ISLE OF PALMS CITY COUNCIL
SPECIAL MEETING
January 7, 1997

A special meeting of the Isle of Palms City Council was held on January 7, 1997, at 6:00 p.m., in City Hall Council Chambers. Present were Mayor Bunch, Council Members Allen, Campbell, Hernandez, Matthews, Shaffer, Sottile, and Taylor, City Administrator Williams, and Secretary Mauldin.

Mayor Bunch called the meeting to order and stated that the purpose of this meeting was to confirm appointments to committees and commissions.

1. Confirmation and Announcement of Members to Boards, Committees, Commissions and Standing Committees. Mayor Bunch read the slate of members in full. (see Exhibit A) She stated that our ordinances are not in full compliance with State Code pertaining to the Board of Adjustment and Planning Commission, and she asked that the City Attorney be asked to look into this.

Mr. Campbell made a motion to accept these appointments as read; Mr. Matthews seconded. Upon discussion, Mr. Sottile, noting that there were two vacancies on Standing Committees, asked to be placed on the Public Works Committee. Mr. Matthews amended the motion to add Mike Sottile to the Public Works Committee; Mr. Campbell seconded; motion passed unanimously. Main motion passed unanimously.

2. Proclamation - Coastal Police Chaplains Appreciation Week. Mr. Williams read the proclamation in full. (see Exhibit B)

Mayor Bunch asked that a donation to this organization be placed on the agenda for the upcoming Ways & Means Committee.

3. Mr. Shaffer announced a change to the monthly calendar moving the Personnel Committee and Recreation Committee meetings to January 13th at 5:30 and 6:00 respectively.

4. Ms. Hernandez reported that she was on a Beach Monitoring Work Group through her job at OCRM. They are going to be doing a study on water quality around the island. She said that they may approach the communities for contributions asked the City Council to think about this issue for inclusion in next year's budget.

5. Mayor Bunch congratulated Mike Sottile who is currently serving on the County Planning Committee as a representative from Isle of Palms. They will be working on the updated comprehensive plan for the entire County.

There being no further business to come before Council at this time, the meeting was unanimously adjourned at 7:17 p.m.

Respectfully submitted,

Janet G. Mauldin
City Clerk

To be approved on January 28, 1997.

1997 COMMISSION AND COMMITTEE MEMBERS

	Address	Telephone Work	Telephone Home
Planning Commission			
Bill Bradshaw	16 Lake Village Lane	---	886-5729
Bob Abele	16 Linkside Court	---	886-5993
Dick Glavé	#9 - 13th Avenue	881-7576	886-6254
Hugh Morrow	2 Ocean Park Ct. (POB 242)	---	886-4102
Bob Miller	27 Hidden Green Lane	886-6569	886-4707
Paul Ockerman	5835 Back Bay Drive		886-3932
Kim Poletti	#9 - 57th Avenue		886-5796
Lee Batchelder Planning Consultant	9 Talon Court Charleston, SC 29403	724-3771	723-6466
Zoning Board of Adjustment			
Gabbie Porter,Chmn	#5 - 47th Avenue	886-5363	886-4355
Jack Johnston	14 - 44th Avenue	---	886-8426
Jim Burke	32 - 32nd Avenue	886-5600	886-6204
Guy Taylor	625 Ocean Blvd.	---	886-4619
Charlie Yawn	1 Dolphin Row	---	886-4632
Code Board of Appeals			
Will Albrecht	104 Palm Boulevard	744-6281	886-6685
Sidney Allison	#5 - 17th Avenue	743-0600	886-8204
Robert Bishop	7 Barnacle Row	---	886-5208
Charles Blair	810 Carolina Blvd.	---	886-4400
Ron Denton	1212 Palm Blvd.	886-8395	881-9662
Jack Burton	11 Sand Dollar Dr.	881-7781	886-4201
George VanCott	107 Carolina Blvd.	---	886-8984
Board of Beach Patrol & Control			
James Smiley, Chmn.	16 - 44th Avenue	953-5450	886-8535
Joe Horst	#1 - 45th Avenue	886-9600	886-8361
Jay Nagy	262 Forest Trail	747-1578	886-6271
Sis Nunnally	10 - 31st Avenue	762-5069	886-6119
Randy Walker	18 Dune Ridge Lane	886-5600	886-9910
Reid Wiseman	2504 Waterway Blvd.	953-8082	886-6868
David Matthews, non-voting council member		884-3434	886-6064

	Address	Telephone Work	Home
Recreation Commission			
Nancy Bristol	28 Hidden Green Lane	---	886-8466
Bill Cox	282 Forest Trail	764-2241	886-8552
Thomas Hood	124 Sparrow Drive	884-6114	886-6882
Stu Kimball	3402 Waterway Blvd.	973-3118	886-3804
Lucinda Olasov	11 - 29th Avenue	---	886-9962
Patty Randinelli	608 Carolina Blvd.		886-6515
Keith Schlichter	141 Sparrow Drive	886-5324	886-5324
Advisory Committee (Accommodations Tax)			
Nancy Van Cott,Chmn	107 Carolina Blvd.	886-2830	886-8984
Jack Owens (Beach Co)	509 Ocean Blvd.	722-2615	886-4407
Henry Finch, Jr.	25 Beachwood West	886-5678	886-8739
Ambrose Holford	#6 - 43rd Ave.	---	886-5253
Wayne Moseley	6813 Back Bay Drive	886-6250	886-4968
Doug Walker	3004 Hartnett (POB 127)	886-5600	886-3729
Dena Wall	1100 Pavilion	886-4687	886-8787
Election Commission			
Bill Walters, Chmn	2300 Palm Boulevard	886-4056	886-8683
Mary Hair	245 Forest Trail	---	886-6200
Joyce Hassell	5 Beachwood West	886-4056	886-6068
Plant-A-Palm Committee			
Jack Sims,Chmn.	8 Shad Row	fax 886-3685	886-8838
Dick Boyce	P.O. Box 775, IOP	556-1924	886-4016
Ceil Brock	807 Palm Blvd.	724-4525	886-6852
Carmen Bunch	#3 - 17th Ave.	886-6428	886-6164
Pam DeFratus	2702 Cameron Blvd.		886-8432
Betty Mathis	#7 - 22nd Ave.	---	886-5436
Johnnie Reed	18 Beachwood East	---	886-4252
Charlotte Riley	13 Broad St., Chas.	723-3700	723-8280
Phyllis Shaffer	13 Lake Village Lane	---	886-6237
Laura Skatell	804 Ocean Blvd.	849-8488	886-5958
Bonnie Taylor	#7 - 43rd Ave.	886-8300	886-4111
B.B. Weavil	2804 Palm Blvd.	886-9663	886-6420
Al Gibson	17 - 6th Ave.	---	886-6570
Commissioners of Public Works Office No. 886-6148			
Harry O'Neal,Chmn	20 - 41st Avenue	---	886-8197
John Stanley	3904 Waterway Blvd.	---	886-5209
Jack Katzbach	65 Morgan Place Dr.	---	886-5695
Dana Love	9 Sand Dollar Drive		886-3869
Lynn Ziegler	17 Fairway Oaks Lane		886-5667

CITY COUNCIL

STANDING COMMITTEES 1997

	Address	Telephone Work	Telephone Home
WAYS AND MEANS COMMITTEE			
Dee Taylor, Chairman	#7 - 43rd Avenue	886-8300	886-4200
Membership consists of entire City Council			
PUBLIC SAFETY COMMITTEE			
Pat Campbell, Chmn	126 Sparrow Drive	769-4141	886-9909
David Matthews	12 - 2nd Avenue	884-3434	886-6064
Skipper Shaffer	32 - 21st Avenue	886-8106	886-6481
PUBLIC WORKS COMMITTEE			
David Matthews, Chmn	12 - 2nd Avenue	884-3434	886-6064
Debra Hernandez	1105 Palm Blvd.	744-5838	886-4959
Mike Sottile	132 Sparrow Drive		886-8759
RECREATION COMMITTEE			
Skipper Shaffer, Chm	32 - 21st Avenue	886-8106	886-6481
Debra Hernandez	1105 Palm Blvd.	744-5838	886-4959
Carol Allen	501 Palm Blvd.		886-5572

NON-STANDING COMMITTEE OF COUNCIL

PERSONNEL COMMITTEE			
Debra Hernandez	1105 Palm Blvd.	744-5838	886-4959
Skipper Shaffer	32 - 21st Avenue	886-8106	886-6481

PROCLAMATION

COASTAL POLICE CHAPLAINS APPRECIATION WEEK

WHEREAS, the Coastal Police Chaplains offer dedication, assistance and cooperation to the police agencies; are all from different religious denominations; and

WHEREAS, each Coastal Police Chaplain is a minister of his church with many duties and responsibilities of that position within his parish; and

WHEREAS, all Coastal Police Chaplains are conscientious volunteers who are on call 24 hours a day, 7 days a week, to respond when needed to any police agency emergency; aiding an injured police officer and ministering to that officer and his family and friends until the crisis has passed; offering hope and faith to the families and friends of victims of crime; and

WHEREAS, all Coastal Police Chaplains each, are exceptionally dedicated individuals who have become loyal and faithful partners to all of our police officers; and it is through the grace of God that we are blessed to have such selfless men who give of their time to minister to others.

NOW, THEREFORE, by virtue of the authority of the office of Mayor of the City of Isle of Palms, I, Carmen R. Bunch, hereby proclaim the week of January 19 - 25, 1997 as

COASTAL POLICE CHAPLAINS APPRECIATION WEEK

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Isle of Palms to be affixed hereto on this ____ day of January, 1997.

_____

Carmen R. Bunch, Mayor

1/28/97

REGULAR CITY COUNCIL MEETING
January 28, 1997

The regular meeting of the Isle of Palms City Council was held on January 28, 1997, at 7:00 p.m., in City Hall Council Chambers. Present were Mayor Bunch, Council Members Allen, Campbell, Hernandez, Matthews, Shaffer, Sottile and Taylor. Also present were City Attorney Nick Sottile, Administrator Williams, Clerk-Treasurer McDuffie and Secretary Mauldin.

A. INTRODUCTION OF MEETING

Mayor Bunch called the meeting to order and gave the invocation followed by the pledge of allegiance and roll call.

B. READING OF THE JOURNAL OF PREVIOUS MEETINGS

1. December 17, 1996 - Regular City Council Meeting
2. January 7, 1997 - Special City Council Meeting

Mr. Campbell made a motion to approve both sets of minutes as presented; Mr. Matthews seconded; motion passed unanimously.

C. CITIZENS' COMMENTS

1. Fred Young - Mr. Young spoke to Council about his concern and distress that the CPW had given out his name and address as part of a mailing list to the Clean Water Council who mailed surveys to residents concerning septic tank systems and water quality. He had spoken with the County Solicitor who agreed with him that this violated his "right to privacy" and he asked Council to do something to stop the CPW from doing this. He was also concerned that the CPW allowed the Clean Water Council to use their postage meter which would be a misappropriation of public funds.

Ms. Hernandez explained that she was a member of the Clean Water Council and assured Mr. Young that they did all the mailings themselves and paid for their own postage. She said that the CPW did not originate this survey nor did they have anything to do with it. She explained that the East Cooper Clean Water Council is a non-profit organization made up of volunteers who are concerned with water quality & bacteria problems in the creeks and rivers of the East Cooper area and their funding comes from donations and grant money. She also explained that when they talk to the water & sewer companies in the area, the problems are blamed on septic tank owners; when they talk to septic tank owners, the problem are blamed at the water & sewer companies; and both parties complain about pet waste. This group is trying to make everyone aware of the problem and to participate in the solution to our water problems. She offered to speak with Mr. Young personally whenever he wants.

Mr. Robert Biggerstaff asked permission to speak and said that he agreed with Mr. Young that the CPW did violate Title 5, Section 522(a), of the U.S. Code, and also wanted the Council to take steps to prevent the CPW from releasing names and addresses in the future.

Mayor Bunch assured the parties that everything was done with good intentions to improve our water quality and the environment.

D. VOTING FOR MAYOR PRO TEM

Mr. Shaffer made a motion to nominate David Matthews as Mayor Pro Tem; Mr. Taylor seconded; as there were no other nominations, motion passed unanimously.

REAPPOINTMENT OF CITY ATTORNEY

Mr. Campbell made a motion to re-appoint Nicholas Sottile as City Attorney; Mr. Matthews seconded; motion passed unanimously.

E. REPORTS FROM STANDING COMMITTEES

1. Ways & Means - Chairman Taylor reported on their meeting of January 14, 1997 (Exhibit A). He thanked Mrs. McDuffie, attending her last meeting tonight, for her support and help over the past three years he has been on Ways & Means.

Mr. Taylor said that the auditors, during their presentation at the Ways & means meeting, were very complimentary of the City in its financial management, and Mr. Taylor thanked Administrator Williams for his good help and work in managing the City's finances which led to such a favorable report from the auditors.

2. Public Safety - Chairman Campbell reported on their meeting of January 15, 1997. (The monthly reports from the Police and Fire Departments are attached as Exhibit B)

Mr. Campbell reported that four members of the Fire Department recently returned from a trip to Wisconsin to visit the factory where the new truck is being built. They were very impressed with the factory and the progress of the new vehicle. He also reported that the two older trucks have been purchased by the SC Fire Academy and will be picked up this week.

3. Public Works - Chairman Matthews reported on their meeting of January 7th and 21st, 1997. (Exhibit C)

Mr. Matthews reported that the carts should be completely distributed to island residents by the end of the week and starting next week the garbage will be collected using the new cart method.

Mr. Matthews made a motion to approve the purchase of an additional truck body to go on an existing truck chassis at a cost of $9,141; Mr. Campbell seconded; motion passed unanimously.

Mr. Matthews reported that the drainage study would be looked into this year to determine how to best improve our drainage and how to maintain the ditches. Mayor Bunch suggested that this is one of the types of jobs that our Public Works employees could do in lieu of laying men off.

4. Recreation - Chairman Shaffer reported on their meeting of January 13, 1997. (Exhibit D)

Mr. Shaffer reported that the County Transportation met last night. Mark Williams, Carol Allen and Mr. Shaffer attended the meeting and the County has agreed to fund all three projects the City requested (28th Avenue cul-de-sac, parking project on Hartnett, and the sidewalk on 14th Avenue) for a total of $70,000.

The Sport Court flooring has been installed in the building and it looks wonderful.

F. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Zoning Board of Adjustment - See minutes of their meeting of January 14, 1997, attached as Exhibit E.

Mayor Bunch expressed concern about an exception that was made to allow the height of a building over the 40' limit.

Mayor Bunch also recommended the City consider changing our sign ordinance, especially rental signs, to alleviate the number of signs on the streets. Other communities have regulations where rental signs are attached to the buildings, etc., and it makes a great deal of difference in the appearance of the island.

Mr. Williams reported that the Board of Adjustment members have asked for some assistance in interpreting our regulations and procedures and a meeting is being set up with the Board, Mr. Haselden and the zoning attorney.

2. Planning Commission - Planning Consultant Lee Batchelder reported on their meeting of January 8, 1997. (Exhibit F) He also urged Council to set a date for a joint work session at which time the proposed Master Plan revision can be presented to Council in order to move forward with the adoption process. Mayor Bunch apologized for not

setting this date sooner, but said that the next time Council is together at the Ways & Means Committee meeting, a date will be set.

3. Beach Patrol & Control Board - See minutes attached as Exhibit G. Mr. Matthews said that he needed to discuss some things in Executive Session.

G. REPORTS FROM SPECIAL OR JOINT COMMITTEES

1. Personnel Committee - Chairman Hernandez announced the winners of the Safety Sweepstakes Drawing: General Government/Building/Recreation - William Seabrook; Public Works - Leon White; Police - Laura McLellan; and Fire Department - Cheryl Gregorie. Each winner will receive $50.

Chairman Hernandez reported on their meeting of January 13, 1997. (Exhibit H) Employee evaluations are being done this month and a report should be given at the next Personnel Committee meeting by the City Administrator as to how the process worked. She also passed out a blank evaluation form to each Council member for their comments on the City Administrator's evaluation. These results will be compiled by the committee and forwarded to the Administrator within the next month.

Mayor Bunch commended the Police Chief for honoring a former policeman who recently passed away. A group of six policemen and the Mayor attended the funeral and the family was very appreciative.

H. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

I. BILLS ALREADY IN POSSESSION OF COUNCIL

1. Third Reading - Ordinance 1996-21 - An Ordinance to Repeal the Provisions of the Isle of Palms City Code Providing for the Appointment and Duties of a Clerk-Treasurer and, in Substitution, Providing for the Appointment and Duties of a City Clerk and the Abolishment of the Finance Department. (Exhibit I)

Ms. Hernandez made a motion to approve third reading of Ordinance 1996-12; Mr. Matthews seconded. Upon discussion, Mr. Campbell expressed concern about this ordinance and asked Council to table the ordinance. He again stated his position that the City Clerk should follow the chain of command and work for the City Administrator only and not any member of City Council.

Mr. Taylor said that he was sorry he was not at the last meeting when this was discussed, but he believed that the City Clerk does work for everybody and she is very useful to everybody and it should be kept that way. Mr. Shaffer agreed, as he also missed last month's meeting.

After further discussion, Ms. Allen made a motion to amend the ordinance by adding "and City Council" to Sec. 1-4-22(b); Mr. Shaffer seconded; motion was defeated by a tie vote of 4-4.

Roll call vote was taken on the original motion: Allen - No; Campbell - No; Hernandez - Yes; Matthews - Yes; Shaffer - No; Sottile - Yes; Taylor - No; Bunch - No. Motion was defeated 3-5. Ordinance was defeated at third reading.

J. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

1. First Reading - Ordinance 1997-1 - An Ordinance Amending Sections 5-4-27 and 5-4-112 of the City of Isle of Palms Code of Ordinances to Allow the Operation of Businesses Engaged in Furnishing Shipping Information and Acting as Agents in Arranging Transportation for Freight and Cargo, and to Establish the Requirements for Same. (Exhibit J)

Mr. Shaffer made a motion to approve first reading, by title only, of Ordinance 1997-1; Mr. Taylor seconded; motion passed unanimously. The ordinance will be referred to Planning Commission for a public hearing.

2. Proclamation - Nell S. McDuffie Day (Exhibit K) Mr. Williams read the proclamation and all Council members signed it.

Since Ordinance 1996-21 was defeated, Mr. Taylor made a motion to appoint Janet Mauldin as interim Clerk-Treasurer to perform all state and city duties and responsibilities beginning February 1, 1997; Mr. Matthews seconded; motion passed unanimously.

K. MISCELLANEOUS BUSINESS

1. Mr. Campbell again suggested that Council hold a retreat to improve its working relationships for the betterment of City government. Mr. Campbell suggested we meet in City Hall one evening and a date will be set.

2. Mayor Bunch announced that she will be unable to attend the Municipal Association Winter Meeting in Columbia next week and asked if anyone would be able to take her place. No one was available to attend.

L. EXECUTIVE SESSION

Mr. Matthews made a motion to go into Executive Session; Ms. Hernandez seconded; motion passed unanimously.

Coming out of Executive Session, the Mayor stated that no action was taken in Executive Session, legal advice was given.

There being no further business to come before Council, upon motion duly made and seconded, the meeting was unanimously adjourned at 8:45 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk
To be approved by City Council on February 25, 1997.

EXHIBIT A

WAYS AND MEANS COMMITTEE
January 14, 1997

The regular meeting of the Ways and Means Committee was called to order on January 14, 1997, at 7:00 p.m., in the City Hall. Committee members present were Chairman Dee Taylor, Mayor Bunch and Council Members Allen, Campbell, Hernandez, Matthews, Shaffer and Sottile, and City Administrator Mark Williams.

1. Citizens Comments - None.

2. Approval of Previous Minutes. **Mr. Matthews made a motion to approve the minutes from the October meeting; Mr. Shaffer seconded; motion passed unanimously.**

3. Presentation of Audit and Discussion of Additional Fees. Administrator Williams introduced Mitchell Fishbein and Perry Litchfield of the accounting firm of Schleeter, Monson & Debacker, who were here to answer any questions about the recently completed audit and to discuss additional fees requested by the firm.

Mr. Fishbein gave a presentation on the audit report and answered questions of committee members. They concluded that the City was managed very well and praised the fact that the City stayed within the budget in expenditures and received more in revenues than projected.

Copies of the management letter had been passed out. Mr. Williams said that none of the points were very serious in nature and he discussed some of the recommendations made. As this was the first audit performed by this firm, Mr. Williams stated that he hoped next year's audit would not be so time consuming for everyone which should reflect a lower cost.

Upon discussion of the additional audit fees, Mr. Williams explained that after halfway through the audit process, Mr. Litchfield notified Mr. Williams that some of the auditing adjusting entries were not entered properly and did not tie back to ending year balanced for 6/30/95. All of the work entailed in correcting these adjustments and working with Mark on the fixed assets, the firm estimated that it would cost $5,500 in extra time and work for this audit. At their regular rate it would have been $13,960. After further discussion, Mayor Bunch made a motion to take this matter under advisement and vote under item #5 later tonight; Mr. Campbell seconded; motion passed unanimously.

Mr. Fishbein and Mr. Litchfield were thanked for attending and they left at this time. The committee further discussed their request for additional funds. Mr. Williams stated that when this firm was engaged, it was not expected that the City would receive any more comprehensive a report that with our last auditors. When these additional details were offered, he readily accepted them and there was no mention of additional fees until later in the audit process. The consensus was that we were given a "better product" with this audit.

Mr. Matthews made a motion to pay the additional change order of $5,550; Mayor Bunch seconded. Upon discussion, Ms. Allen recommended stipulating they have a firm price next year. Mr. Williams recommended that after closing of books 6/30/97, the auditors come in and estimate what their fee will be and if it will be higher than their bid price. Ms. Hernandez stated that it was not unreasonable to charge a penalty for underbidding in the amount of 10%. After discussion, **Mr. Matthews amended his motion to reduce the charge to $5,000; Mr. Campbell seconded. Motion and amendment passed 6-2.**

4. Administrator's Report & City Financial Review. Mr. Williams reported as follows: Mr. Williams reviewed the financial report for December and explained that the City's expenditures were on track for the General Fund at 44.58% expended and revenues at 45.68% received. Cash on hand is approximately $603,000 in the Concentration Account and the City approximately $765,000 in cash invested in the State Local Investment Pool. If figures remain at this level, the City will again end the fiscal year under budget.

A large amount of these funds will go towards the new garbage collection system-the new garbage truck, a roll-out carts, hydraulic cart dumpers for the existing trucks, a rubber tire trash loader, and the hopper and cart dumper which was put on existing pick-up truck. Mr. Williams recommended that the City purchase an additional trash body to be put onto an existing truck chassis whose truck body is in very poor condition. $357,331 is already committed to the project (we had originally budgeted $457,000) and another truck body will cost around $9,141.

Mr. Matthews made a motion to purchase a trash body for $9,141 plus tax; Mr. Shaffer seconded; motion passed unanimously.

5. Old Business. a. Recommendation of Revised Purchasing Policies. Mr. Williams referred to his memo of 12/5/97 with revised purchasing policies (copy attached) and explained his recommended changes. Mr. Williams read the proposed changes to paragraph D. **Mr. Shaffer made a motion to approve the change to paragraph D; Ms. Hernandez seconded; motion passed unanimously.** Mr. Williams then read the proposed addition of paragraph D(6). **Mr. Shaffer made a motion to approve the addition of paragraph D(6); Mr. Matthews seconded; motion passed unanimously.**

b. 800 mhz Radio System. Mr. Williams reported that this system has been designed, built and paid for by Charleston County taxpayers based on Motorola services and products. Mr. Williams explained the difference between the two proposals he has submitted (copies attached) one of which was some $14,000 less expensive. There is also the possibility of a grant becoming available which would only leave approximately $15,000 to be funded by the City. **Mr. Shaffer made a motion to approve the lower proposal amount of $87,564.65, which is a combination of government and commercial grade equipment; Mr. Matthews seconded; after further discussion, motion passed unanimously.**

c. Hamlin Creek Project. Representatives of the Army Corps of Engineers will make a presentation to Council at 6:30 just prior to the City Council meeting on 1/28/97. A final vote will need to be taken whether or not to approve this project.

6. New Business. a. Estimate to Replace Doors at City Hall. Mr. Williams reported that it would cost approximately $9,800 to replace the exterior steel doors of City Hall, upstairs and downstairs with aluminum and glass storefront doors. Council asked Mr. Williams to find a structural engineer to look at the building first.

b. Contribution to Coastal Police Chaplain's Association. **Mayor Bunch made a motion to contribute $1,000 to this association; Ms. Allen seconded; after discussion, motion passed unanimously.**

c. Discussion of Amending Budget to Account for Capital Expenditures. Mr. Williams was preparing a proposal to amend the budget to account for the changes, particularly in the Public Works area, since they are extensive. This should be ready for the next meeting.

7. Miscellaneous. Mr. Williams announced that the Sport Court flooring was being installed at the Recreation Department and the facility will be closed from Thursday through Sunday. This will be put on the sign at the Connector.

Mr. Williams also announced that the SC Fire Academy has committed to purchase the two fire trucks for $143,000.

Jack Ballenger will start the siding at City Hall in a week or so and it will take approximately 2 weeks to complete. There will be a small amount of trim painting to be done.

The Council Chamber raised platform is in the hands of Ron Denton, Architect, who is designing bid specs for us.

Leola Hanbury has asked to be allowed to sell concessions at the Blue Festival on February 8th, with a percentage given to the Recreation Department. It was the consensus that this was not a good precedent to set and did not feel it was appropriate for a business to do this.

Mr. Shaffer reported that we now have three bids for engineering services for the removal and creation of the cul-de-sac at 28th Avenue. **Mr. Shaffer made a motion, per the recommendation of the committee, to approve the low bid of $2,900 by ESP, Inc.; Ms. Hernandez seconded.** Upon discussion, Mr. Shaffer said that the proposal consists of pre-design survey, construction plans and specifications, construction stake-out, and inspections during the course of the work. He said that he and Ms. Hernandez and Mr. Williams were planning to attend the CHATS meeting on the 27th and, after conversation with Mr. Hutto, we may be able to have the County pay for it even if we own the street, assuming there is enough money available. **After discussion, motion passed 6-2.**

Mayor Bunch reported that a representative from Spoleto had visited her soliciting contributions from all the cities. She said that Wild Dunes may put on something in Wild Dunes so she referred him to Nancy VanCott.

The meeting was unanimously adjourned at 8:50 p.m.

Respectfully submitted,

Dee Taylor, Chairman

MEMORANDUM

December 5, 1996

Memo To: City Council (Ways and Means Committee)

From: Mark M. Williams, City Administrator

Re: Recommendation of revised purchasing policies

In previous discussions about bidding and purchasing a couple of suggestions have been made that may make our process work better. Of primary interest is the inclusion of two policies, both italicized and in bold type, which would allow us to "piggyback" on competitive purchases made by other units of government (with their cooperation), and also allow us to sole source some purchases when there appears to be only one vendor of the good or service in question. Such a policy will be utilized rarely, but we need to have the flexibility should the need arise.

I have discussed both of these topics with the attorney, who suggested the language for the policies. However, Nick did voice some reservations about the policy of buying off of some other government's bid as it might cause some disgruntlement among bidders; I think it is still a good idea that may allow us to save time, effort and money when purchasing.

City Council can make these policies official by affirmative vote at the next meeting. In the meantime, if you have any questions, please give me a call. Thanks.

City of Isle of Palms
Administrative Purchasing Procedures

A. All purchases and contracts for goods or services in excess of $25.00 must be made with a City Purchase Order obtained after a requisition is approved by either the City Administrator or Mayor.

B. All purchases and contracts for goods or services less than $3,000 shall be made in the open market, without advertisement and without the necessity of complying with the purchasing provisions contained in subsequent paragraphs.

C. All purchases and contracts for goods or services in excess of $3,000 but less than $10,000 must be made by obtaining competitive quotations or bids from vendors by direct mail or by telephone. All open market purchases shall, whenever possible, be based on at least three (3) quotations. Department heads and/or the City Administrator, shall solicit quotations by direct mail or telephone. The final decision shall be the responsibility of the City Administrator.

D. All purchases and contracts for goods or services in excess of $10,000 shall be made in accordance with the following formal competitive bidding procedures, unless the goods or services are available under state contract as awarded by the SC Budget and Control Board, Division of Materials Management. ***The City may also obtain goods and services from an awarded bidder in a competitive bidding process utilized within the preceding six months by another political subdivision of the State for substantially the same goods or services when the City Administrator has good reason to believe that the awarded bidder is the lowest qualified bidder at the time the City obtains such goods or services.***

(1). Invitation for Bids. The City Administrator shall solicit bids by mail, telephone, newspaper, or by any other reasonable means to secure responsible bidders.

(2). Bid Deposits. When deemed necessary by the City Administrator or Mayor, bid deposits shall be prescribed in the public notice(s) inviting bids. The amount of such deposits shall not exceed five percent (5%) of the bid amounts and shall be in the form of a certified check, cash, or bond. Unsuccessful bidders shall be entitled to the return of surety required by the City within 30 calendar days after the opening of the bids. Upon the failure of a successful bidder to enter into a contract within seven (7) calendar days after the City tenders the proposed contract, the bidder shall forfeit the bid deposit.

(3). Submission and Opening of Bids. All bids shall be submitted to the attention of the City Administrator in a sealed condition with identification contained on the envelope. Bids shall be submitted to the designated place no later than the time stated in the invitation to bid. Bids shall be opened in public and read aloud, at a place and time as stated in the public invitation for bids. A tabulation of all bids received shall be made available for public inspection.

(4). Analysis and Recommendation of Bidder. Contracts shall be awarded to the lowest, responsive, responsible, bidder. In determining the "lowest responsive, responsible bidder", in addition to price, the following criteria shall also be considered:

(a) The bid price may be evaluated to include the extended costs -- long term service or maintenance costs, costs of supplies, etc.
(b) The ability, capacity, and skill of the bidder to provide the goods or services required.
(c) The capability of the bidder to perform the contract or provide the services promptly, or within the time specified without delay or interference.
(d) The character, integrity, reputation, judgment, experience, and efficiency of the bidder.
(e) The quality of performance of previous contracts with the City of Isle of Palms, and with other entities, including performance within contract specifications and costs, and absence of litigation or arbitration associated with contractual performance.
(f) Previous compliance with laws and ordinances related to the contract or services.
(g) The sufficiency of financial resources of the bidder to perform the contract or provide the services.
(h) The quality, availability, and adaptability of the supplies or contractual services to the particular use required.
(i) The number and scope of bid conditions or exceptions attached to the bid.

(5) Award of Contract. The City Administrator shall recommend the successful bidder to the City Council for approval, and shall advise the successful bidder of the City Council's action.

(6) ***Notwithstanding the foregoing procedures, a contract may be awarded without competition when the City Administrator determines in writing that there is only one source for the required good or services and in such writing states the basis therefore.***

Note: These purchasing procedures may be waived during a state of emergency declared by the Governor of the State of South Carolina, or the City Council of the City of Isle of Palms.

Revised 12/5/96

Proposal

MOTOROLA

COMMUNICATIONS & ELECTRONICS, INC.

TO: **Isle Of Palms**
GENERAL GOVERNMENT

ATTN:

Hamp Greene
6 Anglers Pond Court
Hilton Head Island, SC 29926
(803) 689-9437

Quantity	Model Number	Description or Specification	UNIT Price	Extended Price	LIST	DISC
1	H01QX204HH37	MTS 2000 Full Featured Portable	$2,595.00	$2,595.00	$2,595.00	
2	H01UCH6DC5N	LTS Portable Radios	$1,270.75	$2,541.50	$1,270.75	
2	HTN9630	Rapid Rate Chargers	$55.25	$110.50	$55.25	
1	NTN1171	Rapid Rate Charger	$72.50	$72.50	$72.50	
			$0.00			

		Equipment	$5,319.50
Terms:	net 30 days	Taxes @ 5%	$265.98
Shipment FOB	Origin	Installation	
Delivery	4 weeks	1% Local Option	$39.78
Date	14-Jan-97	**TOTAL**	**$5,625.26**
State Contract #	C100145001		
Proposal #	93-000-1		

POLICE DEPARTMENT

Quantity	Model Number	Description or Specification	UNIT Price	Extended Price	LIST	DISC
2	H01QX204HH37	MTS 2000 Full Featured Portable Radios	$2,595.00	$5,190.00	$2,595.00	
2	NTN7144	Ultra Capcity Battery	$100.00	$200.00	$100.00	
2	NTN1171	Rapid Rate Charger	$72.50	$145.00	$72.50	
			$0.00			
23	H01QX202HH37	MTS 2000 Basic Portable Radios	$1,695.75	$39,002.25	$1,695.75	
23	NTN7144	Ultra Capicity Battery	$100.00	$2,300.00	$100.00	
23	NTN1171	Rapid Rate Charger	$72.50	$1,667.50	$72.50	
			$0.00			
25	NMN6191	Remote Speaker Mics	$75.65	$1,891.25	$75.65	
25	H 319	Swivel Carry Cases	$34.00	$850.00	$34.00	
			$0.00			
20	M01MX812W	MCS 2000 Mobile Radios	$1,372.95	$27,459.00	$1,372.95	
20	B18	7.5 Watt External Speaker	$34.00	$680.00	$34.00	
20	B123	3dB Gain Antenna	$9.00	$180.00	$9.00	
			$0.00			
			$0.00			

		Equipment	$79,565.00
Terms:	net 30 days	Taxes @ 5%	$3,978.25
Shipment FOB	Origin	Installation	$3,040.00
Delivery	4 weeks	Other	$796.65
Date	14-Jan-97	**TOTAL**	**$87,379.90**
State Contract #	C100145001		
Proposal #	93-000-1		

FIRE DEPARTMENT

Quantity	Model Number	Description or Specification	UNIT Price	Extended Price	LIST	DISC
1	M01MX812W	MCS 2000 Control Station	$1,372.95	$1,372.95	$1,372.95	
1	B665	CS Option	$280.00	$280.00	$280.00	
1	RRA ANT	Magnectic Mount Antenna	$55.00	$55.00	$55.00	
			$0.00			
8	M01MX812W	MCS 2000 Mobile Radios	$1,372.95	$10,983.60	$1,372.95	
8	B18	7.5 Watt External Speaker	$34.00	$272.00	$34.00	
8	B123	3dB Gain Antenna	$9.00	$72.00	$9.00	
			$0.00			
1	H01QX204HH37	MTS 2000 Full Featured Portable Radio	$2,595.00	$2,595.00	$2,595.00	
			$0.00			
19	H01QX202HH37	MTS 2000 Basic Portable Radios	$1,695.75	$32,219.25	$1,695.75	
20	NTN 7144	Ultra Capicity Batteries	$100.00	$2,000.00	$100.00	
20	NTN 1171	Rapid Rate Chargers	$72.50	$1,450.00	$72.50	
20	NMN 6191	Remote Speaker Mics	$75.65	$1,513.00	$75.65	
20	H 319	Swivel Carry Cases	$34.00	$680.00	$34.00	
			$0.00			
5	M01MX812W	Remote Mount Radios	$1,372.95	$6,864.75	$1,372.95	
5	DSH 3340	High Noise Headset	$480.00	$2,400.00	$480.00	
			$0.00			

		Equipment	$62,757.55
Terms:	net 30 days	Taxes @ 5%	$3,137.88
Shipment FOB	Origin	Installation	$3,980.00
Delivery	4 weeks	Other	$627.57
Date	14-Jan-97	**TOTAL**	**$70,503.00**
State Contract #	C100145001		
Proposal #	93-000-1		

PUBLIC WORKS

Quantity	Model Number	Description or Specification	UNIT Price	Extended Price	LIST
3	H01UCH6DC5N	LTS 2000 Portables	$1,270.75	$3,812.25	$1,270.75
			$0.00		
3	HTN9630	Rapid Rate Chargers	$55.25	$165.75	$55.25
			$0.00		
5	M01UGD6DC5N	LCS 2000 Mobile Radios	$1,185.75	$5,928.75	$1,185.75
			$0.00		

		Equipment	$9,906.75
Terms:	net 30 days	Taxes @ 5%	$495.34
Shipment FOB	Origin	Installation	$550.00
Delivery	4 weeks	1% Local Option	$99.06
Date	14-Jan-97	**TOTAL**	**$11,051.15**
State Contract #	C100145001		
Proposal #	93-000-1		

RECREATION

Quantity	Model Number	Description or Specification	UNIT Price	Extended Price	LIST	DISC
3	H01UCH6DC5N	LTS Portable Radios	$1,270.75	$3,812.25	$1,270.75	
			$0.00			
3	HTN9630	Rapid Rate Chargers	$55.25	$165.75	$55.25	
			$0.00			
			$0.00			

		Equipment	$3,978.00
Terms:	net 30 days	Taxes @ 5%	$198.90
Shipment FOB	Origin	Installation	
Delivery	4 weeks	1% Local Option	$39.78
Date	14-Jan-97	**TOTAL**	**$4,216.68**
State Contract #	C100145001		
Proposal #	93-000-1		

BUILDING DEPT.

Quantity	Model Number	Description or Specification	UNIT Price	Extended Price	LIST	DISC
1	H01QX204HH37	MTS 2000 Full Featured Portable	$2,595.00	$2,595.00	$2,595.00	
			$0.00			
3	H01UCH6DC5N	LTS Portable Radios	$1,270.75	$3,812.25	$1,270.75	
			$0.00			
4	NTN7144	Ultra Capicity Batteries	$100.00	$400.00	$100.00	
4	NTN1171	Rapid Rate Chargers	$72.50	$290.00	$72.50	
4	NMN6191	Remote Speaker Mics	$75.65	$302.60	$75.65	
4	H 319	Swivel Carry Case	$34.00	$136.00	$34.00	
			$0.00			
			$0.00			

Equipment	$7,535.85
Taxes @ 5%	$376.79
Installation	$80.00
1% Local Option	$88.10
TOTAL	**$8,080.74**

Terms:	net 30 days
Shipment FOB	Origin
Delivery	4 weeks
Date	14-Jan-97
State Contract #	C100145001
Proposal #	93-000-1

Total of Radio Equipment (excluding consoles)	**$186,856.72**
Portion funded by Charleston County	($85,000.00)
Balance to be funded by Isle of Palms	$101,856.72

TO: **Isle Of Palms**
MAYOR AND COUNCIL

ATTN:

Quantity	Model Number	Description or Specification	UNIT Price	Extended Price	LIST	DISC
9	H11UCD6CB1	Motorola GTX Portable	$499.00	$4,491.00		
9	H437	Rapid Rate Chargers	$29.00	$261.00		
			$0.00			
			Equipment	$4,752.00		
			Taxes @ 6%	$285.12		
			Installation			
			TOTAL	**$5,037.12**		

TO: **Isle Of Palms**
GENERAL GOVERNMENT

ATTN:

Quantity	Model Number	Description or Specification	UNIT Price	Extended Price
1	H01QX204HH37	MTS 2000 Full Featured Portable	$2,595.00	$2,595.00
1	H11UCD6CB1	Motorola GTX Portable	$499.00	$499.00
1	H437	Rapid Rate Chargers	$29.00	$29.00
1	NTN1171	Rapid Rate Charger	$72.50	$72.50
			$0.00	
			Equipment	$3,195.50
			Taxes @ 6%	$191.73
			Installation	
			TOTAL	**$3,387.23**

POLICE DEPARTMENT

Quantity	Model Number	Description or Specification	UNIT Price	Extended Price		
2	H01QX204HH37	MTS 2000 Full Featured Portable Radios	$2,595.00	$5,190.00		
2	NTN7144	Ultra Capcity Battery	$100.00	$200.00		
2	NTN1171	Rapid Rate Charger	$72.50	$145.00		
			$0.00			
23	H01QX202HH37	MTS 2000 Basic Portable Radios	$1,695.75	$39,002.25	LIST	
23	NTN7144	Ultra Capicity Battery	$100.00	$2,300.00		DISC
23	NTN1171	Rapid Rate Charger	$72.50	$1,667.50	$2,595.00	
			$0.00		$100.00	
25	NMN6191	Remote Speaker Mics	$75.65	$1,891.25	$72.50	
25	H 319	Swivel Carry Cases	$34.00	$850.00		
			$0.00		$1,695.75	
20	M01MX812W	MCS 2000 Mobile Radios	$1,372.95	$27,459.00	$100.00	
20	B18	7.5 Watt External Speaker	$34.00	$680.00	$72.50	
20	B123	3dB Gain Antenna	$9.00	$180.00		
			$0.00		$75.65	
			$0.00		$34.00	

	Equipment	$79,565.00	
Terms: net 30 days	Taxes @ 6%	$4,773.90	$1,372.95
Shipment FOB Origin	Installation	$3,040.00	$34.00
Delivery 4 weeks	Other	$796.65	$9.00
Date 21-Jan-97	**TOTAL**	**$88,175.55**	
State Contract # C100145001			
Proposal # 93-000-1			

FIRE DEPARTMENT

Quantity	Model Number	Description or Specification	UNIT Price	Extended Price		
1	M01MX812W	MCS 2000 Control Station	$1,372.95	$1,372.95		
1	B665	CS Option	$280.00	$280.00		
1	RRA ANT	Magnectic Mount Antenna	$55.00	$55.00		
			$0.00			
8	M01MX812W	MCS 2000 Mobile Radios	$1,372.95	$10,983.60	LIST	
8	B18	7.5 Watt External Speaker	$34.00	$272.00		DISC
8	B123	3dB Gain Antenna	$9.00	$72.00	$1,372.95	
			$0.00		$280.00	
1	H01QX204HH37	MTS 2000 Full Featured Portable Radio	$2,595.00	$2,595.00	$55.00	
			$0.00			
19	H01QX202HH37	MTS 2000 Basic Portable Radios	$1,695.75	$32,219.25	$1,372.95	
20	NTN 7144	Ultra Capicity Batteries	$100.00	$2,000.00	$34.00	
20	NTN 1171	Rapid Rate Chargers	$72.50	$1,450.00	$9.00	
20	NMN 6191	Remote Speaker Mics	$75.65	$1,513.00		
20	H 319	Swivel Carry Cases	$34.00	$680.00	$2,595.00	
			$0.00			
5	M01MX812W	Remote Mount Radios	$1,372.95	$6,864.75	$1,695.75	
5	DSH 3340	High Noise Headset	$480.00	$2,400.00	$100.00	
			$0.00		$72.50	
			Equipment	$62,757.55	$75.65	
			Taxes @ 6%	$3,765.45	$34.00	
			Installation	$3,980.00		
			Other	$627.57	$1,372.95	
			TOTAL	**$71,130.57**	$480.00	

PUBLIC WORKS

Quantity	Model Number	Description or Specification	UNIT Price	Extended Price	
3	H11UCD6CB1	Motorola GTX Potables	$499.00	$1,497.00	
			$0.00		
3	H437	Rapid Rate Chargers	$29.00	$87.00	
			$0.00		
5	M11UGD6CB1	GTX Mobiles	$475.00	$2,375.00	LIST
			$0.00		
			Equipment	$3,959.00	$1,270.75
	Terms:	net 30 days	Taxes @ 5%	$237.54	
	Shipment FOB	Origin	Installation	$450.00	$55.25
	Delivery	4 weeks			
	Date	21-Jan-97	**TOTAL**	**$4,646.54**	$1,185.75
	State Contract #	C100145001			
	Proposal #	93-000-1			

RECREATION

Quantity	Model Number	Description or Specification	UNIT Price	Extended Price		
3	H11UCD6CB1	GTX Portables	$499.00	$1,497.00		
			$0.00			
3	H437	Rapid Rate Chargers	$29.00	$87.00		
			$0.00			
2	M11UGD6CB1	GTX Mobile Radios	$475.00	$950.00	LIST	
			Equipment	$2,534.00		DISC
			Taxes @ 5%	$152.04	$1,270.75	
			Installation	$300.00		
					$55.25	
			TOTAL	**$2,986.04**		

BUILDING DEPT.

Quantity	Model Number	Description or Specification	UNIT Price	Extended Price
4	H11UCD6CB1	GTX Portable Radios	$499.00	$1,996.00
			$0.00	
4	H437	Rapid Rate Chargers	$29.00	$116.00
4	H 319	Swivel Carry Case	$0.00	
			$0.00	

LIST

DISC

Equipment	$2,112.00
Taxes @ 6%	$126.72
Installation	
TOTAL	**$2,238.72**

Total of Radio Equipment (excluding consoles)	**$172,564.65**
Portion funded by Charleston County	($85,000.00)
Balance to be funded by Isle of Palms	$87,564.65

EXHIBIT B

PUBLIC SAFETY COMMITTEE
January 15, 1997

The regular meeting of the Isle of Palms Public Safety Committee was held on January 14, 1997, at 6:00 p.m., in the Building Department. Present was Chairman Campbell, Committee Members Matthews, Police Chief Buckhannon, Fire Chief Graham, and City Administrator Williams, and Council Members Allen, Shaffer and Sottile.

1. Citizens Comments. None [see below]

2. Police Department Report - A. Chief Buckhannon discussed the monthly department report for December (see attached) and answered questions of committee members. Chief Buckhannon commended Officer Diliberti for her fine performance at the Criminal Justice Academy graduating from the 8-week course with a 96 point average as Distinguished Graduate. He also announced promotions for Jan Stewart to Sergeant and Gary Erickson to Corporal.

Back To Citizens Comments. Betty Cobert arrived and asked to speak to the committee about dogs on the beach and whether or not she might have some input in the new dog ordinance. Ms. Cobert said that she has had problems with dogs on the beach for several years and her husband has been bitten three times by loose dogs on the beach. She recommended that the City ban dogs from the beach altogether. Ms. Cobert referred to her recent letter to Council (copy attached).

Mr. Campbell said that the main problem in the dog ordinance that the committee was working on pertained to the vicious dog part of the ordinance which required seizure of the dog and stiff insurance requirements by dog owners. He also discussed the issue of dogs on the beach. Because this is such a volatile issue, Council intends to look at this ordinance to determine what is fair and reasonable for everyone and not rush into a decision that cannot be enforced.

Upon discussion, Ms. Allen recommended having certain hours during the summer when dogs are prohibited from the beach. The Animal Control Officer even suggested to her that she take a cellular phone with her on the beach and call him when she sees loose dogs.

B. Dog Ordinance Review. Chief Buckhannon passed out copies of the State Code pertaining to vicious dogs. Mr. Campbell asked everyone to read it through and compare it to the City's ordinances for discussion next month. Cats are included in the State Code. Chief said that he can enforce the State ordinance as written and he recommended rewording the City ordinance to comply with State ordinance. The committee discussed different aspects of the code but no action was taken at this time.

C. 800 MHZ Radio System Update. Mr. Williams gave the cost of this radio system for the Police Department as approximately $88,000 and for the Fire Department as approximately $71,000. After including the other departments, and

subtracting the $85,000 funded by Charleston County, the balance to be funded by Isle of Palms would be approximately $102,000. Chief Buckhannon is looking into another grant that could leave the City with only some $15,000 to fund. This will all be presented at Ways & Means.

3. Fire Department Report - A. Chief Graham discussed the monthly department report for December (see attached) and answered questions of committee members. Chief announced the following personnel awards given at the annual Christmas party: Roger Eagle - Employee of the Year; Don Corbett - Volunteer Firefighter of the Year; and Dave Micalizzi as Rookie of the Year. Engineer Glen Kramer was recognized for the overall fastest SCBA times for 1996.

B. Ladder Truck Update. A purchase order has been received from the SC Fire Academy for $143,000 for the ladder truck and pumper contingent upon the successful testing of the ladder truck which has been scheduled for January 21, 1997, at 8:00 a.m. Mr. Williams reported that, with the money already accumulated in the 1% accommodations fee, plus the sales price on the two trucks, plus the downpayment, the City will be left with an extra $28,000. Chief said that the Academy should take possession by February 1st, and the City has an automatic aid agreement with Sullivan's Island and Mount Pleasant if a large fire should occur before the new ladder truck is received.

4. Miscellaneous - None

There being no further business to come before the Committee, meeting was unanimously adjourned at 6:40 p.m.

Respectfully submitted,

Pat Campbell, Chairman

3404 Waterway Blvd.
Isle of Palms, SC 29451
January 2, 1997

The Honorable Carmen Bunch
Mayor, Isle of Palms
and The City Council
P.O. Drawer 508
Isle of Palms, SC 29451

Dear Carmen and Council Members:

In the spirit of the season, let me sincerely wish each of you a Happy New Year before I tell you this is still another letter about dogs on the Isle of Palms!

People settle in quiet and natural communities like this Isle to enjoy the year-round outdoor life and to uplift their spirits. Many residents walk, jog, roller blade and bike year round on our streets and beaches from 5 AM til 9 or 10 PM, in accordance with their lifestyles and work patterns. When the element of uncontrolled dogs is mixed into this environment, trouble results.

Art and I have waited a long time and still there appears to be no satisfactory solution to this nuisance in sight, in spite of the Mayor's concern, and personal assurances by the Chief of Police.

At the December council meeting there was no formal discussion, but I heard a mumbled remark that a dog ordinance is being worked on -- "but not to worry, the dogs would not be banned entirely from the beach". My question is why not? Dogs have proved to be a constant problem. Many other beach communities from here to Key West have indeed banned dogs entirely from their beaches. Why can't we? In no other way can complete protection be assured.

The inconsiderate owners here defy our ordinance, turning their dogs loose to roam indescriminately after the animal control officer's hours, and by carrying the leash with no dog attached. Dogs can't tell time and to think these irresponsible people would honor a specific time frame for animals to be on the beach is ludicrous. The edge of the Harbor Golf Course is a bathroom for dogs, so are the beach access paths. This is an unhealthy and disgusting sight. (see attached clipping)

We believe a better method of control needs to be instituted. These suggestions are offered:

° Require dogs to be on leashes at all times when away from home to ensure other peoples' rights will not be violated.

- Require owners at all times to carry and use a pooper scooper, as required in other civilized areas.

- Ban dogs entirely from the beaches, and thus eliminate the many uncontrollable problems related to their presence there.

- Establish and advertise in newspapers and with signs, substantial fines for any violations of the ordinance ($300 minimum) heavy enough to pay for additional manpower to assure control. And do get more animal control officers.

These are some of our views. These are some of our suggestions. We hope they will be considered constructive comments.

One more important point -- dogs bite you know! You may recall that for health reasons my husband jogs on the beach six days a week at 6 AM. The beach is the reason we live here. He has been bitten 3 times by dogs running loose ahead of owners carrying empty leashes. They refuse to give their names or to acknowledge responsibility even when they've witnessed the attack. The second bite on March 22, 1995 was reported to city hall. The owner of this dog refused to admit the investigating officer or quarantine the animal which had no rabies vaccination of record.

It was I who drove my husband to the hospital. It was I who paid for the treatment. We were never reimbursed for the shots or for his torn-up jacket. A city council member reported he'd act on this complaint. The Chief of Police also promised to do something. Did they? We've received no report.

Art grows increasingly nervous and impatient as these menacing dogs pass him each morning. He vows the next time to consider legal action recommended by our attorney as a means to ensure his peace and safety in his normal pursuits.

He happens to think people should have priority and should come before dogs -- I agree!

Sincerely,

Betty

Betty Cobert
Mrs. A. T.

pets of that walk on the beach that all dogs love. If our dogs poop, we must scoop. The dogs can't do it for themselves and as yet there is no service offered to dog owners for someone to run along behind and scoop for us. So it is up to us. You say it is embarrassing to be seen picking up poop? Well, get over it. In reality, it's the act of a very caring pet owner and citizen. So please, dog owners, don't forget the ziploc on your way out the door. If we don't govern ourselves, the powers that be will govern for us.
Maggie Shepard - Isle of Palms 10/14/96 - 2:19 pm

Hi Chuck. I beg to differ with the Sullivan's Island resident who says his island is the "dog poop capital of the South." I believe that the Isle of Palms should bold that title. I'm a year round resident here and I, too, am appalled at the lack of consideration some dog owners have for their fellow man, the environment and for the very pets they adore. If some dog owners do not wake up and smell the poop, it will be our dogs that will be banned forever from the local beaches. Dogs are already banned from California beaches and many beaches along the East Coast. So if we dog owners do not take responsibility for the offensive and potentially dangerous litter our dogs leave behind, then we will ultimately be depriving our

Isle of Palms

Police Department

Monthly Report

December, 1996

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1 - 2	Synopsis
3	Communications Report
4	Officer Activity Report
5	Connector Report
6-7	Incident Report
8	Arrest Report
9	Crime Day of Week Analysis
10	Crime Time of Day Analysis
11	Crime Analysis By Quarter
12	Court Collection Report
13	Monthly Court Summary
14	Animal Control Report
15	Narcotics Report
16-17	Training Report

ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(803) 886-6522 FAX (803) 886-8005

TO: **MAYOR BUNCH, CITY COUNCIL, ADMINISTRATOR WILLIAMS**

FROM: **CHIEF BUCKHANNON**

SUBJECT: **MONTHLY REPORT FOR DECEMBER, 1996**

DATE: **JANUARY 9, 1997**

The following is a brief synopsis of the officers' activities during the month of December, 1996:

Patrol

12-06-96 A vehicle stolen in Summerville earlier in the day was recovered on the Island when the victim recognized the subject who stole the vehicle at an Island Restaurant while he was having dinner. The subject fled the restaurant and was located a few blocks away. The subject, a 32 year old male, was arrested for Possession of a Stolen Vehicle.

12-07-96 While patrolling Palm Boulevard, an officer observed a vehicle stopped in the middle of the roadway. Upon investigation the driver, a 38 year old female, was found unconscious and slumped over the wheel. When the officer put the vehicle in park the driver woke up and was arrested for Driving Under the Influence.

12-09-96 Officers responded to an assault where the victim, a 42 year old Island female, stated she had an altercation with the driver of a speeding vehicle. The driver, a 26 year old Island male, was arrested for Simple Assault.

12-10-96 Officers were dispatched to a fight in progress where one of the parties involved stated he was struck with a hammer and was taken by EMS to East Cooper Hospital. Neither party wished to press charges.

12-11-96 A subject came to the Isle of Palms Police Department to file a report after he received medical attention for being struck in the mouth with a hammer at a work site on Marsh Island Drive. The suspect, a 44 year old male, presented himself to the Isle of Palms Police Department where he was served with an Arrest Warrant for Aggravated Assault.

12-13-96 Officers assisted a SLED Alcohol Enforcement Unit Agent with a 17 year old informant who attempted to purchase alcohol from three Island business establishments. Two attempts were successful and the bartenders were issued citations for Transfer of Beer to a Minor while the business owners were issued citations for Permit Violations.

12-16-96 Officers responded to a report of an intoxicated male who had assaulted his wife and refused to exit a cab. The subject's wife had visible signs of being assaulted. When officers explained that her husband would be arrested for Criminal Domestic Violence, the victim became hostile and was arrested for Disorderly Conduct.

12-16-96 A report of an assault was taken when two employees of an Island business were arguing and one subject grabbed the other around her neck. A warrant was issued for Simple Assault and was served at the Charleston County Jail. The subject, a 25 year old male, also had an outstanding warrant with the Mt. Pleasant Police Department

12-17-96 Officers were dispatched to Gate 2 at Wild Dunes for a subject without a license. Upon investigation officers learned that the license plate was listed as stolen in Ohio, the driver did not have a valid driver's license, and had no insurance. The subject was arrested for Possession of Stolen Goods, Uninsured Vehicle, and No Driver's License.

12-19-96 A 36 year old male was arrested for Disorderly Conduct when he was found intoxicated walking on the Isle of Palms Connector attempting to solicit a ride.

12-19-96 A report of an Attempted Suicide was taken when officers responded to a call of a 31 year old Island woman who had cut herself in her bathroom. The subject appeared to be under the influence of alcohol and narcotics and was transported by EMS to MUSC for medical treatment.

12-30-96 Police discovered marijuana in a vehicle that had been stopped. The driver, a 21 year old male, was arrested for Simple Possession of Marijuana and Possession of Drug Paraphernalia and the passenger, a 19 year old male, was arrested for Simple Possession of Marijuana.

Personnel

December 6, 1996 Officer Lenore Diliberti graduated from the South Carolina Criminal Justice Academy. Officer Diliberti was commended for achieving Distinguished Graduate by maintaining better than a 96 average for the eight (8) week course.

December 9, 1996 The department held its annual winter uniform inspection. Corporal Jan Stewart was promoted to Sergeant and Patrol First Class Gary Erickson was promoted to Corporal.

December 11, 1996 Lt. McCurdy and PFC Christensen met with the Wild Dunes Homeowners Association. PFC Christensen is the liaison officer for Wild Dunes and will meet the association and community groups on a monthly basis.

December 12th & 13th, 1996 The department held bi-annual firearms qualifications.

December 16, 1996 Chief Buckhannon and Chief Graham of the Fire Department met with Charlie Fox, the head of Charleston County Communication Section. Mr. Fox detailed the County's plan to provide funding to the City for the purchase of the 800MHZ Radio System.

ISLE OF PALMS POLICE DEPARTMENT

TO: Lt. McCurdy

FROM: TCO Supervisor Gibbons

DATE: January 3, 1997

SUBJECT: Telecommunications Activity Report for December 1996

During the month of December 1996 the Telecommunications office received and dispatched 2,635 calls for service to the 4 public safety agencies of the Isle of Palms and Sullivans Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
December 1996	1,834	15	795	5	2,649
December 1995	1,418	23	754	9	2,204
Percentage Change	29%	-3%	5%	-4%	20%
Year to Date 1996	21,928	456	8,917	165	31,466
*Year to date 1995	16,428	480	9,433	180	26,521
*Percentage change	33%	-5%	-5%	-8%	19%

Isle of Palms Police Department Officer Activity Report December 1996

	December 1996	December 1995	Percentage Change	Year To Date 1996	Year To Date 1995	Percentage Change
Service Calls	780	694	12.4%	11,434	10,937	4.5%
Building Checks	336	234	43.6%	4,331	3,235	33.9%
SPR'S	673	477	41.1%	5,800	3,064	89.3%
Traffic Stops	354	232	52.6%	4,069	3,725	9.2%
Traffic Stops w/Tickets	107	N/A*	N/A*	1089	1065	2.3%
% Traffic Stops w/Tickets	30.2%	N/A*	N/A*	26.8%	28.6%	-1.8%
DUI Tickets	7	0	100.0%	42	20	110.0%
DUS Tickets	9	10	-10.0%	124	126	-1.6%
Speeding Tickets	33	14	135.7%	368	297	23.9%
Other Traffic Tickets	80	52	53.8%	1,012	748	35.3%
Non Traffic Tickets	11	44	-75.0%	299	288	3.8%
Parking Tickets	10	7	42.9%	5,632	6,740	-16.4%
City Tickets	24	31	-22.6%	497	348	42.8%

* Not Available

Connector Calls For Service for the Month of December, 1996

The Isle of Palms Police Department has responded to or initiated 59 calls involving 1115 minutes, or 18.6 man hours for the month of December, 1996. The following tables break down the type, number and time element of each call.

December 1996

Type of Service	Number of Calls	Number of Arrests	Minutes	Avg. Minutes Per Call
Accidents	0	0	0	0
Traffic Stops w/o ticket	42	0	271	6.5
Traffic Stops w/ ticket	16	9	842	52.6
Citizen Assists	1	0	2	2
Assist Other PD	0	0	0	0
Miscellaneous	0	0	0	0
Totals	**59**	**9**	**1115**	**18.9**

Total 1996*

Type of Service	Number of Calls	Number of Arrests	Minutes	Avg. Minutes Per Call
Accidents	2	0	126	63
Traffic Stops w/o ticket	206	2	1637	7.9
Traffic Stops w/ ticket	89	32	3270	36.7
Citizen Assists	15	0	84	5.6
Assist Other PD	1	0	8	8
Miscellaneous	16	0	100	6.2
Totals	**329**	**34**	**5225**	**15.9**

* Calls beginning with August 9th, 1996

Isle of Palms Police Department Monthly Report for December 1996

All UCR Codes for each Incident are counted.

CRIME TYPE	December 1996	Total 1996	December 1995	Total 1995
09A MURDER & NON-NEGLIGENT HOMICIDE				
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING		1		1
11A SEX (FORCIBLE RAPE)		2		
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT		1		
11D FORCIBLE FONDLING		1		1
120 ROBBERY				
13A ASSAULT	1	2		
13B SIMPLE ASSAULT	5	30	4	20
13C INTIMIDATION	1	4		1
200 ARSON	1	3		
210 EXTORTION				
220 BURGLARY	4	32	4	30
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING		4		2
23D THEFT FROM BUILDINGS		4		
23E THEFT FROM COIN OPERATED				
23F THEFT FROM MOTOR VEHICLE	2	41	1	27
23G THEFT OF MOTOR VEHICLE PART		6		
23H ALL OTHER LARCENY	3	102	10	147
240 MOTOR VEHICLE THEFT	3	7		6
250 COUNTERFEITING/FORGERY		2		1
26A FRAUDULENT ACTIVITY		2		3
26B FRAUD/CREDIT CARD /ATM		1		3
26C IMPERSONATION				
270 EMBEZZLEMENT	2	2		
280 STOLEN PROPERTY	2	6	1	8
290 DAMAGE PROPERTY	11	65	8	74
35A DRUG/NARCOTICS	1	28	1	14
35B DRUG EQUIPMENT VIOLATION	2	10		5
36A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE		2		
510 BRIBERY				
520 WEAPON OFFENSES		2	2	8
753 OBSCENE & HARASSING PHONE	1	15	2	18
756 USING MOTOR VEHICLE W/O		2		3
90A BAD CHECKS				
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT	2	27	2	17
90D DUI	7	42		20
90E DRUNKENNESS		3		
90F FAMILY (NO VIOLENCE)		4		12
90G LIQUOR LAW	3	63	2	36
90H PEEPING TOM		2		
90I RUNAWAY		7		9
90J TRESPASSING	1	12		10
90L TRUANCY				1
90N RESISTING ARREST		7		2
90P CONTRIBUTING TO DELINQUENCY		4		
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				1
90Z ALL OTHER OFFENSES		50	2	15
91T TRAFFIC & NRVC ARRESTS	14	189	13	162
91W WARRANT ARRESTS	5	41	4	35
979 MISSING PERSONS		4		3
980 SUICIDES	1	6		3
992 PROWLER			1	2
NCR NON CRIMINAL REPORTS	8	94	7	115
TOTALS:	**80**	**932**	**64**	**815**

ARREST SUMMARY

Type	December 1996	Total 1996	December 1995	Total 1995
Adults	Male= 33 Female= 6	Male= 373 Female= 79	Male= 38 Female= 15	Male= 284 Female= 61
Juveniles	Male= 0 Female= 0	Male= 32 Female= 25	Male= 8 Female= 1	Male= 34 Female= 12
Narc-Adults	Male= 2 Female= 0	Male= 20 Female= 2	Male= 0 Female= 0	Male= 16 Female= 1
Narc-Juveniles	Male= 0 Female= 0	Male= 7 Female= 0	Male= 0 Female= 0	Male= 7 Female= 0
TOTALS:	**Male= 35 Female= 6**	**Male= 432 Female= 106**	**Male=46 Female= 16**	**Male= 341 Female= 74**

PROPERTY VALUES REPORTED

Type	Total for December 1996	1996 to Date
Burglary Stolen	$3,840.00	$27,764.00
Larceny Stolen	$4,170.00	$156,761.00
Criminal Damage	$1,085.00	$14,319.00
MVT Stolen	$2,400.00	$10,093.00
Burglary Recovered	$0.00	$50.00
Larceny Recovered	$0.00	$5,815.00
MVT Recovered	$2,400.00	$8,393.00
Total Stolen	$36,270.00	$221,977.00
Total Recovered	$27,415.00	$39,776.00
Total Seized	$0.00	$0.00

Isle of Palms Police Dept.
All Arrests
Primary UCR Code Only
Date Starting 12/01/96 to 12/31/96

01/02/97 : 11:45:23

Arrest Summary
Type 1

Offense	Male White	Male Black	Male Amer Indian	Male Asian	Male Other	Female White	Female Black	Female Amer Indian	Female Asian	Female Other	Male Total	Female Total	Total	Line Item #
13A AGGRAVATED ASSAULT.....	1	0	0	0	0	0	0	0	0	0	1	0	1	0001
13B SIMPLE ASSAULT.....	2	1	0	0	0	0	0	0	0	0	3	0	3	0002
23H ALL OTHER LARCENY.....	0	0	0	0	0	2	1	0	0	0	0	3	3	0003
280 STOLEN PROPERTY OFFENSES (RECEIVING, ETC.).....	2	0	0	0	0	0	0	0	0	0	2	0	2	0004
35A DRUG/NARCOTIC VIOLATIONS.....	1	0	0	0	0	0	0	0	0	0	1	0	1	0005
35A DRUG/NARCOTIC VIOLATIONS - E MARIJUAN.....	1	0	0	0	0	0	0	0	0	0	1	0	1	0006
90C DISORDERLY CONDUCT.....	1	0	0	0	0	1	0	0	0	0	1	1	2	0007
90D DRIVING UNDER THE INFLUENCE.....	6	0	0	0	0	0	0	0	0	0	6	0	6	0008
90G LIQUOR LAW VIOLATIONS.....	5	0	0	0	0	0	0	0	0	0	5	0	5	0009
91T TRAFFIC ARREST (DUI,DUS.ETC).....	9	2	0	0	0	2	0	0	0	0	11	2	13	0010
91W WARRANT ARREST.....	3	1	0	0	0	0	0	0	0	0	4	0	4	0011
*** Total ***	31	4	0	0	0	5	1	0	0	0	35	6	41	

Isle of Palms Police Dept.
From : 12/01/96 To : 12/31/96
All Crimes : 80

01/06/97 : 11:47:57

Crime Day Of Week Analysis

Type Of Crime		Crime Count*	Pct Of All	Mon	Pct Of Cri	Tue	Pct Of Cri	Wed	Pct Of Cri	Thu	Pct Of Cri	Fri	Pct Of Cri	Sat	Pct Of Cri	Sun	Pct Of Cri	Unknown	Pct Of Cri	Line Item #
13A	AGGRAVATED ASSAULT	1	1.25	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0001
13B	SIMPLE ASSAULT	5	6.25	3	60	1	20	1	20	0	0	0	0	0	0	0	0	0	0	0002
13C	INTIMIDATION	1	1.25	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0003
200	ARSON	1	1.25	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0004
220	BURGLARY/BREAKING AND EN	4	5.00	0	0	0	0	0	0	1	25	0	0	1	25	2	50	0	0	0005
23F	THEFT FROM MOTOR VEHICLE	2	2.50	0	0	0	0	0	0	0	0	0	0	0	0	2	100	0	0	0006
23H	ALL OTHER LARCENY	3	3.75	3	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0007
240	MOTOR VEHICLE THEFT	3	3.75	0	0	0	0	1	33	1	33	1	33	0	0	0	0	0	0	0008
270	EMBEZZLEMENT	2	2.50	1	50	0	0	0	0	1	50	0	0	0	0	0	0	0	0	0009
280	STOLEN PROPERTY OFFENSES	2	2.50	0	0	1	50	0	0	0	0	1	50	0	0	0	0	0	0	0010
290	DESTRUCTIVE/DAMAGE/VANDA	11	13.75	3	27	1	9	0	0	2	18	2	18	1	9	2	18	0	0	0011
35A	DRUG/NARCOTIC VIOLATIONS	1	1.25	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0012
35B	DRUG EQUIPMENT VIOLATION	2	2.50	1	50	1	50	0	0	0	0	0	0	0	0	0	0	0	0	0013
753	OBSCENE & HARASSING PHON	1	1.25	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0014
90C	DISORDERLY CONDUCT	2	2.50	1	50	0	0	0	0	1	50	0	0	0	0	0	0	0	0	0015
90D	DRIVING UNDER THE INFLUE	7	8.75	0	0	1	14	0	0	1	14	1	14	2	29	2	29	0	0	0016
90G	LIQUOR LAW VIOLATIONS	3	3.75	0	0	1	33	0	0	0	0	0	0	0	0	2	67	0	0	0017
90J	TRESPASS OF REAL PROPERT	1	1.25	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0018
91T	TRAFFIC ARREST (DUS, NRV	14	17.50	5	36	3	21	2	14	1	7	1	7	1	7	1	7	0	0	0019
91W	WARRANT ARREST	5	6.25	2	40	0	0	1	20	1	20	0	0	1	20	0	0	0	0	0020
980	SUICIDES	1	1.25	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0021
NCR	NON CRIMINAL REPORT	8	10.00	3	38	0	0	1	13	0	0	3	38	1	13	0	0	0	0	0022
*** Total ***		80	100.00	24		10		7		10		9		7		13		0		

Isle of Palms Police Dept.
From : 12/01/96 To : 12/31/96
All Crimes : 80

01/06/97 : 11:47:58

Crime Time Of Day Analysis

Type Of Crime		Crime Count	Pct Of ALL	0000 Thru 0300	Pct Of Cri	0301 Thru 0600	Pct Of Cri	0601 Thru 0900	Pct Of Cri	0901 Thru 1200	Pct Of Cri	1201 Thru 1500	Pct Of Cri	1501 Thru 1800	Pct Of Cri	1801 Thru 2100	Pct Of Cri	2101 Thru 2400	Pct Of Cri	Line Item #
13A	AGGRAVATED ASSAULT	1	1.25	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0001
13B	SIMPLE ASSAULT	5	6.25	0	0	1	20	1	20	2	40	0	0	0	0	0	0	1	20	0002
13C	INTIMIDATION	1	1.25	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0003
200	ARSON	1	1.25	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0004
220	BURGLARY/BREAKING AND EN	4	5.00	0	0	1	25	1	25	0	0	0	0	0	0	1	25	1	25	0005
23F	THEFT FROM MOTOR VEHICLE	2	2.50	1	50	0	0	0	0	0	0	0	0	0	0	0	0	1	50	0006
23H	ALL OTHER LARCENY	3	3.75	0	0	0	0	0	0	0	0	0	0	2	67	0	0	1	33	0007
240	MOTOR VEHICLE THEFT	3	3.75	0	0	0	0	0	0	1	33	1	33	0	0	1	33	0	0	0008
270	EMBEZZLEMENT	2	2.50	0	0	0	0	1	50	1	50	0	0	0	0	0	0	0	0	0009
280	STOLEN PROPERTY OFFENSES	2	2.50	0	0	0	0	0	0	0	0	1	50	0	0	0	0	1	50	0010
290	DESTRUCTIVE/DAMAGE/VANDA	11	13.75	2	18	0	0	0	0	2	18	2	18	1	9	2	18	2	18	0011
35A	DRUG/NARCOTIC VIOLATIONS	1	1.25	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0012
35B	DRUG EQUIPMENT VIOLATION	2	2.50	2	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0013
753	OBSCENE & HARASSING PHON	1	1.25	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0014
90C	DISORDERLY CONDUCT	2	2.50	0	0	1	50	0	0	0	0	0	0	0	0	0	0	1	50	0015
90D	DRIVING UNDER THE INFLUE	7	8.75	4	57	0	0	0	0	0	0	0	0	0	0	1	14	2	29	0016
90G	LIQUOR LAW VIOLATIONS	3	3.75	1	33	0	0	0	0	0	0	0	0	0	0	0	0	2	67	0017
90J	TRESPASS OF REAL PROPERT	1	1.25	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0018
91T	TRAFFIC ARREST (DUS, NRV	14	17.50	1	7	0	0	5	36	1	7	2	14	3	21	1	7	1	7	0019
91W	WARRANT ARREST	5	6.25	2	40	0	0	0	0	1	20	2	40	0	0	0	0	0	0	0020
980	SUICIDES	1	1.25	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0021
NCR	NON CRIMINAL REPORT	8	10.00	1	13	0	0	0	0	1	13	1	13	2	25	1	13	2	25	0022
*** Total ***		80	100.00	15		4		10		10		9		8		7		17		

Isle of Palms Police Dept.
From : 12/01/96 To : 12/31/96
All Crimes : 80

01/06/97 : 11:48:00

Crime Analysis By Quarter

Type Of Crime		Crime Count	Pct Of All	Jan Thru Mar	Pct Of Cri	Apr Thru Jun	Pct Of Cri	Jul Thru Sep	Pct Of Cri	Oct Thru Dec	Pct Of Cri	Line Item #
13A	AGGRAVATED ASSAULT	1	1.25	0	0	0	0	0	0	1	100	0001
13B	SIMPLE ASSAULT	5	6.25	0	0	0	0	0	0	5	100	0002
13C	INTIMIDATION	1	1.25	0	0	0	0	1	100	0	0	0003
200	ARSON	1	1.25	0	0	0	0	0	0	1	100	0004
220	BURGLARY/BREAKING AND EN	4	5.00	0	0	0	0	0	0	4	100	0005
23F	THEFT FROM MOTOR VEHICLE	2	2.50	0	0	0	0	0	0	2	100	0006
23H	ALL OTHER LARCENY	3	3.75	0	0	0	0	0	0	3	100	0007
240	MOTOR VEHICLE THEFT	3	3.75	0	0	0	0	0	0	3	100	0008
270	EMBEZZLEMENT	2	2.50	0	0	0	0	0	0	2	100	0009
280	STOLEN PROPERTY OFFENSES	2	2.50	0	0	0	0	0	0	2	100	0010
290	DESTRUCTIVE/DAMAGE/VANDA	11	13.75	0	0	0	0	0	0	11	100	0011
35A	DRUG/NARCOTIC VIOLATIONS	1	1.25	0	0	0	0	0	0	1	100	0012
35B	DRUG EQUIPMENT VIOLATION	2	2.50	0	0	0	0	0	0	2	100	0013
753	OBSCENE & HARASSING PHON	1	1.25	0	0	0	0	0	0	1	100	0014
90C	DISORDERLY CONDUCT	2	2.50	0	0	0	0	0	0	2	100	0015
90D	DRIVING UNDER THE INFLUE	7	8.75	0	0	0	0	0	0	7	100	0016
90G	LIQUOR LAW VIOLATIONS	3	3.75	0	0	0	0	0	0	3	100	0017
90J	TRESPASS OF REAL PROPERT	1	1.25	0	0	0	0	0	0	1	100	0018
91T	TRAFFIC ARREST (DUS, NRV	14	17.50	0	0	0	0	0	0	14	100	0019
91W	WARRANT ARREST	5	6.25	0	0	0	0	0	0	5	100	0020
980	SUICIDES	1	1.25	0	0	0	0	0	0	1	100	0021
NCR	NON CRIMINAL REPORT	8	10.00	0	0	0	0	0	0	8	100	0022
*** Total ***		80	100.00	0		0		1		79		

1996 MONTHLY COURT REPORT

	TRAFFIC STATE FEE	CRIMINAL STATE FEE	TOTAL STATE FEES	PARKING FINES	CRIMINAL/TRAFFIC FINES	TRANSFERRED FUNDS	FUNDS DUE CITY
January	$1,761.04	$597.24	$2,358.28	$584.00	$6,953.00	$7,537.00	$5,178.72
February	1,730.00	1,418.30	3,148.30	4,243.75	9,337.00	13,580.75	10,432.45
March	1,996.45	702.98	2,699.43	2,173.00	7,758.00	9,931.00	7,231.57
April	2,625.98	444.04	3,070.02	3,191.25	8,986.25	12,177.50	9,107.48
May	2,399.83	740.97	3,140.80	6,049.41	9,156.00	15,205.41	12,064.61
June	2,568.53	885.99	3,454.52	7,952.00	10,098.00	18,050.00	14,595.48
July	1,754.95	915.81	2,670.76	9,134.00	7,730.00	16,864.00	14,193.24
August	4,142.88	1,700.27	5,843.15	6,069.00	16,847.25	22,916.25	17,073.10
September	3,537.35	1,165.20	4,702.55	3,925.00	13,746.00	17,671.00	12,968.45
October	2,582.29	1,230.21	3,812.50	1,799.00	10,730.00	12,529.00	8,716.50
November	1,909.36	692.21	2,601.57	698.00	7,565.00	8,263.00	5,661.43
December	2,050.50	1,171.34	3,221.84	456.00	9,348.75	9,804.75	6,582.91
Year to Date 1996	$29,059.16	11,664.56	$40,723.72	$46,274.41	$118,255.25	$164,529.66	$123,805.94
Year to Date 1995	$21,307.35	$9,474.19	$30,781.54	$59,611.84	$107,655.00	$167,266.84	$136,485.30
Fiscal Year 96-97	$15,977.33	$6,875.04	$22,852.37	$22,081.00	$65,967.00	$88,048.00	$65,195.63

Description	Traffic	Criminal	Total
Guilty/Forfeiture	14	8	22
Guilty/Bench Trial	47	4	51
Guilty/Jury Trial	0	0	0
Not Guilty/Bench Trial	17	1	18
Not Guilty/Jury Trial	0	0	0
Nolle Prosequi	0	0	0
Transfer to other court	0	0	0
Other Disposition	7	18	25
Pled Guilty	51	16	67
Nolo Contendere	0	0	0
Tried in Absense	47	10	57
NRVCs Issued	23	0	23
Bench Warrants Issued	0	0	0
Guilty Cases	112	28	140
Not Guilty Cases	24	19	43
Conviction Percentage	82.35	59.57	76.50
TOTAL CASES PROCESSED:	136	47	183

** FINES + FEES between 12/01/96 & 12/31/96 11062.00

Isle of Palms Police Department Animal Control Report for December 1996

	1996 Monthly Total	1995 Monthly Total	1996 Yearly Total	1995 Yearly Total
Citations	22	16	319	138
Warning Tickets	0	0	0	17
Animals Secured	17	23	291	251
Dogs	15	10	159	N/A
Cats	1	1	41	N/A
Raccoons	0	11	83	N/A
Other	1	N/A	8	N/A
Released to Owner	15	8	172	N/A
Transported to SPCA	2	15	120	N/A
Injured Animals	0	0	5	24
Trapped Animals	2	13	118	128
Cats	1	1	28	N/A
Raccoons	0	11	83	N/A
Other	1*	N/A	7	N/A
Dead Animals Removed	1	1	10	25
Traps Set	15	28	213	238
Kennel Fees	$105.00	$63.00	$1,247.00	$636.00

*Oppossum

N/A = No Information Available

Isle of Palms Police Department Narcotics Report for December 1996

	Isle of Palms			DEA		
Drug Type	**Seized**	**Purchased**	**Value**	**Seized**	**Purchased**	**Value**
Marijuana	2 grams		$40.00			
Cocaine						
Crack Cocaine				12 grams	24 grams	$3,000.00
LSD						
Heroine						
Other						
Monies Seized						
Monies Forfeited						$17,697.00
Monies Pending Forfeiture						1.5 million
Vehicles Seized						
Vehicles Forfeited						
Vehicles Pending Forfeiture						
Other Activities						
Arrests	2			2		
Charges	2			5		

ISLE OF PALMS POLICE DEPARTMENT

TO: **CHIEF BUCKHANNON**

FROM: **SERGEANT STEWART**

SUBJECT: **TRAINING REPORT FOR DECEMBER, 1996**

DATE: **JANUARY 3, 1997**

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH.

OFFICER	CLASS	TYPE	HOURS
SGT. BOND	FIRE ARMS	INSERVICE	2
SGT. BOND	CRIME TO COURT	INSERVICE	1
PFC. CHRISTENSEN	FIRE ARMS	INSERVICE	2
PFC. CHRISTENSEN	CRIME TO COURT	INSERVICE	6
PFC. CORRIGAN	FIREARMS	INSERVICE	2
PFC. CORRIGAN	CRIME TO COURT	INSERVICE	1
SGT. DANIELS	FIRE ARMS	INSERVICE	2
OFFICER DILIBERTI	FIRE ARMS	INSERVICE	2
OFFICER DILIBERTI	BASIC TRAINING	INSERVICE	320
CPL. ERICKSON	FIRE ARMS	INSERVICE	2
CPL. ERICKSON	CRIME TO COURT	INSERVICE	1
CPL. KIMBALL	FIRE ARMS	INSERVICE	2
CPL. KIMBALL	CRIME TO COURT	INSERVICE	1
SGT. LUBERT	CRIME TO COURT	INSERVICE	1
PFC. MARKWALD	FIRE ARMS	INSERVICE	2
PFC. MARKWALD	CRIME TO COURT	INSERVICE	1
CPL. MCCAULEY	FIRE ARMS	INSERVICE	2
CPL. MCCAULEY	TRAFFIC STOPS	CORE	4
DET. MCPHERSON	FIRE ARMS	INSERVICE	2
PFC. NEAL	FIRE ARMS	INSERVICE	2
PFC. NEAL	CRIME TO COURT	INSERVICE	2
PFC. PETERS	FIRE ARMS	INSERVICE	2
PFC. PETERS	VEHICLE STOPS	CORE	4
PFC. PETERS	CRIME TO COURT	INSERVICE	1

OFFICER	CLASS	TYPE	HOURS
OFFICER ROGERS	FIRE ARMS	INSERVICE	2
SGT. STEWART	FIRE ARMS	INSERVICE	2
SGT. STEWART	CRIME TO COURT	INSERVICE	1
		MONTHLY TOTAL:	372
		PREVIOUS TOTAL:	1383.5
		YEAR TO DATE:	**1755.5**

EMPLOYEE	COURSE	HOURS
TCO KAREN CLARK	NCIC	40
LAURA MCLELLAN	SLED CJICS/NCIC	4
LAURA MCLELLAN	PROFESSIONAL SECRETARY SEMINAR	16
TCO RHONDA GIBBONS	SLED CHICS/NCIC	4
	TOTAL THIS MONTH:	64
	PREVIOUS TOTAL:	428
	YEAR TO DATE:	**492**

THERE HAS BEEN A TOTAL OF **2247.5 HOURS** TRAINING CONDUCTED FOR THE POLICE DEPARTMENT UP TO THIS DATE.

FIRE SERVICE REPORT

DECEMBER 1996

Fire Services Monthly Report

Contents

December 1996

Index:

A. Monthly Summary

B. Alarm Report

C. Incident Report/Call Summary

D. Pre-Incident Surveys/Fire Inspection

E. Training

F. Maintenance

G. Personnel

H. Public Relations

Isle of Palms Fire Department
Monthly Summary
December 1996

All vehicles and equipment have successfully passed annual testing and or pertinent certifications.

South Carolina Fire Academy has submitted a written offer towards the purchase of the ladder truck and pumper for sale by the City of Isle of Palms.

The first trip to Appelton, Wisconsin concerning the new ladder truck was postponed until January, 1997 due to the holidays. The trip has been rescheduled for January 16-19, 1997. This is the first of three factory trips.

Chief Graham attended a meeting concerning the 800 radio system at Sullivan's Island Fire Department.

ISLE OF PALMS FIRE DEPARTMENT
DECEMBER 1996
ALARM REPORT

INCIDENT #	DATE	DIST.	TYPE	LOCATION
96-442	12-3-96	2	EMS Assist	7 50th Ave.
96-443	12-3-96	2	EMS Assist	404A Shipwatch
96-444	12-10-96	1	EMS Assist	1207 Palm Blvd.
96-445	12-10-96	1	EMS Assist	30 J.C. Long Blvd.
96-446	12-12-96	2	EMS Assist	3808 Hartnett Blvd.
96-447	12-18-96	2	EMS Assist	Wills Way
96-448	12-19-96	2	EMS Assist	409 Summerhouse
96-449	12-20-96	2	Smoke Scare	25 Sand Crab Ct.
96-450	12-21-96	2	EMS Assist	3606 Hartnett Blvd.
96-451	12-24-96	1	Smoke Scare	2200 Palm Blvd.
96-452	12-26-96	2	Alarm Malfunction	35 Waterway Isl. Dr.
96-453	12-26-96	2	EMS Assist	5 Duck Ln.
96-454	12-27-96	2	Alarm Malfunction	35 Waterway Isl. Dr.
96-455	12-28-96	1	Smoke Removal	707 Palm Blvd.
96-456	12-30-96	2	Structure Fire	16 Sand Crab Ct.

Total Calls=15 District 1= 4 District 2=11 Mutual Aid=0

Total EMS Calls=9 Resident= 3 Non-resident= 6

Isle of Palms Fire Department
Call Summary
December 1996

12/10 Responded to Police Department for a male, approximately 30 years old male during a fight. The patient was attacked with a hammer on a job site and was taken to the Police Department for assistance. Patient was treated for difficulty breathing and transported to East Cooper Emergency Department via Charleston County EMS.

12/10 A 51 year old man walked into the bay of Station I complaining of chest pains. Patient has a history of open heart surgery. Patient was treated and transported to Roper Emergency Department via Charleston County EMS. Several days later we spoke to the patient and he was doing well.

12/19 Responded to an attempted suicide of a 31 year old female. Patient was treated for lacerations to both arms and transported to MUSC via EMS for evaluation.

Fire Department responded to several smoke scares throughout the month of December. Fortunately none resulted in a fire.

City of Isle of Palms Fire Department
Dec. Incident Report
(Listed in accordance with NFIRS Standards)

Situation Found:	Total	Dist. 1	Dist. 2	MA	YTD	*Fire Cause:*	
Total Alarms:	15	4	11	0	456	*Structural*	
Working Structure Fire	1	0	1		4	Electrical.....	1
Outside of Structure					1	Smoking Materials.....	
Vehicle Fire					6	Heating or Cooking Equipment....	No.____
Brush, grass, leaves					15	Suspicious.....	No.____
Trash, rubbish					3	Lightning.....	No.____
Explosion, No after fire						Arson.....	No.____
Outside spill with fire						Other.....	No.____
Other fires not classified					2		
Overpressure Rupture							
Emergency Medical Call	9	2	7		300		
Locked in-trapped					3		
Search					3		
Extrication							
Rescue-Not classified					11		
Spill, leak - no fire					8		
Power line down					5		
Arcing electrical equipment					7		
Aircraft standby							
Chemical spill					1		
Hazardous condition					8		
Water removal							
Smoke removal	1	1	0		3		
Animal Rescue							
Assist Police					2		
Unauthorized burning					1		
Move-up					1		
Other service calls					15		
Smoke Scare	2	1	1		10		
Controlled burn							
Steam, gas mistaken for smoke					2		
Malicious false					1		
Bomb scare							
Alarm Malfunction	2	0	2		22		
Unintentional false					14		
Unclassified					8		
Property Value:_____	Property Damage:_____					Property Saved:_____	
Gallons of water used 2000							

Isle of Palms Fire Department
Pre-Incident Surveys
December 1996

Pre-incident surveys have been completed for 1996.
Emergency Response Book was updated.

Fire Inspections

Fire inspections are currently being performed by the Building Department. There were 48 inspections done for the month of December.

ISLE OF PALMS FIRE DEPARTMENT
DECEMBER 1996
TRAINING REPORT

PAID

Total medical training hours..... 17
Total fire training hours.....335
Total hours.....452
Hours per man..... 19.5

ADDITIONAL TRAINING

Captain Blair attended the 48 hour Hazardous Materials Incident Management course at the South Carolina Fire Academy Dec. 1-6.

Chief Graham, Captains Yannuzzi, Blair, Bullock, Nilsen attended a 3 hour Leadership Class at City Hall on Dec. 10.

Captain Yannuzzi attended the South Carolina Fire academy's 4 hour Instructor Workshop for Leadership 2, and the 4 hour Instructor Workshop for Leadership 3 courses at the South Carolina Fire Academy Regional Office in North Charleston on Dec. 20, 21.

VOLUNTEER

Total medical training hours.....0
Total fire training hours..... 0
Total hours.....0
Hours per man.....0

No training done this month due to the holidays.

Isle of Palms Fire Department
Maintenance Report
December 1996

Engine I

12/13	Replaced seat belt.

Engine II

12/4	Carolina Fire Masters delivered and installed cab-lift mechanism.
12/6	Repaired light bar.
12/13	Borrowed 3" tank-to-pump valve from North Charleston Fire Department , which we will replace.
12/14	Worked on pump throughout the month. Repairs were completed and ready for certification.
12/16	Annual fire pump certification, successfully completed.

Engine III

12/16	Annual fire pump certification, successfully completed.
12/18	Repaired pilot relief valve.

Engine IV

12/2 Fire pump repair.

12/3 Fire pump repair.

12/4 Fire pump repair complete.
Fire pump dry vacuum test passed and ready for certification.

12/5 Repaired cracked air line.

12/6 Annual fire pump certification, successfully completed.

12/29 Repaired fuel line on generator.

Ladder III No maintenance required.

Squad I

12/2 Taken to Carolina Auto Electric for electrical repairs.

12/4 Replaced front tires at Frasier Tire. Brakes were inspected.

12/21 K-12 saw taken out of service for repairs. Part on order.

Car I (Jeep)
No maintenance required.

Car II (Bronco II)
No maintenance performed.

Rescue I (F-150)
No maintenance required.

Rescue II - ATV

12/2 Changed oil.

12/22 Replaced spark plug.

Rescue III- aluminum boat

No maintenance required.

Rescue IV- rubber boat

Leaking oil from foot. Will repair.

Misc.

12/3 SCBA Maintenance and inspection.

12/6 Back-flushed pumps.

12/12 Cleaned and inspected ladders.

12/13 AED was serviced, tested, calibrated and preventative maintenance completed by Physiocontrol technician.

12/16 Mt. Pleasant Radio responded to work on repeater when radio system went down.

12/30 Maintenance inventory.

Station I

12/9 Replaced fan motor in front bay heater.

12/30 Charged emergency generator battery.

12/31 Followed up with KATE Construction concerning recent repairs.
Removed flexible hose line from bay heater for replacement.

Station II

12/28 Repaired septic tank.

Isle of Palms Fire Department
Personnel Report
December 1996

In lieu of employee of the month, "C" shift was chosen as employees of the month. "C" shift constructed four "Dalmatian reindeer" from scratch, two for each station. Several personnel were spotted working on reindeer late into the evenings. "C" shift also decorated both fire stations with lights. We have received many compliments from residents on the decorations. "C" shift consists of: Captain Carol Nilsen, Engineers- Pat Powell, Travis James, Chris Libhart and Firefighter Hohns Rodden. Captain Steve Yannuzzi and Engineer Perry also assisted in the spirit of Christmas.

Our annual Christmas party was held at the Island House in Wild Dunes. Engineer Roger Eagle was awarded Firefighter Of The Year. Roger has been a very active member of our department. In addition to his daily routine he enjoys working on vehicles, small equipment and woodworking projects. Roger has managed to save the city a considerable amount of money throughout the year.

Firefighter Don Corbett was awarded Volunteer Firefighter Of The Year. Don has been an active member since 1990. He is always willing to help and is a key player in the successful operation of the volunteer division of the Isle of Palms Fire Department.

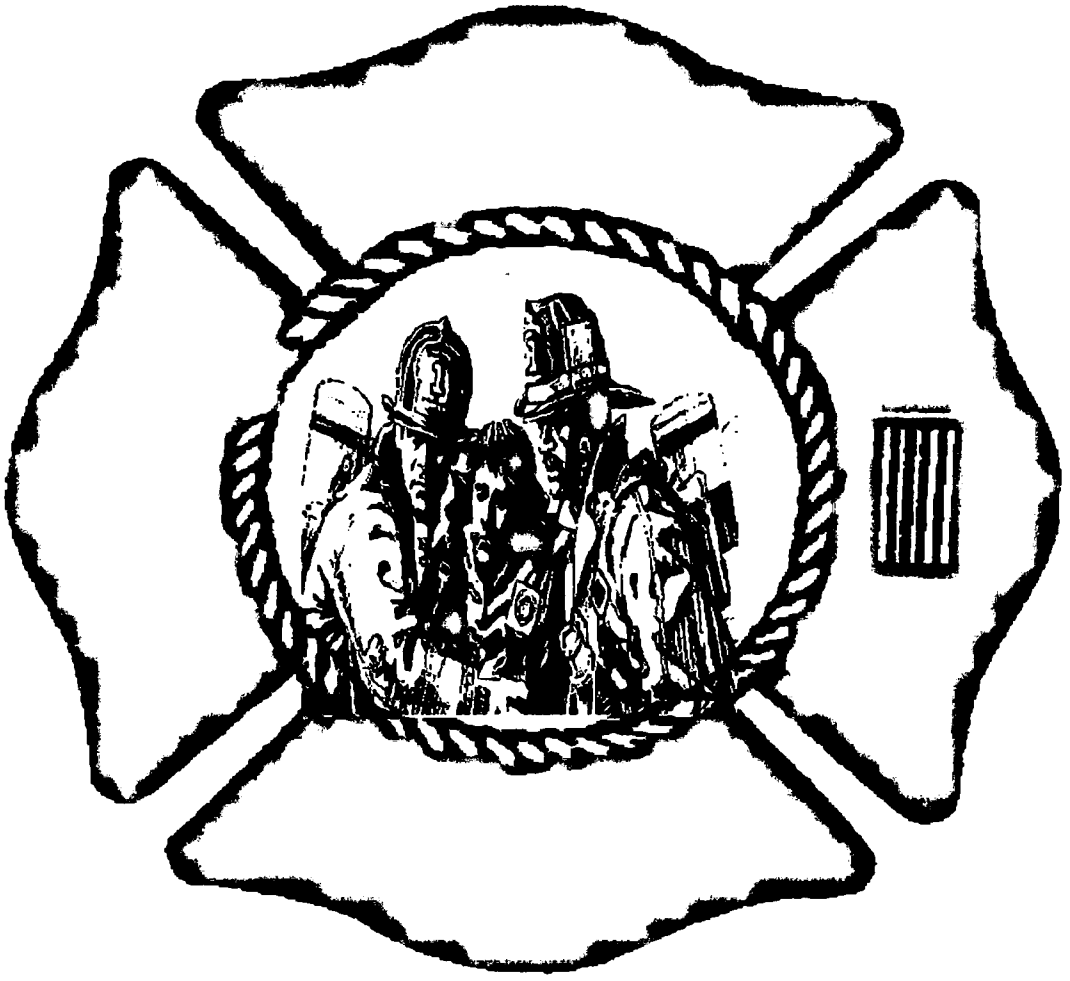
Rookie firefighter David Micalizzi was awarded Rookie Of The Year. David joined in 1996. His brothers, Marc and Frank, are also volunteers for the Isle of Palms Fire Department. He has shown a lot of initiative in the short time he as been a member. He has completed one of three classes to become certified and is enrolled in the second class. David is very eager to learn and is very helpful to the department.

Engineer Glen Kramer was recognized for the over-all fastest SCBA times for 1996.

Isle of Palms Fire Department
Public Relations Report
December 1996

12/3	Chief Graham attended a formerly employed mother's group (FEMALE) as the guest speaker. Topics included fire safety and first aid.
12/10	Laing Middle School six-graders toured Station I. The one and half hour tour included telling the children about fire safety and prevention.
12/14	Off-duty personnel hung a Christmas wreath for a resident on Cross Lane.
12/17	Decorated the Fire Stations for Christmas with "Dalmatian Reindeer" and lights.
12/23	Tested smoke detector for resident on Palm Blvd.

ISLE OF PALMS FIRE DEPARTMENT
1996 ANNUAL REPORT



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Isle of Palms Fire Department
1996 Annual Report

Highlights from Monthly Reports
Year End Review

The city enlisted the services of John Morello, a private consultant concerning the purchase of a new ladder truck. He has an extensive background with the National Fire Protection Association and assisted us with ladder truck specifications to best suit our current and future needs. A formal bid was conducted in February for a 100' ladder truck. Revised specs were mailed to 6 manufacturers after council was advised. Two out of six manufacturers bid on the truck, Pierce and Seagrave. The bids were reviewed and compared. The truck will cost approximately $516,000.00. Discussion of funding options were discussed at the regularly scheduled Ways and Means meeting in March.

The first of many Hurricane Preparedness meetings were held in March.

The first meeting of the island's Emergency Preparedness Committee was held at Station # 1. 21 people attended- this included city officials and volunteers. Cathy Haynes from Charleston County E.P.D. was the guest speaker. She briefly explained how the system works and what the island needs to do to assure our needs are met in the event of a disaster. The committee also confirmed the subcommittees and discussed the upcoming Community Awareness Meeting.

A representative from the I.O.P Fire Dept was requested for mutual aid assistance by N.Chas. Fire Dept. at a hazardous materials incident at the Ports Authority (a cargo ship that had two 20ft. shipping containers dropped into it's hold, spilling it's contents) in North Charleston. Capt. Yannuzzi assumed the position of Assistant Operations Officer and later moved into the position of Operations Officer. This was the first use of multi-agency/multi-juristictional command structure at a hazardous materials incident.

The Isle of Palms Fire Department hosted the annual Community Hurricane Preparedness Meeting at Station 1. There were 6 guest speakers and 11 display tables. Over 20 door prizes were given away. The meeting was sponsored by various local merchants and approximately 350 people attended. We received many positive comments and the event was termed a success. Rhonda Dugan and Diane Milligan spent many hours in preparation of the event and in follow up.

We were able to test our hurricane preparedness level in July with Bertha and Sept. with Fran. On July 9, S.C. was placed under a hurricane warning. Charleston County Emergency Preparedness Division (EPD) partially activated the Emergency Operations Center (EOC) on July 10 and upgraded to full activation on July 11. The department personnel were recalled for 8:00a.m. July 11. The all-clear was issued approximately 12:00 on July 12 and all personnel were released.

Year End Review continued

On August 19 a contract was signed by representatives of Isle of Palms to purchase a new 100' ladder truck from Pierce Manufacturers.

A meeting was held on August 20 with Isle of Palms, Sullivan's Island, Charleston County Communications and Motorola representative Hamp Green concerning the 800 radio system.

As hurricane Fran approached the east coast, Charleston county was placed under a hurricane watch on Sept. 3 at 11:00 p.m. Charleston was spared as Fran began to take a Northern turn. North Carolina was not as lucky. A representative from IOP Fire Department was authorized to assist North Topsail Beach Fire Department and tour their EOC facility as a learning experience. The outside assistance was greatly needed and appreciated.

The annual HAZ MAT drill was held in October at the public works. A leak from a fuel supply truck at the pumps was simulated.

In November IOP Fire Department assisted Comcast Cable in filming a holiday fire safety spot for the public.

All vehicles and equipment have successfully passed annual testing and or pertinent certifications.

South Carolina Fire Academy has submitted a written offer towards the purchase of the ladder truck and pumper for sale by the City of Isle of Palms..

Isle of Palms Fire Department
1996 Annual Report
Highlights from Call Summary Reports

January Shift responded to a call on Charleston Blvd. The homeowner found some unidentifiable fluid in two 55 gallon drums behind the residence. The Coast Guard and DHEC were also notified: they took over at the incident and the fire department was released.

February A five year old female ran into a mailbox, striking her nose and mouth. A 5 year old child placed the 911 call. The patient was treated at the scene.

March A call came in over our public phone line for a brush fire on Waterway Blvd. The arriving units found an area of a vacant lot burning. Due to very high winds that day, the fire was spreading rapidly. It was later determined that two youths started the fire, trying to build a campfire that got out of control. The two young men were counseled by Travis James who recently took a class entitled, " Counseling the Juvenile Firesetter."

April Personnel responded to the waterway at 25th Ave. for a boat accident. There were 3 occupants in the boat, only one survived.

May The department responded to a call for smoke coming from the attic of a house on Palm. The origin was determined to be the heating & air conditioning unit in the attic. The rest of the home was checked out before the units left the scene.

June The crew responded to a gas tank leak behind a business on Palm Blvd. Blue Flame Gas Co. was called to the scene. It was determined that the supply line had been severed, which was replaced. Everything was checked out thoroughly before the units left.

July Personnel responded to a fire on 26th Avenue. The fire was confined to one room. It apparently started from a worn electrical cord. A family member tried to extinguish the fire before the department's arrival. The fire department extinguished it and checked the residence thoroughly. The Red Cross also responded to assist the homeowner.

August The department responded to a 2 car accident on the Connector. There were a total of five patients involved. A car collided with a van with four occupants. One of the van passengers was ejected from the vehicle. She and the driver of the car were the most seriously injured. A 3 year old child in the van was secured in a child safety seat and was extricated by fire department personnel using the "Jaws of Life". The little boy only complained of a headache. All patients were taken to MUSC.

September A 10-month old child was having a seizure and was unresponsive when the fire department arrived. The patient was placed on oxygen and became more alert. He was taken to the emergency department. The child's mother called the fire department the next week to thank the personnel for their caring treatment of her son. She also reported that her son was doing well.

October Responded to an unconscious person on beach path at 25th Ave. Upon arrival found male unresponsive. Patient became combative as he regained consciousness. He then explained he had been doing cocaine and heroin. Patient was transported to East Cooper Hospital by Charleston County EMS.

November Responded to Dewees Inlet to assist with an injured boater upon request of U.S.Coast Guard. Upon arrival found a 72' sailboat had run aground. Patient was treated for a leg injury and transported to East Cooper Emergency Department via EMS. Dewees Island gave assistance as well.

December A 51 year old man walked into the bay of Station I complaining of chest pains. Patient has a history of open heart surgery. Patient was treated and transported to Roper Emergency Department via Charleston County EMS. Several days later we spoke to the patient and he was doing well.

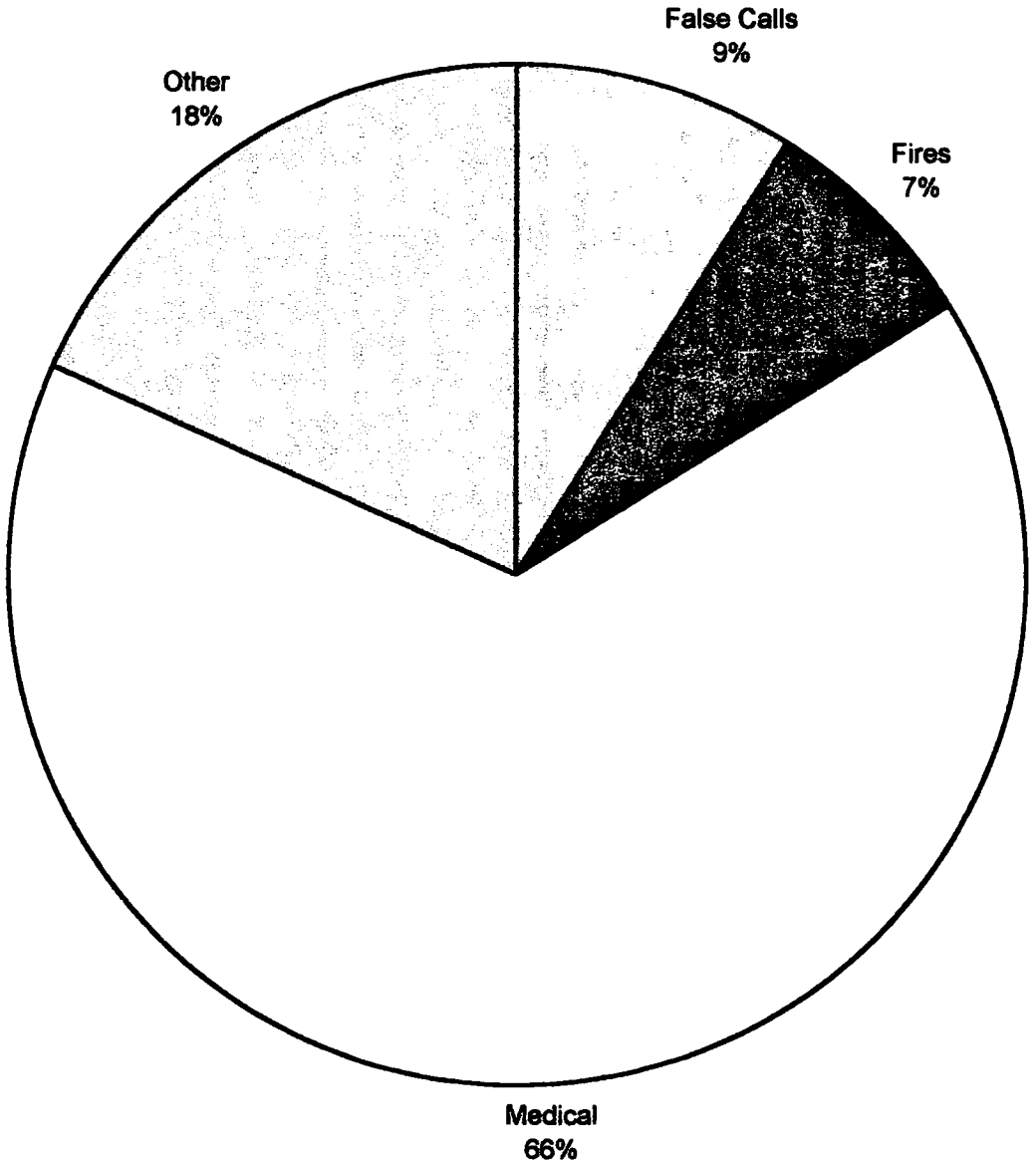
Isle of Palms Fire Department

1996 Annual Report

Monthly Alarm Breakdown

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Totals
Situations Found:													
Total Alarms:	24	25	34	35	40	79	79	32	35	31	27	15	456
Working Structure fire	1						2					1	4
Outside of Structure				1									1
Vehicle Fire			1	1		1	2			1			6
Brush,grass,leaves	1	1	4	2	1	4	1	1					15
Trash					1	1		1					3
Explosion no after fire													
Outside spill with fire													
Other-fire				1		1							2
Overpressure/rupture													
Emergency Med. Calls	16	13	19	19	32	60	55	23	21	15	18	9	300
Locked-in				1				1		1			3
Search				1			1				1		3
Extrication													
Rescue-not classified			1			2	4		1	2	1		11
Spill, leak-(no fire)				2	1	1	2	2					8
Power line down		1	1	1		1					1		5
Arcing elect.equipmt.					2	1	2	1		1			7
Aircraft standby													
Chemical spill									1				1
Hazardous condition	1		1						3	2	1		8
Water removal													
Smoke removal	1									1		1	3
Animal Rescue													
Assist Police					1					1			2
Unauthorized burning		1											1
Move-up			1										1
Other service calls		5	2	2	1	2	1		1		1		15
Smoke scare		1		1		1	1	1	1	2		2	10
Controlled burn													
Steam	1						1						2
Malicious false										1			1
Bomb scare													
Alarm Malfunction	1	1	3	2	1	1	2	1	6	2		2	22
Unintentional false	1	2	1			2	1		1	2	4		14
Unclassified	1			1		1	4	1					8

1996 Call Breakdown



Isle of Palms Fire Department
1996 Annual Report

Fire Inspection Comparison Report

	1991	1992	1993	1994	1995	1996
January	45	17	13	2	29	22
February	0	16	19	14	57	41
March	39	14	30	18	104	24
April	43	20	17	7	43	12
May	43	7	22	33	44	1
June	38	8	15	15	35	84
July	39	6	22	20	33	0
August	36	2	3	34	0	42
September	0	12	39	32	69	0
October	45	5	30	18	44	37
November	22	13	9	27	9	0
December	34	8	21	17	17	48
TOTAL	**384**	**128**	**240**	**237**	**484**	**311**

Pre-Incident Survey Comparison

	1991	1992	1993	1994	1995	1996
TOTAL	**29**	**16**	**20**	**39**	**102**	**91**

ISLE OF PALMS FIRE DEPARTMENT
1996 TRAINING HOURS

	Paid	Vol.
January	524.5	34
February	423.5	72
March	546.5	100
April	318.5	62
May	359.5	54
June	302.5	36
July	473.5	30
August	395.5	20
September	334.5	26
October	416	80
November	409	42
December	352	0
Total	4855.5	556

Total training hours for entire department = 5411.5
Average hours per month per paid personnel = 22.4
Average hours per month per vol. Personnel = 3.8

ISLE OF PALMS FIRE DEPARTMENT
1996 TRAINING SUMMARY

January

- 4 department personnel completed the National Fire Academy Incident Command System Class.
- Captain's promotional test administered
- 2 volunteers enrolled in the South Carolina Fire Academy 1121 Basic Firefighter Course.

February

- 1 person completed the South Carolina Fire Academy Automobile Extrication.
- All personnel paid and volunteer completed annual CPR recertification and annual Bloodborne Pathogens Refresher

March

- 3 paid and 1 volunteer completed the Initial Response to Hazardous Materials Incidents: Basic Concepts.
- 1 person completed the South Carolina Fire Academy's Standard Pumper Test class.
- 1 person completed the South Carolina Fire Academy Firefighting in Multi-Family Dwellings course.
- 3 paid and 1 volunteer completed EMT Refresher.
- 2 volunteers completed the 1121 Basic Firefighter course.

April

- 1 person attended the National Fire Academy Hazardous Materials Incident Management Instructor Program.
- Paid and volunteers started the Life Style Dynamics Physical Fitness Program
- 2 volunteers enrolled in the South Carolina Fire Academy 1131 Interior structure Firefighter class.

May

- Basic CPR was taught to the Isle of Palms Police Department.
- 1 person attended a Unemployment Compensation Seminar.
- 2 personnel attended the Hurricane Conference.
- 2 volunteers completed the 1131 class.

June

- Basic CPR was taught to the Wild Dunes Recreation department.
- 1 person attended the SCFA Truck Company Operations class.
- 1 person attended the SCFA Arson Detection class.
- 1 person attended an OSHA Firefighter Safety class.

July

- The entire department completed the United States Fire Administration's Emergency Vehicle Drivers Training course.
- The entire department completed annual AED training.

August

- 1 person attended a Bloodborne Pathogens Update Training the Trainer program.
- 1 person attended the Compressed Gas Firefighting class.
- 1 person attended the Surviair Sigma Self Contained Breathing Apparatus Repair class.
- 1 person completed the NFA Hazardous Materials Incident Management class.

September

- 1 person attended the NFA Leadership II course.
- 1 person attended the State Chief's Conference.

October

- Annual Open House was held.
- 1 paid and 1 volunteer completed the SCFA 1220 Pump Operators course.
- 1 person attended a Positive Ventilation class.
- 1 person attended the NFA Leadership III class.
- Entire department participated in the annual hazmat drill.

November

- 2 personnel attended Chief Officer's Training class.
- 2 personnel attended the SCFA Smoke Diver course.
- 2 personnel attended the NFA Leadership 1 class.
- 1 paid and 1 volunteer completed EMT refresher course.

December

- 1 person attended the NFA Hazardous Materials Incident Management class.

Isle of Palms Fire Department
1996 Annual Report

Equipment List

Vehicle	Year/Make/Model	Mileage	Life Expectancy
Car 1	'94 Jeep Cherokee 4x4	64,596	1999
Car 2	'90 Ford Bronco II	100,786	1996
Rescue 1	'93 Ford F-50 4x4	34,147	1998-1999
Squad 1	'88 Ford 350 Utility	42,839	1996-1997
Engine 1	'80 Mack 1000GPM Pumper	35,733	1998-1999
Engine 2	'91 Spartan/E-1 1500 GPM Pumper	20,340	2010-2011
Engine 3	'85 Ford E~	28,867	2000-2005
Engine 4	'89 Ford FMC 1250 GPM	22,470	2004-2009
Ladder 3	'80 Mack 75' Baker Aerialscope	19,498	1998-2000
Rescue 2	'94 Kawasaki 4-Wheeler		2000
Rescue 3	'95 Rescue Boat w/30 hsp Johnson		
Rescue 4	'90 Rubber Boat w/25 hsp Evinrude		
Rescue 5	'95 Yamaha Jet Ski (Loaner)		

(updated 1/6/97)

Isle of Palms Fire Department
1996 Annual Report

Highlights from Maintenance Reports

Station I: Emergency generator moved off of back deck and mounted on trailer. Emergency generator cabinet was taken apart, sanded, fiberglass repaired, painted and replaced by Capt. Bullock and Engineer James.

Construction began on the deck.

Deck construction complete, handrails placed.

Repaired bay door.

Replaced front bay heater.

Painters began work on the station.

Fixed laundry room door.

Began work on wiring of Station generator.

Representative from Rewind Specialties in to check on the station generator, worked on the wiring.

Replaced fan motor in front bay heater. Replaced bay heater.

Followed up with KATE Construction concerning recent repairs.

Removed flexible hose line from bay heater for replacement.

Station II: Began working on a storage room at the station to store hurricane supplies.

Paint and siding jobs completed on exterior of building.Touch-up painting being finished.

Repaired septic tank.

Squad I: Taken to county garage due to starting problems.

Taken to Craft's Garage for transmission work.

Repaired 4000 kilowatt generator.

Squad I continued

Taken to county garage due to starting problems.

Repaired right rear turn signal.

Repaired light bar.

Rear flood light repaired.

Had chain saw repaired at Royal Hardware.

Detected and repaired fuel leak in K-12.

Taken to Carolina Auto Electric for electrical repairs.

Replaced front tires at Frasier Tire. Brakes were inspected.

K-12 saw taken out of service for repairs. Part on order.

Taken to Jones Ford for ignition recall.

Engine I: Overhauled fire pump.

Fire pump repairs complete.

Repaired leaks to brakes air supply line.

Repaired right turn signal.

Adjusted the clutch.

Synchronized throttle with clutch and adjusted injector pump.

Repaired rear stop and turn signal lights.

Repacked pump.

Fire pump inspection and adjustments complete: dry vacuum test-passed.

Repaired broken fuel shut off cable.

Repaired primer pump, replaced wiper blades.

Adjusted manifold relief valve.

Engine I continued

Repaired vacuum leaks in system, unit ready for pump certification test.

Pump test completed- "passed"

Installed new battery.

South Carolina Fire Academy personnel arrived to look at E-1 for a potential sale.

Replaced seat belt.

Engine II Repaired emergency throttle shut-off button.

Repaired pump panel throttle control.

Taken to James Island Radiator for repairs per the county garage's recommendation.

First quarter maintenance.

Repaired air pump shift.

Performed regularly scheduled maintenance.

Cab tilt control inoperable due to a faulty switch, vehicle taken out of service.

Representative from Carolina Firemasters in to begin repairs on cab tilt. Truck back in service.

Representative returned repairs complete.

Repaired primer pilot valve.

Chainsaw leaking fuel.

Generator electric start out of service, problem repaired.

Swapped chainsaw for new one (warranty) at Lowe's.

Replaced generator electric start.

De-activated cab lift switch/contacted Carolina Firemasters.

Engine II continued

Carolina Fire Master delivered and installed cab-lift mechanism.

Repaired light bar.

Replaced 3" tank-to-pump valve.

Worked on pump throughout the month. Repairs were completed and ready for certification.

Annual fire pump certification, successfully completed.

Engine III Replaced throttle cable.

Tested and loaded new 5" hose onto truck.

Replaced generator fuel tank due to leak.

Replaced pump panel throttle cable.

Performed regularly scheduled maintenance on engine.

Relief valve sticking-parts ordered.

Repaired all lights- spot, flood, and marker.

Repaired pump relief and pilot valves, also replaced 3.0" tank to pump valve.

Worked on pilot and relief valve; also tank to pump valve.

Taken to County garage for repairs to exhaust system.

Installed new discharge gauges on console.

Noticed water leak- repaired hose reel.

Repaired and replaced both front turn signal lights.

Repaired rear compartment door handles, repaired door latch.

Adjusted relief valve.

Engine III continued

Annual fire pump certification, successfully completed.

Repaired pilot relief valve.

Engine IV:

Replaced faulty ignition master switch

Replaced battery in #1 bank.

Relief valve sticking-parts ordered.

Performed regularly scheduled maintenance on engine.

Replaced generator fuel tank.

Ordered cab lift repair parts.

Taken to county garage for auto transmission inspection.

Installed new cab lift mechanism.

Repaired leaking power steering unit-replaced fluid return pipe.

Replaced top radiator hose.

Positive ventilation fan, adjusted carburetor and replaced spark plug.

Tank level lights and pump light out of service.

Replaced pump indicator switch.

Repaired fuel gauge.

Repaired generator.

Replaced electric sensor for tank fill.

Worked on pump throughout the month of Nov.

Fire pump repair complete

Fire pump dry vacuum test passed and ready for certification.

Engine IV continued

Repaired cracked air line.

Annual fire pump certification, successfully completed.

Repaired fuel line on generator.

Ladder III Repaired oil leak in turbo seals.

First half maintenance performed.

Repaired parking brake switch.

Taken to Atlanta for work on leveling system.

Replaced speedometer cable.

Repaired K-12 saw.

Replaced battery.

Taken to Coastal Hydraulics for repairs- replacement of hydraulic Vickers pump.

Taken to Carolina Auto Electric for repairs on engine's electronic tachometer, repaired.

Repaired broken air supply line to right front wheel.

Taken to Frasier Tire for new rear tires.

Taken to County garage for brake adjustment and inspection.

Repaired electrical short circuit in brake switch.

Repaired pull cord, serviced engine and tune up.

Installed coolant reservoir.

Radio sent to Mt. Pleasant Radio for repairs.

James Island Fire Department Personnel arrived for a demonstration, concerning a possible purchase of the ladder truck.

Ladder III continued

South Carolina Fire Academy personnel arrived for a demonstration concerning a possible purchase of the ladder truck.

Car I:(Jeep) Taken to Frazier Tire for rotation of tires and to repair air leak in front tire.

Performed first quarter maintenance.

To Hoover Chrysler for repairs to drivers side door, due to a leak.

Short to siren located and repaired.

Performed regularly scheduled maintenance.

Replaced spark plugs and performed a minor tune-up.

Changed transmission fluid and filter.

Replaced radiator and installed auxiliary cooler.

Scheduled maintenance accomplished.

Car II (Bronco)

Repaired ignition relay switch.

Performed regularly scheduled maintenance, including engine tune-up.

Repaired spare tire rack.

Rescue I (F-150)

Repaired brakes.

Engine tune-up.

To Sikes for installation of lightbar.

Performed regular scheduled maintenance.

A-Frame bushing repaired at the county garage.

Oil change and chassis lubed.

Performed regular sheduled maintenance

Rescue I (F150) continued

Repaired tool box lid.

Rescue II (ATV- Kawasaki 4x4)

Replaced spark plug and adjusted carburetor.

Taken to county garage for tune-up.

Repaired turn signal lights.

Changed oil.

Replaced spark plug.

Rescue III (Rescue boat)

Water pump replaced and added foot oil.

Repaired bow and stern lights.

Installed new wheel jack on trailer, lettered the boat.

Rescue IV (rubber boat)

Work completed on trailer.

Leaking oil from foot, repaired.

Rescue V ('95 Yamaha Jet Ski/Wave Runner- loaner)

Replaced spark plugs

Misc.

Automatic Fire Systems conducted annual inspection on all city owned fire extinguishers-several were taken to shop for repairs.

Painted hydrants.

Repaired faulty speed governor on floating pressure pump.

Installed trailer lights for Avon & Waverunner.

Misc. continued

All vehicles taken to Public Works Department for fluids inspection/analysis.

Engine I taken to Mt. Pleasant to show Billy Frost, the director of the SCFA. Billy was responding to an advertisement to sell the truck.

Annual SCBA certification completed at Fire Station 1.

Reprogrammed on all Walkie talkies and mobile radios.

Replaced 1 section of glass in bay door at Station II.

Worked on Bay heater at Station I, gas leak.

Installed attic fan at Station I.

Worked on repeater.

AED was serviced, tested, calibrated and preventative maintenance completed by Physiocontrol technician.

Mt. Pleasant Radio responded to work on repeater when radio system went down.

Isle of Palms Fire Department
1996 Annual Report

Personnel Roster

19 Full Time
3 Part Time
12 Volunteers

Full Time:

Fire Chief	Ann M. Graham
Secretary	Cheryl B. Gregorie
Training Officer	Steve Yannuzzi
Maintenance	John Horvath
~A~ Shift	
Captain	Corey Bullock
Engineer	Bob Maibach
Engineer	L.D Dougherty
Engineer	Roger Eagle
Firefighter	Mike Barrett
~B~ Shift	
Captain	Don Blair
Engineer	Glen Kramer
Engineer	Joe Friend
Engineer	John Perry
Firefighter	Scott Mrowca
~C~ Shift	
Captain	Carol Nilsen
Engineer	Travis James
Engineer	Chris Libhart
Engineer	Pat Powell
Firefighter	Hohns Rodden
Part Time	
Engineer	Billy Topping
Engineer	Pete Kupstyck
Engineer	Dan Gervais

Volunteers

Firefighter	Don Corbett
Firefighter	Bill Jenkins
Firefighter	Marc Micalizzi
Firefighter	Paul Ramsing
Firefighter	Cyrus Sinor
Firefighter	Frank Micalizzi
Firefighter/Support	Gerald Johnson
Firefighter/Rookie	Lisa Ramsing
Firefighter/Rookie	Wendy Perry
Firefighter/Rookie	Dave Micalizzi
Firefighter/Recruit	Ken Ellis
Firefighter/Recruit	Bob Hooper

Physician	Dr. Larry Raney

Honorary

Sarge Parrish	Retired
Charlie Turner	Retired
Cal Cochrane	Retired
Bob Haselden	Retired
Jack Murray	
Tommy Legare	
Don Bolger	

as of 12/31/96

Isle of Palms Fire Department
1996 Annual Report

Highlights from Personnel Report

January Through promotional testing, Engineer Carol Nilsen was promoted to the rank of Captain.

February Through promotional testing, Firefighter Roger Eagle was promoted to the position of Engineer.

Bob Haselden retired from active duty status with the Volunteer crew, and has been placed in an honorary capacity due to his many years of dedicated service.

March Joseph Friend began full time employment as an engineer. Joe comes to us from Mt. Pleasant Fire Dept. and has 10 years experience in the fire service. Joe works with the "Time Out" program in his spare time, giving families of Alzheimer patients a break from their need of constant care.

Dan Gervais began part-time employment as an engineer. Dan is a full time employee with St. Andrews Fire Dept. He has 9 years experience in the fire service. Dan also works in construction part-time.

April Billy Topping began part-time employment. Billy also works for Mt. Pleasant Fire Department full time and Sullivan's Island Fire Department part-time.

May Engineer Roger Eagle was named "Employee of the Month." Roger began employment in October 1995. In the short time he has been with us he has proven himself a real team player and a true asset to the department. Roger comes in early with a smile and eager to work. When he starts a project, he sees it through to the end. Roger often has to be reminded to stop for lunch and enjoys working late into the evening. Roger's April and May projects include but are not limited to body work on Squad 1 (upon completion of the project we saved approximately $800.00), body work on and maintenance on the ATV, Maintenance on small equipment, painting hand tools, overhauled the trailer for the Avon boat and waverunner, and much more. As a bonus he constructed and painted a shark out of plywood which was attached to the ATV. The "Land Shark" participated in the Sullivan's Island Mayfest parade and was a big hit.

June Secretary Rhonda Dugan was named "Employee of the Month". Rhonda has been with the department 1 year. The 1996 Community Hurricane Awareness Meeting was a success due to Rhonda's work both on and off duty. She spent many hours of tedious work coordinating the displays, speakers, door prizes and advertising for the event. Rhonda also has a new baby on the way.

Personnel Report continued

David Micalizzi joined the volunteer crew. David's two brothers are also volunteers with the department.

July Engineer Glen Kramer was awarded "Employee of the Month." Glen has taken on the responsibility of handling and issuing of all department gear. He is often called at home for gear related issues. He maintains an inventory of the items and issues as needed. Glen also orders gear and assures that it is well taken care of. This is a very time consuming job and is ongoing.

August Engineer John Horvath was named employee of the month for the Fire Department. John has been with the department since May 1982. He has been performing maintenance on the fire department equipment for the past 4 years and covers vacant slots as needed, to reduce overtime. Over the years, John has consistently put the department's needs ahead of his own. He has come in on weekends, holidays and given up vacation time if the need arises. John often comes in early to transport equipment to an off island site or picks up other personnel on his way to work and August was no exception. He has been a role model to other personnel for many years.

September Firefighter Mike Barrett and Engineer Jason Wilson were chosen as the employees of the month for September. On Wednesday, Sept. 4 when the Fire Department alerted all personnel for a voluntary recall to assist with hurricane preparations; Mike and Jason arrived immediately ready to work with power tools in hand. They helped board city buildings until the job was complete. Thursday evening while on duty Mike and Jason volunteered to assist City Hall in passing out re-entry stickers, as City Hall was overwhelmed. On Friday morning, Mike and Jason offered to stick around to assist with the removal of boards on the city buildings. Their help was appreciated by all.

October Captain Steve Yannuzzi was named employee of the month. October 6-12 was fire prevention week. Throughout the month of October fire prevention displays and events are held around the county. Captain Yannuzzi attended many area displays after hours. He also coordinated the 2nd annual open house at Isle of Palms Fire Station 1 on October 13. Several area departments attended our open house which was a success and big hit with the kids. Captain Yannuzzi continues to lead the volunteers, they meet twice a month for 2-3 hours on Tuesday nights.

John Perry resumed a full time position as a Fire Fighter/EMT-D. He has been an active member of the Isle of Palms Fire Department in various capacities since January 1986.

Fire Department personnel attended the city's employee picnic held at the Recreation Department. All that attended had a nice time and truly appreciated council's recognition. We would also like to thank the Recreation Department for a job well done.

John Perry was promoted to Engineer/EMT-D through testing.

November Ken Ellis attended his third meeting and was voted in as a volunteer. Ken is an island resident. He is married and has a two year old son.

John Horvath was named employee of the month. He spent many tedious hours working on the pump of Engine 4. He was offered the opportunity to have the work done at an outside agency at approximate cost of $700.00. John felt comfortable doing the repairs himself at a cost of less than $100.00. John replaced several hard to access parts. The work was completed in a timely manner and reduced the risk of damage to the pump. Engineer John Perry and Engineer Chris Libhart assisted with repairs as needed.

December In lieu of employee of the month, "C" shift was chosen as employees of the month. "C" shift constructed four "Dalmatian Reindeer" from scratch, two for each station. Several personnel were spotted working on reindeer late into the evenings. "C' shift also decorated both fire stations with lights. We have received many compliments from residents on the decorations. "C" shift consist of : Captain Carol Nilsen, Engineers: Pat Powell, Travis James, Chris Libhart and Firefighter Hohns Rodden. Captain Steve Yannuzzi and Engineer Perry also assisted in the spirit of Christmas.

Our annual Christmas party was held at the Island House in Wild Dunes. Engineer Roger Eagle was awarded Firefighter Of The Year. Roger has been a very active member of our department. In addition to his daily routine he enjoys working on vehicles, small equipment and woodworking projects. Roger has managed to save the city a considerable amount of money throughout the year.

Firefighter Don Corbett was awarded Volunteer Firefighter Of The Year. Don has been an active member since 1990. He is always willing to help and is a key player in the successful operation of the volunteer division of the Isle of Palms Fire Department.

Rookie firefighter David Micalizzi was awarded Rookie Of The Year. David joined in 1996. His brothers, Marc and Frank, are also volunteers for the Isle of Palms Fire Department. He has shown a lot of initiative in the short time he has been a member. He has completed one of three classes to become certified and is enrolled in the second class. David is very eager to learn and is very helpful to the department.

Engineer Glen Kramer was recognized for the over-all fastest SCBA times for 1996.

Isle of Palms Fire Department
1996 Annual Report

Highlights from Public Relations Report

January An island resident came into Station 1 for a blood pressure check.

February Personnel assisted with a disabled vehicle on the Connector.

A resident walked into Station #1 for a blood pressure check.

There were five calls for assistance to residents who needed help getting into their homes or vehicles throughout the month.

March $1833.72 collected and turned in for the Carolina Children's Charities.

Eng. Travis James and Firefighter Scott Mrowca stood by at the DARE dance at the recreation dept. There were 350 teenagers in attendance.

Eng. James was invited to Columbia by the Clemson Extension Fire & Life Safety Division to film a fire safety video; which was sponsored through the Governor's office and the State Fire Marshall's office. The video is especially for second and third grade children statewide. Sullivan's Island Elementary piloted this program for the 1995-96 school season.

Off duty personnel helped out with parking cars in the city lots.

Off duty personnel helped with the St. Judes Bike-a-thon.

April Cut and trimmed trees and overhanging limbs in Forest Trail to protect city property and maintain access throughout.

Took blood pressure for an individual who walked into Station #1.

Decorated the ATV for entry in the Sullivan's Island Mayfest Parade.

May Crew assisted the Recreation Dept. in changing lights at the ball fields.

Engineer James taught a CPR class.

Engine II and Ladder III were taken to Sand Dollar Dr. for a fire prevention display.

Personnel assisted a resident with flag pole maintenance on Palm Blvd.

June Engineer Travis James taught 3 CPR classes during June.

July Engineer James taught a CPR class with Eng. Libhart assisting. Eng. James also taught 2 other CPR classes in July.

Personnel helped jump start a vehicle for a beach-goer at front beach.

Personnel assisted a disabled motorist during rush hour traffic.

Off duty personnel assisted a disabled motorist change a tire on the Cooper River bridge.

August Fire Department personnel assisted a motorist with a flat tire.

Courtesy check done for a resident on Carolina Blvd.

Off duty personnel assisted motorist in jump starting their vehicle.

September Off-duty personnel assisted citizen in Mt. Pleasant-baby and keys locked in car.

Public Assist-Subject became unconscious, resulting in a "run-away car" on Hwy.17 in Mt. Pleasant. Off duty personnel assisted.

Shift assisted Police Department with report of missing person.

October Off duty personnel assisted a motorist in distress.

On duty crew assisted with the Isle of Palms Connector Run sponsored by the exchange club.

Captain Yannuzzi and Chief Graham went to Sullivan's Island Elementary School to talk to the students about Fire Prevention and Fire Safety. They went to each class for five to ten minutes. After speaking, they answered many questions and handed out literature, including safety tips. The children were asked to share what they learned with their parents.

The second annual open house was held at Fire Station 1 in recognition of Fire Prevention Week. The event was sponsored by the volunteers with support from all. Several area departments displayed equipment. Hamburgers, hot dogs, and soda were served. Activities included a demonstration of the Jaws of Life, Air Pack Drills, High Angle Rescue and much more. The event was very successful.

Graham, Yannuzzi, Powell and Ramsing took turns assisting with a smoke detector promotion at Sweetgrass Bilo. This event was sponsored by the Fire Marshal's office in conjunction with Bilo.

Fire Department Personnel attended the Recreation Department's Halloween Carnival and assisted as needed.

Fire Department Personnel attended the Recreation Department's Ghost Tales on the beach on 28th Ave.

Fire Department Personnel gave a tour to sixteen pre-schoolers and eight adults from the Isle of Palms Daycare.

Off duty personnel assisted with a 2 car head-on accident at 517 and Rifle Range Road.

Duty crew drove around the Island while children were out Trick or Treating. We were concerned for the safety of the children and drove up and down the streets for their protection.

November Pre-school tour of Fire Station 1.

Brownie Troop toured Fire Station 1.

Off duty personnel assisted with car accident at Hwy. 17 & Venning Road, Mt. Pleasant.

Off duty personnel assisted with car accident on Bowman Road.

Personnel assisted resident on Hartnett Blvd. with a cat in a tree.

Welfare check on resident at 25th Ave. per request of meals on wheels.

Assisted a handicapped lady into residence in Forest Trail.

Captain Yannuzzi was filmed by Comcast Cable promoting holiday fire safety.

Participated in Turkey Day Parade at Wild Dunes.

December Chief Graham attended a formerly employed mother's group (FEMALE) as the guest speaker. Topics included fire safety and first aid.

Laing Middle School six-graders toured Station I. The one and half hour tour included telling the children about fire safety and prevention.

Off-duty personnel hung a Christmas wreath for a resident on Cross Lane.

Decorated the Fire Stations for Christmas with "Dalmatian Reindeer" and lights.

Throughout the year we supervised community service and tested smoke detectors for the island residents. We also installed smoke detectors for the island's residents as needed.

EXHIBIT C

PUBLIC WORKS COMMITTEE MEETING
January 7, 1997

A special meeting of the Public Works Committee was held on January 9, 1997, at 6:00 p.m. in City Hall. Present were Chairman David Matthews, Committee Members Debra Hernandez and Superintendent Sarge Parrish. Also present were Mayor Bunch, Council Members Carol Allen, Pat Campbell, and Mike Sottile, and City Administrator Mark Williams, and Department Supervisor Joseph Washington.

Chairman Matthews stated that the purpose of the meeting was to discuss the progress of the roll-out cart system and the trash transfer agreement with Mt. Pleasant, followed by an Executive Session.

1. **Progress report on conversion to roll-out garbage carts.** Referring to letter (attached hereto) that Mr. Williams has prepared to give residents concerning this system, he said that this information will be placed in a plastic bag clipped into the cover of the carts when delivered. Recommendations for changes are being incorporated into the final draft. The carts are currently being assembled in our large parking lot and will be placed on the streets the last week of January. Notification has been placed on the City's bulletin board at 14th Avenue and Palm Blvd. that this service will begin February 3rd. We have taken delivery of the pick-up truck insert and the new truck should be here within 2-3 weeks. A second truck has been outfitted with the cart dumpers and we have one more to go. So, everything should be ready to go by the start date.

Mr. Williams stated that he has heard from several non-resident property owners who are concerned about their carts being left on the street after garbage pickup when the house is not being used. He has told them that cart enclosures would be the best solution or rental property managers could take care of this. As far as initial delivery of the cart, he has told the property owners that we will roll them up to the house.

2. **Discussion of initial routes/days of collection.** Mr. Williams stated that he and Sarge have concluded that following the same schedule we have on Mondays and Tuesdays will make the transition go more smoothly. As in the attached letter, Thursdays and Fridays will be added from Memorial Day through Labor Day; and trash collection will remain on Wednesdays.

3. **Trash transfer agreement with Town of Mt. Pleasant.** Attached are two sheets explaining Mt. Pleasant's cost analysis to haul Isle of Palms yard trash to Bees Ferry Landfill. Mr. Williams explained that Mt. Pleasant is more than willing to help us with this service (1) as long as it doesn't affect their operation, (2) if doesn't involve overwhelming regulations from DHEC, and (3) it is worth their while to do it. Mr. Williams has run figures that show a difference of approximately $5,500 less. Upon discussion, it was the consensus of the committee that we should allow Mt. Pleasant to do this service, but try to negotiate with them on the administrative costs tacked onto the proposal. The time saved by not sending our personnel to the landfill would enable the department to do other work on the island. This will be studied and reported on after negotiating with Mt. Pleasant.

4. **Executive Session.** Coming out of Executive Session, Mr. Matthews stated that no votes were taken and personnel matters were discussed.

There being no further business, the meeting was unanimously adjourned at 6:55 p.m.

Respectfully submitted,

David Matthews, Chairman

City of Isle of Palms **Public Works Department**

Sanitation Services

Roll-Out Garbage Cart Instructions

The City of Isle of Palms has delivered to you one or more mobile roll carts for servicing of your household garbage. Delivery of more than one cart means that you have opted to purchase an additional cart for your address. Except for official holidays or interruptions of service beyond our control, such as hurricanes, the roll carts will be serviced according to the following schedule:

Breach Inlet to 30th Ave.	31st Ave. to Wild Dunes
Monday	**Tuesday**
From Memorial Day through Labor Day, additional collection will be provided on	
Thursday	**Friday**
Yard trash, white goods, mattresses, etc. collected on **Wednesday**	

1. Daily collection will begin at approximately 7:30 AM. Please have your cart at the curb or in their street-side enclosure by that time. Carts placed at the curb should be removed from the curb by 7:30PM on the day of collection.
2. When placed at the curb on collection day, please turn the cart's pushing handle toward the street. ***Please do not place the cart in the street!*** Once serviced, the cart will be returned to where it was placed at the street, or returned to its street-side enclosure.
3. If not in a permanent street-side enclosure, your cart should be removed to your side or rear yard. The lid should always remain tightly closed once garbage has been in the container, in order to keep out pests or water.
4. You should periodically wash your cart with household detergent and water to maintain its cleanliness and reduce odors.
5. Please do not place any of the following items in the cart:

● Poison ● Acids ● Caustics, Explosives or other dangerous materials ● Soils ● Construction Materials (concrete, wood, brick, sheet rock, etc.) ● Furniture ● Paint Thinner ● Oils ● Kerosene ● Hot Grease ● Hot Ashes ● Batteries ● Automobile Parts ● Gasoline ● Grass Clippings ● Leaves ● Anything other than garbage! ●

6. Do not paint, mark or write on the cart in any fashion. The City has recorded the serial number of the cart and has assigned it to your address. If you have purchased an additional cart and wish to remove it from the Isle of Palms, please contact City Hall first at (803) 886-6428, so that your extra cart can be identified from the City's cart.
7. If any part of your cart is damaged, please report this to the Public Works Department at (803)886-8956. The damaged cart will be repaired or replaced immediately. ***Carts damaged due to misuse will be repaired or replaced at the property owner's expense!***
8. Please notify the Public Works Dept. at 886-8956 if your cart is stolen.
9. **SPECIAL HANDLING:** If the resident of a property is not physically capable of rolling the cart to the street, the Public Works Department will service that address from the yard. Prior arrangements for this service should be made with the department by calling 886-8956.

If you have any questions that haven't been addressed, please call the Public Works Department at 886-8956 or City Hall at 886-6428.

City of Isle of Palms **Public Works Department**

Sanitation Services

Trash Collection Instructions

Your cooperation is requested for trash collection in the following areas:

Ø > Greater Than 4 FT

1. Tree limbs, branches, leaves and grass clippings should be placed at the curb for collection. Although not required, bagging of loose materials like grass and yard trimmings will improve the likelihood that collection will be complete without leaving any residue at the curb.
2. ***The Public Works Department will not remove landscape debris of contracted landscape services or other hired maintenance services; City ordinances require the generators of such wastes to remove it from the island themselves.***
3. Bulk items such as appliances, furniture, etc. should only be placed at the curb after notifying the Public Works Dept. in advance by calling 886-8956, and should not be mixed in the same pile with trash.
4. The Public Works Department will not collect building materials.
5. Federal, State and local landfill regulations require the City to pickup loads of trash that are not mixed. Yard debris and clippings should be separated from tree limbs, and appliances, mattresses, furniture, metals, and plastics must also be piled separately.

If you have any questions that haven't been addressed, please call the Public Works Department at 886-8956 or City Hall at 886-6428.

PLEASE HAZARDOUS materials will not be collected such as Roofing shingles, batteries, tires, auto, paint can containing wet paint. Etc. ETC

Furman Reynolds
Director

TOWN OF MOUNT PLEASANT

Department of Public Services
P.O. Box 745
Mount Pleasant, S.C. 29465
849-2022
December 3, 1996

INFORMAL AUDIT OF COSTS TO HAUL ISLE OF PALMS YARD TRASH (PER ROUND TRIP)

1). *LABOR* - $16.14 per round trip to include loading of container and driving of truck.

2). *FUEL* - $.94 (per gallon of fuel) x 12 (gallons of fuel used for each round trip) = $11.28 (per each round trip).

3). *OPERATION AND MAINTENANCE FOR VEHICLES* **(excluding fuel);**
$.78 (per mile)* x 54.6 (miles per each round trip) = $42.59 (per each round trip).

4). *SUB-TOTAL* of cost for each round trip is $70.01
(includes labor, maintenance and, fuel).
$16.14 (labor) + $11.28 (fuel) + $42.59 (maintenance) = $70.01 ($84.01)**

5). *AVERAGE NUMBER OF ROAD TRIPS per day for four days*
$70.01 x 4 (Trips) = $280.04 ($331.05)**

6). *AVERAGE COST per month* $1120.16
$280.04 x 4 (weeks) = $1120.16 ($1344.19)**

7). *AVERAGE COST per year*
$1120.16 x 12 (months) = $13,441.92 ($16,130.31)**

8). *ADMINISTRATIVE COST per year*
$300.00 x 12 (months) = $3,600.00 ($3,600.00)***

TOTAL: $19,730.31

* Per the American Trucking Association
**20% Profit Factor to be Applied
***Administrative Cost/$300.00 per month

Costs are based on a one (1) year contract with a six (6) month cancellation notice. Also, on normal daily volume which is to exclude natural disasters.

cc: M. Burdette
J. Peele
File

Scott Kearney SC Trucking Ass $.75-.80/mile; Independent truckers $.90-1.20/mile

Estimate of Costs to Haul Isle of Palms Yard Trash

60 mile Per Round Trip from Isle of Palms

Labor	Avg. $7.63/hr x 2 hrs	(excludes loading of truck)	$15.26
Fuel	$.94 per gallon; 4-5 MPG; 13.33 gallons per round trip		$12.53
Vehicle O & M (excluding fuel)	$.78/ mile		$46.80
	Subtotal of cost for each round trip		**$74.59**
	Avg. number of trips for four days	4	**$298.36**
	Avg. cost per month		**$1,193.44**
	Avg. cost per year		**$14,321.28**

* No downtime for breakdowns to landfill
** No expense for repairs at landfill (I.e.- tires, mufflers, etc.)

PUBLIC WORKS COMMITTEE MEETING
January 21, 1997

A special meeting of the Public Works Committee was held on January 21, 1997, at 6:00 p.m. in City Hall. Present were Chairman David Matthews, Committee Members Debra Hernandez and Mike Sottile and Superintendent Andy Parrish. Also present were Mayor Bunch, Council Member Pat Campbell, and City Administrator Mark Williams.

1. Citizens Comments - None

2. Minutes of Previous Meeting. Ms. Hernandez made a motion to approve the minutes from the previous meeting; Mr. Sottile seconded; motion passed unanimously.

3. Roll-Out Cart Status. (1) Equipment - Mr. Williams reported that the new garbage truck left Texas today for Columbia where the cart dumper will be attached and should be received by the end of next week. The Caterpillar trash loader leaves ~~Lester~~ LEICESTER, England on February 3rd for Wando Terminal a couple of weeks later. There is one truck in Columbia having the dumper attached which should be here this week. (2) Collection days will be Monday for Breach Inlet to 30th Avenue, and Tuesday for 31st Avenue thru Wild Dunes. This cycle will repeat for Thursday and Friday after Labor Day. (3) Carts are scheduled to be delivered to residents next week and will take most of the week to complete. Off-duty firefighters will be used to record serial numbers as they are delivered.

A problem has arisen where there was some confusion by the homeowners regimes managed by Ravenel Associates. Ravenel had indicated that for some of their projects, they would forward information to the property owners, and for others they told us to mail the information directly to the property owners. Marsh Island property owners did not receive information for either Ravenel or the City; and their homeowners met last night and decided to modify all the existing can enclosures to accommodate two 40-gallon carts. Meanwhile, since we didn't hear from them, we ordered one 90-gallon cart for each of the 35 addresses. If we allow them to change now, we will have an extra 35 90-gallon carts (which can be store and use over time), but we will need to order 50 more 40-gallon carts and collect $35 from each property owner. The property owners will have to use a 90-gallon container until the 40-gallon carts are received which could be 4-6 weeks. Mr. Williams suggested that Ravenel contact each property owner and ask them what they want to do and we will work it out from there.

4. Trash Equipment Status. Mr. Williams said, in addition to the above, that he has not heard from Mt. Pleasant in response to our request for them to minimize their admin costs for the cooperative agreement.

5. Report from Andy Parrish. Mr. Parrish expressed concern about the amount of can enclosures and how it would slow down the process of collection if the men have to retrieve the carts from enclosures. Also, he asked whether or not he would have to haul off the underground cement enclosures in Wild Dunes - Mr. Williams said that we would have to haul

them off and Mr. Parrish said we would have to take them to Bees Ferry Landfill since Mt. Pleasant would not accept them.

Mr. Williams reported that Steve McGibbons' landscaping company is offering services to non-resident property owners of rolling trash carts to the curb for collection and returning the carts to the house after collection. Mark indicated that he has received several phone calls from out-of-town property owners who were concerned about this issue. Mr. Campbell said that Steve has already signed up quite a few customers.

Mr. Matthews reported that he had seen a landscaping company's truck hauling debris off the island but it was strewing trash all over the streets. Mr. Williams has asked the police department to be observant of that as the State law requires the debris be covered so as not to spill out.

Mr. Parrish again asked if the Police Department, while they are riding around, could also watch for persons dumping trash on vacant lots, which is against our ordinance. Mr. Williams will ask them to watch both landscape contractors and residents, but it will be difficult to catch persons in the act. Mayor Bunch recommended we ask the Code Enforcement Officer to watch for this also, especially since one is working on Saturdays.

Mr. Williams reported that Jack Sims of the Plant-A-Palm Committee has asked for us to donate a Cushman for their use to put a water tank on after we change to the new system. The committee agreed to do this and also suggested we get rid of the old tank truck we have since it is not being used.

6. Drainage Study. The committee discussed the drainage ditch study done by Nick Sottile regarding the issue of drainage easement maintenance. (copy attached) Mr. Matthews said that Ms. Hernandez was going to work on this issue and Ms. Hernandez said that the Seabrook Study done several years ago, identified places that needed work and where the worse flooding problems were. She felt the second step would be to figure out where improvements would benefit the most people and correct the worse problems. Her plan is now to correlate the Seabrook Study with this information and, from there to prepare a priority list, gradually make improvements and then have a drainage ordinance in place to prevent the situation from getting worse.

After discussion, Mr. Matthews said that the committee will work on this problem throughout the year. Ms. Hernandez said she would rough out some correlation of this information and get some drainage ordinances from other municipalities before the next meeting.

Mr. Parrish, after looking at the study, said that there were several ditches that are not mentioned on the study at all. Mr. Matthews asked him to work with the committee on this.

Upon discussion, Mr. Williams suggested that we may want to have engineers look at drainage as part of the development process when people come in for a building permit.

There being no further business, the meeting was unanimously adjourned at 6:55 p.m.

Respectfully submitted,

David Matthews, Chairman

SOTTILE & HOPKINS, L.L.P.
ATTORNEYS AT LAW
753 Coleman Boulevard
Mt. Pleasant, South Carolina 29464

NICHOLAS C. SOTTILE
C. D. HOPKINS, III
MICHAEL R. DANIEL

(803) 884-1464
Telecopy (803) 884-5868

October 24, 1996

Mr. Mark Williams
The City of Isle of Palms
Post Office Drawer 508
Isle of Palms, SC 29451

Re: Drainage Easements

Dear Mark:

Per your request, we have conducted preliminary research regarding the issue of drainage easement maintenance. The following points summarize our findings and conclusions:

It appears that, absent some agreement or intention to the contrary, drainage easements established by a developer of a subdivision are owned and must be maintained by the parties who benefit from such easement. As we saw during our review of the title research, on a few of the easements certain parties agreed to undertake the maintenance obligation, namely the County of Charleston easements and the Harbor Course easements.

An easement owner may make the easement as useable as possible for the purpose of the right owned, so long as the owner does not increase the burden on the servient estate or unreasonably interfere with the rights of the owner of the real estate. The owner of such an easement has the right to enter the servient estate at all reasonable times to effect the necessary repairs and maintenance thereof. Generally, once the character of an easement is established, no material alterations can be made by either the servient estate or the easement owner without the other's consent. Where there are several owners in common of an easement (which seems to be the case for the vast majority of the easements), each owner has the right to make reasonable repairs which do not injuriously effect his co-owners.

If a governmental agency undertakes the maintenance of an easement, such undertaking could create a legal right and duty of maintenance where none previously existed.

If you have any questions or comments, or would like more extensive research on any point, please let me know.

With best regards, I remain

Sincerely yours,

Nicholas C. Sottile

NCS\cce

DRAINAGE EASEMENTS

CHARLESTON COUNTY R.M.C. OFFICE RESEARCH PROJECT FOR THE CITY OF ISLE OF PALMS, S.C.

OCTOBER 9, 1996

1. 20' drainage easement along side lot line from dead-end of Fourth Ave. right-of-way to Hamlin Creek;

   a. Lot 1, Block 9, Section A (Number 11 4th Ave.), T.M.S. No. 568-09-00-129;

   b. Plat of conveyance (AG/64); shows 20' easement;

   c. Deed from Beach Company to predecessor in title (Book N110/260); reserves 6' utility easement along side lot line;

   d. Record owner appears to be The Beach Company.

2. Concrete head wall (end of drainage line on 2nd Ave.);

   a. Property owned by Isle of Palms Community Corporation (Exchange Club);

   b. T.M.S. No. 568-09-00-128;

   c. Apparent owner - unknown;

3. North side of Charleston Blvd., along front edge of lots 73 and 74;

   a. T.M.S. No. 568-09-00-073 and 074;

   b. Lots are subject to restrictions recorded in Book K38/322, but restrictions do not reserve easements along front lot line;

   c. Appears to be nothing of record creating this easement;

   d. Apparent owner - unknown;

4. North side of Charleston Blvd., near 2nd Ave.;

   a. T.M.S. No. 568-09-00-074 and 075;

   b. Easement is along side lot line between these parcels;

   c. Restrictions K38/322 and N34/490 would appear to allow. Apparent owner, The Beach Company (from Seaboard Realty Company deed C46/460);

5. Ditch along rear of T.M.S. Nos. 568-09-00-028, 029, 030, 031, 032 and 033 from South side of Carolina Blvd. to 2nd Ave.;

   a. No plats of record showing the ditch;

   b. Lot 028 - restrictions T34/731 have utility easement reference;

   c. Lots 029, 030, 031, 032 and 033 - restrictions K38/322 has reservation of 5' utility easement along rear lot line that should cover;

   d. Apparent owner - The Beach Company;

6. Dead-end of 10th Ave.;

   a. Nothing of record;

   b. If this is an opened right-of-way, then nothing should be needed of record. If the right-of-way was never opened, then apparent owner would be The Beach Company;

7. Ditch behind Methodist Church on 21st Ave., running to T.M.S. No. 103, then turning and running to 21st Ave.;

   a. Restrictions D46/531 reserve a 5' utility easement along rear lot line;

   b. Apparent owner - The Beach Company;

   c. Pipe on church property appears to serve only church lots;

8. Ditch between T.M.S. lots 108 and 109 on East side of 21st Ave.;

   a. Lots 10 and 11, Section BC2A, restrictions D46/531 contain utility easement reservation;

   b. Apparent owner - The Beach Company;

9. 22nd Ave. dead-end;

   a. City quit-claimed dead-end to abutting property owners;

   b. Mrs. Dangerfield granted the City a drainage easement for the existing easement;

   c. Technically, Mrs. Craver needs to grant an easement also since she and Mrs. Dangerfield own undivided interest in the dead-end;

10. Pipe between T.M.S. lots 79 and 80, East side of 20th Ave.;

    a. Plat P/159 shows 12' drainage easement, 6' each side;

    b. Apparent owner - The Beach Company;

    c. Restrictions for Lot 79, A85/89; Lot 80, 264/65; 6' side line utility easement;

11. Pipe along side lot line of T.M.S. No. 61 to Hamlin Creek (off Waterway Blvd.);

    a. Only authority is 5' utility easement in restrictions Z64/65;

    b. Record owner - Edward D. White;

    c. Pipe location appears to be outside of the 5' easement;

    d. Apparent owner is The Beach Co.;

12. Pipe along side lot lines of T.M.S. Nos. 32, 33, 37 and 38, West side of 19th Ave.;

    a. Plats show 12' water line easement solely across lots 33 and 37; the plat reference that shows the 12' water line easement solely across lots 33 and 37 is Plat O/132;

    b. Restriction Z64/65 and A85/89 provide for 5' and 6' lot line utility easement;

    c. Plat R/40 shows what appears to be an overlapping 12' drainage easement (Lot 38); no such plat;

    d. Apparent owner is The Beach Co.;

13. Pipe from intersection of Myrtle Blvd. at 19th Ave. across T.M.S. Nos. 56 and 57 to Hamlin Creek;

    a. Restrictions Z64/65 provide for 5' side line utility easements;

    b. Plat L/197 shows drainage easement to canal (Lot 57); no plat showing easement on Lot 56; plat shows easement on 56, but not a complete survey of 56

    c. Apparent owner is The Beach Company;

14. Pipe on side of lot 44 from canal to Dunes Blvd.;

    a. Restrictions Z64/65 allows 5' side line utility easement;

    b. Line in place appears to exceed 5' width;

    c. Apparent owner The Beach Company;

15. Pipe on Isle of Palms Shopping Center tract to canal;

    a. Pastime Amusement Co. is the owner;

    b. Nothing found of record, but pipe appears to benefit only this property;

    c. Apparent owner - The Beach Company or Pastime;

16. Ditch between T.M.S. Nos. 179 and 180 from Waterway Blvd. to golf course;

    a. T.M.S. Nos. are 571-05-00-179 and 180;

    b. A 30' drainage easement (15 feet each side) shown on Plats BY/160, BY/161 and CB/122;

    c. Lots have changed dimensions - now part of Sea Horse Court and Ensign Court;

    d. The Beach Company is the apparent owner;

    e. Look at plats contained in easement no. 37 to see if WDA agreed to maintain this ditch;

17. Ditch from Waterway Blvd. to golf course between T.M.S. Nos. 571-05-00-184, 171, 170, 169, 168, 167 and 166;

    a. 40' drainage easement shown on Plat AH/132;

    b. See plats in drainage easement no. 37 for WDA responsibility;

    c. Apparent owner - The Beach Company;

18. Pipe from drainage easement no. 17 to Driftwood Ln.;

    a. 20' drainage easement per Plat AH/132;

    b. Pipe as installed appears to be very close to the edge of the 20' width of the easement, if not outside of the width;

Owner: The Beach Co.

19. Ditch between 26th and 27th Ave. along rear lot lines of T.M.S. No. 571-05-00-112, and 111 to no. 121 and no. 102, then turning to 27th Ave., between lots 102 and 101; side lot lines 111-112 covered by restrictions only

    a. See Plat O/128 for 30' drainage easement (15' each side) for entire area;

    b. Apparent owner - The Beach Company;

20. Ditch between 25th and 26th Ave., between T.M.S. lots 86/89 to 75/98, then turns to 26th Ave.; Covered by Restrictions only

    a. See Plats O/128 and Q/58 (same as drainage easement no. 19);

21. Ditch along rear/side lines of T.M.S. Nos. 87, 88, 89, and 86 near Hartnett Blvd. between 25th and 26th Avenues;

    a. No drainage plat record;

    b. Restrictions V75/42 would allow 5' side and rear utility easements;

22. Pipe along side of T.M.S. No. 151, between 25th Ave. and Tabby Lane;

    a. Same plat as drainage easement nos. 17 and 18 (AH/132);

    b. Actual drainage line may exceed width of drainage easement on plat (only on lot 151), easement is 10' on each side of lots 151 and 150;

23. Ditch between Baptist Church and lots 61 and 64, between 24th and 25th Avenues;

    a. Restrictions D46/531 allows for 5' utility easement;

    b. Nothing of record;

24. Ditch between T.M.S. Nos. 43 and 44 to 23rd Ave.;

    a. Restrictions D46/531 allow for 5' utility easement;

    b. Nothing of record;

25. 30' drainage easment on rear side of lots on North side of Hartnett Blvd., from 30th Ave. to 41st Ave.;

    a. Deeded from The Beach Company to County of Charleston (Book M70/476 - Plat attached); ditch system is not continuous as developed

26. Pipe between lots 115 and 116 from Hartnett Blvd. to the County ditch, between 34th and 33rd Avenues;

    a. Restrictions A86/135 provide for 6' utility easements;

    b. Nothing of record;

27. 12' drainage easement between lot 120 and 32nd Ave.; crosses street, ties into 30' County easement; runs down 3100 block towards Waterway; and ditch on 3000 block toward Waterway;

    a. All these easements were deeded to the County per deed recorded in Book J85/168 and are shown on Plat U/98;

    b. Ditch behind lot 45 from Hartnett to the platted easement would be allowed by restrictions recorded in Book V75/42 (see drainage easement no. 21 for copy);

28. Ditch between lots 8 and 7 and 214 and no. 2 to Skinner Blvd., between Hartnett Blvd. and Skinner Blvd.;

    a. Plats M/166 and S/141 correspond to sewer maps;

    b. 10' foot easement between lots 7 and 8;

    c. 12' easement on new lot 214 (resubdivided - see plat);

    d. Apparent owner - The Beach Company;

29. Ditch from the rear of T.M.S. No. 571-06-00-071 to Forest Trail Rd. between lots 79 to 89 and 109 to 123;

    a. See Plat V/17;

    b. Ditch between 71 and 70 to 32nd Ave. is shown on Plat U/98 (see drainage easement no. 27);

    c. Apparent owner - The Beach Company;

30. Ditch at rear of lots on East side of 32nd Ave. (from lot 65 to 70); T.M.S. Nos. 571-06-00-065 through 070;

    a. Plat U/98, T/17 and U/17 are plats of conveyance, but show no easements;

    b. Nothing of record; Restrictive covenants for 5.0 G'at rear lot lines

31. Pipe between 31st and 32nd Avenues toward Waterway, turning onto 32nd Ave. (lots 42 and 64 to lots 49 and 57);

    a. See Plat U/98 (easement no. 27);

    b. County owns this easement per deed J85/168;

32. Ditch and pipe from near Hartnett Blvd., between 30th and 31st Avenues, to Alley Court and Wills Way;

    a. Overlaps County easement (see easement no. 27 and Plat U/98);

    b. Easement shown on Plat BJ/172;

    c. County would own the overlapping easements and The Beach Company would own any easements that do not overlap;

33. Pipe across T.M.S. No. 176, from 30'dead-end to Alley Court;

    a. No easement grant of record;

    b. Prior Plat (U/98) notes that a ditch apparently ran from 31st Ave. all the way to 30th Ave. This ditch must have been filled in when The Beach Company developed the Wills Way lots;

    c. Apparent owner - The Beach Company;

34. Pipe across lot 122 to Timber Lane from Forest Trail ditch shown in easement no. 29;

    a. ~~Shelby to check for specific grants of easement;~~ mystery - appears to be in middle of lot

    b. Subdivision Plat X/139 does not show easement;

    c. Apparent owner - The Beach Company;

35. Pipe across lot T.M.S. No. 91;

    a. Subdivision Plat V/17 does not show easement;

    b. This easement ties into easement no. 36;

    c. Apparent owner - ~~The Beach Company;~~ ? Restrictions cover side lot line but not back line

36. Ditch along rear of lots 93/100 to 96/97, from lot 91 to Cross Lane;

    a. Plat V/17 shows this easement (see easement no. 29);

    b. Apparent owner - The Beach Company;

37. Ditch between T.M.S. Nos. 149 and 150, from Waterway Blvd. to Intracoastal Waterway;

    a. NOTE - Wild Dunes Associates agreed to maintain all drainage ditches shown on Plat BJ/28;

    b. Plat BJ/31 created a 30' drainage easement/15' on each side of lots. WDA also agreed to maintain this ditch;

    c. Apparent owner - The Beach Company, with maintenance obligation to WDA;

38. Ditch from T.M.S. No. 571-11-00-008 and 009 to 034, between 35th Ave. to 41st Ave.;

    a. Part of County "Hartnett" ditch (see easement no. 25);

    b. Apparent owner - County of Charleston;

39. Ditch from T.M.S. Nos. 14 and 15 to Forest Trail from Hartnett Blvd.;

    a. Shown on Plat V/17;

    b. See easement no. 29;

    c. Also includes ditch from lots 1 and 2 to Forest Trail; The Beach Co.

40. Pipe between T.M.S. No. 571-07-00-054 and 055 from 41st Ave. (Marginal Rd.) to Sparrow Dr. and across road between lots 62 and 63;

    a. See Plat AE/81;

EXHIBIT D

ISLE OF PALMS RECREATION COMMITTEE
January 13, 1997

The regular meeting of the Isle of Palms Recreation Committee was held on November 11, 1997, at 6:00 p.m., in City Hall. Committee members present were Chairman Skipper Shaffer, Committee Members Debra Hernandez, and Carol Allen, Recreation Director Lisa Cherry and Stu Kimball of the Recreation Commission. Also present was Council Member Pat Campbell.

Chairman Shaffer called the meeting to order.

1. Approval of Previous Minutes. Ms. Hernandez made a motion to accept the minutes from the November meeting; Ms. Allen seconded; motion passed unanimously.

2. Citizens Comments. None

3. Recreation Department Report. (attached hereto) Lisa gave highlights from the report and answered questions of Committee members.

Assistant Recreation Director, Andy Adams, has resigned effective January 20th, and an advertisement is already in the newspaper seeking applicants.

There are four out-of-state teams who have reserved field space over spring break. One team has offered to paint the dugouts as a form of remuneration for the use of our fields.

4. Recreation Commission Report. Mr. Kimball reported that there was no meeting in December due to the holidays. The silent auction was very successful raising $2,966 and hopefully it will be an annual event. The Commission will discuss at their meeting on the 28th how to spend this money, perhaps at the Tot Lot.

Recommendations for the use of 28th Avenue after the cul-de-sac goes in will also be discussed.

5. Old Business. Mr. Shaffer reported that three bids have been received for the removal of the portion of 28th Avenue and creation of the cul-de-sac. Each bidder broke the figures down for a pre-design survey so that we can meet with them and convey what we expect it to look like. Low bidder was $2,900 by ESP, Inc.

Ms. Allen made a motion to accept the low bid and take it to Ways & Means Committee; Ms. Hernandez seconded; motion passed unanimously.

Mr. Shaffer said that the County would be the logical place to go to have the actual work done. Ms. Hernandez spoke with Jim Hutto, their project manager for capital improvements. Mr. Williams had already submitted two projects for County funding, one being sidewalk at 14th Avenue from Ocean to Palm Blvds. and the other being parking on Hartnett for the Recreation Area. Mr. Hutton was going to recommend both projects be funded. The Committee discussed substituting the 28th Avenue project for the Hartnett parking project as

the parkaing on Hartnett would no longer be needed. Mr. Hutto suggested to Ms. Hernandez that the Committee attend the next meeting (along with Administrator Williams) to discuss this. Mr. Shaffer said that cost estimates were $18,000 - $23,000 for the actual work. Mr. Shaffer will discuss this with Mark Williams.

Lisa began discussion of the Sport Court flooring. Mr. Shaffer explained that the bid was lower than they originally expected leaving room for some type of new flooring, such as carpeting, in the game table and entrance areas to separate and define these areas. Lisa will get some estimates. This will be discussed further at Ways & Means after estimates are obtained.

Mr. Shaffer began discussion of the video machines in the game area which are a constant maintenance nightmare. Lisa said that maintenance was being done free by someone who lives on the island, however, it takes him a long time to do it. The kids are rough on the machines and they are free play so they break down often. There was discussion of trading them in for coin operated machines. Lisa will look into maintenance options as well as other machine options.

In discussion about the lights, Lisa is still looking into options from the manufacturer. The committee agreed that the newly planted trees looked wonderful and as they grow will hopefully provide more shading from these lights.

There have been lots of compliments about the new doors at the department. Mr. Kimball had heard of a recommendation to put a buffer of plants, or poles, outside the doors to keep vehicles and bicycles from coming right up to the door.

There being no further business, the meeting was unanimously adjourned at 6:50 p.m.

Respectfully submitted,

Skipper Shaffer, Chairman

ISLE OF PALMS
RECREATION DEPARTMENT

RECREATION REPORT
January 21, 1997

Recreation Programs

Gymnastics - Fridays - 3:30pm to 4:15pm - 3 to 5 years and 4:15pm to 5:15pm - 6 & older
Fee: $22/month
Instructor: Tricia Tapio
24 participants

Tae Kwon Do - Wednesdays - 7:30pm - adults
Saturdays - 9:00am for children and 10:00am for adults
Fee: $28/month for youths; $32/month for adults
100 participants
Instructor: Dr. John Emmel
The annual Tae Kwon Do Demonstration and Testing Tournament is scheduled on Saturday, March 15th.

Island Preschool I - Mondays, Wednesdays, & Fridays - 9:00am to 12:00pm - 3 and 4 years
Fee: $90/month
10 participants
Instructor: Jenny Lee

Island Preschool II - Tuesdays and Thursdays - 9:00am to 12:00pm - 3 and 4 years
Fee: $60/month
10 participants
Instructor: Jenny Lee

Island Tiny Tots I - Mondays and Wednesdays 9:00am to 12:00pm - 1 1/2 years to 3 years
Fee: $60/month
6 participants
Instructor: Julia Bruntz

Island Tiny Tots II - Tuesdays and Thursdays 9:00am to 12:00pm - 1 1/2 years to 3 years
Fee: $60/month
6 participants
Instructor: Julia Bruntz

Keenagers Club - Members will met on Wednesday, January 15th, at the Recreation Center. Guest speaker was Jim

Dubs from ElderLink. The next meeting will be held on Wednesday, February 5th. Upcoming trips include: February 19th to Savannah, GA; and March 19th to Harbor Cruise aboard Spirit of Charleston.

Senior Fitness - The IOP Exchange Club has offered its building for this program. Ten percent of the participant's fees will go to the Exchange Club for a "rental" fee. The staff is considering resuming this program when an instructor is found.

CPR - A community CPR course will be scheduled in March. Individuals age 12 and older are eligible to participate. If you are interested, contact the Recreation staff.

First Aid - Individuals currently certified in CPR are eligible to participate in a First Aid training Course. When there is enough interest, a course will be scheduled.

Tennis - Lessons for adults and children will be scheduled in March.

Women's Tennis League - The department has been approached about sponsoring a women's tennis league. More information will be available at a later date.

Tap/Ballet - This program will resume in early March. Naomi Calvert will instruct.

Dog Obedience Training Course - A course for dogs and their owners will be held beginning March 3rd. This will be a seven week course. A puppy course for puppies up to 6 month will be held from 7:00pm to 8:00pm. A basic course for dogs 6 months and older will be held from 8:00pm to 9:00pm. The cost of the course is $75. Val Masters will instruct. A maximum of 8 animals and owners will be allowed per class.

Sports

Youth Basketball - Games began on the island and in Mt. Pleasant on January 6th. There are 24 teams in 7 age divisions. Games will continue until mid-February.

Co-Rec Volleyball Registration - Games are played on Sundays, Tuesdays, and Thursdays. The single elimination post season tournament will end on March 11th.

Co-Rec Soccer Registration - Registration for Co-Rec Soccer for adults is being taken. A team captain's meeting will be held on February 11th, at 6:30pm. A maximum of 12 teams will be allowed in the league. Play will begin March 2nd on Sundays at 2:00pm, 3:00pm, and 4:00pm. The league will be six-a-side.

Youth Baseball & Softball Registration - Boys age 5 to 14 and girls age 5 to 15 are eligible to register for youth baseball and softball beginning February 1st. Registration fees are $25 for residents and $28 for non-residents. The last day to register is February 28th.

Winter Baseball - 2nd year Dixie Minor and Angels, and 1st and 2nd year Dixie Major and Ponytails are eligible to participate in the Instructional Winter Baseball Program. Registration begins February 3rd and is open to the first 20 paid registrants. Jeff Simon and Sam Schirmer are the primary instructors. Sessions will be held on February 16th, 23rd, March 2nd, and March 9th, from 1:30pm to 3:30pm. The registration fee is $10 per player, and all players receive a league t-shirt.

S.C.A.P. Southern District Midget Tournament - The Isle of Palms Recreation Department will proudly host the 1997 South Carolina Athletic Programs Southern District Midget (13 - 14 year) Tournament beginning February 24th. This all-star basketball tournament will attract some of the best boys and girls squads from area recreation departments. Gate admission will be $2.00 for adults and $1.00 for students. The finals will be played on Saturday, March 1st. Community volunteers are needed to sell concessions, take admission, and help with scorekeeping.

Special Events

Youth Dance - The January dance was held on the 10th. 464 youth attended. The February dance will be held on the 7th.

Something Blue - The Recreation Center will be the site of the 2nd annual blues extravaganza on Saturday, February 8th. The event is scheduled from 5:00pm to 8:00pm. Amby Holford is the event organizer.

Cupid's Card Shop - To celebrate Valentine's Day, we've planned Cupid's Card Shop, a card-making drop-in for children age 12 and under. It will be held on Thursday, February 13th from 3:30pm to 5:00pm. Each child may make up to 3 cards for his/her special someone. Snacks, juice, and all materials will be provided.

GENERAL INFORMATION...

- The Recreation Commission raised $2966 from the Silent Auction held in December.
- The new sports floor has been installed. The first games on the new floor were played on January 20th.
- The Independent Rentals Managers Association (IRMA) has donated two pieces of playground equipment for the "Tot

Lot." IRMA is the co-sponsor of the Island Fun Days Camp held in the summer. The equipment has been ordered and should be installed in early February.

February 1997

ISLE OF PALMS RECREATION DEPT.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1 9:00am Tae Kwon Do REGISTER ALL MONTH FOR YOUTH BASEBALL & SOFTBALL
2 6:00pm Volleyball Dept. Hours: Mon.-Fri. 9:00-6:00pm Sat. 12:30-6:00pm	**3** 9:00am Island Tiny Tots 9:00am Island Preschool I 5:00pm Basketball Games	**4** 9:00am Island Tiny Tots 9:00am Island Preschool II 5:00pm Basketball Games 7:00pm Volleyball	**5** 9:00am Island Preschool I 12:00pm Keenagers Luncheon 5:00pm Basketball Games 7:30pm Tae Kwon Do	**6** 9:00am Island Tiny Tots 9:00am Is. Preschool II 5:00pm Basketball Games 7:00pm Co-Rec Volleyball	**7** 9:00am Island Tiny Tots 9:00am Island Preschool I 3:30pm Gymnastics YOUTH DANCE - 7:00 - 10:00pm - 6th - 8th GRADE	**8** 9:00am Tae Kwon Do 5:00pm "SOMETHING BLUE"
9 6:00pm Volleyball	**10** 9:00am Island Tiny Tots 9:00am Island Preschool I 5:00pm Basketball Games	**11** 9:00am Island Tiny Tots 9:00am Island Preschool II 5:00pm Basketball Games 7:00pm Volleyball	**12** 9:00am Island Preschool I 9:00am Island Tiny Tots 5:00pm Basketball Games 7:30pm Tae Kwon Do	**13** 9:00am Island Tiny Tots 9:00am Is. Preschool II 3:30pm Card Shop 5:00pm Basketball Games 7:00pm Co-Rec Volleyball	**14** 9:00am Island Tiny Tots 9:00am Island Preschool I 3:30pm Gymnastics	**15** 9:00am Tae Kwon Do
16 1:30pm Winter Baseball 6:00pm Volleyball	**17** 9:00am Island Tiny Tots 9:00am Island Preschool I 5:00pm Basketball Games	**18** 9:00am Island Tiny Tots 9:00am Island Preschool II 5:00pm Basketball Games 7:00pm Volleyball	**19** 8:30am Keenagers Trip 9:00am Island Preschool I 9:00am Island Tiny Tots 5:00pm Basketball Games 7:30pm Tae Kwon Do	**20** 9:00am Island Tiny Tots 9:00am Is. Preschool II 5:00pm Basketball Games 7:00pm Co-Rec Volleyball	**21** 9:00am Island Tiny Tots 9:00am Island Preschool I 3:30pm Gymnastics	**22** 9:00am Tae Kwon Do
23 1:30pm Winter Baseball 6:00pm Volleyball	**24** 9:00am Island Tiny Tots 9:00am Island Preschool I 5:00pm Basketball Games	**25** SPECIAL CITY COUNCIL ELECTION	**26** 9:00am Island Preschool I 9:00am Island Tiny Tots 5:00pm Basketball Games 7:30pm Tae Kwon Do	**27** 9:00am Island Tiny Tots 9:00am Is. Preschool II 5:00pm Basketball Games	**28** 9:00am Island Tiny Tots 9:00am Island Preschool I 3:30pm Gymnastics Last day to register for youth baseball & softball	

January

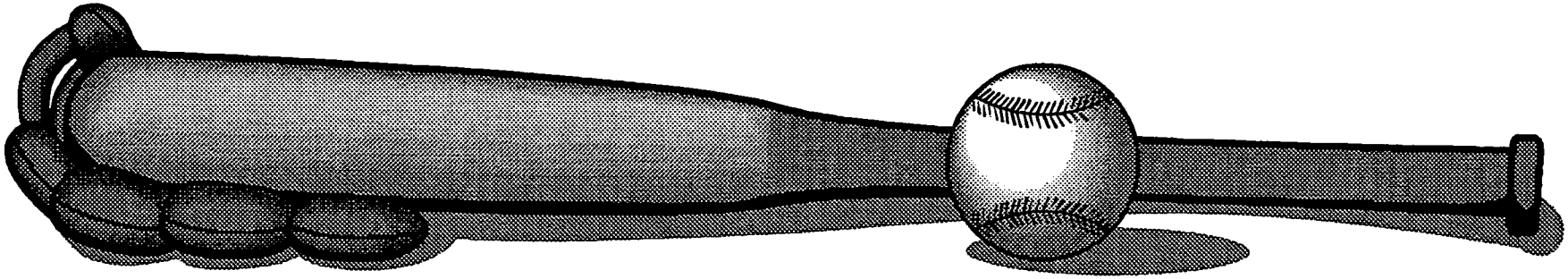
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

March

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Located on 28th Ave 886-8294

Baseball/ Softball Registration
Isle of Palms Recreation Dept.



February 1 - 28, 1997

AGE DIVISIONS:

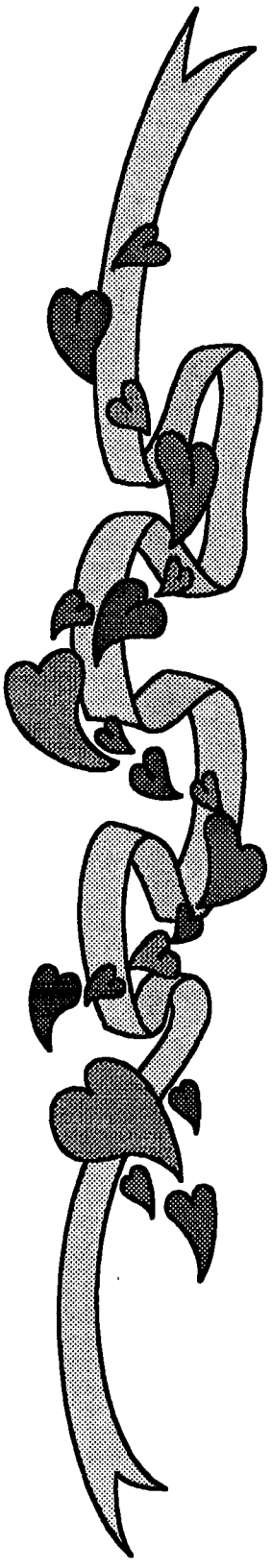
Co-Ed - T-Ball (5-6) & Machine Pitch (7-8)

Boys: Dixie Minor (9-10), Major (11-12), & Boys (13-14)

Girls: Dixie Angels (9-10), Ponytails (11-12), & Belles (13-15)

FEES: $25 for IOP Residents; $28 for others

CALL 886-8294! Registration deadline strictly enforced.



Cupid's Card Shop

When: Thursday, February 13th

Where: Isle of Palms Recreation Center

Who: Children age 12 and under may drop in any time between 3:30pm and 5:00pm

Activities: Participants will make up to 3 Valentine's Day cards for their special someone (Mom, Dad, Sibling, Pet, etc.).

Materials: All materials will be provided by the Recreation Department. Snacks and juice will be provided.

Cost: No fee to participate

Registration: Call 886-8294 to register (Please register by Tuesday, February 11th.)

EXHIBIT E

ZONING BOARD OF ADJUSTMENT
January 14, 1997

The regular meeting of the Isle of Palms Zoning Board of Adjustment was held on January 14, 1997, at 6:30 p.m., in City Hall Council Chambers. Members present were Chairman Gabbie Porter, Jim Burke, Jack Johnston, Guy Taylor and Charlie Yawn, and Building Official Ed Haselden and Secretary Janet Mauldin.

Ms. Porter called the meeting to order and introduced Board members. She stated that the first item of business would be to choose a chairman for 1997 followed by the one variance request on the agenda.

Mr. Yawn made a motion to retain Gabbie Porter as chairman; Mr. Johnston seconded; motion passed unanimously.

ZONING APPLICATION

Seaside Inn, Inc., 1004 Ocean Boulevard. David Hatchell, owner/contractor, and John Gardner, architect, represented the Inn and were requesting a variance from Sections 5-4-13(h) and 5-4-26(4).

(a) Mr. Gardner explained that they were requesting a 2'2" variance from Section 5-4-26(4) which limits the height of buildings to 40'. This variance is for an extensions to the elevator shaft, required by law for safety reasons, and will be far enough back on the roof so as not to be visible from the street.

Mr. Yawn made a motion to approve this variance of 2'2"; Mr. Johnston seconded; motion passed unanimously.

(b) Variance from Section 5-4-13(h) which states that a curb cut is not permitted where it would require a reduction in existing on-street public parking or loading areas. The applicants were asking for a curb cut to allow parking and unloading under the hotel with handicapped access to elevators as per ADA [Americans With Disability Act] requirements. Mr. Hatchell stated that SCDOT has already approved the curb cut and that DOT officials had told him that written approval had been sent to the City Administrator.

Board members expressed concern over pedestrian safety on the sidewalk in this busy area next to the Windjammer and over the number of parking spaces the City would lose.

Mr. Taylor was concerned about the ordinance which specifies that accessory parking to a business would require a "special exception" from the Board. Mr. Haselden said that he had determined that the parking area under the hotel was a part of the building and not an accessory to the building.

After lengthy discussion, Mr. Yawn made a motion to postpone this action to the February meeting in order that the following information be obtained: written opinion from the City Attorney as to whether or not a "special exception" was needed; a determination by ADA as

to whether or not handicapped parking requirements of the Act would be met with streetside parking; a striping diagram is provided; determination of the actual number of parking spaces that would be lost to the City because of the curb cut; and written verification to the City from SCDOT that they approved the curb cut. Mr. Johnston seconded and motion passed unanimously.

There being no further business to come before the Board, the meeting was unanimously adjourned at 7:30 p.m.

Respectfully submitted,

Gabbie Porter

Gabbie Porter, Chairman

EXHIBIT F

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION
REGULAR MEETING
January 8, 1997

The Isle of Palms Planning Commission met at City Hall on January 8, 1997, at 5:30 p.m. Members attending included Bob Abele, Bill Bradshaw, Dick Glave, ~~Hugh Morrow~~, Paul Ockerman, Kim Poletti, and Chairman Bob Miller. Planning Consultant Lee Batchelder was also present. Hugh Morrow was absent.

The meeting was called to order at 5:30 p.m.

Mr. Batchelder opened the meeting and briefly described the typical meeting format to the new members. He then opened the floor to nominations for Chair and Vice Chair for 1997.

Mr. Miller was nominated for Chair. Mr. Bradshaw was nominated for Chair as well but declined. The Commission unanimously elected Mr. Miller as Chair.

Mr. Bradshaw was then nominated for Vice Chair and was unanimously elected.

Mr. Batchelder stated that he would wait until the meeting was finished before distributing information on the planning and zoning laws to the new members. He invited other members to stay for this orientation for the new members.

UPDATE ON COMPREHENSIVE PLAN

Mr. Batchelder stated that City Administrator Mark Williams had sent a memo to City Council stating that the Commission was ready to have a worksession with Council to present the Comprehensive Plan.

MISCELLANEOUS BUSINESS

Chairman Miller stated that he would not be able to attend the Commission's meeting in February and requested that the Vice Chair select an alternate date for the meeting.

There being no further business the meeting was adjourned.

Respectfully Submitted,

Bob Miller
Chairman

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION
REGULAR MEETING
December 11, 1996

The Isle of Palms Planning Commission met at City Hall on December 11, 1996, at 5:30 p.m. Members attending included Bob Abele, Bill Bradshaw, Ed Fellabom, Bob Miller, Hugh Morrow, and Chairman Guy Taylor. Planning Consultant Lee Batchelder was also present. Dick Calvert was absent.

The meeting was called to order at 5:30 p.m.

MINUTES OF PREVIOUS MEETING

1. November 13, 1996

Motion to approve by Mr. Fellabom; second by Mr. Abele. Motion approved 6-0.

PLAT SUBMITTALS

1. 12, 14 Seahorse Court. Property Line Adjustment between Lots 6 and 7, Block D, Tract G.

Mr. Batchelder explained the plat. Mr. and Mrs. Reichlyn were present and explained the purpose of the plat. They also presented a letter from the adjoining property owner whose property they were purchasing. Mr. Batchelder recommended that the plat be approved with one correction; the reference to the tax map parcel number 204.

The Commission discussed the plat. Motion by Mr. Fellabom to approve the plat with the correction noted; second by Mr. Miller. Motion approved 6-0.

COMPREHENSIVE PLAN

Mr. Batchelder briefly reviewed the changes in the December 2, 1996 draft. He explained that these changes were discussed and agreed upon by the Commission at their September 1996 meeting. He also reviewed several more minor non-substantive changes to the references to the land use plan.

The Commission then discussed the plan and agreed upon one more minor non-substantive change.

Mr. Batchelder then explained the land use plan and the proposed changes to the current plan. The Commission agreed to request a worksession with the City Council

after the first of the year to present the plan to Council.

There being no further business the meeting was adjourned.

Respectfully Submitted,

Guy Taylor
Chairman

EXHIBIT G

ISLE OF PALMS BOARD OF BEACH PATROL AND CONTROL
JANUARY 23, 1997, 7:00 P.M.

A special meeting of the Isle of Palms Board of Beach Patrol and Control was held on jANUARY 23, 1997, at 7:00 p.m., in City Hall Council Chambers. Members present were Chairman Jim Smiley, Joe Horst, Jay Nagy, Sis Nunnally, and Reid Wiseman and Council Member David Matthews, and Secretary Janet Mauldin. Randy Walker was absent.

1. Dr. Smiley stated that this meeting had been called to discuss the continued role of the Board as per conversations with City Council in December. The Board discussed this in some detail and the consensus was that they would like to serve the City but that they wanted their resonsibilities definitely defined.

One point discussed was that they may be merely to be an "advisory board" to the Building Department, and as such would have no real authority. Dr. Smiley agreed with some comments, but said that at the very least, requiring people to come before the Board would alert them to make sure everything is correct.

Upon further discussion, the Board agreed that they needed more specific guidance from City Council and the City Attorney as to what their responsibilities would be.

2. Dr. Smiley passed out a "General Permit" for beach sand scraping that he received from OCRM. He stated that, although he and Nick Sottile had discussed the probability of a general permit with OCRM some months ago, the City had not requested this permit. Board members, after reading the document, felt that we should not sign it because it put too much liability on the City. (see attached copy)

There being no further business, the meeting was adjourned at 7:45 p.m.

Respectfully submitted,

Janet D. Mauldin

Janet Mauldin, Secretary

South Carolina Department of Health and Environmental Control
Bureau of Ocean and Coastal Resource Management

GENERAL PERMIT

Permittee: City of Isle of Palms

Permit Number: GP-96-002

Date of Issuance: December 10, 1996

Expiration Date: December 10, 1997

SPECIAL CONDITION(S)

Work: The performance of beach sand scarping, whereby sand is moved by land-based heavy equipment from an accretional portion of the intertidal beach to an erosional area.

Location: Within the beach critical area in the city of Isle of Palms, Charleston County, South Carolina.

This permit is issued under the provisions of the Beach Management Act of 1990 of the South Carolina General Assembly and the Final Rules and Regulations of the SCDHEC-OCRM. **Please carefully read the project description and any Special Conditions** which may appear on this permit as they will affect the work which is allowed. If no Special Conditions have been placed on this permit, then the work is authorized as described in the project description. The general conditions are also a part of this permit and should be read in their entirety.

DESCRIPTION OF PROJECT:

The plans submitted by you, attached hereto, show the proposed work consists of mining of sand from accretion portions of the intertidal beach, by sand scraping, and the movement of this sand by land-based equipment to erosional areas. This permit has been approved as stated, subject to the following conditions.

SPECIAL CONDITIONS:

1. Work authorized by this permit may be performed by the permittee or by any individual or group designated by the permittee. The permittee must approve of each separate sand scraping event, and notify OCRM whenever sand scraping takes place.

2. Normal general permitting procedures must be followed to obtain this permit.

SEE NEXT PAGE

3. This permit shall only be used in unstabilized inlet zones, where the erosion is the direct result of the landward migration of an inlet sand shoal and where there is a known history of similar shoal attachment events.

4. Sand shall only be excavated from the intertidal beach, and the depth of excavation shall not exceed 18 inches.

5. Sand shall not be placed landward of a functional erosion control device or structure.

6. The limits of the borrow area must be delineated by OCRM prior to any sand scraping.

7. During turtle nesting season, from May 15 through October 31, written approval must be obtained from the South Carolina Department of Natural Resources prior to any work on the beach.

PERMITTEE'S ATTENTION IS DIRECTED TO GENERAL CONDITIONS NUMBERS FOUR (4) AND FIVE (5). BY ACCEPTANCE OF THIS PERMIT, PERMITTEE IS PLACED ON NOTICE THAT THE STATE OF SOUTH CAROLINA, BY ISSUING THIS PERMIT, DOES NOT WAIVE ITS RIGHTS TO REQUIRE PAYMENT OF A REASONABLE FEE FOR USE OF STATE LANDS AT A FUTURE DATE IF SO DIRECTED BY STATUTE.

CAUTION: Section 48-39-150(D) allows any person adversely affected by the issuance of a SCDHEC-OCRM permit to appeal the decision to the Appellate Board by filing a written Notice of Intent to Appeal within 15 days after notification of the permit's issuance. In the event of an appeal of the decision to issue this permit, the SCDHEC-OCRM reserves the right to order a stay of any use or activity authorized herein pending a final decision by the Appellate Board when, in its judgment, the interests of the public would be best served.

GP-96-002 issued this 10TH day of DECEMBER, 1996.

State of South Carolina

By: _____
Steve Moore
Director of Permitting

THE PERMITTEE, BY ACCEPTANCE OF THIS PERMIT AGREES TO ABIDE BY THE TERMS AND CONDITIONS CONTAINED HEREIN AND TO PERFORM THE WORK IN STRICT ACCORDANCE WITH THE PLANS AND SPECIFICATIONS ATTACHED HERETO AND MADE A PART HEREOF. ANY DEVIATION FROM THESE CONDITIONS, TERMS, PLANS, AND SPECIFICATIONS SHALL BE GROUNDS FOR REVOCATION, SUSPENSION OR MODIFICATION OF THIS PERMIT AND THE INSTITUTION OF SUCH LEGAL PROCEEDINGS AS THE SCDHEC-OCRM MAY CONSIDER APPROPRIATE.

_____
Permittee

_____
Date

SEE NEXT PAGE

GENERAL CONDITIONS

The permit is expressly contingent upon the following conditions which are binding on the permittee:

1. That the permittee, in accepting this permit, covenants and agrees to comply with and abide by the provisions and conditions herein and assumes all responsibility and liability and agrees to save the South Carolina Department of Health and Environmental Control and the State of South Carolina, its employees or representatives, harmless from all claims of damage arising out of operations conducted pursuant to this permit.

2. That if the activity authorized herein **is not constructed or completed within one year of the date of issuance**, this permit shall automatically expire. A request for an extension of time must be made in writing.

3. That all authorized work shall be conducted in a manner that minimizes any adverse impact on fish, wildlife and water quality.

4. That this permit does not relieve the permittee from the requirements of obtaining a permit from the U. S. Army Corps of Engineers or any other applicable federal agency, nor from the necessity of complying with all applicable federal, state and/or local laws, ordinances, and zoning regulations. This permit is granted subject to the rights of the State of South Carolina in the navigable waters and shall be subject, further to all rights held by the State of South Carolina under the public trust doctrine as well as any other right the State may have in the waters and submerged lands of the coast.

5 That this permit does not convey, expressly or impliedly, any property rights in real estate or material nor any exclusive privileges; nor does it authorize the permittee to alienate, diminish, infringe upon or otherwise restrict the property rights of any other person or the public; nor shall this permit be interpreted as appropriating public properties for private use.

6. That the permittee shall permit the Department or its authorized agents or representatives to make periodic inspections at any reasonable time deemed necessary in order to ensure that the activity being performed is in accordance with the terms and conditions of this permit. Acceptance of this permit constitutes prior consent to such inspection.

7. That any abandonment of the permitted activity will require restoration of the area to a satisfactory condition as determined by the Department.

8. That this permit may not be transferred to a third party without prior written notice to the Department.

9. That if the display of lights and signals on any structure or work authorized herein is not otherwise provided for by law, such lights and special signals as may be prescribed by the United States Coast Guard shall be installed and maintained by and at the expense of the permittee.

10. That the SCDHEC-OCRM shall be notified in writing upon commencement of work and that the permit placard or a copy of the placard shall be posted in a conspicuous place at the project site during the entire period of work.

11. That the structure or work authorized herein shall be in accordance with the plans and drawings attached hereto, and shall be maintained in good condition. Failure to build in accordance with the plans and drawings attached hereto, or failure to maintain the structure in good condition shall result in the revocation of this permit and possible removal of the offending structure.

12. That the authorization for activities or construction of structures herein constitutes a revocable license. The Department may require the permittee to modify any permitted activity or to remove structures authorized herein, if and when it is determined by the Department that such activity or structure violates the public's health, safety, or welfare, or the activity is inconsistent with the public trust doctrine. Modification of an activity or removal of a structure shall be ordered only after reasonable notice stating the reasons therefore and the opportunity for the permittee to respond in writing. When the permittee is notified that SCDHEC intends to revoke or modify the permit, permittee agrees to immediately stop work pending resolution of the revocation.

13. That the Department shall have the right to revoke, suspend, or modify this permit in the event it is determined the permitted structure (1) significantly impacts the public health, safety, welfare, and/or is violative of Section 48-39-150, (2) that the information and data which the permittee or any other agencies have provided in connection with the permit application is either false, incomplete or inaccurate, or (3) that the activity is not in compliance with the drawings submitted by the applicant. That the permittee, upon receipt of the Department's written intent to revoke, suspend, or modify the permit has the right to a hearing. Prior to revocation, suspension, or modification of this permit, the Department shall provide written notification of intent to revoke to the Permittee, and Permittee can respond with a written explanation to the Department. (South Carolina Code Section 1-023-370 shall govern the procedure for revocation, suspension or modification herein described).

14. That any modification, suspension or revocation of this permit shall not be the basis of any claim for damages against the Department or the State of South Carolina or any employee, agent, or representative of the Department or the State of South Carolina.

15. That all activities authorized herein shall, if they involve a discharge or deposit into navigable waters or ocean waters, be at all times consistent with all applicable water quality standards, effluent limitations and standards of performance, prohibitions, and pretreatment standards established pursuant to applicable federal, state and local laws.

16. That extreme care shall be exercised to prevent any adverse or undesirable effects from this work on the property of others. This permit authorizes no invasion of adjacent private property, and SCDHEC assumes no responsibility or liability from any claims of damage arising out of any operations conducted by the permittee pursuant to the permit.

South Carolina
DHEC
Department of Health and Environmental Control
1362 McMillan Avenue, Suite 400
Charleston, SC 29405
(803)744-5838 Fax (803)744-5847

Commissioner: Douglas E. Bryant

Board: John H. Burriss, Chairman
William M. Hull, Jr., MD, Vice Chairman
Roger Leaks, Jr., Secretary

Richard E. Jabbour, DDS
Cyndi C. Mosteller
Brian K. Smith
Rodney L. Grandy

Promoting Health, Protecting the Environment

Bureau of Ocean and Coastal Resource Management
Christopher L. Brooks, Bureau Chief

CERTIFIED

January 21, 1997

Dr. Jim Smiley, President
Beach Patrol and Control Board
City of Isle of Palms
1207 Palm Boulevard
Isle of Palms, South Carolina 29451

Re: P/N# GP-96-002
Atlantic Ocean, Charleston County

Dear Dr. Smiley:

On **December 10, 1996**, SCDHEC-Bureau of Ocean and Resource Management permit number GP-96-002 was mailed to you for your signature. As of this date, OCRM has not received the signed permit from you as notification of your acceptance of the issued permit. **One signed copy of your permit must be returned to us as soon as possible to complete your file and activate your permit for future construction**. This permit is not valid and we cannot send you your construction placard which is issued at the time you plan to commence work until the signed permit is received. If you have not received your permit we will send another copy to you. If we have not received your signed permit within ten days of the date of this letter, we will have no alternative but to cancel this permit.

Sincerely,

Marlene Riggs

Marlene A. Riggs
Executive Support Specialist

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EXHIBIT H

PERSONNEL COMMITTEE
January 13, 1997

The regular meeting of the Personnel Committee was held at 5:30 p.m. on January 13, 1997. Present were Chairman Hernandez, Committee member Shaffer, Council member Campbell and City Administrator Williams.

1. Approval of Minutes From Prior Meeting. Mr. Shaffer made a motion to approve the minutes of the November committee meeting; Ms. Hernandez seconded; motion passed unanimously.

2. Discussion of Employee Evaluation Program. The first official employee evaluations will be done this month. Mr. Williams said that Mike Boozer with SCE&G did a training session with supervisors on how to evaluate their employees. He said there will be one more training session tomorrow morning at which time the supervisors can ask questions and then they will proceed with the process.

Mr. Williams asked whether or not second level supervisors, such as assistants, shift commanders, etc., should evaluated as supervisors or as employees. He would recommend that assistants be evaluated as supervisors, but that others be evaluated as employees, and after discussion, the committee agreed. All forms will be reviewed by Mr. Williams before finalizing and taking any action. A report should be ready by next month's meeting.

Ms. Hernandez said that all of Council will evaluate the Administrator by each filling out a form and giving it to the Committee who will compile them and pass it on to him.

After the initial evaluation process, the Committee will determine how the program works and if any changes need to be adopted.

3. Mr. Williams reported that the three Public Works employees, who will be laid off when the new collection system is begun, have been notified. He has also contacted all comparable agencies in the area to see if they have openings; two municipalities have indicated they have openings so hopefully these men will find other employment right away.

There being no further business to come before the committee, the meeting was adjourned at 6:00 p.m.

Respectfully submitted,

Debra Hernandez, Chairman

EXHIBIT I

Ordinance 1996-21
Third Reading Draft
January 28, 1997

ORDINANCE NO. 1996-21

AN ORDINANCE TO REPEAL THE PROVISIONS OF THE ISLE OF PALMS CITY CODE PROVIDING FOR THE APPOINTMENT AND DUTIES OF A CLERK-TREASURER AND, IN SUBSTITUTION, PROVIDING FOR THE APPOINTMENT AND DUTIES OF A CITY CLERK AND THE ABOLISHMENT OF THE FINANCE DEPARTMENT.

WHEREAS, the Isle of Palms City Council finds it in the best interest of the City to separate the functions and responsibilities of the City Clerk and City Treasurer, transferring the functions of the finance department to the department of general government; and

WHEREAS, Section 5-7-260 of the South Carolina Code of Laws 1976, as amended, requires that the alteration or abolishment of a municipal department must be done by ordinance, and that any change to an existing ordinance be done by ordinance;

NOW THEREFORE, BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Title 1, Chapter 4, Article C, of the Isle of Palms City Code referring to the position of Clerk-Treasurer is hereby repealed in its entirety and in its place and stead provisions regarding establishment of the position of City Clerk and the duties thereof are substituted as set forth in Section 2 hereof.

SECTION 2. That Section 1-4-21 is hereby created to read as follows:

Sec. 1-4-21 Position created. election; salary.

The City Council shall appoint a City Clerk who shall serve at the pleasure of City Council. The City Clerk shall receive such salary as may be provided by the City Council.

SECTION 3. That Section 1-4-22 is hereby created to read as follows:

Sec. 1-4-22 Duties.

(a) The City Clerk shall give notice of Council meetings to its members and the public, keep the minutes of its proceedings, and perform such other duties as are assigned by City Council.

(b) The City Clerk shall also perform such additional administrative duties as prescribed by the City Administrator and the Mayor.

Ordinance 1996-21
Third Reading Draft
January 28, 1997

SECTION 4. That Section 1-4-23 is hereby created to read as follows:

Sec. 1-4-23 Persons authorized to act during absence or disability.

In the case of absence of the City Clerk, City Council shall appoint a clerk pro tempore, who, during such appointment, shall perform all duties of the City Clerk.

SECTION 5. That all references to clerk-treasurer contained elsewhere in the Isle of Palms City Code shall be changed to City Clerk; except those found in Sections 1-5-7, 7-1-2, 7-1-12, 7-1-20, 7-1-23(b), and 7-1-23(d)(6) which shall be changed to City Treasurer.

SECTION 6. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

SECTION 7. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 8. That this Ordinance take effect and be in full force immediately.

PASSED, APPROVED AND ADOPTED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS ON THIS ____ DAY OF _____, 1997.

_____
Carmen R. Bunch, Mayor
(Seal)

Attest:

_____
City Clerk

First Reading: 11/26/96
Second Reading: 12/17/96
Third Reading: 1/28/97
Ratification: _____

EXHIBIT J

Ordinance 1997-1
First Reading Draft
January 28, 1997

ORDINANCE 1997-1

AN ORDINANCE AMENDING SECTIONS 5-4-27 AND 5-4-112 OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES TO ALLOW THE OPERATION OF BUSINESSES ENGAGED IN FURNISHING SHIPPING INFORMATION AND ACTING AS AGENTS IN ARRANGING TRANSPORTATION FOR FREIGHT AND CARGO, AND TO ESTABLISH THE REQUIREMENTS FOR SAME.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-27 is hereby amended to add in numerical sequence the following land use category to Table B-1, Table of Permitted Uses in Commercial Districts:

	LC	GC-1	GC-2
4731. Arrangement of Transportation of Freight and Cargo (Office Only)		x	x

SECTION 2. That Section 5-4-112 is hereby amended by adding the following off-street parking requirements under the heading "Commercial Uses":

Column 1	Column 2	Column 3
Use or Use Category	Parking Spaces Required	Additional Requirements
Arrangement of Transportation of Freight and Cargo minimum	One space per 300' gross floor area	4 spaces

SECTION 3. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

SECTION 4. That all Ordinances or parts of Ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 5. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA ON THE ____ DAY OF _____, 1997.

Ordinance 1997-1
First Reading Draft
January 28, 1997

_____
Carmen R. Bunch, Mayor

(Seal)

Attest:

_____
City Clerk

First Reading: 1/28/97
Public Hearing: _____
Second Reading: _____
Third Reading: _____
Ratification: _____

EXHIBIT K

ISLE OF PALMS, SOUTH CAROLINA

A PROCLAMATION IN HONOR OF

NELL S. MCDUFFIE

WHEREAS, Nell S. McDuffie has served as Clerk-Treasurer of the City of Isle of Palms, South Carolina, from 1979 to 1997; and

WHEREAS, on the occasion of her retirement, the Mayor and the City Council of the City of Isle of Palms wish to express their heartfelt appreciation for Nell's exemplary contribution to the City; and

WHEREAS, for the past twenty-two years, Nell has been essential to the solid, dependable administration, and has helped keep City government and finances on a sure and steady course through tremendous expansion, increases in personnel and programs, and changes in technology and operations; and

WHEREAS, Nell is proof positive that the highest level of professionalism can be combined with a cheerful attitude and a willingness to help her fellow citizens and co-workers; and

WHEREAS, Nell's even-handedness and reliability have helped the City surmount the communities many trials and tribulations, all the while providing the citizens of the Isle of Palms with a consistently superior municipal administration; and

WHEREAS, on behalf of the citizens of the Isle of Palms, the Mayor and City Council members hereby commend Nell for her service, and extend to her the City's deepest thanks and its warmest wishes for her retirement.

NOW, THEREFORE, BE IT PROCLAIMED, THAT IN HONOR AND APPRECIATION OF THE SERVICE OF NELL S. McDUFFIE TO THE CITY OF ISLE OF PALMS,

SUNDAY, FEBRUARY 9, 1997, is HEREBY PROCLAIMED

"NELL S. McDUFFIE DAY"

IN THE CITY OF ISLE OF PALMS, S.C.

ADOPTED by the Mayor and City Council for the City of Isle of Palms, South Carolina, this 28th day of January, 1997.

Carmen R. Bunch, Mayor	Carol L. Allen, Councilmember
Charles L. Campbell, Councilmember	Debra L. Hernandez, Councilmember
David E. Matthews, Councilmember	Henry D. Shaffer, Jr.
F. Michael Sottile, Councilmember	Dryden G. Taylor, Councilmember

REGULAR CITY COUNCIL MEETING
February 25, 1997

The regular meeting of the Isle of Palms City Council was held on February 25, 1997, at 7:00 p.m., in City Hall Council Chambers. Present were Mayor Bunch, Council Members Allen, Hernandez, Matthews, Shaffer, Sottile and Taylor. Also present were City Attorney Nick Sottile, Administrator Williams, and Clerk/Secretary Mauldin. Council Member Campbell was out of town on business and may arrive later.

A. INTRODUCTION OF MEETING

Mayor Bunch called the meeting to order and Council Member Mike Sottile gave the invocation followed by the pledge of allegiance and roll call.

B. READING OF THE JOURNAL OF PREVIOUS MEETINGS

1. January 28, 1997 - Regular City Council Meeting

Mr. Matthews made a motion to approve the minutes as presented; Mr. Taylor seconded; motion passed unanimously.

C. AWARD PRESENTATION TO EAGLE SCOUT DANIEL LARSSON - Mayor Bunch recognized and congratulated island resident, Daniel Larsson, who was recently honored as Eagle Scout. She presented him with the framed invitation to the event and a $50 U.S. Savings Bond on behalf of the residents, City Council and herself.

D. CITIZENS' COMMENTS

1. Clay Cable - 118 Palm Boulevard. Mr. Cable spoke about the boat ramp at Breach Inlet. He had attended the public hearing recently on Sullivan's Island and heard that the Highway Department felt the boat ramp was a hazard and wanted to close it when the bridge is rebuilt. Mr. Cable gave a short history of the property and the evolution of the boat ramp. He said that the right-of-way as it is now has never been recorded in the Clerk's Office and the current ramp is 17' from the old right-of-way which was recorded when the old bridge was built in 1956. He recommended that the entrance to the boat ramp be redesigned and widened in order to alleviate the traffic hazard and he urged Council to work with the Highway Department and keep this public boat ramp opened as it is the only public boat ramp on the island.

Mayor Bunch requested copies of Mr. Cable's papers and said that she has been in touch with the Mayor of Sullivan's Island and they will request another joint meeting with the Highway Department. Both cities must sign off on the bridge before SCDOT can do any construction.

2. Harry O'Neal, Chairman of the CPW, introduced Mr. George Gross who has recently been hired as General Manager of the CPW. Mr. Gross is from Hagerstown, Maryland.

3. Kiwanis Club. Mr. Duncan spoke to Council concerning the Special Event request for a bike ride and run on March 8th with proceeds to go to the Children's Hospital. Past events have been a bicycle ride only. However, this year they wanted to add an 8k run but did not realize the problems this would cause. He said the run would begin at 8:00 a.m. and the bridge would only have to be closed for approximately 1½ hours. He felt that this could be a safe event and urged Council to approve this run which has already been advertised and people have signed up for it.

Mayor Bunch said that she has received phone calls and letters urging Council to change their minds and allow this event to be held. She recommended that we allow it this year and they prepare an ordinance limiting events that would close the Connector to one per year which would be the annual Exchange Club Connector Run/Walk in October.

Chief Buckhannon said that they could block the Connector with the assistance of Mt. Pleasant Police and it would necessitate an extra six personnel on duty. Mr. Duncan said that any cost incurred by the City would be reimbursed by Kiwanis; as well as putting up signs and announcing on the radio the hours of closure.

Mr. Sottile made a motion to suspend the rules of order and procedure to vote on this issue now; Ms. Allen seconded; motion passed unanimously.

Mr. Sottile made a motion to allow the bikathon and bridge run on March 8th and close the Connector from 7:30 a.m. to 9:00 a.m.; Ms. Allen seconded. Upon discussion, Mr. Shaffer pointed out that at the November Council meeting, the entire Council had voted unanimously to approve only the identical event as last year, excluding the run. Also, at the February Public Safety Committee meeting, the committee again voted that the run would not be allowed, and he asked where the confusion came from. Ms. Emerson explained that the confusion was in interpreting the letter received from Mark Williams and read part of that letter. (see Exhibit A)

Mayor Bunch expressed her appreciation of the good that the Kiwanis does for the Children's Hospital and said she would change her vote to allow the event but from now on not having any more runs on the Connector except the October event.

After further discussion, it was stressed that word must get out to the Wild Dunes golfers and Sullivan's Island residents as well as Isle of Palms and Mt. Pleasant bridge users. Roll call vote was taken: Allen - Yes; Hernandez - Yes; Matthews - Yes; Shaffer - Yes; Sottile - Yes; Taylor - Yes; Bunch - Yes. Motion to approve the event passed unanimously.

Bill Walters, Chairman of the Election Commission, announced the official count of votes from today's election: Bob Abele received 176 votes and there were two write-in votes, one for Helen Clarkin and one for Shirley Temple.

4. Bob Abele - 16 Linkside Court. Mr. Abele also spoke to Council about the Breach Inlet boat ramp. Stating that this is the only free ramp on the island, is great for small boats, and is used by many residents, he urged Council to discuss this with the Highway Department to keep the boat ramp open and strive to improve the safety of the area.

E. REPORTS FROM STANDING COMMITTEES

1. Ways & Means - Chairman Taylor reported on their meeting of February 11, 1997 (Exhibit B).

(a) There was also a special meeting scheduled earlier tonight to hear a presentation by Central Parking System with a proposal to run our parking lot and meter collection operation. There was not a quorum present so the meeting was not official, but those present did hear the proposal. Mr. Taylor did say that some decision need to be made ASAP as the City will need to begin the hiring process for lot attendants if we do not accept this proposal.

Mr. Taylor made a motion to approve in concept the proposal and to direct the City Attorney to draft a contract agreement with Central Parking System relating to (1) running the parking lots and (2) the parking meters, with an alternative proposal for parking enforcement of the meter area; Ms. Allen seconded.

Upon discussion, Mr. Williams recapped the proposal. He also stated that the original proposal had been for the City to hire them to manage the lots; however, in talking to the City Attorney, he felt we would be better protected by leasing them the property and charging them rent. We would net approximately the same as we have netted historically. Leasing is better for us in that it establishes a wall between us and them and the general public as far as legal liability, and makes a cleaner operation for us to oversee. The company has excellent credentials from all over the world.

Mayor Bunch expressed concern about using Accommodations Tax money to pay the parking lot payment when the operation is privatized and felt that a legal opinion should be obtained in this situation. She also questioned the legality of their getting a pro rata share of parking meter fines and whether or not they should even be in the business of ticketing as opposed to a police officer. Also, she expressed concern that if they took over the restroom operations, there wouldn't be an attendant present all the time.

Mr. Williams stated that, per the deed restrictions, as long as the land is used for open public recreation purposes, we are not violating the restrictions, and he iterated that we are

not changing the use of the property. It will still be beach access parking for the same amount of money that we have been charging.

After discussion, roll call vote was taken: Allen - Yes; Hernandez - Yes; Matthews - Yes; Shaffer - Yes; Sottile - No; Taylor - Yes; Bunch - No. Motion passed 5-2.

(b) Mr. Taylor made a motion to approve the expenditure of $1,796, plus tax and shipping, for a floor scrubber for the Recreation Department; Mr. Shaffer seconded. Upon discussion, Mr. Williams pointed out that this was coming out of money that is already budgeted as they did not spend as much on the new flooring as originally anticipated. Roll call vote was taken: Allen - Yes; Hernandez - Yes; Matthews - Yes; Shaffer - Yes; Sottile - Yes; Taylor - Yes; Bunch - Yes. Motion passed unanimously.

2. Public Safety - As Chairman Campbell was not present, Mr. Shaffer reported on their meeting of February 11, 1997. (The monthly reports from the Police and Fire Departments are attached as part of Exhibit C)

Mr. Shaffer made a motion to approve the expenditure of $3,100 from the Narcotics Fund for an ETV satellite dish for in-house training purposes; Mr. Taylor seconded. Upon discussion, Mr. Sottile expressed concern about the location of the dish in the Public Works area stating there was enough equipment there already for the neighboring residents to see. Mr. Shaffer said the dish could be screened. after discussion, motion passed 6-1.

Mr. Shaffer made a motion to prepare an ordinance to do away with our vicious dog ordinance and follow the State Code; Mr. Matthews seconded. After discussion, motion passed unanimously.

3. Public Works - Chairman Matthews reported on their meeting of February 18, 1997. (Exhibit D)

There was some discussion of personnel problems in the department and a video tape which was shown to the committee. The video clearly shows seven employees from one of our departments sitting around at a location off the island for an hour and a half when they should be working. Mr. Sottile excused himself from this portion of the meeting stating that this should be discussed only in Executive Session. Mayor Bunch said that this type of thing happens with employees of other departments, too. It was determined that the video should be shown and discussed in Executive Session.

4. Recreation - Chairman Shaffer reported on their meeting of February 10, 1997. (Exhibit E)

Mr. Shaffer made a motion to spend $78.50 per hour for the four hours estimated to move and adjust the soccer field lights; Mr. Taylor seconded; motion passed unanimously.

There has been some discussion about the need for outdoor restrooms. Mr. Shaffer said that Lisa Cherry suggested that access to the restrooms in the Recreation building might be made accessible by locking the door into the main building. The proposal is to replace the hall door so that access to the building itself can be closed off, but the restrooms are accessible.

Mayor Bunch expressed concern that an employee should be present at all times to monitor this use so that nothing happens in the restrooms or to the facilities. Mr. Shaffer said the committee is still looking into ways of regulating this use. Mayor Bunch also recommended the committee look into having a concession stand and restrooms on the grounds.

F. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Zoning Board of Adjustment - See minutes of their meetings of February 11 and 24, 1997, attached as Exhibit F.

2. Planning Commission - Planning Consultant Lee Batchelder reported on their meeting of February 20, 1997, and said that the minutes were not prepared yet. At the meeting, they made several small changes to the draft of the Comprehensive Plan. He passed out copies to everyone to review in anticipation of the joint Planning/Council meeting next Monday, March 3rd at 7:00 p.m. in Council Chambers.

3. Beach Patrol & Control Board - There was no meeting in February.

G. REPORTS FROM SPECIAL OR JOINT COMMITTEES

1. Personnel Committee - Chairman Hernandez announced Employee of the Month awards: Police Department - TCO Rhonda Gibbons will receive a gift certificate for WalMart. Mr. Williams recognized the following employees for their assistance in distribution of the roll-out garbage carts: Travis James, Chris Libhart, Scott Mrowca and Steve Yannuzzi from the Fire Department; Joseph Washington from the Public Works Department; Lenore Diliberti from the Police Department; and Robert Waltz from the Recreation Department. Each of them will receive a certificate for lunch at a local restaurant.

Ms. Hernandez announced the winners of the Safety Sweepstakes Drawing: General Government/Building/Recreation - Deborah Suggs; Public Works - Leon White; Police - Rhonda Gibbons; and Fire Department - Steve Yannuzzi. Each winner will receive $50.

Ms. Hernandez reported that there was Personnel Committee meeting last night (Exhibit G) at which time the City Administrator discussed the recently completed first round of employee evaluations. They also discussed the evaluation of the City Administrator and there will be continued discussion at the next meeting.

H. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

I. BILLS ALREADY IN POSSESSION OF COUNCIL - None

J. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

1. First Reading - Ordinance 1997-2 - An Ordinance to Repeal the Provisions of the Isle of Palms City Code Providing for the Appointment and Duties of a Clerk-Treasurer and, in Substitution, Providing for the Appointment and Duties of a City Clerk and the Abolishment of the Finance Department. (Exhibit H)

Mr. Taylor made a motion to approve first reading, by title only; Mr. Taylor seconded; motion passed unanimously.

2. First Reading - Ordinance 1997-3 - An Ordinance Amending Certain Provisions of Title 5, Chapter 4, Zoning, of the City of Isle of Palms Code of Ordinances. (Exhibit I)

Ms. Hernandez made a motion to approve first reading, by title only; Mr. Matthews seconded; motion passed unanimously.

3. First Reading - Ordinance 1997-4 - An Ordinance to Amend the Fiscal Year 1996-1997 Operating Budget of the City of Isle of Palms, South Carolina. (Exhibit J)

Ms. Allen made a motion to approve first reading, by title only; Mr. Taylor seconded; motion passed unanimously.

4. Proclamation - Prevent a Litter Month and Spay Day U.S.A. (Exhibit K) Mr. Williams read the proclamation and Mayor Bunch signed it.

5. Proclamation - Red Cross Month (Exhibit L) Mr. Williams read the proclamation and Mayor Bunch signed it.

K. MISCELLANEOUS BUSINESS

L. EXECUTIVE SESSION

Mr. Matthews made a motion to go into Executive Session; Ms. Hernandez seconded; motion passed unanimously.

Mayor Bunch and Council Member Sottile chose not to be a part of Executive Session and left the meeting before Executive Session began and the gavel was passed to Mayor Pro Tem Matthews. Council Member Campbell arrived just as Executive Session began and fully participated.

Coming out of Executive Session, the Mr. Matthews stated that no action was taken in Executive Session, legal advice was given and personnel matters were discussed.

Mr. Campbell made a motion to hold a special City Council meeting on Monday, March 3rd at 6:00 p.m. to discuss personnel matters; Mr. Taylor seconded; motion passed unanimously.

There being no further business to come before Council, upon motion duly made and seconded, the meeting was unanimously adjourned at 10:00 p.m.

Respectfully submitted,

Janet G. Mauldin, City Clerk
To be approved by City Council on March 25, 1997.

EXHIBIT A

CITY OF
ISLE
OF
PALMS South Carolina

Mayor:
Carmen R. Bunch

City Council
Carol Allen
Pat Campbell
Debra Hernandez
Tom Levdic
David Matthews
Skipper Shaffer
Mike Sottile
Dee Taylor

December 13, 1996

Ms. Donna Looms Emerson
Community Service Chairman
The Kiwanis Club of Charleston
P. O. Box 220
Charleston, SC 29402

Re: Kiwanis Bicycle Ride on the Isle of Palms, March 8, 1997

Dear Ms. Emerson:

Please accept my apologies for our delay in advising you of the City Council's decision regarding your request for permission to stage another Kiwanis Bicycle Ride on the Isle of Palms.

The Kiwanis Club proposed a 62 mile and an 8 mile bicycle ride, of which the 62 mile course will include travel over the Isle of Palms Connector. The 8 mile course was proposed exclusively on Isle of Palms roads. In addition, your also hoped to add an 8K fun run to the program.

The City Council has approved your event for the amended date of March 8, 1997, but limited the activities to the same bicycle rides and routes as approved for the1996 event. This means, of course, that the 8 mile bicycle ride to be held exclusively on Isle of Palms roads was not approved. I must qualify the approval further by reiterating a point you and I discussed in today's telephone conversations; I am sure City Council's approval does not include the 8K fun run if it involves the closing of the Connector to vehicle traffic! If the fun run can be accomplished without that element, I doubt there will be any problem. If you desire to close the Connector, your plans will have to reconsidered by City Council.

Otherwise, we hope that the approved activities will be as successful as the bicycle rides sponsored in March, 1996. If I may be of further service to you, please do not hesitate to contact me.

Sincerely,

Mark M. Williams
City Administrator

cc: Public Safety Committee

P.O. Drawer 508 • Isle of Palms, South Carolina 29451 • (803) 886-6428
FAX (803) 886-8005

The Kiwanis Club of Charleston
ORGANIZED 1920 — CHARTERED 1922
CAROLINAS DISTRICT

GILBERT E. BROOKS, SECRETARY
[redacted]
STON, S.C. 29415

"We Build"

January 31, 1997

Thomas E. Buckhannon, Chief of Police
Isle of Palms
P.O. Drawer 508
Isle of Palms, South Carolina 29451

Dear Chief Buckhannon:

On March 23, 1996 the Club sponsored a very successful bicycle ride, known as Ride Charleston Ride, from the Isle of Palms. We experienced great support and cooperation from all Isle of Palms public safety organizations. I understand that the Public Safety Committee has approved our sponsoring a similar ride this year, and adding an 8K run, which will be a tune-up for many runners training for the Cooper Bridge Run in April.

To reflect the addition of the run, we also are changing the name of the event to Kiwanithon, which will be held on Saturday, March 8. We sponsor Kiwanithon in order to promote the Charleston area and raise funds to benefit the charities the Club supports. The events for this year, in order of occurrence, consist of a 100K bike ride, the 8K run, and a 30K bike ride. The latter two events are scheduled so that tri-athletes can participate in both. Each event will head out and return via the Isle of Palms Connector.

Again this year, we request permission to use the Ocean Boulevard parking area as the starting and ending point for both the rides and the run. We also would like to use the lot behind the fire station as the registration area. As we did last year, we also would like permission to serve food and nonalcoholic beverages at this location. We will clean up all debris afterwards.

Even with the addition of the run this year, by starting one hour earlier, we expect to be finished by early afternoon. The first to start and the last to finish will be the 100K riders. Their start time will be 7:30 a m , and they will begin returning about four hours later. Route safety, rest stops, and refreshments for this ride are being coordinated with the other jurisdictions concerned.

The 8K run is scheduled to start at 8:00 a.m. The runners will proceed across the Connector to a point short of Rifle Range Road, and reverse course back to the finishing point. The run is expected to take approximately 30 to 50 minutes for all but the slowest participants.

The 30K bicycle ride will start at 9:00 a.m. The route will be the same as for the 100K ride, but will turn around at U.S. Highway 17 and Porcher's Bluff Road. Most of these riders will be back within one and one-half hours.

The 8K run and the 30K ride are expected to draw the most participants. Last year we had approximately 330 riders, the vast majority of whom rode the shorter distances. We do not have a firm estimate as to the number of runners who plan to participate, but there has been significant interest shown in the last two weeks in the running community.

While the purpose of Kiwanithon is to promote the area, raise money for charitable purposes, and to provide a wholesome and enjoyable experience for the participants, we also are striving to have as safe an outing as possible. For example, all bicycle riders must wear helmets. We welcome any suggestions from you or your staff in this area. We will provide marshals, signs, and support services for the riders and runners. As a final request, we ask that you provide police officers to assist us with traffic control at the intersection of Palm Boulevard and the Connector.

If you have any questions or wish to discuss anything in further detail please call either the Operations Chair, Mr. Wayne Heard, at 720-1900 ext. 3131, or me at 556-0260.

Thank you for your assistance and cooperation.

Sincerely,

Ned Adams

Edwin H. Adams, Jr. "Ned"
Community Support Chair

MUSC Children's Hospital Fund

CHILDREN'S HOSPITAL FUND

MEDICAL UNIVERSITY OF SOUTH CAROLINA
171 ASHLEY AVENUE • CHARLESTON, S.C. 29425
(803) 792-2624

February 20, 1997

Mayor Carmen Bunch
Members of City Council
City of Isle of Palms
P. O. Drawer 508
Isle of Palms, SC 29451

Dear Mayor and Members of Council:

I am writing you on behalf of the Children's Hospital in reference to the Kiwanis Bicycle Ride and Run (Kiwanithon). The Kiwanis Club of Charleston has been a staunch supporter of the Children's Hospital for over ten years. The men and women of this club have given generously of their time and talents and over the years have exceeded the total of $100,000.00 in contributions to the hospital.

They have put a considerable amount of time and effort into planning a bicycle ride and run to be held on the Isle of Palms, March 8, 1997. Yesterday, they explained to me a dilemma which has arisen probably through a misunderstanding. The Kiwanis Club understood that City Council approved the Bike Ride and 8K Run and they have already mailed thousands of notices to potential participants. Subsequently, they have learned that the run has since been disapproved by Committees of City Council.

They do not anticipate a large number of runners, so there should not be a need to close the Connector. Should an unusually large number of runners show up, then it may be safer to close the lane leaving the Isle of Palms for ten to 15 minutes to allow the runners to thin out so that they can remain safely within the external lanes of the bridge. I would like to ask that you do your very best to work out a compromise for these fine individuals who are trying so hard to help us here at the hospital. Each year we have many patients from the Isle of Palms who are served by our hospital. Thank you for your cooperation.

Sincerely yours,

C. P. Darby, M.D.
Professor and Chairman

CPD/sho

February 21, 1997

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To CHIEF THOMAS BUCKHANNON	From DARRIN SHOEMAKER
Co. I.O.P.P.D.	Co. SCDOT
Dept.	Phone # 740-1665
Fax # 886-8005	Fax # 740-1663

Mr. Ned Adams
The Kiwanis Club of Charleston
22 Town Creek Drive
Charleston, South Carolina 29407

Dear Mr. Adams:

This is in reply to Mr. Don Goldman's letter requesting permission on behalf of the Kiwanis Club to hold a *Kiwanithon* event, which involves a bicycle ride as well as an 8K run, on Saturday, March 8, 1997, utilizing the Isle of Palms Connector. Last year's event, *Ride Charleston Ride*, included only a bicycling event and was approved by the Department.

The South Carolina Department of Transportation offers no objection to the bicycling portion of the event provided the Cities of the Isle of Palms, Sullivan's Island, and Mt. Pleasant all agree with holding the event and also that their police departments will provide ample protection for the traveling public, including the placing of any necessary signs, detours, and barricades. Your group will be responsible for notification of the general public through the media to minimize any inconvenience they may experience.

After discussing the proposed closing of the Isle of Palms Connector for the *8K Run* with officials from the City of Isle of Palms, the Department cannot authorize the closing of the connector as required for the run portion of your event. If you have any questions about this matter, please feel free to call me.

Yours truly,

Original Signed By
H. L. MILLS

H. L. Mills
District Engineering Administrator

HLM:cl

CC: State Highway Engineer D. H. Freeman
Captain R. W. Luther
Mr. H. N. Ritter
Mayor Carmen Bunch
Chief Thomas Buckhannon
Mayor Marshall Stith
Chief Jack Lilienthal
Mayor Cheryll Woods-Flowers
Chief Roddy Perry

File: D6/HLM

2/21/97 1631

From: Darrin Shoemaker, SCDOT

To: Thomas Buckhannon, Chief, I.O.P.P.D.

As an addendum to the preceding correspondence, I have discussed alternatives to the complete closure of SC 517 with Mr. Robert Clark, who is the District Traffic Engineer and a member of Mr. Mills' senior advisory staff. Mr. Clark indicated that he would not consider permitting any type of temporary traffic control that resulted in the encroachment of through traffic in to the median area bounded by the double solid yellow lines. This median is only 10' wide, and we do not feel that it would be possible to maintain an orderly pattern of traffic over the two-mile segment between Palm Boulevard and Rifle Range Road. The existing markings are not conducive to the proposed traffic control and may create confusion or increase the potential for accidents. I trust this provides you with the information you desire.

Darrin

EXHIBIT B

WAYS AND MEANS COMMITTEE
February 11, 1997

The regular meeting of the Ways and Means Committee was called to order on February 11, 1997, at 7:10 p.m., in the Building Department. Committee members present were Chairman Dee Taylor, Council Members Campbell, Hernandez, Matthews, and Shaffer, and City Administrator Mark Williams. Council Members Allen, Bunch and Sottile were absent. Also present was Russell Bird from the MBA Program from the College of Charleston.

1. Citizens Comments - None.

2. Approval of Previous Minutes. **Mr. Matthews made a motion to approve the minutes from the January meeting; Mr. Shaffer seconded; motion passed unanimously.**

3. Administrator's Report & City Financial Review. Mr. Williams reported as follows: Mr. Williams stated that the financial report for January was not ready yet since the meeting was earlier in the month. He reported that the Police Department was successful in getting $158,054 grant from the Department of Public Safety which will fund the Police Department's portion of the 800 mhz system and some other projects. The City will have to match $18,000, making the project total $176,000 for these activities. He commended Chief Buckhannon and staff for getting this done.

Mr. Williams stated that we are still in a transition period between NationsBank and Lowcountry Savings. Lowcountry was old to Carolina First as we were in the process, but the officials at Lowcountry have assured us that the branch on the island will remain open. We have discovered that they do not offer the same level of sophistication in services, i.e. the FEMA Hazard Mitigation Project Grant sent a check for $1.7 million on Friday and Lowcountry couldn't come with any kind of investment. We will monitor the situation and if we can't get the same degree of service from Lowcountry will go back to, or stay with, NationsBank.

4. Old Business. a. Estimate to Replace Doors at City Hall. The estimate to replace all four doors at City Hall was around $10,000. Subsequently, the Town of Mt. Pleasant loaned us their City Engineer who looked at the building and agreed we may have a problem with uneven settling of some of the pilings. The Committee agreed to try and grind the doors again, repaint them, and wait for a year or so to see if there is additional settling before buying new doors.

b. 800 mhz Radio System. The County's contribution to this project ($85,000) along with the police grant money ($88,000) plus money left in the Accommodations Fee Fund will pay for the entire system. Department heads met with Charlie Fox today to discuss the system and have told him to go ahead and place the order. Should be up and running no later than June 1st. The County will order the equipment and we will pay them any amount over and above their contributions.

c. Solid Waste Agreement with Mt. Pleasant. Mt. Pleasant has reduced their cost by about $50 a month. Our annual cost will be around $19,000, but Mr. Williams has proposed a budget of $25,000. He feels this will make our system work more efficiently and recommends approval. Attorney Sottile will prepare the agreement for signature at the Council meeting.

5. New Business. a. Central Parking System Proposal to Privatize Parking Operation. Mr. Williams reported that Central Parking System has proposed to net us close to what we can make ourselves without the aggravation and he is almost prepared to recommend approval. He has also asked them to propose a cost in taking over the parking meters. They are prepared to come make a presentation to Council at any time, so the Committee asked Mr. Williams to schedule a special Ways & Means meeting at 6:00 p.m. prior to the City Council meeting on the 25th.

b. Budget Amendment Proposal. Mr. Williams discussed in some detail the proposed budget amendment and answered questions of committee members. An ordinance will be prepared for first reading at the next council meeting.

c. Ordinance re City Treasurer and City Clerk. This ordinance removes the one controversial section which Mr. Williams said is spelled out in the job description and does not need to be in an ordinance. It will be presented for first reading at the next council meeting. A copy of the job description for City Clerk will be placed in council's boxes for their review.

7. Miscellaneous. a. Mr. Williams reported that the purchase of two police cars is in the budget (on our replacement cycle). They were proposed to be lease-purchased; but Mr. Williams said there is a surplus of Accommodations Tax funds (Tourist Related) which could pay for them. The State contract is running out quickly; cost is around $40,000. Mark will run it through the Accommodations Tax Committee and will be reflected in the amended budget.

Mr. Campbell made a motion to purchase two police cars out of Accommodations Tax funds; Mr. Matthews seconded; motion passed unanimously.

b. Mr. Williams reported that the Isle of Palms Commerce Association is interested in a project to develop a resource directory for the film industry which would cover the greater Charleston Area and several organizations are contributing to it. A couple of film people have asked the Commerce Association and now the Accommodations Tax Committee to fund about $8,000. Mr. Campbell had heard of a recent scam in which advertising is paid for in advance but a directory is never published and he will check into this and let Mark know. Mr. Williams said that he would not front any money anyway and would only pay when the directory is published.

c. Mr. Williams discussed and showed the committee revised drawings on the council chambers. **Mr. Shaffer made a motion to put this project out for bids; Mr. Matthews seconded; motion passed unanimously.**

Upon discussion of the sound equipment, Mr. Williams reported that he has seen a demo of Lanier equipment - Lanier will allow us to try it out at a council meeting. He feels that lapel microphones will give the best audio.

d. Mr. Williams has received complaints about no signs at some beach accesses. He discussed installing some deeper, more permanent signs on the beach side of the accesses, that would not be easy for someone to walk off with. Ms. Hernandez did not think a permit from OCRM would be required, but suggested he run it by Bill Eiser anyway. Mr. Campbell suggested painting the street numbers on the trash drums at each access and the committee agreed to try that first.

e. Mr. Shaffer reported on the need for a floor scrubber for the Recreation Department to take care of the new floor. Lisa Cherry has a year's supply of cleaning chemicals that came with the flooring. The best scrubber that Lisa has found is approximately $1,800 (Sport Court's scrubber costs $3,200) and the money can come from Capital Projects. (Note that the cost of the flooring was considerably less than we had originally budgeted.) **Mr. Shaffer made a motion to purchase the scrubber for $1,796, plus tax and shipping; Ms. Hernandez seconded; motion passed unanimously.**

f. Mr. Shaffer reported that he has looked into the possibility of putting the door back in the hallway of the Recreation Building where it could be locked going into the building and unlock the outside door to make the bathrooms available for outside activities and make it handicapped accessible. All we need to do is to put a metal door on the same hinges and put a lock on it. The restrooms would only be open when supervisors are there. Mr. Matthews said he might have a door in his warehouse that the City could have.

g. Mr. Shaffer reported that the Recreation Commission has requested funds for improving the Tot Lot by planting shade and palm trees and generally redefining the area. He asked to be allowed to put this out for bid to landscape companies to see what it would cost. PARD money has already been earmarked for new equipment on the Tot Lot. **Mr. Campbell made a motion to put this project out for bids; Ms. Hernandez seconded; motion passed unanimously.**

h. Mr. Campbell reported on the Kiwanis Club's request to the Public Safety Committee for their annual bike-a-thon with the addition of a bridge run at the same time and asked to close the Connector for about an hour. It was the recommendation of both Chiefs and the Administrator that we only permit what they had last year, but Kiwanis has requested that we reconsider. After discussion of the amount of time involved on a weekend and the number of policemen needed on duty, it was agreed not to permit the bridge run.

Mr. Campbell discussed the City establishing a policy on permitting special events such as this and perhaps reimbursing the City for expenses. The Public Safety Committee will work on this.

There being no further business to come before the committee, the meeting was unanimously adjourned at 8:35 p.m.

Respectfully submitted,

Dee Taylor, Chairman

EXHIBIT C

PUBLIC SAFETY COMMITTEE
February 11, 1997

The regular meeting of the Isle of Palms Public Safety Committee was held on February 11, 1997, at 6:00 p.m., in the Building Department. Present was Chairman Campbell, Committee Members Matthews and Shaffer, Police Lt. McCurdy, and Fire Chief Graham.

1. Citizens Comments. None

2. Review Previous Months Minutes. Mr. Matthews made a motion to approve the minutes of the January 1997 meeting; Mr. Shaffer seconded; motion passed unanimously.

3. Police Department Report - A. Kiwanis Club Special Events Permit Review. Wayne Heard spoke to the Committee about the Saturday, March 8th event called Kiwanithon, a 100-kilometer bike ride, an 8-kilometer run, and a 30-kilometer bike ride. There is some concern expressed by Chief Buckhannon about the disruption of island traffic and Mr. Heard said there would be around 300 riders and maybe 100-300 runners to cross the Connector and turn around on the Connector near Mt. Pleasant. The best schedule from a safety viewpoint would be to close the bridge for approximately 40 minutes; secondly, would be to close only one side of the bridge to traffic. Chief Buckhannon has said that we would have to close the Connector to accommodate that many people safely.

Mr. Campbell stated that when Kiwanis first asked for a permit for this event a couple of months ago, the City did not approve the run portion of the event because of the inconvenience of closing the bridge during a busy spring weekend when so many people come to the beach, but the Committee did approve the same bicycle event as last year. Kiwanis was under the impression that the run had been okayed, and they were merely trying to increase their income as this is the main fund-raiser for the year.

Lt. McCurdy said that the department would have to schedule extra personnel to work the event either way. Mr. Heard offered to pay the extra personnel from Kiwanis funds.

The Committee suggested that they take it to the Ways & Means Committee meeting later tonight as the full Council will be there, and they would contact Mr. Heard in the morning.

Upon further discussion, Mr. Campbell recommended that the Committee come up with some City policies for these types of events which would eliminate the misunderstandings.

B. Lt. McCurdy discussed the monthly department report for January (see attached) and answered questions of committee members. Lt. McCurdy reported that the grant has been approved which will help the City purchase the 800 mhz radio system.

In discussing the Animal Control report, Mr. Shaffer asked whether or not it might be appropriate for the City to flood the beach with officers for a short period of time to let the people know that the City intend to be serious about our dog regulations. This may help alleviate the problem over the course of the summer crowds. McCurdy will look into scheduling this.

C. ETV Satellite Dish. Mr. Campbell said that the City had been looking into getting a satellite dish here on the island so that we could have in-house training instead of sending people all over the state. Lt. McCurdy reported a cost of $3,100 for the dish, all of the money can come out of narcotics funds. The Committee agreed to take this to full Council for approval.

D. Parking Meter Installation Date and Collection System. Mr. Campbell said that Mr. Williams will be talking to Council at Ways & Means about contracting out the parking lot operation and possibly the meter collection system also. It may be cost effective for them to take over the meter collection process.

Meters will be installed by St. Patrick's Day, March 17th. The department is currently in the process of taking inventory for necessary repairs, etc.

4. Fire Department Report - A. Chief Graham discussed the monthly department report for January (see attached) and answered questions of committee members. She gave a report of the trip to the Pierce Factory in Wisconsin and gave very favorable impression of the entire process.

The Committee congratulated Chief Graham for her election as President of Charleston County Fire Chiefs' Association.

Chief Graham asked for permission to add chrome rims to the new fire truck at a cost to the City of approximately $500. She said this would really improve the truck and the manufacturer will split the cost with the City. Chief will get pictures for the Committee to present to Council.

Mr. Campbell read part of a letter he received from a resident expressing concern over the location of a fire hydrant at 678 feet from his house. Chief Graham said that the department will be looking at all fire hydrants on the island.

5. Dog Ordinance Review. Upon discussion, Mr. Campbell said that the City's vicious dog ordinance is not enforceable and Chief Buckhannon recommends eliminating from our dog ordinance the section on vicious dogs as we can follow the State Code. The City Administrator and the City Attorney also recommend this route. **Mr. Matthews made a motion to recommend to full Council that this section be removed from our code; Mr. Shaffer seconded; motion passed unanimously.**

6. Miscellaneous - None

There being no further business to come before the Committee, meeting was unanimously adjourned at 6:55 p.m.

Respectfully submitted,

Pat Campbell, Chairman

Isle of Palms

Police Department

Monthly Report

January 1997

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4	Officer Activity Report
5	Connector Report
6-7	Incident Report
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9	Crime Day of Week Analysis
10	Crime Time of Day Analysis
11	Court Collection Report
12	Monthly Court Summary
13	Animal Control Report
14	Narcotics Report
15	Training Report

TO: MAYOR BUNCH, CITY COUNCIL, ADMINISTRATOR WILLIAMS

FROM: CHIEF BUCKHANNON

SUBJECT: MONTHLY REPORT FOR JANUARY, 1997

DATE: FEBRUARY 5, 1997

The following is a brief synopsis of the officers' activities during the month of January, 1997:

Patrol

01-06-97 Officers responded to an assault between landlord and tenant where the landlord attempting to collect past due rent money, assaulted the tenant forcibly and took money from his wallet. Both the landlord and his wife were arrested for Strong Armed Robbery.

01-08-97 An 18 year old male was arrested for Simple Possession of Marijuana, Possession of Drug Paraphernalia, DUS and NRVC when he was stopped for his license tag being bent up causing the numbers to be illegible.

01-09-97 Officers responded to a 911 call from a cellular phone where the caller was following a possible drunk driver. The officer observed the subject's driving, performed a traffic stop and arrested the subject for Driving Under the Influence 2nd and Open Container of Beer. When tested, the subjects blood alcohol level was dangerously high at .30%. The subject was transported to the hospital for evaluation.

01-10-97 Officers responding to a complaint of a loud party in Wild Dunes located three bottles of alcohol and one hundred fifty-six cans and bottles of beer. Subsequently, sixteen subjects, including two juveniles, were arrested for Underage Possession of Beer.

01-21-97 While patrolling the Front Beach area an officer observed a subject who appeared to be sleeping in a parked vehicle. The subject, a 19 year old male, was arrested for Underage Possession of Liquor and Possession of False ID.

01-27-97 Officers responded to a complaint of a domestic dispute and discovered that the male subject had an outstanding warrant for Arson with Lawrence County Missouri. The subject was placed under arrest and transported to the Charleston County Jail to await extradition.

01-30-97 Four subjects were arrested for Underage Possession of Beer and Liquor when officers discovered alcohol in their vehicle which was stopped for speeding on the Isle of Palms Connector.

01-31-97 A 50 year old intoxicated Island male was escorted to his home from the Isle of Palms Police Department where he was inquiring about having his wife involuntarily committed to a mental institution. The subject's wife expressed concern for her own welfare and it was decided that the subject would stay in a hotel for the evening. The subject became uncooperative and was arrested for Disorderly Conduct.

Personnel

January 10, 1997 The Police and Recreation Departments hosted the monthly dance held at the Recreation Department.

January 23, 1997 Chief Buckhannon and Telecommunications Supervisor Rhonda Gibbons attended the Coastal Police Chaplains fund raising banquet. The banquet honored the Chaplains for their contributions to Law Enforcement.

January 30, 1997 Chief Buckhannon attended the bi-monthly State Accreditation meeting, plans are being made to hold training sessions, at the University of South Carolina, for all departments on implementing State Accreditation.

ISLE OF PALMS POLICE DEPARTMENT

TO: Lt. McCurdy

FROM: TCO Supervisor Gibbons

DATE: February 1, 1997

SUBJECT: Telecommunications Activity Report for January 1997

During the month of January 1997 the Telecommunications office received and dispatched 2,299 calls for service to the 4 public safety agencies of the Isle of Palms and Sullivans Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
January 1997	1,527	19	759	12	2,317
January 1996	1,640	26	738	15	2,419
Percentage Change	-7%	-3%	3%	-2%	-4%
Year to Date 1997	1,527	19	759	12	2,317

Isle of Palms Police Department Officer Activity Report January 1997

	January 1997	January 1996	Percentage Change	Year To Date 1997	Year To Date 1996	Percentage Change
Service Calls	772	800	-3.5%	772	800	-3.5%
Building Checks	361	304	18.8%	361	304	18.8%
SPR'S	386	536	-28.0%	386	536	-28.0%
Traffic Stops	290	335	-13.4%	290	335	-13.4%
Traffic Stops w/Tickets	71	N/A*	N/A*	71	N/A*	N/A*
% Traffic Stops w/Tickets	24.5%	N/A*	N/A*	24.5%	N/A*	N/A*
DUI Tickets	4	4	0.0%	4	4	0.0%
DUS Tickets	12	10	20.0%	12	10	20.0%
Speeding Tickets	23	24	-4.2%	23	24	-4.2%
Other Traffic Tickets	48	62	-22.6%	48	62	-22.6%
Non Traffic Tickets	32	13	146.2%	32	13	146.2%
Parking Tickets	14	5	180.0%	14	5	180.0%
City Tickets	31	41	-24.4%	31	41	-24.4%

Connector Calls For Service for the Month of January, 1997

The Isle of Palms Police Department has responded to or initiated 57 calls involving 518 minutes, or 8.63 man hours for the month of January, 1997. The following table breaks down the type, number and time element of each call.

	Calls January	Calls Year To Date	Arrests January	Arrests Year To Date	Minutes January	Minutes Year To Date	Avg. Minutes January	Avg. Minutes Year To Date
Accidents	0	0	0	0	0	0	0.00	0.00
Traffic Stops With Tickets	16	16	0	0	208	0	13.00	13.00
Traffic Stops Without Tickets	37	37	0	0	288	0	7.78	7.78
Citizen Assists	0	0	0	0	0	0	0.00	0.00
Assist Other PD	-1	1	0	0	11	0	11.00	11.00
Miscellaneous	3	3	0	0	11	0	3.67	3.67
Totals	**57**	**57**	**0**	**0**	**518**	**0**	**9.09**	**9.09**

Isle of Palms Police Department Monthly Report for January 1997

All UCR Codes for each Incident are counted.

CRIME TYPE	January 1997	Total 1997	January 1996	Total 1996
09A MURDER & NON-NEGLIGENT HOMICIDE				
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING				
11A SEX (FORCIBLE RAPE)				
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D FORCIBLE FONDLING				
120 ROBBERY	1	1		
13A ASSAULT				
13B SIMPLE ASSAULT				
13C INTIMIDATION			1	1
200 ARSON				
210 EXTORTION				
220 BURGLARY	5	5		
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING				
23D THEFT FROM BUILDINGS			1	1
23E THEFT FROM COIN OPERATED				
23F THEFT FROM MOTOR VEHICLE	6	6	4	4
23G THEFT OF MOTOR VEHICLE PART				
23H ALL OTHER LARCENY	4	4	7	7
240 MOTOR VEHICLE THEFT				
250 COUNTERFEITING/FORGERY				
26A FRAUDULENT ACTIVITY				
26B FRAUD/CREDIT CARD /ATM	1	1		
26C IMPERSONATION				
270 EMBEZZLEMENT				
280 STOLEN PROPERTY	1	1		
290 DAMAGE PROPERTY	9	9	4	4
35A DRUG/NARCOTICS	1	1	2	2
35B DRUG EQUIPMENT VIOLATION	2	2		
36A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE				
510 BRIBERY				
520 WEAPON OFFENSES				
753 OBSCENE & HARASSING PHONE	4	4		
756 USING MOTOR VEHICLE W/O			2	2
90A BAD CHECKS				
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT	1	1	2	2
90D DUI	4	4	4	4
90E DRUNKENNESS				
90F FAMILY (NO VIOLENCE)			1	1
90G LIQUOR LAW	5	5	4	4
90H PEEPING TOM			1	1
90I RUNAWAY	1	1	1	1
90J TRESPASSING				
90L TRUANCY				
90N RESISTING ARREST				
90P CONTRIBUTING TO DELINQUENCY				
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES	2	2	3	3
91T TRAFFIC & NRVC ARRESTS	13	13	14	14
91W WARRANT ARRESTS	3	3	3	3
979 MISSING PERSONS				
980 SUICIDES			1	1
992 PROWLER				
NCR NON CRIMINAL REPORTS	6	6	4	4
TOTALS:	**69**	**69**	**59**	**59**

ARREST SUMMARY

Type	January 1997	Total 1997	January 1996	Total 1996
Adults	Male= 32 Female= 15	Male= 32 Female= 15	Male= 23 Female= 7	Male= 23 Female= 7
Juveniles	Male= 0 Female= 2	Male= 0 Female= 2	Male= 4 Female= 2	Male= 4 Female= 2
Narc-Adults	Male= 0 Female= 0	Male= 0 Female= 0	Male= 1 Female= 0	Male= 1 Female= 0
Narc-Juveniles	Male= 0 Female= 0	Male= 0 Female= 0	Male= 1 Female= 0	Male= 1 Female= 0
TOTALS:	**Male= 32 Female= 17**	**Male= 32 Female= 17**	**Male=29 Female= 9**	**Male= 29 Female= 9**

PROPERTY VALUES REPORTED

Type	January 1997	Total 1997	January 1996	Total 1996
Burglary Stolen	$0.00	$0.00	$0.00	$0.00
Larceny Stolen	$6,247.00	$6,247.00	$12,033.00	$12,033.00
Criminal Damage	$3,005.00	$3,005.00	$970.00	$970.00
MVT Stolen	$0.00	$0.00	$0.00	$0.00
Burglary Recovered	$0.00	$0.00	$0.00	$0.00
Larceny Recovered	$81.00	$81.00	$150.00	$150.00
MVT Recovered	$0.00	$0.00	$0.00	$0.00
Total Stolen	$7,522.00	$7,522.00	$12,033.00	$12,033.00
Total Recovered	$633.00	$633.00	$150.00	$150.00
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms Police Dept.
All Arrests
Primary UCR Code Only
Date Starting 01/01/97 to 01/31/97

02/03/97 : 08:14:53

Arrest Summary
Type 1

Offense	Male White	Male Black	Male Amer Indian	Male Asian	Male Other	Female White	Female Black	Female Amer Indian	Female Asian	Female Other	Male Total	Female Total	Total	Line Item #
120 ROBBERY	1	0	0	0	0	1	0	0	0	0	1	1	2	0001
13B SIMPLE ASSAULT	0	1	0	0	0	0	0	0	0	0	1	0	1	0002
23H ALL OTHER LARCENY	1	1	0	0	0	0	0	0	0	0	2	0	2	0003
753 OBSCENE & HARASSING PHONE CALLS	0	0	0	0	0	1	0	0	0	0	0	1	1	0004
90C DISORDERLY CONDUCT	1	0	0	0	0	0	0	0	0	0	1	0	1	0005
90D DRIVING UNDER THE INFLUENCE	3	0	0	0	0	1	0	0	0	0	3	1	4	0006
90G LIQUOR LAW VIOLATIONS	8	0	0	0	0	13	0	0	0	0	8	13	21	0007
91T TRAFFIC ARREST (DUS, NRVC, ETC)	9	4	0	0	0	0	0	0	0	0	13	0	13	0008
91T TRAFFIC ARREST (DUS, NRVC, ETC) - E MARIJUAN	1	0	0	0	0	0	0	0	0	0	1	0	1	0009
91W WARRANT ARREST	2	0	0	0	0	1	0	0	0	0	2	1	3	0010
*** Total ***	26	6	0	0	0	17	0	0	0	0	32	17	49	

Isle of Palms Police Dept.
From : 01/01/97 To : 01/31/97
All Crimes : 69

02/03/97 : 08:16:01

Crime Day Of Week Analysis

Type Of Crime		Crime Count	Pct Of All	Mon	Pct Of Cri	Tue	Pct Of Cri	Wed	Pct Of Cri	Thu	Pct Of Cri	Fri	Pct Of Cri	Sat	Pct Of Cri	Sun	Pct Of Cri	Unknown	Pct Of Cri	Line Item #
120	ROBBERY	1	1.45	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0001
220	BURGLARY/BREAKING AND EN	5	7.25	3	60	0	0	0	0	0	0	1	20	0	0	1	20	0	0	0002
23F	THEFT FROM MOTOR VEHICLE	6	8.70	0	0	1	17	2	33	0	0	0	0	1	17	2	33	0	0	0003
23H	ALL OTHER LARCENY	4	5.80	0	0	2	50	0	0	1	25	1	25	0	0	0	0	0	0	0004
26B	FRAUD CREDIT CARD/AUTOMA	1	1.45	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0005
280	STOLEN PROPERTY OFFENSES	1	1.45	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0006
290	DESTRUCTIVE/DAMAGE/VANDA	9	13.04	1	11	3	33	2	22	1	11	0	0	1	11	1	11	0	0	0007
35A	DRUG/NARCOTIC VIOLATIONS	1	1.45	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0008
35B	DRUG EQUIPMENT VIOLATION	2	2.90	0	0	0	0	1	50	0	0	0	0	0	0	1	50	0	0	0009
753	OBSCENE & HARASSING PHON	4	5.80	0	0	0	0	2	50	0	0	2	50	0	0	0	0	0	0	0010
90C	DISORDERLY CONDUCT	1	1.45	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0011
90D	DRIVING UNDER THE INFLUE	4	5.80	0	0	0	0	0	0	2	50	0	0	0	0	2	50	0	0	0012
90G	LIQUOR LAW VIOLATIONS	5	7.25	0	0	1	20	0	0	2	40	1	20	0	0	1	20	0	0	0013
90I	RUNAWAY	1	1.45	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0014
90Z	ALL OTHER OFFENSES	2	2.90	0	0	1	50	0	0	0	0	1	50	0	0	0	0	0	0	0015
91T	TRAFFIC ARREST (DUS, NRV	13	18.84	3	23	2	15	2	15	4	31	2	15	0	0	0	0	0	0	0016
91W	WARRANT ARREST	3	4.35	2	67	1	33	0	0	0	0	0	0	0	0	0	0	0	0	0017
NCR	NON CRIMINAL REPORT	6	8.70	2	33	0	0	1	17	2	33	0	0	0	0	1	17	0	0	0018
*** Total ***		69	100.00	13		11		13		12		9		2		9		0		

Isle of Palms Police Dept.
From : 01/01/97 To : 01/31/97
All Crimes : 69

02/03/97 : 08:16:02

Crime Time Of Day Analysis

Type Of Crime		Crime Count	Pct Of ALL	0000 Thru 0300	Pct Of Cri	0301 Thru 0600	Pct Of Cri	0601 Thru 0900	Pct Of Cri	0901 Thru 1200	Pct Of Cri	1201 Thru 1500	Pct Of Cri	1501 Thru 1800	Pct Of Cri	1801 Thru 2100	Pct Of Cri	2101 Thru 2400	Pct Of Cri	Line Item #
120	ROBBERY	1	1.45	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0001
220	BURGLARY/BREAKING AND EN	5	7.25	0	0	1	20	0	0	1	20	0	0	2	40	0	0	1	20	0002
23F	THEFT FROM MOTOR VEHICLE	6	8.70	2	33	0	0	0	0	0	0	0	0	4	67	0	0	0	0	0003
23H	ALL OTHER LARCENY	4	5.80	0	0	0	0	1	25	1	25	0	0	1	25	1	25	0	0	0004
26B	FRAUD CREDIT CARD/AUTOMA	1	1.45	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0005
280	STOLEN PROPERTY OFFENSES	1	1.45	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0006
290	DESTRUCTIVE/DAMAGE/VANDA	9	13.04	3	33	0	0	0	0	0	0	0	0	2	22	2	22	2	22	0007
35A	DRUG/NARCOTIC VIOLATIONS	1	1.45	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0008
35B	DRUG EQUIPMENT VIOLATION	2	2.90	0	0	1	50	0	0	1	50	0	0	0	0	0	0	0	0	0009
753	OBSCENE & HARASSING PHON	4	5.80	1	25	0	0	0	0	2	50	1	25	0	0	0	0	0	0	0010
90C	DISORDERLY CONDUCT	1	1.45	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0011
90D	DRIVING UNDER THE INFLUE	4	5.80	2	50	1	25	0	0	0	0	0	0	0	0	1	25	0	0	0012
90G	LIQUOR LAW VIOLATIONS	5	7.25	2	40	0	0	0	0	0	0	0	0	0	0	1	20	2	40	0013
90I	RUNAWAY	1	1.45	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0014
90Z	ALL OTHER OFFENSES	2	2.90	1	50	0	0	0	0	0	0	0	0	0	0	0	0	1	50	0015
91T	TRAFFIC ARREST (DUS, NRV	13	18.84	2	15	0	0	7	54	1	8	2	15	0	0	0	0	1	8	0016
91W	WARRANT ARREST	3	4.35	0	0	0	0	0	0	1	33	0	0	0	0	1	33	1	33	0017
NCR	NON CRIMINAL REPORT	6	8.70	0	0	0	0	0	0	1	17	1	17	0	0	2	33	2	33	0018
*** Total ***		69	100.00	15		3		8		10		4		11		8		10		

1997 MONTHLY COURT REPORT

	TRAFFIC STATE FEE	CRIMINAL STATE FEE	TOTAL STATE FEES	PARKING FINES	CRIMINAL/TRAFFIC FINES	TRANSFERRED FUNDS	FUNDS DUE CITY
January	$2,264.72	$531.61	$2,796.33	$1,972.00	$8,223.00	$10,195.00	$7,398.67
February							
March							
April							
May							
June							
July							
August							
September							
October							
November							
December	-						
Year to Date 1997	$2,264.72	$531.61	$2,796.33	$1,972.00	$8,223.00	$10,195.00	$7,398.67
Year to Date 1996	$1,761.04	$597.24	$2,358.28	$584.00	$6,953.00	$7,537.00	$5,178.72
Fiscal Year 97-98	$18,242.05	$7,406.65	$25,648.70	$24,053.00	$74,190.00	$98,243.00	$72,594.30

Description	Traffic	Criminal	Total
Guilty/Forfeiture	4	1	5
Guilty/Bench Trial	32	10	42
Guilty/Jury Trial	2	1	3
Not Guilty/Bench Trial	10	4	14
Not Guilty/Jury Trial	0	0	0
Nolle Prosequi	0	0	0
Transfer to other court	0	0	0
Other Disposition	3	18	21
Pled Guilty	58	19	77
Nolo Contendere	0	0	0
Tried in Absense	31	10	41
NRVCs Issued	17	0	17
Bench Warrants Issued	0	0	0
Guilty Cases	96	31	127
Not Guilty Cases	13	22	35
Conviction Percentage	88.07	58.49	78.40
TOTAL CASES PROCESSED:	109	53	162

** FINES + FEES between 01/01/97 & 01/31/97 10857.00

Isle of Palms Police Department Animal Control Report for January 1997

	1997 Monthly Total	1996 Monthly Total	1997 Yearly Total	1996 Yearly Total
Citations	29	31	29	31
Warning Tickets	0	0	0	0
Animals Secured	17	23	17	23
Dogs	10	14	10	14
Cats	1	1	1	1
Raccoons	3	8	3	8
Other	1	0	1	0
Released to Owner	10	14	10	14
Transported to SPCA	6	9	6	9
Injured Animals	2	0	2	0
Trapped Animals	5	8	5	8
Cats	1	0	1	0
Raccoons	3	8	3	8
Other	1*	0	1	0
Dead Animals Removed	0	2	0	2
Traps Set	20	16	20	16
Kennel Fees	$63.00	$91.00	$63.00	$91.00

*Oppossum

Isle of Palms Police Department Narcotics Report for January 1997

	Isle of Palms			DEA		
Drug Type	**Seized**	**Purchased**	**Value**	**Seized**	**Purchased**	**Value**
Marijuana	.5 grams		$10.00			
Cocaine						
Crack Cocaine					2 oz.	$2,000.00
LSD						
Heroine				790 packets		$15,800.00
Other						
Monies Seized				$91,514.00		$91,514.00
Monies Forfeited						
Monies Pending Forfeiture						
Vehicles Seized						
Vehicles Forfeited						
Vehicles Pending Forfeiture						
Other Activities						
Arrests	1			3		
Charges	2			3		

ISLE OF PALMS POLICE DEPARTMENT

TO: **CHIEF BUCKHANNON**

FROM: **SERGEANT STEWART**

SUBJECT: **TRAINING REPORT FOR JANUARY, 1997**

DATE: **FEBRUARY 5, 1997**

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH.

OFFICER	CLASS	TYPE	HOURS
PFC. CORRIGAN	BASIC RADAR CERTIF.	ADVANCED	16
SGT. DANIELS	VEHICULAR STOPS	CORE	4
CPL. ERICKSON	DEFENSIVE TACTICS RECERTIFICATION	ADVANCED	24
DET. MCPHERSON	INTERVIEW & INTERROG.	ADVANCED	24
DET. MCPHERSON	ADV. CRIMINAL INVEST.	ADVANCED	24
OFFICER ROGERS	VEHICULAR STOPS	CORE	4
OFFICER ROGERS	BASIC RADAR CERTIF.	ADVANCED	16
SGT. STEWART	MICROSOFT OFFICE	ADVANCED	8
		MONTHLY TOTAL:	120
		PREVIOUS TOTAL:	0
		YEAR TO DATE:	**120**

EMPLOYEE	COURSE	HOURS
TCO FISCHER	TELECOMMUNICATIONS FOR THE DEAF	1
TCO LOCKLAIR	TELECOMMUNICATIONS FOR THE DEAF	1
SECRETARY MCLELLAN	MICROSOFT OFFICE	8
	TOTAL THIS MONTH:	10
	PREVIOUS TOTAL:	0
	YEAR TO DATE:	**10**

THERE HAS BEEN A TOTAL OF **130 HOURS** TRAINING CONDUCTED FOR THE POLICE DEPARTMENT UP TO THIS DATE.

FIRE SERVICE REPORT

JANUARY 1997

Fire Services Monthly Report
Contents

January 1997

Index:

A. Monthly Summary

B. Alarm Report

C. Incident Report/Call Summary

D. Pre-Incident Surveys/Inspections

E. Training

F. Maintenance

G. Personnel

H. Public Relations

Isle of Palms Fire Department
Monthly Summary
January 1997

On January 16, Chief Graham, Captain Yannuzzi, Engineer Horvath and Engineer Dougherty left Charleston in route to Appelton, Wisconsin for the first of three Pierce Factory visits concerning our new truck. We arrived in Appelton at approximately 3:00 p.m. and went right to the Pierce plant testing facility. A member of the underwriters lab is employed full time in the testing facility, where, four trucks can be tested at the same time. The facility contains a climate controlled environment. For example the humidity and temperature from our region can be programmed in the building while our truck is being tested. Next, we toured the fabrication plant. All of the employees appeared enthusiastic and the building contained top quality machinery. Pierce fabricates the vast majority of parts needed for their product as a simple measure of quality control. Some of the smaller parts fabricated in the plant include: brackets, braces, gusset plates, dash boards, bumpers, etc.

By 8:00 a.m., January 17, we were in the paint and body plant. We toured the facility for approximately three hours. At any given time we had the opportunity to ask employees what, how and why they were doing things. Each and every employee we came in contact with appeared happy to talk with us about the job they were doing and why.

We saw trucks in various stages of construction Each truck was fully assembled to make sure each and every part fit correctly. All required holes were drilled prior to being painted. The parts were assembled, acid washed, prepped, primed and painted. The trucks were re-assembled. No holes will be drilled through metal after being painted. Pierce uses Sikkens paint. The same paint that is used on Mercedes, BMW and Cadillac. The paint process removes 95% of the particulates that could cause defects in the finished product. Pierce was proud to announce that they invested in excess of 9 million dollars in their paint booth and was the best in the industry and largest truck paint facility in the USA. After touring the plant, we met with the engineer who will be responsible for overseeing the construction and supervision of our truck.

By 8:00 a.m., January 19, we were in the chassis plant. Pierce builds their own chassis and uses the wish bone construction for increased stability and strength.

Over the three day period, we saw in excess of five hundred workers. One of the most impressive aspects of Pierce was the pride shown by the workers. It was very obvious to each of us that Pierce was a good place to work and the workers truly enjoyed their jobs. We felt that in the end it would pay off because of the total commitment to quality shown in the furnished product.

Additional notes of interest:

They saw approximately 350 trucks at any given stage of construction during our short visit.

The Pierce Factory has two shifts, day, evening and weekends, as the demand is heavy. Pierce employs approximately 1500 workers.

On January 9, Chief Graham attended the LEPC (local emergency planning committee) meeting held at Charleston County Emergency Preparedness Division.

On January 29, The South Carolina Fire Academy purchased the ladder truck and pumper from the City of Isle of Palms and drove them back to Columbia.

ISLE OF PALMS FIRE DEPARTMENT
JANUARY 1997
ALARM REPORT

INCIDENT #	DATE	DIST.	TYPE	LOCATION
97-001	1-2-97	1	Arcing Elec. Equip.	305 Carolina Blvd.
97-002	1-4-97	1	EMS Assist	1009A Ocean Blvd.
97-003	1-4-97	1	Trash Fire	101 Palm Blvd.
97-004	1-7-97	1	EMS Assist	516 Palm Blvd.
97-005	1-8-97	1	EMS Assist	2201 Cameron Blvd.
97-006	1-9-97	1	EMS Assist	17 22nd Ave.
97-007	1-13-97	1	Brush Fire	10 Tabby Ln.
97-008	1-14-97	2	EMS Assist	3102 Cameron Blvd.
97-009	1-15-97	M/A	EMS Assist	2256 Middle St., S.I.
97-010	1-17-97	2	Unintentional False	35 Waterway Isl. Dr.
97-011	1-18-97	2	Unintentional False	35 Waterway Isl. Dr.
97-012	1-18-97	M/A	Move Up	SIFD
97-013	1-19-97	1	EMS Assist	400 Ocean Blvd.
97-014	1-19-97	2	Smoke Scare	48 Twin Oaks Ln.
97-015	1-19-97	2	Service Call	9 41st Ave.
97-016	1-21-97	2	Unintentional False	Summerhouse
97-017	1-25-97	1	Search	1300 Ocean Blvd.
97-018	1-27-97	M/A	Controlled Burn	Goat Island
97-019	1-27-97	1	EMS Assist	10 24th Ave.

Total Calls=19 District 1= 10 District 2=6 Mutual Aid=3

Total EMS Calls=8 Resident= 6 Non-resident= 2

January 1996 total= 24

Isle of Palms Fire Department
Call Summary
January 1997

1/07	Responded for medical assistance at 516 Palm for a 82 year old male who had fallen and complained of neck pain. Patient was conscious and alert. EMS responded and transported to MUSC.
1/08	Responded to a elderly white male who had fallen out of bed. Vitals were taken by our personnel. Charleston County EMS transported to East Cooper Hospital for evaluation.
1/13	Responded to brush fire. Upon arrival personnel saw light smoke and extinguished the embers. Personnel spoke with the property owner and landscaper but neither knew how the fire had started. No cause was able to be determined.
1/15	Responded to a request by Sullivan's Island Fire Department. Found an 89 year old white male in full arrest. CPR started by S.I.F.D. Our personnel used the AED. Charleston County EMS started advanced cardiac life support protocol. Unfortunately, the patient did not survive.
1/18	Isle of Palms Fire Department moved up to Sullivan's Island Fire Department, Sullivan's Island Fire Department moved up to Mt. Pleasant Fire Department Station 3, while Mt. Pleasant was on scene of a house fire in Crown Pointe.
1/19	Responded to a 10 month old white male who had fallen about 5 feet down stairs. Patient was in a walker play chair at the time of the accident. Isle of Palms police implemented C-Spine control. Our personnel gave oxygen, chest, abdomen, lung and neurological exams. Charleston County EMS Medic 11 transported patient in a child car seat to East Cooper Hospital for evaluation.
1/27	Volunteers were notified and responded to a phone call from Sullivan's Island Fire Department and County Sheriffs Department of a possible fire on Goat Island. Rescue III responded and found a controlled burn. Rescue III transported a DHEC representative to Goat Island to investigate. After further investigation everything appeared to be O.K.
1/27	Responded to a ten month old girl who had fallen backwards off one step. Personnel found the patient conscious and alert. Vitals were taken and the patient assessed. Parents called physician and refused transport.

City of Isle of Palms Fire Department
Jan. Incident Report
(Listed in accordance with NFIRS Standards)

Situation Found:	Total	Dist. 1	Dist. 2	MA	YTD	*Fire Cause:*	
Total Alarms	19	10	6	3	19	*Structural*	
Working Structure Fire						Electrical.....	
Outside of Structure						Smoking Materials.....	
Vehicle Fire						Heating or Cooking Equipment....	No.____
Brush, grass, leaves	1	1			1	Suspicious.....	No.____
Trash, rubbish	1	1			1	Lightning.....	No.____
Explosion, No after fire						Arson.....	No.____
Outside spill with fire						Other.....	No.____
Other fires not classified							
Overpressure Rupture							
Emergency Medical Call	8	6	1	1	8		
Locked in-trapped							
Search	1	1			1		
Extrication							
Rescue-Not classified							
Spill, leak - no fire							
Power line down							
Arcing electrical equipment	1	1			1		
:raft standby							
...emical spill							
Hazardous condition							
Water removal							
Smoke removal							
Animal Rescue							
Assist Police							
Unauthorized burning							
Move-up	1			1	1		
Other service calls	1		1		1		
Smoke Scare	1		1		1		
Controlled burn	1			1	1		
Steam, gas mistaken for smoke							
Malicious false							
Bomb scare							
Alarm Malfunction							
Unintentional false	3		3		3		
Unclassified							
Property Value:_____	Property Damage:_____					Property Saved:_____	
Gallons of water used 2000							

Isle of Palms Fire Department
Pre-Incident Surveys
January 1997

No Pre-incident surveys have been completed for 1997. We are in the process of upgrading our forms.

Fire Inspections

Fire inspections are currently being performed by the Building Department. There were 34 inspections done for the month of January.

ISLE OF PALMS FIRE DEPARTMENT
JANUARY 1997
TRAINING REPORT

PAID

Total medical training hours..... 31.5
Total fire training hours.....330
Total hours.....361.5
Hours per man..... 20

ADDITIONAL TRAINING

Engineer Bob Maibach attended the Instructor Workshop for the National fire Academy Initial Response to Hazardous Materials: Basic Concepts & Concept Implementations on January 18-19 at the South Carolina Fire Academy.

Engineer Bob Maibach took the NFPA Driver Operator certification test on January 25 at the South Carolina Fire Academy Region 5 office in North Charleston.

Sullivan's Island Fire Department conducted familiarization training on their ladder truck for our personnel Jan. 25-27.

Engineer Roger Eagle attended a Pre-Hospital Advanced Life Support class on January 31 at the U.S. Navy Hospital.

VOLUNTEER

Total medical training hours..... 0
Total fire training hours.....104
Total hours.....104
Hours per man.....8.6

Volunteer Dave Micalizzi and Volunteer Ken Ellis started the South Carolina Fire Academy's Basic Firefighter Course 1121 at the James Island Fire Department on Jan. 7.

Volunteers trained on SCBA use and donning this month.

Isle of Palms Fire Department
Maintenance Report
January 1997

Station I

1/02	Repaired emergency generator auto start.

Station II

No maintenance required.

Squad I

Contacted county garage for appointment concerning rear main seal.

Engine I

1/21	Inventoried equipment sold with Engine I.
1/29	S.C. Fire Academy personnel took possession of Engine I.

Engine II

1/03	Ordered pressure switch for cab lift from Spartan Motors.

Engine III

No maintenance performed.

Engine IV

1/06	Replaced battery.
1/24	Removed hose bed deck and lid of booster tank.
1/27	Taken to Phillips Industrial for repair estimate on booster tank.
1/27	Located and repaired air leak in brake system.
1/28	Temporarily patched holes in booster tank.
1/30	Re-assembled booster tank and hose bed/placed back in service.
1/31	Ordered booster tank replacement. Repairs were not cost effective.

Ladder III

1/21	Inventoried equipment that was included in the sale of Ladder III.
1/06	Repaired interior light.
1/07-15	Prepared for annual certification.
1/14	Replaced 1 battery.
1/21	Annual certification test-passed. Chief Graham and two SCFA representatives were present during testing.
1/28	S.C. Fire Academy personnel took possession of Ladder III.

Car I (Jeep)

1/31	Scheduled maintenance completed.

Car II (Bronco)

1/31	Scheduled maintenance completed.

Rescue I (F-150)

No maintenance required.

Rescue II (ATV-Kawasaki 4x4)

No maintenance required.

Rescue III (Rescue Boat)

No maintenance required.

Rescue IV (rubber boat)

No maintenance required.

Rescue V ('95 Yamaha Jet Ski/Wave Runner-loaner)

No maintenance required

Misc.

1/8	Preventative maintenance done on generators at radio repeater shack.

Isle of Palms Fire Department
Personnel Report
January 1997

Captain Carol Nilsen had the fastest "turn out" time this month. She had complete gear and SCBA on in 1 min., 10 seconds.

Fire fighter Cyrus Sinor had the fastest "turn out" time of the volunteers this month with 1 min., 35 seconds.

Engineer Perry was chosen as the employee of the month. In addition to keeping up with all scheduled activities, Perry saved the city a significant amount of money when he recently repaired a department saw. Perry has become involved with several other handyman projects.

Chief Graham was elected President of Charleston County Fire Chiefs Association.

On January 10 at 8:52 a.m., Engineer Glen Kramer became the proud daddy of a 5lb. 11oz. baby boy. Shawn Tyler Kramer was 1 month early but is doing fine.

Isle of Palms Fire Department
Public Relations Report
January 1997

1/08	Installed two smoke detectors for resident on 42nd Ave.
1/10-31	Engineers James and Libhart instructed a community CPR class held at Sunrise Presbyterian, representing the I.O.P. Fire Department.
1/10	Engineers Rodden and James supervised a DARE dance at the Isle of Palms Recreation Department.
1/15	Captain Blair, Engineer Perry and Firefighter Barrett worked on the Boardwalk on front beach for the city.
1/23	Chief Graham and Captain Yannuzzi attended the Chaplains Banquet. The banquet is an annual fund raiser, as well as educational.
1/24	Installed smoke detector for resident in Link Side.
1/27	Fire Department personnel assisted a disabled vehicle on Hwy. 517.
	Engineer Perry assisted a resident with lighting a fuel oil furnace at on -25th Ave.

EXHIBIT D

PUBLIC WORKS COMMITTEE MEETING
February 18, 1997

A special meeting of the Public Works Committee was held on February 18, 1997, at 6:00 p.m. in City Hall. Present were Chairman David Matthews, Committee Members Debra Hernandez and Mike Sottile and Superintendent Andy Parrish. Also present were Council Member Carol Allen and City Administrator Mark Williams.

1. Citizens Comments - None

2. Minutes of Previous Meeting. Ms. Hernandez made a motion to approve the minutes from the previous meeting; Mr. Sottile seconded; motion passed unanimously.

3. Roll-Out Carts. a) Storage of Excess Carts. There are currently quite a few of the carts piled up behind the Public Works Building. Sarge said he was still delivering carts. The Committee suggested that Sarge break the carts down and stack them so it won't be such an eyesore coming down the Connector. Sarge also said he could put them inside after the Cushmans are sold.

b) Refunds for Additional Carts. The committee discussed whether or not we should refund persons who order extra carts and then decide they don't need it or decide to change sizes of carts.

Mr. Williams also said that we are out of the smaller 40-gallon carts and are holding orders for approximately 20 of them. After discussion, the committee agreed to order enough 40-gallon carts to fulfill the orders and then after we run out, only the 90-gallon carts will be available.

c) Lost or Stolen Carts. Mr. Matthews said that there is really nothing we can do to prevent carts from being mixed up at the street, but Sarge has asked his men to try and put the same cart back on the property where it was picked up for emptying. There have also been a couple of stolen carts reported. As to damaged carts, Mr. Matthews said that we will maintain some stock for replacement at the City's expense; however, if the owner is obviously liable for the damage, then they will have to pay to replace it.

