; Mr. Sottile seconded; motion passed unanimously.

(D) General Fund - Fire Department. After discussion, **Mr. Shaffer made a motion to approve the Fire Department expenditures as presented with a total of $828,424; Mayor Bunch seconded; motion passed unanimously.**

(E) General Fund - Recreation Department. After discussion, **Mr. Bettelli made a motion to approve the Recreation Department expenditures as presented with a total of $361,201; Mr. Miller seconded; motion passed unanimously.**

(F) Police Department - Capital and Debt Expenditures by Fund. After discussion,
Mr. Shaffer made a motion to transfer $60,000 for patrol cars from the Accommodations Tax Fund to the Federal Narcotics Fund; Mr. Gear seconded; motion passed unanimously.

Ms. Hernandez made a motion to approve the Police Department Capital expenditures, as amended, with a total of $85,550; Mr. Bettelli seconded; motion passed 7-1.

(G) Fire Department - Capital and Debt Expenditures by Fund. Upon discussion, Mayor Bunch made a motion to approve the Fire Department Capital expenditures as presented; motion died for lack of a second.

After discussion of the purchase of a new rescue truck (see bid comparison as Attachment C), **Mr. Shaffer made a motion to approve the purchase of the Wolfington truck by expending $50,647 from the Accommodation Fee Fund and $98,315 (or 65% of the purchase price) from the Accommodation Tax Fund; Ms. Hernandez seconded; roll call vote was taken: Abele - Yes, Bettelli - Yes, Gear - Yes, Hernandez - Yes, Miller - No, Shaffer - Yes, Sottile - No, Bunch - No; motion passed 5-3.**

Mr. Shaffer made a motion to approve the Fire Department Capital expenditures as amended with a total of $183,862; Mr. Gear seconded; motion passed 7-1.

(H) Recreation Department - Capital and Debt Expenditures by Fund. Upon discussion, **Ms. Hernandez made a motion to move the expenditure of $17,266 for a new truck from the**

Capital Projects Fund to the Accommodations Fee Fund; Mr. Shaffer seconded; motion passed unanimously.

Mr. Miller made a motion to approve the Recreation Department Capital expenditures, as amended, with a total of $31,766; Ms. Hernandez seconded; motion passed unanimously.

(I) General Fund - General Government. Mr. Williams explained changes in personnel costs due to the City Treasurer going to a 30-hour week after her maternity leave. After discussion, **Mayor Bunch made a motion to approve the General Government expenditures, as corrected, with a total of $407,177; Mr. Bettelli seconded; motion passed unanimously.**

(J) General Government - Capital and Debt Expenditures by Fund. Upon discussion, it was noted that the $15,000 for crib storage was already budgeted under capital outlay and the $8,000 for gas system was deleted from this page, so both figures were deleted. After discussion, **Mr. Bettelli made a motion to approve the General Government Capital expenditures, as amended, with a total of $57,000; Mr. Miller seconded; motion passed 7-1.**

(K) Public Works - Capital and Debt Expenditures by Fund. After discussion, **Ms. Hernandez made a motion to approve the Public Works Capital expenditures as presented, with a total of $174,300; Mr. Shaffer seconded; motion passed unanimously.**

(L) General Fund - Public Works. Upon discussion, Mr. Williams stated that the line item for contracted services had been changed to $128,800. After discussion, **Ms. Hernandez made a motion to approve the Public Works expenditures, as corrected, with a total of $557,028; Mr. Shaffer seconded; motion passed unanimously.**

(M) Building Department - General Fund and Capital and Capital and Debt Expenditures by Fund. Upon discussion, it was noted that the Building Official did not think a new vehicle was needed at this time, and the capital expenditure of $17,505 under Capital Projects Fund was deleted leaving no balance in the Capital Projects Fund. **Mayor Bunch made a motion to approve the General Fund expenditures with a total of $187,337; Mr. Bettelli seconded; motion passed unanimously.**

(N) Debt Service - Principal & Interest - Capital and Debt Expenditures by Fund. **Mr. Shaffer made a motion to approve this expenditure as presented with a total of $288,185; Ms. Hernandez seconded; motion passed unanimously.**

(O) General Fund - Judicial and Legal. Mr. Williams reported that Rebecca Neuhoff, the part time Clerk of Court, has resigned effective June 19, which will delete this position from the budget. After discussion, **Ms. Hernandez made a motion to approve the**

expenditures for Judicial and Legal, as changed, with a total of $116,979; Mr. Bettelli seconded; motion passed unanimously.

(P) General Fund - Parking Lot and Parking Meter Departments. After discussion, **Mr. Bettelli made a motion to approve both departments as presented, with the Parking Lot total at $270, and the Parking Meter total at $16,280; Mr. Miller seconded; motion passed unanimously.**

Mr. Williams stated that the final expenditure figure for the General Fund is now $3,570,150 and revenues are $3,649,047. Capital Projects Fund expenditures are now $191,705, and Accommodations Fee Fund expenditures are now $450,413.

(Q) Volunteer Fire 1% Fund Revenues and Expenditures. **Ms. Hernandez made a motion to approve the Volunteer Fire 1% Fund budgets as presented, with totals of $40,350 for both revenues and expenditures; Mr. Miller seconded; motion passed unanimously.**

(R) Accommodation Tax Fund Revenues and Expenditures. Mr. Williams reported that the Advisory Committee recommended that the City not hold the 30% of the 30% of tourism promotion funds for this fiscal year from the Charleston Trident CVB as we are already holding funds from last year for City expenditures. Hopefully, the Commerce Association will get back involved next year. **Mr. Shaffer made a motion not to hold back 30% of 30% from CVB, but to transfer all of the tourism promotion money to the Charleston Trident CVB upon their presentation to the Accommodations Tax Advisory Committee and City Council of a budget of how the money will be spent; Mayor Bunch seconded; motion passed unanimously.**

Ms. Hernandez made a motion to approve the Accommodation Tax Fund revenues and **expenditures of $545,415 each; Mr. Sottile seconded; motion passed unanimously.**

(S) Federal Narcotics Fund Revenues and Expenditures. After discussion, **Ms. Hernandez made a motion to approve these funds, as amended; with totals of $103,850 each; Mr. Bettelli seconded; motion passed unanimously.**

(T) State Narcotics Fund Revenues and Expenditures. **Mr. Shaffer made a motion to approve the State Narcotics Fund revenues and expenditures budget with totals of $5,500 each; Mr. Miller seconded; motion passed unanimously.**

(U) Confiscated Asset Fund Revenues and Expenditures; Police Recreation Fund Revenues and Expenditures; Plant-A-Palm Revenues and Expenditures; and Recreation Building Fund Revenues and Expenditures. After discussion, **Mr. Shaffer made a motion to approve**

each of these budgets as presented; Ms. Hernandez seconded; motion passed unanimously.

The grand total of expenditures is now $4,905,940 and revenues at $5,040,293, for a total excess revenue of $78,897. Figures will be adjusted to balance the budget and new copies will be prepared. (See attached note for reconciliation.)

First reading of the budget ordinance will be held at the City Council meeting of May 26th. The public hearing on the budget will be scheduled for the next Ways & Means Committee meeting which is June 17th and second reading of the ordinance will be held at the City Council meeting of June 23rd.

(V) Mayor Bunch recommended that under the General Fund Expenditures, line item for Miscellaneous, we increase the amount given to the scholarship fund from $1,000 for one student to $3,000 for three Isle of Palms student college scholarships. **Mayor Bunch made this recommendation as a motion; Mr. Shaffer seconded; motion passed unanimously.** This changed the General Government expenditure total to $409,177.

6. Chairman Abele read a letter of thanks from Karen Balderson for the $500 donation to the Southeastern Surfing Championships.

7. Mr. Williams commended Debbie Suggs for her effort in helping put together this budget. He said that she has added a degree of professionalism that is very helpful and has even made it look nicer. Chairman Abele echoed these compliments stating that this is the most comprehensive package he has seen.

There being no further business to come before the committee, the meeting was unanimously adjourned at 9:50 p.m.

Respectfully submitted,

Bob Abele, Chairman

Revised 5/31/98

31 May 1998

FROM: Chairman, Ways & Means

TO : Mayor Bunch
Council Members

SUBJ: Ways & Means Committee minutes of May 19, 1998

1. As was noted at the last City Council meeting, the figures I reported for the 1998/1999 budget were not the same as those in the draft Committee minutes. To preclude any concerns that there were any changes from what was approved at the Ways & Means committee and the report at the Council meeting, I asked the City Treasurer to prepare the attached "reconciliation" between the Committee minutes and the final budget you received (dated 5/21/98) that was developed as a result of the Committee meeting. The numbers I reported at the Council meeting were from the 5/21 budget package since those are the numbers that will be used at the Public Hearing and in the Budget Ordinance. The reasons for the differences can be summarized as follows:

--We approved the revenue projections provided in the draft budget that was used as the basis for the Committee work session. During the session we made a number of changes to the expenditures, but did not change the revenue side of the equation. This was recognized as was noted in the first paragraph on page 5 of the committee minutes, "Figures will be adjusted to balance the budget .....". Thus, Mark had to increase/decrease revenues in the Capital Projects, Accommodation Fee and Tax funds to equal the approved expenditures.

--Two expenditure changes, the $2,000 increase in scholarships, and the deletion of the Building Dept. vehicle were not included when the totals for the Capital Projects Fund and the General Fund were calculated during the meeting.

2. I would suggest that rather than trying to adjust the numbers in the minutes that we add the attached reconciliation to the May 19th Ways and Means Committee minutes with the addition of a note such as "(See attached note for reconciliation)" at the end of the first full paragraph on page 5 of the minutes where it talks about the need to adjust the figures.

3. When I received the 21 May updated budget, I reviewed it with Mark and Debbie to ensure that it accurately and totally reflected what we had approved at the 19 May meeting. I assure you that it does. If you have any questions, I will be happy to go over the entire package with you.

City of Isle of Palms
Reconciliation of 5/19/98 Ways and Means Committee Meeting Minutes to Final FY98-99 Budget
May 27, 1998

General Fund

Total Revenues per item 5(P) of Minutes:	3,649,047
Transfer excess revenue to Capital Projects Fund	**(76,897)**
Total General Fund Revenues per 5/21/98 Budget	3,572,150
Total Expenditures per item 5(P) of Minutes:	3,570,150
Add $2000 scholarship approved in item 5(V) (Included in line #97 Miscellaneous & Contingency Expense)	**2,000**
Total General Fund Expenditures per 5/21/98 Budget	3,572,150

Capital Projects Fund

Total Revenues included in "Grand Total" per item 5(U) of Minutes	216,971
Reduce use of prior year funds - not needed due to decrease in budgeted expenditures	**(42,771)**
Total Capital Projects Fund Revenues per 5/21/98 Budget	174,200
Total Expenditures included in item 5(P) of Minutes	191,705
Deleted Building Dept Auto per item 5(M) of Minutes (This was inadvertantly not reflected in item 5(P) total)	**(17,505)**
Total Capital Projects Fund Expenditures per 5/21/98 Budget	174,200

Accommodation Fee Fund

Total Expenditures per item 5(P) of minutes	450,413
Adjustment to equal Estimated Revenues per Schedule K Included in line #413 "Reserve for use in Subsequent Years")	**8,087**
	458,500

City of Isle of Palms
Reconciliation of 5/19/98 Ways and Means Committee Meeting Minutes to Final FY98-99 Budget
May 27, 1998

Accommodation Tax Fund

Total Revenues per item 5(R) of Minutes	545,415
Adjustment to equal Estimated Revenues per Schedule L	**12,685**
Total Accommodation Tax Fund Revenues per 5/21/98 Budget	558,100
Total Expenditures per item 5(R) of Minutes	545,415
Adjustment to Balance to Revenues (Addition to line #460 Miscellaneous and Contingency Expense)	**12,685**
Total Accommodation Tax Fund Expenditures per 5/21/97 Budget	558,100

Total All Funds

Grand Total All Revenues per item 5(U) of Minutes	5,040,293
General Fund Revenues: Transfer excess revenue to Capital Projects Fund	**(76,897)**
Capital Projects Fund Revenues: Reduce use of prior year funds - not needed due to decrease in budgeted expenditures	**(42,771)**
Grand Total All Revenues per 5/21/97 Budget	4,920,625
Grand Total All Expenditures per item 5(U) of Minutes	4,905,940
Add $2000 scholarship approved in item 5(V) (Included in line #97 Miscellaneous & Contingency Expense)	**2,000**
Adjustment to Balance to Revenues (Addition to line #460 Miscellaneous and Contingency Expense)	**12,685**
Grand total All Expenditures per 5/21/97 Budget	4,920,625

DEPARTMENTAL BUDGET ANALYSIS

DEPARTMENT TITLE	94/95 ACTUAL	95/96 ACTUAL	96/97 ACTUAL	97/98 BUDGET	98/99 BUDGET	% CHGE 95/96 TO 98/99	% CHGE 96/97 TO 98/99	% CHGE 97/98 TO 98/99
POLICE DEPARTMENT (INCLUDES NARCOTICS UNIT)								
PERSONNEL COSTS	788,197	760,651	794,317	867,028	915,338	20.34%	15.24%	5.57%
OPERATING COSTS	106,811	105,321	107,058	125,226	120,026	13.96%	12.11%	-4.15%
PERSONNEL + OPERATING COSTS	895,008	865,972	901,375	992,254	1,035,364	19.56%	14.86%	4.34%
DEBT SERVICE	12,502	30,923	36,055	23,627	0			
INSURANCE	27,389	27,869	28,744	33,657	42,000	50.71%	46.12%	24.79%
CAPITAL OUTLAYS	2,601	13,877	6,671	63,000	0			
TOTAL COSTS	937,500	938,641	972,845	1,112,538	1,077,364	14.78%	10.74%	-3.16%
FIRE DEPARTMENT								
PERSONNEL COSTS	571,497	588,880	630,120	629,481	674,874	14.60%	7.10%	7.21%
OPERATING COSTS	83,786	90,389	85,755	112,900	119,050	31.71%	38.83%	5.45%
PERSONNEL + OPERATING COSTS	655,283	679,269	715,875	742,381	793,924	16.88%	10.90%	6.94%
DEBT SERVICE	0	0	0	0	0			
INSURANCE	11,371	11,931	14,011	14,500	20,000	67.63%	42.74%	37.93%
CAPITAL OUTLAYS	27,590	27,681	31,580	20,450	14,500			
TOTAL COSTS	694,244	718,881	761,466	777,331	828,424	15.24%	8.79%	6.57%
PUBLIC WORKS DEPT								
PERSONNEL COSTS	304,649	287,318	255,054	281,781	302,962	5.44%	18.78%	7.52%
OPERATING COSTS	134,551	120,264	134,347	164,200	261,550	117.48%	94.68%	59.29%
PERSONNEL + OPERATING COSTS	439,200	407,582	389,401	445,981	564,512	38.50%	44.97%	26.58%
DEBT SERVICE	33,565	33,565	33,565	0	0			
INSURANCE	16,297	18,467	17,212	19,960	11,316	-38.72%	-34.26%	-43.31%
CAPITAL OUTLAYS+GBG CRTS	3,879	1,726	0	4,000	7,200			
TOTAL COSTS	492,941	461,340	440,178	469,941	583,028	26.38%	32.45%	24.06%
RECREATION DEPARTMENT								
PERSONNEL COSTS	167,026	176,785	195,627	211,305	236,773	33.93%	21.03%	12.05%
OPERATING COSTS	126,260	91,049	100,543	102,050	113,949	25.15%	13.33%	11.66%
PERSONNEL + OPERATING COSTS	293,286	267,834	296,170	313,355	350,722	30.95%	18.42%	11.92%
DEBT SERVICE	0	0	0	0	0			
INSURANCE	3,008	3,543	3,593	3,882	4,979	40.53%	38.58%	28.26%
CAPITAL OUTLAYS	17,282	32,474	7,227	22,200	5,500			
TOTAL COSTS	313,576	303,851	306,990	339,437	361,201	18.87%	17.66%	6.41%

DEPARTMENTAL BUDGET ANALYSIS
(CONTINUED)

DEPARTMENT TITLE	94/95 ACTUAL	95/96 ACTUAL	96/97 ACTUAL	97/98 BUDGET	98/99 BUDGET	% CHGE 95/96 TO 98/99	% CHGE 96/97 TO 98/99	% CHGE 97/98 TO 98/99
GENERAL GOVT/FINANCE DEPT								
PERSONNEL COSTS	173,986	182,554	146,804	147,361	146,840	-19.56%	0.02%	-0.35%
OPERATING COSTS	60,987	70,585	87,921	126,710	109,899	55.70%	25.00%	-13.27%
PERSONNEL + OPERATING COSTS	234,973	253,139	234,725	274,071	256,739	1.42%	9.38%	-6.32%
DEBT SERVICE	171,615	174,757	163,858	159,884	138,185			
INSURANCE	9,003	12,398	13,180	14,200	8,100	-34.67%	-38.54%	-42.96%
CAPITAL OUTLAYS	14,825	5,678	6,382	23,750	4,500			
TOTAL DEPT COSTS	430,416	445,972	418,145	471,905	407,524	-8.62%	-2.54%	-13.64%
BUILDING/PLANNING DEPT								
PERSONNEL COSTS	110,252	136,191	133,803	148,696	152,495	11.97%	13.97%	2.55%
OPERATING COSTS	22,316	21,376	18,586	33,300	28,042	31.18%	50.88%	-15.79%
PERSONNEL + OPERATING COSTS	132,568	157,567	152,389	181,996	180,537	14.58%	18.47%	-0.80%
DEBT SERVICE	0	0	0	0	0			
INSURANCE	2,802	4,852	4,236	5,202	3,600	-25.80%	-15.01%	-30.80%
CAPITAL OUTLAYS	750	5,061	3,042	15,800	3,200			
TOTAL DEPT COSTS	136,120	167,480	159,667	202,998	187,337	11.86%	17.33%	-7.71%
ALL OTHER DEPARTMENTS	(MAYOR,COUNCIL,JUDICIAL,PARKING LOTS/METERS)							
PERSONNEL COSTS			55,387	67,282	106,681		92.61%	58.56%
OPERATING COSTS			66,895	78,550	96,450		44.18%	22.79%
PERSONNEL + OPERATING COSTS			122,282	145,832	203,131		66.12%	39.29%
DEBT SERVICE			0	8,908	0			
INSURANCE			5,805	7,311	1,039		-82.10%	-85.79%
CAPITAL OUTLAYS			0	0	0			
TOTAL DEPT COSTS			128,087	162,051	204,170		59.40%	25.99%
TOTAL EXPENDITURE BUDGET SUMMARY								
TOTAL PERSONNEL			2,211,112	2,352,934	2,535,963		14.69%	7.78%
TOTAL OPERATIONS			601,105	742,936	848,966		41.23%	14.27%
TOTAL PERSONNEL + OPERATING COSTS			2,812,217	3,095,870	3,384,929		20.37%	9.34%
DEBT SERVICE			233,478	192,419	138,185		-40.81%	-28.19%
INSURANCE			86,781	98,712	91,034		4.90%	-7.78%
CAPITAL OUTLAYS			54,902	149,200	34,900			
			3,187,378	3,536,201	3,649,048		14.48%	3.19%

DEPARTMENTAL BUDGET ANALYSIS
(CONTINUED)

DEPARTMENT TITLE	94/95 ACTUAL	95/96 ACTUAL	96/97 ACTUAL	97/98 BUDGET	98/99 BUDGET	% CHGE 95/96 TO 98/99	% CHGE 96/97 TO 98/99	% CHGE 97/98 TO 98/99
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CAPITAL OUTLAYS			54,902	149,200	34,900			
			3,187,378	3,536,201	3,649,048		14.48%	3.19%

ATT - B

City of Isle of Palms
Mayor's Special Account
Expenditures By Category, FY98

Updated: May 19, 1998

Date	Payee	Description	Amount
7/18/97	The Crabpot Players	Donation	100.00
7/18/97	Ed Galligan Fund	Donation	100.00
7/18/97	The School Connection	Donation	100.00
7/18/97	The Council of Garden Clubs	Donation	100.00
9/30/97	American Cancer Society	Donation	100.00
9/30/97	The Harriet White Fund	Donation	100.00
10/21/97	Charleston Music Study Club	Donation	100.00
10/21/97	US Olympic Committee	Donation	50.00
11/5/97	Families Helping Families	Donation	50.00
11/25/97	Stara Lubouna	Donation	391.00
11/25/98	John Craver Fund	Donation	100.00
11/30/97	Charleston Area Travel Council	Donation	50.00
12/12/97	East Cooper Meals on Wheels	Donation	100.00
12/23/97	Isle of Palms Garden Club	Donation	100.00
12/23/97	Trident Urban League	Donation	100.00
2/28/98	East Cooper Interdenom. Choir	Donation	50.00
		Subtotal	1,691.00
7/18/98	Flowers By Murray	Sanderson flowers	72.09
10/21/97	IOP Red and White	Fruit Baskets	48.64
11/25/97	Nancy's Flowers	Various flower arrangements	363.58
12/12/97	Nancy's Flowers	Hasselmeyer flowers	83.74
2/13/98	Nancy's Flowers	Grinald's flowers	78.44
		Subtotal	646.49
7/18/97	Island Cards and Gifts	Photo Book	23.32
7/18/97	Myron Mfg.	Pocket Calendars	665.11
7/18/97	All American Awards	Awards	53.16
9/9/97	Elizabeth Porcher Jones	Caligraphy	36.00
10/21/97	Onie's Engraving	Dr. Smiley's plaque	41.87
12/12/97	IOP Exchange Club	Advertising	100.00
4/30/98	Onie's Engraving	Sullivan's Island FD plaque	19.08
	Various	Meals	198.63
		Miscellaneous	116.15
		Subtotal	1,253.32
		Grand Total	3,590.81
		Budget	3,500.00
		Difference	(90.81)

ATT C

ISLE OF PALMS FIRE DEPARTMENT VEHICLE BID COMPARISON

	C.R.S.	E.V.I.	Chief's F&R	F.E.S.	Wolfington	WheeledCoach
1999 4700LP Chassis	no	yes	yes	yes	yes	yes
Engine diesel 50 state	unknown	unknown	unknown	49	49	unknown
Minimum 230 HP	no	yes	yes	yes	yes	yes
Auto high idler	unknown	yes	yes	yes	yes	yes
Transmission MD-3060P	no	yes	yes	yes	yes	yes
Alternator Min 12V 250A	yes	yes	yes	yes	yes	yes
Kusmaul 15WP/10 volt	unknown	yes	yes	yes=20wp	yes	unknown
Gear ratio 5.38	no	yes	yes	yes	yes	unknown
1 year chassis warranty	unknown	yes	yes	yes	yes	yes
2 year chassis warranty	unknown	unknown	yes	unknown	yes	yes
1 year elec. Warranty	yes	unknown	yes	yes	yes	yes
5 year elec. Warranty	yes	unknown	no=2 yr	no = 3 yr	yes	yes
10 year elec. Warranty	yes	unknown	unknown	unknown	yes	unknown
15 year structural warr.	unknown	yes	no = 10 yr	no = 10 yr	yes=LifeTm	yes
5 year paint warranty	unknown	unknown	yes	yes	yes	unknown
Min. Body Length 14'	yes = 14'	no=13' 9.2"	yes=16'	yes= 14' 9.5	yes=14' 6"	yes=14' 2"
Min. Body Height 8'	yes = 6' 4"	no=6' 8.3"	yes=8'	yes=9' 5"	yes=8'	yes=9' 1"
Min. Body Width 8'	yes = 8'	no=7' 5"	yes=8'	no=7' 9"	yes=8'	unknown
Min72" vertical compt. Space	no = 53"	no=66"(6")	yes=72"	yes=72"	yes=77"	unknown
Blue prints or drawings	yes	no	yes	yes	yes	no
Product Liability	no	yes	yes	yes	yes	yes
Liability Insurance	no	yes	yes	yes	yes	yes
Dissolution Statement	yes	no		no	yes	yes
Final inspection w/l 330	unknown	unknown	unknown	unknown	yes	unknown
Delivery w/l 360	unknown	unknown	unknown	yes	yes	unknown
Service points noted	no	no	no	no	no	no
24 Hour service available	unknown	unknown	unknown	yes during war	yes	unknown
NFPA compliant	yes	yes	yes	yes	yes	not as written
Meets specifications	no	no	no	no	yes	no
PRICE	108,950	122,791	126,359	133,335	148,962	158,196

EXHIBIT B

PUBLIC SAFETY COMMITTEE
May 11, 1998

The regular meeting of the Isle of Palms Public Safety Committee was held on May 11, 1998, at 6:30 p.m., in the Building Department. Present were Chairman Shaffer, Committee Members [redacted] Gear, Police Chief Buckhannon, and Fire Chief Graham. Also present were Mayor Bunch and Councilmember Sottile. Committee member Abele was unable to attend.

1. Approval of Previous Months Minutes. ~~Adm.~~ Mr. Gear made a motion to approve the minutes of the April 1998 meeting; Mr. Shaffer seconded; motion passed unanimously.

2. Citizens Comments. None

3. Police Department Monthly Report. Chief Buckhannon discussed the monthly department report for April (see attached) and answered questions of committee members.

(a) Satellite Dish for Training. Chief Buckhannon gave a status report of the satellite dish that was approved pending the installation of fencing at the Building Department which now has been constructed. He showed photos of the dish at the Mt. Pleasant Police Department and briefly explained the different types of classes that the City could utilize, many of which are mandated by law, which would enable our people to remain on the island for training. The price for the system is approximately $3,200 from narcotics funds. **Chairman Shaffer iterated that it was approved last year by Council pending shielding from the neighborhood and he asked for a motion to proceed. Mr. Gear so moved; Mr. Shaffer seconded; motion passed unanimously.**

4. Fire Department Monthly Report. Chief Graham discussed the monthly department report for April (see attached) and answered questions of committee members.

(a) Update on Squad Truck. Chief Graham reported that bids were opened on May 8th; two companies did not return a bid. Four of the bids do not comply, but two bids were favorable - Emergency Vehicles for $122,000 and Wolfington for $148,000. She recommended that each of these two bidders make a presentation to Council and asked that a time be set up for them to do so. This will be set up and councilmembers notified.

(B) Marine Firefighting. Chief Graham reported that the county is working on a marine firefighting package. The need has been growing and within the next 30-60 days the City should be receiving notification that the county is working on this project.

5. Miscellaneous. (A) Chief Buckhannon reported that he received a letter from Paul King, race director of the annual New Wave Biathlon and Ocean Swim proposing to hold this event behind the Windjammer on Saturday, June 13 beginning at 7:45 a.m. Mr. Gear made a

motion to recommend approval to full council; Mr. Shaffer seconded; motion passed unanimously.

(B) Mr. Shaffer stated that it is time for an Emergency Preparedness Meeting and asked Chief Graham to set this up.

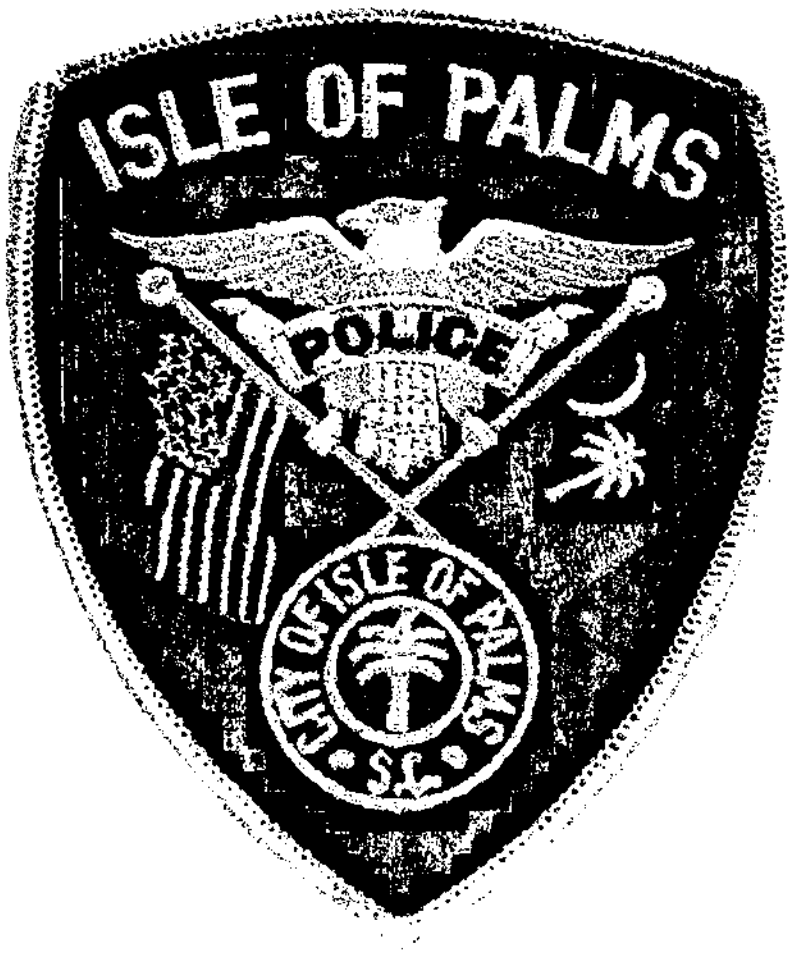
6. Chairman Shaffer asked for a motion to go into Executive Session to discuss personnel matters relating to the Fire Department. Mr. Gear so moved; Mr. Shaffer seconded; motion passed unanimously. At this time, Mayor Bunch, Councilmember Sottile and Chief Buckhannon left.

Coming out of Executive Session, Chairman Shaffer stated that no action was taken.

7. There being no further business to come before the committee, the meeting was unanimously adjourned at 7:20 p.m.

Respectfully submitted,

Skipper Shaffer, Chairman



Monthly Report

April 1998

pg.	Index
1 - 2	Synopsis
3	Communications Report
4	Officer Activity Report
5	Connector Report
6 - 7	Incident Report
8	Arrest Report
9	Crime Day of Week Analysis
10	Crime Time of Day Analysis
11	Court Collection Report
12	Monthly Court Summary
13	Animal Control Report
14	Narcotics Report
15	Training Report

ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(803) 886-6522 FAX (803) 886-8005

TO: MAYOR BUNCH, CITY COUNCIL, ADMINISTRATOR WILLIAMS

FROM: CHIEF BUCKHANNON

SUBJECT: MONTHLY REPORT FOR APRIL 1998

DATE: MAY 8, 1998

The following is a brief synopsis of the officers' activities during the month of April, 1998.

Patrol

04-01-98 Officers responding to a Fight in Progress arrested a 37 year old female for Criminal Domestic Violence when it was determined that she had approached her husband carrying a baseball bat and a physical altercation had ensued.

04-01-98 A 50 year old Island male was arrested for Criminal Domestic Violence for physically assaulting his 18 year old son.

04-09-98 An officer stopped a vehicle which had a stolen license plate improperly displayed in the rear window. The owner of the vehicle, a 40 year old male, was arrested for Possession of Stolen Property and Allowing Operation Uninsured Vehicle.

04-09-98 Officers responded to MUSC Trauma Center to meet with a 16 year old female who stated she was sexually assaulted while at a friends house on the Isle of Palms. The subject, a 17 year old male, was charged with Criminal Sexual Conduct.

04-11-98 A 19 year old male was arrested for Reckless Driving when an officer stopped his vehicle for traveling 109 mph on the Isle of Palms Connector.

04-12-98 Officers responding to a Fight in Progress arrested all four parties involved for Simple Assault. All subjects were transported to the Isle of Palms Police Department where they were processed and released.

04-16-98 Officers responded to a 911 call in which a 31 year old Island female stated she was assaulted by her common-law husband. The victim had visible injuries requiring the officers to arrest a 36 year old male for Criminal Domestic Violence. Against the advisement of officers the victim paid the bond and the subject was released from the Charleston County Jail. Officers responded to this residence four days after this incident to assist with a verbal altercation.

04-21-98 An officer stopped a vehicle after discovering that the license plate it displayed was listed as stolen. The driver, a 29 year old male, was arrested for Possession of a Stolen License Plate, Open Container of Alcohol, Operating Uninsured Vehicle and Driving Under Suspension. Upon inspection a second stolen license plate was discovered in the trunk of the vehicle.

04-23-98 Officers responding to a burglar alarm located three male subjects at the residence who were working on the landscaping. Upon identification, one subject, a 30 year old male, was arrested for an outstanding warrant with the Mount Pleasant Police Department.

04-24-98 A 25 year old Island male was arrested for Hindering a Public Official and five counts of Failure to Pay Traffic Tickets when he refused to accept a Dog at Large citation. The subject was located hiding in a crawl space inside the residence. There was also an outstanding warrant for the subject with the Charleston City Police Department.

04-26-98 Officers were dispatched to a Fight in Progress in the Pantry parking lot. The subjects began a physical altercation when one subject was offended by another who was vomiting from a vehicle. None of the parties involved wish to pursue charges.

04-30-98 The Isle of Palms Police Department received information regarding a suicide note where the subject, a 68 year old Island male, had already left the area. The subject was entered into NCIC and was located in his vehicle at a North Carolina rest area deceased with a gun shot wound to the chest.

Personnel

April 1, 1998 Steve Welch started as a Telecommunications Officer for the Department.

April 3, 1998 Blaine Locklair graduated from the South Carolina Criminal Justice Academy. Officer Locklair completed the Academy's eight week Basic Law Enforcement training program.

April 13, - 24, 1998 PFC Dwayne Peters attended a two week advanced Accident Reconstruction course at the South Carolina Criminal Justice Academy.

April 30, 1998 Sandy Girt started as a Telecommunications Officer for the Department.

ISLE OF PALMS POLICE DEPARTMENT

TO: Lt. McCurdy

FROM: TCO Supervisor Gibbons

DATE: May 1, 1998

SUBJECT: Telecommunications Activity Report for April 1998

During the month of April 1998 the Telecommunications office received and dispatched 3,108 calls for service to the 4 public safety agencies of the Isle of Palms and Sullivans Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
April 1998	2,056	53	1,023	20	3,152
April 1997	1,972	35	785	11	2,803
Percentage Change	4%	51%	30%	82%	12%
Year to Date 1998	6,887	175	3,451	64	10,577
Year to Date 1997	7,161	105	3,033	48	10,347
Percentage Change	-4%	67%	14%	33%	2%

	April 1998	April 1997	Percentage Change	Year To Date 1998	Year To Date 1997	Percentage Change
Service Calls	1,099	1,067	3.0%	3,508	3,702	-5.2%
Building Checks	310	421	-26.4%	1,316	1,516	-13.2%
SPR'S	620	457	35.7%	1,990	1,788	11.3%
Traffic Stops	357	333	7.2%	1,199	1,321	-9.2%
Traffic Stops w/Tickets	86	66	30.3%	302	298	1.3%
% Traffic Stops w/Tickets	24.1%	19.8%	4.3%	25.2%	22.6%	11.7%
DUI Tickets	1	3	-66.7%	11	11	0.0%
DUS Tickets	11	12	-8.3%	41	53	-22.6%
Speeding Tickets	17	20	-15.0%	75	98	-23.5%
Other Traffic Tickets	91	81	12.3%	333	302	10.3%
Non Traffic Tickets	31	54	-42.6%	135	173	-22.0%
Parking Tickets	175	412	-57.5%	301	787	-61.8%
City Tickets	25	50	-50.0%	95	127	-25.2%
Warning Tickets	103	5	100.0%	318	18	100.0%

Connector Calls For Service for the Month of April 1998

The Isle of Palms Police Department has responded to or initiated 69 calls involving 1062 minutes, or 17.70 man hours for the month of April, 1998. The following table breaks down the type, number and time element of each call.

	Calls April	Calls Year To Date	Arrests April	Arrests Year To Date	Minutes April	Minutes Year To Date	Avg. Minutes April	Avg. Minutes Year To Date
Accidents	0	0	0	0	0	0	0.00	0.00
Traffic Stops With Tickets	15	59	4	14	649	2358	43.27	39.97
Traffic Stops Without Tickets	49	171	0	0	380	1321	7.76	7.73
Citizen Assists	4	4	0	0	22	22	5.50	5.50
Assist Other PD	0	1	0	0	0	27	0.00	27.00
Miscellaneous	1	13	0	0	11	66	11.00	5.08
Totals	**69**	**248**	**4**	**14**	**1062**	**3794**	**15.39**	**15.30**
Totals 1997	**52**	**234**	**8**	**19**	**1010**	**3739**	**19.42**	**15.98**

Isle of Palms Police Department Monthly Report for April 1998

All UCR Codes for each Incident are counted.

CRIME TYPE	April 1998	Total 1998	April 1997	Total 1997
09A MURDER & NON-NEGLIGENT HOMICIDE				
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING				
11A SEX (FORCIBLE RAPE)	1	2		
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D FORCIBLE FONDLING				
120 ROBBERY				1
13A ASSAULT	3	4	1	2
13B SIMPLE ASSAULT	5	12	2	3
13C INTIMIDATION		1		
200 ARSON			1	1
210 EXTORTION				
220 BURGLARY	2	9	5	14
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING		1		1
23D THEFT FROM BUILDINGS	1	1	1	1
23E THEFT FROM COIN OPERATED	1	2		1
23F THEFT FROM MOTOR VEHICLE	2	3	2	18
23G THEFT OF MOTOR VEHICLE PART				2
23H ALL OTHER LARCENY	11	29	12	23
240 MOTOR VEHICLE THEFT	2	3		3
250 COUNTERFEITING/FORGERY			2	2
26A FRAUDULENT ACTIVITY		2		
26B FRAUD/CREDIT CARD /ATM		1		1
26C IMPERSONATION				
270 EMBEZZLEMENT		1		
280 STOLEN PROPERTY	2	3	1	3
290 DAMAGE PROPERTY	20	41	7	22
35A DRUG/NARCOTICS	4	17	4	17
35B DRUG EQUIPMENT VIOLATION		3	2	8
36A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE				
510 BRIBERY				
520 WEAPON OFFENSES				
753 OBSCENE & HARASSING PHONE	4	8	1	11
756 USING MOTOR VEHICLE W/O				
90A BAD CHECKS		2		
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT		6	3	6
90D DUI	1	11	3	11
90E DRUNKENNESS				
90F FAMILY (NO VIOLENCE)		2		
90G LIQUOR LAW	6	27	8	22
90H PEEPING TOM				
90I RUNAWAY	1	2	1	4
90J TRESPASSING		3	5	9
90L TRUANCY				
90N RESISTING ARREST		1		
90P CONTRIBUTING TO DELINQUENCY				
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES	10	19	10	24
91T TRAFFIC & NRVC ARRESTS	15	56	15	73
91W WARRANT ARRESTS	4	11	3	15
979 MISSING PERSONS	1	1		
980 SUICIDES		3	2	2
992 PROWLER	1	1		
NCR NON CRIMINAL REPORTS	9	45	8	31
TOTALS:	**106**	**333**	**99**	**331**

ARREST SUMMARY

Type	April 1998	Total 1998	April 1997	Total 1997
Adults	Male= 39 Female= 2	Male= 132 Female= 41	Male= 50 Female= 4	Male= 202 Female= 44
Juveniles	Male= 0 Female= 2	Male= 7 Female= 2	Male= 8 Female= 10	Male= 15 Female= 14
Narc-Adults	Male= 4 Female= 1	Male= 12 Female= 5	Male= 2 Female= 1	Male= 16 Female= 2
Narc-Juveniles	Male= 0 Female= 0	Male= 0 Female= 0	Male= 0 Female= 0	Male= 1 Female= 0
TOTALS:	**Male= 43 Female= 5**	**Male= 151 Female= 48**	**Male= 60 Female= 15**	**Male= 234 Female= 60**

PROPERTY VALUES REPORTED

Type	April 1998	Total 1998	April 1997	Total 1997
Burglary Stolen	$800.00	$6,980.00	$7,870.00	$13,517.00
Larceny Stolen	$3,339.00	$32,113.00	$8,476.00	$20,487.00
Criminal Damage	$11,403.00	$34,153.00	$8,470.00	$12,130.00
MVT Stolen	$4,500.00	$7,000.00	$0.00	$40,500.00
Burglary Recovered	$600.00	$900.00	$0.00	$0.00
Larceny Recovered	$2,150.00	$14,809.00	$277.00	$1,784.00
MVT Recovered	$0.00	$2,500.00	$0.00	$30,500.00
Total Stolen	$8,639.00	$46,093.00	$16,346.00	$74,624.00
Total Recovered	$2,750.00	$18,209.00	$277.00	$32,284.00
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms Police Dept.
All Arrests
Primary UCR Code Only
Date Starting 04/01/98 to 04/30/98

05/04/98 : 08:54:05

Arrest Summary
Type 1

Offense		Male White	Male Black	Male Amer Indian	Male Asian	Male Other	Female White	Female Black	Female Amer Indian	Female Asian	Female Other	Male Total	Female Total	Total	Line Item #
11A	FORCIBLE RAPE	1	0	0	0	0	0	0	0	0	0	1	0	1	0001
13A	AGGRAVATED ASSAULT	1	0	0	0	0	0	0	0	0	0	1	0	1	0002
13B	SIMPLE ASSAULT	6	0	0	0	0	0	1	0	0	0	6	1	7	0003
220	BURGLARY/BREAKING AND ENTERING	3	0	0	0	0	0	0	0	0	0	3	0	3	0004
23H	ALL OTHER LARCENY	1	0	0	0	0	0	0	0	0	0	1	0	1	0005
280	STOLEN PROPERTY OFFENSES (RECEIVING, ETC.)	2	0	0	0	0	0	0	0	0	0	2	0	2	0006
35A	DRUG/NARCOTIC VIOLATIONS - E MARIJUAN	4	0	0	0	0	1	0	0	0	0	4	1	5	0007
756	USING MOTOR VEHICLES W/O CONSENT	1	0	0	0	0	0	0	0	0	0	1	0	1	0008
90D	DRIVING UNDER THE INFLUENCE	1	0	0	0	0	0	0	0	0	0	1	0	1	0009
90G	LIQUOR LAW VIOLATIONS	3	0	0	0	0	2	0	0	0	0	3	2	5	0010
90Z	ALL OTHER OFFENSES	5	1	0	0	0	0	1	0	0	0	6	1	7	0011
91T	TRAFFIC ARREST (DUS, NRVC, ETC)	6	5	0	0	0	0	0	0	0	0	11	0	11	0012
91W	WARRANT ARREST	2	1	0	0	0	0	0	0	0	0	3	0	3	0013
*** Total ***		36	7	0	0	0	3	2	0	0	0	43	5	48	

Isle of Palms Police Dept.
From : 04/01/98 To : 04/30/98
All Crimes : 107

05/04/98 : 08:55:21

Crime Day Of Week Analysis

Type Of Crime		Crime Count	Pct Of All	Mon	Pct Of Cri	Tue	Pct Of Cri	Wed	Pct Of Cri	Thu	Pct Of Cri	Fri	Pct Of Cri	Sat	Pct Of Cri	Sun	Pct Of Cri	Unknown	Pct Of Cri	Line Item #
11A	FORCIBLE RAPE	1	0.93	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0001
13A	AGGRAVATED ASSAULT	3	2.80	0	0	0	0	0	0	2	67	0	0	1	33	0	0	0	0	0002
13B	SIMPLE ASSAULT	5	4.67	0	0	1	20	1	20	1	20	0	0	0	0	2	40	0	0	0003
220	BURGLARY/BREAKING AND EN	2	1.87	1	50	0	0	0	0	0	0	1	50	0	0	0	0	0	0	0004
23D	THEFT FROM BUILDINGS	1	0.93	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0005
23E	THEFT FROM COIN-OPERATED	1	0.93	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0006
23F	THEFT FROM MOTOR VEHICLE	2	1.87	0	0	0	0	1	50	0	0	1	50	0	0	0	0	0	0	0007
23H	ALL OTHER LARCENY	11	10.28	1	9	1	9	0	0	2	18	3	27	2	18	2	18	0	0	0008
240	MOTOR VEHICLE THEFT	2	1.87	0	0	0	0	0	0	2	100	0	0	0	0	0	0	0	0	0009
280	STOLEN PROPERTY OFFENSES	2	1.87	0	0	1	50	0	0	1	50	0	0	0	0	0	0	0	0	0010
290	DESTRUCTIVE/DAMAGE/VANDA	20	18.69	4	20	6	30	2	10	2	10	5	25	0	0	1	5	0	0	0011
35A	DRUG/NARCOTIC VIOLATIONS	4	3.74	0	0	1	25	1	25	0	0	0	0	1	25	1	25	0	0	0012
753	OBSCENE & HARASSING PHON	4	3.74	1	25	1	25	0	0	0	0	1	25	1	25	0	0	0	0	0013
90D	DRIVING UNDER THE INFLUE	1	0.93	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0014
90G	LIQUOR LAW VIOLATIONS	6	5.61	0	0	2	33	1	17	1	17	0	0	1	17	1	17	0	0	0015
90I	RUNAWAY	1	0.93	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0016
90M	OTHER AGENCIES (INCLUDES	2	1.87	0	0	0	0	1	50	0	0	1	50	0	0	0	0	0	0	0017
90Z	ALL OTHER OFFENSES	8	7.48	1	13	0	0	0	0	0	0	2	25	2	25	3	38	0	0	0018
91T	TRAFFIC ARREST (DUS, NRV	15	14.02	1	7	2	13	2	13	6	40	3	20	1	7	0	0	0	0	0019
91W	WARRANT ARREST	4	3.74	0	0	0	0	2	50	1	25	1	25	0	0	0	0	0	0	0020
979	MISSING PERSONS	1	0.93	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0021
992	PROWLER	1	0.93	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0022
NCR	NON CRIMINAL REPORT	10	9.35	2	20	1	10	1	10	3	30	2	20	0	0	1	10	0	0	0023
*** Total ***		107	100.00	12		17		12		23		20		10		13		0		

Isle of Palms Police Dept.
From : 04/01/98 To : 04/30/98
All Crimes : 107

05/04/98 : 08:55:23

Crime Time Of Day Analysis

Type Of Crime		Crime Count	Pct Of ALL	0000 Thru 0300	Pct Of Cri	0301 Thru 0600	Pct Of Cri	0601 Thru 0900	Pct Of Cri	0901 Thru 1200	Pct Of Cri	1201 Thru 1500	Pct Of Cri	1501 Thru 1800	Pct Of Cri	1801 Thru 2100	Pct Of Cri	2101 Thru 2400	Pct Of Cri	Line Item #
11A	FORCIBLE RAPE	1	0.93	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0001
13A	AGGRAVATED ASSAULT	3	2.80	1	33	0	0	0	0	2	67	0	0	0	0	0	0	0	0	0002
13B	SIMPLE ASSAULT	5	4.67	2	40	1	20	0	0	0	0	0	0	0	0	0	0	2	40	0003
220	BURGLARY/BREAKING AND EN	2	1.87	0	0	0	0	0	0	1	50	0	0	0	0	1	50	0	0	0004
23D	THEFT FROM BUILDINGS	1	0.93	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0005
23E	THEFT FROM COIN-OPERATED	1	0.93	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0006
23F	THEFT FROM MOTOR VEHICLE	2	1.87	0	0	0	0	0	0	2	100	0	0	0	0	0	0	0	0	0007
23H	ALL OTHER LARCENY	11	10.28	1	9	0	0	0	0	3	27	3	27	1	9	2	18	1	9	0008
240	MOTOR VEHICLE THEFT	2	1.87	0	0	0	0	0	0	0	0	2	100	0	0	0	0	0	0	0009
280	STOLEN PROPERTY OFFENSES	2	1.87	0	0	0	0	0	0	0	0	1	50	1	50	0	0	0	0	0010
290	DESTRUCTIVE/DAMAGE/VANDA	20	18.69	0	0	0	0	1	5	4	20	1	5	2	10	7	35	5	25	0011
35A	DRUG/NARCOTIC VIOLATIONS	4	3.74	0	0	1	25	0	0	0	0	0	0	1	25	1	25	1	25	0012
753	OBSCENE & HARASSING PHON	4	3.74	0	0	0	0	0	0	0	0	1	25	2	50	1	25	0	0	0013
90D	DRIVING UNDER THE INFLUE	1	0.93	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0014
90G	LIQUOR LAW VIOLATIONS	6	5.61	1	17	0	0	0	0	0	0	0	0	3	50	1	17	1	17	0015
90I	RUNAWAY	1	0.93	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0016
90M	OTHER AGENCIES (INCLUDES	2	1.87	1	50	0	0	0	0	0	0	0	0	0	0	1	50	0	0	0017
90Z	ALL OTHER OFFENSES	8	7.48	1	13	0	0	1	13	2	25	1	13	0	0	2	25	1	13	0018
91T	TRAFFIC ARREST (DUS, NRV	15	14.02	1	7	0	0	2	13	5	33	2	13	2	13	2	13	1	7	0019
91W	WARRANT ARREST	4	3.74	0	0	0	0	1	25	2	50	1	25	0	0	0	0	0	0	0020
979	MISSING PERSONS	1	0.93	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0021
992	PROWLER	1	0.93	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0022
NCR	NON CRIMINAL REPORT	10	9.35	0	0	0	0	1	10	2	20	1	10	1	10	2	20	3	30	0023
*** Total ***		107	100.00	8		2		6		25		15		15		20		16		

	TOTAL STATE FEES	VICTIMS KEEP	VICTIMS SEND	DUI FLAT FEE	TOTAL $ SENT	CRIMINAL/TRAFFIC FINES	PARKING FINES	TRANSFERED FUNDS	FUNDS DUE CITY
January	$2,576.04	$352.30	$220.29	$0.00	$2,796.33	$9,000.00	$486.00	$9,486.00	$6,689.67
February	2,092.47	0.00	400.07	12.00	$2,504.54	7,263.00	459.00	$7,722.00	$5,217.46
March	1,941.33	0.00	426.04	53.56	$2,420.93	6,796.00	367.00	$7,163.00	$4,742.07
April	1,567.31	0.00	304.03	12.00	$1,883.34	5,267.50	1,061.00	$6,328.50	$4,445.16
May					$0.00			$0.00	$0.00
June					$0.00			$0.00	$0.00
July					$0.00			$0.00	$0.00
August					$0.00			$0.00	$0.00
September					$0.00			$0.00	$0.00
October					$0.00			$0.00	$0.00
November									
December									
Year to Date 1998	$8,177.15	$352.30	$1,350.43	$77.56	$9,605.14	$28,326.50	$2,373.00	$30,699.50	$21,094.36
Year to Date 1997	$11,183.36	$0.00	$0.00	$0.00	11,183.36	$32,942.00	$8,330.00	$41,272.00	$30,088.64
Fiscal Year 97-98	$24,106.81	$1,021.02	$3,811.37	$113.56	28,031.74	$79,078.22	$16,891.00	$95,969.22	$67,268.76

Description	Traffic	Criminal	Total
Guilty/Forfeiture	0	0	0
Guilty/Bench Trial	15	6	21
Guilty/Jury Trial	0	0	0
Not Guilty/Bench Trial	10	5	15
Not Guilty/Jury Trial	0	0	0
Nolle Prosequi	0	0	0
Transfer to other court	0	0	0
Other Disposition	1	7	8
Pled Guilty	39	5	44
Nolo Contendere	0	0	0
Tried in Absense	3	5	8
NRVCs Issued	2	0	2
Bench Warrants Issued	0	0	0
Guilty Cases	54	11	65
Not Guilty Cases	11	12	23
Conviction Percentage	83.08	47.83	73.86
TOTAL CASES PROCESSED:	65	23	88

** FINES + FEES between 04/01/98 & 04/30/98 5030.00

Isle of Palms Police Department Animal Control Report for April 1998

	1998 Monthly Total	1997 Monthly Total	1998 Yearly Total	1997 Yearly Total
Citations	22	42	81	103
Warning Tickets	17	0	71	0
Animals Secured	35	47	121	101
Dogs	7	16	38	46
Cats	2	9	10	10
Raccoons	16	16	50	28
Other	10*	6	24	15
Released to Owner	7	16	38	45
Transported to SPCA	24	27	73	48
Injured Animals	6	1	13	6
Trapped Animals	23	14	69	32
Cats	1	0	7	1
Raccoons	16	12	50	23
Other	6*	2	12	8
Dead Animals Removed	4	2	12	5
Traps Set	26	28	70	98
Kennel Fees	$28.00	$91.00	$91.00	$416.00

* 1 Duck, 3 Birds, 1 Pelican & 6 Opossums
** 6 Opossums

Isle of Palms Police Department Narcotics Report for April 1998

	Isle of Palms			DEA		
Drug Type	**Seized**	**Purchased**	**Value**	**Seized**	**Purchased**	**Value**
Marijuana	13.5 grams		$67.50			
Cocaine					4 ounces	$4,000.00
Crack Cocaine					1 ounce	$1,000.00
LSD						
Heroine						
Other - Hallucinogenics						
Monies Seized						
Monies Forfeited						
Monies Pending Forfeiture						1 million
Vehicles Seized						
Vehicles Forfeited						
Vehicles Pending Forfeiture						
Other Activities						
Arrests	4			4		
Charges	4			8		

ISLE OF PALMS POLICE DEPARTMENT

TO: CHIEF BUCKHANNON

FROM: SERGEANT STEWART

SUBJECT: TRAINING REPORT FOR APRIL, 1998

DATE: MAY 4, 1998

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH.

OFFICER	CLASS	TYPE	HOURS
Chief Buckhannon	SC Police Chiefs Association	In-service	2
Sgt. Daniels	Skynark 98	In-service	40
Officer Locklair	Basic Law Enforcement Training	In-service	320
Sgt. Lubert	Liability Training	In-service	8
Det. Mcpherson	Sexual Assault	Advanced	8
Det. Mcpherson	Fugitive & Extradition Proceedings	Advanced	8
Pfc. Neal	Family Violence	Core	4
Pfc. Neal	Legal	Legal Update	2
Pfc. Peters	Field Training Officer	Advanced	40
Pfc. Peters	At Scene Traffic Collision Inv.	Advanced	80
Pfc. Riley	Fugitive & Extradition Proceedings	Advanced	8
Pfc. Rogers	Field Training Officer	Advanced	40
Sgt. Stewart	Supervisory Skills	Advanced	32
		MONTHLY TOTAL:	592
		PREVIOUS TOTAL:	188
		YEAR TO DATE:	**780**

THERE HAS BEEN A TOTAL OF ***897 HOURS*** TRAINING CONDUCTED FOR THE POLICE DEPARTMENT UP TO THIS DATE.

EMPLOYEE	CLASS	TYPE	HOURS
TCO Usry	EMD Training	Advanced	24
		TOTAL	**24**

FIRE SERVICE REPORT

APRIL 1998

Fire Services Monthly Report

Contents

April 1998

A. Call Summary

B. Alarm Report

C. Incident Report

D. Pre-Incident Surveys/Inspections

E. Training

F. Maintenance

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H. Public Relations

Isle of Palms Fire Department
Call Summary
April 1998

04/05 Responded to Morgan Creek for a fire. Upon arrival found grass smoldering from a fire. A resident had knocked down the fire with a garden hose prior to our arrival.

04/05 Responded to Forest Trail for a brush fire. Upon arrival found a small pile of leaves burning near a fence in the backyard. The fire was extinguished and the owner advised of the City ordinance prohibiting open burning.

04/07 Responded to Wild Dunes Yatch Harbor Marina for a vehicle in the water. Upon arrival found a truck at the bottom of the boat ramp. Coast Guard and DHEC were notified. Fire Department personnel assisted in the retrieval of the submerged vehicle.

04/11 Responded to Shipwatch Villas for a person trapped in an elevator. The victim reported a smell of smoke and was rescued through the overhead hatch in the elevator unharmed. Power was secured, the area was roped off and Dover Elevator was contacted to make repairs.

04/17 Responded to ICW for assist with a search for missing boaters.

04/18 Responded to a sinking boat behind Morgan's Cove Drive. Upon arrival notified Coast Guard and DHEC. Fire Department personnel were able to raise the boat with out any further incidents.

04/20 Responded to 29th Ave. for a possible DOA (dead on arrival). Upon arrival found 74 year old male in full arrest. The patient's wife stated she tried CPR but to no avail. The patient was placed on the floor where CPR was resumed. Charleston County EMS arrived and took over the patient's care. The patient was transported to East Cooper Hospital Emergency Room with a pulse but was later pronounced dead.

04/22 Responded to the beach for an overturned boat. Upon arrival, personnel launched the Avon boat to ensure that no one was injured. The boat washed up on the beach at 53rd. Ave. Fire Department personnel attempted to secure the boat on shore to avoid risk of injury to others until the owner's arrival. The boat is the same one reported missing on April 17, 1998, when the boaters were rescued twenty miles off the coast of Kiawah Island.

* Throughout the month Fire Department personnel treated several assault victims, several brush/grass fires and numerous jelly fish stings.

ISLE OF PALMS FIRE DEPARTMENT
APRIL 1998
ALARM REPORT

INCIDENT #	DATE	DIST.	TYPE	LOCATION
98-123	4-1-98	1	EMS Assist (r)	8 Seahorse Ct.
98-124	4-2-98	2	EMS Assist (n/r)	Wild Dunes Gate1
98-125	4-4-98	1	Public Assist	Front Beach
98-126	4-5-98	2	EMS Assist (n/r)	10001 Palmetto
98-127	4-5-98	2	Brush Fire	26 Morgan Creek
98-128	4-5-98	2	Brush Fire	252 Forest Trail
98-129	4-6-98	2	EMS Assist (r)	4000 A Hartnett
98-130	4-7-98	2	Public Assist	16 Morgan Cove Ct.
98-131	4-7-98	1	EMS Assist (n/r)	30 J.C. Long Blvd.
98-132	4-7-98	2	Hazardous Condition	80 41st Ave.
98-133	4-8-98	1	EMS Assist (r)	1101 Ocean Blvd.
98-134	4-10-98	2	Brush Fire	Morgan Place Dr.
98-135	4-10-98	2	EMS Assist (r)	2803 Cameron Blvd.
98-136	4-11-98	1	Public Assist	508 Carolina Blvd.
98-137	4-11-98	1	EMS Assist (n/r)	30 J.C. Long Blvd.
98-138	4-11-98	2	Brush Fire	30 30th Ave.
98-139	4-11-98	1	Assist Motorist	Sta. 1 Parking Lot
98-140	4-11-98	2	Lock In	Shipwatch Bldg. 1
98-141	4-12-98	2	EMS Assist (n/r)	46 Palm Blvd.
98-142	4-12-98	1	EMS Assist (n/r)	1207 Palm Blvd.
98-143	4-12-98	2	EMS Assist (r)	4 Seagrass Ln.
98-144	4-15-98	1	Assist Motorist	IOP Connector
98-145	4-15-98	1	EMS Assist (r)	23 27th Ave.
98-146	4-15-98	1	Spill, Leak	2800 Cameron Blvd.
98-147	4-15-98	1	EMS Assist (r)	3005 Cameron Blvd.
98-148	4-16-98	1	EMS Assist (r)	1207 Palm Blvd.
98-149	4-17-98	2	Search	ICW
98-150	4-17-98	1	Brush Fire	906 Ocean Blvd.
98-151	4-17-98	2	Power Line Down	9 41st Ave.
98-152	4-17-98	M/A	Vehicle Fire	HWY 517
98-153	4-18-98	1	EMS Assist (n/r)	1300 Ocean Blvd.
98-154	4-18-98	2	Hazardous Condition	78 Morgan's Cove Dr.
98-155	4-19-98	1	EMS Assist (n/r)	910 Ocean Blvd.
98-156	4-19-98	1	EMS Assist (r)	8 6th Ave.
98-157	4-20-98	1	EMS Assist (r)	9 29th Ave.
98-158	4-20-98	2	Vehicle Fire	Wild Dunes Gate 2
98-159	4-21-98	2	Rescue	Dunecrest @ Beach

98-160	4-22-98	2	Alarm Malfunction	62 Ocean Pt.
98-161	4-22-98	1	EMS Assist (r)	30 J.C. Long Blvd.
98-162	4-22-98	2	Structure Fire	114 Sparrow Dr.
98-163	4-24-98	1	EMS Assist (n/r)	1111 Oak Harbor
98-164	4-24-98	2	Brush Fire	10 41st Ave.
98-165	4-25-98	2	Alarm Malfunction	9510 Palmetto Blvd.
98-166	4-26-98	1	EMS Assist (n/r)	1206 Palm Blvd.
98-167	4-26-98	1	EMS Assist (n/r)	30 J.C. Long Blvd.
98-168	4-26-98	1	EMS Assist (n/r)	1120 Ocean Blvd.
98-169	4-26-98	1	EMS Assist (n/r)	1120 Ocean Blvd.
98-170	4-26-98	1	EMS Assist (n/r)	1120 Ocean Blvd.
98-171	4-26-98	1	EMS Assist (n/r)	1120 Ocean Blvd.
98-172	4-27-98	2	EMS Assist (n/r)	8 D Mariner's Walk
98-173	4-27-98	1	Station Tour	Fire Station 1
98-174	4-29-98	2	EMS Assist (r)	6 42nd Ave.
98-175	4-30-98	1	EMS Assist (r)	314 Palm Blvd.

Total Calls=53 District 1=28 District 2=24 Mutual Aid=1

Total EMS Calls= 29 Resident= 13 Non-resident= 16

April 1997 total= 35

City of Isle of Palms Fire Department
April Incident Report
(Listed in accordance with NFIRS Standards)

Situation Found:	Total	Dist. 1	Dist. 2	MA	YTD
Total Alarms:	53	28	24	1	175
Working Structure Fire	1	0	1		2
Outside of Structure					
Vehicle Fire	2	0	1	1	2
Brush, grass, leaves	6	1	5		8
Trash, rubbish					
Explosion, No after fire					
Outside spill with fire					
Other fires not classified					
Overpressure Rupture					
Emergency Medical Call	29	21	8		84
Locked in-trapped	1	0	1		1
Search	1	0	1		2
Extrication					
Rescue-Not classified	1	0	1		3
Spill, leak - no fire					
Power line down	1	0	1		2
Arcing electrical equipment					3
Aircraft standby					
Chemical spill	1	1	0		1
Hazardous condition	2	0	2		3
Water removal					2
Smoke removal					
Animal Rescue					
Assist Police					2
Unauthorized burning					
Move-up					1
Other service calls					2
Smoke Scare					3
Controlled burn					
Steam, gas mistaken for smoke					
Malicious false					
Bomb scare					
Alarm Malfunction	2	0	2		5
Unintentional false					2
Unclassified					3
* Supplemental	6	5	1		44
Property Value:_____	Property Damage:_____				Property Saved:_____
Gallons of water used 2000					

Fire Cause:

Structural

Electrical.....

Smoking Materials.....

Heating or Cooking Equipment.... No._____

Suspicious..... No._____

Lightning..... No._____

Arson..... No._____

Other..... No._____

* See attached Supplemental Report

Supplemental Activities Report
April 1998

Type Call	Total	Dist. 1	Dist. 2	Mutual Aid	Year to Date
Smoke Detector					1
Station Tour	1	1			4
Public Education					1
Public Appearances					1
Assist Motorist	2	2			4
Pump Streets					10
Remove Objects/Roof					1
Remove Objects/Tree					1
Beach Search					2
Public Assist	3	2	1		8
Other					11
Totals	6	5	1	0	44

Isle of Palms Fire Department
Pre-Incident Surveys

Sixty Pre-Incident surveys have been completed in the field. Sixty have been processed.

Fire Inspections

The building department is currently performing fire inspections. There were 20 inspections done for the month of April.

ISLE OF PALMS FIRE DEPARTMENT
APRIL 1998
TRAINING REPORT

PAID

Total medical training hours..... 116
Total fire training hours..... 368.5
Total hours..... 484.5
Hours per man..... 30.2

ADDITIONAL TRAINING

Engineer Joe Friend attended the 16 hour South Carolina Fire Academy Emergency Response to Terrorism: Basic Concepts class.

Engineer Roger Eagle attended the 16 hour National Fire Academy's Managing Company Tactical Operations: Tactics class.

Captain Corey Bullock attended the 28 hour Water Rescue Class sponsored by Watercraft Specialists International.

VOLUNTEER

Total medical training hours..... 0
Total fire training hours.....52
Total hours.....52
Hours per man.....8.6

The volunteers drilled on Automobile Extrication classroom on April 8 and had the practical exercise on April 15.

Volunteer Don Corbett attended a 28 hour Water Rescue Class sponsored by Watercraft Specialist International.

Isle of Palms Fire Department
Maintenance
April 1998

Station I	
04/02	Repaired attic fan and reset temperature.
04/11	Repaired photocell on call box, sign and flag light.
Station II	
04/10	Built cylinder rack in SCBA room.
04/16	Repaired flag pole.
04/23	Replaced hot water heater elements.
Squad I	
04/20	Installed safety strap on oxygen.
Truck 1	
04/02	Replaced bulb in rear maker light.
04/06	Repaired electrical problem with pump panel lights.
04/16	Ordered oil and filters for Detroit Diesel Engine.
04/20	Adjusted 2 1/2" intake valve.
04/21	Self correcting problem with World Automatic Transmission. Pierce notified.
04/22	Allison Transmission technician corrected problem.
04/27	Scheduled preventative maintenance started.
04/30	Touched up scratches on door.
Engine II	
04/13	Taken to Frasier Tire for replacement of right front wheel stud and nut.
04/13	Scheduled preventative maintenance started.
04/14	Completed preventative maintenance.
04/17	Repaired beacon light.
04/23	Installed safety strap on spare oxygen.
Engine III	
04/06	Repaired electrical problem with front and rear beacon lights.
04/07	Scheduled preventative maintenance started.
04/08	Preventative maintenance completed.
04/09	Repaired starter on Electric Generator.
04/15	Repaired tail stop and back-up lights.
04/15	Installed mud flaps.
04/15	Repaired facepiece on SCBA masks.
04/17	Repaired pike poles.
04/21	Repaired problem with rear shackle pins on both front springs.

Engine IV

04/16	Installed mud flaps.
04/29	Picked up generator repaired at Royall Hardware and re-installed on Engine.

Car I (Jeep)

04/27	Taken to Charleston County Garage for brake job and preventative maintenance.

Car II (Crown Victoria)

No maintenance performed.

Rescue I (F-150)

No maintenance performed.

Rescue II (ATV-Kawasaki 4x4)

No maintenance performed.

Rescue III (Rescue Boat)

04/17	Repaired prop.

Rescue IV (Rubber Boat)

04/13	Taken to Champion Honda for minor service.

Rescue V ('97 Yamaha Jet Ski/Wave Runner)

Taken to Champion Honda for minor service.

Misc.

Conducted Weekly: SCBA inspection & maintenance
Ladder inspection & maintenance
Backflushing of pumps

* Worked on hydrants throughout the month.

Isle of Palms Fire Department
Personnel Report
April 1998

Engineer Bob Maibach, Engineer Roger Eagle and Captain Steve Yannuzzi were chosen as Employees of the month. Engineer Maibach, Engineer Eagle and Captain Yannuzzi enthusiastically accepted to take over duties that were vacated. Captain Yannuzzi developed a new database for Pre-Incident information. Engineer Maibach accepted the position of Medical Liaison. Engineer Eagle will become the SCBA equipment manager.

Roger Boillard began as a full time Engineer on April 16, 1998.

Rick White began as a full time Engineer on April 21, 1998. Engineer White had work part-time for the department.

Chris Libhart worked his last day with the department on April 7, 1998. Chris accepted a job with Automatic Fire Systems, Inc.

On April 1, 1998, Captain Yannuzzi escorted House Representative Chip Campsen to the second annual "Legislative Day" at the South Carolina Fire Academy.

On April 1, 1998, Chief Graham and Secretary Cheryl Gregorie attended a Hurricane meeting hosted by E.P.D.

On April 6, 1998, Chief Graham and Captain Yannuzzi met with Keith Gaurdine and Shawn Jones from E.P.D. to assess the Knox Box locations and critical facilities on the Isle of Palms.

On April 15, 1998, Chief Graham attended the monthly Charleston County Chief's Association meeting hosted by the North Charleston Fire Department.

On April 27, 1998, Chief Graham attended a special meeting concerning the Marine Fire Fighter Plan hosted by the Maritime Association.

On April 28, 1998, Chief Graham and Secretary Cheryl Gregorie attended a meeting addressing "special needs" residents hosted by D.H.E.C. in North Charleston.

On April 29, 1998, Chief Graham attended a special meeting hosted by E.P.D. concerning the implementation of A.E.D.'s countywide.

Isle of Palms Fire Department
Public Relations Report
April 1998

04/04	Fire Department personnel assisted resident in the retrieval of his Wave Runner from the beach.
04/07	Fire Department personnel helped lift an ill resident into bed on Morgan's Cove Court.
04/11	Fire Department personnel helped lift an elderly resident into bed on Carolina Blvd.
04/11	Fire Department personnel assisted a motorist in the municipal parking lot with a jump-start.
04/15	Fire Department personnel assisted a disabled motorist on the Mt. Pleasant side of the Connector. The motorist ran out of gas and was taken to the Pantry to fill a gas can and returned to the vehicle without any further complications.
04/22	Fire Department personnel checked the blood pressure for a resident at Fire Station 1.
04/27	Fire Department personnel gave a tour of Fire Station 1 and Fire Prevention talk to six children and three adults.
04/30	Emergency Vehicle signs, which were provided by the State, were placed at Palm Blvd. and 41st. Ave.
*	The South Carolina Firemen's Association 1% money sponsored a T-Ball team at the Isle of Palms Recreation Department.

EXHIBIT C

PUBLIC WORKS COMMITTEE MEETING
May 13, 1998

The regular meeting of the Public Works Committee was held on May 13, 1998, at 5:45 p.m. in City Hall. Present were Chairman Debra Hernandez, and Committee members Mike Sottile, and Dee Taylor, Director David Mobley, and City Administrator Mark Williams.

1. Citizens Comments. None

2. Minutes of Previous Meeting. Mr. Sottile made a motion to approve the minutes from the April 1998 meeting; Mr. Taylor seconded; motion passed unanimously.

3. Monthly Director's Report. Mr. Mobley discussed the month's activities and answered questions of Committee members (see attached report).

Mr. Williams stated that Charleston County is going to sweep Ocean and Palm Boulevards at no cost to the City. Lowcountry Sweeping will charge @$918 to stripe Ocean Boulevard. **Mr. Taylor made a motion to approve the expenditure; Mr. Sottile seconded; motion passed unanimously.** Mr. Williams said that this will be paid from Parking Meter Department funds.

There was discussion of ticketing garbage carts. Both code enforcement and police officers can do this and Mr. Williams said that we are working on establishing a data base to keep track of these tickets.

Mr. Taylor received a call about mowing Palm Boulevard rights-of-way to which he responded that it was on the list of items to be done. Mr. Mobley also spoke to the same person and told him that the department would do it as quickly as possible.

4. FY 98-99 Budget. Working from the budget dated May 8th, Chairman Hernandez began discussion of the department's budget in detail. The proposed budget is 24% higher than last year.

There was a lot of discussion of the use of personnel, the number of tasks that are expected to be performed, and the use of five temporary workers through the summer season that Mr. Mobley anticipates. Mr. Williams stated that the committee needs to discuss personnel thoroughly and set priorities of tasks to be done, as appears in the work analysis prepared in March - such as, (1) garbage, (2) trash, (3) litter on the beach, and (4) others.

Mr. Sottile asked about the need for a computer in the Public Works office. Mr. Mobley and Mr. Williams explained that it will be used for correspondence, reports, for the gasoline system to download fuel entries, etc. There was also brief discussion of department vehicles and construction of dune walkovers.

5. Miscellaneous. (A) Drainage Project at Wildwood Drive. Mr. Williams reported that a complication has arisen which will greatly expand this project. The engineers have determined that the pipe going into the lagoon on DWD property is too high to carry the runoff from the pipe in the ditch and needs to be reset in order for it to flow. DWD is willing to accommodate our need to replace the pipe but they have great reservations about doing it in the middle of their golf season and they will get back to us. The golf path may have to be cut in two places. Charleston County Public Works said that they may have to go to County Council for approval in doing this much more work and they will have to get back to us. Also, there is a 10" high-pressure waterline for watering the golf course which appears to be under the ditch, and this forces extra care to be taken to install the drainage pipe which could conflict with the needed elevation of the pipe. There will probably be long delays in getting this work done. Mr. Williams will advise the Ludmers of the complications and delays.

(B) Ditch Cleaning Machine. Mr. Williams referred to his memo (attached hereto) dated May 13, 1998, stating that he and David Mobley had learned about this equipment at a meeting they attended recently. There will be a demonstration of this equipment next week on the ditch at 32nd Avenue behind Forest Trail. It will cost $125 an hour to have them clean out this particular ditch. He recommended we approve this expenditure and a flyer will be delivered to property owners notifying them of this project. **Mr. Sottile made a motion to authorize the Administrator to spend up to $1,000 if necessary for this project; Mr. Taylor seconded; motion passed unanimously.**

(C) Revised Sign Ordinance. Mr. Taylor began discussion of temporary political signs and the desire to limit them. **Mr. Taylor made a motion to amend the sign ordinance per his memo of May 13, 1998, (attached hereto) to limit days posted to 14, to require pickup one day after the election, to limit sign area to 4 square feet, and to prohibit political signs in the public right-of-way; Mr. Sottile seconded.** Upon discussion, Mr. Sottile felt that this would not be fair, especially for local elections where candidates might not know enough people who would allow a sign on private property, and the signs are only posted for 30 days every few years. Ms. Hernandez felt that she would be in favor of limiting size and time, but was not in favor of prohibiting use of the rights-of-way. Mr. Taylor also discussed allowing rights-of-way use for local elections only. **Mr. Taylor amended the motion that if the City Attorney will determine that signs can be limited in the rights-of-way to City of Isle of Palms elections, the last sentence would read, "No political signs except those for City elections shall be erected within the public right-of-way." ; Mr. Sottile seconded the amendment; motion with amendment passed unanimously.**

(D) Access Road Between 46th and 47th Avenues. Referring to Mr. Williams memo dated March 17, 1998, (attached hereto), he stated that Charleston County Public Works may agree to put down a crushed limestone bed and grade it if the property owners pay to have the bed asphalted. Ms. Hernandez stated that since we have helped homeowners with this type of project in the past, she would be in favor of asking the County to do the

work but not proceed with the work until we are ready to work on the beach access because of the potential to compound the existing drainage problem.

There being no further business to come before the committee, the meeting was adjourned at 6:45 p.m.

Respectfully submitted,
Debra Hernandez, Chairman

City of Isle of Palms
Department of Public Works
April/May Report
David Mobley, Director

1. Department received 294 phone calls in the month of April for special request collection; i.e., white goods, limbs & trees, mattresses, dead animals (sea turtles (6), raccoons, sea gulls, dogs and cats), and 99 flat bed loads of limbs during April, including garbage packers.

2. Beach access monuments have been installed. The County sign crew ran out of monuments and signs, 8 accesses are to be installed later.

3. Two 20-yard roll-off containers of metal have been transported to Charleston Scrap Metal. The Wild Dunes containers for limbs have not been emptied.

4. City of Charleston street sweeper will sweep Ocean Boulevard and Palm Boulevard (4-lane area) on Friday, May 15. Lowcountry Sweeping will stripe Ocean Blvd. Next week.

5. Installed 8 street signs last month; i.e., faded no parking and vandalized signs.

6. The three recently qualified CDL drivers are driving flat-bed trucks and garbage packers.

7. The 24" X 81" "caution frequent stops" stickers have been installed on the rear of the garbage packers at a cost of $13.16 each.

MEMORANDUM

TO: City Council

FROM: Mark M. Williams

DATE: May 13, 1998

SUBJECT: Method for Cleaning Inaccessible Ditches

David Mobley and I believe we have discovered a means of cleaning our inaccessible ditches by means of a high pressure water jet and vacuum similar to what is used to clean out storm drains and sewers. We have identified a contractor named Eadie's Construction which has done similar type work for City of Georgetown, Kiawah Island, Seabrook Island, Town of Summerville, among others, which are demonstrated in the attached photos. One of the vice presidents of the company met with me and David last week and believes he may be able to help us clean the ditches which won't apparently get cleaned any other way. Recall that we have been unable to get Charleston County Public Works to assist us if there is not a shelf or ditch bank sufficient to drive a truck down or accommodate digging equipment.

I am discussing this information with the Public Works Committee and will be seeking authorization for a test of this ditch cleaning approach at one of our problem locations. This type of work builds out at roughly $125 an hour. One of the ditches we inspected was estimated to require between 8-10 hours to clean.

May 13, 1998

TO: The Public Works Committee
Debra Hernandez, Chairman
Mike Sottile, Vice-Chairman

FR: Dee Taylor

RE: Political Signs in the public right-of-way

As we strive to improve the appearance of the Isle of Palms, I feel that we must address political signs in the public right-of-way.

As a major proponent of the first amendment, I am in no way suggesting the elimination of political signs. Any individual should be allowed to express their political opinions on their own property. However, unless there are more special elections this year, our current code will allow four months of political signs in the public right-of-ways. In my opinion, it is not in the best interest of the residents to be subject to political litter for one third of the year in our public right-of-ways.

Below, I have included the current code with my suggested changes. The sections to be removed are lined through and additions are in italics.

I would like to discuss these changes at the meeting this evening. Thank you for your consideration.

Section 5-4-128 Temporary signs.

(d) Political campaign signs may be erected not more than ~~thirty (30) days~~ *(14) days* prior to the occurrence of the event to which they pertain and must be removed within ~~two (2)~~ days *one (1) day* of said event. Political signs shall not exceed a maximum sign area of ~~eight (8)~~ *four (4)* square feet and shall not require the issuance of a permit. ~~Each political sign erected within the public right-of-way must include identification on the sign of the owner's name, address and phone number.~~ *No political signs shall be erected within the public right-of-way.*

(Example: A building set back forty-five (45) feet from the front property line and located on a lot with sixty-five (65) feet of frontage, is allowed a total sign area of sixty-five (65) square feet for any combination of wall and projecting signs.)

(d) Window signs, which otherwise comply with this Article, may be displayed without a permit provided no more than twenty-five (25) percent of the area of a window is occupied by said signs.

Section 5-4-128 Temporary signs.

The following types of signs are classified as "temporary signs", and may be permitted as follows:

(a) Building-mounted "Grand Opening" and "Going Out of Business" signs, not exceeding thirty-two (32) square feet in sign area, may be erected for businesses and services in non-residential districts for one period only not to exceed thirty (30) days.

(b) Construction signs. For any construction, remodeling, or landscaping activity, signs which identify the designer, contractor, developer, finance organization, subcontractor or materials vendor involved with the activity may be erected on the construction site upon the issuance of a building permit, or when work begins if no building permit is required, and shall be removed within thirty (30) days following the issuance of a certificate of occupancy (CO), or completion of work if no CO is required. Construction signs shall not exceed a maximum sign area of twenty (20) square feet in residential districts or thirty-two (32) square feet in non-residential districts and shall not require the issuance of a sign permit.

(c) Real estate signs for each licensed realtor under contract and the property owner listing the property upon which the sign is placed for sale, lease or rent, or as sold may be permitted but must be removed within thirty (30) days following the sale, lease or renting of the property. Each real estate sign shall not exceed a maximum sign area of eight (8) square feet in residential districts or thirty-two (32) square feet in non-residential districts and shall not require issuance of a permit.

(d) Political campaign signs may be erected not more than thirty (30) days prior to the occurrence of the event to which they pertain and must be removed within two (2) days after said event. Political signs shall not exceed a maximum sign area of eight (8) square feet and shall not require the issuance of a permit. Each political sign erected within the public right-of-way must include identification on the sign of the owner's name, address and phone number.

(e) Signs announcing civic, philanthropic, educational, or religious events and not exceeding thirty-two (32) square feet of sign area, may be erected no more than fourteen (14) days prior to the announced event and shall be removed within two (2) days following the event. (Ord. No. 1992-21, 2/23/93)

(f) Signs for special events may be displayed for up to twenty-four (24) hours with the approval of the City Council.

(g) Height. The maximum height of free-standing temporary signs shall not exceed eight (8) feet, while the lower edge shall not exceed four (4) feet in height.

Section 5-4-129 Application requirements.

The Building Department of the City of Isle of Palms shall be authorized to grant permits for repair, alteration, erection or placement of signs upon a showing by the applicant that the sign or signs comply with the

MEMORANDUM **City of Isle of Palms, SC**

March 17, 1998

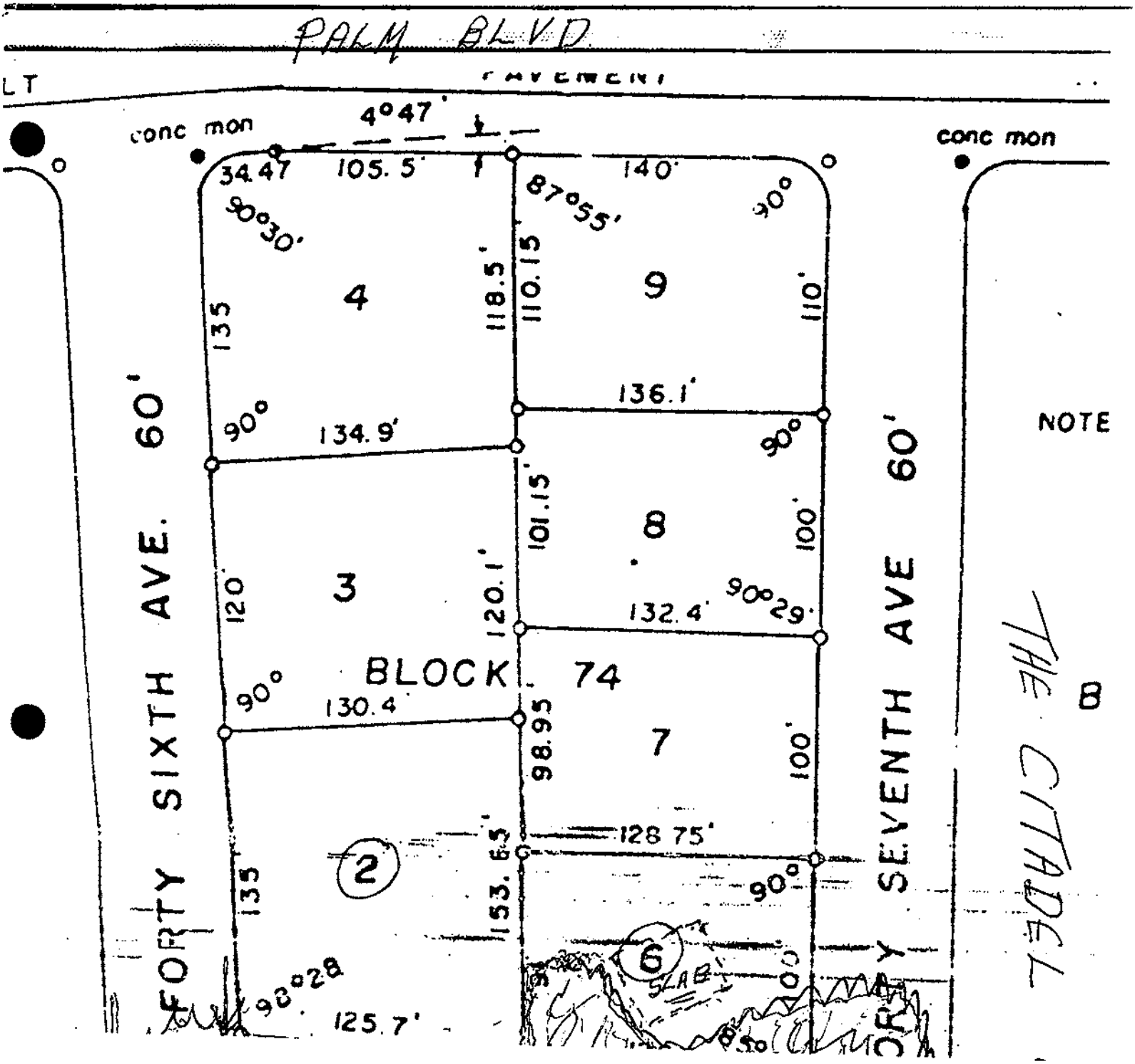
Memo To: Public Works Committee

From: Mark M. Williams, City Administrator MW

Re: Access road between 46th and 47th Avenues

This afternoon I met with several of the owners of #1- 47th Ave., which is accessed by a short drive between 46th and 47th Avenues. The out-of-town owners requested a meeting with me to discuss drainage problems and the condition of the street that provides access to their property and neigboring lots. These owners insists that the natural drainage that occurs through the beach access to the beach would eliminate most of the stormwater in the area if the natural channel to the right of the access is cleared of trees and other vegetation that appears to inhibit the free flow of water. I told them that we might not be able to accomplish the cleaning of this "ditch" without involving SCDOT or OCRM. If this action is not possible, the only other alternative that would be of benefit to them is if there is an area-wide stormwater system constructed to serve the avenues from 45th to 57th.

They also requested the city's assistance in improving the condition of the access road that serves their property. Conditions on this dirt road have been bad for years, often to the extent that we are not able to collect the property's garbage until the water eventually percolates or evaporates. Access for emergency vehicles is also an issue. The property owners asked if we could arrange the stabilization of the road base with compacted crushed limestone (ROC) that they could then pave with asphalt. None of us were certain of the legal status of the 30' wide drive, but it appears that there was never a dedication and acceptance for the road. However, this road is similar to other roads between the avenues on which we have provided maintenance. After I suggested that we might be able to get Charleston County Public Works to do the grading and drainage work if they will commit to cover the costs of materials, the property owners agreed to do so.


PALM BLVD
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NOTE
FORTY SIXTH AVE. 60'
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8
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120'
3
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132.4'
90°29'
BLOCK 74
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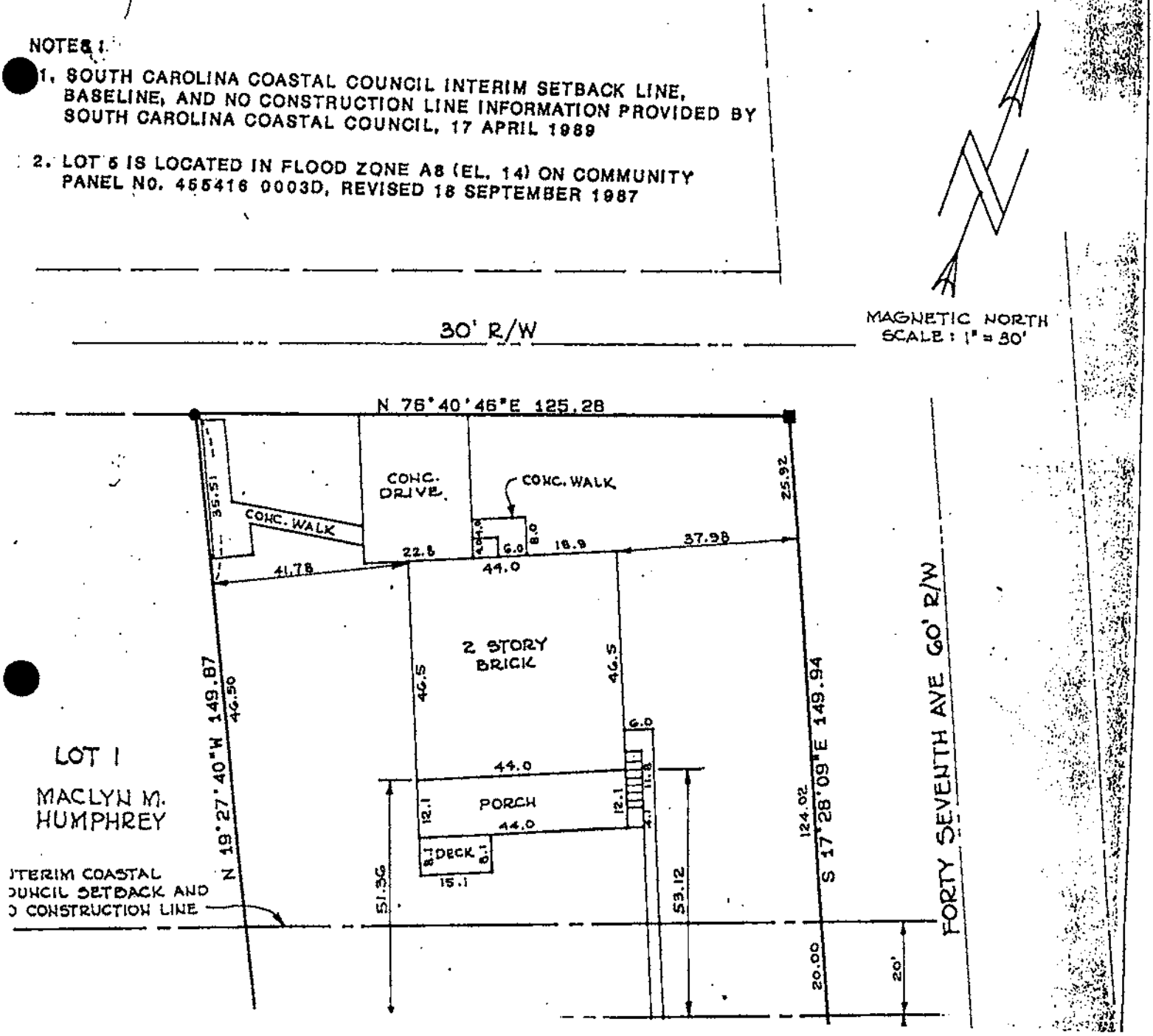
130.4
98.95
7
100'
FORTY SEVENTH AVE 60'
128.75'
2
135'
153.65'
90°
6
SLAB
90°28'
125.7'
THE CITADEL
B

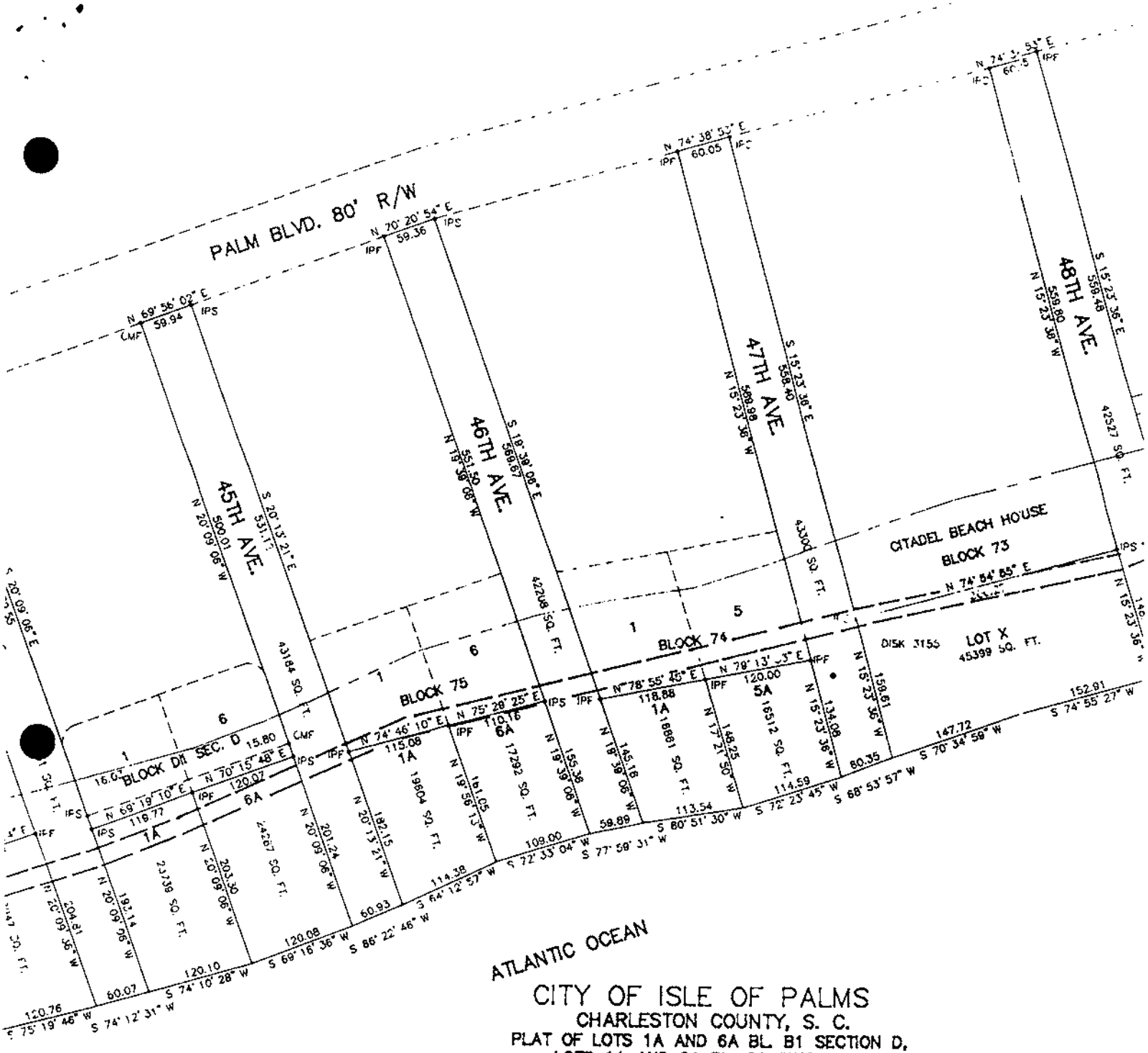
89111

NOTES:

1. SOUTH CAROLINA COASTAL COUNCIL INTERIM SETBACK LINE, BASELINE, AND NO CONSTRUCTION LINE INFORMATION PROVIDED BY SOUTH CAROLINA COASTAL COUNCIL, 17 APRIL 1989

2. LOT 6 IS LOCATED IN FLOOD ZONE A8 (EL. 14) ON COMMUNITY PANEL NO. 455416 0003D, REVISED 18 SEPTEMBER 1987





CITY OF ISLE OF PALMS

CHARLESTON COUNTY, S. C.

PLAT OF LOTS 1A AND 6A BL. B1 SECTION D,
LOTS 1A AND 6A BL. C1 SECTION D,
LOTS 1A AND 6A BL. D1 SECTION D,
LOTS 1A AND 6A BL. 75 SECTION D,
LOTS 1A AND 5A BL. 74 SECTION D,
LOT X BLOCK 73 SECTION D,
LOTS 5A, 6A, 7A, AND 8A BL. 64 SECTION D,
LOTS 1A AND 6A BL. 63 SECTION D,
LOTS 1A AND 6A BL. 62 SECTION D,
LOTS 1A AND 6A BL. 61 SECTION D,
LOTS 1A AND 6A BL. 60 SECTION D,
LOTS 7A, 8A, 9A, 10A, AND 11A, BL. A TRACT A,
LOTS 7A, 8A, 9A, 10A, AND 11A, BL. B TRACT A,
LOTS 7A, 8A, 9A, 10A, AND 11A, BL. C TRACT A,
LOTS 7A, 8A, 9A, 10A, AND 11A, BL. D TRACT A
OWNED BY THE BEACH CO.

AS OF
APPROX. 5.2 FEET
E).

OTS DESCRIBED ON THIS PLA
E OF THE ATLANTIC OCEAN
T OF THE BEACH CO. THAT THE
LOT SHALL ALWAYS BE THE MEAN
AS IT MAY VARY FROM TIME TO TIME.

SCALE: 1" = 100'

100 50 0 100 200 300

SCALE IN FEET

APRIL 2, 1991

4/2/91

E. M. SEABROOK, JR., INC.
ENGINEERS SURVEYORS PLANNERS

EXHIBIT D

ISLE OF PALMS RECREATION COMMITTEE
May 11, 1998

The regular meeting of the Isle of Palms Recreation Committee was held on May 11, 1998, at 5:30 p.m., in Building Department. Committee members present were Debra Hernandez and Skipper Shaffer, Recreation Director Norma Jean Page, and Park Foundation Chairman Stu Kimball. Also present were Mayor Bunch and Councilmember Sottile.

As Chairman Bettelli was out of town, Mr. Shaffer chaired and called the meeting to order.

1. Approval of Previous Month's Minutes. Ms. Hernandez made a motion to approve the minutes from the April 1998 meeting; Mr. Shaffer seconded; motion passed unanimously.

2. Citizens Comments.- Mr. Kimball stated that the foundation appreciated the opportunity to address City Council at their meeting last month. He stated that the newspaper misquoted him and he iterated for the record that the number one objective of the Foundation is the new community center and not a pool. He said he has received much response from this newspaper article. There will be a community meeting on May 28th at 7:00 p.m. at the Recreation Center to continue keeping the community involved in the conceptual plan and also to look for members of the community who might get involved in the project. They are continuing to make plans for a community party at the center for the Saturday of Labor Day weekend and will keep everyone informed as this progresses. At this party, they hope to unveil a contest to "name the dolphin" that will be in the middle of the fountain.

3. Recreation Department Report. (attached hereto) Ms. Page gave an overview of the department's monthly activities and answered questions of committee members.

The Committee commended Ms. Page and the staff for the great condition of the fields, especially with all the rain we have had. She said that no games have had to be postponed.

There have been 32 reservations for the Community Yard Sale to date and it should be a good event.

Mayor Bunch stated that she has received complaints again about the lights being left on late at night after everyone has left. Ms. Page said she will remind the coaches to turn off the lights. Mr. Shaffer stated that there should be funds budgeted this year for timers for the rest of the lights that don't already have them.

Ms. Page reported that there is one 10-year-old buy who frequents the facilities and tends to use foul language. He has been banned from two dances because of his language and have spoken with his mother who blames his problem on medication he is taking. Last week he was again banned from the Recreation Center and told not to come back without a parent and the parents are not happy with that. A meeting may be set up with the Administrator. Committee members agree with her actions as it is posted to prohibit bad language.

4. Old Business. (A) Breach Inlet Boat Ramp. Mr. Shaffer reported that we are still waiting for the engineer's report.

Councilmember Sottile asked about the status of the closing of 28th Avenue. Mr. Shaffer reported that the scheduled hearing for May 28th should proceed favorably with no objections after which the County can proceed with the work. It appears from correspondence that Mr. Horton's concerns will be addressed.

5. New Business. - None

There being no further business, the meeting was unanimously adjourned at 6:00 p.m.

Respectfully submitted,

Skipper Shaffer

ISLE OF PALMS
RECREATION DEPARTMENT

MONTHLY REPORT
APRIL
1998

STAFF: GENE BIANCHI
GINGER COX
ROBERT WALTZ
SIDNEY LESESNE
NORMA JEAN PAGE

ISLE OF PALMS
RECREATION DEPARTMENT
P.O. Drawer 508, Isle of Palms, SC 29451

RECREATION ACTIVITIES & EVENTS

ACTIVITIES	DAYS OFFERED	TIME
Island Pre-School I (ages 3 - 4) Jenny Lee, Instructor	**Monday, Wednesdays & Fridays** Registering for 1998 - 99 year.	**9:00 - 12:00 noon**
Island Pre-School II (ages 3 - 4) Jenny Lee, Instructor	**Tuesday & Thursdays** Registering for 1998 - 99 year.	**9:00 - 12:00 noon**
Island Tiny Tots (ages 2 - 3) Robin Lee, Instructor	**Tuesday & Thursdays** Registering for 1998 - 99 year.	**9:30 - 12:00 noon**
Tae Kwon Do (ages 6 - 11)	**Saturdays**	**9:00 - 12:00noon**
Tae Kwon Do (12 & older)	**Wednesdays**	**7:30 - until**
Tae Kwon Do (12 & older) Dr. John Emmel, Instructor	**Saturdays**	**10:00 - until**
Gymnastics (ages 3 - 5) Tricia Tapio, Instructor	**Fridays**	**3:30 - 4:15 pm.**
Gymnastics (ages 6 - 11) Tricia Tapio, Instructor	**Fridays**	**4:15 - 5:15 pm**
Middle School Dance Grades 6 - 8 April 3 Easter Parade/May 1 Final Dance	**Fridays**	**7:00 - 10:00 pm**
Adult 3 on 3 Basketball	**Sundays**	**6:30 - until**
Men's Softball	**Monday & Wednesdays**	**7:30 - until**
Dog Obedience	**Mondays**	**7:15 - until**
T-Ball- 5 & 6 yrs. old	**Saturdays**	**11, 12 & 1:00**
Machine Pitch - 7 & 8 yrs. old	**Tuesday & Thursdays**	**5:15 & 6:30 PM**
Dixie Minors - 9 & 10 Yrs. old	**Monday & Thursday**	**5:00 & 6:30 PM**
Dixie Majors - 11 & 12 yrs. old	**Mon.&Thurs./Tues. & Fri.**	**5:30 & 7:15 PM**
Dixie Angels - girls 9 & 10 yrs. old	**Mon., Wed., & Friday**	**5:30 & 6:45 PM**
Dixie Ponytails - girls 11 & 12 yrs. old	**Tuesday & Thursday**	**5:30 & 6:50 PM**
Dixie Belles - girls 13 - 15 yrs. old	**Monday, Wednesday & Friday**	**5:30, 6:45 & 7:00 PM**

BLOOD DRIVE - AMERICAN RED CROSS - TUESDAY, APRIL 21.
Successful with 16 donors.

IOP COMMUNITY YARD SALE - SATURDAY, MAY 16. 8:00 AM. - 2:00 PM.
Currently 24 spaces have been reserved. $5.00 for a 10 X 10 space.

PICCOLO SPOLETO SAND SCULPTING COMPETITION - SATURDAY, MAY 23
Competition is held at the Isle of Palms County Park, on the beach. Park opens at 9:00 am. Individual and team entries are permitted. Prizes will be given in each division. Alice 100.5 is the official radio station for this event. **COMPETION BEGINS 10:00 AM.**

TEEN TRIP - WHITEWATER RAFTING - FRIDAY, JUNE 19 - JUNE 21.
Girls and Boys ages 12 - 15 may sign up to whitewater raft on the Chattoga River in Long Creek, SC. $120 per participant and space is limited.

CAMP SUMMERSHINE - JUNE 15 - AUGUST 7
This camp is for children ages 5 - 10yrs. old. Camp begins at 9:00 am and they participate in games, movies, arts & crafts, field trips, etc Spaces are going fast.

SUMMERSHINE WEE CAMP - JUNE 15 - AUGUST 7
this camp is for children ages 3 & 4 yrs. old. Camp beings at 9:00 am. and ends at noon.

ANTHONY JOHNSON BASKETBALL CAMP - JUNE 29 - JULY 3
Open to boys & girls ages 5 - 14 yrs. old. Cost: $150 per camper, which includes T-shirt, camp basketball, pro basketball posters and trading cards supervision from area high school and college coaches as well as local college stars. Also team and individual award Over 50 entries have been recieved.

PATRICK OLALERE'S SOCCER CAMP - AUGUST 10 - 14.
Open to boys & girls ages 5 - 14 yrs. old. Cost: $125 per camper, which includes T-shirt, soccer ball and written evaluations.

FREE NBA BASKETBALL CLINIC WITH ANTHONY JOHNSON
SUNDAY, MAY 17 FROM 2:00 - 4:00 PM. Boys & Girls ages 5 - 14 yrs.
This camp is designed to introduce the basketball camp this summer.

CO-REC SOFTBALL REGISTRATION - Adults 18 yrs. & older.
Teams are being accepted now through June 4. Games will be played on Tuesdays & Thursdays.

ULTIMATE FRISBEE - Adults 18 yrs. & older
Participants are being registered now through May 18. Games will be played on Monday and Wednesdays. 20 players have sign up so far.

REMARKS: The maintenance staff have worked hard to keep the ballfields in great shape for the number of games scheduled this season. We have received numerous compliments. The Recreation staff have also worked very hard to schedule various programs and activities for our residents. Scheduling over 300 young people in baseball and setting up summer day camps plus supervising and organizing special events and activities for the Island requires numerous hours and efforts.

EETINGS ATTENDED BY STAFF:

April 1 - Low Country Seniors Sports Classic

April 4 - Metro Sports Council

April 7 - Eric Carlson - Wild Dunes

April 7 - Recreation Foundation

April 8 - Recreation Staff Meeting

April 13 - Recreation Committee

April 14 - Department Heads

April 15 - Low Country Seniors Sports Classic

April 15 - Tim Eubanks, Charleston County Recreation Director

April 16 - Ginger Cox Attended workshop in Columbia - Events

April 16 - SCAP (athletic Professionals in Southern District)

April 17 - Recreation Staff Meeting

April 20 - Commerce Association - reference to Centennial Celebration.

April 21 - Charleston Metro Chamber of Commerce/sports council

April 27 - Commerce Association - Centennial Celebration

April 28 - Recreation Foundation

April 29 - May 2 - Low Country Seniors Sports Classic

Piccolo Spoleto

SAND SCULPTING COMPETITION

Isle of Palms County Park

Saturday, May 23, 1998

Park opens to the public at 9am

See Back For Registration, Rules and Information

Alice 105

CHARLESTON COUNTY PARK & RECREATION COMMISSION

ISLE OF PALMS

A I A

CHARLESTON

Piccolo Spoleto Sand Sculpting Competition Registration Form

(see registration information and competition rules below)

primary contact person: _____ *ph#:* _____

address: _____

other team members: _____ *ph#:* _____

_____ *ph#:* _____

_____ *ph#:* _____

☐ **Children's Team Entry (Please Check Box)**

T-shirts will be available on a first-come, first-serve basis. Indicate size and quantity below.

YL _____ XL _____

REGISTRATION INFORMATION

A registration fee of $5.00 per person is required. Fee includes an official 1998 Sand Sculpting Competition T-Shirt, which may be picked up at the park on the day of the event beginning at 9:00am. Individual and team entries are permitted. Teams are limited to four people. Cash or prizes will be awarded to winners in each category: *Best Architectural, Most Unusual, Most Realistic, Best Children's Team Entry and Best of Show.* Teams competing for *Best Chilren's Team* Entry are limited to age 14 years and under. Pre-registration is encouraged by May 22 in order to guarantee a building site and free parking. However, as space is available, registration will be permitted at the park on the day of the event.

Make Check Payable and Mail Above Registration Form to:

Charleston County Park and Recreation Commission
861 Riverland Dr.
Charleston, SC 29412

For more information about registration call (803) 795-4FUN (4386)

COMPETITION RULES

1. Adhere to all Isle of Palms County Park rules and regulations.
2. Trespassing, excavation or disruption of the dunes in any way whatsoever is not permitted.
3. Wheeled vehicles of any kind, including wheelbarrows, wagons, carts, etc. may not be used to assist in the construction of entries (i.e. to transport sand).
4. Each entry and the excavation of sand for each entry must be limited to the area between site boundary stakes and the ocean. Sand may not be taken to or from adjacent or remote sites.
5. The entries must be constructed predominately with sand and water. Permanent elements and/or form works of other materials are not allowed. Minor embellishments of other materials may be permitted.
6. The use of hand shovels, buckets, trowels, shaping or framing tools, temporary forms and shoring (used for construction only) and other miscellaneous hand tools are permitted.
7. All items brought to the beach by competitors must be removed by them before leaving the beach.
8. Inorganic, toxic or non-biodegradable sand stabilizers such as spray paint, glue, etc. are not permitted.
9. Only the registered participants for each entry (limit of four people) are allowed to participate in the construction of the entry. Small children who need direct supervision of parents involved in the competition and who are not substantially involved in the construction of the entry will be allowed to remain within the construction site. The judges retain the right to disqualify any team that violates the spirit of the four person limit.
10. The organizers reserve the right to establish additional rules as the need arises on the day of the event, in order to cover unforseen situations or conditions.
11. Violation of any of the rules (written or stated) may lead to disqualification. The judges and organizers reserve the sole right to interpret these rules.

NOTE: The organizers, sponsors and judges assume no responsibility for the safety of participants or spectators and for the security of personal articles brought tot the competition.

The 1998 Piccolo Spoleto Sand Sculpting Competition is a project of the Charleston County Park and Recreation Commission and Isle of Palms Recreation Department in co-operation with the City of Charleston Office of Cultural Affairs. Corporate sponsors of this year's event include: Books-A-Million, Orle's Awards & Engraving, Wonder Works, Carolina First Bank, Burger King Restaurants, Tidal Wave Runners, LTD., McDonalds, Arby's Roast Beef, Banana Cabana, One-Eyed Parrot, Sea Biscuit Café, Coastal Expeditions Kayak Tours, Beech Town, Wild Wing Cafe, Ye Old Fashioned Ice Cream & Sandwich Cafe, Jr. Varsity Swim & Sports, Movies at Mt. Pleasant, Tunes Discs & Tapes and The Bicycle Shoppe.

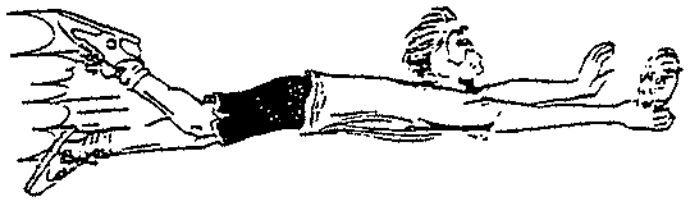
Piccolo Spoleto, the official outreach companion to Spoleto Festival USA, is produced and directed by the City of Charleston Office of Cultural Affairs.

PRINTED AT kinko's 73 ST. PHILIP STREET, CHARLESTON SC • PHONE (843) 723-5130

ISLE OF PALMS
SUMMER ULTIMATE FRISBEE

DATES TO REMEMBER

APRIL 15: OPEN REGISTRATION BEGINS
MAY 4: MANDATORY CAPTAINS' MEETING
MAY 27: SCHEDULES AVAILABLE
JUNE 1: PRESEASON BEGINS
JUNE 22: REGULAR SEASON BEGINS



ADDITIONAL INFORMATION:

A. REGISTRATION FEE IS $10.00 PER PERSON
B. REGISTRATION FOR NON-RESIDENT IS $15.00
C. GAMES ARE PLAYED ON MONDAYS AND WEDNESDAYS
D. UNIFORM COLORS TO BE DETERMINED AT MEETING
E. AGE- MUST BE 18 OR OLDER
F. QUESTIONS? CALL 886-8294

FREE NBA BASKETBALL CLINIC

COME MEET ANTHONY JOHNSON, NBA STAR FOR THE SACRAMENTO KINGS

SUNDAY, MAY 17th FROM 2:00 p.m.-4:00 p.m.

BOYS & GIRLS AGES 5-14 YEARS OLD

CALL THE ISLE OF PALMS RECREATION DEPARTMENT AT 886-8294 FOR MORE INFO.

ISLE OF PALMS
SUMMER CO-REC SOFTBALL
DATES TO REMEMBER

MAY 1: OPEN REGISTRATION BEGINS
JUNE 4: MANDATORY CAPTAINS' MEETING 6:30
JUNE 18: ROSTER/WAIVER FORM DUE
JUNE 19: SCHEDULES AVAILABLE
JUNE 23: SEASON BEGINS
JULY 15: LAST DAY TO ADD NEW PLAYERS

ADDITIONAL INFORMATION:

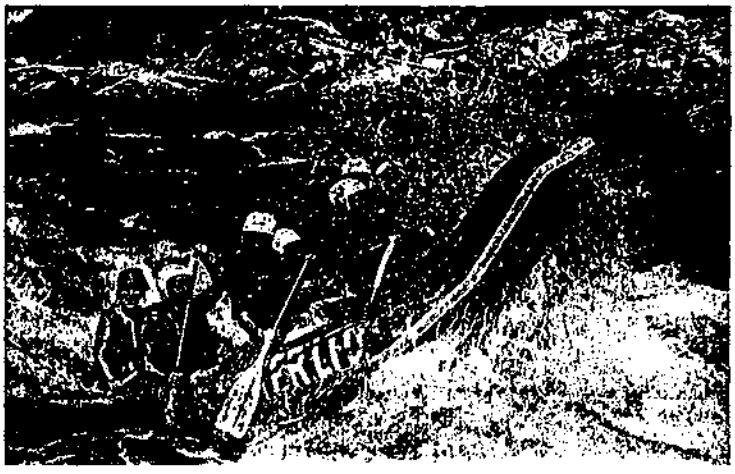
A. REGISTRATION FEE IS $400.00 PER TEAM, ALL RESIDENTS
B. REGISTRATION WITH ANY NON-RESIDENT IS $425.00
C. GAMES ARE PLAYED TUES. AND THURS. 7:00 8:00 & 9:00
D. UNIFORMS - NOT MANDATORY
E. AGE - MUST BE 18 0R OLDER

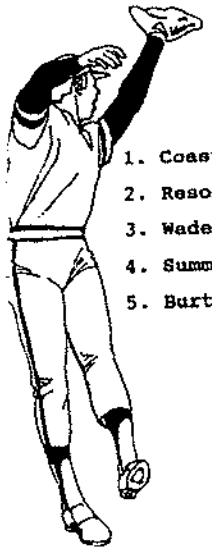
WHITEWATER RAFTING

On the Chattoga River- Long Creek, SC
(section III - all day trip-lunch provided)

For Girls & Boys ages 12 - 15 years old
Friday, June 19 - Sunday, June 21
Fee: $120 - limited space!

Isle of Palms Rec Dept for more info.
886-8294
Come see the mountains and venture the rapids!

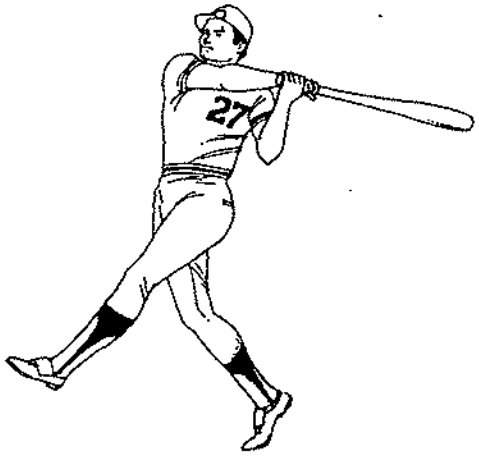




DIXIE MINOR
INCLUDES GAMES PLAYED ON 5/7/98

	WON	LOST	TIED
1. Coastal Facial	4	1	1
2. Resort Maintenance	3	2	1
3. Wade Surveying	3	3	
4. Summerville Auto Auction	3	3	1
5. Burton Company	1	5	1

DM STAND



Isle of Palms

Recreation Department

Spring Softball, 1998 Games

FINAL STANDINGS

	WON	LOST
1. PARADISE PIZZA	10	2
2. BIRD PAINTS	9	3
3. ISLAND CLUBHOUSE	8	4
4. DONERITE	4	8
5. McCOMBS	3	9
6. WINDJAMMER GAPPER	2	10

June 1998

Isle of Palms Recreation Dept.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1 9:00am Island Pre-School 6:00pm Dog Obedience 6:30pm Pre-Season Ultimate Frisbee begins	2 9:00am Island Pre-School 9:30am Tiny Tots 5:15pm Machine Pitch	3 9:00am Island Pre-School 6:30pm Ultimate Frisbee 7:30pm Tae Kwon Do	4 9:00am Island Pre-school 9:30am Tiny Tots 5:15pm Machine Pitch 6:30pm Co-Rec Softball Cpts. Mtg.	5 9:00am Island Pre-School	6 9:00am Tae Kwon Do 12:30pm Open Basketball Court - Adult 3:00pm Open Basketball Court - Youth
7 6:30pm 3 on 3 Men's Basketball	8 9:00am Island Pre-School 5:00pm Dixie Minor tournament 6:00pm Dog Obedience 6:30pm Ultimate Frisbee	9 6:15am Primary Elections Rec. Closed 5:15pm Machine Pitch Students last day of school!	10 6:30pm Ultimate Frisbee 7:30pm Tae Kwon Do	11 5:15pm Machine Pitch - last game	12	13 9:00am Tae Kwon Do 11:00am Tee Ball 12:30pm Open Basketball Court - Adult 3:00pm Open Basketball Court - Youth
14 6:30pm 3 on 3 Men's Basketball Dept. Hours: Mon-Fri 9:00-6:00pm Sat 12:30-6:00	15 9:00am Camp Summershine begins 6:30pm Ultimate Frisbee	16 9:00am Fun Days: Field Trip Co.	17 9:00am Fun Days: Frankie's Fun Park 6:30pm Ultimate Frisbee 7:30pm Tae Kwon Do	18 9:00am Fun Days: Bull Island	19 9:00am Fun Days: Splash Zone TEEN TRIP - WHITEWATER RAFTING	20 9:00am Tae Kwon Do 12:30pm Open Basketball Court - Adult 3:00pm Open Basketball Court - Youth
21 6:30pm 3 on 3 Men's Basketball FIRST DAY OF SUMMER! FATHER'S DAY	22 9:00am Camp Summershine M-F 6:30pm Regular Season Ultimate Frisbee	23 9:00am Tennis lessons 9:00am Fun Days: Field Trip Co. 7:00pm Co-Rec Softball	24 9:00am Fun Days: Frankie's Fun Park 6:30pm Ultimate Frisbee 7:30pm Tae Kwon Do	25 9:00am Tennis lessons 9:00am Fun Days: Bull Island 7:00pm Co-Rec Softball	26 9:00am Fun Days: Splash Island	27 9:00am Tae Kwon Do 12:30pm Open Basketball Court - Adult 3:00pm Open Basketball Court - Youth
28 6:30pm 3 on 3 Men's Basketball Upcoming Events: Myrtle Waves, Teen Activities, Soccer Camp	29 9:00am ANTHONY JOHNSON BASKETBALL CAMP 9:00am No Camp Summershine M-F 6:30pm Ultimate Frisbee	30 9:00am Tennis lessons 9:00am AJ Basketball Camp 9:00am Bull Island: Field Trip Co. 7:00pm Co-Rec Softball				

May

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

July

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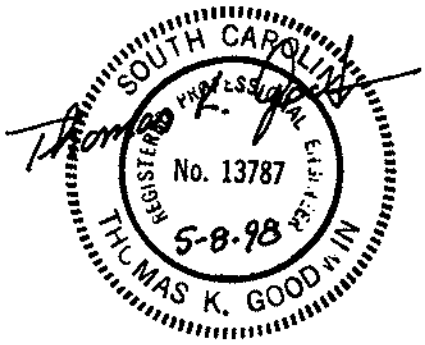
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

#24-28th Avenue

Impacts of Closing 28th Avenue Between Waterway Boulevard & Hartnett Boulevard

City of Isle of Palms, SC

Prepared By:
Hobbs, Upchurch & Associates, PA
Raleigh, NC
May 1998



Introduction

The City of Isle of Palms has requested that 28th Avenue from Hartnett Boulevard northward for a distance of approximately 700 feet be closed and a cul-de-sac be constructed on City property at the end of the public right-of-way. The right-of-way for the closed portion of 28th Avenue will in turn be dedicated back to the City and the road used as a drive to service the City's recreational facility. The purpose of this report is to address the impacts of closing 28th Avenue on the remaining portion of 28th Avenue and the surrounding streets including 27th Avenue, 29th Avenue, Hartnett Boulevard, and Waterway Boulevard.

Background

The study area investigated is bound by Waterway Boulevard, 29th Avenue, Hartnett Boulevard, and 27th Avenue. With the exception of the City recreational facility the area is residential. The City property is bifurcated by 28th Avenue for a length of approximately 700 feet north of Hartnett Boulevard. Parking is provided on the grass shoulders of 28th Avenue along the City property. With parking and recreational facilities on both sides of 28th Avenue, pedestrian traffic is forced to cross 28th Avenue in order to get from the ball field and soccer field to the recreation building.

Because of the City's concern for pedestrian traffic crossing 28th Avenue, they began investigations into the possibility of closing 28th Avenue for the portion adjacent to the City property to eliminate through traffic. This closure would require a cul-de-sac to be constructed on City property at the north end of the property to serve traffic using 28th Avenue between Waterway Boulevard and the City property. Local property owners have expressed concern about the impact to the surrounding streets caused by closing 28th Avenue, both vehicular and pedestrian. It was also requested that the City investigate the possibility of reducing the speed limit on 27th and 29th Avenue from 25 MPH to 15 MPH.

Impacts

28th Avenue between Waterway Boulevard and the City property – Because of the closure of 28th Avenue at the City property, and the elimination of a through traffic movement, the traffic on the portion of 28th Avenue that will remain open between Waterway Boulevard and the cul-de-sac constructed on City property will decrease. City services that currently collect along 28th Avenue would be required to turn around in the cul-de-sac and pass by the six residences twice. However, this occurrence should be minimal, possibly three times a week. The cul-de-sac, which according to City plans is located on City property, should be designed to allow these vehicles the ability to easily turn around. Emergency vehicles will also be effected by the street closure. However, because of the close proximity of adjacent streets, the difference in response time should be minimal.

The cul-de-sac will most likely be used as a drop off/ pick up point for the City facility. This should be discouraged. "No Parking" signs should be placed around the cul-de-sac to prevent the cul-de-sac from becoming an additional parking area thus reducing the visibility of pedestrians and the area required for turning a vehicle around. The no parking requirement should be strictly enforced. Without enforcement, signage will not be as effective. Parking on 28th Avenue should be limited to residents only. However, this type of restrictive parking can be difficult to enforce.

28th Avenue between the City facility and Hartnett Boulevard. – With the closure of 28th Avenue, the public right-of-way adjacent to the City property should be dedicated back to the City and become a part of the recreational facility. The existing road will remain in place and serve as a drive to the facility. Speed bumps, speed platforms, or other speed reduction devices can be placed on the drive to reduce the speed of the traffic. The entrance should be well signed to notify the public that the drive is the entrance to the facility and a dead end.

Traffic needing to turn around will have to use the existing parking lot in front of the recreation building. Speed reduction devices such as speed bumps or speed platforms should also be used in this area near the building to reduce the speed of the traffic.

27th & 29th Avenue – The majority of the through traffic currently using 28th Avenue will use 27th or 29th Avenue as a through street. This will cause the traffic on these streets to increase. However, this increase should not be significant. Also traffic currently using 28th Avenue to get to the recreation facility from Waterway Boulevard, will use either 27th or 29th Avenue to Hartnett Boulevard and enter the facility on 28th Avenue from Hartnett Boulevard. The additional traffic on 27th and 29th Avenues will not impact the safety of pedestrians in this area to the extent that the speed of the traffic will.

According to City officials the speed limit on both 27th and 29th Avenues is 25 MPH. Neither of these two streets have speed limit signs showing this as the posted speed. There is a sign on 27th Avenue with a safe speed panel attached for 25 MPH. Both of these streets should be signed for 25 MPH. A "Children Ahead" or similar sign with flashing warning lights can also be used with the lights flashing during special events. A safe speed panel for 15 MPH can also be attached to this sign. Special care should be taken to enforce the 25 MPH speed limit. If the speed limit is enforced, 25 MPH is the correct speed for this condition. If the speed limit is not enforced, reducing the speed limit to 15MPH will have no impact.

Waterway Boulevard – The traffic on Waterway Boulevard between 27th and 29th Avenue will decrease with the closing of 28th Avenue. The traffic using Waterway Boulevard and 28th Avenue to get to the recreation facility will use 27th or 29th Avenue instead. Therefore, the traffic on Waterway Boulevard between 27th and 29th Avenue will decrease.

Hartnett Boulevard – The closure of 28th Avenue as a through street will require 28th Avenue at Hartnett Boulevard to become the entrance to the City's recreation area. Because this will be the only entrance to the facility, the traffic on Hartnett at 28th Avenue will increase. Traffic counts at the intersection of Hartnett Boulevard and 28th Avenue should be taken on a regular basis and monitored. When warranted, a traffic signal should be placed at this intersection. The signal could be placed on a flash mode during off season periods.

Recommendations

In order to improve the safety of the pedestrians along 28th Avenue adjacent to the City's property, we agree with the City's recommendation that 28th Avenue be closed from Hartnett Boulevard to approximately 700 feet northward and that a cul-de-sac be constructed on 28th Avenue at the north end of the City property to service 28th Avenue between the City property and Waterway Boulevard. It is further recommended that speed limit signs be placed on 27th and 29th Avenue and "No Parking" signs be placed on the remaining portion 28th Avenue and the cul-de-sac. Other recommendations stated above should also be considered.

The key to the safety of the area will depend on the enforcement of the traffic ordinances. This includes, but is not limited to, the speed limit, "No Parking" signs, and "Stop" signs. Unless the recommended features in this report are enforced, they will not be as effective as desired.

28th Avenue looking toward Hartnett

28th Avenue looking toward Waterway Boulevard.

27th Avenue.

EXHIBIT E

PERSONNEL COMMITTEE
May 6, 1998

The regular meeting of the Personnel Committee was held at 5:30 p.m. on May 6, 1998, in the Building Department. Committee members present were Chairman Miller, members Bettelli and Abele, and City Administrator Mark Williams.

1. Approval of Minutes From Prior Meeting. Adm. Abele made a motion to approve the minutes of the April Committee meeting; Mr. Bettelli seconded; motion passed unanimously.

2. Old Business.

(A) Pay Raise/Insurance for Council Members. - Committee members discussed this issue and the consensus seemed to be that they were in favor of the pay raise, but were not in favor of the benefits package. Their two main concerns were the cost and that since part time employees do not receive benefits, committee members felt it was not fair for them to qualify for benefits when other part time employees do not. This will be discussed further during budget sessions.

(B) Employee Buy Back of Annual Leave in Emergency. - Mr. Williams began discussion of the current policy where employees requesting to purchase some of their leave have to be approved through the Ways & Means Committee and then City Council. He stated that there are circumstances where an employee might need the money quickly and suggested that an amount be established at which he and/or the Mayor could approve without waiting for two meetings. After discussion, Adm. Abele recommended that the City Administrator re-word the policy to tighten up the criteria and set a limit at which the City Administrator could approve; the goal being not to let the City become an "ATM machine". This will come before the Committee next month for recommendation to full council.

(C) Mr. Williams brought up again the possibility of the City underwriting a disability income policy for employees with the employees being responsible for the short-term coverage and the City picking up the long-term portion after a number of months. He was seeking proposals for the budget process, but they have not come in yet. He further stated that the last figures he was aware of would only cost the City some $300 a month including all employees. Committee members agreed this could be a good policy and asked Mr. Williams to provide figures for the next meeting.

(D) There was some discussion of an employee against whom there is a pending lawsuit and who remains on probationary status until the suit is settled. Mr. Williams reported that the employee's attorney feels that it will "go away" with some kind of settlement without going to court, but we are still waiting to hear what happens.

4. New Business.

(A) Discussion of Insurance Benefits for Employee' Dependents' Coverage. - Mr. Williams stated that the committee had asked him to look into establishing some sort of incentive program to benefit our employees. In discussing this with department heads, one of the issues that comes up frequently is the cost of dependent health insurance. Current costs of coverage for spouse and children is +$300 a month any many of our employees simply cannot afford this amount. If the City chose to subsidize it, there may be additional employees who will enroll if the cost is more affordable. Mr. Williams provided committee members with figures for the different levels of coverage, and stated the City could pay, for example, a percentage of family coverage or a dollar amount towards family coverage. Upon discussion, the City Administrator was asked to come up with several options for further study.

5. Miscellaneous. - None.

6. Executive Session.

There being no further business to come before the committee, the meeting was adjourned at 6:15 p.m.

Respectfully submitted,

Bob Miller, Chairman

EXHIBIT F

Zoning Board of Adjustment
Minutes
May 12, 1998
5:30 PM
1301 Palm Boulevard

I. Call to Order-

Chairman Gabbie Porter called the meeting to order at 5:30 PM. Members present included Jim Burke, Guy Taylor, Charlie Yawn, Russ Stemke, and Gabbie Porter. Also present were Ed Haselden, Building Official, and Patrice Robertson Recording Secretary.

II. Review of Minutes-

Guy Taylor made a motion to approve the April 14, 1998 minutes as submitted. Jim Burke seconded the motion. It was unanimously approved by voice vote.

III. Variances, Appeals, and Special Exceptions-

45 Fairway Dunes Lane- Home Occupation-Nicole Petinaux was the representative. Ms. Petinaux explained to the Board her intentions of using her home as an office for developing a directory of medical services and equipment via the Internet. The Board expressed concerns about excess traffic caused which may be created by the home occupation and that she may do nothing, which will alter the residential character of her neighborhood. Charlie Yawn made a motion to approve the home occupation as presented due to the paperwork being in order and Ms. Petinaux is aware of the restrictions of a home occupancy. Jim Burke seconded the motion. It was unanimously approved.

3 – 31st Avenue- Home Occupation-Patrick Lloyd was the representative. Mr. Lloyd explained to the Board his intentions of using his home as an office for a contractors office. Further explaining this to be a temporary residence, having moved from Greenville to build a home on Palm Boulevard. The Board expressed concerns about excess traffic caused which may be created by the home occupation and that he may do nothing, which will alter the residential nature of the neighborhood. The Board discussed concerns that Mr. Lloyd was not the resident of record, renting only part of the home and establishing a business. Gabbie Porter read the definition of home occupation from the city code. Jim Burke made a motion to disapprove the home occupancy as presented due to the application not meeting all standards set forth by the ordinance. Guy Taylor seconded the motion. It was unanimously approved.

3506 Palm Boulevard- Variance- Kennon Jones was the representative. Prior to Mr. Jones presenting his application, Mrs. Porter inquired if any additional information would be provided to the Board at this time. Since Mr. Jones did not, Mrs. Porter explained that the Board did not have enough information to make a decision, therefore the application would be postponed pending additional information.

IV. Other Business- Charlie Yawn requested an update on the property located at 2803 Palm Boulevard. Guy Taylor requested an update on the Summer House appeal.

V. Adjournment- With no further discussion, Guy Taylor made a motion to adjourn. Charlie Yawn seconded the motion. It was unanimously approved by voice vote. The meeting adjourned at 6:00 PM.

EXHIBIT G

First Reading Draft
May 26, 1998

ORDINANCE 1998-12

AN ORDINANCE TO RAISE REVENUE AND ADOPT A BUDGET FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, FOR THE FISCAL YEAR BEGINNING JULY 1, 1998, AND ENDING JUNE 30, 1999.

WHEREAS, Subsection 3 of Section 5-7-260 of the South Carolina Code of Laws, 1976, as amended, requires that a municipal council shall act by ordinance to levy taxes and adopt a budget pursuant to public notice;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Isle of Palms, South Carolina, in council duly assembled, that the following provisions are hereby adopted and enacted:

Section 1. The prepared budget and estimated revenue for the payment of the same is hereby adopted and made a part hereof as if fully incorporated herein and a copy thereof dated _____ _____, 1998, is attached hereto.

Section 2. The City Administrator shall administer the budget and may authorize the transfer of appropriated funds within departments as necessary to achieve the goals of the budget as established by City Council.

Section 3. If, for any reason, any sentence, clause or provision of this ordinance shall be declared invalid, such shall not affect the remaining portions thereof.

Section 4. This ordinance shall become effective immediately upon its ratification by City Council.

PASSED, APPROVED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE CITY OF ISLE OF PALMS ON THIS ____ DAY OF _____, 1998.

_____
Carmen R. Bunch, Mayor

_____
Janet G. Mauldin, City Clerk

First Reading: 5/26/98
Public Hearing: 6/16/98
Second Reading: 6/30/98
Ratification: _____

EXHIBIT H

First Reading Draft
May 26, 1998

ORDINANCE 1998-13

AN ORDINANCE TO AUTHORIZE THE CONVEYANCE OF REAL PROPERTY.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. Purpose.

A. The City has agreed to convey a quit-claim deed for a portion of the right-of-way of 25th Avenue between Hartnett Boulevard and Waterway Boulevard to the Isle of Palms Baptist Church on a quit-claim, reversionary title basis.

B. Section 5-7-260 of the South Carolina Code of Laws, 1976, as amended, requires the City to authorize conveyances of real property by Ordinance. Now, therefore,

C. This Ordinance is adopted to authorize the above recited conveyance.

SECTION 2. Conveyance Authorized.

That the City convey to the Isle of Palms Baptist Church the portion of the right-of-way of 25th Avenue as shown on a plat prepared by Charles F. Dawley, Jr., R.L.S., dated March 3, 1998, to be recorded at the Charleston County R.M.C. Office on a quit-claim, reversionary title basis whereby title to the said parcel will revert to the ownership of the City upon the happening of any of the contingencies set forth in the proposed quit-claim deed prepared by City Attorney Nicholas C. Sottile, a copy of which is attached hereto and made a part hereof. The Mayor of the City is hereby authorized, empowered and directed to execute and deliver on behalf of the City the said quit-claim deed upon reimbursement to the City by the Isle of Palms Baptist Church of all fees and costs incurred by City in connection with this conveyance.

SECTION 3. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

SECTION 4. That all Ordinances or parts of Ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 5. Effective Date.

That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA ON THE ____ DAY OF _____, 1998.

_____
Carmen R. Bunch, Mayor

(Seal)

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 5/26/98
Public Hearing: _____
Second Reading: _____
Ratification: _____

STATE OF SOUTH CAROLINA)
) INDENTURE REVERSIONARY
COUNTY OF CHARLESTON) QUIT-CLAIM DEED

KNOW ALL MEN BY THESE PRESENTS that The City of Isle of Palms, S.C. ("Grantor"), in the State aforesaid, for and in consideration of the sum of Five and no/100 ($5.00) Dollars to it in hand paid at and before the sealing and delivery of these presents by The Isle of Palms Baptist Church ("Grantee"), for which the receipt whereof is hereby acknowledged, has remised, released and quit-claimed, and by these Presents does remise, release and quit-claim unto the said Grantee, its successors and assigns, the following described real property, to wit:

ALL that certain piece, parcel or tract of land, situate, lying and being in the City of Isle of Palms, County of Charleston, State of South Carolina, being formerly a portion of the right-of-way of 25th Avenue, and being more particularly shown and designated as a rectangular strip of land contained within the letters A-B-C-D-A on a plat prepared by Charles F. Dawley, Jr., R.L.S., dated March 3, 1998 entitled "PLAT SHOWING A RESURVEY OF LOT 20, BLOCK "D", SECTION B-C-2-A, AND THE ABANDONMENT OF A PORTION OF 25TH AVENUE R/W, LABELED A-B-C-D-A, LOCATED S SHOWN IN THE CITY OF ISLE OF PALMS, CHARLESTON COUNTY, SOUTH CAROLINA", duly recorded at the Charleston County R.M.C. in Plat Book _____, at Page _____.

THIS CONVEYANCE IS SUBJECT, HOWEVER, TO THE FOLLOWING EASEMENTS AND RESTRICTIONS:

1. The parcel conveyed hereunder shall revert to the City's ownership at such time as the existing dwelling which is adjacent to said parcel is removed, destroyed or damaged by more than seventy-five (75%) percent of its value at the time such damage is incurred.

2. No improvements of any kind, nature or description may be erected on the parcel without the prior written consent of the Grantor, which consent may be unreasonably withheld.

3. The parcel shall not be considered as part of the Grantee's property for purposes of measuring or otherwise determining any zoning building setback requirements other than for the said existing dwelling setback.

4. Any violation of the foregoing restrictions will result in the immediate reversion to the Grantor of the said parcel and in such event, the grantee agrees to forthwith eliminate any zoning building setback violations which may then exist or be created as a result of the reversion.

COUNTY OF CHARLESTON)
)

I, the undersigned Notary for the State of South Carolina, do hereby certify that the above named Grantor, by and through the above named officer, personally appeared before me this ____ day of _____, 1998, and acknowledged the due execution of the foregoing instrument.

_____(SEAL)
NOTARY PUBLIC FOR SOUTH CAROLINA
My Commission Expires: _____

STATE OF SOUTH CAROLINA)
)
COUNTY OF CHARLESTON)

I, the undersigned Notary for the State of South Carolina, do hereby certify that the above named Grantee, by and through the above named Trustees, personally appeared before me this ____ day of _____, 1998, and acknowledged the due execution of the foregoing instrument.

_____(SEAL)
NOTARY PUBLIC FOR SOUTH CAROLINA
My Commission Expires: _____

5. That the said parcel of land shall be considered as part of 25th Avenue for purposes of parking and any other uses or ordinances relating to the streets of the City.

BEING a portion of the same property conveyed to the Grantor herein by deed of the South Carolina Department of Transportation, dated May 4, 1998, and recorded at the Charleston County R.M.C. Office simultaneously herewith.

T.M.S. No.: 571-09-00-009

Grantee's Address: _____

_____

TOGETHER with all and singular the rights, members, hereditaments and appurtenances to the said premises belonging or in anywise incident or appertaining:

TO HAVE AND TO HOLD all and singular the said premises before mentioned, subject to the rights retained by the Grantor herein, unto the said Grantee, its successors and assigns.

IN WITNESS WHEREOF, the Grantor has hereunto set its hand and seal, by and through the undersigned officer, this ____ day of_____, 1998.

SIGNED, SEALED AND DELIVERED
IN THE PRESENCE OF:

_____

_____
(as to Grantor)

The City of Isle of Palms

By:_____

Title:_____

_____

_____
(as to Grantee)

The Isle of Palms Baptist Church

By:_____

By:_____

By:_____

By:_____
Trustees

STATE OF SOUTH CAROLINA)
) AFFIDAVIT
COUNTY OF CHARLESTON)

PERSONALLY appeared before me the undersigned, who being duly sworn, deposes and says:

1. I have read the information on this Affidavit and I understand such information.

2. The within property is being transferred by The City of Isle of Palms, South Carolina to The Isle of Palms Baptist Church on _____, 1998.

3. Check one of the following: The Deed is
(a)__subject to the deed recording fee as a transfer for consideration paid or to be paid in money or money's worth.
(b)__subject to the deed recording fee as a transfer between a corporation, a partnership, or other entity and a stockholder, partner, or owner of the entity, or is a transfer to a trust or as distribution to a trust beneficiary.
(c) X EXEMPT from the deed recording fee because (exemption #12) (Explanation if required: constitutes a quit-claim deed.
(If exempt, please skip items 4-6, and go to item 7 of this affidavit)

4. Check one of the following if either item 3(a) or item 3(b) above has been checked.
(a)___The fee is computed on the consideration paid or to be paid in money or money's worth in the amount of $_____.
(b)___ The fee is computed on the fair market value of the realty which is $_____.
(c)___ The fee is computed on the fair market value of the realty as established for property tax purposes which is $_____.

5. Check YES__ or NO_X_ to the following: A lien or encumbrance existed on the land, tenement, or realty before the transfer and remained on the land, tenement or realty after the transfer. If "YES," the amount of the outstanding balance of this lien or encumbrance is $_____.

6. The Deed Recording Fee is computed as follows:
(a)_____ the amount listed in item 4 above
(b)_____ the amount listed in item 5 above
(c)_____ Subtract Line 6(b) from Line 6(a) and place the result.

7. As required by Code Section 12-24-70, I state that I am a responsible person who was connected with the transaction as: Closing Attorney.

8. I understand that a person required to furnish this affidavit who willfully furnishes a false or fraudulent affidavit is guilty of a misdemeanor and, upon conviction, must be fined not more than one thousand dollars or imprisoned not more than one year, or both.

SWORN to and Subscribed before me

this ___ day of _____, 1998

_____(SEAL)
NOTARY PUBLIC FOR S. C.

My Commission Expires:_____

_____
Grantor, Grantee, or Legal Representative

_____
Print or Type Name

EXHIBIT I

Second Reading Draft
May 26, 1998

ORDINANCE 1998-9

AN ORDINANCE AMENDING CERTAIN PROVISIONS OF THE CITY OF ISLE OF PALMS CITY CODE OF ORDINANCES, CHAPTER 4, ARTICLE H, SIGNS.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That the introductory sentence to Section 5-4-128 is hereby amended to read as follows:

" The following types of signs are classified as "Temporary Signs" and are subject to the following regulations in addition to any other applicable regulations contained in this Article which are not inconsistent herewith:"

SECTION 2. That Section 5-4-128 (c) is hereby amended to read as follows:

" (c) Signs advertising real estate for sale or for rent for a term of one year or more shall comply with the following requirements:

i) No more than one sign advertising real estate for sale and one sign advertising real estate for rent shall be allowed per parcel of land. Provided, however that no temporary for rent sign is allowed on a property which has a Permanent Real Estate Sign displayed. No off-premises signs advertising real estate for sale or for rent are allowed except that one "open house" sign may be placed on the shoulder of a street right-of-way between the hours of 1:00 p.m. to 5:00 p.m. on Saturdays, Sundays, and City legal holidays.

ii) No sign shall exceed a maximum surface area of five (5) square feet in any zoning district.

iii) No on-premises sign shall be located closer than five (5) feet to the boundary of the right-of-way of any abutting street, road or alley.

iv) No sign located in any zoning district shall have a height greater than five (5) feet.

v) Any such signs shall be removed from view within fourteen (14) days from the date of the closing of the sale or the renting of the property, as applicable.

vi) The Zoning Administrator shall give one written warning to the owner of any sign placed in violation of this subsection (c).

vii) Any person violating any provision of this subsection (c) at any property after written warning from the Zoning Administrator shall be guilty of a misdemeanor and punished as follows:

1) For a first offense, by a fine of Twenty ($20.00) Dollars.

2) For a second and each subsequent offense, by a fine of Fifty ($50.00) Dollars.

3) Each day of such violation shall constitute a separate offense.

4) Any violation hereunder, with or without warning, shall result in the immediate confiscation of all signs placed in violation hereof.

viii) No City business license shall be issued or renewed until all fines outstanding against the applicant are paid in full.

SECTION 3. That Section 5-4-123 (b) is hereby amended to add the following:

"(12) Permanent Real Estate Rental Signs. A sign that advertises real estate for rent for a term of less than one year and which is not removed from view at the time of each rental."

SECTION 4. That Section 5-4-126 is hereby amended by inserting the following as sub-paragraph (b) and re-lettering all subsequent sub-paragraphs accordingly:

"(b) Permanent Real Estate Rental Signs. One sign with a surface area not exceeding eighteen and one-half (18.5") inches in width and twelve and 1/2 (12.5") inches in height, with an maximum sign height of forty (40") inches, and attached to the building or mounted on a post or rod. Such signs shall not be located closer than five (5') feet to the boundary of the right-of-way of any abutting street, road or alley."

SECTION 5. That Section 5-4-125 (b) is hereby amended by changing the reference of "South Carolina Coastal Council" to "South Carolina Department of Health and Environmental Control, Office of Ocean and Coastal Resource Management or its successor."

SECTION 6. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 7. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 8. That this ordinance shall take effect and be in full force on November 1, 1998.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE __ DAY OF _____, 1998.

_____
Carmen R. Bunch, Mayor

(Seal)

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 3/24/98
Public Hearing: 4/8/98
Second Reading: 5/26/98
Ratification: _____

6/23/9

REGULAR CITY COUNCIL MEETING
June 23, 1998

The regular meeting of the Isle of Palms City Council was held on June 23, 1998, at 7:00 p.m., in City Hall Council Chambers. Present were Mayor Bunch, Council Members Abele, Gear, Hernandez, Miller, Taylor and Sottile. Also present were City Administrator Williams and City Clerk/Secretary Mauldin, and City Attorney Sottile. Councilmembers Bettelli and Shaffer were out of town on vacation.

A. INTRODUCTION OF MEETING

Mayor Bunch called the meeting to order and asked everyone to stand for a moment of silent prayer followed by the pledge of allegiance. Then roll call was taken by the Clerk.

C. CITIZENS' COMMENTS - None.

B. READING OF THE JOURNAL OF PREVIOUS MEETINGS

1. May 26, 1998 - Regular City Council Meeting

Councilmember Abele made a motion to approve the minutes as presented; Councilmember Gear seconded; motion passed unanimously.

2. June 17, 1998 - Public Hearing on FY 1998-1999 Budget (see Exhibit A)

Councilmember Abele made a motion to approve the minutes as presented; Councilmember Hernandez seconded; motion passed unanimously.

D. REPORTS FROM STANDING COMMITTEES

1. Ways & Means - Chairman Abele reported on their meeting of June 17, 1998 (Exhibit A, with attachments).

(A) Councilmember Abele made a motion to authorize the City Administrator to offer direct deposit to employees who so desire; Councilmember Miller seconded; motion passed unanimously.

(B) Councilmember Abele made a motion to establish a $2 million disaster recovery fund; that the fund be initially funded in the amount of $1.2 million by transferring money as follows: $300,000 from the General Fund, $150,000 from the Accommodations Fee Fund, and $750,000 from the Capital projects Fund; that the funds be initially deposited in the Local Government Investment Pool pending review of other investment alternatives; Councilmember Hernandez seconded. Upon discussion, Mayor Bunch, referring to our

ordinance, expressed concern about using Accommodation Fee funds which are restricted by law to be used for capital projects and tourist related expenditures. After discussion, Councilmember Abele made an amendment to the motion to delete the $150,000 of the Accommodation Fee Fund for the time being; Councilmember Miller seconded; amendment passed 5-1. Original motion with amendment passed unanimously.

(C) Councilmember Sottile began discussion of the ordinance on the Municipal Association collections telecommunications business license fees. Administrator Williams reported that projected revenue was not available at this time, but MASC sent him a list of 119 cities which have signed onto this program (list attached as part of the Ways & Means minutes). He stated that this is not a new tax, merely an unpaid one as it is difficult to identify the many companies in this type of business.

2. Public Safety - In the absence of Chairman Shaffer, Councilmember Abele reported on their meeting of June 8, 1998 (Exhibit B) (The monthly reports from the Police and Fire Departments are attached as part of Exhibit B)

(A) Councilmember Abele made a motion to post no parking signs along the ditch on 41st Avenue as well as on the side of the street along the bicycle path; Councilmember Gear seconded. Upon discussion, Councilmember Abele amended the motion to instruct the Administrator to notify the SC Department of Transportation of these plans; Councilmember Hernandez seconded; amendment passed unanimously. Main motion passed unanimously.

(B) Councilmember Abele made a motion to remove the three parking meters at 10th and Ocean Boulevard and turn the spaces into a small loading zone; Councilmember Gear seconded. Upon discussion, Administrator Williams stated that in discussion with the contractor and real estate agent for the property in question who are under the impression that the pavement will be removed entirely from in front of the lot which would leave no space for a loading zone. After further discussion, motion and second were withdrawn.

(C) In discussion of the Wild Dunes fireworks display on July 4th, Councilmember Abele said that there was some delay in approving this event because Chief Graham had not received all the information she needed to okay it. Administrator Williams will look into this.

(D) In discussion of the Committee's recommendation on the traffic study, further discussion was postponed to the July meeting until everyone had a copy of Councilmember Gear's list of questions which will be distributed this week and attached to the Ways & Means Committee minutes.

Councilmember Taylor arrived at 7:35 p.m.

(E) Councilmember Abele made a motion to approve the annual parade permit for the residents of 2nd Avenue, hosted by David Matthews, on July 4th; Councilmember Taylor seconded; motion passed unanimously.

3. Public Works - Chairman Hernandez reported on their meeting of June 3, 1998 (Exhibit C with attachments).

(A) Councilmember Hernandez made a motion to take four existing parking spaces and turn them into a loading zone for use by Seaside Inn only; that the spaces be striped at the width of handicapped spaces resulting in three extra-wide spaces; and that the owner reimburse the City for the cost of putting up the signs and striping; Councilmember Abele seconded. Upon discussion, Mr. Williams stated that the striping will have to be postponed until construction is completed, and Ed Haselden [Building Official] recommended the curb be sloped for easy accessibility by handicapped visitors to the hotel. The spaces will be marked for 15 minute parking for loading and unloading of Seaside Inn visitors only. Attorney Sottile stated that he was prepared to discuss matters concerning this issue in Executive Session that would be governed by the attorney/client privilege pursuant to the revised Freedom of Information Act, Section 30-4-70(a)(2), but this should not delay the vote now. After discussion, roll call vote was taken: Abele - Yes; Gear - Yes; Hernandez - Yes; Miller - Yes; Sottile - Yes; Taylor - Yes; Bunch - No. Motion passed 6-1.

(B) Mayor Bunch asked that the drainage issue, specifically at 53rd Avenue, be discussed at the next Public Works committee meeting

4. Recreation - In the absence of Chairman Bettelli, Councilmember Hernandez reported on their meeting of June 8, 1998 (Exhibit D, with monthly report attached).

Mayor Bunch expressed concern about the proposed swimming pool on the Master Plan prepared by the Isle of Palms Park Foundation. She stated that there was a referendum several years ago at which time the people voted overwhelmingly against a pool. She recommended another referendum may have to be held and Councilmember Hernandez said she would ask the chairman to put this issue on the agenda of next month's meeting.

5. Personnel Committee - Chairman Miller reported on their meeting of June 3, 1998 (Exhibit E).

(A) Councilmember Miller made a motion to approve the proposed change to the Employee Handbook concerning payment to employees of unused leave [per Administrator Williams' memo attached to the committee meeting minutes]; Councilmember Abele seconded; motion passed unanimously.

(B) Employees of the Month for May were as follows: Public Works Department - Kim Tapply; Fire Department - Scott Mrowca and Glen Kramer.

(C) Safety Sweepstakes for May 1998 were as follows: Police Department - Jon Rogers; Public Works Department - Thomas Blakey; Fire Department - Cheryl Gregorie; and the combined Recreation, Building and General Government Departments - Janet Mauldin of General Government.

E. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Zoning Board of Adjustment. There was no meeting in May.

2. Planning Commission. Planning Consultant Lee Batchelder reported there was not a quorum present on June 10 so there was no official meeting. (See Exhibit F).

Mayor Bunch reported that since Bob Dadonna has resigned from the Commission, there is a slot to be filled. Councilmember Sottile nominated Harold Mackey and Councilmember Taylor nominated Rick Linville. Roll call vote was taken on each nominee: Mackey: Abele - No; Gear - Yes; Hernandez - No; Miller - No; Sottile - Yes; Taylor - No; Bunch - Yes. Mr. Mackey was not chosen with a vote of 3-4. Linville: Abele - Yes; Gear - Yes; Hernandez - Yes; Miller - Yes; Sottile - Yes; Taylor - Yes; Bunch - Yes. Mr. Linville was unanimously voted onto the Planning Commission.

Councilmember Abele reminded everyone that it was the consensus of Council that if there were vacancies on boards or commissions, that we advertise and post the vacancy on the City message board. He felt it was a good policy by making the vacancy known to the public who can come to Council and offer their services and iterated that we should follow it.

F. REPORTS FROM SPECIAL OR JOINT COMMITTEES - None

G. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

H. BILLS ALREADY IN POSSESSION OF COUNCIL

1. Second Reading and Ratification - Ordinance 1998-11 - An Ordinance Adopting A Comprehensive Plan for the City of Isle of Palms, SC, Pursuant to the 1994 State of South Carolina Comprehensive Planning Enabling Act.

At Attorney Sottile's recommendation, Councilmember Taylor made a motion to defer passing this ordinance to the July meeting until the Planning Commission has a meeting and makes recommendation to Council on page 21; Councilmember Miller seconded; motion to defer passed unanimously.

2. Second Reading and Ratification - Ordinance 1998-12 - An Ordinance To Raise Revenue and Adopt A Budget For the City of Isle of Palms, South Carolina, For The Fiscal Year Beginning July 1, 1998, and Ending June 30, 1999. (Exhibit G)

Councilmember Abele made a motion to approve second reading and ratification of Ordinance 1998-12 and waive the requirement of detailed reading of the ordinance and attach the budget to the ordinance; Councilmember Taylor seconded.

Upon discussion, Councilmember Sottile explained that he was not voting for the budget because it reflects a $900,000 increase in spending, and although there is no millage increase, he is against continued increase in spending for a town our size. Councilmember Abele pointed out that the budget increase comes from a variety of items such as operational vehicles, drainage, dune walkovers, etc. which funding comes from other monies than taxpayer dollars; and he stated that the taxpayers budget is only 1% higher in expenditures from last year at which time the millage was lowered and remains lowered. Mayor Bunch stated that she was not going to vote for the budget either until she noted that there was money set aside for drainage and she specifically requested that the drainage at 53rd Avenue be addressed first.

Councilmember Taylor made an amendment to the motion to insert in Section 1 the date of the budget as May 21; Councilmember Abele seconded; amendment passed unanimously.

After further discussion, roll call vote was taken: Abele - Yes; Gear - Yes; Hernandez - Yes; Miller - Yes; Sottile - No; Taylor - Yes; Bunch - Yes. Motion passed 6-1.

3. Second Reading - Ordinance 1998-13 - An Ordinance to Authorize the Conveyance of Real Property. (Baptist Church Right-of-Way) (Exhibit H)

Councilmember Abele made a motion to approve second reading and ratify Ordinance 1998-13 and waive detailed reading; Councilmember Miller seconded. Upon discussion, Councilmember Taylor amended the motion to include Attorney Sottile's addition at the end of Section 2 "and upon obtaining plat approval by the Planning Commission"; Councilmember Hernandez seconded; amendment passed unanimously. Motion with amendment passed unanimously.

I. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

1. First Reading - Ordinance 1998-14 - An Ordinance Amending the Business License Ordinance Levying A Business License Tax on Telecommunications. (Exhibit I)

Councilmember Sottile made a motion to approve first reading of Ordinance 1998-14; Councilmember Abele seconded; motion passed 5-2.

2. First Reading - Ordinance 1998-15 - An Ordinance Amending Certain Sections of title 5, Chapter 1, Building Regulations and Code Enforcement. (Exhibit J)

Councilmember Abele made a motion to approve first reading of Ordinance 1998-15; Councilmember Taylor seconded; motion passed 6-1. Administrator Williams reported that he

has asked Building Official Haselden to attend the next Ways & Means Committee meeting to explain his request for these changes and the Planning Commission will hold the public hearing.

J. MISCELLANEOUS BUSINESS

1. Sign Off on Plans for Breach Inlet Bridge. Mayor Bunch passed out the sign-off sheet for the Breach Inlet Bridge replacement for councilmembers signatures. The two absent members of Council will sign and it will be returned to SCDOT.

2. Administrator Williams announced that a new Zoning Administrator, Douglas Kerr, has been hired to begin on July 20 and also that Lee Batchelder is resigning as the City's Planning Consultant when the new person has settled in. Some changes have been made in the Building Department and Patrice Robertson will be taking on some of the Code Enforcement duties.

3. Attorney Sottile reported that Summer House has withdrawn their appeal to the recent lawsuit against the Zoning Board of Adjustment.

K. EXECUTIVE SESSION

Councilmember Abele made a motion to go into Executive Session to discuss matters relating to the Summer House lawsuit as it relates to attorney/client privileged communications; Councilmember Miller seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Bunch stated that no action was taken in Executive Session. Councilmembers received advice on legal issues from the City Attorney and advice on the revised Freedom of Information Act.

There being no further business to come before Council, upon motion duly made and seconded, the meeting was unanimously adjourned at 9:07 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk
To be approved by City Council on July 28, 1998.

EXHIBIT A

PUBLIC HEARING
FY 1998-1999 BUDGET
June 17, 1998

A Public Hearing was held on June 17, 1998, at 6:00 p.m., in City Hall Council Chambers. Mayor Bunch called the meeting to order and stated that the meeting had been called to notify the public about the proposed budget and allow them to give their input. City Council Members present were Abele, Bettelli, Sottile and Taylor, City Administrator Williams and City Clerk Mauldin. There was no one in attendance to speak and the meeting was held open until the beginning of the Ways and Means Committee meeting at 6:30 p.m.

WAYS and MEANS COMMITTEE
June 17, 1998

The regular meeting of the Ways and Means committee was called to order at 6:30 p.m., by Chairman Bob Abele. Present were Committee Members Bettelli, Gear, Hernandez, Miller, Sottile and Taylor. Committee member Shaffer was on vacation. Also present were City Administrator Williams, City Treasurer Suggs, and City Clerk Mauldin.

1. Citizens Comments. None

2. Approval of Previous Minutes. May 1998 Meeting. Chairman Abele pointed out that there were some technical corrections to be made to the original minutes and he passed out a sheet itemizing these corrections. He also stated that the numbers in the minutes do not all exactly match the final budget document due to the numerous changes in the draft expenditures. As was stated at the meeting and in the minutes, the figures would be adjusted to balance the budget. Attached is Chairman Abele's memo and reconciliation statement showing how the budget was adjusted after the meeting and he asked that this statement be made a part of the minutes to clarify any confusion.

After discussion, **Chairman Abele made a motion to approve the technical corrections, add the note "see attached note for reconciliation", and attach the reconciliation adjustments to the minutes of the May 19, 1998 meeting; Mr. Miller seconded; motion passed unanimously.**

3. Monthly Financial Report. Administrator Williams reported that the City is now at 11/12ths of the fiscal year with revenues collected at 87.15% collected and expenditures at 87.55% spent. He felt that the City would end the year under 100% expended and revenues are projected to be about 4% low on property taxes, but projected that revenues would meet our budget objective.

Mr. Sottile began discussion of the need for personnel in the Public Works Department and felt that this should be addressed before passing the budget. There was much discussion of utilization of personnel, better supervision and the use of temps that may not be working to our satisfaction. Council members (as well as the Administrator) are receiving complaints regularly

about trash not being picked up and sitting on the street for 2-3 weeks. Mr. Williams felt that the problems should be able to be worked out within our current level of manpower and that he and Mr. Mobley were working on this. They will monitor carefully between now and the Public Works Committee meeting and he iterated that when he is confident that we are maximizing the use of our existing resources, and there is still a problem, he will champion the cause for additional personnel. Mr. Williams will report back to the Public Works Committee at their next meeting.

4. Old Business. MASC Telecommunications License Fee Collection Ordinance. Administrator Williams reported that more information has come to light on this license fee issue including the fact that the Municipal Association will take 4% of collected fees. He will be studying this further for report at the Council meeting before the ordinance receives first reading.

5. New Business. (A) Direct Deposit for Payroll. Administrator Williams reported that many employees have requested that the City participate in a direct deposit program and now that we have the new payroll software, we are in a position to offer this service. The cost to the City will be $45 per month plus 13¢ per transaction. Carolina First has indicated that they would adjust our minimum funds deposit arrangement so that there would not be a direct cost to the City but it would come out of the interest earned. After discussion, **Mr. Taylor made a motion to recommend to City Council to authorize the approval of the program; Mr. Bettelli seconded; motion passed unanimously.**

(B) Disaster Recovery Reserve. **Chairman Abele made a motion to establish a $2 million disaster recovery fund; that the fund be initially funded in the amount of $1.2 million by transferring money as follows: $300,000 from the General Fund, $150,000 from the Accommodations Fee Fund, and $750,000 from the Capital Projects Fund; that the funds be initially deposited in the Local Government Investment Pool pending review of other investment alternatives; Mr. Taylor seconded.** Upon discussion, Chairman Abele referred to his memo dated June 8 and a sheet showing projected fund balances, both attached hereto. He iterated that the objective is to provide an immediately available source of cash to continue City operations and to begin recovery procedures in the event of any kind of disaster, but the money will always be available to Council for other projects if so desired. Treasurer Suggs explained a couple of investment options she has found to date and further options are being studied. **After discussion, motion passed unanimously.**

6. Miscellaneous. (A) Administrator Williams announced that Friday, July 3rd will be the official City holiday for Independence Day. Sanitation schedule will be adjusted.

(B) Administrator Williams explained that the deposit and registration fee for attendees at the Municipal Association Convention at Hilton Head will be paid by the City. Most hotels are only accepting payment by American Express, personal check or a municipal check. Therefore, each Council Member was asked to pay their bill by personal check and then file for reimbursement from the Treasurer.

(C) Mayor Bunch asked when council raises would take affect. Administrator Williams stated that they would take affect after the next election which would be January 2000. This issue was not officially voted upon and needs to be decided at council meeting.
There being no further business to come before the committee, the meeting was unanimously adjourned at 7:30 p.m.

Respectfully submitted,

Bob Abele, Chairman

17 June 1998

TECHNICAL CORRECTIONS TO WAYS & MEANS COMMITTEE
MINUTES OF MAY 19, 1998

Page 2, Para (C): 5th line add after $1,021,541: "Mr. Sottile seconded;"

Page 2, Para (D): 2nd line after $828,424 add: "Mayor Bunch seconded;"

Page 3, Para (I): 4th line replace .."as amended" with "as corrected". Change was based on City Administrator's correction vice a vote to amend.

Page 3, Para (L): 3rd line replace "as amended" with "as corrected". As above, change was made based on City Administrator's correction and not an amendment.

Page 4, Para (O): 1st line, top of page replace "as amended" with "as changed". As above, change based on City Administrator's correction.

Page 4, Para (R): 2nd to last line insert "..and.." between revenues and expenditures.

Page 5, Para (U): 4th line from the top of the page add "(See attached note for reconciliation adjustments.)" This presumes the Committee agrees with adding the Reconciliation adjustment sheet vice changing the figures in the minutes.

8 June 1998

FROM: Chairman, Ways and Means Committee

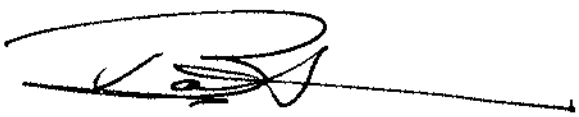
TO : Mayor Bunch
Council Members

SUBJ: Disaster Recovery Reserve Fund

1. As we all know, the Island is potentially subject to a number of natural disasters, ie; hurricanes, earthquakes, tornadoes. Should the Island suffer a significant "hit" from any one of these the City Government will face some immediate major financial requirements (disaster clean-up, potential facility/equipment replacement, large overtime requirements, continued payroll/operating costs, etc). At the same time much or all of our revenue will be delayed/cut-off/reduced at least for a period of time. While FEMA and our insurance will ultimately reimburse us for some of our extraordinary costs this will take time and will not cover all recovery costs. When Hugo hit we had over $1.7 million dollars in the bank which we were able to use to keep the City going and on the road back to recovery. We were very lucky at least in that respect.

2. Rather than leave any future such disaster recovery to chance, I am proposing that we establish a Disaster Recovery Reserve Fund in the amount of $ 2.0 million. The amount is based on 50% of the disaster costs we incurred in the first year after Hugo ($1.1M) as best we can determine, plus the basic costs to run the City for a ninety day period ($900K). the Fund would be initially established by transferring $750,000 from the Capital Projects Fund, $300,000 from the General Fund, and $150,000 from the Accommodation Fee Fund (total of $1.2M) to the new Disaster Recovery Reserve Fund. Both the City Administrator and the City Treasurer agree that these transfers can be made without jeopardizing any budget items and still leave more than adequate balances in all funds. Additional funds would be transferred to the Disaster Recovery Reserve Fund as soon as sufficient surplus becomes available and hopefully the Fund will be fully funded by the end of next fiscal year. In addition, I have asked the City Treasurer to investigate alternative methods of investing these funds so that we can achieve the best possible investment return while simultaneously having ready access to them.

3. The Disaster Recovery Reserve Fund will be on the agenda at the 17 June Ways and Means Committee meeting and I hope that you will all give it some serious thought between now and then as I plan to ask the Committee to recommend it for approval to Council at the 23 June meeting so that the Fund can be established on 1 July. If you have any questions or comments or want to discuss the proposal, please give me a call.



cc: City Administrator
City Treasurer

PROJECTED FUND BALANCES END OF FY 98/99 AFTER TRANSFER TO DISASTER RECOVERY FUND

FUND	GENERAL FUND	ACCOMMODATION TAX	ACOMMODATION FEE	CAPITAL PROJECTS
PROJ 6/30/98 BAL	1,000,000	257,553	210,243	1,259,433
EST FY 98/99 REVENUE	3,572,150	558,100	458,500	111,897
SUB-TOTAL	4,572,150	815,653	668,743 0	1,371,330
FY 98/99 OUTLAYS	(3,572,150)	(558,100)**	(90,413)	(174,200)
AVAILABLE BALANCE	1,000,000	257,553	578,330	1,197,130
TRANS TO DISASTER FUND	(300,000)	0	(150,000)	(750,000)
UNRESERVED BALANCE END OF FY 98/99	700,000	257,553	428,330	447,130

** GIVEN PAST HISTORY IT IS UNLIKELY THAT ALL OF THIS WILL,IN FACT, BE SPENT

MUNICIPALITIES -WITH PASSED ORDINANCE TO PARTICIPATE IN TTCP

Telecommunications License Fee Collection Program

NAME OF MUNICIPALITIES (119)

ABBEVILLE
ANDERSON
ARCADIA LAKES
AWENDAW
BAMBERG
BARNWELL
BATESBURG-LEESVILLE
BEAUFORT
BELTON
BLACKSBURG
BLACKVILLE
BLYTHEWOOD
BURNETTOWN
CALHOUN FALLS
CAMDEN
CAYCE
CENTRAL
CHAPIN — charleston
CHERAW
CHESTERFIELD
CLEMSON
CLINTON
CONWAY
COWARD
COWPENS
DILLON
DUE WEST
DUNCAN
EDGEFIELD
FLORENCE
FOREST ACRES
FORT LAWN
FORT MILL
GAFFNEY
GRAY COURT
GREAT FALLS
GREENWOOD
GREER
HAMPTON
HANAHAN
HOLLYWOOD
HONEA PATH
IVA
JACKSON
JOHNSTON
JONESVILLE
KERSHAW
KIAWAH ISLAND
KINGSTREE
LAKE CITY

MUNICIPALITIES -WITH PASSED ORDINANCE TO PARTICIPATE IN TTCP

LAMAR
LANDRUM
LANE
LATTA
LIBERTY
LINCOLNVILLE
LIVINGSTON
LODGE
LURAY
LYMAN
MANNING
MARION
MAULDIN
McCORMICK
MEGGETT
MONETTA
MOUNT PLEASANT
MULLINS
NEESES
NEW ELLENTON
NEWBERRY
NINETY SIX
NORTH AUGUSTA
NORTH CHARLESTON
NORWAY
OLAR
PAGELAND
PAMPLICO
PATRICK
PELION
PENDLETON
PICKENS
POMARIA
PROSPERITY
REEVESVILLE
RIDGE SPRING
RIDGELAND
RIDGEWAY
RUBY
SALEM
SALLEY
SCRANTON
SELLERS
SENECA
SIX MILE
SMOAKS
SOCIETY HILL
SPRINGFIELD
ST. GEORGE
SUMMERTON
SUMMERVILLE
SUMTER

MUNICIPALITIES -WITH PASSED ORDINANCE TO PARTICIPATE IN TTCP

TRAVELERS REST
TRENTON
TURBEVILLE
UNION
WALHALLA
WALTERBORO
WARD
WARE SHOALS
WELLFORD
WEST COLUMBIA
WEST PELZER
WESTMINSTER
WHITMIRE
WILLIAMSTON
WILLISTON
WINNSBORO
YORK

EXHIBIT B

PUBLIC SAFETY COMMITTEE
June 8, 1998

The regular meeting of the Isle of Palms Public Safety Committee was held on June 8, 1998, at 6:30 p.m., in the Building Department. Present were Chairman Shaffer, Committee Members Abele and Gear, Police Chief Buckhannon, and Fire Captain Corey Bullock in the absence of Chief Graham.

1. Approval of Previous Months Minutes. Adm. Abele made a motion to approve the minutes of the May 1998 meeting with correction of a minor typographical error in paragraph #1; Mr. Gear seconded; motion passed unanimously.

2. Citizens Comments. None

3. Police Department Monthly Report. Chief Buckhannon discussed the monthly department report for May (see attached) and answered questions of committee members. He also passed out the traffic count report showing the addition of Memorial Day 1998 figures (copy attached).

(A) Parking on 41st Avenue. Chief Buckhannon reported many complaints about cars parking along the street as the marina parking lot overflowed over the Memorial Day Weekend. He stated that this problem occurs only once in a while, not every weekend. SCDOT is going to survey the area to see if more signs are needed.

Chairman Shaffer expressed concern about the upcoming Fourth of July weekend and recommended no parking for the length of 41st Avenue next to the ditch to eliminate the hazard, as Chief Buckhannon expressed, of people getting out of their cars and falling into the ditch, especially when the grass is overgrown and the ditch is somewhat hidden. This would eliminate the liability on the City of people parking in an area assumed as being safe but is not.

Adm. Abele made a motion to post no parking signs along the ditch of 41st Avenue and also the side of the street along the bicycle path; Mr. Gear seconded. Upon discussion, the Chief said the only other portion of 41st Avenue which prohibits parking is the area in front of the fire station. After lengthy discussion, **motion passed unanimously.**

(B) Sidewalk Encroachment at 10th and Ocean. A house is being constructed next to the Windjammer and volleyball lot and the owner has requested that the sidewalk and parking meters and parking spaces be removed. The City's responsibility will be to remove the meters and parking spaces. Removal of the sidewalk is clearly SCDOT's responsibility.

Chairman Shaffer made a motion that Chief Buckhannon remove the meters and turn the three parking spaces into a small loading zone and turn the next space into a small motorcycle space; Adm. Abele seconded; motion passed unanimously.

4. Fire Department Monthly Report. Captain Bullock discussed the monthly department report for May (see attached) and answered questions of committee members.

(A) Update on Squad Truck. Chief Graham was not present to report on the status of the truck.

(B) Wild Dunes Fireworks Show. Captain Bullock stated that Chief Graham had reservations about approving this display at this time because she had not received the final paperwork and there is some concern about beach footage during the show. The committee asked that Chief Graham make a report and recommendation to City Council before the meeting of the 23rd at which time Council would vote to approve or deny.

5. Miscellaneous. (A) Adm. Abele asked how many time the police boat has been out. Chief Buckhannon stated that it has not been out, and that the department has been out once with the County and once with DNR. Adm. Abele asked that usage of the boat be documented in the monthly report over the summer.

(B) Mr. Gear began discussion of the traffic consultant study on Ocean Boulevard. Adm. Abele recommended that we direct the City Administrator to task the consultant, in addition to the engineering study, to answer questions 2, 3 and 4 of Mr. Gear's recommended questions. Chairman Shaffer and Adm. Abele pointed out that the purpose of having this study done in the first place was to obtain a recommendation from a professional consultant as to whether or not to remove the signs. (copy attached)

Mr. Gear stated, in conclusion, that what is important about this issue is if the stop signs, as presently installed, enhance pedestrian safety or do they jeopardize pedestrian safety - and the same for vehicular accidents. He also wants the attorney to give a written statement.

Adm. Abele made a motion that we recommend to council that, in addition to the engineering study, we also task the consultant to do items 2, 3 and 4 of Mr. Gear's memo, and that we task the City Attorney at the conclusion of the consultant's report to state to the Council in writing, his opinion for the specific liability, if any; Chairman Shaffer seconded; motion passed unanimously.

7. There being no further business to come before the committee, the meeting was unanimously adjourned at 7:45 p.m.

Respectfully submitted,

Skipper Shaffer, Chairman

Monthly Report

May 1998

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4	Officer Activity Report
5	Connector Report
6 - 7	Incident Report
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9	Crime Day of Week Analysis
10	Crime Time of Day Analysis
11	Court Collection Report
12	Animal Control Report
13	Narcotics Report
14	Training Report

ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(803) 886-6522 FAX (803) 886-8005

TO: MAYOR BUNCH, CITY COUNCIL, ADMINISTRATOR WILLIAMS

FROM: CHIEF BUCKHANNON

SUBJECT: MONTHLY REPORT FOR MAY 1998

DATE: JUNE 5, 1998

The following is a brief synopsis of the officers' activities during the month of May, 1998.

Patrol

05-01-98 When an officer initiated a traffic stop on a vehicle with an expired vehicle registration, he discovered that the car was reported stolen with the North Charleston Police Department. The driver and four passengers were arrested for Possession of Stolen Vehicle and Stolen Property.

05-05-98 Officers patrolling the front beach area arrested a male subject for urinating in plain view of people exiting the Windjammer. A friend of the subject was also arrested for Hindering a Police Officer when he interfered with the arrest.

05-06-98 A routine license plate check of a vehicle parked in the municipal parking lot, revealed that the vheicle was listed as stolen with the Summerville Police Department. Summerville Police were notified and sent a detective to process the recovered vehicle.

05-08-98 A 19 year old male was arrested for Disorderly Conduct and Underage Possession of Beer when officers observed him urinating in plain view.

05-09-98 An officer on the isle of Palms Connector observed a vehicle run into the back of a pick-up truck that was traveling in the same direction. The driver, a 24 year old male, was arrested for Driving Under the Influence.

05-14-98 A 19 year old male was arrested for Possession with Intent to Distribute Schedule I Controlled Substance when the vehicle he was a passenger in was stopped for speeding. The driver, a 20 year old Island male, was arrested for DUS 1st and Failure to Pay four Traffic Citations.

05-17-98 Officers responding to a complaint of a loud party could smell burnt marijuana upon arrival. When a subject opened a door several subjects fled the area, a total of 44 subjects were arrested for Underage Possession of Alcohol. One subject at the party, a 21 year old male, was charged with Unlawful Possession of a Pistol when officers located a loaded handgun on his person.

05-18-98 Officers responding to a noise complaint arrested a 22 year old Island male for Simple Possession of Marijuana, Possession of Drug Paraphernalia and cited the subject for Noise Ordinance Violation.

05-20-98 A 15 year old Island male was charged with Criminal Domestic Violence and Malicious Injury to Property when officers learned that he had assaulted his father and broken the windshield of his car.

05-24-98 Officers responding to a Fight in Progress observed three male subjects kicking a subject that was on the ground. Two subjects were transported to East Cooper Hospital for medical treatment. Three subjects were charged with Assault and Battery with Intent to Kill and Assault and Battery of a High and Aggravated Nature.

05-25-98 Officers responding to a report of a drunk driver that hit a mailbox on Ocean Boulevard located the vehicle and followed it while attempting to verify the license tag. The driver put his vehicle into reverse and hit the front of the patrol car. The subject was arrested for Assault of a High and Aggravated Nature, Malicious Injury to Property and Driving Under the Influence.

05-31-98 A 25 year old male was charged with Disorderly Conduct and Resisting Arrest when officers responding to a report of a jet ski in the swimming area were approached by the owner of the jet ski who started yelling and using profanity.

Personnel

May 1, 1998 The Police Department worked with the Recreation Department in the Monthly Teen Dance with no incidents.

May 15, 1998 Larry Miller graduated from the South Carolina Criminal Justice Academy. Officer Miller completed the Academy's eight week Basic Law Enforcement training program.

May 20, 1998 Chief Buckhannon and Lieutenant McCurdy attended a workshop, "How Can I Sue Thee, Let Me Count The Ways", hosted by the South Carolina Municipal Insurance and Risk Financing Fund.

May 30 through May 31, 1998 The Windjammer hosted its first Volleyball Tournament of the season. The event was held without incident.

ISLE OF PALMS POLICE DEPARTMENT

TO: Lt. McCurdy

FROM: TCO Supervisor Gibbons

DATE: June 4, 1998

SUBJECT: Telecommunications Activity Report for May 1998

During the month of May 1998 the Telecommunications office received and dispatched 3,547 calls for service to the 4 public safety agencies of the Isle of Palms and Sullivans Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
May 1998	2,428	55	1,084	32	3,599
May 1998	2,838	26	795	9	3,668
Percentage Change	-14%	112%	36%	256%	-2%
Year to Date 1998	9,315	230	4,535	96	14,176
Year to Date 1997	9,999	131	3,838	57	14,015
Percentage Change	-7%	76%	18%	68%	1%

	May 1998	May 1997	Percentage Change	Year To Date 1998	Year To Date 1997	Percentage Change
Service Calls	1,365	1,459	-6.4%	4,873	5,161	-5.6%
Building Checks	349	619	-43.6%	1,665	2,135	-22.0%
SPR'S	696	749	-7.1%	2,686	2,537	5.9%
Traffic Stops	366	418	-12.4%	1,565	1,739	-10.0%
Traffic Stops w/Tickets	90	96	-6.3%	392	394	-0.5%
% Traffic Stops w/Tickets	24.6%	23.0%	1.6%	25.0%	22.7%	10.6%
DUI Tickets	5	6	-16.7%	16	17	-5.9%
DUS Tickets	6	18	-66.7%	47	71	-33.8%
Speeding Tickets	31	30	3.3%	106	128	-17.2%
Other Traffic Tickets	77	85	-9.4%	410	387	5.9%
Non Traffic Tickets	96	56	71.4%	231	229	0.9%
Parking Tickets	562	942	-40.3%	863	1,729	-50.1%
City Tickets	29	20	45.0%	124	147	-15.6%
Warning Tickets	107	6	100.0%	425	24	100.0%

Connector Calls For Service for the Month of May 1998

The Isle of Palms Police Department has responded to or initiated 68 calls involving 703 minutes, or 11.72 man hours for the month of May, 1998. The following table breaks down the type, number and time element of each call.

	Calls May	Calls Year To Date	Arrests May	Arrests Year To Date	Minutes May	Minutes Year To Date	Avg. Minutes May	Avg. Minutes Year To Date
Accidents	0	0	0	0	0	0	0.00	0.00
Traffic Stops With Tickets	23	82	0	14	366	2724	15.91	33.22
Traffic Stops Without Tickets	40	211	0	0	304	1625	7.60	7.70
Citizen Assists	1	5	0	0	14	36	14.00	7.20
Assist Other PD	0	1	0	0	0	27	0.00	27.00
Miscellaneous	4	17	0	0	19	85	4.75	5.00
Totals	**68**	**316**	**0**	**14**	**703**	**4497**	**10.34**	**14.23**
Totals 1997	**78**	**312**	**8**	**27**	**1580**	**5319**	**20.26**	**17.05**

Isle of Palms Police Department Monthly Report for May 1998

All UCR Codes for each Incident are counted.

CRIME TYPE	May 1998	Total 1998	May 1997	Total 1997
09A MURDER & NON-NEGLIGENT HOMICIDE				
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING				
11A SEX (FORCIBLE RAPE)		2		
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D FORCIBLE FONDLING			1	1
120 ROBBERY				1
13A ASSAULT	3	7	1	3
13B SIMPLE ASSAULT	3	15	1	4
13C INTIMIDATION	1	2		
200 ARSON				1
210 EXTORTION				
220 BURGLARY	5	14	6	20
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING	3	4		1
23D THEFT FROM BUILDINGS		1	1	2
23E THEFT FROM COIN OPERATED		2		1
23F THEFT FROM MOTOR VEHICLE	4	7	1	19
23G THEFT OF MOTOR VEHICLE PART				2
23H ALL OTHER LARCENY	13	43	8	31
240 MOTOR VEHICLE THEFT		2	1	4
250 COUNTERFEITING/FORGERY	2	2	1	3
26A FRAUDULENT ACTIVITY		2		
26B FRAUD/CREDIT CARD /ATM		1		1
26C IMPERSONATION				
270 EMBEZZLEMENT		1		
280 STOLEN PROPERTY	1	4	2	5
290 DAMAGE PROPERTY	7	48	5	27
35A DRUG/NARCOTICS	8	25	3	20
35B DRUG EQUIPMENT VIOLATION	1	4	1	9
36A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE				
510 BRIBERY				
520 WEAPON OFFENSES	1	1		
753 OBSCENE & HARASSING PHONE	5	13	4	15
756 USING MOTOR VEHICLE W/O				
90A BAD CHECKS		2		
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT	6	12	2	8
90D DUI	5	16	6	17
90E DRUNKENNESS				
90F FAMILY (NO VIOLENCE)		2	1	1
90G LIQUOR LAW	10	37	13	35
90H PEEPING TOM				
90I RUNAWAY	1	3		4
90J TRESPASSING		3	2	11
90L TRUANCY				
90N RESISTING ARREST	1	2		
90P CONTRIBUTING TO DELINQUENCY	2	2		
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES	10	29	9	33
91T TRAFFIC & NRVC ARRESTS	10	66	21	94
91W WARRANT ARRESTS	1	12	6	21
979 MISSING PERSONS	1	2		
980 SUICIDES		3		2
992 PROWLER		1		
NCR NON CRIMINAL REPORTS	27	73	5	37
TOTALS:	131	465	101	433

ARREST SUMMARY

Type	May 1998	Total 1998	May 1997	Total 1997
Adults	Male= 75 Female= 22	Male= 207 Female= 63	Male= 53 Female= 3	Male= 255 Female= 47
Juveniles	Male= 11 Female= 2	Male= 18 Female= 4	Male= 0 Female= 0	Male= 15 Female= 14
Narc-Adults	Male= 5 Female= 0	Male= 17 Female= 5	Male= 2 Female= 0	Male= 18 Female= 2
Narc-Juveniles	Male= 3 Female= 2	Male= 3 Female= 2	Male= 0 Female= 0	Male= 1 Female= 0
TOTALS:	**Male= 94 Female= 26**	**Male= 245 Female= 74**	**Male= 55 Female= 3**	**Male= 289 Female= 63**

PROPERTY VALUES REPORTED

Type	May 1998	Total 1998	May 1997	Total 1997
Burglary Stolen	$3,216.00	$10,196.00	$2,940.00	$20,249.00
Larceny Stolen	$28,594.00	$62,907.00	$10,405.00	$30,891.00
Criminal Damage	$3,661.00	$37,814.00	$1,430.00	$13,560.00
MVT Stolen	$0.00	$4,500.00	$6,365.00	$48,885.00
Burglary Recovered	$0.00	$900.00	$250.00	$250.00
Larceny Recovered	$17,283.00	$32,092.00	$695.00	$2,479.00
MVT Recovered	$0.00	$2,500.00	$6,365.00	$36,865.00
Total Stolen	$31,810.00	$77,603.00	$19,710.00	$100,145.00
Total Recovered	$17,283.00	$35,492.00	$7,310.00	$39,594.00
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms Police Dept.
All Arrests
Primary UCR Code Only
Date Starting 05/01/98 to 05/31/98

06/01/98 : 09:30:05

Arrest Summary
Type 1

Offense	Male White	Male Black	Male Amer Indian	Male Asian	Male Other	Female White	Female Black	Female Amer Indian	Female Asian	Female Other	Male Total	Female Total	Total	Line Item #
13A AGGRAVATED ASSAULT	3	0	0	0	0	0	0	0	0	0	3	0	3	0001
220 BURGLARY/BREAKING AND ENTERING	1	0	0	0	0	1	0	0	0	0	1	1	2	0002
23C SHOPLIFTING	4	0	0	0	0	1	0	0	0	0	4	1	5	0003
280 STOLEN PROPERTY OFFENSES (RECEIVING, ETC.)	5	0	0	0	0	0	0	0	0	0	5	0	5	0004
290 DESTRUCTIVE/DAMAGE/VANDALISM OF PROPERTY	4	0	0	0	0	0	0	0	0	0	4	0	4	0005
35A DRUG/NARCOTIC VIOLATIONS - E MARIJUAN	7	0	0	0	0	2	0	0	0	0	7	2	9	0006
35A DRUG/NARCOTIC VIOLATIONS - I LSD	1	0	0	0	0	0	0	0	0	0	1	0	1	0007
520 WEAPON LAW VIOLATIONS	0	1	0	0	0	0	0	0	0	0	1	0	1	0008
90C DISORDERLY CONDUCT	10	0	0	0	0	0	0	0	0	0	10	0	10	0009
90D DRIVING UNDER THE INFLUENCE	4	0	0	0	0	1	0	0	0	0	4	1	5	0010
90F FAMILY OFFENSES , NONVIOLENT	1	0	0	0	0	0	0	0	0	0	1	0	1	0011
90G LIQUOR LAW VIOLATIONS	26	6	1	0	0	19	0	0	0	0	33	19	52	0012
90G LIQUOR LAW VIOLATIONS - E MARIJUAN	1	0	0	0	0	1	0	0	0	0	1	1	2	0013
90M OTHER AGENCIES (INCLUDES MENTAL HEATH PATIENTS)	1	0	0	0	0	0	0	0	0	0	1	0	1	0014
90P CONTRIBUTING TO DELINQUENCY OF MINOR	3	0	0	0	0	0	0	0	0	0	3	0	3	0015
90Z ALL OTHER OFFENSES	5	1	0	0	0	1	0	0	0	0	6	1	7	0016
91T TRAFFIC ARREST (DUS, NRVC, ETC)	4	3	0	0	0	0	0	0	0	0	7	0	7	0017
91W WARRANT ARREST	1	1	0	0	0	0	0	0	0	0	2	0	2	0018
*** Total ***	81	12	1	0	0	26	0	0	0	0	94	26	120	

Isle of Palms Police Dept.
From : 05/01/98 To : 05/31/98
All Crimes : 131

06/01/98 : 09:31:54

Crime Day Of Week Analysis

Type Of Crime		Crime Count	Pct Of All	Mon	Pct Of Cri	Tue	Pct Of Cri	Wed	Pct Of Cri	Thu	Pct Of Cri	Fri	Pct Of Cri	Sat	Pct Of Cri	Sun	Pct Of Cri	Unknown	Pct Of Cri	Line Item #
13A	AGGRAVATED ASSAULT	3	2.29	1	33	0	0	0	0	0	0	1	33	0	0	1	33	0	0	0001
13B	SIMPLE ASSAULT	3	2.29	0	0	1	33	1	33	0	0	0	0	0	0	1	33	0	0	0002
13C	INTIMIDATION	1	0.76	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0003
220	BURGLARY/BREAKING AND EN	5	3.82	0	0	0	0	1	20	2	40	0	0	0	0	2	40	0	0	0004
23C	SHOPLIFTING	3	2.29	0	0	0	0	1	33	2	67	0	0	0	0	0	0	0	0	0005
23F	THEFT FROM MOTOR VEHICLE	4	3.05	0	0	1	25	1	25	0	0	0	0	1	25	1	25	0	0	0006
23H	ALL OTHER LARCENY	13	9.92	3	23	2	15	2	15	2	15	1	8	1	8	2	15	0	0	0007
250	FORGERY/COUNTERFEITING	2	1.53	0	0	1	50	0	0	0	0	0	0	0	0	1	50	0	0	0008
280	STOLEN PROPERTY OFFENSES	1	0.76	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0009
290	DESTRUCTIVE/DAMAGE/VANDA	7	5.34	1	14	1	14	1	14	1	14	0	0	2	29	1	14	0	0	0010
35A	DRUG/NARCOTIC VIOLATIONS	8	6.11	1	13	0	0	0	0	1	13	0	0	2	25	4	50	0	0	0011
35B	DRUG EQUIPMENT VIOLATION	1	0.76	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0012
520	WEAPON LAW VIOLATIONS	1	0.76	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0013
753	OBSCENE & HARASSING PHON	5	3.82	2	40	1	20	0	0	0	0	1	20	1	20	0	0	0	0	0014
90C	DISORDERLY CONDUCT	6	4.58	1	17	1	17	0	0	0	0	1	17	1	17	2	33	0	0	0015
90D	DRIVING UNDER THE INFLUE	5	3.82	1	20	1	20	0	0	0	0	1	20	2	40	0	0	0	0	0016
90G	LIQUOR LAW VIOLATIONS	10	7.63	0	0	0	0	0	0	1	10	1	10	4	40	4	40	0	0	0017
90I	RUNAWAY	1	0.76	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0018
90M	OTHER AGENCIES (INCLUDES	2	1.53	0	0	0	0	0	0	0	0	1	50	0	0	1	50	0	0	0019
90N	RESISTING ARREST	1	0.76	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0020
90P	CONTRIBUTING TO DELINQUE	2	1.53	0	0	0	0	0	0	0	0	0	0	1	50	1	50	0	0	0021
90Z	ALL OTHER OFFENSES	6	4.58	1	17	2	33	0	0	1	17	1	17	0	0	1	17	0	0	0022
91T	TRAFFIC ARREST (DUS, NRV	10	7.63	1	10	0	0	0	0	3	30	2	20	3	30	1	10	0	0	0023
91W	WARRANT ARREST	1	0.76	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0024
978	SUSPICIOUS FIRES	2	1.53	0	0	0	0	1	50	0	0	0	0	0	0	1	50	0	0	0025
979	MISSING PERSONS	1	0.76	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0026
NCR	NON CRIMINAL REPORT	27	20.61	3	11	7	26	4	15	2	7	3	11	3	11	5	19	0	0	0027
*** Total ***		131	100.00	17		18		12		16		14		23		31		0		

Isle of Palms Police Dept.
From : 05/01/98 To : 05/31/98
All Crimes : 131

06/01/98 : 09:31:57

Crime Time Of Day Analysis

Type Of Crime		Crime Count	Pct Of ALL	0000 Thru 0300	Pct Of Cri	0301 Thru 0600	Pct Of Cri	0601 Thru 0900	Pct Of Cri	0901 Thru 1200	Pct Of Cri	1201 Thru 1500	Pct Of Cri	1501 Thru 1800	Pct Of Cri	1801 Thru 2100	Pct Of Cri	2101 Thru 2400	Pct Of Cri	Line Item #
13A	AGGRAVATED ASSAULT	3	2.29	1	33	0	0	1	33	0	0	0	0	0	0	1	33	0	0	0001
13B	SIMPLE ASSAULT	3	2.29	0	0	0	0	0	0	0	0	0	0	0	0	2	67	1	33	0002
13C	INTIMIDATION	1	0.76	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0003
220	BURGLARY/BREAKING AND EN	5	3.82	1	20	0	0	0	0	1	20	0	0	2	40	1	20	0	0	0004
23C	SHOPLIFTING	3	2.29	0	0	0	0	0	0	0	0	1	33	2	67	0	0	0	0	0005
23F	THEFT FROM MOTOR VEHICLE	4	3.05	0	0	0	0	0	0	0	0	1	25	2	50	1	25	0	0	0006
23H	ALL OTHER LARCENY	13	9.92	0	0	0	0	0	0	3	23	1	8	7	54	2	15	0	0	0007
250	FORGERY/COUNTERFEITING	2	1.53	0	0	0	0	0	0	0	0	0	0	1	50	1	50	0	0	0008
280	STOLEN PROPERTY OFFENSES	1	0.76	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0009
290	DESTRUCTIVE/DAMAGE/VANDA	7	5.34	0	0	0	0	1	14	1	14	1	14	0	0	3	43	1	14	0010
35A	DRUG/NARCOTIC VIOLATIONS	8	6.11	5	63	1	13	0	0	0	0	0	0	0	0	0	0	2	25	0011
35B	DRUG EQUIPMENT VIOLATION	1	0.76	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0012
520	WEAPON LAW VIOLATIONS	1	0.76	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0013
753	OBSCENE & HARASSING PHON	5	3.82	0	0	0	0	0	0	1	20	3	60	1	20	0	0	0	0	0014
90C	DISORDERLY CONDUCT	6	4.58	1	17	0	0	0	0	0	0	1	17	0	0	3	50	1	17	0015
90D	DRIVING UNDER THE INFLUE	5	3.82	3	60	0	0	0	0	0	0	0	0	0	0	1	20	1	20	0016
90G	LIQUOR LAW VIOLATIONS	10	7.63	4	40	1	10	1	10	0	0	0	0	0	0	1	10	3	30	0017
90I	RUNAWAY	1	0.76	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0018
90M	OTHER AGENCIES (INCLUDES	2	1.53	1	50	0	0	0	0	0	0	0	0	1	50	0	0	0	0	0019
90N	RESISTING ARREST	1	0.76	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0020
90P	CONTRIBUTING TO DELINQUE	2	1.53	2	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0021
90Z	ALL OTHER OFFENSES	6	4.58	2	33	0	0	1	17	1	17	0	0	0	0	0	0	2	33	0022
91T	TRAFFIC ARREST (DUS, NRV	10	7.63	1	10	0	0	1	10	1	10	3	30	0	0	2	20	2	20	0023
91W	WARRANT ARREST	1	0.76	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0024
978	SUSPICIOUS FIRES	2	1.53	0	0	0	0	0	0	0	0	0	0	0	0	1	50	1	50	0025
979	MISSING PERSONS	1	0.76	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0026
NCR	NON CRIMINAL REPORT	27	20.61	1	4	0	0	4	15	4	15	3	11	6	22	4	15	5	19	0027
*** Total ***		131	100.00	24		2		9		13		16		25		23		19		

	TOTAL STATE FEES	VICTIMS KEEP	VICTIMS SEND	DUI FLAT FEE	TOTAL $ SENT	CRIMINAL/TRAFFIC FINES	PARKING FINES	TRANSFERED FUNDS	FUNDS DUE CITY
January	$2,576.04	$352.30	$220.29	$0.00	$2,796.33	$9,000.00	$486.00	$9,486.00	$6,689.67
February	2,092.47	0.00	400.07	12.00	$2,504.54	7,263.00	459.00	$7,722.00	$5,217.46
March	1,941.33	0.00	426.04	53.56	$2,420.93	6,796.00	367.00	$7,163.00	$4,742.07
April	1,567.31	0.00	304.03	12.00	$1,883.34	5,267.50	1,061.00	$6,328.50	$4,445.16
May	3,363.83	729.19	0.00	12.00	$3,375.83	11,291.00	1,888.00	$13,179.00	$9,803.17
June					$0.00			$0.00	$0.00
July					$0.00			$0.00	$0.00
August					$0.00			$0.00	$0.00
September					$0.00			$0.00	$0.00
October					$0.00			$0.00	$0.00
November									
December									
Year to Date 1998	$11,540.98	$1,081.49	$1,350.43	$89.56	12,980.97	$39,617.50	$4,261.00	$43,878.50	$30,897.53
Year to Date 1997	$14,052.20	$0.00	$0.00	$0.00	14,052.20	$41,270.00	$13,030.00	$54,300.00	$40,247.80
Fiscal Year 97-98	$27,470.64	$1,750.21	$3,811.37	$125.56	31,407.57	$90,369.22	$18,779.00	$109,148.22	$77,071.93

Isle of Palms Police Department Animal Control Report for May 1998

	1998 Monthly Total	1997 Monthly Total	1998 Yearly Total	1997 Yearly Total
Citations	24	16	105	119
Warning Tickets	30	3	101	3
Animals Secured	37	42	158	143
Dogs	109	20	47	66
Cats	1	7	11	17
Raccoons	22	10	72	38
Other	7*	5	31	20
Released to Owner	10	17	48	62
Transported to SPCA	22	21	95	69
Injured Animals	7	2	20	8
Trapped Animals	21	11	90	49
Cats	0	6	7	7
Raccoons	21	10	71	33
Other	1**	1	13	9
Dead Animals Removed	4	1	16	6
Traps Set	42	32	112	130
Kennel Fees	$280.00	$77.00	$371.00	$493.00

* 1 Squirrel, 2 Turtles, 3 Birds & 1 Opossum
** Opossum

	Isle of Palms			DEA		
Drug Type	**Seized**	**Purchased**	**Value**	**Seized**	**Purchased**	**Value**
Marijuana	28 gm		$140.00			
Cocaine					2 oz.	$2,000.00
Crack Cocaine				17 oz.		$17,000.00
LSD	21.5		$108.00			
Heroine						
Other - Hallucinogenics						
Monies Seized						
Monies Forfeited						$26,019.00
Monies Pending Forfeiture						
Vehicles Seized						
Vehicles Forfeited						
Vehicles Pending Forfeiture						
Other Activities				1 Residence		$265,000.00
Arrests	6			18		
Charges	7			33		

The Charleston South Carolina Resident Office was selected to receive the Administrators Award for the Atlanta Field Division. RAC Edward Halligan and Sgt. Johnny Daniels went to Washington DC to accept the award.

ISLE OF PALMS POLICE DEPARTMENT

TO: **CHIEF BUCKHANNON**
FROM: **SERGEANT STEWART**
SUBJECT: **TRAINING REPORT FOR MAY, 1998**
DATE: **June 05, 1998**

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH

OFFICER	CLASS	TYPE	HOURS
Chief Buckhannon	Liability Claims	Advanced	3
Lt. McCurdy	Liability Claims	Advanced	3
Sgt. Stewart	Legal	Legal Update	2
Sgt. Stewart	Gang Overview	Core Class	4
Sgt. Lubert	Legal	Legal Update	2
Officer Miller	Basic Law Enforcement	Basic Training	320
Pfc. Riley	Crime to Court	In Service	1
Cpl. Markwald	Crime to Court	In Service	1
		MONTHLY TOTAL:	336
		PREVIOUS TOTAL:	780
		YEAR TO DATE:	1116

EMPLOYEE	CLASS	TYPE	HOURS
TCO Usry	Power Phone	Advanced	16
TCO Maestas	Power Phone	Advanced	16
		TOTAL:	32

THERE HAS BEEN A TOTAL OF 1265 HOURS TRAINING CONDUCTED FOR THE POLICE DEPARTMENT UP TO THIS DATE.

Description	Traffic	Criminal	Total
Guilty/Forfeiture	6	2	8
Guilty/Bench Trial	42	11	53
Guilty/Jury Trial	0	1	1
Not Guilty/Bench Trial	22	13	35
Not Guilty/Jury Trial	1	0	1
Nolle Prosequi	0	0	0
Transfer to other court	0	0	0
Other Disposition	1	30	31
Pled Guilty	60	27	87
Nolo Contendere	0	0	0
Tried in Absense	33	5	38
NRVCs Issued	17	0	17
Bench Warrants Issued	0	0	0
Guilty Cases	108	41	149
Not Guilty Cases	24	43	67
Conviction Percentage	81.82	48.81	68.98
TOTAL CASES PROCESSED:	132	84	216

** FINES + FEES between 05/01/98 & 05/31/98 15857.00

HOLIDAY TRAFFIC COUNT REPORT

Easter	1998		1997		1996		1995	
	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet
Friday	19,187	10,533	12,332	6,838	15,278	4,255	8,023	10,364
Saturday	19,607	11,329	18,553	10,141	14,316	7,953	8,926	11,452
Sunday	16,961	10,978	17,039	10,526	13,130	8,748	8,503	10,865
Totals	55,755	32,840	47,924	27,505	42,724	20,956	* 25,452	32,681
Grand Total		88,595		75,429		63,680		58,133
Difference		13,166		11,749		5,547		12,239
% Change		17.45%		18.45%		9.50%		26.70%

Memorial Day	1998		1997		1996		1995	
	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet
Friday	20,578	11,013	19,529	7,668	18,775	9,452	17,112	10,403
Saturday	25,135	13,542	22,734	11,918	21,131	11,654	19,331	12,146
Sunday	23,238	13,506	17,592	11,044	20,658	12,287	15,040	12,058
Monday	22,747	10,616	19,468	9,410	19,589	** 29	15,490	9,949
Totals	91,698	48,677	79,323	40,040	80,153	33,422	66,973	44,556
Grand Total		140,375		119,363		113,575		111,529
Difference		21,012		5,788		2,046		57,686
% Change		17.60%		5.00%		1.80%		107.10%

4th of July	1998		1997		1996		1995	
	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet
Day 1			8,111	N/A**	7,050	3,218	5,971	4,057
Day 2			***22,730	N/A**	*** 21,860	*** 12,200	18,274	11,383
Day 3			22,899	N/A**	18,551	10,312	18,034	13,008
Day 4			19,532	N/A**	19,239	10,903	18,488	12,615
Day 5			17,689	N/A**	17,472	9,621	*** 19,087	*** 12,737
Totals			90,961		84,172	46,254	79,854	53,800
Grand Total			Connector Only			130,426		133,654
Difference			6,781			(3,228)	15,039	
% Change			8.06%			-2.40%	23.70%	

Labor Day	1998		1997		1996		1995	
	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet
Friday			19,612	15,464	5,164	3,746	16,307	8,819
Saturday			23,359	15,950	18,119	10,761	15,905	10,385
Sunday			22,106	11,262	16,757	10,718	17,045	11,772
Monday			19,511	9,497	12,876	6,513	15,569	8,174
Totals			84,588	52,173	52,916	31,738	64,826	39,150
Grand Total				136,761		84,654		103,976
Difference				52,107		(19,322)		672
% Change				61.60%		-18.60%		1.70%

* Partial Data Only (1 Lane Tube vandalized, no reading)

** Road T[illegible] damaged

*** 4th of July

N/A = Not A[illegible]able

Subject: CONFIDENTIAL CORRESPONDENCE
Date: Mon, 23 Feb 1998 14:02:02 -0500
From: "rsvp" <rsvp@bellsouth.net>
To: <markw@iop.net>

Mark, please look this over and advise. I trust that you will also advise me on the propriety of my approach to this issue. tom

RE: Ocean Boulevard Stop Signs

In my opinion the City Administrator should given written instructions to the consultant. This will create a permanent public record. The instructions should state that the consultant is to research and report on the following:

1. Describe the accidents or incidents of record on Ocean Boulevard as may be associated with the stop signs as presently installed. If possible compare the accidents and infractions since their installation to an equal period of time before their installation.

2. Render an opinion as to whether the signs as presently installed increase or decrease the likelihood of vehicular accidents.

3. Render an opinion as to whether the signs as presently installed increase or decrease pedestrian safety.

4. Research and offer any other insights which may be relevant to public safety as regards the signs or the removal of the signs.

NOTE: It is my opinion that the consultant should not recommend for continued use or removal of these signs. He should illuminate and bring focus on the above issues - and any other issues deemed relevant by you or the Council.

At the conclusion of the consultant's report the City Attorney should state in writing for the Council his opinion of the specific liability, if any, which exist for The City by leaving or removing the signs.

FIRE SERVICE REPORT

MAY 1998

Fire Services Monthly Report

Contents

May 1998

A. Call Summary

B. Alarm Report

C. Incident Report

D. Pre-Incident Surveys/Inspections

E. Training

F. Maintenance

G. Personnel

H. Public Relations

Isle of Palms Fire Department
Call Summary
May 1998

05/07 Responded to a residence on Ocean Blvd. for an impaled object. Upon arrival found a 6 year old male with a barbecue skewer toothpick stuck in his right knee. The child was jumping on a couch, jumped down to the floor and the skewer penetrated his knee. The patient was transported by Charleston County EMS to East Cooper Hospital.

05/09 Responded to the Connector for a vehicle accident. Upon arrival found a two-car accident involving two injuries. Both patients were placed in full spinal package with all precautions taken. One vehicle was traveling at a high rate of speed and rear ended the other. Charleston County EMS transported one patient to East Cooper Hospital and one patient to Roper Hospital.

05/10 Responded to a residence on Palm Blvd. for smoke in the house. Upon arrival a fire was located in a closet upstairs. The fire was extinguished, salvage and overhaul was performed. The fire was under investigation due to the inconsistency of our findings and the occupant's statements. The fire was determined to be the result of careless smoking.

05/17 Responded to the Windjammer. Upon arrival found 2 males ages 23 and 29 complaining of pain and injuries as a result of a fight. Both patients were treated on scene, the 23 year old was transported to East Cooper Emergency Room via Charleston County EMS.

05/20 Responded to a residence on Palm Blvd. for a fire. Upon arrival found a dumpster approximately 30-yd capacity filled with construction debris on fire. Extinquishment was lengthy due to contents of dumpster, which included wood chips and paint thinner.

05/23 Responded to Palm Blvd. for an auto accident. Upon arrival, found a small car which had been T-Boned in the passenger side by a full size Blazer. Three patients in the small car were complaining of neck, shoulder and rib pain. Two patients on the passenger side were extricated using the " Jaws of Life" with the assistance of Charleston County Rescue. All patients were placed in full spinal package with all precautions taken and transported to East Cooper Hospital via Charleston County EMS.

05/29 Responded to Docks at Yacht Harbor Villas for a sinking boat. Upon arrival, found a boat approximately 27' and were submerged three-quarters releasing fuel and oil. The Coast Guard, DHEC, Police and the owner were notified. EPD was also notified due to the evacuation of a lady under a doctor's care in the adjacent boat. Fire Department personnel denied entry to the area, secured the boat from sinking any further and assisted Coast Guard. Eason Diving Contractors responded at owner's request for salvage and clean up.

ISLE OF PALMS FIRE DEPARTMENT
MAY 1998
ALARM REPORT

INCIDENT #	DATE	DIST.	TYPE	LOCATION
98-176	5-1-98	1	Station Tour	30 J.C. Long Blvd.
98-177	5-3-98	1	Assist Police	14th Ave. & Beach
98-178	5-4-98	2	EMS Assist (n/r)	10001 Palmetto
98-179	5-4-98	2	EMS Assist (n/r)	7 Surf Ln.
98-180	5-7-98	1	EMS Assist (r)	917 Ocean Blvd.
98-181	5-8-98	2	Rescue Cat	46 41st Ave.
98-182	5-8-98	1	EMS Assist (n/r)	30 J.C. Long Blvd.
98-183	5-9-98	1	EMS Assist (n/r)	HWY 517
98-184	5-9-98	1	EMS Assist (r)	914 Ocean Blvd.
98-185	5-9-98	1	EMS Assist (n/r)	Municipal Parking Lot
98-186	5-9-98	1	Public Assist	Sea Cabins
98-187	5-10-98	1	Structure Fire	701 Palm Blvd.
98-188	5-12-98	1	Hazardous Condition	3rd Ave. & Beach
98-189	5-12-98	2	Service Call	Dist. 2
98-190	5-12-98	2	Service Call	Dist. 2
98-191	5-13-98	2	Service Call	Dist. 2
98-192	5-15-98	2	EMS Assist (r)	13 43rd Ave.
98-193	5-16-98	2	Rescue	7600 Palmetto
98-194	5-16-98	2	EMS Assist (n/r)	5802 Grand Pavillion
98-195	5-16-98	M/A	EMS Assist (n/r)	Station 22 S.I.
98-196	5-16-98	1	Public Assist	812 Carolina Blvd.
98-197	5-17-98	1	EMS Assist (n/r)	1008 Ocean Blvd.
98-198	5-18-98	1	EMS Assist (r)	28 21st Ave.
98-199	5-19-98	1	EMS Assist (r)	11 26th Ave.
98-200	5-19-98	1	Brush Fire	2104 Palm Blvd.
98-201	5-20-98	2	EMS Assist (r)	3701 Cameron Blvd.
98-202	5-20-98	1	Trash Fire	807 Palm Blvd.
98-203	5-21-98	2	EMS Assist (r)	5 33rd Ave.
98-204	5-22-98	1	EMS Assist (n/r)	Sea Cabins
98-205	5-23-98	1	EMS Assist (n/r)	30 J.C. Long Blvd.
98-206	5-23-98	1	EMS Assist (n/r)	1120 Ocean Blvd.
98-207	5-23-98	1	Extrication	1521 Palm Blvd.
98-208	5-23-98	1	EMS Assist (r)	1207 Palm Blvd.
98-209	5-24-98	1	EMS Assist (n/r)	1008 Ocean Blvd.
98-210	5-24-98	1	EMS Assist (r)	2nd Ave. & Palm
98-211	5-24-98	2	EMS Assist (r)	9 Shad Row

98-212	5-24-98	1	EMS Assist (n/r)	1010 Ocean Blvd.
98-213	5-24-98	1	EMS Assist (n/r)	1010 Ocean Blvd.
98-214	5-25-98	M/A	EMS Assist (n/r)	2724 Jasper S.I.
98-215	5-25-98	1	EMS Assist (n/r)	1008 Ocean Blvd.
98-216	5-25-98	2	EMS Assist (n/r)	33 Fairway Oaks
98-217	5-25-98	1	Assist Motorist	Ocean Park Plaza
98-218	5-26-98	2	Unintentional False	56 Morgan Place Dr.
98-219	5-26-98	1	EMS Assist (n/r)	903 Ocean Blvd.
98-220	5-26-98	1	EMS Assist (r)	22 26th Ave.
98-221	5-27-98	1	EMS Assist (r)	11 25th Ave.
98-222	5-27-98	2	Wash Down	66 Ocean Point
98-223	5-28-98	1	EMS Assist (n/r)	1300 Ocean Blvd.
98-224	5-29-98	2	Spill	500 Yacht Harbor J-1 dock
98-225	5-29-98	1	EMS Assist (n/r)	IOP County Park
98-226	5-29-98	1	EMS Assist (n/r)	707 Ocean Blvd
98-227	5-30-98	1	EMS Assist (n/r)	1706 Dunes Blvd.
98-228	5-31-98	2	Station Tour	#44-41st. Ave.
98-229	5-31-98	1	EMS Assist ®	#17-22nd. Ave.
98-230	5-31-98	1	EMS Assist (n/r)	1120 Ocean Blvd.

Total Calls= 55 District 1= 36 District 2= 17 Mutual Aid= 2

Total EMS Calls= 36 Resident= 13 Non-resident= 23

May 1997 total= 25

City of Isle of Palms Fire Department
May
Incident Report

(Listed in accordance with NFIRS Standards)

Situation Found:	Total	Dist. 1	Dist. 2	MA	YTD
Total Alarms:	55	36	17	2	230
Working Structure Fire	1	1			3
Outside of Structure					
Vehicle Fire					2
Brush, grass, leaves	1	1			9
Trash, rubbish	1	1			1
Explosion, No after fire					
Outside spill with fire					
Other fires not classified					
Overpressure Rupture					
Emergency Medical Call	36	26	8	2	120
Locked in-trapped					1
Search	1	1			3
Extrication	1	1			1
Rescue-Not classified	1		1		4
Spill, leak - no fire	1		1		1
Power line down					2
Arcing electrical equipment					3
Aircraft standby					
Chemical spill					1
Hazardous condition	1	1			4
Water removal					2
Smoke removal					
Animal Rescue					
Assist Police					2
Unauthorized burning					
Move-up					1
Other service calls					2
Smoke Scare					3
Controlled burn					
Steam, gas mistaken for smoke					
Malicious false					
Bomb scare					
Alarm Malfunction					5
Unintentional false	1		1		3
Unclassified					3
* Supplemental	10	4	6		54
Property Value:_____	Property Damage:_____				Property Saved:_____
Gallons of water used 2000					

Fire Cause:	
Structural	
Electrical.....	
Smoking Materials.....	1
Heating or Cooking Equipment....	No._____
Suspicious.....	No._____
Lightning.....	No._____
Arson.....	No._____
Other.....	No._____

* See attached Supplemental Report

Supplemental Activities Report
May 1998

Type Call	Total	Dist.1	Dist.2	Mutual Aid	Year to Date
Smoke Detector					1
Station Tour	2		2		6
Public Education					1
Public Appearances					1
Assist Motorist	1	1			5
Pump Streets					10
Remove Objects/Roof					1
Remove Objects/Tree					1
Beach Search					2
Public Assist	2	2			10
Other	5		5		16
Totals	**10**	**3**	**7**	**0**	**54**

Isle of Palms Fire Department
Pre-Incident Surveys

Seventy-Five Pre-Incident surveys have been completed in the field. Seventy Five have been processed.

Fire Inspections

The Building Department is currently performing fire inspections. There were 22 inspections done for the month of May.

ISLE OF PALMS FIRE DEPARTMENT
MAY 1998
TRAINING REPORT

PAID

Total medical training hours..... 82
Total fire training hours.....314.5
Total hours.....396
Hours per man.....24.7

ADDITIONAL TRAINING

Engineer Joe Friend and Engineer Scott Mrowca attended the National Fire Academy Managing Company Tactical Operations: Decision Making course.

Chief Graham and Captain Yannuzzi attended the Municipal Assocation "How Can I Sue Thee" workshop.

Firefighter Stephen Riddle is currently enrolled in the SCFA Pump Operations class.

Captain Yannuzzi took the IFSAC Fire Officer 1 national certification test.

Captain Yannuzzi attended the Charleston County Hazardous Materials Coordinators AIM Meter Calibration class.

Captain Yannuzzi attended the SCFA Hazardous Materials Operations Instructor Certification Workshop.

VOLUNTEER

Total medical training hours.....14
Total fire training hours.....12
Total hours.....26
Hours per man.....2

The volunteers drilled on Positive Pressure Ventilation on May 13 and Trauma Medical Emergencies on May 27.

Accepted Rick Neves as a volunteer, Rick is currently in the U.S. Coast Guard stationed at MSO Charleston.

Isle of Palms Fire Department
Maintenance
May 1998

Station 1	
05/06	Replaced battery on emergency generator.
05/20	American Door Company worked on overhead door wiring.
05/26	Repaired hose tester.
Station 2	
05/07	Inventory of maintenance supplies performed.
05/27	Repaired Auxiliary power generator emergency start sequence system.
05/28	Repaired inline fuel pump for outboard boat motor.
Squad I	
05/04	Special additive for cooling system required by Ford Motor Company recall was performed.
05/05	Repaired wiring for grill flashers.
05/11	Alternator replacement performed at Carolina Auto Supply.
05/21	Replaced all belts.
Truck I	
05/06	Vogel lubrication system maintenance and mechanical inspection of Aerial was performed.
05/11	Training on Vogel Lubricating System performed.
05/12	Adjusted discharge relief valve.
Engine II	
05/04	Repaired electronic analog tachometer.
05/05	Tachometer repairs completed.
05/12	Repaired telescope quartz flood lights.
05/20	Changed spark plug for chainsaw.
Engine III	
05/04	Replaced back-up alarm fuse.
05/17	Replaced two gauges.
05/29	Picked up repaired mobile radio from Charleston County Communications.

Engine IV

05/13	Repaired auxiliary generator.
05/27	Repaired auxiliary generator starter motor schroud.

Car I (Jeep)

05/27	Ordered seat belt.

Car II (Crown Victoria)

05/26	Picked up at County Garage after electronic modulator was replaced.

Rescue I (F-150)

No maintenance performed.

Rescue II (ATV-Kawasaki 4x4)

05/04	Cleaned front brake disks.

Rescue III (Rescue Boat)

No maintenance performed.

Rescue IV (Rubber Boat)

No maintenance performed.

Rescue V ('97 Yamaha Jet Ski/Wave Runner)

No maintenance performed.

Misc.

05/29	Picked up recalibrated pressure test gauge from Parker Instrument.

Conducted Weekly: SCBA inspection & maintenance
Ladder inspection & maintenance
Backflushing of pumps

* Worked on hydrants throughout the month.

Isle of Palms Fire Department
Personnel Report
May 1998

Captain Kramer and Engineer Mrowca were chosen as employees of the month due to their involvement at an auto accident while off duty. A tractor-trailer vs. car accident occurred and they were the first on the scene. They assessed the patient and contacted the proper authorities.

Engineer John Perry retired. He has been a member of the Isle of Palms Fire Department off and on since January 1983.

Patrick Naylor was hired full time as an Engineer. He has seven years experience with Awendaw Fire Department.

Chief Graham and Captain Yannuzzi attended a Municipal Association of South Carolina meeting.

Rick Neves was voted in as a volunteer.

Isle of Palms Fire Department
Public Relations Report
May 1998

05/01	Fire Department personnel gave a tour of Station 2 and equipment.
05/09	Fire Department personnel responded to Sea Cabins for a welfare check on a person sleeping in a car.
05/08	Fire Department personnel responded to Dewees Marina office to rescue a cat from the roof.
05/11	Fire Department personnel supervised a community service worker.
05/12	Fire Department personnel supervised a community service worker.
05/13	Hosted EMT/AED classes for Paramedic Lynn Bost.
05/14	Fire Department personnel supervised a community service worker.
05/17	Fire Department personnel supervised a community service worker.
05/25	Fire Department personnel assisted a citizen jump-start his vehicle.
05/26	Fire Department personnel supervised a community service worker.
05/28	Off-duty personnel assisted a disabled motorist on the cross-town during rush hour traffic. A thunderstorm had flooded the streets.
05/31	Fire Department personnel gave a tour of Station 1 and equipment.

EXHIBIT C

PUBLIC WORKS COMMITTEE MEETING
June 3, 1998

The regular meeting of the Public Works Committee was held on June 3, 1998, at 6:30 p.m. in City Hall. Present were Chairperson Debra Hernandez, and Committee members Mike Sottile, and Dee Taylor, Director David Mobley, and City Administrator Mark Williams. Also present were Councilmembers Abele and Gear.

1. Citizens Comments. None

2. Minutes of Previous Meeting. Mr. Taylor made a motion to approve the minutes from the May 1998 meeting; Mr. Sottile seconded; motion passed unanimously.

3. Monthly Director's Report. Mr. Mobley discussed the month's activities and answered questions of Committee members (see attached report).

In discussing No. 2 of the report, Mr. Williams reported that he has received a drawing from E.M. Seabrook about an apparent encroachment on the 8th Avenue beach access and it does show that the fence is encroaching fully into the property line obstructing 3' of the 6' access way. Upon discussion, Chairman Hernandez stated that since we have had the accesses surveyed and marked with monuments, we have a responsibility to keep them free of obstructions. Mr. Williams expressed concern about who has the legal responsibility or authority to maintain this particular access since it was part of a court order against The Beach Company to provide beach accesses when they developed the Ocean Boulevard property. He recommended asking the City Attorney to look into this. Chairman Hernandez recommended sending letters to all property owners where there are clear obstructions on the beach path. Mr. Mobley said that if the property owners don't respond, he would like to go cut down all bushes, etc., encroaching into the access.

Mr. Sottile reported that he had walked the 46th Avenue beach access [where the City is proposing to build a walkway] and found it to be so grown up that one has to walk around private property to get around the growth. He asked Mr. Mobley to cut everything down and clean it up to see if this won't alleviate the problem until the City decides what to do.

In discussing No. 9 of the report, Mr. Mobley requested that Charleston County place an oil recycling container the island, hopefully near the Public Works area.. Committee members Taylor and Sottile expressed concerns about this as to safety, location and appearance. Chairman Hernandez was in favor of encouraging all kinds of recycling and suggested that we look into similar facilities currently being used in other areas to see how they work, if they have an odor, risk of soil contamination, etc. Mr. Mobley will ask representatives to come to the next committee meeting to discuss this further.

4. New Business. (A) Loading Zone for Seaside Inn, Ocean Boulevard. Chairman Hernandez reviewed events to date in which David Hatchell requested of City Council that the zoning code be changed to allow curb cut for his property to allow visitors to load and unload and provide handicapped access under his new hotel and then park across the street. She stated that the City has three options: (1) do nothing; (2) change the zoning code to allow curb cuts for property with only 85' of frontage; or (3) provide a loading zone of four spaces in front of the hotel. She recommended that this entire commercial area, bounded by Palm, Ocean, 10th and 14th Avenues, be studied by professional urban planners and traffic analysts.

Mr. Williams reported that SCDOT agreed on striping a loading zone and marking both ends of the zone with signs for 'loading and unloading for Seaside Inn only'. He recommended that in striping the four spaces that we stripe the space for three extra-wide spaces (the width of handicapped spaces) allowing for more room to swing luggage out of vehicles, etc. This loading zone would be adjacent to two other handicapped parking spaces already in place, but still obviously marked for use by Seaside Inn only.

After discussion, **Mr. Sottile made a motion to provide four existing parking spaces for use by the Seaside Inn for a loading and unloading zone with appropriate marking and signs; Mr. Taylor seconded. Upon further discussion, the City would pay for striping and signs with the developer reimbursing the City for these costs. Motion passed unanimously.**

There was further discussion of having a traffic study done by professionals to answer questions about sidewalks, landscaping, curb cuts, future building, perhaps closing the street, etc. Chairman Hernandez suggested getting the Commerce Association involved and Mr. Taylor suggested she make a presentation at their July meeting. This will be discussed at the next committee meeting and specs will have to be prepared.

(B) Trash Transfer Station in Mt. Pleasant. Referring to his memo of June 1, 1998, and attached documentation, (attached hereto), Mr. Williams briefed the committee on this situation and the fact that Mt. Pleasant does not want to continue at the rate we are paying them presently. The committee discussed leasing property and building our own transfer station or paying more to Mt. Pleasant for this service. Mr. Williams will provide more information at the next meeting.

5. Old Business. (A) Drainage Update. Mr. Williams reported that he is still waiting to hear from Charleston County about the Ludmer drainage project on Wildwood Drive. Mr. Williams is still collecting information from other municipalities about land filling ordinances.

(B) Budget Update. No changes unless the transfer station applies.

6. Miscellaneous. (A) Mr. Sottile said that the landscaping behind the Public Works building needs to be trimmed as it is covering the air conditioning unit and could be hazardous and signs are being hidden by foliage.

(B) Mr. Sottile said that the gutters at the Public Restrooms are filled with leaves and trees and need to be cleaned out or taken down.

(C) Mr. Taylor complimented the driver of the rubber-tired loader for his professionalism and politeness.

There being no further business to come before the committee, the meeting was adjourned at 7:40 p.m.

Respectfully submitted,
Debra Hernandez, Chairman

City of Isle of Palms
Department of Public Works
May Report
David Mobley, Director

1. Department received 309 phone calls in the month of May for special request collection; i.e., limbs & trees, leaves, mattresses, box springs. Picked up 13 white goods, i.e., water heaters, washers, dryers, freezers, one bathtub and commode. We buried 5 sea turtles on the beach; disposed of 3 raccoons. We delivered 10 rollout carts/recycling bins and 64 flat bed and garbage packer loads of limbs and dry trash.

2. Charleston County sign crew will install the 8 additional beach path access monuments within the next two weeks and number each access path with 6" signs at the beach and roadside.

3. Three scrap metal containers have been transported to Charleston Scrap Metal. The Wild Dunes containers for limbs have not been emptied.

4. Pride Asphalt and Repair will stripe Ocean Boulevard starting early morning of June 8th ($900).

5. Installed 5 street and stop signs last month; i.e., faded no parking and vandalized signs; installed the boat ramp warning sign by Carroll Realty and "Do Not Enter" signs at the exits of the municipal parking lots.

6. Sidewalks and medium on Palm Boulevard (between 10th and 21st Avenues) have been cleaned of grass and swept. Cracks between the sidewalks will be treated with Roundup this week.

7. The new garbage truck was delivered on May 29th , 1998 Mack with a 33-yard leach packer. After training, the new truck will start on the route Monday, June 15th.

8. A new temporary personnel agency, Gallman Personnel, of North Charleston, will start beach cleaning and dumping of the yellow palm barrels on Saturdays, Sundays and all holidays beginning this Saturday. We have increased the number of yellow palm barrels at the Public Restrooms from 4 to 10.

9. I have requested Charleston County to install an oil recycling drop-off point near Public Works grounds. Ed Haselden is researching building codes for placement and need approval from Public Works Committee to proceed.

MEMORANDUM

TO: Public Works Committee

FROM: Mark M. Williams, City Administrator

DATE: June 1, 1998

SUBJECT: Trash Transfer Arrangement with Town of Mt. Pleasant

==========

At approximately 8:30 this morning I received a call from Mt. Pleasant Public Works Director, Furman Reynolds, who called to advise me of a 9:45 a.m. Mt. Pleasant Public Works Committee meeting at which out trash transfer arrangements were discussed. He advised me that several members of Town Council do not approve of the trash transfer scheme and that concern is building that the impact on their department is absorbing excessive resources that could better be used to the Town's benefit. David Mobley and I attended this meeting and, in fact, learned that the Town's Public Works Department finds that the volume of trash deposited by us and transferred by them to roll-off containers for transport is often generating overtime and that the $14 profit per load transported is not worth their effort. It was clear from this committee meeting that Mt. Pleasant either wants to re-negotiate our two-year agreement for payment of higher fees or most likely will terminate the present arrangement with 60-days written notice Ultimately it is the latter which I believe the Town would prefer.

If the present scenario leads to termination of the agreement, the impact which David and I would anticipate on our operation will be considerable. I would describe what we believe are options will be as follows:

(1) Return to the method of transport utilized prior to contracting with Mt. Pleasant, which will require a 1.5 to 2 hour round trip per truckload from Isle of Palms to Bees Ferry and back, a one-way distance of 28 miles. Just as an example, last month the 99 truckloads of trash delivered to Mt. Pleasant would require an extra 198 hours of work (minus the 30-minute round trip from Six Mile Road).

(2) Create a trash transfer station where our trucks would empty into a roll-off container to be transported in tractor-trailer size loads to Bees Ferry, probably under contract to a private hauler like Fennell Container Co., or someone else. The cost to develop such a facility in the Public Works area would require utilization of all of the property and cost an upwards of $350,000.

(3) The City could sign a long-term contract with Fennell Container Co., or others, who would undertake the capital expense to develop a trash transfer station at the Public Works property. The long term cost would be comparable, or perhaps higher, than the

previous option.

(4) The City could acquire a more appropriate off-island site conveniently located for development of a trash transfer station, but obviously with the cost of property, this would probably be the most expensive option.

(5) Lease property from Town of Mt. Pleasant at Six Mile Road for development of a trash transfer agreement (if they are willing). They indicated at the Public Works Committee meeting that ground space is not a problem and their concerns relate more to their use of manpower and equipment. Perhaps, whether on our site or Mt. Pleasant's, the cost of actual construction of a trash transfer station might be less if Charleston County Public Works can help us.

(6) Continue with the Town of Mt. Pleasant, paying a higher fee for the transfer service, if they are willing.

For the time being, a discussion of these options with some input from the committee which are doable, will allow to investigate further.

cc: Public Works Dte.

Furman Reynolds
Director

TOWN OF MOUNT PLEASANT

Department of Public Services
P.O. Box 745
Mount Pleasant, S.C. 29465
849-2022

TO: Furman Reynolds

FROM: Jody Peele

SUBJECT: Isle of Palms - Debris Hauling

DATE: May 29, 1998

The Public Services Department has completed a one year cycle for hauling Isle of Palms debris to Bees Ferry Landfill. Attached is a synopsis indicating the number of loads hauled each month. I remind you that the first four (4) months listed were performed during a pilot program while the remaining were conducted under a contractual agreement. It is obvious after reviewing a twelve (12) month cycle that the load count figures per month have significantly increased. Given knowledge of one year's expectations the Town may want to consider adjusting or altering this agreement at the time of contract renewal. Listed below for your information is a break down of expenses associated with each hauled load of Isle of Palms debris.

A. Takes approximately one (1) hour to load sixty a (60) yard container at $15.26 per hour =		$15.26
B. Takes one (1) person two (2) hours to haul one (1) load round trip at $14.70 per hour =		$29.40
C. Thirteen (13) gallons of fuel per trip at $.81 per gallon =		$10.53
	SUB-TOTAL	$55.19
D. 25% towards depreciation and disrepair		$13.80
	TOTAL	$68.99

$82.81 Contract figure
$68.99 Estimated expense
$13.82 Total profit per trip

According to the agreement with the Isle of Palms the Town of Mount Pleasant can only increase contractual priceing by the consumer price index which is 2.7%. Listed below for your information is a break down of expense to include 1998-1999 budget pay increases and consumer price index percentage increase.

A. Takes approximately one (1) hour to load sixty a (60) container at $16.28 per hour =		$16.28
B. Takes one (1) person two (2) hours to haul one (1) load round trip at $15.69 per trip =		$31.38
C. Thirteen (13) gallons of fuel per trip at $.81 per gallon =		$10.53
	SUB-TOTAL	$58.19
D. 25% toward depreciation and disrepair =		$14.55
	Total	$72.74

$85.04 New contract figure
$72.74 New estimated expense
$12.30 New total profit per trip

According to the above information provided you will see that the profit margin window is very narrow. The Isle of Palms transfer operation has had a definite impact on the Sanitation Division. Due to the number of loads generated by the Isle of Palms transfer operation the use of one (1) tractor trailer rig and one (1) employee is required to support this effort. The loss of this equipment and manpower leaves the Mount Pleasant Sanitation Division at a deficit in hauling our own Mount Pleasant generated trash. In recent months the Sanitation Division has worked numerous overtime hours in order to comply with DHEC, rules and regulations pertaining to transfer sites. Should you have questions concerning this information please get in touch with me.

Cc: File

E. *OPERATING PLAN*

1). Normal operating hours at the temporary transfer site are 7:00 a.m.-3:30 p.m., Monday through Friday, except legal holidays.

2). No garbage material will be accepted at the site. Garbage material collected by the Town of Mount Pleasant is taken from curbside to:

Foster Wheeler, Charleston Resource Recovery Inc.
1801 Shipyard Creek Road
North Charleston, SC 29405

3). Solid Waste Material delivered to the site is normally placed in containers and transported to the Bees Ferry Landfill within twenty four (24) hours during our regular Monday through Friday work schedule.

F. *CLOSURE PLAN*

Site closure would consist of removing all solid waste debris from the site and discontinuing all deliveries to the site.

KR/ls
SOLIDWSTPERMIT

Isle of Palms

Monthly Hauling Synopsis
1996 - 1997

September 1996
9 Loads

October 1996
9 Loads

November 1996
13 Loads

December 1996
19 Loads

January 1997
8 Loads

February 1997
12 Loads

March 1997

Service from Apr.22, 1997 - May 31, 1997
21 Loads

Service from June 1, 1997 - June 30, 1997
29 Loads

Services from July 1, 1997 - July 31, 1997
30 Loads

Services from Aug. 1, 1997 - Aug. 31, 1997
13 Loads

Services form Sept. 1, 1997 - Sept. 30, 1997
53 Loads

Services from Oct. 1, 1997 - Oct. 31, 1997
17 Loads

Services from Nov. 1, 1997 - Nov. 30, 1997
24 Loads

December 1997

Isle of Palms

Monthly Hauling Synopsis
1998

Service from Nov. 25, 1997 - Dec. 20, 1997
36 loads

Service from Dec 17, 1997 - Jan. 18, 1998
45 loads

Service from February 16, 1998 - March 12, 1998
44 Loads

STATE OF SOUTH CAROLINA)
)
COUNTY OF CHARLESTON)

WASTE TRANSFER AGREEMENT

THIS AGREEMENT is made and entered into as of this 22nd day of April, 1997, by and between the Town of Mt. Pleasant, S.C. (hereinafter referred to as "Town") and the City of Isle of Palms, S.C. (hereinafter referred to as "City").

WHEREAS, Town operates a trash transfer facility at Town's Public Works site at Six Mile Road, Mt. Pleasant, S.C., (the "facility") and City desires to engage and hire Town to transfer trash collected by City's Public Works Department from the facility to a proper County of Charleston disposal facility.

NOW, THEREFORE, in consideration of the mutual covenants and agreements of the respective parties hereto, the parties, on behalf of themselves and their respective successors and assigns, hereby covenant and agree as follows:

1. WASTE TRANSFER. Subject to the terms and conditions set forth herein, Town agrees to transfer for disposal all trash, white goods, and brown goods which are collected by City's Public Works Department and delivered to the facility. For purposes of this agreement, "trash" is defined as any non-putrescible organic or vegetative waste, such as grass, leaves, limbs, mulch, brush, trimmings, clippings or soil.

2. PERMITTED WASTE. City is expressly prohibited from depositing any waste at the facility other than the types of waste allowed in this Agreement. City agrees to remove, or cause

to be removed, from the facility any unpermitted waste that City delivers to the facility or any waste which is deemed unacceptable to the County of Charleston Solid Waste Disposal Division.

3. TERM OF AGREEMENT. The term of this agreement shall commence on the effective date hereof and shall continue for a period of two years thereafter. This agreement may be extended beyond the two year period by the mutual consent of the parties. However, either party may at any time terminate this agreement upon sixty (60) days prior written notice to the other party.

4. PAYMENT AND TERMS.

a) Subject to the adjustment provided for in subsection d) of this section, City agrees to pay to Town the sum of Eighty-two and 81/100 ($82.81) Dollars per un-compacted sixty (60) cubic yard roll-off container of City's waste transported by Town to a waste disposal site, plus an administrative service fee of Two Hundred and 49/100 ($200.49) Dollars per month.

b) LOAD RECEIPTS. Town agrees to provide City with a monthly report containing a copy of a dated receipt for each load of City's waste transported by Town during such month.

c) PAYMENT TERMS. At the end of each month, Town agrees to submit an itemized invoice to City for all transfer charges incurred during such month. City agrees to pay the invoice, along with the administrative service fee for the month, in full within fourteen (14) days from the receipt thereof.

d) PRICE INCREASE. The parties agree to conduct an annual review of the transfer charges contained herein and the charges for the following year will be as is mutually agreed between the parties. If the parties are unable to agree on the transfer charges, then Town shall be entitled to an increase in such charges in an amount equal to the percentage increase during such year in the Consumer Price Index for the Southeastern Region; all items, as published by the United States Bureau of Labor Statistics.

e) WASTE SEPARATION. All waste deposited at the facility by City will be placed in a location selected by Town which is separated from other waste and Town agrees not to combine or mix City's waste with any other waste.

5. REGULATORY COMPLIANCE. Town agrees that throughout the term of this agreement it will operate its facility in compliance with all of applicable State and Federal laws, rules, and regulations relating to the processing, transportation and disposal of all waste delivered by City to the facility. Town may recycle any waste which City delivers to the facility and is entitled to all revenues produced thereby.

6. OPERATION. Town agrees to operate and maintain the facility available for City's use for a minimum of the following times, subject to inclement weather conditions:

a) Monday through Friday, from 7:00 a.m. to 3:30 P.M.

b) Notwithstanding the foregoing, Town may close the facility on all Town holidays.

7. WAIVER OF COVENANTS. The parties agree that the waiver of any of the terms, covenants, or conditions of this agreement by either party shall be limited to the particular instance and shall not be deemed a waiver of any other breach of such term, covenant or condition or any other provision contained herein.

8. ENTIRE AGREEMENT. This agreement contains the entire understanding of the parties hereto. There are no oral understandings, terms, or conditions, nor has either party relied upon any such understandings, terms, or conditions, which are not specifically set forth in this agreement. All prior understandings and agreements are hereby merged into this agreement. This agreement may be changed or supplemented only by a written instrument signed by both parties.

IN WITNESS WHEREOF, the parties hereto, by and through their undersigned duly authorized officers, have hereunto set their hands and seals effective the day and year first above written.

WITNESS:

Colleen H. Jernigan

Nancy C. Dispeza
(as to Town)

TOWN OF MT. PLEASANT, S.C.

By: _____

Title: Town Administrator

WITNESS:

Deborah Kimmerling

Janet D. Mandelman
(as to City)

THE CITY OF ISLE OF PALMS, S.C.

By: [signature]

Title: City Administrator

EXHIBIT D

ISLE OF PALMS RECREATION COMMITTEE
June 8, 1998

The regular meeting of the Isle of Palms Recreation Committee was held on June 8, 1998, at 5:45 p.m., in Building Department. Committee members present were Debra Hernandez and Skipper Shaffer, Recreation Director Norma Jean Page. Arriving late was Stu Kimball of the Community Park Foundation and Chairman Bettelli.

As Chairman Bettelli was not present at 5:30 p.m., Mr. Shaffer chaired and called the meeting to order.

1. Approval of Previous Month's Minutes. Ms. Hernandez made a motion to approve the minutes from the May 1998 meeting; Mr. Shaffer seconded; motion passed unanimously.

2. Recreation Department Report. (attached hereto) Ms. Page gave an overview of the department's monthly activities and answered questions of committee members.

Ms. Page passed out copies of the Department's rules and regulations that she has re-written in new form (copies attached). She also passed out copies of the Department's hurricane preparedness policy that she recently prepared (copy attached).

Ms. Page reported that Gene Bianchi is leaving as his wife has accepted a position at a university near Cleveland, Ohio. His termination will be effective July 15, 1998. Ads will be placed in the newspaper for filling the position.

3. Citizens Comments. Stu Kimball, Chairman of the Community Park Foundation, arrived at the meeting and reported that discussions are ongoing about fund-raising ideas. Being considered is a joint venture with the Park Foundation and IOP Commerce Association for an island celebration during October. A public meeting was held on May 28th at the Recreation Center and they got some positive feedback on the proposed plan. An outdoor restroom is being added to the plan and Mr. Kimball is making contact with other persons who have worked on the same type of foundation in other localities.

Chairman Bettelli arrived and assumed chairmanship of the meeting.

4. Old Business. (A) Isle of Palms Community Yard Sale. This was discussed as part of the Recreation Department report.

(B) Breach Inlet Boat Ramp. Chairman Bettelli reported that he is still receiving information on different sites for a public boat ramp. There was discussion of the need for a viable public boat ramp on the island as there is a lot of usage on this ramp. Chairman Bettelli read the Administrator's memo about the report from John Guerry Taylor in which they recommended that the ramp be relocated to the east end of the Carroll Realty parking lot (copy attached).

Mr. Shaffer made a motion to check into the vacant lot at the corner of 2nd Avenue and Palm Boulevard to see who owns it and if they would agree to sell it or lease it to the City for a proposed boat ramp; Ms. Hernandez seconded; motion passed unanimously.

(C) Closure of 28th Avenue. Chairman Bettelli reported that the court hearing was held and the closure was approved. Hopefully, the work can be done by early fall. Ms. Page reported that no one appeared in court to oppose the project.

5. New Business. - None

The next meeting is scheduled for July 13 at 6:30 p.m.

There being no further business, the meeting was unanimously adjourned at 6:15 p.m.

Respectfully submitted,

Marty Bettelli, Chairman

ISLE OF PALMS
RECREATION DEPARTMENT

MONTHLY REPORT
MAY
1998

STAFF: GENE BIANCHI
GINGER COX
ROBERT WALTZ
SIDNEY LESESNE
NORMA JEAN PAGE

ISLE OF PALMS
RECREATION DEPARTMENT
P.O. Drawer 508, Isle of Palms, SC 29451

RECREATION ACTIVITIES & EVENTS

ACTIVITIES	DAYS OFFERED	TIME
Island Pre-School I (ages 3 - 4) Jenny Lee, Instructor	**Monday, Wednesdays & Fridays** Registering for 1998 - 99 year.	**9:00 - 12:00 noon**
Island Pre-School II (ages 3 - 4) Jenny Lee, Instructor	**Tuesday & Thursdays** Registering for 1998 - 99 year.	**9:00 - 12:00 noon**
Island Tiny Tots (ages 2 - 3) Robin Lee, Instructor	**Tuesday & Thursdays** Registering for 1998 - 99 year.	**9:30 - 12:00 noon**
Tae Kwon Do (ages 6 - 11)	**Saturdays**	**9:00 - 12:00noon**
Tae Kwon Do (12 & older)	**Wednesdays**	**7:30 - until**
Tae Kwon Do (12 & older) Dr. John Emmel, Instructor	**Saturdays**	**10:00 - until**
Gymnastics (ages 3 - 5) Tricia Tapio, Instructor	**Fridays**	**3:30 - 4:15 pm.**
Gymnastics (ages 6 - 11) Tricia Tapio, Instructor	**Fridays**	**4:15 - 5:15 pm**
Adult 3 on 3 Basketball	**Sundays**	**6:30 - until**
Men's Softball	**Monday & Wednesdays**	**7:30 - until**
Dog Obedience	**Mondays**	**7:15 - until**
T-Ball- 5 & 6 yrs. old	**Saturdays**	**11, 12 & 1:00**
Machine Pitch - 7 & 8 yrs. old	**Tuesday & Thursdays**	**5:15 & 6:30 PM**
Dixie Minors - 9 & 10 Yrs. old	**Monday & Thursday**	**5:00 & 6:30 PM**
Dixie Majors - 11 & 12 yrs. old	**Mon.&Thurs./Tues. & Fri.**	**5:30 & 7:15 PM**
Dixie Angels - girls 9 & 10 yrs. old	**Mon., Wed., & Friday**	**5:30 & 6:45 PM**
Dixie Ponytails - girls 11 & 12 yrs. old	**Tuesday & Thursday**	**5:30 & 6:50 PM**
Dixie Belles - girls 13 - 15 yrs. old	**Monday, Wednesday & Friday**	**5:30, 6:45 & 7:00 PM**

IOP COMMUNITY YARD SALE - SATURDAY, MAY 16.
Tremendous success. 45 spaces were reserved with only a few no shows.
Two (2) individuals tried to pay this year to reserve a space for next year.
We hope to make next years event a little more festive with food vendors, games for children and maybe entertainment. We hope create a festival atmosphere to start the spring season.

PICCOLO SPOLETO SAND SCULPTING COMPETITION - SATURDAY, MAY 23
Competition was Held at IOP County Park with over 45 teams competing for prizes.
Individual and team trophies were awarded with Alice 100.5 as the official station.
The weather was beautiful and everyone had a wonderful time. LARGEST TURN OUT EVER!!