Sarge reported that there is a problem with Truck #8 in that the collectors have to lift the 40-gallon carts up to put them on the dumper. He is working with the men to try and push the dumper down to lift the cart. Mr. Williams told Sarge to call Amick Equipment to make an adjustment so this does not happen.

Sarge reported that the doors on the enclosures at Seagrove Villas are very small and there is some problem in getting the carts out. They need to widen the door openings about six inches to prevent damage to one's hands and to the carts. Pelican Bay also has narrow cart holders that should be widened some. The committee agreed to go look at these enclosures and write letters to the regimes if necessary.

d) Personnel Status. To be discussed in Executive Session.

e) Mt. Pleasant Drop-Off vs. Bee's Ferry Landfill. Mr. Williams reported that Mt. Pleasant has agreed to cut their administrative fee by ~~$50~~ 100 per month. Attorney Sottile is preparing an agreement for our review and send to Mt. Pleasant for signature.

f) Mr. Williams reported that Ocean Inn Apartments got 18 40-gallon carts to fit into their enclosure, but this does not seem to be enough to accommodate all of their trash already. If this continues to occur, we may need to convert them to a dumpster, or give them the option to convert to 90-gallon carts. We will monitor this situation.

4. Trash Equipment Status. We are still waiting to receive shipment on a rubber-tire loader and should have by the end of the month. The new garbage truck should be here any day now.

5. Report from Superintendent Andy Parrish. (see above)

6. Miscellaneous. a) Drainage. Ms. Hernandez has received a copy of an ordinance from the City of Charleston, some of which is more extensive than we need. Essentially is follows the State law addressing drainage. In the absence of a local ordinance, the State manages drainage fairly well. However, the State law does not manage individual lot construction or maintenance.

Debra feels that the City should have something to require individual lot sediment control to keep dirt from new construction from washing into our system (silt fencing); also something to address something to address lots being filled and creating drainage problems elsewhere. We also need to develop our own maintenance program for the system on the island. Mr. Matthews said that we need to have something to address how or can we go behind a resident's home to clean the ditches, whether it be the County or our own personnel, in cases where we do not have an easement. Getting property owners agree to do this will be a problem.

Mr. Sottile began discussion about how to help residents when the ditches wash out their own property. Some Forest Trail residents are now experiencing sheds and fences falling into ditches and they will certainly come to the City first for some relief in protecting their property. Piping and rip rap have been studied; piping is not allowed because it is considered wetlands, and rip rap will cost upwards of $150,000 just for the Forest Trail ditch.

Ms. Hernandez will study these things further, make a list of priorities and make a proactive approach to some solutions. She did say that the study done by Seabrook lays out the problems pretty well as to what and where they are and she will come up with a work plan and a proposed ordinance, and a list of capital improvements needed.

b) Mr. Matthews asked the Committee (and Council) to think about the Breach Inlet boat ramp and whether or not we should close it off except for emergency rescues, or leave it open and address the traffic issue when the bridge replacement construction is done. This is the only free boat ramp on the island and is frequently used.

c) The next meeting will be March 18th, at 6:00 p.m.

Mr. Sottile made a motion to go into Executive Session; Ms. Hernandez seconded, motion passed unanimously.

Coming out of Executive Session, Mr. Matthews stated that no action was taken, personnel matters were discussed.

There being no further business, the meeting was unanimously adjourned at 7:20 p.m.

Respectfully submitted,

David Matthews, Chairman

EXHIBIT E

ISLE OF PALMS RECREATION COMMITTEE
February 10, 1997

The regular meeting of the Isle of Palms Recreation Committee was held on February 10, 1997, at 6:00 p.m., in City Hall. Committee members present were Chairman Skipper Shaffer, Committee Members Debra Hernandez, and Carol Allen, Recreation Director Lisa Cherry and Stu Kimball and Thom Hood of the Recreation Commission.

Chairman Shaffer called the meeting to order.

1. Approval of Previous Minutes. Ms. Hernandez made a motion to accept the minutes from the January meeting; Ms. Allen seconded; motion passed unanimously.

2. Citizens Comments. None

3. Recreation Department Report. (attached hereto) Lisa Cherry gave highlights from the report and answered questions of Committee members.

Lisa mentioned the suspension of the Tiny Tot Program due to health problems of the instructor.

Paul Rothley was promoted to fill the vacancy of Andy Adams as Assistant Director. We are now seeking someone to fill Paul's vacancy.

4. Recreation Commission Report. Mr. Kimball gave an overall report of their previous meeting (see attached minutes) and questioned money that was budgeted for this year but was not spent due to getting the work done under budget. Mr. Shaffer explained that, even thought the money is specifically budgeted for this fiscal year, remaining monies are left in the Capital Improvement Fund.

He also presented a letter written by Bill Cox that the Commission would like distributed to basketball and baseball coaches to give to their players indicating that the Commission is proposing the construction of a new community building. After reading the letter, the Committee suggested that the letter needed some additional work before being distributed. The Committee also asked of the Commission that they take up the issue of additional parking since we have received a grant from the Charleston Transportation Committee.

Stu also discussed a potential fund-raiser that the Commission is working on in conjunction with Dickey Dingle and Travis Jervey for a football camp.

Mr. Hood asked the Committee to consider a new storage area to be constructed behind the existing building that would house cleaning materials, the lift, etc., to clean up the appearance of the main building since the new flooring, etc., has been installed.

Thom asked the Committee how the commission should go about spending the money int heir account, such as the $2,900 made at the recent silent auction. After discussion, it was decided not to spend any now, that it should continue to grow for something worthwhile.

Thom presented a plan for improving the Tot Lot and surrounding play area that included shade trees and landscaping and a general clean-up of the area. **Ms. Hernandez made a motion that the Committee recommend to Ways & Means that the plan for improvement of the Tot Lot and surrounding play area be put out for bid, Ms. Allen seconded, motion passed unanimously.**

5. Old Business. Report on Soccer Lighting. Utilities Construction came out and checked the lighting with a light meter and discovered that 12 bulbs could be removed and redirect the rest to still maintain 20-25 foot candles per square foot which is sufficient for soccer play. While they were there, they checked the light reading in Ms. Peterson's front yard and discovered it to be two foot candles per square foot. Utilities Construction estimated approximately four hours of work to effect these changes at $78.50 per hour.

Ms. Hernandez made a motion to recommend to Ways & Means that we spend the money to fix these lights, Ms. Allen seconded, motion passed unanimously.

6. New Business. a. Information on Floor Scrubber. After much research, Lisa has found a floor scrubber that will suit our needs for $1,796 plus shipping and handling, which is considerably less than the Sport Court model at approximately $3,200. **Ms. Allen made a motion that the Committee recommend to Council to approve buying the scrubber, Ms. Hernandez seconded, motion passed unanimously.**

b. Bids on Floor Replacement in Bathroom and Game Area. The Committee received two bids on vinyl floor replacement in these areas and are waiting on one more bid. This will be discussed again next month.

c. Discussion on Replacement of Hallway Door. Mr. Haselden was asked to research the code for handicapped access requirements and has found that we may re-hang the door because the opening does meet code requirements. This would allow us to lock the hall so that the bathrooms could be used from the exterior of the building in lieu of building a new facility.

Before adjournment, Lisa commented that as a courtesy she was contacted by the County regarding an event they are having in May at our County Park. We hope this practice will continue and we should be able to reciprocate.

There being no further business, the meeting was unanimously adjourned at 7:40 p.m.

Respectfully submitted,

Skipper Shaffer, Chairman

ISLE OF PALMS RECREATION COMMISSION
JANUARY 28, 1997

The regular meeting of the Isle of Palms Recreation Commission was held on January 28, 1997, at 6:30pm, at the Recreation Department. Commission members present were Co-Chairmen Bill Cox and Thom Hood, Patty Randinelli, Stu Kimball, Lucinda Olasov, Keith Schlichter, and Nancy Bristol. Also present was Recreation Director Lisa Cherry.

1. Citizen's Comments. No citizens were present.

2. Recreation Department Report. Lisa reported on new and upcoming programs. (see handout)

3. Recreation Committee Report. Stu reported that the low bid for the engineering of the cul-de-sac on 28th Avenue had been approved by Council. The County is expected to pay for the work, which would not be done until summer at the very earliest! Stu advised the Committee that it would be a good idea to resurface the remaining portion of 28th after it is closed to allow for roller-blading, etc. The new gym floor was discussed. The Committee asked Lisa to contact the soccer light manufacturer again to set up a meeting and get their recommendations.

Thom suggested that we ask the engineers or Design Works to consider the amount of parking that will be available once the cul-de-sac is in place. Lisa will check with the Committee about this. Stu thinks we should meet with Design Works to update the plan before the next Committee meeting (February 10th).

4. Silent Auction. We made $2966 on the auction. Lisa reported that there is $3167.18 in the Commission account. Lucinda suggested spending money on benches, trees, and flowers for the tot lot. Lisa reported that a swing set and a bouncing animal have been donated by local realtors. They should be installed in February. The City's PARD money is earmarked for tot lot playground equipment. The Little Bloomers Garden Club will adopt the area around the flag pole and will plant in the spring. Bill recommended that we ask the Committee to earmark any money saved on recent projects (i.e. gym floor, trees, air conditioning for the building) for the building fund. It was decided that Stu will ask the Committee about the City spending the leftover money for the trees and benches (i.e. a continuation of their tree-planting project). The Commission decided not to spend any money at this time. There was some discussion on what types of trees and benches would be best. Thom will draw a plan for the tot lot to present at the Committee meeting. Keith will create a bench design.

[Lisa checked with City Administrator Williams regarding Thom's question on the procedure to spend Commission money: The suggested expenditure must first be approved by the Recreation Committee. Three bids must then be secured for whatever item is to be purchased.]

5. Miscellaneous. Thom asked Lisa to check into the cost of a storage area. She will also check into the design of a restroom/concession facility for the softball fields. Lisa will check into putting a door near the gym's restroom facilities for the upcoming season. Keith suggested that the staff fill in the area behind home plate.

Lucinda was concerned that there is not enough pine straw around the oak trees. Lisa will check into this.

[Lisa reports that the Recreation Maintenance Staff has moved the pine straw to allow for easier watering of the trees and that the pine straw will be replaced in due time by the staff.]

Bill suggested we contact basketball coaches regarding plans for a new community center. He will draft a letter/petition that can be distributed. Lucinda suggested posting a petition on the bulletin board. Lisa will ask Committee for approval. We need to show the Committee that there are lots of citizens that want a new building and that space now is very limited. Stu reminded us about the importance of the upcoming election as it relates to the "master plan."

Stu reports that it looks favorable for the football camp with Wando Coach Dingle and Travis Jervey. Lisa will contact the coach to coordinate.

6. Future fundraising. There was some discussion on sponsoring a youth dance. More to be discussed later.

7. Next Meeting. The next regular meeting of the Recreation Commission will be held on **Tuesday, February 25, 1997, at 5:45pm at the Recreation Department.** MARK YOUR CALENDAR NOW!!!! If you are unable to attend, please contact Lisa at 886-8294.

There being no further business, the meeting was adjourned at 8:00pm.

Respectfully submitted,

Patty Randinelli

P.O. Drawer 508 • Isle of Palms • SC • 29451

ISLE OF PALMS
RECREATION DEPARTMENT

Isle of Palms Recreation Department

1996 S.C.R.P.A. Agency of the Year - Class 1 population

Member S.C.R.P.A.
Member N.R.P.A.

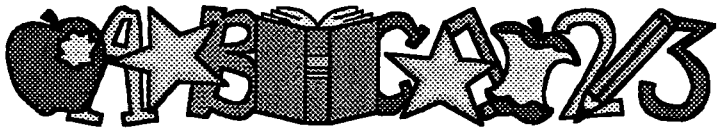
1997 Spring Activity Guide

The Isle of Palms Recreation Department has planned an exciting season of activities for all members of the family. The Center is located on 28th Avenue. For more information on our programs, contact the staff at 886-8294.

CITY OF ISLE OF PALMS
Mayor Carmen Bunch
STAFF
City Administrator - Mark M. Williams
Recreation Director - Lisa Cherry, CLP
Assistant Director - Paul Rothley
Recreation Supervisor - Eugene Bianchi
Maintenance Supervisor - Robert Waltz

PROGRAMS (cont.)

"28TH AVENUE" DANCES: 7:00-10:00pm
6th, 7th, & 8th Grade Students only: March 7th, April 11th, and May 9th – Admission: $3.00 per dance – DJ: Music By Request – Concessions available (pizza slices by Domino's Pizza)



SUMMER CAMPS

CAMP SUMMERSHINE: June 16 - August 1
Seven one-week sessions – No camp on July 4th
Weekly themes & Field trips – Youth age 5 to 10 – Registration forms available in March

SUMMERSHINE WEE CAMP: June 16 - August 1
Seven one-week sessions - No camp on July 4th – Three day or five day option – Children age 3 and 4 – Crafts, Games, Stories, and Songs – Registration forms available in March

ISLAND FUN DAYS: June 16 - August 8
Eight week program – Tuesday through Friday – Daily activities available for youth age 6 to 12 – Registration forms available in March at any Independent Rental Managers Association company (Dunes Properties, Island Realty, Carroll Realty, and Ravenel Associates) – Co-sponsored by IRMA – No camp on July 4th

TAE KWON DO WORKSHOP: For Tae Kwon Do students only – August 4 - August 8 – 9:00am-12:00noon – For more information, contact Debby Gessert at 849-8800

PROGRAMS

ISLAND PRESCHOOL I: Mondays, Wednesdays, & Fridays – 3 & 4 years; 9:00am-12:00noon – FEE: $90 per month - Register in July for 1997-98 - Instructor: Jenny Lee

ISLAND PRESCHOOL II: Tuesdays and Thursdays - 3 & 4 years; 9:00am - 12:00noon - FEE: $60 per month - Register in July for 1997-98 - Instructor: Jenny Lee

GYMNASTICS: Fridays – 3:30-4:15pm for 3 to 5 years; 4:15-5:15pm for 6 and older – New sessions every month FEE: $22.00 per month - Instructor: Tricia Tapio

TAE KWON DO: Adult - Wednesdays at 7:30pm and Saturdays at 10:00am – Youth - Saturdays at 9:00am – FEE: $28/youth, $32/adult -Instructor: Dr. Jack Emmel, 5th Degree Black Belt

KEENAGERS: Social club for mature adults – covered dish luncheon 1st Wednesday of each month through May – Trips planned for the 3rd Wednesday of each month – DUES: $5.00/single; $7.50/couple

BABY TAP: Thursdays - 3 to 5 years - 5:00pm - 5:30pm - FEE: $60/session or $22/month - March 6th - May 29th Instructor: Naomi Calvert

PRE-BALLET: Thursdays - 3 to 5 years - 4:30pm - 5:00pm - FEE: $60/session or $22/month - March 6th - May 29th Instructor: Naomi Calvert

BEGINNING TAP: Thursdays - 6 and older - 5:30pm - 6:00pm - FEE: $60/session or $22/month - March 6th - May 29th Instructor: Naomi Calvert

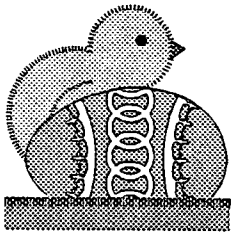
DOG OBEDIENCE CLASSES - Mondays - Puppies (2 - 6 months) from 7:00pm - 8:00pm - Basic (6 months & older) from 8:00pm - 9:00pm - March 3rd - April 21st - FEE: $75 per dog Instructor: Val Masters

CPR and FIRST AID: Courses will be scheduled every three months - please call 886-8294 to find out more information

SPECIAL EVENTS

CHILDREN'S EASTER EGG HUNT:
Saturday, March 22nd – Hunt begins promptly at 11:00am – Youth age 10 and under (three separate age divisions) – Candy and prizes for all! Rain plans: same day, indoors at 1:00pm No fee!!

TWILIGHT EASTER EGG HUNT:
Thursday, March 27th – 8:00-9:30pm – Youth age 11 to 16 Bring a flashlight and hunt for eggs to win fabulous prizes! Pizza party immediately following for all participants! FEE: $1.00



SAND SCULPTING CONTEST:
Sunday, June 1st – This event is co-sponsored by the IOP Recreation Department and Charleston County PRC. The contest starts at 10:00am at the Isle of Palms County Park. Great prizes will be awarded to the winners!

FRISKEES CANINE FRISBEE DISC COMPETITION:
Sunday, June 1st - The fun begins at 3:00pm on the soccer field on 28th Avenue! There's no fee to participate! Competition includes one round of mini-distance and one round of freeflight. Spectators will enjoy the talents of the four-legged competitors!

AMERICAN RED CROSS BABYSITTING COURSE:
Saturday, May 3rd – 9:00am-5:00pm – Youth age 11 to 14 are eligible to learn the fundamentals required to become a certified babysitter! Participants will receive their own first aid kit! Course will be held at City Hall. Registration deadline is April 25th. Fee: $30 – Instructor: Texalee Martin

ATHLETICS

YOUTH SOFTBALL AND BASEBALL REGISTRATION: Girls and Boys age 5 to 15 – Registration will be held February 1st - February 28th – Cost: $25 per person – Practices begin in March – Play begins in April – NO LATE REGISTRATION will be accepted – Coaches and sponsors are always needed

CO-REC SOCCER: Team Registration for the league will be taken in February - Play is six-a-side - Play begins in March

MEN'S SOFTBALL: Team Registration for the Spring league begins in February – Play begins in March

CO-REC SOFTBALL: Team Registration for the Summer league begins in May - Play begins in June

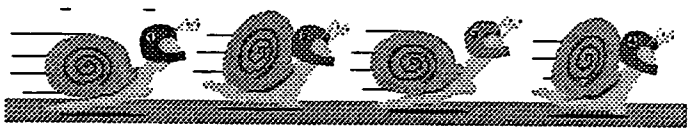
MEN'S BASKETBALL: Team Registration for the Spring League begins in February – Play begins in March

MEN'S 29 and OVER BASKETBALL: Team Registration for the Summer League begins in May – Play begins in June

YOUTH SUMMER BASKETBALL LEAGUE: Youth age 7 to 17 may register with the staff for the summer basketball league – Teams will be organized by the staff – Games begin in mid-June on Tuesdays and Thursdays – Fee: $1.00

SPRING TENNIS LEAGUE: Registration February 20th - March 7th for Men's and Ladies 3.0 & 3.5 Singles Leagues - Play begins in mid-March - Fee: $10 per player

TENNIS LESSONS/CLINICS: Call the Department for specific information regarding lessons/clinics for youth and adults



OUTDOOR ADVENTURE TRIPS FOR TEENS:

Spring Whitewater Rafting Trip
Spring Rock Climbing Trip
Summer Mountain Biking Trip
Summer Kayaking Trip
Summer Camping/Climbing
For more information on these, call and ask for Paul!

DEPARTMENT HOURS

Monday - Friday: 9:00am - 6:00pm
Saturday: 12:30pm - 6:00pm
Sunday: CLOSED

GENERAL POLICIES

1. Non-residents add $3.00 per program or sport.
2. The Recreation Department reserves the right to cancel or postpone any activity due to insufficient registration.
3. A $5.00 late fee is charged past designated registration deadlines.
4. No refunds are issued within 14 days of an activity.
5. We require two weeks notice prior to the start of any program or sport in order to accommodate persons with special needs.
6. No reservations for any facility. Usage is on a first come, first serve basis. Scheduled recreation programs may preclude random use of the facility.

EAST COOPER COMMUNITY BULLETIN BOARD

The Isle of Palms Recreation Department has teamed up with the East Cooper Community Bulletin Board to offer the most up-to-date information on programs for pre-teens, teens, and adults, athletics for youth and adults, special events, and rainout information. Simply call the Bulletin Board at 884-2778, and punch in 3560(IOPRD) on your touchtone phone!

ISLE OF PALMS
RECREATION DEPARTMENT

RECREATION REPORT
February 20, 1997

Recreation Programs

Gymnastics - Fridays - 3:30pm to 4:15pm - 3 to 5 years and 4:15pm to 5:15pm - 6 & older
Fee: $22/month
Instructor: Tricia Tapio
20 participants

Tae Kwon Do - Wednesdays - 7:30pm - adults
Saturdays - 9:00am for children and 10:00am for adults
Fee: $28/month for youths; $32/month for adults
90 participants
Instructor: Dr. John Emmel
The annual Tae Kwon Do Demonstration and Testing Tournament is scheduled on Saturday, March 15th.

Island Preschool I - Mondays, Wednesdays, & Fridays - 9:00am to 12:00pm - 3 and 4 years
Fee: $90/month
10 participants
Instructor: Jenny Lee
Registration for the 1997-98 class will be taken in March.

Island Preschool II - Tuesdays and Thursdays - 9:00am to 12:00pm - 3 and 4 years
Fee: $60/month
10 participants
Instructor: Jenny Lee
Registration for the 1997-98 class will be taken in March.

Island Tiny Tots I & II - Tuesdays and Thursdays - 9:30am to 12:00pm - 2 and 3 years
Fee: $60/month
6 participants
Instructor: Robin Lee
Class will be held through May.

Keenagers Club - The members met on February 5th. Jill Jackson, Senior Services Coordinator at Roper, was the guest speaker. The next meeting will be held on Wednesday, March 5th. Guest speaker will be a master gardener with the Clemson Extension Service. Upcoming

trips include: February 19th to Savannah, GA; and March 19th to Sea Wee Nature Center and Georgetown.

Line Dance - Everyone is invited to the line dance class that is held at the recreation center. Mary Nicoletti leads the group through a series of dances set to today's best music. It's great exercise and provides the fun of social interaction. Call the Recreation Department for days and times.

Jazzercize - Plans are underway to offer a Jazzercize class. Pending final approval from the IOP Exchange Club, Lisa Dupont will instruct this dance exercise program at the IOP Exchange Club on Mondays, Tuesdays, and Thursdays from 9:30am to 10:30am. The monthly fee for unlimited visits is $35. The drop-in fee is $5 per class.

Tennis - Lessons for adults and children are being planned. Charlie Drury will instruct.

Isle of Palms Tennis League - The department is now taking registration for a spring tennis league for adults. The fee per player is $10. Those interested in participating will be categorized by their rating and will participate in a round-robin league. There will be a post-season single elimination tournament in May. Registration will be held February 20th through March 7th.

Pre-Ballet - Youth age 3 to 5 are invited to join this beginning ballet class instructed by Naomi Calvert. Classes will be held on Thursdays beginning March 6th from 4:30pm to 5:00pm. Monthly fee is $22. Session fee is $60.

Baby Tap - Naomi Calvert returns to instruct this beginner tap program for youth age 3 to 5 beginning March 6th. Class will be held from 5:00pm to 5:30pm on Thursdays through May 29th. The fee per month is $22. The fee per session (12 lessons) is $60.

Beginning Tap - Class for children age 6 to 7 begins March 6th. Class will be held from 5:30pm to 6:00pm. Naomi Calvert will instruct. Monthly fee is $22. Session fee is $60.

Dog Obedience Training Course - A course for dogs and their owners will be held beginning March 3rd. This will be a seven week course. A puppy course for puppies up to 6 month will be held from 7:00pm to 8:00pm. A basic course for dogs 6 months and older will be held from 8:00pm to 9:00pm. The cost of the course is $75. Val Masters will instruct. A maximum of 8 animals and owners will be allowed per class.

Sports

Youth Basketball - The regular season has ended for all teams. All star teams will be formed in the small fry boys division with Tom Rossi as the coach and the mite girls division with Bill Cox and Tom Reagan as the co-coaches.

Co-Rec Volleyball - Games are played on Sundays, Tuesdays, and Thursdays. The single elimination post season tournament will end on March 11th.

Co-Rec Soccer - Four teams will participate in the Spring Adult league. Games begin on Sunday, March 2nd. Games will be played at 2:00pm and 3:00pm. The league will be six-a-side.

Youth Baseball & Softball Registration - Boys age 5 to 14 and girls age 5 to 15 are eligible to register for youth baseball and softball. Registration fees are $25 for residents and $28 for non-residents. The last day to register is February 28th.

Winter Baseball - Twenty youth have registered for the Winter Instructional Baseball League. Jeff Simon and Sam Schirmer are the primary instructors. Sessions will be held on Sunday through March 9th, from 1:30pm to 3:30pm. All players receive a league t-shirt.

S.C.A.P. Southern District Midget Tournament - The Isle of Palms Recreation Department will proudly host the 1997 South Carolina Athletic Programs Southern District Midget (13 - 14 year) Tournament beginning February 27th. This all-star basketball tournament will attract some of the best boys and girls squads from area recreation departments. Gate admission will be $2.00 for adults and $1.00 for students. The finals will be played on Saturday, March 1st. Community volunteers are needed to sell concessions, take admission, and help with scorekeeping.

Men's Softball Registration - Teams are invited to participate in the Men's Spring Softball League. Registration will be taken until March 3rd. A captain meeting will be held on the 3rd at 6:30pm. The season begins March 19th.

Men's Basketball Registration - Teams are invited to participate in the Men's Spring Basketball League. Registration will be taken until March 6th. A captain's meeting will be held on March 6th at 6:00pm. The season is scheduled to begin the first week of April.

Special Events

Youth Dance - The February dance was held on the 7th. 321 youth attended. The March dance will be held on the 7th. Chaperones are always needed!

"Something Blue" - The Recreation Center was the site of the 2nd annual blues concert on Saturday, February 8th. Leola Hanbury reports that over 200 people attended.

Cupid's Card Shop - Thirty youngsters participated in Cupid's Card Shop, a card-making drop-in for children age 12 and under. It was held on Thursday, February 13th from 3:30pm to 5:00pm. Each child made 3 cards for his/her special someone. Snacks, juice, and all materials were provided.

Children's Easter Egg Hunt - Children age 10 and under are invited to join the fun at the best Easter Egg Hunt in all of East Cooper! On Saturday, March 22nd, the Hunt begins at 11:00am. There will be 3 age divisions (3 and under, 4 to 6, and 7 to 10), and over 3000 eggs and prizes will be hidden for them!

Twilight Easter Egg Hunt - Youth age 11 to 16 will enjoy the Twilight Easter Egg Hunt. This flashlight egg hunt and pizza party will be held on Thursday, March 27th at 8:00pm. The cost per youth is $1.00 and preregistration is required! Great prizes will be donated by local businesses!

Whitewater Kayaking Trip - Teens age 11 to 15 are invited to spend a weekend of their Spring Break participating in an exciting Whitewater Kayaking Adventure on the French Broad River. The department, in cooperation with the Mt. Pleasant Recreation Department, has planned a trip April 5th and 6th. The cost per youth is $75. For more information, contact Paul at the Isle of Palms Recreation Department.

Upcoming programs include:

1. American Red Cross Babysitting Certification
   May 3rd 9:00am - 5:00pm City Hall $30
2. Sand Volleyball League
   Adults - Summer
3. Summer Day Camps - brochures will be available in mid-March

March 1997

ISLE OF PALMS RECREATION DEPT.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1 FINALS OF SCAP BASKETBALL TOURNAMENT
2 1:30pm Winter Baseball 6:00pm Volleyball Dept. Hours: Mon.-Fri. 9:00-6:00pm Sat. 12:30-6:00pm	3 9:00am Island Preschool I 7:00pm Dog Training Register NOW for IOP Spring Tennis League (Adults)	4 9:00am Is. Preschool II 7:00pm Volleyball	5 9:00am Island Preschool I 12:00pm Keenagers Luncheon 7:30pm Tae Kwon Do	6 9:00am Is. Preschool II 4:30pm Pre-Ballet 5:00pm Baby Tap 5:30pm Beg. Ballet 7:00pm Volleyball	7 9:00am Island Preschool I 3:30pm Gymnastics YOUTH DANCE - 7:00 - 10:00pm - 6th - 8th GRADE	8 9:00am Tae Kwon Do 12:30pm Open Basketball Court
9 1:30pm Winter Baseball 6:00pm Volleyball	10 9:00am Island Preschool I 7:00pm Dog Training	11 9:00am Is. Preschool II 7:00pm Volleyball	12 9:00am Island Preschool I 7:30pm Tae Kwon Do	13 9:00am Is. Preschool II 4:30pm Pre-Ballet 5:00pm Baby Tap 5:30pm Beg. Ballet	14 9:00am Island Preschool I 3:30pm Gymnastics	15 9:00am Tae Kwon Do TAE KWON TESTING AND DEMONSTRATION
16	17 9:00am Island Preschool I Spring Tennis League scheduled to begin	18 9:00am Is. Preschool II	19 8:30am Keenagers Trip 9:00am Island Preschool I 7:30pm Tae Kwon Do	20 9:00am Is. Preschool II 4:30pm Pre-Ballet 5:00pm Baby Tap 5:30pm Beg. Ballet	21 9:00am Island Preschool I 3:30pm Gymnastics	22 9:00am Tae Kwon Do 11:00am CHILDREN'S EASTER EGG HUNT
23	24 9:00am Island Preschool I 7:00pm Dog Training 7:00pm Men's Softball	25 9:00am Is. Preschool II 7:00pm Men's Basketball	26 9:00am Island Preschool I 7:00pm Men's Softball 7:30pm Tae Kwon Do	27 4:30pm Pre-Ballet 5:00pm Baby Tap 5:30pm Beg. Ballet 8:00pm Twilight Easter Egg Hunt	28 Facility closed in observance of Good Friday	29 9:00am Tae Kwon Do 12:30pm Open Basketball Court
30 Upcoming: Baseball season begins; Youth Dance	31 7:00pm Dog Training 7:00pm Men's Softball					

February

S	M	T	W	T	F	S
						1
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

April

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Located on 28th Ave 886-8294

February 5, 1997

Dear Parents:

We hope you and your child, or children, have enjoyed the 1997 basketball season. There are many wonderful experiences gained through team competition.

The Isle of Palms Recreation Department is always trying to maximize the opportunity for each child to develop to his/her potential. Our basketball facility has been improved but we realize that with 24 teams that your child/children were unable to get adequate practice time. Our older teams compete in the Mt. Pleasant league against teams that may practice 2 or 3 times a week. Therefore, you can see that our situation is less than ideal.

The Isle of Palms Recreation Commission has proposed the construction of a new community building that will include a gym. This certainly will help to alleviate our need for more practice time and will go further in helping your children develop into better athletes. We hope you will consider contacting Isle of Palms City Council Members and expressing your support. Their names and phone numbers are listed below. We certainly appreciate your continued support of our programs.

Sincerely yours,

Isle of Palms Recreation Commission Members:

Bill Cox	Thom Hood	Patty Randinelli
Lucinda Olasov	Stu Kimball	Keith Schlichter
Nancy Bristol		

COUNCIL MEMBERS - CITY OF ISLE OF PALMS - 1997

Carmen R. Bunch, Mayor		886-6164
Carol L. Allen	(Carol)	886-5572
Charles L. Campbell	(Pat)	886-9909
Debra L. Hernandez	(Debra)	886-4959
David E. Matthews	(David)	886-6064
Henry D. Shaffer, Jr.	(Skipper)	886-6481
F. Michael Sottile	(Mike)	886-8759
Dryden G. Taylor	(Dee)	886-4111

EXHIBIT F

ZONING BOARD OF ADJUSTMENT
February 11, 1997

The regular meeting of the Isle of Palms Zoning Board of Adjustment was held on February 11, 1997, at 6:30 p.m., in City Hall Council Chambers. Members present were Chairman Gabbie Porter, Jim Burke, Jack Johnston, Guy Taylor and Charlie Yawn, and Building Official Ed Haselden and Secretary Janet Mauldin.

Ms. Porter called the meeting to order and introduced Board members. She stated that the first item of business would be to reconfirm the votes for Chairman of the Board as it was unclear on the tape of last month's meeting. By voice vote, Gabbie Porter was unanimously Chairman of the Board.

HOME OCCUPANCY BUSINESS LICENSE

1. David G. Phillips - Custom Development Solutions - #4 Allie Court. Mr. Phillips explained that his business was one of fund-raising consulting and that his home would only be used as his office (computer, telephone, mail, etc.) and that clients would not be coming to his home. He said that his main client was in New Jersey and he would be traveling quite often. The business would have one employee, a CPA who would work at the house. Mr. Phillips stated that it was his hope that the business would grow and they would be able to move into a commercial office within the next year.

After discussion, Mr. Johnston made a motion to approve the license; Ms. Porter seconded; motion passed unanimously.

2. Keith A. Moulton - K D M Construction - 616 Palm Boulevard. Present was Mrs. Moulton, the secretary/treasurer of the company, who explained that this was a small construction company and use the home as their office. They are in the process of building a house in Mount Pleasant and temporarily rent the house on the island. Their employees meet on the job site where assignments are given and all supplies and equipment are stored on the job sites.

After discussion, Mr. Burke made a motion to approve the license; Mr. Yawn seconded; motion passed unanimously.

3. M. Carolyn Gonzales - Resources Systems Design, Inc. - 31 Hidden Green Lane. Ms. Gonzales explained that her business was to provide consultation services to organizations, mostly public (state, county, etc). There will be no clients coming into the house and she will have no employees.

After discussion, Mr. Yawn made a motion to approve the license; Mr. Burke seconded; motion passed unanimously.

4. Victor G. Smith - V.EE Enterprises - 64 Twin Oaks Lane. Mr. Smith was starting a business in the retail sale of prefabricated trash can enclosures for the new trash cans the City has recently mandated. He said that no customers would come to the house. All fabrication

of enclosures would be done at a factory and would be shipped to the customer directly. His home would be used only as his office and there would be no employees.

After discussion, Mr. Johnston made a motion to approve the license; Mr. Yawn seconded; motion passed unanimously.

ZONING APPLICATIONS

1. Seaside Inn, Inc., 1004 Ocean Boulevard. David Hatchell, owner/contractor, and Judd Wooddy, attorney, represented the Inn and were requesting a variance from Sections 5-4-13(h) as a continuance from last month's meeting.

Mr. Wooddy read passages from the ADA pertaining to requirements for public accommodations and certain sections of the Isle of Palms Code. He stated that they were very concerned about violating ADA requirements if this curb cut were not approved. He also stated that in 1992, the SCDOT said they had no problem with the curb cut and that the City was the entity which had to approve it.

They were asking to remove 4 parking meters, but Ms. Porter reported that SCDOT had told the City Administrator that in order to provide the proper line of sight exiting from under the building, we would lost 14 parking spaces. Ms. Porter also stated that our attorney had said that parking spaces provided in front of the building would comply with ADA regulations and suggested that the applicant appear before the City's Public Safety Committee to ask for parking spaces on the street.

After discussion, Mr. Burke made a motion to deny the curb cut; Mr. Yawn seconded, vote was unanimous that the curb cut was denied.

2. Isle of Palms Baptist Church - 2405 Hartnett Boulevard. Representing the church was Attorney Barry Holden and Pastor David Bateman, and several members of the Board of Deacons. They were asking for a variance from Section 5-4-22(5)(b) which requires a 10' side setback.

Mr. Holden explained that the single family residence was willed to the church and had been moved and placed on the lot so as to encroach into the side yard setback by 2.2' to 2.8'. He said this was not done intentionally, but was an error due to lack of proper surveying. The house will be used as rental property in order to provide revenue for the church and that a family with three children were ready to sign a lease and move in.

Bobby Kinard, representing Mr. & Mrs. Trout, neighboring property owners, expressed concern that the adjoining property owners did not receive proper notice of this variance request and he asked the Board to postpone their decision on this until the neighbors had a chance to discuss the use of the property with church members.

After further discussion, Mr. Yawn made a motion to table this application until the next meeting and that neighbors be properly notified; Mr. Taylor seconded. Upon further

discussion, the Board decided that they would agree to return for a special meeting in order not to delay use of this property and a meeting date of February 24th was set. Motion passed unanimously.

There being no further business to come before the Board, the meeting was unanimously adjourned at 7:45 p.m.

Respectfully submitted,

Gabbie Porter, Chairman

ZONING BOARD OF ADJUSTMENT
February 24, 1997

A special meeting of the Isle of Palms Zoning Board of Adjustment was held on February 24, 1997, at 1:00 p.m., in City Hall Council Chambers. Members present were Chairman Gabbie Porter, Jim Burke, Jack Johnston, Guy Taylor and Charlie Yawn, and Building Official Ed Haselden and Secretary Janet Mauldin.

Ms. Porter called the meeting to order and introduced Board members. She stated that this meeting was a continuation of the meeting of February 11, 1997, concerning the request of the Isle of Palms Baptist Church requesting a 2½' variance from Section 5-4-22(5)(b) which requires a 1-' side yard setback. There had been some question as to proper notice being given to neighboring property owners, so the hearing had been postponed in order to send notices again to these neighbors.

Representing the church was Attorney Barry Holden and Pastor David Bateman. The house on this property at 2405 Hartnett Boulevard had been willed to the church and was moved onto the property in 1994. At that time, a survey was not done by the contractor who moved the house, and when a Certificate of Occupancy was requested, it was found to be 2½ feet over the side setback line. Mr. Holden explained that this was not done intentionally, but was an error due to lack of proper surveying. The house will be used as rental property in order to provide revenue for the church and that a family with three children were ready to sign a lease and move in.

Ms. Porter read from the City Code the portion of the ordinances which pertained to the granting of variances and the hardship requirements which must be met. She stressed that financial reasons are not deemed a hardship for the applicant. Pastor Bateman said that the hardship at this point is that a family is ready to move in.

After discussion, Mr. Yawn made a motion to deny the variance insomuch as the hardship points have not been met; Mr. Burke seconded. Upon further discussion, Ms. Porter stated that there were other remedies available to the applicant to bring the house into compliance. Vote being: Burke - Yes; Johnston - No; Porter - Yes; Taylor - Yes; Yawn - Yes. Variance was denied by vote of 4-1.

There being no further business to come before the Board, the meeting was unanimously adjourned at 1:35 p.m.

Respectfully submitted,

Gabbie Porter

Gabbie Porter, Chairman

EXHIBIT G

PERSONNEL COMMITTEE
February 24, 1997

The regular meeting of the Personnel Committee was held at 5:30 p.m. on February 13, 1997. Present were Chairman Hernandez, Committee member Shaffer, Council members Taylor and Allen, and City Administrator Williams.

1. Approval of Minutes From Prior Meeting. Mr. Shaffer made a motion to approve the minutes of the January committee meeting; Ms. Hernandez seconded; motion passed unanimously.

2. Report from Administrator on Employee Evaluation Program. Mr. Williams reported that after the first evaluation process, the general consensus was that they did not like the form and wanted us to improve on it. He passed out a spread sheet of the scores given to all employees. Mr. Williams also had a problem with the fact that Outstanding and Excellent are too close in concept to be useful.

Mr. Williams reported that he will be going through each department's scores with the department heads to try and come up with raise recommendations that can be translated into dollars to fit into the amount budgeted. Hopefully, this will be ready by the next Ways & Means meeting and raises can be made retroactive to January.

The committee discussed the forms in some detail but made no specific recommendations at this time. Debra recommended that the Department Heads make suggestions to improve the form more to their liking which can be discussed at the next meeting.

Mr. Shaffer made a motion to go into Executive Session to discuss personnel matters; Ms. Hernandez seconded; motion passed unanimouisly.

No action was taken in Executive Session.

There being no further business to come before the committee, the meeting was adjourned at 7:30 p.m.

Respectfully submitted,

Debra Hernandez, Chairman

EXHIBIT H

Ordinance 1997-2
First Reading Draft
February 25, 1997

ORDINANCE NO. 1997-2

AN ORDINANCE TO REPEAL THE PROVISIONS OF THE ISLE OF PALMS CITY CODE PROVIDING FOR THE APPOINTMENT AND DUTIES OF A CLERK-TREASURER AND, IN SUBSTITUTION, PROVIDING FOR THE APPOINTMENT AND DUTIES OF A CITY CLERK AND THE ABOLISHMENT OF THE FINANCE DEPARTMENT.

WHEREAS, the Isle of Palms City Council finds it in the best interest of the City to separate the functions and responsibilities of the City Clerk and City Treasurer, transferring the functions of the finance department to the department of general government; and

WHEREAS, Section 5-7-260 of the South Carolina Code of Laws 1976, as amended, requires that the alteration or abolishment of a municipal department must be done by ordinance, and that any change to an existing ordinance be done by ordinance;

NOW THEREFORE, BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Title 1, Chapter 4, Article C, of the Isle of Palms City Code referring to the position of Clerk-Treasurer is hereby repealed in its entirety and in its place and stead provisions regarding establishment of the position of City Clerk and the duties thereof are substituted as set forth in Section 2 hereof.

SECTION 2. That Section 1-4-21 is hereby created to read as follows:

Sec. 1-4-21 Position created. election; salary.

The City Council shall appoint a City Clerk who shall serve at the pleasure of City Council. The City Clerk shall receive such salary as may be provided by the City Council.

SECTION 3. That Section 1-4-22 is hereby created to read as follows:

Sec. 1-4-22 Duties.

The City Clerk shall give notice of Council meetings to its members and the public, keep the minutes of its proceedings, and perform such other duties as are assigned by City Council.

Ordinance 1997-2
First Reading Draft
February 25, 1997

SECTION 4. That Section 1-4-23 is hereby created to read as follows:

Sec. 1-4-23 Persons authorized to act during absence or disability.

In the case of absence of the City Clerk, City Council shall appoint a clerk pro tempore, who, during such appointment, shall perform all duties of the City Clerk.

SECTION 5. That all references to clerk-treasurer contained elsewhere in the Isle of Palms City Code shall be changed to City Clerk; except those found in Sections 1-5-7, 7-1-2, 7-1-12, 7-1-20, 7-1-23(b), and 7-1-23(d)(6) which shall be changed to City Treasurer.

SECTION 6. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

SECTION 7. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 8. That this Ordinance take effect and be in full force immediately.

PASSED, APPROVED AND ADOPTED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS ON THIS ____ DAY OF _____, 1997.

_____
Carmen R. Bunch, Mayor
(Seal)

Attest:

_____
City Clerk

First Reading: 2/25/97
Second Reading: _____
Third Reading: _____
Ratification: _____

EXHIBIT I

Ordinance 1997-3
First Reading Draft
February 25, 1997

ORDINANCE 1997-3

AN ORDINANCE AMENDING CERTAIN PROVISIONS OF TITLE 5, CHAPTER 4, ZONING, THE CITY OF ISLE OF PALMS CODE OF ORDINANCES.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-2 is amended by inserting the following definition in its proper alphabetical place and renumbering the sub-sections accordingly:

"Conditional Use. A use not otherwise permitted in a district and which would not be appropriate generally or without restriction throughout such district, but which, if controlled as to number, area, location, relation to neighborhoods, and subject to all conditions, restrictions and limitations set forth in this chapter regarding such use, would promote the public health, safety, welfare, order, comfort, convenience, appearance, proprietary, or general welfare of the city."

SECTION 2. That the first paragraph of Section 5-4-5(b) is hereby amended to read as follows:

"(b) Variances. Pursuant to Section 6-7-740, Code of Laws of South Carolina (1976) as amended, upon written application filed with the Zoning Administrator, the Board of Adjustment may authorize in specific cases a variance from the terms of the ordinances contained in this chapter, with the exception of a variance requested pursuant to Section 5-4-81, which is not contrary to the public interest and where, owing to special conditions, a literal enforcement of the provisions of the ordinance will result in unnecessary hardship, so that the spirit and intention of the ordinance is observed, public safety and welfare secured, and substantial justice done. Fees set by city council pursuant to Section 5-4-82 must be paid by the applicant at the time of the filing of an application for a variance. Such application shall contain information addressing each of the statutory conditions stated in the said Code Section 6-7-740, as amended, all of which must be met. Such variance may be granted in an individual case of unnecessary hardship upon a finding by the Board that all of the following requirements are met:"

SECTION 3. That Section 5-4-8 is hereby deleted in its entirety.

SECTION 4. That Section 5-4-12 (1) is hereby amended to read as follows:

"(1) No land or building shall hereafter be used or occupied and no building or part thereof shall be constructed, erected, altered, or moved unless done in compliance with all applicable provisions of this chapter. Any use of land or buildings which is not allowed as a permitted use, conditional use, or a special exception in the applicable zoning district is prohibited."

SECTION 5. That Section 5-4-14 is hereby amended to read as follows:

"Sec. 5-4-14 Accessory Uses.

A. Accessory Uses, as defined in Section 5-4-2, include but are not limited to the following:

1. Accessory to dwelling:

a. Private garage;

b. Shed or tool room for the storage of equipment used on grounds or building maintenance. However, shipping containers, tractor trailer containers, and similar structures are prohibited;

c. Children's playhouse;

d. Private swimming pool, deck, bathhouse, cabana, private recreation area, and tennis courts;

e. Greenhouse;

f. Parking.

2. Accessory to retail business or office uses:

a. Completely enclosed building for storage of supplies. However, shipping containers, tractor trailer containers, and similar structures are prohibited;

b. Parking.

B. Except for parking, permitted accessory uses or buildings shall not be located in front or side yards, and such uses or buildings shall not be placed within three feet of any side or rear lot line, except that accessory buildings which are not separated from the principal building on the same lot by at

least three (3) feet shall be required to meet the minimum yard requirements for the zoning district in which the property is located. Single one or two car garages may be located in the front yard if the setback requirements for the applicable zoning district are maintained."

SECTION 6. That Section 5-4-27(1)(a) is amended by adding the following symbol for use in table B-1:

"'c' means the indicated use is permitted as a conditional use."

SECTION 7. That Section 5-4-27, Table B-1, is amended by deleting the heading entitled "SIC CODE - PRINCIPAL USES" and inserting in its stead a heading entitled "Uses".

SECTION 8. That the heading of Section 5-4-33 is amended to read as follows:

"Section 5-4-33 Accessory Uses in Residential Districts."

SECTION 9. That Section 5-4-34 is hereby amended as follows:

A) That the first paragraph of such section is amended to read as follows:

"A home occupancy as defined in Section 5-4-2 may be established in a dwelling unit in any residential zoning district as a special exception granted by the Zoning Board of Adjustment upon a finding that the conditions contained in this section are met. There shall be no fee charge for a home occupation application. Such conditions are as follows:"

B) That Sub-section (1) is hereby amended to read as follows:

"(1) The occupancy, profession or trade is a use allowed under Section 5-4-27, Table B-1, and is wholly conducted within the principal building of the lot."

SECTION 10. That the first paragraph of Section 5-4-111 is hereby amended to read as follows:

"Unless otherwise stated in this chapter, area suitable for parking or storing automobiles in off-street locations shall be required in all zoning districts at the time of the initial construction of any principal building, or when a structural alteration or other change in a principal building results in an

increase in dwelling units, guest rooms, floor area, seating or bed capacity, or which changes the use so as to require more parking to serve such use, or when a change in use occurs. Such off-street parking shall have direct access to a street or alley, and shall be landscaped in accordance with a plan approved by the Zoning Administrator."

SECTION 11. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 12. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 13. That this ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ____ DAY OF _____, 1997.

_____
Carmen R. Bunch, Mayor

(Seal)

Attest:

_____
City Clerk

First Reading: 2/25/97
Public Hearing: _____
Second Reading: _____
Third Reading: _____
Ratification: _____

EXHIBIT J

Ordinance 1997-4
First Reading Draft
February 25, 1997

ORDINANCE 1997-4

AN ORDINANCE TO AMEND THE FISCAL YEAR 1996-1997 OPERATING BUDGET OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA.

WHEREAS, during the course of the current budget year, City Council has authorized unbudgeted expenditures; and

WHEREAS, actual revenue receipts have exceeded anticipated receipts;

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and City Council members of the City of Isle of Palms, South Carolina, in City Council assembled, that the following budget accounts be amended as shown:

SECTION 1. GENERAL FUND BUDGET

Revenues:	1031004002	Local Option Sales Tax amended from $235,000 to $241,923	6,923	
		Total Revenue Changes		6,923
Expenditures:	1040205079	Misc. & Contingency Expenses amended from -0- to $1,700	1,700	
	1041205010	Printing & Office Supplies amended from $6,500 to $11,500	5,000	
	1041205079	Misc. & Contingency Expenses amended from $8,100 to $9,300	1,200	
	1041205085	Capital Outlay amended from $5,000 to $9,200	4,200	
	1042105001	Salaries - Supervisor amended from $34,939 to $42,651	7,712	
	1042105004	FICA Expense amended from $2,673 to $3,263	590	

1042105005	Retirement Expense amended from $2,393 to $2,922	529
1044155009	Debt Service-Principal amended from $40,400 to $33,106	<7,294>
1044205011	Debt Service-Interest amended from $3,500 to $2,950	<550>
1044205017	Vehicle Maintenance amended from $44,553 to $41,583	<2,970>
1045205017	Vehicle Maintenance amended from $31,464 to $28,494	<2,970>
1046105002	Salaries - Employees amended from $190,888 to $178,332	<12,556>
1046105004	FICA Expense amended from $18,543 to $17,583	<960>
1046105005	Retirement Expenses amended from $16,404 to $15,744	<860>
1046205017	Vehicle Maintenance amended from $60,387 to $57,417	<2,970>
1046205067	Contracted Expenses amended from $26,659 to $34,871	8,212
1048305097	Adult Sports amended from $90 to $9,000	8,910
	Total Expenditure Changes	6,923

SECTION 2. ACCOMMODATIONS TAX FUND

Revenues:	5025303101	Operating Transfer From Savings Unreserved Fund Balance amended from -0- to $40,000	40,000	
		Total Revenue Changes		40,000
Expenditures:	5039005901	Operating XFR to Capital Projects Fund amended from -0- to $58,004	58,004	
	5044205085	Capital Outlay amended from -0- to $40,000	40,000	
	5046205009	Debt Service-Principal amended from $54,000 to -0-	<54,000>	
	4046205011	Debt Service-Interest amended from $4,004 to -0-	<4,004>	
		Total Expenditure Changes		40,000

SECTION 3. CAPITAL PROJECTS FUND BUDGET

Revenues:	2025303101	Operating Transfer From Savings Unreserved Fund Balance amended from -0- to $78,919	78,919
	2034504106	Intergovernmental Transfers amended from -0- to $85,000	85,000
	2034501111	Grant Income amended from -0- to 158,054	158,054
	2039004901	Operating Transfer From Unreserved Accommodations Fee Fund Balance amended from -0- to $23,022	23,022

	2039004901	Operating Transfer From Unreserved General Fund Balance amended from -0- to $302,230	302,230	
		Operating Transfer From Accommodations Tax Fund amended from -0- to $58,004	58,004	
		Revenue From Purchase of Extra Roll-out Carts amended from -0- tO $14,859	14,859	
		Total Revenue Changes		720,088
Expenditures:	204105085	Capital Outlay amended from -0- to $22,594	22,594	
	2044405085	Capital Outlay amended from -0- to $176,615	176,615	
	2045405085	Capital Outlay amended from -0- to $71,130	71,130	
	2046405085	Capital Outlay amended from -0- to $384,575	384,575	
	2047405085	Capital Outlay amended from -0- to $3,750	3,750	
	2048405085	Capital Outlay amended from -0- to $61,424	61,424	
		Total Revenue Changes		720,088

SECTION 3. Severability. A determination that any provision of this ordinance is invalid or uninforceable shall not affect the remaining portions thereof.

SECTION 4. Effective Date. This ordinance shall be effective upon its ratification by the City Council of the City of Isle of Palms.

Ordinance 1997-4
First Reading Draft
February 25, 1997

PASSED, APPROVED AND ADOPTED BY THE MAYOR AND CITY COUNCIL FOR THE CITY OF ISLE OF PALMS ON THIS ___ DAY OF _____, 1997.

_____
Carmen R. Bunch, Mayor

_____
Janet G. Mauldin, City Clerk

First Reading: 2/25/97
Public Hearing: _____
Second Reading: _____
Third Reading: _____
Ratification: _____

EXHIBIT K

ISLE OF PALMS, SOUTH CAROLINA

A PROCLAMATION

WHEREAS, dogs and cats give companionship to and share the homes of over 50,000,000 individuals in the United States and

WHEREAS, two unaltered cats and their kittens can produce 420,000 more cats in seven years and two unaltered dogs and their puppies can produce 67,000 more dogs in six years; and

WHEREAS, humane societies and shelters euthanize 10 to 12 million dogs and cats each year, although many of them are healthy and adoptable, simply because there are not enough good homes; and

WHEREAS, the problem of pet overpopulation costs the taxpayers of this country millions of dollars annually through animal control programs trying to cope with the millions of unwanted pets; and

WHEREAS, spaying and neutering dogs and cats has been shown to drastically reduce cat and dog overpopulation; and

WHEREAS, veterinarians, humane societies, national and local animal protection organizations have joined together again to advocate the spaying and neutering of companion animals during "Prevent A Litter Month" and on "Spay Day USA 1997";

NOW, THEREFORE, BE IT PROCLAIMED, by the Mayor and City Council of the City of Isle of Palms, South Carolina, that February 1997 is designated as "**Prevent a Litter Month**" and February 25, 1997, is designated as "**Spay Day USA 1997**", and the residents of Isle of Palms are called upon to observe the day by having their own dogs or cats spayed or neutered or by sponsoring the spaying or neutering of another person's dog or cat.

PROCLAIMED by the Mayor and City Council for the City of Isle of Palms, South Carolina, this 25th day of February, 1997.

Carmen R. Bunch

Carmen R. Bunch, Mayor

SEAL:

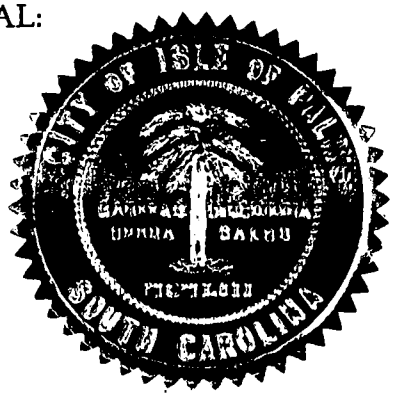

EXHIBIT L

ISLE OF PALMS, SOUTH CAROLINA

A PROCLAMATION

WHEREAS, The Carolina Lowcountry Chapter of the American Red Cross, having been chartered in 1905, has perpetually kept faith with the high principles set down by the founder of the International Red Cross, Henri Dunant, and the American Red Cross Nurse, Clara Barton; and

WHEREAS, The Carolina Lowcountry Chapter of the American Red Cross has continued to serve citizens of the Lowcountry for over ninety years regardless of race, creed, color, religion, sex or age, in times of disaster and need; and

WHEREAS, The Carolina Lowcountry Chapter of the American Red Cross now serves more than 500,000 people through Disaster Services, Safety Programs, Home Health, Service to Military Families, Senior and Youth Volunteer Programs and the Blood Program; and

WHEREAS, the City of Isle of Palms wishes to recognize and acknowledge the services provided by the Carolina Lowcountry Chapter of the American Red Cross to our community;

NOW, THEREFORE, BE IT PROCLAIMED, by the Mayor and City Council of the City of Isle of Palms, South Carolina, that the month of March 1997 is designated as

"RED CROSS MONTH"

and urge the volunteers, staff, and supporters of Red Cross, to rededicate themselves to the mission established by its founders and set a new agenda for service to the community.

PROCLAIMED by the Mayor and City Council for the City of Isle of Palms, South Carolina, this 25th day of February, 1997.

Carmen R. Bunch, Mayor

SEAL:

3/3/97

ISLE OF PALMS CITY COUNCIL
and ISLE OF PALMS PLANNING COMMISSION
SPECIAL MEETING
March 3, 1997

A special joint meeting of the Isle of Palms City Council and the Isle of Palms Planning Commission was held on March 3, 1997, at 7:00 p.m., in City Hall Council Chambers. Present from City Council were Mayor Bunch, Council Members Abele, Allen, Campbell, Hernandez, Matthews, Shaffer, Sottile, and Taylor, City Administrator Williams, Attorney Nick Sottile, and Secretary Mauldin. Present from the Planinng Commission were Planning Consultant Lee Batchelder, Chairman Miller, Members Bradshaw, Ockerman and Poletti, and former member Guy Taylor..

Mayor Bunch called the meeting to order and stated that the purpose of this meeting was to receive a briefing on the proposed Comprehensive Plan prepared by the Planning Commission. She thanked members of the Commission for the hard work put into this plan and turned the meeting over to Lee Batchelder.

Mr. Batchelder gave an "executive summary" of what the plan is, why it's important for City Council to proceed with adoption of the plan and a summary of what the plan says. Then he recommended scheduling another meeting in a couple of weeks to go into the plan in greater detail with comments and questions from Council members after they have had a chance to read it.

He stated that the Plan basically is the foundation on which the planning function of a local government rests and all of the land use regulations, such as zoning and subdivision, have to be based on this plan. The Plan is a document that recommends specific legislative action that is carried out through subdivision and zoning regulations, and also a policy document that provides guidance for future decisions regarding development of the island and changes that will occur over the coming years. Each county or municipality in the State which uses zoning and subdivision regulations is required by State Law to adopt a Comprehensive Plan and to periodically review and update the Plan. In 1994 the State revised the laws for enabling local governments to carry out planning programs and adopt zoning regulations and they revised the requirements for the content of Comprehensive Plans. They also revised procedures for adopting the new Comprehensive Plan and have given local governments until May of 1999 to adopt an updated plan and change their regulations to comply with these changes in State law.

After a brief summary of the contents of the Plan, a second meeting was scheduled for March 20, 1997, at 6:00 p.m. in City Hall.

There being no further business to come before Council at this time, the meeting was unanimously adjourned at 7:45 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin
City Clerk

To be approved on March 25 1997.

3/3/97

ISLE OF PALMS CITY COUNCIL
SPECIAL MEETING
March 3, 1997

A special meeting of the Isle of Palms City Council was held on March 3, 1997, at 6:00 p.m., in City Hall Council Chambers. Present were Mayor Bunch, Council Members Abele, Allen, Campbell, Hernandez, Matthews, Shaffer, Sottile, and Taylor, City Administrator Williams, Attorney Nick Sottile, and Secretary Mauldin.

Mayor Bunch called the meeting to order and stated that the purpose of this meeting was to discuss personnel matters in Executive Session, and she asked for a motion.

Mr. Matthews made a motion to go into Executive Session, Mr. Sottile seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Bunch stated that personnel matters were discussed and information was received from the attorney.

There being no further business to come before Council at this time, the meeting was unanimously adjourned at 6:55 p.m.

Respectfully submitted,

Janet G. Mauldin
City Clerk

To be approved on March 25 1997.

3/4/97

ISLE OF PALMS CITY COUNCIL
SPECIAL MEETING
March 6, 1997

A special joint meeting of the Isle of Palms City Council and the Sullivan's Island Town Council was held on March 6, 1997, at 6:00 p.m., in City Hall Council Chambers. Present from the Isle of Palms were Mayor Bunch, Council Members Abele, Allen, Campbell, Hernandez, Matthews, Shaffer, and Sottile, and City Administrator Williams, and Secretary Mauldin. Present from Sullivan's Island were Mayor Stith, Council Members Cantwell, Hazen-Martin, Rutledge and Smith, and Administrator Tucker. Also present was Harry Mills of the SC Department of Transportation.

Mayor Bunch called the meeting to order and stated that the purpose of this meeting was to address concerns of citizens of both islands concerning the replacement of the Breach Inlet Bridge. After introductions, Mayor Bunch pointed out a list of concerns compiled from questions from residents of both islands which would be addressed.

1. Necessity of Bridge Replacement. Mr. Mills explained that the bridge is currently rated 31 out of 100 (anything below 50 is considered poor condition). The substructure of the bridge is in fairly good shape but the concrete beams are cracking and the steel beams are corroding to the point that the bridge will have to be replaced or shut down before too long. Overweight permits have been barred from the bridge already. SCDOT has the money to replace this bridge now and he would not recommend putting it off.

2. Bridge Design. Mayor Bunch said that people have indicated to her that they would like the sides of the bridge to be open and Mr. Mills deferred any questions on the design to the engineers in Columbia who will respond to individual comments directly.

3. Cul-de-Sac of Carolina Boulevard. Mayor Bunch asked if this were possible and Mr. Mills said that if this were done, then Carolina Boulevard would be taken out of the State system as it would no longer provide free flowing traffic.

4. Boat Ramp. Mr. Mills stated that the Department feels the boat ramp a safety hazard. If it is owned by a property owner, then he must be given access to his property. The Department recommends closing the boat ramp because of the safety liabilities.

5. Commercial Establishments - Sidewalks and Curb Cuts. Mayor Bunch expressed their concerns about ingress and egress to their establishments and Mr. Mills again deferred these questions to the design engineers in Columbia.

6. Sullivan's Island - Parking Area. Mayor Stith stated that they did not want the number of parking spaces enlarged and would be happy to keep the same number of spaces as currently are in the parking lot. Mr. Mills said he thought it was the plan to keep the number the same.

7. Sullivan's Island Bike Lanes. Mayor Stith asked if the bike lanes would be marked or striped. Mr. Mills deferred this to the Columbia designers, however, he did say that generally they mark them as they did on the Isle of Palms Connector.

The final plans will be sent to each city when completed. The project is scheduled for bid in August 1997, and construction may begin in October. All of the concerns will be addressed first. Both cities must sign off on the plans before any work is begun.

The Isle of Palms parking lot at Breach Inlet will be reduced from 35-40 cars to 8-10 cars.

The Mayors thanked Mr. Mills and everyone for attending.

There being no further business to come before Council at this time, the meeting was unanimously adjourned at 6:45 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin
City Clerk

To be approved on March 25 1997.

ISLE OF PALMS CITY COUNCIL
SPECIAL MEETING
March 11, 1997

A special meeting of the Isle of Palms City Council was held on March 11, 1997, at 7:10 p.m., in City Hall Council Chambers. Present were Mayor Bunch, Council Members Abele, Allen, Campbell, Hernandez, Matthews, Shaffer, Sottile, and Taylor, City Administrator Williams, and Secretary Mauldin.

Mayor Bunch called the meeting to order and stated that the purpose of this meeting was to receive a report from the Clean Water Council on the results of the recent Septic Tank Survey, plus some other City business.

1. Present from the CPW were Commissioners O'Neal and Ziegler, General Manager Gross, Business Manager Stonesifer, and Operations Manager Jenkins.

David Huff of the Clean Water Council introduced Don Cowie, President of the East Cooper Clean Water Council, who reported on the results of the various questions on the septic tank survey. His presentation was followed by some discussion and questions from Council Members and CPW members. A written report of the results of this survey will be forthcoming to all Council and CPW members as soon as it is prepared and will be attached hereto.

2. Appointment of Bob Abele to Committee. After some discussion, Mr. Taylor made a motion to add Bob Abele to the Personnel Committee, Ms. Hernandez seconded; motion passed unanimously.

Upon further discussion, it was determined that the ordinances would have to be changed to allow for revamping all of the committee membership and Mr. Abele stated that he would wait until next year to be placed on a standing committee . Mayor Bunch indicated he could attend the committee meetings and have input anyway.

Mr. Sottile responded to Mr. Shaffer's letter dated March 7, 1997, to the Mayor and City Council concerning last month's City Council meeting. He stated that, in response to the comments about being personally attacked by Mr. Sottile, (1) it is a council member's prerogative whether or not to attend a meeting, (2) everything should be presented at the Council meeting after going through committee, and (3) he did not mean to attack Mr. Shaffer and apologized if his comments were taken the wrong way.

3. Discussion of Employee Raises. Ms. Hernandez said that this item was supposed to be entitled "Discussion of Appointing a New Grievance Committee". She made a motion to suspend the rules of order and procedure to discuss this item not on the agenda; Mr. Taylor seconded; motion passed unanimously.

Ms. Hernandez stated that our grievance procedure requires City Council to appoint three City employees to the Grievance Committee. Upon the recommendation of the City Administrator and agreement of the Personnel Committee, Ms. Hernandez made a motion to appoint Lisa Cherry, David McPherson, and Cheryl Gregorie to the Grievance Committee; Mr. Taylor seconded. Upon discussion, Mr. Williams stated that he had recommended these employees as members and he explained the procedures to be followed. He stated that a grievance has been filed and a meeting must be scheduled within 10 days of filing. After discussion, motion passed unanimously.

There being no further business to come before Council at this time, the meeting was unanimously adjourned at 8:00 p.m.

Respectfully submitted,

Janet G. Mauldin
City Clerk

To be approved on March 25, 1997.

SUMMARY REPORT - RESPONSE DISTRIBUTION

ISLE OF PALMS SEPTIC SYSTEM USER SURVEY

This report is being provided to septic system users on the Isle of Palms and other interested parties. It is an expanded version of a survey sent to some 1200 septic system users on the Isle of Palms; approximately 300 responses were received through mid February. The responses to the questions have been tabulated and are shown in the *italicized* type interjected into the original survey format. For each question, the total number of people responding, and the percentage choosing each option are shown. If you would like a copy of all the narrative responses, call 849-7982.

USER INFORMATION

1. If you have and use a septic system for waste water removal, please indicate your relationship to the property.

total responses = 293

a) Resident Owner *72%*
b) Non-Resident Owner *21%*
c) Renter/Lessors (long-term) *5%*
d) Vacation Renter *<1%*
e) Commercial/ Institutional *<1%*
f) Other : *none*

If you are not using a septic system, please return the mailing envelope in the enclosed business reply envelope so that we can correct our records. The survey may be discarded.

2. Are you responsible for the costs of septic system maintenance or repairs?

total responses = 293

a) Yes *95%*
b) No *5%*

3. How long have you been involved with this property?

total responses = 293

a) less than 1 yr. *5%*
b) 1 up to 3 yrs. *11%*
c) 3 up to 5 yrs. *8%*
d) 5 up to 10 yrs *18%*
e) more than 10 yrs *58%*

4. How many people normally occupy this residence?

total responses = 293

a) 1 or 2 *50%*
b) 3 *16%*
c) 4 *14%*
d) 5 or more *6%*
e) Varies *13%*

SYSTEM EXPERIENCES

5. Can you locate your septic system?
total responses = 293

a) Yes	86%
b) No	3%
c) Not sure	9%

6. What size is your septic tank (gals.)?
total responses = 293

a) 750 or smaller	6%
b) 1000	19%
c) 1250	5%
d) 1500 or larger	3%
e) not sure	66%

7. Please check any of the following which apply to your system.
total responses = 272

5% a) slowly draining sinks and toilet
5% b) gurgling sounds in the plumbing
3% c) Plumbing backups
2% d) Sewage odors in the house or yard
26% e) Grass growing faster/greener in one area of the yard

8. When was the last time your septic system was inspected? *total responses = 229*

1996-97 =	19%
1994-95 =	20%
1990-93 =	21%
before 1990 =	9%
didn't remember =	30%

9. How much did the inspection cost? *total responses = 81*

Average cost reported was $112; range of costs was between $35 and $300.

10. When was the last time your septic system was pumped? *total responses = 238*

1996-97 =	17%
1994-95 =	22%
1990-93 =	21%
before 1990 =	10%
didn't remember =	29%

11. How much did the pumping cost? *total responses = 129*

Average cost reported was $195; range of costs was between $50 and $800.

12. Have you ever had to rebuild your drainfield? *total responses = 238*

a) Yes ***45%***
b) No ***55%***
c) If yes, how much did it cost? *total responses = 102*

Average cost reported was $874; range of costs was between $35 and $8000.

13. Please indicate the nature & costs associated with any other septic system problems you have had:

(This question generated only 41 responses and many of them were difficult to interpret. Meaningful analysis was not possible.)

POSSIBLE ACTIONS.

There are a number of possible actions, with varying degrees of effectiveness and costs, that could be considered to improve the operations of our septic systems. Listed below are seven possible actions which could be implemented. Please indicate your feelings as to their possible use in our situation by placing a check in the column of your choice for each approach.

total responses = 293
(responders who did not answer the question were counted as ?)

	YES	NO	?
14. Distribute educational materials on septic system use and maintenance to users.	***82%***	***13%***	***5%***
15. Rely on users sense of community responsibility to have their systems pumped out and to maintain their systems so as to not pollute the waterways.	***56%***	***22%***	***22%***
16. Require, by ordinance, pump outs of all septic systems on a scheduled basis; the schedule determined by size of the septic tank and number of people in the household (see chart in attachment)	***19%***	***24%***	***57%***
17. Require an annual inspection (as defined in the attachment) and, if indicated, pump out or repair before issuing an annual "operating permit".	***22%***	***20%***	***58%***
18. Require, by ordinance, permits for significant alterations or repairs to septic systems.	***30%***	***23%***	***47%***
19. Require certification of inspectors, and installers (see attachment)	***57%***	***18%***	***25%***
20. Implement a program that would identify specific, malfunctioning septic systems, rather that relying on water quality sampling for a drainage area with many systems.	***51%***	***29%***	***20%***

COSTS

The attachment has a review of present central sewer systems costs and possible costs of septic system inspection, maintenance and repairs. The costs of the options listed in the prior section will have to be developed. It is assumed that some cost would be associated with whatever program is adopted.

21. Do you have suggestions as to how these costs could be covered?

There were 100 narrative responses which have been classified into categories. The % responses for each are shown below. Sample comments for each category are found in Attachment 1.)

Response Category	***% resp.***
A. Use fees & taxes	***40%***
B. Don't implement program(s)	***16%***
C. No need - sewers are answers	***15%***
D. Let those with problems, pay	***12%***
E. Use existing money	***6%***
F. Other responses	***11%***

22 What monthly fee would you be willing to pay to cover administration costs of whatever program that might be chosen to reduce septic system malfunctions? *total responses = 246*

A monthly fee of: ↓		which would provide a total annual fund of:
a) $0	***47%***	$0
b) $2	***24%***	$34,000
c) $4	***17%***	$68,000
d) $6	***4%***	$102,000
e) $8	***7%***	$136,000

IN SUMMARY

23. How important do you feel it is that we take actions to protect the environment and public health at this time? *total responses = 271*

a) critical	***21%***
b) very important	***42%***
c) somewhat important	***25%***
d) little importance	***7%***
e) forget it	***5%***

24. Do you have any comments or suggestions?

There were 145 narrative responses which have been classified into categories. The % responses for each are shown below. Sample comments for each category are found in Attachment 2.)

Response Category	***% resp.***
A. Septic suggestions	***31%***
B. Pro-Sewer	***28%***
C. Other pollution sources	***9%***
D. No need	***8%***
E. Anti Government	***6%***
F. Costs	***5%***
G. Anti Sewer	***3%***
H. Other responses	***10%***

This completes the summary response distribution report. Conclusions will be presented seperately.

*ATTACH. 1. PROPORTIONATE SAMPLE OF SUGGESTIONS ON COVERING COSTS (question 21) SORTED BY RESPONSE CATEGORIES

A. RESPONSE CATEGORY = FEES AND TAXES

* If this turns out to be a substantial problem, the city should assume the responsibility for inspection and enforcement and tax accordingly. There is no difference in a tax and a fee.

* Property tax and tax on rental.

* Permits and fees charged of inspectors and installers. Fines levied against malfunctioning systems.

* Failing septic system owners should receive an incentive to convert over to city sewage system and an initial discount for monthly maintenance. This would allow elderly and long-time residents an opportunity to upgrade without huge initial capital outlay.

* I feel that the sewer commission should realize that septic systems will exist on the island for a long time to come. The Commission should assume the responsibility of regulating the periodic pump out and maintenance of all existing systems by a monthly fee. This could be based on water usage of a set amount.

* I would be willing to pay a REASONABLE fee for an annual inspection. We were dissatisfied with the services provided by local businesses in pumping out tank & inspecting it. Businesses should pay an annual fee to be certified.

* Tax on water consumption only fair way to fund an education program for owners of septic systems - proper maintenance must be sold through economics and civic responsibility.

* Tax - there are many absentee owners on IOP, I am one. We have year round tenants in our lower apt. and rent to vacationers 5 mos. during the year. My wife and I come down as well as our married children. To adequately preserve the system and to maintain it and to accomplish "clean waters", a professional should handle it. I beleive the Water/Sewer Dept of the IOP city government should authorize systems which cover certification of contractors and monitoring of individual systems. Since the island is going to be fully developed in a few more years, this would be the appropriate remedy to insure septic tank performance and insure that ground, waterway, and other waters not be polluted.

* Small monthly fee as listed in item. I prefer to pay a fee for inspection, and assume full responsibilities for cost of repairs.

* When the annual inspection takes place, the owner would pay a fee for the yearly sticker to display on his home. The fee would cover educational materials...

* Annual fee for home owners with septic systems, base on household size.

* Homeowners should pay maintenance and repairs. Tax burden should be adequate to pay for administrative and inspection costs - require sign - off by certified inspector when system is pumped - not frequent checks by island paid inspectors.

* Permits could be required, as in house and other major construction. A tax or fee in the amount of 5% or less could be assessed to carry out the above. Also the reason for the failure or change could be evaluated prior to work being performed.

B. RESPONSE CATEGORY = NO NEED & NO GOVERNMENT

* Do not want required inspections.

* This is ridiculous. If people move to the island and don't know what to do about septic systems then it's THEIR responsibility to find out and do the right thing.

* Keep government regulations to the minimum, thereby controlling costs. Homeowners should be considered responsible and intelligent enough to make educated decisions concerning their property and their shared community.

* Don't implement this costly bureaucracy....In general, if you ask people to cooperate in a nice way, you will get a greater response at miminal cost to the city and the resident. I think that the people who live out here, love it, and would come together to keep the island the way it is.

* I don't know but don't pass them on to me - it's expensive enough to live here and I'm broke!!!

* We don't need more government programs. No new programs, no additional costs.

*Property owners should maintain their own system, we do not need anyone to do it for us, especially no gov. regulations.(

(over)

C. RESPONSE CATEGORY = SEWERS ARE THE ANSWER

* The problem is that the older systems probably are not very efficient so owners would immediately be subject to (possibly) huge repair bills. It would be so much more efficient to complete the sewer system. What you are considering will entail constant battles with home owners, lawyers, litigation, etc, etc,. Do everybody a favor; complete the sewers.

* The real issue is why we are still on septic tanks! There was an ordinance, I believe, that the entire island was to be converted to a sewer system, section by section, many years ago.

* Do not cover costs of septic tanks at all—eliminate them. Focus on amortization costs to install hookups to central sewer system that already exists.

* Put entire island on sewer system. Then no program would be necessary.

* If the entire island goes to central sewer there will be no cost generated for this program.

* I would strongly support a central sewer system & permitted community treatment system.

* I did not get cost of central sewer systems. I would like to know what is available on a sewer line to get off septic tanks.

D. RESPONSE CATEGORY = OWNERS PAY

* The homeowner needs to be personally responsible for this own septic system. The cost penalty of neglect should be sufficient motivation to maintain it properly. We need NO MORE government or quasi-regulation and monitoring on this or any other subject.

* If an individual property does not have a problem, they shouldn't have to pay for others.

* All owners of malfunctioning systems should pay to rectify any problems.

* Let each homeowner or property owner pay any necessary costs to pump out or repair his septic system.

* The cost should be born by owner and some system should be implemented but I fear as soon as you do this, the cost of these services would skyrocket because they would be mandatory.

E. RESPONSE CATEGORY = USE EXISTING MONIES

* Quit buying new fire trucks. Quit buying new police cars and weapons. Quit sending police to the Police Olympics. Create an Island Accomodations tax and get the tourists to pay some of the tax burden.

* Use some of your existing city employees. I am not in favor of some elaborate study or creating a whole new department, causing higher taxes or septic tank fees.

* The sanitation department on Isle of Palms had a $100,000.00 savings in 1996—use these $.

F. RESPONSE CATEGORY = OTHER RESPONSES

* A lottery

* No, we don't need all these things. The island is overpopulated and greedy developers didn't pay attention to the cost to the environment.

* Some resistance to sewer costs comes from no septic maintenance fees being spent.

ATTACH. 2

PROPORTIONATE SAMPLE OF SUMMARY COMMENTS (question 24) SORTED BY RESPONSE CATEGORIES

(note: responders ratings on "importance" - querstion 21- are in parentheses following comment)

A. RESPONSE CATEGORY = SUGGESTIONS ON SEPTIC OPERATIONS OR MANAGEMENT

* It would be nice to not involve government regulation and to be able to voluntarily "police" ourselves. However, I don't believe this is possible. Therefore, the system of funding the effort through permits, fees and fines is a good method to pay for the programs. Much like user fees! (CRITICAL)

* I would like to see some action taken to have composting toilets and gray water filter systems approved for installation. These systems have NO discharges. Compost can be spread on gardens - filtered gray water can be distributed in plant beds! (CRITICAL)

* As we all know, the area of IOP known as Forest Trail and other contiguous low-lying areas are the major culprits in the on-going problem. Possible survey of that area in particular would solve some of the alleged mystery concerning fecal coliform bacteria. Surely DHEC is empowered to enforce compliance without flow problems. Additional problems are caused by live-aboards in the marina and anchorage areas on the waterway side of IOP. (CRITICAL)

* Publish (list of) certified specialists re. inspection, etc. (CRITICAL)

* The public must be made aware that any program is not just another layer of bureaucracy and will not be an intrusion into their lives. There is no free lunch and existing systems MUST be maintained properly if they are to remain on the Island. The other choice of public sewer is unthinkable at this time. (VERY IMPORTANT)

* 1) Identify problem areas on island & offer low cost evaluation of corrections needed. 2) Force owners of rental properties to repair deficiencies. I live on the ??00 block on Hartnett & the landlady refused to pump out tanks when toilets and drains would no longer function. 3) Get everyone in problem areas on sewer system.(VERY IMPORTANT)

* I think a mandatory inspection by a certified inspector every five years would suffice. (VERY IMPORTANT)

* I think you could have water company employees check once or twice a year to see if anyone's tanks are leaking sewage odors and ask home owners if they are experiencing any problems. They could do this when they are reading meters. You can pretty much tell if someone is having problems by visually checking where tanks are located, smelling and talking with home owner or existing resident. (SOMEWHAT IMPORTANT)

* No one likes increased regulation. However, if you are telling me there is NO regulation whatsoever, well we could use some I am sure, especially annual inspections and certification of inspectors & installers. (SOMEWHAT IMPORTANT)

* Another option would be to require a certification of the septic system before sale or deed transfer. This would educate new owners not familiar with septic systems and insure they start with a functioning (SOMEWHAT IMPORTANT) system.

B. RESPONSE CATEGORY = COMMENTS FROM RESIDENTS WANTING/EXPECTING SEWER SYSTEM

* I feel all IOP homes should be on sewage, not septic and that we should purchase capacity from Mt. Pleasant. I think it's silly, not to mention costly, to maintain the duplicity with public service with the island so close to the Mt. Pleasant facilities. Costs of above by all. Survey results to be borne by all septic users. I, as a present sewage customer, would be willing to pay a one-time assessment to kick off inspections and pump-outs, etc. (CRITICAL)

* I do not agree with septic tanks on IOP/Sullivans Island AT ALL! Especially for a highly populated area on public waterway/beach area. With respect to property prices (high), ongoing maintenance future costs of septic systems, the island's future, and high risk to people in the area and tourists, I feel that septic tanks are a totally unacceptable solution. It is irresponsible for IOP CWC to pursue otherwise!? The cost of central sewer hookup can easily be spread over 15-30 year period to landowner with bonds, etc. on mortgage. (CRITICAL)

* A city sewage system. Isle of Palms needs to advance to the 1990s. We need a system. (CRITICAL)

* Isn't IOP moving towards sewer piping which will make septic systems obsolete? (CRITICAL)

* Our house is used, at present, no more than one month per year. Honestly, I have paid little attention to the septic tank thinking that sewer service would come to our part of the island shortly, and that we would be forced to hook on. (CRITICAL)

* I would like a date for sewer connections on IOP before spending for septic inspections or repairs. (VERY IMPORTANT)

(over)

* The only sensible solution to this problem is to have the city take responsibility for installing and maintaining a proper sewer system that meets federal regulations for the remainder of the island not presently provided such service. A bond issue. Tap in fees, and monthly charges on water bills for operation costs would eliminate the problems of septic tanks. It seems incredible to me that IOP city has purchased the Wild Dunes system and the front beach system from Breach Isle to 10th and 14th streets and made no provision for the rest of the island. (VERY IMPORTANT)

* I think you are on the wrong track. The answer to all of these problems is to install a municipal sewer system. (VERY IMPORTANT)

* Get rid of all tanks and put the entire island on a sewer system like it should be. Do not spend any more money on a "dead beat horse." Get rid of it. No more government. (SOMEWHAT IMPORTANT)'

* Yes, put in a public sewer system. I am willing to pay my part. (FORGET IT)

C. RESPONSE CATEGORY = COMMENTS WHICH BLAME OTHER POLLUTANT SOURCES

* Another possible contributor - dog waste....there is a high concentration of dogs on IOP.. I have never seen a population such as ours that allows the pets to deficate wherever the pet pleases. And on top of this, very few individuals clean up after their pets. (not rated)

* I beleive that homes on Goat Island and boats and other homes close to the waterway without sewer service may be responsible for a great part of the problem. The golf courses could also pollute. The homes in the middle of the Island, if properly functioing would pollute very little or any. (VERY IMPORTANT)

* I feel that a big part of the problem is poor water drainage on the OP. The county or state should do a better job with this problem. With heavy rains & little or no drainage, septic tanks fill up and overflow causing most of the problems that you mention. I don't feel residence owners should be responsible for inspection procedures....(SOMEWHAT IMPORTANT)

D. RESPONSE CATEGORY = COMMENTS WHICH INDICATE THERE IS NO NEED FOR CHANGES.

* If not broken, don't fix. (VERY IMPORTANT)

* Rely on users sense of responsibility to maintain their systems. (LITTLE IMPORTANCE)

* Sell the damn water system at Wild Dunes back to the damn Yankees and cut our water bills back. Y'all have raised water from (?) $35 every 3 months to $40 or more every month!! Do you idiots think I want city sewer also so you can double the water bill again?? Not no, but Hell No. Stay out of my house and my wallet. (FORGET IT)

E. RESPONSE CATEGORY = COMMENTS REJECTING GOVERNMENT INVOLVEMENT.

* This should be done by citizens so as to not increase government involvement or increase taxes. (VERY IMPORTANT)

* We dont need any gov't involvement. The city will appoint some board of busybody retired people and island newcomers to come sticking their noses into my septic tank (pun intended). Thats the last thing we need.....(SOMEWHAT IMPORTANT)

F. RESPONSE CATEGORY = COMMENTS CONCERNED WITH COSTS

* I am a widow - live on a fixed income and I don't need added cost. (not rated)

* No extra "ordinances" and NO extra costs!!!(VERY IMPORTANT)

G. RESPONSE CATEGORY = COMMENTS AGAINST CENTRAL SEWER SYSTEM

* Frankly, I'm uneducated on the subject, however, at first pass my gut reaction to this is this is the first step in forcing a sewer system on the septic system owners. (LITTLE IMPORTANCE)

H. RESPONSE CATEGORY = OTHER COMMENTS

* YES - find something to do with your time and stay the HELL out of my business. Go back up North where you'll came from. Where did you get money to do things like this??...mind your own business and stay the hell out of my yard. We have more than enough government in our life now. Move back up north. I HAVE BEEN here 31 YRS. (FORGET IT)

CLEAN WATERS

... through community actions

March 18, 1997

To: IOP Septic System Users
From: IOP Clean Waters Committee

SEPTIC USERS SURVEY RESULTS SUMMARY / DISCUSSION MEETING

Enclosed you will find a copy of the *Summary Report - Response Distribution* (includes % distribution of responses to multiple choice questions and samples of narrative responses to open-ended questions). Conclusions reached from the survey and suggested action plans are outlined below.

CONCLUSIONS AND SUGGESTED ACTIONS

A. Septic System Practices - The comments indicate a strong need for better understanding of septic systems functioning and cost savings from ongoing system maintenance.
- Actions: CWC will define and distribute material on best septic practices particularly relevant to IOP conditions and/or sponsor a septic users workshop.

B. Sewer Expansion Plans- Expectation of sewer system expansion in the near future lessens users concern with septic problems and limits consideration of corrective actions.
- Actions: The Water & Sewer Commission and City Council (which exercises bonding authority) must collectively develop and publicize future sewer expansion plans. (On March 11th, when presented with our suggestions, the City Council did not have any immediate comment on this suggestion, while the W&S Comm. indicated they have no sewer expansion plans.)

C. Other Fecal Sources - Data on septic system failures will be suspect without some measure of contaminants from animal/bird waste and sewer collection system malfunctioning.
- Actions: 1) The CWC will work with researchers at the National Marine Fisheries Service in testing new techniques to measure animal/bird/human levels in samples.
2) The CWC requests that the W&S Comm. work with them in developing a demonstration project in the use of fast-trace dye techniques to identify malfunctioning sewer lines.

D. Confidence In Contractors - Septic system users generally have little knowledge of system services contractors and some have had bad experiences with them.
- Actions: The CWC will provide active support to City Council in a review of contractor permitting programs and ordinances used in other municipal or governmental entities.

E. Specific Malfunctioning Septic Systems - The problem would be simplified if it were possible to identify individual systems and have owners fix them.
- Actions: The CWC will work with the W&S Comm. in developing a demonstration project using fast trace-dye techniques and tidal control procedures in selected drainage sub-basins.

PUBLIC DISCUSSION OF RESULTS, CONCLUSIONS AND PLANS

These plans will be discussed and expert advice on system operations will be available at the next meeting of the Clean Water Council. All interested parties are invited to the meeting which will be held on **Wednesday, April 2nd at 7:00 P.M. at the IOP City Council chambers.** If you have questions please contact an IOP committee member (David Huff, Bob Bodman, Debra Hernandez, Leola Hanbury, Heyward Robinson, Orlando Sanchez, Jay Wise, or Brandon Works) or call 849-7982.

East Cooper Clean Water Council
P.O. Box 2020
Mt. Pleasant, SC 29465

(803) 849-7982
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ISLE OF PALMS CITY COUNCIL
and ISLE OF PALMS PLANNING COMMISSION
SPECIAL MEETING
March 20, 1997

A special joint meeting of the Isle of Palms City Council and the Isle of Palms Planning Commission was held on March 20, 1997, at 6:00 p.m., in City Hall Council Chambers. Present from City Council were Mayor Bunch, Council Members Abele, Allen, Hernandez, Sottile, and City Administrator Williams, and Secretary Mauldin. Present from the Planinng Commission were Planning Consultant Lee Batchelder, Chairman Miller, Members Bradshaw, Morrow, Ockerman and Poletti.

Mayor Bunch called the meeting to order at 6:15 p.m. and stated that the purpose of this meeting was to continue review of the proposed Comprehensive Plan prepared by the Planning Commission. After roll call, the Mayor and turned the meeting over to Lee Batchelder to explain the process.

Mr. Batchelder stated that this meeting was called to afford Council members the opportunity to ask questions and raise concerns after having had the chance to look over the plan and give the Planning Commission members a chance to explain. He recommended that we go through the plan section by section from front to back.

Section 1. Introduction - no comments.

Section 2 - Location and History - no changes.

Section 3 - Population - Mayor Bunch asked is there was any way to address the correct population as the 1980 count was low because so many people had not returned to the island after Hurricane Hugo. The present population is estimated to be 5,000-5,500. The city is not getting funding as we should because the last census only showed a population of 3,680. Mr. Williams reported that he had been quoted a price of approximately $75,000 to do a new census and unless that Census Bureau formally adopted the new figures, it would have no bearing on distribution of funds. Mr. Abele felt that we probably would not recover the $75,000 cost in funds to be received.

Mayor Bunch discussed Strategy 1.1 [page 7] stating that she finally got EMS stationed on the island from Easter to Labor Day and they spent the night at one of our fire stations. However, when the satellite office was opened on the other side of the Connector, the County would not approve having an EMS Team on the island. She offered to approach the County again to station a team on the island but also stated that our EMT's are capable of handling prompt emergency care.

Mr. Sottile asked about Strategy 2.1 concerning commercial development. Mr. Batchelder stated that this meant that there is still some undeveloped commercial land which will be

developed sometime in the future and should follow existing zoning regulations to keep the residential character of the island and we should not encourage any more commercial development on the island.

Mr. Batchelder also said that the City will have to consider in the future the fact that the age of the population of the island is increasing and the percentage of residents over 60 is increasing dramatically over the rest of the County. Mr. Sottile pointed out that property values are rising so much that young people cannot afford to live over here any more and the average age may increase even more.

Section 4 - Economic - As to strategy 2.2, page 9, Mr. Williams said that the interpretation of the law is more of a problem than the law itself and Charleston County Auditor's Office was allowing people to apply for 4% assessment on a transient occupancy of the house. He said there were a few properties on the island claiming the lower rate but the impact is not as high as we had originally thought. Charleston County has tightened its interpretation of this law.

Ms. Hernandez suggested a strategy to improve the entrance to the island and the appearance of our commercial area. Mayor Bunch said that she was in the process of asking the Accommodations Tax committee to approve spending some $4,000 for the Garden Club to keep the entrance beautiful. Planning Commission members agreed there should be something about beautification of the entrance in the Plan.

Mayor Bunch also discussed past plans to put electrical wires under ground and suggested this be brought up again. Lee Batchelder still has plans on this from several years ago and this will be studied further and also mentioned in the Plan.

Section 5 - Natural Resources - Ms. Hernandez pointed out some corrections on pages 11-12 which she passed along to Mr. Batchelder.

There was much discussion on the adoption of the Beach Management Plan by City Council and the fact that OCRM did not approve it because of parking criteria on Palm Boulevard. Ms. Hernandez said that the City needs to follow up and resubmit the plan to OCRM as there is a good chance it will be approved now.

Mayor Bunch suggested adding some remarks about septic tanks. She said there are about five lots on the island that will not perk and cannot have sewer. There are also some lots with septic tanks that back up and do not work during heavy rains and storms.

Strategy 3.3 - There was some discussion as to whether or not it was invading individual privacy to require mandatory septic tank inspections. Mr. Sottile did not think doing this by ordinance was appropriate and felt it should be regulated otherwise. The Mayor agreed that when septic tanks are repaired, there should be more supervision to insure that it is done properly. Ms. Hernandez suggested that the Planning Commission be provided with the

results of the recent septic tank survey done by the Clean Water Council. It seemed to be the consensus that an ordinance would not be appropriate.

Strategy 3.5 - Mayor Bunch discussed the issue of live-aboards with no boat pump-out facilities and stated that this should not be allowed.

Strategy 4.3 - Eliminate everything after the first sentence. Council is still working on the role of the Beach Board.

Strategy 4.2 - There was discussion about the Beach Management Plan which is currently being processed. As soon as decisions are made on the role of the Beach Board and parking issues on Palm Boulevard from 33rd to 57th Avenues, the Plan will be resubmitted to OCRM. If the City does not allow parking along this area, then we would not be eligible for beach renourishment funds for that area; and Wild Dunes is not eligible anyway unless they open up for public parking.

Mr. Bradshaw pointed out that they recommended the Beach Management Plan include an emergency erosion plan to address beach erosion problems, such as an agreed set of procedures of what could be done if erosion did occur. There was a lot of confusion over the past erosion episode as to what could be done.

Section 6 - Cultural Resources - Mayor Bunch stated that there is a committee made up of persons from both island who are studying the proposed Breach Inlet Bridge and what memorials will be on it. As to the library, she indicated that we have tried before to get a library on the island but they wouldn't put one here because of the Sullivan's Island library. Mr. Batchelder said they had discussed the probability of having a volunteer book cooperative.

It was decided to adjourn the meeting at this point and to set up a second meeting to begin discussion on page 16.

Mr. Bradshaw asked that some sort of priority list be created after the plan is approved to determine which things should be done first.

There being no further business to come before Council at this time, the meeting was unanimously adjourned at 7:15 p.m.

Respectfully submitted,

Janet G. Mauldin
City Clerk

To be approved on April 22, 1997.

3/25/97

PUBLIC HEARING
March 25, 1997

A public hearing was held on the Amended Budget for FY 1997-1998 at 6:30 p.m. in City Hall Council Chambers. Present were Council Members Abele, Campbell and Matthews. Mr. Williams opened the hearing and stated that since there were no citizens to speak before Council, the hearing was closed.

REGULAR CITY COUNCIL MEETING
March 25, 1997

The regular meeting of the Isle of Palms City Council was held on March 25, 1997, at 7:00 p.m., in City Hall Council Chambers. Present were Mayor Bunch, Council Members Abele, Campbell, Matthews, Shaffer, Sottile and Taylor. Also present were City Attorney Nick Sottile, Administrator Williams, and Clerk/Secretary Mauldin. Council Member Allen was out of town and Council Member Hernandez was ill.

A. INTRODUCTION OF MEETING

Mayor Bunch called the meeting to order and Council Member David Matthews gave the invocation followed by the pledge of allegiance and roll call.

B. READING OF THE JOURNAL OF PREVIOUS MEETINGS

1. February 25, 1997 - Regular City Council Meeting

Mr. Abele asked that, on page 3, the total votes received should read 236 instead of 176. Mr. Sottile asked that, on page 4, his comments be included as to discussion of the Central Parking System proposal that he opposed. [Sec. Note: I was unable to listen to the tape of that meeting because it was recorded on a new product that we were testing and our current equipment would not play it properly. Mr. Sottile's comments will be typed into the record in discussion later in these minutes.]

Mr. Sottile made a motion to approve the minutes as corrected; Mr. Campbell seconded; motion passed unanimously.

2. March 3, 1997 - Special City Council Meeting
3. March 3, 1997 - Special City Council Meeting with Planning Commission
4. March 6, 1997 - Joint Meeting with Sullivan's Island Town Council
5. March 11, 1997 - Special City Council Meeting

Mr. Sottile made a motion to approve the four sets of minutes as presented; Mr. Campbell seconded; motion passed unanimously.

C. CITIZENS' COMMENTS - Rosalie Bradham had signed up to talk about the Connector Run, but she was not present.

D. REPORTS FROM STANDING COMMITTEES

1. Public Safety - Chairman Campbell reported on their meeting of March 11, 1997. (Exhibit A) (The monthly reports from the Police and Fire Departments are attached as part of Exhibit A.)

Mayor Bunch reported that she received a letter from Sheriff Cannon asking for support in urging the County not to close the juvenile detention center in Charleston. If they do so, it would mean that our officers would have to transport juveniles to Columbia. The Mayor will answer the letter asking County Council to reconsider and fund this center to remain in this area.

2. Ways & Means - Chairman Taylor, apologized for being late and reported on their meeting of February 11, 1997 (Exhibit B).

a. Mr. Taylor made a motion that we purchase a new ATV for the Police Department not in excess of $7,000; Mr. Campbell seconded; motion passed unanimously.

b. Mr. Taylor made a motion to approve the expenditure of $600 to send the Mayor to Washington, D.C., on the Chamber of Commerce trip; Mr. Campbell seconded; motion passed unanimously.

c. Mr. Matthews made a motion to prepare the specifications and go out for bids for contracting the parking lots with bids received by the April 16th Ways & Means Committee meeting; Mr. Taylor seconded. Upon discussion, Mayor Bunch recommended that we have someone operate the parking lots until the bidder is chosen as the greatest amount of money is generated the first four weeks of the "season" when people are anxious to come to the beach.

Mr. Sottile was concerned the we were making another rush judgement and he again reiterated that he was not in favor of privatizing any of the City operations. He suggested that there were enough people on the island who would be glad to run the lots, and he felt that we were taking jobs away from the kids on the island who want summer jobs. With parking at a premium on the front beach, anyone could collect the money and park cars, and he felt that we did not need big company managers running things on this island.

After discussion, roll call vote was taken: Abele - Yes; Campbell - Yes; Matthews - Yes; Shaffer - Yes; Sottile - No; Taylor - Yes; Bunch - No. Motion passed 5-2.

d. Mr. Campbell made a motion that the City Administrator contact those people on the island who run parking lots to see if they would be interested in running our lots on an interim basis and that they have proper insurance; Mr. Abele seconded; motion passed unanimously. Council agreed that the City Administrator would have the option to choose whomever makes the best proposal for this interim period.

e. Mayor Bunch asked that Mr. Taylor put on the next Ways & Means agenda a request from the Garden Club asking for money from the Accommodations Tax Fund for landscaping the Connector area.

3. Public Works - Chairman Matthews reported on their meeting of March 13, 1997. (Exhibit C)

a. Mr. Matthews expressed his appreciation of Sarge Parrish who is retiring as of May 1st and he thanked him for his 28+ years of dedicated service to the City and he wished him will and Godspeed. The City Administrator is receiving applications for his replacement.

b. Mr. Matthews, stating that he speaks from the heart and tries to avoid controversy, but stated that he took exception to the Mayor's article published in the Moultrie News concerning the recent personnel situation in the Public Works Department. He felt that some of the things said would have been better discussed in Executive Session than in the public.

Mayor Bunch defended her position stating that she didn't say anything that was not a matter of general knowledge. She had spoken with Mrs. Parrish and her sister before she wrote the article and even let them approve the article before she sent it to the paper. She was very upset about the City forcing Mr. Parrish to retire early because of his employees wrongdoings and said it was not handled properly. She will discuss this further in Executive Session.

c. Mr. Sottile spoke about the roll-out trash carts being placed at the beach accesses instead of the painted barrels. He thought the cans painted yellow with palm trees were a part of the character of the island the the roll-out carts looked unsightly. He recommended that we look into some equipment that could lift the cans into the trucks so that we could continue to use them. Mr. Matthews said the the Administrator is looking into this; they have also discussed the possibility of the Garden Club painting palm trees on the roll-out carts.

d. Mr. Sottile reported that he met with PRC concerning the boat ramp at Breach Inlet and PRC seem very interested in helping the City. The legal documents and drawings from SCDOT about the bridge replacement have been forwarded to PRC for their review and their engineers have already come over and looked at it.

Mr. Sottile made a motion to ask the Administrator to contact PRC and set up a joint meeting to discuss the boat ramp; Mr. Matthews seconded; motion passed unanimously.

Mr. Campbell expressed for the record his full support of Mr. Matthew's position on the Mayor's article.

Mr. Campbell said that we should explore every possibility to maintain the boat ramp as the City's and was not in favor of turning it over to PRC.

Mr. Abele recommended that, before the City undertakes any action to fix the boat ramp, we see what the County has to offer and under what conditions. If we don't like what they have, then we should see what the City can do itself. He expressed concern, since the City Attorney has confirmed that the City owns the property, that we have great liability and should be very careful in deciding whether to keep the ramp open, fix it up and protect the City, or look somewhere else to put a boat ramp.

Mayor Bunch pointed out that the City would have to have millions of dollars worth of insurance to protect against accidents, etc. Mr. Williams will set up the joint meeting with PRC.

4. Recreation - Chairman Shaffer reported on their meeting of March 10, 1997. (Exhibit D)

a. Mr. Shaffer made a motion to award the bid for floor replacement of the bathroom and game area to McGrew's Carpet, the low bidder at $1,894.72; Mr. Matthews seconded. After discussion, motion passed unanimously.

b. Mr. Sottile asked about the possibility of having Travis Jervey involved in some community activities and Mr. Shaffer said the Department is still working on coordinating something for the summer.

E. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Zoning Board of Adjustment - See minutes of their meeting of March 11, 1997, attached as Exhibit E.

2. Planning Commission - In the absence of Planning Consultant Lee Batchelder, Mr. Williams reported on their meeting of March 12, 1997. (Exhibit F) The Commission has asked that City Council set up a meeting to continue discussion of the Comprehensive Plan after May 3rd.

3. Beach Patrol & Control Board - There was no meeting in March. Mr. Matthews said there were some things he would like to discuss in Executive Session.

4. Election Commission - see report attached as Exhibit G.

F. REPORTS FROM SPECIAL OR JOINT COMMITTEES

1. Personnel Committee - In the absence of Chairman Hernandez, Mr. Shaffer reported on their meeting of March 10, 1997. (Exhibit H)

a. Mr. Shaffer made a motion to appoint Lisa Cherry, David McPherson, and Cheryl Gregorie as members of the Grievance Committee; Mr. Taylor seconded; motion passed unanimously.

b. Mr. Shaffer announced the winners of the Safety Sweepstakes Drawing: General Government/Building/Recreation - Deborah Suggs; Public Works - John Jackson; Police - Mike McCurdy; and Fire Department - Cheryl Gregorie. Each winner will receive $50.

G. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

H. BILLS ALREADY IN POSSESSION OF COUNCIL

1. Third Reading - Ordinance 1996-13 - An Ordinance Amending Sections 5-4-27 and 5-4-112 To Allow Charter Boat Operations and Establish the Requirements for Same.

Mr. Abele stated that this ordinance had been referred back and forth between Council and the Planning Commission and they [Planning] have asked to look at it again. Mr. Abele made a motion that the ordinance be referred back to Planning, that they be directed to look at it and provide recommendations to City Council not later than next City Council meeting; Mr. Taylor seconded; motion passed unanimously.

2. Second Reading - Ordinance 1997-2 - An Ordinance to Repeal the Provisions of the Isle of Palms City Code Providing for the Appointment and Duties of a Clerk-Treasurer and, in Substitution, Providing for the Appointment and Duties of a City Clerk and the Abolishment of the Finance Department. (Exhibit I)

Mr. Williams read the ordinance in full. Mr. Taylor made a motion to approve second reading of Ordinance 1997-2; Mr. Shaffer seconded; motion passed unanimously.

3, Second Reading - ordinance 1997-4 - An Ordinance to Amend the Fiscal Year 1996-1997 Operating Budget of the City of Isle of Palms, South Carolina. (Exhibit J)

Mr. Abele made a motion to attach the ordinance to the minutes in lieu of reading it in full; Mr. Matthews seconded; motion passed unanimously.

Mr. Sottile expressed concern that this amendment extends the budget over lat year's budget by over a million dollars and he feels that we cannot continue to spend money at this level without a tax increase. We need to take this into consideration with the upcoming budget.

Mayor Bunch agreed but stated that we must spend money when needed. She recommends that we strive to budget what we really need to do at budget time so that we won't have to amend the budget. She is not for wasting money but she is for spending money that we really need, such as updating the parking lot with signs for handicapped parking, small cars, etc.

Mr. Taylor thanked the Administrator and Council for all their work in finding ways to buy things that are much needed without raising taxes. He felt we could spend the next 90 days ironing out and nailing out a budget for next year.

After discussion, Mr. Abele made a motion to approve second reading of Ordinance 1997-4; Mr. Taylor seconded; motion passed unanimously.

I. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

1. First Reading - Ordinance 1997-5 - An Ordinance Amending Certain Provisions of Title 5, Chapter 1, Building Regulations and Code Enforcement, of the City of Isle of Palms Code of Ordinance. (Exhibit K)

Mr. Abele made a motion to approve first reading, title only, of Ordinance 1997-5; Mr. Matthews seconded; motion passed unanimously.

2. First Reading - Ordinance 1997-6 - An Ordinance Amending Section 1-4-1(a)(6), Departmental Organization, to Clarify the Duties of the Building Department. (Exhibit L)

Ms. Campbell made a motion to approve first reading, by title only, of Ordinance 1997-6; Mr. Taylor seconded; motion passed unanimously.

J. MISCELLANEOUS BUSINESS

1. Mr. Williams reported that he had rebid the landscape project and received three bids out of 34 mailed out. The lowest bidder was the company who is currently doing the job, but he had rebid the project because he was not satisfied with the job they did. After discussion, Mr. Abele made a motion to approve the second lowest bidder, Lawn-O-Green, at a bid of $10,425, and also to get the cost of sodding around City Hall for presentation at the next Ways & Means Committee meeting; Mr. Taylor seconded; after further discussion, motion passed unanimously.

2. Mr. Williams reported that we received no response from bid requests for the Council Chambers platform. It was determined that the bids were sent to the wrong type of businesses and it was suggested that it be advertised in the newspaper.

3. Mr. Williams reported that he had checked into the use of 1% volunteer money to pay for fire inspections and found that this is not allowed.

4. Mr. Williams, referred to his memo of March 20, 1997 (Exhibit M) concerning the vacancy in the Building Department. Upon discussion, Mr. Williams suggested we develop a job description for Zoning Administrator/Code Enforcement and set a salary range, keep Lee Batchelder as the Planning Consultant at least through the Comprehensive Plan approval process. He feels that we can do this within the budgeted salary ranges and both Mr. Williams and Mr. Haselden feel that this position would be most beneficial to the Building Official and the City.

Mr. Abele made a motion to authorize the City Administrator to develop the job description and establish a salary range for presentation to the Personnel Committee; Mr. Taylor seconded; motion passed unanimously.

5. Mr. Abele commented that he had the pleasure of watching a rescue operation of a sail boat by our Fire Department off the beach at Wild Dunes. It was a small sailboat in very windy seas and both individuals were retrieved very successfully and safely. He commended the Department for their professionalism and efficiency.

6. Mr. Abele congratulated the City Council and Planning Commission for our cellular tower ordinance. He said none of the counties in this area or other major municipalities have a tower ordinance.

7. Mr. Abele began discussion of the dock permit request by The Beach Company and the current appeal being filed by several individuals. Mr. Abele made a motion that the City ask our attorney in this matter [Cotton Harness] to cease any further action in appeal of this dock permit and that we monitor the current appeals in order to save the City legal fees; Mr. Sottile seconded; motion passed unanimously.

8. Discussion on Reintroduction of Ordinance 1996-17 Reference Transfer of Emergency Powers From the Mayor. (Exhibit N, along with memo from Bob Abele dated march 23, 1997)

Mayor Bunch said that she was offended by the first version of this ordinance. During the hurricane warnings last summer she called the County, the State, the Governor's Office (who assigned a liaison officer to her), she called a special meeting of Council to report to them what the Governor wanted the City to do. Saying that the Mayor didn't handle things properly during the last season was wrong and she objected strongly to this. She also has

signed petitions from residents stating that the emergency powers should remain with the Mayor.

Mayor Bunch then sent a copy of the recent ordinance to the Attorney General asking his opinion and she is waiting for a response from him.

Mr. Campbell stated, for the record, that he was the one who asked to table the previous ordinance. He believes as a strong Council form of government he offered the redraft of this ordinance to begin discussions, and he believes that City Council has an obligation to, in times of crisis, not return to a form or government which our citizens have voted out which is what we would do if we put the Mayor in this position. He suggested we appoint another individual, be it the City Administrator or a member of City Council.

Mr. Sottile said that this form of government isn't working and hasn't worked with this or the previous council, and the council who brought this change of government into affect never had the opportunity to get it to work. He said we need to continue to let the Mayor, whoever it may be, continue to be the figurehead of this council and the City, and if council doesn't agree with what she is doing, they can then vote to change it. An elected official needs to be in charge of the City and the safety of its people during an emergency situation. He also said that if this council keeps stirring things like this up, the people will tire of it and rise up to change things again in the very near future.

Mr. Abele [referring to his memo dated March 23, 1997, attache hereto] said that the issue is not the form of government but who should exercise emergency powers. He feels that it would be a mistake to delegate emergency powers to anyone other than an elected official and if we did it would be a total abrogation to our responsibility as an elected official.

Mr. Abele made a motion to further table the proposed ordinance; Mr. Sottile seconded; roll call vote was taken: Abele - Yes; Campbell - No; Matthews - No; Shaffer - Yes; Sottile - Yes; Taylor - No; Bunch - Yes. Motion passed 4-3.

Mayor Bunch stated that a lot of this, including the change of government, came because no other Mayor had to do what she did after Hurricane Hugo. This was the worst hurricane and people resented the fact that she kept them from returning to the island right away. However, the people have come to realize that with all the other strong hurricane that have occurred, male mayors did the same things that she did during Hugo in keeping the people off the island until it was safe to return. She also feels she is respected by the people as proven by the fact that she has been re-elected since then.

K. EXECUTIVE SESSION

Mr. Sottile made a motion to go into Executive Session; Ms. Taylor seconded; motion passed unanimously.

Coming out of Executive Session, the Mayor stated that no action was taken in Executive Session, legal advice was given and personnel matters were discussed.

Mr. Matthews made a motion that an ordinance be prepared to repeal Section 5-3-11 through 5-3-25, dealing with the local authority of the Beach Patrol and Control Board, but that they appointees to that body continue to perform in an ad hoc advisory role to City Council; also, when the zoning is amended to comply with the 1994 Comprehensive Planning Act, that all zoning districts containing beach front properties, including regulations requiring a permit by first obtained from OCRM prior to the issuance of a local permit for development; Mr. Taylor seconded; motion passed unanimously.

There being no further business to come before Council, upon motion duly made and seconded, the meeting was unanimously adjourned at 10:00 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk
To be approved by City Council on April 22, 1997.

March 21, 1997

Dear Mark,

This note is to advise you that since I will be on the West Coast next week I will be unable to attend the regular City Council meeting on Tuesday, March 25. I will return on the 28th (Friday).

Please advise the Mayor. Thank you.

Carol Allen

EXHIBIT A

PUBLIC SAFETY COMMITTEE
March 11, 1997

The regular meeting of the Isle of Palms Public Safety Committee was held on March 11, 1997, at 6:00 p.m., in the Building Department. Present was Chairman Campbell, Committee Member Matthews, Police Chief Buckhannon and Fire Chief Graham. Also present were Mayor Bunch, Council Members Abele, and Hernandez. Committee Member Shaffer arrived at 6:15. Council Members Taylor, Allen and Sottile arrived later.

1. Citizens Comments. None

Mr. Matthews made a motion to approve the minutes of the February 1997 meeting; Mr. Campbell seconded; motion passed unanimously.

3. Police Department Report -. A. Monthly Report. Chief Buckhannon discussed the monthly department report for February (see attached) and answered questions of committee members.

B. Summer Months Preparation - Chief Buckhannon reported: meters will be going up next week and one new parking enforcement officer has been hired to begin tomorrow; he will be trained on installation and maintenance of the meters.

The boat is currently being serviced and the Coast Guard has agreed to have one of their men ride with our officers on weekends to patrol the waterways. With the Coast Guard presence, our jurisdiction will be unlimited.

The ATV is currently at the County garage for repairs; the brakes and shocks are gone and it would cost some $3,000 to repair. The garage and Kawasaki have both advised replacing the vehicle instead of repairing. Replacement is estimated from $4,500 to $5,700. Chief stated that the State grant recently received will purchase all of the video cameras in the cars; however, he had budgeted two cameras in the budget and he requested to take the $7,000 budgeted for cameras and purchase a new ATV. **Mr. Matthews made a motion to take this request to Ways & Means; Mr. Shaffer seconded; motion passed unanimously.**

The bicycles are mostly aluminum and will not be as subject to rusting as the ATV's, but some of the bolts are rusting and will be replaced as necessary.

Traffic counters will be going out next week in preparation of Easter weekend and collecting holiday traffic counts.

C. Review Kiwanis Club Permit. Mr. Campbell began discussion of the confusion that resulted with the Kiwanis permit and the recommendation to come up with some policies for future events not island connected. He stated that he understood that the Kiwanis did excellent work for the Children's Hospital but was questioning the procedural

aspects of the permit process. Mr. Campbell expressed concern about the change from the entire Committee not approving the closing of the Connector and the 8k run to the full Council voting to approve the run. Chief Buckhannon had iterated that he would not allow the event with 300-400 people on the bridge. He was also upset that the Kiwanis went ahead and distributed their flyer even after the Committee disapproved the full permit request and felt that Council had been "hoodwinked" into approving the event.

Mayor Bunch said that after being contacted by several people involved in the event, she told them that she would bring it to the full Council and she recommended approval of the event because there was so much confusion and also recommended not to allow any future events like this except the one Connector Run in October. Council then voted unanimously to approve.

Mayor Bunch recommended that there be a joint agreement between Isle of Palms and Mt. Pleasant that there only be one race on the Connector each year. The Chiefs and Administrator were asked to come up with some City policy concerning special events.

D. Satellite Dish Status. Chief Buckhannon reported that he had staked the area where the dish would be placed so anyone could see where it would be inside the fenced area. He is waiting for the City Administrator to give the go-ahead to order it. One resident is objecting to the location of the dish. There was some discussion of shrubbery or wooden fencing to hide the dish; wiring will be underground. Public Works Committee will discuss this further to try and come up with some suggestions that will satisfy the resident.

4. Fire Department Report - A. Monthly Report. Chief Graham discussed the monthly department report for January (see attached) and answered questions of committee members.

B. Ladder Truck Update. Chief Graham reported that Pierce has sent out an invoice which will give us an additional discount of $4,000-$5,000 with prepayment. The money received from the sale of the two old trucks will be turned over to the new trucks. The next trip to the manufacturer is April 18-19 and the truck should be ready by early May.

C. Emergency Preparedness Committee Plans. Chief Graham attended the State meeting held in Mt. Pleasant last week. We will be updating plans and rosters and hope to bring it to committee in April. She asked Council to set a meeting date in April for the Emergency Preparedness Committee. The City will schedule a small citizens meeting for newcomers.

5. Address Mayor's Comments Regarding "Problems in Other Departments" as They Relate to Public Safety. Mr. Campbell stated that the committee feels both departments have performed in a highly efficient manner recently and he wanted to eliminate any confusion that the same type of problems such as those in Public Works is occurring in these departments. He said that City Council has a moral, ethical and legal obligation to be apprised of the happenings in the departments and he directed some questions to each

department chief pertaining to their employees: (1) Chief Buckhannon replied that overall the employees are satisfied with working conditions they have, there is always about 10% of those not completely happy with any situation which are dealt with within the department. He said morale in the department is better than it has ever been and attendance is very high. He said that they always know where their personnel are and what they are doing at any time and they constantly review what they are doing. The time to goof off is almost non-existent. He also said that any of the officers will tell us that anything inappropriate that does occur is discovered and dealt with quickly and efficiently.

(2) Chief Graham said that 95% of her personnel are happy and things are going very well. Attendance, except for the recent flu season, is up and very good. She uses part timers as often as possible to offset overtime. She knows where her personnel are at all times and they keep a strict log book of all happenings.

Mayor Bunch stated that this all came about from some of her comments at the City Council meeting. She said there is always time when people socialize on the job, in all departments. When she talked about one of the public safety departments, she was referring to a report she received several years ago, from a former Captain in the Fire Department who was condemning things in the department. She explained her comments by comparing that Council did nothing about these complaints in the Fire Department at the time, but have done something serious about problems in the Public Works Department. She feels that they should investigate all departments when problems occur. Mr. Campbell iterated that if there is evidence of wrongdoing in any department it should be brought to Council, backed up with facts, and dealt with immediately.

6. Miscellaneous - Chief Buckhannon reported that the department is aggressively enforcing trespassing ordinances on the front beach where some of the front beach businesses have complained of some problems with kids hanging around. When disbursed, the kids merely move to another location and seem to have nothing better to do. The department will be more visual as the summer nears and bicycle patrol begins. The Department has met with some of the business owners to discuss these problems.

There being no further business to come before the Committee, meeting was unanimously adjourned at 6:55 p.m.

Respectfully submitted,

Pat Campbell, Chairman

Isle of Palms

Police Department

Monthly Report

February 1997

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11	Court Collection Report
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15 - 16	Training Report

ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(803) 886-6522 FAX (803) 886-8005

TO: **MAYOR BUNCH, CITY COUNCIL, ADMINISTRATOR WILLIAMS**

FROM: **CHIEF BUCKHANNON**

SUBJECT: **MONTHLY REPORT FOR FEBRUARY, 1997**

DATE: **MARCH 7, 1997**

The following is a brief synopsis of the officers' activities during the month of February, 1997:

Patrol

02-02-97 An Animal Control Officer requested assistance with 40 year old island female who refused to give her name when she was approached for Dog at Large violations. The female gave a false name to the officer and was charged for the dog violation and Hindering A Police Officer.

02-04-97 The Charleston City Police Department detained a 24 year old island male who had a warrant for his arrest with the Isle of Palms Police Department. The subject was picked-up and transported to the Isle of Palms Police Department for processing. When his father arrived to pay the fine, he was also served with two outstanding bench warrants.

02-04-97 Officers responding to a report of a missing child and baby-sitter located the subjects outside of the residence. The baby-sitter, a 46 year old female, was arrested for Hindering A Police Officer when she gave a false name and address to the investigating officer.

02-05-97 Wackenhut Security requested assistance with a subject driving without a license. The subject gave the officer false information about his name and date of birth and was arrested for Hindering A Police Officer, Driving Under Suspension II, and five counts of NRVC. The subject also had warrants for his arrest with the City of Charleston Police Department and the Charleston County Sheriff's Office.

02-05-97 A 19 year old male was arrested for Simple Possession of Marijuana after an officer stopped his vehicle for failure to use his turn signal.

02-06-97 An officer stopped a vehicle matching the description of a complaint of a suspicious vehicle. While the officer was conducting a search of the vehicle and its three occupants, two male subjects approached on foot. Four of the subjects were arrested for Narcotics Violations and the fifth for violation of NRVC.

02-10-97 A 31 year old island male was arrested for Narcotics Violation (x2), DUS and Open Container of Beer when his vehicle was stopped for speeding on the Isle of Palms Connector.

02-11-97 Thirty-five felony warrants for the arrest of three male subjects, including one island resident, were obtained which resulted in the clearing of nine counts for Breaking into Motor Vehicle, two counts of Burglary 2nd Degree and one count of Burglary 1st Degree cases of Larceny on the Isle of Palms.

02-13-97 Wackenhut Security requested assistance with a vehicle they had stopped which had a burnt marijuana odor coming from it. A 24 year old male was arrested for Possession of Marijuana With Intent to Distribute when officers located four bags of marijuana in his vehicle.

02-16-97 An off-duty officer, in his personal vehicle, notified the Isle of Palms Police Department that he was following a possible drunk driver on the Isle of Palms Connector. The vehicle was stopped by an on-duty officer and the subject, a 38 year old island male, was arrested for Driving Under the Influence, Open Container of Alcohol and a traffic violation for Expired Tags.

02-24-97 An officer patrolling the Sea Cabin's parking lot located a vehicle that was wanted in connection with a missing juvenile from North Carolina. The subject, a 16 year old female, was located sleeping in the vehicle. A check through NCIC confirmed the identity of the subject who was arrested for Runaway and Hindering a Police Officer when she gave false information to the officer.

02-27-97 Wackenhut Security requested assistance with a subject who had no driver's license. A 28 year old male was arrested for No Driver's License and Hindering a Police Officer when he gave the responding officer false information.

Personnel

February 7, 1997 The Police and Recreation Departments hosted a monthly sixth through eighth grade dance.

February 9th through 14th, 1997 Chief Buckhannon attended the Carolina Command College instructed by the FBI. The class was jointly sponsored by the South Carolina Criminal Justice Academy.

February 24th through 27th, 1997 Sergeant Don Lubert was a guest firearms instructor at the South Carolina Criminal Justice Academy. Sergeant Lubert re-certified as an instructor and also gave instruction to a basic class.

February 24th through 27th, 1997 Sergeant Jan Stewart and Corporal Steve McCauley attended the four day Police Officer Bicycle School.

ISLE OF PALMS POLICE DEPARTMENT

TO: Lt. McCurdy

FROM: TCO Supervisor Gibbons

DATE: March 1, 1997

SUBJECT: Telecommunications Activity Report for February 1997

During the month of February 1997 the Telecommunications office received and dispatched 2,256 calls for service to the 4 public safety agencies of the Isle of Palms and Sullivans Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
February 1997	1,629	15	622	6	2,272
February 1996	1,800	23	649	9	2,481
Percentage Change	-9%	-3%	-4%	-3%	-8%
Year to Date 1997	3,156	34	1,381	18	4,589

Isle of Palms Police Department Officer Activity Report February 1997

	February 1997	February 1996	Percentage Change	Year To Date 1997	Year To Date 1996	Percentage Change
Service Calls	789	678	16.4%	1,561	1,478	5.6%
Building Checks	305	363	-16.0%	666	667	-0.1%
SPR'S	440	594	-25.9%	826	1,130	-26.9%
Traffic Stops	286	294	-2.7%	576	629	-8.4%
Traffic Stops w/Tickets	81	82	-1.2%	152	82	85.4%
% Traffic Stops w/Tickets	28.3%	27.9%	0.4%	26.4%	13.0%	102.4%
DUI Tickets	2	1	100.0%	6	5	20.0%
DUS Tickets	12	11	9.1%	24	21	14.3%
Speeding Tickets	27	31	-12.9%	50	55	-9.1%
Other Traffic Tickets	88	68	29.4%	136	130	4.6%
Non Traffic Tickets	12	17	-29.4%	44	30	46.7%
Parking Tickets	26	9	188.9%	40	14	185.7%
City Tickets	28	33	-15.2%	59	74	-20.3%

Connector Calls For Service for the Month of February 1997

The Isle of Palms Police Department has responded to or initiated 53 calls involving 723 minutes, or 12.05 man hours for the month of February, 1997. The following table breaks down the type, number and time element of each call.

	Calls February	Calls Year To Date	Arrests February	Arrests Year To Date	Minutes February	Minutes Year To Date	Avg. Minutes February	Avg. Minutes Year To Date
Accidents	0	0	0	0	0	0	0.00	0.00
Traffic Stops With Tickets	19	35	4	4	511	719	26.89	20.54
Traffic Stops Without Tickets	33	70	0	0	207	495	6.27	7.07
Citizen Assists	1	1	0	0	5	5	5.00	5.00
Assist Other PD	0	1	0	0	0	11	0.00	11.00
Miscellaneous	0	3	0	0	0	11	0.00	3.67
Totals	**53**	**110**	**4**	**4**	**723**	**1241**	**13.64**	11.28

Isle of Palms Police Department Monthly Report for February 1997

All UCR Codes for each Incident are counted.

CRIME TYPE	February 1997	Total 1997	February 1996	Total 1996
09A MURDER & NON-NEGLIGENT HOMICIDE				
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING			1	1
11A SEX (FORCIBLE RAPE)			1	1
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D FORCIBLE FONDLING				
120 ROBBERY		1		
13A ASSAULT				
13B SIMPLE ASSAULT	1	1	4	4
13C INTIMIDATION				1
200 ARSON				
210 EXTORTION				
220 BURGLARY	3	8	1	1
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING				
23D THEFT FROM BUILDINGS				1
23E THEFT FROM COIN OPERATED	1	1		
23F THEFT FROM MOTOR VEHICLE	3	9		4
23G THEFT OF MOTOR VEHICLE PART	1	1	1	1
23H ALL OTHER LARCENY	3	7	6	13
240 MOTOR VEHICLE THEFT				
250 COUNTERFEITING/FORGERY				
26A FRAUDULENT ACTIVITY				
26B FRAUD/CREDIT CARD /ATM		1		
26C IMPERSONATION				
270 EMBEZZLEMENT				
280 STOLEN PROPERTY		1		
290 DAMAGE PROPERTY	2	11	2	6
35A DRUG/NARCOTICS	6	7	1	3
35B DRUG EQUIPMENT VIOLATION	1	3	2	2
36A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE				
510 BRIBERY				
520 WEAPON OFFENSES				
753 OBSCENE & HARASSING PHONE	4	8		
756 USING MOTOR VEHICLE W/O				2
90A BAD CHECKS				
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT		1		2
90D DUI	2	6	1	5
90E DRUNKENNESS				
90F FAMILY (NO VIOLENCE)				1
90G LIQUOR LAW	1	6	6	10
90H PEEPING TOM			1	2
90I RUNAWAY	1	2		1
90J TRESPASSING				
90L TRUANCY				
90N RESISTING ARREST			2	2
90P CONTRIBUTING TO DELINQUENCY				
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES	7	9	4	7
91T TRAFFIC & NRVC ARRESTS	19	32	15	29
91W WARRANT ARRESTS	3	6	1	4
979 MISSING PERSONS				
980 SUICIDES			1	2
992 PROWLER				
NCR NON CRIMINAL REPORTS	11	17	8	12
TOTALS:	**69**	**138**	**58**	**117**

ARREST SUMMARY

Type	February 1997	Total 1997	February 1996	Total 1996
Adults	Male= 34 Female= 3	Male= 66 Female= 18	Male= 23 Female= 7	Male= 46 Female= 14
Juveniles	Male= 0 Female= 1	Male= 0 Female= 3	Male= 0 Female= 0	Male= 4 Female= 2
Narc-Adults	Male= 8 Female= 1	Male= 8 Female= 1	Male= 2 Female= 1	Male= 3 Female= 1
Narc-Juveniles	Male= 0 Female= 0	Male= 0 Female= 0	Male= 0 Female= 0	Male= 1 Female= 0
TOTALS:	**Male= 42 Female= 5**	**Male= 74 Female= 22**	**Male=25 Female= 8**	**Male= 54 Female= 17**

PROPERTY VALUES REPORTED

Type	February 1997	Total 1997	February 1996	Total 1996
Burglary Stolen	$5,646.00	$5,646.00	$550.00	$550.00
Larceny Stolen	$3,549.00	$9,796.00	$2,837.00	$14,870.00
Criminal Damage	$200.00	$3,205.00	$750.00	$1,720.00
MVT Stolen	$0.00	$0.00	$0.00	$0.00
Burglary Recovered	$0.00	$0.00	$50.00	$50.00
Larceny Recovered	$140.00	$681.00	$500.00	$650.00
MVT Recovered	$0.00	$0.00	$0.00	$0.00
Total Stolen	$9,195.00	$16,717.00	$3,387.00	$15,420.00
Total Recovered	$140.00	$1,233.00	$550.00	$700.00
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms Police Dept.
All Arrests
Primary UCR Code Only
Date Starting 02/01/97 to 02/28/97

03/07/97 : 09:06:51

Arrest Summary
Type 1

Offense	Male White	Male Black	Male Amer Indian	Male Asian	Male Other	Female White	Female Black	Female Amer Indian	Female Asian	Female Other	Male Total	Female Total	Total	Line Item #
220 BURGLARY/BREAKING AND ENTERING.....	4	0	0	0	0	0	0	0	0	0	4	0	4	0001
23E THEFT FROM COIN-OPERATED MACHINE OR DEVICE.....	1	0	0	0	0	0	0	0	0	0	1	0	1	0002
23F THEFT FROM MOTOR VEHICLE.....	8	0	0	0	0	0	0	0	0	0	8	0	8	0003
23H ALL OTHER LARCENY.....	0	1	0	0	0	0	0	0	0	0	1	0	1	0004
35A DRUG/NARCOTIC VIOLATIONS - E MARIJUAN.....	7	0	0	0	0	1	0	0	0	0	7	1	8	0005
35B DRUG EQUIPMENT VIOLATIONS.....	1	0	0	0	0	0	0	0	0	0	1	0	1	0006
90D DRIVING UNDER THE INFLUENCE.....	2	0	0	0	0	0	0	0	0	0	2	0	2	0007
90Z ALL OTHER OFFENSES.....	0	0	0	0	0	2	1	0	0	0	0	3	3	0008
91T TRAFFIC ARREST (DUS, NRVC, ETC).....	11	3	0	0	0	1	0	0	0	0	14	1	15	0009
91T TRAFFIC ARREST (DUS, NRVC, ETC) - E MARIJUAN.....	1	0	0	0	0	0	0	0	0	0	1	0	1	0010
91W WARRANT ARREST.....	3	0	0	0	0	0	0	0	0	0	3	0	3	0011
*** Total ***	38	4	0	0	0	4	1	0	0	0	42	5	47	

Isle of Palms Police Dept.
From : 02/01/97 To : 02/28/97
All Crimes : 69

03/03/97 : 11:44:39

Crime Day Of Week Analysis

Type Of Crime		Crime Count	Pct Of All	Mon	Pct Of Cri	Tue	Pct Of Cri	Wed	Pct Of Cri	Thu	Pct Of Cri	Fri	Pct Of Cri	Sat	Pct Of Cri	Sun	Pct Of Cri	Unknown	Pct Of Cri	Line Item #
13B	SIMPLE ASSAULT	1	1.45	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0001
220	BURGLARY/BREAKING AND EN	3	4.35	1	33	0	0	1	33	1	33	0	0	0	0	0	0	0	0	0002
23E	THEFT FROM COIN-OPERATED	1	1.45	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0003
23F	THEFT FROM MOTOR VEHICLE	3	4.35	1	33	1	33	0	0	0	0	0	0	0	0	1	33	0	0	0004
23G	THEFT OF MOTOR VEHICLE P	1	1.45	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0005
23H	ALL OTHER LARCENY	3	4.35	0	0	0	0	0	0	1	33	2	67	0	0	0	0	0	0	0006
290	DESTRUCTIVE/DAMAGE/VANDA	2	2.90	0	0	0	0	1	50	0	0	1	50	0	0	0	0	0	0	0007
35A	DRUG/NARCOTIC VIOLATIONS	6	8.70	1	17	0	0	2	33	2	33	1	17	0	0	0	0	0	0	0008
35B	DRUG EQUIPMENT VIOLATION	1	1.45	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0009
753	OBSCENE & HARASSING PHON	4	5.80	0	0	0	0	1	25	0	0	3	75	0	0	0	0	0	0	0010
90D	DRIVING UNDER THE INFLUE	2	2.90	0	0	0	0	1	50	0	0	0	0	0	0	1	50	0	0	0011
90G	LIQUOR LAW VIOLATIONS	1	1.45	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0012
90I	RUNAWAY	1	1.45	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0013
90Z	ALL OTHER OFFENSES	7	10.14	1	14	2	29	1	14	0	0	0	0	2	29	1	14	0	0	0014
91T	TRAFFIC ARREST (DUS, NRV	19	27.54	1	5	7	37	3	16	2	11	3	16	1	5	2	11	0	0	0015
91W	WARRANT ARREST	3	4.35	0	0	3	100	0	0	0	0	0	0	0	0	0	0	0	0	0016
NCR	NON CRIMINAL REPORT	11	15.94	1	9	2	18	3	27	1	9	3	27	1	9	0	0	0	0	0017
*** Total ***		69	100.00	8		15		14		9		14		4		5		0		

Isle of Palms Police Dept.
From : 02/01/97 To : 02/28/97
All Crimes : 69

03/03/97 : 11:44:40

Crime Time Of Day Analysis

Type Of Crime		Crime Count	Pct Of ALL	0000 Thru 0300	Pct Of Cri	0301 Thru 0600	Pct Of Cri	0601 Thru 0900	Pct Of Cri	0901 Thru 1200	Pct Of Cri	1201 Thru 1500	Pct Of Cri	1501 Thru 1800	Pct Of Cri	1801 Thru 2100	Pct Of Cri	2101 Thru 2400	Pct Of Cri	Line Item #
13B	SIMPLE ASSAULT	1	1.45	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0001
220	BURGLARY/BREAKING AND EN	3	4.35	0	0	0	0	1	33	1	33	0	0	1	33	0	0	0	0	0002
23E	THEFT FROM COIN-OPERATED	1	1.45	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0003
23F	THEFT FROM MOTOR VEHICLE	3	4.35	0	0	0	0	0	0	0	0	1	33	2	67	0	0	0	0	0004
23G	THEFT OF MOTOR VEHICLE P	1	1.45	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0005
23H	ALL OTHER LARCENY	3	4.35	0	0	0	0	0	0	2	67	0	0	1	33	0	0	0	0	0006
290	DESTRUCTIVE/DAMAGE/VANDA	2	2.90	0	0	0	0	0	0	0	0	0	0	1	50	0	0	1	50	0007
35A	DRUG/NARCOTIC VIOLATIONS	6	8.70	0	0	0	0	2	33	0	0	0	0	1	17	0	0	3	50	0008
35B	DRUG EQUIPMENT VIOLATION	1	1.45	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0009
753	OBSCENE & HARASSING PHON	4	5.80	0	0	0	0	1	25	1	25	0	0	2	50	0	0	0	0	0010
90D	DRIVING UNDER THE INFLUE	2	2.90	0	0	0	0	0	0	0	0	0	0	0	0	1	50	1	50	0011
90G	LIQUOR LAW VIOLATIONS	1	1.45	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0012
90I	RUNAWAY	1	1.45	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0013
90Z	ALL OTHER OFFENSES	7	10.14	2	29	0	0	1	14	1	14	1	14	1	14	0	0	1	14	0014
91T	TRAFFIC ARREST (DUS, NRV	19	27.54	1	5	0	0	10	53	2	11	2	11	0	0	1	5	3	16	0015
91W	WARRANT ARREST	3	4.35	2	67	0	0	0	0	0	0	0	0	1	33	0	0	0	0	0016
NCR	NON CRIMINAL REPORT	11	15.94	1	9	0	0	1	9	3	27	1	9	1	9	2	18	2	18	0017
*** Total ***		69	100.00	8		0		16		10		5		11		4		15		

1997 MONTHLY COURT REPORT

	TRAFFIC STATE FEE	CRIMINAL STATE FEE	TOTAL STATE FEES	PARKING FINES	CRIMINAL/TRAFFIC FINES	TRANSFERRED FUNDS	FUNDS DUE CITY
January	$2,264.72	$531.61	$2,796.33	$1,972.00	$8,223.00	$10,195.00	$7,398.67
February	1,938.35	819.01	2,757.36	2,486.00	8,060.00	$10,546.00	$7,788.64
March			0.00			$0.00	$0.00
April			0.00			$0.00	$0.00
May			0.00			$0.00	$0.00
June			0.00			$0.00	$0.00
July			0.00			$0.00	$0.00
August			0.00			$0.00	$0.00
September			0.00			$0.00	$0.00
October			0.00			$0.00	$0.00
November			0.00			$0.00	$0.00
December			0.00			$0.00	$0.00
Year to Date 1997	$4,203.07	$1,350.62	$5,553.69	$4,458.00	$16,283.00	$20,741.00	$15,187.31
Year to Date 1996	$3,491.04	$2,015.54	$5,506.58	$4,827.75	$16,290.00	$21,117.75	$15,611.17
Fiscal Year 96-97	$18,242.05	$8,225.66	$28,406.06	$26,539.00	$82,250.00	$108,789.00	$80,382.94

Description	Traffic	Criminal	Total
Guilty/Forfeiture	18	4	22
Guilty/Bench Trial	13	7	20
Guilty/Jury Trial	0	0	0
Not Guilty/Bench Trial	11	2	13
Not Guilty/Jury Trial	0	0	0
Nolle Prosequi	0	0	0
Transfer to other court	0	1	1
Other Disposition	3	20	23
Pled Guilty	41	14	55
Nolo Contendere	0	0	0
Tried in Absense	30	11	41
NRVCs Issued	5	0	5
Bench Warrants Issued	0	0	0
Guilty Cases	72	25	97
Not Guilty Cases	14	23	37
Conviction Percentage	83.72	52.08	72.39
TOTAL CASES PROCESSED:	86	48	134

** FINES + FEES between 02/01/97 & 02/28/97 7189.00

Isle of Palms Police Department Animal Control Report for February 1997

	1997 Monthly Total	1996 Monthly Total	1997 Yearly Total	1996 Yearly Total
Citations	20	22	49	53
Warning Tickets	0	0	0	0
Animals Secured	20	35	37	58
Dogs	12	13	22	27
Cats	0	10	1	11
Raccoons	4	11	7	19
Other	4*	1	5	1
Released to Owner	11	13	21	27
Transported to SPCA	8	22	14	31
Injured Animals	1	1	3	1
Trapped Animals	6	20	11	28
Cats	0	8	1	8
Raccoons	3	11	6	19
Other	3	1	4	1
Dead Animals Removed	1	3	1	5
Traps Set	22	28	42	44
Kennel Fees	$49.00	$70.00	$112.00	$162.00

* Includes 1 Injured Bird and 3 Opossums

Isle of Palms Police Department Narcotics Report for February 1997

	Isle of Palms			DEA		
Drug Type	**Seized**	**Purchased**	**Value**	**Seized**	**Purchased**	**Value**
Marijuana	22 grams		$440.00			
Cocaine	~~4 grams~~		~~$400.00~~			
Crack Cocaine					28 grams	$2,000.00
LSD						
Heroine						
Other	1 gram					
Monies Seized						
Monies Forfeited						$94,801.00
Monies Pending Forfeiture						1.2 million
Vehicles Seized						
Vehicles Forfeited						
Vehicles Pending Forfeiture						
Other Activities						
Arrests	10			0		
Charges	11			0		

ISLE OF PALMS POLICE DEPARTMENT

TO: **CHIEF BUCKHANNON**

FROM: **SERGEANT STEWART**

SUBJECT: **TRAINING REPORT FOR FEBRUARY, 1997**

DATE: **MARCH 5, 1997**

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH.

OFFICER	CLASS	TYPE	HOURS
CHIEF BUCKHANNON	L.E. EXEC. MGMT.	ADVANCE	48
PFC. CHRISTENSEN	CRIME TO COURT	IN-SERVICE	2
PFC. CORRIGAN	CRIME TO COURT	IN-SERVICE	2
OFFICER DILIBERTI	CRIME TO COURT	IN-SERVICE	3
CPL. ERICKSON	CRIME TO COURT	IN-SERVICE	7
CPL. KIMBALL	CRIME TO COURT	IN-SERVICE	2
SGT. LUBERT	CRIME TO COURT	IN-SERVICE	2
SGT. LUBERT	FIREARMS INST. RECERT.	IN-SERVICE	32
PFC. MARKWALD	CRIME TO COURT	IN-SERVICE	2
CPL. MCCAULEY	POLICE CYCLIST	ADVANCE	32
OFFICER ROGERS	CRIME TO COURT	IN-SERVICE	3
SGT. STEWART	CRIME TO COURT	IN-SERVICE	2
SGT. STEWART	POLICE CYCLIST	ADVANCE	32
		MONTHLY TOTAL:	169
		PREVIOUS TOTAL:	120
		YEAR TO DATE:	**289**

EMPLOYEE	COURSE	HOURS
TCO CLARK	E-911	40
TCO FISCHER	CPR	4
	TOTAL THIS MONTH:	44
	PREVIOUS TOTAL:	10
	YEAR TO DATE:	**54**

THERE HAS BEEN A TOTAL OF ***343 HOURS*** TRAINING CONDUCTED FOR THE POLICE DEPARTMENT UP TO THIS DATE.

FIRE SERVICE REPORT
FEBRUARY 1997

FIRE SERVICES MONTHLY REPORT CONTENTS

FEBRUARY 1997

Index:

A. Monthly Summary

B. Alarm Report

C. Incident Report/Call Summary

D. Pre-Incident Surveys/Inspections

E. Training

F. Maintenance

G. Personnel

H. Public Relations

Isle of Palms Fire Department
Monthly Summary
February 1997

Chief Graham and Captain Yannuzzi answered a subpoena to appear in court on February 11, 1997 to testify concerning excessive damage to a structure burned on January 3, 1995 (Linkside). Evidence presented by the fire department including pictures and statements clearly proved the fire was handled properly in a manner which minimized damage to the structure. Furthermore, evidence showed, without a doubt, that the damage in question occurred after the fire department released the scene.

On February 10, Captain Yannuzzi attended the monthly Training Officer's meeting, hosted by Isle of Palms Fire Department.

On February 13, Chief Graham attended the LEPC meeting held at Westvaco.

On February 19, the Isle of Palms Fire Department began hosting a EMT refresher course at station 1. The course will run through April 2. Testing will be held on April 29, 1997.

On February 19, Chief Graham attended the Charleston County Chief's meeting held at John's Island Fire Department.

On February 21, Chief Graham attended a meeting concerning the 800 radio system at city hall. The attendees included officials from Isle of Palms, Sullivan's Island, Mt. Pleasant, Charleston County Communications and Motorola.

TIER II reports began arriving during February. TIER II is the method used to report specific hazardous materials to local fire departments and other governmental agencies. These reports are used in conjunction with pre-incident surveys and the emergency response plan for the safety of those involved during an emergency. The island has eight facilities reporting.

ISLE OF PALMS FIRE DEPARTMENT
FEBRUARY 1997
ALARM REPORT

INCIDENT #	DATE	DIST.	TYPE	LOCATION
97-020	2-6-97	1	EMS Assist	2206 Palm Blvd.
97-021	2-7-97	2	Brush Fire	42nd Ave.
97-022	2-8-97	1	Unintentional False	IOP Connector
97-023	2-10-97	1	EMS Assist	310 Sea Cabins
97-024	2-12-97	2	Unintentional False	3707 Palm Blvd.
97-025	2-13-97	2	Service Call	3706 Hartnett
97-026	2-14-97	2	EMS Assist	9510 Palmetto Blvd.
97-027	2-14-97	2	EMS Assist	5800 Palmetto Blvd.
97-028	2-18-97	1	EMS Assist	IOP Connector
97-029	2-20-97	2	EMS Assist	17 Morgan Place
97-030	2-21-97	1	EMS Assist	9 29th Ave.
97-031	2-22-97	2	EMS Assist	10001 Back Bay
97-032	2-22-97	2	EMS Assist	52 Fairway Dunes
97-033	2-25-97	1	EMS Assist	8 6th Ave.
97-034	2-28-97	2	EMS Assist	28 29th Ave.

Total Calls=15 District 1= 6 District 2=9 Mutual Aid=0

Total EMS Calls=11 Resident= 3 Non-resident= 8

February 1996 total= 25

Isle of Palms Fire Department
Call Summary
February 1997

2/07	Responded to a fifty foot tree fully ablaze on a vacant lot on 42nd. Ave. Booster tank water was used to put out fire. The tree was cut down with a chainsaw and axes. A final check for hot spots was completed. The cause of the fire was undetermined.
2/14	Responded for medical assistance at 9510 Palmetto Drive (Ocean Club #1) for a forty- nine year old male with general body pain with severe pain in area of kidneys. Patient was on new medication for kidney stones. Patient was transported to East Cooper Hospital by Charleston County Medic #11.
2/14	Responded for medical assistance at 5800 Palmetto Drive for a fifty-five year old male complaining of chest pain, shortness of breath, and slight dizziness. Personnel took vital signs and administered oxygen to patient. EMS arrived, took over patient's care and transported patient to East Cooper Hospital.
2/18	Responded to the connector for a female acting confused and disoriented. Patient had history of diabetes and took two glucose tablets while on the scene. EMS arrived to find patient's blood sugar dangerously low. Patient refused transport by EMS and was taken home by her husband.
2/22	Responded for medical assistance on Fairway Dunes Lane for a female patient complaining of rapid heartbeat, mild shortness of breath, pain in left side of chest and jaw. Patient being treated for tachycardia since 2-7-97. Vital signs and patient exam were performed. Patient was administered oxygen. Personnel assisted EMS Medic 11 with placing patient in spinal immobilization and prepared patient for transport to East Cooper Hospital.
2/28	Responded for medical assistance on #28- 29th Ave. for a seventy-eight year old female in congestive heart failure. Personnel obtained vitals and administered oxygen.Charleston County EMS Medic 5 transported the patient to Roper Hospital.

City of Isle of Palms Fire Department
Feb. Incident Report

(Listed in accordance with NFIRS Standards)

Situation Found:	Total	Dist. 1	Dist. 2	MA	YTD
Total Alarms	15	6	9		34
Working Structure Fire					
Outside of Structure					
Vehicle Fire					
Brush, grass, leaves	1		1		2
Trash, rubbish					1
Explosion, No after fire					
Outside spill with fire					
Other fires not classified					
Overpressure Rupture					
Emergency Medical Call	11	5	6		19
Locked in-trapped					
Search					1
Extrication					
Rescue-Not classified					
Spill, leak - no fire					
Power line down					
Arcing electrical equipment					1
Aircraft standby					
Chemical spill					
Hazardous condition					
Water removal					
Smoke removal					
Animal Rescue					
Assist Police					
Unauthorized burning					
Move-up					1
Other service calls	1		1		2
Smoke Scare					1
Controlled burn					1
Steam, gas mistaken for smoke					
Malicious false					
Bomb scare					
Alarm Malfunction					
Unintentional false	2	1	1		5
Unclassified					
Property Value:_____ Property Damage:_____ Property Saved:_____					
Gallons of water used 2000					

Fire Cause:	
Structural	
Electrical.....	
Smoking Materials.....	
Heating or Cooking Equipment....	No._____
Suspicious.....	No._____
Lightning.....	No._____
Arson.....	No._____
Other.....	No._____

Isle of Palms Fire Department
Pre-Incident Surveys
February 1997

No Pre-incident surveys have been completed for 1997. New forms are completed and assignments have been made.

Fire Inspections

Fire inspections are currently being performed by the Building Department. There were 29 inspections done for the month of February.

ISLE OF PALMS FIRE DEPARTMENT
FEBRUARY 1997
TRAINING REPORT

PAID

Total medical training hours.....226.5
Total fire training hours.....458
Total hours.....684.5
Hours per man..... 38

ADDITIONAL TRAINING

Engineer Roger Eagle and Firefighter Hohns Rodden completed the South Carolina Fire Academy Smoke Diver course at the South Carolina Fire Academy in Columbia.

Engineer Bob Maibach and Engineer Pat Powell completed the South Carolina Fire Academy Truck Company Operations course held at the Goose Creek Rural Volunteer Fire Department.

Captain Carol Nilsen completed the National Fire Academy Hazardous Materials Incident Management course in Emmitsburg, MD.

Chief Ann Graham completed the National Fire Academy Fire Command class in Emmitsburg, MD.

Engineer Roger Eagle completed the U.S. Navy Pre-Hospital Trauma Life Support class held at the Navy Hospital in North Charleston.

Engineer Pat Powell completed the National Fire Academy Firefighting in Single Family Dwellings at Old Fort Fire Department.

Engineer Pat Powell is currently enrolled in the South Carolina Fire Academy Fire Pumper Test class at the Old Fort Fire Department.

Engineer John Perry completed the Emergency Preparedness Division Confined Space Rescue class held at the SCFA in Columbia.

Chief Ann Graham, Captain Carol Nilsen, Captain Don Blair, Captain Steve Yannuzzi, Engineer L.D. Dougherty, Engineer Travis James, Engineer Chris Libhart, and Firefighter Hohns Rodden are currently enrolled in EMT Refresher class being held at Station 1.

VOLUNTEER

Total medical training hours..... 36
Total fire training hours..... 80
Total hours.....116
Hours per man.....8.2

Volunteer Dave Micalizzi and Volunteer Ken Ellis successfully completed the South Carolina Fire Academy's Basic Firefighter Course 1121 at the James Island Fire Department on Feb. 27.

Volunteer Lisa Ramsing is currently enrolled in EMT Refresher class.

Ali Priest and Lynn Fischer were accepted as new members. Total membership now stands at 14.

Isle of Palms Fire Department
Maintenance Report
February 1997

Station I	
2/17	Re-fueled Auxiliary generators.
Station II	
2/06	Tune-up performed on 4000 KW generator.
2/17	Auxiliary generators re-fueled.
Squad I	
2/04	Replaced water pump.
2/05	Replaced wench battery.
2/11	Adjusted chain saw clutch.
2/18	Replaced broken clamps on radiator hoses.
Engine II	
2/13	Repaired instrument panel lights.
2/20	Scheduled maintenance completed @ 20,692 miles.
2/21	Repaired cab tilt.
Engine III	
	No maintenance performed.
Engine IV	
2/07	Scheduled maintenance performed @ 22,486 miles.
2/10	Tank fill valve 11/2" needs repair, parts ordered from Slagles.
2/11	Pump maintenance performed.
2/12	Final dimensions for poly booster tank taken prior to ordering new one.
2/25	Replaced pump pressure gauges.
Car I (Jeep)	
2/06	Scheduled maintenance performed @ 65,676 miles.
2/10	Rear main engine seal leaking oil.
2/11	Rear main engine seal replaced by Hoover Chrysler under warranty.
2/24	Replaced headlight and repaired turn signal.
Car II (Bronco)	
2/05	Scheduled maintenance performed @ 101,200 miles.

Rescue I (F-150)

2/14	Power steering unit needs replacement, new unit ordered.
2/17	Scheduled maintenance performed @ 34,883 miles.
2/27	Replaced power steering unit.

Rescue II (ATV-Kawasaki 4x4)

No maintenance performed.

Rescue III (Rescue Boat)

No maintenance performed.

Rescue IV (Rubber Boat)

No maintenance performed.

Rescue V ('95 Yamaha Jet Ski/Wave Runner-loaner)

No maintenance performed.

Misc.

2/05	Replaced generator battery in radio repeater shack.

Isle of Palms Fire Department
Personnel Report
February 1997

Engineers James, Libhart and Powell were chosen as employees of the month. Engineer Travis James assisted by Engineers Pat Powell and Chris Libhart re-certified the Isle of Palms Fire Department in CPR and taught several community CPR courses. CPR is an annual requirement by the fire department. Engineer James conducted the annual refresher course for the department on blood borne pathogens, which is required by OSHA.

Employee evaluations were conducted in the month of February.

Personnel attended Nell McDuffie's retirement party held at the Exchange Club.

Engineers James and Libhart instructed a community CPR course.

Engineers James and Libhart attended Fire Camp School at South Carolina Fire Academy.

Captain Carol Nilsen had the fastest "turn out" time this month. She had complete gear and SCBA on in 1 min., 12 seconds.

Firefighter Cyrus Sinor had the fastest "turn out" time of the volunteers this month with 1 min., 33 seconds.

Isle of Palms Fire Department
Public Relations Report
February 1997

2/03	Personnel installed two smoke detectors for a resident on Ocean Blvd.
2/07	Personnel assisted a resident on Hartnett with a cat in a tree.
2/09	Station I personnel gave two tours of the fire department.
2/25	Personnel assisted an ill lady up her stairs in order for her to gain access to her home on Palm Blvd.

EXHIBIT B

WAYS AND MEANS COMMITTEE
March 11, 1997

The regular meeting of the Ways and Means Committee was called to order on March 11, 1997, at 8:00 p.m., in City Hall. Committee members present were Chairman Dee Taylor, Council Members Abele, Allen, Bunch, Campbell, Hernandez, Matthews, Shaffer, and Sottile and City Administrator Mark Williams.

1. Citizens Comments - None.

2. Approval of Previous Minutes. **Mr. Matthews made a motion to approve the minutes from the February meeting; Mr. Campbell seconded; motion passed unanimously.**

3. Administrator's Report & City Financial Review. Mr. Williams reported as follows: the fiscal year is approximately 66% completed and with the exception of General Government, the rest of the department's expenditures are on track. General Government is distorted because some of the Public Works equipment is in this department until they can be transferred to the Capital Projects Fund. This will be dealt with in the proposed budget amendment. He then answered questions of committee members.

Mr. Williams reported that one of the assistant building inspectors has resigned. Mr. Haselden does not plan to fill the vacancy at this time and he will try to take up the slack himself. The reason for having two assistant inspectors was because of the amount of work after Hurricane Hugo and the amount of work has been declining almost to the point where one position could be eliminated anyway. There was some concern among council members about the need for a third inspector but they agreed to wait and see what happens.

Mr. Sottile spoke to a fire personnel in North Charleston who does fire inspections and they use their 1% money to reimburse the Building Department for doing fire inspections for them and asked if we could do the same thing. Mr. Williams said he didn't think we could require the fire department to do that but they would have to volunteer the use of the 1% money. Mr. Williams was asked to call Columbia to see if the 1% money could be used for this purpose and report back to the committee.

4. Old Business. a) Central Parking System Proposal to Privatize Parking Operations. Mr. Taylor referred to proposals from Central Parking System for running the parking lots and parking meter operations. Mr. Williams reported on comparisons between expenditures and revenues of their proposal and if the City runs the operations. He also discussed the problems the City has with keeping employees because we do not guarantee a fixed number of hours per week and because the employees are usually high school or college students who start leaving in mid to late August. Mr. Williams said he thought they would be better at operating the facility than the City would be as far as efficiency and maximizing revenue. They have given two proposals - one a flat rental of our lots for $77,000 payable

monthly in advance for which they would keep any revenues over $117,000. The other option would be to accept $70,000 and split with them on a 60/40 ratio any revenues over $117,000. He felt that either way, the City would net more than if we run it ourselves.

A second proposal has been received from Sharon Johnson, who currently manages the Public Restrooms on front beach, for running the parking lots. Mr. Williams discussed this proposal and expressed some concerns that she may not have fully understood what the City was asking for.

There was extensive discussion of the parking lot operations and Committee members expressed their approval and concerns about this process. Mr. Taylor summed up the discussions by stating that Mr. Williams has been in negotiation with CPS for at least a month and it is definitely too late in the year to put this out for bids. He said the determination needs to be made now about whether or not CPS is the sole source in the area. If we do not choose to use the company, we need to begin the hiring process immediately for employees to work in the lots.

Mr. Williams stated that the only "bullet-proof" way would be to go through the process of writing specs and bid the operation. This would take some 45 days. He said that if we do not hire CPS now, we would have to manage the parking lots ourselves. It was the consensus of committee members that there was too much concern about using a "sole source" to hire CPS at this time, but that we should look into this for upcoming seasons. Mr. Williams recommended that in the future we begin the process in November to give the City plenty of time to bid and negotiate. He also asked for a sense of Council to determine whether or not Council wants to go ahead with this process and it seemed they do.

Mr. Abele made a motion that the City Administrator develop a set of specifications, have them ready for review by the Ways & Means Committee not later than October 1, 1997, and get them out for bid by the first of the year; Ms. Hernandez seconded. Mr. Sottile pointed out that this is an election year and there will be new council members coming on at this time. **After discussion, motion passed unanimously.**

b. Budget Amendment Proposal. Mr. Williams passed out an updated version of the amended budget with changes highlighted and answered questions of committee members.

c. Performance Evaluation Raises. Ms. Hernandez stated that the Personnel Committee approved recommendations of department heads and the City Administrator for employee raises. The total raises amount to approximately $9,900 which is considerably less than the $13,420 budgeted. **Ms. Hernandez made a motion the Council expend the funds for these raises as recommended by their supervisors and make the raises retroactive to January 1, 1997; Mr. Matthews seconded.** Mayor Bunch asked about cost of living raises which are normally given at the beginning of the fiscal year and expressed some concern about those employees who did not receive a performance raise. Ms. Hernandez said that cost of

living raises have been abandoned for performance raises and that all of the department heads will be attending the next Personnel Committee meeting on April 7, 1997, at 5:30 p.m., at which time this issue will be discussed and recommendations will be received from the department heads. After discussion, **motion passed unanimously.**

5. New Business. a. Purchase of (2) Police Cars with Accommodations Tax (see budget amendment). Mr. Williams reported that the current budget provides for lease-purchasing two new police cars. However, there are sufficient Accommodations Tax funds to cover the cost of the two police cars outright and he recommended such. The Accommodations Tax Advisory Committee has approved this expenditure. **Mayor Bunch made a motion to order the two cars now; Mr. Campbell seconded; motion passed unanimously.**

b. Abatement of Accommodations Fee for Jones Management. Mr. Williams explained that last year, when City Council adopted the Municipal Accomodations Fee of 1%, we sent out a letter of notification to all of the companies who were reporting Accommodations Tax collections to Charleston County. Jones Management Company, located on Sullivan's Island, never got notice that this fee was going into affect and since last May, he has had an outstanding amount due at Charleston County Business License/User Fee Office for $69.80. Subsequent to May he has paid his fees and is asking for relief from the past due amount since he never received notification. **Mr. Campbell made a motion to abate the $69.80; Mr. Sottile seconded; motion passed unanimously.**

6. Miscellaneous. a.) Public Safety Committee has referred to Ways & Means the purchase of an ATV in the amount of $7,000 for the Police Department in lieu of doing some $3,000 in needed repairs. Mr. Williams recommended approval. **Mayor Bunch made a motion to purchase a new ATV; Mr. Sottile seconded.** Mr. Williams stated that the funds could come out of unexpended Capital Projects monies. **After discussion, motion passed unanimously.**

b) Mayor Bunch received a letter from Chaplain Rob Dewey. We had donated $1,000 last year to the Police Chaplaincy and he was asking for another donation. She requested Council budget $1,500 this year.

c) Mayor Bunch received a letter from the Chamber asking her to join local legislators on a trip to Washington, D.C., at a cost of $600 in April. They plan to lobby for funds for replacement of the Grace Bridge. **Mr. Abele made a motion to allocate $600 for Mayor Bunch to go on the Chamber of Commerce trip to visit the congressional and senatorial offices in Washington, D.C.; Mr. Sottile seconded; motion passed unanimously.**

d) Ms. Hernandez said that she was involved with DHEC which is planning on doing a surf monitoring survey this summer at a cost of $1,000-$2,000 for the Isle of Palms.. DHEC is asking Charleston County to fund this project through Accommodations Tax

money and they are asking that a letter be written by each mayor requesting the County to fund this project. If the County does not fund it, she will request the Isle of Palms for money.

e) Mr. Campbell discussed the Mayor's use of the City car and understood that it was to be parked at City Hall and could be used by other Council members on City business. **Mr. Campbell made a motion that the City car should live at City Hall and be used only for City business; that the Mayor should keep a log on it's use and log in and log out each time she uses it for City purposes; and that it should not be driven for personal use.** Mayor Bunch said that if this were done for her, it should also be done for the City Administrator's car. **Mr. Campbell amended his motion to include the City Administrator.** The motion died for lack of a second.

f) Mr. Campbell discussed the Breach Inlet boat ramp and stated that the City should hire a consultant to determine how much it would cost the City to put it into usable shape and put this into the upcoming budget. He said there are several persons on the island who could do this for us. Mayor Bunch stated that she has written to Arthur Ravenel about encouraging PRC to take over the boat ramp. Mr. Sottile has spoken with members of PRC and has asked to be on the agenda of their next meeting to ask them to repair the ramp as they are doing for Folly Beach.

g) Mr. Campbell discussed The Beach Company's proposed dock on Palm Boulevard which would be close to the dock at Carroll Realty. **Mr. Campbell made a motion that City Council file an appeal to the issuance of this permit; Mr. Abele seconded.** Ms. Hernandez abstained from voting on this issue as she works for OCRM, but she provided information as to the location of the proposed dock. The committee discussed the possibility of this dock, along with the one already in that area, blocking access to the boat ramp. Mr. Sottile also abstained from voting as he is related to the Ways of The Beach Company. **After discussion, motion passed 7-2 (abstentions).**

There being no further business to come before the committee, the meeting was unanimously adjourned at 9:45 p.m.

Respectfully submitted,

Dee Taylor, Chairman

EXHIBIT C

PUBLIC WORKS COMMITTEE MEETING
March 13, 1997

A special meeting of the Public Works Committee was held on March 13, 1997, at 6:00 p.m. in City Hall. Present were Chairman David Matthews, Committee Members Debra Hernandez and Mike Sottile and Superintendent Andy Parrish. Also present were Council Member Bob Abele and City Administrator Mark Williams.

1. Citizens Comments - None

2. Minutes of Previous Meeting. Mr. Sottile made a motion to approve the minutes from the previous meeting; Ms. Hernandez seconded; motion passed unanimously.

3. Trash Collection Status. a) Equipment. Mr. Williams reported that the new truck will be delivered tomorrow. The rubber tire loaders are out and working very well. Sarge reported that one of the hydraulic lines is leaking; he has fixed it temporarily until the company's man is able to return next week to look at it.

b) Drivers. Due to the turnover in personnel, there are only two drivers on staff. One of the temporary drivers should be able to operate the new equipment. We are in the process of advertising for drivers. There are currently five regular employees in the department, two of whom are drivers, plus 4-5 temps with two drivers.

c) Maintenance. Mr. Williams reported that we are still sending vehicles to Charleston County and this seems to be going well and is much less expensive that what Ryder proposed. Mr. Matthews recommended doing minor repairs, such as oil changes, etc., in house.

4. Garbage Collection Status. a) Carts. Problems are still being worked out with enclosures. We have ordered 35 additional 40-gallon carts but they have not been delivered yet.

Mr. Matthews stated that there are some single family houses on the island which have only one cart, but the house may have two families living in them and they generate more garbage than one cart can hold. The committee asked Sarge to be on the lookout for these areas and advise the Administrator to write them that they need to purchase another cart. They also discussed some kind of flyer that Sarge can give to the resident telling them of the policy that if garbage is continuously piled up next to the can, they will be required to purchase another cart. Then, if they do not purchase a second cart, the Administrator would contact them.

Mr. Sottile asked about the barrels on the beach. Mr. Williams said they were replacing some of them with the trash carts to see how it goes. Mr. Sottile said that the painted barrels looked so much better and gave the island some character. Mr. Matthews suggested that the Garden Club might paint the carts with palm trees and Mr. Williams was asked to contact them.

b) Personnel. Mr. Matthews said that Sarge will be retiring as of May 1st. He thanked him for all the work he has and still is doing.

Mr. Sottile asked about the temporary employees and if they were screened by anyone. Mr. Williams said the employment agency screens them for drugs and alcohol as part of the State contract.

c) Cushmans. Mr. Williams said that Jack Sims of Plant-A-Palm Committee has asked for one of them to put a water tank on it but he hasn't figured out how to do it. The committee briefly discussed budgeting for a tank in the back of a pickup truck to be used for watering (like Mt. Pleasant does) if we are going to be responsible for watering. The Cushmans are currently taking up storage space that could be used for other things but Mr. Williams said that we do not yet have enough items to hold another auction. He did say the Cusmans could be stored outside, and he will also check with Summerville Auto Auction to see if they might auction them. Sarge also suggested that the CPW might be able to use one for meter reading.

5. Report from Superintendent Andy Parrish. Sarge reported that the garbage trucks went to the county for PM and he discovered that they did not change all the filters. It would cost another $8-9,000 to repair damage that could be done if the dirt gets into the transmission.

The County has advised that hazardous materials can be carried to Bees Ferry Landfill on Saturday, March 15. Items such as batteries, oil, paint, kerosene, etc. will be taken at this time. He suggested putting this on the City's sign.

Sarge received a call from a resident at 2007 Waterway Boulevard asking for a "Slow - Children" sign. Mr. Williams said the DOT will not put them up. **Mr. Sottile made a motion to put up this sign on Waterway Boulevard; Ms. Hernandez seconded; motion passed unanimously.** Sarge will call and get prices.

Mr. Matthews said that he and Mr. Williams have discussed beach access signs that would not be so easy for people to remove. Mr. Williams is looking into some type of cement marker, such as Sullivan's Island uses on street corners, painted with reflected paint. He will get figures ready for the upcoming budget process.

6. Drainage Study. The committee agreed to put this aside for a few of months until everything else in the department is worked out.

7. Miscellaneous - None.

The next meeting will be April 10th, at 6:00 p.m.

There being no further business, the meeting was unanimously adjourned at 6:42 p.m.

Respectfully submitted,

David Matthews, Chairman

EXHIBIT D

ISLE OF PALMS RECREATION COMMITTEE
March 10, 1997

The regular meeting of the Isle of Palms Recreation Committee was held on March 10, 1997, at 6:15 p.m., in the Building Department.. Committee members present were Chairman Skipper Shaffer, Committee Members Debra Hernandez, and Carol Allen, Recreation Director Lisa Cherry and Stu Kimball of the Recreation Commission. Also present were Council Members Abele and Campbell.

Chairman Shaffer called the meeting to order.

1. Approval of Previous Minutes. Ms. Hernandez made a motion to accept the minutes from the January meeting; Ms. Allen seconded; motion passed unanimously.

2. Citizens Comments. Gary Webster encouraged the Committee to consider 28th Avenue being used for roller hockey and skate boarding.

3. Recreation Department Report. (attached hereto) Lisa Cherry gave highlights from the report and answered questions of Committee members.

The Committee asked Lisa to check with other departments and gather more information on roller hockey and report back next month.

. 4. Recreation Commission Report. Mr. Kimball gave an overall report of their meeting of January 28, 1997 (see attached minutes).

Mr. Kimball reported that the Commission favorably discussed forming a foundation to benefit the Recreation Center. He has talked to Attorney Nick Sottile and also to Jack Sims of the Plant-A-Palm Committee. Mr. Sims indicated that they are almost completed with their projects and would be very happy to turn their fund-raising projects (such as the tour of homes) over to the Commission. The Commission has enough money in their account to initiate the services to set up the foundation and estimate it would cost under $1,000. They discussed other fund-raising ideas and asked the Committee to support the formation of a tax-deductible foundation. The Commission was excited about being able to actively seek donations. More information will be provided at next month's meeting.

5. Old Business. Report on Soccer Lighting. Mr. Shaffer reported that ~~the~~ some lamps have been removed and ~~the~~ some other lights redirected and hopefully everyone will be happy with them.

6. New Business. a. Bids on Floor Replacement in Bathroom and Game Area. Mr. Shaffer said they have three bids with McGrew's Carpet Sales being the low bidder at $1,894.72. The other two bids were over $2,200. **Ms. Allen made a motion to recommend approval of the bid for $1,894.72 and take it to Ways & Means; Ms. Hernandez seconded.** Upon discussion, Ms. Hernandez stated that this figure was still within the original amount budgeted for the flooring. **After discussion, motion passed unanimously.**

b. Bathroom Use Policy. Mr. Shaffer stated that at last month's meeting, it was discussed about locking the hallway door, replacing the exterior door and providing access to the restrooms during outside activities. Lisa Cherry had been asked to come up with policy suggestions in regulating this use. These policies were discussed and changes made. **Ms. Hernandez made a motion to take these policies to full Council for discussion; Ms. Allen seconded; motion passed unanimously.**

c. Tot Lot Improvements. Lisa reported that she is working on the landscaping of the trees with Thom Hood. She asked for some assistance in the picnic shelter improvements. The Committee discussed separating the project into four bid options - (1) palm trees; (2) remaining landscaping; (3) gate and fence; (4) picnic shelter improvements. Specs will be prepared and ready to send out. **Ms. Hernandez made a motion for Lisa Cherry to prepare the specs and send them out for bids; Ms. Allen seconded; motion passed unanimously.**

d. Discussion of Agreement with Mt. Pleasant. Lisa reported that the two cities have had an agreement for the past 5-6 years about children playing in their leagues. Mt. Pleasant would like to renegotiate the agreement. Basically, the agreement was that after the season, the Isle of Palms pays Mt. Pleasant Recreation Department for half the price of each game (umpires and scorekeepers) that our teams play at Mt. Pleasant. It seems that Mt. Pleasant is growing so much that they are running out of room for our children and there are several alternatives. Discussion is still ongoing between the two departments. Mr. Shaffer recommended asking the Mt. Pleasant Director, Tom O'Rourke, and their Recreation Committee, to attend our next Committee meeting to discuss this further. The next meeting will be April 7th at 7:00 p.m.

e. PARD Money. Lisa reported that the $3,000 for 1996-1997 was used for the Dino Climber last August. She asked the Committee to think about what we may want to purchase with the 97-98 money and also the next year's money.

There being no further business, the meeting was unanimously adjourned at 7:00 p.m.

Respectfully submitted,

S/Skipper Shaffer

Skipper Shaffer, Chairman

who's coaching him?

ISLE OF PALMS RECREATION COMMISSION
JANUARY 28, 1997

The regular meeting of the Isle of Palms Recreation Commission was held on February 25, 1997, at 5:45pm, at the Recreation Department. Commission members present were Co-Chairman Bill Cox, Patty Randinelli, Stu Kimball, Lucinda Olasov, Keith Schlichter, and Nancy Bristol. Also present was Recreation Director Lisa Cherry. Absent was Thom Hood.

1. Citizen's Comments. No citizens were present.

2. Recreation Department Report. Lisa reported on new and upcoming programs. (see handout)

3. Recreation Committee Report. Stu reported that Committee was interested in the "tot lot" plans developed and presented by Thom. Bids will be taken on the project when specifications are written. Utilities Construction will proceed with the plan to re-direct bulbs/minimize footcandle on soccer field. The County has agreed to pay for parking improvements. Committee wants Commission to make recommendations for development of ample parking for current facilities. Also, any future plans (building, pool) must contain good parking plan for any hope of implementation. Proposed storage area not a top priority. Recreation staff has reduced the "clutter" on the inside of the building. Restroom facility tabled for now: a door is to be installed in the hallway to allow access to the bathrooms from the outside without access to the rest of the gym.

4. Miscellaneous. Keith suggested counting cars at upcoming events for parking ideas. Lisa will report at next meeting. There was some discussion about the closing of 28th. Stu will ask Thom to talk to Doug at Design Works re: maximizing parking.

The letter to basketball parents was discussed. It will not be sent out at this time.

The proposed Football Camp at Wando was discussed. Coach Dingle will organize it. He's still trying to get Travis Jervey involved. Lisa is checking into insurance for participants.

The idea of forming a foundation was discussed. Stu talked to Jack Sims (Plant-a-Palm). We may be able to takeover their tour of homes fund-raiser. He also talked to Nick Sottile (City Attorney) - @ $850 to get started. Everyone was in agreement to proceed.

Lucinda asked about park benches. Those as well as other similar items will be proposed in the 1997-98 Recreation budget. Lisa suggested developing a tree-planting, park-style plan for the undeveloped area near the building if that 's what the City wants to do with it. The plan would allow people to purchase (adopt) items such as a tree, park bench, etc. Stu suggested putting the Commission money into a money market account to earn higher % interest.

5. Future fund-raising ideas. Stu suggested an adult dance. Keith suggested having it at the Citadel Beach Club. Lisa suggested it could be used to celebrate the start of the foundation.

6. Next Meeting. The next regular meeting of the Recreation Commission will be held on **Tuesday, March 25, 1997, at 5:45pm at the Recreation Department.** MARK YOUR CALENDAR NOW!!!! If you are unable to attend, please contact Lisa at 886-8294.

There being no further business, the meeting was adjourned at 7:00pm.

Respectfully submitted,

Patty Randinelli

M E M O R A N D U M

TO: Skipper Shaffer
FROM: Lisa Cherry
DATE: March 6, 1997
RE: Restroom facility usage policy

These are my suggestions for the Restroom Facility Usage Policy:

POLICY REGARDING USE OF ISLE OF PALMS RECREATION CENTER RESTROOMS:

1. The restroom facility inside the Recreation Center will be used during City/Recreation -sponsored events, such as youth sports including softball, baseball, and soccer; adult sports including soccer, football, softball, and frisbee; and all special events held at the facilities including but not limited to Children's Egg Hunt, Punt, Pass, and Kick, Ashley Whippet Invitational, Volleyball Tournaments, Tennis Tournaments, etc.

2. The restroom will be accessible when a City/Recreation employee is on the Recreation property supervising the activity.

3. If any group is PROVEN to have abused the privilege of having access to the bathroom, then the privilege will be withdrawn for that group. (This applies primarily to sports groups.)

4. A. The door on the outside of the building to the restroom facility will be kept shut, but will be unlocked during the activity.

OR

B. The door on the outside of the building to the restroom facility will be locked. The City/Recreation employee will have the key to the door which any participant in the activity may borrow to use the restroom.

If option B is what you like, then the lock on that door needs to be changed because the two back doors are accessed using the same key. Please call me if you have any questions.

ISLE OF PALMS
RECREATION DEPARTMENT

RECREATION REPORT
March 10, 1997

Recreation Programs

Gymnastics - Fridays - 3:30pm to 4:15pm - 3 to 5 years and 4:15pm to 5:15pm - 6 & older
Fee: $22/month
Instructor: Tricia Tapio
20 participants

Tae Kwon Do - Wednesdays - 7:30pm - adults
Saturdays - 9:00am for children and 10:00am for adults
Fee: $28/month for youths; $32/month for adults
90 participants
Instructor: Dr. John Emmel
The annual Tae Kwon Do Demonstration and Testing Tournament is scheduled on Saturday, March 15th.

Island Preschool I - Mondays, Wednesdays, & Fridays - 9:00am to 12:00pm - 3 and 4 years
Fee: $90/month
10 participants
Instructor: Jenny Lee
Registration for the 1997-98 class will be taken in March.

Island Preschool II - Tuesdays and Thursdays - 9:00am to 12:00pm - 3 and 4 years
Fee: $60/month
10 participants
Instructor: Jenny Lee
Registration for the 1997-98 class will be taken in March.

Island Tiny Tots I & II - Tuesdays and Thursdays - 9:30am to 12:00pm - 2 and 3 years
Fee: $60/month
6 participants
Instructor: Robin Lee
Class will be held through May.

Keenagers Club - The members met on March 5th. Dick Dalla Mura, Master Gardner with the Clemson Extension Service, was the guest speaker. There are currently 74 active members. The next meeting will be held on Wednesday, April 2nd. A trip is planned on March 19th to

the Sewee Nature Center, Hampton Plantation State Park, and Georgetown.

Line Dance - Everyone is invited to the line dance class that is held at the recreation center. Mary Nicoletti leads the group through a series of dances set to today's best music. It's great exercise and provides the fun of social interaction. Call the Recreation Department for days and times.

Jazzercize - Jazzercise classes will begin at the Isle of Palms Exchange Club on Monday, March 17th. Lisa Dupont is the instructor. The class will meet on Mondays, Tuesdays, and Thursdays from 9:30am to 10:30am. Ten percent of the monthly income will be paid to the Exchange Club as a facility rental fee. The monthly fee for unlimited visits is $35. The drop-in fee is $5 per class.

Isle of Palms Tennis League - Interest thus far in this league has been limited to men. The registration deadline has been extended for the Spring Tennis League. When there are enough players, a men's league will be formed. The fee per player is $10. Those interested in participating will be categorized by their rating and will participate in a round-robin league. There will be a post-season single elimination tournament at the end of the season.

Pre-Ballet - Youth age 3 to 5 are invited to join this beginning ballet class instructed by Naomi Calvert. Classes are held on Thursdays from 4:30pm to 5:00pm. Monthly fee is $22. Session fee is $60. This program will continue until May 29th.

Baby Tap - Naomi Calvert returns to instruct this beginner tap program for youth age 3 to 5. Class is held from 5:00pm to 5:30pm on Thursdays. The fee per month is $22. The fee per session (12 lessons) is $60. This program will continue until May 29th.

Beginning Tap - Class for children age 6 to 7 is held from 5:30pm to 6:00pm on Thursdays. Naomi Calvert is the instructor. Monthly fee is $22. Session fee is $60. This program will continue until May 29th.

Dog Obedience Training Course - A course for dogs and their owners began on March 3rd. This is a seven week course for dogs age 6 months and older that is held from 7:00pm to 8:00pm. There are ten participants. A new session will begin in May, and we will also offer an advanced beginner course in May. The cost of the course is $75. Val Masters is the instructor.

Summer Day Camp Brochures - Day camps will be held from June 16th through August 1st. Brochures are now available.

Sports

Co-Rec Volleyball - The single elimination post season tournament will end on March 11th.

Co-Rec Soccer - Games are played on Sundays at 2:00pm and 3:00pm. The season will continue into May.

Youth Baseball & Softball - There are 22 teams in 5 different age divisions. The coaches and sponsors are listed below according to age division:

T-Ball: (Games on the island on Saturdays)

Lisa Wright	Super Blue-Green Algae
Richard Moore	Polly's Fine Jewelry
Jodi Novak	Razor's Edge
Lee Dilday	Dunes Properties
David Bateman	Isle of Palms Red & White

Machine Pitch: (Games on the island on Tues. & Thurs.)

Singh Guram	East Islands Real Estate
Griff Brame	Wild Dunes Yacht Harbor
Sid Lesesne	Wade Surveying
Jodi Novak	Banana Cabana
Cotesy Simons	Windjammer
Tim Scrantom	Dr. Cagle's Magic Marlins

Dixie Angels: (Games in Mt. Pleasant)

Cartter Lupton	The Young and Restless

Dixie Ponytails: (Games in Mt. Pleasant)

Andy Hunt	Island Clipper I

Dixie Belles: (Games in Mt. Pleasant)

Pam Laudino	Island Clipper II

Dixie Minor: (Games on the island on Mon. & Thurs.)

Tom Wood	Coastal Facial Plastic Surgery
Darrell Hodo	The Burton Company
Michael Johnson	Island Realty
Tommy Baker	Baker Mercedes
Gary Fink	Isle of Palms Exchange Club

Dixie Major: (Games in Mt. Pleasant)

Jeff Simon	Lee Woodworks
Mike Stritch	Isle of Palms Fire Department

Dixie Boys: (Games in Mt. Pleasant)

Bill Ripley	Lowcountry Savings Bank

Winter Baseball - This league ended on March 9th. It was very successful and we hope to offer it again next year.

S.C.A.P. Southern District Midget Tournament - The tournament was a big success! There were eight boys teams involved. The winner was from Orangeburg Recreation Department.

Men's Softball - Ten teams have pre-registered for this league, which is scheduled to begin on March 19th. Games will be played on Mondays and Wednesdays.

Men's Basketball Registration - The deadline for team entries has been extended to March 27th. A league will be formed when there are at least 6 teams registered.

Special Events

Youth Dance - The March dance was held on the 7th. 328 youth attended. The dance in April is scheduled on the 11th. Chaperones are always needed!

Children's Egg Hunt - Children age 10 and under are invited to join the fun at the best Egg Hunt in all of East Cooper! On Saturday, March 22nd, the Hunt begins at 11:00am at the Recreation Center Park. There will be 3 age divisions (3 and under, 4 to 6, and 7 to 10), and over 4000 eggs and prizes will be hidden for them!

Twilight Egg Hunt - Youth age 11 to 16 will enjoy the Twilight Egg Hunt. This flashlight egg hunt and pizza party will be held on Thursday, March 27th at 8:00pm. The cost per youth is $1.00 and preregistration is required! Great prizes will be donated by local businesses!

Whitewater Kayaking Trip - Teens age 11 to 15 are invited to spend a weekend of their Spring Break participating in an exciting Whitewater Kayaking Adventure on the French Broad River. The department, in cooperation with the Mt. Pleasant Recreation Department, has planned a trip April 5th and 6th. The cost per youth is $75. Space is limited.

American Red Cross Babysitting Course - A course for youth age 11 to 14 has been scheduled at IOP City Hall on Saturday, May 3rd, from 9:00am to 5:00pm. The cost is $30 and includes all handouts and a first aid kit. Texalee Martin is the instructor.

LowCounty Senior Sports Classic - This annual event for individuals age 50 and older will be held at The Citadel May 7th - 10th. Entry forms are available at the Isle of Palms Recreation Department, a sponsor of the event.

Sand Sculpting Contest - This annual event will be co-sponsored by the Isle of Palms Recreation Department, Charleston County PRC, and the Office of Cultural Affairs. It will be held on Sunday, June 1st at 10:00am on the beach in front of the Isle of Palms County Park.

Canine Frisbee Disc Competition - This popular event will be held on Sunday, June 1st at 3:00pm, at the Recreation soccer field.

April 1997

ISLE OF PALMS RECREATION DEPT.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1 9:30am Line Dance 7:00pm Men's Basketball	2 12:00pm Keenagers Luncheon 7:00pm Men's Softball 7:30pm Tae Kwon Do	3 4:30pm Pre-Ballet 5:00pm Baby Tap 5:30pm Beg. Ballet	4 3:30pm Gymnastics	5 9:00am Tae Kwon Do 12:30pm Open Basketball Court Kayak Trip
6 2:00pm Co-Rec Soccer Dept. Hours: Mon.-Fri. 9:00-6:00pm Sat. 12:30-6:00pm Kayak Trip	7 9:00am Island Preschool I 5:00pm Baseball Games (M - Th) 7:00pm Dog Training 7:00pm Men's Softball	8 9:00am Is. Preschool II 9:30am Tiny Tots 7:00pm Men's Basketball	9 9:00am Island Preschool I 7:00pm Men's Softball 7:30pm Tae Kwon Do	10 9:00am Is. Preschool II 9:30am Tiny Tots 4:30pm Pre-Ballet 5:00pm Baby Tap 5:30pm Beg. Ballet	11 9:00am Island Preschool I 9:30am Line Dance 3:30pm Gymnastics 7:00pm YOUTH DANCE	12 9:00am Tae Kwon Do 12:30pm Open Basketball Court
13 2:00pm Co-Rec Soccer	14 9:00am Island Preschool I 5:00pm Baseball Games (M - Th) 7:00pm Dog Training 7:00pm Men's Softball	15 9:00am Is. Preschool II 9:30am Line Dance 9:30am Tiny Tots 7:00pm Men's Basketball	16 8:30am Keenagers Trip 9:00am Island Preschool I 7:00pm Men's Softball 7:30pm Tae Kwon Do	17 9:00am Is. Preschool II 9:30am Tiny Tots 4:30pm Pre-Ballet 5:00pm Baby Tap 5:30pm Beg. Ballet	18 9:00am Island Preschool I 3:30pm Gymnastics	19 9:00am Tae Kwon Do 12:30pm Open Basketball Court
20 2:00pm Co-Rec Soccer	21 9:00am Island Preschool I 5:00pm Baseball Games (M - Th) 7:00pm Dog Training 7:00pm Men's Softball	22 Special Election	23 9:00am Island Preschool I 7:00pm Men's Softball 7:30pm Tae Kwon Do	24 9:00am Is. Preschool II 9:30am Tiny Tots 4:30pm Pre-Ballet 5:00pm Baby Tap 5:30pm Beg. Ballet	25 9:00am Island Preschool I 9:30am Line Dance 3:30pm Gymnastics	26 9:00am Tae Kwon Do 12:30pm Open Basketball Court
27 2:00pm Co-Rec Soccer Upcoming: Senior Sports Classic, Sand Sculpting	28 9:00am Island Preschool I 5:00pm Baseball Games (M - Th) 7:00pm Men's Softball	29 9:00am Is. Preschool II 9:30am Line Dance 9:30am Tiny Tots 7:00pm Men's Basketball	30 9:00am Island Preschool I 7:00pm Men's Softball 7:30pm Tae Kwon Do			

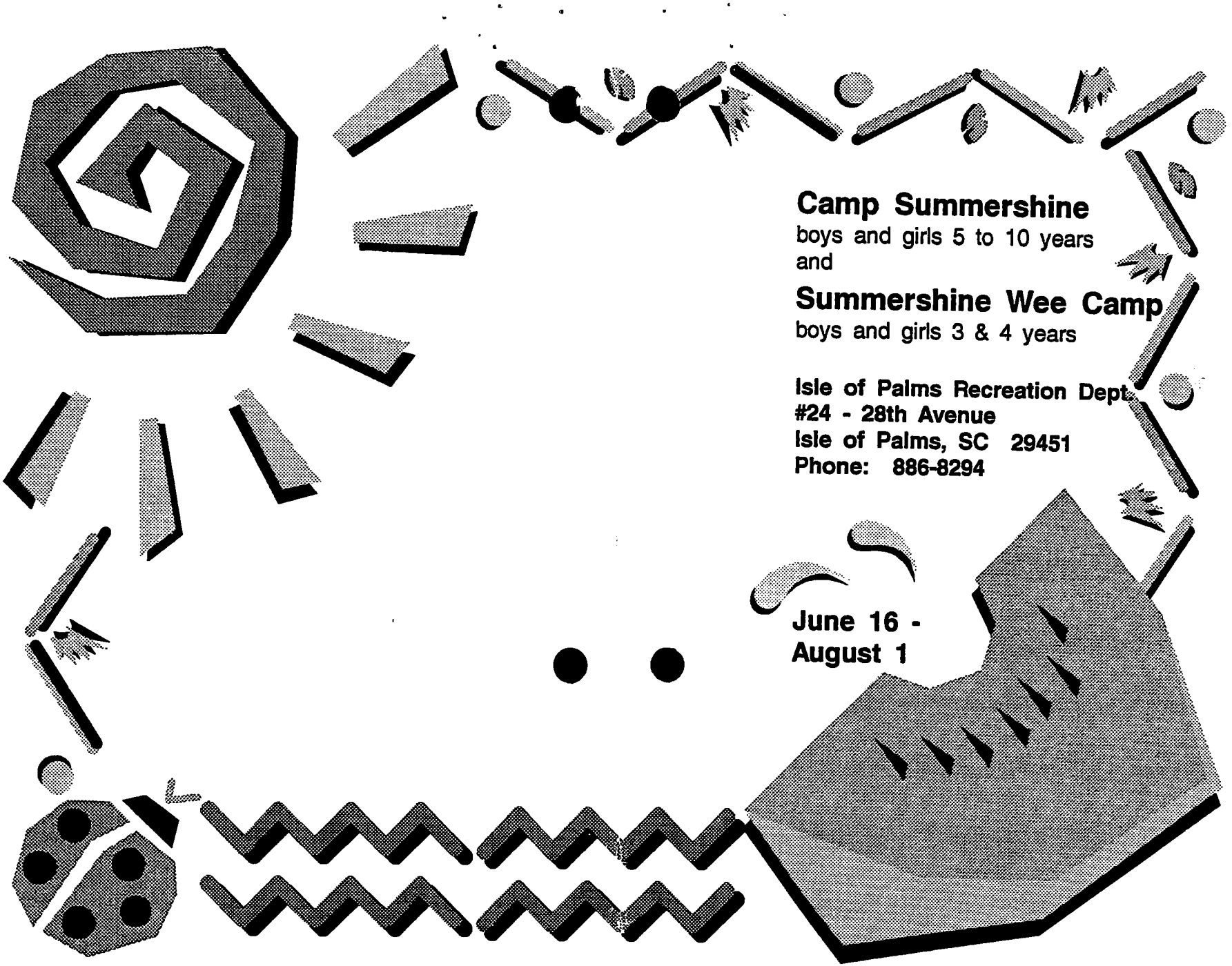
March

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

May

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Located on 28th Ave 886-8294



Camp Summershine
boys and girls 5 to 10 years
and
Summershine Wee Camp
boys and girls 3 & 4 years

Isle of Palms Recreation Dept.
#24 - 28th Avenue
Isle of Palms, SC 29451
Phone: 886-8294

June 16 -
August 1

Camp Summershine, for children age 5 to 10, and Summershine Wee Camp, for children age 3 and 4, are sponsored by the Isle of Palms Recreation Department. The camps are well-staffed and will provide an exciting opportunity for your child to learn new skills, meet new friends, and have a summer filled with FUN!!

CAMP SUMMERSHINE

HOURS OF CAMP

Monday to Friday from 9:00am to 3:00pm.
(Supervision is offered from 8:30am to 4:00pm.)

CAMP ACTIVITIES

Indoor games	Outdoor games
Nature activities	Arts and crafts
Mystery Excursions	Slip 'n' Slide
Bicycle Rodeos	Sports
Movies	Field Trips

WEEKLY SESSIONS & THEMES

June 16 - June 20	Beach Blast
June 23 - June 27	Project Wild
June 30 - July 3	Stars & Stripes
July 7 - July 11	Holiday Hoopla
July 14 - July 18	Surf's Up
July 21 - July 25	Sports Galore & More
July 28 - August 1	Go Bananas

REGISTRATION INFORMATION

$50 per one-week session*

Fees include arts & craft supplies, juice, snacks, and on-site activities. Some field trips may require an extra fee. First time campers receive a Camp Summershine t-shirt! To reserve a place, Summershine requires a $15 deposit per week.

*Non-residents add $3.00 per week.

SUMMERSHINE WEE CAMP

HOURS OF CAMP

Three Day: Monday, Wednesday, and Friday from 9:00am to 12:00pm

Five Day: 9:00am to 12:00pm
Register for 3 day or 5 day session.

CAMP ACTIVITIES

Pipsqueak PE	Creation Stations
Sing-a-longs	Show & Tell
Indoor Games	Outdoor Games
Story Time	Movies
Slip 'n' Slide	Beach Excursions

WEEKLY SESSIONS

June 16 - June 20
June 23 - June 28
June 30 - July 3
July 7 - July 11
July 14 - July 18
July 21 - July 25
July 28 - August 1

REGISTRATION INFORMATION

Three day: $25 per session*
Five day: $33 per session*

Fees include arts & crafts supplies, juice, snacks, and on-site activities. First time campers receive a Camp Summershine t-shirt! To reserve a place, Wee Camp requires a $10.00 deposit per week.

*Non-residents add $3.00.

APPLICATION (Please Print)

Name_____ Age_____ Sex_____ Camp_____

Name_____ Age_____ Sex_____ Camp_____

Parent's Name_____ Home #_____ Work _____

Address_____ City_____ State_____ Zip_____

Special Concerns (Medical, Allergies, Etc.)_____

The following people are authorized to pick up my child (children) at the end of camp:

1._____ Phone_____

2._____ Phone_____

The following people are NOT authorized to pick up my child (children) at the end of camp:

1._____ 2._____

CAMP SUMMERSHINE SESSIONS - Please circle all sessions that your child will attend.

June 16 June 23 June 30 July 7 July 14 July 21 July 28

SUMMERSHINE WEE CAMP SESSIONS - Please circle all sessions that your child will attend. Please indicate 3 Day or 5 Day for each session.

June 16____ June 23____ June 30____ July 7____ July 14____ July 21____ July 28____

**Please read and complete information on the opposite side.

CAMP97.

PARENT'S (OR LEGAL GUARDIAN'S) CONSENT, LIABILITY WAIVER, AND RELEASE

I, _____, being the parent (or legal guardian) of _____, hereby give my permission for my child/children to participate in the 1997 Summer Camp program sponsored by the Isle of Palms Recreation Department.

I release and hold harmless the City of Isle of Palms, SC, and its officers, employees, contractors, and volunteers, from all liability or claims arising from any accident or injury to my child/children that occurs during his/her participation in the Summer Camp Program.

Signature:_____ Date:_____

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1. Only the session(s) with a deposit or full payment will be processed.
2. Summershine Wee Camp: Three day campers may only participate on MONDAY, WEDNESDAY, and FRIDAY.
3. Applications will be processed in the order in which they are received.
4. Pre-registration is encouraged. NO REFUNDS ISSUED WITHIN 14 DAYS PRIOR TO FIRST DAY OF CAMP.
5. Mail application and check to: Isle of Palms Recreation Department
   P. O. Drawer 508
   Isle of Palms, SC 29451

OFFICE USE ONLY
RES NRES
Pd:_____
Ch #:_____
Date:_____

EXHIBIT E

ZONING BOARD OF ADJUSTMENT
March 11, 1997

A special meeting of the Isle of Palms Zoning Board of Adjustment was held on March 11, 1997, at 6:30 p.m., in City Hall Council Chambers. Members present were Chairman Gabbie Porter, Jim Burke, Jack Johnston, Guy Taylor and Charlie Yawn, and Building Official Ed Haselden. Secretary Janet Mauldin was there at the beginning of the meeting but left at 6:45 to attend a City Council meeting.

The Board discussed in detail rules and procedures based upon the recommendations of Attorney Roy Bates and State laws pertaining to zoning. The procedures as discussed and agreed upon were to be written out by the Chairman and will be attached to these minutes and will be formally approved at the next Board meeting.

The Board asked Mr. Haselden to draft up forms to be used as applications and findings to present at the next meeting.

There being no further business to come before the Board, the meeting was unanimously adjourned at 8:30 p.m.

Respectfully submitted,

Gabbie Porter

Gabbie Porter, Chairman

EXHIBIT F

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION
REGULAR MEETING
March 12, 1997

The Isle of Palms Planning Commission met at City Hall on March 12, 1997, at 5:30 p.m. Members attending included Bill Bradshaw, Hugh Morrow, Kim Poletti, and Chairman Bob Miller. Planning Consultant Lee Batchelder was also present. Dick Glave and Paul Ockerman were absent.

The meeting was called to order at 5:30 p.m.

PLAT SUBMITTALS

1. 1006 Ocean Boulevard. Plat showing a resurvey and abandonment of the property line labeled "A" - "B" of Parcel 4, and a portion of Parcel 3, Boardwalk Section, in the City of Isle of Palms.

Mr. Batchelder explained that the purpose of the plat was to combine two existing lots of record. No new lots were being created. He recommended approval of the plat.

The Commission briefly discussed the plat. Motion by Mr. Bradshaw to approve the plat; second by Mr. Morrow. Motion approved 4-0.

ORDINANCES

Ordinance 1997-3. An ordinance amending certain provisions of Title 5, Chapter 4, Zoning, of the City of Isle of Palms Code of Ordinances.

Mr. Batchelder explained the purpose of the ordinance and that a public hearing would be scheduled for April.

UPDATE ON THE COMPREHENSIVE PLAN

Mr. Batchelder explained his proposed update of several background sections of the Comprehensive Plan. The Commission agreed with the changes as proposed in the memo dated March 5, 1997. Mr. Batchelder also advised the Commission of the need to add time frames for implementation of the various recommendations in the plan. The Commission agreed that adding time frames should wait until the Commission has a better idea of where Council stands on the Plan.

MISCELLANEOUS BUSINESS

Mr. Batchelder said he would be out of town attending a planning conference during the next scheduled Planning Commission meeting in April. He recommended rescheduling the meeting to Thursday, April 17.

There being no further business the meeting was adjourned.

Respectfully Submitted,

Bob Miller
Chairman

MINUTES OF THE ISLE OF PALMS PLANNING COMMISSION REGULAR MEETING February 20, 1997

The Isle of Palms Planning Commission met at City Hall on February 20, 1997, at 5:30 p.m. Members attending included Bob Abele, Bill Bradshaw, Dick Glave, Hugh Morrow, Paul Ockerman, Kim Poletti, and Chairman Bob Miller. Planning Consultant Lee Batchelder was also present.

The meeting was called to order at 5:30 p.m.

MINUTES OF PREVIOUS MEETING

1. December 11, 1996

Motion to approve by Mr. Abele; second by Mr. Morrow. Motion approved 5-0.

2. January 8, 1997

Motion to approve by Mr. Glave; second by Mr. Abele. Motion approved 5-0.

ORDINANCES

1. Ordinance 1997-1 (public hearing to be scheduled for upcoming meeting). An ordinance amending sections 5-4-27 and 5-4-112 of the City of Isle of Palms Code of Ordinances to allow the operation of businesses engaged in furnishing shipping information and acting as agents in arranging transportation for freight and cargo, and establish the requirements for same.

Mr. Batchelder explained the purpose of the ordinance. The Commission discussed the ordinance and whether the parking requirements were suitable. The Commission decided a correction to the parking requirements was necessary. Motion by Mr. Glave to correct the parking requirement section by moving the wording "4 spaces minimum" under "column 2" of the ordinance; second by Mr. Bradshaw. Motion approved 6-0.

COMPREHENSIVE PLAN

Mr. Batchelder presented the proposed change to the Natural Resources section regarding water quality testing. Motion by Mr. Abele to approve the change; second by Mr. Glave. Motion approved 7-0.

The Commission then discussed whether a new goal statement should be added to

the Natural Resources section to promote awareness of water quality problems, especially as they relate to swimming. Motion by Mr. Bradshaw to add a new goal and strategy statement to promote awareness of water quality problems by using signs to warn the public during periods of unsafe water quality for swimming; second by Mr. Abele. Motion approved 7-0.

MISCELLANEOUS BUSINESS

The Commission briefly discussed the advertisement which appeared in the newspaper announcing a meeting on a needs assessment for federal housing funds. The Commission also discussed the meeting with City Council on the Comprehensive Plan scheduled for March 3.

There being no further business the meeting was adjourned.

Respectfully Submitted,

Bob Miller
Chairman

EXHIBIT G

ISLE OF PALMS ELECTION COMMISSION
February 27, 1997

The certification meeting of the Isle of Palms Election Commission was held at 12:00 Noon on Februray 27, 1997, in City Hall Council Chambers. Chairman Bill Walters called the meeting to order and announced that member Mary Hair was present and that member Joyce Hassell was unable to attend but she had examined the tapes of the election and authorized Bill Walters to sign the Certification form for her. Also present was City Clerk, Janet Mauldin.

Mr. Walters announced that there were no challenged ballots and there was no one present to challenge the election results.

Mr. Walters announced the votes as follows:

Bob Abele received 53 votes from Precinct 1, 176 votes from Precinct 2, and 7 absentee votes, for a total of 236 votes; there were two write-in votes from Precinct 2, one for Helen Clarkin and one for Shirley Temple; for a total of 238 votes cast. As there were no objections.

Mr. Walters made a motion to declare Bob Abele as winner of the election and member of the Isle of Palms City Council; Ms. Hair seconded; motion passed unanimously.

There being no further business, the meeting was unanimously adjourned at 12:05 p.m.

Respectfully submitted,

Bill Walters

Bill Walters, Chairman

ISLE OF PALMS ELECTION COMMISSION
CITY OF ISLE OF PALMS, SC
February 25, 1997

CERTIFICATION OF ELECTION RESULTS
MUNICIPAL ELECTION HELD ON FEBRUARY 25, 1997.

The results of the Municipal Election to elect 1 member to the Isle of Palms City Council on February 25, 1997, were as follows:

Candidate	Precinct 1 votes	Precinct 2 votes	Absentee votes	Total votes
Abele	53	176	7	236
WRITE IN VOTES				
Helen Clarkin	0	1		1
Shirley Temple	0	1		1
Total votes cast	53	178	7	238

We, the duly appointed members of the Isle of Palms Election Commission, do hereby certify the above numbers as official results of this Election. Consequently, Bob Abele is hereby declared elected as a Member of the Isle of Palms City Council.

Sworn this the 27th day of February 1997.

Joyce Hassell by Bill Walters
Joyce Hassell- Election Commission Member

Mary Hair
Mary Hair - Election Commission Member

Bill Walters
Bill Walters - Election Commission Chairman

Copy: Election Archives
Each Candidate
Nick Sottile, City Attorney
Janet Mauldin, City Clerk
Mark Williams, City Administrator
Carmen Bunch, Mayor

EXHIBIT H

PERSONNEL COMMITTEE
March 10, 1997

The regular meeting of the Personnel Committee was held at 5:30 p.m. on March 10, 1997. Present were Chair Hernandez, Committee member Shaffer, Mayor Bunch, Council members Sottile, Allen, Campbell, and Abele, and City Administrator Williams.

1. Approval of Minutes From Prior Meeting. Mr. Shaffer made a motion to approve the minutes of the February meeting as submitted; Ms. Hernandez seconded; motion passed unanimously.

2. Employee Raises. Mr. Williams presented the cost of implementing the raises recommended by the Department Heads as a result of the employee evaluations. The budgeted amount for employee raises was $13,420; the actual cost is almost $9,900, provided the raises are retroactively effective on January 1.

The committee discussed the employee evaluation program, scheduling of annual evaluations and expectations for cost of living raises in July. The committee agreed to discuss changes to the Merit Raise Program at the next meeting.

Mr. Shaffer made a motion to recommend the Ways and Means Committee approve the expenditure of funds to support employee raises as presented by Mr. Williams; Ms. Hernandez seconded; motion passed unanimously.

In another matter, Mr. Williams explained the need to immediately appoint a new Grievance Committee. An employee has filed a grievance, and according to existing City procedure, must receive a hearing within 10 days of filing their request. The existing Grievance Committee is comprised of Ed Haseldon, Lisa Cherry, and Becky Neuhoeff. The City Grievance Procedure requires the committee be composed of two city employees and one department head. New Committee appointments are necessary because two of the old members are department heads and one member is no longer a full-time employee. The Administrator recommended that Lisa Cherry, David McPherson, and Cheryl Gregory serve as Grievance Committee members. Mr. Shaffer made a motion to appoint the employees recommended by Mr. Williams; Ms. Hernandez seconded; motion passed unanimously.

3. Procedure for Hiring Department Heads. The committee discussed the draft *Recommendations for Procedures on Hiring Department Heads* dated March 3, 1997. Several changes were suggested. Attached is a revised version that reflects the Committee discussions. The committee will review the amended Procedure for approval at the next meeting.

4. Executive Session. The executive session was scheduled to conduct personnel matters. Due to time constraints, the matter was postponed until the next meeting.

The meeting was adjourned at 6:05 p.m. The next committee meeting is scheduled for April 7, 1997 at 5:30 p.m.

Respectfully submitted,

Debra Hernandez, Chairman

EXHIBIT I

Ordinance 1997-2
Second Reading Draft
March 25, 1997

ORDINANCE NO. 1997-2

AN ORDINANCE TO REPEAL THE PROVISIONS OF THE ISLE OF PALMS CITY CODE PROVIDING FOR THE APPOINTMENT AND DUTIES OF A CLERK-TREASURER AND, IN SUBSTITUTION, PROVIDING FOR THE APPOINTMENT AND DUTIES OF A CITY CLERK AND THE ABOLISHMENT OF THE FINANCE DEPARTMENT.

WHEREAS, the Isle of Palms City Council finds it in the best interest of the City to separate the functions and responsibilities of the City Clerk and City Treasurer, transferring the functions of the finance department to the department of general government; and

WHEREAS, Section 5-7-260 of the South Carolina Code of Laws 1976, as amended, requires that the alteration or abolishment of a municipal department must be done by ordinance, and that any change to an existing ordinance be done by ordinance;

NOW THEREFORE, BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Title 1, Chapter 4, Article C, of the Isle of Palms City Code referring to the position of Clerk-Treasurer is hereby repealed in its entirety and in its place and stead provisions regarding establishment of the position of City Clerk and the duties thereof are substituted as set forth in Section 2 hereof.

SECTION 2. That Section 1-4-21 is hereby created to read as follows:

Sec. 1-4-21 Position created, election; salary.

The City Council shall appoint a City Clerk who shall serve at the pleasure of City Council. The City Clerk shall receive such salary as may be provided by the City Council.

SECTION 3. That Section 1-4-22 is hereby created to read as follows:

Sec. 1-4-22 Duties.

The City Clerk shall give notice of Council meetings to its members and the public, keep the minutes of its proceedings, and perform such other duties as are assigned by City Council.

Ordinance 1997-2
Second Reading Draft
March 25, 1997

SECTION 4. That Section 1-4-23 is hereby created to read as follows:

Sec. 1-4-23 Persons authorized to act during absence or disability.

In the case of absence of the City Clerk, City Council shall appoint a clerk pro tempore, who, during such appointment, shall perform all duties of the City Clerk.

SECTION 5. That all references to clerk-treasurer contained elsewhere in the Isle of Palms City Code shall be changed to City Clerk; except those found in Sections 1-5-7, 7-1-2, 7-1-12, 7-1-20, 7-1-23(b), and 7-1-23(d)(6) which shall be changed to City Treasurer.

SECTION 6. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

SECTION 7. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 8. That this Ordinance take effect and be in full force immediately.

PASSED, APPROVED AND ADOPTED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS ON THIS ____ DAY OF_____ , 1997.

_____
Carmen R. Bunch, Mayor
(Seal)

Attest:

_____
City Clerk

First Reading: 2/25/97
Second Reading: 3/25/97
Third Reading: _____
Ratification: _____

EXHIBIT J

REVISED 3/24/97

Ordinance 1997-4
Second Reading Draft
March 25, 1997

ORDINANCE 1997-4

AN ORDINANCE TO AMEND THE FISCAL YEAR 1996-1997 OPERATING BUDGET OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA.

WHEREAS, during the course of the current budget year, City Council has authorized unbudgeted expenditures; and

WHEREAS, actual revenue receipts have exceeded anticipated receipts;

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and City Council members of the City of Isle of Palms, South Carolina, in City Council assembled, that the following budget accounts be amended as shown:

SECTION 1. GENERAL FUND BUDGET

Revenues:	1031004002	Local Option Sales Tax amended from $235,000 to $241,923	6,923	
		Total Revenue Changes		6,923
Expenditures:				
	1040205079	Misc. & Contingency Expenses amended from -0- to $1,700	1,700	
	1041205010	Printing & Office Supplies amended from $6,500 to $11,500	5,000	
	1041205079	Misc. & Contingency Expenses amended from $8,100 to $9,300	1,200	
	1041205085	Capital Outlay amended from $5,000 to $9,200	4,200	
	1042105001	Salaries - Supervisor amended from $34,939 to $42,651	7,712	
	1042105004	FICA Expense amended from $2,673 to $3,263	590	
	1042105005	Retirement Expense amended from $2,393 to $2,922	529	
	1044155009	Debt Service-Principal amended from $40,400 to $33,106	<7,294>	
	1044205011	Debt Service-Interest amended from $3,500 to $2,950	<550>	
	1044205017	Vehicle Maintenance amended from $44,553 to $41,583	<2,970>	
	1045205017	Vehicle Maintenance amended from $31,464 to $28,494	<2,970>	

	1046105002	Salaries - Employees amended from $190,888 to $178,332	<12,556>	
	1046105004	FICA Expense amended from $18,543 to $17,583	<960>	
	1046105005	Retirement Expenses amended from $16,604 to $15,744	<860>	
	1046205017	Vehicle Maintenance amended from $60,387 to $57,417	<2,970>	
	1046205067	Contracted Expenses amended from $26,659 to $34,871	8,212	
	1048305097	Adult Sports amended from $90 to $9,000	8,910	
		Total Expenditure Changes		6,923

SECTION 2. ACCOMMODATIONS TAX FUND

Revenues:	5025303101	Operating Transfer From Savings Unreserved Fund Balance amended from -0- to $40,000	40,000	
		Total Revenue Changes		40,000
Expenditures:				
	5039005901	Operating XFR to Capital Projects Fund amended from -0- to $58,004	58,004	
	5044205085	Capital Outlay amended from -0- to $40,000	40,000	
	5046205009	Debt Service-Principal amended from $54,000 to -0-	<54,000>	
	4046205011	Debt Service-Interest amended from $4,004 to -0-	<4,004>	
		Total Expenditure Changes		40,000

SECTION 3. CAPITAL PROJECTS FUND BUDGET

Revenues:	2025303101	Operating Transfer From Savings Unreserved Fund Balance amended from $74,824 to $93,542	18,718	
	2034504106	Intergovernmental Transfers amended from -0- to $85,000	85,000	

2034501111	Grant Income amended from -0- to 158,054	158,054	
2039004901	Operating Transfer From Unreserved Accommodations Fee Fund Balance amended from -0- to $23,022	23,022	
2039004901	Operating Transfer From Unreserved General Fund Balance amended from -0- to $302,230	302,230	
	Operating Transfer From Accommodations Tax Fund amended from -0- to $58,004	58,004	
	Revenue From Purchase of Extra Roll-out Carts amended from -0- to $14,859	14,859	
	Total Revenue Changes		659,887

Expenditures: 204105085	Capital Outlay amended from $13,400 to $22,594	9,194	
2044405085	Capital Outlay amended from -0- to $176,615	176,615	
2045405085	Capital Outlay amended from -0- to $71,130	71,130	
2046405085	Capital Outlay amended from -0- to $396,698	396,698	
2047405085	Capital Outlay amended from -0- to $3,750	3,750	
2048405085	Capital Outlay amended from $61,424 to $63,924	2,500	
	Total Revenue Changes		659,887

SECTION 3. Severability. A determination that any provision of this ordinance is invalid or unenforceable shall not affect the remaining portions thereof.

SECTION 4. Effective Date. This ordinance shall be effective upon its ratification by the City Council of the City of Isle of Palms.

PASSED, APPROVED AND ADOPTED BY THE MAYOR AND CITY COUNCIL FOR THE CITY OF ISLE OF PALMS ON THIS _____ DAY OF _____, 1997.

Ordinance 1997-4
Second Reading Draft
March 25, 1997

_____
Carmen R. Bunch, Mayor

_____
Janet G. Mauldin, City Clerk

First Reading: 2/25/97
Public Hearing: 3/25/97
Second Reading: _____
Third Reading: _____
Ratification: _____

EXHIBIT K

Ordinance 1997-5
First Reading Draft
March 25, 1997

ORDINANCE 1997-5

AN ORDINANCE AMENDING CERTAIN PROVISIONS OF TITLE 5, CHAPTER 1, BUILDING REGULATIONS AND CODE ENFORCEMENT, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That the first sentence of Section 5-1-13 is hereby amended to read as follows:

"The Standard 1 and 2 Family Dwelling Code, 1995 Edition, as published by the Southern Building Code Congress International, Inc., is hereby adopted and incorporated herein by reference, pursuant to authority of S.C. Code Section 6-9-60 (1996), as amended."

SECTION 2. That the first sentence of Section 5-1-31 is hereby amended to read as follows:

"The National Electric Code, 1996 Edition, is hereby adopted by reference and incorporated herein, pursuant to authority of S.C. Code Section 6-9-60 (1976), as amended."

SECTION 3. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 5. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ____ DAY OF _____, 1997.

_____
Carmen R. Bunch, Mayor

Ordinance 1997-5
First Reading Draft
March 25, 1997

(Seal)

Attest:

_____
City Clerk

First Reading: 3-25-97
Public Hearing: _____
Second Reading: _____
Third Reading: _____
Ratification: _____

EXHIBIT L

Ordinance 1997-6
First Reading Draft
March 25, 1997

ORDINANCE 1997-6

AN ORDINANCE AMENDING SECTION 1-4-1(a)(6), DEPARTMENTAL ORGANIZATION, TO CLARIFY THE DUTIES OF THE BUILDING DEPARTMENT.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1-4-1(a)(6) is hereby amended to read as follows:

"(6) Buildings, Engineering, and Zoning."

SECTION 2. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all Ordinances or parts of Ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 4. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE _____ DAY OF _____, 1997.

_____
Carmen R. Bunch, Mayor

(Seal)

Attest:

_____
City Clerk

First Reading: _____
Public Hearing: _____
Second Reading: _____
Third Reading: _____
Ratification: _____

EXHIBIT M

MEMORANDUM

March 20, 1997

Memo To: City Council

From: Mark M. Williams, City Administrator MW

Re: Vacancy in Building Department

As we discussed during the last Ways and Means Committee meeting, one of the Building Inspectors has resigned. Initially, Ed Haselden told me that he did not think it absolutely necessary to replace this inspector. However, this vacancy provides us with an opportunity to create a position that will prove more useful to the city.

I believe we should amend the current position of Building Inspector to that of a Zoning Administrator/Planning Official (or similar nomenclature). To begin with, Ed Haselden is fully supportive of this change, and he will (gladly) resume making building inspections if freed from the burdens of zoning administration, such as, walk-ins with zoning questions, variances, and other affairs of the Zoning Board of Appeals. Preparation for business before the zoning board takes a lot of time, and the number of cases is on the increase. With some 90% of the lots on the island being non-conforming, I fully expect the board and zoning administrator to be busy for years to come.

In combining the salary we currently pay the Building Inspector with consulting fees of Lee Batchelder, at a starting salary of $27-28K I believe we can attract someone educated in zoning and urban planning, who may also have a year or two of practical experience. Such a starting salary would be competitive with Mt. Pleasant's Planner II position, which encompasses many of the tasks we would be addressing by upgrading this position. In addition to the zoning and planning functions, this position would continue to be responsible for general code enforcement, which most of the time involves zoning regulations anyway.

I would like to discuss the feasibility of upgrading this position at the earliest opportunity.

EXHIBIT N

Ordinance 1996-19
First Reading Draft
March 25, 1997

ORDINANCE NO. 1996-19

AN ORDINANCE TO DELETE SECTION 1-2-5 OF THE ISLE OF PALMS CITY CODE OF ORDINANCES REGARDING EMERGENCY POWERS OF MAYOR AND TO ESTABLISH EMERGENCY POWERS OF THE CITY COUNCIL AND THE CITY ADMINISTRATOR.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. FINDINGS: It is hereby found and declared by City Council as follows:

A) That using the same administrative organizational structure under which the daily operations of City are conducted appears to be a better system for emergency response than appointing elected officials who are not charged with the daily operations of the City. The office of City Administrator, which is charged with the supervision of such daily operations, is the position most capable of supervising and coordinating emergency response on behalf of the City.

SECTION 2. That Section 1-2-5 of the Isle of Palms City Code of Ordinances is hereby deleted in its entirety.

SECTION 3. That Title 1, Chapter 4, Article B is hereby amended to add the following section:

"Sec 1-4-12 Emergency Powers of City Administrator.

(A) The City Council may declare a state of emergency in the City based on the conditions set forth in subsection (C) hereof. The City Administrator may temporarily declare a State of Emergency until such time as Council may convene to act upon such emergency. Such state of emergency shall be evidenced by a proclamation posted on the main door of City Hall and shall be effective immediately upon declaration.

(B) The Council may at any time appoint a designee to assume and exercise all emergency powers granted by this section to the City Administrator, upon which appointment all emergency powers of the City Administrator shall cease.

(C). The City Administrator, in addition to all other responsibilities and duties, shall have the emergency powers set forth in subsection (D) hereof upon the declaration of a

of a state of emergency based on the occurrence or threat of any one or more of the following events;

(1) The formation of an unruly mob;

(2) The existence of a state of war, whether or not declared, or any insurrection;

(3) A tornado, hurricane, cyclone, earthquake, flood or any other natural disaster, or other force which disrupts or threatens to disrupt the public safety or orderly conduct within the city; or

(4) Acts of arson, terrorism or any other acts or occurrences which affect or threaten the public safety in the City.

(D) During a state of emergency the City Administrator shall have the following emergency powers, which shall be exercised in the City Administrator's discretion;

(1) To establish a curfew upon such terms and conditions as shall be deemed appropriate.

(2) To prohibit the sale of gasoline, explosives, dynamite, any other type of flammable or explosive materials, firearms or any other property which could be used as a weapon;

(3) To deputize and mobilize an auxiliary police force under the command of the police chief.

(4) To order the dispersal of assemblies or gatherings of people:

(5) To suspend the issuance of parade permits.

(6) To limit and control access to and from the City.

(7) To implement, supervise and coordinate the City's Emergency Preparedness Plan.

(8) To issue any other emergency orders which are reasonably necessary to protect the public safety, preserve life and property or maintain peace and order within the City.

(D) Any emergency order issued during a state of emergency shall be effective immediately upon the issuance thereof and shall remain in effect until revoked or superseded or until the termination of the state of emergency as set forth in this section.

(E) A state of emergency shall terminate upon the declaration of the City Administrator or Council that the reasons for maintaining the state of emergency no longer exist.

(F) The authority and powers of auxiliary police mobilized pursuant to this section shall cease upon the termination of the state of emergency.

(G) Any person who violates any provision of this section or any emergency order issued hereunder shall be guilty of a misdemeanor and shall be punished pursuant to Section 1-3-66 of the City Code.

SECTION 4. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

SECTION 5. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 6. That this Ordinance take effect and be in full force immediately.

PASSED, APPROVED AND ADOPTED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS ON THIS ___ DAY OF _____ , 1997.

_____

Carmen R. Bunch, Mayor

Ordinance 1996-19
First Reading Draft
March 25, 1997

(Seal)

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 3/25/97
Public Hearing: _____
Second Reading: _____
Third Reading: _____
Ratification: _____

23 March 1997

From: Bob Abele

To : City Council

Subj: Proposed Ordinance 1996-19; Emergency Powers

1. After reviewing the proposed ordinance and the current ordinance, I felt that this issue was of such importance that I want to share my views on it with you all before the Council meeting. My objections stem from the appropriateness of what is proposed and my comments are made solely from that perspective.

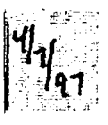
2. Specifically, I feel very strongly that the authority to issue emergency powers effecting the citizens of this island should be exercised only by an elected official and that the delegation of such powers to an appointed official is quite frankly an abrogation of our responsibility as elected officials. Contrary to the statement in Section 1 of the proposed ordinance, the decision to implement martial law powers such as establishing curfews, prohibiting sale of certain goods, limiting access to the city, mobilizing auxiliary police forces, etc., is not the same as administering the City on a daily basis. Emergency power decisions are an exercise of the City's sovereign authority with wide reaching impact on the lives of our citizens and the entire economic and social life of the City. Such a decision should be made only after considering the entire spectrum of implications, not just the administrative needs of the situation. The individual or individuals making such decisions should be someone elected by the people to make those kinds of decisions and should be directly responsible and accountable to the people whose lives they are effecting.

3. I submit that we must clearly separate the decision authority to initiate emergency powers from the administration of the implementation of those powers. Under the guidance of the Council, the administration of actions required to implement such powers would normally fall to the City Administrator as would the implementation of other ordinances/decisions of the Council.

4. The existing ordinance provides the Council wide latitude to designate the most appropriate elected official as the responsible official to exercise emergency powers and I would suggest that the Council make such a determination if it feels that the default solution is not the most effective for the City. This, however, should be a separate action under the authority granted to the Council by the existing ordinance.

5. The existing Emergency Powers Ordinance is more than adequate for the City and I urge you to leave it as is.

cc: City Attorney
City Administrator


4/2/97

ISLE OF PALMS CITY COUNCIL
SPECIAL MEETING
April 8, 1997

A special meeting of the Isle of Palms City Council was held on April 8, 1997, at 6:00 p.m., in City Hall Council Chambers. Present were Mayor Bunch, Council Members Abele, Campbell, Hernandez, Matthews, and Shaffer, and City Administrator Williams, and City Clerk Mauldin.

Mayor Bunch called the meeting to order and stated that the purpose of this meeting was to have first reading of Ordinance 1997-8 - An Ordinance Authorizing the Leasing of the City's Two Municipal Parking Lots.

Mr. Abele made a motion to go approve first reading by title only; Mr. Matthews seconded; motion passed unanimously.

There being no further business to come before Council at this time, the meeting was unanimously adjourned at 6:05 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin
City Clerk

To be approved on April 22, 1997.

ORDINANCE 1997-8

AN ORDINANCE AUTHORIZING THE LEASING OF THE CITY'S TWO MUNICIPAL PARKING LOTS.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1: That the City lease its two municipal parking lots for the 1997 Beach Season, as such term is defined in the City's Request For Proposal, Contracted Operations of Municipal Parking Lots; Project #6, Specifications dated March 18, 1997.

SECTION 2: That the sole purpose and use to be allowed pursuant to said lease shall be for the operation of daily public beach-access parking lots.

SECTION 3: That the lessee and all terms and conditions of the said lease shall be as set forth in a written lease agreement to be approved by City Council.

SECTION 4. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 5. That all Ordinances or parts of Ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 6. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ____ DAY OF _____, 1997.

_____
Carmen R. Bunch, Mayor

(Seal)

Attest:

_____
City Clerk

First Reading: 4/8/97
Public Hearing: _____
Second Reading: 4/16/97
Third Reading: _____
Ratification: _____

ISLE OF PALMS CITY COUNCIL
SPECIAL MEETING
April 16, 1997

A special meeting of the Isle of Palms City Council was held on April 16, 1997, at 7:00 p.m., in City Hall Council Chambers. Present were Mayor Bunch, Council Members Abele, Allen, Campbell, Matthews, Shaffer, Sottile, and Taylor, City Administrator Williams, and City Clerk Mauldin. Council member Hernandez was out of town.

Mayor Bunch called the meeting to order and, after roll call, stated that the purpose of this meeting was to have second reading of Ordinance 1997-8 - An Ordinance Authorizing the Leasing of the City's Two Municipal Parking Lots.

Mr. Williams read the ordinance in full.

Mr. Abele made a motion to approve second reading of Ordinance 1997-8; Mr. Campbell seconded; motion passed 6-2.

Mr. Abele made a motion to waive third reading and ratify Ordinance 1997-8; Mr. Taylor seconded; motion passed unanimously.

There being no further business to come before Council at this time, the meeting was unanimously adjourned at 7:10 p.m.

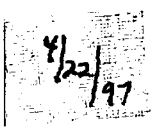
Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin
City Clerk

To be approved on April 22, 1997.

4/16


4/22/97

REGULAR CITY COUNCIL MEETING
April 22, 1997

The regular meeting of the Isle of Palms City Council was held on April 22, 1997, at 7:00 p.m., in City Hall Council Chambers. Present were Mayor Bunch, Council Members Abele, Allen, Campbell, Hernandez, Matthews, Shaffer, Sottile and Taylor. Also present were City Administrator Williams, City Attorney Sottile, and Clerk/Secretary Mauldin.

A. INTRODUCTION OF MEETING

Mayor Bunch called the meeting to order and Council Member David Matthews gave the invocation followed by the pledge of allegiance and roll call.

B. READING OF THE JOURNAL OF PREVIOUS MEETINGS

1. March 20, 1997 - Special City Council/Planning Commission Meeting
2. March 25, 1997 - Regular City Council Meeting
3. April 8, 1997 - Special City Council Meeting
4. April 16, 1997 - Special City Council Meeting

Mr. Sottile made a motion to approve the four sets of minutes as presented; Mr. Campbell seconded; motion passed unanimously.

Mayor Bunch introduced the new City Treasurer, Debbie Suggs, and welcomed her to the City.

C. CITIZENS' COMMENTS

1. Marge Millman, resident on Ocean Boulevard, spoke to Council concerning the upcoming sea turtle nesting season. See comments attached as Exhibit A. Mayor Bunch asked the City Attorney to prepare the amendments to our turtle ordinance.

2. Courtney Schott, of the American Red Cross Blood Services, spoke to Council announcing the upcoming Community Blood Drive on May 22nd, at the Recreation Center. She stressed the need for blood in this area and explained the donor process and what is done with the blood drawn. She stated that one pint of blood from one individual can save three lives. Lisa Cherry at the Recreation Center will be handling the donor scheduling and she urged everyone to participate and to encourage others to participate.

Mayor Bunch, stating how much the Red Cross had helped islanders after Hurricane Hugo, asked the people to send donations to the Red Cross on behalf of the people in North Dakota who are suffering through ravaging floods.

3. Stuart Fetter, resident of 2204 Palm Boulevard, spoke to Council concerning beach access signs and trash receptacles on the beach. See comments attached as Exhibit B.

Mr. Matthews told Mr. Fetter that the City is in the process of receiving bids from surveyors to survey and steak out the beach accesses. We are looking into placing cement monument-type markers at each access that will deter people from stealing signs. He also said that the City is probably going back to the decorative metal containers at the accesses as the roll-out carts are not working out. He assured the Fetters that these things will be done as quickly as possible.

D. REPORTS FROM STANDING COMMITTEES

1. Ways & Means - Chairman Taylor, apologized for being late and reported on their meeting of April 16, 1997 (Exhibit C).

Mr. Williams discussed the proposal for operation of the parking lots by Central Parking System. CPS has withdrawn their $73,000 lease proposal stating that since they did not have control of the parking lots during March and April, they felt that they could only accept the agreement if the lease were reduced to $62,000. Mr. Williams reported that he had also contacted the other original bidder on this project asking if they would redo their proposal and he discussed the cost comparison [attached hereto]. There began a lengthy discussion of the City's options. Mr. Taylor made a motion to continue these discussions during the Miscellaneous section of the meeting; Mr. Abele seconded; motion passed unanimously.

Mr. Ed Haselden, Building Official, was present to discuss and answer any questions on the information provided to Council by the Isle of Palms Baptist Church concerning a house at 2405 Hartnett Boulevard that is not in compliance with the City's zoning regulations. (See Exhibit D) Council took the information under advisement.

Mr. Matthews made a motion to instruct the Administrator to write a letter to the SC Department of Natural Resources requesting their assistance with PRC in studying the Breach Inlet boat ramp; Mr. Sottile seconded; motion passed unanimously.

2. Public Safety - Chairman Campbell reported on their meeting of April 8, 1997. (Exhibit E) (The monthly reports from the Police and Fire Departments are attached as part of Exhibit E)

Mr. Matthews made a motion to approve special event permits for June for the Windjammer Volleyball Tournament and the New Wave Biathlon; Mr. Taylor seconded; motion passed unanimously.

Mr. Campbell reported that the 800 mhz radio system may only cost the City approximately $6,100; $85,000 will be contributed by both the County and the State towards the system. Mr. Campbell made a motion that the City contribute up to $6,500 from Accommodations Tax Fund towards the purchase of the 800 MHz radio system; Mr. Sottile seconded; motion passed unanimously.

3. Public Works - Chairman Matthews reported on their meeting of April 10, 1997. (Exhibit F)

Mr. Matthews made a motion to appoint Joseph Washington as Acting Superintendent of the Public Works Department effective May 1st until the selection process is finalized; Mr. Campbell seconded; motion passed unanimously.

Mr. Matthews also reported that three of the four Cushmans were recently sold at auction for around $800 each.

4. Recreation - Chairman Shaffer reported on their meeting of April 7, 1997. (Exhibit G, inlcuding attachments)

Mr. Shaffer made a motion to approve mailing the attached letter to residents on 28th Avenue concerning the cul-de-sac; Ms. Allen seconded. Upon discussion, one change was made to the letter and the motion with change passed unanimously.

Mr. Shaffer made a motion to approve the attached Restroom Facility Usage Policy; Mr. Taylor seconded; motion passed unanimously.

Ms. Allen suggested that Council pay attention to the findings of the Planning Commission in the proposed Comprehensive Plan as pertains to the Recreation area, and the Committee has urged that the Recreation Director and Recreation Commission read it also.

E. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Zoning Board of Adjustment - See minutes of their meeting of March 11, 1997, attached as Exhibit H. There was discussion of the new signs that will be placed at each residence announcing a hearing for a variance or a home occupancy license. Mr. Williams pointed out that the Board has also requested that a display ad be posted in the newspaper for each meeting which will cost the City about $200+ per ad and is not currently budgeted.

2. Planning Commission - Planning Consultant Lee Batchelder passed out and discussed the minutes of their meeting of April 17, 1997. (Exhibit I) After discussion, the next joint meeting for discussion of the Comprehensive Plan was set for Wednesday, May 14, 1997 at 6:30 p.m. following the regular Planning Commission meeting.

3. Beach Patrol & Control Board - See minutes of their April 17, 1997, meeting attached as Exhibit J. Mr. Matthews said there were some things he would like to discuss in Executive Session.

F. REPORTS FROM SPECIAL OR JOINT COMMITTEES

1. Personnel Committee - Chairman Hernandez reported on their meeting of April 7, 1997. (Exhibit K) She announced the winners of the monthly Safety Sweepstakes: John Perry from the Fire Department; Ryan Christensen from the Police Department; Patrice Robertson from the combined General Government, Building & Recreation Departments; and Joseph Washington from the Public Works Department. Each employee will receive $50.

Employees of the Month were Michael Barrett of the Fire Department and Joseph Washington of the Public Works Department.

Ms. Hernandez made a motion to approve the amended Procedures for Hiring Department Heads; Mr. Abele seconded; motion passed unanimously.

Upon discussion of adjusting salaries in the Public Works Department, Mayor Bunch asked that this be referred to Ways & Means along with dispatcher salaries for discussion during budget sessions.

Ms. Hernandez made a motion that Council support the findings of the Grievance Committee (Exhibit L); Mr. Matthews seconded; motion passed 8-1, with the Mayor abstaining because she disagrees with the grievance procedures in that the City Administrator could speak for the City, but the aggrieved employee was not allowed anyone to represent him.

G. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

H. BILLS ALREADY IN POSSESSION OF COUNCIL

1. Third Reading and Ratification - Ordinance 1996-13 - An Ordinance Amending Sections 5-4-27 and 5-4-112 To Allow Charter Boat Operations and Establish the Requirements for Same. (Exhibit M)

Mr. Abele made a motion to approve third reading and ratify Ordinance 1996-13; Mr. Taylor seconded; motion passed unanimously.

2. ~~Second~~ Third Reading - Ordinance 1997-2 - An Ordinance to Repeal the Provisions of the Isle of Palms City Code Providing for the Appointment and Duties of a Clerk-Treasurer and, in Substitution, Providing for the Appointment and Duties of a City Clerk and the Abolishment of the Finance Department. (Exhibit N)

Mr. Campbell made a motion to approve third reading and ratify Ordinance 1997-2; Mr. Taylor seconded; motion passed unanimously.

3. Third Reading and Ratification - Ordinance 1997-4 - An Ordinance to Amend the Fiscal Year 1996-1997 Operating Budget of the City of Isle of Palms, South Carolina. (Exhibit O)

Mr. Campbell made a motion to approve third reading and ratify Ordinance 1997-4; Mr. Taylor seconded; motion passed unanimously.

4. Second Reading - Ordinance 1997-1 - An Ordinance Amending Section 5-4-27 of the City of Isle of Palms Code of Ordinances to Allow the Operation of Businesses Engaged in Furnishing Shipping Information and Acting as Agents in Arranging Transportation for Freight and Cargo, and to Establish the Requirements for Same. (Exhibit P)

Mr. Williams read the ordinance in full. Mr. Taylor made a motion to approve second reading of Ordinance 1997-1 as read; Abele seconded; after discussion, motion passed unanimously.

5. Second Reading - Ordinance 1997-3 - An Ordinance Amending Certain Provisions of Title 5, Chapter 4, Zoning, The City of Isle of Palms Code of Ordinances. (Exhibit Q)

Mr. Williams read the ordinance in full. Attorney Sottile explained the ordinance stating that he was making changes to clarify certain sections of the code and to clear up a few inconsistencies. Mr. Batchelder explained a couple of changes that he recommended to conform to zoning regulations and he answered question of Council members.. Mr. Matthews made a motion to approve second reading of Ordinance 1997-3 as read; Mr. Taylor seconded; motion passed unanimously.

6. Second Reading - Ordinance 1997-5 - An Ordinance Amending Certain Provisions of Title 5, Chapter 1, Building Regulations and Code Enforcement, of the City of Isle of Palms Code of Ordinances. (Exhibit R)

Mr. Williams read the ordinance in full. There were two typographical corrections made. Mr. Taylor made a motion to approve second reading of Ordinance 1997-5 as corrected; Mr. Abele seconded; motion passed unanimously.

7. Second Reading - Ordinance 1997-6 - An Ordinance Amending Section 1-4-1(a)(6), Departmental Organization, to Clarify the Duties of the Building Department. (Exhibit S)

Mr. Williams read the ordinance in full. Mr. Abele made a motion to approve second reading of Ordinance 1997-6 as read; Mr. Taylor seconded; motion passed unanimously

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I. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

1. First Reading - Ordinance 1997-7 - An Ordinance Amending Title 6, Chapter 2, Article B, Dogs, The City of Isle of Palms Code of Ordinances, by Revoking Certain Provisions Concerning Dangerous Dogs and Revising the Penalties in Section 6-2-22. (Exhibit T)

Mr. Campbell made a motion to approve first reading, by title only, of Ordinance 1997-7; Mr. Abele seconded; motion passed unanimously.

2. First Reading - Ordinance 1997-9 - An Ordinance Amending Title 5, Chapter 3, Beach Regulations, the City of Isle of Palms Code of Ordinances, By Revoking Article B in its Entirety, and Amending Title 1, Chapter 9, Boards and Commissions, by Revoking Article C in its Entirety. (Exhibit U)

Mr. Abele made a motion to approve first reading, by title only, of Ordinance 1997-6; Mr. Campbell seconded; motion passed unanimously.

3. First Reading - Ordinance 1997-10 - An Ordinance Amending Certain Provisions of Title 5, Chapter 4, Zoning, the City of Isle of Palms Code of Ordinances, to Describe the Position of Zoning Administrator; Require Compliance with the Beachfront Management Act; and to Prohibit Hard Erosion Control Devices Near the Beach. (Exhibit V)

Mr. Campbell made a motion to approve first reading, by title only, of Ordinance 1997-10-; Mr. Matthews seconded; motion passed unanimously.

4. Resolution - A Resolution Establishing a Limitation on the Use of The Isle of Palms Connector for Organized Recreation Events. (Exhibit W)

Mr. Williams read the resolution in full. Mr. Campbell made a motion to approve the resolution as read; Mr. Matthews seconded. Upon discussion, Ms. Allen stated that she disagreed with the resolution because she felt that there were other very worthy clubs who could raise money to benefit "mankind" and that it isn't that much of an inconvenience to islanders to have the bridge closed and she felt that it was mean-spirited of this Council to approve this resolution. She thought we could have a policy to consider the organizations requesting a run, but Mayor Bunch said that would be showing favoritism. After discussion, motion passed 7-2.

J. MISCELLANEOUS BUSINESS

1. Mr. Shaffer reported that since we received no responses from our bid solicitation for the raised platform in Council Chambers, he and Mr. Matthews are going to gather bids for various portions of the project and oversee its completion, with the understanding that

they will not make any money on this project themselves. They feel they can do this under the budgeted estimate of $10,000. This project will be done between Council meetings and should be done before the May meeting.

After discussion, Mr. Abele made a motion to accept the bids solicited by Councilmen Shaffer and Matthews and expressed appreciation for their making this project happen; Mr. Taylor seconded; motion passed unanimously.

2. Upon returning to discussion of the parking lot operation, Mr. Abele made a motion to accept the $62,000 bid of CPS with the caveat that the contract include detailed reporting on daily number of vehicles and total revenue from the lots; Mr. Taylor seconded. After further discussion, roll call vote was taken: Abele - Yes; Allen - Yes; Campbell - Yes; Hernandez - Yes; Matthews - Yes; Shaffer - Yes; Sottile - No; Taylor - Yes; Bunch - No. Motion passed 7-2.

3. Mayor Bunch reported on her recent trip to Washington, D.C. She said that Senator Thurmond was very hearty and made the best speech at the delegation luncheon. She also reported that they met with the Air Force representatives about the continued use of the Naval Hospital and hopes to keep it open. And they also discussed keeping the air base open.

K. EXECUTIVE SESSION - None

There being no further business to come before Council, upon motion duly made and seconded, the meeting was unanimously adjourned at 9:15 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk
To be approved by City Council on ~~April 22~~ May 27, 1997.

EXHIBIT A

ISLAND TURTLE TEAM
ISLE OF PALMS · SULLIVAN'S ISLAND, SC

April 22,1997

Hi,

My name is Marge Millman. My husband Will and I have lived here for 14 years and we love our island.

I am a volunteer with the Turtle Project of the South Carolina Department of Natural Resources.

Sea turtle populations have declined and the recovery and maintenance of the species largely depends on us.

They have been given protection in the U.S. by the Endangered Species Act of 1973, which prohibits killing, harming and harassment of Sea Turtles.

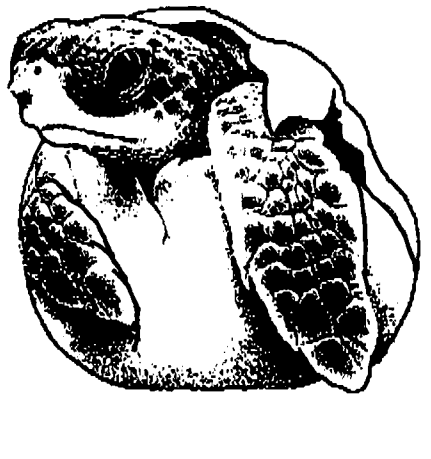
Artificial lights on nesting beaches has been proven to be detrimental to sea turtles because it effects how they choose their nesting sites, how they return to the sea after nesting, and how the hatchlings find their way to the sea after emerging from their nests.

The Isle of Palms city government is to be commended for the work it has done since 1991 in drafting and passing ordinance #1990-18. The ordinance needs clarification however, in order to help enforce it.

We request a change in the "Historical Note" to read, :safeguarding the nesting females and hatchlings from sources of artificial light." We also request that the time for lights out be stated as "from sunset to sunrise" instead of from "10 p.m. to sunrise."

Sea turtles can not tell time, but they need the security of the dark to continue their ancient ritual of life which has sustained them since the time of the dinosaurs.

We, of the Island Turtle Team, would like to thank the Mayor and City Council, in advance, for their swift action on this matter.



Mama turtles will be here in May.

Thank you!

Marge Millman

EXHIBIT B

DRAFT

April 22, 1997

P.O. Drawer 508
Isle of Palms, South Carolina 29451

Mrs. Mayor & Council Members:

My name is Stuart Fetter, I live at 2204 Palm Blvd, and have been a resident of Isle of Palms for almost 14 years. I am pleased to say that I have never appeared before the council before, as I have always felt that the council has done as good a job as possible to run our city.

I am having a problem which at this point has not affected the city, but at some point I think it will. My wife and I have owned a lot on the Isle of Palms beach front for three years and moved into our house last year. Since that time we have continuously had a problem with people walking off the beach through our walkway and yard. There are no signs to designate beach paths and there are ~~no~~ Not sufficient receptacles on the beach to throw away trash. We have been calling the city since early January and were told that something would be done in April. We do not give up easily and when my wife called last week to discuss the matter, we were told that the project was approximately six months away. If my calculations are correct, our busiest traffic season on the Isle of Palms begins in about a week — to wait six months for signs showing people where the beach paths are and sufficient trash cans where they can throw away their trash doesn't seem smart or realistic to me.

There are people walking all over the dunes looking for beach paths, having no idea where they are, and they are walking through private property. Luckily, no one has been hurt, but it is my feeling that if someone does get hurt and sues the property owner, the property owner is going to turn around and sue the city for not

having signs up showing people where to walk and designating beach access. Also, we have had a lot of erosion on the beach this year, and people are just walking through the dunes looking for ways to get on and off the beach. We all know the connector has brought more tourists to the Isle of Palms and that the beaches are and will be more heavily occupied this summer. If we don't do something now, I think it could turn into a nightmare.

In addition, when we bought our lot, we knew that people would be parking in the front yard and have had no problem with that, except that people are parking at all different angles and are not parking four feet from the street. When we pull out of our driveway, because the cars are so close to the street, we cannot see traffic coming in either direction because cars are blocking our view. With the new park that is open and all the parking we have there, something needs to be done on the weekends to control this traffic.

We have had people come up on our walkway, stop, and urinate in broad daylight; we have had people walk right through the yard while we were in the backyard and walk over our dunes; and, we have had people sleep on the beach at the end of our walkway. So far this year I have seen no patrolling of the beach at all and feel that we can't wait much longer to address this situation. ~~There are two trash cans on the entire beach, and there is not one beach path~~ marked except at the park ~~with any type of sign on it~~. We need to get signs on the dunes to please stay off of the dunes, and all beach paths should be marked either by trash cans or with signs. It's not only for the interest of the people who own homes on the Isle of Palms, but I think it is also in the best interest of the city. I believe at some point in time there will be lawsuits and it will cost the city, in my opinion, much more money to defend a lawsuit than it would to put up signs and trash cans.

The beaches are the biggest asset this Island has, we need to protect them!

I thank you for this time, and hope that you will take this matter seriously as I feel it will be the busiest summer ~~that we have ever had on the beach.~~ ever on the Beach.

Sincerely,

Stuart J. Fetter,

SF/mjp

EXHIBIT C

WAYS AND MEANS COMMITTEE
April 16, 1997

The regular meeting of the Ways and Means Committee was called to order on April 16, 1997, at 6:00 p.m., in City Hall. Committee members present were Chairman Dee Taylor, Council Members Abele, Allen, Bunch, Campbell, Matthews, Shaffer, and Sottile and City Administrator Mark Williams. Council member Hernandez was out of town.

1. Citizens Comments.

A. Barry Holden addressed the committee about a house that was built for occupancy as a rental unit on church property. When the house was moved onto the property, it was positioned some two feet into the side yard setback area and the Board of Adjustment denied a variance. Church officials are now looking at their options, one of which would be to move the property line as there is a very large right-of-way on this corner lot. They have approached the Highway Department who indicated this was a 60' r/w but they only needed a 50' r/w. SCDOT suggested the City be approached about (1) taking over the street; (2) reducing the r/w for the entire street; or (3) reducing the r/w in just on this piece of property. SCDOT said they would feel more comfortable if the City approved at least one of the three options. If a survey had been done at the start of the project, this problem would not have occurred, however; it is now required to prepare a survey to lay out a building before construction is begun.

Mr. Williams said that he understood that SCDOT could alter the right-of-way based on recommendation of the City Council. Chairman Taylor said this would be discussed with the Building Official and City Attorney and then discussed further at Council level.

B. Upon motion duly made, seconded, and unanimously passed, the rules of order were suspended to allow Lynn Hamlin speak to the committee concerning Spoleto Festival. Ms. Hamlin was requesting $5,000 from the Accommodations Tax fund for Spoleto, U.S.A. as it does draw many people to stay on the island during the festival. Mayor Bunch asked Ms. Hamlin to call Nancy VanCott and ask for the Accommodations Tax Advisory Board's recommendation to Council.

2. Approval of Previous Minutes. **Mr. Matthews made a motion to approve the minutes from the March meeting; Mr. Campbell seconded; motion passed unanimously.**

3. Administrator's Report & City Financial Review. Mr. Williams reported that the revenues are 88% collected; expenditures are just under 75% (where they ought to be). Cash on hand is approximately $1.7 million and we are in solid financial shape. He answered questions of Council members.

The committee expressed their desire to get the financial report several days prior to the meeting so they would have more time to read it before the meeting. Mr. Williams said he could prepare a revenue and expenditure report prior to closing out the month if they wanted

4. Old Business. a) Parking Lot Proposal Review. Mr. Williams received two bids for contracted operation of the parking lots - Central Parking System at $73,000 and Sharon Johnson at $41,000.

Mr. Abele made a motion to recommend to full Council that we accept the Central Parking system proposal upon approval of Ordinance 1997-8 and the leasing package; Mr. Shaffer seconded. After discussion, motion passed 6-2. Mr. Williams will have the contract prepared for an operation date of May through September.

5. New Business. a) Request from Garden Club for Accommodations Tax Money. Mayor Bunch said the Garden Club was requesting $5,000 for landscaping the Connector entrance of the island where the club is developing a memorial park and also to plant trees to camouflage the Public Works area. As soon as the Garden Club presents the Advisory Committee with a budget they will approve their portion, and they are asking $2,000 from the City. Mayor Bunch also has received information from the SC Forestry Commission about an upcoming grant that we can apply for under the topic "entrance beautification" , for which the above $5,000 can be used as "matching funds".

b) 1997-1998 FY Budget Planning. Chairman Taylor explained the budget process briefly and said that we will pick a couple of dates in May to begin.

6. Miscellaneous. a) Mr. Williams reported that nobody responded to our request for bids for construction of the Council Chamber counter. Council members Matthews and Shaffer (both contractors by profession) have offered to help set up sub-contractors to do the work if necessary.

b) Mr. Williams reported that the cost of sodding the grounds of City Hall has been quoted by Lawn-O-Green at $4,246 for purchase & installation. Other quotes were comparable, but most companies do not install.

c) Concerning the beach access marking, Mr. Williams is developing a project for more permanent markers, but he said that we will need to survey and mark the bounds of each access. Charleston County Public Works may have the ability to manufacture concrete monuments and even install them for us. **Mr. Matthews made a motion to seek prices from surveyors; Mr. Abele seconded; motion passed unanimously.**

d) Concerning the Breach Inlet boat ramp, Mr. Sottile said that PRC has indicated that they would like Wildlife Department to get involved. Mr. Williams said they have asked for City Council 's commitment of support. **Mr. Sottile made a motion that the**

Administrator write the Wildlife Department of Council's support and request for assistance; Mr. Abele seconded; motion passed unanimously.

e) Mr. Sottile asked about the $2,500 budgeted last year for the City cornerstone to be placed in the memorial park area by the Connector. He requested that the Administrator get a price for mounting this stone, suggesting Mahoney's, while the money is still in the budget.

f) Mayor Bunch reported that a Coastal Communities Conference has been scheduled for Kiawah Island on May 11-12. It will cost $139 to attend and her discretionary fund has been spent for this fiscal year. Everything pertaining to the coast is discussed and even the Governor's aid will be attending. **Mr. Sottile made a motion to approve spending $139 for the Mayor to attend this meeting; Mr. Abele seconded; motion passed unanimously.**

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:00 p.m.

Respectfully submitted,

Dee Taylor, Chairman

Rcvd 9:20 4/16/97
MW

Isle of Palms Baptist Church

David Bateman, Pastor

24th and Hartnett
P.O. Box 118
Isle of Palms, SC 29451

886-6762 (Office)
870-5442 (Mobile)
886-LOVE (Home)

Committee on Ways and Means
City of Isle of Palms

April 16, 1997

Dear Committee on Ways and Means,

Over two years ago a home on Sullivan's Island was given to our church. An area on church property was chosen and the Isle of Palms Building Department approved the location with no survey required. Our city building inspector made an on-site visit to make sure the location was in order. Contractor John Cummings was hired and provided oversight and labor for the process of halving, moving, setting, and then reconnecting the house. The home was cut in two and brought to our church property and placed on the corner of Hartnett and 25th Avenue.

A foundation was built and the I.O.P. Building Department approved and passed the inspection. The house was secured, and the Baptist Church spent many months remodeling the four bedroom home. Finally we finished the renovations! We had a former children's pastor and his family, who had recently moved back to the low country, ready to move in and rent the home.

When I approached the Building Department for final inspection, I was told we needed to have an "As-Built Survey" completed. Much to our chagrin, the survey showed that the house was placed too close to 25th Avenue and the side yard was encroaching on the 60 foot right of way by 33.6 inches.

We approached the Board of Adjusters for a zoning variance and were refused. Our disappointment was heightened by the capricious attitude of the chairwoman who recommended we sell the property or attempt to move the home and foundation for a couple of thousand dollars! With a note of sympathy, board member Guy Taylor recommended that we talk to the South Carolina Department of Transportation to see if they would be willing to change their right of way on 25th Avenue. We spoke with H.N. Ritter who said, "I cannot recommend the reduction of the Department's right of way at only one location as this could lead to potential problems for the Department of Transportation personnel when right of ways are inconsistent." Mr. Ritter said the city could request a change in right of way for the whole avenue or even ask that 25th Avenue be turned over to the City of Isle of Palms.

As you can see, we are in quite a quandary and we are running out of options. Our church is coming to you as our elected officials to ask for any help you can provide. Thank you.

Sincerely,

David Bateman

City of Isle of Palms
City Parking Lot Operating Comparison

Sharon Johnson Proposal:

Cost Per Weekend Hour:

	Rate/Hr	Gross Pay	Emp Tax	Var OH	Fixed OH	Total
3 Attendants:	$ 6	$ 18.00	$ 2.01	$ 0.45	**	
1 Supervisor:	$ 10	$ 10.00	$ 1.11	$ 0.25	**	
		$ 28.00	$ 3.12	$ 0.70	$ 0.64	$ 32.46

Cost Per Weekday Hour:

2 Attendants:	$ 6	$ 12.00	$ 1.34	$ 0.30	**	
1 Supervisor:	$ 10	$ 10.00	$ 1.11	$ 0.25	**	
		$ 22.00	$ 2.45	$ 0.55	$ 0.64	$ 25.64

Weekend Cost/Day (Hourly Cost * 10)	$ 324.59
Weekday Cost/Day (Hourly Cost * 10)	$ 256.41
Est Remaining Weekend Days = 43	$ 13,957
Est Remaining Weekday Days = 110	$ 28,205
Total Est Cost per Sharon Johnson	$ 42,162

City's Estimated Operating Costs

Cost Per Weekend Hour:

	Rate/Hr	Gross Pay	Emp Tax	Var OH	Fixed OH	Total
3 Attendants:	$ 5.50	$ 16.50	$ 1.26	$ -	$ -	
1 Supervisor:	$ 7.50	$ 7.50	$ 0.57	$ -	$ -	
		$ 24.00	$ 1.84	$ -	$ -	$ 25.84

Cost Per Weekday Hour:

2 Attendants:	$ 5.50	$ 11.00	$ 0.84	$ -	$ -	
1 Supervisor:	$ 7.50	$ 7.50	$ 0.57	$ -	$ -	
		$ 18.50	$ 1.42	$ -	$ -	$ 19.92

Weekend Cost/Day (Hourly Cost * 10)	$ 258.36
Weekday Cost/Day (Hourly Cost * 10)	$ 199.15
Est Remaining Weekend Days = 43	$ 11,109
Est Remaining Weekday Days = 110	$ 21,907
Total Est Cost to City of IOP	$ 33,016

Revenue Estimate:

May - September Historical Revenues:

1994	68,763
1995	75,440
1996	82,800
Total	227,002
Average	75,667
* Add 12.5%	85,126

* Estimated increase in revenue generated by operating lots 10 hrs vs. 8 hrs per day

Bottom - Line Comparison:

Sharon Johnson	Revenue	$ 85,126
	Expense	$ (42,162)
	Net To City	$ 42,963
City Operated	Revenue	$ 85,126
	Expense	$ (33,016)
	Net To City	$ 52,110
CPS	Revenue	n/a
	Expense	n/a
	Net To City	$ 62,000

EXHIBIT D

MEMORANDUM

TO: Mark M. Williams, City Administrator

FROM: Ed Haselden, Building Official

DATE: April 22, 1997

RE: Isle of Palms Baptist Church
2405 Hartnett Boulevard - Single Family Dwelling

In response to your request for information concerning the above referenced project, I would like to submit the following as a representation of events as I recall them.

In July or August of 1994, Michael Schumpert, on behalf of the Baptist church, came to see me concerning moving a house from Sullivans Island to church property located at Lot 20 on the corner of Hartnett and 25th Avenue. I tried, unsuccessfully, to dissuade Mr. Shurmpert from the church acting as their own contractor in this endeavor, but they wanted to proceed. Items discussed were use of structure, zoning setbacks, flood zone requirements and the permitting process. I then detailed the criteria and documents which would be required for permitting, as listed below.

a. The Church had to appoint one person to be in charge of the project.
b. A letter stating the use would be as a single family dwelling.
c. A plat of the lot showing the foot print of the building and setbacks from the property lines.
d. A septic tank approval permit from DHEC.
e. Foundation plans.

Mr. Shumpert furnished me with all requested documents, so the moving permit was issued to Carolina House Movers on October 21, 1994, and the foundation permit was issued on October 24, 1994 and inspected on January 5, 1995. The repair permit was issued on September 19, 1995, however, during these nine months, some of the repairs that were done had been performed by an unlicensed contractor.

In conclusion, over the past 2 1/2 years this department has made every effort to assist in this project, answer questions, make inspections, but at no

time did anyone from this office make a site inspection to approve where Mr. Shumpert had chosen to locate the house. I had suggested that they locate the house more than 10 feet from 25th Avenue, but Mr. Shumpert informed me that there were 3 palm trees in the way that they did not want to relocate or take down. Mr. Shumpert was informed that an "as-built" survey would be required before a certificate of occupancy would be issued. If Mr. Shumpert had taken my suggestion and removed the trees, they would now be in compliance with the setbacks.

Attached you will find copies of all documents pertaining to the project.

Isle of Palms Baptist Church

Come As You Are to the Heart of the Island and
Experience the Fellowship of Good News and Love.
24th Avenue & Hartnett Boulevard
Post Office Box 118, Isle of Palms, SC 29451
Telephone 803-886-6762

City of Isle of Palms
Building Inspection Department

Dear Friends;

It is our intent, upon receiving your approval, to move the house of Dr. William Grossman from its present site on Sulivans Island to the back lot of our property, Lot #20, Block D, 25th and Hartnett, Isle of Palms.

We expect to be able to have the house complete with new foundation, up to all codes to your approval, and ready for occupancy as a single family dwelling within one year from its delivery to our lot.

We understand the need for DEHEC septic tank approval and are in process of obtaining same.

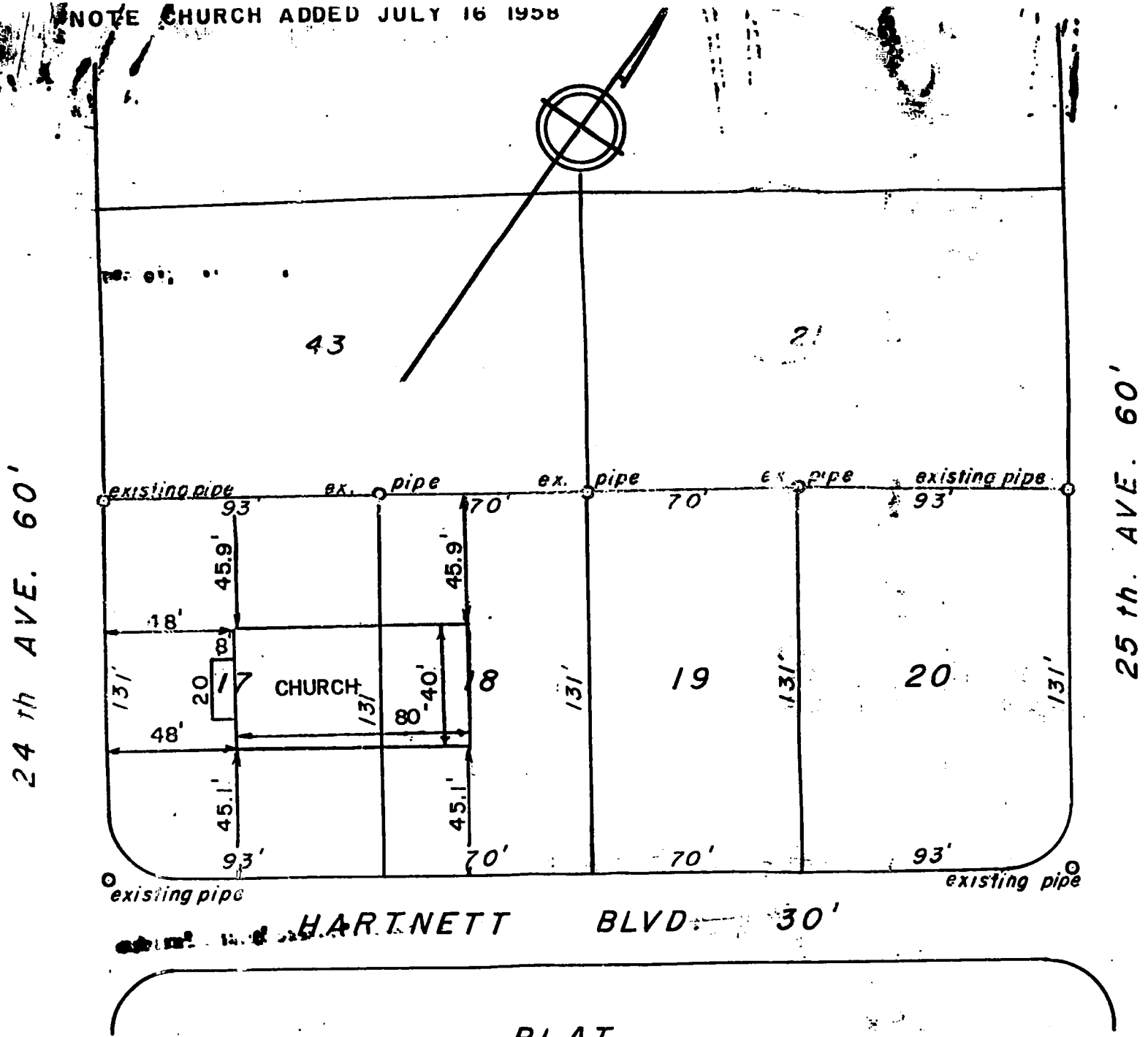
Attached is plat of our properties for your reference.

Thanks for your help.

Sincerely

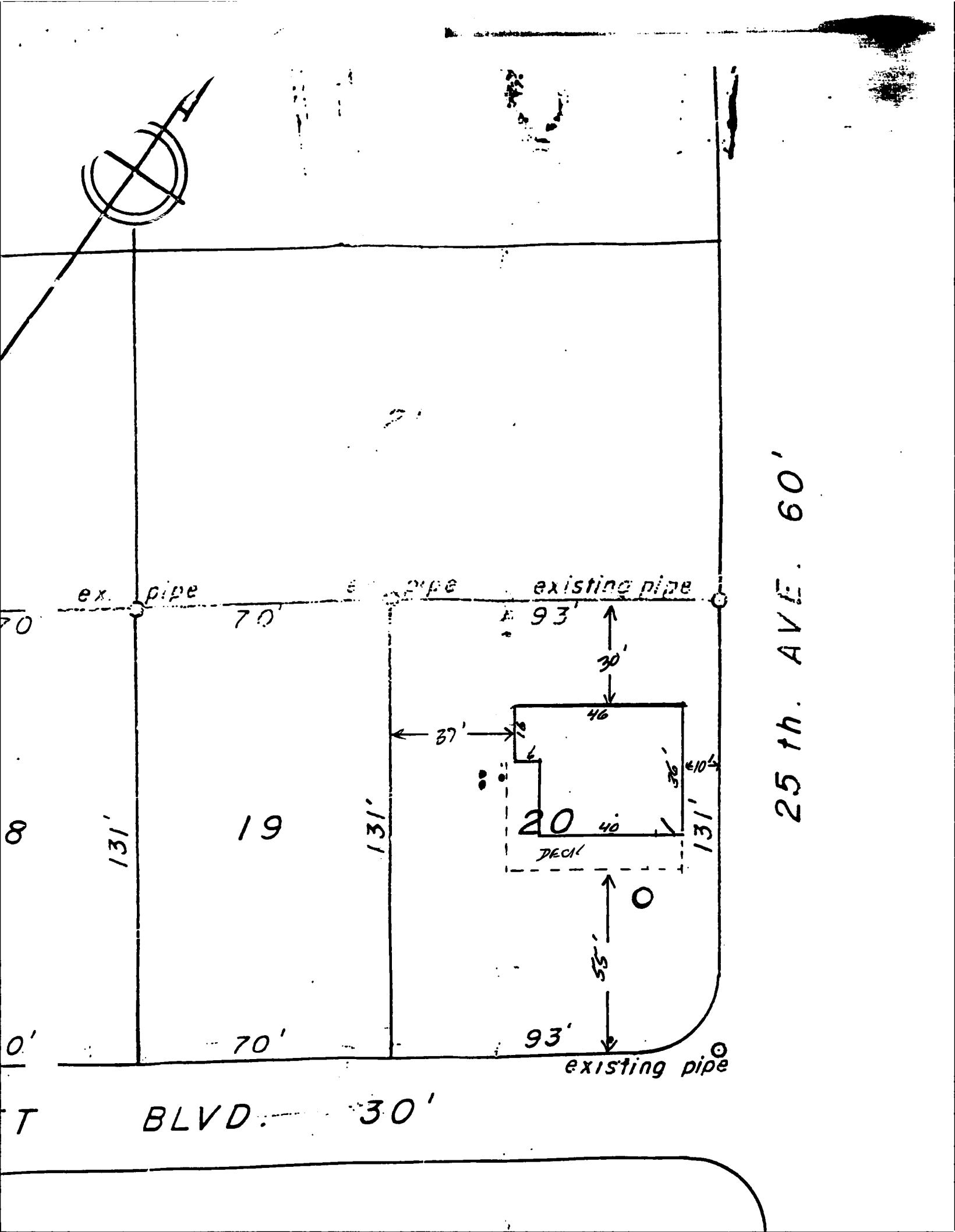
Michael F. Schumpert
for the Board of Deacons

NOTE CHURCH ADDED JULY 16 1958



PLAT
of

17, 18, 19, 20 BLOCK ISLE OF PALMS, S.C.
BY THE BEACH CO. AND ABOUT TO BE


ex. pipe
70'
existing pipe
93'
30'
46
37'
10'
36'
131'
19
131'
20
40
DECK
131'
25 th. AVE. 60'
55'
70'
93'
existing pipe
BLVD. 30'

Environmental Control

PERMIT TO CONSTRUCT - CERTIFICATE OF FINAL APPROVAL
Onsite Sewage Treatment and Disposal System

Permit No.: 913-94 Type Facility: 4Brs TMS#: 571-9-00-009

Name: I.O.P. Baptist Church Address: P.O. Box 118 I.O.P, S.C. 29451 Sys. Category: 362-210

Subdivision: Isle of Palms Street: 25th & Hartnett Section/Lot: 20 Type Water Supply: public

SYSTEM SPECIFICATIONS

Max. Est. Daily Flow: 480 gpd
Loading Rate: .8 gpd / ft²
Tank Size(s): 1000 gallon

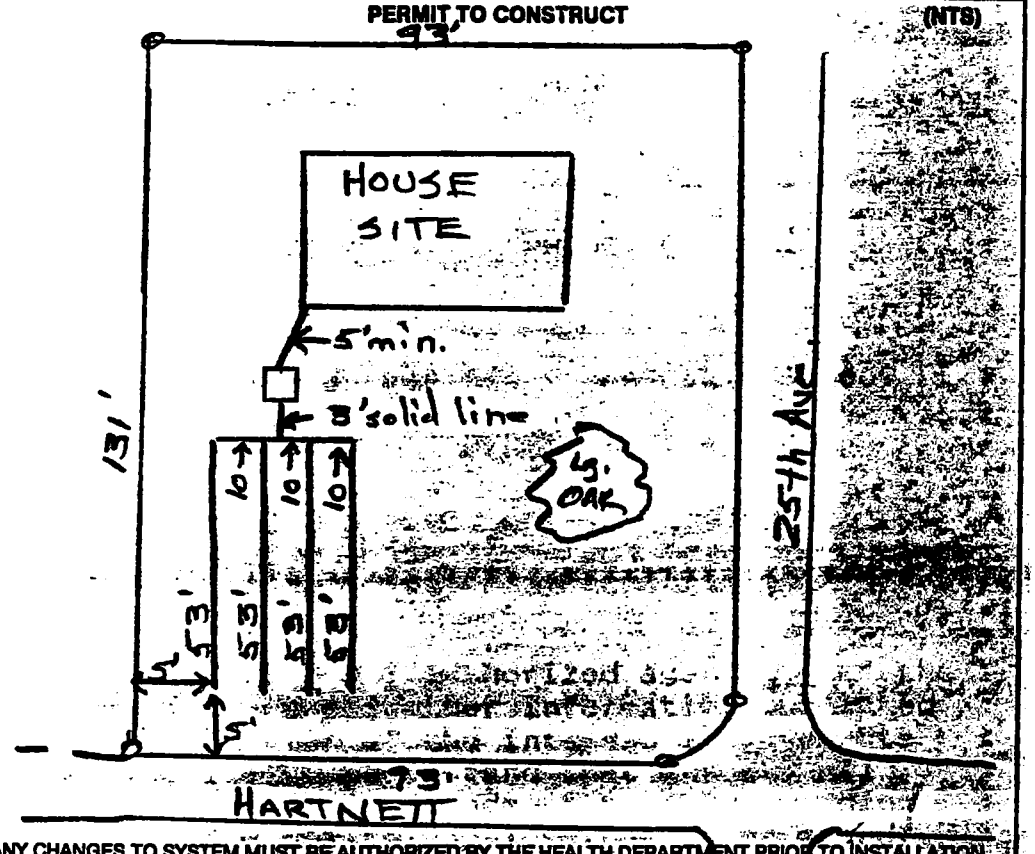
Trenches: Length: 240'
Width: 36"
Max. Bottom Depth: 18"
Aggregate Depth: 9"
Min. Pump Capacity: — gpm
at — ft. of Head

SPECIAL INSTRUCTIONS/CONDITIONS

Install as indicated and per attachments.

DO NOT DRIVE, PARK OR BUILD OVER SYSTEM

PERMIT TO CONSTRUCT (NTS)



ANY CHANGES TO SYSTEM MUST BE AUTHORIZED BY THE HEALTH DEPARTMENT PRIOR TO INSTALLATION

ACTUAL INSTALLATION

Installer:
Tank(s) Mfg.:
Aggregate Type:
Well Installed: ☐ Yes ☐ No
Nearest Actual Distance to:
Well:
Building:
Property Line:
Stream/Impoundment:

Line No.	Elevation Readings
Stubout:	
S/T Inlet:	
S/T Outlet:	

CERTIFICATE OF FINAL APPROVAL (NTS)

9-14-94 Copies ready for pick up. Bg

THIS CERTIFICATE OF FINAL APPROVAL IN NO WAY GUARANTEES THE LIFE OF THE SYSTEM OR THAT IT WILL FUNCTION PROPERLY UNDER ANY OR ALL CONDITIONS.

Issued By: [signature] RES Date: 9-14-94 Approved By: Date:

PERMIT _____ TYPE BH MASTER PERMIT

PROJ. #: 94- GW DATE ISSUED: 10-21-94

CITY OF ISLE OF PALMS

PROJECT ADDRESS: 2405 HARTNETT BLVD LOT
PROJECT NAME: BLK:
SUBDIVISION:

OWNER NAME IOP BAPTIST CHURCH
ADDRESS
CITY: STATE ZIP: PHONE

CONTRACTOR: CAROLINA HOUSE MOVERS INC
ADDRESS: 4484 PLATTSPRINGS ROAD
CITY: COLUMBIA STATE SC ZIP: 29170 PHONE: (803)735-

ARCHITECT/ENGINEER:
PROPOSED USE: SFR FLOOD ZONE: AE-14 MAP: 571 PARCEL: 0900009

SQUARE FOOTAGE: VALUATION: 3800.00 PERMIT FEE: 40.00

WORK: MOVED STRUCTURE ON TO LOT;
DESC:
****

This is to certify that I am the owner ___ or authorized agent ✓ of the owner and that the above information and all other information submitted herewith is a true and accurate indication of the intended improvements to the above identified property. I also understand that any and all changes, unless submitted and approved as an amendment to this building permit shall cause this permit revoked entirely. I further understand that the owner and/or general contractor will be held accountable for the subcontractors with regard to the acquisition of business licenses and applicable permits and that failure to acquire said licenses or permits will result in an immediate revocation of this permit which will not be lifted until all fees are paid in full.

****

Notice to Owner or Possessor

Pursuant to S.C. Code Sec. 15-3-640 you have the right to contract for a guarantee of the structure being free from defective or unsafe conditions beyond 10 years after substantial completion of the improvements for which the permit is issued.

****

WORK MUST BE COMMENCED WITHIN 6 MONTHS OR PERMIT WILL BE REVOKED.

John D. Cannizzo DATE: 10-24-94 EST. COMPLETE: __-__-__
(SIGNATURE OF CONTRACTOR/AGENT)

_____ DATE: __-__-__
(APPROVED BY BUILDING OFFICIAL)

REMARKS:

534849

ISLE OF PALMS BUILDING/ZONING PERMIT APPLICATION

P. O. Drawer Q, Isle of Palms, S. C. 29451
Telephone: (803) 886-6428

/Tax District 2 - 4
/leston County

Date Sept. 27, 94

Bldg. Location: FROM: 2423 ATLANTIC AVE. SOUTH ISLAND TO: 25TH + HARTNETT; 26 25TH AVE (Street Address) TMS# 571-9-0-9 - Lot 20

Lot ____ Blk. ____ Tract ____ Subv. ____ Acres ____ Plat Rec. Bk. ____ Pg. ____

Owner: First Baptist Church Trod (Name) (Address) Phone ____

General Contractor N/A Housemover/CAROLINA HOUSE MOVERS INC. Reg.# 069 Phone 883-755-6098

Arch./Eng. N/A Reg.# ____ Phone ____

Nature of work: ☐ New ☐ Add ☐ Alter ☐ Repair ☒ Move ☐ Demo. ☐ Other: ____

Type Const.: ☐ Brick ☒ Wood frame ☐ Block ☐ Metal ☐ Other: ____

Exterior: ☐ Brick ☐ Block ☐ Wood ☐ Metal ☐ Glass ☐ Other: Siding-Vinyl

Use of Improvement: ☒ SF Resd. ☐ Duplex ☐ Apartment ☐ Commercial ☐ Condo ☐ Mixed

Other/Desc. ____ No. Stories 1 No. Rooms 5 Baths 1 Br's ____ Other ____

Type Heat/Fuel Oil No. Fireplaces NA Sq. Ft. Swim. Pool NA

Square Ft.: Living APPROX 1500 Storage TOTAL Porches N/A Decks N/A Garage ____

Carport ____ Other ____ Total all Floors ____ Type Foundation See Building Plans

Estimated Valuation/Contract Price $12,500-$13,800.00 Permit Fee 40.00 Pd. ck/cs ____

Plot Plan Enclosed ☐ Yes Septic Tank Permit Enclosed ☐ Yes (2) Bldg. Plans ☑ Yes Approved ☐ Yes

Flood Zone A E-14 Average Grade Elevation ____ from Arch./Eng./Surv. See Foundation Plan (Name)

Required Elevation w/adj. 14 Remarks: ____

Flood Zone - Check the following:

☐ Yes	☐ No	☐ N/A	Lot within 250 Ft. area from Mean High Water
☐ Yes	☐ No	☐ N/A	Lot approved by Coastal Council (Within 200 ft. High Water Mark) ____ (date)
☐ Yes	☐ No	☐ N/A	Plans submitted/approved by Building Official ____ (date)
☐ Yes	☐ No	☐ N/A	Plans/Permit submitted to Beach Patrol - approved ____ (date)
☐ Yes	☐ No	☐ N/A	Anchoring Certificate required Received ____ (date)
☐ Yes	☐ No	☐ N/A	Floor Level certificate required. Received ____ (date)

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Work must be commenced within 6 months or permit will be revoked. Est. Date of Completion Oct 94

Signature John D. Connor (Agent) Carolina House Movers Inc. Date ____

Zoning Classification SR-1 Zoning Processing Fee ____

Zoning Approved yes Permit Fee ____

Total for All ____

APPROVED ☑ DISAPPROVED ☐

Building Official Ed Hendrix

[illegible] TO CONTRA[illegible]
[illegible] TIVE OR
[illegible] TIAL
[illegible] IS ISSUED.

PERMIT #: 94-00018 TYPE: ES MASTER PERMIT: -

PROJ. #: 94- GW DATE ISSUED: 10-24-94

CITY OF ISLE OF PALMS

PROJECT ADDRESS: 2405 HARTNETT BLVD LOT:
PROJECT NAME: BLK:
SUBDIVISION:

OWNER NAME: IOP BAPTIST CHURCH
ADDRESS:
CITY: STATE: ZIP: PHONE: ( ) -

CONTRACTOR: OWNER
ADDRESS:
CITY: STATE: ZIP: PHONE: ( ) -

ARCHITECT/ENGINEER:
PROPOSED USE: SFR FLOOD ZONE: AE-14 MAP: 571 PARCEL: 0900009

SQUARE FOOTAGE: VALUATION: 5000.00 PERMIT FEE: 45.00

WORK: FOUNDATION FOR SFR;
DESC:
****

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****

Notice to Owner or Possessor

Pursuant to S.C. Code Sec. 15-3-640 you have the right to contract for a guarantee of the structure being free from defective or unsafe conditions beyond 13 years after substantial completion of the improvements for which the permit is issued.

****

WORK MUST BE COMMENCED WITHIN 6 MONTHS OR PERMIT WILL BE REVOKED.

_____ DATE: 10-24-94 EST. COMPLETE: __-__-__
(SIGNATURE OF CONTRACTOR/AGENT)

_____ DATE: __-__-__
(APPROVED BY BUILDING OFFICIAL)

REMARKS:

ISLE OF PALMS BUILDING/ZONING PERMIT APPLICATION

P. O. Drawer Q, Isle of Palms, S. C. 29451
Telephone: (803) 886-6428

School/Tax District 2 - 4
Charleston County

Date 10/1/94

2405 HARTNETT

Bldg. Location: 25TH AND HARTNETT (Street Address) TMS# _____

Lot 20 Blk. _____ Tract _____ Subv. _____ Acres _____ Plat Rec. Bk. _____ Pg. _____

Owner: ISLE OF PALMS BAPTIST CHURCH (Name) (Address) Phone _____

General Contractor ISLE OF PALMS BAPTIST Reg.# _____ Phone 886-6762

Arch./Eng. RON DENTON Reg.# _____ Phone _____

Nature of work: ☐ New ☐ Add ☐ Alter ☐ Repair ☑ Move ☐ Demo. ☐ Other: foundation only

Type Const.: ☐ Brick ☑ Wood frame ☐ Block ☐ Metal ☐ Other: _____

Exterior: ☐ Brick ☐ Block ☐ Wood ☐ Metal ☐ Glass ☑ Other: VINYL SIDING

Use of Improvement: ☑ SF Resd. ☐ Duplex ☐ Apartment ☐ Commercial ☐ Condo ☐ Mixed

Other/Desc. _____ No. Stories 1 No. Rooms 6 Baths 2 Br's 4 Other 2

Type Heat/Fuel ELECTRIC No. Fireplaces _____ Sq. Ft. Swim. Pool _____

Square Ft.: Living 1536 Storage _____ Porches _____ Decks _____ Garage _____

Carport _____ Other _____ Total all Floors _____ Type Foundation _____

Estimated Valuation/Contract Price #5,000.00 Permit Fee _____ Pd. ck/cs _____

Plot Plan Enclosed ☑ Yes Septic Tank Permit Enclosed ☑ Yes (2) Bldg. Plans ☑ Yes Approved ☐ Yes

Flood Zone _____ Average Grade Elevation _____ from Arch./Eng./Surv. _____ (Name)

Required Elevation w/adj. _____ Remarks: _____

Flood Zone - Check the following:

☐ Yes	☐ No	☐ N/A	Lot within 250 Ft. area from Mean High Water	
☐ Yes	☐ No	☐ N/A	Lot approved by Coastal Council (Within 200 ft. High Water Mark)	_____ (date)
☐ Yes	☐ No	☐ N/A	Plans submitted/approved by Building Official	_____ (date)
☐ Yes	☐ No	☐ N/A	Plans/Permit submitted to Beach Patrol - approved	_____ (date)
☐ Yes	☐ No	☐ N/A	Anchoring Certificate required Received	_____ (date)
☐ Yes	☐ No	☐ N/A	Floor Level certificate required. Received	_____ (date)

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Work must be commenced within 6 months or permit will be revoked. Est. Date of Completion 10/1/95

Signature _____ Date 10/1/94

Zoning Classification _____ Zoning Processing Fee _____

Zoning Approved _____ Permit Fee _____

Total for All _____

APPROVED ☑ DISAPPROVED ☐

Building Official _____

...TO CONTRA...
...DRIVE OR
...WILL
...BE ISSUED.

PERMIT #: 95-00344 TYPE: BR MASTER PERMIT: -

PROJ. #: 94- GW DATE ISSUED:09-19-95

CITY OF ISLE OF PALMS

PROJECT ADDRESS: 2405 HARTNETT BLVD LOT:
PROJECT NAME: BLK:
SUBDIVISION:

OWNER NAME: IOP BAPTIST CHURCH
ADDRESS:
CITY: STATE: ZIP: PHONE: ( ) -

CONTRACTOR: OWNER
ADDRESS:
CITY: STATE: ZIP: PHONE: ( ) -

ARCHITECT/ENGINEER:
PROPOSED USE: SFR FLOOD ZONE: AE-14 MAP:571 PARCEL: 0900009

SQUARE FOOTAGE: VALUATION: 27859.00 PERMIT FEE: 160.00

WORK: REPAIR SFR;SQ FT-1536 LVG;128 PORCH;HEAT PUMP;
DESC:
****

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****

Notice to Owner or Possessor

Pursuant to S.C. Code Sec. 15-3-640 you have the right to contract for a guarantee of the structure being free from defective or unsafe conditions beyond 13 years after substantial completion of the improvements for which the permit is issued.

****

WORK MUST BE COMMENCED WITHIN 6 MONTHS OR PERMIT WILL BE REVOKED.

9/19/95 DATE:__-__-__ EST. COMPLETE:__-__-__
(SIGNATURE OF CONTRACTOR/AGENT)

DATE:__-__-__
(APPROVED BY BUILDING OFFICIAL)

REMARKS:

ISLE OF PALMS BUILDING/ZONING PERMIT APPLICATION

P. O. Drawer Q, Isle of Palms, S. C. 29451

Telephone: (803) 886-6428

...l/Tax District 2 - 4
...rleston County

Date 9-18-95

Bldg. Location: 2405 Hartnett (Street Address) TMS# _____

Lot _____ Blk. _____ Tract _____ Subv. _____ Acres _____ Plat Rec. Bk. _____ Pg. _____

Owner: IOP Baptist Church (Name) (Address) Phone _____

General Contractor Owner Reg.# _____ Phone _____

Arch./Eng. _____ Reg.# _____ Phone _____

Nature of work: ☐ New ☐ Add ☑ Alter ☐ Repair ☐ Move ☐ Demo. ☐ Other: _____

Type Const.: ☐ Brick ☑ Wood frame ☐ Block ☐ Metal ☐ Other: _____

Exterior: ☐ Brick ☐ Block ☐ Wood ☐ Metal ☐ Glass ☑ Other: Vinyl

Use of Improvement: ☑ SF Resd. ☐ Duplex ☐ Apartment ☐ Commercial ☐ Condo ☐ Mixed _____

Other/Desc. _____ No. Stories _____ No. Rooms _____ Baths _____ Br's _____ Other _____

Type Heat/Fuel Heat Pump No. Fireplaces _____ Sq. Ft. Swim. Pool _____

Square Ft.: Living 1536 Storage _____ Porches 128 Decks _____ Garage _____

Carport _____ Other _____ Total all Floors _____ Type Foundation BLOCK

Estimated Valuation/Contract Price 27859 00 Permit Fee _____ Pd. ck/cs _____

Plot Plan Enclosed ☐ Yes Septic Tank Permit Enclosed ☐ Yes (2) Bldg. Plans ☐ Yes Approved ☐ Yes

Flood Zone AE-14 Average Grade Elevation _____ from Arch./Eng./Surv. _____ (Name)

Required Elevation w/adj. _____ Remarks: Complete structure moved from other location. See permit #'s 9431 9435

Flood Zone - Check the following:

☐ Yes	☐ No	☑ N/A	Lot within 250 Ft. area from Mean High Water	
☐ Yes	☐ No	☑ N/A	Lot approved by Coastal Council (Within 200 ft. High Water Mark)	_____ (date)
☐ Yes	☐ No	☑ N/A	Plans submitted/approved by Building Official	_____ (date)
☐ Yes	☐ No	☑ N/A	Plans/Permit submitted to Beach Patrol - approved	_____ (date)
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Work must be commenced within 6 months or permit will be revoked. Est. Date of Completion _____

Signature _____ Date _____

Zoning Classification SR-1 Zoning Processing Fee 0

Zoning Approved YES Permit Fee 160 00

Total for All 160 00

APPROVED ☑ DISAPPROVED ☐

Building Official R. Ohs 9-18-95

...PERMIT TO COMMENCE ...
...PERMIT TO CONTRA...
...CTIVE OR
...TAIL
...IS ISSUED.

EXHIBIT E

PUBLIC SAFETY COMMITTEE
April 8, 1997

The regular meeting of the Isle of Palms Public Safety Committee was held on April 8, 1997, at 6:10 p.m., in the Building Department. Present was Chairman Campbell, Committee Members Matthews and Shaffer, Police Chief Buckhannon and Fire Chief Graham. Also present were Council Members Abele, and Hernandez, and City Administrator Williams..

1. Citizens Comments. None

2. Approve Previous Months Minutes. Mr. Matthews made a motion to approve the minutes of the March 1997 meeting; Mr. Shaffer seconded; motion passed unanimously.

As Police Chief Buckhannon was detained, the Committee heard the Fire Department report first.

3. Fire Department Report - A. Monthly Report. Chief Graham discussed the monthly department report for March (see attached) and answered questions of committee members. The department currently has 13 volunteers on the rolls. Mr. Abele commended Chief Graham and the department for the professional and efficient job they did while rescuing two people from an overturned boat off Wild Dunes in March.

B. Ladder Truck Update. Ladder truck is still on line, the next trip to the factory is scheduled for April 24-27. John Horvath, Carol Nilsen, John Perry and Chief Graham will make the trip. Pick-up date should be May 19th, although it was understood that the dealer was to deliver the truck. The Administrator will follow up on this as it is in the specs. Chief said the tests will be done at the factory but the truck will accepted on the Isle of Palms.

4. Police Department Report -. A. Monthly Report. Chief Buckhannon discussed the monthly department report for March (see attached) and answered questions of committee members. Chief reported that with the warm weather, it seems the department is now experiencing summertime activity in March, but we are also clearing a higher percentage of them. Holiday traffic count for Easter weekend is also up and this was followed by spring break crowds. Bicycle patrols were out last weekend and will be out regularly from now on. Chief reported that the department has one seasonal part-timer on staff currently; will hire a second shortly, and a third in May. He is in the process of purchasing a new four-wheeler which should be in operation within two weeks.

Following up on last month's report about juveniles at the front beach commercial area, Chief said that the merchants were happy with the department's response; the activity has subsided some but is continuing and the department is keeping an eye on the situation.

B. Council Resolution Re Connector Usage. Mr. Williams has drafted a resolution to be used as the City's policy and will be on the agenda for the next regular City Council meeting..

C. Special Events Permits: (1) Windjammer Volleyball annual tournament in June and (2) New Wave Biathlon is an annual run/swim in June which asks for parking facilities in the small lot and are usually over by 10:00 a.m. **Mr. Shaffer made a motion to approve both events subject to the proper arrangements being made for the use of the small parking between the City Administrator and the possible lessee of the parking lot and the biathlon group; Mr. Matthews seconded; motion passed unanimously.**

D. Juvenile Detention Facility Funding. Chief Buckhannon reported that Charleston County has the only juvenile detention center in the State other than the State Corrections people in Columbia. It is slated to close at the end of the year and the County is fighting to keep it open, but the State says it does not meet the minimal requirements and will have to be closed or improved. Sheriff Cannon is trying to get support to keep it open and is soliciting the different agencies to show their support. If the center closes, the City would be responsible for carrying juveniles to Columbia and this would take two officers off the island for a considerable amount of time, plus would be charged $53 per day for detention of each juvenile until they are adjudicated within the court system. Mayor Bunch has already written to County Council; Sheriff Cannon is looking for a Resolution of Support. One concern is be that juveniles in the area would not be punished properly for their crimes in that communities would lower charges to prevent having to go to Columbia. Time is of the essence. Council members were asked to contact County Council members.

E. Waterway Patrols; No Wake Zones. Chief reported that the boat is being repaired for summer months. A new law is going into effect May 6th that drastically impacts on the use of personal watercraft (jet skis). They must maintain a certain distance from people, piers and docks and also the manner in which they are operated will be regulated. Wildlife Department (DNR) is currently in the process of educating the public and will be holding classes at Fort Johnson. Ages 16 and under must attend a class before operating a jet ski. DNR will be patrolling the Intracoastal Waterway(ICW), especially between the Wild Dunes Marina and Hamlin Creek as this is a highly congested area. All motorboats as well will be affected by the law which restricts them from within 50 feet of docks; this will keep them in the middle of the ICW. The City has asked DNR to post "no wake zones" and are awaiting a response.

Chief also reported that he plans to have a higher presence of officers on the water this year and is arranging additional training through the county and DNR.

There being no further business to come before the Committee, meeting was unanimously adjourned at 7:00 p.m.

Respectfully submitted,
Pat Campbell, Chairman

FIRE SERVICE REPORT

MARCH 1997

Fire Services Monthly Report
Contents

March 1997

Index:

A. Monthly Summary

B. Alarm Report

C. Incident Report/Call Summary

D. Pre-Incident Surveys/Inspections

E. Training

F. Maintenance

G. Personnel

H. Public Relations

Isle of Palms Fire Department
Monthly Summary
March 1997

On March 25, A Fire Com Representative gave a demonstration of specialized communication equipment. The system is used for hearing protection and a reduction of background noise. The equipment can be used in conjunction with the 800 system which will soon go on line. The use of this system may be used in lieu of more expensive specialized 800 equipment. Attending the demonstration were representatives from Isle of Palms, Sullivan's Island, Charleston County Communications (911) and Awendaw.

On March 10, Captain Yannuzzi attended the monthly Training Officers Meeting hosted by Charleston Fire Department.

On March 11, Chief Graham attended the quarterly South Carolina State Fire Chiefs Meeting in Columbia.

On March 13, Captain Yannuzzi attended the monthly LEPC meeting hosted by Lockheed.

On March 19, Chief Graham attended the monthly Charleston County Chief's meeting hosted by Sullivan's Island Fire Department.

On March 25, Chief Graham and Captain Nilsen met with representatives of Sullivan's Island Fire Department and Mt. Pleasant's Fire Department to discuss and plan a public service announcement on water safety. The filming will take place April 11 and is sponsored by ComCast Cable.

Chief Graham, Captain Blair and Engineer Perry met with Bill Jenkins at the Water Company to discuss hydrant maintenance system upgrades.

ISLE OF PALMS FIRE DEPARTMENT
MARCH 1997
ALARM REPORT

INCIDENT #	DATE	DIST.	TYPE	LOCATION
97-035	3-1-97	1	EMS Assist	24 28th Ave.
97-036	3-3-97	1	EMS Assist	409 Palm Blvd.
97-037	3-8-97	2	EMS Assist	51 41st Ave.
97-038	3-8-97	2	EMS Assist	41st Ave. Marina
97-039	3-9-97	1	Rescue	Breech Inlet
97-040	3-10-97	2	EMS Assist	12 32nd Ave.
97-041	3-10-97	1	Arcing Elec. Equip.	22 26th Ave.
97-042	3-13-97	1	EMS Assist	30 J.C. Long Blvd.
97-043	3-14-97	2	Alarm Malfunction	5757 Palm Blvd.
97-044	3-14-97	2	Unintentional False	5757 Palm Blvd.
97-045	3-15-97	1	EMS Assist	1008 Ocean Blvd.
97-046	3-15-97	2	EMS Assist	3605 Waterway Blvd.
97-047	3-15-97	1	EMS Assist	711 Carolina Blvd.
97-048	3-16-97	1	EMS Assist	31 J.C. Long Blvd.
97-049	3-18-97	1	EMS Assist	7th & Ocean Blvd.
97-050	3-18-97	2	EMS Assist	9518 Palmetto Blvd.
97-051	3-19-97	2	Alarm Malfunction	3 46th Ave.
97-052	3-20-97	1	EMS Assist	1300 Ocean Blvd.
97-053	3-22-97	1	Unintentional False	35 21st Ave.
97-054	3-22-97	2	EMS Assist	2 33rd Ave.
97-055	3-22-97	2	Rescue (water)	9000 Palmetto
97-056	3-22-97	2	Arcing Elec. Equip.	51 Pelican Reach
97-057	3-23-97	1	EMS Assist	1008 Ocean Blvd.
97-058	3-23-97	1	EMS Assist	1304 Palm Blvd.
97-059	3-23-97	2	EMS Assist	7500 Palmetto
97-060	3-25-97	1	EMS Assist	17 25th Ave.
97-061	3-25-97	2	EMS Assist	3204 Waterway Blvd.
97-062	3-26-97	2	Alarm Malfunction	22 Morgan Creek
97-063	3-27-97	1	EMS Assist	118 Palm Blvd.
97-064	3-27-97	2	Spill, Leak	69 Beach Club Ct.
97-065	3-28-97	2	EMS Assist	7500 Palmetto
97-066	3-28-97	1	EMS Assist	2403 Palm Blvd.
97-067	3-29-97	2	EMS Assist	290 Forest Trail
97-068	3-31-97	1	Unclassified	622 Ocean Blvd.
97-069	3-31-97	1	EMS Assist	715 Ocean Blvd.
97-070	3-31-97	1	Spill, Leak	19 30th Ave.

Total Calls=36 District 1=19 District 2=17 Mutual Aid=0

Total EMS Calls=24 Resident=11 Non-resident=13

March 1996 total= 34

Isle of Palms Fire Department
Call Summary
March 1997

3/01	Responded to Recreation Department for an allergic reaction to fire ants. Upon arrival found a 34 month old male. Patient was treated by Fire Department personnel and transported to East Cooper Hospital by EMS Medic-5.
3/08	Responded to Wild Dunes Yacht Harbor for a boating accident. Upon arrival found 4 people who had jumped in the water when a barge hit their small boat. The boaters were picked up by another boat in the area and denied need for medical assistance. The Coast Guard was notified. The Fire Department responded to the scene by boat to assess the situation for a possible fuel leak, none was found. The scene was turned over to the U.S.Coast Guard upon arrival.
3/22	Responded to the condo area of Wild Dunes for an overturned boat. Upon arrival launched the wave runner and brought 2 people back to shore, both uninjured. Owner of the boat was notified of responsibility for retrieval of the boat. The Coast Guard was notified of the situation and canceled.
3/22	Responded to Pelican Reach for a structure fire. Upon arrival found a light pole, pine straw and pampas grass on fire. Ground fire was extinguished and SCEG was notified.
3/23	Responded to Sea Cabins at 2:30 am for a child having difficulty breathing. Upon arrival found a 2 1/2 year old male in respiratory distress. The child was treated with oxygen, vitals were taken and Charleston County EMS Medic 11 transported to East Cooper Hospital.
3/31	Responded to 30th Ave. for a gas leak. Upon arrival detected a smell of propane in the kitchen. Valve was shut and Suburban Gas Company was notified to repair leak. The house was ventilated prior to leaving the scene.

City of Isle of Palms Fire Department
March Incident Report
(Listed in accordance with NFIRS Standards)

Situation Found:	Total	Dist. 1	Dist. 2	MA	YTD	*Fire Cause:*	
Total Alarms	36	19	17		70	*Structural*	
Working Structure Fire						Electrical.....	
Outside of Structure						Smoking Materials.....	
Vehicle Fire						Heating or Cooking Equipment....	No.____
Brush, grass, leaves					2	Suspicious.....	No.____
Trash, rubbish					1	Lightning.....	No.____
Explosion, No after fire						Arson.....	No.____
Outside spill with fire						Other.....	No.____
Other fires not classified							
Overpressure Rupture							
Emergency Medical Call	24	14	10		43		
Locked in-trapped							
Search					1		
Extrication							
Rescue-Not classified	2	1	1		2		
Spill, leak - no fire	2	1	1		2		
Power line down							
Arcing electrical equipment	2	1	1		3		
Aircraft standby							
hemical spill							
azardous condition							
Water removal							
Smoke removal							
Animal Rescue							
Assist Police							
Unauthorized burning							
Move-up					1		
Other service calls					2		
Smoke Scare					1		
Controlled burn					1		
Steam, gas mistaken for smoke							
Malicious false							
Bomb scare							
Alarm Malfunction	3	0	3		3		
Unintentional false	2	1	1		7		
Unclassified	1	1	0		1		
Property Value:_____	Property Damage:_____					Property Saved:_____	
Gallons of water used 2000							

Isle of Palms Fire Department
Pre-Incident Surveys
March 1997

Fifteen Pre-incident surveys have been completed in the field. Eight have been processed.

Fire Inspections

Fire inspections are currently being performed by the Building Department. There were 22 inspections done for the month of March.

ISLE OF PALMS FIRE DEPARTMENT
MARCH 1997
TRAINING REPORT

PAID

Total medical training hours.....219
Total fire training hours.....388
Total hours.....607
Hours per man..... 33.7

ADDITIONAL TRAINING

Chief Ann Graham attended the State Emergency Preparedness Division Hurricane Course held at the Holiday Inn, Mt. Pleasant.

Engineer Roger Eagle completed the South Carolina Fire Academy LP Gas Firefighting course held at the Hampton Fire Department.

Engineer Bob Maibach completed the National Fire Academy Fire Command Operations in Emmitsburg, Maryland.

Engineer Pat Powell completed the South Carolina Fire Academy Fire Pumper Test class at the Old Fort Fire Department.

Chief Ann Graham, Captain Carol Nilsen, Captain Don Blair, Captain Steve Yannuzzi, Engineer L.D. Dougherty, Engineer Travis James, Engineer Chris Libhart, and Firefighter Hohns Rodden completed EMT Refresher.

VOLUNTEER

Total medical training hours..... 20
Total fire training hours..... 34
Total hours.....54
Hours per man.....4

Volunteer Lisa Ramsing completed EMT Refresher class.

Lynn Fischer resigned due to conflicting schedules.

Isle of Palms Fire Department
Maintenance Report
March 1997

Station I

3/26	Scheduled maintenance performed on emergency generator.
3/27	Under city wide contract with Atlantic Power Generation.
	Painted emergency generator.

Station II

3/17-21	Painted emergency generator.
3/25	Replaced battery of Station II emergency generator.
3/26	Scheduled maintenance performed on emergency generator under city wide contract with Atlantic Power Generation.

Squad I

No maintenance performed.

Engine II

3/14	Re-adjusted cab tilt pressure switch.
	Repaired and adjusted booster tank level probes.
	Temporarily repaired cab clearance lights.

Engine III

3/5-7	Repaired discharge relief valve.
3/14	Repaired and adjusted booster tank level probes.
3/20	Repaired electric short circuit and replaced 3 circuit breakers.

Engine IV

3/14	Repaired and adjusted booster tank level probes.

Car I (Jeep)

No maintenance performed.

Car II (Bronco)

Repaired throttle linkage on engine fuel injector system.

Rescue I (F-150)

No Maintenance performed.

Rescue II (ATV-Kawasaki 4x4)

Replaced front universal joint at Luke's Kawasaki.

Rescue III (Rescue Boat)

No maintenance performed.

Rescue IV (Rubber Boat)

No maintenance performed.

Rescue V ('95 Yamaha Jet Ski/Wave Runner-loaner)

No maintenance performed.

Isle of Palms Fire Department
Personnel Report
March 1997

Engineer James developed the data base, created a new data sheet and worked with flows and calculations for the new computerized Pre-Incident survey forms.

Engineer Glen Kramer had the fastest "turn out" time this month. He had complete gear and SCBA on in 1 min., 2 seconds.

Firefighter Marc Micalizzi had the fastest "turn out" time of the volunteers this month with 1 min., 57 seconds.

The annual 1% oyster roast was held at the home of Engineer James. A great time was had by all attending.

Engineers James and Libhart taught CPR at Trident Tech School.

Members of "B" shift attended the D.A.R.E. dance at the Recreation Department.

Firefighter Mike Barret was named employee of the month for his assistance during a water rescue call on March 22, 1997, Mike responded off duty to Fire Station 1 to prepare the wave runner for a water rescue in front of the condo area of Wild Dunes. He then responded to the scene with the wave runner and retrieved 2 people as a result of an overturned boat.

Captain Yannuzzi was recognized for his efforts throughout the month of March in keeping overtime to a minimum.

Isle of Palms Fire Department
Public Relations Report
March 1997

3/1	Isle of Palms personnel and friends played in a one day softball tournament to raise money for Carolina Children's Charity. This was the third annual tournament sponsored by the North Charleston Fire Department.
3/2	Supervised a community service worker at Station 1.
3/7-9	Personnel collected money for the Children's Charity. Our grand total was $2,410.00.
3/7	Members of the East Cooper Fire Departments discussed putting together a team for the Relay For Life. The event raises money for the American Cancer Society. The event begins April 18th through April 19th.

Isle of Palms

Police Department

Monthly Report

March 1997

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ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(803) 886-6522 FAX (803) 886-8005

TO: **MAYOR BUNCH, CITY COUNCIL, ADMINISTRATOR WILLIAMS**

FROM: **CHIEF BUCKHANNON**

SUBJECT: **MONTHLY REPORT FOR MARCH, 1997**

DATE: **APRIL 4, 1997**

The following is a brief synopsis of the officers' activities during the month of March, 1997:

Patrol

03-01-97 A vehicle was stopped on the Isle of Palms Connector when officers noticed a subject sitting on top of the roof. The driver, a 28 year old male, was arrested when officers discovered he had an outstanding warrant with the North Charleston Police Department.

03-02-97 The driver and passenger of a vehicle were arrested for Underage Possession of Beer when their vehicle was stopped for failure to display a tag.

03-02-97 Officers responded to a report of two female subjects, one a juvenile Island resident, who had shoplifted bathing suits from an Ocean Boulevard business. The subjects paid for the merchandise, therefore the complainant did not wish to press charges. The juvenile was released to her mother.

03-02-97 An officer stopped a vehicle that smelled of marijuana as it passed by on the roadway. The driver, an 18 year old male, was arrested for Possession of Marijuana with Intent to Distribute. Four juvenile passengers were transported to the Isle of Palms Police Department where they were released to their parents.

03-06-97 A 26 year old male was arrested for Simple Possession of Marijuana, Hindering a Police Officer, Open Container of Beer and DUS III after he was stopped for a traffic violation. Warrants were also issued for the owner of the vehicle for Hindering a Police Officer and Unlawful to Permit Unauthorized Person to Drive after she gave false information about the driver.

03-08-97 A vehicle stopped for having a cover obstructing its tag resulted in a warrant arrest when the NCIC computer showed the driver was wanted by the Charleston City Police Department.

03-08-97 Officers responding to a complaint of a loud party in Wild Dunes arrested 33 subjects for Underage Possession of Beer. All subjects were transported to the Isle of Palms Police Department for processing .

03-08-97 An officer assisting with the loud party escorted three females to a condo they were renting to obtain their identification. Upon arrival a 19 year old intoxicated male was arrested for Malicious Injury to Real Property, Disorderly Conduct, Hindering a Police Officer, Underage Possession of Beer and Possession of a False ID when he gave false information and punched a hole in the wall of the condo.

03-16-97 Officers responding to a fight in progress at a front beach restaurant arrested a 24 year old male was arrested for Assault and Battery High and Aggravated. The victim was transported by EMS to Roper Hospital.

03-21-97 After an officer stopped a vehicle without a license plate, the driver was arrested for Operating Uninsured Vehicle and the passenger, a 32 year old male, was arrested when a check through NCIC showed an outstanding warrant with the North Charleston Police Department.

03-22-97 While assisting Wild Dunes Security with a subject without an ID, the subject, a 32 year old male, was placed under arrest for five NRVC Violations and Hindering a Police Officer when he gave a false date of birth to the officer.

03-22-97 Officers responding to a fight in progress involving three intoxicated subjects, two males and one female, arrested all three subjects for Disorderly Conduct. One of the subjects who volunteered to a hand held BAC test had a BAC of .28%.

03-25-97 Eight intoxicated subjects were arrested for Underage Possession of Beer when officers who responded to a loud party in Wild Dunes located a large quantity of beer bottles and cans at the residence.

03-28-97 A 21 year old male and his 17 year old brother were arrested for Simple Possession of Marijuana and Possession of Drug Paraphernalia when their vehicle was stopped for failure to signal for a turn. Two female juvenile passengers were transported to the Isle of Palms Police Department where they were released to a guardian.

03-28-97 An officer noticed a vehicle parked with its dome light on and subjects inside. When the officer approached the vehicle he could smell alcohol, subsequently, three male juveniles were arrested for Underage Possession of Beer, transported to the Isle of Palms Police Department and released to their parents.

03-29-97 Police, after observing three juveniles walking on the front area at approximately 2:00am, approached the subjects and noticed an odor of alcohol. A 15 year old male was arrested for several drug charges, as well as possession of stolen property.

Personnel

March 7, 1997 Sergeant Stewart, Officers Markwald, Neal and Peters participated in the Easter Seals three day Bike-A-Thon from Columbia to Mt. Pleasant. Officer Neal was responsible for the Isle of Palms Police Departments' involvement and was instrumental in the organization of the event.

March 7, 1997 The Police and Recreation Departments held a dance at the Recreation Center. The dance is held monthly for sixth to eighth grade kids.

March 13, 1997 Chief Buckhannon and Lt. McCurdy attended the Wild Dunes Community Associations Security and Safety Committee meeting. The new members were introduced and the relationship between the Police and Wackenhut Security was explained.

March 20, 1997 Chief Buckhannon and Sergeant Stewart met with other local agencies to discuss the newly enacted State law pertaining to personal water craft, or "jet ski's."

ISLE OF PALMS POLICE DEPARTMENT

TO: Lt. McCurdy

FROM: TCO Supervisor Gibbons

DATE: April 2, 1997

SUBJECT: Telecommunications Activity Report for March 1997

During the month of March 1997 the Telecommunications office received and dispatched 2,917 calls for service to the 4 public safety agencies of the Isle of Palms and Sullivans Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
March 1997	2,033	36	867	19	2,955
March 1996	1,645	34	524	18	2,221
Percentage Change	23%	6%	65%	5%	33%
Year to Date 1997	5,189	70	2,248	37	7,544

Isle of Palms Police Department Officer Activity Report March 1997

	March 1997	March 1996	Percentage Change	Year To Date 1997	Year To Date 1996	Percentage Change
Service Calls	1,074	626	71.6%	2,635	2,104	25.2%
Building Checks	429	315	36.2%	1,095	982	11.5%
SPR'S	505	639	-21.0%	1,331	1,769	-24.8%
Traffic Stops	412	238	73.1%	988	867	14.0%
Traffic Stops w/Tickets	80	60	33.3%	232	219	5.9%
% Traffic Stops w/Tickets	19.4%	25.2%	-5.8%	23.5%	25.3%	-7.0%
DUI Tickets	2	1	100.0%	8	6	33.3%
DUS Tickets	17	8	112.5%	41	29	41.4%
Speeding Tickets	28	14	100.0%	78	69	13.0%
Other Traffic Tickets	85	55	54.5%	221	185	19.5%
Non Traffic Tickets	75	41	82.9%	119	71	67.6%
Parking Tickets	335	451	-25.7%	375	465	-19.4%
City Tickets	18	27	-33.3%	77	101	-23.8%

Connector Calls For Service for the Month of March 1997

The Isle of Palms Police Department has responded to or initiated 72 calls involving 1488 minutes, or 24.8 man hours for the month of March, 1997. The following table breaks down the type, number and time element of each call.

	Calls March	Calls Year To Date	Arrests March	Arrests Year To Date	Minutes March	Minutes Year To Date	Avg. Minutes March	Avg. Minutes Year To Date
Accidents	0	0	0	0	0	0	0.00	0.00
Traffic Stops With Tickets	15	50	5	9	957	1676	63.80	33.52
Traffic Stops Without Tickets	54	124	2	2	506	1001	9.37	8.07
Citizen Assists	1	2	0	0	2	7	2.00	3.50
Assist Other PD	0	1	0	0	0	11	0.00	11.00
Miscellaneous	2	5	0	0	23	34	11.50	6.80
Totals	**72**	**182**	**7**	**11**	**1488**	**2729**	**20.67**	14.99

Isle of Palms Police Department Monthly Report for March 1997

All UCR Codes for each Incident are counted.

CRIME TYPE	March 1997	Total 1997	March 1996	Total 1996
09A MURDER & NON-NEGLIGENT HOMICIDE				
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING				1
11A SEX (FORCIBLE RAPE)				1
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D FORCIBLE FONDLING				
120 ROBBERY		1		
13A ASSAULT	1	1		
13B SIMPLE ASSAULT		1	1	5
13C INTIMIDATION			1	2
200 ARSON				
210 EXTORTION				
220 BURGLARY	1	9	3	4
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING	1	1		
23D THEFT FROM BUILDINGS				1
23E THEFT FROM COIN OPERATED		1		
23F THEFT FROM MOTOR VEHICLE	7	16	1	5
23G THEFT OF MOTOR VEHICLE PART	1	2		1
23H ALL OTHER LARCENY	4	11	3	16
240 MOTOR VEHICLE THEFT	3	3	1	1
250 COUNTERFEITING/FORGERY				
26A FRAUDULENT ACTIVITY			2	2
26B FRAUD/CREDIT CARD /ATM		1		
26C IMPERSONATION				
270 EMBEZZLEMENT				
280 STOLEN PROPERTY	1	2		
290 DAMAGE PROPERTY	4	15	1	7
35A DRUG/NARCOTICS	6	13		3
35B DRUG EQUIPMENT VIOLATION	3	6		2
36A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE				
510 BRIBERY				
520 WEAPON OFFENSES				
753 OBSCENE & HARASSING PHONE	2	10	1	1
756 USING MOTOR VEHICLE W/O				2
90A BAD CHECKS				
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT	2	3	1	3
90D DUI	2	8	1	6
90E DRUNKENNESS				
90F FAMILY (NO VIOLENCE)			1	2
90G LIQUOR LAW	8	14	3	13
90H PEEPING TOM				2
90I RUNAWAY	1	3	1	2
90J TRESPASSING	3	3	2	2
90L TRUANCY				
90N RESISTING ARREST			1	3
90P CONTRIBUTING TO DELINQUENCY			1	1
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES	5	14	2	9
91T TRAFFIC & NRVC ARRESTS	26	58	8	37
91W WARRANT ARRESTS	6	12	2	6
979 MISSING PERSONS				
980 SUICIDES				2
992 PROWLER				
NCR NON CRIMINAL REPORTS	7	24	5	17
TOTALS:	**94**	**232**	**42**	**159**

ARREST SUMMARY

Type	March 1997	Total 1997	March 1996	Total 1996
Adults	Male= 80 Female= 22	Male= 154 Female= 40	Male= 39 Female= 8	Male= 85 Female= 22
Juveniles	Male= 7 Female= 1	Male= 7 Female= 4	Male= 12 Female= 12	Male= 16 Female= 14
Narc-Adults	Male= 6 Female= 0	Male= 14 Female= 1	Male= 0 Female= 0	Male= 3 Female= 1
Narc-Juveniles	Male= 1 Female= 0	Male= 1 Female= 0	Male= 0 Female= 0	Male= 1 Female= 0
TOTALS:	**Male= 94 Female= 23**	**Male= 176 Female= 45**	**Male=61 Female= 20**	**Male= 105 Female= 37**

PROPERTY VALUES REPORTED

Type	March 1997	Total 1997	March 1996	Total 1996
Burglary Stolen	$1.00	$5,647.00	$1,150.00	$1,700.00
Larceny Stolen	$2,215.00	$12,011.00	$5,581.00	$20,451.00
Criminal Damage	$455.00	$3,660.00	$5.00	$1,725.00
MVT Stolen	$40,500.00	$40,500.00	$2,700.00	$2,700.00
Burglary Recovered	$0.00	$0.00	$0.00	$50.00
Larceny Recovered	$826.00	$1,507.00	$100.00	$750.00
MVT Recovered	$20,500.00	$20,500.00	$2,500.00	$2,500.00
Total Stolen	$42,716.00	$59,433.00	$9,645.00	$25,065.00
Total Recovered	$21,331.00	$22,564.00	$2,600.00	$3,300.00
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms Police Dept.
All Arrests
Primary UCR Code Only
Date Starting 03/01/97 to 03/31/97

04/02/97 : 15:33:20

Arrest Summary
Type 1

Offense	Male White	Male Black	Male Amer Indian	Male Asian	Male Other	Female White	Female Black	Female Amer Indian	Female Asian	Female Other	Male Total	Female Total	Total	Line Item #
13A AGGRAVATED ASSAULT	1	0	0	0	0	0	0	0	0	0	1	0	1	0001
220 BURGLARY/BREAKING AND ENTERING	6	0	0	0	0	0	0	0	0	0	6	0	6	0002
23F THEFT FROM MOTOR VEHICLE	9	0	0	0	0	0	0	0	0	0	9	0	9	0003
23H ALL OTHER LARCENY	2	0	0	0	0	0	0	0	0	0	2	0	2	0004
240 MOTOR VEHICLE THEFT	1	0	0	0	0	0	0	0	0	0	1	0	1	0005
290 DESTRUCTIVE/DAMAGE/VANDALISM OF PROPERTY	1	0	0	0	0	0	0	0	0	0	1	0	1	0006
35A DRUG/NARCOTIC VIOLATIONS - E MARIJUAN	5	0	0	2	0	0	0	0	0	0	7	0	7	0007
90C DISORDERLY CONDUCT	2	0	0	0	0	1	0	0	0	0	2	1	3	0008
90D DRIVING UNDER THE INFLUENCE	2	0	0	0	0	0	0	0	0	0	2	0	2	0009
90G LIQUOR LAW VIOLATIONS	32	0	0	0	0	19	0	0	0	0	32	19	51	0010
90Z ALL OTHER OFFENSES	1	0	0	0	0	1	0	0	0	0	1	1	2	0011
91T TRAFFIC ARREST (DUS, NRVC, ETC)	20	4	0	1	0	1	0	0	0	0	25	1	26	0012
91T TRAFFIC ARREST (DUS, NRVC, ETC) - E MARIJUAN	1	0	0	0	0	0	0	0	0	0	1	0	1	0013
91W WARRANT ARREST	4	0	0	0	0	1	0	0	0	0	4	1	5	0014
*** Total ***	87	4	0	3	0	23	0	0	0	0	94	23	117	

Isle of Palms Police Dept.
From : 03/01/97 To : 03/31/97
All Crimes : 94

04/01/97 : 08:43:39

Crime Day Of Week Analysis

Type Of Crime		Crime Count	Pct Of All	Mon	Pct Of Cri	Tue	Pct Of Cri	Wed	Pct Of Cri	Thu	Pct Of Cri	Fri	Pct Of Cri	Sat	Pct Of Cri	Sun	Pct Of Cri	Unknown	Pct Of Cri	Line Item #
13A	AGGRAVATED ASSAULT	1	1.06	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0001
220	BURGLARY/BREAKING AND EN	1	1.06	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0002
23C	SHOPLIFTING	1	1.06	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0003
23F	THEFT FROM MOTOR VEHICLE	7	7.45	2	29	1	14	0	0	0	0	0	0	4	57	0	0	0	0	0004
23G	THEFT OF MOTOR VEHICLE P	1	1.06	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0005
23H	ALL OTHER LARCENY	4	4.26	0	0	0	0	1	25	0	0	2	50	1	25	0	0	0	0	0006
240	MOTOR VEHICLE THEFT	3	3.19	1	33	0	0	1	33	0	0	0	0	0	0	1	33	0	0	0007
280	STOLEN PROPERTY OFFENSES	1	1.06	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0008
290	DESTRUCTIVE/DAMAGE/VANDA	4	4.26	0	0	1	25	1	25	0	0	0	0	2	50	0	0	0	0	0009
35A	DRUG/NARCOTIC VIOLATIONS	6	6.38	0	0	0	0	0	0	1	17	1	17	2	33	2	33	0	0	0010
35B	DRUG EQUIPMENT VIOLATION	3	3.19	0	0	0	0	1	33	0	0	1	33	1	33	0	0	0	0	0011
753	OBSCENE & HARASSING PHON	2	2.13	0	0	0	0	1	50	0	0	0	0	0	0	1	50	0	0	0012
90C	DISORDERLY CONDUCT	2	2.13	0	0	0	0	0	0	0	0	0	0	2	100	0	0	0	0	0013
90D	DRIVING UNDER THE INFLUE	2	2.13	0	0	0	0	0	0	0	0	0	0	1	50	1	50	0	0	0014
90G	LIQUOR LAW VIOLATIONS	8	8.51	0	0	2	25	0	0	0	0	2	25	3	38	1	13	0	0	0015
90I	RUNAWAY	1	1.06	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0016
90J	TRESPASS OF REAL PROPERT	3	3.19	0	0	0	0	0	0	1	33	0	0	1	33	1	33	0	0	0017
90M	OTHER AGENCIES (INCLUDES	1	1.06	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0018
90Z	ALL OTHER OFFENSES	4	4.26	0	0	0	0	0	0	1	25	2	50	0	0	1	25	0	0	0019
91T	TRAFFIC ARREST (DUS, NRV	26	27.66	6	23	4	15	4	15	5	19	3	12	2	8	2	8	0	0	0020
91W	WARRANT ARREST	6	6.38	0	0	0	0	0	0	0	0	2	33	2	33	2	33	0	0	0021
NCR	NON CRIMINAL REPORT	7	7.45	2	29	1	14	0	0	1	14	0	0	1	14	2	29	0	0	0022
*** Total ***		94	100.00	12		10		9		9		14		23		17		0		

Isle of Palms Police Dept.
From : 03/01/97 To : 03/31/97
All Crimes : 94

04/01/97 : 08:43:41

Crime Time Of Day Analysis

Type Of Crime		Crime Count	Pct Of ALL	0000 Thru 0300	Pct Of Cri	0301 Thru 0600	Pct Of Cri	0601 Thru 0900	Pct Of Cri	0901 Thru 1200	Pct Of Cri	1201 Thru 1500	Pct Of Cri	1501 Thru 1800	Pct Of Cri	1801 Thru 2100	Pct Of Cri	2101 Thru 2400	Pct Of Cri	Line Item #
13A	AGGRAVATED ASSAULT	1	1.06	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0001
220	BURGLARY/BREAKING AND EN	1	1.06	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0002
23C	SHOPLIFTING	1	1.06	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0003
23F	THEFT FROM MOTOR VEHICLE	7	7.45	0	0	0	0	0	0	0	0	0	0	5	71	1	14	1	14	0004
23G	THEFT OF MOTOR VEHICLE P	1	1.06	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0005
23H	ALL OTHER LARCENY	4	4.26	0	0	0	0	1	25	0	0	1	25	1	25	1	25	0	0	0006
240	MOTOR VEHICLE THEFT	3	3.19	0	0	0	0	0	0	1	33	1	33	0	0	1	33	0	0	0007
280	STOLEN PROPERTY OFFENSES	1	1.06	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0008
290	DESTRUCTIVE/DAMAGE/VANDA	4	4.26	0	0	0	0	1	25	1	25	0	0	2	50	0	0	0	0	0009
35A	DRUG/NARCOTIC VIOLATIONS	6	6.38	4	67	0	0	1	17	0	0	0	0	1	17	0	0	0	0	0010
35B	DRUG EQUIPMENT VIOLATION	3	3.19	2	67	0	0	1	33	0	0	0	0	0	0	0	0	0	0	0011
753	OBSCENE & HARASSING PHON	2	2.13	2	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0012
90C	DISORDERLY CONDUCT	2	2.13	0	0	0	0	0	0	1	50	0	0	1	50	0	0	0	0	0013
90D	DRIVING UNDER THE INFLUE	2	2.13	1	50	1	50	0	0	0	0	0	0	0	0	0	0	0	0	0014
90G	LIQUOR LAW VIOLATIONS	8	8.51	3	38	0	0	0	0	1	13	0	0	1	13	0	0	3	38	0015
90I	RUNAWAY	1	1.06	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0016
90J	TRESPASS OF REAL PROPERT	3	3.19	0	0	0	0	0	0	0	0	0	0	1	33	1	33	1	33	0017
90M	OTHER AGENCIES (INCLUDES	1	1.06	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0018
90Z	ALL OTHER OFFENSES	4	4.26	1	25	0	0	1	25	0	0	0	0	1	25	1	25	0	0	0019
91T	TRAFFIC ARREST (DUS, NRV	26	27.66	1	4	0	0	6	23	3	12	9	35	4	15	3	12	0	0	0020
91W	WARRANT ARREST	6	6.38	0	0	0	0	1	17	0	0	0	0	4	67	0	0	1	17	0021
NCR	NON CRIMINAL REPORT	7	7.45	0	0	0	0	0	0	2	29	0	0	2	29	2	29	1	14	0022
*** Total ***		94	100.00	15		1		12		12		12		23		11		8		

Isle of Palms Police Dept.
From : 03/01/97 To : 03/31/97
All Crimes : 94

04/01/97 : 08:43:42

Crime Analysis By Quarter

Type Of Crime		Crime Count	Pct Of All	Jan Thru Mar	Pct Of Cri	Apr Thru Jun	Pct Of Cri	Jul Thru Sep	Pct Of Cri	Oct Thru Dec	Pct Of Cri	Line Item #
13A	AGGRAVATED ASSAULT	1	1.06	1	100	0	0	0	0	0	0	0001
220	BURGLARY/BREAKING AND EN	1	1.06	1	100	0	0	0	0	0	0	0002
23C	SHOPLIFTING	1	1.06	1	100	0	0	0	0	0	0	0003
23F	THEFT FROM MOTOR VEHICLE	7	7.45	7	100	0	0	0	0	0	0	0004
23G	THEFT OF MOTOR VEHICLE P	1	1.06	1	100	0	0	0	0	0	0	0005
23H	ALL OTHER LARCENY	4	4.26	4	100	0	0	0	0	0	0	0006
240	MOTOR VEHICLE THEFT	3	3.19	3	100	0	0	0	0	0	0	0007
280	STOLEN PROPERTY OFFENSES	1	1.06	1	100	0	0	0	0	0	0	0008
290	DESTRUCTIVE/DAMAGE/VANDA	4	4.26	4	100	0	0	0	0	0	0	0009
35A	DRUG/NARCOTIC VIOLATIONS	6	6.38	6	100	0	0	0	0	0	0	0010
35B	DRUG EQUIPMENT VIOLATION	3	3.19	3	100	0	0	0	0	0	0	0011
753	OBSCENE & HARASSING PHON	2	2.13	1	50	0	0	0	0	1	50	0012
90C	DISORDERLY CONDUCT	2	2.13	2	100	0	0	0	0	0	0	0013
90D	DRIVING UNDER THE INFLUE	2	2.13	2	100	0	0	0	0	0	0	0014
90G	LIQUOR LAW VIOLATIONS	8	8.51	8	100	0	0	0	0	0	0	0015
90I	RUNAWAY	1	1.06	1	100	0	0	0	0	0	0	0016
90J	TRESPASS OF REAL PROPERT	3	3.19	3	100	0	0	0	0	0	0	0017
90M	OTHER AGENCIES (INCLUDES	1	1.06	1	100	0	0	0	0	0	0	0018
90Z	ALL OTHER OFFENSES	4	4.26	4	100	0	0	0	0	0	0	0019
91T	TRAFFIC ARREST (DUS, NRV	26	27.66	26	100	0	0	0	0	0	0	0020
91W	WARRANT ARREST	6	6.38	6	100	0	0	0	0	0	0	0021
NCR	NON CRIMINAL REPORT	7	7.45	6	86	0	0	0	0	1	14	0022
*** Total ***		94	100.00	92		0		0		2		

Description	Traffic	Criminal	Total
Guilty/Forfeiture	9	0	9
Guilty/Bench Trial	10	8	18
Guilty/Jury Trial	1	1	2
Not Guilty/Bench Trial	24	3	27
Not Guilty/Jury Trial	0	0	0
Nolle Prosequi	0	0	0
Transfer to other court	2	0	2
Other Disposition	1	46	47
Pled Guilty	50	24	74
Nolo Contendere	0	0	0
Tried in Absense	19	9	28
NRVCs Issued	6	0	6
Bench Warrants Issued	0	0	0
Guilty Cases	70	33	103
Not Guilty Cases	27	49	76
Conviction Percentage	72.16	40.24	57.54
TOTAL CASES PROCESSED:	97	82	179

** FINES + FEES between 03/01/97 & 03/31/97 7901.00

1997 MONTHLY COURT REPORT

	TRAFFIC STATE FEE	CRIMINAL STATE FEE	TOTAL STATE FEES	PARKING FINES	CRIMINAL/TRAFFIC FINES	TRANSFERRED FUNDS	FUNDS DUE CITY
January	$2,264.72	$531.61	$2,796.33	$1,972.00	$8,223.00	$10,195.00	$7,398.67
February	1,938.35	819.01	2,757.36	2,486.00	8,060.00	$10,546.00	$7,788.64
March	1,398.86	1,376.83	2,775.69	1,114.00	8,160.00	$9,274.00	$6,498.31
April			0.00			$0.00	$0.00
May			0.00			$0.00	$0.00
June			0.00			$0.00	$0.00
July			0.00			$0.00	$0.00
August			0.00			$0.00	$0.00
September			0.00			$0.00	$0.00
October			0.00			$0.00	$0.00
November			0.00			$0.00	$0.00
December			0.00			$0.00	$0.00
Year to Date 1997	$5,601.93	$2,727.45	$8,329.38	$5,572.00	$24,443.00	$30,015.00	$21,685.62
Year to Date 1996	$5,487.49	$2,718.52	$8,206.01	$7,000.75	$24,048.00	$31,048.75	$22,842.74
Fiscal Year 96-97	$19,640.91	$9,602.49	$31,181.75	$27,653.00	$90,410.00	$118,063.00	$86,881.25

Isle of Palms Police Department Animal Control Report for March 1997

	1997 Monthly Total	1996 Monthly Total	1997 Yearly Total	1996 Yearly Total
Citations	12	17	61	70
Warning Tickets	0	0	0	0
Animals Secured	17	9	54	67
Dogs	8	6	30	33
Cats	0	2	1	13
Raccoons	5	1	12	20
Other	4*	0	9	1
Released to Owner	8	6	29	33
Transported to SPCA	7	3	21	34
Injured Animals	2	0	5	1
Trapped Animals	7	3	18	31
Cats	0	2	1	10
Raccoons	5	1	11	20
Other	2	0	6	1
Dead Animals Removed	2	2	3	7
Traps Set	28	21	70	65
Kennel Fees	$56.00	$49.00	$325.00	$211.00

* Includes 1 injured Turtle, 1 injured Bird and 2 Opossums

Isle of Palms Police Department Narcotics Report for February 1997

	Isle of Palms			DEA		
Drug Type	**Seized**	**Purchased**	**Value**	**Seized**	**Purchased**	**Value**
Marijuana	113.69 grams		$2,273.80			
Cocaine						
Crack Cocaine				10 kilos		10 million
LSD					2 oz.	$2,000.00
Heroine						
Other						
Monies Seized	$361.00		$361.00			
Monies Forfeited						$55,863.48
Monies Pending Forfeiture						1.5 million
Vehicles Seized						
Vehicles Forfeited						
Vehicles Pending Forfeiture						
Other Activities						
Arrests	8			3		
Charges	12			6		

ISLE OF PALMS POLICE DEPARTMENT

TO: **CHIEF BUCKHANNON**

FROM: **SERGEANT STEWART**

SUBJECT: **TRAINING REPORT FOR MARCH, 1997**

DATE: **APRIL 2, 1997**

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH.

OFFICER	CLASS	TYPE	HOURS
PFC. CHRISTENSEN	CRIME TO COURT	IN-SERVICE	1
PFC. CHRISTENSEN	HOSTAGE NEGOTIATION	ADVANCED	40
PFC. CORRIGAN	CRIME TO COURT	IN-SERVICE	1
CPL. KIMBALL	CRIMINAL DOMESTIC VIOLENCE	ADVANCED	8
CPL. KIMBALL	CRIME TO COURT	IN-SERVICE	1
SGT. LUBERT	CRIME TO COURT	IN-SERVICE	1
PFC. MARKWALD	CRIME TO COURT	IN-SERVICE	1
PFC. PETERS	CRIME SCENE INVESTIG.	ADVANCED	40
PFC. PETERS	CRIME TO COURT	IN-SERVICE	1
PTL. ROGERS	CRIME TO COURT	IN-SERVICE	1
PTL. ROGERS	CONTROLLED SUBSTANCE	ADVANCED	8
		MONTHLY TOTAL:	103
		PREVIOUS TOTAL:	289
		YEAR TO DATE:	**392**

EMPLOYEE	COURSE	HOURS
TCO FISCHER	NCIC/ TRAINER OF TRAINERS	40
SECRETARY MCLELLAN	ORGANIZING FILES AND RECORDS	6
	TOTAL THIS MONTH:	46
	PREVIOUS TOTAL:	54
	YEAR TO DATE:	**100**

THERE HAS BEEN A TOTAL OF ***492 HOURS*** TRAINING CONDUCTED FOR THE POLICE DEPARTMENT UP TO THIS DATE.

Isle of Palms Police Department Holiday Traffic Counts

Easter	1997		1996		1995	
	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet
Friday	12,332	6,838	15,278	4,255	8,023	10,364
Saturday	18,553	10,141	14,316	7,953	8,926	11,452
Sunday	17,039	10,526	13,130	8,748	8,503	10,865
Totals	47,924	27,505	42,724	20,956	* 25,452	32,681
Grand Total		75,429		63,680		58,133
Difference		11,749		5,547		12,239
%Change		18.45%		9.50%		26.70%

Memorial Day	1997		1996		1995	
	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet
Friday			18,775	9,452	17,112	10,403
Saturday			21,131	11,654	19,331	12,146
Sunday			20,658	12,287	15,040	12,058
Monday			19,589	** 29	15,490	9,949
Totals			80,153	33,422	66,973	44,556
Grand Total				113,575		111,529
Difference				2,046		57,686
%Change				1.80%		107.10%

4th of July	1997		1996		1995	
	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet
Day 1			7,050	3,218	5,971	4,057
Day 2			*** 21,860	*** 12,200	18,274	11,383
Day 3			18,551	10,312	18,034	13,008
Day 4			19,239	10,903	18,488	12,615
Day 5			17,472	9,621	*** 19,087	*** 12,737
Totals			84,172	46,254	79,854	53,800
Grand Total				130,426		133,654
Difference				(3,228)	15,039	
%Change				-2.40%	23.70%	

Labor Day	1997		1996		1995	
	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet
Friday			5,164	3,746	16,307	8,819
Saturday			18,119	10,761	15,905	10,385
Sunday			16,757	10,718	17,045	11,772
Monday			12,876	6,513	15,569	8,174
Totals			52,916	31,738	64,826	39,150
Grand Total				84,654		103,976
Difference				(19,322)		672
%Change				-18.60%		1.70%

*Partial Data Only (1 Lane Tube vandalized, no reading)
** Road Tube damaged
***4th of July

EXHIBIT F

PUBLIC WORKS COMMITTEE MEETING
April 10, 1997

A special meeting of the Public Works Committee was held on April 10, 1997, at 6:00 p.m. in City Hall. Present were Chairman David Matthews, Committee Members Debra Hernandez (arriving late) and Mike Sottile and Superintendent Andy Parrish. Also present were Mayor Bunch, Council Members Abele, Allen and Campbell.

1. Citizens Comments - None

2. Minutes of Previous Meeting. Mr. Sottile made a motion to approve the minutes from the March meeting; Mr. Mathews seconded; motion passed unanimously.

3. Old Business. a) Beach Access Concrete Markers. Mr. Williams has been looking into finding these markers but has not been able to find them yet. Mr. Matthews is also continuing to find a source for them.

b) Beach Trash Containers. Per Mr. Sottile's request at last month's meeting, Mr. Parrish is working on some kind of mechanism that would lift the metal barrels to dump into the trucks. The painted metal cans are certainly more attractive than the green roll-out carts. Mr. Campbell stated that he had tried to put letters on metal cans to indicate street number of the access, but they had been repainted so much that the letters did not stick well to the surface. We may be able to stencil them clearly. Mr. Parrish reported that a person from Sullivan's Island has offered to donate 30-40 barrels per month to the City if we decide to use them.

Mr. Sottile said that the Recreation Department has the roll-out carts all over the Recreation area and it looks unsightly. Ms. Allen said that she asked Lisa to roll them in at night. Mr. Matthews will take care of this.

c) Roll-out Trash Carts (Ocean Inn). Mr. Matthews said that they currently have 15 40-gallon carts but it is proving not to be enough. They chose the smaller carts to fit into the enclosures. However, they don't want the larger carts but may be forced into it because the volume of trash they generate. Mr. Williams asked them to revert to a dumpster, but they do not want to do that.

Mr. Sottile reported that he had seen large overflow of trash at both 910 and 915 Carolina. Mr. Parrish said that 80% of the cans are overflowing now with only one day of pickup per week. The problem is island-wide and if this continues to be a problem, Mr. Matthews said that Mr. Williams will be instructed to write to the property owners to purchase additional carts. Mr. Parrish was asked to inform the Administrator of these properties that generate too much trash for their carts.

d) Trash Collection Status/Equipment. Mr. Parrish reported that the department is trying to keep up with the volume. Last month he took 44 loads to Mt. Pleasant and this

month he is already at 15 loads. The residents are historically putting out a lot of trash with their spring cleaning and yard work at this time of year.

Mr. Sottile noticed twice in the past two weeks, the men were loading trash with pitch forks and loading the trash by hand. Mr. Parrish said that in order to be able to pick up all the trash each week, it is necessary for the men to do this because the one mechanical loader cannot do it all. Mr. Parrish has instructed his workers not to pick up any heavy materials but leave it for the tractor.

4. New Business. a) Personnel Status of Drivers. Mr. Matthews reported that Mr. Williams has now replaced the employees who were dismissed and we now have our own CDL drivers on staff.

b) Pay Rates Drivers and Laborers. (Ms. Hernandez arrived). Mr. Matthews began discussion of the pay rate for drivers and laborers and we have found that the City is considerably behind in wages and Mr. Williams has found it to be very difficult to find drivers who will work for the low wages we offer. Ms. Hernandez said that the Personnel Committee will look into this. Mr. Sottile agreed and said that he feels we do not do enough for Public Works employees.

Mr. Sottile spoke about the number of applications for Director [34]. He stated that the City has tried to promote from within in other departments in the past and felt that we should strongly consider promoting Joseph Washington right now as Acting Superintendent, probationary period of six months, and let him work under Sarge to see if he can handle the job. As a 16-year employee, he felt that Joseph should be given the chance and **made a motion to promote Joseph Washington as Acting Superintendent of Public Works for six months probationary period, working with Sarge now, and not interview anyone else at this time; Mr. Matthews seconded.** Upon discussion, Committee members felt that this should not be done until Sarge retires, and the process needs to be followed properly. Sarge said he has been working with Joseph and feels that he could handle the job if given the opportunity and the men do listen to him. Ms. Hernandez expressed that we need to follow our hiring procedures to eliminate any chance of a lawsuit. **Motion failed 1-2.**

5. Superintendent's Report. Sarge reported that the sign for "slow - children" has been installed and the resident who requested it has thanked the committee very much.

Sarge reported that a resident on Seahorse has requested that the City hook up the two street lights on their road - poles and wiring are there now. **Mr. Sottile made a motion to hook up these two lights; Ms. Hernandez seconded; motion passed unanimously.**

Sarge also has received a request for a street light at 512 Palm Boulevard. There is a place for a pole and Sarge says the area is very dark at night. Committee members would like to look at this area before voting on it.

Sarge reported that all vehicles are running and he is trying to do simple mechanical work on them within the department. Major repairs will have to go to Charleston County.

Mr. Sottile asked about street paving. The County should begin before too long.

6. Miscellaneous. Mr. Sottile reported that the Administrator has sent PRC all the information on the boat ramp at Breach Inlet and has asked PRC to meet with us on April 16th. Mr. Matthews said that Jeff Scryver has said PRC does not want to act on this until we have heard from SC Wildlife Department about their assistance in planning the boat ramp. **Mr. Sottile made a motion to have the Administrator write whatever is needed to Wildlife; Ms. Hernandez seconded; motion passed unanimously.**

The next meeting will be May 15th, at 6:00 p.m.

After further discussion on hiring the department head, **Mr. Sottile made a motion to place Joseph Washington as the Acting Superintendent effective May 1st until the selection process is finalized; Mr. Matthews seconded; motion passed unanimously.**

There being no further business, the meeting was unanimously adjourned at 6:55 p.m.

Respectfully submitted,

David Matthews, Chairman

EXHIBIT G

ISLE OF PALMS RECREATION COMMITTEE
April 7, 1997

The regular meeting of the Isle of Palms Recreation Committee was held on April 7, 1997, at 7:00 p.m., in City Hall Council Chambers. Committee members present were Chairman Skipper Shaffer, Committee Members Debra Hernandez, and Carol Allen, Recreation Director Lisa Cherry and Stu Kimball of the Recreation Commission. Also present was Council Member Abele.

Chairman Shaffer called the meeting to order.

1. Approval of Previous Minutes. Ms. Allen made a motion to accept the minutes from the ~~January~~ March meeting; Ms. Hernandez seconded; motion passed unanimously.

2. Citizens Comments - None.

3. Recreation Department Report. (attached hereto) Lisa Cherry gave highlights from the report and answered questions of Committee members.

Lisa announced that she has hired a new employee, Ginger Cox, to take the place of Paul Rothley who was promoted to Assistant Director.

4. Recreation Commission Report. Mr. Kimball gave an overall report of their meeting of March 26, 1997 (see attached minutes) and answered questions of Committee members.

Mr. Kimball discussed the parking situation for the Tae Kwon Do tournament stating that the current parking plan might be sufficient as the cars did not infringe on neighboring properties. Lisa will check with the Police Department to see if they received any parking complaints.

Lisa has spoken with Coach Dingle about getting in touch with Travis Jervey. They are working towards setting up something set up for next summer as he is very busy with training now. They hope to have a one-day clinic in February or March as a preview of next summer's football camp.

Upon discussion of the possibility of the Commission setting up a foundation, Bill Cox, also a member of the Commission, expressed concern about support from Council in approving a new community building, a pool, etc. He was worried that if Council does not support these improvements, then there would not be a reason for a foundation and he wouldn't be able to find donors. Upon discussion, the committee seemed to agree that the improvements at the Recreation Department should be included in the updated Comprehensive Plan that is currently being worked on. This would indicate that Council approves the need for improvements and the foundation could proceed to solicit donations for a "community center". Everyone understands that the Comprehensive Plan process will take some months to completion, but the Commission members were optimistic that this was the best way to go.

5. Old Business. (a) Discussion on Letter to Residents of 28th Avenue. This letter was prepared with agreement of the Chairman, the City Administrator and the City Attorney. Mr. Shaffer said that the letter is not required to be sent in advance of the "friendly" legal action, but he requested it in order to let these property owners know what was going on in advance. Mr. Shaffer also pointed out that if the 1990 census [which shows a population of 3680] had been taken before Hurricane Hugo, then the suit would not have to be filed at all, because it is not required if a community has a population of 5,000 or more. The committee requested some changes to the letter and the attached copy incorporates the changes requested.

(b) Bathroom Policy. These policies (attached hereto) need to be taken to City Council for their approval.

6. New Business. (a) Bids on Tot Lot Improvements. Four bids were received between $9,948.59 and $16,725.00. The committee agreed that this should be incorporated into the upcoming budget since the bids were higher than they had expected. The also discussed the possibility of using Accommodations Tax funds.

(b) Discussion on Mission Statement for Staff. Ms. Hernandez told Lisa that there were several strategies in the proposed Comprehensive Plan that she felt could be addressed by the Recreation Department. Lisa expressed that she was looking for some direction as to what the City envisioned the department to be and how much more they could do with programs, etc. Ms. Hernandez said that she felt there was a limit to what the City could have at the Recreation Area without significantly impacting the neighbors and this needs to be understood before sizing a new building or generating programs that would draw a lot more people. Mr. Cox said that, as an example, during basketball season, there are so many participants that the coaches can not hold more than one practice session a week but they are competing against teams that practice three times a week. Lisa said that she was asking if, in their opinion, the department is doing a good job or do they need to do better; are we reaching the people that need to be reached, are we providing adequate leisure services and if not how can we improve. The committee asked Lisa to draft some kind of mission statement for them to work with.

(c) Budget Items. A copy of the 1997-1998 Capital Outlay Budget "wish list" was given to the committee for review and discussion at the next meeting.

There being no further business, the meeting was unanimously adjourned at 8:10 p.m.

Respectfully submitted,

s/Skipper Shaffer

Skipper Shaffer, Chairman

Dear _____

With this letter I would like to advise you that the City of Isle of Palms will soon begin the creation of a cul-de-sac on 28th Avenue near the Recreation Department Building. This project was overwhelmingly approved in an advisory referendum last November. While construction is underway, we will endeavor to keep inconvenience and noise to a minimum.

In advance of construction, South Carolina state law requires that a legal action be filed in Circuit Court in order for the City to create the cul-de-sac by closing the avenue. The city must name abutting owners of adjacent properties as defendants in this suit. Although, when served with notice of this legal action, the property owner does not have to incur any expenses, or need to do anything in response, unless they desire to contest the closing of the avenue.

We anticipate that the construction of the cul-de-sac will not occur before August, 1997. However, when completed, we are certain that these improvements will enhance the ability of the Recreation Department to offer a fun, but safer, play environment for the island's children, while at the same time creating a quieter, safer environment in the surrounding residential neighborhood. ~~This may actually lead to higher property values for those properties on the new cul-de-sac.~~ We foresee no adverse effect on property values.

If you have any questions about this project, please feel free to give me a call at 886-6428. Thanking you in advance for your cooperation, I am

Sincerely,

Mark M. Williams
City Administrator

M E M O R A N D U M

TO: Skipper Shaffer
FROM: Lisa Cherry
DATE: March 6, 1997
RE: Restroom facility usage policy

These are my suggestions for the Restroom Facility Usage Policy:

POLICY REGARDING USE OF ISLE OF PALMS RECREATION CENTER RESTROOMS:

1. The restroom facility inside the Recreation Center will be used during City/Recreation -sponsored events, such as youth sports including softball, baseball, and soccer; adult sports including soccer, football, softball, and frisbee; and all special events held at the facilities including but not limited to Children's Egg Hunt, Punt, Pass, and Kick, Ashley Whippet Invitational, Volleyball Tournaments, Tennis Tournaments, etc.

2. The restroom will be accessible when a City/Recreation employee is on the Recreation property supervising the activity.

3. If any group is PROVEN to have abused the privilege of having access to the bathroom, then the privilege will be withdrawn for that group. (This applies primarily to sports groups.)

4. A. The door on the outside of the building to the restroom facility will be kept shut, but will be unlocked during the activity.

OR

B. The door on the outside of the building to the restroom facility will be locked. The City/Recreation employee will have the key to the door which any participant in the activity may borrow to use the restroom.

If option B is what you like, then the lock on that door needs to be changed because the two back doors are accessed using the same key. Please call me if you have any questions.

ISLE OF PALMS
RECREATION DEPARTMENT

RECREATION DEPARTMENT REPORT
APRIL 7, 1997

PRE-TEEN PROGRAMS

Gymnastics: This class is held on Fridays.
3 - 5 years: 3:30pm - 4:15pm - 16 participants in March
6 - 11 years: 4:15pm - 5:15pm - 17 participants in March
Instructor: Tricia Tapio
Monthly fee is $22

Island Preschool I: This class is held on Mondays, Wednesdays, and Fridays.
3 - 4 years: 9:00am - 12:00pm - 10 participants in March
Instructor: Jenny Lee
Monthly fee is $90

Island Preschool II: This class is held on Tuesdays and Thursdays.
3 - 4 years: 9:00am - 12:00pm - 10 participants in March
Instructor: Jenny Lee
Monthly fee is $60

Island Tiny Tots: This class is held on Tuesdays and Thursdays.
2 - 3 years: 9:30am - 12:00pm - 6 participants in March
Instructor: Robin Lee
Monthly fee is $60

Pre-Ballet: This class is held on Thursdays.
3 - 5 years: 4:30pm - 5:00pm - 6 participants in March
Instructor: Naomi Calvert
Monthly fee is $22

Baby Tap: This class is held on Thursdays.
4 - 5 years: 5:00pm - 5:30pm - 7 participants in March
Instructor: Naomi Calvert
Monthly fee is $22

Beginning Tap: This class is held on Thursdays.
6 - 7 years: 5:30pm - 6:00pm - 6 participants in March
Instructor: Naomi Calvert
Monthly fee is $22

Tae Kwon Do: This class is held on Saturdays.
6 - 11 years: 9:00am - 10:00am - 35 participants in March
Instructor: Jack Emmel, 5th Degree Black Belt
Monthly fee is $28

Camp Summershine: Seven one-week sessions - June 16th - August 1st
5 - 10 years: 9:00am -3:00pm - Applications are available
Weekly fee is $50

S.S. Wee Camp: Seven one-week sessions - June 16th - August 1st
3 - 4 years: 9:00am - 12:00pm - Applications are available
Weekly fee is $25 for 3 days or $33 for 5 days

Island Fun Days: Daily camp activities are offered Tuesdays through Fridays - June 17th - August 8th
6 - 12 years: 9:00am - 3:00pm - Applications are available
Daily fees varies according to activity

Tae Kwon Do Workshop: August 4th - August 8th
6 - 11 years: 9:00am - 12:00pm - Recommendation by instructor
Fee is $75 per youth

TEEN PROGRAMS

Middle School Dance: Co-sponsored by IOP Police Project D.A.R.E.
6th - 8th Grade Students: 7:00 - 10:00pm
Admission is $3.00
March 7th - 328 youth, April 11th, May 9th

American Red Cross Babysitting Course: May 3rd at City Hall
11 - 14 years: 9:00am - 5:00pm
Instructor: Texalee Martin
Course fee is $30

Whitewater Kayak Trip: April 5th and 6th - co-sponsored by Mt. Pleasant Recreation Department - 12 participants
11 - 15 years: Teens will kayak the French Broad River
Instructors: Recreation staff
Trip fee is $75

ADULT PROGRAMS

Tae Kwon Do: This class is held on Wednesdays and Saturdays.
12 and older: Wed. - 7:30pm; Sat. - 10:00am
Instructor: Jack Emmel, 5th Degree Black Belt
Monthly fee is $32

Jazzercise: This class is held on Mondays, Tuesdays, and Thursdays at the Isle of Palms Exchange Club.
All ages: 9:15am - 10:15am
Instructor: Lisa Dupont
Monthly fee is $35

Dog Obedience Training Course: This class is held on Mondays.
A new session begins May 5th.
Dogs 6 months and older: 7:00pm - 8:00pm
Instructor: Val Masters
Course fee is $75

Newcomers Line Dance: This class meets on the 1st, 3rd, and 4th Tuesday of each month, and on the 2nd Friday of each month.
All ages: 9:30am - 10:30am
Instructor: Mary Nicoletti
No fee charged

Men's Spring Tennis League: Round-robin singles play for 6 weeks beginning in April, or when there is enough interest.
18 and older: Must be rated 3.0 - 4.0
League fee is $10

Keenagers Club: This club meets on the 1st Wednesday of each month and takes a trip on the 3rd Wednesday of each month.
April 2nd: Lunch and speaker
April 16th: Trip to Edisto Gardens and Santee State Park
May 7th: End of year lunch at Shoney's in Mt. Pleasant

YOUTH ATHLETICS
Youth Baseball and Softball: All teams begin games the week of April 7th. The season will continue until the end of May.

Fleer Major League Baseball Diamond Skills Competition: This competition will be held on April 30th at 5:30pm, for youth age 7 to 14. There is no fee to enter. A minimum of 15 participants must pre-register by April 28th.

ADULT ATHLETICS
Men's Softball: The season began March 24th and will continue until mid-June. There are 9 teams in the league. Games are played on Mondays and Wednesdays at 7:00, 8:00, and 9:00pm.

Men's Basketball: There are 6 teams interested in playing. Games will begin on April 15th and will be played on Tuesdays and Thursdays.

Co-Rec Soccer: Games are played on Sundays at 2:00pm and 3:00pm. The season will continue until mid-May.

Co-Rec Softball: Registration for the Summer league will be taken in May.

SPECIAL EVENTS
Children's Egg Hunt: This event was held on March 22nd at 11:00am. Approximately 350 people attended. Over 4000 items were hidden for children in 3 age divisions. The event was free and open to youth age 10 and under.

Twilight Egg Hunt: Eighty-five young people participated in this flashlight egg hunt for youth age 11 to 16. It was held on March 27th at 8:00pm. Island Video and My Favorite Things donated prizes.

LowCountry Senior Sports Classic: This annual event for individuals age 50 and older will be held at The Citadel May 7th -10th. Entry forms are available at the Isle of Palms Recreation Department, a

sponsor of the event.

Sand Sculpting Contest: This event will be held on June 1st at 10:00am on the beach in front of the Isle of Palms County Park. It is co-sponsored by the Isle of Palms Recreation Department, Charleston County Parks and Recreation Commission, and the Office of Cultural Affairs.

Canine Frisbee Disc Championship: This popular event for dogs and their owners will be held on June 1st at 3:00pm on the soccer field on 28th Avenue. Prizes will be awarded to the winners and there is no fee to participate.

May 1997

Isle of Palms Recreation Dept.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1 9:00am Is. Preschool II 9:30am Tiny Tots 4:30pm Pre-Ballet 5:00pm Baby Tap 5:30pm Beg. Ballet 7:00pm Men's Basketball	2 9:00am Island Preschool I 3:30pm Gymnastics	3 9:00am Tae Kwon Do 9:00am BABYSITTING COURSE - City Hall 12:30pm Open Basketball Court
4 2:00pm Co-Rec Soccer Dept. Hours: Mon.-Fri. 9:00-6:00pm Sat. 12:30-6:00pm	5 9:00am Island Preschool I 5:00pm Baseball Games (M - Th) 7:00pm Men's Softball 7:00pm Dog Training	6 9:00am Is. Preschool II 9:30am Line Dance 9:30am Tiny Tots 7:00pm Men's Basketball	7 9:00am Island Preschool I 12:00pm Keenagers Luncheon 7:00pm Men's Softball 7:30pm Tae Kwon Do Sports Classic begins	8 9:00am Is. Preschool II 9:30am Tiny Tots 4:30pm Pre-Ballet 5:00pm Baby Tap 5:30pm Beg. Ballet 7:00pm Men's Basketball	9 9:00am Island Preschool I 7:00pm YOUTH DANCE	10 9:00am Tae Kwon Do 12:30pm Open Basketball Court Sports Classic ends
11 Mother's Day	12 9:00am Island Preschool I 5:00pm Baseball Games (M - Th) 7:00pm Men's Softball 7:00pm Dog Training	13 9:00am Is. Preschool II 9:30am Tiny Tots 7:00pm Men's Basketball	14 9:00am Island Preschool I 7:00pm Men's Softball 7:30pm Tae Kwon Do	15 9:00am Is. Preschool II 9:30am Tiny Tots 4:30pm Pre-Ballet 5:00pm Baby Tap 5:30pm Beg. Ballet 7:00pm Men's Basketball	16 9:00am Island Preschool I 9:30am Line Dance	17 9:00am Tae Kwon Do 12:30pm Open Basketball Court TEEN TRIP: Canoeing the Edisto
18 2:00pm Co-Rec Soccer TEEN TRIP: Canoeing the Edisto	19 9:00am Island Preschool I 5:00pm Baseball Games (M - Th) 7:00pm Men's Softball 7:00pm Dog Training	20 9:00am Is. Preschool II 9:30am Line Dance 9:30am Tiny Tots 7:00pm Men's Basketball	21 9:00am Island Preschool I 7:00pm Men's Softball 7:30pm Tae Kwon Do	22 9:00am Is. Preschool II 9:30am Tiny Tots 4:30pm Pre-Ballet 5:00pm Baby Tap 5:30pm Beg. Ballet 7:00pm Men's Basketball	23 9:00am Island Preschool I	24 9:00am Tae Kwon Do 12:30pm Open Basketball Court
25 Upcoming Activities: Sand Sculpting Contest Canine/Frisbee Competition, Summer Day Camps	26 MEMORIAL DAY - HOLIDAY	27 9:00am Is. Preschool II 9:30am Line Dance 9:30am Tiny Tots 7:00pm Men's Basketball	28 9:00am Island Preschool I 7:00pm Men's Softball 7:30pm Tae Kwon Do	29 9:00am Is. Preschool II 9:30am Tiny Tots 4:30pm Pre-Ballet 5:00pm Baby Tap 5:30pm Beg. Ballet 7:00pm Men's Basketball	30 9:00am Island Preschool I	31 9:00am Tae Kwon Do 12:30pm Open Basketball Court

April

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

June

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Located on 28th Ave 886-8294

3/31/1997

ISLE OF PALMS RECREATION COMMISSION
MARCH 26, 1997

The regular meeting of the Isle of Palms Recreation Commission was held on March 25, 1997, at 5:45pm, at the Recreation Department. Commission members present were Co-Chairmen Bill Cox and Thom Hood, Stu Kimball, Lucinda Olasov, Keith Schlichter, and Nancy Bristol. Also present was Recreation Director Lisa Cherry. Absent was Patty Randinelli.

1. Citizen's Comments. No citizens were present.

2. Recreation Department Report. Lisa reported on new and upcoming programs. (see handout) Lisa also mentioned that a resident, Leslie Power, expressed interest in creating a "dog run" on the property (fenced area to let dogs play off their leash). She suggested to Ms. Power that she pursue it with the Recreation Committee.

Lucinda suggested that money in the budget be allocated for a hedge/shrubs along the soccer fence on 29th Avenue (and any other similar fences). It would provide a buffer for the neighbors and look good. She would also like to see park benches included in next year's budget.

3. Recreation Committee Report. Bid packages were sent for the tot lot improvements plan (excluding gate and shelter improvements at this time). They will be returned April 4th and reviewed by Council. (see handout)

A resident, Gary Webster, spoke about the need for a roller hockey area. The Committee is still working on the possibility of closing 28th Avenue.

Mt. Pleasant Recreation wants to re-negotiate our inter-department youth athletic policy. Lisa will meet with Tom O'Rourke before the May Committee meeting and report.

4. Old Business. A. Parking plan for Recreation property. The results of the car counting at Tae Kwon Do tournament were 265 at its peak. They apparently did not infringe on the neighboring properties according to a Recreation employee. There was a discussion that the current plan might be sufficient. We may need to include the current volleyball court area for parking in the future (overflow).

B. Foundation. There was some discussion about setting up a foundation. Stu has received some information from Sullivan's Island and Nick Sottile. He mentioned the questions that were asked at the Committee meeting. (EX. If we set create a foundation, how do we set it up that Rec Dept. doesn't get cut off from other City funds?) After more discussion, everyone agreed that a mission/vision statement about the purpose of the foundation needs to be spelled out: To supplement the funding of improvements at the Recreation Department and complement the effort. 1st goal: Raise money to pay someone to design a community building and pool area. 2nd goal: in order to reach goal # 1, we need to know if there is support (commitment) from council and if so, what form? verbal? financial?

Citadel Beach Club rental information (for foundation "kick-off" dance): maximum 300 people; $600 for 200 people; additional $2/person corkage fee if alcohol is served; few weekend dates available for 1997. Lisa will check into which dates are actually available.

C. Football Camp with Travis Jervey. Lisa sent a letter to him (see handout).

[On March 26, 1997, Travis Jervey's father responded to the letter Lisa sent to Travis. Travis is out of town until May and will get in touch with Lisa or Coach Dingle then.]

6. Next Meeting. The next regular meeting of the Recreation Commission will be held on **Tuesday, April 22, 1997, at 5:45pm at the Recreation Department.** MARK YOUR CALENDAR NOW!!!! If you are unable to attend, please contact Lisa at 886-8294.
There being no further business, the meeting was adjourned at 7:30pm.

Respectfully submitted,
Lisa Cherry

ISLE OF PALMS

RECREATION DEPARTMENT

March 25, 1997

Travis Jervey
22 Sand Dollar Court
Isle of Palms, SC 29451

Dear Mr. Jervey,

As Director of the Isle of Palms Recreation Department, I am concerned about the continually decreasing number of children in the East Cooper area who wish to participate in youth football. As a shining example of a local hero who has made it big in the professional ranks, you have the opportunity to make a major positive impact on the future of football in this area!

The Isle of Palms Recreation Commission, a citizen advisory group for this department, and I have approached Wando High School Head Football Coach Dickey Dingle regarding the possibility of hosting a football camp this summer at Wando for children age 7 to 14. Coach Dingle is very interested and has already agreed to set aside one week of his time to conduct this camp. It is the feeling of the Recreation Commission, Coach Dingle, and myself that enrollment for this camp would be tremendous if you would agree to endorse this camp with your name and presence.

I realize that you are a busy man with many obligations and that your time is limited. If you are interested in being involved, I would appreciate it if you could meet with Coach Dingle or me in the coming days to discuss specifics including which week in the summer that you might be available, and how much time you would be willing to give during that week. Coach Dingle has already suggested the week of June 23rd as a possibility and would like to offer the camp from 9:00am to 12:00pm.

I hope that you will agree with me that now is the time to renew the excitement of playing football in the young people in this community and that you will consider being involved with the camp. My phone number is (803) 886-8294 should you choose to contact me. Thank you for your time.

Sincerely,

Lisa Cherry

Lisa Cherry
Recreation Director

cc: Dickey Dingle

EXHIBIT H

ZONING BOARD OF ADJUSTMENT
April 10, 1997

The regular meeting of the Isle of Palms Zoning Board of Adjustment was held on April 10, 1997, at 6:30 p.m., in the Building Department. Members present were Chairman Gabbie Porter, Jim Burke, Jack Johnston, and Charlie Yawn, Building Official Ed Haselden and Secretary Janet Mauldin. Guy Taylor was excused.

There were two applications on the agenda for special exceptions for home occupancy. The applicant from 4000 Hartnett Boulevard had withdrawn and the applicant for 400 Palm Boulevard did not show up.

The Board discussed in detail rules and procedures and the forms drafted by Mr. Haselden's office. Several changes were made and the secretary was asked to draft the documents for submittal to the City Attorney for his ~~approval~~. review

Mr. Burke made a motion to approve the forms/rules & procedures for use for three months at which time we would review them again; Mr. Johnston seconded; motion passed unanimously. (attached hereto)

There being no further business to come before the Board, the meeting was unanimously adjourned at 7:00 p.m.

Respectfully submitted,

Gabbie Porter

Gabbie Porter, Chairman

Zoning Board of Adjustment
Rules of Procedure

I. Call to Order

II. Introduction of Board members, Zoning Official and Recording Secretary.

III. Approval of Minutes from Previous Meeting.
- A. Corrections or comments.
- B. Approval as submitted or corrected.

IV. Testimony Appearances
- A. Special Exception Home Occupation
  1. Administer Oath.
  2. Each applicant has 5 minutes to present his/her case.
  3. Anyone who is wishing to speak on this application has 5 minutes.
  4. Applicant rebuttal.
  5. After all testimony, Board will consider application and vote. Motion to approve or deny must be based on fact [specify in motion]; vote taken on paper ballots and then read into record.

- B. Zoning Appeals
  1. Administer Oath.
  2. Each applicant has 5 minutes to present his/her case.
  3. Anyone wishing to speak on this application has 5 minutes.
  4. Applicant rebuttal.
  5. After all testimony, Board will consider application and vote. Motion to approve or deny must be based on fact [specify in motion]; vote taken on paper ballots and then read into record.

V. Other Business.

VI. Adjournment.

Notes:
Application must be submitted 20 days prior to meeting date.
Posting Notice of Meetings:
1. Post & Courier display ad - 15 days prior to meeting.
2. Posting of Property - 15 days prior to meeting.
3. Mail Notice of Meeting to Adjoining Property Owners.

ALL APPLICANTS OR A REPRESENTATIVE MUST ATTEND THE MEETING.

EXHIBIT I

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION
REGULAR MEETING
April 17, 1997

The Isle of Palms Planning Commission met at City Hall on April 17, 1997, at 5:30 p.m. Members attending included Dick Glave, Hugh Morrow, Paul Ockerman, Kim Poletti, and Chairman Bob Miller. Planning Consultant Lee Batchelder and Councilmember Bob Abele were also present. Bill Bradshaw was absent.

The meeting was called to order at 5:30 p.m.

MINUTES OF PREVIOUS MEETING

1. February 20, 1997

Motion to approve by Ms. Poletti; second by Mr. Ockerman. Motion approved 4-0.

2. March 12, 1997

Motion to approve by Ms. Poletti; second by Mr. Ockerman. Motion approved 4-0.

PUBLIC HEARING

1. Ordinance 1997-1 - An ordinance amending Sections 5-4-27 and 5-4-112 of the City of Isle of Palms Code of Ordinances to allow the operation of businesses engaged in furnishing shipping information and acting as agents in arranging transportation for freight and cargo, and to establish the requirements for same.

Mr. Batchelder explained that the purpose of the ordinance was to add, as a permitted use within the GC-1 and GC-2 zoning districts, offices for arranging shipping. He opened the public hearing. No one was present to address the Commission so the public hearing was closed.

Mr. Batchelder recommended approval of the ordinance with Section 2 of the ordinance being deleted. He explained that the current zoning ordinance already contained the same requirement for parking spaces for offices and that adding this requirement would be redundant.

Motion by Mr. Ockerman to recommend approval of the ordinance with Section 2 deleted; second by Ms. Poletti. Motion approved 4-0.

2. Ordinance 1997-3 - An ordinance amending certain provisions of Title 5, Chapter 4, Zoning, of the City of Isle of Palms Code of Ordinances. This ordinance is intended to revise certain sections and clarify regulations pertaining to parking, home occupations, accessory uses, and conditional uses.

Mr. Batchelder explained the purpose of the ordinance and stated that he had made minor corrections to the draft previously reviewed by the Commission. He then opened the public hearing. No one was present to address the Commission so the public hearing was closed.

Motion by Mr. Ockerman to recommend approval of the ordinance with corrections included in this draft; second by Mr. Morrow. Motion approved 4-0.

Mr. Glave arrives.

ORDINANCES

Ordinance 1996-13 - An ordinance amending Sections 5-4-27 and 5-4-112 to allow charter boat operations and to establish the requirements for same.

Mr. Batchelder explained that the Commission had held a public hearing on this ordinance last November and that the Commission had recommended at that time that the ordinance not be approved as written and instead be referred back to the Commission for further study. Council is now requesting a recommendation from the Commission. Mr. Batchelder said one of the problems the Commission had with the ordinance last November was the requirement for off-street parking requirements.

The Commission discussed the ordinance and decided to recommend revising the parking requirements and adding a definition for "charter boat".

Motion by Mr. Glave to recommend approval of ordinance with revision to parking requirement so that the requirement under Column 2 reads "1 space per each 50 gross square feet of inhabitable deck or cabin space (minimum 3 spaces required per boat)", and addition of a new definition to Section 5-4-2 to read "Charter Boat. Water craft for hire where captain and/or crew is provided by charter service"; second by Ms. Poletti. Motion approved 5-0.

COMPREHENSIVE PLAN

It was decided that the next work session with City Council should be scheduled for either May 5 or May 12 with May 12 being the preferable date.

There being no further business the meeting was adjourned.

Respectfully Submitted,

Bob Miller
Chairman

EXHIBIT J

ISLE OF PALMS BOARD OF BEACH PATROL AND CONTROL
April 17, 1997, 7:00 P.M.

The regular meeting of the Isle of Palms Board of Beach Patrol and Control was held on April 17, 1997, at 7:00 p.m., in City Hall Council Chambers. Members present were Chairman Jim Smiley, Sis Nunnally, Randy Walker and Reid Wiseman and Secretary Janet Mauldin. Joe Horst and Jay Nagy were absent.

Dr. Smiley called the meeting to order and introduced members of the Board. He stated that there was one application on the agenda, that of the Seaside Inn, 1004 Pa lm Boulevard.

Before hearing the applicant, Dr. Smiley read into the record his memo dated April 16, 1997, and attached hereto as a part of these minutes. He then reiterated that he felt it would be foolish for the Board to issue any permit since the Council feels the Board has no authority and he didn't want to put himself and the city in a position of liability.

After discussion among Board members, it was the consensus that the would feel comfortable in "advising" the Building Official to grant a permit, but they would not authorize a permit themselves.

Mr. David Hatchell of Seaside Inn said that he had already received three permits from the Board for this property in the past. Since permits were only good for six months, he was obligated to apply for another in order to begin construction which he hopes to do this spring. He indicated that the placement of the 250' line at present would actually place the hotel 34 feet farther from the primary dune that the previous permit that was issued.

After discussion, **Ms. Nunnally made a motion that the Beach Board notify the Building Official that they had no objections to their issuing a building permit to Seaside Inn; Mr. Walker seconded; motion passed unanimously.**

There being no further business, the meeting was adjourned at 7:20 p.m.

Respectfully submitted,

Janet Mauldin

Janet Mauldin, Secretary

Memorandum:

TO: Board of Beach Patrol and Control

CC: Mayor Carmen Bunch

FROM: Jim Smiley

DATE: April 16, 1997

I will be unable to attend Thursday's meeting but I wanted you to know my feelings. It has been over six months since we were advised by the City's attorney, Mr. Sottile, that the Beach Board as a permitting and regulatory body was not authorized under State of South Carolina Laws pertaining to the organization of local government. My understanding of his opinion was that if our authority were challenged in court we would not prevail and consequently the City would be exposed to considerable liability for whatever actions the Board had taken as an unauthorized entity. Subsequent to hearing Mr. Sottile's advice the Board met in executive session with the Mayor and City Council to discuss the Board's future. Following our meeting with City Council, the Board passed a resolution to the effect that we would be willing to serve the City in any defined capacity. Months have passed and the Board has heard nothing further from either City Council or Mr. Sottile. I don't understand the slothfulness of City Council on this matter. The City offices have continued to refer to me citizens and visitors who have beach-related questions or complaints and the Board has been forwarded a permit application for our consideration on Thursday, April 17.

Given the advice we have received from Mr. Sottile concerning the implications of any actions we might take as a Board, I think it would be foolish for us to issue (or deny) any permits in the City's Protection District.

I think it is a sad commentary on the state of affairs on the Isle of Palms when, for fear of litigation, our city government is willing to relinquish all regulatory control of our perimeter to an uncaring state mega-agency (SCDHEC) whose professional staff is, in my opinion, more concerned with preserving their jobs than with preserving a beach. Apparently the City is unwilling to defend herself, to take a stand on any beach-related issue, or to draw any lines in our sand. In this case "Freedom (from litigation) is just another word for nothing left to lose".

EXHIBIT K

PERSONNEL COMMITTEE
April 7, 1997

The regular meeting of the Personnel Committee was held at 5:30 p.m. on April 7, 1997. Present were Chairman Hernandez, Committee members Abele and Shaffer, Council members Sottile and Allen, and City Administrator Williams.

1. Approval of Minutes From Prior Meeting. Mr. Abele made a motion to approve the minutes of the March committee meeting; Mr. Shaffer seconded; motion passed unanimously.

2. Discussion with Department Heads on Employee Evaluation Process. Mr. Williams had met twice with the department heads and he reported on each individual recommendation for changes to the form. All department heads agreed: (1) that every employee with a satisfactory rating should receive some sort of increase in pay in order to keep motivation up and not create a morale problem. (2) That an evaluation done annually for everyone at the same time seemed to be better accepted that trying to do them on their anniversary date. New hires are on probation for six months and receive an evaluation after that probation period. (3) That all City employees continue to receive a cost of living raise in July and also a merit raise with their evaluation. The will be on the agenda for next month's meeting for further discussion.

3. Procedure for Hiring Department Heads, Final Draft (attached hereto). The Chairman has incorporated the changes recommended at last month's meeting and would like to have it approved for adoption by full Council. Mr. Abele recommended a change to Step 2 about the uniform rating scale which the committee agreed upon.

Mr. Abele made a motion to approve the form as amended; Mr. Shaffer seconded; motion passed unanimously. This will be presented for Council approval at the next City Council meeting. Mr. Williams will prepare the rating scale to be used for the Public Works Director applicants for approval at the next council meeting.

4. Miscellaneous. (1) Ms. Hernandez reported that she receive two complaints on two different occasions about City employees involving themselves in politics while on the job. As it is in the Employee Handbook that this is not appropriate while on City time, the Administrator was asked to remind the employees of this policy.

(2) Mr. Williams reported that he is having a hard time in finding truck drivers for the Public Works Department and he felt that the City needed to do something to make the City more competitive in soliciting these types of employees. As an example, our driver's pay is 30% below Mt. Pleasant's current wages and they are about to raise their salaries another 20%. Two of the three driver positions have been filled. The committee discussed salaries further and will continue to look into this matter.

5. Executive Session

Mr. Shaffer made a motion to go into Executive Session to discuss personnel matters; Mr. Abele seconded; motion passed unanimously.

Coming out of Executive Session, the Chairman stated that no action was taken in Executive Session.

There being no further business to come before the committee, the meeting was adjourned at 7:00 p.m.

Respectfully submitted,

Debra Hernandez, Chairman

Isle of Palms City Council
Personnel Committee
***April*~~March~~ 1997**

DRAFT
Procedures for Hiring Department Heads

STEP 1: CALL FOR APPLICATIONS. The City Administrator, after discussion with the Chairs of the Personnel and the pertinent Council Committee, will place advertisements in appropriate publications. Qualifications such as the amount and type of education, the amount of previous supervisory experience, resume requests, and whether or not work experience can replace some educational specifications will be determined by the Administrator based on the requirements outlined in the position description.

will submit to the Personnel Cte for approval

STEP 2: REVIEW ALL APPLICATIONS. *After creating a uniform rating scale,* The City Administrator will ~~review~~ 30 and 9 all applications for qualifications met and exceptional qualities. The Administrator will forward to the Personnel Committee the applications of *no more than* the ~~5~~ *top 12* best applicants.

STEP 3: SELECT HIGHLY QUALIFIED APPLICANTS. *The Personnel Committee will select the best 3 to 5 applicants.* The City Administrator will contact references on each of the remaining applicants. The Personnel Committee will evaluate this additional feedback on the ~~5~~ semi-finalists. The Committee will recommend ~~3~~ *the* qualified applicants to full Council. Recommendations will be submitted in writing, and in alphabetical order.

STEP 4. INITIATE COUNCIL SELECTION PROCESS. Upon approval of full Council, the Administrator will schedule interviews with the selected candidates. Council members will submit interview questions to the Administrator. The Interview Team will consist of the City Administrator, the Chair of the Personnel Committee, *and* the Chair of the relevant Council Committee~~, and a~~*A*ny other Council member *may attend* ~~who wishes to participate in~~ the interview*s* ~~process~~. However, Interview Team members must participate in all interviews to insure consistent evaluation. *Using the questions submitted by the Council, t*~~T~~he Interview Team will agree to and then distribute the questions to be asked during the interview. Each applicant should be asked the same set of questions by the Interview Team. The Interview Team will make a final recommendation to full Council or may request that a search for better qualified applicants be initiated. Drug screening on Council's selection must take place within ~~24 hours~~ *a reasonable time period after the tentative offer of employment*. ~~*(of what??? the offer of the position, the acceptance by applicant of the position???)*~~

EXHIBIT L

MEMORANDUM

TO: City Council

FROM: Mark M. Williams

DATE: April 17, 1997

SUBJECT: Results of Grievance Hearing by Appeal of John Gethers

==========

Attached is finding of the Grievance Committee upholding the termination of former Public Works employee John Gethers. City Council must now review the findings of the Grievance Committee. According to policy:

"If Council approves, the recommendation of the Committee shall be its decision and copies of the decision shall be transmitted by the Committee to the employee and to the head of the particular department involved. If, however, City Council rejects the decision of the Committee, Council shall make its own decision without further hearing, and that decision shall be final. Copies of the decision shall be transmitted to the employee and to the head of the particular department involved."

M E M O R A N D U M

TO: Mark M. Williams, City Administrator

FROM: Lisa A. Cherry, Grievance Committee Chairperson LAC

DATE: April 15, 1997

RE: Grievance of Mr. John Gethers

==========

The Grievance Committee heard the appeal concerning the termination of employment instituted by Mr. John Gethers on April 3, 1997. After considering the testimony and evidence presented by the employing department and the grieving party, the Grievance Committee has concluded the following:

> It is the opinion of the Grievance Committee in the appeal filed by Mr. Gethers regarding termination of employment that a Group C violation did indeed occur, and in accordance with City guidelines for disciplinary actions, the termination of employment of Mr. Gethers was the appropriate action taken, as Group C violations warrant automatic discharge.
>
> Further, the Committee is of the opinion that although allowable, it seems inappropriate to increase a penalty for a violation of a city policy by an employee once the initial penalty is agreed upon by all parties involved in accordance with the chain of command and then implemented by the immediate supervisor.

This concludes the findings of the Grievance Committee regarding this case. Thank you.

EXHIBIT M

Ordinance 1996-13
Third Reading Draft
April 22, 1997

ORDINANCE 1996-13

AN ORDINANCE AMENDING SECTIONS 5-4-2, 5-4-27 AND 5-4-112 TO ALLOW CHARTER BOAT OPERATIONS AND ESTABLISH THE REQUIREMENTS FOR SAME.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. Section 5-4-2 is hereby amended by inserting the following definition in its proper alphabetical place and renumbering the sub-sections accordingly:

"Charter boat. Watercraft for hire where captain and/or crew is provided by charter service."

SECTION 2. Section 5-4-27 is hereby amended to add in numerical sequence the following land use category to Table B-1 Table of Permitted Uses in Commercial Districts:

	LC	GC-1	GC-2
7999. Charter Boat Operations		X	X

SECTION 3. Section 5-4-112 is hereby amended by adding the following off-street parking requirements under the heading "Commercial Uses":

Column 1 Use or Use Category	Column 2 Parking Spaces Required	Column 3 Additional Requirements
~~Charter boat operations~~	~~1 space per each 3 boats available for rental~~	~~1 space per each 250 sq. ft. of enclosed gross retail floor space not used for storage~~
Charter boat operations	**1 space per each 50 sq. feet of habitable deck or cabin space (minimum 3 spaces per boat required)**	

SECTION 4. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

SECTION 5. That all Ordinances or parts of Ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 6. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA ON THE ____ DAY OF _____, 1997.

_____
Carmen R. Bunch, Mayor

(Seal)
Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 8/27/96
Public Hearing: 11/13/96
Second Reading: 9/24/96
Third Reading: 4/22/97
Ratification: _____

EXHIBIT N

Ordinance 1997-2
Third Reading Draft
April 22, 1997

ORDINANCE NO. 1997-2

AN ORDINANCE TO REPEAL THE PROVISIONS OF THE ISLE OF PALMS CITY CODE PROVIDING FOR THE APPOINTMENT AND DUTIES OF A CLERK-TREASURER AND, IN SUBSTITUTION, PROVIDING FOR THE APPOINTMENT AND DUTIES OF A CITY CLERK AND THE ABOLISHMENT OF THE FINANCE DEPARTMENT.

WHEREAS, the Isle of Palms City Council finds it in the best interest of the City to separate the functions and responsibilities of the City Clerk and City Treasurer, transferring the functions of the finance department to the department of general government; and

WHEREAS, Section 5-7-260 of the South Carolina Code of Laws 1976, as amended, requires that the alteration or abolishment of a municipal department must be done by ordinance, and that any change to an existing ordinance be done by ordinance;

NOW THEREFORE, BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Title 1, Chapter 4, Article C, of the Isle of Palms City Code referring to the position of Clerk-Treasurer is hereby repealed in its entirety and in its place and stead provisions regarding establishment of the position of City Clerk and the duties thereof are substituted as set forth in Section 2 hereof.

SECTION 2. That Section 1-4-21 is hereby created to read as follows:

Sec. 1-4-21 Position created, election; salary.

The City Council shall appoint a City Clerk who shall serve at the pleasure of City Council. The City Clerk shall receive such salary as may be provided by the City Council.

SECTION 3. That Section 1-4-22 is hereby created to read as follows:

Sec. 1-4-22 Duties.

The City Clerk shall give notice of Council meetings to its members and the public, keep the minutes of its proceedings, and perform such other duties as are assigned by City Council.

Ordinance 1997-2
Third Reading Draft
April 22, 1997

SECTION 4. That Section 1-4-23 is hereby created to read as follows:

Sec. 1-4-23 Persons authorized to act during absence or disability.

In the case of absence of the City Clerk, City Council shall appoint a clerk pro tempore, who, during such appointment, shall perform all duties of the City Clerk.

SECTION 5. That all references to clerk-treasurer contained elsewhere in the Isle of Palms City Code shall be changed to City Clerk; except those found in Sections 1-5-7, 7-1-2, 7-1-12, 7-1-20, 7-1-23(b), and 7-1-23(d)(6) which shall be changed to City Treasurer.

SECTION 6. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

SECTION 7. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 8. That this Ordinance take effect and be in full force immediately.

PASSED, APPROVED AND ADOPTED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS ON THIS 22nd DAY OF April , 1997.

_____
Carmen R. Bunch, Mayor
(Seal)

Attest:

_____
City Clerk

First Reading: 2/25/97
Second Reading: 3/25/97
Third Reading: 4/22/97
Ratification: 4/22/97

EXHIBIT D

Ordinance 1997-4
Third Reading Draft
April 22, 1997

ORDINANCE 1997-4

AN ORDINANCE TO AMEND THE FISCAL YEAR 1996-1997 OPERATING BUDGET OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA.

WHEREAS, during the course of the current budget year, City Council has authorized unbudgeted expenditures; and

WHEREAS, actual revenue receipts have exceeded anticipated receipts;

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and City Council members of the City of Isle of Palms, South Carolina, in City Council assembled, that the following budget accounts be amended as shown:

SECTION 1. GENERAL FUND BUDGET

Revenues:	1031004002	Local Option Sales Tax amended from $235,000 to $241,923	6,923	
		Total Revenue Changes		6,923
Expenditures:				
	1040205079	Misc. & Contingency Expenses amended from -0- to $1,700	1,700	
	1041205010	Printing & Office Supplies amended from $6,500 to $11,500	5,000	
	1041205079	Misc. & Contingency Expenses amended from $8,100 to $9,300	1,200	
	1041205085	Capital Outlay amended from $5,000 to $9,200	4,200	
	1042105001	Salaries - Supervisor amended from $34,939 to $42,651	7,712	
	1042105004	FICA Expense amended from $2,673 to $3,263	590	
	1042105005	Retirement Expense amended from $2,393 to $2,922	529	
	1044155009	Debt Service-Principal amended from $40,400 to $33,106	<7,294>	
	1044205011	Debt Service-Interest amended from $3,500 to $2,950	<550>	
	1044205017	Vehicle Maintenance amended from $44,553 to $41,583	<2,970>	
	1045205017	Vehicle Maintenance amended from $31,464 to $28,494	<2,970>	

	1046105002	Salaries - Employees amended from $190,888 to $178,332	<12,556>	
	1046105004	FICA Expense amended from $18,543 to $17,583	<960>	
	1046105005	Retirement Expenses amended from $16,604 to $15,744	<860>	
	1046205017	Vehicle Maintenance amended from $60,387 to $57,417	<2,970>	
	1046205067	Contracted Expenses amended from $26,659 to $34,871	8,212	
	1048305097	Adult Sports amended from $90 to $9,000	8,910	
		Total Expenditure Changes		6,923

SECTION 2. ACCOMMODATIONS TAX FUND

Revenues:	5025303101	Operating Transfer From Savings Unreserved Fund Balance amended from -0- to $40,000	40,000	
		Total Revenue Changes		40,000
Expenditures:				
	5039005901	Operating XFR to Capital Projects Fund amended from -0- to $58,004	58,004	
	5044205085	Capital Outlay amended from -0- to $40,000	40,000	
	5046205009	Debt Service-Principal amended from $54,000 to -0-	<54,000>	
	4046205011	Debt Service-Interest amended from $4,004 to -0-	<4,004>	
		Total Expenditure Changes		40,000

SECTION 3. CAPITAL PROJECTS FUND BUDGET

Revenues:	2025303101	Operating Transfer From Savings Unreserved Fund Balance amended from $74,824 to $93,542	18,718	
	2034504106	Intergovernmental Transfers amended from -0- to $85,000	85,000	

	2034501111	Grant Income amended from -0- to 158,054	158,054
	2039004901	Operating Transfer From Unreserved Accommodations Fee Fund Balance amended from -0- to $23,022	23,022
	2039004901	Operating Transfer From Unreserved General Fund Balance amended from -0- to $302,230	302,230
		Operating Transfer From Accommodations Tax Fund amended from -0- to $58,004	58,004
		Revenue From Purchase of Extra Roll-out Carts amended from -0- to $14,859	14,859
		Total Revenue Changes	659,887
Expenditures:	204105085	Capital Outlay amended from $13,400 to $22,594	9,194
	2044405085	Capital Outlay amended from -0- to $176,615	176,615
	2045405085	Capital Outlay amended from -0- to $71,130	71,130
	2046405085	Capital Outlay amended from -0- to $396,698	396,698
	2047405085	Capital Outlay amended from -0- to $3,750	3,750
	2048405085	Capital Outlay amended from $61,424 to $63,924	2,500
		Total Revenue Changes	659,887

SECTION 3. Severability. A determination that any provision of this ordinance is invalid or unenforceable shall not affect the remaining portions thereof.

SECTION 4. Effective Date. This ordinance shall be effective upon its ratification by the City Council of the City of Isle of Palms.

PASSED, APPROVED AND ADOPTED BY THE MAYOR AND CITY COUNCIL FOR THE CITY OF ISLE OF PALMS ON THIS 22nd DAY OF April, 1997.

Ordinance 1997-4
Third Reading Draft
April 22, 1997

_____
Carmen R. Bunch, Mayor

_____
Janet G. Mauldin, City Clerk

First Reading: 2/25/97
Public Hearing: 3/25/97
Second Reading: 3/25/97
Third Reading: 4/22/97
Ratification: 4/22/97

EXHIBIT P

Ordinance 1997-1
Second Reading Draft
April 22, 1997

ORDINANCE 1997-1

AN ORDINANCE AMENDING SECTIONS 5-4-27 ~~AND 5-4-112~~ OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES TO ALLOW THE OPERATION OF BUSINESSES ENGAGED IN FURNISHING SHIPPING INFORMATION AND ACTING AS AGENTS IN ARRANGING TRANSPORTATION FOR FREIGHT AND CARGO, AND TO ESTABLISH THE REQUIREMENTS FOR SAME.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-27 is hereby amended to add in numerical sequence the following land use category to Table B-1, Table of Permitted Uses in Commercial Districts:

	LC	GC-1	GC-2
4731. Arrangement of Transportation of Freight and Cargo (Office Only)		x	x

~~SECTION 2. That Section 5-4-112 is hereby amended by adding the following off-street parking requirements under the heading "Commercial Uses":~~

~~Column 1~~	~~Column 2~~	~~Column 3~~
~~Use or Use Category~~	~~Parking Spaces Required~~	~~Additional Requirements~~
~~Arrangement of Transportation of Freight and Cargo~~	~~One space per 300 sq. ft. gross floor area, (4 spaces minimum)~~	

SECTION 2. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

SECTION 3. That all Ordinances or parts of Ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 4. That this Ordinance take effect and be in full force immediately.

Ordinance 1997-1
Second Reading Draft
April 22, 1997

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA ON THE _____ DAY OF _____, 1997.

_____
Carmen R. Bunch, Mayor

(Seal)

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 1/28/97
Public Hearing: 4/17/97
Second Reading: 4/22/97
Third Reading: _____
Ratification: _____

EXHIBIT Q

Ordinance 1997-3
Second Reading Draft
April 22, 1997

ORDINANCE 1997-3

AN ORDINANCE AMENDING CERTAIN PROVISIONS OF TITLE 5, CHAPTER 4, ZONING, THE CITY OF ISLE OF PALMS CODE OF ORDINANCES.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-2 is amended by inserting the following definition in its proper alphabetical place and renumbering the sub-sections accordingly:

"Conditional Use. A use not otherwise permitted in a district and which would not be appropriate generally or without restriction throughout such district, but which, if controlled as to number, area, location, relation to neighborhoods, and subject to all conditions, restrictions and limitations set forth in this chapter regarding such use, would promote the public health, safety, welfare, order, comfort, convenience, appearance, proprietary, or general welfare of the city."

SECTION 2. That the first paragraph of Section 5-4-5(b) is hereby amended to read as follows:

"(b) Variances. Pursuant to Section 6-7-740, Code of Laws of South Carolina (1976) as amended, upon written application filed with the Zoning Administrator, the Board of Adjustment may authorize in specific cases a variance from the terms of the ordinances contained in this chapter, with the exception of a variance requested pursuant to Section 5-4-81, which is not contrary to the public interest and where, owing to special conditions, a literal enforcement of the provisions of the ordinance will result in unnecessary hardship, so that the spirit and intention of the ordinance is observed, public safety and welfare secured, and substantial justice done. Fees set by city council pursuant to Section 5-4-82 must be paid by the applicant at the time of the filing of an application for a variance. Such application shall contain information addressing each of the statutory conditions stated in the said Code Section 6-7-740, as amended, all of which must be met. Such variance may be granted in an individual case of unnecessary hardship upon a finding by the Board that all of the following requirements are met:"

SECTION 3. That Section 5-4-8 is hereby deleted in its entirety.

SECTION 4. That Section 5-4-12 (1) is hereby amended to read as follows:

"(1) No land or building shall hereafter be used or occupied and no building or part thereof shall be constructed, erected, altered, or moved unless done in compliance with all applicable provisions of this chapter. Any use of land or buildings which is not allowed as a

permitted use, conditional use, or a special exception in the applicable zoning district is prohibited."

SECTION 5. That Section 5-4-14 is hereby amended to read as follows:

"Sec. 5-4-14 Accessory Uses.

(a) Accessory Uses, as defined in Section 5-4-2, include but are not limited to the following:

(1) Accessory to dwelling:

a. Private garage;

b. Shed or tool room for the storage of equipment used on grounds or building maintenance. However, shipping containers, tractor trailer containers, and similar structures are prohibited;

c. Children's playhouse;

d. Private swimming pool, deck, bathhouse, cabana, private recreation area, and tennis courts;

e. Greenhouse;

f. Parking.

(2) Accessory to retail business or office uses:

a. Completely enclosed building for storage of supplies. However, shipping containers, tractor trailer containers, and similar structures are prohibited;

b. Parking.

(b) Except for parking, permitted accessory uses or buildings shall not be located in front or side yards, and such uses or buildings shall not be placed within three feet of any side or rear lot line, except that accessory buildings which are not separated from the principal building on the same lot by at least three (3) feet shall be required to meet the minimum yard requirements for the zoning district in which the property is located. Single one or two car garages may be

located in the front yard if the setback requirements for the applicable zoning district are maintained."

SECTION 6. That Section 5-4-27(1)(a) is amended by adding the following symbol for use in table B-1:

"'c' means the indicated use is permitted as a conditional use."

SECTION 7. That Section 5-4-27, Table B-1, is amended by deleting the heading entitled "SIC CODE - PRINCIPAL USES" and inserting in its stead a heading entitled "Uses"; and by adding to the legend at the beginning of Table B-1, "c - conditional use".

SECTION 8. That the heading of Section 5-4-33 is amended to read as follows:

"Section 5-4-33 Accessory Uses in Residential Districts."

SECTION 9. That Section 5-4-34 is hereby amended as follows:

A) That the first paragraph of such section is amended to read as follows:

"A home occupancy as defined in Section 5-4-2 may be established in a dwelling unit in any residential zoning district as a special exception granted by the Zoning Board of Adjustment upon a finding that the conditions contained in this section are met. There shall be no fee charged for a home occupation application. Such conditions are as follows:"

B) That Sub-section (1) is hereby amended to read as follows:

"(1) The occupancy, profession or trade is a use allowed under Section 5-4-27, Table B-1, and is wholly conducted within the principal building of the lot."

SECTION 10. That the first paragraph of Section 5-4-111 is hereby amended to read as follows:

"Unless otherwise stated in this chapter, area suitable for parking or storing automobiles in off-street locations shall be required in all zoning districts at the time of the initial construction of any principal building, or when a structural alteration or other change in a principal building results in an increase in dwelling units, guest rooms, floor area, seating or bed capacity, or which changes the use so as to require more parking to serve such use, or when a change in use occurs. Such off-street parking shall have direct access to a street or alley, and shall be landscaped in accordance with a plan approved by the Zoning Administrator."

SECTION 11. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 12. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 13. That this ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE _____ DAY OF _____, 1997.

_____
Carmen R. Bunch, Mayor

(Seal)

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 2/25/97
Public Hearing: 4/17/97
Second Reading: 4/22/97
Third Reading: _____
Ratification: _____

EXHIBIT R

Ordinance 1997-5
Second Reading Draft
April 22, 1997

ORDINANCE 1997-5

AN ORDINANCE AMENDING CERTAIN PROVISIONS OF TITLE 5, CHAPTER 1, BUILDING REGULATIONS AND CODE ENFORCEMENT, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That the first sentence of Section 5-1-13 is hereby amended to read as follows:

"The Standard 1 and 2 Family Dwelling Code, 1994 Edition, as published by the Southern Building Code Congress International, Inc., is hereby adopted and incorporated herein by reference, pursuant to authority of S.C. Code Section 6-9-60 (1976), as amended."

SECTION 2. That the first sentence of Section 5-1-31 is hereby amended to read as follows:

"The National Electric Code, 1996 Edition, is hereby adopted by reference and incorporated herein, pursuant to authority of S.C. Code Section 6-9-60 (1976), as amended."

SECTION 3. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 5. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE _____ DAY OF _____, 1997.

_____
Carmen R. Bunch, Mayor

Ordinance 1997-5
Second Reading Draft
April 22, 1997

(Seal)

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 3-25-97
Second Reading: 4-22-97
Third Reading: _____
Ratification: _____

EXHIBIT 5

Ordinance 1997-6
Second Reading Draft
April 22, 1997

ORDINANCE 1997-6

AN ORDINANCE AMENDING SECTION 1-4-1(a)(6), DEPARTMENTAL ORGANIZATION, TO CLARIFY THE DUTIES OF THE BUILDING DEPARTMENT.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. Section 1-4-1(a)(6) is hereby amended to read as follows:

"(6) Buildings, Engineering, and Zoning."

SECTION 2. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all Ordinances or parts of Ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 4. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE _____ DAY OF _____, 1997.

_____
Carmen R. Bunch, Mayor
(Seal)

Attest:

_____
City Clerk

First Reading: 3/25/97
Second Reading: 4/22/97
Third Reading: _____
Ratification: _____

EXHIBIT T

Ordinance 1997-7
First Reading Draft
April 22, 1997

ORDINANCE 1997-7

AN ORDINANCE AMENDING TITLE 6, CHAPTER 2, ARTICLE B, DOGS, THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, BY REVOKING CERTAIN PROVISIONS CONCERNING DANGEROUS DOGS AND REVISING THE PENALTIES IN SECTION 6-2-22.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 6-2-16 through 6-2-21 are hereby deleted in their entirety.

SECTION 2. That Section 6-2-22(b) is hereby deleted in its entirety and the subsequent subsections shall be re-lettered accordingly.

SECTION 3. That should any part of this ordinance by held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 5. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE _____ DAY OF _____, 1997.

_____
Carmen R. Bunch, Mayor

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 4/22/97
Second Reading: _____
Third Reading: _____
Ratification: _____

EXHIBIT U

Ordinance 1997-9
First Reading Draft
April 22, 1997

ORDINANCE 1997-9

AN ORDINANCE AMENDING TITLE 5, CHAPTER 3, BEACH REGULATIONS, THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, BY REVOKING ARTICLE B IN ITS ENTIRETY, AND AMENDING TITLE 1, CHAPTER 9, BOARDS AND COMMISSIONS, BY REVOKING ARTICLE C IN ITS ENTIRETY.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Sections 5-3-11 through 5-3-25 are hereby deleted in their entirety.

SECTION 2. That Sections 1-9-31 through 1-9-34 are hereby deleted in their entirety.

SECTION 3. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 5. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE _____ DAY OF _____, 1997.

_____
Carmen R. Bunch, Mayor

Attest:

_____
City Clerk

First Reading: 4/22/97
Public Hearing: _____
Second Reading: _____
Third Reading: _____
Ratification: _____

EXHIBIT V

Ordinance 1997-10
First Reading Draft
April 22, 1997

ORDINANCE 1997-10

AN ORDINANCE AMENDING CERTAIN PROVISIONS OF TITLE 5, CHAPTER 4, ZONING, THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, TO DESCRIBE THE POSITION OF ZONING ADMINISTRATOR; REQUIRE COMPLIANCE WITH THE BEACHFRONT MANAGEMENT ACT; AND TO PROHIBIT HARD EROSION CONTROL DEVICES NEAR THE BEACH.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-12 is hereby amended as follows:

A). Subsection (7) is added to read as follows:

"(7) No land or building situated in whole or in part in a critical area as defined in S.C. Code Section 48-39-10, as amended, shall be used, occupied, constructed, altered or moved without compliance with the State of South Carolina Beachfront Management Act (S.C. Code Sections 48-39-10, et seq., as amended). No variance may be granted from this provision."

B). Subsection (8) is added to read as follows:

"(8) The construction, erection or use of seawalls, revetments, bulkheads, groins, rip-rap or any other erosion control structures or devices within a 250 foot radius from the mean high water mark of the Atlantic Ocean, Breach Inlet or Dewees Inlet is strictly prohibited. No variance may be granted from this provision."

SECTION 2. That Section 5-4-6 is hereby amended to read as follows:

"Sec. 5-4-6 Zoning Administrator.

The provisions of this Chapter shall be administered and enforced by the City Zoning Administrator. The Zoning Administrator shall be appointed by City Council and shall serve until replaced by City Council. The Zoning Administrator shall have the right to enter upon any premises necessary to administer the duties of such office. The Zoning Administrator may issue emergency orders in critical areas pursuant to S.C. Code Section 48-39-130, as amended."

SECTION 3. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 5. That this ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE _____ DAY OF _____, 1997.

_____
Carmen R. Bunch, Mayor

(Seal)

Attest:

_____
City Clerk

First Reading: 4/22/97
Public Hearing: _____
Second Reading: _____
Third Reading: _____
Ratification: _____

5/1/97

ISLE OF PALMS CITY COUNCIL
SPECIAL MEETING
May 1, 1997

A special meeting of the Isle of Palms City Council was held on May 1, 1997, at 12:00 p.m., in City Hall Council Chambers. Present were Mayor Bunch, Council Members Abele, Allen, Campbell, Hernandez, Matthews, Shaffer, and Taylor, City Administrator Williams, and Secretary Mauldin. Council Member Sottile was excused as he was unable to get away from work and Attorney Nick Sottile arrived late because of a scheduling conflict.

Mayor Bunch called the meeting to order at 12:05 p.m. and stated that the meeting was called by five members of Council for the purpose of approving the Commercial Lease Agreement with Central Parking Systems for the operation of the public parking lots.

Mr. Matthews made a motion to approve the lease as written; Mr. Taylor seconded. Upon discussion, Mayor Bunch continued her opposition to this concept. After discussion, roll call vote was taken: Abele - Yes; Allen - Yes; Campbell - Yes; Hernandez - Yes; Matthews - Yes; Shaffer - Yes; Taylor - Yes; Bunch - No. Motion passed 7-1.

There being no further business to come before Council at this time, the meeting was unanimously adjourned at 12:18 p.m.

Respectfully submitted,

Janet G. Mauldin
City Clerk

To be approved on May 27, 1997.

April 30, 1997

Per our telephone conversation this morning, the following Council members request a Special meeting be held on May 1, 1997, at Noon, in Chambers, to review and approve the lease agreement with Central Parking System:

Carol Allen

Skipper Shaffer

Pat Campbell

David Matthews

Dee Taylor

STATE OF SOUTH CAROLINA)
) COMMERCIAL LEASE AGREEMENT
COUNTY OF CHARLESTON)

THIS AGREEMENT is made and entered into as of this ___ day of April, 1997, by and between The City of Isle of Palms, S.C. (hereinafter referred to as "Landlord"), and Central Parking System of South Carolina, Inc. (hereinafter referred to as "Tenant").

In consideration of the mutual covenants and agreements of the respective parties herein contained, which are expressly agreed to by Landlord and Tenant, the parties hereto, for themselves, their heirs, distributees, personal representatives, legal representatives, and permitted assigns, do hereby agree as follows:

1. LEASED PREMISES. Landlord by these presents does hereby demise and let unto Tenant and Tenant hires and leases from Landlord those certain two (2) tracts of land, with the improvements now or hereafter erected thereon, commonly known as the City of Isle of Palms Municipal Parking Lots, the exact legal descriptions of which are attached hereto and made a part hereof, labeled Exhibit I. The parking lots are leased subject to all restrictions and easements of record.

2. TERM OF LEASE/OPERATION.

A) The term of this lease shall commence on May 1, 1997, and end on September 30, 1997.

B) Tenant agrees that parking charges will not exceed Four ($4.00) Dollars per day per normal-sized vehicle and Eight ($8.00) Dollars per day per over-sized vehicle. No overnight parking shall be allowed by Tenant.

C) Tenant agrees to keep the parking lots open from 8:00 o'clock, a.m. to 6:00 o'clock, p.m. Notwithstanding any other provision contained in this Agreement, Landlord hereby reserves the exclusive use and possession of the parking lots each day from 6:00 o'clock, p.m. until 8:00 o'clock, a.m. the next morning, during which time Landlord may allow free parking.

D) Tenant agrees to honor the 21 season parking passes previously sold by Landlord and Landlord agrees to credit Tenant's first month's rent by Eight Hundred Eighty-five and no/100 ($885.00) Dollars, being the amount Landlord received for the said season parking passes. Tenant further agrees to the free use of the smaller parking lot by the 1997 New Wave Biathlon and Ocean Swim Organization on June 14, 1997, from 6:00 o'clock a.m. until 10:00 o'clock a.m. Vehicles remaining in the lot after 10:00 o'clock a.m. that day may be charged the regular parking fee for that day.

3. RENT.

A) Tenant agrees to pay a total rent of Sixty-two Thousand and no/100 ($62,000.00) Dollars for the entire term of this lease, payable in equal monthly installments of Twelve Thousand Four Hundred and no/100 ($12,400.00) Dollars, due and payable in advance on the first day of each month, commencing on May 1, 1997.

B) In the event that Landlord does not receive any monthly rental payment within ten (10) days of the due date, a late charge of five (5%) percent of the monthly rental amount, compounded monthly, shall be added to the rental and paid to

Landlord for each such late payment, and the same shall be treated as additional rent and shall be due and payable with such month's rental payment.

4. SECURITY DEPOSIT. Landlord waives the requirement of a security deposit by Tenant, but reserves the right to require the same for any sub-tenants or assignees of tenant permitted under this lease.

5. USE OF THE LEASED PREMISES. The leased premises and all improvements located thereon shall only be used for the operation of daily public beach-access parking lots. Such use by Tenant shall at all times comply with all applicable state, federal and local laws, rules and regulations. It is the responsibility of Tenant to obtain and pay for, at Tenant's expense, all licenses and permits which are necessary to operate the parking lots.

6. CONDITION AND MAINTENANCE OF THE PREMISES. The Tenant accepts the property in its present condition. The Tenant agrees to be solely responsible for any and all repairs and maintenance at the leased property and appurtenant systems, and Tenant agrees to keep the leased property in as good of order and repair as it is at the date of the commencement of this lease. All risk of casualty loss shall be borne by Tenant. Provided, however, that Landlord agrees to mow the grass at both lots at reasonable intervals. All repairs, replacements and renovations shall be at least equal in quality of material and workmanship to that presently existing at the leased property. The Tenant's maintenance shall include, but not be limited to, the responsibility for garbage, trash and rubbish disposal in

compliance with all laws, rules and regulations applicable thereto. Tenant shall be responsible for litter control in the parking lots and tenant shall maintain the parking lots free from trash or other litter and in a clean, safe and orderly condition.

7. TAXES AND INSURANCE. Throughout the term of this lease, Landlord agrees to be responsible for payment of any real property taxes assessed against the leased premises. The Tenant may carry and maintain such casualty insurance coverage on the leased property as Tenant may deem advised.

8. UTILITIES. The Tenant shall be responsible for the payment of all telephone, electrical, water, sewer or other utility service to the premises, which accounts shall be in the name of Tenant. Provided, however, that Landlord agrees to pay for and maintain the existing street lighting for the parking lots.

9. ASSIGNMENT OR SUBLEASE. Tenant may assign or sublet the leased property or any part thereof only so long as the assignee or subtenant is acceptable to the Landlord, in Landlord's sole, unbridled discretion. Notwithstanding such acceptance by the Landlord of an assignee or subtenant, the Tenant shall remain personally liable for the full performance of all terms and conditions contained in this lease.

10. SUBORDINATION OF LEASE. Tenant's rights under this lease shall remain subordinate to any bona fide mortgage debt which is now or may hereafter be placed upon the premises by Landlord.

11. RIGHT OF ENTRY BY LANDLORD. Tenant agrees to at any

time during this lease term permit inspection of the leased property during reasonable business hours by Landlord or Landlord's agents or representatives for the purpose of ascertaining the condition of the leased property.

12. INDEMNIFICATION. Tenant agrees to hold harmless and indemnify Landlord against any loss or damage, including attorney's fees and expenses, incurred as a result of any and all claims, demands, causes of action, suits, judgments, fines or penalties (including but not limited to all fees and expenses incurred as a result of death or injury to persons or for loss of or damage to property) arising out of or in connection with the use and occupancy of the leased property by Tenant, its agents, employees, licensees or invitees. In the event of any such claims made or suits filed, Landlord shall give the Tenant prompt written notice thereof, and Tenant shall have the right to defend or settle the same to the extent of its interest hereunder. Tenant agrees to at all times carry liability insurance in the amount of at least $1,000,000.00 single limits coverage, with Landlord named as an additional insured through a company approved by the Landlord, and Tenant agrees to furnish a copy of the policy to the Landlord. Such policy shall contain a thirty (30) day notice of cancellation clause.

Landlord agrees to hold harmless and indemnify Tenant against any loss or damage, including attorney's fees and expenses, incurred as a result of any and all claims, demands, causes of action, suits, judgments, fines or penalties (including but not limited to all fees and expenses incurred as a result of

death or injury to persons or for loss of or damage to property) arising out of or in connection with the use and occupancy of the leased property by Landlord or its agents, employees, licensees and invitees; Provided, however, that such indemnification is limited to the amount, if any, covered and paid for any such claims, damages or losses by City's liability insurance policy carried through the State of South Carolina Insurance Reserve Fund.

13. IMPROVEMENTS AND ALTERATIONS. No alterations or improvements to the leased property, including signage and personal property, shall be erected, installed, used or made by the Tenant without the prior written consent of the Landlord. Any alterations, additions or improvements made by the Tenant and any fixtures installed by Tenant shall at Landlord's option become the property of the Landlord at the expiration or other sooner termination of this lease; provided, however, Landlord may require Tenant to remove such fixtures at the Tenant's expense upon such termination of this lease.

14. DAMAGE OR DESTRUCTION. If the leased property is partially damaged by fire or other casualty without the fault or neglect of Tenant, Tenant's servants, employees, agents, visitors or licensees, the damage shall be repaired by and at the expense of the Landlord. If such damage shall render the premises untenantable in whole or in part, the rent shall be abated wholly or proportionately as the case may be until the damage shall be repaired and the premises restored. If the damage shall be so extensive as to require the substantial rebuilding (i.e.

expenditure of 50% or more of the replacement cost) of the demised premises, Landlord may elect to terminate the lease by written notice to the Tenant, provided that such notice shall be given within thirty (30) days after occurrence of such damages.

15. GUARANTY OF PERFORMANCE. Tenant agrees to cause its Parent Corporation, Central Parking System, Inc., to give its written performance guaranty to secure Tenant's faithful performance of all covenants herein to be performed by Tenant.

16. RECORDS/REPORTS. Tenant agrees to keep accurate books and records of Tenant's operation of the parking lots, including the number of vehicles parked each day. Tenant further agrees to provide Landlord with a monthly operating report indicating the number of vehicles parked, gross revenues, and hours of operation for such month. Landlord may at any reasonable time within one year after termination of the lease, inspect such books and records only regarding the information to be provided in the monthly operating report.

17. TERMINATION OR SUSPENSION OF LEASE BY LANDLORD. In the event that either the Federal, State or City governments declare a state of emergency to exist on the Isle of Palms, Landlord may in its sole discretion forthwith terminate the lease for the balance of the term or forthwith suspend the Tenant's rights under the lease for so long as Landlord deems appropriate. Landlord shall be entitled to immediate possession of the lease property in such case and Tenant waives any and all notice required by Landlord prior to regaining possession. Rent shall not be paid by Tenant during the period of any such termination

or suspension by Landlord, nor shall Tenant pay any rent during the period of any such state of emergency.

18. DEFAULT. If Tenant defaults in the fulfillment of any of the covenants and conditions hereof, Landlord may, at Landlord's option, after five (5) days prior written notice to Tenant, make performance for Tenant and for that purpose advance such amounts as may be necessary. Any amount so advanced or any reasonable expense incurred or sum of money paid by Landlord by reason of the failure of Tenant to comply with any covenant, agreement, obligation, or provision of this lease, or in defending any action to which Landlord may be subjected by reason of any such failure for any reason of this lease shall be deemed to be additional rent for the demised premises and shall be due and payable to Landlord on demand. The acceptance by Landlord of any installment of fixed rent or any additional rent hereunder shall not be a waiver of any rent or any additional rent then due. Should any such default continue for fifteen (15) days after written notice thereof, then Landlord shall forthwith, in addition to any other rights or remedies, have the right to declare a default, retake possession of the premises, declare the full amount of the remaining rent for the balance of the term at once due and payable, re-let or sublet the premises at the risk of Tenant, or declare this lease terminated for the balance of its term, all of which shall be cumulative.

19. ENFORCEMENT. In the event that either party enforces the terms of this lease by legal proceedings, the prevailing party in such proceedings shall be entitled to reimbursement from

the other party of all costs and expenses incurred by the prevailing party in connection therewith, including a reasonable attorney's fee.

20. RIGHTS OF SUCCESSORS AND ASSIGNS. The covenants and agreements contained in the lease shall apply to, inure to the benefit of, and be binding upon the parties hereto, and their respective successors and permitted assigns.

21. PARAGRAPH HEADINGS. The paragraph headings as to the contents of particular paragraphs herein, are inserted only for convenience and are in no way to be construed to be part of such paragraph or as a limitation on the scope of the particular paragraph to which they refer.

22. ENTIRE AGREEMENT. This Agreement contains the entire understanding of the parties hereto. There are no oral understandings, terms or conditions and neither party has relied upon any representation, express or implied, not contained in this Agreement. All prior understandings, terms or conditions are deemed merged into this Agreement. This Agreement may be changed or supplemented only by an instrument in writing signed by both parties.

23. ADDITIONAL INSTRUMENTS. The parties agree to execute and deliver any instruments in writing necessary to carry out any agreement, term, condition, or assurance in this Agreement whenever occasion shall arise including the execution of a short form memorandum of lease agreement which may be recorded at the Charleston County R.M.C. Office at the option of Tenant, at its expense.

24. SURRENDER OF PREMISES. Tenant agrees to deliver all keys and to surrender the demised premises at the expiration, or sooner termination, of this lease, or any extension thereof, clean and in the same condition as when said premises were delivered to Tenant, or as altered pursuant to the provisions of this lease, and Tenant shall remove all of their property. Tenant agrees to pay a reasonable cleaning charge should it be necessary for Landlord to restore or cause to be restored the premises to the same condition as when said premises were delivered to Tenant.

25. WAIVER OF COVENANTS. It is agreed that the waiver of any of the covenants of this lease agreement by either party shall be limited to the particular instance and shall not be deemed a waiver of any other breaches of such covenant or any other provision herein contained.

26. NOTICE. Any notices or demand required or permitted by law, or any provision of this Commercial Lease, shall be in writing, and shall be deemed to be received by Landlord when personally delivered to Landlord, or when deposited in the United States mail, registered or certified, with return receipt requested, postage prepaid, and addressed to Landlord at 1207 Palm Blvd, Isle of Palms, SC 29451, or at such other address as Landlord may hereafter designate in writing to Tenant.

Any such notice or demand to be served upon the Tenant shall be in writing and shall be deemed to be received by Tenant when personally delivered to Tenant, or when deposited in the United States mail, registered or certified, with return receipt

requested, postage prepaid, and addressed to Tenant as follows:

Mr. Monroe J. Carell, Jr.
Chairman and CEO
Central Parking System, Inc.
2401 Twenty-First Avenue South, Ste. 200
Nashville, Tennessee 37212

or at such other address as Tenant may hereafter designate in writing to Landlord.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals, by and through the undersigned Officers, as of the day and year first above written.

WITNESS:

_____ The City of Isle of Palms, S.C.

By: _____

_____ Title: _____
(as to Landlord) Landlord

Central Parking System
_____ of South Carolina, Inc.

By: _____

_____ Title: _____
(as to Tenant) Tenant

STATE OF _____)
)
COUNTY OF _____)

UNCONDITIONAL GUARANTY
OF LEASE AGREEMENT

IN CONSIDERATION of independent value received by the undersigned, the receipt and sufficiency of which is hereby acknowledged, the undersigned hereby unconditionally guarantees the performance of all terms, covenants and conditions contained in the foregoing lease agreement to be performed by the Tenant, and all extensions, renewals or modifications thereto, and all expenses, including attorney's fees, to which the Landlord may become entitled to under the said lease, and does hereby waive presentment, demand, notice of dishonor, protest, and all other notices whatsoever, and agrees that the lease agreement may from

time to time be modified, renewed or extended without notice to or consent of the undersigned and without affecting the liability of the undersigned hereunder, who may be sued with or without joining the Tenant and without first or contemporaneously suing Tenant or proceeding to collect from Tenant.

This is a continuing unconditional guaranty of payment and performance and not a guaranty of collection.

IN WITNESS WHEREOF, the undersigned has hereunto set its Hand and Seal, by and through the undersigned officer, as of this ___ day of _____, 1997.

WITNESS:

_____ Central Parking System, Inc.

By:_____

_____ Title:_____
(as to Guarantor)

5/14/97

ISLE OF PALMS CITY COUNCIL
and ISLE OF PALMS PLANNING COMMISSION
SPECIAL MEETING
May 14, 1997

A special joint meeting of the Isle of Palms City Council and the Isle of Palms Planning Commission was held on May 14, 1997, at 6:30 p.m., in City Hall Council Chambers. Present from City Council were Mayor Bunch, Council Members Abele, Allen, Campbell, Matthews, Shaffer, and Sottile, City Administrator Williams, and City Clerk Mauldin. Present from the Planning Commission were Planning Consultant Lee Batchelder, Chairman Miller, Members Bradshaw, Glavé, Ockerman and Poletti.

Mayor Bunch called the meeting to order and stated that the purpose of this meeting was to continue discussion of the proposed Comprehensive Plan prepared by the Planning Commission and she turned the meeting over to Lee Batchelder.

Discussion began on page 16 and the following recommendations and changes were made:

Page 17 - Mayor Bunch mentioned that there are lots on the island that do not perk and said we may want to put this in the plan.

Page 19 - Mayor Bunch recommended that the data is changed to omit 1994 figures and add 1996 figures; everyone agreed.

Page 20 - Ms. Allen stated that Lisa Cherry has written a comprehensive plan for the Recreation Department with a lot of data in it and she recommended that Lee read her plan and make some corrections in this section. Mayor Bunch recommended updating the information on replacement of the Breach Inlet Bridge.

Page 21 - Mr. Batchelder will update information on the County Park which is now opened. Ms. Allen recommended changing the wording of "public" golf courses/tennis courts and marinas which makes it sound as if they were free to the public. Mr. Bradshaw suggested wording as "commercially available" to the public.

Page 22 - Mayor Bunch recommended adding to the top paragraph that PRC and Wildlife are working with the City to see if they can improve the boat ramp at Breach Inlet which is the property of the City.

Strategy 1.2 - Mr. Sottile was uncomfortable with the fact that there were signs erected against the recommendation of the Police Department and SCDOT. Mr. Campbell said that the Public Safety Committee would look at this further.

Strategy 3.2 - Mr. Sottile made a motion to strike the second sentence of this paragraph; Mr. Campbell seconded. Upon discussion, Mayor Bunch suggested that the Public

Safety Committee work with the SCDOT to survey parking on the island. After discussion, motion passed unanimously.

Page 23 - Mr Shaffer recommended adding Strategy 4.6 and 4.7 as proposed by the Recreation Committee. Mr. Batchelder stated that the Commission has discussed Mr. Shaffer's request per his memo of 4/30/97, and recommended incorporating his suggestions into the plan but making a few changes in wording.

Strategy 4.1 - Mr. Campbell made a motion to remove "bikeways and" ; Ms. Allen seconded. Upon discussion, Council felt that they have done as much as they can as far as bike paths on the island. Motion passed unanimously. Mr. Bradshaw recommended a statement such as "we should continue to explore means of alternative transportation, such as bicycles, golf carts, etc." and everyone agreed.

Strategy 5.3 - Mr. Matthews was concerned about the number of docks that already have structures at the end of them and he recommended we follow state regulations and work with OCRM and the Corps of Engineers.

Page 24 - Update the 1st sentence with more recent figures, probably early 1997.

Page 25 - Mayor Bunch suggested adding the new Inn at Wild Dunes which will be completed this year.

Page 28 - Strategy 1.2 - Mr. Campbell made a motion to eliminate this strategy; Mr. Matthews seconded. Upon discussion, it was agreed that the City should not try to assume responsibility for other areas. Motion passed 5-2.

Strategy 1.4 (1) - Mr. Williams initiated discussion on the zoning designation of City property at the Public Works area. It is currently zoned residential and he felt it inappropriate to re-zone it to Limited Commercial instead of General Commercial because of the nature of the use of the property. He felt if it is re-zoned to LC, it would be difficult to continue to function (it is a light industrial operation) or even expand the operations. The Planning Commission felt that the property would operate under "Municipal Use"; and they thought if the City ever decided to sell the property, LC designation would better protect the surrounding property owners from certain commercial activity. Mayor Bunch recommended that this property be designated "For Municipal Use Only". Mr. Batchelder said that all municipal uses are listed as special exception uses in all of the zoning districts. After discussion, Council agreed to zone the property LC with a Municipal Use exception.

Page 29 - Mr. Bradshaw made some statements about concerns within the PRD and things that need to be officially corrected in the PRD documents as soon as possible in order to protect property owners within the PRD.

At 7:35, Council Member Matthews was excused for a church meeting.

Mr. Bradshaw's comments were as follows: "The PRD is a rather formidable document and it was developed in 1977 as a zoning instrument between the City and the developers, the then developers of Wild Dunes. It's a very permissive document. There are very few hard restrictions in it enforceable by the City. In fact, Mark is of the opinion the only thing that's enforceable in the zoning document called the PRD is the total number of dwellings in the PRD, namely 2,500. So, setbacks, etc., are not enforceable by the City. It rapidly becomes apparent that while the PRD has been a useful instrument since 1977 until sometime not too long ago, if we are going to continue with it, things need to be done to it at least to improve communications, but more importantly perhaps, to protect the property owners that are now within the PRD.

"We can dream up situations, such as, changing the golf course layout so that they reduce the size of a fairway from a par 5 to a par 4 and build eight houses on the land that is currently used by the golf course. Restrictions on setbacks and height, etc., are not enforceable by any organization that has any municipal or anybody behind it to enforce it. Combine that with the fact that the PRD itself has some significant errors in it. The description of the metes and bounds have survived all this time [kind of amazingly], such things as including some 39 properties in the Wildwood area as part of the PRD, when they have been dealt with all these years as "outside the PRD". You ask the people that live there or ask the zoning administrator and they say that the Isle of Palms zoning applies to those 39 houses, but this zoning document says they belong to the PRD. And the metes and bounds description is so bad that it refers in one measurement to a quantity in inches when it is meant to be feet, the more laughable one [still there] is the description of the metes and bounds that takes it around the north and easterly section of the property called Wild Dunes to a point at Dewees Inlet where it's intended that it would describe a direction that comes back down this way to a point on 57th street, but it says easterly instead of westerly. So as near as we could figure out New York City is part of the PRD and we really don't think we want that....The point being that the PRD itself is, at this point in time, a very weak and very permissive instrument for implementing zoning and, secondly, the document itself is fraught with problems that need to be fixed if we continue to use it.

"There are also what we call gratuitous comments in the PRD that are confusing. There are statements in there that sort of overstep the zoning area - it says that every property within the PRD will be a member of the Community Association. Well, that's not true; it's never been administered that way and the consensus of opinion and the practice has been that that is just not the case. An alternative would be to throw it out and put in conventional zoning, and when you look at what's there in Wild Dunes, very beautiful, very nice place, lots of very good things about it, but there is nothing in City zoning today that would stick in Wild Dunes, to you would have to develop a whole new set of zoning districts. We felt if you did that, probably our grandchildren would still be sorting out problems that that would create. So, we came to the conclusion, as is stated in here, that the best thing to do would be to work with the PRD but look at fixing the problems that are there, correct the description of the PRD for example, determine whether those Wildwood houses are really in or out of the PRD, practice says they are out and the document says they are in, etc. So, fix that document to the extent that is needed to be a viable document and dealing with zoning problems today.

We feel that work really should be done soon on this and the help of the City Attorney in taking a look at the comments we have and giving us feedback on just what should be done, what can be done, and how it should be done, would be very important. So, that's why we did what we did."

Upon discussion, Mayor Bunch said that the Council needed to negotiate with Destination Wild Dunes, the City Attorney, Wild Dunes' attorney, etc., to bring the PRD documents up to date. Mr. Bradshaw further said that we need to determine who has responsibility for the PRD today, because that is not clear as entities have changed. Council agreed that the PRD documents need to be revised to solve some very serious problems and it is important that legal advice be given throughout the process

Mr. Abele made a motion to direct the Planning Commission to make the revisions to the Comprehensive Plan as discussed and to take the next step in getting the Plan back to Council for a formal vote and a public hearing; Mr. Campbell seconded; motion passed unanimously.

Mayor Bunch began discussion of Strategy 2.1 on page 29 as pertaining to the property at 10th Avenue and Palm Boulevard. She asked that her comments be transcribed verbatim:

"This has been a controversial thing for a long time. That is the building on the corner and I was here when Dr. Emmel came and he got special permission to be in that building and its being used by commercial activity and they are being given a commercial license every year. It was zoned non-conforming residential. It's the old Marion Hotel that was run as a boarding house years ago and was changed and when Dr. Emmel came here, he was the first one that was given permission to go in there as a physician and it's in the 1979 minutes when he came here. That was never changed to commercial and on our zoning map it is not zoned as commercial, if I remember correctly. Right now you have the lot next to it where someone built...Crosby built a $300,000 house across the street. And years ago, it was changed unofficially to commercial by another council and we had all the people across the way and demand a hearing. They got an attorney and I've got the papers on some of that, and it was removed from commercial and put back where the classification should have been. And now you've got a business operating there and a residential lot next door and you can find seven or eight trucks there on any weekend. It's ruining the whole neighborhood, and down the street...I had a lady call me, she wanted to buy a brick house down the street thinking that the whole block should go commercial because she feels that its being run as commercial now, and right now I reported that there is a Winnebago parked right in front of that house and I think people are living in it. Something has to be done to correct that situation, and if the owner of that place wanted to sell that as commercial right now, he could do it because we have given him a license to operate as commercial for the past eight years. We need to look into it."

Mr. Batchelder said that enforcement of this should be through the City.
Mayor Bunch said further that "she has tape on record that this has been brought up periodically, that's it wrong and should be corrected. If they want to make it commercial, they should make it commercial, but it is not zoned commercial and it is being operated by

commercial and the people across the street on the waterway that have expensive property...their property would be reduced if they opened their eyes one day and there is a service station there. That's all I have to say on that and I want it quoted."

There being no further business to come before Council at this time, the meeting was unanimously adjourned at 7:50 p.m.

Respectfully submitted,

Janet G. Mauldin
City Clerk

To be approved on May 27, 1997.

A
Comprehensive Plan
for

Isle of Palms, South Carolina

Prepared by the
Isle of Palms Planning Commission

February 20, 1997

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INTRODUCTION

In 1994, the State of South Carolina adopted the Comprehensive Planning Enabling Act. This Act revised the State's planning laws, including the process by which municipalities may develop and adopt comprehensive plans, and gave local governments until May 4, 1999 to bring their planning programs and regulatory ordinances into compliance. The Isle of Palms Comprehensive Plan has been prepared in accordance with the 1994 Act. During the many months of preparation, numerous workshops and public hearings were held and many experts in various fields were consulted. A list of meetings at which the plan was discussed, and the topics discussed at those meetings appears in Appendix A. All meetings were open to the public and public participation in the planning process was encouraged.

This Comprehensive Plan is intended to document the history of development on Isle of Palms, identify the community's problems and needs, and articulate a vision for its future. The Plan is also intended to help guide future decision-making in matters affecting the physical, social, and economic growth, development and redevelopment of the community. This Plan is not a final product; it is part of a continuing planning process and should be updated and revised as new information becomes available or as new problems and needs arise.

The Plan includes seven major elements: Population, Economic, Natural Resources, Cultural Resources, Community Facilities, Housing, and Land Use. Preceding these elements is an overall vision statement and brief description of the island's location and history. Each element includes background information, and may also include a list of key issues and a set of goals and implementation strategies where appropriate.

Vision Statement

Isle of Palms has developed into a premier barrier island residential community with a variety of housing styles, commercial uses and recreational facilities. Despite the extensive development of the island, the natural resources that make Isle of Palms such a wonderful place to live and visit remain intact and in good condition. Measures that will enhance the existing character of the island as a quality place to live, and protect the environment both on and around the island, must be taken to guide development and preserve the quality life for generations to come.

LOCATION AND HISTORY

Location and Climate

Isle of Palms is a seven mile long barrier island located eight miles east of Charleston on the South Carolina coast. This long and relatively narrow island varies in width from .35 miles to 1.6 miles and its slightly curving shoreline has an orientation of southwest to northeast.

For descriptive purposes, the end of the island nearest Charleston is referred to as the "west" end while the opposite end of the island is referred to as the "east" end. The total area of the island is four and one-half square miles.

The island is bounded on the north by Hamlin Creek and the Intracoastal Waterway, on the east by Dewees Inlet and Dewees Island, on the south by the Atlantic Ocean, and on the west by Breach Inlet and Sullivan's Island.

The average annual temperature is 66° F, with a low monthly average of 50° in January and a high monthly average of 81° in July and August. Precipitation averages 46.8 inches annually and varies from 2.1 inches in November to 6.2 inches in August.

History

Long Island, as Isle of Palms was known until 1898, served for many years as a place of refuge and recreation, and during the American Revolution, as a staging area for troops. In fact, Breach Inlet at the west end of the island derives its name from an event in 1776, when Sir Henry Clinton's British troops landed on Long Island and attempted to cross the inlet to Sullivan's Island to attack the American fort from the rear. Clinton's troops were intercepted by American troops, led by Colonel William Thomson, and repulsed as they attempted to "breach" the treacherous waters of the inlet, thus giving us Breach Inlet.

In 1897, the first house was constructed on the island by Nicholas Sottile. The next year, Dr. Joseph S. Lawrence changed the name of the island to Isle of Palms and provided the first overland access by means of a trolley rail line running from Mount Pleasant across Sullivan's Island to Isle of Palms. Dr. Lawrence was a physician and business entrepreneur who wanted to create a holiday resort. A restaurant and ferris wheel were opened for island visitors the following year and in 1902, the Seashore Hotel was completed.

As the island's popularity continued to increase, a long, covered pavilion, which stood until the late 1930's, was constructed along the beach. However, in 1924, Isle of Palms was effectively closed when the ferry service from Charleston to Mount Pleasant was discontinued due to financial difficulties.

With the opening of the Grace Memorial Bridge in 1929, linking Charleston and Mount Pleasant, and the advent of other road and bridge improvements, it

soon became possible to reach Isle of Palms by automobile. Isle of Palms, Incorporated, which was formed to capitalize on the improved accessibility of the island, inaugurated a new program of improvements on the island including paving of roads. But the effects of the Great Depression cut short these plans and in 1934, the Hardaway Contracting Company took control of the island. Once again, however, Hardaway's efforts failed to generate a return on investment and the venture failed.

In 1944, J. C. Long, a Charleston attorney, purchased the Hardaway interests and otherwise unowned portions of the island and formed a new land development company called The Beach Company. Mr. Long immediately began to make major improvements on the island and the first substantial development on Isle of Palms began.

Residential development began on the western end of the island where many of the homes date back to the 1940's. Residential subdivision and construction continued through the 1950's and into the 1960's with the development of Forest Trail and much of the surrounding area beginning in the late 1960's. In 1975, the City approved plans for the development of a "recreational-oriented residential community" at the eastern end of the island. This development by the Sea Pines Company soon became known as Wild Dunes. More recently, 88 residential lots were platted in 1986 on accreted land along Ocean Boulevard between Breach Inlet and 10th Avenue. The current year-round population of the island is estimated at 5,000 people with a peak population of 50,000 people during major summer holiday weekends.

In 1953, the island was incorporated into the City of Isle of Palms by an Act of the Legislature. The City currently has a council form of government with a Mayor and eight City Councilmembers, each elected to four-year terms. The City also employs a City Administrator to manage daily affairs of the City.

Commercial development on the island has always centered around Ocean Boulevard between 10th Avenue and 14th Avenue, also known as the "Front Beach" area. Over the years, the type of buildings have changed from open air pavilions for seasonal activities to more substantial enclosed buildings and shopping centers housing businesses which operate year-round. The Island Center on Palm Boulevard opened in 1959. The Pavilion Shops opened in 1989 and the Ocean Park shopping center opened in 1992. Also, the Sea Cabins condominiums, which are used mainly for seasonal occupancy, opened in 1980 and 1981.

Isle of Palms has experienced many storms and hurricanes but none as devastating as Hurricane Hugo which hit the South Carolina coast at midnight on September 21, 1989. This category four hurricane damaged every structure on the island and destroyed more than 200 structures.

In October of 1993, the Isle of Palms Connector opened providing direct access between Isle of Palms and Mount Pleasant over a fixed span bridge. The connector has certainly improved the ability of residents to evacuate in times of emergency; and while it has also brought an increase in total traffic during peak summer months, the daily quality of life for the people of Mount

Pleasant, Sullivan's Island and Isle of Palms has been improved by eliminating the traffic gridlock of the past.

POPULATION

Background

An estimated 5,000 people now live on Isle of Palms, although the 1990 Census indicated a population of only 3,680 people. The Census undercount can be attributed to the timing of the survey only five months after Hurricane Hugo severely damaged or destroyed many of the homes on the island. During the summer beach season, the island's population rises to 12,000 people and may increase to as many as 50,000 people during peak weekends such as Memorial Day, Fourth of July and Labor Day based on Police Department estimates.

Over the next five years, the year-round population of Isle of Palms is not expected to increase significantly. This decline in the rate of population growth can be attributed to several factors: A decreasing supply of residential development sites on the island, especially sites aimed at year-round residents; and a continuing decline in the average number of persons per household. However, due to the expected growth in tourism, the population of the East Cooper and Daniel Island areas, and the number of seasonal rental units on the island, the seasonal population is expected to continue to increase.

Census counts show an increase in the percentage of island residents 60 years and older from 7.5 percent in 1970 to 18 percent in 1990. The 1990 percentage is significantly higher than metro Charleston's 12 percent. During the same time period, the percentage of the island's population 14 years and under has decreased from 32.1 percent in 1970 to 16.3 percent in 1990. These trends are expected to continue.

Demographics

Population

Total population (year-round) - Isle of Palms [Census]
1960- 1,183 1970- 2,657 1980- 3,421 1990- 3,680
Current population is estimated by the City Administrator to be 5,000.

% increase 1960-70: 125% 1970-80: 29% 1980-90: 8%

Total population (daily peaks during beach season) - Isle of Palms
Typical weekend - 12,000 estimated
Holiday - 50,000 estimated

These numbers are from Police Department estimates and represent a conservative estimate of the total number of people on the island, including transient daily visitors.

Total population (approximate) - East Cooper
[Berkeley Charleston Dorchester Council of Governments (COG)]
1960- 17,500 1970- 23,000 1980- 33,200 1990- 45,300

% increase 1960-70: 31% 1970-80: 44% 1980-90: 36%

Total population - Tri-County Region (Berkeley, Charleston and Dorchester counties) [Census]
1960- 278,961 1970- 336,125 1980- 430,724 1990- 506,875

% increase 1960-70: 20% 1970-80: 28% 1980-90: 18%

Total population - 14 years and under as percent of total pop. [Census]

Isle of Palms

1970- 32.1% 1980- 18.6% 1990- 16.3%

Charleston SMA

1970- 32.3% 1980- 24.6% 1990- 23.7%

Total population - 60 years or older as percent of total pop. [Census]

Isle of Palms

1970- 7.5% 1980- 11.7% 1990- 18%

Charleston SMA

1970- 8.1% 1980- 10.3% 1990- 12%

Income

Per capita income - median [Census]

Isle of Palms

1980 - $9,177 (1979 dollars) 1990 - $25,421 (1989 dollars)

Mount Pleasant

1980 - $9,038 1990 - $18,931

Charleston County

1980 - $6,358 1990 - $13,068

Household income - median / mean [Census]

Isle of Palms

1980 - $23,031 / 24,096 1990 - $47,702 / 60,682

Households

Total households - Isle of Palms [Census]

1970 - 821	1980 - 1,305	1990 - 1,482

Persons per household [Census]

	Isle of Palms	
1970 - 3.23	1980 - 2.65	1990 - 2.48
	Tri-county Region	
1970 - 3.45	1980 - 2.98	1990 - 2.74

Vacant Residential Development Sites (fall 1995)

Total sites (single-family lots and multi-family units): approx. 975

Vacant single-family lots - 825

Key Issues

- *Dealing with the impact of a growing year-round population of retirement age (60 years and over) people.*
- *Dealing with the impact of a growing seasonal population.*

Goals and Implementation Strategies

Goal 1: Improve services for residents.

Strategy 1.1 The City should investigate the possibility of increasing emergency medical services stationed on the island.

Strategy 1.2 Recreational opportunities for retirement age residents should be expanded or added. Possibilities include adding safe walking areas on the island and opening a library (see Strategy 4.2 under Community Facilities).

Goal 2: Balance the needs of island residents with seasonal visitors.

Strategy 2.1 Support commercial development only within the parameters as set by the existing zoning regulations and consistent with the City's established character as a residential community.

While the needs of island residents should be paramount, efforts should be made to adjust the level of city services to meet the needs of seasonal visitors as well.

ECONOMIC

Background

Isle of Palms is primarily a residential community with world-class resort amenities and a relatively large commercial base when compared to most other barrier island communities in the area. Of the approximately 2,880 acres on the island, approximately 40.6 acres or 1.4 percent of the island is zoned commercial, excluding resort amenities within the gated section of Wild Dunes. Only a small portion of the commercially zoned land remains undeveloped. The island's economic diversity provides a strong tax base and has allowed property taxes to remain relatively low when compared to other municipalities within the Charleston area.

Currently, approximately 65 percent of the island's total housing units are assessed at the six percent tax rate rather than the four percent residential tax rate. This indicates that most homes on the island are used as second homes or rental units. The Homestead Exemption, which allows for a reduction in property taxes, applies to approximately 16 percent of the island's total housing units.

The major economic force on Isle of Palms is the tourism industry. With resort and conference facilities, three marinas, two championship golf courses, a world-class tennis facility, waterfront restaurants and seven miles of beach, Isle of Palms is a very attractive tourist destination. A visitor profile study conducted in 1993 focused on visitors from outside Charleston County and found that visitors to Isle of Palms typically stay longer, come in larger groups and are more likely to be repeat visitors when compared with visitors to other destinations in the Charleston area. The primary purpose for visiting Isle of Palms cited in the study was access to the beach. More than 5 million people visit the Charleston area each year making tourism the number one industry in the area.

Wild Dunes

The gated resort community of Wild Dunes includes the major resort, conference, golf and tennis facilities on the island. Destination Wild Dunes Incorporated (DWD) owns and operates these facilities and also manages approximately 320 of the approximately 520 units which are actively rented for short term use within Wild Dunes. Short term rental of these units in-season is reaching capacity while unoccupied units remain during the off-season. The Planned Residential Development, "PRD" zoning district which applies to most of the Wild Dunes gated community allows up to 350 inn rooms, none of which have been constructed to date. However, DWD plans to open a 93 room inn in April 1997.

Key Issues

- *Maintenance of a sound tax base on the island.*
- *Maintenance of appropriate level of tourism-oriented commercial development.*
- *Maintenance of commercial services for island residents.*

Goals and Implementation Strategies

Goal 1: Avoid over intensification of tourism-oriented development and keep the island an attractive place for people to live. This will insure that Isle of Palms remains an attractive destination for tourists.

Strategy 1.1 Continue to improve services for island residents and assist in the support of those businesses on the island which serve the needs of island residents.

Goal 2: Maintenance of the island's tax base.

Strategy 2.1 Monitor the percentage of homes which utilize the homestead exemption or the six percent tax rate assessment instead of the four percent residential rate to anticipate possible reductions in the residential tax base.

Strategy 2.2 Lobby the State Legislature to change the recently adopted state law which incorrectly allows non-residents of South Carolina who own property within the state to claim the four percent residential property tax rate instead of the six percent rate. The wording of this law, which was passed in the 1995 session, is confusing in that it may allow non-residents to claim the lower tax rate although State legislators have stated that this was not their intent in adopting the law which included this wording.

Strategy 2.3 Support accommodations fee to generate City revenues and balance the funding burden among visitors and residents.

NATURAL RESOURCES

Background

Isle of Palms, like most South Carolina barrier islands, is characterized by a beach and dune ridge system, with an extensive tidal marsh along the northern side of the island. The island is surrounded by navigable waters and provides many opportunities for accessing the water. Ground elevations on the island range from 17 feet mean sea level (MSL) at points along a ridge on the ocean side of the island to sea level although the topography of the island is relatively flat with an average ground elevation above mean sea level of only eight to ten feet. Prior to development, the island was covered by maritime forest.

The mean tide range, low tide to high tide, is 5.2 feet with the spring tide range increasing to 6.1 feet. Hurricane water levels are much higher with the expected 100 year frequency tide levels reaching elevation 12 feet MSL and wave crests up to elevation 18.6 feet MSL. The storm surge from Hurricane Hugo covered most of the island with peak water levels at about elevation 15 or 16 feet MSL along the beach and elevation 12 to 13 feet MSL along the back of the island.

Because of the low ground elevations, virtually all of the island lies within a Special Flood Hazard Area of the National Flood Insurance Program. The most common flood zone designations on the island are AE and VE zones, which delineate the statistical threat of flooding from a "100 year hurricane", for which there is a one percent probability of occurring in any given year. Pockets of low elevation coupled with storm drainage that is significantly influenced by the ebb and flow of the tides, are causes for serious accumulations of storm water whether generated by heavy rainfall or storm surge.

To minimize the potential for property damage due to flood conditions, the City adopted a comprehensive set of regulations in 1983, which are found in Title 5, Chapter 2 of the Code of the City of Isle of Palms. The City is in compliance with the requirements of the Federal Emergency Management Agency, the federal agency responsible for administering the National Flood Insurance Program. Recently, the City adopted zoning regulations to require certain design features and types of materials in the construction of new fences on the island to help reduce the potential for property damage caused by debris during flood conditions.

Despite the susceptibility of the island to flooding and coastal storms, the beautiful sandy beaches, marshes, creeks, ocean, clean air, trees, fish and wildlife make Isle of Palms a very attractive place to live and recreate. Protection of these natural resources is essential to maintaining a high quality of life on Isle of Palms.

Water Quality

In 1991, an ongoing program of water quality monitoring sponsored by the ~~Clean Waters Council~~ DHEC began in the East Cooper area along the Intracoastal Waterway from Charleston harbor to McClellanville. This program, called the East Cooper Non point Source Management Project and funded by the South Carolina Department of Health and Environmental Control and the Environmental Protection Agency, monitors water quality at 51 sites in the study area. Three test sites are located on Isle of Palms where drainage ditches empty into the Waterway. The South Carolina Department of Health and Environmental Control also monitors shellfish beds in the Waterway. There is no ongoing program of water quality testing of ocean waters in the area.

Results of the ongoing testing to date indicate that of the 51 water quality testing sites in the study area, as many as 41 sites have not met water quality safety standards for harvesting oysters and 26 sites have not met water quality safety standards for swimming. Tests at the three Isle of Palms monitoring sites and in the Waterway adjacent to the island have revealed that the water quality does not meet shellfish harvesting standards and that the Waterway along the island generally does not meet water quality standards for swimming.

Pollutants found include nutrients, pesticides and heavy metals; also, fecal coliform bacteria found in high levels, which is indicative of failing septic systems or poor sewage treatment systems, was identified as the primary pollutant of concern. Fecal coliform bacteria levels in ditches around the Forest Trail area were found to be particularly high. There is currently only one publicly available boat sewage pump-out station on the island at Wild Dunes Yacht Harbor.

It is too soon to tell if water quality in the area is declining. To determine this, the monitoring program must continue. To correct existing water quality problems, the Clean Water Council has prepared a series of "best management practices" involving public education and local government regulations.

Beach

The shoreline of Isle of Palms has a positive sediment budget with sediments bypassing Dewees Inlet and moving onto the shoreline adjacent to Wild Dunes in the form of large sand shoals. Sediments from these shoals then move laterally along the shoreline with a majority of sediments moving west.

State regulatory responsibility for protecting the beach and dune system rests with the Office of Ocean and Coastal Resource Management (OCRM), which is a division of the South Carolina Department of Health and Environmental Control (DHEC). This state agency was created in ~~1988~~ 1977 as the South Carolina Coastal Council when the state legislature adopted the Beach Management Act. The Act also established the first comprehensive set of regulations for protecting beaches along the entire South Carolina coast.

Prior to passage of the state Beach Management Act, Isle of Palms created the Beach Patrol and Control Board in 1970 and adopted the current set of regulations with the passage of the Beach and Sand Dune Protection Ordinance of 1974. The Board conducts hearings and regulates activities affecting the beach and dune system.

The Isle of Palms Local Comprehensive Beach Management Plan prepared by Applied Technology and Management, Incorporated, in 1993, identifies three major conclusions from a review of recent beach profile plots from the Office of Ocean and Coastal Resource Management:

1. Hurricane Hugo caused a significant loss of dune and reduction in dune height along much of the ocean shoreline; the post-Hugo dune construction project resulted in a dune elevation generally two to four feet below the pre-Hugo dune elevation;

2. Between 1988 and 1993, the beach in the vicinity of Mariner's Walk to Beachwood East has experienced the greatest fluctuation, due to sand spreading from a previous location of a shoal attachment;

3. Beaches along the inlet margins of both Dewees Inlet and Breach Inlet tend to be steeper and narrower than beaches along the ocean shoreline.

The shoreline area most susceptible to erosion lies between 46th Avenue and Dewees Inlet while the western 1.5 miles of shoreline has long term accretion rates averaging approximately five feet per year. The plan was adopted by City Council but has not yet been approved by the Office of Ocean and Coastal Resource Management because of technicalities involving such things as parking and beach access.

Wildlife and Vegetation

There are six species of birds which are listed on the federal endangered or threatened list which may be found in the area. The endangered species are the bald eagle, Bachman's warbler, wood stork and red-cockaded woodpecker. Threatened birds are the piping plover and peregrine falcon.

The Loggerhead sea turtle, a threatened species, visits the island to lay her eggs along the beach. However, visits have declined as the island has developed.

No federally listed endangered or threatened plants are known to be located on the island.

The primary tree species on the island are palmetto, live oak, loblolly pine, wax myrtle, and crepe myrtle. In 1989, the City adopted its first tree protection ordinance to prevent parcels from being completely cleared during development. Also in recent years, Palm Boulevard has been lined with palmetto trees through a privately organized and funded "plant-a-palm"

program.

Key Issues

- *Maintenance and improvement of water quality.*
- *Protection of air quality.*
- *Protection of beach, dunes and marsh lands.*
- *Protection of wildlife and vegetation.*

Goals and Implementation Strategies

Goal 1: Continuation of the East Cooper water quality monitoring project.

Strategy 1.1 Continue to support and assist the Clean Waters Council and other local and state agencies involved in the water quality monitoring project by promoting the project and recognizing volunteers.

Strategy 1.2 Investigate starting a water quality monitoring program on the ocean side of the island and promote such a program in the Charleston area.

Goal 2: Promote awareness of water quality problems around the island.

Strategy 2.1 Use signs or other means to warn the public of unsafe swimming conditions during periods when water quality falls below the accepted standards for safe swimming.

Goal 3: Reduce nonpoint source pollution.

Strategy 3.1 Encourage use of appropriate best-management practices by island residents.

Strategy 3.2 Enact laws prohibiting the disposal of any hazardous/toxic material (e.g. used motor oil, antifreeze, paint, pesticides, etc.) in ditches, storm drains, wetlands, onto the ground, directly into surface or ground water, or in any other manner that could impact surface ground water.

Strategy 3.3 Develop ordinances requiring mandatory inspection and maintenance of septic systems in areas where water quality monitoring programs indicate pollution levels beyond state standards or functional problems with specific septic systems are identified.

Strategy 3.4 Increase sewer treatment capacity and give priority in extending sewer service to those areas which were developed before the present septic system permitting standards were adopted.

Strategy 3.5 Support efforts to increase availability of boat sewage pump-out facilities in the immediate area.

Strategy 3.6 Consider enacting zoning regulations to restrict the total impervious surface coverage on residential lots.

Strategy 3.7 Eliminate the zoning requirement for paving all required parking areas.

Strategy 3.8 Support efforts to dredge Hamlin Creek and Hamlin Creek Extension and to open the Extension to the Intracoastal Waterway to improve the natural daily tidal flushing action.

Goal 4: Protect the marsh lands, dune system and beaches on the island.

Strategy 4.1 Continue to promote awareness of the value of a viable dune and marsh system and assist residents and other agencies in protecting the dunes.

Strategy 4.2 Adopt a beach management plan which satisfies the requirements of the Office of Ocean and Coastal Resource Management and includes an emergency erosion plan to address beach erosion problems.

Strategy 4.3 Consider incorporating all matters relating to beach regulations into the Isle of Palms zoning code. The Beach Regulation Ordinance would be modified and incorporated as an overlay zone with the Board of Beach Patrol and Control becoming an advisory board to the Board of Adjustment.

Goal 5: Maintenance of wildlife and vegetation.

Strategy 5.1 Continue to protect trees and encourage appropriate use of trees and other vegetation to support wildlife.

CULTURAL RESOURCES

Background

Although Isle of Palms served a variety of purposes prior to its development as a residential/resort community, very little remains in the way of historic buildings or archeological sites. Currently, there are no sites on the island listed in the National Register of Historic Places. A marker in the first block of Charleston Boulevard tells of Lord Cornwallis and the British troops who briefly occupied the island during the American Revolution.

The Ocean Boulevard commercial district or "front beach" area was once the site of open air pavilions and amusement rides although none of these buildings remain. The office building at the corner of 10th Avenue and Palm Boulevard was once a hotel and the house located next to City Hall was originally the station for the trolley that connected the island to Sullivan's Island and Mount Pleasant. An exhibit on the island's history is on display at the Museum on the Common in Mount Pleasant.

Key Issues

- *Awareness of the island's history*

Goals and Implementation Strategies

Goal 1: Promote awareness of the history of the island.

Strategy 1.1 Commemorate the Revolutionary War battle at Breach Inlet with a marker or memorial which could be incorporated into the design of the new bridge.

Strategy 1.2 Investigate the possibility of opening a library on the island and include an area for books and other information related to Isle of Palms and the surrounding area (see Strategy 4.2 under Community Facilities).

COMMUNITY FACILITIES

Background

Public safety

Isle of Palms is currently served by a police force of 17 sworn officers and seven auxiliary staff. The heavy volume of vehicular traffic, parking, and the safety of bicyclists and pedestrians are currently problems. on the island. Also, corrective action may be necessary in the future as the number of boats and jet skis on waters around the island increases.

The island has two fire stations which house six vehicles and two boats. The Fire Department includes 18 paid firefighters and 10 volunteers. The city's current ISO (Insurance Service Organization) classification is four. Currently, there are no advanced care Emergency Medical Service vehicles stationed on the island, although more than 75 percent of the calls for assistance are medically and/or safety related. The City does have at least four emergency medical technicians on duty each day with training and authorization to use an Automated Defibrillator (AED) which is carried on the First Responder Vehicle (Squad 1). During the peak summer months, most of the calls for medical assistance are from day visitors to the island.

An emergency preparedness plan was developed following hurricane Hugo.

Water

Isle of Palms has developed a two-pronged approach for meeting current and future needs for providing potable water which satisfies EPA drinking water standards; ground source water on the island will be combined with surface water from the Charleston Commissioners of Public Works, the largest water and sewer utility in the area. Although abundant on Isle of Palms, ground source water from wells has high, naturally occurring concentrations of fluoride. To improve ground source water quality to EPA standards, a Reverse Osmosis water treatment facility was constructed and placed in service in 1993. However, this facility provides only a portion of the potable water needed for the community. In 1994, the Isle of Palms Commissioners of Public Works, and the adjacent Town of Sullivan's Island, initiated a project to buy potable surface water from the Charleston Commissioners of Public Works.

A direct-drilled 16" water line has been constructed under Charleston Harbor from Fort Johnson to Sullivan's Island. Work is now under way to complete the water main across Sullivan's Island, under Breach Inlet in another direct-drilled installation, and connection to the distribution system belonging to the Isle of Palms CPW. It is anticipated that water from Charleston should be flowing to the islands by summer 1996. In conjunction with this project, a new water main with fire hydrants will be installed across Isle of Palms to enhance fire suppression capabilities and provide a major service connection between the water systems on Isle of Palms. Extra storage capacity is also contemplated for the Wild Dunes area of the island, and

construction is slated for 1996-1997 for a new ground storage tank.

To encourage conservation of water, the Water and Sewer Commission uses a conservation rate structure. The Commission uses 300 gallons per day as the average amount used per household.

Sewer

A significant portion of development on Isle of Palms is served by septic tanks. Although all of the development in the gated section of Wild Dunes is sewered using a treatment system which incorporates spray irrigation of the golf courses, only some 40 percent of the development outside the boundaries of Wild Dunes is sewered. Over the years septic tanks have been permitted in areas where the soils are only marginally suitable for this type of waste treatment. Installation of public sewers to overcome the flooding influence on septic tank systems in the area of the Citadel Beach House and adjacent to the playground from 26th Avenue to 29th Avenue along with the seasonal high water influence on septic tanks is supportable from a public health standpoint. Sewering the entire island is not a public health necessity and can only be justified from a development standpoint. Estimates for a collection/treatment system to sewer the rest of the island have ranged from $8 to $12 million.

Since the gated Wild Dunes community should build-out at less than the permitted total of residential units, there may be excess capacity that might be available for sewering the problem areas on the island.

To improve the accuracy of water quality monitoring at the Forest Trails Waste Water Treatment Plant, new monitoring equipment was installed in 1994 during a major rehabilitation of the plant. There may be reserve capacity remaining in this facility as well.

Stormwater drainage

During the spring of 1995, an engineering firm was hired by the City to conduct a comprehensive study of drainage problem areas and to make recommendation as to how best to drain the areas in question. Cost estimates were also provided in anticipation of a bond referendum to fund these capital improvements. The areas studied include:

53rd Avenue
23rd Avenue and Waterway Boulevard
Sparrow and Waterway Boulevard
41st Avenue and Hartnett Boulevard
3rd Avenue and Charleston Boulevard
56th and Palm Boulevard

The drainage improvement project was estimated by an engineering firm to cost in the vicinity of $7 million. On November 7, 1995, the referendum to fund this project was soundly defeated by a margin of 9 to 1. Without the

authorization of funding, no major drainage improvements are contemplated for the foreseeable future.

Routine maintenance of existing drainage facilities will continue with the assistance from the Charleston County Public Works Department, and the SC Department of Transportation.

Transportation

Isle of Palms is accessible by two routes: SC 703 which connects the island to Sullivan's Island by way of the Breach Inlet bridge and Sullivan's Island to Mount Pleasant by way of the Ben Sawyer Intracoastal Waterway bridge; and the recently opened Clyde M. Dangerfield Highway SC 517 (Isle of Palms Connector) which provides a fixed span, direct connection to Mount Pleasant. The South Carolina Department of Transportation (SCDOT) Annual Average Daily Traffic (AADT) counts, which indicate the average daily number of vehicles passing either way through a specific location, are as indicated on the following table. AADT counts for 1995 and year 2000 projections for these locations are currently being calculated by SCDOT and should be available by mid-1996.

Annual Average Daily Traffic (AADT) Counts

Location	1990	1991	1992	1993	1994
SC 703 at Ben Sawyer drawbridge	21,700	22,100	18,400	10,200	10,600
Palm Blvd. (SC 703) at Breach Inlet	18,900	13,900	13,100	6,500	6,400
Palm Blvd. (SC 703) at 30th Avenue	8,600	8,600	7,000	7,200	8,800
Isle of Palms Conn. SC 517	*	*	*	11,100	12,700
Total AADT to/from IOP	18,900	13,900	13,100	17,600	19,100

* opened to traffic 10/3/93

The Police Department also keeps traffic counts of the total number of vehicles passing through the Breach Inlet bridge and the Connector for each day during the major weekends on the Island: Easter, Memorial Day, the Fourth of July and Labor Day. The counts for 1994 and 1995 are as follows:

Easter Weekend	1994 Connector & Breach Inlet	1995 Connector & Breach Inlet
GRAND TOTALS (Fri, Sat, Sun)	45,894	58,133
Difference	+12,239	
% Change	26.7%	

Memorial Day	1994 Connector & Breach Inlet	1995 Connector	1995 Breach Inlet
Friday	Total Data Only	17,112	10,403
Saturday		19,331	12,146
Sunday		15,040	12,058
Monday		15,490	9,949
TOTALS		66,973	44,556
GRAND TOTALS	53,843	111,529	
Difference	+57,686		
% Change	107%		

Fourth of July	1994 Connector	1994 Breach Inlet	1995 Connector	1995 Breach Inlet
Friday	5,228	No Data	5,971	4,057
Saturday	16,406		18,274	11,383
Sunday	15,076		18,034	13,008
Monday	13,930		18,488	12,615
Tuesday	13,905		19,087	12,737
TOTALS	64,545		79,854	53,800
GRAND TOTALS			133,654	
Difference at Connector	+15,039			
% Change at Connector	23.7%			

Labor Day	1994 Connector	1994 Breach Inlet	1995 Connector	1995 Breach Inlet
Friday	No Data	8,869	16,307	8,819
Saturday		9,159	15,905	10,385
Sunday		11,261	17,045	11,772
Monday		9,189	15,569	8,174
TOTALS		38,478	64,826	39,150
GRAND TOTALS		38,478	103,976	
Difference at Breach Inlet	+672			
% Change at Breach Inlet	1.7%			

The total miles of roads on the island is estimated to be 35 miles. Most roads outside Wild Dunes are under the jurisdiction of the SCDOT. The total miles of state roads on the island is estimated to be 21.75 miles. A few roads or sections of roads, have been accepted by the City. Some roads, however, have never been formally accepted by any government jurisdiction. Roads within the Wild Dunes gates total 12 miles and are privately owned and maintained.

Maintenance for roads within the state system is provided through an agreement between Charleston County and the SC Department of Transportation. The City is responsible for part of Hartnett Boulevard, most of Forest Trail, the cul-de-sac on Pavilion Boulevard and 27th, 28th, and 29th Avenues between Hartnett and Waterway Boulevard.

Over the last several years, Palm Boulevard has been beautified with the planting of palm trees on both sides of the street.

The SC Department of Transportation has proposed the replacement of the Breach Inlet bridge in 1997. On the rating scale of 0-100 for bridges in SC, the Thompson Memorial Bridge ranks 27 (contrast with the old Cooper River bridge which ranks four). In designing the replacement, the highway department proposes staged construction to eliminate the need to first demolish the existing bridge, thereby severing the link between Isle of Palms and Sullivan's Island. The new bridge is proposed to have two vehicle lanes, two emergency lanes, and a pedestrian/bicycle lane on each side. Although the bridge design is not final, and must be approved by the Councils of Isle of Palms and Sullivan's Island, it is believed that the new bridge will require a major realignment of Palm Boulevard and Jasper Boulevard which will cause the elimination of the beach access parking lots on either side of the existing bridge.

Currently bikeways and sidewalks are provided in only a few areas outside Wild Dunes. These existing bikeway and sidewalk facilities are not interconnected.

Parks and Recreation

Participation in the various recreation programs offered by the City through the Recreation Department is increasing. Currently, approximately 2,600 people are participating annually. The Recreation Department expects a five percent growth in the number of participants in upcoming years. Many participants (approximately 37 percent) come from Sullivan's Island or Mount Pleasant and pay higher non-resident fees.

In addition to the seven mile long public beach, Isle of Palms is served by a centrally located five acre park between 27th Avenue, 29th Avenue, Hartnett Boulevard and a residential area, which includes softball, baseball and soccer fields, outdoor tennis and basketball courts, and a recreation building housing offices and a gymnasium. Plans have recently been prepared to improve the park. Changes under consideration include closing 28th Avenue, which currently bisects the park, improving the softball and soccer fields, adding a 50 meter pool and constructing a pond in the northwest

corner of the property. Also being considered is the construction of a second building which could provide additional meeting space, exercise areas, a basketball court, locker, shower and restroom facilities, and additional office space.

The Charleston County Parks and Recreation Commission (PRC) is constructing a new regional park on a vacant 9 acre tract located between 14th Avenue and Beachside along the Atlantic Ocean. Like other PRC County Parks on Folly Beach and Kiawah Island, the new park will provide a large parking lot (up to 350 spaces in the current plan) with restroom, shower, changing, picnic and volleyball facilities, life guard services, a children's play area, and access to the beach for the handicapped. Construction of phase one, which will include 120 parking spaces, is expected to open to the public in June of this year. The park as currently proposed, does not include any food or drink concessions other than vending, but will provide chairs and umbrellas for rental. Minimal lighting around buildings will be provided since the park will typically not stay open past 6 p.m. and never past sunset. Opening of the park will typically be at 10 a.m.

The park site is buffered from the Beachside neighborhood by a landscaped berm and will be only accessible by car from 14th Avenue. Current plans show the access on 14th Avenue being located midway between Ocean Boulevard and Palm Boulevard. Fourteenth Avenue will be widened to include a center turn lane at the public entrance driveway to the park. Payment for parking within the PRC park will be collected from cars as they enter the park.

Two 18-hole championship golf courses and a world-class tennis facility, open to the public, are located on the island.

Water access

Public beach access is provided at 56 points between Breach Inlet and 53rd Avenue. Fifteen additional beach access points are provided within Wild Dunes gated community for residents and guests of Wild Dunes.

Public access to tidal creeks and marsh on the north side of the island is limited. At several locations, streets were originally platted to extend to the edge of the marsh but never constructed. The City has formally accepted the dedication to the public by the Beach Company of several of these streets.

Three marinas are located on the island: ' Isle of Palms Marina and Long Island Yacht Harbor which are both located at Breach Inlet, and Wild Dunes Yacht Harbor and Dewees Island Marina on 41st Avenue. Wild Dunes Yacht Harbor has received approval to construct up to 192 dry slips in a dry-stack storage building.

Two publicly accessible boat ramps are located on the island: a boat ramp near Breach Inlet and a boat ramp at Wild Dunes Yacht Harbor. The Breach Inlet boat ramp is not considered an official ramp. It exists merely as the extension of the Charleston Boulevard right-of-way across Palm Boulevard.

Several years ago the SC Wildlife Department wanted to upgrade this ramp, which is in very poor condition, but City Council would not approve their plans. The use of this ramp will be affected by the realignment of Palm Boulevard for the new Breach Inlet bridge when the beach access parking is sacrificed.

Key Issues

- *Maintenance and improvement of public safety*
- *Maintenance and improvement of water and sewer facilities*
- *Improvements in transportation facilities*
- *Expansion of recreational opportunities for island residents*
- *Improvement of storm water drainage*
- *Appearance of the community and waterways around the island*

Goals and Implementation Strategies

Goal 1: Improve public safety.

Strategy 1.1 The City should investigate the possibility of increasing emergency medical services stationed on the island.

Strategy 1.2 Inventory stop signs on the island to determine proper and legal placement. Some stop signs have been erected against the recommendation of the City Police Department and the South Carolina Department of Transportation. In those cases, the city has assumed all responsibility and liability for the installation and would be required to pay all costs for lawsuits relating to the sign placements.

Strategy 1.3 Markedly increase the number of speed limit signs on all streets to encourage compliance and improve safety.

Goal 2: Support the installation of water and sewer services where required for public health.

Goal 3: Discourage non-resident parking and traffic in residential neighborhoods.

Strategy 3.1 Encourage appropriate measures including signs, traffic restrictions and parking restrictions.

Strategy 3.2 The City should investigate ways to restrict on-street parking on island roads. ~~If the State is unwilling to restrict parking, the City should consider assuming maintenance responsibility of roads in order to restrict on-street parking.~~

Goal 4: Improve recreational opportunities for island residents.

Strategy 4.1 Develop a plan to install ~~bikeways and~~ sidewalks on the island with an emphasis on installing sidewalks and improving pedestrian safety.

Strategy 4.2 The City should investigate the possibility of having a branch of the Charleston County library located on the island.

Strategy 4.3 Inventory unimproved rights-of-way extending to the creeks or marsh for possible use as passive recreational sites not unlike the street ends in the Old Village of Mount Pleasant along the Harbor.

Strategy 4.4 Provide additional space on new Breach Inlet bridge to comfortably accommodate pedestrians and bicyclists with the people fishing from the bridge.

Strategy 4.5 Provide a municipal boat ramp on the island.

Goal 5: Improve the appearance of the island.

Strategy 5.1 The City should continue to support tree planting programs along streets and develop a long term plan which prioritizes streets and identifies the types of trees to be used.

Strategy 5.2 Consider ways of reducing littering on the island.

Strategy 5.3 Consider ways of restricting the construction of structures at the ends of docks.

HOUSING

Background

As of December 31, 1995, there were an estimated 3,503 housing units on Isle of Palms. Nearly 34 percent are considered multi-family residential units with three or more units grouped together in a single building, three percent are duplexes and the remaining 63 percent are single-family detached residential units. Most multi-family units are under a condominium form of ownership and are located within the gated Wild Dunes community.

Given current development regulations, there are approximately 975 additional housing units that could be constructed on the island (see section on Population) for a total build-out of 4,478 housing units. This means that 78 percent of maximum number of housing units on the island have been constructed.

Census figures for 1990 and tax assessment records show that only 37 percent of the present housing units on the island are used as owner-occupied, year-round residential units, while 10 percent are used as year-round rental, residential units. The remaining 53 percent of housing units are used strictly as second homes or seasonal rental units.

The condition of housing units on the island is generally excellent with very few dilapidated structures. A clear trend with new construction or renovation is larger housing units compared with those constructed prior to 1980.

Inventory of existing conditions

Total housing units - Isle of Palms [Census]
1970- 1,180 1980- 1,782 1990- 3,063 1996- 3,503 est.

% increase 1970-80: 51% 1980-90: 72%

Total housing units - Tri-County Region [Census]
1970- 103,033 1980- 151,877 1990- 199,879

% increase 1970-80: 47% 1980-90: 32%

Vacant and seasonal housing units - Isle of Palms [Census]
1970 - 181 1980 - 233 1990 - 1,581

Year-round housing units - Isle of Palms (occupied, or vacant and intended for year-round occupancy) [Census]
1970 - 999 1980 - 1,549 1990 - 1,482

Owner occupied housing units - Isle of Palms(# / % of total housing units) [Census]
1970 - 640/54% 1980 - 923/52% 1990 - 1,157/37%

Renter occupied housing units - Isle of Palms(# / % of total housing units) [Census]
1970 - 181/15% 1980 - 370/21% 1990 - 320/10%

1996 estimated breakdown of housing units by type - Isle of Palms [estimated by combining Census records, COG 1990 Housing Atlas records, building permit records and Wild Dunes Community Association Residential Status Reports]

1,184 - multi-family residential units (includes buildings with three or more units including townhouses)
101 - duplex units
2,218 - single-family detached units

At this time, there are no key issues, goals or strategies for the Housing element of this plan

LAND USE

Background

Isle of Palms is primarily a residential community with world-class resort amenities and a relatively large commercial base when compared to most other barrier island communities in the area. The predominant land use is single-family, detached homes. Of the approximately 2,880 acres on the island, approximately 40.6 acres or 1.4 percent of the island is zoned commercial, excluding resort amenities within the gated section of Wild Dunes. Only a small portion of the commercially zoned land remains undeveloped.

The major commercial areas are the "Front Beach" area which extends from 10th Avenue to 14th Avenue between the Atlantic Ocean and Palm Boulevard, and the Island Center shopping center and the Ocean Park shopping center on opposite sides of Palm Boulevard between the Connector/14th Avenue and 18th Avenue. Other commercial areas where a variety of businesses are grouped together include Breach Inlet, Wild Dunes Yacht Harbor, and the resort office and conference center within Wild Dunes. Each of these commercial areas is partially, or in some instances completely bounded by single-family detached residential neighborhoods.

While there are properties scattered throughout the island which contain two or three residential units, the major multiple unit complexes are located within either the "Front Beach" area or Wild Dunes.

A major impact upon development, especially commercial development, has resulted from flood zone regulations which require buildings to be elevated as much as one-story above the ground. This has increased the cost of construction and changed the character of commercial buildings on the island.

Zoning

From the early development of Isle of Palms, there have been quasi-zoning/planning attempts. Generally, these attempts designated some areas for commercial use, for apartment use and for residences. Generally, the only controls were plat and deed restrictions until recent years. Charleston County provided planning and inspection services for the island.

The City of Isle of Palms was incorporated in 1953, and zoning was established on October 25, 1956. Among other elements, the 1956 zoning ordinance addressed non-conforming uses and provided for the lawful continuation of the same. The 1956 version of zoning was codified along with other city ordinances in 1970. The entire zoning code was subsequently repealed and readopted in April 1975, due to questions about the legal validity of the adoption of the 1956 zoning code.

Repeal and readoption, or substantial amendment, occurred again in 1981,

1989 and 1992-1993. The Planning and Zoning Commission was created by ordinance number 1986-13 on December 10, 1986. The City also adopted an ordinance in 1981 creating a Board of Adjustment and has since created the position of zoning administrator who has basic responsibility for administering the zoning code.

Although existing land uses generally reflect the underlying zoning, there are several notable exceptions. The parking lot next to the Carroll Realty building is actually zoned residential but had a use variance approved to allow it to be used for office parking. City Hall is also located on a residentially zoned property which was granted a conditional use. The office building on the corner of 10th Avenue and Palm Boulevard, which was once a hotel, is considered a legal non-conforming use although it is zoned residential. The office for the pest control business on 30th Avenue was once the office for the commercial and industrial general contracting company which occupied the immediate area. Finally, the new residential development on Frank Sottile Lane near the Wild Dunes Yacht Harbor is zoned General Commercial.

In 1975, City Council approved a Planned Residential Development (PRD) zoning district for the eastern, then undeveloped, end of the island. Today, this area includes the gated resort community of Wild Dunes and several adjacent residential areas. The PRD was the first zoning agreement of it's type in South Carolina. Under the PRD zoning, the eastern end of the island , unlike other areas of the island, was developed to include a wide variety of housing types: low to high density single-family detached units, townhouses, and low-rise and high-rise condominium multi-family units. Within the gated section of Wild Dunes, many of the approximately 1,650 residential units are used as seasonal rental properties. Wild Dunes also includes resort offices and conference facilities, two golf-courses, a large tennis facility, several swimming pools and clubhouses and an interconnected system of bikepaths.

The PRD zoning district, unlike zoning regulations for other areas of the island, contains very few restrictions on the use, subdivision, or development of property. Properties within the PRD district are restricted primarily through deed restrictions which the City has no authority to enforce. It is important to note that several residential areas outside the gated Wild Dunes community are zoned PRD, such as 53rd Avenue to 57th Avenue and certain properties on 43rd Avenue through 45th Avenue, and therefore have no setback, height, land use or other types of zoning restrictions which are enforceable by the City. Also, the legal description of the PRD boundaries is incorrect and gratuitous comments are included in the PRD document which sometimes conflict with other documents applying to PRD properties and cause confusion.

Key Issues

- *Changes to zoning regulations to protect the established character of the island.*
- *Resolution of conflicts between commercially zoned areas and residential areas.*

- *Appearance of commercial development.*
- *Resolution of PRD zoning and boundary discrepancies.*
- *Preservation and protection of natural resources (importance of this warrants repetition of this issue).*

Goals and Implementation Strategies

Goal 1: Improve zoning regulations to protect the established character of the island.

Strategy 1.1 Make appropriate amendments to the zoning ordinance which reflect the goals and strategies of this Comprehensive Plan, remove conflicting or ambiguous regulations and protect the character of the island.

~~Strategy 1.2 Consider the feasibility of extending planning and zoning authority of the City of Isle of Palms to include unincorporated areas lying between Isle of Palms and the mainland.~~

Strategy 1.3 Consider amending the zoning regulations to exclude marsh and submerged land from being used to satisfy minimum lot area requirements.

Strategy 1.4 Implement attached land use plan by rezoning areas not currently in compliance with the attached future land use plan to appropriate zoning designations. Areas to be rezoned are as follows:

1. Properties along Palm Boulevard and Thirteenth Avenue now occupied by City Hall, the Building Department, and the Public Works yard and buildings should be rezoned from their current residential or General Commercial zoning classifications to the Limited Commercial zoning classification.

2. The recently completed single-family detached residential development at 41st Avenue and Wildwood Road comprised of 19 lots and Frank Sottile Lane should be rezoned from its current General Commercial zoning classification to a low density residential classification which is compatible with the building setbacks used in the construction of the homes being rezoned.

3. The surface parking lots on 41st Avenue which are accessory uses to Wild Dunes Yacht Harbor and The Yacht Club of Morgan's Cove Marina should be rezoned from the General Commercial zoning classification to the Limited Commercial zoning classification.

Goal 2: Protect residential areas from adverse impacts of commercial development.

Strategy 2.1 Adopt plans or policies, perhaps as an addendum to this Comprehensive Plan, which use public improvements to prevent or mitigate adverse impacts of commercial development upon residential properties. For example, 10th Avenue between Palm Boulevard and Ocean Boulevard could be improved to restrict or even eliminate on street parking and add landscaping within the public right-of-way to buffer the commercial area from the residential area.

Strategy 2.2 Review zoning regulations for commercial development near residential areas to determine if changes to the zoning regulations might prevent impacts from future commercial development.

Strategy 2.3 Make appropriate amendments to the land use plan which reflect the goals and strategies of this Comprehensive Plan and serve to protect the residential areas which are near commercial areas.

Strategy 2.4 Consider amending zoning regulations to prohibit residential uses within commercial zoning districts.

Strategy 2.5 Rezone the recently completed Sottile Lane residential area from it's current commercial zoning to a single-family residential zoning category which maintains the established height and setback standards for these lots but eliminates the possibility of commercial development.

Goal 3: Insure that the design and appearance of new commercial development or renovations to existing commercial structures is appropriate to the island and compatible with surrounding commercial and residential structures.

Strategy 3.1 The City should consider adopting a design review process for commercial properties to prevent new construction or renovations to existing buildings which are inappropriate to the character of the island.

Goal 4: Retain the PRD zoning district with appropriate modifications.

Strategy 4.1 Review, modify and correct the existing PRD to address discrepancies between statements in the PRD and "generally accepted definitions and practices", e.g. boundary definitions.

Strategy 4.2 Modify the PRD to describe those current conditions

which consensus says are satisfactory.

Strategy 4.3 Check all relevant documents to insure proper use of the term "Wild Dunes", which has been used to mean -

- the area covered by the PRD
- the gated area
- the Wild Dunes Club - made up of qualifying owners who choose to become members for a fee (currently about one-half of those eligible)
- the Wild Dunes Community Association (membership mandatory)
- Destination Wild Dunes
- Wild Dunes Real Estate
- other

Strategy 4.4 Eliminate gratuitous comments from the PRD. A review indicated that the PRD - a zoning document - has gratuitous comments not relevant to zoning. The existence of these comments, particularly when in conflict with other documents such as Covenants, is confusing.

Strategy 4.5 Determine who has responsibility for the PRD document. Originally it was an agreement between the City and the developer. Today there is no longer a single developer. Also, responsibility has been transferred to others - primarily the Wild Dunes Community Association and Destination Wild Dunes. A determination needs to be made as to who should represent properties on 53rd Avenue through 57th Avenue and certain properties on 43rd Avenue through 45th Avenue.

Strategy 4.6 Determine what changes, if any, in the PRD are needed to protect the property owners. Determine if additional instruments are needed.

APPENDIX B:

Summary of Meetings

8/2/93	Discussed idea of updating the island's comprehensive plan
9/20/93	Discussed outline of plan and types of information needed
11/22/93	Discussed land use, transportation, parking, recreation, and public safety issues
12/8/93	Discussed land use and other issues and made recommendations
7/13/94	Revisited the issue of updating the island's comprehensive plan with the Commission which included four new members.
9/28/94	Worksession to discuss each of the seven elements of a comprehensive plan as listed in the new state enabling legislation.
10/26/94	Worksession including presentations by Police Department and Water and Sewer Commission.
12/1/94	Worksession including presentations by IOP Public Works Department, Chief Building Official and City Administrator.
12/14/94	Presentation by County Public Works Department on road and drainage maintenance.
2/2/95	Worksession including presentation by Charleston County Parks and Recreation Commission on proposed park.
5/24/95	Worksession including presentations by the Recreation Department and Councilmember Allen, and the Charleston Area Convention and Visitors Bureau.
6/28/95	Worksession with Earl Hewlette of Destination Wild Dunes, Janice Ashley and Lori Bennett, the incoming and outgoing presidents of the Commerce Association, respectively, and John Darby, Vice President of the Beach Company.
7/26/95	Worksession with Debra Hernandez of the Office of Ocean and Coastal Resource Management and Ed Haselden, Chief Building Official and Zoning Administrator for Isle of Palms.
8/23/95	Worksession with Robert Clark of the SC Department of Transportation and Police Chief Tommy Buckannon.
9/27/95	Worksession to discuss the Wild Dunes PRD and other aspects of the current Zoning Ordinance.
10/25/95	Worksession with attorney Roy Bates to get a legal overview of the "planned residential district" type of zoning and the island's PRD zoning district in particular.
11/26/95	Worksession to continue discussions of the PRD district and other aspects of the Zoning Ordinance and land use map.
1/31/96	Worksession to review the January 28, 1996 draft of the comprehensive plan.
2/28/96	Worksession to review the February 24, 1996 draft of the comprehensive plan.
3/13/96	Review of March 4, 1996 draft of the comprehensive plan following the regular meeting.
3/27/96	Review of March 21, 1996 draft of the comprehensive plan and future land use map referenced in Strategy 1.4 of the Land Use section. The Commission agreed to give final review to the revisions to this draft and the recommended future land use map

at their April 10, 1996 regular meeting.

4/10/96	Review of the April 2, 1996 draft and future land use map changes. The Commission agreed to refer this draft and future land use map to City Council with request for a joint meeting of the City Council and Commission at which the Commission would present the plan to Council.
7/10/96	Public hearing on April 19, 1996 draft of plan before the Planning Commission.
7/30/96	The Planning Commission reviewed all comments received in writing and at the July 10, public hearing and agreed upon all changes to the April 19, 1996 draft.
8/14/96	The Planning Commission reviewed the final copy of the comprehensive plan and referred it to the City Council for adoption.
9/11/96	The Planning Commission agreed upon revisions to the plan concerning changes to the PRD zoning district.
12/11/96	The Planning Commission agreed upon revisions to the plan concerning the sewering of the island.
2/20/97	The Planning Commission agreed upon revisions to the water quality section and the goals and implementation strategies concerning water quality.

APPENDIX C:

List of Sources

Clemson Study, May 1987

1989 Isle of Palms Comprehensive Plan

U.S. Census

1990 Housing Atlas, Berkeley - Charleston - Dorchester Council of Governments

Metropolitan Charleston 1990-2015, Planning for Change, BCD Council of Governments, Spring 1995

Stormwater Management System, Isle of Palms Flood Plain Management Study, U. S. Soil Conservation Service, June 1990

Isle of Palms Local Comprehensive Beach Management Plan, 1993

OCRM non-point source pollution study, 1994

Charleston Convention and Visitors Bureau

Wild Dunes Community Association Residential Status Report

5/27/97

REGULAR CITY COUNCIL MEETING
May 27, 1997

The regular meeting of the Isle of Palms City Council was held on May 27, 1997, at 7:00 p.m., in City Hall Council Chambers. Present were Mayor Bunch, Council Members Abele, Allen, Campbell, Hernandez, Matthews, Shaffer, Sottile and Taylor. Also present were City Administrator Williams, City Attorney Sottile, and City Clerk Mauldin.

A. INTRODUCTION OF MEETING

Mayor Bunch called the meeting to order and gave the invocation followed by the pledge of allegiance and roll call.

B. READING OF THE JOURNAL OF PREVIOUS MEETINGS

1. March 25, 1997 - Regular City Council Meeting
2. May 1, 1997 - Special City Council Meeting
3. May 14, 1997 - Special City Council/Planning Commission Meeting

Corrections to the minutes were made as follows: Mr. Abele corrected minutes of 3/25/97, page 4, paragraph H.2. should read "Third" Reading; and Mr. Taylor added to the minutes of 5/1/97, end of the first paragraph, "because of a prior scheduling conflict". Mr. Taylor made a motion to approve the three sets of minutes as corrected; Mr. Sottile seconded; motion passed unanimously.

C. CITIZENS' COMMENTS - None

D. REPORTS FROM STANDING COMMITTEES

1. Ways & Means - Chairman Taylor reported on the budget work session of May 21, 1997 (Minutes were not available at this time but will be presented at the June Council meeting). He stated that the budget ordinance was ready for first reading later tonight and there may be another budget work session next month.

2. Public Safety - Chairman Campbell reported on their meeting of May 13, 1997. (Exhibit A) (The monthly reports from the Police and Fire Departments are attached as part of Exhibit A)

3. Public Works - Chairman Matthews reported on their meeting of May 15, 1997. (Exhibit B)

(a) Chairman Matthews thanked the Isle of Palms Garden Club for painting the trash barrels on the beach and beach accesses.

(b) Chairman Matthews made a motion to approve the purchase of equipment to enable us to dump the trash barrels at a cost of $1,485; Mr. Campbell seconded; motion passed unanimously.

(c) Chairman Matthews made a motion to approve the low bid of $3,895 from E.M. Seabrook, Jr., Inc., for surveying the beach accesses; Mr. Sottile seconded; motion passed unanimously.

(d) Mr. Sottile made a motion to approve the expenditure of $15,000 for surveying and engineering the large ditch at Forest Trail; Mr. Abele seconded; motion passed unanimously.

(e) Mayor Bunch announced that there is a meeting of the Charleston County Public Works Committee on May 29th at 3:00 p.m., at which time the City's request for paving of Wills Way, Allie Court and the connection between 44th & 45th Avenues will be discussed.

4. Recreation - Chairman Shaffer reported on their meeting of May 5, 1997. (Exhibit C, including attachments)

E. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Zoning Board of Adjustment - See minutes of their meeting of May 13, 1997, attached as Exhibit D.

(A) Mr. Sottile began discussion of what the City can do to solve their problem with the house at 2405 Hartnett Boulevard. Mayor Bunch reported that she received a letter today from residents in that area asking if the City would request SCDOT to change the right-of-way from 60' to 50'. Mr. Abele clarified that there were three things the City could do to solve this problem - (1) grant a variance; (2) SCDOT can change the right-of-way; or (3) they would be forced to move the house; and he urged Council to take some course of action. Mayor Bunch offered to discuss this with Commissioner Limehouse and our consultant Howard Chapman at the CHATS meeting next week

(B) Mayor Bunch stated that she has received several complaints about the issuance of a home occupancy special exception that was granted by the Board for selling guns out of a residence. (See further discussion under Miscellaneous)

2. Planning Commission - Planning Consultant Lee Batchelder discussed the minutes of their meeting of May 14, 1997. (Exhibit E). Following the Commission meeting, they met with City Council to conclude discussion and recommendations on the proposed Comprehensive Plan. He stated that he is now preparing a revised draft of that plan which

will be presented to the Commission at their June meeting and hopefully to Council for the June Council meeting.

Mayor Bunch asked about the Zoning Map and Mr. Batchelder said that after the plan is approved, the map will be changed.

3. Beach Patrol & Control Board - Mr. Matthews expressed concern that the proposed ordinance did not sufficiently address all of the problems on beach front property, and especially the control over building restrictions and the 250' setback line. Neither of the ordinances pertaining to Beach Board were on the agenda and Attorney Sottile said that he would discuss some things in Executive Session.

F. REPORTS FROM SPECIAL OR JOINT COMMITTEES

1. Personnel Committee - Chairman Hernandez reported on their meetings of April 21, May 5 and May 13,1997. (Exhibit F) She announced the winners of the monthly Safety Sweepstakes: Donald Blair from the Fire Department; Ryan Christensen from the Police Department; Robert Bolus from the combined General Government, Building & Recreation Departments; and Edward Wise from the Public Works Department. Each employee will receive $50. (Secretary's Note: Robert Bolus is no longer an employee and has been gone for several weeks; Debbie Suggs from General Government was drawn after the meeting).

(A) Ms. Hernandez made a motion to approve the change in procedure for instituting employee raises to incorporate a cost of living raise on July 1st and merit raises on January 1st; Mr. Shaffer seconded; motion passed unanimously.

(B) Ms. Hernandez made a motion to approve job descriptions for Zoning Administrator, City Treasurer, and City Clerk/Secretary/Payroll Clerk; Mr. Shaffer seconded; motion passed unanimously.

(C) Ms. Hernandez recommended that, since the Administrator has checked references for the top five applicants for Public Works Director and all were favorable, interviews be set up for the top four applicants (one of the top five does not have public works experience). Ms. Hernandez made a motion to direct Mr. Williams to set interviews for the top four applicants at a time most convenient to Council members; Mr. Matthews seconded; motion passed unanimously. The dates agreed upon were June 12, 16 or 17.

G. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

H. BILLS ALREADY IN POSSESSION OF COUNCIL

1. Third Reading - Ordinance 1997-1 - An Ordinance Amending Section 5-4-27 of the City of Isle of Palms Code of Ordinances to Allow the Operation of Businesses Engaged in

Furnishing Shipping Information and Acting as Agents in Arranging Transportation for Freight and Cargo, and to Establish the Requirements for Same. (Exhibit G)

Mr. Campbell made a motion to approve third reading and ratify Ordinance 1997-1; Mr. Taylor seconded; motion passed unanimously.

2. Third Reading - Ordinance 1997-3 - An Ordinance Amending Certain Provisions of Title 5, Chapter 4, Zoning, The City of Isle of Palms Code of Ordinances. (Exhibit H)

Mr. Abele made a motion to approve third reading and ratify Ordinance 1997-3; Mr. Taylor seconded; motion passed unanimously.

3. Third Reading - Ordinance 1997-6 - An Ordinance Amending Section 1-4-1(a)(6), Departmental Organization to Clarify the Duties of the Building Department. (Exhibit I)

Mr. Abele made a motion to approve third reading and ratify Ordinance 1997-6; Mr. Taylor seconded; motion passed unanimously.

4. Second Reading - Ordinance 1997-7 - An Ordinance Amending Title 6, Chapter 2, Article B, Dogs, The City of Isle of Palms Code of Ordinances, by Revoking Certain Provisions Concerning Dangerous Dogs and Revising the Penalties in Section 6-2-22. (Exhibit J)

Mr. Williams read the ordinance in full. Mr. Abele made a motion to approve second reading of Ordinance 1997-7; Mr. Taylor seconded. Attorney Sottile explained that our ordinance was superceded by State Law anyway and that State Law would be enforced by the City. Mayor Bunch felt that taking some of the language pertaining to dangerous dogs out of our ordinance was not the best thing to do. After discussion, motion passed 8-1.

I. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

1. First Reading - Ordinance 1997-11 - An Ordinance to Raise Revenue and Adopt a Budget for the city of Isle of Palms, South Carolina, for the Fiscal Year Beginning July 1, 1997, and Ending June 30, 1998. (Exhibit K)

Mr. Abele made a motion to approve first reading by title only of Ordinance 1997-11; Mr. Campbell seconded; motion passed unanimously.

2. First Reading - Ordinance 1997-12 - An Ordinance to Raise Revenue by Establishing a Tax Millage Rate for the City of Isle of Palms, South Carolina, for the Fiscal Year Beginning July 1, 1997, and Ending June 30, 1998. (Exhibit L)

Mr. Taylor made a motion to approve first reading by title only of Ordinance 1997-12; Mr. Campbell seconded; motion passed unanimously.

3. First Reading - Ordinance 1997-13 - An Ordinance Amending Title 1, Chapter 3, Article C, Ordinances Generally, Section 1-3-53, To Allow For the Enactment of Emergency Ordinances. (Exhibit M)

Mr. Campbell made a motion to approve first reading by title only of Ordinance 1997-13; Mr. Abele seconded; motion passed unanimously.

4. Emergency Ordinance 1997-14 - An Emergency Ordinance Amending Title 5, Chapter 5, Restriction of Outdoor Lighting in Beach Areas to Protect Sea Turtles. (Exhibit N)

Mr. Williams read the ordinance in full. Ms. Hernandez made a motion to adopt Emergency Ordinance 1997-14; Mr. Sottile seconded; motion passed unanimously.

5. First Reading - Ordinance 1997-15 - An Ordinance Amending Title 5, Chapter 5, Restriction of Outdoor Lighting in Beach Areas to Protect Sea Turtles. (Exhibit O)

Mr. Abele made a motion to approve first reading by title only of Ordinance 1997-15; Mr. Matthews seconded; motion passed unanimously.

6. Proclamation - Garden Week (Exhibit P) Mr. Williams read the proclamation in full.

7. Resolution - In Honor of Andrew "Sarge" Parrish (Exhibit Q) Mr. Sottile made a motion to adopt this resolution and read it in full. Mr. Campbell seconded; motion passed unanimously and all Council members signed it.

J. MISCELLANEOUS BUSINESS

1. Mr. Abele made a motion that the City officially ask the State Department of Transportation to deed over to the church five feet of the right-of-way in front of the house owned by the church on 25th Avenue; Mr. Sottile seconded.

Upon discussion, Mr. Abele iterated that the church made the mistake themselves, but the alternative is to cut off three feet of the house or move the entire house back. The Building Department now requires a foundation survey for all properties which would hopefully preclude this situation from happening again. He felt that as long as the City incurs no added expense, we should at least try and approach the State about this to help the church..

Mr. Abele amended his motion to say to approach the State Department of Transportation to discuss some way of adjusting their right-of-way to accommodate the incursion of the Isle of Palms Baptist Church house; Mr. Matthews seconded the amendment.

Mr. Shaffer was concerned about the City setting a precedent in allowing a reduction in the road right-of-way for other property owners who, perhaps, wanted to build a larger house on their lot. Mr. Campbell agreed.

Attorney Sottile recommended amending the motion to express extreme financial hardship and also ask for a right of reversion wherein if the house is destroyed, moved or whatever, the right-of-way would revert back to DOT. Mayor Bunch asked that the attorney draft the letter for the City's signature. The motion was clarified by the Attorney to state that Council resolve that, as a result of extreme financial hardship, to ask that the Department of Transportation to deed this strip by way of a reversionary interest to the Baptist Church.

Roll call vote: Abele - Yes; Allen - Yes; Campbell - No; Hernandez - No; Matthews - Yes; Shaffer - No; Sottile - Yes; Taylor - Yes; Bunch - Yes. Motion passed 6-3.

2. Mr. Sottile reopened discussion of the home occupancy exception recently issued to the "gun dealer" by the Board of Adjustment. He asked if it would be appropriate to ask the Board to rehear the application with the full Board present. Mr. Williams requested that this be discussed in Executive Session as there are some legal ramifications involved.

3. Mayor Bunch stated that she has spoken with Johnnie Dodds about the $1,000 scholarship fund that we approved at Ways & Means, and he said at present, through the Mt. Pleasant Scholarship Fund, there is a young lady on the Isle of Palms receiving a scholarship for her four years and he will be happy to accept our $1,000 to be given to an island resident.

K. EXECUTIVE SESSION - Mr. Sottile made a motion to go into Executive Session; Mr. Taylor seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Bunch stated that no action was taken, legal matters were discussed.

There being no further business to come before Council, upon motion duly made and seconded, the meeting was unanimously adjourned at 9:00 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk
To be approved by City Council on June 24, 1997.

EXHIBIT A

PUBLIC SAFETY COMMITTEE
May 13, 1997

The regular meeting of the Isle of Palms Public Safety Committee was held on May 13, 1997, at 6:10 p.m., in the Building Department. Present was Chairman Campbell, Committee Members Matthews and Shaffer, Police Chief Buckhannon and Fire Chief Graham. Also present were Council Members Abele, Allen and Taylor, and City Administrator Williams..

1. Citizens Comments. Norman Lubelsky, #1 - 11th Avenue, appeared before the Committee inquiring if the Police Department could do a better job of keeping the noise level down from the front beach businesses. He also asked for better animal control work with his raccoon problem, although he admitted the raccoons may be attracted to his outdoor cat food dishes. The Committee advised him to feed his cats indoors and not provide an attractive draw to the raccoons.

2. Approve Previous Months Minutes. Mr. Matthews made a motion to approve the minutes of the April 1997 meeting; Mr. Shaffer seconded; motion passed unanimously.

3. Police Department. A. Monthly report. Chief Buckhannon discussed the monthly department report for April (see attached) and answered questions of committee members. Chief Buckhannon reported on an investigation completed last night about a local supplier of automobiles to drug dealers. The City's narcotics officer assisted IRS and DEA with arresting the perpetrators and the City will receive some of the inventory.

Chief reported that there are two officers on duty at all times, and on weekends there are 4-5 on duty. Animal Control officers are on split-shift duty on weekends from 6 a.m. to 8 p.m. and when the full-time animal control officer is off during the week, the part-time officer is on duty.

B. Budget review. Chairman Campbell reported that the first draft of budget figures for the department were given to him late this afternoon and everyone will receive copies tomorrow. He said that there is a recommended 1.5% increase in overall spending above last year's budget. This will be discussed further at Ways & Means first budget session next week.

4. Fire Department. A. Monthly report. Chief Graham discussed the monthly department report for April (see attached) and answered questions of committee members.

B. Budget review. Chairman Campbell reported that the proposed budget for the department is within 5% of last year's. The committee asked the Chief to discuss some of the items in more detail and she went down the list of capital expenditures. This budget will also be discussed at the first Ways & Means budget session next week.

5. Miscellaneous.

6. There being no further business to come before the committee, the meeting was unanimously adjourned at 7:10 p.m.

Respectfully submitted,

Pat Campbell, Chairman

Isle of Palms

Police Department

Monthly Report

April 1997

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4	Communications Report
5	Officer Activity Report
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10	Crime Day of Week Analysis
11	Crime Time of Day Analysis
12	Court Collection Report
13	Monthly Court Summary
14	Animal Control Report
15	Narcotics Report
16 - 17	Training Report

ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(803) 886-6522 FAX (803) 886-8005

TO: **MAYOR BUNCH, CITY COUNCIL, ADMINISTRATOR WILLIAMS**

FROM: **CHIEF BUCKHANNON**

SUBJECT: **MONTHLY REPORT FOR APRIL, 1997**

DATE: **MAY 9, 1997**

The following is a brief synopsis of the officers' activities during the month of April, 1997:

Patrol

04-03-97 Two intoxicated male subjects were arrested for Petit Larceny and Disorderly Conduct after they took a lantern off the table of a front beach restaurant.

04-03-97 A 42 year old male was arrested for Disorderly Conduct when he was so highly intoxicated that he could not remember where he was staying or who he was staying with.

04-05-97 An Island resident notified the Isle of Palms Police Department of a message that was left on his answering machine in which a male subject appeared to be confessing to a murder. An investigation determined that the caller was a 19 year old male from California who admitted to placing the call which was a prank.

04-11-97 Officers responding to a complaint of loud music arrested nineteen subjects, including eleven juveniles, for Underage Possession of Beer. Two subjects were also charged with Falsification of a South Carolina Drivers License and one subject was charged with Petit Larceny when police recovered an Isle of Palms street sign. All subjects were transported to the Isle of Palms Police Department for processing.

04-12-97 A 56 year old male was arrested for Disorderly Conduct, Illegal Possession of Legal Liquor and Trespassing when officers, responding to a complaint of a suspicious person on the back porch of an Island resident, located the subject in his vehicle parked nearby.

04-13-97 An officer performed a traffic stop on a vehicle with improper tags, the driver and a passenger were arrested for Illegal Possession of Legal Liquor when open containers of alcohol were located inside the vehicle. The passenger gave a false name to the officer and therefore was also charged with Hindering A Police Officer.

04-17-97 The Isle of Palms Police Department assisted Charleston City Police Department with a report of two runaway juveniles when it was believed that they had been seen on the Isle of Palms. The subjects were later located in a New York bus station.

04-18-97 Officers responding to an attempted suicide at Breach Inlet managed to retrieve a gun from the subject, a 47 year old Island male, who was transported to Charleston Memorial Hospital for psychiatric evaluation and was voluntarily committed. The next day, the Isle of Palms Police Department was notified by Charleston Memorial Hospital that the subject admitted the previous evening had left without being released. Officers located the subject in his vehicle outside his residence on the Isle of Palms. When officers approached on foot, the subject accelerated, almost hitting two officers. Officers followed the subject, who was driving dangerously, until he hit a parked vehicle, ending the pursuit. After receiving medical attention from the Isle of Palms Fire Department and EMS, the subject was transported back to Charleston Memorial hospital. The subject was charged with Assault and Battery with Intent to Kill, Malicious Injury To Property and Failure to Stop for Blue Lights.

04-24-97 Officers responding to a complaint of someone attempting to gain entry to Wild Dunes without a drivers license arrested the subject, a 19 year old male, for DUS Out of State and Hindering a Police Officer when the subject gave false information to the officers.

04-25-97 A 23 year old male was arrested for Failure to Acquire Tag, Violation DL Restrictions, and Hindering a Police Officer when an officer performed a traffic stop on his motorcycle to check his age because he and his passenger were not wearing helmets.

04-26-97 Officers responding to a complaint of someone trapped underneath a vehicle arrived to find a 71 year old Island male, with lacerations from head to toe, standing beside his vehicle. The subject stated that upon exiting the vehicle he noticed it moving in reverse, ran to open the door and got his foot tangled in an attempt to apply the brake as the vehicle was dragging him across the roadway. EMS transported the subject to the hospital to check for internal injuries.

04-26-97 Officers working security detail at the Citadel Beach Club arrested three male subjects for Underage Possession of Alcohol. One subject was also charged with Hindering a Police Officer when he gave an officer a false date of birth. All three subjects were transported to the Isle of Palms Police Department for processing and were released to Citadel representatives.

Personnel

April 9, 1997 Chief of Police Buckhannon and Lt. McCurdy attended a Criminal Domestic Violence meeting held at the Charleston County Solicitor's Office which resulted in special training for six certified officers. The local police chief's held a press conference afterward.

April 11, 1997 The Police and Recreation Departments hosted a monthly sixth through eighth grade dance.

April 16, 1997 Chief of Police Buckhannon, TCO Supervisor Gibbons and TCO Fischer attended the annual Telecomunicators Luncheon where TCO Fischer was awarded with Telecommunicator of the Year for the Isle of Palms Police Department.

April 23, 1997 Six certified officers attended Criminal Domestic Violence training which included training in the use of photography for this type of incident. Six Polaroid cameras and equipment were donated by Piggly Wiggly through the Solicitor's Office.

ISLE OF PALMS POLICE DEPARTMENT

TO: Lt. McCurdy

FROM: TCO Supervisor Gibbons

DATE: May 1, 1997

SUBJECT: Telecommunications Activity Report for April 1997

During the month of April 1997 the Telecommunications office received and dispatched 2,767 calls for service to the 4 public safety agencies of the Isle of Palms and Sullivans Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
April 1997	1,972	35	785	11	2,803
April 1996	2,177	35	685	7	2,904
Percentage Change	-9%	0%	14%	57%	-3%
Year to Date 1997	7,161	105	3,033	48	10,347

Isle of Palms Police Department Officer Activity Report April 1997

	April 1997	April 1996	Percentage Change	Year To Date 1997	Year To Date 1996	Percentage Change
Service Calls	1,067	943	13.1%	3,702	3,047	21.5%
Building Checks	421	409	2.9%	1,516	1,391	9.0%
SPR'S	457	771	-40.7%	1,788	2,540	-29.6%
Traffic Stops	333	319	4.4%	1,321	1,186	11.4%
Traffic Stops w/Tickets	66	92	-28.3%	298	311	-4.2%
% Traffic Stops w/Tickets	19.8%	28.8%	-9.0%	22.6%	26.2%	-14.0%
DUI Tickets	3	2	50.0%	11	8	37.5%
DUS Tickets	12	15	-20.0%	53	44	20.5%
Speeding Tickets	20	27	-25.9%	98	96	2.1%
Other Traffic Tickets	81	97	-16.5%	302	282	7.1%
Non Traffic Tickets	54	11	390.9%	173	82	111.0%
Parking Tickets	412	595	-30.8%	787	1,060	-25.8%
City Tickets	50	36	38.9%	127	137	-7.3%

Connector Calls For Service for the Month of April 1997

The Isle of Palms Police Department has responded to or initiated 52 calls involving 1010 minutes, or 16.8 man hours for the month of April, 1997. The following table breaks down the type, number and time element of each call.

	Calls April	Calls Year To Date	Arrests April	Arrests Year To Date	Minutes April	Minutes Year To Date	Avg. Minutes April	Avg. Minutes Year To Date
Accidents	1	1	0	0	3	3	3.00	3.00
Traffic Stops With Tickets	16	66	8	17	781	2457	48.81	37.23
Traffic Stops Without Tickets	31	155	0	2	201	1202	6.48	7.75
Citizen Assists	2	4	0	0	6	13	3.00	3.25
Assist Other PD	0	1	0	0	0	11	0.00	11.00
Miscellaneous	2	7	0	0	19	53	9.50	7.57
Totals	**52**	**234**	**8**	**19**	**1010**	**3739**	**19.42**	15.98

Isle of Palms Police Department Monthly Report for April 1997

All UCR Codes for each Incident are counted.

CRIME TYPE	April 1997	Total 1997	April 1996	Total 1996
09A MURDER & NON-NEGLIGENT HOMICIDE				
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING				1
11A SEX (FORCIBLE RAPE)			1	2
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT			1	1
11D FORCIBLE FONDLING			1	1
120 ROBBERY		1		
13A ASSAULT	1	2		
13B SIMPLE ASSAULT	2	3	4	9
13C INTIMIDATION				2
200 ARSON	1	1	1	1
210 EXTORTION				
220 BURGLARY	5	14	6	10
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING		1		
23D THEFT FROM BUILDINGS	1	1	1	2
23E THEFT FROM COIN OPERATED		1		
23F THEFT FROM MOTOR VEHICLE	2	18	4	9
23G THEFT OF MOTOR VEHICLE PART		2		2
23H ALL OTHER LARCENY	12	23	6	22
240 MOTOR VEHICLE THEFT		3	1	2
250 COUNTERFEITING/FORGERY	2	2		
26A FRAUDULENT ACTIVITY				2
26B FRAUD/CREDIT CARD /ATM		1	1	1
26C IMPERSONATION				
270 EMBEZZLEMENT				
280 STOLEN PROPERTY	1	3		
290 DAMAGE PROPERTY	7	22	4	12
35A DRUG/NARCOTICS	4	17	3	6
35B DRUG EQUIPMENT VIOLATION	2	8	1	3
36A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE				
510 BRIBERY				
520 WEAPON OFFENSES				
753 OBSCENE & HARASSING PHONE	1	11	1	2
756 USING MOTOR VEHICLE W/O				2
90A BAD CHECKS				
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT	3	6	1	4
90D DUI	3	11	2	8
90E DRUNKENNESS				
90F FAMILY (NO VIOLENCE)				2
90G LIQUOR LAW	8	22	4	17
90H PEEPING TOM				2
90I RUNAWAY	1	4	1	3
90J TRESPASSING	5	9		3
90L TRUANCY				
90N RESISTING ARREST			1	4
90P CONTRIBUTING TO DELINQUENCY				1
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES	10	24	5	14
91T TRAFFIC & NRVC ARRESTS	15	73	17	58
91W WARRANT ARRESTS	3	15	1	7
979 MISSING PERSONS			1	1
980 SUICIDES	2	2	1	3
992 PROWLER				
NCR NON CRIMINAL REPORTS	8	31	8	25
TOTALS:	**99**	**331**	**78**	**244**

ARREST SUMMARY

Type	April 1997	Total 1997	April 1996	Total 1996
Adults	Male= 50 Female= 4	Male= 202 Female= 44	Male= 21 Female= 6	Male= 106 Female= 28
Juveniles	Male= 8 Female= 10	Male= 15 Female= 14	Male= 7 Female= 2	Male= 23 Female= 16
Narc-Adults	Male= 2 Female= 1	Male= 16 Female= 2	Male= 0 Female= 0	Male= 3 Female= 1
Narc-Juveniles	Male= 0 Female= 0	Male= 1 Female= 0	Male= 0 Female= 0	Male= 1 Female= 0
TOTALS:	**Male= 60 Female= 15**	**Male= 234 Female= 60**	**Male=28 Female= 8**	**Male= 133 Female= 45**

PROPERTY VALUES REPORTED

Type	April 1997	Total 1997	April 1996	Total 1996
Burglary Stolen	$7,870.00	$13,517.00	$2,350.00	$4,050.00
Larceny Stolen	$8,476.00	$20,487.00	$5,949.00	$26,412.00
Criminal Damage	$8,470.00	$12,130.00	$780.00	$2,705.00
MVT Stolen	$0.00	$40,500.00	$2,493.00	$5,193.00
Burglary Recovered	$0.00	$0.00	$0.00	$50.00
Larceny Recovered	$277.00	$1,784.00	$1,533.00	$3,483.00
MVT Recovered	$0.00	$30,500.00	$2,493.00	$4,993.00
Total Stolen	$16,346.00	$74,624.00	$11,574.00	$36,651.00
Total Recovered	$277.00	$32,284.00	$4,026.00	$8,526.00
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms Police Dept.
All Arrests
Primary UCR Code Only
Date Starting 04/01/97 to 04/30/97

05/01/97 : 08:30:08

Arrest Summary
Type 1

Offense	Male White	Male Black	Male Amer Indian	Male Asian	Male Other	Female White	Female Black	Female Amer Indian	Female Asian	Female Other	Male Total	Female Total	Total	Line Item #
13A AGGRAVATED ASSAULT	1	0	0	0	0	0	0	0	0	0	1	0	1	0001
13B SIMPLE ASSAULT	0	1	0	0	0	0	0	0	0	0	1	0	1	0002
23F THEFT FROM MOTOR VEHICLE	4	0	0	0	0	0	0	0	0	0	4	0	4	0003
280 STOLEN PROPERTY OFFENSES (RECEIVING, ETC.)	2	0	0	0	0	0	0	0	0	0	2	0	2	0004
35A DRUG/NARCOTIC VIOLATIONS - E MARIJUAN	1	0	0	0	0	1	0	0	0	0	1	1	2	0005
35B DRUG EQUIPMENT VIOLATIONS	1	0	0	0	0	0	0	0	0	0	1	0	1	0006
90C DISORDERLY CONDUCT	4	0	0	0	0	0	0	0	0	0	4	0	4	0007
90D DRIVING UNDER THE INFLUENCE	2	0	0	0	0	0	0	0	0	0	2	0	2	0008
90D DRIVING UNDER THE INFLUENCE - E MARIJUAN	1	0	0	0	0	0	0	0	0	0	1	0	1	0009
90G LIQUOR LAW VIOLATIONS	17	0	0	0	0	9	0	0	0	0	17	9	26	0010
90Z ALL OTHER OFFENSES	10	0	0	0	0	4	0	0	0	0	10	4	14	0011
90Z ALL OTHER OFFENSES - E MARIJUAN	1	0	0	0	0	0	0	0	0	0	1	0	1	0012
91T TRAFFIC ARREST (DUS, NRVC, ETC)	12	1	0	0	0	0	0	0	0	0	13	0	13	0013
91W WARRANT ARREST	2	0	0	0	0	0	1	0	0	0	2	1	3	0014
*** Total ***	58	2	0	0	0	14	1	0	0	0	60	15	75	

Isle of Palms Police Dept.
From : 04/01/97 To : 04/30/97
All Crimes : 99

05/01/97 : 08:37:49

Crime Day Of Week Analysis

Type Of Crime		Crime Count	Pct Of All	Mon	Pct Of Cri	Tue	Pct Of Cri	Wed	Pct Of Cri	Thu	Pct Of Cri	Fri	Pct Of Cri	Sat	Pct Of Cri	Sun	Pct Of Cri	Unknown	Pct Of Cri	Line Item #
13A	AGGRAVATED ASSAULT	1	1.01	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0001
13B	SIMPLE ASSAULT	2	2.02	0	0	1	50	1	50	0	0	0	0	0	0	0	0	0	0	0002
200	ARSON	1	1.01	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0003
220	BURGLARY/BREAKING AND EN	5	5.05	0	0	3	60	0	0	0	0	1	20	0	0	1	20	0	0	0004
23D	THEFT FROM BUILDINGS	1	1.01	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0005
23F	THEFT FROM MOTOR VEHICLE	2	2.02	0	0	1	50	0	0	0	0	0	0	0	0	1	50	0	0	0006
23H	ALL OTHER LARCENY	12	12.12	1	8	3	25	1	8	3	25	1	8	2	17	1	8	0	0	0007
250	FORGERY/COUNTERFEITING	2	2.02	0	0	0	0	0	0	0	0	1	50	0	0	1	50	0	0	0008
280	STOLEN PROPERTY OFFENSES	1	1.01	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0009
290	DESTRUCTIVE/DAMAGE/VANDA	7	7.07	0	0	2	29	1	14	0	0	2	29	1	14	1	14	0	0	0010
35A	DRUG/NARCOTIC VIOLATIONS	4	4.04	1	25	0	0	1	25	0	0	1	25	0	0	1	25	0	0	0011
35B	DRUG EQUIPMENT VIOLATION	2	2.02	1	50	1	50	0	0	0	0	0	0	0	0	0	0	0	0	0012
753	OBSCENE & HARASSING PHON	1	1.01	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0013
90C	DISORDERLY CONDUCT	3	3.03	0	0	0	0	0	0	2	67	0	0	1	33	0	0	0	0	0014
90D	DRIVING UNDER THE INFLUE	3	3.03	0	0	0	0	0	0	0	0	1	33	0	0	2	67	0	0	0015
90G	LIQUOR LAW VIOLATIONS	8	8.08	0	0	1	13	0	0	1	13	1	13	3	38	2	25	0	0	0016
90I	RUNAWAY	1	1.01	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0017
90J	TRESPASS OF REAL PROPERT	5	5.05	0	0	1	20	2	40	0	0	0	0	1	20	1	20	0	0	0018
90Z	ALL OTHER OFFENSES	10	10.10	2	20	0	0	2	20	1	10	2	20	2	20	1	10	0	0	0019
91T	TRAFFIC ARREST (DUS, NRV	15	15.15	5	33	5	33	1	7	1	7	1	7	1	7	1	7	0	0	0020
91W	WARRANT ARREST	3	3.03	0	0	0	0	1	33	0	0	0	0	1	33	1	33	0	0	0021
980	SUICIDES	2	2.02	0	0	0	0	1	50	0	0	1	50	0	0	0	0	0	0	0022
NCR	NON CRIMINAL REPORT	8	8.08	1	13	1	13	2	25	2	25	0	0	2	25	0	0	0	0	0023
*** Total ***		99	100.00	11		20		13		11		12		16		16		0		

Isle of Palms Police Dept.
From : 04/01/97 To : 04/30/97
All Crimes : 99

05/01/97 : 08:37:51

Crime Time Of Day Analysis

Type Of Crime		Crime Count	Pct Of ALL	0000 Thru 0300	Pct Of Cri	0301 Thru 0600	Pct Of Cri	0601 Thru 0900	Pct Of Cri	0901 Thru 1200	Pct Of Cri	1201 Thru 1500	Pct Of Cri	1501 Thru 1800	Pct Of Cri	1801 Thru 2100	Pct Of Cri	2101 Thru 2400	Pct Of Cri	Line Item #
13A	AGGRAVATED ASSAULT	1	1.01	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0001
13B	SIMPLE ASSAULT	2	2.02	0	0	0	0	0	0	0	0	0	0	2	100	0	0	0	0	0002
200	ARSON	1	1.01	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0003
220	BURGLARY/BREAKING AND EN	5	5.05	0	0	0	0	1	20	1	20	1	20	1	20	0	0	1	20	0004
23D	THEFT FROM BUILDINGS	1	1.01	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0005
23F	THEFT FROM MOTOR VEHICLE	2	2.02	1	50	0	0	0	0	0	0	1	50	0	0	0	0	0	0	0006
23H	ALL OTHER LARCENY	12	12.12	2	17	0	0	0	0	1	8	0	0	3	25	3	25	3	25	0007
250	FORGERY/COUNTERFEITING	2	2.02	1	50	0	0	0	0	0	0	0	0	0	0	1	50	0	0	0008
280	STOLEN PROPERTY OFFENSES	1	1.01	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0009
290	DESTRUCTIVE/DAMAGE/VANDA	7	7.07	1	14	0	0	1	14	1	14	1	14	2	29	0	0	1	14	0010
35A	DRUG/NARCOTIC VIOLATIONS	4	4.04	1	25	0	0	1	25	0	0	0	0	1	25	1	25	0	0	0011
35B	DRUG EQUIPMENT VIOLATION	2	2.02	1	50	0	0	0	0	0	0	0	0	0	0	1	50	0	0	0012
753	OBSCENE & HARASSING PHON	1	1.01	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0013
90C	DISORDERLY CONDUCT	3	3.03	0	0	0	0	0	0	0	0	0	0	0	0	1	33	2	67	0014
90D	DRIVING UNDER THE INFLUE	3	3.03	2	67	0	0	1	33	0	0	0	0	0	0	0	0	0	0	0015
90G	LIQUOR LAW VIOLATIONS	8	8.08	2	25	0	0	0	0	0	0	0	0	1	13	2	25	3	38	0016
90I	RUNAWAY	1	1.01	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0017
90J	TRESPASS OF REAL PROPERT	5	5.05	0	0	0	0	0	0	2	40	0	0	2	40	0	0	1	20	0018
90Z	ALL OTHER OFFENSES	10	10.10	1	10	0	0	0	0	1	10	2	20	2	20	0	0	4	40	0019
91T	TRAFFIC ARREST (DUS, NRV	15	15.15	1	7	0	0	4	27	3	20	4	27	2	13	0	0	1	7	0020
91W	WARRANT ARREST	3	3.03	0	0	0	0	1	33	0	0	0	0	1	33	0	0	1	33	0021
980	SUICIDES	2	2.02	0	0	0	0	0	0	0	0	0	0	0	0	1	50	1	50	0022
NCR	NON CRIMINAL REPORT	8	8.08	1	13	0	0	0	0	2	25	1	13	1	13	1	13	2	25	0023
*** Total ***		99	100.00	16		2		9		12		11		18		11		20		

1997 MONTHLY COURT REPORT

	TRAFFIC STATE FEE	CRIMINAL STATE FEE	TOTAL STATE FEES	PARKING FINES	CRIMINAL/TRAFFIC FINES	TRANSFERRED FUNDS	FUNDS DUE CITY
January	$2,264.72	$531.61	$2,796.33	$1,972.00	$8,223.00	$10,195.00	$7,398.67
February	1,938.35	819.01	2,757.36	2,486.00	8,060.00	$10,546.00	$7,788.64
March	1,398.86	1,376.83	2,775.69	1,114.00	8,160.00	$9,274.00	$6,498.31
April	1,215.99	1,637.99	2,853.98	2,758.00	8,499.00	$11,257.00	$8,403.02
May			0.00			$0.00	$0.00
June			0.00			$0.00	$0.00
July			0.00			$0.00	$0.00
August			0.00			$0.00	$0.00
September			0.00			$0.00	$0.00
October			0.00			$0.00	$0.00
November			0.00			$0.00	$0.00
December			0.00			$0.00	$0.00
Year to Date 1997	$6,817.92	$4,365.44	$11,183.36	$8,330.00	$32,942.00	$41,272.00	$30,088.64
Year to Date 1996	$8,113.47	$3,162.56	$11,276.03	$10,192.00	$33,034.25	$43,226.25	$31,950.22
Fiscal Year 96-97	$20,856.90	11,240.48	$34,035.73	$30,411.00	$98,909.00	$129,320.00	$95,284.27

Description	Traffic	Criminal	Total
Guilty/Forfeiture	10	14	24
Guilty/Bench Trial	33	23	56
Guilty/Jury Trial	0	0	0
Not Guilty/Bench Trial	18	0	18
Not Guilty/Jury Trial	0	0	0
Nolle Prosequi	0	0	0
Transfer to other court	0	0	0
Other Disposition	5	12	17
Pled Guilty	49	13	62
Nolo Contendere	0	0	0
Tried in Absense	40	31	71
NRVCs Issued	15	0	15
Bench Warrants Issued	0	0	0
Guilty Cases	92	50	142
Not Guilty Cases	23	12	35
Conviction Percentage	80.00	80.65	80.23
TOTAL CASES PROCESSED:	115	62	177

** FINES + FEES between 04/01/97 & 04/30/97 14799.00

Isle of Palms Police Department Animal Control Report for April 1997

	1997 Monthly Total	1996 Monthly Total	1997 Yearly Total	1996 Yearly Total
Citations	42	20	103	90
Warning Tickets	0	0	0	0
Animals Secured	47	13	101	80
Dogs	16	6	46	39
Cats	9	0	10	13
Raccoons	16	7	28	27
Other	6*	0	15	1
Released to Owner	16	4	45	37
Transported to SPCA	27	9	48	43
Injured Animals	1	0	6	1
Trapped Animals	14	7	32	38
Cats	0	0	1	10
Raccoons	12	7	23	27
Other	2**	0	8	1
Dead Animals Removed	2	1	5	8
Traps Set	28	16	98	81
Kennel Fees	$91.00	$42.00	$416.00	$253.00

* includes 2 opossums, 1 turtle, 1 bird & 2 snakes
** 2 opossums

Isle of Palms Police Department Narcotics Report for April 1997

	Isle of Palms			DEA		
Drug Type	**Seized**	**Purchased**	**Value**	**Seized**	**Purchased**	**Value**
Marijuana	6.10 gm		$122.00	15 lbs		$15,000.00
Cocaine						
Crack Cocaine					3 oz	$3,000.00
LSD						
Heroine						
Methamphetamine				2 lbs		$100,000.00
Monies Seized						$7,700.00
Monies Forfeited						
Monies Pending Forfeiture						
Vehicles Seized				1		$11,500.00
Vehicles Forfeited						
Vehicles Pending Forfeiture						
Other Activities						
Arrests	3			3		
Charges	4			6		

ISLE OF PALMS POLICE DEPARTMENT

TO: CHIEF BUCKHANNON

FROM: SERGEANT STEWART

SUBJECT: TRAINING REPORT FOR APRIL, 1997

DATE: MAY 5, 1997

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH.

OFFICER	CLASS	TYPE	HOURS
PFC. CHRISTENSEN	CDV/ WITH CAMERAS	ADVANCED	4
PFC. CHRISTENSEN	EMERGENCY VEHICLE	IN-SERVICE	1
PFC. CORRIGAN	CRIME TO COURT	IN-SERVICE	1
PFC. CORRIGAN	EMERGENCY VEHICLE	IN-SERVICE	1
PTL. DILIBERTI	CRIME TO COURT	IN-SERVICE	1
PTL. DILIBERTI	EMERGENCY VEHICLE	IN-SERVICE	1
CPL. ERICKSON	CRIME TO COURT	IN-SERVICE	1
CPL. ERICKSON	EMERGENCY VEHICLE	IN-SERVICE	1
CPL. ERICKSON	CDV/WITH CAMERAS	ADVANCED	4
CPL. KIMBALL	CRIME TO COURT	IN-SERVICE	1
CPL. KIMBALL	EMERGENCY VEHICLE	IN-SERVICE	1
SGT. LUBERT	CRIME TO COURT	IN-SERVICE	1
SGT. LUBERT	CDV/WITH CAMERAS	ADVANCED	4
PFC. MARKWALD	IN THE LINE OF DUTY	IN-SERVICE	1
PFC. MARKWALD	EMERGENCY VEHICLE	IN-SERVICE	1
DET. MCPHERSON	CDV/WITH CAMERAS	ADVANCED	4
PFC. NEAL	EMERGENCY VEHICLE	IN-SERVICE	1
PFC. NEAL	IN THE LINE OF DUTY	IN-SERVICE	1
PFC. PETERS	EMERGENCY VEHICLE	IN-SERVICE	1
PTL. ROGERS	CRIME TO COURT	IN-SERVICE	1
PTL. ROGERS	EMERGENCY VEHICLE	IN-SERVICE	1

SGT. STEWART	CRIME TO COURT	IN-SERVICE	1
SGT. STEWART	CDV/WITH CAMERAS	ADVANCED	4
SGT. STEWART	EMERGENCY VEHICLE	IN-SERVICE	1
		MONTHLY TOTAL:	39
		PREVIOUS TOTAL:	492
		YEAR TO DATE:	**531**

THERE HAS BEEN A TOTAL OF ***531 HOURS*** TRAINING CONDUCTED FOR THE POLICE DEPARTMENT UP TO THIS DATE.

FIRE SERVICE REPORT

APRIL 1997

Fire Services Monthly Report
Contents

April 1997

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H. Public Relations

Isle of Palms Fire Department
Monthly summry
April 1997

On April 2, Chief Graham and Engineer Horvath attended a meeting at the South Carolina Fire Academy. The event was sponsored by the S.C. Firemen's Association in an attempt to enhance awareness by the House of Representatives concerning the fireservice throughout the state.

On April 10, Chief Graham attended the monthly LEPC meeting hosted by Texaco.

On April 16, Chief Graham attended the monthly Charleston County Chiefs meeting hosted by the North Charleston Fire Department.

On April 24, Chief Graham, Captain Nilsen, Engineer Horvath and Engineer Perry left for Appleton, Wisconsin for trip no. 2 of 3 concerning the ladder truck. The truck was inspected and is near completion. It will be completed on May 14, inspected on May 19 and delivered to Isle of Palms on May 21, 1997. Training will be conducted by Pierce on May 28, 29 and 30 and placed in service June 1, 1997 if everything stays on schedule.

On April 29, Fire Department Personnel successfully completed the practical portion of the EMT State Board testing and are awaiting results from the written test.

ISLE OF PALMS FIRE DEPARTMENT
APRIL 1997
ALARM REPORT

INCIDENT #	DATE	DIST.	TYPE	LOCATION
97-071	4-1-97	1	EMS Assist	1300 Ocean Blvd.
97-072	4-3-97	2	Brush Fire	23 Ocean Point
97-073	4-3-97	1	EMS Assist	30 J.C. Long Blvd.
97-074	4-4-97	2	EMS Assist	4 Allie Court
97-075	4-5-97	1	EMS Assist	711 Carolina Blvd.
97-076	4-6-97	1	EMS Assist	11 26th Ave.
97-077	4-7-97	1	Vehicle Fire	30 24th Ave.
97-078	4-8-97	2	EMS Assist	1 55th Ave.
97-079	4-8-97	2	EMS Assist	3 Fairway Village Ln.
97-080	4-8-97	1	EMS Assist	2600 Palm Blvd.
97-081	4-8-97	1	Unclassified	103 Palm Blvd.
97-082	4-8-97	2	EMS Assist	10001 Palmetto
97-083	4-11-97	1	Brush Fire	801 Palm Blvd.
97-084	4-11-97	2	EMS Assist	Back Bay @ Ocean Pt.
97-085	4-12-97	2	Structure Fire	32 41st Ave.
97-086	4-12-97	2	Alarm Malfunction	7500 Palmetto
97-087	4-13-97	2	EMS Assist	4004 Palm Blvd.
97-088	4-14-97	2	EMS Assist	52 Fairway Dunes
97-089	4-15-97	2	EMS Assist	1B Seagrove Ln.
97-090	4-15-97	1	Water Removal	103 Palm Blvd.
97-091	4-15-97	2	EMS Assist	Links G.C. Hole 8
97-092	4-15-97	2	EMS Assist	271 Forest Trail
97-093	4-16-97	2	EMS Assist	5 Surf Ln.
97-094	4-16-97	2	Unclassified	3805 Hartnett
97-095	4-17-97	2	EMS Assist	46 41st Ave.
97-096	4-18-97	2	Alarm malfunction	8000 Palmetto
97-097	4-18-97	1	Service Call	21st Ave & Palm Blvd.
97-098	4-19-97	2	EMS Assist	3703 Cameron Blvd.
97-099	4-21-97	2	EMS Assist	18 43rd Ave.
97-100	4-26-97	2	EMS Assist	3703 Palm Blvd.
97-101	4-26-97	2	EMS Assist	6 52nd Ave.
97-102	4-26-97	2	EMS Assist	42nd Ave. & Palm Blvd.
97-103	4-27-97	1	EMS Assist	1207 Palm Blvd.
97-104	4-27-97	2	Alarm Malfunction	7500 Palmetto
97-105	4-30-97	1	Unintentional False	8 6th Ave.

Total Calls=35 District 1=12 District 2=23 Mutual Aid=0

Total EMS Calls=23 Resident=7 Non-resident=16

April 1996 total= 35

Isle of Palms Fire Department
Call Summary
April 1997

4/03 Responded to a structure fire in Ocean Point. Upon arrival found pampas grass on fire next to a dwelling. Two construction workers knocked down the fire with a garden hose prior to our arrival. A young girl admitted to playing with sparklers and accidentally dropping it causing the fire. The girl was advised that fireworks were illegal on the Isle of Palms.

4/04 Responded to a child choking on Allie Court. Upon arrival found an 18 month old female semi-conscious. The parents stated the child was having seizures and turning blue. Patient's airway was maintained and oxygen therapy was initiated. Vitals were monitored and patient was transported to East Cooper Emergency Department via Charleston County EMS.

4/08 Responded to a fall with injuries on Fairway Village Lane. Upon arrival found a male construction worker lying on the ground complaining of pain in both ankles and left wrist. Patient fell off a ladder approximately 25 feet from the ground. C-Spine precautions were taken. The patient's ankle and wrist were splinted. Patient was transported to Medical University of South Carolina Trauma Center.

4/12 Responded to a structure fire on 41st. Ave. at 5:52 a.m. Upon arrival found smoke and flames showing from the rear of the dwelling. The fire was extinquished and a smaller fire was discovered towards the front of the dwelling. Upon extinguishment of both fires an investigation for origin and cause was conducted with the assistance of an ATF agent. The fire is still under investigation by the Charleston County Sheriffs Department. The scene was secured at 2236. Sullivan's Island Fire Department and Charleston County EMS responded to the scene. Mt. Pleasant Fire Department stood by Fire Station 1.

4/15 Responded to Links Golf Course near the 8th hole for a possible full arrest. Upon arrival, found a 49 year old male in full arrest. CPR was started. The LifePac 300 was applied and two shocks were given. CPR continued and the patient was transported to East Cooper Emergency Department via Charleston County EMS.

* Throughout the month we responded to numerous calls for falls with injuries.

City of Isle of Palms Fire Department
April Incident Report
(Listed in accordance with NFIRS Standards)

Situation Found:	Total	Dist. 1	Dist. 2	MA	YTD	*Fire Cause:*	
Total Alarms	35	12	23		105	*Structural*	
Working Structure Fire	1	0	1		1	Electrical.....	
Outside of Structure						Smoking Materials.....	
Vehicle Fire	1	1	0		1	Heating or Cooking Equipment....	No.____
Brush, grass, leaves	2	1	1		4	Suspicious.....	No.____
Trash, rubbish					1	Lightning.....	No.____
Explosion, No after fire						Arson	No. 1
Outside spill with fire						Other.....	No.____
Other fires not classified							
Overpressure Rupture							
Emergency Medical Call	23	6	17		66		
Locked in-trapped							
Search					1		
Extrication							
Rescue-Not classified					2		
Spill, leak - no fire					2		
Power line down							
Arcing electrical equipment					3		
Aircraft standby							
Chemical spill							
"azardous condition							
ıter removal	1	1	0		1		
Smoke removal							
Animal Rescue							
Assist Police							
Unauthorized burning							
Move-up					1		
Other service calls	1	1	0		3		
Smoke Scare					1		
Controlled burn					1		
Steam, gas mistaken for smoke							
Malicious false							
Bomb scare							
Alarm Malfunction	3	0	3		6		
Unintentional false	1	1			8		
Unclassified	2	1	1		3		
Property Value: 346,500	Property Damage:65,000				Property Saved: 281,5000		
Gallons of water used 200							

Isle of Palms Fire Department
Pre-Incident Surveys
April 1997

Thirty Pre-indident surveys have been completed in the field. Fifteen have been processed.

Fire Inspections

Fire inspections are currently being performed by the Building Department. There were 27 inspections done for the month of April.

ISLE OF PALMS FIRE DEPARTMENT
APRIL 1997
TRAINING REPORT

PAID

Total medical training hours.....152
Total fire training hours.....392
Total hours.....544
Hours per man..... 30.2

ADDITIONAL TRAINING

Chief Graham, Captain Yannuzzi, Captain Nilsen, Engineer Dougherty, Engineer James, Engineer Libhart, Firefighter Rodden took the South Carolina DHEC EMT Certification Boards.

Captain Nilsen attended an 8 hour seminar entitled How to Supervise Employees.

Engineer Eagle attended the EPA 40- hour Hazardous Materials Technician class sponsored by Charleston County.

VOLUNTEER

Total medical training hours..... 20
Total fire training hours..... 24
Total hours.....44
Hours per man.....3.3

Volunteer Lisa Ramsing completed South Carolina DHEC EMT Certification Boards.

Volunteers attended a joint drill between Sullivan's Island, Mt. Pleasant, and Isle of Palms held at Battery Thompson on Sullivan's Island. The training consisted of ladders, hose advancement, and search and rescue scenarios. This is the first drill of many that will be conducted jointly between the 3 departments.

Isle of Palms Fire Department
Maintenance Report
April 1997

Station I	
4/1	Scheduled maintenance performed on station generator.
	Knight's Septic Service repaired septic system.
4/3	Station generator maintenance and painting performed.
4/4	Station generator maintenance and painting performed.
4/7	Repairs and painting completed.
Station II	
	No maintenance performed.
Squad I	
4/9	Repaired alternating headlight switch unit.
4/10	Conducted monthly ladder inspection and maintenance.
4/22	Conducted monthly air pack inspection and maintenance.
Engine II	
4/04	Backflushed pump.
4/10	Conducted monthly ladder inspection and maintenance.
4/15	Replaced right front headlight and located electrical short circuit and repaired left midship quartz flood lamp.
4/18	Ordered new strobe power pack.
4/21	Conducted annual hose test on hand lines.
4/22	Installed power pack ordered on 4/18/97
	Conducted monthly air pack inspection and maintenance.
4/28	Worked on fire pump primer.
4/29	Worked on fire pump primer.
4/30	Fire pump primer repairs completed.
Engine III	
4/4	Backflushed pump.
4/10	Conducted monthly ladder inspection and maintenance.
4/22	Conducted monthly air pack inspection and maintenance.
Engine IV	
4/1	Ordering parts for Booster Tank, replacement/ from steel to poly construction.
4/3	All necessary parts for Booster Tank replacement complete.
4/4	Backflushed pump.

4/10 Conducted monthly ladder inspection and maintenance.
4/16 Began installation of Booster Tank.
4/17 Completed Booster Tank replacement. Conducted annual hose test on all hand lines.
4/18 Conducted annual hose test on 5" supply line.
4/22 Conducted monthly air pack inspection and maintenance.

Car I (Jeep)
No maintenance performed.

Car II (Bronco)
No maintenance performed.

Rescue I (F-150)
4/2 Brake job performed at County Garage.

Rescue II (ATV-Kawasaki 4x4)
Maintenance performed. Removed rust spots, repainted spots.

Rescue III (Rescue Boat)
4/9 Replaced both wheel bearings for trailer.

Rescue IV (Rubber Boat)
No maintenance performed.

Rescue V ('95 Yamaha Jet Ski/Wave Runner-rental until June '97)
No maintenance performed.

Misc.
4/22 Repaired electric clamps and motor on diesel fuel pump.

Isle of Palms Fire Department
Personnel Report
April 1997

Engineer Glen Kramer had the fastest "turn out" time this month. He had complete gear and SCBA on in 1 min., 2 seconds.

Michael Choen attended his 3rd. volunteer meeting and was voted in as a recruit. Michael is an island resident and is eager to be an active member of the Isle of Palms Fire Department.

Captain Yannuzzi, Engineer Horvath and Engineer Libhart were chosen as the employees of the month for the installation of the new booster tank on Engine 4. The job was tedious and time consuming lasting approximately 8 hours. The repairs would have cost approximately $1500.00 if an outside agency performed the work.

The Isle of Palms Fire Department responded to a fire at 41st. Ave. on April 12, 1997. The quick knock down resulted in minimal damage to the structure and contents.

Acknowledgment of a job well done:

Engineer Perry photographed the scene and assisted with the investigation. Engineer Dougherty conducted the origin and cause investigation and later assisted the Charleston County Sheriff's Department and was on the scene for approximately 17 hours.

Sergeant Stewart assisted the Fire Department by lighting the scene pre-dawn. Officer Deliberti assisted by limiting entry into the scene and gathering information.

Isle of Palms Fire Department
Public Relations Report
April 1997

4/11 Engineer James supervised D.A.R.E. dance.

4/18 Members of the Isle of Palms and Awendaw Fire Departments made a donation to the American Cancer Society during the Relay For Life fund raiser.

Supervised a comunity service worker throughout the month.

EXHIBIT B

PUBLIC WORKS COMMITTEE MEETING
May 15, 1997

The regular meeting of the Public Works Committee was held on May 15, 1997, at 6:00 p.m. in City Hall. Present were Chairman David Matthews, Committee Members Debra Hernandez and Mike Sottile (arriving late), and Acting Superintendent Joseph Washington. Also present were Mayor Bunch, Council Members Abele and Campbell, and City Administrator Williams.

1. Minutes of Previous Meeting. Ms. Hernandez made a motion to approve the minutes from the April meeting; Mr. Mathews seconded; motion passed unanimously.

2. Citizens Comments. Kathleen Collins, resident of Cameron Boulevard between 25th and 26th Avenues, spoke concerning the trash carts and recycling bins that residents leave on the street all the time. She indicated that her house is currently up for sale and when people come to look at the house, they love the house but won't consider moving into the neighborhood because it looks so trashy.

Chairman Matthews said that he appreciated her bringing this to the attention of the committee and there are several things that council can do. There are regulations requiring residents to bring their trash cans back in by ~~5:00~~ 7:00pm p.m.

3. Old Business. a) Garbage Truck Drivers. Mr. Williams reported that we are still two truck drivers short. We had hired one who quit after one week. Chairman Matthews said that our pay scale is so low that we cannot attract good employees. We are continuing to use temporary employees until permanent drivers are found. Twice a week pickup is starting soon which will alleviate some of the problems in getting everything picked up on time.

b) Beach Trash Barrels. Chairman Matthews said that the barrels have been placed on Ocean Boulevard again and the Garden Club has agreed to paint them. Mr. Sottile said they will paint them yellow next Saturday and the following Saturday will add the palm trees. Mayor Bunch will express the City's appreciation to the Garden Club for doing this painting for us.

Mr. Williams reported that he has located a device that will attach to the cart dumper on the four-wheel drive pick-up truck that will lift the cans. Cost is $1,485. **Mr. Sottile made a motion to purchase this dumper right away; Ms. Hernandez seconded; after discussion, motion passed unanimously.**

c) Beach Access Survey. Mr. Williams reported that the surveyor bids are due to be returned on May 22nd.

d) Beach Access Markers. Mr. Williams reported that Charleston County Public Works is willing to make these for us at the cost of cement. They should be able to make them within 30 days or so. The committee discussed the design of the markers, what they should say and where they should be placed.

e) Councilman Abele's Letter of April 15 (copy attached). In discussing some of the large regimes at Wild Dunes, the committee felt that perhaps one solution would be a small dumpster instead of multi-carts. (see attached letter from Grand Pavilion) Mr. Abele said that there was no enough room in Grand Pavilion for the amount of cars much less a dumpster. He offered to draft a letter, for the committee's approval, and present it to the Community Association giving them some direction in handling the cart problem. He and Chairman Matthews will work on this together.

Ms. Hernandez spoke again about the policy of the City notifying residents who have trash overflow that they need to purchase another roll-out cart to accommodate the amount of garbage generated. The committee agreed that we should begin tagging the residences that do not comply with our regulations.

Mr. Abele felt that the problem with the garbage cart system is the rental units. He suggested the City write a letter to all the rental agencies in the area concerning the garbage system and what they should be responsible for doing at their rental properties. He also suggested we revise Section 3-2-4 concerning garbage containers. Mr. Williams said the he and the Attorney Nick Sottile have been working on this.

4. New Business. a) 90-Gallon Trash Containers - Overflow. Joseph was asked to begin tagging on Monday, May 19th.

Mr. Williams reported that Ravenel Associates has request an additional 35 40-gallon carts for some of the subdivisions, (in particular Beach Club Villas and Mariner's Walk). We only have 6 in stock. Upon discussion, the committee agreed that we should not make it a practice to order any more of the smaller carts and we should encourage use of the 90-gallon carts or even use of a dumpster.

b) Plastic Dumpster (132 gal - 195 gal. Capacity) Mr. Williams showed a brochure about plastic dumpsters that might fit into the enclosures and help resolve the cart problem Mr. Abele will help work with the regimes in Wild Dunes.

c) Budget. Mr. Williams has completed the first draft of the upcoming budget and said that there are no capital expenditures for the department his year. He did put money back in for part-time help if needed.

Mr. Sottile recommended that the committee consider, and budget for, surveying the big ditch in Forest Trail, from Waterway Boulevard to Hartnett Boulevard, that has eroded onto private property. We need to find the property lines and then decide what to do to maintain it within the property lines, whether it be with rip rap or something else.

Mr. Sottile made a motion to put $15,000 in the budget for surveying and engineering the large ditch in Forest Trail; Ms. Hernandez seconded; after discussion, motion passed unanimously.

5. Miscellaneous. a) Chairman Matthews reported on the street light request for 512 Palm Boulevard. He has looked at the property and it is very dark in that area. The neighbors have written to indicate they have no problem with the installation of a street light. **Ms Hernandez made a motion to approve the installation of a street light at 512 Palm Boulevard; Mr. Sottile seconded; motion passed unanimously.** Mr. Williams will write a letter to Mrs. Rumph about the approval and will contact SCE&T to install the light.

b) Chairman Matthews spoke about a request from Mr. Steve Buck at #3 - 45th Avenue about the cut-through at 45th Avenue that is holding water. He requested the pavement be taken up and replaced with crushed stone or something that will drain better. Mr. Williams did not think this would solve the problem without infrastructure to collect the water and pump it for discharge. Mr. Williams will report back to Mr. Buck.

c) Mr. Sottile reported that there are some large trucks running over the soft grass in people's yards in some areas in Forest Trail and he is receiving complaints from property owners. Joseph will ask the drivers to be more careful about staying on the road.

d) Ms. Hernandez stated that we are exacerbating our drainage problem every time we lay on an extra layer of asphalt which causes more standing water. She recommended adopting a policy of not resurfacing without milling down the road first. Mr. Williams stated that this would double the cost of resurfacing. Upon discussion, Ms. Hernandez said that we really need a drainage ordinance to address our problems. Mr. Williams will contact the County engineer to get his opinion on milling the streets.

e) Mr. Sottile read a resolution commending Sarge for his outstanding service, wishing him the best retirement, and decreeing that a plaque be placed on the Public Works Building naming the building the "Andrew J. Parrish Building". **Mr. Sottile made a motion to recommend that full Council accept this resolution; Ms. Hernandez seconded; motion passed unanimously.** This will be presented to full Council at the May 27th meeting for signature.

6. Superintendent's Report. Joseph reported that the county is still repaving the roads and Mr. Williams said that they assured us they would be finished by Memorial Day.

The department is keeping up with garbage and trash pickup so far.

Mr. Matthews commended Joseph for the hard work and dedication he has taken on since Sarge retired. Committee members assured him that if he needed help he could call on any of them as well as the City Administrator.

There being no further business, the meeting was unanimously adjourned at 7:30 p.m.

Respectfully submitted,

David Matthews, Chairman

15 April 1997

TO : David Matthews, Chairman Public Works Committee

FROM: Bob Abele

SUBJ: Garbage Collection

1. As a result of the comments at the last Public Works Committee meeting regarding overflowing garbage cans, I did a little independent unscientific research into the problem insofar as the Wild Dunes area is concerned (Pat Campbell has indicated he is going to do the same for some of the other areas on the Island). My observations are based on the following:

a. Toured all Wild Dunes streets and condo regimes this morning, garbage collection day, before collection.

b. Discussed the garbage issue with an individual who has contracts with several major regimes in Wild Dunes and with a number of individual rental unit owners both in and out of Wild Dunes (a total of 360 rental units) to move garbage cans out of storage areas to street side on garbage collection days.

c. Talked to three of the largest rental agencies on the Island -- DWD, Dunes Properties, and Ravenel Associates regarding occupancy rates over the Easter period (week before and week after).

d. Talked to several permanent resident homeowners.

2. Based on the above, I have a couple of observations I would like to pass on.

a. Despite some specific individual problems (discussed below), the current once a week collection cycle and 45/90 gallon cans seems, in general, to be working well.

b. There <u>was</u> a significant problem over the Easter period with garbage capacity at rental units in both condo regimes and at stand alone rental units in and out of Wild Dunes.

c. The new garbage cans are <u>not</u> racoon proof.

3. Some random comments/problems:

a. During the Easter period, occupancy rate at rental units across the Island were almost 100%. The Easter week end is consistently one of the busiest of the year.

b. A number of individual rental units (as opposed to condos) do not appear to have the new cans and are using other types. Either the owners (absentee probably) never asked for them or they have been stolen/moved.

c. Some homeowners/rental units are using both old and new containers.

d. Many if not most of the old container enclosures are still standing and some folks (probably renters) are just dumping trash in them. A number of the old in-ground containers are still in existence and are being used.

e. Where condo regimes have hired someone to move the cans out to street side, there seem to be few problems (other than the cost to the homeowner, which is still a sore point to many). While some regimes have made regime wide arrangements for this, a few have left it up to individual rental unit owners to make their own arrangements and this is not working well. The same holds true for stand alone rental units where no arrangements have been made to move containers out. Thus, garbage can collect for several weeks before someone moves it out on a collection day, resulting in piles of raw garbage and a feast for the racoons.

f. While the 90 gallon container seems to be adequate for most private homes and rental units, one 45 gallon container does not appear to be adequate in many cases. This may be why some people are using both old and a new container. If I understand correctly, most homeowners were given the choice of either one 90 gallon or one 45 gallon container. For large, individual rental homes such as those along Ocean Blvd. and some in Wild Dunes where there are as many as 8 to 12 bedrooms, one 90 gallon or two 45 gallon containers are definitely not adequate.

3. While some of the issues/problems noted above are not the City's, I would suggest that the Public Works Committee review them with Sarge's input and see what, if anything, can or should be done. Since the City has imposed the system throughout the Island, I do think that we have a responsibility, to the extent possible, to make sure it works and to minimize the unsanitary and unsightly conditions created by loose garbage. In addition, regardless of what the real cause is for garbage litter, the new system is going to be blamed. Thus, it behooves the city to do what it can to make sure it works as advertised. One specific recommendation I would make is that in the future we plan on twice a week garbage collection during the Easter weeks. I am sure the major rental companies would be happy to tell us what periods around Easter they expect to have high occupancy rates. I would also think that the recent Easter week further supports the need to go to twice a week collections in the summer season.

cc: Mayor
Council Members
City Administrator

Laura T. Sullivan, Treasurer
Grand Pavilion Property Owners Association
8 Driftwood Lane
Isle of Palms, SC 29451
886-3657

April 17, 1997

Mr. David Matthews
Isle of Palms City Counsel
1207 Palm Blvd.
Isle of Palms, SC 29451

Dear Mr. Matthews:

I write to you on the behalf of The Grand Pavilion Property Owner's Association. I am a member of The Board of Directors of The Grand Pavilion Property Owner's Association and we are currently attempting to find a solution for the property owners, regarding the new trash containers. The situation at The Grand Pavilion is unique in some ways, because most of the property owners in our association are not full time residents. Some visit their properties very seldom. This complicates the situation we have at The Grand Pavilion.

There are several problems we are facing, with the use of the new trash containers. The most obvious problem is the size of the containers. Most of the home owners received the 90 gallon containers. These containers will not fit in the trash enclosures which are required by The Wild Dunes Community Association.

Some homes have parking under the house. These homeowners have the option of removing the existing trash corral, which will not accommodate the larger 90 gallon container and storing the container in the parking area. They may simply roll the container out to the street on trash pickup days. The problem arises when it is time to place the container back in the parking area. There is a realistic potential for these 90 gallon trash containers to be sitting out on the street for long periods of time. This is in violation of the covenants and restrictions of The Community Association and more importantly, would severely detract from the ambiance of The Grand Pavilion area.

Several homes at The Grand Pavilion have no space under the house for the trash container and will need to continue keeping the container at the street, in the corral. The 90 gallon containers require a larger enclosure with a higher fence, to hide the container from view. This higher fence has already been constructed by one property owner and although it successfully hides the container, it does not conform to the neighborhood. What was intended to be a decorative picket fence, now looks more like a privacy fence, because of the height. Unfortunately, this homeowner spent a great deal of money to have this enclosure and fence constructed. Through no fault of his, the enclosure does not fit in with the architecture of the rest of the area and does not conform to the neighborhood. We would like to avoid this situation in the future.

In addition, we have the homeowners that presently have "in ground" trash containers. These will need to be removed. Corrals will need to be built, unless these homes can house the trash container in the parking area under the house. These homeowners are still faced with rolling them in and out on trash pick up days. We need to give some direction to these home owners, regarding the enclosures to be built. We are trying to avoid any home owner spending money to build an enclosure and then having to modify it, afterwards. It is our intention to have a general plan that covers every home owner in our Association. After carefully reviewing the options that would alleviate most of the problems and would be beneficial to both The City and the homeowners at The Grand Pavilion, I have come up with the following suggestions and requests.

In order to maintain the appealing architecture of The Grand Pavilion it is necessary to have all the trash enclosures conform to one set of standards. The only way to keep the street appeal of the area would be to incorporate the use of the 40 gallon containers and modify the current corrals to allow for the containers to be completely hidden from view. This will allow The City the ability to pick up the trash container and place the container back in the corral. This will alleviate the problem of having trash containers left out on the street. To implement this plan, we would need an additional sixty-one 40 gallon containers.

Would The City of Isle of Palms place an order for additional 40 gallon trash containers, as I understand there are currently no 40 gallon containers available? Also, if some of the homeowners did not wish to keep the 90 gallon container or were not able to use it, could they return it for credit toward the 40 gallon containers?

The Grand Pavilion area would benefit from the use of the smaller 40 gallon trash containers because they are more functional in this high density area. Homeowners wishing to use additional 40 or 90 gallon containers could do so, as long as they were not left out on the street. The majority of homeowners at The Grand Pavilion need to be able to keep the trash container accessible to The City on trash day, even when they are away. In addition, the existing trash enclosures could be modified to fit two 40 gallon containers, without affecting the appearance of the area.

I was told it takes approximately six weeks to receive an order of trash containers. This is enough time to implement a plan for The Grand Pavilion area. The summer months are extremely active at this particular area of Wild Dunes and it would certainly benefit everyone to have a plan in place before July 4th.

Thank you for taking the time to hear our concerns. If you would like to discuss this further or you have any questions, please call me at 886-3657.

Best regards,

Laura T. Sullivan

Laura T. Sullivan, Treasurer
Grand Pavilion Property Owner's Association

EXHIBIT C

ISLE OF PALMS RECREATION COMMITTEE
May 5, 1997

The regular meeting of the Isle of Palms Recreation Committee was held on May 5, 1997, at 6:45 p.m., in City Hall Council Chambers. Committee members present were Chairman Skipper Shaffer, Committee Member Debra Hernandez, Recreation Director Lisa Cherry and Bill Cox of the Recreation Commission. Also present were Council Members Abele and Campbell.

Chairman Shaffer called the meeting to order.

1. Approval of Previous Minutes. Ms. Hernandez made a motion to accept the minutes from the April meeting; Mr. Shaffer seconded; motion passed unanimously.

2. Citizens Comments - None.

3. Recreation Department Report. (attached hereto) Lisa Cherry gave highlights from the report and answered questions of Committee members.

Lisa reported that on April 26th members of the Little Bloomers Junior Garden Club came tot he department and planted a flower bed near the flag pole as a community project.

The committee asked Lisa to have Janet post the announcement of the blood drive on the City sign at the Connector the week before the event.

. 4. Recreation Commission Report. Mr. Cox gave an overall report of their meeting of April 30, 1997 (see attached minutes) and answered questions of Committee members.

5. Old Business. a. Discussion on Mission Statement for Staff. Lisa has prepared a draft of a "mission statement" in the format of a comprehensive plan for the Recreation Department. She asked committee members to read it over for future discussion. (See attached)

b. Agreement with Mt. Pleasant. Lisa has spoken with Tom O'Roark of Mt. Pleasant and reported that they will meet before the next committee meeting in June.

6. New Business. a. Discussion of Commission's Recommendations of Revisions and Additions to Comprehensive Plan. Chairman Shaffer reported that the Commission is working on additions and revisions to the Planning Commission's Comprehensive Plan in lieu of a Recreation master plan. The commission want to form a foundation to help with the vision for the expansion and improvement to the department. (See attached memo) Mr. Cox explained their recommendations to the committee. Chairman Shaffer said that he would present these recommendations to the Council and Planning Commission at their next joint work session on May 14th.

b. Discussion on Budget Items for Fiscal Year 97-98. (See attached) Lisa explained in detail the Capital Outlay items. Upon discussion of Tot Lot improvements, the committee

suggested that the landscaping improvements bid at approximately $10,000 be put back in the budget.

Mr. Campbell suggested that the City once again look into air conditioning the building as none of the systems proposed to date have been appropriate. There are some problems with the building itself that make it very difficult to install effective air conditioning. Money for this project was budgeted a couple of years ago and not spent.

Lisa also proposed that the current part-time employee, Gene Bianchi, who is working 80-hour pay periods, particularly on grounds maintenance, be made a regular fill-time employee with benefits. He would be concentrated primarily on maintenance and grounds, especially witht he new landscaping proposals. His salary is already budgeted but benefits would have to be added to the budget.

After discussion, Chairman Shaffer said that these budget proposals will be taken to the work session on May 14th.

There being no further business, the meeting was unanimously adjourned at 7:45 p.m.