TEEN TRIP - WHITEWATER RAFTING - FRIDAY, JUNE 19 - JUNE 21.
Girls and Boys ages 12 - 15 may sign up to whitewater raft on the
Chattoga River in Long Creek, SC. $120 per participant and space is limited.

CAMP SUMMERSHINE - JUNE 16 - AUGUST 7
This camp is for children ages 5 - 10yrs. old. Camp begins at 9:00 am and they participate in games, movies, arts & crafts, field trips, etc Spaces are going fast.

SUMMERSHINE WEE CAMP - JUNE 16 - AUGUST 7
this camp is for children ages 3 & 4 yrs. old. Camp beings at 9:00 am. and ends at noon.

ANTHONY JOHNSON BASKETBALL CAMP - JUNE 29 - JULY 3
Open to boys & girls ages 5 - 14 yrs. old. Cost: $150 per camper, which includes T-shirt, camp basketball, pro basketball posters and trading cards supervision from area high school and college coaches as well as local college stars. Also team and individual award Over 50 entries have been received.

PATRICK OLALERE'S SOCCER CAMP - AUGUST 10 - 14.
Open to boys & girls ages 5 - 14 yrs. old. Cost: $125 per camper, which includes T-shirt, soccer ball and written evaluations.

FREE NBA BASKETBALL CLINIC WITH ANTHONY JOHNSON
SUNDAY, MAY 17 FROM 2:00 - 4:00 PM. Boys & Girls ages 5 - 14 yrs.
17 young people turned out for the workshop and thoroughly enjoyed themselves.

CO-REC SOFTBALL REGISTRATION - Adults 18 yrs. & older.
Seven (7) teams have signed up so far. Teams will be accepted through June 5

ULTIMATE FRISBEE - Adults 18 yrs. & older
Five (5) teams have registered. Games will be played on Monday and Wednesdays.

MEETINGS ATTENDED BY STAFF:

May 1 - Lowcountry Seniors Sports Classic

May 2 - Lowcountry Seniors Sports Classic

May 4 - Commerce Association Festival Planning

May 5 - Southern Recreation District Meeting

May 6 - Keenagers (end of year Luncheon)

May 7 - Charleston Metro sports council

May 11 - Commerce Association

May 11 - Recreation Committee

May 12 - Recreation Department Staff Meeting

May 13 - Charleston Metro Sports Council Workshop

May 19 - IOP Department Heads

May 19 - Ways & Means Committee

May 20 - Seminar - Council of Governments.

May 20 - SCAP - St. Andrews Recreation Dept.

May 26 - Recreation Foundation

May 27 - Area Recreation Directors Monthly Meeting

May 28 - Public Meeting (Rec. Foundation)

ISLE OF PALMS RECREATION DEPARTMENT
28TH AVENUE "DARE" DANCES
1997 - 1998

Total number of participants:

DATE	6TH	7TH	8TH	TOTAL
September 5	82	143	99	**324**
October 3	148	154	114	**416**
November 7	148	143	57	**348**
December 5	198	192	90	**480**
January 9	233	154	90	**477**
February 6	107	109	83 (22?)	**321**
March 6	93	130	105	**328**
April 3	152	149	65	**366**
May 1	116	111	69	**296**
TOTALS	**1277**	**1285**	**772**	**3356**

AVERAGE ATTENDANCE: **373**

June 1998

Isle of Palms Recreation Dept.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1 6:00pm Dog Obedience 6:30pm Pre-Season Ultimate Frisbee begins	2 9:30am Tiny Tots 5:15pm Machine Pitch	3 6:30pm Ultimate Frisbee 7:30pm Tae Kwon Do	4 9:30am Tiny Tots 5:15pm Machine Pitch 6:30pm Co-Rec Softball Cpts. Mtg.	5	6 9:00am Tae Kwon Do 12:30pm Open Basketball Court - Adult 3:00pm Open Basketball Court - Youth
7 6:30pm 3 on 3 Men's Basketball	8 5:00pm Dixie Minor tournament 6:00pm Dog Obedience 6:30pm Ultimate Frisbee	9 6:15am Primary Elections Rec. Closed 5:15pm Machine Pitch Students last day of school!	10 6:30pm Ultimate Frisbee 7:30pm Tae Kwon Do	11 5:15pm Machine Pitch - last game	12	13 9:00am Tae Kwon Do 11:00am Tee Ball 12:30pm Open Basketball Court - Adult 3:00pm Open Basketball Court - Youth
14 6:30pm 3 on 3 Men's Basketball Dept. Hours: Mon-Fri 9:00-6:00pm Sat 12:30-6:00	15 9:00am Camp Summershine begins 6:30pm Ultimate Frisbee	16 9:00am Fun Days: Field Trip Co.	17 9:00am Fun Days: Frankie's Fun Park 6:30pm Ultimate Frisbee 7:30pm Tae Kwon Do	18 9:00am Fun Days: Bull Island	19 9:00am Fun Days: Splash Zone TEEN TRIP - WHITEWATER RAFTING	20 9:00am Tae Kwon Do 12:30pm Open Basketball Court - Adult 3:00pm Open Basketball Court - Youth
21 6:30pm 3 on 3 Men's Basketball FIRST DAY OF SUMMER! FATHER'S DAY	22 9:00am Camp Summershine M-F 6:30pm Regular Season Ultimate Frisbee	23 9:00am Tennis lessons 9:00am Fun Days: Field Trip Co. 7:00pm Co-Rec Softball	24 9:00am Fun Days: Frankie's Fun Park 6:30pm Ultimate Frisbee 7:30pm Tae Kwon Do	25 9:00am Tennis lessons 9:00am Fun Days: Bull Island 7:00pm Co-Rec Softball	26 9:00am Fun Days: Splash Island	27 9:00am Tae Kwon Do 12:30pm Open Basketball Court - Adult 3:00pm Open Basketball Court - Youth
28 6:30pm 3 on 3 Men's Basketball Upcoming Events: Myrtle Waves. Teen Activities, Soccer Camp	29 9:00am ANTHONY JOHNSON BASKETBALL CAMP 9:00am No Camp Summershine M-F 6:30pm Ultimate Frisbee	30 9:00am Tennis lessons 9:00am AJ Basketball Camp 9:00am Bull Island: Field Trip Co. 7:00pm Co-Rec Softball				

May

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

July

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

#24-28th Avenue

July 1998

Isle of Palms Recreation Dept.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 9:00am Anthony Johnson Basketball Camp 6:30pm Ultimate Frisbee 7:30pm Tae Kwon Do	2 9:00am Anthony Johnson Basketball Camp 7:00pm Co-Rec Softball	3 9:00am Last day AJ BB Camp REC DEPT CLOSED!	4 9:00am Tae Kwon Do REC DEPT CLOSED!
5	6 9:00am Summershine Camps 6:30pm Ultimate Frisbee 7:00pm Co-Rec Softball 7:00pm Dog Obedience	7 9:00am Fun Days: Field Trip Co. 7:00pm Co-Rec Softball	8 9:00am Fun Days: Frankie's Fun Park 6:30pm Ultimate Frisbee 7:30pm Tae Kwon Do	9 9:00am Fun Days: Bull Island 7:00pm Co-Rec Softball	10 9:00am Fun Days: Splash Zone	11 9:00am Tae Kwon Do 12:30pm Open Basketball Court
12 Dept. Hours: Mon-Fri 8:00-6:00pm Sat. 12:30-6:00pm	13 9:00am Summershine Camps 6:30pm Ultimate Frisbee 7:00pm Co-Rec Softball 7:00pm Dog Obedience	14 9:00am Fun Days: Field Trip Co. 7:00pm Co-Rec Softball	15 9:00am Fun Days: Frankie's Fun Park 6:30pm Ultimate Frisbee 7:30pm Tae Kwon Do	16 9:00am Fun Days: Bull Island 7:00pm Co-Rec Softball	17 9:00am Fun Days: Splash Island	18 9:00am Tae Kwon Do 12:30pm Open Basketball Court
19	20 9:00am Summershine Camps 6:30pm Ultimate Frisbee 7:00pm Co-Rec Softball 7:00pm Dog Obedience	21 9:00am Fun Days: Field Trip Co. 7:00pm Co-Rec Softball	22 9:00am Fun Days: Frankie's Fun Park 6:30pm Ultimate Frisbee 7:30pm Tae Kwon Do	23 9:00am Fun Days: Bull Island 7:00pm Co-Rec Softball	24 9:00am Fun Days: Splash Island	25 9:00am Tae Kwon Do 12:30pm Open Basketball Court
26 Upcoming Events: Myrtle Waves Patrick Olalere Soccer Camp	27 9:00am Summershine Camps 6:30pm Ultimate Frisbee 7:00pm Co-Rec Softball 7:00pm Dog Obedience	28 9:00am Fun Days: Field Trip Co. 7:00pm Co-Rec Softball	29 9:00am Fun Days: Frankie's Fun Park 6:30pm Ultimate Frisbee 7:30pm Tae Kwon Do	30 9:00am Fun Days: Bull Island 7:00pm Co-Rec Softball	31 9:00am Fun Days: Splash Island	

June

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

August

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Located on 28th Ave. 886-8294

ISLE OF PALMS RECREATION DEPARTMENT
BUILDING AND GROUNDS USAGE
RULES AND REGULATIONS

All Federal, State and Local laws and ordinances will be observed and enforced on Recreation property and during Recreation sponsored activities.

GENERAL:

1. Items that can be considered weapons will not be permitted on Recreation property.
2. This is a smoke free facility, therefore tobacco products, matches, lighters, etc. are prohibited.
3. Profanity, fighting, alcoholic beverages, illegal drugs, littering, vandalism or abuse of City property will not be tolerated.
4. The Office telephones, desks, pens, pencils, etc. are for the use of Recreation Employees. Permission must be obtained before entering office area or before using equipment in office area.
5. Roller-skates, roller-blades, skateboards, bicycles or any other similar devices will not be allowed to operated inside recreation facility.
6. Proper attire is required for use of recreation facility and is left to the discretion of recreation staff on duty.
7. Recreation Employees are here for your protection and safety, anyone disregarding their authority or instructions will be suspended as outlined in the recreation suspension policy.

BUILDING:

1. Folding tables, pool tables or ping pong tables are not to be sat upon.
2. Playing, swinging, hitting or kicking equipment, games, concession machines, support braces and gymnastic equipment is prohibited.
3. Concession items are to be consumed in concession area. Food, beverages and gum will not be allowed in gym area or on gym floor.
4. Offices are for the use of Recreation employees conducting City Business. Individuals may enter office only when given permission to do so.
5. Gymnastic equipment is only to be used during scheduled gymnastic classes.
6. Recreation equipment may not be moved around without prior permission and/or assistance from staff. Any equipment moved with permission, must be returned to it's proper location before leaving the facilities.

OUTSIDE:

1. Climbing on fences, dugouts, batting cages, trees, picnic shelter and any other items not meant for climbing is prohibited.
2. Abuse to outside soccer, volleyball, baseball or tennis equipment will not be tolerated.
3. Bikes are to be placed in bike rack as not to block entrance to building.
4. Throwing rocks, sticks, sand, running in flower beds or playing with water spigot is prohibited.
5. Tot Lot is ONLY for children six (6) years and under.

Disregard of the above mentioned rules and regulations will be interpreted as a violation of policy and appropriate disciplinary actions will be taken as outlined and approved by City Council in the Recreation Suspension Policies.

ISLE OF PALMS RECREATION DEPARTMENT
OUTSIDE FACILITY POLICIES

Recreation Playground, picnic shelter and open areas can be used on a first come first serve basis and may not be reserved.

Food, concessions, novelty items may not be sold without prior written permission from the City.

Special activities other than small family reunions or family picnics must be approved by the City.

Electricity is not provided but can be made available.

Restroom facilities are only available if use of outside area corresponds with regular building hours.

Alcoholic Beverages, tobacco products, illegal drugs and weapons are prohibited on City Property.

Persons using picnic area or outside areas may not interfere with a scheduled recreation program or activity.

Special equipment, decorations, tents, etc. will not be permitted unless prior written approval is obtained from a City official.

All balloons, crepe paper, etc. used for decorations must be removed and placed in trash container before leaving property.

Dogs must be on a leash at all times and not allowed in playground area at anytime.

Persons using recreation grounds must adhere to all Federal, State and Local laws.

HOURS OF WORK

"Due to the nature of municipal work and the provision of emergency public services, employees' working hours cannot be definitely fixed."
(employee handbook)

Employees are expected to comply with established work schedules to ensure the efficient operation of the department and effective delivery of City Services.

Time Cards shall be maintained by each employee. This card shall reflect all absences, sick leave, vacations, overtime, scheduled lunches, etc. Employees failing to clock in or out must have correct time written on card and initialed by the Director or Assistant Director of Recreation.

Employees may not clock in or out for other employees.

Time cards may not be changed or defaced by employee.

Recreation employees will be required to work split shifts, at night, on Saturday, Sunday or on holidays as needed.

Overtime is calculated when a nonexempt employee exceeds the specified forty (40) hours worked during a particular work week. Hours worked includes all time that an employee is required to be on duty and all time that the employee is permitted to work.

Employees are not permitted to leave assigned department area or work site without permission of supervisor, except for using restroom.

Lunch breaks (at least 30 minutes) are not counted as hours worked.

Overtime work, which is granted only to serve the public interest, **requires prior approval by the Department Head.** Overtime will only be granted if absolutely necessary to meet the needs of the community. Employees are not permitted to work unauthorized overtime.

Employees schedules will be assigned, at least, one week in advance.

Vacation must be approved by Department Head one month in advance.

Employees must work a 40 hours work week. Schedules may reflect time or day off to prevent overtime from occurring.

ISLE OF PALMS RECREATION DEPARTMENT
BUILDING AND GROUNDS USAGE
RULES AND REGULATIONS

All Federal, State and Local laws and ordinances will be observed and enforced on Recreation property and during Recreation sponsored activities.

GENERAL:

1. Items that can be considered weapons will not be permitted on Recreation property.
2. This is a smoke free facility, therefore tobacco products, matches, lighters, etc. are prohibited.
3. Profanity, fighting, alcoholic beverages, illegal drugs, littering, vandalism or abuse of City property will not be tolerated.
4. The Office telephones, desks, pens, pencils, etc. are for the use of Recreation Employees. Permission must be obtained before entering office area or before using equipment in office area.
5. Roller-skates, roller-blades, skateboards, bicycles or any other similar devices will not be allowed to operated inside recreation facility.
6. Proper attire is required for use of recreation facility and is left to the discretion of recreation staff on duty.
7. Recreation Employees are here for your protection and safety, anyone disregarding their authority or instructions will be suspended as outlined in the recreation suspension policy.

BUILDING:

1. Folding tables, pool tables or ping pong tables are not to be sat upon.
2. Playing, swinging, hitting or kicking equipment, games, concession machines, support braces and gymnastic equipment is prohibited.
3. Concession items are to be consumed in concession area. Food, beverages and gum will not be allowed in gym area or on gym floor.
4. Offices are for the use of Recreation employees conducting City Business. Individuals may enter office only when given permission to do so.
5. Gymnastic equipment is only to be used during scheduled gymnastic classes.
6. Recreation equipment may not be moved around without prior permission and/or assistance from staff. Any equipment moved with permission, must be returned to it's proper location before leaving the facilities.

OUTSIDE:

1. Climbing on fences, dugouts, batting cages, trees, picnic shelter and any other items not meant for climbing is prohibited.
2. Abuse to outside soccer, volleyball, baseball or tennis equipment will not be tolerated.
3. Bikes are to be placed in bike rack as not to block entrance to building.
4. Throwing rocks, sticks, sand, running in flower beds or playing with water spigot is prohibited.
5. Tot Lot is ONLY for children six (6) years and under.

Disregard of the above mentioned rules and regulations will be interpreted as a violation of policy and appropriate disciplinary actions will be taken as outlined and approved by City Council in the Recreation Suspension Policies.

ISLE OF PALMS

RECREATION DEPARTMENT

Re-DO

Center and Playground Rules

1. No sitting on tables, equipment or pool tables.
2. No swinging on karate brace on wall, or support poles on walls of gym.
3. No hitting or kicking any equipment, machines or people.
4. No knives or any weapons on recreation property.
5. No tobacco products, lighters or matches on recreation property for youth under 18.
6. No throwing or kicking balls inside.
7. No profanity, alcoholic beverages, littering or vandalism.
8. No dunking or pulling on any goals.
9. No eating or drinking on b-ball court or in office.
10. Ask permission to use the telephone.
11. No one is allowed on the stairs.
12. Return equipment after use.
13. No fighting (includes water fights in gym).
14. Bleachers are only for sitting.
15. No moving or swinging on chairs in office.
16. Do not touch desks in the office.
17. No climbing on toilets, sinks or partitions in bathrooms.
18. No playing on gymnastic equipment.
19. No climbing on or moving the small goals.
20. No rollerskating, rollerblading, skateboarding or bicycling allowed in gym, parking lot, outdoor basketball courts ,and tennis courts.
21. No smoking on recreation property.
22. Only little people allowed in tot - 6 yrs. & under.
23. Do not climb on dugouts, fences, trees, picnic shelter and tables, flag poles or cars.
24. No pulling on outdoor soccer or volleyball nets or climbing the poles and goals.
25. Do not hit or hang on awnings.
26. Park bikes in bike rack, not in doorway.
27. No playing in the parking lot.
28. Do not turn on water spigots.
29. No throwing rocks, sticks, or sand.
30. No running in flower beds.

Violation of any of these rules may result in work duty or suspension!!

recrules

ISLE OF PALMS RECREATION DEPARTMENT
OUTSIDE FACILITY POLICIES

Recreation Playground, picnic shelter and open areas can be used on a first come first serve basis and may not be reserved.

Food, concessions, novelty items may not be sold without prior written permission from the City.

Special activities other than small family reunions or family picnics must be approved by the City.

Electricity is not provided but can be made available.

Restroom facilities are only available if use of outside area corresponds with regular building hours.

Alcoholic Beverages, tobacco products, illegal drugs and weapons are prohibited on City Property.

Persons using picnic area or outside areas may not interfere with a scheduled recreation program or activity.

Special equipment, decorations, tents, etc. will not be permitted unless prior written approval is obtained from a City official.

All balloons, crepe paper, etc. used for decorations must be removed and placed in trash container before leaving property.

Dogs must be on a leash at all times and not allowed in playground area at anytime.

Persons using recreation grounds must adhere to all Federal, State and Local laws.

ISLE OF PALMS RECREATION DEPARTMENT

FACILITY USAGE POLICY

1. All areas of the Recreation Department property may be used for gatherings on a first come, first serve basis.
2. No reservations are taken for the picnic shelter, the playground, the tennis courts, or the building.
3. At any gathering, there is to be nothing more than simple foods.
4. Approval must be given by the City before concessions or other items may be sold.
5. All activities must be approved by the City.
6. No props are allowed.
7. No electricity is provided.
8. Restroom facilities are not guaranteed.
9. Any gathering must not interfere with scheduled Recreation Department activities.
10. Alcoholic beverages, tobacco products, and illegal drugs are strictly prohibited on Recreation property.

HOURS OF WORK

"Due to the nature of municipal work and the provision of emergency public services, employees' working hours cannot be definitely fixed."
(employee handbook)

Employees are expected to comply with established work schedules to ensure the efficient operation of the department and effective delivery of City Services.

Time Cards shall be maintained by each employee. This card shall reflect all absences, sick leave, vacations, overtime, scheduled lunches, etc. Employees failing to clock in or out must have correct time written on card and initialed by the Director or Assistant Director of Recreation.

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Overtime is calculated when a nonexempt employee exceeds the specified forty (40) hours worked during a particular work week. Hours worked includes all time that an employee is required to be on duty and all time that the employee is permitted to work.

Employees are not permitted to leave assigned department area or work site without permission of supervisor, except for using restroom.

Lunch breaks (at least 30 minutes) are not counted as hours worked.

Overtime work, which is granted only to serve the public interest, **requires prior approval by the Department Head.** Overtime will only be granted if absolutely necessary to meet the needs of the community. Employees are not permitted to work unauthorized overtime.

Employees schedules will be assigned, at least, one week in advance.

Vacation must be approved by Department Head one month in advance.

Employees must work a 40 hours work week. Schedules may reflect time or day off to prevent overtime from occurring.

Isle of Palms Recreation Department

Staff Policies and Procedures

Listed below are policies and procedures all staff members at the Isle of Palms Recreation Department will be expected to follow.

1. Employees are expected to work mornings, afternoons, evenings and weekends (including some Sundays)
2. Employees may have to work up to three (3) weekends in one month.
3. If an employee is scheduled to work on a certain day or night and the program is canceled for whatever reason (rain, etc.), they will be expected to work when the event is rescheduled. This includes if the event is re-scheduled for Sunday.
4. Because of the small size of our staff, if one employee is sick and is suppose to work an event with another staff member, the third employee will be expected to work that event or program. ex. youth dances
5. Keep track of your own time card and the hours you work. Employees must work a 40 hour work week.
6. All overtime must be cleared with the Recreation Director before the end of the week in the pay period. This is Wednesday of each week. There will be no overtime unless it is necessary, which will be decided by the Director.
7. On the Wednesday at the end of the pay period, employees are responsible for turning in their sick leave, vacation and overtime request form.
8. There is no comp time for non-salaried employees.
9. The monthly schedule is not set in stone. It can change weekly and even daily. If you are scheduled for a certain time, you may have to come in early or stay late. Expect this at any time.
10. You may have to work split shifts during the month.
11. The Recreation department is open on some holidays. One staff member is required to work each one and they will be split up between the three employees.
12. Vacation must be approved by the Recreation Director a month in advance.

****Remember that we are in the Recreation profession. Our job is to provide a rewarding and fulfilling leisure experience for our participants. We all need to be a team player.

EXPECT THE UNEXPECTED!!!!

DATE: JUNE 1998

ISLE OF PALMS
RECREATION DEPARTMENT

TO: RECREATION STAFF

FROM: NORMA JEAN PAGE,
RECREATION DIRECTOR

RE: HURRICANE PREPAREDNESS

This document contains the Hurricane Emergency Operation Plan for the City of Isle of Palms and more specifically the Recreation Department. The plan is developed with the objective of preparing the city government for the sever consequences of a hurricane.

Hugo in 1989 caused significant property damage to this community. This plan is designed to minimize the loss of life and injury to our residents and tourists. Furthermore, it shall serve as a guideline to protect the assets of the City in order for the local govenment to respond swiftly to meet the requirements for public health, safety and welfare prior to, during, and following a hurricane event.

While our area is characterized by a pleasing environment, ample recreational opportunities, and pleasant weather, our geographic location and topography causes us to be vulnerable to hurricanes.

Our beach is directly exposed to intense winds and storm surge caused by a hurricane. Valuable properties and structures front the beach. Most of the property in the City is in a flood zone or is otherwise exposed to problems associated with intense winds, storm surge, and heavy rains.

These adversities, however, can be overcome through good planning, a good preventative maintenance program for City vehicles and equipment, and city organization of employees willing to accept the challenge presented by a hurricane and respond positively to intense work demands to serve the people of this community.

The consequences of a hurricane landfall are too numerous to mention. Several major problems which will affect the entire city are communications, loss of infrastructure, potential for serious injury and loss of life, substantial loss of property, and security of citizens and their property.

24 - 28th Avenue P.O. Drawer 508 • Isle of Palms • South Carolina • 29451 • (843) 886-8294 • Fax: (843) 886-9857

EMERGENCY MANAGEMENT RECORDKEEPING

Isle of Palms is exposed daily to a wide variety of both natural and man-made disasters. When these disasters strike, we will be working a top speed for long hours to make things right again. Keeping records will probably be the last thing on your mind, but you must remember the old saying - "The job is never finished until the paperwork is done."

Our records are vital to damage assessment teams, damage mitigation work, and to reimbursement efforts the City will be involved in as soon as the disaster is over.

Our records may be the only thing the City will have to base payroll on or to pay vendors. These records are also the proof the Federal Government or the State will demand before they will help Isle of Palms financially.

After Hugo, Federal and State aid to Isle of Palms was in the millions.

Records must be kept daily. Forms will be provided for every Recreation supervisor.

Invoices should be stapled to the form, and notes should be recorded on the back. The form should be kept in a "log Book" or other specified location until collected.

GLOSSARY OF TERMS

HURRICANE WATCH: The first alert when a hurricane poses a possible, but as yet uncertain, threat to a certain coastal area. Small craft advisories are issued as part of a hurricane watch advisory.

HURRICANE WARNING: Notice that within 24 hours or less a specified coastal area may be subject to sustained winds of 74 mph or higher and/or dangerously high water or a combination of dangerously high water and exceptionally high waves, even though expected winds may be less than hurricane force.

Those of us who have experienced hurricanes or other catastrophic events will have made the following observations and will appreciate their impact. As a reminder for those individuals, and to assist others who may not have experienced catastrophic weather events, the following is expected:

Be prepared to work where you are needed. Designated job descriptions may have little significance following a disaster.

Be ready to work long continuous hours. Employees may be required to work around the clock or other abnormal shifts. Critical decisions which may be made by you will not be limited to regular duty hours.

Decisions will need to be made. Confer with the employees working with you, coordinate with other departments, and then act. A crisis situation will put your decision making ability to the test.

Keep in touch with the situation. Communicate with your supervisor, subordinates and director.

When you feel exhausted , keep going. The people of this community have nobody else to rely on except you. Please give your best.

Tempers may get short as the days go on. Please keep in mind that a crisis can bring out the best and the worst in people. Be patient and understand that some people simply cannot respond well in a crisis.

Do not wait for assistance from other agencies. We must act with our own resources or our response will be needlessly delayed by critical hours or days.

Effective preventative maintenance for vehicles and equipment is essential.

Keep your supervisor or director involved and informed. We must convey accurate and reliable information to City Council and City Administrator so they can make the right decisions.

We must be prepared for the probable influx of sight-seers during the immediate disaster recovery period.

We must continue to emphasize the importance of our role to treat people courteously, with patience and understanding. People will not forget or forgive abrupt or rude behavior from our employees during their time of need.

Have extra clothing, water, food, and sleeping gear at your work site. It may not be possible to leave the City for many days . Be sure you have made proper arrangements for your family so that they will be safe and can do without you for an extended period.

HURRICANE EMERGENCY OPERATIONS PLAN

RECREATION DEPARTMENT

CONDITION 3: - WATCH (36 hours)

Notify all Recreation Personnel
Cancel all vacations
Make sure all employees have I.D.'s for return to island
Fuel all vehicles/Hurricane I.D. Stickers
Take pictures of grounds, building and equipment
Charge up 800 radios
Deposit all money into bank
Staff meeting to review assignments and emergency operational plans
Secure call back telephone numbers, next of kin information, etc.
Make preparation for families safety and prepare to stay at work until further notice.

CONDITION 2: - WARNING

Notify personnel of weather conditions
Secure Parks, playground equipment, mowers etc. (Maintenance Staff)
Secure Recreation Building and equipment
(see attached list)
Refuel Vehicles
Move all equipment into safe or protected locations.

CONDITION 1: STRIKE AND POST-STRIKE

Recreation Employees meet at designated location
Follow Island return plan
Employees will help out where needed throughout City.
Recreation Center may be used as staging area

HURRICANE CATEGORIES

CATEGORY ONE: Winds of 74 to 95 mph. Danage primarily to shrubbery, trees, foliage, unanchored mobile homes, and possibly, poorly constructed signs. storm surge 4 to 5 feet above normal. Low lying coastal roads inundated, minor pier damage, some small craft in exposed anchorage's torn from moorings.

CATEGORY TWO: Winds of 96 to 110 mph. considerable damage to shubbery and tree foliage, some trees blown down. major damage to exposed mobile homes and poorly constructed signs. Some damage to roofs, windows, and doors. no major damage to buildings. Storm surge 6 to 8 feet above normal. Coastal roads and low lying escape routes cut by rising water 2 to 4 hours before arrival of hurricane center. Considerable damage to piers. Marinas flooded and small craft in unprotected anchorage's torn from moorings. Evacuation of some shoreline residences and low-lying island areas required.

CATEGORY THREE: Winds of 111 to 130 mph. Foliage torn from trees, large trees blown down. Practically all poorly constructed signs blown down and mobile homes destroyed. some damage to roofs, windows, and doors and some structural damage to small buildings. Storm surge 9 to 12 feet above normal. Serious flooding at coast and many smaller structures near coast destroyed. larger structures battered by waves and floating debris. low-lying escape routes cut by rising water 3 to 5 hours before hurricane center arrives. flat terrain 5 feet or less above sea level flooded 8 miles inland or more. Evacuation of low-lying residences within several blocks of shoreline possibly required.

CATEGORY FOUR: Winds of 131 to 155 mph. shrubs and trees blown down, all signs down. Extensive damage to roofs, windows, and doors. Complete destruction of mobile homes. Storm surge 13 to 18 feet above normal. Flat terrain 10 feet or less above sea level flooded as far a s 6 miles inland. Major damage to lower floors of structures near shore due to flooding and battering by waves and floating debris. Low - lying escape routes cut by rising water 3 to 5 hours before hurricane arrives. Major erosion of beaches. *Massive evacuation.*

CATEGORY FIVE: Winds greater than 155 mph. Shrubs and trees blown down, all signs down and complete destruction of mobile homes. Extensive shattering of glass in windows and doors and complete failure of roofs on many residences and industrial buildings. Small buildings overturned or blown away. Storm surge greater than 18 feet above seas level within 500 yards of shore. Low lying escape routes cut off by rising water 3 to 5 hours before hurricane center arrives. massive evacuation of low-lying residential areas within 5 to 10 miles of shore possibly required.

DEPARTMENTAL RESPONSIBILITIES DURING HURRICANE EMERGENCIES

RECREATION DEPARTMENT: Shall make sure that Recreation Building and equipment is secured. Shall make provisions for recreation building to be used as staging area. Personnel shall be ready to assist other departments at the request of the Director or City Administrator.

ITEMS TO SECURE (some with plastic)

File cabinets, typewriter, desks, PA system TV, Telephones, copy machine, helium tank.

Pitching machines, equipment for sports, cleaning supplies, equipment for special events, volleyball equipment, TKD equipment.

Ice machine, hot dog machine, popcorn machine, microwave, coolers, coffee machines.

Video game, vending machines, ping pong table, pool table, tables, chairs, gymnastic mats, hydraulic lift, floor fans, space station, stools.

ITEMS TO REMOVE FROM RECREATION CENTER:

Recreation Vehicles

Tractor and shed items ie. tools, weedeater, fuel containers, etc.

Computer, personnel files and other necessary files.

Photo albums, trophies, awards, camera, etc.

Petty Cash/other monies not deposited and time cards.

In the event of a Watch staff will be assigned specific duties which they will be responsible for in the event of a disaster.

RE-ENTRY STICKER #'S

000073 Sidney Lesesne
000074 Ginger Cox
000075 Norma Jean Page (blazer)
000076 Van
004636 Truck

ISLE OF PALMS RECREATION DEPARTMENT
DAILY ACTIVITY REPORT

DATE:_____

PROJECT NAME:(if known)_____

WORK ACTIVITY_____

LOCATION(S)_____

SUPERVISOR'S NAME_____

LABOR

EMPLOYEES NAME	JOB TITLE	HOURS WORKED

EQUIPMENT USED

DESCRIPTION	HOURS USED MILES RUN	CITY OWNED OR LESSOR'S NAME	OPERATOR'S NAME

MATERIALS USED

QUANTITY	UNIT	DESCRIPTION	VENDOR NAME/INVOICE #

STAPLE INVOICES TO FORM

Charleston County
P. O. Box 1082
Mt. Pleasant, SC 29465

Telephone
(803) 884-6415
FAX
(803) 884-4026

Jon Guerry Taylor, P.E., Inc.
Engineers, Environmental Planners and Marina Industry Consultants

May 12, 1998

Mr. Mark Williams
City Administrator
1207 Palm Boulevard
Isle of Palms, SC 29451

Re: Boat Landing Upgrade

Dear Mr. Williams:

Enclosed please find a report and drawing on the proposed boat ramp improvements at Breach Inlet. As we have discussed, the existing ramp is in dire need of changes from several points of view - useability, safety, and political concerns. At your direction, we focused our report on the possibility of relocating the ramp to the other end of the Carroll parking lot. We mutually agreed that a ramp repair in the present location would be possible at a cost of $40-50,000. This scenario would solve some of the ramp problems; however, it would exclude one of the biggest - the adjacent property owner dispute. Therefore, the attached report and drawing address the feasibility and advantages of a ramp relocation.

Please review the materials and contact us with any questions or comments. We would look forward to a meeting with you and other interested City officials to discuss our findings. Of course, if the City finds a way to proceed, we would love the opportunity to continue our involvement. Thank you for your assistance in this portion of the project and your confidence in our firm.

Sincerely,

Mark Bolchoz
Associate Engineer

attachments

MEMORANDUM

TO: City Council

FROM: Mark Williams, City Administrator

DATE: May 13, 1998

RE: Breach Inlet Boat Ramp

Attached you will find an engineering report and a blueprint from the firm of Jon Guerry Taylor who studied the Breach Inlet boat ramp issue for the City. As you will see, it is their recommendation that the boat ramp be relocated from its present site to the east end of the Carroll Really parking lot. Obviously, this will require cooperation on the part of the Carrolls and, in fact, the engineers recommend obtaining 30' at the new location for the 20'-wide ramp to be given up.

In anticipation of this finding, I have talked again with the SC Department of Natural Resources and Charleston County PRC to see if they would assist in funding this project if it develops as proposed. Both agencies indicated a willingness to participate but each expressed concerns over the lack of parking nearby. In examining that issue, it appears to me that the Isle of Palms Exchange Club might be in a position to accommodate weekend parking at the ramp and at the same time generate revenue for the club. I have discussed this with club president, John Bushong, who will advise me as to whether or not the club has any interest in this idea.

Secondly, there is a large vacant lot on the corner of Palm and 2nd Avenue which could be acquired to provide parking for cars and boat trailers, as it is less than a quarter of a mile to the ramp. Obviously, this land acquisition would be quite expensive and may require condemnation to further this public project. We need to discuss these issues in more detail prior to approaching the Carrolls about making the land swap for the boat ramp. If we can reach some understanding with the Carrolls, then Nick Sottile can best advise us as to how to work out the associated legal issues.

Breach Inlet Public Boat Landing
Ramp Relocation Assessment
May 12, 1998

This report is developed as an addendum to our original Preliminary Assessment which we submitted with our proposal of March 24, 1998. That brief evaluation listed several problems and observations concerning the ramp situation which are still accurate. We have concentrated this summary on the potential of relocating the ramp to the other end of the Carroll parking lot. This scenario has been mentioned among some City officials and has been investigated by our firm at Mr. Williams' direction. The attached plan shows the overall boat ramp site as it currently exists and with the proposed relocation. The main feasibility issues to address in the ramp relocation are permitting, engineering, cost, and the land swap. The latter, being more of a political/municipal decision, will not be addressed here.

We performed a preliminary survey during a site visit in order to gain more knowledge of the grades, areas of marsh vegetation, and proximity to the parking lot and road. As shown on the attached drawing, we based our plan on the acquisition of a 30' strip of property. (Anything less than 30' would not allow a two-lane ramp, and therefore could not justify the land swap. We have found through our experience that a two-lane ramp is not overdesign, but rather the quickest and safest method of getting many boaters into and out of the water in a small period of time. This would be desirable not only for the boaters, but also for the residents in the area and the traffic conditions). The proposed two-lane ramp would be located on the far right end of the Carroll parking lot and would extend from the bulkhead out into the channel. According to our preliminary survey, the existing grades are conducive to a boatramp with some degree of cutting and filling. This is portrayed in the typical ramp profile on the attached drawing. The area being filled is primarily marsh vegetation (very poor structural soils) and would need some type of earth reinforcement to tolerate the loads without severe sinking or settling. This may be accomplished through the use of a plastic "geogrid" system or possibly pilings.

Adjacent to the road right-of-way just before the proposed ramp location (coming from City Hall), there is a small area of land which could be cleared and graded to allow a wider turn-in and more maneuvering room. This would need to be coordinated with the DOT, which has been very cooperative on other public access projects. Further, the right-of-way along Palm, where trailers are currently being parked, could be dressed up with some grading and base course. This would allow easier parking and safer ingress into traffic. With the ramp relocation, widening of the area immediately adjacent to the ramp, and the repair of the right-of-way, a safer and more useable public access point would be created. Our plan also shows the possibility of a small fixed walkway with a floating dock for boarding.

From a permitting standpoint, we have contacted OCRM and received a favorable verbal response to the proposed work. The past few years have seen a conscious effort by OCRM to assist in the creation and improvements of public boating access areas. Proposed mitigation would be in the form of extending Carroll's bulkhead past the existing ramp area, removing the old ramp and all debris, and regrading the old ramp area to allow regeneration of marsh vegetation. This proposed mitigation, returning the area to its original condition, would need approval from OCRM and the

Corps of Engineers. While this mitigation would not meet the Standard Operating procedures used by the Corps as mitigation guidelines, it may be acceptable. A safe public boat ramp in the area has long been a discussed and well documented need. The benefit to the public would play a large role in the permit approvals.

The cost of the proposed work will be substantially higher than a reconstruction of the existing ramp. A reconstruction would run approximately $45,000, while the proposed relocation could cost $80-90,000. However, the OCRM suggested the possibility of applying for one of their public access grants. We also suggest that the City contact the Charleston County Park and Recreation Commission to consider the possibility of contributing some funds. The Isle of Palms was listed as a high priority for a new landing in the PRC's 1995 Evaluation of Public Boating Access. Recently, the PRC worked in a similar situation with the Town of Mt. Pleasant at the Shem Creek Landing and was very successful.

In summary, we recommend that the City pursue the ramp relocation as a viable and desirable solution to the Breach Inlet ramp problem. Again, the actual land swap was not discussed here, as it is more of a political decision. However, we believe it is a win-win situation and would be willing to assist the City in any way to convince all parties. The proposed two-lane ramp will provide the citizens of Isle of Palms with the safe, useable public boat landing which has been a need for many years.

EXHIBIT E

PERSONNEL COMMITTEE
June 3, 1998

The regular meeting of the Personnel Committee was held at 5:30 p.m. on June 3, 1998, in the City Hall Council Chambers. Committee members present were Chairman Miller, and member Abele; also present were Mayor Bunch, Councilmember Sottile and City Administrator Mark Williams. Mr. Bettelli was out of town.

1. Approval of Minutes From Prior Meeting. Adm. Abele made a motion to approve the minutes of the May Committee meeting; Mayor Bunch seconded; motion passed unanimously.

2. Old Business. (A) Merit Evaluation Forms. Mr. Williams discussed a system for performance evaluation being used in many other cities in South Carolina., including Mt. Pleasant. He explained the system and stated that since the documents are copyrighted, it may cost the City some $2,000 to use the program. Adm. Abele suggested that the Administrator contact the company for more information on usage and cost for presentation at the next meeting.

(B) School Benefits for Employees. Mr. Williams reviewed the guidelines that he presented to the committee a couple of months ago. In discussion of cost to the City, Mr. Williams recommended budgeting $10,000 a year. In discussion of the policy, it was agreed to change the amount of time employed before the City would pick up these expenses from 6 months to one year. This will be included in the Administrator's package of proposed employee incentives to be presented to the committee in full as soon as possible.

3. New Business. (A) Discussion of Insurance Benefits for Employee' Dependents' Coverage. There was brief discussion on this topic; Mayor Bunch has some information that she will gather for the committee. Further discussion will deferred to future meetings when the full committee is present. It was agreed that paying a pro rata share for employees would be a very good benefit for inclusion in the Administrator's package of incentives; and Mr. Williams will check into other cities policies and costs.

(B) Disability Income Information. Mr. Williams explained the documentation provided to the committee (see attached) and stated that this is another item for possible inclusion in his package of incentives. This program is a combination of short-term disability which the employee pays for and long-term disability which the City pays for. He felt that all the employees could be covered for approximately $500 a month for 60% of income paid to age 65. Mr. Williams also has numbers coming from a different company.

(C) Amendment to Employee Handbook. See attached memo dated June 2. Mr. Williams discussed his reasons for proposing this change. **Adm. Abele made a motion to present the proposed policy to City Council as an amendment to the Employee Handbook; Chairman Miller seconded; motion passed unanimously.**

4. Miscellaneous. - None.

5. Executive Session. **Adm. Abele made a motion to go into Executive Session to discuss personnel matters; Chairman Miller seconded; motion passed unanimously.**

Coming out of Executive Session, Chairman Miller stated that personnel matters were discussed and no votes were taken.

There being no further business to come before the committee, the meeting was adjourned at 6:15 p.m.

Respectfully submitted,

Bob Miller

Bob Miller, Chairman

June 2, 1998

Memo To: Personnel Committee

From: Mark Williams, City Administrator MW

Re: Proposed Amendment of Annual Leave Policies
Page 32 in Personnel Handbook

Current Policy

"In the event of a personal or family emergency, an employee may request payment for any unused annual leave in his account. Any such request must be approved by the City Administrator and the Council's Ways and Means Committee for approval."

Proposed Policy

"Payment of accrued annual leave may be requested by any regular, full-time employee in good standing in the event of a personal or family emergency. The payment of accrued annual leave is not to be utilized by an employee like a bank account, and is therefore limited to two requests per employee per fiscal year, not exceeding a total of $1,000. Requests for payment of $300 or less may be approved by the employee's department head and the City Administrator. Any request for a payment in excess of $300 will require the additional approval of the City Council's Ways and Means Committee. "

Rationale: Typically, requests to cash in accrued annual leave need an immediate response in order to be of any benefit to the employee. Administrative discretion should be allowed for requests of nominal amounts. Requests for larger sums should be approved by the Ways and Means Committee. Our experience has been that most of the requests demanding immediate response are for smaller sums (also limited usually to how much annual leave an employee has managed to accrue); needs in excess of $300 usually can be well anticipated by the employees, or payment can wait until approval of the Ways and Means Committee.

MEDICAL CLAIMS MANAGEMENT CORPORATION

June 1, 1998

TO: Mark Williams

FROM: John Phillips

RE: **DISABILITY INCOME INFORMATION**

Enclosed is information on the above. Keep in mind the following:

1. **August 1st** effective date is assumed — this can be extended if needed.

2. The **Short Term** Plan is **contributory (employee pays all or part)** with a **75% participation** requirement. The **Long Term** is **non contributory (employer pays all).**

3. **Guarantee Life** is the only carrier thus far that would provide us with the Short Term (contributory)/Long Term (non contributory) information. I'm awaiting numbers from **Canada Life.**

Review and let me know your thoughts or questions, Mark. Thank you again for the opportunity.

JP/dsg

Attachments

P.O. Box 12995
Charlotte, NC 28220-2995

704-525-1473
800-334-0609
704-525-7704 (FAX)

4601 Park Road, Suite 580
Charlotte, NC 28209-3239

A
REPORT
ON
DISABILITY INCOME PROTECTION
FOR
EMPLOYEES
OF THE

TOWN OF ISLE OF PALMS
ISLE OF PALMS, S.C.

REPORT PREPARED BY:
JOHN W. PHILLIPS
PRESIDENT
MEDICAL CLAIMS MANAGEMENT CORPORATION
4601 Park Road, Suite 580
Charlotte, NC 28209
800-334-0609

JUNE 1, 1998

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EXHIBIT I

INTRODUCTION

We thank the management of the **TOWN OF ISLE OF PALMS** for the opportunity to review disability income possibilities for your employees. Several insurance companies have been contacted on your behalf and updated data has been shared. **Guarantee Life** is the insurance company we recommend to provide these programs. This report explains the results of our review.

Traditionally, employers have provided protection for their employees against many contingencies. **Group Health Plans, Group Life Insurance** and **Formal Retirement Plans** all add security to the lives of your employees and their families. The **TOWN OF ISLE OF PALMS** provides an excellent level of benefits for the above areas.

One of the most obvious areas, yet also frequently overlooked, is that of **losing a paycheck due to disability**. This is where a **Disability Income Plan** can help.

The information we will provide in this report will focus on the following:

1. **THE PROBLEM**
2. **RECOMMENDED PROGRAM(S)**

The ensuing pages of this report will outline the options we have investigated on your behalf for Disability Income. We trust you will find these helpful in reaching a decision that is best for both the **TOWN OF ISLE OF PALMS** and your employees. Thank you for the confidence you have placed in us.

EXHIBIT II

THE PROBLEM

FOR THE EMPLOYER:

- After **accrued leave benefits expire, what benefit** does the **employer provide?**
- If the individual involved is a long term, loyal employee, **what obligation** does the **employer** feel?
- Should the **employer** handle these "one at a time"? Should they **"pick and choose"?**
- Even if the **employer** felt an obligation, what could they **afford?**

FOR THE EMPLOYEE:

- Depending upon the amount due from other "sources" (e.g., Social Security, Retirement, Workers Compensation), the **employee** could realize a **significant reduction** in income.
- **Expenses continue** while **income is reduced.**
- Under dire circumstances, an employee could **attempt to return to work well before he is capable** - i.e., a "no win" situation for everyone involved.
- The **longer the period of disability, the greater the problem.**

EXHIBIT III

RECOMMENDED PLAN

SHORT TERM SOLUTION:

- Avail this Plan to all employees at their expense (a "contributory" Plan). **Guarantee Life** requires **a minimum of 75% participation** for the quoted rates.
- Establish a Plan that will pay a **weekly benefit** of **60% of earnings** (subject to a "cap" of **$500**).
- Plan begins paying on either the **8th day or the 15th day** for **either an accident or a sickness.**
- Benefits would be payable for either **13 weeks** or **24 weeks**, depending on your decision on the Group LTD.

NOTE: An **insured** plan through **Guarantee Life** would result in a **monthly premium** as follows:

ELIMINATION PERIOD	BENEFIT PERIOD	MONTHLY PREMIUM
8TH Day	13 Weeks	$809.28 ($.48/$10)
8th Day	24 Weeks	$927.30 ($.55/$10)
15th Day	11 Weeks	$640.68 ($.38/$10)
15th Day	22 Weeks	$809.28 ($.48/$10)

The above numbers are based on the following:

- **62 employees;**
- **Weekly payroll of $28,100;**
- **Weekly benefits of 60% of earnings - capped at $500/week; and**
- **All employees contributing (remember the 75% minimum requirement).**

SPECIAL NOTE:

Individual premiums (to be paid by the employee) are computed per the following example (15 days, 22 weeks Plan):

- **WEEKLY INCOME: $576.92 ($30,000 Annually)**
- **WEEKLY BENEFIT: $346.15 (60%)**
- **MONTHLY PREMIUM: $16.62 ($.48/$10 benefit)**

EXHIBIT III (Con't)

RECOMMENDED PLAN

LONG TERM SOLUTION:

- Insure this portion with **Guarantee Life** as well.
- Provide benefits beginning after **3 months** or **6 months (approximately 13 weeks or 26 weeks)** of disability.
- Plan would then pay **60% (or 66 2/3%) of earnings** to a **maximum monthly benefit of $5,000.**
- Benefits would be payable to **Age 65** (or in compliance with ADEA graded benefits).
- Based on **"Total Monthly Covered Payroll"** of approximately **$122,704,** the monthly premium would be as follows:

ELIMINATION PERIOD	MONTHLY BENEFIT	MONTHLY PREMIUM
90 Days	60%	$588.98 ($.48/$100/ Payroll)
90 Days	66 2/3%	$760.76 ($.62/$100/ Payroll)
180 Days	60%	$441.73 ($.36/$100/Payroll)
180 Days	66 2/3%	$576.71 ($.47/$100/Payroll)

EXHIBIT IV

PLAN FEATURES

In addition to the **premium** and **benefits** outlined in EXHIBIT III, **Guarantee Life** also provides the following:

- **Definition of disability** as it pertains to your **"own occupation"** of **2 years.**
- **Full maternity coverage.**
- **Partial Disability & Rehabilitation** benefit as an incentive to **return to work.**
- **Pre-existing conditions** covered in full after **12 months of coverage.**
- **Rate guarantee** (for **Long Term**) of **2 years (1 year for Short Term).**
- **Rehabilitative Employment Benefit.**
- **Survivor Income Benefit** of **3 months** for the **Long Term** program.
- **Waiver of Premium** while employee receives **Long Term benefits.**
- **Minimum Monthly Benefit** of **$50 ($100 benefit is available).**
- **Social Security freeze** to protect the benefit payment from inflationary increases in Social Security payments; i.e., the Plan would **not reduce** the monthly benefit due to "cost of living" increases in Social Security.

EXHIBIT F

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION
REGULAR MEETING
June 10, 1998

The Isle of Palms Planning Commission met at City Hall on June 10, 1998, at 5:30 p.m. Members attending included Jeff Guss, Bob Minick, Paul Ockerman. Planning Consultant Lee Batchelder was also present. Kim Poletti, Kevin Popson, and Chairman Dick Glave were absent.

The Commission was unable to hold a meeting due to the lack of a quorum.

EXHIBIT G

Second Reading Draft
June 23, 1998

ORDINANCE 1998-12

AN ORDINANCE TO RAISE REVENUE AND ADOPT A BUDGET FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, FOR THE FISCAL YEAR BEGINNING JULY 1, 1998, AND ENDING JUNE 30, 1999.

WHEREAS, Subsection 3 of Section 5-7-260 of the South Carolina Code of Laws, 1976, as amended, requires that a municipal council shall act by ordinance to levy taxes and adopt a budget pursuant to public notice;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Isle of Palms, South Carolina, in council duly assembled, that the following provisions are hereby adopted and enacted:

Section 1. The prepared budget and estimated revenue for the payment of the same is hereby adopted and made a part hereof as if fully incorporated herein and a copy thereof dated _____ _____, 1998, is attached hereto.

Section 2. The City Administrator shall administer the budget and may authorize the transfer of appropriated funds within departments as necessary to achieve the goals of the budget as established by City Council.

Section 3. If, for any reason, any sentence, clause or provision of this ordinance shall be declared invalid, such shall not affect the remaining portions thereof.

Section 4. This ordinance shall become effective immediately upon its ratification by City Council.

PASSED, APPROVED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE CITY OF ISLE OF PALMS ON THIS ____ DAY OF _____, 1998.

_____
Carmen R. Bunch, Mayor

_____
Janet G. Mauldin, City Clerk

First Reading: 5/26/98
Public Hearing: 6/16/98
Second Reading: 6/23/98
Ratification: 6/23/98

	A	B	C	D	E	F	G
1			Actual	Actual	Budgeted	Actual	Budgeted
2	Account #	Account Description	FY 1995-96	FY 1996-97	FY 1997-98	4/30/98	FY 1998-99
3							
4	**General Fund Revenues**						
5							
6	103100.4001	Property Taxes (schedule A)	1,653,143	1,752,274	1,717,903	1,562,665	1,659,000
7	103100.4002	Local Option Sales Tax (schedule B)	247,881	324,454	265,700	192,261	298,000
8	103210.4006	Business License Fees (schedule C)	333,238	382,874	317,845	364,851	372,000
9	103210.4007	Insurance License Fees (schedule D)	166,428	194,986	143,000	16,224	180,445
10	103210.4008	Public Utilities Fees (schedule E)	211,541	234,562	234,295	39,625	241,078
11	103210.4009	Building Permits & Fees (schedule F)	174,552	199,137	172,000	161,931	194,000
12	103210.4010	Animal License Fees	546	639	300	579	300
13	103300.4034	DEA Overtime Reimbursement	7,285	10,120	6,371	5,945	6,371
14	103400.4075	Court Generated Rev (schedule G)	122,425	119,989	115,000	71,615	94,500
15	103400.4076	Deferred Prosecution Fees	-	3,785	3,000	2,000	3,000
16	103450.4106	Intergovernmental Transfers	30,000	30,000	30,000	25,000	30,000
17	103450.4111	Grant Income	3,000	53,430	9,000	-	4,000
18	103450.4115	State Shared Funds	82,509	90,004	96,000	68,458	96,000
19	103450.4117	State Shared Funds - Alcohol Pmts		14,025		52,275	33,000
20	103500.4501	Miscellaneous Revenue	9,239	3,754	5,000	3,792	5,000
21	103500.4502	Parking Lot Revenue	96,875	62,384	90,947	61,200	72,000
22	103500.4503	Plat Application Fees	350	405	300	150	300
23	103500.4504	Sales of Assets	12,778	6,410	15,000	12,641	15,000
24	103500.4505	Interest Income (schedule H)	54,672	69,612	37,000	41,045	45,000
25	103500.4506	Rec. Instructor's Income (schedule I)	41,927	52,034	54,440	47,375	53,000
26	103500.4507	Rec. Program Income (schedule I)	81,212	87,286	67,900	67,140	85,000
27	103500.4508	Recycling Scrap Metal	812	184	200	-	200
28	103500.4509	Kennel Revenues	984	1,207	1,000	443	600
29	103500.4510	Donations to DARE Program	1,520	-	-	-	-
30	103500.4511	Accom Tax Admin Fee (schedule J)	42,945	45,531	50,000	35,101	56,453
31	103500.4512	Transfer from Capital Projects Fund	-	-	-	-	-
32	103500.4514	Parking Meter Revenue	122,970	104,478	100,000	65,626	100,000
33	103500.4515	Cart Purchase Revenue	-	-	4,000	3,542	4,000
34	103500.4516	Alarm Permit Revenue	-	815	-	902	800
35	103900.5901	Transfers Out to Other Funds	-	-	-	-	(76,897)
36							
37	TOTAL GENERAL FUND REVENUES		[redacted]	3,498,832	3,844,379	3,536,201	2,902,386	[redacted]
38							
39							

General Fund Expenditures

Mayor and Council

Account #	Account Description	Actual FY 1995-96	Actual FY 1996-97	Budgeted FY 1997-98	Actual 4/30/98	Budgeted FY 1998-99
104010.5001	Mayor and Council Salaries	10,800	10,256	10,800	10,794	10,800
104010.5004	FICA Expense	814	773	826	816	826
104010.5005	Retirement Expense	370	370	740	329	740
104010.5008	Group Health Insurance	-	-	-	-	-
104020.5009	Debt Service - Principal	-	-	8,355	8,356	-
104020.5011	Debt Service - Interest	-	-	553	462	-
104020.5014	Membership and Dues	-	-	-	45	-
104020.5015	Meetings and Seminars	1,749	2,433	1,500	665	1,500
104020.5016	Vehicle Fuel & Oil	8	116	300	-	300
104020.5017	Vehicle Maintenance	7	23	100	7	100
104020.5021	Telephone/Cable	262	217	500	241	500
104020.5053	Blanket Bond	72	-	100	-	100
104020.5062	Insurance	5,715	5,715	7,100	664	724
104020.5079	Miscellaneous & Contingency	(41)	1,685	3,000	5,455	3,000
104020.5088	Mayor's Special Fund	2,908	2,988	3,500	3,591	4,500
	Total Mayor and Council	[illegible]	22,664	24,576	31,424	23,090

	A	B	C	D	E	F	G
1			Actual	Actual	Budgeted	Actual	Budgeted
2	Account #	Account Description	FY 1995-96	FY 1996-97	FY 1997-98	4/30/98	FY 1998-99
3							
4		***General Fund***					
5		***General Government***					
6							
7	104110.5001	Salaries - Supervisor	85,488	80,500	54,823	45,603	57,050
8	104110.5002	Salaries - Employees	55,292	46,350	65,650	55,232	64,530
9	104110.5003	Salaries - Part Time	2,792	-	-	-	-
10	104110.5004	FICA Expense	10,684	9,271	9,216	7,328	9,301
11	104110.5005	Retirement Expense	17,292	8,865	8,252	6,860	8,328
12	104110.5006	Group Health Insurance	9,342	5,562	7,860	6,318	5,724
13	104110.5007	Workman's Compensation	1,664	1,249	1,560	1,488	1,560
14	104110.5008	Unemployment Compensation	-	-	-	-	-
15	104120.5009	Debt Service - Principal	47,102	45,863	54,424	54,424	45,000
16	104120.5010	Printing & Office Supplies	7,091	13,048	13,000	10,572	13,000
17	104120.5011	Debt Service - Interest	127,655	117,995	105,460	105,356	93,185
18	104120.5012	Amortization of Bond Issue Costs	-	1,022	-	-	-
19	104120.5014	Membership & Dues	2,819	3,576	3,385	2,799	3,595
20	104120.5015	Meetings & Seminars	885	982	2,500	2,449	2,800
21	104120.5016	Vehicle Fuel & Oil	804	394	1,000	471	1,000
22	104120.5017	Vehicle Maintenance	851	107	2,000	563	1,000
23	104120.5020	Electricity & Gas	3,920	4,005	4,300	3,225	4,300
24	104120.5021	Telephone & Cable	4,361	4,097	5,000	2,926	5,000
25	104120.5022	Water & Sewer	797	658	1,000	476	1,000
26	104120.5026	Maintenance & Service Contracts	14,989	5,637	17,100	10,176	9,492
27	104120.5027	Machinery & Equipment Repair	211	1,007	1,500	529	1,500
28	104120.5041	Uniforms	349	-	-	-	-
29	104120.5044	Cleaning & Sanitary Supplies	91	155	200	133	200
30	104120.5053	Blanket Bond	522	225	600	-	600
31	104120.5061	Advertising	5,137	13,082	12,000	14,398	15,000
32	104120.5062	Insurance	12,398	13,180	14,200	8,099	8,100
33	104120.5063	Rents & Leases	2,369	2,687	2,925	1,594	2,925
34	104120.5064	Employee Training	-	525	1,000	445	2,000
35	104120.5065	Professional Services	15,711	18,420	45,600	17,540	35,411
36	104120.5068	Election Expenses	1,835	2,387	2,000	30	-
37	104120.5079	Miscellaneous & Contingency	7,843	10,914	11,600	6,684	13,076
38	104120.5085	Capital Outlay	5,678	6,382	23,750	10,337	4,500
39							
40		Total General Government	445,972	418,145	474,905	376,055	409,177
41							
42							

	A	B	C	D	E	F	G
1			Actual	Actual	Budgeted	Actual	Budgeted
2	Account #	Account Description	FY 1995-96	FY 1996-97	FY 1997-98	4/30/98	FY 1998-99
3							
03		***General Fund***					
04		***Police Narcotics Unit***					
05							
06	104310.5002	Salaries - Employees	36,343	40,608	38,672	33,018	40,525
07	104310.5004	FICA Expense	2,573	2,845	2,958	2,234	3,100
08	104310.5005	Retirement Expense	3,889	4,433	4,138	3,533	4,336
09	104310.5006	Group Health Insurance	2,343	2,112	2,620	2,096	2,862
10							
11		Total Police Narcotics Unit	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]
12							
13		***General Fund***					
14		***Police Department***					
15							
16	104410.5001	Salaries - Supervisor	36,878	38,671	42,000	34,418	43,713
17	104410.5002	Salaries - Employees	510,663	538,597	567,661	453,250	603,365
18	104410.5003	Salaries - Part Time	7,693	8,076	19,432	5,663	13,650
19	104410.5004	FICA Expense	40,555	43,192	48,126	36,805	50,546
20	104410.5005	Retirement Expense	53,465	57,869	67,313	46,961	70,698
21	104410.5006	Group Health Insurance	50,177	45,872	60,256	49,128	68,691
22	104410.5007	Workman's Compensation	16,017	12,024	12,852	9,579	12,852
23	104410.5008	Unemployment Compensation	55	16	1,000	-	1,000
24	104420.5009	Debt Service - Principal	28,705	33,107	22,596	22,594	-
25	104420.5010	Printing & Office Supplies	9,450	9,296	9,000	6,811	9,000
26	104420.5011	Debt Service - Interest	2,218	2,948	1,031	1,030	-
27	104420.5014	Membership & Dues	1,110	984	1,235	1,235	1,235
28	104420.5015	Meetings & Seminars	1,457	934	1,100	951	1,100
29	104420.5016	Vehicle Fuel & Oil	20,291	17,079	26,200	15,018	20,200
30	104420.5017	Vehicle Maintenance	20,567	22,327	25,000	15,824	24,000
31	104420.5020	Electricity & Gas	3,920	4,220	4,300	3,225	4,800
32	104420.5021	Telephone & Cable	10,854	9,936	10,000	7,355	10,000
33	104420.5022	Water & Sewer	680	659	950	476	950
34	104420.5026	Maintenance & Service Contracts	2,421	3,610	3,700	2,369	3,700
35	104420.5027	Machinery & Equipment Repair	4,316	4,294	4,200	2,112	4,000
36	104420.5041	Uniforms	8,370	13,272	15,000	7,000	15,000
37	104420.5044	Cleaning & Sanitary Supplies	574	308	750	141	750
38	104420.5049	Medical & Lab Supplies	3,218	3,683	4,000	2,892	3,500
39	104420.5053	Blanket Bond	72	-	100	-	100
40	104420.5062	Insurance	27,869	28,744	33,657	35,362	42,000
41	104420.5063	Rents & Leases	6,320	6,360	6,941	5,485	6,941
42	104420.5064	Employee Training	5,668	5,933	7,000	3,471	6,000
43	104420.5074	DARE Program Expenses	2,587	1,472	2,000	25	-
44	104420.5079	Miscellaneous & Contingency	3,297	2,407	3,000	1,642	3,000
45	104420.5081	Canine Kennel Expenses	149	287	750	283	750
46	104420.5085	Capital Outlay	13,877	6,671	63,000	62,541	-
147							
148		Total Police Department	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]

	A	B	C	D	E	F	G
1			Actual	Actual	Budgeted	Actual	Budgeted
2	Account #	Account Description	FY 1995-96	FY 1996-97	FY 1997-98	4/30/98	FY 1998-99
3							
49		***General Fund***					
50		***Fire Department***					
51							
52	104510.5001	Salaries - Supervisor	36,899	38,674	42,000	34,297	43,301
53	104510.5002	Salaries - Employees	399,555	445,949	423,649	368,010	462,183
54	104510.5003	Salaries - Part Time	13,319	8,274	13,000	6,240	7,819
55	104510.5004	FICA Expense	33,977	36,953	36,617	30,344	39,268
56	104510.5005	Retirement Expense	46,595	52,490	51,215	42,762	54,923
57	104510.5006	Group Health Insurance	43,030	38,190	50,000	39,062	54,380
58	104510.5007	Workman's Compensation	12,607	9,464	11,500	7,365	11,500
59	104510.5008	Unemployment Compensation	2,898	126	1,500	-	1,500
60	104520.5010	Printing & Office Supplies	2,796	3,677	4,500	3,281	5,000
61	104520.5014	Membership & Dues	307	280	300	222	350
62	104520.5015	Meetings & Seminars	(110)	189	1,000	455	1,000
63	104520.5016	Vehicle Fuel & Oil	4,679	2,586	5,500	3,795	5,500
64	104520.5017	Vehicle Maintenance	19,894	19,859	22,400	25,351	22,400
65	104520.5020	Electricity & Gas	11,469	10,478	12,000	8,820	12,000
66	104520.5021	Telephone & Cable	4,930	4,430	5,400	3,375	5,400
67	104520.5022	Water & Sewer	2,273	2,038	2,300	1,455	2,300
68	104520.5026	Maintenance & Service Contracts	3,946	4,215	5,900	5,834	10,000
69	104520.5027	Machinery & Equipment Repair	9,439	6,787	9,500	5,494	9,500
70	104520.5041	Uniforms	7,619	6,824	9,500	7,806	12,000
71	104520.5044	Cleaning & Sanitary Supplies	1,513	1,222	2,000	1,463	2,500
72	104520.5049	Medical & Lab Supplies	5,116	4,783	9,500	2,363	9,000
73	104520.5053	Blanket Bond	72	-	100	-	100
74	104520.5062	Insurance	11,931	14,011	14,500	17,450	20,000
75	104520.5063	Rents & Leases	1,499	1,066	2,300	970	2,300
76	104520.5064	Employee Training	6,227	8,305	9,000	4,839	8,000
77	104520.5065	Professional Services	2,962	2,341	4,200	2,014	4,200
78	104520.5079	Miscellaneous & Contingency	2,760	3,677	4,500	2,639	4,500
79	104520.5080	Volunteer Fire Points	2,998	3,000	3,000	2,999	3,000
80	104520.5085	Capital Outlay	27,681	31,578	20,450	14,198	14,500
181							
182		Total Fire Department	[illegible]	718,881	761,466	577,331	642,903	828,424
183							
184							

	A	B	C	D	E	F	G
1			Actual	Actual	Budgeted	Actual	Budgeted
2	Account #	Account Description	FY 1995-96	FY 1996-97	FY 1997-98	4/30/98	FY 1998-99
3							
85		***General Fund***					
86		***Public Works Department***					
87							
88	104610.5001	Salaries - Supervisor	35,173	35,238	41,700	18,303	36,420
89	104610.5002	Salaries - Employees	167,048	153,276	154,293	125,092	190,221
90	104610.5003	Salaries - Part Time	10,983	6,545	17,200	1,766	-
91	104610.5004	FICA Expense	15,310	13,951	16,309	10,485	17,338
92	104610.5005	Retirement Expense	14,015	13,362	14,604	9,479	15,525
93	104610.5006	Group Health Insurance	30,320	23,054	26,200	18,725	31,483
94	104610.5007	Workman's Compensation	11,130	8,355	9,975	5,717	9,975
95	104610.5008	Unemployment Compensation	3,339	1,273	1,500	1,148	2,000
96	104620.5009	Debt Service - Principal	29,455	32,134	-	-	-
97	104620.5010	Printing & Office Supplies	338	785	500	553	700
98	104620.5011	Debt Service - Interest	4,110	1,430	-	-	-
99	104620.5016	Vehicle Fuel & Oil	11,589	7,134	15,500	9,350	13,000
100	104620.5017	Vehicle Maintenance	28,548	21,020	20,000	31,643	30,000
101	104620.5020	Electricity & Gas	39,291	36,491	38,700	45,719	38,700
102	104620.5021	Telephone & Cable	1,416	1,360	1,450	1,196	1,600
103	104620.5022	Water & Sewer	1,413	1,318	1,800	551	1,000
104	104620.5026	Maintenance & Service Contracts	1,564	1,658	1,500	2,099	1,700
105	104620.5027	Machinery & Equipment Repair	739	490	1,500	882	1,500
106	104620.5041	Uniforms	4,719	4,029	4,600	4,573	4,600
107	104620.5044	Cleaning & Sanitary Supplies	558	608	900	551	750
108	104620.5049	Medical & Lab Supplies	1,245	1,101	1,250	878	1,500
109	104620.5054	Street Signs	921	604	1,500	657	1,500
110	104620.5062	Insurance	18,467	17,212	19,960	10,373	11,316
111	104620.5063	Rents & Leases	-	-	500	-	500
112	104620.5064	Employee Training	-	69	-	613	500
113	104620.5065	Professional Services	485	-	15,500	-	8,000
114	104620.5067	Contracted Services	25,195	54,892	57,000	85,765	128,800
115	104620.5073	Recycling Expense	100	-	800	-	-
116	104620.5079	Miscellaneous & Contingency	672	1,477	1,200	3,697	1,200
117	104620.5085	Capital Outlay	1,726	-	-	3,167	1,200
118	104620.5086	Drainage Expense Contingencies	1,471	1,312	-	-	-
119	104620.5089	Garbage Cart Procurement	-	-	4,000	13,045	6,000
220							
221		Total Public Works Department	461,340	440,178	469,941	406,029	557,028
222							
223							

Account #	Account Description	Actual FY 1995-96	Actual FY 1996-97	Budgeted FY 1997-98	Actual 4/30/98	Budgeted FY 1998-99
	General Fund					
	Building and Planning Department					
104710.5001	Salaries - Supervisor	37,544	40,006	40,401	33,645	41,647
104710.5002	Salaries - Employees	71,106	68,071	78,478	62,475	79,704
104710.5003	Salaries - Part Time	-	-	-	-	-
104710.5004	FICA Expense	8,262	8,250	9,094	7,334	9,283
104710.5005	Retirement Expense	7,442	7,550	8,143	6,507	8,313
104710.5006	Group Health Insurance	9,374	8,077	10,480	8,253	11,448
104710.5007	Workman's Compensation	2,463	1,849	2,100	1,769	2,100
104710.5008	Unemployment Compensation	-	-	-	-	-
104720.5009	Debt Service - Principal	-	-	-	-	-
104720.5010	Printing & Office Supplies	3,640	677	4,000	2,752	4,000
104720.5011	Debt Service - Interest	-	-	-	-	-
104720.5014	Memberships & Dues	55	95	250	90	250
104720.5015	Meetings & Seminars	40	958	1,000	681	1,000
104720.5016	Vehicle Fuel & Oil	1,372	1,164	2,000	1,108	2,000
104720.5017	Vehicle Maintenance	1,308	1,348	2,000	1,605	2,000
104720.5020	Electricity & Gas	1,691	1,731	2,100	1,581	2,100
104720.5021	Telephone & Cable	2,126	1,810	2,500	1,603	2,500
104720.5022	Water & Sewer	503	503	550	355	550
104720.5026	Maintenance & Service Contracts	402	214	2,500	90	1,500
104720.5027	Machinery & Equipment Repair	66	241	500	173	500
104720.5041	Uniforms	503	12	1,000	443	1,000
104720.5044	Cleaning & Sanitary Supplies	207	260	500	50	500
104720.5049	Medical & Lab	-	-	-	85	-
104720.5053	Blanket Bond	72	-	100	-	100
104720.5062	Insurance	4,852	4,236	5,202	3,577	3,600
104720.5063	Rents & Leases	1,709	1,511	1,700	735	1,700
104720.5064	Employee Training	1,393	1,132	1,500	772	1,500
104720.5065	Professional Services	5,941	6,113	10,100	5,233	6,342
104720.5079	Miscellaneous & Contingency	348	817	1,000	279	500
104720.5085	Capital Outlay	5,061	3,042	15,800	20,871	3,200
	Total Building & Planning Department	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]

	A	B	C	D	E	F	G
1			Actual	Actual	Budgeted	Actual	Budgeted
2	Account #	Account Description	FY 1995-96	FY 1996-97	FY 1997-98	4/30/98	FY 1998-99
3							
61		***General Fund***					
62		***Recreation Department***					
64	104810.5001	Salaries - Supervisor	26,811	31,363	28,569	18,758	36,420
65	104810.5002	Salaries - Employees	65,287	64,319	68,726	65,807	94,470
66	104810.5003	Salaries - Part Time	55,485	69,933	76,082	56,476	61,382
67	104810.5004	FICA Expense	10,716	12,057	13,263	10,427	14,709
68	104810.5005	Retirement Expense	5,699	7,570	11,876	6,480	13,171
69	104810.5006	Group Health Insurance	9,264	7,771	10,479	8,038	14,311
70	104810.5007	Workman's Compensation	3,482	2,614	2,310	2,013	2,310
71	104810.5008	Unemployment Compensation	41	-	-	-	-
72	104820.5010	Printing & Office Supplies	3,403	4,513	3,500	2,947	4,000
73	104820.5011	Debt Service - Interest	-	-	-	-	-
74	104820.5014	Memberships & Dues	462	683	700	425	700
75	104820.5015	Meetings & Seminars	1,543	1,553	1,800	1,227	1,800
76	104820.5016	Vehicle Fuel & Oil	1,331	1,241	1,500	1,404	1,750
77	104820.5017	Vehicle Maintenance	1,224	504	1,000	1,003	1,000
78	104820.5020	Electricity & Gas	9,373	8,273	9,000	7,564	9,000
79	104820.5021	Telephone & Cable	1,983	1,961	2,000	1,766	2,600
80	104820.5022	Water & Sewer	1,125	976	1,200	1,151	1,500
81	104820.5026	Maintenance & Service Contracts	4,637	5,166	4,400	4,791	9,500
82	104820.5027	Machinery & Equipment Repair	1,103	688	1,000	461	1,000
83	104820.5041	Uniforms	1,579	1,563	1,800	1,789	1,800
84	104820.5044	Cleaning & Sanitary Supplies	1,459	2,100	2,500	1,223	2,500
85	104820.5049	Medical & Lab Supplies	664	498	1,000	444	1,000
86	104820.5053	Blanket Bond	72	-	100	-	100
87	104820.5062	Insurance	3,543	3,593	3,882	4,564	4,979
88	104820.5063	Rents & Leases	1,049	1,267	1,200	1,065	1,200
89	104820.5064	Employee Training	153	506	500	309	500
90	104820.5079	Miscellaneous & Contingency	16,559	4,091	3,500	3,745	4,000
91	104820.5085	Capital Outlay	32,474	7,227	22,200	12,282	5,500
92							
93		**Instruction Expense**					
95	104830.5088	Four Year Old Playgroup	47	160	500	-	500
96	104830.5091	Gymnastics	-	368	500	32	500
97	104830.5092	Special Activities	298	14,102	14,350	14,566	15,000
98	104830.5093	Day Camp	6,877	10,727	12,000	3,862	12,000
99	104830.5095	Tae Kwon Do	964	140	500	364	500
00	104830.5096	Aerobics	206	23	250	-	250
01	104830.5097	Adult Sports	11,661	14,836	12,000	7,274	14,000
02	104830.5098	Youth Sports	23,091	24,604	25,000	21,903	27,000
03	104830.5099	Tennis	186	-	250	-	250
05		Total Recreation Department	303,851	306,990	339,437	264,161	436,202

	A	B	C	D	E	F	G
1			Actual	Actual	Budgeted	Actual	Budgeted
2	Account #	Account Description	FY 1995-96	FY 1996-97	FY 1997-98	4/30/98	FY 1998-99
3							
306		***General Fund***					
307		***Judicial and Legal***					
308							
309	104910.5002	Salaries - Employees	23,098	8,382	-	-	26,125
310	104910.5003	Salaries - Part Time	-	17,096	25,958	21,404	-
311	104910.5004	FICA Expense	1,726	1,906	1,986	1,592	1,999
312	104910.5005	Retirement Expense	1,582	1,781	1,778	1,466	1,790
313	104910.5006	Group Health Insurance	2,344	792	2,620	145	2,856
314	104920.5010	Printing & Office Supplies	3,447	4,251	3,000	2,002	3,000
315	104920.5014	Memberships & Dues	-	-	100	-	100
316	104920.5015	Meetings & Seminars	441	-	750	-	750
317	104920.5021	Telephone & Cable	805	735	1,200	526	1,200
318	104920.5026	Maintenance & Service Contracts	85	85	150	90	3,000
319	104920.5053	Blanket Bond	342	-	400	-	400
320	104920.5062	Insurance	180	50	160	330	160
321	104920.5064	Employee Training	-	10	500	(10)	500
322	104920.5065	Professional Services	69,904	51,042	60,000	54,421	75,000
323	104920.5079	Miscellaneous & Contingency	(24)	153	100	1	100
324	104920.5085	Capital Outlay	914	-	-	-	-
325							
326		Total Judicial and Legal	104,844	86,283	98,702	81,967	116,979
327							
328							

	A	B	C	D	E	F	G
1			Actual	Actual	Budgeted	Actual	Budgeted
2	Account #	Account Description	FY 1995-96	FY 1996-97	FY 1997-98	4/30/98	FY 1998-99
3							
329		***General Fund***					
330		***Parking Lot Department***					
331							
332	105010.5003	Salaries - Part Time	11,827	5,621	8,750	-	-
333	105010.5004	FICA Expense	905	430	669	-	-
334	105010.5005	Retirement Expense	5	-	-	-	-
335	105010.5007	Workman's Compensation	464	348	280	163	-
336	105010.5008	Unemployment Compensation	164	-	-	-	-
337	105020.5020	Electric & Gas	155	172	100	132	150
338	105020.5062	Insurance	13	13	16	119	120
339	105020.5067	Contracted Services	-	2,400	-	-	-
340	105020.5079	Miscellaneous & Contingency	1,285	-	500	26	-
341	105020.5085	Capital Outlay	-	-	-	-	-
342							
343		Total Parking Lot Department	14,818	8,984	10,315	440	270
344							
345							
346		***General Fund***					
347		***Parking Meter Department***					
348							
349	105710.5202	Salaries - Employees	(640)	-	-	-	-
350	105710.5003	Salaries - Part Time	7,616	6,978	11,960	5,755	13,000
351	105710.5004	FICA Expense	534	655	915	440	995
352	105710.5005	Retirement Expense	(44)	-	-	-	-
353	105720.5010	Printing & Office Supplies	546	178	400	351	400
354	105720.5026	Maintenance & Service Contracts	-	-	850	-	850
355	105720.5027	Machinery & Equipment Repair	46	(13)	1,000	206	500
356	105720.5062	Insurance	27	27	35	244	35
357	105720.5079	Miscellaneous & Contingency	588	419	500	799	500
358	105720.5085	Capital Outlay	-	-	-	-	-
359							
360		Total Parking Meter Department	8,673	8,244	15,660	7,795	16,280
361							
362							
363							
364	TOTAL GENERAL FUND EXPENDITURES		3,187,164	3,187,379	3,536,201	2,847,368	3,572,150
365							
366							

	A	B	C	D	E	F	G
1			Actual	Actual	Budgeted	Actual	Budgeted
2	Account #	Account Description	FY 1995-96	FY 1996-97	FY 1997-98	4/30/98	FY 1998-99
3							
367	**Capital Projects Fund Revenues**						
368							
369	203450.1111	Grant Income	201,472	-	-	-	-
370	203500.4501	Miscellaneous Revenue		-	-	-	-
371	203500.4505	Interest Income (schedule H)	22,617	20,357	-	41,495	35,000
372	203500.4515	Additional Garbage Cart Purchases		17,889	-	-	-
373	203900.4901	Transfers In from Other Funds		81,004	-	170,000	76,897
374	203900.5901	Transfers Out to Other Funds			-	-	-
375	203900.5905	Transfers from Unreserved Fund Bal		395,772	-	-	62,303
376							
377	**TOTAL CAPITAL PROJ REVENUES**		224,089	515,021	-	211,495	174,200
378							
379							
380	**Capital Projects Fund Expenditures**						
381							
382		**General Government**					
383	204140.5026	Maintenance & Service Contracts		914	-	-	-
384	204140.5079	Miscellaneous		1,855	-	-	-
385	204140.5085	General Gov. Capital Outlay	668	33,887	-	(55)	22,500
386							
387	204440.5085	Police Dept Capital Outlay	628		-	-	-
388	204540.5085	Fire Dept Capital Outlay	71,130	2,145	-	31,177	15,400
389	204640.5085	Public Works Capital Outlay		382,918	-	-	123,300
390	204840.5085	Recreation Dept Capital Outlay		59,668	-	-	13,000
391							
392	**TOTAL CAPITAL PROJ EXPENDITURES**		72,426	481,387	-	31,121	174,200
393							
394							

	A	B	C	D	E	F	G
1			Actual	Actual	Budgeted	Actual	Budgeted
2	Account #	Account Description	FY 1995-96	FY 1996-97	FY 1997-98	4/30/98	FY 1998-99
3							
395	**Accommodation Fee Fund Revenues**						
396							
397	303450.4105	Municipal Accom Fee (schedule K)		258,931	220,000	169,052	335,000
398	303450.4106	County Accom Fee (schedule K)		103,572	90,000	62,857	118,500
399	303500.4505	Interest Income (schedule H)		11,139	8,000	12,242	5,000
400	303900.4901	Transfers In from Other Funds		143,250	-	-	-
401	303900.5901	Transfers Out to Other Funds		-	(170,000)	(170,000)	-
402							
403	**TOTAL ACCOMM FEE REVENUES**		-	516,892	148,000	74,151	458,500
404							
405							
406	**Accommodation Fee Fund Expenditures**						
407							
408	304120.5079	General Government Miscellaneous			130,000	152	-
409	304120.5085	General Government Capital Outlay			-	-	-
410	304420.5085	Police Dept Capital Outlay			-	-	-
411	304520.5085	Fire Dept Capital Outlay		518,223	-	4,415	50,647
412	304620.5085	Public Works Capital Outlay			-	-	22,500
413	304820.5085	Recreation Dept Capital Outlay			18,000	18,087	17,266
414		Reserve for Use in Subsequent Years					368,087
415							
416	**TOTAL ACCOMM FEE EXPENDITURES**		-	518,223	148,000	22,653	458,500
417							
418							

	A	B	C	D	E	F	G
1			Actual	Actual	Budgeted	Actual	Budgeted
2	Account #	Account Description	FY 1995-96	FY 1996-97	FY 1997-98	4/30/98	FY 1998-99
3							
419	**Volunteer Fire 1% Fund Revenues**						
420							
421	403500.4501	County 1% Rebate	37,709	35,690	-	39,636	40,000
422	403500.4501	Miscellaneous Income		1,113	-	319	-
423	403500.4505	Interest Income (schedule H)	494	363	-	399	350
424							
425	**TOTAL VOL FIRE 1% REVENUES**		38,203	37,166	-	40,354	40,350
426							
427							
428	**Volunteer Fire 1% Fund Expenditures**						
429							
430	404520.5014	Membership & Dues		3,020	-	4,451	4,800
431	404520.5015	Meetings & Seminars			-	177	200
432	404520.5021	Telephone & Cable			-	1,498	1,830
433	404520.5026	Maintenance & Service Contracts		1,740	-	1,750	1,400
434	404520.5041	Uniforms		11,638	-	1,661	800
435	404520.5062	Insurance		4,548	-	-	4,600
436	404520.5079	Miscellaneous	29,750	20,332	-	21,278	21,000
437	404540.5085	Capital Outlay		2,435	-	8,062	5,720
438							
439	**TOTAL VOL FIRE 1% EXPENDITURES**		29,750	43,713	-	38,877	40,350
440							
441							

	A	B	C	D	E	F	G
1			Actual	Actual	Budgeted	Actual	Budgeted
2	Account #	Account Description	FY 1995-96	FY 1996-97	FY 1997-98	4/30/98	FY 1998-99
3							
442	**Accommodation Tax Fund Revenues**						
443							
444	503450.4105	Accom Tax Revenue (schedule L)	298,016	390,086	381,983	310,661	550,100
445	503500.4501	Miscellaneous Income	1,023	1,140	-	1,240	1,300
446	503500.4505	Interest Income (schedule H)	2,847	3,029	2,600	5,551	6,700
447	503900.4901	Transfers In from Other Funds		-	-	-	-
448	503900.5901	Transfers Out to Other Funds		(58,004)	-	-	-
449	503900.5905	Transfers from Unreserved Fund Bal		40,000	-	-	-
450							
451	**TOTAL ACCOMM TAX REVENUES**		301,886	376,251	384,583	317,452	558,100
452							
453							

	A	B	C	D	E	F	G
1			Actual	Actual	Budgeted	Actual	Budgeted
2	Account #	Account Description	FY 1995-96	FY 1996-97	FY 1997-98	4/30/98	FY 1998-99
3							
154	**Accommodation Tax Fund Expenditures**						
155							
156		**General Government**					
157	504120.5009	Debt Service - Principal	125,000	125,000	125,000	125,000	150,000
158	504120.5022	Water & Sewer		374	-	141	-
159	504120.5026	Maintenance & Service Contracts	1,650	9,840	12,500	9,733	12,500
160	504120.5079	Miscellaneous & Contingency	20,179	11,963	36,617	18,214	34,865
161	504120.5085	Capital Outlay	-	8,039	24,500	-	30,000
162	504120.5090	Tourism Promotion Expense	91,610	140,906	120,516	69,899	165,283
163							
164		**Police Department**					
165	504420.5085	Police Dept Capital Outlay	39,680	39,466	-	2,246	-
166							
167		**Fire Department**					
168	504520.5021	Uniforms				1,038	-
169	504520.5064	Employee Training				1,007	-
170	504520.5079	Miscellaneous				286	-
171	504520.5085	Fire Department Capital Outlay	662	7,126	11,000	2,773	103,315
172							
173		**Public Works Department**					
174	504620.5027	Machine & Equipment Repair				3,964	
175	504620.5085	Capital Outlay	529	-	9,000	9,399	22,500
176							
177		**Building and Planning**					
178	504720.5027	Machine & Equipment Repair				370	-
179	504720.5085	Capital Outlay				-	-
180							
181		**Recreation Department**					
182	504820.5027	Machine & Equipment Repair				85	-
183							
184		**Public Restrooms**					
185	505620.5020	Electric & Gas	485	420	550	350	550
186	505620.5022	Water & Sewer	7,230	7,387	15,000	7,179	15,000
187	505620.5026	Maintenance & Service Contracts	8,700	4,284	2,000	51	2,000
188	505620.5027	Machine & Equipment Repair	84	273	3,000	1,659	3,000
189	505620.5044	Cleaning & Sanitary Supply	509	1,087	1,750	509	1,750
190	505620.5062	Insurance	2,003	2,057	2,150	779	800
191	505620.5067	Contracted Services	10,090	8,210	20,000	11,213	16,287
192	505620.5079	Miscellaneous & Contingency		-	1,000	-	250
193							
194	**TOTAL ACCOMM TAX EXPENDITURES**		308,411	366,432	384,583	265,892	558,100
495							
496							

	A	B	C	D	E	F	G
1			Actual	Actual	Budgeted	Actual	Budgeted
2	Account #	Account Description	FY 1995-96	FY 1996-97	FY 1997-98	4/30/98	FY 1998-99
3							
197	**Federal Narcotic Fund Revenues**						
498							
499	613450.4108	Federal Narcotics Seizures		89,944	-	199,256	-
500	613500.4505	Interest Income (schedule H)		1,296	-	5,312	2,500
501	613900.4901	Transfers In from Other Funds			-	212	
502	613900.5901	Transfers Out to Other Funds		(17,561)	-	-	
503		Use of Prior Year Fund Balance					101,350
504							
505	TOTAL FED NARCOTIC REVENUES		-	73,679	-	204,780	103,850
506							
507							
508	**Federal Narcotic Fund Expenditures**						
509							
510	614320.5010	Print and Office Supplies		673	-	2,060	1,500
511	614320.5014	Membership & Dues		50	-	-	-
512	614320.5015	Meetings & Seminars		1,289	-	300	400
513	614320.5017	Vehicle Maintenance		-	-	378	-
514	614320.5021	Telephone & Cable		108	-	500	700
515	614320.5026	Maintenance & Service Contracts		950	-	435	600
516	614320.5027	Machine & Equipment Repair		918	-	901	1,200
517	614320.5041	Uniforms		505	-	400	-
518	614320.5064	Employee Training		507	-	435	600
519	614320.5071	Special Department Expenses		17,437	-	4,467	6,000
520	614320.5079	Miscellaneous		818	-	5,253	7,000
521	614320.5080	Drug Buys		500	-	220	300
522	614320.5085	Capital Outlay		30,312	-	104,681	85,550
523							
524	TOTAL FED NARCOTIC EXPENDITURES		-	54,067	-	120,029	103,850
525							
526							

	A	B	C	D	E	F	G
1			Actual	Actual	Budgeted	Actual	Budgeted
2	Account #	Account Description	FY 1995-96	FY 1996-97	FY 1997-98	4/30/98	FY 1998-99
3							
527	**State Narcotic Fund Revenues**						
528							
529	623450.4108	State Narcotics Seizures		9,528	-	7,217	
530	623500.4505	Interest Income (schedule H)		125	-	137	125
531	623900.4901	Transfers In from Other Funds			-	-	
532	623900.5901	Transfers Out to Other Funds			-	-	
533		Use of Prior Year Fund Balance					5,375
534							
535							
536	**TOTAL STATE NARCOTIC REVENUES**		-	9,653	-	7,354	5,500
537							
538	**State Narcotic Fund Expenditures**						
539							
540	624320.5010	Print & Office Supplies		42	-	-	
541	624320.5021	Telephone & Cable		1,972	-	1,339	1,600
542	624320.5027	Machine & Equipment Maintenance		143	-	105	150
543	624320.5041	Uniforms		400	-	400	
544	624320.5064	Employee Training		-	-	1,650	2,000
545	624320.5079	Miscellaneous		776	-	949	1,250
546	624320.5085	Capital Outlay		1,584	-	339	500
547							
548	**TOTAL STATE NARCOTIC EXPENDITURES**		-	4,917	-	4,781	5,500
549							
550							

	A	B	C	D	E	F	G
1			Actual	Actual	Budgeted	Actual	Budgeted
2	Account #	Account Description	FY 1995-96	FY 1996-97	FY 1997-98	4/30/98	FY 1998-99
3							
551	**Confiscated Asset Fund Revenues**						
552							
553	633500.4505	Interest		106	-	-	-
554							
555	**TOTAL CONFISCATED FUND REVENUES**		-	106	-	-	-
556							
557							
558	**Confiscated Asset Fund Expenditures**						
559							
560	634420.5079	Miscellaneous			-	-	-
561							
562	**TOTAL CONFISCATED FUND EXPEND.**		-	-	-	-	-
563							

	A	B	C	D	E	F	G
1			Actual	Actual	Budgeted	Actual	Budgeted
2	Account #	Account Description	FY 1995-96	FY 1996-97	FY 1997-98	4/30/98	FY 1998-99
3							
564	**Police Recreation Fund Revenues**						
565							
566	643500.4501	Miscellaneous		1,500	-	20	-
567	643500.4505	Interest Income (schedule H)		41	-	66	50
568		Use of Prior Year Fund Balance					750
569							
570	TOTAL POLICE REC REVENUES		-	1,541	-	86	800
571							
572							
573	**Police Recreation Fund Expenditures**						
574							
575	644420.5079	Miscellaneous		592	-	1,660	800
576							
577	TOTAL POLICE REC EXPENDITURES		-	592	-	1,660	800
578							
579							

	A	B	C	D	E	F	G
1			Actual	Actual	Budgeted	Actual	Budgeted
2	Account #	Account Description	FY 1995-96	FY 1996-97	FY 1997-98	4/30/98	FY 1998-99
3							
580	**Plant - A - Palm Fund Revenues**						
581							
582	663500.4501	Miscellaneous		405	-	1,070	400
583	663500.4505	Interest Income (schedule H)		254	-	273	250
584		Use of Prior Year Fund Balance					6,000
585							
586	**TOTAL PLANT - A - PALM REVENUES**		-	659	-	1,343	6,650
587							
588							
589	**Plant - A - Palm Fund Expenditures**						
590							
591	664120.5079	Miscellaneous		1,545	-	6,270	6,650
592							
593	**TOTAL PLANT - A - PALM EXPENDITURES**		-	1,545	-	6,270	6,650
594							
595							

	A	B	C	D	E	F	G
1			Actual	Actual	Budgeted	Actual	Budgeted
2	Account #	Account Description	FY 1995-96	FY 1996-97	FY 1997-98	4/30/98	FY 1998-99
3							
596	**Recreation Building Fund Revenues**						
597							
598	683500.4501	Miscellaneous		525	-	1,100	500
599	683500.4505	Interest Income (schedule H)		27	-	61	25
600							
601	**TOTAL REC BUILDING FUND REVENUES**		-	552	-	1,161	525
602							
603							
604	**Recreation Building Fund Expenditures**						
605							
606	684820.5085	Capital Outlay			-	-	525
607							
608	**TOTAL REC BUILDING FUND EXPEND.**		-	-	-	-	525
609							

	A	B	C	D	E	F	G
1			Actual	Actual	Budgeted	Actual	Budgeted
2	Account #	Account Description	FY 1995-96	FY 1996-97	FY 1997-98	4/30/98	FY 1998-99
3							
510							
511	**FISCAL YEAR 1998-1998 TOTALS**						
512							
513		**REVENUES**					
514							
515		General Fund	3,498,832	3,844,379	3,536,201	2,902,386	3,572,150
516		Capital Projects Fund	224,089	515,021	-	211,495	174,200
517		Accommodation Fee Fund	-	516,892	148,000	74,151	458,500
518		Volunteer Fire Dept 1% Fund	38,203	37,166	-	40,354	40,350
519		Accommodation Tax Fund	301,886	376,251	384,583	317,452	558,100
520		Federal Narcotics Fund	-	73,679	-	204,780	103,850
521		State Narcotics Fund	-	9,653	-	7,354	5,500
522		Confiscated Asset Fund	-	106	-	-	-
523		Police Recreation Fund	-	1,541	-	86	800
524		Plant-A-Palm Fund	-	659	-	1,343	6,650
525		Recreation Building Fund	-	552	-	1,161	525
526							
527		**Grand Total All Funds - Revenues**	4,063,010	5,375,900	4,068,784	3,760,562	4,920,625
528							
529							
530		**EXPENDITURES**					
531							
532		General Fund	3,187,164	3,187,379	3,536,201	2,847,368	3,572,150
533		Capital Projects Fund	72,426	481,387	-	31,121	174,200
534		Accommodation Fee Fund	-	518,223	148,000	22,653	458,500
535		Volunteer Fire Dept 1% Fund	29,750	43,713	-	38,877	40,350
536		Accommodation Tax Fund	308,411	366,432	384,583	265,892	558,100
537		Federal Narcotics Fund	-	54,067	-	120,029	103,850
538		State Narcotics Fund	-	4,917	-	4,781	5,500
539		Confiscated Asset Fund	-	-	-	-	-
540		Police Recreation Fund	-	592	-	1,660	800
541		Plant-A-Palm Fund	-	1,545	-	6,270	6,650
542		Recreation Building Fund	-	-	-	-	525
543							
544	**Grand Total All Funds - Expenditures**		3,597,751	4,658,255	4,068,784	3,338,652	4,920,625

EXHIBIT H

Second Reading Draft
June 23, 1998

ORDINANCE 1998-13

AN ORDINANCE TO AUTHORIZE THE CONVEYANCE OF REAL PROPERTY.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. Purpose.

A. The City has agreed to convey a quit-claim deed for a portion of the right-of-way of 25th Avenue between Hartnett Boulevard and Waterway Boulevard to the Isle of Palms Baptist Church on a quit-claim, reversionary title basis.

B. Section 5-7-260 of the South Carolina Code of Laws, 1976, as amended, requires the City to authorize conveyances of real property by Ordinance. Now, therefore,

C. This Ordinance is adopted to authorize the above recited conveyance.

SECTION 2. Conveyance Authorized.

That the City convey to the Isle of Palms Baptist Church the portion of the right-of-way of 25th Avenue as shown on a plat prepared by Charles F. Dawley, Jr., R.L.S., dated March 3, 1998, to be recorded at the Charleston County R.M.C. Office on a quit-claim, reversionary title basis whereby title to the said parcel will revert to the ownership of the City upon the happening of any of the contingencies set forth in the proposed quit-claim deed prepared by City Attorney Nicholas C. Sottile, a copy of which is attached hereto and made a part hereof. The Mayor of the City is hereby authorized, empowered and directed to execute and deliver on behalf of the City the said quit-claim deed upon reimbursement to the City by the Isle of Palms Baptist Church of all fees and costs incurred by City in connection with this conveyance and upon obtaining plat approval of the Planning Com.

SECTION 3. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

SECTION 4. That all Ordinances or parts of Ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 5. Effective Date.

That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA ON THE 23rd DAY OF June, 1998.

Carmen R. Bunch, Mayor

(Seal)

Attest:

Janet G. Mauldin, City Clerk

First Reading: 5/26/98
Public Hearing:
Second Reading: 6/23/98
Ratification: 6/23/98

EXHIBIT I

First Reading Draft
June 23, 1998

ORDINANCE 1998-14

AN ORDINANCE AMENDING THE BUSINESS LICENSE ORDINANCE LEVYING A BUSINESS LICENSE TAX ON TELECOMMUNICATIONS.

BE IT ORDAINED by the Mayor and City Council of the City of Isle of Palms in City Council duly assembled, that the Business License Ordinance is amended as follows:

SECTION 1. Notwithstanding any other provisions of the business license ordinance, license taxes for telecommunications as described in Standard Industrial Classification (SIC) 481 and North American Industry classification System (NAICS) 5133, including voice and data communications; radiotelephone services; cellular telephone services; paging and beeper services; leasing lines; fiber optic cables, microwave or satellite facilities; selling access and reselling use of facilities or methods to others shall pay an annual business license tax of 3% of gross receipts from all communications activities conducted in the municipality and for communications services billed to customers located in the municipality on which a business license tax has not been paid to another municipality. The tax shall be payable on or before December 31 in each year without penalty. Declining rates shall not apply. The penalty for delinquent payments shall be 5% of the tax due each month, or portion thereof, after the due date until paid.

SECTION 2. Exemptions in the business license ordinance for income from business in interstate commerce are hereby repealed. Gross income from interstate commerce shall be included in the gross income for every business subject to a business license tax.

SECTION 3. Pursuant to S.C. Code Ann. Sec. 5-7-300, the Agreement with the Municipal Association of South Carolina for collection of current and delinquent license taxes from telecommunications in the form attached hereto is approved, and the Mayor is authorized to execute it.

SECTION 4. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 5. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 6. That this ordinance shall take effect and be in full force upon ratification.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE _____ DAY OF _____, 1998.

First Reading Draft
June 23, 1998

_____
Carmen R. Bunch, Mayor

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: _____
Public Hearing: _____
Second Reading:_____
Ratification: _____

EXHIBIT J

First Reading Draft
June 23, 1998

ORDINANCE 1998-15

AN ORDINANCE AMENDING CERTAIN SECTIONS OF TITLE 5, CHAPTER 1, BUILDING REGULATIONS AND CODE ENFORCEMENT.

WHEREAS, Section 6-9-10, et seq., South Carolina Code of Laws (1976), as amended, requires the City to adopt certain building, housing, electrical, plumbing, and gas codes relating to the construction, livability, sanitation, erection, equipment, alteration, repair, occupancy, or removal of buildings and structures located within its jurisdiction and further authorizes the discretionary adoption of certain other codes for building and safety standards within the City's jurisdiction;

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Mayor and Council Members of the City of Isle of Palms, South Carolina, in City Council duly assembled, that:

SECTION 1. Purpose. That this ordinance is adopted to comply with the South Carolina state code sections set forth herein above.

SECTION 2. That Section 5-1-11, Building code adopted, is hereby amended to read as follows:

"The Standard Building Code, 1997 edition, and appendices B, D and F, as published by the Southern Building Code Congress International, Inc., are hereby adopted by reference pursuant to South Carolina Code Section 6-9-60 (1976), as amended.

SECTION 3. That Section 5-1-13, One- and two-family dwelling code adopted, is hereby amended to read as follows:

"The CABO 1 and 2 Family Dwelling Code, 1995 edition, as published by the Council of American Building Officials, Inc., is hereby adopted and incorporated herein by reference pursuant to South Carolina Code Section 6-9-60 (1976), as amended.

SECTION 4. That Section 5-1-21, Plumbing code adopted, is hereby amended to read as follows:

"The Standard Plumbing Code, 1997 edition, as published by the Southern Building Code Congress International, Inc., is hereby adopted by reference pursuant to South Carolina Code Section 6-9-60 (1976), as amended.

SECTION 5. That Section 5-1-41, Gas code adopted, is hereby amended to read as follows:

"The Standard Gas Code, 1997 edition, as published by the Southern Building Code Congress International, Inc., is hereby adopted by reference pursuant to South Carolina Code Section 6-9-60 (1976), as amended.

SECTION 6. That Section 5-1-51, Adoption of mechanical code, is hereby amended to read as follows:

"The Standard Mechanical Code, 1997 edition, as published by the Southern Building Code Congress International, Inc., is hereby adopted by reference pursuant to South Carolina Code Section 6-9-60 (1976), as amended.

SECTION 7. That Section 5-1-71, Swimming pool code adopted, is hereby amended to read as follows:

"The Standard Swimming Pool Code, 1994 edition, as published by the Southern Building Code Congress International, Inc., is hereby adopted by reference pursuant to South Carolina Code Section 6-9-60 (1976), as amended.

SECTION 8. That Section 5-1-81, Code adopted, is hereby repealed in its entirety.

SECTION 9. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 10. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 11. That this Ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ____ DAY OF _____, 1998.

_____
Carmen R. Bunch, Mayor

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 6/23/98
Public Hearing: _____
Second Reading: _____
Ratification: _____

REGULAR CITY COUNCIL MEETING
July 28, 1998

The regular meeting of the Isle of Palms City Council was held on July 28, 1998, at 7:00 p.m., in City Hall Council Chambers. Present were Mayor Bunch, Council Members Abele, Bettelli, Gear, Hernandez, Miller, Shaffer, Sottile and Taylor. Also present were City Administrator Williams and City Clerk/Secretary Mauldin, and City Attorney Sottile.

A. INTRODUCTION OF MEETING

Mayor Bunch called the meeting to order and asked everyone to stand for the pledge of allegiance followed by a moment of prayer by Councilmember Sottile. Then roll call was taken by the Clerk.

B. READING OF THE JOURNAL OF PREVIOUS MEETINGS

1. June 23, 1998 - Regular City Council Meeting

Councilmember Abele made a motion to approve the minutes as presented; Councilmember Taylor seconded; motion passed unanimously.

C. CITIZENS' COMMENTS

1. Katrina Sizemore, owner in Sea Cabins Condominiums, spoke about the problem with surfers showing disregard of families swimming near the pier at Sea Cabins. There is a sign posted on the pier stating "no swimming within 200 yards of the pier", so she politely asked the surfers to move but their response was very rude and they refused to move. In talking with the lifeguards at the County Park, it appears that the lifeguards had sent the surfers to the other side of the pier. She then called the police who asked the surfers to leave and it was a very ugly incident. As a concerned citizen, Ms. Sizemore recommended that the City post signs, pursuing to City ordinances, that no surfing is allowed to keep the surfers out of that area as is it dangerous not only to themselves but to swimmers in that area.. Mayor Bunch stated that they would look into placing signs in the area and also would contact Charleston County PRC to further instruct their lifeguards about where people should and should not be surfing.

2. Administrator Williams introduced Douglas Kerr, the newly hired Zoning Administrator, to City Council. As required by ordinance, Councilmember Hernandez made a motion to appoint Douglas Kerr as Zoning Administrator; Councilmember Abele seconded; motion passed unanimously.

D. REPORTS FROM STANDING COMMITTEES

1. Ways & Means - Chairman Abele reported on their meeting of July 21, 1998 (Exhibit A, with attachments).

(A) Councilmember Abele made a motion to approve the bid from Lawn-O-Green for Memory Park with a ceiling of $30,000; Councilmember Sottile seconded; motion passed unanimously.

(B) Councilmember Abele made a motion to approve the request of an employee to take home the old broken ice machine from the Public Works Department; Ms. Hernandez seconded; motion passed unanimously.

(C) Councilmember Abele made a motion to approve the donation of $500 to Bishop England Embracing the Future to benefit Habitat for Humanity; Councilmember Sottile seconded; motion passed unanimously.

(D) Councilmember Abele made a motion to authorize the Administrator to obtain an appraisal of a vacant lot across from the Exchange Club for possible purchase as parking for users of the boat ramp; Councilmember Taylor seconded.

Upon discussion, Mayor Bunch expressed concern about this use in a residential area being against our zoning ordinances and that a public hearing would have to be held. Councilmember Gear agreed and Councilmember Sottile felt that until some decision had been made about the boat ramp, it was not in the best interest of the City to do so and he would not support rezoning this property in a residential district.

Councilmember Hernandez stated that this boat ramp is heavily used and many citizens have stated that they would like to see it improved and made safer as well as having a place to park without backing into people's yards. She also stated that we are anticipating problems that might not occur if this property is too expensive.

Councilmember Bettelli stated that the Recreation Committee would finally like to address the complete issue and felt that we should at least look into it this property as one of the options to find a solution to the boat ramp problem.

After discussion, roll call vote was taken: Abele - Yes; Bettelli - Yes; Gear - No; Hernandez - Yes; Miller - Yes; Shaffer - Yes; Sottile - No; Taylor - Yes; Bunch - No. Motion passed 6-3.

2. Public Safety - Chairman Shaffer reported on their meetings of July 2, 1998 and July 13, 1998 (Exhibit B) (The monthly reports from the Police and Fire Departments are attached as part of Exhibit B)

(A) Councilmember Shaffer made a motion the special event permit request from Wando High School Cross Country events on September 9th and 23rd; Councilmember Abele seconded; motion passed unanimously.

(B) Councilmember Sottile expressed concern about the use of unauthorized inflatable signs at the recent volleyball tournament at the Windjammer and the use of unauthorized 4-wheelers on the beach during the tournament. He felt that the City should be more vigilant in scrutinizing the applications as these uses are not in compliance with our ordinances.

3. Public Works - Chairman Hernandez reported on their meeting of July 20, 1998 (Exhibit C with attachments).

(A) There was discussion of the need for truck drivers in the Department and Mr. Williams reported that he had received a printout of available driver jobs through Job Search and stated that there were quite a few jobs listed at a higher rate than we pay which probably has a lot to do with our soliciting applicants. He will copy the report for Council for further discussion at the next committee meeting.

(B) Councilmember Hernandez stated that one item discussed that is not in the minutes was the City's inability to pick up the garbage over the July 4th weekend. She stated that the Administrator and Director will be looking at alternatives to the normal employee holiday schedule to address the problems.

(C) Mayor Bunch asked the committee to investigate the number of personnel in the department, since we let three men go last year, we have not been able to keep up with the job. Councilmember Hernandez said that the committee has been discussing this issue and has even approved two additional positions in the department already. Unfortunately these two positions have been vacant and until we have a full complement we cannot properly assess whether they are able to do the work.

4. Recreation - Chairman Bettelli reported on their meeting of July 13, 1998 (Exhibit D, with monthly report attached).

(A) Councilmember Bettelli made a motion to authorize the Administrator to send the letter to Carroll Realty concerning the Breach Inlet boat ramp; Councilmember Abele seconded. Upon discussion, the attorney was asked to review the letter first and the motion and second were withdrawn.

5. Personnel Committee - Chairman Miller reported on their meeting of July 1, 1998 (Exhibit E).

(A) Councilmember Miller made a motion that Council draft an ordinance to increase salaries to $1,500 for councilmembers and to $5,000 for mayor, effective January 1, 2000; Councilmember Abele seconded. After discussion, roll call vote was taken: Abele - Yes; Bettelli - Yes; Gear - Yes; Hernandez - Yes; Miller - Yes; Shaffer - No; Sottile - Yes; Taylor - No; Bunch - Yes. Motion passed 7-2.

(B) Employees of the Month for June were as follows:
Recreation Department - Ginger Cox
Public Works Department - Rob Graham
Building Department - William Seabrook
Police Department - Scott Brown
Fire Department - Carol Nilsen, Roger Eagle, Todd Bass and Don Corbett as a team.

(C) Safety Sweepstakes for June 1998 were as follows: the drawing had not been held but will be done tomorrow.

(D) Administrator Williams announced that Captain Steve Yannuzzi has been chosen to assume the duties of Assistant Fire Chief.

E. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Zoning Board of Adjustment. See minutes of their meeting of July 14, 1998, attached as Exhibit F.

2. Planning Commission. Planning Consultant Lee Batchelder reported on their meeting of July 8, 1998, and answered questions of Councilmembers. (See Exhibit G).

(A) Mr. Batchelder stated that the Commission approved the changes to the Comprehensive Plan and recommended that Council adopt the ordinance.

(B) Mayor Bunch brought up the issue of the use of the building at 10th and Palm and the fact that Island Realty is advertising commercial space available. There was much discussion of this non-conforming property and she asked the new Zoning Administrator to look into this problem.

(C) As Mr. Batchelder is leaving the City's employment, Councilmember Abele commended Mr. Batchelder for completion of the Comprehensive Plan and for a super job well done. Mr. Batchelder stated that he has enjoyed working with the City for the past eight years and he appreciates the support from the Mayor and Councilmembers and others along the way.

F. REPORTS FROM SPECIAL OR JOINT COMMITTEES - None

G. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

H. BILLS ALREADY IN POSSESSION OF COUNCIL

1. Second Reading and Ratification - Ordinance 1998-11 - An Ordinance Adopting a Comprehensive Plan for the City of Isle of Palms, SC, Pursuant to the 1994 State of South Carolina Comprehensive Planning Enabling Act. (Exhibit H)

Councilmember Abele made a motion to approve second reading and ratify Ordinance 1998-11 and suspend reading the plan in detail; Councilmember Taylor seconded; motion passed unanimously.

2. Second Reading and Ratification - Ordinance 1998-15 - An Ordinance to Adopt By Reference the Latest Editions of Nationally Known Building Codes for Regulation of Construction in the City of Isle of Palms by Amending Various City of Isle of Palms Code Sections. (Exhibit I)

Councilmember Abele made a motion to approve second reading and ratify Ordinance 1998-11 and suspend detailed reading; Councilmember Taylor seconded; motion passed unanimously.

3. Second Reading and Ratification - Ordinance 1998-14 - An Ordinance Amending the Business License Ordinance Levying A Business License Tax on Telecommunications.

Councilmember Abele made a motion to table action on this ordinance pending development of more information by the City Administrator for future consideration; Councilmember Taylor seconded; motion passed unanimously.

I. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

1. First Reading - Ordinance 1998-7 - An Ordinance Amending Certain Provisions of Title 5, Chapter 4, Zoning, of the City of Isle of Palms Code of Ordinances, To Amend the Definition for Home Occupation and Restrictions for Home Occupations. (Exhibit J)

Councilmember Abele made a motion to approve first reading of Ordinance 1998-7 and refer it to the Planning Commission for review and holding a public hearing; Councilmember Sottile seconded; motion passed unanimously.

J. MISCELLANEOUS BUSINESS

1. Administrator Williams reported that he is in the process of updating the City Floodplain Management Plan and Repetitive Loss Control Plan under our Community Rating System for flood insurance. The Planning Commission will be holding a public hearing at their

next meeting. He further reported that this document needs to be updated from our 1997 version in order for us to be able to apply for some grant money from FEMA for storm water management and a public hearing is required as part of the process.

2. Councilmember Abele, referring to Andi Awkerman's letter about junk cars and illegal duplexes (Exhibit K), asked about the status of this situation. Administrator Williams reported that the Zoning Administrator has contacted the property owners and will be meeting with them on site shortly to discuss duplexes. As for the issue of junk cars, we believe that our ordinances to need to be revised to tighten up some of the language as it appears to us in the enforcement arena that merely putting a cover over a junk car will make it lawful.

3. Councilmember Miller began discussion of the proposed curb cut request for Seaside Inn and the fact that Council voted on a "tentative" position to establish a loading zone to allow them to open for business and then follow up with a continuation of our looking at the curb cut issue. He felt that we should pursue this and get an answer to the property owner as soon as possible. Mayor Bunch stated that this was a touchy subject as others in the commercial area had been denied curb cuts in the past and she felt this needed to be addressed.

Councilmember Hernandez stated that she had not intended there to be a quick answer to this request. She said we were going to investigate traffic and other issues related to how the commercial area looks and how traffic flows; scope out the work for a planning consultant; go out for bids; then get a study done about curb cuts, traffic routing, and also to discuss these issues with all of the property owners in the area to see what they think about the appearance of the area. The curb cut is merely a piece of this issue. She will be speaking at the meeting of the Commerce Association in August to begin this process.

Councilmember Shaffer stated for the record that he believes the curb cut would be the safer way to load and unload passengers, baggage, etc., from in front of the Seaside Inn. Further, the temporary solution gives us an opportunity to see how the loading and unloading works. He also mentioned the possibility of making the street a one-way street in the future.

Councilmember Miller felt that there would be a traffic jam in that area without allowing a curb cut and he pressed for a time frame for finding a solution and getting back to the property owner. Councilmember Abele stated that he would like to invite Mr. Hatchell to come back to Council to make his pitch and answer questions about his proposal. This all will be discussed further.

K. EXECUTIVE SESSION

Councilmember Abele made a motion to invoke the attorney/client privilege regarding communications concerning the Ocean Boulevard stop signs, the pedestrian access easements on Ocean Boulevard, the zoning issue of the property at 10th and Palm; as well as the Seaside Inn and go into Executive Session; Councilmember Taylor seconded; motion passed unanimously.

Coming out of Executive Session, the following actions were taken:

1. Councilmember Hernandez made a motion to finalize the draft letter dated July 24, 1998 to the lot owners adjacent to the pedestrian accesses between 9th and Breach Inlet that have obstructions and send them out to the abutting lot owners; Councilmember Bettelli seconded; motion passed unanimously.

2. Councilmember Abele made a motion to send a letter to Mr. Casey defining the City's position of the authorized uses of the building at 10th and Palm and that the Administrator and City Attorney work together on this letter; Councilmember Hernandez seconded; motion passed unanimously.

3. Administrator Williams was asked to respond to the letter from Wooddy, Cisa & Dodds concerning the Seaside Inn request for amending the zoning ordinance pertaining to off-street parking and that various options will be studied and that Mr. Hatchell will be invited to make his full presentation to Council.

There being no further business to come before Council, upon motion duly made and seconded, the meeting was unanimously adjourned at 9:25 p.m.

Respectfully submitted,

Janet G. Mauldin, City Clerk
To be approved by City Council on August 25, 1998.

EXHIBIT A.

WAYS AND MEANS COMMITTEE
July 21, 1998

The regular meeting of the Ways and Means Committee was called to order on July 21, 1998, at 6:00 p.m., in City Hall Council Chambers. Committee members present were Chairman Abele, Council Members Bettelli, Bunch, Gear, Hernandez, Miller, and Sottile, City Administrator Williams, City Treasurer Suggs, and City Clerk Mauldin. Councilmember Shaffer was absent. Chairman Abele called the meeting to order at 6:00 p.m.

1. Citizens Comments. - None.

2. Approval of Previous Minutes. **Mayor Bunch made a motion to approve the minutes from the June meeting; Mr. Sottile seconded; motion passed unanimously.**

3. Monthly Financial Report. Mr. Williams reported that the City is in good financial shape. At the end of the fiscal year, the City is at 95.14% expended with revenues collected at 101.9%. These figures will change some when the auditors make adjustments and a final report will be rendered at that time. He also reported that the assessor will notify the City in September as to the millage rate which should remain at 34.2.

4. Old Business. (a) Ordinance 1998-15. Per request by Mayor Bunch, Building Official Ed Haselden was present to discuss this ordinance which adopts more current versions of certain building codes. Mr. Haselden explained that State law mandates the we adopt the most current building codes and he answered questions of council members. There was discussion of changes in the swimming pool code which is not mandated. However, he passed out a copy of the updated code (attached hereto) and stated that the changes would be required for new construction only. As this is not a part of the zoning code, *per se*, Mr. Williams stated that a public hearing is not required. Chairman Abele stated that second reading would be held at the July Council meeting.

(b) Memory Park. Referring to Leola Hanbury's memo dated July 21, 1998 (attached hereto), Mr. Williams reported that we had solicited proposals from seven contractors but only received one bid from Lawn-O-Green at $31,921,06. This bid was slightly higher than what we budgeted for this project, but Leola felt that we could reduce the price by some $2,700 (as explained in her memo). Mr. Williams stated that Council should vote on the bid at the Council meeting in July and that the funding will be from Accommodations Tax Funds.

(c) Ordinance 1998-14. Chairman Abele stated that this ordinance dealt with collection of business license taxes on telecommunications companies by the Municipal Association and because council had some questions, first reading had been postponed. He stated that it was too late in the year for the City to adopt this program and felt we should study this further when all requested information has been received. Mr. Williams stated that most

information has been received and that it was impossible for anyone to estimate what our income would be as the program is too new. [Note: First reading was passed at the June 23 Council meeting]. Mr. Bettelli stated that telecommunication companies were looking into the business license issue as they have concerns about the legality of "taxing the airwaves".

5. New Business. (a) Lights on Breach Inlet Bridge. Mr. Williams reported that the Sullivan's Island Town Council had voted to turn off the lights on their side of the Breach Inlet Bridge and just wanted City Council to be aware of this. Chairman Abele announced that Sullivan's Island Town Council was supposed to vote on the bridge replacement issue at their meeting tonight.

(b) Republic Parking Proposal for Parking Lot. Referring to his memo and attached information Republic Parking System (attached hereto), Mr. Williams stated that he felt the operation is going very well. Republic Parking had asked for a multi-year contract at the onset but Mr. Williams had told them that he wanted them to establish a "track record" before discussing extending their contract. Chairman Abele recommended that we wait until the end of this season and then discuss further. Upon discussion, some concerns expressed were raising the daily charge for parking higher than the County Park or other lots causing people to seek parking in the neighborhoods, and whether or not the City should solicit bids from other companies for a long-term lease.

(c) Mr. Sottile began discussion of the need for business licenses for all rental properties on the island. Mr. Williams stated that most other resort communities already have this license. Additional income could help pay for increased services, such as garbage and trash pickup equipment and personnel, the need for which is generated by tourists.

6. Miscellaneous. (a) Request from Joseph Washington. The Personnel Committee has recommended approval of this request and Mr. Williams explained that Mr. Washington was in need for money to pay for some ongoing medical expenses associated with his wife's illness and was asking to buy 80 hours of unused annual leave. **Mayor Bunch made a motion to approve the request to be paid for 80 hours of accumulated annual leave; Mr. Sottile seconded; motion passed unanimously.**

Mr. Williams also advised that the ice machine at the Public Works Building had broken and was recently replaced. Joseph Washington has requested that he be allowed to take the old broken one instead of our taking it to the scrap metal dealer. After discussion, **Ms. Hernandez made a motion to approve the request; Mr. Miller seconded; motion passed 7-1.**

(b) Telephone Service. Mr. Williams advised that BTI is offering discounted long distance/commercial service which could save the City 39%. Upon discussion, the topic of bidding was discussed as well as efficiency of establishing emergency service during a disaster and the speed of restoring service after a disaster. Mr. Williams will pursue this further.

(c) Ordinance 1998-7. Chairman Abele passed out copies of the ordinance relating to home occupations that he and Attorney Sottile have revised announcing that it will be on the agenda for first reading at the Council meeting next week.

(d) B.E.E.F. (Bishop England Embracing the Future). Referring to letter received by Mayor Bunch (copy attached) asking for donations to benefit Habitat for Humanity. **Mr. Sottile made a motion to donate $500; Mr. Bettelli seconded; motion passed unanimously.**

(e) Mr. Bettelli asked Council members to think about and give consideration to assisting the Foundation in funding the proposed new community center building at the Recreation grounds for future discussion.

(f) Mr. Williams reported that he had received a response from the property owner whom we had contacted about using or purchasing her property next to the Exchange Club for use as a parking lot for the public boat ramp at Breach Inlet. He stated that she was interested in selling this property and Mr. Williams proposed that the City obtain an appraisal of the property. Mayor Bunch expressed concern about using this residential property for parking. There will also be ongoing discussion with the Carroll's as to moving the boat ramp to the end of their property. **Ms. Hernandez made a motion to authorize the Administrator to obtain an appraisal of this property; Mr. Taylor seconded; motion passed 5-3.**

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:10 p.m.

Respectfully submitted,

Bob Abele, Chairman

315.2 Residential Swimming Pools

Residential swimming pools shall comply with 315.2.1 through 315.2.3.

EXCEPTION: A spa with a safety cover complying with ASTM F 1346-91.

315.2.1 Outdoor Swimming Pools. Outdoor swimming pools shall be provided with a barrier complying with 315.2.1.1 through 315.2.1.10.

315.2.1.1 The top of the barrier shall be at least 48 inches above grade measured on the side of the barrier which faces away from the swimming pool. The maximum vertical clearance between grade and the bottom of the barrier shall be 2 inches measured on the side of the barrier which faces away from the swimming pool. Where the top of the pool structure is above grade the barrier may be at ground level or mounted on top of the pool structure. Where the barrier is mounted on top of the pool structure, the maximum vertical clearance between the top of the pool structure and the bottom of the barrier shall be 4 inches.

315.2.1.2 Openings in the barrier shall not allow passage of a 4-inch diameter sphere.

315.2.1.3 Solid barriers which do not have openings shall not contain indentations or protrusions except for normal construction tolerances and tooled masonry joints.

315.2.1.4 Where the barrier is composed of horizontal and vertical members and the distance between the tops of the horizontal members is less than 45 inches, the horizontal members shall be located on the swimming pool side of the fence. Spacing between vertical members shall not exceed 1 3/4 inches in width. Where there are decorative cutouts within vertical members, spacing within the cutouts shall not exceed 1 3/4 inches in width.

315.2.1.5 Where the barrier is composed of horizontal and vertical members and the distance between the tops of the horizontal members is 45 inches or more, spacing between vertical members shall not exceed 4 inches. Where there are decorative cutouts within vertical members, spacing within the cutouts shall not exceed 1 3/4 inches in width.

315.2.1.6 Maximum mesh size for chain link fences shall be a 2 1/4 inch square unless the fence is provided with slats fastened at the top or the bottom which reduce the openings to no more than 1 3/4 inches.

315.2.1.7 Where the barrier is composed of diagonal members, the maximum opening formed by the diagonal members shall be no more than 1 3/4 inches.

315.2.1.8 Access gates shall comply with the requirements of 315.2.1.1 through 314.2.1.7 and shall be equipped to accommodate a locking device. Pedestrian access gates shall open outwards away from the pool and shall be self-closing and have a self-latching device. Gates other than pedestrian access gates shall have a self-latching device. Where the release mechanism of the self-latching device is located less than 54 inches from the bottom of the gate, the release mechanism shall be located on the pool side of the gate at least 3 inches below the top of the gate, and the gate and barrier shall have no opening greater than 1/2 inch within 18 inches of the release mechanism.

315.2.1.9 Where a wall of a dwelling serves as part of the barrier, one of the following shall apply:

1. All doors with direct access to the pool through that wall shall be equipped with an alarm which produces an audible warning when the door and its screen are opened. The alarm shall sound continuously for a minimum of 30 seconds immediately after the door is opened and be capable of being heard throughout the house during normal household activities. The alarm shall automatically reset under all conditions. The alarm shall be equipped with a manual means to temporarily deactivate the alarm for a single opening. Such deactivation shall last no more than 15 seconds. The deactivation switch shall be located at least 54 inches above the threshold of the door.
2. The pool shall be equipped with a power safety cover which complies with ASTM F 1346-1991.
3. Other means of protection, such as self-closing doors with self-latching devices, which are approved by the administrative authority shall be accepted so long as the degree of protection afforded is not less than the protection afforded by 1 or 2 described.

315.2.1.10 Where an aboveground pool structure is used as a barrier or where the barrier is mounted on top of the pool structure, and the means of access is a ladder or steps, then the ladder or steps either shall be capable of being secured, locked or removed to prevent access, or the ladder or steps shall be surrounded by a barrier which meets the requirements of 315.2.1.1 through 315.2.1.9. When the ladder or steps are secured, locked, or removed, any opening created shall not allow the passage of a 4 inch diameter sphere.

315.2.2 Indoor Swimming Pools. All walls surrounding indoor swimming pools shall comply with 315.2.1.9.

315.2.3 Prohibited Locations. Barriers shall be located so as to prohibit permanent structures, equipment or similar objects from being used to climb the barriers.

316 LADDERS AND STEPS

All pools whether public or private shall be provided with a ladder or steps or both in the deep and shallow ends. An end that is not more than 24 inches deep need not have ladders or steps.

317 FINAL INSPECTION

All swimming pool installations must be completed. The pool shall be completely filled with water and in operation before final inspection.

312.3—PIT DRAINAGE

When the heater is installed in a pit, the pit shall be provided with approved drainage facilities.

312.4—CONNECTIONS

All water heating equipment shall be installed with flanges or union connection adjacent to the heater.

312.5—RELIEF VALVE

When water heating equipment which is installed in a closed system has a valve between the appliance and the pool, a pressure relief valve shall be installed on the discharge side of the water heating equipment. For units up to and including 200,000 Btu/hour input, the relief valve shall be rated by the American Gas Association.

313—GAS PIPING

Gas piping shall comply with the Standard Gas Code.

SECTION 314—ELECTRICAL

Electrical wiring and equipment shall comply with the National Electrical Code.

51-71 atg Code

315—ENCLOSURE REQUIRED

All swimming pools shall be completely enclosed by a fence at least 4 ft in height or a screen enclosure. Openings in the fence shall not permit the passage of a 6 in diameter sphere. The fence or screen enclosure shall be equipped with self-closing and self-latching gates.

316—LADDERS AND STEPS

All pools whether public or private shall be provided with a ladder or steps or both in the deep and shallow ends. An end that is not more than 24 in deep need not have ladders or steps.

SECTION 317—FINAL INSPECTION

All swimming pool installations must be completed. The pool shall be completely filled with water and in operation before final inspection.

July 21, 1998

TO: Mark Williams
City Administrator

FROM: Leola Hanbury
Isle of Palms Garden Club

SUBJECT: Park site bid - Lawn-O-Green

Thanks for giving me the opportunity to clarify some items of the subject bid with Lawn-O-Green (LOG.) It paid off!

They have offered their complete cooperation and willingness to work out all problems in the bid. It is important to note that their bid was made in conformance with the specs and manual, which contain many errors. LOG is familiar with the site and project, and even though they knew some of the bid information was incorrect, they had to bid accordingly.

A major reduction in the total bid of $31,921.06 can be made right off the top through the elimination of the Tree Protection and Arborist Services item on the bid addendum list LOG submitted. (See Manual: Sect. 02115.) The site has NO existing trees and this Section should not have been included in the bid specs/manual. Since excavation of the site took place many months ago with the removal of the concrete and asphalt, damage of trees/shrubs bordering the site would have already taken place. Safety fence is the only item mentioned in this Section that will be needed (and this cost will be included in LOG's billing.)

→ The bid can be reduced by $1725. New total: $30,196.06.

In addition, LOG agrees that further reductions in cost will occur in the following areas:

- Decorative Water Fountain. The specs still call for a larger unit than specified, and the requirements for stone, etc. are extreme and costly. LOG will work with us on the appropriate design for this unit.

  → I anticipate a cost reduction of about $1000.00.

- Irrigation. LOG is willing to sub this project out (or even delete it, but in fairness to them I believe it should be a sub contract.) They would sub it to Lowcountry Water Systems (David Wilkes - the contractor who recently did the job of replacing the Connector system, under the City's contract with Low Country Landscaping.) The cost of that contract was $3000.)

  The bid price of $3125 for this ADDITION to the existing system was bid as an independent, new system rather than an add-on to the existing system because the specs do NOT state that it is an add-on. (Section 02811 of the manual.)

- Irrigation - continued

  Previous information from Low Country Landscaping estimated the cost of adding the Park Site to the system was under $1000. Recent information indicates we will need a second shallow well to provide adequate water--at a cost of $400.

  → I anticipate a cost reduction from the bid price of about $1600. (If additional well is not needed, add another $400 to this figure.)

- Arbor Installation. The bid price of $289.50 could go down to nearly 0 since the arbor is to be bought on a City purchase order and, hopefully, delivered to the site by a City vehicle. The only bid cost then would be for cement footings.

  NOTE: However, the cost of the arbor is not in the bid list so we know we need to add $600 to the project cost.

In summary, a more realistic bid total now appears to be (round numbers) $27,500. The project cost though must include the $600 arbor, plus $200 (?) for signs, which were NOT included in the bid list (along with the other major omissions in the bid list by Seamon-Whiteside.) I assume the S-W contract cost must be tacked onto the project cost as well.

NOTE: IF the City will incur further cost by having S-W involved in the project as described in the Manual, I recommend you NOT spend that additional money and allow your "no fee consultant" on the project to fill that gap.

I believe we are really lucky to have had only 1 bid and that it was from LOG. This company, which has the City's landscaping contract, has demonstrated time and again that they take pride in their work here and care very much about their part in helping to maintain the Connector gateway to the island and to enhance the Garden Club's efforts of creating a vista of beauty for the island.

Their willingess to work with us on holding down the cost of the Park Site through adjustments on their bid furthers our good fortune in working with them.

MEMORANDUM

TO: Ways & Means Committee

FROM: Mark M. Williams, City Administrator

DATE: July 14, 1998

SUBJECT: Lease of Municipal Parking Lots

At the midpoint of our second successful year of contracted operation of the municipal parking lots, the present contractor, Republic Parking System, has asked if the City will consider a multi-year lease, the terms of which would be essentially the same as present except for a proposal for base rent plus a sharing of excess revenues.

Republic's proposal is attached as a letter to me from their Vice President, Eric J. Teter. You will note that they also propose to raise weekend parking rate to $5.00 per day. The parking rate has been $4.00 per day since 1993. Attached to the letter are monthly activity reports for the season to date.

If you would like any additional information about this proposal prior to the next Ways & Means Committee meeting, please let me know.

EXECUTIVE OFFICES • SUITE 2000 • REPUBLIC CENTRE • CHATTANOOGA, TENNESSEE 37450 • 423/756-2771 • FAX 423/265-5728

July 13, 1998

Mr. Mark M. Williams
City Administrator
City of Isle of Palms
P.O. Drawer 508
Isle of Palms, South Carolina 29451

BY FAX: 803-886-8005
5 Pages

Dear Mark:

I appreciated the time you took from your schedule on Thursday, July 9, 1998, to meet with Dan Forst and me. I enjoyed our lunch at the Long Island Cafe.

I was encouraged to hear that you have not received any complaints regarding Republic Parking System's operation of your two municipal parking lots. Through June 30, 1998, I have been very pleased with the financial results of our operation. It appears that our strategy of allocating management time and implementing both accounting and auditing procedures is allowing us to experience revenue levels higher than previous years.

For your information, I have enclosed revenue summaries for April, May and June 1998, which show the number of vehicles parked as well as parking revenues collected.

As we discussed, Republic Parking System is interested in agreeing with the City of Isle of Palms the conditions under which Republic can extend its Lease of the two municipal parking lots. Based on our operation to date and the increased levels of parking revenues collected by Republic I feel that the City should be in a position to agree terms of a Lease extension favorable to both parties. For your consideration, I have offered two proposals below under which the current term of the Lease would be extended:

Proposal 1 - Increase base rent to $75,000.00 from $72,000.00. In addition, City of Isle of Palms to receive as percentage rent 60% of all parking revenues above $115,500.00, computed monthly and paid by October 15th each year.

Proposal 2 - Increase base rent to $80,000.00 from $72,000.00. In addition, City of Isle of Palms to receive as percentage rent 40% of all parking revenues above $125,000.00, computed monthly and paid by October 15th each year.

Each of the two proposals above is based on a weekend parking rate of $5.00 and a weekday rate of $4.00. In addition to in increased base rents proposed above the City will be able to realize higher levels of rent each year by participating under the percentage rent program. Republic's ability to effectively monitor and account for the parking revenues is reflected in the year to date revenues figures.

Under either proposal Republic Parking System is willing to invest up to $150,000.00 towards capital improvements on the two municipal parking lots. Such improvements could range from installing permanent vehicle detector loops to paving the two parking lots.

The Lease extension term would be for a period of five years with the cost of the capital improvement works being carried at 9% and shown as a reduction to rent.

I trust that you would view one of the above proposals favorably and that we could work together on an extension to the current Lease.

I look forward to hearing from you.

Yours very truly,

Eric J. Teter
Vice President
Republic Parking System, Inc.

Enclosures

GL220 USER: VM
MSID: GL220C

GENERAL LEDGER
MONTHLY REVENUE REPORT

DATE: 7/13/98 PAGE NO: 1
TIME: 14:35:00

COMPANY: 33 RPS OF CHARLESTON, SC-URBAN
LOT: 2 ISLE OF PALMS AMS

DATE	TRANSIENT #CARS	TRANSIENT $AMOUNT	MONTHLY #CARS	MONTHLY $AMOUNT	REFUND REFUND	OVER/SHORT OVER/SHORT	OTHER ACCOUNT SUB	OTHER AMOUNT	---TOTAL---
4/04/98	328	1,280.00	10	425.00		2.25			1,707.25
4/05/98	166	624.00	12	770.00					1,394.00
4/11/98	237	947.00	11	535.00					1,482.00
4/12/98	311	1,248.00							1,248.00
4/18/98	117	468.00	1	50.00		1.00			519.00
4/19/98	40	188.00							188.00
4/25/98	464	1,872.00	2	100.00		8.25			1,980.25
4/26/98	466	1,864.00							1,864.00
	2,119		36		0	11.50		.00	10,382.50
		8,491.00		1,880.00	.00	.00		.00	
TICKET AVERAGE:		4.00		52.22	.00				
REVENUE/SPACE:		16.98		3.76	.00				

TOTAL TAX EXEMPT AMOUNT	11.50
TOTAL RECEIPTS INCLUDING TAX	10,371.00
TOTAL TAXABLE AMOUNT	10,371.00
TOTAL AMOUNT FOR RENT	.00

GL220 USER: WI — GENERAL LEDGER — DATE: 7/10/98 PAGE: 1
WSID: GL220C — MONTHLY REVENUE REPORT — TIME: 13:56:25

COMPANY: 33 RPS OF CHARLESTON, SC-URBAN
LOT: 2 ISLE OF PALMS -RS

DATE	TRANSIENT #CARS	TRANSIENT $AMOUNT	MONTHLY #CARS	MONTHLY $AMOUNT	REFUND REFUND	OVER/SHORT OVER/SHORT	OTHER ACCOUNT SUB	OTHER AMOUNT	---TOTAL---
5/02/98	387	1,420.00	2	100.00					1,520.00
5/03/98	487	1,830.00	1	50.00					1,880.00
5/07/98	26	104.00							104.00
5/08/98	36	144.00							144.00
5/09/98	490	1,996.00				4.00			2,000.00
5/10/98	92	362.00	1	50.00					412.00
5/11/98	19	76.00							76.00
5/12/98	78	312.00							312.00
5/13/98	108	432.00							432.00
5/14/98	64	256.00							256.00
5/15/98	196	760.00							760.00
5/16/98	685	2,760.00	2	100.00					2,860.00
5/17/98	500	1,998.00	1	50.00					2,048.00
5/18/98	125	500.00							500.00
5/19/98	135	540.00							540.00
5/20/98	103	412.00							412.00
5/21/98	109	428.00							428.00
5/22/98	146	800.00							800.00
5/23/98	766	3,060.00				24.00-			3,036.00
5/24/98	960	3,036.00				21.00-			3,815.00
5/25/98	924	3,692.00				36.00-			3,656.00
5/26/98	184	736.00				2.00			738.00
5/27/98	35	140.00							140.00
5/28/98	73	280.00				10.00-			278.00
5/29/98	91	364.00							364.00
5/30/98	484	1,936.00	1	50.00		40.00-			1,946.00
5/31/98	556	2,222.00	1	50.00		1.00			2,273.00
	7,811	31,182.00	9	450.00	0 .00	124.00- .00	.00	.00	31,508.00
TICKET AVERAGE:		3.99		50.00	.00				
REVENUE/SPACE:		62.36		.90	.00				

TOTAL TAX EXEMPT AMOUNT	124.00-
TOTAL RECEIPTS INCLUDING TAX	31,632.00
TOTAL TAXABLE AMOUNT	31,632.00
TOTAL AMOUNT FOR RENT	.00

GL220 USER: VM
#SID: GL220C

GENERAL LEDGER
MONTHLY REVENUE REPORT

DATE: 7/10/98 PAGE: 1
TIME: 10:56:53

COMPANY: 33 APS OF CHARLESTON, SC-URBAN
LOT: 2 ISLE OF PALMS *RS

DATE	TRANSIENTT #CARS	TRANSIENTT $AMOUNT	MONTHLY #CARS	MONTHLY $AMOUNT	REFUND REFUND	OVER/SHORT OVER/SHORT	OTHER ACCOUNT SUB	OTHER AMOUNT	TOTAL
6/01/98	135	530.00							530.00
6/02/98	57	228.00							228.00
6/03/98	117	464.00	2	85.00					549.00
6/04/98	122	486.00							486.00
6/05/98	108	432.00							432.00
6/06/98	265	1,076.00							1,076.00
6/07/98	550	2,256.00							2,256.00
6/08/98	270	1,080.00							1,080.00
6/09/98	121	438.00							438.00
6/10/98	110	432.00	2	100.00		13.00			545.00
6/11/98	111	436.00	1	50.00					486.00
6/12/98	196	780.00							780.00
6/13/98	749	2,910.00	1	50.00		2.00			2,962.00
6/14/98	702	2,822.00	1	50.00					2,872.00
6/15/98	229	916.00							916.00
6/16/98	127	498.00							498.00
6/17/98	134	536.00							536.00
6/18/98	116	464.00				4.00			468.00
6/19/98	156	624.00							624.00
6/20/98	470	1,880.00				1.00			1,881.00
6/21/98	519	2,076.00							2,076.00
6/22/98	192	768.00							768.00
6/23/98	128	488.00							488.00
6/24/98	116	464.00	1	50.00					514.00
6/25/98	112	448.00							448.00
6/26/98	159	636.00							636.00
6/27/98	524	2,096.00							2,096.00
6/28/98	592	2,374.00	1	50.00					2,424.00
6/29/98	209	832.00							832.00
6/30/98	154	616.00				7.00			623.00
	7,049	30,086.00	9	435.00	0 .00	27.00	.00	.00	30,548.00
TICKET AVERAGE:		3.98		48.33	100				
REVENUE/SPACE:		60.17		.87	.00				

TOTAL TAX EXEMPT AMOUNT	27.00
TOTAL RECEIPTS INCLUDING TAX	30,521.00
TOTAL TAXABLE AMOUNT	30,521.00
TOTAL AMOUNT FOR RENT	.00

B.E.E.F.

Bishop England Embracing the Future

Ms. Carmen Bunch
3 17th Ave.
Isle of Palms, S.C. 29451

July 16, 1998

Dear Ms. Bunch,

Hello, my name is Kathleen Young. I am the daughter of Caroline McManus and Bruce Young and am a senior at Bishop England High School. As an alumni of Bishop England, I am sure you are aware of the school's move from its historic downtown campus to Daniel Island this fall. Next year though our campus will be new, we hope to continue the Bishop England tradition of service to others. To ensure that the spirit of giving will be preserved a group of students and I started an organization entitled B.E.E.F.(Bishop England Embracing the Future) whose first major project is to sponsor a Sea Island Habitat for Humanity home to be built on Johns Island during the 1998-1999 school year.

Enclosed is a letter from the Mayor and Bishop in support of BEEF's efforts. Also enclosed is a brochure about Habitat for Humanity. In case you have not heard of Habitat for Humanity, it is an international organization that builds affordable housing for low-income families. Sea Island Habitat has to this day built over 35 houses on both Johns and Wadmalaw Islands. Bishop England, through BEEF, is the first high school in the nation to sponsor a Habitat home. As a sponsor, BEEF must raise $35,000 and provide volunteer labor to build the home. Students and faculty will provide the labor, and BEEF has already raised over $4,000; however, we are still far from our goal. We would greatly appreciate donations of any kind– money, time, talent and/or supplies. If you can help out in any way, please give me a call at (843) 881-8730. It is because of the generosity of people like you that Bishop England maintains its place in the Charleston community as both an institution of academic excellence and Catholic charity. Thank you so much for your time and I hope to be hearing from you in the near future.

Sincerely yours,

Kathleen Young

Kathleen Young- BEEF secretary

B.E.E.F.

Bishop England Embracing the Future

June 23, 1998

Dear Friend,

We are writing to tell you about an exciting community project involving Bishop England High School and Sea Island Habitat for Humanity. This winter a group of Bishop England students formed an organization called B.E.E.F.(Bishop England Embracing the Future) to raise the $35,000 needed to sponsor a Habitat for Humanity Home on Johns Island for a needy family. B.E.E.F. was formed as a gesture of thanks to all of the generous family, friends and alumni who have made the school's move to Daniel Island next year possible. B.E.E.F hopes that the Bishop England Habitat for Humanity home will unite the school's students, teachers, and community in an effort to combat poverty and homelessness. So far this totally student-developed and run organization has raised over $2500 through fundraising activities and contributions. For B.E.E.F. to be successful, we need the involvement and help of charitable people like you.

Habitat for Humanity is a non profit 501(c)3 international organization which builds over 10,000 houses worldwide each year. Sea Island Habitat for Humanity, an affiliate of the international organization, has built 65 homes on Johns and Wadmalaw Islands. Sea Island Habitat constructs simple, new homes using volunteer labor and donated funds for low-income families. Bishop England, in conjunction with this worthy organization, hopes to make a huge difference in one family's life and a small but important difference in the life of the larger community.

As leaders of our community we ask for your support of this exciting endeavor that will benefit the lives of so many. Thank you so much for your time, partnership, and prayers.

Sincerely yours,

Joseph P. Riley, Jr.
Mayor, City of Charleston

+ David B. Thompson
The Most Rev. David B. Thompson
Bishop of Charleston

Chuck Swenson

EXHIBIT B

SPECIAL PUBLIC SAFETY COMMITTEE MEETING
July 2, 1998

A special meeting of the Public Safety Committee was held on July 2, 1998, at 5:00 p.m. in City Hall Council Chambers to discuss the special events permit for DWD fireworks display on July 4th. Present were Chairman Shaffer, Committee members Abele and Gear, Fire Chief Graham, Police Chief Buckhannon, City Administrator Williams and Mayor Bunch.

Chairman Shaffer stated that he had invited both chiefs to attend the meeting to give their opinion of the show and rules and regulations and history before taking a vote.

Chief Graham stated that she had been involved with this show for the past eight years and feels it is being done as safely as possible. DWD takes precautions and hires 4 off-duty firemen to attend the show at DWD's expense. There have not been any big fires at these displays, but there have been a few small brush fires and a couple of minor burns to individuals.

Chief Graham reported that there have been twice as many fires this year than in previous years - four structure and four brush fires in June 1998. She had noticed a discrepancy in the permit and she contacted the State Fire Marshall's office to get their opinion. The local State Fire Marshall and one deputy came down to Wild Dunes and viewed the site, discovering that there was a 200' difference on the drawing submitted with the permit application, resulting in only 525' from dead low tide instead of 725' as reported on their application. The display will be set up where the tide will be at 8:00 p.m and low tide is at 11:23 p.m. which will leave about 390' . The Code calls for 300' or more from the viewing area according to the authority having jurisdiction [which would be Chief Graham].

Chief Graham further stated that there is more brush this year and it is very dry, but there will be 4 off-duty firemen in the area and everyone will make the display as safe as possible. She cannot commit the entire department to the area because there will be [as history shows] other small brush fires on the island due to the illegal use of fireworks. In talking to the Fire Marshall's office, they have not put a ban on fireworks because a burning ban must come from the Governor's Office and Forestry Commission. Due to the dryness this year, she feels the show is more risky than before, but she also feels that if the show goes on, it will be done in the safest way possible.

Chief Buckhannon said he met with a representative of the Wild Dunes Community Association and with the security personnel at Wild Dunes. They have assured him that the event is not a public event but for the Wild Dunes property owners and guests and they were not advertising it as a public event. They have made provisions to hire two off-duty police officers to be on site, which has been done in the past, and there will be five officers stationed on the roads. Since the event is not being advertised for the public, he feels the traffic situation should not be so bad.

Chairman Shaffer pointed out that the newspaper reported that tickets were being sold for the Grand Pavilion property owners and guests, but that the public was welcome to view the show from the beach [which is public]. In discussing the tickets being sold for the event, Mayor Bunch felt that, if it is not a public or City function, we should not do it just for Wild Dunes.

Adm. Abele pointed out that the tickets were for viewing from the Grand Pavilion clubhouse, but there was no charge for anyone watching the display from the beach. Chairman Shaffer stated that the reason tickets were being sold is so that they can limit the number of people viewing from the Grand Pavilion.

Mayor Bunch expressed much concern about the dryness and drought conditions and felt it was dangerous to hold a fireworks display under these conditions.

Adm. Abele made a motion, barring a State-wide ban on fireworks, to approve the permit for Wild Dunes to shoot fireworks; Mr. Gear seconded. Upon discussion, Chief Graham stated that they were required to do a test shoot one hour before the display and if that firework goes to an area deemed dangerous at that point, it will be canceled. Chief also pointed out that DWD is paying for the four off-duty firemen and two off-duty police officers, as well as increasing their own security force. After further discussion, **motion passed unanimously.**

There being no further business to come before the committee, the meeting was unanimously adjourned at 5:30 p.m.

Respectfully submitted,

Skipper Shaffer, Chairman

Copy for Mayor Board

CC Councilmembers
Talked to Mark

Fire Chief
Isle of Palms, SC
29451

29 June 1998

Subject: July 4, 1998 Fireworks and Fire Safety

Dear Madam:

Two years ago the July 4 fireworks display was conducted in a manner bordering on what I believe to be unsafe actions. That display was conducted in vertical "firing" while a very strong wind blew directly toward the shore. This wind caused the fireworks to explode over the heads of spectators seated around the ocean pools at the Grand Pavilion. The hot embers were then carried by the wind onto the homes two to three deep into the Grand Pavilion. Indeed, I picked up a three inch piece of debris in front of my property at 25 Grand Pavilion. Many people that night moved to the safety of the area that is now in front of the Inn rather than endanger young children as hot embers fell. Yet the show went on. No one took action to cancel the display.

I believe that the City of Isle of Palms Fire Personnel erred that night in not taking more positive action. I have earlier said this to the Fire Chief. The main problem appears to be one of judgment over monetary profit. The Destination Wild Dunes staff has a natural desire for profit as does the fireworks person who puts on the display. We as homeowners have had no say in these activities yet it is our homes that are endangered. The Grand Pavilion homes have asbestos shingles made from petroleum and are highly flammable under the right conditions. The Boardwalk homes have tin roofs and are more safe in such an environment. I have seen this danger, particularly in Hawaii where house fires occur almost every year on the July 4 Th. holiday from fireworks.

Further compounding this problem is the very nature of the crowded construction within the Grand Pavilion. You might ask "well why did you build there?" Well, I didn't build there to have fireworks fired and landing on my property. Additionally, there is the need for tight controls on vehicle parking on the roads that are owned by DWD. I often wonder why the Isle of Palms approves this permit. Why not put on the display in front of the Beach Owner's House which now has considerable beach that would serve as a very effective safety buffer. I think profit is the answer. This year an additional danger is presented with the extremely dry conditions that are resulting in the banning of fireworks in some areas.
Finally, I believe that the Isle of Palms permitting process and the involvement of the Fire Department in this display brings a significant degree of responsibility to the City in event something goes wrong, or there is a fire at one of the residences from this display.

A. O'Niel Crocker
President, GPPOA

Sandy Lewin
VP, GPPOA

Donald Havrda
Director, GPPOA

cc: Mayor Carmen Bunch
Councilman Bob Abele

PUBLIC SAFETY COMMITTEE
July 13, 1998

The regular meeting of the Isle of Palms Public Safety Committee was held on July 13, 1998, at 5:30 p.m., in the Building Department. Present were Chairman Shaffer, Committee Members Abele and Gear, Police Chief Buckhannon, and Fire Chief Graham, and City Administrator Williams.

1. Approval of Previous Months Minutes. Adm. Abele made a motion to approve the minutes of the June 1998 meeting and of the July 2 special meeting; Mr. Gear seconded; motion passed unanimously.

2. Citizens Comments. None

3. Police Department Monthly Report. Chief Buckhannon discussed the monthly department report for June (see attached) and answered questions of committee members.

(a) Wando High School Cross Country Events - September 9 and September 23, 4:30 -5:30 p.m. Chief Buckhannon reported that this is an annual event with about 100 participants and will bring several busses, vans and cars full of students. Mr. Williams recommended that the high school contact Republic Parking about using the parking lots for these events. **Adm. Abele made a motion to approve the event request; Mr. Gear seconded; motion passed unanimously.**

4. Fire Department Monthly Report. Chief Graham discussed the monthly department report for June (see attached) and answered questions of committee members.

(a) Update on Squad Truck. Chief Graham reported that the first trip to the factory is July 22 for a pre-construction meeting; attending with Chief Graham will be Engineer Mrowca. Delivery is scheduled for March.

(b) Wild Dunes Fireworks Show. Chairman Shaffer asked that the committee, and council as a whole, be pro-active in this matter and analyze the data for report to DWD as the show did not go very well this year. Chief Graham gave a report of the fireworks show explaining step by step what occurred. (See attached memo) As a result, Chief Graham thought the show could have been done better and she told them her signature would not be on the permit next year at this location. She recommended that something be put into the City Code about fireworks displays on the island with tougher restrictions.

The committee also discussed individuals having their own fireworks displays on the beach and the possible need for better supervision by the City.

Chairman Shaffer wanted to prepare a letter from this committee to present to full council and get to DWD to at least lay some ground rules as to what we will and will not tolerate in the future.

5. Miscellaneous. Ocean Boulevard Stop Signs. Chairman Shaffer reported that traffic count data has been forwarded to Hobbs, Upchurch along with the questions approved last month for the consultants. We have not heard from them yet, but it will be placed on next month's agenda. Mr. Gear gave the Administrator an updated list of items for the consultant that was passed at the June meeting and Mr. Williams will fax it to the consultant (copy attached hereto)

7. There being no further business to come before the committee, the meeting was unanimously adjourned at 6:17 p.m.

Respectfully submitted,

Skipper Shaffer, Chairman

Isle of Palms

Police Department

Monthly Report

June 1998

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4	Officer Activity Report
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9	Crime Day of Week Analysis
10	Crime Time of Day Analysis
11 - 12	Crime Analysis by Quarter
13	Court Collection Report
14	Animal Control Report
15	Narcotics Report
16	Training Report

ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(803) 886-6522 FAX (803) 886-8005

TO: MAYOR BUNCH, CITY COUNCIL, ADMINISTRATOR WILLIAMS

FROM: CHIEF BUCKHANNON

SUBJECT: MONTHLY REPORT FOR JUNE 1998

DATE: JULY 10, 1998

The following is a brief synopsis of the officers' activities during the month of June, 1998.

Patrol

06-1-98 An officer responded to a complaint of a suspicious package received in the mail. The package containing twenty pounds of marijuana, with an estimated street value of $64,000.00, was confiscated.

06-2-98 A vehicle without a license plate would not pull over for an officer attempting to perform a traffic stop. The driver, a 25 year old male, was arrested for Reckless Driving, No Drivers License and Failure to Stop for Blue Lights.

06-03-98 A 26 year old male was arrested for Malicious Injury to City Property, Resisting Arrest, Disorderly Conduct and Open Container of Beer when officers, patrolling the front area on foot, observed him pulling a turn signal lens cover off of a police car.

06-05-98 Officers responding to a Fight in Progress arrested two male subjects involved in a physical altercation for Simple Assault.

06-06-98 A 35 year old Island female came to the Isle of Palms Police Department to report an assault that occurred the night before. Warrants were obtained for her husbands arrest for Criminal Domestic Violence.

06-07-98 A female subject approached a Beach Services Officer on the front beach in reference to an assault. Responding officers arrested a 17 year old Island male for Criminal Domestic Violence.

06-10-98 Officers, responding to a complaint of a male subject exposing himself on the beach, arrested the 69 year old male for Indecent Exposure.

06-12-98 A 44 year old male was arrested for Simple Possession of Marijuana, Possession of Drug Paraphernalia and Driving Under the Influence when an officer observed his vehicle dragging a shrub from the rear bumper.

06-14-98 Officers, responding to a Domestic Dispute, arrested a 31 year old intoxicated male for Disorderly Conduct.

06-15-98 Officers, responding to a complaint of a possible Drunk Driver, located the subject and attempted to perform a traffic stop. The Charleston County Sheriff's vehicle was damaged while assisting with stopping the vehicle. The driver, a 40 year old Island male, was arrested for Driving Under the Influence 2nd, Failure to Stop for Blue Light and Siren, and Driving Under Suspension.

06-16-98 Five subjects were issued citations for Violation of Surfing Ordinance for surfing too close to the pier behind the Sea Cabins.

06-19-98 Officers responding to a complaint of an intoxicated subject damaging a mailbox with a hammer arrested the 57 year Island male for Malicious Injury to Property and Disorderly Conduct.

Personnel

June 9, 1998 The 1st Island Golf Cup tournament was held at Wild Dunes Harbor Golf Course. The event featured the Isle of Palms Police Department, the Isle of Palms Fire Department, Destination Wild Dunes, and the Wild Dunes Community Association. Representing the police department were Chief Buckhannon, Cpl. Markwald, PFC Peters and BSO Bell.

June 11, 1998 An agent from SLED visited the Isle of Palms Police Department to conduct the annual audit of the NCIC and records systems. A minor error in procedures was discovered prohibiting the police department from running background checks for other departments within the city.

June 13 through June 14, 1998 The Windjammer hosted a Volleyball Tournament without incident.

ISLE OF PALMS POLICE DEPARTMENT

TO: Lt. McCurdy

FROM: TCO Supervisor Gibbons

DATE: July 2, 1998

SUBJECT: Telecommunications Activity Report for June 1998

During the month of June 1998 the Telecommunications office received and dispatched 3,194 calls for service to the 4 public safety agencies of the Isle of Palms and Sullivans Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
June 1998	2,174	78	987	27	3,266
June 1997	2,286	53	737	17	3,093
Percentage Change	-5%	47%	34%	59%	6%
Year to Date 1998	11,489	308	5,522	123	17,442
Year to Date 1997	12,285	184	4,565	74	17,108
Percentage Change	-6%	67%	21%	66%	2%

	June 1998	June 1997	Percentage Change	Year To Date 1998	Year To Date 1997	Percentage Change
Service Calls	1,164	1,064	9.4%	6,037	6,225	-3.0%
Building Checks	289	577	-49.9%	1,954	2,712	-27.9%
SPR'S	679	519	30.8%	3,365	3,056	10.1%
Traffic Stops	321	288	11.5%	1,886	2,027	-7.0%
Traffic Stops w/Tickets	83	72	15.3%	475	466	1.9%
% Traffic Stops w/Tickets	25.9%	25.0%	0.9%	25.2%	23.0%	9.6%
DUI Tickets	6	1	100.0%	22	18	22.2%
DUS Tickets	9	13	-30.8%	56	84	-33.3%
Speeding Tickets	22	10	100.0%	128	138	-7.2%
Other Traffic Tickets	86	70	22.9%	496	457	8.5%
Non Traffic Tickets	57	47	21.3%	288	276	4.3%
Parking Tickets	1,190	1,012	17.6%	2,053	2,741	-25.1%
City Tickets	30	51	-41.2%	154	178	-13.5%
Warning Tickets	83	24	100.0%	508	48	100.0%

Connector Calls For Service for the Month of June 1998

The Isle of Palms Police Department has responded to or initiated 81 calls involving 904 minutes, or 15.07 man hours for the month of June, 1998. The following table breaks down the type, number and time element of each call.

	Calls June	Calls Year To Date	Arrests June	Arrests Year To Date	Minutes June	Minutes Year To Date	Avg. Minutes June	Avg. Minutes Year To Date
Accidents	0	0	0	0	0	0	0.00	0.00
Traffic Stops With Tickets	18	100	2	16	447	3171	24.83	31.71
Traffic Stops Without Tickets	53	264	0	0	342	1967	6.45	7.45
Citizen Assists	3	8	0	0	21	57	7.00	7.13
Assist Other PD	1	2	0	0	1	28	1.00	14.00
Miscellaneous	6	23	0	0	93	178	15.50	7.74
Totals	**81**	**397**	**2**	**16**	**904**	**5401**	**11.16**	**13.60**
Totals 1997	**51**	**363**	**4**	**31**	**766**	**6085**	**15.02**	**16.76**

Isle of Palms Police Department Monthly Report for June 1998

All UCR Codes for each Incident are counted.

CRIME TYPE	June 1998	Total 1998	June 1997	Total 1997
09A MURDER & NON-NEGLIGENT HOMICIDE				
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING				
11A SEX (FORCIBLE RAPE)		2		
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D FORCIBLE FONDLING				1
120 ROBBERY				1
13A ASSAULT	1	8		3
13B SIMPLE ASSAULT	6	21	1	5
13C INTIMIDATION	1	3		
200 ARSON				1
210 EXTORTION				
220 BURGLARY	3	17	2	22
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING	1	5		1
23D THEFT FROM BUILDINGS	1	2	1	3
23E THEFT FROM COIN OPERATED		2		1
23F THEFT FROM MOTOR VEHICLE		7	4	23
23G THEFT OF MOTOR VEHICLE PART				2
23H ALL OTHER LARCENY	20	63	18	49
240 MOTOR VEHICLE THEFT		2	1	5
250 COUNTERFEITING/FORGERY	1	3	2	5
26A FRAUDULENT ACTIVITY		2		
26B FRAUD/CREDIT CARD /ATM	1	2	2	3
26C IMPERSONATION				
270 EMBEZZLEMENT	1	2		
280 STOLEN PROPERTY		4		5
290 DAMAGE PROPERTY	12	60	9	36
35A DRUG/NARCOTICS	7	32	7	27
35B DRUG EQUIPMENT VIOLATION	1	5	4	13
36A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE	1	1		
510 BRIBERY				
520 WEAPON OFFENSES		1		
753 OBSCENE & HARASSING PHONE	1	13	2	17
756 USING MOTOR VEHICLE W/O			1	1
90A BAD CHECKS		2		
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT	7	19	3	11
90D DUI	6	22	1	18
90E DRUNKENNESS				
90F FAMILY (NO VIOLENCE)		2		1
90G LIQUOR LAW	5	42	6	41
90H PEEPING TOM				
90I RUNAWAY	1	4		4
90J TRESPASSING		3	2	13
90L TRUANCY				
90N RESISTING ARREST	2	4		
90P CONTRIBUTING TO DELINQUENCY	1	3		
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES	8	38	8	41
91T TRAFFIC & NRVC ARRESTS	14	80	13	107
91W WARRANT ARRESTS	10	22	3	24
979 MISSING PERSONS		2		
980 SUICIDES		3		2
992 PROWLER		1		
NCR NON CRIMINAL REPORTS	9	83	10	47
TOTALS:	121	587	100	533

ARREST SUMMARY

Type	June 1998	Total 1998	June 1997	Total 1997
Adults	Male= 46 Female= 3	Male= 253 Female= 65	Male= 26 Female= 7	Male= 281 Female= 54
Juveniles	Male= 5 Female= 4	Male= 23 Female= 8	Male= 6 Female= 0	Male= 21 Female= 14
Narc-Adults	Male= 3 Female= 3	Male= 20 Female= 8	Male= 8 Female= 0	Male= 26 Female= 2
Narc-Juveniles	Male= 0 Female= 0	Male= 3 Female= 2	Male= 0 Female= 0	Male= 1 Female= 0
TOTALS:	**Male= 54 Female= 10**	**Male= 299 Female= 83**	**Male= 40 Female= 7**	**Male= 329 Female= 70**

PROPERTY VALUES REPORTED

Type	June 1998	Total 1998	June 1997	Total 1997
Burglary Stolen	$2,919.00	$13,115.00	$250.00	$20,549.00
Larceny Stolen	$20,569.00	$83,476.00	$9,498.00	$40,389.00
Criminal Damage	$3,105.00	$40,919.00	$545.00	$14,105.00
MVT Stolen	$0.00	$4,500.00	$20,000.00	$68,885.00
Burglary Recovered	$0.00	$900.00	$0.00	$250.00
Larceny Recovered	$3,106.00	$35,198.00	$1,400.00	$4,629.00
MVT Recovered	$0.00	$2,500.00	$0.00	$36,865.00
Total Stolen	$23,488.00	$101,091.00	$29,748.00	$129,943.00
Total Recovered	$3,106.00	$38,598.00	$1,400.00	$41,744.00
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms Police Dept.
All Arrests
Primary UCR Code Only
Date Starting 06/01/98 to 06/30/98

07/02/98 : 17:03:33

Arrest Summary
Type 1

Offense		Male White	Male Black	Male Amer Indian	Male Asian	Male Other	Female White	Female Black	Female Amer Indian	Female Asian	Female Other	Male Total	Female Total	Total	Line Item #
13B	SIMPLE ASSAULT	5	0	0	0	0	0	0	0	0	0	5	0	5	0001
23C	SHOPLIFTING	0	0	0	0	0	2	0	0	0	0	0	2	2	0002
23H	ALL OTHER LARCENY	2	1	0	0	0	0	0	0	0	0	3	0	3	0003
250	FORGERY/COUNTERFEITING	0	0	0	0	0	1	0	0	0	0	0	1	1	0004
290	DESTRUCTIVE/DAMAGE/VANDALISM OF PROPERTY	2	0	0	0	0	0	0	0	0	0	2	0	2	0005
35A	DRUG/NARCOTIC VIOLATIONS - E MARIJUAN	3	0	0	0	0	3	0	0	0	0	3	3	6	0006
36C	INDECENT EXPOSURE	0	1	0	0	0	0	0	0	0	0	1	0	1	0007
90C	DISORDERLY CONDUCT	6	0	0	0	0	0	0	0	0	0	6	0	6	0008
90D	DRIVING UNDER THE INFLUENCE	3	0	0	0	0	0	0	0	0	0	3	0	3	0009
90D	DRIVING UNDER THE INFLUENCE - E MARIJUAN	1	0	0	0	0	1	0	0	0	0	1	1	2	0010
90G	LIQUOR LAW VIOLATIONS	7	0	0	0	0	1	0	0	0	0	7	1	8	0011
90N	RESISTING ARREST	1	0	0	0	0	0	0	0	0	0	1	0	1	0012
90P	CONTRIBUTING TO DELINQUENCY OF MINOR	1	0	0	0	0	0	0	0	0	0	1	0	1	0013
90Z	ALL OTHER OFFENSES	1	0	0	0	0	1	0	0	0	0	1	1	2	0014
91T	TRAFFIC ARREST (DUS, NRVC, ETC)	8	5	0	0	0	0	0	0	0	0	13	0	13	0015
91W	WARRANT ARREST	5	2	0	0	0	1	0	0	0	0	7	1	8	0016
*** Total ***		45	9	0	0	0	10	0	0	0	0	54	10	64	

Isle of Palms Police Dept.
From : 06/01/98 To : 06/30/98
All Crimes : 121

07/02/98 : 17:05:03

Crime Day Of Week Analysis

Type Of Crime		Crime Count	Pct Of All	Mon	Pct Of Cri	Tue	Pct Of Cri	Wed	Pct Of Cri	Thu	Pct Of Cri	Fri	Pct Of Cri	Sat	Pct Of Cri	Sun	Pct Of Cri	Unknown	Pct Of Cri	Line Item #
13A	AGGRAVATED ASSAULT	1	0.83	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0001
13B	SIMPLE ASSAULT	6	4.96	0	0	1	17	0	0	0	0	1	17	2	33	2	33	0	0	0002
13C	INTIMIDATION	1	0.83	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0003
220	BURGLARY/BREAKING AND EN	3	2.48	0	0	1	33	0	0	0	0	0	0	2	67	0	0	0	0	0004
23C	SHOPLIFTING	1	0.83	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0005
23D	THEFT FROM BUILDINGS	1	0.83	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0006
23H	ALL OTHER LARCENY	20	16.53	2	10	4	20	3	15	1	5	3	15	3	15	4	20	0	0	0007
250	FORGERY/COUNTERFEITING	1	0.83	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0008
26B	FRAUD CREDIT CARD/AUTOMA	1	0.83	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0009
270	EMBEZZLEMENT	1	0.83	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0010
290	DESTRUCTIVE/DAMAGE/VANDA	12	9.92	1	8	0	0	1	8	0	0	5	42	1	8	4	33	0	0	0011
35A	DRUG/NARCOTIC VIOLATIONS	7	5.79	1	14	0	0	1	14	0	0	2	29	2	29	1	14	0	0	0012
35B	DRUG EQUIPMENT VIOLATION	1	0.83	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0013
36C	INDECENT EXPOSURE	1	0.83	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0014
753	OBSCENE & HARASSING PHON	1	0.83	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0015
90C	DISORDERLY CONDUCT	7	5.79	1	14	0	0	1	14	0	0	3	43	1	14	1	14	0	0	0016
90D	DRIVING UNDER THE INFLUE	6	4.96	1	17	1	17	0	0	0	0	3	50	1	17	0	0	0	0	0017
90G	LIQUOR LAW VIOLATIONS	5	4.13	1	20	0	0	2	40	0	0	0	0	1	20	1	20	0	0	0018
90I	RUNAWAY	1	0.83	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0019
90M	OTHER AGENCIES (INCLUDES	1	0.83	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0020
90N	RESISTING ARREST	2	1.65	0	0	0	0	1	50	0	0	1	50	0	0	0	0	0	0	0021
90P	CONTRIBUTING TO DELINQUE	1	0.83	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0022
90Z	ALL OTHER OFFENSES	7	5.79	2	29	2	29	0	0	0	0	1	14	1	14	1	14	0	0	0023
91T	TRAFFIC ARREST (DUS, NRV	14	11.57	2	14	3	21	3	21	3	21	1	7	2	14	0	0	0	0	0024
91W	WARRANT ARREST	10	8.26	2	20	1	10	1	10	1	10	2	20	0	0	3	30	0	0	0025
NCR	NON CRIMINAL REPORT	9	7.44	1	11	2	22	1	11	0	0	0	0	3	33	2	22	0	0	0026
*** Total ***		121	100.00	16		16		15		5		27		21		21		0		

Isle of Palms Police Dept.
From : 06/01/98 To : 06/30/98
All Crimes : 121

07/02/98 : 17:05:05

Crime Time Of Day Analysis

Type Of Crime		Crime Count	Pct Of ALL	0000 Thru 0300	Pct Of Cri	0301 Thru 0600	Pct Of Cri	0601 Thru 0900	Pct Of Cri	0901 Thru 1200	Pct Of Cri	1201 Thru 1500	Pct Of Cri	1501 Thru 1800	Pct Of Cri	1801 Thru 2100	Pct Of Cri	2101 Thru 2400	Pct Of Cri	Line Item #
13A	AGGRAVATED ASSAULT	1	0.83	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0001
13B	SIMPLE ASSAULT	6	4.96	0	0	0	0	0	0	0	0	3	50	2	33	0	0	1	17	0002
13C	INTIMIDATION	1	0.83	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0003
220	BURGLARY/BREAKING AND EN	3	2.48	0	0	2	67	0	0	1	33	0	0	0	0	0	0	0	0	0004
23C	SHOPLIFTING	1	0.83	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0005
23D	THEFT FROM BUILDINGS	1	0.83	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0006
23H	ALL OTHER LARCENY	20	16.53	1	5	0	0	2	10	6	30	3	15	3	15	3	15	2	10	0007
250	FORGERY/COUNTERFEITING	1	0.83	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0008
26B	FRAUD CREDIT CARD/AUTOMA	1	0.83	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0009
270	EMBEZZLEMENT	1	0.83	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0010
290	DESTRUCTIVE/DAMAGE/VANDA	12	9.92	1	8	0	0	0	0	2	17	3	25	2	17	1	8	3	25	0011
35A	DRUG/NARCOTIC VIOLATIONS	7	5.79	2	29	0	0	0	0	2	29	0	0	2	29	1	14	0	0	0012
35B	DRUG EQUIPMENT VIOLATION	1	0.83	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0013
36C	INDECENT EXPOSURE	1	0.83	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0014
753	OBSCENE & HARASSING PHON	1	0.83	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0015
90C	DISORDERLY CONDUCT	7	5.79	2	29	0	0	1	14	0	0	0	0	0	0	3	43	1	14	0016
90D	DRIVING UNDER THE INFLUE	6	4.96	2	33	1	17	0	0	0	0	0	0	0	0	3	50	0	0	0017
90G	LIQUOR LAW VIOLATIONS	5	4.13	2	40	1	20	0	0	1	20	0	0	0	0	0	0	1	20	0018
90I	RUNAWAY	1	0.83	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0019
90M	OTHER AGENCIES (INCLUDES	1	0.83	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0020
90N	RESISTING ARREST	2	1.65	1	50	0	0	0	0	0	0	0	0	0	0	1	50	0	0	0021
90P	CONTRIBUTING TO DELINQUE	1	0.83	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0022
90Z	ALL OTHER OFFENSES	7	5.79	2	29	0	0	0	0	0	0	1	14	1	14	3	43	0	0	0023
91T	TRAFFIC ARREST (DUS, NRV	14	11.57	2	14	0	0	4	29	5	36	1	7	1	7	1	7	0	0	0024
91W	WARRANT ARREST	10	8.26	0	0	1	10	2	20	0	0	2	20	3	30	2	20	0	0	0025
NCR	NON CRIMINAL REPORT	9	7.44	1	11	0	0	1	11	1	11	3	33	1	11	2	22	0	0	0026
*** Total ***		121	100.00	22		6		10		19		19		17		20		8		

Isle of Palms Police Dept.
From : 01/01/98 To : 06/30/98
All Crimes : 587

07/07/98 : 15:05:12

Crime Analysis By Quarter

Type Of Crime		Crime Count	Pct Of All	Jan Thru Mar	Pct Of Cri	Apr Thru Jun	Pct Of Cri	Jul Thru Sep	Pct Of Cri	Oct Thru Dec	Pct Of Cri	Line Item #
11A	FORCIBLE RAPE	2	0.34	1	50	1	50	0	0	0	0	0001
13A	AGGRAVATED ASSAULT	8	1.36	1	13	7	88	0	0	0	0	0002
13B	SIMPLE ASSAULT	21	3.58	8	38	13	62	0	0	0	0	0003
13C	INTIMIDATION	3	0.51	1	33	2	67	0	0	0	0	0004
220	BURGLARY/BREAKING AND EN	17	2.90	7	41	8	47	0	0	2	12	0005
23C	SHOPLIFTING	5	0.85	1	20	4	80	0	0	0	0	0006
23D	THEFT FROM BUILDINGS	2	0.34	1	50	1	50	0	0	0	0	0007
23E	THEFT FROM COIN-OPERATED	2	0.34	1	50	1	50	0	0	0	0	0008
23F	THEFT FROM MOTOR VEHICLE	7	1.19	1	14	6	86	0	0	0	0	0009
23H	ALL OTHER LARCENY	63	10.73	22	35	41	65	0	0	0	0	0010
240	MOTOR VEHICLE THEFT	2	0.34	1	50	1	50	0	0	0	0	0011
250	FORGERY/COUNTERFEITING	3	0.51	0	0	3	100	0	0	0	0	0012
26A	FALSE PRETENSE/SWINDLE/C	2	0.34	1	50	0	0	0	0	1	50	0013
26B	FRAUD CREDIT CARD/AUTOMA	2	0.34	1	50	1	50	0	0	0	0	0014
270	EMBEZZLEMENT	2	0.34	1	50	1	50	0	0	0	0	0015
280	STOLEN PROPERTY OFFENSES	4	0.68	1	25	3	75	0	0	0	0	0016
290	DESTRUCTIVE/DAMAGE/VANDA	60	10.22	22	37	37	62	0	0	1	2	0017
35A	DRUG/NARCOTIC VIOLATIONS	32	5.45	13	41	19	59	0	0	0	0	0018
35B	DRUG EQUIPMENT VIOLATION	5	0.85	3	60	2	40	0	0	0	0	0019
36C	INDECENT EXPOSURE	1	0.17	0	0	1	100	0	0	0	0	0020
520	WEAPON LAW VIOLATIONS	1	0.17	0	0	1	100	0	0	0	0	0021
753	OBSCENE & HARASSING PHON	13	2.21	3	23	9	69	0	0	1	8	0022
90A	WORTHLESS CHECKS	2	0.34	1	50	0	0	1	50	0	0	0023
90C	DISORDERLY CONDUCT	19	3.24	6	32	13	68	0	0	0	0	0024
90D	DRIVING UNDER THE INFLUE	22	3.75	10	45	12	55	0	0	0	0	0025
90F	FAMILY OFFENSES , NONVIO	2	0.34	2	100	0	0	0	0	0	0	0026
90G	LIQUOR LAW VIOLATIONS	42	7.16	21	50	21	50	0	0	0	0	0027
90I	RUNAWAY	4	0.68	1	25	3	75	0	0	0	0	0028
90J	TRESPASS OF REAL PROPERT	3	0.51	3	100	0	0	0	0	0	0	0029
90M	OTHER AGENCIES (INCLUDES	6	1.02	1	17	5	83	0	0	0	0	0030
90N	RESISTING ARREST	4	0.68	1	25	3	75	0	0	0	0	0031
90P	CONTRIBUTING TO DELINQUE	3	0.51	0	0	3	100	0	0	0	0	0032

90Z	ALL OTHER OFFENSES	30	5.11	9	30	21	70	0	0	0	0	0033
91T	TRAFFIC ARREST (DUS, NRV	80	13.63	41	51	38	48	0	0	1	1	0034
91W	WARRANT ARREST	22	3.75	7	32	15	68	0	0	0	0	0035
978	SUSPICIOUS FIRES	2	0.34	0	0	2	100	0	0	0	0	0036
979	MISSING PERSONS	2	0.34	0	0	2	100	0	0	0	0	0037
980	SUICIDES	3	0.51	3	100	0	0	0	0	0	0	0038
992	PROWLER	1	0.17	0	0	1	100	0	0	0	0	0039
NCR	NON CRIMINAL REPORT	83	14.14	36	43	47	57	0	0	0	0	0040
*** Total ***												
		587	100.00	232		348		1		6		

Description	Traffic	Criminal	Total
Guilty/Forfeiture	0	2	2
Guilty/Bench Trial	33	11	44
Guilty/Jury Trial	0	0	0
Not Guilty/Bench Trial	8	3	11
Not Guilty/Jury Trial	0	0	0
Nolle Prosequi	0	0	0
Transfer to other court	0	0	0
Other Disposition	0	11	11
Pled Guilty	45	9	54
Nolo Contendere	0	0	0
Tried in Absense	25	7	32
NRVCs Issued	17	0	17
Bench Warrants Issued	0	0	0
Guilty Cases	78	22	100
Not Guilty Cases	8	14	22
Conviction Percentage	90.70	61.11	81.97
TOTAL CASES PROCESSED:	86	36	122

** FINES + FEES between 06/01/98 & 06/30/98 14494.00

Isle of Palms Police Department Animal Control Report for June 1998

	1998 Monthly Total	1997 Monthly Total	1998 Yearly Total	1997 Yearly Total
Citations	21	33	126	152
Warning Tickets	11	0	112	3
Animals Secured	25	43	183	186
Dogs	7	18	54	84
Cats	3	10	14	27
Raccoons	14	13	86	51
Other	1*	1	32	21
Released to Owner	7	18	55	80
Transported to SPCA	18	22	113	91
Injured Animals	0	1	20	9
Trapped Animals	16	22	106	71
Cats	1	9	8	16
Raccoons	14	13	85	46
Other	1*	0	14	9
Dead Animals Removed	4	4	20	10
Traps Set	21	26	133	156
Kennel Fees	$7.00	$70.00	$378.00	$563.00

* Opossum

Isle of Palms Police Department Narcotics Report for June 1998

	Isle of Palms			DEA		
Drug Type	**Seized**	**Purchased**	**Value**	**Seized**	**Purchased**	**Value**
Marijuana	20 lbs 11 gms		$64,055.00			
Cocaine				1,500 kilos		400 million
Crack Cocaine					3 ounces	$3,000.00
LSD						
Heroine						
Other - Hallucinogenics						
Monies Seized						$29,000.00
Monies Forfeited						$344,000.00
Monies Pending Forfeiture						$580,000.00
Vehicles Seized				1		$15,000.00
Vehicles Forfeited						
Vehicles Pending Forfeiture						
Other Activities						
Arrests	8			6		
Charges	9			12		

ISLE OF PALMS POLICE DEPARTMENT

TO: CHIEF BUCKHANNON

FROM: SERGEANT STEWART

SUBJECT: TRAINING REPORT FOR APRIL, 1998

DATE: JULY 7, 1998

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH.

OFFICER	CLASS	TYPE	HOURS
Sgt. Lubert	Traffic Law	Core	4
Pfc. Riley	Traffic Law	Core	4
Pfc. Riley	Legal	Legal Update	2
Det. McPherson	Burglary/Robbery Investigation	Advanced	16
Cpl. Markwald	Legal	Legal Update	2
Cpl. Markwald	Traffic Law	Core	4
Chief Buckhannon	Issues in L.E. Leadership	Advanced	2
		MONTHLY TOTAL:	34
		PREVIOUS TOTAL:	1116
		YEAR TO DATE:	**1150**

EMPLOYEE	CLASS	TYPE	HOURS
L. McLellan	The Exceptional Assistant	Advanced	8
TCO Welch	NCIC	Advanced	40
		MONTHLY TOTAL:	48
		PREVIOUS TOTAL:	149
		YEAR TO DATE:	**197**

THERE HAS BEEN A TOTAL OF ***1347 HOURS*** TRAINING CONDUCTED FOR THE POLICE DEPARTMENT UP TO THIS DATE.

FIRE SERVICE REPORT

JUNE 1998

Fire Services Monthly Report

Contents

June 1998

A. Call Summary

B. Alarm Report

C. Incident Report

D. Pre-Incident Surveys/Inspections

E. Training

F. Maintenance

G. Personnel

H. Public Relations

Isle of Palms Fire Department
Call Summary
June 1998

06/09 Fire Department personnel responded to a residence on Fairway Oaks Lane for a fall with injuries. Upon arrival found a thirty year old male complaining of sliding down a roof top to it's edge and was slashed by a board on the right side of his chest. The patient was treated and transferred to Charleston County E.M.S. and transported to M.U.S.C. Emergency Room.

06/09 Engine 3 was relocated to Mt. Pleasant Fire Department Station 4 on Six Mile Road upon request while Mt. Pleasant was on the scene of a structure fire. While "standing by" Engine 3 responded to a medical assist on Hogan's Alley and a fire alarm call on Wando Parkway. One engineer and two volunteer firefighters manned engine 3.

06/16 Fire Department personnel responded to the beach at 35th Ave. for three boaters in distress at 11:06 p.m. Upon arrival, found three victims calling for help and swimming towards shore. A fourth victim had made it safely to shore and called for help. The boaters stated they had been in the water for approximately two and a half-hours calling for help. No life jackets were present. One victim was transported to East Cooper Hospital for evaluation and treatment.

06/22 Fire Department personnel responded to a possible hazardous materials incident. Upon arrival found one fifty-five gallon poly container that was half full of a liquid. The area was isolated and entry was denied. The Coast Guard, NRC, EPA, DHEC, Sheriff's Office, EPD and Isle of Palms Police were notified.

06/24 Fire Department responded to a structure fire on Waterway Island Drive. Upon arrival, found a three-story structure with smoke and flames showing. The fire was extinguished and smoke was removed from the residence. The fire began on the back deck and caused approximately $20,000 in damage. No injuries were reported.

06/28 Fire Department personnel responded to the Recreation Center for a fall with injuries. Upon arrival, found a 38 year old male lying prone and complaining of pain in the back of his head. The patient was riding his bike on the bleachers and fell off striking his head on the ground. C-spine precautions were taken, the patient was treated and transferred to Charleston County E.M.S. then transported to East Cooper Emergency Room. We were later advised that the patient had sustained a broken neck in two places. Fire Department personnel were notified of a job well done.

06/29 Fire Department personnel responded to Grand Pavilion for a search for a 16' sailboat with two males on board at 03:54 a.m. The Coast Guard, County Rescue and D.N.R. were notified and responded with a helicopter on boats. Coast Guard helicopter spotted the sailboat with one male on it approximately five miles off shore. The sailboat was towed into Wild Dunes Marina. The second subject was later located at his residence.

* During the month, personnel responded to four brush fires and several missing children on the beach calls.

ISLE OF PALMS FIRE DEPARTMENT
JUNE 1998
ALARM REPORT

INCIDENT #	DATE	DIST.	TYPE	LOCATION
98-231	6-1-98	2	EMS Assist (n/r)	5759 Palm Blvd.
98-232	6-2-98	2	Unintentional False	3905 Palm Blvd.
98-233	6-3-98	1	Stand-By	915 Palm Blvd.
98-234	6-3-98	1	EMS Assist (n/r)	1008 Ocean Blvd.
98-235	6-3-98	2	Station Tour	44 41st Ave.
98-236	6-6-98	1	EMS Assist (r)	30 J.C. Long Blvd.
98-237	6-6-98	2	Brush Fire	5800 Palm Blvd.
98-238	6-6-98	1	Structure Fire	31 J.C. Long Blvd.
98-239	6-6-98	1	EMS Assist (n/r)	31 J.C. Long Blvd.
98-240	6-7-98	2	EMS Assist (r)	31 Twin Oaks Ln.
98-241	6-7-98	2	EMS Assist (n/r)	13 Ocean Point
98-242	6-7-98	1	EMS Assist (n/r)	30 J.C. Long Blvd.
98-243	6-7-98	1	EMS Assist (n/r)	1130 Ocean Blvd.
98-244	6-9-98	2	EMS Assist (r)	12 54th Ave
98-245	6-9-98	1	EMS Assist (n/r)	25 Fairway Oaks
98-246	6-9-98	M/A	Move Up	5311 Six Mile Rd
98-247	6-9-98	M/A	EMS Assist (n/r)	1289 Hogans Alley
98-248	6-9-98	M/A	Unintentional False	501 Wando Parkway
98-249	6-11-98	1	Alarm Malfunction	500 Ocean
98-250	6-11-98	2	Brush Fire	9002 Palmetto
98-251	6-11-98	2	EMS Assist (n/r)	14 Lagoon Villas
98-252	6-12-98	2	EMS Assist (r)	290 Forest Trail Ct.
98-253	6-12-98	1	Alarm Malfunction	202 Ocean Blvd.
98-254	6-13-98	1	EMS Assist (n/r)	1101 Ocean Blvd.
98-255	6-13-98	1	Smoke Removal	614 Palm Blvd.
98-256	6-13-98	1	EMS Assist (n/r)	1009 Ocean Blvd.
98-257	6-13-98	1	EMS Assist (r)	2201 Cameron Blvd.
98-258	6-14-98	1	EMS Assist (n/r)	30 J.C. Long Blvd.
98-259	6-14-98	1	EMS Assist (n/r)	1120 Ocean Blvd.
98-260	6-14-98	1	EMS Assist (n/r)	1207 Palm Blvd.
98-261	6-14-98	1	EMS Assist (n/r)	9th & Ocean Blvd.
98-262	6-16-98	1	EMS Assist (r)	2108 Palm Blvd.
98-263	6-16-98	1	EMS Assist (n/r)	Breech Inlet
98-264	6-16-98	1	Search	1400 Beachfront
98-265	6-16-98	1	EMS Assist (n/r)	1 14th Ave.
98-266	6-17-98	2	Rescue (water)	3500 Beachfront
98-267	6-17-98	2	EMS Assist (n/r)	4000 Palm Blvd.
98-268	6-17-98	2	Brush Fire	57 Ocean Point

98-269	6-17-98	1	Rescue (water)	5th & Ocean Blvd.
98-270	6-18-98	1	Outside Struct. Fire	1400 Ocean Blvd.
98-271	6-18-98	2	Station Tour	44 41st Ave.
98-272	6-18-98	1	EMS Assist (r)	8 6th Ave.
98-273	6-19-98	2	Unintentional False	4004 Palm Blvd.
98-274	6-19-98	1	EMS Assist (r)	1207 Palm Blvd.
98-275	6-19-98	1	EMS Assist (r)	622 Palm Blvd.
98-276	6-21-98	2	EMS Assist (r)	20 41st Ave.
98-277	6-21-98	1	EMS Assist (n/r)	103 Palm Blvd.
98-278	6-22-98	2	Hazardous Condition	38 ½ Grand Pavilion
98-279	6-22-98	1	Extrication	311 Carolina Blvd.
98-280	6-22-98	1	Unintentional False	301 Ocean Blvd.
98-281	6-23-98	1	EMS Assist (n/r)	301 Palm Blvd.
98-282	6-23-98	2	Arcing Elec. Equip.	3400 Waterway
98-283	6-24-98	2	Rescue	9002 Palmetto
98-284	6-24-98	2	EMS Assist (n/r)	7000 Palmetto
98-285	6-24-98	2	Structure Fire	35 Waterway Island Dr.
98-286	6-25-98	1	Outside Struct. Fire	12 2nd Ave.
98-287	6-25-98	1	EMS Assist (r)	208 Ocean Blvd.
98-288	6-25-98	2	Steam mistaken	50 41st Ave.
98-289	6-26-98	2	EMS Assist (n/r)	5100 Palmetto
98-290	6-26-98	2	EMS Assist (r)	4600 Palmetto
98-291	6-26-98	1	EMS Assist (n/r)	1 14th Ave.
98-292	6-26-98	2	Brush Fire	5 Sandpiper Ct.
98-293	6-26-98	1	EMS Assist (r)	1206 Palm Blvd.
98-294	6-26-98	1	Unclassified	Hwy 517
98-295	6-26-98	1	EMS Assist (n/r)	1206 Palm Blvd.
98-296	6-27-98	2	Search	7000 Palmetto
98-297	6-27-98	2	EMS Assist (n/r)	5800 Palmetto
98-298	6-27-98	1	Search	1008 Ocean Blvd.
98-299	6-28-98	1	Alarm Malfunction	7 Driftwood
98-300	6-28-98	2	Unintentional False	Summerhouse
98-301	6-28-98	1	EMS Assist (r)	27th & City Park
98-302	6-28-98	1	Search	902 Ocean Blvd.
98-303	6-29-98	2	Search (water)	Atlantic Ocean
98-304	6-29-98	2	EMS Assist (r)	15 41st Ave.
98-305	6-29-98	2	EMS Assist (r)	15 54th Ave.
98-306	6-29-98	2	Alarm Malfunction	16 Morgans Cove
98-307	6-30-98	2	Install Smoke Det.	Dist 1 & 2
98-308	6-30-98	1	Assist Police	1 14th Ave.

Total Calls=78 District 1=42 District 2= 33 Mutual Aid= 3

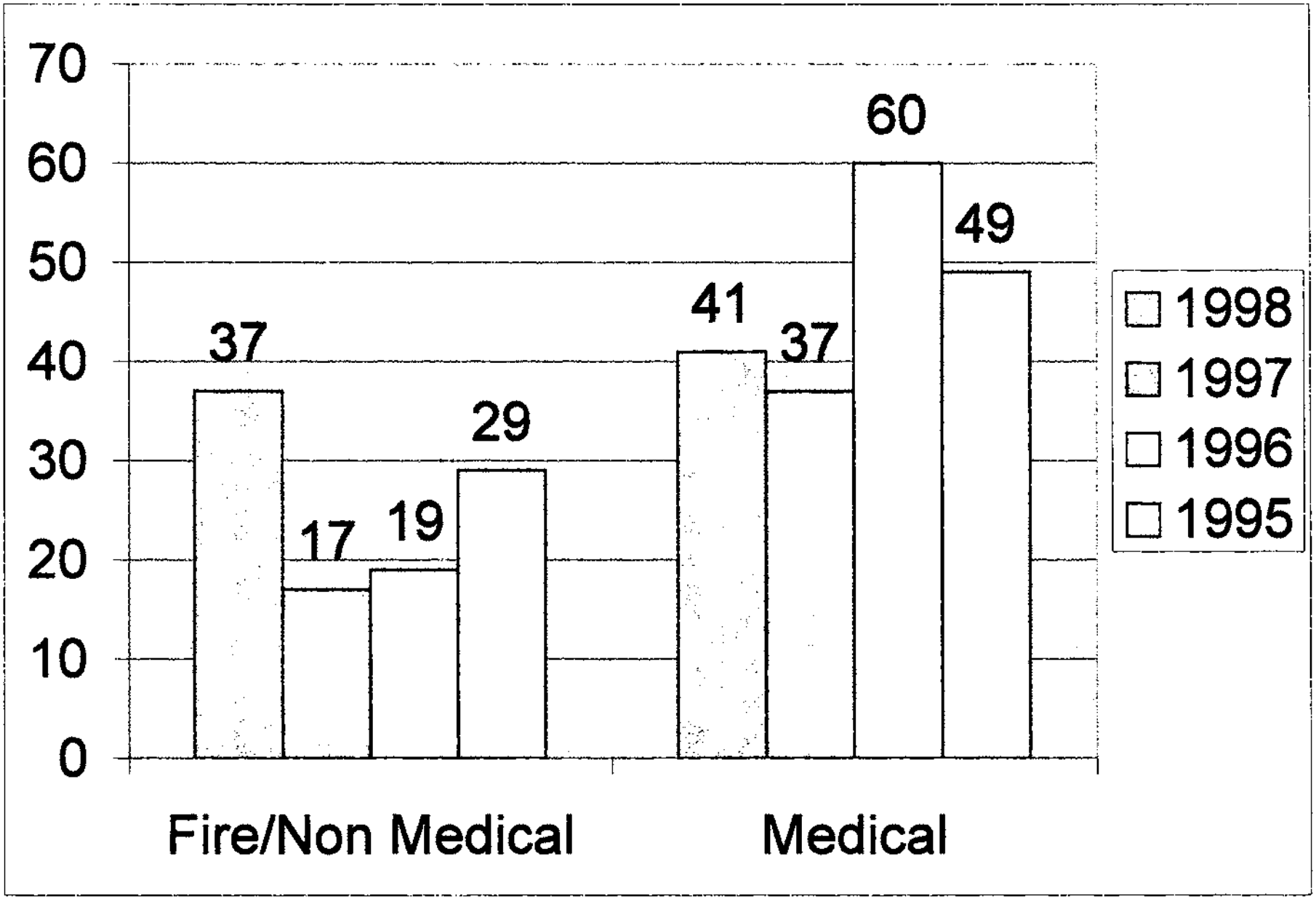
Total EMS Calls= 41 Resident= 16 Non-resident= 25

June 1997 total= 54

Isle of Palms Fire Department
Run Comparison
June 1995-1998

	Total Calls	Fire/Non Medical	Medical
1995	69	29	49
1996	79	19	60
1997	54	17	37
1998	78	37	41

Isle of Palms Fire Department
Response Comparision
June 1995-1998



City of Isle of Palms Fire Department
June
Incident Report
(Listed in accordance with NFIRS Standards)

Situation Found:	Total	Dist. 1	Dist. 2	MA	YTD	*Fire Cause:*	
Total Alarms:	78	42	33	3	308	*Structural*	
Working Structure Fire	2	1	1		5	Electrical	
Outside of Structure	2	2			2	Smoking Materials	1
Vehicle Fire					2	Heating or Cooking Equipment	No.
Brush, grass, leaves	4		4		13	Suspicious	No.
Trash, rubbish					1	Lightning	No.
Explosion, No after fire						Arson	No.
Outside spill with fire						Other	No.
Other fires not classified							
Overpressure Rupture							
Emergency Medical Call	41	26	14	1	161		
Locked in-trapped					1		
Search	5	3	2		8		
Extrication	1	1			2		
Rescue-Not classified	3	1	2		7		
Spill, leak - no fire					1		
Power line down					2		
Arcing electrical equipment	1		1		4		
Aircraft standby							
Chemical spill					1		
Hazardous condition	2	1	1		6		
Water removal					2		
Smoke removal	1	1			1		
Animal Rescue							
Assist Police	1	1			3		
Unauthorized burning							
Move-up	1			1	2		
Other service calls					2		
Smoke Scare					3		
Controlled burn							
Steam, gas mistaken for smoke	1		1		1		
Malicious false							
Bomb scare							
Alarm Malfunction	4	3	1		9		
Unintentional false	5	1	3	1	8		
Unclassified	1	1			4		
* Supplemental	3		3		57		
Property Value:		Property Damage:				Property Saved:	
Gallons of water used 2000							

* See attached Supplemental Report

Supplemental Activities Report
June 1998

Type Call	Total	Dist. 1	Dist. 2	Mutual Aid	Year to Date
Smoke Detector	1		1		2
Station Tour	2		2		8
Public Education					1
Public Appearances					1
Assist Motorist					5
Pump Streets					10
Remove Objects/Roof					1
Remove Objects/Tree					1
Beach Search					2
Public Assist					10
Other					16
Totals	3		3	0	57

Isle of Palms Fire Department
Pre-Incident Surveys

Ninety Pre-Incident surveys have been completed in the field. Seventy-Five have been processed.

Fire Inspections

The building Department is currently performing fire inspections. There were 19 inspections done for the month of June.

ISLE OF PALMS FIRE DEPARTMENT
JUNE 1998
TRAINING REPORT

PAID

Total medical training hours..... 57
Total fire training hours.....444
Total hours.....524.
Hours per man.....34.9

ADDITIONAL TRAINING

Engineer Roger Eagle taught CPR certification class to Recreation Department

Captain Steve Yannuzzi completed the National Fire Academy Training Program Management class.

Engineer Bob Maibach attended the SCFA Hazardous Materials Operations Instructor Certification Workshop.

VOLUNTEER

Total medical training hours.....0
Total fire training hours..... 0
Total hours.....0
Hours per man.....0

The volunteers held a by-laws work session on June 10. The new by-laws are going to be reviewed and presented at the July 22, 1998 meeting date.

Water training was attempted on June 24 but was canceled when the department responded to a working structure fire at 35 Waterway Island Drive.

Isle of Palms Fire Department
Maintenance
June 1998

Station 1	
06/03	Ordered vacuum gauge for pump test kit.
06/11	Removed radio from Call Box to have repaired at factory.
06/16	Replaced spotlights in gear room with florescent fixtures.
Station 2	No maintenance performed.
Squad I	
06/04	Worked on light bar, parts on order. Repaired light compartment switches.
06/15	Completed light bar repair.
06/16	Replaced faulty injector line.
06/18	Replaced partial wiring harness.
06/19	Replaced headlight switch.
Truck I	
06/03	Inspected outrigger and hydraulic operation.
06/16	Replaced head light and roof marker light lens.
Engine II	
06/02	Worked on light bar, parts on order
06/09	Completed repairs on the light bar.
06/19	Repaired AC unit, required minor adjustment.
06/22	Electrical repairs on wiring of rear tail light and tailboard running light completed. Repaired facemask on Sigma airpack.
06/26	Parts ordered and installed for turn signal repair.
06/30	Replaced 537 flasher with electronic flasher.
Engine III	
06/22	Ordered air horn switch for repairs. Repaired air horn switch.
06/24	Ordered parts for rear emergency lights.
06/25	Repairs completed on rear emergency lights.
Engine IV	
06/22	Repaired accelerator floor pedal.

Car I (Jeep)	
06/01	Replaced driver's side seat belt.
Car II (Crown Victoria)	No maintenance performed.
Rescue I (F-150)	No maintenance performed.
Rescue II (ATV-Kawasaki 4x4)	
06/23	Repaired and replaced emergency bulb and wiring.
Rescue III (Rescue Boat)	No maintenance performed.
Rescue IV (Rubber Boat)	No maintenance performed.
Rescue V ('97 Yamaha Jet Ski/Wave Runner)	Unit was re-wired by Champion Honda.
Misc.	
06/10,11,12	Trained personnel on Truck 1
Conducted Weekly:	SCBA inspection & maintenance Ladder inspection & maintenance Backflushed pumps.
*	Worked on hydrants throughout the month.

Isle of Palms Fire Department
Personnel Report
June 1998

Employee of the month went to Captain Carol Nilsen, Engineer Todd Bass, Engineer Roger Eagle and Firefighter/Volunteer Don Corbett. The four worked as a team on June 28, 1998, in the successful outcome of a thirty-eight year old male who broke his neck after falling off the bleachers at the Isle of Palms Recreation Department. Had the team not followed proper protocol the patient could have been paralyzed.

Engineer/EMT Glen Kramer was promoted to Captain on June 25, 1998. The City has employed him since 1994. Congratulations to Captain Kramer.

A retirement party was held at the Isle of Palms Exchange Club on June 27, 1998, for Engineer John Horvath. The City has employed engineer Horvath since 1982. A lunch in his honor was given at Station 1. We wish him well.

Engineer/EMT L.D. Dougherty resigned his position to pursue his own pool business, which has become successful in a very short period of time. The City has employed engineer Dougherty since 1984. We wish him much success.

Isle of Palms Fire Department
Public Relations Report
June 1998

06/03	Fire Department personnel at Station 2 gave a tour of the Station to visitors from Ohio.
06/04	Fire Department personnel supervised a community service worker.
06/18	Fire Department personnel at Station 2 gave a tour of the Station to visitors from Isle of Palms.
06/29	Chief Graham set up and attended the Annual Hurricane Meeting for residents of the Isle of Palms. Speakers were Chief Graham, Chief Buckhannon, Dennis Clark of E.P.D. and Ben Meyers of the American Red Cross.
06/30	Fire Department personnel installed a smoke detector for residents at Linkside Drive, Abalone Alley and Cameron Blvd.

Isle of Palms Fire Department Memo

To: Public Safety Committee
From: Chief Graham
Date: July 6, 1998
Re: Wild Dunes Fireworks Display

As you are aware, I supervised the Wild Dunes Fireworks Display on July 4, 1998. Prior to the event, I spoke to Keith Jones, the display operator, to discuss conditions related to weather and the 11:23 p.m. low tide. I advised Mr. Jones that the measurements taken were based on where the tide should be at 8:00 p.m. and set-up should begin then to obtain maximum distance from the viewing area.

I returned to the set-up area at approximately 7:40 p.m. to find the operators had begun set-up well before 8:00 p.m. and not at the location chosen by the sponsor and myself. In turn I had Mr. Jones fire-off two test shots, a 3" and a 6" to get an idea where they would land. At the time we had an acceptable level of safety.

Wild Dunes representatives barricaded off an area. The area was 350 feet downwind and approximately 100 feet upwind. The code calls for 300 feet minimum in each direction and the crowd was moved back. During the set-up phase the display operators were emptying out the mortars and tossing the debris on to the beach without concern for littering. I advised them that this was unacceptable and to place all litter and debris in a trash bag. Two off-duty Police Officers and four off-duty Firefighters were hired by Wild Dunes to assist with fire control and crowd control and safety. Wild Dunes representative/display sponsor David Ellis was on site and immediately responded to my request for additional assistance with crowd control utilizing his staff to free-up the Firefighters on site. According to the code, crowd control is also the responsibility of the sponsor.

The display began at approximately 9:45 p.m. as the winds began to fluctuate causing embers to land near houses to the left of Grand Pavilion and near Sea Grove Villas. At times embers were landing on the porch of one house, however the occupants assured us that they were able to put them out.

Several incidents occurred during the display causing concern, when some of the fireworks appeared to misfire and one 6" shell actually blew up inside of its mortar,

which allowed the firework to rise only a few feet above the operators and caused damage to the mortar rack as well as other fireworks. I notified Mr. Ellis to stop the display. He did not hear me in time and the next rack was lit and one of the operators was running between racks and almost got burned when a fuse was lit behind her. She sustained very minor burns. The display ended prematurely due to an obvious problem with the fireworks.

The entire area was searched. Hot spots were extinguished. Fortunately no one was seriously injured and no property damage was reported.

It is my opinion that the fireworks display should no longer be approved in front of the Grand Pavilion area until such time as the beach can be re-nourished. The code calls for 300 feet from the viewing area. With the wind conditions that generally exist on the beach and the multi-millions of dollars worth of property, I feel that we should require a minimum of 500 feet from the viewing area. I have spoken to Mr. David Ellis in reference to next year. He agrees that with the beach loss that has taken place and the low tide for next year, Grand Pavilion will not be an ideal place for a fireworks display. The area in front of the Property Owners Beach House is being considered for next year.

Attached is a copy of a permit based on that of the State Fire Marshal's form with a few modifications. Please review the form for future use. If acceptable, maybe it should be voted on and entered into the City Code Book with the ordinance.

cc: Mark Williams

CITY OF ISLE OF PALMS
PERMIT TO STAGE FIREWORKS DISPLAY

1. Organization Sponsoring Display:_____
   Address:_____
   Individual Representing Organization:_____
   Telephone #_____Beeper #_____
2. Company Name Supplying Fireworks:_____
   Address:_____
   Telephone #_____
3. Display Operator's Name:_____
   Address:_____
   Telephone #_____
4. Date of Display:_____Date Receiving Fireworks:_____Rain Date:_____
5. Time of Display_____Location:_____
6. Number Of Off Duty Firefighters On Site Hired By Permittee:_____
7. Fire Chief's Name:_____Telephone #:_____
8. Display Site Will Be Ready For Final Inspection By Authorities:
   Time:_____ Date:_____
9. Attach a Separate Sheet Showing Diagram of Site and Directions to Site.
   A minimum of 500' for the operating site to the viewing area and or homes is required by the City of Isle of Palms.
10. **A Copy Of Insurance Responsibility Is To Be Attached With This Permit and Authorized By The Public Safety Committee and the Fire Chief of the Isle of Palms.**

_____ _____
Permittee Date

Public Safety Committee:

_____ _____
Chairman-date Fire Chief-date

_____ _____
Committee Member-date Committee Member-date

THE CITY OF ISLE OF PALMS RESERVES THE RIGHT TO REVOKE THIS PERMIT AT ANY TIME.

CLASS "B"
PERMIT TO STAGE FIREWORKS DISPLAY

RECEIVED
1998 JUN 12 P 1:16

CITY: Isle of Palms

COUNTY: Charleston DATE: May 21, 1998

1. ORGANIZATION SPONSORING DISPLAY: Wild Dunes Resort

ADDRESS: 5757 Palm Blvd. Isle of Palms SC 29451

INDIVIDUAL REPRESENTING ORGANIZATION: David Ellis

TELEPHONE: 843-886-2270

2. COMPANY NAME SUPPLYING FIREWORKS: MELROSE S. PYROTECHNICS

ADDRESS: 4652 CATAWBA RIVER ROAD, CATAWBA SC 29704 PHONE: 800-771-7976

3. DISPLAY OPERATOR'S NAME: Keith Jones

ADDRESS: See Above

TELEPHONE: 800-771-7976

4. DATE OF DISPLAY: 7-4-98 DATE RECEIVING FIREWORKS: 7-4-98 RAIN DATE: N/A

5. TIME OF DISPLAY: Approx. 10:00PM → 9:45 PM LOCATION: Grand Pavilion Beach Front

6. FIRE DEPARTMENT THAT WILL BE PRESENT DURING DISPLAY: I.O.P. Fire Dept.

7. FIRE CHIEF'S NAME: Ann M. Graham TELEPHONE: 886-4410

8. TIME AND DATE DISPLAY SITE WILL BE READY FOR FINAL INSPECTION BY AUTHORITIES: 1 hour before display

9. ATTACH A SEPARATE SHEET SHOWING DIAGRAM OF SITE AND DIRECTIONS TO SAME.

10. A COPY OF INSURANCE RESPONSIBILITY IS TO BE ATTACHED WITH THIS PERMIT AND SENT TO:
DEPARTMENT OF LABOR, LICENSING AND REGULATION
DIVISION OF FIRE AND LIFE SAFETY
141 MONTICELLO TRAIL
COLUMBIA, SC 29203

"SEE REVISION"

D. Ellis - Wild Dunes Resort
PERMITTEE

Ann M Graham
RESIDENT FIRE MARSHAL (FIRE CHIEF)

Fire Chief 6-10-98
TITLE

Terri B. Ly 12 Jun 98
STATE FIRE MARSHAL OR HIS DESIGNEE

Recommendation of The Public Safety Committee to The IOP City Council,
(by unanimous vote of the Committee, June 1998).

SUBJECT: Ocean Boulevard Stop signs - Consultants Report

The City Administrator is to give written instructions to the consultant.
Written responses to the following questions are required of the consultant.

1. Describe any accidents or infractions of record in the Ocean Boulevard area that may be associated with the stop signs as presently installed. Compare the accidents and infractions since the date of installation of the signs to an equal period of time before their installation. Note: Chief Buckhannon is to research these statistics and prepare a report from police records for the consultant and City Council.

2. Render an opinion as to whether the stop signs as presently installed increase or decrease the likelihood of vehicular accidents.

3. Render an opinion as to whether the stop signs as presently installed increase or decrease pedestrian safety.

4. Research and offer any other insights which may be relevant to public safety as regards the removal or retention of the stop signs.

In addition to the consultants report the City Attorney is to render a written opinion to the Council, advising of specific liability, if any, which exist for The City by leaving or removing the stop signs.

EXHIBIT C

PUBLIC WORKS COMMITTEE MEETING
July 20, 1998

The regular meeting of the Public Works Committee was held on July 20, at 6:00 p.m. in City Hall. Present were Chair Debra Hernandez, and Committee members Mike Sottile, and Dee Taylor, Council member Bob Abele, Mayor Carmen Bunch, Director David Mobley, and City Administrator Mark Williams.

1. Citizen Comments. Ms. Gray of 232 Forest Trail discussed the poor condition of the drainage ditch behind her home. After some discussion, the Committee requested Mr. Williams investigate the cost of having this cleaned and regraded separate from the larger ditch regrading project he is already estimating.

2. Minutes of Previous Meeting. Mr. Sottile made a motion to approve the minutes of from the June 1998 meeting; Mr. Taylor seconded; motion passed unanimously.

3. Monthly Director's Report. Mr. Mobley disscussed the month's activities and answered questions of Committee members (see attached report).

   Mr. Sottile raised questions regarding his continued observation that trash pick-up was not being performed at an acceptable level. Mr. Mobley discussed some recent changes he had made in operations to address problems (see attached memo). The Committee also discussed at length whether the Public Works department was adequately staffed to meet the level of service expected by residents. The Department currently has two vacant full-time slots. Once these are filled the Committee will discuss the staffing level again. In a related issue, the Administrator is investigating ~~the~~ whether the current salary for drivers and trash collectors needs to be increased. He will make a recommendation at the Council meeting regarding this issue.

4. New Business

A. Beach Accesses. The committee discussed the landscaping encroachments on the Ocean Boulevard accesses between Breach inlet and 10th Avenue. The Committee generally agreed that the City should take some action to address this issue. After discussion, the Chair agreed to discuss the matter further with the City Attorney.

   See attached memo on the 51st Avenue access from the City Attorney.

5. Old Business
   A. Trash Transfer Situation. The Administrator discussed the rather limited options the City has to address this problem. The Chair is still planning to discuss this issue with the Mt. Pleasant Public Works Chair. The Administrator and Director will continue working on this problem
   B. Drainage Update. The Administrator reported on his current efforts to prepare a cost estimate for having the ditches cleaned and reshaped. Now that an approximate total ditch length has been calculated, the estimate should be ready very soon.
   C. Commercial Area Traffic and Beautification Plan. The Chair reported that she is scheduled to meet with the Commerce Association at their next meeting on August 12. All Committee members were urged to attend.

6. Executive Session. No action was taken and the Committee discussed several Public Works employee personnel matters.

There being no further business to come before the committee, the meeting was adjourned at 805 p.m.

Respectfully submitted,
Debra Hernandez, Chair

City of Isle of Palms
Department of Public Works
June Report
David Mobley, Director

1. Department received 599 phone calls in the month of June for special request collection; i.e., limbs & trees, leaves, mattresses, box springs. Picked up 14 white goods, i.e., water heaters, washers, dryers, freezers, one bathtub and commode. We buried 2 sea turtles and 2 sharks on the beach; disposed of 1 squirrel. We delivered 33 rollout carts/recycling bins and 59 flat bed and garbage packer loads of limbs and dry trash.

2. Charleston County sign crew are in the process of installing beach access path numbers.

3. One scrap metal container has been transported to Charleston Scrap Metal. I recently received a phone call from Scott with Wild Dunes golf course maintenance who is the maintenance supervisor. He stated that the two 40-yard open-top roll-off containers are not working out very well and he requested that we either put smaller containers or remove the containers completely and allow him to place the limbs, etc., on the ground for collection by City personnel and trucks. Need committee's recommendation on how to proceed.

4. Pride Asphalt and Repair has striped Ocean Boulevard excluding the area in front of Seaside Inn which will be striped after construction is completed. They also striped angle parking lines at the Recreation Department ballfield.

5. Installed 8 street and stop signs last month; i.e., faded no parking and vandalized signs.

6. The new garbage truck , 1998 Mack with a 33-yard leach packer, was started on a route June 15th and is working well. The displaced 20-yard packer is now being used exclusively on limbs and leaves every day.

7. Mike Mazyck resigned Friday, July 17th, to drive a delivery truck. (He was one of the updated CDL employees; he quit without two weeks notice, therefore no accumulated annual leave was paid to him.) We now have two CDL driver positions open and we advertised this past weekend for drivers.

8. Received a request from Coy Gaston at 9 Seahorse Court to cut on the street lights on her street. Currently there are three poles for lantern-type lights - poles #G06356, G06357, and G06358. Need committee's approval to proceed.

9. Currently we have in stock 19 90-gallon carts and 65 40-gallon carts. I recommend that we order 100 90-gallon carts as soon as possible. Need committee's approval to proceed.

MEMORANDUM

TO: Mark M. Williams, City Administrator

FROM: David D. Mobley, Jr., Public Works Director

DATE: July 20, 1998

SUBJECT: Limbs Collection Operation

In reference to our most recent conversation concerning limbs collection, the following is an update of the Public Works operations.

1. Effective June 15th, the PW#3 20-yard F800 packer which was originally on garbage collection, has been transferred and will be picking up limbs throughout the week. Some areas of his operation are from Breach Inlet to 21st, 21st to 30th, or 30th to 41st, 41st through Wild dunes. I am dispatching him accordingly. This seems to be working very well and is taking a lot of pressure off the rest of the vehicles for this type of collection.

2. In addition to the permanent limbs collection vehicle, we are continuing to pick up limbs and leaves with the rest of the fleet on Wednesdays.

3. When the truck driven by Kim Tapply is filled during the week, rather than his driving the truck to the incinerator or landfill, I am utilizing another driver to empty the vehicle so that he can operate the CAT front loader. I have been utilizing the temp CDL driver on the flatbed truck while Kim is using the CAT for loading large piles of limbs and leaves onto the flatbed. Kim is also using the CAT with flatbed all day long on Wednesdays.

4. We are utilizing both pick-up trucks for dry-type trash - garage type materials that is not putrescible waste. These vehicles in turn dump into the dry-type packer which is used on Wednesday. We are also using the two pick-up trucks for metal collection, such as white goods, washers and dryers, etc.

The above operation has greatly improved efficiency of our limbs collection and has improved our turn-around time for limb collection for island residents. In addition, this operation should improve our collection to the extent that all the limbs and leaves can be removed from the island in a one-week period. As we continue to make improvements, I will keep you informed of the progress. As always, should you have any questions, please feel free to call.

FENNELL CONTAINER CO., INC.
TOTAL WASTE MANAGEMENT SERVICES
P.O. Box 62679
North Charleston, S.C. 29419-2679
(803) 552-4751 - Fax (803) 760-0448

July 20, 1998

The Honorable Mark Williams
City Administrator, City of Isle of Palms
P.O. Box 508
Isle of Palms, SC 29451

Dear Mark:

This letter will offer pricing for truck(s) and crew(s) to assist your public works department in picking up yard debris on the Isle of Palms. Based upon our conversation on Wednesday, July 15, 1998, Fennell Container Co. will meet with your public service personnel and service the areas they designate.

Based upon no disposal charges at Bees Ferry Landfill, Fennell Conatiner Co. will provide a truck and crew to the Isle of Palms for $90.00 per hour (portal to portal). The work will be done on a week-to- week basis to meet the challenges of cleaning up yard debris on the island. After an evaluation of this process, we will offer a proposal to handle yard debris collection and disposal on a permanent basis.

Thank you for your interest in Fennell Container Co. for your waste management needs. We look forward to working with you on this project.

Sincerely,

J. Lewis Lee /sw

J. Lewis Lee
Territory Manager

Drivers; 2 crew
Rear loaders; hand loaded

MEMORANDUM

TO: Public Works Committee
City Council Members

FROM: Mark M. Williams, City Administrator

DATE: June 12, 1998

SUBJECT: Ocean Boulevard Beach Accesses

During the last Public Works Committee meeting there was a brief discussion about a complaint received by a member of the committee and/or other council members about obstructions in several of the beach accesses. The complaints were directed at the 6' wide accesses which fall in the middle of the block between Breach Inlet and 10th Avenue which were created by The Beach Company as they subdivided the accreted land of their Ocean Boulevard property.

I discussed with City Attorney Nick Sottile how we might best approach removal of obstacles, such as landscaping, installed by abutting property owners and, after his preliminary reserach into the matter, I was startled to learn from Nick that these are not "public" accesses at all and are certainly not under the dominion and control of the City of Isle of Palms. According to The Beach Company plat recorded at Plat Book "B Q", page 111, note 6 on the plat says, "The 6' pedestrian access routes are for pedestrian use only with no vehicles of any kind permitted thereon. The pedestrian access routes shown on this plat are hereby represented by Ocean Boulevard Properties, its successors and assigns, to be irrevocably available easements for the *lot owners* on the Isle of Palms for use solely as pedestrian access routes and the mean high water mark of the Atlantic Ocean." [Italics added for emphasis.]

It is Nick's interpretation that the public has access to the beach in this area by means of the public accesses which are the extensions of the avenues. Those accesses were quit-claimed by The Beach Company to the City in the Master Quit-Claim Deed in 1994. The 6' beach accesses were not included in this deed so it is appears that The Beach Company had no intention of their being under the City's control or being used as public accesses.

Apparently, the City at present has no legal authority to force or compel the removal of any alleged obstruction of these 6' wide paths benefitting the "lot owners". The lot owners, on the other hand, do have standing to bring a civil suit to clear the private access paths. In fact, there is now some question as to the need for us to seek the permission from Ocean Blvd. Properties after the fact for the access signs we recently installed. I am sure we will need to discuss this matter in more detail, but for now, enforcement to clear obstacles is on hold for the 6' accesses.

Cc: Nick Sottile

cc: Counsel
acctn file

LEGAL MEMORANDUM

TO: Mark Williams

FROM: Nick Sottile NCS

DATE: June 23, 1998

RE: 51st Avenue

Per your request, we have researched whether 51st Avenue between Palm Boulevard and the Atlantic Ocean has been dedicated to the public. The results of our research and our conclusions are as follows:

1. We researched the records of the Charleston County R.M.C. Office, checking the applicable plats and looking for deeds conveying the street to the city, the County or the State. We found that the lots on 51st Avenue were originally created by Plat Book M/22, dated May 7, 1959. The restrictions placed on these lots at that time are recorded in Book Y76/174. They contain a recital to the effect that the lots are bounded on the East and West by "public streets", which would include 51st Avenue. It seems probable that at some point the Beach Co. deeded 51st Avenue to the Highway Department so that it would be part of the state highway maintenance system. If there is such a deed, it was not recorded, which would not be unusual for that time period. To be certain, we could ask the Highway Dept.

2. In Plat Book CD/151, the ocean-front lots from 42nd Avenue to 53rd Avenue were created. That plat shows the extension of 51st Avenue to the Atlantic Ocean from where it originally ended. On either side of the extension lots 6-A and 1-A were platted. By a note placed on sheet 1 of this plat, the Beach Co. dedicated all Beach accesses and the extended avenues, including the 51st Avenue extension, to the public.

3. In summary, if the above does not rise to the level of an express dedication of 51st Avenue, then in my opinion there is at least an implied dedication to the public. This opinion is prefaced on the assumption that the government has always treated this street as public and exercised the requisite dominion and control over it.

If you desire further work by me regarding this issue, please let me know.

EXHIBIT D

ISLE OF PALMS RECREATION COMMITTEE
July 13, 1998

The regular meeting of the Isle of Palms Recreation Committee was held on July 13, 1998, at 6:20 p.m., in Building Department. Present were Chairman Bettelli, and committee member Skipper Shaffer, Recreation Director Norma Jean Page and Foundation Chairman Stu Kimball. Ms. Hernandez was out of town.

1. Approval of Previous Month's Minutes. Mr. Shaffer made a motion to approve the minutes from the June 1998 meeting; Chairman Bettelli seconded; motion passed unanimously.

2. Citizens Comments.- Stu Kimball, Chairman of the Community Park Foundation, stated that he had hoped to have news to report, but did not.

3. Recreation Department Report. (attached hereto) Ms. Page gave an overview of the department's monthly activities and answered questions of committee members.

Ms. Page included a flyer for the Beach Run '98 in her report and noted that the City is not sponsoring it, but the department is helping coordinate it and proceeds will go to the Recreation Foundation.

Ms. Page reported that 27th Avenue has been striped diagonally by Charleston County. This should help with the parking and traffic problems near the ballfields.

4. Old Business. (A) Breach Inlet Boat Ramp. Mr. Williams has written a letter to the owner of the lot at the end of 2nd Avenue concerning utilizing that lot for parking for the public boat ramp, but he has not received an answer yet. He has also talked to the Exchange Club to see if they might be interested in accommodating parking for a fee but they were certain it would conflict with other activities at the club. Mr. Williams recommended that we contact the Carrolls to see if they would agree with the feasibility of relocating the boat ramp and the Committee asked him to do so for review at Council. He also reported that PRC and Department of Natural Resources have indicated a willingness to participate financially in this project but not to have any ownership.

5. New Business. - None

There being no further business, the meeting was unanimously adjourned at 6:34 p.m.

Respectfully submitted,

Marty Bettelli

Marty Bettelli, Chairman

ISLE OF PALMS
RECREATION DEPARTMENT

MONTHLY REPORT
JUNE 1998

STAFF: GINGER COX
GENE BIANCHI
SIDNEY LESESNE
ROBERT WALTZ
NORMA JEAN PAGE

ISLE OF PALMS
RECREATION DEPARTMENT

RECREATION ACTIVITIES & EVENTS JUNE 1998

ACTIVITIES	DAYS OFFERED	TIME
Tae Kwon Do (ages 6 - 11)	Saturdays	9:00 - 12:00 noon
Tae Kwon Do (12 & older)	Wednesdays	7:30 - until
Tae Kwon Do (12 & older)	Saturdays	10:00 - 12:00 noon
Dog Obedience	Mondays	7:15 - until
Adult 3 on 3 Basketball	Ended June 28	
T-Ball 5 & 6 yrs.	Ended June 13	
Machine Pitch 7 & 8 yrs.	Ended June 18	
Dixie Minors 9 & 10 yrs.	Ended June 11	

All stars played in Mt. Pleasant. Was eliminated after playing four (4) games in a double elimination tournament. Breaking an Island record...*according to the parents.*

Dixie Majors 11 & 12 yrs.	Ended June 15 ALL STARS begin JULY 15	
Co-Rec. Softball	Mon., Tues. & Thursdays	6pm., 7pm. & 8pm.
Ultimate Frisbee	Monday & Wednesdays	6:30 pm.
Camp Summershine *ages 5 - 10 yrs.*	Monday - Friday	9:00 - 3:00 pm.
Summershine Wee Camp *ages 3 - 4 yrs.*	Monday - Friday	9:00 - 12:00 noon
Island Fun Days *ages 6 - 12 yrs.*	Tuesday - Friday	9:00 - 3:00 pm.
Youth Soccer Registration ages 5 - 12 yrs. (girls & boys)	August 3 - 31	

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CAMP SUMMERSHINE - AGES 5 - 10 YRS. - This camp is going extremely well. Up to 25 children are registered each week to participate in various activities, such as: arts & crafts, field trips to Creative spark, Splash zone, Bulls Island along with beach excursions and the ever popular Slip N' Slide. Camp began June 15 and will continue through August 7. Camp staff have done and continue to do a good job.

SUMMERSHINE WEE CAMP - AGES 3 & 4 YRS. - This camp various a little from the older group, even though many of the same activities are shared. Wee Campers also do arts & crafts, visit the beach, watch movies and also enjoy the Slip n' Slide. Summershine wee camp begins at 9:00 and concludes at 12:00 noon. It also began June 15 and will conclude August 7. Summershine parents have the option of enrolling for all five (5) days or may enroll campers for Monday, Wednesday & Friday camp days or for Tuesday and Thursdays only.

TEEN TRIP - WHITEWATER RAFTING - ten (10) youth along with two (2) recreation staff personnel enjoyed a week-end trip to the Chattoga River in Long Creek, SC. Everyone had a wonderful time and returned safely only a bit water logged.

ANTHONY JOHNSON BASKETBALL CAMP - This was a tremendous success. In my discussions with Anthony we hope to be continue this camp as the years progress. Over sixty (60) children were enrolled and participated all five days. They worked extremely hard on skills, sportsmanship and conditioning. I was impressed with Anthony and the staff which included players from College of Charleston. It was well organized and children left daily with prizes and awards for the days accomplishments. Each child was given a basketball, T-shirt and autographed picture.

PATRICK OLALERE'S SOCCER CAMP - Scheduled for August 10 - 14. Open to boys and girls ages 5 - 14 yrs. Cost: $125.00 per camper, which includes T-shirt, soccer ball and written evaluations.

MEETINGS & SEMINARS ATTENDED:

June 2 - Piccolo spoleto rap up meeting

June 4 - Orientation with Summershine Camp Staff

June 8 - Recreation committee

June 10 - Department Head meeting

June 11 - Organizational meeting with summershine camp staff

June 23 - Recreation Foundation

June 30 - Director's meeting Parks & Recreation Departments

SATURDAY SEPTEMBER 12, 1998

the city of isle of palms

BEACH run

4 mile run, 3 mile walk, youth fun runs

isle of palms • sc • september 12 '98

dunes properties of charleston, inc.

DECORATOR'S ALLEY
177 1/2 King St.

CHARLESTON WRECKING

MICHAEL C. MCENIRY, D.M.D.
General Dentistry

the extra mile... Running Shop

RESOURCE SYSTEMS DESIGN, INC.
Health Care Finance and Systems

THE BURTON COMPANY
Fine Homebuilding

Windjammer Inc. Isle of Palms

DEWEES ISLAND

Coca-Cola

piggly wiggly
WANDO CROSSING

"SOUTH CAROLINA'S LARGEST BEACH RUN"

Entry Fees (no refunds)

Early (Postmarked by Aug. 27, 1998)			Late (Fri. Sept. 11)			Race Day		
4 Mile Run	$12 w/shirt	$7 w/o shirt	4 Mile Run	$15 w/shirt	$10 w/o shirt	4 Mile Run	$18 w/shirt	$13 w/o shirt
3 Mile Walk	$10 w/shirt	$5 w/o shirt	3 Mile Walk	$13 w/shirt	$8 w/o shirt	3 Mile Walk	$16 w/shirt	$11 w/o shirt
Youth Fun Runs	$5 w/shirt	$0 w/o shirt	Youth Fun Runs	$7 w/shirt	$2 w/o shirt	Youth Fun Runs	$9 w/shirt	$4 w/o shirt

(Shirts guaranteed to early entrants only)

Incorrect fees will be returned.

1998 ISLE OF PALMS BEACH RUN

Make check payable to and send to: **the extra mile, 336 King Street, Charleston, SC 29401**

First Name _____ Last Name _____

Mailing Address Include Apt. No. _____

City _____ State _____ Zip Code _____

Age on 9/12/98 _____ M/F _____ S M Child Shirt Size _____ S M L XL XXL(add $2) Adult Shirt Size _____ Area Code _____ Day Phone _____ Packet Mailed ☐ (Add$3 + $1 for each additional entry to the same address)

Check One: ☐ 4 Mile Race ☐ 3 Mile Walk ☐ 1/4 Fun Run ☐ 1/2 Fun Run ☐ 1 Mi. Fun Run ☐ 100 Yard

$ _____ Total Amount Enclosed

Liability Waiver and Release

Upon acceptance of my entry, I, for myself, my heirs & assigns, hereby release the sponsors & officials of the Isle of Palms Beach Run from any & all liability arising from illness, injury, or death I may suffer as a result of my participation in these events. I attest that I am physically fit & have sufficiently trained for these events & I am aware that my participation could, in some circumstances, result in physical injury. Should officials determine that completion of these events would be injurious to my health, I consent to be removed & treated by the physician in attendance of their direction. I give permission for free use of my name and picture in any broadcast, telecast, or written account of these events. I also understand that the entry fee is NONREFUNDABLE FOR ANY REASON. Pets, cycles, baby strollers, and headphones are not allowed on the course for insurance reasons.

Date _____ Signature of Runner or Walker _____ And Parent/Guardian (If under 18) _____

ISLE OF PALMS
RECREATION DEPARTMENT

Athletics

YOUTH SOCCER

Register August 3-31

for boys & girls ages 5-12

FEE: $25 IOP residents

$30 non residents

YOUTH BASKETBALL

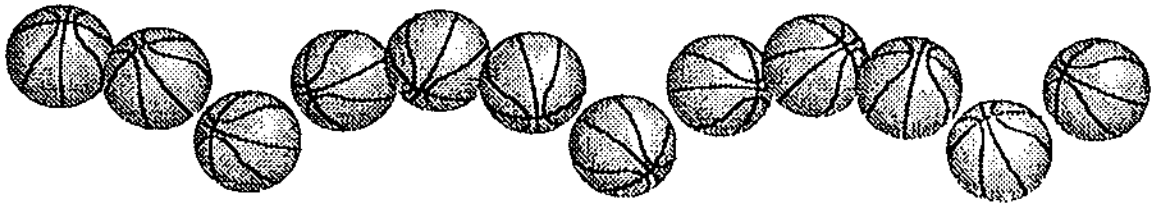
Register in November

for boys & girls ages 5-15

FEE: $25 IOP residents

$30 non residents

CALL 886-8294 FOR MORE INFO.



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ISLE OF PALMS
RECREATION DEPARTMENT

SUMMER ACTIVITIES

ISLAND FUN DAY CAMPS

Tuesday: The Field Trip Co.
Ages: 6-12 only!
Cost: $25

Wednesday: Frankie's Fun Park
Ages: 6-13 only!
Cost: $30

Thursday: Bull Island "Island Quest"
Ages: 6-13 only!
Cost: $30

Friday: Slash Zone of Splash Island
Ages: 6-12 only!
Cost: $25

* Camp runs from June 16-Aug 7
* Hours are 9 a.m. - 3 p.m.
* Snacks and juice will be provided
* Space is limited for each camp.
* Events may be changed due to weather, but camp will be held rain or shine.
* Camp may be cancelled due to insufficient enrollment.

PATRICK OLALERE SOCCER CAMP

When: August 10-14
9 a.m. - 4:00 p.m.
Ages: 5 - 14 years
$125 for the week

CAMP SUMMERSHINE

* Boys & Girls 5-10 yrs.
* Hours: Mon-Fri
9 a.m. - 3 p.m.
* Cost: $65/week session
*Sessions: One week sessions through Aug. 7
* $20 deposit per week

SUMMERSHINE WEE CAMP

*Boys & Girls 3-4 yrs.
* Hours: Mon-Wed-Fri
9 a.m. - 12 p.m.
Mon-Fri - 9 am-12 pm
*Cost: 3 day: $30/session
5 day: $40/session
*Sessions: One week sessions through Aug. 7
*$10 deposit per week

MYRTLE WAVES

Date: July 14/Reg. by July 7
Time: 8 a.m. - 6 p.m.
Age: 8-14 yrs.
Fee: $30/child
Another trip in Aug. TBA

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July 6, 1998

Dear Parent(s),

Welcome to Camp Summershine!! We have many fun activities and field trips planned for this summer. The following is a list of what is going on each day plus items you may need to send with your child:

MONDAY - ARTS & CRAFTS
1. **$5.00 cash for field trips**
2. non-perishable lunch

TUESDAY - BEACH EXCURSION
1. non-perishable lunch
2. Please bring bathing suit and towel.

WEDNESDAY - SLIP N'SLIDE/ARTS & CRAFTS
1. non-perishable lunch
2. Please bring bathing suit and towel.
3. Do not forget money for field trips.

THURSDAY - BULL ISLAND FIELD TRIP
1. non-perishable lunch and drink.
2. Please wear water shoes.
3. **Remember to lather with sunscreen before camp and wear a hat! It gets HOT!**

FRIDAY - FIELD TRIP TO CREATIVE SPARK - MT. PLEASANT
1. non-perishable lunch

Please put your child's name in all his/her clothing, especially their Camp Summershine t-shirt. Juice and snack are provided each morning.

Please do not bring children to camp before 8:30am as they cannot be properly supervised. If for some reason your child will be late, will be picked up early, or will be unable to attend on a certain day, please call the Recreation Department at 8:30am or notify the counselors. Children may stay until 4:00pm and will be supervised, although camp is over at 3:00pm. If you need to pick up your child earlier, please let us know so arrangements can be made.

We are looking forward to a fun week!! Call us at 886-8294 if you have any questions. Thank you

Summershine Staff,
Linda Worth, Camp Director
Elizabeth Kerr, KB Reidenbach & Maria Williams

August 1998
Employee Schedule

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1 9:00am Tae Kwon Do 12:00pm Open Basketball Court
2	3 8:00am SOCCER REGISTRATION BEGINS! 6:30pm Ultimate Frisbee 6:45pm Dog Obedience 7:00pm Co-Rec Softball	4 9:00am Island Fun Days: Field Trip Co. 7:00pm Co-Rec Softball	5 9:00am Island Fun Days: Frankie's Fun Park 6:30pm Ultimate Frisbee 7:30pm Tae Kwon Do	6 9:00am Island Fun Days: Bull Island 7:00pm Last Co-Rec Softball game	7 9:00am Island Fun Days: Splash Zone Last day of camps	8 9:00am Tae Kwon Do 12:00pm Open Basketball Court
9	10 9:00am Patrick Olalere's Soccer Camp 6:30pm Ultimate Frisbee 6:45pm Dog Obedience	11 9:00am Patrick Olalere's Soccer Camp 3:00pm American Red Cross Blood Drive	12 9:00am Patrick Olalere's Soccer Camp 6:30pm Ultimate Frisbee 7:30pm Tae Kwon Do	13 9:00pm Patrick Olalere's Soccer Camp	14 9:00am Patrick Olalere's Soccer Camp	15 9:00am Tae Kwon Do 12:00pm Open Basketball Court
16	17 9:00am Tae Kwon Do Workshop 6:30pm Ultimate Frisbee 6:45pm Dog Obedience	18 8:00am MYRTLE WAVES TRIP! 9:00am Tae Kwon Do Workshop	19 9:00am Tae Kwon Do Workshop 6:30pm Ultimate Frisbee 7:30pm Tae Kwon Do	20 9:00am Tae Kwon Do Workshop	21 9:00am Tae Kwon Do Workshop	22 9:00am Tae Kwon Do 12:00pm Open Basketball Court
23	24 6:30pm Ultimate Frisbee SCHOOL RESUMES!	25	26 6:30pm Ultimate Frisbee 6:30pm Flag Football Mtg. 7:30pm Tae Kwon Do	27 6:30pm Men's Fall Softball Mtg.	28	29 9:00am Tae Kwon Do 12:00pm Open Basketball Court
30 Upcoming Events: IOP Dances, soccer games, preschool & gymnastics	31 6:00pm LAST DAY FOR YOUTH SOCCER REGISTRATION! 6:30pm Ultimate Frisbee					

July

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

24-28th Avenue 886-8294

August 1998

Isle of Palms Recreation Dept.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1 9:00am Tae Kwon Do 12:00pm Open Basketball Court
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30 Upcoming Events: IOP Dances, soccer games, preschool & gymnastics	31 6:00pm LAST DAY FOR YOUTH SOCCER REGISTRATION! 6:30pm Ultimate Frisbee					

July

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

24-28th Avenue 886-8294

EXHIBIT E

PERSONNEL COMMITTEE
July 1, 1998

The regular meeting of the Personnel Committee was held at 5:38 p.m. on July 1, 1998, in the City Hall Council Chambers. Committee members present were Chairman Miller, and members Abele and Bettelli (who arrived late); also present was City Administrator Mark Williams.

1. Approval of Minutes From Prior Meeting. Adm. Abele made a motion to approve the minutes of the June Committee meeting; Chairman Miller seconded; motion passed unanimously.

2. Old Business. (A) Update on Employee Benefits/Morale/Incentive Program. Chairman Miller stated that the City Administrator is and has been working on this program and has suggested that he might be ready for a package to present to Council in August. Mr. Williams said that some things in the package will be policy amendments, additional insurance products, small inconsequential cost benefits that departments can do themselves, and subsiding employee insurance costs. He will estimate the costs in the entire package when presented.

Mr. Bettelli arrived at this time being stuck in traffic on the Mark Clark Expressway due to accidents.

3. New Business. (A) Workmens' Compensation for Elected Officials. Chairman Miller began discussion of injuries by elected officials. Mr. Williams stated that the Workmans' Compensation program normally takes care of medical costs and 66-2/3 of your income. However, for "volunteer", "part time" employees, such as city officials, the amount of income reimbursed would be minimal, although medical costs would be covered. He recommended that city officials carry other disability insurance to protect themselves for loss of work hours. Committee members did feel that we should investigate the cost of providing some insurance for council members if they should sustain an injury while on City business to cover their loss of salary from their regular job. This, of course, would be completely separate from health insurance. Mr. Williams will report back on this in August as part of his incentive package.

(B) Increase in Pay for City Council Members. Mr. Williams stated that this was discussed during the budget sessions, but no vote was taken either way, and he felt that some recommendation should come from this committee and then, if approved, would have to be accomplished by ordinance with an increase not effective until January 2000. The numbers discussed at Ways & Means were $1,500 for councilmembers and $5,000 for mayor. **Adm. Abele made a motion to recommend to Council that an ordinance be drafted to increase salaries to $1,500 for councilmembers and to $5,000 for mayor, effective January 1, 2000; Mr. Bettelli seconded; motion passed unanimously.**

(C) Mr. Williams received a request from Joseph Washington for payment of some annual leave to make medical payments on his wife who has a serious epilepsy condition which requires high medical payments. He also has little prospect of taking time off because of the summer schedule in the Public Works Department. He was asking for 10 days pay. **The committee will unanimously recommend Ways & Means approve this request.**

4. Miscellaneous. - None.

5. Executive Session.- Mr. Bettelli made a motion to go into Executive Session to discuss one personnel matter; Adm. Abele seconded; motion passed unanimously.

Coming out of Executive Session, Chairman Miller stated that no action was taken, personnel matters were discussed.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:00 p.m.

Respectfully submitted,

Bob Miller

Bob Miller, Chairman

EXHIBIT F

ZONING BOARD OF ADJUSTMENT
MINUTES
July 14, 1998
5:30 PM
1301 Palm Boulevard

I. Call to Order-

Chairman Gabbie Porter called the meeting to order at 5:30PM. Members present included Guy Taylor, Charlie Yawn, and Gabbie Porter. Russ Stemke arrived late. Jim Burke was absent. Also present was Patrice Robertson, Recording Secretary.

II. Review of Minutes-

Guy Taylor made a motion to approve the May 12, 1998 minutes as submitted. Seconded by Charlie Yawn. The motion was unanimously approved by voice vote.

III. Variances, Appeals, and Special Exceptions-

Charlie Yawn made a motion that the board hear first the special exception application. Being no objections, 300 Palm Boulevard would be heard.

300 Palm Boulevard- Special Exception- Carrie Koontz and Shannon Gardner explained they were applying for a special exception to allow a Montessori School located in St. Marks Lutheran Church. Ms. Gardner stated that it would be a school and not a day care center. The applicants handed out additional information of the Montessori education and business plan. (Both attached). The Board stated concerns based on the number of children that would be enrolled and having only two teachers. Ms. Gardner stated there would be assistants and additional persons for the afternoon program. The school hours would be from 8:00am - 6:00pm, however, the educational program is from 8 to 3, and since most are working parents they would like to offer from 3pm to 6pm an afternoon enrichment program. The Board expressed concerns on the number of children that would be enrolled and the applicants stated they want to limit enrollment to 18. Mr. Richard Walters, whose two children have attended Montessori Schools, and Mr. Lynn Richborn, President of the St. Mark Lutheran Church Congregation, both expressed their support of the application. Charlie Yawn made the motion to approve the special exception with a maximum of 18 children. Russ Stemke seconded. It was unanimously approved.

3506 Palm Boulevard - Variance - Continued from the May 12 meeting. Mr. Jones, the applicant, explained to the Board

that he would like to construct an upper deck on the rear of the house that would encroach 8 feet into the setback, which would further their enjoyment of the property. Mr. Jones stated that the property is rented in the summer and he and his family live in property in the winter and is considered his primary resident. Mr. Van Barnett, neighbor at 3508 Palm Boulevard, expressed his opposition to the granting of the variance, which would extend beyond and impead the view from his property. Gabbie Ported stated the Board in the past, when applications for variance are presented, tries to make an effort to keep the houses in line. Charlie Yawn stating that the deck would extend farther than some of the existing houses made a motion to disapprove the application. Seconded by Russ Stemke. Vote - Stemke, yes; Taylor, no; Yawn, yes; Porter, yes. Application denied.

13 Seagrass Lane - Variance - Stephen Mays, Architect and Jon Herron, owner, were representatives. Mr. Mays explained to the Board because of the topography of the lot, they were requesting an 8 foot variance for the deck of the structure and 20 feet for a paved driveway. The Board expressed concern that when purchasing the lot a prospective owner would inquire of the buildable area and setbacks and be aware prior to purchase. The house would be 3500 square feet living. After discussion the applicants decided to withdraw the application.

IV. Other Business- Charlie Yawn asked for an update on the property located at 2803 Palm Boulevard. Also Guy Taylor asked for an update on the Summer House law suit.

V. Adjournment- With no further discussion, Charlie Yawn made a motion to adjourn. Seconded by Gabbie Porter. It was unanimously approved by voice vote. Meeting adjourned at 6:35pm.

EXHIBIT G

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION
REGULAR MEETING
July 8, 1998

The Isle of Palms Planning Commission met at City Hall on July 8, 1998, at 5:30 p.m. Members attending included Rick Linville, Bob Minick, Paul Ockerman, Kim Poletti, Kevin Popson, and Chairman Dick Glave. Planning Consultant Lee Batchelder was also present. Jeff Guss was absent.

The meeting was called to order at 5:30 p.m. Chairman Glave welcomed Rick Linville, a newly appointed member of the Commission.

MINUTES OF PREVIOUS MEETING

1. May 12, 1998

Motion to approve by Mr. Ockerman; second by Ms. Poletti. Motion approved 6-0.

PLAT SUBMITTALS

1. Hartnett Boulevard at 25th Avenue. Plat showing a resurvey of Lot 20, Block "D", Section B-C-2-A, and the abandonment of a portion of 25th Avenue R/W, labeled A-B-C-D-A, located as shown in the City of Isle of Palms.

Mr. Batchelder explained that the purpose of the plat was to combine an abandoned portion of the 25th Avenue right-of-way with the adjoining lot. He said he believed this was being done to accommodate a portion of the structure which had been constructed in the right-of-way. He recommended approval with the addition of a note indicating the zoning of the property was SR-1.

The Commission discussed the proposal and raised a number of questions and concerns. No one was present to represent the application. On a motion by Mr. Popson; seconded by Ms. Poletti, the Commission voted to defer action on the plat until their questions could be answered. The vote was unanimous. The Commission's specific questions centered around wanting to know why this property line adjustment was necessary and whether a zoning variance might be more appropriate.

2. Charleston Boulevard at 3rd Avenue. Property line adjustment plat at Lots 2 & 3, Block 11, Section "A", City of Isle of Palms.

Mr. Batchelder explained that the purpose of the plat was to adjust an existing side property line between two lots. He stated that the plat satisfied the requirements of the zoning ordinance and recommended approval with the addition of a note stating that

the zoning of the property was SR-2.

Motion by Mr. Popson to approve with the addition of the zoning note; second by Mr. Ockerman. Motion approved 6-0.

COMPREHENSIVE PLAN

Mr. Batchelder explained that City Council deferred ratification of the Comprehensive Plan at their meeting in June to await a formal recommendation by the Commission on the revisions to page 21 of the Plan. He explained that the revisions included a reference to the City's public tennis courts with the description of the private tennis facility within Wild Dunes and requested the Commission's recommendation in favor of this change to the previously recommended plan.

On a motion by Mr. Ockerman and second by Ms. Poletti, the Commission voted unanimously to recommend approval of the revision to the wording of page 21 as presented to them.

MISCELLANEOUS BUSINESS

There being no further business the meeting was adjourned.

Respectfully Submitted,

Paul M. Ockerman for

Dick Glave
Chairman

EXHIBIT H

Second Reading Draft
July 28, 1998

ORDINANCE 1998-11

AN ORDINANCE ADOPTING A COMPREHENSIVE PLAN FOR THE CITY OF ISLE OF PALMS, S.C. PURSUANT TO THE 1994 STATE OF SOUTH CAROLINA COMPREHENSIVE PLANNING ENABLING ACT.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. Findings.

It is hereby found and declared by the City Council of the City of Isle of Palms (" the Council"), the governing body of the City of Isle of Palms (the "City") as follows:

1. The 1994 State of South Carolina Comprehensive Planning Enabling Act (S.C. code section 6-29-530, et. seq.) requires the development and adoption of a local Comprehensive Plan designed to promote public health, safety, morals, convenience, prosperity, or the general welfare as well as the efficiency and economy of the City, and the Plan must be comprised of certain defined elements.

2. A majority of the members of the City's Planning Commission has recommended to City Council the adoption of such a plan, said plan being entitled "A Comprehensive Plan for Isle of Palms, South Carolina Prepared by the Isle of Palms Planning Commission, dated March 11, 1998" ("the Plan").

3. It appears to Council that the Plan is comprised of all required elements, is proper in all other material respects, and that the adoption of the Plan is in the best interest of the City.

4. On April 28, 1998, Council duly held the public hearing required prior to adoption of the Plan.

SECTION 2. Adoption of Plan.

Pursuant to Section 6-29-530, South Carolina Code of Laws (1976), as amended, Council does hereby adopt, approve and ratify the Plan.

SECTION 3. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in

full force and effect.

SECTION 4. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA ON THE 28th DAY OF July, 1998.

Carmen R. Bunch, Mayor

Attest:

Janet G. Mauldin, City Clerk

First Reading: 4/28/98
Public Hearing: 4/28/98
Second Reading: 7/28/98
Ratification: 7/28/98

EXHIBIT I

Second Reading Draft
July 28, 1998

ORDINANCE 1998-15

AN ORDINANCE AMENDING CERTAIN SECTIONS OF TITLE 5, CHAPTER 1, BUILDING REGULATIONS AND CODE ENFORCEMENT.

WHEREAS, Section 6-9-10, et seq., South Carolina Code of Laws (1976), as amended, requires the City to adopt certain building, housing, electrical, plumbing, and gas codes relating to the construction, livability, sanitation, erection, equipment, alteration, repair, occupancy, or removal of buildings and structures located within its jurisdiction and further authorizes the discretionary adoption of certain other codes for building and safety standards within the City's jurisdiction;

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Mayor and Council Members of the City of Isle of Palms, South Carolina, in City Council duly assembled, that:

SECTION 1. Purpose. That this ordinance is adopted to comply with the South Carolina state code sections set forth herein above.

SECTION 2. That Section 5-1-11, Building code adopted, is hereby amended to read as follows:

"The Standard Building Code, 1997 edition, and appendices B, D and F, as published by the Southern Building Code Congress International, Inc., are hereby adopted by reference pursuant to South Carolina Code Section 6-9-60 (1976), as amended.

SECTION 3. That Section 5-1-13, One- and two-family dwelling code adopted, is hereby amended to read as follows:

"The CABO 1 and 2 Family Dwelling Code, 1995 edition, as published by the Council of American Building Officials, Inc., is hereby adopted and incorporated herein by reference pursuant to South Carolina Code Section 6-9-60 (1976), as amended.

SECTION 4. That Section 5-1-21, Plumbing code adopted, is hereby amended to read as follows:

"The Standard Plumbing Code, 1997 edition, as published by the Southern Building Code Congress International, Inc., is hereby adopted by reference pursuant to South Carolina Code Section 6-9-60 (1976), as amended.

SECTION 5. That Section 5-1-41, Gas code adopted, is hereby amended to read as follows:

"The Standard Gas Code, 1997 edition, as published by the Southern Building Code Congress International, Inc., is hereby adopted by reference pursuant to South Carolina Code Section 6-9-60 (1976), as amended.

SECTION 6. That Section 5-1-51, Adoption of mechanical code, is hereby amended to read as follows:

"The Standard Mechanical Code, 1997 edition, as published by the Southern Building Code Congress International, Inc., is hereby adopted by reference pursuant to South Carolina Code Section 6-9-60 (1976), as amended.

SECTION 7. That Section 5-1-71, Swimming pool code adopted, is hereby amended to read as follows:

"The Standard Swimming Pool Code, 1994 edition, as published by the Southern Building Code Congress International, Inc., is hereby adopted by reference pursuant to South Carolina Code Section 6-9-60 (1976), as amended.

SECTION 8. That Section 5-1-81, Code adopted, is hereby repealed in its entirety.

SECTION 9. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 10. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 11. That this Ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE 28th DAY OF July, 1998.

Carmen R. Bunch

Carmen R. Bunch, Mayor

Attest:

Janet G. Mauldin

Janet G. Mauldin, City Clerk

First Reading: 6/23/98
Second Reading: 7/28/98
Ratification: 7/28/98

EXHIBIT J

First Reading Draft
July 28, 1998

ORDINANCE 1998-7

AN ORDINANCE AMENDING CERTAIN PROVISIONS OF TITLE 5, CHAPTER 4, ZONING, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, TO AMEND THE DEFINITION FOR HOME OCCUPATION AND RESTRICTIONS FOR HOME OCCUPATIONS.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-2 is hereby amended by deleting the definition "home occupancy" in its entirety and substituting in its place and stead the following:

"(17) Home occupation. A use which does not constitute a nuisance or otherwise adversely affect the use and development of adjoining properties in the neighborhood, and is customarily conducted entirely within a dwelling which is the bona fide primary residence of the principal owner of the business. "Home occupations" shall include, in general but not be limited to, personal services such as furnished by an artist, musician, seamstress or instructor, but shall not include such occupations as motor vehicle repair, beauty parlors, tea rooms, tourist homes, animal kennels or hospitals, physicians, dentists or other offices for diagnosis, prevention, alleviation or cure of disease or disability, or the conduct of retail business or manufacturing."

SECTION 2. That Section 5-4-34 is hereby amended by deleting said section in its entirety and substituting in its place and stead the following:

"Sec. 5-4-34 Home Occupations

(a) A home occupation as defined in Section 5-4-2 may be established in a dwelling unit in any residential zoning district as a special exception granted by the Zoning Board of Adjustment upon a finding by the Board that all conditions stated in this section are met. In granting approval for a home occupation, the Board may impose reasonable conditions on the conduct of the home occupation, including a limit on the number of home occupation related visitors per day and the frequency of product or material deliveries. There shall be no fee charged for a home occupation application.

(1) The occupation, profession or trade must be a use allowed under Section 5-4-27, Table B-1, and is conducted wholly within the principal building on the property.

(2) Not more than 25 percent of the floor area of the principal building, or 750 square feet, whichever is less, shall be used for the conduct of the home occupation.

(3) No accessory building or outside storage shall be used in connection with the home occupation.

(4) No signs, merchandise or articles shall be displayed for advertising purposes, or displayed in such a way as to be visible from outside the dwelling.

(5) There shall be no alteration of the residential character of the building or premises.

(6) The home occupation shall not generate any more vehicular or pedestrian traffic than normally occurs in a residential neighborhood of the City. All parking generated by the home occupation shall be located solely within the boundaries of the property upon which the home occupation is conducted and other than in the required front yard.

(7) Only one home occupation shall be allowed per dwelling unit.

(8) No electrical, mechanical, chemical or other equipment that is not a normal domestic or household equipment shall be permitted in connection with the home occupation and such occupation shall not generate noise, vibration, electrical interference, heat, glare, dust, smoke, odors, fumes, or other unsafe conditions which are detectable to the normal senses off the lot or which adversely affect the health, safety or welfare of the neighborhood.

(9) No home occupation shall be conducted using assistants or associates working in whole or in part within the home, except for family members living on the premises.

(10) Only passenger vehicles shall be allowed in connection with the conduct of the home occupation. For purposes of this section, passenger vehicles are limited to motorcycles, automobiles, pickup trucks and vans.

(b) Inspection. Home occupation permittees shall allow reasonable, periodic, inspections of the premises by any zoning official to determine compliance with the home occupation permit.

SECTION 3. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

cc. Ed Brasher
EXHIBIT K

To: Mayor Carmen Bunch
Members of City Council
From Andi Awkerman
2402 Cameron Blvd.
Re: Junk Cars & Illegal Duplexes
Date: July 21, 1998

Over the past few months I have worked through Mark Williams to address a couple of neighborhood issues that do not appear to have real enforceable tactics available to the City. I urge you to look seriously at each of these issues and do whatever it takes to clear up our ordinances. The issues are junks cars and illegal duplexes.

It appears that South Carolina at one point had a regulation that all vehicles must be kept registered and insured but apparently this now only applies to vehicles actually on the road. Our ordinances only stipulate that vehicles stored must be kept tarped. "Tarping" does not improve any of the serious issues of junk cars, antique cars, stored cars, or whatever the owner wishes to classify them as! The property next door to me has a middle aged gentleman and his very elderly, invalid mother living there. He keeps two vans operating for himself and an enclosed trailer (which he parks at a neighbor's rather than add to his parking woes). Additionally there are 2 very old Mercedes, a very old pick up truck. a gray compact car, a wrecked Taurus wagon, and a red compact car—SIX cars that don't run, aren't licensed and are just permanently parked in the side and back yards! For years the owner has had good intentions to get them working and sell them, yet he continues to add to this stock pile and never sells one. These are unsightly, and certainly bring down property values. Most importantly they will all, most assuredly, *be left on the island in a hurricane to roll around and wreck havoc on surrounding property.* **The issue of non-running cars that can't be legally put on the road in 24 hours notice are a serious threat to island residence and flood insurance claims**. A simple and enforceable definition of junk cars needs to be expeditiously enacted with no vehicles "grand fathered in."

The second issue that I would seek your help on is creating duplex living situations. In May 1998 the property at 2405 Cameron Blvd. was sold as a single family residence. Immediately the new owner installed a wall downstairs to separate the living space and has a renter. The renter has separate entrance & phone and the downstairs is no longer connected to

the main living area. The City Administrator has informed me this is not a strong enough case for the City to pursue as an illegal duplex. What makes an illegal duplex?! I suggest we get that defined too or just tell everyone to go ahead an split up your houses—it sure could make living here more affordable!

While these examples are specific, I am sure they are not unique. I urge you to address these issues seriously and promptly. Thank you for your help. Please keep me informed of your intentions and progress on these issues.

cc: Mark Williams

REGULAR CITY COUNCIL MEETING
August 25, 1998

The regular meeting of the Isle of Palms City Council was held on August 25, 1998, at 7:00 p.m., in City Hall Council Chambers. Present were Mayor Bunch, Council Members Abele, Bettelli, Gear, Hernandez, Miller, Shaffer, Sottile and Taylor. Also present were City Administrator Williams and City Clerk Mauldin, and City Attorney Sottile.

A. INTRODUCTION OF MEETING

Mayor Bunch called the meeting to order and asked everyone to stand for a moment of prayer by Councilmember Sottile followed by the pledge of allegiance. Then roll call was taken by the Clerk.

B. CITIZENS' COMMENTS

1. Toby Van Buren - East Cooper Clean Water Council. Mr. Van Buren spoke to Council concerning their studies of water quality on the island. (See Exhibit A) On behalf of the Clean Water Council, he asked City Council to pass two ordinances; one requiring regular inspection and maintenance of all septic tank systems on the island, and the other requiring residents to tie into sewer lines if they are available on their street.

Councilmember Hernandez, who has been involved with this committee, thanked the committee for their important and hard work and asked City Council to seriously consider their request. She will bring a recommendation to Council on these ordinances.

2. Joan Van Campen, 409 Palm Boulevard. Ms. Van Campen spoke to Council concerning the stop signs on Ocean Boulevard. Prior to the signs being placed, Ocean Boulevard was a speedway and she urged Council to keep these signs in place because they do slow traffic which greatly affects the safety of pedestrians crossing Ocean Boulevard to the beach.

3. Brett Carlson, 2401 Cameron Boulevard. Mr. Carlson spoke to Council about the large amount of trash on the beach especially in the front beach commercial area and the fact that the tide washes much of it back into the ocean. He felt that the lifeguards at the County Park should be required to pick up trash in their area and urged Council to find some way to enforce our littering on the beach ordinance. He stated that he also spoke to the Beach Advisory Committee last week to see if they could come up with some suggestions to alleviate this problem.

He also spoke about the ordinance concerning shaded lighting on the beach front to protect sea turtles and felt that it should be better enforced. He gave some suggestions such as timers on lights and lower illumination red lights to be used in the commercial areas.

4. Clay Cable, 116 Palm Boulevard. Mr. Cable spoke in support of the Clean Water Council's report. He stated that the water table on the island is up due to more paving of driveways, etc., and septic tanks do not function if they are under water. He stressed that improving our drainage by lowering driveways, cutting ditches, putting in drainage and french drains, etc., will allow septic tanks to work properly until sewer is put in place.

Mr. Cable also spoke about the boat landing at Breach Inlet and felt that it was workable at the present location. When the present bridge was built in 1954, it was moved towards the waterway but the new right-of-way was never recorded and once the new bridge is built the road will again be moved further away from the waterway which will create more space between the present businesses and the new roadway and allow for more parking space. He stressed that moving a parking lot further into the residential area was unacceptable to the residents living around this area..

5. Guy Taylor, 625 Ocean Boulevard. Mr. Taylor spoke at length to Council about the stop signs on Ocean Boulevard. He felt that these stop signs are dangerous as they instill a false sense of security for pedestrians trying to cross the street to the beach when vehicles do not heed the stop signs. He reviewed the process by which these stop signs were installed against the recommendation of the highway department and was disgruntled with the traffic study prepared by our engineers. Mr. Taylor strongly urged Council to remove the stop signs and install pedestrian crosswalks at each beach access.

C. READING OF THE JOURNAL OF PREVIOUS MEETINGS

1. July 28, 1998 - Regular City Council Meeting

Councilmember Abele made a motion to approve the minutes as presented; Councilmember Taylor seconded; motion passed unanimously.

D. REPORTS FROM STANDING COMMITTEES

1. Ways & Means - Chairman Abele reported on their meeting of August 18, 1998 (Exhibit B, with attachments).

(a) Councilmember Abele made a motion to approve the Revised Floodplain Management Plan and Repetitive Loss Reduction Plan as prepared by Administrator Williams; Councilmember Sottile seconded; motion passed unanimously. (Attached as part of Exhibit B)

2. Public Safety - Chairman Shaffer reported on their meeting of August 10, 1998 (Exhibit C) (The monthly reports from the Police and Fire Departments are attached as part of Exhibit C)

(a) Referring the second report recently received from Hobbs, Upchurch & Associates, (part of Exhibit C) Councilmember Shaffer made a motion to leave the stop signs up at 5th and 7th Avenues at Ocean Boulevard; Councilmember Abele seconded. Upon discussion, Councilmember Hernandez amended the motion to include recommendations from Hobbs, Upchurch in Alternative 1 of their report to replace the present stop signs and access signs with larger more visible signs, add paint striping on Ocean Boulevard and that we investigate with the Highway Department to add pedestrian crosswalks on Ocean Boulevard; Councilmember Sottile seconded. After further discussion, roll call vote was taken on the amendment - Abele - Yes; Bettelli - Yes; Gear - Yes; Hernandez - Yes; Miller - No; Shaffer - Yes; Sottile - Yes; Taylor - No; Bunch - Yes. Amendment passed 7-2. Roll call vote was taken on the original motion: Abele - Yes; Bettelli - Yes; Gear - Yes; Hernandez - Yes; Miller - No; Shaffer - No ; Sottile - Yes; Taylor - No; Bunch - Yes. Motion passed 6-3.

(b) Councilmember Shaffer made a motion to approve the special event request for the Isle of Palms Beach Run on September 12; Councilmember Bettelli seconded; motion passed unanimously.

(c) Councilmember Shaffer made a motion to approve the form [attached as part of Exhibit C] prepared by the Fire Chief for Permit to Stage Fireworks Display; Councilmember Abele seconded; motion passed unanimously.

3. Public Works - Chairman Hernandez reported on their meeting of August 12, 1998, (Exhibit D, with attachments).

(a) Councilmember Hernandez reported on her attendance at the recent Commerce Association meeting and expressed their interest in addressing traffic and beautification issues at the front beach commercial area..

(b) Councilmember Abele made a motion to approve a traffic and beautification study as it relates to the front beach area between 10th Avenue and the County Park and to authorize the Administrator to apply for a state grant to cover the cost; Councilmember Hernandez seconded; motion passed unanimously.

(c) Councilmember Hernandez made a motion to ask the Beach Advisory Board to undertake a study of dune walkovers and prepare a plan stating which accesses need walkovers on a priority basis; Councilmember Bettelli seconded; motion passed unanimously.

Mayor Bunch stated that Sullivan's Island has a lot of good dune walkovers designed by Carl Smith, Town Councilmember, who has said that he will turn over his designs to the City for our use.

(d) Councilmember Hernandez made a motion to form a committee to evaluate the request from the East Cooper Clean Water Council for two new ordinances, and that the

committee include at least one City Council member, one member of the Water & Sewer Commission, and one Isle of Palms resident from the East Cooper Clean Water Council, and that the committee bring a recommendation to City Council within 60 days; Councilmember Taylor seconded; after discussion, motion passed unanimously. Members on the committee will be appointed by City Council at a later date.

4. Recreation - Chairman Bettelli reported on their meeting of August 10, 1998 (Exhibit E, with monthly report attached).

(a) Councilmember Bettelli made a motion to approve the draft letter [attached as part of Exhibit E] to the Carroll concerning the Breach Inlet boat ramp and instruct the Administrator to mail it; Councilmember Shaffer seconded; motion passed 7-2.

5. Personnel Committee - Chairman Miller reported on their meeting of August 5, 1998 (Exhibit F with attachments).

(A) Employees of the Month for July were as follows:
Public Works Department - Joseph Washington
Fire Department - Mike Barrett, Roger Boillard, Joe Friend, Dave Micalizzi and Steve Yannuzzi for their joint effort to repair Truck #1.
General Government - Amy Wilkerson

(B) Safety Sweepstakes for July 1998 were as follows:
Police Department - Don Lubert
Fire Department - Steve Yannuzzi
Public Works Department - Thomas Blakey
Combined General Government, Building Department, and Recreation Department - Janet Mauldin of General Government

E. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Zoning Board of Adjustment. Zoning Administrator Douglas Kerr reported on their meeting of August 11, 1998, attached as Exhibit G.

2. Planning Commission. Zoning Administrator Douglas Kerr reported on their meeting of August 12, 1998, and answered questions of Councilmembers. (See Exhibit H).

F. REPORTS FROM SPECIAL OR JOINT COMMITTEES - None

1. Beach Advisory Committee. See minutes of their organizational meeting of July 22, 1998, attached as Exhibit I.

G. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

H. BILLS ALREADY IN POSSESSION OF COUNCIL - None

I. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

1. First Reading - Ordinance 1998-16 - An Ordinance to Raise Revenue by Establishing a Tax Millage Rate for the City of Isle of Palms, South Carolina, for the Fiscal Year Beginning July 1, 1998, and Ending June 39, 1999. (Exhibit J)

Councilmember Abele made a motion to approve first reading by title only; Councilmember Shaffer seconded; motion passed unanimously.

2. First Reading - Ordinance 1998-17 - An Ordinance Amending Section 1-2-3(a) of the Code of the City of Isle of Palms, To Increase the Annual Salary of the Mayor and Other Council Members. (Exhibit K)

Councilmember Miller made a motion to approve first reading by title only; Councilmember Shaffer seconded; motion passed 6-3.

3. Administrator Williams stated that he and the Mayor had been discussing action by some coastal communities in response to Hurricane Bonnie to keep people out of the water during a "Heavy Surf Advisory". In discussing this with the Police Chief, Administrator Williams reported that the City would need to pass an emergency ordinance to allow enforcement of the restriction and he passed out a draft ordinance (Exhibit L). He read the draft in full entitled "An Emergency ordinance Prohibiting Certain Activities in the Atlantic Ocean During "Heavy Surf" Advisories".

Councilmember Hernandez made a motion to table this ordinance; Councilmember Abele seconded; motion passed unanimously.

J. MISCELLANEOUS BUSINESS - None

K. EXECUTIVE SESSION

Councilmember made a motion to go into Executive Session to discuss contract negotiations with the City Attorney concerning the Wild Dunes Yacht Harbor; Councilmember Taylor seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Bunch stated that no action was taken in Executive Session. The following action was then taken in open session:

1. Councilmember Abele made a motion to direct the City Attorney and the City Administrator to enter into negotiations with Wild Dunes Yacht Harbor owners to draft a contract to purchase the property and develop a proposal to bring back to City Council;

Councilmember Hernandez seconded. Mayor Bunch amended the motion to include one Councilmember in the negotiations; Councilmember Sottile seconded. Amendment and motion passed unanimously.

2. Councilmember Sottile made a motion to appoint Mayor Bunch to be part of the negotiations; Councilmember Taylor seconded; motion passed unanimously.

3. Councilmember Gear made a motion to authorize the City Attorney and City Administrator, in connection with those negotiations to purchase the property, to expend funds for an environmental Phase II audit, a commercial appraisal, a title search, and an engineering inspection, if the City can have a time frame substantial enough to accomplish those items as a contingency to the contract, or if we cannot have the needed time frame, then they can be done as a precursor to entering into the contract, to be determined by the City Attorney and City Administrator; Councilmember Abele seconded. After discussion, motion passed unanimously.

4. At Administrator Williams' request, Councilmember Hernandez made a motion to waive our bidding requirements to address the time constraints on this matter, Councilmember Abele seconded; motion passed unanimously.

There being no further business to come before Council, upon motion duly made and seconded, the meeting was unanimously adjourned at 9:30 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk
To be approved by City Council on September 22, 1998.

EXHIBIT A

CLEAN WATERS

... through community actions

Memo to: Mayor Bunch and IOP City Council members
From: Toby Van Buren, President East Cooper Clean Water Council

At your August 25 meeting, our group will make a presentation asking for two ordinances:

1) A law requiring regular inspection and maintenance of all IOP septic systems.

2) A law requiring all residents of a street where sewer lines are installed to hook up to that sewer line.

Our request for these ordinances is the result of several years' study of water quality around the Isle of Palms. Summary reports of our recent studies will be available in the City Clerk's office about a week before the meeting, for you to pick up if you wish. These reports include:

- Our 1997 IOP Monitoring Program: Relationships between storm water outfall and Intracoastal Waterway contaminate levels.

- Our 1997 septic users survey: conclusions and suggested actions.

- Our 1998 dye trace study of the IOP sanitary sewer system

- Summaries of research on fecal coliform sources on IOP by Dr. Geoff Scott, National Marine Fisheries Service.

Considering the results of these research efforts, and after discussions with DHEC staff, IOP Council members, IOP Water and Sewer Commission members, and other officials, we have concluded that these two ordinances will lead the way toward improved water quality, for the recreational and economic benefit of all residents.

Thank you for your attention.

Toby Van Buren

9/16/98

East Cooper Clean Water Council
P.O. Box 2020
Mt. Pleasant, SC 29465

(803) 849-7982
fax (803) 856-0740

CLEAN WATERS

... through community actions

March 18, 1997

To: IOP Septic System Users
From: IOP Clean Waters Committee

SEPTIC USERS SURVEY RESULTS SUMMARY / DISCUSSION MEETING

Enclosed you will find a copy of the *Summary Report - Response Distribution* (includes % distribution of responses to multiple choice questions and samples of narrative responses to open-ended questions). Conclusions reached from the survey and suggested action plans are outlined below.

CONCLUSIONS AND SUGGESTED ACTIONS

A. Septic System Practices - The comments indicate a strong need for better understanding of septic systems functioning and cost savings from ongoing system maintenance.
- Actions: CWC will define and distribute material on best septic practices particularly relevant to IOP conditions and/or sponsor a septic users workshop.

B. Sewer Expansion Plans- Expectation of sewer system expansion in the near future lessens users concern with septic problems and limits consideration of corrective actions.
- Actions: The Water & Sewer Commission and City Council (which exercises bonding authority) must collectively develop and publicize future sewer expansion plans. (On March 11th, when presented with our suggestions, the City Council did not have any immediate comment on this suggestion, while the W&S Comm. indicated they have no sewer expansion plans.)

C. Other Fecal Sources - Data on septic system failures will be suspect without some measure of contaminants from animal/bird waste and sewer collection system malfunctioning.
- Actions: 1) The CWC will work with researchers at the National Marine Fisheries Service in testing new techniques to measure animal/bird/human levels in samples.
2) The CWC requests that the W&S Comm. work with them in developing a demonstration project in the use of fast-trace dye techniques to identify malfunctioning sewer lines.

D. Confidence In Contractors - Septic system users generally have little knowledge of system services contractors and some have had bad experiences with them.
- Actions: The CWC will provide active support to City Council in a review of contractor permitting programs and ordinances used in other municipal or governmental entities.

E. Specific Malfunctioning Septic Systems - The problem would be simplified if it were possible to identify individual systems and have owners fix them.
- Actions: The CWC will work with the W&S Comm. in developing a demonstration project using fast trace-dye techniques and tidal control procedures in selected drainage sub-basins.

PUBLIC DISCUSSION OF RESULTS, CONCLUSIONS AND PLANS

These plans will be discussed and expert advice on system operations will be available at the next meeting of the Clean Water Council. All interested parties are invited to the meeting which will be held on **Wednesday, April 2nd at 7:00 P.M. at the IOP City Council chambers.** If you have questions please contact an IOP committee member (David Huff, Bob Bodman, Debra Hernandez, Leola Hanbury, Heyward Robinson, Orlando Sanchez, Jay Wise, or Brandon Works) or call 849-7982.

East Cooper Clean Water Council
P.O. Box 2020
Mt. Pleasant, SC 29465

(803) 849-7982
fax (803) 856-0740

SUMMARY REPORT - RESPONSE DISTRIBUTION

ISLE OF PALMS SEPTIC SYSTEM USER SURVEY

This report is being provided to septic system users on the Isle of Palms and other interested parties. It is an expanded version of a survey sent to some 1200 septic system users on the Isle of Palms; approximately 300 responses were received through mid February. The responses to the questions have been tabulated and are shown in the *italicized* type interjected into the original survey format. For each question, the total number of people responding, and the percentage choosing each option are shown. If you would like a copy of all the narrative responses, call 849-7982.

USER INFORMATION

1. If you have and use a septic system for waste water removal, please indicate your relationship to the property.

total responses = 293

a) Resident Owner ***72%***
b) Non-Resident Owner ***21%***
c) Renter/Lessors (long-term) ***5%***
d) Vacation Renter ***<1%***
e) Commercial/ Institutional ***<1%***
f) Other : ***none***

If you are not using a septic system, please return the mailing envelope in the enclosed business reply envelope so that we can correct our records. The survey may be discarded.

2. Are you responsible for the costs of septic system maintenance or repairs?

total responses = 293

a) Yes ***95%***
b) No ***5%***

3. How long have you been involved with this property?

total responses = 293

a) less than 1 yr. ***5%***
b) 1 up to 3 yrs. ***11%***
c) 3 up to 5 yrs. ***8%***
d) 5 up to 10 yrs ***18%***
e) more than 10 yrs ***58%***

4. How many people normally occupy this residence?

total responses = 293

a) 1 or 2 ***50%***
b) 3 ***16%***
c) 4 ***14%***
d) 5 or more ***6%***
e) Varies ***13%***

SYSTEM EXPERIENCES

5. Can you locate your septic system?
total responses = 293

a) Yes **86%**
b) No **3%**
c) Not sure **9%**

6. What size is your septic tank (gals.)?
total responses = 293

a) 750 or smaller **6%**
b) 1000 **19%**
c) 1250 **5%**
d) 1500 or larger **3%**
e) not sure **66%**

7. Please check any of the following which apply to your system.
total responses = 272

5% a) slowly draining sinks and toilet
5% b) gurgling sounds in the plumbing
3% c) Plumbing backups
2% d) Sewage odors in the house or yard
26% e) Grass growing faster/greener in one area of the yard

8. When was the last time your septic system was inspected? *total responses = 229*

1996-97 = **19%**
1994-95 = **20%**
1990-93 = **21%**
before 1990 = **9%**
didn't remember = **30%**

9. How much did the inspection cost? *total responses = 81*

Average cost reported was $112; range of costs was between $35 and $300.

10. When was the last time your septic system was pumped? *total responses = 238*

1996-97 = **17%**
1994-95 = **22%**
1990-93 = **21%**
before 1990 = **10%**
didn't remember = **29%**

11. How much did the pumping cost? *total responses = 129*

Average cost reported was $195; range of costs was between $50 and $800.

12. Have you ever had to rebuild your drainfield? *total responses = 238*

a) Yes ***45%***
b) No ***55%***
c) If yes, how much did it cost? *total responses = 102*

Average cost reported was $874; range of costs was between $35 and $8000.

13. Please indicate the nature & costs associated with any other septic system problems you have had:

(This question generated only 41 responses and many of them were difficult to interpret. Meaningful analysis was not possible.)

POSSIBLE ACTIONS.

There are a number of possible actions, with varying degrees of effectiveness and costs, that could be considered to improve the operations of our septic systems. Listed below are seven possible actions which could be implemented. Please indicate your feelings as to their possible use in our situation by placing a check in the column of your choice for each approach.

total responses = 293
(responders who did not answer the question were counted as ?)

	YES	NO	?
14. Distribute educational materials on septic system use and maintenance to users.	***82%***	***13%***	***5%***
15. Rely on users sense of community responsibility to have their systems pumped out and to maintain their systems so as to not pollute the waterways.	***56%***	***22%***	***22%***
16. Require, by ordinance, pump outs of all septic systems on a scheduled basis; the schedule determined by size of the septic tank and number of people in the household (see chart in attachment)	***19%***	***24%***	***57%***
17. Require an annual inspection (as defined in the attachment) and, if indicated, pump out or repair before issuing an annual "operating permit".	***22%***	***20%***	***58%***
18. Require, by ordinance, permits for significant alterations or repairs to septic systems.	***30%***	***23%***	***47%***
19. Require certification of inspectors, and installers (see attachment)	***57%***	***18%***	***25%***
20. Implement a program that would identify specific, malfunctioning septic systems, rather that relying on water quality sampling for a drainage area with many systems.	***51%***	***29%***	***20%***

COSTS

The attachment has a review of present central sewer systems costs and possible costs of septic system inspection, maintenance and repairs. The costs of the options listed in the prior section will have to be developed. It is assumed that some cost would be associated with whatever program is adopted.

21. Do you have suggestions as to how these costs could be covered?

There were 100 narrative responses which have been classified into categories. The % responses for each are shown below. Sample comments for each category are found in Attachment 1.)

Response Category	% resp.
A. Use fees & taxes	40%
B. Don't implement program(s)	16%
C. No need - sewers are answers	15%
D. Let those with problems, pay	12%
E. Use existing money	6%
F. Other responses	11%

22 What monthly fee would you be willing to pay to cover administration costs of whatever program that might be chosen to reduce septic system malfunctions? *total responses = 246*

A monthly fee of: ↓ which would provide a total annual fund of:

a) $0	47%	$0
b) $2	24%	$34,000
c) $4	17%	$68,000
d) $6	4%	$102,000
e) $8	7%	$136,000

IN SUMMARY

23. How important do you feel it is that we take actions to protect the environment and public health at this time? *total responses = 271*

a) critical	21%
b) very important	42%
c) somewhat important	25%
d) little importance	7%
e) forget it	5%

24. Do you have any comments or suggestions?

There were 145 narrative responses which have been classified into categories. The % responses for each are shown below. Sample comments for each category are found in Attachment 2.)

Response Category	% resp.
A. Septic suggestions	31%
B. Pro-Sewer	28%
C. Other pollution sources	9%
D. No need	8%
E. Anti Government	6%
F. Costs	5%
G. Anti Sewer	3%
H. Other responses	10%

This completes the summary response distribution report. Conclusions will be presented seperately.

ATTACH. 1. PROPORTIONATE SAMPLE OF SUGGESTIONS ON COVERING COSTS (question 21) SORTED BY RESPONSE CATEGORIES

A. RESPONSE CATEGORY = FEES AND TAXES

* If this turns out to be a substantial problem, the city should assume the responsibility for inspection and enforcement and tax accordingly. There is no difference in a tax and a fee.

* Property tax and tax on rental.

* Permits and fees charged of inspectors and installers. Fines levied against malfunctioning systems.

* Failing septic system owners should receive an incentive to convert over to city sewage system and an initial discount for monthly maintenance. This would allow elderly and long-time residents an opportunity to upgrade without huge initial capital outlay.

* I feel that the sewer commission should realize that septic systems will exist on the island for a long time to come. The Commission should assume the responsibility of regulating the periodic pump out and maintenance of all existing systems by a monthly fee. This could be based on water usage of a set amount.

* I would be willing to pay a REASONABLE fee for an annual inspection. We were dissatisfied with the services provided by local businesses in pumping out tank & inspecting it. Businesses should pay an annual fee to be certified.

* Tax on water consumption only fair way to fund an education program for owners of septic systems - proper maintenance must be sold through economics and civic responsibility.

* Tax - there are many absentee owners on IOP, I am one. We have year round tenants in our lower apt. and rent to vacationers 5 mos. during the year. My wife and I come down as well as our married children. To adequately preserve the system and to maintain it and to accomplish "clean waters", a professional should handle it. I beleive the Water/Sewer Dept of the IOP city government should authorize systems which cover certification of contractors and monitoring of individual systems. Since the island is going to be fully developed in a few more years, this would be the appropriate remedy to insure septic tank performance and insure that ground, waterway, and other waters not be polluted.

* Small monthly fee as listed in item. I prefer to pay a fee for inspection, and assume full responsibilities for cost of repairs.

* When the annual inspection takes place, the owner would pay a fee for the yearly sticker to display on his home. The fee would cover educational materials...

* Annual fee for home owners with septic systems, base on household size.

* Homeowners should pay maintenance and repairs. Tax burden should be adequate to pay for administrative and inspection costs - require sign - off by certified inspector when system is pumped - not frequent checks by island paid inspectors.

* Permits could be required, as in house and other major construction. A tax or fee in the amount of 5% or less could be assessed to carry out the above. Also the reason for the failure or change could be evaluated prior to work being performed.

B. RESPONSE CATEGORY = NO NEED & NO GOVERNMENT

* Do not want required inspections.

* This is ridiculous. If people move to the island and don't know what to do about septic systems then it's THEIR responsibility to find out and do the right thing.

* Keep government regulations to the minimum, thereby controlling costs. Homeowners should be considered responsible and intelligent enough to make educated decisions concerning their property and their shared community.

* Don't implement this costly bureaucracy....In general, if you ask people to cooperate in a nice way, you will get a greater response at miminal cost to the city and the resident. I think that the people who live out here, love it, and would come together to keep the island the way it is.

* I don't know but don't pass them on to me - it's expensive enough to live here and I'm broke!!!

* We don't need more government programs. No new programs, no additional costs.

*Property owners should maintain their own system, we do not need anyone to do it for us, especially no gov. regulations.(

(over)

C. RESPONSE CATEGORY = SEWERS ARE THE ANSWER

* The problem is that the older systems probably are not very efficient so owners would immediately be subject to (possibly) huge repair bills. It would be so much more efficient to complete the sewer system. What you are considering will entail constant battles with home owners, lawyers, litigation, etc, etc,. Do everybody a favor; complete the sewers.

* The real issue is why we are still on septic tanks! There was an ordinance, I believe, that the entire island was to be converted to a sewer system, section by section, many years ago.

* Do not cover costs of septic tanks at all--eliminate them. Focus on amortization costs to install hookups to central sewer system that already exists.

* Put entire island on sewer system. Then no program would be necessary.

* If the entire island goes to central sewer there will be no cost generated for this program.

* I would strongly support a central sewer system & permitted community treatment system.

* I did not get cost of central sewer systems. I would like to know what is available on a sewer line to get off septic tanks.

D. RESPONSE CATEGORY = OWNERS PAY

* The homeowner needs to be personally responsible for this own septic system. The cost penalty of neglect should be sufficient motivation to maintain it properly. We need NO MORE government or quasi-regulation and monitoring on this or any other subject.

* If an individual property does not have a problem, they shouldn't have to pay for others.

* All owners of malfunctioning systems should pay to rectify any problems.

* Let each homeowner or property owner pay any necessary costs to pump out or repair his septic system.

* The cost should be born by owner and some system should be implemented but I fear as soon as you do this, the cost of these services would skyrocket because they would be mandatory.

E. RESPONSE CATEGORY = USE EXISTING MONIES

* Quit buying new fire trucks. Quit buying new police cars and weapons. Quit sending police to the Police Olympics. Create an Island Accomodations tax and get the tourists to pay some of the tax burden.

* Use some of your existing city employees. I am not in favor of some elaborate study or creating a whole new department, causing higher taxes or septic tank fees.

* The sanitation department on Isle of Palms had a $100,000.00 savings in 1996--use these $.

F. RESPONSE CATEGORY = OTHER RESPONSES

* A lottery

* No, we don't need all these things. The island is overpopulated and greedy developers didn't pay attention to the cost to the environment.

* Some resistance to sewer costs comes from no septic maintenance fees being spent.

ATTACH. 2

PROPORTIONATE SAMPLE OF SUMMARY COMMENTS (question 24) SORTED BY RESPONSE CATEGORIES

(note: responders ratings on "importance" - querstion 21- are in parentheses following comment)

A. RESPONSE CATEGORY = SUGGESTIONS ON SEPTIC OPERATIONS OR MANAGEMENT

* It would be nice to not involve government regulation and to be able to voluntarily "police" ourselves. However, I don't believe this is possible. Therefore, the system of funding the effort through permits, fees and fines is a good method to pay for the programs. Much like user fees! (CRITICAL)

* I would like to see some action taken to have composting toilets and gray water filter systems approved for installation. These systems have NO discharges. Compost can be spread on gardens - filtered gray water can be distributed in plant beds! (CRITICAL)

* As we all know, the area of IOP known as Forest Trail and other contiguous low-lying areas are the major culprits in the on-going problem. Possible survey of that area in particular would solve some of the alleged mystery concerning fecal coliform bacteria. Surely DHEC is empowered to enforce compliance without flow problems. Additional problems are caused by live-aboards in the marina and anchorage areas on the waterway side of IOP. (CRITICAL)

* Publish (list of) certified specialists re. inspection, etc. (CRITICAL)

* The public must be made aware that any program is not just another layer of bureaucracy and will not be an intrusion into their lives. There is no free lunch and existing systems MUST be maintained properly if they are to remain on the Island. The other choice of public sewer is unthinkable at this time. (VERY IMPORTANT)

* 1) Identify problem areas on island & offer low cost evaluation of corrections needed. 2) Force owners of rental properties to repair deficiencies. I live on the ??00 block on Hartnett & the landlady refused to pump out tanks when toilets and drains would no longer function. 3) Get everyone in problem areas on sewer system.(VERY IMPORTANT)

* I think a mandatory inspection by a certified inspector every five years would suffice. (VERY IMPORTANT)

* I think you could have water company employees check once or twice a year to see if anyone's tanks are leaking sewage odors and ask home owners if they are experiencing any problems. They could do this when they are reading meters. You can pretty much tell if someone is having problems by visually checking where tanks are located, smelling and talking with home owner or existing resident. (SOMEWHAT IMPORTANT)

* No one likes increased regulation. However, if you are telling me there is NO regulation whatsoever, well we could use some I am sure, especially annual inspections and certification of inspectors & installers. (SOMEWHAT IMPORTANT)

* Another option would be to require a certification of the septic system before sale or deed transfer. This would educate new owners not familiar with septic systems and insure they start with a functioning (SOMEWHAT IMPORTANT) system.

B. RESPONSE CATEGORY = COMMENTS FROM RESIDENTS WANTING/EXPECTING SEWER SYSTEM

* I feel all IOP homes should be on sewage, not septic and that we should purchase capacity from Mt. Pleasant. I think it's silly, not to mention costly, to maintain the duplicity with public service with the island so close to the Mt. Pleasant facilities. Costs of above by all. Survey results to be borne by all septic users. I, as a present sewage customer, would be willing to pay a one-time assessment to kick off inspections and pump-outs, etc. (CRITICAL)

* I do not agree with septic tanks on IOP/Sullivans Island AT ALL! Especially for a highly populated area on public waterway/beach area. With respect to property prices (high), ongoing maintenance future costs of septic systems, the island's future, and high risk to people in the area and tourists, I feel that septic tanks are a totally unacceptable solution. It is irresponsible for IOP CWC to pursue otherwise!? The cost of central sewer hookup can easily be spread over 15-30 year period to landowner with bonds, etc. on mortgage. (CRITICAL)

* A city sewage system. Isle of Palms needs to advance to the 1990s. We need a system. (CRITICAL)

* Isn't IOP moving towards sewer piping which will make septic systems obsolete? (CRITICAL)

* Our house is used, at present, no more than one month per year. Honestly, I have paid little attention to the septic tank thinking that sewer service would come to our part of the island shortly, and that we would be forced to hook on. (CRITICAL)

* I would like a date for sewer connections on IOP before spending for septic inspections or repairs. (VERY IMPORTANT)

(over)

* The only sensible solution to this problem is to have the city take responsibility for installing and maintaining a proper sewer system that meets federal regulations for the remainder of the island not presently provided such service. A bond issue. Tap in fees, and monthly charges on water bills for operation costs would eliminate the problems of septic tanks. It seems incredible to me that IOP city has purchased the Wild Dunes system and the front beach system from Breach Isle to 10th and 14th streets and made no provision for the rest of the island. (VERY IMPORTANT)

* I think you are on the wrong track. The answer to all of these problems is to install a municipal sewer system. (VERY IMPORTANT)

* Get rid of all tanks and put the entire island on a sewer system like it should be. Do not spend any more money on a "dead beat horse." Get rid of it. No more government. (SOMEWHAT IMPORTANT)'

* Yes, put in a public sewer system. I am willing to pay my part. (FORGET IT)

C. RESPONSE CATEGORY = COMMENTS WHICH BLAME OTHER POLLUTANT SOURCES

* Another possible contributor - dog waste....there is a high concentration of dogs on IOP.. I have never seen a population such as ours that allows the pets to deficate wherever the pet pleases. And on top of this, very few individuals clean up after their pets. (not rated)

* I beleive that homes on Goat Island and boats and other homes close to the waterway without sewer service may be responsible for a great part of the problem. The golf courses could also pollute. The homes in the middle of the Island, if properly functioing would pollute very little or any. (VERY IMPORTANT)

* I feel that a big part of the problem is poor water drainage on the OP. The county or state should do a better job with this problem. With heavy rains & little or no drainage, septic tanks fill up and overflow causing most of the problems that you mention. I don't feel residence owners should be responsible for inspection procedures....(SOMEWHAT IMPORTANT)

D. RESPONSE CATEGORY = COMMENTS WHICH INDICATE THERE IS NO NEED FOR CHANGES.

* If not broken, don't fix. (VERY IMPORTANT)

* Rely on users sense of responsibility to maintain their systems. (LITTLE IMPORTANCE)

* Sell the damn water system at Wild Dunes back to the damn Yankees and cut our water bills back. Y'all have raised water from (?) $35 every 3 months to $40 or more every month!! Do you idiots think I want city sewer also so you can double the water bill again?? Not no, but Hell No. Stay out of my house and my wallet. (FORGET IT)

E. RESPONSE CATEGORY = COMMENTS REJECTING GOVERNMENT INVOLVEMENT.

* This should be done by citizens so as to not increase government involvement or increase taxes. (VERY IMPORTANT)

* We dont need any gov't involvement. The city will appoint some board of busybody retired people and island newcomers to come sticking their noses into my septic tank (pun intended). Thats the last thing we need.....(SOMEWHAT IMPORTANT)

F. RESPONSE CATEGORY = COMMENTS CONCERNED WITH COSTS

* I am a widow - live on a fixed income and I don't need added cost. (not rated)

* No extra "ordinances" and NO extra costs!!!(VERY IMPORTANT)

G. RESPONSE CATEGORY = COMMENTS AGAINST CENTRAL SEWER SYSTEM

* Frankly, I'm uneducated on the subject, however, at first pass my gut reaction to this is this is the first step in forcing a sewer system on the septic system owners. (LITTLE IMPORTANCE)

H. RESPONSE CATEGORY = OTHER COMMENTS

* YES - find something to do with your time and stay the HELL out of my business. Go back up North where you'll came from. Where did you get money to do things like this??...mind your own business and stay the hell out of my yard. We have more than enough government in our life now. Move back up north. I HAVE BEEN here 31 YRS. (FORGET IT)

1997 IOP MONITORING PROGRAM: RELATIONSHIPS BETWEEN STORM WATER OUTFALL AND INTRACOASTAL WATERWAY CONTAMINATE LEVELS

Background

In the last five years there have been several monitoring studies conducted in the surface waters of the Isle of Palms. These have indicated a continuing problem with fecal coliform contamination at surface water discharge points on the intracoastal waterway side of the island. Contaminant levels have consistently approached or exceeded SCDHEC standards for human recreational use of these waters. There were no significant indications of other contaminants in these studies.

The prior studies did not meet the suggested SCDHEC frequency of 5 samples within a 30 day period and were not directed towards recreational use of the waterway. Nor did they measure the relationship between contaminant levels at the outfalls and at related locations in the Intracoastal Waterway. In addition the results of the studies had little effect on public or municipal attitudes towards surface water quality or possible remedial programs

During 1997, in an attempt to move closer to remedial actions on key waterways,the emphasis of the Clean Water Council monitoring efforts was directed towards identifying probable sources of contaminants. Emphasis was also placed on using more proactive, information and education programs, developed on a specific waterway/community basis, with heavy emphasis on remedial actions. The objective is to measure contaminate levels relative to published standards, define probable source(s) of the contaminates, and propose remedial actions for these, and other analogous sites.

Site Selection

The four sites chosen for sampling on the Isle of Palms (IOP) are located on the attached map. Outfalls along this section of the Intracoastal Waterway had consistently high contaminant levels in prior monitoring.

You will note that the outfall at 24th Ave (#1) as well as the outfall at Forest Trails(#3) both serve well defined watershed sub-basins. In both cases there is a buffer of approximately 150 to 300 feet of marsh or golf course between the watershed outfall and the downstream Waterway sampling sites, located in the Intracoastal Waterway opposite the 24th Ave outfall (3), and the Intracoastal Waterway opposite the Forest Trails outfall (4).

Land use in both sub-basins is very similar, and representative of much of the IOP. Both are residential with moderate size lots. The majority of the homes are occupied by resident owners; a significant minority are used for seasonal rentals. While some of the homes are connected to the sewer system, the large majority use septic systems for waste disposal. Many of these particular homes, particularly in the Forest Trail subdivision, were built before septic system permitting requirements were adopted in the late seventies. There are serious questions as to whether they would be permitted today.

The primary difference between the two areas, in addition to their relative size, is the use of a network of open ditches to drain surface water in the Forest Trail area as opposed to reinforced concrete pipe in the 24th Ave subbasin. Included in both areas are pump stations and force mains, part of the sewer collection system.

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Mt. Pleasant, SC 29465
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Sampling Protocol

All sampling was done to the SCDHEC standard of 5 samples within a 30 day period. The period chosen, mid-July to mid-August, is a period of high usage, of both the homes in the area and of the waterway for recreational purposes. The samples were randomly scheduled to be taken during daylight hours, approximately midway through the ebb tide cycle (4 hours after high tide), and between 5 and 9 days apart. While there was no control for rainfall, rainfall in the 24 hours prior to sampling was recorded.

In addition to Fecal Coliform sampling, the monitoring plan was expanded to include parallel enterococci samples. The EPA has recommended the enterococci bacteria as a more useable marker of human bacterial contamination in "marine" (saltwater) waters, and has encouraged its use in studies of "Beach" contamination.Since such a study was being conducted on the beach side of the Island this summer, it was an opportunity to compare contaminant levels using the same marker. Samples for both contaminants were taken at the same time and the laboratory analysis was done by Davis & Floyd, a DHEC accredited laboratory, who conducted the beach contamination study.

Monitoring Results

Sampling results are shown in the attached table. Published standards for both fecal coliform and enterococci are noted.

Fecal coliform contamination in excess of DHEC standards relative to primary and secondary recreational use of SA or SB waters for were found in:

- 4 of 5 samples taken at sites 1 and 3 (outfall sites). This exceeds the 10% limit on number of samples in excess of 400/100 ml.

- 1 of 5 samples taken at sites 2 and 4 (Waterway sites) exceed 10% limit on number of samples in excess of 400/100 ml.

- geometric means in excess of 200/100ml at sites 1 and 3 (outfall sites)

Enterococci contamination in excess of EPA standards were found in:

- all 5 samples taken at the two outfall sites were in excess of the single sample maximum allowable density of 276 parts/100 ml.

- Two of the 5 samples taken at the two Waterway sites were in excess of the single sample maximum allowable density of 276 parts/100 ml.

- geometric means in excess of 35 parts/100ml were found at all four sites.

As can be seen in the attached table, the magnitude of the enterococci colony counts when compared to fecal coliform counts for the same sites ranges up to 100 fold. It is our understanding that the highest enterococci count obtained in the beach water sampling was one sample at 41 parts/100 ml with the remainder being considerably lower (as opposed to the 172,000 parts in one of the outfall samples).

Overall these results raise a question as to whether we have a real or potential public health problem. They indicate the major impact of heavy rains in moving contaminants into the Waterway,and the potential reduction of this impact when intervening buffer areas are available.

Probable Contaminant Sources

In this watershed we find our concern is with one contaminant, bacteria associated with human or animal waste and our focus is on human exposures, rather than shellfish contamination. In addition, we have small, well defined, geographical areas that are the potential source of contaminants. This allows the defininition of the most probable sources of containments and a basis for related remedial programs.

The percentage of households relying on septic systems for waste removal, the installation dates of these systems relative to permitting laws, the lack of septic system management programs, and the reported experiences of septic system owners (in a survey conducted in Jan. 1997) make septic system malfunctioning a highly probable source of human bacterial contamination on the Isle of Palms.

Birds and small wild animals as well as pets are also strongly suspect as contributors to the problem.

The presence of force-mains and pumping stations through the area of highest surface water contamination suggests that malfunctioning sewer collection systems could also be contributing to the high contaminant levels.

We are conducting two studies which we believe will further clarify the situation. Geof Scott, NMFS, is about half way through a study entitled *Coliform Bacterial Source Identification Project for the Isle of Palms.* In addition we have contracted for a fast-trace dye study in conjunction with the Isle of Palms Water and Sewer Commission to measure possible malfunction in the sewer collection system.

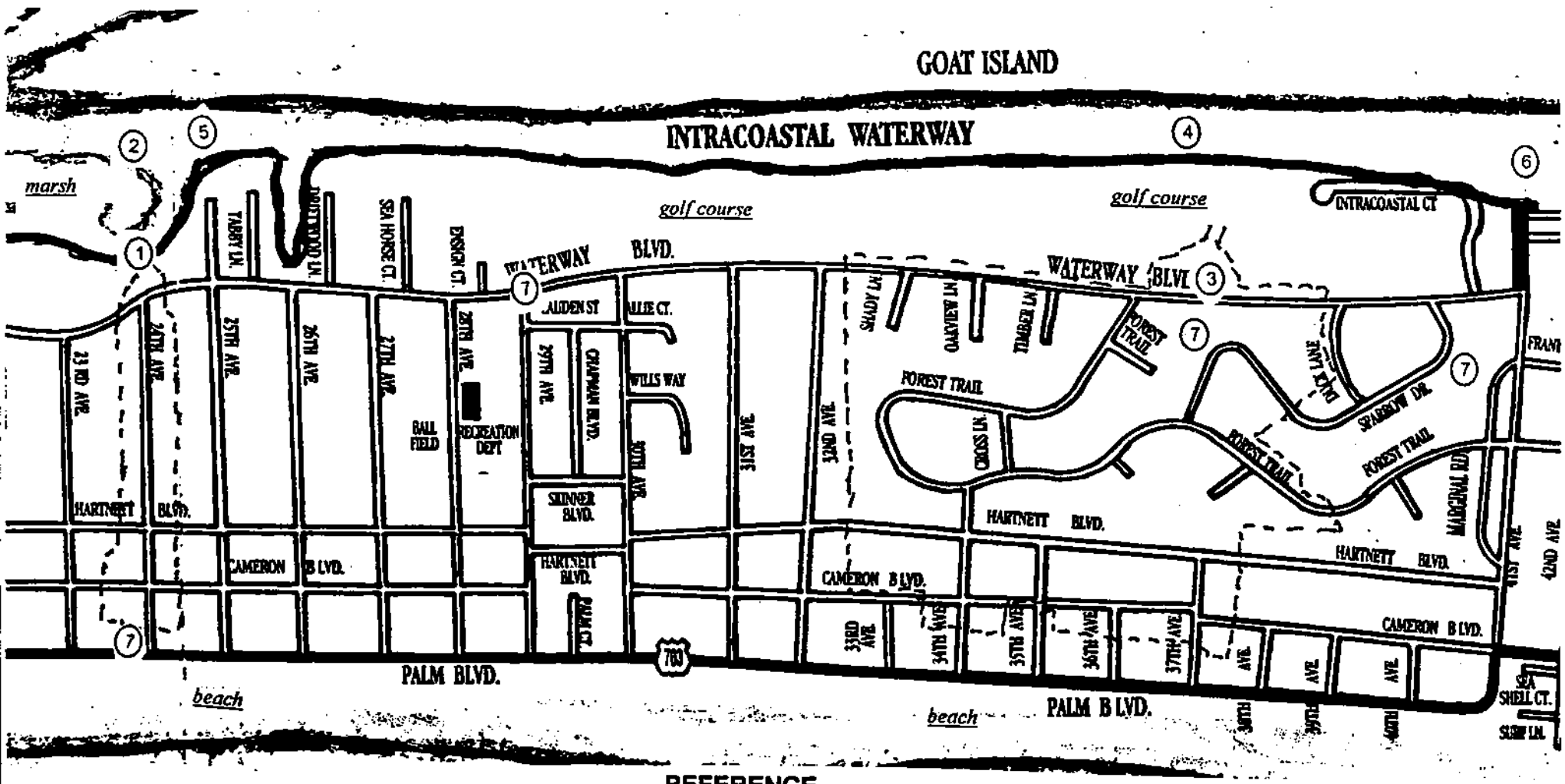
Potential Remedial Programs

These results suggest these possible actions:

- Answer public health hazard questions.
- Identify and implement septic system management ordinances.
- Review of the effectiveness of animal control ordinances and practices.
- Monitor waste collection systems managed by the IOP Water and Sewer Commission.

We are contacting the IOP City Council and the Water and Sewer Commission to review the results and possible remedial actions. Appropriate SCDHEC personnel will be invited to participate in these discussions. It is anticipated that future actions will be defined early in 1998.

1997 MONITORING PROGRAM - ISLE OF PALMS
INTRACOASTAL WATERWAY & ADJACENT OUTFALLS



REFERENCE

1) sampling site -24th Ave outfall (drain pipe)

2) sampling site - waterway opposite 24th Ave outfall

3) sampling site - Forest Trail outfall (ditch)

4) sampling site - waterway opposite Forest Trail outfall

(5) secondary sampling site - waterway @ 25th Ave outfall (ditch and drainpipe)

(6) secondary sampling site - waterway @ 41st Ave - ditch

(7) pumping stations

—— watershed division

SAMPLING DATA, IOP MONITORING PROGRAM - 1997

RELATIONSHIP BETWEEN WATERWAY AND OUTFALL CONTAMINANT LEVELS

(24th = 24th Ave; OF = outfall; FT = Forest Trail; WW = Waterway)

sampling date:	fecal coliform				rain/prior 24 hrs	enterococci			
sites:	#1-24th @-OF	#2- 24th- in WW	#3- FT- @ OF	#4-FT- in WW		#1-24th @-OF	#2-24th in WW	#3-FT- @ OF	#4-FT in-WW
7/17/97	1600	24	1600	1600	1.5"	24,192	443	19,683	19683
7/22/97	1600	10	1600	2	0.12"	573	10	2602	10
7/31/97	1600	1600	500	350	2.34"	173,290	5405	92,080	30,760
8/5/97	1600	20	1600	20	0.30"	4083	10	12,033	10
8/14/97	340	20	60	20	none	6867	10	12,997	10
geometric mean	1173.8	43.4	657.5	53.7		9239.4	75.1	14,912	227.2

SCDHEC STANDARDS FOR FECAL COLIFORM

Shellfish Standards: Not to exceed an MPN fecal coliform median of 14/100 ml nor shall more than 10% of the samples exceed an MPN of 43/100 ml, where all the tests are made using the five tube dilution method.

Class SA Waters - tidal saltwaters suitable for primary and secondary contact recreation: Not to exceed a geometric mean of 200/100 ml based on five consecutive samples during any 30 day period; nor shall more than 10% of the samples during any 30 day period exceed 400/100 ml.

EPA STANDARDS FOR ENTEROCOCCI (MARINE WATERS)*

- Steady state geometric mean indicator : 35 parts/100 ml

- In waters lightly used for full body contact recreation, the single sample maximum allowable density is 276 parts/100 ml.

* (Not used by SCDHEC)

FINAL

August 14, 1998

DYE TRACE STUDY OF THE SANITARY SEWER SYSTEM ISLE OF PALMS, SC

OVERVIEW:

As the result of a contamination study of the backwaters of the Isle of Palms, SC, and concerns expressed by Isle of Palms residents during an East Cooper Clean Water Council public meeting, a dye-trace study was conducted on a portion of the Isle of Palms sanitary sewer system in the area of Waterway Blvd. Following a weeklong background-monitoring period, dye was introduced into the system at three locations with each location receiving a different dye (Fluorescein, Eosien, and Rhodamine WT). The three storm water outfalls were monitored with activated charcoal packets over a four-week period in an attempt to detect each dye. The result of the monitoring showed no detection of the three dyes in a concentration greater than background.

BACKGROUND:

On March 31, 1997 the East Cooper Clean Water Council (CWC) held a public meeting to discuss the results from a survey of septic tank owners. The meeting was an attempt to report the survey results, disseminate information on the proper use and maintenance of septic tanks and gather comments from the public.

One conclusion drawn by the CWC during the meeting was that while elevated coliform readings had been recorded in the backwaters of the Isle of Palms, the source or sources had not been determined.

In an effort to refine the conclusions and address the concerns of the public, the CWC committed to identifying the specific source of elevated coliform levels. This effort is being coordinated with Dr. Geoff Scott of the National Marine Fisheries Service. Dr. Scott has collected water samples in the backwaters of the Isle of Palms and is using a new method of fatty acid test to differentiate the source of fecal coliform as either human or animal. Dr. Scott's findings are not available as of the writing of this report.

To further refine a preliminary determination by Dr. Scott that the source of coliform bacteria is human in origin, the Clean Water Council conducted dye-trace studies of the sanitary sewer collection system in cooperation with the Isle of Palms Water and Sewer Commission. Dye tracing the sanitary sewer collection system is an attempt to pinpoint the source of human coliform bacteria as being from a leaking sanitary sewer system.

METHODS:

Three dye monitoring sites were selected based on previous coliform sampling results that showed elevated levels of these bacteria; point source discharge points at 36th Ave, 25th Ave and 24th Ave. (The close proximity of the sampling sites at 24th and 25th Ave was due to ease in access and that each site provided an acceptable coverage area of the sewer system)

The 24th Ave. monitoring point is approximately 450 feet North of Waterway Blvd at the end of an 18" RCP storm sewer line that discharges directly to the marsh. This point is tidally influenced. From previous storm water management studies the outfall primarily drains storm water from 24th Ave, between Palm Blvd. and Waterway Blvd.

The 25th Ave. monitoring point is approximately 400 feet North of Waterway Blvd at the downstream side of the two 36" RCP storm sewer lines. This area drains primarily the area between 28th Ave along Palm Blvd to 21st Ave and the area between 24th Ave and 25th Ave along 25th Ave to the Intracoastal Waterway.

The 36th Ave sampling point is approximately 160 feet North of Waterway Blvd. This area is tidally influenced and drains the area between 37th and 38th Ave to the east, Cameron Blvd to the south, 32nd Ave to the west and Waterway Blvd to the north.

During the first week of the study, prior to introduction of the dye into the sanitary sewer, background levels were monitored for each dye at the three monitoring locations. Activated charcoal packets were placed at each monitoring location and retrieved one week later. A second set of charcoal packets was placed immediately after setting the dye containers in place. Charcoal packets continued to be placed in one-week intervals for the third, forth and fifth weeks. The charcoal packets were refrigerated and shipped overnight to Ozark Underground Labs on two occasions.

Three types of dye were introduced into the sanitary sewer system at three different locations. Fluorescein dye was bled into the system at the sanitary sewer pump station located in the shopping center at 1400 Palm Blvd. The gravity main from this system runs along Palm Blvd to 20th Avenue, down 20th Avenue to Waterway Blvd., along Waterway Blvd to the pump station located at 29th Ave and Waterway Blvd. Rhodamine WT dye was bled into the sanitary sewer manhole at 30th Ave and Wills Way. The gravity main runs down 30th Ave. to Waterway Blvd, and then along Waterway Blvd to the pump station at 29th Ave and Waterway Blvd. Finally, Eosine dye was bled into the sanitary sewer manhole at Waterway Blvd. and Sandy Lane. The gravity main runs along Waterway Blvd, across the 36th Ave ditch, to a pump station located adjacent to the wastewater treatment plant, where the wastewater is pumped to the plant.

The dyes were mixed in one-gallon milk containers, a small hole was punched into the bottom and top of each container to allow a small flow of dye to trickle into the sanitary sewer and then the containers were lowered into the pump station or manhole. It is estimated that the flow rate of dye into the sewer was approximately 0.25 – 0.33 gallons per hour. An activated charcoal packet was placed in each storm water point source outfall; 24th, 25th and 36th Ave. The packets were held in place with a galvanized, horseshoe shaped bracket and electrical ties.

RESULTS:

Enclosure (1) details the lab results of each charcoal packet. Detection levels of the tracer dyes within the activated charcoal packets are in the part per billion (ppb) range. In addition to a low detection level the dyes are accumulated within the packets over time. These factors aid in confirming detection. Control samples IOP6 and IOP16 were accurately analyzed and reported by the lab. The background sample for Outfall 24 was lost during a heavy rain event, therefore the background sample results for Outfall 25 was used instead. The background samples for Outfall 25 and 36 detected no Eosine or Rhodamine WT dyes and trace amounts of Fluorescein. When evaluating the sample results of the actual test, only sample IOP3 had a slightly higher concentration of Fluorescein than the background. As discussed with Ozark Underground Lab personnel, the low concentration of sample IOP3 is believed to be an elevated background level and not detection of a leaking sanitary sewer.

Based on the results presented in Enclosure (1), and discussions with Ozark Underground Lab personnel, it is the conclusion of this study that no detection of leaking sanitary sewer system was made in the backwaters of the Isle of Palms, SC, for those storm water outfalls identified by the CWC as having elevated coliform levels.

EXHIBIT B

WAYS AND MEANS COMMITTEE
August 18, 1998

The regular meeting of the Ways and Means Committee was called to order on August 18, 1998, at 6:00 p.m., in City Hall Council Chambers. Committee members present were Chairman Abele, Council Members Bettelli, Bunch, Gear, Miller, Sottile and Taylor, City Administrator Williams, and City Clerk Mauldin. Councilmembers Hernandez and Shaffer was absent. Chairman Abele called the meeting to order at 6:00 p.m.

1. Citizens Comments. - None.

2. Approval of Previous Minutes. **Mr. Bettelli made a motion to approve the minutes from the July meeting; Mr. Taylor seconded; motion passed unanimously.**

3. Monthly Financial Report. Mr. Williams reported that the monthly financial report has not been completed so there was no report.

4. Old Business. Chairman Abele stated that as part of the budget process, first reading of the ordinance to establish the millage was to be held on August 25th and he proposed that we go ahead and set the millage at last year's rate, prepare the ordinance, and vote on first reading next week. If there are any changes in the data to be provided by Charleston County, we can change the rate. **Mr. Taylor made this proposal in the form of a motion; Mr. Bettelli seconded; after discussion, motion passed unanimously**.

5. New Business. (a) Floodplain Management Plan Update. Mr. Williams reported that the Planning Commission approved the plan at their meeting last week with one minor detail change in the relationship of NGVD and mean sea level. He explained that this update needs to be done annually in order to maintain our flood insurance premium discount through the Community Rating System. This year we are going to apply for some flood mitigation assistance from FEMA in the amount of $50-75,000 for ditch rehabilitation projects and our plan must be up to date in order to even apply for the funds. Once Council approves the plan, it will go to the State liaison officer for review and then forwarded to FEMA for their approval. **Mr. Sottile made a motion to approve the plan update; Mr. Bettelli seconded; motion passed unanimously**.

Mr. Williams stated that our attorney is presently reviewing our zoning ordinances (including flood regulations) in order to make amendments required by the Comprehensive Planning Act of 1994 to be adopted by May 1999.

(b) Mini-Technical Assistance Grant Application. Mr. Williams reported that the Economic Development Administration has parceled out some federal grant funds for land use and planning type studies for various purposes. In our discussions of improvement of the front

beach area, Mr. Williams stated that we could apply for $3,500 towards a study of this project and the City would have to match $1,000, and the grant application is due in mid September. Mayor Bunch briefly discussed the VISMOR study which was done in the 1980's for this same purpose. Upon discussion, Chairman Abele recommended that Council review the VISMOR study for discussion at next week's meeting along with some computer images that Ms. Hernandez had prepared for her talk with the Commerce Association. Mayor Bunch also recommended that we establish a sub-committee of Ways and Means comprised of three front-beach business owners to work with the City in this project.

(c) Annual Financial Audit. Mr. Williams reported that the auditors have begun their annual audit.

6. Miscellaneous. (a) Mr. Williams requested that he take annual leave from 8/31 through 9/7, Labor Day. **Mayor Bunch made a motion to approve this request; Mr. Sottile seconded; motion passed unanimously**.

(b) Mr. Williams reported that an out-of-town vacationer at Grand Pavilion filed a report that our Public Works Department personnel had scratched his vehicle by allowing the door of a cart enclosure to swing out and scratch the car. We filed a claim with our insurance company but they refused the claim because there was no proof that our workers were directly responsible for the scratches. He reported that Council may hear from the claimant again; damages are estimated to be @$400-500.

(c) Chairman Abele opened discussion of changing our telephone service company. Mr. Williams reported that BTI had the lowest long distance rates and recommended that we try them for long distance service only. Upon discussion, Mayor Bunch recommended that we at least wait until after hurricane season has passed to make any changes, especially to a smaller company.

(d) Mr. Sottile asked if anything had been done any ground work on the ordinance to establish the requirement for rental unit owners to have a business license. Mr. Williams reported that we have recently obtained access to a data base to identify non-resident owners and will be working on this project. Mr. Sottile hoped that we could decide what we wanted to do before business licenses are due in January.

7. Executive Session. Mayor Bunch made a motion to go into Executive Session to discuss issues related to the Wild Dunes Yacht Harbor; Mr. Miller seconded; motion passed unanimously.

Coming out of Executive Session, Chairman Abele stated that discussion took place on the potential sale of the Wild Dunes Yacht Harbor and no votes were taken.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:05 p.m.

Respectfully submitted,

Bob Abele, Chairman

REVISED
Floodplain Management Plan
and
Repetitive Loss Reduction Plan
City of Isle of Palms, S. C.
August, 1998

This plan proposes remedial action that may lessen the impact of future flooding events.

Background

The Isle of Palms is primarily a residential community of an estimated 5,500 with most residents employed off of the island. The Isle of Palms is a bedroom community of Charleston and North Charleston, which are the two largest municipalities in the area. Of the estimated 3500 residential units on the island, some 65% are non-owner occupied, and most are believed to be involved in transient rental in support of tourism, the predominant economic activity impacting the community. For example, Wild Dunes, a residential resort development in the community is a major vacation destination on the South Carolina coast.

Problem Identification

The City of Isle of Palms is located on a coastal barrier island of approximately six square miles. At its widest point, the island is only a little over a mile wide. The island is subject to flooding primarily from tropical storms and hurricanes forming in the Atlantic Ocean, although flooding has been known to occur with prolonged, heavy rainfall not associated with such severe weather systems. The nature of coastal geography means that most of the island is just a few feet above mean sea level, and the coastal shelf into the Atlantic Ocean is shallow for great distances. These conditions combine to make the island vulnerable to storm surges and poor stormwater drainage. The island is bounded to the east and west by inlets, and is bounded on the north by the Intracoastal Waterway (ICW).

Fortunately, the weather events that can cause area-wide flooding on the Isle of Palms are still relatively infrequent. However, the most severe flooding in the recorded history of the island occurred on September 21, 1989, when Hurricane Hugo created a storm surge of **15.0** feet above mean sea level. The storm surge washed over all but the highest points on the island causing millions of dollars in damage. Only those buildings constructed well above the 100 year average base flood elevation were spared the full effect of the storm surge.

Although the occurrence is infrequent, it should be noted that Hurricane Hugo was only one of six major hurricanes to impact the Charleston area in the last 100 years. The probability that the area will again be subjected to hurricane force winds and tides is very high.

Repetitive Losses (CRS Activity 510)

Prior to October, 1994, there were only ten (10) repetitive loss properties on the Isle of Palms. That month, a combination of a tropical-type weather with heavy rainfall coinciding with several high tides, resulted in serious flooding in various locations throughout the island. As a result of this weather event,

city's corrected repetitive loss list increased from ten to twenty-six (26) properties for 1996. Since 1997, there are now thirty-three (33) repetitive-loss properties:

Address	Date of Occurrence
1. 1900 Waterway Blvd.	09/21/89, 01/01/87
2. #6-19 th Avenue	09/22/89, 01/01/87
3. 2007 Waterway Blvd.	09/21/89, 01/01/87, 09/04/79
4. 2200 Hartnett Blvd.	07/07/91, 09/21/89
5. #17-24 th Avenue	10/13/94, 10/12/90, 09/22/89
6. 2401 Cameron Blvd.	10/11/90, 09/21/89
7. 2406 Palm Blvd.	10/13/94, 10/11/90, 09/22/89
8. #25-41 st Avenue	09/22/89, 01/01/87
9. #31-41st Avenue	09/21/89, 01/01/87
10.#10-30th Ave.	10/13/94, 09/22/89
11. # 4-24th Avenue	10/13/94, 10/02/94, 09/22/89
12. 1202 Palm Blvd.	07/20/94, 09/22/89
13. 3200 Palm Blvd.	10/13/94, 10/11/90
14. 2608 Palm Blvd.	10/13/94, 09/21/89
15. 210 Forest Trail	10/02/94, 09/21/89
16. 244 Forest Trail	10/13/94, 09/22/89
17. 2804 Hartnett Blvd.	10/03/94, 09/22/89
18. 3803 Cameron Blvd.	10/03/94, 10/11/90
19. 104 Palm Blvd.	10/08/96, 10/03/94, 09/21/89
20. #20-24th Avenue	10/13/94, 09/22/89
21. #3-25th Avenue	10/13/94, 09/22/89
22. 2002 Palm Blvd.	10/13/94, 09/21/89
23. 2204 Hartnett Blvd.	10/02/94, 09/21/89
24. 527 Ocean Blvd.	10/03/94, 09/21/89
25. #6-33rd Avenue	10/03/94, 09/21/89
26. 2206 Cameron Blvd.	10/13/94, 09/21/89
27. 12 Beachwood	10/07/96, 09/05/96, 09/21/89
28. 9 Dunecrest Lane	09/21/89, 10/12/87, 01/01/87
29. 14 Lake Village Lane	10/03/92, 09/21/89
30. 2704 Palm Blvd.	10/03/94, 09/22/89
31. 2 Sandwedge Lane	10/13/94, 09/22/89
32. #7-55th Ave.	09/21/89, 06/18/82
33. 502 Carolina Blvd.	07/12/91, 09/22/89

Of the reported repetitive losses, only two experienced claims in 1996; the other additions were due to prior year claims being added to the repetitive loss list. Several of the addresses bear geographic relation to other neighboring addresses. Three claims are found in the vicinity where 19th Ave, 20th Ave. and Waterway Blvd. merge. Three claims are found in the area bounded by 22nd Ave., Hartnett Blvd., Cameron Blvd., and 25th Ave. Another repetitive loss property is nearby on Palm Blvd. Two other properties are located within the same block on 41st Ave..

Most of the flood losses reported since the City of Isle of Palm joined the National Flood Insurance Program are associated with severe weather occurrences, such as Hurricane Hugo on September 21-22, 1989, a New Year's Day Northeaster storm on January 1, 1987, and Hurricane David on September 4, 1979. The specific weather conditions accompanying these described events are enumerated below.

Major Events

"Records of hurricanes that have affected the Charleston County area can be found as early as the 17th Century. Major storms and hurricanes caused flooding in 1686, 1713, 1728,1783, 1787, 1804, 1813, 1822, 1854, 1893, 1911, 1940, 1954, 1959, and 1989." Prior to Hurricane Hugo in September, 1989 the worst flooding conditions associated with hurricanes occurred in August, 1983, and August, 1940, when storm surges reached 8.9 and 8.0 feet, respectively above mean sea level. More specific information on some of these storms is described in the Flood Insurance Study for the City of Isle of Palms, S. C. prepared by the Federal Emergency Management Agency end dated March 18. 1991:

September 7, 1804

A severe hurricane moved inland on September 7, 1804, between the City of Savannah, Georgia. and the City of Charleston, South Carolina, and caused significant damage on the coast of Georgia and South Carolina. This storm is said to have caused more than 500 deaths in South Carolina. The hurricane also cause major damage to the South Carolina economy. Historical notes contain no data on the height of the storm tides or the strength of the winds.

August 27, 1813

This storm passed near Charleston, causing a large loss of lives and property. This hurricane rates a position close to the top of Charleston's meteorological list for its combination of severe winds, heights of flood tide, and general destruction.

September 27, 1822

A small destructive hurricane passed inland between the cities of Georgetown and Charleston on September 27, 1822. This hurricane caused unprecedented tides at Georgetown and several hundred deaths in Charleston, the township of Sullivan's Island, Georgetown and North Island.

August 7, 1854

This major hurricane approached the United States from the southeast after moving through the northern Bahamas. The southeasterly winds along the South Carolina coast drove the waters of the Atlantic Ocean into the bays and inlets, over some of the low-lying islands, and into the tidal lowlands that fringe all the rivers and streams.... Edisto Island near Charleston suffered severely as did the town of Port Royal and Beaufort County, South Carolina, to the south. The storm commenced on Thursday, August 7th and did not end until the night of August 9th, 1854.

August 25, 1855

This hurricane which originated in the Bahamas moved inland north of Savannah on a northeasterly course and passed to the west of the City of Wilmington, North Carolina. This hurricane is sand to have damaged 90-percent of the houses in Charleston and swept some away completely. This hurricane severely damaged all of the South Carolina coast. Damage in Charleston alone was $1.7 million. As a result of this destructive storm, it was proposed that a weather reporting network be set up in the West Indies and Mexico. Twenty-one lives were lost in Charleston as a result of this storm.

August 27, 1893

A severe hurricane penetrated the Georgia and lower South Carolina coasts on August 27, 1893. An estimated 1,000 people or more lost their lives on the coastal islands and in the lowlands between the City of Tybee Island, Georgia, and Charleston. The highest tide in this storm was estimated to have ranged from 17.0 to 19.5 feet msl at Savannah Beach, Georgia. At Charleston, the tide was 8.9 feet msl. Extensive property damage was caused along the Georgia and South Carolina coasts.

August 23-30, 1911

The center of this hurricane crossed the coast between Savannah and Charleston on August 28,1911. This storm is considered in the same category as the storm of 1940 described below. At Charleston, the barometer fell to 992 millibars (mb) (29.30 inches). The wind at the weather bureau office reached 81 miles per hour from the southeast. Seventeen lives were lost and damage totalled about $ million. The storm passed into the Piedmont section of South Carolina and then curved to the northeast. At Charleston, the tide reached 7.5 feet msl, the third highest of Charleston County records.

August 11, 1940

This hurricane entered the coast from the southeast, between Savannah County, Georgia, and Beaufort County, South Carolina, at about 4 p.m. on August 11. Near Beaufort County, the tide is estimated to have reached 14.2 feet msl. Near the southern tip of Edisto Island, a high-water mark indicated a tide of 13.6 feet msl on the open coast. About 175 cottages were destroyed on Edisto Island. On Folly Island, the maximum tide determined from a National Ocean Survey benchmark was 8.3 feet msl. The entire beach front eroded an average of 75 feet. At Charleston, most of the damage was to buildings, wharves, and boats along the waterfront. Large areas of the low-waterfront perimeter in the City were inundated and many automobiles were damaged by the storm tide, which reached an elevation of 8.0 feet msl. Estimated damage to the City was $1 million. Sullivan's Island, the Isle of Palms, and Pawleys Island suffered minor damage. Overall, this hurricane was responsible for 34 deaths and caused damage estimated at $6.6 million.

October 15, 1954

Hurricane Hazel crossed the coast just north of the City of Myrtle Beach, South Carolina, on October 15, 1954. This hurricane was one of the most destructive to strike the Carolinas in terms of property damage. Hurricane winds hit the Atlantic coast between the City of Georgetown, South Carolina, and the City of Cape Lookout, North Carolina. Storm tides devastated the immediate oceanfront along this stretch of coast. High tides of 16.6 feet msl were observed at Holden Beach Bridge and

Calabash, North Carolina. The lowest recorded barometric pressure of 938 mb (27.71 inches) was reported at Little River Inlet on the South Carolina-North Carolina. The Township of Folly Island, Sullivan's Island, and the Isle of Palms, South Carolina, suffered light property damage and slight beach erosion. The City of Charleston experienced no serious damage. Total property damage was estimated at $34 million in North Carolina and at $27 million in South Carolina.

September 29, 1959

Hurricane Gracie moved inland on September 29, 1959. The center passed over the South Carolina coast at St. Helena about 10 miles east of the City of Beaufort, South Carolina. Damage of disaster proportions occurred in the coastal region from Beaufort to Charleston, and considerable additional damage occurred in the area of the City of Walterboro. An enormous number of trees were felled, causing considerable random damage. There was a great deal of crop damage, especially to un-picked cotton. A barometric pressure of 950 mb (28.06 inches) was reported at Beaufort. The total damage inflicted by the storm was estimated at $14 million. High-water marks, which were reported near the Town of Edisto Beach, South Carolina, ranged from 7.3 to 11.0 feet msl.

August 25 - September 7, 1979

Hurricane David was the most intense storm of the century to affect the islands of the eastern Caribbean. However, the storm was not a major hurricane when it struck the United States. David struck just north of the City of Palm Beach, Florida, on September 3, 1979, and made a second landfall about 24 hours later near Savannah Beach, Georgia. In the United States, David was responsible for five deaths and about $300 million in damages. The death toll and damage were much greater in Cuba, and the Dominican Republic.

September 12-25, 1989

Hurricane Hugo struck the Charleston, South Carolina, area at about midnight on September 22,(sic) 1989, near high tide. Hugo was the most destructive hurricane (in dollar losses) to ever strike the continental U.S. coastline. High-water elevations (including wave setup and wave crest contributions) were 12 to 13 feet National Geodetic Vertical Datum of 1929 (NGVD) at the open coast from the Township of Folly Beach northward to the City of Myrtle Beach with elevations up to 19 feet NGVD in bay areas in the vicinity of the maximum winds. Downtown Charleston experienced high-water elevations of approximately 10 feet NGVD." (Reprinted from City of Isle of Palms, S. C. Flood Insurance Study, FEMA, March, 1991)

In addition to the tropical weather events mentioned above, the National Weather Service has provided information on other weather conditions that contributed to flood losses on the Isle of Palms:

1. 9/4/79 Hurricane David; high tides, high winds; rainfall measured at Sullivan's Island monitoring station 4.5" in 24 hour period; $10 million damage reported along S. C. coast
2. 6/18/82 Tropical storm; heavy rainfall; 3"+ in 24 hour period; 70MPH winds; tides 8' above

MLW

3. 1/1/87 New Year's gale; 50-60 MPH winds; 2.24" rainfall: tide 8.9' above MLW; highest tide recorded in Charleston since hurricane of 1940

4. 10/11/90 Remnant of two tropical storms (Claus & Marco); 9.83" rainfall in 24 hour period; reported high tides and beach erosion

5. 7/7/91-7/12/91 Several days of sustained rainfall, although not particularly heavy

6. 10/30/92 Cyclone tracked NE from Gulf of Mexico to off of S. C. coast; high tides; street flooding and beach erosion reported; 3.57"+ of rainfall in 24 hour period

7. 10/3/94-10/13/94 Tropical type weather not associated with any organized system generated 5.03" of rain between 10/2 and 10/3 in about 36 hours. On 10/14, 4.07' of rain fell in 24 hours. Heavy rainfall coincided with high tides to create flooding at various locations on the island.

8. 10/7/96-10/08/96 4.25" Astronomical high tide of 6.8 feet MSL at 5:00PM. Rainfall begins 10:00AM, falls through 24 hours in advance of another higher morning tide on 10/8 of 7.9 feet MSL. of heavy rainfall fell just prior to this high tide.

Flood Hazard Area Inventory

Virtually all of the six square mile area of the Isle of Palms is in a Special Flood Hazard Area. The most common flood zone designations on the island are AE and VE zones, which delineate the statistical threat of flooding from a "100 year hurricane", for which there is a 1% probability of occurrence in any given year. Low elevation and a storm water drainage system that is significantly influenced by the ebb and flow of the tides, are cause for serious accumulations of storm water whether generated by heavy rainfall or a storm surge.

In 1989 and 1990, the Soil Conservation Service of the U. S. Department of Agriculture conducted a comprehensive drainage study of the Isle of Palms. The study identified naturally occurring watersheds and drainage patterns. As a result of flooding experienced again in October, 1994, the Isle of Palms City Council commissioned another engineering study performed by E.M. Seabrook, Jr. , designed to build upon information collected in the SCS study, plus estimate the cost to install drainage improvements to areas experiencing the worst flooding. The recommended drainage improvements were estimated to cost **$7,000,000** which the community could not fund without a bond referendum. The referendum was held on November 7, 1995 and island voters defeated the drainage improvements project by an 8-1 margin. Following this defining event, City Council abandoned any large scale capital drainage improvements for the foreseeable future. However, incremental improvements can be made as funding is available. However, rehabilitation of existing drainage systems may mitigate the future impact of flooding.

Development Trends and Land Uses

The amount of additional development that can be accommodated on the island is limited. The Wild Dunes Planned Residential Development is limited to a maximum of 2,500 residential units (of which 1,747 have already been constructed). With market changes over the last 10 years, the remaining properties will probably be developed as medium to high-density single family residential units as opposed to the previously favored high-density condominium developments. This should result in a net

crease in the total number of units at build-out. The Isle of Palms Building Department estimates that there will be 300-400 more units before build-out is realized. The remaining undeveloped lots on the island outside of Wild Dunes probably number around 200 and some of those cannot be developed until some provision is made for extension of sanitary sewer service, which is not anticipated in the foreseeable future.

Property zoned for commercial use is found in three districts excluding the PRD (although there are some commercial uses of land in the Wild Dunes development). The amount of commercial development is small in comparison to the more abundant residential use of property. There is no industrial or manufacturing type land use on the island.

Development Constraints

Besides the aforementioned lack of sewer service, and cap on the maximum number of units in Wild Dunes, several other factors will affect the course of future development. The island is surrounded by salt marshes and tidelands and the impact on these ecologically sensitive areas by development is extensively regulated by the Ocean and Coastal Resource Management office of the S. C. Department of Health and Environmental Control and the City of Isle of Palms. City ordinances establish a permitting process for any beach or dune disturbances within 250' landward of the Mean High Water mark except where city authority overlaps state jurisdiction. Where jurisdiction overlaps, that of the OCRM controls in which beach front property owners must apply for a permit under the S.C. Beach anagement Act of 1988. Any proposed beach front development must comply with a mandatory setback line based on 40 years data on erosion and accretion for the area in which it is located.

The OCRM also regulates development activities that might create stormwater run-off into the regulated wetlands under authority of the SC Stormwater Management and Sediment Reduction Act of 1991 and regulations issued pursuant to a previously adopted Coastal Zone Management Act. In addition, for all island property that abuts the salt marsh critical line of the OCRM, there is a city enforced setback that spaces structures, driveways with non-permeable surfaces, and roof runoff an additional 10' landward of the critical line established by OCRM.

Critical Facilities

The critical facilities are located throughout the community, although the risk to all of the facilities from flooding appears to be about the same. Following Hurricane Hugo, the City of Isle of Palms constructed a new combination City Hall and Police Station, two new Fire Stations, and a new Public Works building. All of these new facilities have been constructed above the 100 year base flood elevation and provisions have been made to operate these facilities under emergency or post disaster conditions. No flooding to city facilities has occurred since Hurricane Hugo in 1989.

The community's water and sewer utility infrastructure has been protected as much as possible from the effects of flooding, although various components such as sewer lift stations are by necessity constructed at ground level and are therefore more vulnerable. Wastewater treatment plant equipment is generally bove the 100 year flood stage, and except for some electrical controls, water wells and storage tanks can sustain some flooding without serious damage. Retrofitting older electrical controls with newer, more watertight panel boxes can further reduce potential flood damages. A reverse osmosis water

eatment plant built in 1993 was elevated to the 100 year base flood elevation, and should be safe from damage by flood except in the most extreme winds and tides of a Category 5 hurricane.

In 1995, with partial funding provided by a Hazard Mitigation Grant from FEMA, the City of Isle of Palms, the Town of Sullivan's Island, and the Charleston Commissioners of Public Works joined in a project to bring treated surface water from the City of Charleston, under the harbor, across Sullivan's Island, and under Breach Inlet, to the Isle of Palms. This water main should provide a water supply that is virtually invulnerable to the effects of flooding. The Isle of Palms Water and Sewer Commission is working on a disaster plan that will identify which other facilities of the utility which may be at risk and how such exposure might be mitigated.

At the time of Hurricane Hugo, the only point of ingress and egress for the Isle of Palms was by means of the Thompson Memorial Bridge at Breach Inlet to Sullivan's Island, and from there to the mainland by way of the Ben Sawyer Bridge over the Intracoastal Waterway. During the storm, the storm surge washed out the Sullivan's Island approach to the Breach Inlet bridge, and the winds spun the open span of the Ben Sawyer Bridge around, until out of balance, it collapsed into the waterway. The Isle of Palms and Sullivan's Island were isolated from the mainland except by boat or helicopter for over two weeks until emergency repairs could be completed to the Ben Sawyer bridge.

The Hurricane Hugo experience clearly demonstrated the need for a fixed span bridge to the barrier islands. After years of planning, and an eventually successful search for funding, in 1991, construction was begun on a fixed-span bridge connecting the Isle of Palms directly to the mainland at Mt. Pleasant. ince its opening in October, 1993, the Isle of Palms Connector renders remote any likelihood that the Isle of Palms will be inaccessible after a hurricane.

Community Needs, Goals and Plans

As required by the Comprehensive Planning Act of 1994, the Isle of Palms Planning Commission recently revised the community's Comprehensive Plan. This document was adopted by the Isle of Palms City Council on July 28, 1998 following a series of public hearings held by the Planning Commission and the Council. There was considerable discussion of drainage during the adoption process, with a consensus being that the community needs to do more to address the recurring drainage problems. The Comprehensive Plan recognizes existing land uses, projects trends in the remaining development of the community, and discusses possible solutions to the management issues typical of a resort beach community. Unique to this type of community is the desire to balance the interests and needs of the resident population with those of the transient population, usually identified as seasonal weekly visitors and/or day visitors. Predicated on the official Comprehensive Plan, the City of Isle of Palms has begun the process to revise zoning and other land use regulations in order to meet the statutory completion date of May 5, 1999. Flood Damage Prevention Ordinances will be amended as part of this review in order to remain consistent with current federal regulations of the National Flood Insurance Program. The proposed ordinance amendments will be submitted to FEMA for its review prior to adoption.

Review of Possible Floodplain Management Activities

The community can engage in a variety of activities that may reduce the probability of flooding and/or mitigate its effect. Of primary interest to a community will be those endeavors which help protect life

and property. For a coastal barrier island such as the Isle of Palms, education is the key to safeguarding lives and possessions.

Public Education (CRS Activity 330 and 350)

The City of Isle of Palms continues an ongoing program to mail information about flood hazard issues twice a year to all property owners in special flood hazard areas (the entire island). The newsletter includes information about the flood hazard, the flood warning system, flood safety, flood insurance, how to find out about property protection measures, permitting of development in the floodplain, and how drainage is maintained for discharge of flood and stormwaters. Reference materials and sources of additional information on flood related topics have been deposited with the Charleston County Public Library.

The City of Isle of Palms has also initiated an outreach effort to area Realtors and mortgage lenders in an effort to improve their awareness of flood zone regulatory requirements so that they can be of better service to their clientele, who may be new to the area and totally unaware of the risk of flooding. A concerted effort is being made to inform the public that there is an abundance of resources about flooding on reserve in the Public Documents reference section of the Charleston County Library System.

Flood Hazard Area Mapping

A detailed overlay of flood zone delineations on digitized Isle of Palms map will be a useful planning instrument for property owners, contractors, and regulatory officials. The Charleston County Assessor's Office has been working with other agencies on the development of a Geographic Information System (GIS) tied to the county tax maps. Access to this technology and shared tax information will provide interactive relational database by property parcel which could include flood zones, land use information, utilities, service routes, etc. City officials have already utilized the Charleston County tax base map to develop the Comprehensive Land Use Map and a Proposed Zoning Map. The city hopes to make even more sophisticated use of this technology as it progresses in development.

Flood Protection Assistance (CRS Activity 360)

The City of Isle of Palms Building Department already provides technical assistance to contractors and property owners who inquire about recommended techniques for flood proofing of structures. Although there is much literature available about flood proofing, not all methods may be appropriate to coastal development. Following Hurricane Hugo in 1989, the Department of Engineering at The Citadel surveyed damage from the storm, and informally made recommendations as to how the foundations of structures can be designed to better withstand the forces of wind and water. It would be appropriate, and perhaps of interest to The Citadel, to sponsor a program for engineers, architects and contractors that would explore flood proofing techniques exclusively for coastal areas..

Regulatory Controls

As a matter of public policy flood zone regulations are strictly interpreted and enforced on the Isle of Palms. Prosecution of suspected violations have been pursued at considerable expense and effort in order to protect the integrity of the National Flood Insurance Program and the community's continued

rticipation in it. However, recent cases have demonstrated that there are practical limits to the city's enforcement of the flood zone ordinances.

For example, affluent property owners may be willing to underwrite several years of litigation challenging enforcement of the ordinances rather than submit to structural alterations that might bring an offending property into compliance and the likely reduction in market value. However, Flood Insurance Administration has been supportive in these cases by suspending the coverage on properties identified by the city as being in violation of flood zone regulations, and FEMA has provided expert witness testimony in a recent case in support of the city's prosecution. However, in this particular case an appeals judge overturned the jury's conviction of a property owner saying that the expert FEMA testimony was inflammatory. The city has re-prosecuted the aforementioned case as a civil matter instead of a criminal violation because of constitutional protections against double jeopardy, and the fact that even if successful, a criminal prosecution will not result in the offending property being brought into compliance.

Another regulatory mechanism can significantly reduce the impact of flooding. "Free-boarding" is a concept under which additional clearance is constructed above the 100-year flood elevation. For instance, instead of a base flood elevation of an AE 14 zone, regulation s could require an additional 3' for a total of 17 feet. The additional height in the base flood elevation of the structure places the structure farther out of reach of the flood waters. However, the "free-boarding" concept has not gained very wide acceptance because of its obvious impact on construction costs.

nd use regulations can be amended to protect open spaces from development. The Isle of Palms beach front is currently zoned as a Conservation District, although other significant open space such as the two island golf courses are not currently restricted from development. Other strategies to encourage preservation and expansion of open space could include the city's fee simple acquisition of undeveloped properties, or less than fee simple interest in property through the use of deed restricted preservation easements.

The use of more unconventional land use regulation, such as Transferable Development Rights (TDR), might well encourage an expansion of open space. Under TDR zoning, property at risk from flooding, such as that typically found in a velocity (V) zone, would remain undeveloped by agreement with the owner/developer. In consideration of open space preservation, the city allows the developer to transfer the right to develop the at the high risk site to another, less threatened (A zone) property. Increases in density of development are allowed at the less threatened site to offset the financial advantages inherent in development of premium beach front property.

Acquisition and Relocation

Areas in a community that are flooded repeatedly should not be developed, or redeveloped when damages are severe. Some communities establish a program to buy property subject to repeated flooding and assist families in relocation to areas less prone to flooding. The acquired property is usually then maintained as open space. However, this option is not really practical in a resort beach community like the Isle of Palms because of the high price of property, and the fact that there are no reas on the island that are at significantly less risk from flooding than any others.. It is also difficult to ttach any sense of urgency or relevance to an Acquisition and Relocation program if area-wide flooding only accompanies the Category 5 hurricane on its 100 year statistical cycle.

intenance and Improvement of Drainage Systems (CRS Activity 540)

Shortly after Hurricane Hugo in 1989, the Soil Conservation Service of the U.S. Department of Agriculture completed a comprehensive drainage study of the Isle of Palms (excluding the privately controlled areas of Wild Dunes). The study identified existing natural watersheds and patterns and made technical recommendations for piping all ditches or drains. Installation of pipe in place of open drains would perhaps reduce the impact of storm or flood debris, but the capital cost of such a program is estimated to be in excess of $2 million. Besides the cost, the S. C. Division of Ocean and Coastal Resource Management (formerly the Coastal Council) discourages enclosing tidal ditches in which salt-marsh vegetation is found. Such salt water vegetation in the tidal ditches is thought by the OCRM to provide a cleansing effect on stormwater before it makes outfall in the marshes or salt waters surrounding the Isle of Palms. Therefore, maintenance of existing drainage is important to diminish the accumulation of flood or storm waters as such will increase the probability of damage to structures.

Proposed Floodplain Management Activities

The viability of the National Flood Insurance Program is dependent upon steps initiated in participating communities to lessen the exposure of the program to unnecessary and repetitive risks. The City of Isle of Palms proposes to engage in the following activities, which give the best return on effort and expense, to provide appropriate management of floodplain issues and conditions. **Activities will funded in the General and Capital Projects Fund budgets.**

blic Education and Awareness (CRS Activity 330 and 350)

Any knowledge that most people have of the National Flood Insurance Program is probably due to the fact that most lenders require of flood insurance in order to obtain a mortgage. Home owners may pay an annual premium but are not usually aware of flood protection measures, risks, or flood zone development regulations. The City of Isle of Palms will continue to disseminate information to all island residents about the flood hazard, the flood warning system, flood safety, flood insurance, property protection measures, permit requirement for development in the floodplain, and how proper drainage is maintained for discharge of flood and stormwaters. This information will be mailed to every residence at least twice a year. The newsletter will also encourage contact with the Isle of Palms Building Department for more detailed information on flood protection measures and flood proofing. Substantial information has been provided to the Charleston County Public Library regarding subjects related to flooding, protection measures, the National Flood Insurance Program, and where to go for **Time to completion:** Continuous **Estimated Cost:** $3,000 annually

Repetitive Loss Properties (CRS Activity 510)

As part of the general outreach effort, repetitive loss property owners will be reminded that important information about flood proofing, and other protective measures to minimize the damages caused by flooding is readily available from the Isle of Palms Building Department. The newsletter will also provide a reference of further sources of information, and a discussion of "substantial improvement " flood zone regulations that require compliance with current flood zone standards if the structure is more **an** 50% damaged by flooding or other cause. **Time to completion:** Continuous **Estimated Cost:** $0

Flood Warning System (CRS Activity 610)

e City of Isle of Palms Emergency Preparedness Committee sponsors an annual hurricane awareness meeting for all interested residents. This public meeting, most recently held on Friday, June 26, 1998 was conducted to heighten public awareness that the hurricane season was soon to enter its most active phase.. Everyone who attended was apprised of the community's history of hurricanes and flooding, and given advice on how to prepare for the landfall of a storm. Information was also provided as to how the community public safety alert system is initiated and how the emergency response will be managed. The last formal activation of the Charleston County Emergency Preparedness warning system occurred for Hurricane Erica in early September, 1997, but fortunately weather conditions diverted the storm from the United States. However, this early warning and notification system is tested weekly. **Time to completion:** Continuous **Estimated Cost:** $600

Finally, the city will continue its efforts to convince area real estate brokers that it is in their best interest to include flood zone data in the information panel of the Multiple Listing Service (MLS). **Time to completion:** Unknown **Estimated Cost:** $ N/A

Flood Protection Assistance (CRS Activity 360)

The city will continue emphasizing flood protection measures in its outreach efforts to the public. Flood proofing techniques may be the only way to avoid significant damage to structures that are not elevated to the 100-year flood stage. The biannual newsletter will encourage residents to contact the Isle of Palms Building Department for more information and provide a list of additional resources.

me to completion: Continuous **Estimated cost:** $ N/A

Regulatory Controls (CRS Activity 460)

With the end of new development within sight on the Isle of Palms tightening land use restrictions for the remaining undeveloped parcels might not contribute much toward reducing the amount of property exposed to potential flooding. However, parcels of land which are already regarded as open space uses, such as the beach front and the golf courses, should be zoned so as to preserve those existing recreational uses of the land.

Construction or Maintenance Programs (CRS Activity 540)

The City of Isle of Palms performs semi-annual inspection of all ditches, drains, and stormwater lagoons. Many of the ditches and drains are maintained with the assistance of the Charleston County Public Works Department. However, over the last couple of years it has become apparent that many of the drainage ditches throughout the island are in need of rehabilitation instead of routine cleaning. Because many of the ditches are inaccessible by mechanized equipment, maintenance has typically been performed manually, with shovels and swing blades. That process is very labor intensive and mostly limited to ditches where banks are wide enough for depositing of vegetation. While the cutting of vegetation temporarily improves flow of stormwater, the ditches need re-grading and a re-sculpting in order to improve system-wide holding capacity and flows. Earlier this year an innovative rehabilitation technique was demonstrated utilizing a water jet and sewer vacuum truck in combination re-grade and re-sculpt a drainage ditch while simultaneously removing spoil material and vegetation. The same technique can be used to clean drainage pipes and catch basins of accumulated material that impedes storm water flows. Ditch and drain rehabilitation using this methodology will increase system capacity and flows, thereby mitigating flood losses to nearby developed properties.

e city will apply to FEMA for a Flood Mitigation Assistance grant to partially fund completion of this important rehabilitation project. The City Council has provided local funds in the FY '98-'99 budget for drainage improvements which can be used as matching funds for the federal grant. **Time to completion:** 12 months **Estimated cost:** $100,000-$150,000.

This Plan was reviewed and recommended for approval by the Isle of Palms Planning Commission after a public hearing on August 12, 1998, and was subsequently adopted by the Isle of Palms City Council on August ____, 1998.

EXHIBIT C

PUBLIC SAFETY COMMITTEE
August 10, 1998

The regular meeting of the Isle of Palms Public Safety Committee was held on August 10, 1998, at 5:30 p.m., in the Building Department. Present were Chairman Shaffer, Committee Members Abele and Gear, Police Chief Buckhannon, and Fire Chief Graham, and City Administrator Williams and Mayor Bunch.

1. Approval of Previous Months Minutes. Adm. Abele made a motion to approve the minutes of the July 1998 meeting with a minor spelling correction to paragraph 4(a); Mr. Gear seconded; motion passed unanimously.

2. Citizens Comments. (1) Marion Stone spoke to the committee urging them not to remove the stop signs on Ocean Boulevard as he felt they were an absolute necessity to slow down the flow of traffic. He referred to the petition of over 50 signatures of local residents who wanted the stop signs to remain up.

(2) Guy Taylor spoke to the committee about his position that the stop signs should be removed and referred to correspondence from the highway department which stated that the stop signs were not necessary. He stated that he disagrees with the engineer's report and he took exception to comments from the Police Chief stated therein concerning accidents at the site. Mr. Taylor's main concern is that vehicles do not always stop at these signs which is more dangerous to pedestrians who rely on the signs stopping the vehicles. He asked the committee to seriously consider this issue.

(3) Ricky Myatt stated that he attended the Windjammer one night and parked in a striped parking space where a pole was in place without a meter. When he came out of the Windjammer, he found that his car had been towed away with a $50 charge to pick it up. He felt that he was properly parked in the road and did not understand the towing. Apparently the people renting the house were calling the towing company every time a car parked there (at their enjoyment).

Mr. Williams reported that there is a dispute as to the ownership of the parking area between the property owner, whose survey shows that they own the property, and SCDOT, whose plans show that the area is road right-of-way owned by the department. The two entities are now trying to work this out. Adm. Abele recommended that until this situation is resolved, the City should tell the property owner he has no authority to have any more vehicles towed. Chief Buckhannon stated that he felt the cars were towed improperly and he notified the towing company not to tow away any more cars from this location. He also felt that there should be some relief from the property owners to people whose cars he had towed.

Adm. Abele made a motion to direct Mr. Williams to send a letter to both the property manager and property owner and suggest they discontinue towing until the problem is resolved; Mr. Gear seconded; motion passed unanimously.

Since there were two citizens present with concerns about the stop signs on Ocean Boulevard, Adm. Abele made a motion to suspend the rules of order and move item 6 on the agenda for immediate discussion; Mr. Gear seconded; motion passed unanimously. **Mr. Gear made a motion to recommend to full Council that the City maintain the stop signs as installed; Adm. Abele seconded; motion passed 2-1.**

3. Police Department Monthly Report. Chief Buckhannon discussed the monthly department report for July (see attached) and answered questions of committee members. He also passed out copies of the July 1998 Marine Patrol Report (attached hereto).

4. Fire Department Monthly Report. Chief Graham discussed the monthly department report for July (see attached) and answered questions of committee members.

(a) Update on Squad Truck. On July 22, Engineer Mrowca and Chief Graham visited the factory where the truck is being built. They toured the plant and were very impressed with the quality of workmanship and they made a few changes to the original plans. The chassis should be ready in November and the truck should be delivered in March.

(b) Wild Dunes Fireworks Show. Chairman Shaffer recapped discussion from last month's meeting concerning the fireworks display in Wild Dunes and recommended that the City draft a letter for council's approval to Wild Dunes expressing our concerns. Mayor Bunch stated that she has discussed this with Bob VanBergen of Wild Dunes as well as commercial merchants and they both seem to agree that the display should be held at our front beach commercial area. Committee members thought this was a good idea and it will be discussed further at the upcoming council meeting.

Referring to her memo dated July 6, 1998, (attached to last month's minutes) Chief Graham asked, regardless of what happens with fireworks in the future unless they are banned completely, that a similar form as shown at the end of her memo be adopted. **Adm. Abele made a motion that the Isle of Palms Fireworks Display Permit be taken to full council for approval and insertion in our Codebook; Mr. Gear seconded; motion passed unanimously.**

5. There being no further business to come before the committee, the meeting was unanimously adjourned at 6:24 p.m.

Respectfully submitted,

Skipper Shaffer, Chairman

JULY 1998
MARINE PATROL REPORT

BOAT STOPS	TICKETS	ARREST	ALCOHOL VIOLATIONS	OTHER CALLS	TOTAL
79	3	0	0	9	88

During the month of July the marine patrol logged a total of 85 hours. Two officers manned the boat each weekend. During the course of patrol, the following are some of the calls that were responded to:

July 11, 1998 It was reported that there was a car in the water at 41st street marine. Officers on marine patrol assisted with this call.

July 12, 1998 The marine patrol assisted a motorist that had run out of gas.

July 18, 1998 A report was received that there was a boat with a failed engine in the waterway. The boat was towed to shore resulting in no injuries or damage.

July 25, 1998 A Jet Ski had stalled; the rider could not get it started and was being towed by a friend. The marine patrol stood by to make sure everyone was safe and the tow was completed.

Monthly Report

July 1998

pg.	Index
1 - 2	Synopsis
3	Communications Report
4	Officer Activity Report
5	Connector Report
6 - 7	Incident Report
8	Arrest Report
9	Crime Day of Week Analysis
10	Crime Time of Day Analysis
11	Court Collection Report
12	Monthly Court Summary
13	Animal Control Report
14	Narcotics Report
15	Training Report

ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(803) 886-6522 · FAX (803) 886-8005

TO: **MAYOR BUNCH, CITY COUNCIL, ADMINISTRATOR WILLIAMS**

FROM: **CHIEF BUCKHANNON**

SUBJECT: **MONTHLY REPORT FOR JULY 1998**

DATE: **AUGUST 7, 1998**

The following is a brief synopsis of the officers' activities during the month of July, 1998.

Patrol

07-03-98 An officer stopped a vehicle driving erratically and arrested the driver, a 44 year old woman, for Driving Under the Influence and Child Endangerment. The driver's 12 year old son was in the vehicle. The subject's blood alcohol level was tested at .23%.

07-03-98 An officer, on bike patrol, located subjects under the pier at the Sea Cabins moving about in the dark. The officer could smell burnt marijuana and observed a female subject attempting to hide something. When asked what the item was, the subject, a 16 year old female, fled from the officer and dove into the ocean. The subject was taken into custody along with another 16 year old female and warrants were obtained and served on a 17 year old Island male. All subjects were charged with Simple Possession of Marijuana and Possession of Drug Paraphernalia. The female who fled was also charged with Hindering a Police Officer.

07-05-98 Officers responding to a brush fire in front of a residence in Wild Dunes located five intoxicated subjects and arrested them for Underage Possession of Alcohol. One subject was also charged with Disorderly Conduct and Hindering a Police Officer when he used profanity and refused to give his name to the officers.

07-05-98 An officer attempting to find the owner of an improperly parked vehicle could smell a strong odor of burnt marijuana emanating from within the residence. Six subjects were arrested for Simple Possession of Marijuana and Possession of Drug Paraphernalia. Among the narcotics seized were 13.5 grams of marijuana, 10.2 grams of mushrooms and 19.5 dosage units of an unknown schedule drug.

07-11-98 Officers responding to assist Wild Dunes Security arrested a 53 year old male for Simple Assault, Malicious Injury to Property, Disorderly Conduct and Trespassing. The subject had followed the victim home after a road rage confrontation and proceeded to kick on the victim's door, breaking the glass.

07-12-98 A subject came to the Isle of Palms Police Department to advise of an intoxicated man who used profanity toward her 17 year old daughter. The 32 year old male was identified by the victim and arrested for Disorderly Conduct.

07-16-98 A 16 year old male called 911 in regard to a Domestic Dispute between his parents. The complainant's father was voluntarily transported to St. Francis Hospital by EMS for a mental evaluation for his irrational behavior.

07-19-98 An officer who performed a traffic stop on a vehicle that crossed the center line arrested the driver for Open Container of Beer in a Vehicle. The passenger, a 37 year old Island female, was also arrested and charged with Disorderly Conduct and Hindering a Police Officer when she refused to cooperate and used profanity toward an officer.

07-22-98 The Isle of Palms Police Department was advised, by Charleston City Police Department, of a possible criminal sexual conduct which reportedly had occurred on the Isle of Palms. The victim went to the beach with a male subject, blacked out and awoke completely unclothed in the surf. The investigation failed to find evidence of any criminal assault.

07-28-98 An officer on foot patrol of the front beach arrested a 26 year old male for Disorderly Conduct when he observed the subject urinating in plain view of the public.

Personnel

July 1, 1998 PFC Neal and Corporal Markwald gave a speech about bicycle safety at the Anthony Johnson Basketball Camp at the Isle of Palms Recreation Department.

July 21, 1998 Chief Buckhannon, Lieutenant McCurdy, Sergeant Lubert and Reserve Officer McGraw attended the funeral of Retired Charleston County Sheriff's Department, Chief Deputy Carroll Gordon.

ISLE OF PALMS POLICE DEPARTMENT

TO: Lt. McCurdy

FROM: TCO Supervisor Gibbons

DATE: August 3, 1998

SUBJECT: Telecommunications Activity Report for July 1998

During the month of July 1998 the Telecommunications office received and dispatched 3,212 calls for service to the 4 public safety agencies of the Isle of Palms and Sullivans Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
July 1998	2,285	106	847	47	3,255
July 1997	2,427	69	886	17	3,399
Percentage Change	-6%	54%	-4%	176%	-4%
Year to Date 1998	13,774	414	6,369	170	20,697
Year to Date 1997	14,712	253	5,451	91	20,507
Percentage Change	-6%	64%	17%	87%	1%

	July 1998	July 1997	Percentage Change	Year To Date 1998	Year To Date 1997	Percentage Change
Service Calls	1,297	1,326	-2.2%	7,334	7,551	-2.9%
Building Checks	322	524	-38.5%	2,276	3,236	-29.7%
SPR'S	629	542	16.1%	3,994	3,598	11.0%
Traffic Stops	360	303	18.8%	2,246	2,330	-3.6%
Traffic Stops w/Tickets	102	93	9.7%	577	559	3.2%
% Traffic Stops w/Tickets	28.3%	30.7%	-2.4%	25.7%	24.0%	7.1%
DUI Tickets	6	4	50.0%	28	22	27.3%
DUS Tickets	12	12	0.0%	68	96	-29.2%
Speeding Tickets	25	27	-7.4%	153	165	-7.3%
Other Traffic Tickets	83	88	-5.7%	579	545	6.2%
Non Traffic Tickets	61	35	74.3%	349	311	12.2%
Parking Tickets	627	763	-17.8%	2,680	3,504	-23.5%
City Tickets	13	21	-38.1%	167	219	-23.7%
Warning Tickets	65	33	97.0%	573	81	100.0%

Connector Calls For Service for the Month of July 1998

The Isle of Palms Police Department has responded to or initiated 68 calls involving 1104 minutes, or 18.4 man hours for the month of July, 1998. The following table breaks down the type, number and time element of each call.

	Calls July	Calls Year To Date	Arrests July	Arrests Year To Date	Minutes July	Minutes Year To Date	Avg. Minutes July	Avg. Minutes Year To Date
Accidents	1	1	0	0	20	20	20.00	20.00
Traffic Stops With Tickets	17	117	3	19	715	3886	42.06	33.21
Traffic Stops Without Tickets	46	310	0	0	351	2318	7.63	7.48
Citizen Assists	2	10	0	0	13	70	6.50	7.00
Assist Other PD	0	2	0	0	0	28	0.00	14.00
Miscellaneous	2	25	0	0	5	183	2.50	7.32
Totals	**68**	**465**	**3**	**19**	**1104**	**6505**	**16.24**	**13.99**
Totals 1997	**57**	**420**	**4**	**35**	**818**	**6903**	**14.35**	**16.44**

Isle of Palms Police Department Monthly Report for July 1998

All UCR Codes for each Incident are counted.

CRIME TYPE	July 1998	Total 1998	July 1997	Total 1997
09A MURDER & NON-NEGLIGENT HOMICIDE				
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING				
11A SEX (FORCIBLE RAPE)	2	4		
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D FORCIBLE FONDLING				1
120 ROBBERY				1
13A ASSAULT	2	10	2	5
13B SIMPLE ASSAULT	4	25	1	6
13C INTIMIDATION		3		
200 ARSON				1
210 EXTORTION				
220 BURGLARY	2	19	2	24
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING		5	1	2
23D THEFT FROM BUILDINGS		2	1	4
23E THEFT FROM COIN OPERATED	1	3		1
23F THEFT FROM MOTOR VEHICLE	8	15	2	25
23G THEFT OF MOTOR VEHICLE PART				2
23H ALL OTHER LARCENY	16	79	25	74
240 MOTOR VEHICLE THEFT		2		5
250 COUNTERFEITING/FORGERY		3	1	6
26A FRAUDULENT ACTIVITY		2		
26B FRAUD/CREDIT CARD /ATM		2		3
26C IMPERSONATION				
270 EMBEZZLEMENT		2		
280 STOLEN PROPERTY		4		5
290 DAMAGE PROPERTY	10	70	7	43
35A DRUG/NARCOTICS	3	35	7	34
35B DRUG EQUIPMENT VIOLATION	2	7	1	14
36A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE		1	1	1
510 BRIBERY				
520 WEAPON OFFENSES		1	2	2
753 OBSCENE & HARASSING PHONE	1	14	1	18
756 USING MOTOR VEHICLE W/O			1	2
90A BAD CHECKS		2		
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT	10	29	2	13
90D DUI	7	29	4	22
90E DRUNKENNESS				
90F FAMILY (NO VIOLENCE)	1	3	3	4
90G LIQUOR LAW	11	53	9	50
90H PEEPING TOM				
90I RUNAWAY		4		4
90J TRESPASSING	4	7	1	14
90L TRUANCY				
90N RESISTING ARREST		4	1	1
90P CONTRIBUTING TO DELINQUENCY	1	4		
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES	11	49	8	50
91T TRAFFIC & NRVC ARRESTS	17	97	18	124
91W WARRANT ARRESTS	3	25	6	30
979 MISSING PERSONS		2		
980 SUICIDES		3		2
992 PROWLER		1		
NCR NON CRIMINAL REPORTS	22	105	16	63
TOTALS:	**138**	**725**	**123**	**656**

ARREST SUMMARY

Type	July 1998	Total 1998	July 1997	Total 1997
Adults	Male= 43 Female= 7	Male= 296 Female= 72	Male= 41 Female= 6	Male= 322 Female= 60
Juveniles	Male= 1 Female= 1	Male= 24 Female= 9	Male= 2 Female= 3	Male= 23 Female= 17
Narc-Adults	Male= 7 Female= 3	Male= 27 Female= 11	Male= 4 Female= 2	Male= 30 Female= 4
Narc-Juveniles	Male= 0 Female= 2	Male= 3 Female= 4	Male= 0 Female= 0	Male= 1 Female= 0
TOTALS:	**Male= 51 Female= 13**	**Male= 350 Female= 96**	**Male= 47 Female= 11**	**Male= 376 Female= 81**

PROPERTY VALUES REPORTED

Type	July 1998	Total 1998	July 1997	Total 1997
Burglary Stolen	$31,900.00	$45,015.00	$1.00	$20,550.00
Larceny Stolen	$15,306.00	$98,782.00	$13,041.00	$53,430.00
Criminal Damage	$4,555.00	$45,474.00	$6,670.00	$20,775.00
MVT Stolen	$0.00	$4,500.00	$0.00	$68,885.00
Burglary Recovered	$30,000.00	$30,900.00	$0.00	$250.00
Larceny Recovered	$226.00	$35,549.00	$570.00	$5,199.00
MVT Recovered	$0.00	$2,500.00	$0.00	$36,865.00
Total Stolen	$47,206.00	$148,297.00	$13,042.00	$142,985.00
Total Recovered	$30,226.00	$68,949.00	$570.00	$42,314.00
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms Police Dept.
All Arrests
Primary UCR Code Only
Date Starting 07/01/98 to 07/31/98

08/03/98 : 16:29:08

Arrest Summary
Type 1

Offense	Male White	Male Black	Male Amer Indian	Male Asian	Male Other	Female White	Female Black	Female Amer Indian	Female Asian	Female Other	Male Total	Female Total	Total	Line Item #
13A AGGRAVATED ASSAULT	1	0	0	0	0	0	0	0	0	0	1	0	1	0001
23H ALL OTHER LARCENY	0	1	0	0	0	0	0	0	0	0	1	0	1	0002
290 DESTRUCTIVE/DAMAGE/VANDALISM OF PROPERTY	1	0	0	0	0	0	0	0	0	0	1	0	1	0003
35A DRUG/NARCOTIC VIOLATIONS - E MARIJUAN	6	1	0	0	0	5	0	0	0	0	7	5	12	0004
90C DISORDERLY CONDUCT	5	0	0	0	0	1	0	0	0	0	5	1	6	0005
90D DRIVING UNDER THE INFLUENCE	5	0	0	0	0	1	0	0	0	0	5	1	6	0006
90G LIQUOR LAW VIOLATIONS	12	0	0	0	0	3	0	0	0	0	12	3	15	0007
90J TRESPASS OF REAL PROPERTY	3	0	0	0	0	1	0	0	0	0	3	1	4	0008
90P CONTRIBUTING TO DELINQUENCY OF MINOR	1	0	0	0	0	0	0	0	0	0	1	0	1	0009
90Z ALL OTHER OFFENSES	2	0	0	0	0	0	0	0	0	0	2	0	2	0010
91T TRAFFIC ARREST (DUS, NRVC, ETC)	9	3	0	0	0	2	0	0	0	0	12	2	14	0011
91W WARRANT ARREST	1	0	0	0	0	0	0	0	0	0	1	0	1	0012
*** Total ***	46	5	0	0	0	13	0	0	0	0	51	13	64	

Isle of Palms Police Dept.
From : 07/01/98 To : 07/31/98
All Crimes : 138

08/03/98 : 16:31:07

Crime Day Of Week Analysis

Type Of Crime		Crime Count	Pct Of All	Mon	Pct Of Cri	Tue	Pct Of Cri	Wed	Pct Of Cri	Thu	Pct Of Cri	Fri	Pct Of Cri	Sat	Pct Of Cri	Sun	Pct Of Cri	Unknown	Pct Of Cri	Line Item #
11A	FORCIBLE RAPE	2	1.45	0	0	0	0	1	50	0	0	0	0	1	50	0	0	0	0	0001
13A	AGGRAVATED ASSAULT	2	1.45	0	0	0	0	1	50	1	50	0	0	0	0	0	0	0	0	0002
13B	SIMPLE ASSAULT	4	2.90	1	25	0	0	0	0	0	0	0	0	2	50	1	25	0	0	0003
220	BURGLARY/BREAKING AND EN	2	1.45	1	50	0	0	0	0	0	0	0	0	0	0	1	50	0	0	0004
23E	THEFT FROM COIN-OPERATED	1	0.72	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0005
23F	THEFT FROM MOTOR VEHICLE	8	5.80	5	63	0	0	0	0	1	13	2	25	0	0	0	0	0	0	0006
23H	ALL OTHER LARCENY	16	11.59	2	13	2	13	2	13	2	13	3	19	1	6	4	25	0	0	0007
290	DESTRUCTIVE/DAMAGE/VANDA	10	7.25	2	20	2	20	2	20	0	0	2	20	2	20	0	0	0	0	0008
35A	DRUG/NARCOTIC VIOLATIONS	3	2.17	0	0	0	0	0	0	0	0	1	33	1	33	1	33	0	0	0009
35B	DRUG EQUIPMENT VIOLATION	2	1.45	0	0	0	0	0	0	0	0	1	50	0	0	1	50	0	0	0010
753	OBSCENE & HARASSING PHON	1	0.72	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0011
90C	DISORDERLY CONDUCT	10	7.25	0	0	1	10	0	0	1	10	2	20	2	20	4	40	0	0	0012
90D	DRIVING UNDER THE INFLUE	7	5.07	0	0	2	29	1	14	0	0	2	29	2	29	0	0	0	0	0013
90F	FAMILY OFFENSES , NONVIO	1	0.72	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0014
90G	LIQUOR LAW VIOLATIONS	11	7.97	1	9	1	9	0	0	1	9	1	9	4	36	3	27	0	0	0015
90J	TRESPASS OF REAL PROPERT	4	2.90	0	0	0	0	0	0	0	0	1	25	3	75	0	0	0	0	0016
90M	OTHER AGENCIES (INCLUDES	1	0.72	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0017
90P	CONTRIBUTING TO DELINQUE	1	0.72	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0018
90Z	ALL OTHER OFFENSES	10	7.25	0	0	2	20	1	10	0	0	3	30	2	20	2	20	0	0	0019
91T	TRAFFIC ARREST (DUS, NRV	17	12.32	3	18	2	12	2	12	2	12	3	18	3	18	2	12	0	0	0020
91W	WARRANT ARREST	3	2.17	0	0	0	0	0	0	1	33	1	33	1	33	0	0	0	0	0021
NCR	NON CRIMINAL REPORT	22	15.94	0	0	4	18	1	5	2	9	2	9	7	32	6	27	0	0	0022
*** Total ***		138	100.00	15		16		12		12		26		31		26		0		

Isle of Palms Police Dept.
From : 07/01/98 To : 07/31/98
All Crimes : 138

08/03/98 : 16:31:09

Crime Time Of Day Analysis

Type Of Crime		Crime Count	Pct Of ALL	0000 Thru 0300	Pct Of Cri	0301 Thru 0600	Pct Of Cri	0601 Thru 0900	Pct Of Cri	0901 Thru 1200	Pct Of Cri	1201 Thru 1500	Pct Of Cri	1501 Thru 1800	Pct Of Cri	1801 Thru 2100	Pct Of Cri	2101 Thru 2400	Pct Of Cri	Line Item #
11A	FORCIBLE RAPE	2	1.45	1	50	0	0	0	0	0	0	0	0	0	0	0	0	1	50	0001
13A	AGGRAVATED ASSAULT	2	1.45	0	0	0	0	0	0	0	0	0	0	0	0	1	50	1	50	0002
13B	SIMPLE ASSAULT	4	2.90	2	50	0	0	0	0	1	25	0	0	0	0	1	25	0	0	0003
220	BURGLARY/BREAKING AND EN	2	1.45	0	0	0	0	1	50	1	50	0	0	0	0	0	0	0	0	0004
23E	THEFT FROM COIN-OPERATED	1	0.72	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0005
23F	THEFT FROM MOTOR VEHICLE	8	5.80	0	0	0	0	0	0	0	0	2	25	0	0	1	13	5	63	0006
23H	ALL OTHER LARCENY	16	11.59	1	6	0	0	1	6	3	19	1	6	4	25	6	38	0	0	0007
290	DESTRUCTIVE/DAMAGE/VANDA	10	7.25	3	30	0	0	1	10	0	0	0	0	0	0	2	20	4	40	0008
35A	DRUG/NARCOTIC VIOLATIONS	3	2.17	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3	100	0009
35B	DRUG EQUIPMENT VIOLATION	2	1.45	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	100	0010
753	OBSCENE & HARASSING PHON	1	0.72	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0011
90C	DISORDERLY CONDUCT	10	7.25	3	30	2	20	0	0	0	0	1	10	1	10	2	20	1	10	0012
90D	DRIVING UNDER THE INFLUE	7	5.07	3	43	1	14	0	0	0	0	0	0	1	14	1	14	1	14	0013
90F	FAMILY OFFENSES , NONVIO	1	0.72	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0014
90G	LIQUOR LAW VIOLATIONS	11	7.97	4	36	2	18	0	0	0	0	0	0	0	0	2	18	3	27	0015
90J	TRESPASS OF REAL PROPERT	4	2.90	1	25	0	0	0	0	0	0	0	0	1	25	0	0	2	50	0016
90M	OTHER AGENCIES (INCLUDES	1	0.72	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0017
90P	CONTRIBUTING TO DELINQUE	1	0.72	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0018
90Z	ALL OTHER OFFENSES	10	7.25	1	10	2	20	0	0	0	0	1	10	2	20	2	20	2	20	0019
91T	TRAFFIC ARREST (DUS, NRV	17	12.32	1	6	0	0	1	6	3	18	3	18	4	24	2	12	3	18	0020
91W	WARRANT ARREST	3	2.17	0	0	1	33	0	0	0	0	0	0	0	0	1	33	1	33	0021
NCR	NON CRIMINAL REPORT	22	15.94	3	14	2	9	2	9	1	5	5	23	1	5	4	18	4	18	0022
*** Total ***		138	100.00	23		11		6		10		13		16		25		34		

1998 MONTHLY COURT REPORT

	TOTAL STATE FEES	VICTIMS KEEP	VICTIMS SEND	DUI FLAT FEE	TOTAL $ SENT	CRIMINAL/TRAFFIC FINES	PARKING FINES	TRANSFERED FUNDS	FUNDS DUE CITY
January	$2,576.04	$352.30	$220.29	$0.00	$2,796.33	$9,000.00	$486.00	$9,486.00	$6,689.67
February	2,092.47	0.00	400.07	12.00	$2,504.54	7,263.00	459.00	$7,722.00	$5,217.46
March	1,941.33	0.00	426.04	53.56	$2,420.93	6,796.00	367.00	$7,136.00	$4,715.07
April	1,567.31	0.00	304.03	12.00	$1,883.34	5,267.50	1,061.00	$6,328.50	$4,445.16
May	3,363.83	729.19	0.00	12.00	$3,375.83	11,291.00	1,888.00	$13,179.00	$9,803.17
June	3,024.53	643.95	0.00	24.00	$3,048.53	14,733.50	2,854.00	$17,587.50	$14,538.97
July	2,515.35	487.66	0.00	24.00	$2,539.35	7,726.00	835.00	$8,561.00	$6,021.65
August					$0.00			$0.00	$0.00
September					$0.00			$0.00	$0.00
October					$0.00			$0.00	$0.00
November									
December									
Year to Date 1998	$17,080.86	$2,213.10	$1,350.43	$137.56	18,568.85	$62,077.00	$7,950.00	$70,000.00	$51,431.15
Year to Date 1997	$20,124.24	$574.63	$0.00	$0.00	20,124.24	$60,407.00	$23,267.00	$83,674.00	$62,975.13
Fiscal Year 98-99	$2,515.35	$487.66	$0.00	$24.00	$2,539.35	$7,726.00	$835.00	$8,561.00	$6,021.65

Description	Traffic	Criminal	Total
Guilty/Forfeiture	0	0	0
Guilty/Bench Trial	16	7	23
Guilty/Jury Trial	1	0	1
Not Guilty/Bench Trial	14	2	16
Not Guilty/Jury Trial	1	0	1
Nolle Prosequi	1	0	1
Transfer to other court	1	1	2
Other Disposition	1	6	7
Pled Guilty	54	23	77
Nolo Contendere	0	0	0
Tried in Absense	4	3	7
NRVCs Issued	2	0	2
Bench Warrants Issued	0	0	0
Guilty Cases	71	30	101
Not Guilty Cases	18	9	27
Conviction Percentage	79.78	76.92	78.91
TOTAL CASES PROCESSED:	89	39	128

** FINES + FEES between 07/01/98 & 07/31/98 7416.00

Isle of Palms Police Department Animal Control Report for July 1998

	1998 Monthly Total	1997 Monthly Total	1998 Yearly Total	1997 Yearly Total
Citations	7	10	133	162
Warning Tickets	4	0	116	3
Animals Secured	19	25	202	211
Dogs	5	9	59	93
Cats	3	7	17	34
Raccoons	7	8	93	59
Other	4*	1	36	22
Released to Owner	5	7	60	87
Transported to SPCA	11	16	124	107
Injured Animals	0	0	20	9
Trapped Animals	12	16	128	87
Cats	2	7	10	23
Raccoons	7	8	92	54
Other	2**	1	16	10
Dead Animals Removed	6	4	26	14
Traps Set	24	17	157	173
Kennel Fees	$56.00	$56.00	$434.00	$701.00

* 2 Opossums & 2 Birds
** 2 Opossums

	Isle of Palms			DEA		
Drug Type	**Seized**	**Purchased**	**Value**	**Seized**	**Purchased**	**Value**
Marijuana	13.75 grams		$69.00			
Cocaine				7 oz.		$10,000.00
Crack Cocaine						
Other - Unknown Schedule Drug	19.5 units		N/A			
Other Hallucinogenic Mushrooms	10.2 grams		$250.00			
Other - Methamphetamines				7 grams		$700.00
Monies Seized						
Monies Forfeited						
Monies Pending Forfeiture						
Vehicles Seized						
Vehicles Forfeited						
Vehicles Pending Forfeiture						
Other Activities						
Arrests	11			27		
Charges	13			52		

N/A = Not Available

ISLE OF PALMS POLICE DEPARTMENT

TO: **CHIEF BUCKHANNON**

FROM: **SERGEANT STEWART**

SUBJECT: **TRAINING REPORT FOR JULY, 1998**

DATE: **AUGUST 4, 1998**

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH.

OFFICER	CLASS	TYPE	HOURS
Cpl. Markwald	DUI Update	In Service	1
Officer Miller	DUI Update	In Service	1
Pfc. Peters	DUI Update	In Service	1
Pfc. Riley	DUI Update	In Service	1
Pfc. Riley	Crime To Court	In Service	4
Officer Miller	Crime To Court	In Service	3
Sgt. Lubert	Crime To Court	In Service	3
Officer Locklair	Crime To Court	In Service	3
Pfc. Rogers	Crime To Court	In Service	1
Pfc. Corrigan	Crime To Court	In Service	3
Pfc. Neal	Crime To Court	In Service	1
Cpl. Erickson	Crime To Court	In Service	1
Cpl. Markwald	Crime To Court	In Service	1
		MONTHLY TOTAL:	24
		PREVIOUS TOTAL:	1150
		YEAR TO DATE:	**1174**

EMPLOYEE	CLASS	TYPE	HOURS
TCO Girt	Powerphone	Advanced	16
TCO Welch	Powerphone	Advanced	16
		MONTHLY TOTAL:	32
		PREVIOUS TOTAL:	197
		YEAR TO DATE:	**229**

THERE HAS BEEN A TOTAL OF ***1403 HOURS*** TRAINING CONDUCTED FOR THE POLICE DEPARTMENT UP TO THIS DATE.

FIRE SERVICE REPORT

JULY 1998

Fire Services Monthly Report

Contents

July 1998

A. Call Summary

B. Alarm Report

C. Incident Report

D. Pre-Incident Surveys/Inspections

E. Training

F. Maintenance

G. Personnel

H. Public Relations

Isle of Palms Fire Department
Call Summary

07/01	Fire Department personnel responded to an accident at Palm and the Connector. Upon arrival, personnel found two small passenger vehicles with moderate damage. Three people were evaluated on the scene, one of which was treated for neck and back pain and placed in a full spine package with all precautions taken.
07/06	Fire Department personnel responded to the Isle of Palms SoftBall Field for a possible dislocated shoulder. Upon arrival found a 39 year old male complaining of left shoulder pain as a result of colliding with first base. The patient was treated and advised to seek further medical attention.
07/09	Fire Department personnel responded to Port-O-Call condominiums for two children stuck in an elevator. Upon arrival the children were freed from the elevator and denied need for E.M.S.
07/14	Fire Department personnel responded to the beach in front of 7500 Palmetto for a possible drowning. Upon arrival, found a fifty-one year old male lying on the beach conscious and alert. The patient had a significant medical history and was placed on oxygen, vitals were monitored and the patient transferred to Charleston County E.M.S. for transport to East Cooper Hospital.
07/16	Fire Department personnel responded to two separate lightning strikes. One call was on 49th Ave. and the other was in Ocean Point. These calls occurred within twenty minutes of each other. The first call resulted in no damage. The second call resulted in minor damage.
07/18	Fire Department personnel responded to a residence on 31st Ave. for a possible diabetic reaction. Upon arrival, found a fifty-seven year old female on couch in obvious distress. The patient was combative and semi-responsive. The patient was placed on oxygen, vitals were monitored and the patient was transferred to Charleston County E.M.S. for transport to East Cooper Hospital.
*	During the month, personnel responded to several brush fires, allergic reactions to seafood and numerous jelly fish stings.

ISLE OF PALMS FIRE DEPARTMENT
JULY 1998
ALARM REPORT

INCIDENT #	DATE	DIST.	TYPE	LOCATION
98-309	7-1-98	2	Service Call	8 Abalone Alley
98-310	7-1-98	2	EMS Assist (n/r)	109 B Shipwatch
98-311	7-1-98	1	EMS Assist (n/r)	1120 Ocean Blvd.
98-312	7-1-98	2	EMS Assist (n/r)	7000 Palmetto Blvd.
98-313	7-1-98	1	EMS Assist (n/r)	Palm & HWY 517
98-314	7-1-98	2	Alarm Malfunction	41 Seagrass Ln.
98-315	7-2-98	1	Brush Fire	14th & Ocean Blvd.
98-316	7-3-98	2	Station Tour	44 41st Ave.
98-317	7-3-98	2	Public Appearance	Wild Dunes Rec. Cen.
98-318	7-3-98	1	Assist Police	1300 Palm Blvd.
98-319	7-4-98	1	EMS Assist (r)	Beach @ 7th Ave.
98-320	7-4-98	1	Assist Motorist	3002 Palm Blvd.
98-321	7-4-98	1	EMS Assist (n/r)	Beach @ 14th Ave.
98-322	7-4-98	1	EMS Assist (n/r)	Beach @ 21st Ave.
98-323	7-4-98	1	EMS Assist (n/r)	1901 Waterway Blvd.
98-324	7-4-98	2	Public Appearance	Grand Pavilion
98-325	7-4-98	2	EMS Assist (n/r)	47 ½ Grand Pavilion
98-326	7-4-98	2	Unintentional False	2 D Seagrove Villas
98-327	7-5-98	2	Brush Fire	3 Lagoon Villas
98-328	7-5-98	1	EMS Assist (n/r)	1207 Palm Blvd.
98-329	7-6-98	1	Smoke Det. Install	2506 B Cameron
98-330	7-6-98	1	EMS Assist (n/r)	24 27th Ave.
98-331	7-7-98	2	EMS Assist (r)	3701 Cameron
98-332	7-7-98	2	EMS Assist (n/r)	Back Ct. @ Palmetto
98-333	7-8-98	2	Alarm Malfunction	3800 Palm Blvd.
98-334	7-8-98	M/A	Move Up	2050 Middle St.
98-335	7-8-98	2	EMS Assist (n/r)	10001 Palmetto
98-336	7-9-98	1	EMS Assist (n/r)	1207 Palm Blvd.
98-337	7-9-98	2	Station Tour	44 41st Ave.
98-338	7-9-98	2	Extrication	8500 Palmetto
98-339	7-9-98	1	EMS Assist (r)	711 Carolina Blvd.
98-340	7-10-98	1	EMS Assist (n/r)	1300 Ocean Blvd.
98-341	7-10-98	1	Alarm Malfunction	7 Driftwood Ln.
98-342	7-11-98	1	EMS Assist (n/r)	Front Beach
98-343	7-11-98	2	Spill, Leak	80 41st Ave.
98-344	7-11-98	1	EMS Assist (n/r)	30 J.C. Long Blvd.

98-345	7-12-98	2	Brush Fire	5757 Palmetto
98-346	7-12-98	1	Assist Motorist	30 J.C. Long Blvd.
98-347	7-14-98	1	EMS Assist (n/r)	1400 Palm Blvd.
98-348	7-14-98	2	EMS Assist (n/r)	7500 Palmetto
98-349	7-14-98	2	Rescue	51st Ave.
98-350	7-16-98	1	EMS Assist (n/r)	30 J.C. Long Blvd.
98-351	7-16-98	2	Alarm Malfunction	4 Hidden Green Ln.
98-352	7-16-98	1	EMS Assist (n/r)	1002 Ocean Blvd.
98-353	7-16-98	1	Arcing Elec. Equip.	15 22nd Ave.
98-354	7-16-98	2	Arcing Elec. Equip.	25 42nd Ave.
98-355	7-16-98	2	Alarm Malfunction	9 49th Ave.
98-356	7-16-98	2	Structure Fire	1 Ocean Pt.
98-357	7-17-98	1	EMS Assist (r)	3 5th Ave.
98-358	7-17-98	2	Unintentional False	4700 Palm
98-359	7-18-98	1	EMS Assist (n/r)	1130 Ocean Blvd.
98-360	7-18-98	2	EMS Assist (n/r)	6600 Palmetto
98-361	7-18-98	2	EMS Assist (r)	38 31st Ave.
98-362	7-18-98	1	Rescue (water)	1008 Ocean & Beach
98-363	7-20-98	1	EMS Assist (n/r)	30 J.C. Long Blvd.
98-364	7-20-98	1	EMS Assist (n/r)	Pavilion & Ocean
98-365	7-21-98	1	EMS Assist (n/r)	30 J.C. Long Blvd.
98-366	7-21-98	1	EMS Assist (r)	103 Palm Blvd.
98-367	7-21-98	2	Station Tour	44 41st Ave.
98-368	7-22-98	2	EMS Assist (r)	15 Waterway Island Dr.
98-369	7-22-98	2	EMS Assist (r)	3703 Palm Blvd.
98-370	7-22-98	1	EMS Assist (n/r)	1120 Ocean Blvd.
98-371	7-22-98	1	EMS Assist (r)	2706 Hartnett Blvd.
98-372	7-23-98	1	EMS Assist (n/r)	30 J.C. Long Blvd.
98-373	7-23-98	1	EMS Assist (n/r)	30 J.C. Long Blvd.
98-374	7-23-98	1	EMS Assist (n/r)	1400 Ocean Blvd.
98-375	7-24-98	1	Station Tour	30 J.C. Long Blvd.
98-376	7-24-98	2	EMS Assist (n/r)	80 41st Ave.
98-377	7-24-98	2	EMS Assist (r)	6 Fairway Village Ln.
98-378	7-24-98	1	EMS Assist (r)	2302 Cameron Blvd.
98-379	7-24-98	2	Unintentional False	Beachwood West
98-380	7-24-98	2	Arcing Elec. Equip.	7 Waterway Island Dr.
98-381	7-24-98	2	EMS Assist (n/r)	10 ½ Morgan's Cove Ct.
98-382	7-25-98	2	EMS Assist (r)	10001 Back Bay
98-383	7-25-98	1	EMS Assist (r)	30 J.C. Long Blvd.
98-384	7-25-98	1	EMS Assist (n/r)	30 J.C. Long Blvd.
98-385	7-26-98	1	EMS Assist (r)	27 29th Ave.
98-386	7-26-98	2	Unintentional False	1 57th Ave.
98-387	7-26-98	1	EMS Assist (n/r)	30 J.C. Long Blvd.
98-388	7-26-98	1	EMS Assist (n/r)	30 J.C. Long Blvd.

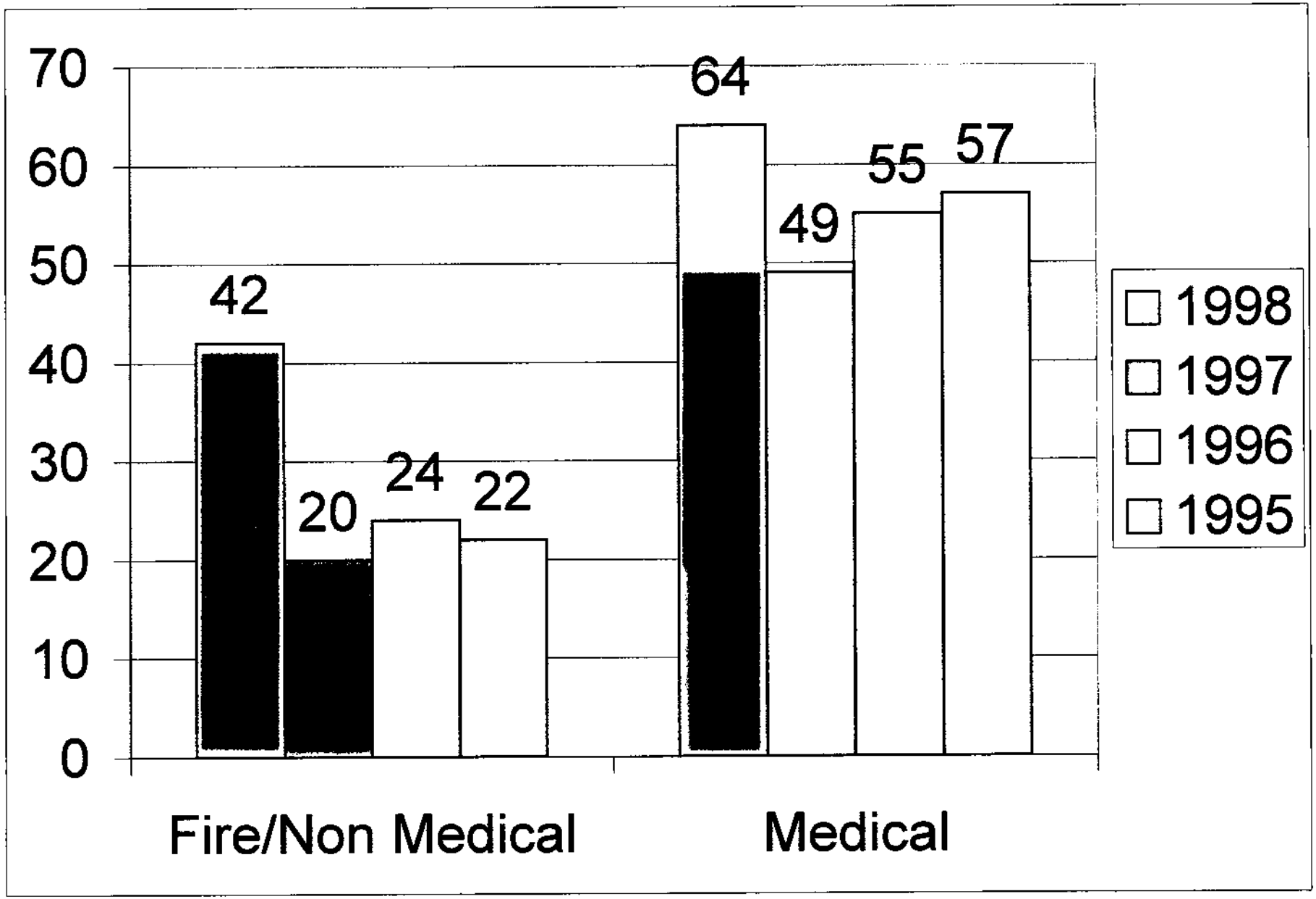
98-389	7-26-98	1	EMS Assist (n/r)	30 J.C. Long Blvd.
98-390	7-26-98	1	EMS Assist (n/r)	30 J.C. Long Blvd.
98-391	7-26-98	1	EMS Assist (n/r)	Front Beach
98-392	7-26-98	2	EMS Assist (r)	4008 Palm Blvd.
98-393	7-26-98	1	EMS Assist (n/r)	3001 Palm Blvd.
98-394	7-27-98	1	EMS Assist (r)	8 Palm Ct.
98-395	7-27-98	1	Unintentional False	Front Beach
98-396	7-27-98	2	EMS Assist (n/r)	80 41st Ave.
98-397	7-27-98	2	Brush Fire	35 Linkside Dr.
98-398	7-27-98	2	Unintentional False	11 B Mariner's Walk
98-399	7-28-98	2	EMS Assist (n/r)	44 41st Ave.
98-400	7-28-98	2	EMS Assist (r)	5 32nd Ave.
98-401	7-28-98	2	EMS Assist (n/r)	Boardwalk Inn
98-402	7-28-98	2	Arcing Elec. Equip.	Back Bay & Linkside
98-403	7-28-98	2	Lock-in	304 Port-O-Call
98-404	7-28-98	1	Unclassified	15 21st Ave.
98-405	7-29-98	2	EMS Assist (r)	3701 Cameron Blvd.
98-406	7-29-98	1	EMS Assist (n/r)	30 J.C. Long Blvd.
98-407	7-29-98	2	Spill, Leak	8000 Palmetto
98-408	7-29-98	2	EMS Assist (r)	6001 Palmetto
98-409	7-30-98	1	EMS Assist (n/r)	30 J.C. Long Blvd.
98-410	7-31-98	2	Smoke Scare	41st & Cameron
98-411	7-31-98	1	Rescue (water)	25th & Beach
98-412	7-31-98	1	EMS Assist (n/r)	30 J.C. Long Blvd.
98-413	7-31-98	1	EMS Assist (n/r)	30 J.C. Long Blvd.
98-414	7-31-98	2	Alarm Malfunction	35 Waterway Island Dr.

Total Calls=106 District 1=54 District 2= 51 Mutual Aid= 1

Total EMS Calls= 64 Resident= 19 Non-resident= 45

July 1997 total= 69

Isle of Palms Fire Department
Response Comparision
July 1995-1998



Isle of Palms Fire Department
Run Comparison
July 1995-1998

	Total Calls	Fire/Non Medical	Medical
1995	79	22	57
1996	79	24	55
1997	69	20	49
1998	106	42	64

City of Isle of Palms Fire Department
July
Incident Report

(Listed in accordance with NFIRS Standards)

Situation Found:	Total	Dist. 1	Dist. 2	MA	YTD	*Fire Cause:*	
Total Alarms:	106	55	50	4	414	*Structural*	
Working Structure Fire	1		1		6	Electrical.....	
Outside of Structure					2	Smoking Materials.....	1
Vehicle Fire					2	Heating or Cooking Equipment....	No.____
Brush, grass, leaves	4	1	3		17	Suspicious.....	No.____
Trash, rubbish					1	Lightning.....	No.____
Explosion, No after fire						Arson.....	No.____
Outside spill with fire						Other.....	No.____
Other fires not classified							
Overpressure Rupture							
Emergency Medical Call	64	42	22	1	225		
Locked in-trapped	1	0	1		2		
Search					8		
Extrication	1	0	1		3		
Rescue-Not classified	3	2	1		10		
Spill, leak - no fire	2	0	2		3		
Power line down					2		
Arcing electrical equipment	4	1	3		8		
Aircraft standby							
Chemical spill					1		
Hazardous condition					6		
Water removal					2		
Smoke removal					1		
Animal Rescue							
Assist Police	1	1	0		4		
Unauthorized burning							
Move-up	1	0	0	1	3		
Other service calls	1	0	1		3		
Smoke Scare	1	0	1		4		
Controlled burn							
Steam, gas mistaken for smoke					1		
Malicious false							
Bomb scare							
Alarm Malfunction	6	1	5		15		
Unintentional false	6	2	4	1	14		
Unclassified	1	1	0		5		
* Supplemental	9	4	5	1	66		
Property Value:_____	Property Damage:_____					Property Saved:_____	
Gallons of water used 2000							

* See attached Supplemental Report

Supplemental Activities Report
July 1998

Type Call	Total	Dist. 1	Dist. 2	Mutual Aid	Year to Date
Smoke Detector	1	1			3
Station Tour	4	1	3		12
Public Education					1
Public Appearances	2		2		3
Assist Motorist	2	2			7
Pump Streets					10
Remove Objects/Roof					1
Remove Objects/Tree					1
Beach Search					2
Public Assist					10
Other					16
Totals	9	4	5	0	66

Isle of Palms Fire Department
Pre-Incident Surveys

One Hundred Five Pre-Incident surveys have been completed in the field. One Hundred Five have been processed.

Fire Inspections

The Building Department is currently performing fire inspections. There were 17 inspections done for the month of July.

ISLE OF PALMS FIRE DEPARTMENT
JULY 1998
TRAINING REPORT

PAID

Total medical training hours.....119
Total fire training hours..... 331
Total hours..... 450
Hours per man..... 26.4

ADDITIONAL TRAINING

The department started a new training program in addition to the current programs. The new program is a Basic Skills Check-off Sheet. This sheet is done every Monday and it consists of a basic skill assessment and performance of skills.

The department also trained on a new water rescue technique utilizing the department's Waverunner and a floating stokes rescue basket.

VOLUNTEER

Total medical training hours.....0
Total fire training hours.....22.5
Total hours.....22.5
Hours per man.....2.8

The volunteers drilled on off shore boat handling on July 8 and sprinkler systems on July 22.

Isle of Palms Fire Department
Maintenance
July 1998

Station 1	
07/01	Worked on radio in call box.
Station 2	
07/10	Repaired bifold doors to storage switch.
07/20	Replaced mailbox.
Squad I	
07/01	Repaired headlights high beam and low beam.
07/04	Repaired generator pull start.
07/04	Replaced pull start cord for K-12 saw.
07/13	Repaired two pole lights.
07/25	Serviced battery.
Truck I	
07/24	Replaced hydraulic hose on left outrigger.
Engine II	
07/01	Ordered carburetor for chain saw.
07/02	Repaired chainsaw.
07/08	Replaced two bulbs in light bar.
07/22	Worked on generator.
	Repaired left rear turn signal.
Engine III	
O7/01	Added 1 pint power steering fluid to rule out leak.
07/04	Generator running rough, replaced with Honda.
07/19	Tightened throttle nut on pump panel.
07/19	Repaired coolant reservoir.
Engine IV	
	Replaced terminal end on generator starter switch.
	Replaced bolt in gas tank hold down bracket.
Car I (Jeep)	No maintenance performed.

Car II (Crown Victoria)	No maintenance performed.
Rescue I (F-150)	No maintenance performed.
Rescue II (ATV-Kawasaki 4x4)	
07/25	Serviced battery.
Rescue III (Rescue Boat)	
07/25	Serviced battery.
Rescue IV (Rubber Boat)	No maintenance performed.
Rescue V ('97 Yamaha Jet Ski/Wave Runner)	No maintenance performed.

Misc.

07/15	Cleaned and inspected 2nd stage of SIGMA regulator. Conducted quarterly air analysis test. Replaced exhalation valve in sigma mask. Filled cascade system. Built sprinkler system training simulator.

Conducted Weekly:	SCBA inspection & maintenance Ladder inspection & maintenance Backflushed pumps
*	Worked on hydrants throughout the month.

Isle of Palms Fire Department
Personnel Report
July 1998

Employee of the month went to Engineer Mike Barrett, Engineer Roger Boillard, Engineer Joe Friend, Firefighter Dave Micalizzi and Captain Steve Yannuzzi for their instrumental role in repairing Truck 1 on Friday, July 24, 1998. The entire driver's side horizontal hydraulic cylinder had to be removed. This was a relatively big job. With the assistance of everyone, the City saved a lot of money and Truck 1 was in service for the weekend.

On July 5, 1998, interviews were conducted at Fire Station 1 to fill an open position.

On July 15, 1998, Isle of Palms Fire Department hosted the monthly Charleston County Fire Chief's meeting. The meeting was held at Fire Station 1.

On July 22, 1998, Chief Graham and Engineer Scott Mrowca flew to New Jersey to visit the manufacture's plant where our new Rescue Truck is being built. A tour was conducted and a pre-construction conference was held. Several minor changes were made without any additional cost. The quality of the product appeared to be top of the line.

On July 30, 1998, Firefighter Stephen Riddle was promoted to engineer through written and practical testing. Stephen has been a solid addition to the department since he joined full-time in January,1998.

On July 11, 1998, Dan Gervais started his first day as a full-time employee. Dan was a member of St. Andrew's Fire Department since 1988 and was previously employed part-time with the Isle of Palms Fire Department.

On July 28, 1998, Captain Steve Yannuzzi was promoted to the recently created position of Assistant Chief. Steve has been with the Isle of Palms Fire Department since November, 1993.

Isle of Palms Fire Department
Public Relations Report
July 1998

07/03	Volunteer Don Corbett and Mike Marerro monitored the beachfront with the 4-wheeler and waverunner.
07/03	Fire Department personnel at Station 2 gave a tour of the Station.
07/03	Fire Department personnel attended the July 4th celebration at the Wild Dunes Recreation Center.
07/04	Fire Department personnel assisted a disabled motorist on the Connector.
07/04	Fire Department personnel assisted with the annual fireworks display at Wild Dunes.
07/06	Fire Department personnel installed smoke detector for resident on Cameron.
07/09	Ten visitors were given a tour of Station 2 by Fire Department personnel.
07/09	Fire Department personnel supervised a community service worker at Fire Station 1.
07/12	Fire Department personnel assisted a disabled motorist jump-start a vehicle.
07/13	Fire Department personnel supervised a community service worker at Fire Station 1.
07/15	Fire Department personnel supervised a community service worker at Fire Station 1.
07/21	Fire Department personnel gave a tour of Station 2. The visitors were firefighters from Philadelphia, Pa.
07/24	Fire Department personnel gave a tour of Station 1 to three children and their parents.

Hobbs, Upchurch & Associates, P.A.
Consulting Engineers
4917 Waters Edge Drive • Suite 110 • Raleigh, NC 27606

August 21, 1998

Mr. Mark M. Williams
City Administrator
Post Office Drawer 508
Isle of Palms, SC 29451

RE: STOP SIGNS AT 5TH AND 7TH AVENUES ON OCEAN BOULEVARD
HUA NO. IP9801

Dear Mr. Williams:

Our previous letter for the reference project dated, July 24, 1998, addressed issues to be considered when deciding if the 3-way stop situations on Ocean Boulevard at 5th and 7th Avenues should be removed. This letter addresses specific changes in design should the decision be made to keep the 3-way stop situations. It also summarizes the issues from both letters into a convenient table.

Existing Conditions

Hobbs, Upchurch & Associates is concerned about the visibility of the stop signs as currently installed, particularly the ones on Ocean Boulevard. The large "No Parking" signs block drivers' sight lines to the stop signs. Even if they were moved to the side of the sight lines, they still would compete with the stop signs for the attention of the driver. There are also landscaping features that impact visibility.

Another concern is the lack of visual importance of the intersections. When driving along Ocean Boulevard, 5th and 7th Avenues appear to be no more important than many of the driveways along Ocean Boulevard.

Alternative 1 – Keep the 3-Way Stop Situations

If the 3-way stop signs remain, they should all be replaced with more reflective ones. It is recommended that larger stop signs replace those on Ocean Boulevard. Any object that obstructs the view of the stop signs upon approach should be removed from the line of sight. The stop signs should be clearly visible from at least about 200 feet from the intersection. To reduce competition, the "No Parking" signs should be replaced with smaller ones. This would also improve the aesthetic appeal of Ocean Boulevard.

Stop bars should be painted on the pavement to provide visual reinforcement to the intersections and to the stop signs. Consideration can be

given to "STOP AHEAD" pavement marking symbols. There are a number of other treatments (such as different colored pavement in the intersection) that can be used to enhance the intersections and thus encourage drivers to stop. Many of these treatments are expensive and may be inappropriate for Isle of Palms.

Alternative 2 – Change to 1-Way Stop Situations

If the decision is made to remove the stop signs on Ocean Boulevard at 5th and 7th Avenues, our recommendations are to replace the stop signs on 5th and 7th with more reflective ones. A warning sign should also be installed on each of the minor approaches that warns the traffic on 5th and 7th that the traffic on Ocean Boulevard is no longer required to stop. The warning signs should remain up throughout a transition period of no less than one year.

With the stop signs on Ocean Boulevard removed, there is less need to visually enhance the intersections. There are no additional improvements that would be required along Ocean Boulevard. Reducing the size of the "No Parking" signs is still an option but only from an aesthetic perspective.

Summary

The attached table summarizes the options and issues as discussed in this letter and in the previous letter dated July 24, 1998.

Thank you for the opportunity to serve. Please feel free to talk to me or to Tom Goodwin, P.E. at (919) 854-0233.

Sincerely,

HOBBS, UPCHURCH & ASSOCIATES, P. A.

W. Jeffrey Cox, P.E.
Transportation Planning Engineer

Questions	If 3-Way Stop Remains	If 3-Way Stop Removed
Required additional expenses?	Replace all 6 stop signs including 4 larger ones on Ocean Blvd. and add paint striping on Ocean Blvd. Improve sight lines.	Replace two stop signs on 5th and 7th Aves and add warning signs on 5th and 7th. Improve sight lines.
Optional expenses?	Additional measures such as different color of pavement in intersections which would visually encourage drivers to stop.	Other traffic calming measures if speeding becomes a problem.
Safe for pedestrians?	Yes	Yes, but slight decrease.
Safe for vehicles?	Yes	Yes, but slight decrease during transition period.
Increased vehicular speed?	No	Yes
Increased convenience?	No	Yes
Merited by traffic volumes?	No	Yes
Affect on public respect of traffic control devices?	Potentially negative	None

CITY OF ISLE OF PALMS
PERMIT TO STAGE FIREWORKS DISPLAY

1. Organization Sponsoring Display:_____
   Address:_____
   Individual Representing Organization:_____
   Telephone #_____Beeper #_____
2. Company Name Supplying Fireworks:_____
   Address:_____
   Telephone #_____
3. Display Operator's Name:_____
   Address:_____
   Telephone #_____
4. Date of Display:_____Date Receiving Fireworks:_____Rain Date:_____
5. Time of Display_____Location:_____
6. Number Of Off Duty Firefighters On Site Hired By Permittee:_____
7. Fire Chief's Name:_____Telephone #:_____
8. Display Site Will Be Ready For Final Inspection By Authorities:
   Time:_____ Date:_____
9. Attach a Separate Sheet Showing Diagram of Site and Directions to Site.
   A minimum of 500' for the operating site to the viewing area and or homes is required by the City of Isle of Palms.
10. A Copy Of Insurance Responsibility Is To Be Attached With This Permit and Authorized By The Public Safety Committee and the Fire Chief of the Isle of Palms.

_____ _____
Permittee Date

Public Safety Committee:

_____ _____
Chairman-date Fire Chief-date

_____ _____
Committee Member-date Committee Member-date

THE CITY OF ISLE OF PALMS RESERVES THE RIGHT TO REVOKE THIS PERMIT AT ANY TIME.

EXHIBIT D

PUBLIC WORKS COMMITTEE MEETING
August 12, 1998

The regular meeting of the Public Works Committee was held on August 12, 1998, at 6:00 p.m. in the Building Department. Present were Chairperson Debra Hernandez, and Committee member Mike Sottile and Director David Mobley. Also present was Councilmember Gear. City Administrator Williams is arrive late and Committee member Dee Taylor is unable to attend.

1. Citizens Comments. None

2. Minutes of Previous Meeting. Mr. Sottile made a motion to approve the minutes from the July 1998 meeting; Ms. Hernandez seconded; motion passed unanimously.

3. Monthly Director's Report. Mr. Mobley discussed the month's activities and answered questions of Committee members (see attached report). He reported that he had purchased a push-type lawn mower for projects such as in item #6 of his report and will expand the areas the City can mow.

Mr. Mobley reported that, after discussion of complaints received from the garbage situation after July 4th weekend, he will have his employees work over Labor Day weekend. Particulars will be worked out with the City Administrator.

Mr. Mobley discussed with the committee the immense number of phone calls to the department and the time it takes to respond to all of them. He feels that he needs administrative help in the office in order to allow him to get out on the island to supervise the workers and get other things done. Committee members suggested reverting calls to City Hall when he is not in the office, but he stated that many times his messages from City Hall are not clear and he knows they are very busy in City Hall and don't need this extra interruption. He asked the committee to think about this request for future consideration. Committee members agreed and noted that things will slow down after Labor Day weekend and maybe a younger summer helper could fill the job. They asked the Administrator [who just arrived] to make some recommendations to alleviate this situation.

There was discussion of contracting someone to collect trash from the beach on a regular basis. Chairman Hernandez reported that at the Commerce Association meeting earlier today she heard many complaints about trash on the beach and the problem of losing customers because the beach is so messy. Mr. Sottile stated that there is a machine available that sweeps the beach and picks up everything, including small items like cigarette butts, that might be worthwhile looking into.

4. Old Business. (A) Trash Transfer Station. Chairman Hernandez reported that she and Mr. Williams met with Mt. Pleasant personnel, Mr. Gawrych and Administrator Mac Burdette, concerning doubling the fee for their services and their discontinuation of the contract next April. They did commit to extending the contract and will work with the City to develop longer-range plans to accommodate our trash needs in conjunction with theirs. We now pay them $83/load, they want to charge $160/load. At peak, we have paid Mt. Pleasant some $18,000 for two month's services.

Mr. Williams has investigated some other options, i.e., having Fennell bring over a 60- or 90-cubic yard truck to the island to be followed and filled by our loader. The quote for this was $75/hour for operator and equipment and would be done on Wednesdays only. Another option would be to build a ramp on our property where a roll-off container could be located, our trucks could dump into the container from the ramp, and the contractor could haul off the container.

After further discussion, Ms. Hernandez suggested we explore our options and that we try hiring Fennell and see how it works. Mr. Williams recommended we wait until Charleston County decides what they are going to do about establishing a transfer station for everyone to use, which should be in the fall, and to keep our arrangement with Mt. Pleasant until then.

(B) Drainage Update. Mr. Williams reported that our contractor is tied up in Georgetown for several more weeks and will get in touch with us about working on the ditch at 32nd Avenue. He also reported that he is applying to FEMA for $50-75,000 for rehabilitating more drainage ditches.

(C) Commercial Area Traffic and Beautification Plan. Chairman Hernandez reported that she had spoken to Commerce Association members at their meeting earlier this month and they seemed very interested in the City proceeding with the study to look at both traffic and aesthetic issues, including some sort of special building code for that area, landscaping, the curb cut issue, wider sidewalks, etc. Mr. Williams stated that he is trying to get a small grant from EBA (@$3,500) for a planning study for the commercial area. Chairman Hernandez asked him to bring a draft RFP to next month's meeting. Chairman Hernandez also stated that she felt the Commerce Association would help raise money for completing the projects and they also wanted Accommodations Tax money to be redirected to some of these projects.

Mr. Williams reported that congress re-authorized ISTEA with a lot more money and we could resubmit the application to place power lines underground at the Connector area.

Mr. Gear discussed the curb cut issue and amending the ordinance to allow parking under the buildings in the commercial area.. He strongly supported efforts to beautify the area but also felt that hotels, rather than more restaurants and bars, in the area would be more conducive to the quiet, residential quality of the island and would produce more money for the City.

He agreed with other councilmembers that parking under the hotels should be approved and urged moving forward with it.

5. New Business. (A) Beach Access Improvement Plan. Chairman Hernandez reported that she had received complaints about the Isle of Palms telling people to walk across the dunes to the beach by marking the beach access paths. She suggested that we ask the Beach Advisory Board to come up with a plan for the City to build boardwalks by looking at access use, protection of dunes, walking on private property, etc., and determining which accesses need walkovers on a priority basis. The committee agreed.

6. Miscellaneous.

There being no further business to come before the committee, the meeting was adjourned at 7:15 p.m.

Respectfully submitted,
Debra Hernandez, Chairman

City of Isle of Palms
Department of Public Works
July Report
David Mobley, Director

1. Department received 775 phone calls in the month of July for special request collection. Picked up 28 white goods, i.e., water heaters, washers, dryers, freezers, three bathtubs and three commodes, plus one garage door. We buried 2 sea turtles and 2 sharks on the beach; disposed of 6 raccoons. We delivered 32 rollout carts/recycling bins and 34 flat bed and garbage packer loads of limbs and dry trash.

2. One scrap metal container has been transported to Charleston Scrap Metal. We emptied two golf course maintenance roll-off containers (limbs).

3. Pride Asphalt and Repair has striped the area in front of Seaside Inn on Ocean Boulevard. (Three loading areas)

4. Installed 5 street and stop signs last month; i.e., faded no parking and vandalized signs.

5. Two CDL temps are now employed, one is a female. I have interviewed three CDL drivers, 8 have picked up applications, 5 returned, after the newspaper ad was placed in the News & Courier at $11/hour.

6. We recently cut grass at the municipal parking lots, shoulders of Ocean Boulevard at the business area, and the Breach Inlet parking lot and area around the entrance sign.

EXHIBIT E

ISLE OF PALMS RECREATION COMMITTEE
August 10, 1998

The regular meeting of the Isle of Palms Recreation Committee was held on August 10, 1998, at 6:30 p.m., in Building Department. Present were Chairman Bettelli, and committee members Skipper Shaffer and Debra Hernandez, Recreation Director Norma Jean Page and Park Foundation Director Stu Kimball. Also present were Mayor Bunch, and Council Members Gear and Sottile.

1. Approval of Previous Month's Minutes. Ms. Hernandez made a motion to approve the minutes from the July 1998 meeting; Mr. Shaffer seconded; motion passed unanimously.

2. Citizens Comments.- Stu Kimball, Chairman of the Community Park Foundation, stated that he has heard of some people who are interested in making a substantial contribution to the Foundation and he asked the process by which to notify Council. Committee recommended they present a check at one of the council meetings.

3. Recreation Department Report. (attached hereto) Ms. Page gave an overview of the department's July monthly activities and answered questions of committee members. She reported that they are considering allowing 16-year-olds play in the adult leagues with permission of their parents since there are few activities for the older teenagers.

Mr. Sottile complimented the appearance of the grounds and asked who takes care of them. Ms. Page stated that Robert Waltz and Sidney Lesesne are keeping up the grounds as part of their maintenance duties.

Mr. Sottile also asked Ms. Page to post City Council meetings and committee meetings on the board as well as Recreation activities. He asked that Ms. Page discuss this with the Administrator to prioritize what goes on the board.

4. Old Business. (A) Breach Inlet Boat Ramp. Chairman Bettelli began discussion of the draft letter (attached hereto) to the Carroll's concerning a possible land swap for relocating the boat ramp. **Mr. Shaffer made a motion to take the letter to Council for recommendation to mail it; Ms. Hernandez seconded; motion passed unanimously.**

Administrator Williams reported that he received a response to his letter to the property owner at the corner of 2nd and Palm concerning sale of this empty lot. The owner called today that she has decided to sell the lot to someone else. Unfortunately, the appraisal has already been done so he couldn't stop that process. He is now looking at the possibility of acquiring some of the marshland The Beach Company owns east of the Carroll Realty parking lot and has written asking if they might contribute that land toward the boat ramp project.

Mayor Bunch expressed concern over the number of cars parked so close to some residential areas by moving the ramp farther away from the present location. Mr. Shaffer stated that moving the boat ramp had a twofold purpose: getting the ramp away from the Carroll Realty property (as it is currently impacting his business and he wants it moved), and making it a private property where we could limit its use. Administrator Williams stated that by using public funds for the boat ramp, we could have some legal problems in trying to restrict usage to residents only.

Ms. Hernandez stated that Council needs to decide whether or not the City should have a public boat ramp and she would like Council to make this decision at the next Council meeting and then, if we decide we do want a boat ramp on the island, explore our options. Chairman Bettelli agreed.

Mr. Gear stated that he understood that swapping the land with Carroll was somewhat agreed to as it gets the ramp away from them and ends their antagonism. It also gets the ramp further away from the new bridge, and he felt certain that The Beach Company would give us a portion of the marshland for this project [Mr. Williams has already written them with this request] and this would solve many of the problems and make a safer boat ramp for the citizens who want a ramp on the island. He further said that parking on the road is a hazard now and should be disallowed.

Ricky Myatt, resident, stated that slowing down the speed limit on Palm Boulevard would help the safety issue for boaters pulling in and out of the ramp. He also said if The Beach Company constructs a dock in that area, the City may not be able to have a boat ramp there as it would be too close to the dock.

Ms. Hernandez recommended that we contact OCRM and request permission to fill in some marshland for a boat ramp. The committee asked her to look into this.

After further discussion, **Ms. Hernandez made a motion that we formally contact The Beach Company and OCRM regarding the feasibility of shifting the boat ramp and enlarging the area for parking along the 129' between the Carroll property and Myatt property; Mr. Shaffer seconded; motion passed unanimously.**

5. New Business. - None

There being no further business, the meeting was unanimously adjourned at 7:15 p.m.

Respectfully submitted,

Marty Bettelli

Marty Bettelli, Chairman

August 10, 1998

Mrs. Katherine C. Carroll
Mr. James E. Carroll
Carroll Realty, Inc.
103 Palm Boulevard
Isle of Palms, SC 29451

RE: Breach Inlet Boat Ramp

Dear Kathy and Jimmy:

Approximately a year and a half ago, in anticipation of how the Breach Inlet Bridge replacement might affect your real estate office, you also expressed several concerns about the Breach Inlet boat ramp to the City and how the continued use of the ramp in its present location adversely impacts your property located on either side of the ramp. In the ensuing months, the City has involved many other agencies in discussions about the future of the ramp. You will recall that the DOT recommended that the ramp be closed when the Palm Boulevard right-of-way is realigned but the expression of public opinion has indicated that the City should try to preserve free public access to a boat ramp.

We have searched for an alternative site on the island and asked other agencies to help fund development at another site. No better site has been identified than Breach Inlet even though compromises at this location discourage agencies such as Department of Natural Resources or Charleston County PRC from assuming ownership or maintenance responsibility for the public ramp. Earlier this year, the City Council hired the engineering firm of Jon Guerry Taylor, P.E., Inc., which firm has considerable experience designing boat ramps in Charleston County. These engineers find that, given our inability to find a suitable alternative site, the Breach Inlet site can be improved for better use while still addressing the concerns that you have expressed.

Based on the engineers' assessments, the City would like to solicit your cooperation in resolving your complaints by relocating the existing ramp from its present location to a point at the easternmost edge of your parking lot. This relocation would move the present traffic congestion associated with the ramp farther away from your building while also affording ramp users less congestion as they turn and back a boat down the ramp. However, as you will see from the attached engineer's drawing, they have suggested that we create a two-lane-wide ramp which necessitates a width of at least 28-30' instead of the existing 20' single lane. We believe that the

value to your business in acquiring the land between your existing parcels equals or exceeds the value of the extra 8-10' we would ask of you at the eastern edge of your property. At the City's expense, the existing ramp would be removed, your existing bulkhead extended across the front of the former ramp with proper regulatory permitting, and the marsh would be reclaimed. We have every reason to believe that state and federal agencies involved in review or permitting will look favorably upon this public boating access project.

If such a proposal is acceptable to you, please let me know so that we may confirm the feasibility of this undertaking and negotiate the terms of a land exchange agreement. Of course, if I can provide you with any additional information, please feel free to give me a call. Thanking you in advance for your consideration, I am

Sincerely,

Mark M. Williams
City Administrator

MMW:jgm
Enclosures

DRAFT

ISLE OF PALMS RECREATION

MONTHLY REPORT

JULY 1998

STAFF: GINGER COX
ROBERT WALTZ
SIDNEY LESESNE
D.J. BARNHILL
NORMA JEAN PAGE

ISLE OF PALMS

RECREATION DEPARTMENT

RECREATION ACTIVITIES & EVENTS JULY 1998

ACTIVITIES	DAYS OFFERED	TIME
Tae Kwon Do (ages 6 - 11)	Saturdays	9:00 - 12:00 noon
Tae Kwon Do (12 & older)	Wednesdays	7:30 - until
Tae Kwon Do (12 & older)	Saturdays	10:00 - 12:00 noon
Dog Obedience	Mondays	7:15 - until
Dixie Majors 11 & 12 yrs.	Ended June 15 *(All Stars lost first two (2) games and were eliminated from the tournament).*	
Co-Rec. Softball	Mon., Tues. & Thursdays	6pm., 7pm. & 8pm.
Ultimate Frisbee	Monday & Wednesdays	6:30 pm.
Camp Summershine *ages 5 - 10 yrs.*	Monday - Friday Ends August 7	9:00 - 3:00 pm.
Summershine Wee Camp *ages 3 - 4 yrs.*	Monday - Friday Ends August 7	9:00 - 12:00 noon
Island Fun Days *ages 6 - 12 yrs.*	Tuesday - Friday Ends August 7	9:00 - 3:00 pm.
Flag Football Registration	July 14	Games begin Sept. 6
Youth Soccer Registration ages 5 - 12 yrs. (girls & boys)	August 3 - 31	
Men's Fall Softball	Registration begins August 12	Play begins in Sept.
YOGA	TBA	
Line Dancing	TBA	
.Aerobics	TBA	

24 - 28th Avenue P.O. Drawer 508 • Isle of Palms • South Carolina • 29451 • (843) 886-8294 • Fax: (843) 886-9857

PATRICK OLALERE'S SOCCER CAMP - Scheduled for August 10 - 14. Open to boys and girls ages 5 - 14 yrs. Cost: $125.00 per camper, which includes T-shirt, soccer ball and written evaluations.

UPCOMING EVENTS

Keenagers - Social club for individuals 55 yrs. and older. They meet the 1st Wednesday of each month for a covered dish luncheon and guest speaker. Trips are planned every 3rd Wednesday of the month.

28th Avenue Dances -will resume in September. Dances are held the first (1st) Friday night of each month for 6, 7 & 8 graders. Admission is $3.00. Music provided by a D.J.

NFL Gatorade Punt, Pass & Kick - Boys and Girls ages 8 to 15 years are invited to participate in this competition. Winners in all age divisions will advance. No Fee. Date TBA.

IOP BEACH RUN - Saturday, September 12. Proceeds to benefit the Recreation foundation Building fund.

HALLOWEEN CARNIVAL - Saturday, October 31.

ISLAND ARTS & CRAFT SALE - Saturday, November 28.

EQUIPMENT AND STAFF UPDATE:

D.J. Barnhill was hired to fill the position of Recreation Supervisor, she will begin her duties Monday, August 3.

The truck budgeted has arrived and is a nice addition to our fleet. A bed liner will be sprayed in the bed to help lengthen the life of the truck body.

Estimates have been acquired for the purchase of the divider curtain for the gym. We hope to have the curtain installed prior to basketball season.

MEETINGS & SEMINARS ATTENDED:

July 8 - Interviews for position of Recreation Supervisor

July 9 - Interviews for position of Recreation Supervisor
July 9 - Department Heads (Direct Deposit)
July 13 - Recreation Committee
July 21 - Department Heads
July 28 - Recreation Foundation
July 31 - Vince Hoover - uniforms

ISLE OF PALMS
RECREATION DEPARTMENT

Youth Dance lessons

will be offered at the Isle of Palms Recreation Department!

BEGINNER TAP

Age: 3 to 5

Day: Thursdays

Time: 4:00pm - 4:30pm

September 17th (12 lessons)

Fee: $30/month
Uniform: Black tights, tap shoes, and leotard

BEGINNER BALLET

Age: 3 to 5

Day: Thursdays

Time: 4:30pm - 5:00pm

September 17th (12 lessons)

Fee: $30/month

Uniform: Pink tights, ballet shoes, and black leotard

Sign up for both Ballet AND Tap classes and receive a discount price! The cost per month is $55.

TAP

Age: 6 and older

Day: Thursdays

Time: 5:00pm - 5:30pm

September 17th (12 lessons)

Fee: $30/month

BALLET

Age: 6 and older

Day: Thursdays

Time: 5:30pm - 6:00pm

September 17th (12 lessons)

Fee: $30/month

Please pre-register by September 3.

For more information, call the Isle of Palms Recreation Department at *886-8294!*

24 - 28th Avenue P.O. Drawer 508 • Isle of Palms • South Carolina • 29451 • (843) 886 8294 • Fax: (843) 886 9857

September 1998

Isle of Palms Recreation Dept.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2 6:30pm Ultimate Frisbee Tournament 7:30pm Tae Kwon Do	3 6:30pm Ultimate Frisbee Tournament	4 7:00pm IOP Dare Dance	5 9:00am Tae Kwon Do 12:30pm Open Basketball Court
6 Department Hours: Mon-Fri 8:00am - 6:00pm Sat - 12:30pm - 6:00pm	7 LABOR DAY - FACILITY CLOSED!	8 9:00am Tiny Tots 9:00am Island Pre-School 6:00pm 5&6 years coaches mtg. 6:30pm Ultimate Frisbee Championship	9 9:00am Island Pre-School 6:00pm 7&8 yrs coaches mtg. 7:30pm Tae Kwon Do	10 9:00am Island Pre-School 6:00pm 9-12 yrs soccer draft	11 9:00am Island Pre-School 3:30pm Gymnastics 4:00pm IOP Beach Run packet pick-up	12 8:00am IOP Beach Run 9:00am Tae Kwon Do 12:30pm Open Basketball Court
13 1:00pm Flag Football Begins	14 9:00am Aerobics 9:00am Island Pre-School 6:00pm Dog Obedience 7:00pm Men's Fall Softball Begins	15 9:00am Tiny Tots 9:00am Island Pre-School 6:30pm Yoga	16 9:00am Island Pre-School 12:00pm Keenager's Luncheon 7:00pm Men's Fall Softball 7:30pm Tae Kwon Do	17 9:00am Tiny Tots 9:00am Island Pre-School 4:00pm Tap & Ballet 6:30pm Line Dancing	18 9:00am Island Pre-School 3:30pm Gymnastics	19 9:00am Tae Kwon Do 12:30pm Open Basketball Court
20 1:00pm Flag Football	21 9:00am Island Pre-School 9:00am Aerobics 6:00pm Dog Obedience 7:00pm Men's Fall Softball	22 9:00am Island Pre-School 9:00am Tiny Tots 9:00am Yoga	23 9:00am Island Pre-School 7:00pm Men's Fall Softball 7:30pm Tae Kwon Do	24 9:00am Island Pre-School 9:00am Tiny Tots 4:00pm Tap & Ballet 6:30pm Line Dancing	25 9:00am Island Pre-School 3:30pm Gymnastics	26 9:00am Tae Kwon Do 12:30pm Open Basketball Court
27 1:00pm Flag Football	28 9:00am Island Pre-School 9:00am Aerobics 6:00pm Dog Obedience 7:00pm Men's Fall Softball	29 9:00am Island Pre-School 9:00am Tiny Tots 6:30pm Yoga	30 9:00am Island Pre-School 7:00pm Men's Fall Softball 7:30pm Tae Kwon Do			

August

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October

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25	26	27	28	29	30	31

24-28th Avenue 886-8294

EXHIBIT F

PERSONNEL COMMITTEE
August 5, 1998

The regular meeting of the Personnel Committee was held at 5:30 p.m. on August 5, 1998, in the City Hall Council Chambers. Committee members present were Chairman Miller, and members Abele and Bettelli; also present were City Administrator Mark Williams, Mayor Bunch and Councilmember Sottile.

1. Approval of Minutes From Prior Meeting. Adm. Abele made a motion to approve the minutes of the July Committee meeting; Chairman Miller seconded; motion passed unanimously.

2. Old Business. (A) Employee Benefits/Morale/Incentive Program. Mr. Williams discussed his proposed plan (attached hereto) and asked committee members to review it for discussion at the next meeting. He will be working on cost estimates for these items.

(B) Discussion of the Use of David M. Griffith Copyrighted Performance Evaluation Forms. Mr. Williams reported that the cost of using their forms would be $2,800 which includes software for computer use. Mr. Williams was asked to find out more information and come back to the committee for a decision.

(C) IRS Regulations Pertaining to Employer-Sponsored Education Benefits. Mr. Williams reported that after July 1, 1997, any educational benefits in excess of $5,250 are taxable income (see attached printout). It was generally felt that we would not have an employee claiming that much in one year, but the information will be studied for further consideration.

3. New Business. (A) Need for New Anti-Harassment Personnel Policies. Referring the attached letter from our labor attorneys concerning Harassment, Mr. Williams stated that the attorneys have recommended that we adopt similar policies to protect the City from liability as best we can. The Administrator was asked to draft a policy to fit the City's needs.

4. Miscellaneous. - Mr. Williams reported that he has been discussing with Debra Hernandez {Public Works Committee Chairperson} about raising the salary for CDL drivers in order to attract personnel. It is being advertised at $11 to see what response we get. Also, if we get response and hire a driver at this rate, we will be obligated to raise all the drivers' salaries in the department.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:05 p.m.

Respectfully submitted,

Bob Miller, Chairman

Employee Benefit, Incentive and Motivation Program

Numerous studies and surveys in both private and public sector organizations have shown that it often takes more than pay to keep employees motivated to do their best work. Employees of all ranks or levels have been shown to respond positively to recognition by management which is designed to demonstrate the employees' worth to the organization. This can be accomplished in a number of ways—from additional fringe benefits and simple, inexpensive forms of recognition, such as plaques, caps or badges, to employer paid trips around the world. The key for the City of Isle of Palms will be to offer motivational incentives that will be successful within the realm of affordability. Experience of employers' who have successfully implemented and maintained reward and recognition programs has shown the following:

- The programs should reflect the... (employer's)...values....
- Employees should participate in the development and execution of the programs
- The programs can involve cash, non-cash or both
- Since what is meaningful to you may not be meaningful to someone else, the programs should encompass variety
- The programs should be highly public
- The programs have a short life span and must be changed frequently.[1]

"Compensation is what you give people for doing the job they were hired to do. Recognition, on the other hand, celebrates an effort beyond the call of duty."[2]

In discussion with Department Heads, a number of ideas have surfaced, some of which are unique to a particular department, while others can be extended to all city employees. Those, and other ideas, are summarized as follows in the order of fringe benefits, recognition and reward, and finally miscellaneous motivational ideas:

Fringe Benefits

Sick Leave

Current policies do not offer any incentive for an employee to minimize the use of accrued sick leave. Many governments and businesses will reward an employee who doesn't use their sick leave by awarding a cash bonus for a portion of any unused sick leave. The city could pay employees ½ of the unused balance of sick leave accrued in a calendar year just before Christmas. Alternatively, the city could offer a cash bonus for every six months of perfect attendance. Although likely to be given only rarely, this will acknowledge that perfect attendance is achievable and a special occurrence. To make the positive reinforcement even more effective, award a smaller bonus for every month of perfect attendance. Any reduction in the usage of sick leave will result in OT savings.

Education Benefits

A proposed policy establishing an educational benefit has already been reviewed by the Personnel Committee. This policy would reimburse employees for tuition and books in pursuit of higher education deemed beneficial to the city. Some organizations extend this concept to even include recreational learning, such as classes in pottery-making, flying lessons, etc. Benefits are extended in the belief that an educated or more personally developed employee is a better employee. Since the amount of participation in such a program cannot really be estimated, a fixed appropriation is recommended for the first year of implementation, with the benefit to any individual determined by the total number of participants who sign up by a specified deadline. Cost to the city: $15,000.

Subsidizing of Dependent Health Insurance

Cost of health insurance has been increasing at a rate much higher than the Consumer Price Index (CPI) for several years. For employees with insured dependents, the annual increase in premiums may offset annual cost of living adjustments in their pay. The cost of dependent's insurance has become a very important issue for job applicants. A recent candidate for employment in the Fire Department turned down the offer of a job because of the cost of dependent's health insurance. The Personnel Committee has previously discussed the possibility of subsidizing these premiums and the cost to the city depends on the level of subsidy—whether 25%, 50%, 75%, or 100%. Arguably, if the cost of dependents' coverage is reduced, more employees will take advantage of the insurance.

Day Care Benefit

Of the employees with dependents, another important concern is the quality of day care that enables the parents to work. Although day care expenses are already a pre-tax deduction from pay under the city's flexible benefits program, several employees have said that it would be a real benefit if the city would subsidize what usually cost the employee $75-100 per week. The cost to the city would again be determined by the level of subsidy.

Health Insurance Benefits for Retirees

The city currently provides no health insurance benefits for retirees. The SC Local Government Assurance Group does offer coverage for retirees with reduced benefits (and lower premium) to fit the retirees' needs with coordination of Medicare coverage. Most of the cities that are offering this benefit are tying participation to 15 or 20 years of service in South Carolina local government as demonstrated by enrollment in the existing SCLGAG program. Only a handful of employees presently have the number of years of service to become eligible for retiree coverage in the near future.

Additional Life Insurance Coverage

At a relatively nominal expense of $.32/$1,000 our employees are already covered with $10,000 of group term life insurance. This coverage could be increased to a higher increment without the city incurring too high of cost. This benefit would be most useful to the survivors of a deceased employee as most people are under-insured.

Disability Insurance

While many employees have at least some life insurance, most have no protection against loss of income if they are injured (off the job) or become sick and are unable to work. Such a scenario can be financially devastating to any family. The Personnel Committee has previously discussed the possibility of the city providing group disability income insurance coverage for all employees. Such coverage would be a mixture of a short-term disability policy paid for by the employee, combined with a long-term policy paid for by the city. These policies would typically protect up to 60% of the employee's gross pay. Cost to the city for this benefit will depend on policy choices, such as length of elimination period before the short-term policy kicks in, etc. This insurance is relatively inexpensive when compared to the protection if offers against catastrophic financial ruin.

Vision Care

Several employees have asked that the city expand its current insurance offerings to include vision care. This coverage would provide for examinations and partial reimbursement for glasses and contact lenses. This coverage is available through the SC Local Government Assurance Group, the group health carrier, for $2.00 per month. Benefits are limited to $75 for glasses or contacts every two years, and $30 for exams every two years.

Coordination of holidays with other governments

Suggestions have been made that the city ought to coordinate its scheduled holidays with the state and county government. The state has 11 holidays, four of which are not observed by the city. They are: George Washington's Birthday, Election Day, Veteran's Day, Day After Thanksgiving. The holidays that Charleston County offers that the city does not observe are: President's Day, Day After Thanksgiving, and Personal Holiday. The city observes Martin Luther King day, but the state does not.

Day After Thanksgiving

As noted above, the one major holiday observed by the county and state that it not observed by the city is the Friday after Thanksgiving. By adopting this holiday, the city will provide an opportunity for the employees to spend more time with their families.

Annual Leave Tied to Longevity

The city's current policies on accrual of annual leave do not provide any differentiation in accrual rates for someone who has been employed 5 years vs. 15 years. From year 2 to 5 employees accrue the equivalent of 2 weeks, and from year 5 on employees accrue 3 weeks of annual leave per year. Another benefit for longevity of service without compromising pay for performance would be higher accrual rates for 10, 15 and 20 years of service, corresponding to 4, 5, and 6 weeks of leave per year.

½ Day Wednesdays

Several small communities across the state close their city hall offices on Wednesdays at noon. This benefit has the effect of breaking up the work week and affords employees the opportunity to take care of personal business.

Recognition and Rewards

Employee of the Month Parking Spaces

For the sake of recognition of excellent job performance, allow each department to identify a parking space reserved for the employee of the month in the respective department. Costs would be limited to the installation of appropriate signage in the five parking lots associated with department buildings.

Employee of the Month Named on Info Sign

At virtually no cost, Employees of the Month could be publicly recognized by having their names placed on the city's information sign.
This would give the employees important exposure to the community instead of merely being recognized internally for their outstanding performance.

Publicize Employees of the Month in Their Workplaces

Using existing Polaroid or digital cameras, department heads could photograph employees selected as Employee of the Month. Their photos would then be placed in a frame and displayed in the lobby of their workplace for the month. Upon removal from the wall, the photo could be maintained in a yearbook of recognized employees.

Publicize Employees of the Month in the Moultrie News

At least on an annual basis, by a full page ad in the Moultrie News to thank the personnel selected as Employees of the Month during the year.

Personal Recognition from Supervisors

An informal means of recognizing employees for a job well done is as simple as a supervisor hand writing thanks to the employee on a number of Post-It notes and putting them where they are likely to be found over several days.

Employee Recognition by Coworkers

Employees who observed doing exceptional work can be spontaneously awarded with a "good job" coupon. Every employee is given 20 unique coupons which he or she can use to reward coworkers. These coupons can be redeemed for services, gift certificates, meals, etc. with the more coupons being won, the higher the value of the redemption. For example, 1 coupon might be good for a free car wash, 5 coupons for a free dinner at a local restaurant, and so forth. Such a concept is really innovative in government, and again offers an opportunity to forge team-building among employees. Recognition by one's peers might be even more appreciated than being recognized by a supervisor. Of course, abuse of such a program is also possible, so it would have to be monitored closely by supervisors.

Safety Consciousness Raising

Although the city's experience with the safety lotto has be positive in that it has lowered Workman's Compensation premiums since it was begun, more needs to be done to identify and acknowledge those employees who have never filed a Workman's Compensation claim in 2, 5, 10 or more years of employment with the city. These employees should be recognized in city council meetings and presented with an award, of their own choosing, up to a certain dollar value. A committee of employees should be established to consider how best to award safety-conscious coworkers. This will allow rank and file personnel to "buy into" this concept.

Employee Development

Rotate employees for a day at a time to other departments to observe what they do, so that each will gain a better appreciation of coworkers' job responsibilities. In order to make this assignment more favorably received, give the employee a certificate for lunch at a local restaurant. Within departments, offer incentives to anyone who cross-trains to learn a coworkers job. Inevitably, the occasion will arise when that cross-trained employee will be able to fill in during a vacancy.

Send employees to customer service training seminars to inculcate appropriate people skills, attitudes and customer relations. First and second line supervisors would benefit from personnel management training. Such sessions would expose the supervisors to current management philosophies motivational techniques, and how to better maintain

harmony in their departments. Some of these training sessions are actually available in the area; others will require accommodations and travel out of town, which can be used as an incentive if the training session is held in an especially desirable setting such as Disney World or Hilton Head, etc.

Suggestion Box

Although the concept is nothing new, it provides a mechanism whereby employees can offer suggestions, which if implemented, should carry a reward for their interest and idea. Just before Christmas hold an annual drawing of names whose ideas have been used by the city, and give a $250 prize to the name of the employee selected. Of course, this will only work if the employee signs their name to the suggestion. Anonymous complaints should be handled separately.

Advertise Positive Feedback

Whenever a citizen writes to thank the city for the outstanding performance of a particular employee, copy the letter to be placed on department bulletin boards throughout the city and reward the employee with a $20 check. If the positive feedback comes in the form of a telephone call, the supervisor should document the call with a memo, distribute, and reward.

Supervisor's Instantaneous Awards

Provide supervisors with lunch coupons for instantaneous recognition of work above and beyond the call of duty. Allow the employee to take to or three coworkers with him for lunch. Give gift certificates enabling a worker to buy something for his or her children. Give the worker a gift certificate for use in a hobby or recreational pursuit—a round of golf, bowling passes, chartered fishing trip, etc

Motivational Ideas

Employee Birthday/Celebration

Birthdays are important occasions for most people. Quite a few employers allow employees the day off for their birthdays and many of the city's employees have expressed an interest in this benefit. Alternatively, the city could provide an inexpensive lunch for the employee and his coworkers. Also, send birthday cards to the employees' homes signed by the Mayor and Council members, with a check for $25.

Christmas Bonuses

Christmas Bonuses

It has been suggested that the city offer cash Christmas bonuses tied to length of service. This would reward longevity without interfering with pay for performance. Bonuses could be established at 1% of annual pay for 5 years of service; 2% at 10 years of service; 3% at 15 years, etc.

Motivational gifts

To be dispensed by the department heads for jobs well done, miscellaneous items could include movie passes, ball game tickets, family photo sessions, or other pre-paid discounts. Virtually all employees would enjoy such motivational gifts as gourmet items, fruit baskets, home delivered steaks or lobsters, coupons for buckets of fried chicken...the ideas are almost endless and provides an employee an opportunity to choose.

4 Day Work Weeks During Off-Season for Public Works Department

Assign tasks and deadlines and specify the quality of work expected. If the job is done satisfactorily before the deadline, the reward to the employees is the rest of the day off. Additional rewards should be provided on a collective basis whenever the teams accomplish their tasks on time with no missed stops. Similar to a schedule adopted by other Public Works Departments, employees would work 4- 10 hour days, in which they would have to pick up all garbage and trash in their assigned service districts. These districts would most probably have to be redrawn into four districts from the existing two garbage collection routes. It is reported that this schedule has proved very motivational for the employees in Mt. Pleasant, the closest community to us utilizing such a schedule. The employees seem to work harder and have more esprit de corps when they can look forward to a three day weekend. However, this schedule may only be workable for Isle of Palms during the off-season when garbage collection is only offered once per week. There should be no significant costs to implement this program except for publicizing any schedule changes.

Employee and Family Picnic

The employees have indicated that they would again like to see the city sponsor an annual picnic in either the spring or fall, as has been done in the past. The last picnic was held in 1996 and catered by Mama Brown's BBQ. While not as well attended as hoped, the employees who were present thought it was a nice event and helped to build camaraderie among employees within and between departments. Games and presents would be provided for the children of employees.

Employee Only Picnic

Also recommended was a picnic just for the employees without the spouses and children being present. This would probably be best attended if held at the end of a workday. With a cook-out and door prizes such as caps, tee shirts, key chains, etc., this event would be designed to further enhance team identification—that despite being in different departments, all employees are part of a bigger enterprise in service to the community.

Employee Luncheons

Perhaps once a quarter a lunch could be sponsored by the city for coworkers to share together. At this time nominal prizes with the city's logo on it, such as coffee mugs, T-shirts, gym bags, paper weights, ice chests, etc. could be given in a drawing. This would be an additional element to instilling a teamwork environment within departments.

Team Building Personnel Recruitment

Provide employees with a $25 bonus when someone they have recommended for employment by the city is actually hired. Award them with another $50 when the person successfully completes their probationary period. Not only will this foster teamwork by association, but also a sense of responsibility for the new employee's performance by the referring coworker.

Spontaneously Awarded Time Off

For exceptional performance or improvements in quality or safety, allow the employee an extra day off for a long weekend or to run errands, etc.

Celebrate Happenings

Acknowledge events in the employees' lives which are important to them. In addition to birthdays, commemorate marriages, graduation from school, birth of children, etc. with a communal lunch between coworkers.

Refreshments

Many employers provide coffee, soft drinks and snacks for employees. Popcorn seems to be a favorite (and relatively inexpensive) snack to provide. Drinks could be bought at wholesale prices. Coffee and supplies could be bought wholesale, or provided through a monthly coffee service. Exceptional or quality service could also be rewarded with special snacks like gourmet chocolates, beverages, etc.

Employee Wellness

Limited wellness benefits are provided in the city's group health insurance coverage for free annual mammograms and prostate lab analysis. By subscription the city also provides access to counseling for troubled employees through the Employee Assistance Program (run by the Charleston County agency DAODAS). However, other programs or activities may have direct benefit to the city and the well being of its employees. A smoking cessation program should be offered to employees, where the city rewards employees who successfully "kick the habit". Drug therapy would be covered by insurance benefits. The health consequences of smoking are no longer in question and sooner or later, the smoking employee's diminished quality of health will have a direct impact on his or her department due to absenteeism and/or premature death. The same is true of employees who are overweight. The city should provide incentives for those employees who are successful in reaching and maintaining their weight in the range recommended by most health professionals. With exercise being an important part of such a regimen, perhaps the city could contract with a fitness trainer to guide employees as they use the exercise equipment at Fire Station II or private gymnasium.

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[1] 1001 Ways to Reward Employees; Nelson, Bob; 1994 Workman Publishing Co. Inc. New York, NY

[2] Ibid. ,p. 18.

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Fax # 886-8007 | Fax # 722-8907

[¶ 7353] Employers' Educational Assistance Plans

● ● *CCH Explanation*

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.01 Introduction: nontaxable educational benefits.—To the extent that they do not exceed $5,250 for the tax year, employee benefits provided under an employer's nondiscriminatory educational assistance plan are not includible in the employee-recipient's gross income. Expenses paid by an employer for courses beginning before June 1, 2000, are excludable from the employee's income (Code Sec. 127(d), as amended by The Taxpayer Relief Act of 1997 (P.L. 105-34)). Prior to the amendment by P.L. 105-34, the exclusion applied only to expenses paid for courses beginning before July 1, 1997 (Code Sec. 127(d), prior to amendment by the Small Business Job Protection Act of 1996 (P.L. 104-188)).

For the expiration of this exclusion pertaining to graduate courses, see ¶ 7353.04 and ¶ 7353.045, below.

Transitional problems. The 1997 extension of the employer education assistance exclusion was relatively timely and should not cause the problems tardy extensions have caused in the past. Although employers may have withheld taxes from amounts reimbursed to employees after July 1, 1997, the extension applies in tax years beginning after December 31, 1996.

Taxpayers were not so lucky in 1992. Because the exclusion expired June 30, 1992, numerous administrative problems were created when the provision was retroactively reinstated in 1993. Special procedures made it easier to obtain refunds for both employers and employees who participated in employer-provided educational assistance plans during 1992 and 1993 (Internal Revenue News Release IR-93-85, ¶ 7353.60, below).

The exclusion also expired on December 31, 1994, and another retroactive reinstatement was provided. Special procedures expedited refunds concerning employees and employers who participated in employer-provided educational assistance plans during 1995 and 1996 (Internal Revenue News Release IR-96-36, ¶ 7353.60, below).

Employees who filed a 1995 return can claim a refund from the IRS by filing Form 1040X, Amended U.S. Individual Income Tax Return. An employee must obtain a Form W-2c, Statement of Corrected Income and Tax Amounts, from her employer showing the corrected wages for 1995 and file it with Form 1040X. To expedite the processing of their amended returns, employees should print "IRC 127" in the top margin of Form 1040X. Employers are not required to obtain the usual written statement from employees that they will not file duplicate refund claims. Employees that have a corrected income of $26,673 or less in 1995 may be eligible to qualify for the earned income credit.

Employers' Educational Assistance Plans

● ● *CCH Explanation*

Employees participating in a qualified educational assistance program may also be able to obtain reimbursement of withheld social security and Medicare taxes for 1995 and 1996 from their employers. If an employee is unable to obtain a refund directly from his employer, he may file Form 843, Claim for Refund and Request for Abatement, with the IRS. The employee must file a statement prepared by his employer (or by himself if the employee is unable to obtain such a statement from the employer) listing any amount that the employer has reimbursed the employee and any amount claimed by the employer. The "IRC 127" notation should also appear in the top margin of Form 843.

Employers may be able to reduce their federal tax deposits after refunding social security and Medicare withheld taxes to their employees. Adjustments should be reported on Form 941, Employer's Quarterly Federal Tax Return, or on Form 843. The amount of the reduction should be substantiated on Form 941c, Supporting Statement To Correct Information.

.02 Maximum exclusion of $5,250.—The maximum amount of educational assistance that an employee may annually receive tax free is limited to $5,250. Any excess of benefits over $5,250 is subject to income and employment taxes. If an employee works for more than one employer, then the $5,250 cap applies to the aggregate amount of educational assistance benefits received from all employers. To the extent that educational assistance is not excludable because it exceeds the $5,250 limit, it may be excludable under Code Sec. 132 if it meets the working condition fringe benefit rules (Code Sec. 132(h)(9); ¶ 7438.07). To qualify as a working condition fringe, the cost of the education must be a job-related deductible expense.

.03 Qualified programs.—The exclusion gives employers a tax incentive to add an educational assistance plan to the package of fringe benefits that may be offered to employees. The term "employee" includes: (1) retired, disabled, or laid-off employees, (2) present employees who are on leave, as, for example, in the Armed Forces of the United States, and (3) individuals who are self-employed within the meaning of Code Sec. 401(c)(1). An individual who owns the entire interest in an unincorporated trade or business is treated as his or her own employer. A partnership is treated as the employer of each partner who is an employee within the meaning of Code Sec. 401(c)(1).

To have a plan qualify as an educational assistance program, an employer must have a separate written plan for the exclusive benefit of his or her employees to provide such employees with educational assistance. Educational assistance means the employer's payment of expenses incurred by or on behalf of an employee for education or the employer's direct provision of education to an employee. Assistance includes, but is not limited to, tuition, fees, and similar payments, books, supplies, and equipment.

Although an employer is not required to fund an educational assistance program (Code Sec. 127(b)(5)), it may apply to the IRS for a determination that the plan is a qualified program. However, there are other requirements that must be met for a plan to qualify.

(1) No discrimination.—An educational assistance program must benefit a class of employees found by the IRS not to be discriminatory in favor of employees who are highly compensated within the meaning of Code Sec. 414(q) (generally, officers, owners, and highly paid employees; see ¶ 19,173.01). Moreover, if there is evidence that educational assis-

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tance benefits were the subject of good faith bargaining between a unit of employees covered by an agreement which the Secretary of Labor finds to be a collective bargaining agreement between employee representatives and one or more employers, then such employees not included in the Program are excluded from the discrimination determination (Code Sec. 127(b)(2)).

(2) Benefit limitation.—Under Code Sec. 127(b)(3), an employer may not provide more than five percent of the amounts paid or incurred for educational assistance during a year to the class of individuals who are shareholders or owners (or their spouses or dependents), each of whom (on any day during such year) owns more than five percent of the stock or of the capital or profits in such employer. (A shareholder is an individual who is a shareholder as determined by the attribution rules under Code Sec. 1563(d) and (e), without regard to Code Sec. 1563(e)(3)(C).)

(3) Alternatives.—The educational assistance program must not provide eligible employees with a choice between program benefits and other remuneration that is includible in gross income. The employer's business practices (as well as the written program) will be taken into account in making this determination (Code Sec. 127(b)(4)).

(4) Notification.—The eligible employees must be given reasonable notification of the availability and terms of the program (Code Sec. 127(b)(6)).

.04 **Benefits not considered educational assistance.**—Educational assistance does not include the employer's payment for, or provision of:

(1) Tools or supplies (other than textbooks) that the employee may retain after completing a course of instruction;

(2) Meals, lodging, or transportation; or

(3) Education involving sports, games, or hobbies, unless the education involves the employer's business, has a reasonable relationship to an activity maintained by the employer for profit or is required as part of a degree program. The term "sports, games, or hobbies" does not include education that instructs employees how to maintain and improve health so long as education does not involve the use of athletic facilities or equipment and is not recreational in nature.

(4) Graduate-level courses beginning after June 30, 1996 (see ¶7353.045, below).

.045 **Graduate level courses.**—For tax years beginning after 1990, the exclusion was available for assistance for courses leading to an advanced academic or professional degree. This was a return to the rule that applied for pre-1988 tax years. For tax years beginning in 1988, 1989, and 1990, graduate level courses were ineligible.

Graduate-level courses beginning after June 30, 1996, are ineligible for this exclusion (Code Sec. 127(c)(1)). A graduate level course is any course taken by an employee who has a bachelor's degree or is receiving credit toward a more advanced degree (Notice 96-68, ¶7353.20, below). The prohibited courses include any graduate-level course normally taken under a program leading to a law, business, medical, or other advanced academic or

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professional degree. Withholding of income tax and employment tax is required on payments for employees' graduate level expenses.

A course is considered to begin on the first regular day of class for the course. The date on which an individual registers or enrolls in a course does not determine the day the course begins (Notice 96-68, ¶ 7353.20, below). Similarly, the date the employer pays for the course or reimburses the employee does not affect the availability of the exclusion.

.05 **Special rule for certain graduate students.**—The educational assistance exclusion applies to qualified tuition reductions for education furnished to graduate students who are employees of certain educational institutions and who perform teaching or research activities in these institutions (Code Sec. 117(d)).

The individuals must be employees of an educational organization that normally maintains a regular faculty and curriculum and normally has a regularly enrolled body of pupils or students in attendance at the place where its educational activities are regularly carried on (Code Sec. 170(b)(1)(A)(ii)).

.06 **Exclusion from railroad retirement taxes.**—The educational assistance exclusion applies to the wage base for purposes of the railroad retirement taxes under Code Sec. 3231.

.07 **Reporting rules.**—Any employer maintaining an educational assistance plan must file an information return with respect to the program as prescribed by regulations. The return must include:

(1) the number of employees of the employer,

(2) the number of employees of the employer eligible to participate under the plan,

(3) the number of employees participating under the plan,

(4) the total cost of the plan during the year,

(5) the name, address, and taxpayer identification number of the [illegible] including those eligible to participate in the plan and those actually participating in the plan.

Moreover, the employer maintaining such a plan is required to file an additional return if the IRS so requests. See ¶ 36,860.—CCH.

.20 **Definitions, graduate-level course regulations.** The IRS has released guidance regarding the definition of a graduate level course and the beginning date of a course for purposes of the exclusion of graduate level courses from Code Sec. 127 treatment enacted by the Small Business Job Protection Act of 1996 (P.L. 104-188).

Notice 96-68, I.R.B. 1996-36

washing business to a trust could not exclude a reimbursement from the trust for a home study [illegible]. The husband and the current trustee testified that the husband was not an employee of the trust, and there was no evidence of any plan setting forth the trust's educational assistance program.

S.P. Maranto, 73 TCM 2276, Dec. 51,929(M), TC Memo. 1997-184.

.50 **Plan qualification.**—A nonprofit corporation's educational [illegible] Code Sec. 127 [illegible] in favor of its professional staff, no choice of alternative benefits was available, and notice of the plan was accomplished [illegible] use of orientation meetings, periodic announcements, and in-house newsletters.

IRS Letter Ruling 8107014, November 19, 1980.

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July 16, 1998

TO: All Clients

SUBJECT: Harassment

1. The United States Supreme Court's recent decisions in sexual harassment cases make only one thing perfectly clear: there will be even more harassment lawsuits than before.

2. Although we will advise you regarding efforts to eliminate harassment in the work place and measures to increase the likelihood that you would win any harassment claims made, perhaps the best advice we can give you is to buy insurance which covers such claims. You can expect harassment complaints to become as common as car wreck lawsuits, but without the dented fenders and broken bones which tend to prove that something undesirable has occurred.

3. Although sexual harassment gets all of the headlines, the principles relating to liability and damages are the same when the harassment is based on race, color, national origin, religion or disability. (At present it does not appear that age harassment which does not involve lost wages can be the basis for a lawsuit under federal law, but such harassment should be similarly forbidden by employers and may be the basis for a lawsuit under theories of constructive discharge or outrageous conduct.)

4. More than ninety percent of sexual harassment complaints involve women as alleged victims and men as alleged perpetrators, but sexual harassment is unlawful regardless of the gender combinations and our firm has handled actual cases involving every possible combination.

5. An employer has a legal duty to protect its employees from harassment, but the facts which make the employer liable for a breach of that duty differ depending upon who is alleged to be the perpetrator:

   a. High level manager
   b. Low level foreman
   c. Non-supervisory co-worker

applied to a firefighter dating a secretary in the water department. On the other hand, forbidding a supervisor in the private sector from dating a subordinate is almost certainly a lawful restriction, although there may be several "privacy" lawsuits before the law is entirely clear.

Some lawyers and consultants are advising that employees be required to reveal such relationships and to sign agreements that they are consensual. How effective this approach will be is unknown. If the relationship is not consensual (for example, a supervisor is forcing it), will a document change that? Can employees waive their rights as to future violations? ("Yes, the past was consensual, but I want to stop and my boss does not.")

Each employer needs to make its own decision about these matters. There is no single policy which will fit everyone. What you can or should do is affected by whether you are in the public sector or in the private, whether you are restricting all employees or only supervisors, and what you consider the impact of such a limitation to be on morale. Enclosed is a sample policy which fit one employer's needs.

8. Whatever your policies are, they need to be communicated to employees not just when a policy is published or when the employee is hired, but repeatedly. If you give written performance appraisals, getting this harassment policy signed at the same time should be easy. You can discard the old signed policies when they are four years old if the employee does not have a claim pending.

9. Although the Supreme Court's rulings relate to conduct by supervisors, our advice generally pertains to conduct by all employees. There is, however, an advantage to having more training for supervisors. The larger your organization, the more money you should spend on this.

10. The Supreme Court's decisions are not entirely bad news. It is now clear that alleged victims have at least some obligation to give their employers notice that they are eing/have been harassed. The problem, of course, is what constitutes "notice." An employee who tells her boss's boss that her supervisor "gets on my nerves" may be sincerely convinced that she has clearly communicated to a member of management that her supervisor is sexually harassing her. It is not yet clear that the employer may establish the form of communication necessary to put it "on notice" of harassment. If upper management actually sees or hears it

ANTI-HARASSMENT POLICY

Our policies, as well as various laws and regulations, generally prohibit employment decisions from being made on the basis of race, sex, religion, national origin, age, disability, or similar distinctions. In addition, it is our policy to provide a working environment in which employees are free from discomfort or pressure resulting from jokes, ridicule, slurs, threats and harassment either relating to such distinctions or simply resulting from a lack of consideration for a fellow human being.

Disputes sometimes arise as to whether conduct was "welcome" or "unwelcome." Conduct which would violate this policy if it were unwelcome will be considered to violate the policy if anyone complains of it. A good rule to follow in order to avoid violating this policy is as follows:

> Never do or say anything to an employee which you would not do or say if your mother were standing right next to you.

Obviously, not all conduct which is prohibited by this policy constitutes a violation of the law.

If you feel that this policy has been violated by anyone with whom you come in contact on the job, regardless of whether it is by a fellow worker, a supervisor, or a member of the general public, you should report the incident(s). There are several ways that you can do this:

(a) By reporting to your supervisor or to a higher level in your "chain of command." Complaints against the CEO should be made to the Chairman of the Board.

(b) Report to the human resources director.

(c) Report on audio tape by dialing (803) 123-4567.

(d) Report to the complaint hotline at 1-800-890-1234.

IMPORTANT

In order to avoid misunderstandings, complaints made to members of management or to the personnel director must involve completion of the report form reproduced on the back of this policy statement. You will be given a copy of the completed form. If you report on the answering machine, you must remember the date that you did so. If you report on the 1-800 number, you will be given a "code name" or a "code number." You must remember this name or number.

These procedures have been established to enable you to get relief if you feel that you are the victim of harassment. The

HARASSMENT REPORT

Correct name of complainant (optional) _____

"Code name" of complainant (mandatory if correct name not given)

_____

Date of Report _____

Date of Incident(s) _____

Name or description of person who engaged in harassment:

_____

_____

What happened? _____

_____

_____

_____

Names of witnesses: _____

_____

Names of people who say that the same person harassed them at another time: _____

_____

If harassment is found to have occurred, what action do you want to have taken? _____

[Political subdivisions only] If your complaint comes down to your word against that of the person who you say harassed you, would you be willing to take a polygraph exam?

_____

Copy received by [company, city, etc] official:

_____

Signature of Official

jhg\sxhrmmb\jhg b(6)

SUPPLEMENTAL POLICY FOR SUPERVISORS

1. Sexual Harassment.

(a) Explanation. The legal definition of sexual harassment refers to "unwelcome" conduct. We all know that most sexual conduct is not unwelcome. The problem is that a disagreement can arise as to whether conduct was welcome or unwelcome. This is a special problem when the person engaging in the disputed conduct is a supervisor and the person complaining is a lower level employee.

(b) Supplement to Anti-Harassment Policy. It is a violation of the Company's anti-harassment policy for a supervisor or other employee with supervisory authority (regardless of job title) to engage in conduct with a lower level employee which would be considered sexual harassment if it were unwelcome. This means that if the lower level employee later complains that the conduct was unwelcome, the supervisor is guilty of violating Company policy and will be disciplined accordingly.

Example: A male supervisor and a female employee are in the habit of telling each other "dirty" jokes. Later the supervisor disciplines the employee for tardiness and the employee complains of sexual harassment. The fact that the dirty jokes were not unwelcome when they were told will make no difference. The supervisor in this example has violated Company policy and will be disciplined accordingly.

2. Anti-Fraternization Policy.

(a) Explanation. To "fraternize" means to have a non-work relationship with a lower level employee. A non-work relationship might be social, romantic, or physical.

If the relationship is purely social, such as a manager and lower level employee hunting and fishing together, other employees may think that the manager shows favoritism at work to his hunting and fishing "buddy." This is not a good situation.

If the relationship is romantic or physical (sexual), then it involves conduct which would be sexual harassment if it were unwelcome.

(b) Anti-Fraternization Policy: It is a violation of Company policy for a supervisor or other employee with supervisory authority (regardless of job title) to maintain a non-work-related social, romantic, or physical relationship with a lower level employee.

Note: The Company will make no special efforts to discover whether employees have violated this anti-fraternization policy. If and when charges of favoritism, sexual harassment, or other

EXHIBIT G

Zoning Board of Adjustment
Minutes
August 11,1998

I. Call to Order

Chairman Gabbie Porter called the meeting to order at 5:30PM at 1301 Palm Blvd. Members present were Guy Taylor, Charlie Yawn, and Gabbie Porter; as well as the Zoning Administrator, Douglas Kerr. Russ Stemke was absent.

II. Review of Minutes

Charlie Yawn made a motion to approve the minutes of the July 14, 1998 meeting. Guy Taylor seconded the motion. The vote was unanimously approved by voice vote.

III. Variances, Appeals, and Special Exceptions

There being no applications for this meeting, the Board moved on to other business.

IV. Other Business

The Board members requested an update on the property located at 2803 Palm Blvd. and the Summer House law suit.

V. Adjournment

With no further discussion, a motion was made and seconded to adjourn. The motion was unanimously approved by voice vote. The meeting was adjourned at 5:35 PM.

EXHIBIT H

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION
REGULAR MEETING
August 12, 1998

The Isle of Palms Planning Commission met at City Hall on August 12, 1998, at 5:30 p.m.. Members attending included Rick Linville, Bob Minick, Paul Ockerman, Kim Poletti, Jeff Guss and Chairman Dick Glave. Planning Consultant Lee Batchelder, City Administrator Mark Williams, and Zoning Administrator Douglas Kerr were also present. Kevin Popson was absent.

The meeting was called to order at 5:30 p.m..

MINUTES OF PERVIOUS MEETING

A motion was made to approve the minutes of the July 8, 1998 meeting by Ms. Poletti, and seconded by Mr. Linville. Motion approved 5-0.

PUBLIC HEARING

Floodplain Management Plan and Repetitive Flood Loss Reduction Plan.

Mr. Batchelder explained that there was nobody present from the public to comment on the ordinance, and that he would let Mark Williams, the City Administrator, explain the plan to the Commission.

Mr. Williams explained that the purpose of the plan was twofold. The primary purpose of the plan is to keep a good rating in National Flood Insurance Program. The plan also must be adopted prior to the City applying for a grant to fund the regrading of the City's drainage ditches.

Mr. Guss raised questions about the inconsistency in terms used to describe water levels. He felt that the plan should be amended to have a uniform measure of water levels, as well as some explanation on how these measurements are derived.

Ms. Poletti made a motion to recommend approval of the plan with the changes recommended by Mr. Guss. Mr. Guss seconded the motion. The motion was approved 5-0.

PLAT SUBMITTALS

Hartnett Boulevard at 25th Avenue. Plat showing a resurvey of Lot 20, Block "D", Section B-C-2-A, and the abandonment of a portion of 25th Avenue R/W, labeled A-B-C-D-A, located as shown in the City of Isle of Palms.

Mr. Batchelder explained that the purpose of the plat was to combine an abandoned portion of the 25th Avenue right-of-way with the adjoining lot. He let Mark Williams, City Administrator, give an explanation of the purpose of the plat. Mr. Williams explained that the purpose of the plat is to accommodate a building, which has been placed on the lot too close to the right-of-way. The building does not meet the minimum setback requirements of the City's Zoning Ordinance, and therefore can not be issued a permanent Certificate of Occupancy.

He explained that the case had been before the Board of Adjustment, and that they had denied the request for a setback variance. Subsequently, City Council agreed to acquire the right-of-way from the SCDOT, and then deed the necessary right-of-way to the property owner in order to meet the setback requirements.

Mr. Guss asked if City Council could overturn the Board of Adjustment's decision. Mr. Williams answered no. Ms. Poletti explained that she had concerns about the City setting a bad precedent for future mistakes. Mr. Ockerman made a motion to approve the application after the zoning district was added to the plat. Mr. Linville seconded the motion. The motion was approved 6-0.

MISCELLANEOUS BUSINESS

Mr. Batchelder explained that this was his last meeting, and that he wanted to express to the Commission how much he has enjoyed serving the Board.

Mr. Glave thanked Mr. Batchelder for doing an excellent job for the Planning Commission, and the City as a whole, and wished him well.

Mr. Batchelder also explained to the Commission that City Council had adopted the new Comprehensive Plan at its last meeting, and that it should be made available to the public sometime in the near future.

There being no further business the meeting was adjourned.

Respectfully Submitted,

Dick Glave
Chairman

EXHIBIT I

BEACH ADVISORY COMMITTEE
Organizational Meeting July 22, 1998

The organizational meeting of the Isle of Palms Beach Advisory Committee was called to order at 5:30 p.m., on July 22, 1998, by Attorney Nicholas Sottile. Present were members Jim Smiley, Leola Hanbury, Brad Johnston, Sis Nunnally, Marge Millman. Also present was Mayor Bunch.

1. Executive Session. Dr. Smiley made a motion to go into Executive Session to receive privileged information regarding the formation and organization of the committee; Ms. Millman seconded; motion passed unanimously.

Coming out of Executive Attorney Sottile stated that attorney/client privileged communications were discussed. No action was taken and no votes were taken.

2. Election of Officers. (A) Ms. Nunnally nominated Jim Smiley as Chairman; Ms. Hanbury seconded. Mr. Johnston moved the nominations be closed; Ms. Hanbury seconded. Dr. Smiley was unanimously elected by proclamation as Chairman of the Committee and he immediately took over as chair of the meeting.

(B) Dr. Smiley nominated Sis Nunnally as Vice-Chairman; Ms. Hanbury seconded. Mr. Johnston moved the nominations be closed; Ms. Millman seconded. Ms. Nunnally was unanimously elected by proclamation as Vice-Chairman of the Committee.

(C) Ms. Nunnally nominated Leola Hanbury as Secretary; Ms. Hanbury declined at this busy time of her schedule.

Dr. Smiley nominated Brad Johnston as Secretary; Ms. Millman seconded. Dr. Smiley stated that clerical assistance will be provided by Janet Mauldin, City Clerk, who previously helped with the minutes of the Board of Beach Patrol and Control before it was abolished. As there were no further nominations, Mr. Johnston was unanimously elected as Secretary.

3. Rules of Procedure. Mr. Johnston made a motion to adopt the Rules of Procedure as prepared by Attorney Nick Sottile; Ms. Nunnally seconded; motion passed unanimously.

4. Other Business. The committee discussed date and time for meetings. Wednesdays and Tuesdays were not favorable for some members. Dr. Smiley will check with the City Clerk to find out when the room is available and get back to members.

In discussing what the committee will do, Dr. Smiley stated that the first order of business would be to review the proposed Beach Management Plan for recommendation to City Council for adoption or changes. The Isle of Palms is the only community in the state that has not adopted a Beach Management Plan and the consequences are that the City is not eligible for any funding that might be made available from OCRM for renourishment, walkovers, etc. Dr. Smiley further stated that one of the main reasons it has not been adopted is the issue of OCRM

requiring the City to provide signage and parking spaces for beach access on Palm Boulevard (Highway 703). This needs to be discussed at the next meeting.

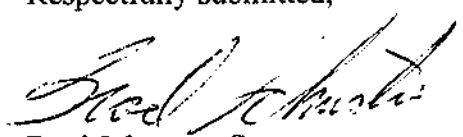
There was also brief discussion about beach accesses, ownership of the accesses and the overgrown condition of some of them. This will be another topic the committee will address.

Attorney Sottile stated that the committee also needs to think about how they are going to monitor the ocean front. Ms. Millman said that during turtle season, May through October, there are people walking the beach every day and could help look for things of concern.

Dr. Smiley asked that members let him know of topics they want discussed and he will add them to the agenda. He also asked for e-mail addresses and fax numbers for easier contact of members.

There being no further business to come before the committee, the meeting was unanimously adjourned.

Respectfully submitted,



Brad Johnston, Secretary

THE CITY OF ISLE OF PALMS, S.C.
Beach Advisory Committee
Rules of Procedure

Article I
Organization

Section 1. Rules

These rules of procedure are adopted pursuant to a City Council Resolution adopted on December 10, 1997, which created an Ad hoc committee to be known as the Beach Advisory Committee consisting of Five (5) members appointed by City Council.

Section 2. Officers

The officers of the Committee shall be a chairman, vice-chairman, and secretary, elected for one year terms at the first meeting of the Committee in each calendar year.

Section 3. Chairman

The chairman shall be a voting member of the Committee and shall:

a. Call meetings of the Committee;

b. Preside at meetings;

c. Act as spokesperson for the Committee;

d. Sign documents for the Committee;

e. Have reports and recommendations of the Committee delivered to Council; and

f. Perform other duties approved by the Committee.

The chairman may make or second any motion which comes before the Committee.

Section 4. Vice-Chairman

The Vice-Chairman shall exercise the duties of the chairman in the absence, disability, or disqualification of the chairman.
In the absence of the chairman and vice-chairman, an acting chairman shall be elected by the members present.

Section 5. Secretary

The secretary shall:

a. Provide and post notice of meetings;

b. Assist the chairman in preparation of agenda;

c. Keep recordings and minutes of meetings;
d. Maintain Committee records as public records;

e. Deliver Committee reports & recommendations to Council

f. Attend to Committee correspondence; and

g. Perform other duties normally carried out by a secretary.

Article II
Meetings

Section 1. Time and Place

An annual schedule of regular meetings shall be adopted, published and posted at the designated City office in January of each year. Special meetings may be called by the chairman or a majority of the Committee upon no less than twenty four (24) hours notice, posted and delivered to all members and local news media. Meetings shall be held at the place stated in the notices, and shall be open to the public.

Section 2. Agenda

A written agenda shall be furnished by the secretary to each member of the Committee, and shall be posted at least five (5) days prior to each regular meeting, and at least twenty four (24) hours prior to a special meeting. Items may be removed from the agenda or postponed at a meeting by majority vote.

Section 3. Quorum

A majority of the members of the Committee shall constitute a quorum. A quorum shall be present before any business is conducted other than rescheduling the meeting.

Section 4. Rules of Order

Robert's Rules of Order shall govern the conduct of meetings except as otherwise provided by these Rules of Procedure.

Article III
Records

Section 1. Minutes

The secretary shall record all meetings of the Committee on audio tape which shall be preserved until final action is taken on all matters presented. The secretary shall prepare, or cause to be prepared, minutes of each meeting for approval by the Committee at the next regular meeting. Minutes shall be maintained as public records.

Section 2. Documents

The secretary shall assist in the preparation and delivery of all documents of the Committee. Copies of all notices, correspondence, and recommendations shall be maintained as public records.

Article IV
Adoption and Amendment

Section 1. Adoption

These rules were adopted by a vote of the majority of the members of the Committee at a regular public meeting on
_____, 1998.

Section 2. Amendment

These rules may be amended at any regular meeting of the Committee by majority vote of the members at least seven (7) days after the proposed amendment is delivered in writing to all members.

EXHIBIT J

First Reading Draft
August 25, 1998

ORDINANCE 1998-16

AN ORDINANCE TO RAISE REVENUE BY ESTABLISHING A TAX MILLAGE RATE FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, FOR THE FISCAL YEAR BEGINNING JULY 1, 1998, AND ENDING JUNE 30, 1999.

WHEREAS, Section 5-7-260 of the South Carolina Code of Laws of 1976, as amended, requires that a City Council shall act by ordinance to levy taxes pursuant to public notice; and

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council Members of the City of Isle of Palms, South Carolina, in Council duly assembled, that the following provisions are hereby adopted and enacted:

SECTION 1. A tax to cover the period from July 1, 1998, to June 30, 1999, both inclusive for the sums and in the manner hereinafter mentioned, is and shall be levied, collected and paid into the treasury of the City of Isle of Palms for the use and service thereof; i.e., a tax of $34.20 on every thousand dollars ($1,000) in assessed value of real estate and personal property of every description owned and used in the City of Isle of Palms, South Carolina, except such as is exempt from taxation under the Constitution and laws of the State of South Carolina, is and shall be levied and paid into the City treasury for the credit to the City of Isle of Palms for the corporate purposes, permanent improvements, current expenses and the payment of interest and retirement of outstanding bonds and debts of the City of Isle of Palms, making a total levy not to exceed thirty four and two tenths (34.2) mills for tax purposes. Such tax is levied on such property as is assessed by the Charleston County Tax Assessor for County and State purposes.

SECTION 2. By mutual agreement between the City of Isle of Palms and Charleston County, the County will bill and collect the taxes enumerated herein, and pay the same over to the treasurer of the City of Isle of Palms in the manner prescribed by both parties.

SECTION 3. The billing dates, the penalty dates and the amount of the penalty which shall be levied by delinquent taxes shall be the same as those adopted by Charleston County Council.

SECTION 4. Delinquent property taxes shall be collected by Charleston County in a manner as prescribed by State law.

SECTION 5. If, for any reasons, any sentence, clause or provision of this ordinance shall be declared invalid, such shall not affect the remaining provisions thereof.

SECTION 6. This ordinance shall become effective immediately upon its ratification by City Council.

PASSED, APPROVED AND ADOPTED BY THE MAYOR AND COUNCIL FOR THE CITY OF ISLE OF PALMS ON THIS _____ DAY OF _____, 1998.

_____
Carmen R. Bunch, Mayor

_____
Janet G. Mauldin, City Clerk

First Reading: _____
Second Reading:_____
Ratification: _____

EXHIBIT K

First Reading Draft
August 25, 1998

ORDINANCE 1998-17

AN ORDINANCE AMENDING SECTION 1-2-3 (a) OF THE CODE OF THE CITY OF ISLE OF PALMS, TO INCREASE THE ANNUAL SALARY OF THE MAYOR AND OTHER COUNCIL MEMBERS.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL- MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 1-2-3 (a), of the Isle of Palms Code of Ordinances is hereby amended to read as follows:

> "(a) The annual salary of the mayor shall be $5,000.00 and the annual salary of each council member shall be $1,500.00."

SECTION 2. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 4. That this ordinance shall take effect and be in full force, upon the commencement of the terms of two or more council members elected at the next general election following the date of adoption of this Ordinance.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE __ DAY OF _____, 1998.

_____
Carmen R. Bunch, Mayor

(Seal)

Attest:

_____
City Clerk

First Reading: _____
Second Reading: _____
Ratification: _____

EXHIBIT L

ORDINANCE 1998-____

AN EMERGENCY ORDINANCE PROHIBITING CERTAIN ACTIVITIES IN THE ATLANTIC OCEAN DURING "HEAVY SURF" ADVISORIES:

PURSUANT TO S.C. CODE SECTION 5-7-250, BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That this ordinance is adopted as a emergency ordinance which shall expire sixty-one (61) days from the date of its enactment.

SECTION 2. That during any "Heavy Surf Advisory" issued by the United States National Weather Service, the following activities are strictly prohibited:

Any person swimming, wading, sailing, boating, kayaking or surfing in the Atlantic Ocean.

SECTION 3. That any such activities are hereby declared to be a misdemeanor punishable by City Code Section 1-3-66.

SECTION 4. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 5. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 6. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY AT LEAST A TWO-THIRDS (2/3) MAJORITY OF THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ____ DAY OF AUGUST, 1998.

_____
Carmen R. Bunch, Mayor

(Seal)

Attest:

_____
City Clerk

9/1/98

ISLE OF PALMS CITY COUNCIL
September 1, 1998

A special meeting of the Isle of Palms City Council was held on September 1, 1998, at 6:00 p.m., in the Building Department. Present were Mayor Bunch, Councilmembers Abele, Bettelli, Gear, Miller, Shaffer, Sottile, and Taylor, City Administrator Williams, City Attorney Sottile, and City Clerk Mauldin. Mayor Bunch called the meeting to order and stated that the meeting had been called to meet with owners of the Wild Dunes Yacht Harbor and to discuss contractual matters pertaining to the proposed sale of property to the City. Present from WDYH were Henry J. Finch, Jr., and William Finch.

After roll call was taken, Mayor Bunch opened the floor to questions of the Finches. Concerns addressed were the condition of the bulkhead, condition of the boat ramp, dredging of the harbor, and condition of the old gasoline tanks. The property appeared to be in very good shape and no specific problems were discussed.

After discussion, Councilmember Abele made a motion to go into Executive Session to discuss contractual negotiations and receipt of attorney/client privilege communications in connection therewith; Councilmember Miller seconded; motion passed unanimously. No action was taken in Executive Session and open session resumed.

1. Mr. Williams read a News Release that he has prepared for the newspapers and afterwards, a few changes were made and the release was finalized for issuance. (Copy attached)

2. Councilmember Sottile made a motion to suspend the rules of order and procedure to allow discussion of a problem in the Public Works Department; Councilmember Bettelli seconded; motion passed unanimously.

Councilmember Sottile stated that he has recently received complaints from employees in the Public Works Department that they were being forced to work on the Labor Day Holiday. He stated that it had been discussed in committee that we may need to continue garbage collection over busy holiday weekends, but he understood that this discussion was for next season. Some of the employees were very upset, especially about being given such short notice by placing a note on the bulletin board on Monday, and several of them had made plans for the long weekend. Upon further discussion, councilmembers agreed that the employees should have been notified weeks ago of this decision, and in the future if employees are to be asked to work on a holiday, they should be given several weeks notice.

Councilmember Sottile made a motion to give the Public Works employees a holiday on Labor Day; Councilmember Bettelli seconded; motion passed unanimously.

There being no further business to come before the Council, the meeting was unanimously adjourned at 7:50 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk

To be approved on ~~September 22, 1998.~~ October 27, 1998

NEWS RELEASE

City of Isle of Palms, SC
September 1, 1998

With the intent to forestall redevelopment of the site and loss of the public boat ramp facilities, the City of Isle of Palms has begun negotiations to acquire the Wild Dunes Yacht Harbor Marina from its present owners. The city learned of the owner's intentions to redevelop the site when the city's Building Department was approached with a plan to convert the property into as many as 21 building lots. The plan would have required the elimination of the extensively utilized boat ramp, the Tradewinds Restaurant, the Angler's convenience store, and cessation of most of the marina operations.

The city and the property owners have negotiated a tentative sales price of $4.1 million, subject to a commercial appraisal and an environmental assessment, both of which are already underway. Once the information from the studies is available, the City Council will conduct a series of public forums so that the voters will be fully informed about this prospective project. The city will then conduct a public referendum for input from the voters as to whether or not the City Council should go forward with this acquisition..

9/22/98

REGULAR CITY COUNCIL MEETING
September 22, 1998

The regular meeting of the Isle of Palms City Council was held on September 22, 1998, at 7:00 p.m., in City Hall Council Chambers. Present were Mayor Bunch, Council Members Bettelli, Gear, Hernandez, Miller, Shaffer, Sottile and Taylor. Also present were City Administrator Williams and City Clerk Mauldin, and City Attorney Sottile. Councilmember Abele was out of town (see Exhibit A).

A. INTRODUCTION OF MEETING

Mayor Bunch called the meeting to order and asked everyone to stand for the pledge of allegiance followed by the invocation by Councilmember Mike Sottile. Then roll call was taken by the Clerk.

B. READING OF THE JOURNAL OF PREVIOUS MEETINGS

1. August 25, 1998 - Regular City Council Meeting

Councilmember Taylor made a motion to approve the minutes as presented; Councilmember Sottile seconded; motion passed unanimously.

C. CITIZENS' COMMENTS

1. James Hackett, OCRM - Mr. Hackett spoke about the state of Charleston Harbor in the 1990's (see Exhibit B) and passed out a Citizens Guide to all Councilmembers. He explained the report and the management plan that will detail steps that need to be taken to insure long term protection of our resources as our area continues to grow. He stated that we could call him with any questions.

2. Russell Shiver, Waterway Boulevard. See letter and plat attached as Exhibit C. Mr. Shiver spoke on behalf of the two property owners on Waterway Boulevard adjacent to the 24th Avenue extension, Mr. & Mrs. William Alge and Mr. & Mrs. Russell Shiver. They asked City Council to consider quit claiming the property to these two property owners as has been done on other areas of the island. They would grant the City an easement for a drain line on the strip of land.

After discussion, Councilmember Sottile made a motion that the City Attorney review the documentation and refer it to the Public Works Committee; Councilmember Shaffer seconded; motion passed unanimously.

D. REPORTS FROM STANDING COMMITTEES

1. Ways & Means - In the absence of Chairman Abele, Councilmember Taylor reported on their meetings of September 15 and 16, 1998 (Exhibit D, with attachments).

(a) Councilmember Taylor made a motion to increase the salaries for truck drivers to $10 per hour beginning with the pay period of September 22nd; Councilmember Sottile seconded; motion passed unanimously.

(b) In discussing the proposed purchase of the Wild Dunes Yacht Harbor Marine, Councilmember Taylor stated that he would like to wait until after Executive Session to complete the motions made at the September 16th meeting.

2. Public Safety - Chairman Shaffer reported on their meeting of September 14, 1998 (Exhibit E) (The monthly reports from the Police and Fire Departments are attached as part of Exhibit E)

(a) Councilmember Shaffer made a motion that the parking meters be removed the week of September 28th; Councilmember Bettelli seconded. Upon discussion, Chairman Shaffer noted that we have lost several parking meters this season to construction which has contributed to the lower revenue for the season; and Administrator Williams reported that the parking lot reports a better than expected season. After discussion, motion passed unanimously.

3. Public Works - Chairman Hernandez reported on their meeting of September 16, 1998, (Exhibit F, with attachments).

(a) Councilmember Hernandez reported that she is continuing to seek persons to serve on the committee to study septic tank problems and ordinances for the island and she will report back at the next meeting hopefully with a full slate.

(b) Administrator Williams updated Council on the Wildwood Drive ditch piping project and stated that Charleston County has send us a statement for cost of materials at $1,337. The work will be done between now and late November.

4. Recreation - Chairman Bettelli reported on their meeting of September 14, 1998 (Exhibit G, with monthly report attached).

5. Personnel Committee - Chairman Miller reported on their meeting of September 8, 1998 (Exhibit H with attachments).

(a) Employees of the Month for August were as follows:
Police Department - Patrol Officer 1st Class Dwayne Peters
Fire Department - Engineer Stephen Riddle

(b) Safety Sweepstakes for August 1998 were as follows:
Police Department - Laura McLellan
Fire Department - Hohns Rodden
Public Works Department - Levon Scott
Combined General Government, Building Department, and
Recreation Department - Amy Wilkerson of General Government

(c) Mayor Bunch announced that one of our police officers, Larry Miller, suffered a heart attack while fishing off the Breach Inlet Bridge is remains hospitalized, and she asked everyone to pray for his recovery.

Mayor Bunch also announced that our City Treasurer had a baby boy on September 19th.

(d) Councilmember Miller made a motion to approve the Anti-Harassment Policy (that was recommended by our labor attorneys) for incorporation into the Employee Handbook; Councilmember Bettelli seconded; motion passed unanimously. (Copy attached as part of Exhibit H)

E. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Zoning Board of Adjustment. See minutes of their meeting of September 8, 1998, attached as Exhibit I.

2. Planning Commission. See minutes of their meeting of September 9, 1998, attached as Exhibit J.

F. REPORTS FROM SPECIAL OR JOINT COMMITTEES - None

1. Accommodations Tax Advisory Committee. No meeting in September.
2. Beach Advisory Committee. No meeting in September.

G. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

H. BILLS ALREADY IN POSSESSION OF COUNCIL

1. Second Reading and Ratification - Ordinance 1998-7 - An Ordinance Amending Certain Provisions of Title 5, Chapter 4, Zoning, of the City of Isle of Palms Code of Ordinances, to Amend the Definition for Home Occupancy and Restrictions for Home Occupations.

Councilmember Hernandez made a motion to defer action on this ordinance per request from Councilmember Abele who is out of town; Councilmember Bettelli seconded; motion passed unanimously.

2. Second Reading and Ratification - Ordinance 1998-16 - An Ordinance to Raise Revenue By Establishing a Tax Millage Rate for the City of Isle of Palms, South Carolina, for the Fiscal Year Beginning July 1, 1998, and Ending June 30, 1999. (Exhibit K)

Councilmember Miller made a motion to approve and ratify Ordinance 1998-16; Councilmember Bettelli seconded. Upon discussion, Councilmember Taylor made a motion to amend the motion to suspend the rules of order and procedure and not read the ordinance but attach it to the minutes; Councilmember Bettelli seconded. Amendment passed unanimously and motion passed unanimously.

3. Second Reading and Ratification - Ordinance 1998-17 - An Ordinance amending Section 1-2-3(a) of the Code of the City of Isle of Palms, To Increase the annual Salary of the Mayor and Other Council Members. (Exhibit L)

Administrator Williams read the ordinance in full. Councilmember Sottile made a motion to approve and ratify Ordinance 1998-17; Councilmember Bettelli seconded. Upon discussion, Mayor Bunch stated that she did not want or need a raise and asked that any raise for her be deferred or she would give it to charity. She further stated that she felt the councilmembers deserved much more of a raise than they were getting. After discussion, roll call vote was taken: Bettelli - Yes; Gear - Yes; Hernandez - Yes; Miller - Yes; Shaffer - No; Sottile - Yes; Taylor - No; Bunch - No. Motion passed 5-3.

I. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS - None

J. MISCELLANEOUS BUSINESS (a) Signature Cards for Carolina First Bank. Administrator Williams explained that this was to allow Janet Mauldin to be able to sign all checks with the exception of payroll. Councilmember Miller made a motion to approve this request; Councilmember Bettelli seconded; motion passed unanimously.

K. EXECUTIVE SESSION

Councilmember Shaffer made a motion to go into Executive Session to discuss contractual matters with the City Attorney concerning the Wild Dunes Yacht Harbor and other personnel matters; Councilmember Miller seconded; motion passed unanimously. Bond counsel Charlton deSaussure was asked to stay for Executive Session.

Coming out of Executive Session, Mayor Bunch stated that no action was taken in Executive Session. The following action was then taken in open session:

1. Councilmember Taylor made a motion to accept the offer from Wild Dunes Yacht Harbor Marina dated September 22, 1998, and authorize the Mayor to sign the contract; Councilmember Miller seconded. Upon discussion, Councilmember Sottile stated that he would vote for the contract in order to get the referendum process started but did not want

his vote construed as being in favor of purchasing this marina facility until all information has come back to us and he feels clear in his mind that we are doing the right thing. After discussion, motion passed unanimously. (Exhibit M)

2. Councilmember Taylor, referring to the minutes of the Ways & Means Committee meeting of September 16, 1998, made a motion to schedule a general obligation bond referendum in the amount of $4,250,000 to be held on Saturday, December 5, 1998; to make this bond referendum tax neutral; and to have a special lower launch rate for Isle of Palms residents as part of the overall package; Councilmember Shaffer seconded; motion passed unanimously.

3. Councilmember Shaffer made a motion to approve the resolutions as presented by bond counsel Mr. deSaussure with amended language for the referendum question; Councilmember Bettelli seconded. Mr. deSaussure read the amended language (see Exhibit N as final versions of resolution). Motion passed unanimously.

4. Mayor Bunch made a motion to suspend the rules of order and procedure to discuss a donation to Spoleto not on the agenda; Councilmember Bettelli seconded; motion passed unanimously.

Councilmember Miller made a motion to approve the expenditure of $5,000 from Accommodation Tax Funds for the Spoleto Festival [as we did last year]; Councilmember Bettelli seconded; motion passed unanimously.

There being no further business to come before Council, upon motion duly made and seconded, the meeting was unanimously adjourned at 9:25 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk
To be approved by City Council on October 27, 1998.

EXHIBIT A

11 September 1998

FROM: Bob Abele

TO : Mayor Bunch

SUBJ: City Council Meeting 22 September 1998

1. I will be out of town on the 22nd of September and will not be able to attend the scheduled City Council meeting that night.

2. Since the Planning Commission held its hearing on the Home Occupation Ordinance (Ordinance 1998-7) it would normally be put on the schedule for second reading on 22 September. Inasmuch as I have taken a great deal of interest in the development of this ordinance, I would appreciate it if second reading could be deferred to the Council meeting in October.

cc: City Council Members
City Administrator

EXHIBIT B P.1

South Carolina
DHEC
Department of Health and Environmental Control
1362 McMillan Avenue, Suite 400
Charleston, SC 29405
(803)744-5838 Fax (803)744-5847

Commissioner: Douglas E. Bryant

Board: John H. Burriss, Chairman
William M. Hull, Jr., MD, Vice Chairman
Roger Leaks, Jr., Secretary

Richard E. Jabbour, DDS
Cyndi C. Mosteller
Brian K. Smith
Rodney L. Grandy

Promoting Health, Protecting the Environment

Office of Ocean and Coastal Resource Management
Christopher L. Brooks, Bureau Chief

MEMORANDUM VIA FAX

DATE: September 9, 1998

TO: Janet G. Mauldin, Clerk
City of Isle of Palms

FROM: Gail W. Phipps, Administrative Coordinator 4135
Charleston Harbor Project

SUBJECT: Council Agenda - September 22, 1998

Several weeks ago I spoke with you about securing a place on the Isle of Palms City Council's agenda for Mr. James Hackett, Environmental Planner with the Coastal Planning Division of the Office of Ocean and Coastal Resource Management, to give a brief presentation on the Charleston Harbor Project and its recent publication *The Citizen's Guide to the Charleston Harbor Project*. Mr. Hackett would like to meet with the Council at the September 22 meeting for this purpose. Please let me know at the phone or fax number above if this is compatible with the Council's agenda. Thank you for your assistance.

Attached is a brief background of the Charleston Harbor Project and the *Citizen's Guide* for your information. Mr. Hackett looks forward to meeting with the Council on September 22.