Respectfully submitted,

Skipper Shaffer, Chairman

ISLE OF PALMS
RECREATION DEPARTMENT

RECREATION DEPARTMENT REPORT
MAY 5, 1997

PRE-TEEN PROGRAMS

Gymnastics: This class is held on Fridays.
3 - 5 years: 3:30pm - 4:15pm - 16 participants in April
6 - 11 years: 4:15pm - 5:15pm - 17 participants in April
Summer sessions begin June 13th.
Instructor: Tricia Tapio
Monthly fee is $22

Island Preschool I: This class is held on Mondays, Wednesdays, and Fridays. The class is already booked for the upcoming school year.
3 - 4 years: 9:00am - 12:00pm - 10 participants in April
Instructor: Jenny Lee
Monthly fee is $90

Island Preschool II: This class is held on Tuesdays and Thursdays. This class is already booked for the upcoming school year.
3 - 4 years: 9:00am - 12:00pm - 10 participants in April
Instructor: Jenny Lee
Monthly fee is $60

Island Tiny Tots: This class is held on Tuesdays and Thursdays.
2 - 3 years: 9:30am - 12:00pm - 6 participants in April
Instructor: Robin Lee
Monthly fee is $60

Pre-Ballet: This class is held on Thursdays.
3 - 5 years: 4:30pm - 5:00pm - 6 participants in April
Instructor: Naomi Calvert
Monthly fee is $22

Baby Tap: This class is held on Thursdays.
4 - 5 years: 5:00pm - 5:30pm - 7 participants in April
Instructor: Naomi Calvert
Monthly fee is $22

Beginning Tap: This class is held on Thursdays.
6 - 7 years: 5:30pm - 6:00pm - 6 participants in April
Instructor: Naomi Calvert
Monthly fee is $22

Tae Kwon Do: This class is held on Saturdays.
6 - 11 years: 9:00am - 10:00am - 35 participants in April
Instructor: Jack Emmel, 5th Degree Black Belt
Monthly fee is $28

Camp Summershine: Seven one-week sessions - June 16th - August 1st
5 - 10 years: 9:00am -3:00pm - Applications are available
No camp on July 4th
Weekly fee is $50

S.S. Wee Camp: Seven one-week sessions - June 16th - August 1st
3 - 4 years: 9:00am - 12:00pm - Applications are available
No camp on July 4th
Weekly fee is $25 for 3 days or $33 for 5 days

Island Fun Days: Daily camp activities are offered Tuesdays through Fridays - June 17th - August 8th
6 - 12 years: 9:00am - 3:00pm - Applications are available
No camp on July 4th -
Tuesdays: Dewees Island - $20
Wednesdays: Fort Sumter - $30
Thursdays: Bull Island - $30
Fridays: Local Water Park - $20

Tae Kwon Do Workshop: August 4th - August 8th
6 - 11 years: 9:00am - 12:00pm - Recommendation by instructor
Fee is $75 per youth

TEEN PROGRAMS
Middle School Dance: Co-sponsored by IOP Police Project D.A.R.E.
6th - 8th Grade Students: 7:00 - 10:00pm
Admission is $3.00
April 11th - 307 youth, May 9th

American Red Cross Babysitting Course: May 3rd at City Hall
11 - 14 years: 9:00am - 5:00pm - 12 participants
Instructor: Texalee Martin
Course fee is $30

Myrtle Waves Trip: 3 trips will be planned this summer
8 - 13 years: 8:30am - 6:00pm
Trip fee is $30

ADULT PROGRAMS
Tae Kwon Do: This class is held on Wednesdays and Saturdays.
12 and older: Wed. - 7:30pm; Sat. - 10:00am
Instructor: Jack Emmel, 5th Degree Black Belt
Monthly fee is $32

Jazzercise: This class is held on Mondays, Tuesdays, and Thursdays at the Isle of Palms Exchange Club.
All ages: 9:15am - 10:15am
Instructor: Lisa Dupont
Monthly fee is $35

Dog Obedience Training Course: This class is held on Mondays.
A new session began May 5th.
Dogs 6 months and older: 7:00pm - 8:00pm or 8:00pm - 9:00pm
Instructor: Val Masters Course fee is $75

Newcomers Line Dance: This class meets on the 1st, 3rd, and 4th Tuesday of each month, and on the 2nd Friday of each month.
All ages: 9:30am - 10:30am
Last class until September is June 10th.
Instructor: Mary Nicoletti

Keenagers Club: This club meets on the 1st Wednesday of each month and takes a trip on the 3rd Wednesday of each month.

April 16th:	Trip to Edisto Gardens and Santee State Park - 22 members
May 7th:	End of year lunch at Shoney's in Mt. Pleasant
July 16th:	Special summer meeting will be held at the Exchange Club
August 6th:	Special summer meeting will be held at the Exchange Club

YOUTH ATHLETICS
Youth Baseball and Softball: Teams are now playing. The season will continue until the end of May.

Fleer Major League Baseball Diamond Skills Competition: This competition was held on April 30th for youth age 7 to 14. There were 36 participants. Winners of this competition are eligible to compete at the sectional competition in Goose Creek in June.

Hoop Skills Camp: This basketball camp will be held July 7th - 9th.
6 - 10 years: 3:30pm - 6:00pm
Instructor: Kathy Emry
Camp fee is $45 and includes a t-shirt.

ADULT ATHLETICS
Men's Softball: Games are played on Mondays and Wednesdays at 7:00, 8:00, and 9:00pm. The season will end in June.

Men's Basketball: Games are played on Sundays and Tuesdays. The season will end May 29th.

Co-Rec Soccer: Games are played on Sundays at 2:00pm and 3:00pm. The season ends May 18th.

Co-Rec Softball: Registration for the Summer league will be taken in May.

Ultimate Frisbee: Registration for the Summer league will be taken in May.

SPECIAL EVENTS
LowCountry Senior Sports Classic: This annual event for individuals age 50 and older will be held at The Citadel May 7th -10th. Entry forms are available at the Isle of Palms Recreation Department, a sponsor of the event.

American Red Cross Blood Drive: The American Red Cross will sponsor a Blood Drive on Thursday, May 22nd, from 5:00pm to 8:00pm. The

goal for the drive is 20 units of blood. Call the Recreation staff at 886-8294 to schedule an appointment.

Piccolo Spoleto Sand Sculpting Contest: This event will be held on June 1st at 10:00am on the beach in front of the Isle of Palms County Park. It is co-sponsored by the Isle of Palms Recreation Department, Charleston County Parks and Recreation Commission, and the City of Charleston Office of Cultural Affairs. There will be divisions for adults and children. Entry fee will be $5 and each participant will receive a t-shirt. Cash or pirzes will be awarded to the winners in various categories.

Canine Frisbee Disc Championship: This popular event for dogs and their owners will be held on June 1st at 3:00pm on the soccer field on 28th Avenue. Prizes will be awarded to the winners and there is no fee to participate. On-site registration will begin at 2:30pm.

June 1997

Isle of Palms Recreation Dept.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1 10:00am SAND SCULPTING CONTEST 3:00pm Friskees Canine Frisbee Disc Championship	**2** 9:15am Jazzercise (Exchange Club) 5:00pm Dixie Minor Championship Game 7:00pm Dog Training	**3** 9:30am Line Dance 6:30pm Co-Rec Softball Captain's Meeting	**4** 6:30pm Ultimate Frisbee Meeting 7:30pm Tae Kwon Do	**5** 9:15am Jazzercise (Exchange Club)	**6** 9:00am Fun Days: Water Park	**7** 9:00am Tae Kwon Do 12:30pm Open Basketball Court
8 Dept. Hours: Mon.-Fri. 9:00-6:00pm Sat. 12:30-6:00pm	**9** 9:15am Jazzercise (Exchange Club) 7:00pm Dog Training	**10** 10:00am CPR for Camp Counselors	**11** 7:30pm Tae Kwon Do	**12** 9:15am Jazzercise (Exchange Club) Counselor Training Day	**13** 9:00am Fun Days: Water Park 9:30am Line Dance 3:30pm Gymnastics	**14** 9:00am Tae Kwon Do 12:30pm Open Basketball Court
15 Father's Day	**16** 9:00am Summershine Camp M-F 9:00am Wee Camp M-F 9:15am Jazzercise (Exchange Club) 7:00pm Dog Training	**17** 9:00am Fun Days: Dewees	**18** 9:00am Fun Days: Ft. Sumter 7:30pm Tae Kwon Do	**19** 9:00am Fun Days: Bull Island 9:15am Jazzercise (Exchange Club)	**20** 9:00am Fun Days: Water Park 3:30pm Gymnastics	**21** 9:00am Tae Kwon Do 12:30pm Open Basketball Court
22 Upcoming Activities: Basketball Camp, Keenagers Myrtle Waves Trip, Teen Activities	**23** 9:00am Summershine Camp M-F 9:00am Wee Camp M-F 9:15am Jazzercise (Exchange Club) 7:00pm Dog Training Ultimate Frisbee	**24** 9:00am Fun Days: Dewees Co-Rec Softball	**25** 9:00am Fun Days: Ft. Sumter 7:30pm Tae Kwon Do Ultimate Frisbee	**26** 9:00am Fun Days: Bull Island 9:15am Jazzercise (Exchange Club) Co-Rec Softball	**27** 9:00am Fun Days: Water Park	**28** 9:00am Tae Kwon Do 12:30pm Open Basketball Court
29 Kayak Course	**30** 9:00am Summershine Camp M-F 9:00am Wee Camp M-F 9:15am Jazzercise (Exchange Club) Ultimate Frisbee					

May

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

July

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Located on 28th Ave 886-8294

5/2/1997

ISLE OF PALMS RECREATION COMMISSION
APRIL 30, 1997

The regular meeting of the Isle of Palms Recreation Commission was held on April 29, 1997 at 5:45pm, at the Recreation Department. Commission members present were Co-Chairman Bill Cox, Stu Kimball, Lucinda Olasov, Keith Schlichter, Patti Randinelli, and Nancy Bristol. Also present was Recreation Director Lisa Cherry. Absent was Thom Hood.

1. Citizen's Comments. No citizens were present.

2. Recreation Committee Report. Stu reported on the last meeting. The Committee suggested that the Commission look to the Planning Commission's Comprehensive Plan for the island for plans regarding the future of the Recreation Department. The Commission should suggest ideas to be included in the plan before it is approved by City Council. Therefore, if the comprehensive plan includes plans for a new community center and a community pool, and City Council adopts it, then the City is in essence approving these future projects at the Recreation Department. If this is the case, then the commission should then proceed with the foundation ("Isle of Palms Community Foundation") to raise money for the projects. (see Attachment 1 for proposal)

Lisa has asked the Committee for guidance regarding a departmental mission statement. They suggested Lisa look at the Comprehensive Plan and make suggestions at the next Committee meeting. The next meeting (May 5th at 6:30pm) will also focus on the upcoming budget.

Lucinda suggested that money be budgeted for shade trees for the tot lot as a "quick fix" since the tot lot planting project has been postponed at this time.

3. Recreation Department Report. Lisa reported that the Little Bloomers Garden Club planted the flower bed near the flag pole. Departmental activities are going well (see handout). Upcoming activities to note are the American Red Cross Blood Drive on May 22nd and the Sand Sculpting Contest on June 1st.

4. Old Business. A. Tot lot project. Bids were returned. The cost to implement was higher than expected. The project has been postponed, and may appear as a capital improvements project in next year's budget.

B. Cul-de-sac. No report.

6. Next Meeting. The next regular meeting of the Recreation Commission will be held on **Tuesday, May 27, 1997, at 5:45pm at the Recreation Department.** MARK YOUR CALENDAR NOW!!!! If you are unable to attend, please contact Lisa at 886-8294.
There being no further business, the meeting was adjourned at 7:10pm.

Respectfully submitted,

Patti Randinelli

A
COMPREHENSIVE PLAN
FOR

CITY OF ISLE OF PALMS RECREATION DEPARTMENT

PREPARED BY THE
RECREATION DIRECTOR

MAY 5, 1997

INTRODUCTION

VISION STATEMENT

The City of Isle of Palms Recreation Department has developed into a full-service community recreation provider with a variety of leisure activities for preschool children to senior adults. The Recreation Department serves the residents of Isle of Palms, Sullivan's Island, and Mt. Pleasant, and on occasion, persons residing in other municipalities in the Charleston, SC, area. It also plays host to seasonal visitors. Measures that will enhance the existing character of the Recreation Department as a quality place to augment the customer's leisure time, while protecting the environment on and around the Recreation property and neighboring property as necessary, must be taken to guide development and preserve the quality of leisure life for generations to come.

LOCATION AND FACILITIES

Location
The City of Isle of Palms Recreation Department is located on approximately 9.8 acres of property between 27th Avenue and 29th Avenue between Hartnett Boulevard and Waterway Boulevard.

Facilities
Recreational facilities include the following: one adult softball field, one youth baseball field, two batting cages, two outdoor basketball courts, two tennis courts, one multi-purpose/soccer field, two sand volleyball courts, one picnic shelter, two playground equipment areas, and one community center (approximately 10,000 sq. ft.) with office, storage, and restroom facilities. There is an undeveloped area between 28th Avenue and 29th Avenue near the community center and playground area.

POPULATION

Currently, approximately 2,600 people are participating annually at the Recreation Department.

FY 1996-97 participation numbers

YOUTH ATHLETICS: 494	Residents:
*Soccer - 220 (45%)	*Isle of Palms - 314 (64%)
*Basketball - 244 (50%)	*Sullivan's - 129 (26%)
*Baseball - 312 (64%)	*Mt. Pleasant - 47 10%
*Winter Baseball - 25 (5%)	*other - 4 (less than 1%)

81 (71%) participated in all three activities

ADULT ATHLETICS: 888

*Softball - 420
*Basketball - 96
*Volleyball - 144
*Football - 120
*Soccer - 48
*Ultimate Frisbee - 60

Sex:
*Male - 792
*Female - 96

PROGRAMS

Children: 1059
*Tiny Tots - 6
*Island Preschool - 17
*Gymnastics - 30
*Dance - 19
*Tae Kwon Do - 35
*Summershine Day Camps - 272
*Island Fun Days - 142 (56% from out of state)
*Other camps (surfing, basketball, tae kwon do) - 72
*Teen trips - 70
*Teen dances - 372 per month on average
*Babysitting Course - 18
*Kayak - 6

Adults: 210
*Tae Kwon Do - 55
*Senior Fitness - 15
*Jazzercise - 10
*Line Dance - 22
*Keenagers Club - 75 members
*Kayak - 8
*CPR - 5
*Dog Obedience Training - 20

Special Events: 2002
*NFL Punt, Pass & Kick - 15 youth
*Youth Soccer Clinic - 41 youth
*Halloween Carnival - 300
*Ghostly Tides Tales - 75
*King of the Court - 20
*Christmas Carnival - 400
*Santa's Hotline - 151
*Christmas Craft Camps - 24
*Cupid's Card Shop - 30
*S.C.A.P. Basketball Tournament - 250
*Something Blue - 225
*Children's Easter Egg Hunt - 350
*Twilight Easter Egg Hunt - 85
*Major League Baseball Diamond Skills - 36
*LowCountry Senior Sports Classic -
*American Red Cross Blood Drive -
*Piccolo Spoleto Sand Sculpting Contest -
*Friskees Canine Frisbee disc Competition -

Demographics
1990 census information
Total Population - Isle of Palms - 3,680**
*16.3% is made up of 14 years and under**
*65.7% is made up of 15 years to 59 years**
*18% is made up of 60 years and older**

Key Issues
*Dealing with the impact of a growing year-round population of retirement age (60 years and older) people.**
*Meeting the recreational needs of people 15 years to 59 years.
*Developing more Recreational opportunities for females.
*Dealing with the impact of a growing seasonal population.**
*Maintaining the integrity of the Recreation property and its surroundings.

Goals and Implementation Strategies
Goal 1: Improve services for residents.**

Strategy 1.1 Recreational opportunities for retirement age residents should be expanded or added.** Possibilities include adding safe walking area and a community pool with handicapped access.

Strategy 1.2 Recreational opportunities for all age residents should be expanded. Possibilities include an air-conditioned, full-service, multi-purpose community center to offer a variety of leisure activities for pre-school children to senior adults, possibly to include a library.

Goal 2: Balance the needs of island residents with seasonal visitors.**

Strategy 2.1 While the needs of island residents should be paramount, efforts should be made to adjust the level of city (recreation) services to meet the needs of the seasonal visitor as well.**

Goal 3: Maintenance of wildlife and vegetation.**

Strategy 3.1 Continue to protect trees and encourage appropriate use of trees and vegetation to support wildlife.**

Strategy 3.2 Designation of existing Recreation Department green space as such, and

enhancement thereof, through planned plantings and appropriate amenities with proper maintenance.

**Indicates that the information is included in the Comprehensive Plan for the Isle of Palms, SC, as prepared by the Isle of Palms Planning Commission.

PLAN.LAC

ATTACHMENT 1

M E M O R A N D U M

TO: Skipper Shaffer, Recreation Committee Chairperson
FROM: Stu Kimball, Recreation Commission Member
DATE: April 30, 1997
RE: Suggested Additions to Isle of Palms Comprehensive Plan

==========

The Recreation Commission met last night and discussed the Planning Commission's Comprehensive Plan as it relates to our ideas for the future of the Recreation Department. Several terrific ideas emerged from this discussion and I ask that you share them with the other members of the Recreation Committee at the next meeting. The Recreation Commission suggests that the following be added to the existing Isle of Palms Comprehensive Plan:

Page 7...Reword Strategy 1.2: "...opening a library and a community pool (See Strategy 4.2, Strategy 4.6, and Strategy 4.7 under Community Facilities)."

Page 7...Add Strategy 1.3: "Recreational opportunities for all age residents should be expanded. Possibilities include an air-conditioned, full-service, multi-purpose community center to offer a variety of leisure activities for pre-school children to senior adults, possibly to include a library."

Page 14...Add Strategy 5.2: "Designation of existing Recreation Department green space as such, and enhancement thereof, through planned plantings and appropriate amenities with proper maintenance."

Page 20...Reword Last Paragraph: "Changes under consideration include partial closing of 28th Avenue...corner of the property."

Page 23...Add Strategy 4.6: "Provide a multi-purpose community pool with handicapped access."

Page 23...Add Strategy 4.7: "Provide an air-conditioned, full-service, multi purpose community center to offer a variety of leisure activities for pre-school children to senior adults, possibly to include a library."

Unfortunately, I will be unable to attend the meeting on May 5th. It is my hope that another member of the Commission will be able to attend to further elaborate on these suggestions. If you have any questions, please contact me at work at 973-3118 or at home at 886-3804. Thank you.

ISLE OF PALMS RECREATION DEPARTMENT

FY1997-98 BUDGET

104820.5085 Capital Outlay

PARD GRANT MONEY - $ 8,000

80/20 matching grant: $6000 will be reimbursed
FY1996-97 - $3000 grant approved March 1997 for tot lot equipment including Wiggle Worm Crawl Tunnel with Head, 4-seat Spring Seesaw, and Dolphin Spring Rider ($3790 plus freight and tax) Plan to purchase in July or August 1997 ($4000)
FY1997-98 - will apply for a $3000 grant in December to be spent in spring 1998, possibly on playground equipment for older children ($4000)

LAWN MAINTENANCE EQUIPMENT

Finish mower - $ 1,800

This 60" mower would attach to the John Deere Tractor and would be used to cut the large ball fields and multi-purpose field. This piece of equipment will allow us to cut a larger swath of grass in a smaller amount of time. The 50" flail mower we have been using for the past five years is worn out and does not cut the grass well.

Commercial Walk-Behind Mower - $ 3,000

This is a 17 HP mower with a 48" cutting diameter. This mower is essential to cut around the newly planted trees as well as fences, playground equipment, and existing trees. The walk-behind mower would allow the staff to cut areas that the tractor cannot currently get to due to the tractor's size. The non-commercial push lawn mower and weed-eater that we are now using are not sufficient to perform this type of work because they are labor-intensive especially during the peak grass growing season (mid-March - mid-October). To properly maintain the grounds, a commercial walk-behind mower is imperative.

Front Mount Mower - $9,605.00 for 60" mower deck
$6,966.60 for 54" mower deck

This is a commercial mower (John Deere) that do the same work as the two aforementioned types of mowers. This mower has a large cutting diameter and would allow us to cut grass in all areas faster than the equipment we currently are using. A front-mount mower would be less labor-intensive than using a finish mower and a commercial walk-behind mower combined.

Zero Turn Surfer - $4,000 for 16HP & 48" deck
$4,500 for 18HP & 52" deck

This Great Dane mower is an alternative to a walk behind mower and a finish mower. Because the operator stands on the mower as opposed to pushing it, the cutting is reduced to half the time as with a walk behind mower.

VEHICLE - $ 17,500 - 23,000

Ford E350 (15 passenger van under state contract - $23,000) or Ford Aerostar (7 passenger van for $17,000) A van of some type would serve a duel purpose for the City. The 1990 Pontiac Sunbird must be replaced this year. A van would be the ideal replacement. It would be used to transport children, teens, seniors, and other special interest groups on specialty trips and excursions. A van would reduce the cost of renting a second van for specialty trips for the department and the participants on the different trips. It could also be used by any City employee to travel to training workshops, unlike the D.A.R.E. van.

RESURFACE OUTSIDE COURTS - $ ~~10,750~~ 6,000

Resurface the two tennis courts - $ ~~5,750~~ 6,000

This project will include the resurfacing of the existing tennis courts and the resetting of the net poles. The surface is chipped and cracked due to everyday wear and tear and the use by local youth as a roller hockey and skateboard area despite the signs posted at the courts advising otherwise. The poles which hold the tennis nets in place have rusted and are no longer perpendicular to the surface making the net sag and play difficult at best. These repairs are necessary because these are the only free-play courts on the island and they should be maintained in the best shape possible for the residents.

Resurface the asphalt basketball court - $ 1,500

As with the tennis courts, this court is chipped and cracked due to frequent use over time.

Resurface the concrete basketball court - $ 1,750

This surface is in desperate need of an overhaul. It has many cracks in it due to the shifting of the ground and poses a safety threat for children who may wish to skate on it. If this court was in good shape, it would discourage youth from skating and blading on the tennis courts.

Resurface the concrete roller hockey pad - $ 1,750

Resurfacing this concrete court along 27th Avenue would be an immediate answer to the question of where youth on the island could safely play roller hockey. Temporary fencing would run parallel to the 27th Avenue and the court area to provide a barrier between the playing area and the road.

INDOOR VOLLEYBALL SYSTEM - $ 1,800

The new system would include the poles, a regulation net, floor plates, and padding for the official's stand. This system would replace the old system which has been in use for at least the past nine (9) years. The existing net wire is frayed and poses a safety problem should it break or snap. The current poles are held in the ground with two guide wires that pose a safety problem should a player chase a ball near the poles.

TWO ADULT PARK BENCH SWINGS - $ 1,000
These fusion-coated 6' inground swings would complement the playground area and provide adults with a place to sit and enjoy the natural park setting. One swing would be located in the tot lot and the other would be located near the picnic shelter.

OLEANDERS TO PLANT ALONG SOCCER FIELD FENCE ON 29TH AVENUE - $750 installed (includes pine straw)
45 3-gallon oleanders would be planted 4' apart on the street side of the fence to provide a beautiful buffer for the neighbors.

GATE ADDITION TO TOT LOT FENCE - $450
A new fence gate would be located on the side of the tot lot nearest the picnic shelter to allow parents easier access to their children playing in the tot lot when the parents are relaxing at the picnic shelter.

ORGANIZED PARKING ALONG 27TH AVENUE - $ 500
Diagonal striped parking spaces along 27th Avenue would improve the perimeter parking situation and create a safer environment especially during softball and baseball season.

PICNIC SHELTER IMPROVEMENTS - $
These improvements would include:
1. Cementing 200 sq. ft. (10' x 20') adjacent to the existing shelter
2. Creating an arbor over the area listed in #1
3. Cementing a semi-circular area approximately 150 sq.ft. adjacent to the existing shelter
4. Constructing a wooden semi-circular park bench for the area mentioned in #3
5. Planting small shrubs and plants in the area
6. Adding 14 stepping stones from the tot lot to the existing shelter

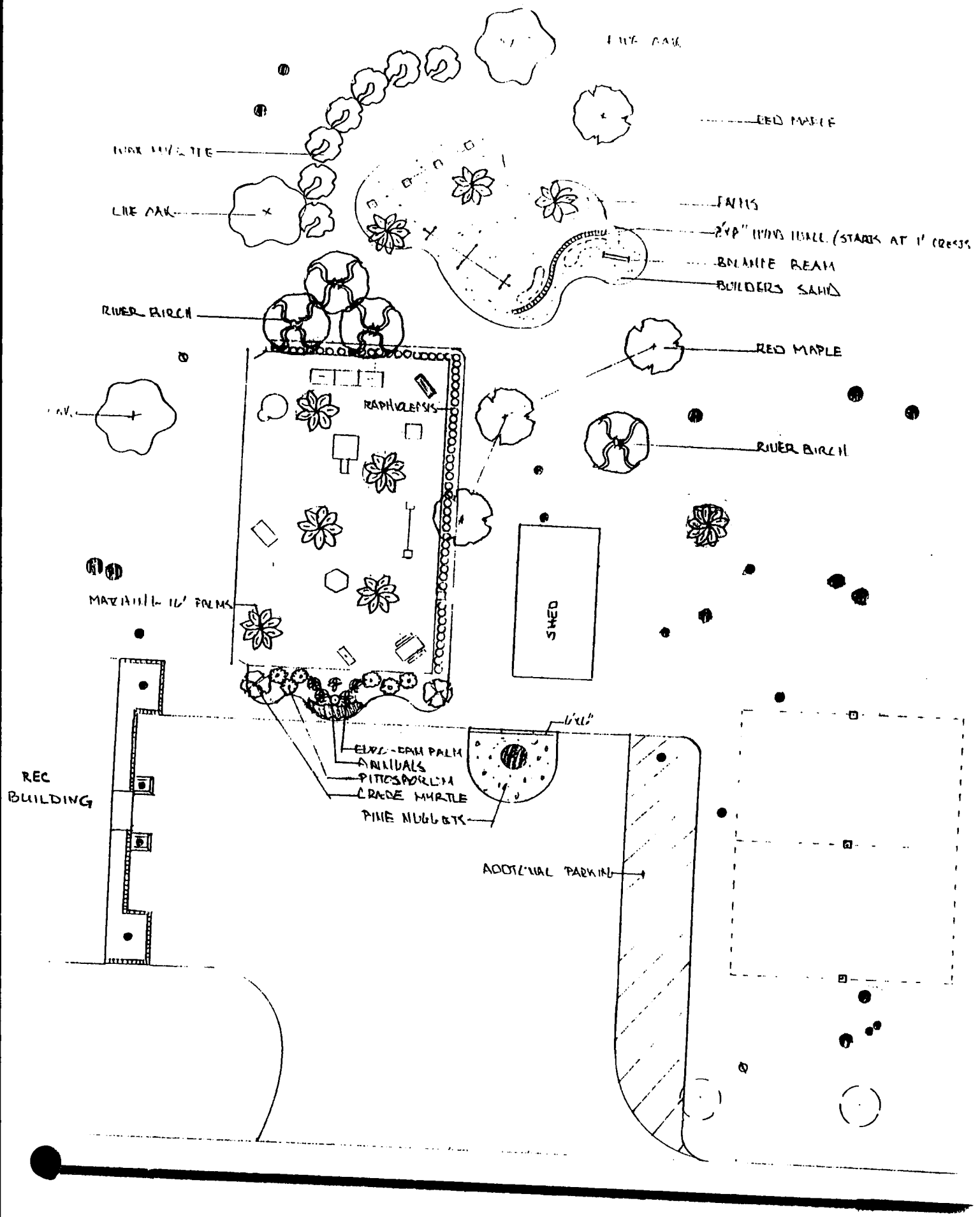
LIVE OAK
RED MAPLE
WAX MYRTLE
LIVE OAK
PALMS
2"x8" LIVING WALL (STARTS AT 1' CREEK)
BALLAST BEAM
BUILDERS SAND
RIVER BIRCH
RED MAPLE
RAPHIOLEPSIS
RIVER BIRCH
MAIDENHAIR 10' PALMS
SHED
ELDO-PALM PALM
ANNUALS
PITTOSPORUM
CRAPE MYRTLE
PINE NUGGETS
REC BUILDING
ADDITIONAL PARKING

EXHIBIT D

ZONING BOARD OF ADJUSTMENT
May 13, 1997

The regular meeting of the Isle of Palms Zoning Board of Adjustment was held on May 13, 1997, at 6:30 p.m., in the Building Department. Members present were Chairman Gabbie Porter, Guy Taylor, and Charlie Yawn, Building Official Ed Haselden and Secretary Janet Mauldin. Jack Johnston and Jim Burke were absent.

Chairman Porter opened the meeting and introduced Board members present. She stated that there were three applications on the agenda for special exceptions for home occupancy.

1. Mr. Yawn made a motion to approve the minutes from the April 10, 1997, meeting; Mr. Taylor seconded. Mr. Taylor requested a couple of changes be made: change the last word of the third paragraph from "approval" to "review"; add the phrase "rules & procedures" in paragraph four. After discussion, motion with amendments passed unanimously.

2. Sam Dyer, #1 Seagrass Lane. This is a business of window treatment installation and Mrs. Dyer explained that their house was to be used for an office only. All work is done at Hilton Head or Beaufort; no clients will be coming to the house and materials ordered are usually delivered to the client or to the decorator. The Board has received two letters, one from a neighbor and one from the Wild Dunes Community Association (attached hereto) expressing concern about any impact on the residential quality of the neighborhood by deliveries, etc. Mrs. Dyer stated that the only delivery would be a rare delivery because the materials are sent to the client to Mr. Dyer picks them up somewhere.

After discussion, Mr. Yawn made a motion to approve the request because it appears to meet all the requirements of the City of Isle of Palms, they assure there will be no change in the residential nature of their home or the neighborhood due to the applicant's actions; Ms. Porter seconded. Upon written vote, the motion was unanimously approved.

3. Joseph Wooldridge, 103 Charleston Boulevard. Mr. Wooldridge proposes to operate a part time home repair business and his home would be his office only. All work is done at clients' homes and there will be no storage of materials at the house other than keeping his tools in the back of his truck. Materials are picked up from the supplier and delivered to the job site.

After discussion, Mr. Taylor made a motion to approve the application as requested; Ms. Porter seconded. Upon written vote, the motion was unanimously approved.

4. Robert Timmons, 4 Chapman Avenue. Mr. Timmons explained that he is an NRA certified pistol and home protection instructor and also a SLED certified concealed weapons instructor. He has applied for a Federal Firearms License in order to receive shipments of guns to his home through UPS for his students, and his house would be the physical address needed. Other than going to a store, the only way to get a firearm is through a Federal Firearms Licensed dealer. Federal requirements require that the licensee be in compliance with local regulations and the Chief of Police sent Mr. Timmons to Mr. Haselden who said he needed a special exception

for a home occupancy business. His classes are given in various locations throughout the County, such as civic centers, schools, etc, and a shooting ranges. His students would not be coming to the home. As for deliveries, there would be maybe one a week.

The board questioned the nature of the mail-order business as listed on his application. Mr. Timmons explained further that when he gives his classes, he takes the catalogues to classes for his students to order from. There will be no selling from the house. Guns would be stored at the house only as long as it would take him to contact the purchaser and deliver the order to him.

Present in the audience were several neighboring property owners who objected to the issuance of this license as follows: Liz and John Sheridan, 7 Chapman Avenue; Beryl Beswick, 8 Chapman Avenue; Irene Simon, 3 Chapman Avenue; Mary Ball, 9 Chapman Avenue; Debra Kennedy, 2902 Skinner Boulevard;. These residents expressed a great deal of concern over the nature of this business and the additional traffic it could cause in their neighborhood. They were also concerned about Mr. Timmons' storing guns at the house and felt it was a dangerous item to have in a small neighborhood with small children, and only a block from the Recreation Area. They were afraid that if word got out that there were guns stored in this house, that it would attract burglars to the neighborhood. They were also concerned about UPS deliveries being left outside if no one is at home, and the danger of children getting into these deliveries.

Upon discussion, Mr. Taylor pointed out that the application was for a home occupancy business and if anything were done to violate the restrictions on which the application is approved, the City could take action to rescend his business license. He also pointed out that there were several other federally licensed weapons instructors on the island.

Mr. Timmons stated that whenever weapons are transmitted through the mail or UPS, the shipment must be signed by an adult, over 21 years of age, and are never left at the premises without a responsible signature. This is a federal requirement. He reiterated that there would be no additional traffic in the neighborhood as customers will not be coming to the house.

Mr. Yawn pointed out that Mr. Timmons has applied for a home mail-order business. He signed that he understands that any activity which adversely diminishes the residential character of the neighborhood is grounds for revocation of the home occupancy license. Mr. Yawn also pointed out that the item itself is not the question of determination of this request, but the type of business proposed. Mr. Timmons stated that there would be no inventory kept on the premises as the guns would be delivered to the purchaser as quickly as possible.

Mr. Taylor made a motion to approve the application as presented; Mr. Yawn seconded amended that what Mr. Timmons has stated in his application is consistent with the ordinances of the City of Isle of Palms; Mr. Taylor seconded the amendment. Vote being: Porter - No; Taylor - Yes; Yawn - Yes. Special exception was approved by a vote of 2-1.

There followed some discussion among the audience and Board about the nature of this business. The neighbors wanted to know what they could do if the business expands with more deliveries, etc., to which Mr. Taylor responded that they should report this to the Building Official.

They also wanted to know what it took for the Board to deny a license. Ms. Porter explained that the Board was required to follow the City Code and that this application followed the guidelines as stated in the code for a home occupancy business license. Mr. Taylor explained that their option to appeal this decision was through the circuit court system within 30 days. Mr. Yawn stated that two of the main concerns of the Board are storage of equipment and/or materials at the premises, in the yard, etc., and the second is the number of clients coming and going from the house - generally, things that would change the residential quality of the neighborhood, and he stressed that the Board has turned down applicants in the past.

Mr. Haselden reported that the city is in the process of adopting an ordinance which would limit certain types of businesses to the General Commercial area., and this type of occupation would not be allowed in a residential area after the adoption of the ordinance. He said that residents could contact their City Council members to discuss this proposed ordinance which states that "uses" not permitted in commercial districts will not be permitted as an accessory use in residential districts, and gun dealers are not permitted in commercial districts.

After further discussion, Chairman Porter repeated that the people could appeal this decision legally to the circuit court, or they could talk to council members who are responsible for making the city code that the board members have to follow, and basically Mr. Timmons application fit the criteria that they have to follow, even if the merchandise is not one that everyone is happy with.

There being no further business to come before the Board, the meeting was unanimously adjourned at 7:30 p.m.

Respectfully submitted,

Gabbie Porter, Chairman

MEMO TO COUNCIL

FROM ED HASELDEN

As a note to the minutes, and after further search, firearms are permitted in GC-1 under miscellaneous shopping goods stores., SIC code 594. (Code Section 5-4-27, Table of permitted uses in commercial districts)

Isle of Palms Baptist Church

David Bateman, Pastor

#14 24th Avenue
P.O. Box 118
Isle of Palms, SC 29451

Office: 803-886-6762
Home: 803-886-5683
Pager: 803-570-9310

May 30, 1997

Mr. Mark Williams
City Administrator
Isle of Palms, SC

Dear Mark.

Thank you for your attention to the "yellow house" matter. Hopefully we can get all of this behind us and move forward soon. I appreciate you going to bat for us.

One thing that we desire to communicate to the SC Department of Transportation is our flexibility with them. Even though we are asking for a legal title change in the sideyard right-of-way, we are more than willing for them to retain full access/use/utility or any necessary easements to the 2.8 feet of land. If there is some way our city's attorney could communicate our intent to them, we would appreciate it. Also, if we could have a copy of the letter sent to DOT for our records, we would be very grateful.

Hope you have a great weekend!

Sincerely,
David Bateman

EXHIBIT E

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION
REGULAR MEETING
May 14, 1997

The Isle of Palms Planning Commission met at City Hall on May 14, 1997, at 5:30 p.m. Members attending included Bill Bradshaw, Dick Glave, Paul Ockerman, Kim Poletti, and Chairman Bob Miller. Planning Consultant Lee Batchelder and Council member Bob Abele were also present. Hugh Morrow was absent.

The meeting was called to order at 5:30 p.m.

MINUTES OF PREVIOUS MEETING

1. April 17, 1997

Motion to approve by Mr. Glave; second by Ms. Poletti. Motion approved 5-0.

PLAT SUBMITTALS

1. 6 Sandwedge Court - Plat to adjust the property line between Lot 5 and Lot 6, Block R, Tract B, Isle of Palms Beach & Racquet Club, Located Wild Dunes, City of Isle of Palms, Charleston County, South Carolina.

Mr. Batchelder explained that the purpose of the plat was to adjust the property line between two lots so that all the improvements associated with the developed lot were on that lot. He stated that the owner of both lots had advised them that the easement labeled as a "drainage easement" was actually a "utility easement". Mr. Batchelder recommended that the plat be approved with the condition that the easement is relabeled as a "utility easement".

Motion by Mr. Glave to approve the plat with the change to the easement; second by Mr. Bradshaw. Motion approved 5-0.

ORDINANCES

Ordinance 1997-10 - An ordinance amending certain provisions of Title 5, Chapter 4, Zoning, the City of Isle of Palms Code of Ordinances, to describe the position of Zoning Administrator; require compliance with the Beachfront Management Act; and to prohibit hard erosion control devices near the beach.

Mr. Batchelder explained the purpose of the ordinance as he understood it to be. He explained that a companion ordinance now under consideration by City Council would

repeal the section of the City Code which authorized the Beach Patrol and Control Board since this Board was no longer authorized by State law.

The Commission discussed the ordinance and raised concerns about whether the language of the new sections conflicts with state guidelines allowing temporary erosion control devices or methods in certain situations. Also concerns were raised about what the City might do if the State were to grant a variance to its restrictions. These questions were to be researched before the public hearing on the ordinance in June.

MISCELLANEOUS BUSINESS

The Commission discussed the suggested revisions and additions to the plan from Council member Shaffer concerning the Island's recreation facilities. The Commission agreed that these recommendations could be included although revision of the wording of the recommendations was warranted.

There being no further business the meeting was adjourned.

Respectfully Submitted,

Bob Miller
Chairman

EXHIBIT F

PERSONNEL COMMITTEE
April 21, 1997

A special meeting of the Personnel Committee was held at 6:60 p.m. on April 22, 1997. Present were Chairman Hernandez, Committee member Abele, Mayor Bunch, Council member Sottile and City Administrator Williams. Committee member Shaffer was absent.

Mr. Abele made a motion to go into Executive Session to receive advise from the labor lawyers; Ms. Hernandez seconded; motion passed unanimously.

Coming out of Executive Session, Chairman Hernandez announced that legal advice was received.

1. Public Works Director Application Sheet. Mr. Williams prepared this form and answered questions and took recommendations for changes from the committee. The revised form along with the top 12 applicants will be reviewed as the next step.

2. Job Descriptions. a) Zoning Administrator - Mr. Abele made a motion to approve this job description as written; Ms. Hernandez requested that since she had not had a chance to review this thoroughly we postpone action until the next Personnel Committee meeting at which time we will also discuss salary range.

b) City Clerk and City Treasurer - Mr. Williams recommended a change in the Knowledge and Skills category upgrading the word processing level. **Mr. Abele made a motion to recommend to Council approval of the Executive Secretary/City Clerk and City Treasurer job descriptions as amended; Ms. Hernandez seconded; motion passed unanimously.**

3. Mr. Williams was asked to leave the meeting as the committee discussed his employee evaluation. Mr. Abele made a motion to go into Executive Session to discuss this; Mr. Hernandez seconded; motion passed unanimously.

Coming out of Executive Session, Chairman Hernandez stated that personnel matters were discussed and no action was taken.

There being no further business to come before the committee, the meeting was adjourned at 7:20 p.m.

Respectfully submitted,

Debra Hernandez, Chairman

PERSONNEL COMMITTEE
May 5, 1997

The regular meeting of the Personnel Committee was held at 5:30 p.m. on May 5, 1997. Present were Chairman Hernandez, Committee members Abele and Shaffer, Mayor Bunch, Council members Sottile and Campbell, and City Administrator Williams.

Chairman Hernandez called the meeting to order and explained some of the items on the agenda. As to number 4, Review Applications for Public Works Director, she said that copies of the top applications were passed out to committee members and a special meeting was scheduled for May 13th at 5:00 p.m. to discuss them. Joseph Washington is acting department head until the process is completed.

1. Approval of Minutes From Prior Meeting. Mr. Abele made a motion to approve the minutes of the April committee meeting; Mr. Shaffer seconded; motion passed unanimously.

2. Discussion of Revisions to Employee Evaluation Process. Chairman Hernandez said that the basic revisions were to the scale lessening the raise percentages so that the highest increase would be a cost of living plus 3% [last year it was up to 5%]; and the five categories were changed to two "exceeds expectations" and two "meets expectations" and one "does not meet expectations". The department heads also recommended that we maintain the system of cost of living raise being given in July for everyone, that reviews be given in January as opposed to the anniversary of their date of hire, and that merit raises be effective at the January review, and possibly a longevity raise be given. Mr. Williams elaborated on the department heads' recommendations for committee members.

The committee discussed whether a longevity bonus should be given, and if so, whether it should be at the recommendation of the department head who evaluates the employee's job performance or should strictly be given for longevity and not tied to the evaluation process. It was decided to discuss this further at future meetings.

The committee discussed in depth whether or not to maintain the cost of living raise in July and whether or not it should be tied into performance. It was the consensus of the committee to maintain the July cost of living raise and do the evaluation process in January. Employees who received unsatisfactory ratings in January will not receive cost of living raises, however Mr. Williams stated that all unsatisfactory employees are no longer with us.

Mr. Shaffer made a motion to recommend to Ways & Means to accept the April 6th recommendations from the department heads to change the scale, pay a cost of living raise on July 1st with merit raises following in January; Mr. Abele seconded; after discussion, motion passed unanimously.

Mr. Williams said the CPI from April '96 to April '97 was 3%. The committee asked him to check with other local communities to see what percentage COLA they were offering their employees this year.

3. Job Descriptions. a. Zoning Administrator - No changes were recommended. **Mr. Abele made a motion to recommend to Council approval of the job description for Zoning Administrator/Code Enforcement Officer; Mr. Shaffer seconded; motion passed unanimously.**

Mr. Williams said that he was waiting to advertise the position until a salary range was set. Based on comparisons with other communities, he felt that we should set the starting salary at $26,000-27,000 depending on experience and qualifications. **Mr. Shaffer made a motion to recommend to Ways & Means a starting salary of $26,000-27,000; Mr. Abele seconded; motion passed unanimously.**

b. City Treasurer. Mayor Bunch recommended that the following be added under specific duties: "Works with the city's auditor providing pertinent records for the annual auditing of the city's financial operation."

c. Executive Secretary/City Clerk/Payroll Clerk. Mayor Bunch recommended that the following be changed under Duties and Responsibilities, paragraph 6: "Assists the Municipal Election Commission in tallying and certification of election results of municipal elections".

Mr. Abele made a motion to recommend to Council approval of the job descriptions for City Treasurer and for Executive Secretary/City Clerk/Payroll Clerk as modified; Mr. Shaffer seconded; motion passed unanimously.

3. Telecommunicator Salaries. Mr. Williams stated that it has become apparent the dispatcher salaries are not competitive with other agencies to the extent we have lost employees to the other agencies. Our salary range is now $16,800 to $23,600. He recommended increasing minimum by at least $2,000 for a certified dispatcher, as we now have to spend that much or more in training and certifying new hires. Mr. Williams was asked to report back with the total amount it would cost to bring all the dispatcher salaries up for discussion during budget sessions.

There being no further business to come before the committee, the meeting was adjourned at 6:45 p.m.

Respectfully submitted,

Debra Hernandez, Chairman

Zoning Administrator/Code Enforcement

Function:

Under general supervision of the Building Official performs complex duties related to administration and enforcement of city's land use (zoning) ordinances, codes, regulations, and plans.

Duties: (Zoning Administrator)

Performs the responsibilities of Zoning Administrator as described in the Comprehensive Planning Act of 1994.

Presents applications for variances and appeals to the Zoning Board of Adjustment; attends all meetings of the Board and provides technical assistance as requested.

Provides Public Notice of applications to the Board as prescribed by state law and/or the Board's Rules of Procedure.

Reviews proposed development plans for compliance with local zoning and other land use ordinances and regulations; enforces zoning regulations.

Testifies in court on zoning and code enforcement issues as needed.

Assists residents, property owners, developers, engineers, architects, and contractors in interpreting city land uses ordinances, codes and regulations.

Participates in the site review process before, during, and after development.

Enforces sign regulations and administers permitting.

Assists the Planning Consultant with revision of the comprehensive land use plan.

Maintains accurate records and files on land use issues and correspondence.

Duties (Code Enforcement Officer)

Handles complaints from the general public or city personnel about possible code violations.

Inspects lots, buildings, signs, premises for unsanitary, substandard, or unauthorized conditions.

Determines property owners, heirs, lien holders, etc., and notifies interested parties of code violations and remedies for same.

Obtains evidence and prepares reports concerning violations for which no remedial action has been taken.

Issues municipal citations, provides copies to Clerk of Court, and testifies in court when necessary. When necessary, coordinates with the police department for further prosecution by means of a bench warrant.

Maintains accurate records and files on code enforcement activities.

Enforces Business License Ordinance and assists with administration of licenses, permits, and office correspondence.

Performs other duties as assigned.

Knowledge, Skill, and Abilities:

Knowledge of the principles and practices of land use regulation.

Knowledge of the laws, ordinances, codes, and regulations pertaining to land use regulation.

Knowledge of city government organization and administrative processes.

Ability to enforce codes firmly, with tact and impartiality.

Ability to initiate land use regulation and enforcement of codes independently of direct supervision.

Ability to establish good working relationships with citizens, contractors, developers, other personnel, and anyone interacting with the department.

Ability to communicate clearly and succinctly, orally and writing, with all interested parties about technical zoning and land use issues.

Ability to read and interpret engineering plans, building plans, blueprints, land surveys, diagrams, specifications, and contracts.

Ability to read and interpret a variety of maps, including flood zone and zoning maps.

Ability to use personal computers with word processing and database software.

Minimum Training and Experience:

BA/BS in Land Use Planning, Urban or Regional Planning and at least one (1) year experience in land use regulation and enforcement, or closely related field.

City Treasurer

Function:

Reporting to and under limited supervision of the City Administrator, directs all aspects, activities and functions on all matters relating to management of funds, budget administration, accounts payable and receivable.

Specific Duties:

Provides for accurate accounting of all cash receipts and deposits, and for disbursement of City funds.

In consultation with the City Administrator, manages the investment of surplus funds at the best yield available.

Makes timely financial transactions in support of the payroll process, issuance of business licenses, receipt of fines and forfeitures, and assists in the accounting of any other monies generated by other City operations.

Makes timely payment to vendors and suppliers who have provided services and or supplies to the City and maintains this documentation for review and use in the conduct of the annual fiscal audit.

Balances all bank accounts and trial balance liability and asset accounts on a monthly basis and maintains these and other records for use in the conduct of the annual fiscal audit.

Prepares a monthly financial report for use by the City Administrator and City Council for their use in administering the annual operating budget.

Works with the city's auditor providing pertinent records for the annual auditing of the city's financial operations.

Performs other related duties as assigned.

Minimum Training and Experience:

Bachelor's Degree in Accounting or Business Administration with 3-5 years of experience in a related field. The City Council may authorize any equivalent combination of experience and training which provides an acceptable level of knowledge, skills and abilities to perform the job.
Management and/or supervisory experience preferred.

Required knowledge, skills and abilities

Extensive knowledge of the theory and practice of governmental accounting.

Knowledge of federal, state and local laws pertaining to the administration of public funds.

City Treasurer
con't.

Ability to establish and maintain computerized financial accounting systems.

Knowledge of the operation and procedures of other departments within the City.

Ability to establish and maintain effective working relationships with co-workers and members of the public.

Ability to use independent discretion to accomplish the objectives of the City government and the administration of the City. Must be able to analytically solve routine and emergency problems as they arise.

Ability to train and supervise others in the operations of the City Hall.

Ability to stay abreast of advances in accounting technology, computer technology, and other disciplines where improvements may benefit the City of Isle of Palms.

Approved 4/22/97
Revised 5/27/97

Executive Secretary/City Clerk/Payroll Clerk

Function:

This position involves performing various secretarial, administrative and personnel duties in support of the City Administrator's Office and performing secretarial duties for the Mayor. It also includes the functions, duties and responsibilities of the City Clerk.

Duties and Responsibilities:

Types, prepares and maintains files including correspondence, memoranda, reports, and other written materials.

Takes and transcribes dictation.

Answers telephone, assists callers, greets the public, records complaints, answers and refers questions about city policies and procedures.

Operates a variety of office equipment, i.e., word processor, electric typewriter, tape recorder, transcriber, calculator, copy machine, fax machine.

Prepares agendas for all council meetings and prepares council packets.

Performs duties as Clerk to the City Council by attending all regular and special City Council meetings; provides for the keeping of minutes of the meetings, and the maintenance of all official records of the municipality. Assists the Municipal Election Commission in tallying and certification of election results of municipal elections.

Tapes and transcribes minutes from all council meetings and, if necessary, committee meetings, and maintains minute books.

Prepares council's monthly calendar of meetings and events.

Maintains payroll reports, prepares bi-weekly payroll checks, keeps track of review dates and raises, assists with insurance claims and deductions.

Maintains and updates personnel records for all employees.

Maintains city scrapbook.

Maintains City Code of Ordinances to insert adopted ordinances and to delete repealed ordinances or sections. Keeps a log of ordinances by number and schedule of readings.

Maintains log of plats submitted for city approval by Planning & Zoning Commission.

Executive Secretary/City Clerk/Payroll Clerk
cont'd.

Maintains log of I.D. stickers as purchased by residents for their cars by number, name and address.

Answers letters addressed to "Chamber of Commerce", etc., asking for hotel/motel information for tourists.

Performs other duties as required.

Knowledge, Skills and Abilities:

Ability to take and transcribe dictation.

Knowledge of city personnel policies and fringe benefits program.

Knowledge of city organization and department functions.

Skills in operating word processor, computer terminal and other office equipment. Knowledge of current word processing systems and technology.

Ability to type at a correct rate of 60 words per minute.

Oral and written communication skills.

Knowledge of proper business correspondence techniques.

Educational and Experience Qualifications:

High school diploma plus secretarial degree and four years of increasingly responsible secretarial experience.

Approved 4/22/97
Revised 5/27/97

SPECIAL PERSONNEL COMMITTEE MEETING
May 13, 1997

A special meeting of the Isle of Palms Personnel Committee was held on May 14, 1997, at 5:00 p.m. in City Hall Council Chambers. Present were Chairman Hernandez, Committee Members Abele and Shaffer, Mayor Bunch, Council Members Allen, Sottile, Taylor and Matthews and Administrator Williams.

Chairman Hernandez stated that the purpose of this meeting was to review the applications received for Public Works Director. The process calls for the Personnel Committee to review the top 12 applicants; and choose the top 3-5 applicants. The Administrator then checks the references of the top 3-5 applicants and the committee makes a recommendation to full Council.

Committee members discussed the job requirements and reviewed the individual applications. Everyone agreed that the rating scale worked very well and it was the consensus that the director should be required to have a CDL, Class B, drivers license. Chairman Hernandez asked Mr. Williams to state what his expectations were for this position and then asked committee members to follow up.

Mr. Williams said that he hoped to find someone who has had hands-on experience in sanitation, who knows the equipment and the routines and personnel and who has supervised that type of personnel, who is not afraid of getting dirty if they have to help get the job done, and who also has the ability to deal effectively with the public, communicate in public meetings, convey information about the department, and deal with the administrative functions of the job.

Chairman Hernandez said that she mirrored Mr. Williams thoughts and felt that public communication is important as this person will have to deal with a lot of complaints. He must be willing to make the public happy with the garbage system the City has chosen to use and can solve problems and deal effectively and reasonably with the public.

Ms. Allen suggested that the interview process include a hypothetical problem to see how each of the applicants would handle it.

Mr. Shaffer also felt it was important that the director has to want to and know how to make the new system work.

Mr. Abele felt that this job must be a working supervisor; he must know when and where to use which equipment and keep the system working in a timely manner. Also, he felt communication with the public is of utmost importance on this island. He said that he rode around with Sarge and came to understand how important it was for Sarge to be out on the island with the trucks every day in order to keep the schedule working properly and hopefully without incurring overtime.

Mayor Bunch said that the residents generally like the service they get and they like the people who are giving that service, particularly in Forest Trail. She felt that the supervisor must not be prejudiced and who knows how to work with the black people and not alienate them. She felt it was most important to know the routes and the people and their needs; and, she said the Administrator could oversee the administrative tasks.

Mr. Matthews spoke as Chairman of the Public Works Committee who has worked with Sarge the past several years. He felt that finding someone to replace Sarge with his knowledge, we do need to find someone who can communicate with the people, who can hopefully solve problems before they become problems. As far as knowing the route and the best system to use, whichever system it is, that can be worked out with the Administrator and the new supervisor.

Mr. Sottile agreed and said that we will never find anyone to replace Sarge, but we need someone who knows the people of the island, how the island functions, and is already familiar with the system we have in place. He felt we already have somebody and felt that any shortcomings can be rectified. The main thing is being able to communicate with the people and the number one thing is that the people know this individual and have trust in him.

Mr. Abele made a motion to choose Washington, Foster and Daniels for the Administrator to do the reference check; Ms. Hernandez seconded. Upon discussion, it was determined that the top five should be checked and Mr. Abele amended his motion to include Aldrich and Gordon; Mr. Shaffer seconded. After discussion, motion and amendment passed unanimously.

Mr. Abele made a motion to suspend the rules and go into Executive Session; Mr. Shaffer seconded; motion passed unanimously.

Coming out of Executive Session, Chairman Hernandez stated that personnel matters were discussed and no action was taken.

There being no further business to come before the committee, the meeting was adjourned at 5:45 p.m.

Respectfully submitted,

Debra Hernandez, Chairman

EXHIBIT G

Ordinance 1997-1
Third Reading Draft
May 27, 1997

ORDINANCE 1997-1

AN ORDINANCE AMENDING SECTIONS 5-4-27 OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES TO ALLOW THE OPERATION OF BUSINESSES ENGAGED IN FURNISHING SHIPPING INFORMATION AND ACTING AS AGENTS IN ARRANGING TRANSPORTATION FOR FREIGHT AND CARGO, AND TO ESTABLISH THE REQUIREMENTS FOR SAME.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-27 is hereby amended to add in numerical sequence the following land use category to Table B-1, Table of Permitted Uses in Commercial Districts:

	LC	GC-1	GC-2
4731. Arrangement of Transportation of Freight and Cargo (Office Only)	x	x	

SECTION 2. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

SECTION 3. That all Ordinances or parts of Ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 4. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA ON THE 27th DAY OF May, 1997.

Carmen R. Bunch

Carmen R. Bunch, Mayor

Ordinance 1997-1
Third Reading Draft
May 27, 1997

Attest:

Janet G. Mauldin

Janet G. Mauldin, City Clerk

First Reading: 1/28/97
Public Hearing: 4/17/97
Second Reading: 4/22/97
Third Reading: 5/27/97
Ratification: 5/27/97

EXHIBIT H

Ordinance 1997-3
Third Reading Draft
May 27, 1997

ORDINANCE 1997-3

AN ORDINANCE AMENDING CERTAIN PROVISIONS OF TITLE 5, CHAPTER 4, ZONING, THE CITY OF ISLE OF PALMS CODE OF ORDINANCES.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-2 is amended by inserting the following definition in its proper alphabetical place and renumbering the sub-sections accordingly:

"Conditional Use. A use not otherwise permitted in a district and which would not be appropriate generally or without restriction throughout such district, but which, if controlled as to number, area, location, relation to neighborhoods, and subject to all conditions, restrictions and limitations set forth in this chapter regarding such use, would promote the public health, safety, welfare, order, comfort, convenience, appearance, proprietary, or general welfare of the city."

SECTION 2. That the first paragraph of Section 5-4-5(b) is hereby amended to read as follows:

"(b) Variances. Pursuant to Section 6-7-740, Code of Laws of South Carolina (1976) as amended, upon written application filed with the Zoning Administrator, the Board of Adjustment may authorize in specific cases a variance from the terms of the ordinances contained in this chapter, with the exception of a variance requested pursuant to Section 5-4-81, which is not contrary to the public interest and where, owing to special conditions, a literal enforcement of the provisions of the ordinance will result in unnecessary hardship, so that the spirit and intention of the ordinance is observed, public safety and welfare secured, and substantial justice done. Fees set by city council pursuant to Section 5-4-82 must be paid by the applicant at the time of the filing of an application for a variance. Such application shall contain information addressing each of the statutory conditions stated in the said Code Section 6-7-740, as amended, all of which must be met. Such variance may be granted in an individual case of unnecessary hardship upon a finding by the Board that all of the following requirements are met:"

SECTION 3. That Section 5-4-8 is hereby deleted in its entirety.

SECTION 4. That Section 5-4-12 (1) is hereby amended to read as follows:

"(1) No land or building shall hereafter be used or occupied and no building or part thereof shall be constructed, erected, altered, or moved unless done in compliance with all

applicable provisions of this chapter. Any use of land or buildings which is not allowed as a permitted use, conditional use, or a special exception in the applicable zoning district is prohibited."

SECTION 5. That Section 5-4-14 is hereby amended to read as follows:

"Sec. 5-4-14 Accessory Uses.

(a) Accessory Uses, as defined in Section 5-4-2, include but are not limited to the following:

(1) Accessory to dwelling:

a. Private garage;

b. Shed or tool room for the storage of equipment used on grounds or building maintenance. However, shipping containers, tractor trailer containers, and similar structures are prohibited;

c. Children's playhouse;

d. Private swimming pool, deck, bathhouse, cabana, private recreation area, and tennis courts;

e. Greenhouse;

f. Parking.

(2) Accessory to retail business or office uses:

a. Completely enclosed building for storage of supplies. However, shipping containers, tractor trailer containers, and similar structures are prohibited;

b. Parking.

(b) Except for parking, permitted accessory uses or buildings shall not be located in front or side yards, and such uses or buildings shall not be placed within three feet of any side or rear lot line, except that accessory buildings which are not separated from the principal building on the same lot by at least three (3) feet shall be required to meet the minimum yard requirements

for the zoning district in which the property is located. Single one or two car garages may be located in the front yard if the setback requirements for the applicable zoning district are maintained."

SECTION 6. That Section 5-4-27(1)(a) is amended by adding the following symbol for use in table B-1:

"'c' means the indicated use is permitted as a conditional use."

SECTION 7. That Section 5-4-27, Table B-1, is amended by deleting the heading entitled "SIC CODE - PRINCIPAL USES" and inserting in its stead a heading entitled "Uses"; and by adding to the legend at the beginning of Table B-1, "c - conditional use".

SECTION 8. That the heading of Section 5-4-33 is amended to read as follows:

"Section 5-4-33 Accessory Uses in Residential Districts."

SECTION 9. That Section 5-4-34 is hereby amended as follows:

A) That the first paragraph of such section is amended to read as follows:

"A home occupancy as defined in Section 5-4-2 may be established in a dwelling unit in any residential zoning district as a special exception granted by the Zoning Board of Adjustment upon a finding that the conditions contained in this section are met. There shall be no fee charged for a home occupation application. Such conditions are as follows:"

B) That Sub-section (1) is hereby amended to read as follows:

"(1) The occupancy, profession or trade is a use allowed under Section 5-4-27, Table B-1, and is wholly conducted within the principal building of the lot."

SECTION 10. That the first paragraph of Section 5-4-111 is hereby amended to read as follows:

"Unless otherwise stated in this chapter, area suitable for parking or storing automobiles in off-street locations shall be required in all zoning districts at the time of the initial construction of any principal building, or when a structural alteration or other change in a principal building results in an increase in dwelling units, guest rooms, floor area, seating or bed capacity, or which changes the use so as to require more parking to serve such use, or when a change in use occurs. Such off-street parking shall have direct access to a street or alley, and shall be landscaped in

accordance with a plan approved by the Zoning Administrator."

SECTION 11. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 12. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 13. That this ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE 27th DAY OF May, 1997.

Carmen R. Bunch

Carmen R. Bunch, Mayor

(Seal)

Attest:

Janet G. Mauldin

Janet G. Mauldin, City Clerk

First Reading: 2/25/97
Public Hearing: 4/17/97
Second Reading: 4/22/97
Third Reading: 5/27/97
Ratification: 5/27/97

EXHIBIT I

Ordinance 1997-6
Third Reading Draft
May 27, 1997

ORDINANCE 1997-6

AN ORDINANCE AMENDING SECTION 1-4-1(a)(6), DEPARTMENTAL ORGANIZATION, TO CLARIFY THE DUTIES OF THE BUILDING DEPARTMENT.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. Section 1-4-1(a)(6) is hereby amended to read as follows:

"(6) Buildings, Engineering, and Zoning."

SECTION 2. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all Ordinances or parts of Ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 4. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE 27th DAY OF May, 1997.

Carmen R. Bunch

Carmen R. Bunch, Mayor

Janet J. Mandeville

City Clerk

First Reading: 3/25/97
Second Reading: 4/22/97
Third Reading: 5/27/97
Ratification: 5/27/97

EXHIBIT J

Ordinance 1997-7
Second Reading Draft
May 27, 1997

ORDINANCE 1997-7

AN ORDINANCE AMENDING TITLE 6, CHAPTER 2, ARTICLE B, DOGS, THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, BY REVOKING CERTAIN PROVISIONS CONCERNING DANGEROUS DOGS AND REVISING THE PENALTIES IN SECTION 6-2-22.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 6-2-16 through 6-2-21 are hereby deleted in their entirety.

SECTION 2. That Section 6-2-22(b) is hereby deleted in its entirety and the subsequent subsections shall be re-lettered accordingly.

SECTION 3. That should any part of this ordinance by held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 5. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE _____ DAY OF _____, 1997.

_____
Carmen R. Bunch, Mayor

_____
Janet G. Mauldin, City Clerk

First Reading: 4/22/97
Second Reading: 5/27/97
Third Reading: _____
Ratification: _____

EXHIBIT K

First Reading Draft
Ordinance 1997-11
May 27, 1997

ORDINANCE 1997-11

AN ORDINANCE TO RAISE REVENUE AND ADOPT A BUDGET FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, FOR THE FISCAL YEAR BEGINNING JULY 1, 1997, AND ENDING JUNE 30, 1998.

WHEREAS, Subsection 3 of Section 5-7-260 of the South Carolina Code of Laws, 1976, as amended, requires that a municipal council shall act by ordinance to levy taxes and adopt a budget pursuant to public notice;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Isle of Palms, South Carolina, in council duly assembled, that the following provisions are hereby adopted and enacted:

Section 1. The prepared budget and estimated revenue for the payment of the same is hereby adopted and made a part hereof as if fully incorporated herein and a copy thereof dated _____, 1997, is attached hereto.

Section 2. The City Administrator shall administer the budget and may authorize the transfer of appropriated funds within departments as necessary to achieve the goals of the budget as established by City Council.

Section 3. If, for any reason, any sentence, clause or provision of this ordinance shall be declared invalid, such shall not affect the remaining portions thereof.

Section 4. This ordinance shall become effective immediately upon its ratification by City Council.

PASSED, APPROVED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE CITY OF ISLE OF PALMS ON THIS ____ DAY OF _____, 1997.

_____

Carmen R. Bunch, Mayor

First Reading Draft
Ordinance 1997-11
May 27, 1997

_____
Janet G. Mauldin, City Clerk

First Reading: 5/27/97
Public Hearing: _____
Second Reading: _____
Ratification: _____

EXHIBIT L

Ordinance 1997-12
First Reading Draft
May 27, 1997

ORDINANCE 1997-12

AN ORDINANCE TO RAISE REVENUE BY ESTABLISHING A TAX MILLAGE RATE FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, FOR THE FISCAL YEAR BEGINNING JULY 1, 1997, AND ENDING JUNE 30, 1998.

WHEREAS, Section 5-7-260 of the South Carolina Code of Laws of 1976, as amended, requires that a City Council shall act by ordinance to levy taxes pursuant to public notice; and

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council Members of the City of Isle of Palms, South Carolina, in Council duly assembled, that the following provisions are hereby adopted and enacted:

SECTION 1. A tax to cover the period from July 1, 1997, to June 30, 1998, both inclusive for the sums and in the manner hereinafter mentioned, is and shall be levied, collected and paid into the treasury of the City of Isle of Palms for the use and service thereof; i.e., a tax of $35.90 on every thousand dollars ($1,000) in assessed value of real estate and personal property of every description owned and used in the City of Isle of Palms, South Carolina, except such as is exempt from taxation under the Constitution and laws of the State of South Carolina, is and shall be levied and paid into the City treasury for the credit to the City of Isle of Palms for the corporate purposes, permanent improvements, current expenses and the payment of interest and retirement of outstanding bonds and debts of the City of Isle of Palms, making a total levy not to exceed thirty five and nine tenths (35.9) mills for tax purposes. Such tax is levied on such property as is assessed by the Charleston County Tax Assessor for County and State purposes.

SECTION 2. By mutual agreement between the City of Isle of Palms and Charleston County, the County will bill and collect the taxes enumerated herein, and pay the same over to the treasurer of the City of Isle of Palms in the manner prescribed by both parties.

SECTION 3. The billing dates, the penalty dates and the amount of the penalty which shall be levied by delinquent taxes shall be the same as those adopted by Charleston County Council.

SECTION 4. Delinquent property taxes shall be collected by Charleston County in a manner as prescribed by State law.

SECTION 5. If, for any reasons, any sentence, clause or provision of this ordinance shall be declared invalid, such shall not affect the remaining provisions thereof.

Ordinance 1997-12
First Reading Draft
May 27, 1997

SECTION 6. This ordinance shall become effective immediately upon its ratification by City Council.

PASSED, APPROVED AND ADOPTED BY THE MAYOR AND COUNCIL FOR THE CITY OF ISLE OF PALMS ON THIS _____ DAY OF _____, 1997.

_____
Carmen R. Bunch, Mayor

_____
Janet G. Mauldin, City Clerk

First Reading: 5/27/97
Second Reading: _____
Ratification: _____

EXHIBIT M

Ordinance 1997-13
First Reading Draft
May 27, 1997

ORDINANCE 1997-13

AN ORDINANCE AMENDING TITLE 1, CHAPTER 3, ARTICLE C, ORDINANCES GENERALLY, SECTION 1-3-53, TO ALLOW FOR THE ENACTMENT OF EMERGENCY ORDINANCES.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 1-3-53 is hereby amended by adding the following subsection (e):

"(e) Notwithstanding any other provision contained in this section, in order to meet public emergencies affecting life, health, safety or the property of the people, council may adopt emergency ordinances pursuant to Section 5-7-250, Code of Laws of South Carolina (1976), as amended."

SECTION 2. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 4. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE _____ DAY OF _____, 1997.

_____
Carmen R. Bunch, Mayor

_____
Janet G. Mauldin, City Clerk

First Reading: 5/27/97
Second Reading: _____
Third Reading: _____
Ratification: _____

EXHIBIT N

Emergency Ordinance 1997-14
May 27, 1997

EMERGENCY ORDINANCE 1997-14

AN EMERGENCY ORDINANCE AMENDING TITLE 5, CHAPTER 5, RESTRICTION OF OUTDOOR LIGHTING IN BEACH AREAS TO PROTECT SEA TURTLES

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That the historical note at the beginning of the chapter be amended to read as follows:

"Historical Note: This chapter was created by Ord. No. 1990-18, adopted 4/25/91, for the purpose of protecting the threatened and endangered sea turtles which nest along the beaches of the City of Isle of Palms by safeguarding the nesting females and hatchlings from sources of artificial light."

SECTION 2. That Section 5-5-2(d) is hereby amended to read as follows:

"(d) Dune crosswalks shall utilize low profile shielded luminaries which shall be turned off from sunset to sunrise during the period of May 1 to October 31 of each year."

SECTION 3. That Sections 5-5-4(a) and 5-5-4(b) are hereby amended to read as follows:

"(a) Lights luminating buildings or associate grounds for decorative or recreational purposes shall be shielded or screened such that they are not visible from the beach, or turned off from sunset to sunrise during the period of May 1 to October 31 of each year."

"(b) Lights luminating dune crosswalks of any area oceanward of the primary dune line shall be turned off from sunset to sunrise during the period of May 1 to October 31 of each year."

SECTION 4. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

SECTION 5. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 6. That this ordinance shall take effect and be in full force immediately.

Emergency Ordinance 1997-14
May 27, 1997

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE 27th DAY OF May, 1997.

Carmen R. Bunch, Mayor

Attest:

Janet G. Mauldin, City Clerk

EXHIBIT C

Ordinance 1997-15
First Reading Draft
May 27, 1997

ORDINANCE 1997-15

AN ORDINANCE AMENDING TITLE 5, CHAPTER 5, RESTRICTION OF OUTDOOR LIGHTING IN BEACH AREAS TO PROTECT SEA TURTLES

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That the historical note at the beginning of the chapter be amended to read as follows:

"Historical Note: This chapter was created by Ord. No. 1990-18, adopted 4/25/91, for the purpose of protecting the threatened and endangered sea turtles which nest along the beaches of the City of Isle of Palms by safeguarding the nesting females and hatchlings from sources of artificial light."

SECTION 2. That Section 5-5-2(d) is hereby amended to read as follows:

"(d) Dune crosswalks shall utilize low profile shielded luminaries which shall be turned off from sunset to sunrise during the period of May 1 to October 31 of each year."

SECTION 3. That Sections 5-5-4(a) and 5-5-4(b) are hereby amended to read as follows:

"(a) Lights luminating buildings or associate grounds for decorative or recreational purposes shall be shielded or screened such that they are not visible from the beach, or turned off from sunset to sunrise during the period of May 1 to October 31 of each year."

"(b) Lights luminating dune crosswalks of any area oceanward of the primary dune line shall be turned off from sunset to sunrise during the period of May 1 to October 31 of each year."

SECTION 4. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

SECTION 5. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 6. That this ordinance shall take effect and be in full force immediately.

Ordinance 1997-15
First Reading Draft
May 27, 1997

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE _____ DAY OF _____, 1997.

_____
Carmen R. Bunch, Mayor

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 5/27/97
Public Hearing: _____
Second Reading: _____
Third Reading: _____
Ratification: _____

EXHIBIT P

ISLE OF PALMS, SOUTH CAROLINA

DESIGNATING NATIONAL GARDEN WEEK

WHEREAS, the gardeners of this State produce a variety of foods for their own use as well as for their neighbors; and

WHEREAS, gardens also yield flowers of great diversity and breathtaking beauty; and

WHEREAS, gardening is a pleasant and productive full or part-time activity for a large number of citizens; and

WHEREAS, gardeners help to preserve and foster the traditional American spitir of independence and individual initiative; and

WHEREAS, gardening instills in all Americans a great appreciation for nature and the beauty of this country, an appreciation which fosters respect and care for the environment.

NOW, THEREFORE, I, Carmen R. Bunch, Mayor of the City of Isle of Palms, hereby proclaim June 1 - 7, 1997,

NATIONAL GARDEN WEEK

PROCLAIMED by the Mayor and City Council for the City of Isle of Palms, South Carolina, this 27th day of May, 1997.

Carmen R. Bunch

Carmen R. Bunch, Mayor

SEAL:

EXHIBIT Q

CITY OF ISLE OF PALMS, SOUTH CAROLINA

A RESOLUTION IN HONOR OF
ANDREW "SARGE" PARRISH

WHEREAS, Andrew J. Parrish, affectionately known as "Sarge", has served the citizens of the City of Isle of Palms, South Carolina, for twenty-eight years; and

WHEREAS, on the occasion of his retirement, the Mayor and the City Council of the City of Isle of Palms wish to express their appreciation and gratitude for the distinguished contribution Sarge has made to the City; and

WHEREAS, over the past twenty-eight years, as the City has grown and the demand for services has increased, Sarge has enabled City government to provide and maintain an exceptional level of services to the City's residents and businesses; and

WHEREAS, especially following Hurricane Hugo, Sarge's dedication and hard work were instrumental in the City's restoration and recovery;

NOW, THEREFORE, on behalf of the citizens of the Isle of Palms, the Mayor and City Council members hereby commend "Sarge" for his outstanding service, extend to him the City's deepest thanks and its warmest wishes for his retirement, and hereby DECREE that a plaque shall be placed on the Public Works Building naming the building

"THE ANDREW J. PARRISH BUILDING"

RESOLVED by the Mayor and City Council for the City of Isle of Palms this 27th day of May, 1997.

Carmen R. Bunch, Mayor

Robert B. Abele, Council Member

Carol L. Allen, Council Member

Charles L. Campbell, Council Member

Debra L. Hernandez, Council Member

David E. Matthews, Council Members

Henry D. Shaffer, Jr., Council Member

F. Michael Sottile, Council Member

Dryden G. Taylor, Council Member

4/24/97

PUBLIC HEARING
June 24, 1997

A Public Hearing of the Isle of Palms City Council was held on June 24, 1997, at 6:15 p.m., in City Hall Council Chambers. Present were Mayor Bunch, Council Members Abele, Allen, Matthews, Sottile and City Clerk Mauldin. Mayor Bunch called the hearing to order.

Ordinance 1997-5 - An Ordinance Amending Certain Provisions of Title 5, Chapter 1, Building Regulations and Code Enforcement, of the City of Isle of Palms Code of Ordinances. The City Clerk read the ordinance in full. As there was only one resident in the audience and she did not ask to speak, the Mayor adjourned the hearing at 6:23 p.m.

PUBLIC HEARING
June 24, 1997

A Public Hearing of the Isle of Palms City Council was held on June 24, 1997, at 6:30 p.m., in City Hall Council Chambers. Present were Mayor Bunch, Council Members Abele, Allen, Campbell, Hernandez, Matthews, Sottile and City Clerk Mauldin. Mayor Bunch called the hearing to order.

Ordinance 1997-11 - An Ordinance to Raise Revenue and Adopt a Budget for the City of Isle of Palms, South Carolina, for the Fiscal Year Beginning July 1, 1997, and Ending June 30, 1998. Copies of the proposed budget were available. As there was only one resident in the audience and she did not ask to speak, the Mayor adjourned the hearing at 6:33 p.m.

REGULAR CITY COUNCIL MEETING
June 24, 1997

The regular meeting of the Isle of Palms City Council was held on June 24, 1997, at 7:00 p.m., in City Hall Council Chambers. Present were Mayor Bunch, Council Members Abele, Allen, Campbell, Hernandez, Matthews, Shaffer, and Sottile. Council Member Taylor was excused as he was in class. Also present were City Attorney Sottile, and City Clerk/Secretary Mauldin. City Administrator Williams was absent due to illness.

A. INTRODUCTION OF MEETING

Mayor Bunch called the meeting to order and Council Member Mike Sottile gave the invocation followed by the pledge of allegiance and roll call.

B. READING OF THE JOURNAL OF PREVIOUS MEETINGS

1. April 22, 1997 - Regular City Council Meeting

Mr. Abele made a motion to approve the minutes as presented; Mr. Campbell seconded; motion passed unanimously.

C. CITIZENS' COMMENTS

1. Sharon Neal, 19 - 27th Avenue. Ms. Neal spoke to Council concerning the use of the ballfields after 10:00 p.m., but first she commended outgoing Recreation Director, Lisa Cherry, who has recently moved to another job. She stated that she grieved Lisa's departure as a parent and as a former Commission member and felt that Lisa was a positive role model for the children. She will be missed by everyone. Ms. Neal also acknowledged the maintenance crew and the excellent job they do.

Ms. Neal then spoke about a recent evening at the Recreation ballfield when she was awakened at 11:15 p.m. by noisy people and the lights on at the ballfields and tennis courts. She had called the police dispatcher who replied that she knew nothing of the restricted hours at the field. Signs are posted in several locations around the department area concerning loitering and hours but are not consistent. She had also spoken with members of the Recreation Commission earlier in the evening. Ms. Neal made several suggestions: (1) limit operation hours to 10:00 p.m. on week nights and 11:00 p.m. on weekend nights; (2) reduce speed limit to 15 mph; (3) inform police personnel so they can enforce the hours and make sure the lights are turned off and locked off; (4) put up consistent signage showing hours of operation.

2. Mayor Bunch asked for a motion to suspend the rules of order and procedure to allow her to make a presentation at this time. Mr. Campbell so moved; Mr. Matthews seconded; motion passed unanimously.

1. Mayor Bunch commended Leola Hanbury for all she has done for the City over the past years and a for her involvement in so many projects on the island, she presented her with a plaque "Volunteer of the Decade".

2. Mayor Bunch commended Mr. & Mrs. Howard Dorn, 20 - 20th Avenue, for all of their volunteer work over the past 21 years they have lived on the island. She stated that they had patrolled the beach and picked up garbage among other things and they are moving off the island. She also presented them with a plaque "Volunteer of the Decade". She also gave them and Audrey Altenbern a certificate for dinner.

D. REPORTS FROM STANDING COMMITTEES

1. Ways & Means - Vice Chairman Abele gave an overview of the budget and highlighted certain items. The minutes of the May 21, 1997 meeting are attached as Exhibit A.

2. Public Safety - Chairman Campbell reported on their meeting of June 10, 1997. (Exhibit B) (The monthly reports from the Police and Fire Departments are attached as part of Exhibit B)

(a) Chairman Campbell announced the Emergency Preparedness Meeting at City Hall on July 8, 1997, at 6:30 p.m. for all citizens.

(b) Mr. Campbell made a motion to approve three special event permits for the July 4th weekend: (1) Wild Dunes fireworks program; (2) residents on 2nd Avenue parade; and (3) annual parade for residents of 30th - 34th Avenue and Cameron Blvd.; Mr. Sottile seconded; motion passed unanimously.

(c) Mr. Campbell made a motion to reinforce the beach access, in concept, next to the Sea Cabins for emergency access at the request of both the police chief and fire chief; Mr. Matthews seconded; after discussion on the need for quicker access to the busy portions of the beach, motion passed unanimously.

(d) Mr. Sottile requested that Sharon Neal's safety recommendations during Citizens Comments be placed on the agenda for the next committee meeting.

3. Public Works - Chairman Matthews reported on their meeting of June 12, 1997. (Exhibit C) He additionally reported that the last CDL driver was hired today so the department is now fully staffed.

Mr. Matthews discussed the number of rental signs on the public rights-of-way and possible alternatives such as placing signs on the buildings. Mayor Bunch showed photos of other communities that require rental signs attached to the buildings. The Administrator has been

asked to write letters the city's realtors about this issue and we will look into amending our sign ordinance.

4. Recreation - Chairman Shaffer reported on their meeting of June 9, 1997. (Exhibit D, including attachments)

Mr. Shaffer made a motion to approve the expenditure, from the Recreation Commission Account, funds for the establishment of an Isle of Palms Community Park Foundation; Ms. Allen seconded; upon discussion, Stu Kimball from the Commission stated that it would cost approximately $1,500-2,000; Mr. Sottile spoke against fund raising to support public departments; after further discussion, motion passed 7-1.

Mr. Shaffer stated that Commission members have spoken with Jack Sims, Chairman of the Plant-A-Palm Committee, who, along with the entire committee, have agreed to allow the Recreation Commission to take over some of Plant-A-Palm's fund raising activities (including the tour of homes) since the Plant-A-Palm program is nearing completion.

E. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Zoning Board of Adjustment - See minutes of their meeting of June 10, 1997, attached as Exhibit E.

2. Planning Commission - Planning Consultant Lee Batchelder reported on their meeting of June 11, 1997 (Exhibit F). He stated that revisions to the proposed Comprehensive Plan have been completed and is ready to present to City Council for the public hearing. The Plan, along with a Resolution from the Planning Commission recommending approval, will be forwarded to Council shortly. Mayor Bunch stated that a date for the public hearing will be set this week.

Mayor Bunch asked about updated zoning and comprehensive maps and Mr. Batchelder stated that this would be developed after the plan is adopted as a separate process.

(a) Adm. Abele stated that the Commission is currently working on the home occupancy ordinance and they will be developing recommendations for changes to present to Council.

(b) Mayor Bunch stated that there was a vacancy on the Planning Commission that needs to be filled and she recommended Jeffrey Guss for this position. Adm. Abele has spoken with Mr. Guss who is willing to serve.

Mr. Sottile made a motion to appoint Mr. Guss to the Commission for the rest of this year; Adm. Abele seconded. Upon discussion, Mr. Campbell expressed concerned that there were no other names to be considered. Mayor Bunch stated that Mr. Guss was a civil engineer and would bring his expertise to a committee that could benefit from that and the term would only be for the remainder of this year. Roll call vote was taken: Abele - Yes; Allen - Yes; Campbell - No;

Hernandez - Yes; Matthews - Yes; Shaffer - No; Sottile - Yes; Bunch - Yes. Motion passed 6-2. Mr. Guss will be notified of his appointment and duties.

3. Beach Patrol & Control Board - No meeting.

F. REPORTS FROM SPECIAL OR JOINT COMMITTEES

1. Personnel Committee - Chairman Hernandez reported on their meeting of June 9, 1997. (Exhibit G) She announced the winners of the monthly Safety Sweepstakes: Glen Kramer from the Fire Department; Janice Stewart from the Police Department; Janet Mauldin from the combined General Government, Building & Recreation Departments; and Joseph Washington from the Public Works Department. Each employee will receive $50.

G. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

Adm. Abele made a motion to defer action on Ordinances 1997-9, 1997-10, and 1997-17 and the Resolution, dealing with the Beach Board until after discussion in Executive Session for legal advice; Ms. Hernandez seconded; motion passed unanimously.

H. BILLS ALREADY IN POSSESSION OF COUNCIL

1. Third Reading and Ratification - Ordinance 1997-5 - An Ordinance Amending Certain Provisions of Title 5, Chapter 1, Building Regulations and Code Enforcement, of the City of Isle of Palms Code of Ordinances. (Exhibit H)

Mr. Campbell made a motion to approve third reading and ratify Ordinance 1997-5; Adm. Abele seconded; motion passed unanimously.

2. Third Reading and Ratification - Ordinance 1997-7 - An Ordinance Amending Title 6, Chapter 2, Article B, Dogs, The City of Isle of Palms Code of Ordinances, By Revoking Certain Provisions Concerning Dangerous Dogs and Revising the Penalties in Section 6-2-22. (Exhibit I)

Mr. Campbell made a motion to approve third reading and ratify Ordinance 1997-7; Mr. Matthews seconded; motion passed unanimously.

3. Second Reading - Ordinance 1997-11 - An Ordinance to Raise Revenue and Adopt a Budget for the city of Isle of Palms, South Carolina, for the Fiscal Year Beginning July 1, 1997, and Ending June 30, 1998. (Exhibit J)

Ms. Mauldin read the ordinance in full. Mr. Campbell made a motion to approve second reading of Ordinance 1997-11; Adm. Abele seconded.

Upon discussion, Mr. Sottile said that he would not vote for this budget, even though there is a millage reduction, because the level of spending continues to go up in the City. He said that there was a 10% reduction because we overspent the budget last year and had to amend it and there are several things in this budget he did not agree with and he was concerned that the City continues to increase the level of spending which will eventually cause us to raise taxes.

Ms. Hernandez commented that the City is growing and there is more and more demand on our services which makes it impossible to cut back on the departments when so many more people demand more services.

Mr. Shaffer felt it was very commendable to this Council that we continue to provide a balanced budget along with a millage rate reduction.

Mayor Bunch stated that the reason she will not vote on this budget is that we have a state law that says that anyone who is disrespectful to the Mayor or any Council member should receive some kind of punishment. This in the budget didn't happen; they received a lot of thanks and a big raise, and for that reason I can't respect or vote for this budget.

Roll call vote for the budget: Abele - Yes; Allen - Yes; Campbell - Yes; Hernandez - Yes; Matthews - Yes; Shaffer - Yes; Sottile - No; Bunch - No. Motion passed 6-2.

4. Second Reading - Ordinance 1997-12 - An Ordinance to Raise Revenue by Establishing a Tax Millage Rate for the City of Isle of Palms, South Carolina, for the Fiscal Year Beginning July 1, 1997, and Ending June 30, 1998. (Exhibit K)

Ms. Mauldin read the ordinance in full. Mr. Campbell made a motion to approve second reading of Ordinance 1997-12; Adm. Abele seconded and made an amendment to the motion to change the millage rate to $34.20 and mills to 34.2; Mr. Campbell seconded. Upon discussion, Mayor Bunch stated that we should not ratify the ordinance at this time in case we have to change the millage after the auditors downtown [Charleston County] look at it [the overall County tax assessments]. Motion passed unanimously.

5. Second Reading - Ordinance 1997-13 - An Ordinance Amending Title 1, Chapter 3, Article C, Ordinances Generally, Section 1-3-53, To Allow For the Enactment of Emergency Ordinances. (Exhibit L)

Ms. Mauldin read the ordinance in full. Mr. Campbell made a motion to approve second reading of Ordinance 1997-13; Mr. Matthews seconded; motion passed unanimously.

6. Second Reading - Ordinance 1997-15 - An Ordinance Amending Title 5, Chapter 5, Restriction of Outdoor Lighting in Beach Areas to Protect Sea Turtles. (Exhibit M)

Ms. Mauldin read the ordinance in full. Adm. Abele made a motion to approve second reading of Ordinance 1997-15; Ms. Allen seconded; motion passed unanimously.

I. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

1. First Reading - Ordinance 1997-16 - An Ordinance To Amend Certain Sections of Title 3, Chapter 2, of the Isle of Palms City Code of Ordinances Regarding Refuse, Garbage, and Trash. (Exhibit N)

Ms. Hernandez made a motion to approve first reading by title only of Ordinance 1997-16; Adm. Abele seconded; motion passed unanimously.

J. MISCELLANEOUS BUSINESS

1. Ms. Allen stated that she was approached by a member of the Isle of Palms Commerce Association to announce that they having a fund raiser entitled "Fly A Flag" to pay for the flags placed on the light poles which will fly from Memorial Day through Labor Day. They are asking for donations in the amount of $30 per flag and asked that we place notice on our sign at the Connector.

2. Ms. Hernandez requested discussion of personnel matters in Executive Session concerning the Public Works Director position.

3. Mayor Bunch reported that Judge Harper has requested that the City allow her to hold municipal court at her court room in Mount Pleasant and asked for a motion to approve. Mr. Shaffer so moved; Adm. Abele seconded; motion passed unanimously.

4. Mayor Bunch will be sending to each Council member a copy of a letter from the owner of a home under construction at Breach Inlet concerning the lack of restrooms at Breach Inlet and also about jet skis.

K. EXECUTIVE SESSION

Mr. Matthews made a motion to go into Executive Session to discuss personnel and legal matters; motion passed unanimously.

At this time, Council Member Taylor arrived from his class.

1. Second Reading - Ordinance 1997-9 - An Ordinance Amending title 5, Chapter 3, Beach Regulations, The City of Isle of Palms Code of Ordinances, By Revoking Article B in Its Entirety, and Amending Title 1, Chapter 9, Boards and commissions, By Revoking Article C in Its Entirety. (Exhibit O)

Ms. Mauldin read the ordinance in full. Mr. Shaffer made a motion to approve second reading of Ordinance 1997-9; Mr. Campbell seconded; motion passed unanimously.

2. Second Reading - Ordinance 1997-10 - An Ordinance Amending Certain Provisions of Title 5, Chapter 4, Zoning, The city of Isle of Palms Code of Ordinances, To Create the Position of Zoning Administrator; Assure Compliance With the State of South Carolina Beachfront Management Act; Prohibit Hard Erosion Control Devices Near the Beach; and Regulate Activities Near the Ocean and Inlets. (Exhibit P)

Ms. Mauldin read the ordinance in full. Adm. Abele made a motion to accept the revisions made in Ordinance 1997-9, defer second reading and refer the ordinance to the Planning Commission for a public hearing; Mr. Matthews seconded; motion passed unanimously.

3. Ordinance 1997-17 - (same as Ordinance 1997-10) Adm. Abele made a motion to defeat Ordinance 1997-17; Ms. Hernandez seconded; motion passed unanimously.

4. Resolution Creating An Ad Hoc Advisory Committee To Be Known As The Isle of Palms Beach Advisory Committee.

Adm. Abele made a motion to defer the Resolution until third reading of Ordinances 1997-9 and 1997-10; Mr. Matthews seconded; motion passed unanimously.

5. Ms. Hernandez made a motion to offer the position of Public Works Director to George Aldrich at a salary of $41,700; Mr. Campbell seconded. Upon discussion, Mayor Bunch stated that she reluctantly voted against this because she does not feel that the salary is fair to other positions that are as important and professional. Roll call vote was taken: Abele - Yes; Allen - Yes; Campbell - Yes; Hernandez - Yes; Matthews - Yes; Shaffer - Yes; Sottile - No; Taylor - Yes; Bunch - No. Motion passed 7-2.

There being no further business to come before Council, upon motion duly made and seconded, the meeting was unanimously adjourned at 9:25 p.m.

Respectfully submitted,

Janet G. Mauldin, City Clerk
To be approved by City Council on July 22, 1997.

EXHIBIT A

WAYS AND MEANS COMMITTEE
May 21, 1997

The regular meeting of the Ways and Means Committee was called to order on May 21, 1997, at 6:00 p.m., in City Hall. Committee members present were Chairman Dee Taylor, Council Members Abele, Allen, Bunch, Campbell, Hernandez, Matthews, Shaffer, and Sottile and City Administrator Mark Williams, City Treasurer Debbie Suggs, City Clerk Janet Mauldin and all department heads.

1. Citizens Comments - None.

2. Approval of Previous Minutes. **Mr. Campbell made a motion to approve the minutes from the April meeting; Mr. Matthews seconded; motion passed unanimously.**

3. New Business. Budget Work Session. Chairman Taylor thanked everyone for coming and then challenged all the Council Members to give blood at the Red Cross Blood Drive to be held at the Recreation Department on May 22, 1997. Chairman Taylor thanked the City Clerk for setting up refreshments and stated that he had promised last year, if the budget passed unanimously, he would buy all the council members a supper sometime, and this is it!

(A) Revenues. The City Administrator to give a brief overview of proposed revenues. Upon discussion, the following actions were taken:

(1) Mr. Shaffer made a motion to add $8,000 to account number 103450.4111 Grant Income; Ms. Hernandez seconded. This adds $3,000 PARD money and $5,000 Forestry Grant for the Garden Club. Motion passed unanimously.

(2) Ms. Hernandez made a motion to add $14,000 to account number 103450.4115 State Shared Funds; Mr. Shaffer seconded; motion passed unanimously.

(3) Ms. Allen made a motion to reduce account number 103450.4508 Recycling Scrap Metal to $200; Ms. Hernandez seconded; motion passed unanimously.

(4) Mr. Campbell made a motion to increase account number 103500.4509 Kennel Revenues to $1,000; Mr. Sottile seconded; motion passed unanimously.

(5) Mr. Abele made a motion to reduce account number 103450.4512 Parking Meter Revenue to $100,000; Mayor Bunch seconded; motion passed unanimously.

(B) Building Department. Building Official Ed Haselden was present to answer questions.

(1) Mayor Bunch made a motion to transfer $1,500 from account number 104720.5085 Capital Outlay to General Fund Capital Expenditures; Mr. Campbell seconded. This money is for privacy fencing along 13th Avenue. Motion passed unanimously.

(C) Police Department. Police Chief Thomas Buckhannon was present to answer questions.

(1) Mr. Campbell made a motion to delete $900 for a magnetic sweeper from account number 104220.5085 Capital Outlay; Mr. Sottile seconded; motion passed unanimously.

(D) Fire Department. Fire Chief Ann Graham was present to answer questions.

(1) Mr. Abele made a motion to increase account number 104520.5064 Employee Training from $8,000 to $9,000; Mr. Matthews seconded; motion passed unanimously.

(2) Upon discussion of new computer equipment, Mayor Bunch made a motion to have someone look at all of the old computer equipment throughout the City for appropriate donation to schools; Mr. Sottile seconded; motion passed unanimously.

(3) Mr. Campbell made a motion to accept all of the Capital Outlay items (account number 104520.5085) except landscaping for $500, shallow well irrigation for $2,000, and rain gutters for $800 which should be transferred to General Fund Capital Expenditures; Ms. Hernandez seconded; motion passed unanimously.

(E) Public Works Department. Acting Superintendent Joseph Washington was present to answer questions.

(1) Mr. Sottile began discussion of problems with the large drainage ditch at Forest Trail and erosion problems experienced there. He felt that it was the City's obligation to do something with this ditch as it is a main artery for that part of the island. Mr. Sottile made a motion to add $15,000 to account number 104620.5065 Professional Services, for engineering fees on this ditch; Mr. Matthews seconded; motion passed unanimously.

(F) Recreation Department. Director Lisa Cherry was present to answer questions.

(1) Mayor Bunch made a motion to approve the purchase of a van with 1% Accommodations Fee funds; Mr. Campbell seconded. This would reduce $18,000 from account number 104720.5085 Capital Outlay. Motion passed unanimously.

(2) Mr. Campbell made a motion to transfer landscaping at $750, and striping 27th Avenue parking at $500 from account number 104720.5085 Capital Outlay, to General Fund Capital Expenditures; Mr. Shaffer seconded; motion passed unanimously.

(G) Judicial and Legal. No changes were recommended.

(H) Parking Lot and Parking Meter Departments. No changes were recommended. Mr. Campbell began discussion of a change machine to service parking meters, but it was the consensus not to purchase one at this time.

(I) Mayor and Council. No changes were recommended.

AT THIS TIME (8:05 P.M.), THE NEW 1997 PIERCE LADDER TRUCK ARRIVED ON THE ISLAND AND STOPPED OUTSIDE CITY HALL FOR COUNCIL TO SEE!!!

(J) General Government.

(1) Mayor Bunch made a motion to establish an annual scholarship fund in the amount of $1,000; increasing account number 104120.5079, Mr. Sottile seconded. This money would be given to Johnnie Dodds in Mt. Pleasant (who administers other scholarship programs) to administer with the stipulation that it be given to an Isle of Palms student. Motion passed unanimously.

(K) Accommodations Tax Fund.

(1) Mr. Matthews made a motion to purchase equipment that attaches to one of the pickup trucks for picking up trash from the trash barrels on the beach at a cost of $9,000 increasing account number 504620.5085; Mr. Campbell seconded; motion passed unanimously.

(2) Mr. Sottile made a motion to purchase only one emergency call button for Fire Station #1, reducing account number 504520.5085 Capital Outlay, by $3,500; Mr. Campbell seconded; motion passed unanimously.

(3) Ms. Hernandez began discussion of an ongoing program in other coastal areas to monitor beach water quality. She made a motion to increase account number 504120.5079 by $3,000 for this program; Mr. Abele seconded. Water would be tested at three sites on the island with 16 samples per site. Motion passed unanimously.

(4) Mayor Bunch began discussion of having the beach cleaned regularly on weekends throughout the summer season. It was the consensus that something needed to be done about trash on the beach whether it be done by our Public Works employees or we hire a part time employee for this purpose. Ms. Hernandez made a motion to transfer $5,000 from the Accommodation Tax Fund account number 504120.5079 to the General Fund account number 104610.5003; Mr. Abele seconded; motion passed unanimously.

(L) Employee Salaries.

(1) Ms. Hernandez stated that the Administrator's Performance Evaluation was now completed and she made a motion to approve a 1% raise for the City Administrator retroactive to January 1st as was done to the other employees; Mr. Shaffer seconded; motion passed 7-2.

(2) There was discussion of COLA raises. Mr. Sottile made a motion to approve a 2% cost of living raise for all employees; Ms. Hernandez seconded; motion was defeated 2-7.

(3) Mayor Bunch made a motion to approve a 2.5% cost of living raise for all employees; Mr. Shaffer seconded; motion passed 8-1.

(4) Mr. Sottile began discussion of the salaries of the police chief and fire chief and felt that because of his education background and duties that the police chief salary should be higher than the fire chief. After discussion, no action was taken at this time.

(5) Mr. Matthews made a motion to raise the base salary of Public Works truck drivers to $8.00 per hour and laborers to $6.50 per hour; Mayor Bunch seconded; motion passed unanimously.

(6) Chairman Taylor began discussion of providing the Ways & Means Committee with a vice chairman in the event the chairman is not available. Ms. Allen made a motion to prepare an ordinance to provide for a vice chairman of Ways & Means and in the interim to appoint Bob Abele as Vice Chairman; Mr. Shaffer seconded; motion passed unanimously.

(7) Referring to the salary study done by Bob Derrick, Mr. Shaffer made a motion to raise salaries for the police and fire chief to the minimum of $40,000; Ms. Allen seconded. Upon discussion, Mr. Matthews amended the motion to $42,000; Mr. Shaffer seconded. Motion with amendment passed 7-2.

As there were no further recommendations on the proposed budget, Mr. Campbell made a motion that the Administrator revise the budget, make sure that it balances, and to prepare for a public hearing prior to the June council meeting; Ms. Allen seconded; motion passed unanimously.

There being no further business to come before the committee, the meeting was unanimously adjourned at 9:50 p.m.

Respectfully submitted,

Dee Taylor, Chairman

EXHIBIT B

PUBLIC SAFETY COMMITTEE
June 10, 1997

The regular meeting of the Isle of Palms Public Safety Committee was held on June 10, 1997, at 6:00 p.m., in City Hall Council Chambers. Present was Chairman Campbell, Committee Members Matthews and Shaffer, and Police Chief Buckhannon. Fire Chief Graham was at a medical emergency of one of her employees and might be able to join us later. Also present were Mayor Bunch and Council Member Abele.

1. Citizens Comments. Ann McNeish from Wild Dunes asked when the next Emergency Preparedness Meeting would be and Mayor Bunch stated July 8th, 6:30 p.m., here at City Hall.

2. Approve Previous Months Minutes. Mr. Matthews made a motion to approve the minutes of the May 1997 meeting; Mr. Shaffer seconded; motion passed unanimously.

3. Police Department. A. Monthly report. Chief Buckhannon discussed the monthly department report for May (see attached) and answered questions of committee members. He reported that the new 800 MHZ radio system has been installed and is operating in the police and fire departments and will be operational in the other departments shortly.

Corporal Kimball was recognized as Police Officer of the Year for 1996-1997 by the Isle of Palms Exchange Club because of his outstanding performance and devotion to duty in spite of going through some serious personal tragedy over the year.

4. Fire Department. A. Monthly report. The monthly department report for May is attached hereto.

B. Chief Graham had asked if the Committee would discuss activating a public beach access at 13th Avenue. Chief Buckhannon said the area in question is to the right of [facing] Sea Cabins. Emergency responders must access the beach now at 5th or 25th Avenues, but before the County Park was constructed, they used to be able to get to the beach on the left of the Sea Cabins. Chief also stressed that this area, being near where most of the public use the beach, would provide needed quicker emergency access. Upon discussion, the Committee agreed to ask Chief Graham and Administrator Williams to explore the availability, costs, etc. and bring to next meeting.

C. Update Emergency Preparedness contact list. Chief Graham will be contacting each individual to update contact numbers. There will be a meeting on July 8th at 6:30 p.m., at City Hall, with a new film and presentation from Dennis Clark of EPD.

5. Planning Commission Recommendations RE Stop Signs and Speed Limits. Chairman Campbell began discussion of these recommendations as shown in the proposed update of the Comprehensive Plan. There are some 3-way stop signs on Ocean Boulevard at

5th and 7th Avenues to keep the speed down. He said that the Committee needs to study the stop signs to determine whether or not it is a risk worth taking to keep these stop signs installed; and to explore the thinking behind the installation of the signs to begin with. Chief Buckhannon was asked to go back and check traffic reports pertaining to this area for discussion next month.

The Plan also recommends increasing the number of speed limit signs on all streets to encourage compliance and improve safety. Chief Buckhannon was asked to look into this as well.

6:40 p.m. - Chief Graham arrived back and was filled in on discussions up to this time.

Mr. Shaffer made a motion that Chief Graham get the necessary paperwork in order for council's approval and the cost figures for the proposed emergency beach access prior to the council meeting on June 24, 1997; Mr. Matthews seconded; motion passed unanimously.

Chief Graham discussed the monthly report for the fire Department and answered questions of committee members. She reported that Wild Dunes has requested a permit for their annual fireworks display on July 4th. Four off-duty firemen are hired for this event plus some regular department personnel and volunteers.

Mr. Matthews made a motion to approve the Wild Dunes 4th of July fireworks celebration; Mr. Shaffer seconded; motion passed unanimously.

Chief Graham reported that the department has been given a government discount on the purchase of a wave runner. She asked that the department be allowed to order it now for delivery by July 1st with the understanding it would be paid for out or the upcoming budget year. The Committee said that could be done at the administrative level.

6. Miscellaneous. A. Mayor Bunch reported that County Administrator Ed Fava had given approval for use of the satellite building for emergency use during a disaster. Also, Piggly Wiggly at Seaside, just across the Connector, will allow us to use their parking lot for 20-30 vehicles in the event the island is closed. She further stated that she has a meeting soon with the Lutheran Center to again request the use their facility if City Hall is damaged.

Mayor Bunch said that her article in the Moultrie News this week concerns emergency preparedness. One of her points was a time restriction on the issuance of vehicle I.D. stickers during an emergency and hopefully everyone will be encouraged to get their stickers now and not wait for an impending hurricane.

B. Mr. Matthews has requested a 4th of July Parade permit for 2nd Avenue and the possible use of a fire truck and a horse and rider. **Mr. Shaffer made a motion to approve; Mr. Campbell seconded; motion passed unanimously with Mr. Matthews sustaining.**

7. There being no further business to come before the committee, the meeting was unanimously adjourned at 6:50 p.m.

Respectfully submitted,

Pat Campbell, Chairman

Isle of Palms

Police Department

Monthly Report

May 1997

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ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(803) 886-6522 FAX (803) 886-8005

TO: **MAYOR BUNCH, CITY COUNCIL, ADMINISTRATOR WILLIAMS**

FROM: **CHIEF BUCKHANNON**

SUBJECT: **MONTHLY REPORT FOR MAY, 1997**

DATE: **JUNE 6, 1997**

The following is a brief synopsis of the officers' activities during the month of May, 1997:

Patrol

05-01-97 An officer identifying several suspicious subjects arrested a 21 year old male for Possession of Stolen Goods and Open Container of Alcohol when an officer located a stolen gun in the trunk of his vehicle.

05-02-97 Officers responding to a complaint of two drunk pedestrians arrested a 45 year old male subject for Disorderly Conduct when he refused to stop using offensive language. While attempting to transport the subject to County Jail he began to bang his head on the car door causing the officer to have EMS respond and transport him to County Hospital. After receiving medical attention the subject was transported to County Jail.

05-04-97 A grand larceny report was taken when a couple returned from a business trip to find several items missing or tampered with. The suspect, a 15 year old Island female, was entrusted to care for their dogs while they were away.

05-11-97 A 21 year old male was arrested for Simple Possession of Marijuana when he was stopped for having faulty tail lights on his vehicle.

05-11-97 Officers responding to a complaint of an intoxicated subject at the Pantry arrested a 40 year old male for Disorderly Conduct.

05-17-97 An officer on bike patrol attempting to stop a vehicle for having an open container of beer resulted in the arrest of a 20 year old male for Assault and Battery with Intent to Kill, Driving Under the Influence, Driving Under Suspension, Simple Possession of Marijuana 2nd Offense, Possession of Drug Paraphernalia, Failure to stop for Blue Lights and Open Container of Beer when he refused to stop until he rammed a Deputy Sheriff's patrol car on the Isle of Palms Connector.

05-17-97 Officers responding to a complaint of a nude man throwing furniture off a balcony arrested the 28 year old subject for Malicious Injury to Property and Public Nudity.

05-24-97 Officers responded to a report of an intoxicated male subject who had passed out in a residence in Wild Dunes. The subject was attending a bachelor's party nearby and had entered the residence in error falling asleep on the couch.

05-25-97 Officers responding to an accident involving an intoxicated subject hitting a mailbox arrested a 54 year old Island male for Driving Under the Influence. The subjects breath alcohol level as tested was .24%

05-25-97 Officers responding to a report of a stolen vehicle located the vehicle in front of the Windjammer, around the block from where it was said to be stolen.

05-26-97 An officer on bike patrol stopped a vehicle for disregarding a stop sign. The driver, a 33 year old male, was charged with DUS 2nd, Disregarding Stop Sign and Hindering a Police Officer when he gave a false name.

Personnel

May 9, 1997 The Police and Recreation Departments' hosted the final dance of the school year. The dance was held without incident.

May 16, 1997 Kelly Burnsworth started as a Telecommunications Officer for the Department.

May 19, 1997 Cathy Evjen started as a Telecommunications Officer for the Department.

May 19, 1997 Charleston County Communications began the installation of the 800MHZ System for Isle of Palms and Sullivans Island. Both Police and Fire Departments were operating on the system on May 21, 1997.

May 20, 1997 Corporal Dale Kimball was recognized by the Isle of Palms Exchange Club as the Police Officer of the Year for 1996 - 1997.

May 27, 1997 Chief Buckhannon attended the State Accreditation meeting at Mt. Pleasant Police Department. Preparations were made for a statewide meeting of all Chief's and Sheriff's on June 15, 1997, in Columbia, to implement the State Accreditation process.

ISLE OF PALMS POLICE DEPARTMENT

TO: Lt. McCurdy

FROM: TCO Supervisor Gibbons

DATE: June 2, 1997

SUBJECT: Telecommunications Activity Report for May 1997

During the month of May 1997 the Telecommunications office received and dispatched 3,647 calls for service to the 4 public safety agencies of the Isle of Palms and Sullivans Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
May 1997	2,838	26	795	9	3,668
May 1996	1,924	40	811	20	2,614
Percentage Change	47%	-35%	-2%	-5%	40%
Year to Date 1997	9,999	131	3,828	57	14,015

Isle of Palms Police Department Officer Activity Report May 1997

	May 1997	May 1996	Percentage Change	Year To Date 1997	Year To Date 1996	Percentage Change
Service Calls	1,459	1,138	28.2%	5,161	4,185	23.3%
Building Checks	619	357	73.4%	2,135	1,748	22.1%
SPR'S	749	326	129.8%	2,537	2,866	-11.5%
Traffic Stops	418	293	42.7%	1,739	1,479	17.6%
Traffic Stops w/Tickets	96	76	26.3%	394	387	1.8%
% Traffic Stops w/Tickets	23.0%	25.9%	-3.0%	22.7%	26.2%	-13.4%
DUI Tickets	6	5	20.0%	17	13	30.8%
DUS Tickets	18	11	63.6%	71	55	29.1%
Speeding Tickets	30	23	30.4%	128	119	7.6%
Other Traffic Tickets	85	82	3.7%	387	364	6.3%
Non Traffic Tickets	56	14	300.0%	229	96	138.5%
Parking Tickets	942	1,608	-41.4%	1,729	2,668	-35.2%
City Tickets	20	37	-45.9%	147	174	-15.5%

Connector Calls For Service for the Month of May 1997

The Isle of Palms Police Department has responded to or initiated 78 calls involving 1580 minutes, or 26.33 man hours for the month of May, 1997. The following table breaks down the type, number and time element of each call.

	Calls May	Calls Year To Date	Arrests May	Arrests Year To Date	Minutes May	Minutes Year To Date	Avg. Minutes May	Avg. Minutes Year To Date
Accidents	1	2	0	0	5	8	5.00	4.00
Traffic Stops With Tickets	18	84	8	25	1105	3562	61.39	42.40
Traffic Stops Without Tickets	55	210	0	2	408	1610	7.42	7.67
Citizen Assists	0	4	0	0	0	13	0.00	3.25
Assist Other PD	1	2	0	0	46	57	46.00	28.50
Miscellaneous	3	10	0	0	16	69	5.33	6.90
Totals	**78**	**312**	**8**	**27**	**1580**	**5319**	**20.26**	17.05

Isle of Palms Police Department Monthly Report for May 1997

All UCR Codes for each Incident are counted.

CRIME TYPE	May 1997	Total 1997	May 1996	Total 1996
09A MURDER & NON-NEGLIGENT HOMICIDE				
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING				1
11A SEX (FORCIBLE RAPE)				2
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				1
11D FORCIBLE FONDLING	1	1		1
120 ROBBERY		1		
13A ASSAULT	1	3		
13B SIMPLE ASSAULT	1	4	1	10
13C INTIMIDATION			1	3
200 ARSON		1		1
210 EXTORTION				
220 BURGLARY	6	20	1	11
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING		1	1	1
23D THEFT FROM BUILDINGS	1	2	1	3
23E THEFT FROM COIN OPERATED		1		
23F THEFT FROM MOTOR VEHICLE	1	19	4	13
23G THEFT OF MOTOR VEHICLE PART		2	1	2
23H ALL OTHER LARCENY	8	31	11	33
240 MOTOR VEHICLE THEFT	1	4	2	4
250 COUNTERFEITING/FORGERY	1	3		
26A FRAUDULENT ACTIVITY				2
26B FRAUD/CREDIT CARD /ATM		1		1
26C IMPERSONATION				
270 EMBEZZLEMENT				
280 STOLEN PROPERTY	2	5	1	1
290 DAMAGE PROPERTY	5	27	4	15
35A DRUG/NARCOTICS	3	20	4	10
35B DRUG EQUIPMENT VIOLATION	1	9	3	6
36A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE				
510 BRIBERY				
520 WEAPON OFFENSES				
753 OBSCENE & HARASSING PHONE	4	15	2	4
756 USING MOTOR VEHICLE W/O				2
90A BAD CHECKS				
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT	2	8	2	6
90D DUI	6	17	5	13
90E DRUNKENNESS				
90F FAMILY (NO VIOLENCE)	1	1	1	3
90G LIQUOR LAW	13	35	6	23
90H PEEPING TOM				2
90I RUNAWAY		4	3	6
90J TRESPASSING	2	11		2
90L TRUANCY				
90N RESISTING ARREST				4
90P CONTRIBUTING TO DELINQUENCY				1
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES	9	33	7	21
91T TRAFFIC & NRVC ARRESTS	21	94	16	70
91W WARRANT ARRESTS	6	21		7
979 MISSING PERSONS				1
980 SUICIDES		2	1	4
992 PROWLER				
NCR NON CRIMINAL REPORTS	5	37	10	35
TOTALS:	**101**	**433**	**88**	**325**

ARREST SUMMARY

Type	May 1997	Total 1997	May 1996	Total 1996
Adults	Male= 53 Female= 3	Male= 255 Female= 47	Male= 23 Female= 5	Male= 129 Female= 33
Juveniles	Male= 0 Female= 0	Male= 15 Female= 14	Male= 3 Female= 0	Male= 26 Female= 16
Narc-Adults	Male= 2 Female= 0	Male= 18 Female= 2	Male= 0 Female= 1	Male= 3 Female= 2
Narc-Juveniles	Male= 0 Female= 0	Male= 1 Female= 0	Male= 4 Female= 0	Male= 5 Female= 0
TOTALS:	**Male= 55 Female= 3**	**Male= 289 Female= 63**	**Male=30 Female= 6**	**Male= 163 Female= 51**

PROPERTY VALUES REPORTED

Type	May 1997	Total 1997	May 1996	Total 1996
Burglary Stolen	$2,940.00	$20,249.00	$350.00	$4,400.00
Larceny Stolen	$10,405.00	$30,891.00	$7,177.00	$33,577.00
Criminal Damage	$1,430.00	$13,560.00	$600.00	$3,105.00
MVT Stolen	$6,365.00	$48,885.00	$3,030.00	$8,223.00
Burglary Recovered	$250.00	$250.00	$0.00	$50.00
Larceny Recovered	$695.00	$2,479.00	$451.00	$4,663.00
MVT Recovered	$6,365.00	$36,865.00	$1,000.00	$5,993.00
Total Stolen	$19,710.00	$100,145.00	$10,757.00	$47,396.00
Total Recovered	$7,310.00	$39,594.00	$1,651.00	$10,906.00
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms Police Dept.
All Arrests
Primary UCR Code Only
Date Starting 05/01/97 to 05/31/97

06/01/97 : 10:10:38

Arrest Summary
Type 1

Offense	Male White	Male Black	Male Amer Indian	Male Asian	Male Other	Female White	Female Black	Female Amer Indian	Female Asian	Female Other	Male Total	Female Total	Total	Line Item #
11D FORCIBLE FONDLING	1	0	0	0	0	0	0	0	0	0	1	0	1	0001
13A AGGRAVATED ASSAULT - E MARIJUAN	1	0	0	0	0	0	0	0	0	0	1	0	1	0002
13B SIMPLE ASSAULT	2	0	0	0	0	0	0	0	0	0	2	0	2	0003
240 MOTOR VEHICLE THEFT	1	1	0	0	0	0	0	0	0	0	2	0	2	0004
250 FORGERY/COUNTERFEITING	1	0	0	0	0	0	0	0	0	0	1	0	1	0005
280 STOLEN PROPERTY OFFENSES (RECEIVING, ETC.)	0	1	0	0	0	0	0	0	0	0	1	0	1	0006
35A DRUG/NARCOTIC VIOLATIONS - E MARIJUAN	2	0	0	0	0	0	0	0	0	0	2	0	2	0007
90C DISORDERLY CONDUCT	2	0	0	0	0	0	0	0	0	0	2	0	2	0008
90D DRIVING UNDER THE INFLUENCE	4	0	0	0	0	1	0	0	0	0	4	1	5	0009
90G LIQUOR LAW VIOLATIONS	13	2	0	0	0	0	0	0	0	0	15	0	15	0010
90Z ALL OTHER OFFENSES	2	1	0	0	0	0	0	0	0	0	3	0	3	0011
91T TRAFFIC ARREST (DUS, NRVC, ETC)	12	5	0	0	0	1	0	0	0	0	17	1	18	0012
91W WARRANT ARREST	3	1	0	0	0	1	0	0	0	0	4	1	5	0013
*** Total ***	44	11	0	0	0	3	0	0	0	0	55	3	58	

Isle of Palms Police Dept.
From : 05/01/97 To : 05/31/97
All Crimes : 101

06/01/97 : 10:12:10

Crime Day Of Week Analysis

Type Of Crime		Crime Count	Pct Of All	Mon	Pct Of Cri	Tue	Pct Of Cri	Wed	Pct Of Cri	Thu	Pct Of Cri	Fri	Pct Of Cri	Sat	Pct Of Cri	Sun	Pct Of Cri	Unknown	Pct Of Cri	Line Item #
11D	FORCIBLE FONDLING	1	0.99	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0001
13A	AGGRAVATED ASSAULT	1	0.99	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0002
13B	SIMPLE ASSAULT	1	0.99	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0003
220	BURGLARY/BREAKING AND EN	6	5.94	0	0	1	17	1	17	2	33	1	17	1	17	0	0	0	0	0004
23D	THEFT FROM BUILDINGS	1	0.99	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0005
23F	THEFT FROM MOTOR VEHICLE	1	0.99	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0006
23H	ALL OTHER LARCENY	8	7.92	0	0	1	13	1	13	3	38	0	0	2	25	1	13	0	0	0007
240	MOTOR VEHICLE THEFT	1	0.99	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0008
250	FORGERY/COUNTERFEITING	1	0.99	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0009
280	STOLEN PROPERTY OFFENSES	2	1.98	0	0	0	0	0	0	1	50	0	0	0	0	1	50	0	0	0010
290	DESTRUCTIVE/DAMAGE/VANDA	5	4.95	1	20	2	40	0	0	0	0	1	20	1	20	0	0	0	0	0011
35A	DRUG/NARCOTIC VIOLATIONS	3	2.97	0	0	0	0	0	0	1	33	0	0	1	33	1	33	0	0	0012
35B	DRUG EQUIPMENT VIOLATION	1	0.99	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0013
753	OBSCENE & HARASSING PHON	4	3.96	0	0	2	50	0	0	0	0	0	0	2	50	0	0	0	0	0014
90C	DISORDERLY CONDUCT	2	1.98	0	0	0	0	0	0	0	0	1	50	0	0	1	50	0	0	0015
90D	DRIVING UNDER THE INFLUE	6	5.94	0	0	0	0	0	0	0	0	2	33	1	17	3	50	0	0	0016
90F	FAMILY OFFENSES , NONVIO	1	0.99	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0017
90G	LIQUOR LAW VIOLATIONS	13	12.87	1	8	2	15	1	8	3	23	2	15	1	8	3	23	0	0	0018
90J	TRESPASS OF REAL PROPERT	2	1.98	0	0	0	0	1	50	0	0	0	0	1	50	0	0	0	0	0019
90Z	ALL OTHER OFFENSES	9	8.91	1	11	1	11	0	0	1	11	1	11	3	33	2	22	0	0	0020
91T	TRAFFIC ARREST (DUS, NRV	21	20.79	3	14	4	19	5	24	3	14	1	5	4	19	1	5	0	0	0021
91W	WARRANT ARREST	6	5.94	3	50	0	0	0	0	0	0	0	0	2	33	1	17	0	0	0022
NCR	NON CRIMINAL REPORT	5	4.95	2	40	1	20	0	0	0	0	1	20	1	20	0	0	0	0	0023
*** Total ***		101	100.00	12		15		9		15		10		23		17		0		

Isle of Palms Police Dept.
From : 05/01/97 To : 05/31/97
All Crimes : 101

06/01/97 : 10:12:12

Crime Time Of Day Analysis

Type Of Crime		Crime Count	Pct Of ALL	0000 Thru 0300	Pct Of Cri	0301 Thru 0600	Pct Of Cri	0601 Thru 0900	Pct Of Cri	0901 Thru 1200	Pct Of Cri	1201 Thru 1500	Pct Of Cri	1501 Thru 1800	Pct Of Cri	1801 Thru 2100	Pct Of Cri	2101 Thru 2400	Pct Of Cri	Line Item #
11D	FORCIBLE FONDLING	1	0.99	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0001
13A	AGGRAVATED ASSAULT	1	0.99	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0002
13B	SIMPLE ASSAULT	1	0.99	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0003
220	BURGLARY/BREAKING AND EN	6	5.94	0	0	0	0	1	17	2	33	0	0	2	33	1	17	0	0	0004
23D	THEFT FROM BUILDINGS	1	0.99	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0005
23F	THEFT FROM MOTOR VEHICLE	1	0.99	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0006
23H	ALL OTHER LARCENY	8	7.92	0	0	0	0	1	13	1	13	1	13	4	50	0	0	1	13	0007
240	MOTOR VEHICLE THEFT	1	0.99	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0008
250	FORGERY/COUNTERFEITING	1	0.99	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0009
280	STOLEN PROPERTY OFFENSES	2	1.98	1	50	0	0	0	0	0	0	0	0	0	0	1	50	0	0	0010
290	DESTRUCTIVE/DAMAGE/VANDA	5	4.95	0	0	0	0	0	0	0	0	2	40	0	0	1	20	2	40	0011
35A	DRUG/NARCOTIC VIOLATIONS	3	2.97	2	67	0	0	0	0	0	0	0	0	1	33	0	0	0	0	0012
35B	DRUG EQUIPMENT VIOLATION	1	0.99	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0013
753	OBSCENE & HARASSING PHON	4	3.96	0	0	0	0	0	0	1	25	0	0	2	50	1	25	0	0	0014
90C	DISORDERLY CONDUCT	2	1.98	0	0	0	0	0	0	0	0	1	50	0	0	0	0	1	50	0015
90D	DRIVING UNDER THE INFLUE	6	5.94	2	33	0	0	0	0	0	0	0	0	1	17	1	17	2	33	0016
90F	FAMILY OFFENSES , NONVIO	1	0.99	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0017
90G	LIQUOR LAW VIOLATIONS	13	12.87	4	31	1	8	0	0	1	8	0	0	4	31	2	15	1	8	0018
90J	TRESPASS OF REAL PROPERT	2	1.98	0	0	1	50	0	0	1	50	0	0	0	0	0	0	0	0	0019
90Z	ALL OTHER OFFENSES	9	8.91	1	11	1	11	0	0	1	11	0	0	2	22	1	11	3	33	0020
91T	TRAFFIC ARREST (DUS, NRV	21	20.79	1	5	1	5	3	14	8	38	4	19	3	14	1	5	0	0	0021
91W	WARRANT ARREST	6	5.94	1	17	1	17	1	17	0	0	1	17	0	0	1	17	1	17	0022
NCR	NON CRIMINAL REPORT	5	4.95	1	20	0	0	1	20	0	0	1	20	0	0	1	20	1	20	0023
*** Total ***		101	100.00	15		6		8		15		10		23		12		12		

MAY 1997
BICYCLE PATROL MONTHLY REPORT

TRAFFIC STOPS	TRAFFIC TICKETS	ARRESTS	ALCOHOL	PARKING TICKETS	OTHER CALLS	TOTAL
25	28	4	13	0	55	95

There has been a total of 55.6 miles put on the bikes for the month and a total of 55.6 miles to date.

1997 MONTHLY COURT REPORT

	TRAFFIC STATE FEE	CRIMINAL STATE FEE	TOTAL STATE FEES	PARKING FINES	CRIMINAL/TRAFFIC FINES	TRANSFERRED FUNDS	FUNDS DUE CITY
January	$2,264.72	$531.61	$2,796.33	$1,972.00	$8,223.00	$10,195.00	$7,398.67
February	1,938.35	819.01	2,757.36	2,486.00	8,060.00	$10,546.00	$7,788.64
March	1,398.86	1,376.83	2,775.69	1,114.00	8,160.00	$9,274.00	$6,498.31
April	1,215.99	1,637.99	2,853.98	2,758.00	8,499.00	$11,257.00	$8,403.02
May	1,856.92	1,011.92	2,868.84	4,700.00	8,328.00	$13,028.00	$10,159.16
June			0.00			$0.00	$0.00
July			0.00			$0.00	$0.00
August			0.00			$0.00	$0.00
September			0.00			$0.00	$0.00
October			0.00			$0.00	$0.00
November			0.00			$0.00	$0.00
December			0.00			$0.00	$0.00
Year to Date 1997	$8,674.84	$5,377.36	$14,052.20	$13,030.00	$41,270.00	$54,300.00	$40,247.80
Year to Date 1996	$10,513.30	$3,903.53	$14,416.83	$16,241.41	$42,190.25	$58,431.66	$44,014.83
Fiscal Year 96-97	$22,713.82	$2,132.40	$36,904.57	$35,111.00	$107,237.00	$142,348.00	$105,443.43

Description	Traffic	Criminal	Total
Guilty/Forfeiture	8	3	11
Guilty/Bench Trial	18	13	31
Guilty/Jury Trial	0	0	0
Not Guilty/Bench Trial	8	0	8
Not Guilty/Jury Trial	0	0	0
Nolle Prosequi	0	0	0
Transfer to other court	1	1	2
Other Disposition	1	19	20
Pled Guilty	41	17	58
Nolo Contendere	0	0	0
Tried in Absense	22	13	35
NRVCs Issued	10	0	10
Bench Warrants Issued	0	0	0
Guilty Cases	67	33	100
Not Guilty Cases	10	20	30
Conviction Percentage	87.01	62.26	76.92
TOTAL CASES PROCESSED:	77	53	130

** FINES + FEES between 05/01/97 & 05/31/97 9620.00

Isle of Palms Police Department Animal Control Report for May 1997

	1997 Monthly Total	1996 Monthly Total	1997 Yearly Total	1996 Yearly Total
Citations	16	26	119	116
Warning Tickets	3	0	3	0
Animals Secured	42	23	143	103
Dogs	20	11	66	50
Cats	7	1	17	14
Raccoons	10	11	38	38
Other	5*	0	20	1
Released to Owner	17	11	62	48
Transported to SPCA	21	12	69	55
Injured Animals	2	0	8	1
Trapped Animals	11	12	49	50
Cats	6	1	7	11
Raccoons	10	11	33	38
Other	1*	0	9	1
Dead Animals Removed	1	2	6	3
Traps Set	32	28	130	110
Kennel Fees	$77.00	$126.00	$493.00	$379.00

* 2 Turtles, 1 Opossum, 1 Rabbit & 1 Bird
** 1 Opossum

Isle of Palms Police Department Narcotics Report for May 1997

	Isle of Palms			DEA		
Drug Type	**Seized**	**Purchased**	**Value**	**Seized**	**Purchased**	**Value**
Marijuana	7.1 grams		$142.00	364 lbs.		$364,000.00
Cocaine				4 grams		$400.00
Crack Cocaine						
LSD						
Heroine						
Methamphetamine				2.2 lbs.		$120,000.00
Monies Seized				$64,000.00		$64,000.00
Monies Forfeited			$380.00			
Monies Pending Forfeiture						2 million
Vehicles Seized				40		$437,000.00
Vehicles Forfeited						
Vehicles Pending Forfeiture						
Other Activities						
Arrests	3			9		
Charges	4			24		

ISLE OF PALMS POLICE DEPARTMENT

TO: **CHIEF BUCKHANNON**

FROM: **SERGEANT STEWART**

SUBJECT: **TRAINING REPORT FOR MAY, 1997**

DATE: **JUNE 4, 1997**

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH.

OFFICER	CLASS	TYPE	HOURS
SGT. DANIELS	SKYNARK'97	IN SERVICE	40
OFFICER DILIBERTI	BLOOD BORNE PATHOGEN	IN SERVICE	4
PFC. CHRISTENSEN	CRIME TO COURT	IN SERVICE	1
PFC. CORRIGAN	CRIME TO COURT	IN SERVICE	2
RO FISCHER	CRIME TO COURT	IN SERVICE	3
SGT. LUBERT	CRIME TO COURT	IN SERVICE	1
PFC. MARKWALD	CRIME TO COURT	IN SERVICE	2
DET. MCPHERSON	CRIME TO COURT	IN SERVICE	1
		MONTHLY TOTAL:	54
		PREVIOUS TOTAL:	392
		YEAR TO DATE:	**446**

THERE HAS BEEN A TOTAL OF ***546 HOURS*** TRAINING CONDUCTED FOR THE POLICE DEPARTMENT UP TO THIS DATE.

Isle of Palms Police Department Holiday Traffic Counts

Easter	1997		1996		1995	
	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet
Friday	12,332	6,838	15,278	4,255	8,023	10,364
Saturday	18,553	10,141	14,316	7,953	8,926	11,452
Sunday	17,039	10,526	13,130	8,748	8,503	10,865
Totals	47,924	27,505	42,724	20,956	* 25,452	32,681
Grand Total		75,429		63,680		58,133
Difference		11,749		5,547		12,239
%Change		18.45%		9.50%		26.70%

Memorial Day	1997		1996		1995	
	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet
Friday	19,529	7,668	18,775	9,452	17,112	10,403
Saturday	22,734	11,918	21,131	11,654	19,331	12,146
Sunday	17,592	11,044	20,658	12,287	15,040	12,058
Monday	19,468	9,410	19,589	** 29	15,490	9,949
Totals	79,323	40,040	80,153	33,422	66,973	44,556
Grand Total		119,363		113,575		111,529
Difference		5,788		2,046		57,686
%Change		5.00%		1.80%		107.10%

4th of July	1997		1996		1995	
	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet
Day 1			7,050	3,218	5,971	4,057
Day 2			*** 21,860	*** 12,200	18,274	11,383
Day 3			18,551	10,312	18,034	13,008
Day 4			19,239	10,903	18,488	12,615
Day 5			17,472	9,621	*** 19,087	*** 12,737
Totals			84,172	46,254	79,854	53,800
Grand Total				130,426		133,654
Difference				(3,228)	15,039	
%Change				-2.40%	23.70%	

Labor Day	1997		1996		1995	
	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet
Friday			5,164	3,746	16,307	8,819
Saturday			18,119	10,761	15,905	10,385
Sunday			16,757	10,718	17,045	11,772
Monday			12,876	6,513	15,569	8,174
Totals			52,916	31,738	64,826	39,150
Grand Total				84,654		103,976
Difference				(19,322)		672
%Change				-18.60%		1.70%

*Partial Data Only (1 Lane Tube vandalized, no reading)
** Road Tube damaged
***4th of July

Fire Service Report
May 1997

Fire Services Monthly Report
Contents

May 1997

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A. Monthly Summary

B. Alarm Report

C. Incident Report/Call Summary

D. Pre-Incident Surveys/Inspections

E. Training

F. Maintenance

G. Personnel

H. Public Relations

Isle of Palms Fire Department
Monthly Summary
May 1997

On May 8, Chief Graham attended the LEPC meeting at the United States Coast Guard Base.

On May 17, Sikes Radio began installation of mobile radios in all Fire Department vehicles.

On May 19, the 800 walkie talkies arrived, inventoried and assigned.

On May 20, the department went on line with the new County 800 MZH system.

On May 21, the new ladder truck arrived on Isle of Palms at approximately 8:15 PM. It will be placed in service the first week of June. We will have it on display for the council and public in June, date to be announced. Refreshments will be served.

On May 21, Chief Graham attended the Charleston County Chiefs meeting hosted by Awendaw Fire Department.

ISLE OF PALMS FIRE DEPARTMENT
MAY 1997
ALARM REPORT

INCIDENT #	DATE	DIST.	TYPE	LOCATION
97-106	5-9-97	1	EMS Assist	30 23rd Ave.
97-107	5-10-97	1	EMS Assist	4 19th Ave.
97-108	5-11-97	2	EMS Assist	3801 Cameron
97-109	5-12-97	1	EMS Assist	30 J.C. Long Blvd.
97-110	5-12-97	1	Extrication	11 29th Ave.
97-111	5-13-97	1	Hazardous Condition	1400 Palm Blvd.
97-112	5-13-97	2	EMS Assist	6001 Palmetto Blvd.
97-113	5-13-97	2	EMS Assist	11 Dune Ridge Ln.
97-114	5-16-97	1	EMS Assist	23 23rd Ave.
97-115	5-16-97	2	EMS Assist	308 Yacht Harbor Ct.
97-116	5-17-97	2	Brush Fire	9000 Palmetto Blvd.
97-117	5-17-97	2	Brush Fire	9510 Palmetto Blvd.
97-118	5-19-97	2	EMS Assist	12 Twin Oaks
97-119	5-19-97	1	EMS Assist	2403 Palm Blvd.
97-120	5-21-97	2	EMS Assist	44 41st Ave.
97-121	5-22-97	1	EMS Assist	13th Ave.
97-122	5-22-97	2	EMS Assist	6001 Palmetto Blvd.
97-123	5-22-97	1	Search	415 Merritt
97-124	5-24-97	1	Spill	1206 Palm Blvd.
97-125	5-25-97	1	EMS Assist	402 Carolina Blvd.
97-126	5-25-97	2	EMS Assist	401 Shipwatch
97-127	5-26-97	1	EMS Assist	1207 Palm Blvd.
97-128	5-27-97	2	EMS Assist	4600 Palmetto
97-129	5-27-97	2	Alarm Malfunction	6 Common Ct.
*97-130	5-23-97	2	Unintentional False	4 Forest Trail

Total Calls=25 District 1=12 District 2=13 Mutual Aid=0

Total EMS Calls=17 Resident=5 Non-resident=12

May 1996 total= 40

* This call is out of sequence because of a discrepancy during the transition to the 800 mhz radio system.

Isle of Palms Fire Department
Call Summary
May 1997

5/11 Responded to a child with difficulty breathing. Upon arrival found a 3 month old male in respiratory distress. The child was placed on oxygen and vitals were taken. The child was transported to MUSC via Charleston County EMS.

5/12 Responded to a child struck in a crib. Upon arrival found a 14 month old male with both legs stuck between spindle type bars. Patient was extricated by gently prying bars apart. No injuries were noted.

5/17 Responded to two separate brush fires in the Wild Dunes Condo area approximately 3 hours apart. Cause of each was undetermined but the situation will be monitored.

5/22 Responded to a 57 year old male in full arrest. Upon arrival CPR was initiated and the Life Pak 300 was placed in operation. Two shocks were delivered. Charleston County EMS arrived and transported the patient to East Cooper Hospital Emergency Department where he was later pronounced dead.

City of Isle of Palms Fire Department
May Incident Report
(Listed in accordance with NFIRS Standards)

Situation Found:	Total	Dist. 1	Dist. 2	MA	YTD	*Fire Cause:*	
Total Alarms	25	12	13		130	*Structural*	
Working Structure Fire					1	Electrical.....	
Outside of Structure						Smoking Materials.....	
Vehicle Fire					1	Heating or Cooking Equipment....	No.____
Brush, grass, leaves	2		2		6	Suspicious.....	No.____
Trash, rubbish					1	Lightning.....	No.____
Explosion, No after fire						Arson	No.
Outside spill with fire						Other.....	No.____
Other fires not classified							
Overpressure Rupture							
Emergency Medical Call	17	8	9		83		
Locked in-trapped							
Search	1	1	0		2		
Extrication	1	1	0		1		
Rescue-Not classified					2		
Spill, leak - no fire	1	1	0		3		
Power line down							
Arcing electrical equipment					3		
Aircraft standby							
Chemical spill							
Hazardous condition	1	1	0		1		
Water removal					1		
Smoke removal							
Animal Rescue							
Assist Police							
Unauthorized burning							
Move-up					1		
Other service calls					3		
Smoke Scare					1		
Controlled burn					1		
Steam, gas mistaken for smoke							
Malicious false							
Bomb scare							
Alarm Malfunction	1	0	1		7		
Unintentional false	1	0	1		9		
Unclassified					3		
Property Value: Property Damage Property Saved:							
Gallons of water used							

Isle of Palms Fire Department
Pre-Incident Surveys
May 1997

Thirty-eight Pre-incident surveys have been completed in the field. Thirty-eight have been processed.

Fire Inspections

Fire inspections are currently being performed by the Building Department. There were 22 inspections done for the month of May.

ISLE OF PALMS FIRE DEPARTMENT
MAY 1997
TRAINING REPORT

PAID

Total medical training hours..... 27
Total fire training hours.....456.25
Total hours..... 483.25
Hours per man..... 26.8

ADDITIONAL TRAINING

The department completed Pierce Manufacturing Operation and Maintenance Training Class given by Pierce Field Representative.

Engineer Powell, Engineer Maibach and Firefighter Rodden completed the South Carolina Fire Academy Firefighting in Multi-Family Dwellings May 17-18 at the Goose Creek Rural Fire Department.

Captain Yannuzzi completed the Hazardous Materials Associates Air Monitoring Course held at St. John's Fire Department. (This class was sponsored be the Charleston County Hazardous Materials Coordinators Office.)

The entire department completed the South Carolina Department of Natural Resources Basic Boating Course.

VOLUNTEER

Total medical training hours..... 0
Total fire training hours..... 50
Total hours..... 50
Hours per man..... 4

The volunteers participated in the Pierce Factory Representative Ladder Truck training program.

The volunteers completed the South Carolina Department of Natural Resources Basic Boating Course.

Isle of Palms Fire Department
Maintenance
May 1997

Station I

No maintenance performed.

Station II

5/25 Installed flagpole.

Squad I

5/6 Taken to J & J Body Shop for paint & body work.
5/13 Air Pack inspection & preventative maintenance.
5/15 Paint & body work completed.
5/22 Cleaned & inspected ground ladders.
Repaired headlight.

Truck I

5/13-14 Gathered information for acceptance test of new apparatus at Pierce before delivery.
5/19 Performed acceptance test at Pierce Manufacturing prior to delivery. All tests requirements met.
5/21 Arrived on the island at 8:15 PM. with new truck.
5/22-27 Prepared new apparatus for service.
5/28-30 Trained with A,B & C shift with Pierce representative.
5/30 Tested 600' - 1 3/4" hose.

Engine II

5/2 Annual hose test completed.
5/6 Repaired left rear beacon light.
5/7 Repaired damaged warning flood and marker light on left rear of truck.
5/8 Installed new driver's seat cover.
Completed minor body work.
5/13 Air Pack inspection & prevention maintenance performed.
5/22 Cleaned & inspected ground ladders.
5/23 Backflushed pump.
5/28 Met with County Garage conducted front brake system inspection.

Engine III

5/13 Airpack inspection and preventative maintenance.
5/22 Cleaned & inspected ground ladders.
5/23 Backflushed pump.

Engine IV

5/13	Airpack inspection and preventive maintenance.
5/22	Performed body work.
	Cleaned & inspected ground ladders.
5/23	Backflushed pump.
5/27	Repaired beacon light.

Car I (Jeep)

No maintenance performed.

Car II (Bronco)

No maintenance performed.

Rescue I (F-150)

5/25	Transmission problem reported.

Rescue II (ATV-Kawasaki 4x4)

5/22	Repaired turn signal.

Rescue III (Rescue Boat)

No maintenance performed.

Rescue IV (Rubber Boat)

5/10	Repaired trailer.

Rescue V ('95 Yamaha Jet Ski/Wave Runner-rental until June '97)

No maintenance performed.

Misc.

5/2	Placing maintenance supply orders.
5/16	Office work.
5/10	Assisted Motorola with installation of antenna on roof of Police Station.
5/17	Sikes Radio began installation of mobile (800) radios.
5/17-18	Road trip to Appleton, Wisc. to pick up Truck 1.
5/21	Tested spare hose.
5/23	Tested spare hose.

Isle of Palms Fire Department
Personnel Report
May 1997

Volunteer Tad Brush attended his second meeting with the volunteers. He will be voted in as an active member on June 11, 1997.

Firefighter Scott Mrowca and Cheryl Gregorie were nominated as employees of the month during May for their extensive involvement with preplans and emergency response books.

Isle of Palms Fire Department
Public Relations Report
May 1997

5/09	Personnel assisted Recreation Department with baseball field lights.
5/18	Fire Department personnel attended retirement party for Sarge.
	Personnel inspected smoke detector on Carolina Blvd.
5/22	Personnel assisted Red Cross with Blood Drive at Recreation Department.

EXHIBIT C

PUBLIC WORKS COMMITTEE MEETING
June 12, 1997

The regular meeting of the Public Works Committee was held on June 12, 1997, at 5:30 p.m. in City Hall. Present were Chairman David Matthews, Committee Members Debra Hernandez and Mike Sottile. Also present were Council Member Abele and City Administrator Williams. Arriving late were Acting Director Joseph Washington and Council Member Campbell.

1. Minutes of Previous Meeting. Ms. Hernandez made a motion to approve the minutes from the May meeting; Mr. Sottile seconded; motion passed unanimously.

2. Citizens Comments. None..

3. Old Business. a) Trash Pickup. Concerning complaints being received about trash not being picked up, Mr. Williams stated that since we now collect garbage twice a week, and there is a large volume of trash accumulating, the department is behind in collecting these items one day a week. Mr. Matthews asked if additional help is needed to see us through the summer and the committee agreed that this may be the time to hire summer help.

Mr. Williams also reported that Wild Dunes Community Association is frequently asking the City's help in collecting trash from the beach, mostly lumber and other items that float onto the beach. Charleston County Public Works has been picking up trash from the beach for us, but they now say they will only do it twice a year. Apparently the currents bring this trash onto the beach at that end of the island regularly. DWD has also requested their share of yellow trash barrels for their part of the beach and several have been placed there.

4. New Business. a) Sidewalk Request - Dena Wall - Ocean Inn Apts. Dena Wall arrived at the meeting and so as not to hold her up, the committee asked her to speak at this time. She was requesting a sidewalk be placed on Pavilion Boulevard. Mr. Matthews agreed and recommended a sidewalk from J.C. Long, down Pavilion to Ocean Blvd. on the side of the street facing the small parking lot, and he felt that the Charleston Transportation Committee should be contacted about this. Mr. Sottile recommended a sidewalk for J.C. Long Blvd. as well as 10th Avenue especially from Carolina to Ocean. Mr. Williams said that CTC funding could be requested for these projects next year and the committee will pursue this.

Back to Old Business: Mr. Williams was asked to go ahead and hire some part-time summer help for the Department.

b) Equipment (Can Dumper). Mr. Williams reported that it should be delivered to Columbia on June 13th and will be brought to the island next week.

c) Personnel. Mr. Williams reported that the department is still one driver short and there are no more applications coming in. He is hoping that someone from the department will obtain a drivers license and has offered to help him with the tests and study materials.

d) Beach Access Survey Status. Mr. Williams reported that E.M. Seabrook is ready to start as soon as the contract is signed. They think it will take about 45 days. Mr. Williams also reported that he is waiting on a letter from Charleston County about the cost of beach monuments.

Joseph Washington and Council Member Campbell arrived.

e) Purchase of 40-Gallon Carts (Mariners Walk and Grand Pavilion). Mr. Matthews thanked Mr. Abele for his assistance in this matter. Carts have been swapped from within and they seem to be satisfied. Mr. Williams reported that we will be ordering approximately 65 more carts at Wild Dunes' expense.

6. Superintendent's Report. Joseph reported that one of the older large trucks has broken down with brake problems. It has been towed to the County for repair.

7. Miscellaneous. (a) Mr. Sottile spoke about Palm Boulevard going towards Wild Dunes approaching 21st Avenue. He has received comments from several other people and has seen cars almost bump into each other trying to merge. He felt that as the road turns onto 21st Avenue, there is not sufficient notice to drivers that the lanes merge into one lane and he requested the DOT paint slanted arrows on the road indicating a merge. Mr. Williams was asked to contact DOT requesting this.

(b) Mr. Sottile requested that the committee look into the various real estate rental signs (not for-sale signs) that stay on a piece of property all the time. He felt that there should be some regulation of these signs which make some areas look bad. Other beach communities have small signs that are attached to the front of the house instead of in the yard. Mr. Campbell stated that he had heard the rental agencies may be looking into this themselves and will follow-up. The committee will address this further at the next meeting.

(c) Mr. Campbell received a call from the Commerce Association today and the Accommodations Tax groups asked whether or not City Council would support some street-scape work on the front beach commercial area. Both groups feel they could contribute funds towards benches, lighting, more pedestrian friendly things to dress it up, etc. Mr. Campbell agreed to bring this to Council and the committee agreed to look into it further.

There being no further business, the meeting was unanimously adjourned at 6:03 p.m.

Respectfully submitted,

David Matthews, Chairman

EXHIBIT D

ISLE OF PALMS RECREATION COMMITTEE
June 9, 1997

The regular meeting of the Isle of Palms Recreation Committee was held on June 9, 1997, at 6:30 p.m., in the Building Department. Committee members present were Chairman Skipper Shaffer, Committee Members Carol Allen and Debra Hernandez, Recreation Director Lisa Cherry and Tom O'Rourke of Mt. Pleasant Recreation Department.

Chairman Shaffer called the meeting to order.

1. Approval of Previous Minutes. Ms. Hernandez made a motion to accept the minutes from the April meeting with the correction of one typo in the first paragraph of #3; Ms. Allen seconded; motion passed unanimously.

2. Citizens Comments - None.

3. Recreation Department Report. (attached hereto) Lisa Cherry gave highlights from the report and answered questions of Committee members.

Mr. Shaffer announced that Lisa has resigned effective 2nd to take a position out of state and the position will be advertised ASAP.

. 4. Recreation Commission Report. As there was no representative present, see the minutes of their May 28, 1997, attached hereto. The committee suspended the rules or order to allow Tom O'Rourke to speak about the Agreement with Mt. Pleasant.

5. Old Business. a. Agreement with Mt. Pleasant. Lisa and Tom O'Rourke explained that basically, this agreement pertains to basketball, softball and baseball games. At the end of the season, we calculate how many games we have played in Mt. Pleasant during the previous year, the cost to Mt. Pleasant Rec. Dept., such as staff, officials, and facilities, and we pay Mt. Pleasant half of the costs. The City has historically paid $2,000-$3,000 each year in August and the fee for this year is calculated to be $4,354.64.

They discussed some additional information that needs to be included in the present agreement, particularly when children want to sign up and play in other municipalities' leagues. The policy would be to encourage a child to register in their own department, but not to require it.

b. Park Foundation Funding. Lisa reported that the Commission has proposed setting up a community foundation and would like the Committee and/or City Council to approve going forward with it. There are funds in the Commission account that will cover the costs of having a CPA set up the fund. Mr. Shaffer reported that Stu Kimball has met with Jack Sims of the Plant-A-Palm Committee and are in agreement with the

Commission taking over the fund raiser Tour of Homes which has brought in about $10,000 each year the tour has been held. The commission also has other projects in mind to raise money.

Ms. Hernandez made a motion to seek approval from City Council to use the money in the Commission account to hire an attorney to establish the park foundation; Ms. Allen seconded; motion passed unanimously.

6. New Business.

For the record, Lisa thanked Committee members for all they have done for her, personally and for the Recreation Department, and she said she was sure the department would continue to prosper and grow. They, in turn, commended her for her hard work.

The next meeting is scheduled for 6:30 p.m., on July 14, 1997.

There being no further business, the meeting was unanimously adjourned at 7:15 p.m.

Respectfully submitted,

Skipper Shaffer, Chairman

ISLE OF PALMS RECREATION COMMISSION
MAY 28, 1997

The regular meeting of the Isle of Palms Recreation Commission was held on May 27, 1997 at 5:45pm, at the Recreation Department. Commission members present were Co-Chairman Bill Cox, Stu Kimball, Lucinda Olasov, Keith Schlichter, Patti Randinelli, and Nancy Bristol. Also present was Recreation Director Lisa Cherry. Absent was Thom Hood. (Nancy reported that she will be out of town during the summer, but will be back in September.)

1. Citizen's Comments. No citizens were present.

2. Recreation Committee Report. (see handout) A. Bill presented the recommendations to the Committee regarding the Comprehensive Plan. It was well received. Stu reported that the Planning Commission met on May 14th and included the Commission's recommendations in the Comprehensive Plan for the Isle of Palms. They may change the wording slightly. Lucinda suggested rewording Strategy 5.2 on page 14 to say "...thereof, through proper maintenance, planned plantings, and appropriate amenities." It will be proposed at the Committee meeting in June.

B. Lisa reported on the re-negotiating of the youth athletic agreement between Mt. Pleasant Recreation Department and Isle of Palms Recreation Department. Lisa has met with Recreation Director Tom O'Rourke. The problem has to do with Isle of Palms teams having Mt. Pleasant residents on them and then beating Mt. Pleasant teams. Lisa has invited Mr. O'Rourke to the next Committee meeting to discuss it but hopes that they will have a chance to discuss a solution prior to that meeting. Lisa will suggest that the two departments formulate a policy whereby neither department accepts residents of the other department communities for children age 9 and older. Bill suggested that we propose requesting that people register within their boundaries, but offer them the opportunity to apply for a release to participate outside their boundary. He feels that this might make Lisa's option more appealing to Mt. Pleasant.

3. Recreation Department Report. Lisa asked members to review the handout and call her with questions. All activities are going well re: participation. The American Red Cross Blood Drive on May 22nd was successful (30 pints collected). The Piccolo Spoleto Sand Sculpting Contest is on June 1st at the County Park.

4. Old Business. A. Tot lot project. This project has been included in the FY 1997-98 budget. It may still be deleted, but looks good at this time.

B. Foundation. A motion was made to recommend to the Recreation Committee that we proceed with the establishment of the foundation. It was seconded; motion passed unanimously. It will be suggested at the next Committee meeting.

C. Fund raising ideas. A dance at the Citadel Beach Club was suggested as a kick-off party for the Foundation. Nancy suggested having a block party at the Red and White as an alternative. Lisa asked everyone to start thinking about people and businesses to contact for the Silent Auction in December. Stu has spoken with Jack Sims of Plant-A-Palm. They're efforts may soon be coming to a halt. If so, maybe we can pick up where they left off. Nancy suggested Pluff Mud Productions perform a show with proceeds going to the Foundation. These ideas will be discussed further at the next Commission meeting.

5. Next Meeting. The next regular meeting of the Recreation Commission will be held on **Tuesday, June 24, 1997, at 5:45pm at the Recreation Department.** MARK YOUR CALENDAR NOW!!!! If you are unable to attend, please contact Lisa at 886-8294. There being no further business, the meeting was adjourned at 7:10pm.

Respectfully submitted,

Patti Randinelli

ISLE OF PALMS
RECREATION DEPARTMENT

RECREATION DEPARTMENT REPORT
JUNE 17, 1997

PRE-TEEN PROGRAMS

Gymnastics: Dates for Summer sessions are as follows:
Session 1: June 13, 20, July 11, 18
Session 2: July 25, August 1, 18, 15
3 - 5 years: 3:30pm - 4:15pm
6 - 11 years: 4:15pm - 5:15pm
Instructor: Tricia Tapio
Session fee is $25

Island Preschool I: This class will be held on Mondays, Wednesdays, and Fridays beginning September 2nd.
3 - 4 years: 9:00am - 12:00pm
Instructor: Jenny Lee
Monthly fee is $100

Island Preschool II: This class will be held on Tuesdays and Thursdays beginning September 2nd.
3 - 4 years: 9:00am - 12:00pm
Instructor: Jenny Lee
Monthly fee is $70

Island Tiny Tots: This class will be held on Tuesdays and Thursdays beginning September 2nd.
2 - 3 years: 9:30am - 12:00pm
Instructor: Robin Lee
Monthly fee is $60

Pre-Ballet: This class will be held on Thursdays and will resume in September.
3 - 5 years: 4:30pm - 5:00pm
Instructor: Naomi Calvert
Monthly fee is $22

Baby Tap: This class will be held on Thursdays and will resume in September.
4 - 5 years: 5:00pm - 5:30pm
Instructor: Naomi Calvert
Monthly fee is $22

Beginning Tap: This class will be held on Thursdays and will resume in September.
6 - 7 years: 5:30pm - 6:00pm
Instructor: Naomi Calvert
Monthly fee is $22

Tae Kwon Do: This class is held on Saturdays.
6 - 11 years: 9:00am - 10:00am
Instructor: Jack Emmel, 5th Degree Black Belt
Monthly fee is $28

Camp Summershine: Seven one-week sessions - June 16th - August 1st
5 - 10 years: 9:00am -3:00pm - Applications are available
No camp on July 4th
Weekly fee is $50

S.S. Wee Camp: Seven one-week sessions - June 16th - August 1st
3 - 4 years: 9:00am - 12:00pm - No camp on July 4th
Weekly fee is $25 for 3 days or $33 for 5 days
(Week 1, 2, 4, 5, 6, and 7 are full.)

Island Fun Days: Daily camp activities are offered Tuesdays through Fridays - June 17th - August 8th
6 - 12 years: 9:00am - 3:00pm - Applications are available
No camp on July 4th -
Tuesdays: Dewees Island - $20
Wednesdays: Fort Sumter - $30
Thursdays: Bull Island - $30
Fridays: Water Park - $20

Tae Kwon Do Workshop: August 4th - August 8th
6 - 11 years: 9:00am - 12:00pm - Recommendation by instructor
Fee is $75 per youth

<u>TEEN PROGRAMS</u>
Middle School Dance: September 5th, October 3rd, November 7th, December 5th

Myrtle Waves Trip: July 11th from 8:30am to 6:00pm
8 to 14 years: Trip fee is $30
August 14th from 8:30am to 6:00pm
Space is limited to 12 youth.

Outdoor Adventure Trip: August
Youth age 11 to 15 will travel to Tennessee where they will whitewater kayak the Nolichucky River. The group will camp in the area and explore an underground cave before returning home.
Trip fee is $100
Space is limited to 10 youth.

Charleston Riverdogs: Wednesday, July 30th
Youth age 11 to 15 are invited to experience the fun of America's Game at Riley Park as the Charleston Riverdogs take on Delmarva.
Participants are asked to meet at the Recreation Center at 6:00pm.
Trip fee is $10 and includes ticket and transportation.

ADULT PROGRAMS

Tae Kwon Do: This class is held on Wednesdays and Saturdays.
12 and older: Wed. - 7:30pm; Sat. - 10:00am
New students register in June.
Instructor: Jack Emmel, 5th Degree Black Belt
Monthly fee is $32

Jazzercise: This program has been suspended.

Dog Obedience Training Courses:
Basic Beginner Course for pups age 6 months and older - $72 per dog - class is held on Mondays - 7:00pm - 8:00pm or 8:00pm - 9:00pm
May 5th - June 23rd - 14 participants
July 7th - August 11th is the next session
Instructor: Val Masters
Course fee is $72
Advanced Beginner Course - This class has been postponed due to instructor conflicts.

Newcomers Line Dance: This class meets on the 1st, 3rd, and 4th Tuesday of each month, and on the 2nd Friday of each month.
All ages: 9:30am - 10:30am
This program will resume September 2nd.
Instructor: Mary Nicoletti

Keenagers Club: This club meets on the 1st Wednesday of each month and takes a trip on the 3rd Wednesday of each month.
July 16th: Special summer meeting will be held at the Exchange Club
August 6th: Special summer meeting will be held at the Exchange Club

YOUTH ATHLETICS

Youth Baseball and Softball: The season ended June 2nd. Two all star teams have been formed for participation in tournament play - one in 9 - 10 year boys, and one in 11 - 12 year boys.

Fleer Major League Baseball Diamond Skills Competition: This competition was held on April 30th for youth age 7 to 14. There were 36 participants. Winners of this competition competed at the sectional competition in Goose Creek May 18th.

Hoop Skills Camp: This basketball camp will be held July 7th - 9th.
6 - 10 years: 3:30pm - 6:00pm
Instructor: Kathy Emry
Camp fee is $45 and includes a t-shirt.
Space is limited to 22 participants.

Girls Basketball Skills Camp: This basketball camp will be held August 5th - 8th.
11 - 18 years: 2:00pm - 5:30pm
Instructor: Kathy Emry
Camp fee is $60 and includes a t-shirt.

Youth Soccer: Registration will be held August 1st - 30th for youth age 5 to 12. Registration fee is $20. Coaches and sponsors are always needed.

ADULT ATHLETICS

Men's Softball: Games are played on Mondays and Wednesdays at 7:00, 8:00, and 9:00pm. The season will end in mid-June.

Men's Basketball: The season ended May 27th.

Co-Rec Soccer: The season ended May 18th.

Co-Rec Softball: Six teams are registered for this league which will begin games on June 24th.

Ultimate Frisbee: Four teams are registered for this league which will begin games on June 23rd.

SPECIAL EVENTS

Piccolo Spoleto Sand Sculpting Contest: This event was held on June 1st at 10:00am on the beach in front of the Isle of Palms County Park. Co-sponsored by the Isle of Palms Recreation Department, Charleston County Parks and Recreation Commission, and the City of Charleston Office of Cultural Affairs, the event attracted 25 teams from the area in adult and youth divisions. Each participant received a t-shirt.

Canine Frisbee Disc Championship: This popular event for dogs and their owners was held on June 1st at 3:00pm on the soccer field on 28th Avenue. There were ten dogs in the event.

Sand Shark Beach Run: South Carolina's largest beach run, the fifth annual Sand Shark Beach Run will be held 8:00am, Saturday, September 13th, front beach, Isle of Palms. Organized and Conducted by the Isle of Palms Running Club, the Sand Shark Beach Run includes a 4 mile run, a 3 mile walk, and youth fun runs (1/4, 1/2, & 1 mile and 100 yards). Proceeds benefit the I.O.P. Recreation Department Building Fund. In addition to being a favorite for local runners and walkers, the event expects to draw over 900 participants from over sixteen states and from over thirty SC cities outside of our tri-county. In 1996, over 800 individuals registered. Applications and further information are available at the I.O.P. Recreation Department or by contacting the I.O.P. Running Club at 886-9907 or P.O. Box 90, I.O.P., SC 29451.

June 1997

Isle of Palms Recreation Dept.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1 10:00am SAND SCULPTING CONTEST 3:00pm Friskees Canine Frisbee Disc Championship	**2** Men's Softball 5:00pm Dixie Minor Championship Game 7:00pm Dog Training	**3** 9:30am Line Dance 6:30pm Co-Rec Softball Captain's Meeting	**4** 6:30pm Ultimate Frisbee Meeting 7:30pm Tae Kwon Do Men's Softball	**5**	**6**	**7** 9:00am Tae Kwon Do 12:30pm Open Basketball Court
8 Dept. Hours: Mon.-Fri. 9:00-6:00pm Sat. 12:30-6:00pm	**9** Men's Softball 7:00pm Dog Training	**10** 10:00am CPR for Camp Counselors	**11** 7:30pm Tae Kwon Do Men's Softball	**12** Counselor Training Day	**13** 9:30am Line Dance 3:30pm Gymnastics	**14** 9:00am Tae Kwon Do 12:30pm Open Basketball Court
15 Father's Day	**16** 9:00am Summershine Camp M-F 9:00am Wee Camp M-F Men's Softball 7:00pm Dog Training	**17** 9:00am Fun Days: Dewees	**18** 9:00am Fun Days: Ft. Sumter 7:30pm Tae Kwon Do Men's Softball	**19** 9:00am Fun Days: Bull Island	**20** 9:00am Fun Days: Water Park 3:30pm Gymnastics	**21** 9:00am Tae Kwon Do 12:30pm Open Basketball Court
22 Upcoming Activities: Basketball Camp, Keenagers Myrtle Waves Trip, Teen Activities	**23** 9:00am Summershine Camp M-F 9:00am Wee Camp M-F 7:00pm Dog Training Ultimate Frisbee	**24** 9:00am Fun Days: Dewees Co-Rec Softball	**25** 9:00am Fun Days: Ft. Sumter 7:30pm Tae Kwon Do Ultimate Frisbee	**26** 9:00am Fun Days: Bull Island Co-Rec Softball	**27** 9:00am Fun Days: Water Park	**28** 9:00am Tae Kwon Do 12:30pm Open Basketball Court
29 Kayak Course	**30** 9:00am Summershine Camp M-F 9:00am Wee Camp M-F Ultimate Frisbee					

May

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

July

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Located on 28th Ave 886-8294

5/2/1997

EXHIBIT E

ZONING BOARD OF ADJUSTMENT
June 10, 1997

The regular meeting of the Isle of Palms Zoning Board of Adjustment was held on June 10, 1997, at 6:30 p.m., in the Building Department. Members present were Jim Burke, Guy Taylor, and Charlie Yawn, Building Official Ed Haselden and Secretary Janet Mauldin. Jack Johnston and Gabbie Porter were out of town and Mr. Yawn chaired the meeting.

Mr. Yawn opened the meeting and introduced Board members present. He stated that there was one applications on the agenda for special exceptions for home occupancy.

1. Mr. Taylor made a motion to approve the minutes from the May 13, 1997, meeting; Mr. Burke seconded; motion with amendments passed unanimously.

2. Rhonda Dugan, 4000 Hartnett Boulevard. Ms. Dugan explained that she would like to start a business helping doctor's offices and individuals with filing and following up on insurance claims. The house would be used as her office and there would be few, if any, clients coming to her house. She explained that she would be going to the various doctor's offices to obtain information. Board members expressed concern about people coming to her house and she said that since she had to go to doctor's offices, she would be happy to pick up information from her customers at their residences instead of them coming to her.

Mr Taylor made a motion that, as this request for a special exception complies with the ordinance, the Board approve it; Mr. Burke seconded. Motion passed unanimously.

3. Mr. Taylor began discussion of the rules and procedures and the letter the Board received from the City Attorney. There was some confusion and it was determined that since the Chairman was not present, we did not know exactly what she requested of the attorney, and the secretary was asked to contact her to determine what the attorney was requested to review.

There being no further business to come before the Board, the meeting was unanimously adjourned at 7:00 p.m.

Respectfully submitted,

Gabbie Porter, Chairman

EXHIBIT F

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION
REGULAR MEETING
June 11, 1997

The Isle of Palms Planning Commission met at City Hall on June 11, 1997, at 5:30 p.m. Members attending included Bill Bradshaw, Dick Glave, Hugh Morrow, Paul Ockerman, and Chairman Bob Miller. Planning Consultant Lee Batchelder and Councilmember Bob Abele were also present. Kim Poletti was absent.

The meeting was called to order at 5:30 p.m.

MINUTES OF PREVIOUS MEETING

1. May 14, 1997

Motion to approve by Ms. Bradshaw; second by Mr. Glave. Motion approved 5-0.

PLAT SUBMITTALS

1. Morgan Place Drive - Plat subdividing Lot 49, Tract F - Block F, into Lot 49 and Lot 50, Wild Dunes, City of Isle of Palms. Property of Alice B. Segars. Engineering, Surveying and Planning, Inc.

Mr. Batchelder explained the purpose of the plat which was to resubdivide this lot and return it to its original configuration of two lots. Two items of information had been added to the plat; the zoning of PRD was added and the flood zone was noted. He recommended approval of the plat as revised.

A question was raised about the lot numbers not corresponding to the numbers shown for each lot in the location map. Bill Porcher, the surveyor for the plat, said the numbers on the location map were the addresses of the lots and that the addresses did not correspond with the lot numbers.

Motion by Mr. Ockerman to approve the plat; second by Mr. Glave. Motion approved 4-0 (Chairman Miller abstained).

ORDINANCES

Ordinance 1997-10 - An ordinance amending certain provisions of Title 5, Chapter 4, Zoning, The City of Isle of Palms Code of Ordinances, to describe the position of Zoning Administrator; require compliance with the Beachfront Management Act; and to prohibit hard erosion control devices near the beach.

Mr. Batchelder explained that the public hearing was postponed because changes were being considered by City Council. He added that he had spoken to the City Attorney about the concerns voiced by the Commission that the wording of the new section seemed to imply that the City would not allow variances to the state regulations granted by the State. He said the wording of the ordinance would not do this, but it would prevent the City from granting variances to its requirement that the State regulations are followed.

Mr. Ockerman said he was still concerned about this wording not allowing the City to accept variances granted by the State. Councilmember Abele discussed concerns expressed by the City Attorney about attempting to provide protection beyond the area covered by the Beachfront Management Act without being in conflict with those regulations. He said the City wants to remain involved in protecting the beach.

Guy Taylor addressed the Commission regarding his concerns about removing wording under strategy 4.3 on page 14 which addressed how the City could accomplish what Councilmember Abele was describing. The Commission described the concept of overlay zones and how this concept compared to Ordinance 1997-10.

Mr. Bradshaw said strategy 4.3, like some of the other strategies in the plan, went beyond a strategy into a specific solution which may not be appropriate. He suggested that the Comprehensive Plan stay in the "plan mode" and not a specific ordinance-sounding mode. He said this would help eliminate confusion over what the plan was.

The Commission agreed to the revised wording for strategy 4.3.

COMPREHENSIVE PLAN

The Planning Commission proceeded to review each revision identified in the May 28, 1997 draft after an explanation by Mr. Batchelder that the revisions identified in the draft reflected the changes suggested by City Council. All revisions to the plan were accepted with the exception of Strategy 1.2 on page 28 which was reworded. The Commission also decided to insert a sentence into the introduction which stated that implementation time frames for implementing strategies in the plan would be developed following adoption of the plan and then be adopted as an amendment to the plan. The Planning Commission, after a motion by Mr. Ockerman and second by Mr. Glave, adopted a resolution recommending the Comprehensive Plan, as revised at this meeting, and the Future Land Use Plan, to City Council for adoption.

MISCELLANEOUS BUSINESS

There being no further business the meeting was adjourned.

Respectfully Submitted,

Wm R Bradshaw Jr

for

Bob Miller
Chairman

EXHIBIT G

PERSONNEL COMMITTEE
June 9, 1997

The regular meeting of the Personnel Committee was held at 5:30 p.m. on June 9, 1997. Present were Chair Hernandez, Committee members Abele and Shaffer, Mayor Bunch, Council member Allen, and City Administrator Williams.

1. Approval of Minutes From Prior Meeting. Mr. Abele made a motion to approve the minutes of the April 21, May 5, and May 13 meetings as submitted; Mr. Shaffer seconded; motion passed unanimously.

2. Discussion of Interview Questions for Public Works Director Applicants. Four sets of questions submitted by Mayor Bunch, Ms. Hernandez, Mr. Taylor, and Mr. Williams. (See attachments.) The committee reviewed these questions, identified the duplications, combined some, and noted those of lesser priority. Mr. Abele and Ms. Allen also verbally submitted questions at the meeting. Chairman Hernandez agreed to compile the list of questions for distribution to the full Council via a memorandum the next day. *(Note: Ms. Hernandez memorandum of June 10, with the final list of 17 questions is also attached.)*

3. Miscellaneous. Two items were addressed under miscellaneous. First, Lisa Cherry is resigning. Mark distributed the draft notice for advertising the Recreation Department Head position. (Copy attached.) Mr. Abele made a motion to proceed with advertising the position with a change that would delete the requirement for a South Carolina driver's license; Mr. Shaffer seconded; motion passed unanimously.

The second item was raised by Ms. Hernandez. She requested that the Administrator have the secretary update the Employee Evaluation Procedure to reflect the changes adopted by the Council at the last meeting.

The meeting was adjourned at 6:35 p.m. The next committee meeting is scheduled for July 14, 1997 at 5:30 p.m.

Respectfully submitted,

Debra Hernandez, Chair

Questions for Public Works Director Finalists

1. Why do you want to be employed as Public Works Director for the City of Isle of Palms?
2. What do you consider to be your greatest professional accomplishment?
3. How would you go about analyzing the efficiency of the Public Works Department? (see Deb. 5
4. As a public servant, which do you believe is more important, minimizing the cost of a service to residents or maximizing the benefit of the service, even if it cost more to do so?
5. How would you go about instilling a good "public service ethic" in your employees?
6. What do you consider to be a good attendance record?

Proceed w/ general explanation

7. Finding hard-working, dependable employees for sanitation work is a difficult task for the department manager, but it is critical to getting the job done. What do you think can be done to improve our chances of attracting and retaining good employees?

filler 2nd tier

8. Do you believe the CDL truck drivers should be responsible for daily inspection of their vehicles to note minor problems before they become major repairs? Should they be required to check for proper levels of coolant, oil, fuel and performing routine lubrication of grease fittings, etc.?
9. To what degree should employees be held responsible for negligent damage to city owned vehicles and equipment?

Submitted by Mark Williams

- What would be your three most important priorities in the day-to-day operation of the department?

How would you instruct your employees to service residents w/ special needs?

June 9, 1997

TO: Debra Hernandez - Chairman Personnel Committee

FR: Dee Taylor

RE: Department Manager Interview Questions

Thank you for the opportunity to provide questions for the Public Works department manager job interview. The provided questions are basic and with some modification, will be useful in interviewing any candidate for a management job.

As you will notice, all questions are open-ended and are designed to stimulate the candidate to tell us about their work history and how they may react to certain situations. These questions will provide insight into the following skills of the candidates: Problem Identification, Decision Making, Planning, Drive, Team Work, Team Building, and Presentation Skills.

To provide a fair assessment, your package of questions should be the same for each candidate and each question should be asked of the candidate by the same member of the interviewing team.

QUESTIONS

Please tell us about one of the most difficult situations encountered in your current job and what you did to overcome the situation.

As director of Public Works, you will be responding to three distinct groups, (1) your customers - the residents and guests of the island, (2) the management of the city - the administrator and the city council, and (3) your employees. What are some of the potential problems/opportunities in working with these groups and how do you keep an effective balance.

The city has just implemented a pay performance plan. What is your experience with such a plan and what would you do to insure the success of the plan?

How would you spend your first week on the job?

Why do you feel that you are the right person for this job?

Public Works Director
Debra's Potential Interview Questions

1. Discuss your experience in Public Works? or What makes you the most qualified applicant for the job?

2. If you had a situation where a citizen was complaining about the trash & garbage service, what steps would you take to address that complaint?

3. Describe a problem that came up during your past work experience and how you addressed it.

4. Based on what we've described as the situation at IOP and your knowledge of public works, what do you see as the primary job duties for this position and how would you carry them out?

5. How would you determine if the current method of operating the garbage and trash service on the island was the most effective?

6. If you saw a need to implement a change in department procedures, what steps would you take to implement that change?

7. Describe any experience you've had in supervising a problem employee and how the problem was resolved.

8. Describe any experience you have in developing an operational budget and estimating man-hours needed to complete jobs.

Questions for Candidate for P.W. Director

1. Are you aware of the problem the city had recently with five (employees) of the P.W. Department

2. How punishment was handled?

3. That the personnel in question were first placed on a years probation but within a few days after were fired.

4 Do you know that the acting P.W.D. has been with the city many years + is now acting P.W.D. He has applied for the position of P.W.D. hoping to be promoted from within.

5 Are you aware that the citys former P.W.D. was given an order to retire within 24 hrs when in fact he was planning to retire in June -

6 The P.W.D. after complaints, was permitted to retire on May 1st instead of Feb 28th as the City had requested - were you made aware of the Problem of the Dept Head?

7. With almost 100% minority workers on the P.W.D, do you feel you can get their Cooperation + Trust if you are selected for the position instead of the minority now holding the position on a Temporary basis -

8 What do you think or feel you can do to improve the morale of employees if you are appointed their Dept Head?

Date Received: June 24, 1997

Payee: Safety Sweepstakes

Drawing for May 1997

Acct. #	Department	Amount
104129.5079	Police - Janice Stewart	50.00
	Fire - Glen Kramer	50.00
	Public Works - Joseph Washington	50.00
	Gen. Govt/REc/Bldg - Janet Mauldin	50.00

Total 200.00

Approved C.R. Branch Mayor/Admin.

Check No. _____ Date _____

_____ Clerk/Treasurer

EXHIBIT H

Ordinance 1997-5
Third Reading Draft
June 24, 1997

ORDINANCE 1997-5

AN ORDINANCE AMENDING CERTAIN PROVISIONS OF TITLE 5, CHAPTER 1, BUILDING REGULATIONS AND CODE ENFORCEMENT, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That the first sentence of Section 5-1-13 is hereby amended to read as follows:

"The Standard 1 and 2 Family Dwelling Code, 1996 Edition, as published by the Southern Building Code Congress International, Inc., is hereby adopted and incorporated herein by reference, pursuant to authority of S.C. Code Section 6-9-60 (1976), as amended."

SECTION 2. That the first sentence of Section 5-1-31 is hereby amended to read as follows:

"The National Electric Code, 1996 Edition, is hereby adopted by reference and incorporated herein, pursuant to authority of S.C. Code Section 6-9-60 (1976), as amended."

SECTION 3. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 5. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE 24th DAY OF June, 1997.

_____

Carmen R. Bunch, Mayor

Ordinance 1997-5
Third Reading Draft
June 24, 1997

(Seal)

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 3-25-97
Second Reading: 4-22-97
Third Reading: 6/24/97
Ratification: 6/24/97

EXHIBIT I

Ordinance 1997-7
Third Reading Draft
June 24, 1997

ORDINANCE 1997-7

AN ORDINANCE AMENDING TITLE 6, CHAPTER 2, ARTICLE B, DOGS, THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, BY REVOKING CERTAIN PROVISIONS CONCERNING DANGEROUS DOGS AND REVISING THE PENALTIES IN SECTION 6-2-22.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 6-2-16 through 6-2-21 are hereby deleted in their entirety.

SECTION 2. That Section 6-2-22(b) is hereby deleted in its entirety and the subsequent subsections shall be re-lettered accordingly.

SECTION 3. That should any part of this ordinance by held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 5. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE 24th DAY OF JUNE, 1997.

_____
Carmen R. Bunch, Mayor

_____
Janet G. Mauldin, City Clerk

First Reading: 4/22/97
Second Reading: 5/27/97
Third Reading: 6/24/97
Ratification: 6/24/97

EXHIBIT J

Second Reading Draft
Ordinance 1997-11
June 24, 1997

ORDINANCE 1997-11

AN ORDINANCE TO RAISE REVENUE AND ADOPT A BUDGET FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, FOR THE FISCAL YEAR BEGINNING JULY 1, 1997, AND ENDING JUNE 30, 1998.

WHEREAS, Subsection 3 of Section 5-7-260 of the South Carolina Code of Laws, 1976, as amended, requires that a municipal council shall act by ordinance to levy taxes and adopt a budget pursuant to public notice;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Isle of Palms, South Carolina, in council duly assembled, that the following provisions are hereby adopted and enacted:

Section 1. The prepared budget and estimated revenue for the payment of the same is hereby adopted and made a part hereof as if fully incorporated herein and a copy thereof dated June 23, 1997, is attached hereto.

Section 2. The City Administrator shall administer the budget and may authorize the transfer of appropriated funds within departments as necessary to achieve the goals of the budget as established by City Council.

Section 3. If, for any reason, any sentence, clause or provision of this ordinance shall be declared invalid, such shall not affect the remaining portions thereof.

Section 4. This ordinance shall become effective immediately upon its ratification by City Council.

PASSED, APPROVED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE CITY OF ISLE OF PALMS ON THIS 27th DAY OF June, 1997.

Carmen R. Bunch, Mayor

Second Reading Draft
Ordinance 1997-11
June 24, 1997

_____
Janet G. Mauldin, City Clerk

First Reading: 5/27/97
Public Hearing: 6/24/97
Second Reading: 6/24/97
Ratification: 6/27/97

EXHIBIT K

Ordinance 1997-12
Second Reading Draft
June 24, 1997

ORDINANCE 1997-12

AN ORDINANCE TO RAISE REVENUE BY ESTABLISHING A TAX MILLAGE RATE FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, FOR THE FISCAL YEAR BEGINNING JULY 1, 1997, AND ENDING JUNE 30, 1998.

WHEREAS, Section 5-7-260 of the South Carolina Code of Laws of 1976, as amended, requires that a City Council shall act by ordinance to levy taxes pursuant to public notice; and

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council Members of the City of Isle of Palms, South Carolina, in Council duly assembled, that the following provisions are hereby adopted and enacted:

SECTION 1. A tax to cover the period from July 1, 1997, to June 30, 1998, both inclusive for the sums and in the manner hereinafter mentioned, is and shall be levied, collected and paid into the treasury of the City of Isle of Palms for the use and service thereof; i.e., a tax of ~~$35.90~~ 34.20 on every thousand dollars ($1,000) in assessed value of real estate and personal property of every description owned and used in the City of Isle of Palms, South Carolina, except such as is exempt from taxation under the Constitution and laws of the State of South Carolina, is and shall be levied and paid into the City treasury for the credit to the City of Isle of Palms for the corporate purposes, permanent improvements, current expenses and the payment of interest and retirement of outstanding bonds and debts of the City of Isle of Palms, making a total levy not to exceed thirty five and nine tenths ~~(35.9)~~ mills for tax purposes. Such tax is levied on such property as is assessed by the Charleston County Tax Assessor for County and State purposes.

34.2

SECTION 2. By mutual agreement between the City of Isle of Palms and Charleston County, the County will bill and collect the taxes enumerated herein, and pay the same over to the treasurer of the City of Isle of Palms in the manner prescribed by both parties.

SECTION 3. The billing dates, the penalty dates and the amount of the penalty which shall be levied by delinquent taxes shall be the same as those adopted by Charleston County Council.

SECTION 4. Delinquent property taxes shall be collected by Charleston County in a manner as prescribed by State law.

SECTION 5. If, for any reasons, any sentence, clause or provision of this ordinance shall be declared invalid, such shall not affect the remaining provisions thereof.

Ordinance 1997-12
Second Reading Draft
June 24, 1997

SECTION 6. This ordinance shall become effective immediately upon its ratification by City Council.

PASSED, APPROVED AND ADOPTED BY THE MAYOR AND COUNCIL FOR THE CITY OF ISLE OF PALMS ON THIS _____ DAY OF _____, 1997.

_____
Carmen R. Bunch, Mayor

_____
Janet G. Mauldin, City Clerk

First Reading: 5/27/97
Second Reading: 6/24/97
Third Reading: _____
Ratification: _____

EXHIBIT L

Ordinance 1997-13
Second Reading Draft
June 24, 1997

ORDINANCE 1997-13

AN ORDINANCE AMENDING TITLE 1, CHAPTER 3, ARTICLE C, ORDINANCES GENERALLY, SECTION 1-3-53, TO ALLOW FOR THE ENACTMENT OF EMERGENCY ORDINANCES.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 1-3-53 is hereby amended by adding the following subsection (e):

"(e) Notwithstanding any other provision contained in this section, in order to meet public emergencies affecting life, health, safety or the property of the people, council may adopt emergency ordinances pursuant to Section 5-7-250, Code of Laws of South Carolina (1976), as amended."

SECTION 2. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 4. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE _____ DAY OF _____, 1997.

_____
Carmen R. Bunch, Mayor

_____
Janet G. Mauldin, City Clerk

First Reading: 5/27/97
Second Reading: 6/24/97
Third Reading: _____
Ratification: _____

EXHIBIT M

Ordinance 1997-15
Second Reading Draft
June 24, 1997

ORDINANCE 1997-15

AN ORDINANCE AMENDING TITLE 5, CHAPTER 5, RESTRICTION OF OUTDOOR LIGHTING IN BEACH AREAS TO PROTECT SEA TURTLES

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That the historical note at the beginning of the chapter be amended to read as follows:

"Historical Note: This chapter was created by Ord. No. 1990-18, adopted 4/25/91, for the purpose of protecting the threatened and endangered sea turtles which nest along the beaches of the City of Isle of Palms by safeguarding the nesting females and hatchlings from sources of artificial light."

SECTION 2. That Section 5-5-2(d) is hereby amended to read as follows:

"(d) Dune crosswalks shall utilize low profile shielded luminaries which shall be turned off from sunset to sunrise during the period of May 1 to October 31 of each year."

SECTION 3. That Sections 5-5-4(a) and 5-5-4(b) are hereby amended to read as follows:

"(a) Lights luminating buildings or associate grounds for decorative or recreational purposes shall be shielded or screened such that they are not visible from the beach, or turned off from sunset to sunrise during the period of May 1 to October 31 of each year."

"(b) Lights luminating dune crosswalks of any area oceanward of the primary dune line shall be turned off from sunset to sunrise during the period of May 1 to October 31 of each year."

SECTION 4. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

SECTION 5. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 6. That this ordinance shall take effect and be in full force immediately.

Ordinance 1997-15
Second Reading Draft
June 24, 1997

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE _____ DAY OF _____, 1997.

_____
Carmen R. Bunch, Mayor

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 5/27/97
Public Hearing: _____
Second Reading: 6/24/97
Third Reading: _____
Ratification: _____

EXHIBIT N

Ordinance 1997-16
First Reading Draft
June 24, 1997

ORDINANCE 1997-16

AN ORDINANCE TO AMEND CERTAIN SECTIONS OF TITLE 3, CHAPTER 2, OF THE ISLE OF PALMS CITY CODE OF ORDINANCES REGARDING REFUSE, GARBAGE AND TRASH.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 3-2-1 is amended to read as follows:

"Sec. 3-2-1 Burning to be performed in incinerator, etc.

No person shall burn or cause to be burned any rubbish, trash, leaves, trees, tree limbs, shavings, chips, sawdust or other debris within the City unless such material is burned in an incinerator or suitable metal container and such burning complies with all applicable state, federal and local environmental and safety laws, rules and regulations."

SECTION 2. That Section 3-2-2 is amended to read as follows:

"Sec. 3-2-2 Hours of authorized burning.

Burning shall be allowed only during daylight hours.

SECTION 3. That Section 3-2-4 is amended to read as follows:

"Sec. 3-2-4 Garbage containers required.

(A) Residential. It shall be the duty of every owner or occupant of a residential dwelling to use either a 90-gallon or a 40-gallon plastic roll-out cart approved by the City. Each dwelling shall receive one cart from the City at no cost to the user. Additional carts may be purchased by the user. Each dwelling owner shall be responsible for damage to the cart unless such damage is caused by City personnel. All garbage shall be kept in the carts until collected by the City and shall be kept closed in such a manner as will prevent access by files, rodents and other animals. The cart and contents shall not weigh more than 200 pounds. No garbage cart shall be used for any other purpose. In the event of overflow, plastic bags which are tightly bound may be placed on the carts at curbside on the day of collection. The owner or occupant of any dwelling where carts or plastic bags are placed at curbside shall be responsible for prompt clean-up and removal of the contents of such carts and bags if the bags are torn or the carts overturned from any cause.

If a cart is damaged through negligence or abuse, it shall be the responsibility of the owner to replace the cart and the Public Works Department may refuse to handle such cart until it is replaced. Roll-out carts found to be inoperable due to normal wear or usage shall be repaired or replaced by the Public Works Department. The Public Works Department will notify users that a roll-out cart is unfit for continued use by placing a tag on the cart..

(B) Commercial.

(1) Each commercial property which generates a volume of garbage in excess of two (2) 90-gallon roll-out carts between scheduled collection dates of the Public Works Department shall use a bulk container of appropriate capacity approved by the Public Works Department.

(2) Bulk containers shall be of sufficient size to hold all garbage deposited between scheduled collection dates so that there is no spillage of garbage or other material from said container.

(3) Bulk containers shall be placed in an area easily accessible to the equipment used for collection. Such area shall be designated for each container by the Public Works Department.

(4) No container used for garbage shall be used for any other purpose. Garbage will be collected only if it is deposited in an approved container at a location also approved by the Public Works Department.

(5) The Public Works Department may refuse service to any bulk container that is no longer in serviceable condition due to rust, wear, or other damage.

(6) It shall be the duty of the commercial user to maintain the bulk container in a reasonably clean and sanitary condition.

(C) Rental Property. The owner and tenant of each rental property shall have joint and several liability for any violation of this section.

(D) Proper Disposal. It shall be unlawful for any person to place any material in any bulk container, or garbage roll-out cart which at the time of collection is not qualified for municipal solid waste disposal at the Charleston County solid waste landfill or Resource Recovery Center.

SECTION 4. That Section 3-2-5 is amended to read as follows:

Ordinance 1997-16
First Reading Draft
June 24, 1997

"Sec. 3-2-5 Trash Collection.

(A) No waste which at the time of collection is defined by the United States Environmental Protection Agency or the South Carolina Department of Health and Environmental Control as hazardous waste shall be collected by the City.

(B) No tires, batteries, motor oil, petroleum products or auto parts of any kind will be collected by the City. Proper disposal of same shall be the responsibility of the owner or person in possession of the same.

(C) Leaves and grass clippings. All leaves and grass clippings shall be placed at the curb in bags or containers for collection. No household garbage or other materials may be placed with leaves or grass clippings. No mixed materials will be collected by the City. Home composting of leaves and grass clippings is encouraged.

(D) Logs, limbs, brush and similar materials shall be placed at the curb in the following manner:

(1) Length of material shall not exceed four (4) feet.

(2) Diameter of material shall not exceed four (4) inches.

(3) The City will not collect materials listed in this category which are generated by landscapers or other contractors.

(4) When placed at the curbside for collection, materials shall not obstruct access to water meters or fire hydrants.

(5) No garbage shall be mixed with the items listed in this category.

(E) Building materials, furniture or other trash shall be placed at the curb for collection in the following manner:

(1) Any single collection will be limited to the equivalent of 90 gallons in volume.

(2) No hazardous waste as defined in paragraph (a) of this section will be collected by the City.

(3) No roofing shingles shall be collected by the City.

(4) No building materials or other trash generated by a contractor shall be collected by the City.

(5) Items within this category shall be separated at the curb for collection. Any materials in these categories that are mixed together shall not be collected by the City.

(6) No garbage shall be mixed with the items listed in this category.

(F) Collection days shall be designated by the City from time to time. Reasonable notice will be given by the City of collection schedules or practices."

SECTION 5. That Section 3-2-7 is hereby amended to read as follows:

"Sec. 3-2-7 Scattering of contents or rummaging through garbage containers.

It shall be unlawful for any person to dump, scatter or spread, or to allow to be dumped, scattered or spread, the contents of garbage carts, bags or containers, public or private, on any property in the City, and further it shall be unlawful for any person to enter upon or rummage or plunder through the contents of any garbage cart, bag or container of another."

SECTION 6. That Section 3-2-8 is hereby amended to read as follows:

"Sec. 3-2-8 Garbage roll-out carts shall not be kept upon streets or rights-of-way.

Garbage roll-out carts shall not be placed at the curb except when placed for collection. Carts shall not be placed at the curb prior to 7:00 o'clock pm on the day of before collection. Carts shall be removed from the curb by 7:00 o'clock p.m. on the day of collection.

SECTION 7. That Section 3-2-9 is hereby amended to read as follows:

"Sec. 3-2-9 Collection.

All garbage generated from residential property will be collected in accordance with schedules established by the City from time to time."

SECTION 8. That Section 3-2-10 is hereby amended to read as follows:

"Sec. 3-2-10 Placing garbage roll-out carts for collection.

When placing garbage roll-out carts for collection, they shall be placed within 10 feet of the edge of the pavement of the street. Carts which are not placed in a location which is easily accessible by collection personnel and equipment will not be emptied. The handles of the carts shall be faced toward the street."

SECTION 9. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

SECTION 10. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 11. That this ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE _____ DAY OF _____, 1997.

_____
Carmen R. Bunch, Mayor

Attest:

_____
Janet G. Mauldin, City Clerk
First Reading: 6/24/97
Public Hearing: _____
Second Reading: _____
Third Reading: _____
Ratification: _____

EXHIBIT C

Ordinance 1997-9
Second Reading Draft
June 24, 1997

ORDINANCE 1997-9

AN ORDINANCE AMENDING TITLE 5, CHAPTER 3, BEACH REGULATIONS, THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, BY REVOKING ARTICLE B IN ITS ENTIRETY, AND AMENDING TITLE 1, CHAPTER 9, BOARDS AND COMMISSIONS, BY REVOKING ARTICLE C IN ITS ENTIRETY.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Sections 5-3-11 through 5-3-25 are hereby deleted in their entirety.

SECTION 2. That Sections 1-9-31 through 1-9-34 are hereby deleted in their entirety.

SECTION 3. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 5. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE _____ DAY OF _____, 1997.

_____
Carmen R. Bunch, Mayor

_____
Janet G. Mauldin, City Clerk

First Reading: 4/22/97
Public Hearing: _____
Second Reading: 6/24/97
Third Reading: _____
Ratification: _____

EXHIBIT P

Ordinance 1997-10
Second Reading Draft
June 24, 1997

ORDINANCE 1997-10

AN ORDINANCE AMENDING CERTAIN PROVISIONS OF TITLE 5, CHAPTER 4, ZONING, THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, TO CREATE THE POSITION OF ZONING ADMINISTRATOR; ASSURE COMPLIANCE WITH THE STATE OF SOUTH CAROLINA BEACHFRONT MANAGEMENT ACT; PROHIBIT HARD EROSION CONTROL DEVICES NEAR THE BEACH; AND REGULATE ACTIVITIES NEAR THE OCEAN AND INLETS.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-12 is hereby amended as follows:

A). Subsection (7) is added to read as follows:

"(7) No land or building situated in whole or in part in a critical area as defined in S.C. Code Section 48-39-10, as amended, shall be used, occupied, constructed, altered or moved without compliance with the State of South Carolina Beachfront Management Act (S.C. Code Sections 48-39-10, et seq., as amended). No variance may be granted from this provision."

B). Subsection (8) is added to read as follows:

"(8) No land, building or other man-made structure situated in whole or in part landward of the critical area as defined in S.C. Code Section 48-39-10, as amended, but within a 250 foot radius of the mean high water mark of the Atlantic Ocean, Breach Inlet, or Dewees Inlet, shall be used, occupied, constructed, erected, altered or moved except in compliance with the requirements set forth in this section and all other requirements set forth in the Chapter or any other City ordinance.

(a) Seawalls, revetments, bulkheads, groins, rip-rap or any other hard erosion control structures or devices are strictly prohibited.

(b) Unless otherwise specifically allowed in this subsection, pools, gazebos, sheds, fences, garages or any other accessory uses or structures are strictly prohibited.

(c) Walkways over sand dunes which meet all of the requirements of S.C. Code Section 48-39-130(D), as amended, and all rgulations promulgated thereunder, shall be allowed.

(d) In addition to meeting the applicable district setback or yard requirements, residential dwellings or commercial buildings, including decks, shall not be located seaward of

the closest residential dwelling or commercial building.

(e) Other than walkways over dunes, no alteration of primary oceanfront sand dunes shall be allowed."

SECTION 2. That Section 5-4-6 is hereby amended to read as follows:

"Sec. 5-4-6 Zoning Administrator.

The provisions of this Chapter shall be administered and enforced by the City Zoning Administrator. The Zoning Administrator shall be appointed by City Council and shall serve until replaced by City Council. The Zoning Administrator shall have the right to enter upon any premises necessary to administer the duties of such office. The Zoning Administrator may issue emergency orders in critical areas pursuant to S.C. Code Section 48-39-130, as amended."

SECTION 3. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 5. That this ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE _____ DAY OF _____, 1997.

_____
Carmen R. Bunch, Mayor

(Seal)

Attest:

_____
Janet G. Mauldin, City Clerk

Ordinance 1997-10
Second Reading Draft
June 24, 1997

First Reading: 4/22/97
Public Hearing: _____
Second Reading: _____
Third Reading: _____
Ratification: _____

6/27/97

ISLE OF PALMS CITY COUNCIL
SPECIAL MEETING
June 27, 1997

A special meeting of the Isle of Palms City Council was held on June 27, 1997, at 8:00 a.m., in City Hall Council Chambers. Present were Mayor Bunch, Council Members Abele, Allen, Campbell, Hernandez, Shaffer, Sottile and Taylor, City Administrator Williams, and City Clerk Mauldin. Council Member Matthews was unable to attend.

Mayor Bunch stated that this meeting had been called to ratify the budget ordinance - Ordinance 1997-11 - An Ordinance To Raise Revenue and Adopt A Budget For The City of Isle of Palms, South Carolina, For The Fiscal Year Beginning July 1, 1997, and Ending June 30, 1997.

Mr. Campbell made a motion to ratify Ordinance 1997-11; Mr. Taylor seconded. Adm. Abele amended the motion to include in the budget the new pay for the recently hired Director of Public Works and also to include $500 for Andy Parrish's retirement bonus; Ms. Allen seconded. Amendment passed unanimously; budget with amendment passed unanimously.

There being no further business to come before Council and upon motion duly made and seconded, the meeting was unanimously adjourned at 8:07 a.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk

To be approved by City Council on July 22, 1997.

Second Reading Draft
Ordinance 1997-11
June 24, 1997

ORDINANCE 1997-11

AN ORDINANCE TO RAISE REVENUE AND ADOPT A BUDGET FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, FOR THE FISCAL YEAR BEGINNING JULY 1, 1997, AND ENDING JUNE 30, 1998.

WHEREAS, Subsection 3 of Section 5-7-260 of the South Carolina Code of Laws, 1976, as amended, requires that a municipal council shall act by ordinance to levy taxes and adopt a budget pursuant to public notice;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Isle of Palms, South Carolina, in council duly assembled, that the following provisions are hereby adopted and enacted:

Section 1. The prepared budget and estimated revenue for the payment of the same is hereby adopted and made a part hereof as if fully incorporated herein and a copy thereof dated June 27, 1997, 1997, is attached hereto.

Section 2. The City Administrator shall administer the budget and may authorize the transfer of appropriated funds within departments as necessary to achieve the goals of the budget as established by City Council.

Section 3. If, for any reason, any sentence, clause or provision of this ordinance shall be declared invalid, such shall not affect the remaining portions thereof.

Section 4. This ordinance shall become effective immediately upon its ratification by City Council.

PASSED, APPROVED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE CITY OF ISLE OF PALMS ON THIS 27th DAY OF June, 1997.

Carmen R. Bunch, Mayor

Second Reading Draft
Ordinance 1997-11
June 24, 1997

Janet G. Mauldin, City Clerk

First Reading: 5/27/97
Public Hearing: 6/24/97
Second Reading: 6/24/97
Ratification: 6/27/97

June 27, 1997

GENERAL FUND BUDGET
REVENUES

ACCT. NO.	ITEM Account Name	BUDGETED FY 1995-96	ACTUAL FY 1995-96	BUDGETED FY 1996-97	ACTUAL 4/30/97	BUDGETED FY 1997-98
1031004001	Property Taxes	1,701,616	1,653,143	1,631,687	1,734,346	1,717,903
1031004002	Local Option Sales Tax	232,000	247,881	241,923	219,499	265,700
1032104006	Business License Fees	315,000	333,238	315,000	348,857	317,845
1032104007	Insurance License Fees	110,000	166,428	143,000	22,749	143,000
1032104008	Public Utilities Fees	201,220	211,541	230,189	46,958	234,295
1032104009	Building Permits & Fees	184,400	174,552	169,400	161,583	172,000
1032104010	Animal License Fees	300	546	300	575	300
1033004034	D.E.A. Overtime Reimbursement	10,317	7,285	10,800	8,251	6,371
1034004075	Court Generated Revenue	90,000	122,425	115,000	101,477	115,000
1034004076	Deferred Prosecution Fes	0	0	0	2,855	3,000
1034504106	Intergovernmental Transfers	30,000	30,000	30,000	25,000	30,000
1034504111	Grant Income	0	3,000	3,000	53,430	9,000
1034504115	State Shared Funds	77,000	82,509	82,000	87,088	96,000
1045004501	Miscellaneous Revenue	5,000	9,239	5,000	3,862	5,000
1035004502	Parking Lot Revenue	76,500	96,875	50,000	38,469	90,947
1035004503	Plat Application Fees	1,000	350	300	305	300
1035004504	Sale of Assets	10,000	12,778	10,000	4,190	15,000
1035004505	Interest Income	23,000	54,672	42,000	56,874	37,000
1035004506	Recreation Instructor's Income	37,500	41,927	44,850	45,411	54,440
1035004507	Recreation Program Income	85,180	81,212	77,850	76,403	67,900
1035004508	Recycling Scrap Metal	750	812	750	184	200
1035004509	Kennel Revenues	700	984	700	1,060	1,000
1035004510	Donations to D.A.R.E. Program	500	1,520	1,000	0	0
1035004511	Transfer From Accom. Tax Fund	37,500	42,945	44,374	44,358	50,000
1035004512	Oper. transfer from Capital Projects Fund	25,000	0	0	0	0
1035004512	Parking Meter Revenue	133,000	122,970	118,101	68,269	100,000
1035004515	Cart Purchase Revenue	0	0	0	16,967	4,000
	FUND TOTAL	**$3,387,483**	**$3,498,832**	**$3,367,224**	**$3,169,020**	**$3,536,201**

	A	B	C	D	E	F	G
52	GENERAL FUND BUDGET						
53	EXPENDITURES						
54							
55							
56		MAYOR & COUNCIL	BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED
57	ACCT. NO.	Account Name	FY 1995-96	FY 1995-96	FY 1996-97	4/30/97	FY 1997-98
58	1040105001	Mayor & Council Salaries	10,800	10,800	10,800	9,656	10,800
59	1040105004	Fica Expense	826	814	826	729	826
60	1040105005	Retirement Expense	740	370	740	329	740
61	1040205009	Debt Service- Principal	0	0	0	0	553
62	1041205011	Debt Service- Interest	0	0	0	0	8,355
63	1040205015	Meetings & Seminars	3,500	1,749	4,000	1,238	1,500
64	1040205016	Vehicle Fuel & Oil	300	8	300	116	300
65	1040205017	Vehicle Maintenance	200	7	100	22	100
66	1040205021	Telephone/ Cable	500	262	500	217	500
67	1040205053	Blanket Bond	100	72	100	0	100
68	1040205062	Insurance	6,716	5,715	8,144	5,715	7,100
69	1040205079	Misc. & Contingency Expenses	0	-41	1,700	1,685	3,000
70	1040205088	Mayor's Special Fund	3,000	2,908	3,000	2,988	3,500
71		TOTAL	**26,682**	**22,664**	**30,210**	**22,695**	**37,374**
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74		GENERAL GOVERNMENT	BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED
75	ACCT. NO.	Account Name	FY 1995-96	FY 1995-96	FY 1996-97	4/30/97	FY 1997-98
76	1041105001	Salaries-Supervisor	51,481	51,501	52,942	46,539	54,823
77	1041105002	Salaries-Employees	55,608	55,292	26,870	35,720	65,650
78	1041105003	Salaries-Part Time	2,000	2,792	0	0	0
79	1041105004	Fica Expense	8,345	8,139	6,106	5,972	9,216
80	1041105005	Retirement Expense	7,473	14,964	5,467	5,595	8,252
81	1041105006	Group Health Insurance	7,031	6,998	4,687	3,870	7,860
82	1041105007	Workman's Compensation	1,277	1,664	1,485	960	1,560
83	1041105008	Unemployment Compensation	0	0	0	0	0
84	1041205009	Debt Service- Principal	51,168	47,102	40,691	46,060	54,424
85	1041205010	Printing & Office Supplies	6,500	7,091	11,500	10,880	13,000
86	1041205011	Debt Service- Interest	127,292	127,655	113,040	117,798	105,460
87	1041205014	Memberships & Dues	2,635	2,819	2,885	2,616	3,385
88	1041205015	Meetings & Seminars	1,000	885	1,100	846	2,500
89	1041205016	Vehicle Fuel & Oil	750	804	1,000	444	1,000
90	1041205017	Vehicle Maintenance	1,250	851	6,196	107	2,000
91	1041205020	Electricity & Gas	4,173	3,920	4,300	3,359	4,300
92	1041205021	Telephone/ Cable	6,000	4,361	5,000	3,200	5,000
93	1041205022	Water & Sewer	1,400	797	1,750	501	1,000
94	1041205026	Maintenance/Service Contracts	40,320	14,989	9,590	4,944	17,100
95	1041205027	Machinery/Equipment Repair	1,500	211	1,500	549	1,500
96	1041205041	Uniforms	425	349	0	0	0
97	1041205044	Cleaning/ Sanitary Supplies	250	91	250	74	200
	1041205053	Blanket Bond	100	72	100	0	600
99	1041205061	Advertising	4,600	5,137	4,600	7,357	12,000
100	1041205062	Insurance	11,539	12,348	15,040	13,180	14,200
101	1041205063	Rents & Leases	2,290	2,369	2,925	2,117	2,925
102	1041205064	Employee Training	500	0	500	525	1,000
103	1041205065	Professional Services	17,225	15,711	19,100	18,987	45,600
104	1041205068	Election Expenses	1,200	1,835	1,500	2,387	2,000
105	1041205079	Misc. & Contingency Expenses	5,400	7,404	9,300	7,950	11,600
106	1041205085	Capital Outlay	45,500	5,678	9,200	4,044	23,750
107		TOTAL	**466,232**	**403,829**	**358,624**	**346,581**	**471,905**
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114		**FINANCE DEPARTMENT**	**BUDGETED**	**ACTUAL**	**BUDGETED**	**ACTUAL**	**BUDGETED**
115	ACCT. NO.	**Account Name**	**FY 1995-96**	**FY 1995-96**	**FY 1996-97**	**4/30/97**	**FY 1997-98**
116	1042105001	Salaries- Supervisor	33,978	33,987	42,651	25,824	0
117	1042105002	Salaries- Employees	0	0	0	0	0
118	1042105003	Salaries-Part Time	0	0	0	0	0
119	1042105004	Fica Expense	2,599	2,545	3,263	1,941	0
120	1042105005	Retirement Expense	2,327	2,328	2,922	1,769	0
121	1042105006	Group Health Insurance	2,344	2,344	2,344	1,355	0
122	1042205053	Blanket Bond	500	450	500	450	0
123	1042205062	Insurance	155	50	65	0	0
124	1042205064	Employee Training	0	0	500	0	0
125	1042205079	Misc. & Contingency Expenses	3,000	439	2,500	1,144	0
126	1042205085	Capital Outlay	0	0	0	0	0
127		**TOTAL**	**44,903**	**42,143**	**54,745**	**32,483**	**0**
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132		**POLICE NARCOTICS UNIT**	**BUDGETED**	**ACTUAL**	**BUDGETED**	**ACTUAL**	**BUDGETED**
133	ACCT. NO.	**Account Name**	**FY 1995-96**	**FY 1995-96**	**FY 1996-97**	**4/30/97**	**FY 1997-98**
134	1043105002	Salaries- Employees	35,251	36,343	36,360	34,023	38,672
135	1043105004	Fica Expense	2,697	2,573	2,782	2,406	2,958
[illegible]	1043105005	Retirement Expense	3,772	3,889	3,891	3,640	4,138
[illegible]	1043105006	Group Health Insurance	2,344	2,343	2,344	1,935	2,620
138		**TOTAL**	**44,064**	**45,148**	**45,377**	**42,004**	**48,388**
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145		POLICE DEPARTMENT	BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED
146	ACCT. NO.	Account Name	FY 1995-96	FY 1995-96	FY 1996-97	4/30/97	FY 1997-98
147	1044105001	Salaries- Supervisor	38,000	36,878	37,911	32,369	42,000
148	1044105002	Salaries- Employees	519,662	510,663	535,901	454,981	567,661
149	1044105003	Salaries- Part Time	11,840	7,693	18,080	5,380	19,432
150	1044105004	Fica Expense	43,567	40,555	45,280	36,412	48,126
151	1044105005	Retirement Expense	60,937	53,465	63,332	47,638	67,313
152	1044105006	Group Health Insurance	53,903	50,177	53,903	42,377	60,256
153	1044105007	Workman's Compensation	12,274	16,017	12,240	9,236	12,852
154	1044105008	Unemployment Compensation	1,000	55	1,000	16	1,000
155	1044155009	Debt Service -Principal	25,690	28,705	33,106	32,880	22,596
156	1044205010	Printing & Office Supplies	9,000	9,450	9,000	8,313	9,000
157	1044205011	Debt Service- Interest	2,676	2,218	2,950	3,175	1,031
158	1044205014	Memberships & Dues	1,000	1,110	1,125	984	1,235
159	1044205015	Meetings & Seminars	2,225	1,457	2,225	847	1,100
160	1044205016	Vehicle Fuel & Oil	26,200	20,291	26,200	18,713	26,200
161	1044205017	Vehicle Maintenance	20,000	20,567	41,583	18,668	25,000
162	1044205020	Electricity & Gas	4,173	3,920	4,300	3,359	4,300
163	1044205021	Telephone/ Cable	11,070	10,854	11,070	7,603	10,000
164	1044205022	Water & Sewer	900	680	950	501	950
165	1044205026	Maintenance/Service Contracts	3,700	2,421	3,700	3,341	3,700
166	1042205027	Machinery/Equipment Repair	4,200	4,316	4,200	3,319	4,200
167	1044205041	Uniforms	15,000	8,370	15,000	10,421	15,000
	1044205044	Cleaning/ Sanitary Supplies	500	574	750	256	750
169	1044205049	Medical & Lab Supplies	4,000	3,218	4,000	2,905	4,000
170	1044205053	Blanket Bond	100	72	100	0	100
171	1044205062	Insurance	30,504	27,869	31,423	28,744	33,657
172	1042205063	Rents & Leases	7,616	6,320	7,841	5,685	6,941
173	1044205064	Employee Training	7,000	5,668	7,000	5,190	7,000
174	1044205074	DARE Program Expenses	2,000	2,587	2,000	1,472	2,000
175	1044205079	Misc. & Contingency Expenses	3,800	3,297	3,800	2,234	3,000
176	1044205081	Canine Kennel Expenses	750	149	750	220	750
177	1042205085	Capital Outlay	13,900	13,877	9,525	412	63,000
178		TOTAL	937,187	893,493	990,245	787,651	1,064,150
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184		FIRE DEPARTMENT	BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED
185	ACCT. NO.	Account Name	FY 1995-96	FY 1995-96	FY 1996-97	4/30/97	FY 1997-98
186	1045105001	Salaries- Supervisor	36,892	36,899	37,932	32,257	42,000
187	1045105002	Salaries- Employees	394,832	399,555	408,176	369,723	423,649
188	1045105003	Salaries- Part Time	5,500	13,319	12,000	7,032	13,000
189	1045105004	Fica Expense	33,448	33,977	35,045	30,701	36,617
190	1045105005	Retirement Expense	46,783	46,595	49,018	42,704	51,215
191	1045105006	Group Health Insurance	44,528	43,030	44,528	34,830	50,000
192	1045105007	Workman's Compensation	15,962	12,607	10,000	7,270	11,500
193	1045105008	Unemployment Compensation	1,000	2,898	4,000	150	1,500
194	1045205010	Printing & Office Supplies	4,000	2,796	3,000	3,222	4,500
195	1045205014	Memberships & Dues	300	307	300	251	300
196	1045205015	Meetings & Seminars	3,000	-110	1,000	189	1,000
197	1045205016	Vehicle Fuel & Oil	6,000	4,679	5,500	2,752	5,500
198	1045205017	Vehicle Maintenance	25,000	19,894	28,494	15,385	22,400
199	1045205020	Electricity & Gas	10,075	11,469	12,000	9,254	12,000
200	1045205021	Telephone/ Cable	5,400	4,930	5,400	3,567	5,400
201	1045205022	Water & Sewer	1,800	2,273	2,050	1,725	2,300
202	1045205026	Maintenance/Service Contracts	4,500	3,946	2,500	3,587	5,900
203	1045205027	Machinery/Equipment Repair	20,000	9,439	8,500	6,245	9,500
204	1045205041	Uniforms	7,500	7,619	8,000	6,389	9,500
205	1045205044	Cleaning/ Sanitary Supplies	2,000	1,513	2,000	1,222	2,000
206	1045205049	Medical & Lab Supplies	8,000	5,116	8,000	4,579	9,500
207	1045205053	Blanket Bond	100	72	100	0	100
208	1045205062	Insurance	12,239	11,931	13,098	12,415	14,500
209	1045205063	Rents and Leases	2,300	1,499	2,300	908	2,300
210	1045205064	Employee Training	10,000	6,227	8,000	8,417	9,000
211	1045205065	Professional Services	5,250	2,962	4,200	2,341	4,200
212	1045205079	Misc. & Contingency Expenses	5,500	2,760	3,500	3,338	4,500
213	1045205080	Volunteer Fire Points	3,000	2,998	3,000	3,000	3,000
214	1045205085	Capital Outlay	28,650	27,681	19,250	12,289	20,450
215		TOTAL	**743,559**	**718,881**	**740,891**	**625,742**	**777,331**
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220		PUBLIC WORKS DEPARTMENT	BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED
221	ACCT. NO.	Account Name	FY 1995-96	FY 1995-96	FY 1996-97	4/30/97	FY 1997-98
222	1046105001	Salaries- Supervisor	35,156	35,173	36,157	36,232	41,700
223	1046105002	Salaries- Employees	178,179	167,048	178,332	130,424	154,293
224	1046105003	Salaries- Part Time	14,917	10,983	15,350	6,758	17,200
225	1046105004	Fica Expense	17,461	15,310	17,583	12,435	16,309
226	1046105005	Retirement Expense	15,635	14,015	15,744	11,486	14,604
227	1046105006	Group Health Insurance	30,467	30,320	30,467	21,850	26,200
228	1046105007	Workman's Compensation	14,066	11,130	9,500	6,418	9,975
229	1046105008	Unemployment Compensation	1,000	3,339	5,000	1,569	1,500
230	1046205009	Debt Service- Principal	30,767	29,455	32,134	32,134	0
231	1046205010	Printing & Office Supplies	500	338	500	186	500
232	1046205011	Debt Service- Interest	2,800	4,110	1,430	1,431	0
233	1046205016	Vehicle Fuel & Oil	18,000	11,589	15,500	7,381	15,500
234	1046205017	Vehicle Maintenance	25,000	28,548	57,417	13,859	20,000
235	1046205020	Electricity & Gas	37,508	39,291	38,700	27,735	38,700
236	1046205021	Telephone/ Cable	1,450	1,416	1,450	1,023	1,450
237	1046205022	Water & Sewer	1,225	1,413	1,800	1,156	1,800
238	1046205026	Maintenance/Service Contracts	1,500	1,564	1,500	1,230	1,500
239	1046205027	Machinery/Equipment Repair	1,500	739	1,500	490	1,500
240	1046205041	Uniforms	5,500	4,719	4,600	3,334	4,600
241	1046205044	Cleaning/ Sanitary Supplies	900	558	900	395	900
242	1046205049	Medical & Lab Supplies	1,650	1,245	1,250	836	1,250
	1046205054	Street Signs	4,000	921	2,500	490	1,500
244	1046205062	Insurance	14,856	18,467	21,168	17,212	19,960
245	1046205063	Rents & Leases	500	0	500	0	500
246	1046205065	Professional Services	300	485	1,550	0	15,500
247	1046205067	Contracted Services	28,040	25,195	34,871	32,256	57,000
248	1046205073	Recycling Expense	1,000	100	800	0	800
249	1046205079	Misc. & Contingency Expenses	5,000	672	1,800	839	1,200
250	1046205085	Capital Outlay	3,500	1,726	0	0	0
251	1046205086	Drainage Expense Contingencies	4,564	1,471	0	1,768	0
252	1046205088	Garbage Cart Procurement	0	0	0	0	4,000
253		TOTAL	496,941	461,340	530,003	370,927	469,941
254							
255							
256							

	A	B	C	D	E	F	G
257							
258		BUILDING/PLANNING	BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED
259	ACCT. NO.	Account Name	FY 1995-96	FY 1995-96	FY 1996-97	4/30/97	FY 1997-98
260	1047105001	Salaries- Supervisor	37,534	37,544	38,595	33,666	40,401
261	1047105002	Salaries- Employees	71,349	71,106	76,287	60,659	78,478
262	1047105003	Salaries- Part Time	0	0	0	0	0
263	1047105004	Fica Expense	8,330	8,262	8,788	7,199	9,094
264	1047105005	Retirement Expense	7,458	7,442	7,869	6,413	8,143
265	1047105006	Group Health Insurance	9,374	9,374	9,374	7,547	10,480
266	1047105007	Workman's Compensation	3,113	2,463	2,000	1,420	2,100
267	1047105008	Unemployment Compensation	0	0	0	0	0
268	1047205009	Debt Service- Principal	0	0	0	0	0
269	1047205010	Printing & Office Supplies	3,500	3,640	4,000	2,125	4,000
270	1047205011	Debt Service- Interest	0	0	0	0	0
271	1047205014	Memberships & Dues	200	55	250	95	250
272	1047205015	Meetings & Seminars	1,000	40	1,000	959	1,000
273	1047205016	Vehicle Fuel & Oil	2,000	1,372	2,000	1,295	2,000
274	1047205017	Vehicle Maintenance	2,000	1,308	3,836	1,325	2,000
275	1047205020	Electricity & Gas	2,100	1,691	2,100	1,586	2,100
276	1047205021	Telephone/ Cable	2,500	2,126	2,500	1,371	2,500
277	1047205022	Water & Sewer	500	503	550	382	550
278	1047205026	Maintenance/Service Contracts	500	402	2,550	397	2,500
279	1047205027	Machinery/Equipment Repair	500	66	500	151	500
280	1047205041	Uniforms	1,000	503	1,000	12	1,000
1	1047205044	Clean/Sanitation Supplies	500	207	500	235	500
	1047205053	Blanket Bond	100	72	100	0	100
283	1047205062	Insurance	3,409	4,852	6,363	4,236	5,202
284	1047205063	Rents and Leases	1,700	1,709	1,700	1,266	1,700
285	1047205064	Employee Training	1,500	1,393	1,500	1,132	1,500
286	1047205065	Professional Services	8,820	5,941	6,100	5,122	10,100
287	1047205079	Misc. & Contingency Expenses	1,250	348	1,000	788	1,000
288	1047205085	Capital Outlay	8,450	5,061	2,500	1,674	15,800
289		TOTAL	178,687	167,480	182,962	141,055	202,998

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290							
291							
292		RECREATION DEPARTMENT	BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED
293	ACCT. NO.	Account Name	FY 1995-96	FY 1995-96	FY 1996-97	4/30/97	FY 1997-98
294	1048105001	Salaries- Supervisor	26,801	26,811	27,562	23,438	28,569
295	1048105002	Salaries- Employees	73,108	65,287	63,982	53,180	68,726
296	1048105003	Salaries- Part Time	51,988	55,485	63,987	56,959	76,082
297	1048105004	Fica Expense	11,620	10,716	11,898	9,721	13,263
298	1048105005	Retirement Expense	10,405	5,699	10,654	6,025	11,876
299	1048105006	Group Health Insurance	11,718	9,264	11,718	7,160	10,479
300	1048105007	Workman's Compensation	4,534	3,482	2,200	2,008	2,310
301	1048105008	Unemployment Compensation	0	41	0	61	0
302	1048205009	Debt Service- Principal	0	0	0	0	0
303	1048205010	Printing & Office Supplies	3,000	3,403	4,000	2,384	3,500
304	1048205011	Debt Service- Interest	0	0	0	0	0
305	1048205014	Memberships & Dues	600	462	600	671	700
306	1048205015	Meetings & Seminars	1,500	1,543	1,800	1,491	1,800
307	1048205016	Vehicle Fuel & Oil	1,000	1,331	1,000	1,300	1,500
308	1048205017	Vehicle Maintenance	1,000	1,224	2,977	458	1,000
309	1048205020	Electricity & Gas	9,972	9,373	10,000	7,056	9,000
310	1048205021	Telephone/ Cable	2,250	1,983	2,250	1,497	2,000
311	1048205022	Water & Sewer	1,200	1,125	1,200	751	1,200
312	1048205026	Maintenance/Service Contracts	4,400	4,637	4,400	4,189	4,400
313	1048205027	Machinery/Equipment Repair	500	1,103	1,000	643	1,000
314	1048205041	Uniforms	300	1,579	1,200	1,214	1,800
315	1048205044	Cleaning/ Sanitary Supplies	2,000	1,459	2,000	1,932	2,500
316	1048205049	Medical & Lab Supplies	1,000	664	1,000	457	1,000
317	1048205053	Blanket Bond	105	72	100	0	100
318	1048205062	Insurance	3,390	3,543	4,138	3,593	3,882
319	1048205063	Rents and Leases	1,080	1,049	1,080	981	1,200
320	1048205064	Employee Training	500	153	500	354	500
321	1048205079	Misc. & Contingency Expenses	13,250	16,559	3,500	3,352	3,500
322	1048205085	Capital Outlay	36,405	32,474	8,300	7,566	22,200
323		**SUB-TOTAL**	**273,626**	**260,521**	**243,046**	**198,441**	**274,087**
324							
325							
326			BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED
327		REC. INSTRUCTION EXPENSE	FY 1995-96	FY 1995-96	FY 1996-97	4/30/97	FY 1997-98
328	1048305088	Four Yr Old Playgroup	100	47	200	160	500
329	1048305091	Gymnastics	500	0	250	368	500
330	1048305092	Special Activities	0	298	12,875	13,282	14,350
331	1048305093	Day Camp	9,000	6,877	10,000	5,290	12,000
332	1048305095	Tae Kwon Do	1,000	964	500	140	500
333	1048305096	Aerobics	1,000	206	500	12	250
334	1048305097	Adult Sports	7,550	11,661	9,000	10,889	12,000
335	1048305098	Youth Sports	20,300	23,091	21,300	20,315	25,000
336	1048305099	Tennis	500	186	500	0	250
337		**SUB-TOTAL**	**39,950**	**43,330**	**55,125**	**50,456**	**65,350**
338							
339		**TOTAL**	**313,576**	**303,851**	**298,171**	**248,897**	**339,437**
342							

	A	B	C	D	E	F	G
343							
344		JUDICIAL & LEGAL	BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED
345	ACCT. NO.	Account Name	FY 1995-96	FY 1995-96	FY 1996-97	4/30/97	FY 1997-98
346	1049105002	Salaries- Employees	24,053	23,098	24,973	9,038	0
347	1049105003	Salaries- Part Time	0	0	0	12,500	25,958
348	1049105004	Fica Expense	1,840	1,726	1,910	1,614	1,986
349	1049105005	Retirement Expense	1,648	1,582	1,711	1,466	1,778
350	1049105006	Group Health Insurance	2,344	2,344	2,344	792	2,620
351	1049205010	Printing & Office Supplies	2,700	3,447	2,800	3,400	3,000
352	1049205014	Memberships & Dues	100	0	100	0	100
353	1049205015	Meetings & Seminars	750	441	750	0	750
354	1049205021	Telephone/ Cable	1,200	805	1,200	545	1,200
355	1049205026	Maintenance & Service Contracts	0	85	150	85	150
356	1049205053	Blanket Bond	400	342	400	0	400
357	1049205062	Insurance	157	180	180	50	160
358	1049205064	Employee Training	500	0	500	0	500
359	1049205065	Professional Services	65,700	69,904	65,700	42,785	60,000
360	1049205079	Misc. & Contingency Expenses	100	-24	100	153	100
361	1049205085	Capital Outlay	1,000	914	0	0	0
362		TOTAL	102,492	104,844	102,818	72,428	98,702
363							
364							
365		PARKING LOT DEPART.	BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED
366	ACCT. NO.	Account Name	FY 1995-96	FY 1995-96	FY 1996-97	4/30/97	FY 1997-98
367	1050105003	Salaries- Part Time	14,500	11,827	16,500	6,569	8,750
[illegible]	1050105004	Fica Expense	1,109	905	1,262	503	669
369	1050105005	Retirement Expense	76	5	0	0	0
370	1050105007	Workman's Compensation	0	464	280	268	280
371	1050105008	Unemployment Compensation	0	164	0	3	0
372	1050105020	Electric & Gas	175	155	200	144	100
373	1050205062	Insurance	15	13	16	13	16
374	1050205079	Misc. & Contingency Expenses	1,000	1,285	1,000	2,000	500
375	1050205085	Capital Outlay	0	0	0	0	0
376		TOTAL	16,875	14,818	19,258	9,500	10,315
377							

	A	B	C	D	E	F	G
378							
379		PARKING METER DEPT.	BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED
380	ACCT. NO.	Account Name	FY 1995-96	FY 1995-96	FY 1996-97	4/30/97	FY 1997-98
381	1057105002	Salaries- Employees	0	-640	0	0	0
382	1057105003	Salaries- Part Time	12,480	7,616	11,040	4,454	11,960
383	1057105004	Fica Expense	955	534	845	341	915
384	1057105005	Retirement Expense	0	-44	0		0
385	1057205010	Printing & Office Supplies	250	546	400	89	400
386	1057205026	Maintenance & Service Contracts	850	0	850	0	850
387	1057205027	Machinery & Equipment Repair	1,000	46	500	-19	1,000
388	1057205062	Insurance	500	27	35	27	35
389	1057205079	Misc. & Contingency Expenses	250	588	250	929	500
390	1057205085	Capital Outlay	0	0	0	0	0
391		**TOTAL**	**16,285**	**8,673**	**13,920**	**5,821**	**15,660**
392							
393		**FUND TOTAL**	**$3,387,483**	**$3,187,164**	**$3,367,224**	**$2,705,784**	**$3,536,201**
394							
395							

	A	B	C	D	E	F	G
396		**ACCOMMODATIONS FEE FUND**					
397		**REVENUES**					
398							
399	ACCT. NO.	ITEM	BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED
400			FY 1995-96	FY 1995-96	FY 1996-97	4/30/97	FY 1997-98
401	3034504105	Municipal Acc. Fee Revenue	0	0	190,000	183,050	220,000
402	3034504106	County Acc. Fee Revenue	0	0	100,000	90,997	90,000
403	3035004505	Interest Income	0	0	2,500	8,439	8,000
404	3035004520	Transfer from General Fund	0	0	0	143,250	0
405		**FUND TOTAL**	**$0**	**$0**	**$292,500**	**$425,736**	**$318,000**
406							
407		**ACCOMMODATIONS FEE FUND**					
408		**EXPENDITURES**					
409							
410			BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED
411		**GENERAL GOVERNMENT**	FY 1995-96	FY 1995-96	FY 1996-97	4/30/97	FY 1997-98
412	3041205079	Misc. & Contingency Expenses	0	0	100,000	0	0
413	3041205085	Capital Outlay	0	0	0	0	0
414	3020802301	Due To Capital Projects	0	0	0	0	170,000
415	3041205090	Reserve for Contingencies	0	0	0	0	130,000
416		**DEPARTMENT TOTAL**	**0**	**0**	**100,000**	**0**	**300,000**
417							
418			BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED
419		**POLICE DEPARTMENT**	FY 1995-96	FY 1995-96	FY 1996-97	4/30/97	FY 1997-98
[illegible]	3044205085	Capital Outlay	0	0	0	0	0
421		**DEPARTMENT TOTAL**	**0**	**0**	**0**	**0**	**0**
422							
423			BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED
424		**FIRE DEPARTMENT**	FY 1995-96	FY 1995-96	FY 1996-97	4/30/97	FY 1997-98
425	3045205085	Capital Outlay	0	0	192,500	320,792	0
426		**DEPARTMENT TOTAL**	**0**	**0**	**192,500**	**320,792**	**0**
427							
428			BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED
429		**PUBLIC WORKS**	FY 1995-96	FY 1995-96	FY 1996-97	4/30/97	FY 1997-98
430	3046205009	Debt Service- Principal	0	0	0	0	0
431	3046205011	Debt Service- Interest	0	0	0	0	0
432	3046205079	Misc. & Contingency Expenses	0	0	0	0	0
433	3046205085	Capital Outlay	0	0	0	0	0
434		**DEPARTMENT TOTAL**	**0**	**0**	**0**	**0**	**0**
435							
436			BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED
437		**RECREATION DEPARTMENT**	FY 1995-96	FY 1995-96	FY 1996-97	4/30/97	FY 1997-98
438	3048505085	Capital Outlay	0	0	0	0	18,000
439		**DEPARTMENT TOTAL**	**0**	**0**	**0**	**0**	**18,000**
440							
441			BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED
442		**PARKING LOT DEPT.**	FY 1995-96	FY 1995-96	FY 1996-97	4/30/97	FY 1997-98
443	305025085	Capital Outlay	0	0	0	0	0
444		**DEPARTMENT TOTAL**	**0**	**0**	**0**	**0**	**0**
[illegible]							
[illegible]		**FUND TOTAL**	**$0.**	**$0.**	**$292,500.**	**$320,792.**	**$318,000.**
447							

	A	B	C	D	E	F	G
448		**ACCOMMODATIONS TAX FUND**					
449		**REVENUES**					
450							
451	ACCT. NO.	ITEM	BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED
452			FY 1995-96	FY 1995-96	FY 1996-97	4/30/97	FY 1997-98
453	5034504105	Acc. Tax Revenue	306,000	340,961	412,473	367,793	426,719
454		Operating Transfers	-25,000	-25,000	-43,004	0	(25,000)
455		Add. 5% Trans to Gen Fund	-14,050	-17,945	-19,374	0	(19,736)
456	5035004501	Miscellaneous Income	0	1,023	0	1,140	0
457	5025303101	Operating Transfer From Acc Tax	0	0	0	0	0
458		Unreserved Fund Balance					
459	5035004505	Interest Income	2,500	2,847	2,500	2,684	2,600
460		**FUND TOTAL**	**269,450**	**301,886**	**352,595**	**371,617**	**384,583**
461							
462		**ACCOMMODATIONS TAX FUND**					
463		**EXPENDITURES**					
464							
465			BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED
466		**GENERAL GOVERNMENT**	FY 1995-96	FY 1995-96	FY 1996-97	4/30/97	FY 1997-98
467	5041205009	Debt Service- Principal	125,000	125,000	125,000	125,000	125,000
468	5041205011	Debt Service- Interest	0	0	0	0	0
469	5041205026	Maintenance & Service Contracts	0	1,650	0	6,190	12,500
470	5041205079	Misc. & Contingency Expenses	31,473	20,179	31,473	11,645	36,617
471	5041205085	Capital Outlay	0	0	0	1,739	24,500
472	5041205090	Tourism Promotion Expense	84,300	91,610	116,242	110,358	120,516
473		**DEPARTMENT TOTAL**	**240,773**	**238,439**	**272,715**	**254,932**	**319,133**
474							
475			BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED
476		**POLICE DEPARTMENT**	FY 1995-96	FY 1995-96	FY 1996-97	4/30/97	FY 1997-98
477	5044205085	Capital Outlay	0	39,680	40,000	38,036	0
478		**DEPARTMENT TOTAL**	**0**	**39,680**	**40,000**	**38,036**	**0**
479							
480			BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED
481		**FIRE DEPARTMENT**	FY 1995-96	FY 1995-96	FY 1996-97	4/30/97	FY 1997-98
482	5045205085	Capital Outlay	0	662	0	0	11,000
483		**DEPARTMENT TOTAL**	**0**	**662**	**0**	**0**	**11,000**
484							
485			BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED
486		**PUBLIC WORKS**	FY 1995-96	FY 1995-96	FY 1996-97	4/30/97	FY 1997-98
487	5046205009	Debt Service- Principal	0	0	0	0	0
488	5046205011	Debt Service- Interest	0	0	0	0	0
489	5046205017	Vehicle Maintenance	0	0	0	0	0
490	5046205022	Water & Sewer	0	529	0	0	0
491	5046205079	Misc. & Contingency Expenses	0	0	0	0	0
492	5046205085	Capital Outlay	0	0	0	0	9,000
493	5039005901	Operating transfer to Cap. Proj. Fund	0	0	0	0	0
494		**DEPARTMENT TOTAL**	**0**	**529**	**0**	**0**	**9,000**
495							
496							
497							
499							
500							

	A	B	C	D	E	F	G
501		ACCOMMODATIONS TAX FUND					
502		EXPENDITURES					
503			BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED
504		PARKING LOT DEPT.	FY 1995-96	FY 1995-96	FY 1996-97	4/30/97	FY 1997-98
505	505025085	Capital Outlay	0	0	0	0	0
506		DEPARTMENT TOTAL	0	0	0	0	0
507							
508			BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED
509		PUBLIC RESTROOM DEPT.	FY 1995-96	FY 1995-96	FY 1996-97	4/30/97	FY 1997-98
510	5056205020	Electric & Gas	500	485	500	345	550
511	5056205022	Water & Sewer	5,700	7,230	13,800	7,269	15,000
512	5056205026	Maintenance & Service Contracts	1,500	8,700	2,000	684	2,000
513	5056205027	Machine/Equipment Repair	1,000	84	3,000	0	3,000
514	5056205044	Cleaning/Sanitary Supply	1,750	509	1,750	729	1,750
515	5056205062	Insurance	1,547	2,003	2,150	2,057	2,150
516	5056205067	Contracted Services	15,680	10,090	15,680	9,330	20,000
517	5056205079	Misc. & Contingency Expenses	1,000	0	1,000	0	1,000
518		DEPARTMENT TOTAL	28,677	29,101	39,880	20,414	45,450
519							
520		FUND TOTAL	$269,450.	$308,411.	$ 352,595	$ 313,382	$ 384,583
521							
522							
523							
524							

CAPITAL PROJECTS FUND BUDGET
REVENUES

ACCT. NO.	ITEM Account Name	BUDGETED FY 1995-96	ACTUAL FY 1995-96	BUDGETED FY 1996-97	ACTUAL 4/30/97	BUDGETED FY 1997-98
2025303101	Operating Transfer From Savings	0	0	93,542	0	0
	Interest Income		22,617	0	17,367	0
	Unreserved Fund Balance				0	0
2034504106	Intergovernment Transfers	0	0	85,000	0	0
2034501111	Grant Income		201,472	158,054	0	0
2035004501	Miscellaneous Revenue			0	1,171	0
2039004901	Operating Transfer From Unreserved	0	0	383,256	0	0
	General Fund Balance				0	0
	Operating Transfer From			0	0	0
	Accommodations Tax Fund				0	0
	Revenue from purchase of extra roll carts			14,859	0	0
	FUND TOTAL	**$0**	**$224,089**	**$734,711**	**$18,538**	**$0**

CAPITAL PROJECTS FUND BUDGET
EXPENDITURES

	GENERAL GOVERNMENT		BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED
ACCT. NO.	ACCOUNT NAME		FY 1995-96	FY 1995-96	FY 1996-97	4/30/97	FY 1997-98
2041405079	Miscellaneous		0	0	0	0	0
2041405085	Capital Outlay		0	668	22,594	27,111	0
		TOTAL	**0**	**668**	**22,594**	**27,111**	**0**

ACCT. NO.	**POLICE DEPARTMENT**		BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED
	ACCOUNT NAME		FY 1995-96	FY 1995-96	FY 1996-97	4/30/97	FY 1997-98
2044405085	Capital Outlay		0	628	176,615	0	0
		TOTAL	**0**	**628**	**176,615**	**0**	**0**

	FIRE DEPARTMENT		BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED
ACCT. NO.	ACCOUNT NAME		FY 1995-96	FY 1995-96	FY 1996-97	4/30/97	FY 1997-98
2045405065	Professional Services		0	0	0	0	0
2045405085	Capital Outlay		0	71130	71,130	2,145	0
		TOTAL	**0**	**71,130**	**71,130**	**2,145**	**0**

	PUBLIC WORKS DEPARTMENT		BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED
ACCT. NO.	ACCOUNT NAME		FY 1995-96	FY 1995-96	FY 1996-97	4/30/97	FY 1997-98
2046405065	Professional Services		0	0	0		0
2046405085	Capital Outlay		0	0	396,698	382,918	0
		TOTAL	**0**	**0**	**396,698**	**382,918**	**0**

	A	B	C	D	E	F	G
571		CAPITAL PROJECTS FUND BUDGET					
572		EXPENDITURES					
573							
574							
575		BUILDING DEPARTMENT	BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED
576	ACCT. NO.	ACCOUNT NAME	FY 1995-96	FY 1995-96	FY 1996-97	4/30/97	FY 1997-98
577	2047405085	Capital Outlay	0	0	3,750	0	0
578		TOTAL	0	0	3,750	0	0
579							
580		RECREATION DEPARTMENT	BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED
581	ACCT. NO.	ACCOUNT NAME	FY 1995-96	FY 1995-96	FY 1996-97	4/30/97	FY 1997-98
582	2048405085	Capital Outlay	0	0	63,924	58,059	0
583		TOTAL	0	0	63,924	58,059	0
584							
585		FUND TOTAL	0	$72,426	$734,711	$470,233	$0
586							
587							

	A	B	C	D	E	F	G
588		**FISCAL YEAR TOTALS**					
589			BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED
590		**REVENUES**	FY 1995-96	FY 1995-96	FY 1996-97	4/30/97	FY 1997-98
591		GENERAL FUND	$3,387,483	$3,498,832	$3,367,224	$3,169,020	$3,536,201
592							
593		ACCOMMODATIONS FEE FUND	$0	$0	$292,500	$425,736	$318,000
594							
595		ACCOMMODATIONS TAX FUND	$269,450	$301,886	$352,595	$371,617	$384,583
596							
597		CAPITAL PROJECTS FUND	$0	$224,089	$734,711	$18,538	$0
598							
599		TOTAL	$3,656,933	$4,024,807	$4,747,030	$3,984,911	$4,238,784
600							
601							
602							
603			BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED
604		**EXPENDITURES**	FY 1995-96	FY 1995-96	FY 1996-97	4/30/97	FY 1997-98
605		GENERAL FUND	$3,387,483	$3,187,164	$3,367,224	$2,705,784	$3,536,201
606							
607		ACCOMMODATIONS FEE FUND	$0	$0	$292,500	$320,792	$318,000
608							
609		ACCOMMODATIONS TAX FUND	$269,450	$306,411	$352,595	$313,382	$384,583
610							
		CAPITAL PROJECTS FUND	$0	$72,426	$734,711	$470,233	$0
612							
613		TOTAL	$3,656,933	$3,568,001	$4,747,030	$3,810,191	$4,238,784
614							

(G8
Note: As of 5/8/97 FY '96-'97 revenue exceeds estimates bynearly $34,000. The Wild Dunes inn accounts for $25,000 in construction trades licenses, some of which will not renew; however, construction activity continues at a brisk pace

Cell: G10
Note: Bell South estimated at $37,000; 0.6%+
Comcast Cable $17,000; 4.5%+
SCE & G advises that 6/30/98 franchise payment will be $180, 295.

Cell: G13
Note: This represents 20% of wages reimbursable by DEA

Cell: G16
Note: Reibursement by Town of Sullivan's Island for dispatching of Police and Fire services

Cell: G17
Note: $3,000 PARD grant '96-'97
$3,000 PARD grant '97-'98
$3,000 Forestry grant

Cell: G20
Note: July 1-September 30 ($12,400/month x 3= $37,200)

March 15-June 30 '98 (Avg. of prior three seasons $53,747)

Cell: G22
Note: Significant sale of existing radio equip. after city migrates to 800mhz system

Cell: G23
Note: After large capital expenditures in prior years, funds on which interest will be earned are down,therefore, interest revenue as well

Cell: G29
Note: Based on projected revenue of $425,719
$25,000 off the top; 5% of balance
$5,000 transfer to General Fund to pay for part-time wages for cleaning the beach

Cell: G32
Note: Possible purchase of (90) extra 90 gallon carts as homes under construction are occupied.

Cell: G61
Note: Pays off outstanding lease/purchase balance on 1996 Ford Taurus

Cell: G62
Note: Pays off outstanding lease/purchase balance on 1996 Ford Taurus

Cell: G63
Note: 1997 Municipal convention is in Charleston

Cell: G68
N Tort liability coverage will increase 24% upon renewal in February '98

Cell: G69
Note: Retirement bonus for A. Parrish $500

G77
Note: Increase in this line item is mainly due to combining wages from Finance Department to General Government

Cell: G82
Note: Workmans' Compensation anticipated to increase about 5% according to SCMIT

Cell: G84
Note:

		Interest	Prinicpal
1987 GO Bond	8/1/97	33,575	
	2/1/98	33,575	
1991 GO Bond	8/1/97	18,842.50	
	2/1/98	18,842..50	45,000

Pay off lease purchase on '96 Crown Vic.
$624 Interest; $9424 Principal

Cell: G85
Note: New letterhead; postage; office supplies

G87
No...:

Municipal Assn	1,700
Sam's Club	70
Charleston Co Substance Abuse Com.	500
SC City/County Managers Assn.	60
Int. City Managers Assoc.	500
Bank card fees	40
DHEC Annual UST Fee	200
SC LLR elevator insp. fee	200
IOP Commerce Assn	60
Municipal Personnel Assn	55

Cell: G88
Note: SC Municipal Assn Meetings
ICMA Annual Conference
Personnel Assn Meetings
SC City/County Managers Assn. Meetings

Cell: G90
Note: Vehicle maintenance primarily performed by Charleston County Fleet Operations

Cell: G92
Note: Covers local lines, long distance, cellular, pager
Will allow for additional inocming line at City Hall and possible change to data/voice digital ISDN service

G94
Note: 1/2 annual cost of cleaning City Hall/Police $1,500
Typewriter maintenance(3) $300
Pest control $240

Elevator maintenance contract $1,860
Software maintenance contract $1,000
Generator Maintenance contract (4) $3,600
Periodic carpet cleaning $500
Repaint building trim and windows $4,000
Replace hinges on metal doors with stainless steel $600
Replace failing fluorescent ballasts in several light fixtures with electronic ballasts $2.500
Pressure wash/treat decks and stairs $1,000

Cell: G99
Note: Emplyment ads, public notices, election notices,
New expense for Zoning Board of Adjustment meeting notices (12 x $300= $3,600); Planning Commission notices

Cell: G100
Note: Tort liability to increase 24%; Property and Casualty 16% upon renewal in Feb '98

Cell: G101
Note: 1/2 of photocopier lease $200/month $2,400
Postage meter $250
Safe deposit box $75
PO Box $200

Cell: G103
Note: Financial auditing services $12,000 (includes regular funds plus federal grant and narcotics funds)
Flexible benefits plan admin. $3,600
Bond trustee admin charges $1,500
Compensation study update $2,500
Misc. Professional services $1,000
Bridge consultting engineers $25,000

Cell: G104
Note: General election and possible run-off; November, 1997

Cell: G105
Note: Employee recognition programs $3,600

Other misc. expenditures $2000.

Misc. bank fess formerly budgeted under Finance
Dept. $2,500

$1,500 donation to Charleston Chaplaincy
$1,000 donation to Holly Reynolds
$1,000 contriubution to IOP scholarship fund

Cell: G106
Note: Accounting system software upgrade $8,000
Small laser printer $800
Lanier meeting recorder $3,400
Lattice screening on side of Building Dept. $1,500
Landscaping at Fire Stations 1 & 2 $500
Shallow well irrigation Stations 1 & 2 $2,000
Rain gutters at Stations 1 & 2 $800
Landscaping at soccer field fence $750

:orestry Commission Grant Project $6,000

Cell: G134
Note: Includes 20% DEA overtime factor

Cell: G148
Note: Includes 2.5% inflation adjustment; 2% possible merit increase and (1) additional dispatch position

Cell: G153
Note: Workman's Compensation estimtaed by SC Municipal Insurance Trust (SCMIT) to increase 5%

Cell: G155
Note: Pays off lease/purchase on (3) '95 Crown Victorias
$16,615 Principal; $735 Interest

Pays off lease/purchase on '95 Chvey K2500 P/U
truck
$5,981 Principal; $296 Interest

Cell: G158
Note: Range fees $575
SCLEOA $510
SCPCA $50
IACP $100

C 3159
No__. SC PCA $450
SCPCA Committee meetings $400
Vision Software User group meetings

Cell: G162
Note: 1/2 electric bill for City Hall/Police

Cell: G163
Note: (6) Local lines, long distance, (4)cellular service, (7) pagers

Cell: G165
Note: 1/2 cost of cleaning City Hall/Police $1,500
Service contract on Vision Software $2,000
Typewriter contracts (2) $200

Cell: G166
Note: Radio repair, computer repair, radio batteries, misc. equipment repairs

Cell: G167
Note: Uniforms for 17 officer, 6 dispatchers, 2 animal control officer, beach patrol and parking enforcement

Cell: G169
Note: Drug testing
Preemployment physicals
Medical and first aid supplies

Cell: G171
Note: Increase of 24% in tort liability; 16% for auto liability

This line item includes tort liability, auto liability, comp & collision, inland marine; property and casualty

Cell: G172
Note: NCIC Computer terminal rental @ $378.42/month
$4541
1/2 monthly lease on photocopier $2,400

Cell: G177
Note: (3) Replacement police cars & equip $63,000

Cell: G192
Note: Estimated to increase 15%

Cell: G194
Note: Need to increase this account for postage, copying, supplies,

Cell: G195
Note: Tri-County Chiefs Ass'n
Professional Subscriptions

Cell: G198
Note: Engine 3 needs app. $5,000 paint & body work to maintain condition
Engine 3 need new brass intake valve $1,500
Replace light bar on rescue squad $900

Balance of account is for routine or unexpected maintenance

Cell: G200
Note: Includes lines, celluelar service, pagers, and long distance

Cell: G202
Note: Service contract on LifePak defibrillator $1,500
Building maintenance; carpet cleaning
Service contracts on heat pumps
Paint interior office spaces; repaint fire bay floors
Repair tile floors in station restrooms
Service contract on overhead fire bay doors
Replace fire station door locks with heavy duty Simplex mechanical locks $900

Cell: G203
Note: Covers repairs on power tools, generators, trailers, radios, extinguishers, bunker gear repairs, compressor, gages, SCBA equipment

Cell: G204
Note: Increase one pair of pants per person for all full and part-time personnel
Replace coveralls and healmets as needed

Cell: G206
Note: Two oxygen regulators and airway bags
(1) KED extrication device
(12) immobilizing collars
(1) DC charger for Lifepak 300 defib
(4) fiberglass backboards w/straps
Annual physicals for app. 40 personnel, OSHA compliance

Cell: G208
Note: Tort liability coverage increases 24%; auto liability 16%

Cell: G209
Note: Copier rent; misc. equipment rental

Cell: G211
Note: Testing and Certification of ladder truck, ladders, air packs, air sampling, posi checks, fit testing

Cell: G212
Note: (2) shop vacs, overhead sprinkler shut-off plugs
(5) light stands
(24) quick release mounts
(1) vise
(3) equipped tool boxes
(1) megaphone
rope, life jackets, foul weather gear (as needed)
volunteer fire points

Cell: G214
Note: 800' 1/34" fire hose $6,000
100 ' 5" hose $550
(2) Sigma Air Packs $3,600
(1) Raytek infrared heat sensor $650
(1) floor buffer $200
(2) utility air compressors $600
(1) Holmatro extrication tool $1,500
(1) set of mansaver bars $300
(2) bay fans $300
(1) portable gas water pump $225
(3) sets of bunker gear $2,000
(1) EZ-up instant shelter $225
(8) Fire bay door remote closers w/ safety $2,700
Replace old computer $1,600

Cell: G224
Note: $5,000 of this expense is to be funded by Acc. Tax for beach clean-up

Cell: G238
Note: Historically provides for pest control, repairs to overhead doors, heat pump repairs, etc. and monthly cleaning of office area

Cell: G242
Note: This account covers pre-employment physicals and any drug/alcohol testing not covered under contracted program and field testers.

Cell: G246
Note: Engineering services for stabilization of ditch from Waterway Blvd. to Hartnett Blvd.

Cell: G247
Note: The Fennell contract amount is subject to change monthly as service levels are adjusted because of new businesses, increased levels of service, etc. Contract does provide for 3% annual adjustment at time of renewal. $32,000 should cover annual cost plus CPI adjustment

Annual contract with Town of Mt. Pleasant to bulk haul trash, not expected to exceed $25,000.

Cell: G248
Note: Oil and filter, and antifreeze disposal; even with off-site vehicle maintenance, Fire Dept. changes their own oil and needs to dispose of waste oil in recovery tank

Cell: G272
Note: Annual SBCCI conference and regional meetings

Cell: G278
Note: Building cleaning $1,800
Software support
Building upkeep

Cell: G284
Note: Lease on Xerox copier

Cell: G286
Note: Consulting fees for Planning Consultant @$518.09 (includes 2.5% adjustment)

Engineering/Drafting services for Comprehensive Plan and Zoning Maps

Cell: G288
Note: Secretary desk with return $1,300
Replacement vehicle for 1990 Pontiac Sunbird
request small P/U truck est. $14,500

Cell: G300
Note: Estimate increase of about 5% through FY '97-'98

Cell: G305
Note: Memeberships in professional associations go up slightly with wages

Cell: G314
Note: Providing uniforms for regular employees, plus shirts for scorekeepers (new expenses). These people need to be clearly identifiable as staff when they are on our site

Cell: G315
Note: More people are using the fscility; direct relationship with need for additional supplies such a toilet paper, deodorizer,etc.

Cell: G316
Note: This line item funds employee physicals, hepatits shots, bloodborne pathogen supplies, and first aid equipment

Cell: G319
Note: Monthly lease of Mita DC2155 copier

Cell: G322
Note: PARD grant project using FY'96-'97 funds $4,000
(Playground equipment)
PARD grant project using FY'97-'98 funds $4,000
(To be determined)
60" finish mower for tractor $1,850
48" Commercial walk behind mower $3,000
Resurface and renovate tennis courts $6,000

Indoor volleyball system $1,800
(2) Adult park bench swings $1,000
Gate addition to tot lot fence $450

Cell: G330
Note: DARE dances (9 @$500 each) $4,500
Extra van for senior trips $600; total $1,200
Teen trips (6 @ $300) $1,800
Adult trips $750
Halloween carnival $2,000
Christmas carnival $600
Easter egg hunt $1,000
Family beach day $600
Myrtle Waves trips $750
Valentine Workshop $200
Tennis tournaments $300
Earth Day celebration $100
Craft camps $150
Basketball tournements $50
Surfing Event $100
Ghostly Tides Tales $250

Cell: G331
N Extended program an additional week

Cell: G334
Note: Added co-ed soccer and Ultimate Frisbee

Cell: G335
Note: Fees to Town of Mt. Pleasant have increased to $4,100 (this is for FY 96-'97, which are paid in arrears)

Cell: G353
Note: Annual clerks seminar

Cell: G359
Note: Municipal judge salary $7,107 (includes 2.5% increase)
General representation $30,000
Litigation
Labor law counsel
Specialized legal counsel (R. Bates et. al.)
Compudocket annual upgrade & main. $2,200
Misc. Professional services

Cell: G367
Note: Budget for approx. 1/2 of the season; for the period March 15- June 30, if the city does not again contract out operation of the parking lot

Cell: G385
No · Parking tickets, coin wrappers

Cell: G386
Note: Service contracts on coin processing equipment

Cell: G387
Note: Meter repair parts and batteries

Cell: G438
Note: Vehicle repalcement $18,000

Cell: G453
Note: Projected payment for 4th Qtr of FY '96-'97 may be as much as 10% above same period last year or $140,000 . Total estimate $426,719

Cell: G469
Note: Landscape maintenance contract for grounds of City Hall, Building Dept, connecter entrance Etc.

Maintenance of irrigation system, wells and pumps
$1,500

Cell: G470
Note: Survey of beach accesses $3,900
Sampling of water quality $3,000
Transfer $5,000 to General Fund to provide for part-time labor and equipment to police trash
Balance for miscellaneous civic, cultural, or other projects approved by Acc. Tax Advisory Committee and/or City Council

Cell: G471
Note: Update telephone system at City Hall/Police
$23,000
Construct roll-cart enclosure at City Hall
$1,500

Cell: G472
Note: Ways and Means Committee approved $5,000 donation to Spoleto Festival

Cell: G482
Note: 1997 Kawasaki Jet Ski;for water rescues+ tax, tag, title This acquisition replaces loaner unit used during last 7 seasons; program ended est. $7,500

(1) emergency call boxes; Fire Stations 1 alerts dispatcher to medical emergency, who contacts EMTs est. $3,500

Cell: G492
Note: Add hopper, cart dumper, and barrel adapter

Cell: G513
Note: Repairs of any equipment. Hand dryers and exhaust fans need to be replaced at an estimated cost of $2,000

Cell: G516
Note: Expand season to open restrooms weekends from April 1 and full-time effective May 1

7/15/97

ISLE OF PALMS CITY COUNCIL
SPECIAL MEETING
July 15, 1997

A special meeting of the Isle of Palms City Council was held on July 15, 1997, at 6:45 p.m., in City Hall Council Chambers. Present were Mayor Bunch, Council Members Abele, Allen, Shaffer, and Sottile, City Administrator Williams, and City Clerk Mauldin. Council Members Campbell, Matthews and Taylor were unable to attend due to other commitments..

Mayor Bunch called the meeting to order and the Clerk called the roll. The meeting had been called to hold first reading of an ordinance - Ordinance 1997-18 - An Ordinance Amending Certain Provisions of Title 5, Chapter 4, Zoning, of the City of Isle of Palms Code of Ordinances, Pertaining to Non-Conforming Structures.

Mr. Shaffer made a motion to approve first reading of Ordinance 1997-18 and refer it to Planning Commission for a public hearing; Adm. Abele seconded; motion passed .

There being no further business to come before Council and upon motion duly made and seconded, the meeting was unanimously adjourned at 6:53 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk

To be approved by City Council on July 22, 1997.

Ordinance 1997-18
First Reading Draft
July 15, 1997

ORDINANCE 1997-18

AN ORDINANCE AMENDING CERTAIN PROVISIONS OF TITLE 5, CHAPTER 4, ZONING, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, PERTAINING TO NON-CONFORMING STRUCTURES.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-37(C) is hereby amended to read as follows:

"(C) An existing structure, *excluding stairs*, that fails to meet the setback requirements of this chapter may be altered or enlarged, pursuant to the requirements of this chapter and other city ordinances, provided that the encroachment into the required setback(s) is not increased. For purposes of illustration, for an existing structure, *excluding stairs*, which has an actual sideyard setback of eight (8) feet, and is located in a district requiring a ten (10) foot sideyard setback, an addition would be allowed if it were no closer than eight (8) feet from the side lot line."

SECTION 2. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 4. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE _____ DAY OF _____, 1997.

_____
Carmen R. Bunch, Mayor

Attest:

_____
Janet G. Mauldin, City Clerk

Ordinance 1997-18
First Reading Draft
July 15, 1997

First Reading: _____
Public Hearing: _____
Second Reading:_____
Third Reading: _____
Ratification: _____

7/22/97

REGULAR CITY COUNCIL MEETING
July 22, 1997

The regular meeting of the Isle of Palms City Council was held on July 22, 1997, at 7:00 p.m., in City Hall Council Chambers. Present were Mayor Bunch, Council Members Abele, Allen, Campbell, Matthews, Shaffer, and Sottile. Council Member Hernandez was out of town and Council Member Taylor was excused as he was in class. Also present were City Administrator Williams, City Attorney Sottile, and City Clerk/Secretary Mauldin.

A. INTRODUCTION OF MEETING

Mayor Bunch called the meeting to order and after a moment of silent prayer followed by the pledge of allegiance, roll call was taken.

B. READING OF THE JOURNAL OF PREVIOUS MEETINGS

1. June 24, 1997 - Regular City Council Meeting
2. June 27, 1997 - Special City Council Meeting
3. July 15, 1997 - Special City Council Meeting

Mr. Abele made a motion to approve the minutes as presented; Mr. Matthews seconded; motion passed unanimously.

C. CITIZENS' COMMENTS - Mayor Bunch announced that, if anyone were here tonight to speak about the public hearing last night concerning beach erosion, City Council has deferred this subject to a special meeting to be announced at a future date.

1. Howard Chapman, Charlton deSaussure (attorney), Patterson Smith (newly elected chairman), and Chris Burr (administrator), representing the RTA were present to invite the City of Isle of Palms to participate in the RTA. Mr. Chapman gave an overview of the RTA organization, made up of the Cities of Charleston, North Charleston, and Mt. Pleasant, and Charleston County. He then introduced Mr. Smith who urged the City to become a member of the RTA. He particularly stressed that he was not asking for funding or tax subsidy which has been provided by SCE&G. (See letter attached as Exhibit A)

2. George Gross, General Manager of the Isle of Palms Water & Sewer Commission. Mr. Gross reported on a change in policy due to change in DHEC regulations where the CPW used to allow private homeowners to install grinder pump units to connect to our sewer system. DHEC now required the CPW to be responsible for all grinder pumps, to own, operate and maintain them, and therefore homeowners will no longer be able to own and install them. Thomas & Hutton will be surveying the area around 41st to 53rd Avenues to determine how we can sewer this area. Mr. Gross then answered a few questions of Council Members.

3. Ted Murphy, President, Coconut Joe's. Mr. Murphy spoke about the City's noise ordinance and read his letter to Council dated July 17, 1997 (attached as Exhibit B).

4. David Bateman, Pastor, Isle of Palms Baptist Church. Mr. Bateman spoke to Council about the setback problem of their house on 25th Avenue (attached as Exhibit C).

5. Clay Cable, 118 Palm Boulevard. Mr. Cable reported on the protest of The Beach Company's application to build another dock on Hamlin Creek. He said that he has investigated this property as to ownership and right-of-way, and he strongly objects to the construction of another dock on property where there is not a house and which would not serve residents of the island. He expressed concern that this could happen all along Hamlin Creek in the area in which he lives on Palm Boulevard. Mr. Cable said that in talking with Attorney Kassebaum, he understood that if the City of Isle of Palms government objects to future approval of these docks, they will not be approved; and he urged Council to object to any future docks such as this.

D. REPORTS FROM STANDING COMMITTEES

1. Ways & Means - Vice Chairman Abele reported on their meeting of July 15, 1997 meeting (Exhibit D).

Councilmember Abele made a motion to approve the Corporate Authorization Resolution from Carolina First Bank which has recently purchased Lowcountry Savings Bank; Councilmember Sottile seconded; motion passed unanimously.

2. Public Safety - Chairman Campbell reported on their meeting of July 8, 1997. (Exhibit E) (The monthly reports from the Police and Fire Departments are attached as part of Exhibit E)

A. Councilmember Campbell made a motion to approve two Special Events Permits for beach runs by Wando High School Cross Country Team on September 17th and October 1st; Councilmember Matthews seconded; motion passed unanimously.

B. Councilmember Campbell began discussion of the use of temporary canopies such as Island Realty wants to use on weekends to facilitate renters checking in on Saturday afternoons. It appears that these temporary canopies/tents are prohibited only in this particular district. He felt that this particular use that Island Realty wants is a practical, safe solution to help move the traffic and provide shade for the people checking in. Administrator Williams will be looking into this for any practical remedy through the zoning code for further discussion at an upcoming meeting.

3. Public Works - Chairman Matthews reported on their meeting of July 17, 1997 (Exhibit F). He reported that the beach access survey should be completed the end of this week. He also reported that Davis & Floyd has begun taking samples of ocean water along the beaches for water quality testing.

4. Recreation - Chairman Shaffer reported on their meeting of July 14, 1997. (Exhibit G, including attachments) He reported that, as a result of Sharon Neal's comments last month, the Committee has asked the Acting Director to look into getting prices of putting override timers on all of the outdoor lights.

Mayor Bunch referenced the results of the citizen survey taken by College of Charleston students which was received today and said that there were some comments about the Recreation Department that the Commission members should read and asked that a copy be given to Commission members.

E. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Zoning Board of Adjustment - See minutes of their meeting of July 9, 1997, attached as Exhibit H.

2. Planning Commission - Planning Consultant Lee Batchelder reported on their regular meeting of July 9, 1997 (Exhibit I).

A. He also reported on the special public hearing held last night at which time 9 people addressed the Commission about Ordinance 1997-10. Various concerns and questions were raised and the Commission, after the hearing, voted to defer recommendation to Council pending further consideration of input received at the hearing and getting answers raised at the hearing. The minutes and report will be forthcoming to Council after the August 8th Planning Commission meeting.

Mayor Bunch indicated that a special council meeting will probably also need to be held in August; and she apologized to Mr. Batchelder for the unnecessary "heat" he took at the public hearing last night stating that he handled it very well and she appreciated his sticking with it.

B. Mr. Batchelder also mentioned the need for Council to set a date for the public hearing on the proposed Comprehensive Plan and noted that 30-days notice is required.

C. Administrator Williams introduced the newly hired Zoning Administrator, Rebecca Mayberry.

3. Beach Patrol & Control Board - No meeting.

F. REPORTS FROM SPECIAL OR JOINT COMMITTEES

1. Personnel Committee - In the absence of the Chairman, Councilmember Shaffer reported on their meeting of July 14, 1997. (Exhibit J) He announced the winners of the monthly Safety Sweepstakes: Glen Kramer from the Fire Department; Lenore Diliberti from the Police Department; William Seabrook from the combined General Government, Building &

Recreation Departments; and John Hamilton from the Public Works Department. Each employee will receive $50.

Mr. Williams announced Employees of the Month - last week a group of firemen were assigned the task of removing a dead deer from a lagoon in Wild Dunes, a project above and beyond the call of duty. Roger Eagle waded into the lagoon, tied to a tether, to reach the deer. Mr. Williams commended them for this effort and they will receive a pizza lunch. Mayor Bunch recommended giving them a monetary award also. Councilmember Abele, who oversaw the project, said that the Wild Dunes Community Association is giving a $100 donation to the Volunteer Firemen's Fund and the Linkside Villas Homeowners Association is giving $50 to them also.

Councilmember Shaffer made a motion to approve the recommended changes to our policies concerning the use of City property and vehicles; Councilmember Abele seconded; motion passed unanimously.

G. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

H. BILLS ALREADY IN POSSESSION OF COUNCIL

1. Third Reading & Ratification - Ordinance 1997-9 - An Ordinance Amending Title 5, Chapter 3, Beach Regulations, The City of Isle of Palms Code of Ordinances, By Revoking Article B in Its Entirety, and Amending Title 1, Chapter 9, Boards and Commissions, By Revoking Article C in Its Entirety.

Councilmember Abele made a motion to defer Ordinance 1997-9 pending results from the public hearing of 7/21/97; Councilmember Shaffer seconded; motion passed unanimously.

2. Third Reading & Ratification - Ordinance 1997-12 - An Ordinance to Raise Revenue by Establishing a Tax Millage Rate for the City of Isle of Palms, South Carolina, for the Fiscal Year Beginning July 1, 1997, and Ending June 30, 1998. (Exhibit K)

Councilmember Abele made a motion to approve third reading and ratify Ordinance 1997-12; Councilmember Matthews seconded; motion passed unanimously.

3. Third Reading & Ratification - Ordinance 1997-13 - An Ordinance Amending Title 1, Chapter 3, Article C, Ordinances Generally, Section 1-3-53, To Allow For the Enactment of Emergency Ordinances. (Exhibit L)

Councilmember Matthews made a motion to approve third reading and ratify Ordinance 1997-13; Councilmember Campbell seconded; motion passed unanimously.

4. Third Reading & Ratification - Ordinance 1997-15 - An Ordinance Amending Title 5, Chapter 5, Restriction of Outdoor Lighting in Beach Areas to Protect Sea Turtles. (Exhibit M)

Councilmember Campbell made a motion to approve third reading and ratify Ordinance 1997-13; Councilmember Abele seconded; motion passed unanimously.

5. Second Reading - Ordinance 1997-10 - An Ordinance Amending Certain Provisions of Title 5, Chapter 4, Zoning, The City of Isle of Palms Code of Ordinances, To Create the Position of Zoning Administrator; Assure Compliance with the State of South Carolina Beachfront Management Act; Prohibit Hard Erosion Control Devices Near the Beach; and Regulate Activities Near the Ocean and Inlets.

Councilmember Abele made a motion to defer Ordinance 1997-~~9~~ 10 pending results from the public hearing of 7/21/97; Councilmember Campbell seconded; motion passed unanimously.

6. Second Reading - Ordinance 1997-16 - An Ordinance To Amend Certain Sections of Title 3, Chapter 2, of the Isle of Palms City Code of Ordinances Regarding Refuse, Garbage, and Trash. (Exhibit N)

The City Clerk read the ordinance in full. Councilmember Matthews made a motion to approve second reading; Councilmember Abele seconded. Upon discussion, amendments were made to this ordinance: Councilmember Abele suggested Sec. 3-2-7 adding to the end of the paragraph, "or use the containers or trash enclosure of another without their permission"; Mr. Williams suggested amending Sec. 3-2-1(B)(1) by changing "commercial property" to "business"; changing "shall" to "may", and adding at the end "if the property lacks sufficient area to properly store the carts."

After further discussion, Councilmember Matthews made a motion to approve second reading with the amendments per Attorney Sottile's language; Councilmember Abele seconded; motion passed unanimously.

I. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

1. First Reading - Ordinance 1997-19 - An Ordinance Amending Title 1, Chapter 3, Article C, Ordinances Generally, Section 1-3-53, To Delete The Requirement of Third Reading and To Amend Certain Procedures for Enactment of Ordinances. (Exhibit O)

Councilmember Abele made a motion to approve first reading, title only, of Ordinance 1997-19; Councilmember Campbell seconded; motion passed unanimously.

2. Resolution Creating an Ad Hoc Advisory Committee to be Known as The Isle of Palms Beach Advisory Committee. (Deferred pending results of public hearing 7/21/97)

J. MISCELLANEOUS BUSINESS

1. Mayor Bunch announced that there will be an Emergency Preparedness Committee meeting on July 29, 1997, at 7:00 p.m. in Council Chambers.

2. Mayor Bunch announced that there will be a joint meeting of Sullivan's Island and Isle of Palms councils on July 30, 1997, at 5:30 p.m., at the Sullivan's Island Fire Station. The City Clerk read a letter she received from SCDOT (Exhibit P).

3. Administrator Williams reported that bids were received this afternoon for trim painting at City Hall and only one bid was received and he is within the budget at $3,925 for City Hall and $250 for painting gas pump - Calibogue Construction Company. Councilmember Abele made a motion to approve this bid; Councilmember Matthews seconded; motion passed unanimously.

4. Councilmember Abele, in discussing the recent memo received concerning a coastal access grant program, made a motion to authorize the Administrator to develop a project for the City and present it, if necessary, to the Ways & Means Committee, and if projects are worthwhile, hold a special meeting before the deadline of August 15th ; Councilmember Matthews seconded; motion passed unanimously.

K. EXECUTIVE SESSION

Councilmember Abele made a motion to go into Executive Session to discuss personnel and contractual matters; Councilmember Campbell seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Bunch stated that no action was taken in Executive Session, that contractual and legal matters were discussed.

Councilmember Matthews made a motion to continue paying medical insurance for a disabled ex-employee; Councilmember Campbell seconded; motion passed unanimously.

There being no further business to come before Council, upon motion duly made and seconded, the meeting was unanimously adjourned at 9:07 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk
To be approved by City Council on August 26, 1997.

EXHIBIT A

OSEPH P. RILEY, JR.
MAYOR

HOWARD R. CHAPMAN, P.E.
DIRECTOR

City of Charleston

SOUTH CAROLINA

Department of Traffic & Transportation

June 5, 1997

Mayor Carmen R. Bunch
City of Isle of Palms
P.O. Box Drawer 508
Isle of Palms, S.C. 29451

Dear Mayor Bunch:

I am pleased to forward to you a copy of the recently passed legislation which will allow your community to become a member of the Regional Transportation Authority for the Charleston area. This copy of the legislation is for your use so that once the Authority has its inaugural meeting, we can review the possibility of inviting your participation if you are still interested. I am sorry that the legislation was not completed in time in order to allow your membership initially; however, I believe each of the four entities that will begin the Authority have informally indicated that they would welcome your participation once the law was passed. If you would like to begin the membership process simultaneous with the start-up of the RTA, I will ask our Bond Attorney, Charlton deSaussure, to work with you on the manner in which that can be accomplished.

Thank you very much for your patience and cooperation. I look forward to working with you to help expand the Regional Transportation Authority.

Sincerely,

Howard

Howard R. Chapman, P.E.
Director

HRC/srw
Enclosure
cc: Mayor Joseph P. Riley, Jr. (w/o Enclosure)
Mayor R. Keith Summey (w/o Enclosure)
Mayor Cheryll Woods-Flowers (w/o Enclosure)
Chairman Barrett Lawrimore (w/o Enclosure)
Charlton deSaussure, Jr., Esquire (w/o Enclosure)

File: **RTA**

180 LOCKWOOD DRIVE EXTENSION • CHARLESTON, SOUTH CAROLINA 29403 • (803) 724-7368 / FAX (803) 722-5956

EXHIBIT B

July 17, 1997

This is your copy of a letter sent to the City Council.

Mr. Mark Williams
Isle of Palms City Council
PO Box 508
Isle of Palms, SC 29451-0508

Dear Mr. Williams:

My name is Ted Murphy and I recently opened a family restaurant on the Isle of Palms called "Coconut Joe's". In addition to good food and service at reasonable prices, we also provide our guests with family-style entertainment---generally music played outside by solo musicians or small bands. My customers include tourists and hundreds of local residents.

Upon several occasions in the past three months, I have been asked to reduce the volume of the music due to "noise" complaints, and have always complied. On one occasion, I was asked to stop the music at about 10:00pm and also complied.

The source of many (but not all) of these complaints is a single resident of the Isle of Palms. On at least two occasions, police officers investigating noise complaints from this source told me that the complaints were "unfounded"--- that this resident "gets twice as much noise from the cars on Palm Boulevard as he does from any music."

However, in my opinion, the Police Department is caught on the horns of a dilemma. They think many of the complaints are not reasonable, yet the noise ordinance is written so broadly that they must enforce all complaints---whether reasonable or not.

Recently, (Tuesday, July 15), the police took a new enforcement approach. Instead of waiting for a noise complaint and investigating, etc., they notified selected Isle of Palms merchants that they would now strictly enforce Section 9-2-5 (b) (7) which prohibits "the use of mechanical loudspeakers or amplifiers...". This enforcement approach, as it was explained to me, effectively bans any outside entertainment on the Isle of Palms (unless no loudspeakers are used). Further, since any "mechanical loudspeaker" is prohibited (not just for entertainment in the commercial district), the enforcement implications are staggering (loudspeakers, amplifiers, radios, deck speakers, cd players, etc.- on an island wide basis).

Other sections of this ordinance are so broad and so vague, that a single individual can effectively "hold the island hostage" to their personal whims (whether reasonable or not). For example, home construction could be halted utilizing this ordinance.

I'm sure we all agree that the Isle of Palms needs a noise ordinance---one that will prevent it from becoming another "Myrtle Beach" in atmosphere and tone. But the ordinance should be fair and reasonable for all parties. It should recognize that the commercial areas (and many residents on the Isle of Palms) are dependent upon tourism and entertainment for their livelihood. Since commercial areas normally generate more "noise" than residential areas, perhaps it should be written with some measurable perimeters (i.e. decibel levels or outside entertainment cut-off times). It should do this while still protecting Island residents from unreasonable noise.

I respectfully request that the Isle of Palms City Council consider revision of the existing noise ordinance as soon as possible. Further, in order to minimize the financial damage to Isle of Palms merchants, their employees, suppliers and entertainers, please consider rescinding the recent change in noise ordinance enforcement (and return to the "complaint-investigation-response" approach) until the noise ordinance issue is settled.

Thank you for taking the time to read this letter. I realize that the Council is often "caught in the middle" of conflicting interests and that your job is not an easy one. However, I think we all share the same vision---a healthy, prosperous Isle of Palms featuring the best family beach on the East coast.

Sincerely,

Ted R. Murphy

Ted R. Murphy
President
TRM Holdings, Inc. dba/Coconut Joe's

cc: Mark Williams, City Administrator
Nick Sottile, City Attorney

EXHIBIT C

July 22, 1997
Statement to Isle of Palms' City Council
By: Pastor David Bateman, Isle of Palms Baptist Church
Re: Yellow House on Corner of Hartnett and 25th.

Isle of Palms Baptist Church is here tonight to thank you for sending a letter to the state highway department on our behalf. Even though they denied our request, we appreciate your kindness to us.

Since our yellow house setback problem remains, we as Christians and voting citizens, wanted to voice to our elected officials the gravity of this situation. There are several facts which should be brought to your attention:

1. We made an accidental measurement error. No clear property markers existed and where we thought the property line would be (by the line of power poles) was incorrect. We did not know a mistake was made until the house was complete.

2. Since no survey was required at the time, the City's Building Inspector personally came out, met with one of the deacons, examined the site markers, and made no objection to where the house was later placed.

3. The City provided a foundation permit. The City passed the foundation inspection exactly where the foundation now rests.

4. The City's variance board denied our request even though we gave ample evidence to
   possible structural hardship (if the building was moved again)
   organizational hardship (we have lost church members)
   extreme, not just mere, financial hardship (resources to move the house don't exist)

We also gave vivid explanation to the board on the limited precedential value this case has since surveys are now required before any foundation work can begin. This situation cannot happen again on Isle of Palms. In short, we, as well as many others, are mystified on why the variance board denied our request.

Since the city has been involved with this matter from the beginning, we feel the city has compelling reasons to do everything possible to help remedy this situation. We would ask that the city either take over 25th Avenue from the highway department or promptly furnish an amendment to the zoning regulations that would give the variance board added latitude to provide a variance to the church. We would also welcome any other solutions or assistance which would help keep this matter from becoming an issue that the media would influence and the courts would resolve. Thank you.

EXHIBIT D

WAYS AND MEANS COMMITTEE
July 15, 1997

The regular meeting of the Ways and Means Committee was called to order on July 15, 1997, at 7:00 p.m., in City Hall. Committee members present were Vice Chairman Bob Abele, Mayor Bunch, Council Members Allen, Hernandez, Shaffer, and Sottile and City Administrator Mark Williams, City Treasurer Suggs, and City Clerk Mauldin. Council members Campbell, Matthews and Taylor were absent due to other commitments.

1. Citizens Comments - None.

2. Approval of Previous Minutes. **Mr. Shaffer made a motion to approve the minutes from the May meeting with amendments; Mr. Sottile seconded; motion passed unanimously.**

3. Administrator's Report & City Financial Review. Mr. Williams reported that the fiscal year ended up in very good shape - revenues were 111.56% of budget collected; expenditures were 94.33%. Cash on hand today is approximately $1.3 million. He answered questions of Council members.

Upon discussion of a resolution passed several years ago, Mayor Bunch made a motion to transfer 20% of cash on hand in the General Fund to the capital projects fund; Mr. Sottile seconded. Mr. Williams stated that after the auditors complete their adjustments, more than 20% will be transferred. Ms. Suggs suggested that we wait until after the audit so that we will know what amount we will be taking 20% of. Motion and second were withdrawn at this time.

Mr. Sottile asked why department head salaries are over budget. Mr. Williams explained that this was due to three reasons: (1) rounding; (2) performance pay increases were implemented but were budgeted under the employee 02 accounts; and (3) some employee were allowed to cash in some annual leave.

In discussing the cashing in of annual leave, Mr. Williams stated that we have been trying to be as liberal as possible with employees when they come to us with unanticipated financial problems. There is no written policy; however. After discussion, the Personnel Committee was asked to look into our leave policies.

4. Old Business. a) 25th Avenue Side Yard Encroachment/Baptist Church. Mr. Williams received a letter from SCDOT refusing our request to reduce part of the road right-of-way to accommodate the encroachment. He stated that the only alternative the church has is to reapply to the Board of Adjustment after a six month period, or to move the house or cut part of the house off. After discussion, **Mr. Sottile made a motion that the Administrator write a letter to the church, referencing the State's letter to us, stating that the City does not want to accept responsibility for the road, giving them their options to reapply to**

the Board of Adjustment or move the house; Ms. Allen seconded; after discussion, motion passed unanimously.

5. New Business. a) Employee Assistance Program. Mr. Williams discussed the city's participation in the Department of Alcohol and Other Drug Abuse Services (DAODAS). Their primary focus is drug and alcohol use, which our employees have used successfully; however, because of their request for increased fees, he felt it we should look at other agencies that would provide other counseling services as well. **Mayor Bunch made a motion to look into several other programs with a wider range of counseling services; Ms. Hernandez seconded; after discussion, motion passed unanimously.**

b) Corporate Resolution for Banking Services - Carolina First. Mr. Williams explained that Lowcountry Savings Bank has merged with Carolina First and this resolution will allow the city to continue banking services without interruption. **Mr. Shaffer made a motion to approve the resolution and recommend approval to full Council; Ms. Hernandez seconded; motion passed unanimously.**

6. Miscellaneous. a) Mr. Williams announced that, after the ordinance concerning the zoning administrator has passed, Council needs to designate the position and officially appoint the recently hired Zoning Administrator.

b) Mr. Williams reported an unanticipated expense of some $2,000 for repair to the air conditioning system in the Building Department.

c) Mr. Williams reported an unanticipated expense of over $800 for a new sewer lifting pump at Fire Station #2 plus some new piping. This pump has failed at least three times since the building was completed. In speaking with George Gross, Manager of the CPW, Mr. Gross felt that the problem is that the wet well is too small causing the pump to overwork and burn out; with the new water lines and increased pressure, gravity flow should work to another point in the system and the wet well could be abandoned. Installation of 280' of 8" pipe should fix the problem long term.

d) Mr. Williams reported that the bids were received today from engineering firms on the Breach Inlet Bridge consulting project. There were four bids received (see attached) which will be studied by Linda Tucker and Mark Williams who will present a recommendation to both Councils.

e) Mr. Williams reported that the monument for the Memory Park will not be ready until mid to late August. Mayor Bunch said that the Garden Club would like to finish the park before the park is dedicated.

f) Ms. Hernandez announced that Skip Aldrich had declined our offer of employment as Public Works Director and has accepted a job with the City of Charleston. Ms. Hernandez made a motion to re-advertise the position; Mr. Shaffer seconded. Upon

discussion, the committee decided to wait and advertise after they have had a chance to determine a maximum salary in the ad, redo the uniform rating scale used in comparing applicants, and study the pay structure in the entire department. Motion and second were withdrawn.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:53 p.m.