Charleston Harbor Project
1362 McMillan Avenue, Suite 400
Charleston, SC 29405
(803) 744-5838
FAX: (803) 747-8234

Office of Ocean and Coastal Resource Management
South Carolina Department of Health and Environmental Control

The Charleston Harbor Project (CHP) is a multi-year undertaking to develop a Special Area Management Plan (SAMP) for the Charleston, South Carolina, metropolitan area. A SAMP is a coastal management planning process that allows modifications to general coast-wide policies where local conditions or circumstances call for special measures. A SAMP is needed in Charleston because of rapid population growth and associated land use changes. Growth increases the stress on sensitive natural systems that play so large a part in Lowcountry life.

The Citizen's Guide to the Charleston Harbor Project is the first of three publications which will be made available over the next several months by the CHP. This document explains to the layman the Charleston Harbor Project's goals and objectives, as well as the major issues examined by the more than sixty research projects sponsored by the CHP. SAMPs can work only if there is broad public support. *The Citizen's Guide* is part of an ongoing effort to inform the public, particularly those making policy decisions at the local level, of the work of the Charleston Harbor Project.

Funded through SCDHEC by the Office of Ocean and Coastal Resource Management, NOAA.

cc: City Council
EXHIBIT C

William L. Alge
411 Owen Street
Charleston, SC 29414
August 21, 1998

Mayor Carmen R. Bunch
No. 3 Seventeenth Avenue
Isle of Palms, SC 29451

Dear Mayor Bunch:

My brother, Richard C. Alge, and I own the property at 2401 Waterway Blvd. on the Isle of Palms. This property is Lot 1, Block E, Section BC-2A, or Lot No. 48 on Tax Map No. 571-5-0. You may remember our mother, Lydia Alge, who lived there for many years.

The property next door on the left (looking from the street) is owned by Russell and Diane Shiver. Their property is Lot No. 27 on Tax Map No. 571-5-0. Between these two properties is a strip of land (50 feet wide I believe), which was evidently laid out to be an extension of Twenty Fourth Avenue. We understand that this land belonged to The Beach Company, which no longer has any interest in it.

We have been discussing with the Shivers the possibility of obtaining this land, and dividing it equally. We all want very much to do so. We understand that there is precedent for such an action, for example Lot No. 214 on the same Tax Map, across from the end of Twenty Third Avenue. Some advantages for the City would be:

- increased tax base.
- better upkeep and appearance after incorporation into the two yards.

There is a storm drain line beneath this strip of land. Our father and George Cash (next door at the time) put it in during 1968. We understand that there would have to be an easement through the land for this drain line.

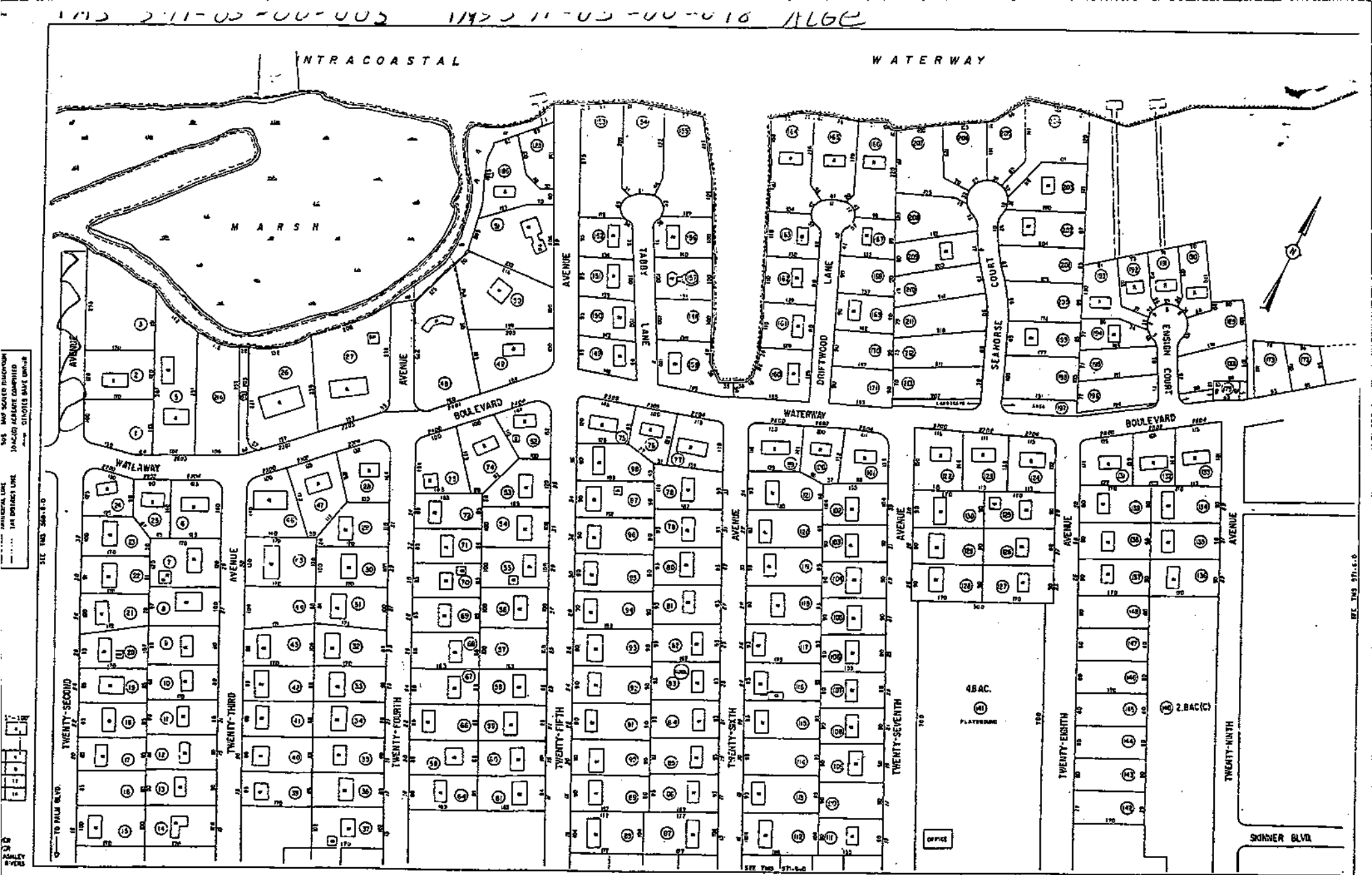
We would deeply appreciate your support in this matter, as well as any guidance through the process to acquire this land that you could provide.

Thanking you in advance,

William L. Alge

William L. Alge

TMS 571-05-00-005 TMS 571-05-00-016 ALSO



DATE COMPLETED: 9-18-80			
REVISIONS			
MAP CHANGES	PLAT CHANGES	DEED CHANGES	FIELD CHECK
12-31-86	6-17-80		
12-31-92	9-24-92		
12-31-96			

APPROXIMATE SCALE IN FEET

0 100 200 300 400

THIS MAP COMPILED FROM DEED - PLAT RESEARCH AND FIELD RECONNAISSANCE.
ALL MEASUREMENTS ARE TO THE NEAREST FOOT.
BUILDINGS ARE NOT PLOTTED TO EXACT SCALE OR LOCATION.
DATE OF AERIAL PHOTOGRAPHY - FEBRUARY, 1957

THIS MAP PREPARED BY THE COUNTY ASSESSOR'S OFFICE. THE CHARLESTON COUNTY BOARD OF ASSESSMENT CONTROL RESERVES THE EXCLUSIVE RIGHT TO SELL THIS MAP. NO RESALE OR REPRODUCTION FOR RESALE PURPOSE IS PERMITTED.

TAX DISTRICT NO.	2-4
SCHOOL DISTRICT NO.	2
AREA:	ISLE OF PALMS
AERIAL PHOTO NO.	38-42, 43, 44

TAX MAP NUMBER

E 571 - 5 - 0

CHARLESTON COUNTY, S. C.

EXHIBIT D

WAYS AND MEANS COMMITTEE
September 15, 1998

The regular meeting of the Ways and Means Committee was called to order on September 15, 1998, at 6:00 p.m., in City Hall Council Chambers. Committee members present were Chairman Abele, Council Members Bettelli, Bunch, Gear, Hernandez, Shuttle Sottile and Taylor, City Administrator Williams, City Treasurer Suggs and City Clerk Mauldin. Councilmember Miller was excused as he was out of town. Chairman Abele called the meeting to order at 6:05 p.m.

1. Citizens Comments. - None.

2. Approval of Previous Minutes. **Mr. Taylor made a motion to approve the minutes from the August meeting; Mr. Bettelli seconded; motion passed unanimously.**

3. Monthly Financial Report. Mr. Williams reported that the City was in good financial shape; at the end of the second month of the fiscal year, we are 5.9% of revenues and 4.93% of expenditures. The cash on hand is approximately $776,000 which should carry us through until tax season arrives. He answered questions of council members.

Chairman Abele announced that Ms. Hernandez had another meeting to attend and would like to participate in two particular matters on the agenda before she left. **Mayor Bunch made a motion to suspend the rules of order and procedure to allow items 4(a) and 5(a) to be discussed first; Mr. Bettelli seconded; motion passed unanimously.**

4. Old Business. (A) Wild Dunes Yacht Harbor Marina. Mr. Williams reported that our attorney and the Finch's attorney are currently negotiating on two items in the contract and hope it will be ready for Council to sign at the council meeting on Tuesday. Our auditors have previewed the books from WDYH and preliminarily report that everything looks okay and they will be sending a report when completed.

Mr. Williams reported that he has been investigating insurance and our insurance pool is unwilling to insure the docks themselves but will cover the rest of the property. He will be looking into other insurance companies and will find out who the Finch's have coverage with.

Mr. Williams reported that he has discussed financing options with our bond attorney, Bill Youngblood and he would like to discuss some things in Executive Session.

Upon discussion on the need for the contract to be finalized, **Mayor Bunch made a motion that the contract be presented at council meeting and signed in public at next week's meeting; Mr. Gear seconded; after discussion, motion passed unanimously.**

Committee members felt that if we are going to sign the contract next week, we need to discuss some of the details of the purchase of the property and its use in order to be able to answer questions of our residents and prepare them for upcoming forums prior to a referendum.

Mr. Williams briefly discussed our financing options with the understanding that the City can only borrow another $3 million of G.O. debt without having a bond referendum: (a) issue a G.O. Bond for $4.1 million which would need a bond referendum; (b) issue a $3 million revenue G.O. Bond plus a $1.1 revenue note at a higher interest rate; and (c) issue a revenue note for the entire amount at a higher interest rate. Chairman Abele stated that he felt this purchase will be property tax neutral but not revenue neutral in that we will be able to use funds from marina revenues, Accommodations Tax and Accommodation Fee plus some General Fund money.

It was decided that there is a need to discuss such items in detail and a special Ways and Means Committee meeting was scheduled for Wednesday, September 16, at 7:00 p.m., with City Attorney Nick Sottile in attendance. **Mr. Shaffer made this in the form of a motion; Mr. Taylor seconded; motion passed unanimously.** Administrator Williams immediately posted the meeting on the bulletin board in order to meet the 24-hour notice requirement.

Mr. Shaffer made a motion to defer further discussion on the marina property and the Breach Inlet boat ramp to the meeting tomorrow night; Mr. Taylor seconded; motion passed unanimously.

5. New Business. (a) Public Works Truck Driver Wages. Mr. Williams prepared a spread sheet (attached hereto) on the additional cost to the City if we raise truck driver salaries to $10 or to $11. There was discussion of the labor force, absenteeism, and their inability to get the job done. It was felt that we could attract more dependable workers if the salary was higher; we have had a job posted at Job Service for 8 months at $8.50/hour with no takers. There was also discussion of the need for improvement in attitude, service, supervision, etc., within the department and it was felt that this needed to be discussed further in Executive Session.

At this time, Mr. Shaffer was excused at 7:15 p.m. to attend a school meeting.

Mr. Sottile made a motion to go into Executive Session to discuss personnel matters pertaining to the Public Works Department; Mr. Bettelli seconded; motion passed unanimously.

Coming out of Executive Session, Chairman Abele stated that personnel matters were discussed and no action was taken.

Ms. Hernandez made a motion to increase truck driver salaries to $10 per hour effective at the beginning of the next pay period (September 22); Mr. Taylor seconded; motion passed unanimously.

(b) Audit of Fire Department 1% Money. Mr. Williams reported that due to a complaint from a former employee in the Fire Department, the State Fire Association had audited the City's 1% fund and appeared to be completely satisfied with the results and found no misuse of the money. A written report will be forwarded to the City when prepared.

At this time, Ms. Hernandez was excused at 7:23 p.m. to attend the Sullivan's Island Town Council meeting.

(c) Mr. Williams reported that, per previous discussions of the need to determine the number of non-owner-occupied residences on the island in order to require business licenses, there are 3200 of these residences identified by the 6% tax rate. However, we do not know how many are involved in rentals, long-term or short-term and the only way to determine this would be to contact all of these property owners. He further said that we would have to ultimately amend the business license ordinance, establish a rate and penalties for failure to file a return, etc. The committee agreed that this should pertain to short-term rental properties, less than 30 days. Mayor Bunch recommended that Mr. Williams review the Myrtle Beach system and rate structure and report back to Council.

4. (c) Mini Technical Assistance Grant. Discussion was deferred until Ms. Hernandez was available as this pertains to her project of improving the front beach commercial area.

6. Miscellaneous. Mr. Sottile expressed concern with the City Attorney's bill and especially the large number of telephone calls "with client". Mr. Williams said that most of the calls were with him but that other council members do contact him sometimes. Mayor Bunch reminded Council that we had agreed that except in unusual circumstances all business for the City Attorney should go through the Administrator in order to reduce the number of calls. Mr. Williams stated that the bill this month was substantially higher because he has been revising the zoning ordinance as is required by state law. He will ask the attorney to itemize these phone calls and list who the discussions are with.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:30 p.m.

Respectfully submitted,

Bob Abele, Chairman

CDL Truck Driver	Current Hourly Pay	Current Annual Pay	Differential To $11/hr	Total	Additional Wages
Scott	$8.68	$18,054.40	$2.32	$11.00	$4,825.60
Washington	$11.74	$24,419.20	$2.32	$14.06	$4,825.60
Hamilton	$8.68	$18,054.40	$2.32	$11.00	$4,825.60
Graham	$8.77	$18,241.60	$2.23	$11.00	$4,638.40
Roper	$8.68	$18,054.40	$2.32	$11.00	$4,825.60
Blakey	$8.68	$18,054.40	$2.32	$11.00	$4,825.60
Tapply	$8.68	$18,054.40	$2.32	$11.00	$4,825.60
Vacant	$8.50	$17,680.00	$2.50	$11.00	$5,200.00
Vacant	$8.50	$17,680.00	$2.50	$11.00	$5,200.00
		$125,819.20			$43,992.00
			Additonal FICA		$3,365.39
			Additional Ret.		$3,013.45
				Total	**$50,370.84**

CDL Truck Driver	Current Hourly Pay	Current Annual Pay	Differential To $10/hr	Total	Additional Wages
Scott	$8.68	$18,054.40	$1.32	$10.00	$2,745.60
Washington	$11.74	$24,419.20	$1.32	$13.06	$2,745.60
Hamilton	$8.68	$18,054.40	$1.32	$10.00	$2,745.60
Graham	$8.77	$18,241.60	$1.23	$10.00	$2,558.40
Roper	$8.68	$18,054.40	$1.32	$10.00	$2,745.60
Blakey	$8.68	$18,054.40	$1.32	$10.00	$2,745.60
Tapply	$8.68	$18,054.40	$1.32	$10.00	$2,745.60
Vacant	$8.50	$17,680.00	$1.50	$10.00	$3,120.00
Vacant	$8.50	$17,680.00	$1.50	$10.00	$3,120.00
		$125,819.20			$25,272.00
			Additonal FICA		$1,933.31
			Additional Ret.		$1,731.13
				Total	**$28,936.44**

WAYS AND MEANS COMMITTEE
September 16, 1998

A special meeting of the Ways and Means Committee was called to order on September 16, 1998, at 7:00 p.m., in City Hall Council Chambers. Committee members present were Chairman Abele, Council Members Bettelli, Bunch, Gear, Hernandez, Shaffer, Sottile and Taylor, City Administrator Williams, City Attorney Sottile and City Clerk Mauldin. Councilmember Miller was excused as he was out of town. Chairman Abele called the meeting to order at 7:05 p.m.

Chairman Abele referred to his memo of September 16, 1998, (attached hereto) and stated that he would like to take each item for discussion and briefly explained each one.

1. Bond Referendum or Advisory Referendum. Mr. Williams explained the three financing options (see Marina Debt Service Scenarios attached hereto) and answered questions of committee members.

Mr. Shaffer made a motion to go forward and schedule a G.O. Bond referendum; Ms. Hernandez seconded. Upon discussion, Mayor Bunch suggested exploring refinancing our existing bonds to bring them all down to a lower interest rate, which Mr. Williams will do. Mr. Taylor suggested adding a cushion to the bond amount for costs and maintenance. It was pointed out that the figures could be changed after we receive more information from the studies, appraisals, etc. **Mr. Shaffer amended his motion to set the bond amount at $4.25 million; Mr. Gear seconded; after discussion, amendment passed unanimously. Motion with amendment passed unanimously.**

Mr. McConnell spoke briefly to the committee about his concerns with parking of boat trailers along 41st Avenue. He lives on Intracoastal Court which is still a private street and he was concerned with additional traffic that people may start parking along Intracoastal, especially if the marina property is used for other things that eliminate some parking and also if the Breach Inlet boat ramp is closed. If that does happen, he would want signs posted stating that anyone parking there would be subject to towing. Committee members agreed.

2. Date for Referendum. Mr. Williams recommended Saturday, December 5th for the referendum which would make the notice date October 6th. He felt that the financial, environmental and appraisal information should be received by the end of this month. Committee members expressed concerns about the contract being ready in time and Attorney Sottile recommended going into Executive Session to discuss these concerns.

Mr. Bettelli made a motion to go into Executive Session to discuss contractual matters concerning the Wild Dunes Yacht Harbor Marina purchase; Mr. Shaffer seconded; motion passed unanimously.

Coming out of Executive Session, Chairman Abele stated that contractual matters were discussed and no action was taken.

Mr. Gear made a motion to recommend to full Council to set the referendum for Saturday, December 5th; Mr. Taylor seconded; after further discussion**, motion passed 5-3.**

3. Breach Inlet Boat Ramp. Mr. Gear stated that there is a definite need to keep the boat ramp open for safety reasons, emergency use, and he recommended that we continue with our negotiations with Carroll Realty. **Mr. Bettelli made a motion to keep the boat ramp open; Mr. Taylor seconded; motion passed unanimously.**

4. Tax Increase. **Mr. Shaffer made a motion to recommend to full Council that we consummate the purchase of the marina property to make it tax neutral; Ms. Hernandez seconded; motion passed unanimously.**

5. Special Launch Rate for Island Residents. **Mr. Bettelli made a motion to adopt a special lower launch rate for Isle of Palms residents; Mr. Taylor seconded; motion passed unanimously.**

6. Chairman Abele stated that we will most likely run the marina for the first 3-5 years as it currently is under some form of lease management to the City. The consensus was to get it paid for a soon as possible and to make it revenue neutral if at all possible.

There being no further business to come before the committee, the meeting was unanimously adjourned at 8:05 p.m.

Respectfully submitted,

Bob Abele, Chairman

MEMORANDUM

TO: Ways & Means Committee

FROM: Chairman Bob Abele

DATE: September 16, 1998

I know there are many issues and questions that need to be resolved regarding our purchase of the marina. However, in order to keep our meeting tonight as brief as possible, I would like to propose that we address only those issues for which we should have a position at the time we sign the contract. I therefore propose that we limit our discussion tonight to the following questions:

1. Do we have a bond referendum or an advisory referendum? Our choice of financing will have a major impact on this issue.

2. We need to set a date for the referendum. A bond referendum will require 60 days from public notice.

3. Breach Inlet - Do we leave it open or close it? I do not think we need to make any decision at this time as to what we'll do with it if we leave it open.

4. We need to advise whether there will be a tax increase or not. I am personally comfortable with making a commitment that we will fund debt service out of marina revenue plus existing revenue sources.

5. Will we have a special launch rate for IOP residents?

6. VISION - I believe we need to address both short term (3-5 years) and long term.

cc: City Administrator
cc: City Attorney

Marina Debt Service Scenarios

#1

Principal	Interest Rate	Term in Years	Number of Payments	Semi-Annual Payment	Annual Expense	Total Payback	Total Interest
$4,100,000	5	20	40	$164,046.31	$328,092.62	$6,561,852.40	$2,461,852.40

Assumes all funds to purchase generated by G.O. Bond Referendum

Advantages: Cost effective; straighforward; probable lowest interest rate, will not count towards debt limit
Disadvantages: Referendum may fail

#2

Principal	Interest Rate	Term in Years	Number of Payments	Semi-Annual Payment	Annual Expense	Total Payback	Total Interest
$4,100,000	5	30	60	$133,438.68	$266,877.36	$8,006,320.80	$3,906,320.80

Assumes all funds to purchase generated by G.O. Bond Referendum

Advantages: Cost effective; straighforward; probable lowest interest rate, will not count towards debt limit
Disadvantages: Referendum may fail; higher interest expense due to longer term

#3

Principal	Interest Rate	Term in Years	Number of Payments	Semi-Annual Payment	Annual Expense	Total Payback	Total Interest
$3,000,000	5	20	40	$120,033.88	$240,067.76	$4,801,355.20	$1,801,355.20
$1,100,000	7	20	40	$51,920.00	$103,840.00	$2,076,800.00	$976,800.00
$4,100,000				$171,953.88	$343,907.76	$6,878,155.20	$2,778,155.20

Assumes funds to purchase generated by G.O. Bonds for $3.0 million and a Revenue Bond for $1.1 million

Advantages: Advisory referendum instead of official bond referendum
Disadvantages: Higher interest expense compared to scenario #1; exhausts city's G.O. debt capacity

EXHIBIT E

PUBLIC SAFETY COMMITTEE
September 14, 1998

The regular meeting of the Isle of Palms Public Safety Committee was held on September 14, 1998, at 5:30 p.m., in City Hall Council Chambers. Present were Chairman Shaffer, Committee Members Abele and Gear (arriving late), Police Chief Buckhannon, and Fire Chief Graham, and City Administrator Williams.

1. Approval of Previous Months Minutes. Adm. Abele made a motion to approve the minutes of the August 1998 meeting; Chairman Shaffer seconded; motion passed unanimously.

2. Citizens Comments. None.

3. Police Department Monthly Report. Chief Buckhannon discussed the monthly department report for August (see attached) and answered questions of committee members. They briefly discussed the Holiday Traffic Count (attached).

(A) Parking Meter Removal. Chairman Shaffer stated that a tentative date of September 28th has been set fore removal of the meters per discussions with the Chief and Administrator. Mr. Williams reported that revenues are down from previous years. Chief pointed out that we have lost 6 meters to new construction. Committee concurred that this should be recommended to Council.

4. Fire Department Monthly Report. Chief Graham discussed the monthly department report for August (see attached) and answered questions of committee members. Chief Graham also recognized the efforts of Captain Bullock, Engineer White, Engineer Gervais, Engineer Eagle, Engineer Barrett and Volunteer Corbett for saving two lives in the water rescue off the Citadel Beach House.

(a) Update on Squad Truck. Chief Graham reported that Wolfington has reconfigured the compartment space and the next trip will be January 1999. Delivery is scheduled for early March just in time for the summer season.

5. Miscellaneous. (a) Satellite Training System. Administrator Williams began further discussion of the satellite training system at City Hall for our employees. He has been looking into a more versatile system than the SCETV system that will pick up any broadcasting programs and received a proposal for $10,200. He felt this would be a much more useful system than the one provided by SCETV and the funding could come from the Narcotics Fund. Upon discussion, Committee members were concerned about how much the system would be used and whether or not it was worth the extra $7,000. So, Mr. Williams will proceed with the already budgeted system from SCETV.

(b) Mr. Gear discussed the Breach Inlet boat ramp issue stating that he felt this was a public safety matter in that this landing is the only access to the water at this end of the island especially for emergency and rescue operations. There have been deaths, boat fires, etc. in or near the Breach Inlet waters and launching our rescue equipment from Wild Dunes Yacht Harbor could delay important help. Chairman Shaffer agreed these were valid concerns and should be taken into consideration.

5. There being no further business to come before the committee, the meeting was unanimously adjourned at 6:15 p.m.

Respectfully submitted,

Skipper Shaffer, Chairman

Monthly Report

August 1998

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4	Officer Activity Report
5	Connector Report
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10	Crime Time of Day Analysis
11	Court Collection Report
12	Monthly Court Summary
13	Marine Patrol Report
14	Animal Control Report
15	Narcotics Report
16	Training Report

ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(803) 886-6522 FAX (803) 886-8005

TO: **MAYOR BUNCH, CITY COUNCIL, ADMINISTRATOR WILLIAMS**

FROM: **CHIEF BUCKHANNON**

SUBJECT: **MONTHLY REPORT FOR AUGUST 1998**

DATE: **SEPTEMBER 10, 1998**

The following is a brief synopsis of the officers' activities during the month of August, 1998.

Patrol

08-05-98 Officers responded to a complaint of Indecent Exposure where a male subject, driving a vehicle with the license tag reversed, exposed himself to two female juveniles who were rollerblading on Waterway Boulevard.

08-10-98 Officers responded to a Fight In Progress, where a suspect fled the area, performed a traffic stop on the fleeing vehicle. The subject, a 34 year old male, was arrested for Assault and Battery of a High and Aggravated Nature, Simple Assault and was cited for Disregarding a Traffic Signal.

08-13-98 A 20 year old male attempting to retrieve his wallet from the lost and found at the Pantry was arrested for Unlawful Use of a License when the clerk noticed two drivers licenses inside the wallet and notified the Isle of Palms Police Department.

08-14-98 Officers responding to a Domestic Disturbance separated the parties involved and determined the dispute to be verbal in nature. The male subject agreed to leave the premises and not return.

08-23-98 An officer observed a male subject, who appeared to be under the age of 21, drinking a beer in the parking lot of the post office. The subject was arrested for Underage Possession of Beer and an outstanding warrant for check fraud with the Summerville Police Department.

08-30-98 An officer observed a vehicle traveling 63mph in a 35mph zone and cross over into oncoming traffic. The driver, a 29 year old male from London England, was arrested for Reckless Driving.

Personnel

August 3 - 14, 1998 PFC Dwayne Peters attended Phase II of an Accident Reconstruction Class at the South Carolina Criminal Justice Academy.

August 13, 1998 Mayor Bunch officiated in the swearing in of Brent Roy who has joined the Police Department as a Reserve Officer.

August 13, 1998 Chief Buckhannon attended a chiefs meeting in Darlington, SC.

August 19, 1998 Chief Buckhannon attended an East Cooper Emergency Preparedness Meeting held in Mt. Pleasant. Attendees from Mt. Pleasant, Isle of Palms and Sullivan's Island met to discuss emergency preparedness cooperation amongst the three cities.

August 26, 1998 The Emergency Operations Center issued a Hurricane Warning for Hurricane "Bonnie" with an OpCon 2 rating.

ISLE OF PALMS POLICE DEPARTMENT

TO: Lt. McCurdy

FROM: TCO Supervisor Gibbons

DATE: September 1, 1998

SUBJECT: Telecommunications Activity Report for August 1998

During the month of August 1998 the Telecommunications office received and dispatched 3,343 calls for service to the 4 public safety agencies of the Isle of Palms and Sullivans Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
August 1998	2,381	67	921	21	3,390
August 1997	2,090	76	794	19	2,979
Percentage Change	14%	-12%	16%	11%	14%
Year to Date 1998	16,155	481	7,290	191	24,117
Year to Date 1997	16,802	329	6,245	110	23,486
Percentage Change	-4%	46%	17%	74%	3%

Isle of Palms Police Department Officer Activity Report August 1998

	August 1998	August 1997	Percentage Change	Year To Date 1998	Year To Date 1997	Percentage Change
Service Calls	1,285	1,111	15.7%	8,619	8,662	-0.5%
Building Checks	369	425	-13.2%	2,645	3,661	-27.8%
SPR'S	793	525	51.0%	4,787	4,114	16.4%
Traffic Stops	406	347	17.0%	2,652	2,677	-0.9%
Traffic Stops w/Tickets	93	123	-24.4%	670	682	-1.8%
% Traffic Stops w/Tickets	22.9%	35.4%	-12.5%	25.3%	25.5%	-0.8%
DUI Tickets	1	7	-85.7%	29	29	0.0%
DUS Tickets	4	10	-60.0%	72	106	-32.1%
Speeding Tickets	32	42	-23.8%	185	207	-10.6%
Other Traffic Tickets	73	68	7.4%	652	613	6.4%
Non Traffic Tickets	14	34	-58.8%	363	345	5.2%
Parking Tickets	77	1,060	-92.7%	2,757	4,564	-39.6%
City Tickets	10	33	-69.7%	177	252	-29.8%
Warning Tickets	66	74	-10.8%	639	155	100.0%

Connector Calls For Service for the Month of August 1998

The Isle of Palms Police Department has responded to or initiated 73 calls involving 677 minutes, or 11.3 man hours for the month of August, 1998. The following table breaks down the type, number and time element of each call.

	Calls August	Calls Year To Date	Arrests August	Arrests Year To Date	Minutes August	Minutes Year To Date	Avg. Minutes August	Avg. Minutes Year To Date
Accidents	0	1	0	0	0	20	0	20
Traffic Stops With Tickets	17	134	1	20	306	4192	18.00	31.28
Traffic Stops Without Tickets	51	361	0	0	333	2651	6.53	7.34
Citizen Assists	2	12	0	0	10	80	5.00	6.67
Assist Other PD	0	2	0	0	0	28	0	14
Miscellaneous	3	28	0	0	28	211	9.33	7.54
Totals	**73**	**538**	**1**	**20**	**677**	**7182**	**9.27**	**13.35**
Totals 1997	**38**	**458**	**1**	**36**	**357**	**7260**	**9.39**	**15.85**

Isle of Palms Police Department Monthly Report for August 1998

All UCR Codes for each Incident are counted.

CRIME TYPE	August 1998	Total 1998	August 1997	Total 1997
09A MURDER & NON-NEGLIGENT HOMICIDE				
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING				
11A SEX (FORCIBLE RAPE)		4		
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D FORCIBLE FONDLING				1
120 ROBBERY				1
13A ASSAULT	1	11		5
13B SIMPLE ASSAULT	2	27	3	9
13C INTIMIDATION	1	4		
200 ARSON				1
210 EXTORTION				
220 BURGLARY		19	3	27
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING		5		2
23D THEFT FROM BUILDINGS		2	1	5
23E THEFT FROM COIN OPERATED		3		1
23F THEFT FROM MOTOR VEHICLE	4	19	11	36
23G THEFT OF MOTOR VEHICLE PART				2
23H ALL OTHER LARCENY	21	100	17	91
240 MOTOR VEHICLE THEFT	1	3		5
250 COUNTERFEITING/FORGERY		3	2	8
26A FRAUDULENT ACTIVITY		2		
26B FRAUD/CREDIT CARD /ATM		2		3
26C IMPERSONATION				
270 EMBEZZLEMENT		2		
280 STOLEN PROPERTY		4		5
290 DAMAGE PROPERTY	2	72	2	45
35A DRUG/NARCOTICS	4	39	6	40
35B DRUG EQUIPMENT VIOLATION	1	8	4	18
36A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE	1	2		1
510 BRIBERY				
520 WEAPON OFFENSES		1		2
753 OBSCENE & HARASSING PHONE		14	4	22
756 USING MOTOR VEHICLE W/O				2
90A BAD CHECKS		2		
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT	1	30	4	17
90D DUI	1	30	7	29
90E DRUNKENNESS				
90F FAMILY (NO VIOLENCE)	3	6		4
90G LIQUOR LAW	3	56	8	58
90H PEEPING TOM	1	1		
90I RUNAWAY	1	5		4
90J TRESPASSING	1	8		14
90L TRUANCY				
90N RESISTING ARREST		4	1	2
90P CONTRIBUTING TO DELINQUENCY		4		
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES	3	52	5	55
91T TRAFFIC & NRVC ARRESTS	5	102	15	139
91W WARRANT ARRESTS	3	28	4	34
979 MISSING PERSONS		2		
980 SUICIDES	1	4	1	3
992 PROWLER		1		
NCR NON CRIMINAL REPORTS	17	122	9	72
TOTALS:	78	803	107	763

ARREST SUMMARY

Type	August 1998	Total 1998	August 1997	Total 1997
Adults	Male= 12 Female= 1	Male= 308 Female= 73	Male= 32 Female= 6	Male= 354 Female= 66
Juveniles	Male= 1 Female= 0	Male= 25 Female= 8	Male= 2 Female= 1	Male= 25 Female= 18
Narc-Adults	Male= 3 Female= 0	Male= 30 Female= 11	Male= 3 Female= 1	Male= 33 Female= 5
Narc-Juveniles	Male= 2 Female= 0	Male= 5 Female= 4	Male= 1 Female= 0	Male= 2 Female= 0
TOTALS:	Male= 18 Female= 1	Male= 368 Female= 96	Male= 38 Female= 8	Male= 414 Female= 89

PROPERTY VALUES REPORTED

Type	August 1998	Total 1998	August 1997	Total 1997
Burglary Stolen	$0.00	$45,015.00	$1,137.00	$21,687.00
Larceny Stolen	$12,403.00	$111,185.00	$11,816.00	$65,246.00
Criminal Damage	$800.00	$46,274.00	$550.00	$21,325.00
MVT Stolen	$0.00	$4,500.00	$0.00	$68,885.00
Burglary Recovered	$0.00	$30,900.00	$0.00	$250.00
Larceny Recovered	$1,505.00	$37,054.00	$701.00	$5,900.00
MVT Recovered	$0.00	$2,500.00	$0.00	$36,865.00
Total Stolen	$12,403.00	$160,700.00	$12,953.00	$155,938.00
Total Recovered	$1,505.00	$70,454.00	$701.00	$43,015.00
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms Police Dept.
All Arrests
Primary UCR Code Only
Date Starting 08/01/98 to 08/31/98

09/02/98 : 09:22:31

Arrest Summary
Type 1

Offense	Male White	Male Black	Male Amer Indian	Male Asian	Male Other	Female White	Female Black	Female Amer Indian	Female Asian	Female Other	Male Total	Female Total	Total	Line Item #
13A AGGRAVATED ASSAULT.....	1	0	0	0	0	0	0	0	0	0	1	0	1	0001
35A DRUG/NARCOTIC VIOLATIONS.....	1	0	0	0	0	0	0	0	0	0	1	0	1	0002
35A DRUG/NARCOTIC VIOLATIONS - E MARIJUAN.....	4	0	0	0	0	0	0	0	0	0	4	0	4	0003
90C DISORDERLY CONDUCT.....	1	0	0	0	0	0	0	0	0	0	1	0	1	0004
90D DRIVING UNDER THE INFLUENCE.....	1	0	0	0	0	0	0	0	0	0	1	0	1	0005
90G LIQUOR LAW VIOLATIONS.....	3	0	0	0	0	0	0	0	0	0	3	0	3	0006
90P CONTRIBUTING TO DELINQUENCY OF MINOR.....	1	0	0	0	0	0	0	0	0	0	1	0	1	0007
90Z ALL OTHER OFFENSES.....	1	0	0	0	0	0	0	0	0	0	1	0	1	0008
91T TRAFFIC ARREST (DUS, NRVC, ETC).....	2	1	0	0	0	0	0	0	0	0	3	0	3	0009
91W WARRANT ARREST.....	1	1	0	0	0	1	0	0	0	0	2	1	3	0010
*** Total ***	16	2	0	0	0	1	0	0	0	0	18	1	19	

Isle of Palms Police Dept.
From : 08/01/98 To : 08/31/98
All Crimes : 78

09/02/98 : 09:23:27

Crime Day Of Week Analysis

Type Of Crime		Crime Count	Pct Of All	Mon	Pct Of Cri	Tue	Pct Of Cri	Wed	Pct Of Cri	Thu	Pct Of Cri	Fri	Pct Of Cri	Sat	Pct Of Cri	Sun	Pct Of Cri	Unknown	Pct Of Cri	Line Item #
13A	AGGRAVATED ASSAULT	1	1.28	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0001
13B	SIMPLE ASSAULT	2	2.56	1	50	0	0	0	0	1	50	0	0	0	0	0	0	0	0	0002
13C	INTIMIDATION	1	1.28	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0003
23F	THEFT FROM MOTOR VEHICLE	4	5.13	0	0	0	0	0	0	0	0	1	25	1	25	2	50	0	0	0004
23H	ALL OTHER LARCENY	21	26.92	0	0	5	24	2	10	5	24	3	14	4	19	2	10	0	0	0005
240	MOTOR VEHICLE THEFT	1	1.28	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0006
290	DESTRUCTIVE/DAMAGE/VANDA	2	2.56	1	50	0	0	0	0	0	0	0	0	0	0	1	50	0	0	0007
35A	DRUG/NARCOTIC VIOLATIONS	4	5.13	0	0	0	0	1	25	0	0	0	0	1	25	2	50	0	0	0008
35B	DRUG EQUIPMENT VIOLATION	1	1.28	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0009
36C	INDECENT EXPOSURE	1	1.28	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0010
90C	DISORDERLY CONDUCT	1	1.28	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0011
90D	DRIVING UNDER THE INFLUE	1	1.28	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0012
90F	FAMILY OFFENSES , NONVIO	3	3.85	0	0	1	33	1	33	0	0	1	33	0	0	0	0	0	0	0013
90G	LIQUOR LAW VIOLATIONS	3	3.85	0	0	1	33	0	0	0	0	0	0	0	0	2	67	0	0	0014
90H	PEEPING TOM	1	1.28	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0015
90I	RUNAWAY	1	1.28	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0016
90J	TRESPASS OF REAL PROPERT	1	1.28	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0017
90Z	ALL OTHER OFFENSES	3	3.85	0	0	1	33	0	0	1	33	0	0	0	0	1	33	0	0	0018
91T	TRAFFIC ARREST (DUS, NRV	5	6.41	2	40	1	20	0	0	0	0	1	20	0	0	1	20	0	0	0019
91W	WARRANT ARREST	3	3.85	0	0	1	33	1	33	0	0	0	0	0	0	1	33	0	0	0020
980	SUICIDES	1	1.28	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0021
NCR	NON CRIMINAL REPORT	17	21.79	0	0	4	24	4	24	1	6	4	24	2	12	2	12	0	0	0022
*** Total ***		78	100.00	6		15		10		8		10		10		19		0		

Isle of Palms Police Dept.
From : 08/01/98 To : 08/31/98
All Crimes : 78

09/02/98 : 09:23:29

Crime Time Of Day Analysis

Type Of Crime		Crime Count	Pct Of ALL	0000 Thru 0300	Pct Of Cri	0301 Thru 0600	Pct Of Cri	0601 Thru 0900	Pct Of Cri	0901 Thru 1200	Pct Of Cri	1201 Thru 1500	Pct Of Cri	1501 Thru 1800	Pct Of Cri	1801 Thru 2100	Pct Of Cri	2101 Thru 2400	Pct Of Cri	Line Item #
13A	AGGRAVATED ASSAULT	1	1.28	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0001
13B	SIMPLE ASSAULT	2	2.56	0	0	0	0	0	0	0	0	0	0	2	100	0	0	0	0	0002
13C	INTIMIDATION	1	1.28	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0003
23F	THEFT FROM MOTOR VEHICLE	4	5.13	0	0	0	0	1	25	0	0	0	0	1	25	1	25	1	25	0004
23H	ALL OTHER LARCENY	21	26.92	1	5	1	5	2	10	3	14	1	5	4	19	6	29	3	14	0005
240	MOTOR VEHICLE THEFT	1	1.28	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0006
290	DESTRUCTIVE/DAMAGE/VANDA	2	2.56	0	0	0	0	0	0	0	0	0	0	2	100	0	0	0	0	0007
35A	DRUG/NARCOTIC VIOLATIONS	4	5.13	2	50	0	0	0	0	0	0	0	0	1	25	0	0	1	25	0008
35B	DRUG EQUIPMENT VIOLATION	1	1.28	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0009
36C	INDECENT EXPOSURE	1	1.28	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0010
90C	DISORDERLY CONDUCT	1	1.28	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0011
90D	DRIVING UNDER THE INFLUE	1	1.28	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0012
90F	FAMILY OFFENSES , NONVIO	3	3.85	0	0	0	0	1	33	0	0	0	0	0	0	1	33	1	33	0013
90G	LIQUOR LAW VIOLATIONS	3	3.85	2	67	0	0	0	0	0	0	0	0	1	33	0	0	0	0	0014
90H	PEEPING TOM	1	1.28	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0015
90I	RUNAWAY	1	1.28	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0016
90J	TRESPASS OF REAL PROPERT	1	1.28	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0017
90Z	ALL OTHER OFFENSES	3	3.85	1	33	0	0	0	0	0	0	0	0	1	33	0	0	1	33	0018
91T	TRAFFIC ARREST (DUS, NRV	5	6.41	1	20	0	0	2	40	0	0	0	0	2	40	0	0	0	0	0019
91W	WARRANT ARREST	3	3 85	0	0	1	33	0	0	1	33		0	1	33	0	0	0	0	0020
980	SUICIDES	1	1.28	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0021
NCR	NON CRIMINAL REPORT	17	21.79	1	6	0	0	1	6	2	12	2	12	6	35	3	18	2	12	0022
*** Total ***		78	100.00	12		2		7		6		3		26		12		10		

1998 MONTHLY COURT REPORT

	TOTAL STATE FEES	VICTIMS KEEP	VICTIMS SEND	DUI FLAT FEE	TOTAL $ SENT	CRIMINAL/TRAFFIC FINES	PARKING FINES	TRANSFERED FUNDS	FUNDS DUE CITY
January	$2,576.04	$352.30	$220.29	$0.00	$2,796.33	$9,000.00	$486.00	$9,486.00	$6,689.67
February	2,092.47	0.00	400.07	12.00	$2,504.54	7,263.00	459.00	$7,722.00	$5,217.46
March	1,941.33	0.00	426.04	53.56	$2,420.93	6,796.00	367.00	$7,136.00	$4,715.07
April	1,567.31	0.00	304.03	12.00	$1,883.34	5,267.50	1,061.00	$6,328.50	$4,445.16
May	3,363.83	729.19	0.00	12.00	$3,375.83	11,291.00	1,888.00	$13,179.00	$9,803.17
June	3,024.53	643.95	0.00	24.00	$3,048.53	14,733.50	2,854.00	$17,587.50	$14,538.97
July	2,515.35	332.25	155.41	24.00	$2,694.76	7,726.00	835.00	$8,561.00	$5,082.48
August	1,752.46	334.11	0.00	24.00	$1,776.46	5,197.00	3,551.00	$8,748.00	$6,971.54
September									
October									
November									
December									
Year to Date 1998	$18,833.32	$2,391.80	$1,505.84	$161.56	20,500.72	$67,274.00	$11,501.00	$78,748.00	$57,463.52
Year to Date 1997	$23,519.97	$0.00	$0.00	$0.00	23,519.97	$67,126.47	$27,249.00	$94,375.47	$70,855.50
Fiscal Year 98-99	$4,267.81	$666.36	$155.41	$48.00	$4,471.22	$12,923.00	$4,386.00	$17,309.00	$12,054.02

Description	Traffic	Criminal	Total
Guilty/Forfeiture	0	0	0
Guilty/Bench Trial	18	3	21
Guilty/Jury Trial	1	0	1
Not Guilty/Bench Trial	22	9	31
Not Guilty/Jury Trial	0	1	1
Nolle Prosequi	0	0	0
Transfer to other court	0	0	0
Other Disposition	1	5	6
Pled Guilty	46	10	56
Nolo Contendere	0	0	0
Tried in Absense	15	1	16
NRVCs Issued	9	0	9
Bench Warrants Issued	0	0	0
Guilty Cases	65	13	78
Not Guilty Cases	23	15	38
Conviction Percentage	73.86	46.43	67.24
TOTAL CASES PROCESSED:	88	28	116

** FINES + FEES between 08/01/98 & 08/31/98 8567.00

AUGUST 1998
MARINE PATROL REPORT

	BOAT STOPS	TICKETS	ARREST	ALCOHOL VIOLATIONS	OTHER CALLS	TOTAL
MONTHLY TOTAL	48	3	0	0	10	61
YEAR TO DATE	127	6	0	0	19	196

During the month of August, the marine patrol logged a total of **46 hours** for the month. There has been a total of **131 hours** for the year. Two officers manned the boat each weekend. During the course of patrol, the following are some of the calls that were responded to:

August 30, 1998 A boat ran out of gas in the Intra-Coastal Waterway and was towed to the Wild Dunes Marina.

During the month, numerous boats were stopped because small children were in the boats with no life jackets on.

Isle of Palms Police Department Animal Control Report for August 1998

	1998 Monthly Total	1997 Monthly Total	1998 Yearly Total	1997 Yearly Total
Citations	3	27	136	189
Warning Tickets	10	0	126	3
Animals Secured	27	33	229	244
Dogs	7	20	66	113
Cats	7	4	24	38
Raccoons	12	9	105	68
Other	2*	0	38	22
Released to Owner	7	19	67	106
Transported to SPCA	19	14	143	121
Injured Animals	2	0	22	9
Trapped Animals	18	13	146	100
Cats	7	4	17	27
Raccoons	12	9	104	63
Other	0	0	16	10
Dead Animals Removed	1	3	27	17
Traps Set	20	16	177	189
Kennel Fees	$28.00	$49.00	$462.00	$798.00

* 2 Birds

Isle of Palms Police Department Narcotics Report for August 1998

	Isle of Palms			DEA		
Drug Type	Seized	Purchased	Value	Seized	Purchased	Value
Marijuana	8.7 gms.		$44.00		1 oz.	$1,200.00
Cocaine				2 1/2 oz.		$3,000.00
Crack Cocaine						
LSD						
Heroine						
Other - Methamphetamines						
Monies Seized						
Monies Forfeited						
Monies Pending Forfeiture						
Vehicles Seized						
Vehicles Forfeited						
Vehicles Pending Forfeiture						
Other Activities						
Arrests	5			2		
Charges	6			12		

ISLE OF PALMS POLICE DEPARTMENT

TO: **CHIEF BUCKHANNON**

FROM: **SERGEANT STEWART**

SUBJECT: **TRAINING REPORT FOR AUGUST, 1998**

DATE: **SEPTEMBER 1, 1998**

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH.

OFFICER	CLASS	TYPE	HOURS
Chief Buckhannon	Domestic Violence	In Service	2
Chief Buckhannon	Developing Policy and Procedure	Advanced	16
Pfc. Peters	At Scene Accident Reconstruction II	Advanced	80
		MONTHLY TOTAL:	98
		PREVIOUS TOTAL:	1174
		YEAR TO DATE:	**1272**

EMPLOYEE	CLASS	TYPE	HOURS
TCO Gibbons	Basic Communications Instructor	Advanced	40
		MONTHLY TOTAL:	40
		PREVIOUS TOTAL:	229
		YEAR TO DATE:	**269**

THERE HAS BEEN A TOTAL OF ***1541 HOURS*** TRAINING CONDUCTED FOR THE POLICE DEPARTMENT UP TO THIS DATE.

Holiday Traffic Count Report

Easter	1998		1997		1996		1995	
	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet
Friday	19,187	10,533	12,332	6,838	15,278	4,255	8,023	10,364
Saturday	19,607	11,329	18,553	10,141	14,316	7,953	8,926	11,452
Sunday	16,961	10,978	17,039	10,526	13,130	8,748	8,503	10,865
Totals	55,755	32,840	47,924	27,505	42,724	20,956	* 25,452	32,681
Grand Total	88,595		75,429		63,680		58,133	
Difference	13,166		11,749		5,547		12,239	
% Change	17.45%		18.45%		9.50%		26.70%	

Memorial Day	1998		1997		1996		1995	
	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet
Friday	20,578	11,013	19,529	7,668	18,775	9,452	17,112	10,403
Saturday	25,135	13,542	22,734	11,918	21,131	11,654	19,331	12,146
Sunday	23,238	13,506	17,592	11,044	20,658	12,287	15,040	12,058
Monday	22,747	10,616	19,468	9,410	19,589	** 29	15,490	9,949
Totals	91,698	48,677	79,323	40,040	80,153	33,422	66,973	44,556
Grand Total	140,375		119,363		113,575		111,529	
Difference	21,012		5,788		2,046		57,686	
% Change	17.60%		5.00%		1.80%		107.10%	

4th of July	1998		1997		1996		1995	
	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet
Day 1			8,111	N/A**	7,050	3,218	5,971	4,057
Day 2			***22,730	N/A**	*** 21,860	*** 12,200	18,274	11,383
Day 3			22,899	N/A**	18,551	10,312	18,034	13,008
Day 4			19,532	N/A**	19,239	10,903	18,488	12,615
Day 5			17,689	N/A**	17,472	9,621	*** 19,087	*** 12,737
Totals			90,961		84,172	46,254	79,854	53,800
Grand Total	NO DATA		Connector Only		130,426		133,654	
Difference	AVAILABLE		6,781		-3,228		15,039	
% Change			8.06%		-2.40%		23.70%	

Labor Day	1998		1997		1996		1995	
	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet
Friday	18,585	9,843	19,612	15,464	5,164	3,746	16,307	8,819
Saturday	21,050	11,768	23,359	15,950	18,119	10,761	15,905	10,385
Sunday	19,545	12,570	22,106	11,262	16,757	10,718	17,045	11,772
Monday	17,519	8,651	19,511	9,497	12,876	6,513	15,569	8,174
Totals	76,699	42,832	84,588	52,173	52,916	31,738	64,826	39,150
Grand Total	119,531		136,761		84,654		103,976	
Difference	-17,230		52,107		-19,322		672	
% Change	-12.60%		61.60%		-18.60%		1.70%	

* Partial Data [redacted] (1 Lane Tube vandalized, no reading)

** Road Tube damaged

*** 4th of Jul[redacted]

N/A = Not Available

FIRE SERVICE REPORT

AUGUST 1998

Isle of Palms Fire Department
Call Summary

08/09	Fire Department personnel responded to Chapman Ave. for a vehicle fire. Upon arrival, personnel found a van fully involved in fire. The five was extinguished and the cause was undetermined.
08/16	Fire Department personnel responded to Forest Trail for a possible gun shot wound. Upon arrival, the police department was on the scene and entry was made. Personnel found a male patient in bed with no pulse, no respiration and a gunshot wound to the chest. Resuscitation efforts were initiated and halted by med control. The patient was transported to Charleston County Hospital.
08/16	Fire Department personnel responded to the beach in front of the Citadel Beach house for swimmers in distress. Upon arrival, personnel spotted three swimmers apparently in distress. The wave runner was launched and a Coast Guard helicopter was notified. The Isle of Palms Fire Department wave runner retrieved one swimmer; one by the Coast Guard Helicopter and the last one was able to safely swim to shore. Charleston County E.M.S transported one patient to Roper Hospital.
08/21	Fire Department personnel responded to 57th Ave. for a brush fire. Upon arrival, personnel found a large area between the dunes and a residential lot on fire. The fire was extinguished without further incident. Mt. Pleasant Fire Department stood by at Fire Station 1 per mutual aid request.
08/22	Fire Department personnel responded to a residence on Palm Blvd. for a deck collapse with twenty people trapped underneath it. Upon arrival, personnel found a deck approximately 15' x 10' that had fallen. Seven patients were treated and transported. The injuries ranged from sprained ankles to possible neck and back injuries. Approximately, three to five additional people were on the deck when it collapsed but were able to escape injury. The area was secured prior to leaving.
*	Fire Department personnel responded to three false alarms at Seaside Inn, several stingray and jelly fish stings.

ISLE OF PALMS FIRE DEPARTMENT
AUGUST 1998
ALARM REPORT

INCIDENT #	DATE	DIST.	TYPE	LOCATION
98-415	8-2-98	2	Rescue (water)	31st Ave. @ Beach
98-416	8-2-98	2	EMS Assist (n/r)	8 Fairway Oaks Ln.
98-417	8-3-98	1	EMS Assist (r)	11 22nd Ave.
98-418	8-3-98	2	EMS Assist (n/r)	6600 Palmetto
98-419	8-3-98	1	Install Smoke Det.	902 Palm Blvd.
98-420	8-4-98	2	EMS Assist (n/r)	Palmetto @ Shad Row
98-421	8-4-98	M/A	Assist Motorist	440 Coleman Blvd.
98-422	8-5-98	2	EMS Assist (r)	44 41st Ave.
98-423	8-5-98	1	Station Tour	30 J.C. Long Blvd.
98-424	8-5-98	1	Rescue (water)	2nd Ave. @ Beach
98-425	8-6-98	1	EMS Assist (n/r)	14th Ave. @ Beach
98-426	8-7-98	1	Station Tour	30 J.C. Long Blvd.
98-427	8-7-98	2	EMS Assist (r)	34 Waterway Island Dr.
98-428	8-8-98	1	EMS Assist (n/r)	30 J.C. Long Blvd.
98-429	8-8-98	2	EMS Assist (n/r)	200 Grand Pavilion
98-430	8-8-98	1	Malicious False	1004 Ocean Blvd.
98-431	8-9-98	1	Alarm Malfunction	1004 Ocean Blvd.
98-432	8-9-98	1	Vehicle Fire	12 Chapman Ln.
98-433	8-9-98	1	Alarm Malfunction	1004 Ocean Blvd.
98-434	8-9-98	2	EMS Assist (n/r)	67 Beach Club Villas
98-435	8-10-98	2	EMS Assist (r)	11 Wills Way
98-436	8-10-98	2	EMS Assist (n/r)	17 Palmetto
98-437	8-10-98	1	EMS Assist (n/r)	29 J.C. Long Blvd.
98-438	8-10-98	1	EMS Assist (r)	618 Carolina Blvd.
98-439	8-11-98	1	Install Smoke Det.	30 21st Ave.
98-440	8-11-98	2	EMS Assist (n/r)	80 41st Ave.
98-441	8-11-98	1	EMS Assist (n/r)	30 J.C. Long Blvd.
98-442	8-12-98	1	Brush Fire	2501 Cameron Blvd.
98-443	8-14-98	1	Trash Fire	1008 Ocean Blvd.
98-444	8-15-98	2	EMS Assist (n/r)	Back Bay Dr.
98-445	8-15-98	1	Assist Motorist	Palm @ 21st Ave.
98-446	8-16-98	1	EMS Assist (n/r)	1000 Ocean Blvd.
98-447	8-16-98	2	EMS Assist (r)	252 Forest Trail
98-448	8-16-98	2	Rescue (water)	4700 Palm @ Beach
98-449	8-16-98	1	EMS Assist (n/r)	1120 Ocean @ Beach
98-450	8-17-98	2	EMS Assist (n/r)	60 Grand Pavilion

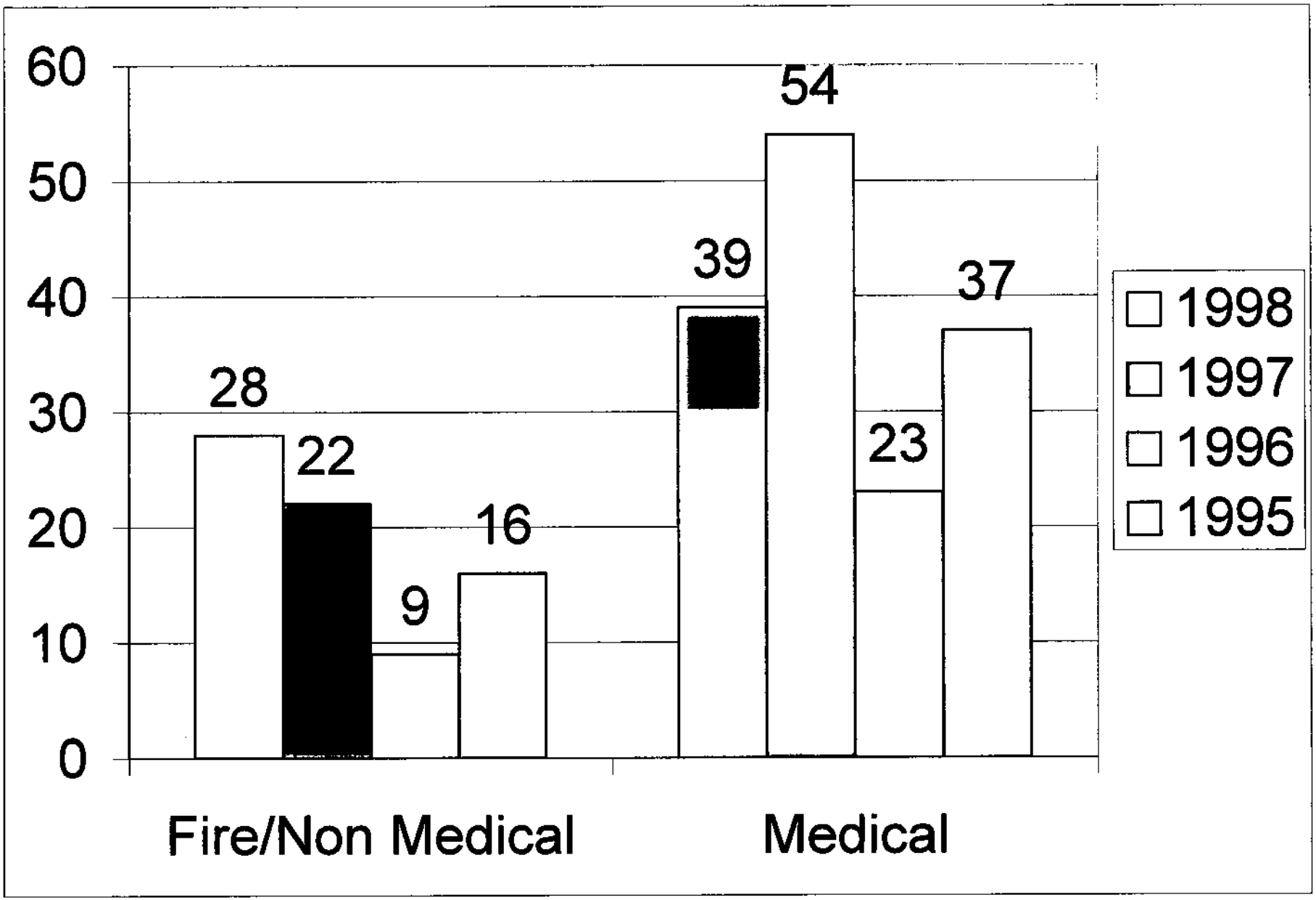
98-451	8-17-98	1	Rescue (water)	8th Ave. @ Beach
98-452	8-17-98	1	EMS Assist (n/r)	1120 Ocean Blvd.
98-453	8-17-98	1	EMS Assist (n/r)	1304 Ocean Blvd.
98-454	8-18-98	2	Check Gas Shut-off	33 Yacht Harbor Ct.
98-455	8-18-98	1	EMS Assist (r)	27 23rd Ave.
98-456	8-20-98	2	Install Smoke Det.	7 Hidden Green Ln.
98-457	8-20-98	1	EMS Assist (r)	517 Ocean Blvd.
98-458	8-20-98	1	EMS Assist (n/r)	30 J.C. Long Blvd.
98-459	8-20-98	2	EMS Assist (r)	3 52nd Ave.
98-460	8-21-98	2	EMS Assist (r)	58 Seagrass Ln.
98-461	8-21-98	2	Brush Fire	10 57th Ave.
98-462	8-21-98	1	EMS Assist (n/r)	30 J.C. Long Blvd.
98-463	8-22-98	1	EMS Assist (r)	1511 Palm Blvd.
98-464	8-22-98	1	EMS Assist (3r, 4n/r)	808 Palm Blvd.
98-465	8-23-98	1	Spill	HWY 517
98-466	8-23-98	1	EMS Assist (n/r)	610 Palm Blvd.
98-467	8-23-98	2	EMS Assist (n/r)	35 Lagoon Villas
98-468	8-24-98	1	EMS Assist (r)	2304 Cameron Blvd.
98-469	8-24-98	1	Search	21st Ave. @ Beach
98-470	8-24-98	1	EMS Assist (n/r)	HWY 517
98-471	8-25-98	1	EMS Assist (r)	8th Ave. & Carolina
98-472	8-25-98	2	Unintentional False	35 Waterway Isl. Dr.
98-473	8-27-98	2	EMS Assist (n/r)	44 41st Ave.
98-474	8-27-98	2	Brush Fire	64 Beach Club Villas
98-475	8-27-98	2	EMS Assist (n/r)	301G Port-O-Call
98-476	8-28-98	2	EMS Assist (n/r)	29 Grand Pavilion
98-477	8-28-98	2	Spill	34 Waterway Isl. Dr.
98-478	8-29-98	2	Alarm Malfunction	51 Waterway Isl. Dr.
98-479	8-29-98	2	Unintentional False	1 Intracoastal Ct.
98-480	8-30-98	2	Unclassified	53rd Ave. @ Beach
98-481	8-30-98	1	Unintentional False	Front Beach

Total Calls= 67 District 1= 36 District 2= 30 Mutual Aid= 1

Total EMS Calls= 39 Resident= 29 Non-resident= 16
Call 98-464 had multiple patients.

August 1997 total= 76

Isle of Palms Fire Department
Response Comparision
August 1995-1998



Isle of Palms Fire Department
Run Comparison
August 1995-1998

	Total Calls	Fire/Non Medical	Medical
1995	53	16	37
1996	32	9	23
1997	76	22	54
1998	67	28	39

City of Isle of Palms Fire Department
August
Incident Report
(Listed in accordance with NFIRS Standards)

Situation Found:	Total	Dist. 1	Dist. 2	MA	YTD	*Fire Cause:*	
Total Alarms:	67	36	30	1	481	*Structural*	
Working Structure Fire					6	Electrical	
Outside of Structure					2	Smoking Materials	
Vehicle Fire	1	1	0		3	Heating or Cooking Equipment	No.
Brush, grass, leaves	3	1	2		20	Suspicious	No.
Trash, rubbish	1	1	0		2	Lightning	No.
Explosion, No after fire						Arson	No.
Outside spill with fire						Other	No.
Other fires not classified							
Overpressure Rupture							
Emergency Medical Call	39	20	19		264		
Locked in-trapped					2		
Search	1	1	0		9		
Extrication					3		
Rescue-Not classified	4	2	2		14		
Spill, leak - no fire	2	1	1		5		
Power line down					2		
Arcing electrical equipment					8		
Aircraft standby							
Chemical spill					1		
Hazardous condition					6		
Water removal					2		
Smoke removal					1		
Animal Rescue							
Assist Police					4		
Unauthorized burning							
Move-up					3		
Other service calls					3		
Smoke Scare					4		
Controlled burn							
Steam, gas mistaken for smoke					1		
Malicious false	1	1	0		1		
Bomb scare							
Alarm Malfunction	3	2	1		18		
Unintentional false	3	1	2		17		
Unclassified	1		1		6		
* Supplemental	8	5	2	1	74		
Property Value:_____	Property Damage:_____					Property Saved:_____	
Gallons of water used 2000							

* See attached Supplemental Report

Supplemental Activities Report
August 1998

Type Call	Total	Dist. 1	Dist. 2	Mutual Aid	Year to Date
Smoke Detector	3	2	1		6
Station Tour	2	2			14
Public Education					1
Public Appearances					3
Assist Motorist	2	1		1	9
Pump Streets					10
Remove Objects/Roof					1
Remove Objects/Tree					1
Beach Search					2
Public Assist					10
Other	1		1		17
Totals	8	5	2	1	74

Isle of Palms Fire Department
Pre-Incident Surveys

Continued to up-date Pre-Incident surveys in the field.

Fire Inspections

The Building Department is currently performing fire insections. There were 22 inspections done for the month of August.

ISLE OF PALMS FIRE DEPARTMENT
AUGUST 1998
TRAINING REPORT

PAID

Total medical training hours.....169.5
Total fire training hours..... 327.5
Total hours.....497
Hours per man..... 29.2

ADDITIONAL TRAINING

The department completed the National Fire Academy's Building Construction for Fire Suppression Forces: Noncombustible and Fire Resistive Construction.

Engineer Scott Mrowca completed the National Fire Academy's Leadership 2 course.

Engineer Scott Mrowca completed the National Fire Academy's Emergency Response to Terrorism: Basic Concepts.

Firefighter Dave Micalizzi completed the DOT First Responder Medical classes.

VOLUNTEER

Total medical training hours.....15
Total fire training hours.....0
Total hours.....15
Hours per man.....3

The volunteers drilled on AED operation on August 12. Drill was canceled on August 26 due to Hurricane Bonnie.

Isle of Palms Fire Department
Maintenance
August 1998

Station 1	
08/11	Worked on "call box".
08/18	Two "H" cylinders prepared for hydrostatic and visual testing.
08/21	Worked on "call box".
08/29	Repaired overhead door.
Station 2	
08/11	Three "H" cylinders sent for hydrostatic and visual testing.
08/24	Prepared tools for possible Hurricane.
Squad 1	
08/18	Replaced 500watt bulb in scene light.
08/27	Checked alternator for voltage.
08/31	Replaced starter.
Truck 1	
08/30	Checked fluid level in Vogel System.
Engine II	
08/12	Adjusted idle speed on chainsaw.
08/24	Worked on chainsaw.
08/27	Checked Circle-D light for operation. Replaced bulb.
08/27	Chainsaw repaired.
08/31	Mounted brackets for backboard.
Engine III	
08/18	Repaired jumpline cover latch.
08/21	Repaired scene light on driver's side.
08/24	Repaired generator.
08/27	Changed plug in generator.
08/29	Repaired 2 SM20 Nozzles.
08/31	Taken to County PWD to adjust brakes.
Engine IV	No maintenance performed.

Car I (Jeep)

08/14	Changed oil and filter, air filter- o.k.

Car II (Crown Victoria)

08/10	Replaced left rear tire, hubcaps and sun visor.
	Plugged leak in left front tire.

Rescue I (F-150)

08/11	Repaired rear-view mirror.
08/18	Taken to Craft's Garage to repair transfer case.

Rescue II (ATV-Kawasaki 4x4)

No maintenance performed.

Rescue III (Rescue Boat)

08/18	Repaired port bilge pump.

Rescue IV (Rubber Boat)

No maintenance performed.

Rescue V ('97 Yamaha Jet Ski/Wave Runner)

No maintenance performed.

Misc.

08/03	Hydrant testing performed.
08/04	Hose testing performed.
08/24	Fuel hose replaced in spare generator.
	Serviced chain saw.
08/26	Picked up generator from Champion Honda.

Conducted Weekly:	SCBA inspection & maintenance
	Ladder inspection & maintenance
	Backflushed pumps
*	Worked on hydrants throughout the month.
	Radio Templates were made in preparation for the Citywide reprogramming of radios.

Isle of Palms Fire Department
Personnel Report
August 1998

Engineer Stephen Riddle was named Employee of the Month for the month of August. Captain Glen Kramer nominated Stephen due to his assistance in the creation of a gear room at Station 2, which included construction of portable closets, inventory and quality control of uniforms and bunker gear. His efforts will result in a savings to the City.

On August 8, 1998, Chief Graham attended a banquet honoring the 25th anniversary of Charleston County E.M.S. which was held at the Shriner's Club in Mt. Pleasant.

On August 13, 1998, Assistant Chief Yannuzzi attended LEPC held at the Charleston Public Works on Plum Island.

On August 19, 1998, Chief Graham attended a disaster drill sponsored by the Town of Mt. Pleasant and was hosted at the Mt. Pleasant Police Department.

Isle of Palms Fire Department
Public Relations Report
August 1998

08/03	Fire Department personnel installed one smoke detector for a resident on Palm Blvd.
08/04	Fire Department personnel assisted disabled motorist.
08/05	Fire Department personnel gave a tour of Station 2 to visitors from Denver.
08/07	Fire Department personnel gave a tour of Station 1 to two visitors.
08/11	Fire Department personnel installed one smoke detector for a resident on 21st Ave.
08/15	Fire Department personnel assisted a disabled motorist on Palm Blvd.
08/18	Fire Department personnel assisted a resident on Yacht Harbor Court by securing propane service to the dwelling.
08/20	Fire Department personnel installed a smoke detector for a resident on Hidden Green Lane.

EXHIBIT F

PUBLIC WORKS COMMITTEE MEETING
September 16, 1998

The regular meeting of the Public Works Committee was held on September 16, 1998, at 6:00 p.m. in the Building Department. Present were Chairperson Debra Hernandez, Committee members Mike Sottile and Dee Taylor and Director David Mobley. Also present were City Administrator Williams, Mayor Bunch, Councilmember Shaffer and Gear.

1. Citizens Comments. None

2. Minutes of Previous Meeting. Mr. Sottile made a motion to approve the minutes from the August 1998 meeting; Mr. Taylor seconded; motion passed unanimously.

3. Monthly Director's Report. Mr. Mobley discussed the month's activities and answered questions of Committee members (see attached report). He reported that Levon Scott has resigned to work in North Charleston. With the hire of three new truck drivers next week, the department will be up to full staff for the first time since January.

Once a week collection will begin the first week of October. Limb pickup should go faster now that the flatbed truck is back in service and we may have Fennell come over one more day to help; we may get caught up by next week.

The County has been requested to clean the ditches, but they have not come over here yet. Eadie's has been cleaning the ditch on 32nd Avenue. Mr. Mobley will contact the County to see when they can be here.

4. New Business. (A) Septic Tank Committee. Chairman Hernandez stated that Council agreed to establish a committee to deal with maintenance of septic tanks and mandatory sewer hook-up requirements as requested by the Clean Water Council. This committee will include one member of City Council, one member from the CPW and one island resident member of the Clean Water Council. Councilmember Shaffer has agreed to serve, Bob Allen from the CWC, and she will be talking to the CPW Monday evening.

5. Old Business. (A) Trash Transfer Station. Mr. Williams reported that he and Mr. Mobley have been investigating another option. There is a grinding/shredding operation on Hamlin Road who contacted us about diverting some of our trash to them. They grind it up and transport it to Westvaco to be burned for fuel. Mr. Williams has also discussed with them allowing the City to construct a ramp on their site so we can deposit the non-burnable trash into roll-off containers that Fennell would haul off. He will project some costs.

(B) Drainage Update. Mr. Williams said that when the 32nd Avenue ditch has been completely cleaned, we will need to make the determination whether we want them to continue in other areas or not. The cost was estimated at $1,600/day for 2 trucks, but he has

not been able to have 2 trucks on the site each day so it is taking longer. Also, we are receiving complaints about the noise and hours (which have been adjusted from 7 am to 9 am).

(C) Commercial Area Traffic and Beautification Plan. The application for the Mini Technical Assistant Grant has been submitted and we may know by the end of October. Chairman Hernandez requested that we proceed with seeking proposals; Mr. Williams will begin working on this project in late October after current projects are done.

6. Miscellaneous. - None

7. Executive Session. Mr. Taylor made a motion to go into Executive Session to discuss personnel matters related to the Public Works Department; Mr. Sottile seconded; motion passed unanimously.

Coming out of Executive Session, Chairman Hernandez stated that personnel matters were discussed and no action was taken.

There being no further business to come before the committee, the meeting was adjourned at 6:50 p.m.

Respectfully submitted,

Debra Hernandez, Chairman

City of Isle of Palms
Department of Public Works
August Report
David Mobley, Director

1. Department received 529 phone calls in the month of August for special request collection. Picked up 15 white goods, i.e., water heaters, washers, dryers, freezers, etc. We buried 2 sea turtles and disposed of 3 raccoons. We delivered 20 rollout carts/recycling bins and 36 flat bed and garbage packer loads of limbs and dry trash.

2. One scrap metal container has been transported to Charleston Scrap Metal. We emptied two golf course maintenance roll-off containers (limbs).

3. We bored six holes for parking meters and parking signs for the Seaside Inn.

4. Installed 9 street and stop signs last month; i.e., faded no parking and vandalized signs and we have four on order.

5. We have one CDL driver temporarily employed. We will be hiring three CDL drivers next week at $10/hour.

EXHIBIT G

ISLE OF PALMS RECREATION COMMITTEE
September 14, 1998

The regular meeting of the Isle of Palms Recreation Committee was held on September 14, 1998, at 6:30 p.m., in City Hall Council Chambers. Present were Chairman Bettelli, and committee members Skipper Shaffer and Debra Hernandez, Recreation Director Norma Jean Page and City Administrator Mark Williams.

1. Approval of Previous Month's Minutes. Ms. Hernandez made a motion to approve the minutes from the August 1998 meeting; Mr. Shaffer seconded; motion passed unanimously.

2. Citizens Comments.- None.

3. Recreation Department Report. (attached hereto) Ms. Page gave an overview of the department's August monthly activities and answered questions of committee members.

Ms. Page reported that Ginger Cox has resigned as Assistant Director as of September 24th because of a move to Surfside Beach. She did not want to move but her fiancé has been offered a career choice and they may return to Charleston in a couple of years. She is a valued employee and will be missed.

Ms. Page has advertised in the newspaper for the position of Supervisor. In discussions with the Administrator, she has recommended hiring a second Supervisor in that the current Supervisor has only been on staff for a month and then promote the better employee to Assistant Director sometime in the future.

Ms. Page reported that they are now posting more City meetings, etc., on the message board as requested and Committee members said she was doing a great job with the board.

There was discussion of the mutual agreement with Mt. Pleasant's Recreation Department as to fees, participation in league tournaments, etc. The IOP children would rather be on an IOP team instead of going through the draft. Tom O'Roarke came to one of our meetings last year and Ms. Page was going to review the minutes from that meeting and will be reviewing the agreement.

4. Old Business. (a) Breach Inlet Boat Ramp. Chairman Bettelli stated that before we can make any decisions on this boat ramp, we will have to wait until Council makes decisions on the 41st Avenue property. The Administrator was also asked to go ahead and send the Carroll Realty letter about this property.

5. New Business. Chairman Bettelli reported that Stu Kimball of the IOP Park Foundation has indicated that we may be receiving a large donation soon, probably to be earmarked for the new community building.

6. Miscellaneous. Chairman Bettelli asked if a City sticker could be provided for the doors of the new Recreation truck. Administrator Williams said that David Mobley had ordered some stickers for the Public Works vehicles which Recreation could use temporarily until we come up with something better and he told Ms. Page how to get in touch with the company that makes them.

There being no further business, the meeting was unanimously adjourned at 7:10 p.m.

Respectfully submitted,

Marty Bettelli

Marty Bettelli, Chairman

ISLE OF PALMS
RECREATION DEPARTMENT

MONTHLY REPORT
AUGUST
1998

STAFF: D. J. BARNHILL
GINGER COX
ROBERT WALTZ
SIDNEY LESESNE
NORMA JEAN PAGE

ISLE OF PALMS

RECREATION DEPARTMENT

ACTIVITIES	DAYS OFFERED	TIME
Island Pre-School I (ages 3 - 4) Robin Lee, Instructor	**Monday, Wednesdays & Fridays**	**9:00 - 12:00 noon**
Island Pre-School II (ages 3 - 4) Robin Lee, Instructor	**Tuesday & Thursdays**	**9:00 - 12:00 noon**
Island Tiny Tots (ages 2 - 3) Michelle Page, Instructor	**Tuesday & Thursdays**	**9:30 - 12:00 noon**
Tae Kwon Do (ages 6 - 11)	**Saturdays**	**9:00 - 12:00noon**
Tae Kwon Do (12 & older)	**Wednesdays**	**7:30 - until**
Tae Kwon Do (12 & older) Dr. John Emmel, Instructor	**Saturdays**	**10:00 - until**
Gymnastics (ages 3 - 5) Tricia Tapio, Instructor	**Fridays**	**3:30 - 4:15 pm.**
Gymnastics (ages 6 - 11) Tricia Tapio, Instructor	**Fridays**	**4:15 - 5:15 pm**
Yoga Elizabeth Hanke, Instructor	**Tuesdays**	**6:30 - 7:45 pm.**
Dog Obedience Val Masters, Instructor	**Mondays**	**7:15 - until**
Line Dancing Tom & Betty Wood, Instructors	**Thursdays**	**6:30 - 8:00 pm.**
Aerobics Alicia O'connor, Instructor	**Mon., Wed., & Friday**	**9:00 - 10:00 am.**
Tap Dancing (Beginners ages 3 - 5 yrs) **Ballet (Beginners ages 3 - 5 yrs)** Naomi Calvert, Instructor	**Thursdays** **Thursdays**	**4:00 - 4:30 pm.** **4:30 - 5:00 pm.**
Tap Dancing (ages 6 yrs. & older) **Ballet (6 yrs. & older)** Naomi Calvert, Instructor	**Thursdays** **Thursdays**	**5:00 - 5:50 pm.** **5:30 - 6:00 pm.**

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ATHLETICS:

Men's Softball	**Monday & Wednesdays**	**7:00 pm - until**
Flag Football	**Sundays**	**12:00 - until**
Youth Soccer (ages 5 & 6)	**Mondays**	**5:30 and 6:30 pm.**
Youth Soccer (ages 7 & 8)	**Tuesdays**	**5:30 and 6:30 pm.**
Youth Soccer (ages 9 - 12)	**Thursdays**	**5:15 and 6:30 pm.**
Co-Rec. Volleyball	**Registration begins November**	
Youth Basketball ages 5 - 17 yrs.	**Registration begins November**	

SPECIAL EVENTS

IOP Beach Run proceeds to benefit the Recreation Foundation.	**Saturday, September 12**	**8:00 am - until**
Halloween Carnival	**Saturday, October 31**	**5:00 pm.**
Ghostly Tide Tales	**Saturday, October 31**	**8:00pm.**
Christmas Card Drawing Contest (ages 7 yrs & younger) *Winner will be announced at Annual Tree Lighting Ceremony*	**Monday, November 16**	**9:00 - 12:00 Noon and 5:00 - 7:00 pm.**
Island Arts and Craft Sale	**Saturday, November 28**	**9:00 - 4:30 pm.**
Annual Tree Lighting Ceremony & Visit with Santa Claus	**Friday, December 4**	**6:00 pm - until**
Silent Auction	**Friday, December 4**	**TBA (tentatively planne 12:00 noon - 6:00 p.m.)**
Santa's Hotline ages 6 & 7 yrs.	**Wednesday, December 16**	**5:30 - 7:30 pm.**

MEETINGS ATTENDED BY STAFF:

August 4: Zack Sneed - McDonald Enterprises/Gym Divider Curtain
August 6 Sports Council
August 10 Recreation Committee
August 11 Southern District Meeting
August 17 Recreation Staff Meeting
August 19 Howard Silverstein/Playground Equipment
August 20 Roger Conkrite/Bleachers
August 24 Recreation Staff Meeting/Hurricane Preparations
August 25 Recreation Directors Meeting (PRC)
August 25 Citadel/Lowcountry Seniors Games
August 25 Recreation Foundation

ISLE OF PALMS
RECREATION DEPARTMENT

Youth Dance Lessons

will be offered at the Isle of Palms Recreation Department!

BEGINNER TAP

Age: 3 to 5

Day: Thursdays

Time: 4:00pm - 4:30pm

September 17th (12 lessons)

Fee: $30/month

Uniform: Black tights, tap shoes, and leotard

BEGINNER BALLET

Age: 3 to 5

Day: Thursdays

Time: 4:30pm - 5:00pm

September 17th (12 lessons)

Fee: $30/month

Uniform: Pink tights, ballet shoes, and black leotard

Sign up for both Ballet AND Tap classes and receive a discount price! The cost per month is $55.

TAP

Age: 6 and older

Day: Thursdays

Time: 5:00pm - 5:30pm

September 17th (12 lessons)

Fee: $30/month

BALLET

Age: 6 and older

Day: Thursdays

Time: 5:30pm - 6:00pm

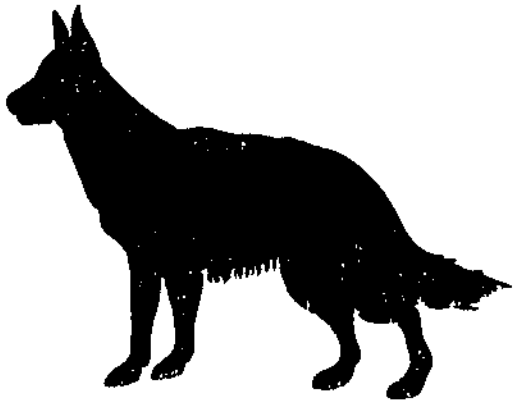
September 17th (12 lessons)

Fee: $30/month

Please pre-register by September 3.

For more information, call the Isle of Palms Recreation Department at *886-8294!*

• 29451 • (843) 886-8294 • Fax: (843) 886-9857



Creating Workability
Between You and Your Dog

POSITIVE DOG TRAINING

Learn Training Methods That You And Your Dog Will Enjoy!

Group Classes:
- Advanced Beginner Class (dog must know basic commands to sign up for this class)
- Basic Beginner Class (Ages: Over 6 months)
- Puppy Class (Ages: 9 weeks to 6 months)

Group Classes Taught In: Isle of Palms, Mt. Pleasant, W. Ashley, and Summerville

Training in Your Home:
- Personalized One-On-One Instruction (All Ages)
- Free Initial Consultation and Evaluation

Questions/Registration Information: 849-3626

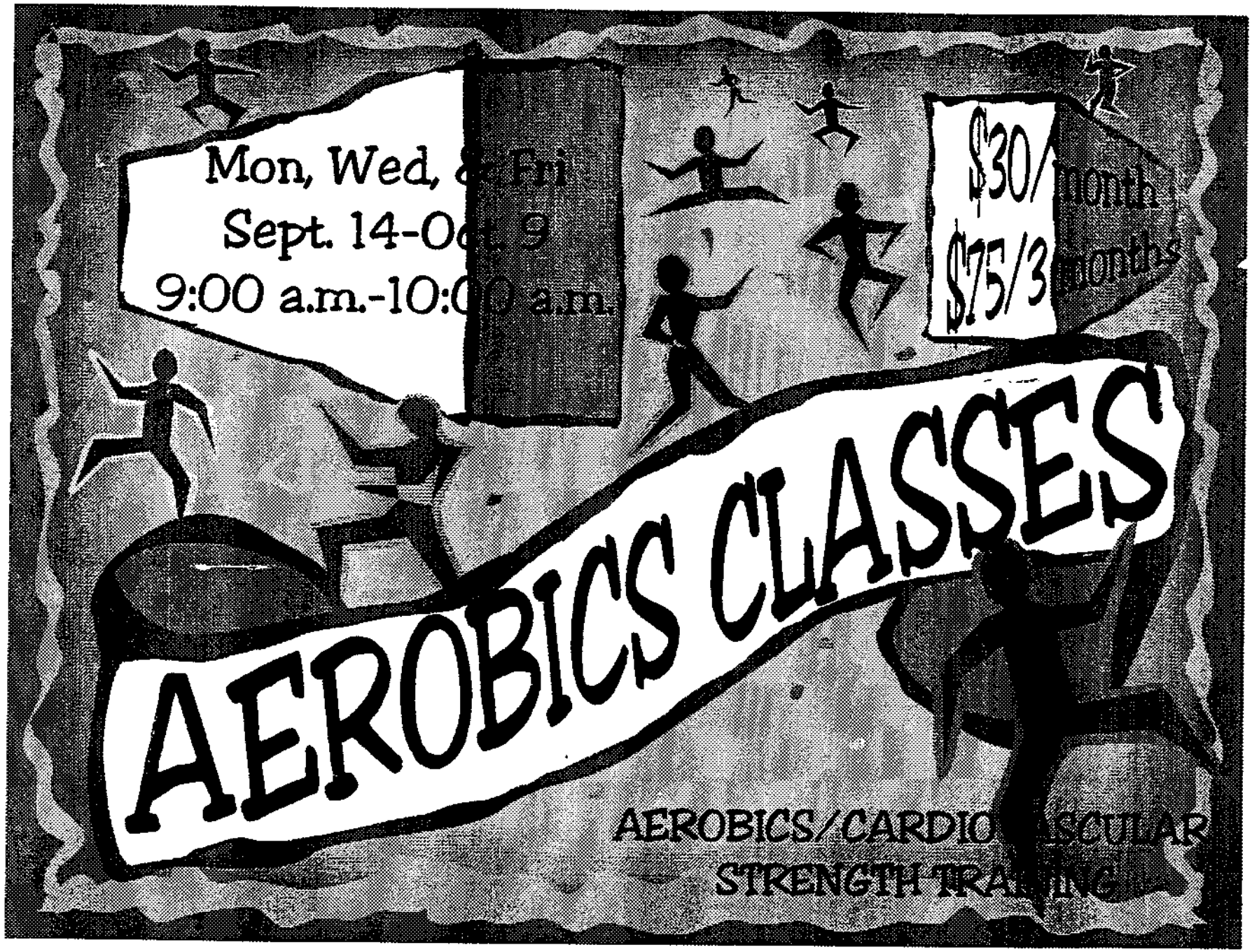
About the Trainer. . .
Val Masters has been training dogs professionally for over 14 years. She teaches obedience, conformation, , and private in-home instruction. She addresses many behavioral problems, including aggression, and is able to alter these behaviors in a positive, non-abusive manner. Through positive motivation, play training, and utilization of your dog's natural instincts, she will help you to achieve satisfactory obedience and behavioral outcomes.

The Canine Consultant
Creating Workability
Between You & Your Dog

Group Classes
Training In Your Home
Behavioral Counseling
Obedience Training
Conformation Handling
Nutritional Consulting

Val Masters
Trainer
803.849.3626

IOP Classes 886.8294


Mon, Wed, & Fri
Sept. 14-Oct. 9
9:00 a.m.-10:00 a.m.
$30/month
$75/3 months
AEROBICS CLASSES
AEROBICS/CARDIOVASCULAR
STRENGTH TRAINING

Gymnastics for Youth

The Isle of Palms Recreation Department will sponsor Beginning Gymnastics for youth age 3 and older.

Gymnastics helps children develop flexibility, improve muscle coordination, and increase muscle strength. Participants will enjoy socializing with their peers in a non-competitive environment!

Classes will be held on Friday afternoons.
First session begins September 11th.

Fees per session: $35/resident
$40/non-resident
Instructor: Patricia Tapio

Call 886-8294 for more information.

For the most up-to-date information on programs, athletics, special events, and rainouts, call the East Cooper Community Bulletin Board at 884-2278 and dial 3560 for Isle of Palms Recreation Department news!

ISLE OF PALMS
RECREATION DEPARTMENT

LINE DANCING

Join us at the Isle of Palms Recreation Department for Line Dancing!

Thursday Evenings
September 17-October 8

$30/residents
$35/non-residents

Instructors: Tom & Betty Wood

Both have been teaching for 10 years at various places including Charleston County Schools, Desperados, and The Lazy Bee.

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ISLE OF PALMS
RECREATION DEPARTMENT

YOGA

"HEALTH IS WEALTH. PEACE OF MIND IS HAPPINESS. YOGA SHOWS THE WAY."

Strength, Toning, and Flexibility Exercises
Energizing Breathing Techniques
Deep Relaxation

Instructor: Elizabeth Hanke

Internationally Certified Sivananda Instructor
Over 10 years experience

Tuesdays, Sept. 15-Nov. 3
6:30 p.m.-7:45 p.m.

$48/8 week session

EVERYONE WELCOME!

For more information, please call the Isle of Palms Recreation Department at 886-8294!

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ISLE OF PALMS
RECREATION DEPARTMENT

SPECIAL EVENTS

Happy Haunting Carnival: October 31 from 5:00p.m. to 7:00p.m. Carnival games, concessions, prizes, a jump castle, and much more will be available!

Ghostly Tide Tales: October 31 at 8:00p.m. The story telling event is on the beach at 28th Avenue. Bring a flashlight and blanket! No fee.

Island Arts and Crafts Sale: November 28 from 9a.m. to 4:30p.m. Crafters will be at the Recreation Dept. wth beautiful items for sale. Sponsored by Commerce Assoc.

Annual Tree Lighting Ceremony and Visit With Santa: December 4 at 6:00p.m. Come for goodies, a visit with Santa Clause, and the Community tree lighting ceremony at the Recreation Department.

Santa's Hotline: December 16 for children ages 5 and under and December 17 for children 6 and 7. Santa will call the children between the hours of 5:30p.m. and 7:30p.m. each night. No fee.

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ISLE OF PALMS
RECREATION DEPARTMENT

ATHLETICS

YOUTH:

Youth Basketball Registration:
Registration is to be announced for boys and girls ages 5 to 17 years. Practice is in December and games are played in January and February. The fee is $25.

ADULTS:

Co-Rec Volleyball: Team registration begins November 4 and games begin January 5th. The team fee is TBA.
Men's Fall Softball: Games will be played Monday and Wednesday nights.
Men's Flag Football: Games will be played Sunday afternoons beginning September 13.

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October 1998

Isle of Palms Recreation Dept.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1 9:00am Island Preschool 9:30am Tiny Tots 6:30pm Line Dancing	2 9:00am Island Preschool 9:00am Aerobics 3:30pm Gymnastics 7:00pm IOP Dare Dance	3 8:00am IOP Connector Run 9:00am Tae Kwon Do 12:00pm Open Basketball Court
4 12:00pm Flag Football Rec Dept. Hours: Mon-Fri 9-6pm Sat: 12-6pm	5 9:00am Island Preschool 9:00am Aerobics 5:30pm 5-6 Years Soccer 6:00pm Dog Obedience 7:00pm Men's Softball	6 9:00am Island Preschool 9:30am Tiny Tots 5:30pm 7-8 Years Soccer 6:30pm Yoga	7 9:00am Island Preschool 9:00am Aerobics 5:15pm 9-12 Year Soccer 7:00pm Men's Softball 7:30pm Tae Kwon Do	8 9:00am Island Preschool 9:30am Tiny Tots 5:15pm 9-12 Years Soccer 6:30pm Line Dancing	9 9:00am Island Preschool 9:00am Aerobics 3:30pm Gymnastics	10 9:00am Tae Kwon Do 9:00am Soccer pictures 12:00pm Open Basketball Court
11 12:00pm Flag Football SCRPA Conference	12 9:00am Island Preschool 5:30pm 5-6 Years Soccer 6:00pm Dog Obedience 7:00pm Men's Softball	13 9:00am Island Preschool 9:30am Tiny Tots 5:30pm 7-8 Years Soccer 6:30pm Yoga	14 9:00am Island Preschool 5:15pm 9-12 Year Soccer 7:00pm Men's Softball 7:30pm Tae Kwon Do	15 9:00am Island Preschool 9:30am Tiny Tots 5:15pm 9-12 Years Soccer	16 9:00am Island Preschool 3:30pm Gymnastics	17 9:00am Tae Kwon Do 12:00pm Open Basketball Court
18 12:00pm Flag Football Upcoming events: Youth Basketball Halloween Carnival & Christmas Card Drawing Contest	19 9:00am Island Preschool 5:30pm 5-6 Years Soccer 6:00pm Dog Obedience 7:00pm Men's Softball	20 9:00am Island Preschool 9:30am Tiny Tots 5:30pm 7-8 Years Soccer 6:30pm Yoga	21 9:00am Island Preschool 5:15pm 9-12 Year Soccer 7:00pm Men's Softball 7:30pm Tae Kwon Do	22 9:00am Island Preschool 9:30am Tiny Tots 5:15pm 9-12 Years Soccer	23 9:00am Island Preschool 3:30pm Gymnastics	24 9:00am Tae Kwon Do 12:00pm Open Basketball Court
25 12:00pm Flag Football	26 9:00am Island Preschool 5:30pm 5-6 Years Soccer 6:00pm Dog Obedience 7:00pm Men's Softball	27 9:00am Island Preschool 9:30am Tiny Tots 5:30pm 7-8 Years Soccer 6:30pm Yoga	28 9:00am Island Preschool 5:15pm 9-12 Year Soccer 7:00pm Men's Softball 7:30pm Tae Kwon Do	29 9:00am Island Preschool 9:30am Tiny Tots 5:15pm 9-12 Years Soccer	30 9:00am Island Preschool 3:30pm Gymnastics	31 9:00am Tae Kwon Do 5:00pm Halloween Carnival 8:00pm Ghostly Tide Tales

September

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

November

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

24-28th Avenue 886-8294

EXHIBIT H

PERSONNEL COMMITTEE
September 8, 1998

The regular meeting of the Personnel Committee was held at 5:30 p.m. on September 8, 1998, in the City Hall Council Chambers. Committee members present were Chairman Miller, and members Abele and Bettelli; also present was City Administrator Mark Williams.

1. Approval of Minutes From Prior Meeting. Adm. Abele made a motion to approve the minutes of the August Committee meeting; Mr. Bettelli seconded; motion passed unanimously.

2. Old Business. (A) Employee Benefits/Morale and Incentive Plan. Mr. Williams discussed the plan which had been passed out last month (attached to last month's minutes). His goals are to inspire all the employees to do the best job that they can for the City. Chairman Miller suggested that the committee review each portion of the plan and make recommendations for additions and/or deletions:

Fringe Benefits: (1) Sick Leave. Committee discussed and asked Administrator to look at a lottery type system: i.e., for perfect attendance for one month generates an award of maybe $25; and perfect attendance for one year generates a day off and an award of maybe $50.

(2) Education Benefits. Committee felt that classes should be beneficial to the City and not recreational.

(3) Subsidizing of Dependent Health Insurance. Administrator was asked to do a cost estimate at a range of percentages.

(4) Day Care Benefit. Committee felt this was too expensive for a City of this size to take on.

(5) Health Insurance Benefits for Retirees. Committee would entertain paying a portion of the coverage after a certain number of years employment with the City and Administrator will prepare cost estimate.

(6) Additional Life Insurance Coverage. Committee felt that the employees would probably not recognize this as a benefit.

(7) Disability Insurance. Committee reviewed proposed figures from Canada Life and felt this was a benefit worth looking farther into.

(8) Vision Care. Committee felt this was a good benefit to offer.

(9) Coordination of Holidays With Other Governments. Committee felt that the City is presently generous with its nine holidays and discussed having a number of optional holidays, such as your birthday, St. Patrick's Day, etc.

(10) Day After Thanksgiving. Committee felt it would be hard to "sell" another holiday and one suggestion was to make this day optional with one other established holiday. Employees may be asked to determine what holidays they would prefer within this benefit package.

(11) Annual Leave Tied to Longevity. There are very few long term employees within the City so this benefit would only affect a few people and would not cost a lot. Committee felt favorably for those working 15 years to receive 4 weeks annual leave.

(12) ½ Day Wednesdays. Committee agreed not to include this benefit.

Recognition and Rewards. (1)-(4) Employee of the Month Parking Spaces; Named on Info Sign; Publicized in Their Workplaces; and Publicized in Moultrie News. Committee felt all of these suggestions were very good. Discussion about having an Employee of the Quarter, as monthly awards are phasing out, and perhaps sending them out for a nice dinner somewhere. Administrator will look into this further.

(5) Personal Recognition from Supervisors. Committee agreed that this was very important for morale.

(6) Employee Recognition by Coworkers. Committee felt this might be too complicated to administer and were not in favor of it.

(7) Safety Consciousness Raising. Committee was apprehensive that this would work and were concerned that people would be encouraged not to file a claim for an on-the-job injury. Administrator will check with department heads for feedback.

(8) Employee Development. Committee felt this would expand people's horizons of how the City works, but were concerned how to implement it. Administrator will discuss with department heads.

(9) Suggestion Box. Committee felt this was a good idea.

(10) Advertise Positive Feedback. Committee felt this was a good idea but without the monetary award. Possibly something in writing signed by all council members at a city council meeting.

(11) Supervisor's Instantaneous Awards. Committee was concerned about monitoring this program without showing favoritism to better employees. Administrator will discuss with department heads.

Motivational Ideas. (1) Employee Birthday/Celebration. Committee felt sending cards signed by the mayor and/or council members was a great idea, but were not in favor of a day off or a check.

(2) Christmas Bonuses. Committee was not enthused about this in the public sector and Administrator will get some feedback from department heads.

Chairman Miller stated that he needed to leave and asked for comments on the last few items. Committee felt that re-instating an Employee and Family Picnic was a good idea if the employees wanted it.

Discussion of 4-Day Work Week for Public Works Department - Committee agreed this was worth consideration and would be looked at in the future.

Committee was not supportive of remaining items on pages 8 and 9, except for Team Building Personnel Recruitment.

Administrator will re-work the program for next month's meeting.

(B) Discussion of the Use of David M. Griffith Copyrighted Performance Evaluation Forms. This will be postponed to next month's meeting.

3. New Business. (A) Recommended Anti-Harassment Personnel Policy. Adm. Abele felt this was a good policy (attached hereto) and **made a motion to present to City Council for incorporation into the City Handbook; Mr. Bettelli seconded; motion passed unanimously.**

4. Miscellaneous. - Administrator Williams stated that we have a couple of very good candidates for truck driver and he needed to know whether or not he could bump up the driver's pay to $11 per hour. He felt that money was the prime motivator for this position and we need the employees. He was asked to present at Ways & Means Committee meeting next week.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:20 p.m.

Respectfully submitted,

Bob Miller, Chairman

Employee Benefit, Incentive and Motivation Program

Numerous studies and surveys in both private and public sector organizations have shown that it often takes more than pay to keep employees motivated to do their best work. Employees of all ranks or levels have been shown to respond positively to recognition by management which is designed to demonstrate the employees' worth to the organization. This can be accomplished in a number of ways—from additional fringe benefits and simple, inexpensive forms of recognition, such as plaques, caps or badges, to employer paid trips around the world. The key for the City of Isle of Palms will be to offer motivational incentives that will be successful within the realm of affordability. Experience of employers' who have successfully implemented and maintained reward and recognition programs has shown the following:

- The programs should reflect the... (employer's)...values....
- Employees should participate in the development and execution of the programs
- The programs can involve cash, non-cash or both
- Since what is meaningful to you may not be meaningful to someone else, the programs should encompass variety
- The programs should be highly public
- The programs have a short life span and must be changed frequently.[1]

"Compensation is what you give people for doing the job they were hired to do. Recognition, on the other hand, celebrates an effort beyond the call of duty."[2]

In discussion with Department Heads, a number of ideas have surfaced, some of which are unique to a particular department, while others can be extended to all city employees. Those, and other ideas, are summarized as follows in the order of fringe benefits, recognition and reward, and finally miscellaneous motivational ideas:

Fringe Benefits

Sick Leave

Current policies do not offer any incentive for an employee to minimize the use of accrued sick leave. Many governments and businesses will reward an employee who doesn't use their sick leave by awarding a cash bonus for a portion of any unused sick leave. The city could pay employees ½ of the unused balance of sick leave accrued in a calendar year just before Christmas. Alternatively, the city could offer a cash bonus for every six months of perfect attendance. Although likely to be given only rarely, this will acknowledge that perfect attendance is achievable and a special occurrence. To make the positive reinforcement even more effective, award a smaller bonus for every month of perfect attendance. Any reduction in the usage of sick leave will result in OT savings.

Education Benefits

A proposed policy establishing an educational benefit has already been reviewed by the Personnel Committee. This policy would reimburse employees for tuition and books in pursuit of higher education deemed beneficial to the city. Some organizations extend this concept to even include recreational learning, such as classes in pottery-making, flying lessons, etc. Benefits are extended in the belief that an educated or more personally developed employee is a better employee. Since the amount of participation in such a program cannot really be estimated, a fixed appropriation is recommended for the first year of implementation, with the benefit to any individual determined by the total number of participants who sign up by a specified deadline. Cost to the city: $15,000.

Subsidizing of Dependent Health Insurance

Cost of health insurance has been increasing at a rate much higher than the Consumer Price Index (CPI) for several years. For employees with insured dependents, the annual increase in premiums may offset annual cost of living adjustments in their pay. The cost of dependent's insurance has become a very important issue for job applicants. A recent candidate for employment in the Fire Department turned down the offer of a job because of the cost of dependent's health insurance. The Personnel Committee has previously discussed the possibility of subsidizing these premiums and the cost to the city depends on the level of subsidy—whether 25%, 50%, 75%, or 100%. Arguably, if the cost of dependents' coverage is reduced, more employees will take advantage of the insurance.

Day Care Benefit

Of the employees with dependents, another important concern is the quality of day care that enables the parents to work. Although day care expenses are already a pre-tax deduction from pay under the city's flexible benefits program, several employees have said that it would be a real benefit if the city would subsidize what usually cost the employee $75-100 per week. The cost to the city would again be determined by the level of subsidy.

Health Insurance Benefits for Retirees

The city currently provides no health insurance benefits for retirees. The SC Local Government Assurance Group does offer coverage for retirees with reduced benefits (and lower premium) to fit the retirees' needs with coordination of Medicare coverage. Most of the cities that are offering this benefit are tying participation to 15 or 20 years of service in South Carolina local government as demonstrated by enrollment in the existing SCLGAG program. Only a handful of employees presently have the number of years of service to become eligible for retiree coverage in the near future.

Additional Life Insurance Coverage

At a relatively nominal expense of $.32/$1,000 our employees are already covered with $10,000 of group term life insurance. This coverage could be increased to a higher increment without the city incurring too high of cost. This benefit would be most useful to the survivors of a deceased employee as most people are under-insured.

Disability Insurance

While many employees have at least some life insurance, most have no protection against loss of income if they are injured (off the job) or become sick and are unable to work. Such a scenario can be financially devastating to any family. The Personnel Committee has previously discussed the possibility of the city providing group disability income insurance coverage for all employees. Such coverage would be a mixture of a short-term disability policy paid for by the employee, combined with a long-term policy paid for by the city. These policies would typically protect up to 60% of the employee's gross pay. Cost to the city for this benefit will depend on policy choices, such as length of elimination period before the short-term policy kicks in, etc. This insurance is relatively inexpensive when compared to the protection if offers against catastrophic financial ruin.

Vision Care

Several employees have asked that the city expand its current insurance offerings to include vision care. This coverage would provide for examinations and partial reimbursement for glasses and contact lenses. This coverage is available through the SC Local Government Assurance Group, the group health carrier, for $2.00 per month. Benefits are limited to $75 for glasses or contacts every two years, and $30 for exams every two years.

Coordination of holidays with other governments

Suggestions have been made that the city ought to coordinate its scheduled holidays with the state and county government. The state has 11 holidays, four of which are not observed by the city. They are: George Washington's Birthday, Election Day, Veteran's Day, Day After Thanksgiving. The holidays that Charleston County offers that the city does not observe are: President's Day, Day After Thanksgiving, and Personal Holiday. The city observes Martin Luther King day, but the state does not.

Day After Thanksgiving

As noted above, the one major holiday observed by the county and state that it not observed by the city is the Friday after Thanksgiving. By adopting this holiday, the city will provide an opportunity for the employees to spend more time with their families.

Annual Leave Tied to Longevity

The city's current policies on accrual of annual leave do not provide any differentiation in accrual rates for someone who has been employed 5 years vs. 15 years. From year 2 to 5 employees accrue the equivalent of 2 weeks, and from year 5 on employees accrue 3 weeks of annual leave per year. Another benefit for longevity of service without compromising pay for performance would be higher accrual rates for 10, 15 and 20 years of service, corresponding to 4, 5, and 6 weeks of leave per year.

½ Day Wednesdays

Several small communities across the state close their city hall offices on Wednesdays at noon. This benefit has the effect of breaking up the work week and affords employees the opportunity to take care of personal business.

Recognition and Rewards

Employee of the Month Parking Spaces

For the sake of recognition of excellent job performance, allow each department to identify a parking space reserved for the employee of the month in the respective department. Costs would be limited to the installation of appropriate signage in the five parking lots associated with department buildings.

Employee of the Month Named on Info Sign

At virtually no cost, Employees of the Month could be publicly recognized by having their names placed on the city's information sign.
This would give the employees important exposure to the community instead of merely being recognized internally for their outstanding performance.

Publicize Employees of the Month in Their Workplaces

Using existing Polaroid or digital cameras, department heads could photograph employees selected as Employee of the Month. Their photos would then be placed in a frame and displayed in the lobby of their workplace for the month. Upon removal from the wall, the photo could be maintained in a yearbook of recognized employees.

Publicize Employees of the Month in the Moultrie News

At least on an annual basis, by a full page ad in the Moultrie News to thank the personnel selected as Employees of the Month during the year.

Personal Recognition from Supervisors

An informal means of recognizing employees for a job well done is as simple as a supervisor hand writing thanks to the employee on a number of Post-It notes and putting them where they are likely to be found over several days.

Employee Recognition by Coworkers

Employees who observed doing exceptional work can be spontaneously awarded with a "good job" coupon. Every employee is given 20 unique coupons which he or she can use to reward coworkers. These coupons can be redeemed for services, gift certificates, meals, etc. with the more coupons being won, the higher the value of the redemption. For example, 1 coupon might be good for a free car wash, 5 coupons for a free dinner at a local restaurant, and so forth. Such a concept is really innovative in government, and again offers an opportunity to forge team-building among employees. Recognition by one's peers might be even more appreciated than being recognized by a supervisor. Of course, abuse of such a program is also possible, so it would have to be monitored closely by supervisors.

Safety Consciousness Raising

Although the city's experience with the safety lotto has be positive in that it has lowered Workman's Compensation premiums since it was begun, more needs to be done to identify and acknowledge those employees who have never filed a Workman's Compensation claim in 2, 5, 10 or more years of employment with the city. These employees should be recognized in city council meetings and presented with an award, of their own choosing, up to a certain dollar value. A committee of employees should be established to consider how best to award safety-conscious coworkers. This will allow rank and file personnel to "buy into" this concept.

Employee Development

Rotate employees for a day at a time to other departments to observe what they do, so that each will gain a better appreciation of coworkers' job responsibilities. In order to make this assignment more favorably received, give the employee a certificate for lunch at a local restaurant. Within departments, offer incentives to anyone who cross-trains to learn a coworkers job. Inevitably, the occasion will arise when that cross-trained employee will be able to fill in during a vacancy.

Send employees to customer service training seminars to inculcate appropriate people skills, attitudes and customer relations. First and second line supervisors would benefit from personnel management training. Such sessions would expose the supervisors to current management philosophies motivational techniques, and how to better maintain

harmony in their departments. Some of these training sessions are actually available in the area; others will require accommodations and travel out of town, which can be used as an incentive if the training session is held in an especially desirable setting such as Disney World or Hilton Head, etc.

Suggestion Box

Although the concept is nothing new, it provides a mechanism whereby employees can offer suggestions, which if implemented, should carry a reward for their interest and idea. Just before Christmas hold an annual drawing of names whose ideas have been used by the city, and give a $250 prize to the name of the employee selected. Of course, this will only work if the employee signs their name to the suggestion. Anonymous complaints should be handled separately.

Advertise Positive Feedback

Whenever a citizen writes to thank the city for the outstanding performance of a particular employee, copy the letter to be placed on department bulletin boards throughout the city and reward the employee with a $20 check. If the positive feedback comes in the form of a telephone call, the supervisor should document the call with a memo, distribute, and reward.

Supervisor's Instantaneous Awards

Provide supervisors with lunch coupons for instantaneous recognition of work above and beyond the call of duty. Allow the employee to take to or three coworkers with him for lunch. Give gift certificates enabling a worker to buy something for his or her children. Give the worker a gift certificate for use in a hobby or recreational pursuit—a round of golf, bowling passes, chartered fishing trip, etc

Motivational Ideas

Employee Birthday/Celebration

Birthdays are important occasions for most people. Quite a few employers allow employees the day off for their birthdays and many of the city's employees have expressed an interest in this benefit. Alternatively, the city could provide an inexpensive lunch for the employee and his coworkers. Also, send birthday cards to the employees' homes signed by the Mayor and Council members, with a check for $25.

Christmas Bonuses

Christmas Bonuses

It has been suggested that the city offer cash Christmas bonuses tied to length of service. This would reward longevity without interfering with pay for performance. Bonuses could be established at 1% of annual pay for 5 years of service; 2% at 10 years of service; 3% at 15 years, etc.

Motivational gifts

To be dispensed by the department heads for jobs well done, miscellaneous items could include movie passes, ball game tickets, family photo sessions, or other pre-paid discounts. Virtually all employees would enjoy such motivational gifts as gourmet items, fruit baskets, home delivered steaks or lobsters, coupons for buckets of fried chicken...the ideas are almost endless and provides an employee an opportunity to choose.

4 Day Work Weeks During Off-Season for Public Works Department

Assign tasks and deadlines and specify the quality of work expected. If the job is done satisfactorily before the deadline, the reward to the employees is the rest of the day off. Additional rewards should be provided on a collective basis whenever the teams accomplish their tasks on time with no missed stops. Similar to a schedule adopted by other Public Works Departments, employees would work 4- 10 hour days, in which they would have to pick up all garbage and trash in their assigned service districts. These districts would most probably have to be redrawn into four districts from the existing two garbage collection routes. It is reported that this schedule has proved very motivational for the employees in Mt. Pleasant, the closest community to us utilizing such a schedule. The employees seem to work harder and have more esprit de corps when they can look forward to a three day weekend. However, this schedule may only be workable for Isle of Palms during the off-season when garbage collection is only offered once per week. There should be no significant costs to implement this program except for publicizing any schedule changes.

Employee and Family Picnic

The employees have indicated that they would again like to see the city sponsor an annual picnic in either the spring or fall, as has been done in the past. The last picnic was held in 1996 and catered by Mama Brown's BBQ. While not as well attended as hoped, the employees who were present thought it was a nice event and helped to build camaraderie among employees within and between departments. Games and presents would be provided for the children of employees.

Employee Only Picnic

Also recommended was a picnic just for the employees without the spouses and children being present. This would probably be best attended if held at the end of a workday. With a cook-out and door prizes such as caps, tee shirts, key chains, etc., this event would be designed to further enhance team identification—that despite being in different departments, all employees are part of a bigger enterprise in service to the community.

Employee Luncheons

Perhaps once a quarter a lunch could be sponsored by the city for coworkers to share together. At this time nominal prizes with the city's logo on it, such as coffee mugs, T-shirts, gym bags, paper weights, ice chests, etc. could be given in a drawing. This would be an additional element to instilling a teamwork environment within departments.

Team Building Personnel Recruitment

Provide employees with a $25 bonus when someone they have recommended for employment by the city is actually hired. Award them with another $50 when the person successfully completes their probationary period. Not only will this foster teamwork by association, but also a sense of responsibility for the new employee's performance by the referring coworker.

Spontaneously Awarded Time Off

For exceptional performance or improvements in quality or safety, allow the employee an extra day off for a long weekend or to run errands, etc.

Celebrate Happenings

Acknowledge events in the employees' lives which are important to them. In addition to birthdays, commemorate marriages, graduation from school, birth of children, etc. with a communal lunch between coworkers.

Refreshments

Many employers provide coffee, soft drinks and snacks for employees. Popcorn seems to be a favorite (and relatively inexpensive) snack to provide. Drinks could be bought at wholesale prices. Coffee and supplies could be bought wholesale, or provided through a monthly coffee service. Exceptional or quality service could also be rewarded with special snacks like gourmet chocolates, beverages, etc.

Employee Wellness

Limited wellness benefits are provided in the city's group health insurance coverage for free annual mammograms and prostate lab analysis. By subscription the city also provides access to counseling for troubled employees through the Employee Assistance Program (run by the Charleston County agency DAODAS). However, other programs or activities may have direct benefit to the city and the well being of its employees. A smoking cessation program should be offered to employees, where the city rewards employees who successfully "kick the habit". Drug therapy would be covered by insurance benefits. The health consequences of smoking are no longer in question and sooner or later, the smoking employee's diminished quality of health will have a direct impact on his or her department due to absenteeism and/or premature death. The same is true of employees who are overweight. The city should provide incentives for those employees who are successful in reaching and maintaining their weight in the range recommended by most health professionals. With exercise being an important part of such a regimen, perhaps the city could contract with a fitness trainer to guide employees as they use the exercise equipment at Fire Station II or private gymnasium.

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[1] 1001 Ways to Reward Employees; Nelson, Bob; 1994 Workman Publishing Co. Inc. New York, NY

[2] Ibid. ,p. 18.

ANTI-HARASSMENT POLICY

The policies of the City of Isle of Palms, as well as state and federal laws and regulations, generally prohibit employment decisions being made on the basis of race, sex, religion, national origin, age, disability or similar distinctions. Additionally, it is the City's policy to provide a working environment in which employees are free from discomfort or pressure from jokes, ridicule, slurs, threats, and harassment either relating to such distinctions or simply resulting from a lack of consideration for a fellow human being.

Disputes sometimes arise as to whether an employee's conduct was "welcome" or "unwelcome". Conduct which would violate this policy if it were "unwelcome" will be considered to violate the policy if anyone complains of it. A good rule to follow in order not to violate this policy is as follows: ***Never do or say anything to an employee which you would not do or say if your mother were standing right next to you.***

Obviously, not all conduct which is prohibited by this policy constitutes a violation of the law. However, if you feel that this policy has been violated by anyone with whom you come in contact on the job, regardless whether it is by a fellow worker, a supervisor, or a member of the general public, you should report the incident(s), there are several way that you can do this:

(a) By reporting to your supervisor or to a higher level in the City's "chain of command".
(b) Complaints against supervisors should be made to the City Administrator;
(c) Complaints against the City Administrator should be made to the Chairman of the City's Personnel Committee.

Important!

In order to avoid misunderstandings, complaints must be filed in writing on the report form attached to this policy statement. Once completed, you will be given a copy of the completed complaint form.

These procedures have been established to enable to give you relief if you feel you have been the victim of harassment. The U.S. Supreme Court has said that, as a general rule, you may not sue the City of Isle of Palms for a violation of your rights unless you first give the City notice which provides it an opportunity to end the harassment.

EMPLOYEE STATEMENT

I have received a copy of this policy and acknowledge that it is my duty to read it, understand it, and follow it.

Date: _____ _____

EMPLOYEE'S SIGNATURE

HARASSMENT COMPLAINT FORM

Correct name or "code name" of complainant _____

You may file this complaint anonymously, without giving your name; however, if you choose do so, you must provide a "code name". The use of a "code name" is mandatory if you do not use your correct name.

Date of report: _____

Date of incident(s): _____

Name or description of person who engaged in harassment: _____
_____

What happened? _____
_____
_____
_____

Names of witnesses: _____
_____

Names or people who say that the same person harassed them at another time: _____
_____

If harassment is found to have occurred, what action do you want to have taken? _____
_____
_____

If your complaint comes down to your word against that of the person who you say harassed you, would you be willing to take a polygraph (lie detector) exam? _____

Copy received by City of Isle of Palms official:

_____
Signature of Official

_____
Printed Name and Title

SUPPLEMENTAL POLICY FOR SUPERVISORS

1. Sexual Harassment.

A. Explanation. The legal definition of sexual harassment refers to "unwelcome" conduct. Obviously most sexual conduct is not unwelcome. However, the problem arises whenever there is a disagreement as to whether conduct was welcome or unwelcome. This is especially a problem when the person engaging in the disputed conduct is a supervisor and the person complaining is a lower level employee.

B. Supplement to Anti-Harassment Policy. It is a violation of the City's anti-harassment policy for a supervisor or other employee with supervisory authority (regardless of job title) to engage in conduct with a lower level employee which would be considered sexual harassment if it were unwelcome. This means that if the lower level employee later complains that the conduct was unwelcome, the supervisor is guilty of violating the City's policy and will be disciplined accordingly.

Example: A male supervisor and a female employee are in the habit of telling each other "dirty jokes". Later the supervisor disciplines the employee for tardiness and the employee complains of sexual harassment. The fact that the dirty jokes were not unwelcome when they were told will make no difference. In this example, the supervisor has violated ~~company~~ city policy and will be disciplined accordingly.

2. Anti-Fraternization Policy.

A. Explanation. To "fraternize" means to have a non-work relationship with a lower employee. A non-work relationship might be social, physical or romantic. If the relationship is purely social, such as a supervisor and lower level employee hunting and fishing together or going together to the movies or out to eat, other employees may think that the supervisor shows favoritism at work to his "buddy". This is not a good situation. If the relationship is romantic or physical (sexual) then it involves conduct which would be sexual harassment if it were unwelcome.

B. Anti-Fraternization Policy. It is a violation of City policy for a supervisor or other employee with supervisory employee (regardless of job title) to maintain a non-work related social, physical or romantic relationship with a lower level employee. NOTE: The City will make no special efforts to discover whether employees have violated this anti-harassment policy. If and when charges of favoritism, sexual harassment or other problems arise as a result of the supervisor's failure to follow this policy, the supervisor will be disciplined accordingly. **The safest course of action is for supervisors to follow the policy.**

3. Threats. (Joking or Serious)

Supervisors are expected to counsel employees that certain acts or omissions on their part will lead to disciplinary action. For instance, a supervisor may tell an employee that if he is late

one more time, he will be fired. The City's personnel policies support appropriate action of this nature on the part of supervisors. Disciplinary action by a supervisor may sound threatening and, if so, is considered permitted under the law. However, the U.S. Supreme Court has ruled that threats in connection with sexual, racial, ethnic, etc. comments or discrimination are illegal. Therefore it is a violation of City policy for any employee to threaten another employee in such a manner, either joking or seriously. It is a violation regardless of whether the threat is carried out and it is a violation regardless of whether the threat is of a physical nature or of the nature of a detrimental job action (such as denial of a pay raise).

The discipline referred to in this special policy may range from oral warning to written warning to suspension to demotion to discharge in the discretion of management.

EXHIBIT I

Zoning Board of Adjustment
Minutes
September 8,1998

I. Call to Order

Chairman Gabbie Porter called the meeting to order at 5:30PM at 1301 Palm Blvd. Members present were Guy Taylor, Russ Stemke, and Chairperson Gabbie Porter; as well as the Zoning Administrator, Douglas Kerr. Charlie Yawn was absent.

II. Review of Minutes

Russ Stemke made a motion to approve the minutes of the August 11, 1998 meeting. Guy Taylor seconded the motion. The vote was unanimously approved by voice vote.

III. Variances, Appeals, and Special Exceptions

Chairperson Gabbie Porter swore in all those planning to give testimony.

Mr. Kerr presented application 98-019, a request for a Special Exception to allow the establishment of a home occupation at 6 Allie Court. The proposed home occupation includes taking orders via internet for computer parts, and then drops shipping the parts to the customer. The applicant would assemble some computers at the house before they are shipped.

Mr. Taylor stated that he felt that with the current language of the Zoning Ordinance, the Board could not approve this application. Mr. Stemke pointed out that he did not feel like that this is a business, which has been traditionally conducted within a house, as mandated by the ordinance. Mr. Burke stated that he felt like this is not the type of business that the City's ordinance was written to accommodate.

A motion was made and seconded to table the request until the Board could get clarification on the ordinance from City Council. The vote passed by unanimous voice vote.

The second application was for a variance to allow an accessory structure, a pool, in the front yard of 126 Ocean Blvd. Mr. Kerr presented the case and explained that the applicant is requesting a variance to allow a pool in the front yard, and that the applicant has explained that his hardship is that his house is located less than a foot from the rear maximum building line.

Mr. Hancuff explained that when he built his house, FEMA requirements would not allow for pools to go on the ocean side of a house. Therefore, he built the house close to the maximum rear building line. He also said that he had met with the City's Building Official, Ed Haselden, and that he explained that a house could be attached to the house,

but the lowest structural element of the pool would have to be above base flood elevation. Mr. Hancuff explained that he did not feel that this was a feasible alternative.

Mr. Taylor asked if this application would be before the Board, if the applicant attached the pool to the house. Mr. Kerr answered no. Mr. Taylor said that he felt that the applicant should discuss the option of attaching the pool to the house with the Building Department staff, and come back to the next meeting. There was a motion made and seconded to table the application until the next meeting.

IV. Other Business

The Board members had requested an update on the property located at 2803 Palm Blvd. and the Summer House law suit. Mr. Kerr gave the Board members a copy of the letter notifying the City that the lawsuit had been withdrawn. He also explained that there had been no applications recently filed with the Building Department concerning 2803 Palm Blvd., and he therefore did not have any information to pass on to the Board.

V. Adjournment

With no further discussion, a motion was made and seconded to adjourn. The motion was unanimously approved by voice vote. The meeting was adjourned at 6:35 PM.

EXHIBIT J

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION
REGULAR MEETING
September 9, 1998

The Isle of Palms Planning Commission met at City Hall on September 9, 1998, at 5:30 p.m.. Members attending included Rick Linville, Kevin Popson, Bob Minick, Paul Ockerman, and Chairman Dick Glave. The Zoning Administrator Douglas Kerr was also present. Jeff Guss and Kim Poletti were absent.

The meeting was called to order at 5:30 p.m..

MINUTES OF PREVIOUS MEETING

A motion was made and seconded to approve the minutes of the August 12, 1998. The motion was approved 5-0.

PUBLIC HEARING

Home Occupation Ordinance

Mr. Glave opened the floor for comments on the proposed Home Occupation Ordinance. Mr. Guy Taylor stated that he was at the meeting to represent the Board of Adjustment. He passed out an outline of three amendments that he felt that the current ordinance needed. The first point is that he felt that the definition needed to be revised by deleting all comments after "...principal owner of the business," because he felt that this sentence was contradictory to the rest of the ordinance. The second point was that he felt that Table B-1 should be amended by adding another column to the table for home occupation to clarify what uses would be acceptable. The third point that he made was that he felt that there should be a scheduled added to the ordinance to bring the businesses that will be made nonconforming into compliance with the new ordinance after a set time.

Mr. John Sheridan addressed the Commission. He explained that he had been in front of the Board of Adjustment last year to oppose an application to allow the sale of handguns, which passed. He said that he felt that the ordinance should be amended to not allow such uses.

Councilman Abele then addressed the Commission. He explained that the ordinance in discussion was the result of numerous meetings with the City's attorney and planning consultant in an effort to tighten up the existing home occupation ordinance. He explained that he felt that the part of the definition, that Mr. Taylor had suggested be deleted, helped to give an idea of acceptable and unacceptable businesses. He also explained that they had discussed the option of adding a column to Table B-1 for home occupations, but that it would be very difficult to come up with a comprehensive table listing all allowable home occupations, and therefore they left the table out. Councilman Abele then said that he felt that he was not clear on what Mr. Taylor meant by adding an

amortization schedule and an amnesty statement, but maybe it is something that could be looked into. He said that he was not opposed to revising this ordinance at a later date, but he felt that these changes need to be adopted now.

With no more comments from the public, the chairman asked if there were any questions from the commission members. Mr. Ockerman asked Councilman Abele if any of the other city ordinances reviewed included a table of permitted uses for home occupations. Councilman Abele answered no. After discussion concerning an amortization schedule, Kevin Popson made a motion to recommend approval of the ordinance with the addition of a schedule to bring nonconforming business into compliance with this new ordinance. Mr. Linville seconded the motion. The vote passed with a unanimous vote, 5-0.

There being no further business the meeting was adjourned.

Respectfully Submitted,

Dick Glave
Chairman

EXHIBIT F

Second Reading Draft
September 22, 1998

ORDINANCE 1998-16

AN ORDINANCE TO RAISE REVENUE BY ESTABLISHING A TAX MILLAGE RATE FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, FOR THE FISCAL YEAR BEGINNING JULY 1, 1998, AND ENDING JUNE 30, 1999.

WHEREAS, Section 5-7-260 of the South Carolina Code of Laws of 1976, as amended, requires that a City Council shall act by ordinance to levy taxes pursuant to public notice; and

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council Members of the City of Isle of Palms, South Carolina, in Council duly assembled, that the following provisions are hereby adopted and enacted:

SECTION 1. A tax to cover the period from July 1, 1998, to June 30, 1999, both inclusive for the sums and in the manner hereinafter mentioned, is and shall be levied, collected and paid into the treasury of the City of Isle of Palms for the use and service thereof; i.e., a tax of $34.20 on every thousand dollars ($1,000) in assessed value of real estate and personal property of every description owned and used in the City of Isle of Palms, South Carolina, except such as is exempt from taxation under the Constitution and laws of the State of South Carolina, is and shall be levied and paid into the City treasury for the credit to the City of Isle of Palms for the corporate purposes, permanent improvements, current expenses and the payment of interest and retirement of outstanding bonds and debts of the City of Isle of Palms, making a total levy not to exceed thirty four and two tenths (34.2) mills for tax purposes. Such tax is levied on such property as is assessed by the Charleston County Tax Assessor for County and State purposes.

SECTION 2. By mutual agreement between the City of Isle of Palms and Charleston County, the County will bill and collect the taxes enumerated herein, and pay the same over to the treasurer of the City of Isle of Palms in the manner prescribed by both parties.

SECTION 3. The billing dates, the penalty dates and the amount of the penalty which shall be levied by delinquent taxes shall be the same as those adopted by Charleston County Council.

SECTION 4. Delinquent property taxes shall be collected by Charleston County in a manner as prescribed by State law.

SECTION 5. If, for any reasons, any sentence, clause or provision of this ordinance shall be declared invalid, such shall not affect the remaining provisions thereof.

SECTION 6. This ordinance shall become effective immediately upon its ratification by City Council.

Second Reading Draft
September 22, 1998

PASSED, APPROVED AND ADOPTED BY THE MAYOR AND COUNCIL FOR THE CITY OF ISLE OF PALMS ON THIS 22nd DAY OF September, 1998.

Carmen R. Bunch, Mayor

Janet G. Mauldin, City Clerk

First Reading: 8/25/98
Second Reading: 9/22/98
Ratification: 9/22/98

EXHIBIT L

Second Reading Draft
September 22, 1998

ORDINANCE 1998-17

AN ORDINANCE AMENDING SECTION 1-2-3 (a) OF THE CODE OF THE CITY OF ISLE OF PALMS, TO INCREASE THE ANNUAL SALARY OF THE MAYOR AND OTHER COUNCIL MEMBERS.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL- MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 1-2-3 (a), of the Isle of Palms Code of Ordinances is hereby amended to read as follows:

> "(a) The annual salary of the mayor shall be $5,000.00 and the annual salary of each council member shall be $1,500.00."

SECTION 2. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 4. That this ordinance shall take effect and be in full force, upon the commencement of the terms of two or more council members elected at the next general election following the date of adoption of this Ordinance.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE 22nd DAY OF September, 1998.

Carmen R. Bunch

Carmen R. Bunch, Mayor

(Seal)

Attest:

Janet B. Mauldin

City Clerk

First Reading: 8/25/98
Second Reading: 9/22/98
Ratification: 9/22/98

EXHIBIT M

STATE OF SOUTH CAROLINA)
) PURCHASE AND SALE AGREEMENT
COUNTY OF CHARLESTON)

THIS PURCHASE AND SALE AGREEMENT is made and entered into as of this ____ day of September, 1998, by and between Wild Dunes Yacht Harbor, Inc. ("Seller"), and The City of Isle of Palms, S.C. ("Buyer").

For and in consideration of the mutual covenants and promises hereinafter set forth, the receipt and sufficiency of which are hereby conclusively acknowledged by each party, and subject to the terms and conditions set forth herein, the parties hereto agree as follows:

1. Purchase and Sale. Seller agrees to sell to Buyer and Buyer agrees to purchase from Seller all that certain piece or parcel of land, with all buildings, piers, docks, boat landing and other improvements thereon, situate, lying and being on Forty-first Avenue, City of Isle of Palms, County of Charleston, State of South Carolina, containing 5.28 acres, more or less, and commonly known as "The Forty-first Avenue Wild Dunes Yacht Harbor Marina ("the real estate"), and being more particularly shown on Exhibit I attached hereto and made part hereof, together with all of Seller's right, title and interest, if any, in and to the abutting marshlands, creeks and waterways, plus the furnishings, equipment and other items of personal property located at the subject property which are listed on Exhibit II attached hereto and made a part hereof ("the personal property"). All property to be sold hereunder is sometimes referred to herein as "the Purchased Assets" or "the Property".

Excluded from this sale are any docks or property Seller owns in the adjoining Morgan Creek Subdivision.

The Parties hereto understand and agree that Buyer's purchase hereunder is for a public use and purpose.

2. Appraised Value, Purchase Price. The purchase price to be paid by Buyer to Seller for the Property is exactly Four Million One Hundred Thousand and no/100 ($4,100,000.00) Dollars, payable in full in cash at closing. The parties stipulate and agree that if the appraisal to be conducted on behalf of Seller states an estimated fair market value in excess of the purchase price, the difference between the appraised value and the purchase price shall be deemed to be an irrevocable gift of equity from Seller to Buyer.

3. Earnest Money Deposit. Seller waives the requirement of an earnest money deposit by Buyer.

4. Title and Survey. Seller shall convey to Buyer by general warranty deed an insurable fee simple title to the subject real estate, free and clear of all liens and encumbrances except the following (the "Permitted Exceptions"):

A) Ad valorem real estate taxes for 1998 and subsequent years, which at the time of Closing shall not yet be due and payable;

B) All applicable zoning ordinances

C) All easements and restrictions of record.

D) Seller will convey by quit-claim deed its interest in the said marshlands, creeks and waterways.

E) Interests created by, or limitations on use imposed by, The Federal Coastal Zone Management Act or other Federal Law or regulation, or by S.C. Code, Section 48-39-10 through 48-39-360, as amended, or any regulations promulgated pursuant to said State or Federal Laws.

F) Matters set forth in this Agreement including all leases set forth on Exhibit III attached hereto; and

G) Matters to be satisfied by Seller at or before the Closing of this transaction.

If it is determined that the title is uninsurable through a reputable title insurance company with only the permitted exceptions or if a current survey discloses any encroachments regarding the subject property, Buyer agrees to within sixty (60) days from the date hereof notify Seller in writing specifying the defect(s). If Buyer has given Seller written notice of defect(s) and the defect(s) renders the title other than as represented in this agreement, Seller agrees to use its best efforts to cause such defects to be cured by the Closing Date or at Closing, provided that such effort need not extend beyond thirty (30) days after the Closing Date, nor require expenditures by Seller in excess of Ten Thousand and no/100 ($10,000.00) Dollars . If Seller is unsuccessful in removing the defect(s) as specified herein, Buyer shall have the option of either: (i) closing and accepting the title in its present condition, or (ii) rescinding this Agreement, whereupon both parties shall be released from all further obligations under this Agreement.

Seller agrees to execute appropriate documents at Closing as required for "gap coverage" by Buyer's title insurer.

Seller agrees to remove by payment, bonding, or otherwise any lien against the Property capable of removal by the payment of money or bonding.

5. Buyer's Due Diligence. Buyer and its duly authorized agents and representatives shall have ninety (90) days from the date hereof (the "Examination Period") to inspect and make tests upon the Property, to conduct appraisals, surveys, structural inspections, termite inspections, hydrographic surveys, market analyses and environmental audits, review leases, and do such other things as Buyer deems necessary or desirable to evaluate the Property for Buyer's intended use. Buyer and Buyer's agents shall have the right to at any time prior to Closing to enter upon the Property at reasonable times for purposes of such inspections, testings and studies related thereto. In the event Buyer makes any invasive test or examination, Buyer agrees to restore the Property to the same condition as existed immediately prior to the commencement of such testing or examination. If Buyer determines, as a result of such inspections, testing, analyses, audits or other efforts, in its sole discretion, that Buyer's acquisition of the Property is not suitable to

Buyer, then Buyer shall have the right to rescind this Agreement at any time prior to the expiration of the Examination Period by written notice to Seller, whereupon this Agreement shall be void and of no further force or effect.

6. Conditions Precedent as to Buyer. Without limiting any of the rights of Buyer elsewhere set forth in this Agreement, it is agreed that the obligation of Buyer to close under this Agreement is subject to the fulfillment of each of the following conditions precedent:

A) That all warranties and representations made by Seller in this Agreement are true, correct and complete in all material respects throughout the term of this Agreement and as of the time of Closing.

B) That Seller has timely performed all covenants, undertakings and obligations and complied with all conditions required by this Agreement to be performed or complied with by Seller.

C) That Seller has delivered and made available to Buyer all documentation as required by this agreement.

D) That there is no litigation pending or, to Seller's knowledge, threatened which affects or would affect the Property.

E) That there is no environmental contamination or violation at the Property at the time of Closing.

F) That Buyer has obtained any and all regulatory permits, licenses and approvals required in order to allow Buyer to operate a public marina and boat landing at the Property.

G) That Buyer has obtained suitable financing for acquisition and improvement of the Property in the amount of not less than Four Million Two Hundred Fifty Thousand and no/100 ($4,250,000.00) Dollars.

H) That Buyer has reviewed and approved all of Seller's marina permits from all applicable regulatory agencies.

I) A majority vote at a City bond referendum approving this purchase.

If any of the conditions precedent set forth in this section are not fulfilled as of the Closing date, then Buyer shall have the option of waiving any unfulfilled condition or rescinding this agreement without liability to Seller.

7. Seller's Representations. Seller represents and warrants to Buyer and agrees with Buyer as follows:

A) Seller has not entered, and will not enter, into any unrecorded agreements,

arrangements, licenses, concessions, easements, or other agreements, including, without limitation, service arrangements, dredging agreements and employment agreements which affect or could affect the Property, or any portion thereof or the use thereof after the Closing Date with the exception of transient dock slip rentals leased in the normal course of Seller's business;

B) Seller has no actual knowledge of: (i) any pending investigation by any governmental authority with respect to the Property, (ii) any violations of building codes and/or zoning ordinances or other governmental regulations with respect to the Property, (iii) any pending or threatened lawsuits with respect to the Property, (iv) any pending or threatened condemnation proceedings with respect to the Property, or (v) any defects or inadequacies in the Property which would adversely affect the insurability of the Property or increase the cost thereof. All notices of violations of law municipal or county ordinances, orders or requirements noted in or issued at any time prior to Closing by a governmental entity, agency or authority having jurisdiction over or affecting the Property shall be compiled with or cured by Seller at Seller's expense prior to Closing; Provided, however, that Seller makes no representation or warranty regarding the condition or viability of the bulkhead.

C) The Property has direct, uninterrupted access for pedestrian and vehicular traffic to a publicly dedicated road. Seller has no actual knowledge of any fact or condition which would result in the termination or impairment of any vehicular or pedestrian access to the Property. Seller has no actual knowledge of any fact or condition which would result in the unavailability of water, sewage, electric, or telephone service, drainage, parking or other utilities or services to the Property. All development and utility impact fees have been fully paid for by Seller.

D) Seller has no actual knowledge of any latent defect in the Property.

E) Seller is vested with good, marketable and insurable fee simple title to the Real Estate, subject only to the Permitted Exceptions as provided herein, and Seller has no actual knowledge of any encroachments across the boundary lines of the Real Estate.

F) Prior to Closing, no portion of the Property or any interest therein shall be further (after the date hereof) alienated, encumbered, conveyed or otherwise transferred;

G) Seller has the full right, power, and authority and has taken all required action, corporate and otherwise, necessary to allow it to execute and deliver this agreement and to perform all of the obligations contained herein (including the assignment, transfer, and conveyance of the Purchased Assets), and to execute, deliver, and perform all of the obligations contained in all other instruments or agreements required hereby or incident or collateral hereto, and none of such actions constitutes a default under or will result in any breach of any existing agreement applicable to Seller or by which Seller or the Purchased Assets may be bound, or will result in the imposition of any lien, encumbrance, charge or claim upon any of the Purchased Assets. This Agreement constitutes, and each other agreement to be executed and delivered by Seller in accordance herewith will constitute, the valid and legally binding obligation of Seller enforceable against Seller in accordance with their respective terms.

H) Seller is not a "foreign person" within the meaning of the United States tax laws and to which reference is made in Internal Revenue Code Section 1445(b)(2). At Closing, Seller shall deliver to Buyer an Affidavit to such effect, and also stating Seller's employer identification number and the State within the United States under which Seller was organized and exists. Seller acknowledges and agrees that Buyer shall be entitled to fully comply with Internal Revenue Code Section 1445 and all related sections and regulations, as same may be modified and amended from time to time, and Seller shall act in accordance with all reasonable requirements of Buyer to effect such full compliance by Buyer;

I) Seller has no actual knowledge of the presence of any "Hazardous Material" (as defined below) on the Real Estate other than as disclosed in writing to Buyer. There is not and has not been any present or past generation, recycling, reuse, sale, storage, handling, transport, disposal or release of any Hazardous Material from, on or upon the Real Estate other than the storage and handling of gasoline and motor oil. Seller has no knowledge of the existence of any underground fuel storage tanks on the Real Estate other than as disclosed on maps given to Buyer. As used herein, the term "Hazardous Material" means any flammable explosives, radioactive materials, asbestos, electrical transformers, batteries, and any paints, solvents, chemicals, petroleum products, or other manmade materials with hazardous or carcinogenic or toxic characteristics, including, without limitation, any substances defined as or included in the definition of "hazardous substances," "hazardous wastes," "hazardous materials," "toxic substances," "contaminants" or other similar terms, by any federal state or local environmental statute, regulation or ordinance presently or hereafter in effect, as such statute, regulation or ordinance may be amended from time to time

Buyer acknowledges that some portion or all of the subject real estate was formerly used as a garbage disposal facility;

J) No sales commissions are due from Seller in connection with this transaction.

K) Copies of the only leases to any part of the Property are listed on and attached to Exhibit III which is attached hereto and made a part hereof. Seller further warrants to Buyer that in connection with all such leases, Seller is not in material default, no rent been prepaid for a more than one month in advance, and , as to written leases, there are no verbal agreements between Seller and any tenant. Seller agrees to provide to Buyer in writing the exact locations of each leased area within thirty (30) days from the date of this agreement. Any lease security deposits are set forth on Exhibit III and Seller agrees to credit Buyer at closing in the amount of any such deposits for any leases assigned to Buyer. Seller agrees to provide Buyer at closing with currently dated Tenant Estoppel Certificates from all tenants in such form as is reasonably acceptable to Buyer. The certificates will confirm the exact locations of each leased area.

At Buyer's option, Seller agrees to cause the "Tradewinds" lease listed on Exhibit III to be terminated as of the time of closing.

L) Seller agrees to allow inspection by Buyer or its agents of Seller's financial books and records, including income statements, regarding Seller's operations at the Subject

Property from and including 1995 to date. Seller represents and warrants to Buyer that, to the best of Seller's knowledge, all such records, information and data were prepared from the actual financial records of the Seller and are substantially true and correct.

M) The parties understand and agree that Buyer is purchasing all property hereunder strictly in "as is" condition.

N) Seller hereby warrants and represents to Buyer that neither Seller nor its officers, directors or shareholders will undertake to directly or indirectly own, manage, operate, join, control or otherwise participate in, whether as or through an officer, employee, partner, director, shareholder or otherwise, any business which is competitive with the following activities conducted at the Property for a period of five (5) years following the closing date anywhere within the city limits of Isle of Palms. Seller agrees to execute and deliver, and cause its said principals to execute and deliver, at closing a covenant not to compete agreement in favor of Buyer in form satisfactory to Buyer. The prohibited activities are as follows:

i) Boat landing, boat launching or boat lift
ii) Convenience or food store
iii) Fueling operations
iv) Restaurant
v) Dry-stack boat storage
vi) Sewer service for docked vessels

O) Seller warrants and represents that it is has entered into no verbal or written undertaking or agreement to dredge, caused to be dredged, or to participate in dredging or causing to be dredged, the creeks or waterways abutting the subject real estate.

Unless otherwise specifically set forth in this agreement, all of Seller's representations and warranties contained in this agreement shall survive the Closing for a period of eighteen (18) months thereafter.

8. Buyer's Representations and Warranties

Buyer represents and warrants to Seller that for a period of twenty (20) years from the date of Closing, Buyer will operate, or cause to be operated, a public fuel dock and sewer pump station to service docked vessels in similar fashion to Seller's present operations at the Property. Seller's sole legal remedy for Buyer's breach of this provision shall be to receive an immediate lease to a reasonable portion of the Property at the then fair market rental for a public fuel dock and sewer pump station and sewer service for docked vessels until a period of twenty (20) years from the date of closing has expired. Buyer agrees to maintain the fuel dock, sewer pump station and sewer service to docked vessels in reasonable operating condition but shall have no further maintenance obligations in the event of a subsequent lease thereof by Seller pursuant to this Section.

9 Inventory. Buyer agrees that at closing it will purchase Seller's inventory on hand, at

its actual cost to Seller, with a maximum purchase obligation by Buyer of Twenty Thousand and no/100 ($20,000.00) Dollars.

10. Default Provisions. If either party fails or refuses to perform under this agreement, then the other party's sole remedy at law or in equity shall be to seek specific performance of this agreement. If either party breaches any representation or warranty set forth in this agreement, then the other party may seek all rights and remedies allowed at law or in equity.

11. Apportionments. The current year's real and personal property taxes shall be prorated to the date of closing. All prepaid boat launchings shall be credited to Buyer at Closing. Seller agrees to deliver an officer's affidavit regarding the amount of prepaid launchings outstanding at closing.

12. Transfer Fees and Taxes. Seller agrees to pay all state, county and city deed transfer fees or taxes applicable to this transaction.

13. Closing. Subject to other provisions of this Agreement for extension, closing (the "Closing") shall be on or before one hundred twenty (120) days from the date of this Agreement, (the "Closing Date") at The City of Isle of Palms City Hall. Time is of the essence regarding the Closing Date.

At closing, Seller shall execute and deliver to Buyer the following closing documents:

A) a good and sufficient general warranty deed subject only to the Permitted Exceptions as provided in Section 4 herein above;

B) Satisfactions of mortgages and other encumbrances, duly executed and acknowledged in proper statutory form for recording in respect of all encumbrances which are a lien upon the Property;

C) an appropriate Seller's title insurance affidavit;

D) an affidavit of exclusive possession;

E) a non-foreign citizen affidavit and a S.C. Residency affidavit;

F) Affidavits required by the title insurance company selected by Buyer in order to cure any defect in or objection or exception to tile, in such form and containing such statement as may be required by such title insurance company to cure any defect and eliminate all objects and exceptions except the Permitted Exceptions;

G) a tax re-proration agreement;

H) Certificates of corporate resolutions, a certificate of existence from the S.C. Secretary of State, a Certificate of Compliance from the S.C. Department of Revenue and

Taxation, and opinion of counsel, of such form and content which is reasonably satisfactory to Buyer.

I) A general warranty bill of sale to the personal property to be conveyed hereunder.

J) Such other documents as are required by this Agreement to be delivered to Buyer at Closing;

At Closing, Seller and Buyer shall each execute counterpart closing statements.

14. Lease-back by Seller and its affiliate. In order to give Seller time to relocate its operations after closing, Buyer agrees to lease to Seller the offices presently occupied by Seller and its affiliate Wild Dunes Yacht Harbor Yacht Sales, LLC, for a period of up to sixty (60) days following the closing at an annual rental of Twelve ($12.00) Dollars per square foot. The parties agree to enter into a commercial lease agreement for same at closing which will provide that Tenants shall be responsible for routine maintenance of the leased offices and for maintaining liability and casualty insurance coverage on the leased offices naming Buyer as an additional insured in such amounts and limits as are reasonably required by Buyer..

15. Notices. Any notices required or permitted to be given under this Agreement shall be personally delivered or made by reputable national overnight delivery service, or mailed by U.S. certified or registered mail, return receipt requested, in a postage prepaid envelope, addressed to the registered agent at the registered address of the party to whom notice is given, or at such other address as either party may provide to the other in writing.

Notices shall be deemed given when accepted or refused if personally delivered or made by overnight delivery service, or on the third (3rd) day following the date mailed, if mailed in accordance with the foregoing.

16. Miscellaneous.

A) In the event that any term or provision of this Agreement be determined by appropriate judicial authority to be illegal or otherwise invalid, such provisions shall be given its nearest legal meaning or be construed as deleted as such authority determines, and the remainder of this Agreement shall be construed to be in full force and effect.

B) In the event of any litigation between the parties under this Agreement, the prevailing party shall be entitled to reasonable attorney's fees and court costs at all trial and appellate levels. The provisions of this paragraph shall survive the Closing coextensively with other surviving provisions of this Agreement.

C) In construing this Agreement, the singular shall be held to include the plural, the plural shall include the singular, the use of any gender shall include every other and all genders, and captions and paragraph headings shall be disregarded.

D) All of the exhibits attached to this Agreement are by reference thereto

incorporated in, and made a part of, this Agreement.

E) Seller agrees that at any time and from time to time, before and after the Closing, to execute and deliver such further documents and do such further acts and things Buyer may reasonably request in order to fully effectuate the purposes of this Agreement.

F) This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute but one and the same instrument.

G) All agreements, covenants, warranties and representations contained in this Agreement shall survive the Closing of the purchase and sale of this transaction for a period of eighteen (18) months thereafter unless otherwise expressly set forth in this agreement..

H) This Agreement shall be construed and enforced according to South Carolina Law and the parties stipulate and agree that all claims or disputes arising out of this Agreement shall be resolved in the Charleston County, S.C. Court of Common Pleas.

I) All risk of loss from casualty or other cause shall be and remain on Seller until the time of closing.

J) Seller agrees to pay for the preparation of the deed, deed transfer fees, the costs of delivering clear title to Buyer, and a pro-rata share of the 1998 real and personal property taxes and user's fees at closing. Otherwise, each party shall be responsible for their respective fees and costs incurred in this transaction.

16. Entire Agreement. This Agreement and all exhibits and addenda attached hereto constitute the entire Agreement between the parties and supersede any prior oral or written agreements between the parties with respect to the subject matter hereof. This Agreement (including all exhibits and addenda attached hereto) may not be changed, altered or modified except by an instrument in writing signed by the party against whom enforcement of such change is sought. This Agreement (including all exhibits and addenda attached hereto) shall be binding upon the parties hereto and their respective successors and assigns.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals, by and through the undersigned officers, as of the date first above written.

(SIGNATURE PAGE FOLLOWS)

WITNESS:

_____ Wild Dunes Yacht Harbor, Inc.

By:_____

_____ Title:_____
(as to Seller)

_____ The City of Isle of Palms, S.C.

By:_____

_____ Title:_____
(as to Buyer)

We, the undersigned, constitute all of the shareholders of Wild Dunes Yacht Harbor, Inc. We hereby consent to the corporation entering into the foregoing agreement and agree to vote our shares in favor of the Corporation consummating this transaction and further agree to be individually bound by the Seller's covenant not to compete set forth in Section 7 N) above.

WITNESS:

_____ _____

_____ _____

_____

_____

_____

EXHIBIT I

(Legal Description of Subject Property)

ALL that certain piece, parcel or tract of land, with the buildings and improvements thereon, situate, lying and being in the City of Isle of Palms, Charleston County, South Carolina, shown and designated as "Tract 1, 5.55 ac" on a plat made by E.M. Seabrook, Jr., Inc., Civil Engineer and Land Surveyor, which plat is dated January 5, 1977, and duly recorded at the Charleston County R.M.C. Office on April 27, 1977, in Plat Book AH, at Page 100; said property having such actual size, shape, buttings, boundings, dimensions and locations, more or less, as will appear on said plat, reference to which is hereby craved for a more full and complete description thereof.

TOGETHER with all that area lying adjacent to said Tract 1 and located between an extension in a generally northerly direction of the westernmost property line of said Tract 1 (being the line measuring 209.56 feet on said plat) and an extension in a generally easterly direction of the most southerly property line of said Tract 1 (being the line measuring on said plat 501.07 feet) if both said lines were extended as aforesaid to the mean low water mark of abutting tidal waters.

SUBJECT TO all applicable easements and restrictions of record.

BEING the same property conveyed to the Grantor herein by deed of the Beach Co., a South Carolina Corporation, recorded at the Charleston County R.M.C. Office on April 11, 1998, in Book V173, at Page 248.

T.M.S. No.: 571-08-00-007

SEPT 22, 1998 3:50PM
(wp file 'marina.sl' on JK computer)

ITEMS INCLUDED IN MARINA SALE

PROPERTY INCLUDING BOAT RAMP
GREY TRAILERS (EMPTY)
FUEL PUMPS AND TANKS
STORE SHELVES, GONDOLAS, COOLERS, ETC
GENERATOR-STORE
GENERATOR-RESTAURANT
OFFICE EQUIPMENT-FLOATING OFFICE
WASHERS AND DRYERS
FENCING
USED OIL TANKS
FUEL DISPENSERS AND REELS ON FUEL DOCK
FUEL DISPENSERS ON ROAD AND CONSOLE
ALL DOCKS ATTACHED TO PROPERTY BEING PURCHASED
FLOATING DOCK OFFICE
NCR CASH REGISTER
RESTAURANT BUILDING (Contents To Be Removed By Tradewinds Restaurant Inc)
SHOP BUILDING AND TRAILER
MAINTAIN BUILDING
STORE BUILDING INCLUDING RESTROOMS, SHOWERS, SAUNA, OFFICES & WALK-IN COOLERS
TELEPHONE SYSTEM
DESK, CHAIRS, ETC IN FLOATING OFFICE
PC, MONITOR & CASH DRAWER IN FLOATING OFFICE
SINEAGE EXCLUDING WILD DUNES YACHT HARBOR INC NAME
SINEAGE EXCLUDING TRADEWINDS RESTAURANT INC NAME
SINEAGE EXCLUDING WILD DUNES YACHT HARBOR YACHT SALES LLC NAME
VHF RADIO BASE STATION
TRASH COMPACTOR ON BACK DECK OF STORE

ITEMS NOT INCLUDED IN MARINA SALE

CONTENTS OF GREY TRAILER AND RENTAL CLOSET
BOATS
GOLF CARTS
COMPUTER SOFTWARE
ADMIN OFFICE EQUIPMENT AND FILES
YACHT SALES OFFICE EQUIPMENT AND FILES
COMPANY RADIOS AND REPEATER
LAWNMOWERS AND LANDSCAPE EQUIPMENT
CONTENTS OF TRADEWINDS RESTAURANT

EXHIBIT III

Leases

Tenant	Lease terms	Current monthly rental
1. Angler's Inc.	(see attached lease dated 1/16/96 and amendment dated 1/21/98)	$ 5,875.00
2. Maintain, Inc.	(see attached lease dated 8/1/97)	550.00
3. Eco Tours, Inc.	(see attached lease dated 4/1/98)	750.00
4. Tradewinds, Inc.	(verbal month-to-month)	4,166.66 (avg.)
5. Jeffords, Inc.	(see attached lease dated 7/14/96 and letter dated 8/4/98)	2,000.00
6. Tidal Wave Runners, Ltd	(see attached lease dated 4/21/97)	2,333.33
7. Peter Goble	(verbal month-to-month)	550.00
8. approx. 30 dry-stack boat storage leases	(see attached leases-25 written, 5 verbal)	3,000.00 (avg.)
9. Walter Miller, Jr.	(verbal month-to-month dock slip)	450.00
10. Transient dock slip rentals	(see attached leases- day-to-day and week-to-week)	7,200.00 (avg.)
11. Air & Sea Rescue	(see attached lease dated May 18, 1995)	400.00

EXHIBIT N

A RESOLUTION

ORDERING A SPECIAL ELECTION PURSUANT TO THE MUNICIPAL BOND ACT TO BE HELD ON SATURDAY, DECEMBER 5, 1998, FOR THE PURPOSE OF DETERMINING WHETHER THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, SHALL BE EMPOWERED TO ISSUE NOT EXCEEDING $4,250,000 OF GENERAL OBLIGATION BONDS OF SAID CITY TO OBTAIN FUNDS WITH WHICH TO CONSTRUCT CAPITAL IMPROVEMENTS FOR SUCH CITY.

WHEREAS, it is provided in Section 14 of Article X of the Constitution of South Carolina and Section 11-27-40, Code of Laws of South Carolina, 1976, as amended (the "Code") and the decision of the Supreme court of South Carolina in the case of Hanna v. City of Florence, 273 S.C. 670, 258 S.E.2d 500 (1979), no petition of a majority of the freeholders is required in any incorporated municipality as a condition precedent to the holding of an election in the municipality at which the question of the issuance of general obligation bonds of the municipality is submitted to the qualified electors of the municipality; and

WHEREAS, statutory authorization for the holding of the election and the issuance of bonds is provided by Section 5-21-210 to 5-21-490, inclusive, of the Code (the "Municipal Bond Act"); and

WHEREAS, the City Council ("City Council") of the City of Isle of Palms (the "City") finds that acquisition of a marina for public purposes is in the best interest of the City; and

WHEREAS, the City has caused studies to made and as a result thereof, Council has determined that the City should issue general obligation bonds of the City in an amount not to exceeding $4,250,000; and

WHEREAS, City Council has further determined that such general obligations bonds should be issued pursuant to the provisions of Section 14(6) of Article X of the Constitution of South Carolina, which Section requires a favorable vote of a majority of the qualified electors of the City voting in referendum authorized by law.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN MEETING DULY ASSEMBLED:

Section 1.

A special election pursuant to the Municipal Bond Act is hereby ordered to be held in the City, on Saturday, December 5, 1998, at which there shall be submitted to the qualified electors of the City the following question:

Shall the City Council of the City of Isle of Palms, South Carolina, in order to insure public access to the water, be empowered to issue and sell general obligation bonds of the City in the principal amount of not exceeding $4,250,000 whose proceeds shall be applied for costs of acquiring and improving the approximately 5.2 acres of waterfront property, including boat landing and related facilities, commonly known as Wild Dunes Yacht Harbor Marina located at 41st Avenue and the Intracoastal Waterway?

Section 2.

A certified copy of this Resolution shall be delivered to the Isle of Palms Election Commission, who shall be requested to conduct the election on Saturday, December 5, 1998, and they shall be requested to direct the Managers of Election, who are appointed to conduct this special election, to conduct such election and thereafter to certify the results of such special election to this City Council.

DONE IN MEETING DULY ASSEMBLED this 22nd day of September, 1998.

(SEAL)

Carmen R. Bunch
Mayor, City of Isle of Palms, South South Carolina

Attest:

Janet D. Mauldin
City Clerk, City of Isle of Palms, South Carolina

STATE OF SOUTH CAROLINA

COUNTY OF CHARLESTON

I, the undersigned, City Clerk of the City of Isle of Palms, South Carolina, DO HEREBY CERTIFY:

That the foregoing constitutes a true, correct and verbatim copy of a Resolution adopted by said City Council at a meeting duly called and held on September 22, 1998, at which meeting the following, constituting all/a majority of the members of said City Council were present, and voted unanimously in favor of the adoption thereof.

That the original of said Resolution is duly entered in the permanent records of said City Council, in my custody as such Clerk.

IN WITNESS WHEREOF, I have hereunto set my Hand and the Seal of said City Council, this 22nd day of September, 1998.

(SEAL)

Janet D. Mauldin
City Clerk

A RESOLUTION
ORDERING A SPECIAL ELECTION BE HELD IN THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON SATURDAY, DECEMBER 5, 1998.

WHEREAS, the Isle of Palms Election Commission has received a certified copy of a resolution adopted on September 22, 1998 (the "Resolution"), by the City Council ("City Council") of the City of Isle of Palms, South Carolina (the "City"), ordering a special election in the City on Saturday, December 5, 1998, in order to determine if City Council shall, in order to insure public access to the water, be empowered to issue and sell general obligation bonds of the City in the principal amount of not exceeding $4,250,000 whose proceeds shall be applied for costs of acquiring and improving the approximately 5.2 acres of waterfront property, including boat landing and related facilities, commonly known as Wild Dunes Yacht Harbor Marina located at 41st Avenue and the Intracoastal Waterway; and

WHEREAS, it now becomes the duty of the Isle of Palms Election Commission to conduct such election as and when directed by the said Resolution.

NOW THEREFORE BE IT RESOLVED BY THE ISLE OF PALMS ELECTION COMMISSION (the "Election Commission"):

1. A special election shall be held in the City on Saturday, December 5, 1998, for the purpose of determining whether City Council shall be empowered to issue either as a single issue or from time to time as several separate issues, not exceeding $4,250,000 of general obligation bonds whose proceeds shall be used to pay costs to be incurred for acquisition of a marina for public use.

2. The special election shall be conducted under the supervision of those persons appointed by the Election Commission as managers for the purpose of conducting this special election.

3. The polling places for the Special Election shall be as follows:

Precincts	Polling Places
Absentee	Voter Registration Office

[TO BE PROVIDED BY THE ELECTION COMMISSION]

The polls shall be opened at 7:00 o'clock in the forenoon and shall remain continuously open until they are closed at 7:00 o'clock on the afternoon of December 5, 1998.

4. The ballot to be used in the special election shall be in form substantially as follows:

Shall the City Council of the City of Isle of Palms, South Carolina, in order to insure public

access to the water, be empowered to issue and sell general obligation bonds of the City in the principal amount of not exceeding $4,250,000 whose proceeds shall be applied for costs of acquiring and improving the approximately 5.2 acres of waterfront property, including boat landing and related facilities, commonly known as Wild Dunes Yacht Harbor Marina located at 41st Avenue and the Intracoastal Waterway?

If you are in favor of the question, check "yes" Yes ___

If you are opposed to the question, check "no" No ___

5. Qualifications for Voting

Every person offering to vote must be duly registered on the County Books of Registration for Charleston County, as an elector at the precinct in which he offers to vote, on or before November 5, 1998, and must present his registration certificate or valid South Carolina driver's license or other form of identification required by Section 7-13-710, Code of Laws of South Carolina, 1976, as amended. Every person offering to vote must have resided in the State of South Carolina, in the County of Charleston, in the City of Isle of Palms, and in the precinct in which he offers to vote for not less than thirty days prior to December 5, 1998. Any registered elector who has moved his place of residence from one precinct to another within the City within thirty days prior to December 5, 1998, shall be entitled to vote in his previous precinct of residence; provided however, in case any registered elector shall have moved from one precinct in the City to another precinct in the City within thirty days prior to December 5, 1998, and shall have surrendered his registration certificate and has received a new certificate, such elector may vote in the precinct provided for by such new certificate.

It is further provided that if a person has moved from one precinct to another precinct within the City more than thirty (30) days before the said election, such person, at the initiative of such person, may go to the office of the Election Commission on the day of said election and register in the new precinct of such person by completing a Voter Change of Address form and, thereafter, such person may vote in the said election on a special "Fail-Safe" ballot.

6. Following the holding of the election, the Election Commission shall canvass the returns of the election, and shall thereupon declare the results thereof and certify such results to City Council.

7. The form of the Notice of Election shall be substantially as set forth in Exhibit "A" hereto. Such Notice shall be published in the Post & Courier and shall be

published in the issues of that paper scheduled to appear on October 6 and 20, 1998.

8. The Chairman and the Election Commission shall take such further action as may be necessary to insure the proper holding of the special election above referred to.

DONE IN MEETING DULY ASSEMBLED this 25th day of September, 1998.

Chairman, Isle of Palms
Election Commission

Attest:

Janet G. Mauldin
Secretary, Isle of Palms
Election Commission

EXHIBIT A

STATE OF SOUTH CAROLINA)
) NOTICE OF SPECIAL ELECTION
) TO BE HELD ON SATURDAY,
COUNTY OF CHARLESTON) DECEMBER 5, 1998

NOTICE IS HEREBY GIVEN that pursuant to a Resolution adopted by the City Council of the City of Isle of Palms, South Carolina (the "City"), and the law codified as Section 5-21-210 to 5-21-490, inclusive, Code of Laws of South Carolina, 1976, a Special Election will be held in the City of Isle of Palms on Saturday, December 5, 1998. The purpose of the election is to determine whether the approval of the qualified electors of said City voting in said election shall be given to the issuance of not exceeding $4,250,000 of General Obligation Bonds whose proceeds are to be applied for costs of acquiring and improving the approximately 5.2 acres of waterfront property, including boat landing and related facilities, commonly known as Wild Dunes Yacht Harbor Marina located at 41st Avenue and the Intracoastal Waterway.

November 5, 1998, is the last day persons may register in order to vote in this election.

The question to be voted upon in the Special Election will be:

> Shall the City Council of the City of Isle of Palms, South Carolina, in order to insure public access to the water, be empowered to issue and sell general obligation bonds of the City in the principal amount of not exceeding $4,250,000 whose proceeds shall be applied for costs of acquiring and improving the approximately 5.2 acres of waterfront property, including boat landing and related facilities, commonly known as Wild Dunes Yacht Harbor Marina located at 41st Avenue and the Intracoastal Waterway?

If you are in favor of the question, check "yes" Yes ___

If you are opposed to the question, check "no" No ___

The polling places for the Special Election shall be as set forth below:

Precincts	Polling Places
Absentee	Voter Registration Office

[TO BE PROVIDED BY THE ELECTION COMMISSION]

The polls will be opened at 7:00 o'clock in the forenoon and will remain continuously open until they are closed at 7:00 o'clock on the afternoon on December 5, 1998. The polls will be under the supervision of Managers of Election

appointed by the Isle of Palms Election Commission, who have been directed to conduct this Special Election.

QUALIFICATIONS FOR VOTING

1. REGISTRATION: Every person offering to vote must be duly registered on the County Books of Registration for Charleston County, as an elector at the precinct in which he offers to vote, on or before November 5, 1998, and must present his registration certificate or valid South Carolina driver's license or other form of identification required by Section 7-13-710, Code of Laws of South Carolina, 1976, as amended.

2. QUALIFICATIONS AS TO RESIDENCE: Every person offering to vote must have resided in the State of South Carolina, in the County of Charleston, in the City of Isle of Palms, and in the precinct in which he offers to vote for not less than thirty days prior to December 5, 1998. Any registered elector who has moved his place of residence from one precinct to another within the City within thirty days prior to December 5, 1998, shall be entitled to vote in his previous precinct of residence; provided however, in case any registered elector shall have moved from one precinct in the City to another precinct in the City within thirty days prior to December 5, 1998, and shall have surrendered his registration certificate and has received a new certificate, such elector may vote in the precinct provided for by such new certificate.

Isle of Palms Election
Commission

Publication Dates:

Friday, October 6, 1998
Friday, October 20, 1998

STATE OF SOUTH CAROLINA

COUNTY OF CHARLESTON

I, the undersigned, Secretary of the Isle of Palms Election Commission, DO HEREBY CERTIFY:

That the foregoing constitutes a true, correct and verbatim copy of a Resolution adopted by said Commission at a meeting duly called and held on 9-25-98, 1998, at which meeting all/a majority of the members of said Commission were present, and voted unanimously in favor of the adoption thereof. That the original of said Resolution is duly entered in the permanent records of said Commission, in my custody as such Secretary.

IN WITNESS WHEREOF, I have hereunto set my Hand and the Seal of said Commission, this 25th day of Sept, 1998.

(SEAL)

Janet D. Mauldin
Secretary

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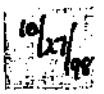


REGULAR CITY COUNCIL MEETING
October 27, 1998

The regular meeting of the Isle of Palms City Council was held on October 27, 1998, at 7:00 p.m., in City Hall Council Chambers. Present were Mayor Bunch, Council Members Abele, Bettelli, Gear, Hernandez, Miller, Shaffer, Sottile and Taylor. Also present were City Clerk Mauldin, and City Attorney Sottile.

A. INTRODUCTION OF MEETING

Mayor Bunch called the meeting to order and asked everyone to stand for a moment of silent prayer followed by the pledge of allegiance. Roll call was then taken by the Clerk.

B. READING OF THE JOURNAL OF PREVIOUS MEETINGS

1. September 1, 1998 - Special City Council Meeting
2. September 22, 1998 - Regular City Council Meeting

Councilmember Shaffer made a motion to approve both sets of the minutes as presented; Councilmember Taylor seconded; motion passed unanimously.

C. CITIZENS' COMMENTS

1. Mike Roth, 1201 Oak Harbor, spoke to Council on behalf of himself and his neighbor, Jim Miles, of 1111 Oak Harbor. They were requesting that the City split the 20' piece of property between their houses and convey it to them. The Mayor asked them to submit a plat and letter to City Council for consideration.

D. REPORTS FROM STANDING COMMITTEES

1. Ways & Means - Chairman Abele reported on their meeting of October 20,1998 (Exhibit A, with attachments).

(A) Councilmember Abele made a motion to approve the expenditure of not to exceed $18,000 to clean the remainder of the ditch adjacent to 32nd Avenue; Councilmember Taylor seconded; motion passed unanimously.

(B) Councilmember Abele made a motion to distribute one-third of the administrative fees from the joint Hazard Mitigation Grant to Sullivan's Island and Isle of Palms CPW after the upcoming FEMA grant audit; Councilmember Miller seconded; motion passed unanimously.

(C) Councilmember Abele made a motion to approve expenditure of $10 for flu shots for all regular employees; Councilmember Bettelli seconded; motion passed unanimously.

(D) Councilmember Abele made a motion to set the floater day holiday for the day after Thanksgiving as determined by input from the employees; Councilmember Miller seconded; motion passed unanimously.

(E) Councilmember Abele made a motion to approve the donation of $100 to the Wando High School Student Council District Rally; Councilmember Taylor seconded; motion passed unanimously.

(F) In discussing the request from Sprint to locate another cellular tower on the island in the form of a tall flagpole or lighthouse, Councilmember Sottile stated for the record that he would not support placing another tower on the island. Councilmember Abele stated that the Administrator was authorized to look into this matter for some time in the future.

2. Public Safety - Chairman Shaffer reported on their meeting of October 16, 1998. (Exhibit B) (The monthly reports from the Police and Fire Departments are attached as part of Exhibit B.)

Chairman Shaffer sadly reported the death of Police Officer Larry Miller and offered the City's condolences to his family.

Chairman Shaffer stated next month's meeting has been moved to Thursday, November 12, 1998, at 5:30 p.m.

3. Public Works - Chairman Hernandez reported on their meeting of October 16, 1998, (Exhibit C, with attachments).

(A) Councilmember Hernandez made a motion to approve membership on the Septic Tank Issue Committee of Skipper Shaffer, Dana Love, and Brandon Works; Councilmember Taylor seconded; motion passed 8-1 with Councilmember Shaffer abstaining.

(B) Mayor Bunch suggested that we contact Howard Chapman, Traffic Engineer, to take a look at the area of 41st Avenue and Palm Boulevard and make recommendations for a right turn lane going towards Wild Dunes. Councilmember Hernandez will follow through with this.

4. Recreation - Chairman Bettelli reported on their meeting of October 12, 1998 (Exhibit D, with monthly report attached).

Upon discussion of the 6th, 7th and 8th grade dances held at the Recreation Center, Chairman Bettelli noted that the fire capacity of the building is 675. The recent dance had over 600

attendees and the department is working on a policy to limit the number of children who attend so that it doesn't get out of hand. This will be discussed at future meetings.

The next Recreation Committee meeting will be on November 12th at 6:15 p.m.

5. Personnel Committee - Chairman Miller reported that there was no meeting in October. However, he did make the following announcements:

(a) Employees of the Month for September were as follows:
Police Department - Corporal Brad Markwald.
Fire Department - Engineer Patrick Naylor
Public Works Department - Kim Tapply

(b) Safety Sweepstakes for September 1998 were as follows:
Police Department - David McPherson
Fire Department - Glen Kramer
Public Works Department - Edward Wise
Combined General Government, Building Department, and Recreation Department - Douglas Kerr of the Building Dept.

Councilmember Shaffer asked Chairman Miller to put on the agenda for the November 10th meeting to look at the anti-fraternization part of the new anti-harassment policy.

E. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Zoning Board of Adjustment. See minutes of their meeting of October 13, 1998, attached as Exhibit E.

2. Planning Commission. See minutes of their meeting of October 14, 1998, attached as Exhibit F.

Zoning Administrator Douglas Kerr reported on these meetings. He stated that there is a vacancy on the Planning Commission with the recent resignation of Kim Poletti and he asked that this be filled quickly as they are in the process of reviewing changes to the Zoning Ordinances as part of the Comprehensive Plan. Upon discussion, Mayor Bunch stated that council would be having a meeting in December to fill vacancies for 1999 and suggested waiting until then to fill all vacancies. Because of the importance of amending the zoning code, it was the consensus to fill this slot now. After discussion, Councilmember Abele made a motion to nominate and appoint Harold Mackey to fill the vacant position on the Planning Commission; Councilmember Shaffer seconded; motion passed unanimously.

Councilmember Hernandez made a motion that vacancies on all committees coming up in December be posted in the newspaper and on the information sign so that all interested residents

can will the opportunity to write councilmembers of their interest in serving; Councilmember Abele seconded; motion passed unanimously.

F. REPORTS FROM SPECIAL OR JOINT COMMITTEES - None

1. Accommodations Tax Advisory Committee. See minutes of their meeting of October 21, 1998, attached as Exhibit G.

2. Beach Advisory Committee. See minutes of their meeting of October 1, 1998, attached as Exhibit H.

G. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

H. BILLS ALREADY IN POSSESSION OF COUNCIL

1. Second Reading and Ratification - Ordinance 1998-7 - An Ordinance Amending Certain Provisions of Title 5, Chapter 4, Zoning, of the City of Isle of Palms Code of Ordinances, to Amend the Definition for Home Occupancy and Restrictions for Home Occupations. (Exhibit I)

Councilmember Abele made a motion to approve second reading and ratify Ordinance 1998-7; Councilmember Taylor seconded. Clerk Mauldin read the ordinance in full.

Zoning Administration Kerr reported that the Planning Commission recommended, per their review and public hearing, that a time frame be established within which all non-conforming home occupation holders will have to bring their business into compliance with the new ordinance. The Board approved passage of the ordinance with this amendment. Councilmembers discussed some examples of businesses currently licensed which would not be in compliance with the new ordinance and they discussed enforcement of the ordinance through the Zoning Administrator. Everyone agreed that the purpose of the ordinance was to help keep the island as residential in nature as possible and the City Attorney was asked to look into the legalities of amortization.

Councilmember Taylor made an amendment to the motion to delete paragraph #7 on page two which would only allow one home occupation per dwelling unit; Councilmember Abele seconded. After discussion, roll call vote was taken: Abele - Yes; Bettelli - Yes; Gear - Yes; Hernandez - Yes; Miller - Yes; Shaffer - Yes; Sottile - No; Taylor - Yes; Bunch - No. Amendment passed 7-2.

After further discussion, roll call vote was taken on the main motion with amendment: Abele - Yes; Bettelli - Yes; Gear - Yes; Hernandez - Yes; Miller - Yes; Shaffer - Yes; Sottile - Yes; Taylor - Yes; Bunch - No. Amendment passed 8-1.

Councilmember Abele made a motion to direct the City Attorney to develop a proposed amendment to provide an amortization schedule for bringing all home occupations into full compliance; Councilmember Taylor seconded; motion passed 8-1.

I. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

(1) Elks Veterans Remembrance Month Proclamation. The City Clerk read the proclamation in full. (Exhibit J)

J. MISCELLANEOUS BUSINESS

(1) Councilmember Shaffer expressed concern and began discussion on the Commercial Vehicle Access Fees that Wild Dunes will be charging effective November 9th. He was especially upset over the lack of notification and/or chance for input from both the City and the general public over this "tax". (Attached as Exhibit K is the original memo dated 10/14/98 sent to contractors, etc., with amendments dated 10/22/98, none of which were ever sent to City officials. Also attached are copies of two letters to WDCA protesting this new fee program.) Councilmember Shaffer stated that he has recently learned that this program was approved last March without notifying any of the homeowners in Wild Dunes or the City. Mayor Bunch stated that she would be having lunch tomorrow with Bob VanBergen (who is on the Board of Directors) and would discuss this with him.

Councilmember Sottile expressed extreme distaste for this program and the way it was handled and felt that the City has worked very hard in closing the gap between Wild Dunes and "outside the gate" and he felt that this program just pulls us apart more. He then made a motion to denounce the actions of WDCA; Councilmember Shaffer seconded.

The Mayor asked the City Attorney to read over the PRD document to see just what they can and cannot do in Wild Dunes before the City writes to the WDCA. She also felt that this program was clearly out of line as did other council members. Councilmember Sottile iterated that the City write a strong written statement that Council does not agree with what they were doing.

Councilmember Abele pointed out that the residents of Wild Dunes are in essence having an additional tax levied upon them in addition to the annual assessment they pay as these fees will be passed on to them by their contractors, etc. Many of the citizens are already expressing their dislike for this fee. He also expressed concern that there was no notification of this to the City, Wild Dunes residents, or to the business people who deal with Wild Dunes daily. Administrator Williams had told Councilmember Abele that the status of City vehicles is still not clear as no official answer has come to the City. Councilmember Abele said that the City should request of WDCA an explanation of the procedures and what the impact will be on the City.

Councilmember Miller agreed with the objections but felt that, before any action is taken by the City, we should wait until Attorney Sottile has a chance to review the PRD document and report back to the Council.

Roll call vote was taken on the motion: Abele - No; Bettelli - No; Gear - No; Hernandez - No; Miller - No; Shaffer - No; Sottile - Yes; Taylor - No; Bunch - No. Motion was defeated 1-8.

(2) Councilmember Abele referred to the memo he passed out tonight concerning the marina purchase and asked everyone to look this over for discussion at the meeting tomorrow night.

(3) Councilmember Gear made a motion to resolve to request the Wild Dunes Community Association to fully advise Council before they implement their decision and seek our input; Councilmember Hernandez seconded; motion passed unanimously.

K. EXECUTIVE SESSION - None

Mayor Bunch announced that this is the City's 45th Birthday and instead of having a big celebration like we did on the 40th Birthday, there was cake and drinks available for everyone.

There being no further business to come before Council, upon motion duly made and seconded, the meeting was unanimously adjourned at 8:40 p.m.

Respectfully submitted,

Janet G. Mauldin, City Clerk
To be approved by City Council on November 24, 1998.

EXHIBIT A

WAYS AND MEANS COMMITTEE
October 20, 1998

The regular meeting of the Ways and Means Committee was called to order on October 20, 1998, at 7:00 p.m., in City Hall Council Chambers. Committee members present were Chairman Abele, Council Members Bettelli, Gear, Hernandez, Miller, Shaffer, Sottile and Taylor, City Administrator Williams, City Attorney Sottile and City Clerk Mauldin. Mayor Bunch was excused as she was ill. Chairman Abele called the meeting to order at 7:01 p.m.

1. Citizens Comments. - None.

2. Approval of Previous Minutes. **Ms. Hernandez made a motion to approve the minutes from the meetings of September 15 and September 16, 1998; Mr. Bettelli seconded; motion passed unanimously.**

3. Executive Session. **Mr. Taylor made a motion to go into Executive Session to discuss attorney/client privileged information concerning contractual matters related to the Wild Dunes Yacht Harbor Marina purchase; Mr. Miller seconded; motion passed unanimously.**

Coming out of Executive Session Chairman Abele stated that contractual matters were discussed concerning the Wild Dunes Yacht Harbor Marina and no action was taken.

Note: During Executive Session, Mr. Taylor and Mr. Sottile were excused for other appointments.

4. Old Business. (a) Wild Dunes Yacht Harbor Marina. Chairman Abele asked to set a date for a special work session for discussion on marina items. The meeting was set for Wednesday, October 28th at 5:30 p.m. Chairman asked committee members to study his memo concerning debt service for discussion at the work session. He also asked the Administrator and Attorney to prepare an amendment to the alcohol ordinance to allow consumption on City property.

(b) Memory Park Update. Administrator Williams stated that the contractor is to begin on October 26th and should take approximately 30 days to complete.

5. Monthly Financial Report. Mr. Williams reported that the City was in good financial shape; at the end of the third month of the fiscal year, we are 8.16% of revenues received and 21% of expenditures. He answered questions of council members.

6. New Business. (a) CTC Funding for Streets, Etc. Administrator Williams reported that Mr. Mobley was going to prepare a list of streets to be presented to the Charleston Transportation Committee and a copy will be placed in Councilmember's boxes.

(b) Ditch Cleaning. Administrator Williams stated that Eadie's Construction estimated the cost of cleaning the remainder of the ditch adjacent to 32nd Avenue as was discussed at the Public Works Committee to be $14,000 or more. After discussion, **Ms. Hernandez made a motion to approve the expenditure of not to exceed $18,000 to perform this work; Mr. Miller seconded; motion passed unanimously.**

7. Miscellaneous. (a) Transfer of Hazard Mitigation Grant Administrative Fees. Administrator Williams stated that we received a $1.96 million grant for the installation of water lines under Charleston Harbor and Breach Inlet to provide the islands with Charleston water. There was an unofficial agreement to split the administrative fees with Sullivan's Island and the IOP CPW at $16,810 for each of them, but the funds were never distributed. After discussion, **Ms. Hernandez made a motion to distribute this money to Sullivan's Island and the Isle of Palms CPW; Mr. Miller seconded. Upon further discussion, Ms. Hernandez amended the motion not to distribute these funds until after the upcoming grant audit; Mr. Miller seconded; motion with amendment passed unanimously.**

(b) Flu Shots for Employees. Administrator Williams asked if Council would be willing to fund flu shots for employees at $10 each. **Mr. Bettelli made a motion to approve funding $10 for flu shots for all regular employees; Ms. Hernandez seconded; motion passed unanimously.**

(c) Administrator Williams stated that the floater day holiday needed to be set and asked to make a decision between the day after Thanksgiving or Christmas Eve. **Mr. Miller made a motion that the Administrator poll the employees to determine which day they would prefer and bring the results to City Council next week; Mr. Shaffer seconded; motion passed unanimously.**

(d) Administrator Williams reported that we had an inspection from the Insurance Services Office on our flood Community Rating System program. We currently have a Class which translates to a 10% discount of flood insurance premiums which is assured for the next few years and we might actually get a Class 7 which is a 15% discount.

(e) Administrator Williams passed out a photograph of a flagpole which is actually a cellular antenna tower. We were approached today by a representative of Sprint PCS trying to locate a tower on the island who are not getting any results in co-locating their antenna on the existing towers on the island. They proposed placing a flagpole at the entrance to the island, perhaps in Memory Park, or a lighthouse at the marina property. This would translate

money for the City in rent which could be as high as $24,000. He asked committee members for authorization to pursue this option and report back.

(f) Administrator Williams reported that there is a deadline of Friday to prepare an application for ISTEA funds to place power lines underground at the Connector intersection. This would be the same project that was not funded last year. Committee members authorized him to proceed with the application.

(g) City Clerk Mauldin asked all Council members to bring their radios to her by Monday for reprogramming on Tuesday and they could pick them back up on Wednesday.

(h) Mr. Bettelli referred to a letter to City Council from Bridget Bettelli (attached hereto) asking for a donation for the Student Council District Rally in the amount of $100. **Mr. Shaffer made a motion to donate $100 to this cause; Mr. Miller seconded; motion passed unanimously.**

(i) Chairman Abele received concurrence from the committee to authorize the Administrator to begin unofficial discussions with Anglers on renegotiating his lease to include all the functions he is currently performing plus management of the fuel operation, running of the fuel dock, the boat storage area, the boat ramp, transient rentals and charter rentals. The committee also authorized the Administrator to contact the local restaurant association unofficially offering the Tradewinds Restaurant for leasing. All of this would of course be pending the outcome of the referendum.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:45 p.m.

Respectfully submitted,

Bob Abele, Chairman

Wando High School Student Council
1560 Mathis Ferry Road
Mt. Pleasant, SC, 29464

October 20, 1998

Mayor Carmen Bunch and Isle of Palms City Council Members

I am a senior at Wando High School and am planning the District 1 Rally for Student Councils to be held November 2, 1998. The District Rally is a day when student councils from the the nine counties which comprise District 1 (Allendale, Beaufort, Berkeley, Charleston, Clarendon, Colleton, Dorchester, Hampton, and Jasper) come to Wando High School to participate in leadership workshops and to hear our guest speaker.

Stu Sanders from Ontario, Canada will be our guest speaker this year. He developed his career as a speaker six years ago and speaks about leadership and communication. His personal theme is "Care is Contagious".

We would really appreciate any money that the Isle of Palms could donate to help us pay for the speaker. The Town of Mt. Pleasant has donated one hundred dollars, the Hampton Inn has donated a room for him, and we are solicating donations from other sources.

This rally will give students from the other counties the opportunity to see how outstanding Wando High School and the East Cooper Area are.

Sincerely yours,

Bridget Bettelli

Bridget Bettelli

Student Council
District 1 Chairperson

EXHIBIT B

PUBLIC SAFETY COMMITTEE
October 12, 1998

The regular meeting of the Isle of Palms Public Safety Committee was held on October 12, 1998, at 5:30 p.m., in the Building Department. Present were Chairman Shaffer, Committee Member Abele, Police Chief Buckhannon, and Fire Chief Graham. Also present were citizens Kathy Carroll and Nell McDuffie.

1. Approval of Previous Months Minutes. Adm. Abele made a motion to approve the minutes of the September 1998 meeting; Chairman Shaffer seconded; motion passed unanimously.

2. Citizens Comments. Nell McDuffie spoke to the committee about urging the State to post "no parking" signs on Palm Boulevard, at least from the entrance at the Lutheran Retreat (21st Avenue) down to the "S" curve. She felt that the cars parking right on the street were a dangerous situation, could be hit by other cars, etc. Kathy Carroll expressed concern about cars parking head in on the ocean side of Palm Boulevard, especially around the 21st Avenue beach access, instead of parallel to the road which causes them to have to back out. Chief Buckhannon stated the SCDOT posted 21st Avenue as parallel parking only, but did not see fit to do so on Palm Boulevard as the City had requested. It is a dangerous situation and the Chief will check further into the situation and contact SCDOT again for a solution before the 1999 summer season begin.

3. Police Department Monthly Report. Chief Buckhannon discussed the monthly department report for September (see attached) and answered questions of committee members.

Chief Buckhannon reported that Officer Larry Miller passed away on October 5th as a result of a heart attack in mid September. Funeral services were held on October 7th.

Chief discussed with the Committee his shortage of two officers on the road. He stated that we could not wait too long to fill a position because of the training involved and the need for an officer to be ready for the 1999 summer season. It takes approximately 5-6 months before an officer can patrol on his own.

4. Fire Department Monthly Report. Chief Graham discussed the monthly department report for September (see attached) and answered questions of committee members.

Patrick Naylor was named Employee of the Month for September.

Chief Graham reported that she also has a shortage of one firefighter/engineer and is currently taking applications. She noted that Charleston starts their engineer/EMT's at a salary $5,000 higher than ours and she, along with other departments, is having trouble finding qualified applicants. Chief is currently working on a salary and benefit study. Adm. Abele stated that the Personnel Committee is also working on an employee benefit program along with the City Administrator which should be ready within the next few months.

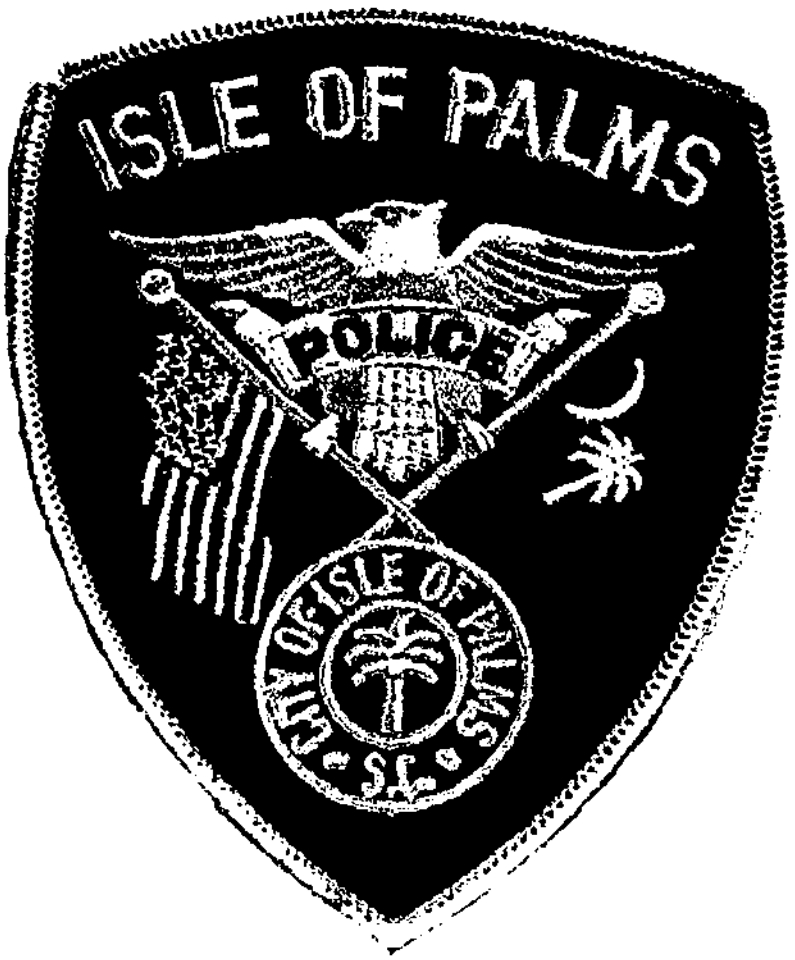
(a) Update on Squad Truck. Chief Graham reported that Engineers Eagle and Mrowca will be going on an unscheduled trip to the manufacturer soon and she will be going in March. The truck is still scheduled for delivery the end of March 1999.

5. Miscellaneous. Chairman Shaffer asked to move the November meeting to Tuesday, November 10 as he will be out on town on Monday. (moved to 11/12 @ 5:30)

6. There being no further business to come before the committee, the meeting was unanimously adjourned at 6:10 p.m.

Respectfully submitted,

Skipper Shaffer, Chairman



Monthly Report

September 1998

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ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(843) 886-6522 FAX (843) 886-8005

TO: **MAYOR BUNCH, CITY COUNCIL, ADMINISTRATOR WILLIAMS**

FROM: **CHIEF BUCKHANNON**

SUBJECT: **MONTHLY REPORT FOR SEPTEMBER 1998**

DATE: **OCTOBER 9, 1998**

The following is a brief synopsis of the officers' activities during the month of September 1998.

Patrol

September 2, 1998 An officer noticed a man carrying an alcoholic beverage on the front beach. The officer advised the subject that it was unlawful to have alcohol in public and to throw it out, at which time the subject began shouting. The subject, a 55 year old Island male, was arrested for Disorderly Conduct and Open Container in Public.

September 7, 1998 Officers responding to a Domestic Dispute between two subjects visiting from North Carolina, determined the dispute to be verbal in nature and advised the subjects of the CDV law in South Carolina.

September 8, 1998 Prince William Police Department in Virginia notified the Isle of Palms Police Department of numerous felony warrants they held on a subject who was believed to be enroute to the Isle of Palms in a stolen vehicle. The subject was located and transported to the Charleston County Jail to await extradition.

September 9, 1998 The Summerville Police Department advised that they were out with a subject who had two outstanding bench warrants with the Isle of Palms Police Department. Lt. McCurdy met with Summerville officers and placed the subject under arrest for the two warrants that were issued in 1993.

September 13, 1998 An officer performing a traffic stop on a vehicle with no license plate arrested the driver for Possession of Marijuana 2nd, Possession of Drug Paraphernalia, Underage Possession of Beer and Driving Under Suspension. Three passengers were also arrested for Underage Possession of Beer and Open Container of Beer in a Vehicle.

September 17, 1998 An officer, investigating a complaint of Disorderly Conduct involving a subject boarding a school bus and threatening passengers, interviewed the subject and the bus driver and determined the complaint to be non-criminal.

September 19, 1998 Four subjects were arrested for Simple Possession of Marijuana when their vehicle was stopped for speeding.

September 20, 1998 An officer, performing a traffic stop on a vehicle with no license plate issued the driver citations for No Vehicle License and No Proof of Insurance and arrested the passenger for Simple Possession of Marijuana and Possession of Drug Paraphernalia.

September 22, 1998 An officer performing a traffic stop on a vehicle with an expired license plate, arrested the driver, a 17 year old female, for Simple Possession of Marijuana and issued a citation for an expired license plate.

September 27, 1998 Two subjects were arrested for Simple Possession of Marijuana when an officer stopped their vehicle for speeding. The subjects appeared intoxicated and stated they had been at a party on the Isle of Palms. Officers went to the location of the party and arrested a third subject for Simple Possession of Marijuana.

Personnel

September 4, 1998 The Police Department assisted the Recreation Department with the monthly Teen Dance.

September 9th and 23rd, 1998 The Wando High School Cross County team hosted a high school meet on the beach.

September 17, 1998 Chief Buckhannon attended the Coastal Police Chaplains meeting as part of the steering committee for emergency services.

September 12, 1998 The annual Sand Shark run was held on the beach behind the Windjammer.

September 12, 1998 The Isle of Palms Police Department set up a static display at Northwoods Mall as part of the local law enforcement respect of Law Enforcement week.

ISLE OF PALMS POLICE DEPARTMENT

TO: Lt. McCurdy

FROM: TCO Supervisor Gibbons

DATE: October 8, 1998

SUBJECT: Telecommunications Activity Report for September 1998

During the month of September 1998 the Telecommunications office received and dispatched 3,062 calls for service to the 4 public safety agencies of the Isle of Palms and Sullivans Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
September 1998	2,183	63	814	21	3,081
September 1997	1,809	41	851	12	2,713
Percentage Change	21%	54%	-4%	75%	14%
Year to Date 1998	18,338	544	8,104	212	27,198
Year to Date 1997	18,611	370	7,096	130	26,207
Percentage Change	-1%	47%	14%	63%	4%

Isle of Palms Police Department Officer Activity Report September 1998

	September 1998	September 1997	Percentage Change	Year To Date 1998	Year To Date 1997	Percentage Change
Service Calls	1,083	919	17.8%	9,702	9,581	1.3%
Building Checks	372	485	-23.3%	3,017	4,146	-27.2%
SPR'S	821	387	112.1%	5,608	4,501	24.6%
Traffic Stops	299	323	-7.4%	2,951	3,000	-1.6%
Traffic Stops w/Tickets	83	124	-33.1%	753	806	-6.6%
% Traffic Stops w/Tickets	27.8%	38.4%	-10.6%	25.5%	26.9%	-5.0%
DUI Tickets	2	3	-33.3%	31	32	-3.1%
DUS Tickets	9	9	0.0%	81	115	-29.6%
Speeding Tickets	11	24	-54.2%	196	231	-15.2%
Other Traffic Tickets	55	68	-19.1%	707	681	3.8%
Non Traffic Tickets	14	24	-41.7%	377	369	2.2%
Parking Tickets	99	99	0.0%	2,990	4,663	-35.9%
City Tickets	18	25	-28.0%	198	379	-47.8%
Warning Tickets	60	74	-18.9%	714	155	100.0%

Connector Calls For Service for the Month of September 1998

The Isle of Palms Police Department has responded to or initiated 56 calls involving 514 minutes, or 8.6 man hours for the month of September, 1998. The following table breaks down the type, number and time element of each call.

	Calls September	Calls Year To Date	Arrests September	Arrests Year To Date	Minutes September	Minutes Year To Date	Avg. Minutes September	Avg. Minutes Year To Date
Accidents	0	1	0	0	0	20	0	20
Traffic Stops With Tickets	11	145	0	20	162	4354	14.73	30.03
Traffic Stops Without Tickets	36	397	0	0	246	2897	6.83	7.30
Citizen Assists	5	17	0	0	51	131	10.20	7.71
Assist Other PD	1	3	0	0	31	59	31	19.67
Miscellaneous	3	31	0	0	24	235	8.00	7.58
Totals	**56**	**594**	**0**	**20**	**514**	**7696**	**9.18**	**12.96**
Totals 1997	**68**	**526**	**5**	**41**	**1291**	**8278**	**18.99**	**15.74**

Isle of Palms Police Department Monthly Report for September 1998

All UCR Codes for each Incident are counted.

CRIME TYPE	September 1998	Total 1998	September 1998	Total 1997
09A MURDER & NON-NEGLIGENT HOMICIDE				
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING				
11A SEX (FORCIBLE RAPE)		4		
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D FORCIBLE FONDLING			1	2
120 ROBBERY				1
13A ASSAULT		11		5
13B SIMPLE ASSAULT	1	28	2	11
13C INTIMIDATION		4	2	2
200 ARSON				1
210 EXTORTION				
220 BURGLARY	1	20	3	30
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING		5		2
23D THEFT FROM BUILDINGS		2		5
23E THEFT FROM COIN OPERATED		3		1
23F THEFT FROM MOTOR VEHICLE	8	27	1	37
23G THEFT OF MOTOR VEHICLE PART				2
23H ALL OTHER LARCENY	11	111	6	97
240 MOTOR VEHICLE THEFT		3		5
250 COUNTERFEITING/FORGERY	1	4		8
26A FRAUDULENT ACTIVITY		2		
26B FRAUD/CREDIT CARD /ATM	1	3	1	4
26C IMPERSONATION				
270 EMBEZZLEMENT		2		
280 STOLEN PROPERTY	1	5		5
290 DAMAGE PROPERTY	6	78	5	50
35A DRUG/NARCOTICS	8	47	4	44
35B DRUG EQUIPMENT VIOLATION	3	11	1	19
36A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE	1	3	1	2
510 BRIBERY				
520 WEAPON OFFENSES		1		2
753 OBSCENE & HARASSING PHONE		14		22
756 USING MOTOR VEHICLE W/O			1	3
90A BAD CHECKS		2		
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT	4	34	3	20
90D DUI	2	32	3	32
90E DRUNKENNESS				
90F FAMILY (NO VIOLENCE)	2	8		4
90G LIQUOR LAW	3	59	2	60
90H PEEPING TOM		1		
90I RUNAWAY	3	8		4
90J TRESPASSING	1	9		14
90L TRUANCY				
90N RESISTING ARREST		4	1	3
90P CONTRIBUTING TO DELINQUENCY		4		
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES		52	4	59
91T TRAFFIC & NRVC ARRESTS	6	108	12	151
91W WARRANT ARRESTS	2	30	7	41
979 MISSING PERSONS		2		
980 SUICIDES		4		3
992 PROWLER		1		
NCR NON CRIMINAL REPORTS	8	131	7	79
TOTALS:	73	877	67	830

ARREST SUMMARY

Type	September 1998	Total 1998	September 1997	Total 1997
Adults	Male= 20 Female= 2	Male= 328 Female= 75	Male= 25 Female= 7	Male= 379 Female= 71
Juveniles	Male= 1 Female= 0	Male= 26 Female= 8	Male= 1 Female= 0	Male= 26 Female= 20
Narc-Adults	Male= 8 Female= 3	Male= 38 Female= 14	Male= 5 Female= 1	Male= 38 Female= 6
Narc-Juveniles	Male= 0 Female= 0	Male= 5 Female= 4	Male= 0 Female= 0	Male= 2 Female= 0
TOTALS:	Male= 29 Female= 5	Male= 397 Female= 101	Male= 31 Female= 8	Male= 445 Female= 97

PROPERTY VALUES REPORTED

Type	September 1998	Total 1998	September 1997	Total 1997
Burglary Stolen	$0.00	$45,015.00	$24.00	$21,711.00
Larceny Stolen	$23,177.00	$134,812.00	$4,456.00	$69,702.00
Criminal Damage	$2,705.00	$48,979.00	$1,035.00	$22,360.00
MVT Stolen	$0.00	$4,500.00	$0.00	$68,885.00
Burglary Recovered	$0.00	$30,900.00	$0.00	$250.00
Larceny Recovered	$590.00	$37,644.00	$150.00	$6,050.00
MVT Recovered	$0.00	$2,500.00	$0.00	$36,865.00
Total Stolen	$23,177.00	$184,327.00	$4,480.00	$160,418.00
Total Recovered	$590.00	$71,044.00	$150.00	$43,165.00
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms Police Dept.
All Arrests
Primary UCR Code Only
Date Starting 09/01/98 to 09/30/98

10/01/98 : 09:30:29

Arrest Summary
Type 1

Offense		Male White	Male Black	Male Amer Indian	Male Asian	Male Other	Female White	Female Black	Female Amer Indian	Female Asian	Female Other	Male Total	Female Total	Total	Line Item #
23H	ALL OTHER LARCENY.....	1	0	0	0	0	0	0	0	0	0	1	0	1	0001
280	STOLEN PROPERTY OFFENSES (RECEIVING, ETC.).....	1	0	0	0	0	0	0	0	0	0	1	0	1	0002
290	DESTRUCTIVE/DAMAGE/VANDALISM OF PROPERTY.....	1	0	0	0	0	0	0	0	0	0	1	0	1	0003
35A	DRUG/NARCOTIC VIOLATIONS - E MARIJUAN.....	8	0	0	0	0	3	0	0	0	0	8	3	11	0004
90C	DISORDERLY CONDUCT.....	3	0	0	0	0	0	0	0	0	0	3	0	3	0005
90D	DRIVING UNDER THE INFLUENCE.....	1	0	0	0	0	1	0	0	0	0	1	1	2	0006
90G	LIQUOR LAW VIOLATIONS.....	3	0	0	0	0	1	0	0	0	0	3	1	4	0007
90J	TRESPASS OF REAL PROPERTY.....	2	0	0	0	0	0	0	0	0	0	2	0	2	0008
90Z	ALL OTHER OFFENSES.....	1	0	0	0	0	0	0	0	0	0	1	0	1	0009
91T	TRAFFIC ARREST (DUS, NRVC, ETC).....	4	1	0	0	0	0	0	0	0	0	5	0	5	0010
91T	TRAFFIC ARREST (DUS, NRVC, ETC) - E MARIJUAN.....	1	0	0	0	0	0	0	0	0	0	1	0	1	0011
91W	WARRANT ARREST.....	2	0	0	0	0	0	0	0	0	0	2	0	2	0012
*** Total ***		28	1	0	0	0	5	0	0	0	0	29	5	34	

Isle of Palms Police Dept.
From : 09/01/98 To : 09/30/98
All Crimes : 73

10/01/98 : 09:32:41

Crime Day Of Week Analysis

Type Of Crime		Crime Count	Pct Of All	Mon	Pct Of Cri	Tue	Pct Of Cri	Wed	Pct Of Cri	Thu	Pct Of Cri	Fri	Pct Of Cri	Sat	Pct Of Cri	Sun	Pct Of Cri	Unknown	Pct Of Cri	Line Item #
13B	SIMPLE ASSAULT	1	1.37	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0001
220	BURGLARY/BREAKING AND EN	1	1.37	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0002
23F	THEFT FROM MOTOR VEHICLE	8	10.96	1	13	0	0	1	13	0	0	0	0	1	13	5	63	0	0	0003
23H	ALL OTHER LARCENY	11	15.07	0	0	2	18	1	9	2	18	2	18	2	18	2	18	0	0	0004
250	FORGERY/COUNTERFEITING	1	1.37	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0005
26B	FRAUD CREDIT CARD/AUTOMA	1	1.37	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0006
280	STOLEN PROPERTY OFFENSES	1	1.37	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0007
290	DESTRUCTIVE/DAMAGE/VANDA	6	8.22	1	17	0	0	0	0	0	0	1	17	0	0	4	67	0	0	0008
35A	DRUG/NARCOTIC VIOLATIONS	8	10.96	1	13	1	13	0	0	0	0	0	0	1	13	5	63	0	0	0009
35B	DRUG EQUIPMENT VIOLATION	3	4.11	1	33	0	0	0	0	0	0	0	0	0	0	2	67	0	0	0010
36C	INDECENT EXPOSURE	1	1.37	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0011
90C	DISORDERLY CONDUCT	4	5.48	0	0	0	0	2	50	2	50	0	0	0	0	0	0	0	0	0012
90D	DRIVING UNDER THE INFLUE	2	2.74	0	0	0	0	1	50	0	0	0	0	1	50	0	0	0	0	0013
90F	FAMILY OFFENSES , NONVIO	2	2.74	1	50	0	0	0	0	0	0	1	50	0	0	0	0	0	0	0014
90G	LIQUOR LAW VIOLATIONS	3	4.11	0	0	0	0	1	33	0	0	0	0	0	0	2	67	0	0	0015
90I	RUNAWAY	3	4.11	0	0	0	0	1	33	1	33	1	33	0	0	0	0	0	0	0016
90J	TRESPASS OF REAL PROPERT	1	1.37	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0017
91T	TRAFFIC ARREST (DUS, NRV	6	8.22	1	17	1	17	0	0	0	0	0	0	2	33	2	33	0	0	0018
91W	WARRANT ARREST	2	2.74	0	0	1	50	1	50	0	0	0	0	0	0	0	0	0	0	0019
NCR	NON CRIMINAL REPORT	8	10.96	1	13	2	25	1	13	0	0	1	13	2	25	1	13	0	0	020
*** Total ***		73	100.00	7		7		10		8		8		9		24		0		

Isle of Palms Police Dept.
From : 09/01/98 To : 09/30/98
All Crimes : 73

10/01/98 : 09:32:44

Crime Time Of Day Analysis

Type Of Crime		Crime Count	Pct Of ALL	0000 Thru 0300	Pct Of Cri	0301 Thru 0600	Pct Of Cri	0601 Thru 0900	Pct Of Cri	0901 Thru 1200	Pct Of Cri	1201 Thru 1500	Pct Of Cri	1501 Thru 1800	Pct Of Cri	1801 Thru 2100	Pct Of Cri	2101 Thru 2400	Pct Of Cri	Line Item #
13B	SIMPLE ASSAULT	1	1.37	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0001
220	BURGLARY/BREAKING AND EN	1	1.37	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0002
23F	THEFT FROM MOTOR VEHICLE	8	10.96	1	13	0	0	1	13	0	0	1	13	1	13	3	38	1	13	0003
23H	ALL OTHER LARCENY	11	15.07	2	18	1	9	1	9	1	9	3	27	2	18	0	0	1	9	0004
250	FORGERY/COUNTERFEITING	1	1.37	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0005
26B	FRAUD CREDIT CARD/AUTOMA	1	1.37	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0006
280	STOLEN PROPERTY OFFENSES	1	1.37	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0007
290	DESTRUCTIVE/DAMAGE/VANDA	6	8.22	1	17	0	0	1	17	0	0	1	17	1	17	0	0	2	33	0008
35A	DRUG/NARCOTIC VIOLATIONS	8	10.96	4	50	0	0	0	0	0	0	0	0	1	13	0	0	3	38	0009
35B	DRUG EQUIPMENT VIOLATION	3	4.11	1	33	0	0	0	0	0	0	0	0	0	0	0	0	2	67	0010
36C	INDECENT EXPOSURE	1	1.37	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0011
90C	DISORDERLY CONDUCT	4	5.48	1	25	0	0	0	0	0	0	1	25	0	0	0	0	2	50	0012
90D	DRIVING UNDER THE INFLUE	2	2.74	1	50	1	50	0	0	0	0	0	0	0	0	0	0	0	0	0013
90F	FAMILY OFFENSES , NONVIO	2	2.74	1	50	0	0	0	0	0	0	0	0	0	0	0	0	1	50	0014
90G	LIQUOR LAW VIOLATIONS	3	4.11	2	67	0	0	0	0	0	0	0	0	0	0	0	0	1	33	0015
90I	RUNAWAY	3	4.11	1	33	0	0	0	0	0	0	0	0	2	67	0	0	0	0	0016
90J	TRESPASS OF REAL PROPERT	1	1.37	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0017
91T	TRAFFIC ARREST (DUS, NRV	6	8.22	2	33	0	0	0	0	1	17	1	17	0	0	1	17	1	17	0018
91W	WARRANT ARREST	2	2.74	0	0	0	0	0	0	1	50	0	0	1	50	0	0	0	0	0019
NCR	NON CRIMINAL REPORT	8	10.96	1	.3	0	0	0	0	0	0	1	13	1	.3	2	25	3	38	0020
*** Total ***		73	100.00	21		2		3		3		10		9		6		19		

Isle of Palms Police Dept.
From : 01/01/98 To : 09/30/98
All Crimes : 877

10/01/98 : 09:40:13

Crime Analysis By Quarter

Type Of Crime		Crime Count	Pct Of All	Jan Thru Mar	Pct Of Cri	Apr Thru Jun	Pct Of Cri	Jul Thru Sep	Pct Of Cri	Oct Thru Dec	Pct Of Cri	Line Item #
11A	FORCIBLE RAPE	4	0.46	1	25	1	25	2	50	0	0	0001
13A	AGGRAVATED ASSAULT	11	1.25	1	9	7	64	3	27	0	0	0002
13B	SIMPLE ASSAULT	28	3.19	8	29	13	46	7	25	0	0	0003
13C	INTIMIDATION	4	0.46	1	25	2	50	1	25	0	0	0004
220	BURGLARY/BREAKING AND EN	20	2.28	7	35	9	45	2	10	2	10	0005
23C	SHOPLIFTING	5	0.57	1	20	4	80	0	0	0	0	0006
23D	THEFT FROM BUILDINGS	2	0.23	1	50	1	50	0	0	0	0	0007
23E	THEFT FROM COIN-OPERATED	3	0.34	1	33	1	33	1	33	0	0	0008
23F	THEFT FROM MOTOR VEHICLE	27	3.08	1	4	6	22	20	74	0	0	0009
23H	ALL OTHER LARCENY	111	12.66	22	20	44	40	45	41	0	0	0010
240	MOTOR VEHICLE THEFT	3	0.34	1	33	1	33	1	33	0	0	0011
250	FORGERY/COUNTERFEITING	4	0.46	0	0	3	75	1	25	0	0	0012
26A	FALSE PRETENSE/SWINDLE/C	2	0.23	1	50	0	0	0	0	1	50	0013
26B	FRAUD CREDIT CARD/AUTOMA	3	0.34	1	33	1	33	1	33	0	0	0014
270	EMBEZZLEMENT	2	0.23	1	50	1	50	0	0	0	0	0015
280	STOLEN PROPERTY OFFENSES	5	0.57	1	20	3	60	1	20	0	0	0016
290	DESTRUCTIVE/DAMAGE/VANDA	78	8.89	22	28	38	49	17	22	1	1	0017
35A	DRUG/NARCOTIC VIOLATIONS	47	5.36	13	28	19	40	15	32	0	0	0018
35B	DRUG EQUIPMENT VIOLATION	11	1.25	3	27	2	18	6	55	0	0	0019
36C	INDECENT EXPOSURE	3	0.34	0	0	1	33	2	67	0	0	0020
520	WEAPON LAW VIOLATIONS	1	0.11	0	0	1	100	0	0	0	0	0021
753	OBSCENE & HARASSING PHON	14	1.60	3	21	9	64	1	7	1	7	0022
90A	WORTHLESS CHECKS	2	0.23	1	50	0	0	1	50	0	0	0023
90C	DISORDERLY CONDUCT	34	3.88	6	18	13	38	15	44	0	0	0024
90D	DRIVING UNDER THE INFLUE	32	3.65	10	31	12	38	10	31	0	0	0025
90F	FAMILY OFFENSES , NONVIO	8	0.91	2	25	0	0	6	75	0	0	0026
90G	LIQUOR LAW VIOLATIONS	59	6.73	21	36	21	36	17	29	0	0	0027
90H	PEEPING TOM	1	0.11	0	0	0	0	1	100	0	0	0028
90I	RUNAWAY	8	0.91	1	13	3	38	4	50	0	0	0029
90J	TRESPASS OF REAL PROPERT	9	1.03	3	33	0	0	6	67	0	0	0030
90M	OTHER AGENCIES (INCLUDES	7	0.80	1	14	5	71	1	14	0	0	0031
90N	RESISTING ARREST	4	0.46	1	25	3	75	0	0	0	0	0032

90P	CONTRIBUTING TO DELINQUE	4	0.46	0	0	3	75	1	25	0	0	0033
90Z	ALL OTHER OFFENSES	43	4.90	9	21	21	49	13	30	0	0	0034
91T	TRAFFIC ARREST (DUS, NRV	108	12.31	41	38	38	35	28	26	1	1	0035
91W	WARRANT ARREST	30	3.42	7	23	15	50	8	27	0	0	0036
978	SUSPICIOUS FIRES	2	0.23	0	0	2	100	0	0	0	0	0037
979	MISSING PERSONS	2	0.23	0	0	2	100	0	0	0	0	0038
980	SUICIDES	4	0.46	3	75	0	0	1	25	0	0	0039
992	PROWLER	1	0.11	0	0	1	100	0	0	0	0	0040
NCR	NON CRIMINAL REPORT	131	14.94	36	27	47	36	48	37	0	0	0041
*** Total ***												
		877	100.00	232		353		286		6		

1998 MONTHLY COURT REPORT

	TOTAL STATE FEES	VICTIMS KEEP	VICTIMS SEND	DUI FLAT FEE	TOTAL $ SENT	CRIMINAL/TRAFFIC FINES	PARKING FINES	TRANSFERED FUNDS	FUNDS DUE CITY
January	$2,576.04	$352.30	$220.29	$0.00	$2,796.33	$9,000.00	$486.00	$9,486.00	$6,689.67
February	2,092.47	0.00	400.07	12.00	$2,504.54	7,263.00	459.00	$7,722.00	$5,217.46
March	1,941.33	0.00	426.04	53.56	$2,420.93	6,796.00	367.00	$7,136.00	$4,715.07
April	1,567.31	0.00	304.03	12.00	$1,883.34	5,267.50	1,061.00	$6,328.50	$4,445.16
May	3,363.83	729.19	0.00	12.00	$3,375.83	11,291.00	1,888.00	$13,179.00	$9,803.17
June	3,024.53	643.95	0.00	24.00	$3,048.53	14,733.50	2,854.00	$17,587.50	$14,538.97
July	2,515.35	332.25	155.41	24.00	$2,694.76	7,726.00	835.00	$8,561.00	$5,082.48
August	1,752.46	334.11	0.00	24.00	$1,776.46	5,197.00	3,551.00	$8,748.00	$6,971.54
September	1,846.32	412.65	0.00	0.00	$1,846.32	5,124.50	747.00	$5,871.50	$6,970.82
October									
November									
December									
Year to Date 1998	$20,679.64	$2,804.45	$1,505.84	$161.56	22,347.04	$72,398.50	$12,248.00	$84,619.50	$64,434.34
Year to Date 1997	$23,519.97	$0.00	$0.00	$0.00	23,519.97	$67,126.47	$27,249.00	$94,375.47	$70,855.50
Fiscal Year 98-99	$6,114.13	$1,079.01	$155.41	$48.00	$6,317.54	$18,047.50	$5,133.00	$23,180.50	$19,024.84

Description	Traffic	Criminal	Total
Guilty/Forfeiture	0	0	0
Guilty/Bench Trial	2	2	4
Guilty/Jury Trial	0	0	0
Not Guilty/Bench Trial	1	0	1
Not Guilty/Jury Trial	0	0	0
Nolle Prosequi	0	0	0
Transfer to other court	0	0	0
Other Disposition	0	17	17
Pled Guilty	2	1	3
Nolo Contendere	0	0	0
Tried in Absense	2	2	4
NRVCs Issued	0	0	0
Bench Warrants Issued	0	0	0
Guilty Cases	4	3	7
Not Guilty Cases	1	17	18
Conviction Percentage	80.00	15.00	28.00
TOTAL CASES PROCESSED:	5	20	25

** FINES + FEES between 09/01/98 & 09/30/98 1611.00

Isle of Palms Police Department Animal Control Report for September 1998

	1998 Monthly Total	1997 Monthly Total	1998 Yearly Total	1997 Yearly Total
Citations	4	22	140	211
Warning Tickets	6	0	132	3
Animals Secured	20	24	249	268
Dogs	4	7	70	120
Cats	1	5	25	43
Raccoons	14	11	119	79
Other	1*	0	39	22
Released to Owner	4	7	71	113
Transported to SPCA	16	14	159	135
Injured Animals	2	3	24	12
Trapped Animals	16	14	162	114
Cats	1	3	18	30
Raccoons	14	11	118	74
Other	1	0	17	10
Dead Animals Removed	5	0	32	17
Traps Set	17	16	194	205
Kennel Fees	$11.00	$70.00	$473.00	$738.00

* 1 Opossum

Isle of Palms Police Department Narcotics Report for September 1998

	Isle of Palms			DEA		
Drug Type	Seized	Purchased	Value	Seized	Purchased	Value
Marijuana	17.19 gms.		$86.00	851 lbs.		$1,702,000.00
Cocaine					3 oz.	$3,600.00
Crack Cocaine						
LSD						
Heroine						
Other - Methamphetamines						
Monies Seized						$76,000.00
Monies Forfeited						
Monies Pending Forfeiture						
Vehicles Seized						
Vehicles Forfeited						
Vehicles Pending Forfeiture						
Other Activities						
Arrests	12			3		
Charges	14			14		

ISLE OF PALMS POLICE DEPARTMENT

TO: **CHIEF BUCKHANNON**

FROM: **SERGEANT STEWART**

SUBJECT: **TRAINING REPORT FOR SEPTEMBER, 1998**

DATE: **OCTOBER 7, 1998**

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH.

OFFICER	CLASS	TYPE	HOURS
Sgt. Lubert	Basic Instructor Re-certification	In Service	32
Pfc. Corrigan	Radar Re-certification	In Service	3
Pfc. Corrigan	FTO Training	Advanced	40
Cpl. Markwald	Radar Re-certification	In Service	3
Pfc. Peters	Radar Re-certification	In Service	3
Pfc. Rogers	Legal Update	In Service	2
Pfc. Rogers	Core Class	In Service	4
Sgt. Stewart	Managing Evidence/Property	Advanced	16
Pfc. Riley	FTO Training	Advanced	40
Pfc. Brown	Community Oriented Policing	Advanced	16
Chief Buckhannon	Legal	In Service	2
Chief Buckhannon	Stress Mgmt for Executives	Core	4
		MONTHLY TOTAL:	168
		PREVIOUS TOTAL:	1278
		YEAR TO DATE:	**1440**

THERE HAS BEEN A TOTAL OF ***1709 HOURS*** TRAINING CONDUCTED FOR THE POLICE DEPARTMENT UP TO THIS DATE.

FIRE SERVICE REPORT

SEPTEMBER 1998

Fire Services Monthly Report

Contents

September 1998

A. Call Summary

B. Alarm Report

C. Incident Report

D. Pre-Incident Surveys/Inspections

E. Training

F. Maintenance

G. Personnel

H. Public Relations

Isle of Palms Fire Department
Call Summary

09/07 Fire Department personnel responded to Breech Inlet for a possible drowning. Upon arrival personnel were approached by bystanders that reported they had pulled the victims out of the water but the victims left the scene.

09/12 Fire Department personnel responded to a residence on Yacht Harbor Ct. for a possible gas leak. Upon arrival, personnel found an 80-lb propane tank leaking from a valve. The tank was shutoff and the owner was advised to contact the Gas Company to have the system checked out.

09/13 Fire Department personnel responded to Wild Dunes Reception Center for a fire alarm. Upon arrival, personnel found a Birthday Party in progress. Fire Department personnel were advised that the alarm went off as the cake was delivered. The cake had trick candles on it.

09/16 Fire Department personnel responded to the Breech Inlet Bridge for a man down. Upon arrival, personnel found CPR in progress on a 48-year-old male. Fire Department personnel took over CPR with the assistance of an Anesthesiologist who maintained control of the airway. A pulse was established prior to transport to East Cooper Hospital where the patient was stabilized and admitted to CICU.

09/24 Fire Department personnel responded to the Grand Pavilion for a fall with injuries. Upon arrival found a 22 year old male lying supine on the ground at the construction site of a single family dwelling. The patient had fallen approximately 25' from ladder scaffolding. The patient was placed in a spinal package with all precautions taken and transported to M.U.S.C. Trauma Center.

* Fire Department personnel treated several jelly fish stings.

ISLE OF PALMS FIRE DEPARTMENT
SEPTEMBER 1998
ALARM REPORT

INCIDENT #	DATE	DIST.	TYPE	LOCATION
98-482	9-2-98	2	EMS Assist (r)	3 Common Ct.
98-483	9-3-98	2	Alarm Malfunction	32 Waterway Island Dr.
98-484	9-3-98	2	Arcing Elec. Equip.	Morgan Place Dr.
98-485	9-3-98	2	Arcing Elec. Equip.	45th & Palm Blvd.
98-486	9-3-98	1	Power Line Down	25th & Hartnett
98-487	9-3-98	1	EMS Assist (n/r)	30 J.C. Long Blvd.
98-488	9-4-98	2	EMS Assist (n/r)	44 41st Ave.
98-489	9-4-98	2	EMS Assist (n/r)	200 Grand Pavilion
98-490	9-4-98	2	Hazardous Cond.	1 Intracoastal Ct.
98-491	9-4-98	2	EMS Assist (r)	10001 Palmetto
98-492	9-5-98	2	Smoke Scare	35 32nd Ave.
98-493	9-5-98	1	Station Tour	30 J.C. Long Blvd.
98-494	9-5-98	1	EMS Assist (n/r)	1120 Ocean Blvd.
98-495	9-6-98	1	EMS Assist (r)	1 11th Ave.
98-496	9-6-98	1	Unintentional False	J.C. Long & Ocean
98-497	9-6-98	1	EMS Assist (n/r)	1120 Ocean Blvd.
98-498	9-6-98	1	EMS Assist (n/r)	1008 Ocean Blvd.
98-499	9-7-98	1	Search	126 Ocean Blvd.
98-500	9-7-98	2	Unclassified	50 41st Ave.
98-501	9-8-98	1	EMS Assist (r)	1 11th Ave.
98-502	9-8-98	2	Service Call	3 52nd Ave.
98-503	9-8-98	1	EMS Assist (r)	711 Carolina Blvd.
98-504	9-9-98	2	Install Smoke Det.	5 33rd Ave.
98-505	9-10-98	1	EMS Assist (r)	1 11th Ave.
98-506	9-10-98	2	EMS Assist (r)	24 32nd Ave.
98-507	9-10-98	1	EMS Assist (r)	1008 Ocean Blvd.
98-508	9-11-98	1	Remove Cat/Tree	11 22nd Ave.
98-509	9-12-98	2	EMS Assist (n/r)	80 41st Ave.
98-510	9-12-98	2	Spill, Leak	15 Yacht Harbor
98-511	9-12-98	1	EMS Assist (n/r)	8 Sand Dunes Ln.
98-512	9-13-98	1	EMS Assist (n/r)	303 B 14th Ave.
98-513	9-13-98	2	Unintentional False	5757 Palm Blvd.
98-514	9-14-98	2	Brush Fire	9510 Palmetto
98-515	9-14-98	2	EMS Assist (r)	13 Lake Village Ln.
98-516	9-14-98	1	EMS Assist (n/r)	1511 Palm Blvd.
98-517	9-14-98	1	EMS Assist (n/r)	30 J.C. Long Blvd.
98-518	9-16-98	1	EMS Assist (n/r)	Breech Inlet Bridge
98-519	9-17-98	1	Lock In	132 Charleston Blvd.

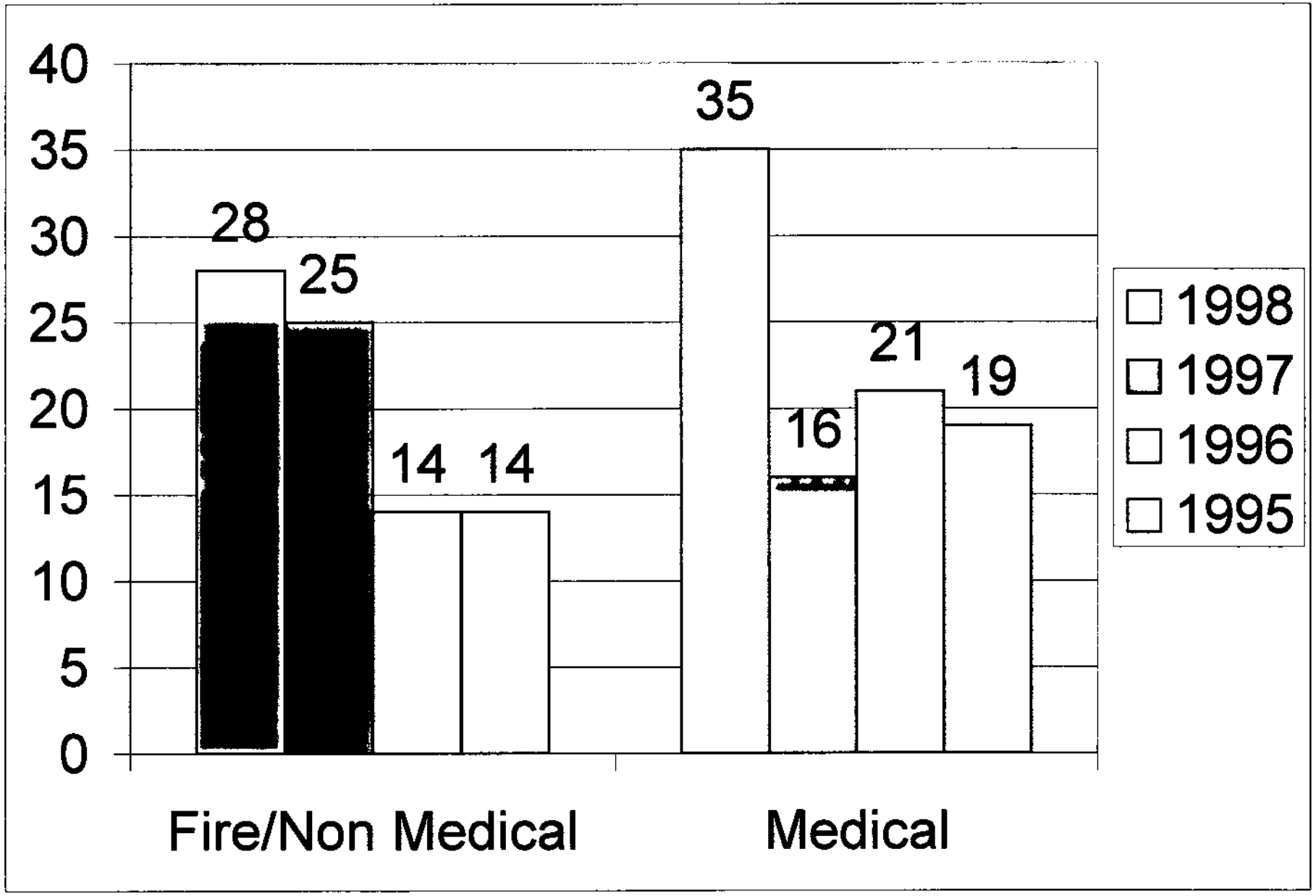
98-520	9-17-98	2	Remove Tree	43 Seagrass Ln.
98-521	9-18-98	1	EMS Assist (n/r)	303 Palm Blvd.
98-522	9-18-98	2	EMS Assist (r)	3400 Hartnett
98-523	9-18-98	M/A	Assist Motorist	HWY 17 @ Walmart
98-524	9-19-98	1	Station Tour	30 J.C. Long Blvd.
98-525	9-19-98	2	EMS Assist (r)	44 41st Ave.
98-526	9-20-98	M/A	Move-Up	2050 Middle St. S.I.
98-527	9-20-98	2	EMS Assist (n/r)	4002 Palm Blvd.
98-528	9-21-98	2	EMS Assist (r)	26 Morgan Pl.
98-529	9-21-98	2	Unintentional False	9 49th Ave.
98-530	9-21-98	2	Structure Fire	14 Seagrass Ln.
98-531	9-23-98	2	Install Smoke Det.	55 Fairway Dunes Ln.
98-532	9-23-98	2	Unintentional False	8000 Palmetto
98-533	9-23-98	M/A	Assist Motorist	HWY 517 & Rifle Range
98-534	9-24-98	2	EMS Assist (n/r)	28 Grand Pavilion
98-535	9-24-98	2	EMS Assist (r)	9 Shad Row
98-536	9-24-98	2	EMS Assist (n/r)	5800 Palmetto
98-537	9-24-98	1	EMS Assist (r)	4 Ocean Park Ct.
98-538	9-25-98	2	Arcing Elec. Equip.	4602 Palm Blvd.
98-539	9-25-98	1	EMS Assist (n/r)	1304 Palm Blvd.
98-540	9-26-98	2	EMS Assist (r)	26 Dune Ridge Ln.
98-541	9-27-98	2	EMS Assist (n/r)	203 F Port-O-Call
98-542	9-27-98	1	EMS Assist (r)	1 2nd Ave.
98-543	9-28-98	1	EMS Assist (n/r)	30 J.C. Long Blvd.
98-544	9-28-98	2	Smoke Scare	50 41st Ave.

Total Calls= 63 District 1= 26 District 2= 34 Mutual Aid= 3

Total EMS Calls= 35 Resident= 16 Non-resident= 19

September 1997 total= 41

Isle of Palms Fire Department
Response Comparision
September 1995-1998



Isle of Palms Fire Department
Run Comparison
September 1995-1998

	Total Calls	Fire/Non Medical	Medical
1995	33	14	19
1996	35	14	21
1997	41	25	16
1998	63	28	35

City of Isle of Palms Fire Department
September
Incident Report

(Listed in accordance with NFIRS Standards)

Situation Found:	Total	Dist. 1	Dist. 2	MA	YTD	*Fire Cause:*	
Total Alarms:	63	26	34	3	544	*Structural*	
Working Structure Fire	1	0	1		7	Electrical	
Outside of Structure					2	Smoking Materials	1
Vehicle Fire					3	Heating or Cooking Equipment	No.____
Brush, grass, leaves	1	0	1		21	Suspicious	No.____
Trash, rubbish					2	Lightning	No.____
Explosion, No after fire						Arson	No.____
Outside spill with fire						Other	No.____
Other fires not classified							
Overpressure Rupture							
Emergency Medical Call	35	19	16		299		
Locked in-trapped	1	1	0		3		
Search	1	1	0		10		
Extrication					3		
Rescue-Not classified					14		
Spill, leak - no fire	1		1		6		
Power line down	1	1	0		3		
Arcing electrical equipment	3	0	3		11		
Aircraft standby							
Chemical spill					1		
Hazardous condition	1	0	1		7		
Water removal					2		
Smoke removal					1		
Animal Rescue							
Assist Police					4		
Unauthorized burning							
Move-up	1	0	0	1	4		
Other service calls	1	0	1		4		
Smoke Scare	2	0	2		6		
Controlled burn							
Steam, gas mistaken for smoke					1		
Malicious false					1		
Bomb scare							
Alarm Malfunction	1		1		19		
Unintentional false	4	1	3		21		
Unclassified	1		1		7		
* Supplemental	8	3	3	2	82		
Property Value:_____	Property Damage:_____					Property Saved:_____	
Gallons of water used 2000							

* See attached Supplemental Report

Supplemental Activities Report
September 1998

Type Call	Total	Dist. 1	Dist. 2	Mutual Aid	Year to Date
Smoke Detector	2		2		8
Station Tour	2	2			16
Public Education					1
Public Appearances					3
Assist Motorist	2			2	11
Pump Streets					10
Remove Objects/Roof					1
Remove Objects/Tree	2	1	1		3
Beach Search					2
Public Assist					10
Other					17
Totals	8	3	3	2	82

Isle of Palms Fire Department
Pre-Incident Surveys

Continued to up-date Pre-Incident surveys in the field.

Fire Inspections

The Building Department is currently performing fire inspections. There were 18 inspections done for the month of September.

ISLE OF PALMS FIRE DEPARTMENT
SEPTEMBER 1998
TRAINING REPORT

PAID

Total medical training hours.....235
Total fire training hours..... 362
Total hours..... 597
Hours per man..... 35.1

ADDITIONAL TRAINING

Engineers Boillard, Gervais, Riddle, Naylor and Firefighter Micalizzi started EMT basic class this class will run through January 1999.

Chief Ann Graham attended a Firefighter Accountability video teleconference sponsored by the South Carolina Fire Academy.

Asst. Chief Steve Yannuzzi completed Fire Instructor 1 certification through the International Fire Service Accreditation Congress.

Asst. Chief Steve Yannuzzi successfully met state requirements to change his state instructor status from an Academy Certified Instructor to being an Adjunct Instructor for the South Carolina fire Academy

Engineer Scott Mrowca completed the National Fire Academy Leadership 3 course.

VOLUNTEER

Total medical training hours.....0
Total fire training hours.....40
Total hours.....40
Hours per man.....4

The volunteers drilled on Truck 1 equipment and operation on September 9.

The volunteers drilled on search and rescue procedures at the Sullivan's Island training facility on September 23.

Isle of Palms Fire Department
Maintenance
September 1998

Station 1	
09/03	Checked auto operation.
09/11	Service tech to fix generator (needs 4-circuit breakers).
09/28	Removed and Replace shifter indicator light.
Station 2	
09/09	Replaced turnwheels on fill valves on cascade system
09/14	Repaired leaking hose reel.
Squad 1	
	No maintenance performed.
Truck 1	
09/04	K-12 pull start repaired.
09/10	Isolated faulty circuit and replaced breaker.
09/11	Repaired loose bolt on passenger side folding step.
Engine II	
09/04	Repaired broken exhaust flange.
09/10	Replaced compartment light switch
09/14	Repaired lights on running board.
09/16	Replaced AC knob.
09/17	Painted silver on rims (corrosion control).
09/26	Installed new mud flaps.
Engine III	
09/21	Repaired gauge on pump panel.
	Adjusted linkage arm on deck gun.
Engine IV	
09/17	Painted silver on rims (corrosion control).
Car 1 (Jeep)	
09/02	Repaired wire to left front strobe light.
	Replaced thermostat & fuse for auxiliary fan.
	Replaced oil pressure sending unit.

Car II (Crown Victoria)
09/04 Replaced shocks.

Rescue I (F-150)
09/02 Bleed rear brakes.
09/04 Removed and replaced tail pipe.

Rescue II (6x6 ATV)
09/22 Undercoated frame and axles.
Sprayed bedliner on truck bed.
09/28 Designed rack for Stokes Basket.
09/29 Transported to dealer for throttle repair.

Rescue III (Rescue Boat)
09/26 Charged battery.

Rescue IV (Rubber Boat)
No maintenance performed.

Rescue V ('97 Yamaha Jet Ski/Wave Runner)
09/14 Charged battery & changed plugs.

Misc.
09/10 Assisted factory personnel with repairs on "call box".
Assisted Charleston County Communication by providing a ladder for roof access.

Conducted Weekly: SCBA inspection & maintenance
Ladder inspection & maintenance
Backflushed pumps

* Worked on hydrants throughout the month.

Isle of Palms Fire Department
Personnel Report
September 1998

Engineer Patrick Naylor was named Employee of the Month for the month of September. Engineer Naylor assisted in manufacturing an equipment support rack for the Department's new ATV. He performed welding, grinding and fabrication on parts for this project. By utilizing his skills this resulted in a financial savings to the City by not having to pay labor cost to have the parts welded and grinded by an outside fabrication shop.

On September 4, 1998, DHEC inspector arrived and completed annual licensing recertification.

On September 11, 1998, conducted officer's meeting and interviews at Station 1.

On September 14, 1998, Assistant Chief Yannuzzi attended a Training Officer's meeting held in Awendaw.

On September 16, 1998, Chief Graham attended Charleston County Chief's meeting hosted by Mt. Pleasant Fire Department.

On September 21, 1998, Abigail Hannah Darwin Barrett, daughter of Engineer Michael Barrett entered the world, weighing 7lbs, 15 ozs.

On September 25, 1998, Chief Graham attended the Annual State Chief's Convention held in Greenville.

On September 30, 1998, Chief Graham attended a special Maritime meeting hosted at the Charleston Maritime Center.

Isle of Palms Fire Department
Public Relations Report
September 1998

09/05	Fire Department personnel gave a tour of Station 1 to a family from New York.
09/08	Fire Department personnel assisted Rural Metro Ambulance Service move a patient up a flight of stairs on 52nd. Ave.
09/09	Fire Department personnel changed a smoke detector battery for a resident on 33rd. Ave.
09/11	Fire Department personnel responded to a residence on 22nd. Ave. to retrieve a cat from a tree. The cat in question is a repeat offender. The cat was not retrieved due to inaccessibility causing a safety concern.
09/17	Fire Department personnel responded to Seagrass Lane to remove a tree from a hydrant.
09/17	Off duty personnel assisted a disabled motorist on Hwy 17 at the Wando Crossing until the arrival of the Mt. Pleasant Police Department.
09/19	Fire Department personnel gave a tour of Station 1 to a family.
09/23	Fire Department personnel installed two smoke detectors for a resident on Fairway Dunes Lane.
09/23	Off duty personnel assisted a disabled motorist at the intersection of 517 and Rifle Range Road until the arrival of the Mt. Pleasant Police Department.

EXHIBIT C

PUBLIC WORKS COMMITTEE MEETING
October 16, 1998

The regular meeting of the Public Works Committee was held on October 16, 1998, at 5:30 p.m. in the Building Department. Present were Chairperson Debra Hernandez, Committee members Mike Sottile and Dee Taylor and Director David Mobley. Also present was Councilmember Abele.

1. Citizens Comments. None

2. Minutes of Previous Meeting. Mr. Sottile made a motion to approve the minutes from the September 1998 meeting; Mr. Taylor seconded; motion passed unanimously.

3. Monthly Director's Report. Mr. Mobley discussed the month's activities and answered questions of Committee members (see attached report).

Mr. Mobley reported that he is in the process of inspecting all the ditches on the island and, with the assistance of the City Administrator, is helping to make recommendations for improving and cleaning the ditches.

4. Old Business. (A) Alge/Shaver - 24th Avenue Extension. Chairman Hernandez stated that Mr. Shaver had made a presentation to Council at their last meeting about quit-claiming the 24th Avenue easement to the adjacent property owners. Attorney Sottile has looked into this area and finds that the easement was never deeded to the City from The Beach Company and the property owners need to contact The Beach Company with this request. Adm. Abele iterated that the drainage easement should be given to the City and Chairman Hernandez will follow up on this.

(B) Septic Tank Committee. Chairman Hernandez reported that Skipper Shaffer and Dana Love had previously agreed to serve and Brandon Works from the East Cooper Clean Water Commission, and resident, has agreed serve. **Mr. Taylor made a motion to recommend to Council approval of these three persons for the committee; Mr. Sottile seconded; motion passed unanimously.**

(C) Cleaning of Ditches. Discussion was held pertaining to the attached drawing of ditches in the Forest Trail area that need to be cut and cleaned. The area that has been cleaned cost the City approximately $14,000, charges being $3,000 per day, by Eadie's Construction. Chairman asked Mr. Mobley to get a cost estimate for the area needing to be done for presentation at the Ways & Means Committee meeting next week.

(D) Commercial Area Traffic and Beautification Plan. Mark Williams and Douglas Kerr have prepared a Request for Proposal which was just passed out today. The

Chairman asked committee members to study this proposal and be prepared to take action at next month's meeting.

5. New Business. (A) CTC Road Improvements - FY 1999-2000. Turn Lane at 41st Avenue and Palm Blvd. Mr. Mobley stated the Mayor had proposed a right turn lane from 41st Avenue onto Palm Boulevard and further stated that Mr. Williams felt that there also could be a left turn lane coming from Wild Dunes turning left onto 41st Avenue. Upon discussion, the committee did not think a turn lane would fix the problem at this intersection, nor did they want to install a traffic light.

Mr. Mobley was asked to prepare a list of projects that the City could draw on for these funds. Mr. Sottile stated that the past routine has been for the Public Works Director to compile a list which was sent from the Committee to the County Transportation Committee and they do what they can. Mr. Mobley will prepare the list and forward it to the CTC with a copy to Council as the list has to be received by November 1st.

6. Miscellaneous. (A) Chairman Hernandez discussed the beach accesses on Ocean Boulevard and reported that there were two properties that have palm trees and a fence encroaching on the accesses. The homeowners have committed to remove these encroachments and Mr. Mobley was asked to follow up to make sure this is done. Other encroachments are also being removed.

(B) Chairman Hernandez discussed the consultant's recommendation to install larger stop signs and have SCDOT stripe pedestrian walkways at the intersections of 5th and 7th Avenues on Ocean Boulevard. Mr. Mobley will take care of having this done and will take a look at the whole report to see what should be done.

Mr. Sottile stated that if we are going to stripe intersections for pedestrians, that we should do the same on Palm Boulevard between 21st and 41st Avenues at the heavier congested areas such as the one the Recreation Department uses to take children to the beach. Another suggestion was to post signs at 21st and 41st saying pedestrian crossing the next two miles.

(C) Mr. Sottile asked about the real estate signs. It was suggested that a certified letter be sent to all the realtors reminding them that the new sign regulations are enforced as of November 1, 1998. [Editorial note: letters were sent out by the Administrator on October 2 to all licensed real estate entities on the island.]

(D) Mr. Mobley reported that a lady called City Hall asking that a street light be installed at the cul-de-sac at 234-236 Forest Trail, but she did not leave her name. He canvassed the neighborhood and they all said they wanted a light. Nothing will be done unless this person calls back and leaves a name and address.

(E) Mr. Williams had asked Mr. Mobley to ask about putting up "no surfing" signs at the pier (per request at Citizens Comments at the last council meeting) to keep the surfers away from the swimmers. Mr. Mobley will look into this and install the signs.

Mr. Taylor wished the Chairman a Happy Birthday on Saturday!!

The next meeting will be held on November 11, 1998, at 5:30 in the Building Department.

Mr. Sottile stated that the committee needs to make sure that the department is sufficiently staffed for next season and we come up with a plan for next year.

Mr. Mobley has information on a beach cleaner with a video which will be placed on the agenda for next month's meeting.

There being no further business to come before the committee, the meeting was adjourned at 6:30 p.m.

Respectfully submitted,

Debra Hernandez, Chairman

City of Isle of Palms
Department of Public Works
September Report
David Mobley, Director

1. Department received 582 phone calls in the month of September for special request collection. Picked up 16 white goods, i.e., water heaters, washers, dryers, freezers, etc. We buried 3 sea turtles and disposed of 7 raccoons. We delivered 23 rollout carts/recycling bins and 49 flat bed and garbage packer loads of limbs and dry trash.

2. One scrap metal container has been transported to Charleston Scrap Metal. We emptied two golf course maintenance roll-off containers (limbs).

3. We shoveled off the sand from the handicapped ramp at 21st Avenue beach access.

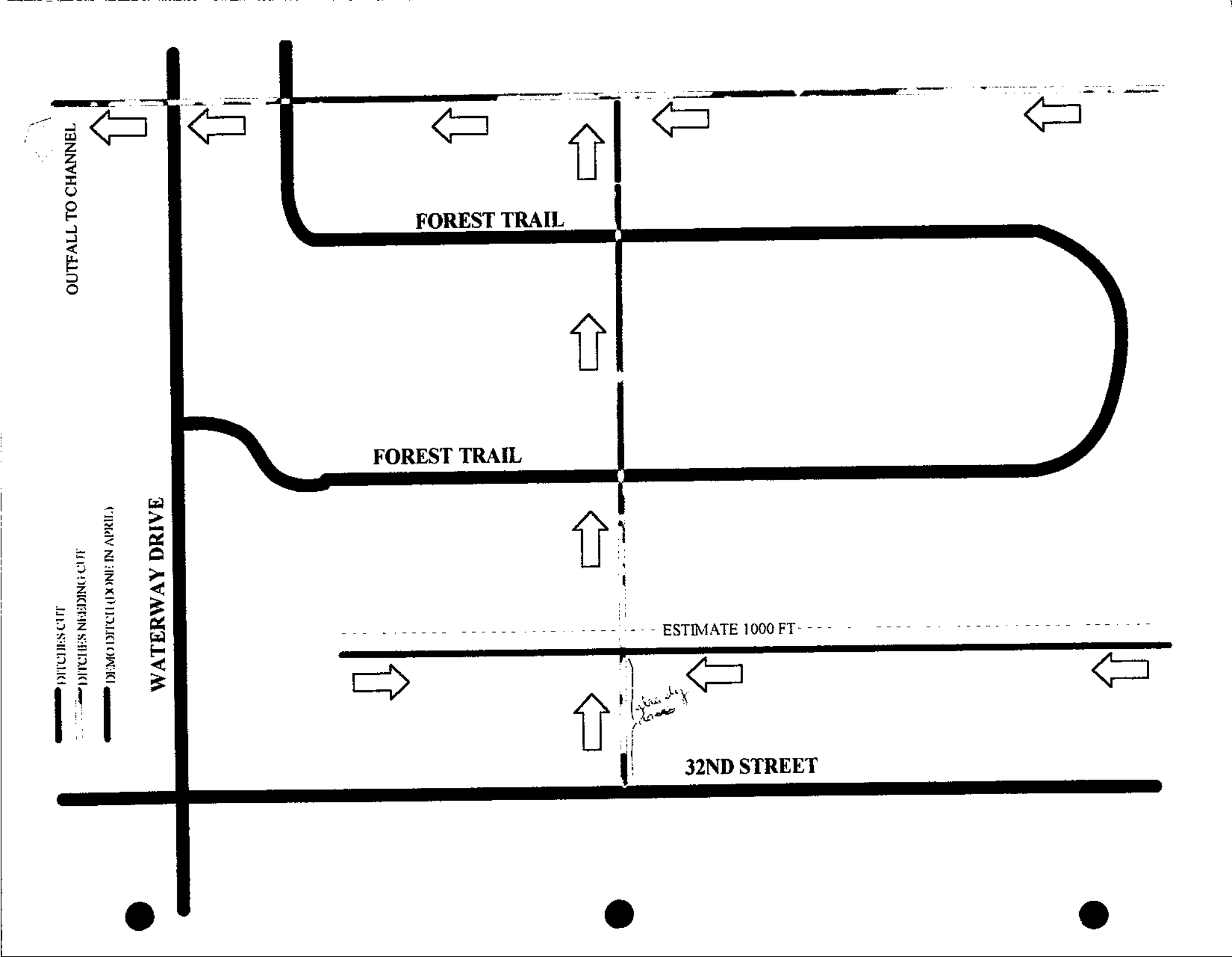
4. Installed 4 street and stop signs last month; i.e., faded no parking and vandalized signs and we have four on order.

5. We have 3 CDL drivers temporarily employed who seem to be working out very well and hope to hire to fill the empty positions after the required 6 weeks. We are now using 2 temp agencies. I contacted 38 temp agencies in the Charleston area of which 10 can supply labor and CDL drivers.

6. At the request of Chief Buckhannon, we scraped sand out of the Breach Inlet parking lot and will hand stripe the parking and handicapped areas.

7. We hand swept the area of 10th Avenue and Palm Blvd. Down to Pelican Cleaners for the Connector Run. Also hand picked up trash from the Connector three times before the race.

8. We cut the grass on Palm Boulevard from Breach Inlet to 10th Avenue and cut the grass in the municipal parking lots.


OUTFALL TO CHANNEL
FOREST TRAIL
FOREST TRAIL
WATERWAY DRIVE
ESTIMATE 1000 FT
32ND STREET

Program Coordination ♦ James C. Hutto

Members-At-Large ♦ Robert H. Dunlap, Jr.
Robert W. Harrell, Sr.
Queen Ester Jenkins

CTC
County Transportation Committee
Charleston, South Carolina

Technical Members ♦ Howard R. Chapman
City of Charleston

Michael D. Dalrymple
City of N. Charleston

Joel P. Ford
Town of Mt. Pleasant

James C. Hutto
James C. Rogers
County of Charleston

Chairman ♦ Johnny Kinloch

October 2, 1998

The Honorable Carmen R. Bunch
Mayor, City of Isle of Palms
Post Office Drawer Q
Isle of Palms, SC 29451

RE: CHARLESTON COUNTY TRANSPORTATION COMMITTEE (CTC)
FY 1999-2000 "C" FUND CONSTRUCTION PROJECT REQUESTS

Dear Mayor Bunch:

The CTC's State approved County Transportation Plan has as its primary objective the maintenance of the existing paved secondary road system in Charleston County. Prioritizing and resurfacing of the existing paved roads will be done utilizing our computerized Pavement Management System which is based on the technical evaluation/surface condition of each road. This eliminates the need for requests for resurfacing of specific roads by either State, County, or Municipal Government. As a secondary objective, the CTC will fund road improvements considered to be new construction.

It is anticipated that the CTC will allot approximately $1 million for new construction projects (e.g., rocking, paving, or improving earth roads; road drainage; road signage, striping; improvements to intersections) for FY 1999-2000. We are requesting that your new construction projects be forwarded to us by November 1, 1998. Please keep our limited funding in mind. Provide a detailed description, location, etc., of each request and a priority listing (most desired project first) if more than one request is submitted. If new or additional right-of-way is involved, it must be acquired by the requesting entity at no cost to the CTC. County Public Works staff may contact you for additional information as they prepare costs estimates for the projects.

Should you have any questions in the development of project requests, you may contact me at 745-2207.

right there line to w/

Sincerely,

James C. Hutto

James C. Hutto
Program Coordinator

c: Johnny Kinloch, Chairman

cpr99.JCH

4350 Azalea Drive N. Charleston, South Carolina 29405-7492 (843) 745-2207 FAX (843) 744-8348

EXHIBIT D

ISLE OF PALMS RECREATION COMMITTEE
October 12, 1998

The regular meeting of the Isle of Palms Recreation Committee was held on October 12, 1998, at 6:18 p.m., in City Hall Council Chambers. Present were Chairman Bettelli, and committee members Skipper Shaffer and Debra Hernandez, and Park Foundation Chairman Stu Kimball. Recreation Director Norma Jean Page was unable to attend.

1. Approval of Previous Month's Minutes. Mr. Shaffer made a motion to approve the minutes from the September 1998 meeting; Ms. Hernandez seconded; motion passed unanimously.

2. Citizens Comments.- Stu Kimball updated the Committee on the Community Park Foundation. He reported that there will be a meeting of the Park Foundation Advisory Board (those specifically raising the funds for the projects) at the end of the month. Kay Chitty will be Chairman of this Board.

3. Recreation Department Report. (attached hereto) Chairman Bettelli gave an overview of the department's September monthly activities per the report prepared by Director Norma Jean Page who is out of town at a conference.

The Committee discussed the large amount of children at the Dare dances. Mr. Shaffer expressed concern about the fire rating and maximum allowable number of people in the building. The dance is a great activity but there is a safety issue as the number of attendees grows. Ms. Page included in her report some suggestions about limiting the number of people allowed at these dances.

The committee also noted changes in personnel in the Department and the City-wide problem of finding and keeping good employees.

4. Old Business. (a) Breach Inlet Boat Ramp. Nothing new to report. Council has voted to keep the ramp open and we are still in negotiation with Carroll Realty about swapping some property to move the ramp away from their building.

5. New Business. - None.

6. Miscellaneous. - None.

There being no further business, the meeting was unanimously adjourned at 6:45 p.m.

Respectfully submitted,

Marty Bettelli, Chairman

ISLE OF PALMS
RECREATION DEPARTMENT

MONTHLY REPORT
SEPTEMBER
1998

STAFF: D.J. BARNHILL
GINGER COX
ROBERT WALTZ
SIDNEY LESESNE
NORMA JEAN PAGE

ISLE OF PALMS
RECREATION DEPARTMENT

ACTIVITIES	DAYS OFFERED	TIME
Island Pre-School I (ages 3 - 4) Robin Lee, Instructor	**Monday, Wednesdays & Fridays**	**9:00 - 12:00 noon**
Island Pre-School II (ages 3 - 4) Robin Lee, Instructor	**Tuesday & Thursdays**	**9:00 - 12:00 noon**
Island Tiny Tots (ages 2 - 3) Michelle Page, Instructor	**Tuesday & Thursdays**	**9:30 - 12:00 noon**
Tae Kwon Do (ages 6 - 11)	**Saturdays**	**9:00 - 12:00noon**
Tae Kwon Do (12 & older)	**Wednesdays**	**7:30 - until**
Tae Kwon Do (12 & older) Dr. John Emmel, Instructor	**Saturdays**	**10:00 - until**
Gymnastics (ages 3 - 5) Tricia Tapio, Instructor	**Fridays**	**3:30 - 4:15 pm.**
Gymnastics (ages 6 - 11) Tricia Tapio, Instructor	**Fridays**	**4:15 - 5:15 pm**
Yoga Elizabeth Hanke, Instructor	**Tuesdays**	**6:30 - 7:45 pm.**
Dog Obedience Val Masters, Instructor	**Mondays**	**7:15 - until**
Line Dancing Tom & Betty Wood, Instructors	**Thursdays**	**6:30 - 8:00 pm.**
Aerobics Alicia O'connor, Instructor	**Mon., Wed., & Friday**	**9:00 - 10:00 am.**
Tap Dancing (Beginners ages 3 - 5 yrs) ***Ballet (Beginners ages 3 - 5 yrs)*** *Naomi Calvert, Instructor*	*Registration has not been as successful as we would like. Classes will begin only if enough participants sign up.*	
Tap Dancing (ages 6 yrs. & older) ***Ballet (6 yrs. & older)*** *Naomi Calvert, Instructor*		

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ATHLETICS

Men's Softball **6 teams**	**Monday & Wednesdays**	**7:00 pm-until**
Flag Football **11 teams**	**Sundays**	**12:00-until**
Youth Soccer (ages 5&6) **11 teams (8 or 9 players)**	**Mondays**	**5:30 and 6:30pm.**
Youth soccer (ages 7&8) **7 teams (8 or 9 players)**	**Tuesdays**	**5:30 and 6:30 pm.**
Youth Soccer (ages 9 - 12) **6 teams (13 to 15 players)**	**Thursdays**	**5:15 and 6:30pm.**

Youth Basketball **Registration October 26 - November 13.**
Isle of Palms Recreation Staff met with a representative from Mt. Pleasant Recreation Department to discuss the upcoming Basketball season in regards to terms and conditions for Isle of Palms submitting teams for participating in their league. Attached, please find a copy of a new agreement submitted to Mt. Pleasant staff for consideration. *Information from previous agreements was used.*
As of Tuesday, October 6 the agreement has not been received or discussed further with Mt. Pleasant staff.

Co-Rec Volleyball **Registration begins November**

SPECIAL EVENTS:

Red Cross Baby-sitting	**Saturday, November 21**	**9:00 - 5:00pm.**
Halloween Carnival	**Saturday, October 31**	**5:00 - 7:00 pm.**

$3.00 per child. Unlimited games and children under 3yrs admitted free.

Ghostly Tide Tales	**Saturday, October 31**	**8:00 pm.**

28th Ave. on Beach. Admission is Free.

Christmas Card Drawing Contest (ages 7 yrs & under)	**Monday, November 16**	**9:00 - 12 noon and 5:00 - 7:00 pm.**

Winner to be announced at Annual Tree Lighting Ceremony

Island Arts and Craft Sale	**Saturday, November 28**	**9:00 - 4:30pm.**
Annual Tree Lighting Ceremony & Visit with Santa Claus	**Friday, December 4**	**6:00 pm - until**
Silent Auction	**Friday, December 4**	**TBA**
Santa's Hotline	**Wednesday, December 16**	**5:30 - 7:30pm.**

ATTACHMENT

ISLE OF PALMS

RECREATION DEPARTMENT

STATE OF SOUTH CAROLINA

CITY OF ISLE OF PALMS **AGREEMENT**

THIS AGREEMENT made this _____day of _____., 1998, by the Isle of Palms Recreation Department and the Town of Mount Pleasant.

WHEREAS, The City feels a responsibility to our children and youth to have the opportunity to compete in athletics in their age division.

WHEREAS, The City of Isle of Palms does not have an adequate number of youth in all ages to provide a league for, particularly, the older age groups.

WHEREAS, The City of Isle Palms agrees to pay an agreed pre-determined cost for the opportunity of our youth to participate in Mount Pleasants leagues.

NOW, THEREFORE the City of Isle of Palms Recreation Department wishes to enter into this agreement with the Town of Mount Pleasant as herein set forth.

1. The IOP Recreation Department registers all participants. (residents only)
2. Collect all fees from participants.
3. Submit team names and registration information to the Mt. Pleasant Recreation Department.
4. IOP Recreation Department will provide all uniforms consistent with Mt. Pleasants guidelines.
5. IOP Coaches and a Recreation Staff member will attend coaches meetings.
6. IOP teams participate in Pre-season, Season & Post -season tournament.
7. City of Isle of Palms will provide payment for our share of:
    a) Umpires and referees
    b) Score keepers, time keepers, gym and/or field supervisors
    c) Trophies awarded to IOP teams.

In Summary: The payment shall be based on 50% of the officials and scorekeepers for any game, pre-season, season or Post-season, Isle of Palms team(s) participate in during the fiscal year. Payment will be calculated on information supplied to the Isle of Palms staff from Mt. Pleasant.

IN WITNESS THEREOF, The said parties have hereto agreed to the above agreement and stipulations.

CITY OF ISLE OF PALMS RECREATION DEPARTMENT

BY:_____

TITLE:_____

TOWN OF MT. PLEASANT RECREATION DEPARTMENT

BY:_____

TITLE:_____

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GENERAL INFORMATION:

Isle of Palms Beach Run - Was very successful. The entire Recreation Staff assisted with the beach run by setting up tables, handing out water to runners and assisting with registration. In conversations with Mike Loggins we hope to have between $2000 and $2500 donated to the Recreation Foundation. Stu Kimball will continue to make contact with Mr. Loggins.

Recreation Foundation - The committee continues to meet monthly. Each meeting, discussions center around fund raising events and ideas. Stu Kimball has asked Jack Walker to organize the Tour of Homes in November. Stu also has an individual in mind to head up fund raising projects.
We will assist the Foundation again this year with the Silent Auction, to be held at the same time as our Tree Lighting Ceremony and Visit with Santa.

Gym Divider Curtain - I have met with the representative on several different occasions. Measurements have been made and the Curtain should be installed before the end of October.

Portable Bleachers - Several companies have been very cooperative in providing information concerning different types of bleachers, including warranties and durability of their product. I had hoped to have purchase new bleachers prior to soccer season, but have several vendors still out with estimates. Also, October 10 - 14 the Joint Recreation Conference at Springmaid will have several vendors displaying their products. Hopefully, after the conference we can make a purchase that will best meet the needs of our department.

Playground Equipment - According to my records, the Isle of Palms did not receive the grant money due them in 1997 for playground equipment purchased because proper paperwork was not submitted. I have acquired bills for the equipment purchased and have asked for reimbursement in accordance with the approved grant.
Also, this year council approved additional funds for playground equipment, again, with the approval of grant funds.
We have received estimates for different types of equipment to replace items currently on the playground that do not meet safety standards. Again, I will wait until after conference to see if we can negotiate prices and/or receive more attractive proposals.

IOP Dare Dances -September 4 our Friday night dance had **611 youth to attend**.

Isle of Palms: 71	Grades	
Sullivan's Island: 14	6th	179
Mt. Pleasant: 485	7th	212
Charleston: 28	8th	220
Other: 13		

October 2 dance we had **682 youth to attend**.

Isle of Palms: 63	Grades	
Sullivan's Island: 19	6th	205
Mt. Pleasant: 557	7th	251
Charleston: 30	8th	226
Other: 13		

I have asked to building department to advise us the number of individuals that can safely be in the building at the same time.
Myself and staff are concerned. This are too many young people, even with the number of employees, police, fire and volunteers.
The Recreation Staff is working hard at an attempt to limit the number of participants.
We would appreciate any thoughts Council has concerning this activity.

Dance Ideas:

1) printing a limited number of tickets that must be picked up at the Rec. Center
charging IOP Residents $3.00 per tickets and non residents $5.00.
(Reserving 100 tickets for Island Residents)
Signs would be erected at the entrance to the Recreation Center advising parents that tickets are required for admittance. We would need to get the cooperation of the Moultrie News and Post & Courier to emphasis this information in our press release and we would also use the Connector board. We believe the biggest job will be informing the parents. Flyers would also be sent to the Middle schools in the area.

2) Limit the dances to just 6th and 7th graders.
We are not sure how to identify participants by grades.

3) We have discussed, asking Mt. Pleasant to offer dances for the 8th grade and we will continue with 6th & 7th.

If not for Mt. Pleasant youth we wouldn't have a successful dance. So eliminating non residents would eliminate the dance.

We hope to have a plan before the next dance. If you have any suggestions please share with me SOON!

Personnel:

Ginger Cox, Assistant Recreation Director- Ginger resigned and has relocated in Surfside Beach, South Carolina. She was a dedicated, honest and hard working young lady and an asset to the City and Recreation Department. We will miss her.

Ads were placed in the Post & Courier for two (2) weeks. Interviews were held Monday, September 28. Monday, October 5 **Kevin Schwerin became our new Recreation Supervisor.**
D.J. Barnhill, has been with the City two (2) months and is also a Recreation Supervisor.
Both individuals will do a good job for the Isle of Palms. We look forward to upcoming programs and activities.

Sidney Lesesne, Maintenance Assistant resigned to work for Wild Dunes. Sidney's last day will be Friday, October 16. Ads will be placed in the Post & Courier for two (2) Weeks (Sundays) before interviews will begin. Sidney also was a hard worker and willing to tackle any job assigned. We will miss him too. We hope to have someone on board by November 1.

Meetings attended by staff:

September 9 **SCAP Meeting (Athletics)**
September 9 **McDonald Enterprises (divider Curtain)**
September 10 **SC Sports Development Training**
September 11 **Mike Loggins (Beach Run)**
September 14 **Recreation Committee**
September 15 **Department Heads**
September 16 **Keenagers**
September 22 **Recreation Foundation**
September 28 **Interviews (6)**
September 30 **SCRPA (South Carolina Recreaion & Parks Association)**

November 1998

Isle of Palms Recreation Dept.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1 12:00pm Flag Football	**2** 9:00am Island Preschool 5:15pm 9-12 Soccer 5:30pm 5-6 Soccer 7:00pm Men's Softball	**3** 9:00am Island Preschool 9:30am Tiny Tots 6:30pm Yoga Election Day	**4** 9:00am Island Preschool 12:00pm Keenagers Luncheon 5:15pm 9-12 Soccer 5:30pm 5-6 Soccer 5:30pm 7-8 Soccer 7:00pm Men's Softball 7:30pm Tae Kwon Do	**5** 9:00am Island Preschool 9:30am Tiny Tots 5:15pm 9-12 Soccer 6:30pm Line Dancing	**6** 9:00am Island Preschool 3:30pm Gymnastics 7:00pm I.O.P. DARE Dance	**7** 9:00am Tae Kwon Do 2:00pm Tour of Homes Gym Closed
8 12:00pm Flag Football 2:00pm Tour of Homes	**9** 9:00am Island Preschool 5:15pm 9-12 Soccer 5:30pm 5-6 Soccer 7:00pm Men's Softball	**10** 9:00am Island Preschool 9:30am Tiny Tots 5:30pm 7-8 Soccer 6:30pm Yoga	**11** 9:00am Island Preschool 5:15pm 9-12 Soccer 5:30pm 5-6 Soccer 7:00pm Men's Softball 7:30pm Tae Kwon Do	**12** 9:00am Island Preschool 9:30am Tiny Tots 5:15pm 9-12 Soccer 6:30pm Line Dancing	**13** 9:00am Island Preschool 3:30pm Gymnastics	**14** 9:00am Tae Kwon Do 12:00pm Open Basketball Play
15 12:00pm Flag Football	**16** 9:00am Island Preschool 5:15pm 9-12 Soccer 5:30pm 5-6 Soccer 7:00pm Men's Softball	**17** 9:00am Island Preschool 9:30am Tiny Tots 5:30pm 7-8 Soccer 6:30pm Yoga	**18** 9:00am Island Preschool 10:00am Keenagers Trip 5:15pm 9-12 Soccer 5:30pm 5-6 Soccer 7:00pm Men's Softball 7:30pm Tae Kwon Do	**19** 9:00am Island Preschool 9:30am Tiny Tots 6:30pm Line Dancing	**20** 9:00am Island Preschool 3:30pm Gymnastics	**21** 9:00am Tae Kwon Do 9:00am ARC Babysitting Couse (City Hall) 12:00pm Open Basketball Play
22 12:00pm Flag Football	**23** 9:00am Island Preschool 5:15pm 9-12 Soccer	**24** 9:00am Island Preschool 9:30am Tiny Tots 6:30pm Yoga	**25** 9:00am Island Preschool 7:00pm Men's Softball 7:30pm Tae Kwon Do	**26** Happy Thanksgiving	**27** Gym Closed	**28** 9:00am Island Arts & Craft Show Gym Closed
29 12:00pm Flag Football	**30** 9:00am Island Preschool					

October

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

December

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

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EXHIBIT E

Zoning Board of Adjustment
Minutes
October 13, 1998

I. Call to Order

Chairperson Gabbie Porter called the regular meeting of the City of Isle of Palms' Board of Adjustment to order on October 13, 1998 at 5:30PM in the conference room of the Building Department at 1301 Palm Blvd. Members present were Guy Taylor, Russ Stemke, Jim Burke, Charlie Yawn and Chairperson Gabbie Porter; as well as the Zoning Administrator, Douglas Kerr.

II. Review of Minutes

Guy Taylor made a motion to approve the minutes of the September 8, 1998 meeting. Jim Burke seconded the motion. The vote was unanimously approved by voice vote.

III. Variances, Appeals, and Special Exceptions

Chairperson Gabbie Porter swore in all those planning to give testimony.

Ms. Porter stated that the first case on the agenda had been deferred from the September meeting, and the applicant was not present. Therefore, the Board would here the second item on the agenda.

The second application was for a variance to allow an accessory structure, a pool, in the front yard of 126 Ocean Blvd. Mr. Kerr presented the case and explained that the applicant is requesting a variance to allow a pool in the front yard, and that the applicant has explained that his hardship is that his house is located less than a foot from the rear maximum building line. This case was deferred at the September meeting to allow the applicant to meet with the Building Department staff and discuss attaching the pool to the house. Mr. Kerr explained that they had met, and that the pool could be attached, but that the lowest structural element of the pool would have to be above the base flood elevation.

Mr. Hancuff explained that when he built his house, FEMA requirements would not allow for pools to go on the ocean side of a house. Therefore, he built the house close to the maximum rear building line.

There was discussion as to whether the pool needed a variance from the Flood Prevention Ordinance to be in the yard or attached to the house. Mr. Kerr answered no. Mr. Burke said that he felt that granting this variance would start a very bad precedent for the rest of the island. Ms. Porter stated that she felt that the application did not meet the requirements of the Ordinance necessary to grant a variance. Charlie Yawn made a motion to deny the variance. Mr. Burke seconded the motion. The motion was unanimously approved by ballot vote.

The third item on the agenda was case #98-021 for a Special Exception to allow the expansion of the church, the demolition of the youth center, and the reconstruction of a two story youth/ administration building for the First United Methodist Church at the intersection of 21st Ave and Palm Blvd.. Mr. Kerr explained that this application had been reviewed for compliance with the Zoning Ordinance, and that it was now in front of the Board to determine if the application met the ordinance's criteria for granting a Special Exception. There was discussion about the expansion of the youth center, and if it would be expanded into the required setback. Mr. Kerr answered no. Mr. Taylor asked if the proposed plan satisfied all applicable requirements of the Zoning Ordinance other than the Board's granting the Special Exception. Mr. Kerr answered yes. Mr. Taylor made a motion to approve the application. Mr. Yawn seconded the motion. The motion was unanimously approved by ballot vote.

IV. Adjournment

With no further discussion, a motion was made and seconded to adjourn. The motion was unanimously approved by voice vote. The meeting was adjourned at 6:30 PM.

EXHIBIT F

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION
REGULAR MEETING
October 14, 1998

The Isle of Palms Planning Commission met at City Hall on October 14, 1998, at 5:30 p.m.. Members attending included Rick Linville, Bob Minick, Paul Ockerman, and Kim Poletti. The Zoning Administrator, Douglas Kerr; City Attorney, Nick Sottile; Building Official, Ed Haselden; and City Administrator, Mark Williams were also present. Jeff Guss, Kevin Popson and Dick Glave were absent.

The meeting was called to order at 5:30 p.m..

MINUTES OF PREVIOUS MEETING

A motion was made and seconded to approve the minutes of the September 9, 1998. The motion was approved 4-0.

NEW BUSINESS

With no new business to discuss the Commission went into executive section to discuss client-privileged information concerning the proposed new Zoning Ordinance.

A motion was made to come out of executive session, the vote was unanimously approved. No action was taken during executive session.

There being no further business the meeting was adjourned.

Respectfully Submitted,

Dick Glave
Chairman

EXHIBIT G

ACCOMMODATIONS TAX ADVISORY COMMITTEE
October 21, 1998

The Accommodations Tax Advisory Committee met on October 21, 1998, at 8:30 a.m., in City Hall Council Chambers. Present were Chairman Jack Owens, members Henry Finch, April Lathan, Wayne Moseley and Dena Wall. Bill Casey was absent and Doug McDonald has resigned. Also present was City Clerk Janet Mauldin.

1. **Mr. Finch made a motion to approve the minutes from the May 15, 1998, meeting; Ms. Lathan seconded; motion passed unanimously.**

2. Application from Island Celebrations. Mr. Owens opened the floor for discussion stating that this was an annual event that the committee helps fund. After discussion, **Mr. Finch made a motion to approve the expenditure of $3,600 from the Accommodations Tax fund for Island Celebrations annual blues festival; Mr. Moseley seconded; motion passed unanimously.**

3. Ms. Lathan, cultural member of the committee, discussed proposed plans for an island celebration for the year 2000. This event could be a multi-event program celebrating the birth of the island as well as welcoming the new century. All ideas and feedback from committee members would be welcome. Suzanne Wallace of the Visitors Center is working with Ms. Lathan in planning this program and the committee encouraged them to go forward.

Chairman Owens stated that this type of cultural event would keep the island in compliance with Accommodations Tax regulations as this would be the only cultural event the committee is sponsoring at this time.

There being no further business to come before the committee, the meeting was unanimously adjourned at 8:45 a.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, Secretary
City Clerk

EXHIBIT H

BEACH ADVISORY COMMITTEE
October 1, 1998

The regular meeting of the Isle of Palms Beach Advisory Committee was called to order at 7:00 p.m., on August 20, 1998, by Chairman Jim Smiley. Present were members Leola Hanbury, Brad Johnston, and Sis Nunnally, and City Administrator Mark Williams.

1. Approval of Previous Month's Minutes. Ms. Nunnally made a motion to approve the minutes from the August organizational meeting as presented; Mr. Johnston seconded; motion passed unanimously.

2. Discussion of Local Comprehensive Beach Management Plan with City Administrator Mark Williams. See attached memo from Mr. Williams to City Council summarizing discussion.

In opening, Mr. Williams stated that there is a draft of the proposed Local Comprehensive Beach Management Plan that awaits action by City Council. This plan was dated February 3, 1998. OCRM was sent a copy of the plan for review but have not commented. Most of the data in the plan was prepared in 1989 or so by Applied Technology. Some of the data should not have changed since then but the OCRM setback lines will be updated within the next few months.

After long discussion, in summarizing, Dr. Smiley stated that in review of the plan, there were few substantive changes recommended to be made. The Committee felt that the City should go forward and adopt the plan so that the Isle of Palms will no longer be the only beachfront community without an approved plan.

Mr. Williams said that the two main issues that Council could not agree on were public access and parking issues. Council had estimated that the best thing to do to move the plan forward would be not to claim any public access credit above 31st Avenue which would mean that we would not have to carve out designated parking areas, install trash cans, put up signs, etc, that are required in order to get points on the plan. Therefore, from 31st Avenue to 57th Avenue would be ineligible for any beach renourishment funds. Upon further discussion, Mr. Williams stated that ultimately the only solution to the problem of the City being able to control the streets and parking the way the residents want us to would be for the City to take the roads out of the State Highway maintenance system which would become a tremendous burden on the City.

Mr. Williams will summarize his notes in a memo to City Council in an effort to move the process along to adopt this plan. A copy of this memo will also be sent to Committee members.
Mr. Johnston expressed concern that this plan is so late in completion that the City Council should move forward with adoption and then amend it next year with updated information, especially after OCRM revises its setback lines.

3. Miscellaneous.

The Committee asked Mr. Williams if there were any areas that he would like them to work on. Mr. Williams stated that the City could use help on determining which beach accesses should be made into dune walkovers; there are two budgeted in the current fiscal year - one might be constructed at 46th Avenue which would fix an erosional problem where the path is no longer passable and the other on the south side of the Sea Cabins where there is very heavy traffic to the beach. The Committee agreed to take a look at these areas.

The Committee asked that Council appoint another member to the Committee to replace former member Marge Millman who resigned in August.

The Committee agreed to meet regularly on the first Monday of each month and the next meeting would be on November 2nd at 5:30 p.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 8:30 p.m.

Respectfully submitted,

Brad Johnston, Secretary

EXHIBIT I

Second Reading Draft
October 27, 1998

ORDINANCE 1998-7

AN ORDINANCE AMENDING CERTAIN PROVISIONS OF TITLE 5, CHAPTER 4, ZONING, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, TO AMEND THE DEFINITION FOR HOME OCCUPATION AND RESTRICTIONS FOR HOME OCCUPATIONS.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-2 is hereby amended by deleting the definition "home occupancy" in its entirety and substituting in its place and stead the following:

"(17) Home occupation. A use which does not constitute a nuisance or otherwise adversely affect the use and development of adjoining properties in the neighborhood, and is customarily conducted entirely within a dwelling which is the bona fide primary residence of the principal owner of the business. "Home occupations" shall include, in general but not be limited to, personal services such as furnished by an artist, musician, seamstress or instructor, but shall not include such occupations as motor vehicle repair, beauty parlors, tea rooms, tourist homes, animal kennels or hospitals, physicians, dentists or other offices for diagnosis, prevention, alleviation or cure of disease or disability, or the conduct of retail business or manufacturing."

SECTION 2. That Section 5-4-34 is hereby amended by deleting said section in its entirety and substituting in its place and stead the following:

"Sec. 5-4-34 Home Occupations

(a) A home occupation as defined in Section 5-4-2 may be established in a dwelling unit in any residential zoning district as a special exception granted by the Zoning Board of Adjustment upon a finding by the Board that all conditions stated in this section are met. In granting approval for a home occupation, the Board may impose reasonable conditions on the conduct of the home occupation, including a limit on the number of home occupation related visitors per day and the frequency of product or material deliveries. There shall be no fee charged for a home occupation application.

(1) The occupation, profession or trade must be a use allowed under Section 5-4-27, Table B-1, and is conducted wholly within the principal building on the property.

(2) Not more than 25 percent of the floor area of the principal building, or 750 square feet, whichever is less, shall be used for the conduct of the home occupation.

(3) No accessory building or outside storage shall be used in connection with the home occupation.

(4) No signs, merchandise or articles shall be displayed for advertising purposes, or displayed in such a way as to be visible from outside the dwelling.

(5) There shall be no alteration of the residential character of the building or premises.

(6) The home occupation shall not generate any more vehicular or pedestrian traffic than normally occurs in a residential neighborhood of the City. All parking generated by the home occupation shall be located solely within the boundaries of the property upon which the home occupation is conducted and other than in the required front yard.

~~(7) Only one home occupation shall be allowed per dwelling unit.~~ deleted

(8) No electrical, mechanical, chemical or other equipment that is not a normal domestic or household equipment shall be permitted in connection with the home occupation and such occupation shall not generate noise, vibration, electrical interference, heat, glare, dust, smoke, odors, fumes, or other unsafe conditions which are detectable to the normal senses off the lot or which adversely affect the health, safety or welfare of the neighborhood.

(9) No home occupation shall be conducted using assistants or associates working in whole or in part within the home, except for family members living on the premises.

(10) Only passenger vehicles shall be allowed in connection with the conduct of the home occupation. For purposes of this section, passenger vehicles are limited to motorcycles, automobiles, pickup trucks and vans.

(b) Inspection. Home occupation permittees shall allow reasonable, periodic, inspections of the premises by any zoning official to determine compliance with the home occupation permit.

SECTION 3. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 5. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ____ DAY OF _____, 1998.

_____
Carmen R. Bunch, Mayor

(Seal)

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 7-28-98
Public Hearing: 9-9-98
Second Reading: 10-22-98
Ratification: 10-22-98

EXHIBIT J

PROCLAMATION

WHEREAS, The Benevolent and Protective Order of Elks made a solemn pledge:

"So long as there are veterans in our hospitals, the Benevolent and Protective Order of Elks will never forget them." and

WHEREAS, the fulfillment of this pledge is the obligation of every Elk, as set forth in Section 4.290 of the Grand Lodge statutes; and

WHEREAS, service to hospitalized veterans is an expressiosn of patriotism in its purest sense;

NOW, THEREFORE, I, Carmen R. Bunch, Mayor of the City of Isle of Palms, hereby proclaim the month of November 1998 as

ELKS VETERANS REMEMBRANCE MONTH

and I hereby urge the citizens of the Isle of Palms to observe this month of recollection of the debt we owe to hospitalized veterans.

PROCLAIMED by the Mayor and City Council for the City of Isle of Palms, South Carolina, this 27th day of October, 1998.

_____

Carmen R. Bunch, Mayor

SEAL:

Frank P. DiFiglio
827 Duck Hawk Retreat
Charleston, SC 29412

October 15, 1998

The Honorable Carmen R. Bunch
Mayor of Isle of Palms
P.O.Drawer 508
Isle of Palms, SC 29451

Dear Madame:

I am the Veterans and Naval Hospital National Veterans Service Committee Chairman for the South Carolina Elks Association of the Benevolent and Protective Order of Elks and also for Charleston Elk Lodge 242. Our function is to visit the hospitalized veterans and serviceman thoughout the state, sponsor bingo games and prizes, provide gifts, arts and crafts kits, magazines, books, etc.

The month of November annually has been proclaimed as "National Veterans Remembrance Month" by our Grand Exalted Ruler. It would be a nice tribute to the Elks and all hospitalized veterans and servicemen throughout the state of South Carolina if you, as Mayor, would proclaim the month of November as "Elks Veterans Remembrance Month". A copy of a proposed proclamation is enclosed. I would appreciate it if a copy of your proclamation could be forwarded to me. I would be honored to attend an award presentation.

Respectfully,

Frank P. DiFiglio

Frank P. DiFiglio
S.C. Elks Association
National Veterans Service
Committee Chairman

FPD/jh

Enclosure

EXHIBIT K

Wild Dunes COMMUNITY ASSOCIATION, INC.
6200 Palmetto Drive • Isle of Palms, South Carolina 29451
(843) 886-8847 • Fax: (843) 886-3745

MEMORANDUM

DATE: October 14, 1998

TO: All Wild Dunes General Contractors, Sub-contractors, Vendors, Material Suppliers, Service Providers

FROM: David Kynoski, General Manager DK

RE: Commercial Vehicle Access Fees (Commercial Pass)

Effective November 9, 1998, the Wild Dunes Community Association will implement a Commercial Vehicle Access Fee Program ("Commercial Pass") for vehicles entering into and utilizing the private roads of the Wild Dunes Community. This program has been developed in accordance with the Wild Dunes Declaration of Covenants and Restrictions, which governs the Association, and in consideration of the adverse financial impact commercial vehicles have on the infrastructure and operations of the Wild Dunes Community. After November 7, 1998, all annual, monthly and daily paper passes, which have been previously issued to you, will expire.

Here's how "Commercial Passes" for Wild Dunes will work. Passes, in the form of electronic proximity cards, may be purchased at the Wild Dunes Community Association Office (6200 Palmetto Drive) between the hours of 8:30 AM – 4:30 PM, Monday – Friday, beginning October 26, 1998. Preferably, you will obtain your Pass through the mail, which will avoid long delays at the WDCA Office. As soon as you have mailed in the proper form and fee in accordance with the attached schedules 1 and 2, we will mail you a Commercial Pass for each vehicle. You may begin using it any time after October 26.

Please note:
Keep your paper pass until November 9, at which time all existing paper passes must be turned into Security at the Palm Gate. The Commercial Pass will allow you to access Wild Dunes for business purposes through the Palm Gate between the hours of 7:00 AM and 6:00 PM, Monday through Friday. As in the past, special provisions must be made with the Association's Architectural Review Committee (ARC) Administrator for Saturday work.

The Commercial Pass is a proximity card that must be held within thirty inches (30") of an electronic reader, which has been installed at the Palm Gate. Once your Pass has been read, the electronic gate arm will open automatically. To help ensure a correct reading, show your Commercial Pass from your vehicle through an open window. Each "prox" card is computer - coded for one specific vehicle and cannot be used interchangeably for other vehicles.

If you decide not to purchase a quarterly or annual Pass, commercial paper passes will be available to you at a charge of $10 per day. We hope you will utilize the longer term Commercial Passes for your access to Wild Dunes, as they are intended to make entry easier for you.

Please return the attached Pass application and required fee by personal check, business check, cashier's check or money order as soon as possible. Thank you for your cooperation in this program. Please feel free to call me at (843) 886-8847 if you have any questions.

Wild Dunes COMMUNITY ASSOCIATION, INC.
6200 Palmetto Drive • Isle of Palms, South Carolina 29451
(843) 886-8847 • Fax: (843) 886-3745

MEMORANDUM

DATE: October 26, 1998

TO: All Wild Dunes General Contractors, Subcontractors, Vendors, Material Suppliers and Service Providers

FROM: David Kynoski, General Manager DK

RE: Commercial Vehicle Access Fees (Commercial Pass)

Please note the following changes to the Commercial Pass Program commencing November 9, 1998:

1. A fleet discount,$300 for up to six, four (4) wheel vehicles, has been authorized by the WDCA Board of Directors. (See "Fee Structure")

2. Provisions will be made for access to the Community other than Monday – Friday, 7:00 a.m. to 6:00 p.m. Access will be via the inside lane of the Main Gate. Card must be displayed by holder and verified by gate officer for entry.

3. Statement regarding search of vehicles has been deleted from "Pass Application."

4. A list of exemptions to the program is attached for your information.

Please call me at 886-8847 if you have questions. Thank you for your cooperation.

Wild Dunes
COMMUNITY ASSOCIATION, INC.
6200 Palmetto Drive • Isle of Palms, South Carolina 29451
(843) 886-8847 • Fax: (843) 886-3745

EXEMPTIONS TO THE COMMERCIAL ACCESS FEE PROGRAM AS APPROVED BY WDCA BOARD OF DIRECTORS OCTOBER 22, 1998

1. Newspaper delivery person
2. U.S. Postal Service
3. Federal Express, Airborne, UPS, RPS, etc.
4. Utility Companies such as IOP Water & Sewer, SCE&G, Southern Bell, U.S. Cable
5. Charities: Goodwill, Salvation Army, Churches, Kidney Foundation, etc.
6. Government Officials (DHEC, USACOE, IRS, Charleston County, etc)
7. Wild Dunes Resort Employees
8. Hospice, Red Cross, Home Health Care, Doctor's Visits, etc.

98-69

Commercial Directory passed in March
Brad Johnston, Pres. WDCA Board of Directors

Wild Dunes COMMUNITY ASSOCIATION, INC.
6200 Palmetto Drive • Isle of Palms, South Carolina 29451
(843) 886-8847 • Fax: (843) 886-3745

WILD DUNES COMMERCIAL ACCESS (PASS) FEE STRUCTURE

Recommended Fees
For entry into Wild Dunes, general contractors, sub-contractors and other commercial vendors must purchase annual, quarterly, or daily passes or other devices as determined by the Association. These fees may be adjusted from time to time.

Annual Pass – Proximity Card

Vehicles with Four (4) Wheels	With Card	$100.00 each Renewed Annually
Vehicles with Six (6) Wheels	With Card	$200.00 each Renewed Annually
Vehicles with more than Six (6) Wheels	With Card	$300.00 each Renewed Annually

Quarterly Pass – Proximity Card

Vehicles with Four (4) Wheels	With Card	$ 50.00 each Renewed Quarterly
Vehicles with Six (6) Wheels	With Card	$100.00 each Renewed Quarterly
Vehicles with more than Six (6) Wheels	With Card	$150.00 each Renewed Quarterly

Daily Pass – Paper Pass

Six (6) Wheel Vehicles and Under	$ 10.00 each
More than Six (6) Wheel Vehicles	$ 20.00 each

Fleet Discount – Proximity Cards
Apply a fleet discount for those companies making frequent trips to the Island who have numerous vehicles and purchase Annual Passes. Up to six vehicles in the fleet will receive proximity cards. Additional cards may be purchased at the Annual Pass rate. Fleet discount rate is

- $300 for up to Six Vehicles with Four (4) Wheels (Revised 10/22/98)
- $600 for up to Six Vehicles with Six (6) Wheels
- $900 for up to Six Vehicles, each with more than Six (6) Wheels

Decals
1. Property management firms will be charged an annual flat rate of $100.00 per vehicle. Vehicles will receive decals for access.
2. Real estate agents who are not property owners in Wild Dunes will pay the $100.00 annual pass rate and receive decals for access.

Wild Dunes
COMMUNITY ASSOCIATION, INC.
6200 Palmetto Drive • Isle of Palms, South Carolina 29451
(843) 886-8847 • Fax: (843) 886-3745

October 14, 1998

Commercial Pass Rules and Regulations Acceptance

1. Passes are issued for specific vehicles. WDCA Security will track the vehicles by license tag and Pass number. If your company sells a vehicle for which a Pass was issued, the Pass must be returned to WDCA office for activation for a new vehicle. **PASSES ARE NOT TRANSFERABLE AND ARE NOT TO BE MOVED FROM ONE VEHICLE TO ANOTHER TO GAIN ACCESS TO WILD DUNES. SECURITY WILL MONITOR COMMERCIAL VEHICLES TO ENSURE COMPLIANCE.** Violation could result in loss of access. The Community Association will deactivate all Passes electronically, thereby terminating your access to Wild Dunes. There will be a $25 charge to replace a lost Pass, or to reactivate a deactivated Pass.
2. Commercial access through the Palm Gate is limited to the hours of 7:00 AM to 6:00 PM Monday through Friday. Special provisions will be made for 24 hour a day, Saturday and Sunday work.
3. You must travel to and from your job site via the most direct route. Your access to Wild Dunes is limited to the hours and place you work. The Pass does not allow you to access Wild Dunes on days you do not work, nor does it permit you to be in Wild Dunes after the authorized hours of work or after your job contract is completed. **USE OF A PROPERTY OWNER GUEST PASS FOR COMMERCIAL WORK IS PROHIBITED.**
4. Parking is prohibited in posted areas and on WDCA common properties. Vehicles are subject to towing at the owner's expense.
5. The speed limit is 25 miles per hour unless otherwise posted. Infractions could result in the issuance of speeding tickets and/or forfeiture of Pass privileges.
6. Weapons are prohibited. Weapons include, but are not limited to, rifles, shotguns, pistols, knives with blades over three (3) inches, blackjacks, or any other devices which are intended to inflict bodily injury. Other prohibited items include alcoholic beverages, illegal drugs, explosives, explosive devices, and stolen property.
7. Violations of any WDCA rules, regulations, policies, procedures, or violations of any federal, state, county, or municipal law may result in Pass revocation by WDCA Staff and Security personnel.

Date: _____ Firm: _____

Applicant's Name (Print): _____

Signature: _____

Revised 10/22/98

Wild Dunes
COMMUNITY ASSOCIATION, INC.
6200 Palmetto Drive • Isle of Palms, South Carolina 29451
(843) 886-8847 • Fax: (843) 886-3745

PASS APPLICATION

Name: _____ Home Phone #: _____

Address: _____ Date of Birth: _____

Drivers License #: _____ State: _____ Exp. Date: _____

Wheels: _____ Veh. Make / Model: _____

Veh. Year: _____ Tag # / State: _____ Color: _____

Company Name: _____

Company Address: _____

Company Phone #: _____ Contact Person: _____

Authorized Signature: _____

Printed Name / Title: _____

I UNDERSTAND THAT ALL PASSES, DECALS, ETC. REMAIN THE PROPERTY OF THE ISSUER AND MUST BE SURRENDERED UPON REQUEST. I ACKNOWLEDGE THAT I HAVE READ, UNDERSTAND, AND SIGNED THE "COMMERCIAL PASS AND REGULATIONS ACCEPTANCE" FORM. IN ADDITION, I ASSUME RESPONSIBILITY FOR INFORMING ANY EMPLOYEES, REPRESENTATIVES, SUPPLIERS, ETC, FOR WHOM I OBTAIN A PASS, DECAL, ETC. OF THESE RULES AND REGULATIONS. I UNDERSTAND THERE WILL BE NO REFUNDS FOR REVOKED PASS, OR DECALS.

Office Use Only

Pass #: _____ **Fee Pd:** _____ **Period:** _____

Issued By: _____ **Date:** _____

FAX TRANSMITTAL

SKIPPER SHAFFER, INC.
PO Box 852
Isle of Palms, SC 29451
Phone (843)886-8106
Fax (843) 886-6779

Date: October 21, 1998

Pages: 1 (Includes This Cover Page)

To: Dave Kynoski , Brad Johnson & All Board Members

From: Skipper Shaffer

Message: Re: Commercial Vehicle Access

I decided to express my dismay regarding the proposed commercial vehicle access passes in writing.

As a citizen of Isle of Palms and a City Councilmember, I am opposed to:

1. Lack of notification and/or chance for input from either the city or citizens who are members of the Association.
2. Perception of inside vs.outside the gate after we have worked so hard to make this one community again.

As a Contractor:

As I'm sure you know, these charges will have to be passed directly to the property owners for whom the work is being performed. I have already drafted a letter to my present and future clients to let them know we will be experiencing delays in the start and/or completion of their respective projects due to the already diminishing ranks of workers who either, (a) cannot agree to being searched without probable cause or (b) simply refuse to pay to go to work. With the amount of construction work that is tri-county wide and the unemployment rate at practically zero, they will work where it doesn't cost to go to work. My son works for my framing carpenter after school to make his truck payment. He works four hours a day at seven dollars an hour and cannot afford to pay $100 for the priviledge of going to work. The charges for employees of subcontractors is ineqitable.

I understand the logic behind the program and it is fairly common practice in resort communities. However, in my opinion, it was very poorly administered, not thought through, and needs to " go back to the drawing board".

31 Yacht Harbor Court
Isle of Palms, S.C. 29451

October 23. 1998

To: Wild Dunes Community Association

Attn: Brad Johnson and all Board Members

Re: Revised commercial vehicle access rules.

Members of the Board declined a meeting with me this week regarding the above and as I will be out of town for the next 8 days I offer the following for your consideration.

As a property owner and resident of the Wild Dunes community I am greatly disturbed by the new rules for the following reasons;
1. Why should I. and others who are or are about to be building, renovating or repairing a home, pay for access fees passed on to me by the contractor when all the other homes in our community have been built, renovated or repaired without such a cost burden? What's good for the goose is good for the gander! Also, why should I have to pay for my invited contractor guests when rental property owners having as many as 10 cars at a time at their property do not have to pay.
2.The requirement to submit to vehicle searches and to pay a access fee that could for instance be as much as 15% of of a private housekeepers annual revenue from Wild Dunes, will surely reduce the availability of suitable service providers.
3. Many people have tried hard to build a bridge between our community and those outside the gates. This new policy will only serve to increase the animosity and resentment, especially in Isle of Palms. I received a earfull of this at the town recreation center last night.

As a contractor who has long served this community I add the following comments:
1. The unbelievably short notice of the fee policy will cause significant hardship to many, should they feel they have to come here to work. For my Company it means $1,500.00 that was not budgeted, by November 9. While I might manage this, where do you think a carpenters helper is going to find $100.00 by next month when his take home pay is only $250.00 per week and from this he has to support a family.
2. The new fees and aggravation will be passed on to owners with a markup and in many cases the sub-contractors and service providers will use the fee policy to justify additional revenue generation as they include the fees in every job they bill.
3. There is so much access and hassle free work available throughout the tri-county area the new policy will undoubtedly cause many contractors to forego opportunities in Wild Dunes, unless the prices increase substantially.

31 Yacht Harbor Court
Isle of Palms, S.C. 29451

4. The average cost of new construction in Wild Dunes is about $120.00 per square foot, it is about $100.00 higher in Kiawah, is this what you want for your community?
5. The most egregious part of the policy is the required waiver of the right to due process regarding searches of personal property. My framer, three of my own employees and others have advised they will not work under such discriminatory policies. I know this is the same for other contractors. Imagine what this will do to the overall pricing and schedules of projects here.
6. My Company bid and accepted work in Wild Dunes on the basis of published fees and regulations. You are now changing the conditions while we are in process on many projects, even though you signed the permits under the previous conditions.
7. The new policy leaves us no option but to inform our present and future clients the fees and other resultant costs be passed on to them, as their Association has changed the rules. We will also advise them of the expected shortage in available workers, the concurrent delay in their projects and resulting increase in construction period interest.

The new policy appears to have been rushed through and I sincerely hope the board will re-configure it in a far more acceptable form.

Very truly yours

K.J.Heritage

cc. D. Kynoski

1/24/98

REGULAR CITY COUNCIL MEETING
November 24, 1998

The regular meeting of the Isle of Palms City Council was held on November 24, 1998, at 7:00 p.m., in City Hall Council Chambers. Present were Mayor Bunch, Council Members Abele, Bettelli, Gear, Hernandez, Miller, Shaffer, Sottile and Taylor. Also present were City Administrator Williams, City Clerk Mauldin, and City Attorney Sottile.

A. INTRODUCTION OF MEETING

Mayor Bunch called the meeting to order and asked everyone to stand for the pledge of allegiance followed by a short prayer given by Councilmember Sottile. Roll call was then taken by the Clerk.

C. CITIZENS COMMENTS - Jim Miles, 1111 Oak Harbor, (see Exhibit A) spoke to Council again requesting that the 20' right-of-way between his property and his neighbor at 1202 Oak Harbor be deeded over to them equally. He stated that the historic use of this property has been a driveway and he stressed that deeding this property to the homeowners will only increase the City's revenues in property taxes. He also stated deeding the property to them would decrease potential liability to the City if anything should happen on that strip of property. He answered questions of council members and was advised that council would discuss this issue in Executive Session and the Administrator would get back to him.

B. READING OF THE JOURNAL OF PREVIOUS MEETINGS

1. October 27, 1998 - Special City Council Meeting

Councilmember Taylor made a motion to approve the minutes with correction of two minor typographical errors; Councilmember Abele seconded; motion passed unanimously.

D. REPORTS FROM STANDING COMMITTEES

As part of the Ways & Means report, Mitchell Fishbein and Perry Litchfield of Schleeter, Monson and Debacker, the City's auditors, gave a brief presentation of the recently completed financial audit and stated that the City is in very good shape. Councilmember Abele gave the City Treasurer and City Administrator a "well done" for their work on this audit as the books were in extremely good shape and only a very minimum number of adjustments were found to be necessary.

1. Ways & Means - Chairman Abele reported on their meetings of October 28,1998, and November 16, 1998 (Exhibit B, with attachments).

(a) Per the minutes of October 28th, Councilmember Abele made a motion to consolidate the fuel sales and pump out operation, daily slip rental, and ramp operations under one contract; Councilmember Bettelli seconded; motion passed unanimously.

(b) Councilmember Abele made a motion to authorize the City Administrator to negotiate with Rick Linville for rent on a portion of the parking lot to be used as a staging area during construction of a hotel on Ocean Boulevard with a definitive end date prior to the City's opening the parking lots for the summer season; Councilmember Taylor seconded; motion passed unanimously.

2. Public Safety - Chairman Shaffer reported on their meeting of November 11, 1998. (Exhibit C) (The monthly reports from the Police and Fire Departments are attached as part of Exhibit C.)

Chairman Shaffer discussed in some length the new OSHA regulation referred to as the "2-In 2-Out Rule" and the affect this will have on the City. This could result in the City having to increase personnel in the Fire Department by 6 additional firefighters.

3. Public Works - Chairman Hernandez reported on their meeting of November 11, 1998, (Exhibit D, with attachments).

Councilmember Gear noted that a street light has been requested for the Wildwood Road and Frank Sottile Lane, but it has not been installed. Administrator Williams stated that David Mobley will be asked to survey the neighborhood to make sure a majority want the light.

4. Recreation - Chairman Bettelli reported on their meeting of November 16, 1998 (Exhibit E, with monthly report attached).

In discussing the letter requested by Mr. Kimball of the Park Foundation, Councilmember Bettelli made a motion to refer the letter to the City Attorney for proper wording and return to the City Administrator for execution; Councilmember Abele seconded; motion passed unanimously.

5. Personnel Committee - Chairman Miller reported on their meeting of November 11, 1998 (Exhibit F)

(a) Councilmember Miller made a motion to approve the purchase of copy righted employee evaluation forms at a cost of $2,800; Councilmember Abele seconded; motion passed unanimously.

(b) Employees of the Month for October were as follows:
Recreation Department - D.J. Barnhill
Fire Department - Assistant Chief Steve Yannuzzi and
Firefighter Dave Micalizzi

(c) Safety Sweepstakes for October 1998 were as follows:
Police Department - Laura McLellan
Fire Department - Rick White
Public Works Department - Rob Graham
Combined General Government, Building Department, and
Recreation Department - Debbie Suggs, General Government.

E. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Zoning Board of Adjustment. See minutes of their meeting of November 10, 1998, attached as Exhibit G. Council briefly discussed home occupations and their compliance with ordinances.

2. Planning Commission. There was no meeting in November.

F. REPORTS FROM SPECIAL OR JOINT COMMITTEES - None

1. Accommodations Tax Advisory Committee. See minutes of their meeting of November 18, 1998, attached as Exhibit H.

2. Beach Advisory Committee. There was no meeting in November.

G. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

H. BILLS ALREADY IN POSSESSION OF COUNCIL

I. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

J. MISCELLANEOUS BUSINESS

1. Because of the Christmas holidays, Councilmember Shaffer made a motion to reschedule the December Regular City Council Meeting to December 15th at which time members of committees, commissions and boards will also be selected for 1999; Councilmember Abele seconded; motion passed unanimously.

Councilmember Abele suggested that councilmembers provide the City Clerk their list of recommended nominees by December 10th and that the Clerk prepare a master list so that everyone will have a chance to review the list and familiarize themselves with nominees before the meeting.

2. Councilmember Shaffer reported that the newly formed Septic Tank Committee had their initial meeting at which Brandon Works was elected chairman. Members Love, and Shaffer were present as was Councilmember Hernandez and Toby Van Buren. They are gathering

information to put together a sewer ordinance to possibly make it mandatory to make property owners tie into the sewer system, if it is available, and also to establish a septic tank maintenance program. Their aim is to have the ordinance ready by July of next year. The next meeting will be December 16th at 6:15 p.m., and all councilmembers were encouraged to attend.

3. Councilmember Gear made a motion that the City Clerk retain copies of the council meetings as taped by Comcast Cablevision; Councilmember Hernandez seconded; motion passed unanimously.

4. Administrator Williams reported that the State Liaison Officer called to advise that FEMA Flood Mitigation Assistance Funds are available and the federal government has set the number one priority for these funds to retrofit houses on the repetitive flood loss list (the City has 34 such properties). They recommended that the City amend its project to include this use in order to have a better chance for funding. Matching funds could come from the homeowners. After discussion, Councilmember Abele made a motion to authorize the Administrator to amend our application for these funds; Councilmember Miller seconded; motion passed unanimously.

5. Councilmember Abele referred to a letter the City received about changing the ordinance to allow residents to have pony rides on their property for children's parties. After discussion, Councilmember Shaffer made a motion to authorize the City Attorney to prepare a draft ordinance; Councilmember Taylor seconded; motion passed unanimously.

6. Councilmember Abele referred to a letter the City received about "junk cars" and "illegal duplexes". The City Attorney is currently looking into the junk car issue to determine whether or not our ordinances are in compliance with state code and are enforceable and how they should be amended. Administrator Williams reported that the Building Official has inspected the "illegal duplex" referenced in the letter. As part of the zoning code revision, the City Attorney is researching ways to strengthen our code perhaps by restricting the number of kitchens in a dwelling.

K. EXECUTIVE SESSION - Councilmember Hernandez made a motion to go into Executive Session to receive and discuss attorney/client privileged information as it relates to the 12th Avenue dead end, the amortization of non-conformities, the CPW ordinance request, and the contract status of the marina purchase, and update on a court case; Councilmember Shaffer seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Bunch stated that no action was taken, legal information was received and discussed.

Councilmember Abele made a motion to authorize City Attorney Sottile and Administrator Williams to negotiate with Mr. Miles and Mr. Roth concerning the right-of-way between their properties at the end of 12th Avenue, with the reservation for a drainage easement for the City; Councilmember Taylor seconded. Upon discussion, Councilmember Hernandez

amended the motion to include investigating the rights-of-way at the end of 11th and 13th Avenues also; Councilmember Shaffer seconded; amendment passed unanimously. Motion with amendment passed unanimously.

There being no further business to come before Council, upon motion duly made and seconded, the meeting was unanimously adjourned at 9:35 p.m.

Respectfully submitted,

Janet G. Mauldin, City Clerk
To be approved by City Council on December 15, 1998.

EXHIBIT A

MEMORANDUM

TO: Mayor and City Council Members
City Attorney Nick Sottile

FROM: Mark M. Williams, City Administrator

DATE: November 24, 1998

RE: Request for Adoption of Policies Regarding Issuance of Building Permits Without First Obtaining Water & Sewer Services

---

Attached you will find a letter from the Manager of the Water & Sewer Commission in which the CPW is asking for the City to adopt an ordinance which will require review and sign-off by the CPW for water & sewer services prior to the issuance of building permits. I have discussed such a request in the past with Building Official Ed Haselden and he and I agree that there is no means to withhold issuance of a building permit on an informal review basis. It is also my recollection that there may be legal problems in withholding issuance of a building permit without authorization.

I suggest that the City Attorney investigate this further if the City Council wishes to assist the CPW in this matter.

cc: Mayor Pierce

Commissioners
DANA LOVE, JR., P.E.
HARRY S. O'NEAL
HARMON SHADE
JOHN G. STANLEY, P.E.
LYNN ZIEGLER

ISLE OF PALMS WATER AND SEWER COMMISSION

General Manager
GEORGE J. GROSS, P.E.
Special Projects Administrator
WILLIAM P. JENKINS
Operations Supervisor
STEVEN R. PRICE
Comptroller
LYNNE T. STONESIFER, CPA

November 11, 1998

Mr. Mark Williams
City Administrator
P. O. Box 508
Isle of Palms, South Carolina

RE: Water & Sewer Allocations

Dear Mr. Williams:

The Isle of Palms Water & Sewer Commission has been developing a five year and ten year capital projects program. During the development of this program it has come to our attention that a number of our customers exceed their permitted water and sewer allocations.

Part of the problem that we have discovered is that some of our customers have changed either use of or the size of the building which can and often does result in the customers exceeding their permitted allocations . If the proposed building changes do not affect the water and sewer services - i.e. no increase in meter size - a building permit can be issued without the Commission being aware of these changes. While the Commission is more than happy to provide additional services to these customers, it has become apparent that the Commission must be able to effectively predict and account for water and sewer usage in excess of the permitted capacity. This would allow the Commission to have a more functional and realistic long range capital projects budget, more accountability and control over usage of water and sewer allocations.

Therefore, the Commission is requesting the City's cooperation and proposes the City adopt an ordinance that would require issuance of building permits be contingent upon review and approval by the Water & Sewer Commission. Review and approval by the Commission would be restricted to water and sewer issues only.

1300 Palm Boulevard • Post Office Box 528 • Isle of Palms, South Carolina 29451
Telephone (803) 886-6148 Fax (803) 886-6894

We appreciate your willingness to consider this request. If we can be of assistance in any way, or if you have any questions or need additional information, please contact our office.

Sincerely,

George J. Gross, P.E.
General Manager

cc: Files
Lucas Padgett, Commission Attorney

EXHIBIT B (1)

SPECIAL WAYS & MEANS COMMITTEE
October 28, 1998

A special meeting of the Ways and Means Committee was held at 5:30 p.m. on October 28, 1998, in City Hall Council Chambers. Present were Chairman Abele, Councilmembers Bettelli, Gear, Hernandez, Miller, Shaffer and Taylor (arrived late); City Clerk Mauldin, and City Administrator Williams (by phone from Florida). Mayor Bunch and Councilmember Sottile were absent.

Chairman Abele called the meeting to order and stated that the purpose of this meeting was to discuss the purchase of the Wild Dunes Yacht Harbor Marina and make plans for the public hearings.

1. Citizens Comments. Dick O'Connell, 20 Intracoastal Court, spoke to the committee about the purchase of the marina property. He expressed his concerns about the financing of the bonds, use of the boat ramp and resulting overflow parking that could possibly get into his neighborhood, and was generally interested in the City's plans for this property. Chairman Abele told him that all questions that he raised would be addressed to the public and public forums would be held. Chairman Abele also iterated that Council felt that funding this purchase would be covered by revenue from the marina and some general fund/accommodations tax funds and that taxes would not be raised to pay for the property.

2. General Engineering Laboratories, Inc., Presentation. Present were Tom Hutton, Richard Garcia and Eddie Buxton who gave a brief overview of their structural, hydrographic, and environmental inspection and assessment of the marina property referring to the Engineering Facility Evaluation which Council has already received. Basically, while there are some minor items needing repairs, the property is reportedly in pretty good condition.

Mr. Garcia reported on the structural condition of building and bulkheads. He stated that the convenience store is in need of a new roof (estimated at $25,000) and approximately 200' of the bulkhead on the sides of the boat ramp need some repair work (estimated at $30,000). He said the mechanical and electrical systems appear to be in good running condition and all the facilities are structurally sound. The piers and bulkheads are also in good condition, with some small repairs needed, including the restroom area, and he recommended annual inspections. He answered question of committee members.

Mr. Buxton reported on the hydrographic survey and stated that he felt the marina did not and probably would not need to be dredged for another 5-10 years. Because the property is at the end of the inlet, there appears to be enough water movement from large boats, etc., to keep the spoil from building up. When dredging is required, the main problem will be finding a spoil disposal area. Mr. Buxton said that trucking costs of hauling to a landfill would be comparable to dumping the spoil at an approved site off shore.

Mr. Hutto reported on the environmental study just completed. The written report should be finished soon and delivered to the City early next week. There has been concern that there was a

landfill in the area. In researching this, Mr. Hutto stated they found no clear evidence of this, but they installed 9 groundwater monitoring wells but found very little refuse or odors of concern. The only problem discovered was some fuel leakage in two wells next to the main fuel tanks. This appears to have been caused by a flexible pipe break and is currently being repaired by the owners under the auspices of DHEC. The underground tanks are registered with the State and the annual fees paid, which entitles the owners to be a part of the State Underground Petroleum Emergency Response Bank Fund. This provides a $25,000 deductible for releases of this nature and provides insurance up to $1 million. After $25,000, the State will take over funding clean-up and there are State regulations that must be followed. Beyond that, Mr. Hutto reported that they found one ground surface oil spot that should be cleaned up but is not a major problem. He also answered questions of committee members.

3. Memo from Bob Abele dated 27 October 1998 (copy attached).

(A) Servicing the Bond Debt. Chairman Abele stated that he had been ultra-conservative in coming up with numbers in his memo. Nevertheless, he still felt very comfortable that this purchase can happen without raising taxes and that the marina revenues should cover most if not all of the bond costs. Using his conservative figures, Chairman Abele stated that it breaks down to the following for the 20 years of debt: marina revenues pay 72%; City General Fund pays 20%; Accommodations Fee Fund pays 7.5% and Accommodations Tax pays .5%. Committee members were very pleased with the projected figures and felt more comfortable with telling the residents that it will be done tax neutral.

Committee members felt that a brief synopsis should be sufficient to present at the public forums and that if someone wanted more detailed information, it would be available at City Hall for them to review. The main object of the public forum would be to answer the questions and concerns of the public, such as how much it would cost to launch their boats and how the City would pay the debt. Of prime importance is that the public does not think the City is trying to keep any information from them.

Mr. O'Connell suggested that the City be prepared to answer questions on the alternate use of the property, which would be residential lots, and how much revenue the City would derive from property taxes as opposed to the current marina income. Mr. Williams will run figures on this. Committee members felt that the value of the land would appreciate far more than any residential tax income and also, once the property is paid off, the City will have a positive cash flow.

(B) Boat Ramp. Committee members discussed launch rates and considered charging island residents a lower fee than non-residents. Presently the fee is $10 for everyone and the consensus of Council was that island residents should be charged a lower fee. They also discussed different type of fees, such as a daily fee, or an annual pass, and decided to use a Chairman Abele's figure of 50% of users as residents in determining revenue. Upon further discussion, they felt the fee should be determined after input from the public. The City Attorney has stated that there has to be some rationale for lower rates for island residents.

Brief discussion was held about the Breach Inlet Boat Ramp also and the Chairman asked that the Recreation Committee study use of the Breach Inlet Boat Ramp as compared to the Marina Boat Ramp and make recommendations for fees, usage, etc.

(C) Scope of Functions Under One Contract. Chairman Abele stated that at the last Ways & Means meeting, the Administrator was authorized to begin unofficial negotiations with Anglers and he asked for approval on the functions that we would ask Anglers to pick up. The Finch's are currently running along the fuel sales, daily slip rental, boat storage and ramp operations. Upon discussion, it was the consensus that we needed additional parking space more than a boat storage area in an effort to get overflow parking off of 41st Avenue and the surrounding area. After discussion, **Mr. Shaffer made a motion to consolidate the fuel sales and pump out operation, daily slip rental, and ramp operations under one contract; Mr. Bettelli seconded; motion passed unanimously.**

(D) In discussing long range plans for the marina property, Committee felt that the statement under paragraph F of Bob Abele's memo, was excellent; specifically, "For the foreseeable future we anticipate that the marina will be operated as is under lease to the City. A long range plan will be developed by the City Council with input from the Island's residents as to what changes/additions should be made to the marina in the future."

(E) Goat Island. Goat Island residents have expressed interest in becoming involved with this project with the hopes they could establish their own dock. Committee members agreed that it was worth looking into and felt that they would be a natural client for leasing space. But they determined that this would be discussed sometime in the future after the property has been purchased.

(F) Public Forum. After discussion, **Mr. Bettelli made a motion to schedule public forums on November 19th and November 30th to discuss the marina purchase with the public; Mr. Taylor seconded; after discussion, motion passed 5-2.** The forums will be held at City Hall at 7:00 p.m. and would be run by Mayor Bunch, Administrator Williams, and Chairman Abele, and would be in the form of an information presentation. Chairman Abele and Administrator Williams will work on a presentation.

4. Staging Area in Parking Lot for Construction. (See Williams memo dated 10/22/98 attached hereto) **Ms. Hernandez made a motion to authorize the Administrator to negotiate with Rick Linville for rent on a portion of the parking lot with a definitive end date prior to the City's opening the parking lots for the summer season; Mr. Miller seconded; motion passed unanimously.**

There being no further business to come before the Committee, the meeting was unanimously adjourned at 7:35 p.m.

Respectfully submitted,

Bob Abele, Chairman

27 October 1998

FROM: Bob Abele

TO : Mayor Bunch
Council Members

SUBJ: Special Ways and Means Committee meeting 28 October

1. There are a few issues that I believe we need to reach an official Council position on before we hold our public forum and doing so is the purpose of the meeting on the 28th. While the agenda is the Wild Dunes Marina Purchase, the specific topics I hope that we can cover are as follows:

A. I have asked General Engineering to come and give us a brief run down on the engineering and environmental studies that they have done for us and to answer any questions that any Council members have. I anticipate that their presentations will last no longer than 20 minutes.

B. I feel that we should have a fairly specific plan as to how we are going to service the bond debt. In that regard I have attached four pieces of paper for you to consider which lay out what I feel is a very conservative debt service plan that is both doable and supportable.

1. The first page is an analysis of potential marina revenue that could be used for bond debt service. It is based on the review of WDYH,Inc financial reports by Schleeter, Monsen, and Debacker and adjusted as best I could for what I think will be the net to the City.

2. The second sheet lays out the bond repayment schedule by calendar year. This was developed by Sinkler & Boyd who are helping us with getting ready for the underwriters.

3. The third sheet lays out a proposed funding plan to service the debt by our fiscal year.

4. The fourth page shows revenue and expense projections for the current budget year and the next five fiscal budget years for the General Fund, Accommodation Fee Fund, and Accommodation Tax Fund as well as the requirements from our long term Capital budget plan and the Marina debt service requirements that can't be met from Marina income. (see third sheet attached) Debbie Suggs was most instrumental in putting the revenue/expense projections together.

C. We need to determine the rate that will be charged IOP residents to launch their boats. The above financial projections presume a $10 rate for non-residents and a $5 rate for IOP residents.

D. We need to set a date for the public forum and determine the format for the forum, what material we'll have available, how it will be conducted, etc. I would recommend that we consider a more open forum than those I am used to at public hearings.

E. We need to define the scope of functions that we want to combine under one contract (fuel sales, daily slip rental, boat storage, ramp operations, etc.).

F. I would recommend that we establish a position on what the city's plans are for the marina on both a short and long range basis. I would suggest for your consideration something such as: "For the foreseeable future we anticipate that the marina will be operated as is under lease to the City. A long range plan will be developed by the City Council with input from the Island's residents as to what changes/additions should be made to the marina in the future."

G. Do we want to accommodate Goat Island in any way or defer this until after we have completed the purchase and gotten some experience with running the operation.?

F. I would propose the following time line for your consideration:

28 October	Special Ways and Means Committee meeting
16 ~~17~~ November	Regular Ways and Means Committee meting-dry run on public forum presentation
30 November	Public Forum
5 December	Bond referendum
21 December	Last day to recind contract
20 January	Closing date for purchase--probably needs to be changed to correspond to bond sale.

2. The above items are the only ones that I can think of that we need to resolve right now. I know that there are many others that are bouncing around and that will arise, but would like to focus this meeting on the immediate issues. However, if I have missed some, please bring them up.

cc: City Administrator
City Attorney
City Treasurer

ANALYSIS OF POTENTIAL MARINA REVENUE FOR BOND DEBT SERVICE

MARINA FUNCTION REVENUE:

SOURCE: SCHLEETER, ET AL REPORT OF 9/17/98, APPX B AND SCHLEETER ADDENDUM LTR OF 10/8/98

		NOTES
CURRENT LEASES	$161,825	(1,2)
FUEL SALES	$ 38,750	(3)
BOAT LAUNCHING	54,000	(4)
DAILY SLIP RENTAL	19,500	(3)
TOTAL	$274,075	(5)

NOTES:

(1) LEASE REVENUE MAY BE REDUCED SOMEWHAT ON SOME FACILITIES SUCH AS THE RETAIL STORE IF WE REQUIRE TRIPLE NET LEASES ALTHOUGH I WOULD RECOMMEND WE RESIST ANY REDUCTION.

(2) DOES NOT INCLUDE ANY REVENUE FROM LEASING OF THE RESTAURANT. ALTHOUGH THE AUDIT REPORT ESTIMATES POTENTIAL MINIMUM OF $36,000 PER ANNUM WE HAVE NO FIRM INDICATION OF THE SERIOUSNESS OF MARKET INTEREST IN THE FACILITY OR WHAT THE MARKET WOULD PAY. ALSO, DOES NOT INCLUDE REVENUE FROM THE BOAT STORAGE AS WE MAY WANT TO CONSIDER USING THAT AREA FOR PARKING TO ALLEVIATE CONGESTION ON 41st AND WATERWAY BLVD.

(3) ASSUMES CITY REVENUE FROM FUEL SALES AND DAILY SLIP RENTAL WOULD BE A PERCENTAGE "OFF THE TOP" AS IS THE CASE WITH THE LAUNCH RAMP REVENUE. THE OPERATOR (ANGLER'S) WOULD PICK UP ALL COSTS (LABOR, OVERHEAD, OPERATING COSTS, MAINTENANCE, OTHER). I HAVE ASSUMED THAT THE CITY'S SHARE WOULD BE 25% OF THE CURRENT GROSS REVENUES FOR EACH OF THESE FUNCTIONS. PER THE AUDIT REPORT THE CURRENT GROSS REVENUES FOR THESE FUNCTIONS ARE: FUEL $155,000 (NET OF COST OF PRODUCT); DAILY SLIP RENTAL $78,000.

(4) ASSUMES CONTINUED CHARGE OF $10 PER LAUNCH FOR NON ISLAND RESIDENTS AND $5 PER LAUNCH FOR ISLAND RESIDENTS WITH 50% OF THE LAUNCHES BEING ISLAND RESIDENTS.

(5) DOES NOT INCLUDE ANY REVENUE FROM BOAT RENTALS, TOURNAMENT INCOME, OR CHARTER INCOME AS IT IS LIKELY THAT THESE FUNCTIONS WILL NOT BE CONTINUED UNDER CITY OWNERSHIP.

ND TERM ASSUMPTIONS:

A. TOTAL DEBT $4,250,000
B. 20 YEARS; SEMI-ANNUAL PAYMENTS (1 FEBRUARY/1 AUGUST)
C. 5 PER CENT SIMPLE INTEREST
D. INTEREST PAYMENTS ONLY UNTIL 2001
E. ONE INTEREST PAYMENT IN FY 1999; TWO INTEREST PAYMENTS IN FY 2000

CALENDAR YEAR PAYMENT SCHEDULE

CALENDAR YEAR	PRINCIPAL 1 FEB	INTEREST 1 FEB	INTEREST 1 AUGUST	TOTAL CY PAYMENT
1999			106,250	106,250
2000		106,250	106,250	212,500
2001	100,000	106,250	103,750	310,000
2002	100,000	103,750	101,250	305,000
2003	100,000	101,250	98,750	300,000
2004	200,000	98,750	93,750	392,500
2005	200,000	93,750	88,750	382,500
2006	200,000	88,750	83,750	372,500
2007	200,000	83,750	78,750	362,500
2008	225,000	78,750	73,125	376,875
2009	225,000	73,125	67,500	365,625
2010	225,000	67,500	61,875	354,375
2011	250,000	61,875	55,625	367,500
2012	250,000	55,625	49,375	355,000
2013	250,000	49,375	43,125	342,500
2014	275,000	43,125	36,250	354,375
2015	275,000	36,250	29,375	340,625
2016	275,000	29,375	22,500	326,875
2017	300,000	22,500	15,000	337,500
2018	300,000	15,000	7,500	322,500
2019	300,000	7,500		307,500
TOTALS	4,250,000	1,322,500	1,322,500	6,895,000

BOND TERM ASSUMPTIONS:

A. TOTAL DEBT $4,250,000
B. 20 YEARS; SEMI-ANNUAL PAYMENTS (1 FEBRUARY/1 AUGUST)
C. 5 PER CENT SIMPLE INTEREST
D. INTEREST PAYMENTS ONLY UNTIL 2001
E. ONE INTEREST PAYMENT IN FY 1999; TWO INTEREST PAYMENTS IN FY 2000

FISCAL YEAR PAYMENT SCHEDULE AND SOURCES OF DEBT SERVICE FUNDING

FISCAL YEAR	FY PAYMENT	SOURCE: MARINA	GEN FND	ACCOM FEE	ACCOM TAX	CY PAYMENT	RESERVE (FM MARINA)
1999						106,250	
2000	212,500	212,500				212,500	24,000
2001	312,500	250,000	62,500			310,000	24,000
2002	307,500	250,000	57,500			305,000	24,000
2003	302,500	250,000	52,500			300,000	24,000
2004	397,500	250,000	75,000	50,000	22,500	392,500	24,000
2005	387,500	250,000	75,000	50,000	12,500	382,500	24,000
2006	377,500	250,000	75,000	50,000	2,500	372,500	24,000
2007	367,500	250,000	75,000	42,500		362,500	24,000
2008	382,500	250,000	75,000	50,000	7,500	376,875	24,000
2009	371,250	250,000	75,000	46,250		365,625	24,000
2010	360,000	250,000	75,000	35,000		354,375	24,000
2011	373,750	250,000	75,000	48,750		367,500	24,000
2012	361,250	250,000	75,000	36,250		355,000	24,000
2013	348,750	250,000	75,000	23,750		342,500	24,000
2014	361,250	250,000	75,000	36,250		354,375	24,000
2015	347,500	250,000	75,000	22,500		340,625	24,000
2016	333,750	250,000	75,000	8,750		326,875	24,000
2017	345,000	250,000	75,000	20,000		337,500	24,000
2018	330,000	250,000	75,000	5,000		322,500	24,000
2019	315,000	250,000	65,000			307,500	24,000
TOTALS	6,895,000	4,962,500	1,362,500	525,000	45,000	6,895,000	480,000
TOTAL % CONTRIBUTION		71.97%	19.76%	7.61%	0.65%		

MAJOR FUND REVENUE/EXPENSE PROJECTIONS
FISCAL YEARS 100/00 TO 2003/04

FUND	(BUDGET) FY 98/99	FY 99/00	FY 00/01	FY 01/02	FY 02/03	FY 03/04
GENERAL FUND						
REVENUE	3,649,047	3,722,028	3,796,468	3,872,398	3,949,846	4,028,843
LESS:						
CURRENT DEBT SERVICE	138,185	124,865	141,350	125,525	109,475	98,200
OTHER GENERAL EXPENSES	3,433,965	3,501,037	3,570,121	3,641,278	3,714,569	3,790,059
NET	76,897	96,126	84,997	105,595	125,802	140,584
ACCOMMODATION FEE						
REVENUE	458,500	467,670	477,023	486,564	496,295	506,221
ACCOMMODATION TAX						
REVENUE	558,100	569,262	580,647	592,260	604,105	616,187
LESS:						
CURRENT DEBT SERVICE	150,000	150,000	175,000	175,000	175,000	
30% TOURISM PROMOTION	167,430	170,779	174,194	177,678	181,232	184,856
NET FOR TOURISM RELATED	240,670	248,483	231,453	239,582	247,874	431,331
TOTAL FUNDS "AVAILABLE" FOR CAPITAL BUDGET AND MARINA DEBT SERVICE		812,279	793,474	831,741	869,971	1,078,136
REQUIREMENTS:						
CAPITAL BUDGET		706,000	321,000	684,000	384,000	266,000
MARINA DEBT SERVICE			62,500	57,500	52,500	142,500
TOTAL		706,000	383,500	741,500	436,500	408,500

NOTES:

1. ALL FUND REVENUE NUMBERS DERIVED BY INCREMENTALIZING CURRENT FY BUDGET BY 2 % EACH YEAR

2. GENERAL FUND "OTHER GENERAL EXPENSES" DERIVED BY INCREMENTALIZING CURRENT FY BUDGET NUMBERS BY 3%

3. CAPITAL EXPENSES ARE NOT INCLUDED IN ANY FUND REVENUE/EXPENSE NUMBERS SHOWN ABOVE

4. MARINA DEBT SERVICE REFLECTS THAT PORTION OF THE MARINA DEBT SERVICE THAT CANNOT BE MET BY REVENUE FROM THE MARINA ITSELF

MEMORANDUM

TO: City Council Members

FROM: Mark M. Williams, City Administrator MW

DATE: October 22, 1998

SUBJECT: Staging Area in Parking Lot for Construction

==========

Rick Linville will soon begin construction on his new hotel on Ocean Boulevard. This morning Rick contacted me to ask if the City would allow him to use (rent) a corner of one of the parking lots for the next three or four months to be used as a staging area for the structural steel for the hotel's frame.

I advised Rick that I would pass this request on to City Council for your consideration. If the parking lot is not available to him, he will have to place this material in the Ocean Boulevard right-of-way at the construction site which might be less convenient for the City.

A decision by Council as soon as possible would be appreciated by Mr. Linville.

EXHIBIT 5(2)

WAYS AND MEANS COMMITTEE
November 16, 1998

The regular meeting of the Ways and Means Committee was called to order on November 16, 1998, at 6:00 p.m., in the Building Department. Committee members present were Chairman Abele, Council Members Bettelli, Bunch, Gear, Hernandez, Miller, Shaffer, Sottile and Taylor, City Administrator Williams, and City Clerk Mauldin. Chairman Abele called the meeting to order at 6:00 p.m.

1. Citizens Comments. - None.

2. Approval of Previous Minutes. **Mr. Taylor made a motion to approve the minutes from the October 20, 1998, meeting; Mr. Miller seconded; motion passed unanimously.**

3. Monthly Financial Report. Mr. Williams reported that the City was in good financial shape; at the end of the fourth month of the fiscal year, we are between 5-6% of revenues received and 29.39% of expenditures. There is approximately $535,000 in the General Fund and we are entering the period when property taxes are received. He then answered questions of council members.

4. Old Business. (a) Wild Dunes Yacht Harbor Marina Presentation Dry Run. Mr. Williams went through his computerized visual presentation that will be given at the two public information meetings and Chairman Abele went through his presentation. Committee members made comments and asked questions such as those that might come up at the meetings. Some minor changes were made to the presentation and committee members stated their appreciation of the presentation and gave their approval.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:00 p.m.

Respectfully submitted,

Bob Abele, Chairman

1

Wild Dunes
Yacht Harbor Marina

Purchase by
The City of Isle of Palms

2

Topics To Be Covered

- Decision to buy marina
- City's research of marina property
- Proposed payment plan
- Plan for marina operations
- Future plans for marina
- Benefits for island residents
- What happens next

4 Decision To Acquire Marina

- Owner's redevelopment plans
- SCDNR and PRC decision not to buy
- Loss of boat ramp/access to water
- Potential future benefit to island

5 City's Research Of Marina Property

- Facility engineering evaluation
- Hydrographic / underwater survey
- Environmental assessment
- Financial review
- Commercial appraisal

6 Payment Plan

- $4.25 million bond issue
- Paid for by marina revenue plus existing city revenues
- No tax increase!

7 Plan For Marina Operations

- Private sector to operate
- Increase parking
- Projected annual revenue to city $250,000 to $325,000

8 Future Plans

- ▲ Operate "as is" for foreseeable future
- ▲ Develop long range plan with citizen input

9 ☐ Benefits To Island Residents

- ▲ Continued public access to water
- ▲ No tax increase!
- ▲ Reduced boat ramp fee for island residents
- ▲ Public to participate in long range future

10 ☐ What Happens Next

- ▲ Bond referendum on December 5th!
- ▲ If favorable, City will complete purchase in early 1999.

Proposed Purchase of the
Wild Dunes Yacht Harbor Marina
by The City of Isle of Palms

Topics Covered:

1. **Decision to buy marina**
2. **City's research of marina property**
3. **Proposed payment plan**
4. **Plan for marina operations**
5. **Future plans**
6. **Benefits to island residents**
7. **What happens next**

1. Decision to buy the marina. Earlier this year, the present owners of the marina approached the City's Building Department with a plan to redevelop this commercially zoned property into 21 residential building lots. It was readily apparent that the conversion of the property into a residential subdivision would result in the loss of the best public boat ramp in the area—a fundamental change in the character of a water oriented community like the Isle of Palms. As an alternative to the owners' plan, the City asked if they would be willing to consider sale of the property to the City, or some other public entity, in order to preserve the community's access to the boat ramp and other marina related amenities. The owners agreed to consider a sale if the price and timing met their need for funds to sustain another investment..

Because of the anticipated price of the property, the City sought financial assistance or outright purchase of the marina by the SC Department of Natural Resources, and/or the Charleston County Parks and Recreation Commission. Both agencies have considerable experience in providing and maintaining public access to the water, but neither agency expressed any desire or financial ability to undertake their own acquisition of the property or contribute funds if bought by the City. Even without these agencies' participation, considering the importance of the marina to the community of the Isle of Palms, City Council initiated steps to preserve the boat ramp and the opportunity for the community to determine the long term use and future of this valuable area and negotiated with the owners for an ultimate sales price of $4.1 million.

2. City's research of the marina property. Upon the execution of a conditional sales contract with the Finch family, and subject to approval of a bond referendum by island voters, the City Council called for the bond referendum required to finance the purchase of the property. The City Council also initiated a detailed study of all of the buildings and facilities at the marina and the environmental condition of the grounds. General Engineering Laboratories, Inc. performed groundwater sampling and soil borings throughout the site and has determined that there is no significant environmental contamination of the site, except for an underground fuel tank leak discovered during

their examination. The fuel leak has been reported to the SC Department of Health and Environmental Control by the current property owners, who have begun remediation of the area as dictated by DHEC.

General Engineering Laboratories, Inc., also prepared a complete report of the condition of all of the buildings and docks, and conducted an underwater hydrographic survey to assess any need for dredging around the marina docks. While in relatively good shape, all of the buildings at the marina are in need of some repairs—such as new roofs, new decking etc. General Engineering has estimated that all of the items needing repair may total as much as $200,000. As for the waters around the marina docks the engineers have projected that the area will probably not need dredging in the next 8-10 years. The complete environmental assessment report, and the report on facilities are available for public review at City Hall.

As part of this review prior to purchase, the City's attorney performed a full title search which confirmed that the property is not subject to any assessments related to the bulkhead repair in Wild Dunes. Concurrently, the City's auditors, Schleeter, Monsen and DeBacker, LLP, inspected financial records from marina operations provided by the Finch family for the purpose of validating reported income. The auditors were able to document incomes reported for various operations and analyzed historical accounting records in order to estimate a potential income to the City if the marina is acquired. Their complete analysis may be reviewed at City Hall, but can be summarized as follows.

ANALYSIS OF POTENTIAL MARINA REVENUE

The following are the gross revenues being generated from current operations at the Wild Dunes Marina as reported in the financial records of the Wild Dunes Yacht Harbor, Inc. (WDYH). These figures have been provided by Schleeter, Monsen, and Debacker, L.L.P the audit firm hired by the City to review the marina's financial operations.

There are two sources of revenue: The first is from leases issued by the WDYH for various facilities on the property such as the marina store, warehouse and office space, and long term dock space. The second is from enterprises operated directly by WDYH.

REVENUE FROM LEASES ISSUED BY WDYH:

CURRENT LEASES	**$161,825**

a. Current lease revenue does not include revenue from the Tradewinds Restaurant, dry storage leases, boat rentals, charter income, and the Governor's Cup. Revenues from these sources have not been considered in any of the potential revenue calculations.

b. All current lease holders have indicated that they wish to continue their leases if the City buys the marina.

REVENUE FROM WDYH OPERATED FUNCTIONS:

FUEL SALES (NET OF COST OF PRODUCT)	**$155,000**
BOAT LAUNCHING (THE RAMP)	**81,000**
DAILY SLIP RENTAL	**78,000**

a. The figures for WDYH operated functions do not reflect any costs such as labor, material, etc., except for the cost of fuel sold.

TOTAL CURRENT MARINA GROSS REVENUE	**$475,825**

The City has calculated that, based on current marina gross revenue, the City will receive between $274,000 and $325,000 per year from marina operations. $250,000 will be used to service the bond debt and the remainder will be retained in a separate account to cover the cost of major maintenance/repairs in the future.

The final aspects of the financial review entailed discovering exactly how much property the City would purchase and how much it is worth. The boundaries of the property were surveyed by Chuck Dawley Surveying and a commercial appraisal of the property was conducted by Attaway, Thompson, McCall and Associates, Inc. The survey established that there are 5.12 acres of high land and the appraisal confirmed a present use value of the property at $4.1 million.

3. Proposed payment plan. After establishing a sales price for the marina and reviewing income the City can expect to help defray the cost of servicing the debt, the City Council called for a $4.25 million General Obligation bond referendum to be held December 5, 1998. The difference between the bond amount and the sales price is to establish a fund for needed repairs and maintenance of marina structures and facilities. Anticipating that the interest on these bonds will not exceed an average 5%, the following schedule identifies the source of funds for schedule payments.

Bond Term Assumptions:

a. **Total bond issue $4,250,000**
b. **20 year term; semi-annual payments**
c. **5 % simple interest**

4. Plan for marina operations. Several other cities in the southeast own and/or operate their own marinas. Besides local examples such as Charleston and Beaufort, other cities include Titusville, Daytona Beach and Ft. Pierce, FL. However, the City of Isle of Palms lacks such expertise. Accordingly, City Council has decided to approach management of the marina and its associated activities through leases with private sector businesses already on site.

- Existing tenants have been contacted and all have expressed a desire to continue leasing their respective locations from the City once it takes possession of the property.

- In an effort to address seasonal parking overflow from the marina, the City Council has decided to convert the boat storage area near the entrance to the marina into additional parking for cars, trucks and boat trailers. It also appears possible to provide additional parking by better organizing the existing parking areas.

5. Future plans. The marina will continue to be operated by the private sector under leases to the City for the foreseeable future. A long range plan will be developed by the City Council with participation by island residents as to what changes should be made to the marina in the future.

6. Benefits to Island Residents. First and foremost, public access to the Intracoastal Waterway will be preserved. Again, this will be accomplished without a property tax increase. The revenues derived from the marina site in combination with existing City revenues will be sufficient for repayment of the general obligation bonds. Island residents will also benefit from a reduction in the boat ramp fee, currently set at $10. It has been suggested that the ramp fee for residents should be around $5, with an option to purchase a discounted annual pass. Finally, residents will be asked to contribute ideas for the long-term future of how the property will be utilized.

7. What happens next. The bond referendum that will finance the purchase of the 5.12 acre site will be held on Saturday, December 5, 1998. The poll locations will be the same as those for the recently held General Election. Residents will be able to vote between the hours of 7:00AM and 7:00PM. Anyone unable to vote in person on December 5th may obtain an Absentee Ballot by calling Fran Bendure at Charleston County Voter Registration at 744-8683, or actually vote in advance of the referendum at Voter Registration's location at 3360 Rivers Avenue. If the vote is favorable, the City will proceed with issuance of the bonds and close on the purchase of the property in early 1999.

Questions about this project are welcome and may be directed to the Mayor or City Councilmembers by calling them at their residences. Questions may also be directed to the City Administrator, Mark Williams, by calling City Hall at 886-6428.

cc: Council

SCHLEETER, MONSEN AND DEBACKER, L.L.P.
CERTIFIED PUBLIC ACCOUNTANTS
174 MEETING STREET
P.O. DRAWER X
CHARLESTON, SC 29402

MAGNUS A. MONSEN, CPA, P.A.
MITCHELL R. FISCHBEIN, CPA
VICTOR K. KLIOSSIS, CPA

RENÉ DEBACKER, CPA (RETIRED)
OSCAR W. SCHLEETER, CPA (1919-1968)

MEMBERS:
AMERICAN INSTITUTE OF
CERTIFIED PUBLIC
ACCOUNTANTS

TELEPHONE (803) 577-9850
FACSIMILE (803) 722-8907

October 8, 1998

The City Council Members
City of Isle of Palms
P.O. Box 508
Isle of Palms, SC 29451

Dear Council Members:

This letter is intended to serve as a supplement to our report dated September 17, 1998, regarding the investigation and analysis of Wild Dunes Yacht Harbor Marina.

In addition to the detailed procedures performed as outlined in the engagement letter and the body of the report, we also examined the account balances for Daily Slip Rentals and Boat Rentals. For each of these types of transactions, we reviewed sample daily dock sales reports and noted balancing of the report to the cash collections for those days. We then traced the daily totals to a monthly dock report, and noted that the monthly totals appeared to be properly recorded in the general ledger.

It is possible that the City could include the daily slip rentals and the boat rentals in the operations of Anglers, Inc., the tenants of the general store, under a renegotiated lease. With Anglers collecting the revenue on such transactions, the City may have the opportunity to negotiate more favorable terms on the lease than previously anticipated.

The following list comprises all the activities we have identified that the City may choose to have Anglers, Inc., take over in exchange for a renegotiated lease. Estimated annual revenue shown is based on the representation of Wild Dunes Yacht Harbor Marina management (calculated, if applicable, from eight months of 1998 operations):

Fuel Sales (net)	-	$ 155,000 263,000(g) - 394,000 annualized
Boat Launching 10% commission	-	$ 81,000 gross
Daily Slip Rental	-	$ 78,000 gross
Boat Rentals	-	$ 27,000
Tournament Income (net)	-	$ 17,000
Charter Income(net)	-	$ 7,000

Sincerely,

Victor K. Kliossis

Schleeter, Monsen and Debacker, L.L.P.
Victor K. Kliossis, C.P.A., Partner

EXHIBIT C

PUBLIC SAFETY COMMITTEE
November 12, 1998

The regular meeting of the Isle of Palms Public Safety Committee was held on October 12, 1998, at 5:30 p.m., in City Hall Council Chambers. Present were Chairman Shaffer, Committee Members Abele and Gear, Police Chief Buckhannon, and Fire Chief Graham.

1. Approval of Previous Months Minutes. Adm. Abele made a motion to approve the minutes of the October 1998 meeting; Mr. Gear seconded; motion passed unanimously.

2. Citizens Comments. None.

3. Police Department Monthly Report. Chief Buckhannon discussed the monthly department report for October (see attached) and answered questions of committee members. He passed out an updated Narcotics Report (page 13) and stated that upcoming purchases from this fund are police cars, bullet-proof vests and vehicle radar equipment.

Chief Buckhannon reported that he will be sending an officer in December to a Street Survival Seminar in Charleston. This training is also available to council members and mayors of municipalities at no charge and if anyone would like to attend, please let him know.

Adm. Abele asked about the accreditation process. Chief Buckhannon said they were going through the process of identifying programs that the department does not need to comply with and he will attend an accreditation seminar next week in Knoxville, TN to learn more about the process.

4. Fire Department Monthly Report. Chief Graham discussed the monthly department report for October (see attached) and answered questions of committee members.

Adm. Abele asked about the July 4th fireworks display. Chief Graham stated that if we moved the display from Wild Dunes to the front beach, we would lose the funds from Wild Dunes who paid for everything. Chairman Shaffer said that, according to the Mayor, Bob VanBergen was willing to continue some financing if the display were moved out of Wild Dunes. He also said that using the Sea Cabins pier is out of the question as it is private property; but the front beach is certainly wide enough. Adm. Abele further said that Accommodations Taxes could certainly be used as this is a tourist attraction.

(a) OSHA - 2-In 2-Out. Chief Graham explained the new federal regulation that requires that two people who go into a burning building must be properly geared and there have to be two people committed to another line for backup also fully geared, as well as the other personnel needed outside to work a fire. She said that OSHA has given the island some leeway in allowing backup people to work other jobs too, but that the City will have to consider

increasing the department's personnel next year. To fully comply the City would have to hire six more people in order to have seven people per shift instead of five. Chief suggested funding one person from Accommodations Tax. The committee discussed this issue in some detail as to the size of the municipality and the workings of a fire call. They discussed the consequences of not having enough personnel at a fire site and having to either let the property burn or fighting the fire anyway with too few personnel. Chief Graham pointed out that response time is of utmost importance in containing a fire and volunteer firemen do not arrive at the scene as quickly as the department does; if we have to wait for them to arrive before "going in", the chances of saving the structure diminish greatly. She was asked to prepare a proposal on increased personnel and bring it back to the committee for further discussion.

After discussion, **Adm. Abele made a motion that the City Administrator write a strong letter to the State expressing concern about this law and the financial impact to small communities and the possible likely courses of action in some municipalities; Mr. Gear seconded.** After further discussion, **motion passed unanimously.**

(b) Information on Pay Rates/Recommendations from Personnel Committee. Chief Graham has been working on a wage comparison with other cities as we are having difficulty in finding and keeping qualified personnel and passed out information. Chief Buckhannon also passed out a sheet estimating the cost of a training a new police officer. (attached hereto) They discussed the information at length. Chief Graham found that our family insurance coverage is very good and does not cost more than other programs; however, the difference appears to be that some other communities subsidize family coverage for the employee. Chief Buckhannon stated that one of the major items in the police department is that most other communities allow their officers to take home their police car whereas the City restricts that usage to those residing in the East Cooper Area. - this was also discussed at length.

Adm. Abele recommended forwarding all of this information to the Personnel Committee to review as part of their current study of employee benefits and also to look into the salary ranges.

5. Miscellaneous.

The next meeting is scheduled for Monday, December 14, 1998, at 5:30 p.m.

6. There being no further business to come before the committee, the meeting was unanimously adjourned at 7:00 p.m.

Respectfully submitted,

Skipper Shaffer, Chairman

Fire Department Wage Comparison as of July 1, 1998

Municipality	Minimum	Midpoint	Maximum	
Fire Chief				
Isle of Palms	40,000.00	50,000.00	60,000.00	
Mount Pleasant	56,152.59	67,382.36	78,613.20	
North Charleston	Depends on individuals' qualifications			
Surfside Beach	35,810.00	39,880.00	43,950.00	
Charleston	65,000.00	70,000.00	75,000.00	
Hanahan	33,099.00	39,719.00	46,338.00	
Goose Creek	35,052.58	42,063.53	49,073.39	
Assistant Chief				
Isle of Palms	35,600.00	44,500.00	53,400.00	
Mt. Pleasant / Sr. Batt Chief	45,001.67	54,002.05	63,002.17	
North Charleston	30,186.00	41,141.00	58,031.00	
Surfside Beach	25,496.00	29,671.00	33,847.00	
Charleston	45,000.00	50,000.00	55,000.00	
Hanahan	n/a	n/a	n/a	
Goose Creek	27,233.85	32,680.61	38,127.39	
Battalion Chief				
Isle of Palms	n/a	n/a	n/a	
Mount Pleasant	34,964.80	41,974.40	48,942.40	
North Charleston	28,179.00	38,406.00	54,173.00	
Surfside Beach	n/a	n/a	n/a	
Charleston	37,000.00	42,000.00	47,000.00	
Hanahan	n/a	n/a	n/a	
Goose Creek	n/a	n/a	n/a	
Captain				
Isle of Palms	26,254.00	32,482.00	38,686.00	
Mount Pleasant	29,411.20	35,276.80	41,142.40	
North Charleston	26,305.00	35,852.00	50,571.00	
Surfside Beach	n/a	n/a	n/a	
Charleston	29,273.00	32,428.00	35,582.00	
Hanahan	26,250.00	31,800.00	37,105.00	
Goose Creek / (Lieutenant)	25,279.94	30,334.89	35,391.43	
Engineer				
Isle of Palms	21,075.00	26,802.00	32,182.00	
Mount Pleasant	23,816.00	28,579.20	33,342.40	
North Charleston	22,149.00	30,186.00	42,581.00	
Surfside Beach	n/a	n/a	n/a	
Charleston	26,552.00	30,230.00	33,887.00	
Hanahan	23,379.00	28,055.00	32,730.00	
Goose Creek	21,369.52	25,643.43	29,917.33	
Firefighter				
Isle of Palms	18,345.00	22,888.00	29,430.00	
Mount Pleasant	21,590.40	25,916.80	30,222.40	
North Charleston	18,017.00	27,226.00	38,406.00	
Surfside Beach	19,539.00		30,401.00	
Charleston	21,844.00	26,291.00	30,737.00	
Hanahan	17,825.00	21,310.00	24,954.00	
Goose Creek	17,460.70	20,953.07	24,445.42	

Fire Department Wage Comparison as of July 1, 1998

Secretary				
Isle of Palms	17,823.00	21,388.00	24,953.00	
Mount Pleasant	17,118.40	20,571.20	23,961.60	
North Charleston	15,169.00	20,676.00	35,852.00	
Surfside Beach	n/a	n/a	n/a	
Charleston	24,832	29,832.00	34,832.00	
Hanahan	n/a	n/a	n/a	
Goose Creek	14,529.09	17,434.47	20,340.95	
EMT				
Isle of Palms	**included in pay scale all ranks**			
Mount Pleasant	**41.60 each month**			
North Charleston	n/a	n/a	n/a	
Surfside Beach	n/a	n/a	n/a	
Charleston	n/a	n/a	n/a	
Hanahan	**1,500.00 EMT-B**	**2,500.00 EMT-I**	5,000.00 EMT-P	
Goose Creek	n/a	n/a	n/a	
Charleston County EMS	**25,630.00**		**35,931.00**	
Haz Mat Bonus				
Charleston	5% bonus			
Family Medical Insurance			**Annual cost to employee**	
Isle of Palms	SCSLGA	$351.10 x 12	$4,213.20	no dep sub
Mount Pleasant	Thomas Cooper Co	$55.00 x 26	$1,430.00	no dep sub
North Charleston	Thomas Cooper Co	**n/c**	**no cost to employee**	
Surfside Beach	SCSLGA	$143.00 x 26	$3,718.00	no dep sub
Charleston	Thomas Cooper Co	$68.29 x 26	$1,775.54	unknown
Hanahan	Physicians Health Plan	$113.69 x 24	$2,728.56	no dep sub
Goose Creek	Blue Cross	$118.91 x 26	$3,091.66	no dep sub
Sullivans Island	SCSLGA	$190.85 x 12	$2,290.20	SI subs 1/2 fam
Charleston County				
Employee Choice	BC/BS Economy	$44.46 x 26	$1,155.96	unknown
	BC/BS Standard	$48.91 x 26	$1,271.66	unknown
*	Health Source	$65.39 x 26	$1,700.14	unknown
	Companion	$58.18 x 26	$1,512.68	unknown
	HMO Blue	$72.54 x 26	$1,886.04	unknown
SCSLGA	Bottom line cost for employee and family coverage $589.60 monthly			
Thomas Cooper Co.	Bottom line cost for employee and family coverage $592.58 monthly			
Do not recommend change	(Our current insurance is slightly better than others we compared)			

Police Department Wage Comparison as of July 1, 1998

Municipality	Minimum	Midpoint	Maximum	
Police Chief				
Isle of Palms	40,000.00	50,000.00	60,000.00	
Mount Pleasant	65,071.45	78,085.85	91,100.25	
North Charleston	Depends on individuals' qualifications			
Surfside Beach	35,810.00	39,880.00	43,950.00	
Charleston	95,000.00	100,000.00	105,000.00	
Hanahan	35,182.00	42,218.00	49,169.00	
Goose Creek	37,006.99	44,408.17	51,809.34	
Lieutenant				
Isle of Palms	35,600.00	44,500.00	53,400.00	
Mount Pleasant	38,313.60	45,988.80	53,622.40	
North Charleston	33,469.00	45,613.00	64,340.00	
Surfside Beach	n/a	n/a	n/a	
Charleston	34,971.00	42,090.00	49,208.00	
Hanahan	26,157.00	32,221.00	37,590.00	
Goose Creek	28,211.06	33,853.48	39,495.91	
Sergeant				
Isle of Palms	26,254.00	32,482.00	38,686.00	
Mount Pleasant	32,739.20	39,291.20	45,822.40	
North Charleston	26,305.00	35,852.00	50,571.00	
Surfside Beach	25,496.00	29,671.00	33,847.00	
Charleston	28,771.00	35,628.00	40,489.00	
Hanahan	24,768.00	29,721.00	34,676.00	
Goose Creek	22,346.73	26,816.30	31,285.86	
Detective Corporal				
Isle of Palms	24,509.00	30,270.00	36,031.00	
Mount Pleasant	28,288.00	33,924.80	39,582.40	
North Charleston	23,726.00	32,337.00	45,613.00	
Surfside Beach	23,935.00	28,077.00	32,219.00	
Charleston	26,096.00	31,408.00	36,720.00	
Hanahan	20,602.00	24,772.00	28,842.00	
Goose Creek	20,392.32	24,470.57	28,548.81	
Corporal				
Isle of Palms	24,509.00	30,270.00	36,031.00	
Mount Pleasant	28,288.00	33,924.80	39,582.40	
North Charleston	23,726.00	32,337.00	45,613.00	
Surfside Beach	23,935.00	28,077.00	32,219.00	
Charleston	26,096.00	31,408.00	36,720.00	
Hanahan	n/a	n/a	n/a	
Goose Creek	20,392.32	24,470.57	28,548.81	
Patrolman First Class				
Isle of Palms	21,075.00	26,802.00	32,182.00	
Mount Pleasant	24,960.00	29,931.20	34,902.40	
North Charleston	depends on yrs of service and start pay			
Surfside Beach	22,210.00	26,305.00	30,401.00	
Charleston	24,854.00	29,913.00	34,971.00	
Hanahan	19,907.00	23,889.00	27,981.00	
Goose Creek	19,416.21	23,298.80	27,187.47	

Police Department Wage Comparison as of July 1, 1998

Patrolman				
Isle of Palms	21,075.00	26,802.00	32,182.00	
Mount Pleasant	24,960.00	29,931.20	34,902.40	
North Charleston	19,977.00	30,186.00	42,581.00	
Surfside Beach	19,539.00	23,669.00	27,801.00	
Charleston	23,671.00	28,489.00	33,306.00	
Hanahan	19,907	23,889.00	27,981.00	
Goose Creek	19,416.21	23,298.80	27,182.47	
Secretary				
Isle of Palms	17,823.00	21,388.00	24,953.00	
Mount Pleasant	17,118.40	20571.2	23,961.60	
North Charleston	15,169.00	20,676.00	35,852.00	
Surfside Beach	19,539.00	23,669.00	27,801.00	
Charleston	24,832.00	29,832.00	34,832.00	
Hanahan	16,437.00	19,724.00	23,012.00	
Goose Creek	16,483.50	19,780.20	23,076.90	
Dispatcher				
Isle of Palms	18,803.00	21,502.00	25,697.00	
Mount Pleasant	19,344.00	23,233.60	27,081.60	
North Charleston	18,648.00	25,415.00	35,852.00	
Surfside Beach	16,723.00	20,554.00	24,386.00	
Charleston	17,771.00	22,771.00	27,771.00	
Hanahan	16,437.00	19,724.00	23,012.00	
Goose Creek	16,483.50	19,780.20	23,076.90	
Animal Control				
Isle of Palms	15,810.00	18,972.00	22,134.00	
Mount Pleasant	17,118.40	20,571.20	23,961.60	
North Charleston	12,771.00	17,408.00	24,556.00	
Surfside Beach	n/a	n/a	n/a	
Charleston	15,867.00	20,867.00	25,867.00	
Hanahan	16,437.00	19,724.00	23,012.00	
Goose Creek	15,506.29	18,607.34	21,708.38	
Family Medical Insurance			**Annual cost to employee**	
Isle of Palms	SCSLGA	$351.10 x 12	$4,213.20	no dep sub
Mount Pleasant	Thomas Cooper Co	$55.00 x 26	$1,430.00	no dep sub
North Charleston	Thomas Cooper Co	**n/c**	**no cost to employee**	
Surfside Beach	SCSLGA	$143.00 x 26	$3,718.00	no dep sub
Charleston	Thomas Cooper Co	$68.29 x 26	$1,775.54	unknown
Hanahan	Physicians Health Plan	$113.69 x 24	$2,728.56	no dep sub
Goose Creek	Blue Cross	$118.91 x 26	$3,091.66	no dep sub
Sullivans Island	SCSLGA	$190.85 x 12	$2,290.20	SI pays 1/2 fam
Charleston County				
Employee choice	BC/BS Economy	$44.46 x 26	$1,155.96	unknown
	BC/BS Standard	$48.91 x 26	$1,271.66	unknown
*	Health Source	$65.39 x 26	$1,700.14	unknown
	Companion	$58.18 x 26	$1,512.68	unknown
	HMO Blue	$72.54 x 26	$1,886.04	unknown
SCSLGA	Bottom line cost for employee and family coverage $589.60 monthly			
Thomas Cooper Co.	Bottom line cost for employee and family coverage $592.58 monthly			
Do not recommend change	(our current insurance is slightly better thanothers we compared)			

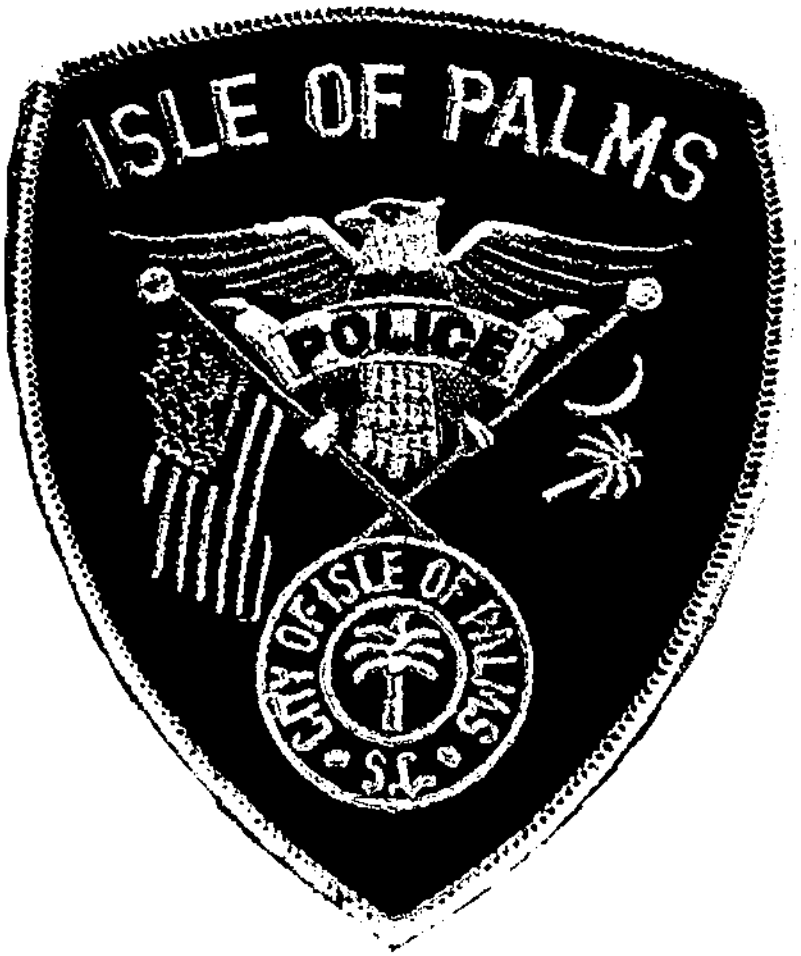
Estimated Cost of a New Police Employee

Item	Cost	Total
Administrative Costs:		
Advertisement in Newspaper (Saturday & Sunday)	$301.56	
Credit Check	15.00	
ID Card	2.00	
Business Cards	34.80	
Sub Total:		**$353.36**
Examinations/Immunizations:		
Drug Test	53.00	
Physical Examination	95.00	
Phsychological Examination	125.00	
Hepatitis B Vaccine (Series of three injections)	235.00	
Polygraph Examination	Provided by the Charleston City Police Department	
Sub Total:		**$508.00**
Uniforms:		
Khaki Pants (Three pair for use at the Academy)	$54.00	
Khaki Shirts (Three for use at the Academy)	51.00	
Tie	4.00	
Tie Tack	6.00	
Name Tag	8.38	
Long Sleeve Shirts (Three with patches sewn on)	112.50	
Uniform Pants (Three Pair)	103.35	
Short Sleeve Shirts (Three with patches sewn on)	97.50	
Walking Shoes	85.00	
Dress Shoes	63.55	
Utility Jacket* (with removable liner)	69.00	
Light Weight Jacket*	30.00	
Traffic Vest*	22.00	
Raincoat*	60.00	
Baseball Hat	5.00	
Dress Hat* (with plastic cover)	35.00	
Uniform Badge*	40.00	
Hat Shield*	35.00	
Handcuff Case*	8.00	
Glove Pouch*	10.75	

Estimated Cost of a New Police Employee

Uniforms Continued:		
Magazine Pouch*	17.00	
Uniform Belt*	19.00	
Keepers*	8.00	
Gray Outerbanks Shirt	84.00	
(Two)	58.00	
BDU Shorts		
(Two pair)		
Sub Total		**$1,086.03**
Equipment:		
Body Armor*	425.00	
PR24*	62.33	
(with belt ring)		
Handcuffs*	20.00	
Leg Irons*	37.00	
Whistle	5.00	
Issued Ammunition	10.00	
(50 rounds)		
Sub Total:		**$559.33**
Training:		
Nine Weeks Basic Training at the South		
Carolina Criminal Justice Academy:		
Salary	3647.60	
Retirement	390.33	
Health Insurance	495.36	
FICA	279.00	
Workers Compensation	93.60	
Twelve Weeks Training with a		
Field Training Officer:		
Salary	4863.46	
Retirement	520.44	
Health Insurance	660.48	
FICA	372.00	
Workers Compensation	124.80	
Ammunition for Glock Qualification	20.00	
(100 rounds)		
Shotgun Ammunition for Qualification	18.00	
FTO Manual	5.00	
City Handbook	5.00	
Policy and Proceedure Book	5.00	
Sub Total:		**$11,500.07**
Total:		**$14,006.79**

* May be re-issued depending on condition and size.



Monthly Report

October 1998

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4	Communications Report
5	Officer Activity Report
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10	Crime Day of Week Analysis
11	Crime Time of Day Analysis
12	Animal Control Report
13	Narcotics Report
14	Training Report

ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(843) 886-6522 FAX (843) 886-8005

TO: **MAYOR BUNCH, CITY COUNCIL, ADMINISTRATOR WILLIAMS**

FROM: **CHIEF BUCKHANNON**

SUBJECT: **MONTHLY REPORT FOR OCTOBER 1998**

DATE: **NOVEMBER 6, 1998**

The following is a brief synopsis of the officers' activities during the month of October 1998.

Patrol

October 4, 1998 An Island resident filed a report of Threatening Phone Calls after she received a phone call from a female subject threatening to kill her dogs because they were digging and urinating in her yard. The complainant has had a trace put on her phone with no further calls as of this date.

October 10, 1998 Officers responding to a Shoplifting complaint at the Isle of Palms Red and White arrested the 44 year old male subject who admitted to stealing two Lean Cuisine frozen dinners and a can of Kiwi shoe polish. Officers discovered that the subject had three prior convictions for shoplifting and charged the subject accordingly with Shoplifting 4th Offense.

October 13, 1998 A 42 year old Island female requested an officer to meet with her at her residence because she needed to talk to someone. The complainant advised the responding officer that she was contemplating killing herself. The officer convinced the complainant to see her doctor immediately.

October 14, 1998 A 21 year old female arrived at the Isle of Palms Police Department to file a report for an assault which occurred earlier at her place of business on the Isle of Palms. The subject was assaulted by a 22 year old female co-worker who was seven months pregnant. The complainant wanted the incident reported but did not wish to pursue any charges.

October 14, 1998 Officers placed an Isle of Palms residence on special patrol after receiving a complaint of a possible Peeping Tom who fled the area prior to their arrival.

October 20, 1998 A 21 year old male was arrested for Driving Under Suspension II and Hindering a Police Officer when he gave the officer a false name knowing that his driver's license was suspended.

October 28, 1998 A 19 year old Island male was arrested for Simple Possession of Marijuana when an officer, approaching his vehicle that was stopped for not displaying a license plate, smelled an odor of burnt marijuana.

October 29, 1998 Officers responding to a Domestic Dispute between father and son determined the dispute to be verbal in nature. Both parties were advised of South Carolina's criminal domestic violence laws and agreed to avoid any further contact for the evening.

Personnel

October 1 – 4, 1998 Chief Buckhannon attended the South Carolina Police Chief's Training Conference in Myrtle Beach.

October 2, 1998 The Police Department assisted the Recreation Department with the monthly Teen Dance.

October 19 – 23, 1998 PFC Rogers attended an Earthquake Preparedness and Response Class hosted by FEMA.

October 30, 1998 Julie Morton joined the Isle of Palms Police Department as a Telecommunicator.

Larry Wayne Miller

1949-1998

On October 5, 1998, Officer Larry Miller died at the East Cooper Hospital. Officer Miller was a 25 year veteran of the Erie County Sheriff's Department in Buffalo, New York. He was hired by the Isle of Palms Police Department in May 1998 and, after successfully completing the Academy, assigned to Patrol.

On September 16, while fishing on Breach Inlet Bridge with his wife, Larry suffered a heart attack and was transported to East Cooper Hospital, where he lay in a coma until his death. Larry is survived by his wife, Chris, and his son, Scott.

The Isle of Palms Police Department would like to thank the responding members of the Isle of Palms Fire Department and EMS for responding so quickly and working so hard to revive Larry at the scene, as well as the many people who visited the hospital and attended the funeral.

ISLE OF PALMS POLICE DEPARTMENT

TO: Lt. McCurdy

FROM: TCO Supervisor Gibbons

DATE: November 2, 1998

SUBJECT: Telecommunications Activity Report for October 1998

During the month of October 1998 the Telecommunications office received and dispatched 2,777 calls for service to the 4 public safety agencies of the Isle of Palms and Sullivans Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
October 1998	1,703	51	1,028	19	2,801
October 1997	2,397	27	985	12	2,456
Percentage Change	-29%	89%	4%	58%	14%
Year to Date 1998	20,041	595	9,132	231	29,999
Year to Date 1997	21,008	397	8,081	142	29,625
Percentage Change	-5%	50%	13%	63%	1%

Isle of Palms Police Department Officer Activity Report October 1998

	October 1998	October 1997	Percentage Change	Year To Date 1998	Year To Date 1997	Percentage Change
Service Calls	886	960	-7.7%	10,588	10,478	1.0%
Building Checks	313	479	-34.7%	3,330	4,625	-28.0%
SPR'S	499	939	-46.9%	6,107	5,440	12.3%
Traffic Stops	291	400	-27.3%	3,242	3,400	-4.6%
Traffic Stops w/Tickets	69	97	-28.9%	822	903	-9.0%
% Traffic Stops w/Tickets	23.7%	24.3%	-0.5%	25.4%	26.6%	-4.5%
DUI Tickets	1	1	0.0%	~~32~~ 33	33	~~-3.0%~~ 0%
DUS Tickets	9	15	-40.0%	90	130	-30.8%
Speeding Tickets	22	26	-15.4%	218	257	-15.2%
Other Traffic Tickets	70	78	-10.3%	777	759	2.4%
Non Traffic Tickets	10	20	-50.0%	387	389	-0.5%
Parking Tickets	13	10	30.0%	3,003	4,673	-35.7%
City Tickets	28	21	33.3%	226	298	-24.2%
Warning Tickets	75	106	-29.2%	789	261	100.0%

Connector Calls For Service for the Month of October 1998

The Isle of Palms Police Department has responded to or initiated 62 calls involving 757 minutes, or 12.6 man hours for the month of October, 1998. The following table breaks down the type, number and time element of each call.

	Calls October	Calls Year To Date	Arrests October	Arrests Year To Date	Minutes October	Minutes Year To Date	Avg. Minutes October	Avg. Minutes Year To Date
Accidents	1	2	0	0	3	23	3	11.5
Traffic Stops With Tickets	10	155	1	21	336	4690	33.60	30.26
Traffic Stops Without Tickets	34	431	0	0	258	3155	7.59	7.32
Citizen Assists	11	28	0	0	121	252	11.00	9.00
Assist Other PD	2	5	0	0	4	63	2	12.60
Miscellaneous	4	35	0	0	35	270	8.75	7.71
Totals	**62**	**656**	**1**	**21**	**757**	**8453**	**12.21**	**12.89**
Totals 1997	**74**	**600**	**2**	**43**	**952**	**9230**	**12.86**	**15.38**

Isle of Palms Police Department Monthly Report for October 1998

All UCR Codes for each Incident are counted.

CRIME TYPE	October 1998	Total 1998	October 1997	Total 1997
09A MURDER & NON-NEGLIGENT HOMICIDE				
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING				
11A SEX (FORCIBLE RAPE)		4		
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D FORCIBLE FONDLING				2
120 ROBBERY				1
13A ASSAULT		11		5
13B SIMPLE ASSAULT	1	29		11
13C INTIMIDATION		4		2
200 ARSON				1
210 EXTORTION				
220 BURGLARY	1	21	5	35
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING		5		2
23D THEFT FROM BUILDINGS		2	1	6
23E THEFT FROM COIN OPERATED		3		1
23F THEFT FROM MOTOR VEHICLE	4	31	2	39
23G THEFT OF MOTOR VEHICLE PART				2
23H ALL OTHER LARCENY	7	118	3	100
240 MOTOR VEHICLE THEFT		3		5
250 COUNTERFEITING/FORGERY		4		8
26A FRAUDULENT ACTIVITY		2		
26B FRAUD/CREDIT CARD /ATM		3	1	5
26C IMPERSONATION				
270 EMBEZZLEMENT		2		
280 STOLEN PROPERTY		5	1	6
290 DAMAGE PROPERTY	8	86	10	60
35A DRUG/NARCOTICS	2	49	2	46
35B DRUG EQUIPMENT VIOLATION		11	1	20
36A SEX (INCEST)				
36B STATUTORY RAPE			1	1
36C INDECENT EXPOSURE		3		2
510 BRIBERY				
520 WEAPON OFFENSES		1	1	3
753 OBSCENE & HARASSING PHONE	1	15	1	23
756 USING MOTOR VEHICLE W/O				3
90A BAD CHECKS		2		
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT		34		20
90D DUI	1	33	1	33
90E DRUNKENNESS				
90F FAMILY (NO VIOLENCE)		8	1	5
90G LIQUOR LAW	4	63	2	62
90H PEEPING TOM	1	2		
90I RUNAWAY		8		4
90J TRESPASSING		9	4	18
90L TRUANCY				
90N RESISTING ARREST		4		3
90P CONTRIBUTING TO DELINQUENCY		4	1	1
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES	3	55	3	62
91T TRAFFIC & NRVC ARRESTS	7	115	19	171
91W WARRANT ARRESTS	2	32	9	50
979 MISSING PERSONS		2		
980 SUICIDES		4		3
992 PROWLER		1		
NCR NON CRIMINAL REPORTS	21	152	12	91
TOTALS:	63	940	81	912

ARREST SUMMARY

Type	October 1998	Total 1998	October 1997	Total 1997
Adults	Male= 14 Female= 2	Male= 342 Female= 77	Male= 38 Female= 4	Male= 418 Female= 75
Juveniles	Male= 0 Female= 0	Male= 26 Female= 8	Male= 1 Female= 0	Male= 27 Female= 20
Narc-Adults	Male= 2 Female= 0	Male= 40 Female= 14	Male= 2 Female= 0	Male= 40 Female= 6
Narc-Juveniles	Male= 0 Female= 0	Male= 5 Female= 4	Male= 0 Female= 0	Male= 2 Female= 0
TOTALS:	Male= 16 Female= 2	Male= 413 Female= 103	Male= 41 Female= 4	Male=487 Female=101

PROPERTY VALUES REPORTED

Type	October 1998	Total 1998	October 1997	Total 1997
Burglary Stolen	$420.00	$45,435.00	$3,860.00	$25,571.00
Larceny Stolen	$3,829.00	$138,641.00	$3,373.00	$73,075.00
Criminal Damage	$2,540.00	$51,519.00	$7,185.00	$29,545.00
MVT Stolen	$0.00	$4,500.00	$0.00	$68,885.00
Burglary Recovered	$0.00	$30,900.00	$0.00	$250.00
Larceny Recovered	$6.00	$37,650.00	$0.00	$6,050.00
MVT Recovered	$0.00	$2,500.00	$0.00	$36,865.00
Total Stolen	$4,249.00	$188,576.00	$7,233.00	$167,651.00
Total Recovered	$6.00	$71,050.00	$0.00	$43,165.00
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms Police Dept.
All Arrests
Primary UCR Code Only
Date Starting 10/01/98 to 10/31/98

11/02/98 : 09:54:43

Arrest Summary
Type 1

Offense	Male White	Male Black	Male Amer Indian	Male Asian	Male Other	Female White	Female Black	Female Amer Indian	Female Asian	Female Other	Male Total	Female Total	Total	Line Item #
23C SHOPLIFTING.....	1	0	0	0	0	0	0	0	0	0	1	0	1	0001
35A DRUG/NARCOTIC VIOLATIONS - E MARIJUAN.....	2	0	0	0	0	0	0	0	0	0	2	0	2	0002
90D DRIVING UNDER THE INFLUENCE.....	1	0	0	0	0	0	0	0	0	0	1	0	1	0003
90G LIQUOR LAW VIOLATIONS.....	4	0	0	0	0	0	0	0	0	0	4	0	4	0004
91T TRAFFIC ARREST (DUS, NRVC, ETC).....	4	3	0	0	0	0	1	0	0	0	7	1	8	0005
91W WARRANT ARREST.....	0	1	0	0	0	1	0	0	0	0	1	1	2	0006
*** Total ***	12	4	0	0	0	1	1	0	0	0	16	2	18	

Isle of Palms Police Dept.
From : 10/01/98 To : 10/31/98
All Crimes : 63

11/02/98 : 09:55:41

Crime Day Of Week Analysis

Type Of Crime		Crime Count	Pct Of All	Mon	Pct Of Cri	Tue	Pct Of Cri	Wed	Pct Of Cri	Thu	Pct Of Cri	Fri	Pct Of Cri	Sat	Pct Of Cri	Sun	Pct Of Cri	Unknown	Pct Of Cri	Line Item #
13B	SIMPLE ASSAULT	1	1.59	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0001
220	BURGLARY/BREAKING AND EN	1	1.59	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0002
23F	THEFT FROM MOTOR VEHICLE	4	6.35	0	0	0	0	0	0	2	50	1	25	1	25	0	0	0	0	0003
23H	ALL OTHER LARCENY	7	11.11	0	0	2	29	1	14	0	0	1	14	2	29	1	14	0	0	0004
290	DESTRUCTIVE/DAMAGE/VANDA	8	12.70	0	0	0	0	1	13	1	13	3	38	1	13	2	25	0	0	0005
35A	DRUG/NARCOTIC VIOLATIONS	2	3.17	0	0	0	0	1	50	1	50	0	0	0	0	0	0	0	0	0006
753	OBSCENE & HARASSING PHON	1	1.59	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0007
90D	DRIVING UNDER THE INFLUE	1	1.59	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0008
90G	LIQUOR LAW VIOLATIONS	4	6.35	0	0	2	50	0	0	0	0	1	25	1	25	0	0	0	0	0009
90H	PEEPING TOM	1	1.59	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0010
90M	OTHER AGENCIES (INCLUDES	1	1.59	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0011
90Z	ALL OTHER OFFENSES	2	3.17	0	0	1	50	0	0	0	0	1	50	0	0	0	0	0	0	0012
91T	TRAFFIC ARREST (DUS, NRV	7	11.11	1	14	1	14	1	14	3	43	0	0	0	0	1	14	0	0	0013
91W	WARRANT ARREST	2	3.17	0	0	0	0	0	0	0	0	0	0	1	50	1	50	0	0	0014
NCR	NON CRIMINAL REPORT	21	33.33	1	5	5	24	1	5	8	38	2	10	4	19	0	0	0	0	0015
*** Total ***		63	100.00	2		11		9		15		9		10		7		0		

Isle of Palms Police Dept.
From : 10/01/98 To : 10/31/98
All Crimes : 63

11/02/98 : 09:55:43

Crime Time Of Day Analysis

Type Of Crime		Crime Count	Pct Of ALL	0000 Thru 0300	Pct Of Cri	0301 Thru 0600	Pct Of Cri	0601 Thru 0900	Pct Of Cri	0901 Thru 1200	Pct Of Cri	1201 Thru 1500	Pct Of Cri	1501 Thru 1800	Pct Of Cri	1801 Thru 2100	Pct Of Cri	2101 Thru 2400	Pct Of Cri	Line Item #
13B	SIMPLE ASSAULT	1	1.59	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0001
220	BURGLARY/BREAKING AND EN	1	1.59	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0002
23F	THEFT FROM MOTOR VEHICLE	4	6.35	0	0	0	0	0	0	0	0	0	0	0	0	2	50	2	50	0003
23H	ALL OTHER LARCENY	7	11.11	0	0	0	0	2	29	1	14	3	43	1	14	0	0	0	0	0004
290	DESTRUCTIVE/DAMAGE/VANDA	8	12.70	2	25	0	0	0	0	4	50	1	13	0	0	0	0	1	13	0005
35A	DRUG/NARCOTIC VIOLATIONS	2	3.17	1	50	0	0	0	0	0	0	0	0	0	0	0	0	1	50	0006
753	OBSCENE & HARASSING PHON	1	1.59	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0007
90D	DRIVING UNDER THE INFLUE	1	1.59	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0008
90G	LIQUOR LAW VIOLATIONS	4	6.35	1	25	0	0	0	0	0	0	0	0	0	0	2	50	1	25	0009
90H	PEEPING TOM	1	1.59	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0010
90M	OTHER AGENCIES (INCLUDES	1	1.59	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0011
90Z	ALL OTHER OFFENSES	2	3.17	0	0	0	0	0	0	1	50	0	0	0	0	0	0	1	50	0012
91T	TRAFFIC ARREST (DUS, NRV	7	11.11	0	0	0	0	1	14	3	43	3	43	0	0	0	0	0	0	0013
91W	WARRANT ARREST	2	3.17	0	0	0	0	1	50	0	0	0	0	0	0	1	50	0	0	0014
NCR	NON CRIMINAL REPORT	21	33.33	2	10	2	10	4	19	2	10	3	14	3	14	2	10	3	14	0015
*** Total ***		63	100.00	6		3		8		12		10		5		7		12		

Isle of Palms Police Department Animal Control Report for October 1998

	1998 Monthly Total	1997 Monthly Total	1998 Yearly Total	1997 Yearly Total
Citations	15	15	155	226
Warning Tickets	16	0	148	3
Animals Secured	41	20	290	288
Dogs	9	11	79	143
Cats	10	2	35	45
Raccoons	16	5	135	84
Other	6*	3	45	25
Released to Owner	10	8	81	121
Transported to SPCA	29	12	188	147
Injured Animals	3	1	27	13
Trapped Animals	29	9	191	123
Cats	10	2	28	32
Raccoons	16	5	134	79
Other	3**	2	20	12
Dead Animals Removed	4	0	36	17
Traps Set	16	11	210	216
Kennel Fees	$21.00	$65.00	$494.00	$803.00

* 3 Opossums, 1 Squirrel and 2 Pelicans
** 3 Opossums

Isle of Palms Police Department Narcotics Report for October 1998

	Isle of Palms			DEA		
Drug Type	Seized	Purchased	Value	Seized	Purchased	Value
Marijuana		.1 gram	N/A	1/2 pound		$800.00
Cocaine				1 kilo		$20,000.00
Crack Cocaine				8 ounces		$8,000.00
LSD						
Heroine						
Other - Methamphetamines						
Monies Seized						$200,000.00
Monies Forfeited						
Monies Pending Forfeiture						
Vehicles Seized						
Vehicles Forfeited						
Vehicles Pending Forfeiture						
Other Activities						$147,000.00*
Arrests	2			13		
Charges	2			32		

N/A = Not Available

* Two Eighteen Wheel Trucks	$100,000.00
One Motorcycle	$5,000.00
Four Automobiles	$40,000.00
Ten Handguns/Weapons	$2,000.00

ISLE OF PALMS POLICE DEPARTMENT

TO: CHIEF BUCKHANNON

FROM: SERGEANT STEWART

SUBJECT: TRAINING REPORT FOR OCTOBER, 1998

DATE: NOVEMBER 3, 1998

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH.

OFFICER	CLASS	TYPE	HOURS
Pfc. Riley	Advanced DUI Detection	Advanced	24
Pfc. Rogers	Earth quake Prep & Response	Advanced	40
Lt. McCurdy	Crime to Court	In Service	1
		MONTHLY TOTAL:	65
		PREVIOUS TOTAL:	1440
		YEAR TO DATE:	1505

EMPLOYEE	CLASS	TYPE	HOURS
Sec. McLellan	SCPRA Conference	Advanced	16
		MONTHLY TOTAL:	16
		PREVIOUS TOTAL:	269
		YEAR TO DATE:	285

THERE HAS BEEN A TOTAL OF 1790 *HOURS* TRAINING CONDUCTED FOR THE POLICE DEPARTMENT UP TO THIS DATE.

FIRE SERVICE REPORT

OCTOBER 1998

Fire Services Monthly Report

Contents

October 1998

A. Call Summary

B. Alarm Report

C. Incident Report

D. Pre-Incident Surveys/Inspections

E. Training

F. Maintenance

G. Personnel

H. Public Relations

Isle of Palms Fire Department
Call Summary

10/03	Fire Department personnel responded to the "Bridge Run" finish line for a 30 year old male complaining of cramps and shortness of breath as a result of the Bridge Run. The patient was treated for heat exhaustion. Within approximately ten minutes, the patient stated he was feeling better and refused further treatment.
10/03	Fire Department personnel responded to the "Bridge Run" finish line for a 45 year old male staggering and complaining of dizziness. The patient was extremely dehydrated and confused. Vitals were taken but the patient refused further treatment.
10/03	Fire Department personnel responded to the "Bridge Run" finish line for a 43 year old male with an altered level of consciousness. The patient nearly collapsed approximately 25 feet short of the finish line. The patient was assisted to the finish line and was treated for severe heat exhaustion. The patient was transported to East Cooper Hospital for further treatment via Charleston County E.M.S.
10/14	Fire Department personnel responded to Wild Dunes Yatch Harbor Marina for a possible electrical fire. Upon arrival, found a burning odor in the laundry room. Rags and aprons were found burning in a dryer. The dryer was taken from the room and emptied, contents were extinguished. Positive pressure ventilation was utilized to remove smoke from the structure. The scene was secured and all units returned to the Fire Station.
10/22	Fire Department personnel responded to Sullivan's Island Fire Station to provide mutual aid while Sullivan's Island Fire Department was engaged in the extinguishment of a house fire.
10/22	Fire Department personnel responded to the Boardwalk Inn for 5 people trapped in an elevator. Upon arrival, personnel found the elevator to be stuck between the 4th and 5th floor. Personnel used elevator key to open the door and remove the people.
10/23	Fire Department personnel responded to the Boardwalk Inn again for a problem with the elevator getting stuck.

10/25 Captain Kramer, Engineers Rodden, Gervais, Mrowca and Riddle reported to the Recreation Department to speak to a group of Tiger Cubs about fire safety.

10/31 Captain Kramer, Engineer Rodden, Firefighter Micalizzi responded to the Razors Edge to retrieve a cat from the roof.

ISLE OF PALMS FIRE DEPARTMENT
OCTOBER 1998
ALARM REPORT

INCIDENT #	DATE	DIST.	TYPE	LOCATION
98-545	10-2-98	1	Unclassified	1207 Palm Blvd.
98-546	10-2-98	1	Alarm Malfunction	500 Palm Blvd.
98-547	10-2-98	1	Unclassified	1207 Palm Blvd.
98-548	10-3-98	1	EMS Assist (n/r)	30 J.C. Long Blvd.
98-549	10-3-98	1	EMS Assist (n/r)	30 J.C. Long Blvd.
98-550	10-3-98	1	EMS Assist (n/r)	30 J.C. Long Blvd.
98-551	10-4-98	2	Structure Fire	86 Grand Pavilion
98-552	10-4-98	2	EMS Assist (r)	265 Forest Trail
98-553	10-5-98	M/A	Public Appearance	Summerville/Old Fort
98-554	10-6-98	2	Alarm Malfunction	32 Waterway Island Dr.
98-555	10-7-98	M/A	Public Appearance	Sullivan's Island FD
98-556	10-8-98	1	EMS Assist (r)	12 Seahorse Ct.
98-557	10-8-98	1	Public Appearance	24 28th Ave.
98-558	10-8-98	M/A	Public Education	Jennie Moore School
98-559	10-8-98	2	Unintentional False	46 41st Ave.
98-560	10-8-98	2	Structure Fire	204D Port-O-Call
98-561	10-8-98	M/A	Public Appearance	North Charleston FD
98-562	10-9-98	2	EMS Assist (n/r)	112B Boardwalk Villas
98-563	10-9-98	1	EMS Assist (r)	30 J.C. Long Blvd.
98-564	10-10-98	M/A	Public Appearance	Charlestown Landing
98-565	10-10-98	1	EMS Assist (n/r)	Hwy 517
98-566	10-10-98	1	EMS Assist (n/r)	2600 Palm Blvd.
98-567	10-12-98	2	Public Assist	254 Forest Trail
98-568	10-13-98	1	EMS Assist (r)	10 10th Ave.
98-569	10-14-98	2	Structure Fire	80 41st Ave.
98-570	10-15-98	2	EMS Assist (r)	3703 Palm Blvd.
98-571	10-16-98	2	EMS Assist (r)	12 Pelican Reach
98-572	10-17-98	1	EMS Assist (r)	408 Carolina Blvd.
98-573	10-17-98	1	EMS Assist (r)	203 Charleston Blvd.
98-574	10-17-98	1	EMS Assist (r)	1120 Ocean Blvd.
98-575	10-17-98	1	Station Tour	30 J.C. Long Blvd.
98-576	10-17-98	2	Good Intent	216 Forest Trail
98-577	10-18-98	1	EMS Assist (r)	11 Tabby Ln.
98-578	10-19-98	1	EMS Assist (r)	24 24th Ave.
98-579	10-20-98	2	Public Assist	254 Forest Trail
98-580	10-22-98	2	EMS Assist (n/r)	38 Grand Pavilion
98-581	10-22-98	1	Smoke Scare	2804 Hartnett Blvd.
98-582	10-22-98	1	Arcing Elec. Equip.	5 29th Ave.

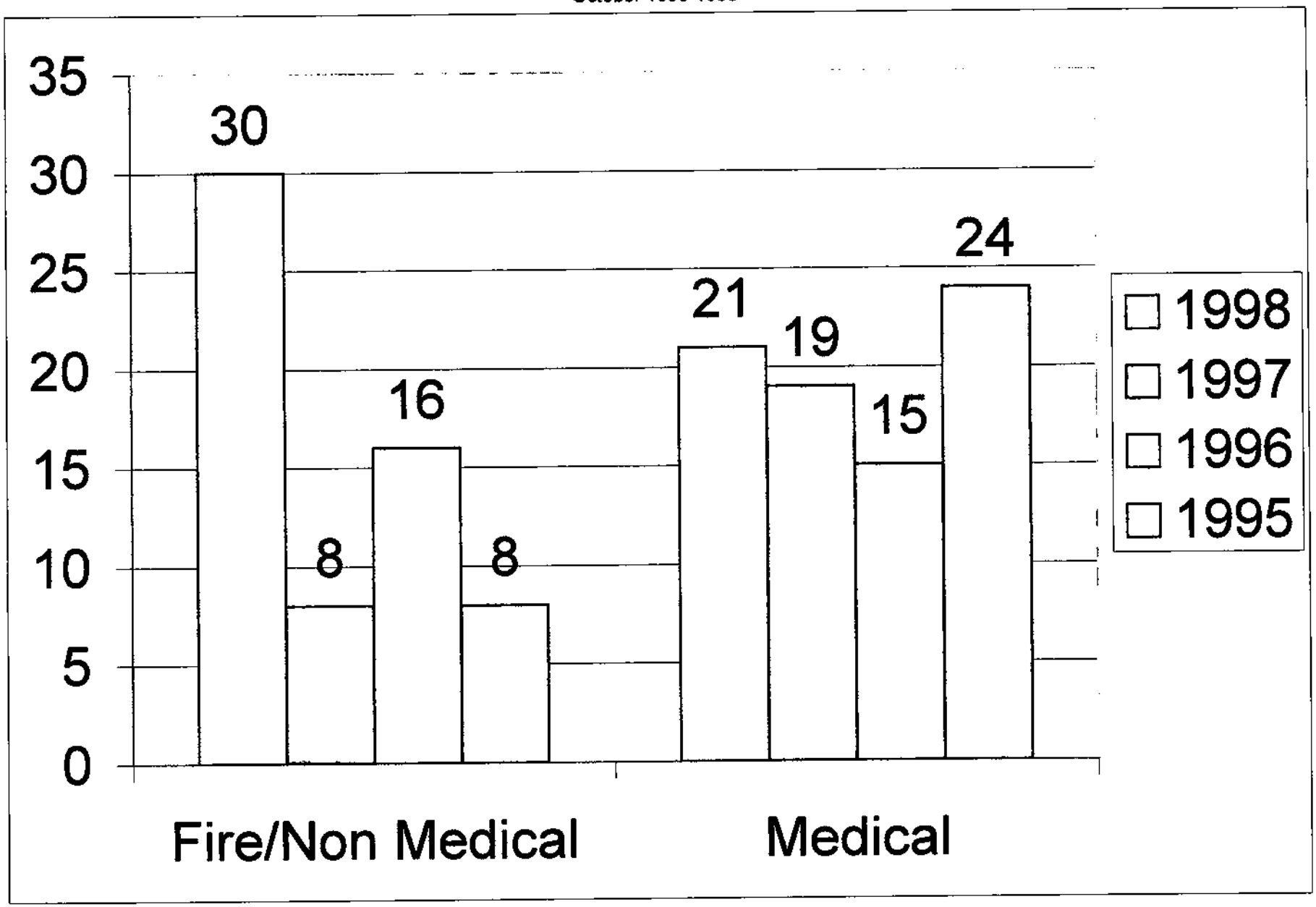
98-583	10-22-98	1	Public Assist	11 25th Ave.
98-584	10-22-98	1	Power Line Down	5 29th Ave.
98-585	10-22-98	M/A	Move Up	2050 Middle St.
98-586	10-22-98	2	Extrication	200 Grand Pavilion
98-587	10-22-98	1	EMS Assist (n/r)	15 24th Ave.
98-588	10-23-98	2	Lock In, Trapped	200 Grand Pavilion
98-589	10-24-98	1	EMS Assist (n/r)	101 Palm Blvd.
98-590	10-25-98	1	Public Appearance	24 28th Ave.
98-591	10-25-98	2	Arcing Elec. Equip.	Between 56th & 57th Ave.
98-592	10-28-98	2	Alarm Malfunction	5858 Palmetto Blvd.
98-593	10-29-98	1	Arcing Elec. Equip.	2505 Cameron Blvd.
98-594	10-31-98	1	Remove Cat/Roof	1009 Ocean Blvd.
98-595	10-31-98	2	EMS Assist (r)	5 51st Ave.

Total Calls= 51 District 1= 28 District 2= 17 Mutual Aid= 6

Total EMS Calls= 21 Resident= 12 Non-resident= 9

October 1997 total= 27

Isle of Palms Fire Department
Response Comparision
October 1995-1998



Isle of Palms Fire Department
Run Comparison
October 1995-1998

	Total Calls	Fire/Non Medical	Medical
1995	32	8	24
1996	31	16	15
1997	27	8	19
1998	51	30	21

City of Isle of Palms Fire Department
October
Incident Report

(Listed in accordance with NFIRS Standards)

Situation Found:	Total	Dist. 1	Dist. 2	MA	YTD	*Fire Cause:*	
Total Alarms:	51	28	17	6	595	*Structural*	
Working Structure Fire	3	1	2		10	Electrical	
Outside of Structure					2	Smoking Materials	1
Vehicle Fire					3	Heating or Cooking Equipment	No.____
Brush, grass, leaves					21	Suspicious	No.____
Trash, rubbish					2	Lightning	No.____
Explosion, No after fire						Arson	No.____
Outside spill with fire						Other	No.____
Other fires not classified							
Overpressure Rupture							
Emergency Medical Call	21	15	6		320		
Locked in-trapped	1	0	1		4		
Search					10		
Extrication	1	0	1		4		
Rescue-Not classified					14		
Spill, leak - no fire					6		
Power line down	1	1	0		4		
Arcing electrical equipment	3	2	1		14		
Aircraft standby							
Chemical spill					1		
Hazardous condition					7		
Water removal					2		
Smoke removal					1		
Animal Rescue							
Assist Police					4		
Unauthorized burning							
Move-up	1	0	0	1	5		
Other service calls					4		
Smoke Scare	1	1	0		7		
Controlled burn							
Steam, gas mistaken for smoke					1		
Malicious false					1		
Bomb scare							
Alarm Malfunction	3	1	2		22		
Unintentional false	1	0	1		22		
Unclassified	1	0	1		8		
* Supplemental	14	7	2	5	96		
Property Value:_____	Property Damage:_____					Property Saved:_____	
Gallons of water used 2000							

* See attached Supplemental Report

Supplemental Activities Report
October 1998

Type Call	Total	Dist. 1	Dist. 2	Mutual Aid	Year to Date
Smoke Detector					8
Station Tour	1	1			17
Public Education	1			1	2
Public Appearances	6	2		4	9
Assist Motorist					11
Pump Streets					10
Remove Objects/Roof	1	1			2
Remove Objects/Tree					3
Beach Search					2
Public Assist	3	1	2		13
Other	2	2			19
Totals	14	7	2	5	96

Isle of Palms Fire Department
Pre-Incident Surveys

Continued to up-date Pre-Incident surveys in the field.

Fire Inspections

The Building Department is currently performing fire inspections. There were 17 inspections done for the month of October.

ISLE OF PALMS FIRE DEPARTMENT
OCTOBER 1998
TRAINING REPORT

PAID

Total medical training hours.....194
Total fire training hours..... 377.5
Total hours..... 571.5
Hours per man..... 35.7

ADDITIONAL TRAINING

Engineer Rick White completed the National Fire Academy Incident Command System course.

Captain Carol Nilsen attended a 2-day Leadership Conference in Charleston.

Engineer Bob Maibach completed the South Carolina Fire Academy Truck Company Operations Instructor Workshop.

VOLUNTEER

Total medical training hours.....0
Total fire training hours.....52
Total hours.....52
Hours per man.....5.7

The volunteers participated in the Sullivan's Island Fire Prevention Display on October 7, 1998. They demonstrated climbing skills with the departments ladder truck.

The volunteers conducted the department's annual fire prevention open house on October 11, 1998.

Isle of Palms Fire Department
Maintenance
October 1998

Station 1	
10/13	Checked fuel in Station generator.
10/30	Inspected Station fire extinguishers.
Station 2	
10/02	Reassembled vacuum pressure test gauges.
10/06	Built training aids for SCBA class.
10/13	Built extension for SCBA training aid.
	Checked fuel in Station generator.
10/19	Completed extension for SCBA training aid.
10/20	Built stand and moved bench grinder into bay area.
10/30	Inspected Station fire extinguishers.
Squad 1	
10/13	Installed updated Quick Klics on SCBA (4 air packs).
10/20	Installed updated Quick Klics on SCBA (1 air pack).
10/21	Replaced two red reflectors on rear step.
Truck 1	
10/05	Removed handles on attic ladder.
10/13	Installed updated Quick Klics on SCBA (6 air packs).
Engine II	
10/02	Replaced interior of left rear turn signal.
	Repaired headlight high beam.
	Repaired high beam flasher.
	Remounted medical supplies.
10/05	Repaired telescopic scene light on driver's side.
10/08	Repaired siren.
10/13	Installed updated Quick Klics on SCBA (5 air packs).
10/20	Repaired and replaced siren.
10/22	Installed new hub caps on front rims.
10/27	Replaced left rear discharge drain hose.
10/28	Rebuilt tank to pump valve.

Engine III

10/02	Fabricated control arms for deck gun.
10/06	Welded control valve mechanism.
10/14	Rebuilt monitor valve & adjusted linkage.
	Repaired leaking hose to gauge.
10/20	Installed updated Quick Klics on SCBA (2 air packs).

Engine IV

10/02	Replaced broken control handle on tank valve.
10/05	Repaired left front turn signal.
10/08	Replaced left rear turn signal bulb.
10/13	Installed updated Quick Klics on SCBA (4 air packs).
10/15	Took to paint shops for estimates.
10/22	Installed new hub caps on front rims & 40 lug nut covers.
10/28	Rebuilt tank to pump valve.
	Adjusted pump packing.

Car I (Jeep)

10/01	Replaced vacuum hoses on top of engine.
10/29	Changed oil, oil filter & air filter.
	Plugged air leak in right rear tire.
	Changed wiper blades.

Car II (Crown Victoria)

10/13	Installed sun visor.

Rescue I (F-150)

10/30	Changed oil and oil filter.

Rescue II (6x6 ATV)

10/19	Installed siren.
10/26	Prepared rack for painting and rack was painted.
10/28	Installed & adjusted rear door on rack.
10/30	Fabricated switch box.
	Installed cargo bed light.

Rescue III (Rescue Boat)

10/06	Repaired guide on trailer.

Rescue IV (Rubber Boat)

	No maintenance performed.

Rescue V ('97 Yamaha Jet Ski/Wave Runner)

10/27	Cleaned and replaced spark plugs.

Misc.

10/09	Performed Posi checks on Sigma SCBA (27 air packs)
10/13	Installed updated Quick Klics on SCBA (2 air packs) in Air Pack Room.
	Sent 10 SCBA cylinders for hydrostatic and visual inspections.
10/14	Filled cascade system.
10/19	Sent 10 SCBA cylinders for hydrostatic and visual inspections.
10/22	Installed updated Quick Klics on SCBA (1 air pack) in Air Pack Room.
10/23	Exchanged 4 oxygen cylinders with EMS supply.
10/26	Replaced leaking hoses on dry vacuum test gauges.
10/30	Filled cascade system.

Conducted Weekly:	SCBA inspection & maintenance
	Ladder inspection & maintenance
	Backflushed pumps
	Conducted Quarterly Air Test
*	Worked on hydrants throughout the month.

Isle of Palms Fire Department
Personnel Report
October 1998

During Fire Prevention Week, the Department participated in many public activities in various locations throughout the Tri-County area. These events were made successful by the participation of many members of the Isle of Palms Fire Department, career and volunteers alike. Employee of the Month was given to Assistant Chief Steve Yannuzzi and Firefighter Dave Micalizzi for the extra effort displayed by them during this period.

On October 8, 1998, Chief Graham attended a special meeting of the Marine Firefighting Committee in reference to media attention. "The Plan" will be presented to a select group of community leaders on November 12, 1998, at the Yorktown.

On October 13, 1998, Chief Graham attended a legislative committee meeting of the South Carolina Firemen's Association in Columbia. The main topic was the use of A.E.D. (Automated External Defibrillators) in the fire service. Input from the Isle of Palms Fire Department was requested due to a program in place since 1991.

On October 21, 1998, Chief Graham attended the Charleston County Chief's meeting hosted by the Charleston Fire Department. The main topic was "OSHA's Final Rule" of two in/ two out, which will affect future responses to structure fires nation wide.

On October 22, 1998, Chief Graham attended the regularly scheduled meeting of the Marine Fire Fighting committee.

On October 22, 1998, Chief Graham attended the Tri-County Fire Chief's meeting hosted at Old Fort Fire Department. Again the main topic was two in/two out. A representative from OSHA was present.

On October 27, 1998, an officer's meeting was held at Fire Station 1. All Isle of Palms Fire Department officers were in attendance. In addition, interviews were conducted to fill a vacant position.

Celebrating birthdays this month were Mike Barrett, Dave Micalizzi, Todd Bass and volunteers Bill Jenkins and Roy Brent.

Isle of Palms Fire Department
Public Relations Report
October 1998

10/03	Fire Department personnel assisted with the Exchange Club's Annual Bridge Run in addition to hosting the morning registration.
10/05	Assistant Chief Yannuzzi participated in a Fire Prevention Display in Summerville with Engine 3.
10/07	Chief Graham, Assistant Chief Yannuzzi, Engineer Rodden, Volunteer Fire Fighters Jenkins, Lafon, Roy, Cohen, Nerves, Micalizzi participated in a Fire Prevention Display on Sullivan's Island with Truck 1.
10/08	Engineer Patrick Naylor reported to the Recreation Center to talk to the children about fire safety. The children toured Engine 2.
10/08	Chief Graham reported to Jennie Moore Elementary School to talk to a first grade class about fire safety.
10/08	Firefighter Micalizzi and Volunteer Firefighter Roy reported to River's Ave. Walmart with Engine 3 for a Fire Prevention Display.
10/10	Assistant Chief Yannuzzi participated in the Tri-County Fire Chiefs Annual Fire Prevention Parade with Engine 3 at Charlestowne Landing. Chief Graham arrived at the Fire Prevention Display with Assistant Chief Yannuzzi to show public support of Fire Safety.
10/11	Fire Department personnel participated in the 5th Annual Open House held at Isle of Palms Fire Station 1.
10/12	Engineers White and Eagle assisted an elderly lady from her residence in Forest Trail to her car.
10/17	Captain Nilsen and Engineers Friend and Mrowca gave a tour of Fire Station 1 and equipment to a group of Tiger Cub Scouts.
10/20	Engineers Naylor and Maibach responded to Forest Trail to assist a wheel chair bound resident down the stairs.

10/22	Engineer Rodden and Firefighter Micalizzi responded to a residence on 25th Ave. to help a terminally ill patient move a car from one location to another.
10/25	Captain Kramer, Engineers Rodden, Gervais, Mrowca and Riddle reported to the Recreation Department to speak to a group of Tiger Cubs about fire safety.
10/31	Captain Kramer, Engineer Rodden, Firefighter Micalizzi responded to the Razors Edge to retrieve a cat from the roof.

EXHIBIT D

PUBLIC WORKS COMMITTEE MEETING
November 11, 1998

The regular meeting of the Public Works Committee was held on November 11, 1998, at 5:00 p.m. in City Hall Council Chambers. Present were Chairperson Debra Hernandez, Committee members Mike Sottile and Dee Taylor and Director David Mobley. Also present were City Administrator Mark Williams and Councilmembers Bob Abele and Tom Gear.

1. Citizens Comments. None at this time, but since the meeting started earlier than usual, the committee would hear comments if someone arrived later.

2. Minutes of Previous Meeting. Mr. Sottile made a motion to approve the minutes from the October 1998 meeting; Mr. Taylor seconded; motion passed unanimously.

3. Monthly Director's Report. Mr. Mobley discussed the month's activities and answered questions of Committee members (see attached report).

Upon discussion of the cleaning of the Forest Trail islands, Mr. Sottile reported that some of the residents were upset that it was cleared too much and now is an eyesore, and he felt that the committee should have been informed before work of this amount was done, and he mentioned that some low level vegetation should be planted in the bare spots. Administrator Williams stated that it was cleared because of a safety issue in that the City is responsible for the road and any accident allegedly caused by obstruction of vision could result in the City's being sued. The Fire Chief had also expressed safety concerns about this area. Mr. Taylor recommended that the department clean out some other areas of the island that have overgrowth blocking vision and scraping vehicles.

Mr. Mobley stated that there are three temp drivers who are working our very well and will be hired permanently after their 90-day work requirement through the temp company. This will bring permanent staff up to 10 persons. He will continue to use temps while clearing beach access paths and as long as they are needed.

4. Old Business. (A) Cleaning of Ditches. Charleston County is currently cleaning ditches. Eadie's was supposed to clean the remainder of the Forest Trail ditch but have not begun yet; Mr. Williams will check into this.

(B) Commercial Area Traffic and Beautification Plan. A copy of the Administrator's proposal is attached hereto, which the committee approved with a couple of minor changes. Mr. Williams will prepare an advertisement for the newspaper and seek bids for this design project.

Mr. Sottile made a motion to go out for bids with this proposal as amended; Mr. Taylor seconded; motion passed unanimously.

5. New Business. (A) Beach Sweeper. The committee discussed the beach sweeper as demonstrated earlier on the front beach and Chairman Hernandez thanked Mr. Mobley and Mr. Williams for setting this up. She stated that she proceeded with the demonstration because of the volume of complaints received about trash on the front beach and we need to address that problem. This is merely one possible solution and suggested that we also look at other equipment from other companies. Another option discussed had been to contract out cleaning of the beaches, including emptying the trash barrels on a regular basis, which could include raking the beaches with this type of equipment. Administrator Williams was asked to prepare some request for proposals for contracting out cleaning the front beach area as well as emptying trash barrels at all beach accesses, and bring it to the committee for approval at the next meeting.

6. Miscellaneous. (A) Administrator Williams reported that the County has finally begun the Ludmer drainage project on Wildwood Drive and hopefully it will be completed soon.

(B) Adm. Abele commented about the new sign ordinance which went into effect on November 1st, stating that most companies have complied and it certainly does look better when driving down Palm Boulevard, in particular.

7. Citizens Comments. Linda Forslund, 241 Forest Trail, spoke about the clearing of the median on Forest Trail and asked that some bushes be planted as it is now too sparse.

Mr. Sottile made a motion that the Administrator seek bids on landscaping on the islands of Forest Trail; Mr. Taylor seconded; upon discussion, it was decided that it be very low maintenance landscaping, and also Mrs. Forslund said the residents would help maintain the plantings; motion passed unanimously.

The next meeting will be held on December 9, 1998, at 5:30 in the Building Department.

There being no further business to come before the committee, the meeting was adjourned at 5:35 p.m.

Respectfully submitted,

Debra Hernandez, Chairman

NOTE: The Public Works Committee meeting for December has been rescheduled for Wednesday, December 16th at 5:30 p.m. in City Hall.

City of Isle of Palms
Department of Public Works
October Report
David Mobley, Director

1. Department received 433 phone calls in the month of October (149 less than September) for special request collection. Picked up 21 white goods, i.e., water heaters, washers, dryers, freezers, etc. We buried 2 sea turtles and disposed of 2 dead raccoons and 1 pelican. We delivered 14 rollout carts/recycling bins and hauled off 59 flat bed and garbage packer loads of limbs and dry trash.

2. Two scrap metal containers have been transported to Charleston Scrap Metal. We emptied two golf course maintenance roll-off containers (limbs).

3. We cleared the beach access path by Sea Cabins.

4. We removed 10 piles of rock, brick and concrete from rights-of-way.

5. We trimmed the island on Forest Trail on Friday, Nov. 6 per request of the Fire Chief.

6. Charleston County is cleaning the ditches behind the Methodist Church, on the 1st block of Carolina Boulevard, and at Lauden Street & 30th Avenue.

7. We replaced 11 street and stop signs last month. We removed 4 post office stop signs and had them recovered at a cost of $50 to be paid by the Post Office. "No Surfing" signs have been ordered for posting at the pier and two "Slow - Children" signs have been ordered.

CITY OF ISLE OF PALMS
PO BOX 508
ISLE OF PALMS, SC 29451

REQUEST FOR PROPOSAL

Title: Front Beach Revitalization/Pedestrian Enhancement Study Specifications dated October 16, 1997

Closing Date and Time: November 18, 1998 at 2:00PM at City Hall, 1207 Palm Blvd.

The City of Isle of Palms is requesting proposals from multi-discipline design and planning oriented firms for the Front Beach Revitalization/Pedestrian Enhancement Study. Attached are instructions applying to this request, which are also available at City Hall, 1207 Palm Blvd., Isle of Palms, SC. (843) 886-6428. Late responses will not be considered, and telegraphic or facsimile responses will not be accepted. Proposals must be sealed, with the name of the Proposer and opening date shown on face of envelope. Proposals will be publicly opened at City Hall, 1207 Palm Boulevard, Isle of Palms, SC, immediately following the closing date. Proposals may be delivered by either of the following methods:

Mailed:
Mark M. Williams, City Administrator
City of Isle of Palms
P. O. Drawer 508
Isle of Palms, SC 29451

Hand Delivered:
Mark M. Williams, City Administrator
City of Isle of Palms
1207 Palm Boulevard, 2nd Floor
Isle of Palms, SC

Front Beach Revitalization/
Pedestrian Enhancement Study

GENERAL INFORMATION – This Request for Proposal states the instructions for submitting proposals, establishes the procedure and criteria by which the Consultant is selected, and the contractual terms which will govern the contract agreement between the City and the Consultant.

SCOPE OF WORK - The City of Isle of Palms, herein referred to as the "City", is soliciting proposals from interested parties, herein referred to as the "Consultant", to conduct a detailed study of traffic patterns, traffic conflicts with pedestrian paths, and recommend how such conflicts can either be eliminated or mitigated by changes in road design, traffic circulation, sidewalk improvements, curb-cut restrictions, creation of a boardwalk, etc. The Consultant will also give detailed advice on how to make better use of public spaces (i.e., roads, sidewalks, right of way) to enhance usefulness to pedestrians while advancing the aesthetic allure of the area with the installation of low-maintenance landscaping, ornamental lighting and other amenities consistent with the beach environment adjacent to Ocean Boulevard. The Consultant will be expected to render a complete report of findings and recommendations, which will include 3-D digital graphics of how the area will appear at ground level if such improvements are installed, and make revisions as requested by the City. The Consultant will also be expected to revise the report and the graphics at the request of the City.

AWARD OF CONTRACT - The Consultant chosen to perform the described work must enter into a formal, legally binding, agreement upon terms acceptable to the City in order to be awarded the contract. Award of contract will be made to the Consultant whose proposal best meets the City's needs and who is determined to be the best qualified under the City's Administrative Purchasing Policies (a copy of which is available upon request) and other criteria as detailed below. Please submit the attached Proposal Form as well as a written explanation of how your firm will fulfill the following requirements:

(a) The ability, capacity, and skill of the Consultant to provide the goods or services required.

(b) The capability of the Consultant to perform the contract or provide the services promptly, or within the time specified without delay or interference.

(c) The character, integrity, reputation, judgment, experience, and efficiency of the Consultant.

(d) The quality of performance of previous contracts with the City of Isle of Palms, and with other entities, including performance within contract specifications and costs, and absence of litigation or arbitration associated with contractual performance.

(e) Previous compliance with laws and ordinances related to the contract or services.

(f) The quality, availability, and adaptability of the supplies or contractual services to the particular use required.

(g) The number and scope of exceptions indicated on the Proposal Form.

QUESTIONS CONCERNING THIS REQUEST FOR PROPOSAL - Any questions concerning this project should be forwarded in writing to Mark M. Williams, City Administrator, City Hall, PO Box 508, Isle of Palms, SC 29451 or by fax (803) 886-8005.

PROPOSAL FORM

Title: Front Beach Revitalization/Pedestrian Enhancement Study
Specifications dated October 16, 1997

Closing Date and Time: November 18, 1998 at 2:00PM at City Hall, 1207 Palm Blvd.

I (WE) AGREE TO PROVIDE THE SERVICES DESCRIBED IN THE ATTACHED REQUEST FOR PROPOSAL FOR THE FRONT BEACH REVITALIZATION/ PEDESTRIAN ENHANCEMENT STUDY FOR THE AMOUNT OF:

$_____; _____dollars and_____cents
Figures Words

THE WORK DESCRIBED IN THIS REQUEST WILL BE PRESENTED TO THE

CITY FOR THEIR REVIEW WITHIN:_____ DAYS OF BEING AWARDED THE CONTRACT.

The Proposer hereby certifies that its proposal or any portion thereof, was not the result of, or affected by, any act of collusion with another person engaged in the same line of business or commerce, or any act of fraud.

I agree to abide by all conditions and project specifications unless noted below. I further certify that I am authorized to sign this Proposal Form.

Exceptions to Proposal Specifications; State None if Applicable:

_____

_____

Company Name

Company Address

_____
Company Telephone

By_____ _____
Signature in Ink Typed Name and Title

EXHIBIT E

ISLE OF PALMS RECREATION COMMITTEE
November 16, 1998

The regular meeting of the Isle of Palms Recreation Committee was held on November 16, 1998, at 6:00 p.m., in City Hall Council Chambers. Present were Chairman Bettelli, and committee members Skipper Shaffer and Debra Hernandez, and Recreation Director Norma Jean Page. Park Foundation Chairman Stu Kimball was also present.

1. Approval of Previous Month's Minutes. Mr. Shaffer made a motion to approve the minutes from the October 1998 meeting; Ms. Hernandez seconded; motion passed unanimously.

2. Citizens Comments.- Stu Kimball updated the Committee on the Community Park Foundation. He reported that a group of people have gotten together to advise the Foundation for the purpose of fund raising. Mr. Kimball has requested something in writing that states City Council knows about the Foundation, endorses their fund raising activities, and would accept the money donated to the Recreation Foundation.

Chairman Bettelli read a draft letter from City Administrator Mark Williams which will come before City Council at their meeting next week for approval after which it will be printed on City stationery and given to Mr. Kimball to assure donors of the City's endorsement.

Mr. Kimball also reported that the Foundation is looking into having a cocktail party at The Citadel Beach Club for potential donors and City Council members.

3. Recreation Department Report. Director Norma Jean Page gave an overview of the department's monthly activities per the report attached hereto and discussed upcoming activities and she answered questions of committee members.

4. Old Business. - None.

5. New Business. - None.

6. Miscellaneous. - None.

There being no further business, the meeting was unanimously adjourned at 6:45 p.m.

Respectfully submitted,

Marty Bettelli, Chairman

ISLE OF PALMS

RECREATION DEPARTMENT

MONTHLY REPORT

OCTOBER

1998

STAFF: D. J. BARNHILL
KEVIN SCHWERIN
ROBERT WALTZ
RICHARD RACHEL
NORMA JEAN PAGE

ISLE OF PALMS
RECREATION DEPARTMENT

ACTIVITIES	DAYS OFFERED	TIME
Island Pre-School I (ages 3 - 4) Robin Lee, Instructor	**Monday, Wednesdays & Fridays**	**9:00 - 12:00 noon**
Island Pre-School II (ages 3 - 4) Robin Lee, Instructor	**Tuesday & Thursdays**	**9:00 - 12:00 noon**
Island Tiny Tots (ages 2 - 3) Michelle Page, Instructor	**Tuesday & Thursdays**	**9:30 - 12:00 noon**
Tae Kwon Do (ages 6 - 11)	**Saturdays**	**9:00 - 12:00noon**
Tae Kwon Do (12 & older)	**Wednesdays**	**7:30 - until**
Tae Kwon Do (12 & older) Dr. John Emmel, Instructor	**Saturdays**	**10:00 - until**
Gymnastics (ages 3 - 5) Tricia Tapio, Instructor	**Fridays**	**3:30 - 4:15 pm.**
Gymnastics (ages 6 - 11) Tricia Tapio, Instructor	**Fridays**	**4:15 - 5:15 pm**
Yoga Elizabeth Hanke, Instructor	**Tuesdays**	**6:30 - 7:45 pm.**
Dog Obedience Val Masters, Instructor	**Mondays**	**7:15 - until**
Line Dancing Tom & Betty Wood, Instructors	**Thursdays**	**6:30 - 8:00 pm.**
Aerobics Alicia O'connor, Instructor	**Mon., Wed., & Friday**	**9:00 - 10:00 am.**
Men's Softball 6 teams	**Monday & Wednesdays**	**7:00 pm. - until**
Flag Football 11 teams	**Sundays**	**12:00 noon - until**

24 - 28th Avenue P.O. Drawer 508 • Isle of Palms • South Carolina • 29451 • (843) 886-8294 • Fax: (843) 886-8257

Youth Soccer (ages 5 & 6) 11 teams (8 or 9 players)	**Mondays**	**5:30 and 6:30 pm.**
Youth Soccer (ages 7 & 8) 7 teams (8 or 9 players)	**Tuesdays**	**5:30 and 6:30 pm.**
Youth Soccer (ages 9 - 12) 6 teams (13 to 15 players)	**Thursdays**	**5:15 and 6:30 pm.**

Youth Basketball Registration **October 26 - November 13**

An agreement was finally made between the IOP Recreation Department and Mt. Pleasant in regards to the upcoming basketball season. We had hoped the agreement submitted to them from our Department would satisfy the needs of both Departments. However, after much discussion with Tom O'Rourke, Mt. Pleasant Recreation Director, we agreed on everything except number 6, which states our teams would be allowed to play in post season and be included in the seasons standings. After another discussion with Mr. O'Rourke, we hope to work this detail out in other sports, once he can identify the problem his staff has with number 6.
Copy of Agreement attached.

Youth Basketball Games Schedules:

5 and 6 yr. olds (co-ed)	**Tuesdays, Beginning January 5**	**5:15 & 6:00 pm.**
7 and 8 yrs. olds (co-ed)	**Wed. & Thurs. Beginning Jan. 6**	**5:15 & 6:15 pm.**
9 and 10 yr. old boys Tryouts will be held Monday, November 23 at 6:00 pm.	**Mondays, Beginning Jan. 4**	**5:15, 6:15 & 7:15pm.**

Girls 9 yrs. and older will probably play in Mt. Pleasant.
Depends on number signing up.

Boys 11 yrs. and older will probably play in Mt. Pleasant.
Tryouts will be held Tuesday, November 24 at 6:00 pm. if enough sign up for an IOP league.

Mandatory Basketball Coaches Meeting **Thursday, November 19** **6:00 -8:00 pm.**
Discussion of rules and regulation for each league will be discussed. Questions from coaches will be entertained along with ideas for improvements

FREE - COACHES CLINIC **SATURDAY, NOVEMBER 21** **TBA**
Charleston Southern Basketball Coach, Adam Collins will conduct a clinic for our volunteer coaches as to the most important skills for our young athletics and how to properly teach those abilities and execute practices to best benefit the children participating.

HOLIDAY BASKETBALL CAMP **DECEMBER 21, 22 & 23** **9:30 - 12:30 PM.**
Ages 8 - 14 yrs. - boys and girls **$50.00 per child**
Adam Collins will conduct our Holiday Basketball Camp for the youth in our Community. All children ages 8 - 14 yrs. are invited to participate. Playing in the Basketball league is not a requirement.

Co-Rec Volleyball **Registration begins November**

SPECIAL EVENTS:

Halloween Carnival/Ghostly Tide Tales This years carnival drew over 200 children ages 13 yrs and under along with numerous parents, friends and family members. This year we added five (5) new games which were painted by local resident and artist, Susan Burgess. Not only were they great games but also added some decorations to the facilities. Wando High School Students assisted with this years carnival by manning the games and handing out candy and prizes to all the children. The entire Recreation Staff felt this years carnival was one of the best ever. We hope to continue improving our programs and activities.
Ghostly tide tales which were held on the beach at 28th Ave was a big hit. Over ninety (90) people attended this event. A story teller was hired to tell stories, not necessarily to scare people but just to put the Halloween spirit in the air.

Christmas Card Drawing Contest **Monday, November 16** **9:00 - 12 noon**
Ages 7 yrs. & older) **5:00 - 7:00 pm.**
The best Christmas card will be used as the official Christmas card for the Isle of Palms Recreation Department. Mayor Bunch will present a small award to the winner at the Annual Tree Lighting Ceremony.

Red Cross Baby-Sitting Training **Saturday, November 21** **9:00 - 5:00 pm.**

Island Arts and Craft Sale **Saturday, November 28** **9:00 - 4:30 pm.**

Silent Auction **Friday, December 4** **12:00 noon - 6:00 pm.**
Recreation Foundation will host this activity with items donated by local merchants and gift certificates to various restaurants, etc People will have the opportunity during the day to come by and view items for sale. The doors will be closed at 6:00pm for the Annual Tree Lighting Ceremony. After the Tree lighting the doors will be open and cashiers will be available for those persons bidding the highest.

Annual Tree Lighting Ceremony & **Friday, December ~~16~~ 4** **6:00 pm.**
Visit with Santa
We have been working with the IOP Garden Club and the Accommodations tax committee to provide an outstanding Tree Lighting service for the IOP Residents and Children. We hope to have, at least, a 20' Tree for the Mayor to officially light. A service organization will serve hot chocolate and cookies, we hope to have an adult hand bell choir and a children's choir. We are still working with the High School to get an ensemble to play while folks are arriving. Santa Claus will arrive by Fire Truck so his reindeer can rest up for the big night. The winner of the Christmas Card Drawing contest will be announced. Candles will be distributed and lit with green and red protectors to give off green and red lights.

GENERAL INFORMATION:

Isle of Palms Beach Run - Mike Loggins, Race Director did an outstanding job with this years run. Mike present a check to Stu Kimball, of the Recreation Foundation for $2500. We appreciate his hard work and generous donation for the improvements to our park.

Recreation Foundation - This committee continues to meet monthly. However they have now solicited a group of individual to organized professional fund raising events. The first meeting is Wednesday, November 4 at 5:30 pm. This advisory committee consist of Kate Chitty, Randy Walker, Dave Sykes, Tommy Baker, Jack Sims, Tom Bradley and Lenore Pierson. Bill Cox and Thom Hood have reach the end of their term as Rec. Foundation members, they will be replaced by David Maw and Heidi Walker.

Gym Divider Curtain -We hope to have the curtain installed on Thursday, November 5. The curtain will allow us to have more than one (1) activity in the gym at any given time.

Portable Bleachers -As stated last month, we have not order bleachers to date. At the State Conference, I did speak with other vendors. We hope to order bleachers in the spring. After Soccer season outside activities are limited. We will order the bleachers for the upcoming baseball season.

Playground Equipment - Grant money was received from last years purchases in the amount of $3,.000. As stated last month we have another grant this year for more equipment. At the State conference I had the opportunity of talking with other playground vendors and am waiting more information and bids for their products.

IOP Dare Dances - Last month in this report I asked permission to come up with alternate plans for our middle school dances. The building department was contacted and did advise fire codes would permit 675 persons to safely use the facilities at the same time. Anticipating our dance attendance to grow, I did talk with a representative from Mt. Pleasant Recreation Department, but did not get an overwhelming response for assistance from them.
The Recreation Staff and I have discussed this in great lengths. We decided, advance tickets will be sold at the Recreation Department and on those with advance tickets will be admitted. Recognizing, communications would be a problem, we are prepared to had out flyers to each car picking up students at the upcoming dance on Friday, November 6. (attached). The Recreation Staff will send announcements to the schools, radio stations and newspapers announcing the change in policy. Tickets will sale for $3.00 IOP Residents and $5.00 non - residents. We discussed this with our young people and they didn't feel that raising the price would affect the number of students attending.
This will be effective for the December dance. Due to fire codes we did not feel comfortable waiting until January to limit the number attending our dances.

PERSONNEL:

D.J. Barnhill and Kevin Schwerin are both Recreation Supervisors and are doing a tremendous job for our City. I am very proud of the job they have done so far. They are both very dedicated and enthusiastic about the programs and activities that we offer the residents. I believe they will be an asset to this department and the City of Isle of Palms.

Rich Rachel worked for us part-time for supervising flag football, softball and various activities. We made him full time, replacing Sidney Lesesne. He is also doing a great job and we are fortunate to have him on our full time staff.

ATTENTION PARENTS

Due to the large number of youth attending our dances and to stay within fire codes, tickets must be purchased in advance.

Effective Next Dance
Tickets will be on sale at the Recreation Department Nov. 30 or 2 weeks prior to each dance.

$3.00 IOP residents
$5.00 non-residents

Youth will be admitted with advance ticket only! No tickets at the door!!

Next Dance - Dec. 11

ATTENTION PARENTS

Due to the large number of youth attending our dance and to stay within fire codes, tickets must be purchased in advance.

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$3.00 IOP residents
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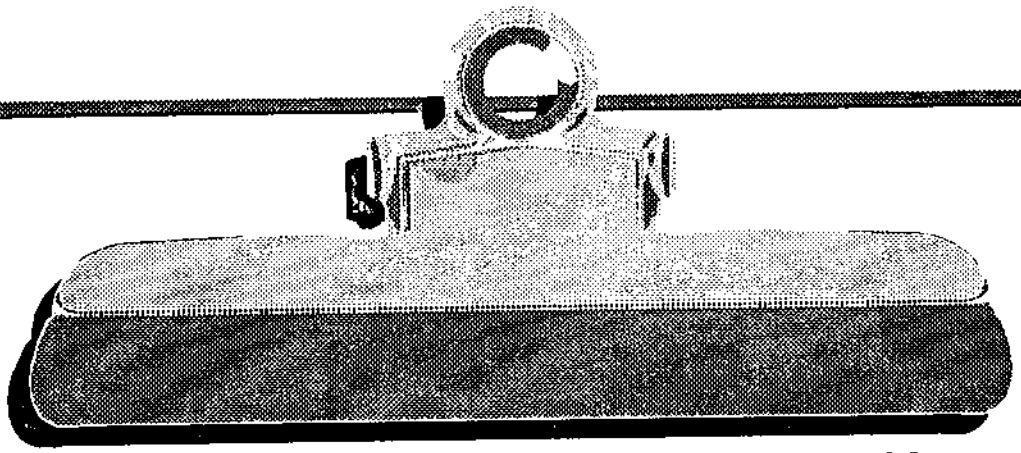
Next Dance - Dec. 11



CHARLESTON SOUTHERN

COACH ADAM COLLINS

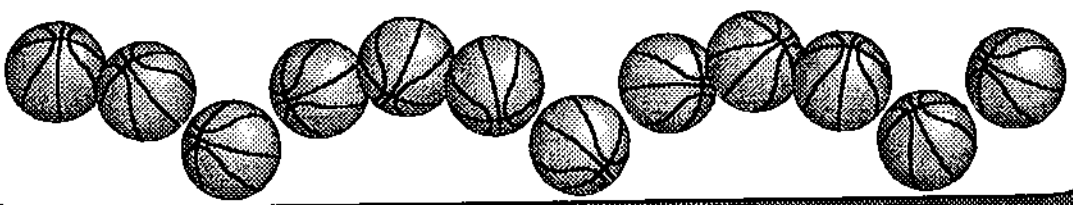
PRESENTS:

The Isle of Palms 1998 HOLIDAY BASKETBALL CAMP

ADAM COLLINS'
FREE COACHES CLINIC
I.O.P. Recreation Dept.
November 21, 1998
Time: TBA

Isle of Palms
Recreation Department

WHEN:	***Dec. 21, 22, 23***
WHO:	***Boys and Girls***
AGES:	***8-14***
TIME:	***9:30am - 12:30pm***
FEE:	***$50.00 Per Child***



ATTACHMENT

ISLE OF PALMS
RECREATION DEPARTMENT

STATE OF SOUTH CAROLINA

CITY OF ISLE OF PALMS **AGREEMENT**

THIS AGREEMENT made this _____day of _____, 1998, by the Isle of Palms Recreation Department and the Town of Mount Pleasant.

WHEREAS, The City feels a responsibility to our children and youth to have the opportunity to compete in athletics in their age division.

WHEREAS, The City of Isle of Palms does not have an adequate number of youth in all ages to provide a league for, particularly, the older age groups.

WHEREAS, The City of Isle Palms agrees to pay an agreed pre-determined cost for the opportunity of our youth to participate in Mount Pleasants leagues.

NOW, THEREFORE the City of Isle of Palms Recreation Department wishes to enter into this agreement with the Town of Mount Pleasant as herein set forth.

1. The IOP Recreation Department registers all participants. (residents only)
2. Collect all fees from participants.
3. Submit team names and registration information to the Mt. Pleasant Recreation Department.
4. IOP Recreation Department will provide all uniforms consistent with Mt. Pleasants guidelines.
5. IOP Coaches and a Recreation Staff member will attend coaches meetings.
6. IOP teams participate in Pre-season, Season & Post -season tournament.
7. City of Isle of Palms will provide payment for our share of:
    a) Umpires and referees
    b) Score keepers, time keepers, gym and/or field supervisors
    c) Trophies awarded to IOP teams.

Omit →

In Summary: The payment shall be based on 50% of the officials and scorekeepers for any game, pre-season, season or Post-season, Isle of Palms team(s) participate in during the fiscal year. Payment will be calculated on information supplied to the Isle of Palms staff from Mt. Pleasant.
IN WITNESS THEREOF, The said parties have hereto agreed to the above agreement and stipulations.

CITY OF ISLE OF PALMS RECREATION DEPARTMENT

BY:_____

TITLE:_____

TOWN OF MT. PLEASANT RECREATION DEPARTMENT

BY:_____

TITLE:_____

December 1998

Isle of Palms Recreation Dept.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1 9:00am Island Preschool 9:00am Staff Meeting 9:30am Tiny Tots 5:15pm B-Ball Practice 6:30pm Yoga	2 9:00am Island Preschool 12:00pm Keenagers Christmas Lunch 5:15pm Basketball Practice 7:30pm Tae Kwon Do	3 9:00am Island Preschool 9:30am Tiny Tots 5:15pm Basketball Practice 6:30pm Line Dancing	4 9:00am Island Preschool 12:00pm Silent Auction 3:30pm Gymnastics 6:00pm Community Tree Lighting	5 9:00am Flag Football 9:00am Tae Kwon Do 12:30pm Open B-Ball Court 1:00pm Basketball Practice
6 12:00pm Flag Football 2:00pm Basketball Practice	7 9:00am Island Preschool 5:15pm Basketball Practice	8 9:00am Island Preschool 9:30am Tiny Tots 5:15pm B-Ball Practice 6:30pm Yoga	9 9:00am Island Preschool 5:15pm Basketball Practice 7:30pm Tae Kwon Do	10 9:00am Island Preschool 9:30am Tiny Tots 5:15pm Basketball Practice	11 9:00am Island Preschool 7:00pm D.A.R.E. Dance	12 9:00am Tae Kwon Do 12:30pm Open B-Ball Court 1:00pm Basketball Practice
13 2:00pm Basketball Practice	14 9:00am Island Preschool 5:15pm Basketball Practice	15 9:00am Island Preschool 9:30am Tiny Tots 3:00pm ARC Blood Drive 5:15pm B-Ball Practice 6:00pm Volleyball Cpt. Mtg	16 9:00am Island Preschool 5:00pm Keenagers Trip 5:15pm Basketball Practice 5:30pm Santa's Hotline 7:30pm Tae Kwon Do	17 9:00am Island Preschool 9:30am Tiny Tots 5:15pm Basketball Practice 5:30pm Santa's Hotline	18 9:00am Island Preschool	19 9:00am Tae Kwon Do 1:00pm Volleyball Tournament Gym Closed
20 2:00pm Basketball Practice	21 9:30am Holiday B-Ball Camp 5:15pm Basketball Practice	22 9:30am Holiday B-Ball Camp 5:15pm B-Ball Practice	23 9:30am Holiday B-Ball Camp 5:15pm Basketball Practice 7:30pm Tae Kwon Do	24	25 Merry Christmas	26 9:00am Tae Kwon Do Gym Closed
27 Gym Closed	28 5:15pm Basketball Practice	29 5:15pm B-Ball Practice	30 5:15pm Basketball Practice 7:30pm Tae Kwon Do	31 Happy New Years		

November 1998

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

January 1999

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November 17, 1998

TO WHOM IT MAY CONCERN:

Please be advised that the Isle of Palms Community Park Foundation has formed for the purpose of providing community based participation in the programs and activities in the Isle of Palms Recreation Department, and to engage in fund raising activities to benefit such programs and activities. This organization is a eleemosynary non-profit organization for the purpose of accepting tax free donations.

Sincerely,

Mark M. Williams
City Administrator

EXHIBIT F

PERSONNEL COMMITTEE
November 11, 1998

The regular meeting of the Personnel Committee was held at 6:37 p.m. on November 11, 1998, in the City Hall Council Chambers. Committee members present were Chairman Miller, and members Abele and Bettelli; also present was City Administrator Mark Williams.

1. Approval of Minutes From Prior Meeting. Adm. Abele made a motion to approve the minutes of the September Committee meeting; Mr. Bettelli seconded; motion passed unanimously.

2. Old Business. (A) Employee Benefits/Morale and Incentive Plan. (Sept. 8, Revision 1 attached hereto) Administrator Williams discussed comments received from the department heads as to which benefits their employees preferred. All departments were supportive of some sort of financial reward for those who do not use sick leave and subsidizing of dependent health insurance. He will prepare a written summary for the committee to study.

In discussing subsidizing dependent health insurance, Administrator Williams stated that the Fire Department listed this as first priority because it appears that the City is lagging behind in salaries and benefits as compared to other areas and we are having problems filling vacancies. . In discussing comparison of the same job in other cities, Administrator Williams pointed out that our residents' expectations of service are no less than residents of other communities and our ability to retain and/or attract people of the same caliber is starting to be jeopardized. Administrator Williams stated, for example, that North Charleston pays 100% of dependent insurance. Chief Graham is working on salary and benefit comparisons between the City and other communities and will be presented to the committee when completed. Administrator Williams stated also that the issue of salaries will have to be discussed again before too long as the police department is also falling behind other communities in salaries.

Administrator Williams also pointed out that if we subsidize dependent insurance, we would create an equity problem for single people. This might be addressed by setting up a schedule of different benefits that employees could chose among at an equivalent dollar amount.

Adm. Abele proposed that Administrator Williams prepare a written summary of the various department's "wish list", as well as results of the Fire Chief's study, and cost estimates for the committee to review for next month's meeting.

The committee discussed that fact that all of our fire personnel are Engineer/EMT certified and perhaps the City should downgrade a couple of positions so that everyone does not need to be EMT certified.

(B) Review of Anti-Fraternization Portion of Anti-Harassment Policy.
Administrator Williams began discussion by stating that our labor attorneys, who recommended adoption of this policy, are very pragmatic and reasonable. Although this policy is an affront to

common sense, Administrator Williams stated that this policy is a result of how some court cases have dealt with these subjects. The attorneys are convinced that the strongest possible language addressing this subject is the only way for us to truly protect ourselves from the inevitable sexual discrimination complaint. This was discussed in some detail, and it was determined that the policy should not be changed. Employees should be encouraged not to socialize in a one-to-one situation, especially two people of opposite sex. Administrator Williams said he will keep in touch with the labor attorney to determine if the policy can be moderated in the future.

(C) Use of Copyrighted Performance Evaluation Forms. This had been discussed a few months ago and Administrator Williams reported that there are no extended costs incurred for us to use the forms other than the purchase price. Some supervisor training would be required; but he said that these forms would result in better more equitable evaluations.

After discussion, **Adm. Abele made a motion to recommend to Council to purchase this evaluation system at a cost of $2,800; Mr. Bettelli seconded; motion passed unanimously.**

3. New Business. Adm. Abele began discussion of employee Safety Sweepstakes awards and stated that it did not seem fair as the same names are often chosen and other are never chosen. It seemed to be the consensus that we give awards quarterly instead of monthly and raise the award amount. Administrator Williams was asked to look into changes in this policy, as well as the Employee of the Month award, for implementation in January 1999.

The next meeting is scheduled for December 2, at 6:15, in City Hall.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:25 p.m.

Respectfully submitted,

Bob Miller, Chairman

Employee Benefit, Incentive and Motivation Program

Numerous studies and surveys in both private and public sector organizations have shown that it often takes more than pay to keep employees motivated to do their best work. Employees of all ranks or levels have been shown to respond positively to recognition by management which is designed to demonstrate the employees' worth to the organization. This can be accomplished in a number of ways—from additional fringe benefits and simple, inexpensive forms of recognition, such as plaques, caps or badges, to employer paid trips around the world. The key for the City of Isle of Palms will be to offer motivational incentives that will be successful within the realm of affordability. Experience of employers' who have successfully implemented and maintained reward and recognition programs has shown the following:

- The programs should reflect the... (employer's)...values....
- Employees should participate in the development and execution of the programs
- The programs can involve cash, non-cash or both
- Since what is meaningful to you may not be meaningful to someone else, the programs should encompass variety
- The programs should be highly public
- The programs have a short life span and must be changed frequently.[1]

"Compensation is what you give people for doing the job they were hired to do. Recognition, on the other hand, celebrates an effort beyond the call of duty."[2]

In discussion with Department Heads, a number of ideas have surfaced, some of which are unique to a particular department, while others can be extended to all city employees. Those, and other ideas, are summarized as follows in the order of fringe benefits, recognition and reward, and finally miscellaneous motivational ideas:

Fringe Benefits

Sick Leave

Current policies do not offer any incentive for an employee to minimize the use of accrued sick leave. The city could offer a cash bonus for every six months of perfect attendance. Although likely to be given only rarely, this will acknowledge that perfect attendance is achievable and a special occurrence. To make the positive reinforcement even more effective, award a smaller bonus for every month of perfect attendance. A lottery will be established for all employees who have not utilized any sick leave in the previous month. Drawn randomly from the pool of eligible participants a cash award of $50 will be presented to the employee who has not used any sick leave in the previous month. Any employee who works 12 months without using sick leave will be given an extra day of annual leave to be taken at their choosing. Any resulting education in the usage of sick leave will result in OT savings.

Education Benefits

A proposed policy establishing an educational benefit has already been reviewed by the Personnel Committee. This policy would reimburse employees for tuition and books in pursuit of higher education deemed beneficial to the city. Benefits are extended in the belief that an educated or more personally developed employee is a better employee. Since the amount of participation in such a program cannot really be estimated, a fixed appropriation is recommended for the first year of implementation, with the benefit to any individual determined to be the lesser of $5,200 (IRS maximum for non-taxable benefit) or the total appropriation divided by the total number of participants who sign up by a specified deadline. Cost to the city: $15,000.

Subsidizing of Dependent Health Insurance

Cost of health insurance has been increasing at a rate much higher than the Consumer Price Index (CPI) for several years. For employees with insured dependents, the annual increase in premiums may offset annual cost of living adjustments in their pay. The cost of dependent's insurance has become a very important issue for job applicants. A recent candidate for employment in the Fire Department turned down the offer of a job because of the cost of dependent's health insurance. The Personnel Committee has previously discussed the possibility of subsidizing these premiums and the cost to the city depends on the level of subsidy—whether 15%, 25% or 35%. Arguably, if the cost of dependents' coverage is reduced, more employees will take advantage of the insurance. (see attached spreadsheet)

Health Insurance Benefits for Retirees

The city currently provides no health insurance benefits for retirees. The SC Local Government Assurance Group does offer coverage for retirees with reduced benefits to fit the retirees' needs with coordination of Medicare coverage. Most of the cities that are offering this benefit are tying participation to 15 or 20 years of service in South Carolina local government as demonstrated by enrollment for that length of time in the existing SCLGAG program. Only a handful of employees presently have the number of years of service to become eligible for retiree coverage in the near future. For retirees below the age of 65,and prior to becoming eligible for Medicare, the cost of coverage would presently be $303 per month. For retiring employees age 65 or more, health insurance is a supplemental policy to Medicare, presently costing $202 per month. (See Schedule of Benefits for supplemental policy).

Disability Insurance

While many employees have at least some life insurance, most have no protection against loss of income if they are injured (off the job) or become sick and are unable to work. Such a scenario can be financially devastating to any family. The Personnel Committee has previously discussed the possibility of the city providing group disability income insurance coverage for all employees. Such coverage would be a mixture of a short-term disability policy paid for by the employee, combined with a long-term policy paid for by the city. These policies can protect up to 67% of the employee's gross pay. Cost to the city for this benefit will depend on policy choices, such as length of elimination period before the short-term policy kicks in, etc. This insurance is relatively inexpensive when compared to the protection if offers against catastrophic financial ruin. The loss of wages coverage for an employee would begin the 15th day after a non-work related accident or illness. This short-term policy would run for approximately 24 weeks, at which time the long term policy that the city pays for would kick in. For an employee earning $20,000 per year, the monthly premium for the short term disability policy would be $56.94. For instance, as last calculated based on the city's total payroll in July '98, the premium to cover all employees was estimated at $532 per month.

Vision Care

Several employees have asked that the city expand its current insurance offerings to include vision care. This coverage would provide for examinations and partial reimbursement for glasses and contact lenses. This coverage is available through the SC Local Government Assurance Group, the group health carrier, for $2.00 per month. Benefits are limited to $75 for glasses or contacts every two years, and $30 for exams every two years.

Day After Thanksgiving

The one major holiday observed by the county and state governments that it not observed by the city is the Friday after Thanksgiving. Employees will be given the option of taking this day off, with their department head's approval, in lieu of Good Friday. This will allow an opportunity for the employees to spend more time with their families.

Annual Leave Tied to Longevity

The city's current policies on accrual of annual leave do not provide any differentiation in accrual rates for someone who has been employed 5 years vs. 15 years. From year 2 to 5 employees accrue the equivalent of 2 weeks, and from year 5 on employees accrue 3 weeks of annual leave per year. Another benefit for longevity of service without compromising pay for performance will be higher accrual rates for 15 years of service, corresponding to 4 weeks of leave per year.

Recognition and Rewards

Recognition of Employee of the Quarter

From the employees selected as Employees of the Month by the Department Heads, another selection will be made for Employee of the Quarter. Along with being announced at the City Council meeting, and having their name placed on the information sign, the employee will receive a dinner for two at a local restaurant.

Employee of the Month Parking Spaces

For the sake of recognition of excellent job performance, allow each department to identify a parking space reserved for the employee of the month in the respective department. Costs would be limited to the installation of appropriate signage in the five parking lots associated with department buildings.

Employee of the Month Named on Info Sign

At virtually no cost, Employees of the Month could be publicly recognized by having their names placed on the city's information sign. This would give the employees important exposure to the community instead of merely being recognized internally for their outstanding performance.

Publicize Employees of the Month in Their Workplaces

Using existing Polaroid or digital cameras, department heads could photograph employees selected as Employee of the Month. Their photos would then be placed in a frame and displayed in the lobby of their workplace for the month. Upon removal from the wall, the photo could be maintained in a yearbook of recognized employees.

Publicize Employees of the Month in the Moultrie News

At least on an annual basis, by a full page ad in the Moultrie News to thank the personnel selected as Employees of the Month during the year.

Personal Recognition from Supervisors

An informal means of recognizing employees for a job well done is as simple as a supervisor hand writing thanks to the employee on a number of Post-It notes and putting them where they are likely to be found over several days.

Safety Consciousness Raising

Although the city's experience with the safety lotto has be positive in that it has lowered Workman's Compensation premiums since it was begun, more needs to be done to identify and acknowledge those employees who have never filed a Workman's Compensation claim in 2, 5, 10 or more years of employment with the city. These employees should be recognized in city council meetings and presented with an award, of their own choosing, up to a certain dollar value. A committee of employees should be established to consider how best to award safety-conscious coworkers. This will allow rank and file personnel to "buy into" this concept.

Employee Development

Rotate employees for a day at a time to other departments to observe what they do, so that each will gain a better appreciation of coworkers' job responsibilities. In order to make this assignment more favorably received, give the employee a certificate for lunch at a local restaurant. Within departments, offer incentives to anyone who cross-trains to learn a coworkers job. Inevitably, the occasion will arise when that cross-trained employee will be able to fill in during a vacancy.

Send employees to customer service training seminars to inculcate appropriate people skills, attitudes and customer relations. First and second line supervisors would benefit from personnel management training. Such sessions would expose the supervisors to current management philosophies motivational techniques, and how to better maintain harmony in their departments. Some of these training sessions are actually available in the area; others will require accommodations and travel out of town, which can be used as an incentive if the training session is held in an especially desirable setting such as Disney World or Hilton Head, etc.

Suggestion Box

Although the concept is nothing new, it provides a mechanism whereby employees can offer suggestions, which if implemented, should carry a reward for their interest and idea. Just before Christmas hold an annual drawing of names whose ideas have been used by the city, and give a $250 prize to the name of the employee selected. Of course, this will only work if the employee signs their name to the suggestion. Anonymous complaints should be handled separately.

Advertise Positive Feedback

Whenever a citizen writes to thank the city for the outstanding performance of a particular employee, copy the letter to be placed on department bulletin boards throughout the city and reward the employee with a letter signed by all members of City Council, with a copy of the letters placed in the employee's personnel file. If the positive feedback comes in the

form of a telephone call, the supervisor should document the call with a memo, prompting the higher recognition.

Supervisor's Instantaneous Awards

Provide supervisors with lunch coupons for instantaneous recognition of work above and beyond the call of duty. Allow the employee to take to or three coworkers with him for lunch. Give gift certificates enabling a worker to buy something for his or her children. Give the worker a gift certificate for use in a hobby or recreational pursuit—a round of golf, bowling passes, chartered fishing trip, etc

Motivational Ideas

Employee Birthday/Celebration

Birthdays are important occasions for most people. Send birthday cards to the employees' homes signed by the Mayor.

Christmas Bonuses

It has been suggested that the city offer cash Christmas bonuses tied to length of service. This would reward longevity without interfering with pay for performance. Bonuses could be established at 1% of annual pay for 5 years of service; 2% at 10 years of service; 3% at 15 years, etc.

Motivational gifts

To be dispensed by the department heads for jobs well done, miscellaneous items could include movie passes, ball game tickets, family photo sessions, or other pre-paid discounts. Virtually all employees would enjoy such motivational gifts as gourmet items, fruit baskets, home delivered steaks or lobsters, coupons for buckets of fried chicken...the ideas are almost endless and provides an employee an opportunity to choose.

4 Day Work Weeks During Off-Season for Public Works Department

Assign tasks and deadlines and specify the quality of work expected. If the job is done satisfactorily before the deadline, the reward to the employees is the rest of the day off. Additional rewards should be provided on a collective basis whenever the teams accomplish their tasks on time with no missed stops. Similar to a schedule adopted by other Public Works Departments, employees would work 4- 10 hour days, in which they

would have to pick up all garbage and trash in their assigned service districts. These districts would most probably have to be redrawn into four districts from the existing two garbage collection routes. It is reported that this schedule has proved very motivational for the employees in Mt. Pleasant, the closest community to us utilizing such a schedule. The employees seem to work harder and have more esprit de corps when they can look forward to a three day weekend. However, this schedule may only be workable for Isle of Palms during the off-season when garbage collection is only offered once per week. There should be no significant costs to implement this program except for publicizing any schedule changes.

Employee and Family Picnic

The employees have indicated that they would again like to see the city sponsor an annual picnic in either the spring or fall, as has been done in the past. The last picnic was held in 1996 and catered by Mama Brown's BBQ. While not as well attended as hoped, the employees who were present thought it was a nice event and helped to build camaraderie among employees within and between departments. Games and presents would be provided for the children of employees.

Employee Only Picnic

Each department is encouraged to occasionally sponsor a picnic or get-together for all department personnel without spouses or children in order to promote camaraderie and esprit de corps.

Team Building Personnel Recruitment

Provide employees with a $25 bonus when someone they have recommended for employment by the city is actually hired. Award them with another $50 when the person successfully completes their probationary period. Not only will this foster teamwork by association, but also a sense of responsibility for the new employee's performance by the referring coworker.

Spontaneously Awarded Time Off

For exceptional performance or improvements in quality or safety, allow the employee an extra day off for a long weekend or to run errands, etc.

Celebrate Happenings

Acknowledge events in the employees' lives which are important to them. In addition to birthdays, commemorate marriages, graduation from school, birth of children, etc. with a communal lunch between coworkers.

Refreshments

Many employers provide coffee, soft drinks and snacks for employees. Popcorn seems to be a favorite (and relatively inexpensive) snack to provide. Drinks could be bought at wholesale prices. Coffee and supplies could be bought wholesale, or provided through a monthly coffee service. Exceptional or quality service could also be rewarded with special snacks like gourmet chocolates, beverages, etc.

Reviewed and revised by the Personnel Committee September 8, 1998. **Revision # 1**

[1] 1001 Ways to Reward Employees; Nelson, Bob; 1994 Workman Publishing Co. Inc. New York, NY
[2] Ibid. ,p. 18.

November 9, 1998

ISLE OF PALMS
RECREATION DEPARTMENT

TO: MARK WILLIAMS
CITY ADMINISTRATOR

FROM: NORMA JEAN PAGE
RECREATION DIRECTOR

RE: EMPLOYEE OF THE MONTH

D.J. Barnhill began employment Monday, August 3 to replace Gene Bianchi. September 10 Ginger Cox (the only full-time recreation staff) turned in her resignation and terminated employment September 24. D.J. was forced to learn day to day operations, athletic sign up procedures and special event promotions in this short period of time.

New employees are given a six (6) month probation period which allows sufficient time to learn the inside and outside of operations. During this probation period other employees are usually available to assist with the learning process.

D.J. caught on fast, has worked hard and carried out the duties assigned her and has gone beyond the call of duty. D.J. comes by when not on the clock to see that operations are going smoothly and to get a better feel for our programs and attitudes of our residents and parents. She successfully organized the soccer program, Halloween Carnival (her first) and assigned duties to other employees and volunteers. She called volunteers for coaches, asked for sponsorships and recruited volunteers from Wando High School to help with the Halloween Carnival Children's games.

I believe D.J. deserves to be nominated Employee of the Month for her accomplishments for the Recreation Department and City of Isle of Palms in such a short period of time. She is truly a dedicated employee and an asset to our department. She is dependable, honest and enthusiastic about her job and the community.

NW 11/16/98

24 - 28th Avenue P.O. Drawer 508 • Isle of Palms • South Carolina • 29451 • (843) 886-8294 • Fax: (843) 886-9857

Isle of Palms Fire Department
Personnel Report
October 1998

During Fire Prevention Week, the Department participated in many public activities in various locations throughout the Tri-County area. These events were made successful by the participation of many members of the Isle of Palms Fire Department, career and volunteers alike. Employee of the Month was given to Assistant Chief Steve Yannuzzi and Firefighter Dave Micalizzi for the extra effort displayed by them during this period.

On October 8, 1998, Chief Graham attended a special meeting of the Marine Firefighting Committee in reference to media attention. "The Plan" will be presented to a select group of community leaders on November 12, 1998, at the Yorktown.

On October 13, 1998, Chief Graham attended a legislative committee meeting of the South Carolina Firemen's Association in Columbia. The main topic was the use of A.E.D. (Automated External Defibrillators) in the fire service. Input from the Isle of Palms Fire Department was requested due to a program in place since 1991.

On October 21, 1998, Chief Graham attended the Charleston County Chief's meeting hosted by the Charleston Fire Department. The main topic was "OSHA's Final Rule" of two in/ two out, which will affect future responses to structure fires nation wide.

On October 22, 1998, Chief Graham attended the regularly scheduled meeting of the Marine Fire Fighting committee.

On October 22, 1998, Chief Graham attended the Tri-County Fire Chief's meeting hosted at Old Fort Fire Department. Again the main topic was two in/two out. A representative from OSHA was present.

On October 27, 1998, an officer's meeting was held at Fire Station 1. All Isle of Palms Fire Department officers were in attendance. In addition, interviews were conducted to fill a vacant position.

Celebrating birthdays this month were Mike Barrett, Dave Micalizzi, Todd Bass and volunteers Bill Jenkins and Roy Brent.

EXHIBIT G

Zoning Board of Adjustment
Minutes
November 10, 1998

I. Call to Order

Chairperson Gabbie Porter called the regular meeting of the City of Isle of Palms' Board of Adjustment to order on November 10, 1998 at 5:30PM in the conference room of the Building Department at 1301 Palm Blvd. Members present were Guy Taylor, Russ Stemke, and Chairperson Gabbie Porter; as well as the Zoning Administrator, Douglas Kerr.

II. Review of Minutes

Guy Taylor noted a typographical error, and made a motion to approve the minutes of the October 13, 1998 meeting. Russ Stemke seconded the motion. The vote was unanimously approved by voice vote.

III. Variances, Appeals, and Special Exceptions

Chairperson Gabbie Porter swore in all those planning to give testimony.

Ms. Porter stated that the applicant had withdrawn the first case on the agenda, and that the third case on the agenda had been deferred. Therefore, the Board only had one item on the agenda.

The second application was for a special exception for a home occupation. Mr. Kerr presented the case and explained that the applicant is requesting a special exception to allow the establishment of a home occupation at 2300 Hartnett Blvd. The applicant is proposing to do the office work (phone and mail only) for a physical fitness business. The applicant would go to her clients' house to perform therapy and physical fitness training.

Mr. Taylor explained that he felt that the new ordinance was not clear in its intent, but that he felt that a precedent had been set to allow such businesses. Mr. Stemke explained that he felt that the proposed business is not allowed, with the current language in the ordinance. Mr. Taylor made a motion to approve the application, and Ms. Porter seconded the motion. The vote was 2 to 1 in favor of the motion, with Mr. Stemke voting against the application

IV. Adjournment

With no further discussion, a motion was made and seconded to adjourn. The motion was unanimously approved by voice vote. The meeting was adjourned at 6:00 PM.

EXHIBIT H

ACCOMMODATIONS TAX ADVISORY COMMITTEE
November 18, 1998

The Accommodations Tax Advisory Committee met on November 18, 1998, at 8:30 a.m., in City Hall Council Chambers. Present were Chairman Jack Owens, members Henry Finch, Wayne Moseley and Julia Tucker. Bill Casey, April Lathan and Dena Wall were absent. Also present was City Clerk Janet Mauldin.

1. **Mr. Finch made a motion to approve the minutes from the October 21, 1998, meeting; Mr. Moseley seconded; motion passed unanimously.**

2. Application from Isle of Palms Recreation Center for Annual Christmas Tree Lighting. (See attached application) Mr. Owens opened the floor for discussion stating that this was an annual event and that April Lathan is working with Norma Jean Page on this event. After discussion, **Mr. Finch made a motion to approve the expenditure of $600 from the Accommodations Tax fund for this cermony; Mr. Moseley seconded; motion passed unanimously.**

There being no further business to come before the committee, the meeting was unanimously adjourned at 8:40 a.m.

Respectfully submitted,

Janet G. Mauldin, Secretary
City Clerk

ACCOMMODATION TAX ADVISORY COMMITTEE
REQUEST FORM

1. **Name of Applicant Organization:** Isle of Palms Recreation Dept.

2. **Mailing Address:** P.O. Drawer 508
Isle of Palms, S.C. 29451

3. **Project Director:** Norma Jean Page

Telephone: 886-8294 **Fax:** 886-9857

4. **Project Name:** Annual Tree Lighting Ceremony

5. **Dates you will begin and complete work on project:**

Sept. 98 (Mo./Yr.) Dec. 98 (Mo./Yr.)

6. **Date of event:** Friday, Dec. 4, 1998
Amount of Funds requested: $600

Will this be a one-time expenditure or do you anticipate it being an on-going or annual need?
Annual

7. **Type of entity**
Gov't. _____

Not-for-Profit as Registered with Secretary of State of South Carolina
Date of Inv. _____ Charter #_____

8. **How does this request impact/relate to tourism?**
The Ceremony is open to residents as well as those visiting the Island. Our Christmas tree will be decorated and remain up throughout the Christmas Season to add a touch of color and spread the Joy of the Season. All children will be given a goody bag from Santa.

9. **Does your organization involve a partnership with other businesses to promote your project? If so, list partner(s) and their combined projected total contribution. (Partnership: organization and/or business sharing joint control).**

10. Describe your organization, stating its goals, objectives and purposes. Indicate membership level.
WE HOPE TO Bring the Island Residents together with those Visiting Isle of Palms to celebrate the lighting of the Christmas Tree. We hope to invite outside groups to Sing, perform or just participate in our Community. By decorating A tree we encourage others to do the same so visitors may enjoy Island Decorations

11. Provide an informative project description. (Attach an addendum if necessary; be brief).
Mayor Bunch will officially light the Christmas Tree. Local Choral Groups will Sing. Special presentations will be made. Santa Claus will Arrive on the Fire truck and Candy will be given to All The Children.

12. Provide project justification to support your request for fund: (i.e. explain why Accommodation Tax Advisory Committee should fund this project).
Those visiting the island will have An opportunity to view our "City" Christmas Tree and participate in the Ceremony. We hope to build on This project Next year And share our event with other Communities.

13. Provide the total operating budget for your festival, event or general marketing campaign. $600.00

a. What percentage of your total operating budget will be used for marketing? (Exclude overhead).

14. SIGNING THIS DOCUMENT CONSTITUTES A STATEMENT OF INTENT TO MEET YOUR FINANCIAL OBLIGATIONS AND ADHERENCE TO THE GUIDELINES ESTABLISHED FOR THE EXPENDITURE OF ACCOMMODATION TAX FUNDS.

Project Director: Nancy Van Cott

Title: Recreation Director Organization: City of Isle of Palms

Administrative Official: _____

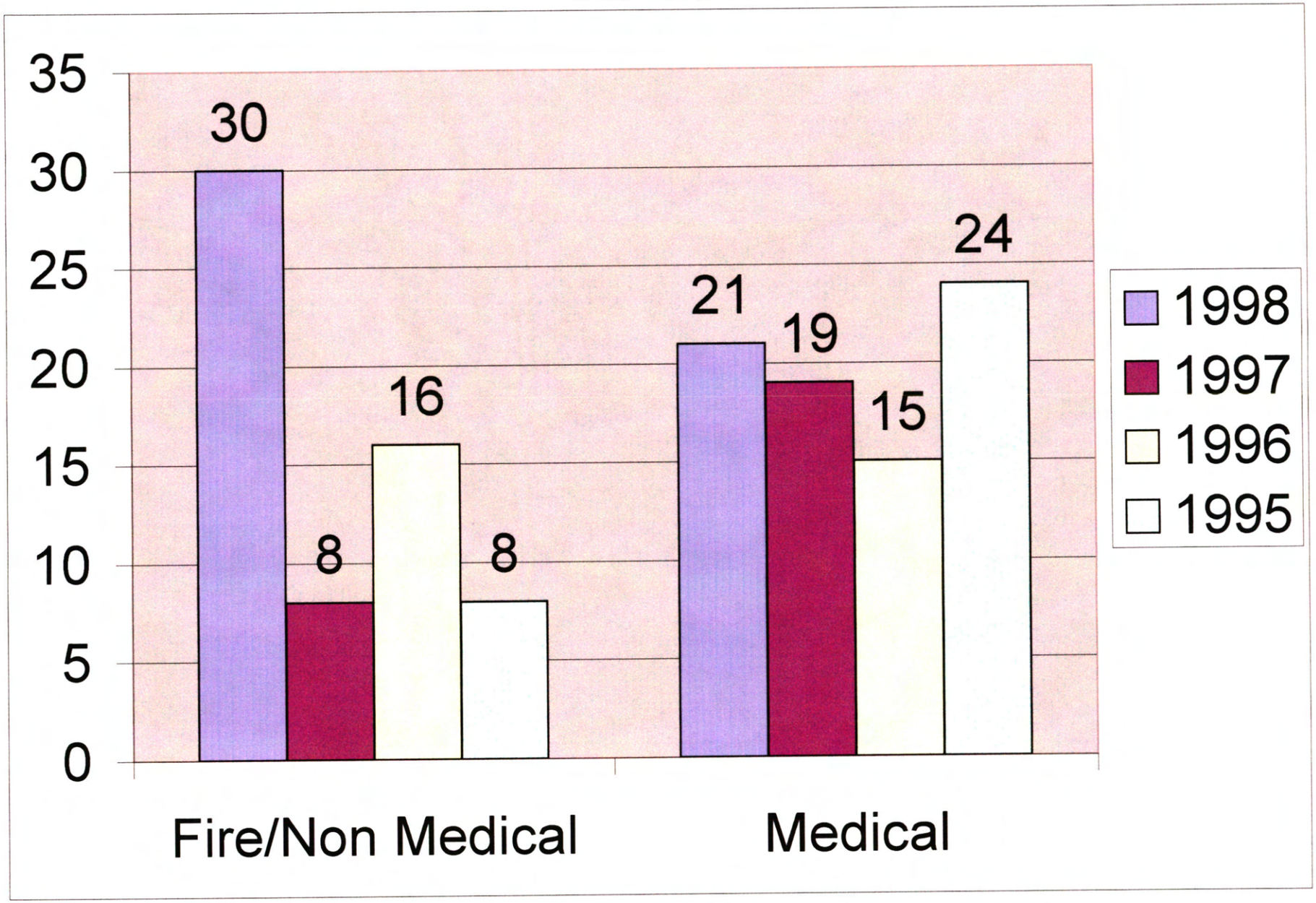
Title: _____ Organization: _____

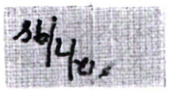
Date: _____

RETURN TO:

Nancy Van Cott
c/o Isle of Palms City Hall
Post Office Drawer 508
Isle of Palms, South Carolina 29451

Isle of Palms Fire Department
Response Comparision
October 1995-1998





ISLE OF PALMS CITY COUNCIL
December 7, 1998

A special meeting of the Isle of Palms City Council was held on December 7, 1998, at 6:30 p.m., in the Building Department. Present were Mayor Bunch, Councilmembers Abele, Gear, Miller, Shaffer, Sottile, and Taylor, City Administrator Williams, and City Clerk Mauldin. Councilmembers Bettelli and Hernandez were out of town. Mayor Bunch called the meeting to order and stated that the meeting had been called to discuss items pertaining to the purchase of the Wild Dunes Yacht Harbor Marina since the bond referendum held on December 5th had passed.

After roll call was taken, Mayor Bunch opened discussion stating that Bill Bradshaw had asked if Council were going to establish a committee to oversee the marina operations and had requested to be on this committee. It was the consensus that a committee would be established at a later date after everything had been finalized.

Councilmember Sottile and Mayor Bunch expressed concern that everyone be kept fully informed about plans and negotiations concerning marina operations. They were concerned that Councilmember Abele and Administrator Williams were doing all the negotiating and not keeping others informed. Administrator Williams assured everyone that he and Councilmember Abele were merely gathering information which will be presented to the full council for any decision making. Councilmembers Miller, Shaffer, Gear and Taylor were in agreement that Councilmember Abele has the time and experience to work closely with the Administrator and asked him to continue to do so. Councilmember Sottile agreed and Mayor Bunch asked that if she were in the office that she be asked to be included in any meetings being held.

Administrator Williams gave a brief synopsis of where we stand in preparation for closing on January 19th and taking over the operations at that time. He stated that leases are being negotiated and will be presented to both the attorney and the accountants for their review before being presented to council for voting.

Mayor Bunch stated that we need to be thinking about advertising the marina in magazines and putting up signs on the Waterway to let the people know that the City now has a marina. Councilmember Abele pointed out that Wild Dunes Yacht Harbor is well advertised.

There was discussion of the name of the marina. Councilmember Shaffer made a motion to name it the "Isle of Palms Marina"; Councilmember Taylor seconded; motion passed unanimously. The Administrator will notify the CVB and put information on the Internet, using tourist promotion money.

Mayor Bunch expressed the concerns of residents on Waterway Boulevard about the increased traffic and speeding on their street. Administrator Williams said that traffic counters will be set up and the department will be asked to better enforce traffic in that area.

Councilmember Sottile stated that better parking patterns need to be set up in the marina area before the season begins. There was discussion of parking along 41st Avenue and Administrator Williams was to check with the CPW about their plans to landscape the area around the sewer station.

There was discussion of charges for use of the boat ramp (daily fees, annual fees, etc.) and Administrator Williams was asked to check with Seabrook Island to see what they charge for their boat ramp operations.

Mayor Bunch asked for and received agreement to give a $100 savings bond to the 2nd grader who won the Christmas card contest at the Recreation Center.

In discussing the next step, Administrator Williams stated that we are in the process of getting leases together, the bond attorney will be developing documents for the sale of bonds, the city attorney is preparing a check list for closing documents.

There was discussion of determining rent and different ways of tabulating rents. Mayor Bunch said that she is meeting tomorrow with Mr. Elliott, owner of two restaurants in Charleston, who is interested in the Tradewinds. Administrator Williams stated that prospective renters will expect at least a five-year lease. He also said that one of the CPA's at Schleeter, Monson & Debacker is specialized in restaurant business and he will be asked to review the lease and make recommendations for us.

After discussion, Councilmember Abele made a motion to go into Executive Session to discuss contractual matters pertaining to the marina; Councilmember Taylor seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Bunch stated that information was obtained and no action was taken.

Councilmember Miller recommended that we get hard figures on the leases and not a percentage of their net.

There being no further business to come before the Council, the meeting was unanimously adjourned at 7:35 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk

To be approved on December 15, 1998.

12/20/98

ISLE OF PALMS CITY COUNCIL
December 22, 1998

A special meeting of the Isle of Palms City Council was held on December 22, 1998, at 5:30 p.m., in City Hall. Present were Mayor Bunch, Councilmembers Abele, Bettelli, Gear, Hernandez, Miller, Shaffer, Sottile, and Taylor, City Administrator Williams, and City Clerk Mauldin. Mayor Bunch called the meeting to order and stated that the meeting had been called for the purposes of holding second reading of two ordinances and to discuss items pertaining to the purchase of the Wild Dunes Yacht Harbor Marina.

1. Councilmember Abele made a motion to suspend the rules of order and procedure to hold Executive Session first; Councilmember Taylor seconded; motion passed unanimously.

Councilmember Abele made a motion to go into Executive Session to discuss negotiations and affairs incident to the proposed contractual arrangement and proposed purchase of property; Councilmember Taylor seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Bunch no action was taken in Executive Session; discussion was held on the purchase of the marina.

2. Second Reading and Ratification of Ordinance 1998-20 - An Ordinance to Provide for the Issuance and Sale of $4,250,000 General obligation Bonds of 1998 of the City of Isle of Palms, South Carolina, To Prescribe the Purposes for Which the Proceeds Shall Be Expended, To Provide for the Payment Thereof, and Other Matters Relating Thereto. (Exhibit A)

Councilmember Abele made a motion to amend Ordinance 1998-20 by inserting in the two blanks on page four the "Bank of New York"; Councilmember Shaffer seconded; motion passed unanimously.

Councilmember Abele made a motion to approve second reading and ratify Ordinance 1998-20 as amended and waive detailed reading by attaching a copy of the ordinance hereto; Ms. Hernandez seconded; motion passed unanimously.

3. Second Reading and Ratification of Ordinance 1998-19 - An Ordinance Amending Section 7-2-1 of the City of Isle of Palms Regarding Possession, Sale or Consumption of Alcohol on City-Owned Property. (Exhibit B)

Councilmember Abele made a motion to approve second reading and ratify Ordinance 1998-19 and waive detailed reading by attaching a copy of the ordinance hereto; Councilmember Bettelli seconded; motion passed unanimously.

4. Miscellaneous.

(a) Administrator Williams asked if the Planning Commission or City Council should hold the public hearing on Ordinance 1998-18, a zoning amendment pertaining to the amortization time. Council agreed that the Planning Commission should hold it.

(b) Administrator Williams reported that OCRM will be administering some grants that will allow us to apply for money to upgrade the sewer pump at the marina and also purchase a portable pump-out to pump out boats at the docks. The grant is a 75% by OCRM and 25% by the City; and is designed to foster more use of the pump-outs.

Councilmember Shaffer made a motion to authorize the Administrator to apply for such grant; Councilmember Miller seconded; motion passed unanimously.

5. Executive Session. Councilmember Abele made a motion to go back into Executive Session to discuss negotiations incident to proposed contractual arrangements; Councilmember Shaffer seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Bunch stated that no action was taken in Executive Session, council heard from the Chairman of Ways & Means and the attorney on the bond issue.

Councilmember Hernandez made a motion that the City Administrator and the Chairman of Ways & Means Committee be authorized to begin discussions with the three potential contractors identified in the handout dated December 21, 1998, Revenue Projections/ Requirements (Exhibit C) and that those negotiations be bounded by four issues: (1) the City would get a share of gross revenue; (2) it would be a two-year management contract; (3) the five dock leases would be part of the contract; and (4) and all of the discussions would lead to maintaining the tax-exempt status of this bond; Councilmember Miller seconded.

Mayor Bunch amended the motion that any council member who is available and would like to attend would have the privilege of attending; Councilmember Miller seconded; amendment passed unanimously. Motion with amendment passed unanimously.

There being no further business to come before the Council, the meeting was unanimously adjourned at 6:50 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk

To be approved on January 25, 1999.

December 17, 1998

We, the following City Councilmembers of the City of Isle of Palms, request that a Special City Council Meeting be held on Tuesday, December 22, 1998, at 5:30 p.m., in City Hall Council Chambers for the purpose of holding second reading of Ordinance 1998-20, and to discuss in Executive Session matters related to leasing of the marina property.

EXHIBIT A

BE IT ORDAINED BY THE CITY COUNCIL OF CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN MEETING DULY ASSEMBLED:

ARTICLE I

FINDINGS OF FACT

As an incident to the adoption of this Ordinance, and the issuance of the bonds provided for hereby, the City Council of City of Isle of Palms, South Carolina (Council), the governing body of the City of Isle of Palms, South Carolina (the City), finds that the facts set forth in this Article exist, and the statements made with respect thereto are true and correct.

Section 1.01. Recital of Constitutional and Statutory Authorization

Council is authorized by the provisions of Sections 5-21-210 to 5-21-500, inclusive, Code of Laws of South Carolina, 1976, as amended ("The Municipal Bond Act") (the "Enabling Act") to issue general obligation bonds of the City for any corporate purpose of the City. Section 14 of Article X of the Constitution provides that a City may issue general obligation debt for a purpose, which is a public purpose and a corporate purpose of the City.

Section 1.02. Recital of Applicable Constitutional Provisions and Use of Proceeds of Bonds

Section 14(6) of Article X of the Constitution of South Carolina requires a favorable vote of the majority of the qualified electors of the City voting in referendum authorized by law. A favorable referendum was held in the City on December 5, 1998, approving the issuance of general obligation bonds to defray the cost of acquiring and improving the approximately 5.2 acres of waterfront property, including boat landing and related facilities, commonly known as Wild Dunes Yacht Harbor Marina located at 41st Avenue and the Intracoastal Waterway (the Project). The Project is a public and corporate purpose of the City within the meaning of the Municipal Bond Act and Section 14 of Article X of the Constitution (the Enabling Act).

Section 1.03. Decision to Issue Bonds

On the basis of the foregoing, Council has determined to issue $4,250,000 of bonds, the proceeds of which shall be used to defray the cost of the Project.

Section 1.04. Qualified Tax-Exempt Obligation Designation

The Bonds hereby authorized will be tax exempt obligations within the meaning of Section 265(b)(3)(B) of the Internal Revenue Code of 1986.

Section 1.05. Ability to Meet Requirements of Certain State and Federal Requirements

The City will take such action as is necessary to preserve the exclusion from gross income for federal income tax purposes of interest earned on the bonds.

Pursuant to Section 11-1-85, Code of Laws of South Carolina, 1976, as amended, the City shall file an independent audit with a central repository and to file with a central repository event specific information within thirty days of an event adversely affecting more than five percent of revenue or its tax base.

The City hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate attached hereto as Exhibit C. Notwithstanding any other provision of this Ordinance, failure of the City to comply with the Continuing Disclosure Certificate shall not be considered an event of default hereunder; however, any Bondholder may take may take such actions as may be necessary and appropriate, including seeking mandamus or specific performance by court order, to cause the City to comply with its obligations under this Section. The Continuing Disclosure Certificate shall be executed by an Authorized Officer prior to the delivery of the Bonds and shall be in such form as is set forth in Exhibit C hereto, together with such modifications and amendments thereto as shall be deemed necessary by such

Authorized Officer, upon advice of counsel. The execution of the Continuing Disclosure Certificate shall constitute conclusive evidence of the approval by the person executing the same of any and all modifications and amendments thereto.

-- Bloomberg Municipal Repository, P.O. Box 840, Princeton, NJ 08542-0840
-- Thompson NRMSIR, Attn: Municipal Disclosure, 395 Hudson Street, 3rd Floor, New York, NY 10004
-- Kenny Information Systems, Inc., Att: Kenny Repository Service, 65 Broadway, 16th Floor, New York, NY 10006
-- DCP Data, Inc., 1 Executive Drive, Fort Lee, NJ 07024

ARTICLE II

DEFINITIONS AND CONSTRUCTION

Section 2.01. Definitions

As used in this Ordinance unless the context otherwise requires, the following terms shall have the following respective meanings:

"Authorized Investments" mean and include investments permitted by Section 6-5-10, Code of Laws of South Carolina, 1976, as amended.

"Authorized Officer" means the Mayor, the City Administrator, the Clerk of City Council and any other officer or employee of the City designated from time to time as an Authorized Officer by ordinance or resolution of Council, and when used with reference to any act or document also means any other person authorized by ordinance or resolution of Council to perform such act or sign such document.

"Bond" or "Bonds" means any of the Bonds of the City authorized by this Ordinance.

"Bondholder" or "Holder" or "Holders of Bonds" or "Owner" or similar term means, when used with respect to a Bond or Bonds, any person who shall be registered as the owner of any Bond Outstanding.

"Bond Payment Date" means each February 1 or August 1 on which interest on any of the Bonds shall be payable or on which both the Principal Installment and interest shall be payable on any of the Bonds.

"City" means the City of Isle of Palms, South Carolina.

"City Request" means a written request of the City signed by an Authorized Officer.

"Corporate Trust Office", when used with respect to any Paying Agent or Registrar, means the office at which its principal corporate trust business shall be administered.

"Council" means the City Council of the City of Isle of Palms, South Carolina, the governing body of the City or any successor governing body of the City.

"DTC" means The Depository Trust Company, a limited purpose trust company organized under the laws of the State of New York, and its successors and assigns.

"Enabling Act" means Sections 5-21-210 to 5-21-500, inclusive, Code of Laws of South Carolina, 1976, as amended.

"Fiduciary" means the Paying Agent, the Registrar and their successors and assigns.

"Government Obligations" means and includes direct general obligations of the United States of America or agencies thereof or obligations, the payment of principal or interest on which, in the opinion of the Attorney General of the United States, is fully and unconditionally guaranteed by the United States of America.

"Letter of Representations" means the Letter of Representations from the City and the Registrar and Paying Agent to DTC, with respect to the Bonds, which shall be deemed to be a part of this Ordinance and shall be the binding obligation of the City and the Registrar and Paying Agent.

"Nominee" means the nominee of the Securities Depository which shall be the Owner of the Bonds while held under a book-entry only system and any successor appointed by the Securities Depository. The initial Nominee shall be Cede & Co.

"Ordinance" means this Ordinance as the same may be amended or supplemented from time to time in accordance with the terms hereof.

"Outstanding", when used in this Ordinance with respect to Bonds means as of any date, all Bonds theretofore authenticated and delivered pursuant to this Ordinance except:

(i) any Bond cancelled or delivered to the Registrar for cancellation on or before such date;

(ii) any Bond (or any portion thereof) deemed to have been paid in accordance with the provisions of Section 7.01 hereof and;

(iii) any Bond in lieu of or in exchange for which another Bond shall have been authenticated and delivered pursuant to Section 3.11 of the Ordinance.

"Paying Agent" means any bank, trust company or national banking association which is authorized, to pay the principal or Redemption Price of or interest on any Bonds and having the duties, responsibilities and rights provided for in this Ordinance, and its successor or successors and any other corporation or association which at any time may be substituted in its place pursuant to this Ordinance. The institution named as Paying Agent may also act as Registrar. The initial Paying Agent shall be Bank of New York.

"Person" means an individual, a partnership, a corporation, a trust, a trustee, an unincorporated organization, or a government or an agency or political subdivision thereof.

"Principal Installment" means, as of any date of calculation, the principal amount of all Bonds due on a specified date.

"Record Date" means the 15th day of the month immediately preceding each Bond Payment Date.

"Registrar" means any bank, trust company, or national banking association which is authorized to maintain an accurate list of those who from time to time shall be the Holders of the Bonds and shall effect the exchange and transfer of Bonds in accordance with the provisions of this Ordinance and having the duties, responsibilities, and rights provided for in this Ordinance and its successor or successors and any other corporation or association which at any time may be substituted in its place pursuant to this Ordinance. The institution named as Registrar may also act as Paying Agent. The initial Registrar shall be Bank of NY

"Securities Depository" means the administrator of the book-entry only system for the Bonds, as further described in Section 3.04 hereof and any successor appointed as provided in Section 3.04(b)(iii) hereof. The initial Securities Depository shall be DTC.

ARTICLE III

ISSUANCE OF BONDS

Section 3.01. Ordering the Issuance of Bonds

Pursuant to the provisions of the Enabling Act, and for the purpose of obtaining funds to defray the cost of the Project, there shall be issued $4,250,000 of general obligation bonds of the City designated General Obligation Bonds of 1999.

Section 3.02. Maturity Schedule of Bonds

The Bonds shall be dated ~~February~~ January 1, 1999, and shall mature on the dates and in the principal amounts hereafter set forth. The Bonds shall bear interest at rates determined in the manner prescribed by Section 3.15 hereof. Interest on the Bonds shall be payable semiannually on February 1 and August 1 of each year commencing August 1, 1999, until payment of the principal thereof.

The Bonds shall mature on February 1 in annual series as follows:

Year	Principal Amount	Year	Principal Amount
2001	$100,000	2011	$250,000
2002	100,000	2012	250,000
2003	100,000	2013	250,000
2004	200,000	2014	275,000
2005	200,000	2015	275,000
2006	200,000	2016	275,000
2007	200,000	2017	300,000
2008	225,000	2018	300,000
2009	225,000	2019	300,000
2010	225,000		

Pursuant to the provisions of Section 4.01 hereof, certain Bonds have been made subject to redemption at the option of the City.

Section 3.03. Provision for Payment of Interest on the Bonds

The Bonds shall be authenticated on such dates as they shall, in each case, be delivered. The Bonds shall bear interest from the date to which interest has been paid next preceding the authentication date thereof, unless the authentication date thereof is a Bond Payment Date in which case, from such authentication date, or from the Bond Payment Date to which interest has last been paid, or if dated prior to August 1, 1999, or if the City shall fail to pay interest on said date, then from February 1, 1999. The interest to be paid on any Bond Payment Date shall be paid to the Person in whose name such Bond is registered at the close of business on the Record Date next preceding such Bond Payment Date.

Section 3.04. Medium of Payment; Form and Denomination of Bonds; Place of Payment of Principal

(a) The Bonds shall be payable as to Principal Installment or Redemption Price and interest at the rates per annum determined in the manner prescribed by Section 3.15 hereof (on the basis of a 360 day year of twelve 30-day months) in any coin or currency of the United States of America which at the time of payment is legal tender for the payment of public and private debts.

(b) Book-Entry Bonds

(i) Except as provided in paragraph (iii) of this subsection (b), the Bonds shall be held under a book-entry only system administered in the name of the Nominee. Payment of interest on any Bonds registered in the name of the Nominee shall be made by New York Clearing House or equivalent next day funds to the account of the Nominee on the Bond Payment Date for the Bonds at the address indicated for the Nominee on the registration books kept by the Registrar.

(ii) The Bonds shall be initially issued in the form of separate, single, authenticated fully registered Bonds in the amount of each separately stated maturity of the Bonds. Upon initial issuance, the ownership of each such Bond shall be registered on the registration books kept by the Registrar in the name of the Nominee. The Registrar and Paying Agent and the City may treat the Securities Depository (or the Nominee) as the sole and exclusive owner of the Bonds registered in the name of the Nominee for the purpose of (A) paying the principal of, or interest on, the Bonds, (B) giving any notice permitted or required to be given to Owners of Bonds hereunder, (C) registering the transfer of Bonds, (D) obtaining any consent or other action to be taken by the Owners of the Bonds and for all other purposes whatsoever; and neither the Registrar and Paying Agent nor the City shall be affected by any notice to the contrary. Neither the Registrar and Paying Agent nor the City shall have any responsibility or obligation to any Participant, any Beneficial Owner or any other person claiming a beneficial ownership interest in the Bonds under or through the Securities Depository or any Participant, or any other person which is not shown on the registration books of the Registrar as being an Owner of Bonds, with respect to (E) the accuracy of any records maintained by the Securities Depository or any Participant; (F) the payment to the Securities Depository, any Participant or any Beneficial Owner of any amount in respect of the principal of, or interest on, the Bonds; (G) any notice which is permitted or required to be given to Owners of the Bonds hereunder; (H) the selection by the Securities Depository or any Participant or any other person to receive payment in the event of a partial redemption of the Bonds; or (I) any consent given or other action taken by the Securities Depository as such Owner. The Paying Agent shall pay all principal of and premium, if any, and interest on the Bonds only to the Securities Depository (or the Nominee), and all such payments shall be valid and effectual with respect to the principal of and premium, if any, and interest on the Bonds to the extent of the sum or sums so paid. Except as provided in paragraph (iii) below, no person other than the Securities Depository shall receive an authenticated bond. Upon delivery by the Securities Depository to the Registrar and Paying Agent of written notice to the effect that the Securities Depository has determined to substitute a new Nominee in place of Cede & Co., the Bonds shall be transferable to such new Nominee in accordance with the provisions hereof.

(iii) In the event the City determines that it is in the best interests of the City not to continue the book-entry only system of transfer with respect to the Bonds, or that the interests of the Beneficial Owners might be adversely affected in the book-entry only system of transfer is continued with respect to the Bonds, then the City may notify the Securities Depository and the Registrar and Paying Agent, whereupon the Securities Depository will notify the Participants of the availability through the Securities Depository of bonds. In such event, the Registrar and Paying Agent shall issue, transfer and exchange bonds as requested by the Securities Depository and any Participant or Beneficial Owner in appropriate amounts in accordance herewith. The Securities Depository may determine to discontinue providing its services with respect to the Bonds at any time by giving notice to the City and the Registrar and Paying Agent and discharging its responsibilities with respect thereto under applicable law or the City may determine that the Securities Depository is incapable of discharging its duties as such and may so advise the Securities Depository. In either such event, the City shall either (A) establish its own book-entry system, (B) select another Securities Depository, or (C) deliver bonds as provided herein and as requested by any Participant or Beneficial Owner.

(iv) Notwithstanding anything in this Ordinance to the contrary, the City and the Registrar and Paying Agent hereby agree as follows with respect to the Bonds, if and to the extent any Bond is registered in the name of "Cede & Co." as nominee of DTC: (A) the Registrar and Paying Agent shall give DTC all special notices required by the Letter of Representations at the times, in the forms and by the means required by the Letter of Representations; (B) the Registrar and Paying Agent shall make payments to Cede & Co. at the times and by the means specified in the Letter of Representations; (C) Cede & Co. shall not be required to surrender

Bonds which have been partially paid or prepaid to the extent permitted by the Letter of Representations; and (D) the Registrar and Paying Agent shall set a special record date (and shall notify the registered owners of the Bonds thereof in writing) prior to soliciting any Holder consent or vote, such notice to be not less than fifteen (15) calendar days prior to such record date (any Bond transferred by a registered owner subsequent to the establishment of the special record date and prior to obtaining such consent or vote shall have attached to it a copy of the notice of Holders by the Registrar and Paying Agent).

(v) The City and the Registrar and Paying Agent will recognize DTC or its nominee as the Holder for all purposes hereunder, including notices and voting.

(vi) Whenever, during the term of the Bonds, beneficial ownership thereof is determined by a book entry at DTC, the requirements in this Ordinance of holding, delivering or transferring Bonds shall be deemed modified to require the appropriate person to meet the requirements of DTC as to registering or transferring the book entry to produce the same effect.

(c) Form of Bonds

The Bonds and the form of assignment thereon shall be substantially in the form thereof set forth in Exhibit A hereto with any omissions, insertions and variations which may be authorized or permitted by or consistent with this Ordinance.

The Bonds shall be negotiable instruments and shall express the purpose for which they are authorized, executed and delivered and any other statements or legends, which may be required by, law. Each Bond shall be of a single maturity.

Section 3.05. Agreement to Maintain Registrar and Paying Agent

As long as any of the Bonds remain Outstanding there shall be a Registrar and a Paying Agent each of which shall be a financial institution maintaining Corporate Trust Offices where (i) the Bonds may be presented for registration of transfers and exchanges, (ii) notices and demands to or upon the City in respect of the Bonds may be served, and (iii) the Bonds may be presented for payment, exchange and transfer.

Section 3.06. Execution and Authentication

(a) The Bonds shall be executed in the name and on behalf of the City by the manual or facsimile signature of an Authorized Officer or Officers, with its corporate seal (or a facsimile thereof) impressed, imprinted or otherwise reproduced thereon, and attested by the manual or facsimile signature of its City Clerk or other Authorized Officer (other than the officer or officers executing such Bonds). Bonds bearing the manual or facsimile signature of any Person authorized to sign the Bonds at the time such Bonds were so executed shall bind the City notwithstanding the fact that his or her authorization may have ceased prior to the authentication and delivery of such Bonds.

(b) No Bond shall be valid or obligatory for any purpose or shall be entitled to any right or benefit hereunder unless there shall be endorsed on such Bond a certificate of authentication in the form set forth in the Ordinance, duly executed by the manual signature of the Registrar and such certificate of authentication upon any Bond executed on behalf of the City shall be conclusive evidence that the Bond so authenticated has been duly issued hereunder and that the Holder thereof is entitled to the benefit of the terms and provisions of the Ordinance.

Section 3.07. Exchange of Bonds

Bonds, upon surrender thereof at the office of the Registrar with a written instrument of transfer satisfactory to the Registrar, duly executed by the registered Holder or his duly authorized attorney, may, at the option of the registered Holder thereof, be exchanged for an equal aggregate principal amount of Bonds in authorized denominations of the same interest rate, maturity and redemption provisions. So long as any of the Bonds remain Outstanding, the City shall make all necessary provisions to permit the exchange of Bonds at the Corporate Trust Office of the Registrar.

Section 3.08. Transferability and Registry

All Bonds shall be transferable, only in accordance with the provisions for registration and transfer contained in the Ordinance and in the Bonds. So long as any of the Bonds remain Outstanding, the City shall maintain and keep, at the office of the Registrar, books for the registration and transfer of Bonds, and, upon presentation thereof for such purpose at the Corporate Trust Office of the Registrar, the City shall register or cause to be registered therein, and permit to be transferred thereon, under such reasonable regulations as it or the Registrar may prescribe, any Bond, except that under no circumstances shall any Bond be registered or transferred to bearer. So long as any of the Bonds remain Outstanding, the City shall make all necessary provisions to permit the transfer of Bonds at the Corporate Trust Office of the Registrar.

Section 3.09. Transfer of Bonds

Each Bond shall be transferable only upon the books of the City, which shall be kept for such purpose at the Corporate Trust Office of the Registrar which shall be maintained for such purpose by the Registrar, upon presentation and surrender thereof by the Holder of such Bond in person or by his attorney duly authorized in writing, together with a written instrument of transfer satisfactory to the Registrar duly executed by the registered Holder or his duly authorized attorney. Upon surrender for transfer of any such Bond, the City shall execute and the Registrar shall authenticate and deliver, in the name of the Person who is the transferee, one or more new Bonds of the same aggregate principal amount and maturity and rate of interest as the surrendered Bond. All action taken by the Registrar pursuant to this Section shall be deemed to be the action of the City.

Section 3.10. Regulations with Respect to Exchanges and Transfers

All Bonds surrendered in any exchanges or transfers shall forthwith be cancelled by the Registrar. For each such exchange or transfer of Bonds, the City or the Registrar may make a charge sufficient to reimburse it or them for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer, which sum or sums shall be paid by the Holder requesting such exchange or transfer as a condition precedent to the exercise of the privilege of making such exchange or transfer. The City shall not be obligated to (i) issue, exchange or transfer any Bond during the 15 days next preceding any Bond Payment Date of the Bonds, (ii) issue, exchange or transfer any Bond during a period beginning at the opening of business 15 days next preceding any selection of Bonds to be redeemed and ending at the close of business on the date of the mailing of notice of such redemption, or (iii) transfer or exchange any Bonds called or being called for redemption in whole or in part.

Section 3.11. Mutilated, Destroyed, Lost and Stolen Bonds

(a) If any mutilated Bond is surrendered to the Registrar and the Registrar or the City receive evidence to their satisfaction of the destruction, loss or theft of any Bond, and there is delivered to the Registrar, or the City such security or indemnity as may be required by them to save each of them harmless, then, in the absence of notice that such Bond has been acquired by a bona fide purchaser, the City shall execute, and upon City Request, the Registrar shall authenticate and deliver, in exchange for any such mutilated Bond or in lieu of any such destroyed, lost or stolen Bond, a new Bond of like tenor and principal amount, bearing a number unlike that of a Bond contemporaneously Outstanding. The Registrar shall

thereupon cancel any such mutilated Bond so surrendered. In case any such mutilated, destroyed, lost or stolen Bond has become or is to become due and payable within one year, the City in its discretion may, instead of issuing a new Bond, pay such Bond.

(b) Upon the issuance of any new Bond under this Section 3.11, the City may require the payment of a sum sufficient to cover any tax, fee or other governmental charge that may be imposed in relation thereto and any other expenses, including counsel fees or other fees, of the City or the Registrar connected therewith.

(c) Each new Bond issued pursuant to this Section in lieu of any destroyed, lost or stolen Bond, shall constitute an additional contractual obligation of the City, whether or not the destroyed, lost or stolen Bond shall at any time be enforceable by anyone, and shall be entitled to all the benefits hereof equally and proportionately with any and all other Bonds duly issued pursuant to the Ordinance. All Bonds shall be held and owned upon the express condition that the foregoing provisions are exclusive with respect to the replacement or payment of mutilated, destroyed, lost or stolen Bonds and shall preclude (to the extent lawful) all other rights or remedies with respect to the replacement or payment of mutilated, destroyed, lost or stolen Bonds or securities.