Respectfully submitted,

Bob Abele, Vice Chairman

City of Isle of Palms
Schedule of Interfund Balances
June 30, 1997

	Due From					Due To				
	General Fund	Cap Proj Fund	Acc Fee Fund	Vol Fire Fund	Acc Tax Fund	General Fund	Cap Proj Fund	Acc Fee Fund	Vol Fire Fund	Acc Tax Fund
I. General Fund		176,428	197,431	-	-			-		
II. Cap Proj Fund			170,000			(176,428)				
III. Acc Fee Fund						(197,431)	(170,000)			
IV. Vol Fire Fund						-				
V. Acc Tax Fund	-					-				
	-	176,428	367,431	-	-	(373,859)	(170,000)	-	-	

Note 1: $176,428 Due from Capital Projects Fund to General Fund relates to purchase of roll-out garbage carts. The check to Amick Equipment Company was cut from the General Fund in January, 1997.

Note 3: $170,000 Due from Accomodations Fee Fund to Capital Projects Fund consists of the downpayment on the new fire truck. Check to Pierce Manufacturing Company was cut from the Capital Projects checking account in August, 1996

Note 5: $197,431 Due to the General Fund from the Accomodation Fee Fund is the final Ladder Truck payment.

CORPORATE AUTHORIZATION RESOLUTION

CAROLINA FIRST

By: City of Isle of Palms
(Corporation)
P O Drawer 508
(Address)
Isle of Palms, SC 29451
(City, State and Zip Code)

A. I, Janet G. Mauldin, certify that I am Secretary (clerk) of the above named corporation organized under the laws of South Carolina, Federal Employer I.D. Number 57-6003565, engaged in business under the trade name of City of Isle of Palms, and that the following is a correct copy of resolutions adopted at a meeting of the Board of Directors of this corporation duly and properly called and held on _____, 19____. These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

B. Be it resolved that,

(1) The Financial Institution named above is designated as a depository for the funds of this corporation.
(2) This resolution shall continue to have effect until express written notice of its rescission or modification has been received and recorded by this Financial Institution.
(3) All transactions, if any, with respect to any deposits, withdrawals, rediscounts and borrowings by or on behalf of this corporation with this Financial Institution prior to the adoption of this resolution are hereby ratified, approved and confirmed.
(4) Any of the persons named below, so long as they act in a representative capacity as agents of this corporation, are authorized to make any and all other contracts, agreements, stipulations and orders which they may deem advisable for the effective exercise of the powers indicated below, from time to time with this Financial Institution, concerning funds deposited in this Financial Institution, moneys borrowed from this Financial Institution or any other business transacted by and between this corporation and this Financial Institution subject to any restrictions stated below.
(5) Any and all prior resolutions adopted by the Board of Directors of this corporation and certified to this Financial Institution as governing the operation of this corporation's account(s), are in full force and effect, unless supplemented or modified by this authorization.
(6) This corporation agrees to the terms and conditions of any account agreement, properly opened by any authorized representative(s) of this corporation, and authorizes the Financial Institution named above, at any time, to charge this corporation for all checks, drafts, or other orders, for the payment of money, that are drawn on this Financial Institution, regardless of by whom or by what means the facsimile signature(s) may have been affixed so long as they resemble the facsimile signature specimens in section **C.** (or the facsimile signature specimens that this corporation files with this Financial Institution from time to time) and contain the required number of signatures for this purpose.

C. If indicated, any person listed below (subject to any expressed restrictions) is authorized to:

	Name and Title	Signature	Facsimile Signature (if used)
(A)	Carmen R. Bunch, Mayor		
(B)	Mark M. Williams, City Administrator		
(C)	Deborah Schimsa Suggs, City Treasurer		
(D)			

Indicate A, B, C and/or D

A, B, and C — (1) Exercise all of the powers listed in (2) through (7).

A, B, and C — (2) Open any deposit or checking account(s) in the name of this corporation.

A, B, and C — (3) Endorse checks and orders for the payment of money and withdraw funds on deposit with this Financial Institution.
Number of authorized signatures required for this purpose Two.

A and B — (4) Borrow money on behalf and in the name of this corporation, sign, execute and deliver promissory notes or other evidences of indebtedness. Limited to purchases using City VISA card.
Number of authorized signatures required for this purpose One.

None — (5) Endorse, assign, transfer, mortgage or pledge bills receivable, warehouse receipts, bills of lading, stocks, bonds, real estate or other property now owned or hereafter owned or acquired by this corporation as security for sums borrowed, and to discount the same, unconditionally guarantee payment of all bills received, negotiated or discounted and to waive demand, presentment, protest, notice of protest and notice of non-payment.
Number of authorized signatures required for this purpose N/A.

A, B, and C — (6) Enter into written lease for the purpose of renting and maintaining a Safe Deposit Box in this Financial Institution.
Number of authorized persons required to gain access and to terminate the lease Two.

A, B, and C — (7) Enter into a written agreement for the purpose of using the night depository facility in this Financial Institution.
Number of authorized signatures required for this purpose Two.

D. I further certify that the Board of Directors of this corporation has, and at the time of adoption of this resolution had, full power and lawful authority to adopt the foregoing resolutions and to confer the powers granted to the persons named who have full power and lawful authority to exercise the same.

IMPRINT SEAL HERE

In Witness Whereof, I have hereunto subscribed my name and affixed the seal of this corporation on

_____, 19____

_____ Attest by One Other Officer

_____ Secretary

© 1985 BANKERS SYSTEMS, INC., ST. CLOUD, MN 56301 (1-800-397-2341) FORM CA-1 12/29/89 CUSTOMIZED
FORM CS-32

Bridge and Bridge Approach Design Review and Recommendations

BID OPENING - July 15, 1997 - 4:00 p.m.

	COMPANY	#1	#2	#3
1	Consoer, Townsend Envirodyne Engrs. Charlotte, NC	$41,000	$9,125	$8,975
4	Applied Technology & Management, Inc. Charleston, SC	9,600	3,500	4,800
2	Hobbs, Upchurch & Associates, Inc. Myrtle Beach, SC	9,750	17,000	8,000
3	Davis & Floyd Charleston, SC	18,671 w/notations	4,576	5,148

EXHIBIT E

PUBLIC SAFETY COMMITTEE
July 8,1997

The regular meeting of the Isle of Palms Public Safety Committee was held on July 8,1997,at 7:00 P.M. at City Hall. Present were Chairman Campbell.Committee Member Shaffer,Police Chief Buckhannon andCapt. Corey Bullock ,standing in for Fire Chief Graham.
Also present was Councilmember Allen.

1.Citizens Comments : None .

2. Approve Previous Months Minutes: Upon motion by Mr. Shaffer and second by Chairman Campbell the minutes of the June meeting were passed unanimously.

3. Police Department : Chief Buckhannon discussed the monthly report for June (see attached) and answered questions of the committee members.

The Chief reported that the department now has 5 officers trained and certified for water patrol. The patrol boat will be used actively on weekends through the summer.

On July 1, the Department received a check for $41,000 from the DEA as part of drug seizures.It is anticipated that we will shortly be receiving an additional $80,000.

The Chief will have a compilation of traffic statistics re: Ocean Blvd /stop sign study for next months meeting.

The Department will be experimenting with several types of speed monitoring devices on City streets through the summer.They are on loan from several manufacturers .

Wando H.S. Cross Country team has requested Special Events Permits to conduct beach runs on Sept. 17 & Oct. 1. These have been annual events for a number of years.Mr. Shaffer made a motion for approval ,seconded by Mr. Campbell.Motion carried.

Chief Buchannon has already addressed concerns of some 27th Ave. residents concerning traffic and field lights which was brought up at last months Council meeting.

4.Monthly Fire Department Report : Capt Bullock reviewed the June report (see attatched).The Department has scheduled a demonstration of Truck 1 for Saturday July 19 2-5 PM at Station 1.

The committee reviewed literature and a sample of Geoweb material which has been suggested for use on the 14th Ave emergency beach access. The anticipated material cost is approx $1200. plus tax & shipping. Administrator Williams is contacting Charleston Co. Public Works for an installation cost . We will need to obtain a permit from OCRM. It was agreed to bring the proposal to full council for discussion at the July meeting.

The committee extended thanks to the Department for the excellent job they did pumping out residents yards after the heavy June rains.

5. Chairman Campbell opened discussion of the use of temporary canopies in the GC1 district.Island Realty in particular is looking for some relief ,on a temporary basis , from the restriction in our zoning ordinance. They would like to be able to erect a portable

canopy in their parking lot during Saturday afternoon check in.The purpose would be to provide a shady area to quickly check in pre-paid families allowing them to bypass the long waiting lines.This system alleviates a parking and traffic problem. Mr. Shaffer made a motion to haave the City Administrator work with the Zoning Official to see if a practical remedy can be found .Mr Campbell seconded the motion which carried.

There being no miscellaneous business the meeting was adjourned at 6:50PM.

Respectfully Submitted,

Pat Campbell, Chairman

Isle of Palms

Police Department

Monthly Report

June 1997

pg.	Index
1 - 2	Synopsis
3	Communications Report
4	Officer Activity Report
5	Connector Report
6 - 7	Incident Report
8	Arrest Report
9	Crime Day of Week Analysis
10	Crime Time of Day Analysis
11	Crime Analysis by Quarter
12	Ancillary Report
13	Court Collection Report
14	Monthly Court Summary
15	Animal Control Report
16	Narcotics Report
17	Training Report

ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(803) 886-6522 FAX (803) 886-8005

TO: **MAYOR BUNCH, CITY COUNCIL, ADMINISTRATOR WILLIAMS**

FROM: **CHIEF BUCKHANNON**

SUBJECT: **MONTHLY REPORT FOR JUNE, 1997**

DATE: **JULY 8, 1997**

The following is a brief synopsis of the officers' activities during the month of June, 1997:

Patrol

06-04-97 Officers responding to a complaint of a Burglary in progress located a 29 year old highly intoxicated male subject laying on the front porch. The subject was arrested for Disorderly Conduct and was transported to County Jail after processing.

06-07-97 Officers arrested a 34 year old female with a warrant for Financial Transaction Card Theft and also charged the subject with Simple Possession of Marijuana, NRVC and DUS 4th.

06-09-97 Officers responding to a business dispute gathered information from all involved parties and discovered an outstanding warrant with the City of Charleston Police Department on a 31 year old male. The subject was arrested and turned over to an officer from the Charleston Police Department.

06-10-97 While issuing a parking ticket an officer was approached by someone being harassed. Upon investigation a 44 year old male was arrested for 4 counts of NRVC. The complainant did not wish to pursue any charges for the harassment.

06-11-97 An officer responding to assist Security at Gate 2 Wild Dunes arrested the driver and passenger when it was discovered that the driver was DUS with 1 NRVC and the passenger had 5 outstanding NRVC's.

06-11-97 A 27 year old male was arrested for Simple Possession of Marijuana and Possession of Drug Paraphernalia when an officer stopped his vehicle after witnessing the driver vomiting on the roadway.

06-12-97 Officers responding to a trespassing complaint, at a front beach business, arrested a 17 year old male for Simple Possession of Marijuana and Possession of Drug Paraphernalia and placed him on Trespass Notice.

06-13-97 Officers responding to a report of three missing juveniles located the subjects drinking alcohol on the beach in the company of an 18 year old male and two more juveniles. All six subjects were arrested for Minor in Possession of Alcohol, the juveniles were processed and released to their parents and the 18 year old was transported to County Jail.

06-13-97 A report of Credit Card Fraud was taken when a 51 year old Island male noticed activity with his debit card. It appeared that the suspect, who resides in Columbia, accessed the debit card through the Internet.

06-16-97 Officers responding to a disturbance arrested a 35 year old male for Disorderly Conduct and Trespass of Real Property when they located him in an intoxicated state at a residence where he had been placed on trespass notice previously.

06-16-97 Officers responding to a suspicious vehicle arrested two male subjects for Underage Possession of Beer and a third subject, who approached when the officers arrived, for Possession of a False ID and Hindering a Police Officer when the subject refused to leave the area as instructed.

06-22-97 Officers responding to a complaint of a reckless boater on the front beach cited and arrested the driver when in an attempt to leave the area, his boat broke down. The Coast Guard towed him to a dock on Sullivans Island.

Personnel

06-03-97 Officer John Riley started with the Police Department. Officer Riley worked with Dorchester County Sheriff's Office prior to his appointment with Isle of Palms.

06-12-97 Chief Buckhannon attended the statewide Police Chief's meeting in Chester SC.

06-13-97 Chief Buckhannon and Lt. McCurdy attended a state accreditation meeting in Columbia. The purpose was to officially start the accreditation process statewide.

ISLE OF PALMS POLICE DEPARTMENT

TO: Lt. McCurdy

FROM: TCO Supervisor Gibbons

DATE: July 1, 1997

SUBJECT: Telecommunications Activity Report for June 1997

During the month of June 1997 the Telecommunications office received and dispatched 3,038 calls for service to the 4 public safety agencies of the Isle of Palms and Sullivans Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
June 1997	2,286	53	737	17	3,093
June 1996	2,482	79	927	15	3,503
Percentage Change	-8%	-33%	-20%	13%	-12%
Year to Date 1997	12,285	184	4,565	74	17,108

Isle of Palms Police Department Officer Activity Report June 1997

	June 1997	June 1996	Percentage Change	Year To Date 1997	Year To Date 1996	Percentage Change
Service Calls	1,064	1,274	-16.5%	6,225	5,459	14.0%
Building Checks	577	488	18.2%	2,712	2,236	21.3%
SPR'S	519	556	-6.7%	3,056	3,422	-10.7%
Traffic Stops	288	382	-24.6%	2,027	1,861	8.9%
Traffic Stops w/Tickets	72	111	-35.1%	466	498	-6.4%
% Traffic Stops w/Tickets	25.0%	29.1%	-4.1%	23.0%	26.8%	-14.1%
DUI Tickets	1	2	-50.0%	18	15	20.0%
DUS Tickets	13	7	85.7%	84	62	35.5%
Speeding Tickets	10	34	-70.6%	138	153	-9.8%
Other Traffic Tickets	70	103	-32.0%	457	467	-2.1%
Non Traffic Tickets	47	43	9.3%	276	139	98.6%
Parking Tickets	1,012	1,293	-21.7%	2,741	3,961	-30.8%
City Tickets	51	69	-26.1%	198	243	-18.5%

Connector Calls For Service for the Month of June 1997

The Isle of Palms Police Department has responded to or initiated 51 calls involving 766 minutes, or 12.76 man hours for the month of June, 1997. The following table breaks down the type, number and time element of each call.

	Calls June	Calls Year To Date	Arrests June	Arrests Year To Date	Minutes June	Minutes Year To Date	Avg. Minutes June	Avg. Minutes Year To Date
Accidents	0	2	0	0	0	8	0.00	4.00
Traffic Stops With Tickets	15	99	4	29	550	4112	36.67	41.54
Traffic Stops Without Tickets	32	242	0	2	204	1814	6.38	7.50
Citizen Assists	2	6	0	0	3	16	1.50	2.67
Assist Other PD	0	2	0	0	0	57	0.00	28.50
Miscellaneous	2	12	0	0	9	78	4.50	6.50
Totals	**51**	**363**	**4**	**31**	**766**	**6085**	**15.02**	16.76

Isle of Palms Police Department Monthly Report for June 1997

All UCR Codes for each Incident are counted.

CRIME TYPE	June 1997	Total 1997	June 1996	Total 1996
09A MURDER & NON-NEGLIGENT HOMICIDE				
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING				1
11A SEX (FORCIBLE RAPE)				2
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				1
11D FORCIBLE FONDLING		1		1
120 ROBBERY		1		
13A ASSAULT		3		
13B SIMPLE ASSAULT	1	5	4	14
13C INTIMIDATION				3
200 ARSON		1	1	2
210 EXTORTION				
220 BURGLARY	2	22	5	16
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING		1		1
23D THEFT FROM BUILDINGS	1	3		3
23E THEFT FROM COIN OPERATED		1		
23F THEFT FROM MOTOR VEHICLE	4	23	6	20
23G THEFT OF MOTOR VEHICLE PART		2		2
23H ALL OTHER LARCENY	18	49	20	53
240 MOTOR VEHICLE THEFT	1	5		4
250 COUNTERFEITING/FORGERY	2	5		
26A FRAUDULENT ACTIVITY				2
26B FRAUD/CREDIT CARD /ATM	2	3		1
?6C IMPERSONATION				
?70 EMBEZZLEMENT				
?80 STOLEN PROPERTY		5		1
290 DAMAGE PROPERTY	9	36	11	26
35A DRUG/NARCOTICS	7	27	3	13
35B DRUG EQUIPMENT VIOLATION	4	13		6
36A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE				
510 BRIBERY				
520 WEAPON OFFENSES				
753 OBSCENE & HARASSING PHONE	2	17	2	6
756 USING MOTOR VEHICLE W/O	1	1		2
90A BAD CHECKS				
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT	3	11	7	13
90D DUI	1	18	2	15
90E DRUNKENNESS			1	1
90F FAMILY (NO VIOLENCE)		1		3
90G LIQUOR LAW	6	41	12	35
90H PEEPING TOM				2
90I RUNAWAY		4		6
90J TRESPASSING	2	13	1	3
90L TRUANCY				
90N RESISTING ARREST				4
90P CONTRIBUTING TO DELINQUENCY			1	2
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES	8	41	7	28
91T TRAFFIC & NRVC ARRESTS	13	107	13	83
91W WARRANT ARRESTS	3	24	5	12
79 MISSING PERSONS				1
80 SUICIDES		2		4
992 PROWLER				
NCR NON CRIMINAL REPORTS	10	47	9	44
TOTALS:	**100**	**533**	**110**	**436**

ARREST SUMMARY

Type	June 1997	Total 1997	June 1996	Total 1996
Adults	Male= 26 Female= 7	Male= 281 Female= 54	Male= 43 Female= 3	Male= 172 Female= 36
Juveniles	Male= 6 Female= 0	Male= 21 Female= 14	Male= 2 Female= 1	Male= 28 Female= 17
Narc-Adults	Male= 8 Female= 0	Male= 26 Female= 2	Male= 2 Female= 1	Male= 5 Female= 2
Narc-Juveniles	Male= 0 Female= 0	Male= 1 Female= 0	Male= 2 Female= 0	Male= 7 Female= 0
TOTALS:	**Male= 40 Female= 7**	**Male= 329 Female= 70**	**Male=49 Female= 4**	**Male= 212 Female= 55**

PROPERTY VALUES REPORTED

Type	June 1997	Total 1997	June 1996	Total 1996
Burglary Stolen	$250.00	$20,549.00	$9,110.00	$13,510.00
Larceny Stolen	$9,498.00	$40,389.00	$22,145.00	$56,252.00
Criminal Damage	$545.00	$14,105.00	$3,120.00	$6,225.00
MVT Stolen	$20,000.00	$68,885.00	$0.00	$7,693.00
Burglary Recovered	$0.00	$250.00	$0.00	$50.00
Larceny Recovered	$1,400.00	$4,629.00	$40.00	$4,703.00
MVT Recovered	$0.00	$36,865.00	$0.00	$5,993.00
Total Stolen	$29,748.00	$129,943.00	$31,255.00	$78,651.00
Total Recovered	$1,400.00	$41,744.00	$40.00	$10,946.00
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms Police Dept.
All Arrests
Primary UCR Code Only
Date Starting 06/01/97 to 06/30/97

07/01/97 : 16:12:25

Arrest Summary
Type 1

Offense	Male White	Male Black	Male Amer Indian	Male Asian	Male Other	Female White	Female Black	Female Amer Indian	Female Asian	Female Other	Male Total	Female Total	Total	Line Item #
13B SIMPLE ASSAULT	1	0	0	0	0	0	0	0	0	0	1	0	1	0001
26B FRAUD CREDIT CARD/AUTOMATED TELLER MACHINES	0	0	0	0	0	1	0	0	0	0	0	1	1	0002
35A DRUG/NARCOTIC VIOLATIONS - E MARIJUAN	6	0	0	0	0	0	0	0	0	0	6	0	6	0003
35B DRUG EQUIPMENT VIOLATIONS - E MARIJUAN	2	0	0	0	0	0	0	0	0	0	2	0	2	0004
90C DISORDERLY CONDUCT	2	0	0	0	0	1	0	0	0	0	2	1	3	0005
90D DRIVING UNDER THE INFLUENCE	1	0	0	0	0	0	0	0	0	0	1	0	1	0006
90G LIQUOR LAW VIOLATIONS	11	0	0	0	0	1	0	0	0	0	11	1	12	0007
90Z ALL OTHER OFFENSES	3	0	0	0	0	2	0	0	0	0	3	2	5	0008
91T TRAFFIC ARREST (DUS, NRVC, ETC)	9	2	0	0	0	0	1	0	0	0	11	1	12	0009
91T TRAFFIC ARREST (DUS, NRVC, ETC) - E MARIJUAN	0	0	0	0	0	1	0	0	0	0	0	1	1	0010
91W WARRANT ARREST	1	2	0	0	0	0	0	0	0	0	3	0	3	0011
*** Total ***	36	4	0	0	0	6	1	0	0	0	40	7	47	

Isle of Palms Police Dept.
From : 06/01/97 To : 06/30/97
All Crimes : 100

07/01/97 : 16:13:47

Crime Day Of Week Analysis

Type Of Crime		Crime Count	Pct Of All	Mon	Pct Of Cri	Tue	Pct Of Cri	Wed	Pct Of Cri	Thu	Pct Of Cri	Fri	Pct Of Cri	Sat	Pct Of Cri	Sun	Pct Of Cri	Unknown	Pct Of Cri	Line Item #
13B	SIMPLE ASSAULT	1	1.00	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0001
220	BURGLARY/BREAKING AND EN	2	2.00	1	50	0	0	0	0	0	0	0	0	1	50	0	0	0	0	0002
23D	THEFT FROM BUILDINGS	1	1.00	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0003
23F	THEFT FROM MOTOR VEHICLE	4	4.00	1	25	0	0	0	0	0	0	0	0	2	50	1	25	0	0	0004
23H	ALL OTHER LARCENY	18	18.00	0	0	1	6	2	11	2	11	4	22	7	39	2	11	0	0	0005
240	MOTOR VEHICLE THEFT	1	1.00	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0006
250	FORGERY/COUNTERFEITING	2	2.00	1	50	0	0	1	50	0	0	0	0	0	0	0	0	0	0	0007
26B	FRAUD CREDIT CARD/AUTOMA	2	2.00	0	0	0	0	0	0	1	50	0	0	0	0	1	50	0	0	0008
290	DESTRUCTIVE/DAMAGE/VANDA	9	9.00	2	22	1	11	1	11	0	0	2	22	2	22	1	11	0	0	0009
35A	DRUG/NARCOTIC VIOLATIONS	7	7.00	0	0	0	0	2	29	2	29	0	0	3	43	0	0	0	0	0010
35B	DRUG EQUIPMENT VIOLATION	4	4.00	0	0	0	0	0	0	2	50	1	25	1	25	0	0	0	0	0011
753	OBSCENE & HARASSING PHON	2	2.00	0	0	0	0	2	100	0	0	0	0	0	0	0	0	0	0	0012
756	USING MOTOR VEHICLES W/O	1	1.00	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0013
90C	DISORDERLY CONDUCT	3	3.00	1	33	0	0	1	33	0	0	0	0	0	0	1	33	0	0	0014
90D	DRIVING UNDER THE INFLUE	1	1.00	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0015
90G	LIQUOR LAW VIOLATIONS	6	6.00	1	17	0	0	2	33	0	0	1	17	1	17	1	17	0	0	0016
90J	TRESPASS OF REAL PROPERT	2	2.00	1	50	0	0	0	0	0	0	0	0	0	0	1	50	0	0	0017
90Z	ALL OTHER OFFENSES	8	8.00	2	25	0	0	0	0	1	13	2	25	0	0	3	38	0	0	0018
91T	TRAFFIC ARREST (DUS, NRV	13	13.00	0	0	3	23	3	23	0	0	1	8	4	31	2	15	0	0	0019
91W	WARRANT ARREST	3	3.00	1	33	1	33	0	0	0	0	0	0	1	33	0	0	0	0	0020
NCR	NON CRIMINAL REPORT	10	10.00	1	10	1	10	1	10	3	30	1	10	1	10	2	20	0	0	0021
*** Total ***		100	100.00	12		8		16		11		13		23		17		0		

Isle of Palms Police Dept.
From : 06/01/97 To : 06/30/97
All Crimes : 100

07/01/97 : 16:13:49

Crime Time Of Day Analysis

Type Of Crime		Crime Count	Pct Of ALL	0000 Thru 0300	Pct Of Cri	0301 Thru 0600	Pct Of Cri	0601 Thru 0900	Pct Of Cri	0901 Thru 1200	Pct Of Cri	1201 Thru 1500	Pct Of Cri	1501 Thru 1800	Pct Of Cri	1801 Thru 2100	Pct Of Cri	2101 Thru 2400	Pct Of Cri	Line Item #
13B	SIMPLE ASSAULT	1	1.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0001
220	BURGLARY/BREAKING AND EN	2	2.00	0	0	0	0	0	0	1	50	0	0	0	0	0	0	1	50	0002
23D	THEFT FROM BUILDINGS	1	1.00	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0003
23F	THEFT FROM MOTOR VEHICLE	4	4.00	0	0	0	0	1	25	0	0	1	25	1	25	1	25	0	0	0004
23H	ALL OTHER LARCENY	18	18.00	0	0	0	0	1	6	3	17	2	11	6	33	4	22	2	11	0005
240	MOTOR VEHICLE THEFT	1	1.00	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0006
250	FORGERY/COUNTERFEITING	2	2.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	100	0007
26B	FRAUD CREDIT CARD/AUTOMA	2	2.00	0	0	0	0	1	50	0	0	0	0	1	50	0	0	0	0	0008
290	DESTRUCTIVE/DAMAGE/VANDA	9	9.00	0	0	1	11	1	11	1	11	0	0	1	11	3	33	2	22	0009
35A	DRUG/NARCOTIC VIOLATIONS	7	7.00	2	29	1	14	0	0	2	29	0	0	0	0	0	0	2	29	0010
35B	DRUG EQUIPMENT VIOLATION	4	4.00	2	50	1	25	0	0	1	25	0	0	0	0	0	0	0	0	0011
753	OBSCENE & HARASSING PHON	2	2.00	0	0	0	0	0	0	0	0	1	50	0	0	1	50	0	0	0012
756	USING MOTOR VEHICLES W/O	1	1.00	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0013
90C	DISORDERLY CONDUCT	3	3.00	2	67	0	0	0	0	0	0	0	0	0	0	0	0	1	33	0014
90D	DRIVING UNDER THE INFLUE	1	1.00	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0015
90G	LIQUOR LAW VIOLATIONS	6	6.00	1	17	1	17	0	0	0	0	0	0	0	0	0	0	4	67	0016
90J	TRESPASS OF REAL PROPERT	2	2.00	1	50	0	0	0	0	0	0	0	0	0	0	0	0	1	50	0017
90Z	ALL OTHER OFFENSES	8	8.00	0	0	0	0	0	0	0	0	1	13	2	25	2	25	3	38	0018
91T	TRAFFIC ARREST (DUS, NRV	13	13.00	1	8	0	0	1	8	4	31	3	23	2	15	2	15	0	0	0019
91W	WARRANT ARREST	3	3.00	0	0	0	0	0	0	1	33	0	0	2	67	0	0	0	0	0020
NCR	NON CRIMINAL REPORT	10	10.00	1	10	1	10	0	0	2	20	2	20	3	30	0	0	1	10	0021
*** Total ***		100	100.00	11		5		6		15		11		18		14		20		

Isle of Palms Polic ept.
From : 01/01/97 To : 06/30/97
All Crimes : 533

07/08/97 : 16:23:59

Crime Analysis By Quarter

Type Of Crime		Crime Count	Pct Of All	Jan Thru Mar	Pct Of Cri	Apr Thru Jun	Pct Of Cri	Jul Thru Sep	Pct Of Cri	Oct Thru Dec	Pct Of Cri	Line Item #
11D	FORCIBLE FONDLING	1	0.19	0	0	1	100	0	0	0	0	0001
120	ROBBERY	1	0.19	1	100	0	0	0	0	0	0	0002
13A	AGGRAVATED ASSAULT	3	0.56	1	33	2	67	0	0	0	0	0003
13B	SIMPLE ASSAULT	5	0.94	1	20	4	80	0	0	0	0	0004
200	ARSON	1	0.19	0	0	1	100	0	0	0	0	0005
220	BURGLARY/BREAKING AND EN	22	4.13	9	41	11	50	1	5	1	5	0006
23C	SHOPLIFTING	1	0.19	1	100	0	0	0	0	0	0	0007
23D	THEFT FROM BUILDINGS	3	0.56	0	0	3	100	0	0	0	0	0008
23E	THEFT FROM COIN-OPERATED	1	0.19	1	100	0	0	0	0	0	0	0009
23F	THEFT FROM MOTOR VEHICLE	23	4.32	16	70	7	30	0	0	0	0	0010
23G	THEFT OF MOTOR VEHICLE P	2	0.38	2	100	0	0	0	0	0	0	0011
23H	ALL OTHER LARCENY	49	9.19	11	22	35	71	0	0	3	6	0012
240	MOTOR VEHICLE THEFT	5	0.94	3	60	2	40	0	0	0	0	0013
250	FORGERY/COUNTERFEITING	5	0.94	0	0	5	100	0	0	0	0	0014
26B	FRAUD CREDIT CARD/AUTOMA	3	0.56	1	33	2	67	0	0	0	0	0015
280	STOLEN PROPERTY OFFENSES	5	0.94	2	40	3	60	0	0	0	0	0016
290	DESTRUCTIVE/DAMAGE/VANDA	36	6.75	15	42	21	58	0	0	0	0	0017
35A	DRUG/NARCOTIC VIOLATIONS	27	5.07	13	48	14	52	0	0	0	0	0018
35B	DRUG EQUIPMENT VIOLATION	13	2.44	6	46	7	54	0	0	0	0	0019
753	OBSCENE & HARASSING PHON	17	3.19	7	41	6	35	0	0	4	24	0020
756	USING MOTOR VEHICLES W/O	1	0.19	0	0	1	100	0	0	0	0	0021
90C	DISORDERLY CONDUCT	11	2.06	3	27	8	73	0	0	0	0	0022
90D	DRIVING UNDER THE INFLUE	18	3.38	8	44	10	56	0	0	0	0	0023
90F	FAMILY OFFENSES , NONVIO	1	0.19	0	0	1	100	0	0	0	0	0024
90G	LIQUOR LAW VIOLATIONS	41	7.69	14	34	27	66	0	0	0	0	0025
90I	RUNAWAY	4	0.75	3	75	1	25	0	0	0	0	0026
90J	TRESPASS OF REAL PROPERT	13	2.44	4	31	8	62	0	0	1	8	0027
90M	OTHER AGENCIES (INCLUDES	1	0.19	1	100	0	0	0	0	0	0	0028
90Z	ALL OTHER OFFENSES	41	7.69	13	32	28	68	0	0	0	0	0029
91T	TRAFFIC ARREST (DUS, NRV	106	19.89	56	53	48	45	0	0	2	2	0030
91W	WARRANT ARREST	24	4.50	12	50	12	50	0	0	0	0	0031
980	SUICIDES	2	0.38	0	0	2	100	0	0	0	0	0032
NCR	NON CRIMINAL REPORT	47	8.82	20	43	23	49	2	4	2	4	0033
*** Total ***		533	100.00	224		293		3		13		

ANCILLARY REPORT
JUNE 1997

ATV MONTHLY REPORT

CITIZENS ASSIST	ANIMAL COMPLAINTS	LOST CHILDREN	PARKING VIOLATIONS	OTHER	TOTAL
23	14	2	63	17	119

A total of 107 miles were put on the ATV for the month.

BICYCLE PATROL MONTHLY REPORT

TRAFFIC STOPS	TRAFFIC TICKETS	ARRESTS	ALCOHOL	PARKING TICKETS	OTHER CALLS	TOTAL
11	11	1	4	0	16	43

There has been a total of 30.2 miles put on the bikes for the month and a total of 85.8 miles to date.

MARINE PATROL MONTHLY REPORT

BOAT STOPS	WARNING TICKETS	ARREST	ALCOHOL VIOLATIONS	OTHER CALLS	TOTAL
11	0	0	0	8	19

There has been a total of 6.55 hours put on the boat for the month.

1997 MONTHLY COURT REPORT

	TRAFFIC STATE FEE	CRIMINAL STATE FEE	TOTAL STATE FEES	PARKING FINES	CRIMINAL/TRAFFIC FINES	TRANSFERRED FUNDS	FUNDS DUE CITY
January	$2,264.72	$531.61	$2,796.33	$1,972.00	$8,223.00	$10,195.00	$7,398.67
February	1,938.35	819.01	2,757.36	2,486.00	8,060.00	$10,546.00	$7,788.64
March	1,398.86	1,376.83	2,775.69	1,114.00	8,160.00	$9,274.00	$6,498.31
April	1,215.99	1,637.99	2,853.98	2,758.00	8,499.00	$11,257.00	$8,403.02
May	1,856.92	1,011.92	2,868.84	4,700.00	8,328.00	$13,028.00	$10,159.16
June	1,626.01	1,147.07	2,773.08	5,211.00	7,954.00	$13,165.00	$10,391.92
July			0.00			$0.00	$0.00
August			0.00			$0.00	$0.00
September			0.00			$0.00	$0.00
October			0.00			$0.00	$0.00
November			0.00			$0.00	$0.00
December			0.00			$0.00	$0.00
'ear to Date 1997	$10,300.85	$6,524.43	$16,825.28	$18,241.00	$49,224.00	$67,465.00	$50,639.72
Year to Date 1996	$13,081.83	$4,789.52	$17,871.35	$24,193.41	$52,288.25	$76,481.66	$58,610.31
Fiscal Year 96-97	$24,339.00	$3,279.47	$39,677.65	$40,322.00	$115,191.00	$155,513.00	$115,835.35

Description	Traffic	Criminal	Total
Guilty/Forfeiture	13	14	27
Guilty/Bench Trial	23	11	34
Guilty/Jury Trial	0	1	1
Not Guilty/Bench Trial	24	2	26
Not Guilty/Jury Trial	0	0	0
Nolle Prosequi	0	0	0
Transfer to other court	0	0	0
Other Disposition	3	30	33
Pled Guilty	50	20	70
Nolo Contendere	0	0	0
Tried in Absense	31	23	54
NRVCs Issued	11	0	11
Bench Warrants Issued	0	0	0
Guilty Cases	86	46	132
Not Guilty Cases	27	32	59
Conviction Percentage	76.11	58.97	69.11
TOTAL CASES PROCESSED:	113	78	191

** FINES + FEES between 06/01/97 & 06/30/97 10837.00

Isle of Palms Police Department Animal Control Report for June 1997

	1997 Monthly Total	1996 Monthly Total	1997 Yearly Total	1996 Yearly Total
Citations	33	48	152	164
Warning Tickets	0	0	3	0
Animals Secured	43	34	186	137
Dogs	18	18	84	68
Cats	10	4	27	18
Raccoons	13	10	51	48
Other	1*	2**	21	3
Released to Owner	18	19	80	67
Transported to SPCA	22	13	91	68
Injured Animals	1*	1	9	2
Trapped Animals	22	13	71	63
Cats	9	4	16	15
Raccoons	13	10	46	48
Other	0	2**	9	3
Dead Animals Removed	4	3	10	6
Traps Set	26	24	156	134
Kennel Fees	$70.00	$168.00	$563.00	$547.00

* 1 Bird
** 1 Alligator & 1 Bird

Isle of Palms Police Department Narcotics Report for May 1997

	Isle of Palms			DEA		
Drug Type	**Seized**	**Purchased**	**Value**	**Seized**	**Purchased**	**Value**
Marijuana	43.15 grams		$863.00			
Cocaine						
Crack Cocaine						
LSD						
Heroine						
Methamphetamine						
Monies Seized				$476,530.00		$476,530.00
Monies Forfeited						
Monies Pending Forfeiture				2 million		2 million
Vehicles Seized						
Vehicles Forfeited						
Vehicles Pending Forfeiture				40		$400,000.00
Other Activities						
Arrests	10			0		
Charges	13			0		

ISLE OF PALMS POLICE DEPARTMENT

TO: **CHIEF BUCKHANNON**

FROM: **SERGEANT STEWART**

SUBJECT: **TRAINING REPORT FOR JUNE, 1997**

DATE: **JULY 4, 1997**

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH.

OFFICER	CLASS	TYPE	HOURS
CHIEF BUCKHANNON	COMMUNITY POLICING	ADVANCED	2
PFC NEAL	BASIC MARINE PATROL	ADVANCED	40
PFC PETERS	BASIC MARINE PATROL	ADVANCED	40
PFC ROGERS	BASIC MARINE PATROL	ADVANCED	40
SGT STEWART	SELECTIVE TRAFFIC ENF.	ADVANCED	32
ACO HOWELL	DRIVER IMPROVEMENT	ADVANCED	8
ACO WALLACE	DRIVER IMPROVEMENT	ADVANCED	8
OFFICER RILEY	BBPATHOGEN	ADVANCED	4
OFFICER RILEY	FIRE ARMS	ADVANCED	2
RO WALLACE	FIRE ARMS	ADVANCED	2
RO WALLACE	BBPATHOGEN	ADVANCED	4
RO FISCHER	BBPATHOGEN UPDATE	ADVANCED	2
		MONTHLY TOTAL:	184
		PREVIOUS TOTAL:	446
		YEAR TO DATE:	**630**

THERE HAS BEEN A TOTAL OF **656** ***HOURS*** TRAINING CONDUCTED FOR THE POLICE DEPARTMENT UP TO THIS DATE.

EMPLOYEE	CLASS	TYPE	HOURS
TCO GIBBONS	CPR	ADVANCED	2
TCO GIBBONS	EMD	ADVANCED	24
		TOTAL	26

Fire Service Report
June 1997

Fire Services Monthly Report
Contents

June 1997

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A. Monthly Summary

B. Alarm Report

C. Incident Report/Call Summary

D. Pre-Incident Surveys/Inspections

E. Training

F. Maintenance

G. Personnel

H. Public Relations

Isle of Palms Fire Department
Monthly Summary
June 1997

On June 4, the boy's baseball team sponsored by the Isle of Palms Fire Department 1% fund came in 2nd place for the season.

On June 9, Truck I was officially placed in service.

On June 11, Chief Graham attended a special meeting of the Charleston County Chiefs Association in reference to the USCG (United States Coast Guard) area Contingency Plan.

On June 18, Chief Graham attended the regularly scheduled Charleston County Chiefs Association meeting hosted by St. Pauls Fire Department.

On June 27, Chief Graham attended a special meeting of the Charleston County Chiefs Association in reference to the USCG area Contingency Plan.

ISLE OF PALMS FIRE DEPARTMENT
JUNE 1997
ALARM REPORT

INCIDENT #	DATE	DIST.	TYPE	LOCATION
97-131	6-1-97	2	EMS Assist	54 Twin Oaks
97-132	6-1-97	2	Assist Police	80 41st Ave.
97-133	6-2-97	1	Rescue (water)	14th Ave. & Beach
97-134	6-4-97	1	EMS Assist	2403 Palm Blvd.
97-135	6-5-97	1	EMS Assist	1 14th Ave.
97-136	6-5-97	2	Malicious False	8000 Palmetto
97-137	6-7-97	2	EMS Assist	4700 Palm Blvd.
97-138	6-7-97	2	EMS Assist	5800 Palmetto
97-139	6-7-97	2	Alarm Malfunction	8000 Palmetto
97-140	6-8-97	1	EMS Assist	Breech Inlet
97-141	6-9-97	1	EMS Assist	213 Sea Cabins
97-142	6-9-97	1	Fire not classified	2707 Palm Blvd.
97-143	6-9-97	1	Spill	8 42nd Ave
97-144	6-9-97	1	EMS Assist	315 Sea Cabins
97-145	6-10-97	1	EMS Assist	409 Palm Blvd.
97-146	6-10-97	1	EMS Assist	1 14th Ave.
97-147	6-10-97	2	EMS Assist	38 1/2 Grand Pavilion
97-148	6-10-97	1	EMS Assist	1 14th Ave.
97-149	6-12-97	2	Unclassified	9002 Palmetto
97-150	6-12-97	1	EMS Assist	1505 Palm Blvd.
97-151	6-13-97	1	EMS Assist	1120 Ocean Blvd.
97-152	6-14-97	1	EMS Assist	1120 Ocean Blvd.
97-153	6-15-97	2	EMS Assist	7600 Palmetto
97-154	6-15-97	2	EMS Assist	9518 Palmetto
97-155	6-15-97	1	EMS Assist	2500 Waterway Blvd.
97-156	6-16-97	1	EMS Assist	1207 Palm Blvd.
97-157	6-16-97	2	EMS Assist	10001 Back Bay Dr.
97-158	6-16-97	1	EMS Assist	1 20th Ave.
97-159	6-16-97	1	EMS Assist	30 J.C. Long Blvd.
97-160	6-18-97	1	EMS Assist	717 Palm Blvd.
97-161	6-21-97	2	Rescue	9000 Palmetto
97-162	6-22-97	2	EMS Assist	5 Surf Ln.
97-163	6-22-97	2	EMS Assist	7 Sandpiper Ct.
97-164	6-22-97	1	Unclassified	30 J.C. Long
97-165	6-22-97	1	EMS Assist	1206 Palm Blvd.
97-166	6-22-97	1	EMS Assist	30 J.C. Long
97-167	6-22-97	1	EMS Assist	1130 Ocean Blvd.

97-168	6-24-97	1	EMS Assist	30 J.C. Long
97-169	6-25-97	1	Smoke Scare	1521 Palm Blvd.
97-170	6-25-97	2	EMS Assist	4600 Palm Blvd.
97-171	6-26-97	2	Rescue (water)	Beachwood East
97-172	6-26-97	2	Vehicle Fire	33rd Ave & Cameron
97-173	6-26-97	1	EMS Assist	Public Works
97-174	6-26-97	2	Rescue (water)	55th Ave. & Beach
97-175	6-26-97	1	EMS Assist	27th Ave Ballfield
97-176	6-28-97	1	EMS Assist	1207 Oak Harbor
97-177	6-28-97	2	EMS Assist	50 41st Ave.
97-178	6-29-97	2	Smoke Scare	7500 Palmetto
97-179	6-29-97	2	Lock In	2 53rd Ave.
97-180	6-29-97	1	EMS Assist	21 J.C. Long
97-181	6-29-97	2	EMS Assist	50 41st Ave.
97-182	6-30-97	2	EMS Assist	43 Racquet Club Villas
97-183	6-30-97	2	Unintentional False	24 41st Ave.
97-184	6-30-97	M/A	Rescue (water)	Charleston Harbor

Total Calls=54 District 1=29 District 2=24 Mutual Aid=1

Total EMS Calls=37 Resident=9 Non-resident=28

June 1996 total= 79

Isle of Palms Fire Department
Call Summary
June 1997

6/02 Responded to the Sea Cabins pier to assist a stranded swimmer. Upon arrival found 2 males straddling a cross beam below the decking. A rope rescue operation was set-up without delay due to heavy surf and strong currents. Engineer Travis James repelled to the victims and handed each a life jacket as well as a swimmer in the area trying to assist. A safety line was placed on one of the victims, a 14 year old boy. A life line was then extended from the shore manned by firefighters to the boy. The boy was lowered to the water and pulled to shore by firefighters with the assistance of a surfer in the area. The 2nd victim was assisted to safety on top of the pier. Both victims were treated for abrasions and lacerations. The boy was transported to East Cooper Hospital Emergency Room via Charleston County EMS.

6/09 Responded to Sea Cabins for a child having trouble breathing. Upon arrival found a child having a seizure. The patient was treated with oxygen, monitored and transported to East Cooper Emergency Room.

6/09 Responded to 42nd Ave. for a possible gas leak. Upon arrival found gas and oil mixture on the road. An emulsifier mixture was used to neutralize the product.

6/14 Responded to the beach near the Sea Cabin pier for a person in distress. Upon arrival found a male approximately 74 years old in cardiac arrest. The patient had been involved in the annual Triathlon event. While finishing his swim, he began to drown and was pulled to the shore by a kayaker assigned to the race. CPR was performed, patient was intubated and IV access was established. Patient regained pulse and was attempting to breathe on his own prior to being transported to East Cooper Hospital. The patient was treated and released without complications several days later.

Fire Department personnel, a kayaker from the Triathlon committee, 2 nurses and a Cardiologist attending the Triathlon, and a Charleston County Park's lifeguard and Charleston County EMS were all involved in the successful outcome of this patient.

6/21 Responded to Port-O-Call for a lady trapped in an elevator for over an hour. Upon arrival found the standard elevator key did not open the elevator door and forcible entry tools were used to free the victim.

6/26 Responded to the beach in front of Beach Wood East for 8 swimmers in distress. Upon arrival found a group of people holding on to a raft close to shore. One of the rafters directed the wave runner operator further out to sea for an additional swimmer in distress. No one was found. All swimmers made it safely back to shore.

6/30 Received a call for mutual aid at Patriots Point for a tour boat on fire. One Isle of Palms Fire Department member responded to the command post to assist with medical treatment of firefighters with heat related injuries.

City of Isle of Palms Fire Department
June Incident Report
(Listed in accordance with NFIRS Standards)

Situation Found:	Total	Dist. 1	Dist. 2	MA	YTD	*Fire Cause:*	
Total Alarms	54	29	24		184	*Structural*	
Working Structure Fire					1	Electrical.....	
Outside of Structure						Smoking Materials.....	
Vehicle Fire	1	0	1		2	Heating or Cooking Equipment....	No.____
Brush, grass, leaves					6	Suspicious.....	No.____
Trash, rubbish					1	Lightning.....	No.____
Explosion, No after fire						Arson	No.
Outside spill with fire						Other.....	No.____
Other fires not classified							
Overpressure Rupture							
Emergency Medical Call	37	24	13		120		
Locked in-trapped	1	0	1		1		
Search					2		
Extrication					1		
Rescue-Not classified	5	1	3	1	7		
Spill, leak - no fire	1	1	0		4		
Power line down							
Arcing electrical equipment					3		
Aircraft standby							
Chemical spill							
Hazardous condition					1		
ater removal					1		
noke removal							
Animal Rescue							
Assist Police	1	0	1		1		
Unauthorized burning							
Move-up					1		
Other service calls					3		
Smoke Scare	2	1	1		3		
Controlled burn					1		
Steam, gas mistaken for smoke							
Malicious false	1	0	1		1		
Bomb scare							
Alarm Malfunction	1	0	1		8		
Unintentional false	1	0	1		10		
Unclassified	3	2	1		6		
Property Value: Property Damage Property Saved:							
Gallons of water used							

Isle of Palms Fire Department
Pre-Incident Surveys
June 1997

Thirty-eight Pre-Incident surveys have been completed in the field. Thirty-eight have been processed.

Fire Inspections

Fire inspections are currently being performed by the building Department. There were 12 inspections done for the month of May.

ISLE OF PALMS FIRE DEPARTMENT
JUNE 1997
TRAINING REPORT

PAID

Total medical training hours..... 25
Total fire training hours.....347.5
Total hours.....372.5
Hours per man..... 20.6

ADDITIONAL TRAINING

Engineer Pat Powell attended a 40 hour Hazardous Materials Technician class at Goose Creek Rural Volunteer Fire Department.

Engineer Bob Maibach attended the South Carolina Fire Academy Managing Company Tactical Operations Instructor Workshops at the South Carolina Fire Academy in Columbia.

VOLUNTEER

Total medical training hours..... 0
Total fire training hours..... 28
Total hours..... 28
Hours per man..... 2.3

Volunteers completed training on the department's new waverunner.

Isle of Palms Fire Department
Maintenance
June 1997

Station I

No maintenance performed.

Station II

No maintenance performed.

Squad I

6/03	Conducted annual hose test on 5" hose.
6/17	Inspected, cleaned and conducted preventative maintenance.
6/21	Replaced wiper control switch.
6/23	Installed lightbar.

TruckI

6/02-03	Maintenance familiarization.
6/09	Officially placed new truck in service.
6/10	Trained with A shift on operation and daily check of apparatus.
6/11	Preliminary inspection of aerial while in operation.
6/13	Training with A shift.
6/16	Installed wheel chock mounts.
6/17	Met with representative of Vogel to discuss operation of their system. Inspected, cleaned and conducted preventative maintenance on SCBA.
6/20	Placed order for special lubricants (a warranty requirement for Pierce Co.)
6/23-24	Primary Inspection Tests performed. (warranty requirement)
6/25-27	50 hour aerial test and inspection. (warranty requirement)
6/30	Pierce representative arrived in reference to 50 hour maintenance/inspection.

Engine II

6/05	Replaced cab marker lights and re-wired circuit.
6/09	Electronic problem, ordered new solid state flasher module.
6/10	Picked up and installed solid state module.
6/11	Replaced bulb and rewired left rear emergency warning light.
6/12	Backflushed pump.
6/17	Inspected, cleaned and conducted preventative maintenance SCBA.

Engine III

6/06	Adjusted discharge relief valve.
6/12	Backflushed pump.
6/17	Inspected, cleaned and conducted preventative maintenance SCBA.

Engine IV

6/12	Backflushed pump.
	Inspected, cleaned and conducted preventative maintenance SCBA.

Car I (Jeep)

6/04	Scheduled maintenance performed. Removed rear brake drums, cleaned and adjusted, cleaned front disc and rotors.

Car II (Bronco)

6/12	Scheduled maintenance performed.

Rescue I (F-150)

6/23	Repaired light bar at Sikes Radio.

Rescue II (ATV-Kawasaki 4 x 4)

6/09	Replaced spark plug.
6/16	Delivered to Luke's Kawasaki for carburetor repairs.

Rescue III (Rescue Boat)

	No maintenance performed.

Rescue IV (Rubber Boat)

	No maintenance performed.

Rescue V ('97 Yamaha Jet Ski/Wave Runner)

6/19	Returned wave runner on loan from Champion Honda and purchased new one.

Misc.

6/30	City water pump- checked engine and charged battery.

Isle of Palms Fire Department
Personnel Report
June 1997

Engineer Glen Kramer had the fastest "turn out" time this month. He had complete gear and SCBA on in 1 minute, 4 seconds.

Ken Douzart began part-time employment at as an Engineer. Ken is a full time Lieutenant with the Mt. Pleasant Fire Department.

Tad Brush attended his 3rd meeting and was voted in as a volunteer. Tad lives in the East Cooper Area and is eager to be involved.

Acting Captain Kramer, Volunteer Wendy Perry, Firefighter Scott Mrowca and Engineer L.D. Dougherty were named employees of the month for June 1997. The four worked as a team on June 14, in the successful resuscitation of a 74 year old male in cardiac arrest. The man was treated and released from the hospital several days later.

Isle of Palms Fire Department
Public Relations Report
June 1997

6/11	Assisted a resident on Palm Blvd. with flag pole repair.
6/12	Responded to a report of an illegal burn on Carolina Blvd. The fire was in a barrel. No report was made.
6/16	Assisted an elderly man on Oak Harbor get into bed.
6/21	Made appearance at a Birthday Party on Carolina Blvd. and gave short fire safety talk while on site.
6/25	Assisted a resident on Ocean Blvd. with flag pole repair. Assisted elderly man retrieve keys after being locked out of his car.
6/30	Assisted with a two car accident on Hwy. 17 in Mt. Pleasant.
	Pumped flood water from 53rd. Ave.

EXHIBIT F

PUBLIC WORKS COMMITTEE MEETING
July 17, 1997

The regular meeting of the Public Works Committee was held on July 17, 1997, at 6:00 p.m. in City Hall. Present were Chairman David Matthews, Committee Members Debra Hernandez and Mike Sottile, and. Acting Director Joseph Washington. Also present were Council Member Abele and City Administrator Williams. .

1. Minutes of Previous Meeting. Ms. Hernandez made a motion to approve the minutes from the June meeting; Mr. Sottile seconded; motion passed unanimously.

2. Citizens Comments. None..

3. Old Business. a) Beach Access Survey. Project is currently in being done and Mr. Williams said was about half completed.

b) Beach Can Dumpster. Joseph reported that this is working very well

c) Drainage Easement Survey. Mr. Sottile asked that this project be put out for bids now that the budget has passed with some funding approved.

d) Water Quality Study. Mr. Williams reported that he had contacted the company today to see if they had pulled any samples for study but did not receive an answer. He will follow up on this.

e) Mr. Sottile asked about last month's request from Wild Dunes for additional trash containers and beach clean-up . Joseph is giving them three barrels and he is working with them about debris on the beach. Mr. Williams reported that Charleston County Public Works had been picking up debris from the beach, whenever we requested their assistance, after volunteers had piled it up; however, they have recently informed us that they will only do this twice a year from now on. In the meantime, Joseph has taken trash trucks and our caterpillar to the beach to pick it up. We will continue to do so whenever possible.

4. New Business. a) Policy Reminder (roll-out carts). Mr. Williams showed the committee the "door hangers" (or cart hangers) that we recently received from the printer. These forms are two-part and will enable us to keep records and determine "repeat offenders" who may receive citations. Hopefully this will help us with the problem of people leaving the containers out at the street. The committee agreed that if it was too much for Joseph to keep up with this problem, they would try to get some help from other departments in tagging the carts.

6. Superintendent's Report. Joseph reported that one of the trucks is down with an electrical problem with the alternator and Charleston County is working on it. Mr. Williams reported that Chief Graham indicated a couple of the firemen are interested in doing minor repair

work (such a oil changes, etc.) during their off time and he is waiting to hear from her as to their availability. He said that the smaller vehicles are still being taken to Jiffy Lube, or other garages, for minor servicing when necessary. Mr. Sottile expressed concern about liability and felt that the larger, heavy equipment should be serviced at the County facilities.

Joseph reported that the department is "almost" caught up with trash collection. The men are doing the best they can as this is a very busy time of year. There are three temps working (one driver and two collectors).

7. Miscellaneous. (a) Chairman Matthews began discussion of the rental sign issue. Mr. Campbell was to meet with realtors to discuss this. Adm. Abele reported that of the three realtors he has talked to, one was in favor, two were leery, and all three felt it would be best to have a meeting with all the realtors to discuss this. Chairman Matthews will talk to Mr. Campbell and, if necessary, he will set up a meeting with the realtors. Ms. Hernandez suggested we put it on the agenda for next committee meeting to discuss the sign ordinance and encourage a broker from each realty office to attend.

b) Adm. Abele, stating that we put in the budget funds to have workers pick up trash from the beach on weekends, has received complaints about the beach being so littered. Mr. Williams said currently we are picking up one day a weekend concentrating on the area between 10th and 14th Avenues, and to expand it to additional days, we will need to hire more temps. The committee agreed to keep concentrating in this commercial area, but to pick up more often.

c) Mr. Williams reported on his request to the SCDOT about installing a sidewalk down J.C. Long Boulevard and Pavilion Drive. The next funding request at SCDOT will not take place until January 1998 and, if funded, construction probably won't begin for several months afterwards. He will follow up with this project. Mr. Sottile suggested if this funding is turned down, the City could designate Accommodation Tax Fee money towards the sidewalks and have it done by the next beach season.

d) Ms. Hernandez reported on a conversation she has had with a co-worker about whether or not a study of the commercial area as to traffic flow, beautification, etc., would be of interest to a planning professor/class, where students come up with options of what could be done to improve the area. She said that there had been interest before Hurricane Hugo and the Accommodations Tax Committee also expressed interest in this. Upon discussion, Mr. Williams said that two assumptions would have to be made - (1) parking would have to change, maybe meaning elimination of parking meters, and (2) designating one-way traffic which merchants have historically not agreed with. Ms. Hernandez said she would obtain more information on such a program, with costs, etc., and being it back to committee.

e) Mr. Sottile reported on a letter received from Robert Chesnut, landscape architect who lives on the oceanside at 3700 Palm Boulevard. He is very concerned about the poor appearance of the rights-of-way along Palm Boulevard. Mr. Sottile commended Joseph for

cutting the grass as often as possible, but iterated that there are people who want the City to do a better job in these areas.

There being no further business to come before the committee, the meeting was adjourned at 6:45 p.m. The next meeting is scheduled for August 14, 1997, at 6:00 p.m.

Respectfully submitted,

David Matthews, Chairman

EXHIBIT G

ISLE OF PALMS RECREATION COMMITTEE
July 14, 1997

The regular meeting of the Isle of Palms Recreation Committee was held on July 14, 1997, at 6:30 p.m., in the Building Department. Committee members present were Chairman Skipper Shaffer, Committee Members Carol Allen and Debra Hernandez, Acting Recreation Director Paul Rothley and Council Member Bob Abele..

Chairman Shaffer called the meeting to order.

1. Approval of Previous Minutes. Ms. Hernandez made a motion to accept the minutes from the June meeting; Ms. Allen seconded; motion passed unanimously.

2. Citizens Comments - None.

3. Recreation Department Report. (attached hereto) Paul Rothley gave highlights from the report and answered questions of Committee members.

. 4. Recreation Commission Report. As there was no representative present, see the minutes of their June 26, 1997, attached hereto.

As Stu Kimball was not able to attend tonight, Chairman Shaffer reported that Nick Sottile has given the Commission a package of information concerning the creation of the park foundation. Mr. Kimball has received agreement with the foundation manager of Sullivan's Island to share their goals and setup of their foundation to help get us started.

Mr. Shaffer began discussion of some items requested by Stu Kimball, such as: (1) when the foundation is initiated, there will not be a need for both a foundation and a commission, and can we just transfer members of the Commission to the Foundation? Mr. Shaffer said that he felt, once the Foundation is established, the Commission members would become the Foundation, and they would be a separate, self-supporting, self-electing body apart from the City. And (2), should there be a Council member on the Foundation serving as an ex-officio capacity? Committee members felt it would be good to have that input and will check with Nick Sottile. This whole issue will be discussed further over the coming months.

5. Old Business. a. Discussion on Comprehensive Plan for Recreation Department. The Committee agreed that, at this point, any major decisions in the department should be held in abeyance until the new director is hired. The closing date for applications is tomorrow and the hiring process will begin with interviews next month.

b. Mr. Shaffer briefly discussed Sharon Neal's presentation to the Commission and to City Council concerning late night activities at the Recreation area. He asked Paul Rothley to look into putting over-ride timers on all outdoor lights at the fields and get some figures together for review. **Ms. Allen made a motion to ask the Administrator to go ahead and**

get electrical companies to look at the whole lighting situation and make recommendations and get prices; Ms. Hernandez seconded; motion passed unanimously.

c. Mr. Shaffer reported that the representative from Charleston County called and the preliminary engineering has been done on the 28th Avenue road closure and cul-de-sac creation. This will be given to Nick Sottile; the preliminary pleadings have been drawn up and we are about ready to go to public notice for the filing of this "friendly" lawsuit. The County assured Mr. Williams that their schedule is flexible and they are willing to work with us in getting this project completed.

6. New Business. - None.

There being no further business, the meeting was unanimously adjourned at 7:00 p.m.

Respectfully submitted,

Skipper Shaffer, Chairman

ISLE OF PALMS RECREATION COMMISSION
JUNE 26, 1997

The regular meeting of the Isle of Palms Recreation Commission was held on June 26, 1997 at 5:45pm, at the Recreation Department. Commission members present were Co-Chairmen Bill Cox and Thom Hood, Stu Kimball, Lucinda Olasov, and Patti Randinelli. Also present was Recreation Director Lisa Cherry, and Assistant Director Paul Rothley. Absent was Nancy Bristol and Keith Schlichter.

1. Citizen's Comments. Sharon Neal (#19-27th Avenue) voiced her concerns regarding the use of the outdoor basketball court and youth baseball field by non-residents after 10:00pm. She urged the Recreation Department to post uniform signs regarding proper hours of use (lights off at 10:00pm - no loitering after 10:00pm) as well as to communicate with the Police Dept so that the times will be enforced. Lisa will order signs and will also send a memo to the Police Chief to encourage them to patrol the area on a regular basis.

Ms. Neal also discussed the issue of speeding on 27th and 28th Avenues. She urged the Commission to again pursue lowering the speed limit. Lisa mentioned that there's money to stripe 27th Avenue for parking (ball field side of street only) and that construction on the cul-de-sac on 28th Avenue may begin in several weeks.

2. Recreation Committee Report. A. The Committee will recommend to City Council that Commission funds be used to set up a foundation.

B. Tom O'Rourke, Mt. Pleasant Recreation Director, was present and discussed the youth athletic agreement. He agreed that each department should encourage their residents to participate with their own department. If someone wishes to sign up in the other department, then they should submit the request in writing. Tom and the new IOP Recreation Director will work out the details prior to the start of basketball season.

C. The Committee will work on the Comprehensive Plan that Lisa drafted when her successor gets settled in.

3. Recreation Department Report. Lisa highlighted several programs (see handout) and said that she and her staff have already planned activities through December. Her successor should be in place in mid-August or early September. Recreation Department will be closed August 24th - 27th to re-stripe the paint on the floor. This is covered under warranty. The paint has worn thin in some places due to the dance programs (line dance, tap, ballet, etc.)

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Respectfully submitted,

Patti Randinelli

ISLE OF PALMS
RECREATION DEPARTMENT

RECREATION DEPARTMENT REPORT
JULY 11, 1997

PRE-TEEN PROGRAMS

Gymnastics: Dates for Summer sessions are as follows:
Session 1: June 13, 20, July 11, 18
Session 2: July 25, August 1, 18, 15
3 - 5 years: 3:30pm - 4:15pm
6 - 11 years: 4:15pm - 5:15pm
Instructor: Tricia Tapio
Session fee is $25

Island Preschool I: This class will be held on Mondays, Wednesdays, and Fridays beginning September 2nd.
3 - 4 years: 9:00am - 12:00pm
Instructor: Jenny Lee
Monthly fee is $100

Island Preschool II: This class will be held on Tuesdays and Thursdays beginning September 2nd.
3 - 4 years: 9:00am - 12:00pm
Instructor: Jenny Lee
Monthly fee is $70

Island Tiny Tots: This class will be held on Tuesdays and Thursdays beginning September 2nd.
2 - 3 years: 9:30am - 12:00pm
Instructor: Robin Lee
Monthly fee is $60

Pre-Ballet: This class will be held on Thursdays and will resume in September.
3 - 5 years: 4:30pm - 5:00pm
Instructor: Naomi Calvert
Monthly fee is $22

Baby Tap: This class will be held on Thursdays and will resume in September.
4 - 5 years: 5:00pm - 5:30pm
Instructor: Naomi Calvert
Monthly fee is $22

Beginning Tap: This class will be held on Thursdays and will resume in September.
6 - 7 years: 5:30pm - 6:00pm
Instructor: Naomi Calvert
Monthly fee is $22

Tae Kwon Do: This class is held on Saturdays.
6 - 11 years: 9:00am - 10:00am
Instructor: Jack Emmel, 5th Degree Black Belt
Monthly fee is $28

Camp Summershine: Seven one-week sessions - June 16th - August 1st
5 - 10 years: 9:00am -3:00pm - Weekly fee is $50
Week 1: 30

Summershine Wee Camp: Seven one-week sessions - June 16th - August 1st, 3 - 4 years: 9:00am - 12:00pm - No camp on July 4th
Weekly fee is $25 for 3 days or $33 for 5 days
Week 1: 16; Week 2: 16; Week 3: 16; Week 4: 16; Week 5: 16;
Week 6: 16; Week 7: 16

Island Fun Days: Daily camp activities are offered Tuesdays through Fridays - June 17th - August 8th
6 - 12 years: 9:00am - 3:00pm
PARTICIPATION

June 17 - 0	June 24 - 10	July 1 - 9	July 8 - 0
June 18 - 0	June 25 - 0	July 2 - 0	July 9 - 0
June 19 - 12	June 26 - 12	July 3 - 7	July 10 - 8
June 20 - 13	June 27 - 6	July 4 - XX	July 11 - 0

July 15 -	July 22 -	July 29 -	August 5 -
July 16 -	July 23 -	July 30 -	August 6 -
July 17 -	July 24 -	July 31 -	August 7 -
July 18 -	July 25 -	August 1 -	August 8 -

Spanish Camp: July 28 through August 18. This camp is designed to teach youth age 5 to 12 the basics of the Spanish language.
Camp fee is $35.00. Gladys Labarca is the instructor.

Surf Camp: Session #1 July 14 through July 30th
Session #2 August 11 through August 22nd
Camp fee per session $75 resident, $78 non resident.
This camp is for youth ages 9 to 14.

Tae Kwon Do Workshop: August 4th - August 8th
6 - 11 years: 9:00am - 12:00pm - Recommendation by instructor
Fee is $75 per youth

<u>TEEN PROGRAMS</u>
Middle School Dance: September 5th, October 3rd, November 7th, December 5th

Myrtle Waves Trip: July 11th from 8:30am to 6:00pm
8 to 14 years: Trip fee is $30: 12 youth went on 7/11/97
August 14th from 8:30am to 6:00pm
Space is limited to 12 youth.

Outdoor Adventure Trip: August 15-16
Youth age 11 to 15 will travel to Tennessee where they will whitewater kayak the French Broad River. The group will camp in the

area and explore an underground cave before returning home.
Trip fee is $100
Space is limited to 10 youth.

Charleston Riverdogs: Wednesday, July 30th, and Sunday, August 17
Youth age 11 to 15 are invited to experience the fun of America's Game at Riley Park as the Charleston Riverdogs take on Delmarva.
Participants are asked to meet at the Recreation Center at 6:00pm.
Trip fee is $10 and includes ticket and transportation.

ADULT PROGRAMS

Tae Kwon Do: This class is held on Wednesdays and Saturdays.
12 and older: Wed. - 7:30pm; Sat. - 10:00am
Instructor: Jack Emmel, 5th Degree Black Belt
Monthly fee is $32

Dog Obedience Training Courses:
Basic Beginner Course for pups age 6 months and older - $72 per dog - class is held on Mondays - 7:00pm - 8:00pm or 8:00pm - 9:00pm
May 5th - June 23rd - 14 participants
July 7th - August 11th is the next session
Instructor: Val Masters
Course fee is $72
Advanced Beginner Course - This class has been postponed due to instructor conflicts.

Newcomers Line Dance: This class meets on the 1st, 3rd, and 4th Tuesday of each month, and on the 2nd Friday of each month.
All ages: 9:30am - 10:30am
This program will resume September 2nd.
Instructor: Mary Nicoletti

Keenagers Club: This club meets on the 1st Wednesday of each month and takes a trip on the 3rd Wednesday of each month.
July 16th: Special summer meeting will be held at the Exchange Club
August 6th: Special summer meeting will be held at the Exchange Club

YOUTH ATHLETICS

Youth Baseball and Softball: The season ended June 2nd. Two all star teams have been formed for participation in tournament play - one in 9 - 10 year boys, and one in 11 - 12 year boys.

Hoop Skills Camp: This basketball camp will be held July 7th - 9th.
6 - 10 years: 3:30pm - 6:00pm
Instructor: Kathy Emry
Camp fee is $45 and includes a t-shirt.
Space is limited to 22 participants.

Girls Basketball Skills Camp: This basketball camp will be held August 5th - 8th.
11 - 18 years: 2:00pm - 5:30pm
Instructor: Kathy Emry
Camp fee is $60 and includes a t-shirt.

Youth Soccer: Registration will be held August 1st - 30th for youth age 5 to 12. Registration fee is $20. Coaches and sponsors are always needed.

ADULT ATHLETICS

Men's Softball: The post-season tournament ended June 23rd.

Men's Basketball: The season ended May 27th.
Co-Rec Soccer: The season ended May 18th.

Co-Rec Softball: Six teams are registered for this league which began on June 24th. Games played on Tuesday and Thursday evenings.

Ultimate Frisbee: Four teams are registered for this league which began games on June 23rd. Games are played on Monday and Wednesday evenings.

SPECIAL EVENTS

Piccolo Spoleto Sand Sculpting Contest: This event was held on June 1st at 10:00am on the beach in front of the Isle of Palms County Park. Co-sponsored by the Isle of Palms Recreation Department, Charleston County Parks and Recreation Commission, and the City of Charleston Office of Cultural Affairs, the event attracted 25 teams from the area in adult and youth divisions. Each participant received a t-shirt.

Canine Frisbee Disc Championship: This popular event for dogs and their owners was held on June 1st at 3:00pm on the soccer field on 28th Avenue. There were ten dogs in the event.

Sand Shark Beach Run: South Carolina's largest beach run, the fifth annual Sand Shark Beach Run will be held 8:00am, Saturday, September 13th, front beach, Isle of Palms. Organized and Conducted by the Isle of Palms Running Club, the Sand Shark Beach Run includes a 4 mile run, a 3 mile walk, and youth fun runs (1/4, 1/2, & 1 mile and 100 yards). Proceeds benefit the I.O.P. Recreation Department Building Fund. In addition to being a favorite for local runners and walkers, the event expects to draw over 900 participants from over sixteen states and from over thirty SC cities outside of our tri-county. In 1996, over 800 individuals registered. Applications and further information are available at the I.O.P. Recreation Department or by contacting the I.O.P. Running Club at 886-9907 or P.O. Box 90, I.O.P., SC 29451.

ISLE OF PALMS RECREATION COMMISSION
JUNE 26, 1997

The regular meeting of the Isle of Palms Recreation Commission was held on June 26, 1997 at 5:45pm, at the Recreation Department. Commission members present were Co-Chairmen Bill Cox and Thom Hood, Stu Kimball, Lucinda Olasov, and Patti Randinelli. Also present was Recreation Director Lisa Cherry, and Assistant Director Paul Rothley. Absent was Nancy Bristol and Keith Schlichter.

1. Citizen's Comments. Sharon Neal (#19-27th Avenue) voiced her concerns regarding the use of the outdoor basketball court and youth baseball field by non-residents after 10:00pm. She urged the Recreation Department to post uniform signs regarding proper hours of use (lights off at 10:00pm - no loitering after 10:00pm) as well as to communicate with the Police Dept so that the times will be enforced. Lisa will order signs and will also send a memo to the Police Chief to encourage them to patrol the area on a regular basis.

Ms. Neal also discussed the issue of speeding on 27th and 28th Avenues. She urged the Commission to again pursue lowering the speed limit. Lisa mentioned that there's money to stripe 27th Avenue for parking (ball field side of street only) and that construction on the cul-de-sac on 28th Avenue may begin in several weeks.

2. Recreation Committee Report. A. The Committee will recommend to City Council that Commission funds be used to set up a foundation.

B. Tom O'Rourke, Mt. Pleasant Recreation Director, was present and discussed the youth athletic agreement. He agreed that each department should encourage their residents to participate with their own department. If someone wishes to sign up in the other department, then they should submit the request in writing. Tom and the new IOP Recreation Director will work out the details prior to the start of basketball season.

C. The Committee will work on the Comprehensive Plan that Lisa drafted when her successor gets settled in.

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August 1997

Isle of Palms Recreation Dept.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1 9:00am Fun Days: Water Park REGISTRATION FOR SOCCER BEGINS	2 9:00am Tae Kwn Do 12:30pm Open Basketball Court 3:30pm Gymnastics
3 Dept. Hours: Mon.-Fri.9:00-6:00pm Sat.12:30-6:00pm	4 9:00am Tae Kwon Do Workshop 7:00pm Dog Training & Ultimate Frisbee	5 9:00am Fun Days: Dewees Island 9:00am Tae Kwon Do Workshop 2:00pm Girl's Hoop Camp Co-rec Softball	6 9:00am Tae Kwon Do 9:00am Fun Days 12:00pm Keenagers 2:00pm Girls Hoop Camp 7:30pm Tae Kwon Do Ultimate Frisbee	7 9:00am Tae Kwon Do Workshop 9:00am Fun Days: Bull Island 2:00pm Girls Hoop Camp 7:00pm Co-Rec Softball	8 9:00am Fun Days: Water Park 9:00am Tae Kwon Do Workshop 2:00pm Girls Hoop Camp 3:30pm Gymnastics	9 9:00am Tae Kwn Do 12:30pm Open Basketball Court 1:00pm Red Cross Blood Drive
10	11 9:30am Surf Camp 7:00pm Dog Training Ultimate Frisbee	12 Co-Rec Softball	13 9:30am Surf Camp 7:30pm Tae Kwon Do Ultimate Frisbee	14 8:00am Myrtle Waves Trip 7:00pm Co-Rec Softball	15 9:30am Surf Camp 3:30pm Gymnastics Teen Trip	16 9:00am Tae Kwn Do 12:30pm Open Basketball Court Teen Trip
17 6:00pm Riverdogs Trip	18 9:30am Surf Camp 7:00pm Dog Training	19	20 9:30am Surf Camp 7:30pm Tae Kwon Do	21	22 9:30am Surf Camp 3:30pm Gymnastics	23 9:00am Tae Kwn Do 12:30pm Open Basketball Court
24	25	26	27 7:30pm Tae Kwon Do	28	29 Upcoming Activities: Youth Dances,Soccer Games	30 9:00am Tae Kwn Do 12:30pm Open Basketball Court LAST DAY TO REGISTER FOR SOCCER!
31						

July

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

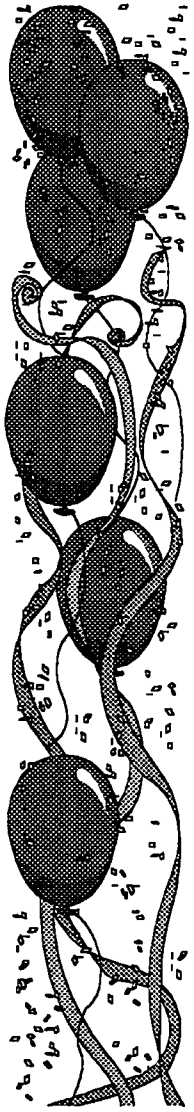
September

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Located on 28th Ave. 886-8294

7/10/1997

Summer Gymnastics



The Isle of Palms Recreation Department will sponsor Beginning Gymnastics for youth age 3 and older.

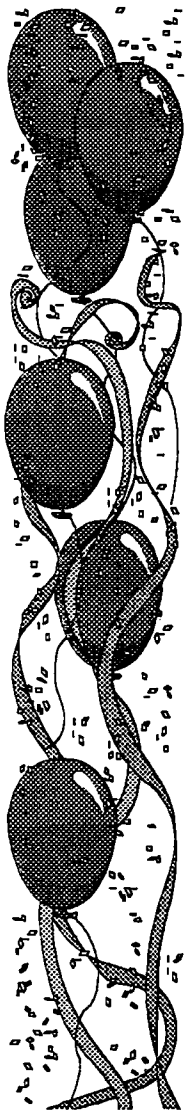
Gymnastics helps children develop flexibility, improve muscle coordination, and increase muscle strength. Participants will enjoy socializing with their peers in a non-competitive environment!

Classes will be held on Friday afternoons.
Session 1: June 13th, 20th, July 11th, and 18th
Session 2: July 25th, August 1st, 8th and 15th

3 to 5 years meet from 3:30pm - 4:15pm
6 and older meet from 4:15pm - 5:15pm

Fees per session: $25/resident
$28/non-resident
Instructor: Patricia Tapio

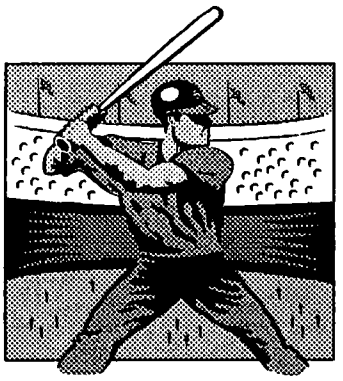
Register in person at the Isle of Palms Recreation Department.
Call 886-8294 for more information.



ISLE OF PALMS
SUMMER CO-REC SOFTBALL

DATES TO REMEMBER:

MAY 6: OPEN REGISTRATION BEGINS
JUNE 3: REGISTRATION ENDS
JUNE 3: MANDATORY TEAM CAPTAIN'S MEETING (6:30pm)
JUNE 17: LEAGUE FEE DUE!!
JUNE 17: ROSTER / WAIVER FORM DUE
JUNE 20: SCHEDULES AVAILABLE
JUNE 24: SEASON BEGINS
JULY 14: LAST DAY TO ADD NEW PLAYERS



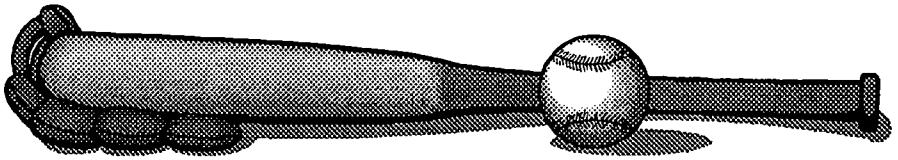
FYI

A) REGISTRATION FEE: $25 PER TEAM
B) MAXIMUM NUMBER OF TEAMS: 12
C) LEAGUE FEE: TBA
D) GAMES PLAYED: TUESDAY 7-8-9PM & THURSDAY 7-8-9PM
E) UNIFORMS: NOT MANDATORY
F) AGE: MUST BE 18 YEARS OR OLDER.

I INVITE YOU TO JOIN THE ISLE OF PALMS RECREATION DEPARTMENT CO-REC SUMMER SOFTBALL LEAGUE. THE ABOVE INFORMATION SHOULD GIVE YOU A GENERAL IDEA OF HOW THE LEAGUE WILL OPERATE. IF YOU ARE INTERESTED IN ENTERING A TEAM IN THE LEAGUE, PLEASE CONTACT ME AT 886-8294 ASAP. A $25 NON-REFUNDABLE REGISTRATION FEE IS REQUIRED TO SECURE YOUR TEAM'S SPACE IN THE LEAGUE. ONLY 12 TEAMS WILL BE ALLOWED IN THE LEAGUE BECAUSE OF TIME AND SPACE LIMITATIONS. THEREFORE, I URGE YOU TO ACT QUICKLY IF YOU ARE INTERESTED. THANK YOU FOR YOUR INTEREST. IF YOU HAVE PLAYED IN THE PAST, WE THANK YOU FOR MAKING THE LEAGUE COMPETITIVE AND SUCCESSFUL. I HOPE TO HEAR FROM YOU SOON!

SINCERELY,

PAUL ROTHLEY
ASSISTANT DIRECTOR



ISLE OF PALMS
SUMMER ULTIMATE FRISBEE
DATES TO REMEMBER:

MAY 6: OPEN REGISTRATION BEGINS
JUNE 4: REGISTRATION ENDS
JUNE 4: MANDATORY TEAM CAPTAIN'S MEETING (6:30pm)
JUNE 17: LEAGUE FEE DUE!!
JUNE 17: ROSTER / WAIVER FORM DUE
JUNE 20: SCHEDULES AVAILABLE
JUNE 23: SEASON BEGINS
JULY 14: LAST DAY TO ADD NEW PLAYERS

FYI

A) REGISTRATION FEE: $10 PER PLAYER
B) MAXIMUM NUMBER OF TEAMS: 4
C) LEAGUE FEE: $10 PER RESIDENT PLAYER
$13 PER NON RESIDENT PLAYER.
D) GAMES PLAYED: MONDAY 6:30PM & WEDNESDAY 6:30PM
E) UNIFORMS: BLUE / RED / WHITE / OR GREEN "T" SHIRT
F) AGE: MUST BE 18 YEARS OR OLDER.

I INVITE YOU TO JOIN THE ISLE OF PALMS RECREATION DEPARTMENT SUMMER ULTIMATE FRISBEE LEAGUE. THE ABOVE INFORMATION SHOULD GIVE YOU A GENERAL IDEA OF HOW THE LEAGUE WILL OPERATE. IF YOU ARE INTERESTED IN PLAYING ON A TEAM IN THE LEAGUE, PLEASE CONTACT ME AT 886-8294 AS SOON AS POSSIBLE. ONLY 80 PEOPLE WILL BE ALLOWED IN THE LEAGUE BECAUSE OF TIME AND SPACE LIMITATIONS. THEREFORE, I URGE YOU TO ACT QUICKLY IF YOU ARE INTERESTED. THANK YOU FOR YOUR INTEREST. IF YOU PLAYED LAST YEAR WE THANK YOU FOR MAKING THE LEAGUE COMPETITIVE AND SUCCESSFUL IN THE PAST. I HOPE TO HEAR FROM YOU SOON!

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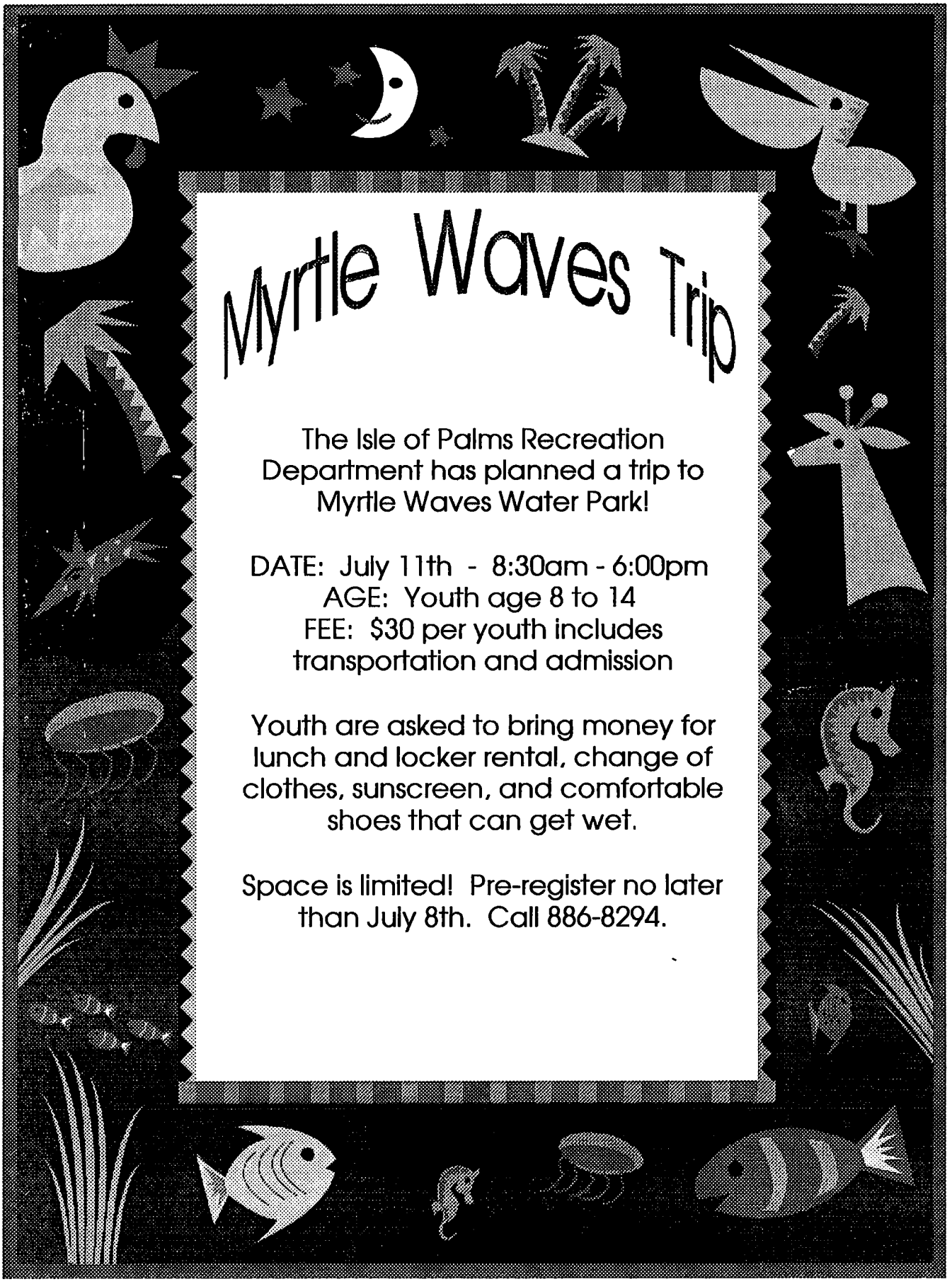

Myrtle Waves Trip
The Isle of Palms Recreation Department has planned a trip to Myrtle Waves Water Park!
DATE: July 11th - 8:30am - 6:00pm
AGE: Youth age 8 to 14
FEE: $30 per youth includes transportation and admission
Youth are asked to bring money for lunch and locker rental, change of clothes, sunscreen, and comfortable shoes that can get wet.
Space is limited! Pre-register no later than July 8th. Call 886-8294.

Riverdogs vs. Delmarva

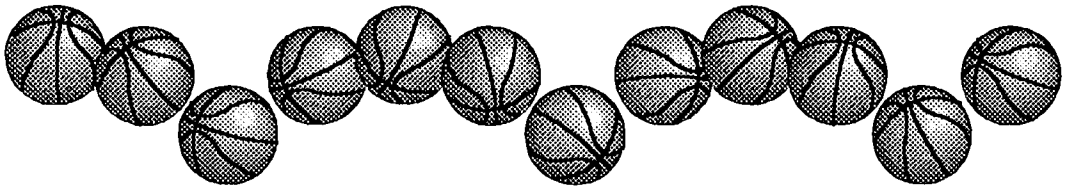
Come join the Isle of Palms Recreation Department for a Riverdogs game.

Who: youth ages 9-15 yrs.
When: July 30th, game time 7:05pm.

Where: meet at the rec center at 6:00pm returning around 10:30pm.

How: register at the office no later than July 23rd or call 886-8294.

Cost: $10 at registration & extra & for food or souvenirs.



1997 Girls Hoop Camp

Join the fun at the Isle of Palms Recreation Department's Girl's Hoop Camp, August 5th - 8th, from 2:00pm to 5:30pm each day! Girls age 11 - 18 are invited to participate and work on skills (individual and team), conditioning, and coordination.
Register no later than August 1st!
Cost: $60/resident or $63/non-resident

About the Instructors...

Isle of Palms Recreation Department Coach Kathy Emry will conduct the camp. Ms. Emry played at Northwestern College. Special instructors include Megan Elscott and Kerry Norman, members of the 1996 Iowa state basketball championship team.

APPLICATION (Please Print) (Please return this portion with proper payment.)

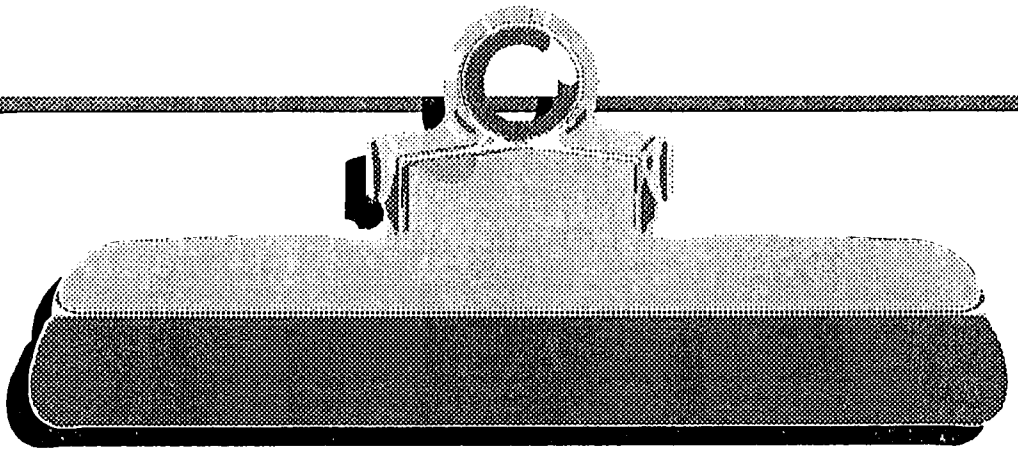
Name_____Age_____
Name_____Age_____
Parent's Name(s)_____Home_____Work_____
Address_____City_____State_____Zip_____
Special Concerns (Medical, Allergies, Etc.)_____

1. Applications will be processed in the order in which they are received.
2. NO REFUNDS ISSUED ON OR AFTER AUGUST 1, 1997.
3. Parent's Consent, Liability Waiver, and Release must be completed.
4. Mail application and check to: Isle of Palms Recreation Department
   P. O. Drawer 508
   Isle of Palms, SC 29451

PARENT'S CONSENT, LIABILITY WAIVER, AND RELEASE

I, _____, being the parent of _____, hereby give my permission for my child/children to participate in the 1997 Girls Hoop Camp sponsored by the Isle of Palms Recreation Department. I release and hold harmless the City of Isle of Palms, SC and its officers, employees, contractors, and volunteers, from all liability or claims arising or injury to my child/children that occurs during her/their participation in the Basketball Camp Program.

Signature_____Date_____



SPANISH CAMP
ISLE OF PALMS REC. DEPT.

Learn to speak Spanish with Gladys Labarca from Santiago, Chile.

Camp begins on July 28th on Mondays & Tuesdays for ages 5-12 years.

Call the Rec. Dept. 886-8294 for more info.

Isle of Palms Surf Camp

Instructor: Greg Elliott

This camp is for youth age 9 to 14 who are interested in perfecting their surfing skills! Safety and proper techniques will be emphasized.

Dates & Times:
July 14th-30th (Mon & Wed)1hr.per day. August 11th- 22nd (M/W/F)1hr.per day.

Sign up as follows:
experienced-9:15-1045am
intermediate-10:45-12:15pm
beginner-12:15-1:45pm
Six lessons per session.
Cost: $75.00 I.O.P. resident & $78.00 non I.O.P. resident.
Participants must register at the Isle of Palms Recreation Department.
Call 886-8294 for more information.

sponsored by IOP Recreation Department

EXHIBIT H

ZONING BOARD OF ADJUSTMENT
July 8, 1997

The regular meeting of the Isle of Palms Zoning Board of Adjustment was held on July 8, 1997, at 6:30 p.m., in the Building Department. Members present were Chairman Gabbie Porter, Jim Burke, Jack Johnston, Guy Taylor, and Charlie Yawn, Building Official Ed Haselden, Zoning Administrator Rebecca Mayberry, Secretary Janet Mauldin, and City Attorney Nick Sottile.

Ms. Porter called the meeting to order and introduced everyone present. She stated that there was one application on the agenda for a special exception.

1. Mr. Yawn made a motion to approve the minutes from the June 10, 1997, meeting; Mr. Taylor seconded; motion passed unanimously.

2. Bill Prestwood, of Little & Associates Architects, Inc., representing First Union Bank was present asking for a special exception from Section 5-4-27(3) to alter or enlarge drive-thru service for an ATM machine at the former bank site at 1401 Palm Boulevard. The property is currently being used by Wild Dunes Real Estate, although the First Union walk-up ATM machine is still being used. Mr. Prestwood explained that they were asking to install an ATM machine at the far outside lane of the former drive-thru area to facilitate users of the machine and make it safer for users. They would not enlarge the curb cut at the street, although they would widen the road next to the ATM and then merge it back into the current curb cut.

Board members discussed this at length and asked questions of Mr. Prestwood. One of the main concerns of some Board members was safety conditions at that busy intersection of the Connector.

Mr. Yawn made a motion to deny the application conforming with Section 5-4-5(b) concerning vehicular traffic and pedestrian movement not be hindered or endangered. Motion died for lack of a second.

Mr. Burke made a motion to deny the application because it doesn't meet the criteria for expansion. Motion died for lack of a second.

Upon further discussion, it was discovered that the application form had been incorrectly signed by an agent of the owner instead of by the owner. Mr. Prestwood stated that he had a letter from the owner of the property (Pastime Amusement) agreeing to this proposed use, but had left the letter in his office. The Board concluded that a condition could be put on the approval requiring receipt of proper signatures.

Ms. Porter made a motion to approve the application but limited it to use by First Union Bank and requiring the owner's signature on the application form; Mr. Johnston seconded. Vote being: Porter - Yes; Johnston - Yes; Yawn - No; Burke - No; Taylor - abstained as he is the owner of a drive-thru on the island. Application was denied by a tied vote of 2-2.

3. Mr. Yawn made a motion to go into Executive Session to receive legal advice from our attorney; Mr. Burke seconded; motion passed unanimously.

Coming out of Executive Session, no action was taken. Mr. Yawn made a motion to extend for 30 days the current use of the Board's rules and regulations and forms until the replacement documents are prepared by the City Attorney; Ms. Porter seconded; motion passed unanimously.

There being no further business to come before the Board, the meeting was unanimously adjourned at 8:35 p.m.

Respectfully submitted,

Gabbie Porter, Chairman

EXHIBIT I

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION
REGULAR MEETING
July 9, 1997

The Isle of Palms Planning Commission met at City Hall on July 9, 1997, at 5:30 p.m. Members attending included Bill Bradshaw, Dick Glave, Jeff Guss, Hugh Morrow, Paul Ockerman, and Kim Poletti. Planning Consultant Lee Batchelder and Council member Bob Abele were also present. Chairman Bob Miller was absent.

The meeting was called to order at 5:30 p.m.

MINUTES OF PREVIOUS MEETING

1. June 11, 1997

Motion to approve by Mr. Ockerman; second by Mr. Morrow. Motion approved 6-0.

ORDINANCES

Ordinance 1997-10 - An ordinance amending certain provisions of Title 5, Chapter 4, Zoning, The City of Isle of Palms Code of Ordinances, to describe the position of Zoning Administrator; require compliance with the Beach front Management Act; and to prohibit hard erosion control devices near the beach.

Mr. Batchelder stated that a public hearing for this ordinance had been scheduled for July 21. The Commission discussed the current draft of the ordinance. Mr. Ockerman stated that he was still concerned with the last sentence of subsection (7). After discussing this particular concern, the Commission agreed that either the sentence should be removed completely or it should be changed to read "No variance may be granted by the City of Isle of Palms without prior variance by the State."

With regard to subsection (8), the Commission suggested that section (d) be changed to indicate whether the "closest residential dwelling or commercial building" refers to the building closest to the proposed building or closest to the ocean.

MISCELLANEOUS BUSINESS

Mr. Batchelder explained that the suggested changes to the home occupation restrictions would tighten the current restrictions. Council member Abele explained that a recent home occupation request raised concerns which caused him to request this review. The Commission discussed the restrictions and suggested changes, requested that they be presented to Ed Haselden and asked Mr. Batchelder to prepare

an ordinance for the next regular Planning Commission meeting.

There being no further business the meeting was adjourned.

Respectfully Submitted,

Wm. R. Bradshaw

Bill Bradshaw
Vice-Chairman

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION
SPECIAL MEETING
July 21, 1997

The Isle of Palms Planning Commission met at City Hall on July 21, 1997, at 5:30 p.m. Members attending included Dick Glave, Jeff Guss, Hugh Morrow, Paul Ockerman, Kim Poletti, and Chairman Bob Miller. Planning Consultant Lee Batchelder and Councilmember Bob Abele were also present. Bill Bradshaw was absent.

The meeting was called to order at 5:30 p.m.

PUBLIC HEARING

Chairman Miller called the meeting to order. Mr. Batchelder stated that the purpose of the public hearing was to allow for public comment on Ordinance 1997-10. He explained the role of the Planning Commission as an advisory body to the City Council on amendments such as this to the City's zoning regulations. He added that although this is the only scheduled public hearing on the ordinance, the public could also address City Council at their meeting by contacting the City Administrator's office.

Mr. Batchelder read a statement from the City Administrator titled "Information regarding the City of Isle of Palms' proposed zoning ordinance no. 1997-10". He then explained the specific changes to zoning regulations included in the amendment. Aerial photographs showing the State's jurisdiction and the City's jurisdiction were used to illustrate how the City's jurisdiction would not overlap the State's jurisdiction under the SC Beachfront Management Act.

The public hearing was then opened. Guy Taylor, 625 Ocean Boulevard, said he did not like item (d) under subsection 8 because the first builder in a row of undeveloped lots could set a bad precedent by building too far from the ocean thereby forcing other owners of the vacant lots to repeat the initial builders mistake of building farther back than is reasonable. He also questioned where the City's jurisdiction would end in Breach Inlet and Dewees Inlet.

Ken Heritage, 6 Summer Dunes Lane, questioned the specific purpose of the ordinance and whether enough study of its actual impacts on properties on the island had been done. He questioned how the City could stop a property owner from protecting their property. He raised specific questions such as how would the regulations affect sewer lines threatened by erosion. Would these regulations prevent that sewer line from being fixed or relocated?

William Brown, 27 Seagrass Lane, questioned the purpose of the ordinance. Nick Sottile, City Attorney, in response to Mr. Brown's question introduced Jim Smiley who had been chairman of the Board of Beach Patrol and Control for several years. Mr.

Smiley summarized the scientific reasons for wanting to prohibit hard erosion control structures. He added that the City has prohibited hard erosion control structures since 1983.

Orren Knauer, 21 Hidden Green Lane, questioned the purpose of the ordinance. Mark Williams, City Administrator, in response to Mr. Knauer stated that the purpose of the ordinance was to eliminate the City's jurisdiction from overlapping that area of the beach front where the State had authority and shift the current City regulations to the zoning ordinance under the authority of the Zoning Administrator

Rick Linville, 54 Pelican Reach, stated that he owned property where the Beach Biz is located. He questioned how item (d) would affect the location of a new structure on the vacant lot between his property and the One Eyed Parrot. He questioned how this might affect beach renourishment.

Jim Smiley, 16 44th Avenue, gave his background and explained why he supported the ordinance.

Ellison Smith stated that he was a lawyer who represented several property owners on the Island. He stated that the State has assumed regulatory authority seaward of the critical line. By adopting this ordinance, he said, the City is assuming regulatory authority land ward of the critical line. His second point was that the City received a substantial amount of its tax base from beachfront property owners. He stated that this ordinance would deny these owners the right to protect their valuable properties and thereby negatively impact the tax base.

Lana Vest of Ravenel and Associates said she represented several homeowners associations. She questioned how this ordinance would affect pools within the 250 foot zone.

Councilmember Bob Abele stated that the Planning Commission was not responsible for this ordinance. He stated that criticism should be directed to City Council.

Orren Knauer restated the question about a pool threatened by erosion and how the ordinance would affect this situation. Mark Williams stated that the zoning ordinance contained provisions for non-conforming structures and that these provisions would apply.

Guy Taylor reminded the Planning Commission that they had worked for several years on the comprehensive plan and that this plan included provisions about the Board of Beach Patrol and Control, a beachfront management plan and emergency erosion control plan.

Following a ten minute break the Commission reconvened to discuss the ordinance. Ms. Poletti said she was not ready to make a recommendation. She believed that the questions raised during the public hearing needed to have answers. Mr. Guss said he

would like to study the areas where City jurisdiction would affect property. He said he would also like to see the State regulations. Councilmember Abele said he did not think City Council was in a rush to adopt the ordinance. Mr. Ockerman said they needed to weigh protection of the beach against protection of the tax base. He also questioned why the City's jurisdictional boundary was set specifically at 250 feet landward of mean high water. Mr. Glave said he wanted to know the specific meaning of "hard erosion control device". Councilmember Abele said the ordinance was intended to maximize protection of the City's primary resource with the understanding that any ordinance is going to impose hardships in certain circumstances.

Mr. Ockerman made a motion to defer a recommendation on the ordinance pending further consideration of input received at the public hearing and obtaining answers to questions raised at the public hearing; second by Mr. Glave. Motion approved 6-0.

There being no further business the meeting was adjourned.

Respectfully Submitted,

Bob Miller
Chairman

EXHIBIT J

PERSONNEL COMMITTEE
July 14, 1997

The regular meeting of the Personnel Committee was held at 5:30 p.m. on July 14, 1997. Present were Chairman Hernandez, Committee members Abele and Shaffer, Mayor Bunch, Council Member Sottile, and City Administrator Williams.

Chairman Hernandez called the meeting to order.

1. Approval of Minutes From Prior Meeting. Mr. Abele made a motion to approve the minutes of the June committee meeting; Mr. Shaffer seconded; motion passed unanimously.

2. Uniform Rating Scale for Recreation Department Head. Chairman Hernandez explained that the form would be used for reviewing the applications that come in and is similar to the one used for the Public Works Director. The committee discussed in detail the point system and recommended changes and additions to the Administrator. The committee agreed to the point scale as shown on the attachment.

3. Policy Regarding Employee Damage to Property. Mr. Williams expressed the need for updating and refining our policies concerning use of city property and city vehicles and damages during this use. Employees have been financially liable for negligent or improper use causing damage to our property; however, with the raise in insurance deductible to $1,000, the city needs to make our policy more equitable for the employees. The attached shows changes to the policies in italics showing 1% of annual pay penalty and the employee being placed on probation. Mr. Williams said this policy is similar to other communities.

Mr. Abele made a motion to accept the proposed changes to the policies and present it to full Council with recommendation for acceptance; Mr. Shaffer seconded; motion passed unanimously.

4. Discussion of Pay for Joseph Washington. Chairman Hernandez recalled that several Council Members expressed the desire to raise Joseph Washington's salary if he was not chosen as Public Works Director. She felt this should be discussed in Executive Session. Mr. Shaffer made a motion to go into Executive Session to discuss this; Mr. Abele seconded; motion passed unanimously.

Coming out of Executive Session, the Chairman said that personnel matters were discussed regarding Joseph Washington's salary. The Administrator is going to look at the whole department, check with other localities with regard to pay scales, and bring a recommendation to the committee at the next meeting.

There being no further business to come before the committee, the meeting was adjourned at 6:20 p.m.

Respectfully submitted,

Debra Hernandez, Chairman

Evaluation of Candidates for Recreation Director

Name	BA/BS Degree	Progress. Exp. in Recreation	Admin. & Supervisory Experience	Civic Awards	CPR Certification	Exp. in Public Sector Recreation	E. Cooper Resident	Job Turnover	Criminal History	Credit History	Total Points
											0
											0
											0

Use of City Property

Proper use and maintenance of City property is very important. The tools and equipment you use on your job are modern and costly. If you find equipment to be defective or in non-working condition, report the matter to your supervisor or Department Head at once. Never use defective or broken equipment which may endanger your safety or the safety of others. ***Any employee who damages city property or equipment through negligent or improper use may be subject to a financial penalty of up to 1% of annual pay, collected through payroll deduction and being placed on probation. Any such penalty assessed will be considered an advance of wages, subject to immediate satisfaction upon separation of the employee. The City Administrator shall determine when damage to property or equipment has resulted from negligence.***

At no time should any city owned property be used by an employee, or should the employee allow others to make unauthorized use of City property for the purpose of conducting an outside business, any money-making venture, or any personal purpose outside of the scope of the employee's job.

Use of City Vehicles

If your job entitles you or requires you to use a City vehicle, you are responsible for the proper care of the vehicle. Abuse or carelessness with City property will be cause for disciplinary action.

Use of City owned vehicles for unofficial business is limited to the City employee and to twenty-five (25) miles from the employee's home or workplace. Vehicles must be used within limitations imposed by the City and must be operated within the limits of the law at all times. Under no circumstances shall a City owned vehicle be operated by an employee, whether on official or unofficial duty, if the employee has consumed alcohol or illegal drugs. Operators shall be held responsible for fines and damages resulting from his own negligence. Use of seat belts in City vehicles is mandatory.

Any City employee involved in an accident while driving a City vehicle will immediately notify the police department having investigative jurisdiction over the area where the accident occurred. The employee's supervisor will be notified as soon as possible. If the vehicle is radio equipped and the control station is within range, a report and request for police investigation should be made by radio. If not, then the request should be made by telephone. ***Failure to report the accident to the proper police agency and/or your supervisor will result in disciplinary action.***

Upon review of the accident, if the City Administrator determines that negligent or improper use contributed to the accident, the employee responsible for the vehicle may be subject to a financial penalty of up to 1% of annual pay, collected through payroll deduction and being placed on probation. Any such penalty assessed will be considered an advance of wages, subject to immediate satisfaction upon separation of the employee.

EXHIBIT K

Ordinance 1997-12
Third Reading Draft
July 22, 1997

ORDINANCE 1997-12

AN ORDINANCE TO RAISE REVENUE BY ESTABLISHING A TAX MILLAGE RATE FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, FOR THE FISCAL YEAR BEGINNING JULY 1, 1997, AND ENDING JUNE 30, 1998.

WHEREAS, Section 5-7-260 of the South Carolina Code of Laws of 1976, as amended, requires that a City Council shall act by ordinance to levy taxes pursuant to public notice; and

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council Members of the City of Isle of Palms, South Carolina, in Council duly assembled, that the following provisions are hereby adopted and enacted:

SECTION 1. A tax to cover the period from July 1, 1997, to June 30, 1998, both inclusive for the sums and in the manner hereinafter mentioned, is and shall be levied, collected and paid into the treasury of the City of Isle of Palms for the use and service thereof; i.e., a tax of $34.20 on every thousand dollars ($1,000) in assessed value of real estate and personal property of every description owned and used in the City of Isle of Palms, South Carolina, except such as is exempt from taxation under the Constitution and laws of the State of South Carolina, is and shall be levied and paid into the City treasury for the credit to the City of Isle of Palms for the corporate purposes, permanent improvements, current expenses and the payment of interest and retirement of outstanding bonds and debts of the City of Isle of Palms, making a total levy not to exceed thirty four and two tenths (34.2) mills for tax purposes. Such tax is levied on such property as is assessed by the Charleston County Tax Assessor for County and State purposes.

SECTION 2. By mutual agreement between the City of Isle of Palms and Charleston County, the County will bill and collect the taxes enumerated herein, and pay the same over to the treasurer of the City of Isle of Palms in the manner prescribed by both parties.

SECTION 3. The billing dates, the penalty dates and the amount of the penalty which shall be levied by delinquent taxes shall be the same as those adopted by Charleston County Council.

SECTION 4. Delinquent property taxes shall be collected by Charleston County in a manner as prescribed by State law.

SECTION 5. If, for any reasons, any sentence, clause or provision of this ordinance shall be declared invalid, such shall not affect the remaining provisions thereof.

Ordinance 1997-12
Third Reading Draft
July 22, 1997

SECTION 6. This ordinance shall become effective immediately upon its ratification by City Council.

PASSED, APPROVED AND ADOPTED BY THE MAYOR AND COUNCIL FOR THE CITY OF ISLE OF PALMS ON THIS 22nd DAY OF July, 1997.

_____
Carmen R. Bunch, Mayor

_____
Janet G. Mauldin, City Clerk

First Reading: 5/27/97
Second Reading: 6/24/97
Third Reading: 7/22/97
Ratification: 7/22/97

EXHIBIT L

Ordinance 1997-13
Third Reading Draft
July 22, 1997

ORDINANCE 1997-13

AN ORDINANCE AMENDING TITLE 1, CHAPTER 3, ARTICLE C, ORDINANCES GENERALLY, SECTION 1-3-53, TO ALLOW FOR THE ENACTMENT OF EMERGENCY ORDINANCES.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 1-3-53 is hereby amended by adding the following subsection (e):

"(e) Notwithstanding any other provision contained in this section, in order to meet public emergencies affecting life, health, safety or the property of the people, council may adopt emergency ordinances pursuant to Section 5-7-250, Code of Laws of South Carolina (1976), as amended."

SECTION 2. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 4. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE 22nd DAY OF July, 1997.

_____
Carmen R. Bunch, Mayor

_____
Janet G. Mauldin, City Clerk

First Reading: 5/27/97
Second Reading: 6/24/97
Third Reading: 7/22/97
Ratification: 7/22/97

EXHIBIT M

Ordinance 1997-15
Third Reading Draft
July 22, 1997

ORDINANCE 1997-15

AN ORDINANCE AMENDING TITLE 5, CHAPTER 5, RESTRICTION OF OUTDOOR LIGHTING IN BEACH AREAS TO PROTECT SEA TURTLES

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That the historical note at the beginning of the chapter be amended to read as follows:

"Historical Note: This chapter was created by Ord. No. 1990-18, adopted 4/25/91, for the purpose of protecting the threatened and endangered sea turtles which nest along the beaches of the City of Isle of Palms by safeguarding the nesting females and hatchlings from sources of artificial light."

SECTION 2. That Section 5-5-2(d) is hereby amended to read as follows:

"(d) Dune crosswalks shall utilize low profile shielded luminaries which shall be turned off from sunset to sunrise during the period of May 1 to October 31 of each year."

SECTION 3. That Sections 5-5-4(a) and 5-5-4(b) are hereby amended to read as follows:

"(a) Lights luminating buildings or associate grounds for decorative or recreational purposes shall be shielded or screened such that they are not visible from the beach, or turned off from sunset to sunrise during the period of May 1 to October 31 of each year."

"(b) Lights luminating dune crosswalks of any area oceanward of the primary dune line shall be turned off from sunset to sunrise during the period of May 1 to October 31 of each year."

SECTION 4. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

SECTION 5. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 6. That this ordinance shall take effect and be in full force immediately.

Ordinance 1997-15
Third Reading Draft
July 22, 1997

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE 22nd DAY OF July, 1997.

_____
Carmen R. Bunch, Mayor

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 5/27/97
Second Reading: 6/24/97
Third Reading: 722/97
Ratification: 7/22/97

EXHIBIT N

Ordinance 1997-16
Second Reading Draft
July 22, 1997

ORDINANCE 1997-16

AN ORDINANCE TO AMEND CERTAIN SECTIONS OF TITLE 3, CHAPTER 2, OF THE ISLE OF PALMS CITY CODE OF ORDINANCES REGARDING REFUSE, GARBAGE AND TRASH.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 3-2-1 is amended to read as follows:

"Sec. 3-2-1 Burning to be performed in incinerator, etc.

No person shall burn or cause to be burned any rubbish, trash, leaves, trees, tree limbs, shavings, chips, sawdust or other debris within the City unless such material is burned in an incinerator or suitable metal container and such burning complies with all applicable state, federal and local environmental and safety laws, rules and regulations."

SECTION 2. That Section 3-2-2 is amended to read as follows:

"Sec. 3-2-2 Hours of authorized burning.

Burning shall be allowed only during daylight hours."

SECTION 3. That Section 3-2-3 is amended to read as follows:

"Sec. 3-2-3 Garbage containers required.

(A) Residential. It shall be the duty of every owner or other occupant of a residential dwelling to use either a 90-gallon or a 40-gallon plastic roll-out cart approved by the City. Each dwelling shall receive one cart from the City at no cost to the user. Additional carts may be purchased by the user. Each dwelling owner shall be responsible for damage to the cart unless such damage is caused by City personnel. All garbage shall be kept in the carts until collected by the City and shall be kept closed in such a manner as will prevent access by flies, rodents and other animals. The cart and contents shall not weigh more than 200 pounds. No garbage cart shall be used for any other purpose. In the event of overflow, plastic bags which are tightly bound may be placed on the carts at

curbside on the day of collection. The owner or occupant of any dwelling where carts or plastic bags are placed at curbside shall be responsible for prompt clean-up and removal of the contents of such carts and bags if the bags are torn or the carts overturned from any cause. If a cart is damaged through negligence or abuse, it shall be the responsibility of the owner to replace the cart and the Public Works Department may refuse to handle such cart until it is replaced. Roll-out carts found to be inoperable due to normal wear or usage shall be repaired or replaced by the Public Works Department. The Public Works Department will notify users that a roll-out cart is unfit for continued use by placing a tag on the cart

(B) Commercial.

(1) Each ~~commercial property~~ business which generates a volume of garbage in excess of two (2) 90-gallon roll-out carts between scheduled collection dates of the Public Works Department ~~shall~~ may be required to use a bulk container of appropriate capacity approved by the Public Works Department, if the property lacks sufficient area to properly store the carts.

(2) Bulk containers shall be of sufficient size to hold all garbage deposited between scheduled collection dates so that there shall be no spillage of garbage or other material from said container.

(3) Bulk containers shall be placed in an area easily accessible to the equipment used for collection. Such area shall be designated for each container by the Public Works Department.

(4) No container used for garbage shall be used for any other purpose. Garbage will be collected only if it is deposited in an approved container at a location also approved by the Public Works Department.

(5) The Public Works Department may refuse service to any bulk container that is no longer in serviceable condition due to rust, wear, or other damage.

(6) It shall be the duty of the commercial user to maintain the bulk container in a reasonable clean and sanitary condition.

(C) Rental Property. The owner and tenant of each rental property shall have joint and several liability for any violation of this section.

(D) Proper Disposal. It shall be unlawful for any person to place any material in any bulk container, or garbage roll-out cart, which at the time of collection is not qualified for municipal solid waste disposal at the Charleston County solid waste landfill or Resource Recovery Center.

SECTION 4. That Section 3-2-5 is amended to read as follows:

"Sec. 3-2-5 Trash Collection.

(A) No waste which at the time of collection is defined by the United States Environmental Protection Agency or the South Carolina Department of Health and Environmental Control as hazardous waste shall be collected by the City.

(B) No tires, batteries, motor oil, petroleum products or auto parts of any kind will be collected by the City. Proper disposal of same shall be the responsibility of the owner or person in possession of the same.

(C) Leaves and grass clippings. All leaves and grass clippings shall be placed at the curb in bags or containers for collection. No household garbage or other materials may be placed with leaves or grass clippings. No mixed materials will be collected by the City. Home composting of leaves and grass clippings is encouraged.

(D) Logs, limbs, brush and similar materials shall be placed at the curb in the following manner:

(1) Length of material shall not exceed four (4) feet.

(2) Diameter of material shall not exceed four (4) inches.

(3) The City will not collect materials listed in this category which are generated by landscapers or other contractors.

(4) When placed at the curbside for collection, materials shall not obstruct access to water meters or fire hydrants.

(5) No garbage shall be mixed with the items listed in this category.

(E) Building materials, furniture or other trash shall be placed at the curb for

collection in the following manner:

(1) Any single collection will be limited to the equivalent of 90 gallons in volume.

(2) No hazardous waste as defined in paragraph (a) of this section will be collected by the City.

(3) No roofing shingles shall be collected by the City.

(4) No building materials or other trash generated by a contractor shall be collected by the City.

(5) Items within this category shall be separated at the curb for collection. Any materials in these categories that are mixed together shall not be collected by the City.

(6) No garbage shall be mixed with the items listed in this category.

(F) Collection days shall be designated by the City from time to time. Reasonable notice will be given by the City of collection schedules or practices."

SECTION 5. That Section 3-2-7 is hereby amended to read as follows:

"Sec. 3-2-7 Scattering of contents or rummaging through garbage containers.

It shall be unlawful for any person to dump, scatter or spread, or to allow to be dumped, scattered or spread, the contents of garbage carts, bags or containers, public or private, on any property in the City, and further it shall be unlawful for any person to enter upon or rummage or plunder through the contents of any garbage cart, bag or container of another, or use the containers or trash enclosure of another without their permission."

SECTION 6. That Section 3-2-8 is hereby amended to read as follows:

"Sec. 3-2-8 Garbage roll-out carts shall not be kept upon streets or rights-of-way.

Garbage roll-out carts shall not be placed at the curb except when placed for

collection. Carts shall not be placed at the curb prior to 7:00 o'clock p.m. on the day before collection. Carts shall be removed from the curb by 7:00 o'clock p.m. on the day of collection."

SECTION 7. That Section 3-2-9 is hereby amended to read as follows:

"Sec. 3-2-9 Collection.

All garbage generated from residential property will be collected in accordance with schedules established by the City from time to time."

SECTION 8. That Section 3-2-10 is hereby amended to read as follows:

"Sec. 3-2-10 Placing garbage roll-out carts for collection.

When placing garbage roll-out carts for collection, they shall be placed within 10 feet of the edge of the pavement of the street. Carts which are not placed in a location which is easily accessible by collection personnel and equipment will not be emptied. The handles of the carts shall be faced toward the street."

SECTION 9. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

SECTION 10. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 11. That this ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ____ DAY OF _____, 1997.

_____

Carmen R. Bunch, Mayor

Ordinance 1997-16
Second Reading Draft
July 22, 1997

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 6/24/97
Second Reading: 7/22/97
Third Reading: _____
Ratification: _____

EXHIBIT C

Ordinance 1997-19
First Reading Draft
July 22, 1997

ORDINANCE 1997-19

AN ORDINANCE AMENDING TITLE 1, CHAPTER 3, ARTICLE C, ORDINANCES GENERALLY, SECTION 1-3-53, TO DELETE THE REQUIREMENT OF THIRD READING AND TO AMEND CERTAIN PROCEDURES FOR ENACTMENT OF ORDINANCES.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 1-3-53 is hereby amended to read as follows:

"Sec. 1-3-53 Procedure for Enactment.

(A) City laws shall be int he form of ordinances. Other than emergency ordinances, all ordinances shall receive two readings, with a minimum of 6 days between the days of each reading. Other than emergency ordinances, all ordinances for introduction at first reading shall be submitted to the city clerk for placement on the meeting agenda and distribution to city council members no less than 5 days prior to any regular or special city council meeting.

(B) First reading. The first reading of an ordinance shall be by title only. If approved, the ordinance shall be referred to the appropriate committee, unless a majority of council agrees to dispense with such references.

(C) Second reading. The second reading of an ordinance shall be read verbatim; provided, however, that council may vote to waive such requirement. An ordinance shall be adopted if approved at second reading.

(D) After an ordinance is adopted, it shall be ratified in public session by the signature of the mayor and the city clerk. The seal of the city shall be affixed thereunto by the city clerk.

(E) Notwithstanding any other provision contained in this section, in order to meet public emergencies affecting life, health, safety or the property of the people, council may adopt emergency ordinances pursuant to Section 5-7-250, Code of Laws of South Carolina (1976), as amended.

SECTION 2. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 4. The this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE _____ DAY OF _____, 1997.

_____
Carmen R. Bunch, Mayor

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 7/22/97
Public Hearing: _____
Second Reading: _____
Ratification: _____

EXHIBIT P

SCDOT
South Carolina
Department of Transportation

955 Park Street
Post Office Box 191
Columbia, South Carolina 29202-0191

Office of the Director
(803) 737-1302 • Fax (803) 737-2038

Deputy Director of Engineering
(803) 737-1314 • Fax (803) 737-2038

Deputy Director of Finance and Administration
(803) 737-1240 • Fax (803) 737-1719

Deputy Director of Mass Transit
(803) 737-9720 • Fax (803) 737-9739

7

July 14,1997

The Honorable Carmen Bunch
Mayor of Isle of Palms
Post Office Drawer 508
Isle of Palms, South Carolina 29451

Subject: Correspondence dated June 25 with respect to Bridge Replacement on Route SC 703 over Breach Inlet, File No. 10.350A, Charleston County

Dear Mayor Bunch:

The Department of Transportation acknowledges receipt of the Resolution of the Councils of Sullivan's Island and Isle of Palms with respect to the necessity of replacing the Breach Inlet Bridge. This bridge has been inspected by Engineers from the South Carolina Department Of Transportation and it is their professional opinion that although this bridge is not in eminent danger of collapsing, it should definitely be replaced. Should the Breach Inlet bridge deteriorate to the point where it is not safe, the Department would be forced to close this bridge and rely entirely on the Ben Sawyer bridge to access Sullivan's Island. As you know, the Ben Sawyer bridge is also structurally deficient and will also be replaced as funds become available. We are starting the process of planning the Ben Sawyer replacement, but it will be several years before the planning stage is completed and sufficient funds are available. We believe that it would be in the best interest of the public for the Breach Inlet bridge to be replaced before work commences on the Ben Sawyer bridge.

As a matter of information, the plans for the Breach Inlet bridge are in the final stages of development and we are ready to acquire the necessary Rights-of-Way. After receiving a signed agreement by the Councils of the Isle of Palms and Sullivan's Island, it will take approximately five months to complete right-of-way acquisition and advertise the project to receive bids.

The Department has kept the public and both town councils informed and worked with the local representatives on this project. You may recall that after the Public Hearing several items were changed as a result of concerns received, and we have been meeting with both councils regularly. However, we respect your decision to have this structure reviewed by an independent Engineering firm. We will await further word from both cities before proceeding further.

AN EQUAL OPPORTUNITY/
AFFIRMATIVE ACTION EMPLOYER

Please feel free to contact Bridge Project Manager Cliff Moore if we can provide any information regarding our inspection of the bridge. We will be glad to furnish your consultant any information we have about the bridge.

Sincerely,

Elizabeth S. Mabry
Executive Director

ESM/slb

cc: Commissioner Limehouse
Mayor Marshall Stith, Sullivan's Island
District 6 Admin. Bruce Brigman

File: PC/RRC/MCM

8/26/97

REGULAR CITY COUNCIL MEETING
August 26, 1997

The regular meeting of the Isle of Palms City Council was held on August 26, 1997, at 7:00 p.m., in City Hall Council Chambers. Present were Mayor Bunch, Council Members Abele, Campbell, Hernandez, Matthews, Shaffer, Sottile and Taylor. Council Member Allen was out of town. Also present were City Administrator Williams, City Attorney Sottile, and City Clerk/Secretary Mauldin.

A. INTRODUCTION OF MEETING

Mayor Bunch called the meeting to order and gave the invocation followed by the pledge of allegiance; roll call was then taken.

B. READING OF THE JOURNAL OF PREVIOUS MEETINGS

1. July 22, 1997 - Regular City Council Meeting
2. August 13, 1997 - Special Joint Meeting of City Council and Planning Commission

Councilmember Abele made one correction to the minutes of July 22, 1997 as presented. Councilmember Taylor made a motion to approve both sets of minutes as corrected; Councilmember Campbell seconded; motion passed unanimously.

C. CITIZENS' COMMENTS -

1. Suzanne Wallace - Ms. Wallace introduced herself as the new representative for the City with the Convention and Visitors Bureau as Director of Visitor Services and will be working directly with the visitors center.

2. Ted Murphy, President, Coconut Joe's. Mr. Murphy spoke about the City's noise ordinance again and reiterated that he felt the ordinance should be amended by changing paragraphs (b)2 and (b)7 to include officer discretion. He handed out copies of a petition (Exhibit A) with over 400 signatures (most of which were out of towners) urging a "fair and balanced noise ordinance".

3. Rhonda Petersen - Ms. Petersen thanked Council for adjusting the soccer field lights so that they are no longer shining into her home. She also stated that she had written to Mark Williams under the Freedom of Information Act asking for copies of the engineering plans for the cul-de-sac at 28th Avenue and was upset because she has not received an answer from the City. Mayor Bunch told her that the City has 15 days from receipt of the letter to respond and assured her that she would hear from us soon.

4. Leola Hanbury - Ms. Hanbury referenced her letter to Council (Exhibit B) concerning the proposed Memory Park. She stated that the Garden Club is asking for a commitment from Council to support the park [financially] before they begin planting. Mayor Bunch stated that this would be taken up in an upcoming special meeting.

D. REPORTS FROM STANDING COMMITTEES

1. Ways & Means - Chairman Taylor reported on their meeting of August 19, 1997 meeting (Exhibit C). Chairman Taylor thanked Vice Chairman Abele for filling in for him the past couple of months while he was in class.

Councilmember Sottile asked to discuss the situation at the Baptist Church. Attorney Sottile said that he would advise council in executive session.

2. Public Safety - Chairman Campbell reported on their meeting of August 12, 1997. (Exhibit D) (The monthly reports from the Police and Fire Departments are attached as part of Exhibit D)

a) Chairman Campbell made a motion to approve the special event permit for Coastal Cyclists on October 26th; Councilmember Shaffer seconded; motion passed unanimously.

b) Chairman Campbell made a motion to approve the expenditure of approximately $15,000 from narcotics funds to purchase video cameras for all police cars; Councilmember Matthews seconded; motion passed unanimously.

c) Chairman Campbell made a motion to approve the expenditure of approximately $1,500 to upgrade four pistols for our reserve officers; Councilmember Taylor seconded; motion passed unanimously.

d) Upon discussion of the proposed emergency beach access at Sea Cabins, the Administrator was asked to seek bids for additional engineering work for relocating the path and take care of flooding that may occur.

e) Chairman Campbell made a motion to reduce the speed limit to 15 mph on 27th and 28th Avenues between Hartnett and Waterway Boulevards; Councilmember Abele seconded; upon discussion, Mr. Williams noted that this portion of 27th and 28th Avenues is the only portion that is under the City's control; after discussion, motion passed unanimously.

3. Public Works - Chairman Matthews reported on their meeting of August 14, 1997 (Exhibit E). He reported that the realtors will again be attending the next regular meeting to further discuss the sign issue.

4. Recreation - Chairman Shaffer reported on their meeting of August 11, 1997. (Exhibit F, including attachments)

E. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Zoning Board of Adjustment - See minutes of their meeting of August 12, 1997, attached as Exhibit G. Mayor Bunch stated that she will be attending the next meeting to discuss
the upcoming variance request.

2. Planning Commission - Planning Consultant Lee Batchelder reported on their regular meeting of August 13, 1997 and special meetings of July 21, 1997 (Exhibit H). There was also a special meeting on August 21, 1997, the minutes of which are not ready yet.

3. Beach Patrol & Control Board - No meeting.

F. REPORTS FROM SPECIAL OR JOINT COMMITTEES

1. Personnel Committee - In the absence of the Chairman, Councilmember Shaffer reported on their meeting of August 4, 1997 and special meeting of August 11, 1997 (Exhibit I with attachments). She announced the winners of the monthly Safety Sweepstakes: Don Blair from the Fire Department; Lynn Fischer from the Police Department; Ginger Cox [Recreation Dept.] from the combined General Government, Building & Recreation Departments; and Levon Scott from the Public Works Department. Each employee will receive $50.

2. Emergency Preparedness Committee - Mayor Bunch reported on their meeting of July 29, 1997 (Exhibit J). Mayor Bunch asked that the Public Safety Committee include on its next agenda the placement of the new fire truck if we have to evacuate the island.

G. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

H. BILLS ALREADY IN POSSESSION OF COUNCIL

1. Third Reading and Ratification - Ordinance 1997-16 - An Ordinance To Amend Certain Sections of Title 3, Chapter 2, of the Isle of Palms City Code of Ordinances Regarding Refuse, Garbage, and Trash. (Exhibit K)

Councilmember Matthews made a motion to approve third reading and ratify Ordinance 1997-16; Councilmember Taylor seconded; motion passed unanimously.

2. Second Reading, Third Reading and Ratification - Ordinance 1997-10 - An Ordinance Amending Certain Provisions of Title 5, Chapter 4, Zoning, The City of Isle of Palms Code of Ordinances, To Create the Position of Zoning Administrator; Assure Compliance with the State of South

Carolina Beachfront Management Act; Prohibit Hard Erosion Control Devices Near the Beach; and Regulate Activities Near the Ocean and Inlets. (Exhibit L)

Ken Heritage, Summer Dunes Lane resident, expressed concern about the amendments in this ordinance not being made public. Attorney Sottile explained that the ordinance before council tonight is the ordinance that was amended at the last meeting, and since that meeting there was a Planning Commission meeting where recommendations were made, and he, as City Attorney, made certain recommended changes to the ordinance which have not passed yet but are before council tonight. He further explained that the ordinance as amended at the last meeting of council is what is before council tonight subject to any other amendments that council may deem appropriate.

Clerk Mauldin read the ordinance in full. Councilmember Abele made a motion to approve second reading of Ordinance 1997-10 as amended; Councilmember Taylor seconded. Upon discussion, Councilmember Abele amended the motion to delete paragraph 8(b), and renumber subsections which follow accordingly; Councilmember Matthews seconded. After further discussion, amendment passed 6-2 by roll call vote: Abele - Yes; Campbell - Yes; Hernandez - Yes; Matthews - Yes; Shaffer - Yes; Sottile - No; Taylor - Yes; Bunch - No. Then the ordinance with amendment passed by voice vote.

The City Attorney recommended that council have third reading and ratify the ordinance as is shown on the agenda. Mayor Bunch said that State Law says there must be 5 days between readings. Attorney Sottile explained that State Law only requires two readings and that only our City Code requires three readings but does not designate any number of days between second and third readings. He was confident that it would be legally correct to hold third reading at this time.

Councilmember Shaffer made a motion to approve third reading and ratify Ordinance 1997-10; Councilmember Taylor seconded; motion passed 7-1.

3. Third Reading & Ratification - Ordinance 1997-9 - An Ordinance Amending Title 5, Chapter 3, Beach Regulations, The City of Isle of Palms Code of Ordinances, By Revoking Article B in Its Entirety, and Amending Title 1, Chapter 9, Boards and Commissions, By Revoking Article C in Its Entirety. (Exhibit M)

Councilmember Campbell made a motion to approve third reading and ratify Ordinance 1997-9; Councilmember Hernandez seconded; motion passed unanimously.

4. Second Reading - Ordinance 1997-18 - An Ordinance Amending Certain Provisions of Title 5, Chapter 4, Zoning, of the City of Isle of Palms Code of Ordinances Pertaining to Non-Conforming Structures.

Administrator Williams stated that in reviewing the ordinance, the City Attorney has recommended some clarification in the language and has a proposed paragraph which he would like to substitute and Mr. Williams read the paragraph. Mayor Bunch asked to delay second reading of this ordinance in order to study this paragraph stating that our ordinance states that the ordinance should be received by council five days in advance and she doesn't understand the change and would like to talk to the building inspector first. Attorney Sottile stated for the record that he has the blessing of the building inspector.

Councilmember Abele made a motion to delay second reading; Councilmember Campbell seconded; motion passed unanimously.

5. Second Reading - Ordinance 1997-19 - An Ordinance Amending Title 1, Chapter 3, Article C, Ordinances Generally, Section 1-3-53, To Delete The Requirement of Third Reading and To Amend Certain Procedures for Enactment of Ordinances. (Exhibit N)

Clerk Mauldin read the ordinance in full. Councilmember Campbell made a motion to approve second reading of Ordinance 1997-19; Councilmember Sottile seconded. Upon discussion, Mayor Bunch did not agree that council should waive the requirement for reading the ordinance in full at second reading except for lengthy attachments. Attorney Sottile pointed out that our current ordinance provides for waiving word by word second reading and also provides for not reading attachments to ordinances as long as they are attached to the minutes. Mayor Bunch then expressed concern about council abolishing the Engrossed Bills Committee which took responsibility for reading and preparing ordinances for council. After a call for the question and vote, motion passed 7-1.

I. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

1. First Reading - Ordinance 1997-21 - An Ordinance Authorizing the City'S Entering Into an Agreement Relating to the Charleston Area Regional Transportation Authority Pursuant to the State of South Carolina Regional Transportation Law. (Exhibit O)

Councilmember Shaffer made a motion to approve first reading, by title only, of Ordinance 1997-21; Councilmember Sottile seconded; motion passed 7-1.

2. Resolution Creating an Ad Hoc Advisory Committee To Be Known as the Isle of Palms Beach Advisory Committee.

Clerk Mauldin read the resolution in full. Councilmember Campbell made a motion to approve the resolution; Councilmember Matthews seconded; after discussion, motion passed unanimously. The resolution was passed around the table for signatures.

J. MISCELLANEOUS BUSINESS

1. Councilmember Taylor made a motion to designate Rebecca Mayberry as the Zoning Administrator; Councilmember Campbell seconded. Mayor Bunch expressed concern about the wording in the ordinance that she is "appointed" and appointed officials are subject to dismissal by five members of council. Motion and second were withdrawn for further study.

K. EXECUTIVE SESSION

Councilmember Taylor made a motion to go into Executive Session to discuss personnel matters pertaining to the Recreation Director; Councilmember Campbell seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Bunch stated that no action was taken in Executive Session, that personnel matters relating to hiring a recreation director were discussed as well as legal advice on the Baptist Church issue.

Councilmember Sottile made a motion that the City Administrator and City Attorney engage in negotiations for an arrangement whereby the City would acquire the right of way on 25th Avenue and deed a contiguous five-foot strip of land to the Baptist Church property under certain reversionary and other restrictive covenant requirements with all expenses being paid by the church; Councilmember Matthews seconded. Upon discussion, Mr. Williams stated that CTC would provide maintenance. After discussion, motion passed unanimously.

There being no further business to come before Council, upon motion duly made and seconded, the meeting was unanimously adjourned at 9:12 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk
To be approved by City Council on September 23, 1997.

EXHIBIT A

I, the undersigned, do hereby declare that the music played by Coconut Joe's at approximately 6:30-9:30pm on 8/16(97) was not "unreasonably" loud according to the Isle of Palms noise ordinance (a copy of which, I have read). Further, I support a change in the noise ordinance to delete paragraph (b) (7) and make other such changes so as to allow the playing of reasonably loud music in the Isle of Palms commercial district. A fair and balanced noise ordinance should not allow a single individual to unreasonably curtail the enjoyment of hundreds of others without due process and just cause.

NAME	ADDRESS	PHONE NUMBER
Joan Marshburn	4918 West Chalk Pt Rd West River Md 20778	410-867-3570
David A. Jacobs	626A N. Murray Dr. Hanahan, SC 29406	803 824-9622
Renee Wilson	1180-4 Village Creek Ln. MtPleasant 29464	803 971-0068
Doug Pease	POB ox 20283 CHAS, SC 29413	803 8538143
D Jane Reeder	302 Mallard ct. Mt. Pleasant S.	849-0116
Jennifer Lamphins	2716 Four Winds Windsor Mt. Pleasant SC	881-4408
Amy Lamphins		
Mike Taylor	213 Stoney Rd Cola, SC	781-2700
John White	2400 Ashland Rd APT K-1 Cola. SC	731-5979
Paul Henry Stidham	17 Beaclawood East Ed. Cola SC	8868911
John R. Shoemaker	3522ND AVE ISLE OF PALMS SC	886-0276
Jan Linder	469 Hidden Bridge Dr. Mt. Pleasant SC	881-4136
Jeffert Jones	158 Old Pond Rd Gilbert SC.	401.7440
ME Gardner	7073 Brookwood Dr ATL GA	9419763
DAVID Morris	535 Fairway Lane Tucker, GA	9428473
JULIA BISHOP	4 BAY COURT I.O.P. SC 29451	886-9889
Shelly Morgan	1152 Clover Pl. Mt Pleasant 29464	849-9133
Norm Bishop	4 Bay Ct I.O.P. SC 29451	886-9889
Michael Kilpatrick	P.O Box 184 Wadley Ga 30565	912 576-3108
Christopher Gillis	P.O. Box 184 Wadley Ga 30565	912 61-5919
Ann Fowler	3532 Twisted Hickory Rd Elizabethtown N.C.	910-645-60
[illegible]	321 McClelland Rd. PA. Canonsburg	15317
[illegible]	3594 Clifton Dr. PA. 15234	(412) 344-6646
William A Fahringer	138 Orris St Munhall, PA 15120	412-461-0780
Dawn Rose	276 E Miller Ave Munhall PA 15120	412 461-9161
Tony Anderson	5073 Brookwood Dr. Atlanta Spring GA	30057- 770-841-976
Enrique Mesta	Hickory Lane Lilburn Spring Dr.	30057 770 923-4731
Kaylee Cross	1377 Ellendale Dr. Auburn Ga.	30011 770-867-855
	712 Ocean Blvd IOP.	886-4650 /209/625 3929
Laura Tisdale	1001 Ventura Place	881-6701
Kevin E Westerhoff	405 B West Columbus Blvd MT Pleas	881-7842

I, the undersigned, do hereby declare that the music played by Coconut Joe's at approximately 6:30-9:30 pm on 8/16/97 was not "unreasonably" loud according to the Isle of Palms noise ordinance (a copy of which, I have read). Further, I support a change in the noise ordinance to delete paragraph (b) (7) and make other such changes so as to allow the playing of reasonably loud music in the Isle of Palms commercial district. A fair and balanced noise ordinance should not allow a single individual to unreasonably curtail the enjoyment of hundreds of others without due process and just cause.

NAME	ADDRESS	PHONE NUMBER
Danielle Owens	1309 Bellview Dr. Mt. P	849-6562
Brian Cherry	550 Harbor Cove Ln Mt. P	762-1297
Heather Murphy	1123 Shadowlake Circle Mt. P	856-8367
Tricia Lava	278 Jardinere Walk Mt P	849-6870
Amy Rae McMahon	713 WestChase Drive WA	766-4360
Jeb Skung	514 Pleer St - Mt P	856-0529
Heidi Greenway	1489 Matanza St Mt P	971-1927
Nancy George	10 Chapman IOP	886-9572
ELLEN WEATHERHOLT	3-25TH IOP	886-5318
Jay Axson	639 PELZER DR MT P	884-4066
Steven Kalpa	3-25TH IOP	308-8537
JD Donnelly	7000 Greengate Ct. AIKEN SC	803-642-1137
Cindy Donnelly	7000 Greengate Ct Aiken SC	803-642-1137
IAN DONNELLY	7000 Greengate Ct Aiken SC	(803) 642-1137
Julia McCorkle	7851-D Charleston Way, Chas, SC	29418 767-5038
M. UNDERWOOD	21 ST MARY'S CROSSING CHARLESTON	49404
Sinkler Adams	340 Epping Ct,	West Columbia, S.C. 791-7664
Megan Cowan	3263 Hunters Run Rd Charleston	SC
Dan Cowan	3263 Hunters Run Rd Charleston	SC
Scott Fussell	5870 HWY 165 BYPASS LOT 2 Monroe, LA	(318) 322-1117
LUIS M. VALDIVIA	1102 E 21ST SANTA ANA CA	(714) 835-0762
Richard Cowan	2196 S 11th Ave Tucson, AZ	
[illegible]	PO Box 531 [illegible]	
[illegible]	[illegible] Three Fence Lane Chas	29414 763-1360
[illegible]	7844 E Keim DR Scottsdale, Az.	85250 (602) 807-19
[illegible]	1652 Rollingridge Dr. Charlotte, NC	28214 704-3626702
Ronnie Canavan	287 Otranto Rd	572-7456
Ronnie Canavan	232 Railroad ave - Ga.	29032-835-208
Ellen Jackson	1382 Spring Creek Rd Ladyoff S.C	29929
Kenny Jackson	4675 Chatheet St. SC	5[illegible]00-41
Julia McCall	1340 Longreach Dr Capt. 613 Ch. S.C	
Suzanne Schecher	PO. 6422 Newport News VA	23601 748-6796
Shannon Sherman	460 Springfield Rd. Mt.P. SC	29464 971-0087 → 599-0087
Wendell Cahart	333 1st Ave IOP, SC	29451

I, the undersigned, do hereby declare that the music played by Coconut Joe's at approximately 6:30-9:30 pm on 8/16/97 was not "unreasonably" loud according to the Isle of Palms noise ordinance (a copy of which, I have read). Further, I support a change in the noise ordinance to delete paragraph (b) (7) and make other such changes so as to allow the playing of reasonably loud music in the Isle of Palms commercial district. A fair and balanced noise ordinance should not allow a single individual to unreasonably curtail the enjoyment of hundreds of others without due process and just cause.

NAME	ADDRESS	PHONE NUMBER
Cheryl Moulton	140 Farmstead Lane Roswell, Ga.	770-992-1570
Michelle Moulton	20 Warren St. Apt. 332A Charleston SC 29403	723-739
GREG Moye	248 Shore line Dr. Malibu Cal 43762	310 387-4605
Malinda Owens	1375 Gross Ave CAFB, SC	552-9796
Maureen Gustafson	3719 W. Locust Rogers, AR 72756	
Thomas Gustafson	11 Houston St. Goose Creek, SC. 29445	
Jason Owens	1375 Gross Ave. CAFB, SC	552-9796 609
D Hobson	32 Wilkinson Way Princeton, NJ	25212
R Hobson	" " " " " "	
Quentin Cook	1391 Bethera Rd Bonneau, SC 29431	803-899-1696
Michelle Cook	Same	Same
LARRY J. ALVAREZ	21 ELAINE CT SCITUATE MA 02066	
Margaret Ann Montgomery	1337 Shrubrys Ide Dr. Colo. S.C. 29204	803 787-770
Kelli & Steven Reichlin	1580 Landing Run Mt Pleas. 29464	884-1579
Mohammad & Rachael Ghorbanzadeh	1578 Landing Run Mt Pleas. 29464	884-0613
LANCE STARR	1723 GREECH NC	974-0674
Chris Themedes	1723 Grecy, Charleston S.C. 29407	(803) 763-18
Stephanie Baker	321 McClelland Rd Canonsburg PA 15317	(412) 873-1316
Nicole DeLuca	138 Cris Street Munhall PA 15120	(412) 461-0780
Tammy Rock	2716 E Millcreek Manor Apt 15120	412-461 9161
Gina Tolosco	229 Castle Shannon Blvd pgh PA 15228	412 531-4588
Ciara Howard	334 REGATTA Colo SC 29212	730-8
Mary Belanger	320 Cinclips Rd Mount Pleasant SC	29445 764-0883
Michelle Schmidt	2830 Chickpee Dr N. Charleston, SC	29420-553-9434
Bill Rourke	113 Standish St. Cheshire, CT	06238
Bill Barlow	3011 Palm Blvd Isle of Palms SC	29451 886-308
Tom Elder	3011 Palm Blvd Isle of Palms SC	29451 886-3
Beau Alford	741 Longmarsh Dr Chas	29414 552-3995
Keith Keller	3041 Palm Blvd IOP SC	29451 886-3086
Pete Clouse	1141 Mt Pleasant SC	29464 884-4170
Jeff Dumont	105 Wiccamaw Ave. SC.	29605 8642331911
T. Newell	106 Beechwood Dr Summerville SC	29485 869-277-6743
DC Dailey	76 Patterhouse Mt Pl	
Chance	101 Bridgeton Green	884-5214

I, the undersigned, do hereby declare that the music played by Coconut Joe's at approximately ~~9~~ 2-6:00 pm on 8/17/97 was not "unreasonably" loud according to the Isle of Palms noise ordinance (a copy of which, I have read). Further, I support a change in the noise ordinance to delete paragraph (b) (7) and make other such changes so as to allow the playing of reasonably loud music in the Isle of Palms commercial district. A fair and balanced noise ordinance should not allow a single individual to unreasonably curtail the enjoyment of hundreds of others without due process and just cause.

NAME	ADDRESS	PHONE NUMBER
Todd Smith	908 Carolina Blvd IOP	886-5656
Sharon Dudley	104 Sonia Drive Col. S.C	799-9665
[illegible]	2211 I'On Swallowtail SC	
G. Brett Williams	252 East Dean Rd. Irmo SC	781-6385
[illegible]	3610 Kenneth Creek RD. Auburntown TN.	464 4138
Capt Abernathy	681 Bo Box Cape Charles MD 23315	339-0316
Patty A. Zuccarello	1395 Dawnberry Dr. MP Plan 29464	849-8441
Bob Estes	109 N. Norfolk Rd Greenville SC 29607	963-1854
[illegible]	211 Meeting St #209 SC 29403	
[illegible]	38 King St. Chas. SC 29401	722-7077
[illegible]	411 Hibben St Chas SC 29403	
[illegible]	336 S Dorman Sioux City IA	712 255-0597
[illegible]	1310 Ville Ave, Sioux City IA (712)	2580016
Jon Cunningham	414 Wash St Sioux City IA	712-255-9227
Mary S Pilm	501 Jo Ayrsm Mt Pleasant	715 251-3270
Kathi Kallenbach	1552-A Chance Dr. Charleston AFB SC	803-287-18
Nadine Hershey	554 Hidden Blvd Mt Pleasant SC	29464
Jean Crouse	#436 Superior 43311	937-599-4483
Linda Kalweit	1264 Hynch Ct Mt. Pleasant SC 29464	412-1804
Pete & Nicolosi	5225 Montague Chas S.C. 29418	
Pete Clouse	421 Bayony Blvd #1 Moncks Corner	29461
Joe Albanese	1470 Diamond Blvd Mt Pleasant SC	29464
Jean W Albanese	1470 Diamond Blvd Mt. Pleasant SC	29464
Nancy Badach	191 Merrimac St. Buffalo NY	14214
[illegible]	34 29 Ave I.O.P. SC	29451
Christina Chyrnec	34 29 Ave I.O.P SC	29451
David Smith	931D Blackrail Ct, Mt Pleasant SC	29464 881-8350
JACK KALLENBACH	1552 A CHANCE DR CHS SC	207-1833
DAN DARLIN	600 QUEENSWAY RD RICH	804 379-1699
Danette Darlin	600 Queensway Rd	Rich. Va 804-379-1699

I, the undersigned, do hereby declare that the music played by Coconut Joe's at approximately 6:30-9:30 pm on 8/19/97 was not "unreasonably" loud according to the Isle of Palms noise ordinance (a copy of which, I have read). Further, I support a change in the noise ordinance to delete paragraph (b) (7) and make other such changes so as to allow the playing of reasonably loud music in the Isle of Palms commercial district. A fair and balanced noise ordinance should not allow a single individual to unreasonably curtail the enjoyment of hundreds of others without due process and just cause.

NAME	ADDRESS	PHONE NUMBER
Daniel Hymick	1054 Anna Knapp Mt. P	884-5737
Colin Henrichson	74A Smith St. Chas	577-3512
Matt Daw	20 Stone Dr Northport NY 11768	(516) 261-3046
Greg Slingo	12 Greystone Dr. Northport NY 11768	(516) 368-8854
Steff Bardo	321 McClelland Rd Canonsburg PA 15317	(412) 873-1316
DAN HARMON	1227 MEDINAH MT PLEASANT	8841369
Jo Harmon	1227 Medinah Mt Pleasant	884-1369
Mathey Calamas	5102 Palmetto Bakery Mt. Pleasant	881-2595
Stuart LaHaise	291 Mt. Royall DR. Mt. Pleasant	971-1809
Madia LaHaise	291 Mt. Royall Dr. Mt. Pleasant	971-1809
Jean-Baptiste KUCHLY	3 chemin le thil LEOGNAN FRANCE	05-56-64-07-97
MIKE GREENE	1916 OAK TREE LN MT PLEASANT SC	971-1444
Maggie Cagell C	1916 Oak Tree Lane Mt Pleasant. SC.	971-1466
Richie Townley	2918 Old Humble Mill Rd. #19 Asheboro N.C.	27203
Richard Joyce	1924 Waccamaw Path Winston-Salem NC	27127
Dick Wyndman	2639 Linelex Rd Hatfield Pa	19440
Bob Hagerman	2639 Linelex Rd Hatfield Pa	19440
Thomas McCarthy	115 Sparrow Drive.	Isle of Palms, SC 29451
Thomas Hewitt JR	115 Sparrow Dr.	I.O.P. S.C.
Ann Hagen	135 Mockingbird Rd Hilton	3901474
Siegrid Schmidt	ACBiegl Str. 3 D-55239	Gau-Odernheim Germany
Peter Schmidt		
Eleanor Knight	2917 Oxford Place Chas SC 29414	5561204
Donna J Ebel	46860 Mound Rd Northville, MI	48167
Paul Benard	406 SPRINGFIELD RD MT PLEASANT SC	881-3898
Jeannie Benard	406 Springfield Rd Mt Pleasant SC	29464
Bonnie Kell	10778 Thornview Dr Cinti Oh	45241 513-563-1497
Jack Kell	10778 Thornview Dr Cinti Oh	45241 513-563-1497
Glenn Nelson	279 C Shannon Blvd Charleston	29412 571-9498
Jim & John Wipf	505 Hidden Blvd. Mt. Pleasant, S.C.	29464
Kathy & Billie Walker	3609 Falling Green Rd. Olney, Md.	20832
Joseph L. Sulka	29828 Hillview Dr. Mechanicsville	MD 20659
Debbie Sulka	29828 Hillview Dr. Mechanicsville	MD 20659
JUANA HALPERT	P.O BOX 5571 ATL,	GA 31107

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NAME	ADDRESS I.O.P.	PHONE NUMBER
George Edward Deets	3008 Cameron Blvd.	(803) 886-4971
CHAS DAVIS	113 SEACABIN RD. I.O.P.	(803) 886-6508
PAUL BARRETT	113 SEACABIN RD. I.O.P. Palm	(803) 886-6301
William Kuhlmeyer	109 Sea Cabin RD Isle Palms	803-886-6216
Chris Helmiass	944 Provincial Ct. Mt. Pleasant	(803) 971-0107
Brittany Wacker	305 H.W. 17 Mt. P	(803) 849-8842
Scott METCALF	5580 Bethy Ct N.Chas	(803) 552-8927
Chris Shemeda	1723 Creek Apt J. Chas S.C.	(803) 7631813
Mark Flynn	1207 Meadowpark Ln MtP SC	803-849-8152
Nancy George	10 CHAPMAN AVE IOP	(803) 886-9572
Joe Petro	106 Devon Court S'ville	(803) 821-3203
Jen King	514 Dewst Mt Pleasant	856-0529
Brian Cherry	550 Harbor Cove Ln O Island	762-1297
James Pilot	5737 Hatton Ave Norfolk VA	74[illegible]-9192
Meghan Burns	363 King St Apt 4 Charleston	853-5086
Brett Tuttle	1816 Belle Chez Mt. Pleasant	856-1834
Mike Monk	321 #9 I.O.P	886-3459
M. Middleton	106 Devon Ct. S'ville	821-3203
Scott Shapiro	#6 Chapman Ave I.O.P	886-5643
Brian Hamm	997 JOHNNIE DODDS BLVD APT 422	381-1968
Jeanette Wickenden	4609 Quarterhorse Rd N Chas	552-0809
Heather J. Murphy	1123 Shadowlake Circle Mt Pl.	856-8367
Mary Mahaffey	159 Sandalwood Mt Pl.	1-888-789-1421
Shanda Scarowski	Mt Pleasant SC	1-888-789-1421
MADALINE WAGNER	Highland Park Tel:	1-900-Ceeme
Christie Robbins	316 Broad Charleston	
Mindy Compton	1532 HUTTON PL.	
Matt Pence	"	"
Dawn Adkins	1187 Farm Quarter Rd MP	884 5766
Margaret Adkins	1187 Farm Quarter Rd Mt P.	884-5766
Cindy Donnelly	7000 Greengate Cir. Aiken	(803) 642-1137
John Donnelly	7000 Greengate Cr. Aiken	(803) 642-1137
Michael O'Hollen	849 Longpoint Rd Mt Pleas SC	803 884-0584
Nicky Wright	95 St. James Blvd	843 797-1222

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NAME	ADDRESS	PHONE NUMBER
Christine P Ebel	46860 W 7 mile Northville MI	810-349-0535
Dr. Brad Ly L Ford	4060 Danielle Dr. Martinez, GA.	706-868-8657
Brenda Porter	580 WALDO ST. ATLANTA GA	404 622-9970
[illegible] Cannon	210 Cumberland Way Anderson SC	864-224-5468
[illegible]	1233 Bee Swamp Blvd. Mt. Pleasant S.C.	849-7394
Susan Meyers	10 Wills Way I.O.P. SC. 29451	886-4686
Rick Meyers	10 WILLS WAY Isle of Palms 29451	886-4686
Andy Whitaker	161 E. 89th St. #3E NYC, NY 10128	212-996-0292
Catherine Burch	850 N Kirkwood Rd St. L. Mo. 63122	(314) 966-8499
Michael Burch	850 N. Kirkwood Rd St Louis Mo 63122	314 966 8499
Deborah Cornelia	5620 So. Hillview Dr. Brentwood, TN 37027	(615) 373-1381
Melanie Moty	1190 N Shadow Dr Mt Pleasant SC 29464	803 849 7646
Betsy Littlejohn	1190 N Shadow Dr Mt Pleasant SC 29464	849-7646
Darlin Chorlton	2662 Fox Sullivans Is	571-0310
Jon Hurst	29 K Cathedral Ln Chas SC 29414	766-6532
Bob Postlethwaite	220 Royal Pointe #103 CHAS S.C. 29407	402-0583
Jonathan Burks	5930 Sandy Lane Racine WI 53406	414-886-8813
Michael Gustin	1481 Center St. ext. Mt. Pleasant	(803) 971-0625
Paul Fedor	1481 Center St. EXT. Mt. Pleasant	(803) 884-7355
Lamar Richardson	131 Nelson Ave. Spart SC. 29302	864-578-9033
Patty Shawn	193 Harris Rd Cheraw S.C. 29520	864-461-2534
Linda Carter	587 Fisherman's Bend Mt Pl	971-0056
Elaine Mankin	205 Ventura Pl. Mt. Pleasant	856-4667
Matt [illegible]	47 E. Chalmers Crystal Lake, IL 60014	(847) 341 9118
Peter P. Spinella	108 Sunset Ave, Verona, N.J.	201-857-0703
Karen T. Spinella	108 Sunset Ave. Verona NJ	201-857-0703
Melissa A Spinella	108 Sunset Ave. Verona NJ	201-857-8864
Jill Kopowski	4 Hathaway Ln. Verona NJ	201-857-2876
Natalie McRae	25 Dune Ridge Ln. I.O.P. SC	886-5800
Carmen [illegible]	"	
Billie McRae	"	
Anna McRae	"	
Hunter McRae	"	

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NAME	ADDRESS	PHONE NUMBER
Gerry J. Laughlin	100 Maple Dr W. Sivilla	871-0991
Debbie C. Goode	310A Tennessee Dr. Ladson	572-9320
Amy Maready	2605 Palm Blvd #A	886 8196
Deborah Messick	20 20th Ave.	886-9552
Pat Powell	1404 Palm Blvd	
Lucia Bosso	" " "	
Jeff Lewis	1900 N Hwy 17 Apt 6-4	856-2241
Kandi Cashion	26 Patriots Point Rd.	849-6004
Jared Lane	110 Bluebridge Dr.	552-8585
Matthew Fisher	1221 Mossrock Rd	552-4754
Eugene Foster	2305 Ashtree Avenue	747-6713
Lee Miller	237 Gramon St. Pgh	431-7261
Brian Lesser	4410 Woodlawn Ave	461-7565
MARIE FAULLING	2011 Hwy 17N 2100 M, Mt Pleasant SC	971-9905
Lucas Smith	1908 Flag St. Sullivans I. SC	883-3682 (412-3444)
Ric Biggers	940 Cliffwood Dr., Mt. Pl., SC	971-1852
Forrest Freeman	" "	" "
Tony Nunn	Westminster, Co	303 466 3762
Steve Brunmeier	7667 Quay St. Arvada, Co	303-940-0532
Mark Christy	7451 Webster St. Arvada, CO	303-425-9342
Shannon Earley	Po Box 32055 Chas SC.	803-849-1689
Thomas A. Schmidt	#2 52nd Ave, I.O.P.	886-0500
Kristy Clark	2305 Waterway IOP	886-8381
[illegible]	215-H Hideaway Way Ln. Mt. Pleasant	884-8272
Debbie Howard	1250 Abercorn Trace Mt Pleas.	881-0838
Hugh Lowry	314 Palm Row Isle of Palms IOP	8864527
Leigh Sweglary	3030 Ion Ave Sullivans Isl	883-9077
Elizabeth Siddall	914 Cliffwood Dr Mt Pleas.	884-0060
Amanda C. Thompson	1585 Nantahala Mt Pleasant	8496190
(803)971-9302 James McLaughlin	1413 Topaz Dr. Mt. Pleasant SC	29464
Page Hodges	1585 Nantahala Blvd. Mt. Pleasant SC	29464
Erica Pharwell	7935 H. Edgebrook Cir N. Chas SC.	29418 (207 0995
Greg Walker	1204 Palm Blvd 2nd Flr I.O.P. SC	29451 886-8772

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NAME	ADDRESS	PHONE NUMBER
Dan Dorsey	580 Darnabrook	770 992 7258
Sheila Wall	3609 Fallen Timber Rd	(301) 774-7764
Pere Clouse	421 Barony Blvd #1 Myrtle Beach SC	29461
Gayle Jackson	" "	"
Bill Badrow	3011 Palm Blvd. IOP	886-3086
[illegible]	Folly Beach SC	
Dale Richardson	Fort Five Sullivans Is	883-3227
Steph Ragsdale	9900 D. Sexton DR. St. Mountain GA. 30083	770-879-586
Tami Byrum	P.O. Box 855 Olive Hill Ky, 41164	(606)-286-288
Lisa Hardwell	1112 Chalmers St.	958-8203
Melanie Rabun	" " " "	
Holly Jordan	53 Broad St. Charleston 29401	
Chris Kavanaugh	62 Township Rd Baltimore MD 21222	
Robert Dunkerton	333 Island Way, Clearwater, FLA 34630	
Cheryl Peters	535 Edgewater Dr Dunedin FL 34698	
Chelsie Longstreth	12 Township Rd Baltimore MD 21222	
Stuart Smith	103 Miramar Dr Augusta, GA	
Bill Pubillones	PO Box 3055 Aug-Sta, GA	30904
Jack Davidson	Christ Church Barbados	
Sherrie Read	301 Meadowlake Dr. Martinez GA 30907	869-9277 (706)
[illegible]	" " " " " " "	"
[illegible]	165 C Peters Bore Cir Martinez GA	30907 706-855-62
[illegible]	2332 Twain Pines Dr. Augusta GA 30906	706-792-111
Dawn Cathey	112 Aylesbury Rd Goose Creek, SC	553-5219
Mark Parker	202 Summit Walk Circle Moncks Cor	30667 770-937-049
Michael Ostrup	333 Cedar Row Chas SC	29407 803 571-7775

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NAME	ADDRESS	PHONE NUMBER
Pat Shallis	9735 Chillicothe Rd. Kirtland, Oh.	216-2562200
SUZETTE STEWART	8451 PREAKNESS DR. N.CHAS. SC 29420	760-0763
JAN Williams	1200 Somersby Ln Mathews NC 28105	
Guerry Reid	1200 Somersby Ln MATHEWS NC 28105	704 365 9077
[illegible]	Box 138 AA Vanglurseky 41179	606-796-6935
[illegible]	9 Collingwood Drive Jericho NY 11753	516-935-1950
Joyce Brown	P.O. Box 855 (606)	286-2880
Donna B Ronstadt	1382 West Point Dr. Mt Pleasant, SC	29464
Gordon Ronstadt	" " " " " "	"
Deana Margiotta	2740 Clover St Chas	29414 763-0820
William Brock	4023 Winterberry Pl Charlotte NC	28210 704 552 0057
Lee Morton	44488 Hanford Canton, MI	48187
James O'Day	39416 Village Run Dr. Canton, MI	48187
Angela O'Day	1867 Montclair Dr. Mt. Pleasant, SC	29464
Thomas E. O'Day	1867 Montclair Drive Mt. Pleasant SC	29464
Michael P. O'Day	2195 Ben Franklin Dr. Pgh, PA	15237 "let the music play!"
Melissa Napoletano	1710 Red Run Dr. Canton MI	48187
Audrey DAVIS	2011 Hwy 17 N Mt. Pleas	971-9177
April C Hudson	242 GA Hwy 184 Toccoa GA	30577 706-886-7231
Jaime Gladelli	9810 Cutts Rd Chardon OH	44024 216-285-2880
Jennie Tate	1937 Woodrow Mayfield Hts, OH	44124 440-460-0724
J.B. Wyatt	217 PACES RUN Columbia S.C.	29223
Christopher M. Harris	250 Crossbow Dr Columbia S.C.	29212 803 407 2281
Barbara Harris	250 Crossbow Dr. Columbia SC.	29212 803-407-2281
Mary M Jones	1 Andover Rd. Greenville, SC	29615 864-292-6997
Tom Langley	13 GREYSTONE CT. SIMPSONVILLE, SC.	29680 864-967-0093
[illegible]	[illegible]	
Rhonda Farmer	103 Lakeview Ln Fayetteville, GA	30214 (770) 461-4525
Leslie Cramer	30 Edgewater Allen FOR SC	29451
[illegible]	30 [illegible] ALW	29464
Heather Bennett	808 Fort Queen Ct Mt. Pleasant SC	29464
[illegible]	808 Fort Queen Ct Mt. Pleasant	

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please excuse Louis's lack of discussion with the Town Council.

NAME	ADDRESS	PHONE NUMBER
Joseph A. Albanese	1470 Diamond Blvd Mt Pleasant SC	803-971-9895
Jean W. Albanese	" " " "	"
Jim EVANS	505 45th COV KY	606 581 2864
Nicole Cole	618 Taylor Mill KY	606-581-3640
770-8795812 STEVE RAGSDALE	990 D. SEXTON DR. ST. MOUNTAIN GA	30083
Mickey McBeth	100 S. Silver King Ave Cross SC	29436 803-760-8580
Lenora C. Gibson	4931 Poppingham Creek Dr. N. Chas. S.C.	29418 803-552-[illegible]
Jeffrey Samuel	221 Forest Rd. Indiana PA	15701 (412) 463-1464
Debby Samuel	221 Forest Rd Indiana PA	15701 (412) 465-1445
Matthew Burroughs	1090 Berkeley #62 Hanahan SC	29406 (803) 747-9220
Rodney Taylor	5000 Harbour Lake Dr #D-44 Goosecreek SC	29445 (803) 553-6412
Karen Haynes	5000 Harbour Lake Dr #D-44 Goose Creek SC	29445 (803) 553-6412
AL WARD	398 STRATFORD AVE ABERDEEN MD	21001 410 272-4595
MYLA MANN	398 STRATFORD AVE ABERDEEN MD	21001 410 272-4595
JOHN LOW 24.	120 PARK AVE NY	NY 10017 212-878-2474.
Jim Duensing	225 Holly Ridge Cole NS	80 37945677
Shelby Duensing	225 Holly Ridge Ln WDLAKE	803-7945677
Julia Scott Story	1155 Longfellow Ct. Ct. Mt. Pleas.	SC 29464 881-68[illegible]
Jack Privette	2362 WHISPERWOOD RD CHAS, SC	29414 766-3562
Diana J. Kennedy	242-A Stefan Dr. Chas. S.C.	29412 762-6612
Carla Avery	123 Smith Dr Winterville N.C.	28590 758-2934
Rick Mercier	Box 60 Evans Rd H.P. Winterville N.C.	28590 321-4719
Cary Wall	1080 Hickory Chadwick Mt Pleasant	827-1827
Julie Brandt	1161 Old 213 Mars Hill NC	28754 704 689-2516
Jim Slade	394264 Woodgate Ln St. Charles IL	60175 630-377-2338
Mary Slade	394264 Woodgate Rd St. Charles, IL	60175 630-377-2338
ROBERT Lackey	1004 Red Bank RD Goose Creek SC	
[illegible]	161 CHARLOTTE AVE, VISTA	CA 9591[illegible]
[illegible]	302 Hasla CA	95 [illegible]
Kathy Totaro	110 kingsbridge Dr GC. S.C.	29445
BJ Brandt	1161 OLD 213 MARS HILL NC	28754
Roger Fishpaw	8454 Peakness Dr N. Chas	760-0763
[illegible]	E.A. STICKLEY 141 BRANDYWINE DR SUMMERVILLE SC	
Carol Scott	9810 Cutts Rd Chardon Ohio	44024 216 285-2880

I do not think the JGIC WAS NOT REASONABLY LOUD ACCORDING TO I.O.P. Noise Ordinance. 8/12

1
2 Hannah Forest
3 Cynthia Dillard
4 Kim Wiepl
5 ZACH [illegible]
6 Corey Hall
7 Linda Carter
8 Vince Kelly Mt Pleasant
9 Joanne Truesdale
10 Pascual Sanchez Jr.
11 Daniel G. Bauer 3902 Waterway Blvd IOP
12 Carol M. Bu 3902 Waterway Blvd IOP
13 Jamie Maciorzak - 610 Palm Blv. IOP
14 Scott [illegible] 610 Palm Blv.
15 Eric S. [illegible] 1326 Tyler Dr Woodland CA 95776
16 Michael D [illegible] 845 Long Point Rd, Mt Plea SC. 29464
17 Marion [illegible] 849 Longpoint Road, Mt. Plea. SC 29464
18 Nancy [illegible] - Spartanburg SC 29303
19 [illegible]
20 DAVID RILEY 917 Robinhood Woods Mt. Pl.
21 Dustin Holder 594 Williamsburg Dr
22 DUSTIN DAVIS 594 WILLIAMSBURG DR APT 9C Hamilton St

23 Holly K Tretton 53 Broad St. Charleston, 29401
24 Lisa Campbell 111 1/2 Chalmers St. Chas 29401
25 [illegible] potential
26 [illegible] residential
27 [illegible]
28 [illegible]
29 [illegible]
30 Bill Badour 30 11 Palm Blvd IOP
31 Kim Andrews 30 21st ave IOP 886 6585
32 David Andrews 30 - 21st Ave IOP 886-6585
33 Beth Callahan [illegible]
34 Suzanne Clifford 381 Arbor Green Lily [illegible]
35 [illegible]
36 Mara Ewing Eastwood 1510 N Linwood, Indpls, IN 46201
37 Christy Klesing 462 Cornell Ave, Indpls, IN 46226
38 Brenda Holwick 1161 Lynch Mt. Pleasant
39 [illegible]
40 [illegible]
41 [illegible]
42 Debra Mizzell 20 30th Ave IOP 29451
43 [illegible]

EXHIBIT B

MEMORANDUM

TO: City Council Members
City Administrator

FROM: Carmen R. Bunch, Mayor CRB

DATE: August 21, 1997

SUBJECT: Letter from Garden Club dated August 19, 1997

==========

I have just received a copy of subject letter dated August 19th. It has been over 5 years since the then-president of the Garden Club and I discussed the possibility of cleaning up this particular area placing the City's cornerstone in the vicinity and arranging for a mini-park with benches, water fountain to be used by residents as well as the general public. It would be a wonderful sight for people who walk and run on the Connector to just be able to relax in this area after exercising. I am sure all of you will agree that the Garden Club members have done an outstanding job of beautifying the entrance to the Connector and I am sure that Memory Park will also be a welcome and inviting site.

With this project completed, I hope we will be able to then get the overhead signal lights and lines changed as well. Additionally, these two projects will compliment what the Commerce Association is trying to do to beautify the front beach commercial area.. I have never been an advocate of placing the recycling bin where it is, and I certainly hope that Council will agree to move it to another area. Since representatives of the Garden Club will be at the Council meeting on August 26th, I hope we can address this project and ask them questions pertaining thereto.

Isle of Palms Garden Club

Isle of Palms, S.C. 29451

August 19, 1997

Mayor Carmen R. Bunch and
City Council
City Hall
Isle of Palms, S.C.

Dear Mayor Bunch and members of Council,

In developing a plan for beautification of the Connector prior to its opening, the Isle of Palms Garden Club included the site of the Public Works parking lot, naming it "Memory Park." The name was selected to bring recognition to the location of the the Isle of Palms' original City Hall and other municipal buildings and to the memorial garden that previously existed in honor of former Councilman Howard Blair. In addition, the park site plan gave the Club an opportunity to plant memorial trees in honor of deceased Club members. A variety of plantings now exist at the boundaries of the parking lot, but further development as a mini park has been stymied in view of two acute problems at the site:

- the parking lot is the location of a County recycling bin;
- the parking lot provides the space needed for Public Works employees to park their personal vehicles.

We are bringing this matter to your attention at this particular time because we are fortunate to have been awarded a matching fund tree grant through the S.C. Forestry Commission and the USDA Forest Service grant program. We are grateful to Mayor Bunch for recommending that we apply and for securing the matching funds for the grant. Our application called for tree screening of the parking lot--to hide its unsightly appearance. The term of the grant is from September of 1997 through August of 1998.

We have a dream--and you could make it come true! We can revise our grant to eliminate the tree screening and use some of the grant funds for appropriate trees in the mini park that was originally envisioned.

We cannot do this, however, without your commitment to make this mini pedestrian park a reality.

Please see the 2 enclosures with this letter showing:

A) the site completely cleared of vehicles and the recycling bin, and

B) the site without the recycling bin and with a new parking plan for employee vehicles, which would free up most of the site for a somewhat smaller park.

We believe the relocation of the recycling bin is an easy-to-solve problem, and we understand some thought has been given to its relocation in a City parking lot in the front beach area. We know that the County Recycling Department is willing to move the bin to a location you deem appropriate, and we sincerely hope this can soon be accomplished. We also believe that those who recycle are dedicated to the effort and will readily go to a new location once it is publicized.

Needless to say, we would like your support and approval of Plan A. We recognize that this would require all the Public Works employee personal vehicles to be parked inside the Public Works gate. We have not studied how that might be accomplished but would be pleased to work with Council, or a designated Committee, to explore the plan.

Plan B would reduce the park site by 54 feet of depth (from Palm Boulevard to the bed at the fence) X 18 feet of width (from the driveway entrance toward the Connector highway.) Plan B would accommodate only 6 vehicles, and the average number parked seems to be 7. We think it would be simple to assign one (or perhaps 2) employees a parking space inside the gate--or perhaps one beside the Building Inspector's site.

The City's commitment to a new parking plan is paramount to the development of a new or revised park landscape plan. And, with either Plan A or B, considerable site development would be required (i.e., removing the road bed, providing suitable soil, creating a pedestrian path, etc.) prior to carrying out a landscape plan. Regretably, the Garden Club would not be in a position to fund the site development.

Timing is of the essence. Our tree grant plans must be formally revised and approved by the Forestry Commission, and the trees covered by the grant must be purchased and planted by the end of August 1998 when the grant expires.

Our request seems timely in another way. We understand you will soon be placing a memorial cornerstone at the site of the original City Hall in the parking lot. What better time to publicly announce a plan for enhancing this vital section of the gateway to our beautiful island and recognizing the importance of our City's history!

Please count on us to work with you in any way you feel we can be of assistance. We'll be present at the Council meeting on August 26th to do our best to answer any questions you may have.

Thank you!

Cordially yours,

Nancy Wood

Nancy Wood, President

Leola Hanbury

Leola Hanbury, Ch.
Civic Beautification Committee

Enclosures

IOP BUILDING DEPT
PUBLIC WORKS BUILDING
PROPOSED
MEMORY PARK
PALM BLVD
ISLE OF PALMS CONNECTOR

(A)

ISLE OF PALMS CONNECTOR

(B)

EXHIBIT C

WAYS AND MEANS COMMITTEE
August 19, 1997

The regular meeting of the Ways and Means Committee was called to order on August 19, 1997, at 6:00 p.m., in City Hall. Committee members present were Chairman Dee Taylor, Vice Chairman Bob Abele, Mayor Bunch, Council Members Hernandez, Matthews (arriving at 6:30), and Sottile and City Administrator Williams, City Treasurer Suggs, and City Clerk Mauldin. Council members Allen, Campbell, and Shaffer were absent due to other commitments.

1. Citizens Comments - Clay Cable spoke concerning the situation regarding the building belonging to the Baptist Church which was improperly located too close to the street. He spoke with the State Highway Engineer Bruce Brigman who said since it is not encroaching on the state right-of-way, there is nothing SCDOT can do, and he recommended the City take over that one block. Mr. Brigman also said that maintenance came under the CTC so the City would not be burdened. Mr. Cable strongly recommended that the City take over 25th Avenue between Hartnett and Waterway and adjust the right-of-way from 60' to 40'. This would satisfy the three foot setback encroachment and allow the church to utilize their building.

Mr. Sottile made a motion that the City take over 25th Avenue between Hartnett Boulevard and Waterway Boulevard and reduce the width of the right-of-way from 60' to 40'; Mayor Bunch seconded. Upon discussion of concerns about giving property away, **Adm. Abele made an amendment to the motion that the City grant the property owners an easement for their ingress into the City's right-of-way for the life of the building; Mayor Bunch seconded. The amendment passed unanimously. The original motion with amendment passed unanimously.** This motion will be forwarded to the City Attorney for review. Discussion will continue at the regular August City Council meeting.

2. Approval of Previous Minutes. **Adm. Abele made a motion to approve the minutes from the July meeting; Ms. Hernandez seconded; motion passed unanimously.**

3. Administrator's Report & City Financial Review. Mr. Williams reported that the City is in the best shape we have been in for years - revenues for July [the beginning of our fiscal year] were 2.46% of budget collected; expenditures were 7.17%. Cash on hand today is approximately $1.3 million. Yesterday we received a check from Charleston County for $103,000 in the shared County Accommodations Fee money, and $46,000 in City Accommodations Fee money for the month of July. He answered questions of Council members.

Adm. Abele made a motion to transfer $500,000 from unreserved monies in the General Fund to unreserved monies in Capital Projects Fund; Mayor Bunch seconded; after discussion, **motion passed unanimously.**

Mr. Sottile stated that he would like to see the City logo or some kind of City markings placed on the new pickup truck in the Building Department. Mr. Williams will look into this.

4. Old Business. a) Sewer Line at Fire Station #2. Mr. Williams reported that the grinder pump lift station has again failed for the fourth time in five years. George Gross, Manager of the CPW, was contacted about getting the station into the sewer system with a gravity flow system and getting rid of the pump and wet well. CPW believes they can hook us up to the sewer line on DWD property at the cellular tower site and cost is estimated at ±$15,000 for the long term solution. He recommended we proceed with the long term solution instead of continuing to replace the pumps.

Mayor Bunch made a motion to go ahead with this expenditure to correct the problem after the necessary studies and easements have been made; Mr. Sottile seconded. Mr. Williams stated that since this is an unbudgeted expenditure, these funds could come from Capital Projects Fund. **Adm. Abele made an amendment to the motion that the Administrator pursue getting an easement from DWD and pursue developing a reasonably accurate cost estimate; Ms. Hernandez seconded; amendment passed unanimously. Motion with amendment passed unanimously.**

b) Coastal Access Grant Application. In response to letter the Mayor received from OCRM concerning a grant to recognize projects related to the beach and tourism, Adm. Abele reported that the Administrator has developed a project to build four beach walkovers at 46th, 41st, 31st, and 7th Avenues. If approved, our match would be approximately $25,000 which could come out of Accommodations Tax or Accommodations Fee monies. Mayor Bunch said that she would like to see dune walkovers at all of the beach accesses paid for by Accommodations Tax money.

Adm. Abele made a motion to approve the matching grant for a sum not to exceed $30,000 to be taken out of Accommodations Fee money for our portion of the Coastal Access Grant Program; Mayor Bunch seconded; after discussion, **motion passed unanimously.**

5. New Business. a) MRE's (Meals Ready to Eat). Mr. Williams reported that as part of our emergency preparedness effort, we might want to stockpile enough of these type meals to keep the City going for a couple of days after a disaster. For about $1,500 we can stockpile enough meals to feed 60 people for 48 hours; they have a shelf life, kept in 80 degrees or

below, for 2½ years. Even if we have access to the Red & White, these MRE's would eliminate the need for cooks and reduce preparation time for a while. Samples are coming.

Mayor Bunch made a motion to approve the expenditure of $1,558 for MRE's, depending on sampling; Adm. Abele seconded; motion passed 5-1.

At this time, Councilmember Matthews arrived.

b) Emergency Generator for City Hall and Lutheran Retreat. In the continuing search of generators, Mr. Williams said he had stopped at State Surplus in Columbia yesterday and there are some generators coming in from military bases in Europe that may be in good shape; and, if so, this will be the cheapest source for generators. The next best solution would be to trade in the generator at City Hall and retrofitting with a larger generator which would accommodate the entire building. It would be best to find a surplus generator for the Retreat Center. There is a rusting maintenance problem with the generator at City Hall which will have to be addressed probably within the next year and he recommended we deal with this now before we have an emergency fuel spill situation.

Mayor Bunch made a motion that the Administrator proceed with researching costs and alternatives for generators for City Hall and the Lutheran Retreat Center, and come back to Council with his report; Adm. Abele seconded. After further discussion, **motion passed unanimously.**

c) Drug Seizure Money. Adm. Abele reported that at the Public Safety Committee meeting the Chief announced he had received money from drug seizures. Adm. Abele was concerned that these funds do not show up on our financial statements because there is no account for it and he proposed that the Treasurer make separate funds within our system to account for these monies. The Treasurer said that the auditors have recommended that we do this anyway to facilitate auditing procedures.

Adm. Abele made a motion to direct the City Treasurer to establish such funds on a formal basis as she feels is necessary to insure proper fiscal management; Ms. Hernandez seconded; motion passed unanimously.

6. Miscellaneous. a) Mayor Bunch reported that our property at the Public Restroom building needs landscaping work and the walkway needs some repair. She suggested that the Garden Club or our landscaping company look at this. She also recommended that we put the roll-out carts in an enclosure. Mr. Williams will get cost estimates for these projects.

b) Mr. Williams reported that there are some condensation problems and air conditioning problems at City Hall that need to be addressed. In an effort to cut construction costs, the building does not have a vapor barrier between the suspended ceiling and the attic.

Building Official Ed Haselden has recommended that we retrofit the ceiling with sheet rock and insulation. This could cost upwards of $10,000. Mr. Williams said he was not asking to make these repairs now, but wanted council to be aware of the problem for future reference. Mr. Mathews recommended that we look into enlarging the gable vents and installing commercial grade attic fans..

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:04 p.m.

Respectfully submitted,

Dee Taylor, Chairman

EXHIBIT D

PUBLIC SAFETY COMMITTEE
August 12, 1997

The regular meeting of the Isle of Palms Public Safety Committee was held on August 12, 1997, at 6:00 p.m., in City Hall Council Chambers. Present was Chairman Campbell, Committee Members Matthews and Shaffer, and Police Chief Buckhannon, and Fire Chief Graham. Also present were Council Members Abele and Sottile.

1. Citizens Comments. None.

2. Approve Previous Months Minutes. Mr. Matthews made a motion to approve the minutes of the July 1997 meeting; Mr. Shaffer seconded; motion passed unanimously.

3. Police Department. A. Monthly report. Chief Buckhannon discussed the monthly department report for July (see attached) and answered questions of committee members.

B. Special Events Permit - Coastal Cyclists, Oct. 26. - Chief Buckhannon explained the event as a group of 100-200 individuals who ride their bikes across the Cooper River Bridges and onto the islands beginning around 8 a.m. on October 26th and have received permission from the SCDOT. They will require no services from the City at all. **Mr. Matthews made a motion to grant the special events permit; Mr. Shaffer seconded; motion passed unanimously.**

C. Ocean Blvd. Stop Signs/Liability. Upon discussion, Mr. Campbell stated that he would like to come to some conclusion of the information gathered and he recommended that we request from the City Attorney his comments as to the City's liability in installing these stop signs. **Mr. Shaffer made a motion to request this information from the City Attorney; Mr. Matthews seconded; motion passed unanimously.**

D. Video Camera Grant Application. Chief Buckhannon has received a $42,000 grant from the Governor's Office to put video cameras in twelve patrol cars. He explained that when he received the bids, they came in at a low cost and a high cost, with nothing in the middle. The better equipment, of course, will last almost three times as long and give better service capabilities. Also, the better equipment can be serviced by SCDOT and Sikes Radio, whereas the cheaper equipment would require us to send the equipment back to the company for repairs. The difference in cost is between $63,000 and $48,000, and he was asking for permission to purchase the better equipment with additional funds available in the Narcotics Fund in the amount of $15,000. Chief explained the benefits of having video cameras with the patrol officers. **Mr. Matthews made a motion to grant the purchase of 12 cameras for patrol vehicles at a high cost of $63,000 and to use grant money plus whatever Narcotics Fund money is necessary to fund the purchase; Mr. Shaffer seconded; motion passed unanimously.**

E. Noise Ordinance. Referring to last month's comments by Ted Murphy of Coconut Joe's, the committee had been requested to look at our noise ordinance to create more balance with the ordinance. He was most concerned with language that all external mechanical loudspeakers were prohibited (which technically could include radios, etc.) and makes it hard to enforce fairly. Mr. Campbell explained that the committee has spent significant time in studying the noise ordinance and comparing it with other coastal communities. They also have discussed it with available resources, such as the Municipal Association, and found that noise ordinances are one of the most difficult to write, enforce, and do cause contention in many cities. After discussion of the ordinance and the fact that the Committee feels the current ordinance is fair and workable, Mr. Campbell suggested that we all work together to come to some resolution of the noise level in order to satisfy everyone and reduce the complaints from residents as we have done with other businesses on the front beach. Chief Buckhannon said that the department has taken the approach to be reactionary instead or pro-active to the noise; however, when the officers do hear the music, they will ask the proprietors to turn it down before complaints start coming in and this seems to be working.

4. Fire Department. A. Monthly report. Chief Graham discussed the monthly department report for July (see attached) and answered questions of committee members.

B. Paint Finish Problems on Pumper. Chief Graham reported that Emergency One out of Ocala, FL, is the manufacturer of the 1991 pumper we have and there have been significant problems with it since we got the truck. We have been corresponding with their local agent from Bennettsville, SC, trying get the paint problem addressed - the paint is coming off the doors. Other departments in the area are experiencing similar problems with E-One. Chief has written them that if they do not take care of the truck, they will not be included in future bids.

C. Beach Path Emergency Access Path. Mr. Campbell reported that the City was prepared to reinforce the beach access at the right of Sea Cabins and make it an emergency vehicle access. However, the current path is actually on neighboring property and not where people are walking. Mr. Williams is concerned if we locate an emergency access path in its proper area, we would create a flooding and run-off problem. It will create some engineering and designing work in order to address this potential problem. Mr. Campbell suggested we authorize the Administrator to seek some engineering costs for the projected relocated emergency path and Mr. Matthews recommended Seabrook who is already surveying the access paths on the island. **Mr. Shaffer so moved; Mr. Matthews seconded; motion passed unanimously.**

5. Miscellaneous. (1) Mr. Shaffer reported that the Recreation Committee has received some complaints about speeding on 27th and 28th Avenues. The committee recommended that we reduce the speed limit on these streets between Hartnett and Waterway to 15 mph and step up enforcement in that area. The City owns both of these roads. Chief Buckhannon agreed that there were a lot of children and sometimes adults crossing these streets and would have no problem with reducing the speed limit here.

Mr. Shaffer made his recommendation into a motion; Mr. Matthews seconded; after further discussion, motion passed unanimously.

(2) Chief Graham reminded the committee that the Sand Shark Run will be on September 13th in front of the Windjammer with 800-1,000 people in attendance.

6. There being no further business to come before the committee, the meeting was unanimously adjourned at 7:10 p.m.

Respectfully submitted,

Pat Campbell, Chairman

Isle of Palms

Police Department

Monthly Report

July 1997

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4	Officer Activity Report
5	Connector Report
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9	Crime Day of Week Analysis
10	Crime Time of Day Analysis
11	Ancillary Report
12	Court Collection Report
13	Monthly Court Summary
14	Animal Control Report
15	Narcotics Report
16	Training Report

ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(803) 886-6522 FAX (803) 886-8005

TO: **MAYOR BUNCH, CITY COUNCIL, ADMINISTRATOR WILLIAMS**

FROM: **CHIEF BUCKHANNON**

SUBJECT: **MONTHLY REPORT FOR JULY, 1997**

DATE: **AUGUST 8, 1997**

The following is a brief synopsis of the officers' activities during the month of July, 1997:

Patrol

07-04-97 Officers responding to a fight in Wild Dunes arrested four male subjects for Assault and Battery High and Aggravated and Disorderly Conduct when they located the intoxicated subjects who were fleeing the scene. One victim was transported to the hospital by EMS.

07-06-97 A 26 year old male was arrested for Simple Possession of Marijuana, Driving Under Suspension and a NRVC violation when his vehicle was stopped for a minor traffic violation.

07-08-97 Officers responding to a report of an intoxicated subject operating a golf cart located the 34 year old Island male and arrested him for Disorderly Conduct after he deliberately exposed his buttocks to Chief Buckhannon.

07-08-97 Officers responding to a burglary in progress arrested a 28 year old male for Burglary and Simple Assault. The subject was extradited to Tennessee for violation of parole.

07-09-97 Officers responding to a report of a juvenile being chased by a subject with a knife on the front beach area arrested the subject, a 17 year old male, for Assault with Intent to Kill, Carrying a Concealed Weapon and Resisting Arrest after he attempted to flee the area on foot.

07-17-97 An officer stopped a vehicle for minor traffic violations, arrested a 52 year old Island male for Carrying a Concealed Firearm, Open Container of Beer in Vehicle and an outstanding warrant with North Charleston Police Department.

07-19-97 Officers responding to a report of shoplifting at a front beach business arrested two female juvenile subjects who were transported to the Charleston County Juvenile Detention Facility after processing.

07-26-97 A malicious injury to property report was taken when a golf cart was found submerged in a pond at the Links golf course.

07-26-97 A 39 year old Island male filed a report for Petit Larceny and Breach of Trust when a roommate took his vehicle without his permission. The vehicle was located in Columbia.

Personnel

07-10-97 Officer Scott Brown started with the Police Department. Officer Brown worked with Greer Police Department prior to his appointment with Isle of Palms.

07-28-97 Officer Brown and Reserve Officer Wallace attended a five day police cyclist class hosted by MUSC.

07-29-97 Chief Buckhannon attended an Emergency Preparedness Committee meeting. The topics discussed included evacuations, assisting senior citizens, and preparations of city facilities.

ISLE OF PALMS POLICE DEPARTMENT

TO: Lt. McCurdy

FROM: TCO Supervisor Gibbons

DATE: August 2, 1997

SUBJECT: Telecommunications Activity Report for July 1997

During the month of July 1997 the Telecommunications office received and dispatched 3,332 calls for service to the 4 public safety agencies of the Isle of Palms and Sullivans Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
July 1997	2,427	69	886	17	3,399
July 1996	2,058	79	706	26	2,869
Percentage Change	18%	-13%	25%	-35%	18%
Year to Date 1997	14,712	253	5,451	91	20,507

Isle of Palms Police Department Officer Activity Report July 1997

	July 1997	July 1996	Percentage Change	Year To Date 1997	Year To Date 1996	Percentage Change
Service Calls	1,326	1,257	5.5%	7,551	6,716	12.4%
Building Checks	524	367	42.8%	3,236	2,603	24.3%
SPR'S	542	418	29.7%	3,598	3,840	-6.3%
Traffic Stops	303	418	-27.5%	2,330	2,279	2.2%
Traffic Stops w/Tickets	93	113	-17.7%	559	611	-8.5%
% Traffic Stops w/Tickets	30.7%	27.0%	3.7%	24.0%	26.8%	-10.5%
DUI Tickets	4	6	-33.3%	22	21	4.8%
DUS Tickets	12	19	-36.8%	96	81	18.5%
Speeding Tickets	27	32	-15.6%	165	185	-10.8%
Other Traffic Tickets	88	121	-27.3%	545	588	-7.3%
Non Traffic Tickets	35	38	-7.9%	311	177	75.7%
Parking Tickets	763	1,066	-28.4%	3,504	5,027	-30.3%
City Tickets	21	63	-66.7%	219	306	-28.4%

Connector Calls For Service for the Month of July 1997

The Isle of Palms Police Department has responded to or initiated 57 calls involving 818 minutes, or 13.63 man hours for the month of July, 1997. The following table breaks down the type, number and time element of each call.

	Calls July	Calls Year To Date	Arrests July	Arrests Year To Date	Minutes July	Minutes Year To Date	Avg. Minutes July	Avg. Minutes Year To Date
Accidents	0	2	0	0	0	8	0.00	4.00
Traffic Stops With Tickets	16	115	4	33	579	4691	36.19	40.79
Traffic Stops Without Tickets	36	278	0	2	222	2036	6.17	7.32
Citizen Assists	0	6	0	0	0	16	0.00	2.67
Assist Other PD	0	2	0	0	0	57	0.00	28.50
Miscellaneous	5	17	0	0	17	95	3.40	5.59
Totals	**57**	**420**	**4**	**35**	**818**	**6903**	**14.35**	16.44

Isle of Palms Police Department Monthly Report for July 1997

All UCR Codes for each Incident are counted.

CRIME TYPE	July 1997	Total 1997	July 1996	Total 1996
09A MURDER & NON-NEGLIGENT HOMICIDE				
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING				1
11A SEX (FORCIBLE RAPE)				2
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				1
11D FORCIBLE FONDLING		1		1
120 ROBBERY		1		
13A ASSAULT	2	5	1	1
13B SIMPLE ASSAULT	1	6	2	16
13C INTIMIDATION				3
200 ARSON		1		2
210 EXTORTION				
220 BURGLARY	2	24	2	18
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING	1	2	1	2
23D THEFT FROM BUILDINGS	1	4		3
23E THEFT FROM COIN OPERATED		1		
23F THEFT FROM MOTOR VEHICLE	2	25	4	24
23G THEFT OF MOTOR VEHICLE PART		2	1	3
23H ALL OTHER LARCENY	25	74	15	68
240 MOTOR VEHICLE THEFT		5		4
250 COUNTERFEITING/FORGERY	1	6	1	1
26A FRAUDULENT ACTIVITY				2
26B FRAUD/CREDIT CARD /ATM		3		1
26C IMPERSONATION				
270 EMBEZZLEMENT				
280 STOLEN PROPERTY		5		1
290 DAMAGE PROPERTY	7	43	4	30
35A DRUG/NARCOTICS	7	34	3	16
35B DRUG EQUIPMENT VIOLATION	1	14	1	7
36A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE	1	1	1	1
510 BRIBERY				
520 WEAPON OFFENSES	2	2		
753 OBSCENE & HARASSING PHONE	1	18	2	8
756 USING MOTOR VEHICLE W/O	1	2		2
90A BAD CHECKS				
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT	2	13	3	16
90D DUI	4	22	6	21
90E DRUNKENNESS			1	2
90F FAMILY (NO VIOLENCE)	3	4	1	4
90G LIQUOR LAW	9	50	7	42
90H PEEPING TOM				2
90I RUNAWAY		4		6
90J TRESPASSING	1	14	3	6
90L TRUANCY				
90N RESISTING ARREST	1	1	1	5
90P CONTRIBUTING TO DELINQUENCY				2
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES	8	50	7	35
91T TRAFFIC & NRVC ARRESTS	18	124	24	107
91W WARRANT ARRESTS	6	30	4	16
979 MISSING PERSONS			2	3
980 SUICIDES		2		4
992 PROWLER				
NCR NON CRIMINAL REPORTS	16	63	8	52
TOTALS:	**123**	**656**	**105**	**541**

ARREST SUMMARY

Type	July 1997	Total 1997	July 1996	Total 1996
Adults	Male= 41 Female= 6	Male= 322 Female= 60	Male= 40 Female= 9	Male= 212 Female= 45
Juveniles	Male= 2 Female= 3	Male= 23 Female= 17	Male= 2 Female= 0	Male= 30 Female= 17
Narc-Adults	Male= 4 Female= 2	Male= 30 Female= 4	Male= 1 Female= 0	Male= 6 Female= 2
Narc-Juveniles	Male= 0 Female= 0	Male= 1 Female= 0	Male= 0 Female= 0	Male= 7 Female= 0
TOTALS:	**Male= 47 Female= 11**	**Male= 376 Female= 81**	**Male=43 Female= 9**	**Male= 255 Female= 64**

PROPERTY VALUES REPORTED

Type	July 1997	Total 1997	July 1996	Total 1996
Burglary Stolen	$1.00	$20,550.00	$0.00	$13,510.00
Larceny Stolen	$13,041.00	$53,430.00	$4,575.00	$60,997.00
Criminal Damage	$6,670.00	$20,775.00	$710.00	$6,935.00
MVT Stolen	$0.00	$68,885.00	$0.00	$7,693.00
Burglary Recovered	$0.00	$250.00	$0.00	$50.00
Larceny Recovered	$570.00	$5,199.00	$2.00	$4,705.00
MVT Recovered	$0.00	$36,865.00	$0.00	$5,993.00
Total Stolen	$13,042.00	$142,985.00	$4,575.00	$83,396.00
Total Recovered	$570.00	$42,314.00	$2.00	$10,948.00
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms Police Dept.
All Arrests
Primary UCR Code Only
Date Starting 07/01/97 to 07/31/97

08/01/97 : 10:12:43

Arrest Summary
Type 1

Offense	Male White	Male Black	Male Amer Indian	Male Asian	Male Other	Female White	Female Black	Female Amer Indian	Female Asian	Female Other	Male Total	Female Total	Total	Line Item #
13A AGGRAVATED ASSAULT	3	0	0	0	0	0	0	0	0	0	3	0	3	0001
23C SHOPLIFTING	0	0	0	0	0	2	0	0	0	0	0	2	2	0002
23H ALL OTHER LARCENY	2	0	0	0	0	1	0	0	0	0	2	1	3	0003
250 FORGERY/COUNTERFEITING	1	0	0	0	0	0	0	0	0	0	1	0	1	0004
280 STOLEN PROPERTY OFFENSES (RECEIVING, ETC.)	1	0	0	0	0	0	0	0	0	0	1	0	1	0005
35A DRUG/NARCOTIC VIOLATIONS - E MARIJUAN	3	0	0	0	0	1	0	0	1	0	3	2	5	0006
35A DRUG/NARCOTIC VIOLATIONS - L AMPHETAM	1	0	0	0	0	0	0	0	0	0	1	0	1	0007
520 WEAPON LAW VIOLATIONS	1	0	0	0	0	0	0	0	0	0	1	0	1	0008
90C DISORDERLY CONDUCT	3	0	0	0	0	0	0	0	0	0	3	0	3	0009
90D DRIVING UNDER THE INFLUENCE	4	0	0	0	0	0	0	0	0	0	4	0	4	0010
90G LIQUOR LAW VIOLATIONS	7	0	0	0	0	2	0	0	0	0	7	2	9	0011
90J TRESPASS OF REAL PROPERTY	2	0	0	0	0	0	0	0	0	0	2	0	2	0012
90Z ALL OTHER OFFENSES	1	0	0	0	0	0	0	0	0	0	1	0	1	0013
91T TRAFFIC ARREST (DUS, NRVC, ETC)	12	3	0	0	0	2	0	0	0	0	15	2	17	0014
91T TRAFFIC ARREST (DUS, NRVC, ETC) - E MARIJUAN	1	0	0	0	0	0	0	0	0	0	1	0	1	0015
91W WARRANT ARREST	2	0	0	0	0	2	0	0	0	0	2	2	4	0016
*** Total ***	44	3	0	0	0	10	0	0	1	0	47	11	58	

Isle of Palms Police Dept.
From : 07/01/97 To : 07/31/97
All Crimes : 123

08/01/97 : 10:11:19

Crime Day Of Week Analysis

Type Of Crime		Crime Count	Pct Of All	Mon	Pct Of Cri	Tue	Pct Of Cri	Wed	Pct Of Cri	Thu	Pct Of Cri	Fri	Pct Of Cri	Sat	Pct Of Cri	Sun	Pct Of Cri	Unknown	Pct Of Cri	Line Item #
11A	FORCIBLE RAPE	1	0.81	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0001
13A	AGGRAVATED ASSAULT	2	1.63	0	0	0	0	1	50	0	0	1	50	0	0	0	0	0	0	0002
220	BURGLARY/BREAKING AND EN	2	1.63	1	50	1	50	0	0	0	0	0	0	0	0	0	0	0	0	0003
23C	SHOPLIFTING	1	0.81	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0004
23D	THEFT FROM BUILDINGS	1	0.81	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0005
23F	THEFT FROM MOTOR VEHICLE	2	1.63	1	50	0	0	0	0	0	0	0	0	0	0	1	50	0	0	0006
23H	ALL OTHER LARCENY	25	20.33	6	24	5	20	6	24	2	8	1	4	4	16	1	4	0	0	0007
250	FORGERY/COUNTERFEITING	1	0.81	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0008
290	DESTRUCTIVE/DAMAGE/VANDA	7	5.69	1	14	0	0	1	14	0	0	2	29	1	14	2	29	0	0	0009
35A	DRUG/NARCOTIC VIOLATIONS	7	5.69	0	0	2	29	1	14	0	0	1	14	1	14	2	29	0	0	0010
35B	DRUG EQUIPMENT VIOLATION	1	0.81	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0011
36C	INDECENT EXPOSURE	1	0.81	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0012
520	WEAPON LAW VIOLATIONS	2	1.63	0	0	0	0	1	50	1	50	0	0	0	0	0	0	0	0	0013
753	OBSCENE & HARASSING PHON	1	0.81	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0014
756	USING MOTOR VEHICLES W/O	1	0.81	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0015
90C	DISORDERLY CONDUCT	2	1.63	0	0	1	50	0	0	0	0	1	50	0	0	0	0	0	0	0016
90D	DRIVING UNDER THE INFLUE	4	3.25	0	0	1	25	0	0	0	0	1	25	1	25	1	25	0	0	0017
90F	FAMILY OFFENSES , NONVIO	3	2.44	0	0	0	0	0	0	1	33	0	0	1	33	1	33	0	0	0018
90G	LIQUOR LAW VIOLATIONS	9	7.32	1	11	2	22	1	11	1	11	0	0	1	11	3	33	0	0	0019
90J	TRESPASS OF REAL PROPERT	1	0.81	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0020
90M	OTHER AGENCIES (INCLUDES	2	1.63	0	0	0	0	0	0	0	0	0	0	2	100	0	0	0	0	0021
90N	RESISTING ARREST	1	0.81	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0022
90Z	ALL OTHER OFFENSES	6	4.88	0	0	3	50	0	0	0	0	1	17	0	0	2	33	0	0	0023
91T	TRAFFIC ARREST (DUS, NRV	18	14.63	3	17	5	28	2	11	2	11	1	6	1	6	4	22	0	0	0024
91W	WARRANT ARREST	6	4.88	1	17	2	33	0	0	3	50	0	0	0	0	0	0	0	0	0025
NCR	NON CRIMINAL REPORT	16	13.01	0	0	3	19	6	38	2	13	1	6	2	13	2	13	0	0	0026
*** Total ***		123	100.00	14		27		23		13		10		16		20		0		

Isle of Palms Police Dept.
From : 07/01/97 To : 07/31/97
All Crimes : 123

08/01/97 : 10:11:22

Crime Time Of Day Analysis

Type Of Crime		Crime Count	Pct Of ALL	0000 Thru 0300	Pct Of Cri	0301 Thru 0600	Pct Of Cri	0601 Thru 0900	Pct Of Cri	0901 Thru 1200	Pct Of Cri	1201 Thru 1500	Pct Of Cri	1501 Thru 1800	Pct Of Cri	1801 Thru 2100	Pct Of Cri	2101 Thru 2400	Pct Of Cri	Line Item #
11A	FORCIBLE RAPE	1	0.81	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0001
13A	AGGRAVATED ASSAULT	2	1.63	0	0	0	0	0	0	0	0	0	0	1	50	0	0	1	50	0002
220	BURGLARY/BREAKING AND EN	2	1.63	1	50	0	0	0	0	0	0	0	0	0	0	0	0	1	50	0003
23C	SHOPLIFTING	1	0.81	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0004
23D	THEFT FROM BUILDINGS	1	0.81	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0005
23F	THEFT FROM MOTOR VEHICLE	2	1.63	0	0	0	0	0	0	1	50	0	0	0	0	1	50	0	0	0006
23H	ALL OTHER LARCENY	25	20.33	1	4	0	0	2	8	2	8	4	16	5	20	5	20	6	24	0007
250	FORGERY/COUNTERFEITING	1	0.81	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0008
290	DESTRUCTIVE/DAMAGE/VANDA	7	5.69	1	14	1	14	0	0	1	14	1	14	1	14	1	14	1	14	0009
35A	DRUG/NARCOTIC VIOLATIONS	7	5.69	3	43	0	0	2	29	0	0	0	0	1	14	0	0	1	14	0010
35B	DRUG EQUIPMENT VIOLATION	1	0.81	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0011
36C	INDECENT EXPOSURE	1	0.81	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0012
520	WEAPON LAW VIOLATIONS	2	1.63	1	50	0	0	0	0	0	0	0	0	1	50	0	0	0	0	0013
753	OBSCENE & HARASSING PHON	1	0.81	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0014
756	USING MOTOR VEHICLES W/O	1	0.81	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0015
90C	DISORDERLY CONDUCT	2	1.63	0	0	0	0	0	0	0	0	1	50	0	0	0	0	1	50	0016
90D	DRIVING UNDER THE INFLUE	4	3.25	3	75	0	0	0	0	0	0	0	0	0	0	0	0	1	25	0017
90F	FAMILY OFFENSES , NONVIO	3	2.44	0	0	0	0	1	33	1	33	0	0	1	33	0	0	0	0	0018
90G	LIQUOR LAW VIOLATIONS	9	7.32	2	22	0	0	1	11	0	0	0	0	2	22	1	11	3	33	0019
90J	TRESPASS OF REAL PROPERT	1	0.81	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0020
90M	OTHER AGENCIES (INCLUDES	2	1.63	0	0	0	0	1	50	0	0	1	50	0	0	0	0	0	0	0021
90N	RESISTING ARREST	1	0.81	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0022
90Z	ALL OTHER OFFENSES	6	4.88	2	33	0	0	1	17	0	0	1	17	1	17	1	17	0	0	0023
91T	TRAFFIC ARREST (DUS, NRV	18	14.63	3	17	0	0	5	28	1	6	2	11	4	22	2	11	1	6	0024
91W	WARRANT ARREST	6	4.88	4	67	0	0	1	17	0	0	0	0	0	0	1	17	0	0	0025
NCR	NON CRIMINAL REPORT	16	13.01	1	6	1	6	1	6	1	6	6	38	0	0	1	6	5	31	0026
*** Total ***		123	100.00	23		2		15		8		18		19		15		23		

ANCILLARY REPORT
JULY 1997

ATV MONTHLY REPORT

CITIZENS ASSIST	ANIMAL COMPLAINTS	LOST CHILDREN	PARKING VIOLATIONS	OTHER	TOTAL
80	28	5	61	59	233

A total of 515 miles were put on the ATV for the month and a total of 1136 miles to date.

BICYCLE PATROL MONTHLY REPORT

TRAFFIC STOPS	TRAFFIC TICKETS	ARRESTS	ALCOHOL	PARKING TICKETS	OTHER CALLS	TOTAL
12	10	0	10	1	71	104

There has been a total of 71 miles put on the bikes for the month and a total of 156.8 miles to date.

MARINE PATROL MONTHLY REPORT

BOAT STOPS	WARNING TICKETS	ARREST	CITATIONS	ALCOHOL VIOLATIONS	OTHER CALLS	TOTAL
42	0	0	10	0	42	52

There has been a total of 46 hours put on the boat for the month and a total of 52.55 hours to date.

1997 MONTHLY COURT REPORT

	TRAFFIC STATE FEE	CRIMINAL STATE FEE	TOTAL STATE FEES	PARKING FINES	CRIMINAL/TRAFFIC FINES	TRANSFERRED FUNDS	FUNDS DUE CITY
January	$2,264.72	$531.61	$2,796.33	$1,972.00	$8,223.00	$10,195.00	$7,398.67
February	1,938.35	819.01	2,757.36	2,486.00	8,060.00	$10,546.00	$7,788.64
March	1,398.86	1,376.83	2,775.69	1,114.00	8,160.00	$9,274.00	$6,498.31
April	1,215.99	1,637.99	2,853.98	2,758.00	8,499.00	$11,257.00	$8,403.02
May	1,856.92	1,011.92	2,868.84	4,700.00	8,328.00	$13,028.00	$10,159.16
June	1,626.01	1,147.07	2,773.08	5,211.00	7,954.00	$13,165.00	$10,391.92
July	1,953.99	1,815.17	3,769.16	5,026.00	8,278.00	$13,304.00	$9,534.84
August			0.00			$0.00	$0.00
September			0.00			$0.00	$0.00
October			0.00			$0.00	$0.00
November			0.00			$0.00	$0.00
December			0.00			$0.00	$0.00
'ear to Date 1997	$12,254.84	$8,339.60	$20,594.44	$23,267.00	$57,502.00	$80,769.00	$60,174.56
Year to Date 1996	$14,836.78	$5,705.33	$20,542.11	$33,327.41	$60,018.25	$93,345.66	$72,803.55
Fiscal Year 97-98	$1,953.99	$1,815.17	$3,769.16	$5,026.00	$8,278.00	$13,304.00	$9,534.84

Description	Traffic	Criminal	Total
Guilty/Forfeiture	16	12	28
Guilty/Bench Trial	17	11	28
Guilty/Jury Trial	0	0	0
Not Guilty/Bench Trial	29	9	38
Not Guilty/Jury Trial	0	0	0
Nolle Prosequi	0	0	0
Transfer to other court	0	0	0
Other Disposition	5	32	37
Pled Guilty	68	24	92
Nolo Contendere	0	0	0
Tried in Absense	33	23	56
NRVCs Issued	8	0	8
Bench Warrants Issued	0	0	0
Guilty Cases	101	47	148
Not Guilty Cases	34	41	75
Conviction Percentage	74.81	53.41	66.37
TOTAL CASES PROCESSED:	135	88	223

** FINES + FEES between 07/01/97 & 07/31/97 13133.00

Isle of Palms Police Department Animal Control Report for July 1997

	1997 Monthly Total	1996 Monthly Total	1997 Yearly Total	1996 Yearly Total
Citations	10	38	162	202
Warning Tickets	0	0	3	0
Animals Secured	25	28	211	165
Dogs	9	15	93	83
Cats	7	3	34	21
Raccoons	8	9	59	57
Other	1*	1	22	4
Released to Owner	7	15	87	82
Transported to SPCA	16	12	107	80
Injured Animals	0	1	9	3
Trapped Animals	16	12	87	75
Cats	7	3	23	18
Raccoons	8	9	54	57
Other	1*	1	10	4
Dead Animals Removed	4	2	14	8
Traps Set	17	20	173	154
Kennel Fees	$56.00	$154.00	$619.00	$701.00

* 1 Opossum

Isle of Palms Police Department Narcotics Report for July 1997

	Isle of Palms			DEA		
Drug Type	**Seized**	**Purchased**	**Value**	**Seized**	**Purchased**	**Value**
Marijuana	9.31 gm.		$46.55	17 lbs.		$34,000.00
Marijuana		56 gms.	$220.00			
Cocaine					3 oz.	$3,600.00
Crack Cocaine						
LSD						
Heroine						
Methamphetamine	0.001		N/A			
Monies Seized						
Monies Forfeited						$41,500.00
Monies Pending Forfeiture						1 million
Vehicles Seized						
Vehicles Forfeited						
Vehicles Pending Forfeiture				27		
Other Activities				1 Trial - Subject Found Guilty		
Arrests	8			3		
Charges	8			8		

N/A = Not Available

ISLE OF PALMS POLICE DEPARTMENT

TO: **CHIEF BUCKHANNON**

FROM: **SERGEANT STEWART**

SUBJECT: **TRAINING REPORT FOR JULY, 1997**

DATE: **AUGUST 2, 1997**

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH.

OFFICER	CLASS	TYPE	HOURS
OFF. BROWN	FIREARMS	IN SERVICE	2
PFC. MARKWALD	BASIC MARINE PATROL	ADVANCED	40
R.O. WALLACE	POLICE CYCLIST	ADVANCED	40
OFF. BROWN	POLICE CYCLIST	ADVANCED	40
		MONTHLY TOTAL:	122
		PREVIOUS TOTAL:	630
		YEAR TO DATE:	**752**

THERE HAS BEEN A TOTAL OF ***752 HOURS*** TRAINING CONDUCTED FOR THE POLICE DEPARTMENT UP TO THIS DATE.

MEMORANDUM

TO: Pat Campbell

FROM: Guy Taylor

DATE: July 31, 1997

SUBJECT: Correspondence Regarding Stop Signs on Ocean Boulevard

==========

Attached you will find the documents we discussed today. If you need additional information, please do not hesitate to call on me.

On the day the stop signs were installed, I called the City police chief to ask if this were some sort of a "Sarge joke". He responded that he did not know of any stop signs being installed and, in fact, had strongly advised against doing so when previously asked. He immediately moved to have the stop signs taken down and installed according to State procedures, which included a period of warning to the public.

In my investigation of how this could happen without the neighbors being aware, Mayor Bunch told me that she had been heavily lobbied by a lawyer named Glenn who lived in the 800 block. Later, the story was changed to, this was a need for speed control and that it was her idea all along. That's why I refer to this as the "Bunch sign". Incidentally, Mr. Glenn, who subsequently moved to Mt. Pleasant, is now a plaintiff's lawyer in a case involving a bicyclist who went past a "road closed" sign and the stop sign at 7th and Ocean and was injured. What goes around comes around!

As I think you already know, people do not stop at the Ocean Boulevard signs for a variety of reasons. Local people just ignore the signs. Visitors are looking at the ocean as they go in a westerly direction and don't see the sign, which is, incidentally, obscured by a "no parking" sign; and visitors going in an easterly direction who see the sign, are looking up 7th Avenue and do not see pedestrians attempting to cross the road from the beach. Almost all bicyclists ignore the signs regardless of the direction of transit.

Any consideration your committee can give to this improper use of stop signs will be appreciated. I certainly hope that Gedney Howe does not end up owning City Hall as a result of a child being seriously injured at this intersection, or, for that matter, at the 5th and Ocean intersection.

Fire Service Report
July 1997

Fire Services Monthly Report
Contents

July 1997

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A. Monthly Summary

B. Alarm Report

C. Incident Report/Call Summary

D. Pre-Incident Surveys/Inspections

E. Training

F. Maintenance

G. Personnel

H. Public Relations

Isle of Palms Fire Department
Monthly Summary
July 1997

On July 1, Engineer Roger Eagle installed a Fire Department sign at Station 1 that he made by hand.

On July 8, Fire Department personnel attended the Hurricane meeting held at City Hall for the residents of Isle of Palms.

On July 9, Chief Graham attended a special meeting of the Charleston County Chiefs Association hosted by the North Charleston Fire Department.

On July 10, Chief Graham attended the LEPC meeting hosted at Piggly Wiggly headquarters.

On July 16, Chief Graham attended the Charleston Chief's Association monthly meeting hosted by the Isle of Palms Fire Department.

On July 19, dedication of Truck 1 was held at Station 1 for City Officials..

On July 29, Captains Blair and Yannnuzzi attended the Hurricane Emergency Preparedness Committee meeting held at City Hall.

ISLE OF PALMS FIRE DEPARTMENT
JULY 1997
ALARM REPORT

INCIDENT #	DATE	DIST.	TYPE	LOCATION
97-185	7-1-97	1	EMS Assist	100 Palm Blvd.
97-186	7-2-97	2	EMS Assist	80 41st Ave.
97-187	7-2-97	1	EMS Assist	30 J.C. Long Blvd.
97-188	7-3-97	2	Smoke Scare	20 Common Ct.
97-189	7-3-97	1	EMS Assist	30 J.C. Long Blvd.
97-190	7-4-97	2	EMS Assist	80 41st Ave.
97-191	7-4-97	2	EMS Assist	5800 Grand Pavilion
97-192	7-5-97	2	Assist Police	Palmetto & Edgewater
97-193	7-5-97	1	EMS Assist	1206 Palm Blvd.
97-194	7-5-97	1	EMS Assist	30 J.C. Long Blvd.
97-195	7-5-97	1	EMS Assist	2700 Palm Blvd.
97-196	7-5-97	1	Search	14th & Ocean Blvd.
97-197	7-6-97	1	EMS Assist	25 29th Ave.
97-198	7-6-97	1	EMS Assist	1207 Palm Blvd.
97-199	7-6-97	1	EMS Assist	405 Merritt Blvd.
97-200	7-7-97	1	Unclassified	2305 Palm Blvd.
97-201	7-7-97	2	EMS Assist	209 Forest Trail
97-202	7-8-97	2	EMS Assist	12 32nd Ave.
97-203	7-8-97	1	EMS Assist	1207 Palm Blvd.
97-204	7-9-97	1	EMS Assist	1009 Ocean Blvd.
97-205	7-9-97	2	Alarm Malfunction	216 Seascape
97-206	7-11-97	2	Hazardous Condition	62 Ocean Point
97-207	7-11-97	1	Alarm Malfunction	8 Seahorse Ct.
97-208	7-12-97	1	Rescue	Breech Inlet
97-209	7-12-97	1	EMS Assist	1 14th Ave.
97-210	7-12-97	1	EMS Assist	101 Palm Blvd.
97-211	7-12-97	1	EMS Assist	1008 Ocean Blvd.
97-212	7-13-97	2	EMS Assist	3007 Hartnett Blvd.
97-213	7-13-97	2	EMS Assist	6600 Palmetto Blvd.
97-214	7-13-97	1	Fire Outside Structure	2605 Palm Blvd.
97-215	7-14-97	2	EMS Assist	9002 Palmetto Blvd.
97-216	7-14-97	1	EMS Assist	4 19th Ave.
97-217	7-14-97	1	EMS Assist	30 J.C. Long Blvd.
97-218	7-14-97	1	EMS Assist	1008 Ocean Blvd.
97-219	7-14-97	2	Smoke Scare	7500 Palmetto Blvd.
97-220	7-15-97	2	Rescue (water)	Grand Pavilion & Beach
97-221	7-15-97	2	EMS Assist	4700 Palm Blvd.

97-222	7-15-97	1	EMS Assist	30 J.C. Long Blvd.
97-223	7-15-97	1	EMS Assist	30 J.C. Long Blvd.
97-224	7-16-97	1	EMS Assist	Hwy 517 & Palm Blvd.
97-225	7-16-97	1	EMS Assist	1101C Ocean Blvd.
97-226	7-17-97	2	Arcing Elec. Equip.	42 Wildwood Blvd.
97-227	7-17-97	1	EMS Assist	2500 Waterway Blvd.
97-228	7-18-97	1	EMS Assist	1120 Ocean Blvd.
97-229	7-19-97	2	EMS Assist	6 Fairway Dunes Ln.
97-230	7-20-97	1	Assist Police	1 14th Ave.
97-231	7-20-97	2	EMS Assist	5600 Palmetto Blvd.
97-232	7-20-97	1	EMS Assist	1008 Ocean Blvd.
97-233	7-20-97	2	EMS Assist	10 D Mariners Walk
97-234	7-20-97	2	EMS Assist	219 D Shipwatch
97-235	7-20-97	2	Alarm Malfunction	50 Pelican Bay
97-236	7-20-97	1	EMS Assist	109 Oceanside Villas
97-237	7-21-97	1	EMS Assist	30 J.C. Long Blvd.
97-238	7-21-97	2	Vehicle Fire	7 30th Ave.
97-239	7-23-97	1	EMS Assist	901 Palm Blvd.
97-240	7-23-97	1	Smoke Scare	509 Ocean Blvd.
97-241	7-24-97	1	EMS Assist	21st Ave. & Palm Blvd.
97-242	7-24-97	1	EMS Assist	30 J.C. Long Blvd.
97-243	7-25-97	1	EMS Assist	2nd Ave. on beach
97-244	7-25-97	1	Unclassified	2603 Palm Blvd.
97-245	7-26-97	1	EMS Assist	30 J.C. Long Blvd.
97-246	7-26-97	2	EMS Assist	Marker 110 Intercostal
97-247	7-26-97	1	EMS Assist	23rd Ave. & Palm Blvd.
97-248	7-26-97	1	EMS Assist	23rd Ave. & Palm Blvd.
97-249	7-26-97	2	Service Call	3705 Cameron Blvd.
97-250	7-28-97	2	Trash Fire	20 31st Ave.
97-251	7-29-97	1	Rescue (water)	29th Ave. on beach
97-252	7-30-97	1	EMS Assist	14th Ave. on beach
97-253	7-30-97	1	EMS Assist	30 J.C. Long Blvd.

Total Calls=69 District 1=44 District 2=25 Mutual Aid=0

Total EMS Calls=49 Resident=10 Non-resident=39

July 1996 total= 79

Isle of Palms Fire Department
Call Summary
July 1997

7/01 Responded to Breach Inlet for a Cardiac Arrest. Upon arrival, CPR was being performed on a 52 year old male. Two off-duty paramedics and two off-duty firemen were on the scene initially. The Life Pak 300 Defibrillator was placed in service and two shocks were delivered. The patient was intubated on the scene for airway management. CPR continued until a pulse was detected. Artificial respiration continued while in route to East Cooper Emergency Room. The patient was admitted to ICU at East Cooper Hospital for several days then transferred to a Alabama hospital for open heart surgery. The patient was released and doing well.

7/05 Responded to the beach near SeaCabins to assist the Police Department search for a missing child. Upon arrival, information was gathered including the child's description and last seen location. The last seen location 1 1/2 hours prior to calling for help was being in the water. The child arrived at one of the emergency vehicles approximately 1/2 hour later and asked for help.

7/14 Responded to the beach in front to the Windjammer for a patient having problems on the beach. Upon arrival found a near drowning of a 6 year old female. The patient was pulled from the water by her uncle after being motionless in the water. The patient was treated with oxygen therapy, vitals were monitored and Charleston County EMS transported the patient to Medical University of South Carolina Trauma Center.

7/14 Responded to Shipwatch Villas for a smell of smoke. Upon arrival, no smoke or flames were visible. A slight smell of smoke was detected in the northern stairwell and a floor by floor search was initiated to locate the source. Smoke was then detected in the southern stairwell. Remnants of fireworks type smoke bombs were found without further incident. No suspects were apprehended.

7/15 Responded to the Citadel Beach Club for an overturned vehicle. Upon arrival found two men on the ground complaining of neck, back and chest pain. Also, a bucket truck which had turned over ,while extended, threw the men to the ground. The two men were treated and packaged, Charleston County EMS transported them to East Cooper Hospital. The area was secured and cleaned due to leaking hydraulic and transmission fluids and diesel fuel.

7/25 Responded to a residence on Palm Blvd. for a lightning strike. Upon arrival, found no smoke or flames showing. Investigation revealed point of impact on roof overhang of 1 st. floor. No further damage was detected.

7/26 Responded to Wild Dunes Marina for a wave runner collision in Dewees Inlet. Upon arrival, two fire personnel responded with the wave runner and two fire personnel responded with Police Department in the police boat to Dewees Inlet. Found one male, approximately 30 years old in the water with multiple trauma to the face. The patient was placed on a long spine board with C spine stabilization while in the water. The patient was transported to Wild Dunes Yatch Harbor Marina via United States Coast Guard and treated with oxygen in route. The patient was then transported to Medical University of South Carolina Trauma Center by Charleston County EMS.

During the month of July, the Fire Department responded to several minor vehicle accidents which involved injuries and numerous jellyfish stings.

City of Isle of Palms Fire Department
July Incident Report
(Listed in accordance with NFIRS Standards)

Situation Found:	Total	Dist. 1	Dist. 2	MA	YTD	*Fire Cause:*	
Total Alarms	69	44	25	1	253	*Structural*	
Working Structure Fire					1	Electrical.....	
Outside of Structure	1	1	0		1	Smoking Materials.....	
Vehicle Fire	1	0	1		3	Heating or Cooking Equipment....	No.____
Brush, grass, leaves					6	Suspicious.....	No.____
Trash, rubbish	1	0	1		2	Lightning.....	No.____
Explosion, No after fire						Arson	No.
Outside spill with fire						Other.....	No.____
Other fires not classified							
Overpressure Rupture							
Emergency Medical Call	49	35	14		169		
Locked in-trapped					1		
Search	1	1	0		3		
Extrication					1		
Rescue-Not classified	3	2	1		10		
Spill, leak - no fire					4		
Power line down							
Arcing electrical equipment	1	0	1		4		
Aircraft standby							
Chemical spill							
Hazardous condition	1	0	1		2		
Water removal					1		
Smoke removal							
Animal Rescue							
Assist Police	2	1	1		3		
Unauthorized burning							
Move-up					1		
Other service calls	1	0	1		4		
Smoke Scare	3	1	2		6		
Controlled burn					1		
Steam, gas mistaken for smoke							
Malicious false					1		
Bomb scare							
Alarm Malfunction	3	1	2		11		
Unintentional false					10		
Unclassified	2	2	0		8		
Property Value: Property Damage Property Saved:							
Gallons of water used							

Isle of Palms Fire Department
Pre-Incident Surveys
July 1997

Forty-three Pre-Incident surveys have been completed in the field. Forty-three have been processed.

Fire Inspections

Fire inspections are currently being performed by the building department. There were 16 inspections done for the month of July.

ISLE OF PALMS FIRE DEPARTMENT
JULY 1997
TRAINING REPORT

PAID

Total medical training hours..... 24
Total fire training hours.....333.5
Total hours.....357.5
Hours per man..... 21

ADDITIONAL TRAINING

Firefighter Scott Mrowca and Firefighter Hohns Rodden took the Engineer's promotional examination on July 21. Both Firefighters passed and were recommended and promoted to Engineer.

VOLUNTEER

Total medical training hours..... 0
Total fire training hours..... 30
Total hours..... 30
Hours per man..... 2.5

Volunteer training for the month consisted of climbing and flowing Truck 1.

Isle of Palms Fire Department
Maintenance
July 1997

Station I	
7/17	Electrician began working on wiring problems throughout building.
Station II	
7/28	Knight's Septic Tank Co. repaired septic tank.
7/29	Resort Maintenance repaired AC unit.
Squad I	
7/15	Conducted monthly SCBA inspection and maintenance.
	Washed and inspected all ground ladders.
Truck I	
7/03	Lubricated aerial extension cable and associated components.
7/10	Backflushed pump.
7/11	Washed and inspected aerial ladder.
7/15	Repaired step.
	Conducted monthly SCBA inspection and maintenance.
7/18	Washed and inspected all ground ladders.
Engine II	
7/10	Backflushed pump.
7/15	Conducted monthly SCBA inspection and maintenance.
7/18	Washed and inspected all ground ladders.
7/21	Adjusted 2.5 " discharge valves.
7/22	Trouble shooting problem with lighting control panel, needs 3 new rocker switches which are on order.
7/25	Reworking light control panel, will complete work when new switches arrive.
7/28	Checking problem with electrical charging system. Replacement of alternator necessary. Unit being repaired at Carolina Auto Electric.
7/29	Ordered 4 new batteries.
7/30	Four (4) new batteries installed and battery case cleaned and painted.
Engine III	
7/10	Backflushed pump.
7/15	Conducted monthly SCBA inspection and maintenance.
7/18	Washed and inspected all ground ladders.
7/21	Adjusted 2.5" discharge valves.

Engine IV

7/01	Reordered primer electric switch from Slagles.
7/09	Repaired rear door.
7/10	Backflushed pump.
7/14	Problem with fire pump primer, parts on order.
7/15	Conducted monthly SCBA inspection and maintenance.
7/18	Washed and inspected all ground ladders.

Car I (Jeep)

No maintenance performed.

Car II (Crown Victoria)

7/11	Procured old police car from Police Department to replace Bronco II.
7/12	Removed stripe, worked on engine, installed light bar.

Rescue I (F-150)

No maintenance performed.

Rescue II (ATV-Kawasaki 4 x4)

7/09	Picked up ATV from Lukes Kawasaki.
7/11	Repaired several rust spots.
7/30	Temporarily repaired directional signal lights.

Rescue III (Rescue Boat)

No maintenance performed.

Rescue IV (Rubber Boat)

No maintenance performed.

Rescue V ('97 Yamaha Jet Ski/Wave Runner)

7/15	Greased trailer bearings.

Misc.

7/02	Worked on City flood control pump. Replaced battery and changed engine oil.
7/08	Ordered lubricating products for department vehicles.
7/10	Office Work: called Spartan Fire Equipment Co. concerning strobe lights on Truck 1, placed order with Burco Chemical Co.
7/14	Summerville Auction picked up Bronco II for sale.
7/16	Meeting with representatives from Pro-Chem in reference to special products for Truck 1.
7/23	Picked-up compressors from Sears for Stations 1 & 2.
7/24-25	Engineer Dougherty repaired Trim & Tilt on police boat.
7/27	Engineer Libhart installed a light bar on the police boat.
7/29	Ordered and picked up annual supply of engine filters from Napa.

Isle of Palms Fire Department
Personnel Report
July 1997

Captain Bullock, Captain Yannuzzi, Engineers Maibach, Eagle and Kramer and Fire Fighter Barrett were recognized as employees of the month for their involvement for the successful outcome of the cardiac arrest patient on July 1, 1997.

Fire Fighters Scott Mrowca and Hohns Rodden were promoted to the position of Engineer through promotional testing.

Engineer Glen Kramer had the fastest "turn out" time this month. He had complete gear and SCBA on in 1 minute, 9 seconds.

"The Dead Deer Task Force" was recognized by Mark Williams for their efforts on July 11, 1997.

Fire Fighter Mike Barrett was married to Kelly Darwin on the afternoon of July 20, 1997.

Special recognition goes to Captain Yannuzzi, Captain Nilsen, Engineer Rodden and Volunteer Corbett for their participation on the scene of the Wave Runner collision in Dewees Inlet. Additional personnel assisted at the Wild Dunes Marina.

Please stop by Station 1 to see our new sign that was hand made by Engineer Roger Eagle.

Isle of Palms Fire Department
Public Relations Report
July 1997

7/01	Assisted disabled motorist with a dead battery.
7/02	Pumped storm water from street between 57th and 58th Avenue to make road passable for residents.
7/03	Pumped storm water from 48th Avenue to allow residents to enter their property.
7/04	Participated in a "Neighborhood Parade" on 30th Avenue. Participated in a "Neighborhood Parade" on 2nd Avenue. Participated in a 4th of July Carnival in Wild Dunes. Participated in the fireworks display at Grand Pavillion.
7/08	Attended the hurricane meeting at City Hall for the island residents.
7/11	Retrieved a dead deer from the marsh near #62 Ocean Point. The "dead deer task force" consisted of Captain Blair and Engineers Eagle, Perry and Mrowca.
7/21	Tested smoke detector for a resident in Pelican Bay.
7/28	Installed battery and tested smoke detector on Waterway Island Drive.

To: Public Safety Committee
From: Chief Graham
Date: August 13, 1997
Re: Fire Inspections

Isle of Palms Fire Department

Fire Inspection Comparison Report

	1991	1992	1993	1994	1995	1996	1997
January	45	17	13	2	29	22	34
February	0	16	19	14	57	41	29
March	39	14	30	18	104	24	22
April	43	20	17	7	43	12	27
May	43	7	22	33	44	1	22
June	38	8	15	15	35	84	12
July	39	6	22	20	33	0	16
August	36	2	3	34	0	42	
September	0	12	39	32	69	0	
October	45	5	30	18	44	37	
November	22	13	9	27	9	0	
December	34	8	21	17	17	48	
Total	**384**	**128**	**240**	**237**	**484**	**311**	

*

Fire Inspections were transferred to the Building Department in August, 1995. A Fire Department Inspector continued working part time assisting the Building Department through October, 1995.

(FIREINSP)

EXHIBIT E

PUBLIC WORKS COMMITTEE MEETING
August 14, 1997

The regular meeting of the Public Works Committee was held on August 14, 1997, at 6:00 p.m. in City Hall. Present were Chairman David Matthews, Committee Members Debra Hernandez (arriving late) and Mike Sottile, and Acting Director Joseph Washington. Also present were Council Members Abele and Campbell, and City Administrator Williams. .

1. Minutes of Previous Meeting. Skipped

2. Citizens Comments. As there were several realtors in the audience to discuss item C(b) Rental Sign Issue, Mr. Matthews began this discussion at this time. Mr. Matthews asked the realtors to express their views in order to come to an agreement of sign placement that is pleasing to residents, visitors, and everyone.

Jimmy Carroll, Carroll Realty. Mr. Carroll first stated that he was very upset because he found out about this meeting by a third party and should have been contacted personally since this issue pertained to his business. He said he even called the Mayor who stated she didn't know about it either. He agreed that there are a proliferation of signs on the island and that there should be some kind of control over them. He said that the island is a rich island because of these rentals and all the money they generate. He was against the City trying to "restrain their trade" by putting strong limitations on signage and said he would file suit against the City if he felt it necessary. He felt that a common sized sign for all the agencies may be acceptable.

Mr. Matthews stressed that they were not trying to restrict his or any other business on the island but were trying to come up with a solution to make the island more visually pleasing and still let the businesses operate. He also wanted to get the signs off of the rights-of-way. Mr. Matthews also stated that the Mayor was the one who began discussing this whole issue and had even prepared the board of sign photos from other communities that removed signs from the yards and placed them on the houses themselves.

Mr. Campbell stated that Council merely wanted to start some exploratory talks with the real estate community to find out if (1) we can get some cooperation to get the real estate community to get the sale and rental signs out of the rights-of-way; and (2) we wanted to open up communication through the channels established within the real estate community to get you to talk among yourselves to see if the [sign] clutter could be cleaned up on all the streets. Council receives complaints about these signs and he stressed that Council has no intention of trying to pass an ordinance to restrict real estate signs. Mr. Campbell also stressed that only one or two realtors (including Mr. Abercrombie who is president of a local real estate trade group) had been contacted in order to keep the discussion low key and start it out on a conversational basis only, so no one was intentionally excluded.

Mr. Carroll stated that he has no problem with removing signs from the rights-of-way. Mr. Abercrombie confirmed Mr. Campbell's statements.

Mr. Sottile stated that he might have started this issue because as he rode down Palm Boulevard one day between 21st and 41st Avenues and counted 46 rental signs in the right-of-way which looked like litter. He said they were trying to open up some sort of dialog to come up with a uniform sign, similar to other communities that put the signs up on the house, and get all signs out of the rights-of-way.

David Crosby, Island Realty. He said that the sign ordinance is apparently explicit throughout and there have been signs on the right-of-way for the last four years. Sarge used to pull his signs up [leaving others up] and he agreed that everyone should get together to reach a mutually acceptable solution, but in the long run it will have to be on the [code] books in order to prevent other companies from coming onto the island and doing their own thing.

Ms. Hernandez iterated that we would like recommendations from the realtors that will clean up and make the appearance of the island improve. She said there are too many signs in places they shouldn't be, they are bigger than they need to be, and the Mayor instigated this by getting pictures from Pawley's Island, and other areas, where they have come up with small signs that are mounted on the homes or mail boxes and look much neater and more respectable.

Mr. Abele stressed again that we were not in any way trying to get rid of signs as this is a resort community and advertising attracts a lot of people. However, Palm Boulevard is looking tacky with the proliferation of signs and beginning to look like Myrtle Beach which is what we want to avoid. Residents are complaining to council members and we are now trying to ask the rental property community to come up with uniform size, uniform location and write it into the ordinance; and he promised it would be enforced.

Mr. Matthews asked if the realtors would come up with some suggestions and present it to the committee at their next meeting in September.

3. Old Business. a) Status of Beach Access Survey. Mr. Matthews stated that the surveying has been completed and the next step is to try to get the monuments from the County so we can install them.

Mr. Williams stated that they did not find any physical encroachments into the accesses, but they did find that the actual path is often outside the platted boundaries. As long as the adjacent property owners will "suffer" the public to use the natural path, that would not require anything special from us. There are some areas where property owners are objecting to the public using their property to get to the beach and we would need to alter the path in these areas. One of these areas is the path adjacent to Sea Cabins where the platted path meanders off 30'-40' - to get the path usable as an emergency vehicle access will require fill-in, scraping, etc. He would recommend that we address these meanderings as the property owners object

Mr. Matthews recommended that the County be encouraged to get these monuments ready as quickly as possible.

c) Beach Trash Pickup. Joseph reported that the temporary workers are trying to keep up with removing trash from the beach. Mr. Williams said that these temps need to be supervised and felt that they could be doing a better job yet. He also said that complaints have diminished which is a good sign.

4. New Business. a) Storm Water Pump. Mr. Matthews stated that several private property owners have asked to use our pump and he asked the committee their feelings on this matter. It was the consensus that we should not be doing that and Mr. Williams recommended that we restrict pumping to keeping the streets and beach accesses clear as best we can. The committee agreed.

b) 40-gal (roll-out cart) theft at Racket Club Villas and Fairway Club Villas. Mr. Williams also reported that some of the 90-gallon carts have been stolen from residences. He recommended we adopt a replacement policy, whether it is our expense or the property owner expense. It was overwhelmingly agreed that the property owner should be responsible to replace garbage cans at their residence. Mr. Abele suggested that the Wild Dunes rep [in the audience] bring this up with the security committees.

5. Superintendent's Report. a) Equipment. Joseph reported that the hydraulic line on the new Caterpillar was broken and is being repaired. All trucks but one are running. The pickup in Columbia is ready and should be picked up tomorrow.

b) Joseph reported we currently are using five temps, including one CDL licensed driver. Mr. Williams said that after Labor Day when we drop back to once-a-week pickup the temps will no longer be needed.

6. Miscellaneous. (1) There was discussion of street lights and whether or not the City has been paying for one that was supposed to have been installed two years ago and was never completely installed. Since we receive bulk billing, Mr. Williams did not know how we could determine this.

(2) Mr. Matthews reported that he spoke with Elizabeth Johnson on 52nd Avenue who was complaining about having to pay Ravenel Associates to move the garbage can to and from the street so she puts the carts on the street and makes the tenant carry garbage out to them. She has been tagged for leaving the carts out. Mr. Matthews told her the only solution would be to build an enclosure for the carts, but told her he would bring this "problem" to the committee. The committee agreed with his recommendation and asked the Administrator to write Mrs. Johnson a letter.

(3) Mr. Matthews reopened discussion of beach accesses asking about the paths that are not where they are platted. Mr. Williams said that he has proposed we build dune walkovers on some of the accesses through the Coastal Access Grant that OCRM is offering. (31st, 41st, and 46th Avenues)

(4) Mr. Matthews recommended the committee try to prepare some workable solution to the sign problem before the September 11th meeting. It was suggested that the Administrator ask the City Attorney to find out what our ordinance limits are in light of the lawsuits Jimmy Carroll threatened us with. Mr. Williams says that we can regulate type, size and style of signs within our current zoning authority and hopefully the real estate group will come up with some suggestions. Ms. Hernandez recommended we go ahead and enforce getting the signs out of the right-of-way.

(5) Mr. Mathews discussed the ocean water sample report from Davis & Floyd. Ms. Hernandez said that the high numbers around Sea Cabins could be from dogs and if the number stays high, we may have to do something about this. In this line, Mr. Williams said that Henry Finch, Sr., came to see him about all the dog poop on the beach and talked about Juno Beach, FL which has dog feces receptacles at beach accesses suggesting we do something like that. Mr. Williams will try to get some information on this for the next meeting.

Mr. Abele asked about a pooper-scooper ordinance and the committee explained to him that we had looked into this previously and could not find a community that had a workable ordinance or one that was enforceable.

(6) Mr. Williams reported that there was some unbudgeted drainage maintenance coming up. One is an easement crossing the Dangerfield property where the County thinks some of the material around the pipe is settling creating a depression in their driveway which can be patched. If it continues to worsen, we will have to excavate the pipe.

Another area is the Timber Lane cul-de-sac off of Waterway with the storm drain catch basins on both sides of the cul-de-sac and a drain in the center where the center drain has collapsed. The whole stretch of pipe needs to be redone and the County is looking into this and will advise cost estimates. Ms. Hernandez recommended looking at the Seabrook Drainage Study to see if they addressed this area.

Mr. Williams said that the City has resisted assuming responsibility for maintenance but in reality, if the State or County will not maintain, it will fall into our laps. We own 27th, 28th & 29th Avenues between Hartnett and Waterway; a portion of Pavilion Drive; the cut through streets from the avenues in the 40's; a portion of Hartnett from 34th to 41st ; all of old Forest Trail and the cul-de-sacs; and the cul-de-sacs Timber Lane, Oakview Lane, and two others.

Mr. Sottile asked Mr. Williams to look into the piping that was to have been done in Forest Trail and Sparrow Drive. Mr. Williams said that SCDOT said they could not get enough ground cover on the pipe to make it slope properly.

(7) Mr. Sottile asked about the park monument and Mr. Williams said it was supposed to be ready the end of August.

(8) Mr. Sottile asked about the plaque for Sarge's building and Mr. Campbell said it should be here around Labor Day.

There being no further business to come before the committee, the meeting was adjourned at 7:00 p.m. The next meeting is scheduled for September 11, 1997, at 6:00 p.m.

Respectfully submitted,

David Matthews, Chairman

EXHIBIT F

ISLE OF PALMS RECREATION COMMITTEE
August 11, 1997

The regular meeting of the Isle of Palms Recreation Committee was held on August 11, 1997, at 6:30 p.m., in the Building Department. Committee members present were Chairman Skipper Shaffer, Committee Member Debra Hernandez, Acting Recreation Director Paul Rothley, Stu Kimball of the Recreation Commission, City Administrator Mark Williams and Council Member Bob Abele. Also present was Lynne Godfrey from the WDCA. Committee member Carol Allen was out of town.

Chairman Shaffer called the meeting to order.

1. Citizens Comments - None.

2. Approval of Previous Minutes. Ms. Hernandez made a motion to accept the minutes from the July meeting; Mr. Shaffer seconded; motion passed unanimously.

3. Recreation Department Report. (attached hereto) Paul Rothley gave highlights from the report and answered questions of Committee members.

He reported that a representative from Atlantic Electric came to the department and looked at the lights to give us a proposal for putting overrides on them but he has not received the quote yet. Mr. Williams suggested also calling Metro Electric for a quote.

4. Recreation Commission Report. There was no meeting in July. Stu Kimball brought us up to date with the park foundation. He presented the chairman with a copy of the South Carolina Certificate of Incorporation as a Non-Profit Organization for the Isle of Palms Community Park Foundation for his records. Mr. Kimball is working with the City Treasurer Debbie Suggs to make the foundation an eleemosynary organization which will enable the foundation to receive tax deductible gifts.

Mr. Kimball has met with Randy Walker of Dunes Properties who has agreed to spearhead the Tour of Homes for the foundation and they will be making arrangements for this function.

The officers of the foundation will be established at the next Commission meeting on August 26th. They will also begin planning the Christmas silent auction.

Chairman Shaffer said he would be happy to help arrange some properties for the Tour of Homes.

5. New Business. - Speed Limit on 27th and 28th Avenues. Chairman Shaffer reported that Sharon Neal of 27th Avenue called him again concerned with the speed limit on 27th and 28th Avenues. Since the City owns the streets between Hartnett and Waterway and can set our own speed limits, he opened the topic for discussion. Speed bumps, flashing lights, and lower speed limits were discussed.

Ms. Hernandez made a motion to recommend that the City lower the speed limit to 15 mph on 27th & 28th Avenues between Hartnett and Waterway and that it be strictly enforced by the Police Department; Mr. Shaffer seconded; motion passed unanimously.

6. Miscellaneous. Mr. Shaffer reported that interviews are being set up for Recreation Director in the very near future.

There being no further business, the meeting was unanimously adjourned at 6:00 p.m.

Respectfully submitted,

Skipper Shaffer, Chairman

RECREATION DEPARTMENT REPORT
AUGUST 8, 1997

PRE-TEEN PROGRAMS

Gymnastics: Dates for 1997 & 1998 sessions are as follows:
Session 1: June 13, 20, July 11, 18
Session 2: July 25, August 1, 18, 15
Session 3: September 5, 19, 26, Oct. 3
Session 4: October 10, 17, 24, 31
Session 5: November 7, 14, 21 - Fee: $19.00
Session 6: December 5, 12, 19 - Fee: $19.00
Session 7: January 9, 16, 23, 30
Session 8: February 6, 13, 20, 27
Session 9: March 6, 13, 20, 27
Session 10: April 3, 17, 24, May 1
3 - 5 years: 3:30pm - 4:15pm
6 - 11 years: 4:15pm - 5:15pm
Instructor: Tricia Tapio
Session fee is $25

Island Preschool I: This class will be held on Mondays, Wednesdays, and Fridays beginning September 2nd.
3 - 4 years: 9:00am - 12:00pm
Instructor: Jenny Lee
Monthly fee is $100

Island Preschool II: This class will be held on Tuesdays and Thursdays beginning September 2nd.
3 - 4 years: 9:00am - 12:00pm
Instructor: Jenny Lee
Monthly fee is $70

Island Tiny Tots: This class will be held on Tuesdays and Thursdays beginning September 2nd.
2 - 3 years: 9:30am - 12:00pm
Instructor: Robin Lee
Monthly fee is $60

Beginner Tap & Ballet: This class will be held at 4:00 on Thursdays and will resume on September 4th, 1997.
3 - 5 years: 4:00pm - 5:00pm
Instructor: Naomi Calvert
Class fee: $30

2nd Year Tap & Ballet: This class will be held at 5:00 on Thursdays and will resume on September 4th, 1997.
6 years and up: 5:00 - 6:00
Instructor: Naomi Calvert
Class fee: $30

Tae Kwon Do: This class is held on Saturdays.
6 - 11 years: 9:00am - 10:00am
Instructor: Jack Emmel, 5th Degree Black Belt
Monthly fee is $28

Camp Summershine & Summershine Wee Camp: These summer camps came to a conclusion on August 1, 1997. Participation was slightly up this year.

Island Fun Days: Daily camp activities are offered Tuesdays through Fridays - June 17th - August 8th
6 - 12 years: 9:00am - 3:00pm
PARTICIPATION

June 17 - 0	June 24 - 10	July 1 - 9	July 8 - 0
June 18 - 0	June 25 - 0	July 2 - 0	July 9 - 0
June 19 - 12	June 26 - 12	July 3 - 7	July 10 - 8
June 20 - 13	June 27 - 6	July 4 - XX	July 11 - 0
July 15 - xx	July 22 - 4	July 29 - xx	August 5 - 13
July 16 - xx	July 23 - xx	July 30 - xx	August 6 - xx
July 17 - 9	July 24 - 10	July 31 - xx	August 7 - 14
July 18 - xx	July 25 - 8	August 1 - 2	August 8 - 8

Spanish Camp: July 28 through August 18. This camp was designed to teach youth age 5 to 12 the basics of the Spanish language. Camp fee is $35.00. Gladys Labarca is the instructor. This camp was canceled due to lack of adequate registration.

Surf Camp: Session #1 July 14 through July 30th. Session #1 canceled due to lack of adequate registration.
Session #2 August 11 through August 22nd
Camp fee per session $75 resident, $78 non resident.
This camp is for youth ages 9 to 14.

Tae Kwon Do Workshop: August 4th - August 8th
6 - 11 years: 9:00am - 12:00pm - Recommendation by instructor
Fee is $75 per youth. Currently filled to capacity and running well.

TEEN PROGRAMS

Middle School Dance: These dances are held on Friday evenings from 7:00pm to 10:00pm for teens in grades 6 through 8. The dated for the dances scheduled in 1997 are as follows, September 5th, October 3rd, November 7th, and December 5th.

Myrtle Waves Trip: These trips are for youth age 8 to 14 and are offered two times each summer. (12 youth went on 7/11/97)
The next trip will be on August 14th from 8:30am to 6:00pm.
Space is limited to 10 youth. Trip fee is $30.00.

Outdoor Adventure Trip: August 15-16
Youth age 11 to 15 will travel to Tennessee where they will white water kayak the French Broad River. The group will camp in the area and explore an underground cave before returning home.
Trip fee is $100
Space is limited to 8 youth.
We currently have 8 youth signed up and excited to go.

Charleston Riverdogs: Sunday, August 17. Youth age 11 to 15 are invited to experience the fun of America's Game at Riley Park as the Charleston Riverdogs take on Delmarva. Participants are asked to meet at the Recreation Center at 6:00pm.
Trip fee is $10 and includes ticket and transportation.

ADULT PROGRAMS
Tae Kwon Do: This class is held on Wednesdays and Saturdays.
12 and older: Wed. - 7:30pm; Sat. - 10:00am
Instructor: Jack Emmel, 5th Degree Black Belt
Monthly fee is $32

Dog Obedience Training Courses:
Basic Beginner Course for pups age 6 months and older - $72 per dog - class is held on Mondays - 7:00pm - 8:00pm or 8:00pm - 9:00pm
May 5th - June 23rd - 14 participants
July 7th - August 11th is the next session - Currently filled
Instructor: Val Masters
Course fee is $72
Advanced Beginner Course - This class has been postponed due to instructor conflicts.

Newcomers Line Dance: This class meets on the 1st, 3rd, and 4th Tuesday of each month, and on the 2nd Friday of each month.
All ages: 9:30am - 10:30am
This program will resume September 2nd.
Instructor: Mary Nicoletti

Keenagers Club: This club meets on the 1st Wednesday of each month and takes a trip on the 3rd Wednesday of each month.

First scheduled meeting:	SEPTEMBER 17th - 12:00 noon Speaker - Susan Smith Miles
Second scheduled meeting:	OCTOBER 1st - 12:00 noon Speaker Tentative - Psychic/Horoscope
First scheduled trip:	OCTOBER - 15TH Mepkin Abby Monks in Moncks Corner
Third scheduled meeting:	November 5th - 12:00 noon Speaker Tentative - Native American Indian
Second scheduled trip:	NOVEMBER - 19th Myrtle Beach Aquarium, Myrtle Beach, SC
Fourth scheduled meeting:	DECEMBER 3rd - 12:00 noon NO SPEAKER - Christmas Party Planned
Third scheduled trip:	DECEMBER 17th James Island Light Show

YOUTH ATHLETICS
Girls Basketball Skills Camp: This basketball camp will be held August 5th - 8th.
11 - 18 years: 2:00pm - 5:30pm
Instructor: Kathy Emry
Camp fee is $60 and includes a t-shirt.
This camp is currently running well and has eight participants.

Youth Soccer: Registration will be held August 1st - 30th for youth age 5 to 12. Registration fee is $20. Coaches and sponsors are always needed.

ADULT ATHLETICS

Men's Fall Softball: Registration begins on August 11th and play begins on September 22, 1997. These games are played on Monday and Wednesday evenings at 7, 8, & 9:00pm.

Men's Flag Football: Registration begins on September 8th and play begins on October 26, 1997. These games are played on Sunday afternoons at 1, 2, 3, & 4:00pm.

Men's Basketball: The next season will begin in spring 1998.

Co-Rec Soccer: The next season will begin in spring 1998.

Co-Rec Softball: Six teams are registered for this league which began on June 24th. Games played on Tuesday and Thursday evenings. The season is scheduled to end on August 19, 1997.

Ultimate Frisbee: Four teams are registered for this league which began games on June 23rd. Games are played on Monday and Wednesday evenings at 6:30pm. This season is scheduled to conclude on September 8, 1997.

SPECIAL EVENTS

Sand Shark Beach Run: South Carolina's largest beach run, the fifth annual Sand Shark Beach Run will be held 8:00am, Saturday, September 13th, front beach, Isle of Palms. Organized and Conducted by the Isle of Palms Running Club, the Sand Shark Beach Run includes a 4 mile run, a 3 mile walk, and youth fun runs (1/4, 1/2, & 1 mile and 100 yards). Proceeds benefit the I.O.P. Recreation Department Building Fund. In addition to being a favorite for local runners and walkers, the event expects to draw over 900 participants from over sixteen states and from over thirty SC cities outside of our tri-county. In 1996, over 800 individuals registered. Applications and further information are available at the I.O.P. Recreation Department or by contacting the I.O.P. Running Club at 886-9907 or P.O. Box 90, I.O.P., SC 29451.

NFL Gatorade Punt, Pass, and Kick Competition: This annual fall football activity for boys and girls age 8 to 15 will be held on September 18, 1997. There will be separate divisions for boys and girls. The competition is scheduled to start at 5:30pm. There is no charge for participation in this program.

Red Cross Blood Drive: The Isle of Palms Recreation Department is sponsoring a Red Cross Blood Drive on August 28, 1997 from 3:30pm to 7:30pm. Call or stop by to sign up for a donor time spot at the Recreation Department 886-8294. Give the gift of life!!

the city of isle of palms
sand shark beach
4 mile run, 3 mile walk, youth fun runs

isle of palms, s.c. running club

97

SATURDAY SEPTEMBER 13, 1997

RESOURCE SYSTEMS DESIGN, INC.
Health Care Finance and Systems

Wheat First Butcher Singer

DECORATOR'S ALLEY
1771/2 KING ST.

DEWEES ISLAND

the extra mile...

Windjammer Inc.
Isle of Palms

COOPER RIVER BRIDGE RUN
Children's Running Program

CHARLESTON WRECKING

MICHAEL C. MCENIRY, D.M.D.
General Dentistry

SWEETGRASS CHIROPRACTIC
DR. DALE FRIAR

BAGEL NATION

THE BURTON COMPANY
Fine Homebuilding

Schlotzsky's Deli

LONG ISLAND CAFE

Coca-Cola

piggly wiggly
WANDO CROSSING

"South Carolina's Largest Beach Run"

Entry Fees (no refunds)

	Early (Postmarked by Aug. 27, 1997)		Late (Fri. Sept. 12 ONLY)		Race Day	
4 Mile Run	$12 w/shirt	$7 w/o shirt	$15 w/shirt	$10 w/o shirt	$18 w/shirt	$13 w/o shirt
3 Mile Walk	$10 w/shirt	$5 w/o shirt	$13 w/shirt	$8 w/o shirt	$16 w/shirt	$11 w/o shirt
Youth Fun Runs	$5 w/shirt	$0 w/o shirt	$7 w/shirt	$2 w/o shirt	$9 w/shirt	$4 w/o shirt

(Shirts guaranteed to early entrants only)

Incorrect fees will be returned.

(Discounts, early, 4 Mile Run Only — under 12, over 65 deduct $2)

1997 SAND SHARK BEACH RUN

Make check payable to and send to: Isle of Palms Running Club, P. O. Box 90, I.O.P., S.C. 29451

First Name ☐☐☐☐☐☐☐☐☐☐ Last Name ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Mailing Address Include Apt. No. ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

City ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐ State ☐☐ Zip Code ☐☐☐☐☐

Age on 9/13/97 ☐☐ M/F ☐ Child Shirt Size S M Adult Shirt Size S M L XL XXL (add $2) ☐ Area Code ☐☐☐ Day Phone ☐☐☐☐☐☐☐ Packet Mailed ☐ (Add$3 + $1 for each additional entry to the same address)

Check One: 4 Mile Race ☐ 3 Mile Walk ☐ 1/4 Fun Run ☐ 1/2 Fun Run ☐ 1 Mi. Fun Run ☐ 100 Yard ☐

$_____ Total Amount Enclosed

LIABILITY WAIVER AND RELEASE

acceptance of my entry, I, for myself, my heirs & assigns, hereby release the sponsors & officials of the Sand Shark Run from any & all liability arising from illness, injury, or death suffer as a result of my participation in these events. I attest that I am physically fit & have sufficiently trained for these events & I am aware that my participation could, in some circumstances, result in physical injury. Should officials determine that completion of these events would be injurious to my health, I consent to be removed & treated by the physician in attendance of their direction. I give permission for free use of my name and picture in any broadcast, telecast, or written account of these events. I also understand that the entry fee is NONREFUNDABLE FOR ANY REASON. Pets, cycles, baby strollers, and headphones are not allowed on the course for insurance reasons. IF EVENT IS CANCELLED FOR ANY REASON, SHIRTS WILL BE MAILED TO ALL ENTRANTS IN LIEU OF ANY REFUNDS.

Date _____ Signature of Runner or Walker _____ And Parent/Guardian (If under 18) _____

Late Registration & Packet Pickup

Isle of Palms Recreation Department, 28TH Ave., IOP
Friday Sept. 12 — 4 PM — 6:30 PM

Race Day Schedule

Race day registration & Packet Pickup behind the Windjammer	6:30 AM
4 Mile Run	8:00 AM
3 Mile Walk	8:00 AM
Youth Fun Runs	9:15 AM
Awards for 4 Mile Run	Following Youth Runs

Information

Isle of Palms Running Club **(803)886-9907**

IOPSCRUNNERS@CHARLESTON.NET

Refunds

Entry fees are nonrefundable for any reason including a rescheduled or cancelled event. If you preregister, and are unable to attend, you may pick up your packet at the IOP Rec. Dept. during the two weeks following the event or you may have your packet mailed by sending $3 (+ $1 for each additional entry to the same address) within two weeks of the race date to the IOP Running Club, P O Box 90, IOP, SC, 29451. If the event is cancelled, shirts will be mailed to all entrants in lieu of any refunds.

Directions

FROM I-26 in North Charleston take I-526 (the Mark Clark Expressway) to Mt. Pleasant. Exit I-526 on Georgetown (Hwy17 North) Exit. Turn left onto Hwy 17 North. Go 1.4 miles to SC517 (Clyde Dangerfield Hwy - Isle of Palms Connector) Then right on to SC517, go 3.9 miles to traffic light on Isle of Palms. Go straight at traffic light then right at Ocean Blvd. The Windjammer is at 1008 Ocean Blvd., front beach.

FROM Hwy 17 in Charleston follow Hwy 17 North over the Cooper River Bridge to Mt. Pleasant. Take Hwy 17 North By-Pass (Johnnie Dodds Blvd.) 5.2 miles to SC517. Turn right on 517 and go to Isle of Palms.

From Hwy 17 in Georgetown or Myrtle Beach follow Hwy 17 South toward Mt. Pleasant. Go 2.3 miles past Hwy 41. (don't turn on to Hwy 41) to SC 517. Turn left on 517 and go to Isle of Palms.

Race Day Registration & Finish line are behind the Windjammer.

To Benefit the Isle of Palms
Recreation Center Building Fund

Course

All events are entirely on the flat, wide, hardpacked beach (near low tide) and begin and end behind the Windjammer (1008 Ocean Blvd.). Event held rain or shine.

Exclusions

Baby strollers, pets, cycles, and headphones are not allowed on th course for insurance reasons.

Parking

Free parking available at the Isle of Palms Municipal Parking Lot behind the Fire Station. Enter from Pavilion Dr. (between Ocean Blvd. & J C Long Blvd.)

Awards

4 Mile - CASH AWARDS- First 5 overall M & F. Cash $50, $40, $30, $20 & $10. First I.O.P. Resident overall M & F $25.
Glass mugs, Five deep M & F, each age group.
12 & Under, 13-17, 18-24, 25-29, 30-34,35-39, 40-44, 45-49, 50-54, 55-59, 60-64, 65-69, 70 & over. **No duplication of awards.**

Course record bonus — $50 awarded to the first overall male and female to break the existing 4 mile record.

3 Mile Walk - Glass mugs to first 20 individuals (Male or Female, any age) as they cross the finish - however this is ***not*** a judged racewalk. Ribbons to all finishers.

Youth Fun Runs – Affiliated with and supported by the Cooper River Bridge Run Children's Running Program. Ribbons to all finishers and a small gift to all preregistered Fun Runners. These are fun runs and do not have overall or age group awards.

100 Yard	3 and under	1/4 Mile -	6 & under
1/2 Mile -	7-8	1 Mile -	9-14

All runners and walkers will be timed and mailed results.
Participants may enter only one event.

Past 4 Mile Winners

1993	Mike Hart	22:44	Charity Fillmore	24:42
1994	Marc Embler	21:46	Mary Ellen Kelly	23:16
1995	Selwyn Blake	20:02*	Nonie Hudnall	27:03
1996	Irving Batten	21:16	Mary Ellen Kelley	23:44

** Course Records*

Organized and Conducted by the:
ISLE OF PALMS RUNNING CLUB

A Special Thanks to
THE CITY OF ISLE OF PALMS
for its Generous Financial & Other Support

1997 PALMETTO GRAND PRIX

ISLE OF PALMS RUNNING CLUB
P. O. Box 90
Isle of Palms, S.C. 29451

YOUTH SOCCER

REGISTER NOW AT THE ISLE OF PALMS RECREATION DEPARTMENT!

REGISTRATION ENDS AUGUST 30TH - **NO LATE REGISTRATION ACCEPTED!** THE FEE IS $20.00 FOR YOUTH AGES 5-12 YEARS OLD. 13 YEARS AND OVER SHOULD REGISTER AT THE MT. PLEASANT RECREATION DEPARTMENT (NON-IOP RESIDENTS ADD $3.00). PRACTICE BEGINS IN SEPTEMBER AND GAMES IN OCTOBER. PLEASE CALL THE REC. DEPT. FOR MORE INFO.- 886-8294!

Riverdogs vs. Asheville Tourists

Isle of Palms Recreation Department Is Going To The Ballpark!

Game time is 5:05 p.m. for youth ages 9-15 years old. The cost is $10 per youth, plus extra money for food and souvenirs! Meet at the Rec. Center at 4:30 p.m., and we will return around 9:30 p.m.

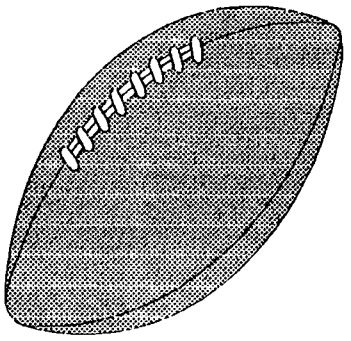
Register at the Recreation Center or call 886-8294!

Sunday/August 17th/4:30 p.m.

ISLE OF PALMS
MEN'S FLAG FOOTBALL

DATES TO REMEMBER:

SEP. 8: OPEN REGISTRATION BEGINS
OCT. 7: REGISTRATION ENDS
OCT. 7: MANDATORY TEAM CAPTAIN'S MEETING-6:30 PM
OCT. 21: LEAGUE FEE DUE OF $300.00
OCT. 21: ROSTER/WAIVER FORM DUE!!!
OCT. 23: SCHEDULES AVAILABLE
OCT. 26: SEASON PLAY BEGINS
NOV. 14: LAST DAY TO ADD NEW PLAYERS



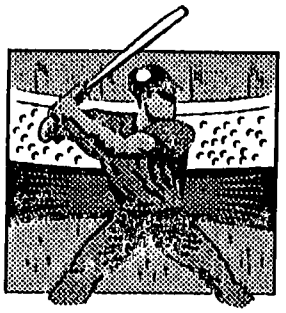
FYI

A) REGISTRATION FEE: $50 PER TEAM (THIS FEE IS NON-REFUNDABLE, BUT WILL BE APPLIED TO THE LEAGUE FEE).
B) MAXIMUM NUMBER OF TEAMS IS 8.
C) LEAGUE FEE IS $300 (A $60 NON-RESIDENT FEE IS INCLUDED IN THE LEAGUE FEE. WHEN ROSTERS ARE FROZEN, TEAMS WILL BE REFUNDED $3 PER ISLE OF PALMS RESIDENT).
D) GAMES PLAYED SUN. AFTERNOONS AT 1PM, 2PM, 3PM, & 4PM.
E) 2 OR 3 SAT. GAMES PROBABLE DURING THE SEASON DUE TO TIME CONSTRAINTS.
F) UNIFORMS: MUST BRING ONE WHITE AND ONE BLUE T-SHIRT TO EACH GAME.
G) MUST BE 18 YEARS OR OLDER.
H) MAXIMUM NUMBER OF PLAYERS ON EACH TEAM IS 20.

ISLE OF PALMS MEN'S FALL SOFTBALL

DATES TO REMEMBER:

AUG 11 : OPEN REGISTRATION BEGINS
SEP 8 : REGISTRATION ENDS
SEP 8 : MANDATORY TEAM CAPTAIN'S MEETING (6:30pm)
SEP 15: LEAGUE FEE DUE!!
SEP 15: ROSTER / WAIVER FORM DUE
SEP 19: SCHEDULES AVAILABLE
SEP 22: SEASON BEGINS
OCT 10 : LAST DAY TO ADD NEW PLAYERS

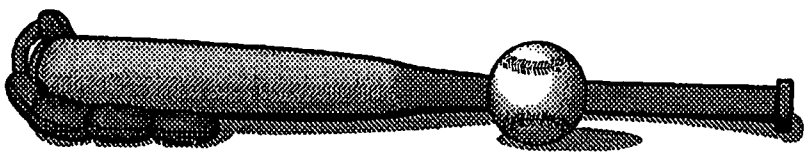


FYI

A) REGISTRATION FEE: $25 PER TEAM (THIS FEE IS NON-REFUNDABLE, BUT WILL BE APPLIED TO THE LEAGUE FEE)
B) MAXIMUM NUMBER OF TEAMS: 12
C) LEAGUE FEE: TBA (A $60 NON-RESIDENT FEE WILL BE INCLUDED IN THE LEAGUE FEE. WHEN ROSTERS ARE FROZEN, TEAMS WILL BE REFUNDED $3 PER ISLE OF PALMS RESIDENT.)
D) GAMES PLAYED: MONDAY 7-8-9pm & WEDNESDAY 7-8-9pm
E) UNIFORMS: MANDATORY, MUST BE NUMBERED ON THE BACK AND ALL THE SAME COLOR.
F) AGE: MUST BE 18 YEARS OR OLDER.

I INVITE YOU TO JOIN THE ISLE OF PALMS RECREATION DEPARTMENT MEN'S FALL SOFTBALL LEAGUE. THE ABOVE INFORMATION SHOULD GIVE YOU A GENERAL IDEA OF HOW THE LEAGUE WILL OPERATE. IF YOU ARE INTERESTED IN ENTERING A TEAM IN THE LEAGUE, PLEASE CONTACT ME AT 886-8294 AS SOON AS POSSIBLE. A $25 NON-REFUNDABLE REGISTRATION FEE IS REQUIRED TO SECURE YOUR TEAM'S SPACE IN THE LEAGUE. ONLY 12 TEAMS WILL BE ALLOWED IN THE LEAGUE BECAUSE OF TIME AND SPACE LIMITATIONS. THEREFORE, I URGE YOU TO ACT QUICKLY IF YOU ARE INTERESTED. THANK YOU FOR MAKING THE LEAGUE COMPETITIVE AND SUCCESSFUL IN THE PAST, AND I HOPE TO HEAR FROM YOU SOON!

SINCERELY,
Paul R. Rothley
PAUL ROTHLEY



Isle of Palms Recreation Department

1997 Fall/Winter Activity Guide

Address: #24 - 28th Avenue
Isle of Palms, SC 29451

Phone: (803) 886-8294

1996 S.C.R.P.A. Agency of the Year - Class 4 Population

Member S.C.R.P.A.
Member N.R.P.A.

Isle of Palms Recreation Department
P.O. Drawer 508
Isle of Palms, SC 29451

Isle of Palms Recreation Department
1997 Fall/Winter Activity Guide

The Isle of Palms Recreation Department has planned a multitude of fun leisure activities for people of all ages! These activities improve social and physical fitness. Call (803) 886-8294 for information on any of our programs!

PROGRAMS

Gymnastics: Fridays- 3:30 - 4:15pm for 3 to 5 years; 4:15 - 5:15pm for 6 and older. Session 1: Sept. 5, 19, 26, Oct. 3; Session 2: Oct. 10, 17, 24. 31; Session 3: Nov.. 7, 14, 21; Session 4: Dec. 5, 12, 19. Fee: $25 per session, $19 for sessions 3 and 4. The instructor is Tricia Tapio.

Tae Kwon Do: Adults: Wednesdays at 7:30pm & Saturdays at 10:00am. Youth: Saturday at 9:00am. Fee: $28/youth, $32/adult. Instructor: Dr. Jack Emmel, 5th Degree Black Belt.

Keenagers: Social club for individuals ages 55 and older. Club meets 1st Wednesday of each month for covered dish luncheon & guest speaker. Members are invited on trips on the third Wed. of each month. Dues are $5/person or $7.50/couple for the year.

Island Preschool: Mon./Wed/Fri. or Tues./Thurs. from 9:00am to 12:00 noon for ages 3 & 4 - September to May. The instructor is Jenny Lee. The fee is M/W/F $100 or T/Th. $70.

Island Tiny Tots: Tues. & Thurs. from 9:30am to 12:00 noon. Play group for 2-3 years. September to May. The instructor is Robin Lee. Fee: $60/month.

ISLE OF PALMS RECREATION DEPARTMENT GENERAL INFORMATION

Department Hours

April - October
Monday through Friday 9:00am - 6:00pm
Saturday 12:30pm - 6:00pm

November - March
Monday through Friday 9:00am - 6:00pm
Saturday 12:30pm - 6:00pm
Sunday 1:00pm - 5:00pm

Facilities

The Isle of Palms Recreation Center is located on 28th Avenue. Facilities include an indoor gymnasium complete with free play video games, table tennis, pool table, and snack machines.

Outdoor facilities include 2 lighted tennis courts, 2 sand volleyball courts, 1 multi-purpose field, 1 lighted baseball field, 1 lighted softball field, 2 batting cages, tot lot for children 6 and under, playground area, and picnic shelter with grill.

General Policies

1. There is a $3.00 non-resident fee applied to all programs and sports leagues.
2. The Recreation Department reserves the right to cancel or postpone any activity due to insufficient registration
3. A $5.00 late fee is charged past designated deadlines.
4. No refunds are issued within 14 days of an activity
5. We require two weeks notice prior to the start of any program or sport in order to accommodate persons with special needs.
6. No reservations for any facility. Usage is on a first come, first serve basis. Scheduled recreation programs may preclude random use of the facility.

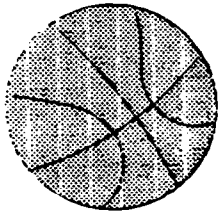
East Cooper Community Bulletin Board

Isle of Palms Recreation Department has teamed up with the East Cooper Community Bulletin Board to offer the most up-to-date information on programs for pre-teens, teens, and adults, athletics for youth and adults, special events, and rain-out information. Simply call the Bulletin Board at 884-2278, and punch in 3560 (IOPRD) on your touch-tone phone!!

YOUTH ATHLETICS

Youth Soccer Registration: Registration is from August 1-30th. Boys and girls ages 5 to 12. Practice in September and games will be played in October & November. The fee is $20.

Youth Basketball Registration: Registration is November 1-29th for boys and girls ages 5 to 17. Practice is in December and games are played in January and February. The fee is $20.



ADULT ATHLETICS

Men's Softball: Play begins September 22nd on Mondays and Wednesdays. The team fee is $425.

Flag Football: Team registers in September and play in October, November, and December. Maximum number of teams is 8. The team fee is $300.

Co-Rec Volleyball: Teams register in December and play is in January and February. The team fee will be announced.

Sand Shark Run: Thursdays from 4:00pm to 5:30pm for ages 3-5 years. The fee is $30/month and the instructor is Naomi Campbell.

Beginning Tap: Thursdays from 4:30 to 5:00pm.

2nd Year Ballet: Thursdays - 6 years and older from 5:00 to 5:30pm.

2nd Year Tap: Thursdays from 5:30 to 6:00pm for ages 6 years and older.

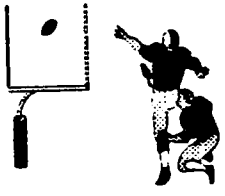
Line Dancing: It resumes September 2nd from 9:30 to 10:30am every Tuesday. The instructor is Mary Nicoletti.

Dog Obedience Classes: Mondays - Basic Beginner Course for dogs 6 months and older. Class time is 7:00 to 8:00pm. Session 1 is Sept. 15, 22, 29, Oct. 6, 13, 20, and 27th. The next classes resume in January of 1998.

SPECIAL EVENTS

"28th" Avenue Dances: Grades 6, 7, & 8 only are invited to attend the "28th Avenue Dances" from 7 to 10pm. The dances are on September 5th, October 3rd, November 7th, and December 5th. DJ is *Music By Request*. Admission is $3.00 and chaperones are always needed.

NFL Gatorade Punt, Pass, and Kick: Boys & Girls ages 8 to 15 years are invited to participate in this competition on September 18th at 5:30pm. Winners in all age divisions will advance - No Fee.

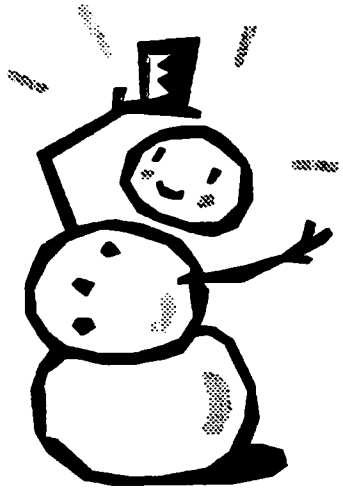


Sand Shark Run: The run will take place on September 13th. Registration forms are available at the Recreation Dept. Early entree deadline is August 27th. Proceeds will benefit the IOP Rec Dept. Building Fund - Sponsored by the IOP Running Club. Packet pick-up is Friday, September 12th at the Rec Center.

Happy Haunting Carnival: October 25th from 4:00pm to 7:00pm. Carnival games, concessions, prizes, a bouncing castle, and much more will be available. All games are 25 cents. Carnival is assisted by Citadel Cadets,

Ghostly Tide Tales: October 25th at 8:00pm. The story telling event is on the beach at 28th Avenue. Bring a flashlight and beach blankets. There is no fee.

Island Arts and Crafts Sale: Nov. 29 - 9:00am - 4:30pm - Crafters will be at the Recreation Center with beautiful items for sale - part of Christmas on the Isle of Palms - sponsored by the Isle of Palms Commerce Association.



Christmas Carnival: December 13 - 3:00 - 6:00pm - Games, face painting, pony rides, goodies, and special guest Santa Clause, The Community Tree Lighting is at 5:30pm at the Recreation Center. Event co-sponsored by the IOP Commerce Association.

Santa's Hotline: December 16th for children age 5 and under - December 18th for children ages 6 & 7. Santa will call the children between the hours of 5:30 and 7:30pm each night. (Sorry, No exceptions) Registration is from Nov. 15 to Dec. 15. Limited to East Cooper Residents only. No fee.

CITY OF ISLE OF PALMS

Mayor Carmen Bunch

STAFF

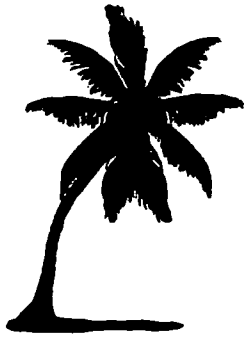
City Administrator - Mark M. Williams

Acting Recreation Director - Paul Rothley

Recreation Supervisor - Ginger Cox

Recreation Supervisor - Eugene Bianchi

Maintenance Supervisor - Robert Waltz



September 1997

Isle of Palms Recreation Department

Sunday	*Monday*	*Tuesday*	*Wednesday*	*Thursday*	*Friday*	*Saturday*
	1 Labor Day - Facility Closed	**2** 9:00am Is. Preschool II	**3** 9:00am Is. Preschool I 7:30pm Tae Kwon Do	**4** 9:00am Is. Preschool II 4:00pm Beginner Tap 4:30pm Beginner Ballet 5:00pm 2nd Year Ballet 5:30pm 2nd Year Tap	**5** 9:00am Island Preschool I 3:30pm Gymnastics 7:00pm YOUTH DANCE	**6** 9:00am Tae Kwon Do 12:30pm Open Basketball Court
7	**8** 9:00am Island Preschool 7:00pm Dog Obedience Adult Flag Football Registration Begins	**9** 9:00am Is Preschool II 6:00pm Soccer Coach Meeting	**10** 9:00am Island Preschool I 6:00pm Soccer Coach Meeting 7:30pm Tae Kwon Do	**11** 9:00am Is. Preschool II 4:00pm Beginner Tap 4:30pm Beginner Ballet 5:00pm 2nd Year Ballet 5:30pm 2nd Year Tap	**12** 9:00am Island Preschool I 4:00pm Sand Shark Run Packet Pick-Up	**13** 8:00am SAND SHARK BEACH RUN 9:00am Tae Kwon Do 12:30pm Open Court Basketball
14	**15** 9:00am Island Preschool I 7:00pm Dog Obedience	**16** 9:00am Is. Preschool II 9:30am Tiny Tots	**17** 9:00am Island Preschool I 12:00pm Keenagers Luncheon 7:30pm Tae Kwon Do	**18** 9:00am Is Preschool II 9:30am Tiny Tots 4:00pm Beginner Tap 4:30pm Beginner Ballet 5:00pm 2nd Year Tap 5:30pm 2nd Year Ballet 5:30pm Punt, Pass, Kick	**19** 9:00am Island Preschool I 3:30pm Gymnastics	**20** 9:00am Tae Kwon Do 12:30pm Open Basketball Court
21	**22** 9:00am Island Preschool I 7:00pm Dog Obedience Men's Fall Softball Begins	**23** 9:00am Is. Preschool I 9:30am Tiny Tots	**24** 9:00am Island Preschool I 7:30pm Tae Kwon Do	**25** 9:00am Is. Preschool II 9:30am Tiny Tots 4:00pm Beginner Tap 4:30pm Beginner Ballet 5:00pm 2nd Year Tap 5:30pm 2nd Year Ballet	**26** 9:00am Island Preschool I 3:30pm Gymnastics	**27** 9:00am Tae Kwon Do 12:30pm Open Basketball Court Teen Trip
28	**29** 9:00am Island Preschool I 5:30pm Youth Soccer Games Begin 7:00pm Dog Obedience	**30** 9:00am Is. Preschool II 9:30am Tiny Tots		Department Hours: Mon - Fri 9:00am - 6:00pm Sat. 12:30pm - 6:00pm	The Recreation Department is located on 28th Avenue. (803) 886-8294	

EXHIBIT G

MINUTES
Zoning Board of Adjustment Meeting
August 12, 1997, 6:30 PM
Building Department
1301 Palm Blvd.

I. Call To Order and Introduction of Members- Chairman Gabbie Porter called the meeting to order at 6:30 PM. Members present included Jim Burke, Jack Johnston, Guy Taylor, Charlie Yawn. Staff present inlcuded City Attorney, Nick Sottile and Zoning Administrator, Rebecca Mayberry.

II. Approval of Minutes- Guy Taylor requested that the words "rules and regulations" be stricken from page 2, 2nd paragraph, 2nd sentence of the July 8, 1997 minutes because only the forms were given an extended approval. Guy Taylor made a motion to approve the minutes as submitted with the correction as stated above. Jack Johnston seconded the motion. It was unanimously approved by voice vote.

III. Special Exception- Home Occupation- 905 Carolina Blvd. Joseph Free was the representative. Mr. Free explained to the Board about the residential repairs business for which he was requesting a home occupation. He mentioned that no work would be done at 905 Carolina Blvd. No contractors would be visiting the property because it is a one man operation. No tools or building materials would be stored at the property because all work is to be done on site and all left over materials are given to the customer. Several concerned neighbors stated that they were not opposed to the home occupation but they did not want work to be taking place at 905 Carolina Blvd or for the residential setting of the neighborhood to be changed. After hearing all testimony, Charlie Yawn made a motion to approve the home occupation as submitted due to the fact that it appears to meet all requirements. Jim Burke seconded the motion. It was unanimously approved by a written vote, read aloud by Gabbie Porter.

IV. Special Exception- Home Occupation- 2614 Palm Blvd. Gary Webb was the representative. Mr. Webb displayed a portfolio of his operation and explained to the Board that no work will be done at 2614 Palm. All work is done on site and all materials are stored on his truck. Mr. Webb will have no workers visiting the property and all phone calls are received by his pager. The owner of the property, Mr. Alexander, was in attendance and supported Mr. Webb's application. After all testimony was heard, Jim Burke made a motion to approve the home occupation as submitted. Jack Johnston seconded the motion. It was unanimously approved by a written vote read aloud by Gabbie Porter.

Nick Sottile requested that the Board go into executive session to discuss Rules of Procedure. Charlie Yawn made a motion to go into executive session. Jim Burke seconded the motion. It was unanimoulsy approved by voice vote.

Charlie Yawn made a motion to come out of executive session. Guy Taylor seconded the motion. It was unanimously approved by voice vote.

Guy Taylor made a motion to approve the Rules of Procdure as prepared by Attorney Nick Sottile with one minor change which includes changing Article III Section 2 from a 15 day time limit on appeals to a thirty (30) day time limit. Charlie Yawn seconded the motion. It was unanimously approved by voice vote.

Charlie Yawn made a motion to adjourn. Jack Johnston seconded the motion. It was unanimously approved by voice vote. The meeting adjourned at 9:00 PM.

EXHIBIT H

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION
REGULAR MEETING
August 13, 1997

The Isle of Palms Planning Commission met at City Hall on August 13, 1997, at 5:30 p.m. Members attending included Bill Bradshaw, Dick Glave, Jeff Guss, Paul Ockerman, Kim Poletti, and Chairman Bob Miller. Planning Consultant Lee Batchelder and Councilmember Bob Abele were also present. Hugh Morrow was absent.

The meeting was called to order at 5:30 p.m.

MINUTES OF PREVIOUS MEETINGS

1. July 9, 1997

Motion by Mr. Bradshaw to approve; second by Ms. Poletti. Motion approved 6-0.

2. July 21, 1997

Motion by Mr. Glave to approve; second by Mr. Guss. Motion approved 6-0.

PLAT SUBMITTALS

1. 1505 Palm Boulevard - Final plat subdivision of Lot 3, Block 20, aka TMS 568-10-00-210, into Lot 3A, "25098.7" SF & Lot 3B, "21204.2 SF", located in the City of Isle of Palms.

Mr. Batchelder explained that the property had not been posted as required by the rules and regulations of the Planning Commission. Because of this he advised the Commission not to discuss the plat during this meeting and consider scheduling a special meeting. The Commission agreed to defer action on the plat until a special meeting of the Commission at 5:30 on Thursday, August 21, 1997.

ORDINANCES

1. Public Hearing - Ordinance 1997-18 - An ordinance amending certain provisions of Title 5, Chapter 4, Zoning, of the City of Isle of Palms Code of Ordinances, pertaining to non-conforming structures.

Mr. Batchelder explained the purpose of the ordinance and that the Chief Building Official had requested this ordinance to clarify the interpretation of a regulation pertaining to nonconforming structures. He said it was his understanding that the

proposed change would not alter the interpretation of the zoning regulation that had been used in the past. He then opened the public hearing. Seeing that no one present wanted to address the Commission he closed the public hearing.

The Commission discussed the ordinance briefly. Motion by Ms. Poletti to recommend approval; second by Mr. Bradshaw. Motion approved 6-0.

2. Ordinance 1997-19 - An ordinance amending certain provisions of Title 5, Chapter 4, Zoning, of the City of Isle of Palms Code of Ordinances, to amend the definition for home occupation and restrictions for home occupations.

Mr. Batchelder explained that he had converted the memorandum presented to the Commission in July showing changes to the home occupation regulations into an ordinance format. Councilmember Abele stated that he had several changes that he wanted to suggest. He proposed to discuss these suggestions with Mr. Batchelder outside of the meeting. The Commission agreed to defer discussion of the ordinance until their meeting in September.

The Commission then recessed until the start of its joint meeting with City Council.

3. Ordinance 1997-10 - An ordinance amending certain provisions of Title 5, Chapter 4, Zoning, The City of Isle of Palms Code of Ordinances, to describe the position of Zoning Administrator; require compliance with the Beachfront Management Act; and to prohibit hard erosion control devices near the beach.

The Commission reconvened with City Council and on a motion by Mr. Ockerman and second by Mr. Bradshaw, voted 6-0 to go into executive session to receive legal advice on Ordinance 1997-10.

On a motion by Mr. Bradshaw and second by Mr. Ockerman, the Commission voted 6-0 to go out of executive session.

There being no further business the meeting was adjourned.

Respectfully Submitted,

Bob Miller
Chairman

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION
SPECIAL MEETING
August 21, 1997

The Isle of Palms Planning Commission met at City Hall on August 21, 1997, at 5:30 p.m. Members attending included Bill Bradshaw, Dick Glave, Paul Guss, Kim Poletti, and Chairman Bob Miller. Planning Consultant Lee Batchelder and Councilmember Bob Abele were also present. Hugh Morrow and Paul Ockerman were absent.

The meeting was called to order at 5:30 p.m.

PLAT SUBMITTALS

1. 505 Palm Boulevard - Final plat subdivision of Lot 3, Block 20, aka TMS 568-10-00-210, into Lot 3A, "25098.7 SF" & Lot 3B, "21204.2 SF", located in the City of Isle of Palms, Charleston County, South Carolina.

Mr. Batchelder described the plat and the change in the location of the no access buffer for Lot 3A from Merritt Boulevard to Palm Boulevard. He referenced note 10 on the plat. He said it was the city attorneys opinion that although the no access buffer would prevent the owner of Lot 3A from having access to Palm Boulevard, other property owners on Merritt Boulevard could claim a right to access Merritt Boulevard from Palm Boulevard through the no access buffer and across the 50 foot unconstructed right-of-way. He explained that the no access buffer was being used to prevent Lot 3A from being a double frontage lot which was not allowed under the City's zoning regulations.

Mr. Batchelder stated that the City's zoning administrator had indicated that the proposed lots met the zoning regulations. He added that all of the required information was included on the plat and recommended approval.

Lynn McCants representing the application stated that Fred Scott, attorney for Mr. and Mrs. Allen and Mr. Cox, had requested that the memorandum of agreement between the owner Pete Page, Mr. and Mrs. Allen, and Mr. Cox, which had been executed when the property was first subdivided, would be recorded to make the agreement part of the public record. He said Mr. Page would work with Fred Scott to see that the agreement was recorded.

Motion by Mr. Bradshaw to grant final plat approval; second by Mr. Glave. Motion approved 5-0.

ORDINANCES

1. Ordinance 1997-10 - An ordinance amending certain provisions of Title 5, Chapter 4, Zoning, the City of Isle of Palms Code of Ordinances, to describe the position of zoning administrator; require compliance with the Beachfront Management Act; and to prohibit hard erosion control devices near the beach.

Councilmember Abele discussed the changes to the ordinance that had been proposed since the last Planning Commission meeting.

Mr. Bradshaw discussed his concern about the timing of responses to property owners threatened by erosion. He said previous responses by the City were too slow in coming. He suggested adding to the ordinance a time limit for responses. He felt responsiveness was a major concern of the property owners.

Chairman Miller agreed with Mr. Bradshaw's concern and added that he was also concerned that the City ought to do more to help property owners.

Councilmember Abele said the new ordinance would improve responsiveness by shifting decision making responsibility from a committee to the hands of a professional.

Mr. Guss said he believed the ordinance would improve responsiveness and eliminate overlapping jurisdiction with the State which contributes to responsiveness problems.

The Commission discussed other aspects of the ordinance.

Motion by Mr. Bradshaw to recommend approval with the following points of understanding:

1. The Commission agrees with the elimination of the last sentence in subsection (7);

2. The Commission agrees with the elimination of item (d) under subsection (8);

3. The Commission believes that erosion control matters will be under the authority of the proper person, the zoning administrator, and will be handled in a similar manner to other zoning matters;

4. The Commission believes these changes will speed up the approval process which is very important; and

Second by Mr. Glave.

Chairman Miller read a letter from Mr. Ockerman (copy attached). Chairman Miller reiterated his concern that the City was still not doing enough to help property owners. He said the City ought to complete the Beach Management Plan and have a course of action to take when erosion threatens property. The Commission agreed to add an additional point of understanding to its recommendation to read as follows:

5. The Commission believes that a beach management plan which satisfies the requirements of the Office of Ocean and Coastal Resource Management and includes an emergency erosion plan to address beach erosion problems should be adopted by the City.

Motion approved 4-0. Ms. Poletti was excused during discussion of Ordinance 1997-10.

MISCELLANEOUS BUSINESS

There being no further business the meeting was adjourned.

Respectfully Submitted,

Bob Miller
Chairman

MEMORANDUM

TO: Mayor Carmen Bunch and City Council

FROM: Isle of Palms Planning Commission

DATE: August 22, 1997

SUBJECT: Ordinance 1997-10

The Planning Commission approved the following motion at its special meeting on August 21, 1997.

The Commission recommends approval of Ordinance 1997-10 with the following points of understanding:

1. The Commission agrees with the elimination of the last sentence in subsection (7);

2. The Commission agrees with the elimination of item (d) under subsection (8);

3. The Commission believes that erosion control matters will be under the authority of the proper person, the zoning administrator, and will be handled in a similar manner to other zoning matters;

4. The Commission believes these changes will speed up the approval process which is very important; and

5. The Commission believes that a beach management plan which satisfies the requirements of the Office of Ocean and Coastal Resource Management and includes an emergency erosion plan to address beach erosion problems should be adopted by the City.

cc: Planning Commission

ORDINANCE 1997-10

AN ORDINANCE AMENDING CERTAIN PROVISIONS OF TITLE 5, CHAPTER 4, ZONING, THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, TO; CREATE THE POSITION OF ZONING ADMINISTRATOR; ASSURE COMPLIANCE WITH THE STATE OF SOUTH CAROLINA BEACHFRONT MANAGEMENT ACT; PROHIBIT HARD EROSION CONTROL DEVICES NEAR THE BEACH; AND REGULATE ACTIVITIES NEAR THE OCEAN AND INLETS.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-12 is hereby amended as follows:

A). Subsection (7) is added to read as follows:

"(7) No land or building situated in whole or in part in a critical area as defined in S.C. Code Section 48-39-10, as amended, shall be used, occupied, constructed, altered or moved without compliance with the State of South Carolina Beachfront Management Act (S.C. Code Sections 48-39-10, et seq., as amended). ~~No variance may be granted from this provision.~~"

B). That subsection (8) is added to read as follows:

"(8) No land, building or other man-made structure situated in whole or in part landward of the critical area as defined in S.C. Code Section 48-39-10, as amended, but within a 250 foot radius of the mean high water mark of the Atlantic Ocean, Breach Inlet, or Dewees Inlet, shall be used, occupied, constructed, erected, altered or moved except in compliance with the requirements set forth in this section and all other requirements set forth in this Chapter or any other City ordinance."

(a) Seawalls, revetments, bulkheads, groins, rip-rap or any other hard erosion control structures or devices are strictly prohibited. Hard erosion control devices shall include, but not be limited to, bags containing sand ~~or any other material~~ with a capacity greater than five (5) gallons per bag. beach compatible

(b) Unless otherwise specifically allowed in this subsection, pools, gazebos, sheds, fences, garages or any other accessory uses or structures are strictly prohibited.

(c) Walkways over sand dunes which meet all of the requirements of S.C. Code Section 48-39-130(D), as amended, and all regulations promulgated thereunder, shall be allowed.

(d) ~~In addition to meeting the applicable district setback or yard requirements, residential dwellings or commercial buildings, including decks, shall not be located seaward of the closest residential dwelling or commercial building.~~

~~(e)~~ Other than walkways over dunes, no alteration of primary oceanfront sand dunes shall be allowed.

SECTION 2. That Section 5-4-6 is hereby amended to read as follows:

"Sec. 5-4-6 Zoning Administrator.

The provisions of this Chapter shall be administered and enforced by the City Zoning Administrator. The Zoning Administrator shall be appointed by City Council and shall serve until replaced by City Council. The Zoning Administrator shall have the right to enter upon any premises necessary to administer the duties of such office. The Zoning Administrator may issue emergency orders in critical areas pursuant to S.C. Code Section 48-39-130, as amended."

SECTION 3. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 5. That this ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ____ DAY OF _____, 1997.

_____
Carmen R. Bunch, Mayor

(Seal)

Attest:

_____
City Clerk

First Reading: _____
Public Hearing: _____
Second Reading: _____
Third Reading: _____
Ratification: _____

EXHIBIT I

PERSONNEL COMMITTEE
August 4, 1997

The regular meeting of the Personnel Committee was held at 5:30 p.m. on August 4, 1997. Present were Chairman Hernandez, Committee member Abele, Mayor Bunch, Council Members Allen and Sottile, and City Administrator Williams. Skipper Shaffer was excused.

Chairman Hernandez called the meeting to order.

1. Approval of Minutes From Prior Meeting. Mr. Abele made a motion to approve the minutes of the July committee meeting; Ms. Hernandez seconded; motion passed unanimously.

2. Interview Questions for Recreation. (See attached memo dated 8/4/97) Chairman Hernandez opened the floor for discussion and stated that she would like to receive any other recommended questions by next Monday at which time she hoped to be able to schedule interviews. Mr. Williams has rated all the applicants and came up with the top 12, copies of which have been given to committee members for their review.

Mr. Williams expanded briefly about the applicants based on the criteria developed for the job. Ms. Hernandez said that the committee will review the top 12 applicants and make recommendations to full council.

3. Public Works Department. A. Compensation. (See attached memo dated 7/31/97) Mr. Williams discussed the comparison of pay rates for this department which he prepared after contacting other communities in the area. It appears that Isle of Palms has the lowest rates of all communities polled. It was the consensus that the city needs to establish new rates and also compensate for longevity in the department.

Adm. Abele made a motion that the Administrator come up with a new range based upon the data accumulated from the other cities that will make our wage scale range more competitive and recommend specific salaries for our present employees; Ms. Hernandez seconded; after further discussion, motion passed unanimously.

B. Director. The committee discussed the written ad prepared by the City Administrator to be placed in the newspaper. The current salary range is $29,700 to $41,700 and on the last run of applicants, the top applicants wanted a higher salary than the top of our range. Mr. Williams recommended stating minimum starting salary of $33,000 or higher depending on qualifications.

Adm. Abele made a motion to accept the proposed advertisement for the Public Works Director as amended and that advertising begin ASAP; Ms. Hernandez seconded; motion passed unanimously.

4. Employee Handbook. Chairman Hernandez stated that this item will be deferred as there is extensive work to be done. At Administrator William's request, the labor lawyers have reviewed our employee handbook and made recommendations for changes. This will be taken up next month after the committee has had time to read over the materials from the lawyers.

A special meeting was scheduled for Monday, August 11, at 6:30 p.m., in the Building Department to finalize questions of applicants for Recreation Director, pick the top five applicants, and try to establish dates for interviews. The committee would like to recommend the top five applicants for full council approval at the Ways & Means meeting on August 19th.

5. Miscellaneous. Mr. Williams began discussion about one of the part time employees who is working full time at the Recreation Department has asked that his position be made a full time regular position. Lisa Cherry had requested this but did not pursue it before she left. It would cost an additional $2,200+ to make this position permanent to cover benefits. Mr. Williams stated that if there is enough work for him to do on a regular basis, he should be made a permanent employee. It was agreed that there was plenty of work to be done there but everyone felt that we should wait until the new director is hired and let him or her evaluate the need of another full time position.

There being no further business to come before the committee, the meeting was adjourned at 6:45 p.m.

Respectfully submitted,

Debra Hernandez, Chairman

M E M O R A N D U M

DATE: August 4, 1997

TO: City Council

FROM: Debra Hernandez

RE: Interview Questions, Recreation Director

CC: Mark Williams

Attached is a preliminary list of questions for the Recreation Director interviews. Please forward any additional questions, or comments on the ones proposed, to me by August 11. We would like to begin interviewing as soon as possible.

Due to the difficulties of scheduling interviews on weekday evenings when a majority of Council can be present, I would like to consider a Saturday morning as a potential option. Please let me know if you are available the morning of August 16.

Since the Chairman of the Recreation Committee is on the Personnel Committee, the interview team will consists of Bob, Skipper, Mark and myself.

Interview Questions

1. Why do you want to be employed as Recreation Director for the City of Isle of Palms and what makes you the most qualified applicant for the job?
2. What do you consider to be your greatest professional accomplishment?
3. How would go about instilling a good 'public service ethic' in your employees?
4. As Recreation Director, you will be responding to three distinct groups, (1) your customers - the residents and guest of the island, (2) the management of the city - the administrator and city council, and (3) your employees. What are some potential problems and opportunities in working with these groups and how would you keep an effective balance?
5. What would be your three most important priorities in the day-to-day operation of the department?
6. Describe any coaching experience you have?
7. How would you determine if the department's current programs were meeting the needs of the residents?
8. If you had a citizen complaining about an activity or responsibility of your department, what steps would you take to address the complaint? Please address a situation where the citizen was wrong.

9. Describe any experience you have had in supervising a problem employee and how that problem was resolved?

10. Please tell us about one of the most difficult situations encountered in you current job and what you did to overcome the situation.

11. ~~How would you instruct your employees to service residents with special needs?~~ Do you have any experience providing services to individuals w/ special needs

12. To what degree should employees be held responsible for negligent damage to City owned vehicles and equipment?

13. The City has recently implemented a pay-for-performance (or merit evaluation) plan. What is your experience with such a plan and what would you do to insure the success of the plan?

14. If you saw the need to implement a change in department procedures, what steps would you take to implement that change? How would you solicit constructive input from Island Residents?

July 31, 1997

Memo To: Personnel Committee

From: Mark M. Williams, City Administrator

Re: Comparison of Public Works pay rates

Attached is a comparison of pay rates for comparable positions in Isle of Palms, Mt. Pleasant, Charleston, Goose Creek and Hanahan. Only North Charleston failed to supply the requested pay information.

Although our pay ranges for comparable positions are low, we are currently paying minimum wages for the positions as follows:

Truck Driver	**$16,640**
Vehicle Operator (Cushman Driver)	**$13,520**
Laborer	**$13,520**

Our pay ranges are adjusted since the August, 1996 report by pay consultant Bob Derrick to account for the 2.5% COLA given by council on July 1, 1997.

I do not know the age of the other cities pay information, except for Mt. Pleasant's, which was just adopted. However, their Personnel Director reports that none of their employees are currently being paid at Midpoint.

Comparison of Public Works Wages

Position: Street Superintendent/Route Supervisor/Crew Leader

	Minimum	Midpoint	Maximum
Isle of Palms	18,757	22,550	26,342
Hanahan	21,391	25,669	29,940
Mt. Pleasant	22,083	26,500	30,916
Charleston	19,849	24,849	29,849
Goose Creek	20,950	25,140	29,330

Position: Vehicle Operator/CDL Truck Driver

	Minimum	Midpoint	Maximum
Isle of Palms	12,915	15,477	18,040
Hanahan	20,602	24,772	28,840
Mt. Pleasant	17,744	21,293	24,842
Charleston	14,166	19,166	24,166
Goose Creek	15,202	18,242	21,282

Position: Vehicle Operator/Equipment Operator (No CDL)

	Minimum	Midpoint	Maximum
Isle of Palms	12,095	14,555	17,015
Hanahan	N/A	N/A	N/A
Mt. Pleasant	19,914	23,897	27,880
Charleston	17,742	22,742	27,742
Goose Creek	15,202	18,242	21,282

Comparison of Public Works Wages

Position: Laborer/Collector

	Minimum	Midpoint	Maximum
Isle of Palms	11,480	13,735	15,990
Hanahan	16,437	19,724	23,010
Mt. Pleasant	14,491	17,389	20,287
Charleston	13,637	18,637	23,637
Goose Creek	13,286	15,942	18,600

SPECIAL PERSONNEL COMMITTEE
August 11, 1997

A special meeting of the Personnel Committee was held at 6:30 p.m. on August 11, 1997. Present were Chairman Hernandez, Committee members Abele and Shaffer, Administrator Williams, Council Members Sottile and Campbell and Sottile, and Mayor Bunch.

Chairman Hernandez called the meeting to order.

1. Approval of Minutes From Prior Meeting. Adm. Abele made a motion to approve the minutes of the August 4th committee meeting; Mr. Shaffer seconded; motion passed unanimously.

2. Finalize Interview Questions for Recreation Director, Select Interviewees, and Schedule Interview Dates. (See attached questions). The questions submitted were discussed in detail. Ms. Hernandez will prepare a memo with all the changes and final questions for the interviews.

There was discussion as to how many people should ask questions of the interviewee and it was determined that with 14-15 questions, perhaps a four-person interview team would be best with only 2 or 3 asking the questions. It was further determined to schedule interviews for the top candidates for Saturday morning, August 23rd; and the Administrator will notify council members of the times of the interviews.

Discussion followed about the applicants and the top three candidates were selected: Matthew Brown, Norma Jean Page, and Paul Rothley were selected for interviews.

3. Public Works Department. - deferred until next meeting. Ms. Hernandez said that she might schedule another special meeting this month.

There being no further business to come before the committee, the meeting was adjourned at p.m.

Respectfully submitted,

Debra Hernandez, Chairman

To: DEBRA HERNANDEZ
SKIPPER SHAFFER
MARK WILLIAMS

10 August 1997

From: Bob Abele

Subj: Comments on interview questions for Rec Dept Director

1. Unless otherwise indicated, the question sounds ok to me.

2. QUESTION #6: Since most of the prime candidates do not appear to have had any direct coaching experience, would suggest that we change the wording to read: "Describe your experience in direct supervision of athletic programs. If applicable, please describe any direct coaching experience you may have."

3. QUESTION #8: Would delete second sentence re: situation where citizen was wrong,. I think there are too many possible situations to get any definitive answers of value and I think we are more interested in the overall approach each candidate would take to handling a complaint.

4. QUESTION #10: We really didn't get any meaningful answers the last time we used this question and since no one is going to describe any situation where they didn't do well, I'm not sure we'll get anything worthwhile.

5. Question #11: Not sure whether this question is relevant to the Rec Program. Wouldn't we have special programs for citizens with special needs? Will defer to Skipper on this one.

6. QUESTION #14 Do we mean what steps they wold take within the department or within the city chain to get approval? I would recommend that we add the words " within the department?" to the end of the question. Would also recommend that we add the word "significant" after "...to implement a..." at the beginning of the question.

QUESTIONS FOR THE RECREATION DIRECTOR:

1) DO YOU THINK THE ISLE OF PALMS RECREATION DEPARTMENT SHOULD BE EXPANDING UPON ITS PROGRAMS AND FACILITIES OR BETTER USING THE FACILITIES AND PROGRAMS THAT ALREADY EXIST.

2) SINCE THE RECREATION FACILITIES ARE IN THE MIDDLE OF A RESIDENTIAL AREA OF THE ISLAND, HOW WOULD YOU KEEP THE DEPARTMENT FROM ENCROUCHING UPON THE QUAILTY OF LIFE OF THE RESIDENTS LIVING IN THIS AREA.

3) DO YOU THINK THE ISLE OF PALMS RECREATION DEPARTMENT SHOULD ENCLUDE SUCH OUTDOOR RECREATION AS WHITE WATER RAFTING AND ROCK CLIMBING WITH THE LIABILITY EXPOSURES THAT EXIST.

MIKE SOTTILE

Proposed Recreation Director Interview Questions
Mark Williams

1. What is your experience in competing with other departments or agencies within the city for scarce financial resources?

2. Since parents are trusting that their children will be in a safe location under proper supervision, do you believe there are any special expectations in the appearance and behavior of employees in a public recreation agency?

3. ~~What sort of programs and activities are currently the "hottest" in public recreation?~~

4. Recognizing that the city is liable for any injuries which might occur on the Recreation Department building and grounds, what strategy would you recommend to minimize such risks?

Replace original #12

5. Which demographic group do you find is most often under-represented in public recreation programs and activities, and why?

6. ~~How would you maximize the use of the island's most significant recreational asset—the beach?~~

7. ~~Since the IOP department is so small, do you believe there is advantage to~~ operating joint programs and activities with neighboring communities?

Do you have any experience

Interview dates ? 4/23

Tape interviews ? Yes

Make interview questions available to interviewees 15 min before interview.

Evaluation of Candidates for Recreation Director

	Name	BA/BS Degree	Progress. Exp. in Recreation	Admin. & Supervisory Experience	Civic Awards	CPR Certification	Exp. in Public Sector Recreation	E. Cooper Resident	Job Turnover	Criminal History	Credit History	Total Points
	Mathew Brown	25	120	80	0	10	0	0	0			235
	Norma Jean Page	25	120	80	0	0	10	0	0			235
*	Mark Rodman	0	105	70	0	10	10	0	0			195
?	David Webb	0	75	50	0	0	10	0	0			135
	Paul Rothley	25	30	20	15	10	10	10	0			120
	Glenn Landrum	25	0	80	0	0	0	0	0			105
	John T. Baker	25	0	45	0	10	10	10	0			100
	Wanda Briley	25	0	60	10	0	0	0	0			95
	Kimberly Burgess	25	30	0	0	10	10	0	0			75
	John Bethea Jr.	25	0	45	0	10	10	10	(30)			70
	Lisa Albright	25	30	30	0	10	0	0	(30)			65
*	John M. Wright	0	0	50	0	10	0	0	0			60
	Rodney Lorick	25	15	0	0	10	10	0	0			60
	Donna Turn	25	0	0	0	10	10	0	0			45
	Leslie Berry	25	30	0	0	0	10	10	(30)			45
	Sharon Meyer	25	0	0	0	10	10	0	0			45
*	Brian Jackson	0	45	10	0	0	10	0	(30)			35
	Lucille Adkins	25	0	0	0	0	0	10	0			35
	Randle Barrington	25	0	0	0	10	0	0	0			35
	Stephen Thompson	25	0	0	0	0	10	0	0			35
*	Michael Krewson	0	0	20	0	0	0	10	0			30
	Greg Green	25	0	0	0	0	0	0	0			25
	Kimberly Kumpf	25	0	0	0	0	0	0	0			25
	Robert Bennet	25	0	0	0	0	0	0	0			25
	Vincent Crum	25	0	0	0	0	0	0	0			25
*	Leslie Ann Madden	0	0	0	0	0	10	10	0			20
	Ashley Tinsley	25	0	0	0	10	0	10	(30)			15
*	Barbara Johnson	0	0	0	0	10	0	0	0			10
*	Mark Heiser	0	0	0	0	0	0	10	0			10
*	Terry Wornstaff	0	0	0	0	0	0	10	0			10
*	Bailey Woods, Jr.	0	0	0	0	0	0	0	0			0
*	Curtis Davis	0	0	0	0	0	0	0	0			0
*	James Warrington	0	0	0	0	0	0	0	0			0
*	John Narang	0	0	0	0	0	0	10	(30)			(20)
*	Tonya Pilkenton	0	0	0	0	0	0	0	(30)			(30)

KEY	POINTS	
BA/BS Degree	25	
Progressive Experience	15	per year in excess of 2 year minimum; max 120
Admin. & Supervisory Experience	10	per year in excess of 2 year minimum; max 80
Civic Awards for Recreation	5	5 pts./award; up to max 15
Experience in Public Sector Rec.	10	
E. Cooper resident	10	
CPR Certification	10	
More than 3 employers in 5 yrs	-30	
Criminal history	-10 to -100	Misdemeanors ->Felonies
Credit problems	-5 to -20	

Approved by Personnel Com. 07/15/97

EXHIBIT J

EMERGENCY PREPAREDNESS COMMITTEE
July 29, 1997

A meeting of the Isle of Palms Emergency Preparedness Committee was held on July 29, 1997, at 7:00 p.m., in City Hall Council Chambers. Present were Mayor Bunch, Councilmembers Abele, Allen, Sottile, Administrator Williams, Police Chief Buckhannon, Fire Captains Yannuzzi and Blair, CPW General Manager Gross and Operations Manager Jenkins, Lois Abele, and Paul Griffen. One visitor attended the meeting - Rebecca Harris.

The Mayor advised that upon word that a hurricane was imminent, Charleston County would call a meeting at the Rivers Avenue Emergency Preparedness Office at which time the Mayor will advise the Administrator as well as the Police Chief and these three City representatives will attend subject meeting.

The Mayor announced the various locations for command posts during a hurricane: City Hall is the first contact, if the building is still available and in good condition; second, is the Lutheran Retreat Center; and third, in extreme emergency, we would have use of a room at the County Satellite Center off the Connector. The Mayor advised that there is not a generator available in either City Hall or the Lutheran Center. After conversation, Bill Jenkins made a suggestion of how electrical wires can be adjusted to accommodate generators at City Hall and the Retreat Center and it was the consensus that he would do the work for the City.

The next item on the agenda was evacuation location for the various departments. (1) Fire Department personnel and equipment will evacuate to the County Satellite Center off the Connector. They will set up a table in the building for available information to island residents. (2) Police Department will evacuate to the Piggly Wiggly parking lot off the Connector. An information vehicle & personnel will be available to answer inquiries from residents. (3) The Administrator was asked where the Public Works would evacuate to. It is planned, he stated, to move all the Public Works equipment to the County Satellite Center parking area.

The Mayor requested the Police Chief and Fire Chief to list names of four volunteers who will work at the County's Emergency Preparedness building. Also, Council Members will be requested if they will volunteer and, if so, for how many hours. It is planned that volunteers will only sit at the Isle of Palms information station no longer than 4 hours at a time. Names of volunteers will be submitted to the Mayor for a roster sheet.

The Mayor advised that upon word from the Governor's Office to evacuate, this information will be relayed to the Administrator who then will pass it down the chain of command, police, fire, etc. At that point, departments should prepare to evacuate equipment to their assigned locations.

The Fire Department will contact senior citizen coordinator Lois Abele to see if she needs help in transporting seniors out of the City. The Mayor suggested that perhaps Mrs. Abele and she would contact one of the Mt. Pleasant inns to ascertain if we can reserve a minimum of five rooms in the event seniors have to be evacuated to a safe location. Holiday Inn was mentioned as one

possibility. A discussion was held as to where the City will obtain suitable vehicles to be used in evacuating seniors, Dial-A-Ride, church vans, etc.

Firemen and their volunteers will assist the policemen in going door to door advising people to evacuate. They will obtain the names and next of kin of any resident who states they refuse to evacuate. This list will be kept either at the command center or with the dispatcher.

At the first notice of evacuation, the Police Chief will ascertain that all police vehicles are transferred to the Piggly Wiggly location.

A conversation was held regarding cooperation between police staff of Isle of Palms and Sullivan's Island. Councilmember Sottile advised that during evacuation for Hurricane Fran [last summer], Sullivan's Island was allowing residents to return to their homes sooner than the Isle of Palms did. The Mayor advised that re-entry to the island will be based on when the Governor declares the emergency ended.

Senior coordinator Lois Abele advised that she will prepare a column for the Moultrie News outlining evacuation steps that will be taken for senior citizens on the Isle of Palms and Sullivan's Island and, since she is the coordinator for the entire Charleston County, will handle evacuation of any senior citizen needing assistance.

A discussion was held relative to the Building Department and their staff. The Administrator advised that the Building Official will handle inspection of buildings as was done after Hugo using many of the inspectors he used then. If necessary, other inspectors will be asked to assist.

The Administrator advised that he has updated our contracts for heavy equipment that may have to be used, if necessary. He also advised of packaged food that may be available for easy consumption, and then we can also expect Mr. Moseley of Red & White to offer use of the grocery store for any of the City's needs.

The Mayor suggested that Councilmember Abele may be able to help ascertain that various regimes in Wild Dunes would have a volunteer calling residents asking them to evacuate. This will facilitate work conducted by the police and fire departments. Real estate offices will be contacted to ascertain if all renters have turned in their keys and evacuated.

An important issue presented was where the new ladder truck would be housed. Captain Yannuzzi advised that, at the present, it was planned to drive the truck to Goose Creek. Councilmember Sottile voiced his concern about getting the truck back if it was needed and what troubles would it entail. It was then suggested that perhaps the State Ports Authority may be able to house this equipment for the City. The Administrator was to give a contact person's name to Captain Yannuzzi to make necessary requests, etc., on this matter.

Respectfully submitted,

Carmen R. Bunch, Mayor

EXHIBIT K

Ordinance 1997-16
Third Reading Draft
August 26, 1997

ORDINANCE 1997-16

AN ORDINANCE TO AMEND CERTAIN SECTIONS OF TITLE 3, CHAPTER 2, OF THE ISLE OF PALMS CITY CODE OF ORDINANCES REGARDING REFUSE, GARBAGE AND TRASH.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 3-2-1 is amended to read as follows:

"Sec. 3-2-1 Burning to be performed in incinerator, etc.

No person shall burn or cause to be burned any rubbish, trash, leaves, trees, tree limbs, shavings, chips, sawdust or other debris within the City unless such material is burned in an incinerator or suitable metal container and such burning complies with all applicable state, federal and local environmental and safety laws, rules and regulations."

SECTION 2. That Section 3-2-2 is amended to read as follows:

"Sec. 3-2-2 Hours of authorized burning.

Burning shall be allowed only during daylight hours."

SECTION 3. That Section 3-2-3 is amended to read as follows:

"Sec. 3-2-3 Garbage containers required.

(A) Residential. It shall be the duty of every owner or other occupant of a residential dwelling to use either a 90-gallon or a 40-gallon plastic roll-out cart approved by the City. Each dwelling shall receive one cart from the City at no cost to the user. Additional carts may be purchased by the user. Each dwelling owner shall be responsible for damage to the cart unless such damage is caused by City personnel. All garbage shall be kept in the carts until collected by the City and shall be kept closed in such a manner as will prevent access by flies, rodents and other animals. The cart and contents shall not weigh more than 200 pounds. No garbage cart shall be used for any other purpose. In the event of overflow, plastic bags which are tightly bound may be placed on the carts at

curbside on the day of collection. The owner or occupant of any dwelling where carts or plastic bags are placed at curbside shall be responsible for prompt clean-up and removal of the contents of such carts and bags if the bags are torn or the carts overturned from any cause. If a cart is damaged through negligence or abuse, it shall be the responsibility of the owner to replace the cart and the Public Works Department may refuse to handle such cart until it is replaced. Roll-out carts found to be inoperable due to normal wear or usage shall be repaired or replaced by the Public Works Department. The Public Works Department will notify users that a roll-out cart is unfit for continued use by placing a tag on the cart

(B) Commercial.

(1) Each business which generates a volume of garbage in excess of two (2) 90-gallon roll-out carts between scheduled collection dates of the Public Works Department may be required to use a bulk container of appropriate capacity approved by the Public Works Department if the site lacks sufficient area for safe and proper storage of the cart.

(2) Bulk containers shall be of sufficient size to hold all garbage deposited between scheduled collection dates so that there shall be no spillage of garbage or other material from said container.

(3) Bulk containers shall be placed in an area easily accessible to the equipment used for collection. Such area shall be designated for each container by the Public Works Department.

(4) No container used for garbage shall be used for any other purpose. Garbage will be collected only if it is deposited in an approved container at a location also approved by the Public Works Department.

(5) The Public Works Department may refuse service to any bulk container that is no longer in serviceable condition due to rust, wear, or other damage.

(6) It shall be the duty of the commercial user to maintain the bulk container in a reasonable clean and sanitary condition.

(C) Rental Property. The owner and tenant of each rental property shall have joint and several liability for any violation of this section.

(D) Proper Disposal. It shall be unlawful for any person to place any material in any bulk container, or garbage roll-out cart, which at the time of collection is not qualified for municipal solid waste disposal at the Charleston County solid waste landfill or Resource Recovery Center.

SECTION 4. That Section 3-2-5 is amended to read as follows:

"Sec. 3-2-5 Trash Collection.

(A) No waste which at the time of collection is defined by the United States Environmental Protection Agency or the South Carolina Department of Health and Environmental Control as hazardous waste shall be collected by the City.

(B) No tires, batteries, motor oil, petroleum products or auto parts of any kind will be collected by the City. Proper disposal of same shall be the responsibility of the owner or person in possession of the same.

(C) Leaves and grass clippings. All leaves and grass clippings shall be placed at the curb in bags or containers for collection. No household garbage or other materials may be placed with leaves or grass clippings. No mixed materials will be collected by the City. Home composting of leaves and grass clippings is encouraged.

(D) Logs, limbs, brush and similar materials shall be placed at the curb in the following manner:

(1) Length of material shall not exceed four (4) feet.

(2) Diameter of material shall not exceed four (4) inches.

(3) The City will not collect materials listed in this category which are generated by landscapers or other contractors.

(4) When placed at the curbside for collection, materials shall not obstruct access to water meters or fire hydrants.

(5) No garbage shall be mixed with the items listed in this category.

(E) Building materials, furniture or other trash shall be placed at the curb for collection in the following manner:

(1) Any single collection will be limited to the equivalent of 90 gallons in volume.

(2) No hazardous waste as defined in paragraph (a) of this section will be collected by the City.

(3) No roofing shingles shall be collected by the City.

(4) No building materials or other trash generated by a contractor shall be collected by the City.

(5) Items within this category shall be separated at the curb for collection. Any materials in these categories that are mixed together shall not be collected by the City.

(6) No garbage shall be mixed with the items listed in this category.

(F) Collection days shall be designated by the City from time to time. Reasonable notice will be given by the City of collection schedules or practices."

SECTION 5. That Section 3-2-7 is hereby amended to read as follows:

"Sec. 3-2-7 Scattering of contents or rummaging through garbage containers.

It shall be unlawful for any person to dump, scatter or spread, or to allow to be dumped, scattered or spread, the contents of garbage carts, bags or containers, public or private, on any property in the City, and further it shall be unlawful for any person to enter upon or rummage or plunder through the contents of any garbage cart, bag or container of another, or to use the container or trash enclosure of another without permission."

SECTION 6. That Section 3-2-8 is hereby amended to read as follows:

"Sec. 3-2-8 Garbage roll-out carts shall not be kept upon streets or rights-of-way.

Garbage roll-out carts shall not be placed at the curb except when placed for collection. Carts shall not be placed at the curb prior to 7:00 o'clock p.m. on the day before collection. Carts shall be removed from the curb by 7:00 o'clock p.m. on the day of collection."

SECTION 7. That Section 3-2-9 is hereby amended to read as follows:

"Sec. 3-2-9 Collection.

All garbage generated from residential property will be collected in accordance with schedules established by the City from time to time."

SECTION 8. That Section 3-2-10 is hereby amended to read as follows:

"Sec. 3-2-10 Placing garbage roll-out carts for collection.

When placing garbage roll-out carts for collection, they shall be placed within 10 feet of the edge of the pavement of the street. Carts which are not placed in a location which is easily accessible by collection personnel and equipment will not be emptied. The handles of the carts shall be faced toward the street."

SECTION 9. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

SECTION 10. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 11. That this ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ____ DAY OF _____, 1997.

_____

Carmen R. Bunch, Mayor

Ordinance 1997-16
Third Reading Draft
August 26, 1997

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 6/24/97
Second Reading: 7/22/97
Third Reading: 8/26/97
Ratification: 8/26/97

EXHIBIT L

Ordinance 1997-10
Second Reading Draft
August 26, 1997

ORDINANCE 1997-10

AN ORDINANCE AMENDING CERTAIN PROVISIONS OF TITLE 5, CHAPTER 4, ZONING, THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, TO CREATE THE POSITION OF ZONING ADMINISTRATOR; ASSURE COMPLIANCE WITH THE STATE OF SOUTH CAROLINA BEACHFRONT MANAGEMENT ACT; PROHIBIT HARD EROSION CONTROL DEVICES NEAR THE BEACH; AND REGULATE ACTIVITIES NEAR THE OCEAN AND INLETS.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-12 is hereby amended as follows:

A). Subsection (7) is added to read as follows:

"(7) No land or building situated in whole or in part in a critical area as defined in S.C. Code Section 48-39-10, as amended, shall be used, occupied, constructed, altered or moved without compliance with the State of South Carolina Beachfront Management Act (S.C. Code Sections 48-39-10, et seq., as amended)."

B). Subsection (8) is added to read as follows:

"(8) No land, building or other man-made structure situated in whole or in part landward of the critical area as defined in S.C. Code Section 48-39-10, as amended, but within a 250 foot radius of the mean high water mark of the Atlantic Ocean, Breach Inlet, or Dewees Inlet, shall be used, occupied, constructed, erected, altered or moved except in compliance with the requirements set forth in this section and all other requirements set forth in the Chapter or any other City ordinance.

(a) Seawalls, revetments, bulkheads, groins, rip-rap or any other hard erosion control structures or devices are strictly prohibited. Hard erosion control structures or devices shall not include bags containing beach-compatible sand with a capacity of five (5) gallons or less per bag. Only beach-compatible sand may be used for any erosion control or beach renourishment activities.

~~(b) Unless otherwise specifically allowed in this subsection, pools, gazebos, sheds, fences, garages or any other accessory uses or structures are strictly prohibited.~~

(c) Walkways over sand dunes which meet all of the requirements of S.C. Code Section 48-39-130(D), as amended, and all regulations promulgated thereunder, shall be allowed.

(d) Other than walkways over dunes, no alteration of primary oceanfront sand dunes shall be allowed."

SECTION 2. That Section 5-4-6 is hereby amended to read as follows:

"Sec. 5-4-6 Zoning Administrator.

The provisions of this Chapter shall be administered and enforced by the City Zoning Administrator. The Zoning Administrator shall be appointed by City Council and shall serve until replaced by City Council. The Zoning Administrator shall have the right to enter upon any premises necessary to administer the duties of such office. The Zoning Administrator may issue emergency orders in critical areas pursuant to S.C. Code Section 48-39-130, as amended."

SECTION 3. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 5. That this ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE _____ DAY OF _____, 1997.

_____
Carmen R. Bunch, Mayor

(Seal)

Attest:

_____
Janet G. Mauldin, City Clerk

Ordinance 1997-10
Second Reading Draft
August 26, 1997

First Reading: 4/22/97
Public Hearing: 7/21/97
Second Reading: 8/26/97
Third Reading: _____
Ratification: _____

EXHIBIT M

Ordinance 1997-9
Third Reading Draft
August 26, 1997

ORDINANCE 1997-9

AN ORDINANCE AMENDING TITLE 5, CHAPTER 3, BEACH REGULATIONS, THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, BY REVOKING ARTICLE B IN ITS ENTIRETY, AND AMENDING TITLE 1, CHAPTER 9, BOARDS AND COMMISSIONS, BY REVOKING ARTICLE C IN ITS ENTIRETY.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Sections 5-3-11 through 5-3-25 are hereby deleted in their entirety.

SECTION 2. That Sections 1-9-31 through 1-9-34 are hereby deleted in their entirety.

SECTION 3. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 5. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE 26th DAY OF August, 1997.

_____
Carmen R. Bunch, Mayor

_____
Janet G. Mauldin, City Clerk

First Reading: 4/22/97
Second Reading: 6/24/97
Third Reading: 8/26/97
Ratification: 8/26/97

EXHIBIT N

Ordinance 1997-19
Second Reading Draft
August 26, 1997

ORDINANCE 1997-19

AN ORDINANCE AMENDING TITLE 1, CHAPTER 3, ARTICLE C, ORDINANCES GENERALLY, SECTION 1-3-53, TO DELETE THE REQUIREMENT OF THIRD READING AND TO AMEND CERTAIN PROCEDURES FOR ENACTMENT OF ORDINANCES.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 1-3-53 is hereby amended to read as follows:

"Sec. 1-3-53 Procedure for Enactment.

(A) City laws shall be in the form of ordinances. Other than emergency ordinances, all ordinances shall receive two readings, with a minimum of 6 days between the days of each reading. Other than emergency ordinances, all ordinances for introduction at first reading shall be submitted to the city clerk for placement on the meeting agenda and distribution to city council members no less than 5 days prior to any regular or special city council meeting.

(B) First reading. The first reading of an ordinance shall be by title only. If approved, the ordinance shall be referred to the appropriate committee, unless a majority of council agrees to dispense with such references.

(C) Second reading. The second reading of an ordinance shall be read verbatim; provided, however, that council may vote to waive such requirement. An ordinance shall be adopted if approved at second reading.

(D) After an ordinance is adopted, it shall be ratified in public session by the signature of the mayor and the city clerk. The seal of the city shall be affixed thereunto by the city clerk.

(E) Notwithstanding any other provision contained in this section, in order to meet public emergencies affecting life, health, safety or the property of the people, council may adopt emergency ordinances pursuant to Section 5-7-250, Code of Laws of South Carolina (1976), as amended.

SECTION 2. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 4. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE _____ DAY OF _____, 1997.

_____
Carmen R. Bunch, Mayor

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 7/22/97
Second Reading: 8/26/97
Ratification: _____

EXHIBIT 6

First Reading Draft
August 26, 1997

ORDINANCE 1997-21

AN ORDINANCE AUTHORIZING THE CITY'S ENTERING INTO AN AGREEMENT RELATING TO THE CHARLESTON AREA REGIONAL TRANSPORTATION AUTHORITY PURSUANT TO THE STATE OF SOUTH CAROLINA REGIONAL TRANSPORTATION LAW.

BE IN ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. Findings. As an incident to the adoption of this ordinance, the City Council of the City of Isle of Palms (the "City Council") hereto makes the following findings of fact:

1. By Act No. 417, of 1973, as amended, the South Carolina General Assembly enacted legislation titled the Regional Transportation Authority Law. This Act was originally signed into law by the Governor on July 10, 1973, and is not codified, as amended, in the South Carolina Code of Laws 1976, at Sections 58-25-10 to 58-25-100 (the "Enabling Act").

2. Section 58-25-30 of the Enabling Act sets forth the steps which must be taken to activate a regional transportation authority. The first step is to propose a plan of service which must include (a) the area to be served; (b) the procedures to be used to serve the area; and (c) the estimated capital and operating costs by year for the first five years of operation, and the mechanism to be used to raise the local funds necessary to support the operation. Such plan of service was prepared by Weslin Consulting Services dated June, 1995, and amended by Transition Financial Plan dated November, 1996, copies of which are attached hereto, labeled Exhibit I. As set forth at Section 58-25-30(2), as a second step, an agreement to create a regional transportation authority may be executed upon adoption of the plan of service "by a majority of the governing bodies of general purpose local governments within the service area." As a third step, Section 58-25-30(3) provides that the agreement becomes operational "upon the execution of the agreement by the governing bodies of the cities and counties which include at least ninety percent of the proposed service area."

3. By action taken by Charleston County and the Cities of Charleston, Mt. Pleasant and North Charleston, the Charleston Area Regional Transportation Authority (the "Authority") has been created as evidenced by the organizational meeting held on June 25, 1997.

4. At the organizational meeting of the Authority, the City of Isle of Palms was invited to become a member of the Authority. Attached hereto is the form of an agreement amended and restated relating to the Authority (the "Agreement"). It is specifically found that the steps required at Sections 58-25-40 and 58-25-30 for the joining of a new member have been

followed. In adopting this Ordinance, City Council authorizes the Mayor to execute the Agreement on its behalf and to take such further action as may be necessary to effect creation of the Authority on behalf of City Council.

SECTION 2. That the City of Isle of Palms become a member of the Authority.

SECTION 3. That the Mayor is hereby authorized, empowered and directed to execute and deliver on behalf of the City the Agreement in substantially the form presented to Council, with such changes as may be deemed necessary upon advice of the City Attorney with respect thereto. The execution and delivery of the Agreement shall constitute evidence of the Mayor's approval of such document.

SECTION 4. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 5. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 6. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE _____ DAY OF _____, 1997.

_____
Carmen R. Bunch, Mayor

(Seal)
Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 8/26/97
Public Hearing: _____
Second Reading: _____
Ratification: _____

SOTTILE & HOPKINS, L.L.P.
ATTORNEYS AT LAW
753 Coleman Boulevard
Mt. Pleasant, South Carolina 29464

Nicholas C. Sottile
C.D. Hopkins, III
Michael R. Daniel

(803) 884-1464
Telecopy (803) 884-5868

TELECOPY COVER SHEET

TO: Mark Williams DATE: August 20, 1997

TELECOPY NO. (803)886-8005 OUR FILE NO: 97-006.NCS

FROM: Nick Sottile

RE: Charleston Area Regional Transportation Authority

TOTAL PAGES, INCLUDING COVER SHEET: 13

COMMENTS: Please distribute copies to council.

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AMENDED AND RESTATED AGREEMENT TO ESTABLISH THE CHARLESTON AREA REGIONAL TRANSPORTATION AUTHORITY PURSUANT TO THE STATE OF SOUTH CAROLINA REGIONAL TRANSPORTATION LAW

DATED AS OF JANUARY 1, 1997, AND ENTERED INTO BY
CHARLESTON COUNTY, SOUTH CAROLINA
CHARLESTON, SOUTH CAROLINA
HANAHAN, SOUTH CAROLINA
ISLE OF PALMS, SOUTH CAROLINA
KIAWAH ISLAND, SOUTH CAROLINA
MT. PLEASANT, SOUTH CAROLINA
NORTH CHARLESTON, SOUTH CAROLINA
SULLIVAN'S ISLAND, SOUTH CAROLINA

As an incident to the executing of this agreement authorized herein, the parties hereto make the following findings of fact:

1. By Act No. 417, of 1973, as amended, the South Carolina General Assembly enacted legislation titled the Regional Transportation Authority Law. This Act was originally signed into law by the Governor on July 10, 1973, and is now codified, as amended, in the South Carolina Code of Laws 1976, at Sections 58-25-10 to 58-25-100 (the "Enabling Act").

2. Section 58-25-30 of the Enabling Act sets forth the steps which must be taken to activate a regional transportation authority. The first step is to propose a plan of service which must include (a) the area to be served; (b) the procedures to be used to serve the area; and (c) the estimated capital and operating costs by year for the first five years of operation, and the mechanism to be used to raise the local funds necessary to support the operation. Such plan of service is set forth in Appendix A attached hereto. As set forth at Section 58-25-30(2), as a second step, an agreement to create a regional transportation authority may be executed upon adoption of the plan of service "by a majority of the governing bodies of general purpose local governments within the service area." As a third step, Section 58-25-30(3) provides that the agreement becomes operational "upon the execution of the agreement by the governing bodies of the cities and counties which include at least ninety percent of the proposed service area."

3. A distinction existed in the Enabling Act, as adopted on July 1, 1985, between the reference to "general purpose local governments" at Section 58-25-30(2) and the reference to "cities" and "counties" at Section 58-25-30(3) due to the definition of "City" at Section 58-25-20(2). That definition provided:

> "City" means any municipality with a population of five thousand or more according to the latest United States Census of population located within the service area of the authority.

Thus, while all the parties which it was anticipated would adopt the plan of service as contemplated by Section 58-25-30(2) are "general purpose local governments," not all such parties are "cities" or "counties" as defined in the Enabling Act, as adopted on July 1, 1985. Specifically, Isle of Palms, Kiawah Island and Sullivans Island do not have populations of "five thousand or more" and therefore are not a "city" as defined in the Enabling Act. All "general purpose local governments" within the plan of service were invited to adopt the plan of service as contemplated by Section 58-25-30(2). However, to demonstrate compliance with Section 58-25-30(3), and as required by that Section in order for the agreement to become operational, it was found that "the governing bodies of the cities and counties which include at least ninety percent of the population of the proposed service area" must approve the agreement.

4. Charleston County, City of Charleston, Town of Mt. Pleasant and City of North Charleston (the "Original Members") determined to create a Regional Transportation Authority within the meaning of the Enabling Act and to that end approved the establishment of a Regional Transportation Authority (the "Authority") to be operated within their respective jurisdictional areas (for the County of Charleston the

unincorporated areas to be served initially shall include the St. Andrews Public Service District, the James Island Public Service District, the North Charleston District, the John's Island portion of the St. John's Fire District and James Island Tax District #32 as well as those incorporated areas with a population less than 5,000 - Isle of Palms, Sullivans Island and Kiawah Island).

5. On May 13, 1997, the fourth of the original four members of the Authority adopted its ordinance authorizing the execution of an agreement to create the Authority (the "Agreement"). Thereafter, the Agreement was executed by all parties.

6. An organizational meeting of the members of the Authority was held on June 25, 1997, thereby satisfying the requirement of Section 58-25-30(3) requiring "the authority to be created not less than sixty days after the agreement is executed."

7. At the June 25, 1997, the members were advised of an amendment to the Enabling Act signed by the Governor effective May 21, 1997. 1997 Act A43. Such Act amended Sections 58-25-30, 58-25-35, 58-25-40 and 58-25-70(3) to change each reference of "city" therein to "municipality." Accordingly, Section 58-25-35, as amended, provides in part that "[t]he members of the regional transportation authority . . . must be the municipalities . . . within the service area of the authority."

> "Municipality" means any incorporated city or town within the regional transportation area.

Under the Enabling Act, as amended, Isle of Palms, Kiawah Island and Sullivan's Island are now within the definition of municipality and therefore permitted under the Enabling Act to become a member of the Authority and under Section 58-25-40 be represented on the governing board.

8. As contemplated by Article Two of the Agreement, Isle of Palms, Kiawah Island and Sullivan's Island were invited to join the Authority.

9. As also contemplated by Article Two of the Agreement, the City of Hanahan, a contiguous municipality was also invited to join the Authority.

10. Such amendment to the Enabling Act and the Authority necessitates revisions to the Agreement previously adopted by council.

11. The parties to this agreement have determined to create a Regional Transportation Authority within the meaning of the Enabling Act and to that end approved the establishment of a Regional Transportation Authority to be operated within their respective jurisdictional areas (for the County of Charleston the unincorporated areas to be served initially shall include the St. Andrews Public Service District, the

James Island Public Service District, the North Charleston District, the John's Island portion of the St. John's Fire District and James Island Tax District #32).

NOW THEREFORE, the parties hereto do agree to create the Charleston Area Regional Transportation Authority (the "Authority") with the powers, duties and responsibilities hereinafter set forth.

ARTICLE I

PURPOSES AND POWERS

SECTION 1. PURPOSES. The primary purpose of the Authority shall be:

(1) To provide for public transportation of passengers for hire by means, without limitation, of motor vehicle, motor bus, or other means of conveyance, operating as a common carrier, initially, only in the territorial area lying within the jurisdiction of the governmental entities which are creating the Authority; and with the right to expand its services to cover jurisdictional areas of other governmental entities, as such entities elect to become members of the Authority, as provided herein, but limited to the territorial area embraced by the Regional Planning District Number 9 commonly referred to as the B.C.D. Council of Government.

(2) To provide a public transportation system, to include, without limitation, a combination of real and personal property, structures, improvements, buildings, equipment, plants, vehicle parking lots and/or facilities, rights-of-way, and any other appropriate facility, or any combination thereof, necessary or useful for the purposes of public transportation.

(3) To implement the plan of service, as required by Section 58-25-30(1) of the Enabling Act, attached hereto as Appendix A and incorporated herein by reference.

(4) It is specifically recognized that a majority of the governing bodies of general purpose local governments within the service area have adopted the plan of service described in (3) above. It is further specifically recognized that this agreement does not provide for imposition of a new source of revenue and therefore the question of creating the Authority need not be submitted for ratification to the qualified electors as contemplated at Section 58-25-30(3) of the Enabling Act.

In pursuit of these purposes, the activities of the Authority shall include, but not be limited to: the operation, coordination, supervision and development of public transportation within the service area of the Authority.

SECTION 2. POWERS AND DUTIES. The Authority is authorized to exercise those duties enumerated in Section 58-25-50 of the Enabling Act, when and as amended, including but not limited to the following:

a) To purchase, lease, own, operate or provide the operation of transportation facilities;

b) To contract for public transportation services;

c) To plan in concert with any appropriate local planning operation for transportation services;

d) To exercise the power of eminent domain limited to rights-of-way and contiguous facility acquisition, provided, however, such power is subject to approval by the governing body of the Member in which such land is located;

e) To contract with other governmental agencies, private companies and individuals;

f) To sue and be sued, implead and to be impleaded, complain and defend in all courts;

g) To adopt, use and alter at will a corporate seal;

h) To acquire, purchase, hold, lease as a lessee, and use any franchise or property real, personal or mixed, tangible or intangible, or any interest therein, necessary or desirable for carrying out the purposes of the Authority, and sell, lease as a lessor, transfer and dispose of any property or any interest therein acquired by it;

i) To fix, alter, change, and establish rates, fees, fares and other charges for services or facilities of the Authority. The rates, fees, and fares set forth in the agreement approved by the electorate may not be increased more frequently than annually. No single increase may exceed fifty percent;

j) To establish public transportation routes and approve the alteration or addition of routes based primarily on a detailed analysis of proposed use and comprehensive cost analysis;

k) To acquire and operate, or provide for the operation of transportation systems, public or private, within the area, the acquisition of a system to be by negotiation and agreement between the authority and the operator of the system to be acquired;

l) To make contracts of every name and nature and to execute all instruments necessary or convenient for the carrying on of its business;

m) To enter into management contracts with any person for the management of a public transportation system owned or controlled by the Authority for

such period of time, and under such compensation and other terms and conditions, as shall be deemed advisable by the Authority;

n) To contract for the services of attorneys, engineers, consultants and agents for any purpose of the Authority;

o) To borrow money and make and issue negotiable bonds, notes, or other evidences of indebtedness;

p) To accept gifts, grants or loans of money or other property from and enter into contracts, leases, or other transactions with and accept funds from federal, State, or local governments, public or semipublic agencies or private individuals or corporations and expend the funds and carry out cooperative undertakings and contracts;

q) To do all acts necessary for the provision of public transportation service;

r) To provide transportation services for residents of the service area to destinations outside the service area;

s) To promulgate regulations to carry out the provisions of this chapter.

ARTICLE II

MEMBERSHIP AND GOVERNING BODY

SECTION 1. INITIAL MEMBERS. As provided at Section 58-25-35 of the Enabling Act, the County of Charleston on behalf of certain of its unincorporated areas, including the St. Andrews Public Service District, the James Island Public Service District, the North Charleston District, the John's Island portion of St. John's Fire District and James Island Tax District #32; the City of Charleston; the City of North Charleston; City of Hanahan, City of Isle of Palms, the Town of Kiawah Island, the Town of Mount Pleasant and Town of Sullivan's Island shall be the members of the Authority.

SECTION 2. SUBSEQUENT MEMBERS. As provided at Section 58-25-40(3) of the Enabling Act, after the activation of the Authority, contiguous counties and municipalities not participating initially may become members of the Authority with the same benefits as the initial members in the procedure set forth in the Enabling Act.

SECTION 3. GOVERNING BODY. As provided at Section 58-25-40 of the Enabling Act, the governing body of the Authority shall be a Board of Directors. Except as provided in Section 4 of this Article II, the number of directors shall be eighteen, distributed as follows:

Appointments to the Board of Directors shall be apportioned among the member counties and municipalities proportionate to population within the Authority's service area; provided, however, as set forth at Section 58-25-40(1) "no member government, regardless of population, may have less than one member on the Board;" provided further, that the Authority shall review its compliance with this apportionment-by-population method immediately after receipt of the results of each official decennial census and each special census conducted by the U.S. Census Bureau and shall make such changes to the Board of Directors as are necessary to comply with such new census figures.

SECTION 4. OTHER APPOINTMENTS. As provided at Section 58-25-40(1) of the Enabling Act, in the event that the Authority receives a grant of state funds from the state general fund or the highway fund, then the legislative delegation(s) of the Authority, including resident Senators, shall appoint three additional Board members, one member, a resident, from each of three largest Members.

SECTION 5. TERMS. As provided at Section 58-25-40(1), upon the activation of the Authority, approximately one-third of the Board members shall be appointed by lot for a term of one year, approximately one-third of the Board members shall be appointed by lot for a term of two years, and approximately one-third of the Board members shall be appointed by lot for a term of three years. Thereafter, all appointments to the Board upon the expiration of the initial terms shall be for a term of three years.

SECTION 6. VACANCIES. If a vacancy in the Authority's governing body shall occur by reason of death, resignation, change of residence, removal, or any other cause, it shall be filled for the duration of the unexpired term in the same manner as was the original appointment.

ARTICLE III

AUTHORITY STRUCTURE

SECTION 1. ORGANIZATION. As provided at Section 58-25-40(4), the Authority's governing board shall elect one of its members as Chairman, one as Vice-Chairman and other officers as may be necessary to serve for one year in that capacity or until their respective successors are elected.

SECTION 2. QUORUM. As provided at Section 58-25-40(5), a majority of the members of the Authority's governing body shall constitute a quorum.

SECTION 3. MEMBERSHIP. A vacancy in the membership of the governing body shall not impair the right of the Authority to exercise all of its rights and perform all of its duties. Upon the effective date of a Board member's appointment, or as soon thereafter as is practicable, each Board member shall enter upon their duties. As provided at Section 58-25-40(5) of the Enabling Act, a Board member of the Authority may be removed from office by the governing body which appointed him for misconduct, malfeasance, or neglect of duty in office. Any vacancy so created shall be filled as provided in Article II, Section 4.

SECTION 4. COMMITTEES. The governing body of the Authority, in addition to functioning as a whole entity, shall be sub-divided into such other Sub-Committees as the Authority deems it appropriate to establish, provided, however, that if an Executive Committee is established, it shall be a committee of the whole comprised of each member of the governing body. Other specifications for membership, meeting time, and procedures for the Authority, Executive Committee and Sub-Committees shall be designated in the Authority's By-Laws.

SECTION 5. STAFFING. As provided at Section 58-25-40(6) of the Enabling Act, the Authority may employ an Executive Director to serve at the pleasure of the Authority. The Executive Director may employ any employees as may be necessary for the proper administration of the duties and functions of the Authority and may determine the qualifications of such persons. The Authority shall adopt a compensation plan for employees. The Authority may contract for the services of attorneys, engineers, consultants and agents for any purpose of the Authority's including engineering, architectural design, management feasibility, transportation planning, and other studies concerning the design of facilities and the acquisition, construction, extension, operation, maintenance, regulation, consolidation and financing of transportation systems in the area.

SECTION 6. MEMBER COMPENSATION. As provided at Section 58-25-40(1), members of the Board of Directors of the Authority shall be entitled to receive their expenses incurred in connection with their service on the Authority, but they may not receive salaries, per diem or other compensation.

ARTICLE IV

FINANCES

SECTION 1. BOOKS, ACCOUNTS AND ANNUAL REPORTS. As required by Section 58-25-70 of the Enabling Act, the Authority shall keep books of account, which shall be independently audited at least once in each calendar year. A copy of the audit report must be provided to the Members. The Authority shall make an annual report of its activities to the Members. The Authority shall submit to the Members the annual operating and capital budget proposed for each fiscal year, at least sixty days prior to the beginning of the fiscal year. In the event a member disagrees with the proposed budget, it may set forth points of disagreement and transmit his statement to the Authority and other governing bodies of the Members within thirty days of the receipt of the proposed budget. Budgets shall be adopted by a majority of the member governments. In the event a majority of the governing bodies of the Members do not agree with the proposed budget, the Authority shall convene a meeting of chief elected and administrative officials of Members to develop a budget which may be acceptable to a majority of the Members; a majority, for the purposes of this section, includes the governing bodies of the Members representing more than one-half of the service area population. In the event a budget acceptable to a majority of the Members is not developed prior to the beginning of its fiscal year, the Authority shall continue to operate at the budget levels of the previously approved budget. In the event the requirements of the Enabling Act permitting imposition of a vehicle registration fee have been satisfied and such fee is imposed, any budget changes requiring an increase in the vehicle registration fee in excess of ten percent during the budget year must be approved as provided above for annual budgets.

SECTION 2. FISCAL SUPPORT. Funds for the use of the Authority shall be provided by revenues from the Authority's transportation system, government grants, franchising contracts, the funding mechanisms set forth in Section 5 of this Article IV, and as may be appropriated by the governing bodies of the members of the Authority. As stated at Article I, Section 1, paragraph (4), it is specifically recognized that this agreement does not provide for the imposition of a new source of revenue but utilizes existing sources of revenue to fund the Authority.

SECTION 3. ADOPTING OF PROGRAM AND BUDGET. Before the first day of July, each year, the Authority shall adopt a program and a proposed budget for the next fiscal year.

SECTION 4. REVENUES AND FUNDS. The Authority is authorized to expend the monies produced by its system and monies received from any other source:

a) For the employment of professional staff, contracting professional services, contracting nonprofessional assistants and other employees;

b) For obtaining office space and for procuring equipment, materials and supplies;

c) For the acquisition, construction, extension, operation, maintenance, regulation, consolidation and financing of the transportation system;

d) For such other purposes as the Authority shall determine to be necessary and proper in carrying out the functions of the Authority within the approved budget; and

e) As set forth in Article I of this agreement.

SECTION 5. PRIMARY FUNDING MECHANISM. As required by Section 58-25-60 of the Enabling Act, it is hereby declared that the primary local funding mechanism for the Authority shall be funds provided to the City of Charleston by SCE&G and in turn by the City of Charleston to the Authority. Such funds will consist of $25 Million paid in equal installments paid annually for a seven year period. A fleet of 36 vehicles was acquired by grant by the City of Charleston. In addition, the City has acquired a maintenance facility for the fleet. The City of Charleston proposes to transfer these properties to the Authority.

Notwithstanding the foregoing, nothing herein shall be construed to preclude the use of other local, state or federal funds or sources of revenues which shall subsequently become available, except for state highway construction funds which, pursuant to Section 58-25-60 of the Enabling Act, may not be used. This agreement may be amended specifically to recognize new sources.

SECTION 6. TERMINATION OF FISCAL SUPPORT. No member of the Authority which is providing financial support to the Authority shall terminate such additional support in the fiscal year for which the support has been pledged, and any member intending to withdraw or decrease such additional support in subsequent fiscal years must notify the Authority, in writing, by July 1 of the then current fiscal year of its intention to withdraw or decrease such additional support.

SECTION 7. DEFINITION OF FISCAL YEAR. The fiscal year as used in this agreement shall be understood to mean the period beginning October 1 and ending September 30.

ARTICLE V

GENERAL PROVISIONS

SECTION 1. INTENT. The express intent of this agreement is to provide for the creation of a Regional Transportation Authority consistent with the provisions of the Enabling Act, as amended. As provided at Section 58-25-30(6), this agreement may be revised in whole or in part through the process set forth in the Enabling Act. It is

specifically provided that should the Enabling Act be amended, to alter the number of Members of the Authority, Article II, Section 3 herein shall be reconsidered by the governing bodies of the parties hereto.

SECTION 2. RATIFICATION. It is not necessary that the question of creating the Authority be submitted for ratification to the qualified electors of the governmental members to this agreement inasmuch as this agreement does not provide for the imposition of a new source of revenue as contemplated at Section 58-25-30(3) of the Enabling Act. The consent of the parties to this agreement to create the Authority shall be evidenced by ordinance adopted by the governing bodies of such parties.

SECTION 3. ENTIRE AGREEMENT. This agreement represents the entire understanding between and among the Authority members.

SECTION 4. DISSOLUTION. Dissolution of the Authority shall be in the same manner as of its creation as set forth in Section 58-25-30(5) of the Enabling Act, as the same may, from time to time, be amended.

ARTICLE VI

EFFECTIVE DATE

Because an election is not required, this agreement shall become operational upon the execution of this agreement by the governing bodies of the cities and counties which include at least 90% of the population of the proposed service area, and the Authority must be created not less than sixty days after this agreement is executed by the parties to it.

This agreement shall become operational upon ratification by the governing bodies representing at least ninety percent of the population in the area listed in Article II, Section 1 of this agreement.

APPROVED by the County Council for the County of Charleston, on the ___ day of _____, 1997.

_____ _____
Chairman Clerk

APPROVED by the City Council for the City of Charleston, on the ___ day of _____, 1997.

_____ _____
Mayor Clerk

APPROVED by the City Council for the City of Hanahan, on the ___ day of _____, 1997.

_____ _____
Mayor Clerk

APPROVED by the City Council for the City of Isle of Palms, on the ___ day of _____, 1997.

_____ _____
Mayor Clerk

APPROVED by the City Council for the City of North Charleston, on the ___ day of _____, 1997.

_____ _____
Mayor Clerk

APPROVED by the Town Council for the Town of Kiawah Island, on the ___ day of _____, 1997.

_____ _____
Mayor Clerk

APPROVED by the Town Council for the Town of Mt. Pleasant, on the ___ day of _____, 1997.

_____ _____
Mayor Clerk

APPROVED by the Town Council for the Town of Sullivan's Island, on the ___ day of _____, 1997.

_____ _____
Mayor Clerk

EXHIBIT P

RESOLUTION

CREATING AN AD HOC ADVISORY COMMITTEE TO BE KNOWN AS THE ISLE OF PALMS BEACH ADVISORY COMMITTEE

WHEREAS, the Mayor and City Council of the City of Isle of Palms finds and declares that the beachfront of the Isle of Palms is one of the City's most vital resources; and

WHEREAS, the preservation of the beachfront is vital to the City's residents' and visitors' continued use and enjoyment of the City's beaches and has had tremendous impact on the economy of the Island because of the many businesses who rely on the financial impact of the tourists and other visitors to the City's beaches; and

WHEREAS, the Mayor and City Council have determined that an ad hoc advisory committee should be formed to monitor the City's beachfront and report to council on natural and man-made activities which do or may impact the preservation of the beachfront and apparent violations of the South Carolina Beachfront Management Act; to make recommendations to Council on the need and use for beach renourishment funds; to make recommendations for revisions to the City's Local Beach Management Plan; and to make such other reports and recommendations to City Council as the Committee shall deem fit. So now, therefore

IT IS RESOLVED BY THE MAYOR AND CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, as follows:

1. That the City Council hereby creates an ad hoc advisory committee to be known as "The City of Isle of Palms Beach Advisory Committee".

2. That this committee shall consist of five (5) members, each of whom shall be appointed by City Council and shall serve at the pleasure of the Council.

3. That the committee shall serve the purposes this resolution states.

4. That the committee shall adopt such rules of procedure as shall comply with state and city law and shall include the following:

a. election of a chairperson and his duties,
b. appointment of a secretary and his duties,
c. procedures for calling meetings,
d. time and place for meetings,
e. posting meeting notices and otherwise complying with the South Carolina Freedom of Information Act,
f. setting an agenda,
g. quorum and attendance requirements,

h. rules for procedure for conducting meetings,
i. developing plans for the implementation of the duties of the committee and the rendering of reports and recommendations to City Council.

Duly and lawfully PASSED, ADOPTED AND APPROVED by the City Council of the City of Isle of Palms, South Carolina, this _____ day of _____, 1997.

_____
Carmen R. Bunch, Mayor

_____
Robert B. Abele, Council Member

_____
Carol L. Allen, Council Member

_____
Charles L. Campbell, Council Member

_____
Debra L. Hernandez, Council Member

_____
David E. Matthews, Council Member

_____
Henry D. Shaffer, Jr., Council Member

_____
F. Michael Sottile, Council Member

_____
Dryden G. Taylor, Council Member

9/3/97

SPECIAL MEETING OF THE ISLE OF PALMS CITY COUNCIL
September 3, 1997

A special meeting of the Isle of Palms City Council was held on September 3, 1997, at 5:30 p.m., in City Hall Council Chambers. Present were Mayor Bunch, Council Members Allen, Campbell, Hernandez, Matthews, Shaffer, Sottile and Taylor, City Administrator Williams, and City Clerk Mauldin. Council Member Abele was excused for medical reasons.

Mayor Bunch called the meeting to order and the Clerk called the roll. The meeting had been called to discuss personnel matters in Executive Session concerning the Recreation Director and the Zoning Administrator, plus discussion in open session about the irrigation system at the Connector.

1. Mr. Campbell made a motion to go into Executive Session to discuss personnel matters; Mr. Taylor seconded; motion passed unanimously. Coming out of Executive Session, Mayor Bunch stated that personnel matters were discussed concerning the two positions and no action was taken.

Mr. Shaffer made a motion to hire Norma Jean Page at a salary of $35,000 per year, plus an amount up to $1,000 towards her moving expenses; Mr. Taylor seconded; motion passed unanimously.

2. Irrigation System at the Connector. Mr. Williams reported that the irrigation system at the Connector area needs to be completely rebuilt. He has spoken with Nancy VanCott, Chairman of the Accommodations Tax Advisory Committee, who agreed to discuss this at her next meeting on the 17th; and council will discuss at the our next meeting on the 23rd. There is a temporary watering system hooked up now that will take care of the plants until such time as we repair the irrigation system.

3. Mr. Sottile made a motion to suspend the rules of order to allow a topic not on the agenda; Mr. Taylor seconded; motion passed unanimously. Mr. Campbell stated that at the next Public Works Committee on Tuesday, Sept. 9th, he would like to settle once and for all the issue of the noise ordinance the owner of Coconut Joe's is complaining about, and he asked that all council members who can please attend this meeting as a show of unity that we are not going to change the ordinance. This will then be reaffirmed at council meeting.

There being no further business to come before Council and upon motion duly made and seconded, the meeting was unanimously adjourned at 5:55 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk
To be approved by City Council on September 23, 1997.

9/15/97

SPECIAL MEETING OF THE ISLE OF PALMS CITY COUNCIL
September 15, 1997

A special meeting of the Isle of Palms City Council was held on September 15, 1997, at 6:00 p.m., in the Building Department. Present were Mayor Bunch, Council Members Abele, Campbell, Hernandez, Matthews, Sottile and Taylor, and City Clerk Mauldin. Council Members Allen and Shaffer were excused.

Mayor Bunch called the meeting to order and the Clerk called the roll. The meeting had been called to discuss personnel matters in Executive Session concerning hiring a new Public Works Director.

There being no further business to come before Council and upon motion duly made and seconded, the meeting was unanimously adjourned at 6:10 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk
To be approved by City Council on September 23, 1997.

1/23/97

REGULAR CITY COUNCIL MEETING
September 23, 1997

The regular meeting of the Isle of Palms City Council was held on September 26, 1997, at 7:00 p.m., in City Hall Council Chambers. Present were Mayor Bunch, Council Members Abele, Allen, Campbell, Hernandez, Matthews, Shaffer, Sottile and Taylor. Also present were City Administrator Williams, City Attorney Sottile, and City Clerk/Secretary Mauldin.

A. INTRODUCTION OF MEETING

Mayor Bunch called the meeting to order and Councilmember Sottile gave the invocation followed by the pledge of allegiance; roll call was then taken.

B. READING OF THE JOURNAL OF PREVIOUS MEETINGS

1. August 26, 1997 - Regular City Council Meeting
2. September 3, 1997 - Special City Council Meeting
3. September 15, 1997 - Special City Council Meeting

Councilmember Shaffer made one correction to the minutes of August 26, 1997 as presented. Councilmember Matthews made a motion to approve the minutes as corrected; Councilmember Sottile seconded; motion passed unanimously.

C. PRESENTATION OF AWARDS TO MEMBERS OF BOARD OF BEACH PATROL AND CONTROL.

The following former members of the Board of Beach Patrol and Control were invited to the meeting tonight by Mayor Bunch who presented each of them with a Certificate of Appreciation: Tom Harper, Joe Horst, David Matthews, Jay Nagy, Sis Nunnally, Reid Wiseman, and Jim Smiley (represented by his wife, Betsy Smiley). Unable to be present were Lou Tisdale and Randy Walker whose certificates will be mailed to them. Mayor Bunch also presented to Jim Smiley a special plaque in appreciation for his ten years of service as chairman of the Board. Special mention was given to Sandy Sandeford, a long time member of the Board who recently passed away, and Brucie Howe. After appreciatory remarks from Mayor Bunch, Reid Wiseman and Betsy Smiley expressed their thanks and made some comments about the Board and its role in the past.

D. CITIZENS' COMMENTS

1. Ted Murphy, President, Coconut Joe's. Mr. Murphy again spoke briefly about the City's noise ordinance and stated that he was not happy about the outcome of the Public Safety Committee meeting. He passed out a report for Councilmembers to read (Exhibit A) at their leisure.

2. Clay Cable, 112 Palm Boulevard. Mr. Cable had sent to City Hall a summary of events leading up to the City's purchase of the Isle of Palms and Wild Dunes water systems (Exhibit B). He spoke in particular about the CPW's agreement that the cost of purchasing the Wild Dunes system (at a cost of $7.1 million) would be borne by Wild Dunes residents and not the rest of the island. He asked Council to review his report and convince the CPW to honor this agreement.

E. APPOINTMENTS

1. Mayor Bunch reported that the Planning Commission has requested Councilmember Abele be officially appointed as ex-officio representative to the Planning Commission and made that request in the form of a motion; Councilmember Sottile seconded; motion passed unanimously.

2. Mayor Bunch reported that since Ambrose Holford, who was the Cultural Interest representative of our Accommodations Tax Advisory Committee has moved off the island, another member needs to be appointed. Mayor Bunch said that, because we recently had so send a list of members to the Accommodations Tax Committee to Columbia, she has designated April Lathan, an artist, as this representative. Councilmember Sottile made a motion to accept this appointment through December 1997; Councilmember Taylor seconded. Upon discussion, Councilmember Campbell expressed his concern that no other councilmember was aware of the need for this appointment and did not have the chance to make other nominations. Motion passed unanimously.

F. REPORTS FROM STANDING COMMITTEES

1. Ways & Means - Chairman Taylor reported on their meeting of September 9, 1997 meeting (Exhibit C).

Chairman Taylor, forwarding a decision made by the Ways & Means Committee to Council, made a motion to adjust the salaries of three employees in the Public Works Department to reflect their good service to the City per figures prepared by the City Administrator as a one time pay equalization change; Councilmember Sottile seconded. Upon discussion, Councilmember Abele made a motion to table this motion pending completion of an overall study of pay scales and pay ranges of all City departments to determine any inequities that need adjusting; Councilmember Shaffer seconded. Roll call vote was taken on tabling the motion: Abele - Yes; Allen - Yes; Campbell - Yes; Hernandez - Yes; Matthews - Yes; Shaffer - Yes; Sottile - No; Taylor - Yes; Bunch - No. Motion passed 7-2.

Chairman Taylor thanked the Personnel Committee for all the hard work they have done and continue to do.

2. Public Safety - Chairman Campbell reported on their meeting of September 9, 1997. (Exhibit D) (The monthly reports from the Police and Fire Departments are attached as part of Exhibit D)

a) Chairman Campbell made a motion to obtain an engineering survey to justify lowering the speed limits on 27th and 28th Avenues and that enforcement not be initiated until the survey is completed; Councilmember Shaffer seconded. Upon discussion, it was determined that either the Highway Department of our consultant, Howard Chapman, would do the survey. Motion passed unanimously.

b) Chairman Campbell made a motion that the stop signs on Ocean Boulevard at 5th and 7th Avenues be removed; Councilmember Matthews seconded. Upon discussion, Chairman Campbell said that the neighbors would prefer the stop signs be removed and the Police Department has not found a need with speeding controls in this area. Councilmember Sottile expressed concern that these stop signs should remain as it was determined when they were installed that there was a need for them. Mayor Bunch said she was the one who introduced the suggestion to install these signs based on the recommendation of a majority of the residents; she felt that without the signs an accident may occur and was not in agreement with removing them. Attorney Sottile stated as a matter of clarification that his opinion was not that the signs be removed, but that the liability undertaken by the City by installing the stop signs would be removed is the signs were taken down. After discussion, roll call vote was taken: Abele - Yes; Allen - No; Campbell - Yes; Hernandez - Yes; Matthews - Yes; Shaffer - Yes; Sottile - No; Taylor - Yes; Bunch - No. Motion passed 6-3.

c) Chairman Campbell stated that Council will be receiving legal advice concerning the noise ordinance from the City Attorney in Executive Session. He stressed as a committee that we are solidly and completely behind retaining the residential atmosphere and the residential peace and quiet of our City; and we would like to stand solidly behind every effort to insure that and to maintain our residents' peace and quiet. Mayor Bunch reported that she has received many letter from people who do not want the amplifiers, loudspeakers and noise, and she would not vote to allow them.

3. Public Works - Chairman Matthews reported on their meeting of September 11, 1997 (Exhibit E).

a) Chairman Matthews reported that most of the meeting was discussion with the realtors about sales and rental signs. He stated that the City Administrator was asked to send a letter to all realtors on the island giving them until September 30th to remove all signs from the rights-of-way or the City will remove them. He also stated that most of these signs have been moved as requested.

b) Chairman Matthews reported that we are back to once-a-week garbage pickup and the City has received several calls about trash not being picked up in a timely manner. He

reported that we are running behind as the department is short two CDL drivers and the City is working on increasing the pay scale to attract drivers.

c) Chairman Matthews stated that we have had some interviews for Public Works Director and he thanked Councilmember Hernandez for the hard work her committee has done.

d) Chairman Matthews made a motion to accept the low bid of $7,285 from E.M. Seabrook, Jr., Inc. for an engineering survey on the ditches from Waterway Boulevard to Hartnett Boulevard; Councilmember Hernandez seconded; motion passed unanimously.

e) Chairman Matthews reported that the City Administrator has been asked to write a letter to the Department of Transportation requesting them to pay more attention to cleaning the Connector. Mr. Williams will also write a letter to SCDOT about the malfunction of the flapper valve at 102 Palm Boulevard which is allowing salt water to flow in the ditches again.

f) Chairman Matthews reported that is has been brought to his attention that the Public Works building needs to be cleaned up and painted. The Administrator was asked to look into this as well as getting new furniture.

g) Referring to the letter received about CTC funding for pot holes, paving and drainage, Mayor Bunch asked that drainage be included as well as street repairs.

h) Councilmember Sottile reported that she received a call from a resident of 42nd Avenue stating that her entire street was missed today during garbage collection and that this was not the first time this has happened. He asked the Administrator to take care of this; Mr. Williams said that they were still working at 6:00 p.m tonight and he would take care of it in the morning.

4. Recreation - Chairman Shaffer reported on their meeting of September 8, 1997. (Exhibit F, including attachments)

a) Chairman Shaffer reported that a new Recreation Director has been hired who will start on October 13th. Her name is Norma Jean Page. He thanked Paul Rothley for all his help as Acting Director in the interim period.

b) Chairman Shaffer reported that he attended a CHATS meeting (in the absence of Administrator Williams who was in Seattle at a City Managers meeting). He asked the committee to shift already appropriated money from parking on Hartnett Boulevard to resurfacing of 27th Avenue and the striking of parking lots on that street, and the committee agreed.

E. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Zoning Board of Adjustment - See minutes of their meeting of September 9, 1997, attached as Exhibit G.

2. Planning Commission - Planning Consultant Lee Batchelder reported on their regular meeting of September 10, 1997 (Exhibit H).

He reported that he had met with representatives from SCE&G and they looked at various options for placing overhead wiring underground around the Connector intersection. They will prepare conceptual drawings and estimated costs. He also will contact Comcast Cable and the Highway Department about replacing the poles where the stop lights are and placing cables underground.

F. REPORTS FROM SPECIAL OR JOINT COMMITTEES

1. Personnel Committee - Chairman Hernandez reported on their meeting of September 8, 1997 (Exhibit I with attachments). She announced that the monthly Safety Sweepstakes drawing was inadvertently delayed but will be done in the office. There were no Employees of the Month for August.

a) Chairman Hernandez reported that there were 55 applications received for Public Works Director. The committee reviewed the top ten applicants and the top three applicants were interviewed last night. The interview team will make a recommendation to Council during Executive Session.

b) Councilmember Sottile stated, for the record, expressed concern and dissatisfaction about tabling the motion to give raises to the three long-time employees in the Public Works Department. He stated that there has been a problem in the department since March and these people deserve the raises. It would only amount to $2,000 and Council spends that amount of money on other items in a whim, and he feels that morale is so low that we are going to lose employees. Also, he felt that the other departments are not experiencing the threat of immediate loss of employees and the Public Works Department should be addressed at this time and not wait another 4-6 weeks to correct.

Mayor Bunch agreed and stated she was shocked at the change in the decision made at the Ways & Means Committee.

Councilmember Hernandez said that employees in the other departments know this is happening and she felt the perception would be that Public Works employees were getting special treatment; there are similar problems in other departments too. She assured Council that the committee will make a speedy evaluation of all departments and address these salary concerns quickly.

G. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

H. BILLS ALREADY IN POSSESSION OF COUNCIL

1. Third Reading and Ratification - Ordinance 1997-19 - An Ordinance Amending Title 1, Chapter 3, Article C, Ordinances Generally, Section 1-3-53, To Delete The Requirement of Third Reading and To Amend Certain Procedures for Enactment of Ordinances. (Exhibit J)

Councilmember Abele made a motion to approve third reading and ratify Ordinance 1997-19; Councilmember Campbell seconded; motion passed unanimously.

2. Second Reading - Ordinance 1997-21 - An Ordinance Authorizing the City's Entering Into an Agreement Relating to the Charleston Area Regional Transportation Authority Pursuant to the State of South Carolina Regional Transportation Law. (Exhibit K)

Clerk Mauldin read the ordinance in full. Mayor Bunch asked that this ordinance be referred to a committee of the whole with another ordinance we are going to have on home occupancy [Ord. 1997-20], because we did away with the unnecessary third reading, but State Law 5-7-27 requires two readings. Councilmember Campbell pointed out that first reading was on August 26, 1997; and Attorney Sottile stated that we were meeting the requirements of State Law by having two readings. After lengthy discussion by Mayor Bunch about the need for to have a committee to discuss ordinances, Councilmember Abele seconded Mayor Bunch's motion to defer Ordinances 1997-21 and 1997-20; motion passed unanimously.

3. Second Reading and Ratification - Ordinance 1997-18 - An Ordinance Amending Certain Provisions of Title 5, Chapter 4, Zoning, of the City of Isle of Palms Code of Ordinances Pertaining to Non-Conforming Structures. (Exhibit L)

Clerk Mauldin read the ordinance in full. Councilmember Taylor made a motion to approve Ordinance 1997-18 as amended; Councilmember Campbell seconded. Upon discussion, Mayor Bunch asked if you wanted to take this up at the special meeting with the other two, and stated that we have to read it again if we are going to comply with reading it twice. Voice vote was taken and motion passed 8-1, with Mayor Bunch voted against until we read it another time.

I. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

1. First Reading - Ordinance 1997-20 - An Ordinance Amending Certain Provisions of Title 5, Chapter 4, Zoning, of the City of Isle of Palms Code of Ordinances, To Amend the Definition for Home Occupation and Restrictions for Home Occupations. (Exhibit M) This ordinance was deferred.

2. Resolution - Charleston Area Transportation Study Policy Committee Application for Replacement of Cooper River Bridges. (Exhibit N)

Clerk Mauldin read the resolution in full. Councilmember Campbell made a motion to approve the resolution; Councilmember Abele seconded; motion passed unanimously.

3. Proclamation - National Consumers Week (Exhibit O) Clerk Mauldin read the proclamation in full.

J. MISCELLANEOUS BUSINESS

1. Mayor Bunch announced that there will be an Earthquake Seminar on October 21, 1997, at 7:00 p.m., at which time Dr. Joyce Bagwell is give a talk and slide presentation.

K. EXECUTIVE SESSION

Councilmember Matthews made a motion to go into Executive Session to discuss personnel matters relating to the hiring of a Public Works director and to receive legal advice; Councilmember Campbell seconded; motion passed unanimously.

Coming out of Executive Session, the following action was taken:

1. Councilmember Hernandez made a motion to authorize the Administrator to contact David Mobley and make him an offer of $33,000, with up to $1,000 in moving expenses, and the use of a vehicle, for the position of Public Works Director; Councilmember Taylor seconded; motion passed unanimously.

2. Councilmember Shaffer made a motion to authorize the City Attorney to proceed with the required procedural lawsuit for the closing of 28th Avenue between the intersection of Hartnett Boulevard to the cul-de-sac at the Waterway Boulevard end of the road; Councilmember Allen seconded. Attorney Sottile stated, for the record, that the cul-de-sac is going to be near the end of where the City's property abuts either side of that street, but on our property. Motion passed 8-1, with Mayor Bunch opposing.

There being no further business to come before Council, upon motion duly made and seconded, the meeting was unanimously adjourned at 9:15 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk
To be approved by City Council on October 28, 1997.

EXHIBIT A

September 23, 1997

Isle of Palms City Council Members
P.O. Drawer 508
Isle of Palms, SC 29451-0508

Dear Council Member:

A Public Safety Committee meeting was held on September 9, 1997, with one topic being the existing Isle of Palms noise ordinance. My key "take-aways" from this discussion were as follows:

1. Key facts were ignored in favor of emotional appeals.

   The fact that almost 80% of all commercial area noise complaints come from a single resident was brushed aside. Almost 400 signatures of people saying the noise ordinance needs to be changed were ignored (probably because only 50 or so were Isle of Palm residents). Thoughtful letters from many citizens expressing a need for change were not spoken to. The noise ordinances from the three nearest cities, all of which contain some objective noise standards (versus the existing IOP ordinance), were dismissed as "all different."
   The fact that the changes requested in the noise ordinance (put "unreasonable" in Paragraph (2) and delete Paragraph (b) (7)) would still allow the police to stop any "unreasonable" music was ignored, in favor of a threat of a "battle of the bands" if changes were made. In short, the prevailing attitude appeared to be "Don't bother me with facts, I know what I believe."

2. The Isle of Palms commercial district was deemed "insignificant".

   I suggest that the Council review the number of Isle of Palms residents who are employed by the commercial area, the taxes paid by these residents, and by the commercial area, and (most importantly) the fact that the commercial area provides essential services to tourists and residents- services which attract full-time residents and tourists. In short, without the "insignificant" commercial area, tourism (which is the island's base revenue source) would shrink dramatically, fewer people would reside here and property taxes would increase significantly.

3. There was a threat of retaliation.

It was made clear to me that ordinances could be passed that would ban all external music in the commercial area. The irony here is that the existing ordinance, if enforced as written, does exactly that. Since the constant ocean noise and wind dictate loudspeakers be used in order for the music to be heard by guests, the current law (via paragraph (b) (7)) effectively bans all external music - it has just not been enforced. Indeed, one Council member at the Public Safety meeting stated that complaints should not be necessary - that the Police should simply enforce the existing loudspeaker ban. Such a ban is patently unconstitutional. (I suggest you consult your City Attorney).

4. If this issue is so important, why aren't all the other merchants here with you?

The reasons are fairly straight forward:

a. The current focus of the island resident responsible for 8 of 10 complaints is on Coconut Joe's. The other merchants "ox" is not currently (or is rarely) being "gored." The Council should remember how fast the response was from other merchants (i.e. Wild Dunes) when it appeared the Police were going to strictly enforce the loudspeaker ban.

b. They are practicing the conventional wisdom - never fight City Hall - because City Hall will find ways to get even.

c. I did not ask any of them to attend the Public Safety Committee meeting. I made the mistake of assuming that facts and common sense would win over unconstitutional ordinances and emotion. I was wrong.

The Council, however, can be assured of a much larger merchant/public/media turnout if the threat of retaliation, called for at the Committee meeting (either in the form of strict enforcement of the current law or passage of an even stricter law), is carried out.

5. There appears to be a feeling that residency and/or length of residency creates classes of citizenship or special rights.

   In other words, if you live on the island, and especially, if you have lived there for a long time, you have more/better rights than those who don't. Certainly actions and words of some of the City Council appear to support this view. Indeed, some Council Members apparently went to great lengths to hear external music from the side of the complainant, but not one ever visited my restaurant to "hear" from the other side of the issue. And obviously, the voice of one long-time resident outweighs hundreds of others. Thankfully, the Constitution of the United States does not recognize classes of citizenship or rights - all citizens are treated equally under the laws.

6. The issue appears to have gone beyond "what is the right noise ordinance" to one of "how dare you challenge the status quo."

   My goal remains the same as in my original letter - a fair and balanced noise ordinance that respects the rights of all citizens, is objectively and fairly enforced - and one that does not allow the Isle of Palms to become another "Myrtle Beach." That thought has gotten lost in a battle of ego, pride and hubris. Election to a public office does not confer any special rights to the one elected - it creates a responsibility to listen and evaluate without bias.

7. Coconut Joe's (and I) are being portrayed as the "bad guys" on this issue by many members of the Council.

   The facts in this issue should speak for themselves. Thousands of people enjoy being at Coconut Joe's and they enjoy and expect reasonable music in a commercial beach resort area. As stated many, many times, I have no problem with any reasonable noise ordinance - we need one to avoid the carnival atmosphere of other beaches. But, I will defend my business against the current unconditional ordinance.

8. The only way that positive change will be effected is through the courts (short-term) and through the ballot box (long-term).

   If certain people had their way, the Connector would have never been built, and all change on the Island held in limbo. Well, life is about change - the task is to find a way to control change and make them positive ones - you can't stop or turn back the clock. Dealings with selected members of the City Council have shown me that the Isle of Palms is in dire need of elected officials who control versus fight changes. To that end, anyone who demonstrates this characteristic will have my full support (and as many of my customers as I can persuade). Conversely, I will actively seek the defeat of those who are trying to stop change. This will include utilizing the area media to educate voters as to the real nature of the noise ordinance and those who defend it.

   As stated in my previous letter, unless reasonable relief is forthcoming in the form of changes in the existing noise ordinance, legal challenges will be made. To the extent that public monies are spent to defend an existing unconstitutional ordinance and/or to pay for my attorneys fees, damages and the like, voters will surely hold you accountable.

So much for my "take-aways" from the Public Safety Committee. You can choose to regard them (and my previous two letters) as either the misguided opinions of a single businessman, or as a thoughtful rationale for why the current ordinance should be changed, and why the general anti-business attitude of some members of the City Council is outmoded.

I once lived on the Isle of Palms - and I fell in love with it. Regretfully, a combination of career changes and divorce took me away from the island. As soon as I could, I found a way to get back to this very special place, at least as far as my business life is concerned. When my business is firmly established, I look forward to moving back to the place I love. I have always been a "good neighbor" - but being "good neighbors" is a two-way street. I hope we can become "good neighbors."

Sincerely,

Ted R. Murphy

Ted R. Murphy
1123 Shadow Lake Circle
Mt. Pleasant, SC 29464

cc: Nick Sottile, City Attorney
Mark Williams, City Administrator
Tom Tisdale, Esq.

cc: City Council
from Clay Cable
EXHIBIT B

Isle of Palms Residents

Do You Know Why Your Water Bill Is So High??

Your city government and your water commission borrowed seven million dollars ($7,100,000.00) to buy Wild Dunes Water Works, which had recently sold for $475,000.00

This huge ($5 to 6 million) give-away was supposed to be paid for by Wild Dunes customers by way of an additional surcharge on their water bill. This charge was started as promised but has been discontinued and you are now paying more than $700,000.00 per year to pay off this multi-million dollar give-away.

Summary of Events Attached

Summary of Events

In the early 1990's the owners of the Isle of Palms Water Company indicated a desire to divest themselves of the water company. Among those interested in purchasing this operation was the Mt. Pleasant Water Works. Our city officials had legitimate concerns about this potential arrangement, and after much discussion and the holding of an advisory referendum, the city purchased from The Beach Company the Isle of Palms Water Company for approximately $1.3 million ($1,312,601.88).

This was a reasonable amount to pay for a system which had more than four thousand (4,200) customer meters. This amounted to $312 per meter. The only thing wrong with this was a 9% interest to be paid on these tax exempt bonds.

Some time later the owners of Wild Dunes Utilities was sold to Utilities, Inc. from Northbridge, Illinois for $475,000. This also seems to be an appropriate price to pay for a system with 1700 meters ($279 per meter). This new out-of-state company found a way to double the rates in Wild Dunes without providing any increase in water quality. The residents of Wild Dunes apparently felt that the city would be able to do a better job of providing good drinking water, and consequently some more than 700 of them petitioned or wrote letters requesting that the city, through it's newly formed Commissioners of Public Works division, also purchase the Wild Dunes system from the Illinois company.

The commissioners of the Isle of Palms Public Works negotiated the purchase with the Illinois company, requesting approval of approximately $8.5 million in new bonds in order to purchase the Wild Dunes system (just recently having been procured for about $475,000) and add one new Reverse Osmosis plant on the Isle of Palms costing approximately $1 million.

The first reading of Ordinance 1993-3 authorizing the issuance of bonds in the amount of $8.5 million for the above purchase was held on February 23, 1993.

On Tuesday, April 13, 199

3, the CPW held a "Public Meeting" on this bond issue. Chairman John Stanley again stated that the $8.5 million was to purchase the Wild Dunes water works and build a treatment facility (R-O) plant.

In this hearing fears were expressed that the entire island would be involved in paying back this huge debt incurred for the sole benefit of Wild Dunes. Assurance was given that an additional surcharge of $5.00 per month over the island-wide water rate would be made ***only*** on Wild Dunes customers in order to fully fund this the cost involved with the acquisition and operation of the system. Mr. Stanley further explained that the policy was to apply "all payments received to the benefit of the customers who generated the funds. This is the philosophy that we are currently operating under and expect to continue operating on ." (Quoted from minutes of the Isle of Palms Water and Sewer Commission Special Meeting of April "14", 1993)

On March 10, 1993, a special City Council meeting was held to discuss the upcoming bond issue with members of the Water Commission and their attorneys. In response to a question regarding purchase price from a councilman, Lucas Padget, CPW's attorney, stated that a tentative agreement had been reached with a purchase price for the Wild Dunes system for $6.25 million. Mayor Bunch stated that "CPW needs to notify the residents of the island that customers of the Wild Dunes Utilities system will be taking on the cost of the purchase of the system within their rate structure and that residents living outside Wild Dunes who are customers of the current Isle of Palms water system will not in any way be subsidizing the purchase of the Wild Dunes system. She suggested a mailing or public informational meeting for this purpose." (Quoted from minutes of Regular City Council Meeting, February 23, 1993)

Other council members wanted the citizens to understand that the rate increase which was to take effect very shortly was/is to pay for our new R-O plant and not to pay for the purchase of the Wild Dunes system.

At a Special City Council Meeting held July 13, 1993, Mayor Bunch stated that this special meeting was called as a final result of having received in 1991 over 700 letters from residents of Wild Dunes asking the city to purchase their water and sewer facilities. A vote to approve the Second Reading of Ordinance 1993-3 authorizing the issuance of a $7.1 million Water and Sewer Revenue Bond to purchase the Wild Dunes system was taken with five members voting for the bond and two voting against. A motion was made to suspend the rules which require a delay before the third and final reading and proceed to ratify the ordinance. The motion was approved and the bond as approved by the same 5 to 2 margin.

7.1 Million Dollars was now in place to purchase Wild Dunes Utilities. Repayment of these borrowed funds was as agreed by all parties to be paid by a surcharge on Wild Dunes customers' water bills.

At a later hearing before city council, the commissioners requested permission to borrow 2 million dollars to run a water line from our 14th Avenue R-O Plant to Wild Dunes Water Plant.

Present were the commissioners, five (5) attorneys and the entire city council and mayor. When permitted to speak I asked the commissioners about the $5.00 per month surcharge which was placed on Wild Dunes water bills, supposedly to pay for the $6 million give-away. A commissioner answered that it had been discontinued and that the water company has plenty of money, and the water bills are the same throughout the island. And furthermore, the commission believes in one island, one community, and the water bills will be the same throughout the island. The reason they have plenty of money is they doubled your water bill to pay off this extravagant give-away. At $15.00 per month the 4200 meters in the old district generate over $750,000.00 per year. A substantial part of

these funds are being used to service this debt in direct conflict to what was promised by the commission and the mayor and council.

This can be corrected. A committee has been formed to consider action. Mail comments or letters to the following address:

EXHIBIT C

WAYS AND MEANS COMMITTEE
September 15, 1997

The regular meeting of the Ways and Means Committee was called to order on September 15, 1997, at 6:10 p.m., in the Building Department. Committee members present were Chairman Dee Taylor, Vice Chairman Bob Abele, Mayor Bunch, Council Members Hernandez, Matthews, and Sottile and City Treasurer Suggs, and City Clerk Mauldin. Council members Allen and Shaffer were excused.

1. Approval of Previous Minutes. **Adm. Abele made a motion to approve the minutes from the August meeting; Mr. Matthews seconded; motion passed unanimously.**

2. Administrator's Report & City Financial Review. Mr. Williams was out of town, and the City Treasurer reported that the City has transferred $500,000 to the Capital Projects Fund; expenditures were 15%, and cash on hand today is approximately $640,000. She answered questions of committee members.

Mr. Sottile requested that the City look into using some of the cash reserved to pay our obligations down. Mayor Bunch asked that the Volunteer Firemen's fund also be looked into.

3. Old Business. a) Money From Vending Machine at City Hall. (See memo attached hereto from Lt. McCurdy). **Mr. Abele made a motion to dedicate the profits from the vending machine at City Hall to COPS; Mr. Campbell seconded.** Upon discussion, Mayor Bunch recommended that we look into all the vending machines used by the City and include their profits too. Mr. Campbell stated he would rather see the money remain in the department in which the vending machine is located. **Mr. Abele made an amendment to the motion that prior to going to Council for approval, the City Administrator be asked to look at all the vending machines in the City, their whereabouts and account for the profits; Mr. Matthews seconded; motion passed unanimously. Main motion passed 6-1.**

b) Lee Batchelder - Underground Wiring Proposal. Mr. Batchelder gave an overview of the proposal to bury utility wires in the commercial area of Ocean Boulevard, between 10th and 14th Avenues and also at the Connector entrance to the island. He explained how the CHATS committee reviews all applications the chooses which ones will be approved and funded. To do the Connector area, the City will have to come up with approximately $25,000; for the commercial area, approximately $56,000. Upon discussion, Mr. Taylor recommended that we include the area on 14th Avenue between Palm and Ocean Boulevards, as well as other areas on the island where commercial establishments are. Lee will contact SCE&G about the estimated cost of doing this area.

Mayor Bunch made a motion to allow Mr. Batchelder to proceed gathering engineering and cost information on the first phase of the project at the Connector and to do the others later; Mr. Matthews seconded; motion passed unanimously. Mr. Batchelder will prepare the documentation for presentation to the CHATS Committee.

Lee Batchelder then reiterated the need for City Council to hold a public hearing on the proposed Comprehensive Plan, which hearing would need 30 days notice. It was agreed to hold the hearing at 6:00 p.m., on October 28, 1997, just prior to Council meeting.

4. New Business. a) Wage Report from Personnel Committee. Ms. Hernandez began discussion of salaries in the Public Works Department and recommended some pay equalization for three employees who have been employed by the City for several years.
After discussion, **Ms. Hernandez made a motion to adjust the salaries of the three employees to reflect their good service to the City per figures prepared by the City Administrator as a one time pay equalization**

change; Mr. Matthews seconded. Upon discussion, committee members felt that the entire City should be studied for salary adjustments, but that this department needs to be adjusted now. **Ms. Hernandez made an amendment to the motion that the pay increases be retroactive to September 11; Mr. Sottile seconded. Mr. Taylor made an amendment to the motion that we study all departments and adjust inequities as necessary; Mr. Campbell seconded. Vote on Mr. Taylor's amendment was defeated 2-5. Vote on Ms. Hernandez's amendment passed unanimously. Main motion passed unanimously.**

Mr. Abele made a motion that the Personnel Committee conduct a pay scale study of all City personnel and present it to the Ways & Means Committee for whatever action is needed to insure that the island has competitive pay scales with the surrounding communities and the job requirements; Mayor Bunch seconded; motion passed unanimously.

5. Miscellaneous. a) Referring to the $1,000 college scholarship money approved during the budget session, **Mayor Bunch made a motion to submit the $1,000 with a letter to Johnnie Dodds of the East Cooper Scholarship Fund; Mr. Abele seconded; motion passed unanimously.**

b) **Mayor Bunch made a motion to study the policy of paying employees for college classes for continuing their education in work related courses; Mr. Abele seconded; motion passed unanimously.** (The Personnel Committee is doing this as they study City salaries.)

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:20 p.m.

Respectfully submitted,

Dee Taylor, Chairman

M E M O R A N D U M

DATE: March 11, 1997

TO: Mark Williams

FROM: Lt. McCurdy

RE: Pepsi machine

As you know, the vending machine on the back steps of City Hall has been collecting money for almost three years. In that time period, the profits have accrued in excess of $500. Since that money has not been earmarked for any other fund, I am respectfully requesting that the City Council consider allowing us to donate that money to the Concerns of Police Survivors (C.O.P.S.)

C.O.P.S. is a non-profit, charitable organization that was created to assist the families of officers killed in the line of duty. The South Carolina chapter is run by Sally Guerry, the widow of Spence Guerry, the Georgetown police officer who was killed during a traffic stop in Georgetown in 1995.

I have learned from personal experience that an officer's death is very traumatic to each member of the department, and it's easy to neglect the needs of the family as well as the officers. C.O.P.S. has put together a model policy regarding line-of-duty deaths that addresses all the problems such an occurrence creates, as well as offering assistance from people who have lost their family members and know first-hand what the needs are.

C.O.P.S. operates strictly on donations, and the relatively minor amount of money we receive from the Pepsi machine would make a big difference to them. Mrs. Guerry has told me that she would be happy to come down here and answer any questions that council members may have. Please let me know if I can provide any additional information.

EXHIBIT D

PUBLIC SAFETY COMMITTEE
September 9, 1997

The regular meeting of the Isle of Palms Public Safety Committee was held on September 9, 1997, at 6:00 p.m., in City Hall Council Chambers. Present were Chairman Campbell, Committee Members Matthews and Shaffer, and Police Chief Buckhannon, and Fire Chief Graham. Also present were Mayor Bunch and Council Members Abele, Allen and Hernandez.

1. Citizens Comments. None.

2. Approve Previous Months Minutes. Mr. Matthews made a motion to approve the minutes of the August 1997 meeting; Mr. Shaffer seconded; motion passed unanimously.

Due to a scheduling conflict, Mr. Matthews had to leave the meeting early and Chairman Campbell asked for a motion to amend the rules or order and procedure to discuss the noise ordinance at this time. Mr. Matthews so moved, Ms. Shaffer seconded, motion passed unanimously.

3. Noise Ordinance. Chairman Campbell gave an overview of discussions with Mr. Murphy of Coconut Joe's, who was in attendance, regarding the difficulties Mr. Murphy feels his restaurant is experiencing because of live music on the outside deck. Mr. Murphy feels that a portion of the ordinance should be changed and he has provided copies of noise ordinances from other cities. (See attached packet of information) The Chairman stated that he would like the committee to come to some definitive agreement on the ordinance for presentation to City Council later this month.

Chairman Campbell stated that after last month's committee meeting, as the entertainment come on, the police had to issue a citation to Coconut Joe's for loud music. Then, after the last Council meeting which adjourned just after 10:00 p.m., he went to Fire Station #1 [the wind was blowing towards Sullivan's Island] where he could hear the music very clearly; from there he went to Sea Cabins and also heard the music very clearly. He indicated that it was not the music itself that caused complaints, but the volume the music was being played and the obvious solution would be to simply turn the volume down.

Mr. Murphy expressed his concerns in detail and, referring to ordinances from other cities, recommended that we establish a time when external music would be prohibited. He felt that Sections 9-2-5 (2) and (7) which prohibit musical instruments and loudspeakers is not constitutional in that it would prohibit anyone from using radios, etc. outside, and does not give the policemen the option of using their own judgement as to what is unreasonably loud.

Mayor Bunch left for another meeting.

There was lengthy discussion where Committee and Council members expressed their views on this issue. It was the consensus that we strongly want to protect the residential quality of the island. In conclusion, Chairman Campbell said it was the intent of this council to respect the fact that we are a residential community and want to take the most conservative approach possible in limiting disturbance to residents and visitors. We will address Mr. Murphy's comments and are having the city attorney review the ordinance for comments at the next city council meeting.

4. Police Department. A. Monthly report. Chief Buckhannon discussed the monthly department report for August (see attached) and answered questions of committee members.

A) Chairman Campbell referenced memo dated 9/2/97 from Administrator Williams concerning lowering speed limits on 27th & 28th Avenues, (attached hereto) which states that we need to do an engineering survey to justify this change. **Mr. Matthews made a motion to recommend to council that a survey be done and that we not enforce the change in speed limit until such survey is completed; Mr. Shaffer seconded; motion passed unanimously.**

B) Chairman Campbell discussed the stop signs on Ocean Boulevard which were installed in an attempt for positive traffic control. The attorney recommended that we remove ourselves from this liability as the stop signs were installed against the recommendation of SCDOT. **Mr. Shaffer made a motion to recommend to council that all stop signs on Ocean Boulevard at 5th and 7th Avenues be removed; Mr. Matthews seconded; motion passed unanimously.**

Mr. Matthews left for another meeting.

C) Chairman Campbell opened discussion of surfing on front beach as there have been complaints recently that surfers have been told to move away from certain areas. Mr. Shaffer said the ordinance clearly states that surfers and swimmers do not mix, however, it is unclear how to designate a swimming area. Adm. Abele stated that in looking at the ordinance, it appears that the burden is on the surfers to determine where there are swimmers and to stay away from that area. The County Park has taken up space that was historically a good surfing area. Chief Buckhannon said that state law requires surfers to stay 100' away from swimmers. This issue will be studied further in coming months.

5. Fire Department. A. Monthly report. Chief Graham was called away on a fire emergency. The monthly department report for August is attached hereto. Chairman Campbell stated that there was no exceptional activity during August and Chief Graham asked him to announce Fire Prevention Week if October 5-11 and there will be an open house at Station #1 on October 12.

6. Miscellaneous.

7. There being no further business to come before the committee, the meeting was unanimously adjourned at 6:55 p.m.

Respectfully submitted,

Pat Campbell, Chairman

September 5, 1997

Isle of Palms Public Safety Committee
- Pat Campbell, Chairman
- David Matthews
- Skipper Shaffer ✓

PO Drawer 508
Isle of Palms, SC 29451

HAND DELIVERY - CITY HALL

Gentlemen:

Per Pat Campbell's request, enclosed is some information which might be useful prior to our discussion about the noise ordinance on September 9.

- Copies of Sullivan's Island, Mt. Pleasant, and Charleston noise ordinances (as well as Isle of Palms for comparison).

- Copies of letters to the City Council and/or Mayor Bunch regarding the noise ordinance situation.

(Note: you received copies of the 350-400 signatures calling for a change in the noise ordinance at the last City Council meeting. About half were from the Charleston area; half were visitors. More than 50 were Isle of Palms residents.)

- I have also obtained (under the Freedom of Information Act) the records of noise complaints on the Isle of Palms since January 1, 1997. Preliminary analysis shows that 77% of all music noise complaints relating to the commercial area were generated by a single resident.

In looking over all of this information (and after reviewing this with legal counsel), I am left with a few basic conclusions:

1. The Isle of Palms noise ordinance is too vague and too broad to be enforced on a consistent basis. Paragraph (b) (7) prohibits the use of mechanical loud speakers for any purpose (without regard to volume level). That paragraph has been selectively enforced against me to the detriment of my business. The public outcry if it were enforced as written would be immense. Further I feel this broad a ban is in violation of my and other's First Amendment rights.
2. Paragraph (b) (2), which deals with music, does not contain the "reasonable/unreasonable" discretionary language which is contained in paragraph (a). This allows the investigating officer to make judgment calls about music levels, versus the current situation - if music is heard (at any level) and someone complains, it is a violation.
3. The best noise ordinance should rely upon the discretion of the investigating officer (Pat Campbell's thought - which I agree with). The current law (in the two above paragraphs) takes away that discretion. For example, on 9/2 my live entertainment was shut down and the ban on external amplifiers or loud speakers was cited.
4. Some common sense must enter into the equation. If one individual is the source of more than 3/4ths of all complaints, then perhaps the problem lies there. The law (any law) does not confer unlimited rights to one individual. His rights end where mine and my customers begin. The fact that this person is so super-sensitive to music must be factored in, as well as his choice of where to live. If you choose to live on a golf course, you should expect golf balls in your yard. If you choose to live on the edge of a beach resort commercial area, you could expect to hear some music (albeit at reasonable levels and hours).
5. The ordinances of our neighboring cities all have approaches I and my customers can live with - primarily time limits to external music. The ban against external loud speakers or audible music at any time is a threat to the livelihood of any musician or business without access to an indoor venue (relatively rare on the Isle of Palms).
6. Laws should consider the interests of all citizens versus just one complainant "Citizens" should include residents, business owners, visitors, suppliers and performers.

I have repeatedly tried to take the "high road" regarding this issue. When complaints first started, I offered to sit down over dinner (at my expense) and try to work things out with this complaining individual. He declined. I approached the City Council in a respectful and thoughtful manner on two occasions. The response to date has been one of "don't worry, it will be ok" or just "go along to get along". Further, when I tried to present the Council with new information (including 350-400 signatures), I was given the impression that my issue was no longer very important (4 minute time limit despite only two planned Citizens Comments speakers).

Well, the time has come for direct action. Either we work together to create a fair and balanced noise ordinance for the Isle of Palms or I will do everything in my power to see that those responsible are held up to public scrutiny. While it is not my wish to resort to litigation because of the time and expense involved, where such a gross injustice exists, it may be necessary. In the absence of some reasonable relief, you can expect a First Amendment challenge, coupled with a suit for the large and mounting financial damages to my business, employees, performers and suppliers.

I regret having to be so blunt - it is not my preference. If I have misjudged the Committee or the Councils' intentions, then I apologize. I still hope for a reasonable settlement of this issue, but I will not allow my business to be held hostage by one person and an unconstitutional ordinance.

Sincerely,

Ted R. Murphy
T.R.M. Holdings, Inc.
dba Coconut Joe's

cc w/o attachments: All City Council Members
Mayor Carmen Bunch
Nick Sottile, City Attorney
Mark Williams, City Administrator
Tom Tisdale, Young, Clement, Rivers and Tisdale

Charleston Retina
R. Griffin Brame, Jr., M.D.

August 22, 1997

Isle of Palms City Council
P.O. Box 508
Isle of Palms, SC 29451-0508

Dear Council Members:

I live only four blocks from "Coconut Joe's" at 612 Ocean Boulevard. I am delighted to have another excellent restaurant to choose from without leaving the island. I lived on the island in the mid 1980s when the "Windjammer" routinely had bands outside, and this did not seem to be a problem. The restaurant is in the middle of a commercial zone. Anyone who chooses to live close to this type of area should expect a little more noise than those living in secluded areas. Living only four blocks from "Coconut Joe's", I cannot even hear their music at night if I try. I cannot imagine it would bother any reasonable individual. The restaurant is providing a service to most of us living here on the island, and I would certainly hope that the laws or enforcement of the laws could be altered such that this establishment can survive and continue to provide great food and entertainment.

Sincerely yours,

R. Griffin Brame, Jr., M.D.

RGB/slb
CC: Tedmurphy

Ted, I hope this helps - good luck!

9221 University Blvd., Suite 2-C • North Charleston, S.C. 29406-7134 • (803) 572-1133

CREATIVE INTELLIGENCE
TECHNOLOGY APPLIED:
INTRANET PEER-TO-PEER SERVER/CLIENT

Mayor Carmen R. Bunch
Isle of Palms City Council
Isle of Palms, SC 29451-0508

Dear Mayor Bunch,

Good day to you.

It has come to the attention of many of us, expressly my wife and I, that the "loud music" ordinance passed some time ago, has been recently enforced to an alarming degree. I say alarming because ordinances this far reaching are alarming to the safety of the rights of the majority of individuals. The term "majority" seems to be in question, and thus the reason for this letter. Certainly, a majority of folks that I have talked to, indeed, I have not met one dissenting, disagree with the latest enforcement of this loud music law. The unusual enforcement no doubt has some backing by a particular resident, i.e., a minority, and is certainly not seen as balanced.

I obviously am a regular customer at Coconut Joe's, and have been delighted to see him work hard at running a resturaunt, not a questionable night-club, or, worse. Families are often there, and certainly it has a waiting list for a very good reason. I have not witnessed, nor heard of, rude or unkempt behavior from the guests. I am puzzled as to why we are now having to deal with this so-called "noise" law that couldn't possibly be causing disruption to the resident in question. No doubt the residents- indeed all of us- wish to keep our towns from turning into a Myrtle Beach atmosphere, and strong laws should be in place- IF THEY ARE NEEDED. However, to arbitrarily enforce laws with no intelligence intact, nor balance, is directly against the very laws of the land we live in, and cannot possibly be for the benefit of all. I think we are forgetting the rule of thumb- Your rights stop where mine begin. It is the right of individuals, in this case, a majority, to be given the right to live, whether by music, or some other expression, as long as it is in keeping with the decorum and reflects well upon the community. A standard long imposed to protect the rights of all individuals, and followed by the folks at Cocunut Joe's.

Ted Murphy has done an excellent job of being balanced, and there are many happy faces that I see there. He has made an effort to dialogue with this individual, and has not had a dignified, nor courteous response.

217 lucas st., ste j-2, mt.pleasant, south carolina 29464 803.813.0523

Mayor Bunch, your position on this issue compels me to point out that a majority of your constituents are in favor of ***a*** noise ban, but in a ***balanced*** execution of this law. The law is needed in some form, perhaps this law is too broad and vague, needed, but more clearly defined.

None of us want a lucid, demoralized town. As your nieghbor, and as a concerned vistor, shopper, supporter, I sincerely hope this issue is revisited, and that the Council comes to a clearer, better defined position. Whatever political pressures are being brought to bear upon you, please think of what is the good of the community, and your responsibility to it. Yourself, along with the folks who make up the town planners, should address this issue and find workable solutions, not arcane judgements. By creating properties that have buffers between entertainment and residences, you will do more for the benefit of sensitive ears than you will ever do by passing hopeless, non-enforceable laws, and putting yourself in the harsh eye of upset voters.

Forgive me boring you with the obvious, but there is so much that can be done here, and I don't wish to take you away from doing it.

May you have peace in your endeavors.

Best Regards,

Jeffrey S. Shattuck

217 lucas st., ste j-2, mt.pleasant, south carolina 29464 803.813.0523

August 19, 1997

Isle of Palms City Council
PO Box 508
Isle of Palms, SC 29451-0508

Dear Mayor Bunch,

What do we have to do to change the **unreasonable** ordinance Section 9-2-5 (b) (7). We are frequent patrons of "Coconut Joe's" located on the Isle of Palms, we enjoy the mellow music and relaxing atmosphere for our family entertainment. Living in Summerville and traveling to your town for our enjoyment, it is a shame that ours and everyone else's enjoyment can be ruined by one individual who happens to be fortunate enough to be a resident of the Isle of Palms. The numerous times that we have been at "Coconut Joe's" we have found them always to comply with the **broad** definition of the above mentioned ordinance, outside entertainment is concluded around 10:00pm

I'm certain that this is just one of many requests that your office has received urging you to re-evaluate Section 9-2-5 (b) (7). Times have changed, city ordinance codes should reflect these changes accordingly.

Let me thank you for taking time to read this letter, I sincerely hope that further consideration is given to the update of the city ordinance codes for your town.

Sincerely,

Linda C. Foy

Linda C. Foy
Summerville.

Isle of Palms City Council
PO Box 508
Isle of Palms, SC 29451

August 20, 1997

Dear Mayor Bunch,

It is most unfortunate that ONE resident of the Isle of Palms is able to restrict the good, clean, family type of entertainment that is provided to us by the folks at "Coconut Joe's".
"Coconut Joe's" hire mellow types of musicians. I don't understand the "LOUD" implications. Loud to me wuld include a number of bands hired by other usiness' along the same stretch of Ocean Blvd.

I hope that your office will reconsider their decision and investigate further the noise ordinance codes for the Isle of Palms.
Respectfully, may I suggest that you or your office investigate in person by attending one of these "loud sessions".

Sincerely,

Adrienne Hutton
Mt. Pleasant

Peter D. Clouse, D.C.
421 Barony Blvd., Suite 1
Berkeley Professional Park
Moncks Corner, SC 29461
Phone 803-899-7383
Home Phone 803-881-4170

August 20, 1997

TO: City Council Members
Isle of Palms, SC

REF: Noise Ordinance

Dear City Council Members:

I live in Mt. Pleasant, but I frequent the Isle of Palms at least 2-3 times a week. I personally spend a couple hundred dollars a week on the Isle. I like to entertain my relatives and friends out there. I was recently at a council meeting where I heard the board say they would take a look at this noise ordinance situation. I do not think it's unreasonable to amend this ordinance to put time limits on outside music. The Isle of Palms is a wonderful place to enjoy the outdoors with entertainment. I hope, for all concerned, this problem can be remedied to benefit the majority of all concerned. I would hate to have to take my business to the Holiday Inn on Folly Beach. Please write me and let me know if I may help. Copies of this letter are being held for possible future publications.

Thank You.

Peter D. Clouse, D.C.

jeff DODGE •1319 cadence drive •mt pleasant •sc •29464 tel•fax 803•971•3040

8/22/97

City Council
Isle Of Palms
PO Box 508
Isle of Palms, SC 29451

Dear Sirs or Madams:

We live in Mt Pleasant and are frequent visitors to Isle of Palms where we frequent shops and restaurants. We recently became aware of a dispute with local IOP restaurants in reference to a local noise ordinance that is threatening the live entertainment offered by these restaurants.

We are in favor of changing the existing ordinance to give these restaurants the ability to provide music and live entertainment to patrons. We agree that the music should not be unnecessarily loud but we empathize with these restaurants in that they reserve the right to build their business by offering live music to patrons.

We have spent many nights and afternoons by the beach and on the street where these restaurants are located and we have never had an issue with the decibel level of any music that was playing. In fact we feel it adds to the ambiance of the beach area.

My wife is in her thirties and I am forty-three years old so we are not teens given to the thump of loud music. We feel that laws are written to serve all the people and as long as this music offered is of a reasonable decibel level we feel this ordinance should be rewritten to accomodate local merchants trying to offer entertainment and induce commerce.

We intend to follow this issue and would make ourselves available to any legislative body as to our position.

Sincerely,

Jeff Dodge
Colleen Troy

Sullivans Island

either alone and/or consort with others in a public place in such manner so as to:

1. Obstruct any public street, public highway or any other public place or building by hindering or impeding or tend to hinder or impede the free and uninterrupted passage of vehicles, traffic or pedestrians.

2. Commit in or upon any public street, public highway, public sidewalk or any other public place or building any act or thing which is an obstruction or interference to the free and uninterrupted use of property or with any business lawfully conducted by anyone in or upon or facing or fronting on any such public street, public highway, public sidewalk or any other public place or building, all of which prevents the free and uninterrupted ingress, egress, and regress, therein, thereon, and thereto.

B. When any person causes or commits any of the conditions enumerated in subsection A herein, a police officer shall order that person to stop causing or committing such conditions and to move on or disperse. Any person who fails or refuses to obey such orders shall be guilty of a violation of this section.

Sec. 14-14. Mosquitoes -- Permitting breeding, etc., in cisterns, etc.[3]

It shall be unlawful for any lot owner or tenant thereof to have and keep within the Town any cistern, tank or other receptacle for holding rain water, unless the same be covered or screened sufficiently to prevent mosquitoes from entering or breeding therein or escaping therefrom. (3-14-10, S1)

Sec. 14-15. Noises disturbing peace.[4]

It shall be unlawful for any person to engage in any clamorous singing, whooping or other obstreperous, wanton, unnecessary noise either in the daytime or at night, or any other disorderly conduct, calculated to disturb the peace and quiet of the Town, whether in the public streets or ways, or within public or private enclosures. (3-18-07, S1)

Sec. 14-16. Noise: sound producing devices.

It shall be unlawful for any person to play, operate, or cause

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[3]As to filling and draining of low lots, see Chapter 7 of this Code.

[4]As to keeping barking dogs, see S3-8 of this Code. As to fireworks, see SS8-3 to 8-5.

to be played or operated, any radio, television, or other apparatus making or reproducing musical or other sounds after midnight and before 7:00 A.M., in such a manner as to be clamorous, noisy or audible in the public streets or in any residence or building or enclosure used in whole or part for residential purposes other than the premises whereon such apparatus is being operated.

Sec. 14-17. Obscene literature -- Distributing, printing, selling, etc., prohibited.[5]

Whoever knowingly exhibits, prints, publishes, sells, offers for sale, or distributes any book, pamphlet, picture, printed paper, or other thing containing any obscene picture, figure, or description, as defined by the laws of this state, tending to the corruption of the morals of youth, shall be guilty of a misdemeanor.

As used in this section "obscene" means that to the average person, applying contemporary standards, the predominant appeal of the matter, taken as a whole, is to prurient interest among which is a shameful or morbid interest in nudity, sex or excretion, and which goes substantially beyond customary limits of candor in description or representation of such matters. If it appears from the character of the material or the circumstances of its dissemination that the subject matter is to be distributed to minors under sixteen (16) years of age, predominant appeal shall be judged with reference to such class of minors. (3-18-68 S1)

Sec. 14-18. Posting, advertising, signs or writing on public or private property.

No person shall post, placard, attach or in any manner place any poster, bill, placard, sign or other advertising device or stamp, print or mark any writing upon land, buildings, structure or property of any kind within the Town, for any purpose whatsoever, without the consent of the owner of such land, buildings, structure, or other property, or of the public authority in charge of the same.

Sec. 14-19. Scattering or spilling materials on streets.[6]

Any person who shall scatter or spill, or shall permit any car, wagon or truck which he is striving, or of which he has charge, to

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[5]For state law as to obscenity, see 16-15-150 et seq., Code of Laws of S.C., 1976.

[6]As to putting garbage on street, see S9-5 of this Code.

Sec. 5-12. Requirements for New Construction and Improvements.

A. The General Contractor or owner who is acting as the General Contractor, will be solely responsible for the enforcement of these guidelines among all workmen and sub-contractors on the job site.

B. Construction Hours: 7:00 a.m. - 6:00 p.m.
(8:00 a.m. when noise level exceeds 50 decibels - saws, heavy equipment)

C. Adequate litter receptacles (dumpsters) must be provided and used. Timely disposal must be made. Cans, bottles, lunch debris must be deposited in on-site containers.

D. Fires will not be permitted.

E. Loud and/or offensive language or music is not permitted.

F. Firearms are not allowed.

G. Construction materials, equipment, and supplies must be stored in an orderly manner.

H. Litter disposal on roadside is not permitted.

I. Property lines must be clearly defined. Adjoining properties may not be used by workmen for access to the job site.

J. Parking for all construction personnel must be on job site.

K. The contractor is responsible for the repair/replacement of any property damages by construction equipment or machinery - to include roadways, access areas, and adjoining properties surrounding the construction site.

L. When the ridge board or any part of a structure, as defined in Sec. 21-29 G. Maximum Building Height, is to be set in place, the Building Inspector, Zoning Administrator, or Public Safety and Housing Officer must take a measurement and indicate in writing that the structure meets the height requirements of Sec. 21-29 G. before construction may continue.

M. Submission of Homebuilders Questionnaire required with application for Building Permit.

N. Portable toilets will be required on job site for new construction. (8-16-88) C(10/19/93)

Sec. 5-13. Fees for building and electrical permits.

Charleston S.C.

Chapter 21

OFFENSES*

Art. I. In General, §§ 21-1—21-15
Art. II. Noise, §§ 21-16—21-50
Div. 1. Generally, §§ 21-16—21-25
Div. 2. Sound Trucks, §§ 21-26—21-50
Art. III. Nuisances, §§ 21-51—21-80
Div. 1. Generally, §§ 21-51—21-60
Div. 2. Abatement, §§ 21-61—21-80
Art. IV. Offenses Against Property, §§ 21-81—21-105
Art. V. Offenses Against Public Peace, §§ 21-106—21-125
Art. VI. Offenses Against Public Health, §§ 21-126—21-145
Art. VII. Offenses Against Public Safety, §§ 21-146—21-160
Art. VIII. Offenses Against Public Morals, §§ 21-161—21-190
Div. 1. Generally, §§ 21-161—21-175
Div. 2. Gambling, §§ 21-176—21-190
Art. IX. Offenses Involving Public Safety Officers, §§ 21-191—21-210
Art. X. Weapons, §§ 21-211—21-218

ARTICLE I. IN GENERAL

Secs. 21-1—21-15. Reserved.

ARTICLE II. NOISE

DIVISION 1. GENERALLY

Sec. 21-16. Loud and unnecessary noises restricted.

All clamorous crying of wares, singing, whooping or other obstreperous, wanton and unnecessary noises, or vehicular or mechanical noises including but not limited to cars, vans, trucks or motorcycles, either in the day time or at night, which disturb the peace and quiet of the city, whether in the public street or within enclosures, public or private, are prohibited. Nothing in this section shall be construed to extend to such musical serenades as

*Cross references—General penalty for code violations, § 1-16; administration, Ch. 2; motor vehicles and traffic, Ch. 19; police, Ch. 25.

may be conducted with sobriety and decorum or suggestive and decent dancing and singing at private houses, public assemblies or academies where persons are instructed in the art of singing and dancing. The blowing of an automobile horn or other signal device by the operator of either a public or private car for the purpose of notifying passengers or other persons of the presence of such automobile, or the blowing of such horn or other device for any purpose other than necessary signaling as a safety precaution in the actual operation of the car, shall be deemed an unnecessary noise within the intent and purview of this section.
(Code 1975, § 36-1; Ord. No. 1993-51, § 1, 3-23-93)

Sec. 21-17. Playing of amplified music or other sounds after 11:00 p.m. and before 7:00 a.m. in privately owned or controlled courtyards or outdoor areas prohibited; playing of music or other sounds without amplification in privately owned or controlled courtyards or outdoor areas after midnight and before 7:00 a.m. prohibited; transmission of ampliefied music or other sounds through open windows or door openings after 11:00 p.m. and before 7:00 a.m. prohibited; transmission of amplified music through exterior speakers prohibited except as provided in subsection (b) herein.

(a) Findings of fact: City council finds and declares that excessive noise is a serious hazard to the public health, welfare, peace and safety and the quality of life of its residents and visitors; that a substantial body of science and technology exists by which excessive noise may be substantially abated; that people have a right to and should be insured an environment free from excessive sound that may jeopardize their public helath, welfare, peace and safety or degrade the quality of life or diminish property values; and therefore, city council finds that it is the policy of the city to prevent such excessive sound.

(b) It shall be unlawful for any person, entity or establishment to play, operate or cause to be played or operated, any radio, amplified musical instrument including but not limited to brass or drum instruments or the amplified device or apparatus making

or reproducing musical or other sounds within a privately owned or controlled courtyard or outdoor area after 11:00 p.m. and before 7:00 a.m. in such a manner as to be audible in any public street or right-of-way.

(c) It shall be unlawful for any person, entity or establishment to play, operate or cause to be played or operated any musical instrument or other device or apparatus making or reproducing musical or other sounds without amplification within a privately owned or controlled courtyard or outdoor area after midnight and before 7:00 a.m. in such a manner as to be audible in any public street or right-of-way.

This subsection expressly prohibits the playing of brass or drum instruments in privately owned or controlled courtyards or outdoor areas after 11:00 p.m. and before 7:00 a.m.

(d) Notwithstanding subsection (a) and (b) herein, it shall be unlawful for any person, entity or establishment to play, operate or cause to be played or operated, any radio, amplified musical instrument including but not limited to brass or drum instruments, or other amplified device or apparatus making or reproducing musical or other sounds after 11:00 p.m. and before 7:00 a.m. when the said sounds emanate from an open window or door opening of a structure in such a manner as to be audible in any public street or right-of-way.

(e) Except as provided in subsection (b) it shall be unlawful for any person, entity or establishment to play, operate or cause to be played or operated, any radio, amplified musical instrument including but not limited to brass or drum instruments, or other amplified device or apparatus making or reproducing musical or other sounds when the said sounds are transmitted through a speaker which is mounted on an exterior wall or surface of the structure in such a manner as to be audible in any public street or right-of-way.

(f) This section shall not be construed to apply to sound trucks as defined in section 21-26 of the Code of the City of Charleston.

(g) Nothing herein shall be construed to prevent the mayor or his designee from issuing temporary permits for outdoor events sponsored by public, non-profit, educational or religious entities on such terms and conditions as are in the public interest.
(Code 1975, § 36-3; Ord. No. 1993-52, § 1, 3-23-93; Ord. No. 1994-120, § 1, 4-26-94)

Secs. 21-18—21-25. Reserved.

DIVISION 2. SOUND TRUCKS

Sec. 21-26. Definitions.

For the purposes of this article, the following words and terms shall have the meanings respectively ascribed to them by this section:

Sound-amplifying equipment. The term "sound-amplifying equipment" shall be taken to mean any machine or device for the amplification of the human voice, music or any other sound; provided, however, that, such term shall not be construed to include standard automobile radios when used and heard only by occupants of the vehicle in which installed or warning devices on authorized emergency vehicles or horns or other warning devices on other vehicles used only for traffic safety purposes.

(L) Any person who frequents any place where gaming or the illegal sale or possession of alcoholic beverages or narcotics or dangerous drugs is practiced, allowed, or tolerated.

(M) Any person who shall use fighting words directed towards any other person who becomes outraged and thus creates turmoil.

(N) Any person who shall assemble or congregate with others for the purposes of trouncing on another.

(O) Any person who shall by acts of violence interfere with another's pursuit of a lawful occupation.

(P) Any person who shall congregate with another or others in or on any public way so as to halt the flow of vehicular or pedestrian traffic and refuses to clear such public way when ordered by the police or other lawful authority.

(Q) Any person who, without legal cause or good excuse, enters into the dwelling house, place of business, or on the premises of another person after having been warned within six months preceding not to do so or any person who, having entered into the dwelling house, place of business, or on the premises of another person without having been warned within six months not to do so, fails and refuses, without cause or good excuse, to leave immediately upon being ordered or requested to do so by the person in possession or his or her agent or representative shall, on conviction, be punished as provided in § 130.99. ('81 Code, § 131.02) (Ord., passed 11-7-83) Penalty, see § 130.99

Statutory reference:

Disturbance of religious worship, see S.C. Code § 16-17-520

Public disorderly conduct, see S.C. Code § 16-17-530

§ 132.03 NOISE.

(A) It shall be unlawful for any person to create, assist in creating, permit, continue, or permit the continuance of any unreasonably loud, disturbing, or unnecessary noise in the municipality.

(B) Except as required by law, no person shall blow or cause to be blown within the municipality any steam whistle, electric horn, or other sound producing device, except as alarm signals in case of fire or collision or other eminent danger or as customary time signals by industrial whistles.

(C) It shall be unlawful for any person to play any television, radio, phonograph, or musical instrument in the municipality in such a manner or with such volume as to annoy or disturb the quiet, comfort, or repose of persons in any dwelling, hotel, or other type of residence.

(D) It shall be unlawful for any person to operate, cause, or permit to be operated, any automatic or electrical piano, phonograph, graphophone, victrola, radio, loudspeaker, or any instrument or sound producing or sound amplifying device of like character so loudly as to unreasonably disturb persons in the vicinity thereof or in such a manner as renders the same a public nuisance. On application to, and approval by, the Chief of Police, written permits may be granted to responsible organizations to broadcast programs of music, speeches, general entertainment, or announcements as a part of and incident to community celebrations of national, state, or city occasions, public festivals, or other outstanding events, provided traffic on the streets is not obstructed by reason thereof.

(E) It shall be unlawful in the municipality for any person to make any noise on a public street or in such proximity thereto as to be distinctly and loudly audible on such street by any kind of crying, calling, or shouting or by means of any whistle, rattle, bell, gong, clapper, horn, hammer, drum, musical instrument, or other device for the purpose of attracting attention or of inviting patronage of any persons to any business whatsoever.

(F) It shall be unlawful for any person, in conducting any building operations between the hours of 11:00 p.m. and 6:00 a.m., to operate or use any piledrivers, steam shovels, pneumatic hammers, derricks, steam or electric hoists, or other apparatus, the use of which is attended with loud or unusual

noises in any block in which more than half of the buildings on either side of the street are used for residential purposes exclusively.
('81 Code, § 131.03) Penalty, see § 130.99

WEAPONS CONTROL

§ 132.20 CONCEALED WEAPONS.

It shall be unlawful for any person to carry concealed, on his or her person, within the municipality, except on his or her own premises, any firearms, razor, knuckles, dirk, slingshot, or any other weapon or instrument commonly used for the infliction of personal injury, provided, that this section shall not apply to law enforcement officers in the discharge of their duties as such officers.
('81 Code, § 134.01) Penalty, see § 130.99
Statutory reference:
Assault with concealed weapon, see S.C. Code § 16-3-610
Firearm provisions, see S.C. Code §§ 16-23-410 through 16-23-470

§ 132.21 DISCHARGE OF FIREARMS.

It shall be unlawful within the municipality to discharge firearms, air rifles, slingshots, and other weapons or instruments which discharge projectiles, except in the lawful defense of person or property, and except in the performance of a lawful duty, provided, that this section shall not apply to the use of blank ammunition at athletic events, military funerals, and other functions at which the use of blank ammunition is appropriate, nor shall it apply to the use of ball ammunition or arrows on authorized target ranges when such activity is conducted under competent supervision.
('81 Code, § 134.02) Penalty, see § 130.99

CHAPTER 130: GENERAL PROVISIONS

Section

130.01 Advertisements and signs
130.02 Gambling
130.03 Boat landings; loading and unloading
130.04 Sullivan's Island causeway barrier

130.99 Penalty

§ 130.01 ADVERTISEMENTS AND SIGNS.

No person shall erect, construct, affix, or paint any sign or advertisement on any of the streets or other public property within the municipality unless it be first approved by the Council or its appropriate committee.
('81 Code, § 135.01) Penalty, see § 130.99

§ 130.02 GAMBLING.

It shall be unlawful to play at cards or gamble in any of the streets or vacant lots within the municipality.
('81 Code, § 135.06) Penalty, see § 130.99
Statutory reference:
Gambling and lotteries, see S.C. Code §§ 16-19-10 through 16-19-160

§ 130.03 BOAT LANDINGS; LOADING AND UNLOADING.

It shall be unlawful for any person to block any approach or area adjacent to any boat landing, or to interfere with or impede the launching or loading of boats at any boat landing located in the municipality.
('81 Code, § 135.07) (Ord. passed 9-10-62) Penalty, see § 130.99

§ 130.04 SULLIVAN'S ISLAND CAUSEWAY BARRIER.

It shall be unlawful for any person to proceed past the barrier on the old Sullivan's Island causeway after sundown and before sunrise the next morning.
('81 Code, § 135.08) (Ord. passed 9-10-62) Penalty, see § 130.99

§ 130.99 PENALTY.

Whoever violates any provision of this title for which no penalty is otherwise provided, shall be fined not more than $500 or imprisoned for not more than 30 days. However, no penalty shall exceed the penalty provided by state law for similar offenses. A separate offense shall be deemed committed on each day that a violation occurs or continues.
('81 Code, § 130.99)

Top

No person shall ring any doorbell or knock on any door for the purpose of annoying the occupants of the premises. (Ord. No. 1981-10, 11/11/81)

Sec. 9-2-5 Noise.

(a) The creating of any unreasonably loud, disturbing and unnecessary noise within the limits of the city is prohibited. Noise of such character, intensity or duration as to be detrimental to the life or health of any individual, or in disturbance of the public peace and welfare, is prohibited.

(b) The following acts, among others, are declared to be loud, disturbing and unnecessary noises and noises in violation of this section, but this enumeration shall not be deemed to be exclusive, namely:

(1) Horns. The sounding of any horn or signal device on any automobile, motorcycle, bus or other vehicle, while not in motion except as a danger signal if another vehicle is approaching apparently out of control, of, if in motion, only as a danger signal; the creation by means of any such signal device of any unreasonably loud or harsh sound or the sounding of that device for an unnecessary or unreasonable period of time.

(2) Musical instruments. The playing of any radio, phonograph or any musical instrument in such a manner or with such volume as to annoy or disturb the quiet, comfort or repose of persons in any office, hospital or in any dwelling, hotel or other type of residence, or any persons in the vicinity.

(3) Voices. Yelling, shouting, hooting, whistling or singing on the public streets at any time or place so as to annoy or disturb the quiet, comfort or repose of persons in any hospital, dwelling, hotel or other type of residence, or any persons in the vicinity.

(4) Noisy vehicle. The use of any automobile, motorcycle or vehicle so out of repair, so loaded or in any manner as to create loud and unnecessary grating, grinding or rattling, or other noise.

(5) Exhausts. To discharge into the open air the exhaust of any stationary internal combustion engine, motor vehicle or motorboat engine, except through a muffler or other device which will effectively prevent loud or explosive noises therefrom.

Note: Paragraph 9-2-5(b)(6) was deleted by Ord. 1995-7, adopted 8/22/95, and the following paragraphs were re-numbered.

(6) On streets of institutions requiring quiet. The creation of any excessive noise on any street adjacent to any school, institution of learning, church or court while the same are in session, or adjacent to any hospital, which unreasonable interferes with the workings or sessions thereof.

(7) Loudspeakers. The use of mechanical loudspeakers or amplifiers, moving or standing, for advertising or other purposes.

(9) Animals, birds. The keeping of any animal or bird which shall disturb the comfort or repose of any persons in the vicinity by making loud, continual or frequent noise.

(c) None of the foregoing terms of prohibitions shall apply to or be enforced against:

(1) any vehicle of the city while engaged upon necessary public business;

(2) excavations or repairs of bridges, streets or highways, by or on behalf of the city, county or state during the night, when the public welfare and convenience renders it impossible to perform that work during the day; nor shall the same apply to work performed by public utility companies under like conditions and circumstances, or when there is urgent necessity therefore; and

(3) the reasonable use of amplifiers or loudspeakers in the course of public addresses which are noncommercial in character.

(d) It shall be unlawful to use, maintain or operate loudspeakers, sound trucks, amplifiers or other mechanical or electrical devices for increasing the volume of sound, upon the streets, sidewalks, parks or other public places of the city; provided that nothing in this section shall apply to the United States of America, the state, the county nor the city, nor to public agencies.

Sec. 9-2-6 Refusing to leave certain public premises during hours when they are regularly closed.

It shall be unlawful for any person, during those hours of the day or night when the premises owned or occupied by a state, county or municipal agency are regularly closed to the public, to refuse or fail, without justifiable cause, to leave those premises upon being requested to do so by a law enforcement officer or guard, watchmen, proprietor or custodian responsible for the security or care of the premises. (Ord. No. 1981-10, 11/11/81)

State Law Reference: Refusing to leave certain public premises during hours when they are regularly closed, S.C. Code, 1976, Sec. 16-11-630.

Sec. 9-2-7 and Sec. 9-2-8 Reserved.

Sec. 9-2-9 Fireworks; discharge; sparklers excepted.

It shall be unlawful for any person to use, fire, shoot, or discharge any fireworks within the corporate limits of the city except for use in public display or exhibit under the provisions of section 9-2-10, except as provided by section 9-2-11, and except that the provisions of this article shall not include nor prevent the possession or use of toy cap pistols and toy pistol paper caps which contain not more than twenty hundredths (.20) of a grain of explosive mixture and fireworks known as "sparklers". The use and possession of such toy cap pistols, toy pistol paper caps and sparklers shall be permitted at all times. (Ord. No. 1987-4, 9/9/87)

Sec. 9-2-10 Same; public exhibitions.

It shall be unlawful for any person to use fireworks in public displays or exhibits; provided that, such displays or exhibits of fireworks shall be lawful only where the person desiring to give the same shall have first obtained written approval therefor from the committee on public safety of the city council. The

Isle of Palms

Police Department

Monthly Report

August 1997

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ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(803) 886-6522 FAX (803) 886-8005

TO: **MAYOR BUNCH, CITY COUNCIL, ADMINISTRATOR WILLIAMS**

FROM: **CHIEF BUCKHANNON**

SUBJECT: **MONTHLY REPORT FOR AUGUST, 1997**

DATE: **SEPTEMBER 5, 1997**

The following is a brief synopsis of the officers' activities during the month of August, 1997:

Patrol

08-01-97 After being called to assist Wackenhut Security with an intoxicated 19 year old Island male in Wild Dunes, officers arrested the subject for Disorderly Conduct and placed him on Trespass Notice.

08-04-97 A 25 year old Island female was arrested for Criminal Domestic Violence after officers were called to a domestic dispute.

08-06-97 Officers responding to a possible drunk driver who hit a mailbox on Waterway Boulevard arrested a 39 year old Island male for Driving under the Influence, Simple Possession of Marijuana, and Leaving the Scene of an Accident with Property Damage.

08-07-97 Two subjects creating a disturbance at a front beach restaurant ended up being arrested for Disorderly Conduct by two officers having lunch at the same restaurant. In addition, one subject was charged with Simple Possession of Marijuana and Possession of Drug Paraphernalia, while the other, a 20 year old male, was charged with Unlawful Use of a License when the false identification he had given officers had an outstanding arrest warrant, forcing him to give his own name. The waitress, who admitted that she did not check their identification before serving alcohol, later turned herself in to the Isle of Palms Police Department and was charged with Transfer or Gift of Alcohol to a Minor.

08-09-97 Officers were dispatched to a 911 call from a male who stated that his friend had threatened him and wouldn't leave his residence. Both subjects were arrested for Simple Assault after it was determined to be a mutual altercation.

08-18-97 A 58 year old male was arrested for Simple Possession of Marijuana, Possession of Drug Paraphernalia, Driving Under Suspension and two violations for NRVC when his vehicle was stopped for speeding.

08-25-97 An 18 year old male who passed a stopped school bus was arrested for Simple Possession of Marijuana, Possession of Drug Paraphernalia, Possession of a False ID and Passing a Stopped School Bus.

Personnel

August 5 - 8, 1997 Sergeant Lubert attended a one week radar instructor school at the South Carolina Criminal Justice Academy. The police department now is able to train officers in house for radar certification.

August 14, 1997 Chief Buckhannon attended the South Carolina Police Chief's meeting in Walterboro.

August 18, 1997 Corporal Kimball attended the Isle of Palms Exchange Club meeting for preparations for the annual Connector Bridge Run.

ISLE OF PALMS POLICE DEPARTMENT

TO: Lt. McCurdy

FROM: TCO Supervisor Gibbons

DATE: September 3, 1997

SUBJECT: Telecommunications Activity Report for August 1997

During the month of August 1997 the Telecommunications office received and dispatched 2,923 calls for service to the 4 public safety agencies of the Isle of Palms and Sullivans Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
August 1997	2,090	76	794	19	2,979
August 1996	2,035	32	726	16	2,809
Percentage Change	3%	37%	9%	19%	6%
Year to Date 1997	16,802	329	6,245	110	23,486
Year to Date 1996	15,761	348	5,766	118	21,993
Percentage Change	7%	-5%	8%	-7%	7%

Isle of Palms Police Department Officer Activity Report August 1997

	August 1997	August 1996	Percentage Change	Year To Date 1997	Year To Date 1996	Percentage Change
Service Calls	1,111	1,137	-2.3%	8,662	8,174	6.0%
Building Checks	425	380	11.8%	3,661	2,983	22.7%
SPR'S	525	510	2.9%	4,114	4,350	-5.4%
Traffic Stops	347	377	-8.0%	2,677	2,656	0.8%
Traffic Stops w/Tickets	123	105	17.1%	682	716	-4.7%
% Traffic Stops w/Tickets	35.4%	27.9%	7.6%	25.5%	27.0%	-5.5%
DUI Tickets	7	3	133.3%	29	24	20.8%
DUS Tickets	10	9	11.1%	106	90	17.8%
Speeding Tickets	42	40	5.0%	207	225	-8.0%
Other Traffic Tickets	68	108	-37.0%	613	696	-11.9%
Non Traffic Tickets	34	21	61.9%	345	198	74.2%
Parking Tickets	1,060	518	104.6%	4,564	5,545	-17.7%
City Tickets	33	34	-2.9%	252	340	-25.9%

Connector Calls For Service for the Month of August 1997

The Isle of Palms Police Department has responded to or initiated 38 calls involving 357 minutes, or 5.95 man hours for the month of August, 1997. The following table breaks down the type, number and time element of each call.

	Calls August	Calls Year To Date	Arrests August	Arrests Year To Date	Minutes August	Minutes Year To Date	Avg. Minutes August	Avg. Minutes Year To Date
Accidents	0	2	0	0	0	8	0.00	4.00
Traffic Stops With Tickets	11	126	1	34	167	4858	15.18	38.56
Traffic Stops Without Tickets	27	305	0	2	190	2226	7.04	7.30
Citizen Assists	0	6	0	0	0	16	0.00	2.67
Assist Other PD	0	2	0	0	0	57	0.00	28.50
Miscellaneous	0	17	0	0	0	95	0.00	5.59
Totals	**38**	**458**	**1**	**36**	**357**	**7260**	**9.39**	**15.85**
Totals 1996*	**58**	**58**	**4**	**4**	**1343**	**1343**	**23.16**	**23.16**

* Calls beginning with August 9th, 1996

Isle of Palms Police Department Monthly Report for August 1997

All UCR Codes for each Incident are counted.

CRIME TYPE	August 1997	Total 1997	August 1996	Total 1996
09A MURDER & NON-NEGLIGENT HOMICIDE				
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING				1
11A SEX (FORCIBLE RAPE)				2
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				1
11D FORCIBLE FONDLING		1		1
120 ROBBERY		1		
13A ASSAULT		5		1
13B SIMPLE ASSAULT	3	9		16
13C INTIMIDATION				3
200 ARSON		1		2
210 EXTORTION				
220 BURGLARY	3	27	2	20
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING		2		2
23D THEFT FROM BUILDINGS	1	5	1	4
23E THEFT FROM COIN OPERATED		1		
23F THEFT FROM MOTOR VEHICLE	11	36	12	36
23G THEFT OF MOTOR VEHICLE PART		2		3
23H ALL OTHER LARCENY	17	91	10	78
240 MOTOR VEHICLE THEFT		5		4
250 COUNTERFEITING/FORGERY	2	8		1
26A FRAUDULENT ACTIVITY				2
26B FRAUD/CREDIT CARD /ATM		3		1
26C IMPERSONATION				
270 EMBEZZLEMENT				
280 STOLEN PROPERTY		5	1	2
290 DAMAGE PROPERTY	2	45	12	42
35A DRUG/NARCOTICS	6	40	5	21
35B DRUG EQUIPMENT VIOLATION	4	18		7
36A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE		1	1	2
510 BRIBERY				
520 WEAPON OFFENSES		2		
753 OBSCENE & HARASSING PHONE	4	22		8
756 USING MOTOR VEHICLE W/O		2		2
90A BAD CHECKS				
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT	4	17	3	19
90D DUI	7	29	3	24
90E DRUNKENNESS			1	3
90F FAMILY (NO VIOLENCE)		4		4
90G LIQUOR LAW	8	58	3	45
90H PEEPING TOM				2
90I RUNAWAY		4		6
90J TRESPASSING		14		6
90L TRUANCY				
90N RESISTING ARREST	1	2		5
90P CONTRIBUTING TO DELINQUENCY				2
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES	5	55	2	37
91T TRAFFIC & NRVC ARRESTS	15	139	17	125
91W WARRANT ARRESTS	4	34	4	20
979 MISSING PERSONS				3
980 SUICIDES	1	3		4
992 PROWLER				
NCR NON CRIMINAL REPORTS	9	72	9	61
TOTALS:	**107**	**763**	**86**	**628**

ARREST SUMMARY

Type	August 1997	Total 1997	August 1996	Total 1996
Adults	Male= 32 Female= 6	Male= 354 Female= 66	Male= 32 Female= 3	Male= 244 Female= 48
Juveniles	Male= 2 Female= 1	Male= 25 Female= 18	Male= 0 Female= 1	Male= 30 Female= 18
Narc-Adults	Male= 3 Female= 1	Male= 33 Female= 5	Male= 4 Female= 0	Male= 10 Female= 2
Narc-Juveniles	Male= 1 Female= 0	Male= 2 Female= 0	Male= 0 Female= 0	Male= 7 Female= 0
TOTALS:	**Male= 38 Female= 8**	**Male= 414 Female= 89**	**Male=36 Female= 4**	**Male= 291 Female= 68**

PROPERTY VALUES REPORTED

Type	August 1997	Total 1997	August 1996	Total 1996
Burglary Stolen	$1,137.00	$21,687.00	$376.00	$13,886.00
Larceny Stolen	$11,816.00	$65,246.00	$13,597.00	$74,594.00
Criminal Damage	$550.00	$21,325.00	$3,525.00	$10,460.00
MVT Stolen	$0.00	$68,885.00	$0.00	$7,693.00
Burglary Recovered	$0.00	$250.00	$0.00	$50.00
Larceny Recovered	$701.00	$5,900.00	$870.00	$4,705.00
MVT Recovered	$0.00	$36,865.00	$0.00	$5,993.00
Total Stolen	$12,953.00	$155,938.00	$13,957.00	$83,396.00
Total Recovered	$701.00	$43,015.00	$872.00	$10,948.00
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms Police Dept.
All Arrests
Primary UCR Code Only
Date Starting 08/01/97 to 08/31/97

09/02/97 : 10:26:50

Arrest Summary
Type 1

Offense	Male White	Male Black	Male Amer Indian	Male Asian	Male Other	Female White	Female Black	Female Amer Indian	Female Asian	Female Other	Male Total	Female Total	Total	Line Item #
13B SIMPLE ASSAULT	2	0	0	0	0	1	0	0	0	0	2	1	3	0001
23F THEFT FROM MOTOR VEHICLE	1	0	0	0	0	0	0	0	0	0	1	0	1	0002
23H ALL OTHER LARCENY	3	0	0	0	0	0	0	0	0	0	3	0	3	0003
250 FORGERY/COUNTERFEITING	1	0	0	0	0	0	0	0	0	0	1	0	1	0004
35A DRUG/NARCOTIC VIOLATIONS - E MARIJUAN	4	0	0	0	0	1	0	0	0	0	4	1	5	0005
90C DISORDERLY CONDUCT	3	0	0	0	0	0	0	0	0	0	3	0	3	0006
90D DRIVING UNDER THE INFLUENCE	5	0	0	0	0	1	0	0	0	0	5	1	6	0007
90D DRIVING UNDER THE INFLUENCE - E MARIJUAN	1	0	0	0	0	0	0	0	0	0	1	0	1	0008
90G LIQUOR LAW VIOLATIONS	7	0	0	0	0	2	0	0	0	0	7	2	9	0009
91T TRAFFIC ARREST (DUS, NRVC, ETC)	7	3	0	0	0	2	0	0	0	0	10	2	12	0010
91W WARRANT ARREST	0	1	0	0	0	0	1	0	0	0	1	1	2	0011
*** Total ***	34	4	0	0	0	7	1	0	0	0	38	8	46	

Isle of Palms Police Dept.
From : 08/01/97 To : 08/31/97
All Crimes : 107

09/02/97 : 10:28:22

Crime Day Of Week Analysis

Type Of Crime		Crime Count	Pct Of All	Mon	Pct Of Cri	Tue	Pct Of Cri	Wed	Pct Of Cri	Thu	Pct Of Cri	Fri	Pct Of Cri	Sat	Pct Of Cri	Sun	Pct Of Cri	Unknown	Pct Of Cri	Line Item #
13B	SIMPLE ASSAULT	3	2.80	1	33	1	33	0	0	0	0	0	0	1	33	0	0	0	0	0001
220	BURGLARY/BREAKING AND EN	3	2.80	0	0	0	0	0	0	0	0	1	33	0	0	2	67	0	0	0002
23D	THEFT FROM BUILDINGS	1	0.93	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0003
23F	THEFT FROM MOTOR VEHICLE	11	10.28	0	0	1	9	1	9	2	18	1	9	1	9	5	45	0	0	0004
23H	ALL OTHER LARCENY	17	15.89	2	12	3	18	0	0	2	12	5	29	3	18	2	12	0	0	0005
250	FORGERY/COUNTERFEITING	2	1.87	1	50	0	0	0	0	1	50	0	0	0	0	0	0	0	0	0006
290	DESTRUCTIVE/DAMAGE/VANDA	2	1.87	0	0	1	50	0	0	0	0	1	50	0	0	0	0	0	0	0007
35A	DRUG/NARCOTIC VIOLATIONS	6	5.61	1	17	1	17	2	33	1	17	0	0	1	17	0	0	0	0	0008
35B	DRUG EQUIPMENT VIOLATION	4	3.74	1	25	1	25	1	25	1	25	0	0	0	0	0	0	0	0	0009
753	OBSCENE & HARASSING PHON	4	3.74	0	0	1	25	0	0	1	25	0	0	1	25	1	25	0	0	0010
90C	DISORDERLY CONDUCT	4	3.74	0	0	0	0	0	0	1	25	3	75	0	0	0	0	0	0	0011
90D	DRIVING UNDER THE INFLUE	7	6.54	0	0	2	29	1	14	1	14	2	29	1	14	0	0	0	0	0012
90G	LIQUOR LAW VIOLATIONS	8	7.48	1	13	0	0	0	0	1	13	3	38	3	38	0	0	0	0	0013
90N	RESISTING ARREST	1	0.93	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0014
90Z	ALL OTHER OFFENSES	5	4.67	0	0	0	0	2	40	1	20	0	0	0	0	2	40	0	0	0015
91T	TRAFFIC ARREST (DUS, NRV	15	14.02	3	20	1	7	2	13	1	7	1	7	7	47	0	0	0	0	0016
91W	WARRANT ARREST	4	3.74	0	0	1	25	1	25	0	0	0	0	1	25	1	25	0	0	0017
980	SUICIDES	1	0.93	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0018
NCR	NON CRIMINAL REPORT	9	8.41	0	0	0	0	1	11	2	22	3	33	1	11	2	22	0	0	0019
*** Total ***		107	100.00	10		14		11		15		21		20		16		0		

Isle of Palms Police Dept.
From : 08/01/97 To : 08/31/97
All Crimes : 107

09/02/97 : 10:28:24

Crime Time Of Day Analysis

Type Of Crime		Crime Count	Pct Of ALL	0000 Thru 0300	Pct Of Cri	0301 Thru 0600	Pct Of Cri	0601 Thru 0900	Pct Of Cri	0901 Thru 1200	Pct Of Cri	1201 Thru 1500	Pct Of Cri	1501 Thru 1800	Pct Of Cri	1801 Thru 2100	Pct Of Cri	2101 Thru 2400	Pct Of Cri	Line Item #
13B	SIMPLE ASSAULT	3	2.80	1	33	0	0	0	0	0	0	1	33	0	0	1	33	0	0	0001
220	BURGLARY/BREAKING AND EN	3	2.80	0	0	0	0	0	0	1	33	0	0	1	33	1	33	0	0	0002
23D	THEFT FROM BUILDINGS	1	0.93	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0003
23F	THEFT FROM MOTOR VEHICLE	11	10.28	1	9	0	0	0	0	2	18	1	9	1	9	3	27	3	27	0004
23H	ALL OTHER LARCENY	17	15.89	1	6	0	0	0	0	4	24	2	12	6	35	2	12	2	12	0005
250	FORGERY/COUNTERFEITING	2	1.87	0	0	0	0	0	0	0	0	1	50	0	0	1	50	0	0	0006
290	DESTRUCTIVE/DAMAGE/VANDA	2	1.87	1	50	0	0	0	0	0	0	0	0	1	50	0	0	0	0	0007
35A	DRUG/NARCOTIC VIOLATIONS	6	5.61	1	17	0	0	0	0	0	0	2	33	3	50	0	0	0	0	0008
35B	DRUG EQUIPMENT VIOLATION	4	3.74	1	25	0	0	0	0	0	0	2	50	1	25	0	0	0	0	0009
753	OBSCENE & HARASSING PHON	4	3.74	2	50	0	0	0	0	1	25	0	0	0	0	1	25	0	0	0010
90C	DISORDERLY CONDUCT	4	3.74	0	0	1	25	0	0	0	0	1	25	0	0	1	25	1	25	0011
90D	DRIVING UNDER THE INFLUE	7	6.54	2	29	1	14	1	14	0	0	0	0	1	14	0	0	2	29	0012
90G	LIQUOR LAW VIOLATIONS	8	7.48	2	25	0	0	0	0	1	13	1	13	1	13	1	13	2	25	0013
90N	RESISTING ARREST	1	0.93	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0014
90Z	ALL OTHER OFFENSES	5	4.67	1	20	0	0	1	20	1	20	1	20	1	20	0	0	0	0	0015
91T	TRAFFIC ARREST (DUS, NRV	15	14.02	0	0	0	0	2	13	5	33	3	20	3	20	0	0	2	13	0016
91W	WARRANT ARREST	4	3.74	1	25	0	0	0	0	1	25	1	25	1	25	0	0	0	0	0017
980	SUICIDES	1	0.93	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0018
NCR	NON CRIMINAL REPORT	9	8.41	1	11	1	11	0	0	1	11	0	0	3	33	3	33	0	0	0019
*** Total ***		107	100.00	15		4		4		18		16		24		14		12		

ANCILLARY REPORT
AUGUST 1997

ATV MONTHLY REPORT

CITIZENS ASSIST	ANIMAL COMPLAINTS	LOST CHILDREN	PARKING VIOLATIONS	OTHER	TOTAL
28	15	4	123	21	191

A total of 333 miles were put on the ATV for the month and a total of 1469 miles to date.

BICYCLE PATROL MONTHLY REPORT

TRAFFIC STOPS	TRAFFIC TICKETS	ARRESTS	ALCOHOL	PARKING TICKETS	OTHER CALLS	TOTAL
18	15	2	9	3	30	77

There has been a total of 86.4 miles put on the bikes for the month and a total of 243.2 miles to date.

MARINE PATROL MONTHLY REPORT

BOAT STOPS	WARNING TICKETS	ARREST	CITATIONS	ALCOHOL VIOLATIONS	OTHER CALLS	TOTAL
11	0	0	2	0	1	11

There has been a total of 9 hours put on the boat for the month and a total of 61.5 hours to date.

1997 MONTHLY COURT REPORT

	TRAFFIC STATE FEE	CRIMINAL STATE FEE	TOTAL STATE FEES	PARKING FINES	CRIMINAL/TRAFFIC FINES	TRANSFERRED FUNDS	FUNDS DUE CITY
January	$2,264.72	$531.61	$2,796.33	$1,972.00	$8,223.00	$10,195.00	$7,398.67
February	1,938.35	819.01	2,757.36	2,486.00	8,060.00	$10,546.00	$7,788.64
March	1,398.86	1,376.83	2,775.69	1,114.00	8,160.00	$9,274.00	$6,498.31
April	1,215.99	1,637.99	2,853.98	2,758.00	8,499.00	$11,257.00	$8,403.02
May	1,856.92	1,011.92	2,868.84	4,700.00	8,328.00	$13,028.00	$10,159.16
June	1,626.01	1,147.07	2,773.08	5,211.00	7,954.00	$13,165.00	$10,391.92
July	1,953.99	1,815.17	3,769.16	5,026.00	8,278.00	$13,304.00	$9,534.84
August	1,962.89	962.64	2,925.53	3,982.00	9,624.47	$13,606.47	$10,680.94
September			0.00			$0.00	$0.00
October			0.00			$0.00	$0.00
November			0.00			$0.00	$0.00
December			0.00			$0.00	$0.00
Year to Date 1997	$14,217.73	$9,302.24	$23,519.97	$27,249.00	$67,126.47	$94,375.47	$70,855.50
Year to Date 1996	$18,979.66	$7,405.60	$26,385.26	$39,396.41	$7,686.55	$116,261.91	$89,876.65
Fiscal Year 97-98	$3,916.88	$2,777.81	$6,694.69	$9,008.00	$17,902.47	$26,910.47	$20,215.78

Description	Traffic	Criminal	Total
Guilty/Forfeiture	15	6	21
Guilty/Bench Trial	20	13	33
Guilty/Jury Trial	0	0	0
Not Guilty/Bench Trial	12	8	20
Not Guilty/Jury Trial	0	0	0
Nolle Prosequi	0	0	0
Transfer to other court	0	0	0
Other Disposition	6	16	22
Pled Guilty	48	24	72
Nolo Contendere	0	0	0
Tried in Absense	35	17	52
NRVCs Issued	12	0	12
Bench Warrants Issued	0	0	0
Guilty Cases	83	43	126
Not Guilty Cases	18	24	42
Conviction Percentage	82.18	64.18	75.00
TOTAL CASES PROCESSED:	101	67	168

** FINES + FEES between 08/01/97 & 08/31/97 10997.00

Isle of Palms Police Department Animal Control Report for August 1997

	1997 Monthly Total	1996 Monthly Total	1997 Yearly Total	1996 Yearly Total
Citations	27	21	189	223
Warning Tickets	0	0	3	0
Animals Secured	33	29	244	194
Dogs	20	10	113	93
Cats	4	7	38	28
Raccoons	9	10	68	67
Other	0	2	22	6
Released to Owner	19	10	106	92
Transported to SPCA	14	18	121	98
Injured Animals	0	1	9	4
Trapped Animals	13	10	100	85
Cats	4	7	27	25
Raccoons	9	10	63	67
Other	0	6	10	6
Dead Animals Removed	3	1	17	9
Traps Set	16	18	189	154
Kennel Fees	$49.00	$97.00	$668.00	$798.00

Isle of Palms Police Department Narcotics Report for August 1997

	Isle of Palms			DEA		
Drug Type	**Seized**	**Purchased**	**Value**	**Seized**	**Purchased**	**Value**
Marijuana	11.98 gm.		$60.00			
Marijuana						
Cocaine						
Crack Cocaine					4.5 oz.	$4,400.00
LSD						
Heroine						
Methamphetamine						
Monies Seized				$6,800.00		$6,800.00
Monies Forfeited						
Monies Pending Forfeiture						
Vehicles Seized						
Vehicles Forfeited						
Vehicles Pending Forfeiture						
Other Activities				Seven Convictions in Federal Court*		
Arrests	5			3		
Charges	9			6		

* Distribution of Marijuana and Crack Cocaine

ISLE OF PALMS POLICE DEPARTMENT

TO: **CHIEF BUCKHANNON**

FROM: **SERGEANT STEWART**

SUBJECT: **TRAINING REPORT FOR AUGUST, 1997**

DATE: **SEPTEMBER 2, 1997**

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH.

OFFICER	CLASS	TYPE	HOURS
SGT. LUBERT	BASIC RADAR	ADVANCED	16
LT. MCCURDY	EMERGENCY PREPAREDNESS	ADVANCED	21
PFC. ROGERS	ADVANCED DUI	ADVANCED	24
PFC. NEAL	DARE OFFICER TRAINING	ADVANCED	80
PFC. CORRIGAN	CRIME TO COURT	IN SERVICE	1
R.O. FISCHER	CRIME TO COURT	IN SERVICE	1
CPL. KIMBALL	CRIME TO COURT	IN SERIVCE	2
SGT. LUBERT	CRIME TO COURT	IN SERVICE	2
PFC. MARKWALD	CRIME TO COURT	IN SERVICE	2
PFC. PETERS	CRIME TO COURT	IN SERVICE	4
PFC. RILEY	CRIME TO COURT	IN SERVICE	2
PFC. ROGERS	CRIME TO COURT	IN SERVICE	3
SGT. STEWART	CRIME TO COURT	IN SERVICE	2
R.O. WALLACE	CRIME TO COURT	IN SERVICE	1
CPL. ERICKSON	CRIME TO COURT	IN SERVICE	3
		MONTHLY TOTAL:	164
		PREVIOUS TOTAL:	752
		YEAR TO DATE:	**916**

THERE HAS BEEN A TOTAL OF ***916 HOURS*** TRAINING CONDUCTED FOR THE POLICE DEPARTMENT UP TO THIS DATE.

Isle of Palms Police Department Holiday Traffic Counts

Easter	1997		1996		1995	
	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet
Friday	12,332	6,838	15,278	4,255	8,023	10,364
Saturday	18,553	10,141	14,316	7,953	8,926	11,452
Sunday	17,039	10,526	13,130	8,748	8,503	10,865
Totals	47,924	27,505	42,724	20,956	* 25,452	32,681
Grand Total		75,429		63,680		58,133
Difference		11,749		5,547		12,239
% Change		18.45%		9.50%		26.70%

Memorial Day	1997		1996		1995	
	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet
Friday	19,529	7,668	18,775	9,452	17,112	10,403
Saturday	22,734	11,918	21,131	11,654	19,331	12,146
Sunday	17,592	11,044	20,658	12,287	15,040	12,058
Monday	19,468	9,410	19,589	** 29	15,490	9,949
Totals	79,323	40,040	80,153	33,422	66,973	44,556
Grand Total		119,363		113,575		111,529
Difference		5,788		2,046		57,686
% Change		5.00%		1.80%		107.10%

4th of July	1997		1996		1995	
	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet
Day 1	8,111	N/A**	7,050	3,218	5,971	4,057
Day 2	***22,730	N/A**	*** 21,860	*** 12,200	18,274	11,383
Day 3	22,899	N/A**	18,551	10,312	18,034	13,008
Day 4	19,532	N/A**	19,239	10,903	18,488	12,615
Day 5	17,689	N/A**	17,472	9,621	*** 19,087	*** 12,737
Totals	90,961		84,172	46,254	79,854	53,800
Grand Total	Connector Only			130,426		133,654
Difference	6,781			(3,228)	15,039	
% Change	8.06%			-2.40%	23.70%	

Labor Day	1997		1996		1995	
	Connector	Breach Inlet	Connector	Breach Inlet	Connector	Breach Inlet
Friday	19,612	15,464	5,164	3,746	16,307	8,819
Saturday	23,359	15,950	18,119	10,761	15,905	10,385
Sunday	22,106	11,262	16,757	10,718	17,045	11,772
Monday	19,511	9,497	12,876	6,513	15,569	8,174
Totals	84,588	52,173	52,916	31,738	64,826	39,150
Grand Total		136,761		84,654		103,976
Difference		52,107		(19,322)		672
% Change		61.60%		-18.60%		1.70%

* Partial Data Only (1 Lane Tube vandalized, no reading)
** Road Tube damaged
***4th of July
N/A Not Available

FIRE SERVICE REPORT

AUGUST 1997

Fire Services Monthly Report
Contents

August 1997

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A. Monthly Summary

B. Alarm Report

C. Incident Report/Call Summary

D. Pre-Incident Surveys/Inspections

E. Training

F. Maintenance

G. Personnel

H. Public Relations

Isle of Palms Fire Department
Monthly Summary
August 1997

On August 1, a personnel meeting was held at Fire Station 1 for all full time employees.

On August 4, Isle of Palms Fire Department hosted a meeting for representatives from "Fuel Busters" to discuss and to demonstrate a new product. A representative from Mt. Pleasant Fire Department also attended. The product is used on fuel spills and flameable liquid fires and is biodegradable.

On August 11, Captain Yannuzzi attended the monthly training officer meeting hosted by St. Andrews Fire Department.

On August 20, A representative from Florida Public Safety met with Chief Graham, Captain Yannuzzi, Captain Nilsen to discuss extreme water rescue training in the future.

On August 20, Chief Graham attended the monthly Charleston County Chiefs meeting hosted by St. Andrews Fire Department.

On August 21 and 28, Engineer's Perry and Mrowca video taped all city buildings for insurance purposes in the event of a hurricane.

ISLE OF PALMS FIRE DEPARTMENT
AUGUST 1997
ALARM REPORT

INCIDENT #	DATE	DIST.	TYPE	LOCATION
97-254	8-1-97	2	EMS Assist	6 Beachwood East
97-255	8-1-97	2	EMS Assist	7500 Palmetto
97-256	8-1-97	2	EMS Assist	Palmetto & Fischers Alley
97-257	8-1-97	2	Spill, Leak	30th Ave. & Palm Blvd.
97-258	8-1-97	M/A	Brush Fire	2405 Buccaneer Goat Isl.
97-259	8-1-97	1	EMS Assist	4 Lagoon Rd.
97-260	8-2-97	2	EMS Assist	27 Beachwood West
97-261	8-3-97	2	EMS Assist	5801 Palmetto Dr.
97-262	8-3-97	2	EMS Assist	2223 Forest Trail
97-263	8-3-97	2	EMS Assist	6 Fairway Oaks
97-264	8-4-97	1	EMS Assist	1010 Ocean Blvd
97-265	8-4-97	1	EMS Assist	1010 Ocean Blvd.
97-266	8-4-97	1	EMS Assist	1010 Ocean Blvd.
97-267	8-4-97	1	EMS Assist	1010 Ocean Blvd.
97-268	8-5-97	2	Rescue (water)	Atlantic Ocean
97-269	8-5-97	2	Rescue (water)	behind Grand Pavilion
97-270	8-5-97	2	EMS Assist	Grand Pavilion
97-271	8-5-97	1	EMS Assist	1120 Ocean
97-272	8-5-97	M/A	Move Up	2050 Middle St. S.I.
97-273	8-5-97	2	EMS Assist	8000 Palmetto
97-274	8-6-97	1	EMS Assist	1 Ocean Park
97-275	8-6-97	1	EMS Assist	30 J.C. Long Blvd.
97-276	8-8-97	2	Unintentional False	8 Dune Crest Ln.
97-277	8-8-97	1	EMS Assist	24 21st Ave.
97-278	8-9-97	2	EMS Assist	5757 Palm Blvd.
97-279	8-10-97	2	EMS Assist	8000 Palmetto
97-280	8-10-97	2	Rescue (water)	Shipwatch on Beach
97-281	8-11-97	1	EMS Assist	1521 Palm Blvd.
97-282	8-12-97	2	Unintentional False	303 Summerhouse
97-283	8-13-97	1	EMS Assist	30 J.C. Long Blvd.
97-284	8-14-97	2	Rescue	7500 Palmetto
97-285	8-14-97	2	EMS Assist	Grand Pavilion on Beach
97-286	8-14-97	1	EMS Assist	30 J.C. Long Blvd.
97-287	8-14-97	1	EMS Assist	30 J.C. Long Blvd.
97-288	8-15-97	1	EMS Assist	Hwy 517
97-289	8-15-97	2	EMS Assist	7 Fischers Alley
97-290	8-15-97	1	EMS Assist	1009A Ocean Blvd.
97-291	8-15-97	2	EMS Assist	3104 Waterway

97-292	8-15-97	1	EMS Assist	13th at beach
97-293	8-15-97	1	EMS Assist	13th at beach
97-294	8-15-97	1	EMS Assist	30 J.C. Long Blvd.
97-295	8-15-97	1	EMS Assist	30 J.C. Long Blvd.
97-296	8-16-97	2	EMS Assist	6809 Back Bay
97-297	8-17-97	1	EMS Assist	708 Ocean Blvd.
97-298	8-17-97	1	EMS Assist	2500 Waterway
97-299	8-17-97	2	Trash Fire	5800 Palmetto
97-300	8-18-97	2	EMS Assist	2 Frank Sotille Ln.
97-301	8-18-97	2	EMS Assist	68 Morgan Place
97-302	8-18-97	1	EMS Assist	502 Palm Blvd.
97-303	8-19-97	1	EMS Assist	30 J.C. Long Blvd.
97-304	8-19-97	1	Unintentional False	309 Palm Blvd.
97-305	8-19-97	1	EMS Assist	30 J.C. Long Blvd.
97-306	8-20-97	2	EMS Assist	7 Beachwood East
97-307	8-21-97	2	EMS Assist	5700 Palm Blvd.
97-308	8-21-97	2	Search	80 41st Ave.
97-309	3-22-97	1	Unintentional False	9510 Palmetto
97-310	8-23-97	1	Power Line Down	22nd & Cameron
97-311	8-23-97	2	EMS Assist	9510 Palmetto
97-312	8-23-97	1	EMS Assist	14th & Palm Blvd.
97-313	8-23-97	1	EMS Assist	30 J.C. Long Blvd.
97-314	8-23-97	1	EMS Assist	30 J.C. Long Blvd.
97-315	8-24-97	1	EMS Assist	300 Palm Blvd.
97-316	8-24-97	1	Brush Fire	402 Merritt Blvd.
97-317	8-25-97	2	EMS Assist	17 32nd Ave.
97-318	8-25-97	1	EMS Assist	Hwy 517
97-319	8-26-97	2	Smoke Scare	38 Ocean Point
97-320	8-26-97	2	Rescue (water)	7500 Palmetto
97-321	8-28-97	1	Unclassified	2110 Palm Blvd.
97-322	8-29-97	1	EMS Assist	30 J.C. Long Blvd.
97-323	8-30-97	1	EMS Assist	J.C. Long & Ocean
97-324	8-30-97	M/A	Rescue (water)	Sta. 12 S.I.
97-325	8-30-97	1	Alarm Malfunction	300 Palm Blvd.
97-326	8-30-97	1	Alarm Malfunction	308 Ocean
97-327	8-30-97	1	Alarm Malfunction	503 Carolina
97-328	8-31-97	1	EMS Assist	30 J.C. Long Blvd.
97-329	8-31-97	2	EMS Assist	47 1/2 Grand Pavilion

Total Calls=76 District 1=40 District 2=33 Mutual Aid=3

Total EMS Calls=54 Resident=7 Non-resident=47

August 1996 total= 32

Isle of Palms Fire Department
Call Summary
August 1997

8/03 Responded to Fairway Dunes for ingestion of a poisonous substance. Upon arrival, found an 8 year old male that may have ingested Oleander leaves. The patient stated he was trying to bite the branch in half. The patient showed no signs of distress. Poison control was contacted for advice. EMS arrived and took over patient care.

8/05 Responded to the beach near Beachwood East for a possible water mission. Upon arrival, sighted three teenage females hanging on a raft approximately 100 yards from shore. The wave runner was launched and assisted the teens to shore without further incident.

8/15 Responded to connector for a two (2) car accident with injuries. Upon arrival, found a male patient in car # 2 with head lacerations. The patient complained of pain in the abdomen, shoulder and thigh. Car # 2 ran into the rear of a Bronco (car #1) causing the Bronco to flip several times. Charleston County EMS assumed care of the patient in the Bronco. Both were transported to East Cooper Hospital ER.

8/17 Responded to the Island House for a fire. Upon arrival, smoke was found coming from a large trash compactor. Power was secured and the fire was extinguished.

8/30 Responded to Sullivan's Island Station 12 on the beach to assist with a possible drowning. Upon arrival found the patient on the beach, CPR had been initiated. The patient was removed from the beach and transported to East Cooper Hospital where he was pronounced dead.

Numerous swimmers were treated for jelly fish stings during the month of August.

City of Isle of Palms Fire Department
Aug. Incident Report
(Listed in accordance with NFIRS Standards)

Situation Found:	Total	Dist. 1	Dist. 2	MA	YTD		*Fire Cause:*	
Total Alarms	76	40	33	3	329		*Structural*	
Working Structure Fire					1		Electrical.....	
Outside of Structure					1		Smoking Materials.....	
Vehicle Fire					3		Heating or Cooking Equipment....	No.____
Brush, grass, leaves	2	1	0		8		Suspicious.....	No.____
Trash, rubbish	1	0	1		3		Lightning.....	No.____
Explosion, No after fire							Arson	No.
Outside spill with fire							Other.....	No.____
Other fires not classified								
Overpressure Rupture								
Emergency Medical Call	54	32	22		223			
Locked in-trapped					1			
Search	1	0	1		4			
Extrication					1			
Rescue-Not classified	6	0	5		16			
Spill, leak - no fire	1	0	1		5			
Power line down	1	1	0		1			
Arcing electrical equipment					4			
Aircraft standby								
Chemical spill								
Hazardous condition					2			
Water removal					1			
Smoke removal								
Animal Rescue								
Assist Police					3			
Unauthorized burning								
Move-up	1	0	0	1	2			
Other service calls					4			
Smoke Scare	1	0	1		7			
Controlled burn					1			
Steam, gas mistaken for smoke								
Malicious false					1			
Bomb scare								
Alarm Malfunction	3	3	0		14			
Unintentional false	4	2	2		14			
Unclassified	1	1	0		9			
Property Value: Property Damage Property Saved:								
Gallons of water used								

Isle of Palms Fire Department
Pre-Incident Survey
August 1997

Forty-six Pre-Incident surveys have been completed in the field. Forty-six have been processed.

FIRE INSPECTIONS

Fire inspections are currently being performed by the building department. There were 27 inspections done for the month of August.

ISLE OF PALMS FIRE DEPARTMENT
AUGUST 1997
TRAINING REPORT

PAID

Total medical training hours..... 0
Total fire training hours.....393.5
Total hours.....393.5
Hours per man..... 23.1

ADDITIONAL TRAINING

Engineer John Perry completed the South Carolina Fire Academy Initial Fire Investigation course at Ashley River Fire Department.

VOLUNTEER

Total medical training hours..... 0
Total fire training hours..... 20
Total hours..... 20
Hours per man..... 2

The volunteers participated in Boat Training on August 13 and on August 27 participated in equipment location on Truck 1, Squad 1, Engine 4.

Isle of Palms Fire Department
Maintenance
August 1997

Station I	
8/20	Began wall surface preparation for fresh paint
Station II	
8/05	Refilled cascade system.
8/14	Knights worked on septic system.
Squad I	
8/05	Conducted monthly SCBA maintenance and inspection
8/07	Lettered and striped.
8/10	Repaired electronic siren.
8/15	Conducted monthly ladder inspection and maintenance.
8/18	Repaired portable generator.
Truck I	
8/05	Conducted monthly SCBA maintenance and inspection.
8/13	Replaced rear right spotlight.
8/14	Met with representatives from Pierce reviewing new apparatus. A number of adjustments were made and a few repairs including a hydraulic fuel leak and replaced both 2 1/2 " fuel suction intakes. Backflushed pump.
8/15	Conducted monthly ladder inspection and maintenance.
Engine II	
8/05	County Garage adjusted brakes. Conducted monthly SCBA maintenance and inspection.
8/14	Backflushed pump.
8/15	Conducted monthly ladder inspection and maintenance.
8/18	Repaired light bar. Replaced 20 amp relay switch.
8/27	Persistent electrical problem with light bar corrected by replacing intermediate Relay Switch.
Engine III	
8/05	Conducted monthly SCBA maintenance and inspection.
8/07	Replaced all pressure compound gauges.
8/13	Replaced tail light and directional signal bulbs.
8/14	Backflushed pump.
8/15	Conducted monthly ladder inspection and maintenance.
8/18	Repaired portable generator.

8/29 Proper adjustments to valves, etc. completed. Ready for annual Fire Pump Test.

Engine IV

8/05 Conducted monthly SCBA maintenance and inspection.
8/06 Isolated and adjusted fire pump problems.
8/08 Pressure relief valve faulty- parts on order.
8/13 Replaced tail light and directional signal bulbs.
8/14 Backflushed pump.
8/15 Conducted monthly ladder inspection and maintenance.
8/19 Relief valve parts received and installed.
8/20 Repaired: high pressure strainer, PTO cooling unit, and PM control valve. Replaced tank to pump valve.
8/25 Continued to work on fire pump.
8/26 Ready for Fire Pump Certification Test.

Car I (Jeep)

8/23 Replaced wiper blades.
8/25 Oil problem: metal flakes in crank case. Took to County Garage- found no damage, returned to Station 2, changed oil and sent sample to lab for analysis.

Car II (Crown Victoria)

No maintenance performed.

Rescue I (F-150)

8/15 Replaced muffler and tail pipe.
8/28 Repaired and replaced right front emergency strobe light.

Rescue II (ATV-Kawasaki 4 x4)

8/12 Repaired emergency light.

Rescue III (Rescue Boat)

No maintenance performed.

Rescue IV (Rubber Boat)

8/26 Repaired leaky valve.

Rescue V ('97 Yamaha Jet Ski/Wave Runner)

No maintenance performed.

Misc.

8/01 Charleston County Radio Communication reprogrammed Fire Department radios. Conducted hydrant maintenance throughout the month of August.

Isle of Palms Fire Department
Personnel Report
August 1997

John Horvath was named employee of the month for his efforts in repairs to Engine 4. In order to prepare E-4 for pump test the relief valve needed extensive work. The work was tedious and time consuming. In Addition to relief valve repairs, he also rebuilt the tank to pump valve and other various adjustments in order to be tested for annual certification.

Engineer Glen Kramer had the fastest "turn out" time this month. He had complete gear and SCBA on in 1 minute, 11 seconds.

Isle of Palms Fire Department
Public Relations Report
August 1997

8/02	Pumped storm water from 56th Ave.
8/03	Pumped storm water from 48th Ave.
8/12	Personnel installed and tested two smoke detectors on Dune Ridge Lane.
8/24	Personnel assisted a lady on Ocean Blvd. after she fell out of bed.
8/27	Personnel assisted motorist in distress with a dead battery in Bilo parking lot.
8/28	Personnel assisted a 92 year old Palm Blvd. resident get downstairs to go to a doctor's appointment.
	On duty Fire Department personnel assisted with The Red Cross Blood Drive held at the Recreation Center from 3:30 to 7:30 PM.

MEMORANDUM **City of Isle of Palms, SC**

September 2, 1997

Memo To: Public Safety Committee

From: Mark M. Williams, City Administrator MW

Re: Recent discussions about lowering of speed limits on 27th and 28th Avenues

During the last meeting the City Council voted to lower the speed limits around the Recreation Dept. (on 27th and 28th Avenues from 25 mph to 15 mph) to improve safety for children around the recreation area.

I have previously sent to the committee a memo from City Attorney Nick Sottile that addresses another traffic signal situation—stop signs at the intersections of 5th Ave. and 7th Ave. at Ocean Blvd. The gist of the previous memo, which Nick says also applies to the issue of reducing the speed limits, is that changes in traffic regulation can't be made arbitrarily without justification by a supporting engineering study or some other basis for determining that the changes are warranted.

The roads in question being out of the state maintenance system does not appear to relieve us of the necessity of backing up the decision to lower the speed limits with sound traffic engineering principles.

Based on my discussion with Nick, we should reexamine the issue of the speed limits prior to making any changes.

EXHIBIT E

PUBLIC WORKS COMMITTEE MEETING
September 11, 1997

The regular meeting of the Public Works Committee was held on September 11, 1997, at 6:00 p.m. in City Hall. Present were Chairman David Matthews, Committee Member Debra Hernandez, and Acting Director Joseph Washington. Also present were Mayor Bunch and Council Members Abele and Campbell. Committee Member Sottile was absent due to surgery and Chairman Matthews wished him a speedy recovery.

1. Minutes of Previous Meeting. Ms. Hernandez made a motion to approve the minutes from the August meeting; Mr. Matthews seconded; motion passed unanimously.

2. Citizens Comments. - None.

3. Old Business. A) Rental Sign Discussion. Present in the audience were realtors Bill Walters, Jim Abercrombie, David Crosby, Randy Walker, and two others. Chairman Matthews reiterated to the realtors that council was reacting to a lot of comments made by concerned residents that the cluster of the rental signs throughout the island, and we are trying to come up with some ideas, with the help of the realtors, to make the signage more aesthetically pleasing to the residents and still not hinder the businesses.

Jim Abercrombie, head of the committee of local realtors and rental agents, stated that they had met earlier this week to discuss this issue. He stated that not all of the realty companies were represented at this meeting and clearly stated that he did not represent the absent companies. Discussions were as follows:

(a) The realtors agreed that they did not want to do without signs, nor did they think signs mounted on the houses was acceptable.

(b) They all agreed the signs should not be in the right-of-way and they all agreed that the signs should be kept as presentable as possible. As to standardized size and style, they did agree that it could be done, but coming up with something they would all agree on would be very difficult as each company likes their own sign. The most common size is 18" X 24" (others are 12" X 18" and 20" X 28").

(c) There is currently only one sign permitted per property; often houses are not only for rent, but also for sale which might require two signs.

(d) They discussed allowing directional signs to houses during a certain set of hours on a given day.

(e) They questioned how our restrictions would affect realty companies from other cities whose signs might not follow our guidelines. Committee members initially said that they would

have to comply with our restrictions. Mr. Abercrombie said this might cause some kind of restrictive trade problems down the road as a realtor would have to get one sign made just to participate on the Isle of Palms.

(f) Concern was expressed, if the realtors agreed to a certain size or style of sign, went to the expenditure of doing that, and then a new council comes in and decides something different, that this would be unfair to them. Mr. Matthews felt that, if new policies were established and our sign ordinance were amended, it would not be a problem since as a majority of the people want to see the signs cleaned up.

(g) Lastly, if we do go to something different, they would request it to be phased in but have a cut-off date.

Chairman Matthews thanked the realtors for their comments and stated to the realtors, for the record, that we on the Public Works Committee, and surely Council would concur, are certainly not trying to restrict your trade at all, just want to come up with uniform signs that are pleasing to everyone and still give you the form of advertising for your businesses.

Bill Walters said that the group also discussed the difference between sale and rental signs -, the argument being that for sale signs come down in 90 days or so, where a rental sign generally stays up year around. The group felt that you couldn't distinguish between them and in the interest of uniformity the signs would be the same size. They would like to be able to place two or three directional signs guiding people to an open house.

David Crosby pointed out that the rules would have to pertain to private property owners who rent their houses as well as garage sale signs, etc. Randy Walker recommended that if the ordinance were being changes, it should be a good comprehensive ordinance that addresses not only size of signs, but color, materials, etc., to make them aesthetically more attractive.

After further discussion, Chairman Matthews stated that the committee would take all of this excellent information in consideration and try to come up with a workable solution for everyone. Mr. Matthews said he would recommend to council that all signs still in the rights-of-way be removed.

C) CTC Funding - Mr. Washington has made up a list of cracks and pot holes in most of the streets on the island and Chairman Matthews will discuss with the Administrator how much can be done with the funding we get.

B) Access Monuments - County is now working on the beach access monuments and they should be ready next month.

4. <u>New Business.</u> a) Superintendent Applications - Ms. Hernandez stated that 50+ applications were received and have been reviewed by the Administrator and the Personnel

Committee and a special council meeting has been scheduled just prior to the Ways & Means Committee meeting to get approval for interviews.

b) Trash Pickup - Back to Once Per Week - Mr. Washington said we started once a week garbage collection this week.

5. Superintendent's Report. a) Equipment Status - Mr. Washington said the one truck had been repaired and is back on the road.

b) Personnel Status. Chairman Matthews thanked Mr. Washington for all the hard work he has done as Acting Superintendent and stated that he was much appreciated. We are short one CDL driver but hope to rectify this shortly.

6. Miscellaneous. a) Chairman Matthews reported that the Administrator has received bids on the engineering survey requested on the ditches from Waterway to Hartnett. Two bids were received, Robert George & Assoc.($9,200) and E.M. Seabrook ($7,285). **Ms. Hernandez made a motion to accept the low bid of $7,285 from E.M. Seabrook; Mr. Matthews seconded; motion passed unanimously.**

The next meeting is scheduled for October 9, 1997, at 6:00 p.m. Mr. Matthews will talk to the City Attorney about drafting something up on the sign ordinance and we may have to schedule a special meeting/work session on this.

There being no further business to come before the committee, the meeting was adjourned at 6:40 p.m.

Respectfully submitted,

David Matthews, Chairman

EXHIBIT F

ISLE OF PALMS RECREATION COMMITTEE
September 8, 1997

The regular meeting of the Isle of Palms Recreation Committee was held on September 8, 1997, at 6:30 p.m., in the Building Department. Committee members present were Chairman Skipper Shaffer, Committee Members Carol Allen and Debra Hernandez, Stu Kimball of the Recreation Commission, and Council Member David Matthews. Acting Recreation Director Paul Rothley was not present.

Chairman Shaffer called the meeting to order.

1. Citizens Comments - None.

2. Approval of Previous Minutes. Ms. Hernandez made a motion to accept the minutes from the August meeting; Mr. Shaffer seconded; motion passed unanimously.

3. Recreation Commission Report. Stu Kimball reported on their meeting of August 26th. He gave a status report of the Isle of Palms Recreation Foundation and reported that they will be meeting with the City Attorney, as well as with designers, and will be setting up future fund-raisers. Commission members were established as board members of the Foundation and elected initial officers. There will be discussion at council level as to the duties and membership of the Commission as a separate entity from the Foundation.

Committee Member Hernandez was excused from the meeting due to a business meeting.

4. Recreation Department Report. (attached hereto) In the absence of Paul Rothley, Chairman Shaffer said that a new Recreation Director has been hired - Norma Jean Page from North Myrtle Beach will start in early October.

There was some discussion of the cul-de-sac at 25th Avenue. Mr. Shaffer stated that the actual circle will be entirely on Recreation Department property. At this time, we are waiting on the public notice to run out and the pleadings have been completed and will be filed immediately. Once the court process is through, the County is ready to begin work and funds are appropriated.

Mr. Shaffer said that he will attend the CHATS meeting tomorrow to discuss the parking proposals. He will ask them to shift the appropriate money from Hartnett Boulevard to 27th Avenue (since the City owns 27th) and he will ask the County to resurface and stripe parking spaces. Speed limits have been reduced and signs will go up as soon as they are ready.

There being no further business, the meeting was unanimously adjourned at 6:50 p.m.

Respectfully submitted,

Skipper Shaffer, Chairman

ISLE OF PALMS RECREATION COMMISSION
AUGUST 26, 1997

The regular meeting of the Isle of Palms Recreation Commission was held on August 26, 1997 at 5:45pm, at the Recreation Department. Commission members present were Co-Chairmen Bill Cox, Stu Kimball, Lucinda Olasov, Keith Schlichter and Patti Randinelli. Also present was Recreation Interim Director Paul Rothley. Absent was Nancy Bristol and Thom Hood.

1. No Citizen's Comments.

2. Recreation Committee Report. A. Stu Kimball - wants to create a community Park address which will be Stu's address on Waterway Blvd. There needs to be a Board of Directors: President-Stu Kimball, Patty Randinelli-Secretary & Keith Schlichter-Treasurer. Stu has met with Nick Sottile, City Attorney. $750.00 spent to get incorporated with state - tax exempt status
B. 3 Ways to Make Money: 1.) Tour of Homes - Dunes Properties (Randy Walker) will arrange homes to be seen. He will lead the tours and get buses situated. We will need to print tickets, posters and do Publicity. Stu will meet with Jack Simms (Plant a Palm), Randy Walker & Skipper Shaffer, next week will set up date for the tour, November 8th. Find a Merchant Committee - all commission members will be on this committee. David Quick with The Post & Courier will cover the article about the Tour of Homes. 2.) Silent Auction - December 13th at the Christmas Party & 3.) Camp - Travis Jervey & Dexter Coakley will be approached to be in charge of camp. Stu says to get $ together and have consultant finish off plans.
C. Lucinda suggested a t-shirt contest (design a shirt contest) to sell to the Islanders. Stu suggested a dance evening at the Citadel Beach House. Paul will check out their calender to see if there is a Saturday night available. Good Job Stu!!

3. Recreation Department Report. Paul went over Recreation Department report- There is not enough participants for the Tap & Ballet yet for the first fall class. Summershine and Fun Day camps went over very well! Ft. Sumter and Dewees Island trips did not go over well with Ft. Sumter being canceled every week due to no campers for the trip. Realtors should get information out earlier as to what to do next year. The outdoor adventure trip to N.C. and Tennessee filled to capacity and went well, Ultimate Frisbee going well. The first youth dance will be September 5th for the school year. Next season for men's basketball will be spring of 1998. Blood Drive to be held August 28th from 3:30pm to 7:30pm. Sand Shark Run will be September 13th.

4. Old Business. A. 13 signs made up and were put up all around property saying lights off at 10pm, memo sent to Police Department to help enforce rules. Paul stated the police have been making their rounds. Bill noted that he has been around the Rec. Center at 11:00pm and has seen the lights on.
B. Robert Waltz had someone to come assess light system around fields- Paul to give estimate to Committee.
C. Mark Friedrick gave $900 worth of checks to Paul today from the Building Fund & the Sand Shark Run.
D. Speed limit recommended at 15MPH on 27th & 28th - to be discussed in council.
E. Re-stripping of paint on the floor - tried painting, Paul says it looks bad. They will be back in 2 to 3 weeks with a crew to get job done - covered under warrantee.
F. Citizen's Survey - randomly done Bill notes pool feedback is interesting - Stu thinks maybe there was not enough information.
G. Silent Auction - Paul stated he will get letters out to business that gave previously and will follow up with a phone call. Went over Silent Auction list and assigned commission members to business to ask for donations.
H. Leola Hanburg with Island Arts and Crafts on November 29th - does commission want to help with concessions? NO- because this falls on a holiday.

5. Next Meeting. The next regular meeting of the Recreation Commission will be held on **Tuesday, September 23, 1997 at 5:45pm at the Recreation Department.** MARK YOUR CALENDAR NOW!!!! If you are unable to attend, please contact Paul at 886-8294. There being no further business, the meeting was adjourned at 7:45pm.

Respectfully submitted,
Patti Randinelli

RECREATION DEPARTMENT REPORT
September 17, 1997

PRE-TEEN PROGRAMS

Gymnastics: Dates for 1997 & 1998 sessions are as follows:
Session 1: June 13, 20, July 11, 18
Session 2: July 25, August 1, 18, 15
Session 3: September 5, 19, 26, Oct. 3
Session 4: October 10, 17, 24, 31
Session 5: November 7, 14, 21 - Fee: $19.00
Session 6: December 5, 12, 19 - Fee: $19.00
Session 7: January 9, 16, 23, 30
Session 8: February 6, 13, 20, 27
Session 9: March 6, 13, 20, 27
Session 10: April 3, 17, 24, May 1
3 - 5 years: 3:30pm - 4:15pm
6 - 11 years: 4:15pm - 5:15pm
Instructor: Tricia Tapio
Session fee is $25

Island Preschool I: This class will be held on Monday, Wednesday, and Fridays beginning September 2nd.
3 - 4 years: 9:00am - 12:00pm
Instructor: Jenny Lee
Monthly fee is $100 (FULL)

Island Preschool II: This class will be held on Tuesdays and Thursdays beginning September 2nd.
3 - 4 years: 9:00am - 12:00pm
Instructor: Jenny Lee
Monthly fee is $70 (FULL)

Island Tiny Tots: This class will be held on Tuesdays and Thursdays beginning September 2nd.
2 - 3 years: 9:30am - 12:00pm
Instructor: Robin Lee
Monthly fee is $60

Beginner Tap & Ballet: Canceled due to lack of adequate sign up.
Instructor: Naomi Calvert
Class fee: $30

2nd Year Tap & Ballet: Canceled due to lack of adequate sign up.
Instructor: Naomi Calvert
Class fee: $30

Tae Kwon Do: This class is held on Saturdays.
6 - 11 years: 9:00am - 10:00am
Instructor: Jack Emmel, 5th Degree Black Belt
Monthly fee is $28

TEEN PROGRAMS

Middle School Dance: These dances are held on Friday evenings from 7:00pm to 10:00pm for teens in grades 6 through 8. The dated for the dances scheduled in 1997 are as follows, September 5th, October 3rd, November 7th, and December 5th.

Outdoor Adventure Trip: Next trip in November - Florida swimming with the manatees. More details later.

Charlotte Hornets Trip: November 8, 1997 - Charlotte VS Indiana Trip Fee of $20.00 per child includes ride to and from the game and the game ticket.

ADULT PROGRAMS

Tae Kwon Do: This class is held on Wednesdays and Saturdays.
12 and older: Wed. - 7:30pm; Sat. - 10:00am
Instructor: Jack Emmel, 5th Degree Black Belt
Monthly fee is $32

Dog Obedience Training Courses:
Basic Beginner Course for pups age 6 months and older - $72 per dog - class is held on Mondays - 7:00pm - 8:00pm or 8:00pm - 9:00pm
Next session begins on September 15, 1997.
Instructor: Val Masters (FULL)
Course fee is $72

Newcomers Line Dance: This class meets on the 1st, 3rd, and 4th Tuesday of each month, and on the 2nd Friday of each month.
All ages: 9:30am - 10:30am
This program will now meet at the Isle of Palms First United Methodist Church.
Instructor: Mary Nicoletti

Keenagers Club: This club meets on the 1st Wednesday of each month and takes a trip on the 3rd Wednesday of each month.

First scheduled meeting:	SEPTEMBER 17th - 12:00 noon Speaker - Susan Smith Miles
Second scheduled meeting:	OCTOBER 1st - 12:00 noon Speaker Tentative - Psychic/Horoscope
First scheduled trip:	OCTOBER - 15TH Mepkin Abbey Monks in Monks Corner
Third scheduled meeting:	November 5th - 12:00 noon Speaker Tentative - Native American Indian
Second scheduled trip:	NOVEMBER - 19th Myrtle Beach Aquarium, Myrtle Beach, SC
Fourth scheduled meeting:	DECEMBER 3rd - 12:00 noon NO SPEAKER - Christmas Party Planned
Third scheduled trip:	DECEMBER 17th James Island Light Show

YOUTH ATHLETICS

Youth Soccer: Registration was held August 1st - 30th for youth age 5 to 12. Registration fee is $20. We have 16 teams total.
5 teams for age group 5 & 6.
6 teams for age group 7 & 8.
5 teams for age group 9 - 12.

Youth Basketball: Registration will be held the month of November.

ADULT ATHLETICS

Men's Fall Softball: Registration begins on August 11th and play begins on September 22, 1997. These games are played on Monday and Wednesday evenings at 7, 8, & 9:00pm. We have 5 teams registered at this time.

Men's Flag Football: Registration begins on September 8th and play begins on October 26, 1997. These games are played on Sunday afternoons at 1, 2, 3, & 4:00pm. We have 8 teams registered at this time (FULL).

Men's Basketball: The next season will begin in spring 1998.

Co-Rec Soccer: The next season will begin in spring 1998.

Co-Rec Softball: Six teams were registered for this league which began on June 24th. Games played on Tuesday and Thursday evenings. The season ended on August 19, 1997.

Ultimate Frisbee: Four teams are registered for this league which began games on June 23rd. Games are played on Monday and Wednesday evenings at 6:30pm. This season concluded on September 8, 1997.

SPECIAL EVENTS

NFL Gatorade Punt, Pass, and Kick Competition: This annual fall football activity for boys and girls age 8 to 15 will be held on September 18, 1997. There will be separate divisions for boys and girls. The competition is scheduled to start at 5:30pm. There is no charge for participation in this program.

Red Cross Blood Drive: The Isle of Palms Recreation Department sponsored a Red Cross Blood Drive on August 28, 1997 from 3:30pm to 7:30pm. There were 21 donors.

Happy Haunting Halloween Carnival: This event will be held on October 25th from 4:00pm to 7:00pm. This event is for youth age 3 to 12, and the cost will be 25cents per game.

October 1997

Isle of Palms Recreation Dept.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 9:00am Island Preschool I 12:00pm Keenagers meeting 7:00pm Men's Softball 7:30pm Tae Kwon Do	2 9:00am Is. Preschool II 9:30am Tiny Tots 5:15pm 9-12 Years Soccer	3 9:00am Island Preschool I 3:30pm Gymnastics 7:00pm Youth Dance	4 9:00am Tae Kwon Do 12:30pm Open court basketball
5	6 9:00am Island Preschool I 5:30pm 5-6 Years Soccer 7:00pm Men's Softball 7:00pm Dog Obedience	7 9:00am Is. Preschool II 9:30am Tiny Tots 4:30pm Soccer Pictures 5:30pm 7-8 Years Soccer 6:30pm Flag Football Capt.'s Mtg.	8 9:00am Island Preschool I 4:30pm Soccer pictures 7:00pm Men's Softball 7:30pm Tae Kwon Do	9 9:00am Is. Preschool II 9:30am Tiny Tots 5:15pm 9-12 Years Soccer	10 9:00am Island Preschool I 3:30pm Gymnastics SCRPA Conference	11 9:00am Tae Kwon Do 12:30pm Open court basketball
12 Rec.Dept. Hours: Mon-Fri 9-6 Sat. 12:30-6	13 9:00am Island Preschool I 5:30pm 5-6 Years Soccer 7:00pm Men's Softball 7:00pm Dog Obedience	14 9:00am Is. Preschool II 9:30am Tiny Tots 5:30pm 7-8 Years Soccer	15 9:00am Island Preschool I 12:00pm Keenager's trip-Mepkin Abby Monks 7:00pm Men's Softball 7:30pm Tae Kwon Do	16 9:00am Is. Preschool II 9:30am Tiny Tots 5:15pm 9-12 Years Soccer	17 9:00am Island Preschool I 3:30pm Gymnastics	18 9:00am Tae Kwon Do 12:30pm Open court basketball
19	20 9:00am Island Preschool I 5:30pm 5-6 Years Soccer 7:00pm Men's Softball 7:00pm Dog Obedience	21 9:00am Is. Preschool II 9:30am Tiny Tots 5:30pm 7-8 Years Soccer	22 9:00am Island Preschool I 7:00pm Men's Softball 7:30pm Tae Kwon Do	23 9:00am Is. Preschool II 9:30am Tiny Tots 5:15pm 9-12 Years Soccer	24 9:00am Island Preschool I 3:30pm Gymnastics	25 9:00am Tae Kwon Do 4:00pm Halloween Carnival 8:00pm Ghostly Tide Tales
26 1:00pm Flag Football begins	27 9:00am Island Preschool I 5:30pm 5-6 Years Soccer 7:00pm Men's Softball 7:00pm Dog Obedience	28 9:00am Is. Preschool II 9:30am Tiny Tots 5:30pm 7-8 Years Soccer	29 9:00am Island Preschool I 7:00pm Men's Softball 7:30pm Tae Kwon Do	30 9:00am Is. Preschool II 9:30am Tiny Tots 5:15pm 9-12 Years Soccer	31 9:00am Island Preschool I 3:30pm Gymnastics HAPPY HALLOWEEN!!	

September

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

November

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Located on 28th Ave. 886-8294

EXHIBIT G

Minutes
Zoning Board of Adjustment
Tuesday, September 9, 1997, 6:30 PM
Building Department Conference Room
1301 Palm Blvd.

I. Call To Order- Chairman Gabbie Porter called the meeting to order at 6:30 PM. Members present included Jim Burke, Jack Johnston, Guy Taylor, Charlie Yawn, and Gabbie Porter. Staff present included Rebecca Mayberry- Zoning Administrator.

II. Review of Minutes- There were no additions or further discussion of the August 12, 1997 minutes. Guy Taylor made a motion to approve the minutes as submitted. Jim Burke seconded the motion. It was unanimously approved by voice vote.

III. Applications-

220 Forest Trail. John Kaiser was the representative. Gabbie Porter read Section 5-4-34 from the Zoning ordinance. Mr. Kaiser explained that he was requesting to use his house as an office for his pest control business. No contractors or customers would be visiting the home, and no materials would be stored there. There was a brief discussion about signage. Jack Johnston made a motion to approve the home occupation- special exception as submitted. Jim Burke seconded the motion. It was unanimously approved.

1126 Ocean Blvd.- Richard Linville was the representative. Gabbie Porter read Section 5-4-13 (h) from the Zoning Ordinance. Mr. Linville explained that he was requesting a two-way drive access for his property (TMS 568-11-00-191) where he will eventually build a family run hotel. Having a drive access on the property will alleviate potential traffic problems on Ocean Blvd. where patrons may be loading/unloading. The Highway Department calculated that ten (10) parking spaces would be lost to accommodate the drive access. The Board discussed similar applications which had previously come before the Board as well as the intention of Mr. Linville to place a parking area under the hotel. Some members expressed some concern about cars crossing the curb which is often busy with pedestrian traffic. Charlie Yawn made a motion to deny the application as submitted due to the fact that the request does not meet the criteria set forth in Section 5-4-5. Jack Johnston seconded the motion. It was unanimously approved to deny the application.

1304 Palm Blvd.- Sandy Stone was the representative. Gabbie Porter read Section 5-4-27 (5) of the Zoning Ordinance. Mr. Stone explained that his company is requesting to work outside from noon until 6:00 PM on Saturdays during the summer months handing out keys to guests who are staying on the island. Existing, Saturday traffic problems would be alleviated. There was a question raised whether or not Zoning Board of Adjustment approval is necessary due to the type of merchandise in question. Rebecca Mayberry, Zoning Administrator stated that the City's view was that ZBA approval was necessary. After a detailed discussion of the difference between real and personal property, Guy Taylor made a motion to defer the application for one month until legal advise could be

consulted. Charlie Yawn seconded the motion. It was unanimously approved to defer the application.

14 43rd Avenue- Haywood and Leslie Power were the representatives. Gabbie Porter read Section 5-4-37 of the Zoning Ordinance. Mr. Power explained to the Board that he was requesting a deck projecting from the second story which one can stand on if they exit from the second floor, yet would cover a person exiting from the first floor. Rebecca Mayberry explained that he was requesting to encroach 3' 11" into the setback over an existing set of stairs, which according to Section 5-4-37 is not permitted. The Board discussed at length how the house is placed on the lot, setbacks, the purpose of the deck/covering, and the potential encroachment. Jim Burke made a motion to deny the application as submitted due to the fact it does not meet the criteria set forth in Section 5-4-5. Jack Johnston seconded the motion. Voting was as follows: Jim Burke-aye, Jack Johnston- abstain, Guy Taylor- aye, Charlie Yawn- aye, Gabbie Porter- aye. Application denied.

Rebecca Mayberry discussed new application forms with the Board. Members decided to review the applications and make changes at the next regularly scheduled meeting.

Jim Burke made a motion to adjourn. Charlie Yawn seconded the motion. It was unanimously approved by voice vote. The meeting adjourned at 8:00 PM.

EXHIBIT H

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION
REGULAR MEETING
September 10, 1997

The Isle of Palms Planning Commission met at City Hall on September 10, 1997, at 5:30 p.m. Members attending included Bill Bradshaw, Hugh Morrow, Paul Ockerman, Kim Poletti, and Chairman Bob Miller. Planning Consultant Lee Batchelder and Councilmember Bob Abele were also present. Dick Glave and Jeff Guss were absent.

The meeting was called to order at 5:30 p.m.

MINUTES OF PREVIOUS MEETING

1. August 13, 1997

Motion to approve by Mr. Bradshaw; second by Mr. Ockerman. Motion approved 4-0.

2. August 21, 1997

Motion to approve by Mr. Bradshaw; second by Mr. Ockerman. Motion approved 4-0.

ORDINANCES

1. Ordinance 1997-20 - An ordinance amending certain provisions of Title 5, Chapter 4, Zoning, of the City of Isle of Palms Code of Ordinances, to amend the definition for home occupation and restrictions for home occupations.

Mr. Batchelder explained that the draft being reviewed by the Commission included revisions recommended recently by Councilmember Abele. He explained that Councilmember Abele had requested an amendment to the ordinance earlier this year after concerns were raised about home occupations that were being approved. He stated that home occupation regulations from other cities had been reviewed in preparing this ordinance and explained how the ordinance would make the current regulations for home occupations more restrictive. He suggested revising the wording of the definition for home occupation and said the Commission should recommend this ordinance to Council for first reading to begin the process of adopting the ordinance.

Councilmember Abele explained why he had requested an amendment to the home occupation regulations. The Commission then discussed the proposed ordinance.

Motion by Mr. Bradshaw to recommend the ordinance, with the change suggested by Mr. Batchelder, to City Council for first reading; second by Mr. Morrow. Motion

approved 5-0.

MISCELLANEOUS BUSINESS

There being no further business the meeting was adjourned.

Respectfully Submitted,

Bob Miller
Chairman

EXHIBIT I

PERSONNEL COMMITTEE
September 8, 1997

The regular meeting of the Personnel Committee was held at 5:30 p.m. on September 8, 1997, in the Building Department. Present were Chairman Hernandez, Committee members Abele and Shaffer, and Council Members Matthews and Sottile.

Chairman Hernandez called the meeting to order.

1. Approval of Minutes From Prior Meeting. Mr. Abele made a motion to approve the minutes of the August 4th and 11th committee meetings; Mr. Shaffer seconded; motion passed unanimously.

2. Compensation of Public Works Department Employees. Chairman Hernandez referred to charts prepared by Administrator Williams (attached hereto) which shows that the City is considerably below everyone else in every category. He came up with some range adjustments that are the average of four other cities' pay ranges, plus making a recommended salary adjustment for Joseph Washington. The consensus was to approve the Administrator's proposed salary ranges and also to look at the other departments.

Chairman Hernandez stated that one of the new truck drivers has a Class A CDL license and has expressed to the Administrator that he probably will resign because he feels he is not being paid enough. She asked the committee if we should consider paying more for a Class A licensed driver and the consensus was unanimously no.

Another issue brought to the Chairman by Councilmember Taylor was that he felt the longevity factor "flies in the face of the merit system" and was not supportive of approving longevity factors. She indicated this will probably come up in Ways & Means. Adm. Abele felt that longevity is important for the employee and should be considered for the purpose of this one time wage adjustment and he recommended we call it "pay equalization factor".

Adm. Abele made a motion to accept the proposed pay equalization factors prepared by the City Administrator with the resulting increases in annual salaries for the four employees indicated and to present this to Ways & Means for their approval; Mr. Shaffer seconded; motion passed unanimously.

3. Personnel Handbook. The Chairman reported that Administrator Williams supports all of the changes recommended by the labor attorneys. Bob Abele has developed a leave policy and hiring of department head policy. She asked the committee to recommend that a new draft of the employee manual be created with all of the lawyers' recommendations and Bob's two policies incorporated so that we can review it at the next meeting. **Adm. Abele so moved; Mr. Shaffer seconded; motion passed unanimously.**

4. Public Works Director Position. Copies of the top 10 applicants were given to committee members for their review. Upon discussion, Wiseman, Mobley and Donovan appeared to be the top three contenders for interviewing. The Chairman will discuss references with the Administrator and will try to set up interviews for these three. The Chairman will also review the questions proposed for the last group of applicants and pass them on the committee members.

There being no further business to come before the committee, the meeting was adjourned at 6:25 p.m.

Respectfully submitted,

Debra Hernandez, Chairman

City of Isle of Palms
Comparison of Public Works Wages
August, 1997

Position: Street Superintendent/Route Supervisor/Crew Leader

	Minimum	Midpoint	Maximum
Hanahan	21,391	25,669	29,940
Mt. Pleasant	22,083	26,500	30,916
Charleston	19,849	24,849	29,849
Goose Creek	20,950	25,140	29,330
Average	21,068	25,540	30,009
IOP Per Wage Study*	18,757	22,550	26,342
IOP Current Actual	22,651		
Difference - Wage Study	(2,311)	(2,990)	(3,667)
Percentage	**-11.0%**	**-11.7%**	**-12.2%**
Difference - Actual	1,583		
Percentage	**7.5%**		

Position: Vehicle Operator/CDL Driver

	Minimum	Midpoint	Maximum
Hanahan	20,602	24,772	28,840
Mt. Pleasant	17,744	21,293	24,842
Charleston	14,166	19,166	24,166
Goose Creek	15,202	18,242	21,282
Average	16,929	20,868	24,783
IOP Per Wage Study*	12,915	15,477	18,040
IOP Current Actual	16,640		
Difference - Wage Study	(4,014)	(5,391)	(6,743)
Percentage	**-23.7%**	**-25.8%**	**-27.2%**
Difference - Actual	(289)		
Percentage	**-1.7%**		

City of Isle of Palms
Comparison of Public Works Wages
August, 1997

Position: Vehicle Operator/Equipment Operator (No CDL)

	Minimum	Midpoint	Maximum
Hanahan	N/A	N/A	N/A
Mt. Pleasant	19,914	23,897	27,880
Charleston	17,742	22,742	27,742
Goose Creek	15,202	18,242	21,282
Average	17,619	21,627	25,635
IOP Per Wage Study*	12,095	14,555	17,015
IOP Current Actual	13,520		
Difference - Wage Study	(5,524)	(7,072)	(8,620)
Percentage	**-31.4%**	**-32.7%**	**-33.6%**
Difference - Actual	(4,099)		
Percentage	**-23.3%**		

Position: Laborer/Collector

	Minimum	Midpoint	Maximum
Hanahan	16,437	19,724	23,010
Mt. Pleasant	14,491	17,389	20,287
Charleston	13,637	18,637	23,637
Goose Creek	13,286	15,942	18,600
Average	14,463	17,923	21,384
IOP Per Wage Study*	11,480	13,735	15,990
IOP Current Actual	13,520		
Difference - Wage Study	(2,983)	(4,188)	(5,394)
Percentage	**-20.6%**	**-23.4%**	**-25.2%**
Difference - Actual	(943)		
Percentage	**-6.5%**		

* Adjusted for inflation

EXHIBIT J

Ordinance 1997-19
Third Reading Draft
September 23, 1997

ORDINANCE 1997-19

AN ORDINANCE AMENDING TITLE 1, CHAPTER 3, ARTICLE C, ORDINANCES GENERALLY, SECTION 1-3-53, TO DELETE THE REQUIREMENT OF THIRD READING AND TO AMEND CERTAIN PROCEDURES FOR ENACTMENT OF ORDINANCES.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 1-3-53 is hereby amended to read as follows:

"Sec. 1-3-53 Procedure for Enactment.

(A) City laws shall be in the form of ordinances. Other than emergency ordinances, all ordinances shall receive two readings, with a minimum of 6 days between the days of each reading. Other than emergency ordinances, all ordinances for introduction at first reading shall be submitted to the city clerk for placement on the meeting agenda and distribution to city council members no less than 5 days prior to any regular or special city council meeting.

(B) First reading. The first reading of an ordinance shall be by title only. If approved, the ordinance shall be referred to the appropriate committee, unless a majority of council agrees to dispense with such references.

(C) Second reading. The second reading of an ordinance shall be read verbatim; provided, however, that council may vote to waive such requirement. An ordinance shall be adopted if approved at second reading.

(D) After an ordinance is adopted, it shall be ratified in public session by the signature of the mayor and the city clerk. The seal of the city shall be affixed thereunto by the city clerk.

(E) Notwithstanding any other provision contained in this section, in order to meet public emergencies affecting life, health, safety or the property of the people, council may adopt emergency ordinances pursuant to Section 5-7-250, Code of Laws of South Carolina (1976), as amended.

SECTION 2. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 4. The this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE 23rd DAY OF September, 1997.

_____
Carmen R. Bunch, Mayor

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 7/22/97
Second Reading: 8/26/97
Third Reading: 9/23/97
Ratification: 9/23/97

EXHIBIT K

Second Reading Draft
September 23, 1997

ORDINANCE 1997-21

AN ORDINANCE AUTHORIZING THE CITY'S ENTERING INTO AN AGREEMENT RELATING TO THE CHARLESTON AREA REGIONAL TRANSPORTATION AUTHORITY PURSUANT TO THE STATE OF SOUTH CAROLINA REGIONAL TRANSPORTATION LAW.

BE IN ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. Findings. As an incident to the adoption of this ordinance, the City Council of the City of Isle of Palms (the "City Council") hereto makes the following findings of fact:

1. By Act No. 417, of 1973, as amended, the South Carolina General Assembly enacted legislation titled the Regional Transportation Authority Law. This Act was originally signed into law by the Governor on July 10, 1973, and is ~~not~~ now codified, as amended, in the South Carolina Code of Laws 1976, at Sections 58-25-10 to 58-25-100 (the "Enabling Act").

2. Section 58-25-30 of the Enabling Act sets forth the steps which must be taken to activate a regional transportation authority. The first step is to propose a plan of service which must include (a) the area to be served; (b) the procedures to be used to serve the area; and (c) the estimated capital and operating costs by year for the first five years of operation, and the mechanism to be used to raise the local funds necessary to support the operation. Such plan of service was prepared by Weslin Consulting Services dated June, 1995, and amended by Transition Financial Plan dated November, 1996, copies of which are attached hereto, labeled Exhibit I. As set forth at Section 58-25-30(2), as a second step, an agreement to create a regional transportation authority may be executed upon adoption of the plan of service "by a majority of the governing bodies of general purpose local governments within the service area." As a third step, Section 58-25-30(3) provides that the agreement becomes operational "upon the execution of the agreement by the governing bodies of the cities and counties which include at least ninety percent of the proposed service area."

3. By action taken by Charleston County and the Cities of Charleston, Mt. Pleasant and North Charleston, the Charleston Area Regional Transportation Authority (the "Authority") has been created as evidenced by the organizational meeting held on June 25, 1997.

4. At the organizational meeting of the Authority, the City of Isle of Palms was invited to become a member of the Authority. Attached hereto is the form of an agreement amended and restated relating to the Authority (the "Agreement"). It is specifically found that the steps required at Sections 58-25-40 and 58-25-30 for the joining of a new member have been

followed. In adopting this Ordinance, City Council authorizes the Mayor to execute the Agreement on its behalf and to take such further action as may be necessary to effect creation of the Authority on behalf of City Council.

SECTION 2. That the City of Isle of Palms become a member of the Authority.

SECTION 3. That the Mayor is hereby authorized, empowered and directed to execute and deliver on behalf of the City the Agreement in substantially the form presented to Council, with such changes as may be deemed necessary upon advice of the City Attorney with respect thereto. The execution and delivery of the Agreement shall constitute evidence of the Mayor's approval of such document.

SECTION 4. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 5. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 6. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE _____ DAY OF _____, 1997.

_____
Carmen R. Bunch, Mayor

(Seal)
Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 8/26/97
Public Hearing: _____
Second Reading: 9/23/97
Ratification: _____

EXHIBIT L

Ordinance 1997-18
Second Reading Draft
September 23, 1997

ORDINANCE 1997-18

AN ORDINANCE AMENDING CERTAIN PROVISIONS OF TITLE 5, CHAPTER 4, ZONING, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, PERTAINING TO NON-CONFORMING STRUCTURES.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-37(C) is hereby amended to read as follows:

"(C) An existing structure, *excluding stairs*, which fails to meet the setback requirements of this chapter may be altered or enlarged, pursuant to the requirements of this chapter and other applicable city ordinances if the encroachment of such structure , excluding stairs, into the required setback(s) is not increased. For purposes of illustration, if an existing structure has an actual five (5) foot sideyard setback including stairs and an eight (8) foot sideyard setback excluding stairs, and is located in a district which requires a ten (10) foot sideyard setback, an alteration or addition to such structure would be allowed if such alteration or addition were no closer than eight (8) feet from the side lot line, excluding stairs. Provided, however, that in connection with any such alteration or addition, no stair encroachments into the required setback(s) shall be increased."

SECTION 2. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 4. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE _____ DAY OF _____, 1997.

_____
Carmen R. Bunch, Mayor

Attest:

Ordinance 1997-18
Second Reading Draft
September 23, 1997

_____
Janet G. Mauldin, City Clerk

First Reading: 7/15/97
Public Hearing: 8/13/97
Second Reading: 9/23/97
Third Reading: _____
Ratification: _____

EXHIBIT M

First Reading Draft
September 10, 1997

ORDINANCE 1997-20

AN ORDINANCE AMENDING CERTAIN PROVISIONS OF TITLE 5, CHAPTER 4, ZONING, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, TO AMEND THE DEFINITION FOR HOME OCCUPATION AND RESTRICTIONS FOR HOME OCCUPATIONS.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-2 is hereby amended by deleting the definition "home occupancy" in its entirety and substituting in its place and stead the following:

"(14) Home occupation. A use which does not constitute a nuisance or adversely affect the use and development of adjoining properties in the neighborhood, and is customarily conducted entirely within a dwelling which is the bona fide residence of the principal practitioner. "Home occupations" shall include, in general, but not be limited to, personal services such as furnished by an artist, musician, seamstress or instructor, but shall not include such occupations as motor vehicle repairs, beauty parlors, tea rooms, tourist homes, animal kennels or hospitals, physicians, dentists or other offices for diagnosis, prevention, alleviation or cure of disease or disability, or the conduct of retail business or manufacturing."

SECTION 2. That Section 5-4-34 is hereby amended by deleting said section in its entirety and substituting in its place and stead the following:

"Sec. 5-4-34 Home Occupations

(a) A home occupation may be established in a dwelling unit in any residential zoning district as a special exception granted by the Zoning Board of Adjustment upon a finding by the Board that the conditions which follow are met. In granting approval for a home occupation, the Board may impose reasonable conditions on the conduct of the home occupation including a limit on the number of home occupation related visitors per day and the frequency of product or material deliveries. There shall be no fee charged for a home occupation application.

(1) The occupation, profession or trade shall meet the definition for "home occupation" listed in Section 5-4-2 and be carried on wholly within the principal building.

(2) Not more than 25 percent of the floor area of the principal building, or 750 square feet, whichever is less, shall be used for the conduct of the home occupation.

(3) No accessory building or outside storage shall be used in connection with the home occupation.

(4) No signs, merchandise or articles shall be displayed for advertising purposes, or displayed in such a way as to be visible from outside the dwelling.

(5) No merchandise or articles shall be stored other than inside the principal building.

(6) There shall be no alteration of the residential character of the building or premises.

(7) No traffic shall be generated by such home occupation in greater volume than would normally be expected in a residential neighborhood, and any need for parking generated by the conduct of such home occupation shall be met off the street and other than in the required front yard.

(8) Only one home occupation permit shall be allowed per dwelling unit.

(9) No electrical, mechanical, or chemical equipment that is not normally a part of domestic or household equipment shall be permitted in connection with the home occupation and such occupation shall not generate noise, vibration, electrical interference, heat, glare, dust, smoke, odors, fumes, or other unsafe conditions which are detectable to the normal senses off the lot or which adversely affect the health, safety or welfare of the community.

(10) Such occupation shall be carried on by a resident, with no employed assistants or associates, except for members of his family living on the premises.

(11) Passenger vehicles only shall be permitted in connection with the conduct of the home occupation. Passenger vehicles include motorcycles, automobiles, pickup trucks and vans.

(b) Inspection. Home occupation applicants shall permit reasonable inspections of the premises by the zoning administrator to determine compliance with this Section and the conditions of the home occupation permit.

(c) Notice of violation. The zoning administrator upon becoming aware of any violation of this Section or conditions of the permit, shall serve a notice of violation to the operator of the home occupation. Upon receipt of such notice the

operator of such activity shall have ten (10) days to correct the violation.

(d) Revocation of permit. The zoning administrator may revoke a home occupation permit for violation of this Section or the conditions of the permit. Notice of such revocation shall be given in writing by the zoning administrator to the operator of the home occupation, by hand-delivery or certified mail, setting forth the reasons for the revocation, the date and time upon which the revocation is effective, and the appeals procedure. This provision shall not preclude the use of any other remedy prescribed by law with respect to violations of the provisions of the zoning ordinance.

(e) Appeal. Any person aggrieved by an action of the zoning administrator in revoking a home occupation permit may appeal the decision to the Board of Adjustment."

SECTION 3. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 5. That this ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE _____ DAY OF _____, 1997.

_____
Carmen R. Bunch, Mayor

(Seal)

Attest:

_____
Janet G. Mauldin, City Clerk

OrdAmend.HO.1

EXHIBIT N

RESOLUTION

WHEREAS, the Charleston Area Transportation Study (CHATS) Policy Committee has been invited to submit an application to the South Carolina Transportation Infrastructure Bond Bank for the replacement of the Cooper River Bridges; and

WHEREAS, the replacement of these facilities will be required in the near future, (due to the age and deterioration of the existing facilities) in order to maintain the currently available access across the Cooper River between peninsular Charleston and the East Cooper area, while at the same time maintaining shipping accessibility on the Cooper River; and

WHEREAS, the replacement of these aging existing facilities is critical for economic development and prosperity, not only for the region, but the entire State of South Carolina; and as

WHEREAS, the replacement of these facilities will enhance mobility, accessibility, and safety for the residents of the region and the state as well as the annual visitors to the area; and

WHEREAS, the replacement of these facilities will enhance the quality of life and promote the general welfare of the public;

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, THAT

the City of Isle of Palms is in full approval and support of the application to the SC Transportation Infrastructure Bond Bank.

WITNESSED this 23rd day of September 1997.

Carmen R. Bunch

Carmen R. Bunch, Mayor

CITY OF ISLE OF PALMS SOUTH CAROLINA

EXHIBIT D

PROCLAMATION

NATIONAL CONSUMERS WEEK

WHEREAS, there has been an ever increasing awareness of the importance of the individual consumer, and the consumer citizenry as a whole, to the well-being and stability of our free enterprise marketplace; and

WHEREAS, there has been a deepening commitment on the part of government and business to protect the consumer from unfair, fraudulent, deceptive or illegal practices; and

WHEREAS, there has been significant increase in the number of existing laws as they pertain to consuming individuals and a corresponding increase in the difficulty of resolving their complaints and problems arising out of the production, promotion or sale of consumer goods and services; and

WHEREAS, consumer protection efforts have already helped many Isle of Palms consumers to improve their lives by enhancing their knowledge of the ability to demand safety in the goods and services marketed to them, reasonable standards in the nutritional value of the food they eat, in the manufacture of apparel they wear, housing they live in and the other products necessary for their way of life; and

WHEREAS, the financial security of the citizens of Isle of Palms depends in part upon their knowledgeable use of credit ads well as sound money management and buying practices; and

WHEREAS, at a time of increased economic pressures, it is important to have available in the City sound and reliable credit educational programs which will enable our citizens to learn how to handle their financial situation; and

WHEREAS, residents of our community will benefit from the granting of consumer credit by our local organizations as a service which depends upon the prudent use of credit and the prompt discharge of credit obligations.

NOW, THEREFORE, I, Carmen R. Bunch, Mayor of the City of Isle of Palms, do proclaim the week of October 25-31, 1997 as

NATIONAL CONSUMERS WEEK

WITNESSED this 23rd day of September 1997.

Carmen R. Bunch

Carmen R. Bunch, Mayor

CITY OF ISLE OF PALMS
SOUTH CAROLINA

19/9/97

SPECIAL MEETING OF THE ISLE OF PALMS CITY COUNCIL
October 9, 1997

A special meeting of the Isle of Palms City Council was held on October 9, 1997, at 7:00 p.m., at City Hall. Present were Mayor Bunch, Council Members Abele, Allen, Campbell, Hernandez, Matthews, and Shaffer, City Administrator Williams, City Clerk Mauldin, and City Attorney Sottile. Council Members Sottile and Taylor were excused.

Mayor Bunch called the meeting to order and the Clerk called the roll. The meeting had been called to discuss two ordinances deferred from the September regular Council meeting.

1. Discussion, Second Reading and Ratification - Ordinance 1997-21 - An Ordinance Authorizing the City's Entering Into an Agreement Relating to the Charleston Area Regional Transportation Authority Pursuant to the State of South Carolina Regional Transportation Law. (Exhibit A) Clerk Mauldin read the ordinance in full.

Mayor Bunch asked the City Attorney for a legal opinion on "reading" of ordinances and whether or not we had to actually read the ordinance more than once. Attorney Sottile stated that he has conferred with Municipal Association general counsel and a "reading" as stated in the law does not mean a verbatim reading, in fact verbatim readings need only be done when a majority want a reading, whereas the City has one reading unless it is suspended and he will go on record as stating that the City is unequivocally in compliance with State Law.

Mayor Bunch then asked the Attorney if we should remove from our ordinance the clause that states after first reading the ordinance should be referred to committee since we no longer have our ordinance committee. Attorney Sottile recommended leaving it in since it would be appropriate to refer a bill to a specific committee that deals with the subject of the ordinance, such as recreation, ways and means, or such; however, an ordinance does not have to be referred to any committee and it should be stated at first reading not to refer it to a committee but to proceed with it.

Councilmember Campbell made a motion to accept second reading and ratify Ordinance 1997-21; Councilmember Abele seconded. After discussion, motion passed unanimously.

2. Discussion of Ordinance 1997-20 - An Ordinance Amending Certain Provisions of Title 5, Chapter 4, Zoning, of the City of Isle of Palms Code of Ordinances, To Amend the Definition for Home Occupation and Restrictions for Home Occupations. (Exhibit B) Councilmember Abele read the ordinance in full.

Councilmember Abele briefly gave an overview of how this ordinance came into being and that the Planning Commission had prepared it at his recommendation. He also referred to his memo dated 29 September 1997 (Exhibit C). He went over the specific changes and everyone was in agreement that the intent of the ordinance was not to change the residential character

of our neighborhoods. Upon discussion, Attorney Sottile was asked for his legal opinion and he recommended that we go into Executive Session to receive legal advice.

3. Executive Session - To Receive Legal Advice on Home Occupations, Sign and Noise Ordinances.

Councilmember Campbell made a motion to go into Executive Session to receive legal advice; Councilmember Allen seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Bunch stated that no action was taken, legal advice was received on ordinances pertaining to home occupations, noise and signs.

Councilmember Campbell made a motion to suspend the rules of order and procedure to allow first reading of Ordinance 1997-20; Councilmember Abele seconded; motion passed unanimously.

Councilmember Abele made a motion to accept first reading of Ordinance 1997-20; Councilmember Campbell seconded; motion was defeated 1-6.

Councilmember Abele asked that councilmembers please write down amendments that they wanted for home occupation ordinances and give them to him for review.

There being no further business to come before Council and upon motion duly made and seconded, the meeting was unanimously adjourned at 8:25 p.m.

Respectfully submitted,

Janet G. Mauldin, City Clerk
To be approved by City Council on October 28, 1997.

EXHIBIT A

Second Reading Draft
October 9, 1997

ORDINANCE 1997-21

AN ORDINANCE AUTHORIZING THE CITY'S ENTERING INTO AN AGREEMENT RELATING TO THE CHARLESTON AREA REGIONAL TRANSPORTATION AUTHORITY PURSUANT TO THE STATE OF SOUTH CAROLINA REGIONAL TRANSPORTATION LAW.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. Findings. As an incident to the adoption of this ordinance, the City Council of the City of Isle of Palms (the "City Council") hereto makes the following findings of fact:

1. By Act No. 417, of 1973, as amended, the South Carolina General Assembly enacted legislation titled the Regional Transportation Authority Law. This Act was originally signed into law by the Governor on July 10, 1973, and is now codified, as amended, in the South Carolina Code of Laws 1976, at Sections 58-25-10 to 58-25-100 (the "Enabling Act").

2. Section 58-25-30 of the Enabling Act sets forth the steps which must be taken to activate a regional transportation authority. The first step is to propose a plan of service which must include (a) the area to be served; (b) the procedures to be used to serve the area; and (c) the estimated capital and operating costs by year for the first five years of operation, and the mechanism to be used to raise the local funds necessary to support the operation. Such plan of service was prepared by Weslin Consulting Services dated June, 1995, and amended by Transition Financial Plan dated November, 1996, copies of which are attached hereto, labeled Exhibit I. As set forth at Section 58-25-30(2), as a second step, an agreement to create a regional transportation authority may be executed upon adoption of the plan of service "by a majority of the governing bodies of general purpose local governments within the service area." As a third step, Section 58-25-30(3) provides that the agreement becomes operational "upon the execution of the agreement by the governing bodies of the cities and counties which include at least ninety percent of the proposed service area."

3. By action taken by Charleston County and the Cities of Charleston, Mt. Pleasant and North Charleston, the Charleston Area Regional Transportation Authority (the "Authority") has been created as evidenced by the organizational meeting held on June 25, 1997.

4. At the organizational meeting of the Authority, the City of Isle of Palms was invited to become a member of the Authority. Attached hereto is the form of an agreement amended and restated relating to the Authority (the "Agreement"). It is specifically found that the steps required at Sections 58-25-40 and 58-25-30 for the joining of a new member have been

followed. In adopting this Ordinance, City Council authorizes the Mayor to execute the Agreement on its behalf and to take such further action as may be necessary to effect creation of the Authority on behalf of City Council.

SECTION 2. That the City of Isle of Palms become a member of the Authority.

SECTION 3. That the Mayor is hereby authorized, empowered and directed to execute and deliver on behalf of the City the Agreement in substantially the form presented to Council, with such changes as may be deemed necessary upon advice of the City Attorney with respect thereto. The execution and delivery of the Agreement shall constitute evidence of the Mayor's approval of such document.

SECTION 4. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 5. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 6. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE 9th DAY OF October, 1997.

_____
Carmen R. Bunch, Mayor

(Seal)
Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 8/26/97
Second Reading: 10/9/97
Ratification: 10/9/97

EXHIBIT B

First Reading Draft
September 10, 1997

ORDINANCE 1997-20

AN ORDINANCE AMENDING CERTAIN PROVISIONS OF TITLE 5, CHAPTER 4, ZONING, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, TO AMEND THE DEFINITION FOR HOME OCCUPATION AND RESTRICTIONS FOR HOME OCCUPATIONS.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-2 is hereby amended by deleting the definition "home occupancy" in its entirety and substituting in its place and stead the following:

"~~(14)~~ 15 Home occupation. A use which does not constitute a nuisance or adversely affect the use and development of adjoining properties in the neighborhood, and is customarily conducted entirely within a dwelling which is the bona fide residence of the principal practitioner. "Home occupations" shall include, in general, but not be limited to, personal services such as furnished by an artist, musician, seamstress or instructor, but shall not include such occupations as motor vehicle repairs, beauty parlors, tea rooms, tourist homes, animal kennels or hospitals, physicians, dentists or other offices for diagnosis, prevention, alleviation or cure of disease or disability, or the conduct of retail business or manufacturing."

SECTION 2. That Section 5-4-34 is hereby amended by deleting said section in its entirety and substituting in its place and stead the following:

"Sec. 5-4-34 Home Occupations

(a) A home occupation may be established in a dwelling unit in any residential zoning district as a special exception granted by the Zoning Board of Adjustment upon a finding by the Board that ~~the~~ all conditions listed in this section ~~which follow~~ are met. In granting approval for a home occupation, the Board may impose reasonable conditions on the conduct of the home occupation including a limit on the number of home occupation related visitors per day and the frequency of product or material deliveries. There shall be no fee charged for a home occupation application.

(1) The occupation, profession or trade shall meet the definition for "home occupation" listed in Section 5-4-2 and be carried on wholly within the principal building.

(2) Not more than 25 percent of the floor area of the principal building, or 750 square feet, whichever is less, shall be used for the conduct of the home occupation.

(3) No accessory building or outside storage shall be used in connection with the home occupation.

(4) No signs, merchandise or articles shall be displayed for advertising purposes, or displayed in such a way as to be visible from outside the dwelling.

(5) No merchandise or articles shall be stored other than inside the principal building. within the area allowed for the home occupation.

(6) There shall be no alteration of the residential character of the building or premises.

(7) No traffic shall be generated by such home occupation in greater volume than would normally be expected in a residential neighborhood, and any within the premises need for parking generated by the conduct of such home occupation shall be met ~~off the street~~ and other than in the required front yard.

(8) Only one home occupation permit shall be allowed per dwelling unit.

(9) No electrical, mechanical, or chemical or other equipment that is not normally a part of domestic or household equipment shall be permitted in connection with the home occupation and such occupation shall not generate noise, vibration, electrical interference, heat, glare, dust, smoke, odors, fumes, or other unsafe conditions which are detectable to the normal senses off the lot or which adversely affect the health, safety or welfare of the community.

(10) Such occupation shall be carried on by a resident, with no employed assistants or associates, except for members of his family living on the premises.

(11) Passenger vehicles only shall be permitted in connection with the conduct of the home occupation. Passenger vehicles include motorcycles, automobiles, pickup trucks and vans.

(b) Inspection. Home occupation applicants shall permit reasonable periodic inspections of the premises by the zoning administrator to determine compliance with this Section and the conditions of the home occupation permit.

(c) Notice of violation. The zoning administrator upon becoming aware of any violation of this Section or conditions of the permit, shall serve a notice of violation to the operator of the home occupation. Upon receipt of such notice the

operator of such activity shall have ten (10) days to correct the violation.

(d) Revocation of permit. The zoning administrator may revoke a home occupation permit for violation of this Section or the conditions of the permit. Notice of such revocation shall be given in writing by the zoning administrator to the operator of the home occupation, by hand-delivery or certified mail, setting forth the reasons for the revocation, the date and time upon which the revocation is effective, and the appeals procedure. This provision shall not preclude the use of any other remedy prescribed by law with respect to violations of the provisions of the zoning ordinance.

~~(e) Appeal. Any person aggrieved by an action of the zoning administrator in revoking a home occupation permit may appeal the decision to the Board of Adjustment."~~

SECTION 3. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 5. That this ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE _____ DAY OF _____, 1997.

_____
Carmen R. Bunch, Mayor

(Seal)

Attest:

_____
Janet G. Mauldin, City Clerk

OrdAmend.HO.1

EXHIBIT C

29 September 1997

TO : Mayor Bunch
Council Members

SUBJ: Ordinance 1997-20, Home Occupations

1. I must admit to being a tad bit taken aback by the, in some cases, vociferous reaction to subject ordinance. As I am sure you will all recall, when we discussed this issue at both the 27 May and 24 June Council meetings and I suggested that we have the Planning Commission draft some changes to the existing ordinance, no opposition was expressed and the nodding of the heads around the table seemed pretty unanimous as to the need to make some changes.

2. Since it may have been some time since you have read the existing ordinance, I have included a copy for your perusal. If you compare the existing ordinance with the proposed revision, you will note that the changes are really not that significant (personally, I think that our noise ordinance is far more Draconian). Other than some housekeeping changes such as changing "home occupancy" to "home occupations", the following is a brief summary of the additions/major changes that were made.

The new ordinance:

a. Limits the total area that can be used for the home occupation to 25% of the floor area of the principal building or 750 square feet whichever is less vice just 25% of the area. We have a number of houses on the Island in the 6,000 sq ft and greater category, 25 % of which could constitute a pretty good sized business operation. Intent was simply to limit the size of operation that could be approved for "home occupation".

b. Sets a specific limit of only one home occupation per dwelling unit. The current ordinance was apparently intended to do this, but it is open to interpretation/dispute. Question is, how many home occupations should there be in one dwelling unit? Does the space limit in the current ordinance apply to each approved home occupation should there be more than one? Not currently clear. Given the size of some of the homes on the Island, you could easily have a number of businesses going in one dwelling unit thus essentially converting a residential home into an office building.

c. Limits the participants in the home occupation to the resident and members of the family living on the premises. Current ordinance has no limits on the type or number of employees that can be used. One would think that by definition, a home occupation would be a family type operation.

d. Limits the type of vehicles involved in the home occupation to passenger types (cars, pickups, vans, etc). Intent was to keep large trucks from being permanently stationed and used in residential areas. No constraints in current ordinance.

e. Provides for inspection by the Zoning administrator. While the Zoning Administrator probably has that authority, it isn't covered. Intent is not to have periodic inspections, but to provide for the capability to do so if/when the need arises.

f. Notice of violation, revocation of permit, and appeal process. Current ordinance provides no specifics on how this should be done. While I suspect all of these functions could be carried out under the general Zoning Administrator's authority, intent was to provide for the specific processes in the ordinance.

3. Do we have a problem with home occupations now? I don't know. I do know that a number of people have spoken to me about the seemingly "unconstrained" process for approval as it exists now. My sole purpose for getting involved in this issue in the first place (other than responding to some constituents) was to ensure that the parameters for home occupations are such that the residential character/nature of our neighborhoods is not impacted. I do not think that the current ordinance does this. We can, of course, wait until we do have a major problem. Personally, I would prefer to close any "loopholes" that exist now. The proposed ordinance is basically a compendium of what Charleston, Mt. Pleasant, and Columbia have--all of which are pretty similar. I certainly expected some changes to be made, but I would urge all of you to remember that we are talking about something that is going to be done in the midst of what is supposed to be a residential neighborhood.

4. As a final comment, I would like to add that 1997-20 is of my making--the Planning Commission and Planning Consultant just did the research and "putting together" at my request. Any shortfalls in that process, and I'm sure there are some, should be laid at my door--not theirs.

cc: CITY ATTORNEY
CITY ADMINISTRATOR

Sec 5-4-2

(14) Home occupancy. Any use customarily conducted entirely within the dwelling and carried on by the resident of record not constituting a nuisance or adversely affecting the use and development of adjoining properties in the neighborhood. "home occupancy" shall include, in general, but not be limited to, personal services such as furnished by an artist, musician, seamstress or instructor, but shall not include such occupations as motor vehicle repairs, beauty parlors, tea rooms, tourist homes, animal kennels or hospitals, physicians, dentists or other offices for diagnosis, prevention, alleviation or cure of disease or disability, or the conduct of retail business or manufacturing.

Sec. 5-4-34 Home Occupations

A home occupation may be established in a dwelling unit in any residential zoning district as a special exception granted by the Zoning Board of Adjustment upon a finding that the following conditions are met: There shall be no fee charged for a home occupation application. (Ord. No. 1993-7, 6/22/93)

(1) The occupation, profession or trade is carried on wholly within the principal building.

(2) Not more than 25 percent of the floor area of the principal building is used for the conduct of said home occupations.

(3) No signs, no merchandise or articles are displayed for advertising purposes, not are displayed in such a way as to be visible from outside the dwelling.

(4) No merchandise or articles are stored other than inside the principal building.

(5) There is no alteration of the residential character of the building or premises.

(6) No traffic shall be generated by such home occupation in greater volume than would normally be expected in a residential neighborhood, and any need for parking generated by the conduct of such home occupation shall be met off the street and other than in a required front yard.

(7) The occupation, profession or trade is licensed by the City of Isle of Palms, and generates no noise, vibration, hear, glare, smoke, odor, or dust perceptive to adjacent uses. (Ord. No. 1987-6, 10/14/87, as amended by Ord. No. 1988-22, 2/8/89)

Amendment Note: Ord. No. 1988-22 renumbered the above section from Sec. 5-4-26 to Sec. 5-4-34, repealed a subsection which prohibited employment of persons other than residents of the premises and repealed former Sec. 5-4-34 in its entirety.

Sec. 5-4-35 Non-conforming lots, structures and uses, generally.

(a) City council recognizes that as a result of this chapter, some existing lots and structures will no longer comply with applicable zoning requirements. In addition, a small number of existing uses will be made non-conforming by these revisions; and some long-standing non-conforming uses will continue to be non-conforming.

(b) As a general policy, non-conformities in the use and development of

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(b) As a general policy, non-conformities in the use and development of land and buildings are to be discouraged; and should be brought into compliance with the applicable zoning requirements over time as the uses of

10/14/97

JOINT MEETING OF COUNCILS OF
ISLE OF PALMS AND SULLIVAN'S ISLAND
October 14, 1997

A special joint meeting of the Isle of Palms City Council and Sullivan's Island Town Council was held on October 14, 1997, in the Isle of Palms Council Chambers at 7:00 p.m. The purpose of the meeting was to receive a report from Consulting Engineers, Hobbs, Upchurch & Associates, P.A., pertaining to the Breach Inlet Bridge.

Present from the Isle of Palms were Mayor Carmen Bunch, and Council Members Bob Abele, Carol Allen, Pat Campbell, Debra Hernandez, David Matthews, and Skipper Shaffer, City Administrator Mark Williams, and City Clerk Janet Mauldin.

Present from Sullivan's Island were Mayor Marshall Stith, Council Members Melvin Anderegg, David DeAntonio, Debra Hazen-Martin, Patrick Rutledge, Carl Smith, and Red Wood, and Town Administrator Linda Tucker.

Present from Hobbs, Upchurch & Associates were Joe McGougan and Gary Greene.

Mayor Stith called the meeting to order and the roll was called for both councils.

A copy of the minutes from the meeting of July 30, 1997, were passed out and Mayor Bunch made a motion to approve the minutes as submitted; Councilmember Abele seconded; upon discussion, it was agreed that any future corrections noted from reading these lengthy minutes would be forwarded to Administrator Tucker; motion passed unanimously. (Exhibit A)

Mayor Stith introduced Joe McGougan of Hobbs, Upchurch to discuss the Preliminary Condition Review and Structural/Site Evaluation of William Thompson Memorial Bridge. (Exhibit B) He introduced Gary Greene, an independent consultant, who has worked with the firm on numerous occasions and is very familiar with bridge structures and marine projects. Mr. Greene put together the report and he gave a summary of the report and how they reached the recommendations on page 4 of the report.

Following the presentation, Mr. Greene answered questions from both councils and it was the consensus that the SCDOT should be contacted to request more information to determine how SCDOT made the decision to replace rather than rehabilitate the Breach Inlet bridge.

Councilmember Carl Smith made a motion that, based on the preliminary report prepared by Hobbs, Upchurch & Associates, it appears that the existing bridge is sound enough to be repaired; the councils of the Isle of Palms and Sullivan's Island therefore wish SCDOT to explore the four recommendations contained in the report; Councilmember David Matthews seconded. After further discussion, motion passed with only one vote against.

Councilmember Pat Campbell made a motion that the two Administrators prepare the letter to SCDOT for review by both councils before mailing; Councilmember Abele seconded; motion passed unanimously.

There being no further business to come before the councils, upon motion duly made and seconded, the meeting was unanimously adjourned at 8:20 p.m..

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk
City of Isle of Palms

EXHIBIT A

corrected July 30, 1997

The Special Meeting of the joint Isle of Palms City Council and the Sullivan's Island Town Council was held on the above day at the Sullivan's Island Fire and Rescue Station, all requirements of the Freedom of Information Act having been satisfied.

Present were:

Marshall Stith, Mayor
Carl Smith, Mayor Pro Tem
William Wood, Councilman
David DeAntonio, Councilman
Debra Hazen-Martin, Councilwoman
Patrick Rutledge, Councilman
Melvin Anderegg, Councilman

Carmen Bunch, Mayor
David Mathews, Mayor Pro Tem
Carol Allen, Councilwoman
Debra Hernandez, Councilwoman
Mike Sottile, Councilman
Skipper Shaffer, Councilman
Pat Campbell, Councilman
Bob Abele, Councilman

Mayor Stith thanked everyone for coming and welcomed everyone back to Sullivan's Island. He mentioned that the Administrators have been very helpful and accomplished what they were asked to do at the prior joint meeting. He directed everyone to a copy of the request for proposals, a copy of the minutes of June 4, 1997, and also an analysis that the two administrators assembled of the proposals that the two communities received. Mayor Stith requested additions and corrections to the minutes and Bob Abele of Isle of Palms corrected the minutes to reflect that he was not in attendance at the previous meeting. Mayor Stith further mentioned that Kathleen Cantwell was on board when the group last met and that a new members had been sworn in since that time. The Mayor introduced Melvin Anderegg and welcomed him to the group. Mayor Stith directed the group to a copy of a letter which Mayor Bunch had received from Elizabeth Mabry of SC DOT. Mayor Stith read the letter aloud to the group. Mayor Stith indicated that he had tried to contact Ms. Mabry before the meeting to clarify information regarding a possible diving inspection of the piling and he wanted to find out when that work would be done and when our consultants could get that information. Mayor Stith requested additions and/or corrections to the minutes.

Councilman Sottile asked if Mayor Stith had said that SC DOT had let a contract to look at the pilings?

Mayor Stith indicated that was a piece of information which needed to be verified because we did not know that for sure.

Councilman Sottile indicated that it seemed to him that SC DOT would have already done that work if they had wanted to replace the bridge.

Mayor Stith agreed and indicated that was why he was calling Ms. Mabry.

Councilman Rutledge also questioned why Mayor Stith did not receive a letter from Ms. Mabry.

Mayor Stith indicated that he was copied on Mayor Bunch's letter.

Mayor Bunch indicated that she had not responded to the letter yet, pending the outcome of the meeting today and a joint answer.

Mayor Stith asked if anyone needed additional information.

Mayor Stith indicated that the two communities had received four (4) proposals. Mayor Stith indicated that the purpose of the meeting was to select a firm and to decide which elements to ask them to do. Mayor Stith also asked what type of bridge the Breach Inlet Bridge was.

Councilman Sottile requested that the administrators go over the three bid options.

Administrator Williams indicated that the first option was that the consulting engineer would do complete super and sub structure inspection of the Thomson Memorial Bridge with a complete report of their findings including an analysis of the need for proposed replacement. The second item was that if the performed analysis supports bridge replacement, offer suggestions for possible design alternatives to what has been proposed by SC DOT and then third, if the performed analysis does not support replacement, recommend methods and techniques for insitu rehabilitation of the existing bridge with complete super and substructure of the Thomson Memorial bridge.

Councilman Sottile asked if number one just basically covered inspection of the bridge.

Councilman Smith asked if he should offer comments on each of the bidders.

Administrator Williams indicated that he thought the Councils could isolate two of the bidders as unqualified.

Councilman Smith indicated that he had a problem with the firm Robert White is associated with because Robert White was a major player with past bridge controversies with SC DOT.

Administrator Tucker confirmed that Robert White currently worked for CTE -- Consor, Townsend and Environdine.

Councilman Smith indicated that they happened to be the higher bidder, as well.

Councilman Wood indicated that he had read over the proposals and only one of them mentioned SC DOT findings.

Administrator Tucker indicated that Davis and Floyd had mentioned an inspection of the site. She further stated that Consor Townsend may have had contact with SC DOT because it was CTE who mentioned to the administrators that in conversations with SC DOT he had learned that SC DOT had either recently let or was about to let the diving contract to inspect the substructure. She indicated that he had obviously had some contract with SC DOT regarding the bridge.

Councilman Wood indicated that SC DOT made an inspection. Councilman Wood expressed that he was hoping the bids would have been lower, but he suggest SC DOT provide the inspection. He questioned why the firm selected cannot take the analysis of SC DOT and save the communities some money. He questioned whether or not that would be possible.

Administrator Tucker indicated that she thought it was the intention of the bidders to review SC DOT data as well as make their own assessment as part of item one. So it would be expected that the bidders would be proposing to use both SC DOT data and what they can also assemble themselves, through inspection, to make sure that what SC DOT is providing is confirmed.

Mayor Stith expressed that he thought that it was absolutely essential to validate SC DOT information or discredit it as the case may be. Mayor Stith indicated that he thought that the consultant would need to make some comparison and take an independent look at it.

Councilman Abele indicated that he thought the communities were asking if the bridge needed immediate replacement or not. He said SC DOT already says that it does not need immediate replacement so right there someone (consultant) is going to come in and say it does not need immediate replacement so he is not sure what we will come up with. Councilman Abele indicated that someone (consultant) would come in and say it does not need immediate replacement even SC DOT says it does not need immediate replacement.

Mayor Stith indicated that in the discussion of the last meeting one of the problems/questions was if it does not need immediate replacement? What sort of longevity does it have, what is the life span, would it become necessary to put weight or load limits on it?

Councilwoman Allen said that she thought that many did not like the idea of the replacement bridge because it is liked the way it is. She wondered if there has been a huge outcry from boaters going under the bridge and having a problem with the bridge? She said that she had not heard that there was a problem, but that may be she just had not heard.

Mayor Stith indicated that he had not had a single call on that regard.

Administrator Tucker indicated that Sullivan's Island Town Hall did receive an inquiry from a fisherman when he heard that the new bridge was going to be nine feet higher as opposed to three feet higher. He was very concerned because some of the fishing that is done off the Breach Inlet bridge as it is constructed now would not be able to be done off the new bridge under the current proposed design if it is nine feet higher.

Councilwoman Hernandez indicated that since the bids were obtained, it has become obvious to her that the cost figures being looked at are considerably more than she was thinking the group would be looking at when the process was started. Councilwoman Hernandez said she agreed with Councilmen Wood and Abele that she did not believe re-inspecting everything was going to tell the group all that much. She went on to say that she thought it might be useful to have someone look at the information that has been gathered by SC DOT already, but if the Councils move forward on this, the concentration should be on alternative designs and getting some other bridge section proposed for breach inlet is the most useful thing that could be done with the funds. She went on to say that CTE seems to have done the most work with alternative designs and looking at historical character of the area. She proposed that to be the most significant issue.

Councilman Anderegg said he would like to mention that the bridge acted like a damn during Hurricane Hugo because it is so low that it blocked the water from going back out and the water came around on the Sullivan's Island side and dug a tremendous gully about 18' deep and about 25-30' feet across that the Town ended up having to fill. He went on to say that, for this reason, he thinks that maybe SC DOT is correct in raising the bridge maybe not nine feet, but maybe enough that the water can go out from under it if there is another hurricane.

Councilman DeAntonio asked what the expected completion date of the study would be.

Administrator Tucker indicated that the date would have to be changed from what had been originally established because the selection meeting had been delayed. She indicated that when the Administrators had spoken to the candidates that appeared to be the most qualified, they had indicated that the date would be extended to conform to the difference in time from when we thought that we would meet before until this time.

Administrator Williams indicated that the time was 45 days.

Councilwoman Hazen-Martin indicated that for her the issue is that the bridge that is proposed, which is the only option on the table right now, that the communities are being asked to vote "yes" or "no" on this design and this project that will have tremendous on both communities. It will have impact on the neighbors on either side. It will have impact on the Presbyterian Church and their parking situation. It will have impact on the businesses on the Isle of Palms side and it is going to have impact for every single Islander who has to look at it. It is going to be tremendously wide--about as wide as it is long, and she expressed that she thought it a huge decision. She indicated that the issue is that if the bridge does not need to be replaced, then she does not want to replace it because she

likes the way it looks down there now. The only improvement that she felt was necessary now would be to take the power poles and light poles off the existing bridge and make it look a little more pristine. She questioned how the communities motivate SC DOT to look at repair alternatives and to look at bridge design that compares to what is there now. She expressed that she did not know of any other way other than to go through this exercise. She indicated that if phase I of the project were funded, then the question would be answered "Does it need to be replaced?" She suggested that it probably would not be a simple "yes" or "no." If it's a "no," it is going to be that there is twenty more years left in the bridge or it is going to be "you don't need to replace it, because it can be repaired. " They will not simply say "yes or no." Then the two communities have a decision to make. If the consultant says "yes" then the communities have to look long and hard at the proposed plans and decide can the communites truly live with this design or is it so unpalatable that phase II has to be funded. If they say the bridge does not have to be replaced, then the communities go to phase III to consider looking at repair methods.

Mayor Stith indicated that one has to start off with the premise that every bridge has to be replaced at some time be it 10 years, 20 years, 50 years. The Mark Clark has to be replaced at somebody's expense at some point in time. SC DOT has already said that the bridge is not in imminent danger. If it is not going to be falling down now, why not make some repairs now to further lengthen the life of the bridge so it does not have to be replaced anytime soon.

Councilman Wood asked if it was possible for us to ask, instruct or beg SC DOT to repair the bridge and not replace it.

Councilwoman Hazen-Martin stressed that the next thing the Councils would have to face would be to vote if we are going to approve these plans. That appears to be the only choice the communities have with SC DOT. It is not to come in and have another discussion, because the communities have tried that.

Councilman Campbell said that he would like to come around to this thing from the back. He read the letter from the director of SC DOT and it read to him like somebody that was playing poker. He indicated that if he was in SC DOT's shoes, he would much rather get the Breach Inlet bridge built. His opinion of the proposed Breach Inlet bridge is that it is a monstrosity--an absolute monstrosity. If SC DOT had the great Isle of Palms Connector in place, which it is and now this Breach Inlet monstrosity, then SC DOT would jam a new Ben Sawyer Bridge on there. He hesitates to think what that might look like. So if SC DOT does the Connector and Breach Inlet to be similar, then the Ben Sawyer Bridge is going to be similar. He further indicated that he thought the Councils should be contacting SC Legislative Delegation now. He thought they should be at these meetings that the two councils are having, they should be copied on minutes because they are the communities real strength. He suggested the communities were going to need an awful lot of help.

Councilman Rutledge asked who is bearing the brunt of the costs associated for this study.

He suggested that he thought it a shame that the taxpayers (of Sullivan's Island and Isle of Palms) were having to bear the burden of double taxes. He further expressed that he was concerned about the Ben Sawyer further down the road. He suggested that he did not think that he wanted to spend additional tax money to have a plan. He thinks that he would rather have the Legislators talk to SC DOT. Legislators represent us. He indicated that was strictly from a financial point of view.

Councilman DeAntonio said that he thought the communities needed the study. He stated that this bridge impacts both islands and one has to consider if the bridge becomes dysfunctional and that impact on the two communities. Councilman indicated that the communities need to find out if that is the situation or not.

Mayor Stith indicated that the part of the SC DOT letter that bother him is the implied threat that they are going to close that bridge down and that there would only be one way on and off the Islands. He said that tactic was disgraceful. He felt that there has to be more ability for communities that have a long-standing population to have significant input--not to just tell those communities to pick out the colors of the bridge or how many lights are wanted on the bridge. The design of the bridge impacts the two communities not the guy in an engineering firm in Columbia who designs the bridge. It impacts the two communities and when the implied threat is included, then repair the bridge. As an example, Mayor Stith used the rock slide at I-40 which would not be closed down forever, but repaired. He further indicated that it is time for communities to have such concerns--like Mount Pleasant and the Shem Creek bridge. He indicated that it was his opinion that the communities should take a firm stand.

Councilman DeAntonio stated that in order to assess that threat, the communities need to have a study.

Councilwoman Allen said that she felt the communities need to put their money where their mouth is. When another meeting is held, the legislators should be invited and the communities should push for their involvement.

Mayor Stith agreed with that suggestion because the legislature passes the State Budget and SC DOT has the largest budget in the state.

Councilman Abele mentioned the prior meetings. He indicated that alot of people have made suggestions about changes to the bridge. He felt that alot of promises were made by SC DOT at these meetings such as giving the detail drawings. He indicated that he had asked Mark Williams if the communities had ever gone back to SC DOT and said that we would not talk to SC DOT again until you give us all the stuff that you promised to give us at all of the meetings. He said that he thought the two cities should go back to them with a joint letter which states that SC DOT keeps requesting the two communities approve the project, until the requested information is received, do not call us, we will call you. His other point was that at two of the meetings previously held two different engineers indicated no weight limit reductions would be placed on the existing bridge, but

that SC DOT would not give any authorization for trucks over the existing weight limits on the bridge whatever those are. He suggested that the bridge was not as good as it was the day it was born and probably does have some limits life span which the state has never addressed though he has assumed that the life span was probably sometime in the next ten years. He expressed that what the communities need is for someone to come in and look at what the state has done and give us their opinion on how much life is in that bridge. Is it five years, ten years, twenty years, thirty years? And secondly is there anything that can be done to extend whatever life there is? If they say ten years, is there something that can be done to extend that to fifteen years? He suggested that he thought that would mean changing the thrust of this, but that the two firms that are the strongest competitors would be able to do this. He thought that to be the two key questions and that the communities should tell the state, do not call us til we have all the data and have answers to all the questions that you promised four months ago that you would give us.

Mayor Stith indicated that the Cooper River Bridge is a classic example Everybody knows that needs to be replaced, but how long has that been being said--twenty years. He agreed with Councilman Abele. What is the life span of that bridge as it is today and what can be done to extend that?

Councilwoman Hazen-Martin also wished to know when replacement would be necessary and she would like Sullivan's Island and Isle of Palms to be taken seriously by SC DOT.

Mayor Bunch indicated that she thought the communities should consider addressing the two communities concerns to Commissioner Limehouse. She said she though he was the one who had the most power even more than the representatives. She mentioned that this project was never presented to the CHATS committee because it did not involve that much money. She said she thought Limehouse would have more pull with SC DOT to get them to consider what we are asking them. She suggested inviting him to the next meeting.

Councilwoman Hazen-Martin stated that the communities still needed a second opinion though even if all of SC DOT engineers come in and produce all of their data she said she would be hard pressed to evaluate it and set a course of action for the communities because she knows nothing of bridge construction.

Mayor Bunch indicated that she thought Limehouse would get that for us if we asked for it.

Councilwoman Hazen-Martin inquired if Mayor Bunch thought Limehouse would help fund. She wondered, as part of SC DOT, how Limehouse would fund a second objective opinion.

Councilman Smith stated he did not think Limehouse would do that.

Councilman Campbell indicated that was what kept the two communities independent.

Mayor Stith indicated that he thought that they sort of lined up with each other too and that he would be worried about that.

Councilman Abele stated he thought that the two communities needed to have their expert beholden to them.

Mayor Stith pointed out that Mrs. Mabry and Mr. Limehouse have to work day in and day out with engineers within the department of transportation. It seems the two communities need to work from their perspective.

Councilman Campbell stated that she felt the Legislature should know how the communities feel.

Mayor Stith agreed and stated that the local guys should be involved.

Councilman Sottile stated that he thought it was a good idea to get Buck Limehouse to meet with the two councils to address the concerns.

Mayor Bunch stated she thought Buck Limehouse had a lot of pull with the legislature and that they sort of listen to him because they want their projects passed. She continued that she felt the communities should put the pressure on him.

Mayor Stith inquired that suppose Buck comes in and says that we (the communities, SCDOT) have to do this (the Breach Inlet replacement).

Councilman Sottile indicated that he had already talked to Buck Limehouse and he (Mr. Limehouse) doesn't understand why the communities are objecting to the bridge. The highway department is trying to give us a bridge and the communities are questioning it. He stated that Mr. Limehouse had requested that Councilman Sottile put his concerns in writing to him. He gave Mr. Sottile the impression that he did not have time to talk to him. But Mr. Sottile indicated that he would like to get Mr. Limehouse in a room and let him hear our concerns if that would be possible. Councilman Sottile expressed that he thought the bids were a little higher than he thought they were going to be. He expressed that he knew it necessary to get a second opinion.

Mayor Stith expressed that there were several options with the bids and Councils would be splitting the expense.