Section 3.12. Holder As Owner of Bond

The City, the Registrar and any Paying Agent may treat the Holder of any Bond as the absolute owner thereof, whether such Bond shall be overdue or not, for the purpose of receiving payment of, or on account of, the Principal Installment or redemption price and interest on such Bond and for all other purposes, and payment of the Principal Installment, redemption price and interest shall be made only to, or upon the order of, such Holder. All payments to such Holder shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid, and neither the City nor any Paying Agent shall be affected by any notice to the contrary.

Section 3.13. Cancellation of Bonds

The Registrar shall destroy all Bonds surrendered to it for cancellation and shall deliver a certificate to that effect to the City. No such Bonds shall be deemed Outstanding under the Ordinance and no Bonds shall be issued in lieu thereof.

Section 3.14. Payments Due on Saturdays, Sundays and Holidays

In any case where the Bond Payment Date or the date fixed for redemption of any Bonds shall be a Saturday or Sunday or shall be, at the place designated for payment, a legal holiday or a day on which banking institutions are authorized by law to close, then payment of interest on or Principal Installment or redemption price of the Bonds need not be made on such date but may be made on the next succeeding business day not a Saturday, Sunday or a legal holiday or a day upon which banking institutions are authorized by law to close, with the same force and effect as if made on the Bond Payment Date or the date fixed for redemption, and no interest shall accrue for the period after such date.

Section 3.15. Conditions Relating to Naming of Interest Rates

The Bonds shall bear such rate or rates of interest as shall at the sale of such Bonds reflect the lowest net interest cost to the City calculated in the manner hereinafter prescribed in this Section 3.15 at a price of not less than par, but:

(a) all Bonds of the same maturity shall bear the same rate of interest;

(b) no rate of interest named shall be more than 2% higher than the lowest rate of interest named;

(c) each interest rate named shall be a multiple of 1/8 or 1/20th of 1%; and

(d) any premium offered must be paid in cash as a part of the purchase price.

For the purpose of determining lowest net interest cost, the aggregate of interest on all Bonds from February 1, 1999, until their respective maturities, less any sum named by way of premium, shall be determined on each bid and the smallest amount to be paid by the City shall reflect lowest net interest cost.

Section 3.16. Tax Exemption in South Carolina

Both the Principal Installment and interest on both Bonds shall be exempt from all State, county, municipal, school district, and all other taxes or assessments of the State of South Carolina, direct or indirect, general or special, whether imposed for the purpose of general revenue or otherwise, except inheritance, estate, transfer or certain franchise taxes.

Section 3.17. Order of Tax Levy to Pay Principal and Interest of Bonds

For the payment of the Principal Installment and interest on the Bonds as the same respectively mature, the full faith, credit and taxing power of the City are hereby irrevocably pledged, and there shall be levied and collected annually a tax on all taxable property in the City, sufficient to pay the Principal Installment and interest on such Bonds as they respectively mature, and to create such sinking fund as may be necessary therefor.

Section 3.18. Notice to Treasurer to Levy Tax

The Treasurer of the City shall be notified of this issue of Bonds and directed to levy and collect, respectively, upon all taxable property in the City an annual tax sufficient to meet the payment of the Principal Installment and interest on the Bonds, as the same respectively mature.

Section 3.19. Form of Bonds

The form of the Bonds, and registration provisions to be endorsed thereon shall be substantially as set forth in Exhibit "A" attached here to and made a part of this Ordinance.

ARTICLE IV

REDEMPTION OR PURCHASE OF BONDS

Section 4.01. Authorization of Redemption

All Bonds maturing subsequent to February 1, 2007, shall be subject to redemption, at the option of the City, on and after February 1, 2007, in whole at any time or in part on any February 1 or August 1, at the respective redemption prices set forth below, plus accrued interest to the date fixed for redemption:

Period During Which Redeemed (both dates inclusive)	Redemption Price
February 1, 2007 to January 31, 2008	102%
February 1, 2008 to January 31, 2009	101%
February 1, 2009 and thereafter	100%

Section 4.02. City's Election to Redeem

In the event that the City shall, in accordance with the provisions of Section 4.01, elect to redeem Bonds it shall give notice by City Request to the Registrar and Paying Agent, of each optional redemption. Each City Request shall specify the date fixed for redemption and the Bonds, which are to be redeemed. Such notice shall be given at least 60 days prior to the date fixed for redemption or such lesser number of days as shall be acceptable to the Registrar.

Section 4.03. Notice of Redemption

(a) When any Bonds are to be redeemed, the Registrar shall give notice of the redemption of the Bonds in the name of the City specifying (i) the Bonds and maturities to be redeemed; (ii) the redemption date; (iii) the redemption price; (iv) the numbers and other distinguishing marks of the Bonds to be redeemed unless all of the Bonds Outstanding are to be redeemed; (v) the place or places where amounts due upon such redemption will be payable; and (vi) in the case of Bonds to be redeemed in part only, the respective portions of the principal thereof to be redeemed. Such notice shall further state that on such date there shall become due and payable upon each Bond to be redeemed the redemption price thereof, together with interest accrued to the redemption date, and that, from and after such date, interest thereon shall cease to accrue. The Registrar shall mail by registered mail a copy of such notice, postage prepaid, not less than 30 days before the redemption date to the registered Holders of all Bonds or portions of Bonds which are to be redeemed at their addresses which appear upon the registration books, but failure to so mail any such notice to any of such Holders shall not affect the validity of the proceedings for the redemption of Bonds held by Holders to whom written notice has been mailed. The obligation of the Registrar to give the notice required by this Section 4.03 shall not be conditioned upon the prior payment to the Paying Agent of money or the delivery to the Paying Agent of Authorized Investments sufficient to pay the redemption price of the Bonds to which such notice relates or the interest thereon to the redemption date. Interest on the Bonds to be redeemed shall cease to accrue from and after the redemption date specified in such notice, unless the City defaults in making due provision for the payment of the redemption price thereof.

(b) Notice of redemption having been given as provided in subsection (a) hereof, the Bonds or portions thereof so to be redeemed shall, on the date fixed for redemption, become due and payable at the redemption price specified therein plus accrued interest to the redemption date, and upon presentation and surrender thereof at the place specified in such notice, such Bonds or portions thereof shall be paid at the redemption price, plus accrued interest to the redemption date. On and after the redemption date (unless the City shall default in the payment of the redemption price and accrued interest), such Bonds shall cease to bear interest, and such Bonds shall no longer be considered as Outstanding hereunder. If money sufficient to pay the redemption price and accrued interest has not been made available by the City to the Paying Agent on the

redemption date, such Bonds shall continue to bear interest until paid at the same rate as they would have borne, had they not been called for redemption, until the same have been paid.

Section 4.04. Selection by Registrar of Bonds to be Redeemed

(a) If less than all of the Bonds of like maturity are to be redeemed, the particular Bonds or portions of Bonds to be redeemed shall be selected, not less than 45 days prior to the date fixed for redemption, by the Registrar by lot or in such other manner as the Registrar in its discretion may deem fair and appropriate.

(b) In making such selection, the Registrar shall treat each Bond to be redeemed as representing that number of Bonds of the lowest authorized denomination as is obtained by dividing the principal amount of such Bond by such denomination. If any Bond is to be redeemed in part, the portion to be so redeemed shall be in a principal amount of an authorized denomination.

(c) The Registrar shall promptly notify the City in writing of the Bonds so selected for redemption.

Section 4.05. Deposit of Redemption Price

On or before any date fixed for redemption of any Bonds, cash and/or a principal amount of non-callable Government Obligations maturing or redeemable at the option of the Holder thereof not later than the date fixed for redemption which, together with income to be earned on such Government Obligations prior to such date fixed for redemption, will be sufficient to provide cash to pay the redemption price of and accrued interest on all Bonds or portions thereof which are to be redeemed on such date, shall be deposited with the Paying Agent unless such amount shall have been previously deposited with the Paying Agent.

Section 4.06. Partial Redemption of Bonds

In the event part but not all of a Bond Outstanding shall be selected for redemption, upon presentation and surrender of such Bond by the Holder thereof or his attorney duly authorized in writing (with, if the City or the Paying Agent so requires, due endorsement by, or a written instrument of transfer in form satisfactory to the City and the Registrar duly executed by, the Holder thereof or his attorney duly authorized in writing) to the Registrar, the City shall execute and the Registrar shall authenticate and deliver to or upon the order of such Holder, without charge therefor, for the unredeemed portion of the principal amount of the Bond so surrendered, a Bond or Bonds of any authorized denomination of like tenor. Bonds so presented and surrendered shall be cancelled in accordance with Section 3.13 hereof.

Section 4.07. Purchases of Bonds Outstanding

Purchases of Bonds Outstanding may be made by the City at any time with money available to it from any source. Upon any such purchase the City shall deliver such Bonds to the Registrar for cancellation.

ARTICLE V

SALE OF BONDS

Section 5.01. Determination of time to Receive Bids - Form of Notice of Sale

The Bonds shall be sold at public sale, at not less than par and accrued interest to the date of delivery. Bids shall be received until 12:00 Noon (local time) on a date to be selected by the Mayor. The Bonds shall be advertised for sale as required by Section 5-21-430 of the Enabling Act, which notice shall appear at least once, not less than 10 days before the date set for sale. The form of the Notice, and the conditions of sale, shall be substantially those set forth in Exhibit "B" attached hereto and made a part and parcel hereof.

Section 5.02. Award of Bonds

Upon the receipt of bids for the Bonds, the Mayor shall award the Bonds to the bidder offering the lowest net interest rate. If more than one bidder shall name the lowest rate of interest, then the Bonds shall be awarded to that one of such bidders as shall offer the greatest premium; PROVIDED, that if it shall happen that tie bids are received, the Bonds shall be awarded jointly or in such other fashion as those submitting such tie bids shall determine. The right is reserved to reject all proposals.

ARTICLE VI

DISPOSITION OF PROCEEDS OF SALE OF BONDS

Section 6.01. Disposition of Bond Proceeds including Temporary Investments

The proceeds derived from the sale of the Bonds issued pursuant to this Ordinance shall be deposited in a Bond Account Fund for the City, and shall be expended and made use of as follows:

(a) any accrued interest shall be applied to the payment of the first installment of interest to become due on such Bonds;

(b) any premium shall be applied to the payment of the first installment of principal of such Bonds; and

(c) Pending the use of Bond proceeds for the purposes authorized hereby, it shall be lawful for Council to cause such proceeds to be invested in Authorized Investments. Income earned from investments shall, in the discretion of Council, (1) be used to meet the debt service of the Bonds, or (2) be retained by the City and used for the purposes for which the Bonds are issued under this Ordinance or for additional capital improvements of the City; provided, however, if federal law requires a rebate of certain earnings such rebate shall be made.

(d) If any balance remains, it shall be held in a special fund and used to effect the retirement of the Bonds authorized by this Ordinance; provided, however, that neither the purchaser nor any Holder of the Bonds shall be liable for the proper application of the proceeds thereof.

ARTICLE VII

DEFEASANCE OF BONDS

Section 7.01. Discharge of Ordinance - Where and How Bonds are Deemed to have been Paid and Defeased

If all of the Bonds issued pursuant to this Ordinance, and all interest thereon shall have been paid and discharged, then the obligations of the City under this Ordinance and all other rights granted hereby shall cease and determine. The Bonds shall be deemed to have been paid and discharged within the meaning of this Article under each of the following circumstances, viz.:

(1) The Paying Agent shall hold, at the stated maturities of the Bonds, in trust and irrevocably appropriated thereto, sufficient moneys for the payment of the Principal Installment or redemption price and interest thereof; or

(2) If default in the payment of the principal of the Bonds or the interest thereon shall have occurred on any Bond Payment Date, and thereafter tender of such payment shall have been made, and at such time as the Paying Agent shall hold in trust and irrevocably appropriated thereto, sufficient moneys for the payment thereof to the date of the tender of such payment; or

(3) If the City shall elect to provide for the payment of the Bonds prior to their stated maturities and shall have deposited with the Paying Agent, in an irrevocable trust moneys which shall be sufficient, or Government Obligations, the principal of and interest on which when due will provide moneys, which together with moneys, if any, deposited with the Paying Agent at the same time, shall be sufficient to pay when due the Principal Installment or redemption price and interest, due and to become due on the Bonds on and prior to their maturity dates or redemption dates, as the case may be. In the event that the City shall elect to redeem Bonds prior to their stated maturities, the City shall proceed in the manner prescribed by Article IV hereof.

Neither the Government Obligations nor moneys deposited with the Paying Agent pursuant to this Section nor the principal or interest payments thereon shall be withdrawn or used for any purpose other than, and shall be held in trust for, the payment of the Principal Installment of or redemption price and interest on the Bonds; provided that any cash received from such principal or interest payments on Government Obligations deposited with the Paying Agent, if not then needed for such purpose, shall to the extent practicable, be invested and reinvested in Government Obligations maturing at times and in amounts sufficient to pay when due the Principal Installment or redemption price and interest, to become due on the Bonds on and prior to the redemption date or maturity date thereof, as the case may be, and interest earned from such reinvestments not required for the payment of the Principal Installment or redemption price and interest, may be paid over to the City, as received by the Paying Agent, free and clear of any trust, lien or pledge.

ARTICLE VIII

CONCERNING THE FIDUCIARIES

Section 8.01. Fiduciary; Appointment and Acceptance of Duties

The financial institution chosen to act initially as Paying Agent and Registrar hereunder, shall accept the duties and trusts imposed upon it by the Ordinance and shall agree in writing to perform such trusts but only upon the terms and conditions set forth in this Article VIII. Similarly, each financial institution appointed as a successor Registrar or as a successor Paying Agent shall signify its acceptance of the duties and trusts imposed by the Ordinance by a written acceptance.

Section 8.02. Responsibilities of Fiduciaries

The recitals of fact herein and in the Bonds contained shall be taken as the statements of the City and no Fiduciary assumes any responsibility for the correctness of the same except in respect of the authentication certificate of the Registrar endorsed on the Bonds. No Fiduciary makes any representations as to the validity or sufficiency of the Ordinance or of any Bonds or as to the security afforded by the Ordinance, and no Fiduciary shall incur any liability in respect thereof. No Fiduciary shall be under any responsibility or duty with respect to the application of any moneys paid to any other Fiduciary. No Fiduciary shall be under any obligation or duty to perform any act which would involve it in expense or liability or to institute or defend any suit in respect hereof or to advance any of its own moneys, unless indemnified to its reasonable satisfaction. No Fiduciary shall be liable in connection with the performance of its duties hereunder except for its own negligence or willful misconduct.

Section 8.03. Evidence on Which Fiduciaries May Act

(a) Each Fiduciary, upon receipt of any notice, ordinance, request, consent order, certificate, report, opinion, bond, or other paper or document furnished to it pursuant to any provision of the Ordinance, shall examine such instrument to determine whether it conforms to the requirements of the Ordinance and shall be protected in acting upon any such instrument believed by it to be genuine and to have been signed or presented by the proper party or parties. Each Fiduciary may consult with counsel, who may or may not be of counsel to the City, and the opinion of such counsel shall be full and complete authorization and protection in respect of any action taken or suffered by it under the Ordinance in good faith and in accordance therewith.

(b) Whenever any Fiduciary shall deem it necessary or desirable that a matter to be proved or established prior to taking or suffering any action under the Ordinance, such matter (unless other evidence in respect thereof be therein specifically prescribed) may be deemed to be conclusively approved and established by a certificate of an Authorized Officer, and such certificate shall be full warrant for any action taken or suffered in good faith under the provisions of the Ordinance upon the faith thereof; but in its discretion the Fiduciary may in lieu thereof accept other evidence of such fact or matter or may require such further or additional evidence as to it may deem reasonable.

(c) Except as otherwise expressly provided in the Ordinance any request, order, notice or other direction required or permitted to be furnished pursuant to any provision thereof by the City to any Fiduciary shall be sufficiently executed if executed in the name of the City by an Authorized Officer.

Section 8.04. Compensation

The City shall pay to each Fiduciary from time to time reasonable compensation based on the then standard fee schedule of the Fiduciary for all services rendered under the Ordinance, and also all reasonable expenses, charges, counsel fees and other disbursements, including those of its attorneys, agents, and employees, incurred in and about the performance of their powers and duties under the Ordinance. Subject to the provisions of Section 7.02 hereof, the City further agrees to indemnify and save each Fiduciary harmless

against any liabilities which it may incur in the exercise and performance of its powers and duties hereunder and which are not due to its negligence or willful misconduct; provided, however, that any specific agreement between the City and a Fiduciary with respect to the compensation of such Fiduciary shall control the compensation to be paid to such Fiduciary.

Section 8.05. Certain Permitted Acts

Any Fiduciary may become the owner or underwriter of any Bonds, notices or other obligations of the City or conduct any banking activities with respect to the City, with the same rights it would have if it were not a Fiduciary. To the extent permitted by law, any Fiduciary may act as depositary for, and permit any of its officers or directors to effect or aid in any reorganization growing out of the enforcement of the Bonds or the Ordinance.

Section 8.06. Resignation of Any Fiduciary

Any Fiduciary may at any time resign and be discharged of the duties and obligations created by the Ordinance by giving not less than 60 days' written notice to the City and not less than 30 days' written notice to the Holders of the Bonds as established by the books of registration prior to the next succeeding Bond Payment Date and such resignation shall take effect upon the date specified in such notice unless previously a successor shall have been appointed by the City pursuant to Section 7.08 hereof in which event such resignation shall take effect immediately on the appointment of such successor. In no event, however, shall such a resignation take effect until a successor has been appointed.

Section 8.07. Removal of Fiduciary

Any Fiduciary may be removed at any time by an instrument or concurrent instruments in writing, filed with the City and such Fiduciary, and signed by the Bondholders representing a majority in principal amount of the Bonds then Outstanding or their attorneys in fact duly authorized, excluding any Bonds held by or for the account of the City.

Section 8.08. Appointment of Successor Fiduciaries

In case any Fiduciary hereunder shall resign or be removed, or be dissolved, or shall be in the course of dissolution or liquidation, or otherwise become incapable of acting hereunder, or in case it shall be taken under the control of any public officer or officers, or of a receiver appointed by a court, a successor shall be appointed by the City. Every such Fiduciary appointed pursuant to the provisions of this Section shall be a trust company or bank organized under the laws of the United States of America or any state thereof and which is in good standing, within or outside the State of South Carolina, having a stockholders' equity of not less than $25,000,000 if there be such an institution willing, qualified and able to accept the trust upon reasonable and customary terms.

If in a proper case no appointment of a successor Fiduciary shall be made by the City pursuant to the foregoing provisions of this Section within 45 days after any Fiduciary shall have given to the City written notice as provided in Section 8.06 hereof or after a vacancy in the office of such Fiduciary shall have occurred by reason of its removal or inability to act, the former Fiduciary or any Bondholder may apply to any court of competent jurisdiction to appoint a successor. Said court may thereupon, after such notice, if any, as such court may deem proper, appoint a successor.

Section 8.09. Transfer of Rights and Property to Successor

Any successor Fiduciary appointed under the Ordinance shall execute, acknowledge and deliver to its predecessor, and also to the City, an instrument accepting such appointment, and thereupon such successor, without any further act, deed or conveyance, shall become fully vested with all moneys, estates, properties, rights, powers, duties and obligations of such predecessor Fiduciary, with like effect as if originally named in such capacity; but the Fiduciary ceasing to act shall nevertheless, on the written request of the City, or of the successor, execute, acknowledge and deliver such instruments of conveyance and further assurance and do such other things as may reasonably be required for more fully and certainly vesting and confirming in such successor all the right, title and interest of the predecessor Fiduciary in and to any property held by it under the Ordinance, and shall pay over, assign and deliver to the successor Fiduciary any money or other property subject to the trusts and conditions herein set forth. Should any deed, conveyance or instrument in writing from the City be required by such successor Fiduciary for more fully and certainly vesting in and confirming to such successor any such estates, rights, powers and duties, any and all such deeds, conveyances and instruments in writing shall, on request, and so far as may be authorized by law, be executed, acknowledged and delivered by the City. Any such successor Fiduciary shall promptly notify the Paying Agent and Depositaries, if any, of its appointment as Fiduciary.

Section 8.10. Merger or Consolidation

Any company into which any Fiduciary may be merged or converted or with which it may be consolidated or any company resulting from any merger, conversion or consolidation to which it may be party or any company to which any Fiduciary may sell or transfer all or substantially all of its corporate trust business, provided such company shall be a bank or trust company organized under the laws of any state of the United States or a national banking association, and shall be authorized by law to perform all the duties imposed upon it by the Ordinance, shall be the successor to such Fiduciary without the execution or filing of any paper or the performance of any further act.

Section 8.11. Adoption of Authentication

In case any of the Bonds contemplated to be issued under the Ordinance shall have been authenticated but not delivered, any successor Registrar may adopt the certificate of authentication of any predecessor Registrar so authenticating such Bonds and deliver such Bonds so authenticated. In case any such Bonds shall not have been authenticated, any successor Registrar may authenticate such Bonds in the name of the predecessor Registrar or in the name of the successor Registrar, and in all such cases such certificate shall be of full force and effect.

ARTICLE IX

MISCELLANEOUS

Section 9.01. Failure to Present Bonds

Anything in this Ordinance to the contrary notwithstanding, any money held by the Paying Agent in trust for the payment and discharge of any of the Bonds, or the interest thereon, which remains unclaimed for such period of time, after the date when such Bonds have become due and payable, either at their stated maturity dates or by call for earlier redemption, that the Holder thereof shall no longer be able to enforce the payment thereof, the Paying Agent shall at the written request of the City pay such money to the City as its absolute property and free from trust, and the Paying Agent shall thereupon be released and discharged with respect thereto and the Bondholders shall look only to the City for the payment of such Bonds; provided, however, the Paying Agent shall forward to the City all moneys which remain unclaimed during a period five years from a Bond Payment Date, provided, however, that before being required to make any such payment to the City, the Paying Agent, at the expense of the City, may conduct such investigations as may in the opinion of the Paying Agent be necessary to locate the Holders of those who would take if the Holder shall have died.

Section 9.02. Severability of Invalid Provisions

If any one or more of the covenants or agreements provided in this Ordinance should be contrary to law, then such covenant or covenants or agreement or agreements shall be deemed severable from the remaining covenants and agreements, and shall in no way affect the validity of the other provisions of this Ordinance.

Section 9.03. Successors

Whenever in this Ordinance the City is named or referred to, it shall be deemed to include any entity, which may succeed to the principal functions and powers of the City, and all the covenants and agreements contained in this Ordinance or by or on behalf of the City shall bind and inure to the benefit of said successor whether so expressed or not.

Section 9.04. Ordinance to Constitute Contract

In consideration of the purchase and acceptance of the Bonds by those who shall purchase and hold the same from time to time, the provisions of this Ordinance shall be deemed to be and shall constitute a contract between the City and the Holder from time to time of the Bonds, and such provisions are covenants and agreements with such Holders which the City hereby determined to be necessary and desirable for the security and payment thereof. The pledge hereof and the provisions, covenants, and agreements herein set forth to be performed on behalf of the City shall be for the equal benefit, protection, and security of the Holders of any and all of the Bonds, all of which shall be of equal rank without preference, priority or distinction of any Bonds over any other Bonds.

Section 9.05. Effective Date

This Ordinance shall take effect immediately upon second reading of City Council and shall supersede any prior inconsistent ordinances or resolutions.

Section 9.06. Filing of Copies of Ordinance

Copies of this Ordinance shall be filed in the office of Council, the office of the Clerk of Court for Charleston County (as a part of the Transcript of Proceedings) and at the offices of the Paying Agent and Registrar.

DONE IN MEETING DULY ASSEMBLED, this _____ day of January, 1999.

CITY OF ISLE OF PALMS, SOUTH CAROLINA

(SEAL)

By_____
Mayor

Attest:

_____
City Clerk

First Reading: December 15, 1998
Second Reading:

EXHIBIT A

(FORM OF BOND)

REGISTERED REGISTERED

No. _____ $_____

UNITED STATES OF AMERICA
STATE OF SOUTH CAROLINA
CITY OF ISLE OF PALMS
GENERAL OBLIGATION BOND OF 1999

INTEREST RATE	MATURITY DATE	ORIGINAL ISSUE DATE	CUSIP
		February 1, 1999	

REGISTERED HOLDER: CEDE & CO.

PRINCIPAL AMOUNT: DOLLARS

THE CITY OF ISLE OF PALMS, SOUTH CAROLINA (the "City") acknowledges itself indebted and for value received hereby promises to pay, solely as hereinafter provided, to the Registered Holder (named above) or registered assigns, the Principal Amount set forth above on the Maturity Date stated above upon presentation and surrender of this Bond at the Corporate Trust Office of _____, in the City of _____, State of _____ (the "Paying Agent"), and to pay interest on such principal Amount at the Interest Rate stated above (calculated on the basis of a 360-day year of twelve 30-day months), until the obligation of the City with respect to the payment of such Principal Amount shall be discharged.

This Bond bears interest from the February 1 or the August 1 (the Bond Payment Dates) to which interest has been paid next preceding the authentication date hereof, unless the authentication date hereof is a Bond Payment Date, in which event this Bond will bear interest from the earlier of such authentication date or the date to which interest has last been paid; provided that if the authentication date hereof precedes August 1, 1999, or if the City shall fail to pay interest on August 1, 1999, then this Bond will bear interest from February 1, 1999. Interest on this Bond is payable on the Bond Payment Dates of each year beginning August 1, 1999. The interest so payable on any Bond Payment Date shall be payable to the person in whose name this Bond is registered at the close of business on the 15th day of the month next preceding such Bond Payment Date.

Year	Principal Amount	Year	Principal Amount
2001	$100,000	2011	$250,000
2002	100,000	2012	250,000
2003	100,000	2013	250,000
2004	200,000	2014	275,000
2005	200,000	2015	275,000
2006	200,000	2016	275,000
2007	200,000	2017	300,000
2008	225,000	2018	300,000
2009	225,000	2019	300,000
2010	225,000		

This Bond has been issued and is held under a book-entry only system administered by The Depository Trust Company ("DTC"), a limited purpose trust company organized under the laws of the State of New York (together with its successors and assigns, the "Securities Depository").

The Registrar and Paying Agent and the City may treat the Securities Depository (or the Nominee) as the sole and exclusive owner of the Bonds registered in the name of the Nominee for the purposes of (i) paying the principal or redemption price of, or interest on, the Bonds, (ii) selecting the Bonds or portions thereof to be redeemed, (iii) giving any notice permitted or required to be given to Owners of Bonds under the Trust Agreement, (iv) registering the transfer of Bonds, (v) obtaining any consent or other action to be taken by the Owners of the Bonds and for all other purposes whatsoever; and neither the Registrar and Paying Agent nor the City will be affected by any notice to the contrary. Neither the Registrar and Paying Agent nor the City will have any responsibility or obligation to any broker-dealer, bank or other financial institution for which the Securities Depository holds Bonds as securities depository (collectively, the "Participants" and each, a "Participant"), any person in whose name a Bond is recorded as the beneficial owner of such Bond by a Participant on the records of such Participant or such person's subrogee (collectively, the "Beneficial Owners" and each, a "Beneficial Owner"), or any other person claiming a beneficial ownership interest in the Bonds under or through the Securities Depository or any Participant, or any other person which is not shown on the books for the registration and transfer of Bonds kept by the Registrar and Paying Agent as registrar (the "Register") as being an Owner of Bonds, with respect to (vi) the accuracy of any records maintained by the Securities Depository or any Participant, (vii) the payment to the Securities Depository or any Participant or any Beneficial Owner of any amount in respect of the principal of, or interest on, the Bonds, (viii) any notice which is permitted or required to be given to Owners of Bonds under the Ordinance; (ix) the selection by the Securities Depository or any Participant or any other person to receive payment in the event of a partial redemption of the Bonds; or (x) any consent given or other action taken by the Securities Depository as such Owner. The Registrar and Paying Agent shall pay all principal of and premium, if any, and interest on the Bonds only to the Securities Depository (or the Nominee), and all such payments shall be valid and effectual with respect to the principal of and premium, if any, and interest on the Bonds to the extent of the sum or sums so paid. Except as provided in immediately succeeding paragraph, no person other than the Securities Depository shall receive an authenticated bond. Upon delivery by the Securities Depository to the Registrar and Paying Agent of written notice to the effect that the Securities Depository has determined to substitute a new Nominee in place of Cede & Co., the Bonds shall be transferable to such new Nominee in accordance with the provisions of the Ordinance adopted by the City Council of the City (the "Ordinance").

In the event the City determines that it is in the best interests of the City not to continue the book-entry only system of transfer with respect to the Bonds, or that the interests of the Beneficial Owners might be adversely affected in the book-entry only system of transfer is continued with respect to the Bonds, then the City may notify the Securities Depository and the Registrar and Paying Agent, whereupon the Securities Depository will notify the Participants of the availability through the Securities Depository of bonds. In such event, the Registrar and Paying Agent shall issue, transfer and exchange bonds as requested by the Securities Depository and any Participant or Beneficial Owner in appropriate amounts in accordance with the Ordinance. The Securities Depository may determine to discontinue providing its services with respect to the Bonds at any time by giving notice to the City and the Registrar and Paying Agent and discharging its responsibilities with respect thereto under applicable law or the City may determine that the Securities Depository is incapable of discharging its duties as such and may so advise the Securities Depository. In either such event, the City shall either (i) establish its own book-entry system, (ii) locate another Securities Depository, or (iii) deliver bonds as provided herein and as requested by any Participant or Beneficial Owner.

Notwithstanding anything in the Ordinance to the contrary, if and to the extent any Bond is registered in the name of "Cede & Co." as nominee of DTC: (i) the Registrar and Paying Agent will give DTC all special notices required by the Letter of Representations from the City and the Registrar and Paying Agent to DTC with respect to the Bonds (the "Letter of Representations") at the times, in the forms and by the means required by the Letter of Representations; (ii) the Registrar and Paying Agent will make payments to Cede & Co. at the times and by the means specified in the Letter of Representations; (iii) Cede & Co. will not be

required to surrender Bonds which have been partially paid or prepaid to the extent permitted by the Letter of Representations; and (iv) the Registrar and Paying Agent will set a special record date (and shall notify the registered owners of the Bonds thereof in writing) prior to soliciting any Holder consent or vote, such notice to be not less than 15 calendar days prior to such record date (any Bond transferred by a registered owner subsequent to the establishment of the special record date and prior to obtaining such consent or vote shall have attached to it a copy of the notice of Holders by the Registrar and Paying Agent).

The City and the Registrar and Paying Agent will recognize DTC or its nominee as the Holder for all purposes hereunder, including notices and voting.

Whenever, during the term of the Bonds, beneficial ownership thereof is determined by a book entry at DTC, the requirements in the Ordinance of holding, delivering or transferring Bonds shall be deemed modified to require the appropriate person to meet the requirements of DTC as to registering or transferring the book entry to produce the same effect.

Interest hereon shall be payable by check or draft mailed at the times provided herein from the office of the Paying Agent to the person in whose name this Bond is registered at the address shown on the registration books. The principal of, redemption premium, if any, and interest on this Bond are payable in any coin or currency of the United States of America which at the time of payment is legal tender for the payment of public and private debts.

This Bond is one of an issue of Bonds in the aggregate principal amount of Four Million Two Hundred Fifty Thousand Dollars ($4,250,000) of like tenor, except as to number, rate of interest, date of maturity and redemption provisions, issued pursuant to and in accordance with the Constitution and Statutes of the State of South Carolina, including particularly the provisions of the Act, codified as Sections 5-21-210 to 5-21-500 and 11-21-10 to 11-21-80, inclusive, Code of Laws of South Carolina, 1976, as amended, and as amended and supplemented by Act No. 125 of the Acts and Joint Resolutions of the General Assembly of the State of South Carolina for the year 1977, and an Ordinance duly adopted by the City Council of the City (the "Ordinance").

Certain capitalized terms used herein and not otherwise defined shall have the meanings ascribed thereto in the Ordinance. Certified copies of the Ordinance are on file in the office of the Registrar, in the office of the Paying Agent and in the office of the Clerk of Court of Charleston County, South Carolina.

For the prompt payment hereof, both principal and interest, as the same shall become due, the full faith, credit and taxing power of the City are irrevocably pledged.

This Bond and the interest hereon are exempt from all State, county, municipal, school district, and all other taxes or assessments imposed within the State of South Carolina, direct or indirect, general or special, whether imposed for the purpose of general revenue or otherwise, except inheritance, estate, transfer or certain franchise taxes.

The Bonds are issuable only as fully registered Bonds in book-entry form.

For every exchange or transfer of the Bonds, the City, the Paying Agent, or the Registrar may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer.

The Bonds maturing subsequent to February 1, 2007, shall be subject to redemption, at the option of the City, on and after February 1, 2007, in whole at any time or in part on any February 1 or August 1, at the respective redemption prices set forth below, plus accrued interest to the date fixed for redemption:

Period During Which Redeemed (both dates inclusive)	Redemption Price
February 1, 2007 to January 31, 2008	102%
February 1, 2008 to January 31, 2009	101%
February 1, 2009 and thereafter	100%

If less than all of the Bonds of like maturity are to be redeemed, the particular Bonds or portions of Bonds to be redeemed shall be selected not less than 45 days prior to the date fixed for redemption by the Registrar by lot. Bonds in a denomination of more than $5,000 may be redeemed in part from time to time in one or more units of $5,000 in the manner provided in the Ordinance.

In the event that any Bonds are to be called for redemption as aforesaid, the Paying Agent shall give notice of the redemption of the Bonds in the name of the City specifying (i) the principal amount and the maturities of the Bonds to be redeemed; (ii) the redemption date; (iii) the redemption price; (iv) the numbers and other distinguishing marks of the Bonds to be redeemed unless all of the Outstanding Bonds are to be redeemed; (v) the place or places where amounts due upon such redemption will be payable; and (vi) in the case of Bonds to be redeemed in part only, the respective portions of the principal thereof to be redeemed. Such notice shall further state that on such date there shall become due and payable upon each Bond to be redeemed the redemption price thereof, together with interest accrued to the redemption date, and that, from and after such date, interest thereon shall cease to accrue.

The Paying Agent shall mail a copy of such notice, postage prepaid, not less than 30 days before the redemption date to the registered holders of any Bonds or portions of Bonds which are to be redeemed at their last addresses appearing upon the registration books, but failure to so mail any such notice to any one of such registered holders shall not affect the redemption of those registered Bonds to whose registered holders such notice was mailed.

On the specified redemption date (unless the City shall default in the payment of the redemption price and accrued interest), all Bonds so called for redemption shall cease to bear interest, shall no longer be secured by the Ordinance and shall no longer be considered as Outstanding.

It is hereby certified and recited that all conditions, acts and things required by the Constitution and Statutes of the State of South Carolina to exist, be performed or happen precedent to or in the issuance of this Bond, exist, have been performed and have happened, that the amount of this Bond, together with all other indebtedness of the City, does not exceed any limit prescribed by such Constitution or Statutes, and that provision has been made for the allocation, on an annual basis, of sufficient tax revenues to provide for the punctual payment of the principal of and interest on this Bond and the issue of Bonds of which this Bond is one.

This Bond shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been duly executed by the Registrar.

IN WITNESS WHEREOF, the City of Isle of Palms, South Carolina has caused this Bond to be signed by the facsimile signature of its Mayor and its corporate seal to be hereunto reproduced and attested to by the facsimile signature of its Clerk.

(SEAL)

CITY OF ISLE OF PALMS, SOUTH CAROLINA

By:_____
Mayor

Attest:

_____
Clerk

CERTIFICATE OF AUTHENTICATION

This Bond is one of the Bonds of the issue described in the within mentioned Ordinance.

_____
REGISTRAR

By:_____
Authorized Signatory

Date:

(FORM OF ASSIGNMENT)

FOR VALUE RECEIVED the undersigned hereby sells, assigns and transfers unto _____

_____

(please print or type name and address of Transferee and Social Security or other identifying number of Transferee)

the within Bond and all rights and title thereunder, and hereby irrevocably constitutes and appoints _____ attorney to transfer the within Bond on the books kept for registration thereof, with full power of substitution in the premises.

Date:_____ _____

Signature guaranteed:

_____

_____

EXHIBIT B

OFFICIAL NOTICE OF SALE
$4,250,000
GENERAL OBLIGATION BONDS OF 1999
OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA

SEALED PROPOSALS, addressed to the undersigned, will be received by the City Council of City of Isle of Palms, South Carolina, until 12:00 Noon (local time)

_____, 1999

at which time said proposals will be publicly opened in City Council Chambers, City Hall, 1207 Palm Boulevard, Isle of Palms, South Carolina, for the purchase of $4,250,000 of GENERAL OBLIGATION BONDS OF 1999 OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA.

Proposals may be delivered by hand or by mail or by facsimile transmission, but no proposal shall be considered which is not actually received by the City at the place, date and time appointed. The City shall not be responsible for any failure, misdirection or error in the means of transmission selected by any bidder.

The bonds will be issued initially under the DTC Book-Entry Only System registered in the name of CEDE & Co., as the registered owner and nominee of The Depository Trust Company, New York, New York ("DTC"), which will act as securities depository for the bonds. The Bonds will be dated February 1, 1999, and will mature on February 1 in the years and amounts as follows:

Year	Principal Amount	Year	Principal Amount
2001	$100,000	2011	$250,000
2002	100,000	2012	250,000
2003	100,000	2013	250,000
2004	200,000	2014	275,000
2005	200,000	2015	275,000
2006	200,000	2016	275,000
2007	200,000	2017	300,000
2008	225,000	2018	300,000
2009	225,000	2019	300,000
2010	225,000		

The Bank of New York will serve as Registrar and Paying Agent. All payments of principal and interest with respect to the bonds shall be through the facilities of DTC.

Bids will be accepted or rejected by 2:00 P.M. (local time) on the day of the sale. No proposal for the purchase of less than all of the Bonds, or, at a price less than par and accrued interest to the date of delivery, will be considered.

The Bonds will bear interest from February 1, 1999, at a rate or rates to be named by the bidder, payable on February 1 and August 1 of each year (the "Bond Payment Dates") commencing August 1, 1999.

The Bonds maturing subsequent to February 1, 2007, shall be subject to redemption, at the option of the City, on and after February 1, 2007, in whole at any time or in part on any February 1 or August 1, at the respective redemption prices set forth below, plus accrued interest to the date fixed for redemption:

Period During Which Redeemed (both dates inclusive)	Redemption Price
February 1, 2007 to January 31, 2008	102%
February 1, 2008 to January 31, 2009	101%
February 1, 2009 and thereafter	100%

Both principal and interest will be payable in any coin or currency of the United States of America, which at the time of payment, is legal tender for the payment of public and private debts at the Corporate Trust Office of the Paying Agent. _____ will serve as Registrar and Paying Agent.

Bidders are invited to name the rate or rates of interest which the Bonds are to bear, and unless all bids are rejected, they will be awarded to the bidder offering to purchase them at the lowest Net Interest Cost to the City at a price of not less than par and accrued interest to the date of delivery. Bidders may name any number of rates of interest, in any variations selected by the bidder except that:

(a) all Bonds of the same maturity shall bear the same rate of interest;

(b) no rate of interest named shall be more than 2% higher than the lowest rate of interest named;

(c) each interest rate named shall be a multiple of 1/8 or 1/20th of 1%; and

(d) any premium offered must be paid in cash as a part of the purchase price.

For the purpose of determining the best bid, the lowest net interest cost will be calculated based on the amount of Bonds being offered as set forth herein. In the event of more than one proposal specifying the lowest such rate, the Bonds will be awarded to the bidder whose proposal is selected by lot or by such other method as those submitting such tie bids and the City shall agree upon.

Bids will be accepted or rejected by 2:00 P.M. (local time) on the day of the sale.

No proposal for the purchase of less than all of the bonds, or, at a price less than par and accrued interest to the date of delivery, will be considered.

Each bid shall be enclosed in a sealed envelope and marked "PROPOSAL FOR $4,250,000 GENERAL OBLIGATION BONDS OF 1999 OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA" and be directed to the undersigned. A Good Faith Deposit ("Deposit") in the form of a certified or cashier's check or a Financial Surety Bond in the amount of $85,000, payable to the order of the Treasurer of the City, is required for each bid to be considered. If a check is used, it must accompany each bid. If a Financial Surety Bond is used, it must be from an insurance company licensed to issue such a bond in the State of South Carolina, and such bond must be submitted to the City prior to the opening of the bids. The Financial Surety Bond must identify each bidder whose Deposit is guaranteed by such Financial Surety Bond. If the bonds are awarded to a bidder utilizing a Financial Surety Bond, that purchaser ("Purchaser") is required to submit its Deposit to the City in the form of a cashier's check (or wire transfer such amount as instructed by the City) not later than 3:30 p.m. (South Carolina local time) on the next business day following the award. If such Deposit is not received by that time, the Financial Surety Bond may be drawn by the City to satisfy the Deposit requirement. No interest on the Deposit will accrue to the Purchaser. The Deposit will be applied to the purchase price of the bonds. In the event the Purchaser fails to honor its accepted bid, the Deposit will be retained by the City.

The Bonds will be general obligation Bonds of the City, payable both as to principal and interest from ad valorem taxes imposed upon all taxable property within the City, without limit as to rate or amount.

Purchasers will be furnished with the printed Bonds and an opinion on their validity by Sinkler & Boyd, P.A., Charleston, South Carolina, a copy of which will be printed on the back of each bond, and with the usual closing proofs, which will include (a) a certificate that there is no litigation threatened or pending to restrain the issuance or sale of said Bonds, and (b) certifications by appropriate officials to the effect that the Official Statement, as of its date and as of the date of delivery of the Bonds does not contain an untrue statement of a material fact and does not omit to state a material fact which should be included therein for the purpose for which the Official Statement is intended to be used, or which is necessary to make the statements contained therein, in the light of the circumstances in which they were made, not misleading.

The Bonds are not "qualified tax exempt obligations" within the meaning of Section 265(b)(3)(B) of the Code.

The preliminary official statement of the City, distributed in connection with the sale of the Bonds (the Preliminary Official Statement), has been deemed final by the City for purposes of paragraph (b)(1) of Rule 15c2-12 of the Securities and Exchange Commission (the Rule), but is subject to revision, amendment and completion in a final official statement (the Final Official Statement) as provided in the Rule.

If a bidder for the Bonds desires to have the Bonds insured, the bidder shall specify in its bid whether bond insurance will be purchased and the premium of such bond insurance must be paid at or prior to closing by the successful bidder.

The City will provide the successful bidder, within seven business days after the acceptance of the proposal or by such earlier date as may be specified by such bidder in order to accompany such bidder's confirmations requesting payment for the Bonds, such reasonable numbers of printed copies of the Final Official Statement as such bidder may request. Up to 150 copies of the Final Official Statement will be furnished without cost. Any additional copies will be furnished at the expense of the bidder.

It is anticipated that CUSIP identification numbers will be printed on said bonds, but neither the failure to print such numbers on any bond nor any error with respect thereto shall constitute cause for a failure or refusal by the purchaser thereof to accept delivery of and pay for said bonds in accordance with terms of this Notice of Sale. The cost of obtaining such CUSIP identification numbers shall be borne by the purchaser of the Bonds.

In order to assist bidders in complying with the provisions of Rule 15c2-12 of the Securities and Exchange Commission, the City will undertake, pursuant to the Ordinance and a Continuing Disclosure Agreement (as described below), to provide certain annual information reports and notices of certain events. A description of this undertaking is set forth in the Preliminary Official Statement and will also be set forth in the final Official Statement.

The delivery by the City of a fully executed Continuing Disclosure Agreement by the City dated the date of delivery of the Bonds, is a condition precedent to the delivery of the Bonds as described in the Notice of Sale. Failure by the City to deliver such Continuing Disclosure Statement will relieve the successful bidder of its contractual obligation arising from the acceptance of its bid.

Persons seeking additional copies of the Preliminary Official Statement, this Official Notice of Sale or further fiscal information relative to the City should communicate with Ms. Camille Potts, Treasurer, City of Isle of Palms, 1207 Palm Boulevard, Isle of Palms, South Carolina 29451, (843) 886-6428 or Charlton deSaussure, Jr., Sinkler & Boyd, P.A., P.O. Box 340, Charleston, South Carolina 29402, (843) 720-4420.

The Bonds will be delivered to the purchasers at the offices of DTC in New York, New York, on or about January 19, 1999, against payment in federal or other immediately available funds.

There is an official bid form. Each bid shall be conditioned in accordance with this Notice of Sale.

Carmen R. Bunch.
Mayor, City of Isle of Palms,
South Carolina

STATE OF SOUTH CAROLINA

COUNTY OF CHARLESTON

I, the undersigned, Clerk of the City Council of the City of Isle of Palms, South Carolina, DO HEREBY CERTIFY:

That the foregoing is a true, correct and verbatim copy of an Ordinance unanimously adopted by the said City Council, having been read at two duly called and regularly held meetings at which a quorum attended and remained throughout on each of December 15, 1998, and _____, 199_.

That the said Ordinance is now in full force and effect and has not been modified, amended, repealed or rescinded.

IN WITNESS WHEREOF, I have hereunto set my Hand this ____ day of _____, 1999.

(SEAL)

_____
Clerk of the City Council of
Isle of Palms, South Carolina

EXHIBIT B

ORDINANCE 1998-19

AN ORDINANCE AMENDING SECTION 7-2-1 OF THE CITY OF ISLE OF PALMS REGARDING POSSESSION, SALE OR CONSUMPTION OF ALCOHOL ON CITY-OWNED PROPERTY.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 7-2-1 is hereby amended to add the following exemption to the prohibition of possession, sale or consumption of alcohol on city-owned property:

"Exemption. The possession, sale or consumption of alcohol is allowed on city-owned property where such property is under a written lease agreement and the agreement contains a provision expressly allowing the possession, sale or consumption of alcohol. Provided, however, that any such possession, sale or consumption of alcohol shall comply with all applicable federal, state and local laws regarding same."

SECTION 2. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 4. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE 22 DAY OF Dec., 1999.

_____
Carmen R. Bunch, Mayor

(Seal)

Attest:

Janet D. Mauldin
City Clerk

First Reading: 12/15/98
Second Reading: 12/22/98
Ratification: 12/22/98

EXHIBIT C

FOR COUNCIL MEETING
12/22/98

21 December 1998
Marina #13

REVENUE PROJECTIONS/REQUIREMENTS
(From Public Forum Presentation)

0 CURRENT LEASES		$161,825
-LONG TERM DOCK LEASES	$ 26,100	
-ALL OTHERS (ANGLERS/JET SKI/ETC)	135,725	
0 MARINA OPERATIONS (FUEL/RAMP/DOCKS)		314,000
TOTAL PROJECTED REVENUE		$475,825

ESTIMATED REVENUE TO CITY

$274,000 TO $325,000

0 DEBT SERVICE REQUIREMENTS FROM MARINA REVENUE

CALENDAR YEAR	AMOUNT
1999	$106,250
2000	212,500
2001-2019	250,000

MARINA OPERATIONS MANAGEMENT PROPOSALS

0 THREE SUBMISSIONS:
- Woodie Smith (Angler's)
- Brian Berrigan (Jet Ski)
- Peter Goble (Dewees Landing Craft)
  (George Van Cott dropped out)

0 COMMENTS ON SUBMISSIONS

- Only Barrigan submitted complete proposal (see Marina memo #10)

- Revenue sharing proposals

  ** City proposed fixed fee plus percentage of net revenue over fixed fee

  ** Smith--70% net revenue to city/30% to Smith
  no separate proposal on long term dock leases

  ** Berrigan--30% gross marina ops revenue to city
  80% long term lease revenue to city

  ** Goble--no revenue proposal-wants to operate as a manager with City picking up expenses for at least first year.

  Note: Neither Smith nor Berrigan willing to accept fixed fee proposal

- Proposal cost/revenue submission comparison

  ** only Berrigan & Smith submitteddetailed cost/revenue data

  ** difficult to compare due to:
  -- difficulty in breakout of cost data from WDYH records
  -- differing interpretations of labor requirements and actual cost allocation
  -- reported declines in WDYH revenue/loss of customer base over past year

  ** based on <u>their</u> projected revenue/cost data and their revenue splits, following is projection of city revenue in <u>first</u> year (in all honesty, somewhat of an orange and apple comparison)

  Smith----- $112,886
  Berrigan-- 110,490
  Goble----- no dataproposal submitted

  Note: with $135,725 in long term leases other than dock leases, revenue requirements for both first and second year would be met and these numbers do not include any restaurant revenue

PROPOSED NEGOTIATION PROCESS FOR MARINA OPERATIONS FUNCTION

I. Recommend conducting negotiations with Anglers (Smith) and Berrigan. Goble's proposal does not meet minimum City requirements.

II. Suggest that Mark and I do lead the actual discussions with the candidates with sessions being open to all Council members with free access to ask questions, etc.

III. Following terms/conditions are suggested as the basis for the City's baseline negotiating position:

A.Recommend Marina Operations function be operated under a management contract vice a lease. There are pros and cons to both approaches but the management contract precludes any potential conflict with regulations covering the tax exempt status of the bonds and may give us a bit more flexibility in spelling out some of the specifics we want covered.

B. Recommend agreement term to be two years (1999 and 2000). Given normal start up problems that the operator would encounter even if everything were currently functioning smoothly (which as we know they are not), I think it will take anyone at least two years to get the operations functioning smoothly and efficiently. In addition, it is to our benefit to be able to review the operation on a smoothly running basis when we negotiate a follow-on agreement and I don't think that will be possible with only one year's data/experience. A two year management contract will also keep us within the "safe window' of the IRS regs vis-a-vis the tax free status of the bonds.

C. Recommend the five long term dock leases (ECCO Tours, Chasn Sea & Air, Peter Goble/Dewees LCM, Walter Miller, and SCE&G) be incorporated under the Marina Operations function and the management agreement. This has a couple of advantages for the City. First, it reduces the total number of leases we have to work with from 11 to 6 (restaurant, retail store, marina operations, Jeffords, Wave Runner, and Maintain). Second, the operator of the Marina operations will be responsible for servicing the five long term lease holders and should conflicts arise the City would be drawn into them. Having the leases wrapped under the management agreement will let the involved parties fight it out among themselves. Finally, if we do the leasing ourselves, we may run into IRS reg problems. The one area we have to be careful about with either a lease or a management agreement is possible conflict of interest that would impact on City revenues from the operation. I believe I pointed out a couple of these at the last Ways and Means meeting. If Angler's gets the contract, I believe that the fuel stipulations we have already discussed will protect us in that area. If Wave Runners gets the contract, I believe that we need to have some stipulation that ne fuel discounts will be given to any

operation at the Marina with which he is associated.

D. Recommend that the revenue sharing arrangement under the management agreement be based on Gross Revenue and that we use 35% of gross from marina operations and 90% of the current long term leases as our "going-in" position. We may want to "dicker" a bit, but I would suggest that a split of 30% and 85% be our bottom line. Using gross vice net revenue has the principle advantage of getting the City out of the business of having to be involved in reviewing and arguing about what expense items are valid and which are not and how much is allocated to the various marina operations functions. After the first two years we can revisit this based on how much of a net profit the operator is making.

E. Suggest that the conditions in paragraph 3C thru N of Marina memo #10 which we discussed at the last Ways and Means meeting be part of the City's baseline negotiating position. I have received no other recommended conditions for inclusion in any contract so I assume there are no other suggestions. The City Attorney will, of course, review any proposed agreement to ensure that we have all the bed sheets tucked in.

1/6/98

SPECIAL MEETING OF THE ISLE OF PALMS CITY COUNCIL
January 6, 1998

A special meeting of the Isle of Palms City Council was held on January 6, 1998, at 7:00 p.m., at City Hall. Present were Mayor Bunch, Council Members Abele, Bettelli, Gear, Hernandez, Miller, Shaffer, Sottile and Taylor, City Administrator Williams, City Clerk Mauldin, and City Attorney Sottile.

Mayor Bunch called the meeting to order and the Clerk called the roll. The meeting had been called, per City Code, to make appointments to committees, boards, commissions and standing committees.

1. Appointments to Boards, Commissions and Committees: Mayor Bunch passed out copies of a list she prepared with her choices of appointees (Exhibit A) and began reading the list.

Upon discussion that the Mayor's list did not include all the nominees, Councilmember Abele made a motion to nominate Michelle Lundy and Kelly Romig, per request from Wild Dunes Resort, to the Accommodations Tax Advisory Committee; Councilmember Shaffer seconded.

Councilmember Taylor made a motion to use the blue version of the list of all nominees (Exhibit B) prepared by Councilmember Abele as a ballot, whereon everyone would circle their choices, give the ballot to the City Clerk for tallying, and have them attached to the minutes for the official record; Councilmember Shaffer seconded; motion passed 8-1.

Mayor Bunch did not agree and called for an open vote on each nominee. Attorney Sottile advised that any member could call for an open vote. After much discussion, Council decided to vote on each nominee with roll call vote and once a committee had reached the number of vacancies, any remaining nominees would not have to be voted upon. The City Clerk called each name and called the roll for votes

A. **Planning Commission**: (3 vacancies)

Bob Daddona: Abele - Yes; Bettelli - Yes; Gear - Yes; Hernandez - Yes; Miller - Yes; Shaffer - Yes; Sottile - Yes; Taylor - Yes; Bunch - Yes. Mr. Daddona was unanimously appointed to the Planning Commission.

Kevin Popson: Abele - Yes; Bettelli - Yes; Gear - Yes; Hernandez - Yes; Miller - Yes; Shaffer - Yes; Sottile - Yes; Taylor - Yes; Bunch - Yes. Mr. Popson was unanimously appointed to the Planning Commission.

Bob Minnick: Abele - Yes; Bettelli - Yes; Gear - Yes; Hernandez - Yes; Miller - Yes; Shaffer - Yes; Sottile - Yes; Taylor - Yes; Bunch - Yes. Mr. Minnick was unanimously appointed to the Planning Commission.

Rick Linville, ~~Michelle Lundy and Kelly Romig~~ delete from - no voting necessary as all three vacancies were filled.

B. **Board of Adjustment** (2 vacancies)

Jim Smiley - Abele - No; Bettelli - Yes; Gear - No; Hernandez - No; Miller - No; Shaffer - No; Sottile - Yes; Taylor - No; Bunch - Yes. Mr. Smiley was not appointed to the Board of Adjustment by a vote of 3-6.

Gabbie Porter - Abele - Yes; Bettelli - Yes; Gear - Yes; Hernandez - No; Miller - Yes; Shaffer - Yes; Sottile - Yes; Taylor - No; Bunch - Yes. Ms. Porter was appointed to the Board of Adjustment by a vote of 7-2.

Nancy Wisse - Abele - No; Bettelli - No; Gear - No; Hernandez - Yes; Miller - No; Shaffer - No; Sottile - No; Taylor - Yes; Bunch - No. Ms. Wisse was not appointed to the Board of Adjustment by a vote of 2-7.

David Matthews - Abele - Yes; Bettelli - Yes; Gear - Yes; Hernandez - Yes; Miller - Yes; Shaffer - Yes; Sottile - Yes; Taylor - Yes; Bunch - Yes. Mr. Matthews was unanimously appointed to the Board of Adjustment.

C. **Code Board of Appeals:** (3 vacancies)

Sid Allison, Charles Blair, and Ron Denton - Councilmember Shaffer made a motion to approve all three incumbents by proclamation; Councilmember Abele seconded; motion passed unanimously. All three were appointed to the Code Board of Appeals.

D. **Accommodations Tax Advisory Committee:** (1 vacancy)

Bill Casey - Abele - Yes; Bettelli - Yes; Gear - Yes; Hernandez - Yes; Miller - Yes; Shaffer - Yes; Sottile - Yes; Taylor - Yes; Bunch - Yes. Mr. Casey was unanimously appointed to the Accommodations Tax Advisory Committee.

Michelle Lundy and Kelly Romig were not voted on as the vacancy was filled.

E. **Election Commission:** (1 vacancy) Councilmember Shaffer made a motion to reappoint Mary Hair; Councilmember Bettelli seconded; motion passed unanimously. Ms. Hair was reappointed to the Election Commission.

F. **Beach Advisory Committee:** (5 members)

Brad Johnston - Abele - Yes; Bettelli - Yes; Gear - Yes; Hernandez - Yes; Miller - Yes; Shaffer - Yes; Sottile - No; Taylor - Yes; Bunch - No. Mr. Johnston was appointed to the Beach Advisory Committee by a vote of 7-2.

Marge Millman - Abele - Yes; Bettelli - Yes; Gear - Yes; Hernandez - Yes; Miller - Yes; Shaffer - Yes; Sottile - Yes; Taylor - Yes; Bunch - Yes. Ms. Millman was unanimously appointed to the Beach Advisory Committee.

Sis Nunnally - Abele - Yes; Bettelli - Yes; Gear - Yes; Hernandez - Yes; Miller - Yes; Shaffer - Yes; Sottile - Yes; Taylor - Yes; Bunch - Yes. Ms. Nunnally was unanimously appointed to the Beach Advisory Committee.

Leola Hanbury - Abele - Yes; Bettelli - Yes; Gear - Yes; Hernandez - Yes; Miller - Yes; Shaffer - Yes; Sottile - Yes; Taylor - Yes; Bunch - Yes. Ms. Hanbury was unanimously appointed to the Beach Advisory Committee.

Joe Horst - Abele - No; Bettelli - Yes; Gear - No; Hernandez - No; Miller - Yes; Shaffer - No; Sottile - Yes; Taylor - No; Bunch - Yes. Mr. Horst was not appointed to the Beach Advisory Committee.

Jay Nagy - Abele - No; Bettelli - No; Gear - Yes; Hernandez - No; Miller - No; Shaffer - No; Sottile - Yes; Taylor - No; Bunch - No. Mr. ~~Horst~~ Nagy was not appointed to the Beach Advisory Committee.

Jim Smiley - Abele - Yes; Bettelli - Yes; Gear - No; Hernandez - Yes; Miller - No; Shaffer - Yes; Sottile - Yes; Taylor - Yes; Bunch - Yes. Mr. Smiley was appointed to the Beach Advisory Committee by a vote of 7-2.

In discussion of term limits for this committee, it was determined that Council would appoint the members for staggered years.

Councilmember Hernandez made a motion to appoint Sis Nunnally for an initial term of one year; Councilmember Taylor seconded; motion passed unanimously.

Councilmember Taylor made a motion to appoint term limits in the order in which they were voted upon; Councilmember Shaffer seconded; motion passed 7-2. Brad Johnston and Marge Millman were appointed for two years, and Leola Hanbury and Jim Smiley were appointed for three years.

2. Appointees for City Attorney and City Judge.

Councilmember Shaffer made a motion to reappoint Nick Sottile as City Attorney; Councilmember Taylor seconded; motion passed 7-2.

Councilmember Shaffer made a motion to reappoint Jeanette Harper as City Judge; Councilmember Bettelli seconded; motion passed unanimously.

3. Appointees to Standing Committees.

A. **Public Works Committee:** Tom Gear withdrew his name from the slate for this committee.

Councilmember Shaffer made a motion to approve the membership for the Public Works Committee as nominated (Sottile, Hernandez and Taylor); Councilmember Taylor seconded; motion passed unanimously.

B. **Public Safety Committee:** Bob Miller withdrew his name from the slate for this committee.

Carmen Bunch - Abele - No; Bettelli - Yes; Gear - Yes; Hernandez - No; Miller - No; Shaffer - No; Sottile - Yes; Taylor - No; Bunch - No. Mayor Bunch was not appointed to the Public Safety Committee.

Tom Gear - Abele - Yes; Bettelli - Yes; Gear - Yes; Hernandez - Yes; Miller - Yes; Shaffer - Yes; Sottile - Yes; Taylor - Yes; Bunch - Yes. Mr. Gear was unanimously appointed to the Public Safety Committee.

Skipper Shaffer - Abele - Yes; Bettelli - No; Gear - Yes; Hernandez - Yes; Miller - Yes; Shaffer - Yes; Sottile - No; Taylor - Yes; Bunch - No. Mr. Gear was appointed to the Public Safety Committee by a vote of 6-3.

Bob Abele - Abele - Abstain; Bettelli - Yes; Gear - Yes; Hernandez - Yes; Miller - Yes; Shaffer - Yes; Sottile - Yes; Taylor - Yes; Bunch - Yes. Adm. Abele was appointed to the Public Safety Committee by a vote of 8-1

C. **Recreation Committee:** Councilmember Shaffer made a motion to approve the slate of nominees of Shaffer, Bettelli and Hernandez; Councilmember Taylor seconded; motion passed unanimously.

D. **Personnel Committee:** Mayor Bunch withdrew her name from the slate of nominees.

Councilmember Abele nominated Marty Bettelli to the Personnel Committee; Councilmember Gear seconded.

Councilmember Hernandez made a motion to approve the slate of nominees of Abele, Miller and Bettelli; Councilmember Shaffer seconded; motion passed unanimously.

4. Miscellaneous.

A. Mr. Williams passed out a sheet of cost estimates for the sewer line project at Fire Station #2 (Exhibit C) and explained that the construction has gotten more complicated. He stated that the problem with the grinder pumps needs to be solved, this project will not get any cheaper over time, and he recommended approval of this project.

After discussion, Councilmember Miller made a motion to approve the project as presented at a cost of $36,556; Councilmember Shaffer seconded. Mr. Williams noted that the funds were available in the Capital Projects Fund. After further discussion, motion passed 8-1.

B. Mr. Williams announced the upcoming Municipal Association Conference on February 17 in Columbia and asked anyone interested in going to let him know as soon as possible so that he could make hotel reservations.

C. Councilmember Abele reported that, through the efforts of Tim Gear and Lee Helsley, US Cable in Wild Dunes has made arrangements with Comcast Cable to broadcast the City Council meetings to Wild Dunes residents by wiring off Comcast's television camera and our VCR to create a VHS tape which would be shown over the DWD network.

After discussion, Councilmember Abele made a motion to authorize Wild Dunes Community Association to make arrangements with Comcast and use our VCR to record on a VHS tape for broadcast in Wild Dunes; Councilmember Miller seconded; motion passed unanimously.

D. Councilmember Sottile asked the City Administrator to see that the message board at the Connector is kept more regularly updated. Mr. Williams stated that he would do so. Mayor Bunch recommended that Recreation Department personnel be asked to take over this duty.

6. Executive Session. Councilmember Hernandez made a motion to go into Executive Session to discuss personnel and litigation matters; Councilmember Abele seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Bunch stated that no action was taken; council was advised on personnel matters and pending legal cases.

Councilmember Hernandez made a motion to pay accrued annual leave to an employee who recently terminated; Councilmember Shaffer seconded; motion passed 6-3.

Councilmembers set dates for the standing committee meetings which will be put on the City Council Calendar.

There being no further business to come before Council and upon motion duly made and seconded, the meeting was unanimously adjourned at 9:00 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk
To be approved by City Council on January 23, 1998.

EXHIBIT A

Planning Commission
Bob Daddona
Kevin Popson
Bob Minick

Zoning Board of Adjustment
Jim Smiley
Gabbie Porter

Code Board of Appeal
Sid Allison
Charles Blair
Ron Denton

Recreation Commission
No Change

Accommodation Tax Advisory Committee
Henry Finch, Jr.
Dena Wall
Jack Owens
April Lathan (cultural affairs member)
Tim Walter
Bill Casey
Doug McDonald

Election Commission
Mary Hair

Beach Advisory Commission
Marge Millman
Sis Nunnally
Joe Horst
Leola Hanbury
Jay Nagy

STANDING COMMITTEES

Ways and Means
All council members

*Chair to be nominated

Public Safety
Carmen Bunch
Bob Miller
Bob Abele

*Chair to be nominated

Public Works
Mike Sottile
Debra Hernandez
Tom Gear

*Chair to be nominated

Recreation Committee
Skipper Shaffer
Marty Bettelli
Debra Hernandez

*Chair to be nominated

Personnel Committee
Dee Taylor
Marty Bettelli
Carmen Bunch

*Chair to be nominated

EXHIBIT B

NOMINATIONS FOR BOARDS/COMMISSIONS/COUNCIL COMMITTEES
(FROM CITY COUNCIL MINUTES OF 10 DECEMBER 1997)

BOARDS AND COMMISSIONS

PLANNING COMMISSION (3 VACANCIES)

BOB DADDONA
KEVIN POPSON
BOB MINNICK
RICK LINVILLE
MICHELLE LUNDY
KELLY ROMIG

ZONING BOARD OF ADJUSTMENT (2 vacancies)

JIM SMILEY
GABBIE PORTER (INCUMBENT)
NANCY WISSE
DAVID MATTHEWS

CODE BOARD OF APPEALS (3 VACANCIES)

ALL THREE INCUMBENTS NOMINATED--NO OTHER NOMINATIONS

ACCOMMODATIONS TAX ADVISORY (2 VACANCIES)

NANCY VAN COTT (INCUMBENT)
JACK OWENS (INCUMBENT)
BILL CASEY

ELECTION COMMISSION (1 VACANCY)

MARY HAIR (INCUMBENT)

BEACH ADVISORY COMMITTEE (5 VACANCIES-1/1YR; 2/2YR; 2/3YR)

BRAD JOHNSON
MARGE MILLMAN
SIS NUNNALLY
LEOLA HANBURY
JOE HORST
JAY NAGY

OTHER APPOINTMENTS

CITY ATTORNEY

NICK SOTTILE (INCUMBENT)

MUNICIPAL JUDGE

JEANETTE HARPER (INCUMBENT)

CITY COUNCIL COMMITTEES
(3 MEMBERS EACH EXCEPT FOR WAYS & MEANS)

WAYS & MEANS

ALL COUNCIL MEMBERS

PUBLIC WORKS COMMITTEE

MIKE SOTTILE
DEBRA HERNANDEZ
TOM GEAR
DEE TAYLOR

PUBLIC SAFETY COMMITTEE

CARMEN BUNCH
TOM GEAR
SKIPPER SHAFFER
BOB MILLER
BOB ABELE

RECREATION COMMITTEE

SKIPPER SHAFFER
MARTY BETTELLI
DEBRA HERNANDEZ

PERSONNEL COMMITTEE

CARMEN BUNCH
BOB ABELE
BOB MILLER

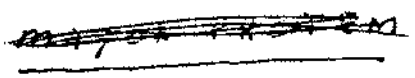


EXHIBIT C

Sewer Line Project at Fire Station #2

	Initial Estimates	Final Estimates
Engineering	$ -	$ 3,499
Reimbursables (mileage,printing,photos, plats)	$ -	$ 650
Sewer Line Construction	$ -	$ 21,901
Storm Drain Construction (to redirect floor drain to 41st ditch)	$ -	$ 4,506
Cost of Easement (payable to Destination Wild Dunes)	$ -	$ 6,000
	$19-22,000	$ 36,556

1/27/98

REGULAR CITY COUNCIL MEETING
January 27, 1998

The regular meeting of the Isle of Palms City Council was held on January 27, 1998, at 7:00 p.m., in City Hall Council Chambers. Present were Mayor Bunch, Council Members Abele, Bettelli, Gear, Miller, Shaffer, Sottile and Taylor. Also present were City Administrator Williams, City Attorney Sottile, and City Clerk/Secretary Mauldin. Councilmember Hernandez was excused (Exhibit A).

A. INTRODUCTION OF MEETING

Mayor Bunch called the meeting to order and Councilmember Sottile gave the invocation followed by the pledge of allegiance. Then roll call was taken.

B. READING OF THE JOURNAL OF PREVIOUS MEETINGS

1. December 10, 1997 - Regular City Council Meeting. Councilmember Abele made two corrections to the minutes of December 10, 1997: page 3, paragraph H.3., line 4, change ...approve "first" reading... to "second"; and on page 5, paragraph L.1.c), Councilmember-elect ... name was omitted, should be "Miller". Councilmember Abele made a motion to approve the minutes as corrected; Councilmember Taylor seconded; motion passed unanimously.

2. January 6, 1998 - Special City Council Meeting. Councilmember Abele made one correction to the minutes of January 6, 1998: page 2, second paragraph from top, delete "Michele Lundy and Kelly Romig" as they were not nominated for this position; and Councilmember Bettelli made a correction to page three, paragraph six, last sentence, change "Horst" to "Nagy". Councilmember Taylor made a motion to approve the minutes as corrected; Councilmember Abele seconded; motion passed unanimously.

C. PRESENTATION OF AWARDS

1. David Matthews was presented a plaque for his service to the City as Council Member from 1994 - 1997. Mr. Matthews thanked each council member for serving and stated that, as a citizen, he could appreciate their time and just asked that they work together as a council.

2. Helen Clarkin was presented a plaque for her service on the Election Commission from 1980-1993. Ms. Clarkin thanked council and stated how much she loved the island, having lived and raised her family on the island. She said that she appreciates everything about the island and everything councils have done for the island and wished everyone good luck for the future.

3. Nancy Van Cott was presented a plaque for her service on the Accommodations Tax Advisory Committee from 1989-1997. Ms. Van Cott thanked the mayor and council members

the opportunity to serve the community, her profession, and to benefit from a tremendous educational process.

D. CITIZENS' COMMENTS

1. Shane Ziegler and José Hernandez spoke to council about their proposed business on the island entitled "Barrier Island EcoTours" (Exhibit B), which is a series of educational boat tours to Capers Island. They were present tonight to begin the process of getting a business license, as the City Code does not specify a category under which this business would fall. They will also be attending the next Planning Commission meeting to request an amendment to the ordinance with the hope that Planning will make a recommendation to Council for this amendment.

E. ELECTION OF MAYOR PRO TEM.

Mayor Bunch opened nominations for Mayor Pro Tem for the year 1998: Mayor Bunch nominated Mike Sottile; Councilmember Bettelli seconded, and Councilmember Taylor nominated Skipper Shaffer; Councilmember Abele seconded. Paper ballots were given out and the votes were read by the Clerk: Sottile received three votes and Shaffer received five votes. Councilmember Shaffer was elected Mayor Pro Tem for 1998.

F. REPORTS FROM STANDING COMMITTEES

1. Ways & Means - Chairman Abele reported on their meeting of January 22, 1998 (Exhibit C).

(A) Councilmember Shaffer made a motion to approve the transfer of $500,000 to the Local Government Investment Pool; Councilmember Miller seconded; motion passed unanimously.

(B) Councilmember Taylor made a motion to proceed with plans and specifications and bid to a general contractor to oversee the construction of Memory Park so that things will be ready for springtime; Councilmember Miller seconded. Upon discussion, Mr. Williams reported that the Accommodations Tax Advisory Committee turned down funding of this project, but City Council does have the authority to override their decision. Council decided to make this decision after final figures are received. Motion passed unanimously.

(C) Councilmember Taylor made a motion to approve the donation of $400 from the drink machine at City Hall to Concerns of Police Survivors (COPS); Councilmember Miller seconded; motion passed unanimously.

(D) Councilmember Taylor made a motion to approve the establishment of staggered three-year terms for members of the Accommodations Tax Advisory Committee, with the members who have served since 1994 or before set at one-year terms, those who were appointed in 1997 set at two-year terms, and newly appointed members set at three-year terms; Councilmember Bettelli seconded, motion passed unanimously.

(E) Councilmember Taylor made a motion to appoint Norma Jean Page to the City's Grievance Committee; Councilmember Shaffer seconded; motion passed unanimously.

(F) Councilmember Bettelli made a motion to open the restrooms on April 1st and to authorize the Administrator to solicit bids from firms to manage the restrooms under the same conditions as in the past; Councilmember Taylor seconded; motion passed unanimously.

(G) Councilmember Shaffer made a motion to authorize the Administrator or the Mayor to execute an easement with Destination Wild Dunes in conjunction with the sewer line at Fire Station #2; Councilmember Bettelli seconded; motion passed unanimously.

(H) Councilmember Taylor made a motion to raise the City Attorney's hourly rate from $100 to $120 per hour; Councilmember Shaffer seconded; motion passed 8-1, with Councilmember Sottile abstaining..

(I) Councilmember Shaffer made a motion to approve a request from an employee for payment of some of his accumulated annual leave; Councilmember Taylor seconded; motion passed unanimously.

(J) Mayor Bunch reported that she is attending a meeting at SCDOT in Columbia tomorrow concerning the Breach Inlet Bridge. She will be going with Harry Mills from the SCDOT office in Charleston. Mayor Stith of Sullivan's Island will not be attending as the town council members on Sullivan's Island did not authorize his attending this meeting. Councilmember Abele asked Mayor Bunch to strongly urge SCDOT to hold another joint meeting down here so that all council members can attend.

2. Public Safety - Chairman Shaffer reported on their meeting of January 19, 1998 (Exhibit D) (The monthly reports from the Police and Fire Departments are attached as part of Exhibit D)

(A) Councilmember Abele made a motion to approve the Windjammer's request for volleyball tournaments on May 30-31, June 13-14, and August 8-9; Councilmember Taylor seconded. Upon discussion, Councilmember Abele made an amendment to the motion stating that no additional signs or obstacles will be placed on the beach except the actual courts; Councilmember Sottile seconded. Upon further discussion, Councilmember Sottile made an amendment to the motion to approve the use of a tent on the beach during the tournament; Councilmember Shaffer seconded. Motion with both amendments passed unanimously.

(B) Administrator Williams reported that he and the Mayor had attended a meeting where Fire Chief Ann Graham received the Outstanding Public Service Recognition Award from the East Cooper Steering Committee of the Charleston Chamber of Commerce. He spoke to the group and the Mayor presented her with a plaque.

Mr. Sottile asked that when awards such as this come up, that Council be notified so that they could attend the function if they desire to do so.

(C) Mayor Bunch recommended that the Public Safety Committee discuss at their next meeting the appointment of an Assistant Fire Chief.

3. Public Works - In the absence of Chairman Hernandez, Councilmember Sottile reported on their meeting of January 12, 1998 (Exhibit E).

(A) Councilmember Sottile made a motion to approve the purchase of 100 additional 90-gallon carts; Councilmember Taylor seconded; motion passed unanimously.

(B) Councilmember Sottile reported that he and Administrator Williams had attended the County Transportation Committee meeting last night and received funding for new sidewalks on Pavilion Drive from Ocean Blvd. To J.C. Long Blvd. Hopefully, these will be installed by the summer season. They also received approval under a different project to have sidewalks installed on 14th Avenue.

(C) Councilmember Sottile reported that the City has abandoned the emergency beach access project next to the Sea Cabins Condominiums. There was too much concern about drainage and possible damage to some dunes.

(D) Mayor Bunch stated that she is receiving many complaints about drainage problems and especially the ditches. Administrator Williams said that the county workers are on the island now and have been for the past three weeks trying to clear out the ditches.

4. Recreation - Chairman Bettelli reported on their meeting of January 19, 1998 (Exhibit F, with monthly report attached).

(A) Councilmember Bettelli made a motion to raise the non-resident activity fee from $3 to $5; Councilmember Taylor seconded; motion passed unanimously.

Councilmember Abele made a motion to suspend the application of the non-resident fee increase for Sullivan's Island residents until we have had a chance to discuss with Sullivan's Island the proposal of asking Sullivan's Island to subsidize the department, and until the Recreation Committee can come up with a specific number, based on figures provided by the Recreation Director, on how much we should ask them for; Councilmember Taylor seconded; motion passed unanimously.

Mayor Bunch asked the Chairman to look into a subsidy with Mt. Pleasant also.

(B) Councilmember Bettelli made a motion to approve the proposal to hold a giant yard sale in May; Councilmember Taylor seconded; motion passed unanimously.

(C) Councilmember Bettelli made a motion to approve the policy "Responsibilities of Public Service" (attached hereto); Councilmember Taylor seconded; motion passed unanimously.

G. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Zoning Board of Adjustment - See minutes of their meeting of January 13, 1998, attached as Exhibit G. Councilmember Sottile expressed continuing concern about the number of home occupations and felt that Council should try to tighten up the ordinance. Councilmember Abele stated that he was still working on an amendment to this ordinance after the one he proposed last year was shot down.

2. Planning Commission - Planning Consultant Lee Batchelder reported on their meeting of January 14, 1998 (Exhibit H). He answered questions concerning Ordinance 1998-2 which is on the agenda for first reading later tonight.

H. REPORTS FROM SPECIAL OR JOINT COMMITTEES

1. Personnel Committee - Chairman Abele reported on their meeting of January 14, 1998 (Exhibit I).

A) He announced that the monthly Safety Sweepstakes winners were Samuel Green from the Public Works Department; Janet Mauldin from the combined group of General Government, Building Department and Recreation Department; Hohns Rodden from the Fire Department; and Brad Markwald from the Police Department. Each winner will receive $50.

B) There were no Employee of the Month awards for January. Chairman Abele asked the Administrator to remind the department heads of this award

C) Chairman Abele referred to his memo to Council concerning the merit evaluation procedure and asking for recommendations for the City Administrator's evaluation and recommendations for goals for him next year. He has not received any response to his request and again stated that it is very important that the Administrator's evaluation be done. He reminded council members that this was their responsibility and strongly urged council members to get information to him by the first of next week so that it can be discussed at the next Personnel Committee meeting on Wednesday, February 4th.

I. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

J. BILLS ALREADY IN POSSESSION OF COUNCIL - None

K. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

1. Ordinance 1998-1 - An Ordinance Amending Section 5-4-12(8)(a) of the City of Isle of Palms Code of Ordinances Regarding the Use of Hard Erosion Control Devices Near the Beach.
(Exhibit J)

Councilmember Abele made a motion to approve first reading of Ordinance 1998-1; Councilmember Shaffer seconded; motion passed unanimously.

2. Ordinance 1998-2 - An Ordinance Amending Certain Provisions of Title 5, Chapter 4, Zoning, of the City of Isle of Palms Code of Ordinances To Allow Storage in Enclosed Buildings in Support of Other Types of Business Uses Which Are Not on the Same Lot But Permitted by the Zoning Ordinance. (Exhibit K)

Councilmember Sottile made a motion to approve first reading of Ordinance 1998-2; Councilmember Abele seconded; motion passed unanimously. This ordinance was referred to the Planning Commission for a public hearing.

3. Resolution - Inordinate Burden Bill (Exhibit L). The City Clerk read the resolution in full and it was unanimously approved.

L. MISCELLANEOUS BUSINESS

1. Councilmember Abele made a motion to approve the appointment of Doug McDonald to the Accommodations Tax Advisory Committee; Councilmember Miller seconded; motion passed unanimously.

2. Mayor Bunch reported that she attended a meeting this morning of the RTA discussing rules and regulations for employees, costs, etc., and stated that the busses will begin running on the island.

3. Mayor Bunch stated that she sent everyone a memo today concerning standing committees. (Exhibit M) She asked the Clerk to read the list of members of standing committees and stressed that the City Code stated that all council members shall be appointed to at least one committee other that Ways & Means. She and Council Member Miller are not on one of these committees and she asked that a study be made of the membership and changes be made in order to comply with the law to put both of them on a standing committee.

4. Mayor Bunch reported that the County Transportation Committee will meet regularly on the third Tuesday of every month at 11:00 a.m. at the OT Wallace Building in Charleston.

5. In discussion of the boat ramp at Breach Inlet, Councilmember Shaffer made a motion to proceed with obtaining costs, engineering and surveying to determine what it will cost to repair the boat ramp and to look into the feasibility of making the ramp a membership only ramp [modeled after the Town of Sullivan's Island] which would reduce the amount of usage, limit the liability to the City, and limit the amount of obstruction in front of the Carroll property; Councilmember Abele seconded. Upon discussion, the Mayor asked the City Attorney to also look into the historical use of this boat ramp, and Councilmember Sottile expressed concerns with parking and traffic with usage of the ramp and users parking all over the local neigborhood streets. After discussion, motion passed unanimously.

6. Councilmember Abele referred to the City Attorney's memo concerning further action by the Planning Commission before we can submit the Comprehensive Plan. Attorney Sottile stated that he will discuss this in Executive Session.

7. Administrator Williams reported that our application for ISTEA funds was ranked 10 out of 13 applications which means it will not be funded. Also, there is only $816,000 in funds available statewide for FY 1998.

8. Administrator Williams reported that funding for the Breach Inlet Bridge were only secure through this fiscal year and if not designated to our project by June 30th, they would re-allocate the funds to other projects.

9. Administrator Williams reported the bids for parking lot and public restroom operation are due in on February 17th, for discussion at the Ways & Means meeting on the 18th.

M. EXECUTIVE SESSION

Councilmember Abele made a motion to go into Executive Session; Councilmember Taylor seconded; motion passed unanimously.

Coming out of Executive Session, the Mayor stated that no action was taken; personnel and legal matters were discussed.

Councilmember Abele made a motion that the City Administrator and the City Attorney meet with the Planning Commission, develop a list of required actions necessary to get a fully accredited City Comprehensive Plan and provide the City Council with a time-line to accomplish same at the next council meeting; Councilmember Miller seconded; motion passed unanimously.

There being no further business to come before Council, upon motion duly made and seconded, the meeting was unanimously adjourned at 8:53 p.m.

Respectfully submitted,

Janet G. Mauldin, City Clerk
To be approved by City Council on February 24, 1998.

EXHIBIT A

Memo

To: Council & Mayor

From: Debra Hernandez

Subject: Attendance at Jan. 27 Council Mtg.

Date: Jan. 22, 1998

Due to unavoidable work conflicts I will be unable to attend next week's Council meeting. Mike Sottile will make the Public Works Committee report on my behalf.

EXHIBIT B

Barrier Island EcoTours
PO Box 343 Isle of Palms SC 29451
886-5000

Dear Mr. Williams,

January 7, 1997

On Tuesday evening, the 27th of January, Jose Hernandez and Shane Ziegler will be representing their company, Barrier Island EcoTours, in front of the Isle of Palms City Council for the purpose of amending the business license to include tour guides. Our company will offer educational boat tours to Capers Island and its surrounding salt marshes departing from either Two Island Marina or Wild Dunes Marina. We fit into the growing niche within the tourism industry known as Nature-based tourism. Our trips will discuss such issues as barrier island formation and their dynamic nature, salt marsh ecology, loggerhead sea turtles, and interesting stories about the local flora and fauna. By educating the public (locals and visitors) about our unique ecosystem, we will be giving them a greater respect and appreciation for this area, thus helping to preserve it.

Our clientele will come from a variety of sources with the bulk being tourists staying on the islands. We are marketing our trips through Wild Dunes and with the rental companies on the island. We also want to work with senior citizen groups, meeting planners, and school groups which will receive a sizeable discount. This activity will be a new option for visitors to the area giving them a quality experience and some new knowledge to take home.

We are both trained and educated in this area and have been planning this business since January of 1997. Shane Ziegler has a BS in Parks, Recreation, and Tourism from Clemson and has been working as a naturalist on Hunting Island State Park for the last two years. Jose Hernandez has a BS in Marine Biology from the College of Charleston and has mainly worked in aquaculture (shrimp and soft-shell crabs). Enclosed are descriptions of the different trips we plan to offer.

We appreciate your time in reviewing this matter.

Sincerely,

Shane Ziegler

Jose Hernandez

Trip Descriptions

Capers Island Wildlife Exploration (3.5 hrs.)

Take an unforgettable trip to Capers Island, the closest untouched barrier island to Charleston. We will cruise up the Intracoastal Waterway and through winding tidal creeks in search of the diverse wildlife native to the salt marsh. Common sightings include the bottlenose dolphin, osprey, pelicans, and avariety of wading birds. Along the way we will pull sampling gear for a close up inspection of the marine life which inhabits our creeks. Arriving on the island you are free to explore this pristine beach and the interior ponds, a birders' paradise. Excellent Shelling. ($30 adults, $18 child under 12).

Crabbing Clinic
Catch, Cook, Clean, and Consume (3.5 hrs.)

On this enjoyable trip we will take you to an excellent crabbing spot, teach you about the life history of the blue crab, then catch, cook, clean, and consume these tasty crustaceans. A fantastic trip for the family or anyone who has a taste for fresh seafood. ($32 adults, $20 child under 12).

Creek Fishing (3.5 hrs.)

SShhh!! Don't tell anyone 'cause we're going to take you to a secret spot back in the salt marsh. Catches include redfish, trout, flounder, sheepshead, shark, bluefish, rays and more. We provide fresh bait and fishing equipment. Bring a cooler with ice for your catch. ($40 per person).

Trip Descriptions (cont'd)

Sunset Cruise (2 hrs.)

The most beautiful site in the lowcountry is the setting sun over the salt marsh. This romantic cruise takes you to the desolate northern tip of Capers Island where you may desimbark and take a 30 min. stroll along this beachcombers paradise. Complimentary hordevours served. Coolers welcome. ($22 adults, $18 child).

Marine Biology Day Camp (half and full day)

Hey kids!! Here is a chance to have fun and learn about Marine Biology. See, touch, and learn about the interesting creatures that live along our shores. You will have a chance to pull a seine net, learn to throw a cast net, crab, fish, explore the maritime forest, make arts and crafts, play seashell bingo, and much more. (Children ages 5-12)

EXHIBIT C

WAYS AND MEANS COMMITTEE
January 22, 1998

The regular meeting of the Ways and Means Committee was called to order on January 22, 1998, at 5:30 p.m., in City Hall Council Chambers. Committee members present were Past Chairman Taylor, Vice Chairman Abele, Council Members Bettelli, Bunch, Gear, Hernandez, Miller, Shaffer, and Sottile, City Administrator Williams, City Treasurer Suggs, and City Clerk Mauldin. Chairman Taylor called the meeting to order at 5:30 p.m.

1. Election of Chairman and Vice Chairman. Mayor Bunch pointed out that there was no provision in the City Code for a vice chairman so we could not elect one.

Ms. Shaffer nominated Bob Abele as Chairman; Mr. Miller seconded.
Mr. Sottile nominated Mayor Bunch as Chairman; Mayor Bunch declined.
Mr. Abele was unanimously voted as Chairman.

Mr. Taylor turned the meeting over to Mr. Abele. Chairman Abele commended Mr. Taylor for his past years of super work as Chairman of the Ways & Means Committee. At this time, Mr. Taylor had to leave the meeting as he had a class he must attend.

2. Approval of Previous Minutes. Adm. Abele made a minor typographical change to the November minutes. **Mr. Shaffer motion to approve the minutes from the November 19th meeting as corrected; Ms. Hernandez seconded; motion passed unanimously.**

3. Monthly Financial Report. Mr. Williams reported that the City is in good financial shape. At this point of the year, the City is at 42% expended with revenues collected at 23.74%, and with taxes recently received, revenues are at 43% today. There is approximately $967,000 cash in hand in the General Fund at the end of December, and he recommended transfer of $500,000 to the Local Government Investment Pool. The other major notable item is that we just made the principal parking lot payment of $125,000 from Accommodations Tax Funds.

Mr. Miller made a motion to transfer $500,000 to the Local Government Investment Pool; Ms. Hernandez seconded; upon discussion, Mr. Williams noted that this money could be retrieved at a 24-hour notice; motion passed unanimously.

4. Old Business. (A) Memory Park Construction. Mr. Williams explained that the preliminary designs from the Garden Club are almost ready and the cost will be approximately $25,000-$30,000. He proposed that we prepare plans and specs and bid it for a general contractor to oversee the project and handle subcontractors. He asked council for guidance as to whether to proceed now or wait until budget time. After discussion, **Mayor Bunch made a motion to proceed now so that things will be ready for springtime; Mr. Sottile seconded;**

upon discussion, Mr. Williams will appear before the Accommodations Tax Advisory Committee next week to request the funding; motion passed unanimously.

(B) Donations to COPS. Mr. Williams reported that the Police Department has proposed to donate some of the proceeds from the drink machine at City Hall to COPS. He explained that this organization was founded after the police chief in Georgetown was shot and killed, and they help the surviving families. They currently have about $600 on hand. **Mayor Bunch made a motion to donate $400 to COPS; Mr. Bettelli seconded; motion passed unanimously.**

(C) CPS Parking Lot Proposal. Chairman Abele explained for the benefit of the new councilmembers that last year we hired an outside company to lease the parking lots. They paid us $61,000 for May through September and did a gross business of $80,000. This year, they have proposed paying us $68,000 for April through September. Mr. Williams suggested that we counter offer that any revenue over $90,000 would be shared with the City at 10%.

Mayor Bunch suggested that this project should again go out for bids. Mr. Williams said that we are not required to go out for bids because this is a lease of the property rather than a contract for goods or services. Mr. Sottile also expressed concern that if we have a good season, we could generate more than $100,000 and the rent may be too low, plus he would not be in favor of a three year lease, but one year at a time.

Upon discussion, Chairman Abele reported revenues for the past few years were as follows:

1994	$79,000 gross	$59,000 net
1995	89,000 gross	71,000 net
1996	93,000 gross	79,000 net
1997	80,000 gross	unknown

After discussion, **Mayor Bunch made a motion to direct the Administrator to discuss this further with CPS asking for the additional 10% and also to solicit bids from other parties for a one year lease; Mr. Sottile seconded; after further discussion, motion passed unanimously.**

5. New Business. (A) Terms for Accommodations Tax Advisory Committee. Upon discussion of setting term limits for this committee, it was the consensus of the committee that term limits should be established. Mayor Bunch pointed out that this committee is mandated by State Law as to the profession of its members and their relation to tourism and it is not always easy to find persons to serve. Ms. Hernandez pointed out that committee members could always be reappointed. **Ms. Hernandez made a motion to establish three year staggered term limits with the members who have served since 1994 or before set at one year, those who were appointed in 1997 set at two years, and newly appointed members set at three years; Mr. Bettelli seconded; motion passed 6-2.**

(B) Appointment of Norma Jean Page to Grievance Committee. Mr. Williams stated that since the departure of Lisa Cherry the vacancy on this committee has not been filled and he recommended that Council appoint Norma Jean Page to the Grievance Committee. After discussion, **Mr. Shaffer made a motion to appoint Ms. Page to the Grievance Committee; Ms. Hernandez seconded;** upon discussion, Mr. Williams stated that she has good managerial experience which would enable her to commit; **motion passed unanimously.**

(C) Compensation of City Attorney. Chairman Abele asked to defer this topic for discussion in Executive Session along with other personnel matters. Mayor Bunch so moved; Mr. Bettelli seconded; motion passed unanimously.

(D) Establishment of Non-Resident Fees for Recreation Department. Mr. Bettelli reported that non-resident fees are now $3 and at the Recreation Committee meeting there was discussion of raising them to $5. Ms. Page also mentioned that Mt. Pleasant was increasing their non-resident fees to $10. This would bring us more in line with surrounding communities. The committee also discussed making Sullivan's Island a partner in our recreation activities by asking them to pay an annual fee of $10,000-$15,000 and their residents could participate in Isle of Palms activities by paying the lower resident fee. The Recreation Committee was asked to develop some figures as to how many Sullivan's Island residents participate in our functions and how much revenue they bring in for further discussion.

(E) Breach Inlet Bridge. Mr. Williams reported that Sullivan's Island is emphatic that they will not meet with the SCDOT in Columbia but that SCDOT should come down here for a joint meeting with both councils. He also reported that OCRM has issued a permit for beach related changes proposed as part of the bridge replacement.

Mr. Sottile began discussion and expressed some real concerns about safety issues on the bridge stating that he felt the City should move along towards getting the bridge replaced as Sullivan's Island is dragging their feet. He also stressed that safety is more important than aesthetics and something is going to happen on this bridge and he wanted to be able to tell the public that he has done everything he could do.

Mayor Bunch pointed out that almost all of the children at Sullivan's Island Elementary School are Isle of Palms residents and must traverse the bridge every day so the safety factor is of utmost importance. She also agreed that the City should go ahead and approve replacement and she was going to urge Mayor Stith of Sullivan's Island to go with her to Columbia and at least listen to what SCDOT is saying.

Mayor Bunch further stated, for the record, that when we were fighting about the Connector, she got a lot of pressure from Sullivan's Island and Mt. Pleasant to build the Connector, and they were not worried that many of our residents did not want the bridge but wanted to make sure the

bridge was not built on Sullivan's Island. Her main item was safety and if our children have to make the trip across to their island for school, she wanted to make sure they were safe.

Ms. Hernandez stated that she would not feel comfortable in telling SCDOT that we supported them without first telling Sullivan's Island that we disagreed with them because to date we have been in concert. She also strongly felt that the meeting should be down here and also there were several items that we asked for but have not received yet. However, Ms. Hernandez also stated, for the new council members, that the presentation given to both councils from the engineers who inspected the bridge, that they made some valid and defendable points about the ability to rehabilitate the existing bridge without incurring all the costs and disruption that building a new bridge will create. [Mr. Williams said that copies of that study have been given to the new council members.]

Mr. Shaffer agreed that after the presentation by the engineers, he felt that the bridge was not all that unsafe and most of the damage could be easily rehabilitated. After that meeting a joint letter was send to SCDOT, from both islands, which has not been answered. He urged having another joint meeting and getting some answers to our questions.

Mr. Bettelli also felt, especially after a hole developed on the bridge recently, that safety is a most important factor and if a school bus tire fell into such a rut, at the very least, some of the children would be bumped around and maybe injured with broken bones.

After further discussion, **Mr. Miller made a motion that Mayor Bunch contact Mayor Stith of Sullivan's Island and both contact SCDOT to hold another joint meeting down here as soon as possible, and then make a decision as to whether to pursue renovation or replacement; Ms. Hernandez seconded.** Upon discussion, Chairman Abele stated that there are several things that SCDOT has been requested to provide us and have not done so, such as the design, etc. and they should be asked to bring these things to this meeting. He also expressed concern about how long the federal dollars will be available to replace the bridge. After further discussion, **Mr. Miller amended the motion that the City Administrator find out how long the federal funds will be available for this project; Mr. Bettelli seconded; amendment passed unanimously. Motion with amendment passed unanimously.**

6. Miscellaneous. (A) Mr. Williams recommended that the Public Restrooms be opened April 1st. There was also discussion of whether or not to go out for bids to contract for running the restrooms. After discussion, Mr. Bettelli made a motion to open the restrooms on April 1st and to solicit the from the same operator if they will operate at the same rate as last year, Mr. Shaffer seconded. After further discussion of soliciting bids for other companies, motion and second were withdrawn. **Mr. Bettelli made a motion to open the restrooms on April 1st and to go out for competitive bids for firms to manage the restrooms under the same conditions as in the past; Mr. Shaffer seconded; motion passed unanimously.**

(B) Mr. Williams asked for a motion of council to authorize either him or the Mayor to execute an easement with Destination Wild Dunes for the sewer line at Fire Station #2. **Mr. Shaffer made a motion to authorize the City Administrator or Mayor to execute the easement with Destination Wild Dunes in conjunction with the repairs to Fire Station #2; Ms. Hernandez seconded; motion passed unanimously.**

7. Executive Session. Mr. Bettelli made a motion to go into Executive Session to discuss personnel matters.

Coming out of Executive Session, Chairman Abele stated that personnel matters were discussed and no action was taken.

(A) **Ms. Hernandez made a motion to approve the request from the City Attorney (per attached letter) to raise his hourly rate to from $100 to $120; Mr. Shaffer seconded; motion passed ~~unanimously~~:** 8-1, with Settle abstaining. sjm

(B) Chairman Abele reminded everyone of the dedication ceremony of the Public Works Building for Sarge Parrish tomorrow, Friday, January 23rd at 2:00 p.m. at the Public Works area. Bring an umbrella.

(C) Chairman Abele referred to his memo to council about the City Administrator's annual evaluation and asked everyone to please get their input to him by the end of next week.

(D) Committee members were asked to set dates for the various committee meetings. Ways & Means was set for the 3rd Wednesday of the month at 6:00 p.m.; Recreation at 5:30 p.m. and Public Safety at 6:30 p.m. on the 2nd Monday of the month in the Building Department; Public Works for the 2nd Tuesday of the month at 6:00 p.m.; and Personnel for the 1st Wednesday of the month at 5:30 p.m.

(E) **Mayor Bunch made a motion to approve the request from an employee for payment of some of his accumulated annual leave; Mr. Bettelli seconded; motion passed unanimously.**

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:15 p.m.

Respectfully submitted,

Bob Abele, Chairman

SOTTILE & HOPKINS, L.L.P.
ATTORNEYS AT LAW
753 Coleman Boulevard
Mt. Pleasant, South Carolina 29464

NICHOLAS C. SOTTILE
C. D. HOPKINS, III
MICHAEL R. DANIEL

(803) 884-1464
Telecopy (803) 884-5868

January 8, 1998

Mr. Mark M. Williams, City Administrator
The City of Isle of Palms
Post Office Drawer 508
Isle of Palms, SC 29451

Dear Mark:

Confirming our recent discussion, please accept this letter as my formal request for an increase in my hourly rate.

Effective January 1, 1998, I increased my corporate billing rate from $125.00 per hour to $150.00 per hour. I made this decision based on the fact that I have been practicing law for almost 18 years now, I have a very busy practice and I have gaged the worth of my services as it compares to what I see other lawyers of varying skills and experience charge for their services.

Extrapolating from the above, I hereby request an increase in my hourly rate from $100.00 to $120.00. I have worked my first two years without a fee increase. Per our discussion, this rate would be effective as of January 1, 1998.

I would like to point out that although I reserve the right to do so, I seldom have billed The City for out-of-pocket expenses such as long distance telephone charges, postage, courier service, photocopies and similar charges.

I hope that a majority of Council is at least satisfied with the services I have rendered to The City over the past two years.

Please advise if you have any questions or comments regarding this request. If not, then I hope to hear from you soon regarding this matter.

With best personal regards, I remain,

Sincerely yours,

Nicholas C. Sottile

NCS/vlc

EXHIBIT D

PUBLIC SAFETY COMMITTEE
January 19, 1998

The regular meeting of the Isle of Palms Public Safety Committee was held on January 19, 1998, at 6:00 p.m., in City Hall Council Chambers. Present were Committee Members Shaffer, Abele and Gear, and Police Chief Buckhannon, and Fire Chief Graham. Also present were City Administrator Williams, Council Members Bettelli and Sottile.

1. Election of Chairman. Adm. Abele made a motion to nominate Skipper Shaffer as Chairman; Mr. Gear seconded; motion passed unanimously.

2. Approve Previous Months Minutes. Adm. Abele made a motion to approve the minutes of the November 1997 meeting; Mr. Gear seconded; motion passed unanimously.

3. Citizens Comments. None.

4. Police Department Monthly Report. Chief Buckhannon discussed the monthly department report for December as well as a ten year analysis (see attached) and answered questions of committee members. Highlights of the report are:

(A) Slight decrease in overall activity for the month of December.

(B) An alarming increase in drug arrests for 1997. The Chief reported it appears to be mostly teenagers.

(C) There were 653 total arrests for 1997 - an all time high.

(D) All police officers will achieve the minimum training requirements of 79 house per officer.

4. Fire Department Monthly Report. Chief Graham discussed the annual department report for 1997 (see attached) and answered questions of committee members. Highlights of the report are:

(A) Structure fire at 3807 Hartnett Boulevard that was determined to be electrical in nature.

(B) Responded to Station 12, Sullivan's Island, to assist with the sailboat accident at the north jetty.

The Chief also reported that Pierce has now returned the new fire truck with paint repaired.

5. Request for Volleyball Tournaments. The committee has received a request from The Windjammer for permission to hold their annual volleyball tournament on May 30-31, June 13-14, and August 8-9. **Adm. Abele made a motion to ask Council to approve; Mr. Gear seconded; motion passed unanimously.**

6. Central Parking System. The committee discussed the CPS proposal to take over the parking meters. It was the consensus of the committee that this was not a good idea.

7. Miscellaneous. Chief Buckhannon reported that the arrangements were finalized to begin enforcing parking violations in Wild Dunes.

8. There being no further business to come before the committee, the meeting was unanimously adjourned at 7:10 p.m.

Respectfully submitted,

Skipper Shaffer, Chairman

ISLE OF PALMS POLICE DEPARMENT
TEN YEAR ANALYSIS 1988-1997

	1997	1996	1995	1994	1993	1992	1991	1990	1989	1988
Dispatch Calls for Service	35,251	31,466	26,521	24,841	26,143	24,254	28,524			
Percentage Change	12.03%	18.65%	6.76%	-4.98%	7.79%	-14.97%				
IPPD Calls for Service	24,892	21,928	16,428	16,513	15,083	14,753	17,704	13,289	8,881	9,395
Percentage Change	13.52%	33.48%	-0.51%	9.48%	2.24%	-16.67%	33.22%	49.63%	-5.47%	132.09%
Arrests	653	538	417	335	331	244	277	335	188	257
Percentage Change	21.38%	29.02%	24.48%	1.21%	35.66%	-11.91%	-17.31%	78.19%	-26.85%	16.82%
Tickets	6,863	7,974	8,847	7,866	5,183	3,087	2,846	3,098	2,571	2,341
Percentage Change	-13.93%	-9.87%	12.47%	51.77%	67.90%	8.47%	-8.13%	20.50%	9.82%	15.04%
Net Court Revenue	$96,814	$123,806	$129,262	$82,504	$75,304	$70,281	$88,903			
Percentage Change	-21.80%	-4.22%	56.67%	9.56%	7.15%	-20.95%				
Special Patrol Request	6,699	5,800	3,032	4,010	3,532	2,846	4,275	2,554		
Percentage Change	15.50%	91.29%	-24.39%	13.53%	24.10%	-33.43%	67.38%			
Building Checks	5,413	4,331	3,205	2,404	2,151	2,562	3,711	1,887		
Percentage Change	24.98%	35.13%	33.32%	11.76%	-16.04%	-30.96%	96.66%			
rles	42	32	28	56	58	26	58	117	71	43
Percentage Change	31.25%	14.29%	-50.00%	-3.45%	123.08%	-55.17%	-50.43%	64.79%	65.12%	
Larcenies	188	171	196	201	207	206	214	215	235	237
Percentage Change	9.94%	-12.76%	-2.49%	-2.90%	0.49%	-3.74%	-0.47%	-8.51%	-0.84%	
Vehicle Break-Ins	43	47	22	31	13	45	49	45	54	50
Percentage Change	-8.51%	113.64%	-29.03%	138.46%	-71.11%	-8.16%	8.89%	-16.67%	8.00%	
Value of Property Stolen	$203,433	$221,977	$203,722	$286,640	$137,967	$333,000	$208,971	$524,876	$417,223	$143,226
Percentage Change	-8.35%	8.96%	-28.93%	107.76%	-58.57%	59.35%	-60.19%	25.80%	191.30%	-2.89%
# of Officers	17	17	17	17	17	16	16	17	16	15
Percentage Change	0.00%	0.00%	0.00%	0.00%	6.25%	0.00%	-5.88%	6.25%	6.67%	15.38%
# of Dispatchers	6	5	5	5	5	5	5	5	4	4
Percentage Change	20.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	25.00%	0.00%	0.00%

Copy Public Safety Comm & Chief Skeeter Buckhannon

The Windjammer, Inc.
PO Box 485
1008 Ocean Blvd.
Isle Of Palms SC 29451

To the City Of Isle Of Palms

The following dates are volleyball tournaments that we would like to hold during the upcoming summer of 1998. These tournaments have all made stops at the Isle of Palms in the past. They plan to base themselves out of The Windjammer and we would like to ask permission to place volleyball courts on the beach for tournament play. We will not place any signs or obstacles on the beach except for the actual courts. These tournament are all professionally run and have there own insurance coverage. If I can be of any further assistance, please call.

Thank you very much,

Bobby Ross GM
886-8948 ext. 102

May 30th & 31st
June 13th & 14th
August 8th & 9th

Isle of Palms

Police Department

Monthly Report

December 1997

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ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(803) 886-6522 FAX (803) 886-8005

TO: MAYOR BUNCH, CITY COUNCIL, ADMINISTRATOR WILLIAMS

FROM: CHIEF BUCKHANNON

SUBJECT: MONTHLY REPORT FOR DECEMBER, 1997

DATE: JANUARY 13, 1998

The following is a brief synopsis of the officers' activities during the month of December, 1997.

Patrol

12-01-97 Officers responded to a report of a missing person where the complainant stated that the subject was an alcoholic and might be suicidal. The subject, a 25 year old Island female, returned home and agreed to voluntarily admit herself to a treatment center.

12-07-97 The Isle of Palms Police Department was notified of the possible sexual assault of a 21 year old female who attended a party on the Isle of Palms. Friends of the female brought her to MUSC where an officer met and interviewed her prior to testing. The victim stated that she could not identify any suspects because she was extremely intoxicated at the time of the incident. The case was closed due to the lack of cooperation from the victim in providing information reliable enough to show that a crime was committed.

12-09-97 A report of Assault and Battery was taken when a housekeeper in Wild Dunes complained of a male subject who came into the unit she was cleaning and touched her on the buttocks. The victim does not wish to pursue charges.

12-12-97 An officer stopped a vehicle for erratic driving which resulted in the arrest of a 41 year old Island male for Assault, DUI 3rd, Illegal Transport of Legal Liquor and Resisting Arrest.

12-13-97 Officers responding to a domestic dispute between mother and daughter arrested the mother, a 42 year old Island female, for Criminal Domestic Violence. The victim, a 15 year old female was released to her father.

12-18-97 A 30 year old Island female called the Isle of Palms Police Department to report a domestic dispute between she and her boyfriend. Officers determined that the dispute was physical in nature. Warrants for Criminal Domestic Violence are pending for the subject who had left his residence prior to police arrival.

12-18-97 Officers located a 16 year old female who had run away from a Department of Juvenile Justice officer during the Mt. Pleasant Christmas Parade.

12-21-97 A 30 year old Island male was arrested for Driving Under the Influence 2nd when his vehicle was stopped for traveling 102 mph on the Isle of Palms Connector.

ISLE OF PALMS POLICE DEPARTMENT

TO: Lt. McCurdy

FROM: TCO Supervisor Gibbons

DATE: January 5, 1998

SUBJECT: Telecommunications Activity Report for December 1997

During the month of December 1997 the Telecommunications office received and dispatched 2,467 calls for service to the 4 public safety agencies of the Isle of Palms and Sullivans Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
December 1997	1,724	24	739	11	2,498
December 1996	1,834	15	795	5	2,649
Percentage Change	-6%	6%	-7%	120%	-6%
Year to Date 1997	24,892	455	9,738	166	35,251
Year to Date 1996	21,928	456	8,917	165	31,466
Percentage Change	13%	-.2%	9%	1%	12%

Isle of Palms Police Department Officer Activity Report December 1997

	December 1997	December 1996	Percentage Change	Year To Date 1997	Year To Date 1996	Percentage Change
Service Calls	892	780	14.4%	12,279	11,434	7.4%
Building Checks	277	336	-17.6%	5,413	4,331	25.0%
SPR'S	540	673	-19.8%	6,699	5,800	15.5%
Traffic Stops	294	354	-16.9%	4,023	4,069	-1.1%
Traffic Stops w/Tickets	66	107	-38.3%	1060	1089	-2.7%
% Traffic Stops w/Tickets	22.4%	30.2%	-7.8%	26.3%	26.8%	-1.6%
DUI Tickets	3	7	-57.1%	38	42	-9.5%
DUS Tickets	9	9	0.0%	146	124	17.7%
Speeding Tickets	26	33	-21.2%	326	368	-11.4%
Other Traffic Tickets	51	80	-36.3%	882	1,012	-12.8%
Non Traffic Tickets	29	11	163.6%	435	299	45.5%
Parking Tickets	7	10	-30.0%	4,713	5,632	-16.3%
City Tickets	18	24	-25.0%	323	497	-35.0%

Connector Calls For Service for the Month of December 1997

The Isle of Palms Police Department has responded to or initiated 77 calls involving 1024 minutes, or 17.07 man hours for the month of December, 1997. The following table breaks down the type, number and time element of each call.

	Calls December	Calls Year To Date	Arrests December	Arrests Year To Date	Minutes December	Minutes Year To Date	Avg. Minutes December	Avg. Minutes Year To Date
Accidents	0	2	0	0	0	8	0.00	4.00
Traffic Stops With Tickets	19	210	4	46	564	7055	29.68	33.60
Traffic Stops Without Tickets	52	501	0	3	401	3656	7.71	7.30
Citizen Assists	2	11	0	0	15	79	7.50	7.18
Assist Other PD	0	2	0	0	0	57	0.00	28.50
Miscellaneous	4	25	0	0	44	166	11.00	6.64
Totals	**77**	**751**	**4**	**49**	**1024**	**11021**	**13.30**	**14.68**
Totals 1996*	**59**	**329**	**9**	**34**	**1115**	**5225**	**18.90**	**15.88**

* Calls beginning with August 9th, 1996

Isle of Palms Police Department Monthly Report for December 1997

! UCR Codes for each Incident are counted.

CRIME TYPE	December 1997	Total 1997	December 1996	Total 1996
09A MURDER & NON-NEGLIGENT HOMICIDE				
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING				1
11A SEX (FORCIBLE RAPE)	1	1		2
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				1
11D FORCIBLE FONDLING		2		1
120 ROBBERY		1		
13A ASSAULT	1	6	1	2
13B SIMPLE ASSAULT	3	15	5	30
13C INTIMIDATION		2	1	4
200 ARSON		1	1	3
210 EXTORTION				
220 BURGLARY	7	42	4	32
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING		2		4
23D THEFT FROM BUILDINGS		7		4
23E THEFT FROM COIN OPERATED		1		
23F THEFT FROM MOTOR VEHICLE	2	41	2	41
23G THEFT OF MOTOR VEHICLE PART		2		6
23H ALL OTHER LARCENY	10	121	3	102
240 MOTOR VEHICLE THEFT		7	3	7
250 COUNTERFEITING/FORGERY	1	9		2
26A FRAUDULENT ACTIVITY				2
26B FRAUD/CREDIT CARD /ATM		5		1
C IMPERSONATION				
0 EMBEZZLEMENT			2	2
280 STOLEN PROPERTY		6	2	6
290 DAMAGE PROPERTY	6	73	11	65
35A DRUG/NARCOTICS		48	1	28
35B DRUG EQUIPMENT VIOLATION		20	2	10
36A SEX (INCEST)				
36B STATUTORY RAPE		1		
36C INDECENT EXPOSURE		2		2
510 BRIBERY				
520 WEAPON OFFENSES		4		2
753 OBSCENE & HARASSING PHONE	1	26	1	15
756 USING MOTOR VEHICLE W/O	1	4		2
90A BAD CHECKS				
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT	1	23	2	27
90D DUI	3	38	7	42
90E DRUNKENNESS				3
90F FAMILY (NO VIOLENCE)		5		4
90G LIQUOR LAW	1	66	3	63
90H PEEPING TOM				2
90I RUNAWAY	1	5		7
90J TRESPASSING		21	1	12
90L TRUANCY	1	1		
90N RESISTING ARREST	1	4		7
90P CONTRIBUTING TO DELINQUENCY		1		4
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES	6	77		50
91T TRAFFIC & NRVC ARRESTS	9	195	14	189
1W WARRANT ARRESTS	1	56	5	41
9 MISSING PERSONS				4
80 SUICIDES		3	1	6
992 PROWLER				
NCR NON CRIMINAL REPORTS	12	124	8	94
TOTALS:	**69**	**1068**	**80**	**932**

ARREST SUMMARY

Type	December 1997	Total 1997	December 1996	Total 1996
Adults	Male= 14 Female= 6	Male= 457 Female= 85	Male= 33 Female= 6	Male= 373 Female= 79
Juveniles	Male= 1 Female= 1	Male= 37 Female= 21	Male= 0 Female= 0	Male= 32 Female= 25
Narc-Adults	Male= 0 Female= 1	Male= 40 Female= 8	Male= 2 Female= 0	Male= 20 Female= 2
Narc-Juveniles	Male= 0 Female= 0	Male= 4 Female= 1	Male= 0 Female= 0	Male= 7 Female= 0
TOTALS:	**Male= 15 Female= 8**	**Male= 538 Female= 115**	**Male= 35 Female= 6**	**Male= 432 Female= 106**

PROPERTY VALUES REPORTED

Type	December 1997	Total 1997	December 1996	Total 1996
Burglary Stolen	$7,322.00	$32,893.00	$3,840.00	$27,764.00
Larceny Stolen	$6,914.00	$91,005.00	$4,170.00	$156,761.00
Criminal Damage	$1,660.00	$33,060.00	$1,085.00	$14,319.00
MVT Stolen	$0.00	$79,535.00	$2,400.00	$10,093.00
Burglary Recovered	$0.00	$250.00	$0.00	$50.00
Larceny Recovered	$731.00	$7,706.00	$0.00	$5,815.00
MVT Recovered	$0.00	$36,865.00	$2,400.00	$8,393.00
Total Stolen	$14,236.00	$203,553.00	$36,270.00	$221,977.00
Total Recovered	$731.00	$44,821.00	$27,415.00	$39,776.00
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms Police Dept.
All Arrests
Primary UCR Code Only
Date Starting 12/01/97 to 12/31/97

01/06/98 : 09:33:38

Arrest Summary
Type 1

Offense		Male White	Male Black	Male Amer Indian	Male Asian	Male Other	Female White	Female Black	Female Amer Indian	Female Asian	Female Other	Male Total	Female Total	Total	Line Item #
26B	FRAUD CREDIT CARD/AUTOMATED TELLER MACHINES.....	0	1	0	0	0	0	0	0	0	0	1	0	1	0001
35A	DRUG/NARCOTIC VIOLATIONS - E MARIJUAN.....	0	0	0	0	0	1	0	0	0	0	0	1	1	0002
90C	DISORDERLY CONDUCT.....	1	0	0	0	0	0	0	0	0	0	1	0	1	0003
90D	DRIVING UNDER THE INFLUENCE.....	3	0	0	0	0	0	0	0	0	0	3	0	3	0004
90G	LIQUOR LAW VIOLATIONS.....	0	0	0	0	0	3	0	0	0	0	0	3	3	0005
90I	RUNAWAY.....	0	0	0	0	0	1	0	0	0	0	0	1	1	0006
90L	TRUANCY.....	1	0	0	0	0	0	0	0	0	0	1	0	1	0007
90Z	ALL OTHER OFFENSES.....	0	0	0	0	0	1	0	0	0	0	0	1	1	0008
91T	TRAFFIC ARREST (DUS, NRVC, ETC).....	4	5	0	0	0	1	0	0	0	0	9	1	10	0009
91W	WARRANT ARREST.....	0	0	0	0	0	1	0	0	0	0	0	1	1	0010
*** Total ***		9	6	0	0	0	8	0	0	0	0	15	8	23	

Isle of Palms Police Dept.
From : 12/01/97 To : 12/31/97
All Crimes : 69

01/06/98 : 09:34:59

Crime Day Of Week Analysis

Type Of Crime		Crime Count	Pct Of All	Mon	Pct Of Cri	Tue	Pct Of Cri	Wed	Pct Of Cri	Thu	Pct Of Cri	Fri	Pct Of Cri	Sat	Pct Of Cri	Sun	Pct Of Cri	Unknown	Pct Of Cri	Line Item #
11A	FORCIBLE RAPE	1	1.45	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0001
13A	AGGRAVATED ASSAULT	1	1.45	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0002
13B	SIMPLE ASSAULT	3	4.35	0	0	1	33	0	0	0	0	1	33	1	33	0	0	0	0	0003
220	BURGLARY/BREAKING AND EN	7	10.14	1	14	3	43	1	14	0	0	0	0	2	29	0	0	0	0	0004
23F	THEFT FROM MOTOR VEHICLE	2	2.90	0	0	0	0	1	50	0	0	1	50	0	0	0	0	0	0	0005
23H	ALL OTHER LARCENY	10	14.49	1	10	1	10	0	0	1	10	2	20	4	40	1	10	0	0	0006
250	FORGERY/COUNTERFEITING	1	1.45	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0007
290	DESTRUCTIVE/DAMAGE/VANDA	6	8.70	0	0	1	17	0	0	2	33	1	17	1	17	1	17	0	0	0008
753	OBSCENE & HARASSING PHON	1	1.45	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0009
756	USING MOTOR VEHICLES W/O	1	1.45	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0010
90C	DISORDERLY CONDUCT	1	1.45	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0011
90D	DRIVING UNDER THE INFLUE	3	4.35	0	0	0	0	0	0	0	0	2	67	0	0	1	33	0	0	0012
90G	LIQUOR LAW VIOLATIONS	1	1.45	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0013
90I	RUNAWAY	1	1.45	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0014
90L	TRUANCY	1	1.45	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0015
90N	RESISTING ARREST	1	1.45	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0016
90Z	ALL OTHER OFFENSES	6	8.70	0	0	3	50	1	17	1	17	1	17	0	0	0	0	0	0	0017
91T	TRAFFIC ARREST (DUS, NRV	9	13.04	1	11	3	33	3	33	0	0	2	22	0	0	0	0	0	0	0018
91W	WARRANT ARREST	1	1.45	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0019
NCR	NON CRIMINAL REPORT	12	17.39	2	17	3	25	2	17	0	0	1	8	1	8	3	25	0	0	0020
*** Total ***		69	100.00	5		19		9		6		13		9		8		0		

Isle of Palms Police Dept.
From : 12/01/97 To : 12/31/97
All Crimes : 69

01/06/98 : 09:35:01

Crime Time Of Day Analysis

Type Of Crime		Crime Count	Pct Of ALL	0000 Thru 0300	Pct Of Cri	0301 Thru 0600	Pct Of Cri	0601 Thru 0900	Pct Of Cri	0901 Thru 1200	Pct Of Cri	1201 Thru 1500	Pct Of Cri	1501 Thru 1800	Pct Of Cri	1801 Thru 2100	Pct Of Cri	2101 Thru 2400	Pct Of Cri	Line Item #
11A	FORCIBLE RAPE	1	1.45	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0001
13A	AGGRAVATED ASSAULT	1	1.45	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0002
13B	SIMPLE ASSAULT	3	4.35	1	33	0	0	0	0	1	33	0	0	0	0	0	0	1	33	0003
220	BURGLARY/BREAKING AND EN	7	10.14	1	14	0	0	2	29	1	14	2	29	1	14	0	0	0	0	0004
23F	THEFT FROM MOTOR VEHICLE	2	2.90	0	0	0	0	0	0	0	0	0	0	0	0	1	50	1	50	0005
23H	ALL OTHER LARCENY	10	14.49	1	10	1	10	1	10	2	20	3	30	1	10	1	10	0	0	0006
250	FORGERY/COUNTERFEITING	1	1.45	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0007
290	DESTRUCTIVE/DAMAGE/VANDA	6	8.70	1	17	0	0	1	17	0	0	1	17	1	17	0	0	2	33	0008
753	OBSCENE & HARASSING PHON	1	1.45	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0009
756	USING MOTOR VEHICLES W/O	1	1.45	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0010
90C	DISORDERLY CONDUCT	1	1.45	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0011
90D	DRIVING UNDER THE INFLUE	3	4.35	2	67	0	0	0	0	0	0	0	0	0	0	0	0	1	33	0012
90G	LIQUOR LAW VIOLATIONS	1	1.45	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0013
90I	RUNAWAY	1	1.45	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0014
90L	TRUANCY	1	1.45	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0015
90N	RESISTING ARREST	1	1.45	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0016
90Z	ALL OTHER OFFENSES	6	8.70	0	0	1	17	1	17	3	50	0	0	0	0	1	17	0	0	0017
91T	TRAFFIC ARREST (DUS, NRV	9	13.04	0	0	0	0	1	11	3	33	1	11	3	33	1	11	0	0	0018
91W	WARRANT ARREST	1	1.45	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0019
NCR	NON CRIMINAL REPORT	12	17.39	1	8	2	17	0	0	2	17	4	33	0	0	1	8	2	17	0020
*** Total ***		69	100.00	10		6		6		13		12		6		7		9		

Isle of Palms Police Dept.
From : 01/01/97 To : 12/31/97
All Crimes : 1068

01/06/98 : 09:43:18

Crime Analysis By Quarter

Type Of Crime		Crime Count	Pct Of All	Jan Thru Mar	Pct Of Cri	Apr Thru Jun	Pct Of Cri	Jul Thru Sep	Pct Of Cri	Oct Thru Dec	Pct Of Cri	Line Item #
11A	FORCIBLE RAPE	1	0.09	0	0	0	0	0	0	1	100	0001
11D	FORCIBLE FONDLING	2	0.19	0	0	1	50	1	50	0	0	0002
120	ROBBERY	1	0.09	1	100	0	0	0	0	0	0	0003
13A	AGGRAVATED ASSAULT	6	0.56	1	17	2	33	2	33	1	17	0004
13B	SIMPLE ASSAULT	15	1.40	1	7	4	27	6	40	4	27	0005
13C	INTIMIDATION	2	0.19	0	0	0	0	2	100	0	0	0006
200	ARSON	1	0.09	0	0	1	100	0	0	0	0	0007
220	BURGLARY/BREAKING AND EN	42	3.93	10	24	11	26	10	24	11	26	0008
23C	SHOPLIFTING	2	0.19	1	50	0	0	1	50	0	0	0009
23D	THEFT FROM BUILDINGS	7	0.66	0	0	3	43	2	29	2	29	0010
23E	THEFT FROM COIN-OPERATED	1	0.09	1	100	0	0	0	0	0	0	0011
23F	THEFT FROM MOTOR VEHICLE	41	3.84	16	39	7	17	14	34	4	10	0012
23G	THEFT OF MOTOR VEHICLE P	2	0.19	2	100	0	0	0	0	0	0	0013
23H	ALL OTHER LARCENY	121	11.33	13	11	39	32	46	38	23	19	0014
240	MOTOR VEHICLE THEFT	7	0.66	3	43	2	29	0	0	2	29	0015
250	FORGERY/COUNTERFEITING	9	0.84	0	0	5	56	3	33	1	11	0016
26B	FRAUD CREDIT CARD/AUTOMA	5	0.47	1	20	2	40	2	40	0	0	0017
280	STOLEN PROPERTY OFFENSES	6	0.56	2	33	3	50	0	0	1	17	0018
290	DESTRUCTIVE/DAMAGE/VANDA	73	6.84	15	21	23	32	15	21	20	27	0019
35A	DRUG/NARCOTIC VIOLATIONS	48	4.49	13	27	14	29	17	35	4	8	0020
35B	DRUG EQUIPMENT VIOLATION	20	1.87	6	30	7	35	6	30	1	5	0021
36B	STATUTORY RAPE	1	0.09	0	0	0	0	0	0	1	100	0022
36C	INDECENT EXPOSURE	2	0.19	0	0	0	0	2	100	0	0	0023
520	WEAPON LAW VIOLATIONS	4	0.37	0	0	0	0	2	50	2	50	0024
753	OBSCENE & HARASSING PHON	26	2.43	7	27	7	27	4	15	8	31	0025
756	USING MOTOR VEHICLES W/O	4	0.37	0	0	1	25	2	50	1	25	0026
90C	DISORDERLY CONDUCT	23	2.15	3	13	8	35	9	39	3	13	0027
90D	DRIVING UNDER THE INFLUE	38	3.56	8	21	10	26	14	37	6	16	0028
90F	FAMILY OFFENSES , NONVIO	5	0.47	0	0	1	20	3	60	1	20	0029
90G	LIQUOR LAW VIOLATIONS	66	6.18	14	21	27	41	19	29	6	9	0030
90I	RUNAWAY	5	0.47	3	60	1	20	0	0	1	20	0031
90J	TRESPASS OF REAL PROPERT	21	1.97	4	19	8	38	1	5	8	38	0032

90L	TRUANCY	1	0.09	0	0	0	0	0	0	1	100	0033
90M	OTHER AGENCIES (INCLUDES	7	0.66	1	14	0	0	2	29	4	57	0034
90N	RESISTING ARREST	4	0.37	0	0	0	0	3	75	1	25	0035
90P	CONTRIBUTING TO DELINQUE	1	0.09	0	0	0	0	0	0	1	100	0036
90Z	ALL OTHER OFFENSES	70	6.55	13	19	28	40	17	24	12	17	0037
91T	TRAFFIC ARREST (DUS, NRV	195	18.26	57	29	50	26	44	23	44	23	0038
91W	WARRANT ARREST	56	5.24	12	21	12	21	17	30	15	27	0039
980	SUICIDES	3	0.28	0	0	2	67	1	33	0	0	0040
NCR	NON CRIMINAL REPORT	124	11.61	20	16	25	20	33	27	46	37	0041
*** Total ***		1068	100.00	228		304		300		236		

1997 MONTHLY . . URT REPORT

	TOTAL STATE FEES	VICTIMS KEEP	VICTIMS SEND	DUI FLAT FEE	TOTAL $ SENT	CRIMINAL/TRAFFIC FINES	PARKING FINES	TRANSFERED FUNDS	FUNDS DUE CITY
January	$2,796.33	$0.00	$0.00	$0.00	$2,796.33	$8,223.00	$1,972.00	$10,195.00	$7,398.67
February	2,757.36	0.00	0.00	0.00	2,757.36	8,060.00	2,486.00	10,546.00	7,788.64
March	2,775.69	0.00	0.00	0.00	2,775.69	8,160.00	1,114.00	9,274.00	6,498.31
April	2,853.98	0.00	0.00	0.00	2,853.98	8,499.00	2,758.00	11,257.00	8,403.02
May	2,868.84	0.00	0.00	0.00	2,868.84	8,328.00	4,700.00	13,028.00	10,159.16
June	2,773.08	0.00	0.00	0.00	2,773.08	7,954.00	5,211.00	13,165.00	10,391.92
July	3,298.96	574.63	0.00	0.00	3,298.96	8,278.00	5,026.00	13,304.00	9,430.41
August	2,925.53	0.00	519.56	9.21	3,454.30	9,624.47	3,982.00	13,606.47	10,152.17
September	2,357.35	0.00	539.28	14.79	2,911.42	8,010.00	2,973.00	10,983.00	8,071.58
October	3,102.54	0.00	644.41	0.00	3,746.95	10,698.00	752.00	11,450.00	7,703.05
November	2,239.02	94.09	362.55	12.00	2,613.57	7,540.25	1,252.00	8,792.25	6,084.59
December	2,006.26	0.00	395.14	0.00	2,401.40	6601.00	533.00	7,134.00	4,732.60
Year to Date 1997	$32,754.94	$668.72	$2,460.94	$36.00	35,251.88	$99,975.72	$32,759.00	$132,734.72	$96,814.12
Year to Date 1996	$40,723.72	$0.00	$0.00	$0.00	40,723.72	$118,255.25	$46,274.41	$164,529.66	$123,805.94
Fiscal Year 97-98	$15,929.66	$668.72	$2,460.94	$36.00	18,426.60	$50,751.72	$14,518.00	$65,269.72	$46,174.40

Description	Traffic	Criminal	Total
Guilty/Forfeiture	10	6	16
Guilty/Bench Trial	19	11	30
Guilty/Jury Trial	0	0	0
Not Guilty/Bench Trial	15	3	18
Not Guilty/Jury Trial	0	0	0
Nolle Prosequi	0	1	1
Transfer to other court	0	0	0
Other Disposition	0	7	7
Pled Guilty	39	7	46
Nolo Contendere	0	0	0
Tried in Absense	29	17	46
NRVCs Issued	13	0	13
Bench Warrants Issued	0	0	0
Guilty Cases	68	24	92
Not Guilty Cases	15	11	26
Conviction Percentage	81.93	68.57	77.97
TOTAL CASES PROCESSED:	83	35	118

** FINES + FEES between 12/01/97 & 12/31/97 6852.00

Isle of Palms Police Department Animal Control Report for December 1997

	1997 Monthly Total	1996 Monthly Total	1997 Yearly Total	1996 Yearly Total
Citations	13	22	260	319
Warning Tickets	0	0	3	0
Animals Secured	27	17	348	291
Dogs	13	15	170	159
Cats	2	1	61	41
Raccoons	5	0	101	83
Other	7*	1	32	8
Released to Owner	13	15	148	172
Transported to SPCA	9	2	175	120
Injured Animals	5	0	18	5
Trapped Animals	9	2	151	118
Cats	2	1	41	28
Raccoons	5	0	96	83
Other	2**	1	14	7
Dead Animals Removed	1	1	18	10
Traps Set	18	15	253	213
Kennel Fees	$63.00	$105.00	$922.00	$1,247.00

* 5 Birds & 2 Opossums
** 2 Opossums

Isle of Palms Police Department Narcotics Report for December 1997

	Isle of Palms			DEA		
Drug Type	**Seized**	**Purchased**	**Value**	**Seized**	**Purchased**	**Value**
Marijuana						
Cocaine				49 kilograms		1.3 million
Crack Cocaine				2 kilograms		$50,000.00
LSD						
Heroine						
Other						
Monies Seized						
Monies Forfeited						
Monies Pending Forfeiture						$70,000.00
Vehicles Seized						1 million
Vehicles Forfeited						
Vehicles Pending Forfeiture				18		
Other Activities						
Arrests	1*			8		
Charges	2*			23		

* For November 1997 incident.

ISLE OF PALMS POLICE DEPARTMENT

TO: CHIEF BUCKHANNON

FROM: SERGEANT STEWART

SUBJECT: TRAINING REPORT FOR DECEMBER, 1997

DATE: JANUARY 1, 1998

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH.

OFFICER	CLASS	TYPE	HOURS
Officer Brown	Crime to Court	In Service	2
Chief Buckhannon	Technical Surveillance Eqiup.	Advanced	2
Cpl. Markwald	Crime to Court	In Service	3
		MONTHLY TOTAL:	7
		PREVIOUS TOTAL:	1336
		YEAR TO DATE:	**1343**

THERE HAS BEEN A TOTAL OF ***1386 HOURS*** TRAINING CONDUCTED FOR THE POLICE DEPARTMENT UP TO THIS DATE.

EMPLOYEE	CLASS	TYPE	HOURS
TCO Gibbons	Protection Order File	In Service	3
TCO Usry	E-911	Advanced	40
		TOTAL	**43**

FIRE SERVICE REPORT

DECEMBER 1997

Fire Services Monthly Report
Contents

December 1997

Index:

A. Call summary

B. Alarm Report

C. Incident Report

D. Pre-Incident surveys/Inspections

E. Training

F. Maintenance

G. Personnel

H. Public Relations

Isle of Palms Fire Department
Call Summary
December 1997

12/05 Responded to # 417 Seascape Condominium for a smell of smoke. Upon arrival, found no flames showing. During investigation of apartment # 417, found light smoke in dwelling and a burnt receptacle on the "B" sidewall. Power was secured to affective receptacle at the breaker box. Crew checked for extension around receptacle and found none.

12/08 Responded to 3807 Hartnett Blvd. for a structure fire. Upon arrival, found smoke and flames showing from the rear of the structure. The meter was pulled in order to secure power. The fire was extinguished and crew checked for extension into the attic and found none. Salvage and overhaul were performed. As a result of a fire investigation, the cause was determined to be electrical. Fire damage involved a den and part of the living room along with the rear wall of each and flooring. Smoke damage was throughout the dwelling. The Red Cross responded and offered assistance to the occupants of 3807 Hartnett.

12/29 Responded to Station 12 on the beach of Sullivan's Island upon request for a possible drowning. Upon arrival, found CPR being performed on two teenage boys. The automated defibrillator (AED) was placed into service on one patient. No shock was advised, CPR continued and patient was transported to East Cooper Emergency Room, as was the other patient. While enroute to the hospital, the mast of a submerged sailboat was spotted at the North Jetties of Sullivan's Island. Shortly thereafter a third teenaged boy was found by the Coast Guard and brought into Sullivan's Island Boat Landing where he was pronounced dead. The search continued for several days for the operator of the boat who was also the father of two of the victims.

ISLE OF PALMS FIRE DEPARTMENT
DECEMBER 1997
ALARM REPORT

INCIDENT #	DATE	DIST.	TYPE	LOCATION
97-432	12-3-97	2	Unintentional False	1 Morgan Place
97-433	12-5-97	2	Structure Fire	9002 Palmetto
97-434	12-6-97	2	EMS Assist	Palmetto & Morgan Place
97-435	12-8-97	1	Smoke Scare	121 Charleston
97-436	12-8-97	2	Structure Fire	3807 Hartnett
97-437	12-11-97	M/A	Trash Fire	Goat Island
97-438	12-11-97	M/A	Controlled Burn	Goat Island
97-439	12-11-97	2	EMS Assist	31 Twin Oaks
97-440	12-14-97	2	EMS Assist	9 Shad Row
97-441	12-14-97	1	EMS Assist	105 Oceanside Villas
97-442	12-18-97	2	EMS Assist	31 Twin Oaks
97-443	12-18-97	1	EMS Assist	1207 Palm Blvd.
97-444	12-21-97	2	Smoke Removal	9D Seagrove Villas
97-445	12-21-97	1	EMS Assist	227 Sea Cabins
97-446	12-22-97	1	Alarm Malfunction	520 Ocean Blvd.
97-447	12-23-97	2	EMS Assist	35 Twin Oaks
97-448	12-23-97	1	Smoke Scare	1509 Palm Blvd.
97-449	12-24-97	1	EMS Assist	15 Beachside
97-450	12-25-97	1	EMS Assist	116 Charleston
97-451	12-26-97	1	EMS Assist	1120 Ocean Blvd.
97-452	12-27-97	1	EMS Assist	1509 Palm Blvd.
97-453	12-27-97	2	EMS Assist	304G Port O Call
97-454	12-29-97	M/A	EMS Assist	Station 12 Sullivan's Isl.
97-455	12-30-97	1	EMS Assist	211 Charleston

Total Calls = 24 District 1=11 District 2= 10 Mutual Aid= 3
Total EMS Calls =15 Resident = 7 Non-resident = 8
December 1996 total= 15

City of Isle of Palms Fire Department
December Incident Report

(Listed in accordance with NFIRS Standards)

Situation Found:	Total	Dist. 1	Dist. 2	MA	YTD	*Fire Cause:*	
Total Alarms:	24	11	10	3	455	*Structural*	
Working Structure Fire	2	0	2		5	Electrical.....	
Outside of Structure					1	Smoking Materials.....	
Vehicle Fire					5	Heating or Cooking Equipment....	No.____
Brush, grass, leaves					11	Suspicious.....	No.____
Trash, rubbish	1	0	0	1	5	Lightning.....	No.____
Explosion, No after fire						Arson.....	No.____
Outside spill with fire						Other.....	No.____
Other fires not classified							
Overpressure Rupture							
Emergency Medical Call	15	8	6	1	298		
Locked in-trapped					2		
Search					5		
Extrication					1		
Rescue-Not classified					18		
Spill, leak - no fire					7		
Power line down					2		
Arcing electrical equipment					5		
Aircraft standby							
Chemical spill							
Hazardous condition					5		
Water removal					1		
loke removal	1	0	1		1		
inal Rescue							
Assist Police					3		
Unauthorized burning							
Move-up					2		
Other service calls					5		
Smoke Scare	2	2	0		11		
Controlled burn	1	0	0	1	2		
Steam, gas mistaken for smoke							
Malicious false					1		
Bomb scare							
Alarm Malfunction	1	1	0		30		
Unintentional false	1	0	1		20		
Unclassified					11		
Property Value:_____	Property Damage:_____					Property Saved:_____	
Gallons of water used 2000							

Isle of Palms Fire Department
Pre-Incident Surveys

Ninety-Five Pre-Incident surveys have been completed in the field. Ninety-Five have been processed.

Fire Inspections

The building department is currently performing fire inspections. There were 22 inspections done for the month of December.

ISLE OF PALMS FIRE DEPARTMENT
DECEMBER 1997
TRAINING REPORT

PAID

Total medical training hours..... 72
Total fire training hours.....259
Total hours.....331
Hours per man..... 19.4

ADDITIONAL TRAINING

Engineer Roger Eagle attended the Emergency Preparedness Division Fundamentals of Search and Rescue.

Chief Graham attended the National Fire Academy's Emergency Response to Terrorism class held at South Carolina Fire Academy Charleston Region Office.

Captain Yannuzzi took the Firefighter Level 2 IFSAC Acredidation Test.

VOLUNTEER

Total medical training hours..... 0
Total fire training hours..... 0
Total hours..... 0
Hours per man..... 0

There were no volunteer meetings or drills held during the month of December.

Isle of Palms Fire Department
Maintenance
December 1997

Station I

No maintenance performed.

Station II

No maintenance performed.

Squad I

No maintenance performed.

Truck I

12/09 Returned from Wisconsin after aerial paint repairs.

Engine II

12/04 Replaced faulty engine temperature gauge.
12/08 Repaired light sockets on pump panel.
12/15 Delivered to FleetWorld for paint and corrosion repairs.

Engine III

No maintenance performed.

Engine IV

12/05 Delivered to Eagle Radiator for cooling system repairs.

Car I (Jeep)

12/29 Dropped off and picked up from Rick Hendrick Jeep for recall repairs.

Car II (Crown Victoria)

No maintenance performed.

Rescue I (F-150)

12/15 Replaced rear tail light assembly and strobe warning light.
12/23 Replaced gas tank.

Rescue II (ATV-Kawasaki 4x4)

No maintenance performed.

Rescue III (Rescue Boat)

No maintenance performed.

Rescue IV (Rubber Boat)

No maintenance performed.

Rescue V ('97 Yamaha Jet Ski/Wave Runner)

No maintenance performed.

Misc.

12/03	Conducted hose test on new 1 3/4" hose.
12/17	Dropped off and picked up chain saw at Royall Tractor for repairs.

Conducted weekly: SCBA inspection & maintenance
Ladder inspection & maintenance
Backflushing of pumps

* worked on hydrants throughout the month.

Isle of Palms Fire Department
Personnel Report
December 1997

Employee of the month was given to Engineer Perry for his creative talent and time involved during the fabrication of a huge rooftop mounted Christmas decoration in the shape of a Maltese Cross. The Cross could be seen from the top of the Connector. Engineer Perry used his off- duty time for construction. Several other members of the department assisted with the Christmas decorations.

12/13	Held annual Christmas party at Wild Dunes under the "big top". All that attended had a good time.
	Engineer Glen Kramer received the Fire Fighter of the Year award and an award for the fastest "turn out" time in 1997.
	Fire Fighter Dave Micalizzi received Volunteer Fire Fighter Of The award.
	Fire Fighter Ken Ellis received Rookie Volunteer Fire Fighter Of The Year award.
12/21	Held annual Children's Christmas party at Fire Station 1 for children of department members.

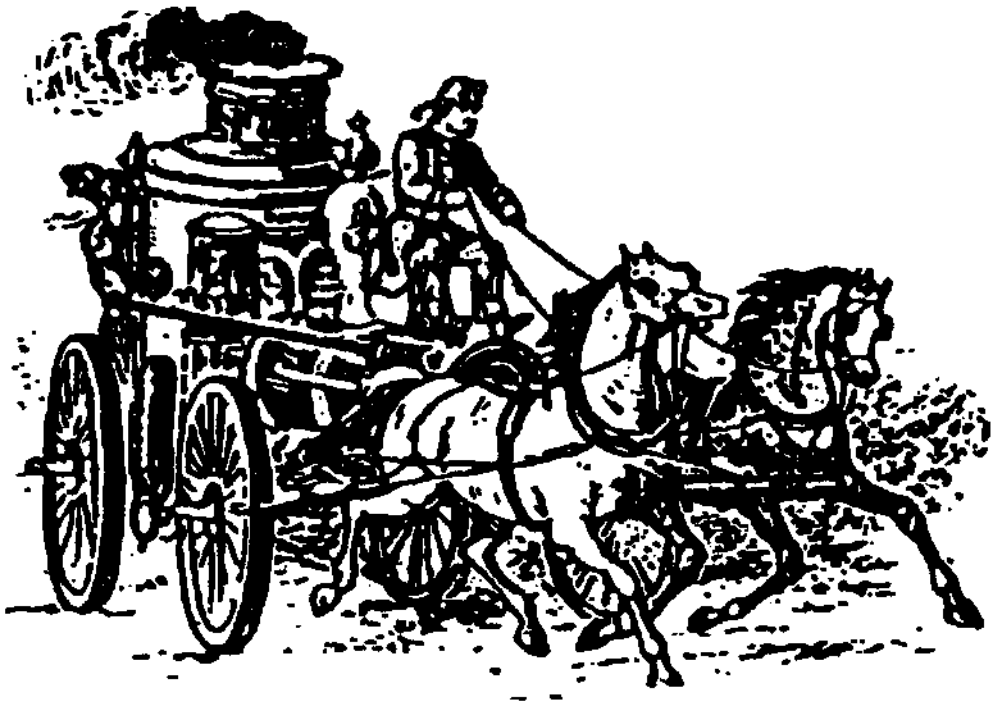
Isle of Palms Fire Department
Public Relations Report
December 1997

12/03	Fire Department personnel hung Christmas decorations along Palm Blvd.
12/04	Fire Department personnel retrieved a cat from a tree at 3505 Hartnett Blvd. The cat had been stuck for several days.
12/05	The department received a DHEC license as an EMT First Responder Non-Transport Unit. We are the 1st in the county and 3rd in the state to earn this license. The new license will allow us to utilize additional skills previously certified but not authorized to perform.
12/08	Fire department hosted a Boy Scout meeting at fire station 1.
12/09	Fire Department personnel decorated fire station 1 for Christmas.
12/13	Fire Department personnel supervised a community service worker at fire station 1.
12/14	Fire Department personnel supervised a community service worker at fire station 1.
12/17	U.S. Marine Corps personnel came by fire station 1 to pick up Toys for Tots.
12/29	Fire Department personnel assisted Red Cross with blood drive at the Isle of Palms Recreation department.

The department became a training site for the American Heart Association's new standards for quality control.

Isle of Palms Fire Department

1997 Annual Report



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Isle of Palms Fire Department
1997 Annual Report

Year End Review

On January 16, Chief Graham, Captain Yannuzzi, Engineer Horvath and Engineer Dougherty left Charleston in route to Appleton, Wisconsin for the first of three Pierce Factory visits concerning the purchase of a new ladder truck.

On January 29, The South Carolina Fire Academy purchased a 1980 Mack Ladder Truck and Pumper from the City of Isle of Palms and drove them to Columbia where they will be used to train firefighters from all over the State.

Chief Graham and Captain Yannuzzi answered a subpoena to appear in court on February 11, 1997, to testify concerning excessive damage to a structure burned on January 3, 1995, (Linkside). Evidence presented by the fire department including pictures and statements clearly proved the fire was handled properly in a manner, which minimized damage to the structure. Furthermore, evidence showed, without a doubt, that the damage in question occurred after the fire department released the scene.

Beginning February 19, the Isle of Palms Fire Department hosted an EMT refresher course at Station 1.

TIER II reports began arriving during February. TIER II is the method used to report specific hazardous materials to local fire departments and other governmental agencies. These reports are used in conjunction with pre-incident surveys and the emergency response plan for the safety of those involved during an emergency. The island has eight facilities reporting.

On April 24, Chief Graham, Captain Nilsen, Engineer Horvath and Engineer Perry left for Appleton, Wisconsin for trip no. 2 of 3 concerning the ladder truck.

On May 17, Captain Yannuzzi, Engineer Libhart and Engineer Horvath conducted the final inspection of the new ladder truck in Appleton, Wisconsin.

On May 21, the new ladder truck arrived on Isle of Palms at approximately 8:15 PM. It was placed in service the first week of June. We displayed it in June for Council and the public. Refreshments were served.

On June 9, Truck I was officially placed in service.

The department received a DHEC license as an EMT First Responder Non-Transport Unit. We are the 1st in the County and 3rd in the State to earn this license. The new license will allow us to utilize additional skills previously certified but not authorized to perform.

Isle of Palms Fire Department
1997 Annual Report
Highlights from Call Summary

January	Responded to a 10-month-old white male who had fallen about 5 feet down stairs. Patient was in a walker play chair at the time of the accident. Isle of Palms police implemented C-Spine control. Our personnel gave oxygen, and conducted chest, abdomen, lung and neurological exams. Charleston County EMS Medic 11 transported patient in a child car seat to East Cooper Hospital for evaluation.
March	Responded to Wild Dunes Yacht Harbor for a boating accident. Upon arrival found 4 people who had jumped in the water when a barge hit their small boat. The boaters were picked up by another boat in the area and denied need for medical assistance. The Coast Guard was notified. The fire Department responded to the scene by boat to assess the situation for a possible fuel leak, none was found. The scene was turned over to the U.S. Coast Guard upon arrival.
April	Responded to a structure fire on 41st. Ave. at 5:52 a.m. Upon arrival found smoke and flames showing from the rear of the dwelling. The fire was extinguished and a smaller fire was discovered towards the front of the dwelling. Upon extinguishment of both fires an investigation for origin and cause was conducted with the assistance of an ATF agent. The fire is still under investigation by the Charleston County Sheriffs Department. The scene was secured at 2236. Sullivan's Island Fire Department and Charleston County EMS responded to the scene. Mt. Pleasant Fire Department stood by Fire Station 1.
May	Responded to a child struck in a crib. Upon arrival found a 14 month old male with both legs stuck between spindle type bars. The patient was extricated by gently prying the bars apart. No injuries were noted.
June	Responded to the Sea Cabins pier to assist a stranded swimmer. Upon arrival found 2 males straddling a crossbeam below the decking. A rope rescue operation was set-up without delay due to heavy surf and strong currents. Engineer Travis James repelled to the victims and handed each a life jacket as well as a swimmer in the area trying to assist. A safety line was placed on one of the victims, a 14-year-old boy. A lifeline was then extended from the shore manned by firefighters to the boy. The boy was lowered to the water and pulled to shore by firefighters with the assistance to a surfer in the area. The 2nd victim was assisted to safety on top of the pier. Both victims were treated for abrasions and lacerations. The boy was

transported to East Cooper Hospital Emergency Room via Charleston County EMS.

Responded to the beach near the Sea Cabin pier for a person in distress. Upon arrival found a male approximately 74 years old in cardiac arrest. The patient had been involved in the annual Triathlon event. While finishing his swim, he began to drown and was pulled to the shore by a kayaker assigned to the race. CPR was performed, the patient was intubated and IV access was established. Patient regained pulse and was attempting to breathe on his own prior to being transported to East Cooper Hospital. The patient was treated and released without complications several days later.

July

Responded to Breach Inlet for a Cardiac Arrest. Upon arrival, CPR was being performed on a 52-year-old male. Two off-duty paramedics and two off-duty firemen were on the scene initially. The Life Pak 300 Defibrillator was placed in service and two shocks were delivered. The patient was intubated on the scene for airway management. CPR continued until a pulse was detected. Artificial respiration continued while in route to East Cooper Emergency Room. The patient was admitted to ICU at East Cooper Hospital for several days then transferred to an Alabama hospital for open-heart surgery. The patient was released and is doing well.

Responded to the beach in front of the Windjammer for a patient having problems on the beach. Upon arrival found a near drowning of a 6-year-old female. The patient was pulled from the water by her uncle after being motionless in the water. The patient was treated with oxygen therapy, vitals were monitored and Charleston County EMS transported the patient to the Medical University of South Carolina Trauma Center.

Responded to Wild Dunes Marina for a wave runner collision in Dewees Inlet. Upon arrival, two fire personnel responded with the wave runner and two fire personnel responded with the Police Department in the police boat to Dewees Inlet. Found one male, approximately 30 years old in the water with multiple traumas to the face. The patient was placed on a long spine board with C-Spine stabilization while in the water. The patient was transported to Wild Dunes Yacht Harbor Marina via the United States Coast Guard and treated with oxygen in route. The patient was then transported to the Medical University of South Carolina Trauma Center by Charleston County EMS.

1997 Call Summary Continued

August — Responded to Connector for a two-car accident with injuries. Upon arrival, found a male patient in car # 2 with head lacerations. The patient complained of pain in the abdomen, shoulder and thigh. Car # 2 ran into the rear of a Bronco (car # 1) causing the Bronco to flip several times. Charleston County EMS assumed care of the patient in the Bronco. Both were transported to East Cooper Hospital ER.

September — Responded to Goat Island for a possible structure fire. Upon arrival found heavy black smoke rolling over the North end of Goat Island. A tent with a wooden floor and an air conditioning unit had caught on fire and spread to the surrounding brush and trees, approximately 1 1/2 acres. Flames threatened a near by structure. Isle of Palms Volunteers, Charleston County Rescue and Sullivan's Island Fire Department extinguished the fire. The Coast Guard and Sheriffs Department boats responded. Mt. Pleasant Fire Department stood by Fire Station 1.

Responded to the Pantry for a possible gas leak. Upon arrival, found approximately 70 gallons of unleaded gas flowing freely alongside of Palm Blvd. from a side pump. The flow was stopped and the gas was absorbed with a special material. DHEC arrived and all appropriate agencies were notified. The area was then washed down with a neutralizing agent. Several hours later, a clean up contractor arrived to remove the waste. The leak was due to a person stealing gas and driving off with the nozzle still in the tank.

October — Responded to Edgar's Restaurant for an electrocution. Upon arrival found a 27 year old male lying on the kitchen floor complaining of dizziness and tightness in his chest after coming in contact with a commercial coffee maker. Power to the coffee maker was disconnected. The patient was transported to East Cooper Hospital Emergency Room.

November — Responded to the Intracoastal Waterway for an obstruction. Upon arrival found a piece of a dock in the middle of the waterway that had broken loose from a Goat Island Dock. The Debris was secured to a dock near Tabby Lane. Prior to our arrival, we received word that two separate boats had hit the debris throwing one person overboard. Fortunately, no injuries were reported.

December — Responded to 3807 Hartnett Blvd. for a structure fire. Upon arrival, found smoke and flames showing from the rear of the structure. The meter was pulled in order to secure power. The fire was extinguished and crew checked for extension into the attic and found none. Salvage and overhaul were performed. As a result of a fire investigation, the cause was determined to be electrical. Fire damage involved a den and part of the

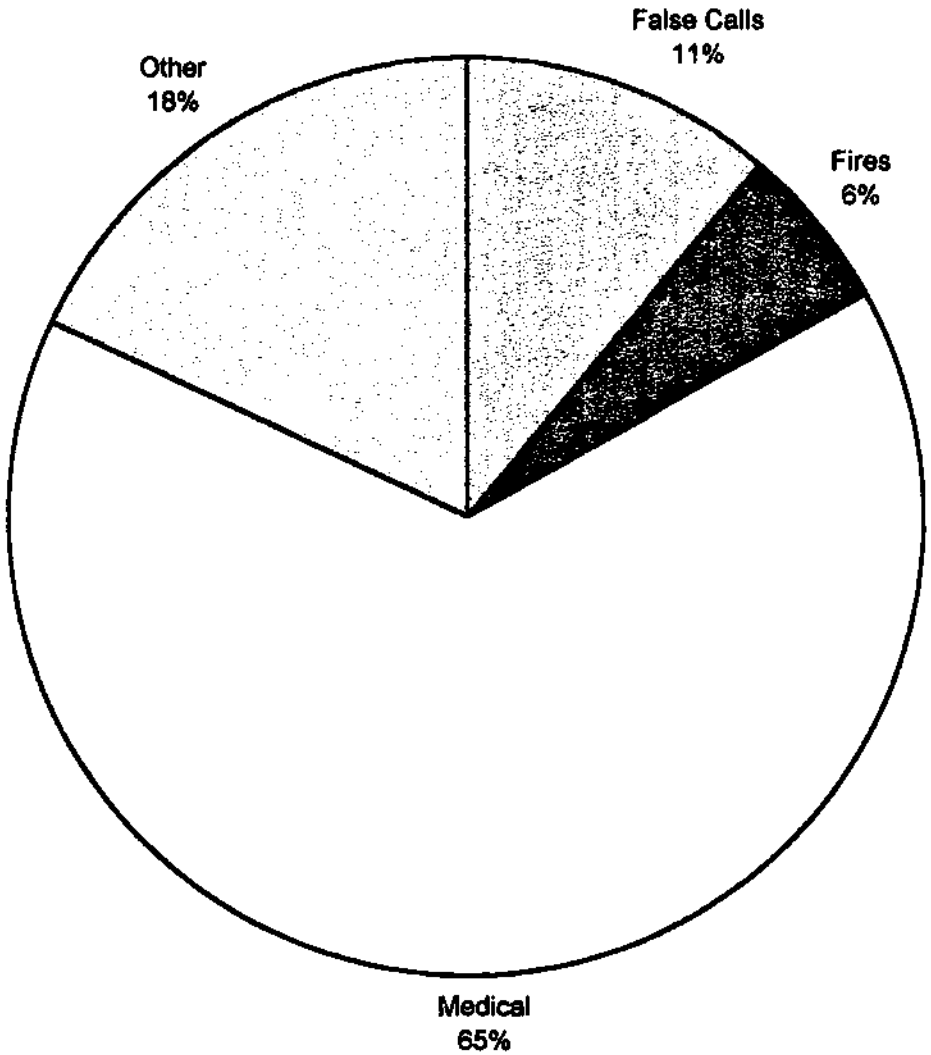
living room along with the rear wall of each and flooring. Smoke damage was throughout the dwelling. The Red Cross responded and offered assistance to the occupants of 3807 Hartnett.

Responded to Station 12 on the beach of Sullivan's Island upon request for a possible drowning. Upon arrival, found CPR being performed on two teenage boys. The automated defibrillator (AED) was placed into service on one patient. No shock was advised, CPR continued and patient was transported to East Cooper Emergency Room, as was the other patient. While enroute to the hospital, the mast of a submerged sailboat was spotted at the North Jetties of Sullivan's Island. Shortly thereafter a third teenaged boy was found by the Coast Guard and brought into Sullivan's Island Boat Landing where he was pronounced dead. The search continued for several days for the operator of the boat who was also the father of two of the victims.

Isle of Palms Fire Department
1997 Annual Report
Monthly Alarm Breakdown

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Totals
Situation Found													
Total Alarms	19	15	36	35	25	54	69	76	41	27	34	24	455
Working Structure Fire				1					2			2	5
Outside Structure							1						1
Vehicle Fire				1		1	1				2		5
Brush, Grass Fire	1	1		2	2			2	2		1		11
Trash	1						1	1	1			1	5
Explosion no fire													
Outside Spill w/fire													
Other-fire													
Overpressure/rupture													
Emergency Med. Call	8	11	24	23	17	37	49	54	16	19	23	15	296
Locked-in						1			1				2
Search	1				1		1	1			1		5
Extrication					1								1
Rescue			2			5	3	6	2				18
Spill, leak (no fire)			2		1	1		1	2				7
Power Line Down								1	1				2
Arcing Electrical Equip.	1		2				1				1		5
Aircraft Stand By													
Chemical Spill													
Hazardous Condition					1		1			1	2		5
Water Removal				1									1
Smoke Removal												1	1
Animal Rescue													
Assist Police						1	2						3
Unauthorized Burning													
Move-up	1							1					2
Other Service Call	1	1		1		2	1		1				7
Smoke Scare	1						3	1	2			2	9
Controlled Burn	1											1	2
Steam													
Malicious False						1							1
Bomb Scare													
Alarm Malfunction			3	3	1	1	3	3	6	6	3	1	30
Unintentional False	3	2	2	1	1	1		4	4	1		1	20
Unclassified			1	2		3	2	1	1		1		11

1997 Alarm Breakdown



Isle of Palms Fire Department
1997 Annual Report

Fire Inspection Comparison Report

	1991	1992	1993	1994	1995	1996	1997
Fire Inspections were transferred to the building department in Aug.,1995							
January	45	17	13	2	29	22	34
February	0	16	19	14	57	41	29
March	39	14	30	18	104	24	22
April	43	20	17	7	43	12	27
May	43	7	22	20	33	0	22
June	38	8	15	15	35	84	12
July	39	6	22	20	33	0	16
August	36	2	3	34	0	42	27
September	0	12	39	32	69	0	22
October	45	5	30	18	44	37	18
November	22	13	9	27	9	0	24
December	34	8	21	17	17	48	22
TOTAL	384	128	240	237	484	311	275

Pre-Incident Comparison

	1991	1992	1993	1994	1995	1996	1997
TOTAL	29	16	20	39	102	91	95

ISLE OF PALMS FIRE DEPARTMENT
1997 TRAINING HOURS

	Paid	Vol.
January	361.5	104
February	684.5	116
March	607	54
April	544	44
May	483.25	50
June	372.5	28
July	357.5	30
August	393.5	20
September	577.5	20
October	379	108
November	440.5	96
December	331	0
Total	5531.75	670

Total training hours for entire department = 6201.75
Average hours per month per paid personnel = 27.1
Average hours per month per vol. Personnel = 5.5

ISLE OF PALMS FIRE DEPARTMENT
1997 TRAINING SUMMARY

January

- 1 person completed the Instructor Workshop for the National Fire Academy Initial Response to hazardous Materials: Basic Concepts and Concept Implementation.
- 1 person completed the Pre-Hospital Advanced Life Support class.
- 2 volunteers enrolled in the South Carolina Fire Academy 1121 Basic Firefighting course.

February

- 2 persons completed the South Carolina Fire Academy's Smoke Diver Advanced SCBA class.
- 2 persons attended the National Fire Academy in Emmitsburg, MD.
- 8 personnel enrolled in EMT Basic Refresher class
- 2 volunteers successfully completed the South Carolina Fire Academy's 1121 Basic Firefighting course.
- All personnel paid and volunteer completed annual CPR recertification and annual Bloodborne Pathogens Refresher
- 1 person completed the South Carolina Fire Academy's Standard Pumper Test class.
- 1 person attended SFAC Confined Space rescue class.
- 2 persons completed the SCFA Truck Company Operations class.

March

- 8 personnel completed EMT Refresher class.
- 1 person completed SCFA LP Gas Firefighting.
- 1 person attended the State Emergency Preparedness Division Hurricane course.
- 1 person attended the National Fire Academy for Fire Command Operations.

April

- 7 personnel took the South Carolina State DHEC EMT Certification Boards.
- 1 person attended the EPA Hazardous Materials Technician class.

May

- Entire department completed Pierce Manufacturing Operation and Maintenance training for the new ladder truck.
- 3 people completed the SCFA Firefighting in Multi-Family Dwelling class.
- 1 person completed a Air Monitoring course sponsored by Charleston County Hazardous Materials Office.
- Entire department completed the SC Department of Natural Resources Basic Boating Course.

June

- 1 person attended Hazardous material Technician class.

July

- Engineer's promotional exam was given.

August

- 1 person completed the SCFA Initial Fire Investigation course.

September

- 1 person completed the IFSAC Firefighter 1 examination.
- 1 person completed the National Fire Academy Managing Company Tactical Operations: Decision Making course.
- 2 people completed Shipboard Firefighting Training.
- 1 person completed SCFA Fire Cause and Determination for Company Officers class.
- 1 person completed the National Fire Academy Fire Arson Investigation.
- 1 person completed the SCFA Technical Rope Rescue class.

October

- Annual Open House was held.
- 2 people attended EPA Workshop on 112 Hazmat Reporting Requirements.
- 1 person attended the NFA Managing Company Tactical Operations: Tactics class.
- 2 volunteers completed SCFA 1131 Interior Structural Firefighting class.

- 6 volunteers and 2 paid personnel completed the NFA Initial Response to Hazardous materials: Basic Concepts class.
- 1 person attended SCFA method's of Enhancing safety education workshop.
- 1 person attended the SC Marina Assoc. Marina Firefighting class.
- 3 people attended the SCFA Introduction to Rescue Systems.
- 1 person attended the NFA Emergency Response to Terrorism class.

December

- 1 person completed the EPD Fundamentals of Search and Rescue.
- 1 person completed the IFSAC Firefighter Level 2 examination.

Isle of Palms Fire Department
1997 Annual Report

Equipment List

Vehicle	Year/Make/Model
Car 1	'94 Jeep Cherokee 4x4
Car 2	'90 Crown Victoria (police car)
Rescue 1	'93 Ford F`50 4x4
Squad 1	'88 Ford 350 Utility
Truck 1	'97 Pierce Ladder Truck
Engine 2	'91 Spartan/E-1 1500 GPM Pumper
Engine 3	'85 Ford E-1 - 1250 GPM
Engine 4	'89 Ford FMC 1250 GPM
Rescue 2	'94 Kawasaki 4-Wheeler
Rescue 3	'95 Rescue Boat w/30 hp Johnson
Rescue 4	'90 Rubber Boat w/25 hp Evinrude
Rescue 5	'97 Yamaha Jet Ski (GP 1200)

Isle of Palms Fire Department
1997 Annual Report

Highlights from Maintenance Report

Station I

Installed phone lines for computers.

Station II

Repaired auto warning light for grinder pump.
Made new pitot gauge setup for annual fire pump certification tests.

Squad I

Installed lightbar.
County Garage replaced glow plug energizer.
Taken to Carolina Auto Electric for electrical problems.
Repaired headlight-wiring harness.

Ladder III

Annual Certification test-passed
S.C. Fire Academy personnel took possession of Ladder III (1/29/97)

Truck I

Performed acceptance test at Pierce Manufacturing prior to delivery. All Tests requirements met.
Officially placed new truck in service.
50 hour aerial test and inspection. (warranty requirement)
Annual Fire Pump Certification performed. (passed)
Sent back to Pierce for ladder warranty repairs.

Engine I

Conducted routine maintenance.
S.C. Fire Academy personnel took possession of Engine 1 (1/29/97)

Engine II

Spartan Motors replaced switch due to malfunction causing cab lifting without warning.
Completed minor bodywork.
Replaced alternator at Carolina Auto Electric.
Four (4) new batteries installed and battery case cleaned and painted.
Annual Fire Pump Certification performed. (passed)
Replaced faulty engine temperature gauge.
Delivered to FleetWorld for paint and corrosion repairs.

1997 annual maintenance report continued

Engine III

Repaired portable generator.
Annual Fire Pump Certification performed. (passed)
Adjusted lock striker plates. Lubricated compartment cab doors and door hinges.
Replaced power steering pump and stabilizers.
Rebuilt all 2.5" discharge valve drains.

Engine IV

Replaced booster tank.
Replaced relief valve.
Repaired: high-pressure strainer, PTO cooling unit, and PM control valve.
Replaced tank to pump valve.
Annual Fire Pump Certification performed. (passed)
Repaired relief valve.
Worked on cooling system.
Replaced two engine thermostats.
Repaired light bar.
Delivered to Eagle Radiator for cooling system repairs.

Car I (Jeep)

Rear main engine seal replaced by Hoover Chrysler under warranty.
Oil problem: metal flakes in crankcase. Took to County Garage- found no damage, returned to Station 2, changed oil and sent sample to lab for analysis.
Repaired broken hinge on driver's door.
Repaired corrosion on passenger door (warranty).
Installed new front and rear shock absorbers.
Dropped off and picked up from Rick Hendrick Jeep for recall repairs.

Car II (Crown Victoria)

Procured old police car from Police Department to replace Bronco II.

Rescue I (F-150)

Replaced power steering unit.
Brake job performed at County Garage
Replaced gas tank.

Rescue II (ATV-Kawasaki 4x4)

Maintenance performed. Removed rust spots, repainted spots.
Replaced spark plug.

Rescue III (Rescue Boat)

Repaired battery and other electrical connections to lights.

1997 annual maintenance report continued

Rescue IV (Rubber Boat)

Repaired leaky valve.

Rescue V ('97 Yamaha Jet Ski/Wave Runner)

Returned wave runner on loan from Champion Honda and purchased new one.

Misc.

Assisted Motorola with installation of antenna on roof of Police Station.
Sikes Radio began installation of mobile (800) radios.
Road trip to Appleton, Wisc. to pick up Truck 1.
Engineer Dougherty repaired Trim & Tilt on the Police boat.
Engineer Libhart installed a light bar on the Police boat.
Serviced generators at City Hall.
Replaced speaker in hand held marine radio.
Automatic Fire systems conducted annual POSI checks on airpacks at Fire Station 1.
Installed emergency "call box" at Fire Station 1.
Loaner Ladder Truck arrived from Pierce Manufacturing.
Annual ground ladder structural inspection was conducted by Structural Technology, Inc.

*Worked on hydrants throughout the year.

*Conducted weekly inspections and maintenance on ladders and SCBA equipment and backflushed pumps.

*Conducted annual hose testing.

Isle of Palms Fire Department
1997 Annual Report

Personnel Roster

19 Full Time
3 Part Time
7 Volunteers

Full Time:

Fire Chief	Ann M. Graham
Secretary	Cheryl B. Gregorie
Training Officer	Steve Yannuzzi
Maintenance	John Horvath

~A~Shift

Captain	Corey Bullock
Engineer	Bob Maibach
Engineer	L.D. Dougherty
Engineer	Roger Eagle
Firefighter	Mike Barrett

~B~Shift

Captain	Don Blair
Engineer	Glen Kramer
Engineer	Joe Friend
Engineer	John Perry
Engineer	Scott Mrowca

~C~Shift

Captain	Carol Nilsen
Engineer	Travis James
Engineer	Chris Libhart
Engineer	Pat Powell
Engineer	Hohns Rodden

Part Time

Engineer	Billy Topping
Engineer	Rick White
Engineer	Ken Douzart

Volunteers

Firefighter/EMT	Don Corbett
Firefighter	Bill Jenkins
Firefighter	Cyrus Sinor
Firefighter/Paramedic	Wendy Perry
Firefighter	Dave Micalizzi
Firefighter	Ken Ellis
Firefighter/EMT/Rookie	Micheal Cohen

Physician	Dr. Larry Raney

Honorary

Sarge Parrish	Retired
Charlie Turner	Retired
Cal Cochrane	Retired
Bob Haselden	Retired
Gerald Johnson	Retired
Jack Murray	
Tommy Legare	

Isle of Palms Fire Department
1997 Annual Report

Highlights from Personnel Report

January

Engineer Perry was chosen as the employee of the month. In addition to keeping up with all scheduled activities, Perry saved the City a significant amount of money when he repaired a department saw. Perry became involved with several other handyman projects.

Chief Graham was elected President of Charleston County Fire Chiefs Association.

On January 10 at 8:52 a.m., Engineer Glen Kramer became the proud daddy of a 5lb. 11oz. Baby boy, Shawn Tyler Kramer.

Rick White began part-time employment as an Engineer. Rick is a full time employee of the City of Goose Creek Fire Department.

February

Engineers James, Libhart and Powell were chosen as employees of the month. Engineer Travis James assisted by Engineers Pat Powell and Chris Libhart re-certified the Isle of Palms Fire department in CPR and taught several community CPR courses. CPR is an annual requirement by the fire department. Engineer James conducted the annual refresher course for the department on blood borne pathogens, which is required by OSHA.

Employee evaluations were conducted in the month of February.

March

Engineer James developed a database, created a new data sheet and worked with flows and calculations for a new computerized Pre-Incident survey forms.

Engineers James and Libhart taught CPR at Trident Tech School to assist an EMT class.

Firefighter Mike Barret was named employee of the month for his assistance during a water rescue call on March 22, 1997. Mike responded while off duty to Fire Station 1 to prepare the wave runner for a water rescue in front of the condo area of Wild Dunes. He then responded to the scene with the wave runner and retrieved 2 people as a result of an overturned boat.

1997 annual personnel report continued

April

Michael Cohen attended his 3rd volunteer meeting and was voted in as a recruit. Michael is an island resident and is eager to be an active member of the Isle of Palms Fire Department.

Captain Yannuzzi, Engineer Horvath and Engineer Libhart were chosen as the employees of the month for the installation of the new booster tank on Engine 4. The job was tedious and time-consuming lasting approximately 8 hours. The repairs would have cost approximately $1500.00 if an outside agency performed the work.

The Isle of Palms Fire Department responded to a fire at 41st. Ave. on April 12, 1997. The quick knock down resulted in minimal damage to the structure and the contents.

To the following an acknowledgement of a job well done:

1. Engineer Perry photographed the scene and assisted with the investigation. Engineer Dougherty conducted the origin and cause investigation and later assisted the Charleston County Sheriffs Department and was on the scene for approximately 17 hours.

2. Sergeant Stewart assisted the Fire Department by lighting the scene pre-dawn. Officer Deliberti assisted by limiting entry into the scene and gathering information.

May

Firefighter Scott Mrowca and Cheryl Gregorie were nominated as employees of the month during May for their extensive involvement with pre-Incident and emergency response books.

June

Ken Douzart began part-time employment as an Engineer. Ken is a full time Lieutenant with the Mt. Pleasant Fire Department.

Acting Captain Kramer, Volunteer Wendy Perry, Firefighter Scott Mrowca and Engineer L.D. Dougherty were named employees of the month for June 1997. The four worked as a team on June 14, 1997, in the successful resuscitation of a 74-year-old male in cardiac arrest. The man was treated and released from the hospital several days later.

July

Captain Bullock, Captain Yannuzzi, Engineers Maibach, Eagle and Kramer and Fire Fighter Barrett were recognized as employees of the month for their involvement for the successful outcome of the cardiac arrest patient on July 1, 1997.

Fire Fighters Scott Mrowca and Hohns Rodden were promoted to the position of Engineer through promotional testing.

On July 1, Engineer Roger Eagle installed a Fire Department Sign at Station 1 that he made by hand.

Fire Fighter Mike Barrett was married to Kelly Darwin on the afternoon of July 20, 1997.

Special recognition goes to Captains Yannuzzi, Nilsen, Engineer Rodden and volunteer Corbett for their participation on the scene of the Wave Runner collision in Dewees Inlet. Additional personnel assisted at the Wild Dunes Marina.

August — John Horvath was named employee of the month for his efforts in repairs to Engine 4. In order to prepare E-4 for the pump test the relief valve needed extensive work. The work was tedious and time consuming. In addition to relief valve repairs, he also rebuilt the tank to pump valve and other various adjustments in order to be tested for annual certification.

September — Engineer Scott Mrowca was named employee of the month for his attention to detail. In addition, Scott installed clips in each Fire Engine to better organize loose equipment. He also initiated better inventory control of small hand tools.

Engineer James assisted Paramedic Lynn Bost with the Automated Defibrillator portion of an EMT class.

Chief Graham met with Assistant Director of EMS, Bill Mastrianni, to discuss EMT-D training and protocol for possible future implementation countywide.

Engineer James instructed the Recreation Department in Blood Borne Pathogen Training. He developed a first aid policy and trained Recreation Department employees on the policy's use.

Engineer Eagle began installation of a "Call Box" at Fire Station 1. When completed the box will allow remote access to the dispatcher in the absence of Fire or Police personnel.

1997 annual personnel report continued

October — Employees of the month are Captain Steve Yannuzzi and Engineer Roger Eagle. Captain Yannuzzi was chosen for the additional work he did during "Fire Prevention Week" including visiting local schools to teach fire prevention and hosting "Open House" at Station 1. Engineer Roger Eagle was chosen for installation of the Emergency Call Box located at Station 1. The job was time consuming and tedious. The system was installed in an effort to aid in lifesaving efforts.

Isle of Palms Fire Department personnel met with Lori Lambert of Charleston County Planning concerning the use of AEDs County wide.

November — No individual employee was chosen for employee of the month for the month of November. All personnel actively participated in year-end projects.

December — Employee of the month was given to Engineer Perry for his creative talent and time involved during the fabrication of a huge rooftop mounted Christmas decoration in the shape of a Maltese Cross. The Cross could be seen from the top of the Connector. Engineer Perry used his off-duty time for construction. Several other members of the department assisted with the Christmas decorations.

Held annual Christmas party at Wild Dunes under the "big top". All who attended had a good time.

Engineer Glen Kramer received the Fire Fighter of the Year award and an award for the fastest "turn out" time in 1997.

Fire Fighter Dave Micalizzi received Volunteer Fire Fighter of the Year award.

Fire Fighter Ken Ellis received Rookie Volunteer Fire Fighter of the Year award.

Held annual Children's Christmas party at Fire Station 1 for the children of the department members.

Isle of Palms Fire Department
1997 Annual Report

Highlights from Public Relations Report

January	Engineers James and Libhart instructed a community CPR class held at Sunrise Presbyterian, representing the I.O.P. Fire Department.
	Engineers Rodden and James supervised a DARE dance at the Isle of Palms Recreation Department.
	Captain Blair, Engineer Perry and Fire Fighter Barrett worked on the Boardwalk on front beach for the City.
February	Engineers James and Libhart instructed a community CPR course.
March	Isle of Palms personnel and friends played in a one-day softball tournament to raise money for Carolina Children's Charity. This was the third annual tournament sponsored by the North Charleston Fire Department.
	Personnel collected money for the Children's Charity. Our grand total was $2,410.00.
	Engineers James and Libhart taught CPR at Trident Tech. School to assist an EMT class.
	Members of "B" shift attended the DARE dance at the Recreation Department.
April	Engineer James supervised a DARE dance at the Recreation Department.
	Members of the Isle of Palms and Awendaw Fire Departments made a donation to the American Cancer Society during the Relay For Life fundraiser.
May	Personnel assisted the Recreation Department with baseball field lights.
	Personnel assisted Red Cross with Blood Drive at Recreation Department.
	Installed flagpole at Station II

1997 public relations report continued

June	Made an appearance at a Birthday Party on Carolina Blvd. and gave a short fire safety talk while on site.
	Pumped floodwater from 53rd. Ave.
July	Fire Department personnel attended the Hurricane meeting held at City Hall for the residents of Isle of Palms.
	Assisted disabled motorist with a dead battery.
	Pumped storm water from the streets between 57th and 58th Avenue to make the road passable for residents.
	Participated in a "Neighborhood Parade" on 30th Avenue.
	Participated in a "Neighborhood Parade" on 2nd. Avenue.
	Participated in a 4th of July Carnival in Wild Dunes.
	Participated in the fireworks display at Grand Pavillion.
	Attended the Hurricane meeting at City Hall for the island residents.
	Retrieved a dead deer from the marsh near #62 Ocean Point. The "dead deer task force" consisted of Captain Blair and Engineers Eagle, Perry and Mrowca.
August	Pumped storm water from 56th Ave.
	Pumped storm water from 48th Ave.
	On duty Fire Department personnel assisted with The Red Cross Blood Drive held at the Recreation Center from 3:30 to 7:30 PM.
September	Responded to residence on Ocean Blvd. Due to an irrigation system malfunction. Water filled the downstairs rooms, residents were not home. Water was turned off.
	Personnel pumped storm water from streets on 48th and 57th Ave.
October	Registration for the annual Connector Run/Walk was conducted at Fire Station 1. Fire Department personnel assisted on a limited basis as needed.

1997 annual public relations report continued

Throughout the remainder of the year, Fire Station 1 hosted Boy Scout meetings.

Captain Yannuzzi spoke to students at Sea Coast Academy in Mt. Pleasant upon request.

Captain Yannuzzi spoke to two Kindergarten classes about fire safety at Mt. Pleasant Academy upon request.

Fire Department personnel participated in Sullivan's Island Fire Department Open House.

Captain Yannuzzi spoke to Sullivan's Island Elementary about fire safety.

Conducted Open House at Fire Station 1 for the public during Fire Prevention Week.

Engineer James spoke to the Boy Scouts about fire safety.

Fire Department personnel attended the Recreation Department's Ghost Tales on the beach at 28th Ave.

November Fire Department personnel removed worn out flags from poles for Veteran's Day.

Fire Department personnel assisted wildlife with a beached dolphin near 8th Ave.

Isle of Palms Fire Department hosted an EMT class on the Automated Defibrillator taught by Charleston County EMS paramedic, Lynn Bost.

Fire Department personnel participated in Wild Dune's annual Thanksgiving Day parade.

December Fire Department personnel hung Christmas decorations along Palm Blvd.

Fire Department personnel decorated Fire Station 1 for Christmas.

U.S. Marine Corps personnel came by Fire Station 1 to pick up Toys for Tots.

Fire Department personnel assisted Red Cross with blood drive at the Isle of Palms Recreation department.

The department became a training site for the American Heart Association's new standards for quality control.

Throughout the year the department participated in various other activities such as:

Cat rescues
Blood Pressure Checks
Welfare Checks
Supervised Community Service Workers
Treated Jelly Fish Stings
Installed Smoke Detectors, free of charge

EXHIBIT E

PUBLIC WORKS COMMITTEE MEETING
January 12, 1998

The regular meeting of the Public Works Committee was held on January 12, 1998, at 5:30 p.m. in City Hall. Present were new committee members Debra Hernandez, Mike Sottile, and Dee Taylor, Director David Mobley, and City Administrator Mark Williams. Also present were Mayor Bunch and Council Member Bob Abele.

1. Election of Committee Chairman. Mr. Taylor nominated Ms. Hernandez as chairman; Ms. Hernandez seconded; motion passed unanimously.

2. Minutes of Previous Meeting. Postponed to next meeting.

3. Director's Report. (A) Mr. Mobley reported the there was a problem in picking up all limbs and debris throughout the island, especially in Wild Dunes. Periodically we have to send the whole crew with trucks to remove limbs from the Wild Dunes area which is very timely and we could better utilize our time by converting our old '85 Ford truck into a roll-off type truck with containers. In addition, we could clean up the metal in the yard by containerizing it. The estimated cost of converting the truck would be $15,000 plus $2,000 per roll-off container. We could fill up one container every two weeks with scrap metal, water heaters, appliances, etc. and we could be paid $100-$175 per truck load for scrap metal. Upon discussion, the Administrator was asked to discuss this with the County to see if they would pick up the metal for us for a nominal fee, and also to discuss it with Fennell who is currently picking up the island's dumpsters. It was the consensus that we need to get rid of the metal on the island or stop collecting it and force the homeowner and/or contractor haul it off; and they felt that a container was needed regardless of who serviced it.

As far as collecting the limbs, etc. from the Wild Dunes golf courses as well as other areas, Mr. Mobley said we get 4-5 truckloads of limbs per week. Mr. Williams said that we are probably one of the only municipalities that collects from golf courses and he will look into this further. Adm. Abele pointed out that the only property owned by DWD is the golf courses, all other is owned by the community association. It was decided to look at our landscape ordinance and discuss this at the next meeting.

(B) We are completely out of 90-gallon carts, and new residents are being given two 40-gallon carts until the 90-gallon order is received. There are 115 40-gallon carts in stock. We have a total of 4,151 containers on the streets. One hundred 90's need to be ordered to cover new residents and others ordering second carts.

Mr. Sottile said that he has received several complaints about people leaving their carts on the street and not rolling them back to their houses. Mr. Williams said that homeowners have been contacted about this and given the name of someone who provides roll-back service; the

next step would be ticketing them. Mr. Mobley will be more conscientious about enforcing this rule.

Mr. Sottile made a motion to authorize the purchase of 100 90-gallon roll-out carts at $52.37 each; Mr. Taylor seconded; motion passed unanimously.

(C) In November we received a request for a street light at 13 Sand Dollar Drive which the committee tentatively approved with consent of neighboring property owners. Mr. Mobley canvassed the neighborhood and one lady said "no". In discussing, this with the property owner requesting the light, he withdrew his request. (Exhibit A)

Mr. Taylor made a motion not to install this street light; Mr. Sottile seconded; motion passed unanimously.

(D) The concrete monument beach access signs have been prepared by Charleston County. Mr. Mobley showed a sample of them and they are not what we expected. Mr. Williams said they did not mount stainless steel bolts in them, the posts appear to be shorter than would accommodate the sign by a couple of feet, the edge of the signs stick out and could cut someone, but he said we could make them work by mounting them in cement and using masonry screws. There are 80 signs made, one for the beach side and one for the street side of each access, and ready to go and the County is going to help us install them.

Mr. Williams stated that before we ask the County to install them, we need to decide exactly where to position them, as several accesses need to be straighten out. There was discussion of putting something different on the beach since they are washed away or stolen somewhat regularly, and suggested a metal street pole. The committee asked Mr. Williams to contact Bill Eiser of OCRM about straightening some of the accesses.

(E) There is a resident at 46th Avenue who is complaining that their beach access is washed out from water draining off the street into the ocean. Mr. Williams said we can put more sand on the access, but road run-off would wash it away again. Ms. Hernandez suggested he also talk to Bill Eiser about this.

(F) Martin Luther King holiday is on Monday the 19th. We have historically moved both pickup days after a holiday and Mr. Mobley suggested that we keep Tuesday's pickup where it is and move Monday's pickup to Wednesday. The committee okayed this as long as it is advertised.

(G) Mr. Williams began further discussion of the proposed emergency beach access next to Sea Cabins. OCRM granted the permit, however the topography between Ocean Boulevard and the dune line is such that there are low spots which, if we fill for vehicular access, water would run onto neighboring property. Seabrook studied this and

(E. M. Seabrook, Jr. Inc.)

recommended putting in some positive gravity flow storm drain in the beach access to drain some of the water back to Ocean Boulevard and into the storm drain system there. Upon discussion, the consensus of the committee was to scrap the project.

(H) Christmas trees are still being picked up. The landfill grinds them into compost. Ms. Hernandez recommended putting a notice on the board to please put your tree out by such a date for pickup.

4. Old Business. (A) Mr. Sottile asked about the sidewalk project in the commercial area. Mr. Williams said we have applied for grant funds but doesn't think they have reviewed them yet and announcements will not be made until February.

(B) Mr. Sottile asked about the grant Lee Batchelder has applied for to put utility wires underground around the Connector. Mr. Williams said we have not heard anything on this grant either.

(C) Ms. Hernandez stated that there is still lots of work which needs to be done on the proposed sign ordinance revision. Real estate signs have been moved back from the rights-of-way which makes the island look better. This will be placed on the agenda for next month.

(D) Ms. Hernandez discussed the CDL issue and moving our employees forward in being qualified for this license. Mr. Williams is looking for teachers in the area.

5. New Business. (A) Mr. Sottile asked if the department was doing any cleaning on the Connector. Mr. Mobley said he was cleaning from the edge of the bridge to the traffic light and we are picking up large items when we see them. The County runs the street sweeper occasionally. Mayor Bunch had asked him to get prices on a street sweeper which he is in the process of doing. Mr. Williams said they start at $75,000.

Ms. Hernandez said that the SCDOT is responsible for cleaning the bridge regularly and if they are not, we should write them about it. Mr. Mobley will keep watch on the situation.

Mr. Taylor asked about cleaning the sidewalks and gutters from City Hall area towards 21st Avenue as he had seen a citizen doing this near the cleaners and he felt we should be doing this. Ms. Hernandez suggested that the Department look at the Comprehensive Plan and try to help address some of the items related to cleaning and Public Works. Mr. Williams pointed out that we would need more employees to maintain these items and the committee asked his to look into the cost of some of these projects. Ms. Hernandez suggested making a list of all things that might be done (such as beach accesses, sidewalks, the beaches, etc.), lay out the work force necessary, and then the committee could prioritize the items.

Mr. Mobley also stated that when we go back to twice a week pickup, he will need another truck and crew to keep up with pickup of limbs, etc. We can address this during budget preparation.

Mayor Bunch recommended we hire part timers to clean the beaches regularly early in the morning to keep them from getting unsightly. Mr. Williams said we did hire some extra help last season which did help the appearance.

6. Miscellaneous. (A) There was discussion of the Breach Inlet Bridge. Mayor Bunch stated that Sullivan's Island is holding up the process and the meeting scheduled with SCDOT last week was cancelled, but will be rescheduled. Mr. Sottile recommended that Council make a recommendation. Mr. Williams was asked to bring the three new councilmembers up to date on the bridge, see the film, etc., before the Ways & Means meeting of full council.

(B) Mr. Sottile discussed a letter we all received about the boat landing at Breach Inlet which the City owns, stating that we need to be mindful of the neighboring property owners, but something needs to be done to make it safe. This could be discussed in the budget. Ms. Hernandez said it will also be tied in to the bridge replacement when we will lose the parking areas which will line the cars up on the street. Adm. Abele recommended asking the Recreation Committee to look at the boat ramp, make recommendations to close, fix, or whatever, as this is a tremendous liability. Mayor Bunch said she would be attending County Council's meeting and was planning to ask them to take it over. The committee agreed something should be done to bring this issue to closure one way or the other.

(C) Mayor Bunch asked Mr. Mobley to begin checking on the barrels for the beach so that they will be ready for beach season. She also suggested having special barrels on the beach with plastic bags and a sign indicating use for dog waste to encourage people to use it.

(D) Mayor Bunch asked Mr. Mobley to look into recycling containers on wheels that could be rolled to the street. The committee recommended she contact the County Recycling Center.

(E) Mr. Sottile asked Mr. Mobley how morale is in the department, to which he responded things are getting better. Mr. Taylor complimented Mr. Mobley about the appearance of the trucks. Mr. Mobley said that the trucks are being washed every Friday.

There being no further business to come before the committee, the meeting was adjourned at 7:05 p.m.

Respectfully submitted,
Debra Hernandez, Chairman

EXHIBIT A

George H. Burt
13 Sand Dollar Dr.
Isle of Palms, SC 29451
December 10, 1997

Mr. David D. Mobley, Jr.
Public Works Director
PO Drawer 508
Isle of Palms, SC 29451

Dear Mr. Mobley:

Due to unexpected opposition in the neighborhood, we respectfully withdraw our request for a street light at 13 Sand Dollar Drive.

We appreciate your prompt attention to our request and regret any inconvenience we may have caused.

Sincerely,

George H. Burt

George H. Bush (886-4167)
13 Sand Dollar Dr.
Isle of Palms, SC 29451
October 15, 1997

Department of Public Works
Isle of Palms, SC 29451

Dear Sir:

Request a survey be made outside our residence at 13 Sand Dollar Drive to determine the need for a street light. We feel that a street light would be beneficial for safety as well as security reasons. If you have any questions, please call me at 886-4167.

Your consideration in this matter would be greatly appreciated.

Sincerely,

George H. Bush

George H. Bush

EXHIBIT F

ISLE OF PALMS RECREATION COMMITTEE
January 19, 1998

The regular meeting of the Isle of Palms Recreation Committee was held on January 19, 1998, at 5:30 p.m., in City Hall. Committee members present were Marty Bettelli and Skipper Shaffer, and Recreation Director Norma Jean Page. Committee member Debra Hernandez was ill and could not attend. Also present was City Administrator Mark Williams, and Council Members Bob Abele and Mike Sottile.

Skipper Shaffer called the meeting to order.

1. Election of Chairman. Mr. Shaffer nominated Mr. Bettelli as Chairman; Mr. Bettelli seconded; Mr. Bettelli was unanimously elected Chairman.

2. Approval of Previous Month's Minutes. Mr. Shaffer made a motion to approve the minutes from the December 1997 meeting; Mr. Bettelli seconded; motion passed unanimously.

3. Citizens Comments. (A) Jimmy Carroll of Carroll Realty spoke to the committee about the boat ramp at Breach Inlet (see Mark Williams' memo dated 1/14/98 attached hereto). Mr. Carroll basically asked the City to consider his business which has been there for many years and he feels is being adversely affected by the traffic at the boat ramp.

(B) Frank O'Brien, Emory Brown and Lou Kruger spoke in favor of keeping the boat ramp as they and other residents use it regularly.

4. Recreation Department Report. (attached hereto) Ms. Page gave an overview of the department's monthly activities. She introduced Mike Loggins who will be the organizer of the Isle of Palms Beach Run in September. Mr. Loggins spoke to the committee briefly about the run and felt he could bring in more revenues for the department than in previous years.

5. Recreation Commission Report. Mr. Stu Kimball reported that the tax exempt status for the Recreation Foundation has been received and they are taking donations. The silent auction was very successful. Next meeting will be January 27th at 5:45 p.m.

Mr. Shaffer reported that an ordinance is being prepared to change the Commission into the Recreation Foundation and should be ready for first reading at the council meeting next week.

6. New Business. (A) Ms. Page reported that Ginger Cox had been promoted to Assistant Director replacing Paul Rothley who resigned in December.

(B) Ms. Page asked the committee to consider raising non-resident fees from $3 to $5. She explained that more Mt. Pleasant people are playing on our teams as the fees are lower than Mt. Pleasant fees and also to encourage Sullivan's island to subsidize our programs in order that their residents can play at our current resident fees. **Shaffer made a motion to recommend approval to full council; Mr. Bettelli seconded; motion passed unanimously.**

(C) Ms. Page requested permission to hold the Easter Egg Hunt on Easter weekend instead of a week or two before as in previous years. The committee felt this was a decision she could make as Director.

(D) Ms. Page introduced a proposal for the Isle of Palms to host a giant yard sale in May to be held on the Recreation grounds. We would start advertising the first of April so people could start cleaning out their garages and attics and would make it a festive day with games for children along with a few food vendors. The event would go from 8 a.m. to 2-3 p.m. There will be a small fee for booth space, probably $5 to offset costs. **Mr. Shaffer made a motion to recommend approval to full council; Mr. Bettelli seconded; motion passed unanimously.**

(E) Ms. Page reported that she is in the process of acquiring a vendor to resurface the tennis courts (as was previously budgeted) along with a more updated indoor volleyball system.

7. Old Business. The Committee discussed the policy "Responsibilities of Public Service" (attached hereto) including uniforms and conflict of interest by participating in athletic leagues sponsored by the Recreation Department. **Mr. Shaffer made a motion to recommend approval to full council; Mr. Bettelli seconded; motion passed unanimously.**

8. Executive Session. Mr. Shaffer made a motion to go into Executive Session to discuss personnel matters; Mr. Bettelli seconded; motion passed unanimously.

Coming out of Executive Session, Chairman Bettelli stated that no action was taken, discussion concerned the resignation of Paul Rothley.

There being no further business, the meeting was unanimously adjourned at 6:30 p.m.

Respectfully submitted,

Marty Bettelli, Chairman

MEMORANDUM

TO: Recreation Committee
City Council Members

FROM: Mark M. Williams, City Administrator

DATE: January 14, 1998

SUBJECT: Meeting with Jimmy Carroll and Bill Dreyfuss, Esq. About Breach Inlet Boat Ramp

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The Public Works Committee, at its meeting on January 8th, referred to the Recreation Committee the subject of what to do about the Breach Inlet Boat Ramp. This referral was based on the boat ramp being a recreational amenity benefitting island residents and others. Following the Public Works Committee meeting, I was contacted by Bill Dreyfuss, on behalf of Jimmy Carroll, who met with me this afternoon to voice their concerns about the present operation of the ramp and how that is affecting the business at Carroll Realty. As you will recall, Carroll Realty owns property on either side of the boat ramp which is formed by the extension of the Charleston Boulevard right-of-way across Palm Boulevard.

Several months ago, several members of council and myself met with representatives of SC Department of Natural Resources and Charleston County Parks & Recreation Commission to discuss the possibility of one of those agencies assuming responsibility for maintenance of the ramp with an eye towards improving the present poor condition of the ramp. Based at least on the conversations I have had with the representatives of both agencies, neither desires to assume the responsibility for the ramp, especially since it cannot be made to meet minimum standards for a typical boat ramp. The present situation is likely to be exacerbated by the loss of public access parking if and when the Breach Inlet Bridge is replaced as proposed by SCDOT.

In our meeting this afternoon, Bill and Jimmy suggested the following which the committee may want to consider as it deliberates what to recommend to council:

1. Extend the line of bollards to the bicycle path to discourage traffic from pulling into the Carroll Realty parking lot in order to back down the ramp.

2. Create a physical barrier with planted palm trees or even plastic barrels to discourage same.

3. Restrict use of the ramp to Isle of Palms residents.

4. Station someone at the ramp during the summer to better manage traffic.

The recommended referral to the Recreation Committee would have the committee evaluate and decide upon whether the ramp should be (1) closed, (2) upgraded, (3) restrict use, or something else. The Mayor reported that she would try and persuade Charleston County to assume responsibility for the ramp.

Jimmy Carroll was emphatic that the traffic situation has already affected his business and, that with the upcoming summer, he anticipates that it will be much worse. Not too surprisingly, he intimated that he would be prepared to sue the City over this issue and also commented that he believes the City is liable for any damage, vandalism, fire, etc. that might occur to his or his client's property as a result of the public's use of this facility. I am contacting SCDOT for any input they may offer on this perceived problem, although I may not have such information in time for the Recreation Committee meeting.

ISLE OF PALMS
RECREATION DEPARTMENT

MONTHLY REPORT
DECEMBER
1997

STAFF: GENE BIANCHI
GINGER COX
ROBERT WALTZ
NORMA JEAN PAGE

RECREATION ACTIVITIES & EVENTS

ISLE OF PALMS

ACTIVITIES	DAYS OFFERED	TIME
Island Pre-School I (ages 3 - 4) $100 month	**Monday, Wednesdays & Fridays**	**9:00 - 12:00 noon**
Island Pre-School II (ages 3 - 4) $70 Month	**Tuesday & Thursdays**	**9:00 - 12:00 noon**
Island Tiny Tots (ages 2 - 3) $60 Month	**Tuesday & Thursdays**	**9:30 - 12:00 noon**
Tae Kwon Do (ages 6 - 11)	**Saturdays**	**9:00 - 12:00noon**
Tae Kwon Do (12 & older)	**Wednesdays**	**7:30 - until**
Tae Kwon Do (12 & older)	**Saturdays**	**10:00 - until**
Gymnastics (ages 3 - 5) $25 per month except Nov. & Dec. $19	**Fridays**	**3:30 - 4:15 pm**
Gymnastics (ages 6 - 11) $25 per month except Nov. & Dec. $19	**Fridays**	
Middle School Dance Grades 6 - 8 Friday, December 5	**Fridays**	**7:00 - 10:00 pm**
Men's Flag Football 9 teams in league	**Sundays**	**1:00 - 5:00 pm**
Youth Basketball		
5/6 year olds	**Tuesdays**	**5:15 - 6:15 pm**
7/8 year olds play	**Wednesday & Thursday**	**5:15 & 6:15pm**
9/10 year olds play	**Mondays**	**5:30 & 6:30 pm**
Holiday Basketball Camp Boys & girls ages 7 - 12 years	**Monday - Wednesday**	**9:30 - 12:30 pm**
Basketball "Hoop Shoot" Contest Boys & Girls ages 8 - 13.	**Thursday, January 8** 10 children participated	**4:00 - 6:00 pm**
ARC Blood Drive *27 pints collected*	**Monday, December 29**	**3:00 - 7:00 pm.**
Youth Dance Grades 6 - 8	**Friday, January 9**	**7:00 - 10:00 pm.**
Adult Co Ed Volleyball	**Sundays**	**6:00 - Until**
Adult Co Ed Volleyball	**Tuesdays & Thursdays**	**7:00 - Until**

SPECIAL ACTIVITIES:

Youth Dance - Friday, December 5 the monthly youth dance was held with over 480 young people attending.

Silent Auction/Christmas Carnival - Saturday, December 13 a carnival was held at the Recreation building for the children of Isle of Palms. Santa Claus was available for pictures with the children and also to listen to their requests for presents. Recreation Staff provided games and prizes for the children.
A silent auction, sponsored by the Recreation Foundation , was held at the same time for those interested in purchasing Christmas presents at a real bargain. Along with new items, surplus items from the city's various departments were also auctioned. Winners of the silent auction were able to purchase their winnings after the Tree Lighting.
We do not have an official report on the revenues generated from the auction. We extimate close to $3,000.
The Recreation Staff have not met with the Recreation Foundation and have not received a report from that committee.

Tree Lighting Ceremony - Mayor Bunch honored island residents by officially turning on the lights at the Recreation Center. IOP Baptist church provided leadership in singing Christmas Carols during this event.

Keenagers Trip - Wednesday, December 17 the keenagers visited James Island Light Show. Over twenty four (24) participants enjoyed the spirit of Christmas as they absorbed the beauty of the lights at the James Island County Park.

Santa Claus Hot Line - Tuesday and Wednesday, December 16 & 17 numerous children on the Island, including James Island, received a call from Santa Claus. We were told he was "making his list and checking it twice."

Holiday Basketball Camp - Monday - Wednesday, December 22 - 24 from 9:30 - 12:30 pm. the annual basketball camp was held. Paticipation was not up to our expectations. Recreation Staff will re-evaluate this program for next year.

MEETINGS ATTENDED BY STAFF:

December 8 - Recreation Staff Meeting

December 8 - Recreation Committee Meeting

December 8 - Coaches Meeting ages 5/6 yrs.

December 9 - Coaches Meeting ages 7/8 yrs.

December 10 - Commerce Association

December 10 - Coaches Meeting ages 9/10 yrs.

December 11 - PRC Directors Meeting

December 15 - Recreation Staff

December 16 - Keenagers

December 19 - Dog Obedience Instructor

December 29 - Recreation Staff

January 1998

Isle of Palms Recreation Dept.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1 REC. DEPT. CLOSED! HAPPY NEW YEAR	2	3 9:00am Taekwon Do 12:00pm Basketball practice
4 1:00pm Basketball practice Sat. 12:30-6:00pm Dept.Hours: Mon-Fri. 9:00am-6:00pm	5 9:00am Island Preschool I	6 9:00am Island Preschool II 9:30am Tiny Tots 4:15pm 5-6 BB pictures/ games begin 7:00pm Volleyball	7 9:00am Island Preschool I 12:00pm Keenagers 4:15pm 7-8 BB pictures/ play begins 7:30pm Taekwon Do	8 9:00am Island Preschool 9:30am Tiny Tots 4:00pm Elks Hoop Shoot Contest 5:15pm 7-8 BB 7:00pm Volleyball	9 9:00am Island Preschool I 3:30pm Gymnastics 7:00pm Youth Dance	10 9:00am Taekwon Do 12:00pm Basketball practice
11 1:00pm Basketball practice 6:00pm Adult Co-Rec Volleyball	12 9:00am Island Preschool I 4:15pm 9-10 BB pictures/ games begin	13 9:00am Island Preschool II 9:30am Tiny Tots 5:15pm 5-6 basketball 7:00pm Volleyball	14 9:00am Island Preschool I 5:15pm 7-8 basketball 7:30pm Taekwon Do	15 9:00am Island Preschool II 9:30am Tiny Tots 5:15pm 7-8 basketball 7:00pm Adult Co-Rec Volleyball	16 9:00am Island Preschool I 3:30pm Gymnastics	17 9:00am Taekwon Do 12:00pm Basketball practice
18 1:00pm Basketball practice 6:00pm Adult Co-Rec Volleyball	19 5:15pm 9-10 basketball REC. DEPT. CLOSED!	20 9:00am Island Preschool II 9:30am Tiny Tots 5:15pm 5-6 basketball 7:00pm Volleyball	21 9:00am Island Preschool I 5:15pm 7-8 basketball 7:30pm Taekwon Do	22 9:00am Island Preschool II 9:30am Tiny Tots 5:15pm 7-8 basketball 7:00pm Adult Co-Rec Volleyball	23 9:00am Island Preschool I 3:30pm Gymnastics	24 9:00am American Red Cross Babysitting Course 9:00am Taekwon Do 12:00pm Basketball practice
25 1:00pm Basketball practice 6:00pm Adult Co-Rec Volleyball	26 9:00am Island Preschool I 5:15pm 9-10 basketball	27 9:00am Island Preschool II 9:30am Tiny Tots 5:15pm 5-6 basketball 7:00pm Volleyball	28 9:00am Island Preschool I 5:15pm 7-8 basketball 7:30pm Taekwon Do	29 9:00am Island Preschool II 9:30am Tiny Tots 5:15pm 7-8 basketball 7:00pm Adult Co-Rec Volleyball	30 9:00am Island Preschool I 3:30pm Gymnastics	31 9:00am Taekwon Do 12:00pm Basketball practice

December 1997

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 1998

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

Located on 28th Ave. 886-8294

Isle of Palms Recreation Staff
RESPONSIBILITIES OF PUBLIC SERVICE

INCOMPATIBLE/OUTSIDE EMPLOYMENT:

No Recreation Employee shall engage in or accept private employment, render services for private interest when such employment or service is conducted on property owned, managed or supervised by the IOP Recreation Department or where the Recreation Department controls activities and payment for services rendered.
NOTE: Refer to Employee handbook for outside employment guidelines.

CONFLICT OF INTEREST:

Recreation Employees shall not engage or participate in athletic leagues, competitions or activities sponsored by the IOP Recreation Department on or off IOP property where prizes, monies or recognition is awarded to best in competition or where play offs or tournaments are held.

These policies in no way prevent an employee from participating in leagues and activities sponsored by another Recreation Department conducted on properties other than IOP or where IOP has no connection with payment or organization of such activities.

UNIFORM POLICIES & PROCEDURES

Recreation staff (full and part time) shall be neatly attired in uniform supplied by the City and shall wear only the supplied uniform when on duty. While on duty, no employee shall wear any uniform or other attire not approved by the Director.

Staff shall, at all times, be neat and clean in appearance, and conduct themselves in a courteous manner to the general public and agents of the City.

Staff shall not wear any part of his/her uniform while drinking beer, wine or any alcoholic beverages, nor in a place where beer, wine or any alcoholic beverages are consumed, nor shall any staff permit any part of his uniform to be worn by any other person while on or off duty.

Upon termination of employment with the City of Isle of Palms all uniforms will be turned in at the time of separation from employment. Uniforms and other items issued by the city that are not turned in will be deducted from the employees final pay check.

February 1998

Isle of Palms Recreation Dept.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1 6:00pm Adult Volleyball	2 9:00am Island Preschool I	3 9:00am Island Preschool II 9:30am Tiny Tots 5:15pm 5-6 basketball 7:00pm Volleyball	4 9:00am Island Preschool I 12:00pm Keenager's meeting 5:15pm 7-8 basketball 7:30pm Taekwon Do	5 9:00am Island Preschool II 9:30am Tiny Tots 5:15pm 7-8 basketball 7:00pm Volleyball	6 9:00am Island Preschool I 3:30pm Gymnastics 7:00pm Youth Dance	7 9:00am Taekwon Do 5:00pm Blues Extravaganza
8	9 9:00am Island Preschool I 5:15pm 9-10 basketball	10 9:00am Island Preschool II 9:30am Tiny Tots 5:15pm 5-6 basketball 7:00pm Volleyball	11 9:00am Island Preschool I 5:15pm 7-8 basketball 7:30pm Taekwon Do	12 9:00am Island Preschool II 9:30am Tiny Tots 3:30pm Cupid's Card Shop 5:15pm 7-8 basketball 7:00pm Volleyball	13 9:00am Island Preschool I 3:30pm Gymnastics	14 9:00am Taekwon Do 9:00am Red Cross Babysitting Course 2:00pm 9-10 basketball Happy Valentines!
15 6:00pm Adult Volleyball TKD practice	16 9:00am Island Preschool I 5:15pm 9-10 basketball	17 9:00am Island Preschool II 9:30am Tiny Tots 5:15pm 5-6 basketball 7:00pm Volleyball	18 8:30am Keenager's trip - Myrtle Beach 9:00am Island Preschool I 5:15pm 7-8 basketball 7:30pm Taekwon Do	19 9:00am Island Preschool II 9:30am Tiny Tots 5:15pm 7-8 basketball 7:00pm Volleyball	20 9:00am Island Preschool I 3:30pm Gymnastics 6:00pm Youth Base/ Softball Reg. ends	21 9:00am Taekwon Do 2:00pm BB tournament begins
22 6:00pm Adult VB tournament begins	23 9:00am Island Preschool I	24 9:00am Island Preschool II 9:30am Tiny Tots	25 9:00am Island Preschool I 7:30pm Taekwon Do	26 9:00am Island Preschool II 9:30am Tiny Tots	27 9:00am Island Preschool I 3:30pm Gymnastics	28 9:00am Taekwon Do

January

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

March

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Employee Schedule

YOUTH SPORTS	IOP	SI	MP	NON-R	TOTAL
Camp Summershine	44	13	61	7	125
Softball/Baseball	96	40	17		153
Basketball	95	45	12		152
Soccer	164	53	8		225
OVERALL	399	151	98	7	655
PERCENTAGE	61%	23%	15%		

ACTIVITY	BUDGET
Youth Sports	$25,000
Day Camp	$12,000
Special Activities *Halloween, Christmas* *Easter, etc.*	$14,350
TOTAL	$51,350
23% OF $51,350	$11,810

EXHIBIT G

Zoning Board of Adjustment
Minutes
Revised
January 13, 1998
5:30 PM
1301 Palm Blvd.

I. Call To Order-

Chairman Gabbie Porter called the meeting to order at 5:30 PM. Members present included Jim Burke, David Matthews, Guy Taylor, Charlie Yawn, Gabbie Porter, and Rebecca Mayberry, Zoning Administrator.

II. Election of Chairman-

Charlie Yawn made a motion to elect Gabbie Porter as chairman for 1998. Jim Burke seconded the motion. It was unanimously approved by voice vote.

Jim Burke made a motion to elect Guy Taylor as vice chairman for 1998. Charlie Yawn seconded the motion. It was unanimously approved by voice vote.

III. Review of Minutes-

Charlie Yawn made a motion to substitute the proposed abstract of his comments on the 8498 Palmetto issue, with verbatim testimony included on pages 40, 41, and 44 of the official transcript. Gabbie Porter seconded the motion. It was unanimously approved by voice vote.

Guy Taylor made a motion to substitute the proposed abstract of the motions on the 8498 Palmetto issue, with verbatim testimony, have Ken Heritage's comments be changed from "explained" to say "gave the opinion...of', and capitalize Charlie Yawn's name at the bottom of page two. Gabbie Porter seconded the motion. It was unanimously approved by voice vote.

With no further discussion, Charlie Yawn made a motion to approve the minutes with the changes recommended. Gabbie Porter seconded the motion. It was unanimously approved by voice vote.

Guy Taylor requested that the Board should receive copies of orders, which are sent to the applicants after approval or denial.

IV. Variances, Appeals, and Special Exceptions-

284 Forest Trail- Home Occupation- Randy Lassiter was the representative. Mr. Lassiter explained to the Board his intentions of using his home as a real estate office. The Board expressed concerns about excess traffic caused by the home occupation and that he may do nothing, which will alter the residential nature of

his neighborhood. Nell Crocker of 286 Forest Trail spoke in opposition to granting of the home occupation due to problems with existing home occupations on Forest Trail. Mark Smith of 283 Forest Trail spoke in favor of allowing the home occupation as long as all regulations, set by the ordinance are followed. Charlie Yawn made a motion to approve the home occupation as presented due to the paperwork being in order and Mr. Lassiter is aware of the restrictions for a home occupancy, and the Board's concerns about excess traffic. David Matthews seconded the motion. It was unanimously approved.

1126 Ocean Blvd.- Rick Linville was the representative. Mr. Linville explained to the Board the need for an additional 3', on the elevator shaft, over the 40' height requirement set forth by the ordinance. Mr. Linville stated that the additional footage was for safety reasons and that the ADA requires access to the third floor. There were some questions dealing with the height of the lot, requirements of the ADA, and how this elevator differed from the variance that was granted for the Seaside Inn. Guy Taylor made a motion to approve the variance as submitted with the elevator shaft not extending more than 3' over the 40' height requirement because the application does meet the criteria for a variance in the ordinance. David Matthews seconded the motion. Votes are as follows- Jim Burke-yes; David Matthews-yes; Guy Taylor-yes; Charlie Yawn-yes; Gabbie Porter-no. Variance approved.

V. Other Business- There was a brief discussion of the sandbag issue on Summer Dunes Lane. Charlie Yawn mentioned that the City should not send letters to property owners without the Zoning Board of Adjustment's consideration. Jim Burke mentioned that this was an attempt to get all of the information on this subject organized and up to date.

With no further discussion, David Matthews made a motion to adjourn. Jim Burke seconded the motion. It was unanimously approved by voice vote. The meeting adjourned at 6:45 PM.

Zoning Board of Adjustment
Minutes
Revised 1-13-98
December 9, 1997
5:30 PM
1207 Palm Blvd.- Council Chambers

I. Call To Order-

Chairman Gabbie Porter called the meeting to order at 5:30 PM. Members present included Jim Burke, Jack Johnston, Guy Taylor, Charlie Yawn, Gabbie Porter, Nick Sottile, Special Attorney assigned to the Board, and Rebecca Mayberry, Zoning Administrator.

II. Review of Minutes-

Rebecca Mayberry made one change to the November 11, 1997 minutes. On the second page, 2603 Carolina is to read "2603 Cameron". With no further discussion, Gabbie Porter made a motion to approve the minutes with the changes recommended. Jim Burke seconded the motion. It was unanimously approved by voice vote.

III. Variances, Appeals, and Special Exceptions-

2106 Palm Blvd.- Capers Barr was the representative. Mr. Barr explained to the Board that the owners of the property were requesting to build their house in line with the other houses on Palm, therefore jutting into the rear setback. The setback would be 6' instead of the required 24'. Mr. Barr also mentioned some examples of the Board granting relief in similar cases on Palm Blvd. With little discussion, Gabbie Porter made a motion to approve the variance as submitted with the condition that the deck located at the rear of the house may not be enclosed without Zoning Board of Adjustment approval. Charlie Yawn seconded the motion. It was unanimously approved by voice vote.

8498 Palmetto Drive- Kellie Swafford, Regime and Property Manager at Ravenel Associates was the representative. Attorneys Smith, Bundy, Bybee and Barnett represented the Horizontal property Regime for Summer House and the City of Isle of Palms was represented by James Chandler. Testimony from Karyn Erikson, Kellie Swafford, Ted Padgett, Steve Moore, Bill Eiser, Chris Jones, Jered Lennon, and Twiggs Randall was given to the Board for their review prior to the meeting.

Gabbie Porter made a motion to go into executive session to seek legal advice. Jack Johnston seconded the motion. It was unanimously approved by voice vote

After the executive session, the Board stated that no votes and no action was taken during executive session.

By stipulation of the applicant and the City, excerpts of the transcripts of testimony from the Summer House, Reeves, Heritage, and Hays versus OCRM case were introduced into evidence. No live testimony was presented at the hearing.

Jim Burke made a motion to take judicial notice of the property deeds. Guy Taylor seconded the motion. It was unanimously approved by voice vote.

Mr. Smith and Mr. Bybee, attorneys for Summer House gave information to the Board including reasons why the small bags will not work, information stating that the bags are temporary in nature, why large bags are not considered a "hard" erosion control device, that there is a hardship and that Summer House meets all requirements to be granted a variance, that the public beach will not be negatively affected by the placement of the bags on the property, that the City of Isle of Palms Beach Patrol and Control Board already granted a sand bag permit to a neighboring property owner, there is a state law preemption, and that if relief is no granted that the integrity of the building might be in jeopardy due to salt water intrusion.

Mr. Chandler, attorney for the City of Isle of Palms, gave information to the Board including- sandbags are a hard erosion control device, small sand bags are working, slowing the erosion process at Summer house, the bags will cause substantial detriment to the public good, there are no extraordinary or exceptional conditions pertaining to the size, shape, or topography of this particular piece of property, there is no unnecessary hardship because conditions at Summer house have improved since the summer, the Zoning Ordinance is not preempted by state law, and Summer House can point to no decision of the City of Isle of Palms granting a sand bag permit under Ordinance 1997-10.

Ken Heritage at 6 Summer Dunes Lane gave the opinion to the Board of the necessity of the large sand bag to save the property from sustaining even more damage and losses.

At 7:15 PM, Charlie Yawn made a motion to go into executive session to seek legal advice. Jim Burke seconded the motion. It was unanimously approved by voice vote.

After the executive session, the Board stated that no votes and no action was taken during executive session.

Guy Taylor made a motion- After consideration of the evidence and arguments presented, the board will make the following findings of fact and conclusions: One, the decision of the Zoning Administrator was based on Section 5-4-128 of

the Zoning Ordinance that the proposed engineered 5' by 10' sand bags constitute hard erosion control devices. The Board makes the following findings of fact which are supported by the evidence: The proposed action of the applicant constitutes construction of a seawall or other hard erosion control device, and thus is strictly prohibited by Section 5-4-12 (8). The Board concludes that the Zoning Ordinance Section 5-4-12 (8) is applicable in this case and shall be interpreted to include the sandbag proposed by applicant. The Board concludes that the following conclusions of law are applicable in this case: The City's right to regulate erosion control landward of the state OCRM jurisdiction is not preempted by the Beachfront Management Act. The City has specific interest in protecting areas not covered by the state act, and its ordinance is not in conflict with the act. There is no unconstitutional taking of property by the ordinance. It is the force of nature, not the ordinance, which is causing the risk of harm to the applicant. There is no denial of equal protection in contravention of the state and federal constitution. There has never been an unconstitutional grant or permit of large sandbags. No such bags are in place or in use within the City's jurisdiction. Appellant's application for such an erosion device is the only application pending under Ordinance 5-4-12 (8). The Board, therefore, should order that the decision of the Zoning Official be affirmed. It is further ordered- should be ordered that the permit is denied and that the following action be taken. Jack Johnston seconded the motion. Mr. Yawn said "Madam Chairman, members of the Board, I agree with the conclusion of the motion that we should support the ruling by our Zoning Administrator. However, I do not agree with all of the language which is present in the motion. The Administrator, in my opinion, had a very simple choice to make based on the way the ordinance is written. The ordinance says no sandbag larger than 5 gallons can be used. It's a very simple decision for the administrator to make. I think she made the right decision, and I will vote for the motion. However, I do not agree with all of the other things that have been part of the motion. For instance, I do not agree, necessarily, that the size of the sandbag determines whether or not it is hard or soft. And, that's the conclusion in my remarks."

Voting was as follows- Yawn- yes; Porter- yes; Johnston-yes; Taylor-yes; Burke- yes. It was unanimously upheld.

Jack Johnston made a motion to deny the variance base on the following findings of facts and conclusions: The Board concludes that the applicant does not have an unnecessary hardship, because there are no extraordinary and exceptional conditions pertaining to the particular piece of property based on the following findings of fact: The conditions pertaining to this piece of property do not relate to its size shape, or topography, but rather the geophysical forces of nature acting upon it. The applicant bought the subject property with notice of the inherent risk of beachfront erosion. Also, the Board concludes that these conditions generally apply to other property in the vicinity based on the following findings of fact: Beach erosion is a common nemesis of beachfront property owners and is the very reason for the Isle of Palms' ordinance, as well as the South Carolina

Beachfront Management Act. Also, the Board concludes that the application of the ordinance to the particular piece of property would not effectively prohibit or reasonably restrict the utilization of the property based on the following findings of fact: Owners have alternative means to protect their property, that is, the use of 5 gallon sand bags, beach renourishment, or sand scraping. The Board also concludes that authorization of the variance will be of substantial detriment to the adjacent property and to the public good. And the character of the district will be harmed by the granting of the variance based on the following findings of fact: Erosion control devices, such as the one contemplated, have a strong likelihood of direct immediate adverse erosional effect on neighboring beachfronts. The Board also concludes that the effects of the variance would not be to allow the establishment of a use not otherwise permitted in the zoning map, but would impair the purpose and intent of the ordinance by setting unfavorable precedent and undermining the very fundamentals of the ordinance. That is, all beachfront property owners must share the risk of loss to their property and not pass it on to neighbors by man-made diversionary methods such as hard erosion control devices. Jim Burke seconded the motion. Mr. Yawn said, " I am very impressed with the submission of the Plaintiff covering all five of the require.
ments for a variance. I felt that they did an outstanding job and agree with their conclusions on the application. In particular, they make a statement sandbags are not a hard erosion control device or structures and are temporary, two year life expectancy. I believe this is borne out by the pictures we saw from Sullivan's Island on Pettigrew, which showed no damages; as a matter of fact, a great deal of benefit to the beach. Also, Karyn Erikson of ATM, in her deposition and testimony, related a number of locations where the larger sandbags have been used to great benefit. She comments specifically that, in her professional opinion, there would be no damage done or problems caused with our public beach as a result of these sandbags. So, because of that, I think that there are grounds for granting a variance."

Voting was as follows: Yawn-no; Johnston-yes. Taylor-yes; Burke-yes, Porter-yes. Variance denied.

With no further discussion, Charlie Yawn made a motion to adjourn. Jim Burke seconded the motion. It was unanimously approved by voice vote. The meeting adjourned at 8:31 PM.

EXHIBIT H

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION
REGULAR MEETING
January 14, 1998

The Isle of Palms Planning Commission met at City Hall on January 14, 1998, at 5:30 p.m. Members attending included Bob Daddona, Jeff Guss, Bob Minick, Paul Ockerman, Kim Poletti, Kevin Popson, and Chairman Dick Glave. Planning Consultant Lee Batchelder was also present.

The meeting was called to order at 5:30 p.m.

Without a standing chair, Mr. Batchelder opened the meeting. He introduced himself and described the information he would be handing out to the three new Commission members after the meeting. He then gave a brief description of the role of the Planning Commission and the procedures that are generally followed in carrying out the Commission's various responsibilities.

Mr. Batchelder then opened the floor to nominations for chair for 1998. Mr. Glave was nominated for chair. There were no other nominations. The Commission voted unanimously for Mr. Glave's election as chair.

Mr. Batchelder then opened the floor to nominations for vice-chair. Mr. Ockerman was nominated. There were no other nominations. The Commission voted unanimously for Mr. Ockerman's election as vice chair.

MINUTES OF PREVIOUS MEETING

1. December 10, 1997

Motion to approve by Ms. Poletti; second by Mr. Popson. Motion approved 7-0.

ORDINANCES

Mr. Batchelder described the issue raised at the December Commission meeting involving a proposed storage facility for Wild Dunes Resort Inc., in a building which they own. He distributed a proposed amendment to the zoning ordinance to allow the storage facility. He explained how the amendment would allow storage facilities in enclosed buildings which support uses permitted by the zoning ordinance.

The Commission discussed the amendment and the wording of the proposed land use category. Mr. Daddona motioned to insert the word "business" before the word "uses" in the proposed land use category; second by Ms. Poletti. Motion approved 7-0. On a motion by Mr. Ockerman and second by Ms. Poletti, the proposed ordinance was

recommended to Council for first reading to begin the process of adoption.

MISCELLANEOUS BUSINESS

Mr. Batchelder stated that City Council had approved the Comprehensive Plan in December as recommended by the Planning Commission. He added that one final part of the plan was needed before the plan could be considered complete. He said the necessary part was the time frame for implementing the recommendations of the plan. He suggested that the Commission begin to discuss this part at the February meeting after a review of the plan with the new Commission members.

There being no further business the meeting was adjourned.

Respectfully Submitted,

Dick Glave
Chairman

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION
REGULAR MEETING
December 10, 1997

The Isle of Palms Planning Commission met at City Hall on December 10, 1997, at 5:30 p.m. Members attending included Bill Bradshaw, Dick Glave, Hugh Morrow, and Chairman Bob Miller. Planning Consultant Lee Batchelder was also present. Jeff Guss, Paul Ockerman and Kim Poletti were absent.

The meeting was called to order at 5:30 p.m.

MINUTES OF PREVIOUS MEETING

1. September 10, 1997

Motion to approve by Mr. Bradshaw; second by Mr. Glave. Motion approved 4-0.

ORDINANCES

Mr. Batchelder asked Nancy Van Cott of Wild Dunes Resort to present her request to the Commission with an explanation about where the building is located and how it is currently used.

Ms. Van Cott stated that the building was located on 41st Avenue behind the fire station and adjacent to two parking lots. She said the single-story wood frame building contains approximately 8,500 square feet and was used as a golf cart storage and maintenance facility until hurricane Hugo. After the hurricane, the building remained vacant until 1994 when the building was purchased by Lowe Wild Dunes investors and half the building was renovated for use as a laundry service. The intention at that time was to eventually renovate the other half of the building for the laundry cleaning area to make this a complete laundry operation for the resort. However, the costs for completing the other half proved to high.

Ms. Van Cott stated that Wild Dunes Resort would now like to use the unrenovated half of the building for storage but storage is not permitted by the Zoning Ordinance. She said she believed there were many permitted uses which would have a greater impact on the surrounding area than a storage facility. She said the Building Department advised her that she would need to seek an amendment to the ordinance to use the building for storage. She said the items they would store here would be items used in the operation of the resort such as accounting records, furniture from rental units they manage, items for the operation of the new inn, and restaurant supplies.

Mr. Batchelder explained the interpretation of the ordinance which denied this from

being a permitted use or accessory use. He stated that the absence of an office for the resort on this property meant that the storage use could not be considered as an accessory use to the resort which would allow it to be permitted. Ms. Van Cott added that they did have several offices in the building for the linen and laundry service.

Mr. Bradshaw said he believed the problem was with warehousing as a business rather than warehousing in support of permitted businesses.

Chairman Miller asked about the storage facilities behind the shopping center. Mr. Batchelder replied that Ed Haselden had told him that these were considered to be grandfathered non-conforming uses.

It was suggested that the best way to proceed would be to adopt a minor revision to the ordinance to allow this proposed use. Mr. Batchelder agreed to work on an amendment for the January Commission meeting.

There being no further business the meeting was adjourned.

Respectfully Submitted,

Chairman

Richard J. Gleason

EXHIBIT I

PERSONNEL COMMITTEE
January 14, 1998

The regular meeting of the Personnel Committee was held at 6:00 p.m. on January 14, 1998, in the Building Department. Present were Committee members Abele, Bettelli, and Miller, and City Administrator Mark Williams and Mayor Bunch.

1. Adm. Abele called the meeting to order and opened the floor for nominations for chairman. Mr. Miller nominated Bob Abele; Mr. Bettelli seconded. Mr. Miller made a motion that the nominations be closed; Mr. Bettelli seconded; motion passed unanimously. Mr. Abele was unanimously elected chairman.

2. Approval of Minutes From Prior Meeting. Mr. Bettelli made a motion to approve the minutes of the December 8th Committee meeting; Mr. Miller seconded; motion passed unanimously.

3. Merit Evaluation Program. Adm. Abele explained the process to the new council members and how the Personnel Committee is involved. A copy of the evaluation form will be placed in their boxes for further discussion. Department Heads are to do their evaluations and give them to Mr. Williams by the end of January.

Mr. Miller asked about part time employees and whether or not they received a merit evaluation. Mr. Williams explained that they are evaluated but are not eligible for a merit raise, only a cost of living adjustment.

Mayor Bunch recommended that part timers who excel should receive some sort of letter of recognition in their personnel files as incentive to remain with the City and hopefully become full time employees when there is an opening. Committee members agreed this was a good idea and felt department heads could do this as part of their annual evaluation. They also discussed monetary raises for part timers but made no decisions.

Mayor Bunch addressed the difference in pay for the two part timers splitting a job in City Hall and asked the Administrator if their pay couldn't be more equitable. Mr. Williams said that at the time the responsibilities become more equal he will make the pay more equitable, and he has told the two employees that they both need to know the entire job duties. Discussion was held regarding the importance of ensuring that both employees are capable of performing all aspects of the split position and the City Administrator stated that he will take action to provide whatever cross-training is necessary to accomplish this.

4. Miscellaneous. (a) Mr. Williams discussed the new position in the Recreation Department where Council agreed in November to make a part time employee full time in December and a new position was established. This slot does not fit into any of our approved pay ranges and Mr. Williams said we could raise him into a maintenance position or create a new position to fit what he is being paid; the difference in pay would be around $2,500.

Upon discussion, it was decided that a new position, job title and job description will be established. There will be no pay change for the individual involved.

(b) Mr. Williams reported that our payroll deduction disability insurance program with Jefferson-Pilot has been cancelled. This program was not a benefit, the employee paid their own premium. Mr. Williams said that an employer paid policy is a lot cheaper and would cover all employees and he asked the committee how they felt about establishing an employer paid program. After discussion, Mr. Williams was asked to prepare figures and bring a proposal to the committee for study.

(c) Mayor Bunch asked the committee to look into insurance that other cities carry on their elected officials and also to look into salaries paid to elected officials in neighboring and comparable communities.

(d) Mr. Williams asked for affirmation on a personnel issue. An employee who recently terminated will be coming to Council meeting of the 27th who feels he was not fairly treated on payment of his accrued annual leave. The Employee Handbook states on page 32 the policy of paying out annual leave. The employee had been temporarily promoted to acting director at a higher pay rate and although the new department head began work in October, he had the benefit of the higher pay rate until 12-31-98. His pay rate was reduced back as of 1-1-98, and since he terminated as of 12-31-98, he felt that he should have received his leave payout at the higher rate. Adm. Abele pointed out that the handbook says the leave is to be paid at his "regular" hourly rate and the employee knew that his raise to "acting director" was only "temporary" from the beginning.

(e) Adm. Abele recommended setting the Personnel Committee meetings on a regular basis on the second Wednesday of the month at 6:00 p.m. in the Building Department.

(f) There was discussion of police officers being required to wear their bullet-proof vests. The committee felt this should be dealt with in the Public Safety Committee. However, Mr. Williams pointed out that our new insurers may require it and also, as the Chief is seeking accreditation, it may also be required in that process.

(g) Adm. Abele asked the City Administrator if we had adequate procedures in place to ensure compliance with new federal regulations covering city employees who carry or have access to firearms as part of their city duties. Mr. Williams assured the committee that such procedures were in place.

There being no further business to come before the committee, the meeting was adjourned at 6:45 p.m.

Respectfully submitted,

Bob Abele, Chairman

EXHIBIT J

ORDINANCE 1998-1

AN ORDINANCE AMENDING SECTION 5-4-12 (8)(a) OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES REGARDING THE USE OF HARD EROSION CONTROL DEVICES NEAR THE BEACH.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-12 (8)(a) is hereby amended to read as follows:

"(a) Seawalls, revetments, bulkheads, groins, rip-rap or any other hard erosion control structures or devices are strictly prohibited. Hard erosion control structures or devices shall not include bags containing beach-compatible sand with a capacity of five (5) gallons or less per bag but shall include bags with a capacity greater than five (5) gallons per bag. Only beach-compatible sand may be used for any erosion control or beach renourishment activities."

SECTION 2. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 4. That this ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ____ DAY OF _____, 1998.

_____
Carmen R. Bunch, Mayor

(Seal)

Attest:

_____
City Clerk

First Reading: _____
Public Hearing: _____
Second Reading: _____
Ratification: _____

EXHIBIT K

First Reading Draft
January 19, 1998

ORDINANCE 1998-2

AN ORDINANCE AMENDING CERTAIN PROVISIONS OF TITLE 5, CHAPTER 4, ZONING, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, TO ALLOW STORAGE IN ENCLOSED BUILDINGS IN SUPPORT OF OTHER TYPES OF BUSINESS USES WHICH ARE NOT ON THE SAME LOT BUT PERMITTED BY THE ZONING ORDINANCE.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-27, Table B-1 is hereby amended by inserting, in numerical order, a new land use category and subcategory to read as follows, and inserting an "x" for this new subcategory in the "GC-1" column thereby allowing this use as a permitted use in the GC-1 General Commercial district:

"42. Storage

4227. Storage in enclosed buildings, not as a stand alone business but as a facility that supports other business uses which are not on the same lot but permitted by the Zoning Ordinance"

SECTION 2. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 4. That this ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE _____ DAY OF _____, 1998.

_____
Carmen R. Bunch, Mayor

(Seal)

Attest:

_____
Janet G. Mauldin, City Clerk

OrdAmend.Storage

EXHIBIT L

RESOLUTION

WHEREAS, H. 3591, the Inordinate Burden bill, represents a significant infringement to home rule as it restricts the reasonable exercise of the police powers granted to local government by the Constitution and the general laws of the State of South Carolina; and

WHEREAS, the Inordinant Burden bill limits or restricts the ability of the City to protect the health, safety and welfare of its citizens through the legitimate enforcement of land use regulations and community standards; and

WHEREAS, there currently exists adequate protection for the property rights of citizens under the United States and South Carolina Constitution; and

WHEREAS, H. 3591 under consideration by the South Carolina Senate will impose immense costs to South Carolina taxpayers through needless litigation and settlement of claims from developers who claim an "inordinate burden" from policies that protect local character, values and needs; and

WHEREAS, the decision-making control regarding community standards will be removed from citizens and their elected officials and given to lawyers and judges; and

WHEREAS, the Isle of Palms City Council is proud of the quality of life that it provides for its citizens and is concerned about protecting its communities, neighborhoods, and natural resources from irresponsible development;

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council Members of the City of Isle of Palms, that the Council declares its strong opposition to H. 3591 and urges the South Carolina Senate to vote against this legislation.

WITNESSED this 27th day of January, 1998.

_____

Carmen R. Bunch, Mayor

Attest:

_____

Janet G. Mauldin, City Clerk

EXHIBIT M

MEMORANDUM

TO: City Council Members

FROM: Mayor Carmen R. Bunch

DATE: January 27, 1998

SUBJECT: Standing Committees

Please note that our City Code, Section 1-3-31, regarding membership on standing committees reads as follows: "...All council members shall be appointed to at least one committee other than the Ways and Means Committee..."

In view of the fact that I have not been appointed to any standing committee and to comply with our City Code, both the Mayor and Council Member Miller should be appointed to one standing committee. It is requested that the committees be redefined to assure compliance with our code. This will, of course, necessitate that where any council member has two standing committees, one should be assigned to the Mayor and the other to Council Member Miller.

Since the County Chairman, as well as the Governor's Office, lists all mayors as the contact person in the event of hurricanes or any catastrophe, and also in view of the fact that during hurricane season the county council chairman calls on all local mayors to attend the county's emergency meetings, it is logical that the mayor be a member of the Public Safety Committee.

CITY COUNCIL

STANDING COMMITTEES 1998

	Address	Telephone Work	Telephone Home
WAYS AND MEANS COMMITTEE			
Membership consists of entire City Council Chairman Bob Abele		---	886-5993
PUBLIC SAFETY COMMITTEE			
Bob Abele	16 Linkside Court	---	886-5993
Tom Gear	#8 - 5th Avenue	---	886-6096
Skipper Shaffer, Chmn	32 - 21st Avenue	886-8106	886-6481
PUBLIC WORKS COMMITTEE			
Debra Hernandez, Chmn	1105 Palm Blvd.	744-5838	886-4959
Mike Sottile	132 Sparrow Drive		886-8759
Dee Taylor	#7 - 43rd Avenue	886-4300	885-4111
:REATION COMMITTEE			
Marty Bettelli, Chmn	3704 Hartnett Blvd.	722-5442	886-6620
Skipper Shaffer	32 - 21st Avenue	886-8106	886-6481
Debra Hernandez	1105 Palm Blvd.	744-5838	886-4959

NON-STANDING COMMITTEE OF COUNCIL

ERSONNEL COMMITTEE			
ob Abele, Chmn	16 Linkside Court	---	886-5993
arty Bettelli	3704 Hartnett Blvd.	722-5442	886-6620
ob Miller	27 Hidden Green Lane	886-6569	886-4707

3/18/98

SPECIAL CITY COUNCIL MEETING

A special meeting of the Isle of Palms City Council was held on February 18, 1998, at 5:45 p.m. Present were Mayor Pro Tem Shaffer, Council Members Abele, Bettelli, Gear, Hernandez, Miller, Shaffer, Sottile and Taylor, City Administrator Williams and City Clerk Mauldin. Mayor Bunch was excused.

The meeting was called to order at 5:45 p.m. by Mayor Pro Tem Shaffer and the Clerk took the roll. He stated that the meeting had been called to hold first reading of two ordinances.

1. First Reading - Ordinance 1998-6 - An Ordinance Amending Certain Provisions of Title 5, Chapter 4, Zoning, of the City of Isle of Palms Code of Ordinances, To Allow Educational Boat Tour Uses in the GC-1, General Commercial District. (Exhibit A)

Councilmember Abele made a motion to approve first reading, title only, of Ordinance 1998-6; Councilmember Miller seconded; motion passed unanimously.

2. First Reading - Ordinance 1998-3 - An Ordinance Amending Certain Provisions of the Code of the City of Isle of Palms, Title 1, Chapter 3, Procedures, Committees, Ordinances and Use of Code, To Make The Personnel Committee A Standing Committee of City Council; and To Provide For the Appointment of A Vice-Chairman of Each Standing Committee. (Exhibit B)

Councilmember Taylor made a motion to approve first reading, title only, of Ordinance 1998-6; Councilmember Abele seconded; motion passed unanimously.

There being no further business to come before Council, the meeting was unanimously adjourned at 5:50 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin
City Clerk

Approved by City Council on February 24, 1998.

February 6, 1998

To Mayor Bunch;

It is requested that proposed Ordinance 1998-3 be included on the agenda for the Special City Council meeting already scheduled for 18 February 1998.

Debra Hernandez

Dee Taylor

Bob Miller

Skipper Shaffer

Bob Abele

EXHIBIT A

Ordinance 1998-6
First Reading Draft (revised 2/12/98)
February 18, 1998

ORDINANCE 1998-6

AN ORDINANCE AMENDING CERTAIN PROVISIONS OF TITLE 5, CHAPTER 4, ZONING, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, TO ALLOW CERTAIN EDUCATIONAL BOAT TOUR AND CHARTER USES IN THE GC-1, GENERAL COMMERCIAL DISTRICT.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-27, Table B-1 is hereby amended by inserting, in numerical order, a new use category "7998" to read as follows, and inserting an "x" for subcategory 7998 in the "GC-1" column thereby allowing this use as a permitted use in the GC-1 General Commercial district:

"7998. Educational boat tours or charters, using boats duly certified by the U.S. Coast Guard which have a capacity of not more than 40 passengers."

SECTION 2. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 5. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ____ DAY OF _____, 1998.

_____
Carmen R. Bunch, Mayor

(Seal)

Attest:

_____

Ordinance 1998-6
First Reading Draft (revised 2/12/98)
February 18, 1998

City Clerk

First Reading: 2/18/98
Public Hearing: _____
Second Reading: _____
Ratification: _____

EXHIBIT B

Ordinance 1998-3
First Reading Draft
February 18, 1998

ORDINANCE 1998-3

AN ORDINANCE AMENDING CERTAIN PROVISIONS OF THE CODE OF THE CITY OF ISLE OF PALMS, TITLE 1, CHAPTER 3, PROCEDURES, COMMITTEES, ORDINANCES AND USE OF CODE, TO MAKE THE PERSONNEL COMMITTEE A STANDING COMMITTEE OF CITY COUNCIL; AND TO PROVIDE FOR THE APPOINTMENT OF A VICE-CHAIRMAN OF EACH STANDING COMMITTEE.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 1-3-31, Standing Committee; responsibilities, is amended to add the following:

"(5) Personnel Committee, which shall consist of three (3) members. The Committee's duties are to:

(a) assist the city administrator, at his request, in the preparation of budget estimates for costs related to personnel management;

(b) review personnel management policies, wage scales, and benefits regarding all city employees and make recommendations to city council as appropriate;

(c) assist the city administrator in the Annual Employee Evaluation process by:

(1) reviewing and recommending to city council approval of Employee Performance Evaluation methods developed by the city administrator and department managers;

(2) developing and recommending to city council approval of the method of the City administrator's annual performance evaluation;

(3) preparing summary data regarding the results of the Annual Employee Performance Evaluation and recommending to city council any proposed revisions regarding personnel;

(d) serving as the hiring committee to fill a vacancy in any city department manager position. The Chairman of the Personnel Committee shall serve as Chairman of the Hiring Committee;

(e) investigating and reporting to city council regarding any petitions and other matters referred to it by city council."

SECTION 2. That Section 1-3-32(f) is hereby amended to read as follows:

"(f) Each Standing Committee shall elect its own Chairman and Vice-Chairman from time to time by a majority vote. In the absence of the Chairman, The Vice-Chairman shall perform all duties and functions of the Chairman."

SECTION 3. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 5. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ____ DAY OF _____, 1998.

_____
Carmen R. Bunch, Mayor

(Seal)

Attest:

_____
City Clerk

First Reading: _____
Public Hearing: _____
Second Reading: _____
Ratification: _____

2/24/98

REGULAR CITY COUNCIL MEETING
February 24, 1998

The regular meeting of the Isle of Palms City Council was held on February 24, 1998, at 7:00 p.m., in City Hall Council Chambers. Present were Mayor Bunch, Council Members Abele, Bettelli, Hernandez, Gear, Miller, Shaffer, Sottile and Taylor. Also present were City Administrator Williams, City Attorney Sottile, and City Clerk/Secretary Mauldin.

A. INTRODUCTION OF MEETING

Mayor Bunch called the meeting to order and asked for a minute of silent prayer followed by the pledge of allegiance. Then roll call was taken.

B. READING OF THE JOURNAL OF PREVIOUS MEETINGS

1. January 27, 1998 - Regular City Council Meeting
2. February 18, 1998 - Special City Council Meeting

Councilmember Sottile requested a correction be made on page three of the minutes from 1/27/98 changing the vote at the end of paragraph (h) from unanimous to 8-1 as he had abstained. Councilmember Abele made a motion to approve both sets of minutes as corrected; Councilmember Taylor seconded; motion passed unanimously.

D. CITIZENS' COMMENTS

1. Gretchen Woods-Seif - 3002 Cameron Boulevard. (See letter attached as Exhibit A). Ms. Seif spoke to council referring to her letter about proposed changes in the leash laws.

2. Presentation to Gerald Johnson, Volunteer Fireman, by Fire Chief Ann Graham. Chief Graham stated that Mr. Johnson has officially retired after 20 years as a volunteer fireman for the City and she thanked him and presented him with a plaque and a statue from the Fire Department. Mr. Johnson expressed his appreciation.

F. REPORTS FROM STANDING COMMITTEES

1. Ways & Means - Chairman Abele reported on their meeting of February 18, 1998 (Exhibit B, with attachments).

(a) Councilmember Abele made a motion to approve the bid from Republic Parking System for $72,000 to operate the City's public parking lots beginning April 1st; Councilmember Taylor seconded; motion passed unanimously.

(b) Councilmember Abele made a motion to approve the bid from Isle of Palms Cleaning and Management Services for $89 per day to operate the public restrooms beginning April 1st; Councilmember Sottile seconded; motion passed unanimously.

(c) Councilmember Abele made a motion to approve the proposed salary range for the new position at the Recreation Department entitled Maintenance/Recreation Assistant at $15,600 - $17,750 - $19,982; Councilmember Bettelli seconded; motion passed unanimously.

(d) Councilmember Abele made a motion to approve the engineering firm of Hobbs, Upchurch to perform a traffic study on the stop signs at 5th & 7th Avenues at Ocean Boulevard, the cul-de-sac on 28th Avenue, and speed limits around the Recreation Center; at an approximate cost of $2,500; Councilmember Shaffer seconded. Upon discussion, Mr. Williams indicated that the consultant has indicated that traffic counts would be most helpful in doing the analysis and Mr. Williams proposed doing the count during beach season in May-June. After discussion, motion passed unanimously.

(e) Councilmember Sottile asked for an update on Memory Park. Mr. Williams stated that the Garden Club has finalized their drawings and he will work with them in drafting specs for bids.

2. Public Safety - Chairman Shaffer reported on their meeting of February 9, 1998 (Exhibit C) (The monthly reports from the Police and Fire Departments are attached as part of Exhibit C)

(a) Councilmember Shaffer made a motion to approve the special event request from Beach Sports Entertainment for a volleyball tournament at the Windjammer on July 11-12, 1998; Councilmember Taylor seconded; motion passed unanimously.

(b) Mayor Bunch request the Chairman to put on the agenda for next month's meeting a junior cadet program through the Police Department.

3. Public Works - Chairman Bettelli reported on their meeting of February 17, 1998 (Exhibit D with attachments).

(a) Councilmember Hernandez made a motion that the Administrator contact Charleston County Public Works asking for assistance in piping the drainage ditch at Frank Sottile Lane and Wildwood Drive; Councilmember Sottile seconded; motion passed unanimously.

(b) Councilmember Hernandez made a motion that the Administrator contact Charleston County Public Works asking them to clean out the ditch behind 32nd Avenue at Forest Trail; Councilmember Taylor seconded; motion passed unanimously.

(c) Councilmember Hernandez made a motion that an ordinance be prepared deleting Section 3-2-5(d)(3) from the City Code [which requires landscape contractors to haul off their own debris]; Councilmember Taylor seconded; motion passed unanimously.

(d) Councilmember Hernandez made a motion that the City decline acceptance of dedication of 48th Avenue from Liberty Life Insurance Company; Councilmember Sottile seconded; motion passed unanimously.

(e) In discussion of the proposed changes in the sign ordinance, Councilmember Gear reported that there were 4-5 realtors at the meeting who opposed changes to the ordinance, but he has a petition of 22 realtors advocating the amendment and reduction in size of signs. Mayor Bunch indicated that this will be studied and discussed further. Councilmember Hernandez iterated that the Committee has asked Council to take action on this ordinance at the March City Council Meeting.