Councilman Sottile expressed that there were so many intangibles in this thing. Even if an outside study is different from SC DOT, nothing is going to bind them to do what the study says.

Councilman Smith expressed that the communities would not have to sign off on anything.

Councilman Sottile indicated that he felt that the communities were not accomplishing anything by doing that.

Mayor Stith indicated that there was not a figure in the bids that bothered him in the long run. He indicated that he did not spend taxpayers money foolishly or take it lightly, but there is not an expense figure being bid that bothers him for the long term impact that not challenging this and letting this big 52' wide bridge go in there.

Councilman Mathews shared that he thought the consensus was does the bridge really need to be replaced? He indicated that he thought that was what was on the hearts and minds of everyone. Why even get a consultant if the communities are going to have Limehouse or one of those look at it and may be lend an attentive ear to what is being said? Councilman Mathews indicated if we could fix what we have there then another consultant does not need to be hired.

Mayor Stith responded that it was true if SC DOT agreed to fix it

Councilman Mathews indicated that he thought we did not need the consultant until we have talked to them (SC DOT).

Councilwoman Campbell responded that SC DOT had already stated that the bridge could not be repaired.

Councilman Abele inquired if the group was objecting to the replacement of the bridge or objecting to what they (SC DOT) want to replace it with. He went on further to say that someday that bridge is going to have to be replaced. He expressed that he assumed from what SC DOT said and the photos they showed of the underside of the bridge that the time frame is going to be sooner rather than later. When two of the SC DOT guys said that they would not restrict the current weight, but that no variation would be allowed, he assumes that the replacement window is approximately 10 years. So if in 10 years the bridge has got to be replaced, are we objecting to replacing the bridge or objecting to what they want to replace it with.

Councilwoman Hazen-Martin responded that she objected to both.

Councilman Abele reiterated that a bridge is there unless the group does not want a bridge between the two islands and if so, then that one can go until it falls into the inlet and then there is not one. But if the group can get Buck Limehouse or Campsen here, the communities have to tell them what it is they do not like. We do not want them to touch the bridge. Go away leave us alone. We'll call them when it falls into the inlet then they can come put a new bridge in. Or we don't want them to put in a 85' wide bridge that has a main arch of 15' underneath it. We don't like the design. SC DOT has not answered the communities' questions and have not complied with what they said they were going to do. He expressed that he thought that the communities need to define what it is they want or don't want. If we don't want a bridge replacement period, then we ought to tell them that

we are never going to sign off on this thing. We'll call SC DOT when the current one falls in the inlet

Councilwomen Hazen-Martin indicated that she thought the communities wanted information.

Mayor Bunch indicated that she thought Ravenel would help with Limehouse and the group needs to get him (Ravenel) to work on this.

Councilman Anderegg mentioned that it was his first meeting so he inquired as to why the two councils had taken the position that the highway department engineers are antagonistic or that we are antagonistic towards them because he is aware that SC DOT cut holes in the bed of the bridge and made a study and made their decision and there is plenty of bridge work in SC and this is not necessarily the last bridge in the world for them to work on. According to the study, there are three or four thousand bridges in SC that need work on them. He was just curious why the communities have taken the position that SC DOT engineers do not know what they are talking about.

Mayor Stith indicated that he could respond to that. Mayor Stith indicated that Sullivan's Island and Isle of Palms had met with them and asked for the final plans and they would not submit the final plans to us.

Councilman Anderegg ask if the plans were the thing that the two communities were concerned about.

Mayor Stith further indicated that there was a public hearing at tables and attendees were asked to write in the comments and so it seemed that nobody really knew what the entire public comment was all about. Sullivan's Island and Isle of Palms also told them that we would only sign off on final plans and the town's have not seen any final plans. They never submitted those to us.

Councilman Anderegg indicated that he was just wondering why the two communities had taken the position that they had.

Mayor Stith went on to say that the communities had had several meetings with SC DOT and they were very evasive. The guys come from Columbia and never submitted any final plans and never indicated that they would.

Councilman Rutledge also responded that when SC DOT did come down to the lowcountry the height of the bridge was the biggest discrepancy. The Councils thought it was three feet higher and it turns out to be three meters. Councilman Rutledge indicated that he pointedly asked the SC DOT guy in charge why, as with any other project, why do you not show an artist's rendering of the new bridge so that one can bet an idea of what it would be like. Councilman Rutledge went on further to say that the SC DOT representative did not tell him anything. He did not give any answer that it would ever be

done. Councilman Rutledge indicated that this had irritated him that they were bringing forth information expecting us to digest if as if we were engineers and the Council is not, but the Council does have an idea of what they want.

Councilman Anderegg inquired about drawings that had been delivered between the two joint meetings. These were drawings from SC DOT that depicted elevation along with computer enhanced photographs depicting the bridge now and replaced.

Administrator Tucker indicated that in the early plans from SC DOT, one could not tell the differences in the elevation of the bridge as it exists now versus the elevation of the new bridge. After the staff discovered the difference in height, a depiction of the elevation was requested from SC DOT. Subsequent to requesting this information because the difference in height from three feet to three meters had been noticed, SC DOT submitted computer generated photographs and a sketch drawing that reflected the existing bridge and the new bridge. All of this information was submitted after the staff discovered the difference in height which led the Town to question what else the town might be missing in these plans. She went on further to indicate that in the minutes of the joint meeting that was held on Isle of Palms where Mr. Mills of SC DOT was present, it was noted that the communities wanted a complete set of final plans to sign off on and what has been presented to the communities has been preliminary plans only even though SC DOT was clearly directed that no one was signing off on anything until final plans were obtained. Therefore, it appears that some of the requests that the two communities made of SC DOT were ignored until the issues were pushed by the two communities.

Mayor Stith stated that SC DOT had been asked about whether or not the bridge could be repaired and that SC DOT had responded that it could not be repaired, it had to be replaced. He indicated that many people questioned that stance, because it seems that it ought to be repairable. The idea of replacing it with a 52' wide bridge is objectionable to some people and the two lane wide existing bridge is acceptable to many. Members of the community came forward and asked about alternatives like building a parallel bridge immediately adjacent to it and leave the old bridge for bicyclist and fishermen or pedestrians. He indicated SC DOT would not accept that idea.

Councilman Anderegg indicated that he could understand the steel work because he was here when the Breach Inlet bridge was constructed and he knows that they have concrete piling and pile caps on it. But with the steel work, he can understand that it might have to be replaced. He indicated he would be surprised if the concrete would have to be replaced and when they talk about divers going down that surprised him because SC DOT used concrete piling and he does not see that deteriorating.

Mayor Stith reminded the group that the Ashley River Bridge had been repaired not too long ago and it is a wider span than the Breach Inlet bridge.

Councilman Smith stated that someone had mentioned Bob Limehouse earlier. Councilman Smith indicated that he had met him shortly after he had become Highway

Commissioner. Mr. Smith said he had introduced himself and indicated where he was from (Sullivan's Island) and Limehouse responded that "Sullivan's Island--that was the folks who do not want anything." He indicated further that he felt the need to defend SC DOT a little bit because the communities did sit down with SC DOT at several meeting to review possibilities of design. The bridge got to its width because people wanted bicycle lanes, marked bicycle lanes and in order to have bicycle lanes and sidewalks, there are rules that SC DOT has to follow as anybody does that builds structures. The bridge got to that width because of bicycle lanes. He thought the center lane was questionable and could probably be designed out. SC DOT looked at possibilities. Mayor Bunch had had a concern about rail height so SC DOT adjusted that and made a rail that could be seen through so people could drive across the bridge and see the inlet. The group also went through the possibilities of lighting and eventually got to the point where a decision was made to have no lighting at all on a temporary basis to see how that worked out. So it would be certainly a less lighted area and therefore less conspicuous right away. He indicated that he could understand why they would want it higher because of salt water and the high corrosion of the salt water. He stated that he thought that once it is determined that a new bridge needs to be built, that the communities need to say to SC DOT that these are the criteria -- it is your job, we expect you to do this, it is not our job to pay someone else to design the bridge. He further stated that he had no problem with repairs, but that still left the height problem that will erode the bridge again. He went on to say that he was hesitant at first where SC DOT was concerned, but when it came down to point where they were requesting that the Town sign off on preliminary plans--that just should not be done because if one signs off on anything preliminary, it can be changed later and that's where he felt that he began to support the whole idea of a second study. He said he thought that the communities should go along with the study to get a second opinion. He reiterated that he thought SC DOT had done better this time, but that maybe we can use the communities' sign off power to make them get a little bit better still. He indicated that if the bridge needs to be repaired or replaced or re-designed, the communities have that power.

Mayor Stith inquired if the engineering had gotten better since 1956. Has the water gotten higher since 1956.

Councilwoman Hernandez responded that the water was higher.

Mayor Stith inquired if that was global warming.

Councilwoman Hernandez indicated that the water was higher than it was in 1956 by approximately 1/2 foot.

Mayor Stith inquired that he wondered if the bridge was adequate then why was it not adequate now.

Councilman Wood indicated that he had just gotten back from Pensacola--his nephew is a retired navy commander flyer--and he visited him. He went on further to say that there is

a new bridge from Pensacola to Gulf Breeze. Gulf Breeze is something like Isle of Palms. The old bridge was about 100 yards from the new bridge and the steel -- the old bridge is still in place and being used as a fishing pier -- is rusty and deteriorated. So the Florida Highway department raised the bridge to prevent the corrosion. He said that it was necessary to get the new Breach Inlet Bridge higher and that is why they have to get this crown above the salt water. Any new bridge will need to have a crown in it. It will not be a flat bridge. Looking at the latest Breach Inlet plans, it is not a bad crown with the distance of the bridge. There is going to have to be a crown so he urged fellow Council members not to let that crown bother them because it is not that significant.

Councilwoman Hernandez stated she thought the problem was that the Councils did not know what the options were. The communities have been presented one--one design, one option--it (the bridge) has got to be replaced. The question that the communities want answered is whether or not it has to be replaced. She said that it seems that the consultants have the beginning of something that would allow the communities to know what the options are without designing another bridge. She inquired about how much of the funding for the Breach Inlet bridge is federal? If the funding is only a percentage federal, perhaps the communities should discuss it with the legislators. Perhaps the communities' money is better spent, requesting SC DOT throw out the federal portion so that the federal highway standards would not have to be met regarding safety.

Councilman Smith mentioned that the work on Coleman Boulevard in Mount Pleasant and the fact that it does not meet the highway standards. Perhaps if the communities could get the federal dollars out, then we could deal with the bridge design better.

Administrator Tucker said that she thought that the project was being totally funded by state bond money.

Councilman Campbell stated that he thought the response to some of the questions were because of federal regulations that they had to adhere to.

Councilman DeAntonio asked what the standards covered.

Administrator Williams indicated that AASHTO standards covered things like lane width, bike lane widths.

Councilwoman Hazen-Martin responded that SC DOT had gone below those AASHTO requirements when they did Sullivan's Island's bike lane widths on Jasper.

Councilman Smith stated that the bicyclist under the proposed design needed to be far enough away from the rail, that if they fall over, they will end up on the sidewalk and not over in Breach Inlet. That is why SC DOT says that they don't have bike lanes on the Isle of Palms Connector.

Administrator Tucker indicated that because of some of the concern about cost that seemed to be indicated by some members of the two councils, she had left the room, phoned Hobbs, Upchurch and Associates. She indicated that she had called them because when she and Administrator Williams had conducted their review of the proposals submitted only one other firm had considerable experience--CTE-- but they obviously have a conflict. They have some outstanding invoices with SC DOT so SC DOT has leverage over them. The next most qualified firm appeared to be Hobbs Upchurch and Associates. She indicated that she was pleased when she had heard that Hobbs Upchurch and Associates had a roads and bridges division because Sullivan's Island has a working relationship with Hobbs Upchurch and Associates already on some other projects. She reported that Sullivan's Island finds their work to be excellent. They are extremely reasonable and, in fact, they do a great deal of work for Sullivan's Island that is not reflected in the bills. Hobbs Upchurch provides a lot of individual attention and are very down to earth. She indicated that she had spoken to Joe McGougan and inquired, of item 1 on the proposal which was the inspection item, if the firm only used the data that was available from SC DOT, how would that change the figure? He indicated that they could reduce it to $2,540. That would change their total to $27,540 for everything if all elements were done which would be about $14,000 each for participation.

Councilman Wood indicated that was more in his language.

Administrator Tucker went on to say that she was just making that information available because it seemed that money might be an issue. It could be that Hobbs and Upchurch would look at SC DOT's data and come back to the communities and say that the data that SC DOT is using is a problem for Hobbs Upchurch for whatever reason. If they convince you, that there was a need for them (Hobbs Upchurch) to do some sort of inspection of their own. She said of course that might not happen and certainly Hobbs Upchurch would have to come back to the Councils for authorization for such an expense.

Councilman DeAntonio said that the only other thing that he knew that might bring down the cost of the study would be to narrow the study to the problem area. He said that the communities think we are of the understanding that the problem is with the steel structure for the road bed not necessarily the pilings that go down, but what actually holds the road bed up as its concrete and steel reinforcement. Steel reinforcement is what is resting in the salt water and he questioned if the communities think or know that to be the major problem. If the communities were able to narrow down the problem, that would be the only way to cut down on the cost of the study by going to what is the most severe problem. Why repeat a study on something that is not a problem?

Councilwomen Allen commented that was so much more affordable at $14,000 per for each government.

Councilwomen Hazen-Martin inquired if the communities were going to do both 2 and 3 on the RFP.

Mayor Stith commented that the governments do not wish to be designing the bridge.

Councilman Rutledge said that this is a computer generated analysis by SC DOT that says the bridge must be replaced. He further indicated that SC DOT needs to be pressed some more and the communities should use this study if it can be done in price along with looking at the idea of whether the bridge needs to be replaced now. Basically, the idea is that the communities do not trust SC DOT because the communities have not seen enough evidence. Perhaps they (SC DOT) can be pressured into realizing that maybe the bridge can be fixed. SC DOT runs on a timetable and they are marching to this timetable dutifully.

Councilman Abele moved that the communities go ahead with option 1 to Hobbs Upchurch and Associates, Inc, to review the SC DOT documentation/study/analyses etc. and provide the two councils with a report on their (HUA) analysis of SC DOT's analysis to include their best projection of the current life cycle -- span -- of the existing bridge before it would become necessary to place weight limits on it. At that point in time, the communities could then decide what else they want to do.

Councilman Wood seconded the motion.

In discussion, Councilman DeAntonio inquired if the motion was nothing different from what was in the original bid.

Councilman Abele indicated that it was a little more restrictive because the original bid had them physically making a super structure inspection. The motion proposes just to do their approximately $2,500 option to look over all of the documentation and data that SC DOT has. Councilman Abele indicated that Mayor Stith might be right in that they (Hobbs Upchurch) might come back and say that looking at what SC DOT has done, they could not give a projection.

Councilman DeAntonio stated he did not disagree with the motion he just wondered about the bids.

Administrator Tucker inquired if he was concerned about the other bidders.

Councilman DeAntonio responded that he was somewhat concerned.

Councilman Rutledge indicated that he agreed with Administrator Tucker's comments about Hobbs Upchurch. The community knows this company.

Councilman Smith indicated that he thought the communities could accept Hobbs Upchurch and Associates as low bidders and negotiate.

Mayor Stith indicated that Hobbs Upchurch may come back and say they need to additional work and at that point in time, the communities may decide if they want them to do that additional work.

Councilman Mathews indicated that he thought that they were going to have to do additional work because they are just going to be examining a piece of paper. They are going to have to go out and visit the site.

Mayor Stith inquired if the communities could do number 1 with Hobbs, Upchurch and Associates.

Administrator Williams indicated that two of the firms mentioned are disqualified--Applied Technology and Management and Davis and Floyd. He went on further to say that neither of these two firms demonstrated the degree of qualification and expertise that the other two firms have. Then of those two, CTE has a current relationship with SC DOT which could color their objectivity.

Councilman DeAntonio indicated then Hobbs and Upchurch is the low bidder.

Councilman Abele indicated that the proposed motion was well within State contractual laws particularly given the amount of money involved and none of the firms rights are compromised.

Administrator Williams reminded the Councils that the specifications included the communities right to waive.

Councilman Mathews inquired of Administrator Tucker if Hobbs and Upchurch could be asked to go look at the bridge within that price.

Administrator Tucker indicated that one idea might would be to have them come and meet with this group and hear your concerns and hear what's in everyone's head and let them share with you their ideas and then move forward with their work.

Councilman Mathews inquired if the motion needed to be amended.

Councilman Abele stated he thought the motion could stand as it was.

Councilwoman Allen stated that she thought that was wasting a meeting. She felt that they should study SC DOT's findings, then look at the bridge then come to Councils.

Councilman Mathews indicated that he would like to see it get done a little less expensive.

Councilwoman Allen stated she thought that would save some time, as well.

Councilwoman Hernandez indicated she disagreed because the information collected was pretty straight forward and most of it contracted out some of it to people who live on the Isle of Palms as far as pulling stuff out of the deck. She indicated that she felt that to re-pull samples or go to the extensive inspection as discussed in one of the proposals is not warranted.

Councilwoman Allen stated that she felt that to be the whole point of what was being done.

Councilwoman Hernandez stated she believed the conclusion of the SC DOT that the bridge has to be replaced right now with this particular bridge section is the problem. Not that SC DOT collected the data inaccurately or misinterpreted the data. She indicated that she felt the problem that the communities have is with the conclusions drawn from the data that is the issue. Because of this she indicated that she was very supportive of the motion as it stands.

Councilman Abele stated that at maximum if everything is done under option one the communities are talking $9,750. He went on to say that he thought there was no point unless you assume SC DOT did not do anything, but made up data. He thought that it would be a waste of money to have our consultant duplicate what SC DOT has done. Perhaps the communities want the consultant to review the SC DOT data and to come up their opinions to include what additional inspections over and above what DOT has done, they might recommend if necessary to give the communities the ultimate goal being looked for which is how long will the bridge last. If everything is done in option 1, it cost $10,000 so that number of something extra has to be something less than $10,000 because they are not to do anything that SC DOT has already done to duplicate that work in terms of taking samples and things.

Councilman Smith mentioned that he was not concerned about another meeting or time because that was why Councils were elected to do those things. He went on to say that he had no problem with coming to another meeting after the SC DOT findings have been reviewed and if they do not feel they are sufficient, then we will decide whether or not to go on and get numbers from them. He stated that he felt it not necessary to give them the $9,000 to do it all when it may not be necessary.

Councilman Abele indicated that he agreed. He did not want to give them the $9,000 but to look at SC DOT's work then come tell us if there is anything else that they think that they ought to look at over and above anything else that has been looked at.

Mayor Stith stated that they should be directed to look at the information that is there now and then they come and present that to the Councils then come and answer the Councils questions.

Councilwoman Hazen-Martin responded that they may tell us that they cannot come to these same conclusions without doing additional testing. She expressed that she hoped that everyone will be happy then to say to them to do it.

Mayor Stith indicated that he felt the group had an idea what the total number would be if it got to that or the $9,750, but the Councils are talking about $2,500 at this stage and then to come back and ask us questions and tell us information and us ask them questions. He went on to say that at first blush he was thinking we could save a meeting, but that it goes back to spending the money and spending a little more time to make sure the right thing is being done because it is the long term that is being talked about--what is good for the two islands in the long term so an extra meeting or some extra money will be worth it to everybody's grandchildren.

Councilman Abele indicated that the Councils may not have to spend the extra money. If a respected consultant, like this, comes back and indicates that they have looked at everything SC DOT has done and that it is their opinion that the information is not enough to give you a valid judgment, then that is the time that the group might want to go to Buck Limehouse or Ravenel and say this consultant states that what your agency (SC DOT) has got is not enough data to make a decision on the bridge and then request them to pick up the cost for more information.

Councilwoman Hazen-Martin stated that then the communities could agree to refuse to sign off on the plans with confidence that the right thing is being done.

Mayor Stith said that it should be reiterated again that the communities want final plans at some stage in the future no matter if it is on this particular bridge plan or whatever comes of the communities' study -- that the communities will not sign off until it is known what the communities are getting--completely know what the communities are getting.

Councilman Abele inquired if he could amend his own motion to add to it that the two cities send out a joint letter in response to the letter that SC DOT sent to Mayor Bunch saying SC DOT promised the communities alot of data, you promised us design drawings and those things have never been received and no consideration will be given to signature.

After some discussion among everyone that the question should be called, Mayor Bunch called for the question.

Mayor Stith asked if there was any further discussion on Councilman Abele's original motion.

Councilwomen Hernandez mentioned a time line or whether they would be given thirty-days or a week or two.

Administrator Tucker expressed a concern about the proposed diving contract mentioned by one of the bidders. She stated that if a diving contract has been let then the results of

that data should be made available to Hobbs Upchurch, and Associates. She questioned how long it would take to do that kind of inspection and that might affect that time frame.

Mayor Stith indicated that was why he had attempted to contact Mrs. Mabry by telephone, to attempt to verify the dates on the diving and when to expect the results.

Councilman Abele stated that the Administrators can negotiate with the company regarding the time frame.

Councilman Mathews indicated that the sooner the information was supplied by SC DOT to the communities engineers, the sooner SC DOT would hear from the communities.

Councilman Abele, at Mayor Stith's request, repeated the motion to go ahead with Hobbs Upchurch and Associates, Inc. with the part of option to review all the SC DOT documentation, inspections reports relative to the Breach Inlet Bridge replacement and to come back to the two cities with their analysis of that SC DOT effort and their best projection as to the potential remaining life of that bridge. The motion had been seconded earlier.

Mayor Stith requested a show of support and the motion passed unanimously.

Councilman Wood expressed that several years ago the Mayors of Mount Pleasant and Isle of Palms and the Mayor Pro Tem of Sullivan's Island went to Columbia and questioned about the bridge replacement (Cooper River) and after that meeting, Councilman Wood requested a copy of any study of the bridges. A year or so after he received it and he felt better about driving the old bridge than he does the new one because the old Cooper River Bridge has better steel in it and the beams in the new one are bad. He went on further to say that it was a very detailed report.

Mayor Stith mentioned that once the Administrators contact Hobbs Upchurch and get a time line established they will get back to the Councils.

Councilman Wood stated that he thought that both Administrators had done a good job of getting the proposals together.

Councilwomen Allen expressed her gratitude for Sullivan's Island's hospitality.

The meeting adjourned by acclamation.

EXHIBIT B

PRELIMINARY CONDITION REVIEW
AND
STRUCTURAL /SITE EVALUATION

of

WILLIAM THOMPSON MEMORIAL BRIDGE
SC 703 OVER BREACH INLET
CHARLESTON COUNTY, SOUTH CAROLINA

prepared for

CITY OF ISLE OF PALMS
AND
TOWN OF SULLIVAN'S ISLAND

Prepared by
Hobbs, Upchurch and Associates, P.A.
Consulting Engineers

September, 1997

Introduction and Background

The South Carolina Department of Highways and Public Transportation proposes to replace the William Thompson Memorial Bridge with a new structure parallel to the existing. The new alignment will impact adjacent landowners; therefore, the City of Isle of Palms and the Town of Sullivan's Island are investigating potential alternatives that provide less impact. This report presents the findings and recommendations based on a preliminary study investigating the requirements for replacing the bridge.

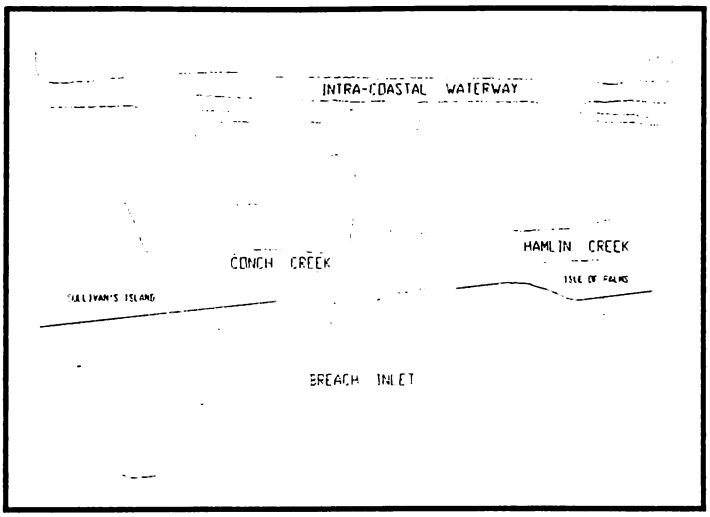


Figure 1

The Thompson Memorial Bridge crosses over Breach Inlet connecting Sullivan's Island to Isle of Palms in Charleston County, South Carolina. The inlet, as shown in Figure 1, provides a connection from the Atlantic Ocean to the Intracoastal Waterway and surrounding bays. The Thompson Memorial Bridge, which replaced an existing timber structure that was located on the ocean side of the bridge, was constructed circa 1954 by Robert E. Lee and Company. The South Carolina Highway Department was responsible for design. Construction documents for the project, along with final documents indicating "as-built" conditions were provided.

The bridge is approximately 978 feet long with an overall width of 38 feet. Sidewalks are located on each side, which results in an overall traffic width of 26 feet. The superstructure consists of an integral six inch concrete slab and tee beam construction for the majority of the length, while three spans utilize a six inch concrete slab on 36 inch beams. Typical spans are 32 feet on center with the center spans increased to 65 and 80 feet (steel beam spans). The deck elevation was established at 12 feet above mean sea level (local datum) with the tidal range stated as 2.6 feet below and above for mean low and high tide, respectively. The substructure components consist of two end bents and twenty-six intermediate bents supported on 21 inch octagonal, precast concrete piles. Additional information provided details on concrete reinforcement and steel connections.

Sheet 1 in Appendix A provides a deck plan, profile and substructure layout of the bridge. As noted in the profile, the pile lengths were designed to follow the mudline of the inlet. No geotechnical information was available on the stratigraphy for the site other than a reference to soil type from borings illustrated on sheet 8 of the construction drawings. The soil materials were simply described as beach sand with mud and shells overlying coarser / harder sand with larger shells at a depth of approximately 40 feet below mean sea level.

The structure was originally designed for an H15-S12-44 truck loading in accordance with AASHTO criteria (1953) using Class "A" concrete, grade 40 reinforcing bars, and A36 structural steel. The piles was

to be driven to a capacity of 42 tons or to a specified tip elevation illustrated on the plans, whichever provided the greater penetration. Pile driving records were obtained and were reviewed for tip elevation along with capacity. The pile tip elevations were plotted against the design profile of the bridge for comparison. The results are provided on Sheet 2 in Appendix A. The majority of the pilings were driven to a capacity greater than required with few exceptions. However, these exceptions are based on pile driving formulas, which usually result in conservative estimates. No other documents were available regarding modifications or repairs to the structure; therefore, this evaluation was based on the original construction. This assumes that no damage to the structure occurred during Hurricane Hugo, during which the structure was subjected to a storm surge above the deck elevation with wave forces and high currents.

Previous Inspections and Evaluations

Three documents were provided that contained information on previous inspections and reports. The first document was an underwater inspection and bathymetric survey performed by Russell-Veteto Engineering (RVE) in September 1992. In this report, the conclusion with regards to deterioration stated, " ...the underwater components of the bridge generally appeared to be structurally sound. The pile surface anomalies encountered were minor and did not appear to be structurally significant." It further stated that, "No repairs or maintenance are recommended for the underwater substructure components. However, the above water cracks and spalls should be monitored." Considering that the bridge had been in place approximately 38 years at the time of inspection, the lack of significant deterioration was noted.

The RVE report provided information on the water depths at the time of inspection; however, the datum used for comparison to original mudline was not correct. The water depths were based on a water surface elevation, approximately 9 feet below the bridge deck surface; however, the original documents were based on a water surface at approximately 12 feet below the deck. Using these corrected depths, the 1992 profiles (north and south of the bridge) were plotted against the original profile and actual pile tip elevations are shown on Sheet 3 of the Addendum. Similar to statements in the RVE report, a migration of the inlet to the west has occurred, reducing the pile embedment at several bents.

The second inspection document that was reviewed included the bridge inspection forms and reports prepared by the SC DOT. This document provided information from inspections performed in 1992, 1994 and 1996; however, the inspection reports provide, at best, limited data regarding deterioration of the structure. The inspector simply denoted whether a structural element possessed any deterioration without regard to significance or severity. Therefore, one would assume from the report that the bridge is deteriorated. No information on length, widths and depths of cracks; area and depth of spalling; nor loss of material section is recorded. An on site visit was made by the author of this report. While on site, a visual inspection of structural components was made as accessable from the shoreline. Based on this inspection, some deterioration does exist; however, the extent did not warrant replacement.

Finally, a copy of a single page summary of the most recent inspection by Russell-Veteto Engineering was provided on October 2, 1997. In reviewing the memo, the results of the most recent inspection indicate that some deterioration exists; however, the deterioration was once again deemed not to be sufficient to

reduce the carrying capacity (with the exception of one isolated area). There continued to be a migration of the inlet to the west.

Summarizing the previous inspections, some deterioration was noted; however, the inspection report from the highway department was determined not to be sufficient for our evaluation. Migration of the inlet has also occurred and additional information should be obtained regarding pile support and ability to prevent further migration.

Structural Evaluation

Based on details from the construction documents, a preliminary analysis of the structure was performed assuming no loss of structural section due to deterioration. An HS 20 loading was utilized along with data on component self weight (dead load), impact and seismic loading (seismic performance category B, per AASHTO, along with acceleration coefficient of 0.12). For the preliminary evaluation, loading due to wind and current were included. Loadings and support due to a storm (hurricane) event would be dependent on scouring of the mudline associated with the event and storm surge level. Additional data is required to perform this evaluation.

No information regarding soil capacity was available to modify pile capacity at eroded bents; therefore, an inquiry was made to Mr. Billy Camp of S&ME in Charleston, SC. Mr. Camp has significant experience in pile driving in the Charleston vicinity. Upon inquiry to Mr. Camp, we discovered that a geotechnical investigation, along with an evaluation, was performed for the bridge replacement project. Generalized information was obtained regarding site stratigraphy and soil support values, which were utilized for the preliminary evaluation. However, a concern regarding pile support during a seismic event was discussed. The upper sands at the site potentially can experience liquefaction during a seismic event resulting in loss of pile support. Additional studies are required to determine the amount of pile support loss that could be anticipated during such an event. Without this data, an assumption was made for this report that no loss would occur.

The results of the analysis indicated that components analyzed provided capacity greater (not significant) than applied loading with exception of the deck according to AASHTO criteria. However, the structure at overload was determined to be less than 15%. The structure was then evaluated for an HS 15 loading and found to be sufficient. The above statement ignores the potential for loss of pile support due to liquefaction and assumes sufficient pile embedment to achieve design pile capacity.

In addition to the analysis related to stress, the structure was evaluated for required beam support length for seismic events and found to be adequate. Other requirements for lane width were also found to be adequate.

In summary, the structure has sufficient capacity, based on no loss of structural section, for the loadings analyzed. Additional studies will be required for loadings associated with storm events and pile support (erosion and seismic events).

Recommendations

Based on an analysis and preliminary review of the structure, replacement is not warranted if adequate pile support can be provided (during seismic and major storm events). Therefore, the following actions are recommended:

1. Perform an evaluation of pile support for the structure for both static and seismic events. The consulting firm of S&ME has performed an investigation of the site for the replacement bridge. Therefore, we recommend the procurement of their services for this task. They should possess sufficient data to perform the soils evaluation. We also recommend that profiles of the mudline be performed on both sides of the structure for use in future bridge analysis.

2. Upon receipt of the report, in Item 1, a determination can be made of costs (if any) required to provide soil support. In addition, we recommend that a study be made to determine costs associated with preventing additional erosion of the pile embedment through migration of the inlet to the west. In the coastal study, storm surge criteria and potential scouring should also be determined along with any costs required for modification.

3. If the costs associated with Item 2 are acceptable as an alternative, a field inspection should be performed to map deterioration of the structure. Using the field results, any deficiencies can be identified along with estimated costs for repair. A detailed analysis would be performed to ensure all repair / rehabilitation requirements were identified. In addition to concrete repairs, modifications to increase capacity would be evaluated.

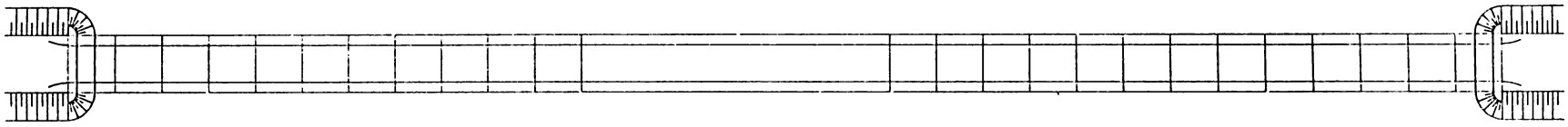
4. If rehabilitation of existing structure is not feasible, alternatives for replacement should be evaluated.

Appendix A

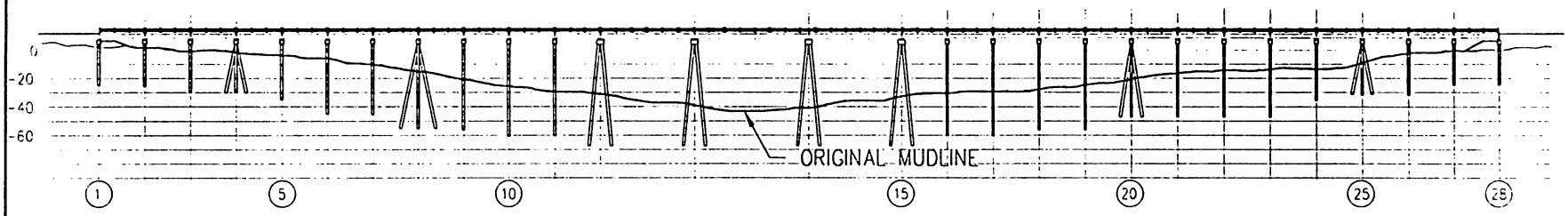
1"=120'

CONDITION REVIEW & EVALUATION

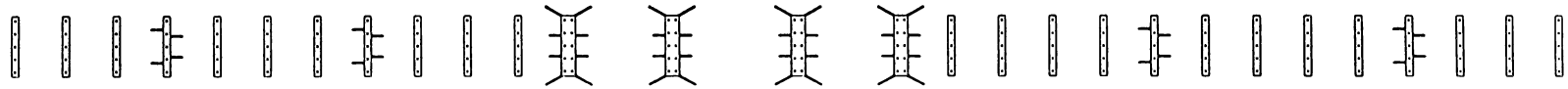
GENERAL PLAN AND PROFILE



DECK PLAN



PROFILE

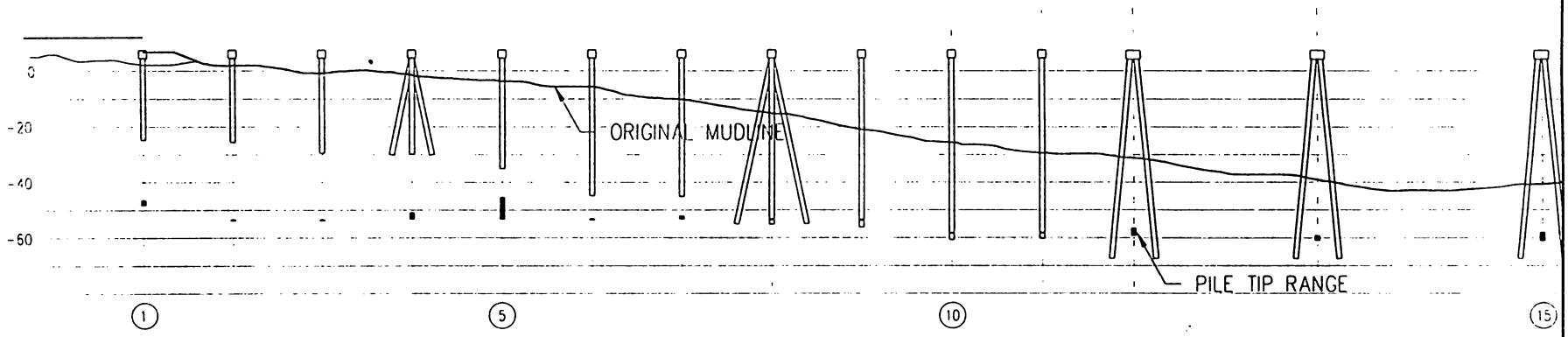


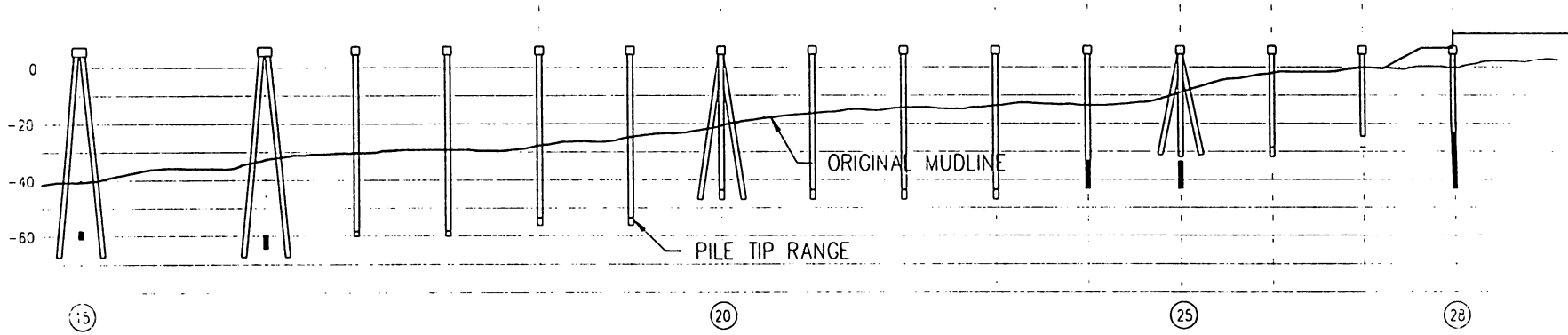
SUBSTRUCTURE PLAN

1"=60'

CONDITION REVIEW & EVALUATION

PILE TIP PROFILE



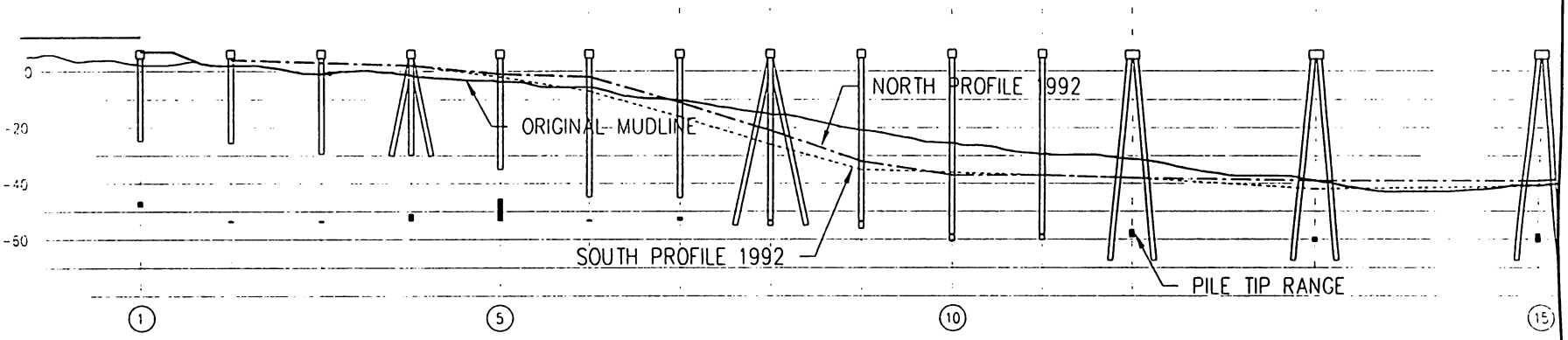


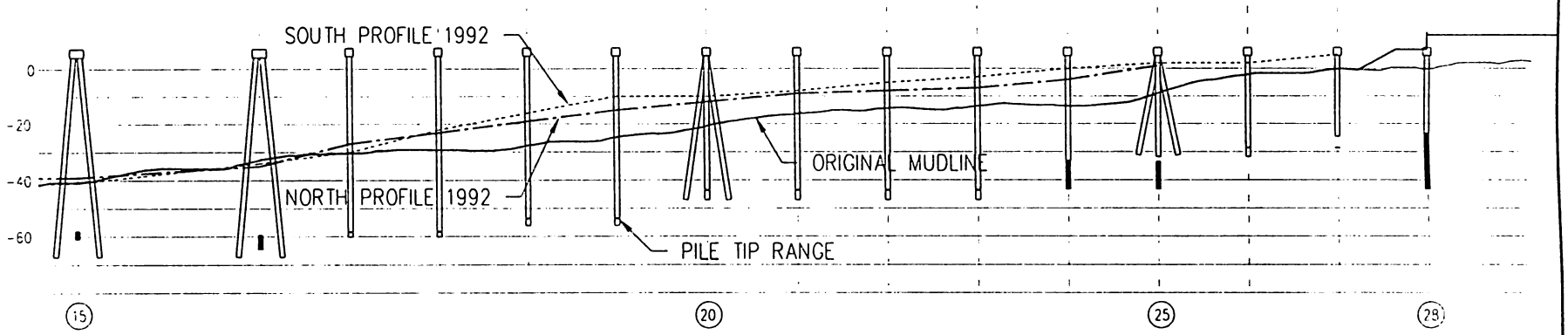
1"=60'

CONDITION REVIEW & EVALUATION

SHORELINE CHANGE PROFILE

PAGE 3





10/24/97

PUBLIC HEARING
PROPOSED COMPREHENSIVE PLAN
October 28, 1997

Mayor Bunch called the Public Hearing to order at 6:00 p.m. on October 28, 1997, in City Hall Council Chambers. She announced that the hearing had been scheduled to hear citizen comments on the proposed Comprehensive Plan prepared by the Planning Commission and she introduced the City's Planning Consultant, Lee Batchelder, who gave a brief overview of the plan and he explained that once the plan has been approved by City Council, an ordinance will be prepared for adoption. He then opened the hearing for questions from the audience.

One person asked if there were any major changes to the plan to which Mr. Batchelder responded that there were not any major changes; however, the few zoning changes being recommended bring the zoning for the island closer to what the actual land use is currently. For example, the City Hall property is currently zoned "residential" and the plan recommends it be changed to "limited commercial".

Another person was concerned about the new hotel being constructed in Wild Dunes and others being planned for the beachfront and she asked if there were any constraints being adopted to control the growth of traffic on the City's main roads. Mr. Batchelder said that the plan basically maintains the status quo on the island, and Mayor Bunch assured that we would protect the residential quality of the island as much as possible. She stated that the island's population capacity is 10,000 and with beach goers here in the summer, there is no way that traffic can be limited.

A third question was the condition of the Breach Inlet Bridge. Mayor Bunch stated that both Isle of Palms and Sullivan's Island must agree on the plans to construct a new bridge but no decision has been made as of this date. Both islands councils are continuing to discuss this issue among themselves and with SCDOT, and she assured everyone that if the bridge is replaced, one lane will be open at all times while construction is being done.

There being no further comments, Mayor Bunch closed the hearing at 6:16 p.m.

Councilmember Hernandez commended Lee Batchelder and the Planning Commission for all their hard work on this plan and the Mayor joined in with thanks and appreciation from the entire Council.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk

REGULAR CITY COUNCIL MEETING
October 28, 1997

The regular meeting of the Isle of Palms City Council was held on October 28, 1997, at 7:00 p.m., in City Hall Council Chambers. Present were Mayor Bunch, Council Members Abele, Campbell, Hernandez, Matthews, Shaffer, Sottile and Taylor (arriving late from class). Also present were City Administrator Williams, City Attorney Sottile, and City Clerk/Secretary Mauldin. Council Member Allen was excused and out of town.

A. INTRODUCTION OF MEETING

Mayor Bunch called the meeting to order and Councilmember Sottile gave the invocation followed by the pledge of allegiance; roll call was then taken.

B. READING OF THE JOURNAL OF PREVIOUS MEETINGS

1. September 23, 1997 - Regular City Council Meeting
2. October 9, 1997 - Special City Council Meeting
3. October 13, 1997 - Joint Meeting of Isle of Palms and Sullivan's Island Councils

Councilmember Matthews made a motion to approve the minutes as presented; Councilmember Campbell seconded; motion passed unanimously.

C. PRESENTATION BY LEE BATCHELDER - VISUAL ENHANCEMENT OF MAIN GATEWAY ONTO THE ISLAND

Mr. Batchelder gave a short presentation to Council on his application for Transportation Enhancement by moving overhead utility lines underground at the Connector entrance to the island. (See Exhibit A) He explained the four different options and scope of work and stated that the application must be submitted to the BCD Council of Governments by Friday, October 31st for inclusion in the FY 1998-99 funding period (provided this federal program is readopted and the funds available).

D. CITIZENS' COMMENTS

1. Jim Wellborn - resident of 56th Avenue since 1982. Mr. Wellborn spoke to Council about the severity of the drainage problem that occurs on 56th Avenue whereby water stands knee-high and causes a lot of difficulty for the residents ingressing and egressing their property. Mr. Wellborn stated that the increase in construction in this area without making sufficient adequate preparations for drainage has caused all the water to accumulate when it rains on three lots, and at times residents cannot even drive down 56th Avenue. He stated that in discussions with Wild Dunes, the Mayor and the Highway Department, no one will take responsibility for the problem and he felt that the City has some responsibility, perhaps during the permitting process,

to allow construction to take place without proper drainage being prepared for allowing all this water to accumulate in this one place. He appealed to Council in an effort to take steps to get some relief for this problem.

2. Marion Stone - resident of 505 Ocean Boulevard. Mr. Stone spoke to Council about his concerns about the City removing the stop signs from the intersections of Ocean Boulevard and 5th and 7th Avenues. Mr. Stone said there were many children and elderly people who cross Ocean Boulevard to the beach regularly and if these stop signs were removed it would cause a larger safety hazard for the people. He said that the 25 mph speed limit is not observed, especially with the heavy traffic of summer, and the stop signs at least force traffic to slow down. He presented a petition of some 55 signatures of residents requesting that the stop signs remain (Exhibit B). Mr. Stone urged Council to please reconsider and leave these stop sign up.

F. REPORTS FROM STANDING COMMITTEES

1. Ways & Means - Vice-Chairman Abele reported on their meeting of October 22, 1997 meeting (Exhibit C).

A) Councilmember Sottile made a motion to approve the expenditure of $3,000 from the Accommodations Tax Fund to repair the irrigation system at the Connector entrance area; Councilmember Campbell seconded; motion passed unanimously.

B) Councilmember Campbell made a motion to approve the expenditure of $22,000 from the Capital Projects Fund to provide sewer services to Fire Station #2; Councilmember Matthews seconded; motion passed unanimously.

C) Councilmember Campbell made a motion to approve the expenditure of the remaining $5,000 of previously approved Accommodations Tax Funds for nine 800mhz portable radios for the volunteer firemen; Councilmember Shaffer seconded; motion passed unanimously.

D) Councilmember Campbell made a motion to go forward with the concept of creating a Memory Park at the Connector [corner next to Building Department and Public Works Department] and authorize the Administrator to get cost estimates to accomplish this project; Councilmember Sottile seconded; after discussion, motion passed unanimously.

At this time, Councilmember Taylor arrived.

D) Councilmember Sottile made a motion to approve "Option A" of the application for underground wiring at the Connector entrance to the island [as presented by Lee Batchelder]; Councilmember Hernandez seconded; after discussion, motion passed 8-1.

2. Public Safety - Chairman Campbell reported on their meeting of October 14, 1997. (Exhibit D) (The monthly reports from the Police and Fire Departments are attached as part of Exhibit D)

A) Chairman Campbell reported that Pierce is providing the City with a loaner fire truck while our new ladder truck is in Wisconsin for repairs in some faulty painting. Sullivan's Island and Mt. Pleasant fire departments are available to back up the City in an emergency if necessary until the loaner truck arrives next week.

B) Chairman Campbell also reported that the committee has asked the Administrator to request the SCDOT to place reflective markers between the traffic lanes and the outer "bicycle" lanes on the Connector as a safety precaution to hopefully prevent another accident where a driver veered out of her lane and hit a jogger breaking her arm.

C) In response to Mr. Stone's request about the stop signs on Ocean Boulevard, Councilmember Sottile made a motion that the stop signs remain in place; Councilmember Taylor seconded. Upon discussion of both sides of the issue, Councilmember Abele made a motion to table the motion until Council has a chance to review the petition, get further legal advice and not remove the signs until a decision is made; Councilmember Hernandez seconded; motion to table passed 8-1. The stop signs will remain in place for now.

3. Public Works - Mayor Bunch introduced the recently hired Public Works Director, David Mobley who said that he was looking forward to serving the City. Chairman Matthews also welcomed Mr. Mobley and then reported on their meeting of October 11, 1997 (Exhibit E).

4. Recreation - Mayor Bunch introduced the recently hired Recreation Director, Norma Jean Page, who said she was happy to be here and she promised that the Recreation staff will continue to work hard and do our best to meet the needs of this community. Chairman Shaffer also welcomed Ms. Page and then reported on their meeting of October 13, 1997. (Exhibit F, including attachments)

E. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Zoning Board of Adjustment - See minutes of their meeting of October 14, 1997, attached as Exhibit G. Mayor Bunch asked the Administrator about the variance request by

Island Realty requesting permission to set up a tent in their parking lot for quick registration of visitors picking up keys for rental properties. Mr. Williams reported that it was determined, by the City Attorney's interpretation of the ordinance, that a variance was not needed; and, provided the tent meets fire code regulations, such use can be approved by the Zoning Administrator. Upon discussion, Mayor Bunch and Councilmember Sottile expressed concern about turning the island into a carnival-type atmosphere and felt that the ordinance should be amended so that no activity outside a building would be authorized. Councilmember Abele asked that the City Attorney explain in writing [before the next council meeting] the differences between this tent and other tents and exactly what the ordinance does or does not allow.

2. Planning Commission - Planning Consultant Lee Batchelder stated that there was no meeting in September.

Mayor Bunch referenced the letter recently received from the City Attorney stating that it is not necessary to have a member of Council serve as an ex-officio member of the Planning Commission. Councilmember Abele stated that he understood that we could amend the ordinance to read "non-voting" ex-officio member; but the attorney felt it best if there were no council member on the commission at all. Councilmember Abele presented to the City Clerk a letter of resignation effective immediately (Exhibit H).

F. REPORTS FROM SPECIAL OR JOINT COMMITTEES

1. Personnel Committee - Chairman Hernandez reported on their meetings of October 13 and 22, 1997 (Exhibit H with attachments).

A) She announced that the monthly Safety Sweepstakes winners were Edward Wise from the Public Works Department; Ginger Cox from the combined group of General Government, Building Department and Recreation Department; Chris Libhart from the Fire Department; and Kim Usry from the Police Department.

B) Employees of the Month were Robert Waltz and Gene Bianchi who did extra work for the department saving the City over $1,000; each employee received a bonus of $75. Also Mr. Williams awarded the Public Works Department employees a pizza lunch for their continuing efforts in getting the job done when the department was short handed.

C) Chairman Hernandez discussed the major changes the committee approved in the Employee Handbook ~~made as well as~~ and noted that a number of the changes recommended by our labor attorneys which were also adopted. She then made a motion to adopt the revised Employee Handbook; Councilmember Taylor seconded; and after discussion, motion passed unanimously. (Exhibit I)

D) Chairman Hernandez thanked the City Administrator and Councilmember Abele for developing some recommended pay ranges for City employees. The Committee did not take action on these ranges and she asked that it be placed on the agenda for the next Ways & Means Committee meeting for review and recommendations to full Council.

G. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

H. BILLS ALREADY IN POSSESSION OF COUNCIL - None

I. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

2. Resolution of Intent to Participate in the South Carolina Municipal Insurance and Risk Financing Fund (Exhibit J)

Clerk Mauldin read the resolution in full. Councilmember Taylor made a motion to approve the resolution; Councilmember Matthews seconded; after brief discussion, motion passed unanimously.

3. Proclamation - Elks Veterans Remembrance Month (Exhibit K). The Mayor asked for a motion to suspend the rules of procedure to read this proclamation which was not on the agenda; Councilmember Campbell so moved; Councilmember Abele seconded; motion passed unanimously. Clerk Mauldin read the proclamation in full.

J. MISCELLANEOUS BUSINESS

1. Mr. Williams stated that Council needed to officially designate the floater holiday and he recommended that we name December 26th to give the employees a four-day holiday. Councilmember Taylor so moved; Councilmember Campbell seconded; motion passed unanimously.

2. Councilmember Abele asked that council members give him any recommended changes they may want to amend the ordinance concerning home occupations. He will be preparing an amendment for presentation at November's Council meeting.

3. Councilmember Hernandez made a motion to direct the City Attorney to draft an ordinance for adoption of the Comprehensive Plan; Councilmember Matthews seconded; motion passed unanimously.

4. Mayor Bunch reported on the Earthquake Seminar held last week and indicated that there were some brochures left in the chambers for anyone to read.

The Mayor also reported on the 20 visitors from Slovakia who were here Sunday and Monday and stated it was very interesting hearing their stories of living under communist rule and becoming a democracy.

K. EXECUTIVE SESSION

Councilmember Hernandez made a motion to go into Executive Session to receive legal advice; Councilmember Abele seconded; motion passed unanimously.

Coming out of Executive Session, the Mayor stated that no action was taken; personnel and legal matters were discussed.

There being no further business to come before Council, upon motion duly made and seconded, the meeting was unanimously adjourned at 9:06 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk
To be approved by City Council on November 25, 1997.

EXHIBIT A

CITY OF
ISLE
OF
PALMS South Carolina

Mayor:
Carmen R. Bunch

City Council
Carol Allen
Pat Campbell
Debra Hernandez
Tom Leydic
David Matthews
Skipper Shaffer
Mike Sottile
Dee Taylor

MEMORANDUM

TO: Mayor Carmen Bunch and City Council

FROM: Lee Batchelder, Planning Consultant

DATE: October 23, 1997

SUBJECT: Transportation Enhancement Application - Palm Boulevard and IOP Connector

==========

The attached application for Transportation Enhancement funding was prepared following my presentation to the Ways and Means Committee in September. I have obtained estimates to completely remove all overhead wires at the intersection, although Council does have the option to downsize the project on the application and reduce costs.

Option "A", which is described in the attached application, will remove all overhead electric, cable television, and traffic signal lines from the intersection of Palm Boulevard and the IOP Connector. Traffic signals will be mounted on fixed aluminum mast-arm poles. This option will also result in the removal of the most visible utility pole and transformers at the northwest corner of the intersection. The estimated total cost for this option is $174,840.70. The City must agree to contribute a minimum of 20 percent of the total cost, or $34,968.14, to complete this work.

Option "B", shown on the last page of the attachment, involves undergounding only the section of electric and cable television lines that cross over the IOP Connector, and installing the fixed aluminum mast-arm poles. The estimated total cost for this option is $136,594.09. The City must agree to contribute a minimum of $27,318.82 to complete this work.

I will present this information at next week's City Council meeting and be available for questions.

P.O. Drawer 508 • Isle of Palms, South Carolina 29451 • (803) 886-6428
FAX (803) 886-8005

SCDOT

South Carolina Department of Transportation

TRANSPORTATION ENHANCEMENT ACTIVITIES

APPLICATION AND INFORMATION GUIDE

JUNE, 1996

INSTRUCTIONS FOR COMPLETING ENHANCEMENT APPLICATION

1. Please use the application form provided and try to limit narrative information to the space provided. Supplemental information may be added if it will give a clearer picture of the impact of the project. Please limit attachments to material relevant to the phase of the project for which funding is sought. Bear in mind that only materials which can be readily copied can be circulated to the Advisory Committee (non-MPO projects). Do not send application as a bound volume, since many copies must be made in addition to the six that you submit.

2. Use the Information Guide (attached) to determine which of the eligible categories the project fits. These are the only activities for which Enhancement Funding is eligible.

3. Project description must be given in enough detail to enable staff and Committee (for non-MPO projects) to clearly understand the project.

4. Note that Applicant (at least one if there are more than one) must be a public agency, not a non-profit corporation. Certification signature must be someone who has the authority to commit the Applicant to a legal contract.

5. Project cost must contain enough detail to clearly understand the cost of the various elements of the project. Total of costs shown on detailed estimate (page 5) must be consistent with costs shown on page 9 of application. Also, whenever possible Plans Specifications and Estimates (PS&E's) for Transportation Enhancement Projects should be in metric units. Projects developed by the State itself or by local entities, with the capability to work in metric, should comply with the metric requirement.

6. Sources of matching funds must be indicated. Funds spent prior to execution of a participation agreement (contract) are not eligible for reimbursement nor can they be counted toward matching of Federal funds.

7. Applicants must use latest application form.

8. NON-MPO Applicants Only.
   A. Limited to **only one** application per year.
   B. Limited to $250,000.00 maximum Federal Funds per project.

TRANSPORTATION ENHANCEMENT INFORMATION GUIDE

The following is provided for information only to show evidence of eligibility for the project. Each category need not be answered "yes" or "no". Rather, the applicant's proposal should provide documentation which informs the Department and the Transportation Enhancement Advisory Panel as to the information appropriate to each category applied for. Information in the applicant's proposal will be rated in terms of the information provided here.

1. FACILITIES FOR PEDESTRIANS AND BICYCLES

A. Will the project provide for non-motorized commuter transportation from urban/suburban neighborhoods to public transportation, workplaces, or schools?

B. Will the project design meet AASHTO bicycle standards and FHWA pedestrian standards?

2. ACQUISITION OF SCENIC EASEMENTS AND SCENIC HISTORIC SITES

*** See Note p. iv**

A. Are historic sites on or eligible for the National Register of Historic Places (if yes provide documentation); have natural areas been recognized by some official list such as National Natural Landmark or Heritage Trust sites?

B. Is the site or scenic area under threat from demolition, neglect, vandalism, looting, development, or planning policy changes?

C. Would the project serve as a catalyst for additional preservation, conservation, or recreation projects?

3. SCENIC OR HISTORICAL HIGHWAY PROGRAMS *** See Note p. iv**

A. Does the project promote greater awareness and appreciation of the state's scenic attributes or history and/or enhance the tourism potential of the area?

B. Are there significant historic, cultural, and/or natural resources along the route which meet the criteria for listing in the National Register, National Natural Landmarks, Heritage Trust sites?

C. Is the design and site plan compatible with the natural/historic/cultural qualities of the route?

D. Have any zoning or outdoor advertising controls been enacted to protect the scenic attributes?

4. LANDSCAPING AND SCENIC BEAUTY

A. Is the design and site plan compatible with the natural/historic/cultural qualities of the area?

B. Will the project screen visual intrusions or clutter along community entries and/or public places?

C. Does the project provide community/public gathering places?

D. Does the project improve the environment of a public park or natural area?

E. Will the project contribute to soil conservation on the area?

5. **HISTORIC PRESERVATION** * See Note p. iv
   - A. Is the structure or site listed in or eligible for the National Register of Historic Places?
   - B. Is the structure or site under threat from demolition, neglect, redevelopment, planning policy changes, or insensitive rehabilitation?
   - C. Does the work follow a logical sequence of preservation activities? (i.e. survey/documentation, planning, stabilization/rehabilitation)?
   - D. Will the project address or contribute to solutions for important community issues such as economic development, tourism, downtown revitalization, neighborhood preservation, housing rehabilitation, recreational area development?
   - E. Does the work meet accepted preservation standards and involve qualified professionals?

6. **REHABILITATION AND OPERATION OF HISTORIC TRANSPORTATION BUILDINGS, STRUCTURES AND FACILITIES** * See Note p. iv
   - A. Is the structure or site listed in or eligible for the National Register of Historic Places?
   - B. Will the project have a significant impact upon the property by providing for continued and long-term use?
   - C. Does the work follow a logical sequence of preservation activities? (i.e. survey/documentation, planning, stabilization, rehabilitation).
   - D. Does the work meet accepted preservation standards and involve qualified professionals?

7. **PRESERVATION OF ABANDONED RAILWAY CORRIDORS** * See Note p. iv
   - A. What is current status of ownership?
   - B. Is there a plan to protect historic structures and/or archaeological sites within the corridor?
   - C. Is there a plan for the interpretation of the historic and natural resources along the corridor; if any are present?
   - D. Is there a plan for re-use of the corridor and if so which modes will be accommodated?
   - E. Does the project design meet accepted standards for the modes to use it?

8. **CONTROL AND REMOVAL OF OUTDOOR ADVERTISING**

NOTE: Only in unusual circumstances should expenditures for removal or nonconforming billboards be considered eligible, since such removal is a function of maintaining "effective control" and is otherwise funded under Section 104 of Title 23. The Department policy is to support nonconforming billboard only if all parties are in agreement, not to force such removal.

- A. Is the billboard removal essential to the project; does the billboard advertiser agree to the removal; does the billboard owner agree to the removal; does the landowner on which the billboard is located agree to the removal?
- B. Does the local tourism agency have a problem with the billboard's removal?

9. **ARCHAEOLOGICAL PLANNING AND RESEARCH** * See Note p. iv
   - A. Is the site listed on or eligible for the National Register of Historic Places?
   - B. Would the project provide opportunities to increase public awareness and understanding of archaeology?
   - C. Would the project involve innovative methods/activities?
   - D. Would the project be directed by a professional who meets the federal professional standards for Historians and Archaeologists?
   - E. Does the project design meet accepted standards for the modes to use it?

10. **MITIGATION OF WATER POLLUTION DUE TO HIGHWAY RUN-OFF**
   - A. Does project address a documented water pollution problem?
   - B. Is the water pollution caused by highway run-off?
   - C. Is this a model project, the information from which could be useful for other projects?
   - D. Would the project visually enhance the area?
   - E. Will there by interpretation of the site for the public?
   - F. Does the work follow a logical sequence of activities: (i.e. survey/documentation, planning, implementation, monitoring).
   - G. Are there existing drainage problems that will impact or be impacted by the project? Do the outfall channels from the area have any flooding problems and are they adequate to handle any increase in flow due to the proposed project?
   - H. Will the project disturb more than five acres of soil area?
   - I. Are there suitable areas in the vicinity of the project for detention/retention storage facilities?

NOTE:

*** For all projects dealing with Historic Properties, call the South Carolina State Historic Preservation Office at 803-734-8593 prior to submitting your application to determine if your property is eligible. If property is not already listed in the National Register, you may need to submit a Preliminary Information Form to the State Historic Preservation Office at the time you send your application to SCDOT.**

REVISED JUNE 1996
(NOTE: APPLICANTS MUST USE LATEST APPLICATION FORM.)

TRANSPORTATION ENHANCEMENT APPLICATION
(USE ATTACHED INFORMATION GUIDE)

APPLICANT INFORMATION

APPLICANT: City of Isle of Palms DATE: 10/28/97

ADDRESS: P.O. Drawer 508 PHONE: 886-6428

CITY: Isle of Palms STATE: SC ZIP: 29451

CONTACT PERSON: Lee Batchelder 724-3771 TITLE: Planning Consultant

PROJECT INFORMATION

NAME OF PROJECT: Isle of Palms Gateway Enhancement

BRIEF PROJECT DESCRIPTION: Visual enhancement of main gateway onto the island

PROJECT LOCATION: Intersection of Palm Boulevard and the IOP Connector

LENGTH & TERMINI (IF APPLICABLE):

COUNTY: Charleston HOUSE DISTRICT: 112 SENATE DISTRICT: 34

PROJECT CATEGORY

(CHECK ONLY THOSE ACTIVITIES THAT WILL BE FUNDED WITH ENHANCEMENT FUNDS)

[ ] PROVISIONS OF FACILITIES FOR PEDESTRIANS AND BICYCLES.

[ ] ACQUISITION OF SCENIC EASEMENTS AND SCENIC OR HISTORIC SITES.

[ ] SCENIC OR HISTORIC HIGHWAY PROGRAM.

[✓] LANDSCAPING AND OTHER SCENIC BEAUTIFICATION.

[ ] HISTORIC PRESERVATION.

[ ] REHABILITATION AND OPERATION OF HISTORIC TRANSPORTATION BUILDINGS, STRUCTURES OR FACILITIES.

[ ] PRESERVATION OF ABANDONED RAILWAY CORRIDORS.

[ ] CONTROL AND REMOVAL OF OUTDOOR ADVERTISING.

[ ] ARCHAEOLOGICAL PLANNING AND RESEARCH.

[ ] MITIGATION OF WATER POLLUTION DUE TO HIGHWAY RUN-OFF.

MINIMUM REQUIREMENTS FOR PROPOSALS

(PLEASE ANSWER THE FOLLOWING IN SPACES PROVIDED).

A. ELIGIBILITY DEMONSTRATION: "SEE ATTACHED" IS NOT ACCEPTABLE.

1. IF PROJECT FALLS INTO ONE OR MORE OF THE 'HISTORIC' CATEGORIES, IS THE PROPERTY [ ] ELIGIBLE FOR OR [ ] LISTED ON THE NATIONAL REGISTER?
2. DOES PROJECT CONFORM TO APPLICABLE REQUIREMENTS OF AMERICANS WITH DISABILITIES ACT AND ANY OTHER STATE OR FEDERAL LAWS CONCERNING ACCESSIBILITY? [ ] YES [ ] NO
3. WHAT IS PROJECT'S RELATIONSHIP TO INTERMODAL TRANSPORTATION SYSTEM? [ ] FUNCTION [ ] PROXIMITY [ ] IMPACT
   EXPLAIN BRIEFLY:

Not Applicable

B. PROJECT DESCRIPTION: "SEE ATTACHED" IS NOT ACCEPTABLE. DESCRIBE ALL NECESSARY WORK NEEDED TO COMPLETE THE PROPOSED PROJECT. DESCRIPTION SHOULD REFLECT ONLY ACTIVITIES CHECKED UNDER PROJECT CATEGORY.

The City of Isle of Palms is seeking to enhance the appearance of the main gateway onto the island at the intersection of Palm Boulevard and the IOP Connector.

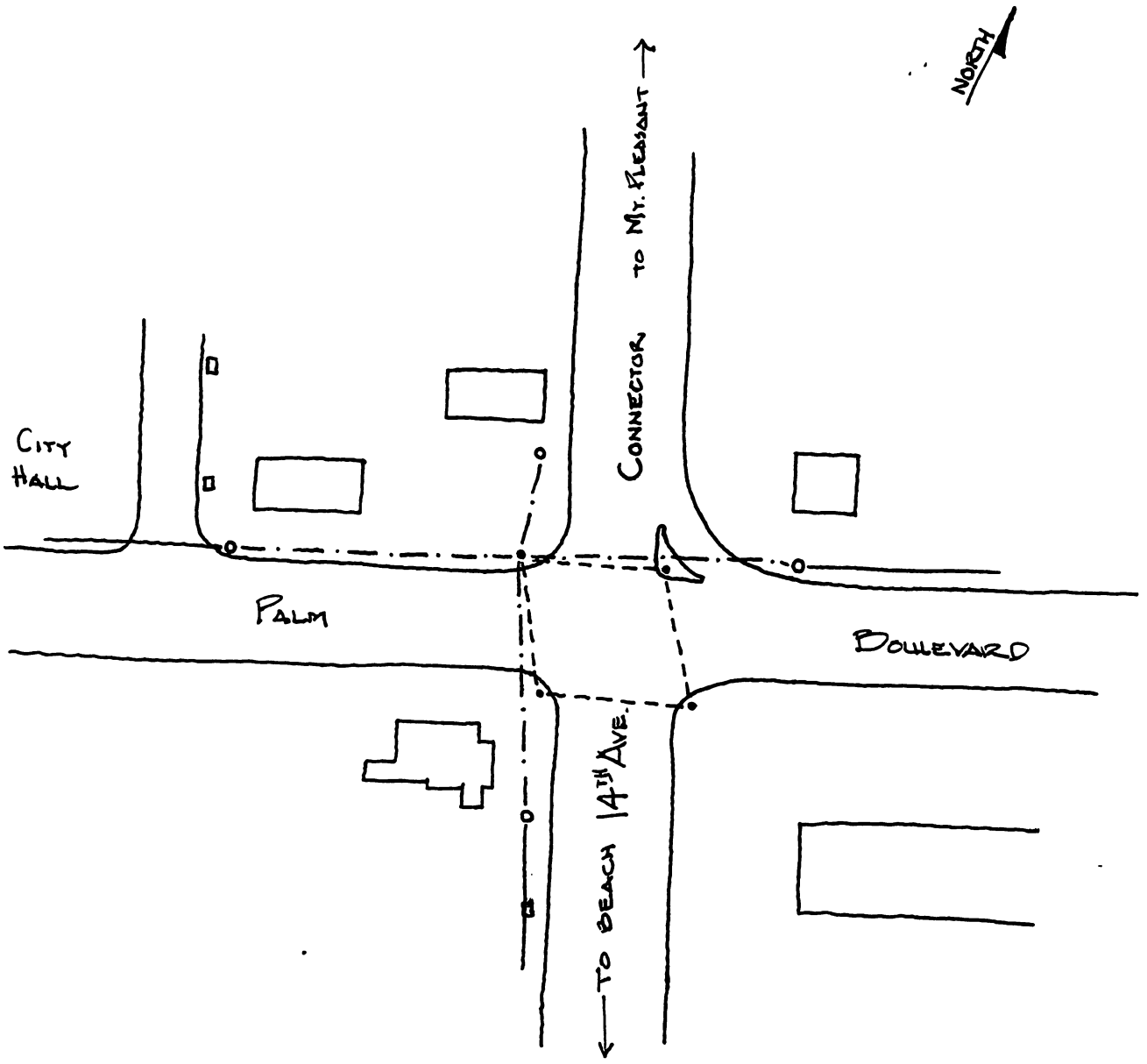
The project involves the undergrounding of overhead electric and cable television lines at the intersection. Also, the existing wire mounted traffic signals at the intersection will be replaced with aluminum fixed mast-arm signals and underground electric lines.

Conversion of overhead electric and cable to underground service will require right-of-way easements from the City and SCDOT permits for boring within the right-of-way. Installation will utilize directional boring.

Conversion of wire mounted traffic signals to fixed mast-arm mounted signals will require soil testing prior to final design, SCDOT approval and construction of the mast-arm system.

C. MAPS, PLANS & PHOTOGRAPHS:

ATTACH PROJECT LOCATION MAP(S), PROJECT BOUNDARY MAP AND SITE PLAN. INCLUDE PHOTOGRAPHS OF THE EXISTING SITE AND/OR FACILITY IF APPLICABLE. (COMMENTS)



— · — · OVERHEAD UTILITY LINES TO BE REMOVED

——— OVERHEAD UTILITY LINES TO REMAIN

- - - - TRAFFIC SIGNAL LINES TO BE REMOVED

○ POLE TO REMAIN

• POLE TO BE REMOVED

□ POLE TO BE INSTALLED

OPTION "A"

D. PROJECT COST: "SEE ATTACHED" IS NOT ACCEPTABLE.
ITEMIZE ALL PROJECT ELEMENTS AND COSTS. LIST ITEM, DESCRIPTION, QUANTITY, UNIT PRICE, AMOUNT, ETC. (METRIC UNITS SHOULD BE USED WHENEVER POSSIBLE.) (ENTER TOTAL PROJECT COST IN SECTION I - LINE 1, PAGE 9).

South Carolina Electric and Gas estimates the total cost for undergrounding the overhead electric service to be **$68,246.61**

Comcast Cablevision estimates the total cost for undergrounding the overhead cable service to be **$6,594.09**

South Carolina Department of Transportation estimates the total cost for converting the wire mounted traffic signals to fixed mast-arm mounted signals to be **$100,000**

Total Estimated Cost: **$174,840.70**

E. PROPERTY OWNERSHIP:

IDENTIFY OWNERSHIP OF **ALL** PROPERTY INVOLVED IN THE PROJECT, IF ADDITIONAL PROPERTY MUST BE ACQUIRED TO COMPLETE THE PROJECT, IDENTIFY OWNERSHIP AND VALUE OF PROPERTY. FEDERAL GUIDELINES MUST BE FOLLOWED FOR ALL ACQUIRED PROPERTY, EITHER PURCHASED OR DONATED.

(NOTE: FOR **ALL PROJECTS ON SCDOT RIGHTS-0F-WAY INCLUDE WITH YOUR APPLICATION** EITHER A COPY OF THE APPROVED SCDOT ENCROACHMENT PERMIT OR A LETTER FROM YOUR SCDOT COUNTY MAINTENANCE OFFICE OR SCDOT DISTRICT OFFICE INDICATING YOUR PROJECT APPEARS FEASIBLE IN CONCEPT WITH SPECIFIC DETAILS TO BE WORKED OUT IN AN ENCROACHMENT PERMIT.)

Most of the work will take place within the SCDOT right-of-way. Work outside the right-of-way will require easements to be donated by the City of Isle of Palms across property where the Isle of Palms Building Department and Public Works Department are located.

F. LOCAL SUPPORT:

DESCRIBE LOCAL SUPPORT FOR THE PROPOSAL. ATTACH LETTERS FROM DONORS OR SPONSORS COMMITTING NON-FEDERAL SHARE OF PROJECT COSTS, COMMITMENT OR SUPPORT FROM SPONSORS, LOCAL GOVERNMENT OFFICIALS AND REGIONAL ORGANIZATIONS. LETTER OF APPROVAL FROM LOCAL JURISDICTION IF OTHER THAN APPLICANT.

NON-MPO APPLICANTS ONLY.
(NOTE: **DOCUMENT OPPORTUNITIES** FOR **PUBLIC PARTICIPATION** IN THE DEVELOPMENT OF THIS PROJECT.)

G. PROJECT MAINTENANCE & MANAGEMENT PLANS:

DESCRIBE MAINTENANCE AND MANAGEMENT OF THE PROJECT, INCLUDING THE EXPECTED SOURCE OF FUNDS TO SUPPORT ACTIVITIES.

The electric, cable television, and traffic signalization facilities will be owned and maintained by SCE&G, Comcast Cablevision, and SCDOT, respectively.

H. ENVIRONMENT ASSESSMENT:

ATTACH ANY PREVIOUSLY PREPARED ENVIRONMENTAL DOCUMENTATION TO THIS APPLICATION. IF NO PREVIOUSLY APPROVED ENVIRONMENTAL DOCUMENTATION IS AVAILABLE, THE APPLICANT MUST COMPLETE ANY APPROPRIATE STUDIES AND HAVE THEM APPROVED PRIOR TO PROJECT IMPLEMENTATION. THIS REQUIREMENT DOES NOT APPLY IF THE APPLICATION IS FOR PLANNING OR FEASIBILITY STUDIES ONLY. THESE STUDIES AS A MINIMUM SHOULD INCLUDE ANY OF THE FOLLOWING FACTORS AS APPLICABLE:

	IMPACT	
	NO	YES
DISPLACEMENT OF RESIDENCES OR BUSINESS	[X]	[ ]
DISRUPTION OF NEIGHBORHOODS	[X]	[ ]
IMPACTS AGRICULTURAL OR RECREATIONAL LANDS	[X]	[ ]
IMPACTS HISTORICAL/ARCHAEOLOGICAL SITES	[X]	[ ]
IMPACTS WETLANDS, STREAMS/LAKES, FLOODPLAINS	[X]	[ ]
WITHIN COASTAL ZONE	[X]	[ ]
ENDANGERED SPECIES	[ ]	[X]
AIR/WATER QUALITY	[X]	[ ]
NOISE	[X]	[ ]
HAZARDOUS WASTE SITE	[X]	[ ]

ANY COUNTY, STATE, AND/OR FEDERAL PERMITS REQUIRED WILL HAVE TO BE SECURED BY THE APPLICANT PRIOR TO CONTRACT SIGNING. (THESE MAY INCLUDE ARMY CORPS OF ENGINEERS, OFFICE OF COASTAL RESOURCE MANAGEMENT, COAST GUARD, FEDERAL ENERGY REGULATORY COMMISSION, COUNTY SEDIMENT AND EROSION CONTROL AND STORMWATER MANAGEMENT ORDINANCE, OR STATE BUDGET AND CONTROL BOARD).

I. FUNDS REQUESTED, LOCAL MATCH AND SOURCE

LINE 1 - TOTAL PROJECT COST (FROM SECTION D) $ 174,840.70

LINE 2 - LOCAL MATCH (MUST BE AT LEAST 20% OF LINE 1) $ 34,968.14
LIST SOURCE OF MATCH AND AMOUNT FROM EACH SOURCE.

	LIST SOURCES	AMOUNT
A -	City of Isle of Palms	$ 34,968.14
B -		$
C -		$
D -		$
E -		$

TOTAL AMOUNT OF MATCH (SHOULD BE EQUAL TO LINE #2 ABOVE). $ 34,968.14

LINE 3 - FUNDS REQUESTED BY APPLICANT
(SUBTRACT LINE 2 FROM LINE 1) $ 139,872.56

ATTENTION NON-MPO APPLICANTS -
FEDERAL FUNDS LIMITED TO $250,000.00 MAXIMUM.

IS PROJECT WITHIN A METROPOLITAN PLANNING ORGANIZATION (M.P.O.) BOUNDARY? [X] YES [ ] NO

IF YES, IS THE PROJECT IN THE TRANSPORTATION IMPROVEMENT PROGRAM (T.I.P.)? [ ] YES [X] NO

LIST MPO CHATS AMOUNT IN TIP FOR PROJECT $ -0-

J. CERTIFICATION

THE UNDERSIGNED HAS AUTHORITY TO SIGN ON BEHALF OF THE APPLICANT AND CERTIFIES THAT THE APPLICANT HAS LEGAL AUTHORITY TO ENTER INTO CONTRACT TO IMPLEMENT THIS PROJECT AND THAT ALL INFORMATION PROVIDED IS COMPLETE AND ACCURATE TO THEIR BEST KNOWLEDGE.

Mark M. Williams

SIGNATURE

October 28, 1997
DATE

Mark M. Williams, City Administrator
TITLE

(803) 886-6428
PHONE NO.

PRINTED NAME

MAIL ORIGINAL AND FIVE (5) COPIES OF APPLICATION TO:

SOUTH CAROLINA DEPARTMENT OF TRANSPORTATION
ATT: HAROLD L. YELTON
955 PARK STREET (ROOM 516)
P.O. BOX 191
COLUMBIA, SOUTH CAROLINA 29202

SCE&G
A SCANA Company

South Carolina Electric & Gas Company
P.O. Box 760
Charleston, SC 29402
(803) 745-8000

October 10, 1997

Mr. Lee Batchelder, Planning Consultant
9 Talon Court
Charleston, SC 29403

REF: Estimate for overhead to underground power line conversion -
Isle of Palms Connector at Palm Blvd.

Dear Lee:

Attached is a preliminary drawing of the proposed overhead to underground conversion of our facilities in the area you requested. I have highlighted the drawing to show the location of the new underground lines as well as the overhead spans which are to be removed. Our cost to perform this work as shown is $68,246.61.

The drawing and estimate reflects only the work that we discussed on site on Monday, September 22, 1997. The estimate assumes SCE&G will install and maintain all new facilities and that we can obtain right-of-way easements and permits as required at no additional cost. Any changes or additional work requested will obviously affect the cost and the upfront contribution.

If you have any questions or would like for me to proceed with this project, please call me at 745-7246. I will also be happy to discuss some options if the city is interested in performing a portion of this work to reduce the cost.

Sincerely,

Jesse D. Thigpen, Jr., P.E.
Associate Engineer

c: Les Zielke
George Horres
Larry Duffy

COMCAST CABLE COVER SHEET

21-Oct-97

PROJECT NAME: ISLE PALMS RELOCATE
BUDGET #:

MAP #:
PASSINGS:

TOTAL PROJECT TAX:	$39.84
TOTAL PROJECT FREIGHT:	$23.00
TOTAL PROJECT MATERIAL / LABOR:	$6,531.25
TOTAL PROJECT AMOUNT:	$6,594.09

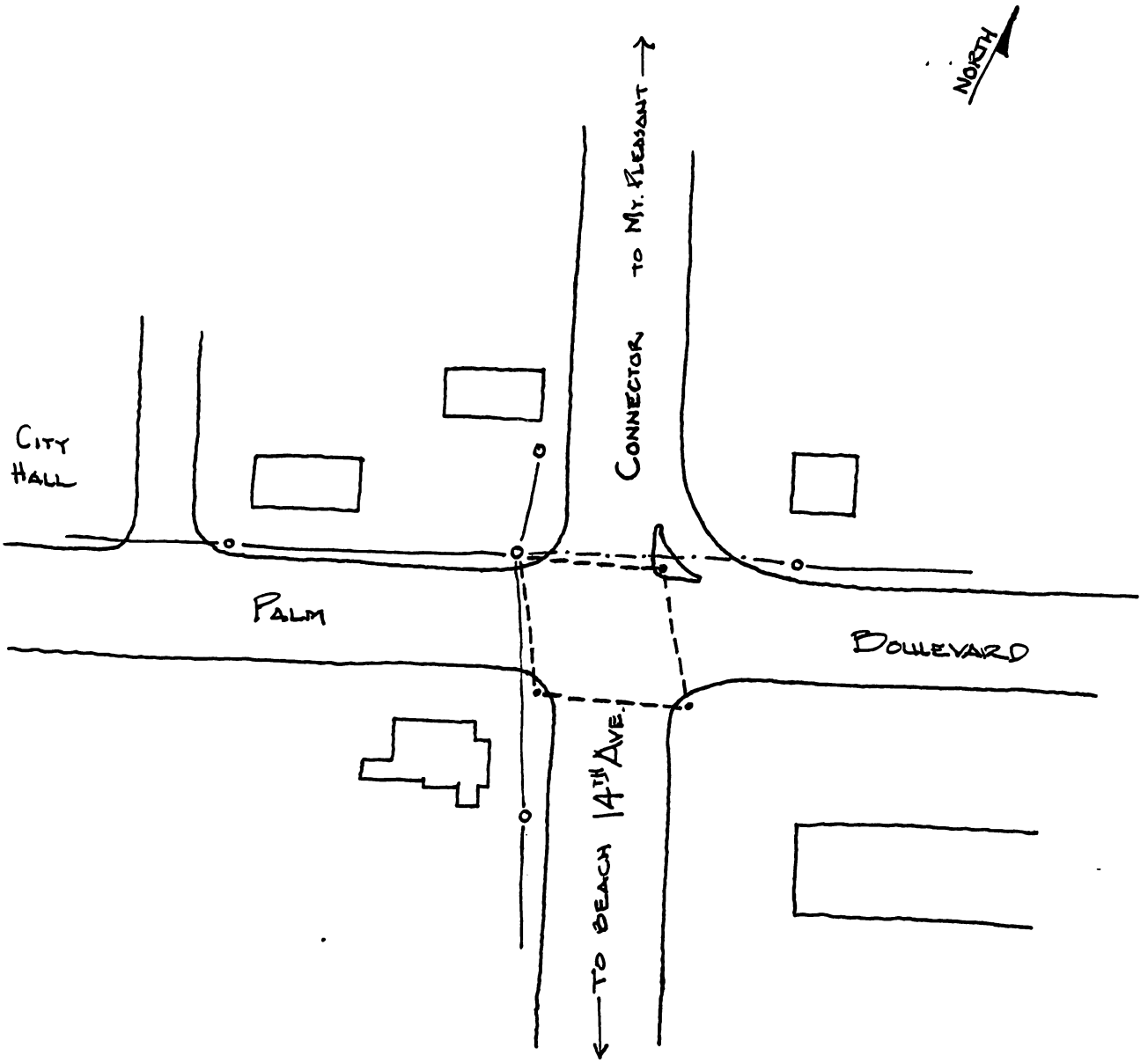
OH MILEAGE:	
UG MILEAGE:	.12
TOTAL MILEAGE:	.12

VENDOR NAME	TAX	FREIGHT	MATERIAL / LABOR	TOTAL AMOUNT
TELEWIRE	$0.98		$16.40	$17.38
TELEWIRE	$32.15	$60.00	$535.80	$627.95
TVC INTERSTATE			$53.50	$53.50
ALPHA TECHNOLOGY				
CAMERON & BARKLEY				
CHANNELL COMMERCIAL	$6.71		$111.80	$118.51
JERROLD GENERAL INSTRUMENT		($75.00)	$610.26	$535.26
TIMES FIBER		$38.00	$388.49	$426.49
IN HOUSE LABOR			$280.00	$280.00
KENNEDY CABLE				
RWL COMMUNICATIONS INC.				
QUAZITE CORP.				
SEIGELS INC.				
COOPER BELDEN				
ANSON CONSTRUCTION				
UNITED CABLE				
COMCAST CABLE			$4,535.00	$4,535.00

GRAND TOTAL COST: $6,594.09

C. MAPS, PLANS & PHOTOGRAPHS:

ATTACH PROJECT LOCATION MAP(S), PROJECT BOUNDARY MAP AND SITE PLAN. INCLUDE PHOTOGRAPHS OF THE EXISTING SITE AND/OR FACILITY IF APPLICABLE. (COMMENTS)



— · — · OVERHEAD UTILITY LINES TO BE REMOVED

——— OVERHEAD UTILITY LINES TO REMAIN

– – – – TRAFFIC SIGNAL LINES TO BE REMOVED

o POLE TO REMAIN

• POLE TO BE REMOVED

"OPTION B"

EXHIBIT B

A PETITION

To the Isle of Palms City Council

We the undersigned, residents and homeowners of Ocean Boulevard, and adjacent avenues, of The Isle of Palms, South Carolina, do hereby express our opposition to the plan to remove the two Stop Signs from Ocean Boulevard.

There was excessive speeding prior to the signs' installation. That has been substantially corrected by the these signs. For the safety and welfare of those of us who are most affected by this issue, we request that the signs remain in place.

	Print Name & Address	Signature
1	Dennis F Melton 527 B Ocean Blvd IOP	
2	David Mann 508 Ocean Blvd IOP	
3	Ora V. Anzalone 511 Ocean Blvd. IOP.	
4	Carlton Simons 208 Chas SC IOP	Carlton Simons
5	George Hill 200 Chas	
6	Vanessa Houp 817 Ocean Blvd	
7	Dee Ann Bauer 126 Charleston Blvd	
8	MARJORIE R. TOYNER 527 OCEAN BLVD	
10	William R Donahoo 526 Carolina	
11	Charles VLIET 155th Ave IOP	
12	Francis J Dougherty 504 Palm Blvd IOP	
13	Nowell Lesser 502 Carolina Blvd. IOP	
14	Catherine S. Brown 504 Carolina Blv IOP	
15	Alvin Hummer 507 Ocn Blvd IOP	
16	Catherine Zervos 417 Ocean Blvd	
17	Virginia V. Whitney 403 Ocean Blvd	
18	Margery Millman 408 Ocean Blvd.	

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	Print Name & Address	Signature
1	Beryl Stone 505 Ocean Blvd.	Beryl M. Stone
2	Pat Dreke 208 Forest Trail	Pat Dreke
3	Virginia Windle 501 Ocean Blvd	
4	Mary Green 503 Ocean	Mary Green
5	Jack Owen 505 Ocean	
6	Mary Gibson 4 5th Ave	Mary F Gibson
7	Jean West 5 5th Ave	JEAN WEST
8	Tommy Stone 503 OCEAN	
10	JAMES B STOKES JR 500 CAROLINA BLVD	J.B. Stokes Jr.
11	Brenda L. Allred 411 Ocean Blvd.	Brenda L. Allred
12	Cindy Mahan 409 Ocean Blvd	
13	Isbell Irick 402 Ocean Blvd	Isbell Irick
14	Bill Luttrell 316 Charleston Blvd	Bill Luttrell
15	Marcia Stott 6 Fourth Avenue	Marcia Stott
16	Kyle Haigler 314 CHARLESTON BLVD	Kyle R. Haigler
17	RICK CROSBY 311 " "	
18	John W. Boon 206 Ocean	John W. Boon

A PETITION
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	Print Name & Address	Signature
1	LENA Johnson 302 OCEAN	
2	Paula Heinhour 800 OCEAN Blvd	
3	Robert & Willi 208 Ocean	Willis
4	Johanna Hancuff 426 Ocean	
5	Russell Voorhees 118 Ocean	R.R. VOORHEES
6	Richard Bracken 601 Ocean Blvd.	
7	Albert Hilton 17 6TH AVE IOP	
8	Liza Barnett 605 Ocean Blvd.	Liza Barnett
10	Harry Cochran 607 Ocean Blvd	Harry Cochran
11	Ginny Watson 616 Ocean	Ginny Watson
12		627 — J.E. Spann Jr
13	Peyre Pringle	713 Ocean Peyre Pringle
14	Jan Childress	902 Ocean Jan Childress
15	Richard Watson	610 Ocean Blvd.
16	Mats Bischof	901 Ocean Blvd
17	Charles M Blair	810 Carolina Blvd Charles M Blair
18	Ginny Johnson	4A 9th Ave IOP

A PETITION
To the Isle of Palms City Council

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There was excessive speeding prior to the signs' installation. That has been substantially corrected by the these signs. For the safety and welfare of those of us who are most affected by this issue, we request that the signs remain in place.

Print Name & Address Signature

1 Edward B. Lockwood 6150 Ocean Blvd Edward B Lockwood

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EXHIBIT C

WAYS AND MEANS COMMITTEE
October 22, 1997

The regular meeting of the Ways and Means Committee was called to order on October 22, 1997, at 6:00 p.m., in City Hall Council Chambers. Committee members present were Chairman Dee Taylor, Vice Chairman Bob Abele, Mayor Bunch, Council Members Campbell (arriving late) Hernandez, Shaffer, and Sottile, City Administrator Williams, City Treasurer Suggs, and City Clerk Mauldin. Council members Allen and Matthews were excused. Chairman Taylor called the meeting to order and introduced board members. He also introduced Nolan Wiggins, from College of Charleston, who is interning with the City Administrator.

1. Approval of Previous Minutes. **Adm. Abele made a motion to approve the minutes from the September 15th meeting; Ms. Hernandez seconded; motion passed unanimously.**

2. **Adm. Abele made a motion to suspend the rules of order to hear item 5.(A) on the agenda at this time as the two representatives of MASC were driving back to Columbia tonight; Mr. Shaffer seconded; motion passed unanimously.**

5.(A) City Membership in SC Municipal Insurance and Risk Financing Fund. Mr. Williams reviewed his memorandum of October 1st (attachment 1) and explained his recommendation to change our insurance coverage to SCMIRF, which would save the City several thousand dollars annually and would provide much better service in claims processing and risk management. He also stated that the City is already participating in the Municipal Insurance Pool for group health insurance and workman's compensation which are working very well for the island. He introduced Harvey Mathias from the Municipal Association and Jeff Thompson from Gallagher & Co.

Mr. Mathias gave a presentation of the SCMIRF program (see handout sheets as part of attachment 1) and answered questions of committee members. Mr. Williams noted that our current insurance program is renewable as of February 1, 1998, and, if we decide to change to SCMIRF, we must give 90 days notice for termination to the Insurance Reserve Fund. Committee members agreed to make a decision at the City Council meeting of 10/28.

3. Monthly Financial Report. Mr. Williams introduced Perry Litchfield and Mitchell Fishbein of Schleeter, Monson & Debacker, the firm audits the City's finances. A copy of the recently completed audit was passed out to everyone. Mr. Fishbein and Mr. Litchfield highlighted certain figures in the audit and answered questions of committee members. They stated that overall the City's assets are growing at a lower rate than our expenditures which means the City is in a very healthy condition.

Mr. Campbell commended Administrator Williams and Treasurer Suggs for their excellent job on the administration of the budget and helping the auditors make the process much smoother.

4. **Adm. Abele made a motion to suspend the rules of order to allow item 5.(B) on the agenda, a request from Rick Linville, at this time; Mr. Campbell seconded; motion passed unanimously.**

5. (B) Rick Linville - Request to Lease parking in Municipal Parking Lot. Mr. Linville explained that he was a resident of the island and was proposing to construct a 70-unit hotel on the beachfront between the One Eyed Parrott and Coconut Joe's - no restaurant and no bar, and he will run the hotel himself. The Board of Adjustment did not approve a curb cut to provide parking under the hotel and he was asking permission to lease 75 parking spaced in the City's Municipal Parking Lot. He stated that because of the location of the property, only 42% of the land is actually developable. He proposed that the Accommodations Tax generated from the hotel would compensate the City for the loss of parking spaces in the lot. Mayor Bunch expressed concern

about leasing spaces in the parking lot when the property was purchased to be used for public parking and is being paid for from Accommodations Tax Funds. Chairman Taylor summarized discussion stating that parking options for customers of the hotel would be (1) parking in metered spaces, (2) paying $4 per day in the parking lots, or (3) buying seasonal parking spaces in the lots.

After further discussion, the Chairman stated that the committee would take this request under advisement and look for a reasonable solution. (See Mr. Williams memo dated 10/21/97 as attachment 2)

5. Old Business. (A) Employee Assistance Program. Mr. Williams reported that since the last EAP discussion and his solicitation of other agencies, DAODAS has agreed to lower their rate to the City back to $400 if we would remain with their program and he recommended that we do so. **Mayor Bunch made a motion to stay with the DAODAS program; Mr. Campbell seconded; motion passed unanimously.**

(B) Garden Club Request for Accommodations Tax Funds to Rehabilitate Irrigation System. Mr. Williams reported that the irrigation system around the Connector park area has failed and will cost around $3,000 to repair (see attachment 3). The Accommodations Tax Advisory Committee denied approval of this expenditure stating that the landscaping would become self-sustaining, and Mr. Williams recommended we approve this expenditure as the plants will have to be watered. **Mayor Bunch made a motion to overrule the Accommodations Tax Advisory Committee's denial and that repairs be made immediately; Ms. Hernandez seconded; motion passed unanimously.**

(C) Sewage Problem at Fire Station #2. Mr. Williams reported that with the continued failure of grinder pumps at Fire Station #2, DWD is willing to grant the City an easement in order to connect the station to the sewer system at a cost of $10,000 (reimbursement towards their expenditure of $22,000 to install the sewer lines that are not currently being used). In Mr. Williams discussion with our CPW, if the City were to construct their own sewer line, it would cost us around $9,000; and, also, over the course of 15 years or so, it would cost the City the same amount to replace grinder pumps and switches, etc. as it would a one time investment for a gravity line. Total cost of the project will be approximately $19,000 plus engineering costs. **Adm. Abele made a motion to approve expenditure of ±$22,000 from the Capital Projects Fund to provide sewer to Fire Station #2, on the grounds that the Administrator fails to get the Isle of Palms Water Commission to carry their fair share; Mr. Campbell seconded; motion passed unanimously.**

6. New Business. (C) 800 MHZ Radios for Volunteer Firefighters from Accommodations Tax Funds. Mr. Williams reported that the Accommodations Tax Advisory Committee had approved the potential expenditure of $6,100 towards the entire 800 MHZ conversion project. The conversion is complete except for some portable radios for the volunteer firemen so they can get away from the dependency of VHF pagers and the City won't have to rely on two radio systems. There remains less than $5,000 of these funds unexpended which will buy less than 10 radios and he recommended we purchase as many radios as we can with these funds. After discussion, **Mr. Campbell made a motion to approve the purchase of 9 radios from the available Accommodations Tax Funds; Mayor Bunch seconded; motion passed unanimously.**

(D) Memory Park Plan. Mr. Williams referred to the Garden Club's proposal submitted to City Council for a Memory Park at the Connector. It will require the displacement of parking for Public Works employees use and Mr. Williams felt that 10-12 parking spaces could be accommodated within the grounds of the Public Works Department. Also, the existing concrete slab will need to be removed. After discussion, **Adm. Abele made a motion to approve the concept to create the park and authorize the Administrator to get cost estimates to accomplish it; Mayor Bunch seconded; motion passed unanimously.**

(E) Donation of Surplus Items to Recreation Commission for Silent Auction. Mr. Williams stated that the City does not have enough "junk" to make it worthwhile to hold an auction and he recommended

that we donate surplus items to the Recreation Commission for their silent auction which will benefit improvements proposed by the foundation. After discussion, **Mr. Campbell made a motion to approve the donation of worthwhile surplus items to the Recreation Foundation; Ms. Hernandez seconded. Upon discussion, Mr. Sottile did not agree that the City should give items to the Foundation to make money off of. After discussion, motion passed 6-1.**

(F) Long Range Planning. Chairman Taylor stated that the committee has been working on developing a five-year general plan and a ten-year plan and encouraged Council to strive to build a long range plan for the City, no matter who is on Council in the future.

7. Miscellaneous. (A) Health Insurance for Thelma Bruns. Mr. Williams reported that the committee previously authorized an extension of health insurance benefits pending her being eligible for State disability retirement and Medicare. We have learned that this is supposed to happen soon retroactive 90 days, and he recommended **we terminate her group health insurance coverage as soon as the other takes effect. Mr. Campbell so moved; Mr. Shaffer seconded; motion passed unanimously.**

(B) Referral from Personnel Committee. Mr. Williams has received a request from an employee in the Public Works Department to be paid for 3½ days of accumulated annual leave, $182, for emergency repairs to his vehicle so that he can continue driving to work. Upon discussion, Mayor Bunch recommended using the funds in the Disaster Relief Fund. Mr. Campbell iterated that the Disaster Relief Fund should not be used for a temporary emergency such as this which should be taken from the employee's own money, and Adm. Abele felt that the Disaster Relief Fund should be used for someone who has no alternative. After discussion, **Adm. Abele made a motion to approve the payment of 3½ days unused annual leave to this employee; Mr. Campbell seconded; after further discussion of the leave policy, motion passed 5-2.**

(C) Proposed Award for Recreation Department Employees. Mr. Williams received a recommendation from the Recreation Department (see attachment 4) which he read stating that two employees were eligible for an award for saving the City money under our policy where we can award a cash bonus up to 10% of the savings, and Mr. Williams recommended that we pay Robert Waltz and Gene Bianchi $75 each. Ms. **Hernandez made a motion to approve the award of $75 to each of these employees; Mr. Shaffer seconded; after further discussion, motion passed unanimously.** Committee members felt that this policy should be reviewed.

(D) Viewing of Video Tape Provided by SCDOT/Thomson Memorial Bridge. The committee viewed a 20-minute tape provided by SCDOT of the understructure of the Breach Inlet Bridge and the deterioration showing. The tape is narrated by the SCDOT consultants who did the bridge inspection in September and our consultants have just been provided a copy of the tape by Sullivan's Island, but they had not seen it when they made our recommendations to us. The tape did not change Sullivan's Island's opinion on the proposed bridge replacement.

(E) Draft Letter to SCDOT re Breach Inlet Bridge. Mr. Williams stated that the second draft of this letter was prepared by Sullivan's Island Town Administrator and approved by their Council after viewing the SCDOT tape. After discussion, **Adm. Abele made a motion to approve the draft letter with the deletion of the last sentence of the second paragraph; Mr. Campbell seconded; motion passed unanimously.**

There being no further business to come before the committee, the meeting was unanimously adjourned at 8:30 p.m.

Respectfully submitted,
Dee Taylor, Chairman

ATT (1)

MEMORANDUM

TO: Ways & Means Committee Members

FROM: Mark M. Williams MW

DATE: October 1, 1997

SUBJECT: Change of Property, Casualty and Tort Liability Insurers
State Insurance Reserve Fund to SC Municipal Insurance and Risk Financing Fund (SCMIRF)

==========

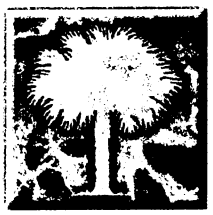
In the State Supreme Court decision in 1985, McOll vs. Batson, local governments in South Carolina lost the common law concept of "sovereign immunity" under which government was mostly immune from suit. Essentially, the situation was reversed in which, with limited areas of immunity, governments are mostly liable in a wide range of areas. Because of this loss of immunity, with less than 30 days to renewal, the City was advised in January 1986 by the Home Insurance Company that it would not renew the City's policies, even though they had insured the City from its incorporation in 1953. The effect of the State Supreme Court ruling was to throw the private insurance market in turmoil for government clients and private sector insurance became unobtainable. Out of necessity, the City was forced to obtain insurance through the SC Insurance Reserve Fund, an insurer of last resort.

Following Hurricane Hugo, insurance premiums for property, casualty and tort liability coverage have increased dramatically, as much as 15% to 25% per year. Several years ago, the Municipal Association of South Carolina sponsored insurance pools for workers' compensation, group health insurance and property, casualty and tort liability. Upon inception of property/tort insurance pool, I explored the City's membership in the pool but was advised, after underwriting, that the re-insurance market would not allow the inclusion of our coastal property because of potential hurricane risk. Now, several years later, as the pool has grown, a large number of inland communities have enrolled thereby balancing the some of the coastal exposure. Since the exposure has improved, membership has now been offered to the City.

Based on the information provided to me from the underwriters, it appears that we may realize as much as a $12,000 per year savings in total premiums compared with state insurance fund rates effective February 1, 1998. However, as important as any dollar savings, our participation in the SCMIRF of mutual interests and risks affords us an opportunity to participate in management decisions and business affairs of the pool itself. Such influence in the philosophy and administration of the pool is an intangible benefit but one that is not available to us as participants in the SC Insurance Reserve Fund.

Claims processing through the Insurance Reserve Fund for minor claims has been relatively swift and efficient, but major claims usually as a result of litigation are frequently handled without any input from us. There is a distinct tendency on the part of claims adjusters for the Insurance Reserve Fund to settle nuisance litigation claims rather than defend the City against a claim. Also, the claims adjusting experience after Hurricane Hugo was very frustrating and lengthy, although the City was treated fairly during the adjusting.

Attached is the proposal from the underwriters for the pool, Arthur J. Gallagher and Co. After review of this proposal, if you have any questions in advance of the Ways & Means meeting, please let me know. Harvey Mathias of the MASC will be present at Ways & Means on October 22nd to answer any questions that Council members may have regarding this proposed change in insurers. If we are going to switch coverage to SCMIRF, I have to notify the SC Insurance Reserve Fund no later than November 1st. If you have any questions for Harvey Mathias, I would like to make him aware of them prior to the meeting.



South Carolina Municipal Insurance & Risk Financing Fund (SCMIRF)

FACT SHEET

The South Carolina Municipal Insurance and Risk Financing Fund (SCMIRF) was formed in September, 1990 pursuant to the Code of Laws of South Carolina. The Fund provides coverage for property, auto, liability, boiler & machinery, and fidelity bonds.

The program started with 13 municipalities in October, 1990, and has grown to 45 members through 1997. SCMIRF provides over $900 million in municipal property coverage alone.

COVERAGES AVAILABLE

- Tort / General Liability Including Law Enforcement Liability and Employment Liability
- Property
  - Building & Contents
  - Inland Marine
  - Electronic Data Processing
- Boiler & Machinery
- Automobile Liability & Physical Damage
- Public Officials Liability
- Employee Dishonesty & Other Crime Coverages

KEY BENEFITS

- Reinsurance through "A-Rated" insurance companies for losses over $125,000
- Blanket property at replacement cost
- Newly acquired property and automobiles automatically covered
- Optional deductible program available up to $100,000
- Interest earnings of over $200,000 annually returned to members' equity
- Monthly and annual member claims reports
- Full loss control and risk management services available at no extra cost to members
- Member management and control through Board of Trustees elected from members
- Claims handled under contract by Sedgwick James

For Further Information, contact:

Harvey Mathias
Director of Risk Management Services
Municipal Association of South Carolina
PO Box 12109
Columbia, SC 29206
(803) 933-1212 Fax (803) 933-1299
hmathias@masc.state.sc.us

SC Municipal Insurance & Risk Financing Fund

P.O. Box 12109
Columbia, SC 29211

Fact Sheet

The South Carolina Municipal Insurance and Risk Financing Fund (SCMIRF) was organized in September, 1990. SCMIRF is a group of South Carolina municipalities that have agreed to pool the risk of their exposure to certain potential liabilities, property loss, auto, boiler/machinery, and fidelity bonds pursuant to the provisions of the Code of Laws of South Carolina, 1976, Section 15-78-140.

The program became operational October 1, 1990, with 13 municipalities. By year-end 1997, 45 municipalities will be participating in the program covering approximately $900 million in municipal property, 3,350 vehicles and $135 million in payroll.

Key Elements

1. SCMIRF is a "self-funded" program. This means that SCMIRF members share the responsibility for normal claims expense on a pooled basis. Catastrophic accidents/occurrences (over $125,000) are reinsured through A-rated insurance companies.

2. SCMIRF provides full loss control and risk management services to its members through its own staff. These services include: training, inspection and technical assistance as needed by the members.

3. SCMIRF contracts with Sedgwick for professional claims administration. All claims are handled by highly qualified claims adjusters.

4. SCMIRF provides, through Sedgwick, timely and clear monthly reports on the status of all claims and a summary of losses for all years the member has been in the program.

5. SCMIRF's interest earned on members' contributions is used to help keep costs down. Interest earnings currently exceed $200,000. This amount will increase as the program continues to grow.

6. SCMIRF has not increased its base rates to members since the start of the program in 1990.

7. SCMIRF provides and maintains a state-of-the-art property appraisal program which gives the members a clear report on the values of all covered property. These property values are updated annually.

8. SCMIRF provides property, tort liability, automobile and crime coverages for all members. Deductible credits from $1,000 to $100,000 are available. SCMIRF will assist in the placement of any needed coverage, if not available from SCMIRF directly.

9. SCMIRF provides a clear and understandable billing process allowing all members to pay on a semi-annual basis.

10. All surplus funds, after paying claims and administrative costs, remain with the members to help reduce costs, enhance coverage, or expand benefits.

SCMIRF is a cooperative effort of municipal governments in South Carolina. Its objectives are to provide coverage and protection against losses and assist in the management of risks associated with the operations of municipal government in South Carolina. The control of the program is vested in the Board of Trustees. The Trustees are elected from the membership. The current Board members are:

Bill Moss, City Manager, North Myrtle Beach (Chair)
J. Mitchell Sizemore, Asst. City Manager, Rock Hill (Vice Chair)
G. Frank Broom, Jr., City Manager, Camden
Steven Brown, City Manager, Greenwood
J. Carrol Busbee, Public Safety Director, Aiken
Rick Cotton, Administrator, Clemson
Marie Hickman, Finance Director, Newberry
Charles H. Potts, Administrator, Union
Bill Stephens, Risk Manager, Myrtle Beach

Secretary: Harvey Mathias, Municipal Association of SC

Third Party Adminstrator: Arthur J. Gallagher & Co. - Greenville
Carey Phelps
James Woodside
Jeff Thompson

Claims Administrator: Sedgwick James (Columbia)
Bobbie McMahan
John Jervey
Bruce Hanna

Loss Control: Phil Cromer, Municipal Association of SC

For additional information, contact:
Harvey Mathias
MASC
P.O. Box 12109
Columbia, SC 29211-2109
(803) 799-9574, ext. 1212

ATT. (2)

MEMORANDUM

TO: Ways & Means Committee Members

FROM: Mark M. Williams

DATE: October 21, 1997

SUBJECT: Leasing of Parking Spaces

==========

Bob Linville owns several lots in combination on Ocean Boulevard just west of the Beach Biz and Coconut Joe's. Mr. Linville has recently proposed to construct a 68-room hotel on the site and recently appeared before the Zoning Board of Adjustment for a special exception to provide a curb cut for an access drive and parking underneath the proposed hotel. Apparently, the Board of Adjustment focused on public safety issues created by a new drive across the public sidewalk on Ocean Boulevard and declined to offer a special exception, even if Mr. Linville combines his lots to meet the minimum frontage requirement to accommodate the curb cut under the City's GC-2 zoning regulations.

As an alternative to parking underneath the proposed hotel, Mr. Linville met with me yesterday in my office to discuss the feasibility of the City leasing to him on an annual basis 75 -100 parking spaces in the parking lot behind the Pavilion Shops. I advised him that such a request would have to be considered by Ways & Means and ultimately City Council, and that we had only been approached one time before without ever being able to come to terms on the leasing of parking spaces.

I suggested to Mr. Linville that he should appear at the Ways & Means Committee meeting on October 22nd at 6:00 p.m. to be available to answer any questions members may have about this proposal. If City Council is of a mind to accommodate this need for parking in order to facilitate development of this new hotel, I would imagine that we can make this work without unduly complicating our contracted leasing of parking lots to a management firm.

cc: Bob Linville
54 Pelican Reach

AT (3)

ISLE OF PALMS GARDEN CLUB

9/23/97

TO: Mark Williams
City Hall

FROM: Leola Hanbury, Ch.
Civic Beautification Committee

RE: Request for A.T. funds for new irrigation system at Connector
(facts & info in response to questions raised in denial of funds)

We hope the following information will help you. Enclosed is a Summary of Cost of Connector Planting Project from March 1994 to July 1997, showing Accommodation Tax Funds, Garden Club funds and donated funds. Also enclosed is a copy of the original invoice for the irrigation system dated 2/18/94.

These notes are numbered in accordance with the memo from Nancy Van Cott dated 9/17/97.

1) Phase I and Phase II were completed in August of 1995 through A.T. fund allocations (2) totaling $7059.85. (This is $2631 less than the original projection of funds needed--$9690.85.)

The original irrigation system cost follows:

Phase I	$ 851.00	-	Mt. Pleasant Garden Center *
Phase II	760.00	-	The Charleston Planter *
	$1611.00		*work done by subcontractor
Plus	58.00	-	Garden Club expenditure for extension of system to corner of parking lot, etc. (Memory Park)
	$ 1669.00		

NOTES: The Garden Club provided labor for some of the installations in both phases.

An additional $350 from Garden Club funds has been spent since then for replacement materials as well as for additional hose and parts to extend the system to cover new planting areas.

QUESTIONS: When will project be complete and self-sustaining?
When will project reach culmination - new plantings and additional funds?

RESPONSE: In a word--never. At the Connector and breach inlet, just as in our own yards, plantings are not self-sustaining. Instead, they require ongoing care. Further, plants do not have eternal life (much as we might wish they did.)

V. 14; Enclosure

ISLE OF PALMS GARDEN CLUB 9/23/97

SUMMARY OF COST OF CONNECTOR PLANTING PROJECT - March 1994 to July 1997.

Accommodation Tax Funds

Phase I and II		$ 7059.85	
1997 (to be expended fiscal year 1997-98)		3000.00	
	plus	2000.00	(Tree Grant matching funds)
Total AT Funds			$ 12,059.85
*Garden Club Funds (thru treasury due to annual income from Ways & Means project - wreath sale)			4,945.00
*Donated funds (from island business community plus 2 other $100 donations)			1,660.00
*see OVER for breakdown of use of funds		TOTAL	$ 18,664.85

NOTES: The total figure does not include:

- City welcome sign or Garden Club signs
- Shallow well for Connector
- Landscape contract (Connector portion)
- Plants contributed
- Labor, labor, labor - Garden Club members

Total investment no doubt exceeds $25,000.

COMMENTS: Annual costs are anticipated for:

- seasonal bedding plants, 3 per year (as requested and approved in the 1997 AT allocation)
- replacement plants
- supplies (to control weeds, fire ants; fertilizer, special mulch, etc.)

A huge investment of dollars, labor and love has been made in this project, and it must be protected, or it becomes a loss.

The Garden Club expects to continue to allocate funds from its budget annually for the project.

Irrigation, on a year-round basis, is essential to the project. With the August breakdown of the system we feared we had lost many plants. Through the immediate installation of a temporary pipe with 3 spigots and with our borrowed hoses and sprinklers as well as some special feeding treatments, we have been able to "bring back" most of the severely distressed plants.

However, it is quite a chore to keep up with the present sprinkling arrangement and it's time to plant new seasonal beds.

The need of a replacement system is VITAL AND IMMEDIATE.

2) The City is responsible for the irrigation system and the Administrator acts quickly in response to the problems/needs that we report to him.

Note: After the winter of '96 debacle of our not knowing the irrigation system had been shut down for the winter, we advised the contractor that we must have a working system 12 months of the year. (Winter is the right time to plant some items.) We suggested a housing for the pump to protect it from freezing, and he agreed this would work. We commited right then and there to provide the housing before the winter of '97 so that the system could remain on during the cold weather.

The problem has been solved.

3) QUESTION: Why was the original irrigation system not properly installed or planned?

RESPONSE: Hindsight tells us that we probably should have planned for future expansion of the system. However, being a cost-conscious group, and in our eagerness to get the project underway, we apparently did not consider planning for it.

Perhaps the system was properly installed--we have no expertise in this field. But the shallow well contractor

(who had no involvement in the original drip system) believes it should have had 1" pipe instead of 3/4", particularly when there is a minimal cost difference.

The original invoice (copy enclosed) for the drip system (dated 2/18/94) includes the following note:

> "2. Water source will consist of reverse osmosis treatment as no filtration will be provided and is therefore not represented in the price submitted."

This suggests to us that the shallow well should have been installed with a filter since the water supply would no longer be reverse osmosis. Again--we have no expertise in this field.

We have no knowledge of why telephone wire was used in a portion of the original electrical tie-in. According to the shallow well contractor it did not harm the electric system, but he is replacing it with appropriate wire.

P.S. This year's landscape maintenance contract has been a wonderful help to the Garden Club. Our labor for maintenance has been considerably reduced--the crew even hand-pulls some weeds (we do not sanction the use of a weed whacker due to past bad experiences), and the contractor is now using a harmless (and very costly) weed killer that has already paid off. However, hand-pulling weeds is labor intensive to say the least, and we therefore supplement their work by doing this job in the actual beds of plants on a weekly-plus basis.

The fact that the contractor provides pine straw mulch for the entire area is another big plus and certainly has saved the Club hundreds of dollars. On their weekly maintenance schedule they even neaten it up--it has improved the overall appearance of the entire area.

We are very grateful for this contract and for the care and cooperation that the contractor gives to the job and to us.

Typewriter tab stops

PRODUCT ... NEBS Inc., Groton, Mass. 01471. To Order PHONE TOLL FREE 1-800-225-6380

for M. Williams - - - Enclosure

MT PLEASANT GARDEN CENTER, INC.
P.O. Box 811
1781 Labor Camp Road
MOUNT PLEASANT, SOUTH CAROLINA 29465

(803) 849-6426

INVOICE

1176

INVOICE DATE	SALESPERSON
February 18,1994	

SHIP TO

TO Isle of Palms Garden Club

Isle of Palms, S.C. 29451

-IRRIGATION PRICE QUOTE-

YOUR ORDER NO.	DATE SHIPPED	SHIPPED VIA	F.O.B. POINT	TERMS

QTY. ORDERED	B/O	QTY. SHIPPED	DESCRIPTION	UNIT PRICE	TOTAL
			Drip Irrigation consisting of four gallon per hour for all the trees, 2 gallon per hour for the shrubs, and 10", .09 gallons per hour inline pressure compensating drip line for all perennials and grasses. The system will be manually operated from valve stations on either side of the roadway. Should automatic watering be required; electric must be supplied at each valve station. Then an automatic timer will be provided at cost plus basis.		
	*	NOTE:	1. Water is to be supplied by user on both sides of the roadway.		
			2. Water source will consist of reverse osmosis treatment as no filtration will be provided and		

ORIGINAL

Typewriter tab stops

PRODUCT 122 NEBS Inc., Groton, Mass. 01471. To Order PHONE TOLL FREE 1-800-225-6380

MT PLEASANT GARDEN CENTER, INC.
P.O. Box 811
1781 Labor Camp Road
MOUNT PLEASANT, SOUTH CAROLINA 29465

(803) 849-6426

INVOICE

1174

INVOICE DATE	SALESPERSON

SHIP TO

TO Isle of Palms, Cont.

YOUR ORDER NO.	DATE SHIPPED	SHIPPED VIA	F.O.B. POINT	TERMS

QTY. ORDERED	B/O	QTY. SHIPPED	DESCRIPTION	UNIT PRICE	TOTAL
			is therfore not represented in the		
			price submitted.		
			3. Water volume to be a minimum of 25 gallons		
			per minute at 60 PSI.		
			Price all inclusive:Labor &		
			Materials.		$1,568 00

ATT (4)

ISLE OF PALMS

RECREATION DEPARTMENT

October 22, 1997

Mark Williams
City Administrator

In September 1997 Robert Waltz and Gene Bianchi assembled and installed over $4,000 of new playground equipment in the Tot Lot saving the City the normal installation and set up fees. This savings totaled to over $1,200.

October 3, Robert Waltz submitted a letter notifing this office of the savings and number of hours dedicated to the installation.

I began as Recreation Director Monday, October 13. Since that time Robert and Gene have again saved the city labor cost by painting the interior portion of the gym. Hiring a professional painter would have been costly.

After deducting hourly wages from Robert and Gene, they definately have saved the city over $1,000.

I recommend awarding each of them $75.00 for their efforts and dedication to the city and recreation department of the Isle of Palms.

Sincerely,

Norma Jean Page
Recreation Director.

October 3,1997

Dear Mark,

Recently, the City of Isle of Palms purchased playground equipment from Play Systems Inc. to be fabricated and installed in the Tot Lot at the Recreation Department. On September 15 and 16, Rob Waltz and Gene Bianchi assembled and installed this equipment at a considerable savings to the City. This work took them approximately one and three-quarter days.

The equipment purchased from Play Time Inc. cost the City $4013.66. According to representatives of this company, the cost to assemble and install the equipment would be between 30% and 35% of the total cost. This means that the labor would cost between $1204.09 and $1404.78.

After deducting the hourly wages of Robert Waltz and Gene Bianchi, this would mean a savings to the City of approximately over $1000.00.

Sincerely,

Robert Waltz

Gene Bianchi

Att (5)

City of Isle of Palms
Post Office Box 508
Isle of Palms, South Carolina 29451
803 886-6428

Town of Sullivan's Island
Post Office Box 427
Sullivan's Island, South Carolina 29482
803 883-3198

October 22, 1997

Elizabeth S. Mabry, Executive Director
SC Department of Transportation
Post Office Box 191
Columbia, South Carolina 29202-0191

DRAFT #2

Dear Ms. Mabry:

Please be advised that the consulting firm, Hobbs, Upchurch and Associates, hired by the communities of Sullivan's Island and Isle of Palms for the purpose of reviewing SC DOT data relative to supporting the need to replace the Breach Inlet Bridge, has completed their review and presented the findings to both Councils at a joint meeting held at Isle of Palms on October 14, 1997. A copy of the consultant's report is enclosed for your review.

We hope that you find the conclusions and recommendations as interesting as we did. While it is understandable that it may be easier to secure funds to replace a bridge altogether than to rehabilitate an existing bridge, it is suggested, from the inspection data provided by your agency to our engineers thus far, that the William Thomson Memorial Bridge appears to be a candidate for rehabilitation as opposed to replacement. ~~Based on the report, the question arises why this option was not more thoroughly explored from the beginning.~~

delete =?

After reading the report, we think you will agree with us that SC DOT should explore the four issues (page 4) as recommended by the communities' consultant requiring additional study that would lead to a definitive conclusion concerning rehabilitation of the bridge. This correspondence is our official request that SC DOT take this action. Absent compelling data to the contrary, the Councils must assume rehabilitation to be the more cost effective remedy to addressing the needs of the Breach Inlet Bridge than replacement might be.

To clarify, we are not trying to suggest that SC DOT make no further effort regarding the Breach Inlet bridge. It is fair to conclude that routine maintenance will not serve the best interest of SC DOT or our communities in that it will result in the shortest life span of the bridge. It is our opinion based on the information supplied by the consultant that the bridge should not be allowed to simply continue to deteriorate; however, it might be appropriate to consider a rehabilitation effort that would allow this bridge to serve these communities and the State of South Carolina for another forty years.

We look forward to a response concerning this information.

Very truly yours,

Carmen R. Bunch, Mayor
City of Isle of Palms

J. Marshall Stith, Mayor
Town of Sullivan's Island

EMSCDOT

EXHIBIT D

PUBLIC SAFETY COMMITTEE
October 14, 1997

The regular meeting of the Isle of Palms Public Safety Committee was held on October 14, 1997, at 6:00 p.m., in City Hall Council Chambers. Present were Chairman Campbell, Committee Members Matthews and Shaffer, and Police Chief Buckhannon, and Fire Chief Graham. Also present was Council Member Abele.

1. Citizens Comments. None.

2. Approve Previous Months Minutes. Mr. Matthews made a motion to approve the minutes of the September 1997 meeting; Mr. Shaffer seconded; motion passed unanimously.

3. Police Department Monthly Report. Chief Buckhannon discussed the monthly department report for September (see attached) and answered questions of committee members.

Chairman Campbell asked about the new weapons for our reserve officers. Chief reported that they have been received and the officers trained with them today and passed qualification.

4. Fire Department Monthly Report. Chief Graham discussed the monthly department report for September (see attached) and answered questions of committee members.

(a) New DHEC License Program. Chief Graham said that this license will enable the department to utilize higher levels of training that they have already been taught and certified to use. She said that when the paperwork is completed, she will run it by the Administrator, and should have a minimal cost to the City. Committee members praised the department for applying for this license. Chief said that this will enable her personnel, for instance, to provide a higher level of treatment and keep a patient sustained until EMS arrives.

(b) Ladder Truck Warranty Work. Chief Graham said there was a flaw in the paint on the new ladder truck and repair work will be done at the factory in Wisconsin. The dealers are going to redo everything under the warranty. The dealer rep will fly in and take the truck back to Wisconsin for repair and then drive it back. The company will also pay to fly one of our personnel to Wisconsin to inspect the repairs.

(c) Safety Markings on Connector. Chairman Campbell stated that there was an accident on the Connector where a car veered into the side lane, hit a runner and broke her arm. Chief Graham has been asking for safety reflector lights placed between the main roadbed and the breakdown lanes. The City Administrator will be asked to make the proper contacts to get these reflectors installed.

5. Miscellaneous. Councilmember Abele reported that Chief Buckhannon gave him a demonstration of the new documentation program in the department and the video cameras now placed in the patrol cars. He was very favorably impressed with both of these systems. He also praised both the police and fire departments on their responsiveness to the gasoline spill at the Pantry.

6. There being no further business to come before the committee, the meeting was unanimously adjourned at 6:30 p.m.

Respectfully submitted,

Pat Campbell, Chairman

Isle of Palms

Police Department

Monthly Report

September 1997

pg.	Index
1 - 2	Synopsis
3	Communications Report
4	Officer Activity Report
5	Connector Report
6 - 7	Incident Report
8	Arrest Report
9	Crime Day of Week Analysis
10	Crime Time of Day Analysis
11 - 12	Quarterly Report
13	Court Collection Report
14	Monthly Court Summary
15	Animal Control Report
16	Narcotics Report
17	Training Report

ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(803) 886-6522 FAX (803) 886-8005

TO: **MAYOR BUNCH, CITY COUNCIL, ADMINISTRATOR WILLIAMS**

FROM: **CHIEF BUCKHANNON**

SUBJECT: **MONTHLY REPORT FOR SEPTEMBER, 1997**

DATE: **OCTOBER 10, 1997**

The following is a brief synopsis of the officers' activities during the month of September, 1997:

Patrol

09-01-97 An officer responding to a disabled motorcycle arrested two male subjects for Simple Possession of Marijuana and Possession of Drug Paraphernalia.

09-03-97 Officers responding to a disturbance at the main gate of Wild Dunes arrested an intoxicated 42 year old male for Disorderly Conduct.

09-05-97 Officers working a youth dance at the Isle of Palms Recreation Center arrested a 13 year old male for Simple Assault, Disorderly Conduct and Resisting Arrest. The subject was transported to the Isle of Palms Police Department where he was released to his mother.

09-07-97 An 18 year old Island male filed a report for Assault with Intent to Commit Criminal Sexual Conduct after he had been solicited by a male subject near the Pavilion area of Wild Dunes.

09-09-97 Officers responding to a complaint of possible indecent exposure arrested a 31 year old male for Hindering A Police Officer when he gave officers false information.

09-14-97 An officer who stopped a vehicle that was driving erratically arrested the passenger, a 34 year old male, for Criminal Domestic Violence after it was determined that he had assaulted his wife while she was driving.

09-17-97 A representative of a realty business on the Isle of Palms filed a report for Financial Transaction Card Fraud after their credit card machine had been used to obtain a cash advance. A warrant for Burglary, Second Degree has been obtained for his arrest.

09-18-97 Officers responding to a suspicious person soliciting yard work cited the subject for Failure to Obtain a Business License and arrested him for a warrant with North Charleston Police Department on a Petit Larceny charge.

09-25-97 An officer observed a subject in a parked vehicle in the parking lot of a business that was closed. It was determined that the subject had an outstanding bench warrant with the Isle of Palms for Failure to Appear on a dog at large citation. The subject paid his bond and was released.

09-28-97 A 47 year old male was arrested and transported to the County Jail for an outstanding warrant with S. C. Probation and Parole after an officer located him sleeping in his truck in the parking lot of Front Beach Bar and Grill at 3:28am.

09-29-97 Officers responding to a complaint of three male subjects causing a disturbance at the Sea Cabins placed the subjects on Trespass Notice at the request of the complainant.

Personnel

September 13, 1997 The Annual Sand Shark Run was held on the beach starting behind the Windjammer. The event was held without incident.

September 17, 1997 Chief Buckhannon attended the Laing PTSO meeting to greet newcomers to the East Cooper Community.

Lt. McCurdy wrote an article about Evidence handling which appeared in the monthly, Law and Order Magazine's September 1997 issue.

September 29, 1997 The Grants Administration section of the Governor's office conducted an inspection of the Police Department's Imaging and Communications Grant. The progress of the grant and procurement requirements were found to be in compliance.

ISLE OF PALMS POLICE DEPARTMENT

TO: Lt. McCurdy

FROM: TCO Supervisor Gibbons

DATE: October 2, 1997

SUBJECT: Telecommunications Activity Report for September 1997

During the month of September 1997 the Telecommunications office received and dispatched 2,679 calls for service to the 4 public safety agencies of the Isle of Palms and Sullivans Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
September 1997	1,809	41	851	12	2,713
September 1996	1,270	35	656	15	1,976
Percentage Change	42%	17%	30%	-20%	37%
Year to Date 1997	18,611	370	7,096	130	26,207
Year to Date 1996	17,031	383	6,422	133	23,969
Percentage Change	9%	-3%	10%	-2%	9%

Isle of Palms Police Department Officer Activity Report September 1997

	September 1997	September 1996	Percentage Change	Year To Date 1997	Year To Date 1996	Percentage Change
Service Calls	919	792	16.0%	9,581	8,966	6.9%
Building Checks	485	334	45.2%	4,146	3,317	25.0%
SPR'S	387	121	219.8%	4,501	4,471	0.7%
Traffic Stops	323	256	26.2%	3,000	2,912	3.0%
Traffic Stops w/Tickets	124	62	100.0%	806	778	3.6%
% Traffic Stops w/Tickets	38.4%	24.2%	14.2%	26.9%	26.7%	0.6%
DUI Tickets	3	5	-40.0%	32	29	10.3%
DUS Tickets	9	12	-25.0%	115	102	12.7%
Speeding Tickets	24	23	4.3%	231	248	-6.9%
Other Traffic Tickets	68	67	1.5%	681	763	-10.7%
Non Traffic Tickets	24	33	-27.3%	369	231	59.7%
Parking Tickets	99	34	191.2%	4,663	5,579	-16.4%
City Tickets	25	39	-35.9%	277	379	-26.9%

Connector Calls For Service for the Month of September 1997

The Isle of Palms Police Department has responded to or initiated 38 calls involving 357 minutes, or 5.95 man hours for the month of September, 1997. The following table breaks down the type, number and time element of each call.

	Calls September	Calls Year To Date	Arrests September	Arrests Year To Date	Minutes September	Minutes Year To Date	Avg. Minutes September	Avg. Minutes Year To Date
Accidents	0	2	0	0	0	8	0.00	4.00
Traffic Stops With Tickets	24	150	4	38	916	5501	38.17	36.67
Traffic Stops Without Tickets	40	345	1	3	317	2543	7.93	7.37
Citizen Assists	1	7	0	0	32	48	32.00	6.86
Assist Other PD	0	2	0	0	0	57	0.00	28.50
Miscellaneous	3	20	0	0	26	121	8.67	6.05
Totals	**68**	**526**	**5**	**41**	**1291**	**8278**	**18.99**	**15.74**
Totals 1996*	**64**	**122**	**7**	**11**	**1222**	**2565**	**19.09**	**21.02**

* Calls beginning with August 9th, 1996

Isle of Palms Police Department Monthly Report for September 1997

All UCR Codes for each Incident are counted.

CRIME TYPE	September 1997	Total 1997	September 1996	Total 1996
09A MURDER & NON-NEGLIGENT HOMICIDE				
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING				1
11A SEX (FORCIBLE RAPE)				2
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				1
11D FORCIBLE FONDLING	1	2		1
120 ROBBERY		1		
13A ASSAULT		5		1
13B SIMPLE ASSAULT	2	11	5	21
13C INTIMIDATION	2	2		3
200 ARSON		1		2
210 EXTORTION				
220 BURGLARY	3	30	5	25
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING		2		2
23D THEFT FROM BUILDINGS		5		4
23E THEFT FROM COIN OPERATED		1		
23F THEFT FROM MOTOR VEHICLE	1	37	2	38
23G THEFT OF MOTOR VEHICLE PART		2		3
23H ALL OTHER LARCENY	6	97	6	84
240 MOTOR VEHICLE THEFT		5		4
250 COUNTERFEITING/FORGERY		8		1
26A FRAUDULENT ACTIVITY				2
26B FRAUD/CREDIT CARD /ATM	1	4		1
26C IMPERSONATION				
270 EMBEZZLEMENT				
280 STOLEN PROPERTY		5	1	3
290 DAMAGE PROPERTY	5	50	5	47
35A DRUG/NARCOTICS	4	44	1	22
35B DRUG EQUIPMENT VIOLATION	1	19		7
36A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE	1	2		2
510 BRIBERY				
520 WEAPON OFFENSES		2	1	1
753 OBSCENE & HARASSING PHONE		22		8
756 USING MOTOR VEHICLE W/O	1	3		2
90A BAD CHECKS				
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT	3	20	3	22
90D DUI	3	32	5	29
90E DRUNKENNESS				3
90F FAMILY (NO VIOLENCE)		4		4
90G LIQUOR LAW	2	60	4	49
90H PEEPING TOM				2
90I RUNAWAY		4	1	7
90J TRESPASSING		14	1	7
90L TRUANCY				
90N RESISTING ARREST	1	3		5
90P CONTRIBUTING TO DELINQUENCY			1	3
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES	4	59	2	39
91T TRAFFIC & NRVC ARRESTS	12	151	17	142
91W WARRANT ARRESTS	7	41	4	24
979 MISSING PERSONS			1	4
980 SUICIDES		3		4
992 PROWLER				
NCR NON CRIMINAL REPORTS	7	79	11	72
TOTALS:	**67**	**830**	**76**	**704**

ARREST SUMMARY

Type	September 1997	Total 1997	September 1996	Total 1996
Adults	Male= 25 Female= 7	Male= 379 Female= 71	Male= 42 Female= 10	Male= 286 Female= 58
Juveniles	Male= 1 Female= 0	Male= 26 Female= 20	Male= 2 Female= 6	Male= 32 Female= 24
Narc-Adults	Male= 5 Female= 1	Male= 38 Female= 6	Male= 0 Female= 0	Male= 10 Female= 2
Narc-Juveniles	Male= 0 Female= 0	Male= 2 Female= 0	Male= 0 Female= 0	Male= 7 Female= 0
TOTALS:	**Male= 31 Female= 8**	**Male= 445 Female= 97**	**Male= 44 Female= 16**	**Male= 335 Female= 84**

PROPERTY VALUES REPORTED

Type	September 1997	Total 1997	September 1996	Total 1996
Burglary Stolen	$24.00	$21,711.00	$8,298.00	$22,184.00
Larceny Stolen	$4,456.00	$69,702.00	$12,105.00	$86,699.00
Criminal Damage	$1,035.00	$22,360.00	$2,162.00	$12,622.00
MVT Stolen	$0.00	$68,885.00	$0.00	$7,693.00
Burglary Recovered	$0.00	$250.00	$0.00	$50.00
Larceny Recovered	$150.00	$6,050.00	$0.00	$5,575.00
MVT Recovered	$0.00	$36,865.00	$0.00	$5,993.00
Total Stolen	$4,480.00	$160,418.00	$20,403.00	$117,774.00
Total Recovered	$150.00	$43,165.00	$0.00	$11,820.00
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms Police Dept.
All Arrests
Primary UCR Code Only
Date Starting 09/01/97 to 09/30/97

10/01/97 : 10:23:47

Arrest Summary
Type 1

Offense	Male White	Male Black	Male Amer Indian	Male Asian	Male Other	Female White	Female Black	Female Amer Indian	Female Asian	Female Other	Male Total	Female Total	Total	Line Item #
13B SIMPLE ASSAULT	1	1	0	0	0	0	0	0	0	0	2	0	2	0001
220 BURGLARY/BREAKING AND ENTERING	2	0	0	0	0	0	0	0	0	0	2	0	2	0002
35A DRUG/NARCOTIC VIOLATIONS - E MARIJUAN	4	0	0	0	0	1	0	0	0	0	4	1	5	0003
35B DRUG EQUIPMENT VIOLATIONS	1	0	0	0	0	0	0	0	0	0	1	0	1	0004
753 OBSCENE & HARASSING PHONE CALLS	1	0	0	0	0	0	0	0	0	0	1	0	1	0005
756 USING MOTOR VEHICLES W/O CONSENT	0	0	0	0	0	1	0	0	0	0	0	1	1	0006
90C DISORDERLY CONDUCT	1	0	0	0	0	0	0	0	0	0	1	0	1	0007
90D DRIVING UNDER THE INFLUENCE	1	0	0	0	0	1	0	0	0	0	1	1	2	0008
90G LIQUOR LAW VIOLATIONS	4	0	0	0	0	3	0	0	0	0	4	3	7	0009
90Z ALL OTHER OFFENSES	1	1	0	0	0	0	0	0	0	0	2	0	2	0010
91T TRAFFIC ARREST (DUS, NRVC, ETC)	6	3	0	0	0	1	0	0	0	0	9	1	10	0011
91W WARRANT ARREST	4	0	0	0	0	1	0	0	0	0	4	1	5	0012
*** Total ***	26	5	0	0	0	8	0	0	0	0	31	8	39	

Isle of Palms Police Dept.
From : 09/01/97 To : 09/30/97
All Crimes : 67

10/01/97 : 10:25:05

Crime Day Of Week Analysis

Type Of Crime		Crime Count	Pct Of All	Mon	Pct Of Cri	Tue	Pct Of Cri	Wed	Pct Of Cri	Thu	Pct Of Cri	Fri	Pct Of Cri	Sat	Pct Of Cri	Sun	Pct Of Cri	Unknown	Pct Of Cri	Line Item #
11D	FORCIBLE FONDLING	1	1.49	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0001
13B	SIMPLE ASSAULT	2	2.99	0	0	0	0	0	0	0	0	1	50	0	0	1	50	0	0	0002
13C	INTIMIDATION	2	2.99	1	50	0	0	0	0	0	0	0	0	0	0	1	50	0	0	0003
220	BURGLARY/BREAKING AND EN	3	4.48	1	33	1	33	0	0	0	0	0	0	1	33	0	0	0	0	0004
23F	THEFT FROM MOTOR VEHICLE	1	1.49	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0005
23H	ALL OTHER LARCENY	6	8.96	1	17	1	17	0	0	0	0	1	17	3	50	0	0	0	0	0006
26B	FRAUD CREDIT CARD/AUTOMA	1	1.49	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0007
290	DESTRUCTIVE/DAMAGE/VANDA	5	7.46	0	0	0	0	0	0	1	20	1	20	0	0	3	60	0	0	0008
35A	DRUG/NARCOTIC VIOLATIONS	4	5.97	1	25	0	0	0	0	1	25	1	25	0	0	1	25	0	0	0009
35B	DRUG EQUIPMENT VIOLATION	1	1.49	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0010
36C	INDECENT EXPOSURE	1	1.49	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0011
756	USING MOTOR VEHICLES W/O	1	1.49	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0012
90C	DISORDERLY CONDUCT	3	4.48	0	0	1	33	1	33	0	0	1	33	0	0	0	0	0	0	0013
90D	DRIVING UNDER THE INFLUE	3	4.48	0	0	0	0	1	33	1	33	0	0	0	0	1	33	0	0	0014
90G	LIQUOR LAW VIOLATIONS	2	2.99	1	50	0	0	0	0	0	0	1	50	0	0	0	0	0	0	0015
90N	RESISTING ARREST	1	1.49	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0016
90Z	ALL OTHER OFFENSES	4	5.97	1	25	1	25	0	0	2	50	0	0	0	0	0	0	0	0	0017
91T	TRAFFIC ARREST (DUS, NRV	12	17.91	3	25	2	17	2	17	0	0	3	25	0	0	2	17	0	0	0018
91W	WARRANT ARREST	7	10.45	2	29	1	14	0	0	2	29	0	0	1	14	1	14	0	0	0019
NCR	NON CRIMINAL REPORT	7	10.45	1	14	3	43	0	0	0	0	2	29	1	14	0	0	0	0	0020
*** Total ***		67	100.00	13		11		5		8		12		6		12		0		

Isle of Palms Police Dept.
From : 09/01/97 To : 09/30/97
All Crimes : 67

10/01/97 : 10:25:07

Crime Time Of Day Analysis

Type Of Crime		Crime Count	Pct Of ALL	0000 Thru 0300	Pct Of Cri	0301 Thru 0600	Pct Of Cri	0601 Thru 0900	Pct Of Cri	0901 Thru 1200	Pct Of Cri	1201 Thru 1500	Pct Of Cri	1501 Thru 1800	Pct Of Cri	1801 Thru 2100	Pct Of Cri	2101 Thru 2400	Pct Of Cri	Line Item #
11D	FORCIBLE FONDLING	1	1.49	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0001
13B	SIMPLE ASSAULT	2	2.99	1	50	0	0	0	0	0	0	0	0	0	0	0	0	1	50	0002
13C	INTIMIDATION	2	2.99	0	0	0	0	1	50	0	0	1	50	0	0	0	0	0	0	0003
220	BURGLARY/BREAKING AND EN	3	4.48	1	33	0	0	1	33	0	0	0	0	1	33	0	0	0	0	0004
23F	THEFT FROM MOTOR VEHICLE	1	1.49	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0005
23H	ALL OTHER LARCENY	6	8.96	0	0	0	0	0	0	1	17	2	33	1	17	2	33	0	0	0006
26B	FRAUD CREDIT CARD/AUTOMA	1	1.49	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0007
290	DESTRUCTIVE/DAMAGE/VANDA	5	7.46	2	40	0	0	0	0	0	0	0	0	0	0	0	0	3	60	0008
35A	DRUG/NARCOTIC VIOLATIONS	4	5.97	1	25	2	50	0	0	0	0	0	0	0	0	1	25	0	0	0009
35B	DRUG EQUIPMENT VIOLATION	1	1.49	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0010
36C	INDECENT EXPOSURE	1	1.49	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0011
756	USING MOTOR VEHICLES W/O	1	1.49	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0012
90C	DISORDERLY CONDUCT	3	4.48	0	0	0	0	0	0	0	0	0	0	0	0	1	33	2	67	0013
90D	DRIVING UNDER THE INFLUE	3	4.48	1	33	1	33	0	0	0	0	0	0	0	0	0	0	1	33	0014
90G	LIQUOR LAW VIOLATIONS	2	2.99	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	100	0015
90N	RESISTING ARREST	1	1.49	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0016
90Z	ALL OTHER OFFENSES	4	5.97	0	0	1	25	0	0	0	0	1	25	1	25	1	25	0	0	0017
91T	TRAFFIC ARREST (DUS, NRV	12	17.91	1	8	0	0	1	8	3	25	0	0	2	17	2	17	3	25	0018
91W	WARRANT ARREST	7	10.45	0	0	3	43	0	0	1	14	1	14	2	29	0	0	0	0	0019
NCR	NON CRIMINAL REPORT	7	10.45	0	0	0	0	2	29	1	14	0	0	0	0	1	14	3	43	0020
*** Total ***		67	100.00	8		9		5		6		6		7		9		17		

Isle of Palms Police Dept.
From : 01/01/97 To : 09/30/97
All Crimes : 830

10/09/97 : 08:35:06

Crime Analysis By Quarter

Type Of Crime		Crime Count	Pct Of All	Jan Thru Mar	Pct Of Cri	Apr Thru Jun	Pct Of Cri	Jul Thru Sep	Pct Of Cri	Oct Thru Dec	Pct Of Cri	Line Item #
11D	FORCIBLE FONDLING	2	0.24	0	0	1	50	1	50	0	0	0001
120	ROBBERY	1	0.12	1	100	0	0	0	0	0	0	0002
13A	AGGRAVATED ASSAULT	5	0.60	1	20	2	40	2	40	0	0	0003
13B	SIMPLE ASSAULT	11	1.33	1	9	4	36	6	55	0	0	0004
13C	INTIMIDATION	2	0.24	0	0	0	0	2	100	0	0	0005
200	ARSON	1	0.12	0	0	1	100	0	0	0	0	0006
220	BURGLARY/BREAKING AND EN	30	3.61	9	30	11	37	9	30	1	3	0007
23C	SHOPLIFTING	2	0.24	1	50	0	0	1	50	0	0	0008
23D	THEFT FROM BUILDINGS	5	0.60	0	0	3	60	2	40	0	0	0009
23E	THEFT FROM COIN-OPERATED	1	0.12	1	100	0	0	0	0	0	0	0010
23F	THEFT FROM MOTOR VEHICLE	37	4.46	16	43	7	19	14	38	0	0	0011
23G	THEFT OF MOTOR VEHICLE P	2	0.24	2	100	0	0	0	0	0	0	0012
23H	ALL OTHER LARCENY	97	11.69	12	12	39	40	43	44	3	3	0013
240	MOTOR VEHICLE THEFT	5	0.60	3	60	2	40	0	0	0	0	0014
250	FORGERY/COUNTERFEITING	8	0.96	0	0	5	63	3	38	0	0	0015
26B	FRAUD CREDIT CARD/AUTOMA	4	0.48	1	25	2	50	1	25	0	0	0016
280	STOLEN PROPERTY OFFENSES	5	0.60	2	40	3	60	0	0	0	0	0017
290	DESTRUCTIVE/DAMAGE/VANDA	50	6.02	15	30	22	44	13	26	0	0	0018
35A	DRUG/NARCOTIC VIOLATIONS	44	5.30	13	30	14	32	17	39	0	0	0019
35B	DRUG EQUIPMENT VIOLATION	19	2.29	6	32	7	37	6	32	0	0	0020
36C	INDECENT EXPOSURE	2	0.24	0	0	0	0	2	100	0	0	0021
520	WEAPON LAW VIOLATIONS	2	0.24	0	0	0	0	2	100	0	0	0022
753	OBSCENE & HARASSING PHON	22	2.65	7	32	7	32	4	18	4	18	0023
756	USING MOTOR VEHICLES W/O	3	0.36	0	0	1	33	2	67	0	0	0024
90C	DISORDERLY CONDUCT	20	2.41	3	15	8	40	9	45	0	0	0025
90D	DRIVING UNDER THE INFLUE	32	3.86	8	25	10	31	14	44	0	0	0026
90F	FAMILY OFFENSES , NONVIO	4	0.48	0	0	1	25	3	75	0	0	0027
90G	LIQUOR LAW VIOLATIONS	60	7.23	14	23	27	45	19	32	0	0	0028
90I	RUNAWAY	4	0.48	3	75	1	25	0	0	0	0	0029
90J	TRESPASS OF REAL PROPERT	14	1.69	4	29	8	57	1	7	1	7	0030
90M	OTHER AGENCIES (INCLUDES	3	0.36	1	33	0	0	2	67	0	0	0031
90N	RESISTING ARREST	3	0.36	0	0	0	0	3	100	0	0	0032

90Z	ALL OTHER OFFENSES	56	6.75	13	23	28	50	15	27	0	0	0033
91T	TRAFFIC ARREST (DUS, NRV	151	18.19	56	37	49	32	44	29	2	1	0034
91W	WARRANT ARREST	41	4.94	12	29	12	29	17	41	0	0	0035
980	SUICIDES	3	0.36	0	0	2	67	1	33	0	0	0036
NCR	NON CRIMINAL REPORT	79	9.52	20	25	25	32	32	41	2	3	0037
*** Total ***		830	100.00	225		302		290		13		

1997 MONTHLY COURT REPORT

	TRAFFIC STATE FEE	CRIMINAL STATE FEE	TOTAL STATE FEES	PARKING FINES	CRIMINAL/TRAFFIC FINES	TRANSFERRED FUNDS	FUNDS DUE CITY
January	$2,264.72	$531.61	$2,796.33	$1,972.00	$8,223.00	$10,195.00	$7,398.67
February	1,938.35	819.01	2,757.36	2,486.00	8,060.00	$10,546.00	$7,788.64
March	1,398.86	1,376.83	2,775.69	1,114.00	8,160.00	$9,274.00	$6,498.31
April	1,215.99	1,637.99	2,853.98	2,758.00	8,499.00	$11,257.00	$8,403.02
May	1,856.92	1,011.92	2,868.84	4,700.00	8,328.00	$13,028.00	$10,159.16
June	1,626.01	1,147.07	2,773.08	5,211.00	7,954.00	$13,165.00	$10,391.92
July	1,853.03	1,445.93	3,298.96	5,026.00	8,278.00	$13,304.00	$10,005.04
August	1,962.89	962.64	2,925.53	3,982.00	9,624.47	$13,606.47	$10,680.94
September	1,739.30	618.05	2,357.35	2,973.00	8,010.00	$10,983.00	$8,625.65
October			0.00			$0.00	$0.00
November			0.00			$0.00	$0.00
December			0.00			$0.00	$0.00
Year to Date 1997	$15,856.07	$9,551.05	$25,407.12	$30,222.00	$75,136.47	$105,358.47	$79,951.35
Year to Date 1996	$22,517.01	$8,570.80	$31,087.81	$43,321.41	$90,611.50	$133,932.91	$102,845.10
Fiscal Year 96-97	$5,555.22	$3,026.62	$8,581.84	$11,981.00	$25,912.47	$37,893.47	$20,311.63

Description	Traffic	Criminal	Total
Guilty/Forfeiture	17	6	23
Guilty/Bench Trial	26	19	45
Guilty/Jury Trial	1	0	1
Not Guilty/Bench Trial	11	3	14
Not Guilty/Jury Trial	0	0	0
Nolle Prosequi	0	0	0
Transfer to other court	0	0	0
Other Disposition	4	16	20
Pled Guilty	52	9	61
Nolo Contendere	0	0	0
Tried in Absense	42	22	64
NRVCs Issued	19	0	19
Bench Warrants Issued	0	0	0
Guilty Cases	96	34	130
Not Guilty Cases	15	19	34
Conviction Percentage	86.49	64.15	79.27
TOTAL CASES PROCESSED:	111	53	164

** FINES + FEES between 09/01/97 & 09/30/97 11531.00

Isle of Palms Police Department Animal Control Report for September 1997

	1997 Monthly Total	1996 Monthly Total	1997 Yearly Total	1996 Yearly Total
Citations	22	18	211	241
Warning Tickets	0	0	3	0
Animals Secured	24	17	268	194
Dogs	7	10	120	103
Cats	5	1	43	29
Raccoons	11	6	79	73
Other	0	0	22	6
Released to Owner	7	10	113	102
Transported to SPCA	14	7	135	95
Injured Animals	3	0	12	4
Trapped Animals	14	6	114	92
Cats	3	0	30	26
Raccoons	11	6	74	73
Other	0	0	10	6
Dead Animals Removed	0	0	17	9
Traps Set	16	12	205	170
Kennel Fees	$70.00	$106.00	$738.00	$904.00

Isle of Palms Police Department Narcotics Report for September 1997

	Isle of Palms			DEA		
Drug Type	**Seized**	**Purchased**	**Value**	**Seized**	**Purchased**	**Value**
Marijuana	13.9 gm.		$69.50			
Cocaine				3 oz.		$3,000.00
Crack Cocaine						
LSD						
Heroine						
Methamphetamine						
Monies Seized						
Monies Forfeited						
Monies Pending Forfeiture						
Vehicles Seized						
Vehicles Forfeited						
Vehicles Pending Forfeiture						
Other Activities						
Arrests	6			0		
Charges	6			0		

ISLE OF PALMS POLICE DEPARTMENT

TO: CHIEF BUCKHANNON

FROM: SERGEANT STEWART

SUBJECT: TRAINING REPORT FOR SEPTEMBER, 1997

DATE: OCTOBER 7, 1997

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH.

OFFICER	CLASS	TYPE	HOURS
OFFICER BROWN	STREET SURVIVAL	IN SERVICE	24
CHIEF BUCKHANNON	TRAINING ISSUES	CORE	2
CHIEF BUCKHANNON	EXECUTIVE ROLE IN LEADERSHIP	CORE	4
CHIEF BUCKHANNON	VICTIMS RIGHTS ACT	CORE	1
CHIEF BUCKHANNON	LEGAL UPDATE	LEGALS	2
PFC CORRIGAN	LEGAL UPDATE	LEGALS	2
CPL. KIMBALL	LEGAL UPDATE	LEGALS	2
PFC MARKWALD	STREET SURVIVAL	IN SERVICE	24
DET MCPHERSON	FRAUD	IN SERVICE	4
OFFICER RILEY	STREET SURVIVAL	IN SERVICE	24
		MONTHLY TOTAL:	89
		PREVIOUS TOTAL:	916
		YEAR TO DATE:	**1005**

THERE HAS BEEN A TOTAL OF ***1045 HOURS*** TRAINING CONDUCTED FOR THE POLICE DEPARTMENT UP TO THIS DATE.

EMPLOYEE	CLASS	TYPE	HOURS
TCO USRY	DEPT. TRAINING MANUAL	IN SERVICE	40
		TOTAL	**40**

To: Public Safety Committee
From: Chief Graham
Date: August 13, 1997
Re: Fire Inspections

Isle of Palms Fire Department

Fire Inspection Comparison Report

	1991	1992	1993	1994	1995	1996	1997
January	45	17	13	2	29	22	34
February	0	16	19	14	57	41	29
March	39	14	30	18	104	24	22
April	43	20	17	7	43	12	27
May	43	7	22	33	44	1	22
June	38	8	15	15	35	84	12
July	39	6	22	20	33	0	16
August	36	2	3	34	0	42	
September	0	12	39	32	69	0	
October	45	5	30	18	44	37	
November	22	13	9	27	9	0	
December	34	8	21	17	17	48	
Total	**384**	**128**	**240**	**237**	**484**	**311**	

*

Fire Inspections were transferred to the Building Department in August, 1995. A Fire Department Inspector continued working part time assisting the Building Department through October, 1995.

(FIREINSP)

FIRE SERVICE REPORT

SEPTEMBER 1997

Fire Services Monthly Report
Contents

September 1997

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A. Call Summary

B. Alarm Report

C. Incident Report

D. Pre-Incident Surveys/Inspections

E. Training

F. Maintenance

G. Personnel

H. Public Relations

Isle of Palms Fire Department
Call Summary
September 1997

9/06 Responded to the beach in front of Shipwatch for a possible water mission. Upon arrival a lady was assisted to shore. The patient refused transport and stated she had asthma and would use her inhaler.

9/09 Responded to Goat Island for a possible structure fire. Upon arrival found heavy black smoke rolling over the North end of Goat Island. A tent with a wooden floor and an air conditioning unit had caught fire and spread to the surrounding brush and trees, approximately 1 1/2 acres. Flames threatened a near by structure. Isle of Palms Volunteers, Charleston County Rescue and Sullivan's Island Fire Department extinguished the fire. The Coast Guard and Sheriffs Department boats responded. Mt. Pleasant Fire Department stoodby Fire Station 1.

9/11 Responded to a resident on Cameron Blvd. for a possible structure fire. Upon arrival found a two story dwelling wood construction with no smoke or flames showing from the outside. Further investigation revealed a smoldering fire in the middle of a bedroom on the 2nd floor and smoke throughout the house. Salvage and overhaul was conducted and smoke was removed.

9/23 Responded to Pubic Works Department for a garbage truck on fire. Upon arrival, found the trash smoking. The truck driver dumped the load. Fire Department personnel spread the trash load and sprayed water on the smoking debris. Four bags were isolated and drenched. Chemical reaction was believed to have been the cause.

9/24 Responded to the Pantry for a possible gas leak. Upon arrival, found approximately 70 gallons of unleaded gas flowing freely alongside of Palm Blvd. From a side pump. The flow was stopped and the gas was absorbed with a special material. DHEC arrived and all appropriate agencies were notified. The area was then washed down with a neutralizing agent. Several hours later a clean up contractor arrived to remove the waste. The leak was due to a person stealing gas and driving off with the nozzle still in the tank.

9/29 Responded to Hartnett Blvd. For a possible stroke victim. Upon arrival, found a female approximately 55 years old sitting in a chair. The patient was conscious and alert with signs and symptoms indicative of a stroke. The patient's vitals were monitored and she was transported to East Cooper via Charleston County EMS with hope of a full recovery.

During the month, personnel responded to several elevator calls where people were trapped and released.

ISLE OF PALMS FIRE DEPARTMENT
SEPTEMBER 1997
ALARM REPORT

INCIDENT #	DATE	DIST.	TYPE	LOCATION
97-330	9-1-97	1	Spill, leak	1009 D Ocean Blvd.
97-331	9-1-97	1	Unintentional False	10th & Beach
97-332	9-1-97	2	EMS Assist	31 Fairway Oaks
97-333	9-2-97	2	EMS Assist	44 41st Ave.
97-334	9-5-97	1	Smoke Scare	1202 A Palm Blvd.
97-335	9-6-97	2	Rescue	Shipwatch in ocean
97-336	9-6-97	2	EMS Assist	Palmetto & Fairway Oaks
97-337	9-6-97	2	Alarm Malfunction	6 49th Ave.
97-338	9-7-97	2	Rescue	Shipwatch
97-339	9-7-97	1	Smoke Scare	1207 Palm Blvd.
97-340	9-7-97	1	EMS Assist	1009 D Ocean Blvd.
97-341	9-8-97	2	Alarm Malfunction	51 Waterway Blvd.
97-342	9-9-97	M/A	Structure Fire	Goat Island
97-343	9-10-97	1	Alarm Malfunction	20 42nd Ave.
97-344	9-10-97	M/A	Brush Fire	Goat Island
97-345	9-11-97	2	Brush Fire	Morgan Creek Dr.
97-346	9-11-97	2	Unintentional False	8500 Palmetto Dr.
97-347	9-11-97	2	Unintentional False	407 Summerhouse
97-348	9-11-97	1	Structure Fire	2204 Cameron Blvd.
97-349	9-11-97	2	Power Line Down	Back Bay & Marsh Pt.
97-350	9-11-97	2	Locked in	8000 Summerhouse
97-351	9-11-97	2	Unclassified	Ocean Club
97-352	9-11-97	2	Alarm Malfunction	8000 Palmetto
97-353	9-11-97	2	Alarm Malfunction	7 55th Ave.
97-354	9-12-97	1	EMS Assist	105 Charleston Blvd.
97-355	9-12-97	2	EMS Assist	2 Oyster Row
97-356	9-13-97	2	Alarm Malfunction	12 Dune Ridge Ln.
97-357	9-13-97	2	EMS Assist	5200 Palm Blvd.
97-358	9-13-97	1	Service Call	2603 Hartnett
97-359	9-14-97	1	EMS Assist	1400 Ocean Blvd.
97-360	9-14-97	1	EMS Assist	30 J.C. Long Blvd.
97-361	9-20-97	1	EMS Assist	25 26th Ave.
97-362	9-20-97	1	EMS Assist	30 J.C. Long Blvd.
97-363	9-23-97	1	Trash Fire	1303 Palm Blvd.
97-364	9-23-97	1	EMS Assist	1303 Palm Blvd.
97-365	9-24-97	1	Unintentional False	101 Palm Blvd.
97-366	9-24-97	1	Spill, leak	1206 Palm Blvd.
97-367	9-29-97	2	EMS Assist	3706 Hartnett Blvd.

97-368	9-29-97	2	EMS Assist	5 33rd Ave.
97-369	9-29-97	2	EMS Assist	3602 Waterway Blvd.
97-370	9-30-97	1	EMS Assist	1101 B Ocean Blvd.

Total Calls = 41 District 1=18 District 2= 21 Mutual Aid= 2

Total EMS Calls =16 Resident = 7 Non-resident = 9

September 1996 total= 35

City of Isle of Palms Fire Department
Sept. Incident Report
(Listed in accordance with NFIRS Standards)

Situation Found:	Total	Dist. 1	Dist. 2	MA	YTD
Total Alarms	41	18	21	2	370
Working Structure Fire	2	1	0	1	3
Outside of Structure					1
Vehicle Fire					3
Brush, grass, leaves	2		1	1	10
Trash, rubbish	1	1	0		4
Explosion, No after fire					
Outside spill with fire					
Other fires not classified					
Overpressure Rupture					
Emergency Medical Call	16	8	8		239
Locked in-trapped	1	0	1		2
Search					4
Extrication					1
Rescue-Not classified	2	0	2		18
Spill, leak - no fire	2	2	0		7
Power line down	1	0	1		2
Arcing electrical equipment					4
Aircraft standby					
Chemical spill					
Hazardous condition					2
[illegible]ter removal					1
Smoke removal					
Animal Rescue					
Assist Police					3
Unauthorized burning					
Move-up					2
Other service calls	1	1	0		5
Smoke Scare	2	2	0		9
Controlled burn					1
Steam, gas mistaken for smoke					
Malicious false					1
Bomb scare					
Alarm Malfunction	6	1	5		20
Unintentional false	4	2	2		18
Unclassified	1	0	1		10
Property Value: Property Damage Property Saved:					
Gallons of water used					

Fire Cause:	
Structural	
Electrical	
Smoking Materials	
Heating or Cooking Equipment	No.
Suspicious	No.
Lightning	No.
Arson	No.
Other	No.

Isle of Palms Fire Department
Pre-Incident Surveys
September 1997

Sixty-Five Pre-Incident surveys have been completed in the field. Fifty have been processed.

Fire Inspections

The building department is currently performing fire inspections. There were 22 inspections done for the month of September.

ISLE OF PALMS FIRE DEPARTMENT
SEPTEMBER 1997
TRAINING REPORT

PAID

Total medical training hours.....41.5
Total fire training hours.....536
Total hours.....577.5
Hours per man..... 32

ADDITIONAL TRAINING

Captain Yannuzzi completed the 2 hour IFSAC Firefighter 1 examination.

Captain Yannuzzi completed the 16 hour National Fire Academy Managing Company Tactical Operations: Decision Making course.

Captain Yannuzzi and Engineer Kramer completed a 24 hour Shipboard Firefighting Training sponsored by the Port of Charleston and the USCG.

Engineer Perry completed the South Carolina Fire Academy 48 hour Fire Cause and Determination for Company Officer course.

Engineer Dougherty completed the 80 hour National Fire Academy Fire Arson Investigation course.

Engineer Libhart completed the 32 hour South Carolina Fire Academy Technical Rope Rescue class.

VOLUNTEER

Total medical training hours..... 0
Total fire training hours..... 20
Total hours..... 20
Hours per man..... 2

The volunteers trained on Fire Behavior on September 10. Drill was canceled on September 24 due to fuel spill at The Pantry.

Isle of Palms Fire Department
Maintenance
September 1997

Station I	
9/04	Serviced all generators.
Station II	
9/04	Serviced all generators.
9/05	Repaired generator cabinet doors.
9/18	Septic pump out of service.
9/23	Repaired portable volume fire pump.
9/30	Replaced relay switch for grinder pump.
Squad I	
9/02	Conducted monthly SCBA inspection and preventative maintenance.
9/19	Conducted monthly ladder inspection and preventative maintenance.
9/23	County Garage replaced glow plug energizer.
Truck I	
9/02	Replaced two compound gauges.(under warranty)
	Conducted monthly SCBA inspection and preventative maintenance.
9/03	Annual Dry Vacuum Test performed on fire pump.
9/04	Backflushed pump.
9/09	Annual Fire Pump Certification performed. (passed)
9/15	Adjusted leaking discharge valve. Repaired leaking tank fill sight glass valve.
9/19	Conducted monthly ladder inspection and preventative maintenance.
9/26	Replaced rear red marker lens.
Engine II	
9/02	Installed new emergency lights.
	Conducted monthly SCBA inspection and preventative maintenance.
9/03	Annual Dry Vacuum Test performed on fire pump.
9/04	Backflushed pump.
9/09	Annual Fire Pump Certification performed. (passed)
9/16	Replaced left front headlight.
9/19	Conducted monthly ladder inspection and preventative maintenance.
9/29	Repaired both tailboard access lights.

Engine III

9/02	Conducted monthly SCBA inspection and preventative maintenance.
9/03	Annual dry vacuum test performed on fire pump.
9/04	Backflushed pump.
9/09	Annual Fire Pump Certification performed. (passed)
9/19	Conducted monthly ladder inspection and preventative maintenance.
9/24	Taken to County Garage for power steering problem.
9/30	Frasier Tire rotated rear tires.

Engine IV

9/02	Conducted monthly SCBA inspection and preventative maintenance.
9/03	Annual dry vacuum test performed on fire pump.
9/04	Backflushed pump.
9/09	Annual Fire Pump Certification performed. (passed)
9/19	Conducted monthly ladder inspection and preventative maintenance.

Car I (Jeep)

9/15	Delivered to Hoover Chrysler Plymouth for engine inspection and possible repairs.
	Repaired broken hinge on driver's door.
	Repaired corrosion on passenger door (warranty).
	Serviced four wheel drive transmission.

Car II (Crown Victoria)

No maintenance performed.

Rescue I (F-150)

9/30	Delivered to Gerald's Tire for rotation, balancing and alignment.
	Serviced four- wheel drive transfer case.

Rescue II (ATV-Kawasaki 4x4)

No maintenance performed.

Rescue III (Rescue Boat)

9/19	Replaced battery and repaired cables and running lights.

Rescue IV (Rubber Boat)

No maintenance performed.

Rescue V ('97 Yamaha Jet Ski/Wave Runner)

9/02	Champion Honda exchanged battery (no charge).
9/29	Delivered to Speedy Sign Company for decals.

Misc.

9/04	Serviced generators at City Hall.
9/09	Replaced speaker in hand held marine radio.

Isle of Palms Fire Department
Personnel Report
September 1997

Engineer Scott Mrowca was named employee of the month for his attention to detail. In addition Scott installed clips in each Fire Engine to better organize loose equipment. He also initiated better inventory control of small hand tools.

Engineer Glen Kramer had the fastest "turn out" time this month. He had complete gear and SCBA on in 1 minute, 5 seconds.

9/05 Engineer James chaperoned a youth dance at the Recreation Department.

9/08 Captain Yannuzzi attended the Training Officers meeting hosted by Mt. Pleasant Fire Department.

9/11 Chief Graham attended LEPC meeting hosted by North Charleston Sewer District.

9/16 Engineer James assisted Paramedic Lynn Bost with the Automated Defibrillator portion of an EMT class.

9/17 Chief Graham attended the Charleston County Chief's meeting hosted by Mt. Pleasant Fire Department.

9/22 Charleston County Parks and Recreation representative attended a meeting at Fire Station 1 to discuss future water safety training.

9/23 Chief Graham met with Assistant Director of EMS, Bill Mastrianni, to discuss EMT-D training and protocol for possible future implementation countywide.

9/25 Chief Graham Attended the annual State Chiefs Association Conference hosted by Columbia Fire Department.

9/26 Engineer James instructed the Recreation Department in Blood Borne Pathogen Training. He developed a first aid policy and trained Recreation Department employees on the policy's use.

9/26 Engineer Eagle began installation of a "Call Box" at Fire Station 1. When completed the box will allow remote access to the dispatcher in the absence of Fire or Police personnel.

9/30 Engineer James attended an Internet conference on infection control policies and procedures.

Isle of Palms Fire Department
Public Relations Report
September 1997

9/20	Responded to residence on Ocean Blvd. Due to an irrigation system malfunction. Water filled the downstairs rooms, residents were not home. Water was turned off.
	Assisted tourist with a flat tire at City Hall.
9/28	Assisted a paralyzed patient up her stairs on Intracoastal Court.
9/29	Personnel pumped storm water from streets on 48th and 57th Ave.

EXHIBIT E

PUBLIC WORKS COMMITTEE MEETING
October 11, 1997

The regular meeting of the Public Works Committee was held on October 9, 1997, at 6:00 p.m. in City Hall. Present were Chairman David Matthews, Committee Member Debra Hernandez, and Acting Director Joseph Washington. Also present were Mayor Bunch and Council Members Abele and Administrator Williams. Committee Member Sottile was absent due to surgery and Chairman Matthews wished him a speedy recovery.

1. Minutes of Previous Meeting. Ms. Hernandez made a motion to approve the minutes from the September meeting; Mr. Matthews seconded; motion passed unanimously.

2. Citizens Comments. - None.

3. Old Business. A) Review Sign Ordinance. After a brief review of discussions with the realtors and the desire of Council to clean up the appearance of so many signs on the island, Chairman Matthews referred to the Administrator's report of Various Real Estate Sign Policies (attached hereto) complied from information found on the Internet. He asked that the committee come up with some language to give the City Attorney for the preparation of amendments to our sign ordinance, with the goal of having all signs out of and behind the rights-of-way and establishing a standard sign size. Ms. Hernandez pointed out that Administrator Williams had sent letters to all the realtors on the island reminding them where they should place the signs and that we would be strictly enforcing our sign ordinance as of September 30th. Upon discussion, the committee agreed their desire to limit sign size to 12" x 18", limit sign height, and limit the number of signs on one property to two. Mr. Williams will draft something up for the committee to review and also for the realtor's representative to review before taking to full Council.

B) Ditch Survey Status. Mr. Williams reported that Seabrook has just begun working on this and felt it could be completed within three weeks, so we may have a report by the next committee meeting.

C) Road Repair (CTC Funding). Mr. Washington has given the Chairman a list of roads on the island that need some repair from cracking, potholes, etc. The three worst areas are 12th Avenue, 622 Palm Boulevard, and 28th Avenue between Hartnett and Palm Boulevards. Mr. Williams will request these areas be repaired under the CTC funding, and if approved, work will hopefully be done late in the spring of 1998 (or later).

4. New Business. A) Trash Pickup. Mr. Washington reported that the Department has finally caught up with trash collection now that we are only picking up garbage once a week. We are still one CDL driver short with another leaving employment tomorrow.

B) Painting and Cleaning Public Works Department. Mr. Williams reported that We Help is scheduled to extensively clean the building on Saturday. We are also attempting to better address the roach and mouse problems and will treat the building with the most intensive pesticides that EPA will allow. He is also getting prices on new furniture.

5. Personnel. A) New Superintendent Arrival Date and Status. Mr. Williams reported that the newly hired superintendent is scheduled to start on October 20th. He is presently looking for housing in the area, but not having the best luck.

B) CDL Drivers. Mr. Williams, as stated earlier, reported that we will be down two permanent drivers as of Friday. The first driver lost was due to having a number of accidents and safety problems and the other driver is leaving due to low pay and lack of enough employees to do the work properly. Chairman Matthews stated that Council is currently looking into the pay situation and, when the new superintendent comes on board, will address whether or not we need more employees.

6. Superintendent's Report. a) Equipment and Personnel Status - Mr. Washington reported that we are having problems with the transmission in the new truck. Mr. Williams said it is not being used due to safety considerations and the International dealer is sending a technician to the island to look at the truck again. This is the big truck with largest capacity and it is critical that it be fixed ASAP. Mr. Williams iterated that it will either be fixed or replaced by International!

7. Miscellaneous. A) Mr. Williams reported that SCDOT told him they had looked at the check valve and were going to watch it, but didn't say what they did.

B) As to cleaning of the Connector, Mr. Williams reported that the Public Works personnel cleaned it in advance of the Connector Run/Walk because SCDOT did not do it.

C) Mr. Williams reported that there is a problem with garbage service at the Post Office. They have two 90-gallon roll-out carts and have requested four more. Because of the volume, the City feels they need a bulk container; however, they are tax exempt. The Citadel Beach Club and Lutheran Retreat Center, which we service, are also tax exempt and we need to decide whether or not to continue servicing them or ask them to pay for the service directly to Fennell Container. Ms. Hernandez felt that the Post Office should be serviced by a dumpster and felt it was reasonable that the City also take care of the cost. Mr. Williams will take care of this.

D) Mayor Bunch discussed the possible need for hiring a City Mechanic or even part-time mechanic for minor in-house repairs. Chairman Matthews said we could look into this when the new superintendent gets here.

The next meeting is tentatively scheduled for November 13, 1997, at 6:00 p.m.

There being no further business to come before the committee, the meeting was adjourned at 6:38 p.m.

Respectfully submitted,

David Matthews, Chairman

Various Real Estate Sign Policies

Community	Sign Size (Sq. Ft.)	Height	Setback	Duration
Mission Viejo, CA	4	4	3'sidewalk; 6' from curb	remove 24 hours after closing of sale or lease
Manassas, VA	4	n/a	½ distance between ROW& building	continuous
High Point, NC	6	6	out of ROW	continuous
Atlantic Beach, FL	4	n/a	specified setbacks depending on type of sign	continuous
Bonney Lake, WA	6	6	55' setback from center ROW	continuous
Fircrest, WA	5	7	no interference with traffic safety	continuous
Gig Harbor, WA	6	6	edge of ROW; traffic safety	removed within 5 days after closing of sale
Sumner, WA	10	6	does not interfere with sight distance of vehicles or pedestrians	continuous
Steilacoom, WA	6	3.5	not to be located in public ROW	continuous
Puyallup, WA	4 (10,000 sq.ft lot)	3	should not obstruct view of drivers	continuous/ $25 annual permit by by each realty office
Tega Cay, SC	5 (incl. attachments)	n/a	out of ROW; no directional signs	removed after sale or lease

Community	Sign Size (Sq. Ft.)	Height	Setback	Duration
Aiken, SC	5 (incl. attachments)	?	out of ROW but tolerated if no threat to safety	continuous
Forest Acres, SC	3	?	5 feet from ROW	continuous
Camden, SC	3	?	?	"one week after their reason for for being has ceased to exist"
Hilton Head Isl., SC	6	?	10 feet from ROW	removed within 48 hours of sale or lease

Note: All communities report allowing only (1) one sign

EXHIBIT F

ISLE OF PALMS RECREATION COMMITTEE
October 13, 1997

The regular meeting of the Isle of Palms Recreation Committee was held on October 13, 1997, at 6:30 p.m., in the Building Department. Committee members present were Chairman Skipper Shaffer, Committee Members Carol Allen and Debra Hernandez, Stu Kimball of the Recreation Commission, and Mayor Bunch, Council Member Bob Abele City Administrator Mark Williams and new Recreation Director Norma Jean Page. Acting Recreation Director Paul Rothley was at a conference out of town.

Chairman Shaffer called the meeting to order.

1. Citizens Comments - None.

2. Approval of Previous Minutes. Ms. Hernandez made a motion to accept the minutes from the September meeting; Ms. Allen seconded; motion passed unanimously.

3. Recreation Department Report. (attached hereto)

4. Recreation Commission Report. Stu Kimball gave a status report of the Isle of Palms Recreation Foundation and reported that we should be able to receive tax deductible gifts within about six weeks. There will be a Tour of Homes on November 9th and tickets are now being sold in many places on the island at a cost of $10 per ticket. Mr. Kimball has also been meeting with several architects to find out what would be involved in completing a plan, etc.

5. Miscellaneous. (1) Update on Speed Limit for 27th Avenue. Chairman Shaffer reported that Howard Chapman has asked for radar and a traffic counter to be set up on 27th Avenue for a few hours to record the number and speed of vehicles in order to document the City's desire to lower the speed limits in this area. Once the data has been received, Mr. Chapman will make a recommendation to Council about lowering the speed limit.

(2) Chairman Shaffer welcomed Norma Jean Page as the new Director and thanked her for coming to the meeting as this was her first day on the job.

Ms. Page reported that she had been at the soccer game earlier and because of speeding cars during the games, she had placed traffic cones along 28th Avenue which seemed to slow the vehicles down. She recommended that we yellow stripe crossing lanes and maybe caution signs to slow people down.

There being no further business, the meeting was unanimously adjourned at 6:45 p.m.

Respectfully submitted,

Skipper Shaffer

Skipper Shaffer, Chairman

ISLE OF PALMS RECREATION DEPARTMENT

MONTHLY REPORT

OCTOBER 1997

STAFF:

NORMA JEAN PAGE
PAUL ROTHLEY
GINGER COX
ROBERT WALTZ
GENE BIANCHI

RECREATION DEPARTMENT REPORT
October 23, 1997

PRE-TEEN PROGRAMS

Gymnastics: Dates for 1997 & 1998 sessions are as follows:
Session 1: June 13, 20, July 11, 18
Session 2: July 25, August 1, 18, 15
Session 3: September 5, 19, 26, Oct. 3
Session 4: October 10, 17, 24, 31
Session 5: November 7, 14, 21 - Fee: $19.00
Session 6: December 5, 12, 19 - Fee: $19.00
Session 7: January 9, 16, 23, 30
Session 8: February 6, 13, 20, 27
Session 9: March 6, 13, 20, 27
Session 10: April 3, 17, 24, May 1
3 - 5 years: 3:30pm - 4:15pm
6 - 11 years: 4:15pm - 5:15pm
Instructor: Tricia Tapio
Session fee is $25

Island Preschool I: Classes are held Monday, Wednesday, and Fridays
3 - 4 years: 9:00am - 12:00pm
Instructor: Jenny Lee
Monthly fee is $100 (FULL)

Island Preschool II: Classes are held Tuesdays and Thursdays
3 - 4 years: 9:00am - 12:00pm
Instructor: Jenny Lee
Monthly fee is $70 (FULL)

Island Tiny Tots: Classes are held Tuesdays and Thursdays
2 - 3 years: 9:30am - 12:00pm
Instructor: Robin Lee
Monthly fee is $60

Beginner Tap & Ballet: Canceled due to lack of adequate sign up.
Instructor: Naomi Calvert
Class fee: $30

2nd Year Tap & Ballet: Canceled due to lack of adequate sign up.
Instructor: Naomi Calvert
Class fee: $30

Tae Kwon Do: Classes are held Saturdays.
6 - 11 years: 9:00am - 10:00am
Instructor: Jack Emmel, 5th Degree Black Belt
Monthly fee is $28

TEEN PROGRAMS

Middle School Dance: These dances are held on Friday evenings from 7:00pm to 10:00pm for teens in grades 6 through 8. The dates for the dances scheduled in 1997 are as follows, September 5th, October 3rd, November 7th, and December 5th.

Outdoor Adventure Trip: Next trip in November 15th & 16th - Crystal River Florida swimming with the manatees. The cost will be $75.00 per teen. The cost includes transportation, hotel and two day boat rentals.

Charlotte Hornets Trip: November 8, 1997 - Charlotte VS Indiana Trip Fee of $20.00 per child includes ride to and from the game, the game ticket, and a fast food dinner.

ADULT PROGRAMS

Tae Kwon Do: Classes held Wednesdays and Saturdays.
12 and older: Wed. - 7:30pm; Sat. - 10:00am
Instructor: Jack Emmel, 5th Degree Black Belt
Monthly fee is $32

Dog Obedience Training Courses:
Basic Beginner Course for pups age 6 months and older - classes are held on Mondays - 7:00pm - 8:00pm or 8:00pm - 9:00pm
Classes will resume in February, 1998
Instructor: Val Masters
Course fee is $72

Newcomers Line Dance: This class meets on the 1st, 3rd, and 4th Tuesday of each month, and on the 2nd Friday of each month.
All ages: 9:30am - 10:30am
This program will now meet at the Isle of Palms First United Methodist Church.
Instructor: Mary Nicoletti

Keenagers Club: This club meets on the 1st Wednesday of each month and takes a trip on the 3rd Wednesday of each month.

First scheduled meeting:	SEPTEMBER 17th - 12:00 noon Speaker - Susan Smith Miles
Second scheduled meeting:	OCTOBER 1st - 12:00 noon Speaker - Dr. Chris Andrews, Executive Director of the Charleston Aquarium
First scheduled trip:	OCTOBER - 15TH Mepkin Abby in Moncks Corner
Third scheduled meeting:	NOVEMBER 5th - 12:00 noon Speaker - Eric Poplin - Archaeologist
Second scheduled trip:	NOVEMBER - 19th Myrtle Beach Aquarium, Myrtle Beach, SC
Fourth scheduled meeting:	DECEMBER 3rd - 12:00 noon NO SPEAKER - Christmas Party Planned
Third scheduled trip:	DECEMBER 17th James Island Light Show

YOUTH ATHLETICS

Youth Soccer: Registration was held August 1st - 30th for youth age 5 to 12. Registration fee is $20. We have 16 teams total.
5 teams for age group 5 & 6.
6 teams for age group 7 & 8.
5 teams for age group 9 - 12.

Youth Basketball: Registration will be held the month of November.

ADULT ATHLETICS

Men's Fall Softball: Registration began on August 11th and play began on September 22, 1997. These games are played on Monday and Wednesday evenings at 7:00pm & 8:00pm. We have 5 teams registered at this time.

Men's Flag Football: Registration began on September 8th and play begins on October 26, 1997. These games are played on Sunday afternoons at 1, 2, 3, & 4:00pm. We have 8 teams registered at this time (FULL).

Men's Basketball: The next season will begin in spring 1998.

Co-Rec Soccer: The next season will begin in spring 1998.

SPECIAL EVENTS

Happy Haunting Halloween Carnival: This event will be held on October 25th from 4:00pm to 7:00pm. This event is for youth age 3 to 12, and the cost will be 25cents per game.

Ghostly Tides and Tales: This event will be held on the beach at 28th avenue on October 25th from 8:00pm to approximately 9:30pm. The event will consist of a story teller spinning chilling tales of ghosts and other spooky subjects.

Weekend Basketball Skills Camp: Camp will be held November 22nd & 23rd from 3:00pm - 5:00pm. The instructor is Kathy Emry. Fee: $25/resident & $28/non resident. The emphasis will be on basic drills and sportsmanship. This skills camp is for boys and girls ages 5 to 10 years.

Island Arts & Crafts Sale: To be held at the Recreation Department on November 29th from 9:00am - 4:30pm. Chairman: Leola Hanbury.

ISLE OF PALMS
RECREATION DEPARTMENT

October 23, 1997

MEETINGS ATTENDED FOR THE MONTH OF OCTOBER

1) South Carolina Recreation and Parks Association (SCRPA), Springmaid Beach, SC October 12th - October 14th

Seminars attended:

Handicapped accessible
Therapeutic Recreation
Recreational Therapy, lead by discussion
Small department/small # of employees
Reminiscing is not just for seniors

2) Lowcountry Senior Sports Classic (LCSSC), Charleston, SC October 22, 1997 Tom O'Rourke, Chairman

Discussed State By-Laws and Committee Reports. The departments involved include: North Charleston, Mt.Pleasant, City of Charleston, Naval Weapons Station, CCPRC, St.Andrews and the Isle of Palms. Every department has a responsibility to contribute to the LCSSC event at the end of April 1998. The Isle of Palms has teamed up with St.Andrews to plan the special events. This is a year round committee due to preparing for publicity, sponsorship and registration.

Ginger Cox
Recreation Supervisor

MEETINGS ATTENDED FOR THE MONTH OF OCTOBER

1) South Carolina Recreation and Parks Association (SCRPA), Springmaid Beach, SC (Oct 12th - Oct 14th)

A) Sessions attended:
   a) National Youth Sports Coaches Association, (NYSCA)
      1 Prepairing Parents for the Youth Sports Experience
      2 Prepairing Children for the Youth Sports experience
      3 Why Certify Youth Sports Coaches?

   b) Recreation in Small Communities

Paul Rothley
Assistant Director

October 1997

Isle of Palms Recreation Dept.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 9:00am Island Preschool I 12:00pm Keenagers meeting 7:00pm Men's Softball 7:30pm Tae Kwon Do	2 9:00am Is. Preschool II 9:30am Tiny Tots 5:15pm 9-12 Years Soccer	3 9:00am Island Preschool I 3:30pm Gymnastics 7:00pm Youth Dance	4 9:00am Tae Kwon Do 12:30pm Open court basketball
5	6 9:00am Island Preschool I 5:30pm 5-6 Years Soccer 7:00pm Men's Softball 7:00pm Dog Obedience	7 9:00am Is. Preschool II 9:30am Tiny Tots 4:30pm Soccer Pictures 5:30pm 7-8 Years Soccer 6:30pm Flag Football Capt.'s Mtg.	8 9:00am Island Preschool I 4:30pm Soccer pictures 7:00pm Men's Softball 7:30pm Tae Kwon Do	9 9:00am Is. Preschool II 9:30am Tiny Tots 5:15pm 9-12 Years Soccer	10 9:00am Island Preschool I 3:30pm Gymnastics SCRPA Conference	11 9:00am Tae Kwon Do 12:30pm Open court basketball
12 Rec.Dept. Hours: Mon-Fri 9-6 Sat. 12:30-6	13 9:00am Island Preschool I 5:30pm 5-6 Years Soccer 7:00pm Men's Softball 7:00pm Dog Obedience	14 9:00am Is. Preschool II 9:30am Tiny Tots 5:30pm 7-8 Years Soccer	15 9:00am Island Preschool I 12:00pm Keenager's trip-Mepkin Abby Monks 7:00pm Men's Softball 7:30pm Tae Kwon Do	16 9:00am Is. Preschool II 9:30am Tiny Tots 5:15pm 9-12 Years Soccer	17 9:00am Island Preschool I 3:30pm Gymnastics	18 9:00am Tae Kwon Do 12:30pm Open court basketball
19	20 9:00am Island Preschool I 5:30pm 5-6 Years Soccer 7:00pm Men's Softball 7:00pm Dog Obedience	21 9:00am Is. Preschool II 9:30am Tiny Tots 5:30pm 7-8 Years Soccer	22 9:00am Island Preschool I 7:00pm Men's Softball 7:30pm Tae Kwon Do	23 9:00am Is. Preschool II 9:30am Tiny Tots 5:15pm 9-12 Years Soccer	24 9:00am Island Preschool I 3:30pm Gymnastics	25 9:00am Tae Kwon Do 4:00pm Halloween Carnival 8:00pm Ghostly Tide Tales
26 1:00pm Flag Football begins	27 9:00am Island Preschool I 5:30pm 5-6 Years Soccer 7:00pm Men's Softball 7:00pm Dog Obedience	28 9:00am Is. Preschool II 9:30am Tiny Tots 5:30pm 7-8 Years Soccer	29 9:00am Island Preschool I 7:00pm Men's Softball 7:30pm Tae Kwon Do	30 9:00am Is. Preschool II 9:30am Tiny Tots 5:15pm 9-12 Years Soccer	31 9:00am Island Preschool I 3:30pm Gymnastics HAPPY HALLOWEEN!!	

September

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

November

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Located on 28th Ave. 886-8294

EXHIBIT G

Minutes
Zoning Board of Adjustment
Tuesday, October 14, 1997, 6:30 PM
Building Department Conference Room
1301 Palm Blvd.

I. Call To Order- Chairman Gabbie Porter called the meeting to order at 6:30 PM. Members present included Jim Burke, Jack Johnston, Guy Taylor, Charlie Yawn, and Gabbie Porter. Staff present included Rebecca Mayberry- Zoning Administrator.

II. Review of Minutes- There were no additions or further discussion of the September 9, 1997 minutes. Charlie Yawn made a motion to approve the minutes as submitted. Jim Burke seconded the motion. It was unanimously approved by voice vote.

III. Applications-

1 Abalone Alley. Mark Bennett was the representative. Gabbie Porter read Section 5-4-34 from the Zoning ordinance. Mr. Bennett explained that he was requesting to use his house as an office for his construction business. No contractors or customers would be visiting the home, and no materials would be stored there. Mr. Bennett was using a room in his house for a computer and fax machine. Charlie Yawn made a motion to approve the home occupation- special exception as submitted. Jim Burke seconded the motion. It was unanimously approved.

IV. Other Business-

The Board discussed the time of the meeting, Charlie Yawn made a motion to change the time of each Board meeting to 5:30 PM starting in December, 1997. Jack Johnston seconded the motion. It was unanimously approved by voice vote.

The Board also discussed the meeting place of the meeting, Guy Taylor made a motion to have the Building Department Conference Room at 1301 Palm Boulevard as the designated meeting place for the Board. Charlie Yawn seconded the motion. It was unanimously approved by voice vote.

Rebecca Mayberry explained all changes which had been made to each Zoning Board of Adjustment applications. Guy Taylor made a recommendation that the language used on all forms be consistent with that in the ordinance. Charlie Yawn made a motion to approve the applications as corrected. Jack Johnston seconded the motion. It was unanimously approved by voice vote.

With no further discussion, Jack Johnston made a motion to adjourn. Charlie Yawn seconded the motion. It was unanimously approved by voice vote. The meeting adjourned at 6:45 PM.

EXHIBIT H

28 October 1997

TO : Mayor Bunch

FROM: Robert B. Abele

SUBJ: Planning Commission

1. Based on advice from the City Attorney, I feel that it is in the best interest of the City to submit my resignation as an Ex-Officio member of the Planning Commission effective immediately.

Robert B. Abele

cc: Council Members
Chairman, Planning Commission
Lee Batchelder, Planning Consultant
City Attorney
City Administrator

EXHIBIT H

PERSONNEL COMMITTEE
October 22, 1997

A special meeting of the Personnel Committee was held at 5:30 p.m. on October 22, 1997, in City Hall Council Chambers. Present were Chairman Hernandez, Committee members Abele and Shaffer, Mayor Bunch, Council Members Sottile and Taylor, and Administrator Williams.

Chairman Hernandez called the meeting to order.

1. Approval of Minutes From Prior Meeting. Adm. Abele made a motion to approve the minutes from the regular meetings of September 8th and October 13th ; Mr. Shaffer seconded; motion passed unanimously.

2. Approval of Final Revisions to Employee Handbook. Chairman Hernandez briefly went over the policy changes discussed at the last meeting. Upon discussion, the committee agreed to make one further change on page 31 of the handbook, last sentence of paragraph three, change Personnel Committee to Ways and Means Committee, referring to an employee's request for payment of some accumulated annual leave during an emergency situation. **Adm. Abele made a motion to approve the recommended change whereby the City Administrator would make his recommendation to the Ways & Means Committee for approval; Mr. Shaffer seconded; motion passed unanimously.**

After discussion, **Adm. Abele made a motion to recommend to full Council approval of the amended Employee Handbook at the next City Council meeting; Mr. Shaffer seconded; motion passed unanimously**. Copies will be distributed to everyone.

3. City Employee Compensation, Phase 1 - Approval of Recommended Pay Ranges. Chairman Hernandez explained that Phase 1 pertained only to the salary ranges per position and not any individual salaries. Mr. Williams explained the package (passed out tonight) that he prepared and the comparison of ranges with other municipalities in the area. **Adm. Abele made a motion to defer approval of the pay ranges to the next Personnel Committee meeting and asked that copies be given to all Council members so that recommendations can be made for Ways & Means and approval of full Council; Mr. Shaffer seconded; motion passed unanimously**.

The Chairman stated that at the next meeting the committee will begin Phase 2 of the compensation discussions which looks at individual salaries and how they fit into the ranges.

There being no further business to come before the committee, the meeting was adjourned at 5:50 p.m.

Respectfully submitted,

Debra Hernandez, Chairman

PERSONNEL COMMITTEE
October 13, 1997

The regular meeting of the Personnel Committee was held at 5:30 p.m. on October 13, 1997, in the Building Department. Present were Chairman Hernandez, Committee members Abele and Shaffer, Mayor Bunch and Administrator Williams. Chairman Hernandez called the meeting to order.

1. Approval of Minutes From Prior Meeting. Chairman Hernandez asked to defer approval of the September minutes as she would like to make some revisions.

2. Revisions of Employee Handbook. The committee reviewed the amended Employee Handbook with proposed changes per the labor lawyers. Of particular note, the committee discussed several policy recommendations in more detail:

(1) Hiring Procedures for Department Heads - the policy as proposed by Bob Abele was agreed upon;

(2) Official Holidays - give both Martin Luther King's Birthday and Good Friday instead of a choice;

(3) Sick and Family Leave - the number of days an employee is allow to take in the event of a death in the family should be five;

(4) Guidelines for Disciplinary Action - Possession, other than by an employee authorized by the City, of firearms or other weapons on City property. This does not include weapons lawfully kept in locked private vehicles which are parked on City property.

[In discussing medical leave, Mayor Bunch said that council members used to be eligible for health insurance and life insurance and she felt that there may be a circumstance where a council member loses his job and may need insurance, and she recommended that we offer health insurance to council members if they need it and also discuss giving mayor and council a raise in salary. Chairman Hernandez suggested that we take this up at another time as it will be a controversial subject.]

(5) Leaves of Absence - this document was amended and placed within the handbook. The committee discussed the policy of paying employees for accumulated annual leave upon a special request for an emergency situation. The committee agreed that this could be done upon approval by the City Administrator and the Personnel Committee.

A copy of the revised handbook is attached to these minutes.

At this time the meeting was adjourned temporarily in order for the Recreation Committee to hold its regularly scheduled meeting. Personnel Committee reconvened at 6:45 p.m.

3. City Employee Compensation, Phase I. Chairman Hernandez stated that this is Phase I of the discussion on employee salaries to determine where the salary ranges should be and at another meeting, we will discuss individual employees and where within the ranges they should be.

The committee discussed at length salary ranges for each position and recommended salary ranges as reflected on the attached report prepared by Mark Williams.

4. Miscellaneous. There will be a special Personnel Committee meeting at 5:30 p.m., on Wednesday, October 22nd to approve the final revisions to the Employee Handbook and the recommended pay ranges.

Mr. Abele made a motion to go into Executive Session; Mr. Shaffer seconded; motion passed unanimously. Coming out of Executive Session Chairman Hernandez stated that personnel matters were discussed and no action was taken.

There being no further business to come before the committee, the meeting was adjourned at 8:10 p.m.

Respectfully submitted,

Debra Hernandez, Chairman

PERSONNEL COMMITTEE
September 8, 1997

The regular meeting of the Personnel Committee was held at 5:30 p.m. on September 8, 1997, in the Building Department. Present were Chairman Hernandez, Committee members Abele and Shaffer, and Council Members Matthews and Sottile.

Chairman Hernandez called the meeting to order.

1. Approval of Minutes From Prior Meeting. Mr. Abele made a motion to approve the minutes of the August 4th and 11th committee meetings; Mr. Shaffer seconded; motion passed unanimously.

2. Compensation of Public Works Department Employees. Chairman Hernandez referred to charts prepared by Administrator Williams (attached hereto) which shows that the City is considerably below everyone else in every category. He came up with some range adjustments that are the average of four other cities' pay ranges, plus making a recommended salary adjustment for Joseph Washington. The consensus was to approve the Administrator's proposed salary ranges and also to look at the other departments.

Chairman Hernandez stated that one of the new truck drivers has a Class A CDL license and has expressed to the Administrator that he probably will resign because he feels he is not being paid enough. She asked the committee if we should consider paying more for a Class A licensed driver and the consensus was unanimously no.

The mechanism for adjusting the individual wages raised concerns when the Chairman discussed the issue with Councilmember Taylor. How the proposed longevity factor related to the merit system evaluation process was the major issue. She indicated this will probably come up in Ways & Means. Adm. Abele felt that longevity is important for the employee and should be considered for the purpose of this one time wage adjustment and he recommended we call it "pay equalization factor".

Adm. Abele made a motion to accept the proposed pay equalization factors prepared by the City Administrator with the resulting increases in annual salaries for the four employees indicated and to present this to Ways & Means for their approval; Mr. Shaffer seconded; motion passed unanimously.

3. Personnel Handbook. The Chairman reported that Administrator Williams supports all of the changes recommended by the labor attorneys. Bob Abele has developed a leave policy and hiring of department head policy. She asked the committee to recommend that a new draft of the employee manual be created with all of the lawyers' recommendations

and Bob's two policies incorporated so that we can review it at the next meeting. **Adm. Abele so moved; Mr. Shaffer seconded; motion passed unanimously.**

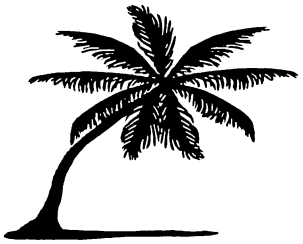
4. Public Works Director Position. Copies of the top 10 applicants were given to committee members for their review. Upon discussion, Wiseman, Mobley and Donovan appeared to be the top three contenders for interviewing. The Chairman will discuss references with the Administrator and will try to set up interviews for these three. The Chairman will also review the questions proposed for the last group of applicants and pass them on the committee members.

There being no further business to come before the committee, the meeting was adjourned at 6:25 p.m.

Respectfully submitted,

Debra Hernandez, Chairman

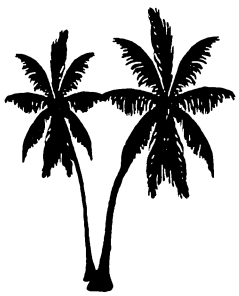
EXHIBIT I



CITY OF ISLE OF PALMS

EMPLOYEE HANDBOOK

Revised 1997



IMPORTANT NOTICE

Employees of the City are employed "at will". This means that they are free to terminate their employment at any time, with or without notice and with or without reason. The City retains the same right.

No person except the City Administrator, acting with the approval of City Council, has authority to enter into a contract of employment which is not terminable at will. Neither the City's policies nor its practices, nor the oral assurances of its representatives create a contract of employment.

A contract of employment entered into by the City must be in writing, must state that it is a "contract of employment", and must be signed by the City Administrator.

Approved by City Council on 10/28/97

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FORM OF GOVERNMENT

The City of Isle of Palms was incorporated as a municipality in 1953. In 1990, the City adopted the Council form of government for South Carolina municipalities. Under this form of government, the City Administrator is the Chief Administrative Officer of the City and is responsible for the operation of all departments and performance of all employees.

The duties of the City Administrator are to include:

(1.) direction and supervision of the administration of all departments, offices and agencies of the municipality within policies and procedures set by council;

(2.) suspension or removal of municipal employees on recommendation of the appropriate department head;

(3.) suspension or removal of department heads with advice and consent of council;

(4.) participation in the selection of department heads within the procedures set by council;

(5.) participation in the selection of new city employees;

(6.) retention and administration of employment files;

(7.) retention of annual employee performance evaluations;

(8.) performance evaluation of all Department Heads;

(9.) provision of training programs to heighten employee awareness on issues of non-discrimination/ anti-harassment;

(10.) approval of requests for summer time annual leave;

(11.) maintenance of written documentation for accumulated and used compensatory time;

(12.) enforcement of Drug Free Workplace policy.

Dear City Employee:

Welcome to your employment with the City of Isle of Palms. It is our intention that you be treated with fairness in all personnel matters, including appointments, compensation, benefits, training, promotions, reductions in force, and terminations.

This handbook should acquaint you with the City's various personnel policies, and should you have any questions concerning any aspect of your employment, ask your supervisor for clarification.

Should your supervisor or department head be unable to answer any questions relating to your employment, feel free to direct an inquiry to the City Administrator or me.

Sincerely,

_____

Mayor, City of Isle of Palms

STATEMENT OF PERSONNEL POLICY

The City of Isle of Palms hereby declares as a matter of policy that the City government, through its employees and officials, can best serve the public by administering within the framework of the organization a personnel program which provides for and incorporates the following:

1. Assuring fair treatment in all personnel transactions including hiring, promotions, transfers, reductions and terminations without regard to age, race, color, national origin, disability, religion or sex of employees. (Wherever in this handbook a masculine pronoun appears, it refers to both males and females in accordance with traditional English usage.) In addition, it is our policy to provide a working environment in which employees are free from discomfort or pressure resulting from intimidation, harassments, slurs, and ethnic jokes.

2. Recruiting, selecting and advancing employees on the basis of their relative ability, knowledge and skills demonstrated through competitive and objective evaluation.

3. Providing equitable and adequate compensation through a modern well balanced and well structured salary and classification plan.

4. Training employees, as needed, to assure high-quality performance.

5. Providing a program of benefits including annual leave, sick leave, workmen's compensation, health insurance, job safety and retirement.

YOUR STATUS AS AN EMPLOYEE

In your work, you represent the City of Isle of Palms. As a City employee, you have certain responsibilities to the public. Your relationship with people is largely determined by your attitude toward them. Be courteous at all times when in contact with others -- in person, on the telephone or in correspondence. As a public employee, your personal conduct, even in your private affairs, must be such that it will not reflect poorly on the City or your fellow employees.

COMMUNICATING WITH THE PUBLIC

Politeness and consideration are expected in your relations with the public. As an employee of the City of Isle of Palms, your friends, relatives and strangers will recognize you as a representative of the City, both on and off the job. This means that your actions and/or behavior directly affect how the public regards its city government and the services we provide. You should always consider the following points when dealing with the public:

IN PERSON

1. Show a genuine, sympathetic interest in the problem or request of the person with whom you are talking. This person, at the time you are dealing with him, should be the most important person in the City of Isle of Palms. If the person has a problem or request, or he or she is a customer and you cannot help them yourself, try to find out who can help them.

2. Be willing to provide help promptly and courteously when you have the opportunity to do so. Even when you cannot help someone with their problem or request, the manner in which you deal with them may reduce their disappointment and encourage them to treat you with the same politeness and courtesy.

3. Always be pleasant and helpful while trying to provide the best service possible.

BY LETTER

1. Correspondence is very important to good public relations and it is important to try to respond to letters or written requests for assistance as soon as possible.

2. Consider all letters from the standpoint of individuals who will receive them. Be sure that your meaning is clear and that the tone of your letters will not cause misunderstanding, resentment or embarrassment.

3. Be accurate -- check facts, figures and dates.

4. Make sure that all letters are neat, with correct spelling and punctuation.

BY TELEPHONE

1. It is good telephone manners to answer incoming calls promptly -- on the first or second ring if possible.

2. Always speak pleasantly, identifying your office and yourself.

3. Find out the caller's name, and try to use it in your conversation; people feel more comfortable and at ease when they are addressed by name.

4. Be prepared to make note of important information without delaying the caller.

5. If you must take time to respond to a request for help, get the caller's name and number and return the call as soon as possible.

6. Telephones are available for the conduct of City business. Personal calls should be made only when absolutely necessary and they should be kept as brief as possible.

7. Be as polite on the telephone as you would if you were talking with a caller in your home.

OUTSIDE THE OFFICE

Outside the office or off the job, you should not discuss City matters with which you are acquainted or reveal any record or information you may have obtained through employment with the City. This could result in disciplinary action up to and including dismissal. Persons desiring City information should be referred to the proper department head. If someone requests information about the City, and you do not know which department will have the information, direct the person to the City Administrator's office.

Employees who have disagreement with a policy or directive must carry out that policy or directive until a resolution is reached through proper channels.

HIRING PRACTICES

Equal Employment Opportunity

It is City policy to fill all vacant positions with the best qualified available applicant. Selections for employment will be made on the basis of related work experience, educational background and training, without regard to age, national origin, physical disability, race, religion or sex.

Recruitment

The City Administrator may utilize various methods of informing the labor market of available positions with the City. Job vacancies may be advertised in local newspapers, radio, television or registered with agencies such as the South Carolina Employment Commission.

Department heads will advise the City Administrator as soon as they learn of pending vacancies in their departments. The Administrator will advise council and then initiate steps to attract qualified applicants for the position.

Examinations

The City Administrator or Department Heads may elect to require one or more of the following examination procedures during the selection process: Oral interviews, evaluation of experience and training, reference checks, or performance tests.

Job applicants may be asked to sign written authorizations for release of information from previous employers or law enforcement agencies in order for the City of Isle of Palms to conduct a thorough background investigation.

A routine physical examination will be required for all individuals tentatively selected to fill police, fire, maintenance and public works positions. This examination will be provided at the City's expense by a physician designated by the City. This examination will include alcohol and drug testing. Individuals who are tentatively selected to fill positions other than police, fire, maintenance or public works positions will not be required to take a medical examination, but will be tested for drugs and alcohol.

Promotions and Transfers

The City attempts to fill vacancies by promoting from within. Decisions are made on the basis of job requirements and individual qualifications. Efforts will be made to make information on all job vacancies available to City employees so that they may apply for available positions.

Final Selection of New Employees

All hiring and salary selections are to be reviewed by the City Administrator prior to a hiring commitment. Completed employment files are the responsibility of the City Administrator.

The final selection will be made by the Department Heads with the consent of the City Administrator and/or City Council.

Job Description

It is the responsibility of the Department Head to see that each employee is given a copy of his job description with performance requirements at the time he reports to work.

Probationary Period

New employees are required to serve a six (6) month probationary period. This is a "get acquainted" period for both the employee and the City. The employee has an opportunity to learn about his work assignment and to determine whether or not he is satisfied with the position. It also gives the employee's supervisor an opportunity to determine whether or not the employee has the ability and skills to satisfactorily perform the work. The employee will be evaluated during this probationary period by his supervisor. If it is determined that the employee does not meet an effective level of performance, or that the employee's continued employment is not in the City's best interest, he may be terminated. If the employee earns a satisfactory rating at the end of the probationary period, he will become a regular full-time employee.

The probationary period for a new employee may be extended for up to an additional six (6) month period at the request of the employee's Department Head, and with approval of the City Administrator.

Re-employment

Upon re-employment to a position in City Government, an employee is required to begin a new probationary period, regardless of the length of previous service, the number of days off the City payroll, or whether or not the employee completed a probationary period previously.

HIRING PROCEDURES FOR DEPARTMENT HEADS

STEP 1: ESTABLISH HIRING COMMITTEE: Upon the resignation of a City Department Head a Hiring Committee will be established. The Hiring Committee will consist of the chair and members of the Personnel Committee, the chair of the pertinent responsible City Council committee and the City Administrator. The chair of the Personnel Committee will be the chair of the Hiring Committee.

STEP 2: IN-HOUSE SELECTION: The Hiring Committee may look internally within the City's existing staff and may recommend to the full council, after a comprehensive interview and review of individual qualifications, that an appropriate candidate exists on the City's staff and should be given a six-month probationary period as department head. However, if the committee feels that it is in the City's best interests, the Administrator will be directed to proceed with a call for applications.

STEP 3: CALL FOR APPLICATIONS. The City Administrator will develop a proposed advertisement to include qualifications for the position and a hiring salary or salary range. The proposed advertisement will be reviewed by the Hiring Committee. The Administrator will also develop a uniform rating scale and submit it to the Hiring Committee for approval.

STEP 4: REVIEW OF APPLICATIONS. The City Administrator will review each of the applications and complete the uniform rating scale for each application. The Administrator will submit the application, uniform rating scale, and appropriate criminal and credit checks, for no more than the top twelve candidates to the Hiring Committee. The Hiring Committee will review the application packages for the candidates submitted by the Administrator and select the top 3 to 5 applicants as finalists for submission to full council. The recommendation to the council will be in writing and in alphabetical order. The Administrator will contact references for the selected finalists and will provide this additional information to the Interview Team prior to the interviews.

STEP 5: INTERVIEW PROCESS. Upon approval of the list of finalists by full council, the Administrator will schedule interviews with the selected candidates. Council members will be asked to submit interview questions to the chair of the Hiring Committee which will develop the final list of interview questions. The Interview Team will consist of the chair of the Personnel Committee, the chair of the pertinent council committee, and the City Administrator. All council members may attend the interviews. However, Interview Team members must participate in all interviews to ensure consistent and fair evaluation. Each applicant should be asked the same set of questions during the interview. The specific interview procedure to be followed will be determined by the Interview Team. Interviews should be taped. Based on the interviews, candidate applications, and reference information, the Interview Team will either recommend a final selection to the full council or may recommend that a search for better qualified candidates be initiated.

STEP 6. FINAL SELECTION. The full council will vote on the Interview Team's recommendation. Council will make a final decision or may request that the Hiring Committee search for better qualified candidates. Drug screening on council's selection must take place within a reasonable time after the tentative offer of employment and before work commences.

HIRING OF RELATIVES: NEPOTISM

Persons in the same immediate family will not be employed or continue to be employed if one directly or indirectly supervises another or interacts with another in the handling of money or compensation. Immediate family is defined as spouse, parent, child, grandparent, grandchild, brother or sister, parent-in-law, grandparent-in-law, brother-in-law and sister-in-law. The immediate family will be considered to include step-parents, step-children, step-brothers, and step-sisters when the employee and the step-relative have lived together regularly in the same household.

If employees become related by marriage and create a situation prohibited by this policy, one of the employees must give up his position. If the employees cannot choose which of them it will be, the employee having the lower budgeted annual compensation will be removed. The City Administrator will make an effort to find another position for the removed employee.

Unrelated employees residing together in an apparently romantic relationship will be treated as being within the immediate family of each other for the purposes of this nepotism policy.

This policy is effective as of the date of adoption of this handbook by City Council and is not applied retroactively.

Members of the volunteer fire department are exempt from this restriction.

OUTSIDE EMPLOYMENT

It is the policy of the City of Isle of Palms that an employee's outside employment is not to conflict with or adversely affect an employee's work with the City. Employees engaged in or contemplating outside employment should report such intentions to their Department Heads.

The Department Head will determine if the outside employment affects the performance of the employee's work for the City or the possibility of conflict of interest. If outside employment affects the employee's performance in his position with the City, the Department Head may ask the employee to limit or quit outside employment. After such a request has been made, if the employee fails to improve his performance, to limit or quit outside employment, he may be disciplined up to and including discharge.

NO SOLICITATION -- DISTRIBUTION RULE

The City of Isle of Palms has adopted the following rules to promote efficiency in the work place:

1. Solicitation by City employees during work time is prohibited. Work time is all time that the employee is on the premises and expected to be working.

2. Distribution of unofficial literature by City employees during work time is prohibited.

3. No solicitation, even though it does not violate the City's rules, should include any mention of the City of Isle of Palms.

CONFLICTS OF INTEREST

Employees are required by State law to remove themselves from possible conflicts of interest. Any employee who has a substantial interest in any business which does business with the City for the sale or lease of land, purchase of services, materials, equipment and supplies, or who personally engages in such matters, must make his interest known and then should abstain from any decision concerning the acquisition of the item in question. Any employee who disregards this principle will be subject to disciplinary action.

POLITICAL ACTIVITY

In order to protect employees from political influences, employees shall not engage in any political activities during work hours or on City property at any time.

Employees may not remain active employees after having become a qualified candidate for or having been elected to a political office of the City of Isle of Palms. Normally, the employee/candidate will be placed on an unpaid leave of absence until after the election. However, employment may be terminated prior to the election at the sole discretion of the City Administrator if it is determined to be in the City's best interest.

If an employee is placed on a leave of absence, his employment will terminate upon his election to a political office of the City of Isle of Palms.

Nothing contained in this policy on political activity is intended to prevent employees from becoming participants or continuing participation in any political club, party or organization; attending political rallies or meetings; or expressing their political views in private or public outside of working hours and off City property. City employees may vote with complete freedom in any election.

EMPLOYMENT STATUS

1. Probationary employee -- Any full or part-time employee who has not completed a six (6) month or extended probationary period.

2. Regular full-time employee -- An employee who has satisfactorily completed the probationary period and is scheduled to work a least forty (40) hours per work week.

3. Regular part-time employee -- An employee who has satisfactorily completed the probationary period and is scheduled to work less than forty (40) hours per work week.

4. Temporary full-time employee -- An employee who is hired on a temporary basis not to exceed six (6) months and who is scheduled to work at least forty (40) hours per work week.

5. Temporary part-time employee -- An employee who is hired on a temporary basis not to exceed six (6) months and who is scheduled to work less than forty (40) hours per work week.

Employment benefits such as annual leave, sick and family leave, holiday pay and group health insurance are available only to regular or probationary full-time employees.

Employment benefits such as Social Security, Workmen's Compensation, and Retirement are all afforded to all employees, regardless of employment status.

If a temporary or part-time employee is selected to fill a regular full-time position, he will begin to accrue annual and sick leave on the date that he becomes a regular or probationary full-time employee and only his service in that full-time position will be considered for the purposes of determining the rate of leave accrual.

PERSONNEL RECORDS

Each new employee is required to complete a personal data form which includes the employee's name, address, telephone number, social security number, education, and other vital information. Employees may be asked to present evidence of a valid South Carolina driver's license and Social Security card.

The Clerk/Treasurer's office shall maintain an individual master personnel file for each employee. These files will contain, but are not necessarily limited to the following:

1. A copy of the employee's application for employment.
2. Copies of all personnel actions which reflect a history of the employee's service.
3. Correspondence directly related to the employee's work record.
4. Copies of all performance appraisals.
5. Name, address or phone of person to be notified in case of accident, in addition to next of kin.

These records are maintained as confidential files and access to them will be available only to authorized personnel. Inquiries concerning employee records should be directed to the Clerk/Treasurer.

Employees may review the entire contents of their personnel files. Employees interested in viewing the contents of their file must request an appointment with the Clerk/Treasurer.

Change in Personnel Information

Employees must notify their supervisor or Department head as soon as possible whenever there is a change in:

--Name
--Address
--Telephone Number
--Insurance or retirement beneficiary
--Military status
--Person to notify in case of emergency
--Number of dependents

The Department head will forward this information to the Clerk/Treasurer for inclusion in their personnel records.

TRANSFERS

An employee may request a transfer to another department through his Department Head. A transfer is permissible if the employee's Department Head and the Department Head of the department the employee wishes to join, and the City Administrator agree to the transfer.

PROMOTIONS

Vacancies in positions below the level of department head will be filled by promotion from within whenever possible. The recommendation for advancement by an employee's immediate supervisor and Department Head will be given special consideration when an employee is eligible for promotion.

EMPLOYEE PERFORMANCE EVALUATIONS

Performance evaluation is a way to clarify what is expected on the job by setting forth exactly what quality of work is adequate and acceptable. Performance evaluations identify strong and weak points in individual achievement and let the employee know where he stands with respect to his work. Each regular full-time and part-time employee will receive a written evaluation of his employment performance annually. Probationary employees shall be evaluated at the end of the probationary period.

Employee evaluations will be used to assist in the employee's development, in all decisions concerning merit pay increases or promotions, or alternatively, when decisions must be made concerning disciplinary actions, layoffs, or reductions in force.

Each employee shall have the right to review every evaluation made of the employee. Upon review of the evaluation, the employee will be given an opportunity in writing to agree or disagree with the findings contained in the evaluation.

Employees are required to sign their evaluations to confirm that they received a copy. An employee's signature does not necessarily mean that he agrees with the content of the document, but only that he acknowledges receipt. Failure or refusal to sign an evaluation will subject an employee to discipline up to and including discharge.

TERMINATION OF EMPLOYMENT

Reduction In Force

Should a reduction in the work force become necessary because of a lack of work or a reduction in funds for personnel, special consideration will be given to an employee's past performance, seniority, and best interests of the City when a decision is made as to which employees are retained and which employees are terminated. No single factor will determine whether or not an employee is retained; instead, a combination of all factors relating to the employee's record of service will be considered. Decisions will be made by the city administrator/department head with the advice and consent of council. Employees who give and properly work the requested notice will be paid for any unused accrued annual leave.

Resignation

Resignation is the voluntary termination of employment at the employee's request or initiative. An employee who resigns should submit the resignation in writing, stating the reasons why the employee wishes to resign. Resignations should be submitted to an employee's Department Head at least fourteen (14) days in advance. Department Heads must forward all resignations to the City Administrator within forty-eight (48) hours of receipt. Failure to submit a written resignation with fourteen (14) days advance notice may reflect discredit to the employee's service record. Employees who give and properly work at least a two-week notice will be paid for any accumulated annual leave. However, City Council may grant unused accumulated annual leave to employees who are unable to give the required notice due to extenuating circumstances.

An exit interview between the employee and Department Head or City Administrator is strongly recommended. When possible, the City will accommodate the employee's preference as to whether the interview is conducted by the Department Head or City Administrator.

An employee may not withdraw a resignation unless the Department Head and City Administrator agree.

Discharge.

All City employees are employed at will. This means that they may terminate their employment at any time with or without notice or reason. The city retains the same right.

Employees who are discharged for disciplinary reasons are not eligible to receive pay for unused, accrued vacation at termination.

Final Pay

Cash, debts owed the City, fringe benefits, uniforms, keys, tools, equipment, vehicles, instruction manuals, insurance prescription drug cards, identification cards, and any other items belonging to the City and advanced or issued to an employee and not repaid or returned by him at the time of his separation from employment are considered advances of wages the value of which may be deducted from the employee's final pay check(s). By accepting or continuing employment, the employee authorizes those deductions.

USE OF CITY PROPERTY

Proper use and maintenance of City property is very important. The tools and equipment you use on your job are modern and costly. If you find equipment to be defective or in a non-working condition, report the matter to your supervisor or Department Head at once. Never use defective or broken equipment which may endanger your safety or the safety of others. Any employee who damages city property or equipment through negligent or improper use may be subject to a financial penalty of up to 1% of annual pay, collected through payroll deduction and being placed on probation. Any such penalty assessed will be considered an advance of wages, subject to immediate satisfaction upon separation of the employee. The City Administrator shall determine when damage to property or equipment has resulted from negligence.

At no time should any City owned property be used by an employee, or should the employee allow others to make unauthorized use of City property for the purpose of conducting an outside business, any money-making venture, or any personal purpose outside of the scope of the employee's job.

USE OF CITY VEHICLES

If your job entitles you or requires you to use a City vehicle, you are responsible for the proper care of the vehicle. Abuse of or carelessness in the use of City property will subject you to disciplinary action up to and including discharge.

Use of City-owned vehicles for unofficial business is limited to the City employee and to twenty-five (25) miles from employee's home or workplace. Vehicles must be used within limitations imposed by the City and must be operated within the limits of the law at all times. Under no circumstances shall a City owned vehicle be operated by an employee, whether on official or unofficial duty, if the employee has consumed alcohol or illegal drugs or legal drugs which adversely affect his ability to operate the vehicle . Operators shall be held responsible for fines and damages resulting from his own negligence. Use of seat belts by drivers and front-seat passengers in City vehicles is required by law. In addition, City policy requires that rear-seat passengers also wear seat belts.

Any City employee involved in an accident while driving a City vehicle will immediately notify the police department having investigative jurisdiction over the area where the accident occurred. The employee's supervisor will be notified as soon as possible. If the vehicle is radio equipped and the control station is within range, a report and request for police investigation should be made by radio. If not, then the request should be made by telephone. Failure to report the accident to the proper police agency and/or your supervisor will result in disciplinary action.

Upon review of the accident, if the City Administrator determines that negligent or improper use contributed to the accident, the employee responsible for the vehicle may be subject to a financial penalty of up to 1% of annual pay, collected through payroll deduction and being placed on probation. Any such penalty assessed will be considered an advance of wages, subject to immediate satisfaction upon separation of the employee.

TRAVEL AND SUBSISTENCE ALLOWANCE

Statement of Policy

When City employees are required to travel out of town on official business, the City will provide funds for reasonable transportation, lodging and meal expenses.

Transportation Expenses

The City may purchase advance tickets for traveling by common carrier. Whenever possible, employees must travel in tourist class.

Employees who are authorized to use their personal vehicles on official business may be compensated at the current rate authorized by the Internal Revenue Service if a record is kept of the personal vehicle miles driven on official business.

Employees may be reimbursed after submitting the proper receipts for bridge, ferry and parking tolls. Receipts for taxi fares are not required, but expenses must be itemized.

Meal Allowances

Employees will be given a daily allowance to cover the cost of meals for each full day of travel as set from time to time by City Council. Portions of days will be pro-rated.

Lodging

When lodging is required, employees are expected to utilize standard, medium priced hotel not to exceed a rate as set from time to time by City Council. This rule does not apply when an employee is attending an organized conference or convention when the selection of the hotel as the meeting site has been made by the organization sponsoring the event. In all cases, the City will not pay more than the regular single room rate. Receipts must be submitted for reimbursement of lodging expenses.

Travel Advances

In some circumstances, with the approval of the City Administrator, funds may be advanced to an employee to cover 80% of the anticipated travel expenses. In all cases the unexpended funds must be returned along with receipts for money that has been spent.

DRUG FREE WORKPLACE POLICY

It is well-recognized that drug abuse has a harmful effect on public health and safety, on the welfare of employees, on morale, and on productivity. Furthermore, it is the policy of the City of Isle of Palms to comply with the Drug Free Workplace Act, to establish and maintain drug-free workplaces, and to prohibit the unauthorized or unlawful manufacture, distribution, dispensation, possession, and use of controlled substances on or off the job.

For this reason, the City of Isle of Palms adopts the following policy:

I. GENERAL RULE

Effective immediately, all employees of the City of Isle of Palms are prohibited from swallowing, inhaling, injecting, dealing in, or otherwise using illegal drugs and substances (such as marijuana, cocaine, LSD, heroin, etc.) and prescription drugs which are not prescribed for the employee's own use. This prohibition applies to use at any time, both on-the-job and off-the-job. City employees are, of course, permitted to possess any substance when required by their jobs or for the purpose of lawful delivery to another person.

II. APPLICANTS FOR EMPLOYMENT

Effective immediately, the City will conduct pre-employment drug tests for all applicants tentatively selected for employment. The City shall not hire any applicant tentatively selected for employment who refuses to submit to a drug test or who tests positive for use of illegal or unauthorized substances. An applicant who is rejected under this policy may be considered for future vacancies if he can demonstrate that he is no longer a user of any such substances. For example, the applicant may successfully complete a drug abuse treatment program or pass a more thorough drug test conducted at the applicant's expense.

III. CURRENT EMPLOYEES

A. Effective immediately, all city employees will be subject to drug testing by urinalysis where "particularized suspicion" of drug use in violation of this policy exists or under other lawful conditions.

1. Particularized suspicion is deemed to exist when:

   a. information that an employee has used illegal drugs or substances is provided by a reliable informant;

   b. a serious accident occurs due to the apparent fault of the employee; "Serious accident" is defined as:

      (1) an accident involving a fatality;

      (2) an accident causing bodily injury which requires overnight medical care;

      (3) an accident causing total aggregate property damage of $1,000 based on reliable estimates.

c. an employee exhibits any of the following:

(1) extreme mood swings;
(2) slurred speech;
(3) unusual clumsiness
(4) staggering;
(5) dilation of pupils;
(6) sleeping on the job or lethargy;
(7) excessive unexplained sweating; or
(8) other aberrational behavior;

d. an employee has been arrested for violation of laws;

e. an employee has admitted violating the city's drug policy;

f. an employee has tested positive for illegal drugs within the past 2 years.

2. Particularized suspicion testing shall not be conducted without the approval of the City Administrator and the Department Head.

B. If an employee refuses to submit to a drug test when ordered to do so, the employee shall be subject to discharge.

IV. TESTING PROCEDURE

A. Drug testing will be by urinalysis.

B. The collection of samples will be performed under reasonable and sanitary conditions.

C. Urine normally will be collected under secure, reputable conditions.

D. Urine samples will be sealed, labeled, and documented in accordance with the procedure of the drug testing company. Labeling, storage, and transportation of samples shall be performed so as reasonably to preclude the probability of erroneous identification, sample contamination, or sample adulteration.

E. Specimens will be checked for at least the following substances:

1. marijuana and related substances
2. cocaine
3. opiates
4. amphetamines
5. phencyclidine
6. barbiturates
7. methaqualone
8. benzodiazepine

F. Applicants and employees will have an opportunity to provide of any information which they consider relevant to the test, including identification of currently used prescription or nonprescription drugs, or other relevant information.

G. Samples which initially result in a positive finding for drug use will be re-tested by the gas chromatography/mass spectrometry (GCMS) method. If the GCMS test results in a positive finding of drug use, and is verified by the Medical Review Officer, the written report of the Medical Review Officer shall be conclusive for all employment-related purposes.

H. The City's Medical Review Officer normally will allow an employee whose drug test results have been confirmed as positive the opportunity to justify the result before the Medical Review Officer notifies the City of test results.

V. NOTICE TO EMPLOYEES

The City shall attempt to distribute to all present employees a copy of this policy. Additional copies of this policy are available upon request. By continuing to work, the employee agrees that he will abide by the policy as a condition of employment.

VI. NOTICE TO EMPLOYER, STATE AND FEDERAL GRANTOR/CONTRACTING AGENCIES, AND LAW ENFORCEMENT AUTHORITIES

A. As a condition of employment, employees agree to notify the City within five calendar days after any criminal conviction for the workplace manufacture, distribution, dispensation, possession, or use of illegal drugs and prescription drugs not prescribed for the individual employee's use. The City shall notify all state and federal grantors/contracting agencies of such employee convictions as required by the state and federal Drug Free Workplace Acts. "Conviction" means a finding of guilt, imposition of a sentence, a plea of no contest, or a plea of guilty.

B. The City shall notify law enforcement authorities whenever illegal drugs are found in the workplace.

VII. CONSEQUENCES OF VIOLATING THIS POLICY

Violations of this policy will result in discipline up to and including discharge.

A. For sworn police officers, and drug interdiction personnel (including support staff with access to drug interdiction information), the city shall terminate the employee if the test results for illegal drug use are positive.

B. For probationary employees, the City shall terminate the employee if the test results for illegal drug use are positive.

C. For all other employees, the City shall impose discipline up to and including discharge for an employee who tests positive for illegal drug use.

1. The City, in lieu of terminating an employee, may suspend the employee and

condition the continued or future employment of an employee who tests positive for illegal drug use upon the successful completion of a drug counseling/rehabilitation program (the cost of which shall be borne by the employee if insurance benefits are inadequate or not available). The following organizations have drug counseling, rehabilitation or drug assistance programs:

Department of Alcohol and Other Drug Abuse Services of Charleston County
615 Wesley Drive
Charleston, SC Telephone: (803)769-7112

Charter Rivers Hospital
2900 Sunset Boulevard
West Columbia, SC Telephone: (803)922-1332

Fenwick Hall
1709 Rivers Avenue
Johns Island, SC Telephone: (803)559-2461

2. If the City, after considering all of the relevant circumstances, allows an employee who tests positive for illegal drugs to continue as a City employee, the City will do the following:

(a) Refer the employee for drug abuse counseling;

(b) Retest the employee for controlled substances before allowing the employee to return to duty;

(c) Require the employee to authorize the Employee Assistance Program or other facility to report periodically to the City during the course of treatment/counseling;

(d) Place the employee on probation for at least six months following the employee's return to duty;

(e) Require the employee to submit to periodic and/or unannounced drug testing for a period not to exceed two years.

D. Should an employee whose continued or future employment is conditioned upon the successful completion of a counseling or rehabilitation program refuse or fail to participate in at least one counseling or treatment session, the employee will be terminated.

E. An employee whose return-to-duty test sample does not indicate that the employee has discontinued use of illegal drugs will be terminated.

VIII. COMING FORWARD WITH SUBSTANCE ABUSE PROBLEMS

A. Employees who have substance abuse problems and report them to the City before being selected for testing, and before the occurrence of an event which normally would result in testing, will normally not be disciplined upon the first violation but will be subject to Part VII (c) (2) of this policy.

B. If an employee admits to a violation of this policy or tests positive for drugs in violation of this policy, but seeks counseling and remains an employee of the City, the employee will be discharged if he again either admits to a violation of this policy or tests positive for drugs in violation of this policy.

IX. CONFIDENTIALITY

Any drug test results or information supplied by employees and applicants as part of the City's drug testing program will be kept as confidential as possible, consistent with the purposes of this policy.

X. TESTING COSTS

The City will pay the costs of all drug tests to which the City requires an employee to submit.

XI. NOTIFICATION OF TEST RESULTS

A. Applicants will be notified of the results of a pre-employment drug test, provided the applicant requests the results within 60 days of being notified of the disposition of the employment application.

B. Employees will be notified of the results [including the drug(s) discovered] of all drug tests, provided the results are positive.

XII. EMPLOYEE ASSISTANCE PROGRAM

The use of illegal drugs and similar substances is a serious threat to our nation's collective health, safety, and welfare. Drug abuse in the workplace is dangerous because it leads to physical impairment, loss of judgment, safety violations, and the risk of injury and death. In order to prevent these consequences of drug abuse, the City has implemented the above policy and made available to its employees an Employee Assistance Program. The program provides employees with professional help for problems such as alcohol and drug abuse, emotional help for problems such as alcohol and drug abuse, emotional stress, money management difficulties and unpleasant family situations.

A. The City will designate a provider for the Employee Assistance Program; check with the City Clerk for the name of the current provider of these services. Many services provided through the program are at no cost to the employee. Employees will be advised by the care provider if there are costs for which the employee will be responsible.

B. Periodically, the City will make available to employees information regarding substance abuse. All employees are encouraged to attend such programs and to review any material supplied. Some employees may be required to attend such programs or to review such material.

C. Information about the Employee Assistance Program is available through the Personnel Department.

XIII. NOT A CONTRACT

This policy creates neither a contract nor a property interest in employment.

NON-DISCRIMINATION/ANTI-HARASSMENT

Our policies, as well as various laws and regulations, generally prohibit employment decisions from being made on the basis of race, sex, religion, national origin, age, disability, or similar distinctions. In addition, it is our policy to provide a working environment in which employees are free from discomfort or pressure resulting from jokes, ridicule, slurs, and harassment either relating to such distinctions or simply resulting from a lack of consideration for a fellow human being.

Disputes sometimes arise as to whether conduct was "welcome" or "unwelcome". Conduct which would violate this policy if it were unwelcome will be considered to violate the policy if anyone complains of it. A good rule to follow in order to avoid violating this policy is as follows:

> Never do or say anything to an employee which you would not do or say if your mother were standing right next to you.

If you feel that this policy has been violated by anyone with whom you come in contact on the job, regardless of whether it is by a fellow worker, a supervisor, or a member of the general public, you should report the incident(s). You may use the grievance procedure, you may report directly to the department head, or you may report directly to the City Administrator. Your complaint will be kept as confidential as possible consistent with its efficient investigation.

Employees, including supervisors, who are found to have violated this policy will be subject to disciplinary action commensurate with the seriousness of the conduct.

NOTE: For ease of readability, these policies follow the traditional English practice of referring to unidentified individuals by the use of masculine pronouns. Wherever such a pronoun is used it is intended to apply to both males and females.

JOB CLASSIFICATION AND COMPENSATION PLAN

The City of Isle of Palms has a job classification and compensation plan which provides a salary range for most positions of City employment. The purpose of the plan is to insure that employees are adequately compensated for their job duties and responsibilities.

Normally, an employee newly appointed to a class begins at the first step or minimum rate of the range. Appointments at higher than the minimum rate must be recommended by the Department Head and approved by the City Administrator with advice and consent of council.

CASH AWARDS

Cash awards may be provided as a reward to employees who contribute to cost effective, cost reduction and cost avoidance efforts that result in identified savings to the City of Isle of Palms. Cash awards may be granted at the recommendation of the Department Head and City Administrator and approval of council.

Cash awards require a detailed letter identifying and supporting the amount of monetary savings to the City. Cash awards may not exceed five hundred ($500) dollars and may be in increments of fifty ($50) dollars up to five hundred ($500) hundred dollars.

A cash award is a one-time payment and does not increase an employee's pay.

EMPLOYEE ACHIEVEMENT RECOGNITION PROGRAM

The Employee Achievement Recognition Program will be composed of two elements: an **Outstanding Employee Award** program and a **Departmental Employee of the Month Award** program. Employees will be nominated for the Outstanding Employee Award by department heads, or the acting department head, from Recreation, Public Works, Building, General Administration, Fire and Police departments. Employees will be selected for the Departmental Employee of the Month Award by their department heads. These City department heads will all meet *formally*, once a month to review nominations for the Outstanding Employee Award and to discuss the selections for Departmental Employee(s) of the Month.

Isle of Palms' Department Heads' Outstanding Employee Award

For the Outstanding Employee Award, nominations will be typed and follow a specific format. The department head(s) will present any nomination they have made at the monthly meeting. *Nominations are made for an outstanding act beyond the regular expectations of their job.* Secret ballot votes are to be taken. A certificate and a cash award is made at the next regular City Council meeting and becomes a regular part of the agenda stated as Employee Achievement Recognition Program, Outstanding Employee Award. The actual winner's name is "secret" until then. This award will be given on an "as appropriate" basis. It is not expected that this award will be given every month.

Nominations are made **for an outstanding act beyond the regular expectations of their job.** A department head is *not* required to make a nomination each month - there may not be a situation that warrants it during the past month in their department. All employees are expected to come to work on time and to carry out their duties to the best of their abilities. This award is for an exceptional, specific act.

Nominations for the Outstanding Employee Award can be made by any citizen or employee of the City. Only the collective group of department heads may make the selection of outstanding employee. A cash award of $250 will be given to the employee receiving the award.

Anyone nominated, but not selected for the Outstanding Employee Award, will receive a letter of commendation for being nominated stating the specific actions, on behalf of the employee, that caused the nomination to be made by his/her department head. This letter is given to the employee and a copy placed in his/her personnel records.

Isle of Palms' Departmental Employee of the Month Award

For the purposes of this award, Recreation, General Administration, and Building Department will combine to select one Departmental Employee of the Month Award. Consequently, four Departmental Employee of the Month Awards will usually be given each month -- one each to Police, Fire, Public Works and combined Recreation, General Administration and Building departments. If a department head has no employee who has exhibited above average work during the previous month, then no award will be given in that department for that month.

The Departmental Employee of the Month Award will be given by each department head to an employee or group of employees in their department demonstrating a high level of above average work for the preceding month. At the once-a-month department heads' meeting described previously, each department head will announce their selection for Departmental Employee(s) of the Month. An individual employee or a group of employees, such as a shift or crew, may be selected by the department head. The form of the award is chosen by the department head with the only limitation being that the award cannot exceed $30 in value. The award will not be cash but may be a gift certificate, lunch or whatever reward is deemed appropriate by the department head.

A letter from the department head will be placed in the employee's personnel file stating the reason the employee was selected for the award. Additionally, as a regular part of the monthly City Council meeting agenda, stated as Employee Achievement Recognition Program, Departmental Employee of the Month Awards, the recipients of the departmental awards will be announced.

PAY DAY

City of Isle of Palms employees are paid every two (2) weeks. The pay period runs from Thursday to the following Wednesday, and pay checks are normally distributed by the Department Heads or Supervisors by 10:00 AM on alternate Fridays unless equipment failure, lack of sufficient information to calculate wages, or other such problems cause a delay. In the event of a delay, pay checks will be distributed as soon as possible. If the Department Head or employee has turned in an inaccurate time card, corrections in pay will be made in the next pay period.

HOURS OF WORK

Due to the nature of municipal work and the provision of emergency public services, employees' working hours cannot be definitely fixed. There will be occasions when an employee may be asked to work more or less time than his schedule ordinarily requires.

City Hall is opened from 8:00 a.m., to 5:00 p.m., Monday through Friday. However, your department may be open other hours as necessary to meet City needs. Your supervisor will give you more information as to your normal working hours. On some occasions, you may be required to work more or fewer hours than normal as needed by the City.

OVERTIME PAY

All full-time employees who are non-exempt from the requirements of the Fair Labor Standards Act will be paid overtime at a rate of one and one-half (1 1/2) times regular hourly rate according to the following standards:

All Employees (Except Fire & Police Officers)	Fire Employees	Police Employees
Overtime after 40 hours per week	Overtime after 106 total hours in a pay period	Overtime after 84 total hours in a pay period

For the purpose of totaling hours for calculating overtime, holiday pay, sick leave pay, and annual leave pay will not be added to the total of hours. Only hours actually worked can be added toward overtime.

Seasonal or temporary employees who work over 40 hours per week will be paid at the overtime rate. This policy will be administered by the City Administrator.

OFFICIAL HOLIDAYS

The following days are considered official holidays for all City employees whose work does not require their being on duty:

New Year's Day	Memorial Day
Independence Day	Labor Day
Thanksgiving Day	Christmas Day
Martin Luther King Day	Good Friday

Floater day designated by the City Council

Whenever a holiday falls on a Saturday or Sunday, the holiday will be observed on the preceding Friday or following Monday, whichever is the common practice of the community.

HOLIDAY PAY

To receive holiday pay, an employee must work his last scheduled working day before and the first scheduled working day after a holiday or have approved annual leave, sick leave or prior approval for leave without pay for these days.

All employees are entitled to eight (8) hours of holiday pay if they do not actually work the holiday. All employees whose schedule or circumstances require them to work on a holiday will be paid regular pay for the hours they work plus an additional number of holiday hours equal to the number of hours they actually worked during the twenty-four (24) hour holiday, but in no case less that eight (8) hours.

For example, if a Police Officer works from 8:00 AM to 6:00 PM on New Year's Day, he would be entitled to ten (10) hours of regular pay plus an additional ten (10) hours of holiday pay for the time he actually worked. If the officer's schedule requires him to work eight (8) hours of the holiday or less, the officer will still get at least eight (8) holiday hours.

In another example, a fireman comes on duty for a twenty-four (24) hour shift at 8:00 PM on Christmas Day. The fireman actually works only four (4) hours of the holiday, so in this case, would be paid twenty-four (24) regular hours and eight (8) holiday hours.

If a holiday is observed while an employee is on approved annual leave, the employee will receive holiday pay and that day will not be charged against his annual leave balance.

INCLEMENT WEATHER POLICY

All City offices and departments will be operating as scheduled unless extremely hazardous weather conditions exist. The City Administrator, with advice and consent of the City Council, will determine if weather conditions are so severe that City offices should close, or if their openings should be delayed. If closing or delayed opening is necessary, the news media will be advised. In case of a weather related closing or delay in opening, employees will not be penalized for the loss of scheduled time.

ANNUAL LEAVE

The City of Isle of Palms encourages employees to take any annual leave for which they are eligible. An employee is eligible to take annual leave after completing one (1) year of continuous service with the City.

Accrual Rates--Hours per Month

1 Week Annual Leave	2 Weeks Annual Leave	3 Weeks Annual Leave	Department Shifts
4.42	8.84	13.26	24 hr. shift
3.50	7.00	10.50	12 hr. shift
3.35	6.67	10.05	8 hr. shift

Annual Equivalents in Days

5	10	15

Employees with one (1) year of service will accrue the equivalent of one (1) week of annual leave; employees with two (2) to five (5) years of service will accrue the equivalent of two (2) weeks of annual leave; employees with more than five (5) years of continuous service will accrue the equivalent of three (3) weeks of annual leave.

An employee may only take in one (1) calendar year the maximum number of days leave that he can accrue in that calendar year. Any deviation from this policy must be approved by the Department head and the City Administrator with the advice and consent of council.

Unused annual leave will accrue in each employee's leave account during each calendar year. At the end of each calendar year, any accrued annual leave over 30 days will be dropped.

REQUESTS FOR ANNUAL LEAVE SHOULD BE MADE THROUGH SUPERVISORS OR DEPARTMENT HEADS AS FAR IN ADVANCE AS POSSIBLE TO ALLOW FOR THE PROPER SCHEDULING OF LEAVE AND ALLOW TIME TO ADJUST CONFLICTS THAT MAY ARISE.

The City of Isle of Palms is an island beach resort community where the demand for public services increases dramatically during the beach season. This is also the most popular time for employees to request annual leave. Because of this conflict, there will be circumstances when Department Heads will not be able to approve requests for annual leave because of the impact on essential services. Annual leave time requested during the period of May 1- September will require the additional approval of the City Administrator.

If an employee who has been advanced any leave time leaves the City's employment, either through resignation or termination, the deficit in annual leave will be withheld in an equivalent dollar amount from the employee's final pay check(s).

Any accumulated annual leave credited to a regular full-time employee at the time of separation from employment will be paid to the employee at his regular hourly rate of pay provided that the employee has given and properly worked a fourteen (14) day notice of resignation, or has been discharged for non-disciplinary reasons. In the event of a personal or family emergency, an employee may request payment for any unused annual leave in his account. Any such request must be approved by the City Administrator and the Council's Ways & Means Committee for approval.

After the exhaustion of available paid leave, employees who are on an unpaid leave of absence do not continue to accrue annual leave during the absence. Unpaid leaves of absence include those caused by an on-the-job injury for which the employee is receiving workers' compensation benefits. Annual leave will begin to accrue again when the employee returns to work.

COMPENSATORY TIME

Compensatory time will be given to Department Heads or salaried staff people who work over 40 hours per week. Compensatory time will be lost if not used in a timely fashion (generally, within 30 days) except in emergency situations. Written documentation procedures for time earned and taken are the responsibility of the City Administrator. Unused compensatory time will not be paid out for any reason.

SICK AND FAMILY LEAVE

Paid Sick and Family Leave is accrued by all regular and probationary full-time employees. Employees who are on an unpaid leave of absence do not continue to accrue Sick and Family Leave during the absence. Unpaid leaves of absence include those caused by an on-the-job injury for which the employee is receiving workers' compensation benefits. Sick and Family Leave will begin to accrue again when the employee returns to work.

Accrual Rates

Employee's Work Schedule in hours per day	Sick Leave Accrued per month in hours	Equivalent in days per year
8 hours	8 hours	12
12 hours	12 hours	12
24 hours	12 hours	6

Sick and Family Leave is to be used for the following reasons:

(1.) The employee's own illness.

(2.) Medical or dental appointments.

(3.) To provide care during the illness or injury of an employee's spouse, child or parent.

(4.) Up to five days may be taken in the event of the death of a member of the employee's immediate family. For the purposes of this provision, immediate family includes an employee's spouse, child (including step children), parent, sibling, grandparent, parent-in-law, child-in-law, brother-in-law, and sister-in-law.

General Policies:

(1.) Sick and Family Leave may accrue to a maximum of ninety (90) days.

(2.) After three consecutive work days of absence, Department Heads shall require an employee to submit a doctor's statement to confirm the need for sick and family leave. A doctor's statement may be required for an absence of less than three days.

(3.) Employees must notify their department heads that they will be out sick from work no later than one (1) hour after the time they are supposed to report to work; otherwise, their absence from work will be charged against their annual leave. Individual department heads or supervisors may have earlier call-in procedures due to the nature of their staff assignments.

(4.) If an employee has exhausted all sick leave and family leave, he shall use any available accrued annual leave for the absence. Upon the exhaustion of all paid leave, the employee may request an unpaid leave of absence.

(5.) Upon recommendation of the Department head and the advice and consent of Council, the City Administrator may grant an extension of sick leave and family leave to an employee who has exhausted his accrued balance of ninety (90) days of sick leave and family leave.

(6.) Sick leave and family leave shall not be advanced to an employee before it would otherwise accrue.

(7.) **Normally**, Sick Leave and Family Leave will not be granted automatically; it should be requested in advance.

(8.) Paid Sick and Family Leave runs concurrently with leave taken under the federal Family and Medical Leave Act (FMLA). This means that the same day of absence may count as both paid Sick and Family Leave and FMLA leave. See the City's FMLA and Leaves of Absences policies beginning on page 34 of this handbook.

MILITARY LEAVE

Note: Covered under Leaves of Absence Policy.

CIVIL LEAVE

An employee will be given time off without loss of pay when performing jury duty or when subpoenaed to appear before a court, public body or commission. The employee may retain any allowances granted in connection with such duty. Paid leave under this policy is limited to two (2) weeks per calendar year.

This policy of paid leave does not apply to personal litigation.

Civil leave for court or legal matters will not apply to police officers when such action is deemed part of an officer's routine work. Under those circumstances, the time is paid as work time..

LEAVES OF ABSENCE

Military Leave

Employees are entitled to such leave of absence and reinstatement upon return from leave of absence for military service (including Reserve and national Guard duty) as may be provided by applicable state and federal law. The provisions of such laws change from time to time and for that reason no effort is made to set forth the law in this policy.

Physical Disability and Personal Leave (Applies Only to Employees Employed Less Than 12 Months and to Employees Who Have Worked Fewer Than 1250 Hours In Preceding 12 Months).

1. An employee who has completed his initial probation (and any extension thereof) is entitled to a leave of absence for up to six months when unable to work because of sickness, pregnancy, or injury on or off the job. Such an employee may also apply for leave of absence for personal reasons. Personal leaves are granted only in the discretion of the City Administrator upon recommendation by the employee's department head. The City Administrator shall apply to City Council [through the Personnel Committee]. Employees still in their probation periods who are absent for more than five consecutive scheduled workdays because of any physical disability will be automatically terminated, but will be eligible for rehire.

2. Employees are requested to apply for leaves of absence as far in advance of need as is possible, but an employee may be placed on leave status without application when the circumstances warrant such action.

3. Physical disability leaves will begin on the first day of absence.

4. After the employee has exhausted his vacation and/or sick leave, as a general rule, an employee on leave of absence is not entitled to wages or fringe benefits and does not accrue fringe benefits. Certain exceptions may be established by law, but any other exceptions are or will be listed in this paragraph.

Note: If the maximum benefit is less than two-thirds of an employee's salary, then the City will pay him the difference while he is on leave .

5. Employees desiring to return to work from an unpaid leave of absence should notify the City Administrator in writing at least ten (10) days prior to their desired date of return. If the City, with the certification of any health care provider involved, finds that the employee is fit to resume his duties, the employee shall be recalled to his former job if a vacancy exists which is to be filled. If no such vacancy exists, the employee shall be recalled to any job in which there is a vacancy which is to be filled and for which he is qualified. If no such

vacancy exists at the time the employee desires to return to work the employee's leave of absence shall be continued. Any employee who has not been reinstated within six (6) months following the commencement of a leave of absence shall be terminated. This action shall not affect the employee's eligibility to be considered for hire as a new employee at some future time.

Family and Medical Leave Act (Applies Only to Employees Employed 12 Months or Longer And Who Have Worked 1250 Hours or More in the Preceding 12 Months, Both Prior to Commencement of Leave).

General: Employees who meet the length of service and hours worked requirement described above have rights under the Family and Medical Leave Act. As a general rule, employees must request leaves of absence under this law and policy, but in appropriate situations, employees may be placed on leave status without application.

Reason for Leave of Absence.

An eligible employee will be granted a leave of absence under this law and policy if a serious health condition prevents the employee from being able to perform his job, if the employee's spouse, child or parent has a serious health condition and the employee must be absent from work in order to care for that relative, or to care for a natural child, adopted child, or formally placed foster child, provided that entitlement to leave to care for a child who is newly born or newly received in the employee's household shall end 12 months after a natural child is born or 12 months after an adopted or foster child is received in the employee's household. Proof of need for leave of absence may be required.

Length of Leave.

An eligible employee is entitled to the equivalent of a total of 12 work weeks of leave during any 12 consecutive months. Leave to care for a newly born or newly received child must be taken consecutively. Leave required because of the employee's own serious health condition or that of a spouse, child, or parent, may be taken intermittently or by means of a modified work schedule when necessary.

Effect of Leave on Paid Time Off.

An employee who must be absent due to a reason which qualifies for paid Sick and Family Leave will be paid for time lost from work first from accrued Sick and Family Leave balances and then from accrued Annual Leave balances. An employee who takes leave for any other reason will be paid for time lost from work from his Annual Leave balance.

Effect of Leave on Accrual of Fringe Benefits.

1. Health benefit plan. Employees taking leave under this policy must continue to pay health insurance premiums for dependent coverage on the same date that those premiums would have been deducted from the employee's wages.

2. Unpaid time lost from work due to leave granted under this policy is not considered time worked for the purpose of accrual of paid time off.

Employee Responsibility.

Employees who request leave under this policy must give 30 days advance notice or such lesser amount of notice as is possible in the particular circumstances.

Termination of Leave of Absence.

A leave of absence under this policy will end when the need for the leave of absence ends, or when the maximum leave described above has been taken, whichever occurs sooner.

Reinstatement.

At the conclusion of the leave of absence, the employee is entitled to reinstatement to his former position or to a position equivalent to his former position. The employee must demonstrate that he is fit for duty and must give reasonable notice of intent to return to work.

Extension of Leave Without Benefits.

An employee who has been completely unable to perform the duties of his position due to his own disability and who has exhausted his entitlement to leave under the Family and Medical Leave Act by taking 12 consecutive weeks of leave will, upon written application, be granted an additional 14 weeks of leave. This additional leave of absence does not entitle the employee to reinstatement not to payment of any portion of his health benefit plan premiums. If the employee is able to return to work prior to the exhaustion of his extended leave, he will be returned to his previous position if there is a vacancy in it which is to be filled, or to some other position of equal or lesser compensation for which he is qualified and in which there exists a vacancy which is to be filled. If the employee is not returned to active employment, he will be continued on extended leave of absence status until he is returned to active duty status or his extended leave of absence expires, whichever occurs sooner.

Automatic Termination of Employment.

An employee's employment will automatically terminate if he does not return to full active employment status at the conclusion of his leave of absence or extended leave of absence.

Special Situations.

1. Spouses. When both a husband and a wife are employed, their combined right to a leave of absence to care for a child or parent is 12 weeks in a 12 month period.

2. Key Employees (salaried employee in highest paid 10% of all employees). Such employees may be denied reinstatement rights if reinstatement would cause substantial and grievous economic injury to operations.

NOT A CONTRACT

1. This policy does not create contract rights.

2. In no case will an employee have a greater right to a job then he would had if he had not taken leave under this policy.

MEDICAL AND LIFE INSURANCE BENEFITS

The City of Isle of Palms provides group health insurance, including major medical and dental coverages, for all regular and probationary full-time employees through the South Carolina Local Government Assurance Group. Each employee is enrolled in the group effective on the first day of the second month following his date of hire. The City pays the entire cost of the premium on the employee.

Group insurance is available for family members or dependents through payroll deduction. Coverage normally becomes effective on the first of the month following application for family coverage. Since premiums for insurance coverage are collected thirty (30) days in advance, it is possible that an employee's first pay check may have to absorb an entire month's premium for dependent's coverage. If an employee resigns or is terminated, insurance coverage will terminate at the end of the month in which the employee is no longer actively at work on a full-time basis for the City. If dependent's coverage premiums have been collected in advance, these premiums will be reimbursed to the employee.

The City's insurance plan carries $10,000 Life Insurance on each employee eligible for medical coverage and if medical coverage is extended to dependents, $5,000 Life Insurance is provided on the dependents.

For detailed information, consult your insurance brochure or contact the City Clerk's office.

CONTINUATION OF MEDICAL INSURANCE BENEFITS

Under a federal law known as COBRA, employees and their covered dependents have certain rights to continue medical insurance coverage at their own expense even if they resign or are discharged from their employment.

Who Has Continuation Rights

Employees who are enrolled in the City's medical insurance program who would ordinarily lose coverage as a result of changing from full-time to part-time status; employees who are going on an extended leave of absence; employees who are laid-off or employees who are discharged for any reason other than "gross misconduct".

An employee's dependents and/or spouse may have continuation rights if they are enrolled for coverage and would lose benefits as a result of the items described above, or would lose coverage because (1) the employee has died; (2) the employee or ex-employee has become eligible for Medicare; (3) the employee and spouse are divorced; (4) a dependent child ceases to be a dependent as defined in the insurance plan.

The events which entitle an individual to continuation coverage are called qualifying events.

Type of Coverage to Which a Person is Entitled

The same coverage available to current employees must also be made available to anyone who has continuation rights under COBRA.

Cost of Continuation of Coverage

The City is authorized under COBRA to charge 102% of the cost of an applicable monthly premium to the individual continuing medical insurance coverage. The individual must pay the City for the premium no later than the 20th day of each month. If the City does not receive payment before the monthly invoice for insurance must be paid, the former employee's name will be removed from the invoice and the continuation of benefits will cease.

When a Separating Employee or Dependents Must Elect Continuation

Anyone eligible for a sixty-day election period after the qualifying event in which to elect continuation of medical coverage. Once the decision to elect continuation has been made, the ex-employee, spouse or dependents have an additional forty-five (45) days in which to pay the insurance premiums retroactively. It is the covered individual's responsibility to inform the City of qualifying events such as divorce or a child ceasing to be a dependent as defined by the plan. If you do not notify the City within sixty days after the qualifying event, you will lose your right to elect continuation coverage because of that event.

Length of Continued Coverage

As a general rule, a person can purchase continuation of benefits for up to eighteen (18) months if he or she has lost insurance coverage because an employee is discharged, laid-off, reduced from full-time to part-time status, or is taking an extended leave of absence. In the case of a qualified beneficiary who is disabled (as determined by the Social Security Administration) at the time of the qualifying event or within 60 days thereafter, the 18-month period may be extended up to a total period of 29 months.

Continuation of benefits arising out of other circumstances may last as long as thirty-six (36) months.

Early End to Continued Medical Insurance Coverage

If elected, continued coverage will end before the end of the eighteen (18), twenty-nine (29), or thirty-six (36) month period under the following circumstances:

1. Failure to timely pay the premium.

2. If the COBRA-covered person or dependents become covered under another comparable group insurance plan.

3. When the covered person or persons become eligible for Medicare coverage.

4. If and when the City of Isle of Palms ceases sponsorship of a group health insurance for its current employees.

Right to Convert Coverage Policy

When the eighteen (18), twenty-nine (29), or thirty-six (36) month continuation period ends, the covered individual may convert to individual coverage (not a part of the City's group policy) by negotiating with the insurance provider for an individual policy.

WORKERS' COMPENSATION (Loss Time)

All workers are covered under Workers' Compensation for injuries sustained while on the job. Injuries must be reported to the Southeastern Claims Services, Inc., within 24 hours, or if incurred on a weekend, the following Monday. Department Heads/Supervisors are responsible for completing all necessary reports and turning these in to City Hall within this 24 hour period. **You must report any accident, even if you do not require medical attention. FAILURE TO REPORT AN INJURY MAY AFFECT YOUR RIGHT TO RECEIVE BENEFITS.**

An employee injured on the job will be eligible for compensation under the City of Isle of Palms worker's compensation coverage with the South Carolina Municipal Insurance Trust (SCMIT) after seven (7) calendar days off from work due to the injury. These first seven (7) days or work week may be covered for by sick leave or vacation leave, if the employee so elects. If the employee does not elect to use sick leave or annual leave for the first seven (7) says, the employer will not compensate the employee for time off due to the injury. However, if the employee's time off from work exceeds 14 days, then the first week (7-day period) will be covered by workers' compensation. If the employee elected to use sick leave or annual leave to receive compensation for the first week (7-day period), the City of Isle of Palms will give the employee credit for 2/3 (two-thirds) of the leave time previously charged if the employee upon receipt of the workers' compensation check will endorse the check from SCMIT over to the City.

After the first seven (7) calendar days an employee is out of work due to an on-the-job injury, SCMIT will pay the employee on a weekly basis 2/3 of the employee's average weekly wage based on the past 52 weeks, up to a maximum rate equal to the average weekly wage for South Carolina during the past fiscal year. If 2/3 of the employee's average weekly wage exceeds the maximum rate paid by SCMIT, the City will pay the employee for the difference between what SCMIT pays and 2/3 of the employee's average weekly wage until either the employee returns to work or is no longer employed by the City, which ever occurs first. Generally, workers' compensation checks from SCMIT are not subject to Federal and State Income Tax or to Social Security Tax, whereas, any payment made by the City is subject to all taxes.

For information about payment of group health insurance premiums during leave due to an on-the-job injury, you should refer to the City's leave of absence policies found on page 34 of this handbook. With respect to contribution to the State Retirement System, the City will make the employer's retirement contribution during the leave, if the employee elects to pay the employee's retirement contribution.

The City of Isle of Palms will designate a physician for the treatment of all work related accidents and injuries. If you need medical treatment for an on-the-job injury or work related illness, your first treatment must be provided by the **designated physician** (unless your condition is so serious that you must be immediately transported to a hospital emergency room). Your Department Head will provide you with the name and address of the designated physician. If you fail to utilize the physician provided by the City for Workman's Compensation claims, you may be held financially responsible for all or part of the costs of care provided by others.

For information about reinstatement after leave, see the City's leave of absence policies found on page 34 of this handbook. If the physician releases you for **light duty**, the City may allow your temporary placement in an alternate position for which you are qualified (such as answering phones or sorting mail) **provided that** such a position is vacant and to be filled.

ISLE OF PALMS SAFETY SWEEPSTAKES

Work related accidents and injuries costs the City of Isle of Palms tens of thousands of dollars each year in lost productivity, overtime and property damage. Premiums for Workman's Compensation insurance and liability and casualty insurance have been increasing annually at alarming rates. Unless these trends can be slowed or reversed, the funds available for employee salaries and benefits will decline as more and more dollars are diverted to maintain expensive insurance coverage. Most important of all, we don't want you to be seriously injured or killed.

We will soon be offering extensive safety training custom tailored to the type of work you do. In order to reinforce what you learn and keep safety awareness a part of every work day, the City will sponsor a Safety Sweepstakes.

Beginning April 1, 1995, on the fifteenth day of every following month, there will be a drawing in the Fire, Police and Public Works Departments, and a drawing for all other City employees. Names will be drawn at random in each of the four drawings for a cash safety achievement award of $50.00. However, in order to be eligible for the drawing, an employee must have been actively working, cannot have been involved in a work related accident or sustained a work related injury during the preceding month.

Then, for all employees remaining eligible at the end of the year, there will be a drawing for a $500 cash achievement award. Remember, only those employees who have made it through the year without injury or accident are eligible for the end of the year drawing!

Help us keep work related injuries and accidents down. Your life may depend on it!

STATE RETIREMENT BENEFITS

All regular and probationary full and part-time City employees (except Fire and Policemen who are covered under the Police Officer's Retirement System) are required to become members of the South Carolina Retirement System. Both the City and the employee contribute monthly a percentage of the employee's compensation into the retirement fund.

These benefits accrue to the advantage of the employee, and after five (5) years of participation the employee is vested with the right to receive retirement benefits upon retirement. The dollar value of the retirement benefits will depend on the length of time the employee was a member of the retirement system, the employee's salary at the end of service, and the age of the employee.

As members of the retirement system, employees may also be entitled to retirement benefits for physical or mental disabilities.

There is also a group insurance pre-retirement death benefit equal to one (1) times the employee's annual salary.

Employees planning to retire or leave the City's employment should advise the City Clerk's office of their intentions as soon as possible.

POLICE OFFICER'S RETIREMENT SYSTEM

All eligible law enforcement and fire department officers must join the S. C. Police Officers' Retirement System. Both the City and the employee contribute monthly a percentage of the employee's compensation into the retirement fund.

These benefits accrue to the advantage of the employee, and after five (5) years of participation, the employee is vested with the right to receive retirement benefits upon retirement. The dollar value of the retirement benefits will depend on the length of time the employee was a member of the retirement system, the employee's salary at the end of service, and the age of the employee.

As members of the retirement system, employees may also be entitled to retirement benefits for physical or mental disabilities.

There is also a group insurance pre-retirement death benefit equal to one (1) times the employee's annual salary and an accidental death benefit for survivors of employees killed in the line of duty.

Employees planning to retire or leave the City's employment should advise the City Clerk's office of their intentions as soon as possible.

GUIDELINES FOR DISCIPLINARY ACTION

Purpose

In many cases, potential employee/employer problems can be corrected in an informal discussion between the employee and his immediate supervisor. When it becomes necessary to administer discipline to employees, it will be consistent with the following guidelines.

All disciplinary actions, including a description of the violation and the action taken, will be placed in an employee's personnel file.

Rules of Conduct

Some conduct is unacceptable and will result in discipline up to and including discharge. It is not possible to list all acts or omissions which might result in disciplinary action or even in discharge. The list which follows contains some of the more obvious. The list is by no means complete.

What discipline, if any, is imposed in any particular situation will be determined by management in its sole discretion. Normally, management will take into account various factors such as the seriousness of the conduct, the employee's prior disciplinary record, the employee's prior work record, and the employee's length of service. Which factors are to be considered and the weight given them are in the discretion of management.

Violations may be as follows:

1. Failure to follow oral or written instructions.

2. Inefficiency or lack of application in the performance of duties.

3. Careless, negligent or improper use of town property or equipment.

4. Thoughtless conduct which endangers others or results in minor property damage.

5. Failure to maintain satisfactory and/or harmonious working relationship with the public or fellow employees.

6. Reading books, magazines or other materials not pertaining to work while on duty.

7. Creating or contributing to unsanitary conditions.

8. Engaging in horseplay.

9. Failure to report an on-the-job injury.

10. Failure to wear proper safety equipment when required by conditions or department policy.

11. Use of vulgar, obscene, profane or abusive language.

12. Any action or practice which reflects unfavorably or causes embarrassment to the City or City officials.

13. Misuse of City time by: not reporting to work on time; quitting or leaving work early; wasting work time; unauthorized breaks; unauthorized absence of less than three (3) days.

14. Unauthorized use of telephone for long distance calls or unauthorized personal calls.

15. Violation of the Anti-Harassment/Anti-Discrimination policy.

16. Positive test results on drug screening tests or other drug policy violations.

17. Conduct unbecoming an employee of the City.

18. Threatening, coercing or intimidating another employee at any time for any purpose.

19. Unauthorized sleeping or giving the appearance of sleeping while on duty.

20. Gambling on City property.

21. Use of excessive force or offensive language in dealing with the public or fellow employees.

22. Improper use of sick leave and family leave.

23. Running for political office on the Isle of Palms without taking a leave of absence.

24. Interfering with another employee's work routine.

25. Willful violation of safety rules; wilfully engaging in unsafe practices.

26. Refusal to sign a disciplinary notice or performance evaluation.

27. Insubordination.

28. False statements to a superior; falsification of records or misrepresentation of material information.

29. Misuse of City funds or property.

30. Unauthorized or improper use or disclosure of confidential information.

31. Theft.

32. Drinking or possessing alcohol on City property during working hours, or reporting to or being at work while under the influence of alcohol. For the purposes of this policy, "under the influence" of alcohol is defined as having any detectable amount of alcohol in the blood system.

33. Violation of the City's drug abuse policy found on page 21 of this handbook.

34. Possession of firearms or other weapons on City property by an employee unless authorized by the City. This does not include weapons lawfully kept in locked private vehicles which are parked on City property.

35. Defacing or destroying City property.

36. Fighting on City property.

37. Engaging in unlawful strikes, work stoppages or slowdowns.

38. Conviction, plea of guilty, or plea of nolo contendere of or to a charge of theft, violation of drug laws or sexual misconduct; of or to an offense which affects the City's reputation or which reasonably create concern on the part of citizens.

39. Requesting or accepting a gratuity, gift or favor from a vendor or citizen. This is not intended to prohibit the acceptance of articles of negligible value which are distributed generally, nor prohibit employees from accepting social courtesies.

40. Physical or mental abuse of a citizen.

41. Any other reason of comparable seriousness to the items listed above which may be deemed to be sufficient cause for immediate dismissal.

42. Violation of any additional safety or conduct rules specific to the particular department in which an individual is employed.

Employees are required to sign written discipline, notice of discipline, or any other disciplinary documents. An employee's signature does not necessarily mean that he agrees with the content of the document, but only that he received it. An employee who fails or refuses to sign a disciplinary document is subject to discipline up to and including discharge.

GRIEVANCE PROCEDURE

1.0 General.

This procedure is adopted in accordance with the "County and Municipal Employees Grievance Procedure Act", Section 8-17-110, et seq., Code of Laws of South Carolina, 1976, as amended.

1.1 A grievance is defined as any complaint by an employee that he has been treated unfairly, unlawfully, or in violation of his rights under city policies, with regard to any matter pertaining to his employment by the city. This definition includes, but is not limited to, discharge, suspension, involuntary transfer, promotion, and demotion. If an employee believes that he has not received or been credited with or has otherwise lost wages or benefits to which he is entitled, he must present his grievance in accordance with this procedure or such wages or benefits may be forfeited.

1.2 An employee who feels that he has a grievance must follow the following procedure:

Step 1. He must discuss the grievance with his immediate supervisor. If his supervisor is unable or unwilling to adjust the grievance to the satisfaction of the employee, the employee must take Step 2.

Step 2. The employee must follow the chain of command in his department, appealing to each successive level of supervision. All Step 1 and Step 2 appeals may be oral. At each level each supervisor shall have two (2) work days (Saturdays and Sundays excluded) to render a decision. If no decision is made within this time, the grievance shall be considered denied. If a supervisor at a particular level is unavailable to consider the grievance, it shall be considered denied and the employee shall appeal to the next level of supervision.

Step 3. If the head of the department in which the employee is employed denies the grievance, this decision shall be final as to any grievance brought by a probationary employee. A new employee shall be considered probationary until his probationary evaluation is completed and approved by his department head.

1.3 Other employees may appeal to the Employee Grievance Committee the denial of their grievances by department heads by filing a written request for appeal to the City Administrator. This must be done within 14 calendar days of the time at which the facts on which the grievance is based became available to the employee. The written request for appeal must include the following information:

(a) The purpose of the appeal and what recommendation is requested of the Grievance Committee; and

(b) A statement that the chain-of-command has been followed in the appeal as is required by the grievance procedure.

The City Administrator will assist in preparing the appeal, if requested.

1.4 Within ten (10) days of receipt of the employee's request, the chairman of the Grievance Committee shall schedule the requested hearing and notify the Grievance Committee, the employee requesting the hearing, the affected department, and the City Administrator.

2.0 The Employee Grievance Committee

The City Council shall appoint a Committee composed of two (2) city employees, one (1) department head, plus one (1) alternate employee and one (1) alternate department head, to serve for terms of three (3) years, except that the members appointed initially shall be appointed so that their terms will be staggered, and approximately one-third (1/3) of the terms shall expire each year. A member shall continue to serve after the expiration of his term until a successor is appointed. Any interim appointment to fill a vacancy for any cause prior to the completion of a member's term shall be for the unexpired term. Any member may be reappointed for succeeding terms at the discretion of City Council. All members shall be selected on a broadly representative basis from among city employees. Members employed in the same department as the grieving employee and members having formed an opinion on the issues prior to the hearing, shall not participate in that employee's hearing, and the comparable alternate will take his place.

2.1 The Committee annually shall select its own chairman from among its members. The chairman shall serve as the presiding officer at all hearings which he attends but may designate some other member to serve as presiding officer in his absence. The chairman shall have authority to schedule and to re-schedule all hearings.

2.2 A quorum shall consist of at least two (2) members (two-thirds of the Committee), and no hearings may be held without a quorum.

2.3 The presiding officer will have control of the proceedings. He shall take whatever action is necessary to ensure an equitable, orderly, and expeditious hearing. Parties shall abide by his decisions, except when a Committee member objects to a decision to accept or reject evidence, in which case the majority vote of the Committee will govern.

2.4 The Committee shall have the authority to call for files, records, and papers which are pertinent to any investigation and which are subject to the control of the City Council; to call for or consider affidavits of witnesses; to request and hear the testimony of witnesses, to consider the results of polygraph examinations; and to secure the services of a recording secretary in its discretion. The Committee shall have no authority to subpoena witnesses, documents or other evidence, nor shall any city employee be compelled to attend any hearing. All proceedings shall be tape recorded. Witnesses, other than the grieving employee and the department representative, shall be sequestered when not testifying. All witnesses shall testify under oath.

2.5 All hearings shall be held in executive session unless the grieving employee requests at the beginning of the hearing that it be held in open session. The official tape recording and the official minutes of all hearings shall be subject to the control and disposition of City Council.

2.6 Neither the grieving employee nor the department may be assisted by advisers or by attorneys during the hearing itself. However, the Committee shall have an attorney available to it at any and all times it considers necessary and the City Administrator shall provide assistance in reading written materials to the Committee at the request of a grieving employee.

2.7 In disciplinary actions by department heads and their subordinate supervisors, the employee must receive in reasonable detail written notice of the nature of the acts or omissions which are the basis for the disciplinary action. This notice may be amended at any time 24 hours or more before the commencement of the hearing. The department must demonstrate that the disciplinary action is for the good of the city. The department shall make the first presentation. The Committee may base its findings and recommendations (and City Council its decision) on any additional or different grounds developed from the employee's presentation.

2.8 In non-disciplinary grievances the employee must establish that a right existed and that it was denied him unfairly, illegally, or in violation of a city policy. The employee shall make the first presentation.

2.9 In all grievances, the grieving employee and the department shall each be limited to one (1) hour of initial presentation. The party required to make the first presentation shall be entitled to a ten (10) minute rebuttal of the other party's presentation. The chairman shall appoint himself or another member of the Committee as timekeeper.

2.10 In all grievances, presentations may be oral or in writing or both and may be supported by affidavits or unsworn signed statements from witnesses, by records, other documentary evidence, photographs, and other physical evidence. Presentations shall be made by the grieving employee (with reading assistance from a member of the personnel department if the employee desires) and by a managerial employee of the affected department. Neither party may call witnesses or question the other party, or question any witness called by the Committee.

2.11 The Committee shall, within twenty (20) days after hearing an appeal, make its findings and recommendation and report such findings and recommendation to the City Administrator for transmittal to City Council. If Council approves, the recommendation of the Committee shall be its decision and copies of the decision shall be transmitted by the Committee to the employee and to the head of the particular department involved. If, however, City Council rejects the decision of the Committee, Council shall make its own decision without further hearing, and that decision shall be final. Copies of the decision shall be transmitted to the employee and to the head of the particular department involved.

2.12 Nothing in this grievance procedure creates a property interest in employment or a contract of employment, nor does this procedure limit the authority of the city to terminate any employee when the city considers such action to be necessary for the good of the city.

EXHIBIT J

RESOLUTION OF INTENT TO PARTICIPATE IN THE
SOUTH CAROLINA MUNICIPAL INSURANCE AND RISK FINANCING FUND

BE IT RESOLVED that the City Council of the City of Isle of Palms during its regular meeting on October 28, 1997, authorized the City of Isle of Palms to request participation in the South Carolina Municipal Insurance and Risk Financing Fund effective February 1, 1998.

BE IT FURTHER RESOLVED that Mark M. Williams, City Administrator, is authorized to sign all documents required for the City of Isle of Palms to participate in the South Carolina Municipal Insurance and Risk Fund.

SIGNED:

Carmen R. Bunch

Carmen R. Bunch, Mayor

ATTEST:

Janet G. Mauldin

Janet G. Mauldin, City Clerk

EXHIBIT K

ISLE OF PALMS, SOUTH CAROLINA

ELKS VETERANS REMEMBRANCE MONTH

WHEREAS, the Benevolent and Protective Order of Elks made a solemn pledge:

"So long as there are veterans in our hospitals, the Benevolent and Protective Order of Elks will never forget them"; and

WHEREAS, the fulfillment of this pledge is the obligation of every Elk, as set forth in Section 4.290 of the Grand Lodge statutes, and

WHEREAS, service to hospitalized veterans is an expression of patriotism in its purest sense;

NOW, THEREFORE, I, Carmen R. Bunch, Mayor of the City of Isle of Palms, hereby proclaim the month of November as

ELKS VETERANS REMEMBRANCE MONTH

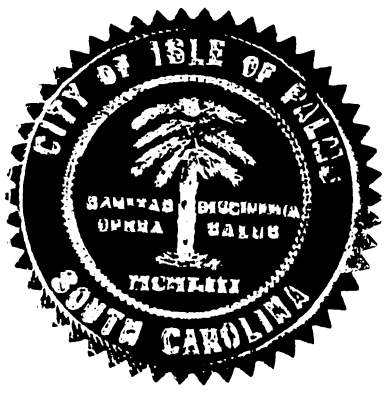
and hereby request everyone to observe this month of recollection of the debt we owe to hospitalized veterans.

PROCLAIMED by the Mayor and City Council for the City of Isle of Palms, South Carolina, this 28th day of October, 1997.

Carmen R. Bunch

Carmen R. Bunch, Mayor

SEAL:



11/25/97

REGULAR CITY COUNCIL MEETING
November 25, 1997

The regular meeting of the Isle of Palms City Council was held on November 25, 1997, at 7:00 p.m., in City Hall Council Chambers. Present were Mayor Bunch, Council Members Abele, Allen, Campbell, Hernandez, Matthews, Sottile and Taylor. Also present were City Administrator Williams, City Attorney Sottile, and City Clerk/Secretary Mauldin. Council Member Shaffer was excused as he was ill.

A. INTRODUCTION OF MEETING

Mayor Bunch called the meeting to order and Councilmember Matthews gave the invocation followed by the pledge of allegiance. She introduced newly elected council members Bettelli, Gear and Miller who were sitting in the audience and then roll call was taken.

B. READING OF THE JOURNAL OF PREVIOUS MEETINGS

1. October 28, 1997 - Public Hearing and Regular City Council Meeting

Councilmember Hernandez made a correction to paragraph F(1)(C) on page 4 and made a motion to approve as corrected; Councilmember Campbell seconded; motion passed unanimously.

C. CITIZENS' COMMENTS

1. Leola Hanbury - Isle of Palms Garden Club. Ms. Hanbury thanked Council for the activity going on at the park site, removal of the concrete slab in preparation of the park. She also passed out a memo to Council (Exhibit A) explaining what the Garden Club hopes to have done at the park site. She stated that they hoped to have a conceptual drawing prepared in time for the December meeting.