4. Recreation - Chairman Bettelli reported on their meeting of January 19, 1998 (Exhibit F, with monthly report attached).

(a) Councilmember Bettelli announced that the Park Foundation will be holding a public meeting on March 12th at the Recreation Center for input from residents on what they would like to see at the Recreation Department.

(b) Councilmember Bettelli made a motion to adopt the increase in non-resident activity fees for Sullivan's Island residents until such time as Sullivan's Island may want to contribute to our Recreation Fund; Councilmember Shaffer seconded; after discussion, motion passed 8-1.

(c) There was discussion of the activity of the Park Foundation and some misunderstanding among Councilmembers and residents as to what the Foundation may do. Attorney Sottile stated that he will give legal advice on this subject in Executive Session.

G. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Zoning Board of Adjustment - See minutes of their meeting of February 10, 1998, attached as Exhibit F.

2. Planning Commission - Planning Consultant Lee Batchelder reported on their meeting of February 11, 1998 (Exhibit G). He announced that Planning will hold a public hearing at their next meeting of March 11 for the three zoning amendment ordinances, Ordinance 1998-1, 1998-2 and 1998-6; and he also answered questions from councilmembers.

H. REPORTS FROM SPECIAL OR JOINT COMMITTEES

1. Personnel Committee - Chairman Abele reported on their meeting of January 14, 1998 (Exhibit H).

(a) He announced that the monthly Safety Sweepstakes winners were Joseph Washington from the Public Works Department; Rebecca Mayberry from the combined group of General Government, Building Department and Recreation Department; Cheryl Gregorie from the Fire Department; and Shawn Corrigan from the Police Department. Each winner will receive $50.

(b) Employees of the Month awards for January were Rhonda Gibbons of the Police Department, Patrice Robertson of the Building Department, and "A" Shift from the Fire Department.

Mayor Bunch stated that during her recent illness, L.D. Dougherty of the Fire Department and Jan Stewart of the Police Department were of great assistance to her by coming to the house and taking her to the hospital for treatment. She made a motion that Council approve naming them as Employee of the Month also; Councilmember Abele seconded; motion passed unanimously.

I. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

J. BILLS ALREADY IN POSSESSION OF COUNCIL - None

K. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

1. First Reading - Ordinance 1998-4 - An Ordinance Amending Certain Provisions of the Code of the City of Isle of Palms, Title 1, Chapter 8, Elections, To Clarify the Terms of Council Members; and Amending the Provisions Regarding Qualifications of Newly Elected Officers. (Exhibit I)

Councilmember Abele made a motion to approve first reading of Ordinance 1998-4, Councilmember Bettelli seconded; motion passed unanimously.

2. First Reading - Ordinance 1998-5 - An Ordinance Amending Title 1, Chapter 9, of the Code of the City of Isle of Palms, By Repealing Article D, Recreation Commission, in Its Entirety. (Exhibit J)

Councilmember Abele made a motion to approve first reading of Ordinance 1998-5; Councilmember Shaffer seconded; motion passed unanimously.

3. Resolution Ratifying Commencement of That Cause of Action Styled City of Columbia, et al, vs. Catawba Insurance Company, Docket No. 97-CP-40-3897, In The Richland County Court of Common Pleas. (Exhibit K)

Clerk Mauldin read the Resolution. Councilmember Miller made a motion to approve the Resolution; Councilmember Abele seconded; motion passed 8-1, with Councilmember Sottile abstaining as he is an insurance agent and holds a license with Catawba.

4. Resolution Designating February 24, 1998 as Spay Day USA. (Exhibit L)

Clerk Mauldin read the Resolution. Councilmember Abele made a motion to approve the Resolution; Councilmember Miller seconded; motion passed unanimously.

L. MISCELLANEOUS BUSINESS

1. Mr. Williams stated that the Fire Department has asked the Accommodations Tax Advisory Committee to approve the purchase of anti-exposure coveralls in order that they can ride the jet ski into the ocean during cold weather without getting hypothermia at a cost of $932 plus $470 for a pair of special marine-grade binoculars. The Committee approved this expenditure and he asked for Council's confirmation. Councilmember Abele moved to approve; Councilmember Miller seconded; motion passed unanimously. Mr. Williams was asked to look into the possibility of purchasing appropriate binoculars at lower cost before authorizing the final purchase.

2. Mr. Williams reported that two bids were received for sale of surplus radio equipment. One bid was only for a partial order and the other for the entire order. (Exhibit M) Councilmember Taylor made a motion to accept the bid of $6,751 for the radio equipment; Councilmember Miller seconded; motion passed unanimously.

3. Mr. Williams reported that the beach access between 6th & 7th Avenues on Ocean Boulevard has been straightened and improved, as a prototype, with 4 X 4's, rope and the beach

monument sign prepared by Charleston County. He asked councilmembers to look at it for similar improvements at the other beach accesses.

4. Mr. Williams reported that in discussion with Republic Parking System and the contract to operate the parking lots this summer, he had asked them if they would consider cutting the grass also, and they declined without a change in cost. He then got an estimate from Lawn-O-Green, our current landscape contractor for City property, at $225 a month between April and October. Upon discussion, Mayor Bunch suggested that Joseph Washington from our Public Works Department has cut the lots before and may want to do so for extra pay. Mr. Williams will pursue this.

5. Mayor Bunch received a request for $250 contribution to the Trident United Way, stating the her discretionary fund has been depleted. Councilmember Abele made a motion to approve this expense from council's fund; Councilmember Bettelli seconded; motion passed unanimously.

6. Mayor Bunch reported that the operators of Riverdogs Ballpark want to have an Isle of Palms Day and she will notify everyone when this is scheduled.

7. Mayor Bunch stated that she had been thinking about having a 45th Anniversary celebration of the Isle of Palms, but suggested that we wait and welcome in the new millennium instead. Councilmembers agreed.

8. Mayor Bunch reported that she had a copy of an article entitled "A Tale of Two Resorts" which she will copy and distribute to councilmembers.

9. Councilmember Abele reminded appropriate committee chairmen to please study appropriate figures in the long range capital budget at their next meetings for discussion at the next Ways & Means Committee meeting.

10. Councilmember Abele also reminded everyone about the memo from him with proposed home occupation ordinance and asked for comments and suggestions before being finalized for council.

M. EXECUTIVE SESSION

Councilmember Abele made a motion to go into Executive Session; Councilmember Taylor seconded; motion passed unanimously. The City Administrator, City Clerk and City Attorney were asked to leave during personnel discussion.

Coming out of Executive Session, the Mayor stated that no action was taken; legal matters and personnel matters were discussed.

Councilmember Abele made a motion to award City Administrator Williams an evaluation rating of 3.2 and assign him the five goals listed in his memo of 2/15/98 and that the Personnel Committee review the entire evaluation with him with comments within the next 10 days, and give him a 2% raise; Councilmember Shaffer seconded; roll call vote was requested. As the City Clerk had left, Councilmember Shaffer called the vote: Taylor - Yes; Abele - Yes; Gear - Yes; Sottile - No; Bunch - No; Shaffer - Yes; Hernandez - Yes; Bettelli - Yes; Miller - Yes. Motion passed 7-2.

There being no further business to come before Council, upon motion duly made and seconded, the meeting was unanimously adjourned at 9:00 p.m.

Respectfully submitted,

Janet G. Mauldin, City Clerk
To be approved by City Council on March 24, 1998.

EXHIBIT A

January 3, 1998

Isle of Palms City Council:

I have been a full time resident of the Isle of Palms for over two and a half years and my husband has been a resident for over 5 years, and we love life on the island with the exception of one thing. My husband and I are responsible dog owners with two beautiful and well trained dogs, they have a good sized yard for play and go on walks twice a day. We are always thoughtful to our neighbors and pick up the messes our dogs make in others' yards as well as at the beach. However, our dogs are large dogs who need room to run and who love to swim and play fetch. This is difficult in our yard and we have enjoyed our time at the beach with them. We are always cognizant of others at the beach and leash our dogs when other dogs are nearby and do not let our dogs run when the beach is busy. Two Sundays ago my husband received a ticket for allowing our dogs to exercise at the beach, there was no one else on the beach, it was cold and rainy, yet animal control felt it necessary to track them down, follow them home and ticket him. We have every intention of paying our fine because it is currently the law.

We, however, would like to see the law change. We fully support the leash law in all the neighborhood areas and believe that it needs to be maintained. But, during the off-season and during the early morning and late evening hours of the season when the beaches are not busy, we see no reason for the leash law to be in effect. In addition we support the idea of a "pooper scooper" law on the beaches to keep them beautiful and enjoyable for all. While on a recent trip to Orlando we saw a neat idea, "pooper scooper" garbage cans with bags attached, located conveniently throughout the park.

We propose a change in the leash law as follows: **From May 15th to September 15th dogs must be under voice control between the hours of 7pm to 8am and under leash control all other hours while on the beach, from September 16th to May 14th dogs must be under voice control at all times while on the beach. While off the beach and in the neighborhoods all dogs must be under leash control at all times except within their own yards. In addition, we propose that a "pooper scooper" law be instituted for the beaches and the purchase of "pooper scooper" sights be part of the 1998 budget to facilitate this and that these be conveniently placed throughout the public beach areas much like the current trash cans.**

This proposal is not without precedent. On Sullivan's Island the law is quite similar to my proposal, in the Cities of Charleston and Goose Creek all dogs must be under voice control at all times only.

We urge you to reconsider the leash law, we are sure that you can all agree that this proposal is not far fetched and that it can only add to the wonderful lifestyle we have on the Isle of Palms for both your voting public and their four-legged family members.

Please contact us when this proposal is presented to the council so that we may attend the meeting. Feel free to contact us at any time at 886-5326 or 797-1103 (W) or via e-mail at MGSGAW@aol.com.

Thank You in advance for your thoughtful consideration.

Sincerely,

Gretchen A. Woods-Seif and Matthew G. Seif 3302 Cameron Blvd.

Gretchen A Woods-Seif

EXHIBIT B

WAYS AND MEANS COMMITTEE
February 18, 1998

The regular meeting of the Ways and Means Committee was called to order on February 18, 1998, at 6:00 p.m., in City Hall Council Chambers. Committee members present were Chairman Abele, Council Members Bettelli, Gear, Hernandez, Miller, Shaffer, and Sottile, City Administrator Williams, City Treasurer Suggs, and City Clerk Mauldin. Mayor Bunch and Council Member Taylor were excused.

1. Citizens Comments. (a) At Councilmember Shaffer's request, Ralph Taylor, Larry Tyler and David Cottingham of Atlantic Storm Panels gave a presentation to the Committee on hurricane panels for the windows and doors of City buildings. (Exhibit A)

2. Approval of Previous Minutes. As there were some corrections requested to the minutes, approval was deferred to the next meeting so that the Clerk can listen to the tape and make necessary changes and additions.

3. Monthly Financial Report. Mr. Williams reported that the City is in good financial shape. At this point of the year, the City is at 58.43% expended with revenues collected at 23.74%, and with taxes recently received, revenues are at 59.01% today. There is approximately $1,000,000 cash on hand in the General Fund; $1,000,000 in the Capital Projects Fund; $326,000 in the Accommodations Fee Fund; and $129,000 in the Accommodations Tourist Related Fund. He stated that by changing insurance companies, the City has saved some $19,000 on insurance expenses. Chairman Abele stated that he was a bit concerned over the high spending rates in several departments for vehicle maintenance and vehicle fuel and oil, and he asked the City Administrator to keep an eye on these categories. Mr. Williams answered questions about individual items. Mr. Sottile asked everyone to consider delegating some of the remaining Accommodations Fee Fund for drainage solutions.

4. Old Business. (a) Parking Lot Contract. Mr. Williams passed out the bid sheet (Exhibit B) showing the four bids and he recommended the City accept the high bid of Republic Parking Systems. After discussion, **Ms. Hernandez made a motion to approve the bid of $72,000 from Republic Parking System beginning April 1st; Mr. Miller seconded; after further discussion about asking them to also mow the parking lots; motion passed unanimously.** The City Administrator was requested to attempt to include mowing the lots into the final contract.

(b) Public Restroom Contract. Mr. Williams passed out the bid sheet (Exhibit C) showing the two bids. He reported that Central Parking System had withdrawn their bid since they lost the bid for operation of the parking lots and wouldn't do one without the other. Therefore, Isle of Palms Cleaning and Management Services is the only bidder at $89.00 per day.

Mr. Shaffer made a motion to approve the bid of Isle of Palms Cleaning and Management Services at $89 per day beginning April 1st; Mr. Sottile seconded; motion passed unanimously.

(c) Breach Inlet Bridge. Chairman Abele stated that City Hall has some preliminary plans for the bridge if anyone wants to look at them. Mr. Williams reported that SCDOT told him the funds to replace the bridge were only available through this fiscal year and then will be allocated elsewhere. He will contact them again to find out whether the fiscal year is state or federal.

5. New Business. (a) Salary Range for Maintenance/Recreation Assistant Position. Chairman Abele reported that the Recreation Director has proposed a salary range of $15,600 - $17,750 - $19,982 and asked for the Committee to approve this so that a full package of job description and salary can be presented to full Council next week. **Mr. Shaffer made a motion to approve this range; Ms. Hernandez seconded; motion passed unanimously.**

(b) Long Range Capital Budget. Chairman Abele referred to his memo of 2/18/98 and the attached proposed 10-year capital requirements budget (Exhibit D) Chairman Abele stated that there will be a work session at the next Ways & Means Committee meeting and requested that the Public Safety, Public Works and Recreation Committees review and validate the FY 98/99 requirements for their departments at their next meeting in preparation for the work session. The purpose of the work session will be to (1) validate the capital requirements for the FY 98/99 budget, (2) identify sources of funds for each capital requirement, and (3) make any changes to the out-year portions of the 10-year plan.

6. Miscellaneous. (a) Mr. Williams reported that he had a meeting with representatives of SCE&G who would like to initiate discussions on our franchise renewal due in July 1999. Mr. Williams indicated that he would pursue this further and make a recommendation to the Committee at a subsequent date.

(b) Mr. Williams began referred to a memo from Mr. Gear dated 1/15/98 concerning trends in Isle of Palms real estate ownership from owner occupancy to rental property. (Exhibit E) Mr. Gear discussed this in some detail and proposed that the City research this trend which would be helpful for future long-term planning. Mr. Williams was asked to get a cost estimate for this service for further discussion.

(c) Mr. Williams reported that he had met with an associate from Hobbs, Upchurch in Raleigh, NC, today and they viewed and discussed a traffic engineering study for the stop signs on Ocean Boulevard at 5th and 7th Avenues and the proposed cul-de-sac on 28th Avenue as well as speed limits around the Recreation Center. He reported that the cost will be around $2,500 and could come out of the General Government, Professional Services account. **Mr. Shaffer made a motion to approve hiring Hobbs, Upchurch to do all three studies; Ms.**

Hernandez seconded. Upon discussion, Mr. Gear made an amendment to the motion that the study be done on Ocean Boulevard between June 15th and August 15th in order to get an accurate pedestrian count during the peak summer season; Mr. Sottile seconded; amendment failed 2-5. Main motion passed unanimously.

(d) Mr. Williams reported that the merchants from the commercial district have requested that the City build a dune walkover at the beach access next to Sea Cabins to make it more accessible as it is often under water. (Exhibit F) This access is used heavily by visitors using the parking lots. The Committee referred this to the Public Works Committee.

(e) Mr. Shaffer made a motion to ask Atlantic Storm Panels to prepare a cost estimate for hurricane shutters for City buildings; Ms. Hernandez seconded. After discussion, both the second and motion were withdrawn. Mr. Williams will ask them for an informal ball-park estimate of the cost to determine whether or not the City could afford it and if the cost was reasonable, the project would have to go out for bids.

(f) **Mr. Sottile made a motion to take $25,000 from the Accommodations Fee Fund and move forward with construction of Memory Park; Mr. Miller seconded**. Upon discussion, some Committee members felt the funding should come out of the Accommodations Tax funds and override the decision of the Accommodations Tax Advisory Committee not to fund the project. **Motion was defeated 1-6.** The Committee determined that the project would go forward and that decision would be made on the funding after final plans are received.

(g) Chairman Abele asked the Committee if there were any objections to changing the date of the Ways & Means meeting to the Tuesday before Council instead of Wednesday. There were no objections and the next meeting will be on March 17th.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:25 p.m.

Respectfully submitted,

Bob Abele, Chairman

EXHIBIT A

ATLANTIC
STORM PANELS

PRESENTATION

TO

ISLE OF PALMS

CITY COUNCIL

February 18, 1998

55-57 HWY. 90 • P.O. BOX 1915 • LITTLE RIVER, SOUTH CAROLINA 29566 • (803) 399-6000 • FAX (803) 399-0111

ATLANTIC STORM PANELS

February 18, 1998

Isle of Palms City Council
Isle of Palms, SC

Dear Council Member:

Atlantic Storm Panels was founded in June 1994 by Larry R. Tyler. Being born and raised within close proximity of Myrtle Beach, South Carolina. Larry experienced, first hand, the ravages of storms beginning with Hurricane Hazel in 1954 through Hugo in 1989. Recognizing that most damage occurred after glass breakage, he began the process of developing and testing numerous materials and manufacturing processes that have led to the creation of a window and door protection product, which is stronger, more durable, and easier to install and handle than currently available materials. These panels of molded ABS plastic have been storm as well as laboratory tested and found to exceed all South Florida and Southern Building Code requirements for strength and impact resistance.

In cooperation with Dow Chemical and Spartech Plastics Engineers, Atlantic Storm Panels' Engineering Staff continues its goal of providing innovative products with the development of a clear poly-carbonate panel which will be stronger, clearer and easier to install than any other poly-carbonate panel on the market today.

Atlantic Storm Panels offers a complete line of Hurricane Protection Products for your home or commercial building. Our product line includes Bahama and Colonial Shutters, Accordion and Roll-Up Systems, as well as Aluminum Storm Panels. A custom-engineered double garage door support is also available.

The complete line of Hurricane Protection Products are installed by factory trained technicians.

Atlantic Storm Panels is committed to be the leader in the industry. We continue to investigate and develop new products to ensure that our products are unsurpassed in quality and value.

We look forward to serving you.

Sincerely,

David Cottingham, CEO
Hurricane Protection Products, Inc.
dba Atlantic Storm Panels

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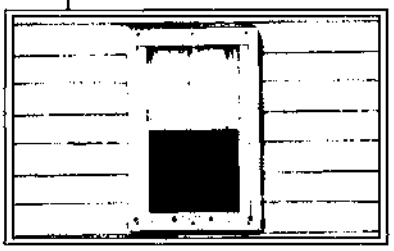
ATLANTIC STORM PANELS



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High Quality Hurricane & Storm Protection

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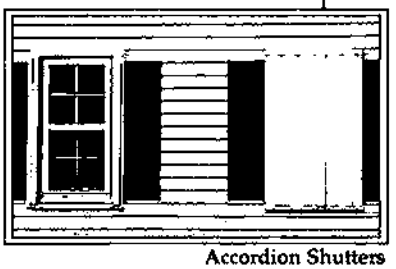
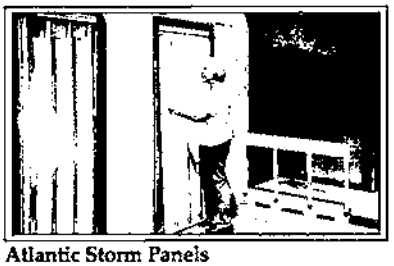
Atlantic Storm Panels manufactures a complete line of hurricane protection for commercial and residential.



Accordion Shutters



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The unique design of the Atlantic Storm Panels allows quick and easy installation. All of Atlantic Storm Panels' products are designed to be user-friendly. Designed to meet or exceed SBCCI and Southern Florida Building Code requirements.

Atlantic Storm Panels a division of Hurricane Protection Products, Inc.

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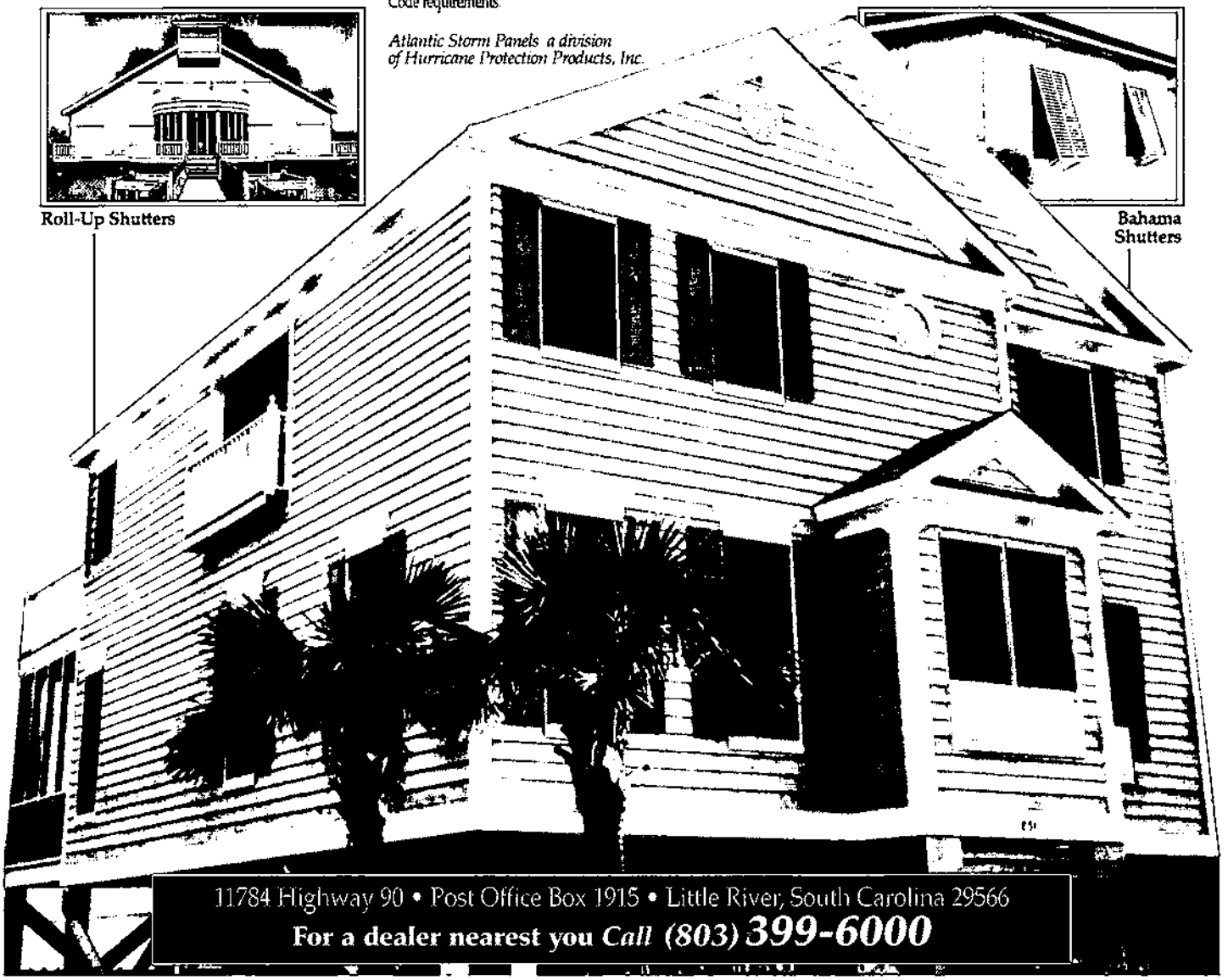
Bahama Shutters



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Bahama Shutters
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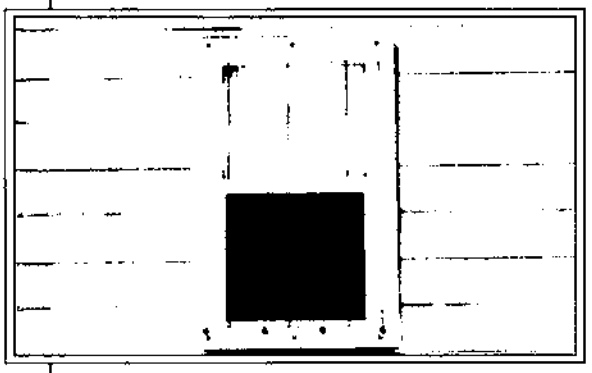
Panel Storage Racks

Engineered To Florida Building Codes

ATLANTIC STORM PANELS



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MISSION STATEMENT

TO PROVIDE INNOVATIVE, PRACTICAL, AND TOP QUALITY PRODUCTS DESIGNED TO PROTECT AND SECURE INDIVIDUAL'S RESIDENCES AND BUSINESSES.

TO TREAT EMPLOYEES, DEALERS AND CUSTOMERS WITH HONESTY, FAIRNESS AND INTEGRITY AND TO NEVER COMPROMISE THESE VALUES.

QUALITY ASSURANCE PLAN

Any material supplied by Atlantic Storm Panels found to be defective within one year of purchase will be replaced by Atlantic Storm Panels free of charge. Defective parts must be returned, freight pre-paid, to Atlantic Storm Panels.

Painted finishes on parts supplied to Atlantic Storm Panels are excluded from this warranty except for pass-through warranties provided by the supplier.

Atlantic Storm Panels shall not be liable for any parts damaged or broken due to abuse, misuse, improper installation, or acts of God nor for any consequential damages arising or alleged to arise from the purchase covered by this warranty or the warranty itself.

Hurricane Protection Products Inc.
dba Atlantic Storm Panels
P O Box 1915
57 Hwy 90
Little River, South Carolina 29566

ATLANTIC STORM PANELS

The 1998 Builders Show

HOME SHOW '98

FEBRUARY 20, 21, 22, 1998

VIP You are a VERY IMPORTANT PERSON to Atlantic Storm Panels

Myrtle Beach Convention Center

A Presentation of The Horry-Georgetown Home Builders Association

It's SHOWTIME!!!!

Atlantic Storm Panels invites you to visit us while at the 1998 Home Show. Our booth is right in the center of the hall at Booth Numbers 73, 74, 79, and 80 just two aisles from the Enchanted Forest.

Special Show Prices will be offered on our custom Atlantic Storm Panels line to all who stop by and register to win an installation of storm panels to cover a sliding glass door.

Come see the display of our complete line of Hurricane Protection Products presented in the attached brochure.

Hurricane season starts April 1. Be Safe...Be Prepared...have your home protected with Atlantic Storm Panels!!

SHOW HOURS

Friday, February 20 ..... 12 Noon to 7:00 pm
Saturday, February 21 ..... 10:00 am to 7 pm
Sunday, February 22 ..... 1:00 pm to 5:00 pm

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EXHIBIT B

Contracted Operation of Municipal Parking Lot

BID OPENING - February 17, 1998 - 2:00 p.m.

COMPANY	Season Rent	Monthly Pmt.	
Republic Parking System	$72,000	$12,000	$
Central Parking System	$68,010	$	
Isle of Palms Cleaning and Management Services, Inc.	$68,000	$11,333.33	
Restaurant Concepts, Inc. David S. Maw	$38,900	$ 6,483.33	

EXHIBIT C

Contracted Operation of Public Restrooms

BID OPENING - February 17, 1998 - 2:30 p.m.

COMPANY	Daily Rate		
Isle of Palms Cleaning and Management Services, Inc.	$89.00	$	$
Central Parking System	$81.20	$	
	$	$	
	$	$	

EXHIBIT D

18 February 1998

TO : Mayor Bunch
Council Members

FROM: Bob Abele

SUBJ: Ten Year Capital Needs Projection

1. Attached is a Ten Year Capital Needs Projection developed by the City Administrator. I believe that it is terribly important for us to identify and validate these requirements, be aware of them, and plan ahead for them in the total budget process. The attached is an excellent tool for us to start this process. At the March Ways and Means meeting we will have a working session on our capital requirements. The purpose will be primarily to validate the 1998/1999 requirements and identify the potential sources of funding for them. In addition, we can make any desired/required changes to the outyear requirements. To assist in this, I would appreciate it if the cognizant committees would "scrub" the requirements for FY 1998/1999 in particular that are under their purview at their March meetings and address them at the Ways and Means meeting. Since they do not fall under any specific committee, I will review the General Government and Building Department requirements with Mark and Ed. In addition, I have asked Mark to take the FY 98/99 requirements and identify the source of funds for each that he would recommend.

1. As you can see from the attached, we are talking about alot of money and I really hope that each of you is able to give this a good review.

cc: City Administrator

Ten Year Capital Needs Projection

General Government Item	FY '98-'99	FY '99-'00	FY '00-'01	FY '01-'02	FY '02-'03	FY '03-'04	FY '04-'05	FY '05-'06	FY 06-'07	10 Year Total
Computer system upgrades	5,000	2,500	3,000	3,500	4,000	4,500	5,000	5,500	6,000	39,000
Reseal/restripe parking lot	1,500									1,500
Records Management Syetem	25,000									25,000
Crib storage area in PW Bldg/records	15,000									15,000
800 Mhz radio replacement (10yr)									12,000	12,000
Vehicle replacement/admin				19,824						19,824
Vehicle replacement/mayor			19,652							19,652
Repaint City Hall/Police Station trim				7,500				8,400		15,900
Replace HVAC units					20,000					20,000
Replace carpet		15,000								15,000
Memory Park	30,000									
Replace generator					35,000					35,000
Sufacing of beach access parking lots	200,000	0	0	0	0	0	0	0	0	200,000
Sub-total	**276,500**	**17,500**	**22,652**	**30,824**	**59,000**	**4,500**	**5,000**	**13,900**	**18,000**	**447,876**

Police Department Item	FY '98-'99	FY '99-'00	FY '00-'01	FY '01-'02	FY '02-'03	FY '03-'04	FY '04-'05	FY '05-'06	FY 06-'07	10 Year Total
Patrol cars 3/yr; 4th &5th yr= 4	78,000	60,255	62,062	63,923	87,787	90,420	69,849	71,944	74,102	658,342
Animal control truck				22,000						22,000
Beach patrol ATV 3 yr cycle			5,700				6,300			12,000
Radar units replacement 2/yr	5,150	5,305	5,464	5,737	6,024					27,679
Video cameras replacement 4/yr				20,000	20,600	21,218	21,855	22,510	23,185	129,368
Police boat 1/10 yrs	35,000									35,000
Ballistic vests 4/yr	1,700	1,785	1,874	1,968	2,066	2,170	2,278	2,392	2,512	18,745
Mobile data terminals	12,000	7,000	7,000	7,000	7,000					40,000
800 Mhz radio replacement									123,500	123,500
Computer system upgrades	5,000	2,500	3,000	3,500	4,000	4,500	5,000	5,500	6,000	39,000
Sub-total	**136,850**	**76,845**	**85,100**	**124,128**	**127,477**	**118,308**	**105,282**	**102,346**	**229,299**	**1,105,634**

Ten Year Capital Needs Projection

Fire Department Item	FY '98-'99	FY '99-'00	FY '00-'01	FY '01-'02	FY '02-'03	FY '03-'04	FY '04-'05	FY '05-'06	FY 06-'07	10 Year Total
85 Engine 3 Pumper replacement		200,000								200,000
89 Engine 4 Pumper replacement							210,000			210,000
91 Engine 2 (rehab)				15,000						15,000
88 Rescue squad replacement	127,000									127,000
90 Replace Car 2 w/4x4	22,000									22,000
93 Replace Rescue 1 4x4		22,500								22,500
94 Car 1 4x4			23,000							23,000
Rescue 2 (ATV)	5,000			5,500			6,000			16,500
97 Rescue 5 (Personal watercraft)					9,200					9,200
800 Mhz Radio replacement									45,000	45,000
Emergency call boxes	32,000									32,000
Install exterior pass thru doors	3,000									3,000
Computer upgrade	1,500	2,000	2,500	3,000	3,500	4,000	4,500	5,000	5,500	31,500
Replace fire hose 5"	7,200			7,848			8,554			23,602
Air pack replacement			20,000			10,000			15,000	45,000
Replace generators Sta.1 &2				20,000	22,000					42,000
Replace HVAC				5,000	5,500					10,500
Replace carpet	3,300					3,700				7,000
Bunker gear 6 sets; 10 sets	3,000	3,090	3,183	3,278	3,377	3,478	3,582	3,690	3,800	30,477
Repaint Stations 1 & 2	0	0	0	15,000	5,000	0	0	0	0	20,000
Sub-total	**204,000**	**227,590**	**48,683**	**74,626**	**48,577**	**21,178**	**232,636**	**8,690**	**69,300**	**935,279**

Public Works Dept. Item	FY '98-'99	FY '99-'00	FY '00-'01	FY '01-'02	FY '02-'03	FY '03-'04	FY '04-'05	FY '05-'06	FY 06-'07	10 Year Total
Replace 1985 Ford LN8000 Ox dump PW6		62,000								62,000
Replace PW Admin vehicle(w 4x4)	20,500									20,500
Replace 1987 Ford LN8000 Ox body PW5			64,000							64,000
Replace Caterpillar trash loader									110,500	110,500
Replace 1988 Ford F800 PW2 20yd w/30yd	94,760									94,760
Replace 1988 Ford F800 PW3 20yd w/30yd		94,760								94,760
Replace 1994 Ford LNT8000 30 yd w/30yd				104,705						104,705
Replace 1997 International							115,050			115,050
Replace P/U trucks/hoppers		17,500	18,500							36,000
800 Mhz Radio Replacement									20,500	20,500
Replace flail mower	2,800									2,800
Roll-cart replacement	2,000	2,000	2,000	2,000	2,500	3,000	3,500	4,000	4,500	25,500
Replace generator					20,000					20,000
Replace tractor	0	0	0	0	0	0	0	0	28,000	28,000
Sub-total	**120,060**	**176,260**	**84,500**	**106,705**	**22,500**	**3,000**	**118,550**	**4,000**	**163,500**	**799,075**

Ten Year Capital Needs Projection

Building Department Item	FY '98-'99	FY '99-'00	FY '00-'01	FY '01-'02	FY '02-'03	FY '03-'04	FY '04-'05	FY '05-'06	FY 06-'07	10 Year Total
Replace admin vehicle					20,474					20,474
Replace admin vehicle	17,505						22,573			40,078
Replace admin vehicle				19,499						19,499
Fax machine	1,500									1,500
800 Mhz Radio Conversion									14,156	14,156
Computer upgrade	1,500	2,000	2,500	3,000	3,500	4,000	4,500	5,000	5,500	31,500
Sub-total	**20,505**	**2,000**	**2,500**	**22,499**	**23,974**	**4,000**	**27,073**	**5,000**	**19,656**	**127,207**

Recreation Dept. Item	FY '98-'99	FY '99-'00	FY '00-'01	FY '01-'02	FY '02-'03	FY '03-'04	FY '04-'05	FY '05-'06	FY 06-'07	10 Year Total
Implementation of master plan Phase I	140,000	140,000	140,000	140,000	140,000					700,000
Implementation of master plan Phase II				520,000	520,000	520,000	520,000	520,000	0	2,600,000
Replace admin vehicle						22,000				22,000
Replace P/U truck	17,266									17,266
Replace tractor					12,000					12,000
Computer upgrade	1,500	2,000	2,500	3,000	3,500	4,000	4,500	5,000	5,500	31,500
800 Mhz Radio Replacement									3,000	3,000
Sub-total	**158,766**	**142,000**	**142,500**	**663,000**	**675,500**	**546,000**	**524,500**	**525,000**	**8,500**	**3,385,766**
Totals by year	**916,681**	**642,195**	**385,935**	**1,021,782**	**957,028**	**696,986**	**1,013,041**	**658,936**	**508,255**	**6,800,837**

Debt Service- Principal & Interest Item	FY '98-'99	FY '99-'00	FY '00-'01	FY '01-'02	FY '02-'03	FY '03-'04	FY '04-'05	FY '05-'06	FY 06-'07	10 Year Total
1987 G. O. Bond Issue	208,650	198,300	212,800	200,375	187,775					1,007,900
1991 G. O. Bond Issue	79,535	76,565	78,550	75,150	71,700	98,200	97,600	101,650		678,950
										1,686,850

12-Nov-97

EXHIBIT E

TO: Mark Williams, Isle of Palms City Administrator
FROM: TP Gear 886-6096 rsvp@bellsouth.net
DATE: January 15, 1998
RE: Trends in IOP real estate ownership, (owner occupancy v rental property)

Mark, in my opinion we need to compile a list of Isle of Palms homes and lots that have transferred title in the last five years. Five years corresponds with the property reassessment undertaken in 1992, and it gives a large enough sample to evaluate recent trends in the movement to or away from resident ownership.

As you are aware, Dee Taylor has been studying tax-base trends using information received from the County Assessors office. I know you and Dee agree that we need more data to fully investigate the several issues involved.

One specific area that has proved difficult to analyze is the owner resident, increase or decrease, in neighborhoods most affected by the vacation rental market - residential areas within a few blocks of the ocean. This 5-year period is probably the best forecaster of what is in store for us, in these areas, in the near and long term future.

I have tried to accumulate the data from various sources but it is proving laborious and expensive.

Here is the transfer and assessment information necessary for analysis, in my opinion: Free standing homes and lots geographically specified as below, by year of transfer, including TMS numbers. No condominium properties.

Palm Boulevard entirely and all intersecting Avenues above 41st, (excluding WD proper). 2d - 9th Avenues (between palm and Ocean Blvd.), Carolina Blvd., Charleston Blvd., Ocean Blvd., Cameron Blvd and all blocks that intersect Palm Blvd., 22d - 40th Avenues.

These are the areas that are likely to experience the pressure from full time rentals - which if sufficient, may displace the resident homeowner character of some of the areas. If there is a loss of resident homeowners to the rental market in the listed areas, this research will demonstrate to what degree. Some persons believe the opposite is the case. Dee has also found some contradictory data. Only this research can fully address the issue.

There is a service in Charleston which provides such title transfer data for a fee. With the title transfer addresses (TMS#'s) in hand, the Assessors Office should be able to determine from its records which of the properties began as 4% properties (5-years ago), and are now 6%, and vice versa.

I will advise Dee, by a copy of this memo. Please let me know your thoughts as soon as possible.

Regards, tpg

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I have tried to accumulate the data from various sources but it is proving laborious and expensive.

Here is the transfer and assessment information necessary for analysis, in my opinion: Free standing homes and lots geographically specified as below, by year of transfer, including TMS numbers. No condominium properties.

Palm Boulevard entirely and all intersecting Avenues above 41st, (excluding WD proper). 2d - 9th Avenues (between palm and Ocean Blvd.), Carolina Blvd., Charleston Blvd., Ocean Blvd., Cameron Blvd and all blocks that intersect Palm Blvd., 22d - 40th Avenues.

These are the areas that are likely to experience the pressure from full time rentals - which if sufficient, may displace the resident homeowner character of some of the areas. If there is a loss of resident homeowners to the rental market in the listed areas, this research will demonstrate to what degree. Some persons believe the opposite is the case. Dee has also found some contradictory data. Only this research can fully address the issue.

There is a service in Charleston which provides such title transfer data for a fee. With the title transfer addresses (TMS#'s) in hand, the Assessors Office should be able to determine from its records which of the properties began as 4% properties (5-years ago), and are now 6%, and vice versa.

I will advise Dee, by a copy of this memo. Please let me know your thoughts as soon as possible.

Regards, tpg

EXHIBIT F

EXHIBIT F

EXHIBIT C

PUBLIC SAFETY COMMITTEE
February 9, 1998

The regular meeting of the Isle of Palms Public Safety Committee was held on February 9, 1998, at 6:00 p.m., in City Hall Council Chambers. Committee Members present were Chairman Shaffer, Abele and Gear, Police Chief Buckhannon, and Fire Chief Graham. Also present was Council Member Sottile.

1. Approval of Previous Months Minutes. Adm. Abele made a motion to approve the minutes of the January 1998 meeting; Mr. Gear seconded; motion passed unanimously.

2. Citizens Comments. Guy Taylor spoke to the Committee concerning the decision of Council not to remove the stop signs on Ocean Boulevard at 5th and 7th Avenues pending an engineering study. Mr. Taylor recounted the history behind placement of these signs as he remembers it. He provided to the Committee correspondence between the City and SCDOT. He also provided a copy of the section from the new Comprehensive Plan relating to stop signs on the island in general. (copies attached hereto)

3. Police Department Monthly Report. Chief Buckhannon discussed the monthly department report for January (see attached) and answered questions of committee members.

(a) Bullet-Proof Vests. Chairman Shaffer reported that there was discussion in Personnel Committee about police officers wearing their bullet-proof vests and whether or not they should be worn at all times. He further said that not wearing the vests will not hinder the accreditation process. Chief Buckhannon referred to a statistical survey which says that 177 out of 235 agencies provide bullet-proof vests for their officers and only 95 make it a mandatory requirement that the officers wear them all the time. Mt. Pleasant and N. Charleston make it mandatory that their street officers wear them. Chief pointed out that of the 11 officers on the road on the island, 9 routinely wear their vests daily, and one wears his only at night; and the City's guidelines require only that the vests be readily available and they are replaced every five years. Chief Buckhannon did not want to make it mandatory that his officers wear them, but rather make it a choice by the officers to wear them or not. The Committee agreed that they would like the officers to be "strongly encouraged" to wear their vests but not be required to do so at this time.

(b) Front Beach Parking. Chairman Shaffer stated that the Committee and the department need to be looking at the parking situation on the front beach. There is a new residence being constructed next to the Windjammer (where a driveway has taken the place of two parking meters) and plans are forthcoming for another hotel on the beach. Chief Buckhannon said parking meters go up in mid March and as he has been reviewing the area, there are some potential parking problems coming up, such as adequate parking spaces for arrivals at the new hotel. Committee members discussed this issue in length and will continue to study parking problem for further discussion next month.

(c) Adm. Abele expressed concern about the police boat not fitting into the garage and he suggested getting a tarp for it. Chief Buckhannon said that the radar equipment is what is keeping the boat out of the garage.

(d) Mr. Gear opened further discussion of the stop signs on Ocean Boulevard and especially asked if there have been any accidents on Ocean Boulevard because the stop signs are there; and secondly have there been any accidents attributable to those stop signs that would normally be attributable to any other stop sign anywhere else on the island. Chief Buckhannon said that he didn't remember there being any accidents due to the stop signs. He did, however, say that in his opinion it was the highway department's responsibility for signs as they are responsible for maintenance of the streets.

Mr. Gear felt that beyond the highway department's responsibilities for safety, the City also has more responsibility for making our areas more palatable for the people who live there. The flow of traffic on Ocean Boulevard to and from the commercial front beach area is something that we know better than the SCDOT and these signs may make if safer for our pedestrians crossing to the beach and the safety issue is most important. Chief Buckhannon stated that when the signs were first discussed, Howard Chapman (traffic engineer) did advise that it was not unreasonable for the City to put up stop signs for the safety of pedestrian flow crossing to the beach and not necessarily to slow vehicular speed.

After lengthy discussion, Chairman Shaffer said that an engineering study was to be done which hopefully will answer some of the questions at hand and this will be discussed further.

4. Fire Department Monthly Report. Chief Graham discussed the monthly department report for January (see attached) and answered questions of committee members.

(a) Assistant Fire Chief. Chief Graham passed out a draft job description she prepared and discussed her recommendations. This will be discussed at next month's meeting and the position will begin with the next fiscal year.

(b) Financing for Squad Truck. Chief Graham showed photos of the current squad truck which is a 1988 Ford F-350. She said that the current truck is undersized, overloaded and is not reliable. She explained that turn-around time on the proposed new chassis is anywhere from 2-11 months and she recommends approval by Council to go to the Accommodations Tax Committee before July so that we can get the truck sooner. The lifetime of the new chassis is 15 years, but the new box would have a lifetime warranty and a chassis replacement may only be @ $40,000. Cost of a complete new truck as proposed would be $100,000-$125,000.

Adm. Abele made a motion that the Fire Chief be authorized to research and prepare estimates for a new squad truck for the committee's review in order to approach the Accommodations Tax Committee before July; Mr. Gear seconded. Upon further discussion, Mr. Gear asked about the extensive maintenance that has had to be done on the old truck; Chief Graham says it is very much overloaded and in order to carry the needed

equipment, the companies she has talked with have told her that a larger box and heavy duty truck is necessary. **After discussion, motion passed unanimously.**

5. Miscellaneous. Chief Buckhannon reported that there was an accident at the intersection where the officer chose not to write a ticket (which is usual and customary for our department not to write a ticket) and the City has received a complaint from a resident who witnessed the accident and is upset because a ticket was not written and they did not have to go to court. At this time the Chief is investigating further.

6. There being no further business to come before the committee, the meeting was unanimously adjourned at 8:25 p.m.

Respectfully submitted,

Skipper Shaffer, Chairman

Isle of Palms

Police Department

Monthly Report

January 1998

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10	Crime Time of Day Analysis
11	Court Collection Report
12	Monthly Court Summary
13	Animal Control Report
14	Narcotics Report
15 - 16	Training Report

ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(803) 886-6522 FAX (803) 886-8005

TO: MAYOR BUNCH, CITY COUNCIL, ADMINISTRATOR WILLIAMS

FROM: CHIEF BUCKHANNON

SUBJECT: MONTHLY REPORT FOR JANUARY 1998

DATE: FEBRUARY 6, 1998

The following is a brief synopsis of the officers' activities during the month of January, 1998.

Patrol

01-03-98 An officer observed a male subject staggering in the middle of the roadway of 21st Avenue at 2:25am. The subject, an intoxicated 41 year old male, was arrested for Disorderly Conduct.

01-03-98 Officers responding to a complaint of a loud party arrested 22 subjects for Underage Possession of Beer, one 21 year old male was also charged with Transfer Alcohol to Minor.

01-05-98 Officers responding to a disturbance located a male subject and a female subject in a verbal altercation on their front lawn. This altercation was a result of an earlier fight between the male subject and his twin brother who did not wish to press charges for assault.

01-06-98 Officers responding to a domestic situation involving weapons arrested a 17 year old Island male for Criminal Domestic Violence of a High and Aggravated Nature when it was learned that he had thrown several knives and objects at his sister.

01-08-98 Two male subjects were arrested for Simple Assault for fighting in a front beach restaurant.

01-12-98 Officers responding to a domestic dispute in progress located a female subject locked in her vehicle. After determining that the dispute was verbal in nature officers assisted in transporting the male subject to the Crisis Ministries Shelter for Men.

01-17-98 An officer observed a possible drunk driver outside of the Isle of Palms jurisdiction near Rifle Range Road in Mt. Pleasant. The officer followed the subject until a Charleston County Officer arrived and arrested the subject for Driving Under the Influence.

01-18-98 An officer stopped a vehicle for crossing the center line and arrested the driver for Hindering a Police Officer when she refused to exit the vehicle.

01-21-98 A 25 year old male was arrested for Disorderly Conduct and Failure to Pay Outstanding Tickets when an officer observed him urinating in public.

01-21-98 A 24 year old male was arrested for Disorderly Conduct and Failure to Pay Outstanding Tickets when an officer observed him urinating off the back deck of the Windjammer.

01-21-98 Officers responded to a report of a fight in progress where a female subject was kicking another female in the face at the Windjammer. The victim signed a warrant for the arrest of the 35 year old female for Simple Assault.

01-22-98 Officers responding to a disturbance in Wild Dunes arrested a 33 year old intoxicated female for Disorderly Conduct.

01-24-98 A 24 year old female was arrested for Disorderly Conduct when an officer observed her urinating in public in the parking lot of a business on J C Long Boulevard.

01-25-98 An officer investigating a suspicious vehicle parked near the front beach area at 3:30am arrested the two occupants for Possession of Schedule II Controlled Substance and Open Container of Beer in Vehicle.

Personnel

January 5th & 6th, 1998 Corporal Brad Markwald completed a two day Supervisor Development course presented by Public Agency Training Council.

January 9, 1998 The Police Department worked with the Recreation Department in hosting a middle school teen age dance.

January 12th & 13th, 1998 Corporal Gary Erickson re-certified as a Defensive Tactics Instructor at the South Carolina Criminal Justice Academy.

January 19th & 20th, 1998 Detective Corporal David McPherson completed a two day Detective Supervisor course presented by Public Agency Training Council.

ISLE OF PALMS POLICE DEPARTMENT

TO: Lt. McCurdy

FROM: TCO Supervisor Gibbons

DATE: February, 2, 1998

SUBJECT: Telecommunications Activity Report for January 1998

During the month of January 1998 the Telecommunications office received and dispatched 2,569 calls for service to the 4 public safety agencies of the Isle of Palms and Sullivans Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
January 1998	1,760	49	766	20	2,595
January 1997	1,527	19	759	12	2,317
Percentage Change	15%	158%	1%	67%	12%
Year to Date 1998	1,760	49	766	20	2,595
Year to Date 1997	1,527	19	759	12	2,317
Percentage Change	15%	158%	1%	67%	12%

	January 1998	January 1997	Percentage Change	Year To Date 1998	Year To Date 1997	Percentage Change
Service Calls	804	772	4.1%	804	772	4.1%
Building Checks	419	361	16.1%	419	361	16.1%
SPR'S	529	386	37.0%	529	386	37.0%
Traffic Stops	279	290	-3.8%	279	290	-3.8%
Traffic Stops w/Tickets	72	71	1.4%	72	71	1.4%
% Traffic Stops w/Tickets	25.8%	24.5%	1.3%	25.8%	24.5%	5.4%
DUI Tickets	1	4	-75.0%	1	4	-75.0%
DUS Tickets	14	12	16.7%	14	12	16.7%
Speeding Tickets	16	23	-30.4%	16	23	-30.4%
Other Traffic Tickets	92	48	91.7%	92	48	91.7%
Non Traffic Tickets	48	32	50.0%	48	32	50.0%
Parking Tickets	39	14	178.6%	39	14	178.6%
City Tickets	28	31	-9.7%	28	31	-9.7%
Warning Tickets	87	1	8600.0%	87	1	8600.0%

Connector Calls For Service for the Month of January 1998

The Isle of Palms Police Department has responded to or initiated 52 calls involving 598 minutes, or 9.97 man hours for the month of January, 1998. The following table breaks down the type, number and time element of each call.

	Calls January	Calls Year To Date	Arrests January	Arrests Year To Date	Minutes January	Minutes Year To Date	Avg. Minutes January	Avg. Minutes Year To Date
Accidents	0	0	0	0	0	0	0.00	0.00
Traffic Stops With Tickets	11	11	2	2	305	305	27.73	27.73
Traffic Stops Without Tickets	36	36	0	0	261	261	7.25	7.25
Citizen Assists	0	0	0	0	0	0	0.00	0.00
Assist Other PD	1	1	0	0	27	27	27.00	27.00
Miscellaneous	4	4	0	0	5	5	1.25	1.25
Totals	**52**	**52**	**2**	**2**	**598**	**598**	**11.50**	**11.50**
Totals 1997	**57**	**57**	**0**	**0**	**518**	**518**	**9.09**	**9.09**

Isle of Palms Police Department Monthly Report for January 1998

ll UCR Codes for each Incident are counted.

CRIME TYPE	January 1998	Total 1998	January 1997	Total 1997
09A MURDER & NON-NEGLIGENT HOMICIDE				
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING				
11A SEX (FORCIBLE RAPE)				
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D FORCIBLE FONDLING				
120 ROBBERY			1	1
13A ASSAULT				
13B SIMPLE ASSAULT	6	6		
13C INTIMIDATION	1	1		
200 ARSON				
210 EXTORTION				
220 BURGLARY	4	4	5	5
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING	1	1		
23D THEFT FROM BUILDINGS				
23E THEFT FROM COIN OPERATED	1	1	6	6
23F THEFT FROM MOTOR VEHICLE				
23G THEFT OF MOTOR VEHICLE PART				
23H ALL OTHER LARCENY	4	4	4	4
240 MOTOR VEHICLE THEFT				
250 COUNTERFEITING/FORGERY				
26A FRAUDULENT ACTIVITY				
26B FRAUD/CREDIT CARD /ATM	1	1	1	1
C IMPERSONATION				
EMBEZZLEMENT	1	1		
280 STOLEN PROPERTY			1	1
290 DAMAGE PROPERTY	10	10	9	9
35A DRUG/NARCOTICS	2	2	1	1
35B DRUG EQUIPMENT VIOLATION			2	2
36A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE				
510 BRIBERY				
520 WEAPON OFFENSES				
753 OBSCENE & HARASSING PHONE	2	2	4	4
756 USING MOTOR VEHICLE W/O				
90A BAD CHECKS				
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT	6	6	1	1
90D DUI	1	1	4	4
90E DRUNKENNESS				
90F FAMILY (NO VIOLENCE)				
90G LIQUOR LAW	9	9	5	5
90H PEEPING TOM				
90I RUNAWAY	1	1	1	1
90J TRESPASSING	1	1		
90L TRUANCY				
90N RESISTING ARREST	1	1		
90P CONTRIBUTING TO DELINQUENCY				
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES	2	2	2	2
91T TRAFFIC & NRVC ARRESTS	18	18	13	13
91W WARRANT ARRESTS	4	4	3	3
MISSING PERSONS				
SUICIDES				
992 PROWLER				
NCR NON CRIMINAL REPORTS	11	11	6	6
TOTALS:	87	87	69	69

ARREST SUMMARY

Type	January 1998	Total 1998	January 1997	Total 1997
Adults	Male= 39 Female= 26	Male= 39 Female= 26	Male= 32 Female= 15	Male= 32 Female= 15
Juveniles	Male= 3 Female= 0	Male= 3 Female= 0	Male= 0 Female= 2	Male= 0 Female= 2
Narc-Adults	Male= 2 Female= 1	Male= 2 Female= 1	Male= 0 Female= 0	Male= 0 Female= 0
Narc-Juveniles	Male= 0 Female= 0	Male= 0 Female= 0	Male= 0 Female= 0	Male= 0 Female= 0
TOTALS:	**Male= 44 Female= 27**	**Male= 44 Female= 27**	**Male= 32 Female= 17**	**Male= 32 Female= 17**

PROPERTY VALUES REPORTED

Type	January 1998	Total 1998	January 1997	Total 1997
Burglary Stolen	$2,550.00	$2,550.00	$0.00	$0.00
Larceny Stolen	$480.00	$480.00	$6,247.00	$6,247.00
Criminal Damage	$1,965.00	$1,965.00	$3,005.00	$3,005.00
MVT Stolen	$0.00	$0.00	$0.00	$0.00
Burglary Recovered	$300.00	$300.00	$0.00	$0.00
Larceny Recovered	$63.00	$63.00	$81.00	$81.00
MVT Recovered	$0.00	$0.00	$0.00	$0.00
Total Stolen	$3,030.00	$3,030.00	$7,522.00	$7,522.00
Total Recovered	$363.00	$363.00	$633.00	$633.00
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms Police Dept.
All Arrests
Primary UCR Code Only
Date Starting 01/01/98 to 01/31/98

02/02/98 : 09:59:35

Arrest Summary
Type 1

Offense	Male White	Male Black	Male Amer Indian	Male Asian	Male Other	Female White	Female Black	Female Amer Indian	Female Asian	Female Other	Male Total	Female Total	Total	Line Item #
13B SIMPLE ASSAULT	2	1	0	0	0	1	0	0	0	0	3	1	4	0001
220 BURGLARY/BREAKING AND ENTERING	0	1	0	0	0	0	1	0	0	0	1	1	2	0002
23H ALL OTHER LARCENY	3	0	0	0	0	0	0	0	0	0	3	0	3	0003
35A DRUG/NARCOTIC VIOLATIONS	0	0	0	0	0	1	0	0	0	0	0	1	1	0004
35A DRUG/NARCOTIC VIOLATIONS - E MARIJUAN	1	0	0	0	0	0	0	0	0	0	1	0	1	0005
35A DRUG/NARCOTIC VIOLATIONS - L AMPHETAM	1	0	0	0	0	0	0	0	0	0	1	0	1	0006
90C DISORDERLY CONDUCT	2	0	0	0	0	3	0	0	0	0	2	3	5	0007
90D DRIVING UNDER THE INFLUENCE - E MARIJUAN	1	0	0	0	0	0	0	0	0	0	1	0	1	0008
90G LIQUOR LAW VIOLATIONS	12	0	0	0	0	19	0	0	0	0	12	19	31	0009
90Z ALL OTHER OFFENSES	1	0	0	0	0	0	0	0	0	0	1	0	1	0010
91T TRAFFIC ARREST (DUS, NRVC, ETC)	12	4	0	0	0	1	0	0	0	0	16	1	17	0011
91W WARRANT ARREST	3	0	0	0	0	1	0	0	0	0	3	1	4	0012
*** Total ***	38	6	0	0	0	26	1	0	0	0	44	27	71	

Isle of Palms Police Dept.
From : 01/01/98 To : 01/31/98
All Crimes : 87

02/02/98 : 10:00:59

Crime Day Of Week Analysis

Type Of Crime		Crime Count	Pct Of All	Mon	Pct Of Cri	Tue	Pct Of Cri	Wed	Pct Of Cri	Thu	Pct Of Cri	Fri	Pct Of Cri	Sat	Pct Of Cri	Sun	Pct Of Cri	Unknown	Pct Of Cri	Line Item #
13B	SIMPLE ASSAULT	6	6.90	2	33	1	17	1	17	1	17	0	0	0	0	1	17	0	0	0001
13C	INTIMIDATION	1	1.15	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0002
220	BURGLARY/BREAKING AND EN	4	4.60	1	25	0	0	0	0	0	0	3	75	0	0	0	0	0	0	0003
23C	SHOPLIFTING	1	1.15	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0004
23E	THEFT FROM COIN-OPERATED	1	1.15	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0005
23H	ALL OTHER LARCENY	4	4.60	1	25	0	0	0	0	0	0	1	25	0	0	2	50	0	0	0006
26B	FRAUD CREDIT CARD/AUTOMA	1	1.15	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0007
270	EMBEZZLEMENT	1	1.15	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0008
290	DESTRUCTIVE/DAMAGE/VANDA	10	11.49	1	10	0	0	1	10	2	20	4	40	2	20	0	0	0	0	0009
35A	DRUG/NARCOTIC VIOLATIONS	2	2.30	0	0	0	0	0	0	1	50	0	0	0	0	1	50	0	0	0010
753	OBSCENE & HARASSING PHON	2	2.30	1	50	1	50	0	0	0	0	0	0	0	0	0	0	0	0	0011
90C	DISORDERLY CONDUCT	6	6.90	0	0	1	17	2	33	1	17	0	0	2	33	0	0	0	0	0012
90D	DRIVING UNDER THE INFLUE	1	1.15	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0013
90G	LIQUOR LAW VIOLATIONS	9	10.34	0	0	0	0	0	0	1	11	0	0	5	56	3	33	0	0	0014
90I	RUNAWAY	1	1.15	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0015
90J	TRESPASS OF REAL PROPERT	1	1.15	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0016
90M	OTHER AGENCIES (INCLUDES	1	1.15	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0017
90N	RESISTING ARREST	1	1.15	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0018
90Z	ALL OTHER OFFENSES	1	1.15	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0019
91T	TRAFFIC ARREST (DUS, NRV	18	20.69	3	17	1	6	6	33	2	11	2	11	2	11	2	11	0	0	0020
91W	WARRANT ARREST	4	4.60	0	0	1	25	0	0	1	25	0	0	2	50	0	0	0	0	0021
NCR	NON CRIMINAL REPORT	11	12.64	1	9	0	0	3	27	1	9	1	9	3	27	2	18	0	0	0022
*** Total ***		87	100.00	10		5		15		13		13		16		15		0		

Isle of Palms Police Dept.
From : 01/01/98 To : 01/31/98
All Crimes : 87

02/02/98 : 10:01:01

Crime Time Of Day Analysis

Type Of Crime		Crime Count	Pct Of ALL	0000 Thru 0300	Pct Of Cri	0301 Thru 0600	Pct Of Cri	0601 Thru 0900	Pct Of Cri	0901 Thru 1200	Pct Of Cri	1201 Thru 1500	Pct Of Cri	1501 Thru 1800	Pct Of Cri	1801 Thru 2100	Pct Of Cri	2101 Thru 2400	Pct Of Cri	Line Item #
13B	SIMPLE ASSAULT	6	6.90	1	17	0	0	0	0	1	17	0	0	2	33	1	17	1	17	0001
13C	INTIMIDATION	1	1.15	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0002
220	BURGLARY/BREAKING AND EN	4	4.60	2	50	0	0	0	0	0	0	1	25	0	0	1	25	0	0	0003
23C	SHOPLIFTING	1	1.15	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0004
23E	THEFT FROM COIN-OPERATED	1	1.15	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0005
23H	ALL OTHER LARCENY	4	4.60	0	0	0	0	0	0	0	0	0	0	3	75	1	25	0	0	0006
26B	FRAUD CREDIT CARD/AUTOMA	1	1.15	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0007
270	EMBEZZLEMENT	1	1.15	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0008
290	DESTRUCTIVE/DAMAGE/VANDA	10	11.49	3	30	0	0	0	0	1	10	0	0	2	20	2	20	2	20	0009
35A	DRUG/NARCOTIC VIOLATIONS	2	2.30	0	0	1	50	0	0	0	0	0	0	0	0	0	0	1	50	0010
753	OBSCENE & HARASSING PHON	2	2.30	0	0	0	0	0	0	2	100	0	0	0	0	0	0	0	0	0011
90C	DISORDERLY CONDUCT	6	6.90	3	50	0	0	0	0	0	0	0	0	0	0	0	0	3	50	0012
90D	DRIVING UNDER THE INFLUE	1	1.15	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0013
90G	LIQUOR LAW VIOLATIONS	9	10.34	1	11	1	11	0	0	0	0	0	0	0	0	1	11	6	67	0014
90I	RUNAWAY	1	1.15	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0015
90J	TRESPASS OF REAL PROPERT	1	1.15	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0016
90M	OTHER AGENCIES (INCLUDES	1	1.15	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0017
90N	RESISTING ARREST	1	1.15	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0018
90Z	ALL OTHER OFFENSES	1	1.15	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0019
91T	TRAFFIC ARREST (DUS, NRV	18	20.69	1	6	0	0	2	11	3	17	4	22	3	17	2	11	3	17	0020
91W	WARRANT ARREST	4	4.60	0	0	0	0	0	0	0	0	3	75	1	25	0	0	0	0	0021
NCR	NON CRIMINAL REPORT	11	12.64	2	18	0	0	1	9	2	18	4	36	1	9	0	0	1	9	0022
*** Total ***		87	100.00	16		3		3		9		14		14		8		20		

1998 MONTHLY COURT REPORT

	TOTAL STATE FEES	VICTIMS KEEP	VICTIMS SEND	DUI FLAT FEE	TOTAL $ SENT	CRIMINAL/TRAFFIC FINES	PARKING FINES	TRANSFERED FUNDS	FUNDS DUE CITY
January	$2,576.04	$352.30	$220.29	$0.00	$2,796.33	$9,000.00	$486.00	$9,486.00	$6,689.67
February									
March									
April									
May									
June									
July									
August									
September									
October									
November									
December									
Year to Date 1998	$2,576.04	$352.30	$0.00	$0.00	$2,796.33	$9,000.00	$486.00	$9,486.00	$6,689.67
Year to Date 1997	$2,796.33	$0.00	$0.00	$0.00	$2,796.33	$8,223.00	$1,972.00	$10,195.00	$7,398.67
Fiscal Year 97-98	$18,505.70	$1,021.02	$2,681.23	$36.00	21,222.93	$59,751.72	$15,004.00	$74,755.72	$52,864.07

Description	Traffic	Criminal	Total
Guilty/Forfeiture	9	13	22
Guilty/Bench Trial	17	10	27
Guilty/Jury Trial	0	0	0
Not Guilty/Bench Trial	16	3	19
Not Guilty/Jury Trial	0	0	0
Nolle Prosequi	0	1	1
Transfer to other court	1	0	1
Other Disposition	0	13	13
Pled Guilty	76	18	94
Nolo Contendere	0	0	0
Tried in Absense	26	25	51
NRVCs Issued	7	0	7
Bench Warrants Issued	0	0	0
Guilty Cases	102	41	143
Not Guilty Cases	17	17	34
Conviction Percentage	85.71	70.69	80.79
TOTAL CASES PROCESSED:	119	58	177

** FINES + FEES between 01/01/98 & 01/31/98 10938.00

Isle of Palms Police Department Animal Control Report for January 1998

	1998 Monthly Total	1997 Monthly Total	1998 Yearly Total	1997 Yearly Total
Citations	22	29	22	29
Warning Tickets	17	0	17	0
Animals Secured	27	17	27	17
Dogs	13	10	13	10
Cats	1	1	1	1
Raccoons	10	3	10	3
Other	4*	1	4*	1
Released to Owner	13	10	13	10
Transported to SPCA	13	6	13	6
Injured Animals	1	2	1	2
Trapped Animals	12	5	12	5
Cats	1	1	1	1
Raccoons	10	3	10	3
Other	3**	1	3**	1
Dead Animals Removed	1	0	1	0
Traps Set	15	20	15	20
Kennel Fees	$21.00	$63.00	$21.00	$63.00

* 3 Opossum and 1 Bird
** 3 Opossum

Isle of Palms Police Department Narcotics Report for January 1998

	Isle of Palms			DEA		
Drug Type	**Seized**	**Purchased**	**Value**	**Seized**	**Purchased**	**Value**
Marijuana	2.6 grams		$13.00			
Cocaine					28 grams	$1,000.00
Crack Cocaine					16 grams	$1,200.00
LSD						
Heroine						
Other - Methamphetamine	49 grams		$2,800.00			
Monies Seized						$35,000.00
Monies Forfeited						$3,451.00
Monies Pending Forfeiture						
Vehicles Seized				4		
Vehicles Forfeited						
Vehicles Pending Forfeiture						
Other Activities						
Arrests	3			4		
Charges	3			6		

ISLE OF PALMS POLICE DEPARTMENT

TO: CHIEF BUCKHANNON

FROM: SERGEANT STEWART

SUBJECT: TRAINING REPORT FOR JANUARY, 1998

DATE: FEBRUARY 3, 1998

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH.

OFFICER	CLASS	TYPE	HOURS
Sgt. Bond	Radar Recertification	In-Service	3
Pfc. Corrigan	Crime to Court	In-Service	3
Sgt. Daniels	Family Violence	Core	4
Sgt. Daniels	Legal Update	Legal	2
Cpl. Erickson	PR-24 Inst. Recertification	Advance	16
Cpl. Erickson	Crime to Court	In-Service	1
Cpl. Erickson	Legal Update	Legal	2
Cpl. Erickson	Family Violence	Core	4
Sgt. Lubert	Crime to Court	In-Service	3
Cpl. Markwald	Crime to Court	In-Service	1
Cpl. Markwald	Police Supv. Mgmt.	Advance	16
Lt. McCurdy	Crime to Court	In-Service	1
Lt. McCurdy	Intro. to Windows NT Server	Advance	8
Det. McPherson	Crim. Investivation Case Mgmt	Advance	16
Pfc. Peters	Legal Update	Legal	2
Pfc. Peters	Family Violence	Core	4
Officer Riley	Crime to Court	In-Service	3
Pfc. Rogers	Crime to Court	In-Service	2
Pfc. Rogers	Family Violence	Core	4
Pfc. Rogers	Legal Update	Legal	2
RO Fischer	Crime to Court	In-Service	2
		MONTHLY TOTAL:	99
		PREVIOUS TOTAL:	0
		YEAR TO DATE:	99

EMPLOYEE	CLASS	TYPE	HOURS
TCO Gibbons	NCIC	In-Service	1
TCO Locklair	NCIC	In-Service	1
TCO Burnsworth	NCIC	In-Service	1
TCO Maestas	NCIC	In-Service	1
TCO Measatas	NCIC School	Advance	40
TCO Usry	NCIC School	Advance	40
TCO Usry	NCIC	In-Service	1
		TOTAL	**85**

THERE HAS BEEN A TOTAL OF ***184 HOURS*** TRAINING CONDUCTED FOR THE POLICE DEPARTMENT UP TO THIS DATE.

MEMORANDUM

TO: Pat Campbell

FROM: Guy Taylor

DATE: July 31, 1997

SUBJECT: Correspondence Regarding Stop Signs on Ocean Boulevard

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Attached you will find the documents we discussed today. If you need additional information, please do not hesitate to call on me.

On the day the stop signs were installed, I called the City police chief to ask if this were some sort of a "Sarge joke". He responded that he did not know of any stop signs being installed and, in fact, had strongly advised against doing so when previously asked. He immediately moved to have the stop signs taken down and installed according to State procedures, which included a period of warning to the public.

In my investigation of how this could happen without the neighbors being aware, Mayor Bunch told me that she had been heavily lobbied by a lawyer named Glenn who lived in the 800 block. Later, the story was changed to, this was a need for speed control and that it was her idea all along. That's why I refer to this as the "Bunch sign". Incidentally, Mr. Glenn, who subsequently moved to Mt. Pleasant, is now a plaintiff's lawyer in a case involving a bicyclist who went past a "road closed" sign and the stop sign at 7th and Ocean and was injured. What goes around comes around!

As I think you already know, people do not stop at the Ocean Boulevard signs for a variety of reasons. Local people just ignore the signs. Visitors are looking at the ocean as they go in a westerly direction and don't see the sign, which is, incidentally, obscured by a "no parking" sign; and visitors going in an easterly direction who see the sign, are looking up 7th Avenue and do not see pedestrians attempting to cross the road from the beach. Almost all bicyclists ignore the signs regardless of the direction of transit.

Any consideration your committee can give to this improper use of stop signs will be appreciated. I certainly hope that Gedney Howe does not end up owning City Hall as a result of a child being seriously injured at this intersection, or, for that matter, at the 5th and Ocean intersection.

Cc: Chief Buckhannon

CITY OF
ISLE
OF
PALMS South Carolina

Mayor:
Carmen R. Bunch

City Council
Andrea Awkerman
Don Bolger
Edgar Fellabom
Barry Holden
Jeffrey Simon
Mike Sonile
Dan Watson
Al Wilson

May 3, 1993

Mr. W. B. Brigman
District Engineering Administrator
6355 Fain Street
N. Charleston, SC 29418

Dear Mr. Brigman:

At the April 27, 1993, City Council Meeting, members of City Council voted unanimously to install multi-way stops at 5th and 7th Avenues on Ocean Boulevard thereby accepting all responsibility and liability for the installation. Our Traffic Consultant, Howard Chapman, will be obtaining the signs for the City, as well as supervising installation thereof.

The aforementioned arrangements are in compliance with your request of January 13, 1993.

Sincerely,

Carmen R. Bunch

Carmen R. Bunch
Mayor

CRB:jgm
cc: City Council
cc: Howard Chapman
cc: Andy Parrish

Note: This was done against the Recommendation of the Isle of Palm City police and the State Highway Dept (See attached letter) and without consultation with the residents of Ocean Blvd. Two of the Council members I talked with, after the fact, were not even aware of what they voted on.

P.O. Drawer 508 • Isle of Palms, South Carolina 29451 • (803) 886-6428
FAX (803) 886-8005

CITY OF
ISLE
OF
PALMS South Carolina

Mayor:
Carmen R. Bunch

City Council
Andrea Awkerman
Don Bolger
Edgar Fellabom
Barry Holden
Jeffrey Simon
Mike Sottile
Dan Watson
Al Wilson

May 3, 1993

Mr. Howard Chapman
Transportation Department
180 Lockwood Boulevard
Charleston, SC 29403

VIA FACSIMILE

Dear Howard:

In accordance with our conversation of this morning, I am enclosing herewith purchase order for the necessary stop signs we will need for installation on 5th and 7th Avenues. I have not inserted the number of signs we will need and will leave this up to you pending your inspection of the site and recommendations as to the proper signage needed.

If at all possible, we would like the signs to be installed at your earliest convenience. Please notify our Public Works Supervisor, Andy Parrish, when the signs are available for installation and he will get together with you to install them.

Sincerely,

Carmen

Carmen R. Bunch
Mayor

CRB:jgm
Enclosure
cc: Andy Parrish
cc: Public Works Committee
CC: Public Safety Committee

P.O. Drawer 508 • Isle of Palms, South Carolina 29451 • (803) 886-6428
FAX (803) 886-8005

Councilmembers
Mayor's Cy.

SOUTH CAROLINA
DEPARTMENT OF HIGHWAYS AND PUBLIC TRANSPORTATION

ENGINEERING DISTRICT NO. 6
6355 FAIN STREET
NORTH CHARLESTON, SC 29418

January 13, 1993

Honorable Carmen R. Bunch
Mayor, Isle of Palms
Post Office Drawer 508
Isle of Palms, South Carolina 29451

Re: General Traffic - Isle of Palms

Dear Mayor Bunch:

I have received your letter dated December 30, 1992 transmitting several items that concern signing within the City. I will address them in the same order as presented in Mr. Howard Chapman's letter to you.

1. I agree that the double arrow sign should be replaced on the median island at 4th Avenue and Carolina Avenue. I will request our maintenance forces to accomplish this as soon as practicable.

2. State statutes set maximum speed limits for various road types and geographic areas within the state. There is no provision in the state code that allows the Department or local government to change the prima facie speed limit for all streets within a jurisdiction. Local authorities may alter the speed limit in certain cases within their jurisdiction after a complete engineering and traffic investigation is made and the Department reviews and approves the reduction. The suggestion to post a blanket 25 MPH speed limit on the approach to the City is, in my opinion, contrary to state law. I cannot support or approve a posting such as suggested. If there are specific locations that you feel should have a lower limit, we will be happy to review an engineering study that would support the action. Once approved, signs can be erected displaying the appropriate limit.

3. As we have conveyed to you in a number of pieces of correspondence, multi-way stop control is addressed by the Manual on Uniform Traffic Control Devices (MUTCD), a portion of which I have attached for your use. I don't have to reiterate our position in this matter as I am sure you are aware of the Department's adherence to the conditions set forth in the Manual as directed by Federal regulation and state law. I had hoped to see an engineering study that would present data and analysis that could be used to justify multi-way stops along Ocean Boulevard as prescribed by the MUTCD. Although an engineering study was not conducted, I believe I understand your desire to accomplish this task.

I am sure you recall that we committed to provide pedestrian crosswalks and signing along this segment of Ocean Boulevard before the beginning of the beach season this year. I still believe that this is the more prudent and acceptable method of protecting pedestrian access points. We will not modify our commitment to the City and will proceed with this work as soon as possible.

As mentioned, I understand your position and will allow the City to install multi-way stops at 5th Avenue and 7th Avenue on Ocean Boulevard provided that the City accepts all responsibility and liability for their installation. This includes installation according to the attached Departmental policy and the MUTCD. Prior to final approval, I would like a written response from you indicating that the City is aware and accepts this responsibility. I would suggest City Council review of this item.

4. As you recall, we have already agreed to install overhead beacons reducing the speed limit on Ocean Boulevard through the commercial area. As previously indicated, the beacons will be installed before beach season.

5. Our understanding of a signal for the fire station is that when it was located on Palm Boulevard, there was no objection to its installation. Since that time, the station has been relocated and the need to install the signal was discussed with City officials. As last discussed, we do not find justification for the signal at this time. If you have other information that may provide a different finding, please forward it for our benefit.

I hope this will address the concerns you have as shown in Mr. Chapman's letter. Mrs. Bunch, as I indicated to you in our meeting, we are always open to discussion on items of concern and, hopefully, able to resolve them in a satisfactory manner. If we differ, it is because we must rely on our experience and judgment as to the safest and most appropriate manner of dealing with the issues rather than reacting to an isolated complaint or incident. I look forward to working with you in the future in the most cooperative fashion you have shown.

Yours truly,

W B Brigman

W. B. Brigman
District Engineering Administrator

CC: Honorable Robert W. Harrell
R. B. Werts
Howard Chapman

Appreciate Mrs. Bunch [illegible] Stop sign [illegible] limit on Palm [illegible] told Mr Brigman [illegible] what letter she [illegible] would be a public [illegible] if [illegible] more always [illegible] by Stop sign!

BM

Where only one Stop sign is used, it should be on the right-hand side of the roadway. At an intersection where a wide throat exists on the stop approach, the observance of the Stop sign may be improved by the erection of an additional Stop sign on the left side, and by the use of a Stop line. At certain channelized intersections, Stop signs may be effectively placed on channelizing islands.

In the event the visibility of a Stop sign at any location is restricted, the sign should be located as specified and a Stop Ahead sign should be erected in advance of the Stop sign.

See Section 2-2.09 for information concerning the location of Stop signs.

A STOP sign beacon or beacons may be used in conjunction with a STOP sign as described in Section 4-5.04.

Secondary messages shall not be used on STOP sign faces.

2-2.06 Multiway Stop Signs

	Number	Size	Class
4-WAY	R1-3-12	12" × 6"	Standard
	R1-3-24	24" × 9"	Major
ALL WAY	R1-4-18	18" × 6"	Standard
	R1-4-30	30" × 9"	Major

Background: Red — Reflectorized.
Legend and Border: White — Reflectorized.

At intersections with multiway stop control (a Stop sign on each approach) all motorists are directed to stop. The departure is predicated on the time of arrival, i.e., the first motorist that stops leaves first, the second that stopped leaves second etc.

A multiway stop should be established only after a thorough traffic engineering investigation has been made of the intersection by a traffic engineer.

The multiway stop installation has been found useful as a safety measure at some locations. Ordinarily it should not be used where the volume of traffic on the intersecting roads is very unequal. Where there is a heavy volume of traffic, a traffic control signal installation is more satisfactory.

Any of the following conditions may warrant a multiway STOP sign installation:

1. Where traffic signals are warranted and urgently needed, the multiway stop is an interim measure that can be installed quickly to control traffic while arrangements are being made for the signal installation.

2. An accident problem, as indicated by five or more reported accidents of a type susceptible of correction by a multiway stop installation in a 12-month period. Such accidents include right- and left-turn collisions as well as right-angle collisions.

3. Minimum traffic volumes:

   (a) The total vehicular volume entering the intersection from all approaches must average at least 500 vehicles per hour for any eight hours of an average day and

   (b) The combined vehicular and pedestrian volume from the minor street or highway must average at least 200 units per hour for the same eight hours, with an average delay to minor street vehicular traffic of at least 30 seconds per vehicle during the maximum hour, but

   (c) When the 85-percentile approach speed of the major street traffic exceeds 40 miles per hour, the minimum vehicular volume warrant is 70 percent of the above requirements.

At a multiway stop intersection, a supplementary plate shall be mounted just below each stop sign. If there are four approach legs to the intersection, the 4-WAY (R1-3) sign shall be used. The ALL WAY (R1-4) sign shall be used at all other locations.

2-2.07 Yield Sign

Number	Size	Class
R1-2-36	36" × 36" × 36"	Standard
R1-2-48	48" × 48" × 48"	Major and Entrance to Expressway
R1-2-60	60" × 60" × 60"	Entrance to Freeway

Background: White — Reflectorized.
Legend and Border: Red — Reflectorized.

SOUTH CAROLINA DEPARTMENT OF HIGHWAYS AND PUBLIC TRANSPORTATION

ENGINEERING DIRECTIVE MEMORANDUM

Number: T - 6

Subject: Changes to Stop Control

BACKGROUND: The SCMUTCD describes STOP Sign warrants and application for both two-way, and multiway STOP conditions; however, neither the SCMUTCD or the Traffic Control Devices Handbook describes recommended procedures in making changes to stop control.

GUIDELINES: Recommended Procedures for (A) changing two-way to multiway or (B) changing multiway to two-way or (C) changing stop control from one street to another follow:

A. Two-way to Multiway

The first step in effecting change is to erect a sign which gives notice that a four-way STOP will be effective on a specific date (see attached example) on all intersection approaches approximately two weeks prior to the date of the intended establishment of multiway STOP control. The sign may be erected below or adjacent to the STOP sign on the STOP approach and 100 to 200 feet in advance of the intersection on the through (uncontrolled) approaches.

The next step will be to provide a news release giving public notice to the news media approximately one week in advance the change is to be implemented.

On the day the change is to be implemented, you should accomplish the following in generally the order listed.

Erect STOP AHEAD signs on the new stop approaches and STOP signs at the new stop locations. All STOP signs should then be complimented by a 4-Way or ALL WAY sign panel below each stop sign. The signs giving notice of the effective date of the 4-WAY stop may then be removed.

Pavement markings at the intersection should next be addressed by applying STOP LIMIT LINES on the new stop approach and, if needed, replacing the existing STOP LINES on the old stop approach. (Omit replacing the existing markings if they must be removed in a subsequent step; as when Reversing Stop Control).

If the STOP AHEAD sign would not normally be required on the new stop approach, it may be removed after approximately six months.

the new Breach Inlet bridge when the beach access parking is sacrificed.

Key Issues

- *Maintenance and improvement of public safety*
- *Maintenance and improvement of water and sewer facilities*
- *Improvements in transportation facilities*
- *Expansion of recreational opportunities for island residents*
- *Improvement of storm water drainage*
- *Appearance of the community and waterways around the island*

Goals and Implementation Strategies ("Comprehensive Plan")

Goal 1: Improve public safety.

Strategy 1.1 The City should investigate the possibility of increasing emergency medical services stationed on the island.

Strategy 1.2 Inventory stop signs on the island to determine proper and legal placement. Some stop signs have been erected against the recommendation of the City Police Department and the South Carolina Department of Transportation. In those cases, the city has assumed all responsibility and liability for the installation and would be required to pay all costs for lawsuits relating to the sign placements.

Strategy 1.3 Markedly increase the number of speed limit signs on all streets to encourage compliance and improve safety.

Goal 2: Support the installation of water and sewer services where required for public health.

Goal 3: Discourage non-resident parking and traffic in residential neighborhoods.

Strategy 3.1 Encourage appropriate measures including signs, traffic restrictions and parking restrictions.

Strategy 3.2 The City should investigate ways to restrict on-street parking on island roads.

Goal 4: Improve recreational opportunities for all island residents.

Strategy 4.1 Develop a plan to improve alternate modes of transportation on the island including bikeways and sidewalks with an emphasis on installing sidewalks and improving pedestrian safety.

Strategy 4.2 The City should investigate the possibility of having a branch of the Charleston County library located on the

FIRE SERVICE REPORT

JANUARY 1998

Fire Services Monthly Report

Contents

January 1998

A. Call Summary

B. Alarm Report

C. Incident Report

D. Pre-Incident Surveys/Inspections

E. Training

F. Maintenance

G. Personnel

H. Public Relations

Isle of Palms Fire Department
Call Summary
January 1998

01/06 Responded to a down power line at 29th & Waterway. Upon arrival found power lines broken away from a power pole due to a tree falling over. The area was secured and SCE&G arrived to disable the power and remove the lines. Fire Department personnel then removed the tree from the roadway.

01/23 Responded to a residence on Palm Blvd. For a lady locked out of her house with two small children inside with the stove on. Upon arrival found all doors and windows to be completely secured. Fire Department personnel then proceeded to gain entry by other means without force or destruction of property.

01/30 Responded to a fall with injuries in Wild Dunes. Upon arrival found a male supine on the bathroom floor unable to communicate. The patient was complaining of head, neck and back pain. The patient was placed in full C-Spine package and transported to East Cooper Emergency Room via Charleston County EMS.

01/31 Responded to a Restaurant on Ocean Blvd. For a smell of smoke. Police Department personnel arrived first and reported smoke. Through an investigation it was determined that a short had occurred in junction box. Power and gas were secured to the building and the business closed for the evening

- On several occasions, Fire Department personnel combed the beach in an attempt to assist Sullivan's Island Fire Department in search of a missing boater from December 29, 1998.

ISLE OF PALMS FIRE DEPARTMENT
JANUARY 1998
ALARM REPORT

INCIDENT #	DATE	DIST.	TYPE	LOCATION
98-001	1-1-98	2	Brush Fire	8 Surf Lane
98-002	1-1-98	1	Search	Breech Inlet
98-003	1-1-98	1	Unclassified	Breech Inlet
98-004	1-2-98	2	EMS Assist (n/r)	7600 Palmetto
98-005	1-2-98	1	Search	Breech Inlet
98-006	1-2-98	2	Smoke Scare	8 E Mariners Walk
98-007	1-3-98	2	Unclassified	Summerhouse
98-008	1-4-98	2	EMS Assist (r)	1207 Palm Blvd.
98-009	1-4-98	1	Public Appearance	30 J.C. Long
98-010	1-4-98	1	EMS Assist (r)	2904 Waterway Blvd
98-011	1-6-98	1	Power Line Down	29th Ave. & Waterway
98-012	1-7-98	1	Rescue	Intracoastal Waterway
98-013	1-7-98	2	Unclassified	Sea Scape
98-014	1-7-98	1	Unclassified	1505 Palm Blvd
98-015	1-8-98	1	Search	Breech Inlet
98-016	1-8-98	1	EMS Assist (n/r)	1130 Ocean Blvd.
98-017	1-10-98	1	Remove Cat	30 24th Ave.
98-018	1-10-98	2	Object on Roof	14 29th Ave.
98-019	1-10-98	2	Pump Street	4 48th Ave.
98-020	1-11-98	2	EMS Assist (r)	3 34th Ave.
98-021	1-13-98	2	EMS Assist (r)	24 Fairway Oaks
98-022	1-13-98	2	Unclassified	District 2
98-023	1-13-98	2	Unclassified	District 2
98-024	1-13-98	2	Unclassified	Grand Pavilion
98-025	1-13-98	1	EMS Assist (n/r)	30 J.C. Long
98-026	1-13-98	2	Unclassified	District 2
98-027	1-16-98	2	EMS Assist (n/r)	44 41st Ave.
98-028	1-17-98	2	EMS Assist (n/r)	10000 Palmetto
98-029	1-18-98	1	EMS Assist (n/r)	1207 Palm Blvd
98-030	1-20-98	1	Public Assist	9 29th Ave.
98-031	1-21-98	1	Public Assist	1207 Palm Blvd.
98-032	1-22-98	1	EMS Assist (n/r)	J.C. Long & Ocean
98-033	1-22-98	2	Water Removal	Frank Sotille & Wildwood
98-034	1-23-98	2	Service Call	3200 Palm Blvd.
98-035	1-23-98	2	EMS Assist (r)	17 Marsh Isl. Dr.
98-036	1-24-98	2	Pump Street	48th Ave.
98-037	1-24-98	2	EMS Assist (r)	3204 Waterway

98-038	1-25-98	2	EMS Assist (r)	22 Fairway Village
98-039	1-25-98	2	Water Removal	48th & 57th Ave.
98-040	1-26-98	2	Pump Street	56th & 57th Ave.
98-041	1-26-98	1	Public Assist	Palm & Hwy 517
98-042	1-27-98	1	EMS Assist (r)	2403 Palm Blvd.
98-043	1-28-98	1	EMS Assist (r)	29 27th Ave.
98-044	1-29-98	2	Pumping Street	48th Ave.
98-045	1-29-98	2	EMS Assist (n/r)	44 41st Ave.
98-046	1-29-98	M/A	Assist Motorist	Hwy 517
98-047	1-30-98	2	EMS Assist (n/r)	31 Twin Oaks
98-048	1-31-98	1	Station Tour	30 J.C. Long Blvd.
98-049	1-31-98	1	Arcing Elect. Equip.	1120 Ocean Blvd.

Total Calls=49 District 1= 21 District 2=27 Mutual Aid=1

Total EMS Calls=18 Resident= 10 Non-resident= 8

January 1997 total= 19

City of Isle of Palms Fire Department
January Incident Report
(Listed in accordance with NFIRS Standards)

Situation Found:	Total	Dist. 1	Dist. 2	MA	YTD	*Fire Cause:*	
Total Alarms:	49	22	26	1	49	*Structural*	
Working Structure Fire						Electrical.....	
Outside of Structure						Smoking Materials.....	
Vehicle Fire						Heating or Cooking Equipment....	No.____
Brush, grass, leaves	1	0	1		1	Suspicious.....	No.____
Trash, rubbish						Lightning.....	No.____
Explosion, No after fire						Arson.....	No.____
Outside spill with fire						Other.....	No.____
Other fires not classified							
Overpressure Rupture							
Emergency Medical Call	18	7	11		18		
Locked in-trapped							
Search	1	1	0		1		
Extrication							
Rescue-Not classified	1	1	0		1		
Spill, leak - no fire							
Power line down	1	1	0		1		
Arcing electrical equipment	1	1	0		1		
Aircraft standby							
Chemical spill							
hazardous condition							
Water removal	2	0	2		2		
Smoke removal							
Animal Rescue							
Assist Police							
Unauthorized burning							
Move-up							
Other service calls	1	0	1		1		
Smoke Scare	1	0	1		1		
Controlled burn							
Steam, gas mistaken for smoke							
Malicious false							
Bomb scare							
Alarm Malfunction							
Unintentional false							
Unclassified	1	1	0		1		
* Supplemental	21	10	10	1	21		
Property Value:_____	Property Damage:_____				Property Saved:_____		
Gallons of water used 2000							

* See attached Supplemental Report

Supplemental Activities Report
January 1998

Type Call	Total	Dist. 1	Dist. 2	Mutual Aid	Year to Date
Smoke Detector					
Station Tour	1	1			1
Public Education					
Public Appereances	1	1			1
Assit Motorist	1			1	1
Pump Streets	4		4		4
Remove Objects/Roof	1	1			1
Remove Objects/Tree	1	1			1
Beach Search	2	2			2
Public Assist	3	3			3
Other	7	1	6		7
Totals	21	10	10	1	21

Isle of Palms Fire Department
Pre-Incident Surveys

Fifteen Pre-Incident surveys have been completed in the field. Fifteen have been processed.

Fire Inspections

The building department is currently performing fire inspections. There were 22 inspections done for the month of January.

ISLE OF PALMS FIRE DEPARTMENT
JANUARY 1998
TRAINING REPORT

PAID

Total medical training hours..... 128
Total fire training hours..... 246
Total hours..... 374
Hours per man..... 22

ADDITIONAL TRAINING

Engineer Roger Eagle completed Advance Cardiac Life Support at the Naval Hospital.

Engineer Bob Maibach started EMT-I refresher training at Low Country EMS.

Captain Corey Bullock started EMT-B refresher training at James Island Fire Department.

Secretary Cheryl Gregorie attended a Workmen's Compensation Seminar.

VOLUNTEER

Total medical training hours..... 0
Total fire training hours..... 45
Total hours..... 45
Hours per man..... 5

The first drill of the month the volunteers had 3 hours of Incident Command training. The second drill of the month the volunteers took a tour of the IOP Dispatch Center.

Isle of Palms Fire Department
Maintenance
January 1998

Station I	
01/15	Scraped paint from bay wall to prep for painting. The walls are badly peeling.
01/16	Repaired kitchen floor by replacing three tiles.
01/31	Secured decking.
Station II	
	Completion of new sewer lines project resulted in the grinder pump taken out of service.
Squad I	
	No maintenance performed.
Truck I	
01/28	Pierce representative arrived and conducted minor maintenance.
Engine II	
01/14	Repaired Cab hold-down locks.
Engine III	
01/12	Repaired light bar. Replaced two light bulbs.
Engine IV	
01/11	Replaced broken radiator hose that cools air compressor.
01/21	Adjusted Cab Door locks.
01/22	Assisted the County Garage with repairs of the foot air brake pedal unit.
Car I (Jeep)	
01/15	Repaired emergency lights.
Car II (Crown Victoria)	
	No maintenance performed.
Rescue I (F-150)	
Rescue II (ATV-Kawasaki 4x4)	
	No maintenance performed.

Rescue III (Rescue Boat)

No maintenance performed.

Rescue IV (Rubber Boat)

01/20 Replaced spark plug and adjusted carburetor.

01/23 Repacked trailer wheel bearings.

Rescue V ('97 Yamaha Jet Ski/Wave Runner)

01/08 Repaired choke linkage.

01/18 Replaced plugs.

01/22 Replaced trailer wheel bearings.

Misc.

01/16 Physio Control field technician conducted bi-annual service and calibration of A.E.D.(Automated External Defibrillator).

01/26 Repaired handle on Holmotro Extrication Tool Reel.

Conducted Weekly: SCBA inspection & maintenance
Ladder inspection & maintenance
Backflushing of pumps

* Worked on hydrants throughout the month.

Isle of Palms Fire Department
Personnel Report
January 1998

Employee of the month was given to "A" shift for the idea and success that came from the coat drive for the Homeless Shelter. Together the crew built a large box to hold donated coats. Several hundred jackets have been taken to the Homeless Shelter as a result of this project. Many positive comments have been received as a result.

01/02	Pat Powell resigned his full-time position as an Engineer. He accepted a job with Berkley County E.M.S. where he will pursue his paramedic certification. Unfortunately, Pat's busy schedule will not allow him to work for the City as a part-time employee.
01/14	Conducted interviews for the open full-time position.
01/17	Stephen Riddle began full-time employment as a firefighter. Stephen has five years experience. He previously worked with the City of North Charleston Fire Department. He has a high level of training and was eager to join our department. Stephen is married and has a 6-month-old son.
01/19	Captain Yannuzzi attended the annual Chaplain's banquet.
01/21	Chief Graham attended the Charleston County Fire Chief's meeting hosted by the James Island Fire Department.
	Chief Graham received an award for Outstanding Public Service at the City of Isle of Palms and in the Community. The Charleston Metro Chamber of Commerce and The East Cooper Area Business Council presented the award.
01/26	Chief Graham attended the Accommodation's committee meeting and was granted approval to purchase Water Rescue Equipment.

01/29 Chief Graham gave a demonstration on the Life Pak 500 for Ed Fava, Mack Canterbury and committee. The County has initiated a countywide A.E.D. program.

- Engineer Travis James modified and up-dated the existing operational forms used for maintenance accountability.

The transition of CPR training continued through St. Francis Hospital who is our new community training center in cooperation with the American Heart Association.

Isle of Palms Fire Department
Public Relations Report
January 1998

01/02	Fire Department personnel supervised a community service worker at Fire Station 1.
	Engineers Kramer, James and Libhart presented "Colors" during swearing in ceremony of the new council members.
	Fire Department personnel supervised a community service worker at Fire Station 1.
01/04	Fire Department personnel gave a tour of Fire Station 1 to a man from Maryland.
01/05	Fire Station 1 hosted a Cub Scout meeting.
01/07	Fire Department personnel supervised a community service worker at Fire Station 1.
01/08	Fire Department personnel supervised a community service worker at Fire Station 1.
01/10	Fire Department personnel supervised a community service worker at Fire Station 1.
	Fire Department personnel retrieved cat from tree on 30th Ave.
	Fire Department personnel pumped floodwater from street at 48th Ave.
01/11	Fire Department personnel supervised a community service worker at Fire Station 1.
01/13	Approximately 15 bags of winter coats were taken to the Homeless Shelter Coat Drive.
01/17	Fire Department personnel supervised a community service worker at Fire Station 1.

01/19	Fire Department personnel supervised a community service worker at Fire Station 1.
	Captain Yannuzzi and Engineer Eagle were interviewed on Mid-Day to promote the coat drive at Fire Station 1 for the Homeless Shelter.
01/20	Fire Department personnel assisted a surgery patient from her car into her residence on 29th Ave.
	Fire Department personnel supervised a community service worker at Fire Station 1.
01/22	Fire Department personnel attempted to remove sand from drainage ditch causing a blockage at Frank Sottile Ln. & Wildwood.
01/24	Fire Department personnel pumped floodwater from street at 48th Ave.
01/25	Fire Department personnel pumped floodwater from street at 48th Ave.-57th Ave.
01/26	Fire Department personnel washed down roadway at 517 & Palm Ave. due to a wet concrete spill.
	Fire Department personnel pumped floodwater from 56th-57th Ave.
01/27	Volunteers purchased a Life Pak 500 A.E.D. This unit will be placed on Engine 2 at Station 2 for better coverage.
01/29	Fire Department personnel pumped floodwater from street at 48th Ave.
	Fire Department personnel delivered over 100 coats to the Homeless Shelter.
	Fire Department personnel assisted two separate disabled motorist on the Connector.
	Fire Department personnel hosted an E.M.T. class at Fire Station 1 for training on the A.E.D.
01/31	Fire Department personnel gave a tour to a group of visitors to the Island.

Public Safety Ctr.

Beach Sports Entertainment

P.O. Box 8996
Jacksonville, FL 32239-8996
(904) 571-8212

February 12, 1998

VIA FACSIMILE (803) 886-0805 and U.S. MAIL

Mr. Mark Williams
City Manager
City Hall
P. O. Box 508
Isle of Palms, South Carolina 29451

Dear Mr. Williams:

Beach Sports Entertainment is looking to run a small tournament which will consist of limited teams, in conjunction with the Windjammer on July 11th and 12th, 1998. We respectfully request the rights to place between two to six volleyball courts on the beach next to the Windjammer.

We understand, and will comply with, tent regulations and the stipulation of not using banners as it relates to beach restrictions.

We currently have a $1,000,000 insurance policy which will name both the City and Windjammer as co-insurers. Thank you for taking the time to talk with me

Very truly yours,

Jay S. Miller/al

Jay S. Miller
President

JSM:awl

EXHIBIT D

PUBLIC WORKS COMMITTEE MEETING
February 17, 1998

The regular meeting of the Public Works Committee was held on February 17, 1998, at 5:45 p.m. in City Hall. Present were Committee members Debra Hernandez, Mike Sottile, and Dee Taylor, Director David Mobley, and City Administrator Mark Williams. Also present were Mayor Bunch and Council Member Tom Gear.

1. Citizens Comments. (a) John Sheridan, 7 Chapman Street. Mr. Sheridan spoke to the Committee concerning the damage done to rights-of-way and lawns by the mail trucks driving over them. He showed photographs of the ruts caused by these mail trucks on different streets on the island. Mr. Sheridan recommended that the City ask the Isle of Palms Postmaster to enforce their requirements (see attached) for placement of mail boxes nearer the street so that the trucks can service the boxes without driving off the pavement and also to ask their drivers to respect the beauty of the island and be more careful of the rights-of-way. After discussion, the Committee asked the Administrator to write the local post office about this.

(b) Bobbi Ludmer, 2 Frank Sottile Lane. Mrs. Ludmer spoke to the Committee about the ditch that runs along the side of their yard filled with stagnant water. It appears that drainage is coming from under Wildwood Drive as well as from under Frank Sottile Lane and is supposed to flow under the golf course into a lagoon, but the pipe sits too high causing the water to back up into their yard and become stagnant. The Ludmers were asking the City to support them in approaching the County to work on this ditch to make it drain properly.

Mr. Williams reported that he has initiated conversation with Charleston County Public Works to see if they would do this work and one of their inspectors has come out to look at the ditch. As in the past, the City would arrange the installation, labor and equipment from the County and the homeowner would cover the cost of the pipe and materials to build the catch basin. Mr. Williams felt that it would carry more weight if he could reference a motion from the Council in his request to the County. **Mr. Sottile so moved; Mr. Taylor seconded; motion passed unanimously.**

(c) Effie May Grey, 232 Forest Trail. Ms. Grey also spoke about a bad ditch at the rear of her house that is not flowing and needs to be dug out. She said that she has never seen this problem before in the 25 years she has lived here and the water backs up into her yard and under her house.. Mr. Mobley reported that he inspected this ditch and it is badly clogged; this particular ditch runs parallel to 32nd Avenue and down to Waterway Boulevard where it runs into a larger ditch. Mr. Williams said that the inspector indicated to him that hand cleaning would not solve the problem; it needs to be re-cut. **Mr. Sottile made a motion to authorize the Administrator to write the County to get the ditch behind 32nd Avenue in Forest Trail cleaned out; Mr. Taylor seconded; motion passed unanimously.**

2. Minutes of Previous Meeting. Mr. Taylor made a motion to approve the minutes from the November 1997 meeting; Mr. Sottile seconded; motion passed unanimously.

Mr. Sottile made a motion to approve the minutes from the January 1998 meeting; Mr. Taylor seconded; motion passed unanimously.

3. Monthly Director's Report. (a) Mr. Mobley received a request from James Chandler at 3307 Waterway Boulevard for a street light. There is a pole without a light at the location and is a dark area. Mr. Mobley will survey the area to make sure the neighbors do not object.

(b) The yellow barrels have been received and are currently at the Exchange Club where the Garden Club will paint palm trees on them.

(c) The order for 90-gallon carts has come in and the department is in the process of delivering them.

Along these lines, Mr. Williams reported that the regime at Grand Pavilion, who originally asked to swap the 90-gallon carts they have for 40-gallon carts, is now asking to reassign their 90-gallon carts elsewhere in the Grand Pavilion area. (See attached letter) The regime has offered to pay for the 90-gallon carts they keep in addition to the extra 40-gallon carts ordered.

(d) He received a request from Jim Carroll, Carroll Realty, about Saturday pickup in the summer, as we did last year. The Committee will be looking into this as they study all aspects of the department and efficient utilization of our resources.

(e) At a recent meeting, Mr. Mobley discovered that the Isle of Palms is the only community that does not require leaves to be bagged and he said that we do not have the resources to handle leaves. Ms. Hernandez stated that our ordinance does required bagging but it was a matter of tradition not to enforce it. Mr. Taylor recommended this be considered as we discuss the total landscape ordinance.

(f) The department is "tagging" more carts now that are left on the street. Mr. Mobley suggested that the City set up a fine structure for those who refuse to roll their carts back and are being continually "tagged". Mr. Williams stated that it is in the ordinance that the carts must be rolled back so all we would need to do is set up a penalty structure, such as an increasing amount per ticketing. He will come up with a recommendation for next month's meeting.

4. Old Business. (a) Review Sign Ordinance. Ms. Hernandez gave an overview of past discussions on the proposed amendments to the sign ordinance (see attached) and she thanked the realtors for working with Council in moving their signs out of the rights-of-way.

An ordinance was prepared but was not to the satisfaction of the committee and has been returned to committee for further work. Ms. Hernandez stated that there were three main points to be discussed; namely, size of signs, whether or not riders will be allowed, and the grace period for compliance with the new regulations.

Several realtors addressed the Committee about the sign issue. They seemed to be in agreement that the existing sign ordinance takes care of the problems that started this process of amendment in that they did not know they were <u>not</u> in compliance with the existing ordinance and now that they are in compliance (in particular, getting the signs out of the rights-of-way), no further changes need to be made. (See letters attached)

Mr. Gear discussed his proposed amendments to the ordinance (see attached). He expressed much concern about the number of signs on the island [in some blocks of Carolina Blvd., for example] where there seem to be nothing but signs of all different sizes and different mounts and it looks terrible. He said in looking 10 years ahead, there will be areas where most, if not all, of the houses will be rental and it will predominantly be commercial rental property. He also said that a great majority of all the realtors on the island are in favor of bringing all signs into uniformity so that the street scape is not a boulevard of advertising and he referenced a petition signed by realtors. (See attached)

Mr. Taylor made a motion that the Mayor put the ordinance on the March Council agenda which would give Council 5 weeks to study the issue; Mr. Sottile seconded; Ms. Hernandez said she would also put this on the next Public Works Committee meeting [scheduled for March 3rd]. After discussion, motion passed unanimously.

(b) Review Landscape Code Section. Mr. Williams stated that we have not been enforcing the code section [Sec. 3-2-5(d)(3)] requiring landscapers to haul off their own debris. In discussion, it is very hard to enforce this section and unless we actually see someone place the debris for pickup, there is no way to determine whether it was the home owner or a contractor who generated the debris. Mr. Sottile felt that if we were not going to enforce it, we should remove this part of the ordinance, and other Committee members agreed.

Ms. Hernandez felt that we should enforce the code section [Sec. 3-2-5(c)] about leaves being bagged. Mr. Mobley stated that he has no problem in helping handicapped residents with collection of unbagged leaves, etc. Mr. Taylor suggested putting a notice on the Connector sign about bagging leaves as one way of getting the word out.

There was also discussion of commercial vs. residential pickup service, such as the Wild Dunes golf courses, and the consensus was that there should be some differential between the two.

There was further discussion of whether or not the department can provide adequate service to islanders with the current level of manpower. Council Member Abele is working with Mr.

Mobley to establish the work load of the department and will have a report ready for presentation before budget time at which time decisions will be made.

Mr. Taylor made a motion to delete Section 3-2-5(d)(3) from the City Code; Mr. Sottile seconded; motion passed unanimously.

5. New Business. (a) Request for Acceptance of Dedication of 48th Avenue by Liberty Life Insurance Co. (See letter and plat attached)

Ms. Hernandez said the State will not accept this road. It is not up to code, there are drainage problems, and it would be an expense for us to accept this dedication. Mr. Williams stated that if the City accepts dedication of this road, then we are explicitly responsible for drainage and there is no easy solution in this area. He said if we do accept the road, then we should ask them to certify that the road meets State minimum road standards and that they have a proposed solution to the drainage in order for us to consider accepting it. The Committee agreed that the City is not in the street business.

Mr. Sottile made a motion that the City not accept dedication of 48th Avenue; Mr. Taylor seconded; after further discussion, motion passed unanimously.

(b) Mr. Sottile asked Administrator to please see that the remaining holiday banners are removed, and the Administrator said he will see that they are taken down. Mr. Williams said that this past year, the City rented a bucket truck to put up the banners, and, upon discussion, everyone felt that we should not be doing it. Mr. Williams said there are companies we can hire to do this in future years.

(c) Mr. Taylor, referring to the new ordinance allowing for vice-chairmen of standing committees, nominated Mike Sottile as Vice Chairman of the Public Works Committee; Ms. Hernandez seconded; motion passed unanimously.

There being no further business to come before the committee, the meeting was adjourned at 7:15 p.m.

Respectfully submitted,
Debra Hernandez, Chairman

A GUIDE FOR ERECTING MAILBOXES ON HIGHWAYS

Prepared by the Task Force for Roadside Safety
of the Standing Committee on Highways
Subcommittee on Design

Approved as an Informational Guide
by the
Executive Committee of the
American Association of State Highway and Transportation Officials
May 24, 1984

Published by the
American Association of State Highway and Transportation Officials
444 North Capitol Street, N.W., Suite 225
Washington, D.C. 20001

B. Mail Stop and Mailbox Location

Mailboxes should be placed for maximum convenience to the patron, consistent with safety considerations for highway traffic, the carrier, and the patron. Consideration should be given to (1) minimum walking distance within the roadway for the patron, (2) available stopping sight distance in advance of the mailbox site (especially troublesome on older roads), and (3) possible restriction to corner sight distance at intersections and driveway entrances. New installations should, where feasible, be located on the far right side of an intersection with a public road or private driveway entrance.

Boxes should be placed only on the right-hand side of the highway in the direction of travel of the carrier, except on one-way streets where they may be placed on the left-hand side. It is undesirable to require pedestrian travel along the shoulder. However, this may be the preferred solution for distances up to 200 feet when compared to alternatives, such as constructing a turnout in a deep cut, placing a mailbox just beyond a sharp crest vertical curve (poor sight distance), or constructing two or more closely spaced turnouts.

The placing of mailboxes along high-speed, high-volume highways should be avoided if other practical locations are available. Mailboxes should not be located where access is from the lanes of an expressway or where access, stopping, or parking is otherwise prohibited by law or regulation. Where there are frontage roads, the abutting property owners may be served by boxes located along the frontage roads. No mailbox should be at a location that would require a patron to cross the lanes of an expressway to deposit or retrieve mail. Where the U.S. Postal Service deems that service is not warranted on both frontage roads, or where there is a frontage road only on one side, patrons not served directly should be accommodated by mailboxes at a suitable and safe location in the vicinity of the crossroad nearest the patron's property.

Placing a mail stop near an intersection will have an effect on the operation of the intersection. The nature and magnitude of this effect depend on traffic speeds and volumes on each of the intersecting roadways, the number of mailboxes at the stop, extent of traffic control, how the stop is located relative to the traffic control, and the distance the stop is from the intersection.

At intersections where one roadway is given the right of way and the other is stop controlled, a vehicle at a mail stop on a through roadway approach to the intersection may restrict the view between a vehicle entering the intersection from the right and the through traffic behind the mail stop. A mail stop on the through road on the far side of the crossroad increases the chance the crossroad driver will pull into the path of the vehicle on the through road that is headed for the mail stop. A mail stop in advance of a

stop sign creates the potential for a vehicle at the mail stop blocking the view of the stop sign. The least troublesome location for a mail stop at these intersections is adjacent to a crossroad lane leaving the intersection. Nevertheless, there is still a chance that a driver reentering traffic from the mail stop will not see or be seen from a vehicle turning onto the crossroad. Figure 4 shows possible locations of mail stops at a typical rural intersection. Using the mail stop location dimensions in the figure will minimize the effect a stop will have on an intersection's operation and minimize the hazard to persons using the mail stop.

Mailbox heights are usually set to accommodate the mail carrier. Typically, the bottom of the mailbox is located 42 inches to 48 inches above the mail stop surface.

Mailboxes should be located so that a vehicle stopped at a mailbox is clear of the adjacent traveled way. An exception to this principle may be reasonable on low-volume, low-speed streets and roads. But basically, a vehicle stopped at a mailbox should be clear of the traveled ways and the higher the traffic volume or speed, the greater the clearance should be.

Most vehicles stopped at a mailbox will be clear of the traveled way when the mailbox is placed outside an 8-foot wide usable shoulder or turnout. This position is recommended for most rural highways. For high-volume, high-speed highways, it is recommended that 10-feet-wide turnouts should be provided where the shoulder is not at least 10-feet-wide or 12-feet-wide for some conditions. Where conditions justify, 12-feet wide turnouts should be provided. However, it may not be reasonable to require even an 8-foot shoulder or turnout on very low-volume, low-speed roads or streets. To provide space outside the all-weather surface for opening the mailbox door, it is recommended that the roadside face of a mailbox be set 8 to 12 inches outside the all-weather surface of the shoulder or turnout. Suggested guidelines for the placement of mailboxes are shown in Table 1. These are based on experience and engineering judgment.

When a mailbox is installed in the vicinity of an existing guardrail, it should, wherever practical, be placed behind the guardrail.

C. Mail Stop Design

Shoulder or turnout widths suitable to safely accommodate vehicles stopped at mailboxes are discussed in the "Mail Stop and Mailbox Location" section, and are shown in Table 1.

The surface over which a vehicle is maneuvered to and from a mailbox must be sufficiently stable to support passenger cars stopping regularly during all-weather conditions. Where the available shoulder surface strength or width are not sufficient for the purpose, they should be modified to provide a suitable all-weather mail stop turnout. In most instances, adequate

886-8005

1/18/97

(FAX)
To: City Hall
ATTN: DAVID MOBLEY

RE: Grand Pavilion POA Trash Can Trade

As per your request, I have listed the outer Grand Pavilion homes where 90 gallon cans are to be replaced with 40 gallon cans. Some homeowners have advised me that they need additional 40 gallon cans. Those homes are marked with an asterisk (*) and you will need to bill accordingly. Some of the corrals will be enlarged at a later time. If there is not ample room for the cans to be placed inside, please place them to the side.

Some homes will be keeping the 90 gallon cans as they have roll-out service.

As we discussed, the Boardwalk homes will be requiring approximately 30 additional 90 gallon cans by March 1, 1998. I will correspond shortly with the exact number.

Thank you,

Robin McIntosh

Robin McIntosh
GPPOA Assistant Manager
886-2210

pls. talk to David about this

Grand Pavilion POA
TRASH CAN TRADE INFORMATION

GP09 Remove (2) 90 gallon cans, replace with (2) 40 gallon.

GP12 Remove (2) 90 gallon cans, replace with (2) 40 gallon.

GP13/14/15 Three homes share corral between 14 and 15. Remove (1) 90 gallon can and add (2) 40 gallon. Bill additional 40 gallon to GP 15.*

GP21 Remove (1) 90 gallon can, add (2) 40 gallon cans.*

GP22 Remove (1) 90 gallon can, add (2) 40 gallon cans.*

GP26 Remove (1) 90 gallon can, replace with (1) 40 gallon can.

GP27 Remove (2) 90 gallon cans, replace with (2) 40 gallon cans.

GP29 Home is under construction. Add (4) 40 gallon cans.* (1comp.--bill for 3)

GP30 Remove (1) 90 gallon can, replace with (1) 40 gallon.

GP32 Remove (1) 90 gallon can, replace with (1) 40 gallon.

GP42 Remove (1) 90 gallon can, replace with (1) 40 gallon.

GP44 Remove (2) 90 gallon cans, replace with (2) 40 gallon.

GP46 Remove (1) 90 gallon can, replace with (1) 40 gallon.

GP51 Remove (1) 90 gallon can, replace with (1) 40 gallon.

GP52 Remove (1) 90 gallon can, replace with (1) 40 gallon.

GP 64 Remove (1) 90 gallon can, replace with (2) 40 gallon.*

GP66/67 Homes share corral. Remove (2) 90 gallon cans, add (4)* 40 gallon.

GP69 Remove (1) 90 gallon can, add (2) 40 gallon.*

GP71 Remove (1) 90 gallon can, replace with (1) 40 gallon.

GP72 Remove (1) 90 gallon can, replace with (2) 40 gallon.*

GP73 Remove (1) 90 gallon can, replace with (1) 40 gallon.

Total 90 gallons to be removed: 25

~~First Reading Draft~~
~~November 25, 1997~~

1998-__

ORDINANCE ~~1997-25~~

AN ORDINANCE AMENDING THE CITY OF ISLE OF PALMS CITY CODE OF ORDINANCES SECTION 5-4-128, TEMPORARY SIGNS.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That the introductory sentence to Section 5-4-128 is hereby amended to read as follows:

"The following types of signs are classified as "Temporary Signs" and are subject to the following regulations in addition to any other applicable regulations contained in this Article which are not inconsistent herewith."

SECTION 2. That Section 5-4-128(c) is hereby amended for rent must comply with the following requirements:

"(c) Signs advertising real estate for sale or for rent must comply with the following requirements:

(i) No more than one sign advertising real estate for sale and one sign advertising real estate for rent shall be allowed per parcel of land. No off-premises signs advertising real estate for sale or for rent are allowed.

(ii) No sign shall exceed a maximum sign area of four (4) square feet in residential zoning districts or sixteen (16) square feet in non-residential zoning districts. Provided, however, that one attachment no larger than one (1) square foot may be added to a sign.

(iii) No sign, including an attachment, shall be located closer than ten (10) feet to the edge of the right-of-way of any abutting street, road or alley.

(iv) No sign, including an attachment, located in a residential zoning district shall be more than three (3) feet in height.

(v) Any such signs shall be removed from the property within fourteen (14) days from the date of the closing of the sale or the renting of the property, as applicable."

~~First Reading Draft~~
~~November 25, 1997~~

SECTION 3. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 5. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE _____ DAY OF _____, 199_.

_____
Carmen R. Bunch, Mayor

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: ~~11/25/97~~ sent back to committee
Public Hearing: _____
Second Reading: _____
Ratification: _____

CHARLESTON TRIDENT ASSOCIATION OF REALTORS®

Organized October 8 1907

5675 Woodbine Avenue • Charleston, South Carolina 29406 - 6169
Telephone (803) 747-0600 • FAX (803) 566-1464

February 12, 1998

City Council
Isle of Palms
1207 Palm Blvd.
Isle of Palms, SC 29451

To Whom It May Concern:

The Board of Directors of the Charleston Trident Association of REALTORS® reviewed a request from REALTOR® James Carroll concerning changes to the Isle of Palms sign ordinance.

After discussion, the Directors voted to support REALTOR® Carroll in his opposition to the new sign ordinance.

The Directors feel that the new measurements are inadequate for reading signage and do not allow for proper advertisement of a property.

Please consider reasonable adjustment to this new sign ordinance.

Sincerely,

Robert Pratt

Robert Pratt
President

cc: *James Carroll*
Pat McKinney. Legislative Committee VP
Mike O'Shaughnessy, Legislative Committee 2nd VP

ThePrudential
Carolinas Realty
708 Orleans Road
Charleston, SC 29407
Bus. (803) 766-2884
Bus. (803) 766-6676
Fax (803) 766-3963

TO: Mayor C. Bunch and City Council of Isle of Palms

FROM: Grange S. Cuthbert, CEO, Prudential Carolinas Realty

As CEO of Prudential Carolinas Realty with a new office just located on the Isle of Palms I am writing this to express my position on For Sale Signs. It is my understanding that the council is considering reducing the size of the For Sale Sign to a smaller size. Our sign will be our major source of advertising properties on the Isle of Palms. Any reduction in the size of the yard signs would greatly reduce the effectiveness of our sales effort.

We currently have six other offices around the Tri-County area. All of our signs are the same size and the consistency is important. We have just ordered many new signs for our new office on the Isle of Palms and these signs would now become useless.

I would like to state my opposition to this proposal ordinance. Thank you for your consideration.

Sincerely,

Grange S. Cuthbert
CEO, Prudential Carolinas Realty

MEMORANDUM

TO: **Debra Hernandez, chair**
Michael Sottile, Dryden Taylor
The Public Works Committee, Isle of Palms City Council

FROM: **Thomas P. Gear February 16, 1998**

RE: **PROPOSED AMENDMENT TO SIGN ORDINANCE**
Committee Meeting Scheduled February 17, 1997

Please consider the provisions listed below for the proposed amendment.
I would like to speak briefly in support of these provisions and to present to you a petition originated by Isle of Palms Realtors.

NOTE: These provisions affect only areas zoned for residential use

1. EXTERIOR DIMENSION. Signs shall be rectangular in shape and shall not exceed 12 1/2 inches in height and 18 1/2 inches in width (frame included). No attachments, riders, boxes, flags, lights or attention attractors of any variety may be employed.

2. MAXIMUM HEIGHT. Signs may not exceed 40-inches in height from average ground elevation of lot

3. NUMBER OF SIGNS. One *for sale* and one *for rent*, per lot maximum.

4. SETBACK. Signs shall not be positioned closer than 10-feet to any street Right of Way.

5. COMPLIANCE GRACE PERIOD. 180-days after ordinance amendment ratification by City Council.

6. PENALTIES. Noncompliance.
   After one notice:
   Confiscation of sign and $20-fine.
   After two offences fine is increased to $50. Per offence.
   No business license to be issued until fines are paid.

17 February 1998

FROM: Bob Abele

TO : Chair, Public Works Committee

SUBJ: Public Works Cost/Function Study

1. Have had two meetings with David Mobley on subject study. David has developed a list of the major recurring functions that the Public Works Department performs. The sixteen major tasks that have been identified are as follows:

1. Solid waste (garbage) collection
2. Limbs, leaves, palm frond, etc. collection
3. Miscellaneous trash collection (furniture, carpeting, other "soft goods"/non-metallic items)
4. "White goods" collection (household appliances, other metallic items)
5. Deliver garbage carts, recycle bins, beach trash barrels, information packets
6. Collection of dead animals
7. Cut grass curbside (Palm Blvd. & special requests) and municipal parking lots
8. Maintain street signs (stop, street, information, parking, etc)
9. Litter pick up (roadside/end of Connector)
10. Empty beach barrels
11. Maintain beach paths
12. Trim limbs and trees
13. Wash and perform periodic vehicle maintenance
14. Janitorial service for City Hall and DPW office
15. Street cleaning, ditch cleaning, side walk cleaning
16. Remove major washed up debris from beach

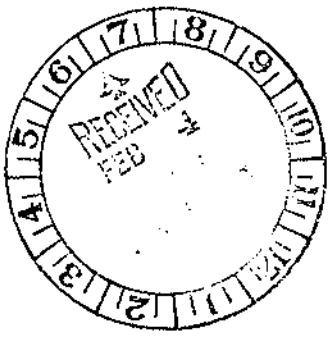
For each of the above functions, David is developing the following information:

- frequency of performance
- number of personnel/man hours required
- equipment used
- labor cost

2. Within the next two weeks David, Mark and I will be getting together to go over the final draft report and, hopefully, will have a final report for the committee before the March meeting.

cc: Committee Members
Mark Williams
David Mobley

SINCLAIR
& A·S·S·O·C·I·A·T·E·S, I·N·C.
ENGINEERS, SURVEYORS & MANAGERS



February 2, 1998

To: City of Isle of Palms
1303 Palm Blvd.
Isle of Plams, SC 29451

Attn: Public Works Dept.

Re: 48th Avenue
Isle of Palms, SC

Gentlemen,

In 1981, Libery Life Insurance Company of Greenville, SC developed Block 64 in Isle of Palms, SC and built two roads for access to the developed lots. These roads were 48th Avenue and 49th Avenue.

49th Avenue was accepted into the South Carolina highway system and is currently being maintained by SCDOT. However, due to what I understand to be an oversight, 48th Avenue was not dedicated to the state nor to Isle of Palms.

Therefore, on behalf of Liberty Life Insurance Company, I request that 48th Avenue be dedicated to the City of Isle of Palms and placed under the maintenance of Isle of Palms Public Works.

I have enclosed, for your reference, a copy of the original plat for this roadway.

If you should have any questions or require additional information, please call me at 803-884-9111.

Sincerely,

Eric C. Ivey, P.E.
Construction Manager

cc: file
mac vinson
tom sinclair

POST OFFICE BOX 1344 • DUNCAN, SC 29334 • PHONE (864) 433-0981 • FAX (864) 433-1911

Charleston, South Carolina
Office of Register Mesne Conveyance
Plat recorded this 26 day of May, 1981
10:13 o'clock in Plat Book A1 Page 17, 18, 19 Tracing cloth
copy filed in Plat Book 4 Drawer S Folder 30 Drawing
No. 19 Original plat (a print) delivered
to Moore, Dudley & Stevens

Robert N. King
Register Mesne Conveyance

BK M 125 PG 154

ATLANTIC OCEAN

2.6' M.S.L. - MEAN HIGH WATER

N

S 80° 42' 45" W

THIS AREA SUBJECT TO DUNES PERMIT ORDINANCE

BLOCK 63

THE CITADEL

FORTY NINTH AVE. 60' R/W

FORTY EIGHTH AVE. 60' R/W

BLOCK 64

8 — 0.299 Ac.	7 — 0.379 Ac.	6 — 0.776 Ac.	5 — 0.290 Ac.
9 — 0.413 Ac.		4 — 0.413 Ac.	
10 — 0.413 Ac.		3 — 0.413 Ac.	
11 — 0.413 Ac.		2 — 0.413 Ac.	
12 — 0.413 Ac.		1 — 0.413 Ac.	

N 79° 49' 40" E 380.00'

SOUTH PALM BOULEVARD 80' R/W

Conditional

Nellie L. McDuffie

NOTES:

1. CITY WATER TO BE PROVIDED BY THE ISLE OF PALMS WATER COMPANY.
2. THESE LOTS WILL UTILIZE SEPTIC TANKS.
3. ALL CORNERS ARE 90° UNLESS SHOWN OTHERWISE.
4. PROPERTY OWNED BY LIBERTY LIFE INSURANCE COMPANY
5. TOTAL ACREAGE 4.64 Ac.
6. ALL CORNERS MARKED WITH IRON PIPES.
7. THE DENSITY OF THIS SUBDIVISION IS 2.59 LOTS PER ACRE .

CITY OF ISLE OF PALMS

CHARLESTON COUNTY, S. C.

PLAT OF LOTS 1-12 , BLOCK 64

SCALE: 1"= 100' MARCH 25, 1981

I, E M. SEABROOK, JR., a Registered Surveyor of the State of South Carolina, hereby certify that I have surveyed the property shown hereon, that this plat shows the true dimensions of the property and that all necessary markers have been installed, and that the precision is 1/ 3000.

E. M. Seabrook Jr.

E. M. SEABROOK, JR.
CIVIL ENGINEER & LAND SURVEYOR
S.C. Reg. 1375

SPECIAL NOTES:

1. THIS PLAT IS SUBMITTED UNDER IRREVOCABLE LETTER OF CREDIT PURSUANT TO PROVISIONS OF THE SUBDIVISION REGULATIONS
2. OCCUPANCY PERMITS CANNOT BE OBTAINED UNTIL FINAL APPROVAL OF THIS PLAT IS GRANTED.
3. PORTIONS OF THE PROPERTY SHOWN ON THIS PLAT LIE WITHIN 250 FT. OF THE HIGH WATER LINE OF THE OCEAN AND THEREBY ARE SUBJECT TO THE DUNES PERMIT ORDINANCE OF THE CITY OF ISLE OF PALMS.

E. M. SEABROOK, JR., INC.
ENGINEERS — SURVEYORS — PLANNERS

EXHIBIT E

ISLE OF PALMS RECREATION COMMITTEE
February 9, 1998

The regular meeting of the Isle of Palms Recreation Committee was held on February 9, 1998, at 5:30 p.m., in Building Department. Committee members present were Chairman Marty Bettelli, Debra Hernandez and Skipper Shaffer, and Recreation Director Norma Jean Page, and Foundation Chairman Stu Kimball. Also present were Council members Abele and Gear.

Chairman Bettelli called the meeting to order.

1. Approval of Previous Month's Minutes. Mr. Shaffer made a motion to approve the minutes from the January 1998 meeting; Ms. Hernandez seconded; motion passed unanimously.

2. Recreation Commission/Foundation Report. Mr. Kimball reported on their meeting of January 27th at which they discussed plans for the Foundation and goals towards improvements at the Recreation Center. There will be a survey mailed this week to 1,000 at random residents on the island for response and recommendations about the department and it will be followed up with a newspaper article in the Moultrie News. He reported that on March 12, at 7:00 p.m., there will be a public meeting at the Recreation Center to receive input on what type of facilities they would like to have, what changes they would like to see, etc. They have established a goal of having a New Year's Eve party at the "new" facility on December 31, 1999.

3. Recreation Department Report. (attached hereto) Ms. Page gave an overview of the department's monthly activities.

4. Old Business. (a) Discussion of Non-Resident Fees. Chairman Bettelli reported that City Council approved raising the non-resident fee from $3 to $5; however, Sullivan's Island residents do not have to pay the higher fee until Council has the opportunity to discuss with them the idea of the Town contributing to the Recreation Department.

Ms. Page stated that she had not intended the issue of Sullivan's Island joining the Department to be discussed along with raising the non-resident fee, but merely as something to think about in the future. Referring to the figure sheet (attached hereto), she pointed out that Sullivan's Island residents represent 23% of the department's activities or approximately $11,800. Mr. Shaffer suggested writing a letter to Sullivan's Island Town Council, enclosing the figure sheet, and asking them if they would consider contributing to the programs so that their residents would not have to pay the higher activity fee. Ms. Page will redo the sheet with more updated figures and Mr. Shaffer will draft a letter for review.

(b) Dates for Easter Egg Hunt. Ms. Page said the Easter Egg Hunt will be on Saturday, April 11th, for ages 12 and under, and will be divided into three age groups. The

older children will have a youth dance with Easter attire, a prize for the best costumes, a dance contest, and door prizes.

(c) IOP Giant Yard Sale. Ms. Page has changed the name to "Isle of Palms Community Yard Sale" on Saturday, May 16th , from 8:00 a.m. to 2:00 p.m. She hopes this will be a festive-type atmosphere with food booths and maybe kiddie rides. Booths will be rented for $5 each space.

(d) Breach Inlet Boat Ramp. Chairman Bettelli reported that Council referred this to the Administrator to get some cost estimates for surveying and repairing the boat ramp. The Committee also discussed at some length looking for other suitable property on which to have a public boat ramp.

5. New Business. (a) Recreation Commission/Foundation. Chairman Bettelli stated that the suggestion had been made to keep the same membership from the Commission on the Foundation. The City Attorney has recommended that the Commission be dissolved and the Isle of Palms Park Foundation be a stand-alone foundation and Mr. Shaffer said that it would not be advisory to Council but work with the blessing of City Council. Adm. Abele clarified that this private foundation would be responsible for their own membership and budget and would operate entirely separately from Council. As there was some confusion, Chairman Bettelli will seek clarification as to the means of communication and relationship between the Foundation and City Council.

6. Executive Session. Mr. Shaffer made a motion to go into Executive Session to discuss personnel matters; Ms. Hernandez seconded; motion passed unanimously.

Coming out of Executive Session, Chairman Bettelli stated that no action was taken, personnel matters were discussed.

There being no further business, the meeting was unanimously adjourned at 6:30 p.m.

Respectfully submitted,

Marty Bettelli

Marty Bettelli, Chairman

ISLE OF PALMS
RECREATION DEPARTMENT

MONTHLY REPORT
JANUARY
1997

STAFF: GENE BIANCHI
GINGER COX
ROBERT WALTZ
NORMA JEAN PAGE

RECREATION ACTIVITIES & EVENTS

ISLE OF PALMS

ACTIVITIES	DAYS OFFERED	TIME
Island Pre-School I (ages 3 - 4) $100 month	**Monday, Wednesdays & Fridays**	**9:00 - 12:00 noon**
Island Pre-School II (ages 3 - 4) $70 Month	**Tuesday & Thursdays**	**9:00 - 12:00 noon**
Island Tiny Tots (ages 2 - 3) $60 Month	**Tuesday & Thursdays**	**9:30 - 12:00 noon**
Tae Kwon Do (ages 6 - 11)	**Saturdays**	**9:00 - 12:00noon**
Tae Kwon Do (12 & older)	**Wednesdays**	**7:30 - until**
Tae Kwon Do (12 & older)	**Saturdays**	**10:00 - until**
Gymnastics (ages 3 - 5) $25 per month except Nov. & Dec. $19	**Fridays**	**3:30 - 4:15 pm**
Gymnastics (ages 6 - 11) $25 per month except Nov. & Dec. $19	**Fridays**	**4:15 - 5:15 pm**
Middle School Dance Grades 6 - 8 Friday, January 9/February 6	**Fridays**	**7:00 - 10:00 pm**
Co Rec Volleyball 18 yrs and older	**Sunday, Tuesdays & Thursdays**	**6:00 - Until**
Youth Basketball 5/6 year olds 7/8 year olds play 9/10 year olds play	 **Tuesdays** **Wednesday & Thursday** **Mondays**	 **5:15 - 6:15 pm** **5:15 & 6:15pm** **5:15 - 8:15 pm.**
Adult 3 on 3 Basketball Registration 1/26 - 3/9/98	**Tuesday & Thursdays**	**TBA**
Men's Spring Softball Registration 1/26 - 2/23/98	**Monday & Wednesdays**	**7,8 & 9:00 pm.**
ARC Blood Drive *Reservations accepted*	**Tuesday, February 24**	**3:00- 7:30 pm.**
Youth Dance Grades 6 - 8	**Friday, January 9**	**7:00 - 10:00 pm.**
ARC Babysitting Course Students grades 5 - 12. $30.00	**Saturday, February 14**	**9:00 - 5:00 pm.**

RECREATION NIGHT WITH STINGRAYS - Saturday, March 14, 1998.
Tickets are a special price of $6.50 for all player, coaches, families & friends. Games time is 7:30 pm.
Gates open at 6:30 pm. The Recreation Department will offer transportation for an additional $12.00 per person.
Transportation is for youth 17 yrs & under. Total Cost $18.50. Please sign up at Recreation Center.
LIMITED SPACE AVAILABLE FOR TRANSPORTATION.

KEENAGERS - Monthly meetings first Wednesday of each month.
Next meeting will be held February 4. Recreation Department will transport Keenagers to Myrtle Beach Factory Stores on Wednesday, February 18.

CUPID'S CARD SHOP - Thursday, February 12 - drop in between 3:30 and 5:00 pm.
Children 12 years and under are invited to come and make valentines for their Mom and Dad.
No Fee to participants.

WINTER INSTRUCTIONAL BASEBALL PROGRAM - AGES 13 & 14 YRS.
Sundays February 22, March 1, 8 & 15. 1:30 - 3:30 pm.

TAE KWON DO TOURNAMENT - Sunday, March 21, 1998
Details to be announced.

BEGINNING DOG OBEDIENCE CLASSES - (ages 6 months and older)
Classes will begin Monday, March 2. 7:15 - 8:15 pm. $75.00 per dog.

ADVANCED BEGINNER DOG OBEDIENCE CLASSES -
Classes begin Monday, March 2 from 8:15 - 9:15 pm.
$65.00 per dog.

MEETINGS ATTENDED BY STAFF:

anuary 6 - Recreation Staff

January 6 - Mt. Pleasant Rec. Director

January 7 - Keenagers

January 8 - Play Systems Representative

January 12 - Bill Aubey - Volleyball equipment representative

January 13 - Recreation Staff

January 14 - Ice Palace Representative

January 15 - Mt. Pleasant Recreation Department/Lowcountry Seniors Classic

January 19 - Recreation Committee

January 20, 22, 23 & 28 Interviews for Recreation Supervisor position

January 22 - Stingray Representative - Recreation Night for youth

January 26 - Recreation Staff

January 27 - Recreation Foundation

lanuary 27 - City Council

ISLE OF PALMS

RECREATION ACTIVITIES & EVENTS

ARC BABYSITTING
Saturday, February 14
9:00 - 5:00 pm.
Grades 5 - 12
$30.00 per student

ADULT 3 ON 3 BASKETBALL
Registration Jan. 26 - March 9
Six (6) man rosters
$100 per team IOP res.
$150 per team non-res.

MEN'S SPRING SOFTBALL
Registration Jan. 26 - Feb. 23
$25.00 registration Fee.
League fee: $400 IOP Res.
$425 non Res.

BASEBALL INSTRUCTION PROGRAM (13 - 14 Yrs
Sundays 1:30 - 3:30 pm.
Feb. 22, March 1, 8 & 15
$15 IOP res. $18 Non-Res.
MUST REGISTER/Limited to 20!

YOUTH BASEBALL/SOFTBALL
Ages 5 - 15 yrs. Boys & Girls
Registration January 26 - February 20
$25 IOP Res./ $28 Non Res.

IOP STINGRAY NIGHT
Saturday, March 14, 1998
Transportation & Ticket $18.50
Tickets $6.50

CUPID'S CARD SHOP
Thursday, February 12
Ages 12 yrs & younger
3:30 - 5:00 pm.
No Fee!!

ARC BLOOD DRIVE
Tuesday, February 24
3:00 - 7:30 pm.
"Give the gift of Life"

TAE KWON DO TOURNAMENT
Sunday, March 21
Details to be announced at later date.

28th AVE DANCE
Friday, February 6
7:00 - 10:00 pm.
Admission $3.00/food available

KEENAGERS MEETING
(50 & older)
Wednesday, February 4, 1998
12:00 noon

All activities are held at the IOP Recreation Center, unless indicated otherwise.
For more information call the IOP Recreation Center at 886-8294

Winter Instructional Baseball at the Isle of Palms Rec. Dept.

The IOP Recreation Department will sponsor the 1998 Winter Instructional Baseball Program with instructor, Mike Stritch.

The program will be limited to the first 20 players who are rising **Dixie Major players (13 & 14 yrs.)**

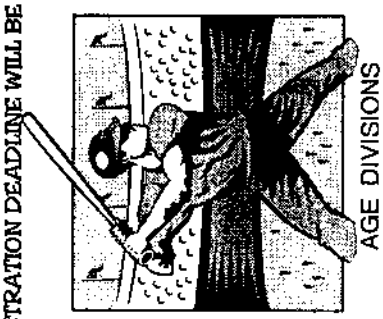
Parents must register players in person at the Rec. Dept. between 9am-6pm.

Fees: $15 IOP residents/$18 non IOP residents. Each registrant will receive a league t-shirt.

SCHEDULE: February 22, March 1, 8 & 15th - 1:30pm-3:30pm

Youth Baseball and Softball Registration

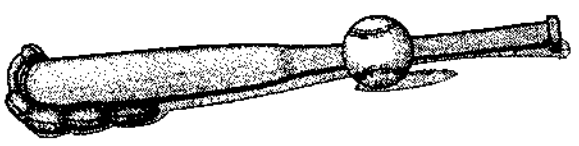
Where: Isle of Palms Recreation Department
When: January 26 - February 20, 1998
Cost: $25/resident
$28/non-resident
Call 886-8294 for more information.
REGISTRATION DEADLINE WILL BE ENFORCED!!



AGE DIVISIONS

Tee Ball - 5 and 6 year boys and girls
Machine Pitch - 7 and 8 year boys and girls
Dixie Minor - 9 and 10 year boys
Dixie Angels - 9 and 10 year girls
Dixie Major - 11 and 12 year boys
Dixie Ponytails - 11 and 12 year girls
Dixie Boys - 13 and 14 year boys
Dixie Belles - 13, 14, and 15 year girls

**Children must be 5 on or before March 31, 1998.



It is very important to register your child early so we can coordinate with the Mt. Pleasant league!
Age groups needed: Girls 9 - 15 yrs
Boys 11 - 15 yrs

American Red Cross Babysitting Course

to introduce the student to the role and responsibility of the babysitter

WHEN: Saturday, February 14, 1998
TIME: 9:00 AM - 5:00 PM
WHO: grades 5 - 12
FEE: $30/student

Pre-Register at the **Isle of Palms Recreation Department** by February 12th, or call 886-8294.

Cupid's Card Shop

When: Thursday, February 12th

Where: Isle of Palms Recreation Center

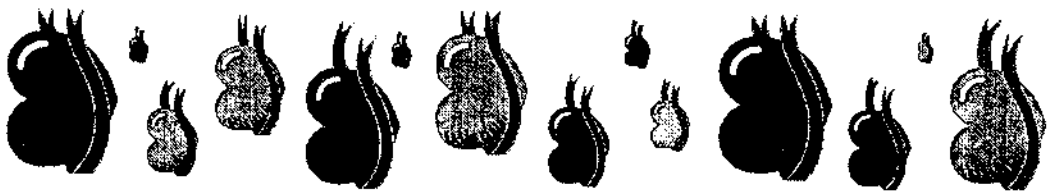
Who: Children age 12 and under may drop in any time between 3:30pm and 5:00pm

Activities: Participants will make up to 3 Valentine's Day cards for their special someone (Mom, Dad, Sibling, Pet, etc.).

Materials: All materials will be provided by the Recreation Department. Snacks and juice will be provided.

Cost: No fee to participate

Registration: Call 886-8294 to register (Please register by Tuesday, February 10th.)



Island Celebrations

of the

City of Isle of Palms

presents a

BLUES revue for all ages!

"SOMETHING BLUE"

Sat. - Feb. 7th - 5 to 8 pm

Recreation Center - 28th Ave.

LIVE IN CONCERT...

STARS OF THE 1998 LOWCOUNTRY BLUES BASH!

Adults: $5.00 - Students: $2.00 (grades 1 - 12)

Doors open at 4:30

BRING THE WHOLE FAMILY!

LISTEN - DANCE - ENJOY!

Great food and beverages available all evening at the Concession Booth.

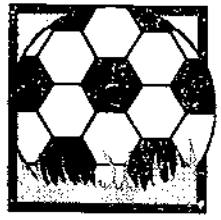
ISLE OF PALMS CO-REC SOCCER

DATES TO REMEMBER:

Jan 12: Open Registration Begins
Feb 9: Registration Ends @ 6:30pm
Feb 9: Mandatory team Captain's meeting (6:30)
Feb 20: League Fee Due!
Feb 20: Roster/Waiver Form Due
Feb 27: Schedules Available
March 1: Games Begin
March 19:Last Day to Add New Players

FYI

A) Maximum number of Teams: 8
B) League Fee: $225 per team if all IOP residents - $250 per team if one or more non residents.
C) Games Played: Sunday- 2-3-4 & 5pm.
D) Must be 18 years or older by March 1, 1997



ISLE OF PALMS MEN'S SPRING SOFTBALL

DATES TO REMEMBER:
JAN 26: OPEN REGISTRATION BEGINS
FEB 23: REGISTRATION ENDS
FEB 23: MANDATORY TEAM CAPTAIN'S MEETING @ 6:30 P.M.
MAR 2: LEAGUE FEE DUE!!
MAR 2: ROSTER / WAIVER FORM DUE
MAR 6: SCHEDULES AVAILABLE
MAR 9: SEASON BEGINS
MAR 30: LAST DAY TO ADD NEW PLAYERS

FYI

A) MAX/MIN NUMBER OF TEAMS: 6/12
B) LEAGUE FEE: $400 FOR A TEAM OF ALL IOP RESIDENTS; $425 IF ONE OR MORE NON RESIDENT
C) GAMES PLAYED: MONDAY 7-8-9PM & WEDNESDAY 7-8-9PM
D) UNIFORMS: ***MUST BE NUMBERED ON THE BACK AND THE SAME COLOR***
E) AGE: MUST BE 18 YEARS OR OLDER.

YOU ARE INVITED TO JOIN THE ISLE OF PALMS RECREATION DEPARTMENT MEN'S SPRING SOFTBALL LEAGUE. THE ABOVE INFORMATION SHOULD GIVE YOU A GENERAL IDEA OF HOW THE LEAGUE WILL OPERATE. IF YOU ARE INTERESTED IN ENTERING A TEAM IN THE LEAGUE, PLEASE CONTACT THE REC DEPT. @ 886-8294 ASAP. ONLY 12 TEAMS WILL BE ALLOWED IN THE LEAGUE BECAUSE OF TIME AND SPACE LIMITATIONS. THEREFORE, YOU ARE URGED TO ACT QUICKLY IF YOU ARE INTERESTED. THANK YOU FOR YOUR INTEREST. IF YOU HAVE PLAYED IN THE PAST, WE THANK YOU FOR MAKING THE LEAGUE COMPETITIVE AND SUCCESSFUL.

Men's 3 On 3 Basketball

DATES TO REMEMBER:
Jan. 26: Open Registration begins
March 9: Registration Ends - 6:3
March 9: Mandatory Captain's Mtg.
March 13: League Fee Due
March 13: Roster/Waiver Form Due
March 18: Schedules Available
March 22: Games Begin
April 9:Last day to add new players

FYI

A) League Fee: $100 if all IOP residents - $150 if one or more non-resident.
B) Games played: Tues & Thurs beginning at 6pm
C) Must be 18 years or older by March 22, 1998

YOUTH SPORTS	IOP	SI	MP	NON-R	TOTAL
Camp Summershine	44	13	61	7	125
Softball/Baseball	96	40	17		153
Basketball	95	45	12		152
Soccer	164	53	8		225
OVERALL	399	151	98	7	655
PERCENTAGE	61%	23%	15%		

ACTIVITY	BUDGET
Youth Sports	$25,000
Day Camp	$12,000
Special Activities *Halloween, Christmas Easter, etc.*	$14,350
TOTAL	$51,350
23% OF $51,350	$11,810

March 1998

Isle of Palms Recreation Dept.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1 1:30pm Winter Baseball 6:00pm Volleyball Tournament	2 9:00am Island Preschool 7:15pm Dog Obedience	3 9:00am Island Preschool 9:30am Tiny Tots 5:30pm Dixie Minor draft 7:00pm Volleyball Tournament	4 9:00am Island Preschool 12:00pm Keenager's meeting 6:30pm Dixie Major draft 7:30pm Taekwon Do	5 9:00am Island Preschool 9:30am Tiny Tots 5:15pm Basketball sub-district tournament 7:00pm Volleyball Tournament	6 9:00am Island Preschool 3:30pm Gymnastics 7:00pm Youth Dance 7:00pm-10:00pm 6th-8th grades	7 9:00am Taekwon Do 1:00pm Basketball Sub-District Tournament
8 1:00pm Basketball Sub-District Tournament 1:30pm Winter Baseball 6:00pm Volleyball Tournament	9 9:00am Island Preschool 7:00pm Men's Softball 7:15pm Dog Obedience	10 9:00am Island Preschool 9:30am Tiny Tots	11 9:00am Island Preschool 7:00pm Men's Softball 7:30pm Taekwon Do	12 9:00am Island Preschool 9:30am Tiny Tots 7:00pm Recreation Foundation Public Hearing	13 9:00am Island Preschool 3:30pm Gymnastics	14 9:00am Taekwon Do
15 1:30pm Winter Baseball Dept.Hours: Mon-Fri 9:00-6:00pm Sat. 12:30-6:00pm	16 9:00am Island Preschool 7:00pm Men's Softball 7:15pm Dog Obedience	17 9:00am Island Preschool 9:30am Tiny Tots HAPPY ST. PATRICK'S DAY	18 9:00am Island Preschool 9:00am Keenager's Trip 7:00pm Men's Softball 7:30pm Taekwon Do	19 9:00am Island Preschool 9:30am Tiny Tots	20 9:00am Island Preschool 3:30pm Gymnastics	21 10:00am TAEKWON DO TESTING & DEMONSTRATION REC.DEPT. CLOSED
22 6:00pm Adult Basketball begins	23 9:00am Island Preschool 7:00pm Men's Softball 7:15pm Dog Obedience	24 9:00am Island Preschool 9:30am Tiny Tots	25 9:00am Island Preschool 7:00pm Men's Softball 7:30pm Taekwon Do	26 9:00am Island Preschool 9:30am Tiny Tots	27 3:30pm Gymnastics No Preschool	28 7:00am ELECTIONS REC.DEPT. CLOSED
29 Upcoming: Easter Egg Hunt & baseball begins	30 9:00am Island Preschool 7:00pm Men's Softball 7:15pm Dog Obedience	31 9:00am Island Preschool 9:30am Tiny Tots				

February

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

April

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Located on 28th Avenue

EXHIBIT F

Zoning Board of Adjustment
Minutes
February 10, 1998
5:30 PM
1301 Palm Blvd.

I. Call To Order-

Chairman Gabbie Porter called the meeting to order at 5:30 PM. Members present included Jim Burke, Guy Taylor, Charlie Yawn, Gabbie Porter, and Rebecca Mayberry, Zoning Administrator. David Matthews was absent

II. Review of Minutes-

Charlie Yawn recommended that the Board substitute the word "elect" for "appoint" in the Election of Officers portion of the minutes, and add the words "property owners" in the other business portion. Guy Taylor added that the word "mentioned" should be replaced with the word "requested" in the other business section. Charlie Yawn made a motion to approve the January, 1998 minutes as submitted with the above mentioned changes. Guy Taylor seconded the motion. It was unanimously approved by voice vote.

III. Variances, Appeals, and Special Exceptions-

3000 Palm Blvd.- Chris Myers was the representative. Charlie Yawn made a motion to allow Ms. Myers, sister of the applicant, to be the representative although she was not listed as the applicant. Guy Taylor seconded the motion. It was unanimously approved by voice vote.

Ms. Myers explained to the Board that the existing house will be moved off the lot and a new construction will be placed in the old footprint. The new house would be 14.8' from the rear setback instead of the required 24'. Charlie Yawn made a motion to approve the variance application as submitted because the Board has approved other applications with similar situations on Palm and this would keep all of the houses on Palm in line with each other. Gabbie Porter seconded the motion with an addition to the motion to include that the owners could not enclose the deck or stairs without ZBA approval. Vote was as follows- Guy Taylor- yes, Charlie Yawn- yes, Gabbie Porter- yes, Jim Burke- abstain.

283 Forest Trail- Home Occupation- Marc Smith was the representative. Mr. Smith explained to the Board his intentions of using his home as an office for hot tub sales. The Board expressed concerns about excess traffic which may be created by the home occupation and that he may do nothing, which will alter the residential nature of his neighborhood. Charlie Yawn made a motion to approve the home occupation as presented due to the paperwork being in order and Mr. Smith is aware of the restrictions for a home occupancy, and the Board's

concerns about excess traffic. Jim Burke seconded the motion. It was unanimously approved.

2606 Cameron- Home Occupation- Nicolas Johannes was the representative. Mr. Johannes explained to the Board his intentions of using his home as an office for public relations by way of phone, internet and mailings. The Board expressed concerns about excess traffic which may be created by the home occupation and that he may do nothing, which will alter the residential nature of his neighborhood. Guy Taylor made a motion to approve the home occupation as presented due to the application meeting all standards set forth by the ordinance and Mr. Johannes is aware of the restrictions for a home occupancy. Jim Burke seconded the motion. It was unanimously approved.

3 33rd Avenue- Home Occupation- Todd Poore was the representative. Mr. Poore explained to the Board his intentions of using his home as an office for a contractors office. The Board expressed concerns about excess traffic which may be created by the home occupation and that he may do nothing, which will alter the residential nature of his neighborhood. Three residents living on and near 33rd Avenue expressed these same concerns. Charlie Yawn made a motion to approve the home occupation as presented due to the application meeting all standards set forth by the ordinance and Mr. Poore is aware of the restrictions for a home occupancy. Guy Taylor seconded the motion. It was unanimously approved.

5 10th Avenue- Pam Shannon was the representative. Ms. Shannon explained to the Board that she could not place the garage in the previously approved position due to its proximity to a drainage field. The Board expressed some concerns about the loft being converted into an apartment at a later date, and the fact that new proposed placement of the garage puts the structure in the front yard. The Board discussed the application in detail and most members decided that they did not have enough information to make a decision. Jim Burke made a motion to deny the application as presented because it does not meet the ordinance requirements for a variance. Gabbie Porter seconded the motion. Votes were as follows- Jim Burke- yes, Guy Taylor- no, Charlie Yawn- no, Gabbie Porter- yes. Motion fails. Jim Burke made a motion to approve the application as submitted. With no second to the motion, motion dies. Charlie Yawn made a motion to defer action until the March 1998 meeting in order to give the applicant time to provide better drawings and more information. Guy Taylor seconded the motion. Votes were as follows- Jim Burke- no, Guy Taylor- yes, Charlie Yawn- yes, and Gabbie Porter- yes. Motion approved.

IV Adjournment- With no further discussion, Charlie Yawn made a motion to adjourn. Guy Taylor seconded the motion. It was unanimously approved by voice vote. The meeting adjourned at 7:00 PM.

EXHIBIT G

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION
REGULAR MEETING
February 11, 1998

The Isle of Palms Planning Commission met at City Hall on February, 1998, at 5:30 p.m. Members attending included Bob Dodonna, Jeff Guss, Bob Minnick, Paul Ockerman, Kim Poletti, Kevin Popson, and Chairman Dick Glave. Planning Consultant Lee Batchelder was also present.

The meeting was called to order at 5:30 p.m.

MINUTES OF PREVIOUS MEETING

1. January 14, 1998

Motion to approve by Ms. Dodonna; second by Mr. Minnick. Motion approved 7-0.

ORDINANCES

1. 1998-1 - An ordinance amending Section 5-4-12(8)(a) of the City of Isle of Palms Code of Ordinances regarding the use of hard erosion control devices near the beach.

2. 1998-2 - An ordinance amending certain provisions of Title 5, Chapter 4, Zoning, of the City of Isle of Palms Code of Ordinances, to allow storage in enclosed buildings in support of other types of business uses which are not on the same lot but permitted by the zoning ordinance.

3. Ordinance 1998-6 - An ordinance amending certain provisions of Title 5, Chapter 4, Zoning, of the City of Isle of Palms Code of Ordinances, to allow educational boat tours in the GC-1, General Commercial District.

The Commission discussed the current drafts of each of the above proposed ordinances. Mr. Batchelder stated that a public hearing for each ordinance would be scheduled for the March Planning Commission meeting. Two questions regarding Ordinance 1998-6 were raised: Whether the revised ordinance would still allow the various licensed businesses of Wild Dunes Resort to use the single building for their storage and whether the revision in the wording of the ordinance title after first reading was allowable.

COMPREHENSIVE PLAN

Mr. Batchelder reviewed the comprehensive plan future land use map and the

changes this map recommends. The Commission briefly discussed the comprehensive plan and requested that Mr. Batchelder prepare a recommendation for implementation time frames for the recommendations of the plan for the next Commission meeting.

There being no further business the meeting was adjourned.

Respectfully Submitted,

Dick Glave
Chairman

EXHIBIT H

PERSONNEL COMMITTEE
February 11, 1998

The regular meeting of the Personnel Committee was held at 5:45 p.m. on February 11, 1998, in the Building Department. Committee members present were Chairman Abele, Bettelli, and Miller, and City Administrator Mark Williams, Police Chief Buckhannon, Mayor Bunch, and Council Member Sottile.

1. Approval of Minutes From Prior Meeting. Mr. Bettelli made a motion to approve the minutes of the January 14th Committee meeting; Mr. Miller seconded; motion passed unanimously.

2. Merit Evaluation Program. Administrator Williams gave an update of the evaluation process and provided a graph showing a preliminary summation of the findings from all departments. A final report should be ready by the City Council meeting of 2/24.

3. Job Description and Pay Range for "Recreation Assistant". The Committee reviewed the letter from Norma Jean page with proposed salary range and job description (see attached) and recommended changing the title to "Maintenance/Recreation Assistant". **Mr. Bettelli made a motion to approve the job description as written with the addition of Maintenance in front of the title; Mr. Miller seconded; motion passed unanimously.**

4. Assistant Fire Chief. As the job description for this job was just received, committee members decided to defer discussion until next month to give them time to study it properly.

5. Miscellaneous. (a) Mr. Williams reported that he received a memo from David Mobley concerning the City's interest in covering some tuition costs in his college education. He stated that we have in the past compensated employees for their education but do not currently have a policy to cover this issue. He also said that this type of program should contain provisions for declining reimbursement based on grades and also an agreement for tenure of service after obtaining the degree. The committee agreed to look into establishing this program again and Mr. Williams will get input from other municipalities.

(b) Chairman Abele announced, effective March 1st, that he was resigning as chairman from the Personnel Committee since he is also chairman of Ways & Means. Mr. Bettelli nominated Mr. Miller; Adm. Abele seconded; motion passed unanimously.

6. Executive Session. Mr. Miller made a motion to go into Executive Session; Mr. Bettelli seconded; motion passed unanimously.

Coming out of Executive Session, Chairman Abele stated that no decisions were made, personnel matters relating to the City Administrator and Police Department were discussed.

There being no further business to come before the committee, the meeting was adjourned at 7:30 p.m.

Respectfully submitted,

Bob Abele, Chairman

January 30, 1998

ISLE OF PALMS
RECREATION DEPARTMENT

TO: Personnel Committee

FROM: Norma Jean Page
Recreation Director

RE: Job Description Approval

September 1995 a part time position was approved for the recreation department but a job description was not developed. November 1997 Council approved this position as full-time status. A job description has been developed based on the responsibilities and requirements given that position over the past two (2) years and is attached for your approval.

A salary range of $15,600 minimum, $17, 750 as a midpoint and $19,982 maximum is recommended for this position. Recognizing this individual will not only perform maintenance and janitorial duties but will also work with our children and youth in recreation activities we believe the salary range is not excessive for the responsibilities placed on this employee.

With the approval of the personnel committee and city council we would like to include this job description with the others on file as part of the Isle of Palms Recreation Department.

24 - 28th Avenue • P.O. Drawer 508 • Isle of Palms • South Carolina • 29451 • (803) 886-8294

Job Description
RECREATION ASSISTANT

Function:

Under direct supervision of Maintenance supervisor and is responsible for cleaning and maintaining the general appearance and cleanliness of recreation facilities and grounds. Performs a variety of task and duties in all phases of recreation.

Duties:

Performs various task to maintain floors such as sweeping, mopping, scrubbing, vacuuming and cleaning carpet.

Is responsible for maintaining the restrooms in a clean and sanitary manner. Replace soap, paper products, etc.; disinfects hardware and cleans walls and floors regularly.

Cleans offices, gym and work areas used for classes and activities.

Empties garbage and trash containers on a regular basis, replaces liners, keeps containers clean & sanitary.

Submits list of needed cleaning supplies to immediate supervisor.

Assist with the maintenance of the recreation facilities such as cutting grass, painting, weed-eating, pulling weeds, lining ballfields, setting up goals and nets, putting chairs and bleachers in proper position as required.

Repairs general maintenance and repairs on recreation equipment. Reports daily any damaged equipment or dangerous equipment to supervisor.

Assists with special events, athletics and programs as needed.

Performs other duties as required.

Knowledge, skills and abilities:

Utilizes a variety of tools and equipment in the performance of the job including copier, brooms, mops, cleaners, keys, disinfectants, vacuum cleaner, lawn mower, tractor, blower, chain saw, hedge trimmers, weed-eater, etc.

Knowledge of hazards involved and safety precautions necessary for maintenance, repair and installation of recreational facilities.

Ability to perform manual labor requiring good physical condition.

Ability to communicate effectively both orally and in writing.

Education, Training and Experience:

Graduation from an accredited high school or successful completion of the GED. General experience in custodial duties, maintenance, grounds and building. Valid SC drivers license. CPR and First Aid certifications are suggested but not required.

Authorization For Payment

[Attach Statement]

Date Received: February 24, 1998

Payee: Safety Sweepstakes for January 1998

Acct. #	Department	Amount
104120.5079	Police Dept - Sean Corrigan	50.00
	Public Works - Joseph Washington	50.00
	Fire Department - Cheryl Gregorie	50.00
	Combined Rec/Bldg/Gen Govt -	
	Rebecca Mayberry (Building)	50.00

Total 200.00

Approved _____ Mayor/Admin.

Check No. _____ Date _____

_____ Clerk/Treasurer

Isle of Palms Police Dept.

Memo

To: Mark Williams, City Administrator

From: Thomas Buckhannon, Chief of Police

CC: Rhonda Gibbons

Date: 02/11/98

Re: Police Department Employee of the Month for January 1998

For the month of January 1998, I would like to recognize Telecommunications Supervisor Rhonda Gibbons for her devoted work in completing a new training manual for new dispatchers. Mrs. Gibbons devoted countless hours in designing, redesigning, and fine tuning the manual. Her knowledge and expertise in Communications were indeed called upon to complete this assignment so that all future dispatchers are trained in a consistent manner and properly documented. For this, I feel Telecommunications Supervisor Rhonda Gibbons is deserving of Employee of the Month for the Isle of Palms Police Department

OK
MW 2/11/98

MEMO

TO: DEPARTMENT HEAD MEETING - FEBRUARY 10, 1998

FROM: Ed Haselden, Building Department

I recommend Patrice Robertson for the Employee of the Month, for doing an outstanding job with the business license renewals during the month of January.

The renewal process requires alot of extra work, and Patrice was able to accomplished this process very efficently and maintain all other required duties without the use of over-time.

OK
MW 2/10/98

Isle of Palms Fire Department
Personnel Report
January 1998

TO: MARK
FROM: ME RE: EMP OF MONTH

Employee of the month was given to "A" shift for the idea and success that came from the coat drive for the Homeless Shelter. Together the crew built a large box to hold donated coats. Several hundred jackets have been taken to the Homeless Shelter as a result of this project. Many positive comments have been received as a result.

01/02	Pat Powell resigned his full-time position as an Engineer. He accepted a job with Berkley County E.M.S. where he will pursue his paramedic certification. Unfortunately, Pat's busy schedule will not allow him to work for the City as a part-time employee.
01/14	Conducted interviews for the open full-time position.
01/17	Stephen Riddle began full-time employment as a firefighter. Stephen has five years experience. He previously worked with the City of North Charleston Fire Department. He has a high level of training and was eager to join our department. Stephen is married and has a 6-month-old son.
01/19	Captain Yannuzzi attended the annual Chaplain's banquet.
01/21	Chief Graham attended the Charleston County Fire Chief's meeting hosted by the James Island Fire Department.
	Chief Graham received an award for Outstanding Public Service at the City of Isle of Palms and in the Community. The Charleston Metro Chamber of Commerce and The East Cooper Area Business Council presented the award.
01/26	Chief Graham attended the Accommodation's committee meeting and was granted approval to purchase Water Rescue Equipment.

EXHIBIT I

Ordinance 1998-4
First Reading Draft
February 24, 1998

ORDINANCE 1998-4

AN ORDINANCE AMENDING CERTAIN PROVISIONS OF THE CODE OF THE CITY OF ISLE OF PALMS, TITLE 1, CHAPTER 8, ELECTIONS, TO CLARIFY THE TERMS OF COUNCIL MEMBERS; AND AMENDING THE PROVISIONS REGARDING QUALIFICATION OF NEWLY ELECTED OFFICERS.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 1-8-1, Terms of Office, is hereby amended to read as follows:

"Sec. 1-8-1 Terms of Office.

The Mayor and other Council Members shall be elected for a term of four (4) years, commencing on the first Tuesday in January next following the general election."

SECTION 2. That Section 1-8-5(a) is hereby amended to read as follows:

"(a) Newly elected officers may be qualified at any time after final certification of the election results and prior to being seated on Council."

SECTION 3. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 5. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ____ DAY OF _____, 1998.

_____
Carmen R. Bunch, Mayor

(Seal)

Ordinance 1998-4
First Reading Draft
February 24, 1998

Attest:

_____
City Clerk

First Reading: _____
Public Hearing: _____
Second Reading: _____
Ratification: _____

EXHIBIT J

Ordinance 1998-5
First Reading Draft
February 24, 1998

ORDINANCE 1998-5

AN ORDINANCE AMENDING TITLE 1, CHAPTER 9, OF THE CODE OF THE CITY OF ISLE OF PALMS, BY REPEALING ARTICLE D, RECREATION COMMISSION IN ITS ENTIRETY.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Sections 1-9-41 through 1-9-60 are hereby repealed in their entirety.

SECTION 2. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 4. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ____ DAY OF _____, 1998.

_____
Carmen R. Bunch, Mayor

(Seal)

Attest:

_____
City Clerk

First Reading: _____
Public Hearing: _____
Second Reading: _____
Third Reading: _____
Ratification: _____

EXHIBIT K

RESOLUTION

RATIFYING COMMENCEMENT OF THAT CAUSE OF ACTION STYLED CITY OF COLUMBIA, ET AL, VS. CATAWBA INSURANCE COMPANY, DOCKET NO. 97-CP-40-3897, IN THE RICHLAND COUNTY COURT OF COMMON PLEAS.

WHEREAS, pursuant to S.C. Code Sec. 5-7-300, the undersigned municipality has adopted an ordinance and entered into a contract with the Municipal Association of South Carolina (MASC) for the collection of insurance business license taxes owed to the municipality; and

WHEREAS, Catawba Insurance Company has not paid the business license tax due to the undersigned municipality for 1997, either directly to the municipality or to MASC as agent; and

WHEREAS, as agent for the undersigned municipality, MASC has commenced an action against Catawba Insurance Company for the collection of the business license tax due, which is styled City of Columbia and the Municipal Association of South Carolina, as designated agent for the municipalities herein names, vs. Catawba Insurance Company. Docket No. 97-CP-40-3897, in the Richland County Court of Common Pleas; and

WHEREAS, the undersigned municipality wishes to affirm and ratify that MASC was authorized to commence the above styled cause of action as its agent;

NOW THEREFORE, BE IT RESOLVED that the Municipal Association of South Carolina is the authorized agent of the undersigned municipality for the collection of insurance business license taxes, and that the action of the Municipal Association of South Carolina as Plaintiff in the above styled cause of action be, and it hereby is, ratified and confirmed.

DONE AND RATIFIED IN COUNCIL OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, DULY ASSEMBLED, THIS 24TH DAY OF FEBRUARY, 1998.

_____

Carmen R. Bunch, Mayor

Attest:

_____

Janet G. Mauldin, City Clerk

Municipal Association of South Carolina

1529 Washington Street • P.O. Box 12109 • (803) 799-9574
Columbia, South Carolina 29211
http://masc.state.sc.us

1997 → Estimated $6,437.00

February 5, 1998

TO: Participating Municipalities of the Insurance Tax Collection Program
Mayors, City Managers/Administrators, ITCP Contact & City Attorneys

FROM: Howard E. Duvall, Jr., Executive Director

SUBJECT: City of Columbia, et. al. vs Catawba Insurance Company
Docket No.: 97-CP-40-3897, Richland County Court of Common Pleas

On October 16, 1997, I wrote to you regarding the failure of Catawba Insurance Company to pay its business license taxes for 1997 and our intention to file suit for collection of the taxes in your behalf pursuant to item 4 of the collection Agreement[1]. We filed suit on November 3. The City of Columbia agreed to join MASC as a Plaintiff because we anticipated Catawba might challenge the standing of MASC to sue as your agent.

That anticipated challenge was made by Catawba, and Circuit Judge Derham Cole heard the matter last week. He granted Catawba's motion, subject to the ratification provisions of Rule 17 of the South Carolina Rules of Civil Procedure. The rule simply states that when there is a challenge to standing, the real party in interest (the municipalities) can ratify the suit brought by the agent (MASC).

We had hoped to avoid this inconvenience to you and to MASC, but it is easier to go through the ratification process than to incur delay by appealing Judge Cole's Order without any certainty that an appellate court would overrule him. Therefore, we enclose a Resolution that needs to be passed by your Council as quickly as possible and returned to MASC. Instructions are included, but if you have any questions, please contact Willie Griggs, General Counsel, at (803) 933-1236. *The original Resolution must be returned by Friday, March 6, 1998.*

Catawba owes business license taxes to 218 municipalities, due on May 31, 1997, in the sum of $1,682,040.00, together with a penalty of 5% per month thereafter. We cannot be sure that we will prevail in the lawsuit as I explained in my first correspondence; however, there is too much at stake for us not to put forth this effort in your behalf. As I stated before, you will not incur any expense. The Association is paying all costs and expenses of the lawsuit.

HEDJr/mw
Enclosure

[1] 4. MASC is hereby designated as the exclusive agent of the Municipality for assessment and collection of the said business license taxes and penalties utilizing all procedures and actions authorized by ordinance or State law, and such procedures and actions may be invoked in the name of the Municipality without further approval by the Municipality.

Instructions on Passing the Resolution Ratifying the Suit Against

Catawba Insurance Company

1. Your Mayor and Council must adopt the attached Resolution in either a regular or special meeting of Council. It should be shown on the meeting agenda just like any other matter of business.

2. After the Resolution has been adopted,

   (a) enter the name of your municipality,

   (b) date the Resolution,

   (c) have it signed by the Mayor and Clerk, and

   (d) mail the original Resolution to Gail Hampton, Collection Programs Manager, Municipal Association of South Carolina, P.O. Box 12109, Columbia, SC 29211. A reply envelope is provided for your convenience.

If you have any questions, please call Willie Griggs, General Counsel, at (803) 933-1236.

Please give this attention without delay and return the original Resolution no later than Friday, March 6, 1998.

EXHIBIT L

RESOLUTION

WHEREAS, dogs and cats give companionship to and share the homes of over 50,000,000 individuals in the United States; and

WHEREAS, two unaltered cats and their kittens can produce 420,000 more kittens in seven years and two unaltered dogs and their puppies can produce 67,000 more dogs in seven years; and

WHEREAS, humane societies and shelters euthanize between 10 and 12 million dogs and cats each year, although many of them are healthy and adoptable, simply because there are not enough good homes; and

WHEREAS, the problem of pet overpopulation costs the taxpayers of this country millions of dollars annually through animal control programs trying to cope with the millions of unwanted pets; and

WHEREAS, spaying and neutering dogs and cats has been shown to drastically reduce cat and dog overpopulation; and

WHEREAS, veterinarians, humane societies, national and local animal protection organizations worked to ensure the spaying or neutering of more than 78,000 companion animals through "SPAY DAY USA" in 1997; and

WHEREAS, veterinarians, humane societies, national and local animal protection organizations have joined together again to advocate the spaying and neutering of companion animals on "SPAY DAY USA" 1998;

NOW THEREFORE, BE IT RESOLVED by the City of Isle of Palms, that February 24, 1998 is designated **"SPAY DAY USA 1998"**. Mayor Carmen Bunch is authorized and requested to issue a proclamation calling upon the people of the City to observe the day by having their own dog or cat spayed or neutered or by sponsoring the spaying or neutering of another's dog or cat.

DONE AND RATIFIED IN COUNCIL OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, DULY ASSEMBLED, THIS 24TH DAY OF FEBRUARY, 1998.

_____

Carmen R. Bunch, Mayor

Attest:

_____

Janet G. Mauldin, City Clerk

EXHIBIT M

Surplus Radio Equipment

BID OPENING - February 24, 1998 - 2:00 p.m.

COMPANY	All Equip	Partial Order	
D & J Electronics	$6,751.00	$	$
Eadytown Rural Volunteer Fire Dept.		3,200.00	

3/24/98

REGULAR CITY COUNCIL MEETING
March 24, 1998

The regular meeting of the Isle of Palms City Council was held on March 24, 1998, at 7:00 p.m., in City Hall Council Chambers. Present were Mayor Bunch, Council Members Abele, Bettelli, Hernandez, Gear, Miller, Shaffer, Sottile and Taylor. Also present were City Administrator Williams and City Clerk/Secretary Mauldin. City Attorney Sottile was out of town.

A. INTRODUCTION OF MEETING

Mayor Bunch called the meeting to order and asked for a minute of silent prayer followed by the pledge of allegiance. Then roll call was taken.

B. READING OF THE JOURNAL OF PREVIOUS MEETINGS

1. February 24, 1998 - Regular City Council Meeting

Councilmember Abele made a motion to approve the minutes as presented; Councilmember Bettelli seconded; motion passed unanimously.

D. CITIZENS' COMMENTS

1. Bob Petersen, 16 Fairway Oaks Lane, spoke to Council of his concerns with the animal control policies on the island. First, he stated that he has his own animal traps but the City recently told him that we will not dispose of animals captured by privately owned traps. The former Animal Control Officer, Bob Haselden, was so overloaded that he suggested Mr. Petersen purchase his own traps which he did and the City picked up the animals for disposal. Secondly, his was concerned that requiring a dog to be on a leash while swimming in the ocean was unsafe not only for the dog but to his owner if either got caught by the leash and pulled under water. He agreed that dogs should remain on a leash at all other times. Mr. Petersen asked that Council consider his comments for amendments and Mayor Bunch stated that the dog ordinance would be discussed at the next Public Safety Committee meeting.

2. Susan McKay, 807 Carolina Boulevard, spoke about permanent commercial vacation rental signs and how the abundance of these signs are large and unsightly. She felt that these permanent advertising signs are devaluing our homes. She stated that Council needed to take the needs of the residents into consideration and not the businesses.

3. Nancy Mackey, 8 Sand Dollar Drive, also spoke about the sign issue. Although she lives in a neighborhood where signs are not a problem, she does see them down Palm Boulevard and other areas as she drives around the island. She felt that these signs are not the most effective way to market a vacation home, they do nothing for the beautification of the island and

she suggested that communities seek other avenues to advertise rentals such as has been done in Seabrook, Kiawah and Hilton Head, to name a few, which do not allow such signs.

F. REPORTS FROM STANDING COMMITTEES

1. Ways & Means - Chairman Abele reported on their meeting of March 17, 1998 (Exhibit A, with attachments).

(a) Councilmember Abele made a motion to authorize the City Administrator to proceed with contracting the real estate transfer study at an approximate cost of $450 pending favorable response from the Assessor's Office to help compile information; Councilmember Bettelli seconded; motion passed unanimously.

(b) Councilmember Abele made a motion to approve the donation of surplus pagers to the Eadytown Volunteer Fire Department; motion passed unanimously.

(c) Councilmember Abele made a motion to approve the expenditure of an additional $500 for the traffic study per the final quote from the engineers doing the study; Councilmember Shaffer seconded; motion passed unanimously.

(d) There was discussion of the hiring of an engineer to inspect and make recommendations on improving the boat ramp. Since there was no money expended yet nor an estimate for his services, no motion was made at this time.

Councilmember Sottile began discussion of the boat ramp at Breach Inlet and the liability it causes the City to hold. He suggested one way of helping to control our liability would be to limit its use to island residents only. Upon discussion, it was agreed that the City Attorney look into the legalities of doing this.

Councilmember Abele made a motion to install a warning sign at the ramp cautioning users about the drop off; Councilmember Bettelli seconded; motion passed unanimously.

(e) Councilmember Sottile requested that his comments as to why he did not vote for the CPW bond refinancing be put in last month's minutes. The City Clerk will do so.

(d) Mayor Bunch reported that she had attended a CHATS meeting on Monday where Senator Ravenel announced that it will cost approximately $400,000,000 to replace the Cooper River Bridge, and $75,000,000 will need to come from local area residents East of the Cooper.

2. Public Safety - Chairman Shaffer reported on their meeting of March 9, 1998 (Exhibit B) (The monthly reports from the Police and Fire Departments are attached as part of Exhibit B)

3. Public Works - Chairman Hernandez reported on their meeting of March 9, 1998 (Exhibit C with attachments).

(a) Chairman Hernandez reported that the proposed sign ordinance has been prepared and is on the agenda for first reading tonight. She summarized the various aspects that the committee agreed on for inclusion of the ordinance. (See ordinance 1998-9 attached as Exhibit O)

(b) Councilmember Abele made a motion to accept the recommended fine structure for failure to remove garbage cans from the streets on the day of collection and to begin imposing the fine structure as of April 1, 1998; Councilmember Taylor seconded; motion passed unanimously.

4. Recreation - Chairman Bettelli reported on their meeting of March 9, 1998 (Exhibit D, with monthly report attached).

Chairman Bettelli reported that Recreation Director Page has received complaints from neighboring property owners about people hitting golf balls on the ballfields. She feels this is not an appropriate use for our recreation area and has asked permission to place signs on the fences to prohibit hitting golf balls on our fields. Upon discussion, it was determined to put up the signs and if this does not work, an ordinance will have to be drafted.

G. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Zoning Board of Adjustment - See minutes of their meeting of March 10, 1998, attached as Exhibit E.

2. Planning Commission - Planning Consultant Lee Batchelder was not present due to another meeting. The minutes of their meeting of March 11, 1998 are attached as Exhibit F.

H. REPORTS FROM SPECIAL OR JOINT COMMITTEES

1. Personnel Committee - Chairman Miller reported on their meeting of March 4, 1998 (Exhibit G).

(a) Chairman Miller reported that he is receiving comments from employees on the Merit Evaluation Program and these will be discussed at future meetings.

(b) Employees of the Month were as follows: Police Department - Kelly Neal; Fire Department - Don Corbett; Public Works Department - John "Rob" Graham; and General Government - Janet Mauldin.

(c) Safety Sweepstakes for February 1998 were as follows: Police Department - Laura McLellan; Public Works Department - Edward Wise; Fire Department - Roger Eagle; and the combined Recreation, Building and General Government Departments - Patrice Robertson of the Building Department.

(d) Chairman Miller stated that the committee had failed to get Council's approval on the official job description for the new position of Recreation Assistant, and he made a motion to recommend approval; Councilmember Abele seconded; motion passed unanimously. (Attached as part of Exhibit G)

I. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

J. BILLS ALREADY IN POSSESSION OF COUNCIL

1. Second Reading and Ratification - Ordinance 1998-1 - An Ordinance Amending Section 5-4-12(8)(a) of the City of Isle of Palms Code of Ordinances Regarding the Use of Hard Erosion Control Devices Near the Beach. (Exhibit H)

Administrator Williams read the ordinance in full. Councilmember Sottile made a motion to approve second reading and ratify Ordinance 1998-1; Ms. Hernandez seconded. Upon discussion, Ms. Hernandez reported that the State does prohibit larger sand bags to be used on the beach and the courts have upheld this prohibition. Ken Heritage, whose property is in danger and currently has a lawsuit pending, stated that the larger bags have been used on Sullivan's Island and other areas and he suggested that Council sit down with property owners to have an open discussion. Ms. Hernandez pointed out that this City ordinance addresses jurisdiction separate from the State's jurisdiction. After discussion, motion passed 7-2.

2. Second Reading and Ratification - Ordinance 1998-2 - An Ordinance Amending Certain Provisions of Title 5, Chapter 4, Zoning, of the City of Isle of Palms Code of Ordinances, to Allow Storage in Enclosed Buildings in Support of Other Types of Business Uses Which are Not on the Same Lot But Permitted by the Zoning Ordinance. (Exhibit I)

Administrator Williams read the ordinance in full. Councilmember Bettelli made a motion to approve second reading and ratify Ordinance 1998-2; Councilmember Abele seconded. Councilmember Sottile expressed concern about expanding the use of commercial buildings for storage that may be an eyesore for residents, as in the additional use of the building on 41st Avenue for storage. Nancy Van Cott, of Destination Wild Dunes, stated that the use this building for storage it would actually lessen activity in this area as there would not be traffic coming and going all the time. After discussion, roll call vote was taken: Abele - Yes; Bettelli - Yes; Gear - Yes; Hernandez - Yes; Miller - Yes; Shaffer - Yes; Sottile - No; Taylor - Yes; Bunch - Yes. Motion passed 8-1.

3. Second Reading and Ratification - Ordinance 1998-3 - An Ordinance Amending Certain Provisions of the Code of the City of Isle of Palms, Title 1, Chapter 3, Procedures, Committees, Ordinances and Use of Code, to Make the Personnel Committee A Standing Committee of City Council; and To Provide for the Appointment of A Vice-Chairman of Each Standing Committee. (Exhibit J)

Administrator Williams read the ordinance in full. Councilmember Abele made a motion to approve second reading and ratify Ordinance 1998-3; Councilmember Shaffer seconded. Upon discussion, Council voted to change the word "Appointment" in the title of the ordinance to "Election". After discussion, motion passed 8-1 with the change.

4. Second Reading and Ratification - Ordinance 1998-4 - An Ordinance Amending Certain Provisions of the Code of the City of Isle of Palms, Title 1, Chapter 8, Elections, To Clarify the Terms of Council Members; and Amending the Provisions Regarding Qualifications of Newly Elected Officers. (Exhibit K)

Administrator Williams read the ordinance in full. Councilmember Miller made a motion to approve second reading and ratify Ordinance 1998-4; Councilmember Abele seconded. Upon discussion, Mayor Bunch expressed dislike for the word "qualified" and suggested using "sworn in" or "administered the oath of office" instead. Others felt that the City Attorney prepared the ordinance and was confident this language was proper. After discussion, motion passed unanimously.

5. Second Reading and Ratification - Ordinance 1998-5 - An Ordinance Amending Title 1, Chapter 9, of the Code of the City of Isle of Palms, By Repealing Article D, Recreation Commission, in Its Entirety. (Exhibit L)

Administrator Williams read the ordinance in full. Councilmember Shaffer made a motion to approve second reading and ratify Ordinance 1998-5; Councilmember Abele seconded. Upon

discussion, Councilmember Bettelli clarified that the Park Foundation has taken over the responsibilities of the Recreation Commission. Mayor Bunch and Councilmember Sottile expressed concern that the residents would not have any say in department activities. After discussion, motion passed 7-2.

6. Second Reading and Ratification - Ordinance 1998-6 - An Ordinance Amending Certain Provisions of Title 5, Chapter 4, Zoning, of the City of Isle of Palms Code of Ordinances, To Allow Certain Educational Boat Tour and Charter Uses in the GC-1, General Commercial District. (Exhibit M)

Administrator Williams read the ordinance in full. Councilmember Abele made a motion to approve second reading and ratify Ordinance 1998-6; Councilmember Miller seconded; motion passed unanimously.

K. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

1. First Reading - Ordinance 1998-8 - An Ordinance Amending Section 3-2-5(d)(3) of the Code of the City of Isle of Palms Regarding Yard Waste. (Exhibit N)

Councilmember Shaffer made a motion to approve first reading of Ordinance 1998-8; Councilmember Hernandez seconded; motion passed unanimously.

2. First Reading - Ordinance 1998-9 - An Ordinance Amending the City of Isle of Palms City Code of Ordinances Section 5-4-128, Temporary Signs. (Exhibit O)

Councilmember Sottile made a motion to approve first reading of Ordinance 1998-9; Councilmember Shaffer seconded. Councilmember Gear asked for discussion of this ordinance referring to the letter dated March 24, 1998, from attorney C.D. Hopkins, III. (Exhibit P).

Upon discussion, Councilmember Gear made an amendment to the ordinance to add to Section 2(c)(v) the following language: " Exterior Dimension of Rental Signs Installed in Areas Zoned for Residential Use: (1) Dimension. Signs shall be rectangular in shape and shall not exceed 12½ inches in height by 18½ inches in width, exterior dimension, frame included. No attachments, riders, boxes, flags, lights, attention attractors of any variety may be employed.

(2) Maximum Height. Signs may not exceed 40 inches in height from average ground level of the lot."

Councilmember Abele seconded the amendment. After extensive discussion, roll call vote was taken: Abele - Yes; Bettelli - No; Gear - Yes; Hernandez - No; Miller - No; Shaffer - No; Sottile - No; Taylor - No; Bunch - No. Amendment was defeated 2-7.

Roll call vote was taken on the original motion to approve the ordinance: Abele - Yes; Bettelli - Yes; Gear - No; Hernandez - Yes; Miller - Yes; Shaffer - Yes; Sottile - Yes; Taylor - No; Bunch - Yes. Motion passed 7-2. The ordinance will be sent to the Planning Commission for a public hearing in April.

3. Resolution Establishing Terms of Office for Members of the Isle of Palms Accommodations Tax Advisory Committee. (Exhibit Q)

Administrator Williams read the resolution in full. Councilmember Abele made a motion to approve the resolution; Councilmember Miller seconded; motion passed unanimously. All councilmembers except the Mayor signed the resolution at the meeting.

L. MISCELLANEOUS BUSINESS

1. Councilmember Shaffer reported that Chief Graham and he had attended the Accommodations Tax Advisory Committee meeting and requested funding for the new squad truck. The Chief was asking for approval of 65% of the total cost of the vehicle, but the committee only approved $51,000 or 65% of the low estimate of $85,000. Councilmember Shaffer stated that the documentation presented proved that 65% of the calls for this vehicle were non-residents and he felt that 65% of the total cost of the vehicle should have been approved for the use of Accommodations Tax money. He expressed concern about committee members knowing what their duty is on this committee.

Councilmember Abele stated that this was not the first time the committee had not approved such a request from the City and he felt that his understanding of the State regulations was that the committee proposes expenditures of this fund to the City Council but that the City Council has the responsibility and authority to make any decisions on Accommodations Tax funds as they see fit. He suggested that the City Attorney be asked to brief this committee on the rundown of the State code as to where the committee fits into the City's structure. Mayor Bunch agreed.

Councilmember Sottile pointed out that this committee is merely an advisory committee and they can make whatever recommendations they want; however, City Council can override their recommendations and vote to expend any amount of money as Council wants.

Administrator Williams was asked to speak to the City Attorney about briefing the committee and Council as to their proper role and how they are to interact with each other.

2. Councilmember Abele reported that he had observed a police training session of a film showing shooting situations at which time the officers had a special training weapon to respond to each situation. He stated that this was a great program and encouraged that type of training for our officers.

3. Councilmember Abele announced that the proposed home occupation ordinance amendment will be ready to discuss next month and he again asked councilmembers to send their suggestions to him for this ordinance to him as soon as possible.

4. Administrator Williams began discussion of an extra garbage collection during the Easter week and after consulting with Public Works Director David Mobley, they decided to add a Thursday and Friday collection that week before Easter. Otherwise, the Department will convert to twice a week collection as previously scheduled for the end of May.

M. EXECUTIVE SESSION

Councilmember Hernandez made a motion to go into Executive Session to discuss personnel matters; Councilmember Bettelli seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Bunch stated that no action was taken, the Administrator briefed Council on personnel matters.

There being no further business to come before Council, upon motion duly made and seconded, the meeting was unanimously adjourned at 9:30 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk
To be approved by City Council on April 28, 1998.

EXHIBIT A

WAYS AND MEANS COMMITTEE
March 17, 1998

The regular meeting of the Ways and Means Committee was called to order on March 17, 1998, at 6:00 p.m., in City Hall Council Chambers. Committee members present were Chairman Abele, Council Members Bettelli, Bunch, Gear, Hernandez, Miller, Sottile, and Taylor, City Administrator Williams, City Treasurer Suggs, and City Clerk Mauldin. Council Member Shaffer was excused. Chairman Abele called the meeting to order at 6:00 p.m.

1. Citizens Comments. - None

2. Approval of Previous Minutes. **Mayor Bunch made a motion to approve the minutes from the January and February meetings; Mr. Miller seconded; motion passed unanimously.**

3. CPW Bond Refunding Presentation. Chairman Abele announced that members of the CPW were going to brief the Committee on their proposal to refinance outstanding bonds. (See attached letter to Council dated March 11, 1998). Commissioner Dana Love introduced members present from the CPW: George Gross, General Manager; Lynne Stonesifer, Comptroller; Sam Crewse; Financial Expert from J.C. Bradford Co.; and Commissioners Harry O'Neal, and Lynn Ziegler. He then introduced General Manager George Gross.

Mr. Gross referred to the letter sent to Council outlining what the Commission would like to do and stated that the presentation tonight would mainly be to answer questions raised from that letter (see attached memo from Chairman Abele to the Commission dated March 14, 1998) and any other questions Council members may have pertaining to the refinancing. He turned the meeting over to Sam Crewse who answered these specific questions about the bond refinancing. Mr. Gross then explained a couple of options that they were contemplating on what to do with the money saved by refinancing these bonds.

After extensive discussion, Mr. Love asked for a resolution of council's feeling on the refinancing issue before they proceeded any further with the process. He pointed out that interest rates are low now and they would like to proceed quickly to take advantage of that.

Mayor Bunch made a motion to recommend to full Council approval of the refinancing; Mr. Miller seconded. Upon discussion, Mr. Sottile stated for the record that he did not have a problem with the refinancing but would not vote for it until he is told how the money [savings] will be spent, and he felt the residents should be considered more appropriately. **After further discussion, roll call vote was taken: Abele - Yes; Bettelli - Yes; Gear - Yes; Hernandez - Yes; Miller - Yes; Sottile - No; Taylor - Yes; Bunch - Yes. Motion passed 7-1.** Papers will be prepared for the Council meeting next week.

3. Monthly Financial Report. Mr. Williams reported that the City is in good financial shape. At this point of the year, the City is at 64.31% expended with revenues collected at 63.72%, and with the most recent check from the County that is not reflected on the current financial statement, we have received 90% of our property taxes. He discussed specific items in the financial statement and answered questions of Committee members.

4. Old Business. (A) Capital Budget Review. Chairman Abele complimented the City Administrator for putting together the Ten Year Capital Needs Projection (see attached) and thanked the various committees for reviewing and giving input for their department's needs. A list of all City vehicles will also be placed in Council member's boxes for their review. Chairman Abele stated that he would like to present each department, discuss briefly each capital need [with the understanding that this is only a guideline for the City Administrator in his preparation of the 98-99 budget], and then vote on each department's list. During the budget process, each item can be discussed and changed or whatever.

Bob Abele, Chairman After discussion of General Government and the Building Department requested needs, Chairman Abele made a motion to approve the proposed list for these two departments; Mr. Miller seconded; motion passed unanimously.

After discussion of the Police Department and Fire Department requested needs, Chairman Abele made a motion to approve the proposed list for these two departments, less the new 4X4 truck for the Fire Department; Ms. Hernandez seconded; motion passed unanimously.

After discussion of the Public Works Department requested needs, Mr. Taylor made a motion to approve the proposed list; Ms. Hernandez seconded; motion passed unanimously.

After discussion of the Recreation Department requested needs, Mr. Miller made a motion to approve the proposed list; Mr. Bettelli seconded; motion passed unanimously.

(B) Real Estate Transfer Study. After discussion at previous meetings about conducting a study to identify trends in conversion of owner occupied property to rental property, Mr. Williams reported that he has written the County Assessor to ask him if he can track the changes if we provide him the data. The Assessor has not yet responded to this letter, and he felt that we should go ahead and approve the expenditure contingent upon the Assessor's ability to provide the City with the necessary information. After discussion, **Mr. Gear made a motion to authorize the Administrator to proceed with contracting this study pending favorable response from the Assessor's Office; Mr. Bettelli seconded; motion passed unanimously.**

5. New Business. (A) Donation of Surplus Pagers. Referring to the City Administrator's memo dated March 4, 1998 (attached hereto), concerning the donation of surplus pagers to the

Eadytown Volunteer Fire Department, **Ms. Hernandez made a motion to approve this donation; Mr. Miller seconded; motion passed unanimously.**

(B) 1998/1999 Budget Schedule. Referring to the City Administrator's memo dated March 10, 1998, Chairman Abele stated that this was a rough schedule of the upcoming budget process and if there were any comments, please pass them on to Mr. Williams.

6. Miscellaneous. (A) Designation of Loading Zone for New Hotel. As there was no time constraint in determining this issue, the Chairman requested that it be referred to the Public Works Committee and everyone agreed.

(B) Mr. Williams reported that the engineers have sent a formal price quote for all of the items we requested in the traffic study and the price has gone up $500. After discussion, **Ms. Hernandez made a motion to approve the expenditure of an additional $500 for the study; Mr. Bettelli seconded; motion passed unanimously.**

(C) Mr. Williams reported that the Planning Commission is ready for the City to hold the second public hearing on the proposed Comprehensive Plan and Mr. Williams asked to schedule it prior to the City Council meeting on April 28th. A time table for implementation of some of the recommendations in the Plan were left out which necessitated an amendment to the Plan. There were no objections.

(D) Mr. Williams reported that in discussing funding of replacement of the Breach Inlet Bridge with the SCDOT representatives, SCDOT told him that these funds will be available whenever the two cities are ready to proceed and funding will not expire as previously reported.

(E) Mr. Williams requested authorization to bring in an engineer to analyze what improvements would be needed to the boat ramp and give us a cost estimate. The engineer used by Charleston County PRC is from Mt. Pleasant and Mr. Williams would like to engage his services. There were no objections.

Mr. Sottile reported that Jimmy Carroll has broken up the concrete adjacent to the boat ramp which makes is very difficult to launch a boat without falling into a hole. This has increased our liability exposure tremendously and Mr. Sottile recommended the City put up some signage to notify users of the hazards. Mr. Williams stated that he discussed this with the City Attorney who said if it appears that this has worsened our liability exposure, we should close the boat ramp until it is fixed; also, the Attorney said that we should contact Mr. Carroll and tell him that if we have incurred liability because of what he has done, we could counter sue him if a claim is filed against the City. After discussion, **Mr. Sottile made a motion to install warning signs at the ramp location and authorize the City Administrator to write the suggested letter to Mr. Carroll; Mr. Bettelli seconded; motion passed unanimously**.

(F) Mr. Williams reported that the contractor, whose company will be operating the restrooms for the City, has asked if the City wants to open the restrooms on weekends between now and the daily opening date of April 1st. Council thought not to do so.

(G) Mr. Williams asked when Council would like to change garbage pickup from once a week to twice a week. Last year this was begun after Memorial Day, we have discussed beginning on May 1st, and the committee discussed the volume of garbage generated over the Easter weekend which is April 12th. Ms. Hernandez stated that this would put a huge burden on the department staff a month earlier than planned, and the Public Works Committee is currently looking into the department's activities and staffing needs for the summer. Chairman Abele stated that Wild Dunes is 100% occupied during the Easter weekend and the rest of the island will probably be very close to full capacity. The Committee discussed perhaps having a special pickup on Saturday that weekend or hiring temps for the Easter week. Mr. Williams asked the Committee to think about this for further discussion next week.

(H) Mayor Bunch reported that she received a thank-you letter from the Roan Mountain Volunteers thanking them for our donation of $1,037.41 which was the balance of our Disaster Relief Fund. Ms. Suggs said that this fund will now be closed.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:43 p.m.

Respectfully submitted,

Bob Abele, Chairman

Commissioners
DANA LOVE, JR., P.E.
HARRY S. O'NEAL
HARMON SHADE
JOHN G. STANLEY, P.E.
LYNN ZIEGLER

General Manager
GEORGE J. GROSS, P. E.
Operations Manager
WILLIAM P. JENKINS
Compiroller
LYNNE T. STONESIFER, CPA

March 11, 1998

The Honorable Robert B. Abele
Council Member
16 Linkside Court
Isle of Palms, South Carolina 29451

Re: Refinancing Bonds

Dear Mr. Abele:

The Isle of Palms Water & Sewer Commission is constantly looking for ways to reduce costs. The economy is experiencing interest rates as low as they have been in years, and thus creates an opportunity for us to re-evaluate our total debt service picture. We have contacted Mr. Sam Crewse of J.C. Bradford Co., and he has presented a proposal that could reduce our total debt service by approximately $375,000.00. **These savings are net of all costs**. Annual debt service would never be greater than currently scheduled, and the term of the bonds would not run beyond the current maturity date of the existing bonds being refinanced. We are very excited about the proposed savings.

The Isle of Palms Water & Sewer Commission currently has four outstanding bond issues. They are as follows:

1. 1991 - A Issue. These bonds were issued in February, 1991, to finance the purchase of the water company from The Beach Company. The total amount of the bonds issued in February, 1991, was $1,185,601.88. The total principal amount outstanding as of this date is $1,042,374.43. The interest rate on these bonds is 9%. These bonds are non-callable, therefore we cannot refinance them.

2. 1991 - B Issue. These bonds were issued in December, 1991, to finance the construction of the Reverse Osmosis Plant, and to upgrade the Forest Trails Sewer Plant. The total amount of the bonds issued in December, 1991, was $2,700,000.00. The total principal amount outstanding as of this date is $2,250,000.00. The interest

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Telephone (803) 886-6148 Fax (803) 886-6894

rate on these bonds range from 5% to 6.625%. These bonds are callable and subject to refinancing.

3. 1993 Issue - These bonds were issued in July, 1993, to finance the purchase of Wild Dunes Utilities, Inc. The total amount of the bonds issued in July, 1993, was $7,100,000.00. The total principal amount outstanding as of this date is $6,330,000.00. The interest rate on these bonds is 7%. Certain of these bonds are callable ($4,700,000.00) and subject to refinancing. The balance of $1,630.000.00 is non-callable and would require continued funding at the current levels.

4. 1996 Issue - These bonds were issued in November, 1996, to finance the Isle of Palm's capital portion of the Charleston CPW water line under the Charleston Harbor and related capital costs along with the construction of the new water main down Palm Boulevard The total amount of the bonds issued in November, 1996, was $4,300,000.00. The total principal amount outstanding as of this date is $4,200,000.00. The interest rates on these bonds range from 4.5% to 5.75%. Although these bonds are callable and subject to refinancing, the cost of refinancing would exceed the benefit since these bonds have approximately the same interest rate that we could get now.

The bonds that the Commission is considering refinancing are the 1991-B Issue and the callable portion of the 1993 Issue. The Commission may save approximately $375,000.00 in total debt service payments over the life of the bonds if these bonds are refinanced. **Any money generated by the savings in interest will be redirected to purchase a touch read meter system and replacement of substandard water and sewer lines.** Preliminary information indicates that the installation of a touch read meter system would improve the accuracy of meter reading and replacement of substandard water and sewer lines would reduce the likelihood of leaks in the water and sewer systems. By utilizing the interest savings to finance these capital projects, it would help defer or reduce a rate increase that would otherwise have to be made sooner.

4 BUR SAVINGS?

The refinancing of these bonds would not create any additional interest cost since the term of the bonds would not be extended. However, the total principal amount of the bonds would be larger than the outstanding principal of the bonds to be called by approximately one million dollars for the following three reasons:

1. We would be paying a premium of 2% on the bonds that are callable. Almost all new tax exempt bond issues offer some period of call protection to the purchasers. This means the purchasers are assured that the bonds will not be taken away from them for at least a certain period of time. The most common call protection is ten years. It is also common to establish a redemption penalty which will be paid to the existing bond holders if their bonds are taken away early. Our prepayment penalty would be 2% of the amount being prepaid, which is a very standard amount. Since we would be prepaying an estimated $6,495,000.00, our call premium would be approximately $129,900.00.

2. There would be bond issue costs associated with this refinancing. These costs are estimated to be $224,000.00, which include (a) underwriting fees of $66,895.00, (b) legal and other costs of issuance of $97,105.00, and (c) bond insurance of $60,000.00, which would substantially lower our interest rate. It is important to add that all of these cost estimates are below what we incurred for our smaller 1996 issue.

3. The third reason is a little more complicated since it is unique to the tax exempt market. The 1991-B bonds and the 1993 bonds cannot actually be called away from the current holders until their respective call dates, which are in 2001 and 2003. Most of the proceeds from the new bond issue would be used to establish a trust fund which would be invested in U.S. Treasury securities and structured to meet our current obligations on the old bonds through 2001 and 2003, and then sufficient to redeem the old bonds. **Due to IRS restrictions,** we would only be allowed to earn a yield on our trust fund equal to the yield on our new bonds, which is estimated to be 4.70% - 5%. As we stated earlier, we are obligated to continue paying rates as high as 7% on the old bonds until the period of call protection is up. With establishment of the repayment trust fund, our financial obligations to the old bondholders would cease. However, for this to be true, the law requires that our trust fund be sized sufficiently so that the interest earned on the principal in the trust fund is adequate to meet our current obligations. Until the call dates, our trust fund would be earning about 4.70% - 5% but meeting interest requirements on old bonds equal to about 7%. Thus, a dollar in our trust fund earning 5% would not provide enough income to match the interest on the old bonds at 7%. For this reason, more principal would be needed in the trust fund to make up the difference. To be specific, we are proposing to refinance a total of $6,950,000.00 of callable bonds. The trust fund requirement to do this is estimated to be approximately $7,596,100.00.

It is important to remember that as a cost to our customers, there is no real difference between a dollar paid for principal and a dollar paid for interest. This is important because a large portion of our interest requirements for which we are required to provide to the 1991-B bondholders and the 1993 bondholders would be met with the proceeds from principal borrowed from new bondholders. In other words, if we do not refinance the callable bonds, the additional costs to our customers will be around $375.000.00 in the form of higher interest payments.

Although our primary reason for refinancing existing bonds is for interest savings, the refinancing would also allow us to eliminate conflicting bond provisions which were created with the 1991-B bonds. The terms of the 1991-B Bond Ordinance were dictated by S.C. Resources Authority and conflict with all of our other Bond Ordinances. The inconsistencies in the 1991-B Bond Ordinance provisions complicated the last bond issue. Standardization of the bond provisions will be very beneficial in marketing our bonds.

Although tax exempt interest rates are at a twenty year low, the market rate can change quickly and therefore time is of the essence in this matter. An increase of 35 basis points in

which is?

the projected interest rate can negate any savings that we might otherwise achieve. We have attached a draft worksheet that illustrates the total debt service savings and how the savings will be achieved. The actual debt service savings will be dictated by the interest rate on the date of closing. We would like to present this proposal to the Ways and Means Committee meeting on Tuesday, March 17, 1998, at 6:00 p.m.

Thank you very much for your consideration in this matter.

Sincerely,

Dana Love, Jr., P.E.
Chairman

Attachment

ISLE OF PALMS CPW
COMPARISON OF CURRENT
DEBT SERVICE WITH PROPOSED
DEBT SERVICE WITH REFINANCING
OPTIONS

CURRENT DEBT SERVICE

PRINCIPAL ON 1991 -B BONDS CURRENTLY OUTSTANDING	PRINCIPAL ON 1993 CALLABLE BONDS CURRENTLY OUTSTANDING	TOTAL PRINCIPAL PAYMENT CURRENT	TOTAL INTEREST PAYMENT CURRENT	TOTAL CURRENT DEBT SERVICE PAYMENTS
$ 2,250,000.00	$ 4,700,000.00	$ 6,950,000.00	$ 5,079,831.05	$ 12,029,831.05

REFINANCING OPTIONS

	COMBINED PRINCIPAL 1991 - B & CALL PORTION OF 1993 PROPOSED	TOTAL PROPOSED INTEREST	TOTAL PROPOSED DEBT SERVICE PAYMENTS
			PAYMENT
	$ 7,950,000.00	$ 3,703,095.10	$ 11,653,095.10
SAVINGS	$ (1,000,000.00)	$ 1,376,735.95	$ 376,735.95

The Commission would actually save $1,376,735.95 in interest expense, but the additional principal of $1,000,000.00 would bring the savings down to $376,735.95.

MEMORANDUM **City of Isle of Palms, SC**

March 10, 1998

Memo To: Ways and Means Committee

From: Mark M. Williams, City Administrator MW

Re: Proposed budget preparation schedule

Although deliberations have already begun in the various committees about capital items for each department, we need to discuss our schedule for development of the operating budget for FY '98- '99.

As in the past, the first review of the operating budgets will be in the departments' respective council committees. The Ways and Means Committee will review the budgets of the departments that do not have specific committees. I recommend the following schedule:

March 17, 1998	Review & Preliminary Approval of Capital Budget items
April 8-21, 1998	Committees initiate review of respective operating budgets
May 4-19, 1998	Committees complete review of department operating budgets
May 19, 1998	Ways and Means Committee conducts budget work session
May 26, 1998	First reading of ordinance to adopt FY '98- '99 budgets
May 30, 1998	Notice of budget published in Sunday edition of *Post & Courier*
June 16, 1998	Ways and Means conducts public budget hearing
June 23, 1998	Second reading of ordinance to adopt FY '98- '99 budgets
August 25, 1998	First reading of ordinance to set tax millage rate
Sept. 22, 1998	Second reading of ordinance to set tax millage rate

4.4 °/o

14 March 1998

TO : Dana Love, Chair, IOP Water and Sewer Commission

FROM: Bob Abele, Chair, Ways and Means Committee

SUBJ: Refinancing Bonds

1. As we discussed in our telecon this morning, the following are some questions I have in regard to the proposed bond refinancing. I thought it might be helpful to provide you with these ahead of the Ways and Means Committee meeting so that you could answer them as part of your presentation.

A. As of 31 December 1997 the Commission had a total of $1,052,100 in sinking fund reserves for the 1991-B series bonds ($258,583) and the 1993 WDU series bonds ($766,517). While some portion of these will have to be retained for the non-callable 1993 WDU bonds, what is to be the disposition of the remainder of the reserves? — maybe $25K — eventually a wash —

B. What grade will the bonds receive? — Should remain w/B AAA

C. What coupon rate is the net savings of $375,000 based on and what is the "break even" rate? Should remain same at least 3 °/o on projected current costs — below 5°/o

D. Your letter states that the Trust Fund requirements need to be $7,596,100 to meet interest payments between now and the recall date and to complete the recall. It appears to me that a total of $7,726,000 will actually be placed into the Trust Fund:

	$7,950,000	total proceeds of bond sale
less:	224,000	insurance, underwriting, legal costs
	$7,726,000	net proceeds to Trust fund including prepayment penalty

If no premium 30K

E. Will all of the Trust Fund be dispersed in the payment of interest and recall costs or will there be some residual left after 2003? yes

F. If interest rate rises preclude completion of the refinancing, what would be the maximum cost that will be incurred by the Commission? must this

G. What impact, if any, will this bond issue have on the City's total debt limitations for the future? none as they are revenue bonds.

2. Looking forward to your presentation next Tuesday.

Sincerely,

cc: Ways and Means Committee Members
City Attorney
City Administrator

INFORMATION

COMMISSION ON ACCREDITATION FOR LAW ENFORCEMENT AGENCIES
Incorporated

10306 Eaton Place, Suite 320 • Fairfax, Virginia 22030-2201 • Local (703) 352-4225 • Toll-Free (800) 368-3757 • FAX (703) 591-2206

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Some general benefits to be realized are:

1. Deters lawsuits
   + reduces litigation costs
   + lower insurance premiums - rebates

2. Policies and Procedures
   + are in writing
   + are in-line with modern professional standards
   + insure consistent performance

3. Better managed department
   + establish written directives
   + fix accountability
   + provide justification for:
     - Budget
     - Personnel
     - Resources
   + insures operational readiness

4. Better relationships
   + other law enforcement agencies
   + other government agencies
   + media
   + citizens

5. High morale
   + personnel know what is expected
   + selection, promotion and benefit systems are fair and job related
   + training is performance based and job related
   + labor relations are fair and open
   + employees have a sense of "belonging"

6. Influence for change - "the hammer"
7. International reputation
8. Community confidence and respect

THE COMMISSION IS AN EQUAL OPPORTUNITY EMPLOYER

POLICE ACCREDITATION

The City Manager's Point-of-View

William E. Kirchhoff, City Manager, Redondo Beach, CA, has managed cities ranging in population from 15,000 to nearly 300,000. A Board member of the Commission on Accreditation for Law Enforcement Agencies, Kirchhoff has been associated with three jurisdictions whose police departments have received national accreditation: Lakewood, CO; Arlington, TX; and Redondo Beach, CA. Here, he answers the questions that City Managers most frequently ask about accreditation.

QUESTION:

Does the accreditation process help the City Manager?

ANSWER:

Very much so. Unless the City Manager is extremely well-grounded in all facets of police activities and operations — which most of us are not — then he/she has no other choice but to place complete faith with the Police Chief. The accreditation process is one way to increase the City Manager's comfort level regarding the way the police department is managed.

QUESTION:

Is there any reason why a police department shouldn't go through the accreditation process?

ANSWER:

I can't think of any legitimate reason not to go through the effort. It's the best way to upgrade police operations in a community, short of an expensive operational study by a consultant.

QUESTION:

Are police departments different than other city departments?

ANSWER:

You bet! The fabled insularity of the police department tends to separate it from the rest of the city organization no matter how hard a City Manager tries to do otherwise. Managing the police department requires a bewildering variety of talents, interests, skills and experience. If you are fortunate enough to have a talented Police Chief, then the problem goes away. But Police Chiefs, like City Managers, are found at all points along the management spectrum — some are competent; some are semi-competent; and there are others who are in the wrong business. The accreditation process helps the Chief manage the police department and gives the City Manager an objective measure of the department's standing.

QUESTION:

City Managers often express frustration with respect to managing their police departments. Why is that?

ANSWER:

It has been my experience that this happens for two reasons. First, the City Manager often does not understand the real workings of the police department and the forces shaping its activities. Second, the City Manager's formal training and education often does not address the management of a rigidly structured, semi-military organization led by a person of great status, "The Chief." Again, the accreditation process greatly improves the City Manager's ability to overcome these obstacles and do a better job managing police services.

QUESTION:

Should a City Manager push for the accreditation process when the City Council has reservations about the cost and the Police Chief isn't interested?

ANSWER:

Yes. Given the complexity of modern day policing, the cost should be a non-issue. In

fact, your Risk Manager will probably tell you the cost will be offset by either lower insurance premiums or fewer claims against the city. Unless you are 100 percent confident that your police department's policies meet all of the ethical, legal, and operational standards under which a contemporary police department must conduct its business, then you should put the agency through the accreditation process. You have everything to gain and nothing to lose.

QUESTION:

Is it a difficult process?

ANSWER:

Yes, but shouldn't it be? On a daily basis, patrol officers are required to perform scores of acts that have personal, legal, and community implications. Supervisors are busy reviewing and processing paperwork, scheduling personnel, and developing and implementing crime-fighting strategies, while the Chief's desk is covered with City Council requests, media inquiries, citizen complaints, and crime and workload statistics. To be effective, to do what they must do legally, and to perform well against ever-increasing odds, these professionals not only need to be governed by the most contemporary policing policies, but also must be able to understand them. The accreditation process provides a forum for this knowledge and practice.

QUESTION:

How does the process work?

ANSWER:

The accreditation process serves as an "audit" to determine whether or not the police department's operational policies — written and unwritten — comply with the standards to which City Managers, Police Chiefs, supervisors and patrol officers are held accountable by the courts and the public in the everyday conduct of their business. By having an accredited police department, a City Manager can be reasonably confident that the agency is doing things right.

QUESTION:

Does the agency's size make a difference?

ANSWER:

No, not in my opinion. I've managed five departments ranging in size from 50 to 700+ people. Accreditation works equally well in departments of all sizes. This is because the standards and the process are tailored to the size of an agency and the functions it performs.

QUESTION:

What is the future of accreditation?

ANSWER:

The Commission on Accreditation for Law Enforcement Agencies has accredited more than 300 departments and most of them are coming back through the process by way of reaccreditation. There are hundreds more in the pipeline. Accreditation is having a profound impact on modern policing and will continue to do so.

QUESTION:

How would you characterize the departments that are accredited?

ANSWER:

In law enforcement circles, these are the lead police departments in the country. Departments that are generally looked to as innovative and first-rate are usually somewhere in the accreditation process.

QUESTION:

How can a City Manager get more information about police accreditation?

ANSWER:

That's simple. Just write or call the Commission on Accreditation for Law Enforcement Agencies, Inc., 10306 Eaton Place, Suite 320, Fairfax, VA 22030-2201, 800-368-3757.

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THE COMMISSION

The Commission

The Commission has 21 members; 11 members (the majority) are law enforcement practitioners; the remaining 10 members are selected from the public and private sectors. Commissioners are appointed to a term of three years; terms are staggered to insure continuity; a Commissioner may be reappointed twice. The position of Commissioner is voluntary and receives no salary, although travel and per diem expenses are provided when conducting Commission business.

The Commission maintains a small, professional staff managed by an Executive Director. The staff conduct all administrative and operational duties as directed by the Commission. Commission staff is available to assist applicant and accredited agencies through a toll-free telephone number.

The Commission produces a newsletter and offers workshops for agency chief executives, accreditation managers and assessors during Commission meetings and meetings of other groups to explain the accreditation process and standards.

Relations with the Major Law Enforcement Membership Associations

The Commission was established an independent body in 1979 by the cooperative efforts of the four major law enforcement membership associations (International Association of Chiefs of Police, National Organization of Black Law Enforcement Executives, National Sheriff's Association and Police Executive Research Forum). The Executive Directors of these four associations appoint members to the Commission annually; an endorsement requires a majority vote for each appointment.

The Commission's Authority

The Commission derives its general standards-setting authority from the four major law enforcement membership associations mentioned above. Their members represent approximately 80% of the law enforcement profession in this nation.

The Commission derives its accreditation authority from those agencies that voluntarily participate in the accreditation program.

The Commission as a Corporation

The Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA) was incorporated in September, 1980, as a nonstock, not-for-profit corporation, recognized as a tax-exempt, 501 C (3) corporation by the Internal Revenue Service.

The Commission is an equal opportunity employer, and does not discriminate on the basis of race, creed, sex, age, religion or national origin.

The Purpose of the Commission

The overall purpose of the Commission's accreditation program is:

1. To improve delivery of law enforcement service by offering a body of standards -

    + developed by law enforcement practitioners;

    + covering a wide range of up-to-date law enforcement topics.

2. Recognize professional achievement -

    + by offering an orderly process for addressing and complying with applicable standards.

Eligibility Criteria

Law Enforcement agencies that are eligible to apply for and to become accredited through participation in the accreditation program are defined as (1) those whose eligibility is derived from legal authority and (2) those whose eligibility is verified by the Commission. More specifically, eligible law enforcement agencies are defined as follows:

1. A legally constituted government entity having mandated responsibility to enforce laws and having personnel with general or special law enforcement powers. Examples of these entities include:

    + State police

    + State highway patrol

    + State department of law enforcement

    + County law enforcement agencies

    + Sheriff's departments and offices

    + Municipal law enforcement agencies

+ Specialized law enforcement agencies (e.g., university, transit, port authority, park, fish and game, housing.

2. Agencies providing law enforcement services whose eligibility is verified by the Commission.

The Voluntary Nature of the Accreditation Program

Successful completion of the accreditation program requires commitment from all levels of the organization, starting with the chief executive officer. To foster commitment, a decision to participate should be *voluntary*. To this end, the Commission insures that:

+ Law enforcement accreditation is and will continue to be a voluntary program.

+ The Commission will not encourage or endorse by any governmental authority to mandate accreditation.

+ The Commission requires the signature of the agency's chief executive officer on an application for accreditation and, if appropriate, the application should be countersigned by the governmental unit's chief executive officer.

The Cost of Accreditation

+ The Commission keeps accreditation fees to a practical minimum.

+ Each Commission publication may be purchased separately.

+ An administrative fee, based on agency-size, is paid by the agency at the time it signs its accreditation agreement with the Commission; an option to pay the fee in two installments is available. The administrative fee is used to finance Commission operations.

+ When self-assessment has been completed, the Commission will invoice the agency for an "estimate" of the cost for the on-site assessment; payment is due before the on-site can be conducted. This on-site fee will finance assessor travel, housing, per diem, honorarium and other miscellaneous expenses. Any surplus will be reimbursed to the agency following accreditation.

+ Costs within the agency are variable based on personnel commitments, resources and capital outlays needed to meet applicable standards.

+ Reaccreditation also involves the payment of an administrative fee and an on-site fee, however, these fees may be less than those required for initial accreditation.

Timing of the Accreditation Process

+ The time frame for initial accreditation is flexible and determined by the agency.

+ Generally, an agency has thirty-six months in which to meet the requirements of its agreement with the Commission: to complete self-assessment and undergo an on-site assessment. If additional time is needed beyond 36 months, the agency is assessed an annual addendum fee.

+ Reaccreditation occurs every three years thereafter, in conjunction with the Commission meeting nearest the agency's initial accreditation anniversary date.

What is Expected of Accredited Agencies

+ Applicant agencies are expected to comply with all applicable standards. Compliance should meet each agency's needs consistent with its mandated responsibility. The agency is also expected to live by both the *letter* and *spirit* of the policies and procedures it establishes for itself.

+ Accredited agencies are expected to maintain their compliance with those standards under which they were accredited.

+ Accredited agencies are required to file an annual report that attests to continuing compliance.

+ Accredited agencies are offered the opportunity to reaccredit themselves every three years and are expected to make reallocation as soon as practical.

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THE ACCREDITATION PROCESS

The Commission on Accreditation for Law Enforcement Agencies, Inc., began accepting applications for accreditation from law enforcement agencies in October, 1983. The voluntary accreditation program can generally be divided into two parts: the standards and the process. The standards, presented in the Standards Manual (*Standards for Law Enforcement Agencies*), are the building blocks around which everything else evolves. Left to themselves, however, the standards, as with all of the previous law enforcement standard setting endeavors, would be nothing more than a pile of bricks. The process provides the blueprint and mortar to shape the standards into forms that are sturdy, useful and lasting for the agency. The process provides order, guidance and stability to those going through the program and ensures that the Commission can recognize professional achievement in a consistent, uniform manner.

The Phases of Accreditation

There are five phases in the accreditation process: application, self-assessment, on-site assessment, commission review and decision, and maintaining compliance and reaccreditation. Each phase is made up of a series of steps (see attached flow chart). Following is an outline of the major phases involved:

1. APPLICATION (Steps 1-6): Agencies usually begin with a simple request for information. Staff will provide a free information package to the agency. The contents give descriptive information about the standards and program as well as explaining how to get involved and order CALEA manuals and products.

The next step is to purchase an application package for $250. This package contains everything necessary to study and enroll in the program. The price of the package may be applied to the agency's accreditation fee if acted upon within one year. While not officially working on accreditation, the Commission lists the agency as "in the process." Staff is available to answer questions or provide general assistance.

The accreditation process begins formally when an agency applies to the Commission for applicant status. Entry into the program is voluntary and the application form requires the signature of the agency's chief executive officer. Once agency eligibility has been confirmed, the agency and the Commission sign an accreditation agreement that identifies what is expected of each party. The agreement is returned with the appropriate accreditation fee which is based on the agency's size. The agency is given 36 months to complete its self-assessment phase.

The agency completes and returns to staff an Agency Profile Questionnaire (APQ) containing agency-specific information to facilitate interaction with the accreditation manager to determine applicability of standards, interpret standards, and provide program-related assistance. The APQ is generally completed by the accreditation manager (individual appointed by the agency to manage its accreditation) and is forwarded over the signature of the CEO. The information requested is for staff use only. Answers should be provided as conveniently as possible and "best estimate" should supersede research for precise accuracy in all cases.

2. SELF-ASSESSMENT (Steps 7-13): The return of the APQ triggers the delivery of all necessary materials for the accreditation manager to use in conducting the agency's self-assessment. The manager initiates agency self-assessment, which involves a thorough examination by the agency to determine whether it complies with all applicable standards.

The agency prepares forms and develops "proofs of compliance" for applicable standards (including explanations for not complying with other standards) and assembles the forms and "proofs" in a manner that will facilitate a review by Commission assessors. The agency also develops a plan for accomplishing its Public Information requirements and an On-Site Assessment plan to cover all activities for the next phase.

When the agency is satisfied that it has completed all compliance, preparation, and planning, it notifies the Commission that it is ready to become a candidate for accreditation. The Commission approves the agency's candidate status, requests Public Information and On-site plan(s) and invoices the agency for its estimated on-site costs.

3. ON-SITE ASSESSMENT (Steps 14-20): The agency pays its on-site fees and submits its Public Information and On-site plan(s). The Commission selects a team of trained assessors, free of conflict with the candidate agency, and schedules all activities for the assessment team's travel, accommodation and on-site review of the agency during a period of time mutually agreeable to all parties.

During the on-site visit, the assessors, acting as representatives or the Commission, review all standards and, in particular, verify the agency's compliance with all applicable standards. The assessor's relationship with the candidate agency is nonadversarial. Assessors provide the agency with verbal feedback on their progress during and at the conclusion of the assessment.

Later, the assessors submit a formal, written report of their on-site activities and findings through staff; a copy is forwarded to the agency. If the final report reflects compliance with all applicable standards and with required on-site activities, the agency is scheduled for a Commission review. If compliance issues remain unresolved, the agency may return to Step 12 to complete unfinished work, or it may choose other options, e.g., appeal or voluntary withdrawal.

The assessors' final report is forwarded to the Commission when all applicable standards and required activities have been complied with. The Commission schedules a hearing at one of its meetings, usually the meeting immediately following the on-site

assessment. The agency and its chief executive officer are invited to attend, although attendance is not required.

4. COMMISSION REVIEW AND DECISION (Steps 21-23): The agency makes plans (optional) to attend the scheduled hearing. At the hearing, the Commission reviews the final report and receives testimony from agency personnel, assessors, staff or others. If satisfied that the agency has met all compliance requirements, the Commission awards the agency with accredited status. Accreditation is for a three-year period.

The Commission furnishes the agency with a certificate of accreditation and encourages the agency to arrange for a formal presentation ceremony in its community.

5. MAINTAINING COMPLIANCE AND REACCREDITATION (Steps 24-28): To maintain accredited status, the accredited agency must remain in compliance with applicable standards. The agency submits annual reports to the Commission attesting to their continued compliance or reporting any changes or difficulties they have experience during the year, including actions taken to resolve noncompliance. If necessary, the Commission reserves the right to schedule interim hearings to consider continuing accredited status if noncompliance becomes a serious issue. At the conclusion of the three-year period, the Commission offers the agency an opportunity to repeat the process and continue their accredited status into the future.

The Application Package

1. Application for Accreditation: The law enforcement agency sends the Commission's Headquarters a $250 nonrefundable fee (later it is credited toward payment of the total fee if the agency applies within one year) for an Application Package which consists of:

- A cover letter containing information about:

  (1) the other enclosures;

  (2) eligibility for accreditation;

  (3) how to complete the application forms and Agreement; and

  (4) fees.

- Application forms--requiring basic information about your agency. (The application is printed on blue paper.)

- Accreditation Agreement (to be signed);

- Two Standards for Law Enforcement Agencies: The Standards Manual is the first of three major Commission publications. The manual contains 436 professional law enforcement standards.

- Accreditation Process Book: The APB is the second of three major Commission publications. The APB contains detailed information about the Commission, accreditation process, self-assessment instructions, public information policy and activities, and Commission actions, reviews and appeals.

- Invoice--for the accreditation fee. Two copies are included: one stamped "Agency Copy" and the other "Commission Copy." Please return the Commission Copy as part of your submission.

- Publication list and subscriptions.

- Legal Basis and Eligibility Statements.

The Purpose of Self-Assessment

Self-assessment (phase 2 above) is the most intensive phase in the entire process. It accomplishes two important purposes:

1. The agency conducts a thorough review to achieve compliance with modern, professional law enforcement standards:

+ the review is a private, self examination conducted by the agency;

+ compliance with applicable standards is accomplished to meet the individual needs of the agency consistent with their mandated law enforcement responsibility.

2. The agency is responsible for proving its compliance with each applicable standard and for organizing sufficient "proofs of compliance" to facilitate their review by the Commissions assessors.

The Selection of Assessor

The on-site assessment of each agency is conducted by assessors who have been selected, trained and employed by the Commission to visit the agency as its "eyes and ears" to determine compliance with applicable standards. Anyone interested in serving as an assessor may obtain an application from the Commission's staff. To be eligible, applicants must:

+ be a law enforcement practitioner
+ have at least 5 years supervisory/executive level experience

Applicants who qualify are notified and listed in the Commission's computer according to their agency's *state, size* and *type*. Assessor applicants are required to receive training from staff at one of its three annual Commission meetings or at any authorized off-site training session.

When an agency requests an on-site assessment, Commission staff selects a team of trained assessors from its computer pool and employs them for the assignment as

independent contractors. Potential assessors are queried about any "conflicts" with the agency they are being assigned to assess. The agency is also provided with the identity of the assessors and should inform staff of any conflicts it may have so that adjustments may be made. The assessors' travel, housing, per diem, honorarium and miscellaneous expenses is funded from the on-site assessment fee paid by the agency.

Police Accreditation Coalitions (PAC)

One of the most exciting outgrowths of the accreditation program is the development of "self-help" coalitions, also known as "PACs." PACs are usually associated with a state or region. Their membership is comprised of the men and women who serve as accreditation managers for their respective agencies. PACs are an invaluable resource for exchange of information, general assistance and support. A list of PACs is included in your information package. You are strongly advised to contact the PAC in your area for assistance and information about membership.

Commission Meetings

The Commission meets three times annually. Meetings are rotated throughout the country to maximize exposure to law enforcement practitioners and users. The meetings are intensive and provide an arena for learning and exchanges of information between attendees. The first day is scheduled for training and workshops presented by staff and volunteers from the many user agencies in the accreditation program. On the second day, the working committees of the Commission conduct the business of the Commission; all committees are conducted in open session. The final day is devoted completely to the review of agencies who have completed their requirements for initial- or re-accreditation; all review committees are conducted in open session.

Attending Commission meetings is an excellent way to become familiar with the accreditation program, see the Commission in action and make valuable and lasting professional contacts that will last a life time. A brochure describing the particulars about the Commission's next meeting is included in your information package.

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Applicatio... ...ases

1. Agency requests information.
2. Commission staff sends information package.
3. Agency requests Application Package.
4. Commission staff sends Application Package.
5. Agency applies for accreditation (reaccreditation).
6. Commission staff reviews application; determines eligibility; sends APQ.

Self-Assessment Phase

7. Agency returns APQ and other requested information.
8. Commission staff reviews information package.
9. Agency reviews self-assessment package and initiates self-assessment.
10. Agency calls Commission staff regarding "getting started" applicability, interpretations, waivers and/or other questions.
11. Commission staff processes requests for interpretations and/or waivers in accord with Commission policy; advises of decision.
12. Agency proceeds with self-assessment, conducts Mock and final review; calls Commission staff when complete.
13. Commission staff reviews agency's self-assessment documentation.

On-Site Phase

14. Agency submits assessment fee and on-site asesssment and public info plan(s).
15. Commission staff reviews plan(s); set on-site dates; engages assessors; notifies agency; assists agency with implementation of plan(s).
16. Agency reviews assessment team for conflicts; implements Public Info and on-site plans; advises Commission staff of progress.
17. Commission staff provides assessment team with on-site materials; assessment team travels to the on-site as scheduled.
18. Agency meets assessment team; provides introduction and orientation; provides on-site assistance as needed
19. Team leader and assessors conduct on-site assessment and prepare report
20 Commission staff processes report; forwards copy to agency; coordinates team recommendations with agency; schedules hearing; invites agency

Commission Review and Decision Phase

21. Agency receives final report and accepts invitation (optional) to attend hearing.
22. Commission meets; considers report; makes accreditation decision.
23. Accreditation certification presented to the agency.

Maintaining Compliance and Reaccreditation Phase

24. Agency maintains compliance; meets new requirements; non-compliance notification; 3rd party complaints; annual reports.
25. Commission staff provides information and assistance; coordinates 3rd party complaints; reviews annual reports.
26. Agency makes reaccreditation decision; begins preparation (Step 5).
27. Commission staff assists agency with reaccreditation (Steps 6-27).
28. Agency receives renewed accredited status; continues compliance maintenance (Steps 23-28).

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DESCRIPTION OF STANDARDS

The ***Standards For Law Enforcement Agencies*** ***(Standards Manual)*** is the principal publication of the Commission on Accreditation for Law Enforcement Agencies, Inc. The first edition of the Standards Manual was issued in August 1983; the second edition, in May 1987; the current third edition, in April 1994.

The Standards Manual contains 436 standards organized into 40 chapters. The chapters are grouped according to similarities or topic areas. Unused numbers allow for new chapters or future realignment. The nine topics are:

+ Law Enforcement Role, Responsibilities and Relationships
  (Chapters 1-3)

+ Organization, Management and Administration
  (Chapters 11-17)

+ The Personnel Structure
  (Chapters 21-26)

+ The Personnel Process
  (Chapter 31-35)

+ Law Enforcement Operations
  (Chapter 41-46)

+ Operations Support
  (Chapter 51-55)

+ Traffic Operations
  (Chapter 61)

+ Prisoner and Court-Related Activities
  (Chapters 71-74)

+ Auxiliary and Technical Services
  (Chapters 81-84)

Following are brief descriptions of standards approved for publication by the Commission.

CHAPTERS 1-3: Law Enforcement Role, Responsibilities and Relationships

Chapter 1: Law Enforcement Role and Authority--Standards related to the role, authority, and discretion of agency personnel. Clear, written policy on the use of force and deadly force are required. Specific standards deal with the authorization, training and proficiency testing of agency weapons. Standards also address report and review requirements for incidents where force or weapons are used.

Chapter 2: Agency Jurisdiction and Mutual Aid--Defining geographical boundaries and areas of concurrent jurisdiction are required. Mutual aid agreements, in the absence of controlling legislation, are requested as well as procedures for assistance in emergency situations.

Chapter 3: Contractual Agreements for Law Enforcement Services--If law enforcement assistance is provided, standards in this chapter lay out the specifications for contractual agreements that should be in existence.

(Chapters 4-10 are reserved for future use).

CHAPTERS 11-17: Organization, Management and Administration

Chapter 11: Organization--Standards address agency organization with specific attention to unity of command, span of control, delineation of responsibility, and delegation of authority. No attempt is made to specify organizational structures, titles or assignments, but a written description of the organization with supplemental organizational chart is called for.

Chapter 12: Direction-- Standards guide the agency chief executive officer's responsibility to establish specific agency policies. Standards also address designation of command during the absence of the CEO and accountability of supervisors for performance of subordinates. Standards require that an employee follow written procedures when he/she receives a conflicting order or directive. Establishment of a written directive system is also required.

Chapter 13: General Management--Standards in this chapter address basic management principles for agencies, such as goals and objectives, administrative reporting, agency forms management and multi-year planning. Programs for more efficient agency use of personnel and resources, including accreditation maintenance are covered.

Chapter 14: Planning and Research--The planning function is presumed in all agencies. Standards address describing functional activities, organizational placement, and distribution of analytical reports, if used.

Chapter 15: Crime Analysis--These standards address the collection, collation, analysis, and dissemination of data relating to crime. The factors included in the analysis should also be identified.

Chapter 16: Allocation and Distribution of Personnel and Personnel Alternatives--This chapter calls for a position management system and provides guidelines for the allocation and distribution of personnel within the agency. Standards address the identification and review of specialized assignments as well as how these positions might be filled. Specific standards require reserve selection and training comparable to that of full-time officers; auxiliaries are not commissioned as officers; and encourage the use of civilian employees, where appropriate.

Chapter 17: Fiscal Management and Agency-Owned Property--Standards in this chapter relate to administration, budgeting, purchasing, accounting, and procedures for the inventory and control of agency-owned property.

(Chapters 18-20 are reserved for future use).

CHAPTERS 21-26: The Personnel Structure

Chapter 21: Classification and Delineation of Duties and Responsibilities-- Standards in this chapter relate to task analysis, classification, and processes and procedures used to describe the nature of the work performed by the agency.

Chapter 22: Compensation, Benefits, and Condition of Work--Standards address polices on salaries, leave, health, disability, retirement and liability protection programs. The standards also address the clothing and equipment provided by the agency as well as a description of any educational benefits. Finally, standards address physical examinations, general health requirements, and secondary employment.

Chapter 23: [Reserved]

Chapter 24: Collective Bargaining--The standards in this chapter apply to those law enforcement agencies in which collective bargaining, by law, is an ongoing practice. Standards address the agencies role in the process the CEO's responsibility once the labor agreement is ratified.

Chapter 25: Grievance Procedures--These standards establish formal procedures by which employees resolve their grievances with management in a fair and expeditious manner. Standards specify the criteria for determining if the agency has a viable grievance procedure and if the elements of that procedure are in accord with contemporary personnel practices. Specific standards address the

position responsible for coordinating grievances, the maintenance and control of records, and an annual analysis of grievances.

Chapter 26: Disciplinary Procedures--Standards are oriented toward a "systems" approach to discipline. They are dependent on standards contained in other chapters such as selection, training, and direction. Specific standards require a written code of conduct, including appearance, for agency personnel. Other standards address rewards, counseling, and training as forms of discipline or establish procedures for punitive action, including oral and written reprimands, loss of leave, suspension, demotion, and dismissal.

(Chapters 27-30 are reserved for future use).

CHAPTERS 31-35: The Personnel Process

Chapter 31: Recruitment--Standards address the methods, techniques and policies relied upon by agencies to attract and enlist qualified applicants. Accredited agencies are expected to be equal opportunity employers and working toward achieving a sworn work force that is representative of the available work force in the agency's service area.

Chapter 32: Selection--Standards address describing all elements of the selection process and insuring their job relatedness in content, administration and implementation. Standards stress informing the candidates and security of records and selection materials. Specific standards deal with background investigations, polygraph examinations, medical and psychological examinations and probationary status.

Chapter 33: Training and Career Development--This is a large chapter and deals with general administration of training by the agency, an outside entity providing training for the agency or both. Administrative issues such as attendance, lesson plans and records are addressed. Standards address the agency's academy or its relationship with an outside academy. The training of full-time instructors is required. Sections of this chapter deal with entry-level, inservice, specialized and civilian training. This chapter also includes training for personnel assigned to career development and provides for skills development training to personnel upon promotion.

Chapter 34: Promotion--This chapter address the agency's role in the promotional process, requires a description of all elements used in the process as well as insuring that each element used is job related and nondiscriminatory. Written announcements of the promotional process are to be given to candidates and procedures for the development and use of eligibility lists are to be established. A probationary period for newly promoted employees is encouraged.

Chapter 35: Performance Evaluation--Standards define the agency's performance evaluation system. Specific standards require an annual, documented performance

evaluation of each employee, to cover a specific period and provide for interaction between the supervisor and the employee.

(Chapters 36-40 are reserved for future use).

CHAPTERS 41-46: Law Enforcement Operations

Chapter 41: Patrol--Standards in this chapter relate to the administration, operations and equipment of the patrol function of a law enforcement agency. Key standards in this chapter require a policy on motor vehicle pursuits and the provision of body armor to all uniformed officers.

Chapter 42: Criminal Investigation--Standards address the criminal investigation function from the perspective that both uniformed officers and specialized investigators perform this function. No attempt is made to detail step-by-step procedures for individual crime categories such as homicide, rape, robbery, burglary, larceny, or arson: rather, the standards approach criminal investigations with the understanding that the agency has discretion in determining the degree of specialization required to accomplish effective investigations. Standards in this chapter are closely related to topical areas addressed in other chapters, including Vice, Drug and Organized Crime (43), Juvenile Operations (44), Criminal Intelligence (51), and Collection and Preservation of Evidence (83).

Chapter 43: Vice, Drugs, and Organized Crime--Standards in this chapter relate to the control of vice, drugs and organized crime. These functions deal with activities that may or may not be related but use investigative methods that are closely related. While some agencies may separate the functions, others may place them in a single organizational component or as additional sub-functions within the criminal investigations function

Chapter 44: Juvenile Operations--Standards address both enforcing the law with respect to juvenile offenders and developing programs designed to prevent juvenile delinquency. Specific standards relate to the organizational and operational aspects of juvenile operations.

Chapter 45: Crime Prevention and Community Relations--Standards in this chapter relate to crime prevention and community relations. While these concepts are different, they often merge when law enforcement services are provided. Crime prevention standards call for some basic functions for citizens and business. Community relations standards require some minimum functions, reports to keep the CEO appraised, and a survey of citizen attitudes.

Chapter 46: Unusual Occurrences and Special Operations--Standards in this chapter relate to major incidents on the order of natural/man-made disasters, civil disturbances and special events which are encountered by a law enforcement agency. Whether the agency has the capability to handle these situations solely or as a "first-responder" until specialized assistance arrives, the chapter emphasizes advanced

planning, preparedness, and operational readiness. A second section deals with special operations and tactical teams, their selection, training and equipment.

(Chapters 47-50 are reserved for future use).

CHAPTERS 51-55: Operations Support

Chapter 51: Intelligence–If the agency performs criminal intelligence, standards address procedures to ensure legality and integrity of the operation as well as the security of information and records.

Chapter 52: Internal Affairs--The agency is required to investigate all complaints against it and its employees. Standards provide for organizational placement to ensure CEO accessibility, written investigative procedures, complainant notification, maintenance and security of records as well as annual summary and public availability.

Chapter 53: Inspectional Services--This chapter addresses the procedures for line inspections and staff inspections.

Chapter 54: Public Information--Standards in this chapter relate to the public information function. Specific standards require some minimum functions, encourage input from the media in establishing policy and procedures, and setting up procedures for media access to the scenes of major events.

Chapter 55: Victim/Witness Assistance--The victim/witness assistance standards establish the agency's commitment to assistance through fair, compassionate and dignified treatment and development, implementation and continuation of victim/witness programs and activities. In addition, the standards require an analysis of appropriate services that the agency can provide without duplicating services offered elsewhere in the community. Based on these findings, standards address victim/witness services offered prior to preliminary investigations, during preliminary and follow-up investigations, and following arrest of the suspect. The goal of this chapter of standards is to ensure that victims and other witnesses, including agency members and their families, receive professional assistance and handling consistent with their important investigative and prosecutory role.

(Chapters 56-60 are reserved for future use).

CHAPTER 61: Traffic Operations

Chapter 61: Traffic–This is another large chapter aimed at governing the process and procedures that enable the agency to execute its traffic-related responsibilities and services. The agency may choose its own organizational approach to this responsibility and assign functions to the patrol function or to other specialized functions. Specific sections of standards address traffic enforcement, accident investigation, traffic direction and control and ancillary services.

(Chapters 62-70 are reserved for future use).

CHAPTERS 71-74: Prisoners and Court-Related Activities

Chapter 71: Prison Transportation--Standards address procedures for transporting persons in the custody of the agency. Two general time periods are involved: immediately after arrest, prior to booking, holding or transfer to another facility; and movement of prisoners from one detention facility to another, to the hospital, to court, or elsewhere. Specific standards govern the use of handcuffs and restraining devices and require that vehicles used to transport prisoners be searched before and after each trip.

Chapter 72: Holding Facilities--This is the largest chapter in the manual. The standards in this chapter are applicable to law enforcement agencies who have holding facilities under their control for the short term custody of detainees, usually 72 hours or less, between the time a person is arrested and the occasion of their first judicial appearance. These standards are not applied to facilities operated as a jail or other correctional institution whose primary purpose is to house detainees for periods exceeding 72 hours.

Specific sections of this chapter address administration and management, physical plant, safety and sanitation, security and control, detainee processing, medical and health care services, and detainee rights. Some standards in this chapter are marked (*) to assist agencies who have special purpose holding cells (e.g., cells in the court).

The last section of the chapter is intended to apply to those agencies who have no holding facilities, but who use interview or waiting rooms to detain persons for short periods of time, usually not exceeding 2 hours, while they are being processed, questioned, tested, or awaiting release. This section requires those agencies to establish some basic safety and security procedures as well as exercising supervision of detainees while under their control.

Chapter 73: Court Security--Standards apply to those law enforcement agencies with responsibilities for the security of a courtroom, courthouse, or both. Specific standard require written description of the agencies role and responsibility as well as its policies and procedures for this function. Security functions should be based on court needs. Equipment should be identified and maintained in a state of operational readiness. Court rooms should be equipped with a means of external communication.

Chapter 74: Legal Process--Standards address court-originated legal processes which are addressed to the agency for service. The agency must maintain accurate records on all civil or criminal process received and served. Specific standards require procedures for serving both types of process, calls for execution by sworn officers

and requires accounting and disposition on all property acquired through the civil process.

(Chapters 75-80 are reserved for future use)

CHAPTERS 81-84: Auxiliary and Technical Services

Chapter 81: Communications--Standards within this chapter are concerned with law enforcement communications either provided by the agency or by a shared or regional entity. The standards are divided into three sections: administration, operations, and facility and equipment. Specific standards require that the agency's communications be conducted in compliance with the Federal Communication (FCC) requirements. Operational standards require 24 hour, toll-free access, continuous, two-way radio capability, uninterrupted recording of emergency transmissions and telephone conversations, instant playback capability that the agency establish procedures for recording radio transmissions and emergency telephone conversations.

Chapter 82: Records--This chapter addresses the law enforcement agency's central records function. The administration section addresses privacy and security issues, records retention, 24 hour accessibility and a report accountability system. The second section basically requires a field reporting system with case numbering and report review procedures. The third section addresses various types of records systems, including master name index, traffic records, citations and wanted persons.

Chapter 83: Collection and Preservation of Evidence--This chapter addresses the crime scene processing and evidence collecting function of an agency. Standards require 24 hour availability of technicians, establish evidence collection and submission procedures and ensure the availability of equipment and supplies.

Chapter 84: Property Management--Standards address property which is evidentiary, recovered or found and how it is handled, including storage and disposition of special materials such as narcotics, firearms and hazardous materials. Specific standards require all property stored by the agency be kept secure and require semi-annual, unannounced inspections of storage areas, and final disposal as soon as practical.

Nature and Scope of the Standards

In the Commission's view, the standards reflect the best professional requirements and practices for a law enforcement agency. The requirements in each standard provide a description of "WHAT" must be accomplished by the applicant agency, but allows that agency wide latitude in determining "HOW" it will achieve its compliance with each applicable standard. This approach allows independence and is the key to understanding the universal nature and flexibility of the standards approved by the Commission for this

manual. Compliance should never be limited to a single means of achievement. Consequently, compliance is always attainable.

The Commission expects accredited agencies to maintain compliance and live by the *letter* and *spirit* of the standards. There is a presumption on the part of the Commission that agencies operate in compliance with their written directives. Successful agencies, then, focus single-mindedly upon complying with standards in a manner that most effectively meets the needs of their individual agency and the citizens they serve. The agency must consider its mission, its legally mandated responsibilities, and the demands of its service community in determining which standards are applicable to it and how it will comply with them.

Each standard is composed of three parts: the **standard statement**, the **commentary**, and the **levels of compliance**.

The standards statement is a declarative sentence that places a clear-cut requirement, or multiple requirements, on an agency. The standard statement (if applicable) is binding on the agency.

The commentary supports the standard statement but is not binding. It serves as a prompt, as guidance to clarity the intent of the standard, or as an example of *one* possible way to comply with the standard. Since the agency has the latitude to determine "HOW" it will comply with applicable standards to effectively meet its needs, and since the burden of proof to verify this compliance is also the responsibility of the agency, it can choose to ignore the commentary and comply with the standard on its own terms.

The levels of compliance denote the relative importance assigned to each standard, if applicable, based upon agency size. For each of four agency-size categories, the levels of compliance indicate whether a given standard is mandatory (M), other-than-mandatory (O), or not applicable (N/A). Standards dealing with life, health, safety issues; legal matters; or which are considered essential law enforcement requirements are classified as mandatory. Standards dealing with important or desirable law enforcement requirements or with exemplary activities are classified as other-than-mandatory. Standards not required of agencies because of their size are classified as not applicable.

Agency size is defined as the total number of authorized full-time personnel (sworn and nonsworn). The four agency-size categories are **A** (1-24 personnel), **B** (25-74), **C** (75-299), and **D** (300 or more).

Standards are grouped in chapters by subject areas. Each chapter begins with an *introduction*. In much the same way as the commentary, each introduction may provide important guidance to an agency regarding the subject area, its applicability, or the related standards Key terms used throughout the Standards Manual are defined in the *glossary*.

THE COMMISSION IS AN EQUAL OPPORTUNITY EMPLOYER

INFORMATION

COMMISSION ON ACCREDITATION FOR LAW ENFORCEMENT AGENCIES
Incorporated

10306 Eaton Place, Suite 320 • Fairfax, Virginia 22030-2201 • Local (703) 352-4225 • Toll-Free (800) 368-3757 • FAX (703) 591-2206

AGENCY FEES FOR INITIAL ACCREDITATION

No. of Authorized Full-Time Employees*	Lump-sum Payment	Installment Payments
1-24	$ 4,675	$ 2,455
25-199	$ 7,650	$ 4,015
200-999	$ 12,325	$ 6,470
1000-up	$ 16,150	$ 8,480

The accreditation fees, listed above, defray the Commission's major operating costs. The fee is not refundable and excludes the on-site assessment costs. The second column (Lump-Sum) lists accreditation fees for agencies that remit the entire payment at the time of application. Agencies that elect to remit the payment in two installments (3rd column) must make payments at the time of application and by the end of the 18th month from the effective date of the Accreditation Agreement. If an application package is ordered in advance, the $250 cost will be credited to the lump-sum payment or the second installment, which ever applies.

Most agencies take 24 months to complete self-assessment. Recognizing that some agencies may require more time, the Commission has placed a three-year time limit on the accreditation contract. If an agency reaches the 36th month of self-assessment and has not become accredited, its contract may be extended on a 12-month basis for 35% of its original accreditation fee.

Authorized full-time employees (*) include sworn and nonsworn personnel. If your agency maintains a jail that houses sentenced prisoners or is a department of public safety that employs fire, emergency medical, or other personnel, please call the Commission for information about whether to include them in the total.

An estimate of the on-site costs will be invoiced at the time the agency completes self-assessment and is payable prior to the on-site assessment. The on-site fee is used to finance assessor travel, housing, per diem, honorarium and other miscellaneous expenses; an administrative fee amounting to 25% of the on-site cost is also added. Any surplus will be reimbursed to the agency following accreditation. (Effective 4/1/93)

THE COMMISSION IS AN EQUAL OPPORTUNITY EMPLOYER

Ten Year Capital Needs Projection

	A	B	C	D	E	F	G	H	I	J	K	L
1												
2												
3	**General Government**	FY	FY	FY	FY	FY	FY	FY	FY	FY	FY	10 Year
4	Item	'98-'99	'99-'00	'00-'01	'01-'02	'02-'03	'03-'04	'04-'05	'05-'06	06-'07	07-'08	Total
5	Computer system upgrades	3,000	5,000	5,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	34,000
6	Reseal/restripe parking lot	1,500					2,000					3,500
7	Records Management Syetem		25,000						25,000			50,000
8	Crib storage area in PW Bldg/records	15,000										15,000
9	800 Mhz radio replacement (10yr)									14,700		14,700
10	Vehicle replacement/admin				19,824						22,200	42,024
11	Vehicle replacement/mayor			19,652						22,000		41,652
12	Repaint City Hall/Police Station trim				7,500				8,400			15,900
13	Replace HVAC units					20,000						20,000
14	Petrpvend Gas System	5,000										5,000
15	Replace carpet		15,000							20,000		35,000
16	Memory Park	30,000										30,000
17	Replace generator					35,000						35,000
18	Install hurricane shutters on all buildings	20,000										20,000
19	Surfacing of beach access parking lots	0	0	0	200,000	0	0	0	0	0	0	200,000
20	**Sub-total**	**74,500**	**45,000**	**24,652**	**230,324**	**58,000**	**5,000**	**3,000**	**36,400**	**59,700**	**25,200**	**561,776**
21												
22												
23	**Police Department**	FY	FY	FY	FY	FY	FY	FY	FY	FY	FY	10 Year
24	Item	'98-'99	'99-'00	'00-'01	'01-'02	'02-'03	'03-'04	'04-'05	'05-'06	06-'07	07-'08	Total
25	Patrol cars 3/yr; 4th &5th yr= 4	60,000	82,000	84,050	64,613	66,229	67,884	92,775	95,095	73,104	74,932	760,683
26	Animal control truck			22,000							25,850	47,850
27	Parking Services vehicle				14,000							14,000
28	Replace parking meters			4,700	4,818	4,938	5,061	5,188	5,318	5,451	5,587	41,060
29	Beach patrol ATV 3 yr cycle			5,700				6,300				12,000
30	Radar units replacement 2/yr	5,150	5,305	5,464	5,737	6,024						27,679
31	Video cameras replacement 4/yr				20,000	20,500	21,013	21,538	22,076	22,628	23,194	150,949
32	Police boat 1/10 yrs		35,000									35,000
33	Ballistic vests 4/yr	1,700	1,743	1,786	1,831	1,876	1,923	1,971	2,021	2,071	2,123	19,046
34	Mobile data terminals	12,000	7,000	7,000	7,000	7,000	7,000	7,000				54,000
35	800 Mhz radio replacement									308,000		308,000
36	Computer system upgrades	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	30,000
37	**Sub-total**	**81,850**	**134,047**	**133,700**	**120,998**	**109,567**	**105,882**	**137,773**	**127,510**	**414,254**	**134,686**	**1,500,266**

Ten Year Capital Needs Projection

	A	B	C	D	E	F	G	H	I	J	K	L
38												
39	**Fire Department**	FY	FY	FY	FY	FY	FY	FY	FY	FY	FY	10 Year
40	Item	'98-'99	'99-'00	'00-'01	'01-'02	'02-'03	'03-'04	'04-'05	'05-'06	06-'07	07-'08	Total
41	85 Engine 3 Pumper replacement		200,000									200,000
42	89 Engine 4 Pumper replacement							210,000				210,000
43	91 Engine 2 (rehab)				15,000						225,750	240,750
44	88 Rescue squad replacement	127,000										127,000
45	90 Replace Car 2 w/4x4	22,000						25,300				47,300
46	93 Replace Rescue 1 4x4		22,500						25,875			48,375
47	94 Car 1 4x4			23,000						26,450		49,450
48	Rescue 2 (ATV)	5,000			5,500			6,000				16,500
49	97 Rescue 5 (Personal watercraft)					9,200						9,200
50	800 Mhz Radio replacement									55,125		55,125
51	Emergency call boxes	3,300										3,300
52	Install exterior pass thru doors	3,000										3,000
53	Computer upgrade	1,500	2,000	2,500	3,000	3,000	3,000	3,000	3,000	3,000	3,000	27,000
54	Replace fire hose 5"	7,200			7,848			8,554				23,602
55	Hose bed covers	3,000										3,000
56	Air pack replacement			20,000			10,000			15,000		45,000
57	Replace generators Sta.1 &2				20,000	22,000						42,000
58	Fax machine	800										800
59	Secretary's desk with return	1,000										1,000
60	Lockers (24)	1,200										1,200
61	File cabinet (lateral)	600										600
62	Replace HVAC				5,000	5,500						10,500
63	CPR training mannequin	2,000									2,500	4,500
64	Replace carpet	3,300					3,700					7,000
65	Bunker gear 6 sets; 10 sets	3,000	3,090	3,183	3,278	3,377	3,478	3,582	3,690	3,800	3,914	30,477
66	Repaint Stations 1 & 2	0	0	0	15,000	5,000	0	0	0	0	0	20,000
67	**Sub-total**	**183,900**	**227,590**	**48,683**	**74,626**	**48,077**	**20,178**	**256,436**	**32,565**	**103,375**	**235,164**	**1,230,594**
68												

Ten Year Capital Needs Projection

	A	B	C	D	E	F	G	H	I	J	K	L
69												
70	**Public Works Dept.**	**FY**	**FY**	**FY**	**FY**	**FY**	**FY**	**FY**	**FY**	**FY**	**FY**	**10 Year**
71	**Item**	**'98-'99**	**'99-'00**	**'00-'01**	**'01-'02**	**'02-'03**	**'03-'04**	**'04-'05**	**'05-'06**	**06-'07**	**07-'08**	**Total**
72	Primary trash collection chassis w/open body		51,000								61,200	112,200
73	Public Works Dir. vehicle	20,500							24,000			44,500
74	Secondary trash collection chassis			2,500		3,000			3,500			9,000
75	Replace Caterpillar trash loader											0
76	Primary 30 yd garbage truck	94,760							115,050			209,810
77	Primary 30 yd garbage truck		94,760							118,000		212,760
78	Primary 30 yd garbage truck				104,705							104,705
79	Secondary 30 yd garbage truck (spare)	0										0
80	Replace P/U trucks/hoppers (2)		17,500		22,000					28,725		68,225
81	800 Mhz Radio Replacement									23,100		23,100
82	Replace flail mower	2,800						3,220				6,020
83	Roll-cart replacement	6,000	6,150	6,304	6,461	6,623	6,788	6,958	7,132	7,310	7,493	67,220
84	Replace generator					20,000						20,000
85	Drainage Program	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,000,000
86	Construct dune walkover	45,000										45,000
87	Replace tractor	0	0	0	0	0	0	0	0	28,000	0	28,000
88	**Sub-total**	**269,060**	**269,410**	**108,804**	**233,166**	**129,623**	**106,788**	**110,178**	**249,682**	**305,135**	**168,693**	**1,950,540**
89												

Ten Year Capital Needs Projection

	A	B	C	D	E	F	G	H	I	J	K	L
90												
91	**Building Department**	FY	FY	FY	FY	FY	FY	FY	FY	FY	FY	10 Year
92	Item	'98-'99	'99-'00	'00-'01	'01-'02	'02-'03	'03-'04	'04-'05	'05-'06	06-'07	07-'08	Total
93	Replace admin vehicle					20,474						20,474
94	Replace admin vehicle	17,505						22,573				40,078
95	Replace admin vehicle				19,499							19,499
96	Fax machine	1,500										1,500
97	800 Mhz Radio Conversion									17,350		17,350
98	Computer upgrade	1,500	2,000	2,500	3,000	3,500	4,000	4,500	5,000	5,500	0	31,500
99	**Sub-total**	**20,505**	**2,000**	**2,500**	**22,499**	**23,974**	**4,000**	**27,073**	**5,000**	**22,850**	**0**	**130,401**
100												
101												
102	**Recreation Dept.**	FY	FY	FY	FY	FY	FY	FY	FY	FY	FY	10 Year
103	Item	'98-'99	'99-'00	'00-'01	'01-'02	'02-'03	'03-'04	'04-'05	'05-'06	06-'07	07-'08	Total
104	Replace admin vehicle						22,000					22,000
105	Replace P/U truck	17,266										17,266
106	Replace tractor					12,000						12,000
107	Computer upgrade	1,500	3,000	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	24,500
108	800 Mhz Radio Replacement									3,675	0	3,675
109	**Sub-total**	**18,766**	**3,000**	**2,500**	**2,500**	**14,500**	**24,500**	**2,500**	**2,500**	**6,175**	**2,500**	**79,441**
110												
111												
112	**Totals by year**	**648,581**	**681,047**	**320,838**	**684,114**	**383,740**	**266,348**	**536,960**	**453,656**	**911,490**	**566,243**	**5,453,018**
113												
114												
115	**Debt Service- Principal & Interest**	FY	FY	FY	FY	FY	FY	FY	FY	FY	FY	10 Year
116	Item	'98-'99	'99-'00	'00-'01	'01-'02	'02-'03	'03-'04	'04-'05	'05-'06	06-'07	07-'08	Total
117	1987 G. O. Bond Issue	208,650	198,300	212,800	200,375	187,775						1,007,900
118	1991 G. O. Bond Issue	79,535	76,565	78,550	75,150	71,700	98,200	97,600	101,650			678,950
119												**1,686,850**

Ten Year Capital Needs Projection

Cell: B5
Note: This is an area of expense that should be expected annually. City Hall computers, while only a year old, are five generations behind current technology. At some point, this lag will create problems for us. Also, word processing software is only one generation old but is already creating compatibility problems that is hampering our ability to transfer documents.

Cell: C5
Note: Replace laser printers (2)

Cell: D5
Note: Replace computers throuout City Hall offices;

Cell: J9
Note: Useful life of the radio equipment is estimated to be 10 years; initial cost plus inflation of 2.5% per year

Cell: K10
Note: Estimated inflation 2.5% per year from previous purchase

Cell: J11
Note: Estimated inflation of 2.5% per year from previous purchase

Cell: B25
Note: Patrol cars estimated to cost $20,000; 3 cars in this year

Cell: D26
Note: Lif cycle estimated at 6 years

Cell: K26
Note: Estimated life cycle of 6 years; inflation estimated at 2.5% per year

Cell: E27
Note: Replaces 1996 Ford Ranger

Cell: D28
Note: Initiate replacement of parking meters @ 10% per year

Cell: C32
Note: Replaces 1988 Boston Whaler w/ Yamaha 135

Cell: J35
Note: Radio life cycle estimated at 10 years; plus inflation at 2.5% per year from intial acquisition

Ten Year Capital Needs Projection

Cell: C36
Note: Replace 2 laser printers; 4years old

Cell: J50
Note: Useful life of radios estimated at 10 years; initial cost plus inflation of 2.5% per year since acquisition

Cell: B51
Note: Install emergency call box at Fire Station 2

Cell: B55
Note: Hose bed covers to protect fire hose from elements. Should extend useful life of hose

Cell: K63
Note: Useful life of CPR mannequin is estimated to be 10 years

Cell: C72
Note: Acquire used roll-off container chassis; (2) roll-off containers; a new chassis replaces 1985 Ford LN8000 used in trash collection

Cell: K72
Note: Inflation estimated at 2.5% per year from previous purchase; truck chassis useful life estimated to be 7 years

Cell: B73
Note: Best utility served by 4 x 4 pickup for access to beach as needed

Cell: I73
Note: Vehicle replaced on 7 year cycle; estimated inflation rate 2.5% per year from previous purchase

Cell: D74
Note: New chassis purchase deferred by putting Ox body on existing 1988 chassis; replacement with newer existing chassis as other garbage truck chassis are replaced

Cell: F74
Note: Transfer open body to newer garbage truck chassis

Cell: I74
Note: Transfer open body to newer garbage truck chassis

Cell: B76
Note: Replaces 1988 Ford F800 w/20 yd packer body

Cell: I76

Ten Year Capital Needs Projection

Note: Replaces 1997 International truck chassis w/30 yd packer body

Cell: C77
Note: Replaces 1988 Ford F800 chassis w/ 20 yd packer body

Cell: J77
Note: Replaces '99 truck chassis /packer; inflation 2.5% from FY '05-'06

Cell: E78
Note: Replaces 1994 Ford LNT8000 chassis w/30 yd packer body

Cell: B79
Note: The need for this equipment will be met through retiring of other trucks/chassis

Cell: C80
Note: Replace 1994 Chevrlet C1500

Cell: E80
Note: Replaces 1996 Chevrolet K2500 4 x4; used to empty barrels on beach; estimate inflation at 2.5% per year

Cell: J80
Note: Replace pickup/ hopper/ cart dumper
Truck $20,500; hopper/dumper $8,225

Cell: J81
Note: Useful life estimated at 10 years (from 1997); plus inflation of 2.5% per year since initial axquisition

Cell: H82
Note: Estimated life six years; inflation estimated at 2.5% from previous purchase

Cell: B86
Note: Next to Sea Cabins, to serve parking lots estimated at $30,000

46th Ave beach access; estimated at $15,000

Cell: J87
Note: Replaces 1990 John Deere tractor w/front loader bucket

Cell: B94
Note: Replaces 1989 Ford Taurus

Ten Year Capital Needs Projection

Cell: J97
Note: Useful life of radios estimated to be 10 years; initial cost plus inflation of 2.5% since acquisition

Cell: B105
Note: Replace 1990 Ford F-150

Cell: C107
Note: Replace printer

Cell: J108
Note: Estimated life of radios is 10 years; initial cost plus inflation of 2.5% per year

MEMORANDUM **City of Isle of Palms, SC**

March 4, 1998

Memo To: Ways and Means Committee

From: Mark M. Williams, City Administrator MW

Re: Donation of surplus pagers to rural volunteer fire department

In the process of bidding during the recent sale of surplus VHF radio equipment, the Eadytown Volunteer Fire Department of Berkeley County was the unsuccessful bidder for the items on the published bid list. However, when the successful bidder came to collect the equipment, I persuaded them to sell to the volunteer department the items they had proposed to purchase from us, for the same price. During the course of this transaction I learned that the volunteers were also looking for pagers, of which we have 27. I agreed to sell them 10 of the pagers for $100 each, and although they could use more, they have no more money with which to purchase radio equipment. They will still have to spend another $120 per pager to convert them to their radio frequency.

Since we have no further use for them, I would like to propose that we donate the remaining 17 pagers to the Eadytown Volunteer Fire Department. I know that they will put them to good use.

MEMORANDUM **City of Isle of Palms, SC**

March 10, 1998

Memo To: Ways and Means Committee

From: Mark M. Williams, City Administrator

Re: Proposed budget preparation schedule

Although deliberations have already begun in the various committees about capital items for each department, we need to discuss our schedule for development of the operating budget for FY '98- '99.

As in the past, the first review of the operating budgets will be in the departments' respective council committees. The Ways and Means Committee will review the budgets of the departments that do not have specific committees. I recommend the following schedule:

March 17, 1998	Review & Preliminary Approval of Capital Budget items
April 8-21, 1998	Committees initiate review of respective operating budgets
May 4-19, 1998	Committees complete review of department operating budgets
May 19, 1998	Ways and Means Committee conducts budget work session
May 26, 1998	First reading of ordinance to adopt FY '98- '99 budgets
May 30, 1998	Notice of budget published in Sunday edition of *Post & Courier*
June 16, 1998	Ways and Means conducts public budget hearing
June 23, 1998	Second reading of ordinance to adopt FY '98- '99 budgets
August 25, 1998	First reading of ordinance to set tax millage rate
Sept. 22, 1998	Second reading of ordinance to set tax millage rate

EXHIBIT B

PUBLIC SAFETY COMMITTEE
March 9, 1998

The regular meeting of the Isle of Palms Public Safety Committee was held on March 9, 1998, at 6:30 p.m., in the Building Department. Present were Chairman Shaffer, Committee Members Abele and Gear, Police Chief Buckhannon, and Fire Chief Graham. Also present was City Administrator Williams.

1. Approval of Previous Months Minutes. Adm. Abele made a motion to approve the minutes of the February 1998 meeting; Mr. Gear seconded; motion passed unanimously.

2. Citizens Comments. Guy Taylor asked the Committee about the traffic study that was being done and wanted to know what would be included. Chairman Shaffer stated that it was on the agenda for discussion later in the meeting.

3. Police Department Monthly Report. Chief Buckhannon discussed the monthly department report for February (see attached) and answered questions of committee members.

(a) Discussion of Capital Items for 98-99 Budget. Chief Buckhannon went over the schedule of items needed, including the regular replacement of vehicles and ballistic vests, and need for some updated radar equipment and computer equipment. There was also some detailed discussion on the use of the police boat. Everything but the regular replacement of vehicles will come out of narcotics money.

(b) Police Cadet Program. Chief Buckhannon has discussed with the Boy Scouts of America their Explorer Program for teens between the age of 18-20 working as police cadets. They would work with police officers, riding along with them, filling out reports with them, and learning what it is like to become a law enforcement officer. This program will also give the officers the opportunity to work with the youth in our community. A meeting has been scheduled for Saturday morning to help coordinators set up the program and there is a meeting next week with the Boy Scouts. Future reports will be forthcoming.

(c) Discussion on Leash Law. Chairman Shaffer asked the Chief to obtain ordinances and make comparison with neighboring communities and bring it to the committee for further discussion.

(d) Accreditation Process. An information packet on accreditation was given to each committee member for study and further discussion at next month's meeting. Chief Buckhannon stated that he has been working towards state accreditation for a couple of years with the idea of obtaining national accreditation. He has been working on preparing strong policies and procedures to guide the officers and he briefly discussed the information in the packet (see attached).

4. Fire Department Monthly Report. Chief Graham discussed the monthly department report for February (see attached) and answered questions of committee members.

(a) Discussion of Capital Items for 98-99 Budget. Chief Graham stated that her primary need is for a new squad truck as discussed last month, and she reported on some new information about different makes of trucks which she is still looking into. She also said that she would like to apply to the Accommodations Tax Committee for some funding as a majority of our emergency calls are visitor related. **Adm. Abele made a motion to authorize Chief Graham to approach the Accommodations Tax Advisory Committee for funding; Mr. Gear seconded; motion passed unanimously.**

Chief Graham discussed other capital budget items including a new vehicle for the department's use on the island and the beach, call button for Station #2, entrance doors to the stations so the bay doors would not have to be raised for entrance, computer upgrade and other new equipment.

5. Miscellaneous. (a) Proposal from Hobbs, Upchurch for Traffic Safety Studies. (See attached agreement) Mr. Gear stated that he felt we should give the engineers specific instructions and specific questions that need to be answered in their report. Chairman Shaffer gave an overview of the process of putting up the stop signs [on Ocean Boulevard at 5th & 7th Avenues], deciding to remove them per advice from SCDOT, and then the residents petitioning to keep the stop signs after which Council voted to keep the stop signs up pending an engineering study. Upon discussion, the Administrator was asked to contact the engineers for more specific definition of what they plan to accomplish.

6. There being no further business to come before the committee, the meeting was unanimously adjourned at 8:15 p.m.

Respectfully submitted,

Skipper Shaffer, Chairman

Isle of Palms

Police Department

Monthly Report

February 1998

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10	Crime Time of Day Analysis
11	Court Collection Report
12	Monthly Court Summary
13	Animal Control Report
14	Narcotics Report
15	Training Report

ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(803) 886-6522 FAX (803) 886-8005

TO: **MAYOR BUNCH, CITY COUNCIL, ADMINISTRATOR WILLIAMS**

FROM: **CHIEF BUCKHANNON**

SUBJECT: **MONTHLY REPORT FOR FEBRUARY 1998**

DATE: **MARCH 6, 1998**

The following is a brief synopsis of the officers' activities during the month of February, 1998.

Patrol

02-08-98 An officer who detected the smell of burning marijuana while patrolling the marina area on foot, arrested an 18 year old female for Simple Possession of Marijuana and Possession of Drug Paraphernalia.

02-08-98 Officers dispatched to a Domestic Dispute between mother and daughter determined the dispute to be verbal in nature. Both parties were calmed by the officers and agreed to seek help for their problems.

02-10-98 A 46 year old male was arrested for DUS 2nd, Habitual Offender, Operating Uninsured, No Vehicle License, Failure to Pay an Outstanding Ticket and Hindering a Police Officer when his vehicle was stopped for not having a tag and he gave false information to the officer.

02-11-98 Officers responding to a Domestic Dispute determined the dispute to be verbal in nature. The male subject agreed to leave the residence for the evening because his girlfriend was extremely intoxicated and combative. A revolver was taken from the residence and placed into evidence for safe keeping.

02-11-98 Reports of False Pretense/Swindle/Fraud were taken involving a 33 year old male running a construction business without a license. A 75 year old Island female, paid the subject $21,000 for work that was never completed. A 66 year old Island female also paid $4,000 for work that was never completed. Warrants were issued for his arrest for Home Building Code Violations.

02-13-98 An officer observed a vehicle driving on Palm Boulevard with two flat tires that had sparks flying from the rims. The driver, a 62 year old male, was arrested for DUI 2nd.

02-15-98 Officers requested by Wild Dunes Security to assist with a loud party arrested eight subjects for Underage Possession of Alcohol. Three subjects were also charged with Simple Possession of Marijuana.

02-16-98 Officers responding to a Domestic Dispute determined the dispute to be verbal in nature. The complainant, a 17 year old Island male, agreed to be transported to a hotel in Mt. Pleasant for the evening.

02-19-98 After Wild Dunes Security requested assistance with a subject in the basement of a residence, officers arrested the 61 year old male for Trespassing.

02-22-98 Officers responding to a possible Drug Overdose by a 15 year old female located the subject in the bathroom vomiting. EMS transport the juvenile to MUSC after it was determined that she swallowed eighty-six pills.

Personnel

February 6, 1998 The Police Department worked with the Recreation Department in the Monthly Teen Dance with no incidents.

February 9, 1998 Telecommunications Officer Blaine Locklair started basic training at the South Carolina Criminal Justice Academy as a Police Officer.

February 12, 1998 Larry Miller began work as a Police Officer, he joins the department after retiring as a detention officer in Buffalo, New York.

ISLE OF PALMS POLICE DEPARTMENT

TO: Lt. McCurdy

FROM: TCO Supervisor Gibbons

DATE: March 1, 1998

SUBJECT: Telecommunications Activity Report for February 1998

During the month of February 1998 the Telecommunications office received and dispatched 2,209 calls for service to the 4 public safety agencies of the Isle of Palms and Sullivans Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
February 1998	1,432	35	751	7	2,225
February 1997	1,629	15	622	6	2,272
Percentage Change	-12%	133%	21%	17%	-2%
Year to Date 1998	3,192	84	1,517	27	4,820
Year to Date 1997	3,156	34	1,381	18	4,589
Percentage Change	1%	147%	10%	50%	5%

Isle of Palms Police Department Officer Activity Report February 1998

	February 1998	February 1997	Percentage Change	Year To Date 1998	Year To Date 1997	Percentage Change
Service Calls	738	789	-6.5%	1,542	1,561	-1.2%
Building Checks	279	305	-8.5%	698	666	4.8%
SPR'S	398	440	-9.5%	927	826	12.2%
Traffic Stops	302	286	5.6%	581	576	0.9%
Traffic Stops w/Tickets	83	81	2.5%	155	152	2.0%
% Traffic Stops w/Tickets	27.5%	28.3%	-0.8%	26.7%	26.4%	1.1%
DUI Tickets	5	2	150.0%	6	6	0.0%
DUS Tickets	10	12	-16.7%	24	24	0.0%
Speeding Tickets	25	27	-7.4%	41	50	-18.0%
Other Traffic Tickets	98	88	11.4%	190	136	39.7%
Non Traffic Tickets	34	12	183.3%	82	44	86.4%
Parking Tickets	8	26	-69.2%	47	40	17.5%
City Tickets	20	28	-28.6%	48	59	-18.6%
Warning Tickets	68	0	100.0%	155	1	100.0%

Connector Calls For Service for the Month of February 1998

The Isle of Palms Police Department has responded to or initiated 73 calls involving 1169 minutes, or 19.48 man hours for the month of February, 1998. The following table breaks down the type, number and time element of each call.

	Calls February	Calls Year To Date	Arrests February	Arrests Year To Date	Minutes February	Minutes Year To Date	Avg. Minutes February	Avg. Minutes Year To Date
Accidents	0	0	0	0	0	0	0.00	0.00
Traffic Stops With Tickets	20	31	3	5	787	1092	39.35	35.23
Traffic Stops Without Tickets	49	85	0	0	344	605	7.02	7.12
Citizen Assists	0	0	0	0	0	0	0.00	0.00
Assist Other PD	0	1	0	0	0	27	0.00	27.00
Miscellaneous	4	8	0	0	38	43	9.50	5.38
Totals	**73**	**125**	**3**	**5**	**1169**	**1767**	**16.01**	**14.14**
Totals 1997	**53**	**110**	**4**	**4**	**723**	**1241**	**13.64**	**11.28**

Isle of Palms Police Department Monthly Report for February 1998

*ll UCR Codes for each Incident are counted.

CRIME TYPE	February 1998	Total 1998	February 1997	Total 1997
09A MURDER & NON-NEGLIGENT HOMICIDE				
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING				
11A SEX (FORCIBLE RAPE)				
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D FORCIBLE FONDLING				
120 ROBBERY				1
13A ASSAULT				
13B SIMPLE ASSAULT	1	7	1	1
13C INTIMIDATION		1		
200 ARSON				
210 EXTORTION				
220 BURGLARY	2	6	3	8
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING		1		
23D THEFT FROM BUILDINGS				
23E THEFT FROM COIN OPERATED		1	1	1
23F THEFT FROM MOTOR VEHICLE			3	9
23G THEFT OF MOTOR VEHICLE PART			1	1
23H ALL OTHER LARCENY	4	8	3	7
240 MOTOR VEHICLE THEFT				
250 COUNTERFEITING/FORGERY				
26A FRAUDULENT ACTIVITY	2	2		
26B FRAUD/CREDIT CARD /ATM		1		1
6C IMPERSONATION				
0 EMBEZZLEMENT		1		
80 STOLEN PROPERTY	1	1		1
290 DAMAGE PROPERTY	4	14	2	11
35A DRUG/NARCOTICS	4	6	6	7
35B DRUG EQUIPMENT VIOLATION	3	3	1	3
36A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE				
510 BRIBERY				
520 WEAPON OFFENSES				
753 OBSCENE & HARASSING PHONE	1	3	4	8
756 USING MOTOR VEHICLE W/O				
90A BAD CHECKS				
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT		6		1
90D DUI	5	6	2	6
90E DRUNKENNESS				
90F FAMILY (NO VIOLENCE)	2	2		
90G LIQUOR LAW	4	13	1	6
90H PEEPING TOM				
90I RUNAWAY		1	1	2
90J TRESPASSING	1	2		
90L TRUANCY				
90N RESISTING ARREST		1		
90P CONTRIBUTING TO DELINQUENCY				
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES	4	6	7	9
91T TRAFFIC & NRVC ARRESTS	15	33	19	32
91W WARRANT ARRESTS	3	7	3	6
79 MISSING PERSONS				
80 SUICIDES	1	1		
992 PROWLER				
NCR NON CRIMINAL REPORTS	10	21	11	17
TOTALS:	**67**	**154**	**69**	**138**

ARREST SUMMARY

Type	February 1998	Total 1998	February 1997	Total 1997
Adults	Male= 29 Female= 8	Male= 68 Female= 34	Male= 34 Female= 3	Male= 66 Female= 18
Juveniles	Male= 5 Female= 0	Male= 6 Female= 0	Male= 0 Female= 1	Male= 0 Female= 3
Narc-Adults	Male= 1 Female= 2	Male= 3 Female= 3	Male= 8 Female= 1	Male= 8 Female= 1
Narc-Juveniles	Male= 0 Female= 0	Male= 0 Female= 0	Male= 0 Female= 0	Male= 0 Female= 0
TOTALS:	**Male= 35 Female= 10**	**Male= 77 Female= 37**	**Male= 42 Female= 5**	**Male= 74 Female= 22**

PROPERTY VALUES REPORTED

Type	February 1998	Total 1998	February 1997	Total 1997
Burglary Stolen	$1,520.00	$4,070.00	$5,646.00	$5,646.00
Larceny Stolen	$591.00	$1,071.00	$3,549.00	$9,796.00
Criminal Damage	$390.00	$2,355.00	$200.00	$3,205.00
MVT Stolen	$0.00	$0.00	$0.00	$0.00
Burglary Recovered	$0.00	$300.00	$0.00	$0.00
Larceny Recovered	$0.00	$63.00	$140.00	$681.00
MVT Recovered	$0.00	$0.00	$0.00	$0.00
Total Stolen	$2,111.00	$5,141.00	$9,195.00	$16,717.00
Total Recovered	$0.00	$363.00	$140.00	$1,233.00
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms Police Dept.
All Arrests
Primary UCR Code Only
Date Starting 02/01/98 to 02/28/98

03/03/98 : 09:12:00

Arrest Summary
Type 1

Offense		Male White	Male Black	Male Amer Indian	Male Asian	Male Other	Female White	Female Black	Female Amer Indian	Female Asian	Female Other	Male Total	Female Total	Total	Line Item #
250	FORGERY/COUNTERFEITING	1	0	0	0	0	0	0	0	0	0	1	0	1	0001
26A	FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	2	0	0	0	0	0	0	0	0	0	2	0	2	0002
280	STOLEN PROPERTY OFFENSES (RECEIVING, ETC.)	1	0	0	0	0	0	0	0	0	0	1	0	1	0003
290	DESTRUCTIVE/DAMAGE/VANDALISM OF PROPERTY	4	0	0	0	0	0	0	0	0	0	4	0	4	0004
35A	DRUG/NARCOTIC VIOLATIONS - E MARIJUAN	1	0	0	0	0	2	0	0	0	0	1	2	3	0005
90D	DRIVING UNDER THE INFLUENCE	4	0	0	0	0	1	0	0	0	0	4	1	5	0006
90G	LIQUOR LAW VIOLATIONS	4	0	0	0	0	4	0	0	0	0	4	4	8	0007
90G	LIQUOR LAW VIOLATIONS - E MARIJUAN	0	0	0	0	0	1	0	0	0	0	0	1	1	0008
90J	TRESPASS OF REAL PROPERTY	1	0	0	0	0	0	0	0	0	0	1	0	1	0009
90Z	ALL OTHER OFFENSES	3	0	0	0	0	1	0	0	0	0	3	1	4	0010
91T	TRAFFIC ARREST (DUS, NRVC, ETC)	8	4	0	0	0	0	1	0	0	0	12	1	13	0011
91W	WARRANT ARREST	1	1	0	0	0	0	0	0	0	0	2	0	2	0012
*** Total ***		30	5	0	0	0	9	1	0	0	0	35	10	45	

Isle of Palms Police Dept.
From : 02/01/98 To : 02/28/98
All Crimes : 70

03/03/98 : 09:13:48

Crime Day Of Week Analysis

Type Of Crime		Crime Count	Pct Of All	Mon	Pct Of Cri	Tue	Pct Of Cri	Wed	Pct Of Cri	Thu	Pct Of Cri	Fri	Pct Of Cri	Sat	Pct Of Cri	Sun	Pct Of Cri	Unknown	Pct Of Cri	Line Item #
13B	SIMPLE ASSAULT	1	1.43	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0001
220	BURGLARY/BREAKING AND EN	2	2.86	0	0	1	50	1	50	0	0	0	0	0	0	0	0	0	0	0002
23H	ALL OTHER LARCENY	4	5.71	1	25	1	25	1	25	0	0	1	25	0	0	0	0	0	0	0003
26A	FALSE PRETENSE/SWINDLE/C	2	2.86	0	0	0	0	2	100	0	0	0	0	0	0	0	0	0	0	0004
280	STOLEN PROPERTY OFFENSES	1	1.43	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0005
290	DESTRUCTIVE/DAMAGE/VANDA	4	5.71	1	25	1	25	0	0	0	0	1	25	1	25	0	0	0	0	0006
35A	DRUG/NARCOTIC VIOLATIONS	5	7.14	0	0	0	0	0	0	0	0	1	20	2	40	2	40	0	0	0007
35B	DRUG EQUIPMENT VIOLATION	3	4.29	0	0	0	0	0	0	0	0	1	33	0	0	2	67	0	0	0008
753	OBSCENE & HARASSING PHON	1	1.43	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0009
90D	DRIVING UNDER THE INFLUE	5	7.14	1	20	1	20	0	0	0	0	2	40	1	20	0	0	0	0	0010
90F	FAMILY OFFENSES , NONVIO	2	2.86	1	50	0	0	0	0	0	0	0	0	0	0	1	50	0	0	0011
90G	LIQUOR LAW VIOLATIONS	5	7.14	1	20	0	0	0	0	0	0	2	40	1	20	1	20	0	0	0012
90J	TRESPASS OF REAL PROPERT	1	1.43	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0013
90Z	ALL OTHER OFFENSES	5	7.14	0	0	1	20	0	0	0	0	0	0	4	80	0	0	0	0	0014
91T	TRAFFIC ARREST (DUS, NRV	15	21.43	3	20	4	27	2	13	1	7	3	20	1	7	1	7	0	0	0015
91W	WARRANT ARREST	3	4.29	1	33	0	0	1	33	0	0	1	33	0	0	0	0	0	0	0016
980	SUICIDES	1	1.43	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0017
NCR	NON CRIMINAL REPORT	10	14.29	1	10	0	0	1	10	2	20	3	30	1	10	2	20	0	0	0018
*** Total ***		70	100.00	11		9		8		4		16		12		10		0		

Isle of Palms Police Dept.
From : 02/01/98 To : 02/28/98
All Crimes : 70

03/03/98 : 09:13:50

Crime Time Of Day Analysis

Type Of Crime		Crime Count	Pct Of ALL	0000 Thru 0300	Pct Of Cri	0301 Thru 0600	Pct Of Cri	0601 Thru 0900	Pct Of Cri	0901 Thru 1200	Pct Of Cri	1201 Thru 1500	Pct Of Cri	1501 Thru 1800	Pct Of Cri	1801 Thru 2100	Pct Of Cri	2101 Thru 2400	Pct Of Cri	Line Item #
13B	SIMPLE ASSAULT	1	1.43	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0001
220	BURGLARY/BREAKING AND EN	2	2.86	0	0	0	0	0	0	0	0	1	50	1	50	0	0	0	0	0002
23H	ALL OTHER LARCENY	4	5.71	0	0	0	0	0	0	0	0	1	25	2	50	0	0	1	25	0003
26A	FALSE PRETENSE/SWINDLE/C	2	2.86	0	0	0	0	1	50	1	50	0	0	0	0	0	0	0	0	0004
280	STOLEN PROPERTY OFFENSES	1	1.43	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0005
290	DESTRUCTIVE/DAMAGE/VANDA	4	5.71	1	25	0	0	0	0	1	25	2	50	0	0	0	0	0	0	0006
35A	DRUG/NARCOTIC VIOLATIONS	5	7.14	2	40	1	20	0	0	0	0	0	0	0	0	0	0	2	40	0007
35B	DRUG EQUIPMENT VIOLATION	3	4.29	2	67	0	0	0	0	0	0	0	0	0	0	0	0	1	33	0008
753	OBSCENE & HARASSING PHON	1	1.43	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0009
90D	DRIVING UNDER THE INFLUE	5	7.14	3	60	0	0	0	0	0	0	0	0	0	0	0	0	2	40	0010
90F	FAMILY OFFENSES , NONVIO	2	2.86	0	0	0	0	0	0	0	0	0	0	0	0	2	100	0	0	0011
90G	LIQUOR LAW VIOLATIONS	5	7.14	3	60	0	0	0	0	0	0	0	0	0	0	0	0	2	40	0012
90J	TRESPASS OF REAL PROPERT	1	1.43	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0013
90Z	ALL OTHER OFFENSES	5	7.14	1	20	0	0	0	0	0	0	1	20	1	20	1	20	1	20	0014
91T	TRAFFIC ARREST (DUS, NRV	15	21.43	0	0	0	0	5	33	1	7	2	13	3	20	1	7	3	20	0015
91W	WARRANT ARREST	3	4.29	0	0	0	0	1	33	0	0	1	33	1	33	0	0	0	0	0016
980	SUICIDES	1	1.43	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0017
NCR	NON CRIMINAL REPORT	10	14.29	1	10	0	0	1	10	3	30	0	0	2	20	1	10	2	20	0018
*** Total ***		70	100.00	13		1		9		6		9		10		6		16		

1998 MONTHL)URT REPORT

	TOTAL STATE FEES	VICTIMS KEEP	VICTIMS SEND	DUI FLAT FEE	TOTAL $ SENT	CRIMINAL/TRAFFIC FINES	PARKING FINES	TRANSFERED FUNDS	FUNDS DUE CITY
January	$2,576.04	$352.30	$220.29	$0.00	$2,796.33	$9,000.00	$486.00	$9,486.00	$6,689.67
February	2,092.47	0.00	400.07	12.00	$2,504.54	7,263.00	459.00	$7,722.00	$5,217.46
March									
April									
May									
June									
July									
August									
September									
October									
November									
December									
Year to Date 1998	$4,668.51	$352.30	$620.36	$12.00	$5,300.87	$16,263.00	$945.00	$17,208.00	$11,907.13
Year to Date 1997	$5,553.69	$0.00	$0.00	$0.00	$5,553.69	$16,283.00	$4,458.00	$20,741.00	$15,187.31
Fiscal Year 97-98	$20,598.17	$1,021.02	$3,081.30	$48.00	23,727.47	$67,014.72	$15,463.00	$82,477.72	$58,081.53

Description	Traffic	Criminal	Total
Guilty/Forfeiture	1	0	1
Guilty/Bench Trial	18	4	22
Guilty/Jury Trial	0	0	0
Not Guilty/Bench Trial	9	3	12
Not Guilty/Jury Trial	0	0	0
Nolle Prosequi	4	0	4
Transfer to other court	0	0	0
Other Disposition	1	16	17
Pled Guilty	50	19	69
Nolo Contendere	0	0	0
Tried in Absense	13	0	13
NRVCs Issued	3	0	3
Bench Warrants Issued	4	0	4
Guilty Cases	69	23	92
Not Guilty Cases	14	19	33
Conviction Percentage	83.13	54.76	73.60
TOTAL CASES PROCESSED:	83	42	125

** FINES + FEES between 02/01/98 & 02/28/98 7807.00

Isle of Palms Police Department Animal Control Report for February 1998

	1998 Monthly Total	1997 Monthly Total	1998 Yearly Total	1997 Yearly Total
Citations	20	20	42	49
Warning Tickets	18	0	35	0
Animals Secured	22	20	49	37
Dogs	10	12	23	22
Cats	3	0	4	1
Raccoons	3	4	13	7
Other	6*	4	10	5
Released to Owner	10	11	23	21
Transported to SPCA	7	8	20	14
Injured Animals	5	1	6	3
Trapped Animals	6	6	18	11
Cats	2	0	3	1
Raccoons	3	3	13	6
Other	1**	3	4	4
Dead Animals Removed	4	1	5	1
Traps Set	13	22	28	42
Kennel Fees	$28.00	$49.00	$49.00	$112.00

* 1 rabbit, 1 opossum, 4 birds
** 1 opossum

Isle of Palms Police Department Narcotics Report for February 1998

	Isle of Palms			DEA		
Drug Type	**Seized**	**Purchased**	**Value**	**Seized**	**Purchased**	**Value**
Marijuana	17.6 grams		$88.00	50 grams		$500.00
Cocaine				800 grams	3.5 grams	$5,250.00
Crack Cocaine						
LSD						
Heroine						
Other - Methamphetamine						
Monies Seized				$27,000.00		$27,000.00
Monies Forfeited						
Monies Pending Forfeiture						1 million
Vehicles Seized				2		$24,000.00
/ehicles Forfeited				18		
Vehicles Pending Forfeiture						
Other Activities						
Arrests	7			6		
Charges	10			11		

ISLE OF PALMS POLICE DEPARTMENT

TO: **CHIEF BUCKHANNON**

FROM: **SERGEANT STEWART**

SUBJECT: **TRAINING REPORT FOR FEBRUARY, 1998**

DATE: **MARCH 3, 1998**

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH.

OFFICER	CLASS	TYPE	HOURS
LT. MCCURDY	FAMILY VIOLENCE	CORE	4
LT. MCCURDY	LEGAL UPDATE	LEGAL	2
CPL. MCPHERSON	FAMILY VIOLENCE	CORE	4
CPL. MCPHERSON	LEGAL UPDATE	LEGAL	2
PFC. NEAL	CRIME TO COURT	ADVANCE	1
		MONTHLY TOTAL:	13
		PREVIOUS TOTAL:	'99
		YEAR TO DATE:	**112**

THERE HAS BEEN A TOTAL OF ***197 HOURS*** TRAINING CONDUCTED FOR THE POLICE DEPARTMENT UP TO THIS DATE.

FIRE SERVICE REPORT

FEBRUARY 1998

Fire Services Monthly Report

Contents

February 1998

A. Call Summary

B. Alarm Report

C. Incident Report

D. Pre-Incident Surveys/Inspections

E. Training

F. Maintenance

G. Personnel

H. Public Relations

Isle of Palms Fire Department
Call Summary
February 1998

02/12 A man arrived at Fire Station 1 complaining of chest pains. Vitals were taken, the patient was placed on oxygen and the Life Pak 300 was utilized to run a strip for EMS. The patient was monitored until EMS arrived and transported to East Cooper Hospital.

02/12 Responded to Waterway Blvd. for a man having a seizure. Upon arrival, found a 52 year old male complaining of having a seizure and affecting his left side. The patient was treated with oxygen, vitals monitored and EMS transported to Medical University of South Carolina Hospital.

02/24 Responded to Wild Dunes Condo for a fire alarm. Upon arrival, found Charleston Fire and Safety conducting annual service testing.

02/25 Responded to Seagrass Ln for a possible allergic reaction. Upon arrival, found a 40 year old female stating she had taken Tylenol flu medication and Biaxin and began to have trouble breathing. The patient was placed on oxygen, monitored and transported by EMS to East Cooper Hospital.

02/25 Responded to the Island Center for arcing electrical equipment. Upon arrival, found a power pole with a blown fuse feeding Ocean Park Plaza. SCE&G was notified, arrived and replaced fuse with out interruption of service.

Responded to Palm Blvd. for an automobile accident. Upon arrival, found a 61 year old male complaining of neck pain. C-Spine control was maintained and vitals were taken. The patient was transported to East Cooper Hospital by EMS.

ISLE OF PALMS FIRE DEPARTMENT
FEBRUARY 1998
ALARM REPORT

INCIDENT #	DATE	DIST.	TYPE	LOCATION
98-050	2-2-98	1	Alarm Malfunction	101 Palm Blvd.
98-051	2-2-98	1	Assist Police	Hwy 517
98-052	2-2-98	1	EMS Assist (r)	3007 Cameron Blvd.
98-053	2-2-98	2	EMS Assist (r)	3705 Hartnett Blvd.
98-054	2-5-98	2	Smoke Det. Install.	3807 Hartnett Blvd.
98-055	2-6-98	2	EMS Assist (n/r)	8500 Palmetto Blvd.
98-056	2-8-98	2	EMS Assist (r)	16 43rd Ave.
98-057	2-8-98	1	Unintentional False	3 29th Ave.
98-058	2-9-98	1	Service Call	1207 Palm Blvd.
98-059	2-10-98	2	EMS Assist (n/r)	305 Yacht Harbor
98-060	2-11-98	2	EMS Assist (n/r)	5759 Palmetto Blvd.
98-061	2-11-98	1	Smoke Scare	1515C Palm Blvd.
98-062	2-12-98	1	EMS Assist (n/r)	30 J.C. Long Blvd.
98-063	2-13-98	1	EMS Assist (n/r)	1207 Palm Blvd.
98-064	2-13-98	2	EMS Assist (r)	36 Seagrass Ln.
98-065	2-15-98	1	EMS Assist (r)	2704 Waterway Blvd.
98-066	2-18-98	1	Remove Decorations	Palm Blvd.
98-067	2-18-98	2	EMS Assist (r)	3903 Hartnett Blvd.
98-068	2-19-98	2	Pump Streets	48th Ave.
98-069	2-19-98	1	EMS Assist (r)	9 29th Ave.
98-070	2-21-98	1	EMS Assist (r)	3 17th Ave.
98-071	2-22-98	1	EMS Assist (n/r)	300 Palm Blvd.
98-072	2-22-98	2	EMS Assist (r)	21 Sand Dollar
98-073	2-22-98	2	EMS Assist (n/r)	309 Port-O-Call
98-074	2-23-98	2	Pump Streets	53rd Ave.
98-075	2-24-98	1	Assist Motorist	Hwy 517
98-076	2-24-98	2	Unclassified	9002 Palmetto Blvd.
98-077	2-24-98	1	Station Tour	Station 1
98-078	2-24-98	1	Assist Blood Drive	Rec. Department
98-079	2-25-98	2	EMS Assist (r)	36 Seagrass Ln.
98-080	2-25-98	2	Pump Streets	48th Ave.
98-081	2-25-98	1	Arcing Elec. Equip.	1501 Palm Blvd.
98-082	2-25-98	1	EMS Assist (r)	901 Palm Blvd.
98-083	2-25-98	1	EMS Assist (n/r)	1207 Palm Blvd.
98-084	2-27-98	1	EMS Assist (r)	14 20th Ave.

Total Calls=35 District 1=20 District 2=15 Mutual Aid=0

Total EMS Calls= 20 Resident= 12 Non-resident= 8

February 1997 total= 15

City of Isle of Palms Fire Department
February Incident Report
(Listed in accordance with NFIRS Standards)

Situation Found:	Total	Dist. 1	Dist. 2	MA	YTD	*Fire Cause:*	
Total Alarms:	35	20	15		84	*Structural*	
Working Structure Fire						Electrical.....	1
Outside of Structure						Smoking Materials.....	
Vehicle Fire						Heating or Cooking Equipment....	No.____
Brush, grass, leaves					1	Suspicious.....	No.____
Trash, rubbish						Lightning.....	No.____
Explosion, No after fire						Arson.....	No.____
Outside spill with fire						Other.....	No.____
Other fires not classified							
Overpressure Rupture							
Emergency Medical Call	20	10	10		38		
Locked in-trapped							
Search					1		
Extrication							
Rescue-Not classified					1		
Spill, leak - no fire							
Power line down					1		
Arcing electrical equipment	1	1	0		2		
Aircraft standby							
emical spill							
..azardous condition							
Water removal					2		
Smoke removal							
Animal Rescue							
Assist Police	1	1	0		1		
Unauthorized burning							
Move-up							
Other service calls	1	1	0		2		
Smoke Scare	1	1	0		2		
Controlled burn							
Steam, gas mistaken for smoke							
Malicious false							
Bomb scare							
Alarm Malfunction	1	1	0		1		
Unintentional false	1	1	0		1		
Unclassified	1	0	1		2		
	8	4	4		29		
Property Value:_____ Property Damage:_____ Property Saved:_____							
Gallons of water used 2000							

*See attached Supplemental Report

Supplemental Activities Report
February 1998

Type Call	Total	Dist. 1	Dist. 2	Mutual Aid	Year to Date
Smoke Detector	1		1		1
Station Tour	1	1			2
Public Education					
Public Appereances					1
Assit Motorist	1	1			2
Pump Streets	3		3		7
Remove Objects/Roof					1
Remove Objects/Tree					1
Beach Search					2
Public Assist	1	1			4
Other	1	1			8
Totals	8	4	4	0	29

ISLE OF PALMS FIRE DEPARTMENT
FEBRUARY 1998
TRAINING REPORT

PAID

Total medical training hours..... 224.75
Total fire training hours..... 225
Total hours..... 449.25
Hours per man..... 24.9

ADDITIONAL TRAINING

Department completed annual CPR.

Department completed annual OSHA and Bloodborne Pathogen refresher training.

Chief Graham and Secretary Gregorie attended a Microsoft Office 95 Seminar.

Engineer Rodden attended the South Carolina Fire Academy's Public Education and Risk Management class at the South Carolina Fire Academy.

Captain Blair, Captain Bullock and Captain Nilsen attended How to become a Great Communicator Seminar.

Captain Yannuzzi took the IFSAC Driver Operator Level Accreditation test.

Engineer Roger Eagle attended the National Fire Academy's Managing Company Tactical Operations: Preparation class.

Isle of Palms Fire Department
Pre-Incident Surveys

Thirty Pre-Incident surveys have been completed in the field. Thirty have been processed.

Fire Inspections

The building department is currently performing fire inspections. There were 21 inspections done for the month of February.

VOLUNTEER

Total medical training hours..... 42
Total fire training hours..... 40
Total hours..... 82
Hours per man..... 8.2

All volunteers completed CPR Recertification training.

All volunteers completed annual OSHA and Bloodborne Pathogen refresher training.

Volunteer Dave Micalizzi started the South Carolina Fire Academy's Pump Operator course.

Volunteer Mike Cohen began the South Carolina Fire Academy's 1121 Basic Firefighting course.

Isle of Palms Fire Department
Maintenance
February 1998

Station I	
02/28	"C" shift painted one upstairs room.
Station II	
02/02	Inventory of maintenance supplies taken.
02/12	Front gas leak from bay heater.
Squad I	
02/05	Repaired compartment lights.
Truck I	
	No maintenance performed.
Engine II	
02/07	Repaired primer pump.
02/10	Installed new pimer pump solenoid switch and replaced damaged power wire.
02/11	Transmission inspection performed by General Diesel/Allison Transmission Company. Inspection resulted satisfactorily.
02/12	Transmission warning light inquiry to Spartan Motors resulted in conclusion that as long as maintenance is being performed that the problem stems from a wire in the harness.
02/26	Repaired rear-tail board marker light.
Engine III	
02/16	Taken to Truck World in St. George for paint and body work.
02/17	Ordered lower bracket for right grab rail to install on Engine III.
02/18	Rebuilt light bar.
Engine IV	
02/09	Replaced pump throttle cable.
02/23	Installed new wigwag side emergency lights.
Car I (Jeep)	
02/04	Quarterly preventative maintenance conducted
02/25	Installed new wind shield wipers.
Car II (Crown Victoria)	
02/05	Quarterly preventative maintenance conducted.

Rescue I (F-150)

02/06	Quarterly preventative maintenance conducted.
02/10	replaced rear-view mirror.

Rescue II (ATV-Kawasaki 4x4)

Replaced spark plugs and charged battery.

Rescue III (Rescue Boat)

No maintenance performed.

Rescue IV (Rubber Boat)

No maintenance performed.

Rescue V ('97 Yamaha Jet Ski/Wave Runner)

No maintenance performed.

Misc.

Conducted Weekly:	SCBA inspection & maintenance
	Ladder inspection & maintenance
	Backflushing of pumps
*	Worked on hydrants throughout the month.

Isle of Palms Fire Department
Personnel Report
February 1998

Volunteer Firefighter Don Corbett was named Employee of the Month for February due to his efforts of going above and beyond the "call of duty". He responded to numerous late night calls. The most significant was a back to back fire and medical call where he arrived at 8:26 p.m. and stood by Engine 4 at Station 2 for one and a half hours while all fire department personnel and units were committed on the scene.

02/02	Began annual employee evaluations.
02/06	Volunteer Ken Ellis obtained his Class E Driver's License.
02/11	Engineer James taught CPR to the volunteers.
02/12	Chief Graham gave an A.E.D. demonstration.
02/13	Began annual physicals for all department personnel.
	Engineer Horvath and Captain Yannuzzi went to St. George to inspect a new vehicle.
02/18	Engineer James taught CPR and Infection Control Practices to Fire Department personnel.
02/19	Engineers James and Libhart taught CPR to Fire Department personnel.
	Engineer James taught Infection Control Practices to Fire Department personnel.
02/20	Engineers James and Libhart taught CPR to Fire Department personnel.
	Engineer James taught Infection Control Practices to Fire Department personnel.
02/25	Engineer Libhart taught CPR to the volunteers.

Isle of Palms Fire Department
Public Relations Report
February 1998

02/01	Fire Department personnel supervised a community service worker at Station 1.
02/02	Fire Department personnel responded to Palm and 517 to wash wet concrete out of roadway.
02/04	Fire Department personnel supervised a community service worker at Station 1.
02/05	Engine 2 went "on line" with the First Responder License.
	Fire Department personnel installed two smoke detectors in residence on Hartnett Blvd.
02/06	Engineers' Rodden and James chaperoned a Dare dance at the Isle of Palms Recreation Department.
02/07	Fire Department personnel supervised a community service worker at Station 1.
02/10	Fire Department personnel supervised a community service worker at Station 1.
	Fire Department personnel removed Christmas banners from poles on Palm Blvd.
02/19	Fire Department personnel pumped storm water from the street at 48th. Ave.
02/23	Fire Department personnel pumped storm water from the street at 53rd. Ave.
02/24	Fire Department personnel assisted a disabled motorist on the connector.
	Fire Department personnel gave a tour of the Fire Station 1 to a family of three.

02/25	Fire Department personnel pumped storm water from the street at 48th Ave.
02/28	Fire Department personnel supervised a community service worker at Station 1.

Public Safety Ctte

Hobbs, Upchurch & Associates, P.A.
Consulting Engineers
4601 Six Forks Road • Suite 500 • Raleigh, North Carolina 27609

February 25, 1998

Mr. Mark M. Williams
City Administrator
City of Isle of Palms
Post Office Drawer 508
Isle of Palms, South Carolina 29451

Re: Professional Services
Traffic Safety Studies

Dear Mr. Williams:

Hobbs, Upchurch and Associates, is pleased to submit this letter agreement to provide engineering services for the investigation of three traffic/transportation issues facing the City. Below is a summary of the scope of services, schedule, and our fee and billing information.

Scope of Services

Task 1 – Stop Signs on Ocean Boulevard

We will take traffic counts gathered by the City during peak season and perform traffic capacity analysis for Ocean Boulevard with and without the stop signs. We will investigate traffic accident records, and other pertinent information and make a recommendation as to whether the stop signs should be removed or remain in place. A report will be prepared summarizing our findings.

Task 2 – Cul-de-sac on 28th Avenue

Using existing traffic count information provided by the City for 27th, 28th, and 29th Avenues, we will investigate the impacts on the area caused by the closing of 28th Avenue at the City Recreation Facility and the construction of a cul-de-sac on 28th Avenue. A report will be prepared summarizing our findings.

Task 3 – Reduction of the Speed Limit on 27th and 29th Avenue

Using existing traffic count information provided by the City for 27th, 28th, and 29th Avenues, traffic accident information, and any other pertinent information gathered, we will investigate the need and impacts of reducing the speed limit on 27th and 29th Avenues. A report will be prepared summarizing our findings.

Task 4 – Additional Services

Other services that Hobbs, Upchurch and Associates could perform if desired or necessary which are not included in the fee below include, but are not limited to:

- Performing traffic counts
- Public Involvement
- Presentation of the report to the City Council or Committees

Schedule

Task 1 will be performed and completed within 30 days of the execution of this agreement and notice to proceed and receipt of traffic count information. It is anticipated that traffic counts will be performed during the summer peak period. Task 2 and 3 will be completed with 30 days of the execution of this agreement and notice to proceed contingent on the timely receipt of the information to be provided by the City.

Fee and Billing

We proposed to accomplish the services outlined in Task 1 through 3 on the basis of our hourly rates. We estimate our services for Task 1 through 3 not to exceed $ 3,000. Fees for any item in Task 4 will be developed and agreed to at the time the additional services are requested. Fees are payable monthly based on services actually performed. Billing will be due and payable within 30 days of receipt.

Closure

If you wish for us to proceed with the aforementioned services, please return one executed copy of this agreement. We appreciate the opportunity to provide these services to you. Please contact me if you have any questions.

Very truly yours,

HOBBS, UPCHURCH AND ASSOCIATES, P.A.
Transportation/Site Development Division

Thomas K. Goodwin, P.E.
Division Manager

Agreed to this _____ day of _____, 1998

CITY OF ISLE OF PALMS, SOUTH CAROLINA

By: _____

Mark M. Williams
Title: City Administrator

Attest: _____

Title:

EXHIBIT C

PUBLIC WORKS COMMITTEE MEETING
March 3, 1998

The regular meeting of the Public Works Committee was held on March 3, 1998, at 5:45 p.m. in City Hall. Present were Committee members Debra Hernandez, Mike Sottile, and Dee Taylor, Director David Mobley, and City Administrator Mark Williams. Also present were Council Members Abele and Gear.

1. Citizens Comments. None

2. Minutes of Previous Meeting. Mr. Taylor made a motion to approve the minutes from the February 1998 meeting; Mr. Sottile seconded; motion passed unanimously.

3. Old Business. (A) Review Sign Ordinance. Chairman Hernandez passed out a matrix she prepared listing the various issues to be discussed (see attached) and she explained each row and column. She proposed that the Committee could send a memo with a copy of this matrix to Council with some directions as to its meaning; ask that it go on the Ways & Means Committee agenda as a short full-council work session, and then with an understanding of a majority on the separate issues, a first draft of the ordinance could be prepared. The Chairman opened discussion and announced that if persons in the audience wished to speak, comments would be limited to two minutes each because Council needs to discuss and make some decisions on this issue.

During discussion by Committee members, **Mr. Sottile made a motion to add that one off-premises open house sign be allowed during the hours of 1:00 p.m to 5:00 p.m. on saturdays and sundays or holidays; Mr. Taylor seconded; motion passed 2-1.**

The following persons spoke to the Committee: (1) Paul Boehm, East Island Real Estate, suggested reconsideration of the height limit, as a 3' sign will not be seen on property with certain landscaping. He was also concerned about the requirements of 5' setback which Chairman Hernandez indicated was already in the ordinance.

(2) Council Member Abele stated that he thinks the reason for the 5' setback was that in many areas the right-of-way is very narrow and they wanted to get the signs back from the street.

(3) Tom Gear spoke mainly that there should be stricter regulations on permanent signs as opposed to temporary signs and he again referred to the petition signed by realtors asking for smaller signs.

(4) Beverly Ballow, Coldwell Banker, also asked for clarification between permanent and temporary signs. Chairman Hernandez stated that permanent rental signs will be still considered temporary signs but the 14-day removal window will not be applied to

those types of signs. Ms. Ballow appreciated keeping the residential quality of the island and felt that the permanent rental signs are more offensive and should be smaller and more regulated than the temporary sale signs.

(5) Randy Walker, Dunes Properties, referring to the petition from realtors for smaller signs, stated that most of the realtors who signed that petition are not in the vacation rental business. He felt that what needs to be changed is how the sign ordinance is enforced rather than changing the ordinance.

(6) Jeff Boehm, East Island Real Estate, asked how to determine where the right-of-way is located. Mr. Williams suggested that in areas that don't have underground wiring, the power poles usually are at the edge of the right-of-way and signs could be placed 5' from that line. Another clue may be where the road pavement stops at someone's driveway indicating the edge of the right-of-way, or most fences are placed just inside the right-of-way line. If in doubt, call the Building Department. Chairman Hernandez recommended that the City have a map showing right-of-way lines to make it easy for realtors to locate their signs.

Chairman Hernandez summarized the majority positions the committee as follows:

- do not address permanent rental signs differently
- 5' right-of-way setback
- 5 sq. ft. signs in residential areas
- commercial signs also 5 sq. ft. total
- one 1-sq. ft. rider allowed
- 3' height limit
- 14-day removal window, which does not apply to permanent rental signs
- penalty structure same a recommended by Tom Gear beginning with $20 fine
- compliance window November 1, 1998
- one off-premises open house sign allowed in the right-of-way between 1-5 PM on weekends and holidays
- number of signs limited to one for rent and one for sale per lot

(7) Jim Abercrombie, Great Beach Vacations (formerly of Ravenel Associates), pleaded with the Committee to rethink the height as 3' is just not sufficient. After discussion, **Mr. Sottile made a motion to change the height limit to 5'; Mr. Taylor seconded; motion passed unanimously.**

Mr. Sottile made a motion to present to City Council the recommendations of the Committee as follows: 5' right-of-way setback; 5 sq. ft. signs in residential areas; commercial signs also 5 sq. ft. total; one 1-sq. ft. rider allowed; 5' height limit; 14-day removal window, which does not apply to permanent rental signs; penalty structure same a recommended by Tom Gear beginning with $20 fine; compliance window November 1, 1998; one off-premises open house sign allowed in the right-of-way

between 1-5 PM on weekends; number of signs limited to one for rent and one for sale per lot; Mr. Taylor seconded; motion passed unanimously.

Chairman Hernandez announced that a new draft ordinance will be prepared for first reading at the March 24th City Council Meeting.

4. New Business. (A) Capital Needs. Chairman Hernandez reported that she had met with Mark Williams and David Mobley and referred to Mr. Williams' schedule of proposed needs. Mr. Williams and Committee members discussed the list in some detail.

(1) In discussing the long amount of time it takes for garbage trucks and chassis to be delivered after ordering, and the fact that Mr. Mobley is in need of another truck for the upcoming beach season, **Mr. Sottile made a motion to recommend to Council to go ahead and bid for a new garbage truck; Mr. Taylor seconded; motion passed unanimously.**

(2) Drainage - Mr. Williams put $100,000 per year in the budget plan as a "conversation starter". Chairman Hernandez said she has not yet had time to go through the Seabrook drainage study to see what this money could do. Mr. Sottile said there are many smaller projects that could be done and one or two projects a year is probably all that could be accomplished in a year's time. The Committee discussed several areas that have more severe problems and need attention and also determined that, in finding solutions to drainage problems, it will probably be necessary to raise taxes. A priority list is definitely needed which will require taking the time to ride around the island to inspect problem areas.

(3) Dune Walkovers - Mr. Williams reported on two walkovers that need addressing, one next to Sea Cabins and the other at 46th Avenue where there is a washout of the access. An engineer from OCRM was consulted on the 46th Avenue access and it was determined that the best solution was to build a dune walkover. The access at Sea Cabins has a high amount of traffic and the 46th Avenue access is a hazard which could result in a lawsuit that would cost more than building a walkover.

(4) Chairman Hernandez said that the personnel issues will be discussed next month after Mr. Mobley and Councilmember Abele complete their study.

5. Monthly Director's Report. (A) Mr. Mobley is currently surveying the neighbors of 3307 for the street light request and will have results for next month's meeting.

(B) Mr. Mobley has sent a memo to Recreation Director Page to put messages on the community sign about rolling back garbage carts and about bagging leaves for collection.

(C) Carts are continuing to be "tagged" for not being rolled back after collection. There appears to be more of a problem at this end of the island [Breach Inlet end] that the Wild Dunes end. He said that some people just will not roll their carts back.

Referring to his memo of 3/2/98 concerning his recommended fine schedule for roll-cart violations (attached hereto), Mr. Williams said that the City Attorney told him that the ordinance could be crafted so that we could enforce this against either the tenant or the property owner. The ordinance already allows a fine up to $500, so the fine schedule does not need to be done by ordinance form. A start date needs to be established.

Mr. Sottile made a motion to recommend to Council to begin these fines effective April 1, 1998, with the amendment of giving two warnings before fining instead of three warnings; Mr. Taylor seconded; motion passed unanimously.

(D) Mr. Sottile asked Mr. Mobley why he saw a crew using pitchforks to load debris into the truck instead of using the Caterpillar. Mr. Mobley stated that Joseph Washington is the only employee qualified to operate the Caterpillar and he was on vacation recently. He intends to cross train another one or two employees to use this equipment. He also reported that another regulation has just come out stating that pampas grass cannot be combined with limbs any more but must go with other trash. Pampas grass stops up some of the machinery and will now be buried, but this just makes one more separation the department needs to make.

(E) Mr. Sottile stated that he looked at the beach access at 6th Avenue which was recently redone. He was concerned about the cost and Mr. Mobley said that the 106 posts cost $1,067, he bought 500' of rope for @$200 and used one-third of that. Upon discussion, the consensus of the committee was that it looked nice but was too expensive and that placing the monuments at both ends of each access would be enough at this time. Mr. Williams said that the County is prepared to help us install the concrete monuments.

The next meeting is April 14,1998 at 5:45 p.m.

There being no further business to come before the committee, the meeting was adjourned at 7:35 p.m.

Respectfully submitted,

Debra Hernandez, Chairman

TEMPORARY SIGN ISSUES
(CURRENT ORDINANCE #5-4-128)

	ROW Setback	**Resid. Size**	**Com. Size**	**Rider**	**Ht.**	**Removal Window**	**Penalty**	**Compliance Window**	**Off Premises Signs (direct)**	**# of Signs**
Current Sign Ordinance (5-4-128)	5 ft	8 sq ft	32 sq ft	N/A	8 ft	30 days	Signs in the ROW can be confiscated by City, citizens have 2 days to move illegal signs, can be fined or charged criminally	N/A	Not allowed.	
Draft Ordinance (1998-	10 ft	4 sq ft	N/A	1 sq ft	3 ft	14 days	N/A	N/A	Not allowed	1 for rent 1 for sale maximum per lot
Tom's 2/16 Memo	10 ft	1.6 sq ft	N/A	0	N/A	N/A	1. warning 2. $20, sign confiscated 3. $50 for all additional offenses 4. no business license unless fines are paid	180 days	N/A	1 for rent 1 for sale maximum per lot
Debra	5 ft	5 sq ft	32 sq ft	N/A		14 days	1. warning 2. $100, sign confiscated 3. $200 for all additional offenses 4. no business license unless fines are paid, each sign constitutes a separate offense	180 days	Not allowed	1 for rent, 1 for sale maximum per lot

CHARLESTON TRIDENT ASSOCIATION OF REALTORS®

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Telephone (803) 747-0600 • FAX (803) 566-1464

February 23, 1998

REALTOR® Jimmy Carroll
Carroll Realty
103 Palm Blvd.
Isle of Palms, SC 29451-2165

REALTOR® Tom Gear
Coldwell Banker O'Shaughnessy
1400 Palm Blvd., Ste. E
Isle of Palms, SC 29451-2280

Dear Jimmy and Tom:

This is to clarify my letter dated February 12th concerning revisions to the Isle of Palms sign ordinance.

We understand that there are strong opinions for and against changing the sign ordinance. Our hope is that before making any final decisions or changes to the ordinance, that careful evaluation of all options be made, so that the new guidelines will provide a more equitable balance between aesthetics, private property rights and the free enterprise system. The National Association of REALTORS® has amassed a great deal of data on this issue, including background on how other communities have dealt with this, and we are more than willing to share this information with the Isle of Palms.

Our goal is to assist the island in its efforts to modify its guidelines so that they may better serve the interests of both the residents and the business community on the island.

We would like to ask you to encourage the Isle of Palms to contact the Association office if they would like our organization to provide additional information or to assist in any way.

Sincerely,

Robert Pratt

Robert Pratt, President

RP/to

cc: Pat McKinney, Vice President Legislative Committee
Mike O'Shaughnessy, 2nd Vice President Legislative Committee
Terry Hyde Ketchem, EVP

Thk/mydoc/IOPsignordinance

"Commitment to Professionalism"

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MEMORANDUM

TO: **Debra Hernandez, chair**
Michael Sottile, Dryden Taylor
The Public Works Committee, Isle of Palms City Council

FROM: **Thomas P. Gear February 16, 1998**

RE: **PROPOSED AMENDMENT TO SIGN ORDINANCE**
Committee Meeting Scheduled February 17, 1997

Please consider the provisions listed below for the proposed amendment.
I would like to speak briefly in support of these provisions and to present to you a petition originated by Isle of Palms Realtors.

NOTE: These provisions affect only areas zoned for residential use

1. EXTERIOR DIMENSION. Signs shall be rectangular in shape and shall not exceed 12 1/2 inches in height and 18 1/2 inches in width (frame included). No attachments, riders, boxes, flags, lights or attention attractors of any variety may be employed.

2. MAXIMUM HEIGHT. Signs may not exceed 40-inches in height from average ground elevation of lot

3. NUMBER OF SIGNS. One *for sale* and one *for rent*, per lot maximum.

4. SETBACK. Signs shall not be positioned closer than 10-feet to any street Right of Way.

5. COMPLIANCE GRACE PERIOD. 180-days after ordinance amendment ratification by City Council.

6. PENALTIES. Noncompliance.
   After one notice:
   Confiscation of sign and $20-fine.
   After two offences fine is increased to $50. Per offence.
   No business license to be issued until fines are paid.

MEMORANDUM **City of Isle of Palms, SC**

March 2, 1998

Memo To: Public Works Committee

From: Mark M. Williams, City Administrator MW

Re: Recommended fine schedule for roll-cart violations

As we have discussed, some properties are making no attempt to return their roll-carts to the house from the street. The written reminders issued by the Public Works Dept. have not had the desired results. Accordingly, the committee previously asked me and the Public Works Director to make recommendations on the establishment of fines for continued violation of the roll back policies.

I would like to suggest the following, reset each year:

1st offense--- written warning
2nd offense--- written warning
3rd offense--- written warning
4th offense--- citation; $10 fine
5th offense--- citation; $25 fine
6th offense--- citation, $50 fine
next offense – citation; $100 fine

There will still be some problems with enforcement of the ordinances through the issuance of citations. If the property in question is a rental property, who is the responsible party to receive the citation, the renter or the owner? If the property is managed, should it be the agent? I will need some guidance from the City Attorney on how to handle these issues. Also, the Code Enforcement personnel will have to actually issue the citations. Perhaps we can discuss this subject at the committee meeting.

EXHIBIT D

ISLE OF PALMS RECREATION COMMITTEE
March 9, 1998

The regular meeting of the Isle of Palms Recreation Committee was held on March 9, 1998, at 5:30 p.m., in Building Department. Committee members present were Chairman Marty Bettelli and Skipper Shaffer, and Recreation Director Norma Jean Page, and Foundation Chairman Stu Kimball. Also present were City Administrator Williams, Mayor Bunch and Council Member Abele. Debra Hernandez was out of town.

Chairman Bettelli called the meeting to order.

1. Approval of Previous Month's Minutes. Mr. Shaffer made a motion to approve the minutes from the February 1998 meeting; Mr. Bettelli seconded; motion passed unanimously.

2. Recreation Commission/Foundation Report. Mr. Kimball reported that they have been working on the upcoming public meeting scheduled for Thursday at 7:00 p.m. at the Recreation Center. The Moultrie News and Post & Courier have both printed articles about the meeting. They have also sent out survey questionnaires to 1,000 residents and are very pleased with the response. He outlined the order of speakers who will give a brief talk before citizens comments are begin.

Chairman Bettelli announced that Council gave first reading of the ordinance to repeal the Recreation Commission at the last meeting. This will make the Recreation Foundation a private organization and he stated that the public meeting on Thursday night will be a good opportunity for the public to find out just what the Foundation will be doing.

3. Recreation Department Report. (attached hereto) Ms. Page gave an overview of the department's monthly activities and answered questions of committee members.

4. Old Business. (a) Discussion of Non-Resident Fees. Chairman Bettelli reported that the $5 non-resident fee was approved by City Council.

(b) Discussion of Easter Egg Hunt. Ms. Page reported this will be April 11th for children 12 and under. Every child will get the same amount of candy when they turn in their plastic eggs. The older children will be asked to dress up in Easter attire at the next dance and there will be drawings, gift certificates and special activities at this dance.

(c) IOP Community Yard Sale. Ms. Page reported that this is scheduled for May 16th and advertising will begin in April.

(d) Breach Inlet Boat Ramp. Mr. Williams reported that the ramp will be surveyed shortly. He has also asked SCDOT to send a copy of the State's minimum requirements for boat ramps.

(e) Closure of 28th Avenue. Mr. Shaffer reported that we now have a court date of May 28th for the case to close the road. Mr. Williams said that the work for constructing the cul-de-sac will be funded by the Charleston Transportation Committee. He also said that we will now follow through with the traffic engineer's study in order to present this information to the court. For the benefit of new council members and new Recreation Director, Mr. Shaffer explained how this project was begun and there followed some discussion of the pros and cons of closing the street and the need for more parking.

5. New Business. (a) Discussion of Long-Range Capitol Budgeting. Ms. Page will bring her "wish list" to the next meeting for discussion.

(b) Ms. Page reported that she has received comment from a neighboring property owner that there are people hitting golf balls on the ballfields. She felt that this was not appropriate for our recreation area and asked permission to put signs on the fences that it was not permitted. **Mr. Shaffer made a motion to recommend to City Council that we prohibit hitting golf balls on the Recreation fields; Mr. Bettelli seconded; motion passed unanimously.**

(c) Ms. Page reported that during the election of March 28th, she has asked the Tai Kwon Do classes to be outside, weather permitting, but will accommodate everyone if they need to be inside.

There being no further business, the meeting was unanimously adjourned at 5:45 p.m.

Respectfully submitted,

Marty Bettelli

Marty Bettelli, Chairman

ISLE OF PALMS
RECREATION DEPARTMENT

MONTHLY REPORT
FEBRUARY
1997

STAFF: GENE BIANCHI
GINGER COX
ROBERT WALTZ
NORMA JEAN PAGE

ISLE OF PALMS
RECREATION DEPARTMENT
P.O. Drawer 508, Isle of Palms, SC 29451

RECREATION ACTIVITIES & EVENTS

ACTIVITIES	DAYS OFFERED	TIME
Island Pre-School I (ages 3 - 4) $100 month	**Monday, Wednesdays & Fridays**	**9:00 - 12:00 noon**
Island Pre-School II (ages 3 - 4) $70 Month	**Tuesday & Thursdays**	**9:00 - 12:00 noon**
Island Tiny Tots (ages 2 - 3) $60 Month	**Tuesday & Thursdays**	**9:30 - 12:00 noon**
Tae Kwon Do (ages 6 - 11)	**Saturdays**	**9:00 - 12:00noon**
Tae Kwon Do (12 & older)	**Wednesdays**	**7:30 - until**
Tae Kwon Do (12 & older)	**Saturdays**	**10:00 - until**
Gymnastics (ages 3 - 5) $25 per month except Nov. & Dec. $19	**Fridays**	**3:30 - 4:15 pm**
Gymnastics (ages 6 - 11) $25 per month except Nov. & Dec. $19	**Fridays**	**4:15 - 5:15 pm**
Middle School Dance Grades 6 - 8 March 6 and April 3	**Fridays**	**7:00 - 10:00 pm**
Co Rec Volleyball Tournament 18 yrs and older	**Tuesday 3/3, Thursday 3/5 &** **Sunday 3/8**	
Youth Basketball - Season ended Saturday, February 28		
5/6 year olds	**Tuesdays**	**5:15 - 6:15 pm**
7/8 year olds play	**Wednesday & Thursday**	**5:15 & 6:15pm**
9/10 year olds play	**Mondays**	**5:15 - 8:15 pm.**
Adult 3 on 3 Basketball Begins March 22	**Sundays**	**TBA**
Men's Spring Softball Begins Monday, March 9	**Monday & Wednesdays**	**7,8 & 9:00 pm.**
Youth Basketball - Sub. Dist. Tourn. 9 - 10 yr. olds	**Thurs, Sat., Sun., & Mon. - March 5 - 8.** Isle of Palms Recreation Center	
Youth Basketball - Sub. Dist. Tourn.	**Thurs., Fri., Sat., & Sunday - March 5 - 8.**	

Youth baseball/softball - Coaches meetings and draft for teams will be held March 2 - March 13.
T-Ball (5 - 6 yrs) - 6 teams with 12 on each team.
Machine Pitch (7 - 8 yrs) - 7 teams with 13 on each team.
Dixie Minors (9 - 10 yrs.) - 5 teams with 12 on each team.
Dixie Majors (11 - 12 yrs.) - 3 teams with 11 on each team.
Dixie Angels (9 - 10 yrs) 2 teams with 12 on each team.
Dixie Pony Tails (11 - 12 yrs.) 1 team with 13players.
Dixie Belles (13 - 15 yrs.) - 1 team with 12 players.

CUPID'S CARD SHOP-was held Thursday, February 12.
Numerous children showed up and made valentines for Mom & Dad.
Very successful this year.

WINTER INSTRUCTIONAL BASEBALL PROGRAM - AGES 13 & 14 YRS.
Sundays February 22, March 1, 8 & 15. 1:30 - 3:30 pm.

TAE KWON DO TOURNAMENT - Sunday, March 21, 1998
Details to be announced.

BEGINNING DOG OBEDIENCE CLASSES - (ages 6 months and older)
Classes will begin Monday, March 2. 7:15 - 8:15 pm. $75.00 per dog.

ADVANCED BEGINNER DOG OBEDIENCE CLASSES -
Classes begin Monday, March 2 from 8:15 - 9:15 pm.
$65.00 per dog.

MEETINGS ATTENDED BY STAFF:

February 2 - Representative for Gym Dividers

February 2 - Commerce Association - Connector Run

February 3 - SCRPA Meeting

February 4 - Keenagers monthly meeting

February 9 - Recreation Committee

February 12 - Turf Maintenance workshop in Columbia

February 18 - Keenagers field trip

February 19 - Area Director's meeting

February 22 - 24 - Trend's Institute at Springmaid Beach

February 24 - Recreation Foundation

February 27 - Patrick Olalere - Soccer Camp

ISLE OF PALMS
RECREATION DEPARTMENT
P. ...over 508, Isle of Palms, SC 29451

RECREATION ACTIVITIES & EVENTS

YOUTH DANCES

For grades 6, 7, 8
March 6, April 3, May 1
7:00 - 10:00 p.m.
Admission: $3.00/food available

TINY TOTS

For ages 2 & 3 years
Tues & Thurs
9:30 a.m. to 12:00 p.m.
$60/month plus a one time
$50 materials fee

ISLAND PRESCHOOL

For ages 3 - 5 years
Openings for Mon/Wed/Fri classes
9:00 a.m. to 12:00 p.m.
Call Rec. Dept. if interested

GYMNASTICS

Classes are for ages 3 - 5 years and 6 and over
Friday Afternoons
Fee: $25/session (4 weeks)

TAE KWON DO

Class times vary with age
$32/month
Instructor: 5th Degree Black Belt Dr. Jack Emmel
More Info: 849-8800

KEENAGERS

Club for people 50 years & older
Meetings are the 1st Wed. of each month (at 12:00 noon) and trips are taken on the 3rd Wed of each month

EASTER EGG HUNT

Saturday, April 11
Ages 10 & under: 11:00 a.m.
FREE

DOG OBEDIENCE

Instructor: Val Masters (849-3626)
March 2 - April 13
Monday Nights (7:15-8:15 and 8:15-9:15)
Pups age 6 months and up
$75.00 per session

PATRICK OLALERE SOCCER CAMP

June 8th - 12th
Ages 5 - 16 years old
$100/week
9 - 4 p.m.

ANTHONY JOHNSON BASKETBALL CAMP

June 29 - July 3
$155/week
9 - 4 p.m.

MEN'S 3 ON 3 BASKETBALL

Games Played on Sunday and Tuesday Nights (6, 7, 8 p.m.) at the Recreation Department

MEN'S SPRING SOFTBALL

Games Played on Monday and Wednesday nights (7, 8, 9 p.m.) at the Recreation Department (Field 1)

*** ALL NON-ISLE OF PALMS RESIDENTS, ADD $5.00 TO THE COST OF THE PROGRAM**

*** FOR MORE INFORMATION, CALL THE IOP RECREATION DEPARTMENT AT 886-8294.**

ALL ACTIVITIES ARE HELD AT THE IOP RECREATION DEPARTMENT AT #24 - 28TH AVENUE

March 1998

Isle of Palms Recreation Dept.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1 1:30pm Winter Baseball 6:00pm Volleyball Tournament	2 9:00am Island Preschool 7:15pm Dog Obedience	3 9:00am Island Preschool 9:30am Tiny Tots 5:30pm Dixie Minor draft 7:00pm Volleyball Tournament	4 9:00am Island Preschool 12:00pm Keenager's meeting 6:30pm Dixie Major draft 7:30pm Taekwon Do	5 9:00am Island Preschool 9:30am Tiny Tots 5:15pm Basketball sub-district tournament 7:00pm Volleyball Tournament	6 9:00am Island Preschool 3:30pm Gymnastics 7:00pm Youth Dance 7:00pm-10:00pm 6th-8th grades	7 9:00am Taekwon Do 1:00pm Basketball Sub-District Tournament
8 1:00pm Basketball Sub-District Tournament 1:30pm Winter Baseball 6:00pm Volleyball Tournament	9 9:00am Island Preschool 7:00pm Men's Softball 7:15pm Dog Obedience	10 9:00am Island Preschool 9:30am Tiny Tots Tryouts	11 9:00am Island Preschool 7:00pm Men's Softball 7:30pm Taekwon Do	12 9:00am Island Preschool 9:30am Tiny Tots 7:00pm Recreation Foundation Public Hearing	13 9:00am Island Preschool 3:30pm Gymnastics	14 9:00am Taekwon Do
15 1:30pm Winter Baseball Dept. Hours: Mon-Fri 9:00-6:00pm Sat. 12:30-6:00pm	16 9:00am Island Preschool 7:00pm Men's Softball 7:15pm Dog Obedience	17 9:00am Island Preschool 9:30am Tiny Tots HAPPY ST. PATRICK'S DAY	18 9:00am Island Preschool 9:00am Keenager's Trip 7:00pm Men's Softball 7:30pm Taekwon Do	19 9:00am Island Preschool 9:30am Tiny Tots	20 9:00am Island Preschool 3:30pm Gymnastics	21 10:00am TAEKWON DO MEETING & DEMONSTRATION REC.DEPT. CLOSED
22 6:00pm Adult Basketball begins	23 9:00am Island Preschool 7:00pm Men's Softball 7:15pm Dog Obedience	24 9:00am Island Preschool 9:30am Tiny Tots	25 9:00am Island Preschool 7:00pm Men's Softball 7:30pm Taekwon Do	26 9:00am Island Preschool 9:30am Tiny Tots	27 3:30pm Gymnastics No Preschool	28 7:00am ELECTIONS REC.DEPT. CLOSED
29 Upcoming: Easter Egg Hunt & baseball begins	30 9:00am Island Preschool 7:00pm Men's Softball 7:15pm Dog Obedience	31 9:00am Island Preschool 9:30am Tiny Tots				

February

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

April

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Located on 28th Avenue

April 1998

Isle of Palms Recreation Dept.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 12:00pm Keenager's luncheon 7:00pm Men's Softball 7:30pm Taekwon Do	2	3 9:00am Island Pre-School 3:30pm Gymnastics 7:00pm EASTER DANCE!!	4 9:00am Taekwon Do 12:30pm Open Court
5 6:30pm 3on3 Men's basketball Daylight Savings	6 7:00pm Men's Softball Spring Break!!	7 9:30am Tiny Tots	8 7:00pm Men's Softball 7:30pm Taekwon Do	9	10 CLOSED - GOOD FRIDAY!	11 9:00am Taekwon Do 11:00am Easter Egg Hunt (11&under) 12:30pm Open Court
12 6:30pm 3on3 Men's basketball Happy Easter	13 9:00am Island Pre-School 5:00pm Dixie Minor games 7:00pm Men's Softball	14 9:00am Island Pre-School 9:30am Tiny Tots 5:15pm Machine Pitch games	15 9:00am Island Pre-School 7:00pm Men's Softball 7:30pm Taekwon Do Keenager's Trip	16 9:00am Island Pre-School 9:30am Tiny Tots 5:00pm Dixie Minor 5:15pm Machine Pitch	17 9:00am Island Pre-School 3:30pm Gymnastics	18 9:00am Taekwon Do 11:00am Tee Ball games 12:30pm Open Court
19 6:30pm 3on3 Men's basketball	20 9:00am Island Pre-School 5:00pm Dixie Minor 7:00pm Men's Softball 7:15pm Dog Obedience	21 9:00am Island Pre-School 9:30am Tiny Tots 3:00pm American Red Cross Blood Drive 5:15pm Machine Pitch	22 9:00am Island Pre-School 7:00pm Men's Softball 7:30pm Taekwon Do	23 9:00am Island Pre-School 9:30am Tiny Tots 5:00pm Dixie Minor 5:15pm Machine pitch games	24 9:00am Island Pre-School 3:30pm Gymnastics	25 9:00am Taekwon Do 11:00am Tee Ball games 12:30pm Open Court
26 6:30pm 3on3 Men's basketball	27 9:00am Island Pre-School 5:00pm Dixie Minor 7:00pm Men's Softball 7:15pm Dog Obedience	28 9:00am Island Pre-School 9:30am Tiny Tots 5:15pm Machine pitch	29 9:00am Island Pre-School 7:00pm Men's Softball 7:30pm Taekwon Do Lowcountry Senior Sports Classic	30 9:00am Island Pre-School 9:30am Tiny Tots 5:00pm Dixie Minor games Lowcountry Senior Sports Classic		

March

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

May

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

#24-28th Avenue

EXHIBIT E

Zoning Board of Adjustment
Minutes
March 10, 1998
5:30 PM
1301 Palm Blvd.

I. Call To Order-

Chairman Gabbie Porter called the meeting to order at 5:30 PM. Members present included Jim Burke, David Matthews, Guy Taylor, Charlie Yawn, Gabbie Porter, and Rebecca Mayberry, Zoning Administrator.

II. Review of Minutes-

With no discussion, Jim Burke made a motion to approve the February 10, 1998 minutes as submitted. David Matthews seconded the motion. It was unanimously approved by voice vote.

III. Variances, Appeals, and Special Exceptions-

45 Fairway Dunes Lane- No representative was present. The Board will hear that application at the April meeting.

5 10th Avenue- Pam Shannon was the representative. Ms. Shannon explained to the Board that since last months meeting, she had reduced the size of the proposed garage and moved the proposed position of the garage to 26' from the front property line. Gabbie Porter mentioned to Ms. Shannon that City water and sewer are available on her street and she may hook up in two weeks instead of the ten years as Ms. Shannon had previously stated as her hardship. Guy Taylor stated that some of the information in Ms. Shannon's application was inaccurate. He clarified that all lots on 5 10th's side of the street are zoned SR2 and all lots on the opposite side of the street are zoned GC1. Guy Taylor made a motion to affirm the previous variance and that the garage may not protrude past the plane of the house towards the front or rear property lines, be single story only, height to be determined by the building codes and that all other requirements of City ordinances be met before construction begins. The construction of the garage is to begin within 60 days of approval and be completed within 120 days. Charlie Yarn seconded the motion. It was unanimously approved.

1004 Palm Blvd.- David Hatchell and Frank Cisa were the representatives. Mr. Cisa explained to the Board the need for a curb cut at the Seaside Hotel, which will provide 13 spaces on the ground level including those to be used for handicapped spaces. Mr. Cisa also explained that only 3 existing on street parking spaces would be lost from the curb cut and the loss in parking meter revenue would be off set by accommodations tax. Mr. Cisa sited some ADA regulations and explained that speed bumps and stop signs would be placed at

the entrance in order to maintain pedestrian safety. Gabbie Porter stated that the Highway Department says that 12 parking spaces would be lost (with a building setback of 20') instead of three spaces. Guy Taylor stated that the Board could not grant a variance for a curb cut because a parking lot is not permitted under Section 5-4-13 which states "automobile parking....may be permitted as a special exception...upon a finding....that the lot on which the parking is to be provided contains at least 120 feet of frontage on a public street." David Matthews stated for the record the name of his business is Harbourtowne General Contracting and David Hatchell's company is called Harbourtowne Construction and that they are no affiliations between the two. Charlie Yawn made a motion to deny the application as submitted because it is a violation of Code Sections 5-4-13 and 5-4-27 and pedestrian safety may be jeopardized. Gabbie Porter seconded the motion. It was unanimously approved.

IV Adjournment- With no further discussion, Charlie Yawn made a motion to adjourn. Guy Taylor seconded the motion. It was unanimously approved by voice vote. The meeting adjourned at 6:15 PM.

EXHIBIT F

M E M O R A N D U M

TO: Mayor Carmen Bunch and City Council Members

FR: Lee Batchelder, Planning Consultant

DA: March 11, 1998

Re: Planning Commission Recommendations

The Isle of Palms Planning Commission held a public hearing on Ordinance 1998-1, 1998-2, and 1998-6 at their March 11 meeting.

For Ordinance 1998-1, concerning the use of hard erosion control devices near the beach, the Commission voted to recommend approval of the ordinance as written, except that the size of the bags to be defined in the ordinance as hard erosion control devices should be reviewed by the Beach Advisory Committee for their recommendation to help settle the question of the appropriate technology for erosion control.

For Ordinance 1998-2, concerning allowing storage in the GC-1 district, the Commission voted to recommend approval of the ordinance as written.

For Ordinance 1998-6, concerning educational boat tour and charter uses in the GC-1 district, the Commission voted to recommend approval of the ordinance with one change: to increase the maximum number of passengers that a boat may be certified for from 40 to 49 to coincide with the maximum number of passengers in the U.S. Coast Guard's small boat category.

EXHIBIT F

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION
REGULAR MEETING
March 11, 1998

The Isle of Palms Planning Commission met at City Hall on March 11, 1998, at 5:30 p.m. Members attending included Bob Daddona, Jeff Guss, Bob Minick, Paul Ockerman, and Chairman Dick Glave. Planning Consultant Lee Batchelder was also present. Kim Poletti and Kevin Popson were absent.

The meeting was called to order at 5:30 p.m.

MINUTES OF PREVIOUS MEETING

1. February 11, 1998

Review of the minutes was deferred by the Commission since they did not receive them.

PUBLIC HEARING

1. Ordinance 1998-1 - An ordinance amending Section 5-4-12(8)(a) of the City of Isle of Palms Code of Ordinances regarding the use of hard erosion control devices near the beach.

Mr. Batchelder explained the purpose of the public hearing and the purpose of Ordinance 1998-1. He then opened the public hearing.

Ken Heritage of 6 Summer Dunes Lane described the situation his property and adjacent properties are facing as a result of beach erosion. He said he could not understand the position the City was taking on this issue. He said the boards around his pilings had been there for two years and they were not causing any erosion. He said he and other property owners wanted to have the right to use large sandbags to protect their properties. He said people 251 feet from mean hightide were pouring concrete around their houses as a result of the City's adoption of the beach protection regulations that extend land ward 250 feet from mean high tide. Mr. Heritage said he could pour concrete under his house but he did not want to do this. Instead, he said he would prefer using large sandbags.

Mr. Ockerman questioned whether the Planning Commission was the proper forum for discussion of the technical information that lead to this ordinance. Mr. Guss asked whether there were other options that could be used to protect the house other than using small sandbags, mounding of sand or pouring concrete. He said the issue was the durability of the protection. The various methods used by other beach communities

in the area were discussed. Ron Denton said the issue for the Planning Commission was what the appropriate policy should be for the entire island. The question involved more than just what was appropriate for protecting individual properties including concerns for aesthetics and what would be appropriate for the island's beach areas. Cathy Carroll stated that the question of whether hard erosion control devices caused erosion had been settled by Orin Pilkey, an expert in this field. The public hearing was then closed.

The Commission discussed the proposed ordinance and the possibility of having the newly appointed Beach Advisory Committee give their opinion on the technical aspects of the ordinance. Mr. Guss asked Mr. Heritage if he had a specific size bag in mind. Mr. Heritage responded that Sullivan's Island has 80 -100 gallon bags in certain areas and he felt this size would be appropriate. He said he wanted a size substantially larger than what the City allowed.

Motion by Mr. Ockerman to recommend approval of the ordinance as written, except that the size of the bags to be defined in the ordinance as hard erosion control devices should be reviewed by the Beach Advisory Committee for their recommendation to help settle the question of the appropriate technology for erosion control; second by Mr. Minick. Motion approved 5-0.

2. Ordinance 1998-2 - An ordinance amending certain provisions of Title 5, Chapter 4, Zoning, of the City of Isle of Palms Code of Ordinances, to allow storage in an enclosed building as an accessory use to one business which maintains an office in the City.

Mr. Batchelder explained the purpose of the ordinance and that it had been changed since the ordinance was given first reading by City Council but that the changes were minor changes that did not alter the original intent of the ordinance. He added that he had spoken with the City Attorney about the concerns raised at the February Planning Commission meeting regarding changes to the title of the ordinance after first reading and whether the ordinance would allow the many licensed businesses of Wild Dunes Resorts to use one building. He said the City Attorney said the changes in the wording of the title were acceptable and the wording "one business" in the ordinance referred to one business entity such as Wild Dunes Resorts which would include their many separately licensed businesses.

Motion by Mr. Minick to recommend approval of the ordinance as written; second by Mr. Ockerman. Motion approved 5-0.

3. Ordinance 1998-6 - An ordinance amending certain provisions of Title 5, Chapter 4, Zoning, of the City of Isle of Palms Code of Ordinances, to allow certain educational boat tour and charter uses in the GC-1, General Commercial District.

Mr. Batchelder explained the purpose of the ordinance and that City Council had approved first reading of the ordinance on February 18. He recommended that the maximum number of passengers allowed be increased from 40 to 49. He explained

that this would match the U.S Coast Guard category for the smallest boats which ranges from one to 49 passengers. The next category runs from 50 to 149 passengers.

Motion by Mr. Daddona to recommend approval of the ordinance with a change in the number of passengers from 40 to 49; second by Mr. Guss. Motion approved 5-0.

PLAT SUBMITTALS

1. 44 Intracoastal Court. Request a variance from Section 5-4-22 to allow a lot to be subdivided into two lots with 15 feet of frontage on the street for each lot (zoning ordinance requires 30 feet of frontage on a cul-de-sac).

Mr. Batchelder explained that this was a somewhat unique request for the Commission in that it was a request to allow a variance from the standard requirements of the zoning ordinance to allow a lot to be subdivided. He explained that rather than have the applicant expend money having a plat prepared by a registered surveyor, he felt the site plan showing the proposed subdivision was adequate. He added that the information on the site plan was based on a certified plat of the existing lot. He also added that if the Commission approved the variance, the applicant would still have to come back to the Commission for formal approval of the subdivision plat.

Mr. Batchelder then explained the standards contained in Section 5-4-81 that the Commission should use to evaluate the request. He recommended that the Commission approve the request because he believed that the request satisfied the standards for granting a variance. He showed the Commission how the setback requirements would affect the construction of a house on each of the lots and he distributed a copy of the tax map showing the other lots on Intracoastal Court in relation to this lot. He said the lot had been posted and that it was his understanding that the owner of the only adjoining lot did not object to the variance to allow the subdivision.

Bob Scudder, the owner of the lot, distributed a letter from the adjoining owner stating that they did not object to his request. He then showed a site plan with houses meeting the setback requirements sited on each of the proposed lots.

The Commission discussed the proposed subdivision and whether there should only be one driveway curb cut that would be shared by both lots. Mr. Scudder said he preferred that there be one driveway at the street that would branch off into two separate driveways. Motion by Mr. Ockerman to approve the variance as requested; second by Mr. Daddona. Motion approved 5-0

COMPREHENSIVE PLAN

Mr. Batchelder explained that he had assigned time frames of between one and four years for implementing each of the strategies except for those strategies that were policy statements which required "ongoing" implementation or those strategies which had already been implemented. He explained that if the Commission approved these time frames, the Comprehensive Plan would be amended to include the time frames and be sent to City Council for readoption.

Mr. Minick suggested adding a strategy to improve the appearance of Palm Boulevard between 21st and 41st Avenue. Mr. Batchelder advised against reopening discussion about the contents of the plan which had been approved by City Council in December of last year. He said that lack of a specific strategy to address that issue would not preclude the Commission or Council from taking action to address the issue.

Motion by Mr. Daddona to approve a resolution recommending the implementation time frames as proposed; second by Mr. Ockerman. Motion approved 5-0.

MISCELLANEOUS BUSINESS

Mr. Batchelder requested that the Commission move its May meeting from May 13 to Thursday May 7, 1998, due to a conflict in his schedule. The Commission agreed to this.

There being no further business the meeting was adjourned.

Respectfully Submitted,

Dick Glave
Chairman

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION
REGULAR MEETING
February 11, 1998

The Isle of Palms Planning Commission met at City Hall on February, 1998, at 5:30 p.m. Members attending included Bob Daddona, Jeff Guss, Bob Minick, Paul Ockerman, Kim Poletti, Kevin Popson, and Chairman Dick Glave. Planning Consultant Lee Batchelder was also present.

The meeting was called to order at 5:30 p.m.

MINUTES OF PREVIOUS MEETING

1. January 14, 1998

Motion to approve by Ms. Daddona; second by Mr. Minick. Motion approved 7-0.

ORDINANCES

1. 1998-1 - An ordinance amending Section 5-4-12(8)(a) of the City of Isle of Palms Code of Ordinances regarding the use of hard erosion control devices near the beach.

2. 1998-2 - An ordinance amending certain provisions of Title 5, Chapter 4, Zoning, of the City of Isle of Palms Code of Ordinances, to allow storage in enclosed buildings in support of other types of business uses which are not on the same lot but permitted by the zoning ordinance.

3. Ordinance 1998-6 - An ordinance amending certain provisions of Title 5, Chapter 4, Zoning, of the City of Isle of Palms Code of Ordinances, to allow educational boat tours in the GC-1, General Commercial District.

The Commission discussed the current drafts of each of the above proposed ordinances. Mr. Batchelder stated that a public hearing for each ordinance would be scheduled for the March Planning Commission meeting. Two questions regarding Ordinance 1998-6 were raised: Whether the revised ordinance would still allow the various licensed businesses of Wild Dunes Resort to use the single building for their storage and whether the revision in the wording of the ordinance title after first reading was allowable.

COMPREHENSIVE PLAN

Mr. Batchelder reviewed the comprehensive plan future land use map and the

changes this map recommends. The Commission briefly discussed the comprehensive plan and requested that Mr. Batchelder prepare a recommendation for implementation time frames for the recommendations of the plan for the next Commission meeting.

There being no further business the meeting was adjourned.

Respectfully Submitted,

Dick Glave
Chairman

EXHIBIT G

PERSONNEL COMMITTEE
March 4, 1998

The regular meeting of the Personnel Committee was held at 6:00 p.m. on March 4, 1998, in the Building Department. Committee members present were Chairman Miller, Bettelli and Abele, and City Administrator Mark Williams, Fire Chief Ann Graham.

1. Approval of Minutes From Prior Meeting. Mr. Bettelli made a motion to approve the minutes of the February Committee meeting; Mr. Abele seconded; motion passed unanimously.

2. Merit Evaluation Program-Feedback. The Committee asked Administrator Williams to prepare a letter to all employees asking for their written, confidential, comments on the merit evaluation program.

3. Discussion of Benefits for Council Members. Administrator Williams has gathered data and the Committee deferred discussion to the next meeting by which time he will compile the data for presentation to Committee members prior to that meeting.

4. Discussion of School Benefits for Employees. (See attached) Several options were identified and the Committee agreed to study the proposed policy for further discussion at the next meeting.

5. Assistant Fire Chief. (See attached proposed job description) Changes in the job description were reviewed and discussed with Chief Graham. The Administrator and Fire Chief will refine the job description for further review at next month's meeting.

6. Miscellaneous. (a) The City Administrator will provide an updated pay range and schedule by position to include all personnel. This schedule will be marked confidential and distributed to members of the Personnel Committee prior to the next meeting.

There being no further business to come before the committee, the meeting was adjourned at 6:43 p.m.

Respectfully submitted,

Bob Miller

Bob Miller, Chairman

PROPOSED EDUCATION REIMBURSEMENT BENEFIT

This policy is provided in order to encourage all regular full-time employees to continue their education in order to maintain and improve skills and knowledge useful in their current positions or necessary for assuming additional responsibilities for the future. The program described below is intended to provide eligible employees with tuition reimbursement for courses taken outside of working hours and approved by the City of Isle of Palms as beneficial to the City. Eligibility to participate in this program should not be considered a right of employment, but rather a privilege afforded to employees who are determined to be eligible and qualify to participate.

To be eligible for tuition reimbursement, an employee must be:

A. A regular full-time employee.
B. Have a minimum of six months of service.
C. Have at least an overall evaluation rating on the last evaluation of "Meets Expectations".

Employees must request, in advance, approval of their department head and City Administrator for courses, tuition and related textbooks prior to enrolling in such courses. Initial payment of required fees for enrollment is the employee's responsibility; therefore the City will not advance any monies under this reimbursement program. The City will not reimburse associated education expenses, such as administrative fees, activity fees, graduation or certification fees, etc. which must be paid by the employee. Application may be made utilizing forms available from the City Clerk.

Upon completion of a course, a reimbursement request must be filed with the City Clerk within 20 days accompanied by receipts and evidence of the grade obtained. Tuition and textbook expenses will be reimbursed on a declining scale depending on the grade earned as follows:

A. Post high school and undergraduate courses:

    1. Grade of "A" = 100%
    2. Grade of "B" = 90%
    3. Grade of "C" = 75%
    4. Grade below "C" = 0%

B. Post graduate courses:

    1. Grade of "A" = 100%
    2. Grade of "B" = 90%
    3. Grade below "B" = 0%

C. Any approved course that is non-graded and/or only produces a certificate of attendance/completion will be reimbursed at a 50% rate.

D. If an employee is eligible to receive educational financial assistance from any other source, the reimbursement from the City of Isle of Palms will be limited to the amount unfunded by such other source.

Employees terminating from the City's employment within one year of an approved course reimbursement, may be required to repay pro-rated portion of the addition reimbursement. For this purpose, the reimbursement is considered an advance of wages which may be deducted from an employee's final paycheck. **The policies pertaining to this Education Reimbursement Benefit program, do not constitute a contract of employment.**

Program availability and level of assistance per employee in any fiscal year shall be limited to two (2) courses per semester at an accredited institution and also dependent upon the amount appropriated by City Council for this program. The City Administrator (or designee) is authorized to limit assistance per applicant based on the number of applications received in order to maximize the number of employees benefitting from the program.

CITY OF ISLE OF PALMS
TUITION REIMBURSEMENT AGREEMENT

Employee:	Department:

Degree Sought:		Associates		Bachelors
		Masters		Doctorate
		Other:		

Name of Degree:
Explain How the Degree Benefits the City:
Name of College:

Accreditation:		Middle States Association of College & Schools		North Central Association of College & Schools
		New England Association of College & Schools		Northwest Association of Schools & Colleges
		Southern Association of Schools & Colleges		Western Association of Schools & Colleges

Beginning Date:		Est. Ending Date:	
% Already Completed:	Hours Completed:	% Still to be Completed:	Hours Still to be Completed:

ELIGIBLE COSTS	TOTAL COSTS To be Reimbursed by the City

Are you a Regular, Full-Time Employee:	Do you have a Minimum 6 Months Service:

Do you have an overall rating of "Meets Expectations" or higher on your last performance evaluation:

I understand that I am only allowed reimbursements for tuition and registration fees. I am not allowed reimbursement for books, supplies, lab fees, and other related costs. Furthermore, I understand that I can only be reimbursed for courses in which I obtain a grade of "C" or higher for undergraduate courses or "B" or higher for graduate courses or "pass" for pass/fail courses. And lastly, I understand that if I terminate from the City within one year of any reimbursement, I may be required to repay a pro-rated portion of the original reimbursement. Such reimbursement is considered an advance of wages which may be deducted from my final paycheck.

Employee Signature:	Date:
Dept. Head Approval:	Date:

MEMORANDUM

TO: Personnel Committee

FROM: Skipper Shaffer, Chairman, Public Safety Committee

DATE: February 11, 1998

SUBJECT: Job Description

Attached please find a draft of job description for Assistant Fire Chief for your committee's review.

DRAFT #1 2-9-98 Copy Personnel Comm

To be deleted.
To be added.
To be added or modified from Training Officer job description.

Car or no car?
Compensation for off duty calls?

Assistant Fire Chief

Function:

Under limited supervision of the Fire Chief, ***assists in the*** command and coordinat***ion of*** *fires and other* ***emergencies, organizes and conducts the Fire Department's training program.*** firefighting, fire prevention, fire inspection, emergency medical response, rescue and training activities of fire department as directed. ***Assumes the duties of the Fire Chief in his/her absence***

Duties:

Directs and supervises City firefighting forces ***during fire suppression and rescue activities within the response area.***

Responds to all working structural fire alarms and makes any technical decisions necessary to minimize further losses; during a major conflagration will relinquish command to a senior officer designated by the Fire Chief.

Performs administrative duties associated with the monthly and daily reports pertaining to such matters as fuel usage and mileage, monthly reports to the State Fire Marshall, ***DHEC monthly report,*** and fire loss reports, maintains records of equipment for city.

Prepares daily, weekly, monthly, and annual training schedules within the guidelines of NFPA, ISO, OSHA, and DHEC with guidance of the Fire Chief.

Maintains records of all training for all department personnel.

Conducts training of all new personnel as well as updates training of current personnel including volunteers.

Ensures that all firefighting equipment is operational at all times in conjunction with the designated maintenance person.

Performs periodic inspections of personnel, equipment, and fire stations; certifies firefighting apparatus and conducts *oversees annual* tests of all pertinent fire hoses and equipment.

Oversees the personnel advancement system of fire department personnel up through the rank of Captain; ensures that all personnel are fully qualified for the position they are seeking.

Administers written and practical tests associated with personnel advancement.

Evaluates the performance of personnel for the purpose of making recommendations to the Fire Chief for training, promotion,and other personnel actions.

Prepares written evaluations on each station captain and staff personnel; ensures that each shift captain completes written evaluation on all fire service personnel in their shift.

Disciplines and recommends disciplinary action to be taken against employees guilty of misconduct.

Coordinates and supervises the Fire Prevention Officer in fire prevention, inspection and investigation activities; will also assist in these activities.

Assists Training Officer in the planning, developing and implementation of departmental training and employee development programs.

Insure ongoing emergency medical training and certification of all department personnel.

Responsible for, or delegates, requisitions ordering fire gear, uniforms and parts.

Reviews time cards for accuracy and prepares payroll report.

May be called on to respond to fires in neighboring communities.

Performs or delegates the duties of Training Officer and Fire Prevention Inspector in their absence due to illness, leave, or other absences.

Performs other duties as directed by the Fire Chief.

Assumes functions of the Fire Chief in the Chief's absence.

Represents city emergency service on disaster preparedness planning committee.

Knowledge, Skills and Abilities:

Knowledge of modern firefighting rescue principle, practices, techniques and procedures including the operation and maintenance of the various types of fire apparatus and equipment.
Knowledge of both NFPA state, ***OSHA***, and local fire safety rules and regulations.

Knowledge of the physical, chemical and related properties of a wide variety of explosives and hazardous materials; familiar with principles of how to manage hazmat incidents.

Knowledge of the principles of building construction and maintenance.

Knowledge of emergency medical response including all phases from first response to advanced life support.

Knowledge of emergency rescue procedures for both land and maritime incidents.

Knowledge of marine search and rescue procedures; proper maintenance and small boat operation.

Ability to conduct a thorough fact-finding investigation and to enforce regulations firmly, tactfully and impartially.

Ability to establish and maintain ***positive*** working relationships with subordinates, property owners, city officials and the general public.

Must have skill in oral and written communication.

Must speak with poise, voice control and confidence, using correct English and well-modulated voice.

Ability to maintain a positive working relationship with and command and hold the respect of subordinates.

Must be able to demonstrate self control in any given situation.

Education, Training and Experience:

Graduation from an accredited high school or GED and five (5) or more years of related firefighting and supervisory experience.

Completion of company grade fire command school.

Completion of NFA Hazardous Material Incident Mgt. Course.

Certification from SCFA or NFA instructors training course in good standing, with a minimum of one year documented experience.

Certification as fireman from SC State Fire Academy. Certifications from a Fire Academy in another state may be accepted for initial employment. South Carolina Fire Academy certification must be secured within two months.

Possession of a valid South Carolina Class E drivers license and demonstration ***of*** skill in pumping fire apparatus ***with at least one year experience as an Engineer.***

Minimum of one year experience as South Carolina or National Registry EMT.

Possession of current EMT-D (defibrillator) certificate or ability to obtain same within six ***one*** month of date of employment.

Ability to maintain annual CPR certification.

Continued classroom training in administrative and supervisory techniques and procedures, firefighting tactics and subordinate firefighting training.

Minimum Standards to Perform Job Function:

Must be able to exercise independent judgment in critical, stressful, or hazardous situations without undue stress.

Coordinates, determines time, place and sequence of operations or action to be taken on the basis of analysis of data; executing determinations and/or reporting on events.

Talks with and/or signals people to convey or exchange information, including giving assignments and/or directions ***with poise and respect.***

Must be able to coordinate hands and eyes rapidly to handle a variety of office equipment including computer, word processor, typewriter, calculator, copier and fax machines.

Must be able to exert up to 20 pounds of force constantly to move objects.

Uses body members, hand tools and/or special devices to work, move or carry objects or materials.

Must be able to walk or stand to a significant degree; physical demand requirements are in excess of those for sedentary work. Must be able to complete physical strength and stamina requirements as established by Fire Department.

Must maintain physical conditioning to be able to perform all duties of firefighter on Isle of Palms according to departmental standards.

Must pass annual physical exam by medical doctor.

Must maintain current state certification as EMT-D and be able to demonstrate minimum proficiency on any element of South Carolina EMT-D qualification standard.

Must be able to operate marine equipment including boats of a variety of types safely and in accordance with established marine rules of the road.

Must be willing to actively attack fires, hazardous materials spills or situations, maritime emergency situations with objective of stabilizing situation and protect or preserve life and property to the greatest extent practical.

Applies principles of logical or scientific thinking to define problems, collect data, establish facts and draw valid conclusions. Interprets an extensive variety of technical instructions in mathematical or diagrammatic form. Deals with several abstract and concrete variables.

Uses practical application of fractions, percentages, ratio and proportion, mensuration, geometric construction and practical algebra.

Must be able to read journals, newspapers, periodicals, manuals, dictionaries, financial reports, legal documents, thesauruses and encyclopedias.

Must be able to prepare business letters, expositions, summaries and reports, using prescribed format and conforming to all rules of punctuation, grammar, diction and style.

Participates in panel discussion and debates; speaks extemporaneously on a variety of subjects.

Note: The listing of duties in this class specification is representative, not exhaustive. It is not necessarily a detailed description of all work responsibilities and it does not give exclusive title to every function described.

ORIGINAL WAS
Adopted by City Council on 11/23/93.

Job Description
RECREATION ASSISTANT

Function:

Under direct supervision of Maintenance supervisor and is responsible for cleaning and maintaining the general appearance and cleanliness of recreation facilities and grounds. Performs a variety of task and duties in all phases of recreation.

Duties:

Performs various task to maintain floors such as sweeping, mopping, scrubbing, vacuuming and cleaning carpet.

Is responsible for maintaining the restrooms in a clean and sanitary manner. Replace soap, paper products, etc.; disinfects hardware and cleans walls and floors regularly.

Cleans offices, gym and work areas used for classes and activities.

Empties garbage and trash containers on a regular basis, replaces liners, keeps containers clean & sanitary.

Submits list of needed cleaning supplies to immediate supervisor.

Assist with the maintenance of the recreation facilities such as cutting grass, painting, weed-eating, pulling weeds, lining ballfields, setting up goals and nets, putting chairs and bleachers in proper position as required.

Repairs general maintenance and repairs on recreation equipment. Reports daily any damaged equipment or dangerous equipment to supervisor.

Assists with special events, athletics and programs as needed.

Performs other duties as required.

Knowledge, skills and abilities:

Utilizes a variety of tools and equipment in the performance of the job including copier, brooms, mops, cleaners, keys, disinfectants, vacuum cleaner, lawn mower, tractor, blower, chain saw, hedge trimmers, weed-eater, etc.

Knowledge of hazards involved and safety precautions necessary for maintenance, repair and installation of recreational facilities.

Ability to perform manual labor requiring good physical condition.

Ability to communicate effectively both orally and in writing.

Education, Training and Experience:

Graduation from an accredited high school or successful completion of the GED. General experience in custodial duties, maintenance, grounds and building. Valid SC drivers license. CPR and First Aid certifications are suggested but not required.

Approved by City Council
on March 24, 1998.

EXHIBIT H

Second Reading and Ratification
March 24, 1998

ORDINANCE 1998-1

AN ORDINANCE AMENDING SECTION 5-4-12(8)(a) OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES REGARDING THE USE OF HARD EROSION CONTROL DEVICES NEAR THE BEACH.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-12(8) (a) is hereby amended to read as follows:

"(a) Seawalls, revetments, bulkheads, groins, rip-rap or any other hard erosion control structures or devices are strictly prohibited. Hard erosion control structures or devices shall not include bags containing beach-compatible sand with a capacity of five (5) gallons or less per bag but shall include bags with a capacity greater than five (5) gallons per bag. Only beach-compatible sand may be used for any erosion control or beach renourishment activities."

SECTION 2. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 5. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ____ DAY OF _____, 1998.

_____

Carmen R. Bunch, Mayor

(Seal)

Second Reading and Ratification
March 24, 1998

Attest

_____

Janet G. Mauldin, City Clerk

First Reading: 1/27/98
Public Hearing: 3/11/98
Second Reading: 3/24/98
Ratification: 3/24/98

EXHIBIT I

Second Reading and Ratification
March 24, 1998

ORDINANCE 1998-2

AN ORDINANCE AMENDING CERTAIN PROVISIONS OF TITLE 5, CHAPTER 4, ZONING, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, TO ALLOW STORAGE IN ENCLOSED BUILDINGS IN SUPPORT OF OTHER TYPES OF BUSINESS USES WHICH ARE NOT ON THE SAME LOT BUT PERMITTED BY THE ZONING ORDINANCE.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-27, Table B-1 is hereby amended by inserting, in numerical order, a new land use category, "42. Storage" and subcategory "4227" to read as follows, and inserting an "x" for subcategory 4227 in the "GC-1" column thereby allowing this use as a permitted use in the GC-1 General Commercial district:

"42. Storage.

4227. Storage in an enclosed building utilizing utilized by only one business which maintains an office in the City."

SECTION 2. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 5. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ____ DAY OF _____, 1998.

_____

Carmen R. Bunch, Mayor

(Seal)

Second Reading and Ratification
March 24, 1998

Attest:

_____

City Clerk

First Reading: 1/27/98
Public Hearing: 3/11/98
Second Reading: 3/24/98
Ratification: 3/24/98

EXHIBIT J

Second Reading and Ratification
March 24, 1998

ORDINANCE 1998-3

AN ORDINANCE AMENDING CERTAIN PROVISIONS OF THE CODE OF THE CITY OF ISLE OF PALMS, TITLE 1, CHAPTER 3, PROCEDURES, COMMITTEES, ORDINANCES AND USE OF CODE, TO MAKE THE PERSONNEL COMMITTEE A STANDING COMMITTEE OF CITY COUNCIL; AND TO PROVIDE FOR THE ~~APPOINTMENT OF~~ ELECTION OF A VICE-CHAIRMAN OF EACH STANDING COMMITTEE.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 1-3-31, Standing Committee; responsibilities, is amended to add the following:

"(5) Personnel Committee, which shall consist of three (3) members. The Committee's duties are to:

(a) assist the city administrator, at his request, in the preparation of budget estimates for costs related to personnel management;

(b) review personnel management policies, wage scales, and benefits regarding all city employees and make recommendations to city council as appropriate;

(c) assist the city administrator in the Annual Employee Evaluation process by:

(1) reviewing and recommending to city council approval of Employee Performance Evaluation methods developed by the city administrator and department managers;

(2) developing and recommending to city council approval of the method of the City administrator's annual performance evaluation;

(3) preparing summary data regarding the results of the Annual Employee Performance Evaluation and recommending to city council any proposed revisions regarding personnel;

(d) serving as the hiring committee to fill a vacancy in any city department manager position. The Chairman of the Personnel Committee shall serve as Chairman of the Hiring Committee;

(e) investigating and reporting to city council regarding any petitions and other matters referred to it by city council."

SECTION 2. That Section 1-3-32(f) is hereby amended to read as follows:

"(f) Each Standing Committee shall elect its own Chairman and Vice-Chairman from time to time by a majority vote. In the absence of the Chairman, The Vice-Chairman shall perform all duties and functions of the Chairman."

SECTION 3. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 5. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ____ DAY OF _____, 1998.

_____
Carmen R. Bunch, Mayor

(Seal)

Attest:

_____
City Clerk

First Reading: 2/18/98
Second Reading: 3/24/98
Ratification: 3/24/98

EXHIBIT K

Second Reading and Ratification
March 24, 1998

ORDINANCE 1998-4

AN ORDINANCE AMENDING CERTAIN PROVISIONS OF THE CODE OF THE CITY OF ISLE OF PALMS, TITLE 1, CHAPTER 8, ELECTIONS, TO CLARIFY THE TERMS OF COUNCIL MEMBERS; AND AMENDING THE PROVISIONS REGARDING QUALIFICATION OF NEWLY ELECTED OFFICERS.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 1-8-1, Terms of Office, is hereby amended to read as follows:

"Sec. 1-8-1 Terms of Office.

The Mayor and other Council Members shall be elected for a term of four (4) years, commencing on the first Tuesday in January next following the general election."

SECTION 2. That Section 1-8-5(a) is hereby amended to read as follows:

"(a) Newly elected officers may be qualified at any time after final certification of the election results and prior to being seated on Council."

SECTION 3. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 5. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ____ DAY OF _____, 1998.

_____

Carmen R. Bunch, Mayor

(Seal)

Second Reading and Ratification
March 24, 1998

Attest:

_____
City Clerk

First Reading: 2/24/98
Second Reading: 3/24/98
Ratification: 3/24/98

EXHIBIT A L

Second Reading and Ratification
March 24, 1998

ORDINANCE 1998-5

AN ORDINANCE AMENDING TITLE 1, CHAPTER 9, OF THE CODE OF THE CITY OF ISLE OF PALMS, BY REPEALING ARTICLE D, RECREATION COMMISSION IN ITS ENTIRETY.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Sections 1-9-41 through 1-9-60 are hereby repealed in their entirety.

SECTION 2. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 4. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ____ DAY OF _____, 1998.

_____
Carmen R. Bunch, Mayor

(Seal)

Attest:

_____
City Clerk

First Reading: 2/24/98
Second Reading: 3/24/98
Ratification: 3/24/98

EXHIBIT M

Second Reading and Ratification
March 24, 1998

ORDINANCE 1998-6

AN ORDINANCE AMENDING CERTAIN PROVISIONS OF TITLE 5, CHAPTER 4, ZONING, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, TO ALLOW CERTAIN EDUCATIONAL BOAT TOUR AND CHARTER USES IN THE GC-1, GENERAL COMMERCIAL DISTRICT.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-27, Table B-1 is hereby amended by inserting, in numerical order, a new use category "7998" to read as follows, and inserting an "x" for subcategory 7998 in the "GC-1" column thereby allowing this use as a permitted use in the GC-1 General Commercial district:

"7998. Educational boat tours or charters, using boats duly certified by the U.S. Coast Guard which have a capacity of not more than 49 passengers."

SECTION 2. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 5. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ____ DAY OF _____, 1998.

_____
Carmen R. Bunch, Mayor

(Seal)

Attest:

_____
City Clerk

Second Reading and Ratification
March 24, 1998

First Reading: 2/18/98
Public Hearing: 3/11/98
Second Reading: 3/24/98
Ratification: 3/24/98

EXHIBIT N

Ordinance 1998-8
First Reading Draft
March 24, 1998

ORDINANCE 1998-8

AN ORDINANCE AMENDING SECTION 3-2-5(d)(3) OF THE CODE OF THE CITY OF ISLE OF PALMS REGARDING YARD WASTE.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 3-2-5(d)(3) is hereby amended to read as follows:

The City will only collect materials as listed in this category which are generated by routine landscape maintenance on developed lots. Debris generated by grading or clearing of undeveloped property shall be disposed of by the party generating such debris.

SECTION 3. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 5. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ____ DAY OF _____, 1998.

_____
Carmen R. Bunch, Mayor

Attest:

_____
City Clerk

First Reading: _____
Public Hearing: _____
Second Reading: _____
Ratification: _____

EXHIBIT O

First Reading Draft
March 24, 19978

ORDINANCE 1998-9

AN ORDINANCE AMENDING THE CITY OF ISLE OF PALMS CITY CODE OF ORDINANCES SECTION 5-4-128, TEMPORARY SIGNS.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That the introductory sentence to Section 5-4-128 is hereby amended to read as follows:

"The following types of signs are classified as "Temporary Signs" and are subject to the following regulations in addition to any other applicable regulations contained in this Article which are not inconsistent herewith."

SECTION 2. That Section 5-4-128(c) is hereby amended to read as follows:

"(c) Signs advertising real estate for sale or for rent must comply with the following requirements:

(i) No more than one sign advertising real estate for sale and one sign advertising real estate for rent shall be allowed per parcel of land. No off-premises signs advertising real estate for sale or for rent are allowed except that one "open house" sign may be placed on the shoulder of a street right-of-way between the hours of 1:00 p.m. to 5:00 p.m. on Saturdays, Sundays, and City legal holidays.

(ii) No sign shall exceed a maximum sign area of five (5) square feet in any zoning district. Provided, however, that one attachment no larger than one (1) square foot may be added to a sign.

(iii) No on-premises sign, including any attachment, shall be located closer than five (5) feet to the boundary of the right-of-way of any abutting street, road or alley.

(iv) No sign, including any attachment, located in any zoning district shall be more than five (5) feet in height.

(v) Any such signs shall be removed from the property within fourteen (14) days from the date of the closing of the sale or the renting of the property, as applicable. Provided,

however, that permanent rental signs are excluded from this requirement.

(vi) The Zoning Administrator shall give one written warning to the owner of any sign placed in violation of this subsection (c).

(vii) Any person violating any provision of this subsection (c) at any property after written warning from the Zoning Administrator shall be guilty of a misdemeanor and punished as follows:

1) For a first offense, by a fine of Twenty ($20.00) Dollars.

2) For a second and each subsequent offense, by a fine of Fifty ($50.00) Dollars.

3) Each day of such violation shall constitute a separate offense.

4) Any violation hereunder, with or without warning, shall result in the immediate confiscation of all signs placed in violation hereof.

(viii) No City business license shall be issued or renewed until all fines outstanding against the applicant are paid in full.

SECTION 3. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 5. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE _____ DAY OF _____, 199_.

_____

Carmen R. Bunch, Mayor

First Reading Draft
March 24, 19978

Attest:

_____

Janet G. Mauldin, City Clerk

First Reading: 3/24/98
Public Hearing: _____
Second Reading: _____
Ratification: _____

EXHIBIT P

SOTTILE & HOPKINS, L.L.P.
ATTORNEYS AT LAW
753 Coleman Boulevard
Mt. Pleasant, South Carolina 29464

NICHOLAS C. SOTTILE
C. D. HOPKINS, III
MICHAEL R. DANIEL

(803) 884-1464
Telecopy (803) 884-5868

March 24, 1998

VIA TELECOPY TO (803) 886-8005

Mr. Mark M. Williams, City Administrator
The City of Isle of Palms
Post Office Drawer 508
Isle of Palms, SC 29451

Re: Amendment of Ordinance on First Reading

Dear Mark:

The question has arisen as to whether or not a motion can be made to amend an Ordinance at the time of its first reading. I have looked through the City Code and I specifically refer you to Section 1-3-53 which is the procedure for enactment of the City's Ordinances.

Subsection (b) of Section1-3-53 indicates that the first reading of a bill shall be by title only. This does not specifically allow a motion to amend at the time of first reading but it does not specifically prohibit them either. I have been unable to find any other Code Section which prohibits a motion to amend an Ordinance at first reading. Although this may not be the usual practice, it appears to be legal.

I hope this answers the question and if you have any further questions in this regard, please contact me.

Sincerely yours,

C.D. Hopkins, III

CDH,III/vlc

EXHIBIT A

A RESOLUTION ESTABLISHING TERMS OF OFFICE FOR MEMBERS OF THE

ISLE OF PALMS ACCOMMODATIONS TAX ADVISORY COMMITTEE

WHEREAS, South Carolina Code Section 6-4-25(A) required that the City of Isle of Palms appoint an Advisory Committee to make recommendations on the expenditure of revenue generated from the State's Accommodations Tax, and

WHEREAS, the City heretofore appointed a seven (7) member Advisory Committee which meets the criteria set forth in the said State Code Section 6-4-25, and

WHEREAS, State law does not establish term limits for the members of the Accommodations Tax Advisory Committee and City Council is now desirous of establishing term limits for the members of this Committee. So now, therefore

IT IS RESOLVED BY THE MAYOR AND CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, as follows:

1. Members of the Accommodations Tax Advisory Committee shall serve staggered terms of three years and until their successors are duly appointed and qualified. In order to stagger member terms, the three (3) members appointed prior to or in 1994 are hereby appointed to a one year term, commencing on the first Tuesday in January, 1998; the two (2) members appointed in 1997 are hereby appointed to a two year term, commencing on the first Tuesday in January, 1998, and the (two) 2 members appointed in 1998 are hereby appointed to a three year term, commencing on the first Tuesday in January, 1998. At each January special council meeting hereafter, Council shall fill expired terms for a term of three years.

2. Members may be removed at any time with or without cause by a majority vote of council. Any vacancy for an unexpired term shall be filled as soon as possible by a majority vote of council.

Duly and lawfully passed, adopted and approved by the City Council of the City of Isle of Palms, S.C. this ____ day of March ~~February~~, 1998.

_____

Carmen R. Bunch, Mayor

_____

Robert B. Abele, Councilmember

J. Martin Bettelli, Councilmember

Thomas P. Gear, Councilmember

Debra L. Hernandez, Councilmember

Robert D. Miller, Councilmember

Henry D. Shaffer, Jr., Councilmember

F. Michael Sottile, Councilmember

Dryden G. Taylor, Councilmember

3/30/98

SPECIAL JOINT MEETING
ISLE OF PALMS CITY COUNCIL
SULLIVAN'S ISLAND TOWN COUNCIL
March 30, 1998

A special meeting of the Isle of Palms City Council and Sullivan's Island Town Council was held on March 30, 1998, at 6:00 p.m., in the Isle of Palms Council Chambers, 1207 Palm Boulevard. The purpose of this meeting was to receive information on the Breach Inlet Bridge from representatives of the SC Department of Transportation. Mayor Bunch called the meeting to order and introductions were made.

Present from Isle of Palms were: Mayor Carmen Bunch, Councilmembers Bob Abele, Marty Bettelli, Tom Gear, Bob Miller, Skipper Shaffer, and Mike Sottile, City Administrator Mark Williams and City Clerk Janet Mauldin. Councilmember Hernandez was out of town on business and Councilmember Taylor was in class.

Present from Sullivan's Island were: Mayor Marshall Stith; Councilmembers Melvin Anderegg, Debra Hazen-Martin, Patrick Rutledge, Carl Smith, and Red Wood, Town Administrator Linda Tucker, Planning & Zoning Members Patrick O'Neill, Mary Ellen Rogers, and Bobby Thompson, and Fire Chief Anthony Stith.

Present from the Department of Transportation were:
Harry Mills - District 6 Bridge Engineer
Ron Hutson - Bridge Maintenance Engineer
Lee Floyd - Bridge Inspection Engineer
Cliff Moore - Bridge Project Manager
Randy Cannon, Bridge Design Engineer
Steven Meetze, Computer Technician
Don Freeman, State Highway Engineer
Bill Dubose, Pre-Construction Director
Bruce Brigman, District 6 Engineer & Administrator

Present from Hobbs, Upchurch & Associates (Consultants) were Joe McGougan and Gary Greene.

Mayor Stith and Mayor Bunch thanked everyone for attending and turned the meeting over to Don Freeman, SCDOT, who expressed appreciation for our holding this meeting and giving them the opportunity to make a presentation to both cities relaying DOT's concerns and issues and hearing our concerns. He then turned the meeting over to Cliff Moore.

1. **Breach Inlet Bridge Discussion with Representatives of SC Department of Transportation and Hobbs, Upchurch.**

Mr. Moore discussed problems with the existing bridge through a video presentation showing deterioration of the under structure of the bridge. He also showed computerized video of the proposed new bridge and explained that this was new technology the department recently received. There followed an extensive question and answer period. Some of the highlights are listed below:

- Councilmember Hazen-Martin (SI) expressed concern about right-of-way issues with the Presbyterian Church parking lot on the Sullivan's Island side of the bridge. Mr. Moore stated that SCDOT cannot approach people until the plans are signed off but he pointed out on the video where they propose moving the parking lot away from the bridge and made Middle Street a "T" intersection.

- Councilmember Hazen-Martin (SI) asked about the homes on the waterway side of the bridge on Sullivan's Island and the additional incline of their driveways up onto the road since the proposed bridge will be approximately five feet higher than the current bridge. Mr. Moore said that they will move the driveways as far away from the bridge as possible and there will be sufficient visibility getting onto the street.

- All oil runoff from the roadway will be filtered out into a receptor and drainage water piped out into the marsh. All permits have been applied for and received.

- The parking lot on the Isle of Palms side of the bridge will be reduced to 10 spaces and the Sullivan's Island parking lot will have 56 spaces.

- SCDOT is providing the conduits and pedestals for the lights and it will be our responsibility to tell SCE&G when and how many lights to turn on.

- Clearance under the new bridge will be 12½ feet in the center at high tide. The existing bridge is just less than 10 feet.

- The side of the new bridge will be two feet in concrete plus 18 inches of metal rail which meets the requirement of 3½ feet.

- The width of the bridge includes a 12-foot lane, 5-foot bicycle lane, 5-foot extra lane plus sidewalk on each side. As to the ability to expand the bridge into four lanes, Mr. Moore said that it could be three easy lanes, but for four lanes, the width of each would be reduced to 11 feet.

- The current cost estimate to replace the bridge is $8.4 million. The bridge will be constructed under seismic regulations which is included in the cost estimate.

- Mayor Stith (SI) asked about the condition of the current bridge the possible need for a load reduction in the near future. Engineer stated that there is a substantial amount of loss which

will continue; the bridge currently can handle between 15-20 tons gross vehicle weight. The newer school busses weight about 18 tons, the older ones 10-12 tons fully loaded; a typical pumper fire truck holding 500 gallons of water is about 16 tons. The bridge is constantly being monitored and there has already been one hole in the bridge which came through the deck with deterioration of the re-enforcing bar.

- Mayor Stith (SI) stated that the engineering study that the islands commissioned, by Hobbs, Upchurch, indicated that the bridge can be rehabilitated. However, SCDOT is seemingly of the opinion that the bridge is in imminent danger of disaster and needs to be replaced. He asked for clarification of the differences of opinion.

SCDOT representatives felt that rehabilitation would be primarily cosmetic, would be very expensive, and would not stop the deterioration. Forces adding to the deterioration are concrete which is very porous, salt water which is a very conductive catalytic converter, re-enforcement steel which is a very good conductor, and the bridge will continue to blow itself apart.

Hobbs, Upchurch representatives stated perhaps they did not have sufficient data from SCDOT when they did their report. They did a superficial field survey, and relied on information supplied by the DOT. In order to make an analysis of the whole structure, they asked DOT if they could provide more information.

Councilmember Abele (IOP) pointed out that 80% of the replacement funds is Federal money which cannot be reverted to rehabilitation of the bridge, so it would cost the State $1.6 million to construct a new bridge, and $5 million to rehabilitate it. SCDOT stated they had run figures this morning and came up with a total cost estimate to rehabilitate the bridge and bring the foundation up to seismic requirements would be $10-12 million. SCDOT compared the bridge to an old car when it begins needing repairs every month, it's cheaper to buy a new one; he felt it was not feasible to try to repair the bridge with the amount of deterioration we have in the concrete sections and the steel sections.

Councilmember Sottile (IOP) stated that if it would cost the same, if not more, to rehabilitate the bridge, then we should go ahead and approve construction of a new bridge. It really doesn't make sense to rehabilitate the bridge when the highway department wants to give us a new bridge.

Councilmember Abele (IOP) stated that the salient factor is not just the cost, but where the money is coming from. The federal government is willing to expend $6.4 million of the $8 million to construct a new bridge; whereas the State would have to come up with all of the funds to rehabilitate the bridge. Upon question of Mayor Stith (SI) of the use of the money towards another bridge, SCDOT said that the federal funds could be allocated to another bridge somewhere in the State; and the use of DOT funds cannot be used as a local match for another bridge.

Councilmember Abele (IOP) asked Sullivan's Island to explain what their objection is for a new bridge. Mayor Stith, not speaking for everyone, said they were concerned about the design, visibility issue, the slope on both islands, and basically if it really needed to be replaced. Also, there is a lot of "gunshyness" on Sullivan's Island in dealings with SCDOT because of the lack of votes to replace the Ben Sawyer bridge several years ago. SCDOT representatives expressed their willingness to work with both islands more openly and Councilmember Rutledge agreed that this meeting showed SCDOT's faith in doing so.

Councilmember Abele stated that a lot of questions asked of DOT at the meeting several months ago had not been answered until this meeting and this delay caused many of the concerns of lack of trust and faith in the department.

Councilmember Anderegg pointed out that during Hurricane Hugo, the bridge being so low acted like a dam and the water came over on Sullivan's Island and dug a hole about 18 feet deep and about 30 feet across, so we definitely need to raise the bridge. He said that if the engineers say the bridge need to be replaced, then he believes them over the politicians, as they are the experts.

Councilmember Sottile asked, for the record, to confirm that the funds will be available for this bridge and there is no deadline on making a decision. Mr. Moore said that right now, the program is for letting the contract in January; and plans need to be signed six months in advance to give DOT time to complete the right-of-way acquisition [which will take approximately 3 months] and the money must be obligated at least 2 months in advance, providing everything goes smoothly. He asked that signatures be obtained by July in order to move forward by January.

Mr. Moore left a copy of the video for each island; copies of the final plans of the bridge; and asked everyone to look at the photos on the wall.

Councilmember Hazen-Martin (SI) asked if the continuous bike path across Sullivan's Island onto Isle of Palms could be made a part of this project. DOT said that the cities would need to go through the CHATS committee for funding of the bike path and if we had the funding, they could probably add the paving to this project.

Mayor Stith asked for a copy of the report from the last bridge inspection as well as the underwater inspection which DOT agreed to provide.

Mr. Moore (SCDOT) stated "We have worked, we have come down here several times to meet with different committees. This is our second or third presentation to the joint councils. We have been more open with this project than any other project I have worked on in this state. I have been doing this for about four years not, replacing bridges, I managed bridge replacement projects. We get a bridge and go in and replace it and never talk to a sole other than the district people from DOT, and it goes through and we never hear a word. We like input, we have

worked and tried to get what you wanted in this bridge, and I know some of the things you wanted we haven't gotten, and our timing may be off. But we have worked very hard to come up with this presentation and this has been going on for two months...with Steve on a daily basis...We have worked real hard to come up with this [computerized] presentation..."

Mr. Freeman (SCDOT) further emphasized that "the current administration at the DOT is very open and in no time during this project have we purposely or intended to deceive anyone, and I apologize for any misrepresentations or miscommunications or misunderstandings that we may have had. The current administration really has emphasized that we are a customer oriented organization and that we are out here to serve the public and anything that we can do to help you better understand or help things become easier to understand, we certainly will do that. So, with reference to the funding, we certainly have a lot of bridges out there that people want us to replace, and so, to answer your question, we can't keep the money set aside indefinitely. We would like to have an answer as soon as we possibly could to more forward but at the same time we are not trying to force anything on anyone. I do have some very serious concerns about trying to rehabilitate the old bridge based on the amount of money that it would take to do that. The other issue, as we mentioned earlier, is if we don't proceed then we are going to have no choice but to put a load restriction on it. I again appreciate the opportunity to come down and make the presentation to you. We certainly interested in working with you in any way we can and any additional information that we can get you that we think will be even more beneficial to you, let us know and if we can possibly do that, we will."

DOT asked if there was any information other than the last bridge inspection and last underwater inspection.

Mayor Stith stated that his council was going to meet with their engineers to determine if there was any more information the engineers needed to change their outlook on their report and they will go from that.

Mayor Bunch stated that her council will also meet to discuss this further. She asked DOT to look into placement of the veterans memorial plaque, perhaps one at each end and Mr. Moore will do so. Mayor Bunch also asked to confirm that traffic will not be impeded during construction and she was assured that one lane will always be opened to traffic.

After further discussion, the joint meeting was unanimously adjourned at 7:45.

Mayor Bunch reconvened the Isle of Palms City Council at 8:00 p.m. to discuss the next item on the agenda.

2. **Designation of Engineer for Boat Ramp Project.**

Mr. Williams discussed the proposal for professional services by Jon Guerry Taylor, P.E. (see attached). Mr. Taylor was asking for a fee of $1,600 for step one of the proposed scope of

services. Mr. Williams did send a prospective to an engineer in Columbia but he did not respond.

Councilmember Abele made a motion to approve the expenditure of $1,600 for the first step of this process; Councilmember Shaffer seconded; motion passed unanimously.

There being no further business to come before Council, the meeting was unanimously adjourned at 8:05 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk
To be approved on April 28, 1998.

Proposal for Professional Services
Isle of Palms Public Boat Landing Improvements
March 25, 1998

Scope of Services

The following items address services related to the proposed improvements at the public boat landing at Breach Inlet on the Isle of Palms.

1. Using the plat provided by the City and any other available map information, we will develop schematic designs for the reconstruction of the boat ramp. Cost, permitting, and construction issues will be developed for each alternate. The potential new bridge alignment will also be considered. The layouts will be reviewed by the City and any other relevant parties and a final layout agreed upon. This process will require some limited base survey information (topography, other features in addition to the plat) which will be developed by our office.

2. Using the finalized schematic layout, we will develop the drawings and paperwork for the U.S. Army Corps of Engineers (ACOE) permit. This application will be jointly submitted to the SC Department of Health and Environmental Control - Office of Coastal Resource Management (DHEC-OCRM). As necessary, we will administer the permitting process by maintaining contact and communications with the regulatory agencies. This may include formal responses to public objections, agency comments, or general inquiries from ACOE and OCRM.

3. Concurrent with the permitting process, we will develop design and construction documents. These drawings and specifications will be developed to City standards for bidding.

4. We will conduct the bidding process including the pre-bid conference and bid opening. We will then review the bids and make recommendations to the City Council. We will also administer the construction process, including site meetings, inspections, and pay request approvals.

Schedule

We are prepared to begin work immediately. We anticipate four weeks for finalizing the layout. The permitting process would then be underway within two weeks. The bid documents can be prepared within eight weeks of the final layout agreement. The goal is for the bid opening to closely coincide with the permit approval. Normal permit approval will take 60-90 days. Therefore, barring any major complications, we can expect commencement of construction in approximately four to five months from notice to proceed. Ideal construction time for a standard boat ramp would be during the winter months. However, the circumstances of this site may require construction as soon as possible.

Fees

We propose to offer Item 1 above for the *lump sum* fee of $1,600. If the City elects to move forward with Items 2 and 3, we will perform those items for the lump sum fee of $4,800. Reimbursable expenses will be charged at cost plus 15% (printing, blueprinting, mileage, etc.) with an upset limit of $300. We would be interested in performing Item 4 on an hourly basis if the City so desires.

We hope that you find this proposal a comprehensive scope of services which will allow the City to rely on our permitting and design experience to complete this project in a timely manner. If this proposal is acceptable, please sign both copies and return one to us for our records.

Proposed by:

JON GUERRY TAYLOR, P.E., INC.

3-25-98

Mark Bolchoz, P.E. Date

Accepted by:

_____ Date

CITY OF
ISLE
OF
PALMS

South Carolina

Mayor:
Carmen R. Bunch

City Council
Bob Abele
Marty Bettelli
Tom Gear
Debra Hernandez
Bob Miller
Skipper Shaffer
Mike Sottile
Dee Taylor

MEMORANDUM

TO: Isle of Palms City Council
Sullivan's Island Town Council

FROM: Mayor Carmen R. Bunch CRB

DATE: March 5, 1998

SUBJECT: Joint Meeting

This is to confirm that the joint meeting of the Isle of Palms City Council and Sullivan's Island Town Council with representatives of the SC Department of Transportation will be held on Monday evening, March 30, 1998, at 6:00 p.m., in Isle of Palms Council Chambers. The purpose of the meeting is to receive information from and discuss SCDOT's proposal to replace the Breach Inlet Bridge.

Mayor (& Janet)
will be out of town
on business, and therefore cannot
attend this meeting.
DCH
3-17-98

P.O. Drawer 508 • Isle of Palms, South Carolina 29451 • (803) 886-6428
FAX (803) 886-8005

4/24/98

Special City Council Meeting

A special meeting of the Isle of Palms City Council was held on April 21, 1998, at 6:00 p.m., in City Hall Council Chambers. Present were Mayor Bunch, Council Members Abele, Bettelli, Gear, Miller, Shaffer, Sottile, and Taylor, City Administrator Williams, City Clerk Mauldin, and City Attorney Sottile. Councilmember Hernandez was delayed at an appointment.

Mayor Bunch called the meeting to order and stated that the purpose of the meeting was to hold first reading of Ordinance 1998-10. Roll call was taken.

1. First Reading - Ordinance 1998-10 - Authorizing the Issuance of $7,950,000 Water and Sewer System Revenue Refunding Bonds, Series 1998, of the City of Isle of Palms, South Carolina; To Provide for the Use of the Proceeds; To Provide for the Terms and Conditions Upon Which the Series 1998 Bonds Will Be Issued; To Provide for the Repayment Thereof and Security Therefore; and To Provide for Other Matters in Connection Therewith. (attached)

Councilmember Abele made a motion to approve first reading of Ordinance 1998-10; Councilmember Taylor seconded; Mayor Bunch explained for the public that the water & sewer Commissioners had come to Council to explain the urgency of this ordinance and that it will probably be passed at the council meeting next week; motion passed 7-1.

2. Attorney Sottile requested a brief Executive Session. Councilmember Abele made a motion to go into Executive Session to discuss a few legal issues concerning the ordinance at the bond attorney's request; Councilmember Bettelli seconded; motion passed unanimously. The water company staff was requested to stay for Executive Session.

Coming out of Executive Session, Mayor Bunch stated that no action was taken; legal issues were discussed pertaining to the bond and the commissioners answered questions to the satisfaction of council.

3. There being no further business to come before council, the meeting was unanimously adjourned at 6:15 p.m.

Respectfully submitted,

Janet G Mauldin

Janet G. Mauldin
City Clerk

To be approved on April 28, 1998.

Followed by Ways & Means Committee Meeting at 6:15 p.m.

WORKING DRAFT
April 14, 1998

ORDINANCE 1998-10

SERIES 1998 BOND ORDINANCE

AUTHORIZING THE ISSUANCE OF $7,950,000 WATER AND SEWER SYSTEM REVENUE REFUNDING BONDS, SERIES 1998, OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA; TO PROVIDE FOR THE USE OF THE PROCEEDS; TO PROVIDE FOR THE TERMS AND CONDITIONS UPON WHICH THE SERIES 1998 BONDS WILL BE ISSUED; TO PROVIDE FOR THE REPAYMENT THEREOF AND SECURITY THEREFOR; AND TO PROVIDE FOR OTHER MATTERS IN CONNECTION THEREWITH.

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EXHIBIT A Form of Bond

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN MEETING DULY ASSEMBLED, AS FOLLOWS:

ARTICLE I

DEFINITIONS

Section 1.1. Definitions. Unless the context shall clearly indicate some other meaning, the terms defined in this Section shall, for all purposes of this Series 1998 Bond Ordinance and of any ordinance, resolution, certificate, opinion, instrument or other document herein or therein mentioned, have the meanings herein specified, with the definitions to be equally applicable to both the singular and plural forms of any of the terms herein defined and vice versa. Certain other terms used as defined terms herein shall have the meanings ascribed to such terms in the General Bond Ordinance. The term:

"Additional Bonds" means any additional parity bonds authorized to be issued by the City pursuant to the terms and conditions of Article III of the General Bond Ordinance.

"Authorized Denomination" means $5,000 or any integral multiple thereof.

"Bond Insurer" means _____. **[J.C. Bradford is securing proposals from several insurers.]**

"Business Day" means a day which is not a Saturday, Sunday, legal holiday or day on which banking institutions are authorized by law to close in the State of South Carolina or in the jurisdiction where the principal corporate trust office of the Custodian is located.

"Clerk" means the Clerk/Treasurer of the City, or in his or her absence, the acting clerk.

"Code" means the Internal Revenue Code of 1986, as amended, and any successor provision of law.

"CPW" means the Commissioners of Public Works of the City.

"General Bond Ordinance" means Ordinance 1991-1 enacted by the Council on February 11, 1991, authorizing the issuance of Water and Sewer System Revenue Bonds of the City.

"Holder" or "Bondholder" or "Registered Owner" means the person in whose name a Series 1998 Bond is registered in the books maintained for such purpose.

"Interest Payment Date" means June 1 and December 1 of each year, commencing December 1, 1998.

"Mayor" means the mayor of the City or, in his or her absence, the mayor pro tempore of the City.

"Paying Agent" means First Union National Bank.

"Prior Bonds" means the Series 1991B Bond and the callable portion of the Series 1993 Bonds.

"Purchaser" means J. C. Bradford & Co.

"Registrar" means First Union National Bank.

"Series 1991A Bond" means the City of Isle of Palms, South Carolina, Water and Sewer Revenue Bond, Series 1991A, issued in the original principal amount of $1,185,601.88

"Series 1991B Bond" means the City of Isle of Palms, South Carolina, Water and Sewer System Revenue Bond, Series 1991B, issued in the original principal amount of $2,700,000.

"Series 1993 Bonds" means the City of Isle of Palms, South Carolina, Water and Sewer System Revenue Bonds, Series 1993, issued in the original principal amount of $7,100,000.

"Series 1996 Bonds" means the City of Isle of Palms, South Carolina, Water and Sewer System Revenue Bonds, Series 1996, issued in the original principal amount of $4,300,000.

"Series 1998 Bond Ordinance" means this ordinance of the City duly adopted on April 28, 1998.

"Series 1998 Bonds" means the City of Isle of Palms, South Carolina, Water and Sewer System Revenue Refunding Bonds, Series 1998, in the aggregate principal amount of $7,950,000 authorized to be issued hereunder.

"Series 1998 Project" means (i) the advance refunding of the Prior Bonds, (ii) funding the Debt Service Reserve Fund, and (iii) paying certain Cost of Issuance

"Trustee" means First Union National Bank.

Section 1.2. General Rules of Interpretation.

(a) Articles, Sections, and paragraphs mentioned by number are the respective Articles, Sections, and paragraphs of this Series 1998 Bond Ordinance so numbered.

(b) Except as otherwise expressly provided or unless the context otherwise requires, words importing persons include firms, associations and corporations and the masculine includes the feminine and the neuter.

(c) Words importing the redemption or redeeming or calling for redemption of the Series 1998 Bonds do not include or connote the payment of such Series 1998 Bonds at its stated maturity or the purchase of such Series 1998 Bonds.

(d) Words importing the singular number include the plural number and vice versa.

* * * * *

ARTICLE II

FINDINGS AND DETERMINATIONS

Section 2.1. Findings and Determinations. The Council hereby finds and determines:

A. The City is an incorporated municipality located in Charleston County, South Carolina, and has by ordinance adopted the Council form of government. The City possesses all general powers granted by the Constitution and Laws of the State of South Carolina to municipal corporations, including the power to possess a water system and a sewer system and the power to establish a Commissioners of Public Works to operate and maintain such system.

B. Heretofore, pursuant to the favorable results of a special election held on November 27, 1990, and in compliance with the applicable constitutional and statutory provisions, including Section 16 of Article VIII of the Constitution of the State of South Carolina, provision was made for the acquisition of a privately owned water and sewer system (the "System")

C. Upon acquisition, the System was initially operated and maintained under the control of Council. Thereafter on May 12, 1992, an election was held and Commissioners of Public Works ("CPW") were elected. On June 23, 1992 pursuant to Ordinance 1992-7, full control and management of the System were transferred to CPW. The System furnishes water and sewer service to certain areas of the City.

D. In order to finance the Cost of acquiring and improving the System, the City has heretofore issued four series of water and sewer system revenue bonds, payable from the Revenues of the System.

E. In order to effect a substantial interest cost savings with respect to the Prior Bonds, it is in the best interest of the City to issue the Series 1998 Bonds in the principal amount of $7,950,000.

F. The Series 1998 Bonds will be the fifth issue of Bonds under the General Bond Ordinance.

G. The period of usefulness of the System is indefinite, but in no case is it less than the term of the Series 1998 Bonds.

* * * *

ARTICLE III

ISSUANCE OF BONDS

Section 3.1. Authorization of Series 1998 Bonds.

Pursuant to the General Bond Ordinance, this Series 1998 Bond Ordinance and the Act and in order to refund the Prior Bonds, there shall be issued $7,950,000 Water and Sewer System Revenue Refunding Bonds, Series 1998 (the "Series 1998 Bonds"). The Series 1998 Bonds shall be sold to the Purchaser at the purchase price set forth in the Bond Purchase Agreement dated May 1, 1998, plus the interest accrued on the Series 1998 Bonds from May 1, 1998, to the date of delivery thereof. The Series 1998 Bonds shall be dated May 1, 1998; shall be in fully registered form in Authorized Denominations; and shall bear interest from the date thereof payable on each Interest Payment Date, at the rates of interest and shall mature on December 1 in each of the years and in the principal amounts set forth below:

Maturity	Principal Amount*	Interest Rate*
12/01/98	$ 45,000	3.90%
12/01/99	140,000	4.00%
12/01/00	195,000	4.10%
12/01/01	235,000	4.15%
12/01/02	245,000	4.10%
12/01/03	255,000	4.15%
12/01/04	600,000	4.20%
12/01/05	625,000	4.25%
12/01/06	655,000	4.30%
12/01/07	675,000	4.40%
12/01/08	710,000	4.50%
12/01/09	750,000	4.55%
12/01/10	775,000	4.65%
12/01/11	815,000	4.70%
12/01/12	600,000	4.75%
12/01/13	630,000	4.80%

***PRELIMINARY; REFLECTS MARKET RATES AS OF MARCH 20, 1998**

The Series 1998 Bonds shall bear interest (i) from May 1, 1998, if authenticated prior to December 1, 1998, or (ii) otherwise from the June 1 or December 1 that is, or immediately precedes, the date on which the Series 1998 Bonds are authenticated (unless payment of interest is in default, in which case the Series 1998 Bonds shall bear interest from

the date to which interest has been paid, or unless no interest has been paid on the Series 1998 Bonds, in which case the Series 1998 Bonds shall bear interest from May 1, 1998). Interest on the Series 1998 Bonds shall be computed on the basis of a 360-day year consisting of twelve 30-day months.

The Series 1998 Bonds will be substantially in the form attached hereto as Exhibit A with such necessary or appropriate variations, omissions and insertions as are incidental to the series, numbers, denominations, maturities, interest rate or rates, redemption provisions, the purpose of issuance and other details thereof or as are otherwise permitted or required by law, by the General Bond Ordinance or by this Series 1998 Bond Ordinance.

Section 3.2. Redemption of Series 1998 Bonds.

(a) The Series 1998 Bonds maturing on or after December 1, 2009, shall be subject to redemption prior to maturity, at the option of the City, on and after December 1, 2008, in whole or in part at any time in any order selected by the City, at par plus accrued interest on such principal amount to the date fixed for redemption.

(b) The Series 1998 Bonds maturing December 1, 2013, are also subject to mandatory sinking fund redemption at par plus accrued interest to the redemption date on December 1, 20___, and each December 1 thereafter, to and including December 1, 2013, in the following principal amounts on the dates specified below:

Year	Principal Amount

[SECTION 3.2(b) WILL ONLY BE USED IF J.C. BRADFORD RECOMMENDS ONE OR MORE TERM BONDS.]

(c) Notice of any redemption of the Series 1998 Bonds shall be given in the manner required by Article V of the General Bond Ordinance.

Section 3.3. Other General Provisions of the Series 1998 Bonds.

The provisions of Section 12-2-50 of the Code of Laws of South Carolina, 1976, as amended, shall apply to the Series 1998 Bonds. The other general provisions of the Series 1998 Bonds shall be those set forth in Article IV of the General Bond Ordinance.

Section 3.4. Series 1998 Bonds Constitute Limited Obligation of the City.

The full faith, credit and taxing powers of the City are not pledged for the payment of the principal and interest on the Series 1998 Bonds, and there shall be on the face of the Series 1998 Bonds a statement plainly worded to that effect and stating that the Series

1998 Bonds do not constitute an indebtedness of the City within any State constitutional provisions or statutory limitation. No recourse shall be had for the payment of the Series 1998 Bonds or interest thereon, or any part thereof, against the several funds of the City, except in the manner and to the extent provided in this Series 1998 Bond Ordinance nor shall the credit or taxing power of the City be deemed to be pledged thereto.

Section 3.5. Authorization for Preparing and Selling Series 1998 Bonds.

The Mayor is hereby authorized and directed to have the Series 1998 Bonds prepared, and the Mayor and Clerk are hereby authorized and directed to execute and attest the Series 1998 Bonds in form and manner provided herein.

Section 3.6. Book-Entry Form Authorized.

The Series 1998 Bonds will be eligible securities for the purposes of the Book-Entry System of transfer maintained by The Depository Trust Company, New York, New York (the "Depository"), and transfers of beneficial ownership of the Series 1998 Bonds shall be made only through the Depository and its participants (the "Participants") in accordance with rules specified by the Depository. Such beneficial ownership must be of a $5,000 principal amount of the Series 1998 Bonds of the same maturity or any integral multiple of $5,000.

The Series 1998 Bonds shall be issued in fully registered form, one Certificate for each of the maturities of the Series 1998 Bonds, in the name of Cede & Co., as the nominee of the Depository. When any principal of, premium, if any, or interest on the Series 1998 Bonds becomes due, the City shall transmit or cause the Trustee to transmit to the Depository an amount equal to such installment of principal, premium, if any, and interest. Such payments will be made to Cede & Co. or other nominee of the Depository as long as it is owner of record on the applicable Record Date. Cede & Co. or other nominee of the Depository shall be considered to be the owner of the Series 1998 Bonds so registered for all purposes of this Series 1998 Bond Ordinance, including, without limitation, payments as aforesaid and receipt of notices and exercise of rights of Series 1998 Bondholders (the "Beneficial Owners").

The Trustee shall notify the Depository of any notice of redemption required to be given pursuant to the General Bond Ordinance or this Series 1998 Bond Ordinance not less than thirty (30) nor more than sixty (60) days prior to the date fixed for redemption.

The Depository is expected to maintain records of the positions of Participants in the Series 1998 Bonds, and the Participants and persons acting through Participants are expected to maintain records of the Beneficial Owners of the Series 1998 Bonds. The City and the Trustee make no assurances that the Depository and its Participants will act in accordance with such rules or expectations on a timely basis, and the City and the Trustee shall have no responsibility for any such maintenance of records or transfer of payments by the Depository to its Participants, or by the Participants or persons acting through Participants to the Beneficial Owners.

If (a) the Depository determines not to continue to act as Depository for the Series 1998 Bonds, or (b) the City has advised the Depository and the Trustee of the City's determination that the Depository is incapable of discharging its duties, the City shall attempt to retain another qualified securities depository to replace the Depository. Upon receipt by the City or the Trustee of the Series 1998 Bonds together with an assignment duly executed by the Depository, the City shall execute and deliver to the successor depository, Series 1998 Bonds of the same principal amount, interest rate and maturity.

If the City is unable to retain a qualified successor to the Depository or the City has determined that it is in the best interest of the City not to continue the Book-Entry System of transfer or that the interest of the Beneficial Owners of the Series 1998 Bonds might be adversely affected if the Book-Entry System of transfer is continued (although the City undertakes no obligation to make any investigation to determine the occurrence of any events that would permit it to make any such determination), and has made provision to so notify Beneficial Owners of the Series 1998 Bonds by mailing an appropriate notice to the Depository, then upon receipt by the City of the Series 1998 Bonds together with an assignment duly executed by the Depository, the City shall execute, and cause to be authenticated and delivered pursuant to the instructions of the Depository, Series 1998 Bonds in fully registered form, in substantially the form set forth in this Series Resolution, in the denomination of $5,000 or any integral multiple thereof.

* * * * *

ARTICLE IV

DISPOSITION OF PROCEEDS OF SERIES 1998 BONDS AND REDEMPTION OF PRIOR BONDS

Section 4.1. Accrued Interest.

Accrued interest derived from the sale of the Series 1998 Bonds shall be deposited in the Interest Account of the Debt Service Fund as provided in Section 6.6(a) of the General Bond Ordinance.

Section 4.2. Payment of Premium for Municipal Bond Insurance.

The Purchaser is hereby authorized to wire Series 1998 Bond proceeds directly to the Bond Insurer in payment of the premium for its policy of municipal bond insurance.

Section 4.3. Payment of Cost of Issuance.

$_____ of the proceeds derived from the sale of the Series 1998 Bonds shall be held by the Trustee to pay Cost of Issuance upon an approved order signed by an authorized officer of the CPW.

Section 4.4. Redemption of Prior Bonds.

All of the remaining proceeds derived from the sale of the Series 1998 Bonds together with a transfer from the Debt Service Fund shall be deposited in accordance with the provisions of an Escrow Deposit Agreement to be dated the date of delivery of the Series 1998 Bonds and used to effect an advanced refunding of the Prior Bonds in accordance with the provisions of Article V of the General Bond Ordinance.

* * * *

ARTICLE V

CONCERNING THE TRUSTEE

Section 5.1. Trustee Protected in Relying Upon Resolutions, Etc.

The Trustee shall at all times be protected in acting upon any notice, ordinance, resolution, request, consent, order, certificate, statement, opinion, bond, coupon or other paper or document believed to be genuine and to have been signed by the proper party or parties. The Trustee shall not be under any obligation to perform any act which would involve it in expense, or to institute any suit, or defend the same, or to advance any of its own moneys, unless properly indemnified to its satisfaction. Nor shall the Trustee be liable in connection with the performance of its duties hereunder, except for its own negligence or default.

Section 5.2. Appointment of Successor Trustee.

Should the Trustee resign, become incapable of acting, or fail to remain a member of the Federal Deposit Insurance Corporation, the City shall appoint a successor Trustee. Immediately following such appointment, the City shall give written notice of such appointment to the Holders of the Series 1998 Bonds.

* * * * *

ARTICLE VI

CONTINUING DISCLOSURE

Section 6.1. Information to be Provided.

The City hereby undertakes, for the benefit of the Holders of the Series 1998 Bonds, to cause the CPW to provide:

(a) by not later than seven months from the end of each Fiscal Year of the CPW, to each nationally recognized municipal securities information repository ("NRMSIR") and to the state information depository for the State of South Carolina ("SID"), if any, audited financial statements of the CPW for such Fiscal Year, if available, prepared in accordance with Title 5, Chapter 7 of the South Carolina Code, as it may be amended from time to time, or any successor statute, or, if such audited financial statements of the CPW are not available by seven months from the end of such Fiscal Year, unaudited financial statements of the CPW for such Fiscal Year to be replaced subsequently by audited financial statements of the CPW delivered within 15 days after such audited financial statements become available for distribution;

(b) by not later than seven months from the end of each Fiscal Year of the CPW, to each NRMSIR, and to the SID, if any (i) the financial and statistical data as of a date not earlier than the end of the preceding Fiscal Year for the type of information included under the headings "THE WATER AND SEWER SYSTEM--Custom Base", "THE WATER AND SEWER SYSTEM--Use and Demand-Water System" and "FINANCIAL INFORMATION--Historical Operating Results and Coverage" all in the final Official Statement related to the Series 1998 Bonds and (ii) the combined budget of the CPW for the current Fiscal Year, to the extent such items are not included in the audited financial statements referred to in (a) above;

(c) in a timely manner, to each NRMSIR or to the Municipal Securities Rulemaking Board ("MSRB"), and to the SID, if any, notice of any of the events set forth in Rule 15c2-12(b)(5)(i)(C) issued under the Securities Exchange Act of 1934 (as such Rule exists on the date of the final Official Statement) with respect to the Series 1998 Bonds, if material, which events are:

(i) Principal and interest payment delinquencies;

(ii) Non-Payment related defaults;

(iii) Unscheduled draws on debt service reserves reflecting financial difficulties;

(iv) Unscheduled draws on credit enhancements reflecting financial difficulties;

(v) Substitution of credit or liquidity providers, or their failure to perform;

(vi) Adverse tax opinions or events affecting the tax-exempt status of the security;

(vii) Modifications to rights of securities holders;

(viii) Bond calls;

(ix) Defeasances;

(x) Release, substitution, or sale of property securing repayment of the securities;

(xi) Rating changes; and

(xii) Failure to provide annual financial information as required; and

(d) in a timely manner, to each NRMSIR or to the MSRB, and to the SID, if any, notice of a failure of the CPW to provide required annual financial information described in (a) or (b) above on or before the date specified.

The CPW's financial statements are prepared in accordance with generally accepted accounting principles and are to be audited in accordance with generally accepted auditing standards, which are set forth in Government Auditing Standards, issued by the Comptroller General of the United States, and the provisions of Office of Management and Budget Circular A-128, "Audits of State and Local Governments."

The CPW will serve initially as the dissemination agent (the "Dissemination Agent").

Section 6.2. Consequence of Failure to Comply.

In the event that the City fails to comply with the undertaking described in Section 6.1, any Holder of the Series 1998 Bonds may take action to protect and enforce the rights of all Holders of the Series 1998 Bonds with respect to such undertaking, including an action for specific performance; provided, however, that failure to comply with such undertaking shall not be an Event of Default and shall not result in any acceleration of payment of the Series 1998 Bonds. All actions shall be instituted, had and maintained in the manner provided in this paragraph for the benefit of all Holders of the Series 1998 Bonds.

Section 6.3. Modification of the Undertaking.

The City hereby reserves the right to modify from time to time the information to be provided to the extent necessary or appropriate in the judgment of the City, provided that:

(a) any such modification may only be made in connection with a change in circumstances that arises from a change in legal requirements, change in law, or change in the identity, nature, or status of the City;

(b) the information to be provided, as modified, would have complied with the requirements of Rule 15c2-12 issued under the Securities Exchange Act of 1934 ("Rule 15c2-12") as of the date of the final Official Statement, after taking into account any amendments or interpretations of Rule 15c2-12, as well as any changes in circumstances; and

(c) any such modification does not materially impair the interests of the Holders of the Series 1998 Bonds, as determined either by parties unaffiliated with the City, or by the approving vote of the registered owners of a majority in principal amount of the Series 1998 Bonds pursuant to the terms of this Series 1998 Bond Ordinance, as it may be amended from time to time, at the time of the amendment.

Section 6.4. Modification of Financial Information.

Any annual financial information containing modified operating data or financial information shall set forth, in narrative form, the reasons for the modification and the impact of the change in the type of operating data or financial information being provided.

Section 6.5. Termination of the Undertaking.

The undertaking set forth in this Article VI shall terminate upon payment, or provision having been made for payment in a manner consistent with Rule 15c2-12, in full of the principal of and interest on all of the Series 1998 Bonds.

Section 6.6. Rating Agency to Receive Information.

The financial and other information required by this Article VI shall also be provided to each rating agency which then has in effect a rating on the Series 1998 Bonds.

Section 6.7. Compliance with State Law.

The City covenants, for the benefit of the Holders of the Series 1998 Bonds, to cause the CPW to comply with the provisions of Section 11-1-85, Code of Laws of South Carolina, 1976, as amended.

* * * * *

ARTICLE VII

MISCELLANEOUS

Section 7.1. Execution of Documents.

The Mayor of the City and City Clerk of the City are hereby authorized, empowered and directed to execute in the name of the City and under the seal of the City any and all other documents consistent herewith that may be required by the Purchaser as a condition precedent to the issuance of the Series 1998 Bonds by the City, and the City is hereby authorized and empowered to accept and receive the proceeds of such Series 1998 Bonds.

Section 7.2. Tenor of Obligation.

Every covenant, undertaking, and agreement made on behalf of the City set forth in the Series 1998 Bonds and in this Series 1998 Bond Ordinance is made, undertaken, and agreed to for the proper securing of the payment of the principal of and interest on the Series 1998 Bonds. Each shall be deemed to partake of the obligation of the contract between the City and the Holders of the Series 1998 Bonds, and shall be enforceable accordingly.

Section 7.3. Benefits of Series 1998 Bond Ordinance Limited to the City and Holders of the Series 1998 Bonds.

With the exception of rights or benefits herein expressly conferred, nothing expressed or mentioned in or to be implied from the Series 1998 Bond Ordinance or the Series 1998 Bonds is intended or should be construed to confer upon or give to any person other than the City, the Bond Insurer and the Holders of the Series 1998 Bonds, any legal or equitable right, remedy or claim under or by reason of or in respect to the Series 1998 Bond Ordinance or any covenant, condition, stipulation, promise, agreement or provision herein contained. The Series 1998 Bond Ordinance and all of the covenants, conditions, stipulations, promises, agreements and provisions hereof are intended to be and shall be for and inure to the sole and exclusive benefit of the City, the Bond Insurer and the Holders from time to time of the Series 1998 Bonds as herein and therein provided.

Section 7.4. Series 1998 Bond Ordinance Binding Upon Successors or Assigns of the City.

All the terms, provisions, conditions, covenants, warranties and agreements contained in the Series 1998 Bond Ordinance shall be binding upon the successors and assigns of the City and shall inure to the benefit of the Holders of the Series 1998 Bonds.

Section 7.5. No Personal Liability.

No recourse shall be had for the enforcement of any obligation, covenant, promise or agreement of the City contained in this Series 1998 Bond Ordinance or the Series 1998 Bonds, against any council member of the City, any officer or employee, as such, in his or her individual capacity, past, present or future, of the City, either directly or through the City, whether by virtue of any constitutional provision, statute or rule of law, or by the enforcement of any assessment or penalty or otherwise, it being expressly agreed and understood that this Series 1998 Bond Ordinance and the Series 1998 Bonds are solely corporate obligations, and that no personal liability whatsoever shall attach to, or be incurred by, any member, officer or employee as such, past, present or future, of the City or the CPW, either directly or by reason of any of the obligations, covenants, promises, or agreements entered into between the City and the Series 1998 Bondholder or to be implied therefrom as being supplemental hereto or thereto, and that all personal liability of that character against every such member, officer and employee is, by the enactment of this Series 1998 Bond Ordinance and the execution of the Series 1998 Bonds, and as a condition of, and as a part of the consideration for, the enactment of this Series 1998 Bond Ordinance and the execution of the Series 1998 Bonds, expressly waived and released. The immunity of members, officers and employees of the City and the CPW under the provisions contained in this Section 7.5 shall survive the completion of the Series 1998 Project and the termination of the Ordinance.

Section 7.6. Effect of Saturdays, Sundays and Legal Holidays.

Whenever the Ordinance requires any action to be taken on a day that is not a Business Day, such action shall be taken on the first Business Day occurring thereafter.

Section 7.7. Law and Place of Enforcement of the Ordinance.

The Ordinance shall be construed and interpreted in accordance with the laws of the State of South Carolina and all suits and actions arising out of the Ordinance shall be instituted in a court of competent jurisdiction in said State.

Section 7.8 Effect of Article and Section Headings and Table of Contents.

The heading or titles of the several Articles and Sections hereof, and any table of contents appended hereto or to copies hereof, shall be solely for convenience of reference and shall not affect the meaning, construction, interpretation or effect of the Ordinance.

Section 7.9. Appointment of Paying Agent.

First Union National Bank is hereby appointed Paying Agent for the Series 1998 Bonds.

Section 7.10. Savings Provision.

If any section, paragraph, clause or provision of this Series 1998 Bond Ordinance shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Series 1998 Bond Ordinance.

Section 7.11. Bond Insurer Treated as Bondholder.

So long as the policy of municipal bond insurance is in force with respect to the Series 1998 Bonds, the Bond Insurer shall be treated as the Holder of all Outstanding Series 1998 Bonds for purposes of Bondholder consents under Article IX and Events of Default under Article X of the General Bond Ordinance.

Section 7.12. Repealing Clause.

All resolutions, ordinances, or parts thereof inconsistent herewith shall be, and the same are hereby, repealed to the extent of such inconsistencies.

Section 7.13. Effective Date.

This Series 1998 Bond Ordinance shall be effective without the necessity of any publication upon the date on which it receives second reading.

Section 7.14. Codification.

This Series 1998 Bond Ordinance shall be forthwith codified in the Code of Ordinances in the manner required by law and shall be indexed under the general heading "$7,950,000 Water and Sewer System Revenue Refunding Bonds, Series 1998."

Section 7.15. Designation as Qualified Tax-Exempt Obligation.

The City hereby designates the Series 1998 Bonds as qualified tax-exempt obligations for purposes of Section 265(b)(3)(B)(i)(III) of the Code.

* * * *

DONE IN MEETING DULY ASSEMBLED, this 28th day of April 1998.

CITY OF ISLE OF PALMS, SOUTH CAROLINA

_____
Mayor

(SEAL)

ATTEST:

_____
City Clerk

Date of First Reading: April 21, 1998
Date of Second Reading: April 28, 1998
Ratification: April 28, 1998

EXHIBIT A

FORM OF BOND

UNITED STATES OF AMERICA
STATE OF SOUTH CAROLINA
CITY OF ISLE OF PALMS
WATER AND SEWER SYSTEM REVENUE REFUNDING BOND
SERIES 1998

ORIGINAL ISSUE DATE	MATURITY DATE	INTEREST RATE	CUSIP
		%	

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT: DOLLARS

The City of Isle of Palms, South Carolina (the "City"), is justly indebted and, for value received, hereby promises to pay to the Registered Owner (named above), or registered assigns, but solely from the revenues hereinafter mentioned and not otherwise, the Principal Amount shown above on the Maturity Date shown above (unless the within Bond shall be subject to prior redemption and shall have been duly called for previous redemption and payment of redemption price made or provided for), upon presentation and surrender of this Series 1998 Bond at the corporate trust office of First Union National Bank in Charlotte, North Carolina (the "Paying Agent"), and to pay interest, but solely from the revenues hereinafter mentioned and not otherwise, on such principal amount from the date hereof at the Interest Rate per annum shown above until the City's obligation with respect to the payment of such principal sum shall be discharged. Interest on this Series 1998 Bond is payable semiannually on June 1 and December 1 of each year commencing December 1, 1998, until this Series 1998 Bond matures, and shall be payable by check or draft mailed to the person in whose name this Series 1998 Bond is registered on the registration books of the City maintained by First Union National Bank in Columbia, South Carolina, as registrar (the "Trustee") at the close of business on the fifteenth (15th) day of the calendar month preceding each semiannual interest payment date. The principal, redemption premium, if any, and interest on this Series 1998 Bond are payable in any coin or currency of the United States of America which is, at the time of payment, legal tender for public and private debts; provided, however, that interest on this fully registered Bond shall be paid by check or draft as set forth above.

The terms and provisions of this Series 1998 Bond are continued on the reverse side hereof and such continued terms and provisions shall for all purposes have the same effect as though fully set forth at this place.

Under the laws of the State of South Carolina, the principal of and interest on this Series 1998 Bond are exempt from any and all State, City, municipal and other taxation whatsoever, except for inheritance, estate or transfer taxes.

It is hereby certified, recited and declared that all acts, conditions and things required by the Constitution and statutes of the State of South Carolina to exist, to happen and to be performed precedent to and in the issuance of this Series 1998 Bond, do exist, have happened and have been performed in due time, form and manner as required by law; that the series of which this Series 1998 Bond is a part does not exceed any constitutional or statutory limitation of indebtedness; and that provision has been made for the payment of the principal of and interest on this Series 1998 Bond and the series of which it is one, as provided in the Bond Ordinance (hereinafter defined).

This Series 1998 Bond shall not be entitled to any benefit under the Bond Ordinance (hereinafter defined), nor become valid or obligatory for any purpose, until the certificate of authentication hereon shall have been duly executed by the Trustee.

THIS SERIES 1998 BOND HAS BEEN ISSUED UNDER THE PROVISIONS OF TITLE 6, CHAPTERS 17 AND 21, CODE OF LAWS OF SOUTH CAROLINA, 1976, AS AMENDED, AND DOES NOT CONSTITUTE AN INDEBTEDNESS OF THE CITY WITHIN STATE CONSTITUTIONAL PROVISIONS (OTHER THAN ARTICLE X, SECTION 14, PARAGRAPH 10 OF THE SOUTH CAROLINA CONSTITUTION AUTHORIZING OBLIGATIONS PAYABLE SOLELY FROM SPECIAL SOURCES NOT INVOLVING REVENUES FROM ANY TAX OR LICENSE). THIS SERIES 1998 BOND AND THE BONDS OF THE SERIES OF WHICH IT IS ONE, INCLUDING INTEREST THEREON, ARE PAYABLE SOLELY FROM THE NET REVENUES HERETOFORE MENTIONED WHICH ARE PLEDGED TO THE PAYMENT THEREOF AND THE CITY IS UNDER NO OBLIGATION TO PAY THE SAME EXCEPT FROM SUCH NET REVENUES. THIS SERIES 1998 BOND AND THE BONDS OF THE SERIES OF WHICH IT IS ONE SHALL NOT CONSTITUTE A DEBT OF THE CITY, NOR A CHARGE, LIEN OR ENCUMBRANCE, LEGAL OR EQUITABLE, UPON ANY PROPERTY OF THE CITY OR ON ANY INCOME, RECEIPTS OR REVENUES THEREOF, OTHER THAN THE AFORESAID NET REVENUES OF THE SYSTEM PLEDGED THERETO. NO RECOURSE SHALL BE HAD FOR THE PAYMENT OF THIS SERIES 1998 BOND OR THE INTEREST THEREON AGAINST THE GENERAL FUND OF THE CITY AND NEITHER THE CREDIT NOR THE TAXING POWER OF THE CITY SHALL BE DEEMED TO BE PLEDGED THERETO. THE FULL FAITH, CREDIT AND TAXING POWERS OF THE CITY ARE NOT PLEDGED TO THE PAYMENT OF THE PRINCIPAL OF OR INTEREST ON THIS SERIES 1998 BOND.

IN WITNESS WHEREOF, the City of Isle of Palms, South Carolina, has caused this Series 1998 Bond to be executed in its name by the manual or facsimile signature of the Mayor of the City and attested by the manual or facsimile signature of the City Clerk of the City under the seal of the City impressed, imprinted or reproduced hereon.

CITY OF ISLE OF PALMS,
SOUTH CAROLINA

By: (Exhibit)

Mayor

(SEAL)

ATTEST:

(Exhibit)
City Clerk

(FORM OF TRUSTEE'S CERTIFICATE OF AUTHENTICATION)

This Series 1998 Bond is one of the Bonds described in the within-mentioned Ordinance of City of Isle of Palms, South Carolina.

FIRST UNION NATIONAL BANK, Trustee

Dated: _____ By: _____
Authorized Officer

(REVERSE SIDE OF BOND)

UNITED STATES OF AMERICA
STATE OF SOUTH CAROLINA
CITY OF ISLE OF PALMS
WATER AND SEWER SYSTEM REVENUE REFUNDING BOND
SERIES 1998

This Series 1998 Bond is one of an authorized series of Bonds of the aggregate principal amount of Seven Million Nine Hundred Fifty Thousand Dollars ($7,950,000) of like date of original issue, tenor and effect, except as to number, date of maturity, principal amount, registered owner and rate of interest, issued by the City for the purpose of (i) refunding the Prior Bonds, (ii) funding the Debt Service Reserve Fund, and (iii) paying certain Cost of Issuance (terms as defined in the Bond Ordinance referred to below). This Series 1998 Bond and the series of Bonds of which it is one are authorized to be issued and are issued under, pursuant to and in full compliance with the Constitution and statutes of the State of South Carolina, including particularly Title 6, Chapters 17 and 21, of the Code of Laws of South Carolina, 1976, as amended (collectively the "Act"). This Series 1998 Bond and the series of Bonds of which it is one are also authorized to be issued and are issued under and pursuant to a General Bond Ordinance enacted on February 11, 1991, and a Series 1998 Bond Ordinance of the City Council of the City duly enacted on April 28, 1998 (collectively, the "Bond Ordinance"), under the Act which Bond Ordinance has been duly codified and indexed as prescribed by law.

The Bond Ordinance contains provisions defining terms, including the properties comprising the System; sets forth the revenues pledged for the payment of the principal of and interest on this Series 1998 Bond and the bonds of other series heretofore or hereafter issued on a parity herewith under the Bond Ordinance (together, the "Bonds"); sets forth the nature, extent and manner of enforcement of the security of this Series 1998 Bond and of such pledge, and the rights and remedies of the holder hereof with respect thereto; sets forth the terms and conditions upon which and the extent to which the Bond Ordinance may be altered, modified and amended; sets forth the terms and conditions upon which this Series 1998 Bond is issued upon which other bonds may be heretofore or hereafter issued payable as to principal, premium, if any, and interest on a parity with this Series 1998 Bond and equally and ratably secured herewith; sets forth the rights, duties and obligations of the City thereunder; and sets forth the terms and conditions upon which the pledge made in the Bond Ordinance for the security of this Series 1998 Bond and upon which the covenants, agreements and other obligations of the City made therein may be discharged at or prior to the maturity or redemption of this Series 1998 Bond with provisions for the payment thereof in the manner set forth in the Bond Ordinance. Reference is hereby made to the Bond Ordinance to all of the provisions of which any holder of this Series 1998 Bond by the acceptance hereof thereby assents. The provisions of the Act and the Bond Ordinance shall be a contract with the holder of this Series 1998 Bond.

The Series 1998 Bonds and the interest thereon are special obligations of the City payable solely from, and secured equally and ratably by a pledge of and lien upon, the Revenues (as defined in the Bond Ordinance) derived by the City from the System after adequate provision for operation and maintenance expenses (defined in the Bond Ordinance as Net Revenues), and on a parity with any Series of Bonds (as defined in the Bond Ordinance) hereafter issued under the Bond Ordinance payable from such Net Revenues on a parity and equally and ratably secured therewith.

The Series 1998 Bonds maturing on or after December 1, 2009, shall be subject to redemption prior to maturity, at the option of the City, on and after December 1, 2008, in whole or in part at any time in any order selected by the City, at par plus accrued interest on such principal amount to the date fixed for redemption.

The Series 1998 Bonds maturing December 1, 2013, are also subject to mandatory sinking fund redemption at par plus accrued interest to the redemption date on December 1, 20___, and each December 1 thereafter, to and including December 1, 2013, in the following principal amounts on the dates specified below:

Year	Principal Amount

[THE FOREGOING PARAGRAPH WILL ONLY BE USED IF J.C. BRADFORD RECOMMENDS ONE OR MORE TERM BONDS.]

If less than all the Series 1998 Bonds of any maturity are called for redemption, the Series 1998 Bonds of such maturity to be redeemed shall be selected by lot or, in the event the Series 1998 Bonds are in book-entry only form, then in accordance with procedures established by the securities depository. In the event this Series 1998 Bond is redeemable, as aforesaid, and shall be called for redemption, notice of the redemption hereof, describing this Series 1998 Bond and specifying the redemption date and the premium payable upon such redemption, shall be given by the Trustee by first class mail, postage prepaid, to the registered owner thereof not less than thirty (30) days and not more than sixty (60) days prior to the redemption date at the last address appearing upon the registration books of the City. If this Series 1998 Bond be redeemable and shall have been duly called for redemption and notice of the redemption hereof mailed as aforesaid, and if on or before the date fixed for such redemption, payment hereof shall be duly made or provided for, interest hereon shall cease to accrue from and after the redemption date hereof.

This Series 1998 Bond is transferable, as provided in the Bond Ordinance, only upon the books of the City kept for that purpose at the principal office of the Registrar by the registered owner in person or by his duly authorized attorney upon surrender of this Series 1998 Bond together with a written instrument of transfer satisfactory to the Trustee duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Bond

or Bonds of the same aggregate principal amount, rate of interest and maturity shall be issued to the transferee in exchange therefor as provided in the Bond Ordinance. The City, the Registrar and the Paying Agent may deem and treat the person in whose name this Series 1998 Bond is registered as the absolute owner hereof for the purpose of receiving payment of or on account of the principal or redemption premium, if any, hereof and interest due hereon and for all other purposes.

To the extent and in the manner permitted by the terms of the Bond Ordinance, the provisions of this Series 1998 Bond or of the Bond Ordinance, or any ordinance amendatory thereof or supplemental thereto, may be amended or modified by the City with the written consent of the holders of at least sixty-six and two-thirds percent (66-2/3%) in principal amount of the Bonds then outstanding under the Bond Ordinance (including the Bond of the series of which this Series 1998 Bond is one); provided, that no such amendment or modification shall permit a change in the date of maturity of any installment of principal hereof or date of optional or mandatory redemption of any Bond or the date of payment of interest thereon or a reduction in the principal amount or redemption price thereof or rate of interest thereon without the consent of the holder of each such Bond affected thereby, or shall reduce the percentage of the principal amount of Bonds, the consent of the holders of which is required by the Bond Ordinance to effect such an amendment or modification.

_____ ("_____"), New York, New York, has delivered its municipal bond insurance policy with respect to the scheduled payments due of principal of and interest on this Bond to First Union National Bank, or its successor, as paying agent for the Bonds (the "Paying Agent"). Said Policy is on file and available for inspection at the principal office of the Paying Agent and a copy thereof may be obtained from _____ or the Paying Agent.

4/28/98
ADULC
HEARG

PUBLIC HEARING
ISLE OF PALMS COMPREHENSIVE PLAN
April 28, 1998, 6:30 p.m.

A public hearing to receive comments on the proposed Isle of Palms Comprehensive Plan was opened by Mayor Bunch at 6:30 p.m. on April 28, 1998, in City Hall Council Chambers. Mayor Bunch turned the hearing over to Planning Consultant Lee Batchelder who explained that the plan was developed over the last five years and was adopted in December 10, 1997, by City Council. At that time, the plan did not meet one of the requirements of State law which is that the plans include not only the goals and strategies, but also the implementation time frames of these goals. The Planning Commission has added these time frames to the plan and the current draft dated March 11, 1998 includes all necessary information recommended by the Planning Commission.
See Comprehensive Plan attached hereto.

Mr. Batchelder opened the floor to comments from the public. Mr. Guy Taylor, 625 Ocean Boulevard, pointed out the timing on page 28, strategy 1.2, which allows municipalities such as Isle of Palms and Charleston County to work together to zone unincorporated areas between the Isle of Palms and Mt. Pleasant mainland. He suggested that since the County is now in the process of making their own comprehensive plan that we work with the County now and not wait 4 years to resolve the issue.

As there were no further comments, the public hearing was closed at 6:35 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin
City Clerk

A
Comprehensive Plan
for

Isle of Palms, South Carolina

Prepared by the
Isle of Palms Planning Commission

March 11, 1998

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INTRODUCTION

In 1994, the State of South Carolina adopted the Comprehensive Planning Enabling Act. This Act revised the State's planning laws, including the process by which municipalities may develop and adopt comprehensive plans, and gave local governments until May 4, 1999 to bring their planning programs and regulatory ordinances into compliance. The Isle of Palms Comprehensive Plan has been prepared in accordance with the 1994 Act. During the many months of preparation, numerous workshops and public hearings were held and many experts in various fields were consulted. A list of meetings at which the plan was discussed, and the topics discussed at those meetings appears in Appendix B. All meetings were open to the public and public participation in the planning process was encouraged.

This Comprehensive Plan is intended to document the history of development on Isle of Palms, identify the community's problems and needs, and articulate a vision for its future. The Plan is also intended to help guide future decision-making in matters affecting the physical, social, and economic growth, development and redevelopment of the community. This Plan is not a final product; it is part of a continuing planning process and should be updated and revised as new information becomes available or as new problems and needs arise.

The Plan includes seven major elements: Population, Economic, Natural Resources, Cultural Resources, Community Facilities, Housing, and Land Use. Preceding these elements is an overall vision statement and brief description of the island's location and history. Each element includes background information, and where appropriate, may also include a list of key issues and a set of goals with strategies and time frames for implementing the goals.

Vision Statement

Isle of Palms has developed into a premier barrier island residential community with a variety of housing styles, commercial uses and recreational facilities. Despite the extensive development of the island, the natural resources that make Isle of Palms such a wonderful place to live and visit remain intact and in good condition. Measures that will enhance the existing character of the island as a quality place to live, and protect the environment both on and around the island, must be taken to guide development and preserve the quality life for generations to come.

LOCATION AND HISTORY

Location and Climate

Isle of Palms is a seven mile long barrier island located eight miles east of Charleston on the South Carolina coast. This long and relatively narrow island varies in width from .35 miles to 1.6 miles and its slightly curving shoreline has an orientation of southwest to northeast.

For descriptive purposes, the end of the island nearest Charleston is referred to as the "west" end while the opposite end of the island is referred to as the "east" end. The total area of the island is four and one-half square miles.

The island is bounded on the north by Hamlin Creek and the Intracoastal Waterway, on the east by Dewees Inlet and Dewees Island, on the south by the Atlantic Ocean, and on the west by Breach Inlet and Sullivan's Island.

The average annual temperature is 66° F, with a low monthly average of 50° in January and a high monthly average of 81° in July and August. Precipitation averages 46.8 inches annually and varies from 2.1 inches in November to 6.2 inches in August.

History

Long Island, as Isle of Palms was known until 1898, served for many years as a place of refuge and recreation, and during the American Revolution, as a staging area for troops. In fact, Breach Inlet at the west end of the island derives its name from an event in 1776, when Sir Henry Clinton's British troops landed on Long Island and attempted to cross the inlet to Sullivan's Island to attack the American fort from the rear. Clinton's troops were intercepted by American troops, led by Colonel William Thomson, and repulsed as they attempted to "breach" the treacherous waters of the inlet, thus giving us Breach Inlet.

In 1897, the first house was constructed on the island by Nicholas Sottile. The next year, Dr. Joseph S. Lawrence changed the name of the island to Isle of Palms and provided the first overland access by means of a trolley rail line running from Mount Pleasant across Sullivan's Island to Isle of Palms. Dr. Lawrence was a physician and business entrepreneur who wanted to create a holiday resort. A restaurant and ferris wheel were opened for island visitors the following year and in 1902, the Seashore Hotel was completed.

As the island's popularity continued to increase, a long, covered pavilion, which stood until the late 1930's, was constructed along the beach. However, in 1924, Isle of Palms was effectively closed when the ferry service from Charleston to Mount Pleasant was discontinued due to financial difficulties.

With the opening of the Grace Memorial Bridge in 1929, linking Charleston and Mount Pleasant, and the advent of other road and bridge improvements, it

soon became possible to reach Isle of Palms by automobile. Isle of Palms, Incorporated, which was formed to capitalize on the improved accessibility of the island, inaugurated a new program of improvements on the island including paving of roads. But the effects of the Great Depression cut short these plans and in 1934, the Hardaway Contracting Company took control of the island. Once again, however, Hardaway's efforts failed to generate a return on investment and the venture failed.

In 1944, J. C. Long, a Charleston attorney, purchased the Hardaway interests and otherwise unowned portions of the island and formed a new land development company called The Beach Company. Mr. Long immediately began to make major improvements on the island and the first substantial development on Isle of Palms began.

Residential development began on the western end of the island where many of the homes date back to the 1940's. Residential subdivision and construction continued through the 1950's and into the 1960's with the development of Forest Trail and much of the surrounding area beginning in the late 1960's. In 1975, the City approved plans for the development of a "recreational-oriented residential community" at the eastern end of the island. This development by the Sea Pines Company soon became known as Wild Dunes. More recently, 88 residential lots were platted in 1986 on accreted land along Ocean Boulevard between Breach Inlet and 10th Avenue. The current year-round population of the island is estimated at 5,000 people with a peak population of 50,000 people during major summer holiday weekends.

In 1953, the island was incorporated into the City of Isle of Palms by an Act of the Legislature. The City currently has a council form of government with a Mayor and eight City Councilmembers, each elected to four-year terms. The City also employs a City Administrator to manage daily affairs of the City.

Commercial development on the island has always centered around Ocean Boulevard between 10th Avenue and 14th Avenue, also known as the "Front Beach" area. Over the years, the type of buildings have changed from open air pavilions for seasonal activities to more substantial enclosed buildings and shopping centers housing businesses which operate year-round. The Island Center on Palm Boulevard opened in 1959. The Pavilion Shops opened in 1989 and the Ocean Park shopping center opened in 1992. Also, the Sea Cabins condominiums, which are used mainly for seasonal occupancy, opened in 1980 and 1981.

Isle of Palms has experienced many storms and hurricanes but none as devastating as Hurricane Hugo which hit the South Carolina coast at midnight on September 21, 1989. This category four hurricane damaged every structure on the island and destroyed more than 200 structures.

In October of 1993, the Isle of Palms Connector opened providing direct access between Isle of Palms and Mount Pleasant over a fixed span bridge. The connector has certainly improved the ability of residents to evacuate in times of emergency; and while it has also brought an increase in total traffic during peak summer months, the daily quality of life for the people of Mount

Pleasant, Sullivan's Island and Isle of Palms has been improved by eliminating the traffic gridlock of the past.

POPULATION

Background

An estimated 5,000 people now live on Isle of Palms, although the 1990 Census indicated a population of only 3,680 people. The Census undercount can be attributed to the timing of the survey only five months after Hurricane Hugo severely damaged or destroyed many of the homes on the island. During the summer beach season, the island's population rises to 12,000 people and may increase to as many as 50,000 people during peak weekends such as Memorial Day, Fourth of July and Labor Day based on Police Department estimates.

Over the next five years, the year-round population of Isle of Palms is not expected to increase significantly. This decline in the rate of population growth can be attributed to several factors: A decreasing supply of residential development sites on the island, especially sites aimed at year-round residents; and a continuing decline in the average number of persons per household. However, due to the expected growth in tourism, the population of the East Cooper and Daniel Island areas, and the number of seasonal rental units on the island, the seasonal population is expected to continue to increase.

Census counts show an increase in the percentage of island residents 60 years and older from 7.5 percent in 1970 to 18 percent in 1990. The 1990 percentage is significantly higher than metro Charleston's 12 percent. During the same time period, the percentage of the island's population 14 years and under has decreased from 32.1 percent in 1970 to 16.3 percent in 1990. These trends are expected to continue.

Demographics

Population

Total population (year-round) - Isle of Palms [Census]
1960- 1,183 1970- 2,657 1980- 3,421 1990- 3,680
Current population is estimated by the City Administrator to be 5,000.

% increase 1960-70: 125% 1970-80: 29% 1980-90: 8%

Total population (daily peaks during beach season) - Isle of Palms
Typical weekend - 12,000 estimated
Holiday - 50,000 estimated

These numbers are from Police Department estimates and represent a conservative estimate of the total number of people on the island, including transient daily visitors.

Total population (approximate) - East Cooper
[Berkeley Charleston Dorchester Council of Governments (COG)]
1960- 17,500 1970- 23,000 1980- 33,200 1990- 45,300

% increase 1960-70: 31% 1970-80: 44% 1980-90: 36%

Total population - Tri-County Region (Berkeley, Charleston and Dorchester counties) [Census]
1960- 278,961 1970- 336,125 1980- 430,724 1990- 506,875

% increase 1960-70: 20% 1970-80: 28% 1980-90: 18%

Total population - 14 years and under as percent of total pop. [Census]

Isle of Palms

1970- 32.1% 1980- 18.6% 1990- 16.3%

Charleston SMA

1970- 32.3% 1980- 24.6% 1990- 23.7%

Total population - 60 years or older as percent of total pop. [Census]

Isle of Palms

1970- 7.5% 1980- 11.7% 1990- 18%

Charleston SMA

1970- 8.1% 1980- 10.3% 1990- 12%

Income

Per capita income - median [Census]

Isle of Palms

1980 - $9,177 (1979 dollars) 1990 - $25,421 (1989 dollars)

Mount Pleasant

1980 - $9,038 1990 - $18,931

Charleston County

1980 - $6,358 1990 - $13,068

Household income - median / mean [Census]

Isle of Palms

1980 - $23,031 / 24,096 1990 - $47,702 / 60,682

Households

Total households - Isle of Palms [Census]

1970 - 821 1980 - 1,305 1990 - 1,482

Persons per household [Census]

Isle of Palms

1970 - 3.23 1980 - 2.65 1990 - 2.48

Tri-county Region

1970 - 3.45 1980 - 2.98 1990 - 2.74

Vacant Residential Development Sites (fall 1995)

Total sites (single-family lots and multi-family units): approx. 975

Vacant single-family lots - 825

Key Issues

- *Dealing with the impact of a growing year-round population of retirement age (60 years and over) people.*
- *Dealing with the impact of a growing seasonal population.*

Goals and Implementation Strategies

Goal 1: Improve services for residents.

Strategy 1.1 The City should investigate the possibility of increasing emergency medical services stationed on the island. (3 years)

Strategy 1.2 Recreational opportunities for retirement age residents should be expanded or added. Possibilities include adding safe walking areas on the island and opening a library and a community pool (see Strategy 4.1, Strategy 4.2, Strategy 4.6, and Strategy 4.7 under Community Facilities).

Goal 2: Balance the needs of island residents with seasonal visitors.

Strategy 2.1 Support commercial development only within the parameters as set by the existing zoning regulations and consistent with the City's established character as a residential community.

While the needs of island residents should be paramount, efforts should be made to adjust the level of city services to meet the needs of seasonal visitors as well. (Ongoing)

ECONOMIC

Background

Isle of Palms is primarily a residential community with world-class resort amenities and a relatively large commercial base when compared to most other barrier island communities in the area. Of the approximately 2,880 acres on the island, approximately 40.6 acres or 1.4 percent of the island is zoned commercial, excluding resort amenities within the gated section of Wild Dunes. Only a small portion of the commercially zoned land remains undeveloped. The island's economic diversity provides a strong tax base and has allowed property taxes to remain relatively low when compared to other municipalities within the Charleston area.

Currently, approximately 65 percent of the island's total housing units are assessed at the six percent tax rate rather than the four percent residential tax rate. This indicates that most homes on the island are used as second homes or rental units. The Homestead Exemption, which allows for a reduction in property taxes, applies to approximately 16 percent of the island's total housing units.

The major economic force on Isle of Palms is the tourism industry. With resort and conference facilities, three marinas, two championship golf courses, a world-class tennis facility, waterfront restaurants and seven miles of beach, Isle of Palms is a very attractive tourist destination. A visitor profile study conducted in 1993 focused on visitors from outside Charleston County and found that visitors to Isle of Palms typically stay longer, come in larger groups and are more likely to be repeat visitors when compared with visitors to other destinations in the Charleston area. The primary purpose for visiting Isle of Palms cited in the study was access to the beach. More than 5 million people visit the Charleston area each year making tourism the number one industry in the area.

Wild Dunes

The gated resort community of Wild Dunes includes the major resort, conference, golf and tennis facilities on the island. Destination Wild Dunes Incorporated (DWD) owns and operates these facilities and also manages approximately 320 of the approximately 520 units which are actively rented for short term use within Wild Dunes. Short term rental of these units in-season is reaching capacity while unoccupied units remain during the off-season. The Planned Residential Development, "PRD" zoning district which applies to most of the Wild Dunes gated community allows up to 350 inn rooms, none of which have been constructed to date. However, DWD plans to open a 93 room inn in 1997.

Key Issues

- *Maintenance of a sound tax base on the island.*
- *Maintenance of appropriate level of tourism-oriented commercial development.*
- *Maintenance of commercial services for island residents.*

Goals and Implementation Strategies

Goal 1: Avoid over intensification of tourism-oriented development and keep the island an attractive place for people to live. This will insure that Isle of Palms remains an attractive destination for tourists.

Strategy 1.1 Continue to improve services for island residents and assist in the support of those businesses on the island which serve the needs of island residents. (Ongoing)

Goal 2: Maintenance of the island's tax base.

Strategy 2.1 Monitor the percentage of homes which utilize the homestead exemption or the six percent tax rate assessment instead of the four percent residential rate to anticipate possible reductions in the residential tax base. (Ongoing)

Strategy 2.2 Lobby the State Legislature to change the recently adopted state law which incorrectly allows non-residents of South Carolina who own property within the state to claim the four percent residential property tax rate instead of the six percent rate. The wording of this law, which was passed in the 1995 session, is confusing in that it may allow non-residents to claim the lower tax rate although State legislators have stated that this was not their intent in adopting the law which included this wording. (Completed)

Strategy 2.3 Support accommodations fee to generate City revenues and balance the funding burden among visitors and residents. (Ongoing)

NATURAL RESOURCES

Background

Isle of Palms, like most South Carolina barrier islands, is characterized by a beach and dune ridge system, with an extensive tidal marsh along the northern side of the island. The island is surrounded by navigable waters and provides many opportunities for accessing the water. Ground elevations on the island range from 17 feet mean sea level (MSL) at points along a ridge on the ocean side of the island to sea level although the topography of the island is relatively flat with an average ground elevation above mean sea level of only eight to ten feet. Prior to development, the island was covered by maritime forest.

The mean tide range, low tide to high tide, is 5.2 feet with the spring tide range increasing to 6.1 feet. Hurricane water levels are much higher with the expected 100 year frequency tide levels reaching elevation 12 feet MSL and wave crests up to elevation 18.6 feet MSL. The storm surge from Hurricane Hugo covered most of the island with peak water levels at about elevation 15 or 16 feet MSL along the beach and elevation 12 to 13 feet MSL along the back of the island.

Because of the low ground elevations, virtually all of the island lies within a Special Flood Hazard Area of the National Flood Insurance Program. The most common flood zone designations on the island are AE and VE zones, which delineate the statistical threat of flooding from a "100 year hurricane", for which there is a one percent probability of occurring in any given year. Pockets of low elevation coupled with storm drainage that is significantly influenced by the ebb and flow of the tides, are causes for serious accumulations of storm water whether generated by heavy rainfall or storm surge.

To minimize the potential for property damage due to flood conditions, the City adopted a comprehensive set of regulations in 1983, which are found in Title 5, Chapter 2 of the Code of the City of Isle of Palms. The City is in compliance with the requirements of the Federal Emergency Management Agency, the federal agency responsible for administering the National Flood Insurance Program. Recently, the City adopted zoning regulations to require certain design features and types of materials in the construction of new fences on the island to help reduce the potential for property damage caused by debris during flood conditions.

Despite the susceptibility of the island to flooding and coastal storms, the beautiful sandy beaches, marshes, creeks, ocean, clean air, trees, fish and wildlife make Isle of Palms a very attractive place to live and recreate. Protection of these natural resources is essential to maintaining a high quality of life on Isle of Palms.

Water Quality

In 1991, an ongoing program of water quality monitoring sponsored by the South Carolina Department of Health and Environmental Control (SCDHEC) began in the East Cooper area along the Intracoastal Waterway from Charleston harbor to McClellanville. This program, called the East Cooper Non point Source Management Project and funded by SCDHEC and the Environmental Protection Agency, monitored water quality at 51 sites in the study area. Three test sites are located on Isle of Palms where drainage ditches empty into the Waterway. The South Carolina Department of Health and Environmental Control also monitors shellfish beds in the Waterway. There is no ongoing program of water quality testing of ocean waters in the area.

Results of the ongoing testing to date indicate that of the 51 water quality testing sites in the study area, as many as 41 sites have not met water quality safety standards for harvesting oysters and 26 sites have not met water quality safety standards for swimming. Tests at the three Isle of Palms monitoring sites and in the Waterway adjacent to the island have revealed that the water quality does not meet shellfish harvesting standards and that the Waterway along the island generally does not meet water quality standards for swimming.

Pollutants found include nutrients, pesticides and heavy metals; also, fecal coliform bacteria found in high levels, which is indicative of failing septic systems or poor sewage treatment systems, was identified as the primary pollutant of concern. Fecal coliform bacteria levels in ditches around the Forest Trail area were found to be particularly high. There is currently only one publicly available boat sewage pump-out station on the island at Wild Dunes Yacht Harbor.

It is too soon to tell if water quality in the area is declining. To determine this, the monitoring program must continue. To correct existing water quality problems, the Clean Water Council has prepared a series of "best management practices" involving public education and local government regulations.

Beach

The shoreline of Isle of Palms has a positive sediment budget with sediments bypassing Dewees Inlet and moving onto the shoreline adjacent to Wild Dunes in the form of large sand shoals. Sediments from these shoals then move laterally along the shoreline with a majority of sediments moving west.

State regulatory responsibility for protecting the beach and dune system rests with the Office of Ocean and Coastal Resource Management (OCRM), which is a division of the South Carolina Department of Health and Environmental Control (SCDHEC). This state agency was created in 1977 as the South Carolina Coastal Council when the state legislature adopted the Coastal Zone Management Act. The Act also established the first comprehensive set of regulations for protecting coastal resources in the eight South Carolina

coastal counties. In 1988, SCDHEC's jurisdiction on the beachfront was amended by passage of the Beachfront Management Act, which was further amended in 1990.

Prior to passage of the state Coastal Zone Management Act, Isle of Palms created the Beach Patrol and Control Board in 1970 and adopted the current set of regulations with the passage of the Beach and Sand Dune Protection Ordinance of 1974. The Board conducts hearings and regulates activities affecting the beach and dune system.

The Isle of Palms Local Comprehensive Beach Management Plan prepared by Applied Technology and Management, Incorporated, in 1993, identifies three major conclusions from a review of recent beach profile plots from the Office of Ocean and Coastal Resource Management:

1. Hurricane Hugo caused a significant loss of dune and reduction in dune height along much of the ocean shoreline; the post-Hugo dune construction project resulted in a dune elevation generally two to four feet below the pre-Hugo dune elevation;

2. Between 1988 and 1993, the beach in the vicinity of Mariner's Walk to Beachwood East has experienced the greatest fluctuation, due to sand spreading from a previous location of a shoal attachment;

3. Beaches along the inlet margins of both Dewees Inlet and Breach Inlet tend to be steeper and narrower than beaches along the ocean shoreline.

The shoreline area most susceptible to erosion lies between 46th Avenue and Dewees Inlet while the western 1.5 miles of shoreline has long term accretion rates averaging approximately five feet per year. The plan was adopted by City Council but has not yet been approved by the Office of Ocean and Coastal Resource Management because of technicalities involving such things as parking and beach access.

Wildlife and Vegetation

There are six species of birds which are listed on the federal endangered or threatened list which may be found in the area. The endangered species are the bald eagle, Bachman's warbler, wood stork and red-cockaded woodpecker. Threatened birds are the piping plover and peregrine falcon.

The Loggerhead sea turtle, a threatened species, visits the island to lay her eggs along the beach. However, visits have declined as the island has developed.

No federally listed endangered or threatened plants are known to be located on the island.

The primary tree species on the island are palmetto, live oak, loblolly pine, wax myrtle, and crepe myrtle. In 1989, the City adopted its first tree

protection ordinance to prevent parcels from being completely cleared during development. Also in recent years, Palm Boulevard has been lined with palmetto trees through a privately organized and funded "plant-a-palm" program.

Key Issues

- *Maintenance and improvement of water quality.*
- *Protection of air quality.*
- *Protection of beach, dunes and marsh lands.*
- *Protection of wildlife and vegetation.*

Goals and Implementation Strategies

Goal 1: Continuation of the East Cooper water quality monitoring project.

Strategy 1.1 Continue to support and assist the Clean Waters Council and other local and state agencies involved in the water quality monitoring project by promoting the project and recognizing volunteers. (Ongoing)

Strategy 1.2 Investigate starting a water quality monitoring program on the ocean side of the island and promote such a program in the Charleston area. (2 years)

Goal 2: Promote awareness of water quality problems around the island.

Strategy 2.1 Use signs or other means to warn the public of unsafe swimming conditions during periods when water quality falls below the accepted standards for safe swimming. (2 years)

Goal 3: Reduce nonpoint source pollution.

Strategy 3.1 Encourage use of appropriate best-management practices by island residents. (2 years)

Strategy 3.2 Enact laws prohibiting the disposal of any hazardous/toxic material (e.g. used motor oil, antifreeze, paint, pesticides, etc.) in ditches, storm drains, wetlands, onto the ground, directly into surface or ground water, or in any other manner that could impact surface ground water. (2 years)

Strategy 3.3 Develop a plan to insure that septic systems work properly, especially septic systems in areas where water quality monitoring programs indicate pollution levels beyond state standards, or functional problems with specific septic systems are identified. (2 years)

Strategy 3.4 Increase sewer treatment capacity and give priority in extending sewer service to those areas which were developed before the present septic system permitting standards were adopted. (Ongoing)

Strategy 3.5 Support efforts to increase availability of boat sewage pump-out facilities in the immediate area. (2 years)

Strategy 3.6 Consider enacting zoning regulations to restrict the total impervious surface coverage on residential lots. (2 years)

Strategy 3.7 Eliminate the zoning requirement for paving all required parking areas. (Completed)

Strategy 3.8 Support efforts to dredge Hamlin Creek and Hamlin Creek Extension and to open the Extension to the Intracoastal Waterway to improve the natural daily tidal flushing action. (Ongoing)

Goal 4: Protect the marsh lands, dune system and beaches on the island.

Strategy 4.1 Continue to promote awareness of the value of a viable dune and marsh system and assist residents and other agencies in protecting the dunes. (Ongoing)

Strategy 4.2 Adopt a beach management plan which satisfies the requirements of the Office of Ocean and Coastal Resource Management and includes an emergency erosion plan to address beach erosion problems. (1 year)

Strategy 4.3 Consider incorporating all matters relating to beach regulations into the Isle of Palms zoning code. (Completed)

Goal 5: Maintenance of wildlife and vegetation.

Strategy 5.1 Continue to protect trees and encourage appropriate use of trees and other vegetation to support wildlife. (Ongoing)

CULTURAL RESOURCES

Background

Although Isle of Palms served a variety of purposes prior to its development as a residential/resort community, very little remains in the way of historic buildings or archeological sites. Currently, there are no sites on the island listed in the National Register of Historic Places. A marker in the first block of Charleston Boulevard tells of Lord Cornwallis and the British troops who briefly occupied the island during the American Revolution.

The Ocean Boulevard commercial district or "front beach" area was once the site of open air pavilions and amusement rides although none of these buildings remain. The office building at the corner of 10th Avenue and Palm Boulevard was once a hotel and the house located next to City Hall was originally the station for the trolley that connected the island to Sullivan's Island and Mount Pleasant. An exhibit on the island's history is on display at the Museum on the Common in Mount Pleasant.

Key Issues

- *Awareness of the island's history*

Goals and Implementation Strategies

Goal 1: Promote awareness of the history of the island.

Strategy 1.1 Commemorate the Revolutionary War battle at Breach Inlet with a marker or memorial which could be incorporated into the design of the new bridge. (3 years)

Strategy 1.2 Investigate the possibility of opening a library on the island and include an area for books and other information related to Isle of Palms and the surrounding area (see Strategy 4.2 under Community Facilities).

COMMUNITY FACILITIES

Background

Public safety

Isle of Palms is currently served by a police force of 17 sworn officers and seven auxiliary staff. The heavy volume of vehicular traffic, parking, and the safety of bicyclists and pedestrians are currently problems. on the island. Also, corrective action may be necessary in the future as the number of boats and jet skis on waters around the island increases.

The island has two fire stations which house six vehicles and two boats. The Fire Department includes 18 paid firefighters and 10 volunteers. The city's current ISO (Insurance Service Organization) classification is four. Currently, there are no advanced care Emergency Medical Service vehicles stationed on the island, although more than 75 percent of the calls for assistance are medically and/or safety related. The City does have at least four emergency medical technicians on duty each day with training and authorization to use an Automated Defibrillator (AED) which is carried on the First Responder Vehicle (Squad 1). During the peak summer months, most of the calls for medical assistance are from day visitors to the island.

An emergency preparedness plan was developed following hurricane Hugo.

Water

Isle of Palms has developed a two-pronged approach for meeting current and future needs for providing potable water which satisfies EPA drinking water standards; ground source water on the island will be combined with surface water from the Charleston Commissioners of Public Works, the largest water and sewer utility in the area. Although abundant on Isle of Palms, ground source water from wells has high, naturally occurring concentrations of fluoride. To improve ground source water quality to EPA standards, a Reverse Osmosis water treatment facility was constructed and placed in service in 1993. However, this facility provides only a portion of the potable water needed for the community. In 1994, the Isle of Palms Commissioners of Public Works, and the adjacent Town of Sullivan's Island, initiated a project to buy potable surface water from the Charleston Commissioners of Public Works.

A water main has been constructed under Charleston Harbor from Fort Johnson to Sullivan's Island, across Sullivan's Island, and under Breach Inlet to connect with the Isle of Palms CPW lines. In conjunction with this project, a new water main with fire hydrants is being installed across Isle of Palms to enhance fire suppression capabilities and provide a major service connection between the two water systems on Isle of Palms. Also, construction of a new ground storage tank to provide extra water storage capacity for the Wild Dunes area of the island is nearly complete.

To encourage conservation of water, the Water and Sewer Commission uses a

conservation rate structure. The Commission uses 300 gallons per day as the average amount used per household.

Sewer

A significant portion of development on Isle of Palms is served by septic tanks. Although all of the development in the gated section of Wild Dunes is sewered using a treatment system which incorporates spray irrigation of the golf courses, only some 40 percent of the development outside the boundaries of Wild Dunes is sewered. Over the years septic tanks have been permitted in areas where the soils are only marginally suitable for this type of waste treatment. Installation of public sewers to overcome the flooding influence on septic tank systems in the area of the Citadel Beach House and adjacent to the playground from 26th Avenue to 29th Avenue along with the seasonal high water influence on septic tanks is supportable from a public health standpoint. Sewering the entire island is not a public health necessity and can only be justified from a development standpoint. Estimates for a collection/treatment system to sewer the rest of the island have ranged from $8 to $12 million.

Since the gated Wild Dunes community should build-out at less than the permitted total of residential units, there may be excess capacity that might be available for sewering the problem areas on the island.

To improve the accuracy of water quality monitoring at the Forest Trails Waste Water Treatment Plant, new monitoring equipment was installed in 1994 during a major rehabilitation of the plant. There may be reserve capacity remaining in this facility as well.

Stormwater drainage

During the spring of 1995, an engineering firm was hired by the City to conduct a comprehensive study of drainage problem areas and to make recommendation as to how best to drain the areas in question. Cost estimates were also provided in anticipation of a bond referendum to fund these capital improvements. The areas studied include:

53rd Avenue
23rd Avenue and Waterway Boulevard
Sparrow and Waterway Boulevard
41st Avenue and Hartnett Boulevard
3rd Avenue and Charleston Boulevard
56th and Palm Boulevard

The drainage improvement project was estimated by an engineering firm to cost in the vicinity of $7 million. On November 7, 1995, the referendum to fund this project was soundly defeated by a margin of 9 to 1. Without the authorization of funding, no major drainage improvements are contemplated for the foreseeable future.

Routine maintenance of existing drainage facilities will continue with the assistance from the Charleston County Public Works Department, and the SC Department of Transportation.

Transportation

Isle of Palms is accessible by two routes: SC 703 which connects the island to Sullivan's Island by way of the Breach Inlet bridge and Sullivan's Island to Mount Pleasant by way of the Ben Sawyer Intracoastal Waterway bridge; and the recently opened Clyde M. Dangerfield Highway SC 517 (Isle of Palms Connector) which provides a fixed span, direct connection to Mount Pleasant. The South Carolina Department of Transportation (SCDOT) Annual Average Daily Traffic (AADT) counts, which indicate the average daily number of vehicles passing either way through a specific location, are as indicated on the following table.

Annual Average Daily Traffic (AADT) Counts

Location	1990	1991	1992	1993	1994
SC 703 at Ben Sawyer drawbridge	21,700	22,100	18,400	10,200	10,600
Palm Blvd. (SC 703) at Breach Inlet	18,900	13,900	13,100	6,500	6,400
Palm Blvd. (SC 703) at 30th Avenue	8,600	8,600	7,000	7,200	8,800
Isle of Palms Conn. SC 517	*	*	*	11,100	12,700
Total AADT to/from IOP	18,900	13,900	13,100	17,600	19,100

* opened to traffic 10/3/93

The Police Department also keeps traffic counts of the total number of vehicles passing through the Breach Inlet bridge and the Connector for each day during the major weekends on the Island: Easter, Memorial Day, the Fourth of July and Labor Day. The counts for 1994 and 1995 are as follows:

Easter Weekend	1995		1996	
	Connector	Breach Inlet	Connector	Breach Inlet
Friday	8,023	10,364	15,278	4,255
Saturday	8,926	11,452	14,316	7,953
Sunday	8,503	10,865	13,130	8,748
TOTALS	25,452*	32,681	42,724	20,956
GRAND TOTALS	58,133		63,680	
Difference	+5,547			
% Change	9.50%			

Memorial Day	1995		1996	
	Connector	Breach Inlet	Connector	Breach Inlet
Friday	17,112	10,403	18,775	9,452
Saturday	19,331	12,146	21,131	11,654
Sunday	15,040	12,058	20,658	12,287
Monday	15,490	9,949	19,589	29**
TOTALS	66,973	44,556	80,153	33,422
GRAND TOTALS	111,529		113,575	
Difference	+2,046			
% Change	1.80%			

Fourth of July	1995		1996	
	Connector	Breach Inlet	Connector	Breach Inlet
Day 1	5,971	4,057	7,050	3,218
Day 2	18,274	11,383	***21,860	***12,200
Day 3	18,034	13,008	18,551	10,312
Day 4	18,488	12,615	19,239	10,903
Day 5	***19,087	***12,737	17,472	9,621
TOTALS	79,854	53,800	84,172	46,254
GRAND TOTALS	133,654		130,426	
Difference	-3,228			
% Change	-2.40%			

Labor Day	1995		1996	
	Connector	Breach Inlet	Connector	Breach Inlet
Friday	16,307	8,819	5,164	3,746
Saturday	15,905	10,385	18,119	10,761
Sunday	17,045	11,772	16,757	10,718
Monday	15,569	8,174	12,876	6,513
TOTALS	64,826	39,150	52,916	31,738
GRAND TOTALS	103,976		84,654	
Difference	-19,322			
% Change	-18.60%			

*Partial Data Only (1 Lane Tube vandalized, no reading)
**Road Tube damaged
***4th of July

The total miles of roads on the island is estimated to be 35 miles. Most roads outside Wild Dunes are under the jurisdiction of the SCDOT. The total miles of state roads on the island is estimated to be 21.75 miles. A few roads or sections of roads, have been accepted by the City. Some roads, however, have never been formally accepted by any government jurisdiction. Roads within the Wild Dunes gates total 12 miles and are privately owned and maintained.

Maintenance for roads within the state system is provided through an agreement between Charleston County and the SC Department of Transportation. The City is responsible for part of Hartnett Boulevard, most of Forest Trail, the cul-de-sac on Pavilion Boulevard and 27th, 28th, and 29th Avenues between Hartnett and Waterway Boulevard.

Over the last several years, Palm Boulevard has been beautified with the planting of palm trees on both sides of the street.

The SC Department of Transportation has proposed replacement of the Thompson Memorial (Breach Inlet) bridge. On the rating scale of 0-100 for bridges in SC, the Thompson Memorial Bridge ranks 27 (contrast with the old Cooper River bridge which ranks four). In designing the replacement, the highway department proposes staged construction to eliminate the need to first demolish the existing bridge, thereby severing the link between Isle of Palms and Sullivan's Island. The new bridge is proposed to have two vehicle lanes, two emergency lanes, and a pedestrian/bicycle lane on each side. Although the bridge design is not final, and must be approved by the Councils of Isle of Palms and Sullivan's Island, it is believed that the new bridge will require a major realignment of Palm Boulevard and Jasper Boulevard which will cause the elimination of the beach access parking lots on either side of the existing bridge.

Currently bikeways and sidewalks are provided in only a few areas outside Wild Dunes. These existing bikeway and sidewalk facilities are not interconnected.

Parks and Recreation

Participation in the various recreation programs offered by the City through the Recreation Department is increasing. Currently, approximately 2,600 people are participating annually. The Recreation Department expects a five percent growth in the number of participants in upcoming years. Many participants (approximately 37 percent) come from Sullivan's Island or Mount Pleasant and pay higher non-resident fees.

In addition to the seven mile long public beach, Isle of Palms is served by a centrally located 9.8 acre park between 27th Avenue, 29th Avenue, Hartnett Boulevard and a residential area, which includes softball, baseball and soccer fields, outdoor tennis and basketball courts, and a recreation building housing offices and a gymnasium. Plans have recently been prepared to improve the park. Changes include partial closing of 28th Avenue, which currently bisects the park, improving the softball and soccer fields, adding a 50 meter pool and constructing a pond in the northwest corner of the

property. Also being considered is the construction of a second building which could provide additional meeting space, exercise areas, a basketball court, locker, shower and restroom facilities, and additional office space.

The Charleston County Parks and Recreation Commission (PRC) has constructed a new regional park on a vacant 9 acre tract located between 14th Avenue and Beachside along the Atlantic Ocean. Like other PRC County Parks on Folly Beach and Kiawah Island, the new park provides a large parking lot (up to 350 spaces in the current plan) with restroom, shower, changing, picnic and volleyball facilities, life guard services, a children's play area, and access to the beach for the handicapped. Construction of phase one, which includes 120 parking spaces, was completed in June 1996. At the present time, plans for the park, do not include any food or drink concessions other than vending, but do include rental of chairs and umbrellas. Minimal lighting around buildings is provided since the park is typically not open past 6 p.m. and never past sunset. Opening of the park is typically at 10 a.m.

The park site is buffered from the Beachside neighborhood by a landscaped berm and is only accessible by car from 14th Avenue. Payment for parking within the PRC park is collected from cars as they enter the park.

Two 18-hole championship golf courses, which are available to the public for a fee, and a private world-class tennis facility, are located on the island.

Water access

Public beach access is provided at 56 points between Breach Inlet and 53rd Avenue. Fifteen additional beach access points are provided within Wild Dunes gated community for residents and guests of Wild Dunes.

Public access to tidal creeks and marsh on the north side of the island is limited. At several locations, streets were originally platted to extend to the edge of the marsh but never constructed. The City has formally accepted the dedication to the public by the Beach Company of several of these streets.

Three marinas are located on the island: Isle of Palms Marina and Long Island Yacht Harbor which are both located at Breach Inlet, and Wild Dunes Yacht Harbor and Dewees Island Marina on 41st Avenue. Wild Dunes Yacht Harbor has received approval to construct up to 192 dry slips in a dry-stack storage building.

Two publicly accessible boat ramps are located on the island: a boat ramp near Breach Inlet available for no charge and a boat ramp at Wild Dunes Yacht Harbor available for a charge. The Breach Inlet boat ramp is not considered an official ramp. It exists merely as the extension of the Charleston Boulevard right-of-way across Palm Boulevard.

Several years ago the SC Department of Natural Resources and Charleston County Parks and Recreation Commission wanted to upgrade this ramp, which is in very poor condition, but City Council would not approve their plans. The use of this ramp will be affected by the realignment of Palm Boulevard for

the new Breach Inlet bridge when the beach access parking is sacrificed.

Key Issues

- *Maintenance and improvement of public safety*
- *Maintenance and improvement of water and sewer facilities*
- *Improvements in transportation facilities*
- *Expansion of recreational opportunities for island residents*
- *Improvement of storm water drainage*
- *Appearance of the community and waterways around the island*

Goals and Implementation Strategies

Goal 1: Improve public safety.

Strategy 1.1 The City should investigate the possibility of increasing emergency medical services stationed on the island. (3 years)

Strategy 1.2 Inventory stop signs on the island to determine proper and legal placement. Some stop signs have been erected against the recommendation of the City Police Department and the South Carolina Department of Transportation. In those cases, the city has assumed all responsibility and liability for the installation and would be required to pay all costs for lawsuits relating to the sign placements. (1 year)

Strategy 1.3 Markedly increase the number of speed limit signs on all streets to encourage compliance and improve safety. (2 years)

Goal 2: Support the installation of water and sewer services where required for public health.

Goal 3: Discourage non-resident parking and traffic in residential neighborhoods.

Strategy 3.1 Encourage appropriate measures including signs, traffic restrictions and parking restrictions. (2 years)

Strategy 3.2 The City should investigate ways to restrict on-street parking on island roads. (2 years)

Goal 4: Improve recreational opportunities for all island residents.

Strategy 4.1 Develop a plan to improve alternate modes of transportation on the island including bikeways and sidewalks with an emphasis on installing sidewalks and improving pedestrian safety. (3 years)

Strategy 4.2 The City should investigate the possibility of having a branch of the Charleston County library located on the island. (4 years)

Strategy 4.3 Inventory unimproved rights-of-way extending to the creeks or marsh for possible use as passive recreational sites not unlike the street ends in the Old Village of Mount Pleasant along the Harbor. (3 years)

Strategy 4.4 Provide additional space on new Breach Inlet bridge to comfortably accommodate pedestrians and bicyclists with the people fishing from the bridge. (Completed)

Strategy 4.5 Provide a municipal boat ramp on the island. (3 years)

Strategy 4.6 Consider providing a multi-purpose community pool with handicapped access. (4 years)

Strategy 4.7 Consider providing an air-conditioned, full-service, multi-purpose community center to offer a variety of leisure activities for pre-school children to senior adults, possibly to include a library. (2 years)

Goal 5: Improve the appearance of the island.

Strategy 5.1 The City should continue to support tree planting programs along streets and develop a long term plan which prioritizes streets and identifies the types of trees to be used. (4 years)

Strategy 5.2 Consider ways of reducing littering on the island. (3 years)

Strategy 5.3 Consider ways of restricting the construction of structures at the ends of docks working in conjunction with the Office of Ocean and Coastal Resource Magagement and the U.S. Corps of Engineers. (3 years)

HOUSING

Background

As of December 31, 1996, there were an estimated 3,577 housing units on Isle of Palms. Nearly 34 percent are considered multi-family residential units with three or more units grouped together in a single building, three percent are duplexes and the remaining 63 percent are single-family detached residential units. Most multi-family units are under a condominium form of ownership and are located within the gated Wild Dunes community.

Given current development regulations, there are approximately 900 additional housing units that could be constructed on the island (see section on Population) for a total build-out of 4,477 housing units. This means that 80 percent of maximum number of housing units on the island have been constructed.

Census figures for 1990 and tax assessment records show that only 37 percent of the present housing units on the island are used as owner-occupied, year-round residential units, while 10 percent are used as year-round rental, residential units. The remaining 53 percent of housing units are used strictly as second homes or seasonal rental units.

The condition of housing units on the island is generally excellent with very few dilapidated structures. A clear trend with new construction or renovation is larger housing units compared with those constructed prior to 1980.

Inventory of existing conditions

Total housing units - Isle of Palms [Census]
1970- 1,180 1980- 1,782 1990- 3,063 1997- 3,577 est.

% increase 1970-80: 51% 1980-90: 72%

Total housing units - Tri-County Region [Census]
1970- 103,033 1980- 151,877 1990- 199,879

% increase 1970-80: 47% 1980-90: 32%

Vacant and seasonal housing units - Isle of Palms [Census]
1970 - 181 1980 - 233 1990 - 1,581

Year-round housing units - Isle of Palms (occupied, or vacant and intended for year-round occupancy) [Census]
1970 - 999 1980 - 1,549 1990 - 1,482

Owner occupied housing units - Isle of Palms(# / % of total housing units) [Census]
1970 - 640/54% 1980 - 923/52% 1990 - 1,157/37%

Renter occupied housing units - Isle of Palms(# / % of total housing units) [Census]
1970 - 181/15% 1980 - 370/21% 1990 - 320/10%

1997 estimated breakdown of housing units by type - Isle of Palms [estimated by combining Census records, COG 1990 Housing Atlas records, building permit records and Wild Dunes Community Association Residential Status Reports]

1,184 - multi-family residential units (includes buildings with three or more units including townhouses)
101 - duplex units
2,292 - single-family detached units

At this time, there are no key issues, goals or strategies for the Housing element of this plan

LAND USE

Background

Isle of Palms is primarily a residential community with world-class resort amenities and a relatively large commercial base when compared to most other barrier island communities in the area. The predominant land use is single-family, detached homes. Of the approximately 2,880 acres on the island, approximately 40.6 acres or 1.4 percent of the island is zoned commercial, excluding resort amenities within the gated section of Wild Dunes. Only a small portion of the commercially zoned land remains undeveloped.

The major commercial areas are the "Front Beach" area which extends from 10th Avenue to 14th Avenue between the Atlantic Ocean and Palm Boulevard, and the Island Center shopping center and the Ocean Park shopping center on opposite sides of Palm Boulevard between the Connector/14th Avenue and 18th Avenue. Other commercial areas where a variety of businesses are grouped together include Breach Inlet, Wild Dunes Yacht Harbor, and the resort office and conference center within Wild Dunes. Each of these commercial areas is partially, or in some instances completely bounded by single-family detached residential neighborhoods.

While there are properties scattered throughout the island which contain two or three residential units, the major multiple unit complexes are located within either the "Front Beach" area or Wild Dunes.

A major impact upon development, especially commercial development, has resulted from flood zone regulations which require buildings to be elevated as much as one-story above the ground. This has increased the cost of construction and changed the character of commercial buildings on the island.

Zoning

From the early development of Isle of Palms, there have been quasi-zoning/planning attempts. Generally, these attempts designated some areas for commercial use, for apartment use and for residences. Generally, the only controls were plat and deed restrictions until recent years. Charleston County provided planning and inspection services for the island.

The City of Isle of Palms was incorporated in 1953, and zoning was established on October 25, 1956. Among other elements, the 1956 zoning ordinance addressed non-conforming uses and provided for the lawful continuation of the same. The 1956 version of zoning was codified along with other city ordinances in 1970. The entire zoning code was subsequently repealed and readopted in April 1975, due to questions about the legal validity of the adoption of the 1956 zoning code.

Repeal and readoption, or substantial amendment, occurred again in 1981,

1989 and 1992-1993. The Planning and Zoning Commission was created by ordinance number 1986-13 on December 10, 1986. The City also adopted an ordinance in 1981 creating a Board of Adjustment and has since created the position of zoning administrator who has basic responsibility for administering the zoning code.

Although existing land uses generally reflect the underlying zoning, there are several notable exceptions. The parking lot next to the Carroll Realty building is actually zoned residential but had a use variance approved to allow it to be used for office parking. City Hall is also located on a residentially zoned property which was granted a conditional use. The office building on the corner of 10th Avenue and Palm Boulevard, which was once a hotel, is considered a legal non-conforming use although it is zoned residential. The office for the pest control business on 30th Avenue was once the office for the commercial and industrial general contracting company which occupied the immediate area. Finally, the new residential development on Frank Sottile Lane near the Wild Dunes Yacht Harbor is zoned General Commercial.

In 1975, City Council approved a Planned Residential Development (PRD) zoning district for the eastern, then undeveloped, end of the island. Today, this area includes the gated resort community of Wild Dunes and several adjacent residential areas. The PRD was the first zoning agreement of it's type in South Carolina. Under the PRD zoning, the eastern end of the island , unlike other areas of the island, was developed to include a wide variety of housing types: low to high density single-family detached units, townhouses, and low-rise and high-rise condominium multi-family units. Within the gated section of Wild Dunes, many of the approximately 1,650 residential units are used as seasonal rental properties. Wild Dunes also includes resort offices and conference facilities, two golf-courses, a large tennis facility, several swimming pools and clubhouses and an interconnected system of bikepaths.

The PRD zoning district, unlike zoning regulations for other areas of the island, contains very few restrictions on the use, subdivision, or development of property. Properties within the PRD district are restricted primarily through deed restrictions which the City has no authority to enforce. It is important to note that several residential areas outside the gated Wild Dunes community are zoned PRD, such as 53rd Avenue to 57th Avenue and certain properties on 43rd Avenue through 45th Avenue, and therefore have no setback, height, land use or other types of zoning restrictions which are enforceable by the City. Also, the legal description of the PRD boundaries is incorrect and gratuitous comments are included in the PRD document which sometimes conflict with other documents applying to PRD properties and cause confusion.

Key Issues

- *Changes to zoning regulations to protect the established character of the island.*
- *Resolution of conflicts between commercially zoned areas and residential areas.*

- *Appearance of commercial development.*
- *Resolution of PRD zoning and boundary discrepancies.*
- *Preservation and protection of natural resources (importance of this warrants repetition of this issue).*

Goals and Implementation Strategies

Goal 1: Improve zoning regulations to protect the established character of the island.

Strategy 1.1 Make appropriate amendments to the zoning ordinance which reflect the goals and strategies of this Comprehensive Plan, remove conflicting or ambiguous regulations and protect the character of the island. (Ongoing)

Strategy 1.2 Look at the planning and zoning implications of unincorporated areas lying between Isle of Palms and the mainland. (4 years)

Strategy 1.3 Consider amending the zoning regulations to exclude marsh and submerged land from being used to satisfy minimum lot area requirements. (2 years)

Strategy 1.4 Implement attached land use plan by rezoning areas not currently in compliance with the attached future land use plan to appropriate zoning designations. Areas to be rezoned are as follows:

1. Properties along Palm Boulevard and Thirteenth Avenue now occupied by City Hall, the Building Department, and the Public Works yard and buildings should be rezoned from their current residential or General Commercial zoning classifications to the Limited Commercial zoning classification. (1 year)

2. The recently completed single-family detached residential development at 41st Avenue and Wildwood Road comprised of 19 lots and Frank Sottile Lane should be rezoned from its current General Commercial zoning classification to a low density residential classification which is compatible with the building setbacks used in the construction of the homes being rezoned. (1 year)

3. The surface parking lots on 41st Avenue which are accessory uses to Wild Dunes Yacht Harbor and The Yacht Club of Morgan's Cove Marina should be rezoned from the General Commercial zoning classification to the Limited Commercial zoning classification. (1 year)

Goal 2: Protect residential areas from adverse impacts of commercial development.

Strategy 2.1 Adopt plans or policies, perhaps as an addendum to this Comprehensive Plan, which use public improvements to prevent or mitigate adverse impacts of commercial development upon residential properties. For example, 10th Avenue between Palm Boulevard and Ocean Boulevard could be improved to restrict or even eliminate on street parking and add landscaping within the public right-of-way to buffer the commercial area from the residential area. (2 years)

Strategy 2.2 Review zoning regulations for commercial development near residential areas to determine if changes to the zoning regulations might prevent impacts from future commercial development. (2 years)

Strategy 2.3 Make appropriate amendments to the land use plan which reflect the goals and strategies of this Comprehensive Plan and serve to protect the residential areas which are near commercial areas. (Ongoing)

Strategy 2.4 Consider amending zoning regulations to prohibit residential uses within commercial zoning districts. (2 years)

Strategy 2.5 Rezone the recently completed Sottile Lane residential area from it's current commercial zoning to a single-family residential zoning category which maintains the established height and setback standards for these lots but eliminates the possibility of commercial development. (1 year)

Goal 3: Insure that the design and appearance of new commercial development or renovations to existing commercial structures is appropriate to the island and compatible with surrounding commercial and residential structures.

Strategy 3.1 The City should consider adopting a design review process for commercial properties to prevent new construction or renovations to existing buildings which are inappropriate to the character of the island. (3 years)

Goal 4: Retain the PRD zoning district with appropriate modifications.

Strategy 4.1 Review, modify and correct the existing PRD to address discrepancies between statements in the PRD and "generally accepted definitions and practices", e.g. boundary definitions. (1 year)

Strategy 4.2 Modify the PRD to describe those current conditions which consensus says are satisfactory. (1 year)

Strategy 4.3 Check all relevant documents to insure proper use of the term "Wild Dunes", which has been used to mean -

- the area covered by the PRD
- the gated area
- the Wild Dunes Club - made up of qualifying owners who choose to become members for a fee (currently about one-half of those eligible)
- the Wild Dunes Community Association (membership mandatory)
- Destination Wild Dunes
- Wild Dunes Real Estate
- other

(1 year)

Strategy 4.4 Eliminate gratuitous comments from the PRD. A review indicated that the PRD - a zoning document - has gratuitous comments not relevant to zoning. The existence of these comments, particularly when in conflict with other documents such as Covenants, is confusing. (1 year)

Strategy 4.5 Determine who has responsibility for the PRD document. Originally it was an agreement between the City and the developer. Today there is no longer a single developer. Also, responsibility has been transferred to others - primarily the Wild Dunes Community Association and Destination Wild Dunes. A determination needs to be made as to who should represent properties on 53rd Avenue through 57th Avenue and certain properties on 43rd Avenue through 45th Avenue. (2 years)

Strategy 4.6 Determine what changes, if any, in the PRD are needed to protect the property owners. Determine if additional instruments are needed. (1 year)

APPENDIX B:

Summary of Meetings

8/2/93	Discussed idea of updating the island's comprehensive plan
9/20/93	Discussed outline of plan and types of information needed
11/22/93	Discussed land use, transportation, parking, recreation, and public safety issues
12/8/93	Discussed land use and other issues and made recommendations
7/13/94	Revisited the issue of updating the island's comprehensive plan with the Commission which included four new members.
9/28/94	Worksession to discuss each of the seven elements of a comprehensive plan as listed in the new state enabling legislation.
10/26/94	Worksession including presentations by Police Department and Water and Sewer Commission.
12/1/94	Worksession including presentations by IOP Public Works Department, Chief Building Official and City Administrator.
12/14/94	Presentation by County Public Works Department on road and drainage maintenance.
2/2/95	Worksession including presentation by Charleston County Parks and Recreation Commission on proposed park.
5/24/95	Worksession including presentations by the Recreation Department and Councilmember Allen, and the Charleston Area Convention and Visitors Bureau.
6/28/95	Worksession with Earl Hewlette of Destination Wild Dunes, Janice Ashley and Lori Bennett, the incoming and outgoing presidents of the Commerce Association, respectively, and John Darby, Vice President of the Beach Company.
7/26/95	Worksession with Debra Hernandez of the Office of Ocean and Coastal Resource Management and Ed Haselden, Chief Building Official and Zoning Administrator for Isle of Palms.
8/23/95	Worksession with Robert Clark of the SC Department of Transportation and Police Chief Tommy Buckannon.
9/27/95	Worksession to discuss the Wild Dunes PRD and other aspects of the current Zoning Ordinance.
10/25/95	Worksession with attorney Roy Bates to get a legal overview of the "planned residential district" type of zoning and the island's PRD zoning district in particular.
11/26/95	Worksession to continue discussions of the PRD district and other aspects of the Zoning Ordinance and land use map.
1/31/96	Worksession to review the January 28, 1996 draft of the comprehensive plan.
2/28/96	Worksession to review the February 24, 1996 draft of the comprehensive plan.
3/13/96	Review of March 4, 1996 draft of the comprehensive plan following the regular meeting.
3/27/96	Review of March 21, 1996 draft of the comprehensive plan and future land use map referenced in Strategy 1.4 of the Land Use section. The Commission agreed to give final review to the revisions to this draft and the recommended future land use map at their April 10, 1996 regular meeting.

4/10/96	Review of the April 2, 1996 draft and future land use map changes. The Commission agreed to refer this draft and future land use map to City Council with request for a joint meeting of the City Council and Commission at which the Commission would present the plan to Council.
7/10/96	Public hearing on April 19, 1996 draft of plan before the Planning Commission.
7/30/96	The Planning Commission reviewed all comments received in writing and at the July 10, public hearing and agreed upon all changes to the April 19, 1996 draft.
8/14/96	The Planning Commission reviewed the final copy of the comprehensive plan and referred it to the City Council for adoption.
9/11/96	The Planning Commission agreed upon revisions to the plan concerning changes to the PRD zoning district.
12/11/96	The Planning Commission agreed upon revisions to the plan concerning the sewering of the island.
2/20/97	The Planning Commission agreed upon revisions to the water quality section and the goals and implementation strategies concerning water quality.
3/3/97	A special meeting of City Council and the Planning Commission was held to introduce the Council to the Plan and explain the process of preparing and adopting the plan.
3/20/97	A special meeting of City Council and the Planning Commission was held to begin a page-by-page review of the plan.
5/14/97	A special meeting of City Council and the Planning Commission was held to continue the review of the plan.
6/11/97	The Planning Commission reviewed revisions suggested during the Commission's worksession with City Council and adopted a resolution recommending the Comprehensive Plan and Future Land Use Plan to City Council for adoption.
10/28/97	Public hearing on the June 11, 1997 draft of plan before City Council.
12/ /97	City Council adopts the June 11, 1997 Comprehensive Plan and Future Land Use Plan with the exception of implementation time frames which are to be recommended to the Council by the Planning Commission for their adoption.
3/11/98	The Planning Commission reviewed proposed time frames for implementing strategies contained in the plan and approved a resolution recommending the Comprehensive Plan and Future Land Use Plan, as revised by the addition of implementation time frames, to City Council for final adoption.

APPENDIX C:
List of Sources

Clemson Study, May 1987

1989 Isle of Palms Comprehensive Plan

U.S. Census

1990 Housing Atlas, Berkeley - Charleston - Dorchester Council of Governments

Metropolitan Charleston 1990-2015, Planning for Change, BCD Council of Governments, Spring 1995

Stormwater Management System, Isle of Palms Flood Plain Management Study, U. S. Soil Conservation Service, June 1990

Isle of Palms Local Comprehensive Beach Management Plan, 1993

OCRM non-point source pollution study, 1994

Charleston Convention and Visitors Bureau

Wild Dunes Community Association Residential Status Report