2. Chaplain Rob Dewey - Police Chaplaincy. Chaplain Dewey commended our Chief of Police, Tommy Buckhannon, for the Department's continuing efforts in dealing with and addressing the problem of teenage drinking.

D. REPORTS FROM STANDING COMMITTEES

1. Ways & Means - Chairman Taylor turned the monthly report over to Vice-Chairman Abele who reported on their meeting of November 19, 1997 meeting (Exhibit B).

(A) Councilmember Allen made a motion to approve making the part time position of Gene Bianchi in the Recreation Department a regular full-time position; Councilmember Taylor seconded; motion passed unanimously.

(B) Councilmember Taylor made a motion to approval payment of the bill from SCE&G in the amount of $13,848.88 for street lights installed in February 1992 (see attached letter of explanation as part of Exhibit B); Councilmember Hernandez seconded; motion passed unanimously.

(C) Councilmember Campbell made a motion to approve the wage ranges as presented to Ways & Means Committee with one change per Councilmember Abele (attached as part of Exhibit B); Councilmember Taylor seconded; motion passed 7-1.

(D) Councilmember Campbell made a motion to authorize the City Administrator to sell and/or remove the metal storage shed behind the Building Department; Councilmember Matthews seconded; motion passed unanimously.

(E) Councilmember Campbell made a motion to approve the expenditure of $38,000 from the Narcotics Fund for computer upgrading in the Police Department; Councilmember Taylor seconded; motion passed 7-1.

(F) Councilmember Taylor made a motion to approve the amended Administrative Purchasing Procedures (attached hereto); Councilmember Hernandez seconded; motion passed unanimously.

CITIZENS COMMENTS: Dr. Andrews of the Charleston Aquarium arrived and Councilmember Taylor made a motion to suspend the rules or order and procedure to allow him to speak; Councilmember Campbell seconded; motion passed unanimously.

Dr Andrews passed out a brochure about the aquarium and stated that it was due to open in mid to late 1999. Because he was late arriving, he gave a brief overview of the process of building the aquarium - a City-managed construction project and a separate non-profit entity of which he is the chief executive for fund-raising and organizing the institution. He stated that they were open to feedback in order to make the aquarium a product the community wanted and would benefit from. He invited council to visit the site and see what is happening.

2. Public Safety - Chairman Campbell reported on their meeting of November 11, 1997. (Exhibit C) (The monthly reports from the Police and Fire Departments are attached as part of Exhibit C)

Councilmember Taylor made a motion to remove from the table the issue of stop signs on Ocean Boulevard; councilmember Matthews seconded; motion passed unanimously.

Councilmember Allen made a motion to retain the stop signs on Ocean Boulevard at 5th and 7th Avenues; Councilmember Sottile seconded. There was extensive discussion about safety to persons crossing the street to the beach and liability to the City if they remain or if an accident occurs after the signs are removed. Mayor Bunch also referred to the petition received last month from residents in this area who requested that the stop signs remain up.

Councilmember Hernandez made an amendment to the motion that a traffic engineering study be done on Ocean Boulevard with the signs remaining up in the interim; Councilmember Taylor seconded. Roll call vote was taken: Abele - Yes; Allen - No; Campbell - Yes; Hernandez - Yes; Matthews - Yes; Sottile - No; Taylor - Yes; Bunch - No. Amendment passed 5-3.

After further discussion, roll call vote was taken on the original motion: Abele - Yes; Allen - Yes; Campbell - No; Hernandez - Yes; Matthews - Yes; Sottile - Yes; Taylor - Yes; Bunch - Yes. Motion passed 7-1.

Councilmember Taylor thanked outgoing Councilmember Campbell for all the hard work he has done on the Council and especially his leadership on the Public Safety Committee during his tenure..

3. Public Works - Chairman Matthews reported on their meeting of November 13, 1997 (Exhibit D). He reported on the comments made by Mr. Conklin concerning the City ordinance restricting the Public Works Department from picking up trash generated by landscape contractors and he urged the new Council to look into this issue next year.

Councilmember Matthews made a motion to set aside the new sign Ordinance 1997-25 from first reading tonight in order that the Public Works Committee can study it first and make some changes; Councilmember Abele seconded; motion passed unanimously.

Councilmember Taylor thanked outgoing Councilmember Matthews for all the hard work he has done on Council and especially his leadership on the Public Works Committee during his tenure.

4. Recreation - As Chairman Shaffer was absent, Councilmember Allen reported on their meeting of November 10, 1997 (Exhibit E).

Councilmember Taylor thanked outgoing Councilmember Allen for all the hard work she has done on Council and especially the Recreation Committee during her tenure.

E. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Zoning Board of Adjustment - See minutes of their meeting of November 11, 1997, attached as Exhibit F.

2. Planning Commission - Planning Consultant Lee Batchelder stated that there was no meeting in November. He reported that his presentation of the City's application to the CHATS Committee for putting wiring underground at the Connector entrance to the island will take place on December 5th. If funding is approved by the Federal government, they will make decisions as to which applications are approved at a later date.

Mayor Bunch thanked Mr. Batchelder for working so hard with the Planning Commission on the Comprehensive Plan.

F. REPORTS FROM SPECIAL OR JOINT COMMITTEES

1. Personnel Committee - Chairman Hernandez reported that there was no meeting in November.

A) Employee of the Month was Anita Maestas, dispatcher in the Police Department who will receive a $30 gift certificate from WalMart for the extra time and effort she put forth making Halloween night special for the island children and promoting good will between the Department and the public.

B) She announced that the monthly Safety Sweepstakes winners were John Hamilton from the Public Works Department; Deborah Suggs from the combined group of General Government, Building Department and Recreation Department; Travis James from the Fire Department; and Don Lubert from the Police Department. Each winner will receive $50.

Councilmember Hernandez reported that there will be a Personnel Committee meeting on December 8th to begin discussion on phase 2 of the compensation plan. She asked the Administrator to pass out the report he has prepared on the individual wage analysis and how it compares to the ranges adopted tonight. She encouraged everyone to attend.

G. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

H. BILLS ALREADY IN POSSESSION OF COUNCIL - None

I. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

1. First Reading - Ordinance 1997-22 - An Ordinance Adopting a Comprehensive Plan for the city of Isle of Palms, S.C., Pursuant to the 1994 State of South Carolina Comprehensive Plan Enabling Act. (Exhibit H)

Councilmember Campbell made a motion to approve first reading of Ordinance 1997-22; Councilmember Matthews seconded; motion passed unanimously.

2. First Reading - Ordinance 1997-23 - An Ordinance Repealing Section 1-9-25, Denial of Request for a Variance, In Its Entirety. (Exhibit I)

Councilmember Campbell made a motion to approve first reading of Ordinance 1997-23; Councilmember Matthews seconded; motion passed unanimously.

3. First Reading - Ordinance 1997-24 - An Ordinance Amending Section 1-9-2, Composition and Appointment of the Planning and Zoning Commission, of the Isle of Palms City Code of Ordinances.

Councilmember Abele made a motion to approve first reading of Ordinance 1997-24; Councilmember Campbell seconded; motion passed unanimously.

4. First Reading - Ordinance 1997-25 - An Ordinance Amending the City of Isle of Palms City Code of Ordinances Section 5-4-128, Temporary Signs. This ordinance was tabled earlier in the meeting.

Mayor Bunch recommended that each of these first reading ordinances be sent to Council as a committee of the whole to go over them at a special meeting. She iterated that the code states that ordinances should be referred to a committee and, because we abolished the Engrossed Bills Committee, we need a committee to work on ordinances. Upon discussion, Councilmember Abele pointed out that each of the ordinances on the agenda tonight were discussed in committee and at council meetings before their presentation at first reading, and that the one ordinance needing more thought was deferred back to the Public Works Committee earlier, and did not feel the necessity of a special meeting at this time. Attorney Sottile read the section of the codebook pertaining to first reading which states "The first reading of a bill shall be by title only. If approved, the ordinance shall be referred to the appropriate committee, unless a majority of council agrees to dispense with such references."

After discussion, Councilmember Abele made a motion not to defer Ordinances 1997-22, 1997-23, or 1997-24 to any committee, but let them pass on to second reading at the next appropriate council meeting; Councilmember Taylor seconded; motion passed 7-1.

J. MISCELLANEOUS BUSINESS

1. Councilmember Sottile made a motion to name Mayor Bunch as the representative to the Charleston Area Regional Transportation Authority Board; Councilmember Abele seconded; after discussion, roll call vote was taken: Abele - Yes; Allen - No; Campbell - No; Hernandez - Yes; Matthews - Yes; Sottile - Yes; Taylor - No; Bunch - Yes. Motion passed 5-3.

2. Councilmember Abele recommended that a term length be determined for the newly formed Beach Advisory Committee and he made a motion to amend the existing Resolution to provide for a three-year staggered term; Councilmember Allen seconded; after discussion, motion passed unanimously.

3. There was discussion of changing the date of the December regular council meeting. Councilmember Abele made a motion to move the regular meeting from the fourth Tuesday to December 10th and publicize this in the newspaper; Councilmember Hernandez seconded; motion passed unanimously.

K. EXECUTIVE SESSION

Councilmember Abele made a motion to go into Executive Session to receive legal advice on Wild Dunes parking tickets, pending zoning appeal case, the Jerozal case, the Comprehensive Plan, the noise ordinance, and the proposed DEA expense; Councilmember Taylor seconded; motion passed unanimously.

Coming out of Executive Session, the Mayor stated that no action was taken; personnel and legal matters were discussed.

1. Attorney Sottile stated that our ordinances require that official appointment of the newly elected council members be done the first Tuesday in January. The Mayor has set a swearing-in ceremony for Friday, January 2nd which is before that specified date. Attorney Sottile stated that people currently in office hold that office until their replacements are appointed. He recommended that at the special meeting scheduled for January 6th new council members be sworn in prior to making appointments as required in the code.

2. Councilmember Abele made a motion to approve Chief Buchanan's requested from DEA for the cooperative funding of computer equipment in the amount of $54,000; Councilmember Matthews; motion passed 7-1. (EXHIBIT K)

There being no further business to come before Council, upon motion duly made and seconded, the meeting was unanimously adjourned at 8:45 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk
To be approved by City Council on December 10, 1997.

EXHIBIT A

Isle of Palms Garden Club

Isle of Palms, S.C. 29451

November 25, 1997

TO: Mayor Carmen Bunch and City Council

FROM: Leola Hanbury, Chairman
Civic Beautification Committee L. Hanbury

SUBJECT: Park Site - corner of the Connector and Palm Boulevard

THANK YOU. . . for the early Christmas gift to the Garden Club! It has been a red letter date with the removal of the pavement in the parking lot at Public Works and the relocation of the recycling bin. What a giant step you have taken in the progress of establishing the park site.

We have been working on the development of a formal plan to present to you, but it is not quite ready. The following information should be helpful.

The concept for the park site (a mini pedestrian park) is to preserve the history of the City of Isle of Palms through its original buildings on this site. . .City Hall, the Fire Station and the Police Department building. The site is small: 80 ft. deep and 59 ft. wide, bordered by existing beds of plantings at the fence and toward the Connector, which the Garden Club established several years ago with plantings in memory of deceased Club members.

The cornerstone of the original City Hall is the focal point of the park plan. It is to be placed in the area of the original City Hall (which will be indicated on the formal drawing we will have for you in about 2 weeks.)

To enhance the cornerstone location, we have planned a decorative fountain to be placed nearby, made of similar materials to compliment the gray granite cornerstone. A bench is planned for that area as well.

Other basic components of our plan include:

- An island with an ornamental tree and a drinking fountain;
- Marker signs for placement at the original sites of the Fire Station and the Police Department building, with a bench at each location;
- An entrance path at the east end of the Palm Blvd. sidewalk, with an off-sidewalk small bike rack (3 bikes) and an arbor over the entrance path (to be planted with the State flower, the Yellow Jasmine);

- A screen of Leyland cypress trees (staggered planting) bordering the driveway to the Public Works gate, with low shrubs interspersed with the Leylands on both sides;
- Medium-sized shrubbery plantings parallel to the Palm Blvd. sidewalk to soften (but not screen) the park site;
- Floodlights (ground level) to bring attention to the City welcome sign on the Connector, to the cornerstone, and to the live oak at the curve of the Connector onto Palm Blvd.;
- No grass is planned in the park site. Rather, all the earth will be planted and/or mulched appropriately in slightly raised beds with meandering paths (not raised) weaving through the site;
- Additional benches are to be appropriately placed on the site (hopefully, the benches will be made of recycled plastic);
- Tables and trash receptacles are not planned (visitors are expected to take out any trash they might bring in);
- A long list of trees, shrubs, perennials and annuals is being reviewed by our Committee for selection, and the final list will be based on several factors, including: availability, native or unique plants, drought and salt resistant varieties. All trees selected will be covered by funds from the Garden Club's tree grant.

The next steps, as we see it, are:

- Installation of water and electric lines.
  Note: Our revamped irrigation system will have adequate power to accommodate the irrigation of the park site.
- Prepare site for planting--grading (there is one area slightly elevated and one area with a downward slope), soil improvement (fill, compost from the County's recycled material, and top soil), and installation of the paths (various products are being checked out, including the use of recycled tires.)
- Installation of cornerstone. Mayor Bunch is planning a dedication ceremony for that occasion.
- Order the necessary components of the park site (decorative fountain, drinking fountain, benches, bike rack, arbor.)
- Order plant materials (list to be provided.)
- Schedule grand opening event!

Our formal plan is being prepared by James Parker of Pleasant Landscapes, a local business, as a donation to our community. We expect to have it ready for you for your December 10th meeting.

We are most grateful for your tremendous support of this wonderful project!

CC: Mark Williams
City Administrator

EXHIBIT B

WAYS AND MEANS COMMITTEE
November 19, 1997

The regular meeting of the Ways and Means Committee was called to order on November 19, 1997, at 6:00 p.m., in City Hall Council Chambers. Committee members present were Vice Chairman Bob Abele, Mayor Bunch, Council Members Campbell (arriving late) Hernandez, Shaffer, and Sottile, City Administrator Williams, City Treasurer Suggs, and City Clerk Mauldin. Council members Allen and Matthews and Chairman Taylor were excused. Vice Chairman Abele called the meeting to order and introduced board members. Also, he introduced from the audience Council member-elect Tom Gear, Police Chief Buckhannon, Fire Chief Graham, a representative of WDCA and Nolan Wiggins, from College of Charleston, who is interning with the City Administrator.

1. Approval of Previous Minutes. Adm. Abele made three minor changes to the October minutes. **Ms. Hernandez motion to approve the minutes from the October 22nd meeting as corrected; Mr. Shaffer seconded; motion passed unanimously.**

2. Monthly Financial Report. Mr. Williams reported that the City is in good financial shape. At this point of the year, the City would normally be expended at 33.33%; however, we are at 27.7% expended with revenues collected at 12%, with taxes and license fees still to come in. There is approximately $530,000 cash in hand in the General Fund at the end of October. He also reported that we received an Accommodations Tax fee of $242,800 for the quarter ended 9/30/97 which is a record amount - $224,000 deposited in Accommodations Tax Fund with balance going into the General Fund. All departments are within range.

3. Old Business. (A) Regular Full Time Status for Gene Bianchi. This issue had been discussed in the past and council had decided to wait until the new Recreation Director was on board before making a decision. Mr. Williams stated that Mr. Bianchi has been working full time hours for a couple of years and the new Director, Norma Jean Page, has recommended that his position be made a regular full-time position. **Mr. Shaffer made a motion to approve making Mr. Bianchi's position a full-time position based upon the recommendation of the Recreation Director and City Administrator; Ms. Hernandez seconded.** Upon discussion, Mr. Williams stated that the only additional cost to the City would be benefits and retirement. **After discussion, motion passed unanimously.**

4. New Business. (A) SCE&G Retroactive Billing for Street Lights. Referring to letter and bill received from SCE&G (attached hereto), Mr. Williams explained that SCE&G has failed to bill the City for the pat three years for the ornamental street lights installed on Ocean Boulevard in the beautification project. They have asked us to pay the bill in the amount of $13,848.88. **Mayor Bunch made a motion to pay this bill in full; Mr. Sottile seconded.** Upon discussion, committee members discussed asking SCE&G to negotiate with the City on renewing our franchise agreement which Mr. Williams will pursue. Mayor Bunch also pointed out that SCE&G has a very good working relationship with the City, in particular after Hurricane Hugo, and other storms, and we should pay this bill in full and maintain that good relationship. **After discussion, motion passed unanimously.**

Council Member Campbell arrived at this time.

(B) Wage Study - Approval of Ranges. Ms. Hernandez gave a brief overview of the process by which the Personnel Committee came up with the recommended wage range figures (attached hereto), and she explained three changes [as shown on the attached]. **Ms. Hernandez made a motion to approve the wage ranges as presented with the three changes discussed; Mr. Shaffer seconded.** Upon lengthy discussion, Mayor Bunch reiterated that this study began because of the complaint that three employees in the Public Works Department were unfairly paid too low and we wanted to rectify this. **Mr. Sottile made an amendment to the motion to separate the vote for Public Works Department and then all other departments; Mayor Bunch seconded.** Upon further discussion, it was the consensus of the other committee members that it was not fair to single out one department without

studying all departments for inequities. **After discussion, vote on the amendment was 3-3, tie ending in defeat. Vote on the main motion passed 4-2.** Ms. Hernandez stated that the committee is working very hard on this issue and they wanted to bring it to conclusion as quickly as possible; this will be on the agenda for the next Personnel Committee meeting scheduled for December 8th.

(C) Disposal of Police Metal Storage Shelter. Mr. Williams stated that the metal shed building on the east side of the Building Department. Items inside can be moved to other locations and Mr. Williams would like the opportunity to take sealed bids for it, and if it doesn't sell, then just remove it. **Mr. Shaffer made a motion to approve this recommendation; Mr. Campbell seconded; after discussion, motion passed unanimously.**

(D) Contract for Operation of Parking Lot. Mr. Williams reported that he is seeking a bid for operation of the parking lot next season from the same company that ran them this year and the bid will be brought to Ways & Means for discussion and consideration.

(E) Renewal of Comcast Cable Franchise. Adm. Abele reported that the Comcast Cable franchise expires in 1999, roughly at the same time as the SCE&G and BellSouth franchises are up for renewal. Comcast has requested an early renewal, but the City had been trying to establish renewal of all the franchises at the same time. **Mr. Campbell made a motion to tell Comcast that the renewal will remain at 1999; Mr. Shaffer seconded; motion passed unanimously.**

(F) Computer Upgrading for Police Dept. - Narcotics Fund. Chief Buckhannon stated that our current computer system is over four years old and has become somewhat outdated. He would like to upgrade the entire system to a windows based product which would be much more efficient. This will cost approximately $38,000 and the funds are available in the Narcotics Fund so no tax dollars would be used. He stated that there is approximately $180,000 in the fund now with another $50,000 due in shortly. **Mayor Bunch made a motion to approve this expenditure from the Narcotics Fund; Mr. Campbell seconded; after discussion, motion passed unanimously.**

(G) Cooperative Funding of Computers for DEA Task Force. Mr. Williams reported that the City has assisted in DEA operations for the past several years by attaching one of our local officers to the DEA task force working in the Charleston Area. Because of this, the City has shared in seizures and forfeitures that has brought in about $300,000 to the department for discretionary purchases such as the computer system which we would otherwise not have had. The local DEA office has been trying to get funding from Washington for new computer equipment, unsuccessfully to date, and have asked the local agencies who participate in the task force if they would work out something with the City so DEA could have access to computers funded with DEA seizure money. We recently received a check for $56,000 from DEA in seized funds, which would not ordinarily come to us. DEA diverted this money to us in the hope that this money could be used to purchase computer equipment that would be donated for use by the DEA task force [off the island]. Of the $56,000, the department is proposing to buy $54,000 worth of computer equipment for the DEA task force with the City netting $2,000 that we would not otherwise have received. Mr. Williams stated that this equipment would belong to the City with the caveat that DEA, by virtue of putting confidential information on the hard drive, the hard drive would belong to DEA if the City ever wanted the equipment back.

Upon discussion, the committee agreed that the City Attorney should be contacted, before approval is made, to make sure this process is acceptable, with the expectation of being able to approve the request at Council meeting next week.

(H) Gasboy System. Mr. Williams reported that we have been experiencing problems with our five-year-old fuel system and is becoming more and more frustrating. He would like to put money into the next budget for its possible replacement.

5. Miscellaneous. (A) Treasurer Suggs reported that the City has received bills in the amount of $255 and $136 for lodging and meals for the Slovakian visitors at the Lutheran Retreat Center and she asked for guidance from Council as to which funds should be used to pay these bills. Choices would be the Mayor's discretionary fund, Council's miscellaneous fund, or miscellaneous general fund. Mayor Bunch felt that it was little to pay for such people who have come from a former communist nation to visiting the United States and study

how democracy works. Upon discussion, Mr. Campbell felt that council should have been consulted before we committed to the expense of bringing the visitors in. In order not to cause controversy, the Mayor told the Treasurer to pay the bills from her discretionary fund.

(B) Mr. Williams reported that the cost of the sewer line project at Fire Station #2 may be higher than expected. DHEC will no longer allow a floor drain in a building to be attached to a sewer line, so we will need to divert the flow from the floor drain out to the storm drain on 41st Avenue.

(C) Mr. Williams discussed the Administrative Purchasing Procedures (attached hereto) and recommended changing the amount at which purchase orders must be used from $25 to $50. He stated that there are many small items costing between $25 and $50 that requisitions and purchase orders needn't have to be used. Ms. Suggs has been reviewing our policies and stated that there is a lot of redundancy in our purchases. She has reviewed Accounting Issues and Practices - A Guide for Smaller Governments published by the GSOA which suggests that most governments establish a dollar threshold before formal requisition and purchase order procedures must be followed, and most smaller governments establish a figure between $50 and $100. **Mayor Bunch made a motion to approve this change; Mr. Shaffer seconded; motion passed unanimously.**

(D) Adm. Abele announced that there will be no Ways & Means Committee meeting in December. He also asked that meetings in December be scheduled by the City Council Meeting next week in order that people can made holiday plans.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:20 p.m.

Respectfully submitted,

Bob Abele, Vice Chairman

ATT. #1

SCE&G
A SCANA Company

South Carolina Electric & Gas Company
P.O. Box 760
Charleston, SC 29402
(803) 745-8000

November 3, 1997

Mr. Mark M. Williams
City Administrator
City of Isle of Palms
P. O. Drawer 508
Isle of Palms, SC 29451

Dear Mr. Williams:

Per our conversation of this afternoon, enclosed is a billing summary for 30 - 7500 traditional ornamental street lights installed in February 1992. These lights are billed on Rate 17. The summary shows the period (from September 1994 to September 1997), and amount for each year. Sales tax of 6% will be added to the total amount.

As explained, these lights were not billed to the City because the paperwork was inadvertently filed without billing being processed.

Please advise in writing how you would like us to handle the billing of these lights to the City of Isle of Palms. We sincerely apologize for any inconvenience this may cause you. Please call me at 745-6427 if you have any questions.

Sincerely,

Wanda Williams

Wanda Williams
Customer Service Engineering

Enclosure

Isle of Palms

Billing Summary from September 1994 through September 1997

Rate 17:

Sep-94	$ 10.86 x 30 lights	$ 325.80 Per month	
Oct-94	$ 10.86 x 30 lights	$ 325.80 Per month	
Nov-94	$ 10.86 x 30 lights	$ 325.80 Per month	
Dec-94	$ 10.86 x 30 lights	$ 325.80 Per month	
Jan-95	$ 10.86 x 30 lights	$ 325.80 Per month	
Feb-95	$ 10.86 x 30 lights	$ 325.80 Per month	
Mar-95	$ 10.86 x 30 lights	$ 325.80 Per month	
Apr-95	$ 10.86 x 30 lights	$ 325.80 Per month	
		Total -	$2,606.40
May-95	$ 10.81 x 30 lights	$ 324.30 Per month	
Jun-95	$ 10.81 x 30 lights	$ 324.30 Per month	
Jul-95	$ 10.81 x 30 lights	$ 324.30 Per month	
Aug-95	$ 10.81 x 30 lights	$ 324.30 Per month	
Sep-95	$ 10.81 x 30 lights	$ 324.30 Per month	
Oct-95	$ 10.81 x 30 lights	$ 324.30 Per month	
Nov-95	$ 10.81 x 30 lights	$ 324.30 Per month	
Dec-95	$ 10.81 x 30 lights	$ 324.30 Per month	
		Total -	$2,594.40
Jan-96	$ 13.75 x 30 lights	$ 412.50 Per month	
Feb-96	$ 13.75 x 30 lights	$ 412.50 Per month	
Mar-96	$ 13.75 x 30 lights	$ 412.50 Per month	
Apr-96	$ 13.75 x 30 lights	$ 412.50 Per month	
		Total -	$1,650.00

PAGE 2

May-96	$ 13.72 x 30 lights	$ 411.60 Per month
Jun-96	$ 13.72 x 30 lights	$ 411.60 Per month
Jul-96	$ 13.72 x 30 lights	$ 411.60 Per month
Aug-96	$ 13.72 x 30 lights	$ 411.60 Per month
Sep-96	$ 13.72 x 30 lights	$ 411.60 Per month
Oct-96	$ 13.72 x 30 lights	$ 411.60 Per month
Nov-96	$ 13.72 x 30 lights	$ 411.60 Per month
Dec-96	$ 13.72 x 30 lights	$ 411.60 Per month
	Total -	$3,292.80
Jan-97	$ 13.72 x 30 lights	$ 411.60 Per month
Feb-97	$ 13.72 x 30 lights	$ 411.60 Per month
Mar-97	$ 13.72 x 30 lights	$ 411.60 Per month
Apr-97	$ 13.72 x 30 lights	$ 411.60 Per month
May-97	$ 13.72 x 30 lights	$ 411.60 Per month
Jun-97	$ 13.72 x 30 lights	$ 411.60 Per month
Jul-97	$ 13.72 x 30 lights	$ 411.60 Per month
Aug-97	$ 13.72 x 30 lights	$ 411.60 Per month
Sep-97	$ 13.72 x 30 lights	$ 411.60 Per month
	Total -	$3,704.40
	GRAND TOTAL -	$13,848.00

Summary of Personnel Committee Pay Range Recommendations

Public Works Department

Position	# of Positions	Prior Wage Study Range			Personnel Committee Rec. Range		
		Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
Street Superintendent	1	18,757	22,550	26,342	21,759	27,272	32,785
Vehicle Operator/CDL	5	12,915	15,477	18,040	16,821	21,353	25,869
Vehicle Operator/No CDL	0	12,095	14,555	17,015	14,127	16,066	22,005
Laborer/Collector	4	11,480	13,735	15,990	13,627	17,566	21,505

Police Department

Position	# of Positions	Prior Wage Study Range			Personnel Committee Rec. Range		
		Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
Police Sergeant	4	24,684	29,158	34,680	26,254	32,482	38,686
Police Corporal	3	22,440	26,928	31,416	24,509	30,270	36,031
Police Officer	8	20,400	24,480	28,560	21,075	26,802	32,182
Police Secretary	1	15,810	18,972	22,134	17,823	21,388	24,953
Telecommunicator Sup.	1	20,400	24,480	28,560	21,835	26,278	30,722
Telecommunicator	5	17,136	20,604	24,072	17,307	21,502	25,697
Animal Control Officer	1	15,810	18,972	22,134	15,810	18,972	22,134

Fire Department

Position	# of Positions	Prior Wage Study Range			Personnel Committee Rec. Range		
		Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
Fire Captain	4	24,684	29,682	34,680	26,254	32,482	38,686
Fire Engineer	12	20,400	24,480	28,560	21,075	26,802	32,182
Firefighter	1	17,136	20,604	24,072	18,345	22,888	29,430
Fire Secretary	1	15,810	18,972	22,134	17,823	21,388	24,953

Recreation Department

Position	# of Positions	Prior Wage Study Range			Personnel Committee Rec. Range		
		Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
Recreation Director	1	27,336	32,844	38,352	31,330	36,051	40,950
Rec. Assistant Director	1	22,440	26,928	31,416	22,440	26,928	31,416
Rec. Supervisor	1	20,400	24,480	28,560	20,400	24,480	28,560
Maintenance Supervisor	1	18,666	22,440	26,214	18,158	21,565	25,054

Building Department

Position	# of Positions	Prior Wage Study Range			Personnel Committee Rec. Range		
		Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
Building Official	1	30,294	36,414	42,534	32,384	37,830	43,276
Code Enforcement/Inspector	2	22,440	26,928	31,416	22,440	26,928	31,416
Building Clerk	1	15,810	18,972	22,134	16,085	20,273	24,462

Misc. Departments

Position	# of Positions	Prior Wage Study Range			Personnel Committee Rec. Range		
		Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
City Treasurer	1	30,294	36,414	42,534	32,053	37,433	42,813
City Clerk	1	24,684	29,682	34,680	24,684	29,682	34,680
Clerk of Court	1	24,684	29,682	34,680	24,684	29,682	34,680

11 November 1997

TO :Mayor Bunch
Council Members
City Administrator

FROM: Bob Abele

1. In developing a revised set of pay ranges for all the City's positions, it was not possible to look at the "whole package" until it had been put into a consolidated format such as the one you all have received. In reviewing this and the historical data on our pay ranges, I noted that previously we had, at least for pay purposes, related several positions in the Fire Dept with positions in the Police dept (or vice versa).These are as follows: Police Sergeant/Fire Captain and Police Officer/Fire Engineer. Because we were looking at these positions only as they related to comparable positions in other municipalities, our recommended new pay range scales resulted in some small variations between the police and fire department for these positions. These are shown below:

POSITION	CURRENT SCALE			PROPOSED NEW SCALE		
	min	mid	max	min	mid	max
Sergeant	24,684	29,158	34,680	26,201	32,587	38,974
Fire Capt	"	"	"	26,308	32,378	38,399
Police Off.	20,400	24,480	28,560	20,400	26,291	32,182
Fire Engin.	"	"	"	21,750	27,314	32,~~182~~ 577

As you can see, the proposed new pay scale differences are generally quite small. In the interest of fairness due to the relative connectivity between the positions (real or perceived) and morale, I would propose for your consideration that we eliminate these differences for the positions indicated above. This could be done by either averaging the differences between the two recommended pay ranges, taking the highest/lowest, etc.

There are a number of other city positions that also seem to have been related pay scale-wise such as Rec. Assistant Director/Police Corporal/Code Enforcer; Animal Control Officer/Fire Secretary/Police Secretary/Building Clerk; and Telecommunicator/Fire Fighter. Based on the study of other municipalities, the proposed pay ranges for these other previously pay related positions have much wider variances. Due to this and the lack of any real/perceived connectivity between these positions, I would suggest that we "de-link" (if such exists) these positions and go with the proposed pay ranges for each.

City of Isle of Palms
Administrative Purchasing Procedures

A. ***All purchases and contracts for goods or services in excess of $50 must be made with a Material Requisition or City Purchase Order approved by either the City Administrator or Mayor.***

B. All purchases and contracts for goods or services less than $3,000 shall be made in the open market, without advertisement and without the necessity of complying with the purchasing provisions contained in subsequent paragraphs.

C. All purchases and contracts for goods or services in excess of $3,000 but less than $10,000 must be made by obtaining competitive quotations or bids from vendors by direct mail or by telephone. All open market purchases shall, whenever possible, be based on at least three (3) quotations. Department heads and/or the City Administrator, shall solicit quotations by direct mail or telephone. The final decision shall be the responsibility of the City Administrator.

D. All purchases and contracts for goods or services in excess of $10,000 shall be made in accordance with the following formal competitive bidding procedures, unless the goods or services are available under state contract as awarded by the SC Budget and Control Board, Division of Materials Management. ***The City may also obtain goods and services from an awarded bidder in a competitive bidding process utilized within the preceding six months by another political subdivision of the State for substantially the same goods or services when the City Administrator has good reason to believe that the awarded bidder is the lowest qualified bidder at the time the City obtains such goods or services.***

(1). Invitation for Bids. The City Administrator shall solicit bids by mail, telephone, newspaper, or by any other reasonable means to secure responsible bidders.

(2). Bid Deposits. When deemed necessary by the City Administrator or Mayor, bid deposits shall be prescribed in the public notice(s) inviting bids. The amount of such deposits shall not exceed five percent (5%) of the bid amounts and shall be in the form of a certified check, cash, or bond. Unsuccessful bidders shall be entitled to the return of surety required by the City within 30 calendar days after the opening of the bids. Upon the failure of a successful bidder to enter into a contract within seven (7) calendar days after the City tenders the proposed contract, the bidder shall forfeit the bid deposit.

(3). Submission and Opening of Bids. All bids shall be submitted to the attention of the City Administrator in a sealed condition with identification contained on the envelope. Bids shall be submitted to the designated place no later than the time stated in the invitation to bid. Bids shall be opened in public and read aloud, at a place and time as stated in the public invitation for bids. A tabulation of all bids received shall be made available for public inspection.

(4). Analysis and Recommendation of Bidder. Contracts shall be awarded to the lowest, responsive, responsible, bidder. In determining the "lowest responsive, responsible bidder", in addition to price, the following criteria shall also be considered:

(a) The bid price may be evaluated to include the extended costs -- long term service or maintenance costs, costs of supplies, etc.
(b) The ability, capacity, and skill of the bidder to provide the goods or services required.
(c) The capability of the bidder to perform the contract or provide the services promptly, or within the time specified without delay or interference.
(d) The character, integrity, reputation, judgment, experience, and efficiency of the bidder.
(e) The quality of performance of previous contracts with the City of Isle of Palms, and with other entities, including performance within contract specifications and costs, and absence of litigation or arbitration associated with contractual performance.
(f) Previous compliance with laws and ordinances related to the contract or services.
(g) The sufficiency of financial resources of the bidder to perform the contract or provide the services.
(h) The quality, availability, and adaptability of the supplies or contractual services to the particular use required.
(i) The number and scope of bid conditions or exceptions attached to the bid.

(5) Award of Contract. The City Administrator shall recommend the successful bidder to the City Council for approval, and shall advise the successful bidder of the City Council's action.

(6) ***Notwithstanding the foregoing procedures, a contract may be awarded without competition when the City Administrator determines in writing that there is only one source for the required good or services and in such writing states the basis therefore.***

Note: These purchasing procedures may be waived during a state of emergency declared by the Governor of the State of South Carolina, or the City Council of the City of Isle of Palms.

Revised by the Ways and Means Committee, 11/19/97 Approved by City Council 11/25/97

EXHIBIT C

PUBLIC SAFETY COMMITTEE
November 11, 1997

The regular meeting of the Isle of Palms Public Safety Committee was held on November 11, 1997, at 6:00 p.m., in City Hall Council Chambers. Present were Chairman Campbell, Committee Members Matthews and Shaffer, and Police Chief Buckhannon, and Fire Chief Graham. Also present were Council Members Allen and Abele.

1. Citizens Comments. None.

2. Approve Previous Months Minutes. Mr. Matthews made a motion to approve the minutes of the October 1997 meeting; Mr. Shaffer seconded; motion passed unanimously.

3. Police Department Monthly Report. Chief Buckhannon discussed the monthly department report for October (see attached) and answered questions of committee members. Chief discussed the 104th Annual International Association of Chief's of Police conference he attended in Florida last month and some of the interesting ideas he heard from people all over the country.

(a) Software Upgrade for Laptop Computers. Chief Buckhannon stated that the current computer system is adequate, but after four years, the new version would be so much more efficient both in daily activity and maintenance. He would like to add an additional file server to accommodate just the dispatching operation and upgrade the existing computers. The upgrade would allow the officers to hook into the new radio system and allow the officer to write the incident report on the spot from his vehicle. The estimated amount is $18,000 for the upgrade software and about another $18,000 to upgrade all the computers hardware including the file server, all of which could come out of the Narcotics Fund which has a balance of around $120,000 with $50,000 coming in soon. Chief also said that Recreation, Building, and Public Works Departments would benefit from transferring to them three of the police department's existing computers.

Mr. Matthews made a motion to go forward with the upgrading of both the hardware and software in the amount of $36,000 from the Narcotics Fund; Mr. Shaffer seconded; motion passed unanimously.

4. Fire Department Monthly Report. Chief Graham discussed the monthly department report for October (see attached) and answered questions of committee members.

(a) Ladder Truck Repair Update. Chief reported that Pierce picked up the new truck on Nov. 15th and they discovered the paint was worse than they had anticipated. The CEO of Pierce then made arrangements for the City to get a loaner vehicle until our truck is ready which is scheduled to be back between Dec. 6-8.

5. Miscellaneous. Mr. Campbell and Mr. Matthews, who are rotating off of City Council this year, said to both chiefs that it had been a pleasure working with them and that they had done an outstanding job and encouraged them to keep up the good work.

There will be no meeting scheduled for December.

6. There being no further business to come before the committee, the meeting was unanimously adjourned at 6:45 p.m.

Respectfully submitted,

Pat Campbell, Chairman

Isle of Palms

Police Department

Monthly Report

October 1997

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1 - 2	Synopsis
3	Communications Report
4	Officer Activity Report
5	Connector Report
6 - 7	Incident Report
8	Arrest Report
9	Crime Day of Week Analysis
10	Crime Time of Day Analysis
11	Court Collection Report
12	Monthly Court Summary
13	Animal Control Report
14	Narcotics Report
15	Training Report

ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(803) 886-6522 FAX (803) 886-8005

TO: **MAYOR BUNCH, CITY COUNCIL, ADMINISTRATOR WILLIAMS**

FROM: **CHIEF BUCKHANNON**

SUBJECT: **MONTHLY REPORT FOR OCTOBER, 1997**

DATE: **NOVEMBER 7, 1997**

The following is a brief synopsis of the officers' activities during the month of October, 1997:

Patrol

10-2-97 A subject was arrested for an outstanding warrant with the City of Charleston Police Department when an officer stopped a vehicle to advise the driver of an equipment malfunction.

10-7-97 A 27 year old male was arrested for an outstanding warrant with the City of Charleston Police Department when his vehicle was stopped for an expired tag.

10-7-97 Officers responding to a report of a possible stolen vehicle confirmed that the vehicle was stolen and apprehended four subjects. The subjects were transported to the County Jail to be held for extradition by Carroll County Sheriff's Department in Georgia.

10-10-97 Officers responding to a complaint of loud music from the front beach area cited the owner of a front beach restaurant for violation of the City Noise Ordinance.

10-12-97 A concerned citizen called 911 to report a possible drunk driver on the Isle of Palms Connector which led to the arrest of a 30 year old Island male. The subject was charged with Simple Possession of Marijuana, Possession of a Schedule 1V Drug, Possession of Drug Paraphernalia and Driving Under the Influence.

10-16-97 A report was taken for Malicious Injury to Property after six vehicles were "keyed". Officers searched the area for suspects and interviewed neighbors as possible witnesses.

10-17-97 Officers received information that a 27 year old male was involved with a 15 year old Island female. Officers responding to the residence located the subject hiding under the girl's bed. Upon investigation it was learned that the subject was engaging in sexual activity with the minor and had been staying at this residence without the homeowners permission. The subject was arrested for three counts of Criminal Sexual Conduct with a Minor and one count of Lewd Act on a Minor.

10-22-97 Officers were requested by Wild Dunes Security to assist with a subject who entered Wild Dunes without permission. The subject, a 62 year old Island female, was arrested for Trespassing.

10-23-97 An Island resident came to the Isle of Palms Police Department to report that her boyfriend had stolen some checks and credit cards with an estimated theft of $15,000. Warrants for Financial Transaction Card Fraud, Petit Larceny and Breach of Trust were obtained for the suspect, a 27 year old male.

10-27-97 Officers received information about some subjects possibly smoking marijuana in a van parked in Wild Dunes. The van was stopped at the gate by Wild Dunes Security. Two subjects were arrested when officers located a cigarette box containing twenty-two pills identified as Darvocet, a schedule IV controlled substance, and an open bottle of liquor in the vehicle.

10-28-97 Officers responding to a Domestic Dispute between father and son determined the dispute to a verbal argument. The son left the residence and spent the night with his mother in Mt. Pleasant.

Personnel

October 2, through October 5, 1997 Chief Buckhannon attended the South Carolina Police Chiefs Association's annual Leadership Conference held in Myrtle Beach. Core classes and legal updates were completed.

October 20, 1997 ACO Howell attended a week long advanced Animal Control School in Charleston.

October 25, 1997 The Recreation Department held "Ghostly Tides", a Halloween celebration, without incident.

October 25, through October 30, 1997 Chief Buckhannon attended the 104th Annual International Association of Chief's of Police conference held in Orlando, Florida.

ISLE OF PALMS POLICE DEPARTMENT

TO: Lt. McCurdy

FROM: TCO Supervisor Gibbons

DATE: November 3, 1997

SUBJECT: Telecommunications Activity Report for October 1997

During the month of October 1997 the Telecommunications office received and dispatched 3,383 calls for service to the 4 public safety agencies of the Isle of Palms and Sullivans Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
October 1997	2,397	27	985	12	3,421
October 1996	1,551	31	857	17	2,456
Percentage Change	54%	-13%	15%	-29%	39%
Year to Date 1997	21,008	397	8,081	142	29,628
Year to Date 1996	18,582	414	7,279	150	26,425
Percentage Change	13%	-4%	11%	-5%	12%

Isle of Palms Police Department Officer Activity Report October 1997

	October 1997	October 1996	Percentage Change	Year To Date 1997	Year To Date 1996	Percentage Change
Service Calls	960	891	7.7%	10,478	9,857	6.3%
Building Checks	479	359	33.4%	4,625	3,676	25.8%
SPR'S	939	286	228.3%	5,440	4,757	14.4%
Traffic Stops	400	417	-4.1%	3,400	3,329	2.1%
Traffic Stops w/Tickets	97	108	-10.2%	903	886	1.9%
% Traffic Stops w/Tickets	24.3%	25.9%	-1.6%	26.6%	26.6%	-0.2%
DUI Tickets	1	4	-75.0%	33	33	0.0%
DUS Tickets	15	4	275.0%	130	106	22.6%
Speeding Tickets	26	48	-45.8%	257	296	-13.2%
Other Traffic Tickets	78	91	-14.3%	759	854	-11.1%
Non Traffic Tickets	20	23	-13.0%	389	254	53.1%
Parking Tickets	10	27	-63.0%	4,673	5,606	-16.6%
City Tickets	21	58	-63.8%	298	437	-31.8%

Connector Calls For Service for the Month of October 1997

The Isle of Palms Police Department has responded to or initiated 74 calls involving 952 minutes, or 15.87 man hours for the month of October, 1997. The following table breaks down the type, number and time element of each call.

	Calls October	Calls Year To Date	Arrests October	Arrests Year To Date	Minutes October	Minutes Year To Date	Avg. Minutes October	Avg. Minutes Year To Date
Accidents	0	2	0	0	0	8	0.00	4.00
Traffic Stops With Tickets	21	171	2	40	578	6079	27.52	35.55
Traffic Stops Without Tickets	50	395	0	3	357	2900	7.14	7.34
Citizen Assists	2	9	0	0	16	64	8.00	7.11
Assist Other PD	0	2	0	0	0	57	0.00	28.50
Miscellaneous	1	21	0	0	1	122	1.00	5.81
Totals	**74**	**600**	**2**	**43**	**952**	**9230**	**12.86**	**15.38**
Totals 1996*	**70**	**192**	**4**	**24**	**872**	**3437**	**12.46**	**17.90**

* Calls beginning with August 9th, 1996

Isle of Palms Police Department Monthly Report for October 1997

All UCR Codes for each Incident are counted.

CRIME TYPE	October 1997	Total 1997	October 1996	Total 1996
09A MURDER & NON-NEGLIGENT HOMICIDE				
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING				1
11A SEX (FORCIBLE RAPE)				2
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				1
11D FORCIBLE FONDLING		2		1
120 ROBBERY		1		
13A ASSAULT		5		1
13B SIMPLE ASSAULT		11	2	23
13C INTIMIDATION		2		3
200 ARSON		1		2
210 EXTORTION				
220 BURGLARY	5	35	1	27
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING		2	1	3
23D THEFT FROM BUILDINGS	1	6		4
23E THEFT FROM COIN OPERATED		1		
23F THEFT FROM MOTOR VEHICLE	2	39		38
23G THEFT OF MOTOR VEHICLE PART		2		3
23H ALL OTHER LARCENY	3	100	7	91
240 MOTOR VEHICLE THEFT		5		4
250 COUNTERFEITING/FORGERY		8		1
26A FRAUDULENT ACTIVITY				2
26B FRAUD/CREDIT CARD /ATM	1	5		1
26C IMPERSONATION				
270 EMBEZZLEMENT				
280 STOLEN PROPERTY	1	6		3
290 DAMAGE PROPERTY	10	60	4	50
35A DRUG/NARCOTICS	2	46	2	24
35B DRUG EQUIPMENT VIOLATION	1	20	1	8
36A SEX (INCEST)				
36B STATUTORY RAPE	1	1		
36C INDECENT EXPOSURE		2		2
510 BRIBERY				
520 WEAPON OFFENSES	1	3	1	2
753 OBSCENE & HARASSING PHONE	1	23	2	10
756 USING MOTOR VEHICLE W/O		3		2
90A BAD CHECKS				
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT		20	1	23
90D DUI	1	33	4	33
90E DRUNKENNESS				3
90F FAMILY (NO VIOLENCE)	1	5		4
90G LIQUOR LAW	2	62	7	56
90H PEEPING TOM				2
90I RUNAWAY		4		7
90J TRESPASSING	4	18	1	8
90L TRUANCY				
90N RESISTING ARREST		3	1	6
90P CONTRIBUTING TO DELINQUENCY	1	1	1	4
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES	3	62	7	46
91T TRAFFIC & NRVC ARRESTS	19	171	12	154
91W WARRANT ARRESTS	9	50	6	30
979 MISSING PERSONS				4
980 SUICIDES		3	1	5
992 PROWLER				
NCR NON CRIMINAL REPORTS	12	91	7	79
TOTALS:	**81**	**912**	**69**	**773**

ARREST SUMMARY

Type	October 1997	Total 1997	October 1996	Total 1996
Adults	Male= 38 Female= 4	Male= 418 Female= 75	Male= 29 Female= 4	Male= 315 Female= 62
Juveniles	Male= 1 Female= 0	Male= 27 Female= 20	Male= 0 Female= 0	Male= 32 Female= 24
Narc-Adults	Male= 2 Female= 0	Male= 40 Female= 6	Male= 2 Female= 0	Male= 12 Female= 2
Narc-Juveniles	Male= 0 Female= 0	Male= 2 Female= 0	Male= 0 Female= 0	Male= 7 Female= 0
TOTALS:	**Male= 41 Female= 4**	**Male= 487 Female= 101**	**Male= 31 Female= 4**	**Male= 366 Female= 88**

PROPERTY VALUES REPORTED

Type	October 1997	Total 1997	October 1996	Total 1996
Burglary Stolen	$3,860.00	$25,571.00	$10.00	$22,194.00
Larceny Stolen	$3,373.00	$73,075.00	$2,492.00	$89,191.00
Criminal Damage	$7,185.00	$29,545.00	$212.00	$12,634.00
MVT Stolen	$0.00	$68,885.00	$0.00	$7,693.00
Burglary Recovered	$0.00	$250.00	$0.00	$50.00
Larceny Recovered	$0.00	$6,050.00	$200.00	$5,775.00
MVT Recovered	$0.00	$36,865.00	$0.00	$5,993.00
Total Stolen	$7,233.00	$167,651.00	$2,502.00	$120,276.00
Total Recovered	$0.00	$43,165.00	$200.00	$12,020.00
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms Police Dept.
All Arrests
Primary UCR Code Only
Date Starting 10/01/97 to 10/31/97

11/03/97 : 10:10:26

Arrest Summary
Type 1

Offense	Male White	Male Black	Male Amer Indian	Male Asian	Male Other	Female White	Female Black	Female Amer Indian	Female Asian	Female Other	Male Total	Female Total	Total	Line Item #
Code Unknown	2	0	0	0	0	0	0	0	0	0	2	0	2	0001
220 BURGLARY/BREAKING AND ENTERING	1	0	0	0	0	0	0	0	0	0	1	0	1	0002
23H ALL OTHER LARCENY	1	0	0	0	0	0	0	0	0	0	1	0	1	0003
280 STOLEN PROPERTY OFFENSES (RECEIVING, ETC.)	3	0	0	0	0	1	0	0	0	0	3	1	4	0004
35A DRUG/NARCOTIC VIOLATIONS	1	0	0	0	0	0	0	0	0	0	1	0	1	0005
35A DRUG/NARCOTIC VIOLATIONS - O OTHER DE	1	0	0	0	0	0	0	0	0	0	1	0	1	0006
36B STATUTORY RAPE	1	0	0	0	0	0	0	0	0	0	1	0	1	0007
370 PORNOGRAPHY/OBSCENE MATERIAL	1	0	0	0	0	0	0	0	0	0	1	0	1	0008
520 WEAPON LAW VIOLATIONS	1	0	0	0	0	0	0	0	0	0	1	0	1	0009
756 USING MOTOR VEHICLES W/O CONSENT	1	0	0	0	0	1	0	0	0	0	1	1	2	0010
90C DISORDERLY CONDUCT	2	0	0	0	0	0	0	0	0	0	2	0	2	0011
90D DRIVING UNDER THE INFLUENCE - M OTHER ST	1	0	0	0	0	0	0	0	0	0	1	0	1	0012
90J TRESPASS OF REAL PROPERTY	0	1	0	0	0	1	0	0	0	0	1	1	2	0013
90Z ALL OTHER OFFENSES	0	1	0	0	0	0	0	0	0	0	1	0	1	0014
91T TRAFFIC ARREST (DUS, NRVC, ETC)	10	6	0	0	0	1	0	0	0	0	16	1	17	0015
91W WARRANT ARREST	5	2	0	0	0	0	0	0	0	0	7	0	7	0016
*** Total ***	31	10	0	0	0	4	0	0	0	0	41	4	45	

Isle of Palms Police Dept.
From : 10/01/97 To : 10/31/97
All Crimes : 81

11/03/97 : 10:11:38

Crime Day Of Week Analysis

Type Of Crime		Crime Count	Pct Of All	Mon	Pct Of Cri	Tue	Pct Of Cri	Wed	Pct Of Cri	Thu	Pct Of Cri	Fri	Pct Of Cri	Sat	Pct Of Cri	Sun	Pct Of Cri	Unknown	Pct Of Cri	Line Item #
220	BURGLARY/BREAKING AND EN	5	6.17	0	0	0	0	0	0	3	60	1	20	0	0	1	20	0	0	0001
23D	THEFT FROM BUILDINGS	1	1.23	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0002
23F	THEFT FROM MOTOR VEHICLE	2	2.47	0	0	0	0	0	0	1	50	1	50	0	0	0	0	0	0	0003
23H	ALL OTHER LARCENY	3	3.70	1	33	1	33	0	0	1	33	0	0	0	0	0	0	0	0	0004
26B	FRAUD CREDIT CARD/AUTOMA	1	1.23	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0005
280	STOLEN PROPERTY OFFENSES	1	1.23	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0006
290	DESTRUCTIVE/DAMAGE/VANDA	10	12.35	0	0	0	0	1	10	3	30	3	30	2	20	1	10	0	0	0007
35A	DRUG/NARCOTIC VIOLATIONS	2	2.47	1	50	0	0	0	0	0	0	0	0	0	0	1	50	0	0	0008
35B	DRUG EQUIPMENT VIOLATION	1	1.23	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0009
36B	STATUTORY RAPE	1	1.23	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0010
520	WEAPON LAW VIOLATIONS	1	1.23	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0011
753	OBSCENE & HARASSING PHON	1	1.23	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0012
90D	DRIVING UNDER THE INFLUE	1	1.23	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0013
90F	FAMILY OFFENSES , NONVIO	1	1.23	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0014
90G	LIQUOR LAW VIOLATIONS	2	2.47	1	50	0	0	0	0	0	0	0	0	0	0	1	50	0	0	0015
90J	TRESPASS OF REAL PROPERT	4	4.94	0	0	1	25	3	75	0	0	0	0	0	0	0	0	0	0	0016
90P	CONTRIBUTING TO DELINQUE	1	1.23	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0017
90Z	ALL OTHER OFFENSES	3	3.70	0	0	1	33	1	33	0	0	1	33	0	0	0	0	0	0	0018
91T	TRAFFIC ARREST (DUS, NRV	19	23.46	3	16	2	11	3	16	7	37	2	11	0	0	2	11	0	0	0019
91W	WARRANT ARREST	9	11.11	1	11	2	22	1	11	4	44	0	0	1	11	0	0	0	0	0020
NCR	NON CRIMINAL REPORT	12	14.81	0	0	3	25	2	17	2	17	3	25	2	17	0	0	0	0	0021
*** Total ***		81	100.00	7		12		13		24		11		5		9		0		

Isle of Palms Police Dept.
From : 10/01/97 To : 10/31/97
All Crimes : 81

11/03/97 : 10:11:39

Crime Time Of Day Analysis

Type Of Crime		Crime Count	Pct Of ALL	0000 Thru 0300	Pct Of Cri	0301 Thru 0600	Pct Of Cri	0601 Thru 0900	Pct Of Cri	0901 Thru 1200	Pct Of Cri	1201 Thru 1500	Pct Of Cri	1501 Thru 1800	Pct Of Cri	1801 Thru 2100	Pct Of Cri	2101 Thru 2400	Pct Of Cri	Line Item #
220	BURGLARY/BREAKING AND EN	5	6.17	1	20	0	0	1	20	1	20	0	0	1	20	1	20	0	0	0001
23D	THEFT FROM BUILDINGS	1	1.23	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0002
23F	THEFT FROM MOTOR VEHICLE	2	2.47	1	50	0	0	0	0	0	0	0	0	1	50	0	0	0	0	0003
23H	ALL OTHER LARCENY	3	3.70	0	0	0	0	0	0	1	33	0	0	2	67	0	0	0	0	0004
26B	FRAUD CREDIT CARD/AUTOMA	1	1.23	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0005
280	STOLEN PROPERTY OFFENSES	1	1.23	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0006
290	DESTRUCTIVE/DAMAGE/VANDA	10	12.35	1	10	0	0	0	0	1	10	2	20	4	40	1	10	1	10	0007
35A	DRUG/NARCOTIC VIOLATIONS	2	2.47	0	0	0	0	0	0	0	0	0	0	1	50	1	50	0	0	0008
35B	DRUG EQUIPMENT VIOLATION	1	1.23	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0009
36B	STATUTORY RAPE	1	1.23	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0010
520	WEAPON LAW VIOLATIONS	1	1.23	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0011
753	OBSCENE & HARASSING PHON	1	1.23	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0012
90D	DRIVING UNDER THE INFLUE	1	1.23	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0013
90F	FAMILY OFFENSES , NONVIO	1	1.23	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0014
90G	LIQUOR LAW VIOLATIONS	2	2.47	0	0	0	0	0	0	0	0	0	0	1	50	1	50	0	0	0015
90J	TRESPASS OF REAL PROPERT	4	4.94	0	0	1	25	0	0	0	0	3	75	0	0	0	0	0	0	0016
90P	CONTRIBUTING TO DELINQUE	1	1.23	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0017
90Z	ALL OTHER OFFENSES	3	3.70	0	0	1	33	1	33	0	0	0	0	0	0	0	0	1	33	0018
91T	TRAFFIC ARREST (DUS, NRV	19	23.46	0	0	0	0	7	37	6	32	3	16	1	5	1	5	1	5	0019
91W	WARRANT ARREST	9	11.11	1	11	0	0	0	0	4	44	2	22	0	0	0	0	2	22	0020
NCR	NON CRIMINAL REPORT	12	14.81	2	17	1	8	2	17	0	0	1	8	3	25	1	8	2	17	0021
*** Total ***		81	100.00	6		5		11		13		13		15		10		8		

Description	Traffic	Criminal	Total
Guilty/Forfeiture	12	11	23
Guilty/Bench Trial	39	10	49
Guilty/Jury Trial	0	0	0
Not Guilty/Bench Trial	22	2	24
Not Guilty/Jury Trial	0	0	0
Nolle Prosequi	0	0	0
Transfer to other court	1	0	1
Other Disposition	7	27	34
Pled Guilty	50	16	66
Nolo Contendere	0	0	0
Tried in Absense	50	21	71
NRVCs Issued	22	0	22
Bench Warrants Issued	1	0	1
Guilty Cases	101	37	138
Not Guilty Cases	30	29	59
Conviction Percentage	77.10	56.06	70.05
TOTAL CASES PROCESSED:	131	66	197

** FINES + FEES between 10/01/97 & 10/31/97 14878.00

1997 MONTHLY COURT REPORT

	TRAFFIC STATE FEE	CRIMINAL STATE FEE	TOTAL STATE FEES	PARKING FINES	VICTIMS KEEP	VICTIMS SEND	CRIMINAL/TRAFFIC FINES	TRANSFERRED FUNDS	FUNDS DUE CITY
January	$2,264.72	$531.61	$2,796.33	$1,972.00	$0.00	$0.00	$8,223.00	$10,195.00	$7,398.67
February	1,938.35	819.01	2,757.36	2,486.00	0.00	0.00	8,060.00	$10,546.00	$7,788.64
March	1,398.86	1,376.83	2,775.69	1,114.00	0.00	0.00	8,160.00	$9,274.00	$6,498.31
April	1,215.99	1,637.99	2,853.98	2,758.00	0.00	0.00	8,499.00	$11,257.00	$8,403.02
May	1,856.92	1,011.92	2,868.84	4,700.00	0.00	0.00	8,328.00	$13,028.00	$10,159.16
June	1,626.01	1,147.07	2,773.08	5,211.00	0.00	0.00	7,954.00	$13,165.00	$10,391.92
July	1,853.03	1,445.93	3,298.96	5,026.00	547.63	0.00	8,278.00	$13,304.00	$9,457.41
August	1,962.89	962.64	2,925.53	3,982.00	0.00	519.56	9,624.47	$13,606.47	$10,161.38
September	1,739.30	618.05	2,357.35	2,973.00	0.00	539.28	8,010.00	$10,983.00	$8,086.37
October	2,166.40	936.14	3,102.54	752.00	0.00	644.41	10,698.00	$11,450.00	$7,703.05
November			0.00					$0.00	$0.00
December			0.00					$0.00	$0.00
Year to Date 1997	$18,022.47	10,487.19	$28,509.66	$30,974.00	547.63	1703.25	$85,834.47	$116,808.47	$86,047.93
Year to Date 1996	$25,099.30	$9,801.01	$34,900.31	$45,120.41	0.00	0.00	$101,341.50	$146,461.91	$111,561.60
Fiscal Year 97-98	$7,721.62	$3,962.76	$11,684.38	$12,733.00	547.63	1703.25	$36,610.47	$49,343.47	$35,408.21

Isle of Palms Police Department Animal Control Report for October 1997

	1997 Monthly Total	1996 Monthly Total	1997 Yearly Total	1996 Yearly Total
Citations	15	29	226	270
Warning Tickets	0	0	3	0
Animals Secured	20	40	288	234
Dogs	11	23	143	126
Cats	2	10	45	39
Raccoons	5	6	84	79
Other*	3	1	25	7
Released to Owner	8	22	121	124
Transported to SPCA	12	18	147	113
Injured Animals	1	1	13	5
Trapped Animals	9	6	123	98
Cats	2	0	32	26
Raccoons	5	6	79	79
Other**	2	0	12	6
Dead Animals Removed	0	0	17	9
Traps Set	11	12	216	182
Kennel Fees	$65.00	$119.00	$803.00	$1,023.00

* 2 Opossums & 1 Pelican
** 2 Opossums

Isle of Palms Police Department Narcotics Report for October 1997

	Isle of Palms			DEA		
Drug Type	**Seized**	**Purchased**	**Value**	**Seized**	**Purchased**	**Value**
Marijuana	.02 grams		N/A			
Cocaine				8 kilograms		$500,000.00
Crack Cocaine					7 ounces	$7,000.00
Valium	4 pills		N/A			
Darvocet-Propoxyphene Napsylat	22 pills		N/A			
LSD						
Heroine						
Methamphetamine						
Monies Seized						
Monies Forfeited						$59,670.00
Monies Pending Forfeiture						$1,000,000.00
Vehicles Seized						
Vehicles Forfeited						
Vehicles Pending Forfeiture				22		
Other Activities						
Arrests	3			3		
Charges	5			3		

N/A = Not Available

ISLE OF PALMS POLICE DEPARTMENT

TO: **CHIEF BUCKHANNON**

FROM: **SERGEANT STEWART**

SUBJECT: **TRAINING REPORT FOR OCTOBER, 1997**

DATE: **NOVEMBER 7, 1997**

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH.

OFFICER	CLASS	TYPE	HOURS
Officer Brown	Conflict Resolution	Core	4
Officer Brown	Legal Update	Legal	2
Officer Brown	Firearms Qualification	In Service	2
Pfc Corrigan	Conflict Resolution	Core	4
Pfc Corrigan	Crime to Court	In Service	1
Sgt Lubert	Legal Update	Legal	2
Sgt Lubert	Conflict Resolution	Core	4
Sgt. Lubert	Crime to Court	In Service	1
Pfc Markwald	Legal Update	Legal	2
Pfc Markwald	Conflict Resolution	Core	4
Pfc Markwald	Crime to Court	In Service	1
Det Mcpherson	Legal Update	Legal	2
Det Mcpherson	Conflict Resolution	Core	4
Det Mcpherson	Firearms Qualification	In Service	2
Pfc Riley	Conflict Resolution	Core	4
Pfc Riley	Legal Update	Legal	2
Sgt Stewart	Legal Update	Legal	2
Sgt Stewart	Conflict Resolution	Core	4
Chief Buckhannon	IACP Conference	In Service	7
Sgt Bond	Street Survival	In Service	24
Aco Howell	National Animal Control	Advanced	40
RO Wallace	Firearms Qualification	In Service	2
RO Fischer	Firearms Qualification	In Service	2
RO McGraw	Firearms Qualification	In Service	2
		MONTHLY TOTAL:	124
		PREVIOUS TOTAL:	1045
		YEAR TO DATE:	**1169**

THERE HAS BEEN A TOTAL OF ***1249 HOURS*** TRAINING CONDUCTED FOR THE POLICE DEPARTMENT UP TO THIS DATE.

EMPLOYEE	CLASS	TYPE	HOURS
TCO Burnsworth	NCIC	Advanced	40
TCO Fischer	NCIC Instructor	Advanced	40
		TOTAL	**80**

FIRE SERVICE REPORT

OCTOBER 1997

Fire Services Monthly Report
Contents

October 1997

Index:

A. Call summary

B. Alarm Report

C. Incident Report

D. Pre-Incident surveys/Inspections

E. Training

F. Maintenance

G. Personnel

H. Public Relations

Isle of Palms Fire Department
Call Summary
October 1997

10/01 Responded to 26th Ave. for a fall with injuries. Upon arrival found a 77 year old male on the floor in full arrest. CPR was initiated and the AED was hooked up. The patient was shocked three times to no avail. Charleston County EMS took over patient care and transported him to East Cooper Hospital Emergency Room.

10/02 Responded to Isle of Palms Connector for an accident with injuries. Upon arrival found a 32 year old female holding her arm and sitting on the pavement next to her car complaining of lower back pain. Fire Department personnel maintained control of C-Spine until Charleston County EMS arrived. The patient was placed on a long back board with full C-Spine precautions and transported to East Cooper Emergency Room.

10/13 Responded to Isle of Palms Connector for a hit and run accident. Upon arrival found a female pedestrian stating that a car mirror hit her. Patient's arm was splinted and placed in a sling. The Isle of Palms Police Department located the driver of the vehicle in question and returned to the scene with her. The patient was transported to East Cooper Hospital by Charleston County EMS.

10/21 Responded to an accident at 1400 Palm Blvd. involving a child on a bicycle and a passenger car. Upon arrival found a 12 year old male who had been in contact with a moving car. The patient stated he had mild pain in his right ankle. The patient was treated on the scene and turned over to his mother.

10/23 Responded to Edgar's Restaurant for an electrocution. Upon arrival found a 27 year old male lying on the kitchen floor complaining of dizziness and tightness in his chest after coming in contact with a commercial coffee maker. Power to the coffee maker was disconnected. The patient was transported to East Cooper Hospital Emergency Room.

Fire Department personnel responded to several falls with injuries throughout the month of October.

ISLE OF PALMS FIRE DEPARTMENT
OCTOBER 1997
ALARM REPORT

INCIDENT #	DATE	DIST.	TYPE	LOCATION
97-371	10-1-97	1	EMS Assist	22 26th Ave.
97-372	10-2-97	1	EMS Assist	IOP Connector
97-373	10-2-97	2	Alarm Malfunction	3609 Waterway
97-374	10-3-97	2	Alarm Malfunction	41 Seagrass Ln.
97-375	10-4-97	2	Hazardous Condition	9000 Palmetto Blvd.
97-376	10-5-97	2	EMS Assist	404 Shipwatch
97-377	10-6-97	1	EMS Assist	30 J.C. Long Blvd.
97-378	10-7-97	2	EMS Assist	29 Fairway Oaks
97-379	10-8-97	1	Alarm Malfunction	500 Ocean Blvd.
97-380	10-9-97	2	EMS Assist	4600 Palm Blvd.
97-381	10-9-97	1	Alarm Malfunction	516 Ocean Blvd.
97-382	10-10-97	2	EMS Assist	32 Beach Club Villas
97-383	10-10-97	2	Unintentional False	Summer House
97-384	10-10-97	1	EMS Assist	407 Merritt Blvd.
97-385	10-13-97	M/A	EMS Assist	Hwy 517
97-386	10-13-97	2	EMS Assist	26 Intracoastal Ct.
97-387	10-13-97	2	EMS Assist	137 B Boardwalk Ln.
97-388	10-15-97	2	Alarm Malfunction	110 Grand Pavilion
97-389	10-15-97	1	EMS Assist	2800 Waterway
97-390	10-15-97	2	EMS Assist	3 49th Ave.
97-391	10-18-97	1	EMS Assist	30 J.C. Long Blvd.
97-392	10-18-97	2	EMS Assist	3605 Palm Blvd.
97-393	10-21-97	1	EMS Assist	1400 Palm Blvd.
97-394	10-23-97	2	EMS Assist	Palmetto & Oyster Row
97-395	10-23-97	2	EMS Assist	10001 Back Bay Dr.
97-396	10-23-97	2	EMS Assist	1 52nd Ave.
97-397	10-26-97	2	Alarm Malfunction	35 Waterway Island Dr.

Total Calls = 27 District 1=9 District 2= 17 Mutual Aid= 1

Total EMS Calls =19 Resident = 8 Non-resident = 11

October 1996 total= 31

City of Isle of Palms Fire Department
October Incident Report

(Listed in accordance with NFIRS Standards)

Situation Found:	Total	Dist. 1	Dist. 2	MA	YTD
Total Alarms:	27	9	17	1	397
Working Structure Fire					3
Outside of Structure					1
Vehicle Fire					3
Brush, grass, leaves					10
Trash, rubbish					4
Explosion, No after fire					
Outside spill with fire					
Other fires not classified					
Overpressure Rupture					
Emergency Medical Call	19	7	11	1	258
Locked in-trapped					2
Search					4
Extrication					1
Rescue-Not classified					18
Spill, leak - no fire					7
Power line down					2
Arcing electrical equipment					4
Aircraft standby					
Chemical spill					
Hazardous condition	1	0	1		3
Water removal					1
Smoke removal					
Animal Rescue					
Assist Police					3
Unauthorized burning					
Move-up					2
Other service calls					5
Smoke Scare					9
Controlled burn					1
Steam, gas mistaken for smoke					
Malicious false					1
Bomb scare					
Alarm Malfunction	6	2	4		26
Unintentional false	1	0	1		19
Unclassified					10
Property Value:_____ Property Damage:_____ Property Saved:_____					
Gallons of water used 2000					

Fire Cause:	
Structural	
Electrical.....	1
Smoking Materials.....	
Heating or Cooking Equipment....	No._____
Suspicious.....	No._____
Lightning.....	No._____
Arson.....	No._____
Other.....	No._____

Isle of Palms Fire Department
Pre-Incident Surveys
October 1997

Seventy-Five Pre-Incident surveys have been completed in the field. Sixty-Five have been processed.

Fire Inspections

The building department is currently performing fire inspections. There were 18 inspections done for the month of October.

ISLE OF PALMS FIRE DEPARTMENT
OCTOBER 1997
TRAINING REPORT

PAID

Total medical training hours..... 10
Total fire training hours.....369
Total hours.....379
Hours per man..... 22.2

ADDITIONAL TRAINING

Engineer Pat Powell attended the 24 hour South Carolina Fire Academy's Electrical Arson Investigation class in Columbia.

Chief Ann Graham and Captain Steve Yannuzzi attended the 4 hour EPA Workshop on 112(r) Hazmat Reporting Requirements in Columbia.

Captain Steve Yannuzzi attended the 16 hour National Fire Academy managing Company Tactical Operations: Tactics class at the South Carolina Regional Office in North Charleston.

VOLUNTEER

Total medical training hours..... 0
Total fire training hours.....108
Total hours..... 108
Hours per man..... 10.8

Volunteer Firefighter Ken Ellis and Volunteer Firefighter completed the 39 hour South Carolina Fire Academy 1131 Interior Structural Firefighting course. Both Ken and Dave are now certified Interior Structural Firefighters.

The volunteers participated in the Sullivan's Island Fire Department Fire Prevention Display.

The volunteers assisted in the department's Annual Open House.

Trained on Hazardous Materials Response and the Incident Command System.

The volunteers assisted in the department's Annual Open House.

Trained on Hazardous Materials Response and the Incident Command System.

Isle of Palms Fire Department
Maintenance
October 1997

Station I	
10/11	Carpets were cleaned.
11/28	Repaired upstairs folding door.
Station II	
10/12	Carpets were cleaned.
Squad I	
10/14	Conducted monthly SCBA inspection and maintenance.
10/22	Installed new batteries.
10/23	Taken to Carolina Auto Electric for electrical problems.
10/31	Conducted monthly ladder inspection and maintenance.
Truck I	
10/02	Backflushed pump.
10/14	Conducted monthly SCBA inspection and maintenance.
10/15	Sent back to Pierce for ladder warranty repairs.
10/31	Conducted monthly ladder inspection and maintenance.
Engine II	
10/02	Backflushed pump.
10/14	Conducted monthly SCBA inspection and maintenance.
10/20	Waxed painted surface.
10/31	Conducted monthly ladder inspection and maintenance.
Engine III	
10/01	Worked on power steering problem.
10/02	Worked on power steering problem. Backflushed pump.
10/03	Delivered to Charleston County Garage for steering problem.
10/08	Taken to Hughes Motors to repair steering problem.
10/14	Conducted monthly SCBA inspection and maintenance.
10/29	Adjusted lock striker plates. Lubricated compartment cab doors and door hinges.
10/31	Conducted monthly ladder inspection and maintenance.

Isle of Palms Fire Department
Personnel Report
October 1997

Employees of the month are Captain Steve Yannuzzi and Engineer Roger Eagle. Captain Yannuzzi was chosen for the additional work he did during "Fire Prevention Week" including visiting local schools to teach fire prevention and hosting "Open House" at Station 1. Engineer Roger Eagle was chosen for installation of the Emergency Call Box located at Station 1. The job was time consuming and tedious. The system was installed in an effort to aid in lifesaving efforts.

Engineer Glen Kramer had the fastest "turn out" time this month. He had complete gear and SCBA on in 1 minute, 11 seconds.

10/06	Chief Graham attended a special meeting at Mac Canterberry's office concerning Marine Fire Fighting.
10/07	Isle of Palms Fire Department personnel met with Lori Lambert of Charleston County Planning concerning the use of AEDs County wide.
10/15	Chief Graham attended the monthly Charleston County Fire Chiefs meeting hosted by the Charleston City Fire Department.
10/29	A personnel meeting was held at Fire Station 2.
10/30	A Captain's meeting was held at Fire Station 1.

Engine IV

10/02	Worked on fire pump.
	Backflushed pump.
10/03	Worked on fire pump.
10/06	Worked on fire pump.
	Installed piston intake.
10/08	Worked on fire pump. Searched for relief valve malfunction.
10/13	Repaired relief valve malfunction.
10/14	Conducted monthly SCBA inspection and maintenance.
10/15	Dry vacuum test performed after pump repaired and adjustments made.
	Test results-passed.
10/28	Adjusted tank fill valves and other valves.
10/29	Dry vacuum test performed - passed.
10/31	Conducted monthly ladder inspection and maintenance.

Car I (Jeep)

10/20	Installed new front shock absorbers.
10/30	PM performed. Installed rear shock absorbers.

Car II (Crown Victoria)

10/10	Repaired stop and turn signal lights.
10/31	Preventative maintenance performed.

Rescue I (F-150)

No maintenance performed.

Rescue II (ATV-Kawasaki 4x4)

No maintenance performed.

Rescue III (Rescue Boat)

10/29	Repaired battery and other electrical connections to lights.

Rescue IV (Rubber Boat)

No maintenance performed.

Rescue V ('97 Yamaha Jet Ski/Wave Runner)

Misc.

10/03	Automatic FireSystems conducted annual POSI checks on airpacks at Fire Station 1.
10/08	Began installation of emergency "call box" at Fire Station 1.
10/27	Completed installation and testing of "call box."

Isle of Palms Fire Department
Public Relations Report
October 1997

10/01	Fire Department personnel rescued a cat from a tree on Back Court after all other attempts of rescue failed.
10/04	Registration for the annual Connector Run/Walk was conducted at Fire Station 1. Fire Department personnel assisted on a limited basis as needed.
10/06	Hosted Boy Scout meeting at Fire Station 1.
10/08	Captain Yannuzzi spoke to students at Sea Coast Academy in Mt. Pleasant upon request.
	Captain Yannuzzi spoke to two Kindergarten classes about fire safety at Mt. Pleasant Academy upon request.
	Fire Department personnel participated in Sullivans Island Fire Department Open House.
10/09	Captain Yannnuzzi spoke to Sullivan's Island Elementary about fire safety.
10/12	Conducted Open House at Fire Station 1 for the public during Fire Prevention Week.
10/13	On Intracoastal Court, Fire Department personnel assisted a resident down front stairs for a doctor's appointment.
10/13	Fire Department personnel assisted a resident in Linkside Villas with a noisy smoke detector. Battery was replaced and smoke detector was tested.
10/20	Hosted Boy Scout meeting. Engineer James spoke to the scouts about fire safety.
10/25	Fire Department personnel attended the Recreation Department's Ghost Tales on the beach at 28th Ave.

EXHIBIT D

PUBLIC WORKS COMMITTEE MEETING
November 13, 1997

The regular meeting of the Public Works Committee was held on November 13, 1997, at 6:00 p.m. in City Hall. Present were Chairman David Matthews, Committee Member Mike Sottile, and Director David Mobley. Also present were Council Member Abele, Administrator Williams, and Council Member-elect Bob Miller. Committee Member Hernandez was out of town.

1. Citizens Comments. Bruce Conklin, resident and landscape contractor, expressed concern about the ordinance which states a landscape contractor must haul off his own trash, stating that he felt it was not fair to the homeowner to have to pay the contractor extra money to haul off the small amount of yard trash when they were paying taxes to have the City pick it up. Chairman Matthews explained that the intent of the ordinance was to prevent large pile up of yard trash caused by clearing of lots and large landscaping projects. He did agree that Council should look at this ordinance as every homeowner who does his own pruning, etc. puts it by the road and the City picks it up. Mr. Williams also explained that until recently, the City did not have the equipment or manpower to pick up a lot of yard debris.

2. Minutes of Previous Meeting. Mr. Sottile made a motion to approve the minutes from the October meeting; Mr. Matthews seconded; motion passed unanimously.

3. Old Business. A) Ditch Survey - Report by Mickey Seabrook of E.M. Seabrook, Jr., Inc. Mr. Seabrook passed out a plat of the ditch between Hartnett Boulevard and Waterway Boulevard. There are three main lots showing erosion of the ditch outside the eastment onto their property. Upon discussion, Mr. Matthews said that piping was not a solution, but asked about putting a flapper valve at the Waterway end to keep water from flowing back into the ditch. Mr. Seabrook said it could cost up to $20,000 to accomplish that. Mr. Sottile stated that he has lived there for 20 years, but most of the erosion has occurred since the ditch was cleaned out after Hurricane Hugo. Mr. Seabrook said that they have more work to do to complete the study and will also work with OCRM before a final report is given. The committee will wait for the final report before making recommendations.

(B) Sign Ordinance Review. Chairman Matthews was hoping to discuss the draft ordinance, but as it was not ready for this meeting, he said it should be ready for Council meeting. He iterated that the City was trying to work with the realtors and not impede their businesses, and are hoping to establish an ordinance that everyone can live with. Council Member-Elect Gear brought in a sample sign and spoke in length about his concerns that there are a growing number of rental properties on the island which will generate more and more signs which need to be regulated.

(C) Beach Access Monument Status. Mr. Williams reported that the County has made 90% of the monuments and when they are all ready will help us with installation.

4. New Business. A) Storm Drain Repair - Timber Lane. Mr. Williams reported that a storm drain that crosses the cul-de-sac of Timber Lane (off Waterway Blvd.). The catch basin in the center collapsed and a portion of the storm drain also collapsed causing a three-foot hole. The County was supposed to take care of this last summer, the cost of repairs had been approved by Council, and Mr. Williams thought it had been done. Then last week, a three-year old child fell into the hole, and when the County was contacted, they apparently had lost the paperwork on this repair. Now that it is an emergency, the County will do the repairs any day now at a cost for materials at approximately $3,000; the entire drain line has to be replaced through the cul-de-sac. Meanwhile, David Mobley has covered the opening and the Department will check on it regularly until repairs are made.

(B) Memory Park - County Removal of Concrete Discussion. Mr. Williams said the County has agreed to help us remove the slab and we need to decide how much of needs to be removed. The Garden Club has recommended that the entire slab be removed and Council approved, so Mr. Williams will tell them to go ahead. The recycling bin will be moved to the City parking lot.

5. Director's Report. Mr. Mobley reported that the shop has finally been cleaned out and four truckloads of "stuff" went to the landfill. The new furniture has been installed and is working very well.

He has instituted a daily vehicle check list for the men to use before driving the truck and hopes it will make them feel more responsible and also provide good preventive maintenance. He has provided the men with orange work vests which they really like and tinted safety glasses; the men wear these all the time and hopefully this will help prevent accidents.

The drivers are now counting homes to see how many homes are picked up per truck per route. This will be done over the next month and then, if necessary, he will move the larger trucks to the more populous routes, etc., to improve efficiency.

He has contacted Charleston Scrap Metal about a container to hold metal and appliances instead of piling them up on the grounds.

New brushes have been purchased and the men are washing the garbage trucks each Friday.

He has received some applications for CDL driver which he is reviewing now and will interview next week.

All equipment is up and running. However, one older truck has been determined not to be worth any more repair and is primarily off the road. It will be replaced next year.

Mr. Matthews asked him to check into whether or not we need to send two men to the dump or if one would suffice and he will follow through.

The Department is keeping up with garbage and trash pickup. Mr. Mobley did say that he could foresee a problem during the summer when garbage pickup goes to twice a month and he will not have the manpower to keep up with trash pickup. The committee agreed that they understood Mr. Conklin's concerns expressed earlier and would have to address this problem. Mr. Williams said that Accommodations Tax Fee Funds would be a justified source of revenue for additional equipment and manpower to cover the summer's volume of trash.

Mr. Mobley received a request for a street light in Wildwood Subdivision. Mr. Williams said that there is an approved street lighting plan for that area . **Mr. Sottile made a motion to install the requested street light, pending canvassing of neighbors and finding no objections; Mr. Matthews seconded; motion passed unanimously.**

6. Miscellaneous. A) Mr. Sottile requested that Mr. Mobley take note of street signs that are damaged or vandalized.

(B) Mr. Sottile said that he has seen some of the trucks moving relatively fast and have men riding on the back of them and asked that they be told to slow down.

(C) Mr. Sottile asked about the car that the Director is using and Mr. Williams said that he planned to budget for a pickup next year.

Chairman Matthews said that there will not be a meeting in December, and since he will not be on Council next year, he expressed hope that the new committee will follow through with the sidewalk project and the monument markers.

There being no further business to come before the committee, the meeting was adjourned at 6:55 p.m.

Respectfully submitted,

David Matthews, Chairman

EXHIBIT E

ISLE OF PALMS RECREATION COMMITTEE
November 10, 1997

The regular meeting of the Isle of Palms Recreation Committee was held on November 10, 1997, at 6:30 p.m., in the Building Department. Committee members present were Chairman Skipper Shaffer, Committee Member Carol Allen, Recreation director Norma Jean Page, Stu Kimball of the Recreation Commission. Committee member Debra Hernandez was out of town on vacation.

Chairman Shaffer called the meeting to order.

1. Citizens Comments - None.

2. Approval of Previous Minutes. Ms. Allen made a motion to accept the minutes from the October meeting; Mr. Shaffer seconded; motion passed unanimously.

3. Recreation Department Report. (attached hereto) Ms. Page gave an overview of the department's activities. She reported that she has met with Tom O'Roark of the Mt. Pleasant Recreation Department and discussed joint activities and fees. She also has made arrangements to meet with the Commerce Association at their meetings to see if they might get involved with some of the recreation activities as she feels that community involvement is important and Ms. Page is going to work on getting more volunteers involved with department activities.

Some improvements have been made to the facility, such as painting, carpeting, cleaning out underbrush, etc., and pre-schoolers are going to be planting flowers. The old Sunbird has been towed away and sold and a new van has been ordered for the department. Also, the DARE office which used to be upstairs is now the Director's office and the downstairs office looks more professional.

4. Recreation Commission Report. Stu Kimball gave a status report of the Isle of Palms Recreation Foundation and reported that the Tour of Homes held on November 9th was very successful netting upwards of $2,500. He reported that we now have approximately $5,000 in the account which, incidentally is the amount needed to hire a consultant to more forward with our project. There is a meeting of the Commission on Thursday and he will ask a consultant to attend; and the committee discussed the role of a consultant in the process..

There was discussion of the duties of the Commission as an advisory board and the need to keep this in tact as opposed to the Foundation which will act as a separate function. Mr. Kimball will contact the City Attorney to clarify how to differentiate between duties of the Commission and the Foundation; for example, should the Recreation Department pay to send out notices for the Foundation or should the Foundation reimburse for these type expenses. Mr. Kimball stated that the Foundation will be getting a post office box and a phone number too.

5. Miscellaneous. (1) Chairman Shaffer asked the committee to be looking at the Recreation Comprehensive Plan for further discussion next year now that Norma Jean Page is on staff.

(2) Ms. Page began discussion of the department being opened on Sundays in November and December. She didn't think it was a good idea to keep the department open for free play [unless the basketball teams need to practice] as she felt that there was potential for fighting, etc., Chairman Shaffer suggested that a rotating schedule might work as many of the children want a place to play and perhaps we could make up some rules for free play and behavior. Ms. Page agreed to keep the department open this season and if there are problems, we can discuss it further.

There being no further business, the meeting was unanimously adjourned at 6:50 p.m.

Respectfully submitted,

Skipper Shaffer, Chairman

ISLE OF PALMS RECREATION FOUNDATION
NOVEMBER 20, 1997

A special called meeting of the Isle of Palms Recreation Foundation was held on Thursday, November 20 at the Recreation Department. Commission members present were Stu Kimball, Lucinda Olasov, Patti Randinelli, Thom Hood and Recreation Director, Norma Jean Page. Absent were Co-chairman, Bill Cox, Nancey Bristol and Keith Schlichter.

Kyle Theodore and Mark Baker from LS3P presented a slide show to the members present showing some of the projects they have completed and some they are currently involved in.

Mark and Kyle helped the foundation decide what direction they should pursue at this point in fundraising. Several means of fundraising and community involvement were suggested and discussed.

It was decided a questionaire would be a good route at this time to address the concerns of the neighbors and residents. Mark and Kyle agreed to help develop questions for the survey addressing some forseeable problems or objections. *If hired by foundation for project.*

ISLE OF PALMS RECREATION FOUNDATION
NOVEMBER 25, 1997

A special meeting of the Isle of Palms Recreation Foundation was held on Tuesday, November 25 at 5:45 pm, at the Recreation Department. Commission members present were Stu Kimball, Lucinda Olasov, Patti Randinelli and Recreation Director, Norma Jean Page. Absent were Bill Cox, Thom Hood, Nancy Bristo., Keith Schlichter.

Stephen Dudash of Design works met with those present to discuss the design and answer questions regarding the avenues to travel to proceed with the project and to better meet the goals and objectives set by the foundation.

Mr. Dudash offered his support to the foundation and his excitement of the project because of the need for a new facility on the Island.

Mr. Dudash directed the foundation to begin a questionaire or survey for the residents so concern can be addressed .

NEXT MEETING: THURSDAY, DECEMBER 4, 1997 AT 5:45 PM!!

ISLE OF PALMS RECREATION DEPARTMENT

MONTHLY REPORT October-November 1997

STAFF:

Norma Jean Page
Paul Rothley
Ginger Cox
Gene Bianchi
Robert Waltz

RECREATION ACTIVITIES & EVENTS

ISLE OF PALMS

ACTIVITIES	DAYS OFFERED	TIME
Island Pre-School I (ages 3 - 4) $100 month	**Monday, Wednesdays & Fridays**	**9:00 - 12:00 noon**
Island Pre-School II (ages 3 - 4) $70 Month	**Tuesday & Thursdays**	**9:00 - 12:00 noon**
Island Tiny Tots (ages 2 - 3) $60 Month	**Tuesday & Thursdays**	**9:30 - 12:00 noon**
Tae Kwon Do (ages 6 - 11)	**Saturdays**	**9:00 - 12:00noon**
Tae Kwon Do (12 & older)	**Wednesdays**	**7:30 - until**
Tae Kwon Do (12 & older)	**Saturdays**	**10:00 - until**
Gymnastics (ages 3 - 5) $25 per month except Nov. & Dec. $19	**Fridays**	**3:30 - 4:15 pm**
Gymnastics (ages 6 - 11) $25 per month except Nov. & Dec. $19	**Fridays**	
Dog Obedience Training 6 months & older $72 per session	**Mondays**	**7:00 - 8:00 pm**
Middle School Dance Grades 6 - 8 November 7 & December 5	**Fridays**	**7:00 - 10:00 pm**
Youth Soccer Ages: 5 & 6 yrs./ 5 teams 7 & 8 yrs./ 6 teams 9 - 12 yrs. / 5 teams	**Games played nightly**	**5:30 - 8:30pm**
Men's Fall Softball 5 teams in league	**Monday & Wednesdays**	**7:00 - until**
Men's Flag Football 9 teams in league	**Sundays**	**1:00 - 5:00 pm**
Youth Basketball	**registration began Nov. 1**	
Basketball Skills Clinic Ages 5 - 10 $25 residents $28 non residents	**Saturday & Sunday** November 22 & 23	**3:00 - 5:00 pm**

SPECIAL ACTIVITIES:

HAPPY HAUNTING HALLOWEEN CARNIVAL: This event was held Saturday, October 25. Approximately 300 + children enjoyed the games and concessions that were available. A Costume Contest was held and the three (3) best in each age division won a prize.

GHOSTLY TIDES AND TALES: Approximately 75 joined us on the beach and listened to stories about the ghosts here in Charleston and Pawley's Island. Weather cooperated making this another successful Halloween.

YOUTH DANCE: Saturday, November 7 appoximately 385 youth from 5th through 8th grades attended the dance at the Recreation Center. Everyone behaved nicely and had a great time.

CHARLOTTE HORNETS TRIP: Our youth pulled out of the parking lot on Saturday, November 8 around 1:00 pm. They traveled to Charlotte and watched to Hornets win a close game. They returned in the wee hours of Sunday morning. Trip cost $20 per person which included ticket, transportation and $5.00 meal ticket.

KEENAGERS: Wednesday, November 19 - Destination, Myrtle Beach Aquarium. Transportation is provide by the Recreation Department. Approximately 35 seniors have signed up for this adventure.

OUTDOOR ADVENTURE IN FLORIDA: November 15 & 16 a group will travel to Crystal River Florida and swim with the Manatees. Reservations are full with a waiting list. Individuals pay $75 for transportation, hotel and rental boat.

MEETINGS ATTENDED BY STAFF:

October 23 - Area Recreation Directors

October 28 - City Council Meeting

October 30 - Recreation Commission Meeting

October 31 - Tom O'Rourke, Mt. Pleasant Recreation Director

November 5 - Keenagers

November 6 - Sports Council

November 6 - Christmas Island Arts & Crafts

UPCOMING MEETINGS:

November 10 - Recreation Committee

November 12 - Island fun Days

November 12 - Low Country senior sport days

November 12 - Commerce Association

November 13 - Recreation Commission

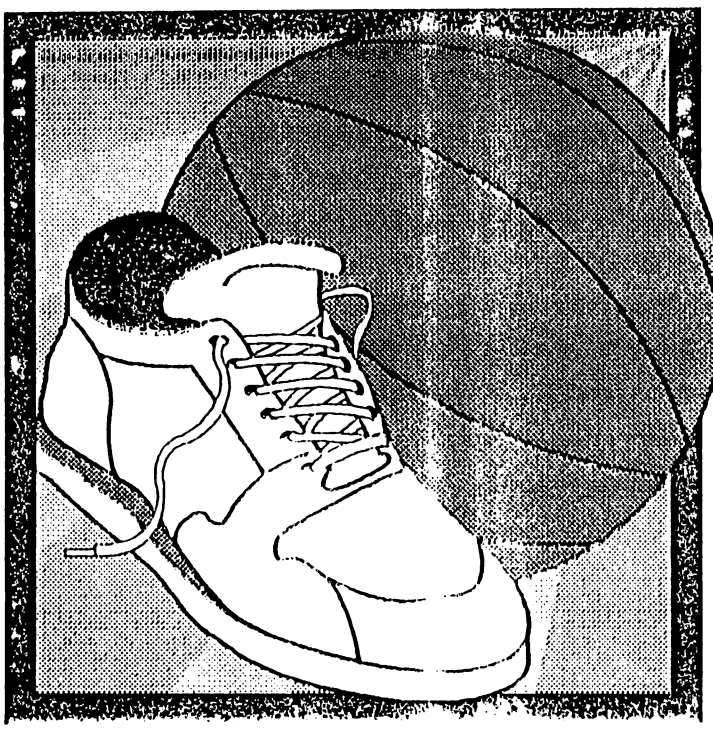
November 18 - Exceptional Assistant Workshop

Register now for youth basketball at The Isle of Palms Recreation Department!
November 1 - 29th

9:00am- 6:00pm
Mon - Fri.

12:30 - 6:00 Sat.

Cost:
$20/resident &
$23/non resident



Age: 5 - 8 Co-Ed
9 - 10 boys

Practice in December & play begins in January

Weekend Basketball Skills Camp

at the Isle of Palms Recreation Department

November 22nd-23rd
3:00 to 5:00 p.m.

Girls and Boys ages 5 to 10

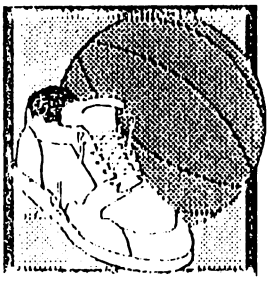
Emphasis will be on drills: shooting, eye/hand coordination, leg strength, agility, ball-handling, defense & sportsmanship.

INSTRUCTOR: KATHY EMRY

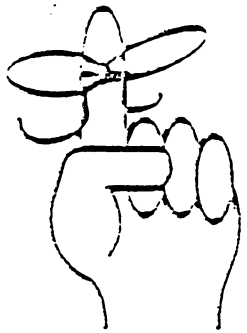
$25 for residents

$28 for non-residents

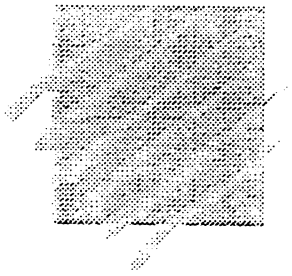
Call 886-8294 for more information.



American Red Cross Blood Drive



We need your help!
Monday, December
29th
3:00pm - 7:00pm



Isle of Palms
Recreation Center
Please call for app.

28th Avenue Dances Are Back!

For Youth in Grades
6, 7, & 8th
From 7pm - 10pm

You are invited

Dates:
October 3rd
November 7th
December 5th

Admission: $3.00

SPONSORED BY THE ISLE OF PALMS REC. CENTER

DANCES ARE HELD AT THE REC CENTER. 28TH AVE, IOP. 886-8294.

ISLE OF PALMS RECREATION DEPARTMENT

1997 Gymnastics Schedule

Tuition: Due before the first lesson of each session.
*Resident fee: $25.00 per session
*Non-resident fee: $28.00 per session

Late fee: A $5.00 late fee will be charged to students not paying by the 2nd lesson of the month.

Visitors: Allowed on the first lesson of each session.

Attire: Girls - leotard with bare legs or bike shorts
Boys - t-shirt and shorts or warm-ups

Instructor: Patricia Tapio

Phone: Isle of Palms Recreation Department - 886-8294

==========

First Session: September 5, 19, 26, Oct. 3

Second Session: October 10, 17, 24, 31

Third Session: November 7, 14, 21 - FEE: $19.00

Fourth Session: December 5, 12, 19 - FEE: $19.00

Fifth Session: January 9, 16, 23, 30

Sixth Session: February 6, 13, 20, 27

Seventh Session: March 6, 13, 20, 27

Eighth Session: April 3, 17, 24, May 1

Ninth Session: May 8, 15, 22, 29

Please note that session 3 and 4 are only 3 lessons and the fee is $19.00 for residents and $21.00 for non-residents.

GYMSCH

EXHIBIT F

Minutes
Zoning Board of Adjustment
Tuesday, November 11, 1997
Special Meeting 5:30 PM
Regular Meeting 6:30 PM
Building Department Conference Room
1301 Palm Blvd.

Chairman Gabbie Porter called the special meeting to order at 5:30 PM. Members present included Jim Burke, Jack Johnston, Guy Taylor, Charlie Yawn, and Gabbie Porter. Staff present included Rebecca Mayberry- Zoning Administrator and Nick Sottile- City Attorney.

Charlie Yawn made a motion to go into executive session in order to seek legal counsel on the 2106 Palm Blvd.- appeal from the Zoning Administrator and 8498 Palmetto- appeal from the Zoning Administrator.

At 6:10, the Board came out of executive session. Jack Johnston made a motion to come out of executive session. Charlie Yawn seconded the motion. It was unanimously approved by voice vote.

I. Call To Order- Chairman Gabbie Porter called the regular meeting to order at 6:30 PM. Members present included Jim Burke, Jack Johnston, Guy Taylor, Charlie Yawn, and Gabbie Porter. Staff present included Rebecca Mayberry- Zoning Administrator.

II. Review of Minutes- There were no additions or further discussion of the October 14, 1997 minutes. Guy Taylor made a motion to approve the minutes as submitted. Charlie Yawn seconded the motion. It was unanimously approved by voice vote.

III. Applications-

Gabbie Porter began the meeting by announcing that both parties in the 8498 Palmetto Blvd. case wished to postpone the application until the regularly scheduled December meeting. Jim Burke made a motion to postpone the application until the December 9, 1997 meeting to be held at 5:30. Charlie Yawn seconded the motion. It was unanimously approved by voice vote.

406 Carolina Blvd.- Wallace Bonds was the representative. Gabbie Porter swore in the applicant. Mr. Bonds explained that he was requesting to use his house as an office for his investment advisory business. No salesmen or customers would be visiting the home and no signs would be erected. Mr. Bonds will be using a room in his house for a computer and fax machine. Mr. Bonds was given a copy of the application for his files. Charlie Yawn made a motion to approve the home occupation- special exception as submitted due to the fact that the application was in order and there will be no detriment to the nature of the neighborhood. Jim Burke seconded the motion. It was unanimously approved.

2603 Carolina- Jeff McGowin was the representative. Gabbie Porter swore in the applicant. Mr. McGowin explained that he was requesting to use his house as an office for his oil painting business. No salesmen or customers would be visiting the home, no signs would be erected, and no viewing room would be created. Mr. McGowin was using a room in his house for a computer and an art room. Mr. McGowin was given a copy of the application for his files. Charlie Yawn made a motion to approve the home occupation- special exception as submitted due to the fact that the application was in order and there will be no change to the residential nature of the neighborhood. Guy Taylor seconded the motion. It was unanimously approved.

3700 Cameron- Irv Herman was the representative. Gabbie Porter swore in the applicant. Mr. Herman explained that he was requesting to use his house as an office for his computer consulting business. No salesmen or customers would be visiting the home, no signs would be erected, and normally all work is done at the clients location. Mr. Herman will be using a room in his house for a computer and to do normal office work. Mr. Herman was given a copy of the application for his files. Jack Johnston made a motion to approve the home occupation- special exception as submitted due to the fact that the application was in order and there will be no change to the residential nature of the neighborhood. Jim Burke seconded the motion. It was unanimously approved.

2106 Palm Blvd.- Capers Barr was the representative. Mr. Barr explained to the Board that the owners of the house at 2106 Palm had moved the house to another lot on the island and that they are proposing to put the new construction in the old footprint. The Zoning Administrator would not approve the plans because the new construction did not meet the setback requirements. Mr. Barr explained that he was seeking an appeal from the Zoning Administrator's determination because the setback requirements would cause the Brennan's house to be located behind the adjacent houses, therefore blocking the view. Mr. Barr mentioned that Section 5-4-37f is good cause to overturn the Zoning Administrators decision because one definition of "destroy" is "to do away with". The ordinance does not specify whether it means literally by catastope or willingly. After a brief discussion of the intent of the ordinance, the Board decided that this section does not apply to this particular piece of property because the house has not been "destroyed". The Board also mentioned that Section 5-4-38c also does not apply because the use of the property is not changing. There was no public comment. Charlie Yawn made a motion to deny the application to appeal the Zoning interpretation because neither Section mentioned was applicable. Jack Johnston seconded the motion. It was unanimously denied. Zoning interpretation was upheld. The Board told the applicant that he could apply for a variance at next months meeting.

With no further discussion, Jim Burke made a motion to adjourn. Charlie Yawn seconded the motion. It was unanimously approved by voice vote. The meeting adjourned at 6:50 PM.

EXHIBIT G

ISLE OF PALMS ELECTION COMMISSION
November 6, 1997

The certification meeting of the Isle of Palms Election Commission was held at 12:00 Noon on November 6, 1997, in City Hall Council Chambers. Chairman Bill Walters called the meeting to order and announced that member Mary Hair was present and that member Joyce Hassell was unable to attend as she was recovering from surgery. Also present were City Clerk, Janet Mauldin and Acting City Attorney, Dickie Hopkins (City Attorney Nick Sottile was ill.)

Mr. Walters announced that there were no challenged ballots and there was no one present to challenge the election results.

Mr. Walters announced the votes as follows:

For Mayor, Carmen Bunch received 816 votes; Skipper Shaffer received 733 votes, and there were two write-in votes. For City Council, Bettelli received 1,009 votes, Tom Gear received 1,076 votes; Andy Parrish received 755 votes; Dee Taylor received 1,052 votes; and Robert Miller received 1,106 votes and there was one write-in vote. For Commissioner Harmon Shade received 1,106 votes and there were four write-in votes.

Mr. Walters made a motion to accept this as the final numbers of the election; Ms. Hair seconded; motion passed unanimously. The election was considered certified.

There being no further business, the meeting was unanimously adjourned at 12:05 p.m.

Respectfully submitted,

Bill Walters

Bill Walters, Chairman

MUNICIPAL ELECTION - ISLE OF PALMS, SC
MACHINE RECORDS

MAYORAL CANDIDATES	CITY HALL	REC. CENTER	ABSENTEE BALLOTS	CURB SIDE	CHALLENGED BALLOTS	TOTAL VOTES			
Carmen R. Bunch	273	525	17	1		816			
Henry D. "Skipper" Shaffer, Jr.	256	456	21			733			
Write-In Votes	1	1				2			
COUNCIL CANDIDATES									
Martin J. Bettelli	347	640	21	1		1,009			
Thomas P. Gear	387	662	26	1		1,076			
Andrew J. Parrish	261	477	16	1		755			
Dryden G. "Dee" Taylor	372	651	29			1,052			
Robert D. Miller	353	724	28	1		1,106			
Write-In Votes		1				1			
COMMISSIONER CANDIDATES									
Harmon I. Shade	367	708	31			1,106			
Write-In Votes		4				4			

Sworn to before me this
4th day of November, 1997

Janet G. Mauldin
Notary Public for South Carolina

ELECTION COMMISSIONERS:

Harold R. Chairman

Mary B. Blair

C. D. Hopkins, IV Actng
City Attorney

EXHIBIT H

First Reading Draft
November 25, 1997

ORDINANCE 1997-22

AN ORDINANCE ADOPTING A COMPREHENSIVE PLAN FOR THE CITY OF ISLE OF PALMS, S.C., PURSUANT TO THE 1994 STATE OF SOUTH CAROLINA COMPREHENSIVE PLANNING ENABLING ACT.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. Findings.

It is hereby found and declared by the City Council of the City of Isle of Palms ("the Council"), the governing body of the City of Isle of Palms (the "City"), as follows:

1. The 1994 State of South Carolina Comprehensive Planning Enabling Act (S.C. code section 6-29-530, et seq.) Requires the development and adoption of a local Comprehensive Plan designed to promote public health, safety, morals, convenience, prosperity, or the general welfare as well as the efficiency and economy of the City, and the Plan must be comprised of certain defined elements.

2. A majority of the members of the City's Planning Commission has recommended to City Council the adoption of such a plan, said plan being entitled "A Comprehensive Plan for Isle of Palms, South Carolina, Prepared by the Isle of Palms Planning Commission, dated June 11, 1997" (the "Plan").

3. It appears to Council that the Plan is comprised of all required elements, is proper in all other material respects, and that the adoption of the Plan is in the best interest of the City.

4. On October 28, 1997, Council duly held the public hearing required prior to adoption of the Plan.

SECTION 2. Adoption of Plan.

Pursuant to Section 6-29-530, South Carolina Code of Laws (1976), as amended, Council does hereby adopt, approve and ratify the Plan.

SECTION 3. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full

force and effect.

SECTION 4. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE _____ DAY OF _____, 199_.

_____
Carmen R. Bunch, Mayor

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 11/25/97
Public Hearing: _____
Second Reading: _____
Ratification: _____

EXHIBIT I

First Reading Draft
November 25, 1997

ORDINANCE 1997-23

AN ORDINANCE REPEALING SECTION 1-9-25, DENIAL OF REQUEST FOR A VARIANCE, IN ITS ENTIRETY.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 1-9-25, Denial of request for a variance, is hereby repealed in its entirety.

SECTION 2. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 4. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE _____ DAY OF _____, 199_.

_____
Carmen R. Bunch, Mayor

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 11/25/97
Public Hearing: _____
Second Reading: _____
Ratification: _____

EXHIBIT J

First Reading Draft
November 25, 1997

ORDINANCE 1997-24

AN ORDINANCE AMENDING SECTION 1-9-2, COMPOSITION AND APPOINTMENT OF THE PLANNING AND ZONING COMMISSION, OF THE ISLE OF PALMS CITY CODE OF ORDINANCES.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 1-9-2 of the City of Isle of Palms Code of Ordinances, is hereby amended to read as follows:

"Sec. 1-9-2 Composition and Appointment.

The Commission shall be composed of seven (7) qualified electors of the City who shall be appointed by a majority of council. All members of the Commission shall serve as such without compensation, and shall hold no other office in the City."

SECTION 2. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 4. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE _____ DAY OF _____, 199_.

_____
Carmen R. Bunch, Mayor

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading Draft
November 25, 1997

First Reading: 11/25/97
Public Hearing: _____
Second Reading: _____
Ratification: _____

EXHIBIT K

U. S. Department of Justice

Drug Enforcement Administration

Charleston, South Carolina R/O
5900 Core Avenue, Suite 300
North Charleston, SC

11-24-97

TO: City Administrator Mark Williams
City of Isle of Palms, SC

FROM: Task Force Supervisor James Peacher
Charleston, SC DEA Task Force

SUBJECT: Purchase of computer equipment

As I am sure you are aware the Charleston, SC DEA Task Force recently seized and forfeited $56,403.10 to the Isle of Palms Police Department. It was decided that this money would be utilized to purchase computer equipment to be used by members of the Task Force. This computer equipment will be located at the Charleston, SC DEA Task Force Office and all maintenance will be performed by DEA contract personnel. These computers will be used by the various members of the Task Force to assist them in the course of their dailey investigations. As per DEA Regulations the hard drives on the computers will be destroyed when it is determined that the computers are obsolete and are disposed of. Because of the continuing advancement in computer technology and software, once a year a review of the equipment will be conducted and an assessment will be made as to wether the computers and software are obsolete.

12/10/97

REGULAR CITY COUNCIL MEETING
December 10, 1997

The regular meeting of the Isle of Palms City Council was held on December 10, 1997, at 6:30 p.m., in City Hall Council Chambers. Present were Mayor Bunch, Council Members Abele, Allen, Hernandez, Shaffer, Sottile and Taylor. Also present were City Administrator Williams, City Attorney Sottile, and City Clerk/Secretary Mauldin. Council Members Campbell and Matthews were excused.

A. INTRODUCTION OF MEETING

Mayor Bunch called the meeting to order and Councilmember Sottile gave the invocation followed by the pledge of allegiance. Roll call was then taken.

B. CITIZENS' COMMENTS - None

Mayor Bunch presented the following awards: (1) Mark Friedrich was presented with a plaque of appreciation for the past five years of service he gave in originating and directing the Sand Shark Run which generated funds for the Recreation Department. There will be a new director of the program next year.

(2) Paul Mulkey of Tree Clinic was presented with a plaque of appreciation for taking care of the trees on the island after Hurricane Hugo, at the Connector entrance and other areas of the island.

(3) Marge Millman, the "Turtle Lady", was presented with a turtle pin in appreciation of her work each year in watching and protecting the sea turtle nests and hatchlings.

C. READING OF THE JOURNAL OF PREVIOUS MEETINGS

1. November 25, 1997 - Regular City Council Meeting

Councilmember Abele made a motion to approve as presented; Councilmember Taylor seconded; motion passed unanimously.

D. REPORTS FROM STANDING COMMITTEES

1. Ways & Means - Chairman Taylor reported that there was no meeting in December but the monthly financial statement has been passed out to everyone for their review.

2. Public Safety - There was no meeting in December, but the monthly reports from the Police and Fire Departments are attached as Exhibit A.

3. Public Works - There was no meeting in December.

4. Recreation - Chairman Shaffer reported on their meeting of December 8, 1997 (Exhibit B) He announced that the Christmas Carnival and Tree Lighting Ceremony will be held this coming Saturday with Mayor Bunch officially turning on the lights.

Chairman Shaffer also reported that Mike Loggins of the Extra Mile has agreed to take over the Sand Shark Run program but he will rename the event with proceeds continuing to be donated to the Recreation Department.

E. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Zoning Board of Adjustment - There was a meeting last night, December 9, 1997, but no report was available at this time.

2. Planning Commission - There was a meeting earlier this evening but no written report was available at this time.

F. REPORTS FROM SPECIAL OR JOINT COMMITTEES

1. Personnel Committee - Chairman Hernandez reported on their meeting of December 8, 1997 (Exhibit C). She stated that some of the issues discussed at the meeting need to be discussed further in Executive Session for decisions to be made afterwards.

(A) She announced that the monthly Safety Sweepstakes winners were Edward Wise from the Public Works Department; Ginger Cox from the combined group of General Government, Building Department and Recreation Department; Chris Libhart from the Fire Department; and Don Lubert from the Police Department. Each winner will receive $50.

G. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

H. BILLS ALREADY IN POSSESSION OF COUNCIL

1. Second Reading and Ratification - Ordinance 1997-22 - An Ordinance Adopting a Comprehensive Plan for the city of Isle of Palms, S.C., Pursuant to the 1994 State of South Carolina Comprehensive Plan Enabling Act. (Exhibit D)

Clerk Mauldin read the ordinance in full. Mayor Bunch expressed concern to Attorney Sottile about repealing the former Comprehensive Plan; Attorney Sottile said that the passing of this

ordinance sets in motion the gear for the city to adopt subsequent ordinances and we should not repeal the first plan yet. Councilmember Abele made a motion to approve second reading and ratify Ordinance 1997-22 with the addition of a new Zoning Map; Councilmember Allen seconded. After further discussion, motion passed unanimously.

2. Second Reading and Ratification - Ordinance 1997-23 - An Ordinance Repealing Section 1-9-25, Denial of Request for a Variance, In Its Entirety. (Exhibit E)

Clerk Mauldin read the ordinance in full. Councilmember Abele made a motion to approve second reading and ratify Ordinance 1997-23; Councilmember Taylor seconded; motion passed unanimously.

3. Second Reading and Ratification - Ordinance 1997-24 - An Ordinance Amending Section 1-9-2, Composition and Appointment of the Planning and Zoning Commission, of the Isle of Palms City Code of Ordinances. (Exhibit F)

Councilmember Abele made a motion to approve ~~first~~ second reading of Ordinance 1997-24; Councilmember Taylor seconded; motion passed unanimously.

I. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

1. Revised Resolution on Beach Advisory Committee. Councilmember Abele explained that this is the same resolution that Council passed at the last meeting with the addition of specifying a three year term and providing for staggered term. Clerk Mauldin read paragraph 2 in full which incorporates the changes.

Councilmember Abele made a motion to approve the resolution as amended; Councilmember Hernandez seconded; after further discussion, motion passed unanimously.

J. MISCELLANEOUS BUSINESS

1. Mayor Bunch reported that she received a letter from SCDOT requesting that she and Mayor Stith of Sullivan's Island go to Columbia for a meeting on the proposed Breach Inlet Bridge. She stated that the meeting will be scheduled after January 1st and any Councilmembers wishing to attend should let her know.

2. Councilmember Abele complimented the Fire Department for becoming a DHEC licensed care provider (see Exhibit H). This license provides the department with an advance guard for an EMS unit and has provided the island with a real additional capability for the

protection of our citizens and tourists. Isle of Palms Fire Department is the first in the County and third in the State to receive this license.

K. EXECUTIVE SESSION

Councilmember Sottile made a motion to go into Executive Session to discuss legal and personnel matters; Councilmember Abele seconded; motion passed unanimously.

Coming out of Executive Session, the Mayor stated that no action was taken; personnel and legal matters were discussed.

1. Councilmember Sottile made a motion that the base salary for the current Street Superintendent be increased to the mid point range of $27,272; Councilmember Allen seconded. After discussion, roll call vote was taken: Abele - No; Allen - Yes; Hernandez - No; Shaffer - No; Sottile - Yes; Taylor - No; Bunch - Yes. Motion was defeated 3-4.

2. Councilmember Abele made a motion (a) utilizing the newly approved pay ranges, all current City employees' salaries be brought up to the minimum level if they are currently below that range, effective January 1, 1998; (b) that the two employees who temporarily filled department head slots (Joseph Washington in the Public Works Department, and Paul Rothley in the Recreation Department), be returned to their previously held positions and previously held pay adjusted by COLA of last July, effective January 1, 1998; (3) that City Council approve a special achievement awards for Joseph Washington in the amount of $2,000, and for John Jackson, Levon Scott, and Edward Wise in the amount of $500 each in recognition of the extremely fine jobs they during a period of extraordinarily difficult circumstances, shortage of personnel and equipment during the height of the tourist season; and (4) that the City Council adopt a policy of not taking action to adjust pay for individual employees, other than department heads and the city administrator; Mr. Taylor seconded. Upon discussion, the City Clerk pointed out that John Hamilton was also here during this period. Councilmember Abele amended the motion to include John Hamilton; Councilmember Shaffer seconded. After discussion, roll call vote was taken: Abele - Yes; Allen - No; Hernandez - Yes; Shaffer - Yes; Sottile - No; Taylor - Yes; Bunch - No. Motion with amendment passed 4-3.

3. Councilmember Hernandez made a motion to adopt the Performance Evaluation and Merit Pay Policy (attached to Personnel Committee minutes as part of Exhibit C) and incorporate it into the Employee Handbook; Councilmember Taylor seconded. After

discussion, roll call vote was taken: Abele - Yes; Allen - Yes; Hernandez - Yes; Shaffer - Yes; Sottile - No; Taylor - Yes; Bunch - No. Motion passed 5-2.

4. Councilmember Abele made a motion that the City Administrator be directed, in conjunction with the Public Works Director, to establish a training incentive program to develop CDL drivers within the existing work force; Councilmember Hernandez seconded; motion passed unanimously.

5. Councilmember Sottile reported that the plaque naming the Public Works Building after Andy Parrish has been hung and a dedication ceremony will be scheduled soon.

Councilmember Allen left the meeting at this time as she felt the upcoming nominations did not involve her and she was still recovering from an illness.

Councilmember Taylor made a motion to go back into Executive Session to receive legal advice; Councilmember Hernandez seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Bunch stated that no action was taken; Council received a briefing from the Attorney on legal matters and ordinance procedures.

L. NOMINATIONS TO BOARDS, COMMISSIONS AND COMMITTEES - Council moved to the tables and councilmembers-elect joined them to make nominations. No voting would take place tonight; nominations would be voted upon at the special meeting of January 6, 1998, after the new councilmembers are sworn in.

1. Planning Commission: there are three slots to be filled:

a) Councilmember Abele nominated Bob Daddona; Councilmember Taylor seconded.
b) Councilmember Shaffer nominated Kevin Popson; Councilmember Hernandez seconded.
c) Councilmember-elect * nominated Bob Minnick; Councilmember Taylor seconded.
d) Councilmember Taylor nominated Rick Linville; Councilmember Abele seconded.

* Miller jgm

2. Zoning Board of Adjustment: there are two slots to be filled:

a) Councilmember Hernandez nominated Jim Smiley; Councilmember Taylor seconded.
b) Councilmember Sottile nominated Gabbie Porter; Councilmember-elect Bettelli seconded.
c) Councilmember Hernandez nominated Nancy Wisse; Councilmember Taylor seconded.
d) Councilmember Abele nominated David Matthews; Councilmember Sottile seconded.

3. Code Board of Appeals: there are three slots to be filled, but all three have indicated that they would like to continue to serve and since the composition of this board is determined by

profession, Councilmember Taylor made a motion that the membership remain the same; Councilmember Abele seconded.

4. Recreation Commission - no terms expire. There was discussion that all the terms on the committee expire next year. Apparently, in filling slots of those who have resigned before their term is over, everyone has been appointed for the same term. Council agreed that next year, appointments should be made to get back on a staggered track.

5. Accommodations Tax Advisory Committee: there are two slots to be filled:
a) Mayor Bunch reported that although Nancy Van Cott had written and resigned, she is reconsidering and may agree to remain on the committee. Councilmember-elect Bettelli nominated Nancy Van Cott; Councilmember Taylor seconded.
b) Jack Owens is no longer working at The Beach Company but is still working in a tourist related activity, property management, and it was agreed to keep him on the committee.
c) Councilmember Sottile nominated Bill Casey; Councilmember-elect Bettelli seconded.

Council asked Attorney Sottile to look into establishing term limits for this committee.

6. Election Commission: there is one term that expires:
a) Councilmember Shaffer nominated Mary Hair; Councilmember Abele seconded.

7. Beach Advisory Committee: all five slots need to be filled on this new committee:
a) Councilmember Abele nominated Brad Johnson; Councilmember-elect Miller seconded.
b) Councilmember Sottile nominated Marge Millman; Councilmember-elect Bettelli seconded.
c) Councilmember Hernandez nominated Sis Nunnally; Councilmember-elect Bettelli seconded.
d) Councilmember-elect Gear nominated Leola Hanbury; Councilmember Taylor seconded.
e) Councilmember Sottile nominated Joe Horst; Councilmember Abele seconded.
f) Councilmember Abele nominated Jay Nagy; Councilmember Hernandez seconded.

8. City Council Standing Committees
a) Ways & Means Committee - all councilmembers.

b) Public Works Committee
1) Mayor Bunch nominated Mike Sottile; Councilmember Taylor seconded.
2) Councilmember Taylor nominated Debra Hernandez; Councilmember Shaffer seconded.
3) Councilmember Sottile nominated Tom Gear; Councilmember-elect Bettelli seconded.
4) Councilmember Abele nominated Dee Taylor; Councilmember-elect Gear seconded.

c) Public Safety Committee

1) Councilmember Sottile nominated Carmen Bunch; Councilmember-elect Gear seconded.
2) Councilmember-elect Bettelli nominated Tom Gear; Councilmember Taylor seconded.
3) Councilmember Hernandez nominated Skipper Shaffer; Councilmember Hernandez seconded.
4) Councilmember Sottile nominated Bob Miller; Councilmember Taylor seconded.
5) Councilmember Taylor nominated Bob Abele; Councilmember-elect Gear seconded.

d) Recreation Committee

1) Councilmember Hernandez nominated Skipper Shaffer; Councilmember Sottile seconded.
2) Councilmember Taylor nominated Marty Bettelli; Councilmember Sottile seconded.
3) Councilmember Abele nominated Debra Hernandez; Councilmember Councilmember-elect Miller seconded.

e) Personnel Committee

1) Councilmember Abele nominated Carmen Bunch; Councilmember Hernandez seconded.
2) Councilmember Taylor nominated Bob Abele; Councilmember Hernandez seconded.
3) Councilmember Taylor nominated Bob Miller; Councilmember-elect Miller seconded.

9. City Attorney - Councilmember Shaffer nominated Nick Sottile for reappointment; Councilmember Taylor seconded.

10. Municipal Judge - Councilmember Abele nominated Jeanette Harper for reappointment; Councilmember Taylor seconded.

There being no further business to come before Council, upon motion duly made and seconded, the meeting was unanimously adjourned at 8:47 p.m.

Respectfully submitted,

Janet G. Mauldin, City Clerk
To be approved by City Council on January 27, 1998.

EXHIBIT A

Isle of Palms

Police Department

Monthly Report

November 1997

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1 - 2	Synopsis
3	Communications Report
4	Officer Activity Report
5	Connector Report
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8	Arrest Report
9	Crime Day of Week Analysis
10	Crime Time of Day Analysis
11	Court Collection Report
12	Monthly Court Summary
13	Animal Control Report
14	Narcotics Report
15 - 16	Training Report

ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(803) 886-6522 FAX (803) 886-8005

TO: **MAYOR BUNCH, CITY COUNCIL, ADMINISTRATOR WILLIAMS**

FROM: **CHIEF BUCKHANNON**

SUBJECT: **MONTHLY REPORT FOR NOVEMBER, 1997**

DATE: **DECEMBER 10, 1997**

The following is a brief synopsis of the officers' activities during the month of November, 1997:

Patrol

11-06-97 A woman who had locked herself in her ex-husbands house after she and her boyfriend had a dispute was transported to a hotel at her request.

11-09-97 Officers responding to a complaint of male subjects shooting paintballs from a truck arrested two 17 year old males for Discharging a Firearm in City Limits. One subject was also charged with Malicious Injury to Property.

11-09-97 Police responded to a disturbance where several male subjects pushed a golf cart into a vehicle and located the subjects on the beach behind the incident location. All subjects were charged with Disorderly Conduct and Trespassing. Three subjects were also charged with Malicious Injury to Property and Use of Vehicle without Permission.

11-15-97 Officers responding to a complaint of juveniles shooting a flare gun and starting a fire charged three male juveniles with Unlawful Burning. The juveniles were processed and released to their guardians.

11-15-97 When an officer witnessed a juvenile purchase cigarettes using a false ID, the 15 year old male lied about his identity and was subsequently charged with Hindering a Police Officer and Unlawful Use of ID.

11-17-97 A report was taken for harassing phone calls where the suspect, an 18 year old male, had threatened the complainant stating that he would take their son away from her. The complainant obtained a temporary restraining order and signed an arrest warrant.

11-24-97 Officers were requested to assist security officers at Gate Two of Wild Dunes with a subject refusing to leave the property. The subject, an 18 year old male, was arrested for Trespassing.

11-25-97 A citizens report of a suspicious vehicle resulted in the arrest of a 23 year old woman for Possession of Schedule IV Narcotics and Simple Possession of Marijuana.

11-26-97 Officers responding to a fight in progress located one subject with blood spattered about his person outside the residence. Officers arrested the 36 year old male when it was determined that he had assaulted his roommate.

Personnel

November 10th, through November 14th, 1997 Lt. McCurdy was a guest driving instructor at the South Carolina Criminal Justice Academy.

November 20th, 1997 Chief Buckhannon, Lieutenant McCurdy and Detective McPherson attended the annual 100 Club Award Dinner where Detective McPherson was honored with an Award of Merit for his achieving the highest clearance rate since the inception of an Investigator with the Police Department.

November 24th through November 25th, 1997 All sworn personnel completed bi-annual firearms certification with a minimum of 85% proficiency.

ISLE OF PALMS POLICE DEPARTMENT

TO: Lt. McCurdy

FROM: TCO Supervisor Gibbons

DATE: December 1, 1997

SUBJECT: Telecommunications Activity Report for November 1997

During the month of November 1997 the Telecommunications office received and dispatched 3,079 calls for service to the 4 public safety agencies of the Isle of Palms and Sullivans Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
November 1997	2,160	34	918	13	3,125
November 1996	1,512	27	843	10	2,392
Percentage Change	43%	26%	9%	30%	31%
Year to Date 1997	23,168	431	8,999	155	32,753
Year to Date 1996	20,094	441	8,122	160	28,817
Percentage Change	15%	-2%	11%	-3%	14%

Isle of Palms Police Department Officer Activity Report November 1997

	November 1997	November 1996	Percentage Change	Year To Date 1997	Year To Date 1996	Percentage Change
Service Calls	909	797	14.1%	11,387	10,654	6.9%
Building Checks	511	319	60.2%	5,136	3,995	28.6%
SPR'S	719	370	94.3%	6,159	5,127	20.1%
Traffic Stops	329	386	-14.8%	3,729	3,715	0.4%
Traffic Stops w/Tickets	91	96	-5.2%	994	982	1.2%
% Traffic Stops w/Tickets	27.7%	24.9%	2.8%	26.7%	26.4%	0.8%
DUI Tickets	2	2	0.0%	35	35	0.0%
DUS Tickets	7	9	-22.2%	137	115	19.1%
Speeding Tickets	43	39	10.3%	300	335	-10.4%
Other Traffic Tickets	72	78	-7.7%	831	932	-10.8%
Non Traffic Tickets	17	34	-50.0%	406	288	41.0%
Parking Tickets	33	16	106.3%	4,706	5,622	-16.3%
City Tickets	7	36	-80.6%	305	473	-35.5%

Connector Calls For Service for the Month of November 1997

The Isle of Palms Police Department has responded to or initiated 74 calls involving 767 minutes, or 12.78 man hours for the month of November, 1997. The following table breaks down the type, number and time element of each call.

	Calls November	Calls Year To Date	Arrests November	Arrests Year To Date	Minutes November	Minutes Year To Date	Avg. Minutes November	Avg. Minutes Year To Date
Accidents	0	2	0	0	0	8	0.00	4.00
Traffic Stops With Tickets	20	191	2	42	412	6491	20.60	33.98
Traffic Stops Without Tickets	54	449	0	3	355	3255	6.57	7.25
Citizen Assists	0	9	0	0	0	64	0.00	7.11
Assist Other PD	0	2	0	0	0	57	0.00	28.50
Miscellaneous	0	21	0	0	0	122	0.00	5.81
Totals	**74**	**674**	**2**	**45**	**767**	**9997**	**10.36**	**14.83**
Totals 1996*	**78**	**270**	**1**	**25**	**673**	**4110**	**8.63**	**15.22**

* Calls beginning with August 9th, 1996

Isle of Palms Police Department Monthly Report for November 1997

All UCR Codes for each Incident are counted.

CRIME TYPE	November 1997	Total 1997	November 1996	Total 1996
09A MURDER & NON-NEGLIGENT HOMICIDE				
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING				1
11A SEX (FORCIBLE RAPE)				2
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				1
11D FORCIBLE FONDLING		2		1
120 ROBBERY		1		
13A ASSAULT		5		1
13B SIMPLE ASSAULT	1	12	2	25
13C INTIMIDATION		2		3
200 ARSON		1		2
210 EXTORTION				
220 BURGLARY		35	1	28
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING		2	1	4
23D THEFT FROM BUILDINGS	1	7		4
23E THEFT FROM COIN OPERATED		1		
23F THEFT FROM MOTOR VEHICLE		39	1	39
23G THEFT OF MOTOR VEHICLE PART		2	2	6
23H ALL OTHER LARCENY	9	111	8	99
240 MOTOR VEHICLE THEFT	2	7		4
250 COUNTERFEITING/FORGERY		8	1	2
26A FRAUDULENT ACTIVITY				2
26B FRAUD/CREDIT CARD /ATM		5		1
26C IMPERSONATION				
270 EMBEZZLEMENT				
280 STOLEN PROPERTY		6	1	4
290 DAMAGE PROPERTY	6	67	3	54
35A DRUG/NARCOTICS	2	48	3	27
35B DRUG EQUIPMENT VIOLATION		20		8
36A SEX (INCEST)				
36B STATUTORY RAPE		1		
36C INDECENT EXPOSURE		2		2
510 BRIBERY				
520 WEAPON OFFENSES	1	4		2
753 OBSCENE & HARASSING PHONE	2	25	4	14
756 USING MOTOR VEHICLE W/O		3		2
90A BAD CHECKS				
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT	2	22	2	25
90D DUI	2	35	2	35
90E DRUNKENNESS				3
90F FAMILY (NO VIOLENCE)		5		4
90G LIQUOR LAW	3	65	4	60
90H PEEPING TOM				2
90I RUNAWAY		4		7
90J TRESPASSING	3	21	2	11
90L TRUANCY				
90N RESISTING ARREST		3	1	7
90P CONTRIBUTING TO DELINQUENCY		1		4
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES	9	71	4	50
91T TRAFFIC & NRVC ARRESTS	15	186	17	175
91W WARRANT ARRESTS	5	55	6	36
979 MISSING PERSONS				4
980 SUICIDES		3		5
992 PROWLER				
NCR NON CRIMINAL REPORTS	20	111	7	86
TOTALS:	**83**	**998**	**72**	**852**

ARREST SUMMARY

Type	November 1997	Total 1997	November 1996	Total 1996
Adults	Male= 25 Female= 4	Male= 443 Female= 79	Male= 25 Female= 4	Male= 340 Female= 66
Juveniles	Male= 9 Female= 0	Male= 36 Female= 20	Male= 0 Female= 0	Male= 32 Female= 24
Narc-Adults	Male= 0 Female= 1	Male= 40 Female= 7	Male= 5 Female= 0	Male= 18 Female= 2
Narc-Juveniles	Male= 2 Female= 1	Male= 4 Female= 1	Male= 0 Female= 0	Male= 7 Female= 0
TOTALS:	**Male= 36 Female= 6**	**Male= 523 Female= 107**	**Male= 30 Female= 4**	**Male= 396 Female= 92**

PROPERTY VALUES REPORTED

Type	November 1997	Total 1997	November 1996	Total 1996
Burglary Stolen	$0.00	$25,571.00	$1,230.00	$23,924.00
Larceny Stolen	$9,651.00	$84,081.00	$63,388.00	$152,591.00
Criminal Damage	$1,800.00	$31,395.00	$400.00	$13,234.00
MVT Stolen	$10,650.00	$79,535.00	$0.00	$7,693.00
Burglary Recovered	$0.00	$250.00	$0.00	$50.00
Larceny Recovered	$925.00	$6,975.00	$40.00	$5,815.00
MVT Recovered	$0.00	$36,865.00	$0.00	$5,993.00
Total Stolen	$20,301.00	$189,307.00	$64,919.00	$185,707.00
Total Recovered	$925.00	$44,090.00	$341.00	$12,361.00
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms Police Dept.
All Arrests
Primary UCR Code Only
Date Starting 11/01/97 to 11/30/97

12/04/97 : 10:05:27

Arrest Summary
Type 1

Offense	Male White	Male Black	Male Amer Indian	Male Asian	Male Other	Female White	Female Black	Female Amer Indian	Female Asian	Female Other	Male Total	Female Total	Total	Line Item #
13B SIMPLE ASSAULT.....	1	0	0	0	0	0	0	0	0	0	1	0	1	0001
290 DESTRUCTIVE/DAMAGE/VANDALISM OF PROPERTY.....	4	0	0	0	0	0	0	0	0	0	4	0	4	0002
35A DRUG/NARCOTIC VIOLATIONS - E MARIJUAN.....	2	0	0	0	0	1	0	0	0	0	2	1	3	0003
35A DRUG/NARCOTIC VIOLATIONS - O OTHER DE.....	0	0	0	0	0	1	0	0	0	0	0	1	1	0004
520 WEAPON LAW VIOLATIONS.....	1	0	0	0	0	0	0	0	0	0	1	0	1	0005
753 OBSCENE & HARASSING PHONE CALLS.....	1	0	0	0	0	0	0	0	0	0	1	0	1	0006
90C DISORDERLY CONDUCT.....	3	0	0	0	0	0	0	0	0	0	3	0	3	0007
90D DRIVING UNDER THE INFLUENCE.....	1	0	0	0	0	1	0	0	0	0	1	1	2	0008
90G LIQUOR LAW VIOLATIONS.....	3	0	0	0	0	0	0	0	0	0	3	0	3	0009
90J TRESPASS OF REAL PROPERTY.....	2	0	0	0	0	0	0	0	0	0	2	0	2	0010
90Z ALL OTHER OFFENSES.....	3	0	0	0	0	0	0	0	0	0	3	0	3	0011
91T TRAFFIC ARREST (DUS, NRVC, ETC).....	9	1	0	0	0	3	0	0	0	0	10	3	13	0012
91W WARRANT ARREST.....	5	0	0	0	0	0	0	0	0	0	5	0	5	0013
*** Total ***	35	1	0	0	0	6	0	0	0	0	36	6	42	

Isle of Palms Police Dept.
From : 11/01/97 To : 11/30/97
All Crimes : 83

12/04/97 : 10:08:38

Crime Day Of Week Analysis

Type Of Crime	Crime Count	Pct Of All	Mon	Pct Of Cri	Tue	Pct Of Cri	Wed	Pct Of Cri	Thu	Pct Of Cri	Fri	Pct Of Cri	Sat	Pct Of Cri	Sun	Pct Of Cri	Unknown	Pct Of Cri	Line Item #
13B SIMPLE ASSAULT	1	1.20	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0001
23D THEFT FROM BUILDINGS	1	1.20	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0002
23H ALL OTHER LARCENY	9	10.84	2	22	0	0	0	0	0	0	2	22	3	33	2	22	0	0	0003
240 MOTOR VEHICLE THEFT	2	2.41	0	0	0	0	0	0	0	0	0	0	0	0	2	100	0	0	0004
290 DESTRUCTIVE/DAMAGE/VANDA	6	7.23	0	0	1	17	1	17	0	0	1	17	0	0	3	50	0	0	0005
35A DRUG/NARCOTIC VIOLATIONS	2	2.41	0	0	2	100	0	0	0	0	0	0	0	0	0	0	0	0	0006
520 WEAPON LAW VIOLATIONS	1	1.20	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0007
753 OBSCENE & HARASSING PHON	2	2.41	2	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0008
90C DISORDERLY CONDUCT	2	2.41	0	0	0	0	0	0	1	50	0	0	0	0	1	50	0	0	0009
90D DRIVING UNDER THE INFLUE	2	2.41	0	0	0	0	0	0	0	0	0	0	2	100	0	0	0	0	0010
90G LIQUOR LAW VIOLATIONS	3	3.61	0	0	0	0	0	0	0	0	0	0	3	100	0	0	0	0	0011
90J TRESPASS OF REAL PROPERT	3	3.61	1	33	0	0	1	33	0	0	0	0	0	0	1	33	0	0	0012
90M OTHER AGENCIES (INCLUDES	4	4.82	0	0	0	0	1	25	2	50	0	0	0	0	1	25	0	0	0013
90Z ALL OTHER OFFENSES	5	6.02	1	20	0	0	1	20	0	0	0	0	2	40	1	20	0	0	0014
91T TRAFFIC ARREST (DUS, NRV	15	18.07	1	7	3	20	2	13	1	7	1	7	5	33	2	13	0	0	0015
91W WARRANT ARREST	5	6.02	2	40	2	40	0	0	0	0	0	0	1	20	0	0	0	0	0016
NCR NON CRIMINAL REPORT	20	24.10	3	15	2	10	4	20	2	10	4	20	1	5	4	20	0	0	0017
*** Total ***	83	100.00	12		11		11		6		8		17		18		0		

Isle of Palms Police Dept.
From : 11/01/97 To : 11/30/97
All Crimes : 83

12/04/97 : 10:08:40

Crime Time Of Day Analysis

Type Of Crime		Crime Count	Pct Of ALL	0000 Thru 0300	Pct Of Cri	0301 Thru 0600	Pct Of Cri	0601 Thru 0900	Pct Of Cri	0901 Thru 1200	Pct Of Cri	1201 Thru 1500	Pct Of Cri	1501 Thru 1800	Pct Of Cri	1801 Thru 2100	Pct Of Cri	2101 Thru 2400	Pct Of Cri	Line Item #
13B	SIMPLE ASSAULT	1	1.20	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0001
23D	THEFT FROM BUILDINGS	1	1.20	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0002
23H	ALL OTHER LARCENY	9	10.84	0	0	0	0	0	0	2	22	2	22	3	33	1	11	1	11	0003
240	MOTOR VEHICLE THEFT	2	2.41	0	0	0	0	0	0	0	0	0	0	1	50	1	50	0	0	0004
290	DESTRUCTIVE/DAMAGE/VANDA	6	7.23	0	0	0	0	0	0	2	33	0	0	3	50	0	0	1	17	0005
35A	DRUG/NARCOTIC VIOLATIONS	2	2.41	1	50	0	0	1	50	0	0	0	0	0	0	0	0	0	0	0006
520	WEAPON LAW VIOLATIONS	1	1.20	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0007
753	OBSCENE & HARASSING PHON	2	2.41	0	0	0	0	0	0	0	0	1	50	0	0	0	0	1	50	0008
90C	DISORDERLY CONDUCT	2	2.41	0	0	1	50	0	0	0	0	0	0	0	0	0	0	1	50	0009
90D	DRIVING UNDER THE INFLUE	2	2.41	0	0	0	0	0	0	1	50	0	0	0	0	0	0	1	50	0010
90G	LIQUOR LAW VIOLATIONS	3	3.61	1	33	0	0	0	0	1	33	0	0	0	0	1	33	0	0	0011
90J	TRESPASS OF REAL PROPERT	3	3.61	0	0	0	0	1	33	0	0	0	0	1	33	0	0	1	33	0012
90M	OTHER AGENCIES (INCLUDES	4	4.82	1	25	0	0	0	0	0	0	0	0	0	0	2	50	1	25	0013
90Z	ALL OTHER OFFENSES	5	6.02	0	0	0	0	0	0	1	20	1	20	1	20	0	0	2	40	0014
91T	TRAFFIC ARREST (DUS, NRV	15	18.07	3	20	0	0	3	20	3	20	1	7	3	20	1	7	1	7	0015
91W	WARRANT ARREST	5	6.02	2	40	0	0	1	20	0	0	1	20	1	20	0	0	0	0	0016
NCR	NON CRIMINAL REPORT	20	24.10	0	0	2	10	0	0	4	20	3	15	3	15	6	30	2	10	0017
*** Total ***		83	100.00	9		3		6		14		10		17		12		12		

1997 MONTHLY COURT REPORT

	TOTAL STATE FEES	VICTIMS KEEP	VICTIMS SEND	DUI FLAT FEE	TOTAL $ SENT	CRIMINAL/TRAFFIC FINES	PARKING FINES	TRANSFERRED FUNDS	FUNDS DUE CITY
January	$2,796.33	$0.00	$0.00	$0.00	$2,796.33	$8,223.00	$1,972.00	$10,195.00	$7,398.67
February	2,757.36	0.00	0.00	0.00	2,757.36	8,060.00	2,486.00	10,546.00	7,788.64
March	2,775.69	0.00	0.00	0.00	2,775.69	8,160.00	1,114.00	9,274.00	6,498.31
April	2,853.98	0.00	0.00	0.00	2,853.98	8,499.00	2,758.00	11,257.00	8,403.02
May	2,868.84	0.00	0.00	0.00	2,868.84	8,328.00	4,700.00	13,028.00	10,159.16
June	2,773.08	0.00	0.00	0.00	2,773.08	7,954.00	5,211.00	13,165.00	10,391.92
July	3,298.96	574.63	0.00	0.00	3,298.96	8,278.00	5,026.00	13,304.00	9,430.41
August	2,925.53	0.00	519.56	9.21	3,454.30	9,624.47	3,982.00	13,606.47	10,152.17
September	2,357.35	0.00	539.28	14.79	2,911.42	8,010.00	2,973.00	10,983.00	8,071.58
October	3,102.54	0.00	644.41	0.00	3,746.95	10,698.00	752.00	11,450.00	7,703.05
November	2,239.02	94.09	362.55	12.00	2,613.57	7,540.25	1,252.00	8,792.25	6,084.59
December				0.00	0.00	0.00		0.00	0.00
Year to Date 1997	$30,748.68	$668.72	$2,065.80	$36.00	32,850.48	$93,374.72	32,226.00	$125,600.72	$92,081.52
Year to Date 1996	$37,501.88	$0.00	$0.00	$0.00	37,501.88	$108,906.50	45,818.41	$154,724.91	$117,223.03
Fiscal Year 97-98	$13,923.40	$668.72	$2,065.80	$36.00	16,025.20	$44,150.72	13,985.00	$58,135.72	$41,441.80

Description	Traffic	Criminal	Total
Guilty/Forfeiture	5	3	8
Guilty/Bench Trial	20	3	23
Guilty/Jury Trial	0	0	0
Not Guilty/Bench Trial	21	0	21
Not Guilty/Jury Trial	0	0	0
Nolle Prosequi	0	0	0
Transfer to other court	0	0	0
Other Disposition	5	18	23
Pled Guilty	52	12	64
Nolo Contendere	0	0	0
Tried in Absense	24	5	29
NRVCs Issued	14	0	14
Bench Warrants Issued	0	0	0
Guilty Cases	77	18	95
Not Guilty Cases	26	18	44
Conviction Percentage	74.76	50.00	68.35
TOTAL CASES PROCESSED:	103	36	139

** FINES + FEES between 11/01/97 & 11/30/97 8362.00

Isle of Palms Police Department Animal Control Report for November 1997

	1997 Monthly Total	1996 Monthly Total	1997 Yearly Total	1996 Yearly Total
Citations	21	27	247	297
Warning Tickets	0	0	3	0
Animals Secured	33	23	321	257
Dogs	14	18	157	144
Cats	7	1	59	40
Raccoons	12	4	96	83
Other	0	0	25	7
Released to Owner	14	18	135	142
Transported to SPCA	19	5	166	118
Injured Animals	0	0	13	5
Trapped Animals	19	5	142	103
Cats	7	1	39	27
Raccoons	12	4	91	83
Other	0	0	12	6
Dead Animals Removed	0	0	17	9
Traps Set	19	16	235	198
Kennel Fees	$56.00	$119.00	$859.00	$1,142.00

Isle of Palms Police Department Narcotics Report for November 1997

	Isle of Palms			DEA		
Drug Type	**Seized**	**Purchased**	**Value**	**Seized**	**Purchased**	**Value**
Marijuana	4.57 grams		$23.00			
Cocaine				2 kilograms		$22,000.00
Crack Cocaine						
LSD						
Heroine						
Thioridazine	3 pills		N/A			
Monies Seized						
Monies Forfeited						
Monies Pending Forfeiture						
Vehicles Seized						
Vehicles Forfeited						
Vehicles Pending Forfeiture						
Other Activities						
Arrests	4			4		
Charges	5			4		

N/A = Not Available

ISLE OF PALMS POLICE DEPARTMENT

TO: **CHIEF BUCKHANNON**

FROM: **SERGEANT STEWART**

SUBJECT: **TRAINING REPORT FOR NOVEMBER, 1997**

DATE: **DECEMBER 8, 1997**

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH.

OFFICER	CLASS	TYPE	HOURS
SGT. BOND	FIREARMS QUALIFICATION	IN SERVICE	2
SGT. BOND	FAMILY VIOLENCE	CORE	4
SGT. BOND	CONFLICT RECONCILIATION	CORE	4
SGT. BOND	LEGALS	LEGAL UPDATE	2
OFFICER BROWN	CRIME TO COURT	IN SERVICE	2
CHIEF BUCKHANNON	FIREARMS QUALIFICATION	IN SERVICE	2
PFC. CORRIGAN	FIREARMS QUALIFICATION	IN SERVICE	2
PFC. CORRIGAN	CRIME TO COURT	IN SERVICE	1
CPL. ERICKSON	FIREARMS QUALIFICATION	IN SERVICE	2
SGT. LUBERT	CRIME TO COURT	IN SERVICE	1
SGT. LUBERT	BLOOD BORNE PATHOGENS	IN SERVICE	8
CPL. MARKWALD	FIREARMS QUALIFICATION	IN SERVICE	2
LT. MCCURDY	FIREARMS QUALIFICATION	IN SERVICE	2
LT. MCCURDY	DRIVING RANGE RECERT.	ADVANCED	40
PFC. NEAL	FIREARMS QUALIFICATION	IN SERVICE	2
PFC. PETERS	FIREARMS QUALIFICATION	IN SERVICE	2
PFC. PETERS	CRIME TO COURT	IN SERVICE	1
SGT. BOND	LIABILITY FOR SUPERVISORS	ADVANCED	8
CPL. ERICKSON	LIABILITY FOR SUPERVISORS	ADVANCED	8
SGT. LUBERT	LIABILITY FOR SUPERVISORS	ADVANCED	8
OFFICER RILEY	CRIME TO COURT	IN SERVICE	4
PFC. ROGERS	CRIME TO COURT	IN SERVICE	2
PFC. ROGERS	FIREARMS QUALIFICATION	IN SERVICE	2
SGT. STEWART	FIREARMS QUALIFICATION	IN SERVICE	2
R.O. FOX	CRIME TO COURT	IN SERVICE	1
		MONTHLY TOTAL:	114
		PREVIOUS TOTAL:	1169
		YEAR TO DATE:	**1283**

THERE HAS BEEN A TOTAL OF ***1336 HOURS*** TRAINING CONDUCTED FOR THE POLICE DEPARTMENT UP TO THIS DATE.

EMPLOYEE	CLASS	TYPE	HOURS
TCO FOX	TDD TRAINING	IN SERVICE	8
TCO BURNSWORTH	E9II CLASS	IN SERVICE	40
TCO BURNSWORTH	NCIC/WANTED PERSON	IN SERVICE	1
TCO GIBBONS	NCNC/WANTED PERSONS	IN SERVICE	1
TCO LOCKLAIR	NCIC/WANTED PERSONS	IN SERVICE	1
TCO MAESTAS	NCIC/WANTED PERSONS	IN SERVICE	1
TCO USRY	NCIC/WANTED PERSONS	IN SERVICE	1
		TOTAL	**53**

FIRE SERVICE REPORT

NOVEMBER 1997

Fire Services Monthly Report
Contents

November 1997

Index:

A. Call summary

B. Alarm Report

C. Incident Report

D. Pre-Incident surveys/Inspections

E. Training

F. Maintenance

G. Personnel

H. Public Relations

Isle of Palms Fire Department
Call Summary
November 1997

11/06 Responded to the Intracoastal Waterway for an obstruction. Upon arrival found a piece of a dock in the middle of the waterway that had broken loose from a Goat Island Dock. The Debris was secured to a dock near Tabby Lane. Prior to our arrival, we received word that two separate boats had hit the Debris throwing one person overboard. Fortunately, no injuries were reported.

11/07 Responded to 43rd and Palm Blvd. For a vehicle fire. Upon arrival, found a truck on fire fully involved. During the extinquishment efforts, several rounds of ammunition went off. A gun was removed from the vehicle and returned to the driver. Scene was turned over to Police Department.

11/15 Responded to Ensign Court for a brush fire. Upon arrival, personnel found a small incendiary fire. The fire was extinguished. A box of matches and a bottle of gasoline were found on site. Three juveniles were placed in police custody.

11/26 Responded to Seascape for people trapped in an elevator. Upon arrival, elevators were all working properly and personnel went to Shipwatch where elevators were not in operation. Upon entry, no one was found inside. SCE&G was notified of power outage involving two separate buildings.

11/27 Responded to Bath House on Fairway Dunes near the pool for a possible fire. Upon arrival, found no visible flames. However, smoke was detected. Forcible entry was made and found the source to be a ceiling exhaust fan that had melted. The fan motor was removed, the building was secured and turned over to the property manager.

ISLE OF PALMS FIRE DEPARTMENT
NOVEMBER 1997
ALARM REPORT

INCIDENT #	DATE	DIST.	TYPE	LOCATION
97-398	11-1-97	1	EMS Assist	14th Ave. & Beach
97-399	11-3-97	1	EMS Assist	711 Carolina Blvd.
97-400	11-3-97	2	EMS Assist	19 Linkside Villas
97-401	11-4-97	1	EMS Assist	701 Ocean Blvd.
97-402	11-6-97	1	EMS Assist	2403 Palm Blvd.
97-403	11-6-97	2	Alarm Malfunction	35 Waterway Isl. Dr.
97-404	11-6-97	1	Hazardous Condition	Intracoastal Waterway
97-405	11-6-97	2	EMS Assist	8 50th Ave.
97-406	11-6-97	1	Vehicle Fire	Hwy 517
97-407	11-6-97	1	EMS Assist	1207 Palm Blvd.
97-408	11-7-97	2	Vehicle Fire	43rd Ave. & Palm
97-409	11-7-97	2	Alarm Malfunction	35 Waterway Isl. Dr.
97-410	11-7-97	2	EMS Assist	8 50th Ave.
97-411	11-8-97	2	EMS Assist	39 Twin Oaks
97-412	11-9-97	1	EMS Assist	Hwy 517
97-413	11-9-97	1	EMS Assist	2601 Palm Blvd.
97-414	11-9-97	1	EMS Assist	1130 Ocean Blvd.
97-415	11-9-97	1	EMS Assist	1515 Palm Blvd.
97-416	11-10-97	2	EMS Assist	200 Grand Pavilion
97-417	11-13-97	1	EMS Assist	22 21st Ave.
97-418	11-15-97	1	Brush Fire	6 Ensign Ct.
97-419	11-16-97	1	EMS Assist	25 26th Ave.
97-420	11-18-97	1	EMS Assist	2203 Hartnett Blvd.
97-421	11-19-97	1	Unclassified	25th & Palm Blvd.
97-422	11-20-97	1	Hazardous Condition	Hwy 517 & Palm
97-423	11-22-97	1	EMS Assist	709 Carolina Blvd.
97-424	11-23-97	2	EMS Assist	3301 Hartnett Blvd.
97-425	11-24-97	1	EMS Assist	17 25th Ave.
97-426	11-26-97	2	Search	9002 Palmetto
97-427	11-27-97	2	Arcing Elec. Equip.	47 Fairway Dunes
97-428	11-29-97	1	EMS Assist	2601 Palm Blvd.
97-429	11-29-97	1	EMS Assist	903 Ocean Blvd.
97-430	11-30-97	2	Alarm Malfunction	1 Morgan Place
97-431	11-30-97	2	EMS Assist	203 Forest Trail

Total Calls = 34 District 1=21 District 2= 13 Mutual Aid= 0
Total EMS Calls =23 Resident = 17 Non-resident = 6
November 1996 total= 27

City of Isle of Palms Fire Department
November Incident Report
(Listed in accordance with NFIRS Standards)

Situation Found:	Total	Dist. 1	Dist. 2	MA	YTD
Total Alarms:	34	21	13		431
Working Structure Fire					3
Outside of Structure					1
Vehicle Fire	2	1	1		5
Brush, grass, leaves	1	1	0		11
Trash, rubbish					4
Explosion, No after fire					
Outside spill with fire					
Other fires not classified					
Overpressure Rupture					
Emergency Medical Call	23	16	7	1	281
Locked in-trapped					2
Search	1	0	1		5
Extrication					1
Rescue-Not classified					18
Spill, leak - no fire					7
Power line down					2
Arcing electrical equipment	1	0	1		5
Aircraft standby					
Chemical spill					
Hazardous condition	2	2	0		5
Water removal					1
Smoke removal					
Animal Rescue					
Assist Police					3
Unauthorized burning					
Move-up					2
Other service calls					5
Smoke Scare					9
Controlled burn					1
Steam, gas mistaken for smoke					
Malicious false					1
Bomb scare					
Alarm Malfunction	3	0	3		29
Unintentional false					19
Unclassified	1	1	0		11
Property Value:_____	Property Damage:_____				Property Saved:_____
Gallons of water used 2000					

Fire Cause:	
Structural	
Electrical	1
Smoking Materials	
Heating or Cooking Equipment	No.____
Suspicious	No.____
Lightning	No.____
Arson	No.____
Other	No.____

Isle of Palms Fire Department
Pre-Incident Surveys

Eighty-Five Pre-Incident surveys have been completed in the field. Eighty-Five have been processed.

Fire Inspections

The building department is currently performing fire inspections. There were 24 Inspections done for the month of November.

Total medical training hours..... 8
Total fire training hours.....432.5
Total hours.....440.5
Hours per man..... 24.4

ADDITIONAL TRAINING

Captain Steve Yannuzzi taught the National Fire Academy Initial Response to Hazardous Material Incidents: Basic Concepts. This class consisted of IOPFD volunteers and IOP Waterworks personnel.

Engineer Hohns Rodden attended the South Carolina Fire Academy's Methods of Enhancing Safety Education at the South Carolina Fire Academy.

Captain Steve Yannuzzi, Engineer Glen Kramer and Engineer Chris Libhart attended the National Fire Academy's Introduction to Rescue Systems at the South Carolina Fire Academy.

Chief Ann Graham attended the South Carolina Marina Association's Marina Firefighting class held at the Patriots Point Hilton.

Chief Ann Graham attended the National Fire Academy's Emergency Response to Terrorism at Charleston Regional Office of the South Carolina Fire Academy.

Engineer John Perry and Engineer L.D. Dougherty attended the National Fire Academy's Initial Response to Hazardous Materials Incidents: Basic Concepts held at Fire Station 1.

Engineer Bob Maibach taught the National Fire Academy's Incident Command System at the Goose Creek Rural Fire Department.

Isle of Palms Fire Department
Maintenance
November 1997

Station I	
11/06	Installed phone lines for computers.
11/17	Blue Flame repaired propane leak at tank.
11/10	Replaced flags.
Station II	
11/01	Repaired auto warning light for grinder pump.
11/10	Replaced flags.
11/19	Made new pitot gauge setup for annual fire pump certification tests.
Squad I	
11/01	Repaired headlight wiring harness.
11/04	Conducted weekly SCBA inspections and maintenance.
11/07	Conducted ladder inspections and maintenance.
11/24	Delivered to Frasier Tire for tire repair.
Truck I	
11/06	Backflushed pump.
11/07	Conducted ladder inspections and maintenance.
Engine II	
11/04	Conducted weekly SCBA inspections and maintenance.
11/06	Backflushed pump.
11/07	Conducted ladder inspections and maintenance.
Engine III	
11/04	Conducted weekly SCBA inspections and maintenance.
11/04	Rebuilt all 2.5" discharge valve drains.
11/06	Backflushed pump.
11/07	Conducted ladder inspections and maintenance.
11/18	Truck day
11/25	Replaced floor mat.
Engine IV	
11/04	Conducted weekly SCBA inspections and maintenance.
11/06	Backflushed pump.
11/07	Conducted ladder inspections and maintenance.
11/10	Worked on cooling system.
11/11	Replaced two engine thermostats.

Engine IV con't

11/12	Cooling system problem: radiator and by-pass cooling tank needs to be replaced.
11/13	Obtained prices for cooling system repair.
11/14	Repaired driver's door.
11/17	Delivered to Eagle Radiator for cost estimate for repairs.
11/20	Repairing light bar.
11/21	Repaired light bar.

Car I (Jeep)

No maintenance performed.

Car II (Crown Victoria)

No maintenance performed.

Rescue I (F-150)

No maintenance performed.

Rescue II (ATV-Kawasaki 4x4)

No maintenance performed.

Rescue III (Rescue Boat)

No maintenance performed.

Rescue IV (Rubber Boat)

No maintenance performed.

Rescue V ('97 Yamaha Jet Ski/Wave Runner)

No maintenance performed.

Misc.

11/07	Loaner Ladder Truck arrived from Pierce Manufacturing.
11/13	Annual ground ladder structural inspection was conducted by Structural Technology, Inc.
11/26	Checked all department vehicles for proper levels of antifreeze and added where necessary.
*	Conducted hydrant maintenance throughout the month.

Isle of Palms Fire Department
Personnel Report
November 1997

No individual employee was chosen for employee of the month for the month of November. All personnel actively participated in year end projects.

Captain Corey Bullock had the fastest "turn out" time this month. He had Complete gear and SCBA on in 1 minute, 10 seconds.

11/10	Chief Graham attended a workshop at Patriots Point concerning Fire Fighting in marinas. The workshop was sponsored by the South Carolina Marina Association.
11/19	Chief Graham attended The Charleston County Fire Chiefs Association meeting, hosted by EPD.

Isle of Palms Fire Department
Public Relations Report
November 1997

11/09	Fire Department personnel assisted a 76-year-old male cardiac Patient into his residence on Palm Blvd. Upon entry the patient was placed on oxygen and vitals were taken.
11/10	Fire Department removed worn out flags from poles for Veteran's Day.
11/13	Fire Department personnel assisted wildlife with a beached dolphin near 8th Ave.
11/14	Isle of Palms Fire Department hosted an EMT class on the Automated Defibrillator taught by Charleston County EMS paramedic, Lynn Bost.
11/17	Fire Department personnel installed and tested a smoke detector for a resident at Linkside Villas.
11/18	Fire Department personnel supervised a community service worker.
11/19	Fire Department personnel conducted a welfare check for a resident on Palm Blvd.
11/27	Fire Department personnel participated in Wild Dune's annual Thanksgiving Day parade.

EXHIBIT B

ISLE OF PALMS RECREATION COMMITTEE
December 8, 1997

The regular meeting of the Isle of Palms Recreation Committee was held on December 8, 1997, at 5:30 p.m., in City Hall. Committee members present were Chairman Skipper Shaffer, Committee Member Debra Hernandez, and Recreation Director Norma Jean Page. Committee member Carol Allen was ill and could not attend. Also present was City Administrator Mark Williams.

Chairman Shaffer called the meeting to order.

1. Citizens Comments - None.

2. Approval of Previous Minutes. Ms. Hernandez a motion to accept the minutes from the October meeting; Mr. Shaffer seconded; motion passed unanimously.

3. Recreation Department Report. (attached hereto) Ms. Page gave an overview of the department's activities. The computer system at the department is being updated. There will be a Red Cross Blood Drive on December 29th. There will be a tree lighting ceremony and Christmas Carnival at the department with Santa Claus on Saturday, December 13th, beginning at 3PM.

4. Recreation Commission Report. No report.

5. Miscellaneous. 1. Discussion of Sand Shark Run. Chairman Shaffer reported that Mark Friedrich of the Isle of Palms Running Club who organized and ran the Sand Shark Run in past years has indicated that he will no longer be able to do this. Mark Friedrich and Nancy Van Cott, Chairman of the Accommodations Tax Advisory Committee which has helped fund this run, have asked that the Sand Shark Run continue to be an annual function and are asking if the Recreation Department or the Foundation could take over sponsorship of the Run. Proceeds from the function have historically been donated to the Recreation Commission Fund. If the City takes over the Run, the City Administrator wanted to make sure that proceeds were earmarked for the Recreation Department and not end up in the General Fund.

Ms. Page reported that Mike Loggins, owner of the Extra Mile store, has offered to take over the run, rename it to the Isle of Palms Beach Run with the Department to be the liaison between the run and the City. Proceeds will go to the Foundation. The Chairman requested that he be asked to attend the next Recreation Committee meeting to discuss this further.

2. Ms. Page stated that some of the department employees have played in sports leagues in the past. She feels that this presents a conflict of interest where the officials who work for the department could be accused of favoritism in ruling for the side where our employees are playing, for example, and she was asking the Committee for their opinion. Mr. Williams said that we may want to establish a policy whereby the employees could not play for the City, but could play for

other communities' leagues. Upon discussion, a policy will be discussed at the next meeting and then forwarded to City Council for their approval.

There being no further business, the meeting was unanimously adjourned at 6:00 p.m.

Respectfully submitted,

Skipper Shaffer, Chairman

ISLE OF PALMS
RECREATION DEPARTMENT

MONTHLY REPORT
NOVEMBER - DECEMBER
1997

STAFF: GENE BIANCHI
GINGER COX
PAUL ROTHLEY
ROBERT WALTZ
NORMA JEAN PAGE

RECREATION ACTIVITIES & EVENTS

ISLE OF PALMS

ACTIVITIES	DAYS OFFERED	TIME
Island Pre-School I (ages 3 - 4) $100 month	**Monday, Wednesdays & Fridays**	**9:00 - 12:00 noon**
Island Pre-School II (ages 3 - 4) $70 Month	**Tuesday & Thursdays**	**9:00 - 12:00 noon**
Island Tiny Tots (ages 2 - 3) $60 Month	**Tuesday & Thursdays**	**9:30 - 12:00 noon**
Tae Kwon Do (ages 6 - 11)	**Saturdays**	**9:00 - 12:00noon**
Tae Kwon Do (12 & older)	**Wednesdays**	**7:30 - until**
Tae Kwon Do (12 & older)	**Saturdays**	**10:00 - until**
Gymnastics (ages 3 - 5) $25 per month except Nov. & Dec. $19	**Fridays**	**3:30 - 4:15 pm**
Gymnastics (ages 6 - 11) $25 per month except Nov. & Dec. $19	**Fridays**	
Middle School Dance Grades 6 - 8 Friday, December 5	**Fridays**	**7:00 - 10:00 pm**
Men's Flag Football 9 teams in league	**Sundays**	**1:00 - 5:00 pm**
Youth Basketball		
5/6 year olds	**Tuesdays**	**5:15 - 6:15 pm**
7/8 year olds play	**Wednesday & Thursday**	**5:15 & 6:15pm**
9/10 year olds play	**Mondays**	**5:30 & 6:30 pm**
Holiday Basketball Camp Boys & girls ages 7 - 12 years	**Monday - Wednesday**	**9:30 - 12:30 pm**
Basketball "Hoop Shoot" Contest Boys & Girls ages 8 - 13.	**Thursday, January 8**	**4:00 - 6:00 pm**
Christmas Craft Camp ages 4 - 8 years	**Saturday, December 20**	**1:00 - 4:00 pm**
ARC Blood Drive	**Monday, December 29**	**3:00 - 7:00 pm**

SPECIAL ACTIVITIES:

KEENAGERS: Wednesday, November 19 over 35 Keenagers traveled to Myrtle Beach and visited the Aquarium. Transportation was provided by the Recreation Department.

OUTDOOR ADVENTURE IN FLORIDA: November 15 & 16 a group of our youth traveled to Crystal River Florida and swam with the Manatees. Individuals paid $75 for transportation, hotel and rental boat. The trip was a tremendous success and everyone returned safely.

Christmas Island Arts & Craft show - This event was held Saturday, November 22 at the Recreation building. This event is sponsored by the Commerce association. There was a tremendous turnout.

Silent Auction/Christmas Carnival - Saturday, December 13 a carnival will be held at the Recreation building for the children of Isle of Palms. Santa Claus will be here for the children to make their requests of Santa.
A silent auction, sponsored by the Recreation Foundation , will be going on at the same time for those interested in purchasing Christmas presents at a real bargain. Winners of the silent auction will be announced after the Tree Lighting Ceremony which will begin at 5:30 pm.

Tree Lighting Ceremony - Mayor Bunch will honor the island by officially turning on the lights at the Recreation Center. IOP Baptist church will provide leadership in singing Christmas Carols during this event. Tree Lighting will begin at 5:30 pm just after the carnival.

MEETINGS ATTENDED BY STAFF:

November 10 - Recreation Committee

November 12 - Island fun Days

November 12 - Low Country senior sport days

November 12 - Commerce Association

November 13 - Recreation Commission

November 17 - ARC Blood Drive Committee

November 18 - Exceptional Assistant Workshop.

November 20 - Recreation Foundation

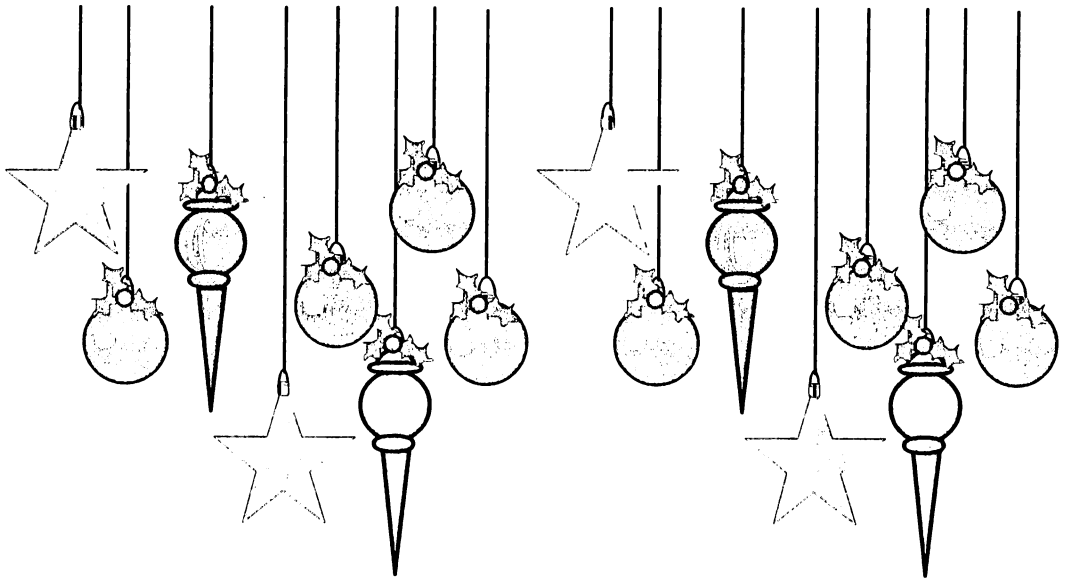
November 24 - Low Country Seniors Sports Classic Committee

November 25 - Recreation Foundation

December 1 - Mike Loggins - Beach Run in September

December 4 - Recreation Foundation

December 5 - AFLAC insurance



Christmas Craft Camps

IOP Rec Center-886-8294

****

December 20th- (Registration deadline is December 18th)

Make It and Take It Christmas Ornaments and Decorations

Camp will be from 1:00 to 4:00

The cost is $15.00

Materials and snacks will be provided

Ages 4 to 8 are welcome

The instructor will be Jane Fraipont.

Santa's Hotline

The Isle of Palms Recreation Department has made special arrangements with Santa Claus to telephone children, age 7 and under, from his workshop at the North Pole. Santa is very busy this time of year and can only call on the day and times listed:
DECEMBER 16th - 5:30pm to 7:30pm for age 5 and under
DECEMBER 17th - 5:30pm to 7:30pm for age 6 and 7

If you would like for Santa to call your home, please compete and return this form no later than Friday, December 12, 1997.

(Space is provided for 2 children. PLEASE PRINT.)
PHONE:_____

Child's Name (1)_____Age_____Sex_____
School_____Teacher _____

Child's Name (2)_____Age_____Sex_____
School_____Teacher_____

Address_____

GIFTS REQUESTED - ones he/she will receive
(1)_____
(2)_____

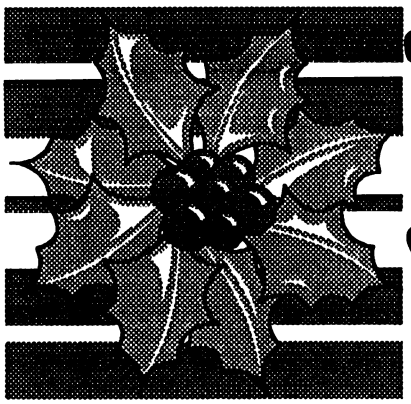
ONE GIFT RECEIVED LAST YEAR
(1)_____(2)_____

Is there a sibling you would like Santa to mention?
Name_____Age_____

Is there a family pet you would like Santa to mention? Name_____Type_____

Please circle your time preference:
5:30 - 6:30pm OR 6:30 - 7:30pm

Mail application to:
Isle of Palms Recreation Dept.
P. O. Drawer 508
Isle of Palms, SC 29451



Holiday BB Camp

Refresh your skills before the season!!

December 22nd - 24th 9:30am - 12:30pm for boys & girls ages 7 -12 years old. Fee: $50

Instructor: Chris Kristich
Features: Shooting, passing, catching, defense & sportsmanship.

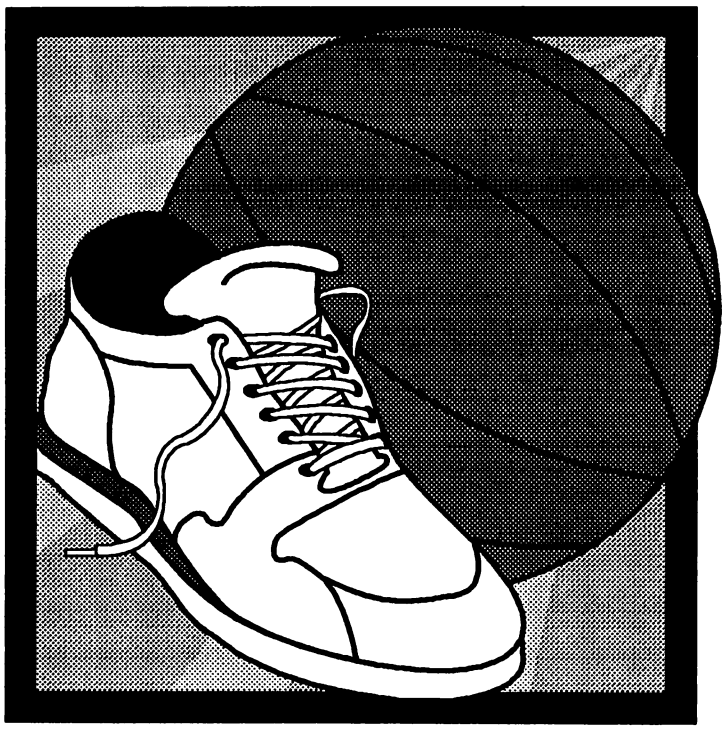
Isle of Palms Rec. Dept.

Register now for youth basketball at The Isle of Palms Recreation Department!
November 1 - 29th

9:00am- 6:00pm
Mon - Fri.

12:30 - 6:00 Sat.

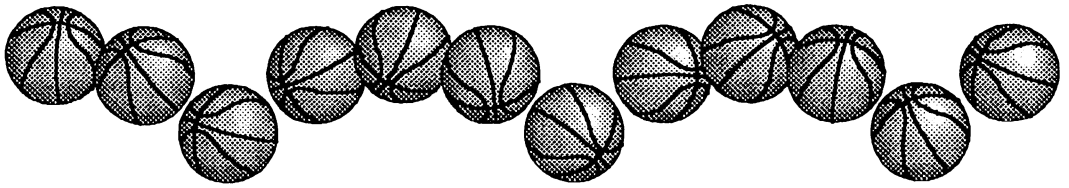
Cost:
$20/resident &
$23/non resident



Age: 5 - 8 Co-Ed
9 - 10 boys

Practice in December & play begins in January

ELKS "HOOP SHOOT" CONTEST



WHO: BOYS & GIRLS AGE 8-13
WHAT: "FREE THROW CONTEST"
WHEN: JANUARY 8, 1998 @ 4:00pm
WHERE: I.O.P. RECREATION DEPARTMENT
HOW: SIGN UP BY JANUARY 7, 1998
COST: FREE

BOYS AND GIRLS AGE 8 TO 13 ARE INVITED TO PARTICIPATE IN THE ANNUAL (ELKS HOOP SHOOT CONTEST). EACH CONTESTANT HAS 25 "FREE THROWS" AT THE HOOP. THE GIRL AND BOY IN EACH OF THE THREE AGE GROUPS WITH THE HIGHEST NUMBER OF "FREE THROWS" WILL ADVANCE TO THE NEXT LEVEL OF COMPETITION.

THE AGE DEVISIONS WILL BE:
GIRLS AGE 8-9 / 10-11 / 12-13
BOYS AGE 8-9 / 10-11 / 12-13
THE CONTESTANT MUST SHOOT IN THE AGE GROUP HE OR SHE WILL BE IN AS OF APRIL 1, 1998.

EXHIBIT C

PERSONNEL COMMITTEE
December 8, 1997

The regular meeting of the Personnel Committee was held at 6:05 p.m. on December 8, 1997, in City Hall. Present were Chairman Hernandez, Committee members Abele and Shaffer, and City Administrator Mark Williams.

Chairman Hernandez called the meeting to order.

1. Approval of Minutes From Prior Meeting. Mr. Abele made a motion to approve the minutes of the October 22nd Committee meeting; Mr. Shaffer seconded; motion passed unanimously.

2. Merit Evaluation Program. Chairman Hernandez reported that over the past several months, there have been comments made that one of the reasons the City has a perceived problem with employees making enough money is that we no longer have a step increase program. She was asking for council's feeling on this matter.

Adm. Abele discussed the program (see his memo attached hereto) and stated that there were two main things that city council decided on - one being the annual cost of living raise determined by city council and the second a performance evaluation conducted each January which would determine whether a merit pay adjustment was warranted based on this evaluation. Based on the program last year, the Administrator was to make changes to the evaluation forms, etc. Any changes to the program need to be made before January.

Mr. Williams has received some comments from one department head that per the current form, any employee who merely meets expectations would not be entitled to a raise and he felt he would like to be able to reward a solid, dependable but unexciting employee who gets the bulk of the work done. This contrasts with the philosophy that we all know who the super performers are and this process is designed to reward them for that.

Upon further discussion, the committee agreed that the department heads need to be the ones to determine how their employees are doing and evaluate them accordingly. They also felt that the policy needed to be formally adopted by council and incorporated into the Employee Handbook.

Mr. Shaffer made a motion to recommend to Council adoption of the Merit Evaluation Program as summarized by Adm. Abele's memo; Adm. Abele seconded. Upon discussion, it was determined to add a paragraph concerning annual evaluations for part time employees even though they are not eligible for a merit pay increase. Also agreed upon was that COLA will be given to all regular employees, both full and part time, but not seasonal employees.

Mr. Shaffer made an amendment to add these changes to his motion; Adm. Abele seconded. Motion passed unanimously.

3. Individual Compensation Evaluation. Mr. Shaffer made a motion to go into Executive Session to discuss individual employee evaluation; Adm. Abele seconded; motion passed unanimously.

Coming out of Executive Session, Chairman Hernandez stated that individual pay ranges were discussed.

Adm. Abele made a motion that, (1) utilizing the newly approved pay ranges, all current City employees' salaries be brought up to the minimum level if they are currently below that range, effective January 1, 1998; (2) that the two employees who temporarily filled department head slots (Joseph Washington in the Public Works Department, and Paul Rothley in the Recreation Department), be returned to their previously held positions and previously held pay adjusted by COLA of last July, effective January 1, 1998; (3) that City Council approve a special achievement award for Joseph Washington in the amount of $2,000 in recognition of the extremely fine job he did as Acting Public Works Director under extraordinarily difficult circumstances with personnel and during the height of the tourist season; and (4) that the Personnel Committee recommends that City Council adopt a policy of not taking action to adjust pay for individual employees, other than department heads and the city administrator; Mr. Shaffer seconded. Motion passed unanimously.

There being no further business to come before the committee, the meeting was adjourned at 7:25 p.m.

Respectfully submitted,

Debra Hernandez, Chairman

ISLE OF PALMS
PERFORMANCE EVALUATION AND MERIT PAY POLICY

References:

(1) Chair Personnel Committee memo of 14 May 1996
(2) Personnel Committee Meeting of 15 May 1996
(3) Personnel Committee Meeting of 17 June 1996
(4) Chair Personnel Committee memo of 18 June 1996
(5) City Council Meeting of 25 June 1996
(6) City Administrator memo of 26 June 1996
(7) City Administrator memo of 6 April 1997
(8) Personnel Committee Meeting of 7 April 1997
(9) Personnel Committee meeting of 5 May 1997
(10) Personnel Committee Meeting of 9 June 1997
(11) City Council Meeting of 27 June 1997
(12) Isle of Palms Employee Handbook

Based on the above listed references, the following consolidated statement of the City's Performance Evaluation and Merit Pay (PE&MP) program has been developed.

1. The IOP PE&MP policy consists of two separate elements:

A. An annual cost of living (COL) salary increase to be awarded effective July 1st of each year for all regular, full and part time employees who have received a minimum "Meets Expectations" (2.00) rating at the previous January performance evaluation. The amount of the COL will be determined by the City Council. Employees who are in a probationary status as of 1 July will not receive the COL increase on 1 July. Upon completion of their probationary period with a minimum evaluation of "Meets Expectations" (2.00) rating, new employees will receive the COL increase effective as of the date he or she achieves regular full time employee status.

B. An annual Performance Evaluation to be conducted for each regular full time City employee during the month of January. Newly hired employees will receive a Performance Evaluation at the end of their six month probationary period and will not be eligible for a Merit Pay increase until the next regular Annual Performance Evaluation. Based on the Annual Performance Evaluations, Merit Pay increases may be awarded base don the following scale:

Rating Scale	Evaluation Status	Performance Pay Adjustment
0 - 1.99	does not meet expectations	no COL: no increase
2.00 - 2.50	meets expectations	COL only
2.51 - 3.00	meets expectations	COL + 1%
3.01 - 3.50	exceeds expectations	COL + 2%
3.51 - 4.00	exceeds expectations	COL + 3%

2. The following specific policies apply to the PE&MP Program:

A. The total of COL and Merit Pay increase cannot place an employee's compensation outside the pay range for their position.

B. Performance Evaluation criteria will be developed by the City Administrator in conjunction with the City Department Heads and will be submitted to the Personnel Committee for approval.

C. The City Administrator's Annual Performance will be developed by the Personnel Committee and submitted to the City Council for approval.

D. Part time employees will receive an Annual Performance Evaluation but will not be eligible for a Merit Pay increase.

EXHIBIT D

Second Reading Draft
December 10, 1997

ORDINANCE 1997-22

AN ORDINANCE ADOPTING A COMPREHENSIVE PLAN FOR THE CITY OF ISLE OF PALMS, S.C., PURSUANT TO THE 1994 STATE OF SOUTH CAROLINA COMPREHENSIVE PLANNING ENABLING ACT.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. Findings.

It is hereby found and declared by the City Council of the City of Isle of Palms ("the Council"), the governing body of the City of Isle of Palms (the "City"), as follows:

1. The 1994 State of South Carolina Comprehensive Planning Enabling Act (S.C. code section 6-29-530, et seq.) Requires the development and adoption of a local Comprehensive Plan designed to promote public health, safety, morals, convenience, prosperity, or the general welfare as well as the efficiency and economy of the City, and the Plan must be comprised of certain defined elements.

2. A majority of the members of the City's Planning Commission has recommended to City Council the adoption of such a plan, said plan being entitled "A Comprehensive Plan for Isle of Palms, South Carolina, Prepared by the Isle of Palms Planning Commission, dated June 11, 1997" (the "Plan").

3. It appears to Council that the Plan is comprised of all required elements, is proper in all other material respects, and that the adoption of the Plan is in the best interest of the City.

4. On October 28, 1997, Council duly held the public hearing required prior to adoption of the Plan.

SECTION 2. Adoption of Plan.

Pursuant to Section 6-29-530, South Carolina Code of Laws (1976), as amended, Council does hereby adopt, approve and ratify the Plan.

Second Reading Draft
December 10, 1997

SECTION 3. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

SECTION 4. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE 10th DAY OF December, 1997.

Carmen R. Bunch

Carmen R. Bunch, Mayor

Attest:

Janet G. Mauldin

Janet G. Mauldin, City Clerk

First Reading: 11/25/97
Public Hearing: 10/28/97
Second Reading: 12/10/97
Ratification: 12/10/97

EXHIBIT E

Second Reading Draft
December 10, 1997

ORDINANCE 1997-23

AN ORDINANCE REPEALING SECTION 1-9-25, DENIAL OF REQUEST FOR A VARIANCE, IN ITS ENTIRETY.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 1-9-25, Denial of request for a variance, is hereby repealed in its entirety.

SECTION 2. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 4. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE 10th DAY OF December, 1997.

Carmen R. Bunch

Carmen R. Bunch, Mayor

Attest:

Janet G. Mauldin

Janet G. Mauldin, City Clerk

First Reading: 11/25/97
Second Reading: 12/10/97
Ratification: 12/10/97

EXHIBIT F

Second Reading Draft
December 10, 1997

ORDINANCE 1997-24

AN ORDINANCE AMENDING SECTION 1-9-2, COMPOSITION AND APPOINTMENT OF THE PLANNING AND ZONING COMMISSION, OF THE ISLE OF PALMS CITY CODE OF ORDINANCES.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 1-9-2 of the City of Isle of Palms Code of Ordinances, is hereby amended to read as follows:

"Sec. 1-9-2 Composition and Appointment.

The Commission shall be composed of seven (7) qualified electors of the City who shall be appointed by a majority of council. All members of the Commission shall serve as such without compensation, and shall hold no other office in the City."

SECTION 2. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 4. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE 10th DAY OF December, 1997.

Carmen R. Bunch

Carmen R. Bunch, Mayor

Attest:

Janet G. Mauldin

Janet G. Mauldin, City Clerk

Second Reading Draft
December 10, 1997

First Reading: 11/25/97
Second Reading: 12/10/97
Ratification: 12/10/97

EXHIBIT G

A RESOLUTION CREATING AN AD HOC ADVISORY COMMITTEE TO BE KNOWN AS THE ISLE OF PALMS BEACH ADVISORY COMMITTEE

WHEREAS, the Mayor and City Council of the City of Isle of Palms, S.C. find and declare that the Beachfront of the Isle of Palms is one of the City's most vital resources, and

WHEREAS, the preservation of the beachfront is critical to the City's residents' and visitors' continued use and enjoyment of the City's beaches and also has a tremendous impact on the economy of the City because of the many businesses which depend on the financial revenues generated by the tourists and other visitors to the City's beaches, and

WHEREAS, the Mayor and City Council have determined that an ad hoc advisory committee should be formed to monitor the City's beachfront and report to council on natural and man-made activities which do or may impact the preservation of the beachfront, apparent violations of the South Carolina Beachfront management act, and to make recommendations to Council regarding the need for and use of beach renourishment funds, to make recommendations to Council for revisions to the City's Local Beach Management Plan, and to make such other reports and recommendations to City Council as the Committee shall deem fit. So now, therefore

IT IS RESOLVED BY THE MAYOR AND CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, as follows:

1. That City Council hereby creates an ad hoc advisory committee to be known as "The City of Isle of Palms Beach Advisory Committee."

2. That this committee shall exist at the pleasure of City Council and shall consist of five members, each of whom shall be appointed by City Council. Members shall serve overlapping terms of three years and until their successors are duly appointed and qualified. In order to stagger member terms, at the special council meeting in January, 1998, one member shall be appointed to a one year term, two members shall be appointed to a two year term and two members shall be appointed to a three year term. At each January special council meeting thereafter, Council shall fill expired seats for a term of three years. However, members may be removed at any time with or without cause by a majority vote of council. Any vacancy shall be filled for the unexpired term as soon as possible by a majority vote of council.

3. That the Committee shall serve the purposes this resolution states.

4. That the Committee shall adopt such rules of procedure

as shall comply with state and city laws and shall include the following:

a. election of a chairperson and his duties.
b. appointment of a secretary and his duties.
c. procedures for calling meetings.
d. time and place for meetings.
e. posting meeting notices and otherwise complying with the South Carolina Freedom of Information Act.
f. setting an agenda.
g. quorum and attendance requirements.
h. rules for procedure for conducting meetings.
i. developing plans for the implementation of the duties of the committee and the rendering of reports and recommendations to City Council.

Duly and lawfully passed, adopted and approved by the City Council of the City of Isle of Palms this ___ day of _____, 1997.

_____
Carmen R. Bunch, Mayor

_____
Robert B. Abele, Councilmember

_____
Carol L. Allen, Councilmember

_____
Charles L. Campbell, Councilmember

_____
Debra L. Hernandez, Councilmember

_____
David Matthews, Councilmember

_____
Henry D. Shaffer, Councilmember

_____
F. Michael Sottile, Councilmember

_____
Dryden G. Taylor, Councilmember

EXHIBIT H

WE DID IT

ISLE OF PALMS FIRE DEPARTMENT

BECAME A DHEC LICENSED CARE PROVIDER

TODAY

1st IN THE COUNTY

3rd IN THE STATE

THANKS FOR YOUR SUPPORT

IOPFD

South Carolina

South Carolina Department of Health and Environmental Control

This is to certify that a License is hereby granted by the South Carolina Department of Health and Environmental Control

to ISLE OF PALMS FIRE DEPARTMENT

To conduct and maintain an EMT First Responder Service in the premises located at # 30 J.C. Long Boulevard, Isle of Palms, South Carolina

in the county of Charleston

This license shall expire December 31, 1999, and is subject to the provisions of The Emergency Medical Services Act, Section 44-61-10 et.seq. of the 1976 code, and regulations promulgated thereto. This license shall not be assignable or transferable and shall be subject to revocation at any time by the S.C. Department of Health and Environmental Control for failure to comply with the laws of the State of South Carolina or the rules and regulations of the South Carolina Department of Health and Environmental Control issued thereunder.

In witness Whereof, we have hereunto set our hand and seal of the State this 4th day of December, 19 97

By: Joe W. Fanning
Director, Division of Emergency Medical Services

By: Douglas E. Bryant
Commissioner, South Carolina Department of Health and Environmental Control

License number: 503

DHEC3519 (10/97)

12/15/88

REGULAR CITY COUNCIL MEETING
December 15, 1998

The regular meeting of the Isle of Palms City Council was held on December 15, 1998, at 7:00 p.m., in City Hall Council Chambers. Present were Mayor Bunch, Council Members Abele, Bettelli, Gear, Miller, Shaffer, Sottile and Taylor. Councilmember Hernandez was excused. Also present were City Administrator Williams, City Clerk Mauldin, and City Attorney Sottile.

A. INTRODUCTION OF MEETING

Mayor Bunch called the meeting to order and asked everyone to stand for a moment of silent prayer followed by the pledge of allegiance. Roll call was then taken by the Clerk.

B. READING OF THE JOURNAL OF PREVIOUS MEETINGS

1. November 24, 1998 - Regular City Council Meeting
2. December 7, 1998 - Special City Council Meeting

Councilmember Abele made a motion to approve the minutes with correction of one minor typographical error; Councilmember Taylor seconded; motion passed unanimously.

C. CITIZENS COMMENTS - None

D. REPORTS FROM STANDING COMMITTEES

1. Ways & Means - Chairman Abele reported on their meeting of December 15,1998, (Exhibit A, with attachments).

(a) Councilmember Taylor made a motion to approve the Timeline for Marina Operations Contract; Councilmember Shaffer seconded; motion passed unanimously.

(b) Chairman Abele made a motion to set a deadline for boat owners to remove their boats from the boat storage lot at March 15, 1999; Councilmember Taylor seconded; motion passed unanimously.

(c) Chairman Abele made a motion approve the payment of 32 hours of vacation time to the City Administrator for vacation time that he will lose at the end of the year because his workload makes it impossible for him to take vacation at this time; Councilmember Taylor seconded; motion passed unanimously.

(d) Chairman Abele made a motion to approve the sale of excess video equipment to the Town of Summerville for $1,000; Councilmember Taylor seconded; motion passed 7-1.

(e) Chairman Abele made a motion to suspend the rules of order and procedure to allow the City's Bond Attorney Charlton deSaussure to make a presentation on the upcoming bond ordinance; Councilmember Taylor seconded; motion passed unanimously.

Mr. DeSaussure discussed the resolution and bond ordinance and procedures in preparing for the sale of bonds before the January 19, 1999, closing date on the marina purchase; and he then answered questions of Councilmembers.

I. 3, 4. Councilmember Abele made a motion to suspend the rules of order and procedure to hold reading of the Bond Resolution and the Bond Ordinance at this time; Councilmember Taylor seconded; motion passed unanimously.

(A). Councilmember Abele made a motion to approve the Resolution Declaring the Results of a Referendum Held on December 5, 1998, on the Question of the Issuance of $4,250,000 of General Obligation Bonds of the City of Isle of Palms, South Carolina (Exhibit B); Councilmember Sottile seconded. Administrator Williams read the resolution in full. Motion passed unanimously.

(B). Ordinance 1998-20 - An Ordinance to Provide for the Issuance and Sale of $4,250,000 General obligation Bonds of 1998 of the City of Isle of Palms, South Carolina, To Prescribe the Purposes for Which the Proceeds Shall Be Expended, To Provide for the Payment Thereof, and Other Matters Relating Thereto.

Councilmember Abele made a motion to approve first reading, by title only, of Ordinance 1998-20, (Exhibit C); Councilmember Taylor seconded; motion passed unanimously.

2. Public Safety - Chairman Shaffer reported on their meeting of December 14, 1998. (Exhibit D) (The monthly reports from the Police and Fire Departments are attached as part of Exhibit D.)

(a) Chairman Shaffer reported that Chief Buckhannon and Lieutenant McCurdy attended an accreditation conference in Memphis and they discovered that there is a lot to the accreditation process and the City is approximately one-third of the way through the procedure. They hope to have the process completed by the end of 1999.

(b) Chairman Shaffer made a motion for a vote of confidence for the Public Safety Committee to move forward and plan for a fireworks show on the Fourth of July, write letters to merchants, etc.; Councilmember Abele seconded; after discussion, motion pased unanimously.

3. Public Works - There will be no meeting in December.

4. Recreation - Chairman Bettelli reported on their meeting of December 14, 1998 (Exhibit E, with monthly report attached).

Chairman Bettelli passed out a "Campaign Worksheet" (attached hereto) proposed by the Park Foundation. Upon discussion of the naming of buildings, etc., after large donors, Attorney Sottile stated that this should be not be done until Council commits legally to go forward and we are not ready to do that at this time. We do not have enough information yet to make such decisions.

Mr. Williams read the proposed official letter revised by the City Attorney as requested by the Park Foundation (attached hereto). This letter had been presented at the last council meeting and the City Attorney was asked to review it and make changes before it is presented to the Foundation.

Upon further discussion, Councilmember Abele made a motion, in response to the proposal from the Community Park Foundation, that City Council does not feel it is appropriate to name facilities for individuals based on donations given; Councilmember Sottile seconded. Chairman Bettelli stated that the Foundation recognizes that Council has complete control over how the funds will be used for constructing buildings on City property. Councilmember Abele further explained that Council did not want to name buildings after individuals but did not object to placing plaques on buildings as has been done in the past. After discussion, motion passed unanimously.

5. Personnel Committee - Chairman Miller reported that there was no meeting in December but he made the following announcements:

(a) Employees of the Month for November were as follows:
Police Department - John Riley
General Government - Amy Wilkerson

(b) Safety Sweepstakes for November 1998 were as follows:
Police Department - Rhonda Gibbons
Fire Department - Richard White
Public Works Department - John Hamilton
Combined General Government, Building Department, and Recreation Department - Amy Wilkerson, General Government.

E. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Zoning Board of Adjustment. See minutes of their meeting of December 8, 1998, attached as Exhibit F.

2. Planning Commission. There was no meeting in December.

F. REPORTS FROM SPECIAL OR JOINT COMMITTEES - None

1. Accommodations Tax Advisory Committee. There was no meeting in December.
2. Beach Advisory Committee. There was no meeting in December.
3. Septic Tank Committee. The meeting was cancelled.

G. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

H. BILLS ALREADY IN POSSESSION OF COUNCIL - None

I. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

1. First Reading - Ordinance 1998-18 - An Ordinance Amending Section 5-4-34 of the City of Isle of Palms Code of Ordinances to Provide an Amortization Schedule for the Cessation of Nonconforming Uses Regarding Home Occupations. (Exhibit G)

Councilmember Abele made a motion to approve first reading, by title only, of Ordinance 1998-18; Councilmember Taylor seconded; motion passed unanimously.

2. First Reading - Ordinance 1998-19 - An Ordinance Amending Section 7-2-1 of the City of Isle of Palms Regarding Possession, Sale or Consumption of Alcohol on City-Owned Property. (Exhibit H)

Councilmember Abele made a motion to approve first reading, by title only, of Ordinance 1998-19; Councilmember Shaffer seconded; motion passed unanimously.

J. MISCELLANEOUS BUSINESS

1. Nominations and Appointments to Committees, Boards and Commissions:

(a) Planning Commission: (4 vacancies)

Councilmember Shaffer made a motion to reappoint Harold Mackey, Paul Ockerman and Dick Glavé; Councilmember Taylor seconded; motion passed unanimously.

Councilmember Gear made a motion to appoint Emory Brown to the Planning Commission; Councilmember Shaffer seconded; motion passed unanimously.

(b) Board of Adjustments: (2 vacancies)

Councilmember Shaffer nominated Guy Taylor to be reappointed;
Councilmember Sottile nominated Kathy Carroll;
Councilmember Shaffer nominated Tony Skatell;

It was decided that roll call votes would be taken for voting on nominations in the order in which they were nominated.

Guy Taylor: Abele - Yes; Bettelli - Yes; Gear - Yes; Miller - Yes; Shaffer - Yes; Sottile - No; Taylor - Abstain (as he is Guy's son); Bunch - No. Mr. Taylor was appointed by a vote of 5-2.

Kathy Carroll: Abele - No; Bettelli - Yes; Gear - Yes; Miller - Yes; Shaffer - No; Sottile - Yes Taylor - No; Bunch - Yes. Ms. Carroll was appointed by a vote of 5-3.

(c) Code Board of Appeals: (1 vacancy)

Councilmember Shaffer made a motion to reappoint Will Albrecht; Councilmember Taylor seconded; motion passed unanimously.

(d) Beach Advisory Committee: (3 vacancies)

Councilmember Gear nominated Beverly Ballow;
Councilmember Abele nominated Ginger Boatwright;
Councilmember Abele nominated Pamela Hoath;
Councilmember Taylor nominated Sis Nunnally for reappointment;

Beverly Ballow: Abele - No; Bettelli - Yes; Gear - Yes; Miller - Yes; Shaffer - No; Sottile - Yes; Taylor - No; Bunch - Yes. Ms. Ballow was appointed by a vote of 5-3.

Ginger Boatright: Abele - Yes; Bettelli - No; Gear - Yes; Miller - Yes; Shaffer - Yes; Sottile - No; Taylor - Yes; Bunch - No. Ms. Boatright was appointed by a vote of 5-3.

Pamela Hoath: Abele - No; Bettelli - No; Gear - No; Miller - No; Shaffer - No; Sottile - No; Taylor - No; Bunch - No. Ms. Hoath was not appointed by a vote of 0-8.

Sis Nunnally: Abele - Yes; Bettelli - Yes; Gear - Yes; Miller - Yes; Shaffer - Yes; Sottile - Yes; Taylor - Yes; Bunch - Yes. Ms. Nunnally was unanimously reappointed.

(e) Accommodations Tax Advisory Committee: (3 vacancies)

Councilmember Abele nominated David Maw;
Councilmember Shaffer nominated John Herron;

Councilmember Abele made a motion to defer filling the third position until after the first of the year; Councilmember Taylor seconded; motion passed unanimously.

Councilmember Shaffer made a motion to appoint David May and John Herron; Councilmember Taylor seconded; motion passed unanimously.

2. Nominations and Appointments to Standing Committees:

(a) Public Safety Committee:

Mayor Bunch nominated Carmen Bunch, Debra Hernandez and Bob Miller;
Councilmember Gear nominated Mike Sottile;
Councilmember Abele nominated Tom Gear:

Carmen Bunch: Abele - No; Bettelli - Yes; Gear - No; Miller - No; Shaffer - No; Sottile - Yes; Taylor - No; Bunch - Abstained. Ms. Bunch was not appointed by a vote of 2-5.

Debra Hernandez: Abele - Yes; Bettelli - Yes; Gear - Yes; Miller - Yes; Shaffer - Yes; Sottile - Yes; Taylor - Yes; Bunch - Yes. Ms. Hernandez was unanimously appointed.

Bob Miller: Abele - No; Bettelli - Yes; Gear - No; Miller - Abstained; Shaffer - No; Sottile - Yes; Taylor - No; Bunch - Yes. Mr. Miller was not appointed by a vote of 3-4.

Mike Sottile: Abele - Yes; Bettelli - Yes; Gear - Yes; Miller - Yes; Shaffer - Yes; Sottile - Yes; Taylor - Yes; Bunch - Yes. Mr. Sottile was unanimously appointed.

Tom Gear: Abele - Yes; Bettelli - Yes; Gear - Abstained; Miller - Yes; Shaffer - Yes; Sottile - Yes; Taylor - Yes; Bunch - Yes. Mr. Gear was appointed by a vote of 7-0.

(b). Public Works Committee:

Mayor Bunch nominated Mike Sottile, Skipper Shaffer, and Tom Gear (Mr. Gear declined);
Councilmember Abele nominated Bob Miller;
Councilmember Shaffer nominated Dee Taylor;

Mike Sottile: Abele - No; Bettelli - No; Gear - No; Miller - No; Shaffer - No; Sottile - Abstained; Taylor - No; Bunch - Yes. Mr. Sottile was not appointed by a vote of 1-7.

Skipper Shaffer: Abele - Yes; Bettelli - Yes; Gear - Yes; Miller - Yes; Shaffer - Abstained; Sottile - Yes; Taylor - Yes; Bunch - Yes. Mr. Shaffer was appointed by a vote of 7-0.

Councilmember Abele made a motion to appoint Bob Miller and Dee Taylor; Councilmember Shaffer seconded; motion passed unanimously.

(c). Recreation Committee:

Mayor Bunch nominated Marty Bettelli, Mike Sottile, and Dee Taylor;
Councilmember Shaffer nominated Debra Hernandez;

Marty Bettelli: Abele - Yes; Bettelli - Abstained; Gear - Yes; Miller - Yes; Shaffer - Abstained; Sottile - Yes; Taylor - Yes; Bunch - Yes. Mr. Bettelli was appointed by a vote of 7-0.

Councilmember Shaffer made a motion to appoint Dee Taylor and Debra Hernandez; Councilmember Bettelli seconded; motion passed 7-1.

(d). Personnel Committee:

Mayor Bunch nominated Marty Bettelli and Bob Abele;
Councilmember Abele nominated Skipper Shaffer:

Councilmember Abele made a motion to appoint all three nominees; Councilmember Miller seconded; motion passed unanimously.

3. City Attorney: Councilmember Taylor made a motion to reappoint Nick Sottile as City Attorney; Councilmember Shaffer seconded; motion passed unanimously.

4. Municipal Judge: Councilmember Taylor made a motion to reappoint Jeannette Harper as the City Judge and Joe Mendelson as Associate Judge; Councilmember Miller seconded; motion passed unanimously.

K. EXECUTIVE SESSION - None

There being no further business to come before Council, upon motion duly made and seconded, the meeting was unanimously adjourned at 8:20 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk
To be approved by City Council on January 26, 1999.

EXHIBIT A

WAYS AND MEANS COMMITTEE
December 15, 1998

The regular meeting of the Ways and Means Committee was called to order on December 15, 1998, at 5:30 p.m., in the City Hall. Committee members present were Chairman Abele, Council Members Bettelli, Bunch, Gear, Hernandez, Miller, Shaffer, Sottile and Taylor, City Administrator Williams, and City Clerk Mauldin. Chairman Abele called the meeting to order at 5:30 p.m.

1. Citizens Comments. - None.

2. Approval of Previous Minutes. **Mayor Bunch made a motion to approve the minutes from the November 16, 1998, meeting; Mr. Bettelli seconded; motion passed unanimously.**

3. Monthly Financial Report. Mr. Williams reported that the City was in good financial shape; at the end of the fifth month of the fiscal year, we are approximately 12% of revenues received with taxes due to begin coming in next month and 38.10% of expenditures. There is approximately $575,000 in the General Fund. He then answered questions of council members. Of note, Mr. Williams reported that the City will have to buy bed covers for the two open-bodied trucks to be in compliance with State law at a cost of $1,700 each.

4. Old Business. **Marina Update.** Chairman Abele stated that there is a lot of information to be presented and discussed and we also will need to go into Executive Session.

(a) Restaurant. Mr. Williams reported that there are seven different parties who have expressed interest in leasing the restaurant. Proposals are due from them by the third week of January. He recommended that choice of renter should be based on restaurant experience, capital, and the [high] caliber of restaurant that will carve out a niche on the island similar to the success of The Boat House.

(b) Chairman Abele passed out his Marina memo #12 (attached hereto) and stated that he and Mark have categorized the functions of the marina into three groups primarily for the purposes of discussion. These are all the functions that the Finches operated.

In the Marina Operations category, there are 4 main groups interested in running these items. They are Angler's, Brian Berrigan (operator of the jet ski and parasail activities, and has been involved in marina operations for several years), Peter Goble (operator of the LCM to Dewees Island), and George Van Cott. Guidance information (similar to his Marina memo #11 attached hereto) has been sent to all four parties asking them to return proposals by Friday, December 18th.

Chairman Abele also passed out a Proposed Timeline for Marina Operations Contract (attached hereto). Mr. Shaffer questioned whether we should go out for bids and, upon discussion, Mr. Williams stated that the City does not have to solicit bids for leased properties and there is not enough time to go out for bids anyway. Mr. Gear pointed out that information has been passed out at the public hearings and newspaper articles. There was discussion of hiring a manager to run the marina operations and it was the consensus that we should run the operations ourselves for a while and them hire a manager later if we find the need to do so; it was felt that the first year will be a trial to see how things operate, etc. Mr. Shaffer recommended that we begin with one-year leases which was agreed upon. Mr. Taylor pointed out that we need to have personnel ready to run all of the operations on January 19th.

After discussion, **Mr. Gear made a motion to approve the Timeline as presented; Mr. Taylor seconded; motion passed unanimously**.

(c) Dry Storage Lot. Chairman Abele stated that John King is getting ready to sent out their billing letters soon through January 18th and he wanted to know what he should tell the renters. Most of the boat owners are out-of-towners and the annual revenue is approximately $28,000. He recommended that the City give these boat owners until 3/15/99 to remove their boats so we can open the area for parking. After discussion, **Ms. Hernandez made a motion that we advise John King to notify the renters that they be given until March 15, 1999 to remove their boats; Mr. Taylor seconded. Upon discussion, it was agreed that we would not charge rent them rent for that two month period but if the boats were not removed, a daily charge could be assessed. Motion passed unanimously.**

(d) City Funded Repairs. Chairman Abele stated that a list will be prepared prioritizing repairs needed and this list will be sent to council when ready.

5. New Business. (a) Bond Ordinance. Mr. Williams stated that there are a couple of minor changes being made to the ordinance and that it is ready for first reading at the council meeting later this evening. Bonds will be issued in January 1999.

(b) Sale of Surplus Video Equipment. Mr. Williams explained that the Town of Summerville has requested to purchase some excess video equipment from the police department for $1,000. Mr. Sottile questioned that surplus equipment be auctioned, and Mr. Williams pointed out that if we sold this equipment at auction, we would not receive anywhere near this amount of money nor do we have enough items to hold an auction. After discussion, **Ms. Hernandez made a motion to sell the used video equipment to the City of Summerville for $1,000; Mr. Miller seconded; motion passed 7-2.**

6. Miscellaneous. (a) Chairman Abele stated that the City Administrator had requested to take some leave during the period between Christmas and New Years, but since there is so much work to be done before the marina closing, he will be unable to take it. He recommended

that the Committee authorize payment of 32 hours of leave to the City Administrator who will lost this time if untaken by the end of the year and he pointed out that the Administrator did not request this payment and did not know that he [Chairman Abele] was going to bring it up. **Ms. Hernandez made a motion to approve the reimbursement of 32 hours of annual leave to the City Administrator; Mr. Taylor seconded; upon discussion, the Mayor asked that this be extended to other employees who may lose leave under such circumstances; motion passed unanimously.**

(b) Mr. Sottile asked about the recent resealing of the City Hall parking lot. Mr. Williams stated that it was budgeted and he did seek bids before awarding the project.

7. Executive Session. **Mr. Taylor made a motion to go into Executive Session to discuss contractual negotiations pertaining to the marina operations at the prospective Isle of Palms Marina; Mr. Shaffer seconded; motion passed unanimously.**

Coming out of Executive Session, Chairman Abele stated that we discussed contractual clauses and negotiating tactics regarding marina operations at the prospective Isle of Palms Marina, and no action was taken.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:50 p.m.

Respectfully submitted,

Bob Abele, Chairman

15 December 1998
MARINA #12

FROM: Bob Abele

TO : Mayor Bunch
City Council

SUBJ: CATEGORIZATION OF MARINA FUNCTIONS

1. The following categorization of the marina's functions into provided to facilitate our discussions as we pursue getting this "hummer" up and running. The categories are essentially based on the way in which the City will most likely group them for lease purposes. Facility leases will most likely be made separately with each organization as at present. This category is pretty straight forward. The long Term Transient Dock lease will either be made with each organization as at present or will be included under the Marina Operations function. I have "lumped" all those functions/operations currently being performed by the WDYH,Inc under the heading Marina Operations both for identification and ease of discussion.

I. FACILITY LEASES

1. MAINTAIN, Inc.
2. JEFFORD'S LANDSCAPING
3. TITLE WAVE RUNNERS
4. ANGLER'S Inc.
5. RESTAURANT

II. LONG TERM TRANSIENT DOCK LEASES

1. WALTER MILLER, Jr.
2. BARRIER ISLAND ECCO TOURS
3. PETER GOBLE (DEWEES ISLAND LST)
4. CHASN SEA & AIR (ROBERT MURRAY)
5 SCE&G

III. MARINA OPERATIONS

1. LAUNCH RAMP
2. FUEL SALES
3. TRANSIENT DOCK RENTALS
4. LP GAS SALES
5. CHARTER RENTAL AGENT
6. TRANSIENT DOCK ELECTRICITY SALES
7. LAUNDRY
8. DOCK PICK UP ARRANGEMENTS
9. HOLDING TANK OPERATIONS

cc: City Administrator
City Attorney

FROM: Bob Abele

15 December 1998
MARINA #11

TO : Mayor Bunch
City Council

SUBJ: Isle of Palms Marina Operations Management; Proposed Contract Requirements

1. The attached provides a list of the functions currently included under Marina Operations function and a projection of the estimated revenue from Marina Operations that the City will be using in evaluating proposed management leases. The items listed are some of the requirements that Mark and I are telling prospective bidders that the City is considering incorporating into the management agreement. I would like to discuss these at the Ways and Means Committee meeting on Tuesday and get the Committee's tentative agreement. Obviously these are not all the clauses that would go into any agreement and before any negotiations are conducted we will go over the basic contract requirements again as well as having the full Council approve the final contract itself.

A. Estimated line item costs of proposals to include number of personnel (full time/part time) that would be considered in arriving at the net revenue figure over and above the guaranteed minimum (see 3B below) to be shared with the City.

B. Desire to include current long term dock leases (see 3a below).

C. Recommended percentage split for net revenue over guaranteed minimum (see 3B below).

D. A written response to the following four questions:

(1) How parking would be controlled/managed to ensure maximum utilization of available space.

(2) How would ramp launches be controlled to ensure that all boats using the ramp pay the applicable launch fee. (It has been estimated that anywhere from 20% to 50% of ramp launches are now made without paying the launch fee.)

(3) The City anticipates that the restaurant will be leased and that dockage will be required for boaters using the restaurant's facilities. How would you propose to handle this?

(4) A brief summary of relevant experience that qualifies submitter to manage the Marina Operations function.

3. For information, the following requirements/conditions are being considered for inclusion in the lease for the Isle of Palms Marina Operations.

A. The city is interested in incorporating the current long term dock leases (see attached) under the proposed Marina Operations lease. Under this option the City would require the leases to be continued at their current rental rate for a period of two years.

B. A guaranteed minimum payment to the Isle of Palms plus a percentage split with the lease holder of net profits over this base amount. The following are the terms being considered:

** Current Marina Operations (as identified on attached) only:
$125,000 minimum guarantee plus percentage split to be determined

** Current Marina Operations plus current long term leases:
$148,000 minimum guarantee plus percentage split to be determined

C. No sub leases without City Approval (includes long term slip leases)

D. No live aboards without City Approval

E. No new functions (ie; boat rental, yacht sales, etc) without City approval.

F. Separate accounting records to be maintained for all Marina Operations revenue/costs

G. Lessee agrees to providing the City access to all financial records related to Marina Operations.

H. Lease will be a triple net lease.

I. City will consider providing funds on a shared basis for marina advertising.

J. While the City intends to have the lessee procure the bulk fuel for the dock/fuel pumps, the City will reserve the right to provide same itself if it is considered to be in the best interests of the City.

K. No gambling ships will be allowed to use the docks on either a temporary or long term basis or for the pick up of passengers.

L. The City may require a minimum mark up between cost of bulk fuel and average pump sale price.

M. The City will be listed as an additional insured and certificate holder on all insurance policies.

N. Prospective lessees will be required to provide current financial information to the City to enable the City to evaluate their ability to fulfill the terms of the contract.

cc: City Administrator

PROJECTED REVENUE FROM CURRENT MARINA OPERATIONS
(BASED ON HISTORICAL DATA)

RAMP OPERATIONS	87,155	
FUEL SALES (NET)	155,000	
TRANSIENT SLIP RENTAL	80,000	
LP GAS SALES	3,500	
CHARTER INCOME	7,500	
ELECTRIC INCOME	5,000	
LAUNDRY INCOME	2,500	
DOCK PICK UP+HOLDING TANK INCOME	1,200	
TOTAL REVENUE FROM MARINA OPS		341,855

PROJECTED REVENUE FROM CURRENT LONG TERM DOCK LEASES
(BASED ON CURRENT LEASES)

MILLER	4,800	
ECCO TOURS	9,000	
CHASN SEA & AIR	4,800	
PETER GOBLE	6,600	
SCE&G	900	
TOTAL LONG TERM DOCK LEASE REVENUE		26,100
PROJECTED TOTAL GROSS REVENUE		367,955

4:44 PM 12/13/98

Proposed Timeline for Marina Operations Contract

December 18	Proposals submitted
December 19-21	Review Proposals
December 22	Brief Ways and Means Bond Ordinance--2nd reading
December 23-30	Negotiations with finalist(s)
January 4	Present recommendation to City Council

Notes: (1) All council members are welcome to "join in" in the proposal review process and copies of the proposals will be made available to all council members if desired.

(2) While I would recommend that the actual negotiation process be limited to no more than 2-3, all council members should be free to sit in on the negotiation sessions.

EXHIBIT B

A RESOLUTION

DECLARING THE RESULTS OF A REFERENDUM HELD ON DECEMBER 5, 1998, ON THE QUESTION OF THE ISSUANCE OF $4,250,000 OF GENERAL OBLIGATION BONDS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, AS FOLLOWS:

SECTION 1. City Council of the City of Isle of Palms, South Carolina (the "City"), hereby finds and determines:

(a) By an Ordinance adopted by City Council on September 22, 1998, entitled: "A RESOLUTION ORDERING A SPECIAL ELECTION PURSUANT TO THE MUNICIPAL BOND ACT TO BE HELD ON SATURDAY, DECEMBER 5, 1998, FOR THE PURPOSE OF DETERMINING WHETHER THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, SHALL BE EMPOWERED TO ISSUE NOT EXCEEDING $4,250,000 OF GENERAL OBLIGATION BONDS OF SAID CITY TO OBTAIN FUNDS WITH WHICH TO CONSTRUCT CAPITAL IMPROVEMENTS FOR SUCH CITY," City Council ordered a referendum to be held in the City on December 5, 1998 (the "Referendum") for the purpose of submitting to the qualified voters of the City the following question:

> Shall the City Council of the City of Isle of Palms, South Carolina, in order to insure public access to the water, be empowered to issue and sell general obligation bonds of the City in the principal amount of not exceeding $4,250,000 whose proceeds shall be applied for costs of acquiring and improving the approximately 5.2 acres of waterfront property, including boat landing and related facilities, commonly known as Wild Dunes Yacht Harbor Marina located at 41st Avenue and the Intracoastal Waterway?

(b) The Referendum was held on December 5, 1998.

(c) There has been received by City Council certifications of the Charleston County Board of Canvassers certifying that the Referendum held in the City on December 5, 1998, did result favorably to the question submitted therein, there being 1190 votes cast in favor of the question and 121 votes being cast opposed to the question. Such Certifications are attached hereto.

(d) The Referendum was duly and properly held in accordance with the laws of the State of South Carolina, including specifically Title 7 of the Code of Laws of South Carolina, 1976, as amended (the "Code"), and the Municipal Bond Act, constituting Title 6, Chapter 21, of the Code.

SECTION 2. It is hereby declared that the Referendum held in the City on December 5, 1998, resulted in favor of the City to issue and sell general obligation bonds of the City in the principal amount of not exceeding $4,250,000 whose proceeds shall be applied for costs of acquiring and improving the approximately 5.2 acres of waterfront property, including boat landing and related facilities, commonly known as Wild Dunes Yacht Harbor Marina located at 41st Avenue and the Intracoastal Waterway.

SECTION 3. A certified copy of this Resolution and any other documents relating to the Referendum deemed necessary will be filed in the office of the Clerk of Court for Charleston County in accordance with the provisions of the Code.

Adopted this _____ day of December, 1998.

CITY COUNCIL OF THE CITYOF ISLE OF PALMS,
SOUTH CAROLINA

_____
Mayor

(SEAL)

ATTEST:

_____
Clerk and Treasurer

STATE OF SOUTH CAROLINA	)	**CERTIFICATE OF CLERK OF COURT**
	)	**AS TO FILING OF RESOLUTION**
COUNTY OF CHARLESTON	)	**DECLARING RESULTS OF REFERENDUM**

I, the undersigned, Clerk of Court for Charleston County, South Carolina, do hereby certify that on December __, 1998, I received and filed in the office of the Clerk of Court for Charleston County, South Carolina, a certified copy of a Resolution adopted by the City Council of the City of Isle of Palms, South Carolina on December __, 1998, entitled, "A RESOLUTION DECLARING THE RESULTS OF A REFERENDUM HELD ON DECEMBER 5, 1998, ON THE QUESTION OF THE ISSUANCE OF $4,250,000 OF GENERAL OBLIGATION BONDS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA."

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of December, 1998.

_____

Clerk of Court of Charleston County, South Carolina

STATE OF SOUTH CAROLINA	)	**CERTIFIED COPY OF RESOLUTION**
	)	**DECLARING RESULTS OF A**
COUNTY OF CHARLESTON	)	**REFERENDUM**

I, the undersigned, Clerk of the City Council of the City of Isle of Palms, South Carolina, do hereby certify that attached hereto is a copy of a Resolution adopted by City Council at a meeting duly called and held on December __, 1998, which Resolution declares the results of a Referendum held on December 5, 1998, at which meeting a quorum was present and acting throughout, which Resolution has been compared by me with the original thereof as recorded in the minute records of City Council and that such copy is a true, complete, and correct copy thereof and that such Resolution has been duly adopted and is in full force and effect on and as of the date hereof in the form attached hereto.

IN WITNESS WHEREOF, I have hereunto set my hand and the official seal of the City this _____ day of December, 1998.

Clerk, City Council of the City of Isle of Palms, South Carolina

(SEAL)

EXHIBIT C

AN ORDINANCE

TO PROVIDE FOR THE ISSUANCE AND SALE OF $4,250,000 GENERAL OBLIGATION BONDS OF 1999 OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, TO PRESCRIBE THE PURPOSES FOR WHICH THE PROCEEDS SHALL BE EXPENDED, TO PROVIDE FOR THE PAYMENT THEREOF, AND OTHER MATTERS RELATING THERETO.

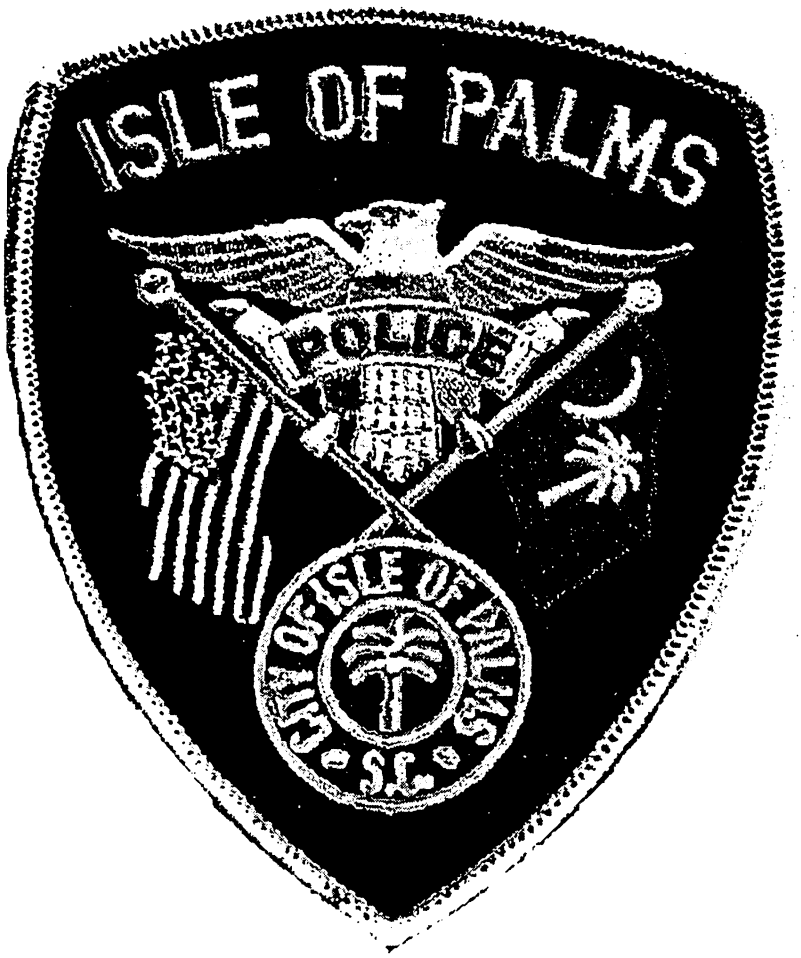
Bond Ordinance

Changes

Section - Article IV

Change dates from 2/1

to 1/1



Monthly Report

November 1998

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4	Officer Activity Report
5	Connector Report
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8	Arrest Report
9	Crime Day of Week Analysis
10	Crime Time of Day Analysis
11	Animal Control Report
12	Narcotics Report
13	Training Report

ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(843) 886-6522 FAX (843) 886-8005

TO: **MAYOR BUNCH, CITY COUNCIL, ADMINISTRATOR WILLIAMS**

FROM: **CHIEF BUCKHANNON**

SUBJECT: **MONTHLY REPORT FOR NOVEMBER 1998**

DATE: **DECEMBER 11, 1998**

The following is a brief synopsis of the officers' activities during the month of November 1998.

Patrol

November 3, 1998 Officers were dispatched to a complaint of a Domestic Disturbance where a man pushed his wife during an argument about how they voted in the election. Neither party desired to pursue charges.

November 7, 1998 An officer observed two vehicles that disregarded a stop sign and were speeding. The officer stopped the vehicles and charged the drivers, two 16 year old females, for Reckless Driving. The juveniles were released to their parents.

November 8, 1998 An officer investigating a vehicle parked illegally on a beach access discovered a subject sleeping in the back seat. The subject was arrested for Disorderly Conduct and Failure to Pay for six traffic citations.

November 10, 1998 A 24 year old female was arrested for Shoplifting and an outstanding warrant with the City of Charleston Police Department.

November 13, 1998 A 16 year old female was charged with Criminal Domestic Violence and Unauthorized Use of a Vehicle after an altercation with her mother in which she struck her mother in the face and left the area driving a vehicle without permission.

November 21, 1998 Officers responding to a Domestic Dispute met with the victim who stated that his ex-wife, while backing out of his driveway, ran into him with the driver's side door of her vehicle. The subject's ex-wife later came to the Isle of Palms Police Department to file a report for Malicious Injury to Property, stating that her ex-husband kicked her vehicle. Both parties wanted the incident documented but did not wish to pursue charges.

November 24, 1998 Officers taking a report of Criminal Domestic Violence discovered that the victim was the driver in an accident earlier that day and arrested her for Leaving the Scene of an Accident. The victim's boyfriend was arrested for Criminal Domestic Violence.

November 30, 1998 Officers responding to a Fight in Progress arrested a 31 year old male for Simple Assault. The victim had a suspended driver's license and was also arrested for Failure to Pay for seven traffic citations. The owner of the vehicle knowingly allowed the subject to drive his vehicle and was subsequently arrested for Allowing Unauthorized Driver.

Personnel

November 6, 1998 The Police Department assisted the Recreation Department with the monthly Teen Dance.

November 19 – 20, 1998 Chief Buckhannon and Lieutenant McCurdy attended a CALEA conference as part of the Accreditation process and for development of the Isle of Palms Police Department's policy and procedures.

November 23 – 24, 1998 Sergeant Lubert was a guest instructor for a Radar Certification Class hosted by North Charleston Police Department.

ISLE OF PALMS POLICE DEPARTMENT

TO: Lt. McCurdy

FROM: TCO Supervisor Gibbons

DATE: December 3, 1998

SUBJECT: Telecommunications Activity Report for November 1998

During the month of November 1998 the Telecommunications office received and dispatched 2,522 calls for service to the 4 public safety agencies of the Isle of Palms and Sullivans Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
November 1998	1,773	38	740	26	2,577
November 1997	2,160	34	918	13	3,125
Percentage Change	-18%	12%	-19%	100%	18%
Year to Date 1998	21,814	633	9,872	257	32,576
Year to Date 1997	23,168	431	8,999	155	32,753
Percentage Change	-6%	47%	10%	66%	-1%

Isle of Palms Police Department Officer Activity Report November 1998

	November 1998	November 1997	Percentage Change	Year To Date 1998	Year To Date 1997	Percentage Change
Service Calls	974	909	7.2%	11,532	11,387	1.3%
Building Checks	435	511	-14.9%	3,765	5,136	-26.7%
SPR'S	524	719	-27.1%	6,631	6,159	7.7%
Traffic Stops	280	329	-14.9%	3,522	3,729	-5.6%
Traffic Stops w/Tickets	67	91	-26.4%	889	994	-10.6%
% Traffic Stops w/Tickets	23.9%	27.7%	-3.7%	25.2%	26.7%	-5.3%
DUI Tickets	1	2	-50.0%	34	35	-2.9%
DUS Tickets	5	7	-28.6%	95	137	-30.7%
Speeding Tickets	33	43	-23.3%	251	300	-16.3%
Other Traffic Tickets	53	72	-26.4%	830	831	-0.1%
Non Traffic Tickets	6	17	-64.7%	393	406	-3.2%
Parking Tickets	5	33	-84.8%	3,008	4,706	-36.1%
City Tickets	23	7	100.0%	249	305	-18.4%
Warning Tickets	60	60	0.0%	849	321	100.0%

Connector Calls For Service for the Month of November 1998

The Isle of Palms Police Department has responded to or initiated 42 calls involving 305 minutes, or 5.08 man hours for the month of November, 1998. The following table breaks down the type, number and time element of each call.

	Calls November	Calls Year To Date	Arrests November	Arrests Year To Date	Minutes November	Minutes Year To Date	Avg. Minutes November	Avg. Minutes Year To Date
Accidents	1	3	0	0	19	42	19	14
Traffic Stops With Tickets	13	168	0	21	135	4825	10.38	28.72
Traffic Stops Without Tickets	19	450	0	0	119	3274	6.26	7.28
Citizen Assists	6	34	0	0	13	265	2.17	7.79
Assist Other PD	0	5	0	0	0	63	0	12.60
Miscellaneous	3	38	0	0	19	289	6.33	7.61
Totals	**42**	**698**	**0**	**21**	**305**	**8758**	**7.26**	**12.55**
Totals 1997	**74**	**674**	**2**	**45**	**767**	**9997**	**10.36**	**14.83**

Isle of Palms Police Department Monthly Report for November 1998

All UCR Codes for each Incident are counted.

CRIME TYPE	November 1998	Total 1998	November 1997	Total 1997
09A MURDER & NON-NEGLIGENT HOMICIDE				
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING				
11A SEX (FORCIBLE RAPE)		4		
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D FORCIBLE FONDLING				2
120 ROBBERY				1
13A ASSAULT		11		5
13B SIMPLE ASSAULT	5	34	1	12
13C INTIMIDATION		4		2
200 ARSON				1
210 EXTORTION				
220 BURGLARY	4	25		35
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING	2	7		2
23D THEFT FROM BUILDINGS	1	3	1	7
23E THEFT FROM COIN OPERATED		3		1
23F THEFT FROM MOTOR VEHICLE	6	37		39
23G THEFT OF MOTOR VEHICLE PART				2
23H ALL OTHER LARCENY	9	127	9	111
240 MOTOR VEHICLE THEFT	1	4	2	7
250 COUNTERFEITING/FORGERY		4		8
26A FRAUDULENT ACTIVITY		2		
26B FRAUD/CREDIT CARD /ATM		3		5
26C IMPERSONATION				
270 EMBEZZLEMENT		2		
280 STOLEN PROPERTY		5		6
290 DAMAGE PROPERTY	3	89	6	67
35A DRUG/NARCOTICS		49	2	48
35B DRUG EQUIPMENT VIOLATION		11		20
36A SEX (INCEST)				
36B STATUTORY RAPE				1
36C INDECENT EXPOSURE		3		2
510 BRIBERY				
520 WEAPON OFFENSES		1	1	4
753 OBSCENE & HARASSING PHONE		15	2	25
756 USING MOTOR VEHICLE W/O				3
90A BAD CHECKS		2		
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT	1	35	2	22
90D DUI	1	39	2	35
90E DRUNKENNESS				
90F FAMILY (NO VIOLENCE)		8		5
90G LIQUOR LAW		63	3	65
90H PEEPING TOM		2		
90I RUNAWAY		8		4
90J TRESPASSING	1	10	3	21
90L TRUANCY				
90N RESISTING ARREST		4		3
90P CONTRIBUTING TO DELINQUENCY		4		1
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES	1	56	9	71
91T TRAFFIC & NRVC ARRESTS	9	124	15	186
91W WARRANT ARRESTS	4	36	5	55
979 MISSING PERSONS		2		
980 SUICIDES		4		3
992 PROWLER		1		
NCR NON CRIMINAL REPORTS	13	165	20	111
TOTALS:	69	1009	83	998

ARREST SUMMARY

Type	November 1998	Total 1998	November 1997	Total 1997
Adults	Male= 11 Female= 5	Male= 353 Female= 82	Male= 25 Female= 4	Male= 443 Female= 79
Juveniles	Male= 2 Female= 3	Male= 28 Female= 11	Male= 9 Female= 0	Male= 36 Female= 20
Narc-Adults	Male= 0 Female= 0	Male= 40 Female= 14	Male= 0 Female= 1	Male= 40 Female= 7
Narc-Juveniles	Male= 0 Female= 0	Male= 5 Female= 4	Male= 2 Female= 1	Male= 4 Female= 1
TOTALS:	Male= 13 Female= 8	Male= 426 Female= 111	Male= 36 Female= 6	Male=523 Female=107

PROPERTY VALUES REPORTED

Type	November 1998	Total 1998	November 1997	Total 1997
Burglary Stolen	$5,968.00	$51,403.00	$0.00	$25,571.00
Larceny Stolen	$11,267.00	$149,908.00	$9,651.00	$84,081.00
Criminal Damage	$725.00	$52,244.00	$1,800.00	$31,395.00
MVT Stolen	$10,000.00	$14,500.00	$10,650.00	$79,535.00
Burglary Recovered	$5,000.00	$35,900.00	$0.00	$250.00
Larceny Recovered	$8,965.00	$46,815.00	$925.00	$6,975.00
MVT Recovered	$10,000.00	$12,500.00	$0.00	$36,865.00
Total Stolen	$27,235.00	$215,811.00	$20,301.00	$189,307.00
Total Recovered	$23,965.00	$95,215.00	$925.00	$44,090.00
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms Police Dept.
All Arrests
Primary UCR Code Only
Date Starting 11/01/98 to 11/30/98

12/01/98 : 08:25:47

Arrest Summary
Type 1

Offense	Male White	Male Black	Male Amer Indian	Male Asian	Male Other	Female White	Female Black	Female Amer Indian	Female Asian	Female Other	Male Total	Female Total	Total	Line Item #
13B SIMPLE ASSAULT.....	1	1	0	0	0	1	0	0	0	0	2	1	3	0001
23C SHOPLIFTING.....	0	0	0	0	0	1	0	0	0	0	0	1	1	0002
26B FRAUD CREDIT CARD/AUTOMATED TELLER MACHINES.....	1	0	0	0	0	0	0	0	0	0	1	0	1	0003
520 WEAPON LAW VIOLATIONS.....	1	0	0	0	0	0	0	0	0	0	1	0	1	0004
90C DISORDERLY CONDUCT.....	0	1	0	0	0	0	0	0	0	0	1	0	1	0005
90J TRESPASS OF REAL PROPERTY.....	1	0	0	0	0	0	0	0	0	0	1	0	1	0006
91T TRAFFIC ARREST (DUS, NRVC, ETC).....	3	1	0	0	0	5	0	0	0	0	4	5	9	0007
91W WARRANT ARREST.....	2	1	0	0	0	0	1	0	0	0	3	1	4	0008
*** Total ***	9	4	0	0	0	7	1	0	0	0	13	8	21	

Isle of Palms Police Dept.
From : 11/01/98 To : 11/30/98
All Crimes : 60

12/01/98 : 08:26:49

Crime Day Of Week Analysis

Type Of Crime		Crime Count	Pct Of All	Mon	Pct Of Cri	Tue	Pct Of Cri	Wed	Pct Of Cri	Thu	Pct Of Cri	Fri	Pct Of Cri	Sat	Pct Of Cri	Sun	Pct Of Cri	Unknown	Pct Of Cri	Line Item #
13B	SIMPLE ASSAULT	5	8.33	1	20	2	40	0	0	0	0	1	20	1	20	0	0	0	0	0001
220	BURGLARY/BREAKING AND EN	4	6.67	0	0	1	25	1	25	0	0	2	50	0	0	0	0	0	0	0002
23C	SHOPLIFTING	2	3.33	0	0	1	50	0	0	0	0	0	0	0	0	1	50	0	0	0003
23D	THEFT FROM BUILDINGS	1	1.67	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0004
23F	THEFT FROM MOTOR VEHICLE	6	10.00	0	0	0	0	0	0	4	67	1	17	0	0	1	17	0	0	0005
23H	ALL OTHER LARCENY	9	15.00	0	0	0	0	0	0	3	33	2	22	4	44	0	0	0	0	0006
240	MOTOR VEHICLE THEFT	1	1.67	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0007
290	DESTRUCTIVE/DAMAGE/VANDA	3	5.00	0	0	0	0	1	33	0	0	1	33	1	33	0	0	0	0	0008
90C	DISORDERLY CONDUCT	1	1.67	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0009
90J	TRESPASS OF REAL PROPERT	1	1.67	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0010
90Z	ALL OTHER OFFENSES	1	1.67	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0011
91T	TRAFFIC ARREST (DUS, NRV	9	15.00	3	33	2	22	1	11	1	11	1	11	0	0	1	11	0	0	0012
91W	WARRANT ARREST	4	6.67	0	0	3	75	0	0	0	0	0	0	1	25	0	0	0	0	0013
NCR	NON CRIMINAL REPORT	13	21.67	2	15	0	0	1	8	0	0	2	15	3	23	5	38	0	0	0014
*** Total ***		60	100.00	7		9		4		8		12		11		9		0		

Isle of Palms Police Dept.
From : 11/01/98 To : 11/30/98
All Crimes : 60

12/01/98 : 08:26:50

Crime Time Of Day Analysis

Type Of Crime	Crime Count	Pct Of ALL	0000 Thru 0300	Pct Of Cri	0301 Thru 0600	Pct Of Cri	0601 Thru 0900	Pct Of Cri	0901 Thru 1200	Pct Of Cri	1201 Thru 1500	Pct Of Cri	1501 Thru 1800	Pct Of Cri	1801 Thru 2100	Pct Of Cri	2101 Thru 2400	Pct Of Cri	Line Item #
13B SIMPLE ASSAULT	5	8.33	1	20	0	0	1	20	0	0	1	20	1	20	1	20	0	0	0001
220 BURGLARY/BREAKING AND EN	4	6.67	0	0	0	0	0	0	1	25	1	25	1	25	1	25	0	0	0002
23C SHOPLIFTING	2	3.33	1	50	0	0	0	0	0	0	1	50	0	0	0	0	0	0	0003
23D THEFT FROM BUILDINGS	1	1.67	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0004
23F THEFT FROM MOTOR VEHICLE	6	10.00	1	17	0	0	0	0	0	0	0	0	3	50	1	17	1	17	0005
23H ALL OTHER LARCENY	9	15.00	0	0	0	0	0	0	2	22	3	33	2	22	1	11	1	11	0006
240 MOTOR VEHICLE THEFT	1	1.67	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0007
290 DESTRUCTIVE/DAMAGE/VANDA	3	5.00	0	0	1	33	0	0	2	67	0	0	0	0	0	0	0	0	0008
90C DISORDERLY CONDUCT	1	1.67	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0009
90J TRESPASS OF REAL PROPERT	1	1.67	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0010
90Z ALL OTHER OFFENSES	1	1.67	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0011
91T TRAFFIC ARREST (DUS, NRV	9	15.00	2	22	1	11	2	22	0	0	2	22	1	11	0	0	1	11	0012
91W WARRANT ARREST	4	6.67	0	0	0	0	0	0	0	0	1	25	2	50	1	25	0	0	0013
NCR NON CRIMINAL REPORT	13	21.67	2	15	0	0	1	8	3	23	3	23	1	8	0	0	3	23	0014
*** Total ***	60	100.00	9		2		5		8		13		11		5		7		

Isle of Palms Police Department Animal Control Report for November 1998

	1998 Monthly Total	1997 Monthly Total	1998 Yearly Total	1997 Yearly Total
Citations	11	21	166	247
Warning Tickets	5	0	153	3
Animals Secured	37	33	327	321
Dogs	7	14	86	157
Cats	2	7	37	59
Raccoons	22	12	157	96
Other	6*	0	51	25
Released to Owner	7	14	88	135
Transported to SPCA	29	19	217	166
Injured Animals	1	0	28	13
Trapped Animals	28	19	219	142
Cats	2	7	30	39
Raccoons	22	12	156	91
Other	4**	0	24	12
Dead Animals Removed	3	0	39	17
Traps Set	26	19	236	235
Kennel Fees	$13.00	$56.00	$507.00	$859.00

* 4 Opossums, 1 Rabbit, 1 Turtle
** 4 Opossums

Isle of Palms Police Department Narcotics Report for November 1998

	Isle of Palms			DEA		
Drug Type	Seized	Purchased	Value	Seized	Purchased	Value
Marijuana				5 pounds		$5,000.00
Cocaine				2.2 kilos		$100,000.00
Crack Cocaine						
LSD						
Heroine						
Other - Methamphetamines						
Monies Seized						$514,488.00
Monies Forfeited						
Monies Pending Forfeiture						
Vehicles Seized						
Vehicles Forfeited						
Vehicles Pending Forfeiture						
Other Activities				$273,291.00		$273,291.00*
Arrests	0			18		
Charges	0			27		

N/A = Not Available

* 8 Vehicles	$256,891.00
1 Rolex Watch	$13,600.00
Guns	$2,800.00

ISLE OF PALMS POLICE DEPARTMENT

TO: CHIEF BUCKHANNON

FROM: SERGEANT STEWART

SUBJECT: TRAINING REPORT FOR NOVEMBER, 1998

DATE: DECEMBER 8, 1998

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH.

OFFICER	CLASS	TYPE	HOURS
Sgt. Bond	Blood Borne Pathogen Update	In Service	1
Pfc. Brown	Blood Borne Pathogen Update	In Service	1
Pfc. Brown	Radar Certification	Advanced	16
Chief Buckhannon	SCPCA Special Core	Core	2
Pfc. Corrigan	Crime to Court	In Service	3
Pfc. Corrigan	Blood Borne Pathogen Update	In Service	1
Cpl. Erickson	Blood Borne Pathogen Update	In Service	1
Ofc. Locklair	NCIC Re-affirmation	In Service	1
Ofc. Locklair	Crime to Court	In Service	2
Ofc. Locklair	Blood Borne Pathogen Update	In Service	1
Sgt. Lubert	NCIC Re-affirmation	In Service	1
Sgt. Lubert	Crime To Court	In Service	3
Sgt. Lubert	Blood Borne Pathogen Update	In Service	1
Cpl. Markwald	Crime to Court	In Service	2
Cpl. Markwald	Blood Borne Pathogen Update	In Service	1
Lt.. McCurdy	Traffic/DUI	Advanced	8
Cpl. McPherson	Blood Borne Pathogen Update	In Service	1
Pfc. Neal	NCIC Re-affirmation	In Service	1
Pfc. Peters	Crime to Court	In Service	2
Pfc. Peters	Blood Borne Pathogen Update	In Service	1
Pfc. Riley	Radar Certification	Advanced	16
Pfc. Riley	Crime to Court	In Service	2
Pfc. Riley	Blood Borne Pathogen Update	In Service	1
Pfc. Rogers	Blood Borne Pathogen Update	In Service	1
Sgt. Stewart	Blood Borne Pathogen Update	In Service	1
Sgt. Stewart	NCIC Re-affirmation	In Service	1
		MONTHLY TOTAL:	72
		PREVIOUS TOTAL:	1505
		YEAR TO DATE:	1577

EMPLOYEE	CLASS	TYPE	HOURS
TCO Morton	Training Manual	Basic	40
TCO Gibbons	NCIC Re-affirmation	In Service	1
Sec McLellan	NCIC Re-affirmation	In Service	1
		MONTHLY TOTAL:	42
		PREVIOUS TOTAL:	285
		YEAR TO DATE:	327

THERE HAS BEEN A TOTAL OF 1904 *HOURS* TRAINING CONDUCTED FOR THE POLICE DEPARTMENT UP TO THIS DATE.

PUBLIC SAFETY COMMITTEE
December 14, 1998

The regular meeting of the Isle of Palms Public Safety Committee was held on December 14, 1998, at 5:30 p.m., in City Hall. Present were Chairman Shaffer, Committee Members Abele and Gear, Police Chief Buckhannon, and Assistant Fire Chief Yannuzzi. Also present were Mayor Bunch and Administrator Williams.

1. Approval of Previous Months Minutes. Adm. Abele made a motion to approve the minutes of the November 1998 meeting; Mr. Gear seconded; motion passed unanimously.

2. Citizens Comments. None.

3. Police Department Monthly Report. Chief Buckhannon discussed the monthly department report for November (see attached) and answered questions of committee members.

Chief Buckhannon reported on the conference on accreditation that he and Lieutenant McCurdy attended in Knoxville, TN. They learned their strengths and weaknesses going into the process and felt that the City is approximately one-third of the way through the process and hope to complete it by the end of 1999 or early 2000.

4. Fire Department Monthly Report. Assistant Chief Yannuzzi discussed the monthly department report for November (see attached) and answered questions of committee members.

Chief Yannuzzi reported that the chassis for the new squad truck is in and we should be billed for approximately $46,000. The next trip to the manufactured will be sometime the end of January and delivery is still scheduled for March.

In discussion of the OSHA 2-in 2-out policy, Chief Yannuzzi stated that the federal OSHA standard was amended to meet South Carolina's needs and a state administrative judge did pass a 2-in, 1-out policy, which the City can follow, but which has not been challenged in federal court. The City follows a policy of having 4 people at the scene before going in and will continue to do so. It is unlikely that the state will end up fighting OSHA standards in federal court so we will ultimately have to follow the 2-in 2-out policy upon certain stages of a fire with life-threatening status.

Adm. Abele asked that another column be added to the incident report with last year's to date information for comparison purposes.

Mr. Gear and Adm. Abele expressed their thanks for a great Christmas party!

5. Miscellaneous. Adm. Abele began discussion of the City taking over the fireworks display next summer. He recommended that persons be contacted as to location, etc. Funding could certainly come from Accommodations Taxes as a tourist related function. Administrator Williams stated also that council needs to determine how much they will spend as it could be very expensive. Adm. Abele will get figures from Wild Dunes on their displays and he felt it was approximately $10,000. **Adm. Abele made a motion to recommend full council authorize to move forward with planning a fireworks display; Mr. Gear seconded; motion passed unanimously.**

6. There being no further business to come before the committee, the meeting was unanimously adjourned at 5:55 p.m.

Respectfully submitted,

Skipper Shaffer, Chairman

FIRE SERVICE REPORT

NOVEMBER 1998

Fire Services Monthly Report

Contents

November 1998

A. Call Summary

B. Alarm Report

C. Incident Report

D. Pre-Incident Surveys/Inspections

E. Training

F. Maintenance

G. Personnel

H. Public Relations

Isle of Palms Fire Department
Call Summary

11/04	Fire Department personnel responded to Coconut Joes for a smell of smoke. Upon arrival, personnel found that the electrical panel was hot to touch. The panel cover was removed. There was no sign of open flame. The breakers were warm. The power was turned off and the owner was advised to have an electrician look at the problem before restoring power.
11/04	Fire Department personnel responded to a residence on 31st Ave. for a structure fire. Upon arrival, personnel found a shirt burning on top of the stove. There was no other damaged noted. Fire Department personnel used a positive pressure fan for smoke removal prior to leaving the scene.
11/07	Fire Department personnel responded to the Recreation Department for an 11 year old boy that had been punched in the face during a fight with another child. The patient had discoloration and deformity around his nose. The patient denied difficulty breathing. The patient was taken to East Cooper Hospital Emergency Room via his mother.
11/15	Fire Department personnel responded to the beach to search for a boater in distress upon request of the United States Coast Guard. A resident on 28th Ave spotted two flares. The area from 14th Ave. to Ocean Point was searched repeatedly to no avail. The search was called off with the intent to resume the search the next morning.
11/29	Fire Department personnel responded to the boat ramp near the Carroll Reality Building for a car in the water. The car was removed from the water. The owner had slipped, fallen and sustained a minor injury, which required no medical attention.
*	Fire Department personnel responded to a significant number of respiratory distress calls during the month.

ISLE OF PALMS FIRE DEPARTMENT
NOVEMBER 1998
ALARM REPORT

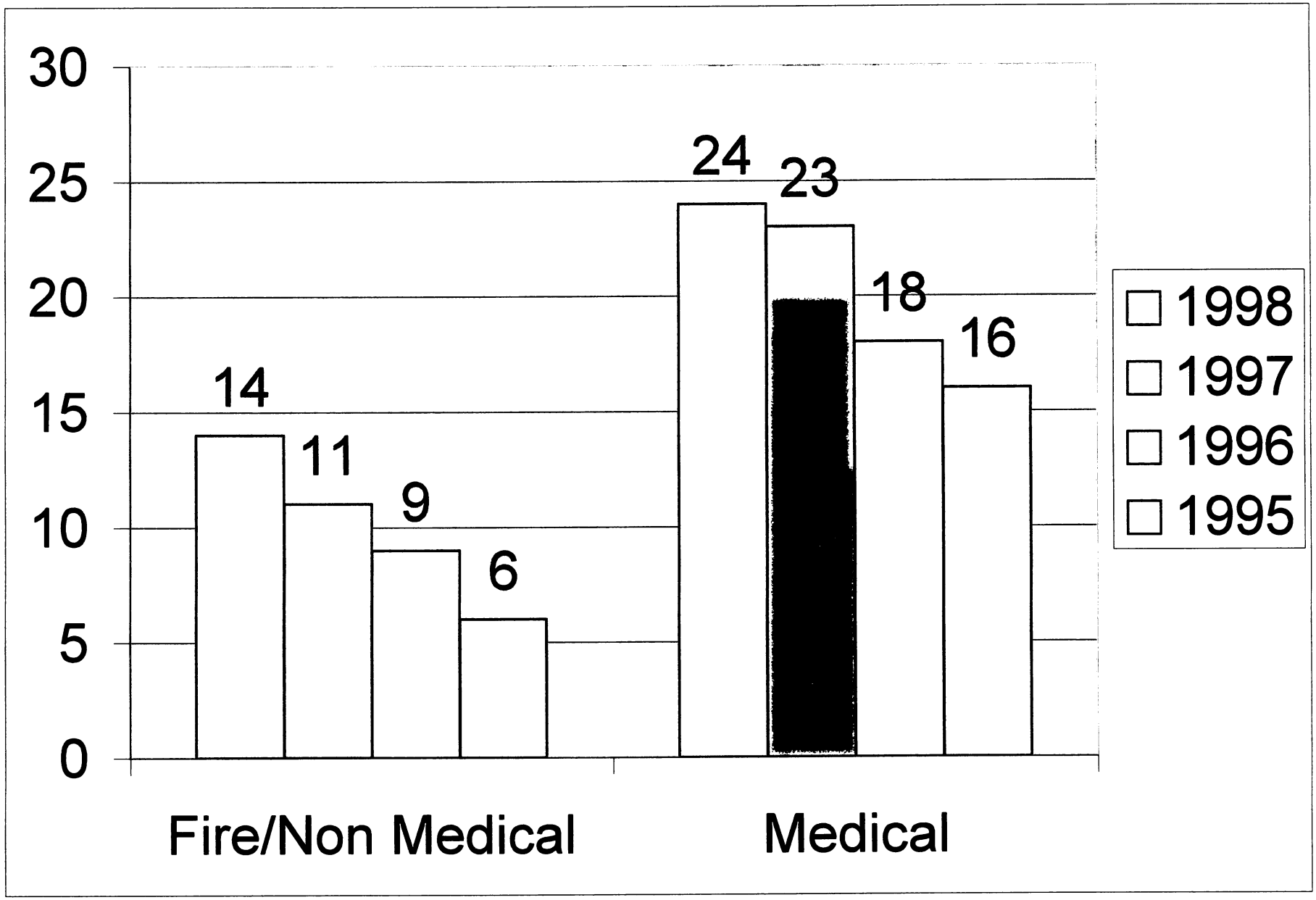
INCIDENT #	DATE	DIST.	TYPE	LOCATION
98-596	11-1-98	1	EMS Assist (r)	24 28th Ave.
98-597	11-1-98	1	EMS Assist (r)	101 Palm Blvd.
98-598	11-3-98	1	Smoke Scare	103 Carolina Blvd.
98-599	11-4-98	1	Rescue	30 J.C. Long Blvd.
98-600	11-4-98	1	Arcing Elec. Equip.	1120 Ocean Blvd.
98-601	11-4-98	1	Arcing Elec. Equip.	613 Carolina Blvd.
98-602	11-4-98	2	Structure Fire	35 31st Ave.
98-603	11-6-98	1	EMS Assist (r)	2501 Palm Blvd.
98-604	11-6-98	2	EMS Assist (n/r)	44 41st Ave.
98-605	11-7-98	1	EMS Assist (n/r)	2102 Palm Blvd.
98-606	11-7-98	2	EMS Assist (n/r)	8 55th Ave.
98-607	11-7-98	1	EMS Assist (n/r)	24 28th Ave.
98-608	11-7-98	1	EMS Assist (r)	8 6th Ave.
98-609	11-8-98	1	EMS Assist (r)	8 6th Ave.
98-610	11-8-98	2	EMS Assist (r)	238 Forest Trail
98-611	11-9-98	1	Unintentional False	HWY 517
98-612	11-10-98	1	EMS Assist (r)	2301 Palm Blvd.
98-613	11-11-98	1	Install Smoke Det.	415 Ocean Blvd.
98-614	11-11-98	1	Arcing Elec. Equip.	10 25th Ave.
98-615	11-12-98	1	EMS Assist (r)	8 6th Ave.
98-616	11-14-98	1	Smoke Scare	208 Sea Cabins
98-617	11-14-98	1	EMS Assist (r)	8 6th Ave.
98-618	11-15-98	1	EMS Assist (r)	28 21st Ave.
98-619	11-15-98	1	Search	28th Ave. & Beach
98-620	11-16-98	2	EMS Assist (n/r)	Gate 1 Wild Dunes
98-621	11-17-98	2	EMS Assist (n/r)	44 41st Ave.
98-622	11-18-98	2	EMS Assist (r)	26 Intracoastal Ct.
98-623	11-18-98	2	EMS Assist (r)	3703 Palm Blvd.
98-624	11-19-98	2	Public Assist	254 Forest Trail
98-625	11-20-98	1	EMS Assist (r)	125 Charleston Blvd.
98-626	11-21-98	1	EMS Assist (r)	8 6th Ave.
98-627	11-21-98	1	EMS Assist (r)	11 25th Ave.
98-628	11-25-98	1	EMS Assist (n/r)	30 J.C. Long Blvd.
98-629	11-25-98	2	Public Assist	254 Forest Trail
98-630	11-26-98	1	EMS Assist (r)	8 6th Ave.
98-631	11-29-98	2	EMS Assist (r)	Gate 2 Wild Dunes
98-632	11-29-98	1	Unclassified	100 Palm Blvd.
98-633	11-30-98	1	Unintentional False	14th Ave. & Palm

Total Calls=38 District 1= 27 District 2= 11 Mutual Aid= 0

Total EMS Calls= 24 Resident= 17 Non-resident= 7

November 1997 total= 34

Isle of Palms Fire Department
Response Comparision
November 1995-1998



Isle of Palms Fire Department
Run Comparison
November 1995-1998

	Total Calls	Fire/Non Medical	Medical
1995	22	6	16
1996	27	9	18
1997	34	11	23
1998	38	14	24

City of Isle of Palms Fire Department
November
Incident Report

(Listed in accordance with NFIRS Standards)

Situation Found:	Total	Dist. 1	Dist. 2	MA	YTD	*Fire Cause:*	
Total Alarms:	38	27	11		633	*Structural*	
Working Structure Fire	1	0	1		11	Electrical.....	
Outside of Structure					2	Smoking Materials.....	1
Vehicle Fire					3	Heating or Cooking Equipment.....	No.____
Brush, grass, leaves					21	Suspicious.....	No.____
Trash, rubbish					2	Lightning.....	No.____
Explosion, No after fire						Arson.....	No.____
Outside spill with fire						Other.....	No.____
Other fires not classified							
Overpressure Rupture							
Emergency Medical Call	24	16	8		344		
Locked in-trapped					4		
Search	1	1	0		11		
Extrication					4		
Rescue-Not classified	1	1	0		15		
Spill, leak - no fire					6		
Power line down					4		
Arcing electrical equipment	3	3	0		17		
Aircraft standby							
Chemical spill					1		
Hazardous condition					7		
Water removal					2		
Smoke removal					1		
Animal Rescue							
Assist Police					4		
Unauthorized burning							
Move-up					5		
Other service calls					4		
Smoke Scare	2	2	0		9		
Controlled burn							
Steam, gas mistaken for smoke					1		
Malicious false					1		
Bomb scare							
Alarm Malfunction					22		
Unintentional false	2	2	0		24		
Unclassified	1	1	0		9		
* Supplemental	3	1	2		99		
Property Value:_____	Property Damage:_____					Property Saved:_____	
Gallons of water used 2000							

* See attached Supplemental Report

C

Supplemental Activities Report
November 1998

Type Call	Total	Dist. 1	Dist. 2	Mutual Aid	Year to Date
Smoke Detector	1	1			9
Station Tour					17
Public Education					2
Public Appearances					9
Assist Motorist					11
Pump Streets					10
Remove Objects/Roof					2
Remove Objects/Tree					3
Beach Search					2
Public Assist	2		2		15
Other					19
Totals	3	1	2		99

Isle of Palms Fire Department
Pre-Incident Surveys

Continued to up-date Pre-Incident surveys in the field.

Fire Inspections

The Building Department is currently performing fire inspections. There were 20 inspections performed during the month of November.

ISLE OF PALMS FIRE DEPARTMENT
NOVEMBER 1998
TRAINING REPORT

PAID

Total medical training hours.....206.5
Total fire training hours..... 345.5
Total hours..... 552
Hours per man..... 32.5

ADDITIONAL TRAINING

Chief Graham attended an OSHA Record Keeping training class.

Chief Graham and Asst. Chief Yannuzzi attended a Risk Management Seminar on the new OSHA Respiratory Protection Policy.

Asst. Chief Yannuzzi, Captain Kramer, and Firefighter Micalizzi attended the SCFA LP Gas Firefighting class.

Engineer Mrowca, Engineer Naylor, and Firefighter Micalizzi attended the SCFA Smoke Diver SCBA course.

Engineer Friend attended the NFA Leadership 3 class.

VOLUNTEER

Total medical training hours.....0
Total fire training hours.....39
Total hours.....39
Hours per man.....3.5

The volunteer drill on November 11, 1998 was on partial and full escape maneuvers with SCBA and was done in the department's SCBA maze at Station 2.

The volunteer drill on November 25, 1998 was on performing the church raise with a 24' extension ladder.

Isle of Palms Fire Department
Maintenance
November 1998

Station 1	
11/03	Inspected Fire Extinguishers.
	Checked fuel in generator.
	Repaired bracket on R-1 bay door.
11/04	Installed hooks for wave runner signal light.
	Repaired front garden hose.
11/09	Trimmed bottom of Chief's office door.
11/10	Installed board for clipboards in bay.
11/5-7	New carpet installed.
11/12-13	Assembled new computer desk for training room.
Station 2	
11/03	Inspected Fire Extinguishers.
	Checked fuel in generator.
11/10	Installed brackets on wall for hard suction.
11/11	Installed florescent light in gear room.
	Installed brackets to hang spare strobes.
Squad 1	
11/04	Replace bulb in right rear emergency light.
	Repaired lens on right rear emergency light.
11/10	Changed oil & fuel filters, changed oil.
Truck 1	
11/05	Pump tested- passed.
11/12	Repaired ladder rack.
11/16	Technician repaired broken mounts.
Engine II	
11/04	Replaced lock on key box.
11/05	Pump tested- passed.
11/10	Repaired siren.
11/12	Repaired suction unit.
Engine III	
11/02	Replaced knob for adjusting leg on PPV fan.
11/05	Pump tested- passed.
11/06	Rebuilt tank fill valve.

Engine IV

11/05	Pump tested- passed.
11/09	Repaired radiator reservoir.

Car I (Jeep)

Car II (Crown Victoria)

No maintenance performed.

Rescue I (F-150)

11/10	Repaired ignition assembly.

Rescue II (6x6 ATV)

11/02	Installed rack. Wired lights & siren.
11/11	Fabricated & installed brackets & rear strobes.

Rescue III (Rescue Boat)

No maintenance performed.

Rescue IV (Rubber Boat)

No maintenance performed.

Rescue V ('97 Yamaha Jet Ski/Wave Runner)

No maintenance performed.

Misc.

11/12	Charged cascade system in air pack room.

Conducted Weekly: SCBA inspection & maintenance
Ladder inspection & maintenance
Backflushed pumps

Isle of Palms Fire Department
Personnel Report
November 1998

The entire Department worked as a team completing a wide variety of projects during the month of November. Due to the extra efforts of all personnel, it would be too difficult to single any one person out. Therefore, all personnel will be rewarded with a special bakery treat.

On November 3, 1998, a personnel meeting was held at Station 1.

On November 12, 1998, Chief Graham attended a breakfast meeting held on the Yorktown concerning the Maritime Firefighting Plan. This is a Countywide project to enhance awareness of the need for resources.

On November 17, 1998, Chief Graham and Assistant Chief Yannuzzi attended a special meeting concerning OSHA's 2 in/2 out. The meeting was hosted in the Mt. Pleasant Court Room and conducted by the Municipal Association. Two representatives were present from OSHA for discussion, questions and answers.

On November 18, 1998, Assistant Chief Yannuzzi attended the monthly Charleston County Chief's meeting hosted by Charleston County EPD.

On November 23, 1998, Jeff Worsham began his 1st day as a full time employee. Jeff came to us from the City of Hanahan's Fire Department. He is married and has two children.

On November 25, 1998, Fire Department personnel participated in the annual Thanksgiving Day Parade at Wild Dunes Resort. Thanksgiving dinner was enjoyed by all personnel (Fire Department, Police Department and E.M.S.) at Station 1.

Celebrating Birthdays this month were Cheryl Gregorie, Roger Eagle and Steve Yannuzzi and volunteer Chuck Howard.

Isle of Palms Fire Department
Public Relations Report
November 1998

11/06	Engineers Mrowca, Riddle and Rodden helped with the D.A.R.E. dance at the Recreation Department.
11/08	Engineers Riddle and Barrett assisted a lady in Forest Trail after she fell.
11/11	Engineer Joe Friend installed three smoke detector batteries for a resident on Ocean Blvd. and installed a carbon monoxide detector.
11/19	Engineers Riddle, Naylor and Maibach assisted a lady in Forest Trail up a flight of stairs into her residence.
11/25	Engineers Maibach, Naylor and Firefighter Micalizzi assisted a lady down a flight of stairs at her residence in Forest Trail.

EXHIBIT E

ISLE OF PALMS RECREATION COMMITTEE
December 14, 1998

The regular meeting of the Isle of Palms Recreation Committee was held on December 14, 1998, at 6:15 p.m., in City Hall Council Chambers. Present were Chairman Bettelli, and committee member Skipper Shaffer, and Recreation Director Norma Jean Page. Committee member Debra Hernandez was not present. Mayor Bunch was also present.

1. Approval of Previous Month's Minutes. Mr. Shaffer made a motion to approve the minutes from the November 1998 meeting; Chairman Bettelli seconded; motion passed unanimously.

2. Citizens Comments.- None.

Stu Kimball, of the Isle of Palms Community Park Foundation, was not present by had contacted Chairman Bettelli who reported that he has a campaign worksheet (attached hereto) which will be presented to City Council for their approval. Ms. Page reported that the Foundation does have a fund-raising person on their committee (who has done fund raising on a big level) and they have formed a step-by-step plan how they are going to do it. They will be having a meeting in January to discuss specific fund raising projects.

Mr. Shaffer read the letter that the City Attorney has redrafted for the City Administrator's signature and that the Foundation can use to assure donors of the City's intent to work with the Foundation in improving park and recreational facilities. It does not address fund raising and it was agreed that the City should have no say in how they do their fund raising. However, it was the consensus that naming City-owned buildings was not looked upon favorably by the committee and will be discussed at the December council meeting.

3. Recreation Department Report. Director Norma Jean Page gave an overview of the department's monthly activities per the report attached hereto and discussed upcoming activities and she answered questions of committee members.

4. Old Business. - Chairman Bettelli again discussed the letter that Mr. Shaffer read earlier in this meeting. Basically, the letter was approved at the last council meeting after approval by the City Attorney who made some changes. It will not have to go back to Council again for approval.

There being no further business, the meeting was unanimously adjourned at 6:45 p.m.

Respectfully submitted,
Marty Bettelli
Marty Bettelli, Chairman

Isle of Palms Community Park Foundation

Campaign Worksheet

Then goal of the campaign is to create a world class, multi-purpose recreational facility and community center that will enhance the lives of residents of all ages. The cost of this facility is estimated at $4,000,000.

Giving levels and giving opportunities include:

Naming opportunities:

$2,000,000 will name the park
1,000,000 will name the gymnasium
800,000 will name the community center
200,000 will name the pool
90,000 will name the soccer fields

Sponsorship opportunities(plaque recognizes sponsor)

$25,000 will sponsor the sculpture
15,000 will sponsor the fountain
7500 will sponsor the volleyball courts
7500 will sponsor an athletic field
5800 will sponsor playground renovation
5000 will sponsor a picnic shelter(3)
1000 will sponsor a bench(10)
1000 will sponsor park signage

Other giving opportunities:

$500 will purchase a bike rack(3)
250 will purchase a trash receptacle
250 will purchase a flagpole
250 will purchase interpretive signage(5)
180 will purchase a palm tree(at least 50)
50 will purchase one uplight for a palm tree(33 needed for plaza area)

copy to Rec Com.

December 10, 1998

TO WHOM IT MAY CONCERN:

Please be advised that the Isle of Palms Community Park Foundation was formed in 1997 for the primary purposes of supporting public park and recreational facilities in the City of Isle of Palms, promoting physical fitness, and cultural, social and educational activities for all citizens of the City.

Although is organization is a private, non-profit corporation which has no legal affiliation with the City of Isle of Palms, the City applauds the Foundation's efforts and hopes to work with this organization in improving park and recreational facilities and related programs for our residents. We understand that donations to the Foundation are tax deductible.

Very truly yours,

Mark W. Williams
City Administrator

ISLE OF PALMS

RECREATION DEPARTMENT

MONTHLY REPORT

NOVEMBER

1998

STAFF: D. J. BARNHILL
KEVIN SCHWERIN
ROBERT WALTZ
RICHARD RACHEL
NORMA JEAN PAGE

ISLE OF PALMS
RECREATION DEPARTMENT

ACTIVITIES	DAYS OFFERED	TIME
Island Pre-School I (ages 3 - 4) Robin Lee, Instructor	**Monday, Wednesdays & Fridays**	**9:00 - 12:00 noon**
Island Pre-School II (ages 3 - 4) Robin Lee, Instructor	**Tuesday & Thursdays**	**9:00 - 12:00 noon**
Island Tiny Tots (ages 2 - 3) Michelle Page, Instructor	**Tuesday & Thursdays**	**9:30 - 12:00 noon**
Tae Kwon Do (ages 6 - 11)	**Saturdays**	**9:00 - 12:00noon**
Tae Kwon Do (12 & older)	**Wednesdays**	**7:30 - until**
Tae Kwon Do (12 & older) Dr. John Emmel, Instructor	**Saturdays**	**10:00 - until**
Gymnastics (ages 3 - 5) Tricia Tapio, Instructor	**Fridays**	**3:30 - 4:15 pm.**
Gymnastics (ages 6 - 11) Tricia Tapio, Instructor	**Fridays**	**4:15 - 5:15 pm**
Yoga Elizabeth Hanke, Instructor	**Tuesdays**	**6:30 - 7:45 pm.**
Men's Softball Final Tournament was held Week of November 16.	**Monday & Wednesdays**	**7:00 pm. - until**
Flag Football Final Tournament to be played Sat. & Sunday, December 5 & 6	**Sundays**	**12:00 noon - until**
Co-Rec Volleyball	teams still being accepted for league	
Youth Soccer (ages 5 & 6) Season ended week of November 16	**Mondays**	**5:30 and 6:30 pm.**
Youth Soccer (ages 7 & 8) Season ended week of November 16	**Tuesdays**	**5:30 and 6:30 pm.**
Youth Soccer (ages 9 - 12) Season ended week of November 16	**Thursdays**	**5:15 and 6:30 pm.**

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YOUTH BASKETBALL

5 and 6 yr. olds (co-ed) 5 teams with 10 players	**Tuesdays, Beginning January 5**	**5:15 & 6:00 pm.**
7 and 8 yrs. olds (co-ed) 7 teams with 9 or 10 players	**Wed. & Thurs. Beginning Jan. 6**	**5:15 & 6:15 pm.**
9 and 10 yr. old boys 5 teams with 10 players	**Mondays, Beginning Jan. 4**	**5:15, 6:15 & 7:15pm.**
Girls 9 - 10 yrs old 1 team with 11 players	**Play in Mt. Pleasant**	
Boys 11 - 12 yrs old 2 teams of 10 players	**Play in Mt. Pleasant**	
Girls 11 - 12 yrs. old 2 teams of 10 players	**Play in Mt. Pleasant**	

We will have five (5) teams participating in the Mt. Pleasant league this season. Last year we were not successful in the girls 9 - 10 yr, Boys 11-12 or the girls 11 - 12.

FREE - COACHES CLINIC **SATURDAY, NOVEMBER 21**
Charleston Southern Basketball Coach, Adam Collins conducted a clinic for our Volunteer coaches. He was extremely informative and helpful in presenting ways and method of teaching basketball skills for our coaches to share with their players.

HOLIDAY BASKETBALL CAMP **DECEMBER 21, 22 & 23** **9:30 - 12:30 PM.**
Ages 8 - 14 yrs. - boys and girls $50.00 per child
Adam Collins will also conduct this Camp for the youth in our Community.
This camp is traditional for the Island and has been successful through the years.

Christmas Card Drawing Contest **Monday, November 16** **9:00 - 12:00noon**
Over 20 children showed up to share their art talents with us. **5:00 - 7:00 pm.**
Danielle LaCasce, 7 years old from IOP was the winner and will be recognized at the Annual Tree Lighting Ceremony. Danielle will receive a plaque from the Recreation Department, gift certifcate from Do Re Mi Pizza and rumor has it the Mayor will throw in a savings bond for $100.

American Red Cross Baby Sitting Training **Saturday, November 21** **9:00 - 5:00 PM.**

Island Arts and Craft Sale **Saturday, November 28** **9:00 - 4:30 PM**

Silent Auction **Friday, December 4** **12:00 noon - 6 PM.**
Recreation Community Park Foundation will host this activity again this year.
Local merchants will donate items to be auctioned. Doors open at 12:00 noon and will close at 6:00 PM for Tree Lighting.

Community Tree Lighting Ceremony **Friday, December 4** **6:00 PM**
April Lathan from the Accommodation Tax committee has been extemely helpful in this years preparations.
A 20' tree has been purchased from R.B. Salisbury in Summerville. Wild Dunes has allowed us borrow a tree stand to accommodate a tree this size.
Our Keenagers have volunteered their time to serve hot chocolate and cookies to those attending.
A handbell choir will perform along with a group of children from the Island.
Dean Swanson will M.C. the ceremony. Mayor Carmen Bunch will officially light the tree and present the winner of the Christmas Card Drawing Contest.
Santa will arrive by Fire truck and have candy or goodie bags for all the children.

IOP Middle School Dare Dance - Friday, December 11
We are prepared to make flyers if more than 500 middle school students attend the December Dance. November only 425 youth attended so there were no changes in our dance policies for December. If average attendance remains close to 400 we will not sale advanced tickets.

EXHIBIT F

Zoning Board of Adjustment
Minutes
December 8, 1998

I. Call to Order

Chairperson Gabbie Porter called the regular meeting of the City of Isle of Palms' Board of Adjustment to order on December 8, 1998 at 5:30PM in the conference room of the Building Department at 1301 Palm Blvd. Members present were Guy Taylor, Jim Burke, Charlie Yawn and Chairperson Gabbie Porter (Russ Stemke arrived during discussion of case #98-027), as well as the Zoning Administrator, Douglas Kerr.

II. Review of Minutes

Guy Taylor made a motion to approve the minutes of the November 10, 1998 meeting. Jim Burke seconded the motion. The vote was unanimously approved by voice vote, Charlie Yawn abstained from the vote.

III. Variances, Appeals, and Special Exceptions

Chairperson Gabbie Porter swore in all those planning to give testimony.

The first application on the agenda was case #98-024 requesting a special exception to allow the establishment of a home occupation at 2502 Hartnett Blvd. The applicant was Mr. Joseph Stonesifer, and he proposed to establish an accounting business at his house. The business would include phone, mail, and computer work, with no employees or clients coming to the house. Guy Taylor stated that he felt that the application met the requirements in the ordinance, and therefore made a motion to approve the application. Mr. Burke seconded the motion, and the vote was unanimous in favor of the motion. The application was approved.

The second application was for a special exception to allow the establishment of a home occupation at 7 Dune Ridge Lane. The applicant, Ms. Marty Jackson, was requesting approval to allow her to establish an art studio including painting fabric, fashion design, and surface design on fabric in her home. Mr. Burke asked where she would sell the art, and Ms. Jackson answered that it would be sold at fairs and other off-premise sites. Mr. Burke made a motion to approve the application, with the stipulation that there be no clients or employees coming to the applicant's house. Mr. Yawn seconded the motion, and the vote was unanimous in favor of the motion. The application was approved.

The third application was for a special exception to allow the establishment of an off site retail business. The applicant was Ms. Lou Ann Parker at 3600 Hartnett Blvd., and the business involves going to industrial sites and selling them products. The house will be used for clerical work only, including mail, phone, and fax. There will be no customers or employees coming to the house, and there will be no storage or deliveries made to the

house. Guy Taylor made a motion to approve the request and Jim Burke seconded the motion. The vote was unanimous in favor of the motion. The application was approved.

The fourth application was an appeal of the zoning administrator's determination of which property line was the front property line of 44 Intracoastal Court. The applicant was Rhoda Mason, and her husband and attorney Mark Mason represented her. Mr. Taylor explained that he has known the previous owner of the lot, Dr. Scudder, for many years, and asked Mr. Mason if he would like for him to abstain from hearing his case. Mr. Mason said that he would like for Mr. Taylor to hear his case.

Mr. Kerr explained that he had determined that the front property line was the southern line of the lot (N 79° 59' 32", measuring 158.63"). And, therefore, the front setback must be measured from that line. He explained that he arrived at that determination after reviewing the definitions in the zoning ordinance, and reviewing the submitted site plan showing the house and its orientation on the lot. All of which were submitted to the Board prior to the meeting and were included as evidence in the case.

Mr. Mason explained that he felt that the cul-de-sac right-of-way that the lot fronted on should be the front property line. He explained that he felt that lot frontage and front lot line should be considered the same line, and that the lot frontage was the 15' wide strip adjacent to the street right-of-way. He also explained that he felt that if there were two possible interpretations of an ordinance, that the Board was bound to vote in favor of free use of the property.

Mr. Taylor made a motion to approve the appeal for the purposes of discussion. Mr. Yawn seconded the motion. Discussion ensued about the orientation of the house, and how the subdivision was approved by the Planning Commission. Mr. Taylor explained that this lot was given a variance, which created a nonconforming lot. Therefore this should reduce the front setback requirement to 24 feet. He also discussed the ordinance's requirement that the lot be 70 feet wide at the building line. Mr. Stemke asked about the orientation of the front door, and if the setbacks could be manipulated by changing the orientation of the front door. Mr. Kerr answered that in this instance it could not be, but that corner lots, and double frontage lots were different. Mr. Burke explained that he felt that the orientation of the house on the lot supported the zoning administrator's position.

Dr. Scudder, the previous owner of the lot, explained that he had gone through the proper channels to have the lot subdivided, and that this problem had not been mentioned in that process. He further explained that even though the siting of his new house on the adjacent lot complies with the Zoning Administrator's determination, he did not agree with his interpretation. And at the time of permitting he would have appealed the decision, but he did not have the time.

After hearing all of the testimony given by the applicant, and Dr. Scudder, the vote was called on the motion to approve the appeal. The vote was unanimous against the motion to approve the appeal. The application was denied.

IV. Adjournment

With no further discussion, a motion was made and seconded to adjourn. The motion was unanimously approved by voice vote. The meeting was adjourned at 6:00 PM.

EXHIBIT G

ORDINANCE 1998-18

AN ORDINANCE AMENDING SECTION 5-4-34 OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES TO PROVIDE AN AMORTIZATION SCHEDULE FOR THE CESSATION OF NONCONFORMING USES REGARDING HOME OCCUPATIONS.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-34 is hereby amended by adding the following subsection:

"(c) Any home occupation lawfully operating on October 27,1998, and which is in violation of subsection (a) or (b) of this section shall be deemed a nonconforming use. The nonconforming use may continue for a period not to exceed three (3) years from October 27,1998, unless sooner terminated for any reason or voluntarily discontinued for a period of one year or more. Such nonconforming uses shall not be increased, enlarged, extended or altered other than to a conforming use."

SECTION 2. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 4. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE __ DAY OF _____, 1999.

_____
Carmen R. Bunch, Mayor

(Seal)

Attest:

_____
City Clerk

First Reading:_____
Public Hearing: _____
Second Reading:_____
Ratification: _____

EXHIBIT H

ORDINANCE 1998-19

AN ORDINANCE AMENDING SECTION 7-2-1 OF THE CITY OF ISLE OF PALMS REGARDING POSSESSION, SALE OR CONSUMPTION OF ALCOHOL ON CITY-OWNED PROPERTY.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 7-2-1 is hereby amended to add the following exemption to the prohibition of possession, sale or consumption of alcohol on city-owned property:

"Exemption. The possession, sale or consumption of alcohol is allowed on city-owned property where such property is under a written lease agreement and the agreement contains a provision expressly allowing the possession, sale or consumption of alcohol. Provided, however, that any such possession, sale or consumption of alcohol shall comply with all applicable federal, state and local laws regarding same."

SECTION 2. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 4. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE __ DAY OF _____, 1999.

_____
Carmen R. Bunch, Mayor

(Seal)

Attest:

_____
City Clerk

First Reading:_____
Second Reading:_____
Ratification: _____